

Tenancy Application Form

Please check and return your completed application and identification to:

ASHGROVE/BRISBANE: 260 Waterworks Road, Ashgrove QLD 4060 • E: ashgrove@exploreproperty.com.au • P: 07 3176 0600

KIRWAN: 3/112 Golf Links Drive, Kirwan QLD 4817 • E: kirwan@exploreproperty.com.au • P: 07 4795 5144

MACKAY: 123 Sydney Street, Mackay QLD 4740 • E: mackaypm@exploreproperty.com.au • P: 07 4898 1909

TOOWOOMBA: 1/12 Neil Street, Toowoomba QLD 4350 • E: toowoomba.pm@exploreproperty.com.au • P: 07 4646 2400

TOWNSVILLE: 103 Boundary Street, Railway Estate QLD 4810 • E: townsvillepm@exploreproperty.com.au • P: 07 4750 4000

APPLICANTS NAME/S			
1 2			
3 4			
PROPERTY DETAILS			
PROPERTY DETAILS			
Property address:			
Requested commencement date of tenancy:			
Requested lease term (circle): 6 months 12 Months Other:			
Rent amount per week: \$			
TENANCY APPLICATION CHECKLIST			
Tenancy application fully completed and signed			
All occupants over the age of 18 must fill out an application form whether a lease holder or approved applicant			
100 Point Identification Check - The following identification has been photocopied and is attached to this application			

100 POINT IDENTIFICATION CHECK

PLEASE NOTE: <u>2 current income advices</u> and a minimum of 1 form of photo ID must be provided. Please provide a minimum of 100 points per applicant.

Form of Identification	Points	Tenant 1	Tenant 2	Tenant 3	Tenant 4
Passport	40				
Driver's Licence	40				
Rates Notice	40				
Current Wage Advice (Min of 2)	30				
Bank Statement	30				
Other Photo ID	20				
Tenant Ledger	20				
Telephone Account	20				
Gas Account	20				
Electricity Account	20				

Affordability: Your rent affordability is calculated by taking your net weekly wage x 30%. e.g. \$1,000 net per week x 30% = \$300 - this is how much rent per week you can afford.

PERSONAL DETAILS	CURRENT EMPLOYMENT
Given Name/s:	Occupation:
Surname:	
Current Address:	
	Contact Name:
Mobile:	
Email:	
Date of Birth:	
Driver's Licence (State and No.):	
Passport (Country and No.):	Company Name:
OURDENT ADDRESS	Business Type:
CURRENT ADDRESS	Address:
Property Address:	
Length of Occupancy:	
Circle: Property Owner OR Rental/Tenant	PREVIOUS EMPLOYMENT
Rent/Mortgage Payments:	NOTE: Required if current employment is less than 6 mths
Name of Landlord/Agency:	
	Occupation:
Contact Details:	Previous Employer:
Reason for Leaving:	
	Contact Number
PREVIOUS ADDRESS	Contact Number:
	Length of Employment:
Property Address:	Net Weekly Income: \$
Length of Occupancy: OB Pastal/Tapast	STUDENT INFORMATION
Circle: Property Owner OR Rental/Tenant	Place of Study:
Rent/Mortgage Payments:	Cauraa Namai
Name of Landiord/Agency.	Course Length:
Contact Details:	Figure live and /Ot and and Nilliands and
Reason for Leaving:	0
	Contact's Number:
REFEREES	NEXT OF KIN (Whom does not reside with you)
Business Referee:	Given Name/s:
Relationship:	
Contact No.:	
Personal Referee:	
Relationship:	
Contact No.:	
	QUESTIONS

Are you in debt to another lessor or agent? YES / NO

Is there any existing reason that may affect your rent payment? YES / NO If yes, explain: ___

PERSONAL DETAILS	CURRENT EMPLOYMENT
Given Name/s:	Occupation:
Surname:	
Current Address:	
	Octobrat Name
Mobile:	
Email:	
Date of Birth:	
Driver's Licence (State and No.):	
Passport (Country and No.):	Company Name:
CURRENT ARRESO	Business Type:
CURRENT ADDRESS	Address:
Property Address:	
Length of Occupancy:	Accountant Name:
Circle: Property Owner OR Rental/Tenant	PREVIOUS EMPLOYMENT
Rent/Mortgage Payments:	NOTE: Required if current employment is less than 6 mths
Name of Landlord/Agency:	Occupation:
0.1.10.11	Previous Employer:
Contact Details:	Address:
Reason for Leaving:	Contact Name:
	Contact Number:
PREVIOUS ADDRESS	Length of Employment:
Property Address:	Net Weekly Income: \$
Length of Occupancy:	OTUDENT INFORMATION
Circle: Property Owner OR Rental/Tenant	STUDENT INFORMATION
Rent/Mortgage Payments:	Place of Study:
Name of Landlord/Agency:	Course Name:
	Course Length:
Contact Details:	Enrolment/Student Number:
Reason for Leaving:	O-many O-mat-at-
	Contact's Number:
REFEREES	NEXT OF KIN (Whom does not reside with you)
Business Referee:	Given Name/s:
Relationship:	
Contact No.:	
Personal Referee:	
Relationship:	
Contact No.:	
	QUESTIONS

Have any of your previous tenancies been terminated? $\ \mbox{YES} \ / \ \mbox{NO}$

Are you in debt to another lessor or agent? YES / NO

Is there any existing reason that may affect your rent payment? YES / NO If yes, explain:

PERSONAL DETAILS	CURRENT EMPLOYMENT
Given Name/s:	Occupation:
Surname:	
Current Address:	
	Contact Name
Mobile:	
Email:	
Date of Birth:	
Driver's Licence (State and No.):	
Passport (Country and No.):	
	Business Type:
CURRENT ADDRESS	Address:
Property Address:	
Length of Occupancy:	
Circle: Property Owner OR Rental/Tenant	
Rent/Mortgage Payments:	PREVIOUS EMPLOYMENT
Name of Landlord/Agency:	NOTE: Required if current employment is less than 6 mths
	Occupation:
Contact Details:	Previous Employer:
Reason for Leaving:	Address:
	Contact Name:
PREVIOUS ADDRESS	Contact Number:
	Length of Employment:
Property Address:	Net Weekly Income: \$
Length of Occupancy:	STUDENT INFORMATION
Circle: Property Owner OR Rental/Tenant	Diago of Study:
Rent/Mortgage Payments:	Place of Study:
Name of Landlord/Agency:	
	Course Length: Enrolment/Student Number:
Contact Details:	Occurrence Occurrents
Reason for Leaving:	Contact's Number:
REFEREES	NEXT OF KIN (Whom does not reside with you)
Business Referee:	Given Name/s:
Relationship:	
Contact No.:	
Personal Referee:	
Relationship:	
Contact No.:	
	QUESTIONS

Have any of your previous tenancies been terminated? $\ \mbox{YES} \ / \ \mbox{NO}$

Are you in debt to another lessor or agent? YES / NO

Is there any existing reason that may affect your rent payment? YES / NO If yes, explain:

PERSONAL DETAILS	CURRENT EMPLOYMENT
Given Name/s:	Occupation:
Surname:	
Current Address:	
	Contact Name:
Mobile:	
Email:	
Date of Birth:	
Driver's Licence (State and No.):	
Passport (Country and No.):	Company Name:
OURDENT ADDRESS	Business Type:
CURRENT ADDRESS	Address:
Property Address:	
Length of Occupancy:	
Circle: Property Owner OR Rental/Tenant	PREVIOUS EMPLOYMENT
Rent/Mortgage Payments:	NOTE: Required if current employment is less than 6 mths
Name of Landlord/Agency:	
	Occupation:
Contact Details:	Previous Employer:
Reason for Leaving:	
	Contact Number:
PREVIOUS ADDRESS	Contact Number:
	Length of Employment:
Property Address:	Net Weekly Income: \$
Length of Occupancy: OR Parts Tanant	STUDENT INFORMATION
Circle: Property Owner OR Rental/Tenant	Place of Study:
Rent/Mortgage Payments:	Cauraa Naraa
Name of Landiord/Agency.	Course Length:
Contact Dotaile:	Faralas as titota al anti Niverlando
Contact Details:	
	Contact's Number:
REFEREES	NEXT OF KIN (Whom does not reside with you)
Business Referee:	Given Name/s:
Relationship:	
Contact No.:	
Personal Referee:	
Relationship:	
Contact No.:	
	QUESTIONS
Have any of your previous tenancies been terminated? YES	/ NO

Are you in debt to another lessor or agent? YES / NO

Is there any existing reason that may affect your rent payment? YES / NO If yes, explain: ___

FURTHER INFORMATION

Oo you have any Pets? (Circle) YES / NO Occupant/Dependent 1 Number of Pets: Name:	PETS OCCUPANTS / DEPENDENTS		OCCUPANTS / DEPENDENTS
Number of Pets:		Do you have any Pets? (Circle) YES / NO	Occupant/Dependent 1
PET 1 Age:	Do you have any Pets? (Circle) YES / NO Occupant/Dependent 1		
		PET 1	
	Number of Pets: Name:	Туре:	
Breed: Occupant/Dependent 2	Number of Pets:	Breed:	Occupant/Dependent 2
Registered with Council? (Circle) YES / NO Name:	Number of Pets: Name:	Registered with Council? (Circle) YES / NO	Name:
	Number of Pets: Name: PET 1 Age: Type: Occupant/Dependent 2	PET 1	Age:
PET 1 Age:	Number of Pets:	Туре:	_
	Number of Pets:	Breed:	Occupant/Dependent 3
Type:	Number of Pets:	Registered with Council? (Circle) YES / NO	Name:
Type:	Number of Pets:	PET 1	Age:
Type:	Number of Pets:	Type:	_
Type:	Number of Pets:	Breed:	_
Type:	Number of Pets: Name: PET 1 Age: Type:	Registered with Council? (Circle) YES / NO	
Type:	Number of Pets: Name: PET 1 Age: Type: Occupant/Dependent 2 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Type: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Type: Age: Breed: Age:		
Type:	Number of Pets: Name: PET 1 Age: Type: Occupant/Dependent 2 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Type: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Type: Age: Breed: Age:		
Type:	Number of Pets: Name: PET 1 Age: Type: Occupant/Dependent 2 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Type: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Type: Age: Breed: Age:		
Type:	Number of Pets: Name: PET 1 Age: Type: Occupant/Dependent 2 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Type: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Type: Age: Breed: Age:		
Spreed:	Number of Pets: Name: PET 1 Age: Type: Streed: Breed: Occupant/Dependent 2 Registered with Council? (Circle) YES / NO Name: Age: Type: Streed: Breed: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: Age: Type: Streed: Breed: Registered with Council? (Circle) YES / NO YES / NO	ADDITIO	DNAL NOTES
Type:	Number of Pets: Name: PET 1 Age: Type: Streed: Breed: Occupant/Dependent 2 Registered with Council? (Circle) YES / NO Name: Age: Type: Streed: Breed: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: Age: Type: Streed: Breed: Registered with Council? (Circle) YES / NO YES / NO	If there is any additional information you wish to disclose	please write this below.
Spreed: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Spreed: Registered with Council? (Circle) YES / NO ADDITIONAL NOTES	Number of Pets: Name: PET 1 Age: Type:		•
Spreed: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Spreed: Registered with Council? (Circle) YES / NO ADDITIONAL NOTES	Number of Pets:		
Spreed: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Spreed: Registered with Council? (Circle) YES / NO ADDITIONAL NOTES	Number of Pets: Name: PET 1 Age: Type:		
Spreed: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Spreed: Registered with Council? (Circle) YES / NO ADDITIONAL NOTES	Number of Pets: Name: PET 1 Age: Type:		
Spreed: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Spreed: Registered with Council? (Circle) YES / NO ADDITIONAL NOTES	Number of Pets: Name: PET 1 Age: Type:		
Spreed: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Spreed: Registered with Council? (Circle) YES / NO ADDITIONAL NOTES	Number of Pets: Name: PET 1 Age: Type:		
Spreed: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Spreed: Registered with Council? (Circle) YES / NO ADDITIONAL NOTES	Number of Pets: Name: PET 1 Age: Type:		
Spreed: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Spreed: Registered with Council? (Circle) YES / NO ADDITIONAL NOTES	Number of Pets: Name: PET 1 Age: Type:		
Spreed: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Spreed: Registered with Council? (Circle) YES / NO ADDITIONAL NOTES	Number of Pets: Name: PET 1 Age: Type:		
Spreed: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Spreed: Registered with Council? (Circle) YES / NO ADDITIONAL NOTES	Number of Pets: Name: PET 1 Age: Type:		
Spreed: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Spreed: Registered with Council? (Circle) YES / NO ADDITIONAL NOTES	Number of Pets: Name: PET 1 Age: Type:		
Spreed: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Spreed: Registered with Council? (Circle) YES / NO ADDITIONAL NOTES	Number of Pets: Name: PET 1 Age: Type:		
Spreed: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Spreed: Registered with Council? (Circle) YES / NO ADDITIONAL NOTES	Number of Pets: Name: PET 1 Age: Type:		
Spreed: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Spreed: Registered with Council? (Circle) YES / NO ADDITIONAL NOTES	Number of Pets: Name: PET 1 Age: Type:		
Spreed: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Spreed: Registered with Council? (Circle) YES / NO ADDITIONAL NOTES	Number of Pets: Name: PET 1 Age: Type:		
Spreed: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Spreed: Registered with Council? (Circle) YES / NO ADDITIONAL NOTES	Number of Pets: Name: PET 1 Age: Type:		
Spreed: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Spreed: Registered with Council? (Circle) YES / NO ADDITIONAL NOTES	Number of Pets: Name: PET 1 Age: Type:		
Spreed: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Spreed: Registered with Council? (Circle) YES / NO ADDITIONAL NOTES	Number of Pets: Name: PET 1 Age: Type:		
Spreed: Occupant/Dependent 3 Registered with Council? (Circle) YES / NO Name: PET 1 Age: Spreed: Registered with Council? (Circle) YES / NO ADDITIONAL NOTES	Number of Pets: Name: PET 1 Age: Type:		
	Number of Pets: Name:	Registered with Council? (Circle) YES / NO PET 1 Type: Breed: Registered with Council? (Circle) YES / NO PET 1 Type: Breed:	Name: Age: Occupant/Dependent 3 Name: Age:
	Number of Pets: Name:	Туре:	_
PET 1 Age:	Do you have any Pote? (Circle) VES / NO Occupant/Dependent 1		
Number of Pets:		Do you have any Pote? (Circle) VES / NO	Occupant/Dependent 1

PRIVACY DISCLOSURE STATEMENT

We are an independently owned and operated business. We are bound by the National Privacy Principles. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from your previous landlords or letting agent, your current or previous employer and your referees. Your consent to us collecting this information is set out below. We may disclose your personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and owner's insurers. We may also send personal information about you to the owners of the other properties at your request. You have the right to access personal information that we hold about you by contacting our privacy officer. If you do not complete this form or do not consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected.

CONSENT

I the applicant acknowledge that I have read the Privacy Disclosure Statement. I authorise the Agent to collect information about me from:

- 1. My previous letting agents and/or landlords;
- 2. My referees;
- 3. Any Tenancy Default Database which may contain personal information about me. I also authorize the Agent to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy default database to which it subscribes including Tenancy Information Centre of Australia (TICA), National Tenancy Database (NTD) and/or Trading Reference Australia (TRA).

I authorize the Agent to disclose the personal information collected about me to the owner of the property even if the owner is resident outside Australia and to any third parties- valuers, contractors, sales people, insurance companies, bodies corporate, other agents and tenancy default databases.

DECLARATION

I, the Applicant, hereby offer to rent the property from the owner under a lease to be prepared by the Agent (Explore Property). Should this application be approved, I acknowledge that I will be required to pay the following amounts:

\$ rent per week

Two week's rent	To be paid prior to commencement of tenancy
Bond (equivalent to 4 x weeks rent)	To be paid within 24 hours of approval
TOTAL = 6 x weeks	

I acknowledge that this application is subject to the approval of the owner. I declare that all information contained in this application is true and correct and give of my own free will. I declare that I have inspected the premises and am satisfied with the current condition and cleanliness of the property.

SIGNATURES SIGNATURES					
Applicant 1 Name	Signature	Date	/	/	
Applicant 2 Name	Signature	Date	/	/	
Applicant 3 Name	Signature	Date	/	/	
Applicant 4 Name	Signature	Date	/	/	