



Employment Application Collection Notice

1. In applying for a position, or enquiring about future positions, you will be providing Peace Lutheran College with personal information. We can be contacted via admin@plc.qld.edu.au or by telephoning +61 7 4039 9000.
2. If you provide us with personal information, for example, your name and address, or information contained on your resume, we will collect the information in order to assess your application for employment. We may keep this information on file if your application is unsuccessful in case another position becomes available.
3. We are required to collect information under various government, non-government, Education Acts, Public Health and Child Protection Laws. We may also collect personal information about you in accordance with these and other laws.
4. The school's Privacy Policy, accessible on the Peace Lutheran College website, contains details of how you may complain about a breach of the Australian Privacy Principles and how you may seek access to and correction of your personal information, which the school has collected and holds. However, access may be refused in certain circumstances, such as where access would have an unreasonable impact on the privacy of others. Any refusal will be notified in writing with reasons, if appropriate.
5. We will not disclose this information to a third party without your consent unless otherwise permitted.
6. The school may use online or 'cloud' service providers to store personal information and to provide services to the school that involve the use of personal information, such as email services. Some limited personal information may also be provided to these service providers to enable them to authenticate users that access their services. This personal information may reside on a cloud service provider's servers, which may be situated outside Australia.
7. If you provide us with the personal information of others, we encourage you to inform them that you are disclosing that information to the school and why.