



### MISSION STATEMENT

Our mission is to develop informed, active, resilient and compassionate citizens within a Christian community.

(QUALITY EDUCATION...CHRISTIAN...NURTURE...COMMUNITY SERVICE)

*It's a great place to be!*

### ENROLMENT APPLICATION REQUIREMENTS

**Please return this completed application together with the following:-**

- Application Fee \$55.00 (non refundable)
- Copy of Birth Certificate or Passport
- Latest School Reports including NAPLAN
- Any other supporting documentation:  
For Example: awards/certificates, residency documentation, Medical etc.
- Character Reference (Middle & Senior Boarding School Applications only)

**This Enrolment Application will NOT be processed until application fee is paid and all the required documentation has been received.**

Upon acceptance an Enrolment Deposit of **\$400** per child or **\$600** per family is required by the College for the duration of that child's or family attendance.

**Post, email or deliver to:-**

The Enrolment Officer  
Peace Lutheran College  
P.O Box 72F  
FRESHWATER QLD 4870

Phone: 07 4039 9000  
Fax: 07 4039 1623  
Email: [enrolments@plc.qld.edu.au](mailto:enrolments@plc.qld.edu.au)

# Peace Lutheran College

## CAIRNS

### Student Enrolment Application & Standard Agreement

Applicant's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

#### Commencement Details

Year Level \_\_\_\_\_ Term \_\_\_\_\_ Year \_\_\_\_\_

(E.g. Year 7 Term 1 Year 2018)

**Status - (Please tick)**

Day Student

Boarder

Is the applicant an Australian Citizen  Yes  No

Does the student hold an Australian Residential Visa  Yes  No

FOR OFFICE USE ONLY

Student Code: \_\_\_\_\_

Parent Code: \_\_\_\_\_

**Web Site** [www.plc.qld.edu.au](http://www.plc.qld.edu.au)

Lutheran Church of Australia Queensland District ARBN 051 602 996  
Trading as **Peace Lutheran College** ABN 72172147547  
CRICOS Provider No: 01260E

## STUDENT DETAILS

SURNAME: \_\_\_\_\_ GIVEN NAMES: \_\_\_\_\_

Preferred Name: \_\_\_\_\_ Male / Female Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Day Month Year

Religious Denomination: \_\_\_\_\_  Baptised  Dedicated  Confirmed  Not Applicable

Does the student have siblings already enrolled at Peace?  No  Yes Name/s \_\_\_\_\_

*Please attach copy of*

*Birth Certificate or Passport to this application*

Day Student

Boarder

To commence Year Group: \_\_\_\_\_ In Term: \_\_\_\_\_ Year: \_\_\_\_\_  
Example: Year Group 6 Term 1 2017

## PARENT DETAILS

### Parent/Guardian Details *Please circle*

Title: \_\_\_\_\_ Surname: \_\_\_\_\_

Given Names: \_\_\_\_\_

Preferred Name: \_\_\_\_\_

Relationship to student \_\_\_\_\_

Nationality: \_\_\_\_\_

Religious Denomination: \_\_\_\_\_

Residential Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Postal Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email Address/s: *(Please print clearly)* \_\_\_\_\_  
\_\_\_\_\_

Home Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

Occupation: \_\_\_\_\_

Employers Name: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Business Fax: \_\_\_\_\_

Does parent/guardian have knowledge of this application?  
>  Yes  No *(This is required under the Family Law Act)*

### Parent/Guardian Details *Please circle*

Title: \_\_\_\_\_ Surname: \_\_\_\_\_

Given Names: \_\_\_\_\_

Preferred Name: \_\_\_\_\_

Relationship to student \_\_\_\_\_

Nationality: \_\_\_\_\_

Religious Denomination: \_\_\_\_\_

Residential Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Postal Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email Address/s: *(Please print clearly)* \_\_\_\_\_  
\_\_\_\_\_

Home Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

Occupation: \_\_\_\_\_

Employers Name: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Business Fax: \_\_\_\_\_

Does parent/guardian have knowledge of this application?  
>  Yes  No *(This is required under the Family Law Act)*

## FAMILY RELATIONSHIPS

Where the parents are separated / divorced, or both parents named below are not the natural parents of the student, please give details (Eg. custody, guardianship arrangements, step-parents etc)

### Applicant resides with or is in the care of:-

- Father & Mother     Mother Only     Father Only     Legal Guardian     Shared Parental Care  
 Grandparent/s     Dept. of Community Services     Other (Provide Details) \_\_\_\_\_

Is a Family Court Order in place?     Yes     In process     No

➤ **If Family Court Orders are in place, please provide and attach relevant documentation.**

The following information is necessary for the College to comply with Court Orders. Copies of Court Orders must be certified (can be certified at the College) and the "Authority for Distribution of Court Orders" form completed. Copies of Court Orders will be kept in the student's file with restricted access according to the "Authority for Distribution of Court Orders"

## DIRECTIONS AS TO CORRESPONDENCE

This information, which is kept strictly confidential, is necessary to help ensure that correspondence regarding the application is sent to the appropriate person and to avoid errors in correspondence.

### Send Accounts to:-

- Family Residential Address     Family Postal Address     Mother Only     Father only     Other (Provide Details below)

Name: \_\_\_\_\_

Address Residential: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Business Phone: \_\_\_\_\_

### Send School Reports & Fortnightly Newsletters to:-

- Family Residential Address     Family Postal Address     Mother Only     Father only     Other (Provide Details below)

Name: \_\_\_\_\_

Address Residential: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Would you like the fortnightly Newsletters emailed to you?     Yes     No - I prefer a Hardcopy

If Yes - email address (Please print clearly) \_\_\_\_\_

## EMERGENCY CONTACTS

In the event of an emergency and the parents are unavailable, please enter the details of an appropriate contact person.

Name: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

Phone No (H) \_\_\_\_\_ (W) \_\_\_\_\_ Mobile \_\_\_\_\_

Address: \_\_\_\_\_

Email address: (Please print clearly) \_\_\_\_\_

## NATIONALITY

In which **country** was the student born?  Australia  Other Please specify: \_\_\_\_\_

In which **country** where the parents born?

Mother  Australia  Other Please specify: \_\_\_\_\_

Father  Australia  Other Please specify: \_\_\_\_\_

Does the student identify as **Aboriginal or Torres Strait Islander**?

No  Aboriginal  Torres Strait Islander  Both Aboriginal/Torres Strait Islander

## RESIDENTIAL STATUS

**Please note: If applicant does NOT hold Australian Citizenship or an Australian Residential Visa they are classed as Full Fee Paying Overseas Students (FFPOS)**

Is the student an Australian Citizen?  Yes  No

Does the student hold a Current Australian Resident Visa? *If yes please answer below*  Yes  No

## AUSTRALIAN RESIDENTIAL VISA DETAILS *(please attach copies of supporting documentation)*

Visa Number \_\_\_\_\_ Class \_\_\_\_\_

Subclass Title \_\_\_\_\_ Temporary or Permanent (please circle)

The following questions are a Government Data Requirement in order for the school to receive Government funding.

## LANGUAGE OTHER THAN ENGLISH

Does the student or mother/guardian or their father/guardian speak a language other than “**Standard Australian English**” at home? *(If more than one language, please indicate the one that is spoken most often)*

	Student	Mother/Guardian	Father/Guardian
No, “Standard Australian English” only	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes Other – <i>please specify below</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Student Language	Mother/Guardian Language	Father/Guardian Language

## PARENT /GUARDIAN EDUCATION

What is the **highest** year of primary or secondary school the parents/guardians completed? *Mark one box only*

	Mother/Guardian	Father/Guardian
Year 12 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Year 11 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Year 10 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Year 9 or equivalent or below	<input type="checkbox"/>	<input type="checkbox"/>

*(For persons who have never attended school, mark 'Year 9 or equivalent or below'.)*

What is the level of the **highest** qualification the parent/guardians have completed? *Mark one box only*

	Mother/Guardian	Father/Guardian
Bachelor degree or above	<input type="checkbox"/>	<input type="checkbox"/>
Advanced diploma/Diploma	<input type="checkbox"/>	<input type="checkbox"/>
Certificate I to IV (including trade certificate)	<input type="checkbox"/>	<input type="checkbox"/>
No non-school qualification	<input type="checkbox"/>	<input type="checkbox"/>

What is the occupation group of the Mother/Guardian?

What is the occupation group of the Father/Guardian?

Please select the appropriate parental occupation group from the attached list.

- If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation.
- If the person has not been in paid work in the last 12 months, enter '8' in the relevant box above

## LIST OF PARENTAL OCCUPATION GROUPS

### Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals

**Senior executive/manager/department head** in industry, commerce, media or other large organisation.

**Public service manager** (Section head or above), regional director, health/education/police/fire services administrator

**Other administrator** [school principal, faculty head/dean, library/museum/gallery director, research facility director]

**Defence Forces** Commissioned Officer

**Professionals** generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.

**Health, Education, Law, Social Welfare, Engineering, Science, Computing** professional

**Business** [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]

**Air/sea transport** [aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller]

### Group 2: Other business managers, arts/media/sportspersons and associate professionals

**Owner/manager** of farm, construction, import/export, wholesale, manufacturing, transport, real estate business

**Specialist manager** [finance/engineering/production/personnel/industrial relations/sales/marketing]

**Financial services manager** [bank branch manager, finance/investment/insurance broker, credit/loans officer]

**Retail sales/services manager** [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]

**Arts/media/sports** [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official]

**Associate professionals** generally have diploma/technical qualifications and support managers and professionals.

**Health, Education, Law, Social Welfare, Engineering, Science, Computing** technician/associate professional

**Business/administration** [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]

**Defence Forces** senior Non-Commissioned Officer

### Group 3: Tradesmen/women, clerks and skilled office, sales and service staff

**Tradesmen/women** generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.

**Clerks** [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]

**Skilled office, sales and service staff.**

**Office** [secretary, personal assistant, desktop publishing operator, switchboard operator]

**Sales** [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]

**Service** [aged/disabled/refuge/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]

### Group 4: Machine operators, hospitality staff, assistants, labourers and related workers

**Drivers, mobile plant, production/processing machinery and other machinery operators.**

**Hospitality staff** [hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper]

**Office assistants, sales assistants and other assistants.**

**Office** [typist, word processing/data entry/business machine operator, receptionist, office assistant]

**Sales** [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]

**Assistant/aide** [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]

**Labourers and related workers**

**Defence Forces** ranks below senior NCO not included above

**Agriculture, horticulture, forestry, fishing, mining worker** [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]

**Other worker** [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]

## STUDENT PROFILE

- Please provide a copy of your child's most current report card/s including NAPLAN results.
- **Boarding Applicants for Middle & Senior School Only – Please provide a Character Reference from the Principal or Teacher or Member of Clergy with this application**

Current Kindergarten/Daycare/School: \_\_\_\_\_

Previous Schools: \_\_\_\_\_

School Awards and Achievements: \_\_\_\_\_

Cultural Interests and Achievements: \_\_\_\_\_

Sporting Interests and Achievements: \_\_\_\_\_

## SPECIAL NEEDS PROFILE *Please attach copies of supporting documentation where applicable*

- ❖ **Consideration will be given to the ability of the College to meet the needs of the child.**
- ❖ **Parents must fully inform the College of any special needs of the child, the College reserves the right to determine its ability to meet those needs.**

Has your child participated in enrichment programs? Yes  No

Has your child ever received "Learning Support" Assistance? Yes  No

Has your child ever repeated a year? Yes  No

➤ If yes please specify \_\_\_\_\_

Has your child ever been accelerated (skipped a year)? Yes  No

➤ If yes please specify \_\_\_\_\_

**Has your child ever been "Verified" or on an Education Adjustment Program (EAP)?** Yes  No

➤ If yes, please indicate

Physical  Speech/Language  Vision  Hearing

Intellectual  Social Emotional  Autism/Asperger's

Please state his/her current level and provide relevant documentation. \_\_\_\_\_

**Has a specialist ever assessed your child for learning difficulties/developmental/behavioural issues?** Yes  No

➤ If Yes, please specify  Learning Difficulty  ADD/ADHD  Other \_\_\_\_\_

➤ Do you have a report/s that you would be willing to share from the above specialist/s? Yes  No

**Does your child have social difficulties with other children?** Yes  No

➤ If Yes, please specify: \_\_\_\_\_

**Has behaviour management ever been an issue with your child in a school setting?** Yes  No

➤ If Yes, please specify: \_\_\_\_\_

**If your child has one of the above, how does it affect him/her as a learner?** \_\_\_\_\_

## MEDICAL PROFILE *A Medical Consent Form is to be completed upon acceptance of enrolment*

**Does your child take medication on a regular basis?** Yes  No

➤ If Yes, please specify \_\_\_\_\_

**Does your child suffer from a specific medical condition?** Yes  No

➤ If yes please specify

Epilepsy  Anaphylaxis (Severe Allergy e.g. peanut)  Degenerative Condition  Other

## PEACE LUTHERAN COLLEGE BUS SERVICE

Would you be interested in receiving information about the Peace Lutheran College Bus Service?  Yes  No

More information regarding PLC Bus Service is available on the PLC website [www.plc.qld.edu.au](http://www.plc.qld.edu.au)

Please specify area/location.

- Brinsmead/Whitfield/Stratford/Freshwater  Smithfield Village  Smithfield West /Redlynch  
 Manunda/Westcourt/Earlville/Edmonton/Bentley Park  Northern Beaches (Smithfield to Palm Cove)

Please note that indicating that you wish to receive information does not guarantee a position on the bus service

\*\*\*\*\*

**Please tell us how you first heard about Peace Lutheran College**

- Media/ Advertisement  Open Day/Fete  Recommendation of family/friend  Internet/Google  
 Peace Lutheran College Bus Service  Other \_\_\_\_\_

**Please indicate factors influencing your decision to seek enrolment at Peace Lutheran College.**

- Christian Education  Curriculum choice  Family involvement  Academic Reputation  
 Caring Environment  Discipline  Other \_\_\_\_\_

**Please express your main reasons for seeking enrolment for your child at Peace?**

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## TUITION AND BOARDING FEES PAYMENT OPTIONS

In the event your enrolment application at Peace Lutheran College is successful please indicate preferred method of paying for Tuition and Boarding Fees.

*The Tuition and Boarding Fees are reviewed annually and are subject to change.*

**OPTION ONE**

Full Year Fees Paid in Advance (receives a % discount if paid prior to 1<sup>st</sup> Friday of Term 1);

**OPTION TWO**

Fees paid per term by the 1<sup>st</sup> Friday of each term (term fees are issued four times per year);

**OPTION THREE** *Please complete Direct Debit Form*

Fees paid via Direct Debit either weekly, fortnightly or monthly instalments over the year;

**Direct debits need to be paid in full by the end of November each year.**

## GOVERNMENT FINANCIAL ASSISTANCE

Please contact Centrelink for information on any Government financial assistance or ABSTUDY allowances.

### FOR BOARDING STUDENTS ONLY

**Students who identify as Aboriginal/Torres Strait Islander**

Is the student eligible for ABSTUDY?

Yes  No

➤ If Yes Provide Abstudy Customer Reference Number (CRN) \_\_\_\_\_

**If Yes - Please select OPTION 3 and complete the following Direct Debit Request Form**

**Please note:**

**ABSTUDY pays for an allocated amount of your child's tuition and boarding fees per term, a gap payment is required.**

**ABSTUDY does NOT cover the cost of application/enrolment deposits, uniforms and stationery – these fees must be paid by the parent.**

Is the student eligible for any Government financial assistance towards fees?  Yes  No

➤ If Yes, by whom \_\_\_\_\_

(E.g. Isolated Children's Allowance, LAFHA, Veterans Affairs, etc )





**Peace Lutheran College**  
P.O. BOX 72F  
FRESHWATER QLD 4870  
T: 07 4039 9000  
F: 07 4039 1623

## Direct Debit Request - Option 3

### OFFICE USE ONLY

Student Code: \_\_\_\_\_

Parent Code: \_\_\_\_\_

### Direct Debit

Request and Authority to debit the account named below to pay  
Peace Lutheran College

#### **Request and Authority to debit**

Your surname or company name \_\_\_\_\_

Your given names or ABN/ARBN \_\_\_\_\_ "you"

Request and authorise **Peace Lutheran College** to arrange, through its own financial institution, a debit to your nominated account any amount **Peace Lutheran College**, has deemed payable by "you".

This debit or charge will be made through the Bulk Electronic Clearing System (BECS) from *your* account held at the financial institution you have nominated below and will be subject to the terms and conditions of the Direct Debit Request Service Agreement. (available on request)

#### **Insert the name and address of financial institution at which account is held**

**Financial institution name** \_\_\_\_\_

**Address** \_\_\_\_\_

#### **Insert details of account to be debited**

**Name/s on account** \_\_\_\_\_

**BSB number (Must be 6 Digits)**    |\_|\_|\_|\_| - |\_|\_|\_|\_|

**Account number**                    |\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|

#### **Acknowledgment**

By **signing** and/or providing us with a **valid instruction** in respect to *your* Direct Debit Request, you have understood and agreed to the terms and conditions governing the debit arrangements between you and **Peace Lutheran College** as set out in this Request and in your Direct Debit Request Service Agreement. (available upon request)

#### **Insert your signature and address**

**Print Name** \_\_\_\_\_

**Signature** \_\_\_\_\_

*(If signing for a company, sign and print full name and capacity for signing e.g. director)*

**Address** \_\_\_\_\_

**Date**                    \_\_\_ / \_\_\_ / \_\_\_

#### **Instalment Frequency**

Please indicate your instalment frequency:-

Weekly     Fortnightly     Monthly

Please contact the College Bursar to calculate your instalment amount.  
**Fees need to be paid in full by the end of November each year.**



## Standard Collection Notice

**The School collects personal information, including sensitive information about pupils and parents or guardians before and during the course of a pupil's enrolment at the School. This may be in writing or in the course of conversations. The primary purpose of collecting this information is to enable the School to provide schooling to pupils enrolled at the school, exercise its duty of care, and perform necessary associated administrative activities, which will enable pupils to take part in all the activities of the School.**

1. Some of the information we collect is to satisfy the School's legal obligations, particularly to enable the School to discharge its duty of care.
2. Laws governing or relating to the operation of a school require certain information to be collected and disclosed. These include relevant Education Acts, and Public Health and Child Protection laws.
3. Health information about pupils is sensitive information within the terms of the Australian Privacy Principles (**APPs**) under the *Privacy Act 1988*. We may ask you to provide medical reports about pupils from time to time.
4. The School may disclose personal and sensitive information for educational, administrative and support purposes. This may include to:
  - other schools and teachers at those schools;
  - government departments;
  - Lutheran Education Queensland and where appropriate, Lutheran Education Australia and/or Lutheran Church;
  - medical practitioners;
  - people providing educational, support and health services to the School, including specialist visiting teachers, sports coaches, volunteers, counsellors and providers of learning and assessment tools;
  - assessment and educational authorities, including the Australian Curriculum, Assessment and Reporting Authority;
  - people providing administrative and financial services to the School;
  - anyone you authorise the School to disclose information to; and
  - anyone to whom the School is required or authorised to disclose the information to by law, including child protection laws.
  - Personal information collected from pupils is regularly disclosed to their parents or guardians.
5. The School may use online or 'cloud' service providers to store personal information and to provide services to the School that involve the use of personal information, such as services relating to email, instant messaging and education and assessment applications. Some limited personal information may also be provided to these service providers to enable them to authenticate users that access their services. This personal information may reside on a cloud service provider's servers which may be situated outside Australia.
6. The School's Privacy Policy, accessible on the School's website, sets out how parents or pupils may seek access to and correction of their personal information which the School has collected and holds. However, access may be refused in certain circumstances such as where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the School's duty of care to the pupil, or where pupils have provided information in confidence. Any refusal will be notified in writing with reasons if appropriate.
7. The School's Privacy Policy also sets out how parents and pupils can make a complaint about a breach of the APPs and how the complaint will be handled.
8. The School may engage in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the School's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.
9. On occasions information such as academic and sporting achievements, pupil activities and similar news is published in School newsletters and magazines, on our intranet and on our website. This may include photographs and videos of pupil activities such as sporting events, school camps and school excursions. The School will obtain permissions from the pupil's parent or guardian (and from the student if appropriate) if we would like to include such photographs or videos or other identifying material in our promotional material or otherwise make this material available to the public such as on the internet.
10. If you provide the School with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the School and why.
11. Personal information collected from pupils is regularly disclosed to their parents or guardians.

# PEACE LUTHERAN COLLEGE COPY

## THE USE OF IMAGES FOR SCHOOL PROMOTION

**Peace Lutheran College** will continue its practice of publishing the annual school magazine and regular newsletter publications that include photographs with names which identify students.

**For all other advertising/promotions purposes, do you give permission to use photos, videos, audios of your child?**

- Yes I give permission Signed \_\_\_\_\_
- No I do not give permission Signed \_\_\_\_\_

## PEACE LUTHERAN COLLEGE STANDARD AGREEMENT

*It is expected that parents will support and abide by all school policies and they will work cooperatively with teachers and school leaders for the benefit of their children.*

*The school reserves the right to suspend or exclude any student whose attitude or conduct is deemed by the Principal to be unsatisfactory or whose parents elect not to cooperate with school personnel.*

DECLARATION FOR THE ENROLMENT OF \_\_\_\_\_  
(Student Name)

We have read the information contained in the College Information Handbooks.

We have provided all the necessary documentation with this enrolment.

Should our child be enrolled as a student at **Peace Lutheran College** we agree to:-

- Abide by the policies rules and regulations as outlined in Handbooks.
- Pay all fees as indicated in the **Tuition and Boarding Fees Payment Options** and in accordance with the most recent **School Fees Credit Policy**. All costs associated with debt collection will be charged to parents accounts. **Failure to comply with this requirement will lead to cancellation of enrolment.**
- Give one term or 8 weeks notice **in writing** before removing my child from the school or boarding. Failure to give one terms notice will require payment of one terms tuition and/or boarding fees in lieu of notice.
- Lodge an interest free student Enrolment Deposit of **\$400** per child or **\$600** per family with the College for the duration of that child's or family attendance.  
We are aware that it is anticipated that the Enrolment Deposit be donated to the College's Tax-Deductible Building Fund when enrolment ceases, however, the Enrolment Deposit may be refunded interest free when the child leaves Peace, after a minimum of 1 school year attendance, providing there are no outstanding debts and one Term's or 8 weeks notice of leaving has been given. The College must also receive a written request addressed to the Principal or Business Manager from the parents/legal guardians within 28 days of the students' departure from the College. Any such refunds will be subject to the Principals or Business Manager's discretion. Enrolment Deposits Refunds will be issued within 12 weeks from the date of departure from the College.

## SIGNATURES

**The information provided in this application is true and correct and I have read and agree with the conditions of enrolment at Peace Lutheran College.**

(Father/Legal Guardian) \_\_\_\_\_  
PRINT NAME SIGNATURE DATE

(Mother/Legal Guardian) \_\_\_\_\_  
PRINT NAME SIGNATURE DATE

# PARENT/GUARDIAN COPY

PROVIDED TO PARENT ON ACCEPTANCE OF ENROLMENT

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- Yes I give permission                      Signed \_\_\_\_\_
- No I do not give permission              Signed \_\_\_\_\_

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- Give one term or 8 weeks notice **in writing** before removing my child from the school or boarding. Failure to give one terms notice will require payment of one terms tuition and/or boarding fees in lieu of notice.
- Lodge an interest free student Enrolment Deposit of **\$400** per child or **\$600** per family with the College for the duration of that child's or family attendance.  
We are aware that it is anticipated that the Enrolment Deposit be donated to the College's Tax-Deductible Building Fund when enrolment ceases, however, the Enrolment Deposit may be refunded interest free when the child leaves Peace, after a minimum of 1 school year attendance, providing there are no outstanding debts and one Term's or 8 weeks notice of leaving has been given. The College must also receive a written request addressed to the Principal or Business Manager from the parents/legal guardians within 28 days of the students' departure from the College. Any such refunds will be subject to the Principals or Business Manager's discretion. Enrolment Deposits Refunds will be issued within 12 weeks from the date of departure from the College.

## SIGNATURES

**The information provided in this application is true and correct and I have read and agree with the conditions of enrolment at Peace Lutheran College.**

(Father/Legal Guardian) \_\_\_\_\_  
PRINT NAME    SIGNATURE    DATE

(Mother/Legal Guardian) \_\_\_\_\_  
PRINT NAME    SIGNATURE    DATE