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PS10 Daily Gazette Monday - 09 March 2026.pdf

Australian Government

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APSJobs - Vacancies Daily

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Vacancies

Vacancy VN-0767682

Australian Fisheries Management Authority

Closing Date: Sunday 22 March 2026

Fisheries Operations National Compliance Operations

Job Title	Senior Intelligence Analyst (Forensics)
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Majura ACT
Salary	\$104,113 - \$115,131
Future Merit Locations	Majura, Darwin, Lakes Entrance, Thursday Island
Office Arrangement	Flexible
Office Arrangement Details	Requests for hybrid working arrangements (WFH) are considered on a case-by-case basis, up to 2 days per week.
Classification	APS Level 6
Position Number	008_03/26 (10275)
Agency Website	

Job Description

<https://www.afma.gov.au/careers>

About AFMA

The Australian Fisheries Management Authority (AFMA) aims to provide ecologically sustainable and economically efficient Commonwealth fisheries, through understanding and monitoring Australia's marine living resources and regulating and monitoring commercial fishing, including domestic licensing and deterrence of illegal foreign fishing.

About the Branch

The Fisheries Operations Branch provides high level deterrence for illegal, unreported & unregulated fishing activities. It does so by providing leadership, contract & project management & policy development.

About the Team

The Intelligence Unit contributes to the delivery of AFMA's National Compliance and Enforcement Program and AFMA's International Compliance and Engagement Program. The Unit is responsible for:

- Analysing multiple data holdings (including investigation, geospatial, surveillance, catch-based data, and open-source data) to identify information gaps, potential threat drivers and emerging trends to Commonwealth fisheries and on the high seas where Australia has an interest.
- Managing the coordination of intelligence collaboration and dissemination to support domestic and foreign compliance programs, both within the Australian Fishing Zone and on the high seas where Australia has an interest.
- Working closely with our domestic and international counterparts in sharing intelligence and planning national and regional fisheries operations to further enhance our abilities to detect and deter illegal, unreported, and unregulated fishing.
- Planning, developing, and providing input to various operational strategies to mitigate identified risks, and providing strategic and tactical products to support those strategies.
- Developing intelligence tools, products, and advice to support national and regional fisheries operations and engagement programs.
- Administering the branch's information disclosures in line with relevant internal policies and legislative obligations.

Our ideal candidate

Our ideal candidate will have:

- demonstrated experience with various modern digital forensic software packages including those that specialise in mobile device, navigation and/or electronic storage devices.
- excellent written and verbal communication skills with the demonstrated experience to foster -strong working relationships with internal and external stakeholders.
- demonstrated research and analytical skills and experience in providing accurate, specialist intelligence advice, both tactical and strategic. (Your expertise has been developed through the course of either a similar role or formal study.)
- the demonstrated ability to work as part of a team and/or under limited direction, exercising autonomy and independence when undertaking complex work initiatives.
- existing knowledge to contribute your own expertise towards achieving intended outcomes of the Intelligence Unit, as well as showing innovation in contributing towards building on existing and developing new intelligence tools and functions.

Essential

It is essential that the successful candidate have:

- the ability to undertake interstate and/or international travel (for periods up to 3 weeks)
- experience with various modern digital forensic software packages including those that specialise in mobile device, computer and eDiscovery evidence.

Desirable

The following are advantageous:

- Experience, or an ability to acquire a strong understanding of GIS and business analytics software will be highly desirable.
- Experience in regulatory compliance and enforcement.
- An understanding of AFMA's purpose, and a commitment to both diversity and work, health, and safety principles.

Duties

Under limited direction, the Senior Intelligence Analyst (Forensics) will assist the Manager, Intelligence Unit in delivering intelligence outputs of AFMA's compliance programs, through:

- Undertaking the analyses of telecommunication, navigation and/or electronic storage devices using modern forensic computing software to recover evidence and/or information, with particular emphasis on the analysis of navigation data, information flows and reconstruction of trade networks.
- Maintaining Forensic Computing Unit resources including computer equipment, forensic hardware and software applications.
- Networking with internal and external stakeholders including national and international industry peers, equipment and software developers and training providers to ensure the ongoing delivery of viable forensic services to AFMA.
- Assisting the Manager of the Intelligence Unit in developing and reviewing internal policies, procedures, forensic computing best practice and management of internal casework.
- Using existing (and formulating new) analytical tools and techniques to monitor, measure and analyse compliance risks within Commonwealth fisheries and on the high seas where Australia has an interest.
- Provide strategic and tactical intelligence support to AFMA's National Compliance and Enforcement Program and AFMA's International Compliance and Engagement Program.
- Contributing to the planning and execution of targeted intelligence and operational activities.
- Contributing to the integration of forensic outputs into AFMA's broader intelligence picture by ensuring that recovered digital artefacts inform operational planning, risk assessments, and strategic threat understanding across Commonwealth fisheries.

In addition to meeting the [work level standards](#) of the position classification, an APS 6 Senior Intelligence Analyst (Forensics), you will:

- Forensically interrogate seized telecommunication, navigation and/or electronic storage devices to recover intelligence information and/or evidence.
- Use the recovered information to undertake complex qualitative and quantitative analysis, with particular emphasis on the analysis of navigation data, information flows and reconstruction of trade networks.
- Produce strategic and tactical intelligence products that support AFMA's National Compliance and Enforcement Program and AFMA's International Compliance and Engagement Program.

- Provide day to day guidance, training and technical assistance to supporting AFMA staff to ensure continuity of forensic services.
- Provide fisheries-related advice and input to whole of government threat analyses relating to Australia's maritime domain.
- Provide sound input into Australian international fisheries papers.
- Administer incoming seized telecommunication, navigation and/or electronic storage devices to ensure chain of custody is maintained.
- Assist with the planning of targeted intelligence and operational field work.
- Liaise with domestic and international law enforcement and regulatory agencies to receive, disseminate, and analyse information.
- Assist with mentoring junior staff in the Fisheries Operations Branch.

Eligibility

To be eligible for this role applicants must:

- be an Australian citizen
- have the ability to obtain, and maintain, a Negative Vetting 2 security clearance
- satisfy the requirements of an Australian Federal Police Check.
- successfully complete a psychometric assessment

Notes

About the Australian Fisheries Management Authority

To Apply

Position Contact	Mohammad Al-Jarawah, 0448 872 809
Agency Recruitment Site	https://www.afma.gov.au/careers

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Vacancy VN-0767784

Job Title	AE5 - AEE1 Psychologist
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW
Salary	\$97,122 - \$152,454
Future Merit Locations	Canberra, Sydney
Office Arrangement	On Site
Office Arrangement Details	This role will be based on site.
Classification	APS Level 5;APS Level 6;Executive Level 1
Position Number	05020252026
Agency Website	www.asio.gov.au

Job Description

www.asio.gov.au/careers

The Organisation

The Australian Security Intelligence Organisation (ASIO) protects Australia and Australians from threats to their security. In a complex, challenging and changing security environment, our success is built on the imagination and intelligence of our team. ASIO's people are ordinary Australians but they do extraordinary things – they are our most important asset. To be successful in our mission, we need talented people who are highly capable, dedicated, adaptable and resilient.

We seek to reflect the diversity of the community we protect. ASIO is committed to fostering a diverse and inclusive environment, where all staff are valued and respected. We welcome applications from all eligible candidates, irrespective of gender, sexual orientation, ethnicity, religious affiliation, age or disability. Aboriginal and Torres Strait Islander peoples are encouraged to apply. We are secretive about what we do, not what we value.

ASIO officers' identities are protected by law. Under section 92 of the *ASIO Act*, the only declared ASIO officers are the Director-General and Deputy Directors-General. Due to the need to protect our people's identities, ASIO holds all employment applications in the strictest of confidence. It is essential that you do the same. Please do not discuss your application with others as doing so may adversely affect your potential employment.

The Opportunity

As a Psychologist within ASIO you will deliver comprehensive psychological services using your expertise in formulation, assessment and intervention, incorporating your knowledge of evidence-based practice to inform your work. You will be collaborative in your approach and able to demonstrate excellent ethical boundaries and discretion, sound judgement, effective communication, adaptability and the ability to build effective relationships. Some domestic travel may be required. We are recruiting for psychologists across a range of levels, from AE5 to AEE1.

Your responsibilities could include including psychological assessments and advice in the recruitment of applicants to ASIO, assessment and management of personnel security risk, staff counselling, operational support and training delivery. This is an opportunity for highly capable, dedicated, adaptable and resilient individuals to develop their career within a dynamic and supportive environment.

Duties

Role responsibilities

Psychologists deliver a range of psychological services within ASIO. Irrespective of your level, some domestic travel may be required. Dependent on organisational needs, you will commence in one of the following roles:

- Employee support (counselling, assessment, psychoeducation, brief interventions).
- Security vetting (assessments for suitability to hold a high-level security clearance).

Your role at the AE5 (APS5 equivalent) and AE6 (APS6 equivalent) levels may include:

- Performing a range of psychological assessments, including risk assessment, that may include direct and indirect methodology.
- Providing psychological advice to the organisation in support of recruitment and management.
- Providing counselling and brief interventions to staff.
- Supporting the development and delivery of training.
- Building and sustaining relationships with internal and external stakeholders.
- Providing other services and specialist input to the organisation on psychological issues.
- Undertaking research and project work.

Your role at the AEE1 (EL1 equivalent) level may include these additional tasks:

- Identifying and forecasting organisational trends and recommending psychological responses.
- Implementing and supporting policy change.
- Providing advice on the management of individuals in support of security requirements.
- Overseeing the delivery of psychological advice and support.
- Driving the development and delivery of training programs.
- Leading and supporting other psychologists, including providing supervision and guidance.
- Promoting psychology with stakeholders in support of business outcomes.
- Proposing/designing behavioural science research and projects.

A merit pool may be created to fill future vacancies which have the same or similar requirements to this position. This merit pool will be valid for up to 18 months.

Eligibility

What you will bring

As a psychologist within ASIO, you will use your assessment, intervention and research skills. You will be collaborative, resilient, sensitive to ethical issues and boundaries, able to exercise sound judgement, and have strong motivation to achieve and deliver outcomes. As an integral part of ASIO's team, you will work closely with a range of co-workers and stakeholders to deliver outcomes consistent with the organisation's practice and values, and contribute to its mission.

You will possess the following key attributes:

- Experience in conducting psychological assessments, direct and indirect, using case formulation methodology.
- Training and experience in clinical, forensic or organisational assessment and intervention.
- Demonstrated training and experience in the assessment, treatment and management of mental health problems.
- Ability to provide psychological opinion and advice to support organisation decision-making.
- Knowledge, skills, and experience in effectively managing staff.
- Strong ethical boundaries and well-developed problem-solving skills.
- Interpersonal competence and effective communication skills - both verbal and written.
- Demonstrated ability to work well in teams.

Eligibility

To be eligible for the role, you must:

- Be an Australian citizen.
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance.
- Hold general registration as a psychologist (unconditional) with the Psychology Board of Australia; and,
- Possess a Master's degree or equivalent in Clinical, Forensic or Organisational Psychology.

In addition, the following levels must have the following experience:

- AE5: at least 2 years post-registration experience.
- AE6: at least 5 years post-registration experience.
- AEE1: at least 8 years post-registration experience.

ASIO is committed to fostering a diverse and inclusive environment, where all staff are valued and respected. We welcome and value applications from all eligible candidates, irrespective of gender, sexual orientation, ethnicity, religious affiliation, age or disability. Aboriginal and Torres Strait Islander peoples are encouraged to apply.

Reasonable adjustments

Please let us know if you require any additional assistance or reasonable adjustments during any stage of the recruitment process in order to fully participate in the recruitment process or the workplace. This may include reasonable adjustments to assessment methodologies to enable full participation.

Notes

What we offer you

ASIO provides a number of benefits to its staff including:

- A competitive salary, including a 7.5% allowance for maintaining a TOP SECRET-Privileged Access security clearance.
- Employer superannuation contributions of 15.4%.
- A variety of leave options, in addition to the standard 4 weeks annual leave to ensure your work-life balance.
- Flexible working arrangements to assist you to maintain your work-life balance. (Please note: due to our unique working environment, work from home options are generally not available.
- Study assistance, including financial support and study leave for tertiary education.
- Access to 7 staff-led diversity and inclusion networks.
- Access to an Employee Assistance Program (EAP).

ASIO also provides a number of benefits to our psychologists including:

- AE5 to AEE1 level psychologists are eligible for financial support for ongoing professional development, payment of Australian Psychological Society (APS) membership (if applicable) and professional registration fees.
- AE6 to AEE1 level psychologists may be eligible for an additional allowance of 10%, 20%, or 30% on top of the base salary amount under the ASIO Psychologist Incentive Scheme (dependent on qualifications and experience).
- AE6 to AEE1 level psychologists may be eligible for an additional allowance of 5% or 10% on top of the base salary amount under the annual retention bonus scheme (dependent on qualifications and experience).

Location

As Australia's security service, we advertise positions nationally to seek candidates from across the country.

Canberra is the preferred location for these positions with limited opportunities in Sydney, which are considered on a case-by-case basis. Please indicate in your application if you have a preferred work location, and where relevant, if you are prepared to relocate to Canberra. Assistance is provided to successful applicants where ASIO requires you to relocate.

How to apply

Click on '*Apply online*' to commence your application. Your application **must** be complete and include the following:

- A written pitch of up to 800 words using examples to demonstrate how your skills and experience meet the requirements of the role.
- A current CV, no more than 2 pages in length, outlining your employment history, the dates and a brief description of your role, as well as any academic qualifications or relevant training you may have undertaken.
- Details of 2 referees, which must include a current supervisor.

Before applying you should familiarise yourself with the ASIO People Capability Framework and Core Capability Guide, both available on the ASIO website. To increase your chances of success, tailor your application responses to align with the relevant capabilities and levels outlined in these frameworks.

ASIO holds all employment applications in the strictest of confidence. It is essential that you do the same. Please do not discuss your application with others as doing so may adversely affect your potential employment.

Use of AI in recruitment processes

ASIO does not use any form of artificial intelligence at any point in the recruitment process. All applications are reviewed by a selection panel.

We acknowledge some candidates may wish to use AI tools to support drafting their applications or to assist in preparing for interviews. If you choose to use AI tools, you should consider the following:

- Ensure your application is accurate and a true representation of your skills and experience.
- Ensure your application reflects your genuine voice. Review and personalise it.
- Consider the privacy and data security implications of using any AI tool. Read and understand their privacy policies and data use terms.
- ASIO requires applicants to not disclose their application status and requires officers to be discrete about their employment. Consider how any information you enter into an AI tool may link you to potential employment with ASIO or impact future employment.

Closing date and time

Monday 23 March at 11:59pm AEDT

No extensions will be granted and late applications will not be accepted.

Employment conditions

Employment is under the *Australian Security Intelligence Organisation Act 1979*. Conditions of service are similar to those applying in the Australian Public Service. We recognise entitlements accrued under the *Public Service Act 1999* and provide for continuation of superannuation under the Commonwealth schemes. Salary packaging arrangements are also available.

Australian Workplace Equality Index

ASIO has achieved the Australian Workplace Equality Index (AWEI) Gold Standard in 2024 and 2025, recognising ASIO's inclusion work and positive culture. ASIO was the first Australian intelligence agency to achieve this status.

Enquiries

If you require further information after reading the selection documentation, please contact **ASIO Recruitment** at careers@asio.gov.au or phone **02 6263 7888**.

More information

For more information about ASIO, please visit: www.asio.gov.au.

About the Australian Security Intelligence Organisation

To Apply

Position Contact	ASIO Recruitment, 02 6257 4916
Agency Recruitment Site	www.asio.gov.au/careers

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Vacancy VN-0767813

Defence Housing Australia

Closing Date: Sunday 22 March 2026

Property Group
Development and Construction

Job Title	Director Developments
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Perth WA, Sydney NSW, Melbourne VIC
Salary	\$157,559 - \$193,869
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA, Perth, Melbourne, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the Enterprise Agreement
Classification	Executive Level 2
Position Number	5425
Agency Website	https://www.dha.gov.au/

Job Description

<https://careers.dha.gov.au/>

Defence Housing Australia (DHA) was established in 1988 following passage of the Defence Housing Australia Act 1987 (DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence's operational needs.

DHA manages an expanding portfolio of housing solutions and provides housing for over 17,200 ADF members and their families and administers rent allowance for more than 16,000 ADF members and their families in private rental accommodation. DHA provides housing related services advising on eligibility, providing posting support, and managing bookings and allocation services for all DHA provisioned housing and on-base accommodation to approximately 60,000 ADF members. To find out more about DHA, please refer to our [DHA.gov.au](https://www.dha.gov.au/) or read our latest [Annual Report](#).

The Property Group ensures DHA maintains the right mix of properties to meet Defence requirements, through leasing, acquisition, and development.

The Development and Construction team delivers residential projects across Australia, overseeing all phases from planning to completion. The projects include a range of low, medium and high-density master planned communities and mixed-use precincts often in environmentally and culturally sensitive locations and the team is committed to compliance, safety, and stakeholder engagement. Our mission is to provide high-quality, compliant housing solutions for Defence personnel and their families.

Duties

The Director Developments leads and manages development projects, working closely with internal teams and external stakeholders – including Defence representatives, contractors, consultants and industry partners. The role is responsible for end-to-end project feasibility, planning, design, delivery and performance, ensuring DHA's service, quality and financial objectives are achieved.

Reporting to the General Manager Development and Construction, and in line with DHA strategic objectives, the Director Developments has the following key responsibilities:

- Lead and manage development projects across strategic planning, design and marketing, sales and construction and client handover phases.
- Prepare feasibility assessments, develop designs and manage approval processes.
- Prepare environmental management plans and prepare divestment strategies for all non-developable areas.
- Oversee tendering, procurement and contract administration in line with DHA and government requirements.
- Deliver projects to agreed scope, schedule, budget and quality standards.
- Support marketing and sales activities associated with development projects.
- Manage audit and probity requirements to ensure compliance with DHA governance frameworks.
- Monitor and report on project performance, risks and financial outcomes, including development margins.
- Ensure compliance with Health, Safety and Environment (HS&E) obligations including Heritage and promote a culture of respect for Country and the safety of all who work on our projects.
- Lead, mentor and support staff to build capability within the development and construction functions.
- Build and maintain strong working relationships with community in which our projects are located, contractors, consultants, local government and relevant state and federal agencies and industry stakeholders.
- Coordinate internal and external resources to ensure efficient and effective project delivery.
- Apply specialist technical knowledge to strengthen feasibility assessments, budgeting and commercial decisionmaking.
- Promote collaboration across DHA to enhance service delivery, profitability and stakeholder satisfaction.

The following capabilities are required to deliver on the key responsibilities of the position.

- Demonstrated experience managing development projects—including feasibility, environmental planning approvals, stakeholder management, product design and marketing sales and construction delivery.
- Strong knowledge of tendering and procurement processes across public and private sectors.
- Proven ability to lead teams, manage competing priorities and deliver projects within time, budget and quality expectations.
- Highlevel organisational, analytical and problemsolving skills, with sound judgement and strong attention to detail.
- Excellent communication and interpersonal skills, with the ability to build and maintain productive stakeholder relationships.
- Demonstrated understanding of WHS requirements and ability to promote safe work practices in a project environment.
- Ability to prepare highquality reports, briefs, feasibility assessments, monthly updates and written recommendations.

Mandatory Requirements

1. Driving a DHA fleet vehicle may be part of the role, the successful applicant must hold a valid driver licence and maintain the licence throughout their employment.
2. The successful applicant is required to hold a valid White Card or be able to obtain one, this is to remain valid throughout their employment.

Desirable Requirements:

1. Tertiary qualifications in a related discipline such as property, construction, engineering, project management or similar.
2. Experience leading multidisciplinary teams and mentoring staff within development or construction environments.
3. Experience managing consultants and overseeing complex rezoning, development approval and subdivision processes.
4. Experience working with government agencies or other regulated sectors.

Eligibility

In addition to meeting the selection criteria for the role, employment with DHA is subject to the following conditions:

- **Australian Citizenship.**
- **Security Clearance** – The occupant of this position must obtain and retain an AGSVA security clearance to the specified level.
- **Probation** - A probation period will apply to any new ongoing engagement to the Australian Public Service.

Notes

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Brendan O'Brien, 0407 481 567
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0767814

Defence Housing Australia

Closing Date: Sunday 22 March 2026

Strategy & Transformation
Business Solutions & Technology

Job Title	Chief Information Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the Enterprise Agreement
Classification	Senior Executive Service Band 1
Position Number	1792
Agency Website	https://www.dha.gov.au/

Job Description

<https://careers.dha.gov.au/>

Defence Housing Australia (DHA) was established in 1988 following passage of the *Defence Housing Australia Act 1987* (Cth)(DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence's operational needs.

DHA manages an expanding portfolio of housing solutions and provides housing for over 17,200 ADF members and their families and administers rent allowance for more than 16,000 ADF members and their families in private rental accommodation. DHA provides housing related services advising on eligibility, providing posting support, and managing bookings and allocation services for all DHA provisioned housing and on-base accommodation to approximately 60,000 ADF members. To find out more about DHA, please refer to [DHA.gov.au](https://dha.gov.au) or read our latest [Annual Report](#).

The **Chief Information Officer** (CIO) is responsible for leading DHA's information and digital functions to enable the delivery of organisational strategy and business outcomes. The CIO provides strategic leadership over the Business Solutions and Technology (BS&T) Branch, which oversees ICT operations, digital transformation, cyber security, data governance, and technology investment, ensuring systems are secure, resilient, and fit for purpose. The role delivers expert advice to senior executives on technology-enabled innovation, manages key ICT risks and partnerships, and ensures alignment between business needs, government policy, and whole-of-government digital standards.

The BS&T Branch is responsible for delivering DHA's digital and technology transformation agenda, ensuring ICT capability, investment and reform activities are strategically aligned to organisational priorities, government policy and contemporary best practice. The Branch enables secure, reliable and modern digital services that support business operations, customer outcomes and long-term organisational sustainability. Within the BS&T Branch, the CIO leads a large multidisciplinary, specialist team to deliver the following functions:

- **IT Operations** - providing enterprise-wide ICT operations and service management, ensuring the availability, reliability and security of core technology services and end-user support.
- **Technology Partnerships & Architecture** – Establishing and efficiently maintaining enterprise architecture, technology standards and strategic partnerships to guide ICT investment, ensure interoperability, and support scalable, future-ready solutions.
- **Application Development & Integration** - Design, develop and integrate business applications and digital solutions to enable efficient, user-centred services and effective information flows across the organisation.
- **Technology Refresh** - Manage the planned refresh and modernisation of ICT assets to maintain currency, reduce operational risk and support evolving business needs.

All SES roles represent the Australian Public Service (APS) and government externally to stakeholders and are characterised by a high level of accountability for outcomes. How outcomes are delivered is equally as important as the outcome. The [Secretaries' Charter of Leadership](#)

[Behaviours](#) sets out the behaviours Secretaries expect of themselves and SES, and want to see in leaders at all levels of the APS. The Charter focuses on behaviours that support modern systems leadership within the construct of the [APS Values and Code of Conduct](#). These behaviours build on the [Integrated Leadership System](#) and [APS Leadership Capability Framework](#).

Duties

Key Responsibilities

Reporting to the Executive General Manager Strategy and Transformation and operating as a key member of DHA's senior executive cohort, the Chief Information Officer provides strategic leadership and stewardship of DHA's information and digital functions to enable the delivery of organisational strategy and business outcomes. Key activities include:

- Provide strategic leadership as an active and influential member of the DHA Executive Leadership Team, contributing to whole-of-organisation strategy, governance and priority setting.
- Provide enterprise leadership for information, digital and technology capability to support organisational objectives, service delivery and long-term sustainability.
- Set clear strategic direction for ICT that aligns with corporate strategy, government policy and Defence requirements.
- Lead the development and stewardship of ICT, digital and data strategies, ensuring they are coherent, prioritised and deliver measurable value.
- Translate business and customer needs into technology-enabled solutions.
- Establish and maintain effective ICT governance frameworks, including investment prioritisation, risk management, assurance and performance reporting.
- Provide regular assurance to the Executive and Board on ICT risk, capability, delivery and maturity.
- Ensure appropriate cyber security, information security and resilience controls are in place, consistent with government frameworks and risk appetite.
- Lead responses to significant ICT incidents and emerging technology risks.
- Oversee the ICT investment portfolio, ensuring initiatives are prioritised, sequenced and aligned with organisational capacity and strategic outcomes.
- Partner with senior leaders to understand business priorities and shape technology responses that enable transformation and operational effectiveness.
- Engage with Defence, central agencies, regulators and external partners on ICT-related matters.
- Identify, develop and deploy workforce capability to ensure DHA has the digital and technological expertise as well as the systems required to meet current demands and future challenges.
- Establish and maintain strong, productive relationships across DHA to enable integrated planning, cooperation and coordinated delivery of business outcomes.
- Represent DHA at senior-level cross-agency forums, working groups and committees, contributing to whole-of-government and sector-wide initiatives.
- Represent DHA at Senate Estimates, providing clear, evidenced-based insights and demonstrating transparent, accountable stewardship.
- Champion DHA-wide initiatives beyond the immediate function, contributing to organisational reform, improvement programs and leadership priorities.
- Partner closely with the Managing Director, Senior Executives and the Board to identify and pursue financial strategies that support DHA's long-term sustainability and strategic direction.

Qualifications and Experience Requirements

To excel in this role, you will be expected to demonstrate a broad range of leadership and technical capabilities that enable DHA to fulfil its organisational objectives, deliver high-quality services, and ensure long-term sustainability.

- Tertiary qualifications in ICT, business, data, digital or a related discipline and/or substantial senior executive experience leading complex ICT and digital functions in a comparable environment.
- Demonstrated senior executive leadership of enterprise-wide ICT, digital and information capability to enable organisational strategy, service delivery and long-term sustainability.
- Proven ability to develop, implement and steward enterprise ICT and digital strategies that align with organisational objectives, government policy and Defence requirements, balancing innovation, risk and value.
- Extensive experience establishing and operating ICT governance, assurance and control frameworks, including investment prioritisation, portfolio oversight, risk management, performance reporting and benefits realisation.
- Advanced leadership in cyber security and information security, providing strategic oversight of resilience, incident response and technology risk management in line with government frameworks and organisational risk appetite.
- Demonstrated capability to provide clear, evidence-based assurance and advice to Executives and Boards on ICT risk, delivery, capability, maturity and emerging technology issues.
- Proven people and change leadership experience building high-performing multidisciplinary teams, uplifting organisational capability and delivering complex digital and technology transformation in high-accountability environments.
- Ongoing commitment to professional development and contemporary ICT leadership practice.

Eligibility

Employment with DHA is subject to the following conditions:

1. **Australian Citizenship.**
2. **Security Clearance** – The occupant of this position must obtain and retain an AGSVA security clearance to the specified level.
3. **Probation** - A probation period will apply to any new ongoing engagement to the Australian Public Service.

Notes

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Manish Sanduja, na
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0767815

Department of the Senate

Closing Date: Tuesday 30 June 2026

Various Programs
Various Programs

Job Title	Department of the Senate - Temporary Employment Register
Job Type	Full-Time;Casual, Non-Ongoing
Location	Barton ACT
Salary	\$60,260 - \$180,449
Future Merit Locations	Barton
Office Arrangement	On Site
Office Arrangement Details	Employees are entitled to request flexible working arrangements under the departments enterprise agreement
Classification	APS Level 1;APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	Various
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_Departments/Department_of_the_Senate

Job Description

[https://recruitmentsenate.nga.net.au/cp/index.cfm?event=jobs.listJobs&jobListid=22fc4f47-e994-46a3-b8c9-9bc90:](https://recruitmentsenate.nga.net.au/cp/index.cfm?event=jobs.listJobs&jobListid=22fc4f47-e994-46a3-b8c9-9bc90)

The Department of the Senate is seeking applications from highly motivated individuals with a range of expertise and transferable skill sets who are interested in contributing to the work of the Senate.

The Department of the Senate provides secretariat support for the Senate and its committees, and advice and support to enable senators and others to participate in their meetings. The work of the department is substantially driven by the requirements of the Senate and senators.

The department provides services and undertakes activities in the following areas:

- advice about Senate and committee proceedings
- legislative drafting and advice on parliamentary law and practice
- secretariat support for the Senate

- secretariat support for committees
- administrative advice and support for senators
- public information and parliamentary education, and
- capability, governance and accountability.

This temporary employment register may be used to fill non-ongoing (temporary) employment opportunities across all classifications and program areas, from time to time.

Duties

For information relating to the work of the Senate and to find out more about the key responsibilities of each program area, please refer to the Department overview document attached in the job portal.

Eligibility

Candidates who are considered for roles that require qualifications and/or certifications will be advised prior to further consideration of their application.

Notes

You are asked to select from a list of classifications and skills that you wish to be considered for. You are asked to provide a one-page pitch, detailing how your skills, capabilities and experience align with the work of the department.

If at any stage you wish to update your application, please email the required changes to the Human Resource Management section at HRM.Sen@aph.gov.au.

The Department of the Senate is committed to being an inclusive employer. We aim to provide a supportive, flexible, and fair workplace that recognises the diversity within the Australian community, where all employees feel respected, valued and supported to best contribute to our work. We encourage applications from First Nations' people, people with disabilities, neurodivergent people, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQA+, mature aged employees and people with caring responsibilities.

About the Department of the Senate

The Department of the Senate provides the secretariat to the Senate – enabling its legislative and accountability activities – and to dozens of parliamentary committees, whose work encompasses the Senate's scrutiny functions and its exercise of Parliament's broad inquiry powers. In doing so, departmental officers provide the Senate, its committees, the President and other senators expert, impartial advice about Senate and committee operations. We publish the Senate's records, and produce an array of information resources so that people may understand and engage in its work. With our colleagues across the Parliamentary Service we also provide specialised advice and logistical support to senators so they may undertake their duties.

To Apply

Position Contact	Human Resource Management, (02) 6277 5924
Agency Recruitment Site	https://recruitmentsenate.nga.net.au/cp/index.cfm?event=listJobs&jobListid=22fc4f47-e994-46a3-

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Vacancy VN-0767736

Director of Public Prosecutions

Closing Date: Sunday 22 March 2026

Legal Capability and Performance

Job Title	Librarian
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Cairns QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW, Townsville QLD
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements including work from home arrangements will be considered on a case-by case-basis.
Classification	APS Level 6
Position Number	26_21
Agency Website	

Job Description

<https://cdppcareers.nga.net.au/cp/>

About the role

The Office of the Director of Public Prosecutions (Cth) (**CDPP**) is seeking Librarians to join our Library and Services team to support the delivery of accurate and timely legal research services across the CDPP.

You will manage a range of library functions including maintaining legal and research collections, administering subscriptions and digital resources, and providing tailored research support to internal stakeholders. The role also contributes to improving how the agency manages and shares knowledge by supporting information management practices and promoting the effective use of library systems and databases.

What we are looking for

We are looking for professionals who demonstrate knowledge and experience in delivery of library and/or knowledge management services in a public sector and or/legal environment.

At the **APS6** level you will, in collaboration with colleagues, actively promote the national library and expand awareness and use of the resources available through the library service. The APS6 officers also support team capability and help ensure consistent, high-quality service delivery.

You will demonstrate the ability to take responsibility for work outcomes, provide guidance, and improve business processes. You will bring:

- in-depth legal research to support the information needs of the legal practice;
- capability to develop and maintain the local library collection and other library operations;
- ability to support the development and implementation of a knowledge management strategy and framework;
- confidence in engaging with stakeholders and providing timely and accurate legal research requests;
- administrative and library experience to support other stakeholders, at the direction of the Knowledge Coordinator; and
- experience in supporting or mentoring staff and contributing to a positive team culture.

Duties

In addition to meeting the Integrated Leadership System profile of the [APS Level 6](#), primary outcomes and accountabilities for the Librarian will involve:

- undertaking in-depth legal research to support the information needs of the legal practice;
- managing the local library collection and other library operations as appropriate, as part of a national (and nationally consistent) library service;
- supporting the development and implementation of a knowledge management strategy and framework;
- developing and maintaining library resources, and communications to internal stakeholders;
- developing, supporting and managing internal and external stakeholder relationships including anticipating and responding to stakeholder needs and expectations;

- in collaboration with colleagues, actively promoting the national library service and expanding awareness and use of the resources available through the service;
- undertaking a range of administrative and library service activities to support other stakeholders at the direction of the Knowledge Coordinator;
- collaborating with relevant business areas and contributing to broader CDDP and APS objectives; and
- coordinating and undertaking one of the LRS specialist functions: Systems, Training or Resources.

Eligibility

- The ability to obtain and maintain **AGSVA** Baseline security clearance is required.
- **Australian Citizenship.**

Notes

Why join us

Joining the CDDP means contributing to work that supports Australia's justice system and public interest outcomes. In this role you will have the opportunity to work closely with experienced prosecutors and contribute to the delivery of high-quality legal services by ensuring staff have access to trusted information and research resources.

No matter where you work with us, you'll have access to:

- unique and challenging work;
- professional development opportunities;
- generous leave entitlements with additional paid time off during the Christmas close-down period;
- clear and transparent salary progression, and scheduled salary increases;
- 15.4% superannuation;
- flexible working arrangements that promote work-life balance;
- a \$295 annual wellbeing allowance; and
- free and confidential 24/7 counselling through our Employee Assistance Program (EAP), available for staff and their family members.

If you enjoy applying your information management expertise in a legal environment and want to be part of supportive team that values collaboration and continuous improvement, we encourage you to apply.

Qualifications

- Relevant tertiary qualifications at degree or postgraduate level and eligibility for professional membership of the Australian Library and Information Association.
- Knowledge and experience with the delivery of a broad range of library and research services.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable

where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Director of Public Prosecutions

To Apply

Position Contact	Angela Vo, (02) 9321 1123
Agency Recruitment Site	https://cdppcareers.nga.net.au/cp/

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Vacancy VN-0767809

Great Barrier Reef Marine Park Authority

Closing Date: Sunday 29 March 2026

Marine Park Operations Reef Interventions

Job Title	Senior Data Analyst, Crown-of-Thorns Starfish Control Program
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Townsville QLD
Salary	\$99,733 - \$111,702
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Hybrid working arrangements are available and may be negotiated with the business area
Classification	APS Level 6
Position Number	834
Agency Website	

Job Description

<https://www2.gbrmpa.gov.au/careers>

The Great Barrier Reef Marine Park Authority (the Reef Authority) is a Commonwealth non-corporate entity, and a statutory agency established by the Great Barrier Reef Marine Park Act 1975 (Marine Park Act), reporting to the Minister for the Environment and Water. Our objective is the long-term protection, ecologically sustainable use, understanding and enjoyment of the Great Barrier Reef for all Australians and the international community through the care and development of the Marine Park.

Managing a reef roughly the size of Italy demands many skills and talents, so you don't have to be a marine biologist to contribute to our mission. From finance to marketing roles, we have a team almost as diverse as the ecosystem we protect. Our commitment and dedication to the Great Barrier Reef and the Australian public have a long-lasting impact, and we are looking for individuals who can bring their unique skills, experience, and knowledge to our high-performing and inclusive organisation.

The Position

We are seeking a Senior Data Analyst to join our team, working to manage, extract and interpret Crown-of-thorns starfish (COTS) Control Program data to inform our management actions. This

position provides essential technical expertise in data analysis, integration and visualisation to inform strategic planning, track operational delivery and report reef protection outcomes. This position works collaboratively with internal colleagues, research partners and stakeholders to develop and improve the data management, analytical and decision support systems used in the COTS Control Program and across the Reef Authority.

About You

- You have skill and experience in data analysis and visualisation using a variety of systems and software.
- You are a natural problem solver, diligent and driven to succeed.
- You thrive under pressure, have an eye for detail and can manage competing priorities.
- You provide quality advice in your area of expertise and communicate tactfully with colleagues and external stakeholders.

Duties

- Develop and improve data management systems, analysis and visualisation tools to enable effective integration and reporting of COTS Control Program data.
- Assembly, analysis and synthesis of ecological, physical and operational data to generate actionable intelligence that informs COTS Control Program strategic and tactical planning, and guides on-water operations.
- Prepare written and visual products to communicate COTS Control Program strategy, operations and outcomes to partners, stakeholders and general audiences.
- Lead analysis and authoring of scientific articles relevant to the COTS Control Program.
- Provide expert, timely, practical, transparent and risk-based advice to colleagues and supervisors on matters relevant to the COTS Control Program.
- Collaborate with partner science agencies to design, implement and deliver targeted research projects that enhance our understanding and management of COTS outbreaks.
- Represent the COTS Control Program at scientific conferences and provide expert advice on the use and interpretation of Program data in cross-agency initiatives aimed at enhancing data management and visualisation systems.
- Assist with quality assurance of in-field data collection processes to ensure high quality program delivery, data management and reporting.

Eligibility

Essential Requirements

- Demonstrated experience with statistical analysis, visualisation and interpretation of ecological data, using a scripting language such as R or Python.
- Advanced knowledge of and experience building Dashboards using MS Power BI or similar.
- Demonstrated experience using DAX and M programming languages for data manipulation.
- Relevant tertiary qualifications (postgraduate, or equivalent experience) in marine or environmental sciences, ecological modelling, statistics or data science.
- Demonstrated understanding of complex ecological systems and the common statistical methods used to analyse them

To be eligible for employment candidates must be an Australian citizen at the time of application.

The position requires a Baseline security clearance. Successful candidates will be required to obtain and maintain a clearance at this level.

The successful candidate will be willing to provide identity documents and undergo an identity pre-employment check through a Document Verification Service.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Great Barrier Reef Marine Park Authority

To Apply

Position Contact	Dr David Williamson, 0439 926 915
Agency Recruitment Site	https://www2.gbrmpa.gov.au/careers

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Vacancy VN-0767776

National Library of Australia

Closing Date: Sunday 22 March 2026

Digital Strategy and Architecture

Job Title	EL2 - Director, Strategy and Architecture
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Parkes ACT
Salary	\$145,442 - \$172,779
Future Merit Locations	Parkes
Office Arrangement	Flexible
Office Arrangement Details	Flexibility may be negotiated with the successful candidate
Classification	Executive Level 2
Position Number	108024
Agency Website	

Job Description

<https://nla.nga.net.au/cp>

As a world leading library, the National Library of Australia offers an innovative and collaborative workplace where exceptional team players and technical specialists can flourish. As part of the Library's team, you will help support organisational reform, working collaboratively with your team to shape the Library's future.

Duties

The Library is seeking to fill an ongoing **Director, Strategy and Architecture (EL2)** role within the Digital Branch.

In this role, you will provide strategic technology leadership and governance across the organisation. You will set and maintain the Library's technology roadmap, lead enterprise and solution architecture, and influence investment decisions to ensure the Library's technology environment remains contemporary, secure, and fit for purpose. You will also oversee cybersecurity assurance and capability development, UX/UI design, and the Library's nationally significant web archiving program.

We are seeking a pragmatic and collaborative leader with demonstrated experience in strategic planning and technology roadmap development. You will work closely with colleagues across the Library to translate strategies into actionable plans that support both ongoing operations and

long-term sustainability. You can design and implement fit-for-purpose architectures within resourcing constraints and are comfortable working across hybrid environments that include on-premise and cloud infrastructure. Experience with large scale public facing digital services or complex workflow systems is highly desirable.

To succeed in this role, you will require:

- Enterprise architecture framework and practices or experience as an Enterprise/Solution Architect.
- At least five years of technology management or team leadership experience, covering applications and infrastructure.
- Qualifications or equivalent experience in information technology or related field.
- The ability to obtain and maintain an NV1 security clearance (the preferred applicant will be required to undergo the clearance process).

Eligibility

Applicants should be Australian citizens to be eligible for APS employment.

The preferred applicants must have the ability to obtain and maintain an NV1 security clearance and undergo a police record check and must be willing to disclose all relevant and required information.

Notes

We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQ+ people, people from culturally and linguistically diverse backgrounds and mature age people.

About the National Library of Australia

To Apply

Position Contact	David Wong, (02) 6262 1092
Agency Recruitment Site	https://hla.nga.net.au/cp

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Attorney-General's

Vacancy VN-0767729

Australian Financial Security Authority

Closing Date: Monday 16 March 2026

Regulatory Operations Group

Job Title	Business Transformation Systems Advisor
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA
Salary	\$97,543 - \$109,330
Future Merit Locations	Adelaide
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	On Site, Flexible and Hybrid arrangements available
Classification	APS Level 6
Position Number	31284
Agency Website	

Job Description

<https://www.afsa.gov.au/about-us/careers/current-vacancies>

As a **Business Transformation Systems Advisor**, you will lead a high performing team that manages complex and escalated personal insolvency and PPSR enquiries, ensuring clients receive clear, timely and accessible support. You will build team capability through coaching and technical guidance, foster a collaborative and high performance culture, and provide expert advice to inform policies, processes and operational decision making. The role also champions digital uplift by supporting the effective use and enhancement of AFSA's contact centre systems, contributing to improved service delivery and a modern, user centred client experience.

Duties

- Lead and build a high performing team to provide world class service delivery by:
 - Establishing clear work expectations, systems, and processes.
 - Encouraging and supporting ongoing learning and development opportunities.
 - Providing regular feedback.

- Identifying opportunities to enhance team performance in an environment of collaboration, continuous improvement, and change.
- Ensuring that complex and escalated enquiries and complaints are resolved within service standards.
- Providing technical and operational guidance and direction and approve detailed work instructions.
- Identify and contribute to the development and implementation of policy and process development, including the development and maintenance of internal guidelines, protocols, and processes.
- Analyse and respond to high level technical enquiries and complaints with some complexity.
- Apply sound judgement and make evidence-based decisions aligned to the organisational operating environment and legislative frameworks.
- Provide accurate and timely support to clients and Service Officers with complex queries relating to personal insolvency and personal property securities policy.
- Build and maintain productive relationships with client and stakeholder groups to enable successful outcomes that are in the public interest.
- Co-ordinate change (system releases & enhancements and legislative amendments) which affects the AFSA Service Centre.
- Respond in a positive and flexible manner to change and uncertainty and encourage cooperation in coping with change.

Qualifications and experience

Experience with contact centre systems and platforms, and others administration and system configuration is essential.

The following experience is highly desirable:

- A minimum of 5 years, recent, hands on experience administering and supporting the Genesys Cloud platform, including configuration, maintenance, issue resolution and contributing to system improvements.
- Experience supporting personal insolvency and PPSR environments.

Why AFSA?

You will enjoy excellent conditions including:

- Generous superannuation (15.4%)
- A modern work environment
- Access to Employee Assistance Provider
- Flexibility to balance work and personal life (including working from home arrangements and flexible start and finish times where applicable).

Eligibility

Please note that this opportunity is open only to Australian Citizens. The successful applicant must have or be willing to undergo a security clearance to the level of **Baseline** as a condition of employment. To satisfy character requirements all AFSA employees must undergo a police records check.

Where a person has received a redundancy benefit from APS agency employment and their corresponding redundancy benefit period has not expired, they may be ineligible for employment. We encourage applications from peoples from culturally diverse backgrounds and people with disability.

Notes

Applications close **Monday, 16 March 2026 at 11:59 PM AEDT.**

To apply for this role, please click the 'Apply' button located on the job advertisement listed on the AFSA vacancies page. You'll be relocated to our application portal which also provides step-by-step instructions to guide you through the application process.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Financial Security Authority

To Apply

Position Contact	Recruitment, N/A
Agency Recruitment Site	https://www.afsa.gov.au/about-us/careers/current-vacancies

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Attorney-General's

Vacancy VN-0767807

Australian Human Rights Commission

Closing Date: Monday 23 March 2026

Legal
Legal Positive Duty

Job Title	Lead Officer
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Sydney NSW, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - ACT ACT, Various locations - WA WA, Various locations - SA SA, Various locations - NT NT, Various locations - TAS TAS
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid, Remote
Classification	APS Level 6
Position Number	1190
Agency Website	

Job Description <https://ahrc.recruitmentplatform.com/details.html?jobId=394&jobTitle=Lead%20Officer%20>

The Australian Human Rights Commission (the Commission) is Australia's national human rights institution, dedicated to fostering a society where human rights are upheld, protected, and celebrated. We envision an Australia where every individual is valued equally in dignity and rights.

Our mission involves promoting and safeguarding the human rights of all Australians by:

- Advising all levels of government and various public and private organisations.
- Strengthening laws, policies, and practices while providing accessible investigation and conciliation services.
- Engaging inclusively with civil society, communities, and the private sector.
- Raising awareness about human rights and offering educational resources.
- Collaborating with partners to cultivate a culture of respect for human rights across the nation.

The Positive Duty Team is a multidisciplinary team of 10 people that sits within the Commission's Legal Division and reports to the Commission's General Counsel. In December 2022, the positive duty in section 47C of the Sex Discrimination Act 1984 (Cth) (positive duty) came into effect. This requires organisations to take reasonable and proportionate measures to eliminate certain forms of unlawful conduct, such as sexual harassment and sexist conduct, from their workplaces, as far as possible. From 12 December 2023, the Commission's regulatory powers and functions relating to the positive duty commenced. The team is responsible for the implementation and operationalisation of the positive duty regulatory functions.

We are looking for a dedicated Lead Officer to join our team and play a key role in promoting safer, more equitable workplaces across Australia. In this role, you will undertake a range of compliance and enforcement activities relating to the positive duty in the Sex Discrimination Act.

This full-time / part time, non-ongoing position for an initial **12 months** offers a competitive salary range of \$99,734 - \$111,701 per annum plus 15.4% superannuation.

We offer flexible, hybrid and remote work options.

Duties

What You'll Do:

- Manage a caseload of matters relating to compliance and enforcement of the positive duty in the Sex Discrimination Act, including intake, triage, assessment, monitoring and closure.
- Assist in assessing organisational compliance with the positive duty in the Sex Discrimination Act.
- Communicate professionally and appropriately with regulated entities, informants, workers and other stakeholders, often in complex or sensitive contexts.
- Support the conduct of regulatory activities, including information-gathering, preliminary inquiries, compliance assessments, consultation and follow-up action.
- Support constructive voluntary engagement with organisations to encourage compliance, improvement and preventative approaches.
- Contribute to the preparation of case files, briefs, recommendations, compliance notices and other correspondence that are accurate, timely and legally sound.
- Assist in identifying systemic issues, patterns of harm and emerging risks across regulated entities.
- Support the drafting of internal guidance, decision records and templates to ensure consistency and quality across the Positive Duty Team.
- Work collaboratively within a multidisciplinary team (legal, policy, education) to drive integrated regulatory outcomes.
- Contribute to research, education and compliance activities/outputs of the team that are evidence-based and include both quantitative and qualitative research and data.
- Provide information to duty holders, community groups and other stakeholders as to the rights and obligations under the legislation administered by the Commission.
- Participate in a range of projects in relation to the compliance, research and educative functions of the Positive Duty Team.

Eligibility

What We're Looking For:

- Knowledge of, or relevant experience in regulatory and enforcement activities or law.
- Understanding of the positive duty in the Sex Discrimination Act 1984 (Cth), discrimination law, gender equality issues or the capacity to quickly obtain it.
- Certificate IV in Government Investigations or similar will be considered highly desirable.
- High level of attention to detail in managing case records, correspondence, briefs and decision materials, ensuring accuracy, completeness and consistency.
- Demonstrated capacity to exercise sound judgement and creative problem solving in a complex, sensitive and dynamic environment.
- Very good interpersonal skills and the ability to contribute to building and maintaining positive relationships with internal and external stakeholders, as part of a team.
- Ability to navigate challenging situations in a dynamic environment.
- Strong communication skills (both written and oral) with the ability to communicate with respect, empathy and discretion utilising a trauma-informed approach and confidently and persuasively tailor effective, clear, succinct messages to a range of audiences.

Notes

Why Join Us?

By becoming a part of our team, you'll play a vital role in influencing public conversations about human rights and making a meaningful impact. If you're ready to use your skills to support a cause that matters, we want to hear from you!

Apply Now! Help us shape the future of human rights in Australia. Join us in making a difference!

Applications close: **5pm AEDT 23 March 2026**

Notes

We value inclusivity and diversity and seek people who support and model the behaviours we promote in our workforce. We strongly encourage applications from First Nations Australians, mature workers, people from culturally and linguistically diverse backgrounds, culturally and marginalised communities, carers, LGBTIQ+ and people with disability.

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS). An Agency Head may waive the requirement for citizenship prior to engaging an individual where it is appropriate to do so.

The Commission is committed to providing an accessible, inclusive work environment to enable people with a disability to participate fully in all aspects of employment. Applicants are encouraged to request reasonable adjustment as required to assist your participation in this recruitment process.

Please note this position is advertised as Non-Ongoing. The successful applicant would be employed for an initial period of up to 12 months if extended the maximum period will be two years in total. The merit pool / list established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may be used to fill future non-ongoing vacancies in the Commission where the duties are of a similar nature.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>.

How to Apply

Please provide a resume and a statement (maximum of 2 pages) outlining your interest in this position(s), your experience that would lead to impactful outcomes in the role, and the skills and capabilities you bring.

The successful candidate will demonstrate the ability to fulfill the requirements of the role in an impartial and respectful manner as required by the APS Code of Conduct. The successful candidate will uphold the integrity and independence of the Australian Human Rights Commission.

As part of the recruitment and selection process, applicants will be required to consent to and undergo background checks which may include character and social media checks.

For more Information

Information about the role and Commission practices may be sought from Ella Kucharova, Senior Director of the Positive Duty Team via email ella.kucharova@humanrights.gov.au.

About the Australian Human Rights Commission

To Apply

Position Contact	Ella Kucharova, ella.kucharova@humanrights.gov.au
Agency Recruitment Site	https://ahrc.recruitmentplatform.com/details.html?jobId=394&jobTitle=Lead%20Officer%20

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Attorney-General's

Vacancy VN-0767786

Federal Court of Australia

Closing Date: Monday 30 March 2026

Federal Court of Australia
International Programs

Job Title	Project Coordinator
Job Type	Full-Time, Non-Ongoing
Location	Brisbane QLD
Salary	\$84,228 - \$91,809
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible; Hybrid
Office Arrangement Details	Hybrid / Flexible working arrangements may be considered in line with operational requirements
Classification	APS Level 5
Position Number	0132-03-26
Agency Website	https://www.fedcourt.gov.au/about/employment

Job Description

<https://fcajobs.nga.net.au/?jati=D2B8C34A-5ED3-8EC8-9B77-ECBF3CE45F4A>

Salary from 12 March 2026 (\$88,834 - \$96,829 per annum plus 15.4% superannuation)

Position Overview

The Federal Court of Australia is globally recognised as an exemplar of judicial development with an uncompromising commitment to the quality of its services. The Court has close relationships with judges and courts around the world, particularly across Asia and the Pacific. Since its establishment in 1977 the Court has played a significant role in the provision of assistance to over 50 countries. Its strong collaborative links and unparalleled access to networks and individuals around the world provide invaluable resources in the delivery of high-quality professional development and capacity building support to partner judiciaries in both bilateral and multilateral contexts.

To support this work, the Court has a dedicated International Program Unit, supervised by the Court's International Cooperation Committee, which implements various international cooperation projects, including the **Australia Pacific Judicial Partnership (APJP)** which works cooperatively with 15 Pacific Island Courts (PICs). The APJP is a multi-year project to enhance the quality, accessibility, efficiency and effectiveness of judicial and court services in PICs. The APJP will work closely with PIC partners on new and emerging needs as well as coordinating with regional stakeholders and conducting a series of activities to provide technical and specialist expertise to support the capacity of courts.

The Court seeks a Project Coordinator support IPU senior management with the various projects within the FCA International Programs Unit (IPU), with financial and implementation aspects of the **Australian Pacific Judicial Partnership (APJP)** projects and activities.

Duties

The role comprises two parts – financial management and project management. The major activities of the former comprise:

- Provide program support to Director and Manager, IPU, on IPU program activities, costs and expenses.
- Manage and monitor budgets and expenditure, in liaison with the Court's Finance team and under the overall supervision of the IPU Director and Manager
- Provide accurate and comprehensive monthly, periodic and annual financial reports, including expenditure, variances and updates and advice on project under/over-spending.
- Periodically, prepare accurate budget forecasts.
- Develop and provide oversight of the IPU and APJP's operating budget, activity and project budgets.
- Work closely with other members of the IPU team to support and monitor all finance-related activities, including requisitions, data entry, and activity budgeting.
- Follow the Court's financial procedures, including for procurement and use of financial templates, and support on IPU procurements.
- Ensure compliance with donor rules and regulations, primarily DFAT.
- Ensure all costs accord with approved budgets and applicable rates and represent value for money.
- Provide advice and analysis on methods of calculating cost-effectiveness and quantifying financial benefits of Court's international program activities.

- Liaise with Court and team personnel to operate and maintain accounts, including with partner courts in other countries.

The project management component of the role comprises:

- Organise the implementation of in-person, remote, regional and bilateral APJP events and activities including workshops, webinars, mentoring arrangements, internships, small grants and other events, including making all logistical, administrative, financial, and procurement-related arrangements.
- Ensure all relevant policies and procedures are complied with (e.g., human resource and procurement management), consistently and accurately completing necessary forms, templates and records.
- Monitor activities ensuring they are all completed on time and to a high standard.
- Liaise with partner courts and other external stakeholders to organise Federal Court activities taking place; and/or participate in Federal Court managed activities.
- Work closely with and support Federal Court judges, chambers and registries providing expertise to, or hosting visitors and/or facilitating activities.
- Make the necessary arrangements in the relevant Federal Court registry to host visits and other activities including arranging venues, equipment, catering, invitations, greeting and escorting visitors.
- Coordinate the work of contractors providing services to the Court's international activities.
- Recruit, orient, allocate and monitor the work of (non-legal) volunteers in the relevant local Federal Court registry.
- Support the Director, International Programs and Manager, International Programs as required.

Eligibility

Competencies & Attributes

- At least 4-6 years' experience developing, administering, managing and reporting on budgets for international development projects.
- Significant experience in managing the implementation of project activities, including ensuring that activities are delivered in a timely, accountable, transparent and professional manner, meeting all relevant standards, including donor requirements.
- Experience with general project management, including procurement, HR and stakeholder liaison.
- Experience complying with financial requirements associated with donor-funded international development projects is an advantage.
- Following procurement rules, including seeking/analysing quotes, calculating and making payments.
- Effective time management to meet numerous concurrent deadlines.
- Ability to follow procedural guidelines while demonstrating initiative and innovative thinking in identifying risks and solving problems.
- Ability to work collaboratively, as well as with minimal supervision.
- Proficient in using technology to perform functions and maximise reach/efficiency of activities, including Microsoft Office, particularly Excel.
- High level of professionalism, integrity, attention to detail and flexibility in a dynamic environment of changing and competing priorities.

Formal Qualifications

Formal qualifications/demonstrated experience in accounting and/or financial management, experience in project management and international development financial management highly desirable.

Special Requirements

Flexibility to work irregular hours if required to meet peak work demands.

Selection Criteria

1. Prior experience administering budgets for international development projects.
2. Competence in managing multi-year project budgets, including developing and regularly reporting on expenditure projections
3. Good project management skills, including drafting donor reports, developing action plans and working constructively with external actors,
4. Ability to ensure the effective implementation of project activities, making sure that activities are delivered on time and to a high standard, dealing with potential delays or unforeseen events and accommodating the needs of all relevant stakeholders.
5. Demonstrated diligence in financial reporting to diverse stakeholders including management, peers, external clients, and addressing queries with scrutiny, accuracy and attention to detail.
6. Experience on general project related administration and stakeholder liaison.
7. Strong staff management and teamwork skills and experience.
8. Well-developed interpersonal and communication skills, including demonstrated experience in facilitating effective communication and working relationships with a diverse range of stakeholders from different cultural backgrounds.
9. Ability to use technology to perform the role and to maximise reach/efficiency of projects; and
10. Demonstrated ability to manage and deliver on multiple competing deadlines.

How to Apply

To apply, please complete the application form on the Court's careers portal.

As part of your application, you will be required to submit a written response to the selection criteria listed in the position description (maximum word limit 1,500). Please ensure this document is attached before submitting your application.

If you have any issues with applying, please email recruitment@fedcourt.gov.au.

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQ+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Court of Australia

The Chief Executive Officer and Principal Registrar of the Federal Court, together with officers and staff identified under the Federal Court of Australia Act 1976, the Federal Circuit and Family Court of Australia Act 2021 and the Native Title Act 1993, constitute a single Statutory Agency for the purposes of the Public Service Act 1999. Employees are engaged to work in support of the following courts or tribunal: • Federal Court of Australia, • Federal Circuit and Family Court of Australia, and • National Native Title Tribunal. Employees are covered by the Federal Court of Australia Enterprise Agreement 2024-2027. The Federal Court and the Federal Circuit and Family Court each maintain a distinct statutory identity, with separate functions and judicial independence.

To Apply

Position Contact	Martin Clutterbuck, (03) 8638 6822
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=D2B8C34A-5ED3-8EC8-9B77-ECBF3CE45F4A

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Attorney-General's

Vacancy VN-0767706

National Anti-Corruption Commission

Closing Date: Sunday 22 March 2026

Evaluation

Job Title	Director Assessments
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC, Perth WA, Sydney NSW
Salary	\$150,692 - \$169,800
Future Merit Locations	Brisbane, Canberra, Melbourne, Perth, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 2
Position Number	015_03/26
Agency Website	https://nacc.gov.au/

Job Description

<https://nacc.nga.net.au/>

About the National Anti-Corruption Commission

The NACC enhances integrity in the Commonwealth public sector by deterring, detecting, and preventing corrupt conduct involving Commonwealth public officials. It does this through education, monitoring, investigation, reporting and referral.

Working with us

This is an exciting time to join the NACC. We are looking for outstanding individuals to embed robust systems and processes, deliver exciting and diverse projects and demonstrate innovation and commitment to integrity in the public service.

NACC staff work in a complex and dynamic setting where exceptional judgement and an ability to achieve results is critical.

Successful candidates will have the ability to cooperate, manage, lead and perform successfully across corporate and operational functions.

The Evaluation Branch receives, triages and assesses all matters referred to the National Anti-Corruption Commission to ascertain whether they are within jurisdiction, may raise a corruption issue, and if so whether and how to deal with them. This involves direct engagement with referrers to seek required information and communicate outcomes.

There are two Director roles in the Assessments team – Director, Routine Assessments and Director, Complex Assessments and Capability. This recruitment process will fill one vacancy, and it will be determined at the completion of the process which position the successful candidate will be offered.

Duties

- leading and managing a geographically-dispersed team to deliver the assessment of referrals of corrupt conduct, from both the general public and agency heads;
- responsibly exercising delegated decision-making functions;
- managing preliminary investigations;
- developing and reviewing processes to manage the onboarding, training, quality assurance, knowledge, and information assets of the Assessments teams;
- identifying and managing risks and issues in processes, systems, resourcing, capability and reporting, and culture to drive a spirit of continuous improvement;
- being an active member of the Branch leadership team to prioritise the effective use of resources and contribute to strategic initiatives,
- liaising with internal and external stakeholders about project and operational opportunities and challenges; and

- supporting the General Manager by leading work that contributes to branch and agency-wide priorities and objectives, including capability building.

The NACC is a small agency. In addition to these activities, from time to time you may be asked to undertake tasks that are outside your usual span of duties but that are within the range of your capabilities. Supporting one another in this way provides opportunities for exposure across the agency and is an integral part of the NACC's positive workplace culture.

Eligibility

Employment with the National Anti-Corruption Commission (NACC) is subject to the following conditions:

Citizenship – Applicants must be an Australian Citizen.

Security Clearance – This is a Designated Security Assessment Position (DSAP). The occupant of this position must obtain and retain an AGSVA security clearance to the specified level.

Suitability assessment – The NACC must be satisfied that successful applicants are of suitable character. They must undergo a rigorous pre-employment suitability screening process that can be intrusive in nature including (but not limited to) detailed background, character, employment, police, and financial checks.

Probation - A probation period will apply to any new ongoing engagement to the Australian Public Service.

Notes

We offer attractive rewards and benefits to eligible employees, including:

- competitive rates of pay and 15.4% superannuation.
- generous paid parental leave for primary and secondary caregivers.
- an additional 3 days paid leave between Christmas and New Year.
- flexible working arrangements such as part-time work, flexible work hours, and technology to support working from home and similar arrangements.
- an option to purchase additional leave, up to 4 weeks per year.
- access to salary sacrificing, and
- access to studies assistance.

The NACC provides a service allowance of \$2,039 per annum (pro-rata for part-time) to non-SES employees which acknowledges the special requirements of working at the NACC. This includes

the need for high-level personal security assessments; the intrusion associated with notifying private financial and social interests and the necessity to engage in practices to prevent targeting by unlawful elements.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Anti-Corruption Commission

The National Anti-Corruption Commission (NACC) is an independent Commonwealth agency that commenced in 2023. The NACC mission is to enhance integrity in the Commonwealth public sector by deterring, detecting and preventing corrupt conduct involving Commonwealth public officials through education, monitoring, investigation, reporting and referral.

To Apply

Position Contact	Katie, 02 6203 8093
Agency Recruitment Site	https://nacc.nga.net.au/

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Defence

Vacancy VN-0767601

Department of Defence

Closing Date:Monday 23 March 2026

Air Force
Air Command Australia

Job Title	Electronic Warfare Capability Manager
Job Type	Full-Time, Ongoing
Location	Edinburgh SA
Salary	\$124,393 - \$140,315
Future Merit Locations	Edinburgh
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	AF/01276/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=06BBBCB68-DD59-3A8F-ED49-ECBE4E7E0156>

Duties

The Role

The Electronic Warfare Capability Manager provides leadership, expert judgement and authoritative advice to guide the development, governance and sustainment of EW capability across the organisation. Operating with a high level of independence, they apply strong decision making skills and an advanced understanding of project and capability management to design, implement and review policies, processes and projects.

The role requires the ability to manage complex to very complex issues, deliver high quality policy and technical advice, and coordinate sensitive or strategically significant tasks that may influence operational, political or organisational outcomes for Defence.

Working through the Capability Advisor team, the Capability Manager ensures a priority based, sustainable and coherent approach to capability planning and delivery within available resources. They are responsible for building strong, productive relationships across directorate units, HQ Air Warfare Centre (AWC), System Program Office (SPOs) and wider stakeholders to maintain effective governance and ensure integrated, aligned Electronic Warfare (EW) capability outcomes.

The successful candidate must hold a Negative Vetting 1 or the ability to get a Negative Vetting 1, with the potential ability to obtain and hold Negative Vetting 2 and Positive Vetting.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

Spectrum Warfare Directorate (SWD) delivers critical electromagnetic spectrum effects, survivability solutions and operational mission data that enhance the lethality, situational awareness and resilience of ADF platforms across the integrated force. The directorate enables warfighter freedom of action by generating actionable, assured and technically rigorous EW support. In addition to operational delivery, SWD maintains strong relationships with Allied partners to ensure timely sharing of technical information and specialist advice, strengthening coalition interoperability and capability coherence.

SWD comprises a Headquarters element located at Defence Science Technology (DST) Edinburgh, supported by two units—Joint Electronic Warfare Operational Support Unit (JEWOSU) and 80 Squadron—which together provide integrated operational support, analysis and mission data generation in support of Defence's spectrum and electronic warfare requirements.

Our Ideal Candidate

Our ideal candidate is a confident, collaborative leader with strong judgement, advanced project management skills and the ability to operate autonomously in a complex Defence environment. They bring experience navigating legislative frameworks, government processes and capability systems and demonstrate a proven ability to analyse, manage and resolve complex to very complex issues.

The successful candidate will deliver high quality strategic advice, shape policy and procedures, and lead sensitive or high impact projects that balance operational, strategic and political considerations.

As an EL 1 Project Manager, they will build and maintain effective stakeholder relationships, anticipate stakeholder needs, and communicate clearly to drive outcomes across diverse teams. They will model professional excellence, contribute to continuous improvement, and support the development and maturity of their work area.

Familiarity with the purchasing and procurement frameworks is highly desirable, enabling the candidate to navigate acquisition processes effectively and compliantly.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

To Apply

Position Contact	James Kerr, 0421 417 154
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=06BBCB68-DD59-3A8F-ED49-ECBE4E7E0156

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Defence

Vacancy VN-0767613

Department of Defence

Closing Date: Monday 23 March 2026

Capability Acquisition and Sustainment Group
Joint Aviation Systems Division

Job Title	Technical Team Lead Aircraft
Job Type	Full-Time, Ongoing
Location	Nowra NSW
Salary	\$99,733 - \$112,431
Future Merit Locations	Nowra
Office Arrangement	On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	CASG/00929/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=16C72D6A-27EA-A29E-F8DE-ECBE4F8DC6DB>

Duties

The Role:

Calling all aircraft technicians, aircraft maintenance engineers and technical professionals!

Do you want a job where you can actually make a difference and directly contribute to the safety and security of all Australians? In addition to rewarding employment, do you want job security, good remuneration, no shift work and a relaxed coastal lifestyle? This is the job for you!

Navy Aviation System Program Office (NASPO) is offering the opportunity to be part of a team that ensures both the mission readiness and airworthiness of the Royal Australian Navy's MH-60R Seahawk Romeo helicopter fleet and the safety of its aviators and aircraft maintenance staff through the conduct and delivery of RAN MH-60R program technical support services.

The current position available is for a MH-60R Avionics-Systems Technical Team Leader; however, suitable applicants from specialist fields better suited to other APS 6 aircraft-related technical roles may be placed on a merit list and drawn upon if further APS 6 positions (not limited to avionics-systems) become available.

Successful applicants will use approved processes and data, provided training, and relevant technical domain knowledge, aviation industry and leadership experience to fulfil technical support services within required timeframes through:

- Performing complex technical assessments and associated tasks, engaging with stakeholders to deliver and exercise appropriate technical delegations.
- Providing technical knowledge and advice in relation to complex work or difficult issues.
- Contributing to strategic planning, program and project management.

The US Navy (USN) is a partner and significant contributor to RAN MH-60R technical services via Foreign Military Sales (FMS) agreement. Successful applicants will be required to work with USN counterparts in relation to USN technical information deliverables used in support of technical assessments and other required work outputs.

About our Team

The primary role of the Technical Engineering Services and Support Unit (TESSU), is the conduct of MH-60R Seahawk Romeo helicopter Military Type Certificate Holder (MTCH) functions and agreed MH-60R CAMO and MAO Technical Support Services. You may also provide ad-hoc technical support to rotary wing design activities and flight trials.

The successful applicant will join a diverse team made up of APS, ADF, US Navy and contractors, all driven to ensure both the airworthiness and mission readiness of the RAN's MH-60R Seahawk Romeo Helicopter fleet and the safety of its aviators and aircraft maintenance staff.

This position will suit an aircraft technician, aircraft maintenance engineer or a technician with a compatible technical trade background and a proven ability to perform and achieve complex technical work both individually and via building team capability.

Our Ideal Candidate

- Lead and motivate a small team of technical specialists to achieve outputs in a timely manner.
- Perform complex technical activities and associated tasks working to agreed priorities and outcomes.
- Build team capability through coaching, feedback and developing the quality of work undertaken by others.
- Have reasonable experience working under the Defence Aviation Safety Regulations (DASRs) or under similar current or recent domestic and/or international civilian and/or military aviation technical regulations.
- Bring reasonable aviation, preferably rotary wing, technical experience and subject matter expertise.
- Be highly motivated, professional and have excellent written and oral communication skills.
- Be comfortable networking with a wide variety of customers and stakeholders to build and sustain key working relationships.
- Have a demonstrated commitment to personal development and provide strong support to the NASPO Executive.

- Have an advanced level of computer literacy including MS products and be able to utilise other Defence IT systems to achieve results.
- Encourage diversity of thought and ensure positive and professional workplace relationships and behaviours.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Mandatory Qualifications:

This technical position requires the individual to have obtained a recognised Australian Qualifications Framework (AQF) Level 6 qualification in a relevant technical domain or relevant skills and work experience such that an individual can reasonably achieve a recognised AQF qualification if required by the position.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Nyree Cornelius, 02 4449 4579
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=16C72D6A-27EA-A29E-F8DE-ECBE4F8DC6DB

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Defence

Vacancy VN-0767654

Department of Defence

Closing Date: Monday 23 March 2026

Associate Secretary Group
Business Transformation

Job Title	Co-Design Officer
Job Type	Full-Time, Ongoing
Location	Fyshwick ACT, Russell ACT
Salary	\$89,841 - \$96,829
Future Merit Locations	Fyshwick, Russell
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	ASG/01318/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=DE7989F5-5C18-7D79-D31D-ECBE8AB95764>

Duties

The Role

The Co-Design Officer plays a key role in supporting the planning and delivery of codesign workshops within Defence's CoDesign Centre (CDC). Working under general direction, you will assist in preparing session materials, coordinating logistics and facilitate smoothly run co-design workshops.

You will help create the conditions for collaboration by carrying out practical, hands on tasks that contribute to high quality co-design workshops. You will be part of a dynamic team working to enable creativity, connection, and effective problem-solving across Defence.

Key duties include:

- Supporting the design and preparation of codesign workshops, including materials, room setup and assisting key design activities.
- Coordinating logistics for engagements including scheduling of co-design activities, communication with participants, session setup, and post session pack down.
- Assisting with content capture, including note taking, drafting instructional materials, photographing the event and supporting live scribing where appropriate.
- Helping maintain session documentation, ensuring outputs are organised, clear and aligned to agreed requirements.
- Collaborating with internal stakeholders to gather information, confirm requirements and provide timely updates.
- Contributing to team processes, continuous improvement activities and general team support.

This role requires strong organisation, attention to detail, and the ability to work cooperatively within a small team.

About our Team

The CoDesign Centre (CDC) is part of Defence's ERP Transformation Program and is responsible for supporting Defence to design and deliver integrated, user centred outcomes. As an APS 5 Co-Design Officer, you will contribute to the delivery of collaborative sessions that help shape organisational change, working closely with facilitators, sponsors and the broader Defence workforce.

Our Ideal Candidate

We are seeking someone who enjoys supporting collaborative work and contributing to the delivery of high quality and impactful collaboration.

Our ideal candidate will have:

- An interest in design, facilitation, or collaborative problem solving.
- Strong organisational skills and the ability to manage multiple tasks with competing priorities.
- Good verbal and written communication skills and a positive, customer focused attitude.
- The ability to work collaboratively within a team and contribute to group outcomes.
- Willingness to learn new tools and methods, including design thinking or codesign approaches.

- Professionalism, integrity, respect for diverse perspectives and a commitment to APS and Defence values.
- A background in service design or user experience design is desirable, but not essential.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

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To Apply

Position Contact	Henry Lynn, 0426 882 420
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=DE7989F5-5C18-7D79-D31D-ECBE8AB95764

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Department of Defence

Closing Date: Monday 23 March 2026

Defence Digital Group
Military Systems

Job Title	Enterprise Network Specialist
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Laverton VIC, Sydney NSW
Salary	\$99,733 - \$112,431
Future Merit Locations	Canberra, Laverton, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	DDG/01332/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=D06BA04D-75A1-95A4-0962-ECBEC75BBB80>

Duties

The Role

We are looking for a highly skilled Network Engineer with experience in on-premise and Cloud networks, and a proven track-record of delivering solutions and driving outcomes. This role is critical in ensuring secure, scalable, and optimised network connectivity, future strategy across hybrid environments, with an emphasis on integrating security into the broader network domain. We have three core priorities: building best-in-class people to support DDG's efforts, underpinned by best-in-class global platforms, supported by best-in-class sovereign capabilities.

Our goal is to provide warfighters the required technologies and connectivity needed to fight and win in the digital age. This role is critical to this, and will form part of larger project teams to drive development of new solutions and deliver key capabilities. This function resides within a newly established Branch, where a high degree of autonomy will be provided.

About our Team

You will be part of a team of ICT professionals delivering complex projects across key Digital domains in both the Military and Enterprise Systems Divisions within Defence Digital Group (DDG). This role will provide technical advice in support of developing current and future Australian Defence Force (ADF) capability and technical engineering patterns to maintain current ADF ICT Networks.

As a Digital Engineer in DDG you may either:

- Contribute to a team of ICT professionals experienced in key technology platforms/products, or
- Work individually on projects as the technical engineering SME. We commit to providing additional professionalisation for the right candidates so you can continue to grow and develop your career.

Our Ideal Candidate

You will have the following skills, experience and exposure:

- You have experience designing, deploying, and managing large-scale distributed networks, including secure environments, dispersed infrastructures, data centers, SD-WAN, hybrid/multi-cloud networks, and DNS architectures.
- You are familiar with cloud-based solutions like Netskope, Zscaler, Cloudflare, Netscaler, and SD-WAN. You understand VPN technologies (site-to-site, SSL) and NGFW features such as DPI, IPS, DLP, and URL filtering.
- You have demonstrated knowledge in Zero Trust Architecture and have applied ISM, Essential Eight (E8), and technical assurance frameworks. You can translate business needs into secure, scalable, and resilient network designs. You also maintain accurate documentation and technical reports.
- You will collaborate across cross-functional teams, and deliver outcomes using Agile methodologies. Your attitude and work ethic aligns with Defence values, contribute to a high-performing culture, and support professional growth within your team.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

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To Apply

Position Contact	Richard Dillnutt, 03 8326 0388
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=D06BA04D-75A1-95A4-0962-ECBEC75BBB80

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Defence

Vacancy VN-0767690

Department of Defence

Closing Date: Monday 23 March 2026

Defence Digital Group
Architecture & Strategy

Job Title	Enterprise Architect – Infrastructure and Cloud platforms
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$124,393 - \$140,315
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	DDG/01179/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=E7C2C132-64A2-1E9B-46EC-ECBEC6383056>

Duties

The Role

The Enterprise Architecture (Infrastructure & Cloud Platforms) function within the Architecture and Strategy Branch (ASB) is seeking an EL 1 Enterprise Architect to support the design and uplift of Defence's evolving digital ecosystem. The role provides architectural leadership across complex, large scale environments, enabling secure, resilient, and high performing technology outcomes that support Defence's operational and strategic needs.

This role, located within the Enterprise Architecture Infrastructure and Cloud Platforms directorate, is responsible for developing enterprise level architectures spanning on premises, hybrid, and multi cloud environments (including Azure, AWS, and Google Cloud Platform). You will work closely with stakeholders across the organisation to ensure end to end architectural coherence, strategic alignment, and informed investment decision making.

The position requires the ability to provide authoritative advice and produce high quality written artefacts, such as architecture blueprints, strategy papers, options analyses, and executive decision briefs with a high degree of independence.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

ASB provide Digital strategic, technology and architectural advice, guidance, guardrails and governance spanning the Defence Digital landscape supporting outcomes for Defence war-fighters, civilians, leadership, programs, projects and capability owners. We intimately understand, map and direct overall Digital technology ecosystems across Defence and proactively and continuously seek to improve the Digital experience for all ADF, APS and partners to meet the needs of the war-fighter while capitalising on best-in-class sovereign technologies and capabilities.

Our Ideal Candidate

Our ideal candidate will bring exceptional leadership, communication, and architecture capability within a highly complex enterprise environment. Specifically, we are seeking someone who:

- Has a demonstrable track record as an enterprise architect, including developing and communicating architectures to diverse audiences. Must have TOGAF qualifications (preferred) or demonstrable experience.
- Has strong experience with enterprise IT infrastructure, software platforms, and public cloud environments across Azure, AWS and/or GCP. Must have qualifications (preferred) or demonstrable experience in cloud.
- Can operate effectively within a fast paced, geographically dispersed organisation.
- Is able to engage confidently with senior technical and non-technical stakeholders, providing clear, defensible advice.
- Possesses strong written communication skills, with the ability to independently produce executive ready, high quality architectural documentation with minimal oversight.
- Brings sound judgement, adaptability, and a commitment to Defence's mission and values.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 2".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Michael Robens, 02 6144 4976
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=E7C2C132-64A2-1E9B-46EC-ECBEC6383056

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Defence

Vacancy VN-0767704

Department of Defence

Closing Date:Monday 23 March 2026

Security and Estate Group
Service Delivery Division

Job Title	Service Delivery Officer
Job Type	Full-Time, Ongoing
Location	Fremantle WA, Perth WA
Salary	\$72,275 - \$79,635
Future Merit Locations	Fremantle, Perth
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 3
Position Number	SEG/01328/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=966653E8-4B1C-854C-562C-ECBEC8672736>

Duties

The Role

Please note, Leeuwin Barracks is in scope for divestment under Defence Estate Audit outcomes and subsequently, please expect your work location to change to another WA site in the next 12-24 months.

Service Delivery Officers (SDOs) respond to customer enquiries regarding a broad range of internal products and services through a combination of face-to-face, email and phone channels. SDOs engage with serving Australian Defence Force members, ex serving and Reserve members, the Australian Public Service, and the general public in their daily interactions.

To be successful in the role, you will need to be able to build effective working relationships with both internal and external stakeholders to provide a quality customer experience.

A day in the life of a SDO, as part of our nationally dispersed teams, involves:

- Working in a scheduled contact centre environment answering 1800DEFENCE phone enquiries, responding to emails in our national email inbox and completing various administrative tasks;
- Providing support to Defence members by assisting with their operational requirements during core business hours, with occasional work outside these hours as needed;
- This role may require occasional work outside core hours, compensated as paid overtime;
- Interpreting our extensive knowledge articles to effectively assist enquiries and provide advice;
- Identifying our customers' needs and providing relevant information to them within agreed performance metrics;
- Completing basic research and analysis activities as required;
- Completing administrative duties such as data entry, processing, virtual filing and redaction of records, which all require accurate and effective processing in line with various legislative requirements.

SDOs are supported with a modern adult learning principled approach to ongoing training, coaching and performance development through our Performance Framework. This framework is designed to ensure every SDO's skills and knowledge are expanded to enhance and maintain the delivery of quality and consistent customer service excellence.

With over 16,000 civilians employed Australia wide, Defence offers dynamic public service careers across our diverse and unique internal groups and agencies. We also offer flexible work arrangements that work within our operational requirements.

Although these roles are predominantly full time positions, we will also consider part-time work hours for the right candidates where it suits operational requirements. We currently have vacancies in our Customer Service Centre located at Leeuwin Barracks (Fremantle).

A Merit Pool will be established from this recruitment activity to fill any future vacancies across our current and future WA Customer Service Centre sites.

About our Team

Defence's primary mission is to protect Australia and its national interests, promote security and stability in the world and support the Australian community as directed by the Government.

The Customer Service Network (CSN) comprises contact centres, email and face-to-face customer services, archives, travel, publishing, e-resources and library functions. We enable Defence personnel to achieve their mission through delivery of excellent customer services through our phone, email and face-to-face access channels.

One of the best things about our team is the variety of our work; every day is different, with new challenges to solve and interesting work crossing our desks. The South East Zone is one of three zones within the Service Delivery Division that provide essential, on-the-ground services and support to Defence personnel around Australia.

Our Ideal Candidate

The successful candidate will be a team-orientated and customer service focused individual.

To be successful in the role, you will have:

- A passion for customer service;
- A commitment to learning new skills and participation in activities to build and maintain customer service skills, systems knowledge and product understanding;
- Ability to communicate with internal and external customers across various channels, including face-to-face, email and phone queries;
- Ability to work collaboratively and actively participate in group activities, both in person and remotely;
- Initiative to resolve customer enquiries through accurate interpretation of internal knowledge articles, policy and procedures;
- Be comfortable working in an environment where you are required to meet Key Performance Indicators and contact centre metrics as part of the service centre environment.

In turn, we will:

- Provide a competitive salary that increases over time as part of the Defence Enterprise Collective Agreement and performance progression processes;
- Support your future by contributing 15.4% Superannuation, well above the national mandate of 12%;
- Provide flexible working policies including: work hours, work days, full and part time employment options with a standard full time working week of 37.5 hours and a minimum of 20 hours for part-time employees;
- Offer a diverse range of funded development opportunities that will help you grow professionally;
- Provide generous leave opportunities including annual leave, sick and carer's leave, one additional day per year as part of the Defence Enterprise Collective Agreement and access to additional leave over the end of year reduced activity period (also referred to as Christmas stand down);
- Access to a number of Health, Wellbeing, Diversity and Inclusion networks;
- Provide access to free onsite parking (at most Defence establishments);

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at "Baseline Vetting" level.

Notes

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To Apply

Position Contact	Thomas Twentyman, 02 9359 1278
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=966653E8-4B1C-854C-562C-ECBEC8672736

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Defence

Vacancy VN-0767713

Department of Defence

Closing Date:Monday 23 March 2026

Naval Shipbuilding and Sustainment Group
Waterfront and CNSS Division

Job Title	Electrical Engineer
Job Type	Full-Time, Ongoing
Location	Osborne SA
Salary	\$124,393 - \$140,315
Future Merit Locations	Osborne
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	NSSG/00935/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=DB396BEC-5B07-BA16-E789-ECBEC882D3FB>

Duties

The Role

Key Responsibilities:

- Manage and coordinate attendance at contractual hold and witness points, planned audit and surveillance activities of ship product, processes and data;
- Ensure review of contract deliverables and engineering documentation;
- Review and consolidate technical advice;
- Manage and undertake risk assessments, and non-conformance reviews;
- Provide technical advice to inform decision-making in line with SQEP delegations;
- Ensure delivered materiel meets requirements and relevant regulatory frameworks;
- Implement corrective actions and continuous improvement initiatives as required;
- Prepare clear engineering reporting on ship construction, project status and shipyard performance to inform stakeholder community;
- Lead by example and contribute to continuous improvement by identifying business improvements and, as applicable, leading updates of plans, documents, templates and processes;
- Ensure lessons learned and useful information gained through experience or courses is retained and shared with the wider technical team;
- Coordinate workflows and resources;
- Prepare work area and team plans detailing measurable milestones and expected outcomes; and
- Support appropriate leave coordination to maintain SQEP coverage.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

Naval Construction Branch (NCB) is accountable for the assurance of ship construction, set-to work and transit of vessels constructed at the Osborne Naval Shipyard and Henderson precinct. We have branches in both Osborne, SA and Henderson WA, with a smaller presence in Port Macquarie, NSW. NCB is furthering continuous naval shipbuilding and growing sovereign capability by overseeing the construction to ensure quality and standards are met, sharing lessons learnt and developing standard shipbuilding procedures for construction.

NCB will oversee the construction of many different Navy vessels including Offshore Patrol Vessels, Hunter Class Frigates, Young Endeavour, Evolved Cape Class and Pacific Patrol Boats. Working at NCB will enable you to be at the grassroots of continuous naval shipbuilding, where you are part of a working shipyard, being able to see and contribute to the vessels delivered and used in service by Navy. NCB currently has highly skilled and diverse shipbuilding experience which will be shared to grow your hands-on construction knowledge. You will work alongside Navy personnel, internal project management officers and Prime contractors. The opportunity for technical staff to undertake industry placement is also available.

Our Ideal Candidate

Our ideal candidate will have the following skills and abilities:

- In-depth electronics/electrical engineering knowledge and the ability to apply established engineering principles, techniques, methods and regulations to complex problems;
- Demonstrated engineering leadership and the ability to exercise sound decision-making and judgement in an assurance environment;
- Strong stakeholder engagement skills and the ability to communicate effectively with internal and external stakeholders and influence outcomes;
- High-quality technical writing and reporting capability, including the preparation and review of audit/surveillance and investigation reports;
- Experience conducting engineering assessments, defect/issue investigations, risk assessments and recommending/implementing corrective actions;
- Ability to work effectively as part of a team and independently, including mentoring/coaching developing engineers and reviewing the quality of work undertaken by others.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Mandatory Qualifications:

This engineering position requires a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

The role may require the individual to meet the requirements of Chartered Professional Engineer (Engineers Australia), Registered Professional Engineer (Professionals Australia) or equivalent professional status, or demonstrate the ability to obtain such status within 12 months.

Notes

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To Apply

Position Contact	Peter Poulsen, 08 8131 9475
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=DB396BEC-5B07-BA16-E789-ECBEC882D3FB

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Education

Vacancy VN-0767785

National Gallery of Australia

Closing Date: Sunday 22 March 2026

Artistic Program
Australian Art

Job Title	Assistant Curator, Australian Art
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Parkes ACT
Salary	\$83,081 - \$89,137
Future Merit Locations	Parkes
Office Arrangement	On Site; Flexible; Hybrid
Office Arrangement Details	On-Site Position, flexible conditions and ability to apply to work from home
Classification	APS Level 5
Position Number	4403
Agency Website	https://nga.gov.au

Job Description

<https://nga.gov.au/about-us/jobs/>

The curatorial team operates within a vibrant and rewarding environment stewarding and developing the National Gallery's relationships with art and artists.

The National Gallery's collection of Australian Art is one of the most significant in Australia. The primary focus of the Assistant Curator, Australian Art role is to assist the Head of Australian Art and Senior Curator, Australian Art in the preparation of acquisition projects, exhibitions and publications related to collection and wider artistic program. This includes assisting in developing interpretation material for display on site, online and on tour.

Additionally, the role will:

- Bring specialist expertise to the department
- Coordinate and assist in the development of exhibitions and other projects, including publications

- Build and manage relationships with internal and external stakeholders, often involving complex matters
- Perform administrative tasks that enable the effective operation of the curatorial team
- Represent the department and the National Gallery internally and externally

The Assistant Curator, Australian Art works collaboratively with peers, colleagues and through national and international networks to foster and grow the value of and reputation of the collection.

This position requires someone who has curatorial experience. It involves a substantial level of cataloguing and documentation, primary and secondary research, the ability to meet agreed operational and strategic targets and to establish and maintain strong and meaningful, internal and external relationships.

This position of Assistant Curator, in Australian Art is a non-ongoing full-time role with the Australian Art team.

Duties

In accordance with the APS 5 work level standards, you will:

Leadership Functions

- Reflect and foster a culture that promotes the National Gallery's values, equity and positive diversity outcomes
- Contribute to decision-making and planning for the department
- Contribute to a culture of innovation to help drive organisational improvement
- Contribute to the day-to-day activities of the team
- Manage scheduling, prioritisation, coordination and allocation of work to self
- Collaborate, participate and contribute to the team's work plans.

Business Functions

- Provide advice; coordinate and assume responsibility for projects and workflows
- Support the implementation of programs, policy, legislation, systems and/or processes, and initiate the development of new systems, procedures, policies and/or practices related to the department's work, as required
- Manage workflows to balance competing priorities to meet required outcomes
- Maintain strong internal and external relationships with our sector and community
- Exemplify a healthy and safe working environment, including contributing to a culturally safe working environment, modelling and promoting ethical behaviour and practices, professionalism and integrity
- Provide input to operational business planning
- Model and promote a healthy and safe working environment, modelling and promoting ethical behaviour and practices consistent with the APS Code of Conduct.

Specialist Functions

- Use the collection management system (KE EMu) to create and update catalogue records and to assist with the administration of collection presentations and exhibitions
- Conduct preliminary research using a range of archival and secondary sources in the preparation of catalogue records, interpretive material, provenance data, and artist biographies
- Assist the Registration and Conservation Departments with the safe movement of the collection for the purposes of documentation and digitisation and the safe housing of the collection
- Assist in the preparation of correspondence and other administrative tasks
- Liaise with internal and external stakeholders, including artists, curatorial colleagues, researchers and the public
- Coordinate workflows and prepare movement requests
- Ensure that work health and safety guidelines and practices are implemented and observed
- work productively as part of a team including coordinating activities for the Australian Art department.

Eligibility

Citizenship – To be eligible for employment with the Gallery, you must be an Australian citizen.

Police Check – to be eligible for this role you must complete a police check.

ADDITIONAL INFORMATION - Qualifications, Certifications and Registrations

Role specific mandatory qualifications /certification and/or registrations include:

- Relevant qualifications in art history and experience in an Art Gallery/Museum environment.
- Professional certification and/or membership of relevant professional associations is desirable.

Notes

HOW TO APPLY

To apply for this role please go to the National Gallery's [Careers portal](#).

You should provide a tailored CV (**maximum of three pages**) along with a **statement** of no more than **two pages** that outlines your skills, capabilities and experience, against the information above.

In your statement response you should keep in mind the capabilities and behaviours required to be successful for this role, as identified in the information above. Try not to duplicate information that can be found in your CV but do highlight any specific examples or achievements that demonstrate your ability to perform the role.

An order of merit or merit pool, may be established from this selection process and may be used to fill future identical vacancies over the next 18 months. Selection may be based on application and referee reports only. If you do not wish to be added to an order of merit, please notify us in your application.

About the National Gallery of Australia

The National Gallery is one of Australia's leading visual arts institutions. The National Gallery is based in Canberra and is a vital part of the Australian cultural landscape. Our Purpose is to collect, preserve, promote and share the national collection of art. The Vision of the National Gallery is to be the international reference point for art in Australia, inspiring all people to explore, experience and learn. Our Values include Boldness, Integrity, Respect, and Excellence.

To Apply

Position Contact	Elsbeth Pitt, 61 2 6240 6677
Agency Recruitment Site	https://nga.gov.au/about-us/jobs/

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Health

Vacancy VN-0767792

Australian Commission on Safety and Quality in Health Care (ACSQHC)

Closing Date:Tuesday 07 April 2026

ACSQHC
ACSQHC National Standards

Job Title	EL2 Director, National Standards
Job Type	Full-Time, Ongoing
Location	Sydney NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	This position requires a regular office presence
Classification	Executive Level 2
Position Number	20021568
Agency Website	https://www.safetyandquality.gov.au/careers

Job Description

ACSQHCHR@safetyandquality.gov.au

The Director is responsible for leading the program's development and implementation within the Commission in line with this strategic direction. The Director reports to the Chief Operating Officer. As a member of the Leadership team, the Director provides strategic advice and leadership for the development and delivery of their program within the Commission's approved work plan and will support the achievement of Commission priorities and programs regarding safety and quality in health care. The Director works closely and collaboratively with other Program Directors within the Commission, particularly with Directors who manage programs that are key content areas for Standards.

Duties

Duties of the Director will include, but are not limited to, the following:

1. Lead the development and maintenance of national standards, working collaboratively with other program directors to deliver on the priorities of the 2025 – 2030 Strategic Plan.
2. Collaborate with teams across the Commission to integrate their expertise into the development of national standards in particular the NSQHS Standards (3rd ed.) and supporting resources.
3. Effectively manage and oversee the accreditation schemes.
4. Review the accreditation scheme for the NSQHS Standards for acute care to ensure that it continues to deliver intended outcomes
5. Undertake the fiscal management of the program including program budgeting and staff resourcing in consultation with the COO.

6. Manage team members on a day-to-day basis, including providing supervision, coaching, performance development and performance management where required, to ensure the program area's deliverables are met to time and to a high-quality.
7. Undertake and oversee project management activities, including the development of project plans, budgets, monitoring and reporting, including timely and effective identification of problems and management of risks.
8. Work closely with the COO and the Commission's Executive management team to develop and maintain effective and productive relations with the Commonwealth, the jurisdictions and other key stakeholders relating to the Commission's Accreditation Schemes.
9. Promote the program's priorities and work through a range of communications, public relations and appropriate fora as required by the CEO and COO.
10. Provide advice and assist with the Commission's involvement in relevant inter-government committees, working groups and projects at a national level, including undertaking representational activities on behalf of the CEO, the COO and the Commission.
11. Advise the COO and other Executives, and where required, the CEO, Board and Commission standing committees on the program.
12. Ensure the COO is consulted and informed about the implementation of and progress on program projects and strategic implications.

Eligibility

The successful candidate will have:

- An extensive and comprehensive understanding of Australia's healthcare system and regulatory structures, ideally with experience of health policy planning, development and implementation at a jurisdictional or national level
- Understanding of the risks to patient safety and quality of care across the continuum of care and experience with the development and/or implementation of quality and safety health service standards to address these risks.
- Demonstration of extensive experience in liaison, negotiation, and influencing and consultation skills at a senior level, and ability to engage and develop relationships with peers and senior stakeholders and to broker decisions through collaboration and consensus.
- Highly developed analytical skills and conceptual ability, with the demonstrated capacity for sound judgement and innovative problem-solving and ability to grasp the underlying concerns which may influence positions.
- Highly developed oral and written communication skills including demonstrated ability to communicate with a range of audiences, prepare high level briefing documents and submissions, and explain complex technical and clinical issues simply
- Demonstrated experience in program or project management including managing budgets, organisational capability, and strategic planning, with a focus on achieving outstanding results.
- Excellent interpersonal, leadership and staff management skills with a demonstrated capacity to develop and maintain high performing teams.

Notes

For further information, please refer to the position description and applicant pack available from <https://www.hardygroupintl.com/job/director-national-standards> .

To apply for this position, please complete and submit an application form through <https://www.hardygroupintl.com/job/director-national-standards> and upload:

- Cover letter addressed to the Principal Consultant

- A written response addressing each of the key selection criteria; and
- An up-to-date copy of your Curriculum Vitae.

Candidates must be Australian citizens to be eligible to apply.

Please note: This position will be offered in a hybrid model of office based (Sydney) and working from home, where operationally feasible. A regular weekly presence in the office is required.

Questions about the role can be directed to Principal Consultant, Lynette Taylor on 0431 293 861.

Closing date for applications is **11.59pm Australian Eastern Standard Time (AEST) Tuesday, 7 April 2026.**

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Commission on Safety and Quality in Health Care (ACSQHC)

The Australian Commission on Safety and Quality in Health Care's (the Commission) role is to lead and coordinate national improvements in the safety and quality of health care. The Commission works in partnership with the Australian Government, state and territory governments and the private sector to achieve a safe, high-quality and sustainable health system. In doing so, the Commission also works closely with patients, carers, clinicians, managers, policymakers and healthcare organisations. Key functions of the Commission include developing national safety and quality standards, developing clinical care standards to improve the implementation of evidence-based health care, coordinating work in specific areas to improve outcomes for patients, and providing information, publications and resources about safety and quality. The Commission works in four priority areas: 1. Patient safety 2. Partnering with patients, consumers and communities 3. Quality, cost and value 4. Supporting health professionals to provide care that is informed, supported and organised to deliver safe and high-quality health care. For more information please visit the Commission's website.

To Apply

Position Contact	Lynette Taylor, 0431 293 861
Agency Recruitment Site	ACSQHCHR@safetyandquality.gov.au

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Home Affairs

Vacancy VN-0767742

Australian Transaction Reports and Analysis Centre (AUSTRAC)

Closing Date: Sunday 22 March 2026

Regulation & Office of the CEO

Job Title	Communications, Design and Multimedia Professionals
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Brisbane QLD, Haymarket NSW, Docklands VIC, Barton ACT
Salary	\$104,747 - \$119,330
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be discussed on commencement.
Classification	APS Level 6
Position Number	Various
Agency Website	https://www.austrac.gov.au/

Job Description

<https://austraccareers.nga.net.au/cp/>

About the opportunity

The Australian Transaction Reports and Analysis Centre (AUSTRAC) is Australia's anti-money laundering regulator and specialist financial intelligence unit. In our regulatory role AUSTRAC oversees compliance with the requirements of the Anti-Money Laundering and Counter-Terrorism Financing Act 2006 (AML/CTF Act).

We are looking for people who are proactive, willing to be bold and bring in new ideas. We are looking for individuals who are open and curious about new perspectives, new thinking and new ways of working.

We are currently seeking Communications, Design and Multimedia Professionals with qualifications and experience in different disciplines, including skills across one or more of these key areas:

- Content development, including design and content writing
- Channel management, including publishing (website, social media, electronic direct mail and agency intranet)
- Website publishing and content management
- Social media management, including content development and reporting
- Channel performance reporting and analytics
- Audience insights and reporting
- Communications strategy, planning, development, implementation and evaluation
- Advertising campaign planning, development, implementation and evaluation
- Graphic and visual design, including brand management
- Multimedia production
- Media engagement and public relations
- Stakeholder engagement
- Speechwriting

What are we looking for

While we are looking for these capabilities, we consider transferrable skills and encourage applicants who embody AUSTRAC's culture and values to apply.

- Tertiary qualifications and/or relevant experience in one of the following areas:
 - Communications
 - Media
 - Marketing & advertising
 - Journalism
 - Graphic design
 - Digital media
- Communication & writing skills – Being able to demonstrate strong communication and writing skills, with the ability to clearly articulate complex information using plain English, prepare briefs and talking points, and tailor messaging effectively for diverse stakeholders.
- Coordination & judgement – Being able to demonstrate strong and strategic coordination and collaboration skills, effectively managing competing priorities and timelines, aligning stakeholders, and ensuring tasks and deliverables are executed efficiently within dynamic environments.
- Digital & communication channels - Experience using and managing digital platforms, content management systems or communication tools to support engagement activities to deliver impactful and measurable results.

Duties

The Communications, Design and Multimedia Professionals may be responsible for:

Content, design and creative development

- Develop, draft, edit and review marketing and communication content for internal and external audiences.
- Design and produce visual, creative and multimedia products that support organisational communication, engagement and education objectives.

- Translate complex information into clear, accurate, accessible and engaging written and visual formats.
- Produce content and design assets across a range of formats and channels, including digital, print, campaign and multimedia materials.

Marketing and communications, campaign and digital support

- Support the planning and delivery of marketing and communication campaigns aligned to organisational priorities.
- Contribute to coordinated campaign activity across channels to ensure consistent messaging, branding and timing.
- Support the creation and delivery of multimedia and digital content, including graphics and visual assets, to enhance engagement and understanding.
- Contribute creative and content expertise to digital communication channels and campaigns.

Visual communication, branding and governance

- Apply branding, visual identity, editorial standards, style guides and approval processes to ensure quality and compliance.
- Ensure all communication and design products meet quality, accessibility and usability standards.
- Identify and manage risks relating to accuracy, tone, sensitivity, accessibility or reputational impact of content and design products.
- Support the development of visually consistent, audience-appropriate materials aligned with approved messaging and communication strategies.

Advice, collaboration and stakeholder engagement

- Provide marketing, content and design advice to internal stakeholders within established frameworks and guidelines.
- Work collaboratively with communication, stakeholder engagement and subject matter experts to deliver integrated and effective communication products.
- Continuous improvement
- Contribute to the evaluation and continuous improvement of marketing and design approaches, processes, tools and delivery practices.
- Adapt content, creative approaches and channels in response to evolving communication needs and organisational priorities.

Eligibility

To be eligible for this role you:

- Must be an Australian citizen at the time you apply
- Will need to undertake AUSTRAC's pre-engagement checks
- Will need to obtain and maintain an ongoing Baseline Security Clearance.

Notes

Why AUSTRAC?

- **Flexible, hybrid work environment:** We are committed to providing flexibility in working arrangements to recognise the importance of balancing work commitments with family, caring and other personal commitments of employees outside of work. AUSTRAC currently operates under a hybrid work arrangement.

- **Generous Leave Entitlements** including parental leave, cultural leave, compassionate leave, carers leave, blood donation leave and community work leave.
- **Diversity and Inclusion:** Our core values of diversity, inclusion, and integrity drive everything we do. We actively encourage applications from Indigenous Australians, people with disabilities, LGBTQIA+ individuals, people with diverse linguistic and cultural backgrounds, and those of mature age. We recognise that united behaviours and mindsets will support our agency today and guide us into the future.
- **Mission Driven:** Make an impact at Australia's anti-money laundering and counter terrorism financing regulator and financial intelligence unit. We offer you a challenging and rewarding career with meaningful work.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Transaction Reports and Analysis Centre (AUSTRAC)

AUSTRAC is the Australian Government's financial intelligence unit and anti-money laundering and counter-terrorism financing regulator. With government and industry partners, we use financial intelligence and regulation to: • prevent criminal abuse of the financial sector • help business, government and law enforcement partners detect, deter and disrupt money laundering, terrorism financing and other serious crimes • build and maintain trust and integrity in Australia's financial system. Every day our people use their intellect, skills, initiative and the latest technologies to protect our country, economy and community. With supportive benefits and culture, we offer a challenging and rewarding career where you can make a real impact.

To Apply

Position Contact	Kate, 0418 889 739
Agency Recruitment Site	https://austraccareers.nga.net.au/cp/

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Home Affairs

Vacancy VN-0767743

Australian Transaction Reports and Analysis Centre (AUSTRAC)

Closing Date: Sunday 22 March 2026

Regulation & Office of the CEO

Job Title	Communications, Design and Multimedia Professionals (Affirmative Measures - Disability)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Haymarket NSW, Docklands VIC, Barton ACT
Salary	\$104,747 - \$119,330
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be discussed on commencement.
Classification	APS Level 6
Position Number	Various
Agency Website	https://www.austrac.gov.au/

Job Description

<https://austraccareers.nga.net.au/cp/>

About the opportunity

The Australian Transaction Reports and Analysis Centre (AUSTRAC) is Australia's anti-money laundering regulator and specialist financial intelligence unit. In our regulatory role AUSTRAC oversees compliance with the requirements of the Anti-Money Laundering and Counter-Terrorism Financing Act 2006 (AML/CTF Act).

We are looking for people who are proactive, willing to be bold and bring in new ideas. We are looking for individuals who are open and curious about new perspectives, new thinking and new ways of working.

We are currently seeking Communications, Design and Multimedia Professionals with qualifications and experience in different disciplines, including skills across one or more of these key areas:

- Content development, including design and content writing
- Channel management, including publishing (website, social media, electronic direct mail and agency intranet)
- Website publishing and content management
- Social media management, including content development and reporting

- Channel performance reporting and analytics
- Audience insights and reporting
- Communications strategy, planning, development, implementation and evaluation
- Advertising campaign planning, development, implementation and evaluation
- Graphic and visual design, including brand management
- Multimedia production
- Media engagement and public relations
- Stakeholder engagement
- Speechwriting

What are we looking for

While we are looking for these capabilities, we consider transferrable skills and encourage applicants who embody AUSTRAC's culture and values to apply.

- Tertiary qualifications and/or relevant experience in one of the following areas:
 - Communications
 - Media
 - Marketing & advertising
 - Journalism
 - Graphic design
 - Digital media
- Communication & writing skills – Being able to demonstrate strong communication and writing skills, with the ability to clearly articulate complex information using plain English, prepare briefs and talking points, and tailor messaging effectively for diverse stakeholders.
- Coordination & judgement – Being able to demonstrate strong and strategic coordination and collaboration skills, effectively managing competing priorities and timelines, aligning stakeholders, and ensuring tasks and deliverables are executed efficiently within dynamic environments.
- Digital & communication channels - Experience using and managing digital platforms, content management systems or communication tools to support engagement activities to deliver impactful and measurable results.

Duties

The Communications, Design and Multimedia Professionals may be responsible for:

Content, design and creative development

- Develop, draft, edit and review marketing and communication content for internal and external audiences.
- Design and produce visual, creative and multimedia products that support organisational communication, engagement and education objectives.
- Translate complex information into clear, accurate, accessible and engaging written and visual formats.
- Produce content and design assets across a range of formats and channels, including digital, print, campaign and multimedia materials.

Marketing and communications, campaign and digital support

- Support the planning and delivery of marketing and communication campaigns aligned to organisational priorities.

- Contribute to coordinated campaign activity across channels to ensure consistent messaging, branding and timing.
- Support the creation and delivery of multimedia and digital content, including graphics and visual assets, to enhance engagement and understanding.
- Contribute creative and content expertise to digital communication channels and campaigns.

Visual communication, branding and governance

- Apply branding, visual identity, editorial standards, style guides and approval processes to ensure quality and compliance.
- Ensure all communication and design products meet quality, accessibility and usability standards.
- Identify and manage risks relating to accuracy, tone, sensitivity, accessibility or reputational impact of content and design products.
- Support the development of visually consistent, audience-appropriate materials aligned with approved messaging and communication strategies.

Advice, collaboration and stakeholder engagement

- Provide marketing, content and design advice to internal stakeholders within established frameworks and guidelines.
- Work collaboratively with communication, stakeholder engagement and subject matter experts to deliver integrated and effective communication products.
- Continuous improvement
- Contribute to the evaluation and continuous improvement of marketing and design approaches, processes, tools and delivery practices.
- Adapt content, creative approaches and channels in response to evolving communication needs and organisational priorities.

Eligibility

To be eligible for this role you:

- Must be an Australian citizen at the time you apply
- Will need to undertake AUSTRAC's pre-engagement checks
- Will need to obtain and maintain an ongoing Baseline Security Clearance.

Notes

Why AUSTRAC?

- **Flexible, hybrid work environment:** We are committed to providing flexibility in working arrangements to recognise the importance of balancing work commitments with family, caring and other personal commitments of employees outside of work. AUSTRAC currently operates under a hybrid work arrangement.
- **Generous Leave Entitlements** including parental leave, cultural leave, compassionate leave, carers leave, blood donation leave and community work leave.
- **Diversity and Inclusion:** Our core values of diversity, inclusion, and integrity drive everything we do. We actively encourage applications from Indigenous Australians, people with disabilities, LGBTQIA+ individuals, people with diverse linguistic and cultural backgrounds, and those of mature age. We recognise that united behaviours and mindsets will support our agency today and guide us into the future.
- **Mission Driven:** Make an impact at Australia's anti-money laundering and counter terrorism financing regulator and financial intelligence unit. We offer you a challenging and rewarding career with meaningful work.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Transaction Reports and Analysis Centre (AUSTRAC)

AUSTRAC is the Australian Government's financial intelligence unit and anti-money laundering and counter-terrorism financing regulator. With government and industry partners, we use financial intelligence and regulation to: • prevent criminal abuse of the financial sector • help business, government and law enforcement partners detect, deter and disrupt money laundering, terrorism financing and other serious crimes • build and maintain trust and integrity in Australia's financial system. Every day our people use their intellect, skills, initiative and the latest technologies to protect our country, economy and community. With supportive benefits and culture, we offer a challenging and rewarding career where you can make a real impact.

To Apply

Position Contact	Kate, 0418 889 739
Agency Recruitment Site	https://austraccareers.nga.net.au/cp/

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Home Affairs

Vacancy VN-0767746

Australian Transaction Reports and Analysis Centre (AUSTRAC)

Closing Date: Sunday 22 March 2026

Regulation & Office of the CEO

Job Title	Communications, Design and Multimedia Professionals (Affirmative Measures - First Nations)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Haymarket NSW, Docklands VIC, Barton ACT
Salary	\$104,747 - \$119,330
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be discussed on commencement.
Classification	APS Level 6
Position Number	Various
Agency Website	https://www.austrac.gov.au/

Job Description

<https://austraccareers.nga.net.au/cp/>

About the opportunity

The Australian Transaction Reports and Analysis Centre (AUSTRAC) is Australia's anti-money laundering regulator and specialist financial intelligence unit. In our regulatory role AUSTRAC oversees compliance with the requirements of the Anti-Money Laundering and Counter-Terrorism Financing Act 2006 (AML/CTF Act).

We are looking for people who are proactive, willing to be bold and bring in new ideas. We are looking for individuals who are open and curious about new perspectives, new thinking and new ways of working.

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- Website publishing and content management
- Social media management, including content development and reporting

- Channel performance reporting and analytics
- Audience insights and reporting
- Communications strategy, planning, development, implementation and evaluation
- Advertising campaign planning, development, implementation and evaluation
- Graphic and visual design, including brand management
- Multimedia production
- Media engagement and public relations
- Stakeholder engagement
- Speechwriting

What are we looking for

While we are looking for these capabilities, we consider transferrable skills and encourage applicants who embody AUSTRAC's culture and values to apply.

- Tertiary qualifications and/or relevant experience in one of the following areas:
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 - Media
 - Marketing & advertising
 - Journalism
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- Communication & writing skills – Being able to demonstrate strong communication and writing skills, with the ability to clearly articulate complex information using plain English, prepare briefs and talking points, and tailor messaging effectively for diverse stakeholders.
- Coordination & judgement – Being able to demonstrate strong and strategic coordination and collaboration skills, effectively managing competing priorities and timelines, aligning stakeholders, and ensuring tasks and deliverables are executed efficiently within dynamic environments.
- Digital & communication channels - Experience using and managing digital platforms, content management systems or communication tools to support engagement activities to deliver impactful and measurable results.

Duties

The Communications, Design and Multimedia Professionals may be responsible for:

Content, design and creative development

- Develop, draft, edit and review marketing and communication content for internal and external audiences.
- Design and produce visual, creative and multimedia products that support organisational communication, engagement and education objectives.
- Translate complex information into clear, accurate, accessible and engaging written and visual formats.
- Produce content and design assets across a range of formats and channels, including digital, print, campaign and multimedia materials.

Marketing and communications, campaign and digital support

- Support the planning and delivery of marketing and communication campaigns aligned to organisational priorities.

- Contribute to coordinated campaign activity across channels to ensure consistent messaging, branding and timing.
- Support the creation and delivery of multimedia and digital content, including graphics and visual assets, to enhance engagement and understanding.
- Contribute creative and content expertise to digital communication channels and campaigns.

Visual communication, branding and governance

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Advice, collaboration and stakeholder engagement

- Provide marketing, content and design advice to internal stakeholders within established frameworks and guidelines.
- Work collaboratively with communication, stakeholder engagement and subject matter experts to deliver integrated and effective communication products.
- Continuous improvement
- Contribute to the evaluation and continuous improvement of marketing and design approaches, processes, tools and delivery practices.
- Adapt content, creative approaches and channels in response to evolving communication needs and organisational priorities.

Eligibility

To be eligible for this role you:

- Must be an Australian citizen at the time you apply
- Will need to undertake AUSTRAC's pre-engagement checks
- Will need to obtain and maintain an ongoing Baseline Security Clearance.

Notes

Why AUSTRAC?

- **Flexible, hybrid work environment:** We are committed to providing flexibility in working arrangements to recognise the importance of balancing work commitments with family, caring and other personal commitments of employees outside of work. AUSTRAC currently operates under a hybrid work arrangement.
- **Generous Leave Entitlements** including parental leave, cultural leave, compassionate leave, carers leave, blood donation leave and community work leave.
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- **Mission Driven:** Make an impact at Australia's anti-money laundering and counter terrorism financing regulator and financial intelligence unit. We offer you a challenging and rewarding career with meaningful work.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Transaction Reports and Analysis Centre (AUSTRAC)

AUSTRAC is the Australian Government's financial intelligence unit and anti-money laundering and counter-terrorism financing regulator. With government and industry partners, we use financial intelligence and regulation to:

- prevent criminal abuse of the financial sector
- help business, government and law enforcement partners detect, deter and disrupt money laundering, terrorism financing and other serious crimes
- build and maintain trust and integrity in Australia's financial system.

Every day our people use their intellect, skills, initiative and the latest technologies to protect our country, economy and community. With supportive benefits and culture, we offer a challenging and rewarding career where you can make a real impact.

To Apply

Position Contact	Kate, 0418 889 739
Agency Recruitment Site	https://austraccareers.nga.net.au/cp/

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Industry, Science, Energy and Resources

Vacancy VN-0767686

**Department of Industry, Science and Resources
(DISR)**

Closing Date: Monday 23 March 2026

Job Title	Head of Division, Business Grants Hub
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Office arrangements will be negotiated with the successful candidate.
Classification	Senior Executive Service Band 2
Position Number	0194_02/26
Agency Website	https://www.industry.gov.au/

Job Description <https://industrycareers.nga.net.au/?jati=D04F2125-85B1-7CB3-AEC3-ECBEC5BD02EF>

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- growing innovative and competitive businesses, industries and regions
- investing in science and technology
- strengthening the resources sector.

Globally competitive industries are important contributors to Australia's economic growth and productivity. Jobs and prosperity can be secured through competitive businesses and industries and opening new markets for Australian resources. The department works closely with industry, businesses, the science community, and other stakeholders to help build a globally confident and outward looking Australian economy through supporting science and commercialisation; growing business investment and improving business capability; and simplifying doing business.

For more information about the department please refer to our website www.industry.gov.au

Please see the [APSC's APS Employee Value Proposition](#) for more information on the benefits and value of employment within the APS.

Duties

The Department of Industry, Science and Resources (DISR) is seeking an experienced and strategic senior executive to lead the Business Grants Hub (BGH) as Head of Division.

The BGH plays a critical role in supporting the Australian Government's economic agenda. It manages significant government programs to business, on behalf of DISR and 10 other Commonwealth government agencies. It is one of two grants hubs that provide end-to-end grants design and delivery services.

The Head of Division is responsible for ensuring grants administration is efficient, transparent, compliant and aligned with government priorities, while driving continuous improvement and innovation across the grant's lifecycle.

As Head of Division, you will:

- Provide strategic leadership and direction for the Business Grants Hub, ensuring grants are delivered in a way that maximises impact and supports departmental and government priorities
- Oversee the end-to-end business grants design and delivery services, including application processing, grant distribution, stakeholder engagement, compliance and monitoring
- Ensure strong governance, risk management and compliance with relevant legislation, policies and frameworks, including the Commonwealth Grants Rules and Guidelines
- Build highly effective mutually beneficial relationships with other government agencies that use BGH services, and foster a service delivery culture within BGH
- Lead as part of the department's senior executive cohort, demonstrating sound judgement, ethical leadership and an appropriate appetite for managing risk
- Foster a culture of integrity, transparency, collaboration and continuous improvement across the division
- Represent the department in cross-agency forums and contribute to whole-of-government initiatives.

We are seeking a senior executive with:

- Demonstrated experience leading large, complex organisations, ideally in a regulatory, grants, program delivery or service delivery environments
- A strong understanding of relevant laws, regulations, governance, assurance and risk management, with the ability to operate effectively in a highly scrutinised environment

- Highly developed strategic thinking and decision-making skills, with the ability to deliver sustained results in a complex and dynamic context
- Exceptional people leadership capability, including experience leading and developing large, geographically dispersed teams
- Strong interpersonal and communication skills, with the ability to engage credibly with ministers' offices, senior executives, government agencies, businesses and community stakeholders
- A demonstrated commitment to integrity, professionalism, accountability and the values of the Australian Public Service.

Applications from Aboriginal and Torres Strait Islander people, Cultural and Linguistically Diverse people, and people with disability are highly encouraged because your diverse experience, perspectives, and background will strengthen our service delivery, productivity, capability and innovation.

Eligibility

To apply, please submit an application online that includes:

- A current CV, including the contact details of 2 referees; and
- A pitch outlining how your skills, knowledge, experience and qualifications make you the best candidate for this role. Your pitch should consider the APS SES Band 2 capabilities, align to the key duties above and contain no more than 500 words.

Your application must not contain any classified or sensitive information. This includes in your application response CV and any other documents. The selection panel may not consider applications containing classified information.

Applicants must be Australian citizens and the successful candidate must be able to obtain and maintain a Negative Vetting Level 2 (NV2) security clearance.

Notes

The successful candidate will be required to establish their work base at Industry House, Canberra.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

Interviews are expected to be held week commencing 13 April 2026.

For more information regarding this opportunity, please contact Neal Mason, Deputy Secretary, Enabling and Business Services, on 02 6102 9613 or via email on Neal.Mason@industry.gov.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department's Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQ+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Neal Mason, 02 6102 9613
Agency Recruitment Site	https://industrycareers.nga.net.au/?jati=D04F2125-85B1-7CB3-AEC3-ECBEC5BD02EF

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Industry, Science, Energy and Resources

Vacancy VN-0767812

Geoscience Australia

Closing Date: Sunday 29 March 2026

Space Division
Positioning Australia Branch National Geodesy Section

Job Title	Geodetic VLBI Data Scientist
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Symonston ACT
Salary	\$101,080 - \$117,002
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27.
Classification	APS Level 6
Position Number	18876
Agency Website	www.ga.gov.au

Job Description

<https://www.ga.gov.au/about/careers/current-vacancies>

Note: The salary range displayed in this advertisement includes the Geoscience Australia Enterprise Agreement 3.4% salary increase effective from 13 March 2026.

Geoscience Australia values the lands, water and sky as we work to deepen a shared understanding of Country and Earth. We respect First Nations peoples and their enduring connection, contribution and obligations to Country. Reflecting on our shared history, we are committed to listen and learn.

About us

Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation.

Our culture

Our strength lies in our people, including our diversity in backgrounds, skills and experiences, and the way we work together to respond to the emerging needs of our work. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged.

Our workplace is committed to the health, safety and wellbeing of our employees and offers a variety of flexible working arrangements to enhance flexibility, including remote working arrangements.

What we can offer you

When you work at Geoscience Australia you will have access to a range of benefits and the opportunity to experience a workplace culture that truly values and promotes diversity, inclusion, equity and belonging. To learn more about our competitive salary, free onsite parking, generous flexible working arrangements and the role you can play in growing our culture [click here](#).

Our team

The National Geodesy Section sits within the Positioning Australia Branch of the Space Division at Geoscience Australia and, through our precise positioning capability, we are bringing the benefits of space-based technology down to earth. Our vision is to help Australia prosper by fostering a world-leading positioning capability accessible to all. For more about Positioning Australia, click the link below:

- [About Positioning Australia | Geoscience Australia](#)

The National Geodesy Section is responsible for ensuring that Australia has a state-of-the-art geospatial reference system that enables accurate and robust precise positioning. The team leads Australia's international contribution to the sustainment of the Global Geodetic Reference Frame and is responsible for a range of geodetic observation functions supporting Australia's geodetic capability, including Very Long Baseline Interferometry (VLBI), satellite laser ranging, and gravity modelling programs.

Duties

The Geodetic VLBI Data Scientist role provides critical input to the National Geodesy Section's work program, focusing on VLBI and the determination of Earth Orientation Parameters (EOP), the International Terrestrial Reference Frame (ITRF), and the International Celestial Reference Frame (ICRF).

This role is classified at the APS6 level; for guidance on performance and behaviour expectations of an APS6, please refer to the Integrated Leadership System.

In this role you will:

- Participate in campaigns to measure and analyse the changes in the Earth's orientation and position in space, including VLBI data correlation, post-processing, and analysis, in collaboration with key project partner, the University of Tasmania.
- Lead/support projects to develop technical improvements to modernise geodetic VLBI data correlation and analysis workflows, leveraging high performance computing environments including the National Computational Infrastructure (NCI).
- Investigate how to combine and compare geodetic measurements from complementary techniques to provide a more accurate positioning capability and ultimately to contribute to ITRF and ICRF.
- Prepare and provide data, advice, information, and support on VLBI, geodesy, and PNT to a diverse range of domestic and international stakeholders, e.g. the submission of VLBI data products to the IVS Combination Centre.
- Demonstrate technical leadership, including professional supervision and reviewing the work of peers.
- Contribute to the positive team culture through continuous delivery, development, agility and stakeholder engagement.
- Assist the broader National Geodesy team with other operational activities as required.

To be successful in the role you will:

- Work under limited direction to establish clear project outcomes; respond flexibly to changing demands whilst working towards successful delivery; cope effectively with change.
- Demonstrate strong technical leadership, analytical and problem-solving skills and work effectively to identify, prioritise, solve and communicate issues in a time-sensitive manner.
- Work collaboratively and operate as an effective team member; communicate effectively within the team to consult, collaborate & inform.
- Build and sustain positive relationships with external stakeholders from diverse backgrounds and experiences; confidently present and tailor complex technical information in both written and oral form to a range of audiences.
- Support section management and actively contribute to and foster an inclusive culture within the team; Adhere to the APS Values and Code of Conduct and consistently behave in an honest, ethical, and professional manner.

Required skills, knowledge, experience and/or qualifications

- Technical qualifications (or relevant experience) in geodesy, physics, maths, and/or geoinformatics.
- Experience correlating and analysing VLBI data is highly desirable.
- Experience with scientific programming languages (such as C++, MATLAB, and Python), high performance computing, and cloud platforms.

- Experience working collaboratively with a diverse range of stakeholders with different domains of expertise.
- Excellent written and verbal communication skills, with the ability to convey complex technical concepts clearly and effectively to a variety of audiences.

Eligibility

To be eligible to apply for this position you must meet the below eligibility criteria.

- Be an Australian Citizen at the closing date of application.
- The successful applicant must be able to obtain, hold and maintain a security clearance of an appropriate level relevant to this role.
- Commencement of employment is subject to the successful applicant undergoing and satisfying pre- employment screening, which includes a police history check.

Are you unsure about applying?

Did you know that a Hewlett Packard internal report found that men apply for jobs when they meet an average of 60 per cent of the job requirements? Women and other people from diverse backgrounds tend to only apply when they check every box. If you think you have what it takes, but don't necessarily meet every single point on what we are looking for, please still apply or get in touch with the contact officer to learn more about the role.

To Apply

Please visit the [careers page](#) of our website to submit your application via our e-Recruit system. Your application should include:

- Your resume (no more than 3 pages)
- A brief statement (no more than 700 words) outlining your transferable skills, experience and capabilities related to the role and the value you would bring to Geoscience Australia.

If you have any questions regarding the role, please contact Craig Harrison on (02) 6249 9031 or email craig.harrison@ga.gov.au

To learn more about applying for roles within the Australian Public Services please review, '[Applying for an APS job: cracking the code](#)'.

Notes

Technical Assistance

If you require technical assistance, call our Recruitment team on (02) 6249 9777 or email recruitment@ga.gov.au.

Hearing or speech impaired applicants are invited to use the National Relay Service by contacting 133 677, and requesting to be connected with our Recruitment team on 02 6249 9777 in order to obtain selection documentation.

A merit list/pool may be created from this process. If you are successful for the merit pool, your details may be shared with other Australian Public Service agencies unless you choose not to have your details disclosed.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Geoscience Australia

Geoscience Australia is an Australian Government listed entity within the Industry, Innovation and Science portfolio. Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged. We are committed to the health, safety and wellbeing of our employees and offer a flexible and diverse workplace.

To Apply

Position Contact	Craig Harrison, (02) 6249 9031
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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IP Australia

Closing Date: Sunday 22 March 2026

Data and Technology Data & Analytics

Job Title	Senior Report and Data Analyst
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Various locations - NSW NSW, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - ACT ACT, Various locations - WA WA, Various locations - TAS TAS, Various locations - SA SA, Various locations - NT NT
Salary	\$119,737 - \$134,764
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available
Classification	Executive Level 1
Position Number	1666
Agency Website	https://www.ipaustralia.gov.au/about-us

Job Description

<https://careers.ipaustralia.gov.au>

The Data Engineering (DE) team within the Data & Analytics sub-group is responsible for managing the agency's data holdings and data related platforms. The team plays a crucial role in managing the agency's source data systems, ensuring that all data is accurately collected, stored, and maintained. They are responsible for maintaining data quality and overseeing changes to database tables and structures to support evolving business needs. Additionally, the team oversees the agency's analytics and data science platform, known as the IP Data Platform (IPDP), which serves as the backbone for all data-driven initiatives. By collaborating with various teams, the Data Engineering team ensures that data is readily available and efficiently processed for reporting, analytics, and integration use cases, thereby enabling informed decision-making and strategic planning across the agency.

Duties

The successful candidate will possess the following:

- Demonstrable experience working with a variety of technical and non-technical stakeholders including business users, subject matter experts, data scientists, data engineers and DevOps engineers to ensure the validity and accuracy of reporting on the AWS based IP Data Platform
- Ability to gather and document requirements for reporting and data products from business stakeholders and translate them into usable technical documentation that can cater to both the end user and the developer
- Experience in developing and delivering logical and multi-dimensional data models to facilitate the creation of business-specific data for use in self-service analytics
- Ability to manipulate and interrogate data across a variety of sources (structured and semi-structured) to perform meaningful analysis and understand the relationships
- Strong knowledge of SQL for data manipulation and extraction
- Experience working with BI software such as PowerBI or Tableau or working closely with BI developers to build appropriate data models
- Willingness to try new tasks and learn new skills to solve complex problems with limited technical guidance
- Ability to contribute to the leadership of a team to create a cohesive team environment that achieves results
- Have a proven track record of managing complex problems with competing priorities through to completion
- Effective communication skills — verbal and written — with stakeholders to determine the scope and suitability of data requests, and how these will be prioritised within the workload of the team.

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).

All applicants offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

The successful candidate will be required to obtain and maintain a security clearance at a specified clearance level – please check the candidate kit for security clearance requirements.

The successful applicant/s must be willing to share all relevant and required information.

Notes

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).

All applicants offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

The successful candidate will be required to obtain and maintain a security clearance at a specified clearance level – please check the candidate kit for security clearance requirements.

The successful applicant/s must be willing to share all relevant and required information.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the IP Australia

IP Australia is the Australian Government agency that drives innovation by administering intellectual property (IP) rights, including patents, trade marks, designs, and plant breeder's rights. Our mission is simple: to help Australians turn great ideas into reality through a world-class IP system that fuels creativity, investment, and economic growth. Working with us means being part of a team that influences global IP frameworks, supports trade agreements, and educates businesses and individuals on the value of IP. We're not just about protecting ideas—we're about enabling innovation that benefits everyone. At IP Australia, we foster an inclusive and diverse culture where every individual feels respected and valued. We believe that diversity drives innovation, and we are committed to creating a workplace where everyone can thrive and reach their full potential. We understand the importance of flexibility and wellbeing. That's why we offer hybrid work arrangements, flexible hours, and programs to support mental health and overall wellbeing. Our focus on psychological safety ensures that employees feel secure and supported in their roles. Professional growth is a priority for us. We provide opportunities for skill development, education support, and clear pathways for career progression. Whether you're starting your career or looking to advance, IP Australia offers the tools and resources to help you succeed. Our benefits are designed to support your lifestyle and future. With competitive conditions such as 15.4% superannuation contributions, salary packaging options, and family-friendly policies, we make sure our employees are well taken care of. Finally, integrity is at the heart of everything we do. We uphold the highest standards of fairness and respect, maintaining a workplace built on trust and collaboration. At IP Australia, you'll be part of an organisation that values both people and purpose.

To Apply

Position Contact	Abhinay Mukunthan, (02) 62832073
Agency Recruitment Site	https://careers.ipaustralia.gov.au

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0767766

Job Title	APS6 - Policy Officer, Norfolk Island Service Arrangements
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Canberra ACT
Salary	\$95,501 - \$114,201
Future Merit Locations	Brisbane, Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA.
Classification	APS Level 6
Position Number	47582
Agency Website	https://www.infrastructure.gov.au/

Job Description

<https://www.infrastructure.gov.au/department/careers>

The opportunity we have available

This is a unique and rewarding opportunity to contribute to the continued success of the Norfolk Island community. The Norfolk Island and Mainland Territories Branch leads policy, governance and service delivery arrangements across Norfolk Island, the Jervis Bay Territory, the Australian Capital Territory and the Northern Territory. The branch works closely with state and territory governments, local partners and communities to deliver effective services and sustainable outcomes.

The Norfolk Island Service Arrangements Section plays a critical role in managing and overseeing essential services on Norfolk Island, including education, policing, corrections, and a range of service delivery agreements. The section also leads policy and governance reform, provides high-quality advice to the Minister, and drives collaboration with state and territory governments and local stakeholders.

Duties

What will you do?

You will contribute to the ongoing success of service delivery on Norfolk Island. The role is varied but typical duties would include:

- Advancing service innovation through the implementation of adaptive service delivery models that address evolving departmental priorities, including research, interagency collaboration, and strategic analysis of options.
- Providing secretariat and governance support to key governance bodies by drafting meeting minutes, setting agendas, managing actions, and preparing papers to enable effective decisions.
- Offering policy and legislative guidance to identify gaps and address applied law and policy complexities, ensuring smooth service delivery.
- Building collaborative relationships across delivery partners to promote open communication and shared goals.
- Drafting formal advice to the Executive and the government, including preparing reports, Cabinet submissions, ministerial submissions and briefings to support service delivery negotiations and decision-making with a variety of stakeholders.

The role may require the successful candidate to undertake frequent domestic/international travel, from time to time.

Who are we looking for?

The successful candidate for this position will be able to demonstrate their capability against the APS6 [Work level standards](#).

- **Support strategic direction** – understand the broader objectives of the department and align contract and stakeholder management activities to achieve quality service outcomes for the Norfolk Island community.
- **Achieve results** – assist with the management of multiple service contracts, monitor performance and reporting obligations, and identify opportunities to improve service delivery and compliance with legislative and policy requirements.
- **Support productive working relationships** – build and maintain strong, respectful relationships with a range of stakeholders including local government, service providers and internal colleagues to deliver effective outcomes.
- **Communicate with influence** – prepare clear and accurate written material, present information confidently, and engage persuasively with diverse audiences to inform, negotiate and achieve consensus.
- **Display personal drive and integrity** – act professionally and with sound judgment, taking responsibility for delivering high-quality work while upholding APS Values and demonstrating initiative in a dynamic environment.

Demonstrated experience in Queensland Government service delivery will be highly regarded.

Eligibility

Eligibility requirements

Employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

- **Citizenship:** candidates must be an Australian citizen at the time of submitting your application.
- **Health Assessment:** The preferred candidate may be required to undergo a medical examination conducted by the department's preferred medical provider.
- **Security Clearance:** The successful candidate must be able to obtain and/or maintain a security clearance at baseline. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for Baseline Vetting clearances. More information on the security clearance vetting process is available on the Australian Government [Security Vetting Agency \(AGSVA\) website](#).
- **Police check:** The successful candidate must satisfactory complete an Australian Federal Police criminal history check.
- **Integrity and Performance check:** The successful candidate must satisfy the requirements in an Integrity and Performance check which is completed by your most recent employer.

Notes

For more information about this role, including the type of person we are looking for and how to apply, please refer to the position description available by clicking the 'Apply Now' button.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Our work connects and enriches every Australian community, underpins our economy and society, and empowers our regions. We provide policy advice and deliver programs, projects and services in the infrastructure, transport, communications, sport and arts sectors, supporting our regions, cities and territories. Our staff have the opportunity to work on high profile and diverse national projects that have a meaningful impact on the lives of all Australians. We seek people with a wide range of skills and competencies. Whether you write policy, deliver programs, projects or corporate services, or have experience in research, data or technology, we look for employees who are innovative, respectful and professional. We are an inclusive employer and promote, value and support diversity among our employees with the aim of ensuring our workforce reflects, respects and benefits from diverse communities including Aboriginal and/or Torres Strait Islander peoples, people with cultural and linguistic diversity, people with disability and LGBTIQ+ people. We are committed to achieving gender equality and, in particular, supporting women's progression into senior leadership.

To Apply

Position Contact	Rachel Ferrin, 02 6136 7134
Agency Recruitment Site	https://www.infrastructure.gov.au/department/careers

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Prime Minister and Cabinet

Vacancy VN-0767811

Office of the Official Secretary to the Governor-General

Closing Date: Sunday 22 March 2026

Job Title	Facilities Coordinator Admiralty House
Job Type	Full-Time, Non-Ongoing
Location	Kirribilli NSW
Salary	\$97,267 - \$111,662
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Office arrangements may be negotiated
Classification	APS Level 6
Position Number	208
Agency Website	https://www.gg.gov.au/office-official-secretary-governor-general

Job Description

<https://www.gg.gov.au/office-official-secretary-governor-general/recruitment>

As part of the Property and Projects Branch, the Facilities Coordinator Admiralty House (AH) is responsible for maintaining property holdings and infrastructure to the standards as required by the *Environmental Protection and Biodiversity Conservation Act 1999* and the Office's heritage strategy and management plans.

The position will manage maintenance contracts, undertake minor maintenance tasks, as well as be responsible for tasking the maintenance staff and coordinate the oversight and implementation of works necessary for the upkeep of the Admiralty House property to agreed standards. The position also includes management of the logistic support for official events both vice regal and otherwise including large public events hosted by the Office.

The Office is proactive in ensuring a high level of safety standards and the occupant of the position will be required to undertake and keep current with required safety training. The occupant will need to be a self-starter, be able to work with limited supervision, have good team management and communications skills, work well tasking and delegating, as well as work co-operatively as part of a team, and be able to ensure the training of staff and the application of safe work practices. The occupant will need to adopt safe work practices at all times and is required to provide direction to and mentor junior staff members.

Duties

The duties of the successful applicant include:

- Manage day-to-day building operations at a prominent site with heritage significance including repairs and maintenance, and capital works.
- Respond to site requests and issues, providing initial assessments and resolution where possible.
- Lead a small team of staff to coordinate in house delivered services and manage a large body of contractors who perform outsourced services.
- Responsible for all aspects of contract management for property related contracts, including but not limited to liaising with external contractors to schedule all planned and reactive maintenance, scope works, site coordination and supervision, reporting requirements, and compliance.
- Utilise and introduce new technologies around building management systems and smart technologies.
- Develop and maintain facility related policies, guidelines, and standard operating procedures, including to monitor facility performance metrics, reviews and reports as required.
- Efficiently manage a budget with a focus on ensuring efficient and effective long-term facilities management.
- Act as Chief Fire Warden and oversee emergency management, protocols, and plans.
- Participate in on-call roster and emergency response outside of standard hours.
- Provide events management and logistics support to the Office for events, both small and large scale. This includes but is not limited to furniture moves and AV set up.
- Participate in event delivery in terms of parking and traffic management support.
- Operate and ensure all machinery and equipment is maintained in good working order and serviced regularly and assist with equipment replacement.
- This position requires an ability and willingness to work occasional weekends and non-standard hours, in addition to being physically capable of performing site inspections and small maintenance taskings.
- Undertake the role of Flag Marshall.
- Other duties as directed to assist the Office to meet operational requirements.

Eligibility

To be eligible for employment, applicants must be Australian Citizens.

All positions at the Office of the Official Secretary to the Governor-General are prescribed and the successful applicant will need to pass and maintain a security clearance.

Notes

About the Office of the Official Secretary to the Governor-General

The Office of the Official Secretary to the Governor-General (OOSGG) is a small Commonwealth budget-funded statutory agency with staff located at Government House, Canberra and Admiralty House, Sydney. The Official Secretary leads an organisation committed to identifying and implementing innovative ways to support the Governor-General in carrying out their constitutional, statutory, ceremonial and public duties.

To Apply

Position Contact	Rachel Webber, 0408 217 417
Agency Recruitment Site	https://www.gg.gov.au/office-official-secretary-governor-general/recruitment

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Climate Change, Energy, the Environment and Water

Vacancy VN-0767757

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date: Sunday 29 March 2026

Parks Australia
Kakadu National Park Tourism and Visitor Services

Job Title	Bowali Visitor Centre Coordinator - Affirmative measure (Indigenous)
Job Type	Full-Time, Ongoing
Location	Kakadu NT
Salary	\$88,834 - \$96,829
Future Merit Locations	Kakadu
Office Arrangement	On Site
Office Arrangement Details	Onsite - employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	APS Level 5
Position Number	2026/261
Agency Website	https://www.dcceew.gov.au/

Job Description

<https://dcceewjobs.nga.net.au/?jati=3619D584-4E83-9158-6995-ECBF00A09BE0>

Australia's natural and cultural heritage is unique. Our land and seascapes are distinctive, home to plants and animals found nowhere else in the world, and to some of the oldest living cultures on earth. These environments and cultures are an essential part of our national identity, and visitors travel from across the country and the world to experience them. The Director of National Parks (the Director) is responsible for six national parks, the Australian National Botanic Gardens, 58 Australian Marine Parks and the Heard Island and McDonald Islands Marine Reserve established under the Environment Protection and Biodiversity Conservation Act 1999. Parks Australia is the federal park agency that supports the Director, and they are a division of the Department of Climate Change, Energy, the Environment and Water (the Department). We work to showcase these natural and cultural wonders to the world, demonstrating to all why these places are so special, and inspiring communities to become more invested in their care and future.

Kakadu National Park is a world-heritage listed site for its natural and cultural values, and one of three national parks, leased by their Aboriginal owners to the Director of National Parks, and jointly managed by Traditional Owners and Parks Australia. Parks Australia assists with ongoing management of the park's natural and cultural heritage. In addition to ongoing management of the park's natural and cultural heritage, this branch also manages strategic priorities for Parks Australia, managing a range of strategic planning and major capital projects across the three jointly managed parks.

For more information about us please visit our [website](#).

Duties

Key Duties

- Manage the day-to-day operations of the Bowali Visitor Centre, including opening and closing procedures, front counter service delivery, park pass sales, visitor enquiries, and the provision and upkeep of visitor information, displays and collateral.
- Lead, supervise and manage Visitor Services Officers, including workforce planning, recruitment and onboarding, rostering, performance management, training, mentoring and staff wellbeing in a cross-cultural workplace.
- Coordinate and manage the visitor centre radio schedule, ensuring appropriate coverage during operational hours and acting as a key point of contact during emergency and incident responses, including coordination of information relating to site openings, closures and visitor safety.
- Ensure the accurate handling, reconciliation and reporting of monies, including park pass sales, and merchandise, in accordance with relevant policies and procedures.
- Manage visitor centre stock, procurement and asset needs, and identify, report and follow up on maintenance, safety and Workplace Health and Safety (WHS) requirements.
- Collect, analyse and report on visitor data, including visitor numbers, surveys, feedback, school and park fee exemptions, and contribute to monthly reporting to the Tourism and Visitor Services
- Manager to support service improvement and decision-making.
- the delivery and coordination of interpretation and visitor engagement activities at Bowali Visitor Centre, including community events, in collaboration with the Visitor and Community Engagement Officer.
- Ensure staff are informed, trained and supported to communicate accurate and culturally appropriate key messages about Kakadu National Park to visitors and the tourism industry.
- Support the Tourism and Visitor Services Team in building and maintaining effective relationships with tourism operators, Traditional Owners, community members and other stakeholders.
- Represent Kakadu National Park at industry, business, and trade forums, and other key events as required.
- Contribute effectively as a member of the Tourism and Visitor Services team to the joint management of a World Heritage-listed national park.
- Assist the Tourism and Visitor Services Manager and Team Leader as required, including participating in operational planning, continuous improvement initiatives and acting arrangements when necessary.

For detailed information about the job-specific capabilities for this role, please view the **Job Description** which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

Additional requirements and information

- hold a current Apply First Aid Certificate or have the ability to obtain this qualification,
- hold and maintain a valid Australian motor vehicle drivers licence,
- note that you may be required to perform occasional out-of-hours and weekend work,
- the ability to obtain and maintain a working with children and vulnerable people check,
- wear an official uniform supplied by the department, including during field operations (as applicable), in accordance with the department’s uniform policy

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Adrian Buman, 0422 305 322
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=3619D584-4E83-9158-6995-ECBF00A09BE0

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**Department of Climate Change, Energy, the
Environment and Water (DCCEEW)**

Closing Date: Sunday 29 March 2026

Parks Australia Division
Kakadu National Park Tourism and Visitor Services

Job Title	Bowali Visitor Centre Coordinator
Job Type	Full-Time, Ongoing
Location	Kakadu NT
Salary	\$88,834 - \$96,829
Future Merit Locations	Kakadu
Office Arrangement	On Site
Office Arrangement Details	Onsite - employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	APS Level 5
Position Number	2026/253
Agency Website	https://www.dcceew.gov.au/

Job Description <https://dcceewjobs.nga.net.au/?jati=D2A77717-2AF1-322A-9D0C-ECBF00A1A36D>

Identified position

This position is an 'Identified' position which signifies that the role has a strong involvement in issues relating to Aboriginal and Torres Strait Islander people. The successful applicant must have an understanding of the issues affecting Aboriginal and/or Torres Strait Islander people and an ability to communicate sensitively and effectively with Aboriginal and/or Torres Strait Islander People.

Who we are

Australia's natural and cultural heritage is unique. Our land and seascapes are distinctive, home to plants and animals found nowhere else in the world, and to some of the oldest living cultures on

earth. These environments and cultures are an essential part of our national identity, and visitors travel from across the country and the world to experience them. The Director of National Parks (the Director) is responsible for six national parks, the Australian National Botanic Gardens, 58 Australian Marine Parks and the Heard Island and McDonald Islands Marine Reserve established under the Environment Protection and Biodiversity Conservation Act 1999. Parks Australia is the federal park agency that supports the Director, and they are a division of the Department of Climate Change, Energy, the Environment and Water (the Department). We work to showcase these natural and cultural wonders to the world, demonstrating to all why these places are so special, and inspiring communities to become more invested in their care and future.

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Duties

- Manage the day-to-day operations of the Bowali Visitor Centre, including opening and closing procedures, front counter service delivery, park pass sales, visitor enquiries, and the provision and upkeep of visitor information, displays and collateral.
- Lead, supervise and manage Visitor Services Officers, including workforce planning, recruitment and onboarding, rostering, performance management, training, mentoring and staff wellbeing in a cross-cultural workplace.
- Coordinate and manage the visitor centre radio schedule, ensuring appropriate coverage during operational hours and acting as a key point of contact during emergency and incident responses, including coordination of information relating to site openings, closures and visitor safety.
- Ensure the accurate handling, reconciliation and reporting of monies, including park pass sales, and merchandise, in accordance with relevant policies and procedures.
- Manage visitor centre stock, procurement and asset needs, and identify, report and follow up on maintenance, safety and Workplace Health and Safety (WHS) requirements.
- Collect, analyse and report on visitor data, including visitor numbers, surveys, feedback, school and park fee exemptions, and contribute to monthly reporting to the Tourism and Visitor Services Manager to support service improvement and decision-making.
- Support the delivery and coordination of interpretation and visitor engagement activities at Bowali Visitor Centre, including community events, in collaboration with the Visitor and Community Engagement Officer.
- Ensure staff are informed, trained and supported to communicate accurate and culturally appropriate key messages about Kakadu National Park to visitors and the tourism industry.
- Support the Tourism and Visitor Services Team in building and maintaining effective relationships with tourism operators, Traditional Owners, community members and other stakeholders.
- Represent Kakadu National Park at industry, business, and trade forums, and other key events as required.
- Contribute effectively as a member of the Tourism and Visitor Services team to the joint management of a World Heritage-listed national park.
- Assist the Tourism and Visitor Services Manager and Team Leader as required, including participating in operational planning, continuous improvement initiatives and acting arrangements when necessary.

For detailed information about the job-specific capabilities for this role, please view the **Job Description** which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Additional requirements

- Hold a current Apply First Aid Certificate or have the ability to obtain this qualification.
- Hold and maintain a valid Australian motor vehicle driver licence.
- You may be required to perform occasional out-of-hours and weekend work.
- The ability to obtain and maintain a working with children and vulnerable people check.
- Wear an official uniform supplied by the department, including during field operations (as applicable), in accordance with the department's uniform policy.

Notes

Shift work may be required for this position. Shift work pattern will depend on operational requirements and may include a 10:4 or 5:2 roster.

We currently have one vacancy available for immediate filling in Kakadu National Park. A merit pool for filling the same or similar position in Kakadu National Park may be established at the conclusion of this selection process.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Adrian Buman, 0422 305 322
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=D2A77717-2AF1-322A-9D0C-ECBF00A1A36D

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Communications and the Arts

Vacancy VN-0767806

National Museum of Australia

Closing Date: Sunday 29 March 2026

Growth and Engagement
Commercial

Job Title	APS Level 5 e-Commerce Coordinator
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	\$88,834 - \$96,829
Future Merit Locations	Various locations - ACT
Office Arrangement	Flexible
Office Arrangement Details	To be negotiated on commencement
Classification	APS Level 5
Position Number	150579
Agency Website	https://www.nma.gov.au/about/employment

Job Description

<https://www.nma.gov.au/about/employment>

The E-commerce Coordinator (APS5) plays a key role in strengthening the museum's commercial operations by leading daytoday E-commerce activity, digital content, customer service,

stakeholder engagement, and project support. To be effective, the successful candidate must bring proven experience in E-commerce operations and online retail, with strong skills in digital marketing, SEO, analytics, and optimisation to ensure the Museum Shop's online presence is performing at its best. This role will help grow our digital reach, improve the online customer experience, and support targeted marketing and promotional activity. The position also contributes to broader museum operations by working collaboratively across teams and helping the APS4 E-commerce Officer build their capability and reach their potential. Strong analytical skills, clear communication, commercial awareness, and an understanding of online customer behaviour and trends are essential to success in this role.

Duties

Key accountabilities

- Lead daytoday E-commerce operations to ensure the Museum Shop's online presence is accurate, engaging, and optimised for growth.
- Apply proven experience in E-commerce, specifically Shopify for digital marketing, SEO, and analytics to improve online performance and drive retail revenue.
- Develop and maintain highquality digital content, including product listings, imagery, and promotional material, aligned with brand and commercial priorities.
- Monitor and analyse online customer behaviour, trends, and performance data to identify opportunities for improvement and implement evidencebased enhancements.
- Coordinate targeted online marketing and promotional activities in collaboration with internal stakeholders to grow audience reach and engagement.
- Strengthen the Museum Shop's digital customer experience by ensuring clear communication, responsive service, and userfocused improvements.
- Work collaboratively across the Commercial Business Unit and wider museum teams to support operational priorities and contribute to commercial outcomes.
- Support the APS4 E-commerce Officer by providing guidance, sharing expertise, and contributing to their capability development and professional growth.
- Contribute to the development and refinement of workflows, processes, and digital practices that enhance efficiency and support the Museum's commercial strategy.
- Maintain strong stakeholder relationships and communicate effectively to ensure alignment across online, onsite, and outreach retail activity.
- Demonstrate a strong commitment to Work Health and Safety (WH&S) by actively supporting a positive safety culture, following the Museum's WHS policies and procedures, andcomplying withreasonable instructions to ensure alignment with the Work Health and Safety Act 2011.

Eligibility

To be eligible to apply for this vacancy, applicants must:

- be an Australian citizen
- undergo pre-employment checks, including a police record check
- hold or be eligible to hold a security clearance at the level specified in the position description.

Notes

To apply

Applicants must include a 2-page pitch addressing their suitability for the role against the essential and desirable Skills, Experience and Qualifications defined in the position description with their application.

Visit <http://www.nma.gov.au/about/employment> and apply online.

Applications close **11:59pm on Sunday, 29 March 2026.**

Reasonable adjustments are available throughout the recruitment process. If you require, or would like to discuss reasonable adjustments, please contact the Contact Officer for this position.

The National Museum of Australia is an equal employment opportunity workplace. Aboriginal and Torres Strait Islander people and those from culturally diverse backgrounds are encouraged to apply for roles at the Museum.

RecruitAbility applies to this vacancy. Under RecruitAbility you will be invited to participate in further assessment activity for the vacancy if you choose to apply under RecruitAbility; declare you have a disability; and meet the minimum requirements for the position.

The Museum is committed to ensuring a child-safe and child-friendly environment. All employees are expected to demonstrate a commitment to, and support for, these principles, in theory and practice.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

About the National Museum of Australia

The National Museum of Australia is recognised at home and around the world as the place where the story of Australia comes alive. The Museum is the only institution equipped to tell the complex and comprehensive story of Australia from 65,000 years ago to the present day. The story of Australia is a remarkable one, from the ancient and enduring histories of the world's oldest living cultures to the achievements of modern Australia. It is a story that is ever evolving and growing – and it is a story for a nation and for the world. Our vision and mission • The Museum inspires, challenges and empowers people to find their voice and place in the world. • We strive to build a just and equitable society that honours and respects the First Nations peoples of this continent and all who have come after. • We collect, document, research and make accessible heritage collections that represent the diversity of experience in Australia. • We engage with audiences physically and digitally to promote learning, dialogue and debate about our past, present and future. • We promote collaborative work across the breadth of artistic and creative practice to enhance the cultural life of our nation. • We value and respect the commitment and contribution of all who participate in and contribute to the Museum's community. • The National Museum of Australia brings to life the rich and diverse stories of Australia through compelling objects, ideas and events. For more information, visit the NMA website.

To Apply

Position Contact	Ginny McDonald, 02 6208 5036
Agency Recruitment Site	https://www.nma.gov.au/about/employment

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