



Australian Contingent to the 22nd New Zealand Scout Jamboree 2019-2020 Contingent Management Team

POSTIONS VACANT

Do you want to become a member of the team leading the Australian Contingent to the 22nd New Zealand Jamboree in 2019-2020?

Why not express an interest in the opportunity to develop our contingent and particularly our Scouts so that they gain the best international Scouting experience possible while visiting our friendly neighbours across the Tasman.

The 22nd New Zealand Jamboree "Solve the Mystery" will take place at the Mystery Creek Events Centre, Waipa District, near Hamilton of the North Island from 28 December 2019 to 7 January 2020.

The current plan is that the Australian Contingent will depart Australia on 26/27 December 2019 and meet in Auckland for a couple of days prior to the Jamboree. A 1 week post-Jamboree tour will also be planned of the North Island.

You may ask yourself, "What experience do I need to be on the team?" It can be one of those things where you cannot have the experience unless you are given the opportunity! That said, consideration will be given to the following but will not necessarily rule someone out of consideration if all criteria below is not met:

- Experience on a major event team in Scouting;
- Experience in the Scout Section as a Leader/Rover;
- Experience as a Leader/Rover in another Youth Section;
- Hold a Certificate of Adult Leadership;
- Be available through all phases of Contingent preparation, including pre, during and post arrangements between August 2018 and January 2020 in addition to your current Scouting responsibilities; and
- Have an understanding and acceptance that there are differences in the way that overseas Jamborees are conducted.

Deputy Contingent Leader (Reports to the Contingent Leader)

- Assist the Contingent Leader with the conduct of the Contingent;
- Represent the Contingent on behalf of the Contingent Leader as necessary;
- Assist with communication to and from the Jamboree Executive Committee;
- Be a member of the Contingent Executive; and
- Be prepared to take on the position of Contingent Leader if the Contingent Leader can no longer fulfil their duties.

Assistant Contingent Leader (possibly 2 positions, reports to the Deputy Contingent Leader)

The position of Assistant Contingent Leader shall be focused on Leadership development and liaison and not on youth member welfare. The Assistant Contingent will be a Youth or Young Adult Member who will:

- Have experience as a Scout, preferably as a Jamboree Patrol Leader at a recent Australian Jamboree (AJ2016, AJ2013 or the last New Zealand Jamboree).
- Work with the Contingent Leader and Deputy Contingent Leader;
- Be a member of the Contingent Executive;
- Actively promote the Contingent prior to the close of applications at major Australian Scouting events;
- Represent the Youth Members on the Contingent Executive and/or Contingent Management Team;
- Convene the Contingent Youth Council;
- Give a voice to the Youth Members in the Contingent on the Executive/Contingent Management Team level of the Contingent;
- Organise the Contingent's pre-jamboree activity in Auckland.
- Coordinate the Contingent's International Night Performance.
- Be a member of the Contingent; and
- Perform other duties as required by the Contingent Leader or International Commissioner.

Contingent Welfare Team Leader

- Lead a small team and oversee the welfare of the contingent in respect of health management, behaviour and general welfare;
- Advise the Contingent Leader on any welfare issues that may arise prior and during the Jamboree; and
- Liaise with the Jamboree Medical Centre Personnel
- Liaise with the Scouts Australia National Advisor Contingents on Contingent Welfare issues.

Finance/Administration/Personnel Leader

- Manage the contingent finances;
- Liaise with Scouts Australia National Office on finance and administrative matters;
- Receive and review invoices prior to arranging payment;
- Work within the Jamboree Applications Database and manage member applications and personnel information; and
- Liaise with merchandise suppliers.

Website, Social Media and Communications Leader

- Develop and manage the Contingent Website and Facebook page;
- Develop and manage contingent communications on the Contingent Website and Facebook page;
- Promote the Contingent and Jamboree to members of Scouts Australia;
- Produce Contingent Newsletters;
- Be the Media Contact for the Contingent; and
- Liaise with the Scouts Australia National Office on these matters.

Travel and Post Jamboree Tour Leader

- Develop the Contingent Travel arrangements;
- Liaise with the preferred Scouts Australia travel provider and Scouts Australia National Office; and
- Manage the contingent travel arrangements to and from the Jamboree and the Post Jamboree Tour.

Contingent Headquarters Leader

- Manage the Contingent "shopfront" space at the Jamboree
- Arrange appropriate activities for visitors to the space to participate in; and
- Organise hospitality events.

At least 2 additional welfare team members will be required?

HOW TO APPLY?

Please provide a written 1 page Expression of Interest outlining why you would like to join the Contingent Management Team leading the Australian Contingent to the 22nd New Zealand Jamboree.

Mention your related experience and why you think you can make a contribution;
Provide the names and phone numbers of 2 referees; and
Provide your email and phone contact details.

Please send your Expression of Interest to:

nzj2020@scouts.com.au

Expressions of Interest close at 5pm on 30 June 2018.

Applications will be assessed and recommendations on successful applicants made to International Commissioner and Chief Commissioner of Australia. All applicants will be notified of the outcome of their application by the end of July 2018.

Yours in Scouting

Alan Murray
Contingent Leader
22nd New Zealand Jamboree