



Australian Government
Department of Defence
Strategy, Policy, and Industry Group

Strategic Policy Division
R1-1-A005, Russell Offices
PO Box 7901
CANBERRA ACT 2600
Australia
sp.grants@defence.gov.au

Mr Peter Jennings PSM
Executive Director
Australian Strategic Policy Institute
Level 2, 40 Macquarie St
Barton ACT 2600
peter.jennings@aspi.org.au

Dear Mr Jennings,

Letter of Variation for the grant between the Commonwealth and the Australian Strategic Policy Institute dated 31 August 2018

The Australian Strategic Policy Institute (ASPI) entered into an agreement with the Commonwealth on 31 August 2018 (the 'Agreement') for promoting strategic policy discourse, debate and research of value to the Australian Government and the Department of Defence.

The Commonwealth proposes to vary the terms of the Agreement with effect from the date of your signature on this letter of variation. The Schedule to this letter shows the proposed amendments to the Agreement. I confirm that other than these amendments, all the other provisions of the Agreement remain in full force and effect.

This variation will support ASPI to deliver additional activities through a new office in Washington DC. This variation provides ASPI with \$5 million to cover two years of activity. This is a valuable contribution to deepening our understanding of the US, especially as we celebrate the 70th anniversary of the Australia, New Zealand United States Treaty.

To accept these amendments to the Agreement, please sign and return a scanned copy of this letter to sp.grants@defence.gov.au. If you have any questions regarding this variation, please contact the Strategic Policy Outreach Team on sp.grants@defence.gov.au.

Yours sincerely,

SIGNATURE REDACTED

Celia Perkins
First Assistant Secretary Strategic Policy

24 May 2021

OFFICIAL

Strategic Policy Grants Program Letter of Variation for the grant between the Commonwealth and the Australian Strategic Policy Institute dated 31 August 2018

Signatures

Executed as a deed:

The Australian Strategic Policy Institute ABN 77 097 369 045 (the 'Grantee') agrees to vary the Agreement as outlined in this Letter of Variation.

Grantee:

Full legal name of Grantee:	Signed, sealed and delivered for and on behalf of the Australian Strategic Policy Institute ABN 77 097 369 045
Director's Name: (print) Signature and date:	<i>SIGNATURES REDACTED</i>
Director/Company Secretary Name: (print) Signature and date:	

Commonwealth:

Signed, sealed and delivered for and on behalf of the Commonwealth of Australia as represented by the Department of Defence	
Name: Position: Signature and date:	<i>SIGNATURES REDACTED</i>
Witness Name: (print) Signature and date:	

Schedule

This schedule details the proposed changes to the Grant as follows:

Variation 1

This variation amends **B. Activity** as detailed below:

Insert at the end of section 4:

5. ASPI Washington DC Office
 - (a) ASPI will establish a presence in Washington to support deeper people-to-people links. The ASPI presence in Washington will complement the Australian Embassy's efforts to: allow Australian perspectives to shape United States of America's policy debates; support building Australian interests into emerging US Policy thinking and initiatives from the outset; and ensure the latest US strategic thinking informs policy debates in Australia.

Variation 2

This variation amends **D. Payment of the Grant** as detailed below:

Remove

The Total amount of the Grant is \$20,000,000 (GST not applicable).

Insert

The Total amount of the Grant is \$25,000,000 (GST not applicable, all payments are to be made in Australian Dollars [AUD]).

Variation 2

This variation amends Table D in **D. Payment of the Grant** as detailed below:

Insert after the row for 2020-21:

Financial Year	Anticipated Date	Amount (GST not applicable)
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OFFICIAL

Strategic Policy Grants Program Letter of Variation for the grant between the Commonwealth and the Australian Strategic Policy Institute dated 31 August 2018

2020-21	At earliest opportunity, once a grant variation has been signed and a tax invoice raised for the two years of activities in Washington DC	\$5,000,000
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[Table headings shown for clarity only.]

Remove the final row of the table:

Financial Year	Anticipated Date	Amount (GST not applicable)
	TOTAL	\$20,000,000

[Table headings shown for clarity only.]

Insert a new final row:

Financial Year	Anticipated Date	Amount (GST not applicable)
	TOTAL	\$25,000,000

[Table headings shown for clarity only.]

Variation 3

This variation amends the **D. Payment of the Grant** section as detailed below:

Remove (following Table D):

The Grantee must ensure that the grant is held in an account in the Grantee's name and which the Grantee controls with an authorised deposit-taking institution authorised under the *Banking Act 1959* (Cth) to carry on banking business in Australia.

Insert:

The Grantee must ensure that the grant is held in accounts in the Grantee's name and which the Grantee controls. The Grantee is to bear any costs associated with converting currency and the operation of any accounts.

Variation 4

This variation amends the **G. Party representatives and address for notices** section as detailed below:

Remove the table under the heading **Commonwealth representative and address:**

Name of representative	Tom Hamilton
Position	Deputy Secretary Strategic Policy and Intelligence
Postal/physical address	PO Box 7901 CANBERRA BC ACT 2610 R1-5 Russell Offices CANBERRA ACT 2600
Business hours telephone	+61 (0) 2 6265 2636
E-mail	tom.hamilton@defence.gov.au
Alternative Point of Contact	Peter Sawczak +61 (0) 2 6265 2846 peter.sawczak@defence.gov.au

Insert a new table under the heading **Commonwealth representative and address:**

Name of representative	Celia Perkins
Position	First Assistant Secretary Strategic Policy
Postal/physical address	R1-1-A005, Russell Offices PO Box 7901 CANBERRA BC ACT 2610
Business hours telephone	+61 (0) 2 5108 6024
E-mail	celia.perkins@defence.gov.au
Alternative Point of Contact	Adam Wilson Director Strategic Policy Outreach +61 (0) 2 5108 9537 adam.wilson17@defence.gov.au sp.grants@defence.gov.au