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APSJobs - Vacancies Daily
PS12 Daily Gazette Monday - 23 March 2026.pdf

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APSJobs - Vacancies Daily

This electronic document contains notifications of Vacancies now being advertised daily. These notices will also be published in the electronic Public Service Gazette PS12 Weekly Gazette Thursday - 26 March 2026.pdf.

The Gazette contains notifications of certain vacancies and employment decisions for APS and some non-APS Commonwealth agencies as required by the Public Service Act 1999, the Parliamentary Service Act 1999, and their subordinate legislation. To know more about these requirements, see <https://www.apsc.gov.au/public-service-gazette-requirements>

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Vacancies

Vacancy VN-0768135

Australian Competition and Consumer Commission

Closing Date: Monday 06 April 2026

Infrastructure Division
Infrastructure Regulated Pricing and Coordination

Job Title	Analyst / Senior Analyst / Senior Project Officer
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW, Townsville QLD
Salary	\$93,004 - \$115,384
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Employees are expected to work a minimum of 2 Days in Office
Classification	APS Level 5; APS Level 6
Position Number	EA2026/68
Agency Website	https://www.accc.gov.au/

Job Description

<https://accc.bigredsky.com/page.php?pageID=106>

- Do you want to work at an agency where each day reveals new opportunities to work on some of the biggest issues facing consumers and businesses and have opportunities to pursue new and exciting pathways?
- Do you want to work at a place where smart and dedicated people from all walks of life collaborate to work on meaningful matters?
- Are you passionate about working for an agency that is responsible for a range of economic regulation, market monitoring and policy functions across key infrastructure and regulated markets?

Then this is the place for you! At the ACCC, we're proud of the impact we can make together. We understand the responsibilities and challenges that come with a fast moving and ever-changing environment. Our high performing culture is built on a foundation of care, support and inclusion. It's why we're driven by connection and collaboration, sharing our skills, knowledge and support with each other freely and frequently. It's why we prioritise the wellbeing of our people and empower them to work autonomously, flexibly and courageously. At the ACCC, we believe the best version of you is the one that's true to who you are – and that's the you we want working alongside us.

We value flexibility, and all roles can be performed from any capital city in a state or territory or Townsville and are available on a full-time, part-time or job-share basis.

Applicants from diverse backgrounds including First Nations peoples, people with disability and those from different cultural backgrounds are encouraged to apply.

Duties

As an Analyst at the APS5 level in Infrastructure Division, you will:

- Help deliver work under the supervision of a Senior Analyst, Assistant Director and/or Director.
- Contribute to a range of regulatory functions as appropriate, such as undertaking market monitoring, reporting, regulatory and pricing processes, and compliance monitoring activities, to inform evidenced-based decision making.
- Contribute to input to the development of relevant policy insight and advocacy.
- Contribute to the drafting and presentation of analysis, briefs, reports and correspondence for a variety of internal and external stakeholders, including Commissioners, government, businesses, members of the public, consumer advocates and industry groups.
- Develop and maintain a range of stakeholder relationships. Represent the team or agency at internal and external meetings. Liaise with stakeholders on project or operational issues responding to stakeholder needs and expectations.
- Share learning and support team members. Understand and act on constructive feedback.
- Make decisions relating to assigned tasks based on sound subject matter knowledge and professional judgement, in line with guidance from Senior Analyst, Assistant Director and Director in the team.
- Engage collaboratively with employees throughout the ACCC and AER and with other regulators and agencies, including on enforcement and compliance issues relating to specific industries.
- Contribute to the provision of advice and assistance to other Divisions of the ACCC as required.

As a Senior Analyst at the APS6 level in Infrastructure Division, you will:

- Support the relevant branch leadership to deliver work under the supervision of an Assistant Director and/or Director.
- Contribute to a range of regulatory functions as appropriate, such as undertaking market monitoring, reporting, regulatory and pricing processes, and compliance monitoring activities, to inform evidenced-based decision making.
- Contribute to input to the development of relevant policy insight and advocacy.

- Draft and present analysis, briefs, reports and correspondence for a variety of internal and external stakeholders, including Commissioners, government, businesses, members of the public, consumer advocates and industry groups.
- Develop and support a range of stakeholder relationships. Represent the agency and promote its interest. Manage relationships with stakeholders to achieve work area and agency goals. Anticipate and respond to stakeholder needs and expectations.
- Share learning and support team members. Understand and act on constructive feedback.
- Make decisions using good judgement, expertise and knowledge, in line with best practice principles, agency operating instructions and/or guidance from Directors and Assistant Directors in the team.
- Engage collaboratively with employees throughout the ACCC and AER and with other regulators and agencies, including on enforcement and compliance issues relating to specific industries.
- Contribute to the provision of advice and assistance to other Divisions of the ACCC as required.

As a Senior Analyst (Regulated Pricing) at the APS6 level in Infrastructure Division, you will:

- Support the relevant branch leadership to deliver work under the supervision of an Assistant Director and/or Director.
- Plan, manage and deliver specific project or a segment of a project, including by supervising and guiding junior staff, as appropriate.
- Develop objectives for short-term projects/or assigned tasks and contribute to strategic planning for longer-term initiatives.
- Contribute to pricing determinations in relation to the ACCC's functions across various industries as appropriate.
- Contribute to a range of other regulatory functions as appropriate, such as undertaking market monitoring, reporting, regulatory and compliance monitoring activities, to inform evidenced-based decision making.
- Contribute to input to the development of relevant policy insight and advocacy.
- Draft and present analysis, briefs, reports and correspondence for a variety of internal and external stakeholders, including Commissioners, government, businesses, members of the public, consumer advocates and industry groups.
- Make decisions using good judgement, expertise and knowledge, in line with best practice principles, agency operating instructions and/or guidance from Directors and Assistant Directors in the team.
- Develop and support a range of stakeholder relationships. Represent the agency and promote its interest. Manage relationships with stakeholders to achieve work area and agency goals. Anticipate and respond to stakeholder needs and expectations.
- Shares learning and support team members. Understands and acts on constructive feedback.
- Engage collaboratively with employees throughout the ACCC and AER and with other regulators and agencies, including on enforcement and compliance issues relating to specific industries.
- Contribute to the provision of advice and assistance to other Divisions of the ACCC as required.

As a Senior Project Officer at the APS6 level in the Coordination and Business Support Unit, you will:

- Contribute to the coordination of matters of strategic importance to the Division, including managing or leading a specific project or a segment of a project as appropriate,
- Contribute to Division skills and capability development such as internal networks, graduate and new starter induction materials, internal Division training and seminars.

- Under the guidance of the Director and Assistant Director (External engagement, Coordination and Reporting) and in consultation with relevant project teams, contribute to the development of a course of action for improvements in existing processes and methods on internal reporting, and other Division-wide coordination matters.
- Conduct and contribute to international and stakeholder research, liaison and surveys.
- Prepare and present briefing material, reports and recommendations for consideration by senior management and Commissioners.
- Develop and support a range of stakeholder relationships. Represent the Division and promote its interest. Manage relationships with stakeholders to achieve work area goals. Anticipate and respond to stakeholder needs and expectations.
- Share learning and support team members. Understands and act on constructive feedback.
- Engage collaboratively with employees across the ACCC and with other regulators, agencies and international organisations and bodies, including by undertaking ID engagement with other divisions across the agency that requires coordination.

Eligibility

In order to succeed in the roles:

The Analyst role in particular requires:

- Experience with, or ability to quickly develop an understanding of, the regulatory, economic and technical concepts pertaining to infrastructure regulation.
- An awareness of the aims and functions of the ACCC and the provisions of the Competition and Consumer Act 2010, and other relevant legislation or the ability to quickly attain this.
- High quality written and oral communication skills, with an ability to convey complex and technical material clearly and accurately.
- Demonstrated ability to work collaboratively with colleagues and stakeholders.
- A commitment to achieving quality outcomes.
- An ability to think strategically and research, investigate and analyse information.

The following job specific criteria are also highly desirable:

- Tertiary qualifications in economics, law, public policy or a related discipline.

In addition to the above, the Senior Analyst role also requires:

- Demonstrated ability to assist with planning and managing a project.
- Relevant experience in a similar position.

The Senior Project Officer role in particular requires:

- An awareness of the aims and functions of the ACCC and the provisions of the Competition and Consumer Act 2010, and other relevant legislation or the ability to quickly attain this.
- High quality written and oral communication skills, with an ability to convey information to a wide variety of audiences.
- Demonstrated ability to work collaboratively with colleagues and stakeholders.
- An ability to think strategically, and to deliver quality outcomes in a timely manner.
- Relevant experience in a similar role.

The recruitment panel will have regard to the relevant position descriptions when considering suitability for these roles.

To find out more about us and the role, please read the Candidate Kit.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Competition and Consumer Commission

The ACCC is an independent statutory authority that administers the Competition and Consumer Act 2010 and other Acts. The ACCC works to promote effective competition and fair trading in the market place to benefit consumers, business and the community, and efficiency in the delivery of certain infrastructure services. The AER is a part of the ACCC. The AER is Australia's national energy market regulator and has an independent board. The AER shares employees, resources and facilities with the ACCC.

To Apply

Position Contact	Anthony Shomos, (03) 9658 6461
Agency Recruitment Site	https://accr.bigredsky.com/page.php?pageID=106

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Vacancy VN-0768147

Job Title	Senior Technical Advisor (Data Strategy), Senior Analyst (Data)
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Townsville QLD, Adelaide SA, Brisbane QLD, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	\$102,947 - \$115,384
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Employees are required to work a minimum of 2 days in office each week
Classification	APS Level 6
Position Number	EA2026/67
Agency Website	https://www.accc.gov.au/

Job Description

<https://accc.bigredsky.com/page.php?pageID=106>

- **Do you want to work at an agency where each day reveals new opportunities to work on some of the biggest issues facing consumers and businesses and have opportunities to pursue new and exciting pathways?**
- **Do you want to work at a place where smart and dedicated people from all walks of life collaborate to work on meaningful matters?**
- **Are you passionate about working with a team that is made up of specialist branches and units covering major regulated sectors and supporting functions?**

Then this is the place for you! At the ACCC, we're proud of the impact we can make together. We understand the responsibilities and challenges that come with a fast moving and ever-changing environment. Our high performing culture is built on a foundation of care, support and inclusion. It's why we're driven by connection and collaboration, sharing our skills, knowledge and support with each other freely and frequently. It's why we prioritise the wellbeing of our people and empower them to work autonomously, flexibly and courageously. At the ACCC, we believe the best version of you is the one that's true to who you are – and that's the you we want working alongside us.

We value flexibility, and all roles can be performed from any capital city in a state or territory or Townsville and are available on a full-time, part-time or job-share basis.

Applicants from diverse backgrounds including First Nations peoples, people with disability and those from different cultural backgrounds are encouraged to apply.

Duties

What you will do within the roles:

As a **Senior Technical Advisor** (Data Strategy) at APS6 level in the Coordination and Business Support Unit, you will:

- Contribute to data strategy, governance and policies for the division ensuring that it is consistent with and contributes positively to agency-wide policies and practices.
- Contribute to the development of data strategies, governance processes and policies for the division and make decisions, using good judgement and expertise and knowledge, and in line with best practice principles, agency operating instructions and/or guidance from Directors and Assistant Directors in the team.
- Provide specialist advice and assistance to project teams across the division on data strategy, governance processes, data manipulation, visualisation, analytics and automation to improve existing processes and methods.
- Assist with the collaboration and coordination with technical areas and the Senior Strategic Adviser Data to ensure the division meets its regulatory and corporate responsibilities, support coordination and consistency between project teams on data governance, management, manipulation, visualisation, analytics and automation.
- Assist branches and teams in the division in data project approvals, funding, initiation and implementation.
- Support division data specialists and stewards and facilitate a Community of Practice.
- Contribute to the development of data-related training to build division capability, including by coordinating and collaborating on training from data specialists and assisting and advising branches and teams in setting up new data projects and processes.
- Contribute to the preparation and presentation of briefs and reports for a variety of stakeholders, including Commissioners and other government agencies.
- Communicate complex technical concepts to a variety of audiences, in non-technical written form (e.g. emails, reports, briefings) and verbally (e.g. presentations).
- Develop and support a range of stakeholder relationships. Manage relationships with stakeholders to achieve work area and agency goals. Anticipate and respond to stakeholder needs and expectations.
- Share learning and support team members. Understand and act on constructive feedback.
- Engage collaboratively with employees throughout the ACCC and AER. Support project teams in providing assistance to other divisions where appropriate.

As a **Senior Analyst** (Data) at APS6 level in Infrastructure Division, you will:

- Contribute to a range of data projects to inform regulatory functions as appropriate, such as undertaking market monitoring, reporting, regulatory and pricing processes, and compliance monitoring activities, to inform evidenced-based decision making.
- Contribute input to the development of relevant policy insight and advocacy.
- Communicate complex technical concepts to a variety of audiences, in written form (e.g. emails, reports, briefings) and verbally (e.g. presentations).
- Contribute to the preparation and presentation of briefs, reports and publications for a variety of internal and external stakeholders, including Commissioners, government, businesses, members of the public, consumer advocates and industry groups.

- Make decisions using good judgement, expertise and knowledge, in line with best practice principles, agency operating instructions and/or guidance from Directors and Assistant Directors in the team.
- Develop and support a range of stakeholder relationships in relation to data and information management. Represent the agency and promote its interest based on their technical expertise. Manage relationships with stakeholders to achieve work area and agency goals. Anticipate and respond to stakeholder needs and expectations.
- Share learning and support team members. Understand and act on constructive feedback.
- Engage collaboratively with employees throughout the ACCC and AER and with other regulators and agencies, including by working collaboratively with other data specialists and advisors across the agency. Contribute to the provision of advice and assistance to other Divisions of the ACCC as required.

Eligibility

In order to succeed in the role, you will have:

- Experience with, or an ability to quickly develop an understanding of, the essential services and infrastructure markets that are examined by the division, and how they work.
- Demonstrated ability to analyse complex problems, exercise sound judgement and develop practical, evidence-based solutions while working with limited direction and competing priorities.
- High quality written and oral communication skills, with an ability to convey complex and technical material clearly and accurately to non-technical audiences.
- Demonstrated ability to work collaboratively with colleagues and stakeholders.

In addition to the above, the **Senior Technical Adviser (Data Strategy)** will also require:

- Demonstrated ability to provide data and analytics strategy advice, including application of agency frameworks, standards and governance arrangements to support division-wide outcomes.

In addition to the above, the **Senior Analyst (Data)** will also require:

- Demonstrated quantitative and/or qualitative analytical skills, including the analysis of complex datasets containing commercially sensitive information.

To find out more about us and the role, please read the Candidate Kit.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Competition and Consumer Commission

The ACCC is an independent statutory authority that administers the Competition and Consumer Act 2010 and other Acts. The ACCC works to promote effective competition and fair trading in the market place to benefit consumers, business and the

community, and efficiency in the delivery of certain infrastructure services. The AER is a part of the ACCC. The AER is Australia's national energy market regulator and has an independent board. The AER shares employees, resources and facilities with the ACCC.

To Apply

Position Contact	David Ley, (08) 9325 0635
Agency Recruitment Site	https://accc.bigredsky.com/page.php?pageID=106

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Vacancy VN-0768151

Australian Competition and Consumer Commission

Closing Date:Monday 06 April 2026

Australian Energy Regulator
Legal, Corporate & Information Services

Job Title	Management Accountant
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Sydney NSW, Canberra ACT, Melbourne VIC, Adelaide SA
Salary	\$102,947 - \$115,384
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Employees are required to work from the office 2 days per week.
Classification	APS Level 6
Position Number	EA2026/72
Agency Website	https://www.accc.gov.au/

Job Description

<https://accc.bigredsky.com/page.php?pageID=106>

- Do you want to work at an agency where each day reveals new opportunities to work on some of the biggest issues facing consumers and businesses and have opportunities to pursue new and exciting pathways?
- Do you want to work at a place where smart and dedicated people from all walks of life collaborate to work on meaningful matters?
- Do you want to be part of a professional team providing financial management services to support the delivery of AER's strategic objectives?

Then this is the place for you! At the AER, we work to make energy consumers better off, now and in the future. We focus on ensuring a secure, reliable and affordable energy future for Australia as it transitions to net zero emissions. Our high performing culture is built on a foundation of care, support and inclusion. It's why we're driven by connection and collaboration, sharing our skills, knowledge and support with each other freely and frequently. It's why we prioritise the wellbeing of our people and empower them to work autonomously, flexibly and courageously. We believe the best version of you is the one that's true to who you are – and that's the you we want working alongside us.

We value flexibility, this role can be performed at any of the AER offices located in Adelaide, Brisbane, Canberra, Melbourne, or Sydney and are available on a full-time, part-time or job-share basis.

Applicants from diverse backgrounds including First Nations peoples, people with disability and those from different cultural backgrounds are encouraged to apply.

Duties

What you will do as the Management Accountant

As the Management Accountant, you will be required to apply your strong understanding of, and practical experience in, both internal budget management and supporting the external budget process and related reporting requirements.

You will play a key role in the team by:

- Working collaboratively to meet external budgeting and reporting obligations including the Portfolio Budget Statements (PBS).
- Supporting New Policy Proposal (NPP) development for the AER.
- Managing the internal budget process and contributing to the strategic development of a four-year internal budget.
- Managing regular internal financial policy reviews.
- Monitoring non-compliance activity, contributing to recommendations to improve internal controls, and supporting education on applicable finance law.
- Developing and maintaining effective relationships with stakeholders and collaborating with team members to deliver Finance Team operations.

About you

In order to succeed in the role, you will have:

- Demonstrated experience in accrual accounting, internal and external budgeting and reporting processes.
- A high level understanding of the external budget process and demonstrated ability contributing to elements of the process including the PBS and NPPs.
- Competency in computerised accounting systems such as TechnologyOne and CBMS, and intermediate MS Excel skills.
- A demonstrated ability to identify and resolve problems and contribute new ideas.
- An ability to obtain and maintain a Baseline Security Clearance as a minimum (required for CBMS access and NPP document handling).
- Qualifications in accounting or similar discipline or working towards; CPA/CA professional membership or working towards.
- Government experience in internal and external budgeting, and reporting processes is highly desirable.

To find out more about us and the role, please read the Candidate Kit.

Eligibility

How to apply

You will be asked to respond to the statement of claims of no more than 800 words and submit your resume with key outcomes or what you are most proud of in each role you have held (2 pages maximum).

Notes

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To Apply

Position Contact	Sonia Lomman, Director, Financial Operations, 07 3052 1216
Agency Recruitment Site	https://accr.bigredsky.com/page.php?pageID=106

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Vacancy VN-0768223

Australian National Maritime Museum

Closing Date: Sunday 19 April 2026

Visitor Engagement and Learning
Programs and Events

Job Title	Museum Events and Programs Coordinator
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Pymont NSW
Salary	\$88,834 - \$96,829
Future Merit Locations	Pymont
Office Arrangement	Flexible
Office Arrangement Details	Flexible arrangement can be negotiated
Classification	APS Level 5
Position Number	0178
Agency Website	https://www.sea.museum/about/about-the-museum/what-we-do

Job Description <https://www.sea.museum/About/About%20the%20museum/Our%20people/Work%20with%20us>

The Australian National Maritime Museum is seeking a highly organised Museum Events and Programs Coordinator to join the Programs and Events team in a full-time, non-ongoing role for a period of 12 months. This role requires strong planning and event coordination skills to support the successful delivery of end-to-end internal events.

About the Australian National Maritime Museum

As one of Sydney's most visited museums, the Australian National Maritime Museum shares our national maritime story across Australia and the world, online, onsite and through research, presentations and travelling exhibitions, and provides must-visit museum experiences that delight and inspire.

We connect our visitors with the oceans and waterways that are the heartbeat of who we are. From deep time to modern Australian and beyond, we explore our past, our present and future as an island nation shaped by sea, offering a sustainable and cohesive vision for the future.

The Museum welcomes over 2.5 million local, interstate and international visitors annually, and is supported by a thriving and passionate staff, membership, volunteer and education base. Find out more at <https://sea.museum>.

Duties

About the Role

This position is integral to the planning and delivery of Museum led events, internal departmental events, programs and activations, supporting internal, stakeholder and public facing initiatives across the Museum, in managing all aspects of internal events from concept through to completion, ensuring seamless execution that meets client briefs and expectations. The role involves coordinating, organising and overseeing the planning of event operations and logistics to deliver successful end-to-end internal events. The Coordinator serves as the central point of contact, providing direction, support and communication to internal clients and stakeholders.

This position is also vital to the planning and delivery of Museum-led events, programs and activations, supporting both internal and public-facing initiatives. Responsibilities include event coordination, logistics management, adherence to work health and safety requirements, vendor coordination, and liaising with internal clients to tailor events to the Museum's unique setting. The role assists with venue bookings through Sydney Restaurant Group, oversees event setup, and manages related administration and reporting, ensuring compliance with Museum policies and safety regulations. Working closely with internal departments, the Museum Events and Programs Coordinator facilitates Museum-hosted events with the goal of maximising venue utilisation while preserving the Museum's integrity and visitor experience.

Please note: This recruitment process is intended to fill both current and future vacancies. While the position on offer is non-ongoing, a merit pool of suitable applicants may be established to fill similar ongoing and non-ongoing positions within the next 18 months.

Key Accountabilities

Under limited direction, this position is responsible for delivering the following functions:

- Plan and coordinate the end-to end delivery of internal departmental events, stakeholder events and public programs, ensuring alignment with Museum priorities, visitor experience and operational requirements.
- Coordinate event logistics and operational requirements, including suppliers, contractors, schedules, site inspections, venue bookings, run sheets, equipment, catering, staffing and on -site delivery, ensuring timelines and quality standards are met.
- Support and contribute to the operational delivery of internal departmental events, public programs and activations, identifying issues early and implementing practical solutions to ensure successful outcomes.

- Collaborate with internal departments and external stakeholders to scope, develop and deliver internal, stakeholder and public facing events and activations that meet operational, engagement and organisational objectives.
- Manage site safety, risk assessments and WHS compliance, ensuring events meet legislative, policy and Museum requirements and escalating risks where required.
- Liaise with internal teams (including Front of House, SRG, Fleet, Security and Facilities) to coordinate event requirements and ensure smooth and integrated delivery.
- Coordinate internal communications for events, including planning meetings, invitations, briefings, debriefs and reporting to support continuous improvement.
- Contribute to the development and sourcing of promotional resources, working with marketing and communications teams to support event visibility and engagement.
- Maintain forward planning tools, including developing an annual events calendar, and assist with budgeting and resource forecasting for internal and non-commercial events.
- Undertake accurate administrative and financial coordination, including floor plans using Open Draw, creating event orders, quotes, purchase requests, invoicing, record keeping in ELO and vendor onboarding in line with Museum processes.

Selection Criteria

The successful candidate will demonstrate their capacity against the following:

1. Demonstrated experience coordinating and delivering events or activities, including managing competing priorities, coordinating logistics, and working with a range of internal and external stakeholders across different functions and areas of expertise.
2. Proven ability to work effectively in a multi-disciplinary team, contributing to shared objectives while exercising sound judgement, managing multiple tasks, and adapting to changing priorities.
3. Well-developed written and verbal communication skills, with the ability to prepare clear documentation, coordinate internal communications, and engage professionally with stakeholders and service providers.
4. Strong customer service and problem-solving capability, with demonstrated attention to detail and the ability to identify issues, implement practical solutions, and escalate risks appropriately to support successful event delivery.
5. Proficiency in Microsoft Office applications, with demonstrated ability to manage administrative, financial and reporting tasks accurately, including maintaining records and supporting planning and coordination activities.

Qualifications and/or relevant experience required

Mandatory:

- Event operations experience.
- Work healthy safety knowledge.

- Verbal & written communication skills.

Desirable:

- Minimum 3 years' experience working in an events management role.
- Willingness and ability to work on weekends and evenings as required.
- High level of database efficiency and literacy and demonstrated ability to work with a CRM system, various software programs, cad planning and digital service providers.
- An understanding of digital- social and content marketing.

Eligibility

This position is open to all eligible members of the community, and we encourage applications from Aboriginal and Torres Strait Islander people, people with a disability and people from every cultural and linguistic background. To be an eligible member of the community, you must be an Australian citizen. Applications may be accepted from Australian permanent residents who are in the process of acquiring Australian citizenship.

All employees will be required to satisfactorily complete an Australian Federal Police National Police Check and obtain and maintain a Working with Children Check registration.

Notes

Applications Close: 11:30pm AEDT, Sunday 19 April 2026. No Applications will be accepted by mail or email.

When applying via our online e-recruitment system, please provide a written application addressing each Selection Criteria. Your current resume is also to be included in your application.

In addition to an application and your resume, the assessment process for this position may also include an interview and referee reports.

Selection for this position will be made on the basis of relative merit which will be assessed against each item of the selection criteria. Applications that do not address the selection criteria will not be considered for shortlisting by the Selection Panel. As part of the selection process the Selection Panel may invite candidates to undertake online testing, skills-based assessment and provide samples of written work at interview.

What We Offer You

Working at the Museum offers a stunning office location plus access to a range of benefits including:

- A competitive salary, plus 15.4% superannuation
- Generous leave and flexible working arrangements
- Great training and development opportunities
- Rewards and recognition initiatives
- Our Employee Assistance Program (EAP – a free counselling service for you and your family).
- Wellbeing initiatives including free flu shots and reimbursement for optical
- Staff Regatta – Sailing on the Harbour.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian National Maritime Museum

About the Australian National Maritime Museum As one of Sydney's most visited museums, the Australian National Maritime Museum shares our national maritime story across Australia and the world, online, onsite and through research, presentations and travelling exhibitions, and provides must-visit museum experiences that delight and inspire. We connect our visitors with the oceans and waterways that are the heartbeat of who we are. From deep time to modern Australian and beyond, we explore our past, our present and future as an island nation shaped by sea, offering a sustainable and cohesive vision for the future. The Museum welcomes over 2.5 million local, interstate and international visitors annually, and is supported by a thriving and passionate staff, membership, volunteer and education base. Find out more at <https://sea.museum>.

To Apply

Position Contact	Pamela Proestos, 02 8241 8337
Agency Recruitment Site	https://www.sea.museum/About/About%20the%20museum/Our%20people/Work%20with%20us

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Vacancy VN-0768217

Defence Housing Australia

Closing Date: Monday 06 April 2026

Service Operations
Service Delivery Regional Ops SA NT WA

Job Title	Assistant Regional Operations Manager - Affirmative Measures
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Berrimah NT
Salary	\$104,793 - \$120,411
Future Merit Locations	Berrimah
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the Enterprise Agreement
Classification	APS Level 6
Position Number	493836
Agency Website	https://www.dha.gov.au/

Job Description

<https://careers.dha.gov.au/>

**DHA is seeking an experienced Operations Manager to join the Service Operations Team.
Apply now and enjoy a rewarding career at DHA!**

About us

DHA was established in 1988 following passage of the Defence Housing Australia Act 1987 (DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence's operational needs.

DHA manages an expanding portfolio of housing solutions and provides housing for over 17,200 ADF members and their families and administers rent allowance for more than 16,000 ADF members and their families in private rental accommodation. DHA provides housing related services advising on eligibility, providing posting support, and managing bookings and allocation

services for all DHA provisioned housing and on-base accommodation to approximately 60,000 ADF members.

To find out more about DHA, please refer to our [website](#) or read our latest [Annual Report](#).

About your team

The Service Delivery Group is responsible for meeting DHA's delivery objectives in the provision of quality housing services including provision, stock management, housing allocation, living-in accommodation and repairs, maintenance and tenancy services.

Service Operations maintain the regional offices which serve as the ADF member's first point-of-contact for all housing services including allocations, rent allowance and home maintenance. In addition to managing the incoming member's tenancy, regional office staff members are a valued source of local knowledge on community services and housing market conditions.

Duties

About the role

You will lead, motivate and provide clear direction, as well as manage the daily program of work of your team, focusing on staff performance and ensuring the resources are used effectively and efficiently to achieve business outcomes. You will ensure adherence to business procedures and processes, manage the workflow, resolve complex issues and manage the region's portfolio of service residences.

You will contribute to business goals by ensuring operation and financial performance targets are met, including workforce planning, asset management, contractual requirements, key performance indicators (KPIs) and project management outcomes for the regional office.

Note: the filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

Candidates applying under the affirmative measure provision must provide confirmation of their Aboriginal and/or Torres Strait Islander heritage. Please see Candidate Information Pack for further details on Confirmation of Heritage provisions.

This is a Non-ongoing Engagement for a period of up to **12 months** with possibility of extension or permanency.

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

Benefits for working at DHA include:

- Affinity Groups - DHA is creating a work environment where everyone feels free to bring their whole self to work – where everyone feels they belong and can collaborate, innovate, and celebrate their differences. We are proud to have staff led affinity groups who represent and foster a diverse and inclusive workplace by building social connections between employees, being the voice for change and contributing towards the development of programs and initiatives. This includes Pride@DHA, Culturally and Linguistically Diverse, Disability and Gender Diversity in Leadership.
- Cultural, ceremonial and NAIDOC leave – Under our Enterprise Agreement, First Nation employees may access cultural, leave to participate in significant activities associated with their culture or to fulfil ceremonial obligations.
- [Reconciliation Action Plan](#) (RAP) - DHA is committed to reconciliation, building relationships with First Nation employees and stakeholders and creating the foundations that will help to produce future actions and initiatives that are meaningful, mutually beneficial, and sustainable. Our Innovate RAP aims to ensure that we embedded our commitments into our organisation and help us grow on our reconciliation journey.
- 15.4% superannuation
- Generous leave entitlements, including 18 days personal leave and 20 days annual leave per year
- Work-life balance and flexible working options
- A positive workplace culture where you can bring your whole self to work
- Opportunities to broaden your industry knowledge and experience
- Career progression and opportunities
- A dedicated Employee Assistance Program for you and your family to access in times of need
- ADF partner employment conditions when posting to a new location

For information on DHA's Employee Value Proposition, visit our [website](#).

How to apply

Apply now with your current resume and a 500-word one page pitch, addressing the requirements of the role. We recommend you read the Australian Public Service Commission's Cracking the Code guidance on how to write your response. Additionally, you should consider the expected behaviours described in the Australian Public Service Commission's Integrated Leadership System at this role's level.

For further information on the position, please refer to the **Candidate Information Pack** through the [online careers site](#).

Applications close: 11:55pm AEST Tuesday 7 April 2026. Any questions? Please contact the Recruitment Team T: 02 6270 6060 E: humanresources@dha.gov.au

Order of Merit

A merit pool will be established from this process which will be valid for 18 months from the date of advertising. This merit pool may be used throughout this period to fill similar positions in the event positions become vacant.

Diversity and Inclusion

DHA is committed to building an inclusive and diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, ex-defence members, mature aged employees and carers.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Recruitment Team, 02 6270 6060
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0768224

Defence Housing Australia

Closing Date: Monday 06 April 2026

Service Operations
Service Delivery Regional Ops SA NT WA

Job Title	Assistant Regional Operations Manager - Identified Indigenous Position
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Berrimah NT
Salary	\$104,793 - \$120,411
Future Merit Locations	Berrimah
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the Enterprise Agreement
Classification	APS Level 6
Position Number	493867
Agency Website	https://www.dha.gov.au/

Job Description

<https://careers.dha.gov.au/>

**DHA is seeking an experienced Operations Manager to join the Service Operations Team.
Apply now and enjoy a rewarding career at DHA!**

About us

DHA was established in 1988 following passage of the Defence Housing Australia Act 1987 (DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence's operational needs.

DHA manages an expanding portfolio of housing solutions and provides housing for over 17,200 ADF members and their families and administers rent allowance for more than 16,000 ADF members and their families in private rental accommodation. DHA provides housing related services advising on eligibility, providing posting support, and managing bookings and allocation services for all DHA provisioned housing and on-base accommodation to approximately 60,000 ADF members.

To find out more about DHA, please refer to our [website](#) or read our latest [Annual Report](#).

About your team

The Service Delivery Group is responsible for meeting DHA's delivery objectives in the provision of quality housing services including provision, stock management, housing allocation, living-in accommodation and repairs, maintenance and tenancy services.

Service Operations maintain the regional offices which serve as the ADF member's first point-of-contact for all housing services including allocations, rent allowance and home maintenance. In addition to managing the incoming member's tenancy, regional office staff members are a valued source of local knowledge on community services and housing market conditions.

Duties

About the role

You will lead, motivate and provide clear direction, as well as manage the daily program of work of your team, focusing on staff performance and ensuring the resources are used effectively and efficiently to achieve business outcomes. You will ensure adherence to business procedures and processes, manage the workflow, resolve complex issues and manage the region's portfolio of service residences.

You will contribute to business goals by ensuring operation and financial performance targets are met, including workforce planning, asset management, contractual requirements, key performance indicators (KPIs) and project management outcomes for the regional office.

Identified Position

This position is Identified which signifies that the role has strong involvement in matters relating to Aboriginal and Torres Strait Islander peoples.

This position has direct engagement with Aboriginal and/or Torres Strait Islander peoples, communities and service providers, or is involved in the development of programmes and policy. You will require a high level of cultural competency, including:

- demonstrated understanding of the matters impacting Aboriginal and/or Torres Strait Islander peoples.
- demonstrated high level ability to communicate sensitively and effectively with Aboriginal and/or Torres Strait Islander peoples.
- demonstrated high level capability and commitment to continue to develop cultural competency.

This is a Non-ongoing Engagement for a period of up to **12 months** with possibility of extension or permanency.

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

Benefits for working at DHA include:

- Affinity Groups - DHA is creating a work environment where everyone feels free to bring their whole self to work – where everyone feels they belong and can collaborate, innovate, and celebrate their differences. We are proud to have staff led affinity groups who represent and foster a diverse and inclusive workplace by building social connections between employees, being the voice for change and contributing towards the development of programs and initiatives. This includes Pride@DHA, Culturally and Linguistically Diverse, Disability and Gender Diversity in Leadership.
- Cultural, ceremonial and NAIDOC leave – Under our Enterprise Agreement, First Nation employees may access cultural leave to participate in significant activities associated with their culture or to fulfil ceremonial obligations.
- [Reconciliation Action Plan](#) (RAP) - DHA is committed to reconciliation, building relationships with First Nation employees and stakeholders and creating the foundations that will help to produce future actions and initiatives that are meaningful, mutually beneficial, and sustainable. Our Innovate RAP aims to ensure that we embedded our commitments into our organisation and help us grow on our reconciliation journey.
- 15.4% superannuation
- Generous leave entitlements, including 18 days personal leave and 20 days annual leave per year
- Work-life balance and flexible working options
- A positive workplace culture where you can bring your whole self to work
- Opportunities to broaden your industry knowledge and experience
- Career progression and opportunities
- A dedicated Employee Assistance Program for you and your family to access in times of need
- ADF partner employment conditions when posting to a new location

For information on DHA's Employee Value Proposition, visit our [website](#).

How to apply

Apply now with your current resume and a 500-word one page pitch, addressing the requirements of the role. We recommend you read the Australian Public Service Commission's Cracking the Code guidance on how to write your response. Additionally, you should consider the expected behaviours described in the Australian Public Service Commission's Integrated Leadership System at this role's level.

For further information on the position, please refer to the **Candidate Information Pack** through the [online careers site](#).

Applications close: 11:55pm AEST Tuesday 07 April 2026. Any questions? Please contact the Recruitment Team T: 02 6270 6060 E: humanresources@dha.gov.au

Order of Merit

A merit pool will be established from this process which will be valid for 18 months from the date of advertising. This merit pool may be used throughout this period to fill similar positions in the event positions become vacant.

Diversity and Inclusion

DHA is committed to building an inclusive and diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, ex-defence members, mature aged employees and carers.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Recruitment Team, 02 6270 6060
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0768071

Department of Home Affairs

Closing Date: Sunday 29 March 2026

South & West
Operations West Maritime Operations

Job Title	Administrative Support Officer
Job Type	Full-Time;Part-Time, Ongoing
Location	Various locations - WA WA
Salary	\$62,775 - \$68,425
Future Merit Locations	Various locations - WA, Various locations - NSW, Various locations - VIC, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 2
Position Number	141354
Agency Website	www.homeaffairs.gov.au

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/141354/>

About our team

Operations WA is responsible for the effective facilitation of people and goods (travel and trade) across the international border in Western Australia (WA), while protecting government revenue and ensuring compliance with Australia's Customs and Immigration laws. Some locations may not have access to public transport options.

APS2 Administrative Support Officers are employed by the Australian Border Force (ABF) to assist non-operational and operational teams. Non-operational APS2 officers' duties may involve undertaking routine procedural, clerical, administrative support tasks. They are responsible for completing allocated tasks within required timeframes and producing work that is subject to close monitoring and checking by more senior staff. Operational

APS2 officers' duties may involve processing passengers through the international airport/seaports, directing passengers, administrative tasks and other general office duties. Operational roles require officers to wear the ABF uniform and represent the ABF professionally in the public domain. Officers must be capable of interacting with members of the community and foreign visitors.

Please visit our website for more information about the [Department of Home Affairs](#) or [Australian Border Force](#).

Our ideal candidate

- Displays behaviours and values that contribute to a positive workplace, both in performing individual work tasks and when working with others
- Be accountable and transparent
- Promote our values and behaviours
- Flexible, adaptable and reliable
- Highly effective communication skills

Duties

- Demonstrate ethical behaviour and integrity to enhance team culture and contribute to a positive workplace
- Commit to developing their skills and knowledge
- Exercise delegations in accordance with legislation and guidelines
- Commit to community engagement and protection as well as client service
- Work collaboratively as an effective team member to achieve work area objectives

Additional information

As a successful candidate, you will:

- Possess well-developed written and verbal communication skills
- Use judgement to escalate issues
- Maintain productive working relationships across internal and external networks
- Under supervision, perform basic clerical tasks according to established and well-defined procedures, protocols and processes Conduct routine searches and update basic information using computer-based tools
- Draft basic correspondence and documents using Microsoft Office software
- Perform simple data entry, retrieval and maintenance activities
- Confidently perform at the APS2 Work Level Standards
- Engage in appropriate behaviour and manage obligations under the Department's Integrity and Professional Standards Framework
- Be required to wear a uniform and comply with ABF Uniform standards
- Uphold the APS Values and Code of Conduct at all times

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Baseline Vetting (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

Information about employment and advice on how to apply for vacancies can be obtained from the Department's website at <https://www.homeaffairs.gov.au/about-us/careers>.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Home Affairs

The Department of Home Affairs is responsible for central coordination, and strategy and policy leadership in relation to cyber and critical infrastructure resilience and security, immigration, border security and management, counter-terrorism, the protection of our sovereignty, citizenship and social cohesion. The Department implements a strategically coordinated approach to the cyber security and resilience of all Australians through the appointment of a Cyber Security Coordinator and continues to enable rapid responses to threats of foreign interference through the dedicated Counter Foreign Interference Coordinator. Additionally, the Department contributes to Australia's prosperity and unity through the management and delivery of the migration, humanitarian and refugee programs. The Department also promotes social cohesion through multicultural programs, providing settlement services and through managing and conferring citizenship. We encourage applications from Indigenous Australians, people with disability and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential. For more information www.homeaffairs.gov.au/about-us/careers/working-with-us/workplace-diversity

To Apply

Position Contact	Recruitment enquiries, N/A
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/141354/

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Vacancy VN-0768214

Federal Circuit and Family Court of Australia

Closing Date: Monday 30 March 2026

Federal Circuit and Family Court of Australia (FCFCOA Div 2)

Job Title	Indigenous Family Liaison Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD
Salary	\$88,834 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid / Flexible working arrangements may be considered in line with operational requirements.
Classification	APS Level 5
Position Number	0190-03-26
Agency Website	https://www.fcftoa.gov.au/

Job Description

<https://fcajobs.nga.net.au/?jati=4E9C787D-183A-CC02-E4A2-ECC2819F4604>

The Opportunity

We are seeking highly capable candidates who are enthusiastic, driven and motivated to assist in achieving the Courts' objectives and perform the key functions of an Indigenous Family Liaison Officer

The Indigenous Family Liaison Officers will provide in-Court support to Aboriginal and Torres Strait Islander Peoples faced with family breakdown and/or who are accessing various services provided by the Courts. The role will specifically support Judges who either run Specialist Indigenous Lists or hear a high proportion of matters involving Aboriginal and/or Torres Strait Islander litigants. Indigenous Family Liaison Officers will need to take a positive and collaborative approach to enhance cultural development within the pre-existing Court structure and case management pathway. The position may include opportunities to support the Courts, acting as a collaborative and supportive point for conveying cultural change as required.

These roles will be focused on supporting Aboriginal and Torres Strait Islander Peoples to understand the role of the Courts in family law matters, as well as ensuring that litigants attend Court events and provide support when interacting with the Courts' processes. The Indigenous Family Liaison Officers can link Aboriginal and Torres Strait Islander Peoples with key legal and community-based services.

Indigenous Family Liaison Officers are also responsible for representing the Courts to the community. They are responsible for explaining the needs of Aboriginal and Torres Strait Islander Peoples to the Courts and to other service providers. They are required to develop and maintain collaborative partnerships with local colleagues inside the Courts, as well as establish and maintain external networks.

Depending on the operational needs, the position may be full-time, part-time and/or casual. If casual, successful candidates should be flexible with respect to hours and days of work.

Additional hours or days may be required during weeks in which the Courts' Specialist Indigenous Lists are conducted, or the Judges requires additional support, whereas fewer hours may be required at other times. It is important that the work hours of successful candidates can support the weeks when the Courts are circuiting to regional and remote locations.

Duties

Our Ideal Candidate

The ideal candidate will need to have:

- the ability to provide information to the Aboriginal and Torres Strait Islanders communities about how the Courts work and how to access their services.
- an understanding of the family law system.
- experience providing support to highly vulnerable parties and children.
- an understanding of the impartiality of the Courts and the ability to provide support to litigants with that in mind.
- proven ability to work effectively and autonomously with guidance from more senior members of the Courts.
- Court experience preferred but not essential.

Eligibility

Selection Criteria

The successful applicants will need to have:

1. an understanding of Aboriginal and Torres Strait Islander Court-user needs especially with respect to family conflict.
2. demonstrated ability to work in a positive, effective and culturally appropriate manner with Aboriginal and Torres Strait Islander Peoples, and a positive and effective way with all key stakeholders internally within the Courts (such as Judges and Court staff) and externally (such as key organisations).
3. demonstrated ability to be able to learn about the Courts and to be able to pass on this information to Aboriginal and Torres Strait Islander Peoples effectively.
4. ability to work with Judges and Court staff including Judicial Registrars, lawyers, Court Child Experts, and administrative staff in assisting Aboriginal and Torres Strait Islander Peoples to fully access all the services provided by the Courts.
5. demonstrated experience in the engagement with, and strong links to, Aboriginal and Torres Strait Islander communities, such as experience with not for profit organisations, Aboriginal

Controlled Community Organisations (ACCOs), or service delivery of Commonwealth and/or State Government initiatives relevant to improving outcomes for Aboriginal and Torres Strait Islander peoples, with the ability to provide information about the Courts, which will allow the Courts and the community to work together.

6. demonstrated ability to make recommendations about the changes needed to procedures and policies to ensure Aboriginal and Torres Strait Islanders Peoples can access the Court and use their services effectively.
7. have appropriate oral and written communication skills and a willingness to participate collaboratively and positively in further education.
8. have an understanding of language and cultural needs of Aboriginal and Torres Strait Islander Peoples and an ability to access and use interpreter services.

Successful applicants are required to have knowledge and understanding of the issues affecting Aboriginal and/or Torres Strait Islander Peoples and the ability to communicate sensitively and effectively with Aboriginal and/or Torres Strait Islander Peoples (criteria 1 & 2 above).

How to apply

To apply, please complete the application form on the Court's careers portal.

As part of your application, you will be required to submit a one-page response outlining your suitability for this position having regards to the selection criteria and duties of the position which are described in the position description (maximum word limit 500). Please ensure this document is attached before submitting your application.

If you have any technical issues with applying, please email recruitment@fedcourt.gov.au

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQ+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Circuit and Family Court of Australia

The Federal Circuit and Family Court of Australia Act 2021 (FCFCOA Act), which came into effect on 1 September 2021, merged the Family Court of Australia and the Federal Circuit Court of Australia into a unified court system known as the FCFCOA. The FCFCOA (Division 1) is a superior court that handles the most complex family law cases and serves as the appellate court for family law matters. It operates nationwide, except in Western Australia. The FCFCOA (Division 2), a federal court, shares jurisdiction over family law and child support with Division 1, but also handles general federal law matters, such as administrative law, bankruptcy, intellectual property, and migration law. The Federal Court of Australia entity engages employees under the Public Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence. FCFCOA employees are covered by the Federal Court Enterprise Agreement 2024–2027.

To Apply

Position Contact	Daryl Hayes, 0487 161 587
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=4E9C787D-183A-CC02-E4A2-ECC2819F4604

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Vacancy VN-0768194

Future Fund Management Agency

Closing Date: Sunday 05 April 2026

Job Title	Senior Analyst, PMO
Job Type	Full-Time, Ongoing
Location	Melbourne VIC
Salary	-
Future Merit Locations	Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	3 days in office (Tuesday and Wednesday anchor days)
Classification	APS Level 5
Position Number	JR100290
Agency Website	www.futurefund.gov.au

Job Description

https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

Duties

The Opportunity

We are hiring a Senior Analyst PMO to work within the Project Services team. The Project Services team supports the provision of program, project management, change management and analysis services.

The Senior Analyst role reports to the Senior Manager, PMO and is crucial to the efficient delivery of our strategic programs and projects. The PMO team consists of specialists who support all aspects of program and project delivery at the organisational level, including best practice standards and guidance, reporting and insights, monitoring and control, resource management, risk and issue management, and quality assurance.

Key Responsibilities

- Support and contribute to the development and adoption of the Agency's project frameworks, governance standards and tools
- Analyse and coordinate portfolio level tracking against agreed performance indicators
- Prepare and maintain reporting across schedules, deliverables, dependencies, budgets, risks, issues and benefits
- Provide PMO support to Program and Project Managers, including management and oversight of assigned projects as required
- Support effective portfolio coordination and visibility across programs and projects
- Foster a high performance, collaborative team environment
- Deliver a high standard of customer service to internal stakeholders
- Identify, recommend and support continual service improvement initiatives

Eligibility

About You

- Experience working in a PMO or portfolio management environment
- Strong understanding of project management methodologies, including both waterfall and agile approaches
- High proficiency in Microsoft Office, including Outlook, Word, PowerPoint, Excel and experience with AI tools such as Co-pilot
- Experience using project and collaboration tools such as MS Project, Jira, SharePoint, Confluence and Objective
- Practical knowledge of project delivery lifecycles, governance frameworks and assurance practices
- Experience working with Project Portfolio Management (PPM) tools
- Strong analytical and problem-solving skills
- Ability to work professionally with a wide range of stakeholders, including executives, managers, SMEs, vendors and consultants
- Excellent written and verbal communication skills, with the ability to tailor messages for different audiences
- Confident, enthusiastic and professional approach
- Strong organisational and time management skills
- Ability to work under pressure and meet demanding deadlines with minimal supervision
- Adaptable, accountable and open to new ideas
- Ability to critically evaluate information and constructively challenge assumptions
- Proactive in identifying improvement opportunities and facilitating knowledge transfer
- Demonstrated commitment to organisational values, standards and ways of working

Please note that the opportunity is open to Australian citizens only

Notes

About the Future Fund Management Agency

The Future Fund is Australia's sovereign wealth fund, investing for the benefit of future generations of Australians. The Future Fund Board of Guardians, supported by the Future Fund Management Agency, invests the assets of seven public asset funds: the Future Fund, the Medical Research Future Fund, the Aboriginal and Torres Strait Islander Land and Sea Future Fund, the Future Drought Fund, the Emergency Response Fund and the DisabilityCare Australia Fund. Each fund has an investment mandate that is determined by the Australian Government under legislation. Our role is to generate strong, risk-adjusted returns over the long term.

To Apply

Position Contact	Danny Burke, +61 456717057
Agency Recruitment Site	https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

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Vacancy VN-0768219

Future Fund Management Agency

Closing Date: Sunday 05 April 2026

Job Title	Senior Manager, Project Delivery
Job Type	Full-Time, Ongoing
Location	Melbourne VIC
Salary	-
Future Merit Locations	Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	3 days a week in the office (Tuesday and Wednesday anchor days)
Classification	APS Level 6
Position Number	JR100291
Agency Website	www.futurefund.gov.au

Job Description

https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

Duties

The Opportunity

The Senior Manager, Project Delivery, will play a pivotal role in our quest for excellence, steering pivotal projects to align with the Future Fund's vision, championing resource management, guide top-tier talent, and foster a culture of continuous improvement—all while ensuring project governance and stakeholder engagement are top-notch.

Key Responsibilities

- Partner with business areas across the Agency, providing a trusted capability that enables efficient delivery of programs and projects
- Actively support Program Managers, Project Managers, Change Managers and Business Analysts to efficiently deliver project outcomes that are aligned to the Agency's strategy
- Maintain a strong understanding of project resource demand across the portfolio and manage resource capacity and allocation to ensure projects are well supported
- Induct and embed new project resources into the Agency's project and change management culture and provide coaching and guidance across the delivery team

- Work closely with the PMO to develop, maintain and continuously improve the Agency's project management framework, principles, tools and templates and ensure these are applied consistency across the portfolio of projects
- Champion the Projects Community of Practice to encourage collaboration, knowledge sharing and capability uplift
- Lead quality assurance activities across projects and programs
- Develop performance measures and benchmarks to identify strengths, risks and improvement opportunities
- Define and execute a clear strategy for the Project Delivery team aligned to organisational priorities
- Where required provide hands on delivery support to programs and projects

Eligibility

About You

- Relevant tertiary qualification in Business, Finance, Management, Law or a related discipline
- Formal training in project and portfolio management methodologies
- Proven experience overseeing large, complex programs and portfolios
- Demonstrated leadership experience managing and developing project delivery teams
- Experience operating within medium sized or complex organisational environments
- Strong partnership approach when working with internal business areas and external suppliers
- Excellent interpersonal skills with the ability to influence and build credibility across the organisation
- Strong organisational and prioritisation skills, with the ability to meet competing deadlines
- High attention to detail and commitment to quality outcomes
- Ability to communicate complex concepts clearly and simply to diverse audiences
- Proven capability to manage multiple stakeholder relationships effectively
- Comfortable working in fast paced, evolving environments with minimal supervision
- Strong commitment to continuous improvement and service excellence
- Consultative and collaborative approach to delivering outcomes

Please note that the opportunity is open to Australian citizens only

Notes

About the Future Fund Management Agency

The Future Fund is Australia's sovereign wealth fund, investing for the benefit of future generations of Australians. The Future Fund Board of Guardians, supported by the Future Fund Management Agency, invests the assets of seven public asset funds: the Future Fund, the Medical Research Future Fund, the Aboriginal and Torres Strait Islander Land and Sea Future Fund, the Future Drought Fund, the Emergency Response Fund and the DisabilityCare Australia Fund. Each fund has an investment mandate that is determined by the Australian Government under legislation. Our role is to generate strong, risk-adjusted returns over the long term.

To Apply

Position Contact	Danny Burke, +61 456717057
Agency Recruitment Site	https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

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Vacancy VN-0768101

National Capital Authority

Closing Date: Sunday 19 April 2026

Operations Infrastructure Services

Job Title	Maintenance & Project Officers
Job Type	Full-Time;Part-Time, Ongoing
Location	Parkes ACT
Salary	\$88,834 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 5;APS Level 6
Position Number	Various
Agency Website	https://www.nca.gov.au/about-us

Job Description

www.nca.gov.au/about-us/careers/current-vacancies

Duties

Maintenance Officers

An APS Level 5 Maintenance Officers will be required to undertake work that is moderately complex to complex in nature and operating under limited direction of the Maintenance Manager.

An APS Level 6 Senior Maintenance Officers will be required to undertake work that is complex in nature, operating under limited direction of the Maintenance Manager with the opportunity for reasonable autonomy and accountability.

Duties will be dependent on priorities, but may include:

1. Coordinate and manage maintenance activities across the NCA Estate, including raising work orders on behalf of stakeholders, review and approval of quotes, and monitoring that requests are being closed out in accordance with agreed timeframes and quality requirements.
2. Assist with contract administration functions such as reviewing compliance and performance to key performance indicators.
3. Assist with financial administration, reporting and analysis activities across the maintenance team, including invoice processing, submission of accruals, monitoring of expenditure against budget, etc.
4. Supporting the wider NCA including the to deliver events requiring the use of built assets and public spaces, through activities such as the provision of minor works, modifications, additional waste removal, repairs, and restoration.
5. Coordinate and attend regular meetings with tenants in NCA owned buildings and with facilities teams from other cultural institutions to make sure properties and other assets are maintained to a suitable standard, as per leasing, licensing and MoU agreements.
6. Assist with reviews and the provision of technical advice in relation to developments or Works Approvals on NCA land, attend quality inspections, and participate in handover and Defect Management activities, including reviewing handover documents.
7. Coordinate and participate in procurement activities where required to support delivery of the maintenance or capital works program.
8. Contribute to activities required to develop, implement and maintain the Asset Management and Documentation Management Systems, including asset validation activities, development of Asset Management Plans, asset condition assessments, consolidating and managing building plans, etc.
9. Provide administrative support and undertake any other tasks requested by the Manager, including attending meetings, risk management activities, sustainability management activities and reporting, and other general stakeholder management activities.

Project Officers

An APS Level 6 Project Officer will be required to undertake work that is complex in nature, operating under limited direction of the Project Manager with the opportunity for reasonable autonomy and accountability.

Duties will be dependent on priorities, but may include:

1. Assisting with the successful delivery of the Built Assets minor capital works program, including liaising with internal and external stakeholders to coordinate works across the estate and meet program targets.
2. Provide regular project updates to relevant stakeholders as needed, including progress, costs, quality, safety and risk mitigation.

3. Following Commonwealth Procurement Rules, assist with activities required to engage contractors, including, but not limited to, producing tender documentation, evaluation reports, spending approvals and contract related documents to a standard requiring minimal revision.
4. Manage financial administrative functions through NCAs Financial Management System (FMS) including but not limited to raising work orders, creating contracts, raising purchase orders and payment of invoices.
5. Work with relevant stakeholders to ensure that NCA Asset Management System (AMS) is updated with requirements for commissioning and capitalisation of new assets and decommissioning and disposal of replaced assets.
6. Develop and maintain effective and productive working relationships with internal and external stakeholders, including Government departments, cultural institutions, consultants, contractors and event organisers.
7. Maintain knowledge of and compliance with legislative, financial and administrative frameworks, government decision-making processes and agency guidelines and regulations
8. Assist with quality assurance audits and reporting for contracts as well as conducting regular onsite safety audit inspections. Provide timely expert advice and interpretation with review of reports and contractor quality assurance documents.
9. Participate as a constructive member of the National Capital Authority and provide reasonable support within the Built Assets branch to build team capacity and ensure operational functions are delivered.

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS). All applicants offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements. The successful candidate will be required to obtain and maintain a security clearance at the Baseline level. The successful applicant/s must be willing to share all relevant and required information.

The NCA encourages and welcomes applications from Aboriginal and Torres Strait Islander peoples, people with Disability, LGBTQI+ people, people from culturally and linguistically diverse backgrounds and mature aged people.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Capital Authority

The National Capital Authority is the Australian Government agency dedicated to ensuring that Canberra is planned and designed in accordance with its significance as the National Capital. Our work encompasses urban planning, development approvals, events management, asset management, heritage, capital works, education and leasing and licencing of the diplomatic estate.

To Apply

Position Contact	Cameron Earl, 62712888
Agency Recruitment Site	www.nca.gov.au/about-us/careers/current-vacancies

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Agriculture, Water and the Environment

Vacancy VN-0768192

Department of Agriculture, Fisheries and Forestry

Closing Date: Monday 06 April 2026

Exports and Veterinary Services
Export Standards Various

Job Title	Policy Officer
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	\$99,734 - \$112,044
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	subject to negotiation
Classification	APS Level 6
Position Number	2026/528
Agency Website	https://www.agriculture.gov.au

Job Description

<https://www.agriculture.gov.au/about/jobs/apply>

Why YOU are important to us and what impact will you have on the Exports and Veterinary Services Division and the departments' goal.

We make sure Australian exports meet international standards through inspections, audits and certifications. Our work helps expand trade by negotiating technical access for food and other products. We also manage quotas under trade agreements and represent Australia in setting global food standards.

We help Australian producers get their goods—like meat, dairy, and seafood—into overseas markets by negotiating trade conditions and maintaining clear export requirements. We also shape international food standards, support digital certification, and work with global partners to keep trade flowing smoothly and safely.

- work on topical issues, critical for the future exports of Australian animal products
- provide specialist advice and guidance on matters relating to animal health, biosecurity and food safety
- contribute to strategic advice to safeguard Australia's reputation as a trusted exporter and help maintain access to billions of dollars in global trade.

Duties

This is where you play an important role.

As a **Policy Officer**, your duties will include but are not limited to:

- providing technical or specialist advice on animal health, biosecurity and food safety matters
- addressing topical issues critical to the future export of Australian animal products, including meat and meat products, and inedible animal products/by-products
- liaising and negotiating with government agencies, industry bodies and stakeholders to support technical market access
- conducting research and preparing technical submissions and briefings for market access negotiations
- representing the department in engagements with international trading partners and Australian industry
- contributing to high-level advice for senior executives and the Minister on animal health-related matters
- providing input into the development of international food trade standards
- investigating and responding to trade disruptions through targeted research.

Please note:

- Positions are available in following sections:
 - **The Meat Market Access – Asia and Oceania section** negotiates with trading partners to maintain, improve, or develop new market access for the export of edible meat and meat products in the Asia and Oceania region. The team negotiates agreed conditions of trade, facilitates bilateral engagement with international trading partner authorities, assists in the coordination and organisation of audits of Australia's export meat system and establishments, develops Australian positions on international standard setting for trade in meat and meat products, and delivers content for the department's Manual of Importing Country Requirements.

- **Animal Inedible Products Market Access section** contributes to strategies and trade negotiations with international trading partners to maintain, improve and develop new market access for trade in Australian inedible animal products, such as rendered products (meat and bone meals, tallows and biofuels), pet food, skins and hides, wool, pharmaceuticals and technical products. This team engages closely with the World Organisation for Animal Health standards and guidelines and delivers content for the department's Manual for Importing Country Requirements.
- This recruitment process will initially be used to **fill several ongoing (permanent) vacancies** in the branch.
- The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may also be used to fill future ongoing vacancies in the branch where the duties are of a similar nature.

Eligibility

Our ideal candidate will have:

- a strong understanding of Australia's food safety and/or animal health systems
- experience in agricultural trade or trade management
- knowledge of export legislation and its application to agricultural industries
- familiarity with legislative frameworks and government decision-making processes
- the ability to present complex information clearly and be a strategic thinker
- effective time and team management skills with a focus on quality and deadlines
- a proven ability to manage competing priorities under pressure
- skills in building and maintaining stakeholder relationships
- a results-driven mindset and be a proactive problem-solver
- excellent written and verbal communication skills together with the ability to brief senior stakeholders
- the ability to research, analyse and prepare accurate, science-based technical reports.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/about/careers/continuing-serve-vetpaths-support-pathway-veterans-new-australian-public-service-aps> This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

To Apply

Position Contact	Siobhan Gibbons, 02 6272 3685
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Agriculture, Water and the Environment

Vacancy VN-0768212

Department of Agriculture, Fisheries and Forestry

Closing Date: Monday 06 April 2026

Exports and Veterinary Services
Export Standards Various

Job Title	Veterinary Officer
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	\$106,466 - \$139,092
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	subject to negotiation
Classification	APS Level 6
Position Number	2026/531
Agency Website	https://www.agriculture.gov.au

Job Description

<https://www.agriculture.gov.au/about/jobs/apply>

Why YOU are important to us and what impact will you have on the Exports and Veterinary Services Division and the departments' goal.

We make sure Australian exports meet international standards through inspections, audits and certifications. Our work helps expand trade by negotiating technical access for food and other products. We also manage quotas under trade agreements and represent Australia in setting global food standards.

We help Australian producers get their goods—like meat, dairy, and seafood—into overseas markets by negotiating trade conditions and maintaining clear export requirements. We also shape international food standards, support digital certification, and work with global partners to keep trade flowing smoothly and safely.

- work on topical issues, critical for the future exports of Australian animal products.
- provide specialist advice and guidance on matters relating to animal health, biosecurity and food safety.
- provide technical veterinary advice and guidance on matters relating to animal health, biosecurity and food safety.
- contribute to strategic advice to safeguard Australia's reputation as a trusted exporter and help maintain access to billions of dollars in global trade.

Duties

This is where you play an important role.

As the **Veterinary Officer**, your duties will include but are not limited to:

- providing technical or specialist advice on animal health, biosecurity and food safety matters
- addressing topical issues critical to the future export of Australian animal products, including meat, meat products, and inedible animal products/by-products
- liaising and negotiating with government agencies, industry bodies and stakeholders to support technical market access
- conducting research and preparing technical submissions and briefings for market access negotiations
- representing the department in engagements with international trading partners and Australian industry
- contributing to high-level advice for senior executives and the Minister on animal health-related matters
- providing input into the development of international food trade standards
- investigating and responding to trade disruptions through targeted research.

Please note:

- Positions are available in following sections:
 - The Meat Market Access – Asia and Oceania section negotiates with trading partners to maintain, improve, or develop new market access for the export of edible meat and meat products in the Asia and Oceania region. The team negotiates agreed conditions of trade, facilitates bilateral engagement with international trading partner authorities, assists in the coordination and organisation of audits of Australia's export meat system and establishments, develops Australian positions on international standard setting for trade in meat and meat products, and delivers content for the department's Manual of Importing Country Requirements.
- Animal Inedible Products Market Access section contributes to strategies and trade negotiations with international trading partners to maintain, improve and develop new market access for trade in Australian inedible animal products, such as rendered products (meat and bone meals, tallows and biofuels), pet food, skins and hides, wool, pharmaceuticals and technical products. This team engages closely with the World Organisation for Animal Health standards and guidelines and delivers content for the department's Manual for Importing Country Requirements.
- This recruitment process will initially be used to fill **several ongoing (permanent) vacancies** in the branch.
- The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may also be used to fill future ongoing vacancies in the branch where the duties are of a similar nature.

Eligibility

Our ideal candidate will have:

- a strong understanding of Australia's food safety and/or animal health systems
- experience in agricultural trade or trade management
- knowledge of export legislation and its application to agricultural industries
- familiarity with legislative frameworks and government decision-making processes
- the ability to present complex information clearly and be a strategic thinker
- effective time management skills with a focus on quality and deadlines
- a proven ability to manage competing priorities under pressure
- skills in building and maintaining stakeholder relationships
- a results-driven mindset and be a proactive problem-solver
- excellent written and verbal communication skills together with the ability to brief stakeholders
- the ability to research, analyse and prepare accurate, science-based technical reports.

Mandatory Qualification:

- To be considered for this position you must have a veterinary degree from an Australian university or equivalent veterinary qualification recognised in Australia. You must be fully registered, or eligible for full registration, with the relevant Australian state/territory veterinary board and you must maintain this registration whilst employed by the department.

Notes

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About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Siobhan Gibbons, 02 6272 3685
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Attorney-General's

Vacancy VN-0768202

Federal Court of Australia

Closing Date: Monday 06 April 2026

Federal Court of Australia & FCFCOA
Corporate Services - Security

Job Title	Deputy Marshal - Manager Regional Security - NSW
Job Type	Full-Time, Ongoing
Location	Sydney NSW
Salary	\$121,755 - \$132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Hybrid / Flexible working arrangements may be considered in line with operational requirements.
Classification	Executive Level 1
Position Number	0095-02-26
Agency Website	https://www.fedcourt.gov.au/about/employment

Job Description <https://fcajobs.nga.net.au/?jati=87506835-9D36-FB23-A4D6-ECC282449F01>

Purpose of Position

Reporting to the Assistant Director Court Security Operations, and appointed a Deputy Marshal and Deputy Sheriff, the role of the position is to provide a range of security coordination and management services and project support services within a defined region including providing technical, professional, and/or policy advice in relation to security matters within the court system.

Provide assistance in the development of strategic and security policy planning, development and project management. Employees would have a considerable level of public contact in relation to difficult or sensitive issues and may liaise with a range of stakeholders in a representational role.

Work may involve management responsibilities requiring the setting of priorities and managing workflows. The role will assist in the development of security policies, procedures and practices for the security of the courts, judges and other court personnel as well as for court premises. The role will assist the Assistant Director Security Operations in the management and oversight of the court's security in allocated regions. This position will also assist with the acquisition, maintenance and replacement of security equipment and apparatus and the management of security contracts at a regional level.

This is a Designated Security Assessment Position (DSAP) with clearance access level of NV2. The position is also responsible for dealing, on behalf of those court jurisdictions, with:

- the Australian Federal Police; and
- the police forces of the States and Territories.

in relation to the service and execution of process of the courts directed to members of any of those police forces.

The position may, subject to any directions of the Marshal or Sheriff, exercise or perform any of the powers or functions of the Sheriff directed to the position. The position will undertake work that is complex in nature, will work under limited direction with a substantial degree of autonomy and accountability.

The position also provides a range of assistance and support services to the Assistant Director Security Operations, including in relation to security matters within the court system, providing assistance in the development of security plans, policy development and implementation and project management.

The role has a considerable level of public contact in relation to difficult and sensitive issues and will liaise with a range of stakeholders.

Work involves the setting of priorities and managing workflows to ensure identified safety and security risks are mitigated effectively.

Work is highly complex and includes varied activities of substantial depth involving significant detail. Operating with reference to security and safety objectives, specific guidelines, strategies or tactics relevant to local conditions are determined locally by the positions.

The positions risk management activity routinely includes major areas of uncertainty and demands critical choices between options to ensure safety and security of the courts' operations.

As a regional role, some interstate and intrastate travel is required.

Duties

The occupant of this position will:

- prepare correspondence of a complex nature
- contribute to the development, management and adherence to Protective Security Policy Framework based policies and procedures

- develop and maintain effective working relationships with regional stakeholders including the judiciary and staff, the legal profession, court users and state/territory law enforcement and security agencies operating in the region.
- represent the jurisdictions and Marshal and Sheriff in the designated region by promoting their interests at professional, litigant community and across-agency levels.
- provide specialist assistance to key stakeholders, including judges, staff, litigants and their legal representatives to safely achieve court ordered outcomes
- provide expert advice on security and safety risk mitigation, including preparing relevant strategic advice where appropriate
- provide professional services including case management and case reviews for complex cases
- engage with police and security services for security matters on behalf of the agency

Eligibility

Selection Criteria

1. Ability to undertake research (including on-line research) and demonstrable strong written communication skills.
2. Sound organisational skills including the ability to manage priorities, meet deadlines and work effectively under pressure in a team environment.
3. Strong stakeholder management skills including developing and maintaining effective working relationships with stakeholders including the judiciary and staff, the legal profession, court users and partner law enforcement and security agencies, including State and Territory Sheriffs and Bailiffs.
4. Broad experience in providing security services based on an understanding of the Protective Security Policy Framework.
5. Well-developed interpersonal skills including tact, discretion, initiative and the ability to communicate effectively with members of the judiciary, the legal profession, the public and other court staff.
6. Knowledge, or ability to acquire knowledge, of the functions, the organisation, practices, procedures and terminology of relevant Legislation, Policy and procedures.

Special Requirements

The position is a Designated Security Access position and requires NV2 clearance to be achieved within the probationary period, or a period determined by the delegate.

How to apply

To apply, please complete the application form on the Court's careers portal.

As part of your application, you will be required to submit a two-page response outlining your suitability for this position having regards to the selection criteria and duties of the position which are described in the position description (maximum word limit 1000). Please ensure this document is attached before submitting your application.

If you have any issues with applying, please email recruitment@fedcourt.gov.au

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQ+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Court of Australia

The Chief Executive Officer and Principal Registrar of the Federal Court, together with officers and staff identified under the Federal Court of Australia Act 1976, the Federal Circuit and Family Court of Australia Act 2021 and the Native Title Act 1993, constitute a single Statutory Agency for the purposes of the Public Service Act 1999. Employees are engaged to work in support of the following courts or tribunal: • Federal Court of Australia, • Federal Circuit and Family Court of Australia, and • National Native Title Tribunal. Employees are covered by the Federal Court of Australia Enterprise Agreement 2024-2027. The Federal Court and the Federal Circuit and Family Court each maintain a distinct statutory identity, with separate functions and judicial independence.

To Apply

Position Contact	Andrew Henshaw, 0484 336 566
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=87506835-9D36-FB23-A4D6-ECC282449F01

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Defence

Vacancy VN-0767865

Department of Defence

Closing Date: Monday 06 April 2026

Capability Acquisition and Sustainment Group
Joint Aviation Systems Division

Job Title	Project Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	CASG/01460/26
Agency Website	

Job Description

<https://defencecareers.nga.net.au/?jati=EB24876E-EF09-76B6-364D-ECC1916F8AB9>

Duties

The Role

The APS 6 Project Manager is responsible for:

- Managing and coordinating a range of project activities and coordinating stakeholders and their inputs.
- Appropriately handle International Traffic in Arms Regulations (ITAR) controlled, export controlled or foreign restricted information in accordance with policy and governance requirements.
- Supporting the delivery of Defence capability outcomes within a complex, regulated, and internationally engaged environment.
- Managing schedule, risk, budget and resources, preparation of briefings, submissions, reports and returns relating to the project progress and issues.
- Identifying risks and opportunities and taking account of these in planning, decision-making and priority setting.
- Providing input into the development of project planning, performance, cost and schedule documents and work breakdown structures.
- Operating with reasonable autonomy and accountability to deliver on project tasks in line with organisational and team needs.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDGP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the [Defence Enterprise Collective Agreement](#) (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

This position requires applicants to hold Australian citizenship and the ability to obtain and maintain a Negative Vetting Level 1 security clearance.

This role has been identified as requiring access to International Traffic in Arms Regulations (ITAR) controlled technologies. The ITAR is United States (US) law that controls the manufacture, sale, use and access of defence and military end-use articles on the United States Munitions List. It is the policy of the US to deny exports of ITAR controlled technologies to proscribed countries. This may also apply to access by persons who hold or have held a citizenship, or current permanent residency, of said countries. Defence utilises workforce mechanisms to mitigate these restrictions, which will require applicants provide details of all current citizenships and permanent residencies, as well as previously held citizenships. Defence collects citizenship details to confirm an applicant's eligibility for the role and to maintain compliance with international obligations.

About our Team

The Romeo Enterprise Office is responsible for managing the capability, sustainment, and ongoing development of the MH-60R Seahawk Romeo helicopter and the safety of its aviators and aircraft

maintenance staff through Foreign Military Sales and Cooperative Program arrangements with the US Government, and collaboration with International and Australian Industry Partners.

The successful applicant will join a diverse team at a critical time in the Capability Assurance Project. The role will help shape the future of the MH-60R program for years to come, ensuring the MH-60R remains available and lethal when and where required, delivered under a cost effective and financially compliant framework.

Our Ideal Candidate

We are looking for a capable and reliable professional who operates effectively in a highly regulated Defence environment and demonstrates sound judgement, accountability and professionalism.

The successful candidate will:

- Work with reasonable autonomy while remaining accountable for delivering quality, timely outcomes.
- Apply initiative and judgement in the interpretation and application of policy, procedures, legislative, policy and assurance frameworks in accordance with governance requirements.
- Demonstrate a strong compliance mindset, particularly when managing sensitive and controlled information.
- Communicate clearly and professionally and engage effectively with a diverse range of stakeholders.
- Operate confidently in complex project environments involving international engagement.
- Manage competing priorities and ambiguity while maintaining focus on delivery.
- Demonstrate integrity, discretion and respect for security and information management obligations.
- Experience in a project management or project delivery role, including planning, coordination, monitoring and reporting.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

To Apply

Position Contact	Fiona Nguyen, 02 5130 4902
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=EB24876E-EF09-76B6-364D-ECC1916F8AB9

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Defence

Vacancy VN-0767994

Department of Defence

Closing Date: Monday 06 April 2026

Security and Estate Group
Service Delivery Division

Job Title	Service Delivery Officer
Job Type	Full-Time;Part-Time, Ongoing
Location	Puckapunyal VIC
Salary	\$72,275 - \$79,635
Future Merit Locations	Puckapunyal
Office Arrangement	On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 3
Position Number	Puckapunyal - VIC
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=76B9EC5A-FD1E-E860-5391-ECC18FB03DF9>

Duties

The Role

Service Delivery Officers (SDOs) respond to customer enquiries regarding a broad range of internal products and services through a combination of face-to-face, email and phone channels. SDOs engage with serving Australian Defence Force members, ex serving and Reserve members, the Australian Public Service, and the general public in their daily interactions.

To be successful in the role, you will need to be able to build effective working relationships with both internal and external stakeholders to provide a quality customer experience.

A day in the life of a SDO, as part of our nationally dispersed teams:

- Work in a scheduled contact centre environment answering 1800DEFENCE phone enquiries, respond to emails in our national email inbox and complete various administrative tasks.
- Interpret our extensive knowledge articles to effectively assist enquiries and provide advice.

- Identify our customers' needs and provide relevant information to them within agreed performance metrics.
- Complete basic research and analysis activities as required.
- Complete administrative duties such as data entry, processing, virtual filing and redaction of records, which all require accurate and effective processing in line with various legislative requirements.

SDOs are supported with a modern adult learning principled approach to ongoing training, coaching and performance development through our Performance Framework. This framework is designed to ensure every SDO's skills and knowledge are expanded to enhance and maintain the delivery of quality and consistent customer service excellence.

With over 16,000 civilians employed Australia wide, Defence offers dynamic public service careers across our diverse and unique internal groups and agencies. We also offer flexible work arrangements that work within our operational requirements.

Although these roles are predominantly full time positions, we will also consider part-time work hours for the right candidates where it suits operational requirements.

We currently have a vacancy in our Customer Service Centre located at Puckapunyal-VIC.

About our Team

Defence's primary mission is to protect Australia and its national interests, promote security and stability in the world and support the Australian community as directed by the Government.

The Customer Service Network (CSN) comprises contact centres, email and face-to-face customer services, archives, travel, publishing, e-resources and library functions. We enable Defence personnel to achieve their mission through delivery of excellent customer services through our phone, email and face-to-face access channels.

One of the best things about our team is the variety of our work; every day is different, with new challenges to solve and interesting work crossing our desks. The South East Zone is one of three zones within the Service Delivery Division that provide essential, on-the-ground services and support to Defence personnel around Australia.

Our Ideal Candidate

The successful candidate will be a team-orientated and customer service focused individual.

To be successful in the role, you will have:

- A passion for customer service.
- A commitment to learning new skills and participation in activities to build and maintain customer service skills, systems knowledge and product understanding.
- Ability to communicate with internal and external customers across various channels, including face-to-face, email and phone queries.
- Ability to work collaboratively and actively participate in group activities, both in person and remotely.
- Initiative to resolve customer enquiries through accurate interpretation of internal knowledge articles, policy and procedures.
- Be comfortable working in an environment where you are required to meet Key Performance Indicators and contact centre metrics as part of the service centre environment.

In turn, we will:

- Provide a competitive salary that increases over time as part of the Defence Enterprise Collective Agreement and performance progression processes.
- Support your future by contributing 15.4% Superannuation, well above the national mandate of 11%.
- Provide flexible working policies including: work hours, work days, full and part time employment options with a standard full time working week of 37.5 hours and a minimum of 20 hours for part-time employees.
- Offer a diverse range of funded development opportunities that will help you grow professionally.
- Provide generous leave opportunities including annual leave, sick and carers leave, one additional day per year as part of the Defence Enterprise Collective Agreement and access to additional leave over the end of year reduced activity period (also referred to as Christmas stand down).
- Offer access to a number of Health, Wellbeing, Diversity and Inclusion networks.
- Access to free parking and gym.
- Access to Defence messes with subsidised meals.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Baseline Vetting level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

To Apply

Position Contact	Michelle Morgan, 03 8531 9513
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=76B9EC5A-FD1E-E860-5391-ECC18FB03DF9

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Education

Vacancy VN-0768149

National Gallery of Australia

Closing Date:Monday 06 April 2026

Artist Program
Learning

Job Title	Artist Educator - Casual
Job Type	Casual, Ongoing;Non-Ongoing
Location	Parkes ACT
Salary	\$53 - \$57
Future Merit Locations	Parkes
Office Arrangement	On Site
Office Arrangement Details	On-site position, possibility of remote travel
Classification	APS Level 5
Position Number	SUP 142
Agency Website	https://nga.gov.au

Job Description

<https://nga.gov.au/about-us/jobs/>

Learning programs at the National Gallery centre the voices and perspectives of artists.

The Artist Educator (Casual) role embeds artists within the development and delivery of learning experiences at the National Gallery, recognising artists as creative and critical thinkers and people who bring unique perspectives to engagement with art, ideas and artmaking.

The Artist Educator team brings together people with a diverse range of creative and cultural practice and experience, such as visual artists, musicians, filmmakers, performers, dancers, writers, poets, researchers or curators.

The Artist Educator (Casual) role is part of the Learning Department within the National Gallery. The primary role of the Artist Educator (Casual) is to work collaboratively to develop and deliver gallery programs, studio activities and learning resources for formal learning groups, including early childhood, primary, secondary and tertiary students, teachers and educators. All programs facilitate active engagement with the National Gallery's collection and artistic program.

Artist Educators (Casual) work closely with the National Gallery's First Nations Program Convenor and First Nations Learning Facilitator, through training and delivery of the Gallery's First Nations learning program, Art Through Culture. First Nations learning team members connect with and contribute to the National Gallery's First Nations Engagement Portfolio.

Artist Educators may also work with Program Convenors across the Learning Department to develop and deliver programs and resources for diverse audiences, including children and families, young people and access programs.

Program delivery will take place onsite at the National Gallery, online through digital learning programs, or offsite in support of the touring exhibitions program.

After hours and weekend work is required on occasions.

This position reports to the Education Manager and works closely with the Digital Learning Manager and Operations Coordinator. Hours will vary, however Artist Educators (Casual) should be available for a minimum of two days per week during school terms.

Duties

In accordance with the APS 5 work level standards, you will have the following key responsibilities:

- Develop, deliver and evaluate learning programs for a range of audiences including schools, children, young people, families, adults and access audiences.
- Develop, deliver and evaluate programs for a range of platforms and locations, including programs onsite at the National Gallery, online through digital learning programs, and offsite in support of the touring exhibitions program.
- Understand the objectives of the National Gallery Learning team and participate in collaborative planning sessions to develop ideas, resources, work plans and team goals.
- Research, write and produce content for online learning resources.
- Develop and produce tactile resources for onsite and offsite learning programs.
- Set-up and pack-down learning spaces and maintain resources and equipment.
- Work collaboratively as part of the Learning team and contribute to a culture of reflective practice.
- Understand the work environment and be flexible and responsive to change.

Eligibility

Citizenship – To be eligible for employment with the Gallery, you must be an Australian citizen.

Police Check – to be eligible for this role you must complete a police check.

Working With Vulnerable People Check (WWVP) – to be eligible for this role you must hold a current WWVP card (or ability to obtain).

Notes

HOW TO APPLY

To apply for this role please go to the National Gallery's [Careers portal](#).

You should provide a tailored CV (**maximum of three pages**) along with a **statement** of no more than **two pages** that outlines your skills, capabilities and experience, against the information above.

In your statement response you should keep in mind the capabilities and behaviours required to be successful for this role, as identified in the information above. Try not to duplicate information that can be found in your CV but do highlight any specific examples or achievements that demonstrate your ability to perform the role.

An order of merit or merit pool, may be established from this selection process and may be used to fill future identical vacancies over the next 18 months. Selection may be based on application and referee reports only. If you do not wish to be added to an order of merit, please notify us in your application.

About the National Gallery of Australia

The National Gallery is one of Australia's leading visual arts institutions. The National Gallery is based in Canberra and is a vital part of the Australian cultural landscape. Our Purpose is to collect, preserve, promote and share the national collection of art. The Vision of the National Gallery is to be the international reference point for art in Australia, inspiring all people to explore, experience and learn. Our Values include Boldness, Integrity, Respect, and Excellence.

To Apply

Position Contact	Leanne Waterhouse, 61 2 6240 6621
Agency Recruitment Site	https://nga.gov.au/about-us/jobs/

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Education

Vacancy VN-0768157

National Gallery of Australia

Closing Date: Monday 06 April 2026

Artistic Programs
Learning

Job Title	Learning Facilitator (Casual)
Job Type	Casual, Ongoing; Non-Ongoing
Location	Parkes ACT
Salary	\$48 - \$52
Future Merit Locations	Parkes
Office Arrangement	On Site
Office Arrangement Details	On-site position
Classification	APS Level 4
Position Number	SUP 357
Agency Website	https://nga.gov.au

Job Description

<https://nga.gov.au/about-us/jobs/>

Through National Gallery learning programs, Learning Facilitators support diverse audiences to actively engage with works of art in the National Gallery collection and artistic program. The role is designed for people with a strong interest in art, culture, people and ideas, who have skills and experience in facilitating learning experiences.

Learning Facilitators work closely with Program Convenors across the Learning Team, delivering learning experiences for a wide range of audiences, including students and teachers, access audiences, children and families, young people and adults.

Learning Facilitators undertake initial training in the National Gallery's approach to creative learning, which is applied to learning programs through team-teaching and coaching opportunities with National Gallery Artist Educators. After training, Learning Facilitators are supported to take on independent program delivery within a closely supervised and supported professional development framework.

Learning Facilitators work closely with the National Gallery's First Nations Lead Artist Educator and First Nations Learning Facilitators, through training and delivery of the Gallery's First Nations learning program, Art Through Culture. First Nations staff in the Learning Team connect with and contribute to the First Nations Engagement Portfolio.

Program delivery will take place onsite at the National Gallery, online through digital learning programs, or offsite in support of the Gallery's Art Across Australia initiative, with after hours and weekend work required on occasions.

This position reports to the Education Manager and works closely with the Digital Learning Manager and Operations Coordinator. Learning Facilitators should be available for a minimum of two days per week during school terms.

Duties

In accordance with the APS 4 work level standards, you will have the following key responsibilities:

- Participate in training in learning facilitation, including creative workshops and team-teaching opportunities.
- Deliver learning programs independently for a range of audiences including schools, children, young people, families, adults and access audiences.
- Deliver programs onsite at the National Gallery, online through digital learning programs, and offsite in support of the touring exhibitions program.
- Set-up and pack-down learning spaces and maintain resources and equipment.
- Provide excellent customer service to learning audiences.
- Understand the objectives of the National Gallery Learning team and participate in collaborative planning sessions.
- Work collaboratively as part of the Learning team, contribute to problem-solving and be flexible and responsive to change.
- Support the delivery of learning programs and events as required.

Eligibility

Citizenship – To be eligible for employment with the Gallery, you must be an Australian citizen.

Police Check – to be eligible for this role you must complete a police check.

Working With Vulnerable People Check (WWVP) – to be eligible for this role you must hold a current WWVP card.

Notes

HOW TO APPLY

To apply for this role please go to the National Gallery's [Careers portal](#).

You should provide a tailored CV (**maximum of three pages**) along with a **statement** of no more than **two pages** that outlines your skills, capabilities and experience, against the information above.

In your statement response you should keep in mind the capabilities and behaviours required to be successful for this role, as identified in the information above. Try not to duplicate information that can be found in your CV but do highlight any specific examples or achievements that demonstrate your ability to perform the role.

An order of merit or merit pool, may be established from this selection process and may be used to fill future identical vacancies over the next 18 months. Selection may be based on application and referee reports only. If you do not wish to be added to an order of merit, please notify us in your application.

About the National Gallery of Australia

The National Gallery is one of Australia's leading visual arts institutions. The National Gallery is based in Canberra and is a vital part of the Australian cultural landscape. Our Purpose is to collect, preserve, promote and share the national collection of art. The Vision of the National Gallery is to be the international reference point for art in Australia, inspiring all people to explore, experience and learn. Our Values include Boldness, Integrity, Respect, and Excellence.

To Apply

Position Contact	Leanne Waterhouse, 61 2 6140 6621
Agency Recruitment Site	https://nga.gov.au/about-us/jobs/

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Environment and Energy

Vacancy VN-0768128

Clean Energy Regulator

Closing Date: Sunday 12 April 2026

Legal Services and Governance

Job Title	General Counsel
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	The agency supports and promotes flexible working, including working from home on negotiation and where appropriate based on the specifics of the role
Classification	Senior Executive Service Band 1
Position Number	CER 027/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

<https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm>

About the Legal Services and Governance Branch

The Legal Services and Governance Branch supports the operations of the Clean Energy Regulator through the provision of the following in-house services:

- legal advice
- secretariat support for governance committees (including the Regulator Board)
- freedom of Information and disclosure
- risk planning and management
- internal fraud; and
- information governance.

We provide independent and objective risk and audit assurance and advisory services that seek to provide confidence in the ability of the agency's people, processes, and systems to deliver on its objectives. This includes the development and maintenance of operational risk and governance frameworks, advice and assurance activities (including the annual internal audit work program), that support the agency's approach to good governance and, risk management. We assist the Regulator Board and key agency governance committees to effectively function and contribute to the agency's reputation as a trusted, relevant and expert institution through the management of a suite of conformance obligations.

The Information Governance function has recently moved into the branch. It facilitates access to records and establishes best standards for record management practices. The Information Governance team works in partnership across CER to ensure the security and value of our Information Assets with three overarching outcomes to our services: information governance, information management and records management.

Our overarching purpose is to ensure that the agency has the information it requires, when it requires it, to make robust decisions.

Key legal functions of the Branch include:

- drafting and/or clearing legal documents
- managing compliance with obligations under FOI and Ombudsman schemes
- coordinating the conduct of administrative, civil, and criminal litigation
- coordinating the internal review and complaints management processes
- overseeing the agency governance framework, including managing all strategic and key accountable business committees
- delivering coordinated input into amendments to existing legislation; and
- ensuring effective regulatory reform.

Duties

As the General Counsel, and a Senior Executive, you will be a part of the Business and Strategic Leadership Teams in the agency. You will inspire the Legal Services and Governance Branch on how to provide the best service to the agency, and how to engage, change, and educate to influence decisions and actions. This is an exciting and important time for the agency, and you will be responsible for challenging and rewarding work in administering legislation that will reduce carbon emissions and increase the use of clean energy on a national scale. In addition, you will build effective, high performing teams and lead, mentor and develop others.

The General Counsel reports directly to the Chair of the Clean Energy Regulator and provides counsel and advice directly on significant matters.

In this position you will:

- Provide expert legal advice and guidance directly to the Chair and the Regulator Board
- Provide strategic direction for the branch to help the agency fulfil legislative obligations and agency priorities
- Ensure the capability of the branch to deliver its objectives including through the development of staff, continuous improvement in business processes and anticipating the needs of the Chair and the agency
- Represent the agency across the Australian Public Service and with stakeholders
- Promote risk-based decision making in accordance with the agency risk management framework
- Demonstrate your collaboration and agility with a proven record of delivering high quality and innovative outcomes in a complex, politically sensitive, and operationally diverse environment.
- Managing the agency's litigation in a range of Courts and Tribunals
- Managing the agency's Freedom of Information, information governance, risk, fraud, and audit work in accordance with the law
- Support the portfolio Ministers, the Chair, and the Senior Executive Service to manage legal risk
- Lead and manage the Legal Services and Governance section budget and planning
- Be an informed purchaser of legal services on behalf of the agency and manage external legal service providers
- Promote and maintain capabilities and good governance to properly manage and use data assets within your area of business responsibility in accordance with the agency's data governance framework.

Qualifications/Experience

- Essential Requirements:
 - Applicants should be admitted as a legal practitioner in the High Court or the Supreme Court of an Australian State or Territory and be eligible to hold an unrestricted legal practising certificate.
- Desirable Skills/Attributes:
 - Outstanding leadership capability with a proven track record of driving results and delivering innovative solutions across diverse functions, including legal, governance and risk.
 - Excellent stakeholder relationship skills and experience in engaging with internal and external stakeholders at all levels to explore opportunities and solve complex problems.
 - Demonstrated strategic perspective and ability to manage competing demands and work to tight deadlines.
 - Highly developed management and stakeholder engagement skills and ability to represent the agency at a range of forums.
 - Ability to communicate effectively with all audiences, be articulate and persuasive and capable of guiding negotiations to a point of resolution in a facilitative way
 - Demonstrated public service professionalism and probity.
 - Demonstrated understanding of risk management, fraud awareness and control, and audit as it applies in the Australian Public Service.

Eligibility

The [Public Service Act 1999](#) requires all people joining the Australian Public Service to be Australian citizens. You will be asked to declare your citizenship status as part of the application process.

We will conduct pre-employment checks before we offer you employment. For us to do this, you will be required to supply certified copies of identity documents.

It is a condition of employment with the Clean Energy Regulator that you are able to obtain and maintain a security clearance. This position is designated to hold a Negative Vetting 1 clearance level. If you are offered a role and do not already hold a security clearance at or above this level, you will need to undertake the security clearance process before you can commence employment. Any employment offer will be contingent upon obtaining this clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Beaumont & Beaumont, (02) 6126 4500
Agency Recruitment Site	https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette

- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Environment and Energy

Vacancy VN-0768175

Clean Energy Regulator

Closing Date: Thursday 02 April 2026

Corporate

Job Title	Manager - Planning Performance and Parliamentary
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$150,252 - \$176,995
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	The agency supports and promotes flexible working, including remote options on negotiation and where appropriate based on the specifics of the role
Classification	Executive Level 2
Position Number	CER 030/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

<https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm>

About the Branch

The Corporate Branch is responsible for delivering enabling services that support the effective and efficient operation of the agency and facilitates the agency's compliance with legislation, policies, and guidelines as a non-corporate Commonwealth entity.

The branch complements the scheme-focus of other agency divisions by facilitating stakeholder engagement and communications. In addition, the branch supports efficient resource management and corporate accountability through functions such as financial management, performance reporting, parliamentary services, procurement, security, property management and human resource management.

About the Section

The Planning, Performance and Parliamentary section (PPP) has a complementary program of work that is focused on supporting the senior executive and Board in meeting many of the agency's external accountabilities as an APS body.

The PPP section is responsible for the following:

- Guiding senior executive and the Board in their development of the agency's forward looking four-year Corporate Plan and Key Performance Indicators.
- Collating, drafting and publishing the agency's Annual Report and associated Annual Performance Statement.
- Ensuring the agency's independent Audit Committee is well positioned to meet its requirement to assure the Accountable Authority of the integrity and completeness of the agency's planning, performance monitoring and reporting functions under the Public Governance, Performance and Accountability Act 2013.
- Facilitating and recording all documents transmitted between the agency, portfolio department, Ministerial Office and/or the Minister(s).
- Ensuring that the agency's business continuity policies, supporting documents, and processes are relevant, practical, well-understood, and easily accessible.
- Undertaking ad-hoc reporting, drafting or engagement as required by evolving business needs or government requirements.
- Supporting and growing professional collaboration between the corporate branch and business areas, and across the agency.

Much of the work of the section is time-bound by legislation, iterative in nature (i.e. it requires multiple decision-making points), and strategic in content. As such it relies on diligence in building and maintaining trusted and respectful relationships with senior executive, the Board and Audit committee, and other key stakeholders across the branch and agency.

We pride ourselves on our:

- responsiveness to business needs and their operating environment
- understanding of the operating environment both internally and externally
- clear and effective communication with our diverse collaborators and stakeholders, and
- proactive and innovative approach to continuous improvements that benefit the agency as a whole.

Duties

The Executive Level 2 Manager – Planning Performance and Parliamentary duties include, but are not limited to:

- Leading and managing a high performing team who understand the role the section has to play in:
 - shaping the agency's strategies to align with government objectives and future requirements; and
 - supporting the agency to achieve its legislated outcomes, meet its Parliamentary obligations and build its reputation.
- Working collaboratively across the branch and agency as a whole to foster responsiveness to business needs in the delivery of corporate responsibilities and generate an environment of information sharing.
- Ensuring the agency's independent Audit Committee is well positioned to meet its requirement to assure the Accountable Authority of the integrity and completeness of the agency's planning, performance monitoring and reporting functions under the Public Governance, Performance and Accountability Act 2013.
- Managing the agency's strategic and operational performance reporting which includes the development and review of the agency Key Performance Indicator Framework and performance targets, the coordination and preparation of Board and management performance reports and decision papers, and the preparation of the agency's annual performance statement and Annual Report. This work also includes reporting the agency's compliance with the Public Governance, Performance and Accountability Act 2013.
- Facilitating the agency's strategic and operational business planning processes including agency input to the Portfolio Budget Statement, Corporate Plan and Annual Plan and the provision of planning guidance, advice and templates for the completion of divisional, branch and section business plans.
- Managing the parliamentary functions of the agency which include Ministerial briefs and correspondence and the agency's portfolio coordination activities, including the preparation for senate estimates hearings, managing Questions on Notice and liaison with the portfolio department and Ministerial Office.
- Maintaining and managing the agency's Business Continuity Framework.

Knowledge, Skills and Attributes

- This position is suitable for a candidate with experience in planning and performance reporting in the Australian Public Service environment or equivalent. An understanding of parliamentary process would be desirable.
- The candidate should have strong management and analytical skills with an ability to interpret organisational objectives. The ability to effectively engage with the senior executive including with a Board/Audit Committees essential. Strong communication skills with a client service focus is also required.
- Relevant tertiary qualifications are desirable.

Eligibility

The [Public Service Act 1999](#) requires all people joining the Australian Public Service to be Australian citizens. You will be asked to declare your citizenship status as part of the application process.

We will conduct pre-employment checks before we offer you employment. For us to do this, you will be required to supply certified copies of identity documents.

It is a condition of employment with the Clean Energy Regulator that you can obtain and maintain a security clearance at a baseline level. If you are offered a role and do not already hold a security clearance at or above this level, you will need to undertake the security clearance process before you can commence employment. Any employment offer will be contingent upon obtaining this clearance.

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To Apply

Position Contact	Liza Pegorer, 02 6159 3953
Agency Recruitment Site	https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

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Environment and Energy Vacancy VN-0768180

Clean Energy Regulator Closing Date: Thursday 16 April 2026

Job Title	Stakeholder Engagement Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$150,252 - \$176,995
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	The agency supports and promotes flexible working, including remote options on negotiation and where appropriate based on the specifics of the role
Classification	Executive Level 2
Position Number	CER 031/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

<https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm>

About the Branch

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The branch complements the scheme-focus of other agency divisions by facilitating stakeholder engagement and communications. In addition, the branch supports efficient resource management and corporate accountability through functions such as financial management, performance reporting, parliamentary services, procurement, security, property management and human resource management.

About the Section

The Stakeholder Engagement section was established following a recent restructure of the communications function to strengthen the agency's external-facing capabilities and deepen stakeholder insight and impact. The section comprises four integrated teams:

- Contact Centre
- Media
- Events and Conferences
- Stakeholder Engagement

The position exercises overarching authority and responsibility across the four teams, providing leadership, direction, setting priorities and ensuring alignment of all engagement, media, events and public enquiries.

As the agency's primary front door for external enquiries and engagements, the section models a professional, informed and service oriented approach. It works collaboratively and with a solutions mindset to address complex issues, provide clear guidance and create positive stakeholder experiences.

Partnering closely with the Communications section and the broader agency, the Stakeholder Engagement section designs and delivers informed, thoughtful, strategic and contemporary engagement opportunities.

Our focus is on high quality interactions and measurable outcomes that support the achievement of agency priorities and strengthen trust with our stakeholders.

The section oversees engagements that inform stakeholders about current programs with the potential future possibility of creating meaningful two-way dialogue. It establishes a whole of section intelligence capability to systematically collect, analyse and share insights from all teams, building a clear view of the external landscape that influences the agency's work. Using this evidence, it adds value by providing strategic direction, evidence based advice on opportunities, risks and stakeholder impacts.

The role leads a diverse, multidisciplinary section to ensure work is coordinated, integrated and of high quality. The leader of this section will foster inclusion, psychological safety and continuous capability development through coaching and feedback. The role will also bring practical fluency in the section's delivery disciplines and tools to build credibility, lift performance and deliver consistent, stakeholder centred results.

Duties

The Executive Level 2 Stakeholder Engagement Manager duties include, but are not limited to:

- Lead a diverse, multidisciplinary section and set clear standards, ways of working and service expectations that enable coordinated, integrated delivery across all functions.

- Establish and maintain a whole of section intelligence hub, events and stakeholder governance framework and an overarching stakeholder engagement strategy that provides visibility, alignment and consistency of engagement activity; share stakeholder intelligence and insights to inform planning, communications and decision making.
- Provide authoritative, timely advice to senior executive staff and senior leaders on stakeholder risks, opportunities and priorities; exercise sound judgement on complex issues and take accountability for outcomes.
- Design, deliver and evaluate engagements that inform stakeholders about current programs and enable dialogue, across communication channels, including public enquiries, external communications (responsive/proactive media), industry, program and agency focused forums.
- Implement evidence based practices through systematic monitoring and evaluation of stakeholder engagement; produce clear reports on effectiveness, impact and lessons learned to drive continuous improvement.
- Ensure interactions are responsive, accurate and respectful; oversee issue and risk management, accessibility and quality assurance for all engagements and touchpoints to ensure positive stakeholder experience/service.
- Approve and oversee contemporary engagement activities, plans and calendars to maintain alignment and consistency across business areas ensuring they are coordinated to account for logistics and dependencies.
- Maintain current knowledge of the internal and external environment (including relevant policy priorities) and use it to inform advice and guidance on stakeholder engagement and handling.
- Build team capability, grounded in practical understanding of the section's delivery disciplines, channels and tools, to lift consistency and quality.
- Manage workforce planning and operations (priorities, resourcing, recruitment, performance, development, leave and workload management) and oversee section reporting, budgeting and forecasting.

Knowledge, Skills and Attributes

Our ideal candidate will have:

- A proven track record in leading and managing a multi-disciplinary section to deliver results in a dynamic environment
- High emotional intelligence and excellent people skills, including the ability to build and nurture productive working relationships in a complex environment
- Effective time management and coordination skills to manage multiple work streams and changing priorities
- The ability to think creatively and take an innovative approach to resolving complex issues and identify opportunities for continuous improvement to achieve quality outcomes
- Excellent written communication skills and strong attention to detail, complemented by sound judgement and the ability to build organisational capability.
- Tertiary qualifications in public relations, communications, media management, customer experience or stakeholder engagement, is preferred.

Eligibility

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To Apply

Position Contact	Liza Pegorer, 02 6159 3953
Agency Recruitment Site	https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

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Environment and Energy

Vacancy VN-0768182

Clean Energy Regulator

Closing Date: Thursday 16 April 2026

Corporate Stakeholder Engagement

Job Title	Stakeholder Engagement Research Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$102,268 - \$116,424
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	The agency supports and promotes flexible working, including remote options on negotiation and where appropriate based on the specifics of the role
Classification	APS Level 6
Position Number	CER 032/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

<https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm>

About the Branch

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The Stakeholder Engagement section was established following a recent restructure of the communications function to strengthen the agency's external-facing capabilities and deepen stakeholder insight and impact. The section comprises four integrated teams:

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Our focus is on high quality interactions and measurable outcomes that support the achievement of agency priorities and strengthen trust with our stakeholders.

The section oversees engagements that inform stakeholders about current programs with the potential future possibility of creating meaningful two way dialogue. It establishes a whole of section intelligence capability to systematically collect, analyse and share insights from all teams, building a clear view of the external landscape that influences the agency's work. Using this evidence, it adds value by providing strategic direction, evidence based advice on opportunities, risks and stakeholder impacts.

Duties

The APS Level 6 Stakeholder Engagement Research Officer duties include:

- Support the Assistant Manager to deliver an agency-wide stakeholder engagement approach by providing high-quality research, analysis, evaluation and reporting that strengthens stakeholder insight and engagement effectiveness.
- Design and conduct targeted stakeholder research using multiple sources (including surveys, interviews, analytics and external sources) to develop evidence-based stakeholder profiles, personas (including levels of interest, influence and impact) and insights.
- Collect, organise, maintain and assure the quality of stakeholder data and intelligence products, ensuring data integrity, confidentiality and appropriate governance.

- Apply qualitative and quantitative analytical techniques to synthesise complex information and translate findings into clear, practical recommendations for engagement, planning, and decision-making.
- Develop and maintain stakeholder intelligence artefacts (including dashboards, repositories and regular intelligence reporting) to support whole-of-agency visibility and coordination of engagement activity.
- Develop evaluation frameworks and measures to assess engagement effectiveness, outcomes, impact and value; produce evaluation reports that identify successes, gaps and opportunities for continuous improvement.

Our ideal candidate will have:

- Demonstrated experience conducting stakeholder research, analysis and/or evaluation and translating findings into actionable insights and recommendations.
- Strong written communication skills, with the ability to present complex information clearly for non-technical audiences, supported by attention to detail and quality assurance.
- Proficiency with relevant tools and technologies (e.g., survey platforms, data visualisation software, CRM systems, dashboards and repositories) to support evidence-based engagement.

Eligibility

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To Apply

Position Contact	Lisa Glenday, 02 6159 3366
Agency Recruitment Site	https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

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Finance

Vacancy VN-0768203

Independent Parliamentary Expenses Authority

Closing Date:Monday 06 April 2026

Corporate Branch

Job Title	Chief Finance Officer
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	\$157,035 - \$184,878
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Working from home arrangements are available
Classification	Executive Level 2
Position Number	9010015
Agency Website	https://www.ipea.gov.au/about-ipea

Job Description

<https://www.ipea.gov.au/about-ipea/employment>

The Chief Financial Officer (CFO) operates with a high degree of independence and provides strategic leadership, authoritative advice, and the delivery of complex financial outcomes. The role is responsible for shaping organisational direction through oversight of IPEA's financial management functions, including budgeting, forecasting, financial reporting, and the publication of financial statements. The CFO leads operational accounting activities such as accounts payable and receivable, treasury operations, taxation, financial policy development, and the administration of the financial management information system (FMIS). The role also oversees IPEA's procurement function, ensuring robust advice and governance across procurement and contract management activities. Working closely with the CEO and senior executives, the CFO drives IPEA's financial strategy to ensure alignment with organisational priorities and longterm objectives.

Duties

- Provide strategic financial leadership and shape organisational direction by managing IPEA's:
 - financial management function including budgeting, forecasting and financial reporting processes and the publication of financial statements
 - operational accounting matters, including accounts payable and receivable, treasury functions, taxation, financial policies, and administration of the financial management information system (FMIS)
 - procurement function, which provides advice on all procurement and contract management activity within IPEA
 - financial strategy in consultation with IPEA's CEO and senior Executives to ensure alignment with IPEA's strategic priorities.

- Deliver high-quality advice to IPEA Executive and report to, and advise, IPEA's Members and the members of the Audit & Risk Committee on financial management, risk management and procurement matters.
- Drive financial governance, internal controls and assurance frameworks, ensuring integrity, transparency and continuous improvement.
- Foster a positive risk culture including:
 - develop, implement, and maintain an enterprise-wide risk management framework
 - monitor emerging risks, fraud, corruption, and security threats to protect the agency
 - advise the CEO and Members on risk appetite, tolerance, and strategic decision-making.
- Lead emerging technologies initiatives, including AI, and championing a community of practice to build capability, manage risk and support responsible adoption and use.
- Cultivate and manage strategic relationships with:
 - the Department of Finance in relation to financial management functions and ICT
 - the Australian National Audit Office
 - other key stakeholders.
- Lead, develop and empower a high-performing team, fostering a culture of accountability, professionalism and continuous improvement.

Eligibility

This is a designated security assessed position. The successful applicant will be required to have or obtain and maintain a security assessment at the Baseline level.

Notes

Application

Your application should include:

- a 750-word pitch with clear examples of how you meet the key responsibilities as well as the characteristics outlined in the 'our ideal candidate' section
- a resume of no more than three (3) pages
- the Personal Particulars Form which can be found on the [Working at IPEA | Independent Parliamentary Expenses Authority](#) web page.

You will be assessed against how your work-related qualities (skills, capabilities, personal qualities, experience and qualifications) align with the Australian Public Service Work Level Standards and key responsibilities for this role. Detailed information on the Work Level Standards can be found at: [Work level standards: APS Level and Executive Level classifications | Australian Public Service Commission](#).

Consideration should also be given to the APS Code of Conduct and the APS Values which can be found on the Australian Public Service Commission website [APS Values, Code of Conduct and Employment Principles | Australian Public Service Commission](#)

Written referee reports may be requested if you are shortlisted to interview stage.

Submission

Your completed Personal Particulars Form, along with your pitch and resume should be emailed to: ipearecruit@ipea.gov.au

Please ensure you include the contact details of two referees as part of your [Personal Particulars Form](#). IPEA will confirm with you prior to contacting your referees.

If you have trouble submitting your application, please contact IPEA's Recruitment Team at: ipearecruit@ipea.gov.au or on (02) 6215 3470.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Independent Parliamentary Expenses Authority

The Independent Parliamentary Expenses Authority's (IPEA) roles and functions reflect those prescribed in the Independent Parliamentary Expenses Authority Act 2017 and include: • providing advice to parliamentarians and their staff on travel expenses, allowances, and related expenses • administering travel expenses, allowances, and related expenses, including processing these claims • reporting on work expense claims • auditing work expense claims

To Apply

Position Contact	Andrew Cameron, (02) 6215 3280
Agency Recruitment Site	https://www.ipea.gov.au/about-ipea/employment

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Foreign Affairs and Trade

Vacancy VN-0768222

Australian Secret Intelligence Service

Closing Date: Tuesday 07 April 2026

Job Title	Senior Executive Service Band 1 - Human Resources
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	.
Classification	Senior Executive Service Band 1
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

<https://www.asis.gov.au/Careers/Current-Vacancies/>

The Assistant Secretary - Human Resources (HR) is responsible for providing quality, client focused services across the full range of human resources functions in ASIS. The Assistant Secretary - Human Resources is responsible for planning, developing, co-ordinating and implementing human resources strategies, policies and processes for ASIS to optimise use of human resources in achieving corporate goals. It incorporates Strategic Workforce Management, Employee Relations, Payroll Services, Work Health and Safety, Recruitment and Organisational Psychology.

The Assistant Secretary - Human Resources reports to the Chief Operating Officer and works closely with the Director General and Deputy Directors' General, contributing to the design and delivery of the HR function in alignment with the directions and priorities of ASIS's Strategic Plan.

Duties

The role:

- Leads a team of professionals to provide high quality, client-focused HR services to ensure ASIS maintains a highly skilled, diverse and engaged workforce;
- provides expert advice and assistance to senior executives on a broad range of strategic human resources management activities in accordance with relevant legislation, policies and guidelines;

- develops and implements innovative and contemporary people strategies and workforce plans;
- demonstrated experience managing complex personnel issues;
- builds organisational capability to achieve the outcomes of the ASIS Strategic Plan;
- champions a culture of continuous improvement and HR modernisation, including through adoption of new technologies such as artificial intelligence;
- ensures that organisational systems, processes, procedures and policies are fit for purpose and responsive to organisation needs; and
- maintains effective internal and external partnerships.

Eligibility

The following education, qualifications and/or experience will be highly regarded:

- Significant senior level experience in leading HR services in a large organisation;
- Industry/government experience in executive leadership roles with a proven track record of achieving strategic outcomes;
- Capacity to engage and influence stakeholders;
- Demonstrated ability to manage and motivate diverse teams;
- Formal qualifications in HR and/or management, preferably at post graduate level;
- Comprehensive experience in leading and managing transformation programs; and
- An understanding of national security issues is highly desirable.

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance
- For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at <https://protectivesecurity.gov.au>, section 12 provides information on Eligibility and suitability.
- The position is Canberra based, with conditions similar to those in the Australian Public service including superannuation.

Notes

ASIS values workplace diversity and is committed to providing a supportive, inclusive and respectful work environment. We encourage applications from Aboriginal and Torres Strait Islander people, Women, people with disabilities, people that identify as LGBTIQ+ and people from culturally and linguistically diverse backgrounds.

Please note: ASIS does not provide feedback to unsuccessful applicants

To apply, please obtain selection documentation for Ref No. 1052 from www.executiveintelligencegroup.com.au.

All applications must be submitted through the Executive Intelligence Group Website.

Applications close: Tuesday 7 April 2026

About the Australian Secret Intelligence Service

ASIS is Australia's overseas secret intelligence collection agency. Its mission is to protect and promote Australia's vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia's coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	.
Agency Recruitment Site	https://www.asis.gov.au/Careers/Current-Vacancies/

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Foreign Affairs and Trade

Vacancy VN-0768109

Department of Foreign Affairs and Trade

Closing Date: Sunday 19 April 2026

Job Title	2027 DFAT Cadet Program - Affirmative Measures - Indigenous
Job Type	Part-Time, Ongoing
Location	Canberra ACT, Brisbane QLD, Sydney NSW, Melbourne VIC, Darwin NT, Perth WA, Adelaide SA, Hobart TAS
Salary	\$75,065 - \$84,115
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 3
Position Number	0251/2026
Agency Website	

Job Description

<https://dfatcareers.nga.net.au/cp/>

The Department of Foreign Affairs and Trade (DFAT) serves as Australia's foreign service, leading and coordinating the nation's international agenda by engaging with foreign governments and organisations to advance strategic, security, and economic interests. From Australia and across our [overseas posts](#), we cultivate relationships and networks to provide strategic insights, deliver international development and humanitarian assistance, lead on crisis response and offer consular and passport services.

DFAT is an inclusive workplace, both in Australia and across the global network, committed to embracing and projecting the diversity of the Australian community, striving to create safe work environments where staff are respected and valued, and everyone has equitable access to opportunities, and dedicated to achieving the objectives outlined in [DFAT's Inclusion, Equity and Diversity Strategy 2024-2027](#).

We value the talents and skills of people of diverse cultural backgrounds and support culturally inclusive recruitment practices. We encourage all First Nations peoples to apply for vacancies with the department. Additional cultural, ceremonial and NAIDOC leave is available for First Nations peoples. There are also mentor and buddy programs available with First National DFAT officers.

For more information on the department's diversity and inclusion program, strategies and plans, our Indigenous Employees Network and Inclusion Champions, please visit the [DFAT Careers](#) page.

Duties

No matter your interest, whether it's in foreign affairs, international development, corporate management, national security, trade and investment and much more, DFAT cadet program will prepare you for a rich and rewarding career.

During the 12 to 36-month program, you will be provided with:

- An ongoing position, commencing at an APS 3 classification and advancing to an APS 4 classification upon completion of the program.
- A fulltime salary of \$75,065 (pro rata based on hours worked), increasing up to \$84,115 on successful completion of the program.
- 15.4% superannuation.
- Access to complete your working hours in a DFAT State and Territory Office or Canberra. (NB: During the program, if relocation to access a DFAT office is required, it is at the expense of the Cadet.)
- Access to relocation provisions to Canberra following the successful completion of the program.

The Cadet program requires:

- In-person attendance within Canberra and/or State and Territory office.
- Successful completion of a 12-month probationary period.
- Active participation in the performance management process – maintaining a performing well throughout each placement.
- Complete all mandatory training and development activities. This includes the targeted training guide and support to develop APS skills.
- Maintain a satisfactory level of performance, attendance and conduct during the program.
- Complete at least a minimum of 600 hours work per annum over the 12-36 month program.
 - Flexible work arrangements are available to support completion of a bachelor's degree.
 - The number of hours and working pattern will be agreed between the Cadet and their supervisor. (e.g. during semester breaks, several hours a week, two days a month etc).
 - The program can extend to a maximum of 36 months to allow completion of bachelor qualifications but will run for a minimum of 12 months.
- Completion of a bachelor level degree.

On completion of the cadetship, you will:

- Be placed into a permanent position with DFAT at the APS4 level. If relocation to Canberra is required, the department will assist with relocation costs.
- Opportunities to apply for overseas service throughout your career.
- Opportunities to apply for domestic placement in Adelaide, Brisbane, Canberra, Darwin, Hobart, Melbourne and Sydney State Officers.

Find out more about the Cadet program [here](#).

Eligibility

This Affirmative Measures (Indigenous) process is open only to First Nations peoples who meet the criteria below. The filling of this vacancy is intended to constitute an affirmative measure under Section 31 of the Australian Public Service Commissioner's Directions 2022.

You must meet the DFAT general eligibility requirements to apply for the Cadet Program – Affirmative Measures (Indigenous). You also need to:

- be an Australian citizen at the time of application; and
- be undertaking a bachelor's degree with at least 8 subjects completed.
- be no further than your penultimate year of study (second last year) and have at least 12 months of study remaining in 2027 - which will be completed before the end of the program.
- be willing to undergo a Negative Vetting 2 (NV2) security clearance
 - prior to starting the Cadet program, successful candidates need to obtain an Australian national security clearance at Negative Vetting Level 2;
- evidence to confirm you are a First Nations Australian. This evidence may be provided as part of your application or at a later stage of the recruitment process.

Notes

How to Apply

How to apply and further information about the department and the graduate program please go to [DFAT \(APS\) careers](#).

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been nominated for filling within the agency's cadetship program. A cadetship program is designed to provide university students with employment whilst they complete an appropriate tertiary course leading to a degree required by the agency. Cadetships consist of time spent undertaking both academic study as well as working part-time and as required to complete the specified course of academic study.

About the Department of Foreign Affairs and Trade

To Apply

Position Contact	DFP Recruitment, 1300 184 817
Agency Recruitment Site	https://dfatcareers.nga.net.au/cp/

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Job Title	2027 DFAT Cadet Program - Finance Stream
Job Type	Part-Time, Ongoing
Location	Canberra ACT
Salary	\$75,065 - \$84,115
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On site
Classification	APS Level 3
Position Number	0252/2026
Agency Website	

Job Description

<https://dfatcareers.nga.net.au/cp/>

About the department

The Department of Foreign Affairs and Trade (DFAT) serves as Australia's foreign service, leading and coordinating the nation's international agenda by engaging with foreign governments and organisations to advance strategic, security, and economic interests. From Australia and across our overseas posts, we cultivate relationships and networks to provide strategic insights, deliver international development and humanitarian assistance, lead on crisis response and offer consular and passport services.

Working at DFAT is a vocation where every day brings new challenges and opportunities to do meaningful work and represent Australia's interests globally. With a focus on learning and development, backed by our leading-edge Diplomatic Academy, DFAT offers a diverse range of career paths within a supportive environment. Staff have the chance to engage in international deployments while contributing to efforts both at home and abroad.

DFAT fosters a high-performance culture driven by a resilient, motivated, and diverse workforce committed to serving the country. Upholding APS Values, we prioritise achievement, leadership, valuing people, and

collaboration. Our strength lies in diversity, which enables us to find common ground as we work with people around the world to solve complex global issues.

DFAT is an inclusive workplace, both in Australia and across the global network, committed to embracing and projecting the diversity of the Australian community, striving to create safe work environments where staff are respected and valued, and everyone has equitable access to opportunities, and dedicated to achieving the objectives outlined in [DFAT's Inclusion, Equity and Diversity Strategy 2024-2027](#).

DFAT offers attractive conditions of service, as outlined in [DFAT's 2024 Enterprise Agreement](#), including a competitive remuneration package with 15.4% employer contribution to your superannuation, 22 days annual leave every 12 months, 20 days of personal / carers leave credited upon commencement, attractive parental leave benefits and flexible working environments.

Duties

About the program

DFAT's Cadet Program offers a unique pathway into a meaningful and globally focused career. As a cadet, you'll continue your studies while gaining practical experience across financial management, corporate operations, and services that support Australians around the world. You'll learn from a highperforming, diverse workforce and access professional development through the Diplomatic Academy.

On successful completion, you'll secure a permanent APS4 role in DFAT's Finance Division opening the door to a dynamic career in Australia and the possibility of future overseas postings. Few departments offer the same combination of national impact, international exposure and longterm career growth.

During the 12-month – maximum 36-month program, you will complete two placements within the department and develop first-hand experience across a range of DFAT's Financial Management areas. You will be provided with:

- An ongoing position, commencing at an APS 3 classification and advancing to an APS 4 classification upon completion of the program.
- A fulltime salary of \$75,065 (pro rata based on hours worked), increasing up to \$84,115 on successful completion of the program.
- 15.4% superannuation.
- Access to relocation provisions following the successful completion of the program. (NB: During the program, if relocation to Canberra is required it is at the expense of the Cadet.)

The Cadet program requires:

- In-person attendance within Canberra offices.

- Successful completion of a 12-month probationary period with a 6-month review.
 - Active participation in the performance management process – maintaining a performing well throughout each rotation.
 - Completion of all mandatory training and development activities.
 - Maintain a satisfactory level of performance, attendance and conduct during the program.
- o A minimum of 600 hours work per annum over a 12-36 month program
 - o Flexible work arrangements are available to support candidate completion of a bachelor's degree.
 - o The number of hours and working pattern will be agreed to between the cadet and their supervisor (e.g. during semester breaks, several hours a week, two days a month etc).
 - o The program can extend to a maximum of 36 months to allow completion of bachelor qualifications.
- Completion of a bachelor level degree in an approved discipline – see below.

On completion of the cadetship, you will:

- Will be placed into a permanent position with DFAT at the APS4 level.
- Opportunities for a diverse career across DFAT, including future opportunities for postings overseas.
- If relocation to Canberra is required, the department will assist with relocation costs.

You will work to support the department to deliver on its key priorities by providing the financial services needed for the department to carry out its work. This will involve assisting the management of assets, budget, procurement, and grants in line with the department's objectives. Rotations may include:

- External Budget
- Internal and Capital Budgets
- Finance Business Partners
- Procurement and Grants Management
- Financial Accounting
- Financial Operations

Eligibility

You must meet the DFAT general eligibility requirements to apply for the Cadet Program - Finance Stream. You also need to:

- be an Australian citizen at the time of application.
- be undertaking a bachelor's degree in a Finance, Accounting, Commerce, Economics, Business or Management discipline with at least 8 subjects completed.
- be in your penultimate year of study (second last year) and have at least 12 months of study remaining in 2027 - which will be completed before the end of the program.
- be willing to undergo a Negative Vetting 2 (NV2) security clearance

o Prior to starting the cadet program, successful candidates need to obtain an Australian national security clearance at Negative Vetting Level 2.

Notes

How to Apply

How to apply and further information about the department and the graduate program please go to [DFAT \(APS\) careers](#)

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been nominated for filling within the agency's cadetship program. A cadetship program is designed to provide university students with employment whilst they complete an appropriate tertiary course leading to a degree required by the agency. Cadetships consist of time spent undertaking both academic study as well as working part-time and as required to complete the specified course of academic study.

About the Department of Foreign Affairs and Trade

To Apply

Position Contact	DFP Recruitment, 1300 184 817
Agency Recruitment Site	https://dfatcareers.nga.net.au/cp/

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Aged Care Quality and Safety Commission

Closing Date: Tuesday 07 April 2026

Sector Capability and Regulatory Strategy
Engagement, Education and Communications External Communications

Job Title	EL1 Assistant Director Communications
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Adelaide SA, Canberra ACT, Sydney NSW, Melbourne VIC, Perth WA, Hobart TAS, Brisbane QLD
Salary	\$122,620 - \$139,850
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible office arrangements are approved on a case by case basis.
Classification	Executive Level 1
Position Number	170_03/26
Agency Website	

Job Description

<https://www.agedcarequality.gov.au/careers-commission>

About the Aged Care Quality and Safety Commission

The Aged Care Quality and Safety Commission (the Commission) was formed on 1 January 2019. We work to improve the lives of older people by maintaining the integrity of the aged care system.

As the single independent regulator of Australian Government aged care services, we offer a variety of interesting and challenging jobs across most capital cities.

It is an exciting time to join the Aged Care Quality and Safety Commission, with major reforms underway to improve aged care in Australia. You will be contributing to our role as the national regulator to safeguard and protect older Australians receiving aged care services.

Meet some of [our people](#) and learn more about the Commission and our [Regulatory Strategy](#) on our website www.agedcarequality.gov.au

About the Team

We are seeking experienced senior communications professionals to join our dynamic external communications team.

You are adept at developing and leading communications strategies focused on delivering clear outcomes.

You will have a passion for translating complex, technical content into plain language that is engaging and informative. You will share our commitment to innovation and best practice and thrive in a busy team motivated by continuous improvement.

It is an exciting time to join the Aged Care Quality and Safety Commission, following major reforms to improve aged care in Australia. You will be contributing to our role as the national regulator to protect the safety, security and dignity of older Australians accessing aged care services.

About the Role

We are looking to fill three (3) ongoing roles to boost our capacity to deliver a challenging and complex communications program to support the aged care sector.

Working within a team of communications professionals, the successful candidates will be responsible for the development, delivery and evaluation of wide-ranging communications strategies and producing quality content tailored for stakeholders across the aged care sector.

One of the three roles will be responsible for leading the management of our National Aged Care Provider Conference 2026, working closely with our external conference service provider.

Duties

- Communications design: Lead the design, delivery and evaluation of communications strategies, projects and activities
- Content development: Produce quality content for communications products with a focus on clear, simple messaging tailored to different audiences. This includes translating complex, technical information into plain language and adopting a user-centred approach to developing content for a range of products and audiences.

- Editing and proofreading: Provide quality editing and proofreading services across the organisation.
- Planning and monitoring: Contribute to communications planning and reporting, and the ongoing review of progress and priorities.
- Reporting: Collate, record and report on communications activities, providing both qualitative and quantitative information to contribute to continuous improvement.
- Positive working relationships: Develop strong relationships with both internal and external stakeholders.
- Contribute to overall team performance: Actively contribute to the strategic development and implementation of the Commission's communications program

Eligibility

To be successful in this role you will need to demonstrate the following:

- Demonstrated experience in the design, development and delivery of communications products and activities.
- Demonstrated experience in the development and delivery of complex communications projects.
- Excellent attention to detail, proof-reading and copy-editing skills (strong grammar and spelling) including experience in translating complex information into plain English.
- Excellent communication skills, including the ability to develop productive working relationships with both internal and external stakeholders.
- Demonstrated initiative in identifying and resolving problems or complex issues and working collaboratively to develop solutions.
- Demonstrated ability to meet deadlines while balancing competing tasks and priorities.
- Demonstrated experience in planning and managing conferences, events or large-scale functions (conference role)
- Bachelor's degree in Communications, Public Relations, Journalism or similar field and/or minimum 7 years' experience in similar roles

Notes

- Salary offered will be between **\$122,620- 139,850** per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Non-ongoing opportunity will be offered for an irregular/intermittent term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.
- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies.

In your application, please provide a statement of claims against the position eligibility requirements (selection criteria) in no more than **600 words**, including what strengths you would bring to the role, and a copy of your CV.

- Please complete the application and submit by **11:30pm Tuesday 7 April 2026 AEST**.
- Follow our [guidelines for candidate use of Artificial Intelligence \(AI\)](#) throughout the recruitment process.

Please contact our recruitment team on **(02) 9633 3262** or recruitment@agedcarequality.gov.au for assistance with accessing our website or with lodging your application.

Specific questions about the roles can be directed to Margot White by emailing margot.white@agedcarequality.gov.au with Position title in the subject line.

Diversity and Inclusion

The Commission is committed to fostering a workplace with flexible work arrangements to support a diverse, respectful and inclusive culture for all staff.

The Commission recognises the richness of Aboriginal and Torres Strait Islander cultures and is committed to the implementation of our [Reconciliation Action Plan](#). The Commission values the unique knowledge and experience of Aboriginal and Torres Strait Islander employees which strengthens and supports our focus on protecting and enhancing the safety, health, wellbeing and quality of life of aged care consumers.

RecruitAbility applies to this vacancy. Under RecruitAbility you will be invited to participate in further assessment activity for the vacancy if you choose to apply under RecruitAbility; declare you have a disability; and meet the minimum requirements for the position. For more information, visit <https://www.apsc.gov.au/recruitability>.

We provide reasonable adjustments such as access, equipment or other practical support at relevant stages of the recruitment process. Please email recruitment@agedcarequality.gov.au if you need any adjustments made.

Further information:

For further information about the Quality Commission, office locations and other related resources, please visit <https://www.agedcarequality.gov.au>

For more information on the Australian Public Service, please visit <http://www.apsc.gov.au/publications-and-media/current-publications/cracking-the-code/factsheet-4> and <http://www.apsc.gov.au/publications-and-media/current-publications/cracking-the-code>.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aged Care Quality and Safety Commission

The Aged Care Quality and Safety Commission (the Commission) was formed on 1 January 2019. We work to improve the lives of older people by maintaining the integrity of the aged care system. As the single independent regulator of Australian Government aged care services, we offer a variety of interesting and challenging jobs across most capital cities. It is an exciting time to join the Aged Care Quality and Safety Commission, with major reforms underway to improve aged care in Australia. You will be contributing to our role as the national regulator to safeguard and protect older Australians receiving aged care services.

To Apply

Position Contact	Margot White, 0882176020
Agency Recruitment Site	https://www.agedcarequality.gov.au/careers-commission

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Health

Vacancy VN-0768139

Australian Institute of Health and Welfare

Closing Date: Monday 06 April 2026

Community & First Nations Insights
First Nations Priority Reforms

Job Title	First Nations Priority Reforms Unit Head – Affirmative Measures, First Nations
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Brisbane QLD, Perth WA, Adelaide SA, Hobart TAS, Darwin NT
Salary	\$151,218 - \$169,943
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AIHW has a range of flexible working arrangements available to its employees under the AIHW Enterprise Agreement 2024-27.
Classification	Executive Level 2
Position Number	027_03/26
Agency Website	

Job Description

<https://aihwcareers.nga.net.au/cp/>

The AIHW's [APS employee census results](#) attest to our positive and supportive workplace culture. We are an inclusive, flexible, and productive workplace where people are treated with respect and courtesy, and diverse and unique attributes are recognised and valued. Our results also show that we achieved top ten rankings in staff engagement, communication, wellbeing and SES manager scales out of 107 APS agencies.

We offer a range of benefits including:

- access to flexible working arrangements to support your work/life balance
- attractive remuneration packages including generous superannuation and leave provisions
- cultural, ceremonial and NAIDOC leave for First Nations employees.
- challenging and fulfilling work where you can use your skills and expertise
- opportunities for professional development
- access to staff groups including, First Nations Staff Network, PRIDE Network, CALD Network and Diversability Network.

We are committed to creating genuine opportunities for everyone and we welcome applications from First Nations people, people with disability, LGBTIQ+, neurodiverse people and people from diverse cultural and linguistic backgrounds.

We strive to provide a culturally safe and inclusive recruitment experience, including ensuring that at least one panel member is a First Nations person. We also welcome any requests for other preferences or requirements you may have.

The AIHW has offices in Canberra and Sydney, as well as staff working remotely across Australia. This role can be performed from any location in Australia, with expectations of travel to Canberra.

For more information, visit the [Benefits of working for the AIHW](#) page of our website.

Duties

The AIHW is creating a new First Nations Priority Reforms Unit and we are seeking an experienced or inspiring leader to lead the new unit. You will be involved in designing the remit of the unit and recruiting staff for the unit. You will report directly to the Executive Director of the Community and First Nations Insights Division (SES B2), to reflect the importance of the role and its cross-organisation significance.

The AIHW Board and CEO are committed to ensuring the AIHW is recognised by First Nations people and organisations as an exemplary partner organisation.

The scope of the unit is still evolving but is likely to include:

- Supporting the development and implementation of a Closing the Gap Priority Reforms Implementation Plan for AIHW.
- Supporting and monitoring the implementation of the Governance of Indigenous Data Implementation Plan.
- Creating governance to monitor and enable accountability from our senior executives and staff for their work towards achieving the Priority Reforms.
- Providing advice and support to staff in relation to the Priority Reforms and First Nations matters.
- Providing support to the First Nations Governance Group, a group of senior and independent First Nations peoples who provide advice and direction to the Institute. This role will include monitoring progress on directions from the group, such as the potential focus areas it has identified. These focus areas include data gaps in the social services sector, prioritising the social determinants of health, and exploring opportunities to incorporate qualitative data to better capture the impact of connection and prevention within community services.

Through this unit it is envisaged that we will have the governance, resourcing and accountability to further drive the scope and the ambition of AIHW against the framework of the Priority Reforms, and to ensure our work contributes to the health and wellbeing of First Nations people as effectively and appropriately as possible.

This role will allow you to empower communities through improving access to data, increasing data skills and capabilities, and having their voices heard in how the AIHW manages and reports health and welfare data about them.

Eligibility

To be eligible to apply for this vacancy, you must:

- be of Aboriginal and/or Torres Strait Islander descent, identify as Aboriginal and/or Torres Strait Islander, and be accepted by your community as being Aboriginal and/or Torres Strait Islander.
- be an Australian citizen
- undergo any required pre-employment checks, including a police records check
- obtain and maintain a valid Security Clearance if required by the institute

A probationary period of six (6) months will apply to any new engagement to the APS.

If you are successful in being progressed to the interview stage, you will be required to provide [suitable evidence](#) of your Aboriginal and/or Torres Strait Islander heritage.

Notes

Please submit your application online via the AIHW [e-Recruit](#) system. When applying online for the first time, you will need to register and provide a valid email address.

Your application must include:

1. A summary of your relevant skills and experience and explain why you would be the best person for the role. Your response should align with the position summary and selection criteria information above including demonstration of cultural capability, and must be no more than 750 words.
2. Your current CV and the names of two referees.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable

where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Institute of Health and Welfare

To Apply

Position Contact	Alistair Beasley, 0450 209 309
Agency Recruitment Site	https://aihwcareers.nga.net.au/cp/

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Home Affairs

Vacancy VN-0768130

Australian Criminal Intelligence Commission (ACIC)

Closing Date: Tuesday 07 April 2026

Intelligence
Mission Coordination and Analysis Executive

Job Title	National Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	Senior Executive Service Band 1
Position Number	6464_03/26_MCA
Agency Website	https://www.acic.gov.au/

Job Description

<https://www.acic.gov.au/about-us/careers>

We are looking for a highly-skilled, committed and experienced senior executive to join the team leading ACIC's development, coordination and analysis of criminal intelligence – possessing capabilities that are vital to understanding, revealing and supporting the disruption of serious and organised crime. We are looking for a leader who can inspire our people to innovate, integrate and deliver intelligence outcomes that make a tangible difference.

As an SES Band 1 leader within the Mission Coordination and Analysis Division, you will play a key role in shaping and delivering the Division's work program and driving high-quality intelligence outcomes. Reporting to the Executive Director, Mission Coordination and Analysis (SES Band 2), you will lead one of the branches and contribute as part of the Division's leadership team to set direction, build capability, and ensure ACIC's intelligence mission is strategically coordinated and aligned with priorities.

This is a senior leadership opportunity for a results-focused, collaborative and strategic thinker who thrives in a complex and fast-paced national security environment. The role requires exercising strong judgement, guiding teams to deliver high-value outcomes, and maintaining trusted relationships with stakeholders across government and other partner agencies and sectors.

A merit pool may be created to fill future vacancies which have the same or similar requirements to this position.

Duties

As a National Manager within the Mission Coordination and Analysis Division, you will:

- Provide strategic leadership and direction for one of the Division's branches, overseeing complex intelligence functions and delivering impactful results that align with ACIC's mission
- Lead and manage teams to produce authoritative intelligence analysis, and advice that inform strategic and operational decision-making
- Shape and implement work programs that drive continuous improvement, operational excellence and innovation in intelligence coordination and analysis
- Model professionalism, integrity and sound judgement in managing competing priorities and sensitive issues within existing resources
- Exercise well-developed judgement and strategic thinking with demonstrated ability to anticipate and analyse issues from multiple perspectives
- Engage with internal and external stakeholders, utilising your high-level engagement and communication skills to understand requirements and foster collaborative relationships.

Core capabilities

We invite applications from experienced leaders with the following experience, skills and attributes:

- Demonstrated success leading teams in complex intelligence, operational, or policy environments
- Proven ability to deliver results in a dynamic, high-pressure and challenging environment and to engage with, and manage risk
- Highly developed strategic and conceptual thinking skills, with the ability to translate broad priorities into clear programs of work and measurable outcomes
- Strong stakeholder engagement and communication skills, with the ability to negotiate, influence and represent organisational interests effectively
- A leadership style that fosters collaboration, accountability, innovation and diversity of thought, consistent with the APS Values.

Eligibility

- **Citizenship** – To be eligible for employment with the ACIC, applicants must be an Australian citizen.
- **Security Clearance** - The Australian community expects ACIC employees to maintain the highest levels of security and integrity. Successful applicants will be required to obtain and maintain a minimum Negative Vetting 1 security clearance.
- **Pre-Employment Screening** – All candidates must satisfy an Organisational Suitability Assessment (OSA) prior to being offered employment at the ACIC.

Notes

The ACIC is committed to [diversity and inclusion](#). We celebrate and champion diversity to ensure we reflect the community we serve, and pride ourselves on our vibrant culture. We welcome applications from Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, neurodiverse, mature aged employees and carers.

More information about our conditions is available in the ACIC Enterprise Agreement 2024-2027 on our [website](#).

About the Australian Criminal Intelligence Commission (ACIC)

The Australian Criminal Intelligence Commission (ACIC) is Australia’s national criminal intelligence agency. Our vision is an Australia hostile to criminal exploitation. We work with our national and international partners to conduct investigations and collect intelligence to combat serious and organised crime, cybercrime and national security threats. We develop and maintain national information and intelligence sharing services and systems for use by state, territory and Commonwealth law enforcement agencies. We also deliver nationwide background checking services to support employment or entitlement decisions to keep the Australian community safe. The ACIC Board provides strategic direction to the ACIC and represents Commonwealth, state and territory law enforcement and other regulatory agencies. Our purpose is to protect Australia from criminal threats through coordinating a strategic response and collecting, assessing and disseminating intelligence and policing information.

To Apply

Position Contact	Beaumont and Beaumont, (02) 6126 4500
Agency Recruitment Site	https://www.acic.gov.au/about-us/careers

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Home Affairs

Vacancy VN-0768162

National Emergency Management Agency

Closing Date:Thursday 09 April 2026

National Crisis Operations National Situation Room Operations

Job Title	NEMA National Situation Room Operations Supervisor (shift and non-shift)
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 6
Position Number	JR 141045
Agency Website	https://nema.gov.au/about-us

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/141045/>

National Emergency Management Agency (NEMA) was established on 1 September 2022 as a single, accountable Commonwealth authority that delivers a whole-of-nation approach to reducing disaster risk, planning, preparing for, responding to and recovering from all hazards across the emergency management continuum.

NEMA works closely with states and territories to deliver the best outcome for communities across Australia.

To help communities respond and recover, while preparing Australia for future emergencies, we:

- Fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters
- Have officers located across Australia, working in partnership with states and territories to support disaster-affected communities to collectively build resilience, reduce risk and harm, and effectively respond to and recover from disasters
- Provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the

Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery

- Provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

For further information on NEMA's purpose, vision and values, please see the [NEMA website](#).

Overview of the branch and section:

The Australian Government National Situation Room (NSR) is part of the National Crisis Operation Branch (NCOB) of NEMA's Emergency Management Response Group (EMR). The NCOB provides awareness of unfolding and potential situations (situational awareness), decision support, prediction of potential community impacts (predictive analysis) and impact and consequence assessment for crisis that are emerging or underway. These functions support NEMA Crisis Coordination Teams to prepare for and respond to nationally significant events through the activation of national plans and coordination of Australian Government non-financial assistance.

The NSR monitors and reports on emerging, current and predicted hazards to support decision-making across the Commonwealth, states and territories and industry. The majority of NSR's work relates to monitoring and reporting on natural disaster events across Australia (flood, bushfire, cyclone, heatwave and earthquakes) and includes a strong focus on weather forecast and relationships with the Bureau of Meteorology and Geoscience Australia. Under an 'all-hazards' remit, the NSR also conducts monitoring and reporting on security incidents including cyber, significant demonstrations, impacts to critical infrastructure, space weather and space debris re-entry.

The NSR issues SMS, verbal and written notifications on all-hazard emergency events to key government and jurisdictional stakeholders. Increasingly, this information is available to our stakeholders through the National Joint Common Operating Picture (NJCOP), a web-based platform which provides decision makers with near real-time, automated, situational awareness and decision support for nationally significant hazard events.

The NSR houses the National Security Hotline (NSH), a public facing phone and email line for reporting concerns of national security to law enforcement agencies for further investigation. The NSH is a significant component of an NSR Officer position.

The NSR will have a 24/7 National Messaging System (NMS) capability in the near future. This will include facilitating the sending of Commonwealth originating messages, sending jurisdictional

messages on behalf of jurisdictional agencies in limited circumstances, and being a 24/7 contact point for non-technical user enquiries. The position supports shift teams and watch-officers in the use of the NMS, including through training and team exercises.

Roles and duties may vary depending on the position and may include duties associated with the NSH, NSR or NMS. Roles will be either 24/7 shift positions or standard hours. Employees in non-shift positions may be requested to participate in shift rosters.

About the role:

The NSR can escalate rapidly from steady state monitoring to coordination of reporting across current and emerging hazards and disasters. NSR positions are designated shift work roles, and the occupants are required to perform duties on a 24/7 rotational roster, including days, nights, weekends and public holidays, and are remunerated in line with these shift work requirements. There are also designated non-shift roles, and the occupants of these positions may be required to participate in shift rosters. Staff may be required to perform higher duties to fill operational vacancies. All NSR Officers will be assigned across both 'Operational Support' and 'National Security Hotline' skill sets.

At times staff within NEMA may be required to work outside of standard business hours, particularly during the higher risk weather season.

Please note: This recruitment process is intended to create a merit pool to fill future vacancies in the National Situation Room.

Our ideal candidate:

We are seeking highly motivated, curious, critical thinkers who enjoy working in a rapidly evolving environment. You will have a high standard of oral and written communication with a developed ability to liaise with, coordinate and support multiple internal and external stakeholders.

Working in the NSR is often high-pressured and unpredictable and is best suited to team players who are flexible, resilient and able to quickly grasp new concepts. A high level of computer literacy will support your work across several online systems including utilising open-source media platforms and search terms, databases and incident management systems. An interest in emergency management and natural disasters will drive your ability to learn across a broad scope of subject content.

We encourage applications from First Nations people, people with disability, LGBTQIA+ people, people from culturally and linguistically diverse backgrounds, mature age people and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential.

Duties

- Operation Supervisors in the NSR may undertake operational, NSH, NMS and management and supervisory duties
- Provide product pre-approval/quality assurance to all NSR products and NSH reports
- Oversee operators, provide guidance, advice and ensure calls are classified correctly, and actioned in a timely manner
- Escalate time critical information reports to law enforcement agencies/relevant stakeholders in consultation with shift leaders
- Assist the shift leaders in ensuring ongoing development, maintenance and correct implementation of standard operating procedures, guidelines and other tools to ensure consistency and efficiency within the NSR
- Participate in Crisis Coordination Teams and internal briefings during an incident as required
- Manage the daily operations of stakeholders, staff and surge profiles
- Monitor email, postal, fax and SMS correspondence and ensure actioned appropriately
- Produce complex/urgent event creation and notifications
- Action and administer ethical standards and other stakeholder calls as required
- Identify, coordinate and deliver on shift training and upskilling of the team, in collaboration with the NSR Training Coordinator
- Contribute to NMS-related work including (but not limited to) briefings, data collection, exercising and reviewing procedures where appropriate
- Undertake other tasks related to the role, including project work, as directed
- If in a non-shift role, participate in an on-call rotation to provide contingency and subject matter expertise for the 24/7 shift teams
- Lead NMS exercises
- Ability to answer phone calls relating to national security matters and accurately record and report the information
- Behaviours to align with the APS Code of Conduct, NEMA Values and NEMA Behaviours
- Ensure compliance with Workplace Health and Safety Legislation.

Role requirements/qualifications:

- The ability to:
 - Demonstrate exceptional written and verbal communication skills
 - Nurture and maintain effective relationships to deliver quality outcomes
 - Identify and use resources wisely and continually improve within a regulatory service delivery environment
 - Research, interpret data and critically analyse information
 - Take responsibility to manage work projects and manage competing priorities with a focus on quality
 - Display sound judgement, intelligence and common sense
 - Share learning, support others and work as a team
- Depending on the role within the NSR, the ability to process content which may be confronting, challenging and/or triggering including terrorism, natural disasters, child sexual abuse material, domestic violence and mental health issues

- Obtain and maintain the required AGSVA security clearance and must have the ability to satisfy AFP building access requirements.

Eligibility

To be eligible to work with the NEMA you must:

- Be an Australian Citizen
- Fulfil the Agency's minimum requirements by satisfactorily answering all screening questions during the application process and successfully undergo a National Police Check
- Obtain and maintain a Negative Vetting Level 1 (AGSVA) security clearance
- Satisfy a probation period (if applicable)
- Undergo a health assessment (if applicable).

Notes

Remuneration: The Agency offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

If you have identified as having a disability, please indicate whether you require any support throughout the selection process. For further information please contact Recruitment: recruitment@homeaffairs.gov.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Emergency Management Agency

Who we are: NEMA works closely with local communities as well as state and territory governments to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we: • fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters; • work with communities, industry and non-government organisations by connecting local Regional Support Officers and other NEMA staff right around Australia, to share lessons learnt, provide awareness on navigating government services, and gain community and industry-led ideas and concepts to inform strategic policy and planning; • provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery; and • provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

To Apply

Position Contact	Anya Sheather, 02 6198 7846
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/141045/

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Industry, Science, Energy and Resources

Vacancy VN-0768218

Geoscience Australia

Closing Date:Monday 06 April 2026

Minerals, Energy and Groundwater Division
Mineral Systems Branch Mineral Potential of Australia

Job Title	Geoscientist (Mineral Potential)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Symonston ACT
Salary	\$101,080 - \$117,002
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27.
Classification	APS Level 6
Position Number	0000
Agency Website	www.ga.gov.au

Job Description

<https://www.ga.gov.au/about/careers/current-vacancies>

Geoscience Australia values the lands, water and sky as we work to deepen a shared understanding of Country and Earth. We respect First Nations peoples and their enduring connection, contribution and obligations to Country. Reflecting on our shared history, we are committed to listen and learn.

About us

Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation.

Our culture

Our strength lies in our people, including our diversity in backgrounds, skills and experiences, and the way we work together to respond to the emerging needs of our work. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged.

Our workplace is committed to the health, safety and wellbeing of our employees and offers a variety of flexible working arrangements to enhance flexibility, including remote working arrangements.

What we can offer you

When you work at Geoscience Australia you will have access to a range of benefits and the opportunity to experience a workplace culture that truly values and promotes diversity, inclusion, equity and belonging. To learn more about our competitive salary, free onsite parking, generous flexible working arrangements and the role you can play in growing our culture [click here](#).

Our team

This role is based within the Mineral Potential of Australia Section, part of the Mineral Systems Branch in the Minerals, Energy and Groundwater Division. The Mineral Potential of Australia Section will support the responsible development of a diverse mineral resources sector by providing precompetitive mineral potential assessments and data to support exploration and drive new mineral discoveries.

This role will contribute to the delivery of Geoscience Australia's Resourcing Australia's Prosperity initiative. Under the initiative, the Mineral Potential of Australia Section will lead the delivery of predictive national maps for all critical minerals and strategic materials.

Duties

The Geoscientist (mineral potential) will contribute their geoscience skills to develop interpretations from a range of existing and new datasets to support predictive mineral potential mapping. This work will support the delivery of national mineral potential maps and associated products for selected mineral systems, with a focus on critical minerals as part of the Resourcing Australia's Prosperity initiative.

In this role you will:

- Develop mappable spatial proxies of mineral system processes using multi-disciplinary data for input to mineral potential assessments.
- Read, extract and summarise key geological and geochemical information from reports and publications to assist in building an understanding of specific mineral systems.
- Provide GIS support, including data management.
- Oversee collection, analysis, QA/QC and delivery of geoscientific data.

To be successful in the role you will:

- Have a passion for the role of geoscience in supporting the energy transition, with a focus on Australian critical minerals and their importance to the wider community and whole of Government agenda.
- Build and nurture relationships and liaise with a range of stakeholders, including across industry, Government and the science community.
- Be a team player who collaborates, actively shares knowledge, is open to developing new skills and takes personal responsibility for their work.
- Demonstrate a commitment to building a positive and inclusive culture.
- Adhere to the APS Values and Code of Conduct and consistently behave in an honest, ethical and professional way.

Required skills, knowledge, experience and/or qualifications

- Tertiary degree or equivalent experience in geoscience or a related field.
- Ability to think critically, identify and compile relevant datasets to develop interpretations to map mineralising processes.
- Demonstrated technical skills and experience in one or more of the following: mineral systems analysis, geology, geophysical interpretation, or geochemistry.
- Proficiency using GIS software.

- Experience with code development for spatial data analysis in Python, R, or other relevant programming language will be highly regarded.

Eligibility

To be eligible to apply for this position you must meet the below eligibility criteria.

- Be an Australian Citizen at the closing date of application.
- The successful applicant must be able to obtain, hold and maintain a security clearance of an appropriate level relevant to this role.
- Commencement of employment is subject to the successful applicant undergoing and satisfying pre- employment screening, which includes a police history check.

Are you unsure about applying?

Did you know that a Hewlett Packard internal report found that men apply for jobs when they meet an average of 60 per cent of the job requirements? Women and other people from diverse backgrounds tend to only apply when they check every box. If you think you have what it takes, but don't necessarily meet every single point on what we are looking for, please still apply or get in touch with the contact officer to learn more about the role.

To Apply

Please visit the [careers page](#) of our website to submit your application via our e-Recruit system. Your application should include:

- Your resume (no more than 3 pages)
- A brief statement (no more than 700 words) outlining your transferable skills, experience and capabilities related to the role and the value you would bring to Geoscience Australia.

If you have any questions regarding the role, please contact Anthony Schofield on (02) 6249 9833 or email anthony.schofield@ga.gov.au

To learn more about applying for roles within the Australian Public Services please review, '[Applying for an APS job: cracking the code](#)'.

Notes

Hearing or speech impaired applicants are invited to use the National Relay Service by contacting 133 677, and requesting to be connected with our Recruitment team on 02 6249 9777 in order to obtain selection documentation.

Technical Assistance

If you require technical assistance, call our Recruitment team on (02) 6249 9777 or email recruitment@ga.gov.au.

A merit list/pool may be created from this process. If you are successful for the merit pool, your details may be shared with other Australian Public Service agencies unless you choose not to have your details disclosed.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Geoscience Australia

Geoscience Australia is an Australian Government listed entity within the Industry, Innovation and Science portfolio. Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged. We are committed to the health, safety and wellbeing of our employees and offer a flexible and diverse workplace.

To Apply

Position Contact	Anthony Schofield, (02) 6249 9833
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768164

Job Title	Senior Finance Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Parkes ACT
Salary	\$88,834 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Requests for flexible working arrangements can be assessed based on the individual and team's needs.
Classification	APS Level 5
Position Number	32861
Agency Website	https://www.naa.gov.au/about-us/our-organisation

Job Description

<http://careers.naa.gov.au/cw/en/listing/>

National Archives of Australia is seeking an experienced Senior Finance Officer to join Finance Operations team. **This role is non-ongoing full time with a possibility of on-going.**

The Finance and Procurement section is responsible for the provision of high quality, timely and accurate financial and procurement advice and services to National Archives meanwhile ensuring it meets its legislative and compliance financial framework obligations.

This role is responsible for travel and credit card administration, ensures accurate reconciliations, and supports key finance functions including payables and receivables processing and treasury tasks.

You will work closely with Finance Operations Team Leader and provides guidance to staff, assists with audit and reporting responses, and contributes to developing procedures and improving processes. Strong stakeholder engagement, compliance with policies.

Duties

Under limited direction the key duties of the role are to:

- Manage all travel and credit card aspects including CTM administration, Credit cards administration, travel and car hire bookings, and processing travel allowance with relevant policies and frameworks.
- Maintain, monitor and reconcile Purchase Card ledger, ensuring accuracy, completeness and compliance with financial management legislation and internal controls.
- Provide guidance, training and support to staff on credit card requirements, travel documents and related financial processes, promoting consistent adherence to policies.
- Support accounts payable and accounts receivable functions as required, contributing to accurate and timely financial processing across the section.
- Contribute to the Treasury function by taking responsibilities including but not limited to preparing Section 74 receipts and revenue for review and submission in CBMS system, daily bank accounts check, bank transfers and bank reconciliation.
- Provide ongoing support to Finance Team Leader and contribute to the development of user guides, standard operating procedures and guidelines relating to Finance Operations.
- Prepare accurate and timely responses to travel and credit card related QoNs, audit requests and other internal and external government reporting requirements.
- Engage effectively with internal and external stakeholders to resolve moderately complex issues within areas of responsibility, applying sound judgement and delivering practical solutions.
- Deliver high quality customer service, provide accurate and consistent and timely advice that aligns with relevant legislation, policy and departmental procedures.
- Maintain up-to-date knowledge with policies, procedures and systems, ensuring advice and decisions reflect current requirements and best practice.
- Identify opportunities for process improvements, contributing to innovation initiatives and supporting change to enhance efficiency and service delivery across the finance function.
- Support audit activities and contribute to risk management practices, ensuring appropriate controls are in place and compliance obligations are met.

Eligibility

Applicants must be Australian citizens and be able to obtain and maintain a security clearance at Baseline Level.

Notes

The role is full-time and will initially be on non-ongoing basis with a possibility of on-going.

Highly desirable qualification:

- 3 years' experience in financial operations (CTM, Credit card reconciliations and acquittals, reporting, GST).
- Proficient in MS Office Suite, particularly Excel (intermediate level).
- Certificate IV or higher in Business Administration, Bookkeeping or similar.
- Experience with CBMS and TechnologyOne or demonstrated ability to quickly gain system proficiency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Archives of Australia

The National Archives of Australia has a skilled and diverse workforce. We value our people, performance, integrity and service. We encourage applications from Aboriginal and Torres Strait Islander people, people with a disability and people from every cultural and linguistic background. National Archives has a presence in all state and territory capital cities. Our national office and exhibition spaces are in Canberra, and all centres offer public reading rooms where visitors are able to examine original records. Some offices are co-located with the state or territory archives, providing one-stop public access. National Archives collection is housed in several repositories located around Australia. We offer a high standard of service as outlined in our service charter. If you would like to join our team, we invite you to apply for this vacancy.

To Apply

Position Contact	Fatemeh Rashedi – Assistant Director Financial Operations and Reporting, 02 6212 3714
Agency Recruitment Site	http://careers.naa.gov.au/cw/en/listing/

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0768226

National Film and Sound Archive of Australia

Closing Date:Wednesday 08 April 2026

Corporate First Nations Engagement

Job Title	First Nations Engagement Officer
Job Type	Full-Time, Non-Ongoing
Location	Acton ACT, Pyrmont NSW
Salary	\$70,545 - \$76,833
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	You may apply for flexible working arrangements.
Classification	APS Level 3
Position Number	82727
Agency Website	https://www.nfsa.gov.au/

Job Description

<https://candidate.aurion.cloud/nfsa/production/>

About the National Film and Sound Archive

The National Film and Sound Archive of Australia (NFSA) is Australia's audiovisual archive, telling the national story by collecting, preserving and sharing audiovisual media, the cultural experience platforms of our time. The collection itself dates back to 1935, making it one of the world's oldest audiovisual collections. It is also one of the country's most used cultural collections, with around 125 million views of collection content each year.

The NFSA is custodian of over 40,000 First Nations film, video and audio recordings that are representative of culture, language, ceremony, story and song.

NFSA is an ambitious organisation, and we aim to be an employer of choice within the Galleries, Libraries, Archives and Museums (GLAM) sector, providing exciting and challenging work, as well as favourable employment conditions and unique development opportunities for our staff. We remain dedicated to increasing First Nations employment within the organisation, including actively working across the GLAM sector and screen industry to attract skilled First Nations staff. We also partner with training providers such as ArtsReady to provide professional training opportunities and career pathways for First Nations people.

NFSA has had a Reconciliation Action Plan (RAP) in place since 2018, and in 2025 the NFSA launched its first Stretch RAP which sees reconciliation activity embedded across the organisation. The NFSA CEO is the RAP Champion, and the whole of the NFSA Senior Executive team is responsible for facilitating and encouraging reconciliation activity.

Cultural Values

We are an equal opportunity employer, embracing a diverse range of applicants such as veterans, and people who identify as Aboriginal and/or Torres Strait Islander, LGBTQIA community members, individuals with disabilities and/or health conditions, as well as those from varied faith and cultural backgrounds. At the NFSA we prioritise the development of a safe, inclusive, and high-performance culture through shared actions and behaviours that align with our strategy and direction. This empowers our employees to effectively contribute to our goals.

The National Film and Sound Archive of Australia is committed to ensuring a child-safe and child-friendly environment. All employees are expected to demonstrate a commitment to, and support for these principles in theory and practice.

About the Team

The First Nations Engagement team comprises six staff based in Sydney and Canberra. The Head of First Nations Engagement reports directly to the Deputy CEO and works closely with the CEO and Senior Executive team. The First Nations Engagement team comprises First Nations and non-Indigenous staff with a broad range of expertise including curatorial, archival, digitisation, audiovisual production and project management skills. The team works with every area of the business to guide the responsible management, custodianship and appropriate sharing of First Nations material within the national collection.

The Opportunity

The NFSA is working in partnership with First Nations Media Australia (FNMA) to support their Archiving Project to ensure the analogue collections of FNMA members are digitised, preserved and accessible. This position will require travel and working on Country at various media organisations located around Australia, including in remote communities, for periods up to several weeks at a time. Working as part of a team, the tasks include preparing collection materials for digitisation across a range of audiovisual formats consistent with cultural protocols, curatorial values and archival practices. This role requires a high attention to detail in order to create descriptive records for collection materials in spreadsheets and/or databases.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait Islander people.

Duties

Under general direction, this position is responsible for delivering the following functions:

- According to the NFSA's standards and guidelines, prepare audiovisual material for digitisation including:
 - identifying,
 - assessing,
 - photographing,
 - repacking,
 - labelling,
 - listing; and
 - cataloguing and prioritising items.
- Travel to First Nations media organisations, including those in remote communities, to work onsite as part of a small team to catalogue and prepare large collections of audiovisual material for digitisation.
- Provide general training to the staff of First Nations media organisations.
- Undertake research and create detailed records for collection material with particular attention to accuracy, spelling and grammar.
- Provide administrative assistance to the First Nations Engagement team as required.

Selection Criteria

The successful candidate will demonstrate their capacity against the following:

1. Demonstrated knowledge and understanding of First Nations cultures including an understanding of issues affecting First Nations peoples, and experience and engagement working with First Nations communities.
2. Demonstrated experience working in the cultural sector and/or relevant audiovisual industry.
3. Experience in accurate record keeping combined with demonstrated administrative problem-solving skills and the ability to conduct research and analysis.
4. Ability to work collaboratively as a member of a small team and undertake tasks requiring manual handling, persistence and focus.
5. Good understanding of Australian history, particularly in relation to audiovisual production, culture and industry.

Eligibility

Desired Skills and Experience

- Relevant experience in either the film, broadcast and sound industries, the cultural and arts sectors, media or academia, or transferable experience working in a different field.
- Relevant professional and/or educational qualifications.

Note:

This position involves frequent travel. An Australian "C" class driver licence is a requirement of this role.

How to Apply

When applying via our online e-recruitment system, please address the details in the 'Key Responsibilities' and 'Selection Criteria' by outlining in 500 words or less, how your skills and relevant experience demonstrate that you would be our ideal candidate. Your current resume is also to be included in your application.

In addition to an application and your resume, the assessment process for this position may also include an interview and referee reports.

We welcome and encourage applications from people with disability, the LGBTIQ+ communities, from Aboriginal and/or Torres Strait Islander people, and people from culturally and linguistically diverse backgrounds.

Eligibility

To be eligible for this position you must:

- Be an Australian Citizen.
- Identify as an Aboriginal and/or Torres Strait Islander (this is an Affirmative Measures - Indigenous identified role).
- Satisfactorily complete an Australian Federal Police National Police Check.

What we offer you

We provide a diverse, inclusive, and supportive work environment with access to:

- Great training and development opportunities.
- Generous leave and flexible working arrangements.
- Our Employee Assistance Program (EAP – a free counselling service for you and your family).
- A competitive salary, plus 15.4% superannuation.
- Rewards and recognition initiatives.

Notes

RecruitAbility

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information see: RecruitAbility | Australian Public Service Commission (<https://apsc.gov.au>)

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the National Film and Sound Archive of Australia

The National Film and Sound Archive of Australia (NFSA) is the national agency concerned with the visibility, usability and sustainability of Australia’s audio-visual heritage. The NFSA’s mission is to collect, preserve, and share the national audio-visual collection for others to learn, experience and create with it.

To Apply

Position Contact	Victoria Ramshaw, 0429598277
Agency Recruitment Site	https://candidate.aurion.cloud/nfsa/production/

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Department of the Prime Minister and Cabinet

Closing Date: Sunday 12 April 2026

Digital, Security and Workplace Operations Division
Enterprise Technology and Security Cyber Strategy and Governance

Job Title	Cyber Security Adviser, Enterprise Technology and Security Branch
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$101,657 - \$114,239
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements will be considered
Classification	APS Level 6
Position Number	PMC/2026/023
Agency Website	

Job Description

<https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT>

Who we are

The Cyber Strategy and Governance (CSG) team within PM&C is responsible for cyber security strategy and oversees the department's cyber security governance, risk and compliance functions.

The CSG team forms part of the Digital, Security, and Workplace Operations Division. Our division delivers workplace and business services that support PM&C and our shared services partners to operate effectively and deliver business outcomes. Our services span property, security, digital and information communications technology.

What you'll do

- Deliver and maintain cyber security policies, plans and procedures
- Deliver, maintain and present cyber security training for staff members
- Provide technical security advice in the planning and implementation of new hardware and software solutions
- Develop and maintain system authorisation documentations
- Maintain currency and expertise in security related technologies, standards, trends, issues and solutions
- Apply innovative secure solutions to customer-centric ICT and cyber security projects
- Assist in developing and improving cyber security posture of ICT systems managed by PM&C
- Conduct security risk assessments and security review of technologies
- Support business outcome by providing cyber security advice and handling cyber security enquiries.

Duties

The successful candidates will have established communication skills, will have a technical background in ICT or cyber security, will promote a positive security culture, and have a willingness to embrace new concepts and technology. While specialised cyber security knowledge is desirable, it is not considered essential provided a demonstrated technical background is available.

The candidate must have:

- A cyber security or ICT background, preferably with the application of cyber security services in Australian Government or enterprise
- Be able to write and maintain security documentation, such as security policy and security risk assessments, in accordance with Australian Government guidelines and industry standards
- Work independently, have an eye for detail and be able to prioritise competing tasks
- The ability to foster working relationships with internal and external stakeholders.

Highly desirable:

- Experience in cyber security and the application of Australian government guidelines to systems is considered very desirable
- Experience or knowledge in Cloud security and risk management.

Eligibility

- Under section 22(8) of the [Public Service Act 1999](#), employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At PM&C to be eligible for this position you should be an Australian Citizen by the completion of the recruitment process, except under exceptional circumstances.

- The successful candidate must be able to obtain and maintain a security clearance, or hold a current security clearance of an appropriate level.
- The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS.

Notes

Ongoing & Non-ongoing

This role is being advertised as both ongoing and non-ongoing, with the employment type to be determined in negotiation with the preferred candidate and the PM&C delegate.

Where a non-ongoing specified term is offered, this would be for a maximum period of two (2) years. If the initial contract is for less than 2 years, it may be extended or renewed once, up to the 2 year limit.

A non-ongoing offer may result in conversion to an ongoing offer of employment, however this must occur within 18 months from the opening date of this advertisement

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of the Prime Minister and Cabinet

The Department of the Prime Minister and Cabinet (PM&C) advances Australia's national interests through high quality support to the Prime Minister and the operations of Cabinet. PM&C supports the Prime Minister as leader of the Government and of Cabinet and as leader of the country. This positions us both to provide visibility of Government priorities and influence outcomes across all Commonwealth portfolios, state jurisdictions, the Australian Public Service (APS) as an institution, and on the international stage. Our role is to provide fresh thinking and creative advice to government as stewards for the APS. We contribute ideas on the many and varied issues facing Australia, taking into consideration the views and opinions of a range of stakeholders across the private, public, not-for-profit and community sectors. The PM&C team provides pragmatic advice and finds solutions to problems so that Government policies can be effectively designed and implemented. We give particular weight to issues that are important to the Prime Minister. Our focus, put in its simplest terms, is to find new ways to improve the lives of all Australians.

To Apply

Position Contact	Jane Marshall, (02) 6271 5111
Agency Recruitment Site	https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT

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Prime Minister and Cabinet

Vacancy VN-0768000

National Indigenous Australians Agency

Closing Date: Monday 06 April 2026

Office of Township Leasing
Office of Township Leasing Office of Township Leasing

Job Title	General Counsel, Office of Township Leasing
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Darwin NT
Salary	\$152,052 - \$180,967
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The NIAA has a range of flexible working arrangements available to its employees under the Enterprise Agreement
Classification	Executive Level 2
Position Number	NIAA/2026/006
Agency Website	https://www.niaa.gov.au/

Job Description

<https://niaa.nga.net.au/?jati=C362CE2B-3B24-B573-25E5-ECC190AB7A13>

We are looking for a solution focused, adaptable and committed person to support the Office of Township Leasing (OTL) to achieve its vision.

The General Counsel provides authoritative legal and strategic advice on Aboriginal land tenure matters to support the Executive Director's responsibilities under Commonwealth and Northern Territory legislation.

The role requires deep expertise in Aboriginal land rights, native title, land administration and related governance frameworks. It is an exciting time to be working with First Nations people, their organisations and communities. With key commitments by the Australian Government to the National Agreement on Closing the Gap, there is genuine opportunity to continue to deliver meaningful impact through the partnerships created by the Township Leasing Model.

As General Counsel, you will be responsible for:

- providing expert legal advice on Aboriginal land tenure, including interpretation and application of the Aboriginal Land Rights (Northern Territory) Act 1976, the Native Title Act 1993, and related legislation, regulations and case law
- leading legal support for land use negotiations, township leases and other land-related transactions involving Traditional Owners, Land Councils, government and industry
- drafting, reviewing and negotiating complex legal instruments, including leases, licences, agreements, deeds, and legislative instruments relating to Aboriginal land
- managing legal risks in relation to Aboriginal land tenure and compliance with statutory obligations
- complying with Legal Services Directions; all Commonwealth laws and policies; and all NIAA and OTL policies in the performance of day-to-day work and delivery of legal services
- providing authoritative advice to the Executive and senior stakeholders on sensitive land matters with significant political, cultural and economic implications
- managing OTL's compliance with the Freedom of Information Act 1982 and Privacy Act 1988
- act as the OTL's Privacy Officer, including driving implementation of the NIAA Privacy Management Plan and managing processes for the handling of potential data or privacy breaches.

Duties

Our ideal candidate is committed to understanding the key issues faced by Aboriginal and Torres Strait Islander peoples and to working with them to find local solutions to complex challenges.

To be successful in the role, our ideal candidate will have:

- strategic planning experience for longer-term initiatives and monitoring changes in the broader work environment that may impact on work objectives
- experience undertaking technically complex or sensitive law interpretation work projects that have strategic and operational significance
- demonstrated experience working respectfully and effectively in a remote Aboriginal community context
- demonstrated knowledge of and compliance with relevant legislation, policy administrative frameworks and government decision-making processes
- experience with the development of policy proposals and guiding them through legislation processes
- resilience to change

- a relevant degree in law and broad legal experience (with minimum of 10 years post admission experience).

The ideal candidate will be available to travel interstate and to remote Northern Territory communities, including overnight stays. As driving will be required for this travel, a current class C Driver's License is essential for the role.

We are looking for a candidate who is able to develop and maintain lasting relationships with partners, stakeholders, government agencies, land councils, local regional councils, community members and Traditional Owners, particularly in a remote Aboriginal community context.

Eligibility

- To be eligible for this position you must be an Australian Citizen.
- Occupants must be able to obtain and maintain a Baseline level security clearance, or hold a current security clearance of an appropriate level.
- Successful candidates will be required to be assessed through our pre-employment screening checks, such as an Australian Criminal History Check.

Notes

Ongoing & Non-ongoing (for an initial period of up to 12 months).

These roles are being advertised as both ongoing and non-ongoing, with the employment type to be determined in negotiation with the preferred candidate and the NIAA delegate.

Where a non-ongoing specified term is offered, this would be for an initial period of up to 12 months, with possibility of extension up to a maximum period of two years.

A non-ongoing offer may result in conversion to an ongoing offer of employment however this must occur within 18 months from the opening date of this advertisement.

The National Indigenous Australians Agency (NIAA) has a range of flexible working arrangements available to its employees under the Enterprise Agreement and relevant policies and guidance materials. Working arrangements can be negotiated with successful candidates on a case-by-case basis, taking into consideration the operational requirements of the role and the individual's personal circumstances and preferences.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Indigenous Australians Agency

The National Indigenous Australians Agency (NIAA) works directly to, and supports the Minister for Indigenous Australians, to implement whole-of-government policies and programs to improve the lives of all Aboriginal and Torres Strait Islander peoples. This includes liaising closely with State and Territory governments, Indigenous peak bodies, stakeholders, and service providers to ensure that Indigenous programs and services are delivering for Aboriginal and Torres Strait Islander peoples as intended. The NIAA team includes people across Australia who work closely with communities to address their unique needs.

To Apply

Position Contact	Pennie Talbot, 0428 894 357
Agency Recruitment Site	https://niaa.nga.net.au/?jati=C362CE2B-3B24-B573-25E5-ECC190AB7A13

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Prime Minister and Cabinet

Vacancy VN-0768085

National Indigenous Australians Agency

Closing Date:Monday 27 April 2026

NIAA - Various
Various Various

Job Title	2027 NIAA Graduate Program – Affirmative Measure Disability
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Brisbane QLD, Perth WA, Parramatta NSW, Melbourne VIC
Salary	\$83,242 -
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The NIAA has a range of flexible working arrangements available to its employees under the Enterprise Agreement
Classification	Graduate APS
Position Number	NIAA/2027/GRAD/AMD
Agency Website	https://www.niaa.gov.au/

Job Description

<https://niaa.nga.net.au/?jati=322EA965-BEF6-CC78-61E5-ECC206FF946D>

Who we are

The NIAA leads the Australian Government's work to ensure Aboriginal and Torres Strait Islander peoples are heard, recognised and empowered. We work in genuine partnership with First Nations peoples, listening deeply, valuing cultural knowledge and ensuring community voices shape the decisions that affect their lives.

With a national footprint across metropolitan, regional and remote Australia, our influence spans all levels of government. Our people are connected to community on the ground, while also contributing to high level advice and strategic work across government.

Reconciliation is core to who we are. We are committed to cultural integrity, diversity, inclusion and continuous learning, and we look for graduates who share this commitment.

Our shared [values and behaviours](#) guide how we work and how we build strong, respectful relationships with our partners and stakeholders. We are committed to continually adapting and improving the way we work so we can deliver meaningful, positive outcomes in genuine partnership with First Nations peoples.

Explore our [organisational structure](#) to learn more about how we work and where we make a difference.

What we do

The NIAA works to empower Aboriginal and Torres Strait Islander peoples through policies, programs and partnerships that create real and lasting impact.

We focus on:

- partnering with First Nations peoples to support self-determination and community led decision making
- leading whole of government action under the National Agreement on Closing the Gap
- designing and delivering policies and programs that drive social, economic and cultural outcomes
- supporting evidence-based decision making through data, evaluation and insights.

Graduates contribute to this work from day one. Read our [Corporate Plan](#) to find out more about our priorities and key activities.

Duties

About the NIAA Graduate Program

The NIAA Graduate Program gives you the opportunity to build a meaningful public service career while contributing to better outcomes for Aboriginal and Torres Strait Islander peoples.

Key features include:

- A 12-month program with three rotations across different work areas, including opportunities to rotate in a regional or remote location.

- An ongoing (permanent) APS 4 role with a starting salary of \$83,242 p.a. plus superannuation, with assessment for advancement to a higher classification on completion of the program.
- Extensive professional development, leadership development and long-term career building opportunities.
- Access to our award-winning Footprints Program, featuring an extensive library of resources designed to support meaningful and continuous cross-cultural learning.
- Relocation assistance for graduates who are required to relocate.
- Strong, tailored support from day one through a graduate buddy, formal mentor, pastoral care and networking opportunities.
- An inclusive, culturally respectful and diverse workplace supported by active employee networks and a commitment to staff wellbeing.

At the NIAA, people are at the heart of everything we do. As a graduate, you'll be supported, challenged and empowered to build a career with purpose and make an impact from your very first day.

Aboriginal and Torres Strait Islander graduates have access to a dedicated First Nations Mentoring Program, along with a range of cultural, learning and wellbeing supports.

What you will do

As a graduate, you will apply your academic knowledge, develop new skills and contribute to complex and meaningful work across the Agency. Your three rotations will expose you to different aspects of policy, program delivery, operations and enabling services, helping you understand how the NIAA and the broader APS work.

Our work spans three key areas:

- **Policy and Programs** – designing and investing in national social, economic and cultural policies and programs with governments and First Nations partners, and leading strategies that advance the Australian Government's priorities for First Nations peoples.
- **Operations and Delivery** – working closely with communities across Australia to deliver place-based services, support emergency responses and strengthen community led solutions.
- **Corporate and Enabling Services** – providing the strategic, technical and operational expertise that powers the Agency, including grants, finance, HR, communications, integrity, governance, ICT, data and legal services.

Your rotations are tailored to your interests and capabilities, with support from the graduate team to help you get the most from each placement.

Visit our [Employer Profile on Prosple](#) to hear directly from some of our past graduates.

Our ideal candidates

We welcome graduates from all disciplines who are passionate about contributing to better outcomes for Aboriginal and Torres Strait Islander peoples and want to build a career with purpose.

To thrive in our program, you will:

- have a genuine interest in supporting self-determination and positive change
- be curious, proactive and open to continuous learning
- communicate clearly and collaborate respectfully
- think analytically and use evidence to inform decisions
- contribute creativity, new ideas and fresh perspectives
- show resilience and adaptability in new or challenging contexts
- demonstrate cultural awareness and a commitment to ongoing cultural capability development
- work well in diverse teams and embody the NIAA's values and behaviours.

Eligibility

- To be eligible for this position you must be an Australian Citizen.
- You'll need to agree to pre-employment screening checks to work for the NIAA. This role also requires a Baseline Vetting (Protected) Security clearance. We may also conduct further integrity checks during the course of your employment.
- Successful candidates will be required to be assessed through our pre-employment screening checks, such as an Australian Criminal History Check.
- To be eligible for the 2027 NIAA Graduate Program, you must be in the final year of your undergraduate degree (or higher) or have completed your university studies within the past eight years.

This vacancy is only available to candidates with disability.

The definition of 'disability' for employment related purposes is a person considered to have disability, limitation, restriction or impairment, which has lasted, or likely to last, for at least six months and restricts everyday activities.

To ensure eligibility to apply in this round, you will be required to provide evidence of your disability. You will not be asked to disclose your disability, however you will be required to provide one of the following documents:

- a letter from your medical practitioner confirming that you have an ongoing disability; OR
- a statutory declaration made by you confirming your ongoing disability; OR
- a letter from Disability Employment Services or JobAccess provider.

Notes

These roles are being advertised as ongoing.

We celebrate and champion diversity to ensure we reflect the community we serve, and pride ourselves on our inclusive workplace culture. We welcome applications from all backgrounds and experiences including Aboriginal and Torres Strait Islander peoples, people of all genders, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTQIA+, mature aged employees and carers.

The National Indigenous Australians Agency (NIAA) has a range of flexible working arrangements available to its employees under the Enterprise Agreement and relevant policies and guidance materials. Working arrangements can be negotiated with successful candidates on a case-by-case basis, taking into consideration the operational requirements of the role and the individual's personal circumstances and preferences.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been nominated for filling within the agency's Graduate program. A graduate program is a structured, on the job program, designed to introduce graduates to an APS organisation. They receive training and development, mentoring and on the job support.

About the National Indigenous Australians Agency

The National Indigenous Australians Agency (NIAA) works directly to, and supports the Minister for Indigenous Australians, to implement whole-of-government policies and programs to improve the lives of all Aboriginal and Torres Strait Islander peoples. This includes liaising closely with State and Territory governments, Indigenous peak bodies, stakeholders, and service providers to ensure that Indigenous programs and services are delivering for Aboriginal and Torres Strait Islander peoples as intended. The NIAA team includes people across Australia who work closely with communities to address their unique needs.

To Apply

Position Contact	Hoban Recruitment (On behalf of the NIAA), 1300 952 231
Agency Recruitment Site	https://niaa.nga.net.au/?jati=322EA965-BEF6-CC78-61E5-ECC206FF946D

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Prime Minister and Cabinet

Vacancy VN-0768095

National Indigenous Australians Agency

Closing Date: Monday 27 April 2026

NIAA - Various
Various Various

Job Title	2027 NIAA Graduate Program
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Parramatta NSW, Brisbane QLD, Melbourne VIC, Perth WA
Salary	\$83,242 -
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The NIAA has a range of flexible working arrangements available to its employees under the Enterprise Agreement
Classification	APS Level 4; Graduate APS
Position Number	NIAA/2027/GRAD
Agency Website	https://www.niaa.gov.au/

Job Description

<https://niaa.nga.net.au/?jati=5C745C2A-9718-0ED6-5979-ECC20830CDF7>

Who we are

The NIAA leads the Australian Government's work to ensure Aboriginal and Torres Strait Islander peoples are heard, recognised and empowered. We work in genuine partnership with First Nations peoples, listening deeply, valuing cultural knowledge and ensuring community voices shape the decisions that affect their lives.

With a national footprint across metropolitan, regional and remote Australia, our influence spans all levels of government. Our people are connected to community on the ground, while also contributing to high level advice and strategic work across government.

Reconciliation is core to who we are. We are committed to cultural integrity, diversity, inclusion and continuous learning, and we look for graduates who share this commitment.

Our shared [values and behaviours](#) guide how we work and how we build strong, respectful relationships with our partners and stakeholders. We are committed to continually adapting and improving the way we work so we can deliver meaningful, positive outcomes in genuine partnership with First Nations peoples.

Explore our [organisational structure](#) to learn more about how we work and where we make a difference.

What we do

The NIAA works to empower Aboriginal and Torres Strait Islander peoples through policies, programs and partnerships that create real and lasting impact.

We focus on:

- partnering with First Nations peoples to support self-determination and community led decision making
- leading whole of government action under the National Agreement on Closing the Gap
- designing and delivering policies and programs that drive social, economic and cultural outcomes
- supporting evidence-based decision making through data, evaluation and insights.

Graduates contribute to this work from day one. Read our [Corporate Plan](#) to find out more about our priorities and key activities.

Duties

About the NIAA Graduate Program

The NIAA Graduate Program gives you the opportunity to build a meaningful public service career while contributing to better outcomes for Aboriginal and Torres Strait Islander peoples.

Key features include:

- A 12-month program with three rotations across different work areas, including opportunities to rotate in a regional or remote location.
- An ongoing (permanent) APS 4 role with a starting salary of \$83,242 p.a. plus superannuation, with assessment for advancement to a higher classification on completion of the program.
- Extensive professional development, leadership development and long-term career building opportunities.
- Access to our award-winning Footprints Program, featuring an extensive library of resources designed to support meaningful and continuous cross-cultural learning.
- Relocation assistance for graduates who are required to relocate.
- Strong, tailored support from day one through a graduate buddy, formal mentor, pastoral care and networking opportunities.
- An inclusive, culturally respectful and diverse workplace supported by active employee networks and a commitment to staff wellbeing.

At the NIAA, people are at the heart of everything we do. As a graduate, you'll be supported, challenged and empowered to build a career with purpose and make an impact from your very first day.

Aboriginal and Torres Strait Islander graduates have access to a dedicated First Nations Mentoring Program, along with a range of cultural, learning and wellbeing supports.

What you will do

As a graduate, you will apply your academic knowledge, develop new skills and contribute to complex and meaningful work across the Agency. Your three rotations will expose you to different aspects of policy, program delivery, operations and enabling services, helping you understand how the NIAA and the broader APS work.

Our work spans three key areas:

- **Policy and Programs** – designing and investing in national social, economic and cultural policies and programs with governments and First Nations partners, and leading strategies that advance the Australian Government's priorities for First Nations peoples.
- **Operations and Delivery** – working closely with communities across Australia to deliver place-based services, support emergency responses and strengthen community led solutions.
- **Corporate and Enabling Services** – providing the strategic, technical and operational expertise that powers the Agency, including grants, finance, HR, communications, integrity, governance, ICT, data and legal services.

Your rotations are tailored to your interests and capabilities, with support from the graduate team to help you get the most from each placement.

Visit our [Employer Profile on Prosple](#) to hear directly from some of our past graduates.

Our ideal candidates

We welcome graduates from all disciplines who are passionate about contributing to better outcomes for Aboriginal and Torres Strait Islander peoples and want to build a career with purpose.

To thrive in our program, you will:

- have a genuine interest in supporting self-determination and positive change
- be curious, proactive and open to continuous learning
- communicate clearly and collaborate respectfully
- think analytically and use evidence to inform decisions
- contribute creativity, new ideas and fresh perspectives
- show resilience and adaptability in new or challenging contexts
- demonstrate cultural awareness and a commitment to ongoing cultural capability development
- work well in diverse teams and embody the NIAA's values and behaviours.

Eligibility

- To be eligible for this position you must be an Australian Citizen.
- You'll need to agree to pre-employment screening checks to work for the NIAA. This role also requires a Baseline Vetting (Protected) Security clearance. We may also conduct further integrity checks during the course of your employment.

- Successful candidates will be required to be assessed through our pre-employment screening checks, such as an Australian Criminal History Check.
- To be eligible for the 2027 NIAA Graduate Program, you must be in the final year of your undergraduate degree (or higher) or have completed your university studies within the past eight years.

Notes

These roles are being advertised as ongoing.

We celebrate and champion diversity to ensure we reflect the community we serve, and pride ourselves on our inclusive workplace culture. We welcome applications from all backgrounds and experiences including Aboriginal and Torres Strait Islander peoples, people of all genders, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTQIA+, mature aged employees and carers.

The National Indigenous Australians Agency (NIAA) has a range of flexible working arrangements available to its employees under the Enterprise Agreement and relevant policies and guidance materials. Working arrangements can be negotiated with successful candidates on a case-by-case basis, taking into consideration the operational requirements of the role and the individual's personal circumstances and preferences.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

This vacancy has been nominated for filling within the agency's Graduate program. A graduate program is a structured, on the job program, designed to introduce graduates to an APS organisation. They receive training and development, mentoring and on the job support.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Indigenous Australians Agency

The National Indigenous Australians Agency (NIAA) works directly to, and supports the Minister for Indigenous Australians, to implement whole-of-government policies and programs to improve the lives of all Aboriginal and Torres Strait Islander peoples. This includes liaising closely with State and Territory governments, Indigenous peak bodies, stakeholders, and service providers to ensure that Indigenous programs and services are delivering for Aboriginal and Torres Strait Islander peoples as intended. The NIAA team includes people across Australia who work closely with communities to address their unique needs.

To Apply

Position Contact	Hoban Recruitment (On behalf of the NIAA), 1300 952 231
Agency Recruitment Site	https://niaa.nga.net.au/?jati=5C745C2A-9718-0ED6-5979-ECC20830CDF7

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Prime Minister and Cabinet

Vacancy VN-0768193

National Indigenous Australians Agency

Closing Date: Monday 27 April 2026

NIAA - Various
Various

Job Title	2027 NIAA Graduate Program – Indigenous Pathway
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Brisbane QLD, Melbourne VIC, Parramatta NSW, Perth WA, Darwin NT, Alice Springs NT, Tennant Creek NT, Katherine NT, Nhulunbuy NT, Broome WA, Kununurra WA, Townsville QLD, Mount Isa QLD, Rockhampton QLD, Toowoomba QLD, Hobart TAS
Salary	\$83,242 -
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The NIAA has a range of flexible working arrangements available to its employees under the Enterprise Agreement
Classification	APS Level 4; Graduate APS
Position Number	NIAA/2027/GRAD/IP
Agency Website	https://www.niaa.gov.au/

Job Description

<https://niaa.nga.net.au/cp>

Who we are

The NIAA leads the Australian Government's work to ensure Aboriginal and Torres Strait Islander peoples are heard, recognised and empowered. We work in genuine partnership with First Nations peoples, listening deeply, valuing cultural knowledge and ensuring community voices shape the decisions that affect their lives.

With a national footprint across metropolitan, regional and remote Australia, our influence spans all levels of government. Our people are connected to community on the ground, while also contributing to high level advice and strategic work across government.

Reconciliation is core to who we are. We are committed to cultural integrity, diversity, inclusion and continuous learning, and we look for graduates who share this commitment.

Our shared [values and behaviours](#) guide how we work and how we build strong, respectful relationships with our partners and stakeholders. We are committed to continually adapting and improving the way we work so we can deliver meaningful, positive outcomes in genuine partnership with First Nations peoples.

Explore our [organisational structure](#) to learn more about how we work and where we make a difference.

What we do

The NIAA works to empower Aboriginal and Torres Strait Islander peoples through policies, programs and partnerships that create real and lasting impact.

We focus on:

- partnering with First Nations peoples to support self-determination and community led decision making
- leading whole of government action under the National Agreement on Closing the Gap
- designing and delivering policies and programs that drive social, economic and cultural outcomes
- supporting evidence-based decision making through data, evaluation and insights.

Graduates contribute to this work from day one. Read our [Corporate Plan](#) to find out more about our priorities and key activities.

Duties

About the NIAA Graduate Program

The NIAA Graduate Program gives you the opportunity to build a meaningful public service career while contributing to better outcomes for Aboriginal and Torres Strait Islander peoples.

Key features include:

- A 12-month program with three rotations across different work areas, including opportunities to rotate in a regional or remote location.
- An ongoing (permanent) APS 4 role with a starting salary of \$83,242 p.a. plus superannuation, with assessment for advancement to a higher classification on completion of the program.
- Extensive professional development, leadership development and long-term career building opportunities.
- Access to our award-winning Footprints Program, featuring an extensive library of resources designed to support meaningful and continuous cross-cultural learning.
- Relocation assistance for graduates who are required to relocate.
- Strong, tailored support from day one through a graduate buddy, formal mentor, pastoral care and networking opportunities.
- An inclusive, culturally respectful and diverse workplace supported by active employee networks and a commitment to staff wellbeing.

At the NIAA, people are at the heart of everything we do. As a graduate, you'll be supported, challenged and empowered to build a career with purpose, and make an impact from your very first day.

Aboriginal and Torres Strait Islander graduates have access to a dedicated First Nations Mentoring Program, along with a range of cultural, learning and wellbeing supports.

What you will do

As a graduate, you will apply your academic knowledge, develop new skills and contribute to complex and meaningful work across the Agency. Your three rotations will expose you to different aspects of policy, program delivery, operations and enabling services, helping you understand how the NIAA and the broader APS work.

Our work spans three key areas:

- **Policy and Programs** – designing and investing in national social, economic and cultural policies and programs with governments and First Nations partners, and leading strategies that advance the Australian Government's priorities for First Nations peoples.
- **Operations and Delivery** – working closely with communities across Australia to deliver place-based services, support emergency responses and strengthen community led solutions.
- **Corporate and Enabling Services** – providing the strategic, technical and operational expertise that powers the Agency, including grants, finance, HR, communications, integrity, governance, ICT, data and legal services.

Your rotations are tailored to your interests and capabilities, with support from the graduate team to help you get the most from each placement.

Visit our [Employer Profile on Prosple](#) to hear directly from some of our past graduates.

Our ideal candidate

We welcome graduates from all disciplines who are passionate about contributing to better outcomes for Aboriginal and Torres Strait Islander peoples and want to build a career with purpose.

To thrive in our program, you will:

- have a genuine interest in supporting self-determination and positive change
- be curious, proactive and open to continuous learning
- communicate clearly and collaborate respectfully
- think analytically and use evidence to inform decisions
- contribute creativity, new ideas and fresh perspectives
- show resilience and adaptability in new or challenging contexts
- demonstrate cultural awareness and a commitment to ongoing cultural capability development
- work well in diverse teams and embody the NIAA's values and behaviours.

Meet our team

Join us online on Tuesday, 14 April 2026 at 12:00pm (AEST) for an informal drop-in session designed for Aboriginal and/or Torres Strait Islander candidates who'd like to meet our staff, ask questions, and learn more about the program and how the recruitment process works.

To receive an invite, please email alex.boreham@niaa.gov.au. If a one-on-one conversation would suit you better, we're more than happy to organise it.

Eligibility

- To be eligible for this position you must be an Australian Citizen.
- You'll need to agree to pre-employment screening checks to work for the NIAA. This role also requires a Baseline Vetting (Protected) Security clearance. We may also conduct further integrity checks during the course of your employment.
- Successful candidates will be required to be assessed through our pre-employment screening checks, such as an Australian Criminal History Check.
- To be eligible for the 2027 NIAA Graduate Program, you must be in the final year of your undergraduate degree (or higher) or have completed your university studies within the past eight years.

The filling of this vacancy is intended to constitute an Affirmative Measure Indigenous position under section 8(1) of the *Racial Discrimination Act 1975*. This vacancy is only available to Aboriginal and/or Torres Strait people who:

- are of Aboriginal and/or Torres Strait Islander descent; and
- identify as Aboriginal and/or Torres Strait Islander; and
- are accepted by their community as being Aboriginal and/or Torres Strait Islander.

To meet eligibility requirements, applicants will need to provide the following evidence:

- a letter signed and executed by the Chairperson of an incorporated Indigenous organisation confirming that you are recognised as an Aboriginal and/or Torres Strait Islander person; or
- a confirmation of Aboriginal and/or Torres Strait Islander descent form executed by an Indigenous organisation; or
- a statutory declaration made by you or a member of an Indigenous Service Provider confirming that you are recognised as an Aboriginal and/or Torres Strait Islander person.

Notes

These roles are being advertised as ongoing.

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experiences including Aboriginal and Torres Strait Islander peoples, people of all genders, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTQIA+, mature aged employees and carers.

The National Indigenous Australians Agency (NIAA) has a range of flexible working arrangements available to its employees under the Enterprise Agreement and relevant policies and guidance materials. Working arrangements can be negotiated with successful candidates on a case-by-case basis, taking into consideration the operational requirements of the role and the individual's personal circumstances and preferences.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

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To Apply

Position Contact	Alex Boreham, (02) 6150 6721
Agency Recruitment Site	https://niaa.nga.net.au/cp

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National Disability Insurance Agency

Closing Date: Tuesday 07 April 2026

Chief Counsel Division
Agency Legal Services Branch

Job Title	EL2 Lawyer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Adelaide SA, Deakin ACT, Parramatta NSW, Surry Hills NSW, Brisbane QLD, Robina QLD, Geelong VIC, Richmond VIC, Midland WA
Salary	\$156,621 - \$171,033
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible; Hybrid
Office Arrangement Details	Flexible work arrangements may be considered
Classification	Executive Level 2
Position Number	0354_03/26_EXT
Agency Website	https://www.ndis.gov.au

Job Description

<https://www.ndis.gov.au/about-us/careers-ndia>

The Agency Legal Services Branch provides practical and solution-focused advice across a broad spectrum of matters to support business areas, including employment, workforce, and industrial relations matters; corporate, commercial, procurement, and property matters; information law and privacy matters; and scheme compliance, investigations and integrity matters.

The Branch plays a key enabling function, including the identification and mitigation of legal risk for the NDIA and is seeking candidates to fill various vacancies in the following teams:

- Integrity Agencies
- Scheme Compliance & Investigations
- Commercial Law

We're seeking a strategic, solutions focused legal professional who combines strong technical expertise with effective leadership. The ideal candidate will confidently manage complex legal matters, provide high quality advice to senior stakeholders, and contribute to whole-of-government priorities. You will excel in communication, problem solving, and relationship building in a fast paced environment, bringing sound judgment, resilience, and a growth mindset. You will act inclusively and with integrity, empathy and respect when working with the team, participants and prospective participants, as well as external stakeholders. Strong interpersonal skills, the ability to lead and develop others, and a commitment to professionalism, integrity, and inclusive teamwork are essential.

Mandatory qualifications

This position is within the Legal stream and the candidate must possess relevant academic qualifications with admission as a legal practitioner, however described, of the High Court or the Supreme Court of an Australian State or Territory; and hold, or be able to obtain, a practising certificate (for WA applicants this must be an unrestricted practicing certificate). You must have proven experience in the relevant areas of law.

Duties

The EL2 Lawyer (Legal Stream) is an important team leadership position within the NDIA and will have authority and responsibility to resolve legal issues and risks across wide-ranging activities of substantial depth involving significant detail. The position will exercise a significant degree of independence and will use a high-level of decision-making and judgement. The role will be required to coordinate and assume responsibility for legal advice to highly complex or sensitive projects and work program outcomes across the functions that have strategic or operational significance to the Agency.

Integrity Agencies Team

Specific responsibilities include, but are not limited to:

- Providing strategic legal advice and assistance relating to suspected misconduct, corruption and integrity issues arising under:
 - *Public Interest Disclosure Act 2013*
 - *National Anti-Corruption Commission Act 2022*
- Providing legal advice and support in relation to the Agency's obligation to act as a model litigant.

Scheme Compliance & Investigations Team

Specific responsibilities include, but are not limited to:

- Providing strategic legal advice and subject matter expertise on all relevant aspects of NDIS Act and Rules as well as a range of complex legal issues involving statutory interpretation and administrative law, fraud and compliance, criminal, evidence and procedural law.

- Providing legal advice and support in relation to integrity uplift measures such as payment compliance and debt recovery processes and managing judicial review applications in relation to related administrative decisions.

Due to the nature of the work undertaken in Scheme Compliance & Investigations, possessing a Negative Vetting Level 1 (NV1) security clearance is considered advantageous.

Commercial Law Team

Specific responsibilities include, but are not limited to:

- A broad range of procurement activities, including contracts in support of procurement of ICT and other operational capabilities; commercial negotiations of legal issues; grants; intellectual property; the agency's obligations under the *Public Governance, Performance and Accountability Act 2013* (Cth).
- Complex commercial law issues such as contracting, funding agreements, IP, insurance, and risk management.
- Statutory compliance and relevant Commonwealth laws and policies (e.g. *Public Governance, Performance and Accountability Act 2013* (Cth), Commonwealth Procurement Rules).
- Drafting, reviewing and negotiating legal issues relating to commercial agreements (e.g. procurement, grants, leasing).
- Property law.

Eligibility

- Successful candidates will be required to undergo a pre-employment National Police History check, and provide evidence of Australian Citizenship. Failure to do so may jeopardise your offer of employment.
- Successful candidates must be able to obtain and maintain a Baseline security clearance, or hold a current security clearance of an appropriate level.
- Dependent on the role the appropriate Working with Children / Working with Vulnerable People check may be required as per State/Territory legislation. In addition to these checks, a Worker Screening Check issued by the relevant State/Territory worker screening unit will also be required for any role for which the normal duties are likely to require more than incidental contact with people with disability.
- Successful candidates must possess relevant academic qualifications with admission as a legal practitioner, however described, of the High Court or the Supreme Court of an Australian State or Territory; and hold, or be able to obtain, a practising certificate (for WA applicants this must be an unrestricted practicing certificate). You must have proven experience in the relevant areas of law.

Notes

- This position will be offered as ongoing or non-ongoing.
- If the position is offered as non-ongoing, this will be for a specified term of up to 12 months, with the possibility of extension up to two years.
- Should a non-ongoing position become ongoing, then a merit list established through this selection process may be used to fill the vacancy on an ongoing basis.

- While this role is ideally performed from ACT - Deakin; NSW - Parramatta; NSW - Surry Hills; QLD - Brisbane; QLD - Robina; SA - Adelaide; VIC - Geelong; VIC - Richmond; WA - Midland, remote working arrangements may be considered.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Disability Insurance Agency

The NDIS provides funding to eligible people with disability to gain more time with family and friends, greater independence, access to new skills, jobs, or volunteering in their community, and an improved quality of life. The NDIS also connects anyone with disability to services in their community. This includes connections to doctors, community groups, sporting clubs, support groups, libraries and schools, as well as providing information about what support is provided by each state and territory government. The NDIS now supports over 500,000 Australians with disability to access the services and supports they need. This includes supporting approximately 80,000 children with developmental delay, ensuring they receive supports early so that they achieve the best outcomes throughout their lives.

To Apply

Position Contact	Kylie Maso, 0402302035
Agency Recruitment Site	https://www.ndis.gov.au/about-us/careers-ndia

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Social Services

Vacancy VN-0768210

National Disability Insurance Agency

Closing Date: Sunday 05 April 2026

Policy and Practice Leadership
New Framework Policy

Job Title	Branch Manager, New Framework Policy
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Canberra ACT
Salary	-
Future Merit Locations	Sydney, Melbourne, Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be considered
Classification	Senior Executive Service Band 1
Position Number	0398_03/26_EXT
Agency Website	https://www.ndis.gov.au

Job Description

<https://www.ndis.gov.au>

Shape the future of the NDIS. Lead reform that matters.

The National Disability Insurance Agency (NDIA) is seeking an exceptional senior leader to join its **Policy and Practice Leadership Division** as **Branch Manager, New Framework Policy (SES Band1)**.

This is a rare opportunity to lead one of the most critical policy reform agendas in Australia — shaping how people access, plan for and receive supports under the NDIS, while ensuring the Scheme is sustainable, equitable and participantcentred.

This role provides strategic leadership for the development and implementation of key policy and operational reforms associated with **New Framework Planning**, including the delivery of the new holistic support needs assessment for the National Disability Insurance Scheme (NDIS).

Duties

About the role

Reporting to the General Manager, Policy and Practice Leadership, the Branch Manager is responsible for providing strong expertise and leadership across a complex policy and operational environment. The role has responsibility for a large, multidisciplinary workforce located across multiple sites.

Key responsibilities include:

- Setting and delivering the strategic direction of the New Framework Policy Branch, aligned with NDIA and Government reform priorities
- Leading the development of legislative instruments, operational policies and planning frameworks to support New Framework Planning
- Delivering the design and implementation of the new support needs assessment, including associated tools, procurement and contract management
- Strengthening participant risk and safeguarding frameworks, consistent with Royal Commission recommendations
- Providing highlevel, evidencebased advice to senior executives and Ministers on complex policy, operational and governance matters

What we are looking for

The NDIA is seeking an SES leader who brings:

- Extensive experience in complex policy environments, with deep understanding of the legislative and operational framework in a government context (or comparable social policy systems)
- Proven capacity to lead large, diverse teams and deliver highquality outcomes in dynamic and highpressure environments
- Strong understanding of parliamentary, budgetary, intergovernmental and political decision-making processes is essential.
- Demonstrated ability to build and maintain effective relationships with a wide range of internal and external stakeholders
- Sound judgement, integrity and resilience, with the ability to navigate complexity and ambiguity
- Experience with managing procurement and contracts is highly desirable

The successful candidate will operate strategically, model respectful leadership behaviours, and demonstrate a strong commitment to putting participants at the centre of policy and practice.

The ability to provide expert advice and recommendations on key, often complex, aspects of the NDIA's reform agenda and scheme design in alignment with the framework of broader Government policy parameters will also be advantageous.

About the NDIA

The NDIA is an independent statutory agency of the Australian Government responsible for implementing the National Disability Insurance Scheme — one of the most significant social reforms in Australia's history. The NDIA is committed to delivering a participantcentred, evidenceinformed and sustainable Scheme that improves outcomes for people with disability.

Eligibility

What you should know

To be eligible for employment with the NDIA, you must be an Australian citizen. A candidate's suitability for employment with the Agency will be assessed through a pre-employment screening process. This will include a criminal history check and the ability to obtain and maintain an Australian Government security clearance, at the Negative Vetting 1 level. This will be arranged for you, if successful.

The NDIA will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the requirements of the role.

We strongly and actively encourage applicants from a diverse range of backgrounds and experiences, particularly people with disability, and including First Nations peoples, people from culturally and linguistically diverse (CALD) backgrounds and LGBTIQ+.

Notes

Please apply via <https://watermarksearchinternational.snapforms.com.au/form/ndia> quoting Ref No A006299.

Your application should include:

- A complete current resume
- A one-page pitch (maximum 750 words) quoting reference A006299

Your pitch is an opportunity to tell us why you are the right candidate for the Branch Manager, New Framework Policy position. It should highlight relevant examples and accomplishments that demonstrate that you have the capabilities, skills and attributes to deliver at the SES Band 1 level in a complex Policy and Framework setting:

- Why you want to work in the Policy and Practice Leadership division.
- What you will contribute to the role.
- How you will build and champion the NDIA's vision to improve outcomes for people with disability through innovation and collaboration.

Be sure to highlight relevant examples and accomplishments that demonstrate your suitability for the role. You can use the SES Band 1 [Work Level Standards](#) to ensure you pitch at the right level

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Disability Insurance Agency

The NDIS provides funding to eligible people with disability to gain more time with family and friends, greater independence, access to new skills, jobs, or volunteering in their community, and an improved quality of life. The NDIS also connects anyone with disability to services in their community. This includes connections to doctors, community groups, sporting clubs, support groups, libraries and schools, as well as providing information about what support is provided by each state and territory government. The

NDIS now supports over 500,000 Australians with disability to access the services and supports they need. This includes supporting approximately 80,000 children with developmental delay, ensuring they receive supports early so that they achieve the best outcomes throughout their lives.

To Apply

Position Contact	Chris Grant, 0493 714 171
Agency Recruitment Site	https://www.ndis.gov.au

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Treasury

Vacancy VN-0768200

Australian Securities and Investments Commission

Closing Date: Sunday 29 March 2026

Job Title	Information Management Analyst
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Sydney NSW, Melbourne VIC
Salary	\$97,401 - \$115,820
Future Merit Locations	Brisbane, Sydney, Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	50/50 Work from Home
Classification	APS Level 6
Position Number	ASIC/1913604
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226491971&in_organid=16529&

At ASIC, you can be the change that ensures a fair, strong and efficient financial system for the benefit of all Australians. Contribute to delivering on ASIC's purpose, vision, and strategic priorities to help maintain the integrity of the financial system and protect consumers from harm.

As an **Information Management Analyst**, you will provide daytoday support and practical solutions to help teams effectively capture, manage and use business information within the SharePoint environment, contributing to continuous business improvement.

- **Location – Sydney, Melbourne or Brisbane**
- **ASIC 4 (APS6): Salary between \$97,401 - \$115,820 depending on experience (plus 15.4% superannuation)**
- **Permanent, full-time role**
- **Applications close at 11:59pm AEST Sunday, 29 March 2026**

The team

The Information and Knowledge Resource Centre (IKRC) ensures ASIC teams have access to authoritative information, records, intelligence and knowledge services. The team supports compliance with legislative and regulatory requirements, helping to minimise risk and enable informed decisionmaking.

Duties

The role

As an **Information Management Analyst**, you will:

- Support the Team Leader, Business Information Services, by contributing to the development and continuous improvement of SharePoint information and records management practices, procedures and guidelines.
- Provide daytoday enduser support through the configuration and administration of ASIC's SharePoint information management system.
- Analyse business processes and service delivery data to identify improvement opportunities, risks and trends, and support reporting and solution implementation.
- Engage with stakeholders to promote effective information management practices and ensure records management and legislative compliance.

- Identify and assess information and records management risks and implement mitigation strategies.
- Respond to internal and external information requests through research and support activities.
- Develop and deliver enduser training and guidance to support good information and record keeping practices.

Eligibility

About you

You will also demonstrate:

- Relevant tertiary qualification in Information or Records Management, Information Technology, or a related discipline, or equivalent experience in a legal, accounting, financial services or government environment.
- Demonstrated experience with enterprise information and records management systems (e.g. EDRMS or ECM), including configuring and administering SharePoint Online and M365, and applying legislative and compliance requirements in a public sector or regulated environment.
- Proven ability to analyse service delivery, operational and information management data to identify trends, risks and improvement opportunities, and support evidencebased reporting and decisionmaking.
- Strong problemsolving skills, with experience resolving system and stakeholder issues and building effective internal relationships in a large organisation.
- Welldeveloped written and verbal communication skills, with experience presenting clear, fitforpurpose information and contributing to training, guidance and business documentation.

Notes

View the position description for more information or click 'apply' to start your application. Applications close at 11:59pm AEST Sunday, 29 March 2026.

About ASIC

ASIC's remit is one of the broadest of regulators across the world. ASIC regulates corporations, markets, financial services and consumer credit and monitors and promotes market integrity and consumer protection in the Australian financial system. Through our enforcement work, we hold to account those who contravene the law, working to achieve strong outcomes that address the greatest consumer and investor harms.

ASIC is an equal opportunity employer seeking people who want to make a difference. ASIC is committed to providing a diverse and inclusive workplace where the very best talent in Australia chooses to work. Applications from people of all ages, cultural backgrounds, abilities, LGBTIQ+ identity, and people of Aboriginal and Torres Strait Islander descent are encouraged to apply.

We offer a range of **employee benefits** including:

- Attractive superannuation
- Additional leave entitlements
- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

To work with us, you need to be an **Australian Citizen** and be prepared to complete an ASIC Suitability and Baseline Assessment.

About the Australian Securities and Investments Commission

To Apply

Position Contact	Careers, Careers@asic.gov.au
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226491971&in_orga

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Treasury

Vacancy VN-0768044

Australian Taxation Office

Closing Date: Thursday 02 April 2026

Compliance and Engagement Group
Various teams

Job Title	Audit and Compliance Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Moonee Ponds VIC, Perth WA, Wollongong NSW, Adelaide SA, Albury NSW, Box Hill VIC, Brisbane QLD, Canberra ACT, Dandenong VIC, Geelong VIC, Gosford NSW, Hobart TAS, Melbourne VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD
Salary	\$93,676 - \$99,307
Future Merit Locations	Wollongong, Moonee Ponds, Geelong, Hobart, Melbourne, Canberra, Brisbane, Gosford, Perth, Dandenong, Upper Mount Gravatt, Box Hill, Adelaide, Albury, Penrith, Newcastle, Townsville, Parramatta, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 5
Position Number	EXT_CEG_212_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=BCC7BA94-8FC8-46AD-BA76-ECC1CA920980>

Duties

We are seeking Audit and Compliance Officers to join our Compliance and Engagement Group, you will work with a diverse range of taxpayers and their representatives, including individuals, small businesses, public and private companies, and international entities to achieve targeted outcomes.

As an Audit and Compliance Officer, you will leverage your experience in tax and superannuation undertaking a variety of technical and moderately complex activities. These activities will include conducting audits, providing advice, performing reviews, and executing assurance actions.

You will engage with taxpayers, advisers, and intermediaries to gather necessary information and explain requirements clearly through multiple channels e.g. phone, online and face-to-face. Throughout all interactions, you'll maintain the highest standards of integrity and professionalism.

You will uphold APS Values and contribute positively to a supportive team culture while delivering quality work within defined frameworks.

Depending on the area you will work in, an average day might see you:

- providing informed and tailored advice to taxpayers and their representative on a wide range of tax and superannuation matters, using sound judgement to interpret legislation and guidance
- identifying and assessing risks, capturing insights and contributing to the design or refinement of treatment strategies
- investigating, analysing and evaluating information, policies, procedures, frameworks or tax laws to form clear, well-reasoned conclusions
- continually building your own technical and professional capability, and supporting development within the team by sharing knowledge, mentoring colleagues, and contributing to continuous improvement.

We embrace the strength of diversity – through our people and the perspectives they bring. We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	CEGRecruitment@ato.gov.au, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=BCC7BA94-8FC8-46AD-BA76-ECC1CA920980

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Treasury

Vacancy VN-0768052

Australian Taxation Office

Closing Date: Thursday 02 April 2026

Compliance and Engagement Group
Various teams

Job Title	Audit and Compliance Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Hobart TAS, Adelaide SA, Albury NSW, Box Hill VIC, Brisbane QLD, Canberra ACT, Dandenong VIC, Geelong VIC, Gosford NSW, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Perth WA, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW
Salary	\$84,028 - \$91,199
Future Merit Locations	Adelaide, Albury, Box Hill, Gosford, Hobart, Brisbane, Canberra, Dandenong, Geelong, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Sydney, Townsville, Upper Mount Gravatt, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 4
Position Number	EXT_CEG_197_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=25FAE6E6-3A16-0162-9E62-ECC0DE1A4E5A>

Duties

We are seeking Audit and Compliance Officers to join our Compliance and Engagement Group, you will work with taxpayers and their representatives to help them meet their tax and superannuation obligations by providing exceptional service in a multi-channelled environment to achieve outcomes.

As an Audit and Compliance Officer, you will be a reliable professional who can apply established processes and procedures, work accurately under general direction, exercise care and judgement, and collaborate effectively to support team outcomes.

Our taxpayers and their intermediaries are diverse and may include individuals, small business, public and private companies and internationals.

You will uphold APS Values and contribute positively to a supportive team culture while delivering quality work within defined frameworks.

Depending on the area you will work in, an average day might see you:

- providing tailored advice and guidance to taxpayers and their representatives on a range of tax and superannuation matters in writing, by phone and face-to-face
- identifying risks and capturing intelligence to help formulate treatment strategies
- investigating, analysing and researching information, policies, procedures, frameworks or tax laws to identify solutions
- working on developing your capability to support your own performance and contribute to the growth of the team.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	CEGRecruitment@ato.gov.au, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=25FAE6E6-3A16-0162-9E62-ECC0DE1A4E5A

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Treasury

Vacancy VN-0768061

Australian Taxation Office

Closing Date: Thursday 02 April 2026

Compliance and Engagement Group
Various teams

Job Title	Audit and Compliance Officer (Affirmative measure - Aboriginal and Torres Strait Islander employment)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Geelong VIC, Upper Mount Gravatt QLD, Adelaide SA, Albury NSW, Box Hill VIC, Brisbane QLD, Canberra ACT, Dandenong VIC, Gosford NSW, Hobart TAS, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Perth WA, Sydney NSW, Townsville QLD, Wollongong NSW
Salary	\$84,028 - \$9,199
Future Merit Locations	Box Hill, Brisbane, Canberra, Albury, Dandenong, Geelong, Melbourne, Moonee Ponds, Newcastle, Parramatta, Perth, Sydney, Townsville, Upper Mount Gravatt, Wollongong, Adelaide, Gosford, Hobart, Penrith
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 4
Position Number	EXT_CEG_211_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=9437F762-1218-0574-6414-ECC1CDC47A8D>

This vacancy is only open to Aboriginal and Torres Strait Islander applicants. This initiative helps to increase the number of Aboriginal and Torres Strait Islander people employed in the APS, to better reflect the diversity of the Australian community.

Duties

We are seeking Audit and Compliance Officers to join our Compliance and Engagement Group, you will work with taxpayers and their representatives to help them meet their tax and superannuation obligations by providing exceptional service in a multi-channelled environment to achieve outcomes.

As an Audit and Compliance Officer, you will be a reliable professional who can apply established processes and procedures, work accurately under general direction, exercise care and judgement, and collaborate effectively to support team outcomes.

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- identifying risks and capturing intelligence to help formulate treatment strategies
- investigating, analysing and researching information, policies, procedures, frameworks or tax laws to identify solutions
- working on developing your capability to support your own performance and contribute to the growth of the team.

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We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility

Candidates applying under the affirmative measure provision must provide confirmation of their Aboriginal and/or Torres Strait Islander heritage.

For further information about this requirement and the application process please select the Apply now button.

Notes

This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions may be offered for up to 18 months.

Non-ongoing vacancies have the potential to become ongoing. These non-ongoing positions may become ongoing within the next 12 months. Should a position become ongoing then the merit pool established through this selection process may be used to fill the vacancy.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	CEGRecruitment@ato.gov.au, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=9437F762-1218-0574-6414-ECC1CDC47A8D

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Australian Taxation Office

Closing Date: Thursday 02 April 2026

Compliance and Engagement Group
Various teams

Job Title	Audit and Compliance Officer (Affirmative measure - Aboriginal and Torres Strait Islander employment)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Hobart TAS, Adelaide SA, Albury NSW, Box Hill VIC, Brisbane QLD, Canberra ACT, Dandenong VIC, Geelong VIC, Gosford NSW, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Perth WA, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW
Salary	\$93,676 - \$99,307
Future Merit Locations	Adelaide, Albury, Box Hill, Brisbane, Canberra, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Townsville, Upper Mount Gravatt, Wollongong, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 5
Position Number	EXT_CEG_213_2013
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=3B4C7711-C951-4768-C2CC-ECC1CEAC8143>

This vacancy is only open to Aboriginal and Torres Strait Islander applicants. This initiative helps to increase the number of Aboriginal and Torres Strait Islander people employed in the APS, to better reflect the diversity of the Australian community.

Duties

We are seeking Audit and Compliance Officers to join our Compliance and Engagement Group, you will work with a diverse range of taxpayers and their representatives, including individuals, small businesses, public and private companies, and international entities to achieve targeted outcomes.

As an Audit and Compliance Officer, you will leverage your experience in tax and superannuation undertaking a variety of technical and moderately complex activities. These activities will include conducting audits, providing advice, performing reviews, and executing assurance actions.

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- investigating, analysing and evaluating information, policies, procedures, frameworks or tax laws to form clear, well-reasoned conclusions
- continually building your own technical and professional capability, and supporting development within the team by sharing knowledge, mentoring colleagues, and contributing to continuous improvement.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility

Candidates applying under the affirmative measure provision must provide confirmation of their Aboriginal and/or Torres Strait Islander heritage.

For further information about this requirement and the application process please select the Apply now button.

Notes

This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions may be offered for up to 18 months.

Non-ongoing vacancies have the potential to become ongoing. These non-ongoing positions may become ongoing within the next 12 months. Should a position become ongoing then the merit pool established through this selection process may be used to fill the vacancy.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	CEGRecruitment@ato.gov.au, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=3B4C7711-C951-4768-C2CC-ECC1CEAC8143

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Climate Change, Energy, the
Environment and Water

Vacancy VN-0768197

Department of Climate Change, Energy, the
Environment and Water (DCCEEW)

Closing Date:Sunday 05 April 2026

Heritage
Heritage Regulations and Assessments First Nations and Natural Heritage

Job Title	Senior Heritage Officer
Job Type	Full-Time, Ongoing
Location	Various locations - NSW NSW, Various locations - VIC VIC, Various locations - WA WA, Various locations - QLD QLD, Various locations - TAS TAS, Various locations - NT NT, Various locations - SA SA, Various locations - ACT ACT
Salary	\$99,734 - \$112,044
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	A mixed working arrangement about where the employee will work – it can be a combination of working from home, working onsite, and working remotely
Classification	APS Level 6
Position Number	2026/424
Agency Website	https://www.dcceew.gov.au/

Job Description <https://dcceewjobs.nga.net.au/?jati=14F2CD91-CD37-99E7-62F5-ECC27ED43C3B>

Identified position

This position is an 'Identified' position which signifies that the role has a strong involvement in issues relating to Aboriginal and Torres Strait Islander people. The successful applicant must have an understanding of the issues affecting Aboriginal and/or Torres Strait Islander people and an ability to communicate sensitively and effectively with Aboriginal and/or Torres Strait Islander People.

Who we are

The Heritage Division works to conserve, protect and sustainably manage Australia's biodiversity, heritage, oceans and First Nations heritage. We work to make the environment and our heritage better for current and future generations. We contribute to improving the extent, condition and connectivity of Australia's and the region's unique environment, consistent with national and international obligations. Working with others, we help identify, protect, conserve and celebrate Australia's significant natural, First Nations, historic and underwater heritage

The Regulation and Assessments Branch is made up of six sections that work collaboratively: Regulatory Practice and Engagement, Cultural Capability, Historic and Underwater Heritage, First Nations & Natural Heritage, ATSIHPA North & South. Established in December 2025, the Branch works to ensure Australia's significant heritage places are recognised, protected, and effectively managed.

The First Nations and Natural Heritage Section supports the work of the Regulations and Assessments Branch by leading on World Heritage commitments with First Nations and natural values including the Flinders Ranges, and working on a number of National and Commonwealth Heritage assessments with Indigenous and Natural heritage values. The section also works with the Indigenous and Natural heritage experts on the Australian Heritage Council to assess places for inclusion on the National Heritage List, develop heritage policy and establish best practice.

For more information about us please visit our [website](#).

Duties

This is an exciting opportunity to work with a committed team of staff contributing to the conservation of Australia's most important Indigenous and Natural heritage places. In this role you will:

- work under limited direction on the assessment of places for inclusion on the National and Commonwealth Heritage lists in accordance with the requirements of the EPBC Act
- work within international frameworks, and with states, territories and nominators on the development of World Heritage nominations, and the management of World Heritage places,
- develop various documents such as reports, briefs, ministerial correspondence and talking points to provide high quality advice to the Senior Executive, the Minister and the Australian Heritage Council,
- support constructive and collaborative relationships with other areas of the department, Commonwealth agencies, and other key external stakeholders.

For detailed information about the job-specific capabilities for this role, please view the **Job Description** which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a Baseline Vetting security clearance. You will be required to obtain and maintain a clearance at this level.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a

National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Erin Dampney, 0499 830 507
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=14F2CD91-CD37-99E7-62F5-ECC27ED43C3B

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Climate Change, Energy, the
Environment and Water

Vacancy VN-0768201

Department of Climate Change, Energy, the
Environment and Water (DCCEEW)

Closing Date:Sunday 05 April 2026

Emissions Reduction
National Inventory Systems & International Reporting Modelling and
Geospatial team

Job Title	Director - Modelling and Geospatial team
Job Type	Full-Time, Ongoing
Location	Various locations - NT NT, Various locations - QLD QLD, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - WA WA, Various locations - TAS TAS, Various locations - SA SA, Various locations - ACT ACT
Salary	\$151,938 - \$176,530
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	a mixed working arrangement about where the employee will work - it can be a combination of working from home, working onsite and working remotely.
Classification	Executive Level 2
Position Number	2026/484
Agency Website	https://www.dcceew.gov.au/

Job Description <https://dcceewjobs.nga.net.au/?jati=C347797C-28DB-1774-55A6-ECC27FCB92C9>

The Emissions Reduction Division develops and implements Australia's domestic policies and programs to get (and keep) Australia on track to at least 43 per cent reductions in emissions (vs 2005 levels) by 2030, and net zero by 2050. Our work spans the economy, with particular focus on the transport, agricultural and land sectors, and we work closely with colleagues in the Energy group. Our strategies and advice are complemented by the division's oversight and policy advice for the Clean Energy Regulator. The Division also delivers the National Greenhouse Accounts and emissions projections, which provide information on Australia's historical, current and projected greenhouse gas emissions, fulfilling international reporting obligations. This data informs the design and tracks the effectiveness of domestic climate action and progress towards emissions reduction targets.

The National Inventory Systems and International Reporting Branch delivers the National Greenhouse Accounts and emissions projections, which provide information on Australia's historical, current and projected greenhouse gas emissions, fulfilling international reporting obligations. This data informs the design and tracks the effectiveness of domestic climate action and progress towards emissions reduction targets.

The data produced in the Branch provides key inputs into policy design and analysis and we work closely with colleagues across the Division and in other government agencies to support the design of climate change policies. The Branch also supports negotiation of rules-based approaches to international monitoring, reporting and verification of national emissions and abatement in the UNFCCC, and Australia's engagement in the Intergovernmental Panel on Climate Change.

An exciting opportunity exists to work in a fast-paced, multi-disciplinary environment and manage the Modelling and Geospatial (MAG) team within the National Inventory Systems and International Reporting (NISIR) Branch. The successful candidate will have strong leadership and IT project management experience and will contribute to the enhancement of Australia's leading model for estimating greenhouse gas emissions from the land sector.

For more information about us please visit our [website](#).

Duties

The successful candidate will manage a team that develops and maintains complex spatial datasets and modelling tools, which are integral to produce Australia's estimates and reports on greenhouse gas emissions and removals in the land sector.

Team responsibilities include:

- Development and management of the custom-built Full Carbon Accounting Model (FullCAM), which estimates carbon stock change and greenhouse gas emissions in the land sector at fine spatial and temporal scales.
- Preparation and analysis of a range of spatial datasets such as time series climate data, land use and cover change data, bushfire data, and other datasets for inclusion in FullCAM.
- Modernisation of related external and internal facing applications to a web application service environment optimised for the cloud.
- Coordination with Departmental ICT groups to ensure implementation and maintenance of core divisional systems.
- Geospatial support activities for the development and maintenance of land-based carbon accounting/reporting activities.
- Coordination of various satellite –based data processing contracts as well as spatial data acquisition processes.
- Stakeholder engagement including internal, cross-government and international stakeholders.
- Active engagement in annual reviews of Australia's inventory undertaken by international experts.

For detailed information about the job-specific capabilities for this role, please view the **Job Description** which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a Baseline Vetting security clearance. You will be required to obtain and maintain a clearance at this level.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Alannah Pentony, 0481 466 256
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=C347797C-28DB-1774-55A6-ECC27FCB92C9

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Employment and Workplace Relations

Vacancy VN-0768163

Fair Work Ombudsman

Closing Date: Monday 06 April 2026

Analytics and Intelligence Calculations and Analysis Team or Analytics,
Insights and Modelling Team

Job Title	Senior Data Analyst
Job Type	Full-Time;Part-Time, Ongoing
Location	Sydney NSW, Canberra ACT, Melbourne VIC, Hobart TAS
Salary	\$103,910 - \$119,453
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid/Flexible
Classification	APS Level 6
Position Number	26/017EA
Agency Website	http://www.fairwork.gov.au

Job Description

<https://fwocareers.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=7A26A857%2D2489%2D43>

We are looking for motivated Senior Data Analysts at the APS 6 level within the Analytics and Intelligence Branch of the Regulatory Transformation Group. Full-time and part-time hours are available.

Successful candidates will work closely with our Fair Work Inspectors, Lawyers and Data Analysts to analyse time and wage data received from employers as part of investigations, including the modelling of entitlements to assess compliance with modern awards and agreements.

About the FWO

The Office of the Fair Work Ombudsman (OFWO) is an independent statutory office established by the Fair Work Act 2009 (the Fair Work Act). Our functions outline the responsibilities we have as set by the Fair Work Act to achieve our purpose:

- provide education, assistance, advice and guidance to employers, employees, outworkers, outworker entities and organisations
- provide and monitor compliance with workplace laws
- inquire into and investigate breaches of the Fair Work Act
- take appropriate enforcement action

- perform our statutory functions efficiently, effectively, economically and ethically.

What our employees say about us

We are one of the most engaged and high performing agencies in Australia; consistently scoring above average on employee engagement and wellbeing when surveyed against other APS agencies.

What we offer you

- We provide a diverse, inclusive and supportive work environment with access to:
- Great training and development opportunities
- Generous leave and flexible working arrangements including working from home
- Our Employee Assistance Program (EAP), a free counselling service for you and your family
- A competitive salary, plus 15.4% superannuation
- Rewards and recognition initiatives.

We value diversity

OFWO has been accredited as a Breastfeeding Friendly Workplace since 2011. We are also members of the Australian Network on Disability and Pride in Diversity. We encourage and welcome applications from First Nations people, people with disability, LGBTQIA+ people, people from culturally and linguistically diverse backgrounds and mature age people.

About the teams

The Calculations and Analysis Team and the Analytics, Insights and Modelling Team both support the OFWO's compliance and litigation activities via the provision of time and wage calculations and underpayment analysis. Both teams work closely with other areas of the OFWO, including Fair Work Inspectors and Legal teams, to deliver thorough and accurate time and wage assessments as matters track towards an enforcement outcome. This also includes preparing dashboards, reports and presentations detailing the findings of analysis, including evaluation of any results and recommendations.

Duties

Typical Duties

The typical duties of a Senior Data Analyst include, but are not limited to:

- Designing and developing complex data analysis models and/or refine existing calculations solutions using R and SQL. This includes developing and building automation and calculation solutions to compare large and complex time and wage records against minimum entitlements contained in modern awards and enterprise agreements.

- Utilising proven data analysis approaches to analyse multiple sources of data to support investigators and prioritise evidence review.
- Generating data-driven reports and dashboards to assist investigation strategy and overcome challenges while managing resources and priorities to achieve timely and effective outcomes.
- Succinctly articulating technical concepts to non-technical audiences and providing recommendations to support decision makers and inform investigation strategy.
- Building effective relationships with stakeholders to understand matters, milestones, data and efficiently resolve issues in a timely manner.
- Building and enhancing in-house calculations capability both individually and within the team, via delivering structured group training and/or mentoring sessions.
- Effectively managing competing work priorities to meet tight deadlines in a fast-paced and dynamic work environment.

Selection Criteria

- Well developed analytical and problem solving skills, with demonstrated experience using technology to analyse complex data, evidence and documentation; draw accurate conclusions; and provide insights to support investigations and evidence based decision making.
- Demonstrated experience using R and/or SQL to analyse large and complex datasets for a range of use cases, including data validation, quality assurance, and producing analysis outputs; with familiarity in collaborative coding practices such as Git or DevOps and visualisation/reporting using PowerBI.
- Proven ability to exercise sound judgement, self manage work, prioritise competing tasks, meet deadlines, maintain attention to detail, and identify and appropriately escalate risks or issues to ensure high quality outcomes.
- Demonstrated ability to work both independently and collaboratively, including contributing positively to team outcomes and supporting or mentoring less experienced colleagues to build capability.
- Strong verbal and written communication skills, with the ability to clearly explain complex technical concepts and data insights, and to build effective working relationships with internal and external stakeholders, including non technical audiences.

Eligibility

Eligibility

- To be eligible for employment with the OFWO you must be an Australian citizen.
- The successful candidate must hold a current Australian Government Security Clearance (AGSVA) or be willing to undergo and obtain a Baseline security clearance.

A range of other conditions may be required depending on the role.

Notes

How to Apply

If you are interested in this opportunity, please tell us in no more than 800 words:

- Why you want to apply for this role?
- How your skills and experience address the selection criteria for this role.

All applications must be submitted via our [online application system](#) through the FWO website.

If you have any questions about this recruitment exercise, please email recruitment@fwo.gov.au.

Applications close 11.00pm (AEST) Monday 6 April 2026.

More Information

- Working with us and tips on applying, visit fairwork.gov.au/about-us/careers
- OFWO's purpose and functions, visit fairwork.gov.au/about-us/our-role-and-purpose
- Office locations, visit fairwork.gov.au/about-us/contact-us/offices

About the Fair Work Ombudsman

The Fair Work Ombudsman (FWO) is an independent government agency created by the Fair Work Act 2009. The FWO is responsible for promoting harmonious, productive, cooperative and compliant workplace relations in Australia. Please visit the FWO website for further information. For a full list of our current office locations in each state, please visit: <https://www.fairwork.gov.au/contact-us/offices> The FWO provides a challenging and supportive work environment with access to great training and development opportunities and flexible working arrangements. To be eligible for employment with the FWO, you must be an Australian citizen.

To Apply

Position Contact	recruitment@fwo.gov.au , N/A
Agency Recruitment Site	https://fwocareers.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=7A26A857%2D

This notice is part of the electronic Public Service Gazette PS12 Daily Gazette Monday - 23 March 2026.pdf Published by Australian Public Service Commission.

Applicants to vacancies notified in all formats of the electronic Public Service Gazette should be aware:

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Australian Communications and Media Authority

Closing Date: Tuesday 07 April 2026

Corporate and Research Division
Human Resources and Communications Wellbeing and Workplace Relations

Job Title	Human Resources Adviser - Wellbeing and Workplace Relations
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Belconnen ACT, Melbourne VIC, Pyrmont NSW
Salary	\$88,834 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible; Hybrid
Office Arrangement Details	Flexible working arrangements such as working from home days may be considered.
Classification	APS Level 5
Position Number	2287-2026-1
Agency Website	http://www.acma.gov.au

Job Description

<https://www.acma.gov.au/careers>

The Australian Communications and Media Authority (ACMA) is an independent Commonwealth statutory authority responsible for the regulation of broadcasting, radiocommunications, telecommunications and some online content.

This work underpins our vision for a connected, informed and entertained Australia.

Who we are

The **Corporate and Research Division** partners with business areas across the ACMA, to provide enterprise wide enabling services and strategic advice so that the ACMA can achieve its purpose. The Division facilitates this through the delivery of key corporate functions including

financial management, property services, security, procurement advice, performance reporting, research and data, digital and technology services, human resources, communications, and governance services.

Corporate Support for the eSafety Commissioner

The eSafety Commissioner (eSafety) is Australia's independent regulator for online safety. While functionally separate to the ACMA, the ACMA provides a range of corporate support services for eSafety under a Service Level Agreement.

The **Human Resources and Communications Branch** supports the ACMA to meet its purpose by delivering services that enhance the ACMA's capacity to make the best use of its people, build a positive workplace culture, and to effectively communicate to stakeholders about its purpose, activities, and achievements. Services delivered by the Branch include recruitment, work health and safety, learning and development, payroll, human resource strategic and policy advice, internal and external communications and media and editorial services.

About the role

This is an exciting opportunity to join a small but fast paced Human Resources team within the Human Resources and Communications Branch. We work in partnership with ACMA line areas to deliver strategic and operational workforce services that enable organisational capability.

The **Human Resources (HR) Adviser** within the **Wellbeing and Workplace Relations team** is responsible for supporting WHS and Rehabilitation Case Management matters including case management and project work, as required, including conducting research, planning and developing policies and developing procedures and guidelines to implement new initiatives across a range of work health and wellbeing issues.

There will be a strong focus on monitoring and maintaining legislative compliance and day-to-day activities to deliver work health safety initiatives and wellbeing programs. This role is also responsible for supporting case management, both compensable and non-compensable.

Duties

- Assist in the development and implementation of HR projects, policies, processes, guidance material, key business improvements and strategies relating to the delivery of HR services.
- Build and maintain strong internal and external relationships, engaging with stakeholders on policy, project, or operational matters, and addressing their needs and expectations.

- Make decisions and communicate effectively, using sound judgement and expertise, while adhering to legislation, regulations, best practices, and relevant operating instructions or procedures.
- Assist ill or injured employees through a personalised case management approach, leveraging the expertise of rehabilitation providers as needed to promote optimal recovery and facilitate an early return to work.
- Track and report on injury management and WHS issues, including injury trends, lead and lag indicators and recommend solutions to mitigate key risks, such as implementing early intervention strategies.
- Provide accurate and specialised HR advice on people matters as well as HR departmental policies and procedures.
- Partner with business areas to manage matters with expertise, sensitivity and discretion.
- Review and update HR policies in line with legislation changes, best practice and business improvements.

Eligibility

To be eligible for employment with the ACMA, applicants must be Australian citizens.

The successful applicant must be able to obtain and maintain a **Baseline security clearance** or hold a current security clearance of an appropriate level. More information on the security clearance vetting process is available on the [Australian Government Security Vetting Agency \(AGSVA\)](#) website.

Notes

Suitable candidates will be placed in a merit pool from this selection process and may be used to fill similar ongoing roles in other areas of ACMA. Non-ongoing opportunities may be offered as a specified term.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Communications and Media Authority

ACMA is Australia's regulator for broadcasting, some online content, radiocommunications and telecommunications. We work with industry and government, locally and internationally, so that Australians can enjoy the best and most innovative media and communications services in a fair, responsible, safe and productive way. The ACMA provides a supportive and respectful work environment that values the diversity of our employees. Our three main offices are in Canberra, Melbourne and Sydney. Visit acma.gov.au for more information on joining our team.

To Apply

Position Contact	Sarah Vennell, 02 6219 5190
Agency Recruitment Site	https://www.acma.gov.au/careers

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