

Tenancy Application Form

Thank you for choosing an N1 Centre property. Please complete this application thoroughly so we can process it as quickly as possible. Please note the following important points:

1. Each occupant (aged 18 years & over), must complete a separate application form
2. This application must be accompanied by photo ID, proof of address (rental or ownership) & proof of income
3. Rent is to be paid via direct deposit only. N1 Centre requests rent be paid on a calendar monthly basis due by the 1st of each month

Address of premises applied for

Rent: \$	pw	Start date:	Length of lease:	Furnished: Y/N
Number of adults:	No. of children & ages:	No. & type of pets:	Parking:	

Applicant details

Name:	Date of birth:	
Ph H:	Ph W:	Ph M:
Email:	Fax:	
Passport No. & country:	Drivers licence No. & expiry:	

Current property

Address:	Postcode:	Rent:
Landlord/Agent:	Landlord/Agent phone/email:	
Length of time at address:	Reason for leaving:	

Please provide a copy of your tenancy ledger, if you are a home owner please provide a copy of your rates notice.

Previous property details

Address:	Postcode:	Rent:
Landlord/Agent:	Landlord/Agent phone/email:	
Length of time at address:	Reason for leaving:	

Current employment details

Occupation:	Employer (company):	
Address:		
Contact name:	Contact position:	Contact No:
Length of employment	Net income:	Type: Full time/Part time/Casual/Self

Please provide payslip or bank statement, if self-employed please provide details of your accountant.

Previous employment details

Occupation:	Employer (company):	
Address:		
Contact name:	Contact position:	Contact No:
Length of employment:	Net income:	Type: Full time/Part time/Casual/Self

Personal/business references (not relatives)

Name:	Relationship:
Phone/email:	
Name:	Relationship:
Phone/email:	

Tenancy application

I, the Applicant, hereby apply for approval by the owner of the Premises referred to in this form to become the tenant of those Premises on the terms & conditions contained in this form & in the Residential Tenancy Agreement to be drawn up by the owner's Real Estate Agent. During my inspection of this property I found it to be in a reasonably clean condition: Y / N

If "No," I believe the following items should be attended to prior to the commencement of my tenancy:

I acknowledge that these items are subject to the Landlord's approval. I acknowledge that this is an application to rent this property and that my application is subject to the Landlord's approval. I consent to the information provided in this application being verified. I declare that I am not bankrupt or an undischarged bankrupt and that the information provided by me is true and correct. I have inspected the premises and wish to apply for tenancy of the premises for a period of _____ months, at a rental of \$_____ per week & I declare that the rental to be paid is within my means. I undertake to pay a rental bond upon the signing of a Residential Tenancy Agreement. For security reasons N1 Centre has a cash free policy.

Applicant's name	Applicant's signature	Date
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A holding fee may be retained by the landlord only if the tenant enters into the residential tenancy agreement or refuses to enter into the residential tenancy agreement. A holding fee must not be retained by the landlord if the tenant refuses to enter into the residential tenancy agreement because of a misrepresentation or failure to disclose a material fact by the landlord or landlord's agent. If a residential tenancy agreement is entered into after payment of a holding fee, the fee must be paid towards rent. A tenant cannot be asked to pay a holding fee unless the tenant's application has been approved by the landlord & the holding fee does not exceed 1 weeks rent of the residential premises.

Notice to prospective tenants

The availability of telephone lines; internet services; analogue, digital or cable television (and the adequacy of such services); are the sole responsibility of the tenant(s) & tenants should make their own enquiries as to the availability & adequacy of such services before accepting the tenancy of the property. The landlord does not warrant that any telephone plugs, antenna sockets or other such service points located in the property are serviceable, or will otherwise meet the requirements of the tenant, and tenants must rely upon their own enquiries.

Privacy Statement

The personal information you provide in this application or collected by us from other sources is necessary for us to verify your identity, to process and evaluate your application and to manage the tenancy. Personal information collected about you in this application and during the course of your tenancy, if your application is successful, may be disclosed for the purpose which it was collected to other parties including the Landlord, referees, other agents and third-party operators of tenancy reference databases. Information already held on these databases may also be disclosed to us and the Landlord. If you enter into a Residential Tenancy Agreement, and you fail to comply with your obligations under that Agreement, that fact and other relevant personal information collected during the course of your tenancy may also be disclosed to the Landlord, third party operators of tenancy reference databases and other agents. If you would like to access the personal information we hold about you, you may contact your Property Manager. You can also correct this information if it is inaccurate, incomplete or out of date. If the information required from you is not provided by you, we may not be able to process your application and manage your tenancy

Applicant's name	Applicant's signature	Date
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