

APPLICATION FOR TENANCY

PROPERTY APPLYING FOR _____

IMPORTANT IF YOU ARE SERIOUS ABOUT HAVING YOUR APPLICATION APPROVED, YOU MUST FILL IN ALL THE FIELDS REQUIRED. WHERE FIELDS DO NOT APPLY MARK AS N/A. APPLICATIONS NOT FILLED IN CORRECTLY MAY NOT BE PROCESSED.

- Yes No I have completed the entire form.
- Yes No I have supplied copies of my identity as outlined below.
- Yes No I agree to pay one weeks rent as a holding fee in accordance with the terms and conditions stated in this application form.
- Yes No I have inspected the property both externally and internally.
- Yes No I confirm that I will personally reside at the property if the application is approved.
- Yes No I acknowledge that I will receive a reply from Sanders Noonan regarding the outcome of my application via SMS, if my application is declined my personal details will be shredded. Average application processing time is 3 days.
- Yes No I agree to pay rent and water usage (if applicable) using Rental Rewards.
- Bank Account (Direct Debit) - \$1.50 per transaction
- Credit Card
- 1.25% of the transaction value for Mastercard or 1.50% for Corporate Mastercard
 - 1.45% of the transaction value for VISA or 1.70% for Corporate VISA
 - 3% of the transaction value for International Mastercard / VISA
 - 2.53% of transaction value for AMEX & Diners Club.
- BPAY -\$2.75 per transaction
- If "No", the means permitted for payment of rent which does not incur a cost is via cheque.
- Yes No I agree and understand that MyConnect will call me to arrange any utility connections required.
- Yes No I have filled in the Rental Rewards Tenant Registration Form attached to this application.
- Yes No I agree and understand that due to bank processing time frames, payments may take up to 4 business days to clear therefore, it is my responsibility to ensure that funds are settled in the Trust as cleared funds on the day it is due.

Please provide copies of the following documents:

1. **Identification requirements:** Driver's License or Proof of Age Card or Passport and a copy of your Medicare Card.
2. **Financial requirements:** Current Pay Slip or Centrelink Statement and a copy of your current Bank Statement.
3. **Reference Requirements:** Tenant ledger from landlord/agent or a letter from the head tenant on the lease. If you are a home owner, a copy of a recent council rate notice is required. If you are a business owner, a copy of your business registration and accountant's details.

If your application is approved, you are required to pay Bond via Bank Cheque, Money Order, or Rental Bonds Online, no cash will be accepted.

I acknowledge that I have read and accepted all the terms and conditions herein.

Signed: _____ Date: / /

Please note all rental enquiries and lodgment of this application is to be directed to our Oatley office, 18 Oatley Avenue, Oatley (See location map) PO Box 11 Oatley, Phone: 9570 9999, Email: Rentals@SandersNoonan.com.au

TENANCY APPLICATION FORM

RENTAL PROPERTY		
Property address		
TENANCY REQUIREMENTS		
Length of tenancy (number of weeks)	Rent \$ _____ per week	Commencement date / /
OCCUPANCY DETAILS		
Number of Adults	Number of Children	Ages of Children
Number of Smokers	Number of Pets (if any) include Type/Breed	Will the premises be used for business use?
APPLICANTS DETAILS		
Name	Email	
Current Address		
Home phone	Work phone	Mobile phone
PERSONAL DETAILS		
Date of birth	Gender Male / Female	Relationship to other applicant(s) if applicable e.g. partner, flatmate etc.
Drivers licence number State of issue	Passport Number Country of issue	Car rego Car type
CURRENT ADDRESS DETAILS		
Renting/Owned/Other (if other provide details)	Rent amount paid \$ _____	How long have you lived there?
Name of Agent/Landlord (if applicable)	Contact numbers of Landlord/Agent	Reason for leaving
Have you every been evicted from a premises Yes / No If yes provide details	Are you currently in debt to any Landlord/Agent?	
Do you currently own a property, if yes what is the address?		
CURRENT EMPLOYMENT DETAILS		
Current employer (company name)		
Contact name (manager)	Contact's work phone	Your position
Length of employment	Net Income \$ _____ per week	Full time or part time?
EMERGENCY CONTACT DETAILS		
Name	Relationship	Contact phone numbers
Address		
PERSONAL / BUSINESS REFERENCES (NOT RELATIVES)		
Name	Occupation	Work phone

ADDITIONAL CONDITIONS OR COMMENTS TO THE LANDLORD

I THE APPLICANT CONFIRM THE FOLLOWING:

During my inspection of the property I found it to be in a reasonably clean and in an acceptable condition.

Yes No

If No, I believe the following items should be attended to prior to the commencement of my tenancy. I acknowledge that these items are subject to the landlord's approval.

MONIES PAYABLE ON SIGNING THE TENANCY AGREEMENT

- \$_____ Rent in advance 2 weeks
- \$_____ Rental Bond being 4 weeks rent
- \$_____ Sub Total
- \$_____ Less Holding Fee (see clause 3) not more than 1 weeks rent
- \$_____ Balance due on signing Tenancy Agreement

FREE UTILITY CONNECTION SERVICE



MyConnect will contact you to connect your utilities for FREE







By signing & submitting this application for tenancy, I/we: Consent to the disclosure of information on this form to myconnect ABN 65 627 003 605 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities. I acknowledge that myconnect record all calls for coaching, quality and compliance purposes.

Interpreter required (tick here)



Get in touch: 1300 854 478 enquiry@myconnect.com.au myconnect.com.au

DECLARATION

I undertake to pay the monies detailed above via Rental Rewards using a Credit/Debit Card or Bank Cheque, Money Order made payable to Sanders Noonan.

Applicant's Personal Information Consent

I _____, the Applicant, give my consent for SANDERS NOONAN to make enquiries to verify the information I have provided to the Agent in this Tenancy Application (in accordance with the Privacy Act 1988 (CTH) with relevant tenancy databases including databases of my previous Letting Agents.

Applicants Signature: _____ Date: ____ / ____ / ____

TERMS OF APPLICATION

1. Declaration

The Applicant declares:

- (1) that all the above details are true and correct
- (2) it is not bankrupt or insolvent

2. Applicant Agrees

The Applicant agrees that:

- (1) they have inspected the Premises and accept its condition.
- (2) the Applicant will sign the Tenancy Application forthwith upon presentation of the same by the Agent.
- (3) this Tenancy Application, unless accepted, creates no contractual or legal obligations between the parties.
- (4) they understand that the Agent/Landlord is not required to give an explanation to the Applicant for any application not approved.
- (5) on acceptance of this Application for Tenancy by the Landlord being notified to the Applicant, verbally or in writing, the Applicant will rent the Premises from the Landlord under a tenancy Agreement drawn up by the Agent and, upon the signing of the Tenancy Agreement, pay the Bond and Rent amounts by a method acceptable to the Agent. Such payments to be cleared funds prior to occupancy.
- (6) As tenant it must satisfy itself as to the provision of any electronic communication services to the Premises (internet, television – analogue, digital or cable) and the adequacy of existing electrical fittings with respect to the use of such services. The Landlord gives no warranty in respect to the provision or adequacy of such services or electrical fittings to the Premises.

3. Holding Fee (if applicable)

- 3.1 If a Holding Fee amount is specified the Applicant/s will be required to pay such fee to the Agent, upon the Applicant/s Application for Tenancy being approved by the Landlord/Agent. Such fee, if a Tenancy Agreement is entered into after payment of a Holding Fee, will be retained by the Landlord and paid towards the first payment of Rent.
- 3.2 Should the Applicant/s refuse to enter into the Tenancy Agreement (except in the case of refusal due to misrepresentation or failure to disclose a material fact by the Landlord or Landlord’s Agent) any Holding Fee paid by the Applicant/s will be retained by the Landlord.
- 3.3 If the Applicant had paid a Holding fee, the Landlord must not enter into a Tenancy Agreement with any other person within 7 days of payment of such a fee or within such further period as may be agreed with the Applicant unless the Applicant notifies the Landlord that they no longer wish to enter into a Tenancy Agreement.

4. Privacy Statement

- 4.1 The Agent must comply with the provisions of the Australian Privacy Principles (Privacy Act 1988) and where required maintain a Privacy Policy.
- 4.2 The Privacy Policy outlines how the Agent collects and uses personal information provided by you as the Applicant, or obtained by other means, to assess your application for a residential tenancy and provide the services required by you or on your behalf.
- 4.3 You as the Applicant agree, to further assess your Application, the Agent may, subject to the Privacy Act 1988 (CTH) (where applicable), collect, use and disclose such information to:
 - (1) the Landlord as Owner of the Premises to which this Application for Tenancy applies: &/or
 - (2) (subject to provisions of Division 2 of the Residential Tenancies Act 2010) residential tenancy databases for the purpose of confirming details in your Application and enabling a proper assessment of the risk in providing you with the lease; &/or
 - (3) tradespeople and similar contractors engaged by the Landlord/Agent in order to facilitate the carrying out of works with respect to the Premises: &/or
 - (4) previous managing agents and nominated Referees to confirm information provided by you: &/or
 - (5) the Landlord’s insurance companies; authorised real estate personnel; courts and tribunals and other third parties as may be required by the Agent relating to the administration of the Premises and use of the Agent’s services; &/or
 - (6) the utility connection provider, where you have opted for such a service in item (6), for the purpose of enabling the connection and/or disconnection of your utility services; &/or
 - (7) Owners Corporations
- 4.4 Without provision of certain information, the Agent may not be able to act effectively or at all on the Landlord’s behalf as a result of which your Application may not be acceptable to the Landlord.
- 4.5 The Applicant has the right to access such personal information and may require correction or amendment of any inaccurate, incomplete, out of date or irrelevant information.
- 4.6 The Agent will provide (where applicable), on request, a copy of its Privacy Policy.

SANDERS NOONAN OATLEY

18 OATLEY AVENUE OATLEY NSW 2223



