



## ServiceIQ NZ Museum Awards

**Please indicate your entry category:**

- Exhibition Excellence: Art
- Exhibition Excellence: Science and Technology
- Exhibition Excellence: Social History
- Exhibition Excellence: Taonga Māori
- Most Innovative Use of Te Reo Māori
- Most Innovative Education Programme
- Most Innovative Public Programme
- Museum Project Excellence

Use separate forms for *MSAANZ Best New Product* and *Arts Access Aotearoa Museum Award*

**Entrant's information:**

Name: .....

Institution: .....

Position: .....

Address: .....

Phone: .....

Email: .....

**Project information:**

Project title: .....

Project team: .....

Project location: .....

Museums Aotearoa membership is held by:

**Authorisation:**

Signature: .....

Name (please print): .....

Position: .....

*(Director / General Manager or equivalent)*

## Entry Information:



**Entry Fee:** Purchase Order number required:  YES  NO

- \$50 (incl GST) per entry for institutions employing 5 or fewer full-time staff
- \$100 (incl GST) per entry for institutions employing 6-20 full-time staff
- \$200 (incl GST) per entry for institutions employing more than 20 full-time staff

### To enter:

Prepare your entry as a single pdf file, and include the cover sheet from this document. Then submit your entry [online here](#).

### Include in your entry:

- a written description about your exhibition, programme or project. Including: project development, challenges, innovations and achievements (500 words)
- a one-page summary outlining the reception of your exhibition, programme or project e.g. visitor comments, media coverage, reviews
- a simple budget for your entry showing expenditure and income (including sponsorship, external contractors and internal staff time)
- details of the team who worked on the entry including external contractors.
- photographs, plans, and other supporting graphics to a maximum of ten images.
- supporting video material. This should under 3 minutes and must be uploaded to YouTube or Vimeo with a link embedded in your report
- your entry cover sheet (page one of this document)

Please also email one high resolution image to represent your entry in publicity to [mail@museumsaotearoa.org.nz](mailto:mail@museumsaotearoa.org.nz) or share on Dropbox.

See our webpage for more information on the [ServiceIQ Museums Awards 2019](#).

If you have any questions or need more information, contact the Awards Convener Barbara Blake [caverhill.blake@xtra.co.nz](mailto:caverhill.blake@xtra.co.nz) or 027 4536377 or Museums Aotearoa - [mail@museumsaotearoa.org.nz](mailto:mail@museumsaotearoa.org.nz)

**Entries open 1 March and close on Monday 1 April at 5pm. Finalists will be announced by early May. The awards ceremony will be held at Te Papa on 22 May 6-8pm in conjunction with the MA19 Conference.**