

St. Patrick's College Parents & Friends' Association

General Meeting, Tuesday, 17 October 2017

Welcome: Greg welcomed all and thanked them for their interest in the Association and attendance at the meeting.

Opening Prayer: Common-sense Be-attitudes

Meeting Chair: Greg Boon

Minute Taker: Stephen Burke

Status of Minutes: The minutes of the General Meeting held on Tuesday, 17 October will be distributed in draft form and approved at the next meeting.

Attendees: Greg Boon, Ann Viney, Stephen Burke, James Byrne, Tony Daley (Principal), Janette Kenyon

Apologies: Simon McInerney, Filomena Brown

Previous Minutes: Minutes from the General Meeting held on the Tuesday, 19 September, 2017 were tabled.

Decision: The minutes were true and correct

Proposed: James Byrne **Seconded:** Janette Kenyon

Business Arising from Minutes: Greg provided an update on the arrangements for the upcoming TCSPC Conference and AGM, with reference to the speakers. He noted the ongoing challenge to get people to travel from the south to the north of the State. He was also confident that the TCSPC would have the necessary quorum to conduct the AGM. Greg provided details of the Aquaculture tour to be conducted as part of the Conference and, following discussion, there was a possibility of current students taking part in the tour. It was agreed that all SPP&FA members would have the cost of attending the conference covered by the Association.

Review of Action Item List:

- a. Re-Branding of SPP&FA Stationary (Action Item 13/17)

Action: Stephen advised that Tina has commenced the development of a letterhead template for the Association and that it will be available shortly.

- b. Changes to Management of SPP&FA Finances (Action Item 20/17)

Action: James advised that the Agency required the College Business Manager to cancel the ABN on our behalf and he would make the necessary arrangements.

- c. Letter of appreciation to the Business Manager re: Michelle Walker (Action Item 21/17)

Action: Closed

- d. Agenda Item: Future of the SPP&FA and a parents' advisory body.

Action: Closed

Correspondence In: TCSPC- Notice of Conference and AGM
Crowe Horwath- Advice re: audit requirements

Correspondence Out: Business Manager, Letter of Appreciation for assistance of Michelle Walker (by email).

Treasurer's Report: James Byrne advised

The Treasurer tabled the following documents:

- A statement of the Association's financial position as at 17 October 2017

Decision: Statement of current financial position is accepted.

Proposed: James Byrne **Seconded:** Stephen Burke

Principal's Report: Tony advised that Term 4 was traditionally a busy period for Colleges and St Patrick's College was no exception, noting a number of scheduled events. He was very pleased with the progress of the College throughout 2017, and while there had been some challenges, there had been many rewards. He acknowledged that he had been well supported by the Board, Staff and the Association throughout the year.

Tasmanian Catholic Schools Parents Council: Greg advised the following:

- a. The major focus of the TCSPC continued to be on the upcoming the Conference and the AGM.
- b. Greg and Michael Hangan would be attending a meeting of the Australian Parents Council shortly after the Conference and AGM.
- c. There is a meeting of the CSPA in Hobart during November, and it was hoped that Francis Sullivan of the Truth, Justice and Healing Commission would be a speaker.
- d. The 2018 budget for the TCSPC has been prepared for consideration by the Executive.

- e. Successful Learning in Primary Schools continued to be a key activity and there were follow up screenings of Screenagers at 6 Colleges. He noted Marist College, Burnie had scheduled two additional screenings and made them available for outside participation.

General Business:

- a. It was agreed that wine and cheese would be provided for attendees after the AGM/General Meeting was completed.
- b. There was a brief discussion in regard to options for the Executive in 2018, and James confirmed his continued interest in the role of Treasurer.
- c. Greg advised that there were ongoing discussions with John Mula of the TCEO in regard to the role and structure for parents and friends across the Catholic education system. He also noted that there were challenges and opportunities associated with the governance changes in Colleges transitioning throughout 2018.
- d. There was a discussion on opportunities for the Association to improve the College using the levy funds. In relation to this, Tony updated the meeting on proposed changes for the Memorial garden and reasons behind the consolidation of all memorial plaques etc., into the Chapel area. In concert with this change, he suggested that the Association might consider opportunities to improve the amenity of outside spaces for students, particularly given the redevelopment of adjacent administration and learning spaces in 2018. There was broad agreement that this would be an appropriate use of the Association funds and that a proposal be developed for future consideration.

(refer: Action Item List)

Meeting Closed: 8.33pm

Next meeting: Annual General Meeting/General Meeting on Tuesday, 21 November 2017, at 7.30pm

Closing Prayer: The Lord's Prayer

St. Patrick, Pray for us/St. Mary MacKillop, Pray for us.

Signed President