

# Notice to Commence Building Works and Appointment of Principal Certifying Authority (PCA)

Issued under the Environmental Planning and Assessment Act 1979 Section 81A (2)(b) (i) (ii) and Section 81A (2) (c)

**This form is to be used to;**

- Notify council that it is intended to commence building works on site
- Notify council that a Principal Certifying Authority (PCA) has been appointed
- Notify the Consent Authority (where not the Council) that a PCA has been appointed
- Supply to Council a copy of the Home Owners Warranty Insurance Certificate issued for residential building works under the Home Building Act
- Advise Council of the name and contact details for the nominated builder

**Description of property to which this application relates**

Address \_\_\_\_\_

Suburb \_\_\_\_\_ Post Code \_\_\_\_\_

Title details Lot No./s \_\_\_\_\_ DP \_\_\_\_\_

**Details of person giving notice**

**NB: The person having the benefit of the development consent**

Name \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Suburb \_\_\_\_\_ Post Code \_\_\_\_\_

Contacts Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Mobile \_\_\_\_\_

Email \_\_\_\_\_

**Description of Development**

\_\_\_\_\_

\_\_\_\_\_

**Consent Details (where applicable)**

Development \_\_\_\_\_ Date of \_\_\_\_\_

Consent No. \_\_\_\_\_ Determination \_\_\_\_\_

Consent Authority \_\_\_\_\_

**Construction Certificate Details**

Certificate No. \_\_\_\_\_ Date of Issue \_\_\_\_\_

# Notice to Commence Building Works and Appointment of Principal Certifying Authority (PCA)

## Certifying Authority

Valerio Lilli                      BPB 0229                       Geoffrey Smith                      BPB 1997

## Appointment of Principal Certifying Authority

Name of Accredited Certifier Appointed

Valerio Lilli                      BPB0229                       Geoffrey Smith                      BPB1997

## Builders Details

Builders Name

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Address

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Suburb

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Post Code

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Contacts

Telephone

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Fax

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Mobile

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Email

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Licence No.

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Owner Builder Permit  
No.

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## Has a Home Owners Warranty Insurance Certificate been provided?

- Yes
- No – Exempt from the Home Building Regulation
- No – Works less than \$20,000
- No – Works carried out by Owner Builder
- No – Non-residential works

## Date the Work will Commence

The building work described above is intended to commence on:  
(NOTE: Must be not less than two (2) business days from the date  
of the notice)

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## Signatory's

### Details of person giving notice to the appointment of Principal Certifying Authority

I hereby consent to the appointment of the Principal Certifying Authority as detailed above. In the event that the nominated Principal Certifying Authority resigns from their position with Vic Lilli & Partners the signature provided below will serve as the authorisation for the transfer of the role and responsibilities of the Principal Certifying Authority from the nominated person to Mr Valerio Lilli

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature**

If signed on behalf of a Body Corporate the common seal must be stamped on this section

### Acceptance and Statement by the Principal Certifying Authority

I hereby accept the appointment as the Principal Certifying Authority.

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature**

## Privacy Policy

The information you provide in this notice is required under the Environmental Planning and Assessment Act 1979 if you are going to erect a building or carry out subdivision work. If you do not provide the information to the consent authority, you cannot commence the work. The information will be held by the consent authority and by the council (if the council is not the consent authority). Please contact the council if the information you have provided in this notice is incorrect or changes.