



Australian Contingent 16th World Scout Moot, Ireland 2021

Position Description

Deputy Contingent Leader

The 16th World Scout Moot will take place in Ireland from 19th - 28th July 2021. The entry point to the Moot will be Dublin City. International Patrols will then explore the many wonders of Ireland on a collection of exciting and interesting trails in local countryside. The Patrols will then return to Dublin for the base camp feature of the Moot before returning home or onto a fantastic post tour adventure!

The Australian Contingent is seeking a team of talented, dedicated and enthusiastic Rovers and leaders to plan and execute the Australian Contingents adventure including pre and post tours.

Position Objective

The Deputy Contingent Leader will work closely alongside the Contingent Leader in leading the Contingent Team to plan, coordinate, and run a successful Contingent to the 16th World Moot.

Key Responsibilities

- Be a member of the core Contingent Team
- Work closely with the Contingent Leader (CL) to plan and execute the successful operation of the Contingent
- Work in support of the CL in leading and managing the Contingent Management Team (CMT).
- Lead the development of a detailed risk management plan encompassing all aspects of the event.
- Represent the Contingent on behalf of the Contingent Leader when necessary.
- Support and assist CMT.
- Be prepared to fill any gaps necessary in the CMT.
- Assist in the mentoring of the Assistant Contingent Leaders.
- Have a high level of attention to detail, excellent written and verbal communication skills, and keep detailed records of conversations and arrangements.

Key Selection Criteria

- Have participated in a World Moot or similar major event previously
- Have experience being on a Contingent Management team or Major Event team; either through scouting or similar organisation.
- Experience in leading groups in international travel.
- Have excellent IT skills and the ability to deal with complex spread sheets, mail merge and other online software.
- Demonstrated ability to work as a team



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Time Commitment

This position requires a significant time commitment in the lead up to the event. It would not be unusual to spend 5-10 hours per week, most weeks on the project and in the final 4 months prior to the event this is expected to increase to around 20 hours per week. It is expected that the Deputy Contingent Leader would attend the Moot as a member of the CMT.

Applicants should ensure they have the flexibility in their time to be able to accommodate this significant contribution and be available during the lead up to and full duration of the event including pre and post tours. This is a volunteer position.

How to Apply

Applications should be forwarded by email to the Contingent Leader, Sorrel Fuller wsm2021@scouts.com.au by 11:59pm AEST 6th May 2019.

Your application should include:

- A short description of yourself and your Scouting background;
- Details on your current Scouting role(s) and commitments;
- Any relevant prior experience;
- Your vision for the role;
- Address the key selection criteria;
- Why you feel you are the best candidate for the position
- And Include contact details for 2 relevant referees;

Selections will be completed in May 2019.