

2020 AACTA AWARDS MATERIALS CHECKLIST

All entries must be completed via the online entry portal which can be accessed by signing into the AACTA website www.aacta.org

The following items must be uploaded for ALL AWARD CATEGORIES as part of your online entry:

- A copy of the official opening and closing credits as they appear in the film (.doc, .docx or .pdf only)
- At least two official publicity stills (.jpeg only)
- Official production poster (.jpeg only)
- A copy of the official production trailer (should one exist). Must be HD Pro Res 422 (or equivalent) with DME split audio stems, either uploaded directly to the entry portal or shared via screener links on the Materials section of your Entry.
- Subtitle file for screener(s) if available (SRT file preferred)
- Two versions of the production, shared with awards@afi.org.au via Dropbox:
 - **1 x Screener File:** 1080p (or equivalent) with stereo mixed audio (per item of content ie.if you are entering a Television category, we'll require 1 screener for each episode you're submitting)
 - **1 x HD Master:** Pro Res 422 (or equivalent) with DME split audio stems (i.e. separate audio files for Dialogue, Music and Effects)

****If you are unable to supply a HD Pro Res 422 (or equivalent) digital copy of the production, our next preference is a H.264 (MP4 or .mov) digital copy**

MATERIALS PARTICULAR TO AWARD CATEGORIES

Screenplay Awards (Film & Television)

- Final draft of the shooting script (.doc, .docx or .pdf formats only)

Acting Awards (Film & Television)

- Headshots of acting candidates **in character** (.jpeg only) (*only of submitted acting candidates*)

Directing Awards (Film and Television)

- Up to 2 x headshots of the Director(s) (.jpeg only) (*only of submitted Directing candidates*)

Hair and Makeup Award

- Up to 12 x Before and After stills of the hair and makeup process (.jpeg only)
- Written Support Material detailing the process, materials and inspiration for the Hair and Makeup work (.doc or .docx only. Maximum 3 pages, no images are to be included in this document).

***Please note that the Visual Effects and Animation Category will be opening separate to all other entry categories and will have a separate Materials Checklist made available at that time.**

ADDITIONAL MATERIALS

Should your production receive a nomination, you will need to provide the following **within 7 days** of the nomination announcement.

- 2 x A0 posters mailed to AFI | AACTA Office (236 Dorcas Street, South Melbourne VIC 3205)
- The theme song or a preferred piece of music from the film (mp3) emailed to awards@afi.org.au

Production Design Nominations (Film & Television)

- Up to six production design sketches

Costume Design Nominations (Film & Television)

- Up to six costume design sketches

Please refer to the **2020 AACTA Awards Rulebook** for information relating to the return of materials submitted with an entry.

FURTHER TECHNICAL INFORMATION

- The screener file **must** be 1080 HD file must be stereo-mixed file. Jury/branch members will be viewing the HD file on our secure online portal, for the purposes of judging.
- The HD master ProRes files will be used for AACTA Awards production, including TV promos, nominations and winners announcements. All relevant licensing and clearances will be sought at the time of their use.
- Make sure content is fully prepared for distribution: what you upload is what the end user will see.
- Our method of receiving content is via Dropbox, content **will not be accepted through alternative means without prior approval from the awards department.** Please upload the production to your own Dropbox account and then paste the **share-link** in the field provided on the ATTACHMENTS page of the entry portal.
- There are no restrictions on file size. If you are having trouble uploading your file to the Dropbox website, or **if your file size is greater than 10GB**, please try installing the [Dropbox desktop application](#) and moving files into your Dropbox by dragging and dropping them into your Dropbox folder (Dropbox Professional accounts are free for a [2-week trial](#) with 2TB of storage). You can also use the Save As menu option in most applications to save files directly to your Dropbox folder. To learn more about or sign up to join Dropbox, please visit www.dropbox.com.

Security information:

Online streaming utilises AES 128 Bit encryption on a multi bitrate stream. All content is password protected, which jury members will be able to view on our secure online portal, for the purposes of judging.

AWARDS ENQUIRIES:

Awards Department
Ph: (03) 9695 7259
Email: awards@afi.org.au
Web: www.aacta.org