

# PRIORITY FOR RETAINED COUNSEL PROJECT BRAMPTON

March 27, 2017

Daily Timetable – Multiple use Courtrooms

	Courtroom 105	Courtroom 106	Courtroom 103 INTENSIVE CASE MANAGEMENT COURT	Courtroom 104 CASE MANAGEMENT COURT
09:00AM - 10:00AM	<b>RETAINED COUNSEL<sup>1</sup> A-H<sup>2</sup></b> <i>(matters not completed before 10:00AM are traversed to Courtroom 104 at 12:00PM )<sup>3</sup></i>	<b>RETAINED COUNSEL I-P</b> <i>(matters not completed before 10:00AM are traversed to Courtroom 104 at 12:00PM)</i>	<b>RETAINED COUNSEL With 10+ Appearances<sup>4</sup></b> <i>(All matters must be completed before 10:00AM)</i>	<b>RETAINED COUNSEL Q-Z</b> <i>(matters not completed before 10:00 AM are held down until 12:00PM)</i>
10:00AM - 11:00AM	Trial Court	Trial Court	Plea Court	Persons without Retained Counsel ONLY
11:00AM - 11:30AM	BREAK			
11:30AM - 12:00PM	Trial Court	Trial Court	Plea Court	Persons without Retained Counsel ONLY
12:00PM - 01:00PM	Trial Court	Trial Court	Plea Court	All persons, including <b>RETAINED COUNSEL</b> in priority as determined by the Crown <i>(matters not completed before 1:00 PM are held down until 2:00PM)</i>
01:00PM - 02:00PM	LUNCH BREAK			<b>COURT CLOSED</b> Informational session for persons appearing for the first time. Disclosure will be provided. <sup>5 6</sup>
02:00PM - End of day	Trial Court	Trial Court	Plea Court	First appearance for persons who have attended the information session and <b>RETAINED COUNSEL</b> in priority as determined by the Crown

**Comments:**

After March 27, 2017 the Judicial Endorsement Form (JEF) will be attached to the NEW Informations before they come into the Case Management Courts and Bail Courts. There will be one JEF per person. No persons other than members of the Judiciary are to write endorsements on the Judicial Endorsement Form.

First appearance after bail determination, where the person is out of custody, shall be remanded by the Justice of the Peace to 104 Court at 1:00pm for the Informational session except where RETAINED COUNSEL requests that the matter be put in his/her priority court.

Youth video appearances have been moved to Courtroom 206 at 11:00am.

Your feedback is important. Please provide your comments to your representative or supervisor.  
Also, please feel free to contact Lynn.Robinson@ontario.ca

<sup>1</sup>Within this document “RETAINED COUNSEL” includes counsel who anticipate being retained, students of retained counsel, and agents/paralegals of retained counsel. It is anticipated that the Barristers Act will continue to be applied. RETAINED COUNSEL Courts will NOT be staffed by Duty Counsel for this project. All “counsel notes” will be addressed at the end of the day in 104.

<sup>2</sup>Initially, RETAINED COUNSEL will be assigned to 104, 105, or 106 Courtroom using the alphabet and the surname of counsel. There will be flexibility to allow RETAINED COUNSEL to select a different courtroom to facilitate cooperation with a formal or informal practice group, or other such reason. Those who wish to move to another court must provide CSD and the Crowns’ office with 3 clear days Notice using the current bring forward procedure. Absent exceptional circumstances, there will NOT be same day movement between the Case Management Courts.

<sup>3</sup> If RETAINED COUNSEL or his/her agent requests a matter be held down between 9-10am while they are setting a trial or JPT date, or conducting a Crown pretrial, there will be flexibility permitting that matter to be addressed prior to noon in 104.

<sup>4</sup> Cases remanded to the Intensive Case Management Courtroom are done so at the discretion of the Justices of the Peace presiding in 104, 105, or 106. 10+ is a guideline only. There are circumstances contemplated where 10 + appearances would NOT require Intensive Case Management. Equally, there are circumstances where a matter with fewer appearances will require Intensive Case Management. There will be NO SAME DAY movement of matters TO or FROM the Intensive Case Management Court 103.

<sup>5</sup> The disclosure function previously performed in the morning in courtroom 105 will now be performed in 104 at 1:00p.m.

<sup>6</sup> RETAINED COUNSEL who wish to move a first appearance matter from 104 at 1:00pm to a priority RETAINED COUNSEL courtroom, must provide CSD and the Crowns office with 3 clear days’ Notice using the current bring forward procedure.