

INTERPRETER BOOKING FORM

For Health Care Practices

FAX: 1800 246 914 **EMAIL:** bookings@nabs.org.au **HOURS:** 8am - 6pm, Mon - Fri

DEAF PERSON'S DETAILS

Deaf Person's Name: _____ DOB: _____

Does Deaf person have a NDIS Registration Number? Number: _____

Deaf Person's Contact Details: _____

(SMS, Email, Phone, Fax, TTY – **please circle**)

The Deaf Person is: ☐ The Patient ☐ Family of patient ☐ A Child
☐ Carer of patient ☐ Parent of patient

Is the Deaf Person: ☐ Deaf only ☐ Deaf and Blind

Is Deaf person Aboriginal or Torres Strait Islander: ☐ Aboriginal ☐ Torres Strait Islander

APPOINTMENT DETAILS

Appointment: Day: _____ Date: _____ Month: _____ Year: _____

Start time: _____ Finish Time: _____

Doctor's Name: _____

Clinic/Surgery Name: _____

Appointment Address: _____

Contact Details: _____

(Phone, Fax, Email)

Type of Appointment: _____

(e.g. GP, Cardio, Eye, Urology, Physio)

Preferred Interpreter: _____

Is this a request for a Video Remote Interpreting appointment? (i.e. Skype, FaceTime) ☐ Tick if yes

SO WE CAN CONTACT YOU (if required)

(To be completed by the person filling in this form)

Your Name: _____ Position: _____

Phone Number: _____ Email: _____

NABS Use Only

Date Confirmed: _____ Allocated Interpreter: _____

NAATI Level: _____ Return Kms: _____

Note: Costs may apply when: -

- Booking is cancelled by either Practice or Client with less than 24 hours notice or 1 business day
- An interpreter arrives at a booking which has been cancelled without NABS being notified
- A client does not attend appointment ('no show')

The National Auslan Interpreter Booking and Payment Service (NABS) respects the privacy of all persons who utilise its functions and services. We are bound by the *Australian Privacy Principles (APPs)* in the **Privacy Act 1988** (which regulates how organisations may collect, use, disclose and store personal information and how individuals may access and correct personal information held about them. To view the privacy statement, see <http://www.nabs.org.au/nabs-guidelines.html>