



# ELECTRONIC DEVICES

(Mobile phones, ear/headphones)  
STUDENTS POLICY

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## **Definition:**

“Electronic devices” include mobile phones, headphones, earphones, smart watches and any other visual or audio electronic device that a student carries for personal use or is not for use as part of the daily school curriculum.

## **Rationale:**

- *Mobile phones:* are an important communication medium in today’s world and have replaced the wearing of a watch for many people to tell the time. However, there are restrictions on the use of mobile phones at Sacred Heart College, given classroom protocols (such as avoiding disruptions by phone calls or texting messages) and the integrity of learning and assessment requirements. These devices should not interrupt proceedings in classrooms or other places of learning on the College campuses.
- *Head/earphones:* Modern technology provides the potential for students to bring many hours of recorded music or other audio material to school for their personal use. However, such devices easily distract the attention of students from teachers directed learning and from the process of learning itself.
- Increasingly there are situations when students need to listen to podcasts, lectures and videos accompanied by audio. This should only occur in consultation with the classroom teacher or library staff.
- There is also the possibility that these electronic devices could be inappropriately used, lost or damaged.

## **Aims:**

- To create and maintain quality learning environments that are enhanced and not compromised by personal electronic devices.
- To utilise the benefits of mobile phones whilst managing the problems they can potentially cause.

## **Implementation:**

- ***Mobile Phones and Smart Watches:***
  - Are not to intrude on or disrupt in any way the learning environment, especially in the classroom.
  - Will not violate the integrity of assessments and therefore will not be allowed into tests and/or exam centres.
  - Students who bring mobile phones and smart watches to school do so at their own risk and the College accepts no responsibility for loss, damage or theft.
  - Students misusing mobile phones or causing a nuisance will have the phone confiscated. (Refer to the Management Protocol below).
- ***Head/earphones:***

Head/earphones can only be used in the school as an educational device and are not permitted for recreational music and consequently are banned both inside and outside the classrooms/learning areas. The discretion for their use for a learning activity or task rests with the teacher.

## **Evaluation:**

This policy was last ratified by the Sacred Heart College Advisory Council in...

**March 2016**

This policy is due for review in..

**March 2019**

### **Management Protocol**

- Students misusing mobile phones or other electronic devices for which they have permission to use at school, will have the device confiscated. This item is to be placed in a manila envelope and labelled with the student's: -

Name:

Homeroom:

House:

Date:

- The envelope is to be handed into the front office at Reception.
- To be put in the appropriate Head of House to recorded on Edumate.
- The student can redeem the item at the end of the day but the Head of House will arrange a penalty for this breach in code of conduct.
- In cases of repeat offenders, the Head of School may require the student's parent to redeem the item from the College.