



Booking Form

Booking name: _____

Contact: _____

Mobile: _____ **Email:** _____

Date of event: _____ **Number of guests:** _____

Arrival time: _____ **Departure time:** _____

Menu selection: _____

Dietary requests: _____

Wine Pre-Order: _____

Please authorise the following to be added to the bill:

Still/Sparkling water

Cocktails

Spirits

Please complete the below:

I have read and agree to Alpha’s terms and conditions and cancellation policy.

(Final numbers are required a minimum of 48 hours prior to your event. Please keep us informed of changes to your reservation, as a \$50 per person cancellation fee will apply to a reduction in numbers or non-arrival on the date.)

I would like to receive news & offers from Alpha Restaurant.

Credit Card to be used as guarantee for booking:

(Please call the restaurant on 02 9098 1111 if you’d prefer to give the details over the phone)

Name on card: _____

Card number: _____

Expiry date: _____ **Security number:** _____

Please complete and return this form by email to eat@alpharestaurant.com.au

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Group Booking Information

Please find below the details of Alpha's group booking policy.

This document forms an agreement between Alpha Restaurant and our guest's to ensure your event runs smoothly and is as enjoyable as possible.

Cancellation Policy

Final numbers are required a minimum of 48 hours prior to your event.

Please keep us informed of changes to your reservation, as a \$50 per person fee will apply to a reduction in numbers, or non-arrival on the date.

A valid credit card is required to secure and confirm your booking.

Beverage

Beverage on consumption is available for all group bookings.

We encourage larger groups to pre-order wine at least five business days prior to the reservation date to avoid disappointment.

We will endeavor to notify you should your choice be unavailable and will always have a similar wine style and price in our cellar.

Ordering on the day will be subject to availability.

Please advise us if you have a limit on your beverage spend.

Beverage packages are available for groups of 20 or more guests.

Gratuities surcharges & payment

A discretionary 10% service fee is applied to the total bill of all group bookings.

A credit card merchant fee of up to 1.5% applies to all credit card transactions.

Payment may be split between food & beverage, however not per individual.

If you have any queries about any of the above details, please contact us on (02) 9098 1111 and we will be happy to answer any questions.

Thank you for choosing Alpha Restaurant, we look forward to welcoming your group to the venue.

Please complete and return this form by email to eat@alpharestaurant.com.au.