

## CLERGY LEAVE FORM 1

Anglican  
Church  
Diocese of Perth



### Parish/Cathedral Clergy Leave Notification

Parent Policy:

Completed forms to be forwarded to:

Policy 10.3 - Clergy Leave

GPO Box W2067, Perth WA 6846 or

[clergyleave@perth.anglican.org](mailto:clergyleave@perth.anglican.org)

*The Anglican Diocese of Perth only collects personal information as permitted by the Privacy Act 1988.*

*The information collected in this form is stored, disclosed, and used in accordance with Diocesan Policy 42 – Privacy.*

Name: \_\_\_\_\_

Parish/Cathedral: \_\_\_\_\_

#### Type of Leave

#### Date

☐ Annual

From \_\_\_\_\_ To \_\_\_\_\_

☐ Personal (sick/carers)

From \_\_\_\_\_ To \_\_\_\_\_

#### Number of Days

In total \_\_\_\_\_ Number of Sundays \_\_\_\_\_

If full time, specify day off \_\_\_\_\_

If part-time, specify days worked M ☐ T ☐ W ☐ Th ☐ F ☐ S ☐ Su ☐

It is your responsibility to arrange a licensed member of clergy or LPM to lead services in your absence. If you require assistance with organising Sunday supply, please complete [Clergy Leave Form 4 - Supply Request Form](#)

Clergy Signature \_\_\_\_\_ Date \_\_\_\_\_

Authorised by:

Warden/Dean Signature \_\_\_\_\_ Date \_\_\_\_\_



When the form has been signed by the Clergy and Warden/Dean, please scan and submit to [clergyleave@perth.anglican.org](mailto:clergyleave@perth.anglican.org)