



**HINCHINBROOK**  
SHIRE COUNCIL

**COUNCILLORS CONNECT SESSION**  
**REQUEST TO PRESENT**

Council welcomes individuals and community groups / organisations to engage with Council to propose initiatives / projects or to provide further information regarding community issues.

Councillors Connect sessions are held on the fourth Tuesday of each month with meeting spaces available in the morning for forty minutes is allocated to each individual and group / organisation to present to Councillors on the matter.

Council requires the following information to be provided for consideration prior to confirmation of a Councillors Connect session date.

Name of individual / organisation .....

If an organisation / group describe the main purpose of organisation / group.....

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Contact Person..... Contact Telephone Number.....

Contact Email Address.....

Matter to be discussed .....

Relevant Information .....

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What is being asked of Council?

General awareness raising of the matter .....

Support: Cash (provide value) \$ .....

Support: Inkind (materials, equipment etc) .....

Other .....

Proposed Session Attendees (maximum 4) .....

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Office Use Only:

Date Request Received: \_\_\_\_\_

Session Date: \_\_\_\_\_

Approved by CEO: Yes  No

Sent to Council: \_\_\_\_\_

If No - Alternate Action: \_\_\_\_\_