



EXPRESSIONS OF INTEREST

MineX Catering and Bar Service Opportunities

Commerce North West is seeking Expressions of Interest (EOI) from commercial, not-for-profit, community, fundraising and/or sporting groups for catering-based opportunities at MineX 2019 and the associated MineX Rocks concert.

Outlined below we invite you to submit your interest via email; addressing your experience, background, capabilities to cover all necessary man power, equipment, insurances and permits, desired operating times and days and a draft menu and pricing (or quotation) for consideration.

MineX is an exhibition held in Mount Isa from the 30th of May to 1st June 2019 at the Buchanan Park Events Complex. It has upwards of 100 exhibits and is attended by members of the general public. Numbers expected are between 2,000 to 3,000 people across the 3-day event, all general public, all ages groups (excluding function and concert numbers).

EOI's for this great fundraising or commercial opportunity close **Thursday February 28, 2019.**

PROGRAM OUTLINE

Wednesday May 29

6.30pm til late- MineX 2019 Gala Opening Function: Outback Park, Outback at Isa

Thursday May 30

MineX Day 1- Trade and Industry only 10am-4pm

7am-9am- MineX 2019 Industry Breakfast supported by Department of State Development, Manufacturing, Infrastructure and Planning: Venue TBA

10am Official open

10am-12pm Meet The Buyer/Business Matching appointments

10.30am Complimentary morning tea

12pm-1pm Mining and Exploration Luncheon

1pm-4pm Meet The Buyer/Business Matching appointments

2.30pm Complimentary afternoon tea

4pm Exhibition closes

4pm-7pm Drinks in Trade Networking Function with thanks to Recon Catering: Main Pavilion

Friday May 31

MineX Day 2

Open to public 10am-6pm

Saturday June 1

MineX Day 3

Open to public 10am-3pm

5pm-9pm MineX Rocks Closing Function: Kalkadoon Stadium (Forecourt), Buchanan Park

GENERAL CATERING OPPORTUNITIES

THE OPPORTUNITY	REQUIREMENTS	TIMES	EQUIPMENT & PERSONNEL	INSURANCE & PERMITS
Industry Only Day Morning and Afternoon Tea	<p>Supply delegates, exhibitors and attendees with a complimentary sweet based morning tea and savoury based afternoon tea from the centre stage area in the main exhibition pavilion/entertainment centre (100 pax, billed to Commerce North West).</p> <p>Food can be served on large platters and placed on a clothed table.</p> <p>Supplier will be responsible for clean-up and disposal of related rubbish.</p>	<p>Thursday May 30- Morning Tea 10.30am - 11.00am</p> <p>Afternoon Tea 2.30pm - 3pm</p>	<p>Supplier to ensure adequate personnel are on board to sufficiently set up and monitor service period.</p> <p>Personnel must be neatly dressed with closed in shoes (preferably in uniform or distinguishable attire).</p> <p>Supplier will need to be fully self-sufficient with:</p> <ul style="list-style-type: none"> All food supplies and packaging incl. small disposable plates, napkins, platters, cutlery (if required). <p>Note- Black clothed tables provided for food.</p>	<p>Supplier must supply a copy of current Public Liability CoC.</p> <p>Supplier must provide a copy of relevant Food Handlers Permit from Mount Isa City Council.</p>
Industry Only Day Buffet Lunch	<p>Supply delegates with a single course buffet lunch from the members room of the Race Club including tea, coffee and juice station (estimated 80 pax, billed to Commerce North West).</p> <p>Please provide a suggested menu attached with your EOI. Buffet suggestion hot and cold dishes, salads and breads/butter.</p> <p>Supplier will be responsible for clean-up and disposal of related rubbish and set up of buffet and drinks areas.</p>	<p>Thursday May 30- 12pm – 1pm</p> <p>Access for set up from 10.30am</p> <p>Members Room- Mount Isa Race Club Buchanan Park</p>	<p>Supplier to ensure adequate personnel are on board to sufficiently provide service and clear plates at all times outlined in your EOI.</p> <p>Personnel must be neatly dressed with closed in shoes (preferably in uniform or distinguishable attire).</p> <p>Supplier will need to be self-sufficient with:</p> <ul style="list-style-type: none"> Bain Maries/warming dishes, service platters, urn, jugs, mugs, power leads, boards and necessary electrical, food prep equipment (must be tested and tagged) All food and beverage supplies, napkins and service plates incl. necessary utensils and condiments <p>Note- access to site kitchen facilities will be available but must be left in a 'as found' condition.</p>	<p>Supplier must supply a copy of current Public Liability CoC.</p> <p>Supplier must provide a copy of relevant Food Handlers Permit from Mount Isa City Council.</p>

<p>Coffee Corner</p>	<p>Supply exhibitors and general public with a range of coffee, tea and hot chocolate for purchase in takeaway style cups from within the main exhibition pavilion/entertainment centre.</p> <p>Successful applicant may also wish to consider sale of pre-packaged cakes, muffins, biscuits and fruit.</p> <p>This opportunity may also suit an applicant who wishes to set up a small mobile trolley with pre-made coffees to sell throughout the main pavilion in addition to manning the coffee corner site (coffee must be suitably stored to avoid spillage and payments must be able to be made whilst mobile).</p>	<p>Thursday May 30- 9am - 4pm</p> <p>Friday May 31 - 9am - 6pm</p> <p>Saturday June 1 - 9am - 3pm</p>	<p>Supplier to ensure adequate personnel are on board to sufficiently man stand (and mobile cart if applicable) at all times outlined in your EOI.</p> <p>Personnel must be neatly dressed with closed in shoes (preferably in uniform or distinguishable attire).</p> <p>Supplier will need to be fully self-sufficient with:</p> <ul style="list-style-type: none"> • Power leads and boards (must be tested and tagged) • Commercial style coffee machine • Till, float, receipt book and all necessary change (Eftpos recommended) • Priced menus and/or blackboards • Eskies, fridge or cold room • Furniture and black tablecloth/s • All food supplies and packaging incl. necessary utensils and condiments 	<p>Supplier must supply a copy of current Public Liability CoC.</p> <p>Supplier must provide a copy of relevant Food Handlers Permit from Mount Isa City Council (or written confirmation from Council if not required).</p>
<p>Crib Time Cafe</p>	<p>Supply exhibitors and general public with a range of light and hearty hot and cold savoury and sweet food options and cold drinks (excluding bottled water) for purchase in takeaway style packaging from outside the main exhibition pavilion throughout the duration of the event.</p> <p>Please provide a suggested menu and pricing list attached with your EOI.</p>	<p>Thursday May 30- 9am - 4pm</p> <p>Friday May 31 - 9am - 6pm</p> <p>Saturday June 1 - 9am - 3pm</p>	<p>Supplier to ensure adequate personnel are on board to sufficiently man site at all times outlined in your EOI.</p> <p>Personnel must be neatly dressed with closed in shoes (preferably in uniform or distinguishable attire).</p> <p>Supplier will need to be fully self-sufficient with:</p> <ul style="list-style-type: none"> • Power leads, boards and necessary electrical and cooking equipment (must be tested and tagged) • Till, float, receipt book and all necessary change (Eftpos recommended) • Priced menus and/or blackboards • Eskies, fridges and/or cold room • Furniture, table and chairs and black tablecloth/s incl. for service and for patrons (weighted marquee if desired) • All food supplies and packaging incl. necessary utensils and condiments. 	<p>Supplier must supply a copy of current Public Liability CoC.</p> <p>Supplier must provide a copy of relevant Food Handlers Permit from Mount Isa City Council.</p>

Please note- The sale of bottled still water is not permitted. Complimentary bottled water and refills will be available for all exhibitors and members of the public from the QH2O expo site.

FUNCTIONS SUMMARY

MineX 2019 Gala Opening Function

Outback Park- Outback at Isa

6.30pm til late- Wednesday May 29

Dress- Formal

Tickets- Exhibitors are entitled to two (2) complimentary tickets with additional available for purchase for \$90 per person (registrations essential)

Inclusions- 3 course meal, complimentary drinks on arrival (6.30-7.15pm)

Marvel in the beauty of the Outback at this formal evening under the stars at Mount Isa's award-winning Outback at Isa. Exhibitors and guests are invited to officially welcome in the start of Outback Queensland's premier mining exhibition at this formal evening filled with glamour. Enjoy a glass of bubbly or a cold ale on arrival, meet with the many guests from local, national and international companies, then sit back and enjoy a delectable 3-course meal and entertainment.

Note- bar, tab and eftpos facilities available

Complimentary coaches will be running from major CBD accommodation points and return with detailed timetables to follow

MineX 2019 Drinks in Trade Networking Function with thanks to Recon Catering

Main Pavilion- Buchanan Park

4-7pm- Thursday May 30

Dress- Business

Tickets- Free for exhibitors, sponsors and registered trade and industry guests only

Inclusions- Complimentary canapes and drinks on arrival

Directly following the close of doors for the Industry Only day relax and unwind with the who's who of MineX and industry at our complimentary industry only evening before heading back into the city centre for the evening.

Note- bar, tab and eftpos facilities available

MineX Rocks Closing Function

Rodeo Arena Forecourt- Buchanan Park

5-9pm- Saturday June 1

Tickets- General admission is free how-ever all exhibitors will be entitled to two (2) complimentary tickets to the catered VIP section with additional VIP access tickets available for \$90 per person (registrations essential)

Inclusions-

General entry- Access to all live entertainment, food and beverage vendors and community stalls

VIP Access- VIP guests will include exhibitors, sponsors and invited dignitaries. The VIP lounge will provide premium viewing of the main stage entertainment, complimentary canapes and buffet style dinner at 7pm along with access to your own bar incl. tabs and eftpos facilities.

Rock out to our 'ore'-inspiring line up of live entertainment including local and internationally renowned artists and celebrate 3 successful days of deals done and alliances formed. The MineX Rocks closing function will bring together the community and industry and celebrate everything that makes MineX and Mount Isa one of Australia's premier mining-based events and cities. FREE for exhibitors and the community patrons will enjoy live entertainment, bar, food and beverage vendors and community trade stalls.

Note- Complimentary coaches will be running from major CBD points and return with detailed timetables to follow

FUNCTION CATERING

THE OPPORTUNITY	REQUIREMENTS	TIMES/LOCATION	EQUIPMENT & PERSONNEL	INSURANCE & PERMITS
Gala Opening Function	Supply 3 course alternate drop meal for the opening function attendees (est. 100-150 people). Supplier will also be responsible for table setting, clean-up and disposal of related rubbish. Please provide a suggested menu attached with your EOI.	Wednesday May 29 - Entree - 7.15pm Main - 8pm Dessert - 9pm Outback Park & Auditorium- Outback at Isa	Supplier to ensure adequate personnel are on board to sufficiently man site at all times outlined in your EOI. Personnel must be neatly dressed with closed in shoes (preferably in uniform or distinguishable attire). Supplier will need to be fully self-sufficient with: <ul style="list-style-type: none">• Power leads, boards and necessary electrical, food prep, cooking and warming equipment (must be tested and tagged)• Eskies, fridge or cold room if required	Supplier must supply a copy of current Public Liability CoC. Supplier must provide a copy of relevant Food Handlers Permit from Mount Isa City Council.

			<ul style="list-style-type: none"> All food supplies and service crockery incl. necessary utensils and condiments 	
Drinks in Trade Networking Function- Bar	Supply Liquor License and bar stock and provide bar service for the duration of the Networking Function	Thursday May 30 - 4pm - 7pm Main Pavilion/Entertainment Centre- Buchanan Park Access for set-up from 3pm	<p>Supplier to ensure adequate personnel are on board to sufficiently man bar and maintain stock levels at all times outlined in your EOI.</p> <p>Personnel must be neatly dressed with closed in shoes (preferably in uniform or distinguishable attire).</p> <p>Supplier will need to be fully self-sufficient with:</p> <ul style="list-style-type: none"> Power leads and boards (must be tested and tagged) Till, float, receipt book and all necessary change (Eftpos and Tab options required) Priced menus and/or blackboards Eskies or fridges for service and cold room for supplies All Bar stock (inc. drinks, glasses, etc.) <p>Note- Bar proceeds to remain with successful tenderer.</p>	<p>Supplier must supply a copy of current Public Liability CoC.</p> <p>Supplier must provide a valid Liquor Licence for the function and attendants must have relevant RSA requirements.</p>
Drinks in Trade Networking Function- Canapes	Supply delegates, exhibitors and attendees with complimentary cold canapes from the centre stage area in the main exhibition pavilion/entertainment centre (100 pax, billed to Commerce North West). Food can be served on large platters and placed on a clothed table. Supplier will be responsible for clean-up and disposal of related rubbish.	Thursday May 30- 4 -5pm	<p>Supplier to ensure adequate personnel are on board to sufficiently set up and monitor service period.</p> <p>Personnel must be neatly dressed with closed in shoes (preferably in uniform or distinguishable attire).</p> <p>Supplier will need to be fully self-sufficient with:</p> <ul style="list-style-type: none"> All food supplies and packaging incl. napkins, platters etc. <p>Note- Black clothed tables provided for food.</p>	<p>Supplier must supply a copy of current Public Liability CoC.</p> <p>Supplier must provide a copy of relevant Food Handlers Permit from Mount Isa City Council.</p>

<p>MineX Rocks Closing Function – VIP Bar</p>	<p>Coordinate stocking, sales and service of VIP area bar and clearing of associated drink rubbish during the MineX Rocks Concert.</p> <p>Note- Event Liquor Licence, till, float, change, eftpos and bar stock, priced menus and supplies will be provided.</p>	<p>Saturday June 1 - 5pm - 9pm</p> <p>Access for set up from 3pm</p> <p>Kalkadoon Arena Forecourt (grassed area)- Buchanan Park</p>	<p>Supplier to ensure adequate personnel are on board to sufficiently man and stock bars and clear empties in VIP area at all times outlined in your EOI.</p> <p>Personnel must be neatly dressed with closed in shoes (preferably in uniform or distinguishable attire).</p> <p>Supplier will need to:</p> <ul style="list-style-type: none"> • Set up stock and ice in eskies in preparation for service • Restock from cold rooms as required • Clear all bar related rubbish and empties (incl. emptying of bins) throughout the night and at end of service • Empty eskies and secure all unsold beverages in cold room at end of night • Collect float and change from Event Management, reconcile at end of night and return securely along with Till and eftpos machine at end of night 	<p>All bar attendants must have relevant RSA requirements.</p> <p>Note- 18+ wrist bands will be applicable. Designated VIP security guard on door.</p>
<p>MineX Rocks Closing Function – VIP Canapes & Buffet</p>	<p>Supply VIP area ticketed guests with complimentary cold canapes and single course buffet dinner from the VIP area in the Kalkadoon Arena Forecourt vicinity (estimated 100 pax, billed to Commerce North West).</p> <p>Canapes can be served on large platters and placed on clothed tables provided.</p> <p>Buffet to then be served on same tables.</p>	<p>Saturday June 1 - 5pm - 9pm</p> <p>Canapes- 5.30pm - 6.30pm</p> <p>Buffet- 7pm - 8pm</p> <p>Access for set up from 3pm</p> <p>Kalkadoon Arena Forecourt (grassed area)- Buchanan Park</p>	<p>Supplier to ensure adequate personnel are on board to sufficiently provide service and clear rubbish at all times outlined in your EOI.</p> <p>Personnel must be neatly dressed with closed in shoes (preferably in uniform or distinguishable attire).</p> <p>Supplier will need to be fully self-sufficient with:</p> <ul style="list-style-type: none"> • Power leads, boards and necessary electrical, food prep, cooking and warming equipment (must be tested and tagged) 	<p>Supplier must supply a copy of current Public Liability CoC.</p> <p>Supplier must provide a copy of relevant Food Handlers Permit from Mount Isa City Council.</p>

	<p>Please provide a suggested menu attached with your EOI. Buffet suggestion 3 hot dishes, salads, pasta/rice dish, vegetables and bread/butter.</p> <p>Supplier will be responsible for clean-up and disposal of related rubbish.</p>		<ul style="list-style-type: none"> All food supplies, napkins and disposable service plates incl. necessary utensils and condiments <p>Note- access to site kitchen facilities will not be applicable.</p>	
<p>MineX Rocks Closing Function – Public Bar</p>	<p>Coordinate stocking, sales and service of public bar during the MineX Rocks Concert.</p> <p>Note- Event Liquor Licence, tills, floats, change, eftpos and bar stock, priced menus and supplies will be provided.</p>	<p>Saturday June 1 - 5pm - 9pm</p> <p>Access for set up from 3pm</p> <p>Kalkadoon Arena Forecourt (grassed area)- Buchanan Park</p>	<p>Supplier to ensure adequate personnel are on board to sufficiently man and stock bar and clear cartons/service area at all times outlined in your EOI. Minimum of 4 attendants with RSA's at all times during the event.</p> <p>Personnel must be neatly dressed with closed in shoes (preferably in uniform or distinguishable attire).</p> <p>Supplier will need to:</p> <ul style="list-style-type: none"> Set up stock and ice in eskies in preparation for service Restock from cold rooms as required Clear all bar related rubbish and empties from service area (incl. emptying of bins) throughout the night and at end of service Empty eskies and secure all unsold beverages in cold room at end of night Collect floats and change from Event Management, reconcile at end of night and return securely along with Tills and eftpos machines at end of night 	<p>All bar attendants must have relevant RSA requirements.</p> <p>Note- 18+ wrist bands will be applicable. Patrolling security will be applicable.</p>

CONTACT ENQUIRIES AND MORE INFORMATION

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MineX 2019

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SITE MAPS



