

PROGRAMME FOR SUNDAY, 22nd JANUARY, 2017

Dear Parents,

It is not long before the 2017 school year begins. We look forward to seeing you when you arrive on [Sunday 22nd January](#).

To help with your planning for what we know will be a very tiring day; please find attached a checklist of people to see and places to be on this day

9.30am - 12.30pm Enter the School through Gate 3 (Paxton Street). Arrive at **Board Room**, outside **Parker Hall Boarding House** (large building behind Swimming Pool) and complete Check Lists – (over page).

12.30pm - 1.30pm Luncheon in the Dining Room – parents and students welcome, for a well earned rest.

Once you have completed all of the Check Lists, you are welcome to take your child/ren out for the afternoon. Boarders are to be back by 5.15pm. *All good-byes should be said before this time.*

Our plan for the boarders on Tuesday evening is as follows: -

5.15pm Evening Meal – (Yr 7 – 10 Boarders only)

5.40pm Evening Meal – (Yr 11 & 12 Boarders only)

7.00pm New boarders induction programme (Mr Andrew Robson & Ms Jenny Cadogan)



Chris Wilson

Head of Boarding

(chris.wilson@tgs.qld.edu.au)

Check List:

1. Where: **Parker Hall Board Room** – Ground floor, left hand side of Parker Hall

Who: **Chris Wilson** (Head of Boarding) and
Kathleen Hotschilt (Boarding Administration)

What:

- ☐ Pay Boarders Amenities (\$650 - Years 10 - 12, \$1000 - Years 7 - 9).
- ☐ Collect text books (pre-ordered from Progress Book World).
- ☐ Overseas boarders - submit your passport and other important travel documentation for safekeeping to Mrs Kathleen Hotschilt.
- ☐ Collect lock for your locker (Mr Ted Hill).
- ☐ Boarding House and Bed Allocation.

2. Where: **Health Centre** – Ground floor, right hand side of Parker Hall

Who: **Sr Nerida Jacobsen** (Nurse In Charge)

What:

- ☐ Submit your child's Medicare card.
- ☐ Submit completed yellow medical form.
- ☐ Inform of any important medical information.
- ☐ Duplicate private health insurance card.
- ☐ Present all medications (clearly labelled by a pharmacist).

3. Where: **Front Office** – corner of Burke and Paxton Streets

Who: **Kristell Scott** (Director of Enrolments and Marketing)

What:

- ☐ Pay school fees (if this has not already been done).

You should have received in your Commencement Pack:

Handbooks:

1. The Boarding Handbook
2. The School Handbook

We would encourage you to read these handbooks with your children and become familiar with their contents. The Boarding Handbook has been edited and updated. The School Handbook and The Boarding Handbook should be kept at home as a reference for parents.

To help with the packing, we would like to remind parents that:

- Boarders need to be selective in what they bring as there is limited storage space. In particular boarders need to be circumspect regarding the volume of clothing they bring to School.
- All clothing must be labelled with **sewn on name tags** placed at the top of the garment in the centre back. Extra tags and a small sewing kit should be left with your child.
- Returning boarders are to bring their locks back to School.
- All expensive items should be left at home.
- Boarders are to return to School with appropriate hair colour and style (Refer School Handbook) and boys are to be clean shaven.