



Commonwealth of Australia
APSJobs - Vacancies Daily
PS13 Daily Gazette Thursday - 02 April 2026.pdf

Australian Government

Published by Commonwealth of Australia

APSJobs - Vacancies Daily

This electronic document contains notifications of Vacancies now being advertised daily. These notices will also be published in the electronic Public Service Gazette PS13 Weekly Gazette Thursday - 02 April 2026.pdf.

The Gazette contains notifications of certain vacancies and employment decisions for APS and some non-APS Commonwealth agencies as required by the Public Service Act 1999, the Parliamentary Service Act 1999, and their subordinate legislation. To know more about these requirements, see <https://www.apsc.gov.au/public-service-gazette-requirements>

The date of publication of this Gazette is PS13 Daily Gazette Thursday - 02 April 2026.pdf. The date of publication establishes the date the vacancy was notified in the Gazette for the purpose of 25(1)(b) of the Australian Public Service Commissioners Directions 2022.

For gazette lodgement inquiries email: contact@apsjobs.gov.au

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Public Service Gazette - Vacancy Notices

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Vacancies

Vacancy VN-0768471

Australian Competition and Consumer Commission

Closing Date: Sunday 19 April 2026

AER - Legal, Corporate & Information Services

Job Title	Senior Human Resources Advisor, Employee Relations
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	\$102,947 - \$115,384
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Candidates will be required to work 2 days a week onsite
Classification	APS Level 6
Position Number	EA2026/82
Agency Website	https://www.accc.gov.au/

Job Description

<https://accc.bigredsky.com/page.php?pageID=106>

- Do you want to work at an agency where each day reveals new opportunities to work on some of the biggest issues facing consumers and businesses and have opportunities to pursue new and exciting pathways?
- Do you want to work at a place where smart and dedicated people from all walks of life collaborate to work on meaningful matters?
- Do you want to work in a role where you give clear, practical advice to managers and staff on employee relations matters, and help the AER through big workplace changes as we become a standalone agency?

Then this is the place for you! At the AER, we work to make energy consumers better off, now and in the future. We focus on ensuring a secure, reliable and affordable energy future for Australia as it transitions to net zero emissions. Our high performing culture is built on a foundation of care, support and inclusion. It's why we're driven by connection and collaboration, sharing our skills, knowledge and support with each other freely and frequently. It's why we prioritise the wellbeing of our people and empower them to work autonomously, flexibly and courageously. We believe the best version of you is the one that's true to who you are – and that's the you we want working alongside us.

We value flexibility, this role can be performed at any of the AER offices located in Adelaide, Brisbane, Canberra, Melbourne, or Sydney and are available on a full-time, part-time or job-share basis.

Applicants from diverse backgrounds including First Nations peoples, people with disability and those from different cultural backgrounds are encouraged to apply.

Duties

What you will do as the Senior Human Resources Advisor, Employee Relations

The Senior Human Resources Advisor, Employee Relations plays a key role in providing support and expert advice on a range of complex human resources (HR) related matters including performance and conduct, reviews of employment related action, employment entitlements and conditions, and policy review and development. The role is also responsible for fostering a high-performance culture across the AER by supporting career and professional development planning for individuals.

The Senior Human Resources Advisor, Employee Relations will:

- Support the AER with workplace change, including establishing the HR capability, functions and services required of the Employee Relations team post-legal separation and assisting with enterprise bargaining.
- Provide high-level advice and case management of employee relations matters, including highly sensitive and complex matters. This includes, supporting formal investigations.
- Partner with the AER Capability team and AER managers to identify and deliver on opportunities to support individual employees' professional development.
- Provide expert advice to the AER on interpreting and applying the Enterprise Agreement and HR related legislation.
- Develop managers capabilities and organisational understanding of employee relations and performance policies, practices and procedures across the organisation.
- Review, develop and maintain people policies, industrial instruments and procedures to support the Enterprise Agreement and the AER.

Eligibility

About you

In order to succeed in the role, you will have:

- A demonstrated understanding and application of HR frameworks (legislation, strategies, policies, guidance, systems and practices) regarding employee relations, performance management, complex health and case management, and formal investigations/procedures.
- Effective interpersonal and communication skills, including the ability to coach, consult, negotiate and collaborate effectively with a variety of stakeholders, with varying knowledge levels, to facilitate positive outcomes.
- A proven ability to successfully manage workload and proactively navigate ambiguity, manage competing priorities while delivering quality results within defined timeframes.
- An ability to drive governance, system and process improvement in line with legislation and best practice principles.
- Relevant tertiary qualifications in psychology, human resources, AHRI accreditation and/or equivalent relevant experience.
- Recent experience within the APS setting managing performance, conduct, complex health, case management and formal investigations/procedures is highly desirable.

To find out more about us and the role, please read the Candidate Kit.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Competition and Consumer Commission

The ACCC is an independent statutory authority that administers the Competition and Consumer Act 2010 and other Acts. The ACCC works to promote effective competition and fair trading in the market place to benefit consumers, business and the community, and efficiency in the delivery of certain infrastructure services. The AER is a part of the ACCC. The AER is Australia's national energy market regulator and has an independent board. The AER shares employees, resources and facilities with the ACCC.

To Apply

Position Contact	Gabriel Fattal, 02 6243 3059
Agency Recruitment Site	https://accc.bigredsky.com/page.php?pageID=106

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Vacancy VN-0768473

Australian Competition and Consumer Commission

Closing Date: Sunday 19 April 2026

AER - Consumers & Markets

Job Title	Assistant Director, Data
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	\$127,908 - \$141,555
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Candidates will be required to work 2 days a week onsite
Classification	Executive Level 1
Position Number	EA2026/85
Agency Website	https://www.accc.gov.au/

Job Description

<https://accc.bigredsky.com/page.php?pageID=106>

- **Do you want to work at an agency where each day reveals new opportunities to work on some of the biggest issues facing consumers and businesses and have opportunities to pursue new and exciting pathways?**
- **Do you want to work at a place where smart and dedicated people from all walks of life collaborate to work on meaningful matters?**
- **Do you want to work in a role where you use your specialist data skills to contribute to investigations, monitoring, surveillance and economic regulatory functions?**

Then this is the place for you! At the AER, we work to make energy consumers better off, now and in the future. We focus on ensuring a secure, reliable and affordable energy future for Australia as it transitions to net zero emissions. Our high performing culture is built on a foundation of care, support and inclusion. It's why we're driven by connection and collaboration, sharing our skills, knowledge and support with each other freely and frequently. It's why we prioritise the

wellbeing of our people and empower them to work autonomously, flexibly and courageously. We believe the best version of you is the one that's true to who you are – and that's the you we want working alongside us.

We value flexibility, this role can be performed at any of the AER offices located in Adelaide, Brisbane, Canberra, Melbourne, or Sydney and are available on a full-time, part-time or job-share basis.

Applicants from diverse backgrounds including First Nations peoples, people with disability and those from different cultural backgrounds are encouraged to apply.

Duties

What you will do as the Assistant Director, Data

Working in the Technical and International team, you will be a leading data expert for the AER. You will use your specialist data skills, to contribute to a range of different matters including in support of investigations, monitoring, surveillance and economic regulatory functions. This will often involve working in multidisciplinary teams alongside line area team members and other specialists from the Technical and International team.

As the Assistant Director, Data, you will:

- Shape and prepare data: Identify relevant data, collate and enrich it, and ensure it is ready for analysis.
- Generate insight: Apply advanced analytics and visualisation to uncover patterns, trends, and deeper insights that inform decisions.
- Innovate and optimise: Develop bespoke solutions and automation to improve efficiency and accuracy in agency processes.
- Build capability: Support teams to strengthen analytical skills and embed best-practice methodologies.
- Act as a strategic partner: Collaborate across the agency and externally to share expertise and drive innovation in analytics and AI.

Eligibility

About you

In order to succeed in the role, you will have:

- Excellent problem-solving skills. A highly developed ability to define business problems, and to derive accurate and relevant insights from a broad range of data to meet a wide variety of complex use cases.
- Expertise in one or more analytical programming languages (e.g. R, Python, SQL).

- Excellent written and verbal communication skills, including the ability to convey complex concepts to a variety of audiences.
- A highly developed ability to contribute expertise to multidisciplinary teams, and to develop and maintain relationships with a range of internal and external stakeholders.
- A highly developed ability to manage a demanding workload across multiple projects with competing deadlines, and to manage and contribute to capability-building initiatives.
- A demonstrated ability to manage, develop and mentor junior team members. Experience managing other data specialists is highly desirable.
- Expertise in a broad range of data acquisition, processing, analysis and visualisation techniques and a demonstrated commitment to maintaining currency of that expertise.
- Expertise in a broad range of data acquisition, processing, statistical, AI and machine learning techniques, including the ability to review the use of these techniques by others and a demonstrated commitment to maintaining currency of that expertise.

To find out more about us and the role, please read the Candidate Kit.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	David Stanford, 0492 070 086
Agency Recruitment Site	https://accc.bigredsky.com/page.php?pageID=106

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Australian Competition and Consumer Commission

Closing Date: Sunday 19 April 2026

AER - Consumers and Markets
Consumers and Markets Division

Job Title	General Manager - New Markets and Innovation
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Canberra ACT, Brisbane QLD, Melbourne VIC, Canberra ACT
Salary	-
Future Merit Locations	Adelaide, Canberra, Brisbane, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Members are required to work a minimum of 3 days in the office
Classification	Senior Executive Service Band 1
Position Number	EA2026/86
Agency Website	https://www.accc.gov.au/

Job Description

<https://accc.bigredsky.com/page.php?pageID=106>

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- Do you want to work at a place where smart and dedicated people from all walks of life collaborate to work on meaningful matters?

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We value flexibility, this role can be performed at any of the AER offices located in Adelaide, Brisbane, Canberra, Melbourne, or Sydney and are available on a full-time, part-time or job-share basis.

Applicants from diverse backgrounds including First Nations peoples, people with disability and those from different cultural backgrounds are encouraged to apply.

Duties

What you will do as the General Manager - New Markets and Innovation:

- Lead the consideration of complex policy and regulatory matters as the energy system transitions to net zero and new technologies and commercial models challenge traditional assumptions about the roles of electricity networks and contestable markets.
- Drive innovation to support accelerated access to, and deployment and orchestration of distributed energy resources.
- Maximise the impact of regulatory sandboxes by facilitating trials and sharing and applying lessons learned to promote innovation.
- Lead regulatory assessments of ring-fencing waivers and maintain the ring-fencing guidelines.

Eligibility

About you:

In addition to meeting the [Secretaries Charter of Leadership Behaviours](#) and the APS [Integrated Leadership Profile \(ILS\)](#) for the [SES Band 1](#) level, the successful applicant will have:

- Demonstrated experience developing and implementing innovative reforms.
- Knowledge or the ability to quickly acquire knowledge of the Australian electricity and gas markets; the role, purpose and objectives of the AER and the complex political and stakeholder environment within which the AER operates.
- Tertiary qualifications in law, economics / commerce, public policy or related field is highly desirable.

To find out more about us and the role, please read the Candidate Kit.

How to apply

You will be asked to respond to the statement of claims of no more than 500 words and submit your resume with key outcomes or what you are most proud of in each role you have held (2 pages maximum).

Salary: Total reward (including superannuation) from \$277,666

Contact Officer: Steph Jolly, Stephanie.jolly@aer.gov.au

Applications Close: 11:00pm (AEST) Sunday, 19 April 2026

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Competition and Consumer Commission

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To Apply

Position Contact	Steph Jolly, 0481013779
Agency Recruitment Site	https://accr.bigredsky.com/page.php?pageID=106

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Vacancy VN-0768290

Australian Government Solicitor

Closing Date: Friday 17 April 2026

Australian Government Solicitor
Dispute Resolution

Job Title	Senior Lawyer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Brisbane QLD, Perth WA, Adelaide SA, Melbourne VIC, Canberra ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role.
Classification	Executive Level 1;Executive Level 2
Position Number	TBC
Agency Website	

Job Description

<http://www.ag.gov.au/employment/current-vacancies.html>

Duties

- Senior Lawyers (Executive level 1 and Executive level 2)
- Adelaide, Brisbane, Canberra, Melbourne, Perth, Sydney
- Ongoing (permanent) and non-ongoing roles

AGS is seeking Senior Lawyers who possess experience in regulatory litigation, including competition and consumer law, financial services and corporate regulatory law, or other Commonwealth regulatory litigation matters.

About us

Australian Government Solicitor (AGS) is the Australian Government's central legal practice and part of the Attorney-General's Department. AGS helps Commonwealth clients to manage legal issues, navigate new challenges and find solutions which deliver the best outcomes for Australia. We are a self-funded legal practice and compete for our work.

AGS is unique. AGS is dedicated to the national interest and is a trusted advisor to Government.

AGS is innovative. Drawing on an exceptional depth of experience and expertise, we assist the Australian Government in the development and implementation of solutions to legal issues that have national importance.

AGS is diverse. With offices in every capital city and a team of 800 staff, including 576 lawyers, we work in more than 40 different areas of law related to government.

About the roles

The AGS Dispute Resolution practice (DR) is Australia's pre-eminent public law litigation practice. It has unrivalled experience and specialist expertise in providing dispute related legal advice and representation in every jurisdiction in Australia, across a diverse range of legal matters for Commonwealth agencies, including a very significant practice representing the Commonwealth's regulatory enforcement agencies, administrative law, tax litigation, employment law, torts law and information access law. AGS acts for the Commonwealth in the full range of disputes to which it is a party or in which it has an interest (including access to sensitive information) and advises on investigations including for law enforcement and national security agencies. DR also represents the Commonwealth before inquests, inquiries and royal commissions, and as the solicitor assisting royal commissions. In addition, DR has a specialist in-house counsel practice, led by Tim Begbie KC.

In these roles you will:

- work on competition and consumer cases, financial services and corporate regulatory cases, or other regulatory litigation and advice matters
- effectively represent Commonwealth agencies in dealings with other parties, witnesses and counsel
- provide a high standard of client service and maintain strong client relationships
- supervise and mentor junior colleagues
- be part of the AGS Dispute Resolution team.

For further information about the requirements of the roles please refer to the role descriptions available on our recruitment portal.

About you

These roles will suit dispute resolution senior lawyers with experience in competition and consumer law, financial services and corporate regulatory law, or other Commonwealth regulatory litigation. The successful candidates will ideally have:

- generally, at least 5 years' (EL1) or 7 years' (EL2) post-admission experience in the relevant field
- experience in regulatory work or litigation, the ability to clearly articulate technical arguments, draft advice, and assist with the conduct of Federal Court proceedings
- the ability to work closely with clients to achieve strong regulatory outcomes
- excellent interpersonal skills, negotiation skills and the ability to persuade.

You will work with a community of professionals dedicated to the national interest. You will work collaboratively in an inclusive environment where everyone's contribution is valued, and success is rewarded. We offer our lawyers commercially competitive remuneration packages, including 15.4% superannuation.

With open door access to some of Australia's most respected lawyers, we are a developer of talent and critical thinking and you will partner with our clients to deliver creative solutions to current and emerging legal issues of national importance.

AGS is a supportive organisation which embraces diversity. We understand that work is only part of your life and, while our work can be demanding at times, we also provide access to a range of flexible working options, generous leave entitlements and wellbeing benefits to support your needs throughout your career.

To apply

To apply, please click the "Apply" button. Applications close at 5:00pm (AEST) on Friday, 17 April 2026.

Further enquiries

Further information can be obtained by contacting Jill Mackay, HR Business Partner, on 02 9581 7568.

Eligibility

To apply you must be an Australian Citizen and be willing to obtain and maintain a security clearance at the required level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Government Solicitor

AGS is unique. Regarded as the leading providers of legal services to government, we are a national, commercially competitive law practice within the Attorney-General's Department. Our team of around 800 employees, located in 7 offices around Australia, provides expert services in all areas of law connected with government.

To Apply

Position Contact	Jill Mackay, 02 9581 7568
Agency Recruitment Site	http://www.ags.gov.au/employment/current-vacancies.html

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Vacancy VN-0768541

Australian Skills Quality Authority (ASQA)

Closing Date:Wednesday 31 March 2027

Various
Various

Job Title	Legal Services Temporary Register
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Brisbane QLD, Sydney NSW, Canberra ACT, Melbourne VIC, Hobart TAS, Adelaide SA, Perth WA
Salary	\$99,855 - \$133,613
Future Merit Locations	Brisbane, Sydney, Canberra, Melbourne, Hobart, Adelaide, Perth
Office Arrangement	Hybrid
Office Arrangement Details	Split work on site / work from home options available
Classification	APS Level 6;Executive Level 1
Position Number	Various
Agency Website	https://www.asqa.gov.au/

Job Description

<https://www.asqa.gov.au/about/asqa/work-with-us/current-vacancies>

About the Legal Services Temporary Register

Register your interest to be considered for future casual, non-ongoing (temporary) or temporary transfer opportunities in providing legal services with ASQA including the conduct of legal proceedings before the Administrative Review Tribunal (ART).

We are seeking lawyers with a broad cross-section of legal skills, experiences and qualifications to apply to our Legal Services Temporary Register at the Executive Level 1 (Senior Legal Officer) and APS Level 6 (Legal Officer) classifications to work in the General Counsel and Review and Appeals Teams.

The Legal Services Temporary Register assists with filling positions within ASQA, and opportunities may be offered for an initial periods of up to 12 months, with possibility to extend for a further 6 months, for a total maximum period of 18 months, or alternatively, for short, casual stints for specific work on an hourly basis.

Candidates should be aware this is a register only and that you will only be contacted regarding your application if a suitable vacancy arises that matches your skills, qualifications and/or experience.

Duties

About the General Counsel Team

The primary role of General Counsel (GC) and the GC team is to identify and manage ASQA's legal risk and to enable and support ASQA's role and function as the National Vocational Education and Training Regulator (the NVR).

The General Counsel is responsible for a governance framework and practices that ensures ASQA's compliance with the *Legal Services Directions* (including ASQA's model litigant obligations) and required reporting against the Directions.

About the Review and Appeals Teams

The Review Team has responsibility for undertaking statutory reviews of primary decisions to ensure that ASQA's decisions support the integrity of the national qualifications issued by training providers, and to ensure that all stakeholders can have confidence in the decisions made by ASQA.

The Appeals Team manages applications to the Administrative Review Tribunal (**ART**) for review of ASQA's regulatory decisions). This may involve engaging and instructing legal service providers to act, advice and appear on ASQA's behalf.

The legislative framework under which the Team operates largely comprises the *National Vocational Education and Training Regulator Act 2011* (**the NVR Act**) and the *Education Services for Overseas Students Act 2000* (**ESOS Act**).

For detailed information on the teams and the roles of the Legal Officers, please refer to the Candidate Information Pack on the [ASQA Careers Page](#)

Why work at ASQA?

The Australian Skills Quality Authority (ASQA) is the national regulator for Australia's Vocational Education and Training (VET) sector. ASQA engages with, and regulates, the VET sector to ensure confidence in the VET sector and its outcomes, including internationally.

ASQA's mission is to continuously improve as a regulator, in partnership with the VET sector and to develop a shared understanding of the value of regulation to support quality outcomes for students.

ASQA is a professional, responsive and innovative regulator currently undergoing substantial development and growth in response to changes in emphasis in Government policy and expectations of industry.

At ASQA we offer you an opportunity to experience working in the public service in an agency where there is a focus on continuous improvement as a regulator. ASQA works in partnership with the Vocational Education and Training (VET) sector to develop a shared understanding of the value of regulation to support quality outcomes for students. ***You will be doing work that matters and will play a role in Australia's future.***

Working at ASQA you will make a difference in your career and in your community through contributing to ensuring quality VET so that students, industry, government and the community have confidence in the integrity of national qualifications issued.

ASQA supports and promotes a strong team culture, a safe, healthy and happy workplace and the sharing of knowledge.

Visit our [website](#) for more information about ASQA, including our role and how we regulate.

Eligibility

- Under Section 22(8) of the Public Service Act 1999, employees must be **Australian Citizens** to be employed in the APS unless the Agency delegate has agreed, in writing, to the contrary.
- The successful applicant will be required to undergo pre-employment checks including a Federal Police Check and obtain a minimum Baseline Security Clearance (if they do not already hold a clearance).

Notes

How to apply

It is important that you review the **Candidate Information Pack** on our website for more information on the role, including instructions on what to include in your application, before you apply.

Please Note:

As vacancies arise during the year, your application will be shared with the relevant business areas to consider whether your experience, qualifications and skills align with available positions. If you are found suitable, the business area representative will contact you to discuss the potential opportunity further.

Non-ongoing opportunities may be offered for an initial period of up to 12 months, with the possibility of an extension to a maximum period of 18 months.

This Register will close @11:30pm (AEDT) on 31st March 2027.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	ASQA Recruitment, recruitment@asqa.gov.au
Agency Recruitment Site	https://www.asqa.gov.au/about/asqa/work-with-us/current-vacancies

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Vacancy VN-0768510

Australian Sports Commission

Closing Date: Thursday 16 April 2026

People and Culture
Diversity, People & Culture

Job Title	Talent & Recruitment Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$88,555 - \$102,276
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 5
Position Number	(TBC)
Agency Website	https://www.sportaus.gov.au/

Job Description

<https://ausport.nga.net.au/?jati=C9118AE2-CA4B-C201-F71E-ECD55BF96119>

Duties

Applications close at 11:30 pm AEST **Thursday, 16 April 2026** (late applications will not be accepted).

The Australian Sports Commission is embarking on the Green and Gold decade. An exciting time filled with international sporting competitions on home soil, including the Men's and Women's Rugby World Cup, and culminating in the Brisbane 2032 Olympic and Paralympic Games. We have an ambitious new Strategic Vision and we need the best players on our team to help us deliver real results for the sporting sector and all Australians.

Are you up for the challenge?

About the team – The Talent & Recruitment team are responsible for leading the delivery of recruitment operations, supporting the coordination of talent programs, and ensuring consistent and compliant recruitment practices across the organisation. Ensuring continuous improvement of recruitment and talent practices, including workforce planning initiatives that support the ASC's strategic workforce needs.

About the role – The Talent & Recruitment Officer supports the delivery of recruitment services and talent initiatives across the ASC. The role contributes to the coordination and delivery of recruitment activities, talent programs and workforce capability initiatives, working closely with hiring managers and internal stakeholders to support effective and timely hiring outcomes. In this role you will contribute across both recruitment operations and talent initiatives depending on organisational priorities and program activity.

The duties of the Talent & Recruitment Officer include, but are not limited to:

- Lead and manage end-to-end recruitment processes for the ASC including administering the eRecruitment system, maintain accurate information and providing user support, reviewing selection reports, developing employment offers, in addition to coordinating the onboarding process.
- Provide advice and guidance to hiring managers and selection panels on recruitment policies, processes and best practice selection approaches.
- Maintain and administer the ASC's eRecruitment system (HireRoad), including supporting users, maintaining accurate recruitment records and assisting with system-related enquiries.
- Contribute to the development and improvement of recruitment guidance, templates and process documentation.
- Support the coordination and delivery of talent initiatives such as graduate programs, high potential talent programs and other workforce capability initiatives.
- Liaise with program participants, internal stakeholders and external providers to coordinate program activities including assessments, workshops and development activities.
- Assist with the preparation of program communications, materials, briefings and stakeholder updates.
- Provide administrative and coordination support for talent-related projects and initiatives delivered by the People and Culture branch.
- Provide timely advice and support to managers and employees on recruitment and talent-related enquiries.
- Identify opportunities to improve systems, processes and guidance materials within the Talent and Recruitment function

About you – The role requires strong coordination skills, sound judgement, and the ability to provide practical advice and support to stakeholders within established policies and frameworks.

The successful candidate(s) will demonstrate:

- Proven capability in Recruitment with demonstrated experience in managing end-to-end recruitment processes and/or talent initiatives in a government or corporate environment.
- Demonstrated experience in interpreting, applying and advising on Enterprise Agreements, policy and procedure and HR best practice.

- Strong organisational and coordination skills with the ability to manage multiple tasks and competing priorities.
- Effective communication and stakeholder engagement skills, with the ability to provide clear advice and support to internal clients.
- Experience working with eRecruitment systems, such as HireRoad or similar platforms.
- Strong attention to detail and the ability to maintain accurate records and documentation.
- Ability to work independently while contributing positively to a collaborative team environment.
- Sound judgement and professionalism when handling sensitive or confidential information

The following criteria are desirable and will be well regarded:

- Experience supporting talent development programs such as graduate or leadership initiatives.
- Experience working in a government HR environment.
- Familiarity with procurement, contract management or financial administration processes.

This position is offered as an **ONGOING**.

Why work with us?

We have offices located in Canberra, Melbourne and Sydney. Across all locations, we offer:

- Options for flexible working arrangements.
- Annual allowances towards training based on individualised career goals.
- Access to a customised ASC L&D calendar for ongoing professional and career development.
- Generous superannuation scheme with up to 15.4% employer contributions.
- Corporate discount on AIS Shop merchandise.
- Access to Clearinghouse for Sport, an information sharing platform for Sporting professionals.

Additionally, our Canberra campus offers:

- Free onsite parking
- Onsite facilities including café, dining hall, gym, and swimming pool.
- Priority placement for your children to access the award winning, onsite AIS Caretaker's Cottage Childcare Centre.

If you have any questions about this opportunity, please contact:

- **Contact Officer:** Courtney Reed, Assistant Director - Talent and Recruitment
- **Phone number:** 02 6214 1165
- **Email address:** courtney.reed@ausport.gov.au

If you would like to learn more about this opportunity or to obtain the job description, click '**Apply**' now

Eligibility

To be eligible for this position applicants are required to be Australian citizens only and must be able to obtain and maintain an AGSVA Security Clearance.

As part of the Commonwealth Child Safety Framework the ASC is committed to being a Child Safe Organisation and leading the way in Child Safety across the sports sector. This position requires a Working with Vulnerable/Children People check to obtain employment.

Notes

- The ASC is committed to protecting children from harm. We require all applicants that will work with children to undergo screening processes prior to appointment.
- Should a merit pool be established for this position, it may be used to fill ongoing or fixed term opportunities as they arise within 18 months from the date advertised.
- The ASC operates under the [Australian Sports Commission Act 1989](#) and is separate to the Public Service Act 1999. The ASC accepts most leave liability and recognition of prior service if you are currently employed at a Commonwealth agency.
- If you are experiencing issues or have any questions with the e-recruitment system, please contact the People & Culture Hub via email people@ausport.gov.au or phone (02) 6214 1328.

About the Australian Sports Commission

At the Australian Sports Commission (ASC), we champion the value of sport. We encourage and help Australians of all backgrounds, ages and abilities to get involved in sport and enjoy the many benefits. We play a central leadership role across the broader sport sector through collaboration and direction. The ASC delivers a variety of grants through investment in high performance and national sport participation programs, performance pathways, people development and wellbeing, and research and innovation. We manage high performance operations at the AIS Campus in Canberra, supporting seven National Training Centres of Excellence, and a European Training Centre in Italy. Further, we individually support thousands of athletes and dozens of Australian sports through guidance and collaboration.

To Apply

Position Contact	Courtney Reed, Assistant Director - Talent and Recruitment, 02 6214 1165
Agency Recruitment Site	https://ausport.nga.net.au/?jati=C9118AE2-CA4B-C201-F71E-ECD55BF96119

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Vacancy VN-0768381

Australian Submarine Agency

Closing Date: Sunday 19 April 2026

Australian Submarine Agency
Engineering & Technology

Job Title	NNP Training Programs and Delivery - Director
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Canberra ACT, Melbourne VIC
Salary	\$144,430 - \$173,359
Future Merit Locations	Adelaide, Canberra, Melbourne
Office Arrangement	On Site;Flexible
Office Arrangement Details	ASA is committed to assisting its employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles within ASA
Classification	Executive Level 2
Position Number	ASA/01806/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=F82BEC8C-93EB-BB53-4A9A-ECC3E57CB0B3>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavor for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

The Director Naval Nuclear Propulsion Training Programs and Delivery will provide strategic leadership, policy direction and governance for ASA's international and domestic technical training

and education portfolio that builds Suitably Qualified and Experienced Personnel (SQEP) for the nuclear-powered submarine program career pathways.

The Director will operate with considerable independence to deliver programs of strategic significance, advise senior leaders, lead multi-disciplinary teams, and ensure compliance with legislative and regulatory frameworks.

About our Team

Technical Enterprise Branch is the engine room behind ASA's development of our technical workforce. Our mission is to shape, grow and sustain the specialised technical skills that will power Australia's nuclear-powered submarine program for generations. Working shoulder to shoulder with partners across ASA, Australian Government and internationally, we are helping to build a world-class technical workforce of curious, capable and committed professionals. We create pathways for people to develop, thrive and contribute to one of the nation's most significant and inspiring endeavours, ensuring our program is delivered safely, securely and with enduring impact.

Our Ideal Candidate

We are a dynamic organisation seeking employees who are agile, innovative and energised by high-paced work.

Our ideal candidates will bring the following attributes and skills to the role:

- Deep understanding of technical training systems, curriculum design, digital learning, competency frameworks and training assurance within complex or regulated environments.
- Experience leading education and training portfolios of strategic or political significance, preferably across defence, national security, or nuclear sectors.
- High-level capability to lead complex international training and education programs, manage agreements, monitor outcomes and ensure data integrity.
- Strong governance acumen including risk management, compliance, funding stewardship, audit readiness and legislative/public policy awareness.
- Demonstrated ability to drive continuous improvement, oversee program assurance and deliver results under uncertainty.
- Capacity to coach, mentor and empower staff while managing performance fairly and effectively.
- Demonstrated commitment to APS Values, ethical leadership and transparency in decision-making.
- Sound judgement, political awareness and the ability to provide forthright, evidence-based advice in sensitive or ambiguous environments.
- Highly developed written and verbal communication skills, with the ability to craft complex briefs, submissions and executive reporting to inform decision-making.
- Ability to adapt communication for diverse audiences, translate complex technical concepts, and negotiate persuasively on issues of national significance.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia's nuclear-powered submarine program. Australia's acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=F82BEC8C-93EB-BB53-4A9A-ECC3E57CB0B3

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Australian Submarine Agency

Closing Date: Sunday 19 April 2026

Australian Submarine Agency
Engineering & Technology

Job Title	NPP Education Programs and Policy Manager – Assistant Director
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Canberra ACT, Melbourne VIC
Salary	\$124,393 - \$140,315
Future Merit Locations	Adelaide, Canberra, Melbourne
Office Arrangement	On Site;Flexible
Office Arrangement Details	ASA is committed to assisting its employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles within ASA
Classification	Executive Level 1
Position Number	ASA/01802/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=112E09A8-DD45-27B6-6E90-ECC41FD9E53F>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavor for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

As an EL 1 Manager, you will play a critical role in maturing Australia's sovereign nuclear technical education capability. You will lead complex policy work, oversee elements of course delivery governance and assurance, coordinate STEM pathway programs, and develop frameworks that support technical career development and international embedments.

You will collaborate with education partners, government agencies and international counterparts to monitor program quality, respond to emerging risks, and provide evidence based advice. Your

ability to influence, analyse trends and translate policy into practical implementation will shape the effectiveness and credibility of the NPP Education Programs and Policy Directorate.

You will manage staff, drive continuous improvement and support executive decision making with clear, high quality briefs and recommendations.

About our Team

Technical Enterprise Branch is the engine room behind ASA's development of our technical workforce. Our mission is to shape, grow and sustain the specialised technical skills that will power Australia's nuclear-powered submarine program for generations.

Working shoulder to shoulder with partners across ASA, Australian Government and internationally, we are helping to build a world-class technical workforce of curious, capable and committed professionals. We create pathways for people to develop, thrive and contribute to one of the nation's most significant and inspiring endeavours, ensuring our program is delivered safely, securely and with enduring impact.

As part of our team, you will contribute to meaningful outcomes, build your professional capability and play a key role in supporting the delivery of essential infrastructure for the wider organisation.

Our Ideal Candidate

We are a dynamic organisation seeking employees who are agile, innovative and energised by high-paced work. Our ideal candidates will bring the following attributes and skills to the role:

Our ideal candidate is an experienced policy or governance professional with a strong understanding of education policy and associated governance and assurance frameworks, capability development, and national workforce needs. They bring strategic insight, strong leadership, and the ability to operate effectively in a complex, multi stakeholder environment. They are proactive, analytical, and able to shape policy direction while managing competing priorities under broad direction.

They apply sound judgement, demonstrate integrity, and can translate evidence, research, and stakeholder input into high quality policies and frameworks. They build effective partnerships across government, education sectors, research organisations, and industry, contributing to a cohesive national approach to education and training capability growth. The ideal candidate fosters collaboration, leads initiatives that drive long term outcomes, and supports a positive high performance culture.

Key skills to perform within this role include:

1. **Strategic Thinking:** Ability to analyse education, training, and workforce trends, assess capability needs, and contribute to the development of long term policy direction, frameworks, and strategy.
2. **Achieving Results:** Experience leading complex policy or program work, coordinating multiple inputs, and delivering high quality outcomes under broad direction.
3. **Relationship Management:** Proven ability to build and sustain productive relationships with senior stakeholders across government, academia, industry, and community sectors.
4. **Communication & Influence:** Strong written and verbal communication skills, including the ability to synthesise complex information into clear, evidence based advice for decision makers.
5. **Judgement & Professionalism:** Consistent demonstration of sound judgement, integrity, and accountability when navigating sensitive, strategic, or ambiguous policy issues.
6. **Leadership:** Experience leading or guiding teams, shaping work direction, and contributing to capability uplift and collaboration within policy or strategic environments.
7. **Innovation & Improvement:** Commitment to continuous improvement, with experience developing or implementing initiatives that enhance policy effectiveness, partnerships, or national STEM capability.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia's nuclear-powered submarine program. Australia's acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=112E09A8-DD45-27B6-6E90-ECC41FD9E53F

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Vacancy VN-0768437

Australian Submarine Agency

Closing Date: Thursday 16 April 2026

Australian Submarine Agency
SSN-AUKUS

Job Title	Integrated Project Manager
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Canberra ACT, Rockingham WA
Salary	\$99,733 - \$112,431
Future Merit Locations	Canberra, Adelaide, Rockingham
Office Arrangement	Flexible
Office Arrangement Details	ASA is committed to assisting its employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles within ASA
Classification	APS Level 6
Position Number	ASA/01358/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=1C93E632-29E6-3943-797B-ECC3AB999F8B>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

The SSN-AUKUS Program Integration Branch within SSN-AUKUS Division integrates program planning to ensure the Nuclear Powered Submarine program addresses Australian sovereign requirements and is ready to deliver and support SSN-AUKUS throughout the capability lifecycle.

As an APS 6 Integrated Project Manager, you will be involved in ensuring compliance with legislative frameworks, government decision-making and ASA's mission and policy requirements. This includes provision of detailed project management technical, professional and policy advice in relation to complex work and contribution to strategic planning, program and project management and policy development.

The role includes extensive internal and external stakeholder engagement, supporting delivery areas plan and integrate their delivery activities. It also includes supporting governance processes, with preparation of presentations and associated documentation, including identification of risks and opportunities and associated options for decision maker consideration.

This role is eligible for an additional remuneration benefit known in ASA as a Building Capability Payment (BCP). This enables ASA to provide a premium, in addition to the base salary otherwise payable under the ASA Enterprise Agreement, for positions in occupational disciplines/classifications that are critical to ASA capability. For further information, please contact the contact officer.

About our Team

The SSN-AUKUS Division is responsible for the safe delivery of the Build Program and the operation of the sovereign SSN-AUKUS nuclear powered submarine capability. We operate with a strong focus on our people, development and integrity. We are underpinned by an inclusive culture that respects, values and utilises the contributions of people of different backgrounds, experiences and perspectives. We are collegiate and collaborative, requiring a high level of integration and consistency to achieve our outcomes for Defence.

As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people.

We offer flexible working arrangements and a range of formal and informal professional development opportunities. This is an exciting and once in a generation opportunity to apply your skills, to inform and develop a project of major national and international significance and have a direct impact in ensuring our nation's ongoing security.

Our Ideal Candidate

We are a dynamic organisation seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidate will bring the following attributes and skills to the role:

- Demonstrated ability to manage a range of project activities and coordinate project inputs in accordance with organisational practices, methods and standards appropriate to the complexity of the project.
- Demonstrated experience in working collaboratively with teams by building effective relationships and actively participating in group activities.
- Demonstrated ability to cultivate and maintain productive, professional working relationships with across internal and external stakeholders within an integrated workforce.
- Demonstrated ability to apply established technical, operational, professional and administrative activities, procedures, practices and project management methodologies.
- Demonstrated ability to exercise a considerable degree of independence with the ability to exercise sound decision making and judgement in providing expert project and product support advice.
- Ability to identify risks and opportunities and take account of these in planning, including presentation of options to support decision making and priority setting.
- Demonstrated experience in complex to very complex problem solving and issues management to support decisions that impact on strategic, political or operational outcomes.
- Demonstrated experience in preparation of correspondence, briefs and reports as directed including submissions and documents for higher delegate and committee consideration.
- Demonstrated ability to deliver against strategic outcomes within strict deadlines and competing priorities.
- Excellent interpersonal and communication skills.
- Demonstrated ability to adapt to changing or evolving requirements of a complex program/project.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

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To Apply

Position Contact	Oriana Edwards, 02 5109 7773
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=1C93E632-29E6-3943-797B-ECC3AB999F8B

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Vacancy VN-0768504

Job Title	Director, Corporate Governance
Job Type	Full-Time, Ongoing
Location	Capital Hill ACT
Salary	\$168,313 - \$178,341
Future Merit Locations	Capital Hill
Office Arrangement	Flexible
Office Arrangement Details	To be negotiated
Classification	Executive Level 2
Position Number	1029
Agency Website	https://www.aph.gov.au/About_Parliament/Employment/Department_of_the_House_of_Representatives

Job Description https://www.aph.gov.au/About_Parliament/Employment/Careers_at_the_Department_of_the_House_of_Representatives

The Department of the House of Representatives is seeking applications from those interested in directly supporting the work of the House of Representatives and members of Parliament at Parliament House in Canberra.

About the department

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

About the role

This is an exciting opportunity for the Director, Corporate Governance, to work with a small, dynamic team to consolidate governance and compliance responsibilities of the department, drawing on existing well-developed materials and processes. Working with their team, the Director, Corporate Governance will lead internal governance practices and manage the department's governance reporting requirements, including risk management, assurance, corporate governance, security policy coordination and reporting, performance reporting, and planning.

The Director, Corporate Governance will be a motivated and strong collaborator, who has experience working in corporate services or governance areas, and who understands and appreciates the opportunities and challenges of a small agency. The Director will work closely with the Serjeant-at-Arms, Deputy Serjeant-at-Arms, the heads of finance and human resources offices, the information management office, and the department's Executive, to ensure the department delivers on its governance and accountability requirements, in line with best practice and in a way that is appropriate for the department's role, size and particular operating environment.

The Director, Corporate Governance, will work with directors from across the department, and with colleagues in other parliamentary departments, enabling the occupant of the role to gain a thorough understanding of the parliamentary environment and the Parliamentary Service.

Duties

1. Lead a small team to deliver on a range of the department's corporate governance responsibilities, including corporate planning, periodic reporting, and non-financial performance measurement and reporting.
2. Work with business areas to ensure a streamlined and coordinated approach to the department's governance, accountability, reporting, risk management and integrity measures.
3. Develop processes for monitoring compliance with the department's legislative and policy obligations, in line with the Public Governance, Performance and Accountability (PGPA) Act and Rule and relevant Commonwealth frameworks.
4. Support the department's assurance functions, including coordinating the internal audit function and providing the secretariat to the Audit and Risk Committee.
5. Support the department's security governance and reporting in collaboration with business areas across the department.
6. Liaise with the Executive on planning and reporting activities and provide strategic advice to the Executive on corporate governance and integrity priorities.

Eligibility

To be eligible, applicants must:

- Be an Australian citizen;
- Undertake a National Police check;
- Obtain and maintain a security clearance at the Negative Vetting 1 (NV1) level.

Notes

Applications must include a statement of claims addressing the selection criteria (maximum three pages), and details of two referees. See the Applicant information pack for further information on how to apply.

Applications close 11:59pm, Sunday 19 April 2026.

Visit the [Department of the House of Representatives](#) vacancy page, and apply online.

For further information, please contact the recruitment team on 02 6277 4745, or at recruitment.reps@aph.gov.au

About the Department of the House of Representatives

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and also provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

To Apply

Position Contact	Recruitment Team, 02 6277 4745
Agency Recruitment Site	https://www.aph.gov.au/About_Parliament/Employment/Careers_at_the_Department_of_the_House_o

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Vacancy VN-0768341

Job Title	Senior Officer, Business Systems
Job Type	Full-Time, Ongoing
Location	Parkes ACT
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 6
Position Number	1112
Agency Website	https://www.nca.gov.au/about-us

Job Description

<https://www.nca.gov.au/about-us/careers/current-vacancies>

The National Capital Authority (NCA) is the Australian Government agency dedicated to ensuring that Canberra is planned, designed and managed in accordance with its significance as the National Capital.

Our work encompasses urban planning, development approvals, events management, asset management, heritage management, capital works delivery, education and commercial, leasing and licencing activities.

Duties

Under limited direction:

1. Manage the daily functions and administration of NCA business systems and provide a high level of customer service to internal and external stakeholders and clients.
2. Manage the monitoring of budgets, income and expenditure, accruals and monthly variances. Oversee the procurement and management of ICT contracts as required.
3. Undertake ICT audit requirements from time-to-time to ensure ICT equipment is being managed within ICT guidelines, such as spot check audits for hardware.
4. Manage resources and performance consistent with NCA policies and Australian Public Service standards.
5. Manage status reports on business system projects and for other reporting requirements for the NCA including Annual Report, Audit and Risk Committee, Authority papers and other reports as required.
6. Undertake secretariat duties and arrange meetings for ICT and the section as required.

7. Develop Standard Operational Procedures (SOPs) for ICT functions and provide advice and assistance relating to ICT related activities.
8. Contribute to, and assist with, the development of policy and strategies that support the strategic direction of the ICT functions.
9. Participate as a constructive member of the National Capital Authority and provide reasonable support with Branch functions as required.

Eligibility

Qualifications/Mandatory Requirements

- Demonstrated experience in contract management.
- Demonstrated experience in project management.
- Ability to gain and maintain a security classification of Baseline is mandatory.

Preferred experience

- At least 5 years demonstrated experience and understanding in Information Communication Technology (ICT) or related discipline is required.

Notes

The NCA encourages and welcomes applications from Aboriginal and Torres Strait Islander peoples, people with Disability, LGBTQI+ people, people from culturally and linguistically diverse backgrounds and mature aged people.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Capital Authority

The National Capital Authority is the Australian Government agency dedicated to ensuring that Canberra is planned and designed in accordance with its significance as the National Capital. Our work encompasses urban planning, development approvals, events management, asset management, heritage, capital works, education and leasing and licencing of the diplomatic estate.

To Apply

Position Contact	Dean Edwards, 6271 2846
Agency Recruitment Site	https://www.nca.gov.au/about-us/careers/current-vacancies

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Vacancy VN-0768434

Office of National Intelligence

Closing Date: Sunday 19 April 2026

Various

Job Title	Intelligence Analyst
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Barton ACT
Salary	\$107,275 - \$121,732
Future Merit Locations	Barton
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 6
Position Number	011_03/26_S_Intel_APS6
Agency Website	

Job Description

<https://www.oni.gov.au/vacancies>

About the Team

Expect to face intellectual challenges daily, as you delve into complex issues and transform information into actionable insights.

Given the ever-evolving nature of geopolitics, you can expect a fast-paced work environment. That means staying up to date with current events and adapting to new changes quickly.

The team values collaboration. You'll engage in lively discussions, brainstorming sessions, and knowledge sharing.

The Role

ONI is recruiting for multiple current and possible future analyst vacancies at the APS6 classification in our Intelligence Assessments Divisions.

Our Intelligence Analysts apply high level analytical tradecraft and research acumen to generate assessments and briefings on matters of political, strategic and economic significance to Australia. Our analysts help inform national security decision making by providing the Prime Minister and other members of the National Security Committee of Cabinet with intelligence-based advice, analysis and assessments.

Our analysts specialise in delivering insight by rigorously synthesising, distilling and analysing information to meet our customers' needs. We draw on all sources of information available to the Australian Government including material covertly collected by other intelligence agencies, diplomatic reporting, open-source intelligence, and insights we gather from talking to world-leading experts in business, academia and think-tanks.

Who we are looking for

We recruit staff with a wide range of backgrounds, skill levels, disciplines and working styles. We look for aptitude and insight, rather than time served in similar roles. We welcome applications from individuals at all career stages and from any sector. A commonality all our analysts have is a deep interest in helping to protect people and places.

We have a specific interest in candidates with backgrounds in the following areas:

- Thematic (Economics, Trade, Climate and Energy, Terrorism, Transnational Crime, Irregular Migration, Military Capability, Major Power Dynamics, Strategic Outlook, Foreign Interference)
- Geopolitical (Pacific, Southeast Asia, China, Europe, Africa, Middle East, India, Japan/Koreas, America)
- Critical Technology and Cyber (including Artificial Intelligence, quantum, biotech and space).

Your experience and knowledge may have been developed while working for the Australian Government in a diplomatic, policy or intelligence role. Or you may have a think tank, academic, private sector or other relevant background.

At the APS6 classification we look for subject matter expertise, astute judgement, and the aptitude to help coordinate and collaborate with other NIC agencies.

Duties

- Plan, develop, edit and deliver strategic intelligence products that ensure ONI has policy impact, through analytical rigour, effective prioritisation and sound business processes.
- Contribute towards the provision of high-quality briefings to senior customers and provide timely input to policy processes.
- Cultivate and maintain productive working relationships with a diverse range of stakeholders across government, with external experts, and with foreign partners.
- When necessary, represent ONI at a variety of internal and external meetings and working groups.
- Foster ONI's analytical principles and standards, and be an active participant to the analytical capability development of others.
- Contribute to ONI's leadership of the National Intelligence Community.

Eligibility

You must be an Australian citizen.

Note: if you do not have a birth certificate issued by an Australian State or Territory Government, you must submit a copy of your Australian Citizenship Certificate with your job application.

You must have a checkable background.

Note: we must be able to practically verify, from independent and reliable sources, [cumulative] periods of 12 months or more spent outside Australia.

You must be willing to undergo an organisational pre-employment assessment

Note: to be eligible for employment with ONI, the preferred applicant(s) will be required to undergo a pre-employment screening assessment (see Pre-employment Screening Assessment).

You must be willing to undergo a comprehensive security clearance suitability assessment.

Note: ‘willing to undergo’ means fully cooperating in the assessment process, including the timely provision of information and documentary evidence.

Notes

About the Office of National Intelligence

To Apply

Position Contact	ONI Recruitment, recruit@oni.gov.au
Agency Recruitment Site	https://www.oni.gov.au/vacancies

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Vacancy VN-0768524

Sport Integrity Australia

Closing Date:Wednesday 15 April 2026

Sport Engagement Sport Partnerships

Job Title	State and Territory Sport Integrity Capability Lead
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	\$125,820 - \$137,127
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	0022_0426
Agency Website	www.sportintegrity.gov.au

Job Description <https://sportintegrity.nga.net.au/?jati=D498624D-332A-86AD-1B78-ECD55D97B197>

The Team:

The Sports Partnership Section engages with key sport sector stakeholders, primarily National Sport Organisations (NSOs) and National Sporting Organisations for People with Disability (NSODs), to assist in building their integrity and anti-doping capability. The section also engages with state and territory stakeholders to support sporting organisations at that level to successfully implement integrity policy responsibilities and requirements and achieve alignment and collaboration between key agencies.

The section provides sporting organisations and other partners with a central point of contact when engaging with SIA and works directly with the stakeholders and SIA subject matter experts to ensure they receive the necessary advice, resources and support required to run efficient and effective integrity programs that meet compliance and best practice standards.

The section leads the National Integrity Manager program (incorporating the state and territory capability strategy), the Jurisdictional Sport Integrity Network, the coordination of the National Integrity Framework and the Athlete Advisory Group.

The Role:

The primary purpose of the State and Territory Sport Integrity Capability Lead (S&T Capability Lead) is to develop a state and territory integrity capability strategy, a key component of the national integrity capability strategy. The S&T Capability Lead will engage with key stakeholders, primarily state and territory governments and sports federations to determine the capability requirements of each jurisdiction. The S&T Capability Lead will coordinate negotiations regarding resourcing with each jurisdiction and lead implementation of the agreed capability requirements.

Duties

The duties of the State and Territory Sport Integrity Capability Lead include, but is not limited to:

- in consultation with the Director, NIM Network Lead and NIM Capability Lead, implementing an integrity capability strategy for the sector to enhance integrity capability in all jurisdictions to support state and territory sport organisations and state institutes and academies in the implementation of the National Integrity Framework or Sport Integrity Policy Standards
- engaging and collaborating with state and territory governments, sports federations, state institutes and academies and other key stakeholders to identify opportunities, achieve outcomes and facilitate cooperation
- engage and contribute to the Jurisdictional Sport Integrity Network and State Integrity engagement activities coordinated by the Sport Partnership team
- coordinating cross-agency collaboration of subject matter and policy experts to develop tools and resources for each jurisdiction with a particular focus on learning and development
- implementing a monitoring and evaluation framework to continually develop and strengthen the integrity capability of sports.
- planning and managing the use of resources to ensure outcomes are delivered within agreed timeframes and within budget
- undertaking risk management and assessment activities to mitigate potential risks to achieving Sport Integrity Australia's mission and objectives
- enhancing the capability and reputation of Sport Integrity Australia

Selection Criteria

- tertiary qualifications and/or demonstrated relevant experience
- demonstrated understanding of sport integrity initiatives and application in a state / territory jurisdiction
- highly developed stakeholder engagement skills and demonstrated experience in developing and maintaining stakeholder relationships with the ability to influence and achieve results
- proven strategic thinking and aligning with operational activities, analysis and insights
- proven ability to work independently or under limited guidance and exercise judgement to make decisions

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).

All applicants offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check involves reviewing your background & personal circumstances to minimise risks in giving access to IP Australia information/resources. This screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

The successful applicant must be willing to disclose all relevant and required information.

Conflict of Interest

Employees of Sport Integrity Australia must remain independent from Government and sport in its operational decisions and activities to comply with Article 20.5.1 of the World Anti-Doping Code (WADC) 2021. If you are currently involved in the management or operations of any sporting organisation (such as an International Federation, National Federation, Major Event Organisation, National Olympic Committee or National Paralympic Committee), or government department with responsibility for sport or anti-doping, you should seek advice from Sport Integrity Australia Recruitment before applying for Sport Integrity Australia roles.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Sport Integrity Australia

Sport Integrity Australia leads the Australian government's efforts to protect sport against threats to its integrity – doping, competition manipulation and the mistreatment and abuse of sports participants. Sport Integrity Australia is the cornerstone of the government's comprehensive sport integrity strategy: Safeguarding the Integrity of Sport. Our role is to provide advice and assistance to counter the use of prohibited substances and methods in sport, stop the abuse of children and other persons in a sporting environment, cease manipulation of sporting competitions and to protect members of sporting organisations and other persons in a sporting environment from bullying, intimidation, discrimination or harassment. Sporting organisations, and other stakeholders, benefit from the ability to deal with a single nationally coordinated organisation to address all sport integrity issues. Sport Integrity Australia offers guidance on integrity matters to sports that don't have developed integrity capabilities. Our focus is policy development, intelligence, investigations (primarily of doping cases), education, outreach and capability building. We are Australia's National Anti-Doping Organisation.

To Apply

Position Contact	Linda Muir, 02 6222 4353
Agency Recruitment Site	https://sportintegrity.nga.net.au/?jati=D498624D-332A-86AD-1B78-ECD55D97B197

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Attorney-General's

Vacancy VN-0768512

Office of the Australian Information Commissioner

Closing Date: Thursday 16 April 2026

Information Rights Division

Job Title	Director and Principal Director (multiple positions)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Brisbane QLD, Adelaide SA, Perth WA, Hobart TAS, Darwin NT
Salary	\$146,700 - \$167,421
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	The OAIC operates a hybrid model with a combination of remote working and office attendance.
Classification	Executive Level 2
Position Number	OAIC-2026-004
Agency Website	https://www.oaic.gov.au/about-us/

Job Description

<https://www.oaic.gov.au/about-the-OAIC/join-our-team>

Leadership within the OAIC work as a united team, collaborating and supporting each other and staff in achieving outcomes for the Australian community, and ensuring the agency's success.

You will demonstrate leadership that aligns with the values of the OAIC, which include:

- Modelling and championing the OAIC's Guiding Principles ('4 Pillars'): being proactive, proportionate, purpose-driven and people-focused
- Possessing integrity and demonstrating alignment with the APS Values: Impartial, Committed to service, Accountable, Respectful, Ethical and Stewardship
- Empowering staff to make decisions and supporting a shift to a more harm-focused regulatory approach for the OAIC that considers risk in a proportionate manner and is not risk averse
- Supporting OAIC's Commissioners to set the strategic direction of the OAIC, communicating that direction internally and externally, and leading your team to deliver on it.

Duties

There are 3 positions we are seeking to fill:

- Principal Director, Intake and Eligibility Branch
- Director, Client Services, Intake and Eligibility Branch
- Director, Regulatory Co-ordination, Privacy Case Management

***Please review the candidate information pack on the OAIC website [Join our team | OAIC](#) for the position description of each role before completing your application. ***

Key expectations of an EL2 Director / Principal Director in the Information Rights Division:

- providing leadership, direction and support to staff working in a fast-paced, high workload environment
- overseeing the preparation of data reports, monitoring performance against KPIs and ensuring accuracy in decisions whilst meeting deadlines
- developing and implementing tools to guide effective, timely and lawful decision-making in a high-volume case management environment
- leading teams to prepare and finalise comprehensive, evidence-based and documented reasons for decisions in accordance with the statutory framework, the principles of administrative law, internal procedures and Commissioner priorities
- exercising delegations and judgement in accordance with the applicable statutory framework and the principles of administrative law
- leading teams to communicate with influence and effectively manage interactions with empathy, impartiality and respect
- working collaboratively with colleagues across the OAIC to deliver on the organisation's priorities, support an integrated end-to-end regulatory model, and position the OAIC as a trusted regulator
- providing expert advice and developing and maintaining effective and productive relationships with APS agencies, industry and the private sector, and representing the OAIC in external forums

Eligibility

- Section 22 of the *Public Service Act 1999* requires that APS employees must be Australian citizens.

- There are restrictions on employment of people who have, within the previous 12 months, accepted a redundancy benefit from an APS agency or a non-APS Commonwealth employer.
- For the duration of your employment with the OAIC you will be required to obtain and maintain an Australian Government security clearance at a minimum of Baseline level and meet required background, identification and character checks.
- All duties are to be performed in accordance with the APS Code of Conduct and APS Values and OAIC policies, including Workplace Diversity and Work Health and Safety. Under section 25 of the *Public Service Act 1999* the OAIC may re-assign the duties of an employee from time to time.

Notes

How to Apply

1. Please complete the application form found on the OAIC website [Join our team | OAIC](#) as part of your submission.
2. Please provide a maximum one-page statement of claim (*one-page-pitch*) addressing your interest, motivation and fit for the role. Your pitch should include the use of practical and professional examples relevant to the role and the job specific capabilities, skills and experience outlined above.
3. Your application form, CV (maximum 3 pages) and one-page-pitch should be collated as one document (*where possible*) and sent in a single email to: jobs@oaic.gov.au.

Please format your email subject field and all application documents as follows:

“OAIC-2026-004 – EL2 Director/Principal Director – *First name Last name*”.

About the Office of the Australian Information Commissioner

The Office of the Australian Information Commissioner (OAIC) is an independent agency within the Attorney-General's portfolio. Our primary functions are privacy, freedom of information and government information policy. Our responsibilities include conducting investigations, reviewing decisions, handling complaints, and providing guidance and advice.

To Apply

Position Contact	Ms Jennifer Perrin, 02 9942 4331
Agency Recruitment Site	https://www.oaic.gov.au/about-the-OAIC/join-our-team

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Attorney-General's

Vacancy VN-0768521

Office of the Australian Information Commissioner

Closing Date: Thursday 16 April 2026

Regulatory Action Division

Job Title	Assistant Director, Enforcement Action
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Canberra ACT, Melbourne VIC, Brisbane QLD, Adelaide SA, Perth WA, Hobart TAS, Darwin NT
Salary	\$126,299 - \$135,101
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	The OAIC operates a hybrid work model with a combination of remote working and office attendance.
Classification	Executive Level 1
Position Number	OAIC-2026-006
Agency Website	https://www.oaic.gov.au/about-us/

Job Description

<https://www.oaic.gov.au/about-the-OAIC/join-our-team>

About the Branch

The Regulatory Action Division oversees the management of compliance, investigation and enforcement to promote adherence to the FOI Act and Privacy Act. This includes the management of Commissioner-initiated and some high-risk complaint investigations, complex NDB matters, general and funded assessments (including those for CDR and digital ID), and the enforcement of privacy and FOI legislation through legal action. This division provides the Agency with expertise in enforcement, investigations, and litigation, and ensures the OAIC can regulate proactively and strategically.

The team

The Enforcement Action team manages enforcement litigation and regulatory action. This team also contributes to enforcement strategy and supports the Commissioner to pursue civil penalties and take other enforcement action. This team supports the Commissioners to deliver the ongoing strategic regulatory approach of the OAIC.

Duties

The EL1 Assistant Director Enforcement Action is responsible for managing matters (eg., civil penalty proceedings) that form part of the OAIC's enforcement action program. Managing these matters includes engaging and instructing external solicitors and counsel, briefing and seeking instructions from internal stakeholders, managing a budget, and ensuring the OAIC meets court orders and deadlines. The Assistant Director also supports the overall management of the team and the OAIC's enforcement litigation budget.

The main responsibilities of the Assistant Director, Enforcement Action may include:

- Coordinating enforcement litigation, including instructing internal or external lawyers
- Supporting the management of the Enforcement Action team
- Managing litigation budgets and ensuring the effective use of Commonwealth funds
- Coordinating enforcement litigation for major matters, including instructing internal or external lawyers
- Ensuring appropriate internal and external reporting on matters (eg., to the Office of Legal Services Coordination)
- Drafting determinations and other enforcement documentation
- Providing support or regulatory advice to teams in relation to enforcement action
- Liaising effectively with both internal stakeholders including the business areas, and with external stakeholders, including external legal service providers, counsel and other government agencies
- Sharing knowledge within the team, training of staff and the development of guidance material
- Working collaboratively with other teams and branches within the OAIC
- Other duties as required

We are seeking applications from candidates who have:

- Legal qualifications
- Experience operating effectively and collaboratively as part of a team in a regulatory or legal environment
- Experience in managing litigation, enforcement and compliance matters is highly desirable
- Knowledge of the *Freedom of Information Act 1982* and the *Privacy Act 1988*, or the ability to quickly obtain this
- Excellent written and verbal communication skills with the ability to communicate with influence
- Demonstrated project management skills and experience, including the ability to manage shifting priorities and manage external contractors
- Demonstrated experience in effectively engaging with internal and external stakeholders
- Ability to provide impartial and forthright advice

Eligibility

- Section 22 of the *Public Service Act 1999* requires that APS employees must be Australian citizens.
- There are restrictions on employment of people who have, within the previous 12 months, accepted a redundancy benefit from an APS agency or a non-APS Commonwealth employer.
- For the duration of your employment with the OAIC you will be required to obtain and maintain an Australian Government security clearance at Negative Vetting Level 1 and meet required background, identification and character checks.
- All duties are to be performed in accordance with the APS Code of Conduct and APS Values and OAIC policies, including Workplace Diversity and Work Health and Safety. Under section 25 of the *Public Service Act 1999* the OAIC may re-assign the duties of an employee from time to time.

Notes

How to Apply

1. Please complete the application form found on the OAIC website [Join our team | OAIC](#) as part of your submission.
2. Please provide a statement of claim of a maximum of one (1) A4 page, addressing your interest, motivation and fit for the role. Your statement should include the use of practical and professional examples as relevant to the role and the job specific capabilities, skills and experience outlined above.
3. Your application form, CV and statement of claim should be collated as one document (where possible) and sent in a single email to: jobs@oaic.gov.au.

Please format your email subject field and all application documents as follows:

“OAIC-2026-006 – EL1 Assistant Director Enforcement Action – *First name Last name*”.

About the Office of the Australian Information Commissioner

The Office of the Australian Information Commissioner (OAIC) is an independent agency within the Attorney-General's portfolio. Our primary functions are privacy, freedom of information and government information policy. Our responsibilities include conducting investigations, reviewing decisions, handling complaints, and providing guidance and advice.

To Apply

Position Contact	Mr Tom Wallace, 02 9942 4168
Agency Recruitment Site	https://www.oaic.gov.au/about-the-OAIC/join-our-team

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
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Attorney-General's

Vacancy VN-0768534

Office of the Australian Information Commissioner

Closing Date: Thursday 16 April 2026

Information Rights Division

Job Title	Complaint Support Officers (multiple roles)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Canberra ACT, Melbourne VIC, Brisbane QLD, Adelaide SA, Perth WA, Hobart TAS, Darwin NT
Salary	\$70,889 - \$86,619
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	The OAIC operates a hybrid work model with a combination of remote working and office attendance.
Classification	APS Level 3;APS Level 4
Position Number	OAIC-2026-002
Agency Website	https://www.oaic.gov.au/about-us/

Job Description

<https://www.oaic.gov.au/about-the-OAIC/join-our-team>

The Information Rights Division is a dynamic area which oversees the management of all FOI and privacy complaints from preintake enquiries to resolution. It is also responsible for the OAIC's interactions with members of the public.

The Information Rights Division includes three branches:

- Intake and Eligibility Branch
- FOI Case Management Branch
- Privacy Case Management Branch

We are seeking applications from individuals interested in roles in these branches.

Duties

Complaint Support Officers will, with direction:

- Register and triage all FOI and privacy matters received by the OAIC
- Manage group mailboxes including responding to incoming correspondence
- Prepare and send requests for information
- Conduct searches and manage retrieval of documents in response to FOI requests
- Communicate with complainants and respondents to conduct preliminary inquiries in privacy complaint investigations
- Communicate with, including by phone, applicants and agencies to conduct preliminary enquiries in FOI matters
- Manage stakeholder engagement with complainants, respondents and third parties
- Contribute to continuous improvement activities such as the development of innovative systems and processes to conduct investigations efficiently
- Provide administrative and legal support assistance to teams across Information Rights Division, including the General Manager and Executive General Manager. Administrative support may include scheduling meetings including logistics, and coordination of briefings.
- Contribute to the operation of the enquiries line by answering calls and responding to written enquiries
- Perform other tasks as directed.

In addition to the duties described above, APS4 Complaint Support Officers will, with limited direction:

- Assist with the preparation of investigation plans, reports and briefings
- Assist with the preparation of case plans, statutory notices, decisions and correspondence
- Identify and escalate issues and problems appropriately
- Undertake analysis and draws accurate conclusions to resolve enquiries and complaints
- Identify learning opportunities and support the contribution of others.
- Show initiative when contributing to individual, team and branch goals.
- Contribute to the operation of the enquiries line by answering calls and responding to written enquiries
- Provide written and oral advice on the application of the FOI Act and responding to FOI enquiries from agencies, Ministers and members of the public
- Perform other tasks as directed.

Eligibility

- Section 22 of the *Public Service Act 1999* requires that APS employees must be Australian citizens.
- There are restrictions on employment of people who have, within the previous 12 months, accepted a redundancy benefit from an APS agency or a non-APS Commonwealth employer.
- For the duration of your employment with the OAIC you will be required to obtain and maintain an Australian Government security clearance at a minimum Baseline level, and meet required background, identification and character checks.
- All duties are to be performed in accordance with the APS Code of Conduct and APS Values and OAIC policies, including Workplace Diversity and Work Health and Safety. Under section 25 of the *Public Service Act 1999* the OAIC may re-assign the duties of an employee from time to time.

Notes

How to Apply

1. Please complete the application form found in the candidate information pack on the OAIC website [Join our team | OAIC](#) as part of your submission.
2. Please provide a 1 A4 page (maximum) statement of claim (*one page pitch*), addressing your interest, motivation and fit for the role. Your statement should include the use of practical and professional examples as relevant to the role and the job specific capabilities, skills and experience outlined above.
3. Your application form, CV (maximum 3 pages) and statement of claim should be collated as one document (*where possible*) and sent in a single email to: jobs@oaic.gov.au.

Please format your email subject title and all documents “*First name Last name - OAIC-2026-002*”.

About the Office of the Australian Information Commissioner

The Office of the Australian Information Commissioner (OAIC) is an independent agency within the Attorney-General's portfolio. Our primary functions are privacy, freedom of information and government information policy. Our responsibilities include conducting investigations, reviewing decisions, handling complaints, and providing guidance and advice.

To Apply

Position Contact	Ms Leigh McCarthy, 02 9942 4260
Agency Recruitment Site	https://www.oaic.gov.au/about-the-OAIC/join-our-team

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Attorney-General's

Vacancy VN-0768375

Office of the Inspector-General of Intelligence and Security

Closing Date: Sunday 19 April 2026

Job Title	Intelligence Oversight Officer
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	\$103,652 - \$116,482
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Office-based, Canberra
Classification	APS Level 6
Position Number	0082/26_OIGIS-EXT
Agency Website	https://www.igis.gov.au/

Job Description <https://agcareers.nga.net.au/?jati=D7FA6920-15E8-CC6A-48C4-ECC3E7BF05DC>

Who are we?

The Office of the Inspector-General of Intelligence and Security (IGIS) is central to the independent oversight of the Australian intelligence and security agencies. The Inspector-General is an independent statutory office holder with oversight of the activities of Australia's intelligence and security agencies to ensure they act legally and with propriety, comply with ministerial guidelines and directives, and respect human rights. The work of the InspectorGeneral and his staff provides assurance to ministers, the parliament and the public that these agencies are using their powers as intended. The Inspector-General of Intelligence and Security Act 1986 established that the following intelligence agencies are under IGIS jurisdiction:

- Office of National Intelligence (ONI)
- Australian Security Intelligence Organisation (ASIO)
- Australian Secret Intelligence Service (ASIS)
- Australian Signals Directorate (ASD)
- Australian Geospatial-Intelligence Organisation (AGO)
- Defence Intelligence Organisation (DIO)

We are a small portfolio agency, proud of our contribution to the national interest. We recognise that our people are our greatest asset – we recruit and retain highly capable, motivated professionals with high levels of integrity and personal drive; and we invest in, and value, their development. Further, we offer a rewarding, positive, and inclusive environment, empowering staff to work flexibly in their contribution to the achievement of agency goals.

With the passage of the Strengthening Oversight of the National Intelligence Community Act 2025, the jurisdiction of the IGIS will expand in June 2026 to all ten agencies within the National Intelligence Community with the inclusion of all of the Australian Criminal Intelligence Commission (ACIC); and the 'intelligence functions' of the Australian Transaction Report and Analysis Centre (AUSTRAC), the Australian Federal Police (AFP), and the Department of Home Affairs. The IGIS is expected to further grow in light of these additions, providing new and exciting opportunities for motivated Intelligence Oversight Officers to join the Office.

Duties

The Opportunity

An APS level 6 Intelligence Oversight Officer supports the core work of IGIS – delivering efficient and effective oversight of the agencies within the IGIS's jurisdiction. Fundamentally, an APS level 6 Intelligence Oversight Officer, with limited direction and guidance, demonstrates analytic and critical thinking skills to understand agency activities, identify issues, formulate an informed view and identify and make recommendations. These officers will at times lead, but most regularly, strongly contribute to the delivery of the oversight activities of the Office.

APS level 6 Intelligence Oversight Officers regularly establish and maintain relationships with stakeholders across a broad range of intelligence agencies, and actively contribute to the broader functions of IGIS to ensure it delivers effective oversight, as required.

Please note, this position is office-based in Canberra.

Key responsibilities of Intelligence Oversight Officer include:

- contribute to, and at times lead, reviews (inspections and inquiries) of intelligence agency activities by conducting research, examining documentation, analysing data, physical observation and meeting with agency staff
- build and maintain productive, but independent, working relationships with colleagues in the agencies IGIS oversees and broader Government to further the work of the Office
- critically analyse issues and complex documents, applying sound judgement to draw conclusions, produce findings, and deliver recommendations
- communicate (verbally and in written form) to a wide variety of audiences, to varying degrees of complexity, including to senior managers
- provide input to oversight planning activities to ensure the IGIS is overseeing the most important areas of agency activity
- apply legislation, policies and procedures to agency activities and seek support from internal stakeholders where required
- support and guide less-experienced staff. This may include formal supervision.
- handle highly classified and sensitive information on a daily basis
- exercise professional discretion.
- contribute to the learning and professional development activities of the Agency Oversight Branch.

To be successful in this role you will have:

- a desire to work in a productive, values-driven organisation and to achieve results
- positive attitude, energy and commitment to the objectives of the OIGIS
- a collaborative and respectful approach to all aspects of your work
- the ability to conduct your work in an organised and flexible manner
- an inquisitive mind and desire to apply your critical thinking skills to interesting and complex issues and activities.

Desirable skills

- highly developed analytical and critical thinking skills to tackle complex issues
- excellent written and verbal communication skills
- ability to build and maintain relationships with a network of stakeholders in a responsive and flexible way
- ability to lead individual oversight activities within a supported team environment
- ability to work effectively in a small team environment during a period of change
- ability to work productively and discretely within a highly sensitive workplace
- ability and aptitude to learn, develop new skills and show initiative
- a demonstrated ability to analyse an issue or activity and, with guidance, developing clear views and recommendations.

Highly desirable skills

- understanding of, and/or experience in, the National Intelligence Community (NIC) and broader APS
- experience undertaking inspections, audits or other types of administrative reviews or analytical work.

Security, suitability and integrity requirements

- **Citizenship** - you must be an Australian citizen
- **Employment Suitability Assessment (ESA)** – appointment to our Office depends on the outcome of an ESA.
- **Security Clearance** – appointment and ongoing employment at the Office are subject to a Top-Secret Positive Vetting/Privileged Access clearance being granted and maintained. You must be willing to undergo a security clearance vetting process at the Top-Secret Positive Vetting/Privileged Access clearance level and must be willing to fully cooperate in the assessment process, including the timely provision of information and documentary evidence. Security vetting may take many months to complete and requires candidates to provide significant personal information to the vetting authority.

Positions at IGIS are positions of trust. In addition to the above, all IGIS staff are required to make annual conflict of interest declarations to support the independence and integrity of the Office.

The successful candidate must be located in Canberra or willing to relocate. The IGIS offers relocation assistance to new employees relocating to Canberra from interstate.

Eligibility

Security, suitability and integrity requirements

- Citizenship - you must be an Australian citizen
- Employment Suitability Assessment (ESA) – appointment to our Office depends on the outcome of an ESA.
- Security Clearance – appointment and ongoing employment at the Office are subject to a Top-Secret Positive Vetting/Privileged Access clearance being granted and maintained. You must be willing to undergo a security clearance vetting process at the Top-Secret Positive Vetting/Privileged Access clearance level and must be willing to fully cooperate in the assessment process, including the timely provision of information and documentary evidence. Security vetting may take many months to complete and requires candidates to provide significant personal information to the vetting authority.

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Notes

How to apply

Applicants must be submitted through IGIS Recruitment Portal on our website by 11:30pm AEST on the closing date.

NOTE: All applications must be provided at the OFFICIAL level. Classified applications will not be accepted.

As part of your application you will need to provide:

- your current resume;
- contact details of two referees (one of these must be your current supervisor/manager)
- a written statement explaining why you are interested in IGIS and how your education, skills, knowledge and experience make you suitable for the position (maximum 750 words).

When framing your response, you should also refer to the Integrated Leadership System (ILS) and the capabilities required to be successful at the APS Level 6. Information about the ILS is available on the Australian Public Service Commission website.

About the Office of the Inspector-General of Intelligence and Security

The Inspector-General of Intelligence and Security is an independent statutory office holder who reviews the activities of six intelligence agencies within IGIS jurisdiction: • Australian Security Intelligence Organisation - ASIO • Australian Secret Intelligence Service - ASIS • Australian Signals Directorate - ASD • Australian Geospatial-Intelligence Organisation – AGO • Defence Intelligence Organisation - DIO • Office of National Intelligence - ONI The purpose of this review is to ensure that these agencies act legally and with propriety, comply with ministerial guidelines and directives and respect human rights. The functions of the Inspector-General are prescribed under sections 8, 9 and 9A of the Inspector-General of Intelligence and Security Act 1986

(Comlaw). The Inspector-General can undertake a formal inquiry into the activities of an agency in response to a complaint or a reference from a minister. The Inspector-General can also act independently to initiate inquiries and conducts regular inspections and monitoring of agency activities. In conducting an inquiry, the Inspector-General has significant powers which include requiring the attendance of witnesses, taking sworn evidence, copying and retention of documents and entry into the premises of an agency within jurisdiction. The Inspector-General can also conduct preliminary inquiries into matters in order to decide whether to initiate a full inquiry.

To Apply

Position Contact	OIGIS Recruitment Team, (02) 6141 4490
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=D7FA6920-15E8-CC6A-48C4-ECC3E7BF05DC

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Attorney-General's

Vacancy VN-0768378

Office of the Inspector-General of Intelligence and Security

Closing Date: Sunday 19 April 2026

Job Title	Assistant Director, Intelligence Oversight
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	\$125,206 - \$139,577
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Office-based, Canberra
Classification	Executive Level 1
Position Number	0083/26_OIGIS-EXT
Agency Website	https://www.igis.gov.au/

Job Description <https://agcareers.nga.net.au/?jati=D7FA6920-15E8-CC6A-48C4-ECC3E7BF05DC>

Who are we?

The Office of the Inspector-General of Intelligence and Security (IGIS) is central to the independent oversight of the Australian intelligence and security agencies. The Inspector-General is an independent statutory office holder with oversight of the activities of Australia's intelligence and security agencies to ensure they act legally and with propriety, comply with ministerial guidelines and directives, and respect human rights. The work of the Inspector-General and his staff provides assurance to ministers, the parliament and the public that these agencies are using their powers as intended. The Inspector-General of Intelligence and Security Act 1986 established that the following intelligence agencies are under IGIS jurisdiction:

- Office of National Intelligence (ONI)
- Australian Security Intelligence Organisation (ASIO)
- Australian Secret Intelligence Service (ASIS)
- Australian Signals Directorate (ASD)
- Australian Geospatial-Intelligence Organisation (AGO)
- Defence Intelligence Organisation (DIO)

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Duties

The Opportunity

An Assistant Director Intelligence Oversight drives the core work of IGIS – delivering efficient and effective oversight of the agencies within the IGIS's jurisdiction. Fundamentally, an Assistant Director Intelligence Oversight demonstrates analytic and critical thinking skills to understand agency activities, identify issues, formulate an informed view, identify and make recommendations. They also possess the skills to provide guidance and direction to APS level Intelligence Oversight Officers to do the same.

An Assistant Director will most commonly lead, but also contribute expertise to the delivery of the oversight activities of the Office. An Assistant Director will establish and maintain relationships with stakeholders across a broad range of intelligence agencies, and actively contribute to the broader functions of the IGIS, to ensure it delivers effective oversight, as required.

Please note, this position is office-based in Canberra.

Key responsibilities of Assistant Director, Intelligence Oversight include:

- plan, lead and execute reviews (including inspections and inquiries) of intelligence agency activities by conducting research and data analysis, examining documentation, meeting with agency staff to discuss issues or resolve contested views, and finalising inspection outcomes
- foster, build and maintain productive, but independent, working relationships with colleagues in the agencies IGIS oversees and broader Government as required to further the work of the Office
- critically analyse complex issues and documents by applying sound judgement to draw conclusions, including contesting other views and enabling junior officers to do the same
- communicate (verbally and in written form) to a wide variety of audiences to varying degrees of complexity, including to Senior Executive level staff
- interpret and apply legislation, policies and procedures, in relation to agency activities
- mentor and develop staff
- handle highly classified and sensitive information on a daily basis
- exercise professional discretion
- contribute to the learning and professional development activities of the Agency Oversight Branch.

To be successful in this role you will have:

- a desire to work in a productive, values-driven organisation and to achieve results
- a positive attitude, energy and commitment to the objectives of the OIGIS
- a collaborative and respectful approach to all aspects of your work
- a demonstrated ability to analyse an issue or activity and, with guidance, developing clear views and recommendations
- an inquisitive mind and desire to apply your critical thinking skills to interesting and complex issues and activities
- the ability to conduct your work in an organised and flexible manner.

Desirable skills

- highly developed analytical and critical thinking skills to tackle complex issues
- excellent written and verbal communication skills
- ability to work within, and provide guidance during, a period of change
- ability to build and maintain relationships with a network of stakeholders in a responsive and flexible way
- ability to lead individual oversight activities within a team environment
- ability to work independently and under minimal direction and supervision, in a highly sensitive workplace
- have a professional curiosity to both proactively examine issues and develop new ways of conducting business.

Highly desirable skills

- understanding of, and/or experience in, the National Intelligence Community (NIC)
- experience undertaking inspections, audits or other types of administrative reviews or analytical work
- leadership experience, including experience managing individuals or a small group of staff.

Security, suitability and integrity requirements

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- a written statement explaining why you are interested in IGIS and how your education, skills, knowledge and experience make you suitable for the position (maximum 750 words)

When framing your response, you should also refer to the Integrated Leadership System (ILS) and the capabilities required to be successful at the Executive Level 1. Information about the ILS is available on the Australian Public Service Commission website.

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To Apply

Position Contact	OIGIS Recruitment Team, (02) 6141 4490
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=D7FA6920-15E8-CC6A-48C4-ECC3E7BF05DC

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Defence

Vacancy VN-0768285

Department of Defence

Closing Date: Thursday 16 April 2026

Army
Forces Command

Job Title	Work Health and Safety Officer - SME
Job Type	Full-Time, Ongoing
Location	Holsworthy NSW
Salary	\$89,841 - \$96,829
Future Merit Locations	Holsworthy
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	ARMY/01756/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=ACD41C6B-DBD9-1E70-EB15-ECC36F82E39E>

Duties

The Role

An APS 5 WHS Officer is accountable under broad direction to undertake complex work health and safety activities. They will work within a framework of legislation, established principles, work practices and procedures in accordance with Defence's mission and business objectives.

- Deliver WHS Risk Management and Compliance Activities.
- Lead and support WHS risk management processes, including hazard identification, risk assessments, safety inspections, and monitoring compliance with Defence WHS legislation, policies, and reporting tools such as Sentinel. Ensure training environments, ranges, and workplaces meet safety obligations.
- Conduct Incident Reporting, Investigation, and Analysis.
- Manage incident reporting through Sentinel, undertake investigations, identify causal factors, and assist in developing corrective actions. Provide advice to supervisors and contribute to continuous safety improvement across SME training activities.
- Provide WHS Advice, Support, and Stakeholder Engagement.
- Provide timely, practical WHS advice to staff, instructors, and commanders.
- Build strong relationships across units, influence safe behaviours, support WHS committees, and contribute to safety culture within a high tempo training environment.

About our Team

The SME WHS advisor supports the Commanding Officer, School of Military Engineering in the planning and delivery of safe and sustainable training

Our Ideal Candidate

The ideal candidate for the SME APS5 Work Health and Safety Officer role is a motivated and capable professional who brings strong WHS knowledge, practical experience, and a commitment to fostering a positive safety culture. They will demonstrate experience interpreting and applying WHS legislation, policies, and procedures, risk management principles, and incident reporting processes, supported by hands on experience conducting risk assessments, inspections, and investigations.

The successful candidate will be an effective communicator who can engage confidently with stakeholders at all levels, providing clear, practical safety advice in a dynamic training environment. They will show initiative, good judgement, and the ability to work independently while managing competing priorities. Strong interpersonal skills, professionalism, and alignment with APS Values are essential.

Formal WHS qualifications and experience in complex or high risk environments are highly desirable, along with the ability to contribute constructively to continuous safety improvement across the organization.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

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To Apply

Position Contact	Brent Doyle, 02 8306 1326
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=ACD41C6B-DBD9-1E70-EB15-ECC36F82E39E

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Defence

Vacancy VN-0768288

Department of Defence

Closing Date: Thursday 16 April 2026

NAVY
Navy Head Engineering

Job Title	Desk Officer - Safety Assurance and Investigation
Job Type	Full-Time, Ongoing
Location	Perth WA, Melbourne VIC, Hobart TAS, Canberra ACT, Brisbane QLD, Darwin NT, Adelaide SA, Sydney NSW
Salary	\$99,733 - \$112,431
Future Merit Locations	Perth, Melbourne, Hobart, Canberra, Brisbane, Darwin, Adelaide, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	NAVY/01745/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=41A3ABBB-B536-D144-D944-ECC3E55E43EE>

Duties

The Role

The role is responsible for systematically verifying that safety management systems are effective and that risks are adequately controlled. This includes monitoring, evaluating, and enhancing safety performance across Navy activities. This role ensures compliance with relevant safety standards, policies, and regulatory requirements. The specialist plays a key role in identifying potential hazards, recommending mitigation strategies, and supporting the implementation of corrective and preventive actions.

They conduct safety assurance of investigation outcomes and corrective actions by verifying that initial recommendations align with Navy and Defence investigation methodology. They review the effectiveness of the corrective actions in preventing recurrence and maintaining a safe environment and recommend adjustments as needed to ensure ongoing safety. They support the assurance team in identifying lessons learnt, and ensuring conformance and providing input to Navy and Defence lessons learnt programs.

About our Team

The Directorate of Navy Safety and Environment works across a range of specialisations including work health and safety, occupational hygiene, environment protection, and compliance and risk management systems. We are an integrated workforce, which includes military and civilian personnel with highly specialised skills and deep maritime experience.

Our Ideal Candidate

Ability to work independently with the opportunity for reasonable autonomy and accountability for the achievement of outcomes of their work.

Under broad direction be able to perform and achieve complex quality assurance work within an integrated workforce.

Able to provide advice, support and mentoring to Navy Investigators at all levels regarding investigative procedures, safety policy and approach to safety risk management.

Strategically focused, supporting and contributing to the development and implementation of strategic WHS activities.

An effective communicator with strong interpersonal skills (verbal and written), and have the ability to foster a positive team culture and build positive stakeholder relationships.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

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To Apply

Position Contact	Dhugald See, 02 8440 4724
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=41A3ABBB-B536-D144-D944-ECC3E55E43EE

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Defence

Vacancy VN-0768352

Department of Defence

Closing Date: Thursday 16 April 2026

Capability Acquisition and Sustainment Group
Air Defence & Space Systems Division

Job Title	ICT Network Engineer
Job Type	Full-Time, Ongoing
Location	Edinburgh SA
Salary	\$99,733 - \$112,431
Future Merit Locations	Edinburgh
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	CASG/01788/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=24A62596-99DC-0B19-244F-ECC3E4C265CB>

Duties

The Role

The successful applicant will bring extensive experience working in a Defence or similarly complex environment and will work within Space Systems Branch to provide expertise in both Network Engineering and Solution Architecture ICT governance and assurance domains to support the acquisition and sustainment of Space Domain Awareness and Space Domain Control capabilities through the interpretation and application of Defence cyber security policy.

As part of this role, you will be responsible for the following activities:

- Support WAN requirements development and review designs
- Contribute to the development of LAN requirements and review designs
- Contribute to the development of both requirements and designs for new ICT networks
- Work with stakeholders to support the investigation, diagnosis and resolution of ICT network and/or system problems

- Collaborate with stakeholders to understand ICT requirements and translate them into technical specifications using the Infrastructure Architecture, Application Architecture, and Security Architecture specialisms
- Contribute to the development and/or reviews of solution architectures
- Provide technical guidance and governance on solution development and integration.
- Assure ICT architectural and engineering solutions enable integration with domestic partner agencies, and strategic industry partners.
- Requirement to upgrade to NV2

About our Team

Space Systems Branch acquires and sustains capabilities to support the four distinct space power roles conducted by the Australian Defence Force in support of Australia's strategic priorities. The team comprises professionals from various disciplines including project management, engineering, commercial, and logistics. This multi-disciplinary team is composed of highly skilled and motivated Australian Public Service, Australian Defence Force and contracted personnel. The team works from Brindabella Park offices in Canberra and maintains close collaboration with other parts of Defence and other Government Agencies.

Space Domain Awareness and Control Systems Program Office (SDACSPO) is located in Edinburgh, South Australia and manages Space Domain Awareness and Control in-service capabilities and capabilities in acquisition, engaging with local, regional and international enterprise partners and suppliers, consisting of both foreign governments and industry, to provide support to the Capability Manager.

Our Ideal Candidate

Our ideal candidate will develop technical ICT documentation as required review and provide feedback and summarise technical ICT and network documentation. They will provide ICT guidance to capability acquisition and sustainment teams, identify ICT related project issues, risks and mitigations, and provide reporting to internal and external stakeholders. They will work collaboratively with Defence ICT, Prime Contractors, partners and other domestic and international stakeholders to ensure Defence strategies, policies, standards and practices (including security) are followed and applied and will interpret and comply with cyber security policy and contribute to the development of standards and guidelines. They will have experience working within System Engineering processes and frameworks.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Mandatory Qualifications

This technical position requires the individual to have obtained a recognised Australian Qualifications

Framework (AQF) Level 6 qualification in a relevant technical domain or relevant skills and work experience

such that an individual can reasonably achieve a recognised AQF qualification if required by the position.

Notes

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To Apply

Position Contact	SQNLDR Anthony Olver, 02 5108 6854
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=24A62596-99DC-0B19-244F-ECC3E4C265CB

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Department of Defence

Closing Date: Thursday 16 April 2026

Defence People Group
Joint Support Services

Job Title	Family Liaison Officer
Job Type	Full-Time, Non-Ongoing
Location	East Fremantle WA
Salary	\$81,868 - \$89,377
Future Merit Locations	East Sale
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 4
Position Number	DPG/01780/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=30274E18-B3ED-CD79-10F3-ECC3E5A29CD2>

Duties

The Role

As a Family Liaison Officer you will be an integral part of the Defence Members and Family Support (DMFS) Sale team and be at the forefront of helping Defence families connect and engage with their wider community and other Defence families. The Family Liaison Officer role includes:

- Engagement with Defence families, key stakeholders and the wider community
- Organising and facilitating social functions to promote networking amongst Defence families and the wider community
- Using innovation and creative ways to promote and deliver DMFS programs and events
- Providing information and advice about local community resources and services
- Participating in Command and Unit facilitated events and functions for families
- Building knowledge of community services and engaging with service providers to inform them of the needs of defence families
- Working as part of a dynamic and multidisciplinary team

About our Team

Defence Member and Family Support Branch (DMFS), Directorate of Regional Engagement offers a broad range of programs and services to help Commanders, Australian Defence Force members and their families manage the military way of life. DMFS supports Defence families' self-reliance and increases the capacity of the wider community to support the needs of Defence families.

The Family Liaison Officer Sale position will form part of the Victoria/ Tasmania team that consists of Defence Social Workers, Military Support Officers, an Educational Liaison Officer and Business Support Officer. DMFS Victoria/ Tasmania covers Melbourne, Puckapunyal, Sale, HMAS Cerberus and Tasmania. We work collaboratively to provide crisis support, advice to Commanders, referrals to external agencies, information on local services, education advice and general information on Defence matters. DMFS has a suite of programs and services that support ADF families navigating the Defence lifestyle.

The workplace environment requirements for this role include; computer use, generic screen based, sitting at a desk, working in a customer service environment, facilitating events at a range of different venues in the local community and on Base and travel across the Victoria/Tasmania region.

Our Ideal Candidate

We are looking for who can use their initiative to provide innovative ways to engage with Defence families to help connect them with the local community. Strong stakeholder engagement is required. Our ideal candidate will be a team player with strong organisational skills. Excellent communication is a must as well as liaising and event planning skills to promote Defence family events including setting and packing up. The candidate must be able to coordinate functions; prioritise; work independently and demonstrate an understanding of confidentiality. Some after hours and weekend work is required.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at "Baseline Vetting" level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Sharnelle Wain, 0461 436 439
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=30274E18-B3ED-CD79-10F3-ECC3E5A29CD2

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Defence

Vacancy VN-0768388

Department of Defence

Closing Date:Thursday 16 April 2026

Naval Shipbuilding and Sustainment Group
Patrol Boats and Specialist Ships

Job Title	Administration Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$124,393 - \$140,315
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	NSSG/01831/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=273F7134-78A6-9368-2966-ECC422CD5100>

Duties

The Role

The Ship Acquisition – Specialist Ships Branch is seeking an energetic, future focused and high performing leader to step into the role of Assistant Director Project & Branch Controls and Support. This is a rare opportunity to shape branch wide performance, influence major maritime acquisition governance and business activities, and help drive transformational change across an exciting and rapidly evolving work structure.

In this role, you will be one of a few key enablers of Branch and Project success—bringing people, processes and priorities together to deliver seamless collaboration across the Branch, Navy stakeholders, industry partners and senior leaders. You will play a central role in maturing Branch governance, enhancing business planning, and assisting the Director in transitioning our upcoming organisational change plan into everyday practice.

This is a career defining leadership opportunity for someone who thrives in dynamic environments, enjoys shaping how organisations operate, and is motivated by the chance to influence acquisition governance and business outcomes.

About our Team

The Ship Acquisition – Specialist Ships Branch is responsible for the ongoing development, delivery and introduction into service of specialist and minor war vessels that are critical to Australia's maritime capability. As a Branch, we are at the forefront of delivering projects that support Australia's Naval Shipbuilding and Sustainment Plan.

Our project teams deliver a diverse, evolving and highly meaningful portfolio—including the Evolved Cape Class Patrol Boats for Navy and the Australian Border Force, Guardian Class Patrol Boats to Pacific partners, and a range of other specialist vessels essential to Navy's operational edge.

We operate at the intersection of national capability, industry activity and fleet user requirements, providing essential liaison between Navy Capability Managers and shipyard operations. We also lead assurance activities to ensure contracted capability outcomes are delivered to the highest standard.

You will join a collaborative, supportive and mission-driven Branch that values innovation, initiative, trusted partnerships and continuous improvement.

Our Ideal Candidate

Our ideal EL1 Project & Branch Controls and Support Officer is a proactive, adaptable and forward thinking leader who brings authenticity, sound judgement and strong organisational capability. You will be comfortable navigating complexity, balancing competing priorities, and leading with purpose in a high tempo project environment.

You will be motivated by the opportunity to take ownership of streamlining operational functions, uplifting governance and business processes, supporting project teams, and contributing to a culture of collaboration, accountability and performance excellence across the Branch.

To excel in this role, you will:

- Drive Branch wide business planning, including contributing to or leading the development of Branch Business Plans such as Workforce and Capability Plans, Risk and Assurance Plans, and Continuous Improvement initiatives.
- Translate organisational change into practice, leading the rollout of the forthcoming organisational change plan across your team and assisting the Director in supporting Branch wide adoption of new ways of working.
- Oversee a small team to deliver core operational support services, ensuring effective recordkeeping, mailbox and workflow management, security obligations, asset tracking and general branch support.

- Manage Defence Services Support Panel contracts, ensuring high quality service delivery aligned with contractual expectations and project needs.
- Lead and develop a small, dynamic team—providing coaching, direction and prioritisation to enable high quality outcomes across governance, business planning and operational support functions.
- Apply strong knowledge of governance, legislative frameworks, financial and administrative processes, and navigate Defence and Government decision making with confidence.
- Drive continuous improvement in your team, identifying opportunities to uplift systems, processes, reporting mechanisms and enterprise tools to enhance project and branch efficiency.
- Build and sustain trusted, collaborative relationships with internal and external stakeholders—enhancing communication, coordination, problem solving and a shared sense of purpose across the Branch.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Jane McFarlane, 02 5108 5832
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=273F7134-78A6-9368-2966-ECC422CD5100

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Defence

Vacancy VN-0768391

Department of Defence

Closing Date: Thursday 16 April 2026

Naval Shipbuilding and Sustainment Group
Major Surface Combatants and Combat Systems

Job Title	Contract Management Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$99,733 - \$112,431
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	NSSG/01790/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=A5F529ED-24BA-DD38-2205-ECC4206C5A45>

Duties

The Role

The APS6 Contract Management Officer operates under broad direction to deliver complex contract management activities within an integrated workforce. The role requires strong understanding of legislative frameworks, government decision making processes and Defence policies, ensuring all work is compliant and aligned with organisational priorities. With significant stakeholder engagement, the APS6 works independently, exercising sound judgement, autonomy and accountability to achieve outcomes.

Key responsibilities include providing detailed contract management expertise, technical and professional advice, and partnering with finance to manage Outline Agreements and Purchase Orders. The role also contributes to strategic planning and program and project management. The role also serves as Deputy Lead for the HCF culture program, the APS6 plays a critical role in shaping team culture, supporting the EL1 lead to coordinate priorities, drive cultural initiatives, deliver internal training, and champion behaviours that embed and enhance the positive cultural improvements underway across HCF.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDGP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

The Hunter Class Frigate (HCF) is one of the world's most advanced warships, and the project is Australia's largest shipbuilding project. The HCF program provides the foundation for Continuous Naval Shipbuilding and is bringing together global expertise from the UK, USA, Canada, Europe, and Australia to solve complex design and construction challenges.

The HCF program has introduced new approaches to Defence project and engineering management. Whilst built on traditional systems engineering and contract management approaches, Defence and the shipbuilding industry are evolving to meet the demands associated with growing and sustaining a skilled, sovereign workforce.

As a member of Team Hunter, you will be contributing to a high-impact, national capability, while fostering innovation and collaboration, and demonstrating decisive leadership. As an Australian Public Servant in Defence, you will benefit from flexible working arrangements, generous conditions, and a competitive remuneration package, including 15.4% superannuation, as outlined in the Defence Enterprise Agreement.

Our Ideal Candidate

Our ideal candidate is an experienced contract management professional who provides sound commercial advice, supports policy and procurement activities, drafts strategic documentation, and confidently represents the team in frontline stakeholder engagement. They will lead a small team and thrive in a dynamic, diverse environment requiring a number of key skills including:

- Engaging and negotiating with stakeholders, including project teams and subject matter experts, and responding to complex enquiries and contract issues.
- Delivering high-quality procurement and contract documentation such as correspondence, reports, plans, strategies, performance reviews and contract variations.

- Interpreting legislation, procurement policy and commercial risk to inform accurate, timely advice.
- Monitoring contract performance, managing risks and taking proactive action to ensure successful outcomes.
- Contributing to the HCF culture program by supporting key initiatives, including organising events such as the Health and Wellbeing Expo, assisting with internal training, and championing behaviours that strengthen and sustain positive cultural improvements.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	HCF Workforce Team, Contact Number Withheld
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=A5F529ED-24BA-DD38-2205-ECC4206C5A45

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Department of Defence

Closing Date: Thursday 16 April 2026

NAVY
Deputy Chief of Navy

Job Title	Security Advisor
Job Type	Full-Time, Ongoing
Location	Garden Island WA
Salary	\$89,841 - \$96,829
Future Merit Locations	Garden Island
Office Arrangement	On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	NAVY/01796/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=C77161E5-4E8B-8C12-61CD-ECC420A62AA0>

Duties

The Role

As an APS 5 Security Advisor within the Directorate of Policing & Security – Navy (DPSN), you will play a key role in strengthening the security posture of Navy's current and future capabilities. The role blends forward looking security assurance for emerging platforms with the delivery of protective security compliance, audits, and advisory services across the Fleet.

You will be a member of the Security Operations Team supporting the delivery of policy?directed protective security activities. Your mission is to assure that Navy capability meets the required security standards in accordance with the Protective Security Policy Framework (PSPF) and the Defence Security Principles Framework (DSPF).

The APS 5 Security Advisor will conduct themselves with professionalism and will have the opportunity for a reasonable level of autonomy along with due accountability. They will exercise both initiative and judgement in the interpretation of policy and in the application of established APS Codes of Conduct.

About our Team

Based in Canberra, the Security Operations team examines the latest and emerging military capabilities across the maritime domain. The successful applicant will be based in HMAS Stirling, Rockingham, WA as part of a small team to play a vital role in ensuring that Navy's future and current platforms, capabilities and sensitive technologies in WA are delivered or remain uncompromised with a superior level of security assurance.

Working to the Director of Policing and Security – Navy (DPS-N), the role is part of a team providing strategic level advice on policing and security matters. The Security Operations Team is a dynamic subset of DPS-N roles and responsibilities.

Our Ideal Candidate

We are looking for a committed, dynamic and innovative individual to join the DPS-N Security Operations Team. The APS 5 Security Advisor will exercise initiative and judgement in the interpretation and application of policy. They will provide detailed security advice to capability projects, Navy personnel and Commands; further, contribute to policy development.

To succeed in this role, applicants will be required to demonstrate:

- Experience working in a protective security and/or risk management environment.
- Knowledge of ASIO protective security guidelines
- Demonstrated ability to interpret and apply legislation, policy and procedures.
- Excellent written and verbal communication skills.
- The ability to influence and build relationships with a network of stakeholders.
- The ability to undertake and deliver security risk assessments.
- Demonstrated ability to work in a security workplace and to handle sensitive matters discreetly.
- The ability to resolve complex problems and exercise sound judgement
- Ability to operate independently.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 2”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Makaala Goodman, 02 6268 1425
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=C77161E5-4E8B-8C12-61CD-ECC420A62AA0

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Defence

Vacancy VN-0768407

Job Title	Training Administration Officer - Army School of Transport
Job Type	Full-Time, Ongoing
Location	Puckapunyal VIC
Salary	\$81,868 - \$89,377
Future Merit Locations	Puckapunyal
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 4
Position Number	ARMY/01645/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=A74B3E4C-32F0-46D5-7628-ECC422765019>

Duties

The Role

The Training Administration Officer role is responsible for the planning, coordination, liaison and administration required to support training operations for all trainees on courses within Command Training Wing of the Army School of Transport. The Training Administration Officer may also be required to provide support to other operation cells within the School as required. The position requires a good level of computer literacy and use of the Microsoft Office Suite of tools, as well as a high level of interpersonal relationship skills.

Key duties include:

- Information Management of the Unit Operations group mailbox and workflow traffic received from internal and external stakeholders.
- Manage training administration records.
- Maintain various Unit Operations trackers and registers.
- Interpret and process reference material for training courses.
- Identify opportunities for improving delivery methods and procedures.
- Assist in the monitoring and tracking of unit administration relating to course scheduling.
- Provide support and consultation to course managers.

About our Team

Army School of Transport is responsible for training, educating and developing transport operators. There are over 100 military, APS and contracted staff dispersed across three states. Command Training Wing is focused on career progression courses, has approximately 30 staff and is located in Puckapunyal, Victoria. This position will directly liaise with military and civilian staff within the Army School of Transport, as well as across a wide range of supporting organisations, in order to ensure training operations run effectively.

Our Ideal Candidate

To be successful in the role, you will need to be team focused and able to establish and maintain relationships within a network of internal and external stakeholders. The successful candidate will be a results oriented self-starter, with the ability to work independently. You will have attention to detail with the ability to adapt to competing priorities in a fast-paced environment. You will be organised and able to interpret and practically apply policy in a business context. Practical personnel administration and previous experience working with executives in a training environment is highly desirable.

The ideal candidate will demonstrate:

- Mature judgement, professionalism and high level interpersonal skills.
- Enthusiasm, initiative and willingness to learn.
- Ability to meet deadlines and prioritise workloads.
- Adaptability, resilience and flexibility in the face of changing priorities.
- Good written, verbal and information technology (IT) communication skills.
- A good understanding of working within legislative, policy and regulatory frameworks.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

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To Apply

Position Contact	Major Rebecca Polonski, 03 9290 2395
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=A74B3E4C-32F0-46D5-7628-ECC422765019

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Defence

Vacancy VN-0768421

Department of Defence

Closing Date:Thursday 16 April 2026

Guided Weapons and Explosive Ordnance
GWEO Delivery Division

Job Title	Project Manager
Job Type	Full-Time, Ongoing
Location	Amberley QLD
Salary	\$124,393 - \$140,315
Future Merit Locations	Amberley
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	GWEO/01846/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=19DB2129-5DA1-7975-9A27-ECC4D2AC6728>

Duties

The Role

Lead high impact projects shaping Australia's next generation of air capability. Are you ready for a role where your project leadership truly matters?

The GWEO Air Branch is seeking an experienced and driven EL 1 Project Manager to lead complex, fast moving projects across the guided weapons and advanced air capability landscape. This role operates at the crossroads of technology, logistics, engineering and industry collaboration, ideal for someone who thrives on variety, challenge and working with highly skilled, mission focused professionals. In this position, you'll oversee project planning, risk management, contracts, scheduling and stakeholder coordination to support the delivery of critical capability. Your days will involve bringing together multidisciplinary teams, solving technical and organisational challenges, keeping industry partners aligned, and ensuring decisions remain evidence based and within scope, timelines and performance expectations. You'll work with a high degree of autonomy, influence senior stakeholders, and drive meaningful outcomes that contribute to Australia's future air capability.

We're looking for someone with strong communication skills, sound judgement, project management experience and the confidence to navigate competing priorities in a dynamic, Defence focused environment.

If you're a proactive organiser who thrives in a dynamic, collaborative environment, this is your opportunity to step into a role with purpose and momentum.

This position will be subject to an additional 10% Building Defence Capability Payment (BDCP). This will be in addition to your agreed substantive salary on commencement. Please refer to the Defence Enterprise Agreement 2017-2020 for more information on BDCPs. BDCPs apply, subject to the following:

Meeting eligibility criteria and maintaining effective performance.

- BDCPs are subject to regular reviews and may be ceased or varied at any time in accordance with Defence Policy.
- BDCPs may cease should you change positions that no longer attract a BDCP.
- Should the BDCP be ceased you will be advised and your salary will revert to your substantive salary.

Note: This position will be required to access US export controlled materiel and therefore applicants will be requested to disclose any dual citizenship with another country during the recruitment process. Dual citizens may be subject to further assessment and appointment to this position will be conditional upon approval to access US controlled export material in accordance with International Traffic in Arms Regulations (ITAR).

About our Team

At Guided Weapons and Explosive Ordnance Systems Division, we're a collaborative, future focused team delivering some of the most exciting and technically challenging capability projects across Australia. Our division brings together three core branches, Air, Maritime and Land, working collectively to design, integrate and sustain guided weapons systems that support Australia's future defence posture.

Each branch has its own unique mission set, but we are united by a shared commitment to innovation, precision and high quality project delivery. We work alongside industry partners, technical specialists, and government stakeholders to solve complex problems and translate emerging technology into real capability.

Our environment is dynamic and supportive, where ideas are welcomed, expertise is shared and every team member contributes to meaningful outcomes. If you're looking for a role where your

work is purposeful, challenging and part of a team that values collaboration and impact, GWEO Systems Division is the place to grow and thrive.

Our Ideal Candidate

Our ideal candidate is a confident and proactive project leader who thrives in fast moving, technically complex environments. They are highly organised, able to juggle competing priorities, and comfortable taking ownership of project outcomes from start to finish. They communicate clearly, bring people together, and know how to turn ambiguity into structured plans and achievable milestones. With a strong grasp of project management fundamentals, they can navigate risk, drive progress, and keep stakeholders aligned without missing the big picture.

They build strong relationships across diverse teams, engineering, logistics, commercial, industry partners and aren't afraid to engage at all levels to get things moving. They're curious, adaptable, and comfortable working with emerging technologies and complex technical information. Above all, they are a collaborative leader who brings energy, sound judgement, and a solution focused mindset to ensure projects are delivered smoothly, safely and with purpose.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

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To Apply

Position Contact	Tina Jovanovska, 02 5133 3057
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=19DB2129-5DA1-7975-9A27-ECC4D2AC6728

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Defence

Vacancy VN-0768424

Department of Defence

Closing Date: Sunday 19 April 2026

ARMY
ADFHQ-Office of Chief of Army

Job Title	Business Support Officer
Job Type	Full-Time, Ongoing
Location	Holsworthy NSW
Salary	\$81,868 - \$89,377
Future Merit Locations	Holsworthy
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 4
Position Number	ARMY/01801/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=8717420C-61CA-C859-62D7-ECC422D7D260>

Duties

The Role

The APS 4 Business Support Officer (BSO) will be responsible for the provision of administrative support to the New South Wales Second Brigade (NSW 2nd), Australian Army Cadet (AAC) Brigade Primary responsibilities include:

- The administration of the AAC's online business application CadetNet.
- Processing of Adult Cadet Staff applications, travel, reimbursements and allowances.
- Assisting with ADF personnel administration and oversight of the AAC's electronic records management system.

Secondary responsibilities include:

- Assist with the administration of the AAC's online business applications on CadetNet for other regional brigades/battalions.
- Additionally, the BSO will assist in processing youth safety clearance checks, which are critical to ensuring the AAC meets its mandatory Defence Youth Safety Framework obligations.

The BSO must be able to establish and maintain effective working relationships with diverse staff groups, including Defence personnel, APS, volunteers, and have an ability to work with youth. The successful applicant will have the opportunity to work in one of Army's most diverse working and professionally rewarding environments. The position offers distinct opportunities to contribute to youth development across a broad range of activities.

This role is located at Holsworthy Barracks, NSW and standard business hours for this role are 8:00am to 4:00pm Mon – Fri with occasional weekend work required and managed in accordance with the Defence Enterprise Agreement.

About our Team

The NSW 2nd AAC Brigade is responsible for the management and support of approximately 8000 cadets operating from 21 school based units across New South Wales. The NSW 2nd Headquarters is predominantly staffed by Army Reserve managing the functions of operations, personnel, training and logistics, working to the Brigade Command; an Army Reserve Colonel and Lieutenant Colonel.

The fulltime staff of the headquarters comprises an APS 6 Executive Officer/ Formation Safety Advisor, a Regular Army Operations Warrant Officer, and the APS 4 Business Support Officer (BSO). The Battalion also consists of Army Cadet Staff (ACS), who are the adult volunteer group that delivers the youth development program.

ACS wear a military uniform, but are not required to hold military qualifications. The Cadets range from the age of 13, when they enter the Australian Army Cadets, to 18, when they 'retire' from the program. The BSO will have ongoing and frequent interaction with all of these groups within the Brigade, including interaction with Cadets during key activities and events.

Our Ideal Candidate

To succeed in this role you must be a self-starter and have personal drive and integrity with a demonstrable ability to:

- Be able to monitor and track the progress of multiple assigned tasks.
- Have strong communication skills and maintain professional working relationships with internal and external stakeholders.
- Be able to prioritise tasks and shift priorities quickly, and deliver outcomes as an individual and as part of a team.
- Be proficient in the Microsoft Office suite of products including intermediate skills in Outlook, Excel and Word.
- Ability to learn personnel systems.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Baseline Vetting" level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

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To Apply

Position Contact	LTCOL Andrew Poynting, 07 3903 7249
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=8717420C-61CA-C859-62D7-ECC422D7D260

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Defence

Vacancy VN-0768425

Department of Defence

Closing Date: Sunday 19 April 2026

Joint Capabilities Group
Joint Capabilities Group

Job Title	Work Health and Safety Officer
Job Type	Full-Time, Ongoing
Location	Edinburgh SA
Salary	\$81,868 - \$89,377
Future Merit Locations	Edinburgh
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 4
Position Number	JCG/01621/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=6599D19B-255E-64C8-38A6-ECC4D32F7426>

Duties

The Role

The APS 4 Work Health and Safety Advisor will support Space Command – No. 1 Space Surveillance Unit (1SSU), delivering work health and safety functions including but not limited to WHS inductions and reporting obligations, maintain compliance with business management governance requirements, and support business processes and documentation. The position will provide project support to the team and will engage with stakeholders to facilitate delivery of a range of products that support compliance with legislation and policy work health and safety needs. The position will manage External & Internal Audits, maintain and monitor Unit registers for currency, and carry out or ensure schedule unit inspections and findings including preparing reports. The successful candidate will be expected to commence with Baseline security clearance with the ability to obtain a Negative Vetting 1 level clearance.

About our Team

1SSU conducts Space Domain Awareness and Missile Warning functions in support of integrated and coalition forces. The capabilities employed are unique, highly specialised and attract a diverse range of security requirements and interest from domestic and allied partners. 1SSU is seeking an APS4 Work Health and Safety Advisor who can provide work health and safety functions, whilst supporting compliance with legislation and policy work health and safety needs. SPACECOMD is a multidisciplinary workforce integrating Navy, Army, Air Force, Australian Public Service, and industry specialists to prepare space power to secure Australia's interests in competition and conflict.

SPACECOMD works across government and in concert with allies, international partners and industry to assure Australian civil and military access to space.

Our Ideal Candidate

Our ideal candidate will have the ability to interpret and apply WHS legislation and policy, have strong organisational skills, and sound judgement. The role requires excellent stakeholder engagement, building and sustaining positive relationships with team members and other areas within Space Command. Good analytical skills are required, and the ability to produce high quality documentation and support to the Command. The successful candidate will be proactive, contributing to the implementation and continuous improvement of work health and safety management systems applying technical expertise and guidance on safety matters.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Luisa Hintz, 08 7374 4498
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=6599D19B-255E-64C8-38A6-ECC4D32F7426

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Defence

Vacancy VN-0768436

Department of Defence

Closing Date:Thursday 16 April 2026

Joint Capabilities Group
Joint Logistics Command

Job Title	Transport Operations and Data Officer
Job Type	Full-Time, Ongoing
Location	Laverton VIC
Salary	\$89,841 - \$96,829
Future Merit Locations	Laverton
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	JCG/01871/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=5AC9156C-74BB-7426-DB61-ECC4D58EA9A6>

Duties

The Role

As a Logistics Operations and Data Officer, you will support the coordination of transport and logistics activities that enable Defence operations across Australia. Working as part of a specialist team, you will help manage logistics data, support transport planning activities, and liaise with internal and external stakeholders to ensure accurate and timely outcomes.

This role is well suited to someone who enjoys working with data systems, and processes, and who likes solving practical problems that have real-world impact.

In this role, you will:

- Support transport and logistics operations through data management and coordination activities
- Maintain and update logistics and transport data within enterprise systems
- Liaise with internal teams and external service providers via phone and digital channels
- Analyse information to identify issues, trends, or improvements to processes
- Contribute to the delivery of operational and business outcomes in a fast-paced environment

About our Team

You will be part of a specialist logistics team that supports Defence operations by ensuring transport and logistics data is accurate, consistent, and fit for purpose. The team plays a critical role in enabling effective planning, coordination, and delivery of transport activities across the organisation.

Working in a collaborative and supportive environment, the team manages key logistics data elements that underpin transport routes, locations, and operational planning. This work directly supports Defence activities, exercises, and operational requirements, making the team's contribution both visible and impactful.

The team values continuous improvement, knowledge sharing, and professional development. You will have access to training, mentoring, and opportunities to build your skills in logistics systems, data governance, and operational coordination. Team members are encouraged to contribute ideas, develop expertise, and grow their careers within Defence.

If you are looking for a role where your work makes a tangible difference, and where you can develop specialist skills in a large and complex organisation, this team offers a unique and rewarding opportunity.

Our Ideal Candidate

We are looking for a motivated and adaptable individual who enjoys working in an operational environment and contributing to meaningful outcomes.

You will bring:

- Experience in logistics
- Strong analytical and problem-solving skills, with the ability to work through issues and propose practical solutions
- Confidence working with systems and data, and a high level of attention to detail
- The ability to work independently while also collaborating effectively with others
- Clear communication skills and the ability to engage professionally with a range of stakeholders

You will be comfortable working within established policies and procedures, exercising sound judgement, and escalating complex matters when required. Experience using enterprise systems (such as logistics, transport, ERP or similar platforms) will be well regarded, but training will be provided.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	Sean Darbyshire, 03 9254 8597
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=5AC9156C-74BB-7426-DB61-ECC4D58EA9A6

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Defence

Vacancy VN-0768444

Department of Defence

Closing Date:Thursday 16 April 2026

NAVY
Fleet Command

Job Title	Torpedo Systems Engineer
Job Type	Full-Time, Ongoing
Location	Garden Island NSW
Salary	\$99,733 - \$112,431
Future Merit Locations	Garden Island
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	NAVY/01586/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=B09AA807-BED7-9C4A-CC6A-ECC4D5D77593>

Duties

The Role

As an Engineer in the RAN Maritime Warfare Centre (MWC) you will be able to apply and develop your engineering/scientific knowledge to analyse and evaluate complex systems in the underwater warfare domain. In this role, your focus will be on analysing torpedo firings conducted by the RAN and RAAF using air, surface and sub-surface platforms.

Activities include reconstructing and analysing torpedo firings; producing quick-look signals; producing firing reports; debriefing exercise participants; developing analysis software; and participating in firing exercises and trials. We don't anticipate that you will start as a subject matter expert but we commit to supporting you develop and enhance your skills including training on naval systems, test and evaluation, data science and engineering.

About our Team

The Maritime Warfare Centre (MWC) mission is to improve our Navy's effectiveness by increasing lethality and simultaneously reducing vulnerability. We achieve this mission through Test & Evaluation, Operational Analysis and development of tactics.

The teams you will be working in directly support this mission through:

- Maximising warfighting effectiveness through measurement and analysis;
- Modelling and simulation of enabling capabilities;
- Use and distribution of data as the source of truth to inform decision making;
- Undertaking exercises and trials to assess our capabilities;
- Development of tactics for the evolving threat;
- Design, development and operation of the maritime ranges to measure lethality and improve stealth;
- Design, development of weapon, combat systems and signature analysis software.

Our Ideal Candidate

As the ideal candidate you have motivation and ability to apply your strong analytical and scientific skills to the field of guided weapons performance evaluation and undersea stealth. You will contribute to a culture of cooperation for development and sharing of knowledge whilst exercising initiative and judgement.

You may be required to undertake work overseas, interstate and in remote locations, on land and at sea. Candidates are sought with interest in the following areas:

- Weapon system engineering (undersea systems);
 - Stealth in an undersea domain;
 - Data acquisition systems;
 - Development of analysis systems for performance evaluation (e.g. software, hardware and data analytics);
 - Geographic information systems;
 - Modelling and simulation.
 - The successful candidate will possess good oral and written communication skills.
- Disciplines that are appropriate to these positions include:
- Systems Engineering;
 - Electrical/Electronic Engineering;
 - Mechatronics Engineering;
 - Mechanical Engineering.

The primary skill remains an interest technical problem solving and a desire to find opportunities for improvement. Your unique work journey in life will bring new perspective to our team.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Mandatory Qualifications

This engineering position requires a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Phil Welling, 02 9537 5898
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=B09AA807-BED7-9C4A-CC6A-ECC4D5D77593

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Job Title	Human Resource Professionals
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$171,497 - \$202,365
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Canberra office based role
Classification	Executive Level 2
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

<https://www.asis.gov.au/Careers/Current-Vacancies/>

We are looking for individuals with strong leadership abilities who hold a diverse range of Human Resource (HR) skills and backgrounds, to fill a range of future vacancies at Executive Level 2 (Director Level). We are seeking to create a merit pool for the following areas: workforce management, recruitment, strategic workforce planning, conditions of service, employee relations and work health and safety.

Directors within the Human Resource Branch are responsible for leading a professional workforce, providing best practice HR and people services in support of ASIS's employees in Australia and overseas. As a Director of HR, you will contribute to the broader strategic leadership of ASIS as a member of its leadership team.

Successful applicants will excel in working in complex and challenging environments, have exceptional people, leadership and change management skills, and sound judgment. You will also have a strong focus on strategic and tactical level service delivery, and your customer focus, credibility and commitment to making a difference will set you apart from others.

Duties

- Lead and manage a team responsible in the delivery of key HR functions
- Drive and support a team to deliver divisional KPIs

- Build partnerships with internal and external stakeholders to identify and implement solutions to support the Service to achieve its priorities
- Contribute to the strategic and corporate planning and reporting processes
- Manage section budgets
- Instigate continuous improvement activities
- Anticipate and seek to minimise risks that may impact on outcomes
- Ensure compliance with relevant legislation and HR best practice

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance
- For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability

Notes

About the Australian Secret Intelligence Service

ASIS is Australia's overseas secret intelligence collection agency. Its mission is to protect and promote Australia's vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia's coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/Careers/Current-Vacancies/

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Foreign Affairs and Trade

Vacancy VN-0768527

Australian Secret Intelligence Service

Closing Date: Monday 27 April 2026

Job Title	Human Resource Professionals
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$145,137 - \$169,572
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Canberra office based role
Classification	Executive Level 1
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

<https://www.asis.gov.au/Careers/Current-Vacancies/>

We are looking for professional, motivated and experienced senior Human Resource (HR) leaders to help build a senior HR team to complement our existing HR structure. We are seeking to create a merit pool for the following areas: workforce management, recruitment, strategic workforce planning, conditions of service, employee relations and work health and safety.

As an HR Manager, you will lead a diverse team to bring about positive outcomes across the Service, thus enabling and enhancing operational outcomes. As an experienced HR subject matter expert, you will have a proven ability to deliver HR projects, high levels of stakeholder engagement and experience in the development of innovative solutions. The ASIS Human Resource Branch is focused on supporting our workforce, identifying, managing and evaluating workforce risks, and developing mitigation strategies.

Duties

- Lead a team to deliver HR services including the provision of advice and related policy, guidelines, briefing papers and presentations
- Contribute to the development and implementation of People Branch strategies to assist ASIS manage our workforce
- Communicate effectively with senior management and other relevant sections regarding priorities and emerging issues and provide advice and recommendations for resolution

- Establish and maintain collaborative working relationships with internal and external stakeholders
- Manage the ongoing development and upskilling of your team and the broader HR function

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance
- For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability

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To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/Careers/Current-Vacancies/

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Foreign Affairs and Trade

Vacancy VN-0768528

Australian Secret Intelligence Service

Closing Date: Monday 27 April 2026

Job Title	Human Resource Professionals - Affirmative Measures, First Nations
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$145,137 - \$169,572
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Canberra office based role
Classification	Executive Level 1
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

<https://www.asis.gov.au/Careers/Current-Vacancies/>

We are looking for professional, motivated and experienced senior Human Resource (HR) leaders to help build a senior HR team to complement our existing HR structure. We are seeking to create a merit pool for the following areas: workforce management, recruitment, strategic workforce planning, conditions of service, employee relations and work health and safety.

As an HR Manager, you will lead a diverse team to bring about positive outcomes across the Service, thus enabling and enhancing operational outcomes. As an experienced HR subject matter expert, you will have a proven ability to deliver HR projects, high levels of stakeholder engagement and experience in the development of innovative solutions. The ASIS Human Resource Branch is focused on supporting our workforce, identifying, managing and evaluating workforce risks, and developing mitigation strategies.

Duties

- Lead a team to deliver HR services including the provision of advice and related policy, guidelines, briefing papers and presentations
- Contribute to the development and implementation of People Branch strategies to assist ASIS manage our workforce
- Communicate effectively with senior management and other relevant sections regarding priorities and emerging issues and provide advice and recommendations for resolution

- Establish and maintain collaborative working relationships with internal and external stakeholders
- Manage the ongoing development and upskilling of your team and the broader HR function

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance
- For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability

Affirmative Measures

The filling of this vacancy is intended to constitute an affirmative measure under Section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people.

Applicants applying under this Affirmative Measures round will need to provide evidence they meet the eligibility for this vacancy. Should applicants progress to interview, confirmation of Aboriginal or Torres Strait Islander heritage will be required.

Notes

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To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/Careers/Current-Vacancies/

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Foreign Affairs and Trade

Vacancy VN-0768529

Australian Secret Intelligence Service

Closing Date: Monday 27 April 2026

Job Title	Human Resource Professionals
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$171,497 - \$22,365
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Canberra office based role
Classification	Executive Level 2
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

<https://www.asis.gov.au/Careers/Current-Vacancies/>

We are looking for individuals with strong leadership abilities who hold a diverse range of Human Resource (HR) skills and backgrounds, to fill a range of future vacancies at Executive Level 2 (Director Level). We are seeking to create a merit pool for the following areas: workforce management, recruitment, strategic workforce planning, conditions of service, employee relations and work health and safety.

Directors within the Human Resource Branch are responsible for leading a professional workforce, providing best practice HR and people services in support of ASIS's employees in Australia and

overseas. As a Director of HR, you will contribute to the broader strategic leadership of ASIS as a member of its leadership team.

Successful applicants will excel in working in complex and challenging environments, have exceptional people, leadership and change management skills, and sound judgment. You will also have a strong focus on strategic and tactical level service delivery, and your customer focus, credibility and commitment to making a difference will set you apart from others.

Duties

- Lead and manage a team responsible in the delivery of key HR functions
- Drive and support a team to deliver divisional KPIs
- Build partnerships with internal and external stakeholders to identify and implement solutions to support the Service to achieve its priorities
- Contribute to the strategic and corporate planning and reporting processes
- Manage section budgets
- Instigate continuous improvement activities
- Anticipate and seek to minimise risks that may impact on outcomes
- Ensure compliance with relevant legislation and HR best practice

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance
- For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability

Notes

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To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/Careers/Current-Vacancies/

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Foreign Affairs and Trade

Vacancy VN-0768530

Australian Secret Intelligence Service

Closing Date: Monday 27 April 2026

Job Title	Human Resource Professionals
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$97,148 - \$133,968
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Canberra office based role
Classification	APS Level 4;APS Level 5;APS Level 6
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

<https://www.asis.gov.au/Careers/Current-Vacancies/>

Our Human Resource (HR) practitioners directly impact our ability to deliver operations. As a team we are committed to attracting, developing and retaining the best people to enable our operations overseas.

We are seeking professional and motivated HR team members to contribute to our HR Branch experience in the following specialisations: Workforce Analytics and Reporting, Workforce Planning and Strategy/Organisational Design, Recruitment, Workplace Relations and Workplace Behaviours.

Workforce Analytics and Reporting: Roles in this team are responsible for leveraging data to support decision-making and meet reporting requirements and obligations. These roles ensure accurate workforce reporting, identify trends and provide actionable insights to enhance organisational effectiveness. You will have a level of experience working with data, Human Resource Information Systems (HRIS) and data visualisation tools.

Workforce Planning and Strategy/Organisational Design: Roles in this team establish people and workforce strategies and frameworks that are aligned with current and future business needs and organisational goals. Our planners, strategists and designers provide expert guidance and support to key stakeholders on people and workforce matters. This involves analysing workforce data to identify needs, develop HR solutions to workforce issues and implementing strategies or frameworks to achieve desired outcomes.

Recruitment: Roles in this team plan and conduct the full life cycle of recruitment activities for ASIS, from marketing and outreach, stakeholder management, delivery of recruitment campaigns and candidate engagement. Refining selection methodologies and developing a positive candidate experience throughout a selection and on boarding continuum is a high priority for this team.

Workplace Relations: Roles in this team develop and interpret contemporary HR policy, enterprise agreement provisions, guidance materials and fact sheets that support a fair, consistent and highperforming workplace. Your work will influence how employees and leaders understand and apply key people management frameworks, supporting a culture grounded in integrity, respect and accountability.

Workplace Behaviours: Roles in this team are required to deliver timely, high-quality advice and case management services across a range of complex employment and workplace relations matters. You will require a high standard of professionalism, clear written verbal communication, effective stakeholder engagement and the ability to manage competing priorities.

Duties

- Support continuous improvement of HR processes, templates and guidance materials
- Manage complex and competing priorities to meet deadlines and deliver consistent, highquality advice
- Understand and work within legislative frameworks and internal policy frameworks
- Provide accurate, contemporary and solutionfocused HR advice to employees, managers and SES
- Develop and implementing relevant policies and process documentation
- Contribute to and/or manage specialist HR projects and outcomes including planning and implementation
- Build strong working relationships across the organisation and collaborate effectively within the team
- Exercise sound judgement and discretion
- Mentoring and supervising junior level staff
- Provide general administrative support and assistance

- Promote high levels of customer focussed service

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance
- For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability

Notes

About the Australian Secret Intelligence Service

ASIS is Australia's overseas secret intelligence collection agency. Its mission is to protect and promote Australia's vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia's coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/Careers/Current-Vacancies/

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Foreign Affairs and Trade

Vacancy VN-0768236

Department of Foreign Affairs and Trade

Closing Date: Sunday 19 April 2026

People Division
People Operations

Job Title	Executive Level 1 - Library Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$127,351 - \$142,452
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible arrangements can be negotiated on a case-by-case basis and will be agreed to in view of operational and security requirements
Classification	Executive Level 1
Position Number	0081/2026
Agency Website	

Job Description <https://dfatcareers.nga.net.au/?jati=9051AA74-C6E9-E588-8C3E-ECC4212DF131>

Applications close at 11:30pm AEST, Sunday 19 April 2026

The Opportunity

The H. V. Evatt Library serves the information and research needs of the Department of Foreign Affairs and Trade (DFAT) in Australia and overseas. The library is part of the Diplomatic Academy (DAC) which is DFAT's specialist learning and development hub dedicated to uplifting international engagement capability across the Australian Public Service (APS), with a strong focus on the Indo-Pacific.

We are looking for a collaborative and self-motivated library manager to lead a small team of experienced professionals overseeing the library's operations.

The initial vacancy to be filled from this process is based in Canberra.

Our Ideal Candidates

We're looking for high-performing people with skills and experience relevant to the department's enabling services operations.

Our ideal candidates will:

- Have experience managing a library and have a clear understanding of DFAT's operations;
- Have highly effective communication skills, including producing high-quality written products;
- Have experience managing internal and external stakeholder relationships;
- Manage and prioritise workloads, including operating under tight timeframes; and
- Be a collaborator and a strong team player.

For further information please refer to the application pack.

Duties

Your duties and responsibilities will be aligned to the relevant [APS Work Level Standards](#).

Your key duties will include:

- Overseeing the development and delivery of specialist library services to customers, including undertaking outreach across the Department.
- Ensuring high quality, efficient and effective services to clients across DFAT, including those at Australia's diplomatic missions overseas.
- Liaising with clients and vendors in determining purchasing and subscriptions relevant to the needs of the Department, including evaluating risk.
- Providing high-level advice on copyright, licensing and the use and dissemination of information including databases and digital repositories.
- Completing research requests and curating targeted products based on knowledge of a diverse range of sources
- Overseeing complex procurements and systems management.

Applicants must hold a recognised library qualification and be eligible for membership of the Australian Library and Information Association (ALIA), or an equivalent overseas professional library association.

Eligibility

Applicants must hold a recognised library qualification and be eligible for membership of the Australian Library and Information Association (ALIA), or an equivalent overseas professional library association.

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.

Depending on the role into which you are placed, you may also be required to obtain and maintain a Working with Vulnerable People/Children registration (or equivalent).

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Foreign Affairs and Trade

To Apply

Position Contact	Amanda Potter, 02 6261 3092
Agency Recruitment Site	https://dfatcareers.nga.net.au/?jati=9051AA74-C6E9-E588-8C3E-ECC4212DF131

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Foreign Affairs and Trade

Vacancy VN-0768360

Department of Foreign Affairs and Trade

Closing Date: Sunday 19 April 2026

People Division (PPD)

Job Title	Work Health and Safety Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$102,266 - \$114,988
Future Merit Locations	Canberra
Office Arrangement	Work From Home;On Site;Flexible;Hybrid
Office Arrangement Details	Flexible and work-from-home arrangements can be negotiated on a case-by-case basis and will be agreed to in view of operational and security requireme
Classification	APS Level 6
Position Number	0077/2026
Agency Website	

Job Description <https://dfatcareers.nga.net.au/?jati=1EE4C015-C232-FA73-9097-ECC33297003C>

Applications for this position close on Sunday 19 April at 11.30pm AEST.

The Opportunities

The Department of Foreign Affairs and Trade (DFAT) is seeking a qualified, experienced professional to undertake an APS6 Work Health & Safety Officer role within the Work Health and Safety Unit (WHSU). The WHSU facilitates the provision of a healthy and safe workplace for all staff and endeavours to promote a positive Work Health & Safety (WHS) culture in the department by implementing, coordinating and maintaining a comprehensive Work Health and Safety Management System (WHSMS).

The WHS Officer role will provide workplace health and safety advice and support, train employees in work health and safety responsibilities and procedures, monitor and audit the workplace, record and ensure incidents are investigated and enable compliance with health and safety legislation, frameworks, policies and procedures.

The initial vacancies to be filled from this process are based in Canberra. This process may be used to fill roles in other locations in Australia and overseas.

Our Ideal Candidates

We're looking for high-performing people with skills and experience relevant to the department's enabling services operations.

Please note: Certificate IV in Workplace Health and Safety is mandatory. Diploma in WHS is desirable.

Our ideal candidates will demonstrate:

- Tertiary qualifications in Work Health & Safety (mandatory).
- A proven ability to interpret and apply relevant workplace health and safety legislation, regulations, guidelines, policies and procedures, ensuring decisions and advice are consistent, evidence-based and compliant with statutory and organisational requirements.
- Highly developed stakeholder engagement and communication skills, with a strong ability to build productive relationships, convey complex information effectively, and influence positive outcomes
- Advanced written communication skills, including the ability to prepare clear, concise and strategically focused briefs, reports and executive papers.
- A proven ability to manage multiple priorities simultaneously, balancing competing demands while consistently delivering high-quality outcomes within established timeframes.
- Strong research and analytical capability, including interpretation of safety data.

All employees of the department are expected to abide by the [APS Values and Code of Conduct](#) and the [DFAT Values Statement](#).

Duties

Your duties and responsibilities will be aligned to the relevant [APS Work Level Standards](#).

Your key duties will include:

- Providing expert policy, technical and operational advice and guidance on complex WHS matters

- Monitoring the performance of the department's approach to assessing compliance with WHS legislation, policies and other requirements by analysing qualitative and quantitative information, hazard/incident responses and by liaising with relevant stakeholders
- Consulting on WHS matters with stakeholders across the department
- Leading accident/incident/near miss and hazard reporting and investigations
- Engaging and managing the relationship with Comcare
- Ensuring mandatory notification timeframes for incident reporting are met
- Ensuring WHS requirements are embedded in other departmental systems and supporting policies and procedures
- Advising leadership on risk mitigation and emerging safety issues
- Undertaking WHS audits against the department's WHSMS
- Research, development and review of WHS policy documentation
- Preparing, delivering and reviewing WHS awareness and communications campaigns, guidance materials, outreach and briefings for staff in Canberra and posts

Eligibility

Certificate IV in Workplace Health and Safety is mandatory. Diploma in Workplace Health and Safety is desirable.

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.

Depending on the role into which you are placed, you may also be required to obtain and maintain a Working with Vulnerable People/Children registration (or equivalent).

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Foreign Affairs and Trade

To Apply

Position Contact	Jonathan Dean, 02 6261 9991
Agency Recruitment Site	https://dfatcareers.nga.net.au/?jati=1EE4C015-C232-FA73-9097-ECC33297003C

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Foreign Affairs and Trade

Vacancy VN-0768385

Department of Foreign Affairs and Trade

Closing Date: Sunday 19 April 2026

Overseas Property Office and Services

Job Title	Executive Level 2 - Director Property (various roles)
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$153,852 - \$173,760
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible arrangements can be negotiated on a case-by-case basis
Classification	Executive Level 2
Position Number	0317/2026
Agency Website	

Job Description

<https://dfatcareers.nga.net.au/?jati=CCEA8CFF-7854-0AD7-87F1-ECC4218D504E>

Applications close at 11:30pm AEST, Sunday 19 April 2026

The Opportunities

We are recruiting for EL2 roles within the Overseas Property Office and Services Division (OPO), focusing on Senior Project Management, and Strategic Property Portfolio Planning and Governance.

These roles contribute to the strategic planning, delivery, and strategic governance of DFAT's overseas property portfolio, which includes over 1,000 owned and leased properties across 121 overseas locations. These roles ensure fit-for-purpose office spaces, residences and facilities that support Australia's diplomatic missions.

The Property Director oversees a multidisciplinary team to strategically plan and execute overseas property projects, ensuring compliance with all relevant requirements. The role leads and manages commercial property activities across the Overseas Property Portfolios by monitoring and reporting on portfolio matters within governance frameworks, while also guiding the section's strategic direction and supporting staff development.

These positions require high-level negotiation skills to engage with internal and external stakeholders, including international partners, contractors, and government agencies. As a Property Director, the successful candidate will manage and deliver capital works projects, manage strategic asset management planning, provide expert advice on short and long-term capital investment plan, risk mitigation, and resource allocation to ensure the department's overseas property portfolio aligns with the Australian Government's and DFAT's strategic objectives.

The role also involves overseeing strategic property planning, project budgeting, procurement, and contract management, ensuring adherence to financial and governance requirements. As a senior leader, the Property Director will mentor and develop staff, foster a high-performance culture, and drive continuous improvement in program delivery.

The successful candidates will play a key role in framing and managing capital works projects, strategic portfolio planning, and governance activities that support Australia's diplomatic missions.

The initial vacancies to be filled from this process are based in Canberra. This process may be used to fill roles in other locations in Australia and overseas.

Our Ideal Candidates

We're looking for high-performing people with skills and experience relevant to the department's enabling services operations.

Our ideal candidates possess some or all the following Project Management, and Strategic Property Planning and Governance skills and experience:

Ideal candidates are highly experienced property project and asset management professionals with proven strategic property asset management and leadership skills, delivery of large-scale infrastructure projects, ideally within an international context. They demonstrate superior stakeholder management abilities, are adept at navigating complex regulatory landscapes, and possess a strong record of managing project risks, budgets, and governance requirements.

Success in this role requires undergraduate qualifications in Project Management, Construction, Architecture, Engineering, Finance, Business or an equivalent Diploma/Certificate, along with a minimum of ten years' experience overseeing major construction projects or in property portfolio management. Candidates must also have at least five years of post-graduate experience in contract management, leading project teams, and delivering significant projects or in Property Portfolio and Strategic Asset Management. Due to the sensitive nature of this position, an NV2 (Negative Vetting Level 2) security clearance is essential.

Postgraduate studies in Project Management, Construction, Architecture, Engineering, Finance, Business/Data Analytics are highly desirable, as is experience in planning and executing international construction projects. Additional qualifications or relevant experience in property—such as valuation, portfolio, or asset management—or in finance, accounting, data analytics with relevant property portfolio management experience will be advantageous. Candidates with backgrounds in complex diplomatic infrastructure projects or government-funded capital works or Property Lifecycle Planning will receive special consideration.

The successful applicant will exhibit robust leadership and problem-solving skills, the capacity to engage and influence senior stakeholders, and expertise in financial management, procurement, and contract negotiation within the construction/ property sector. Adaptability, innovation, and a commitment to continuous improvement in project delivery are required, together with strict adherence to regulatory and security standards.

Knowledge capabilities include comprehensive understanding of public sector governance, procurement, and financial frameworks. Ideal candidates are familiar with international building codes, construction methodologies, and foreign regulatory environments. They are aware of geopolitical factors impacting DFAT's overseas property portfolio and have thorough knowledge of security requirements and operational needs for diplomatic infrastructure.

Behavioural capabilities encompass demonstrated leadership and effective team management, advanced negotiation and stakeholder engagement skills, proficiency in strategic thinking and complex problem-solving, and proven resilience, agility, and adaptability in high-pressure settings. Exceptional communication and interpersonal competencies, alongside sound decision-making and risk assessment abilities, are also required.

All employees of the department are expected to abide by the [APS Values and Code of Conduct](#) and the [DFAT Values Statement](#).

Duties

Your duties and responsibilities will be aligned to the relevant [APS Work Level Standards](#).

Depending on the role being filled, your key duties may include:

Project Management

- Lead and oversee the development, delivery, and governance of capital works projects for DFAT's overseas property portfolio, ensuring projects are delivered on time, within budget, and to high-quality standards.
- Represent, liaise, and negotiate on behalf of the department with external stakeholders, including contractors, suppliers, foreign governments, and internal DFAT divisions.
- Provide expert advice on project feasibility, design, procurement, contract management, and risk mitigation strategies.
- Develop and manage project budgets, ensuring compliance with internal financial management frameworks, Parliamentary Works Committee approvals, and external funding requirements.
- Oversee the preparation and implementation of project documentation, including tenders, risk registers, project control logs, and governance reports.
- Lead a multidisciplinary project team, setting strategic direction, managing workflow and priorities, and fostering a culture of continuous improvement.
- Ensure compliance with Australian and international building codes, workplace health and safety regulations, and DFAT's security and operational requirements.
- Identify opportunities to improve DFAT's project management strategies, providing recommendations for future projects and business improvement initiatives.

Strategic Property Portfolio Planning and Governance

- Lead and manage strategic portfolio planning for the owned and leased overseas property estate by formulating advice based on property asset management practice and strategic

and financial analysis across a diverse range of real property matters of varying complexity and sensitivity, applying sound judgement, research, analytical evaluation methods and wide consultation to inform portfolio strategy.

- Test and develop long term portfolio and property strategies through the application of prioritisation frameworks, including assessment of high level budget impacts, funding strategies and competing demands across the portfolio.
- Provide strategic leadership on whole of life property investment planning, prioritising investments to maintain asset performance, value and alignment with portfolio and whole of government requirements.
- Lead inception analysis and options assessment to determine the viability of proposed projects, policies or property strategies, ensuring they best address portfolio needs and broader government objectives before progressing through governance pathways.
- Oversee analysis of property related reporting, budgets, funding sources and appropriations, including costings and modelling, to support evidence based portfolio planning and strategic decision making.
- Apply strategic level technical understanding of building plant, equipment and asset condition to inform assessment of whole of life investment needs, portfolio risks and performance considerations.
- Develop, maintain and oversee the strategic portfolio framework for the owned and leased estate, captured through annual Portfolio Strategic Plans that inform portfolio priorities and investment decisions.
- Strengthen and steward asset management governance frameworks that reflect short and long term portfolio activities and needs, improving prioritisation, transparency and alignment with departmental governance arrangements.
- Strengthen the portfolio data analytics framework by improving the quality of asset management plans, leased property reports and portfolio level analytics, working in close collaboration with the Estate Management Section and other internal and external stakeholders.

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.

Depending on the role into which you are placed, you may also be required to obtain and maintain a Working with Vulnerable People/Children registration (or equivalent).

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Foreign Affairs and Trade

To Apply

Position Contact	Diem Hetherington, diem.hetherington@dfat.gov.au
Agency Recruitment Site	https://dfatcareers.nga.net.au/?jati=CCEA8CFF-7854-0AD7-87F1-ECC4218D504E

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Health

Vacancy VN-0768490

Australian Radiation Protection and Nuclear Safety
Agency

Closing Date: Sunday 19 April 2026

Office for Business Support Facilities & Engineering

Job Title	Assistant Director Facilities and Engineering
Job Type	Full-Time, Ongoing
Location	Yallambie VIC
Salary	\$119,358 - \$137,290
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	13695
Agency Website	https://www.arpansa.gov.au/

Job Description

<https://candidate.aurion.cloud/arpsa/production/>

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is the Australian Government's primary authority on radiation protection and nuclear safety. Our purpose is to protect the Australian people and the environment from the harmful effects of radiation, through understanding risks, best practice regulation, research, policy, services, partnerships and engaging with the community.

The Monitoring and Emergency Response Section is responsible for ARPANSA's laboratories, field measurement capabilities and networks that are required for the measurement of ionising and non-ionising radiation in people and the environment. This includes maintenance of ARPANSA's radiation emergency response capabilities and networks and laboratories under national and international arrangements.

Why work for us?

- Opportunities to engage with national and international stakeholders
- Inclusive and diverse workplace
- Competitive salaries with 15.4% superannuation
- Generous leave conditions
- Flexible work practices
- Modern amenities and free parking at both our Yallambie and Miranda sites.

Duties

Primary purpose of the role

The Assistant Director, Facilities and Engineering, plays a pivotal role in managing and improving ARPANSA's physical infrastructure, ensuring the agency's facilities and engineering operations meet the highest standards of safety, compliance and efficiency. The position is responsible for leading a multi-disciplinary team to deliver effective facilities management and support scientific operations.

The Facilities component of the role has responsibility for the building structural and environment related maintenance and support. The Engineering component is responsible for the mechanical and electrical areas of the Agency, covering maintenance, repair, design & fabrication of laboratory and other non-building equipment for the site. The role will also work in partnership with a variety of ARPANSA stakeholders & sub-project teams, as well as specialist contractors to deliver large infrastructure projects and oversight of a range of functions.

Key accountabilities

- Provide support to the Director in delivering large capital infrastructure projects
- Perform the role of Project Manager on smaller scale capital infrastructure projects, requiring the ability to run project meetings, manage stakeholders and services contractors, complete procurement documentation and provide associated project portfolio reporting.
- Plan, lead and manage the effective delivery of facilities, engineering and infrastructure project services for the Agency within the Facilities and Engineering portfolio.

- Provide leadership and direction to the Facilities and Engineering team, fostering a culture of safety, continuous improvement and high performance.
- Work proactively with the nominated Property Service Provider (PSP) under the Property Services Coordinated Procurement (PSCP) arrangement to ensure ongoing maintenance of ARPANSA facilities.
- Lead the agency's response to facilities-related incidents and emergencies, including coordination of business continuity and risk management activities.
- Engage with internal and external stakeholders to identify and address infrastructure needs and ensure the delivery of high-quality, customer-focused services.
- Ensure the agency's compliance with work health and safety, environmental and security obligations across all operations.
- Proactively manage contractual and procurement arrangements with external contractors in accordance with the Commonwealth Procurement Rules.
- Develop, implement and review policies, procedures and systems relating to facilities management, building services and engineering projects.

Eligibility

To be considered for this position you must be an experienced facilities professional with a proven track record in managing complex infrastructure within government or scientific organisations. They are a strategic thinker and dynamic leader who inspires and nurtures their team, drives continuous improvement and engages effectively with diverse stakeholders. The candidate will demonstrate high levels of integrity, adaptability and initiative, with a commitment to public sector values and ARPANSA's mission. They will have a sound understanding of relevant regulations, codes and standards, including work health and safety, building codes and environmental requirements.

A relevant tertiary qualification in engineering, facilities management, building services or a related discipline is highly desirable. This role will include some manual handling, including, but not limited to, lifting (up to 20kg), climbing, bending, squatting and sitting with repetition.

You must hold Australian citizenship and be prepared to travel interstate from time to time as required. ARPANSA requires the successful candidate to obtain and maintain an NV1 security clearance as a condition of engagement. ARPANSA requires all new employees to obtain and maintain a national security clearance as a condition of engagement. You must also meet required pre-employment checks as necessary.

Selection criteria

1. Extensive experience in leading and delivering operational outcomes in a facilities services environment and driving significant projects and/or change initiatives aligned to organisational priorities.
2. Strong project management skills, with the ability to oversee complex projects from inception to completion.
3. Highly developed communication and interpersonal skills, including the ability to work collaboratively and build and sustain positive relationships with internal and external stakeholders.
4. Extensive experience in ensuring integrity, compliance and governance with WHS, physical security, financial and other relevant legislative frameworks.

5. Proven capability in leading complex contract management activities, ensuring contracted targets are achieved.
6. Proven ability to lead, mentor and develop a high performance, customer focused team.

Eligibility

Employment with ARPANSA is subject to:

- conditions prescribed within the Public Service Act 1999
- Australian Government Security Vetting Agency (AGSVA) granting a security clearance at the required level.
- evidence of citizenship status required
- evidence of qualifications required of the role
- evidence of a completed national police-check with no risks identified by ARPANSA
- the CEO of ARPANSA, or their Delegate, approving a Notice of Engagement

The Australian Government Security Clearance Application Guide Book provides information on minimum eligibility requirements for holding a security clearance at the required level. Please ensure that you are able to provide the necessary documents if you apply for the position. More information on the security clearance vetting process is available on the AGSVA website.

Notes

How to apply

Applications can be lodged through ARPANSA Recruitment Portal. Your application will consist of resume, ARPANSA cover letter to be completed via the portal, contact details for two referees and a '1000-word pitch' that considers:

- Key accountabilities
- Job specific capabilities
- Selection criteria.

ARPANSA recognises the need for our workforce to reflect the community we serve and provide an inclusive environment that respects and values diversity. We strongly encourage qualified applicants from diverse backgrounds to apply.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme applicants who choose to apply under the scheme will be invited to participate in further assessment activities for the vacancy, where they meet the minimum requirements for the position. ARPANSA will provide reasonable adjustments or flexibilities in the recruitment process as requested. For more information visit: <https://www.apsc.gov.au/recruitability>

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable

where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Radiation Protection and Nuclear Safety Agency

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is the Australian Government's primary authority on radiation protection and nuclear safety. Our purpose is to protect the Australian people and the environment from the harmful effects of radiation, through understanding risks, best practice regulation, research, policy, services, partnerships and engaging with the community.

To Apply

Position Contact	David Gubbels, 0429 394 417
Agency Recruitment Site	https://candidate.aurion.cloud/arpnsa/production/

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Health

Vacancy VN-0768145

Department of Health, Disability and Ageing

Closing Date:Sunday 03 May 2026

OGTR Office of Gene Tech Regulation

Job Title	Statutory Appointment - Office of Gene Technology Regulator
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Positions are Canberra-based, with most teams located in Canberra, however flexible or alternative arrangements may be negotiated.
Classification	Statutory Appointment
Position Number	26-OGTROGTRDIV-31184
Agency Website	

Job Description

<https://www.health.gov.au/about-us/work-with-us/current-vacancies>

The Gene Technology Regulator (the Regulator) is a foundational leadership appointment shaping Australia's national framework for regulating genetically modified organisms (GMOs). Appointed by the Governor-General as an independent statutory office holder, the Regulator plays a critical role in safeguarding the health and safety of Australians and protecting the environment.

Supported by the Office of the Gene Technology Regulator (OGTR) within **The Department of Health, Disability and Ageing**, you will oversee the national system for assessing and managing risks associated with GMOs.

As the Regulator, you will provide authoritative, independent decision-making under the **Gene Technology Act 2000** and corresponding state and territory legislation, collectively known as the National Gene Technology Scheme. You will champion best-practice regulation, ensure that transparent and evidence-based decisions are made, and foster confidence in Australia's gene technology framework.

The Regulator has specific responsibility to protect the health and safety of people, and to protect the environment, by identifying risk posed by or as a result of gene technology, and managing those risks through regulating certain dealings with GMOs.

Duties

The Regulator's responsibilities include:

- Providing trusted, accessible information to the public about the regulation of GMOs.
- Offering strategic advice to the Gene Technology Ministers' Meeting on the effectiveness of potential legislative reforms.
- Promoting the harmonisation of risk assessments of GMOs and genetically modified products by regulatory agencies.
- Monitoring global regulatory practices and maintaining active relationships with international organisations and agencies.

As an officer under **the Public Governance, Performance and Accountability Act 2013 (PGPA Act)**, you will lead OGTR's strategic direction, operational performance, governance and resource management. You will ensure OGTR remains responsive, capable and aligned with government priorities, while upholding the statutory independence required of your office.

This includes:

- Providing clear leadership to build and maintain organisational capability.
- Ensuring OGTR adapts to new technologies, emerging risks, evolving community expectations and international developments.
- Embedding principles of regulatory stewardship and risk-based, evidence-driven decision making.
- Strengthening OGTR's culture of professionalism, integrity and transparent engagement.

This is a rare leadership role which aims to ensure that the National Gene Technology Scheme is well positioned to respond to policy changes while protecting people, the environment, and Australia's international reputation as a trusted regulator.

Eligibility

- **Citizenship** – to be eligible for appointment, applicants must be an Australian citizen.
- **Security clearance** – this position requires a **Negative Vetting Level 1** security clearance. You will be required to obtain and maintain a clearance at this level.
- **Conflict of Interests** – applicants must not have any interests, pecuniary or otherwise, that conflict or could conflict with the proper performance of the Regulator's functions.
- Applicants must not have at any time during the period of 2 years immediately before the period of appointment, been employed by a body corporate whose primary commercial activity relates directly to the development and implementation of gene technologies.

Please note this is a **non-ongoing** position for a 3 - 5 year appointment.

Notes

- Applications close **11:30pm AEST**.
- Applicants are asked to quote reference number **26-OGTROGTRDIV-31184** to assist when making an enquiry.
- For more information, please contact Amanda at amanda@amandaorourke.com.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable

where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

Position Contact	Amanda O'Rourke, 0452199031
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Health

Vacancy VN-0768168

Department of Health, Disability and Ageing

Closing Date:Sunday 03 May 2026

Australian Industrial Chemicals Introduction Scheme Division

Job Title	Statutory Appointment - Executive Director - Australian Industrial Chemicals Introduction Scheme (AICIS)
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW
Salary	-
Future Merit Locations	Sydney
Office Arrangement	Flexible
Office Arrangement Details	Position is Sydney based, with the team located in Sydney, however flexible or alternative arrangements may be negotiated.
Classification	Statutory Appointment
Position Number	26-AICISDIV-31182
Agency Website	

Job Description

<https://www.health.gov.au/about-us/work-with-us/current-vacancies>

The Executive Director of the Australian Industrial Chemicals Introduction Scheme (AICIS) leads the regulatory scheme for the introduction of industrial chemicals in Australia, whether through importation or manufacture. AICIS aids in the protection of human health and the environment through the regulation, monitoring and risk assessment of the introduction and use of industrial chemicals.

The Executive Director of AICIS is an independent statutory office-holder appointed by the Governor-General with specific powers and functions under the Industrial Chemicals Act 2019 (the Act).

The Executive Director is responsible for leading the strategic and operational elements of the Scheme and is accountable to the Assistant Minister for Health and Aged Care.

The role also supports the Secretary of the Department in meeting obligations under **the Public Governance, Performance and Accountability Act 2013**, including annual performance reporting.

The Executive Director is assisted by staff in the Australian Government Department of Health, Disability and Ageing and scientific staff from the Department of Climate Change, Energy, the Environment and Water (DCCEEW), who assess the environmental risks of industrial chemicals on behalf of AICIS.

Duties

The Executive Director's responsibilities include:

- Leading an independent, risk based regulator, setting clear strategic direction for a national regulatory scheme operating in a complex scientific and legislative environment, and ensuring decisions are evidence based, proportionate and aligned with statutory objectives.
- Overseeing independent regulatory decisions with integrity, transparency and consistency, including where issues have significant human or environmental health consequences.
- Establishing strong governance, financial management and performance arrangements, and leading a high performing multidisciplinary organisation with a focus on accountability and continuous improvement.
- Maintaining effective relationships with governments, regulators, industry and community stakeholders, and representing AICIS in relevant national and international forums.

Please note this role is a **non-ongoing** appointment up to 5 years.

Eligibility

- **Citizenship** – to be eligible for appointment, applicants must be an Australian citizen.
- **Security clearance** – this position requires a **Negative Vetting Level 1** security clearance. You will be required to obtain and maintain a clearance at this level.
- **Conflict of Interests** – applicants must not have any interests, pecuniary or otherwise, that conflict or could conflict with the proper performance of the Regulator's functions.

Notes

- Applications close **11:30pm AEST**.
- Applicants are asked to quote reference **26-AICISDIV-31182** to assist when making an enquiry.
- For more information, please contact Amanda at amanda@amandaorourke.com.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Amanda O'Rourke, 0452199031
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Health

Vacancy VN-0768364

Department of Health, Disability and Ageing

Closing Date: Thursday 16 April 2026

Medicines Regulation Division
International Regulatory Branch International Engagement Section

Job Title	International Travel Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$90,830 - \$98,228
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements by negotiation
Classification	APS Level 5
Position Number	26-MRDIV-31197
Agency Website	

Job Description

<https://www.health.gov.au/about-us/work-with-us/current-vacancies>

Join the team behind TGA's international travel program.

The International Engagement Section is seeking a highly organised and proactive International Travel Officer to support end to end international travel arrangements and financial acquittals. Working with a high level of autonomy and as part of a collaborative team, you'll build strong relationships with internal and external stakeholders, adapt confidently to change, and thrive in a fast paced, dynamic environment.

Duties

- Demonstrates initiative by effectively managing administrative tasks, maintaining attention to detail, prioritising competing demands, and delivering work within agreed timeframes.
- Builds and sustains productive working relationships through clear, respectful and professional communication with internal and external stakeholders.
- Works collaboratively and independently by showing self motivation, accountability and flexibility to achieve team and organisational outcomes.
- Plans and manages work effectively by applying sound time management, prioritisation and data literacy skills to support informed decision making.

Eligibility

- To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.
- An applicant's suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:
 - Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
 - Completion of a medical declaration and pre-employment medical (where required),
 - Providing evidence of qualifications (where required), and
 - Obtaining and maintaining a security clearance at the required level.

Notes

- Applications close 11:30pm AEDT.
- Applicants are asked to quote reference number 26-MRDIV-31197 to assist when making an enquiry.
- This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

Position Contact	Jodie Giess, 02 5132 3935
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Health

Vacancy VN-0768481

Department of Health, Disability and Ageing

Closing Date:Thursday 23 April 2026

People Communication and Parliamentary Division
Workplace and Change Branch People Analytics Section

Job Title	APS Level 6 - HR Data Analyst, People Analytics
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Melbourne VIC, Brisbane QLD
Salary	\$98,336 - \$110,937
Future Merit Locations	Canberra, Melbourne, Brisbane
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working conditions by negotiation
Classification	APS Level 6
Position Number	26-PCPDIV-31126
Agency Website	

Job Description

<https://www.health.gov.au/about-us/work-with-us/current-vacancies>

If you're passionate about telling compelling stories with data and thrive on making complex workforce information clear and meaningful, our People Analytics team offers the opportunity to make a genuine impact across the APS.

In this role, you will transform qualitative and quantitative workforce data into practical insights that shape executive decision making, workforce planning and HR strategy; coordinate and deliver key employee surveys - including the APS Employee Census and agency lifecycle surveys - from planning through to analysis and reporting; and drive strategic HR data initiatives by scoping work, guiding decisions and collaborating with stakeholders to ensure alignment with departmental and APS priorities. You will also promote strong data governance by managing access controls, supporting data literacy and ensuring compliance with legislation and frameworks such as the Australian Privacy Principles, while continuously enhancing our HR data tools, dashboards and reporting products using platforms including One Model, Excel, Power BI and Qualtrics.

Duties

- **Insight Generation:** Expert research, analytical and problem-solving skills. Ability to draw upon various datasets to generate insights, highlight risks and support workforce decision making.
- **Communication Skills:** Excellent written and verbal communication skills including the ability to communicate data to a range of audiences.
- **Analytical Skills:** Strong research, analytical, and problem-solving skills. Ability to make decisions using good judgement, expertise and knowledge.
- **Workforce Data Risk Management:** An in-depth understanding of and compliance with relevant legislation and frameworks to implement and apply strong data management controls and governance. High attention to detail.
- **Team Collaboration:** Ability to work under limited direction with autonomy and accountability as well as collaboratively within a team.
- **Relationship Building:** Ability to develop and manage strong working relationships at all levels of the Department and with external stakeholders.
- **Technical Skills:** Intermediate to advanced level Microsoft Excel skills. Ability to produce visualisations, presentations and reports of data insights. Experience with data visualisation tools and/or employee/customer experience platforms highly desirable.

Eligibility

- To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.
- An applicant's suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:
 - Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
 - Completion of a medical declaration and pre-employment medical (where required),
 - Providing evidence of qualifications (where required), and
 - Obtaining and maintaining a security clearance at the required level.
- For this role applicants must be able to obtain and maintain a Baseline security clearance or hold a current security clearance at an appropriate level.

Notes

- Applications close Thursday, 23 April at 11:30pm AEDT.
- Applicants are asked to quote reference number 26-PCPDIV-31126 to assist when making an enquiry.
- This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to

12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Health, Disability and Ageing

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To Apply

Position Contact	Rebecca Sexton, 02 5132 6565
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Job Title	Coordinator-General for National Emergency Management
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Role's home location is Canberra, ACT
Classification	Statutory Appointment
Position Number	TBA
Agency Website	https://nema.gov.au/about-us

Job Description

<https://www.beaumontandbeaumont.com.au/11681>

Portfolio Overview

The Home Affairs Portfolio brings together the Department of Home Affairs, the Australian Border Force, the Australian Federal Police, the Australian Security Intelligence Organisation, the Australian Transaction Reports and Analysis Centre, the Australian Criminal Intelligence Commission, the Australian Institute of Criminology and the National Emergency Management Agency.

The Portfolio is charged with leading activities related to national security, cyber and critical infrastructure security, emergency management, multicultural affairs, immigration, and border management and enforcement related functions. By design, the Portfolio supports a robust national security posture, and improved information and intelligence sharing and enables coordinated and effective responses to increasingly complex national security challenges, including responses to all-hazards crises and critical disruptions.

Agency Overview

Australia's interconnected economy and infrastructure face rising threats from natural and human-driven hazards that can cause major national disruption. While many emergencies are local, events with national impact are becoming more frequent.

Established in September 2022, the National Emergency Management Agency (NEMA) leads national emergency management, covering preparedness, disaster relief, recovery, risk reduction, and resilience—especially as climate risks grow.

NEMA coordinates Commonwealth crisis management and all-hazards response, recovery and mitigation, overseeing national arrangements like COMDISPLAN and driving critical emergency management capability in partnership with states, territories and key stakeholders.

NEMA also leads strategic disaster risk reduction across all levels of government and fulfils Australia's domestic and international resilience commitments.

Duties

Ideal Candidate

This high-profile role requires a skilful communicator and negotiator with strong personal presence and a proven record of achievement. The successful candidate must demonstrate integrity, teamwork, the capacity to lead significant organisational change, and provide strategic vision and direction.

They will have demonstrated their ability to drive success within organisations that navigate complex operational and strategic risks. Operational, business, strategic and political acumen will have been gained through some experience in an emergency management, regulatory or similar relevant environment.

Position Summary

The Coordinator-General for National Emergency Management is responsible for the effective operation and administration of NEMA and is directly accountable to the Minister for Emergency Management. The Coordinator-General supports the Minister in meeting their accountability obligations to Parliament.

The Coordinator-General provides leadership at both Portfolio and APS levels, modelling APS Values, the Code of Conduct, and Charter of Leadership Behaviours; the position holds a high level of accountability for delivering outcomes.

The Coordinator-General leads NEMA to deliver evidence-based advice to the Minister and represents NEMA in diverse stakeholder engagements across the nation's emergency management architecture. The role encompasses national crisis management across all-hazards emergency management, driving a whole-of-nation approach to emergency management and civil contingencies, and advancing national emergency capabilities, intelligence, early warning systems, and international cooperation.

General Responsibilities

As the Coordinator-General, you will be accountable for:

- Providing integrated leadership and strategic direction for NEMA, delivering outcomes of national importance and representing NEMA across government, industry, media, and public forums.
- Driving the highest standards of performance, behaviour, integrity, leadership and collaboration; across NEMA, and at all levels. Upholding the highest standards of integrity, accountability, and leadership behaviours in line with APS Values and the Code of Conduct.
- Exercising stewardship of public resources, ensuring sustainable capability, robust governance, and enduring organisational culture.
- Leading the development and maintenance of national emergency management capabilities, including situational awareness, planning, intelligence, data, and early warning systems for all hazards and high-risk events.
- Building and sustaining national capacity in planning, exercising, lessons management, and promotes effective collaboration both nationally and internationally through sharing resources and expertise.
- Ensuring that officers within NEMA comply with legislation, regulation and broader policies and frameworks.
- Navigating the parliamentary, political, and public service environment with professionalism and sound judgement.
- Building capability through the attraction of talent, development and retention of people and acquisition of technology; consistent with Government and Portfolio requirements and priorities.

- Engaging with our people, building diversity, leading innovation and managing change well; to enhance culture, equity and diversity, performance, agility and professionalism.

Eligibility

The successful candidate must:

- be an Australian citizen; and
- obtain and maintain an AGSVA security clearance at a minimum Negative Vetting 2.

Relevant tertiary qualifications are highly desirable.

Notes

Reporting lines

You will have a direct reporting line to the Minister for Emergency Management, relating to the operations of NEMA.

The Coordinator-General is the Accountable Authority under the *Public Governance, Performance and Accountability Act 2013* (Cth) and is responsible for ensuring appropriate systems of control and oversight are in place for NEMA.

Remuneration

Your remuneration will be determined by the Remuneration Tribunal.

The Remuneration Tribunal is the independent statutory body that handles the remuneration of key commonwealth offices. Please visit [Remuneration Tribunal \(remtribunal.gov.au\)](https://remtribunal.gov.au) for more information.

About the National Emergency Management Agency

Who we are: NEMA works closely with local communities as well as state and territory governments to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we: • fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters; • work with communities, industry and non-government organisations by connecting local Regional Support Officers and other NEMA staff right around Australia, to share lessons learnt, provide awareness on navigating government services, and gain community and industry-led ideas and concepts to inform strategic policy and planning; • provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery; and • provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

To Apply

Position Contact	Beaumont&Beaumont, (02) 6126 4500
Agency Recruitment Site	https://www.beaumontandbeaumont.com.au/11681

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768397

Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Closing Date:Thursday 16 April 2026

Enabling Services
People Branch Safety Wellbeing & Performance

Job Title	APS6 - Rehabilitation Case Manager, People Branch
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Brisbane QLD
Salary	\$99,733 - \$118,084
Future Merit Locations	Canberra, Brisbane
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA
Classification	APS Level 6
Position Number	47654
Agency Website	https://www.infrastructure.gov.au/

Job Description

<https://www.infrastructure.gov.au/department/careers>

The opportunity we have available

The People Branch, part of the Chief Operating Officer Group in the Department of Infrastructure, Transport, Regional Development, Communications and the Arts, is responsible for the delivery of a broad range of innovative human resource services and practices to ensure staff are equipped to meet immediate and emerging challenges, and work collaboratively with the branches to coordinate and deliver professional centralised services to the Department.

Reporting to the Assistant Director, Rehabilitation and Injury Management, the department is seeking a highly experienced, adaptable and capable person to fill the role of Rehabilitation Case Manager.

Duties

What will you do?

This role is responsible for the delivery of rehabilitation and compensation functions, including providing expert advice and support to both employees and managers. The successful applicant will show initiative, possess excellent communication and problem-solving skills in regard to compensation and rehabilitation management. Case management experience within the APS is highly desirable.

In this role you will be required to perform duties in accordance with the APS Values and Code of Conduct; and

- Contribute to the implementation and management of the Department's Rehabilitation Management System, including reviewing policies and procedures, provision of advice and the promotion and implementation of health and wellbeing initiatives.
- Contribute to the effective and timely compensation and rehabilitation service to employees in accordance with the Safety, Rehabilitation and Compensation Act, and, as required, undertake case management of ill and injured employees.
- Support managers with injury management and resolving workplace issues that may impact on the success of the employee's return to work.
- Work in partnership and ensure that all key stakeholders consult and participate in developing and implementing return to work and rehabilitation programs.
- Work with the employee, their supervisor, medical practitioner and the workplace rehabilitation provider to determine the rehabilitation goals and content of the rehabilitation program.
- Undertake investigations into claims for worker's compensation and liaise with the Pay and Conditions Unit regarding the processing of claims for workers compensation.

- Identify continuous improvement opportunities and implement solutions, lead and contribute to section projects, including identification and implementation of an improved case management platform.
- Actively manage the risk of worker's compensation premium escalation; and provide recommendations for prevention of injury and illness interventions. Maintain confidential and secure records of rehabilitation cases, in accordance with legislation

Who are we looking for?

The successful candidate for this position will be able to demonstrate their capability against the APS6 [Work level standards](#).

To be successful in this role, you will need to demonstrate your ability to:

- **Achieve results and quality outcomes** by showing initiative and leadership, working in a small team delivering multiple activities at any given time, often within tight timeframes.
- **Communicate effectively** both written and verbal, delivering information in a variety of formats for a range of audiences.
- **Collaborate across diverse teams**, using your exceptional interpersonal and engagement skills to engage with senior leaders and a wide variety of stakeholders, valuing different perspectives, contributions and backgrounds.
- **Have a growth mindset** with a willingness to continue to learn, develop, and foster an environment for team members to do the same.
- **Think strategically**, evaluating complex information from a variety of sources to make connections and sound decisions while exercising good judgement.
- **Communicate with influence**, by clearly explain and present ideas and arguments. Prepare written material that is well structured and easy to follow by the intended audience.
- **Engage effectively** across boundaries: keep team and supervisor informed of work tasks.

We encourage candidates from diverse backgrounds and experiences to apply.

Cultural capability requirement

The department believes every role contributes to cultural safety and that building staff cultural capability helps us deliver better policies, programs and services for First Nations people and the broader Australian community. Candidates will be required to demonstrate their willingness to develop their cultural capability as part of the assessment process. In making it a requirement across all roles in our department, we are taking a practical step in delivering our commitments under the [Our Stories on Country Agreement](#) and the [Diversity, Equity and Inclusion Strategy 2025–28](#).

As an APS 6 you will be expected to:

- Consider the cultural context and implications work area outcomes.
- Engage respectfully with Aboriginal and/or Torres Strait Islander stakeholders, building trusted relationships.
- Communicate respectfully and seeks appropriate cultural input to inform decisions.

Eligibility

Eligibility requirements

Employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

- **Citizenship:** candidates must be an Australian citizen at the time of submitting your application.
- **Security Clearance:** The successful candidate must be able to obtain and/or maintain a security clearance at Baseline. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for Baseline Vetting clearances. More information on the security clearance vetting process is available on the [Australian Government Security Vetting Agency \(AGSVA\)](#) website.
- **Police check:** The successful candidate must satisfactory complete an Australian Federal Police criminal history check.
- **Integrity and Performance check:** The successful candidate must satisfy the requirements in an Integrity and Performance check which is completed by your most recent employer.
- **Qualifications:** Technical Knowledge of the Safety Rehabilitation and Compensation legislative framework and experience in interpreting this in a work environment and Case management experience within the APS is highly desirable.

Notes

For more information about this role, including the type of person we are looking for and how to apply, please refer to the position description available by clicking the 'Apply Now' button.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

**About the Department of Infrastructure, Transport, Regional Development,
Communications, Sport and the Arts**

Our work connects and enriches every Australian community, underpins our economy and society, and empowers our regions. We provide policy advice and deliver programs, projects and services in the infrastructure, transport, communications, sport and arts sectors, supporting our regions, cities and territories. Our staff have the opportunity to work on high profile and diverse national projects that have a meaningful impact on the lives of all Australians. We seek people with a wide range of skills and competencies. Whether you write policy, deliver programs, projects or corporate services, or have experience in research, data or technology, we look for employees who are innovative, respectful and professional. We are an inclusive employer and promote, value and support diversity among our employees with the aim of ensuring our workforce reflects, respects and benefits from diverse communities including Aboriginal and/or Torres Strait Islander peoples, people with cultural and linguistic diversity, people with disability and LGBTQI+ people. We are committed to achieving gender equality and, in particular, supporting women's progression into senior leadership.

To Apply

Position Contact	Deborah Hannigan, 02 61367245
Agency Recruitment Site	https://www.infrastructure.gov.au/department/careers

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768465

Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Closing Date: Thursday 16 April 2026

Information Technology & Data
Strategy, Architecture & Cyber Security End User Support

Job Title	APS6 - Senior Technical Lead - IT Premier Support, Strategy, Architecture & Cyber Security
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$99,733 - \$118,084
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 6
Position Number	47685
Agency Website	https://www.infrastructure.gov.au/

Job Description

<https://www.infrastructure.gov.au/department/careers>

The opportunity we have available

Organised within the Chief Operating Officer Group within the department, Information Technology & Data Division's (ITDD) purpose is to connect people, data, and technology, empowering the department to excel. ITDD is responsible for the consolidated provision and support of stable and secure IT Systems, applications and services to all department users across all States and Territories, including Indian Ocean Territories and Norfolk Island, as well as supporting seven Ministerial offices, and coordination with portfolio entities. ITDD provides the digital collaboration and communications tools necessary to connect a geographically dispersed workforce and to optimise hybrid working arrangements. We manage industry and public facing digital systems, deliver desktop services, oversee cyber security, and provide data, AI, and information management advice to over 2,400 staff, supporting over 30 office locations across Australia.

Duties

What will you do?

The APS6 – Senior Technical Lead – IT Premier Support is a senior technical and relationship-focused position responsible for providing high-quality on-site ICT desktop support to Ministerial offices, Senior Executives and other priority stakeholders. The role operates with a high level of independence, provides deep technical expertise, leads documentation and service improvement activities and contributes to the governance and reliability of Premier Support operations.

The APS6 level reflects the need for strong judgement, coaching ability, complex problem solving and the capacity to operate under limited direction. Your key responsibilities will include:

1. Technical Support and Incident Resolution

- Provide advanced ICT support to Premier Support stakeholders - both on site and remotely - including Ministers' offices, SES and other priority users.
- Diagnose, troubleshoot and resolve complex ICT issues involving desktop hardware, mobile devices, collaboration tools, video-conferencing systems and network connectivity.
- Install, configure and maintain desktop operating systems, applications, assistive technologies and device peripherals.
- Perform upgrades, patching and system maintenance in alignment with endorsed procedures.

2. Relationship and Stakeholder Management

- Build and maintain strong relationships with Executive-level users, their offices and other internal and external stakeholders.
- Anticipate and respond to high priority or sensitive ICT requirements in a timely and professional manner.
- Communicate complex technical concepts in clear language suited to senior non-technical audiences.

3. Governance, Documentation and Continuous Improvement

- Lead the development, uplift and review of key ITSM documentation including procedures, support standards and operating instructions.
- Identify service improvement opportunities and contribute to uplift of Premier Support service maturity.
- Maintain accurate digital records, including technical documentation, issue registers, SOPs and knowledge articles.

4. Asset, Device and Configuration Management

- Maintain and manage hardware inventory for Premier Support users, including tracking, configuration, disposal preparation and refresh activities.
- Support secure device access arrangements (e.g., MFA, mobility solutions, secure builds, assistive setups).

5. Leadership and Coaching

- Mentor APS4/APS5 Premier Support staff, providing technical uplift, quality assurance and guidance on best practice troubleshooting approaches.

- Assist the Assistant Director- IT Premier Support with team leadership, operational oversight, reporting, escalations and service-readiness tasks.
- Support onboarding and capability uplift of new team members.

6. Additional Responsibilities

- Contribute to service continuity arrangements, including after hours support where required.
- Support major events, high profile engagements or urgent ICT response needs.
- Undertake additional reporting, analysis or technical work as directed.

Who are we looking for?

The successful candidate for this position will be able to demonstrate their capability against the APS 6 Work level standards.

Our ideal candidate will be an experienced Desktop Support specialist, experienced in supporting and mentoring a small team who possesses the following Technical Skills and Knowledge:

- Strong verbal and written communication skills including a demonstrated ability to build and maintain effective relationships through liaison, consultation, and information sharing.
- Excellent communication and interpersonal skills with strong attention to detail.
- Demonstrated leadership capability, including ability to mentor and develop a diverse team.
- Ability to diagnose complex, multi-layered ICT issues in high-pressure situations.
- Strong troubleshooting capability for hardware, software, network, video-conferencing and mobile technologies.
- Advanced knowledge of Windows and Cloud environments.
- Experience writing technical support documentation and user guides.
- Familiarity with ITSM concepts and Service Management systems (such as Ivanti, ServiceNow or equivalent).
- Experience providing Desktop Support services to Ministerial/SES staff (advantageous)
- Experience with assistive technologies (advantageous).
- Current driver's licence with reliable transport (advantageous).

Cultural capability requirement

The department believes every role contributes to cultural safety and that building staff cultural capability helps us deliver better policies, programs and services for First Nations people and the broader Australian community. Candidates will be required to demonstrate their willingness to develop their cultural capability as part of the assessment process. In making it a requirement across all roles in our department, we are taking a practical step in delivering our commitments under the [Our Stories on Country Agreement](#) and the [Diversity, Equity and Inclusion Strategy 2025–28](#).

As an APS 6 you will be expected to:

- Consider the cultural context and implications of work area outcomes.
- Engage respectfully with Aboriginal and/or Torres Strait Islander stakeholders, building trusted relationships.
- Communicate respectfully and seeks appropriate cultural input to inform decisions.

Eligibility

Eligibility requirements

Employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

- **Citizenship:** candidates must be an Australian citizen at the time of submitting your application.
- **Health Assessment:** The preferred candidate may be required to undergo a medical examination conducted by the department's preferred medical provider.
- **Security Clearance:** The successful candidate must be able to obtain and/or maintain a security clearance at Negative Vetting 1 Level. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for Baseline Vetting clearances. More information on the security clearance vetting process is available on the [Australian Government Security Vetting Agency \(AGSVA\) website](#).
- **Police check:** The successful candidate must satisfactorily complete an Australian Federal Police criminal history check.
- **Integrity and Performance check:** The successful candidate must satisfy the requirements in an Integrity and Performance check which is completed by your most recent employer.

Notes

For more information about this role, including the type of person we are looking for and how to apply, please refer to the position description available by clicking the 'Apply Now' button.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Bryce Whitfield, 02 6136 6073
Agency Recruitment Site	https://www.infrastructure.gov.au/department/careers

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0768479

Department of Infrastructure, Transport, Regional
Development, Communications, Sport and the Arts

Closing Date:Friday 24 April 2026

Enabling Services
People Branch Workplace Relations and Payroll

Job Title	APS6 - Senior Adviser - Workplace Relations, People Branch
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	\$99,733 - \$118,084
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA
Classification	APS Level 6
Position Number	47511
Agency Website	https://www.infrastructure.gov.au/

Job Description

<https://www.infrastructure.gov.au/department/careers>

The opportunity we have available

The People Branch is responsible for a range of human resource practice within the department. We ensure managers and employees are equipped to meet immediate and emerging people challenges. We provide day-to-day services such as payroll, leave and timesheets, work health and safety, and performance management, while building a workforce for the future through workforce planning and analysis, engagement and retention, and support for our diverse workforce and SES leadership.

The Workplace Relations and Payroll section provides advice and guidance to employees, including our executives and employee representatives, on workplace relations matters such as conditions, working arrangements and the interpretation of the department's enterprise agreement. The team also provides payroll services including entry of leave and timesheet support.

Duties

What will you do?

You will contribute to the section by undertaking duties related to the department's workplace relations functions and in particular preparations for enterprise bargaining.

Typical duties for an APS6 Senior Adviser would include:

- managing a team mailbox, preparation for meetings, development of papers and other formal documents and reporting as required
- managing the maintenance and updating of records in accordance with departmental policy and convention
- liaising with staff and other stakeholders across People Branch and the department
- assisting in the preparation of briefs, minutes and other relevant internal documentation
- researching and producing high quality and timely advice on employment matters in compliance with relevant public sector workplace relations legislation, APS policy and departmental practice relating to:
 - terms and conditions of employment
 - enterprise bargaining
 - employment procedures
 - workplace practice, and
- project management support for critical team functions, including enterprise bargaining
- undertaking administrative functions including the management and update of correspondence trackers and other duties as directed.

Who are we looking for?

The successful candidate for this position will be able to demonstrate their capability against the APS6 [Work Level standards](#).

A successful candidate for this position will be able to work under limited supervision to deliver key outcomes and initiatives. Relevant human resources/industrial relations experience or broader experience in generally interpreting and applying legislation and policy is highly desirable. They will also be able to demonstrate accountability, responsiveness and an understanding of how their role contributes to the department achieving its objectives.

To be successful in this role as an APS6 Senior Adviser, you will need to demonstrate your ability to:

- work under limited supervision and direction, while managing your time
- work effectively in a high-volume dynamic team environment and demonstrate resilience
- establish and maintain strong working relationships with a broad range of stakeholders
- provide legislation and policy interpretation and guidance on workplace relations matters
- undertake research and perform analysis of workplace relations matters, and
- draft general guidance and updating stakeholders on key developments.

Cultural capability requirement

The department believes every role contributes to cultural safety and that building staff cultural capability helps us deliver better policies, programs and services for First Nations people and the broader Australian community. Candidates will be required to demonstrate their willingness to develop their cultural capability as part of the assessment process. In making it a requirement across all roles in our department, we are taking a practical step in delivering our commitments

under the [Our Stories on Country Agreement](#) and the [Diversity, Equity and Inclusion Strategy 2025–28](#).

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Eligibility

Eligibility requirements

Employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

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- **Police check:** The successful candidate must satisfactorily complete an Australian Federal Police criminal history check.
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Notes

For more information about this role, including the type of person we are looking for and how to apply, please refer to the position description available by clicking the 'Apply Now' button.

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To Apply

Position Contact	Lou McCaig, (02) 6136 8447
Agency Recruitment Site	https://www.infrastructure.gov.au/department/careers

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768500

**Department of Infrastructure, Transport, Regional
Development, Communications, Sport and the Arts**

Closing Date: Thursday 09 April 2026

Enabling Services
Communication Media Services

Job Title	APS6 - Senior Events Briefing Officer, Communication Branch
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD
Salary	\$99,733 - \$118,084
Future Merit Locations	Canberra, Sydney, Brisbane
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA
Classification	APS Level 6
Position Number	47724
Agency Website	https://www.infrastructure.gov.au/

Job Description

<https://www.infrastructure.gov.au/department/careers>

The opportunity we have available

The Communication Branch provides high-quality advice and support through a range of enabling services, including media engagement activities, ministerial announcements, speechwriting services, strategic communication services, video and design services, social media engagement and advertising campaigns.

We are seeking a talented and organised communication professional to undertake event briefing activities as part of the department's media engagement program with Ministerial offices.

This opportunity will build on your experience in ministerial briefing, building strong working relationships with senior stakeholders (including ministers' offices, department staff and state Governments) and managing an events opportunities program for the Australian Government's major transport, infrastructure and regional grants projects.

We welcome applications from organised and high-performing professionals who have a demonstrated history of delivering timely and accurate materials, and can build trusted relationships with key stakeholders.

Duties

What will you do?

Reporting to the Events and Briefing Manager and working collaboratively as part of a high-performing Media Section, you will:

- Prepare event briefing materials and provide guidance on potential opportunities to raise public awareness of the Australian Government's infrastructure, transport and regional development program.
- Providing a high level of attention to detail and time management skills to ensure delivery of reliable, accurate and consistent information.
- Maintain strong working relationship with senior internal and external stakeholders in managing the portfolio's project milestone announcement program. Key stakeholders include ministerial offices, state territory and local governments, portfolio agencies, private sector organisations, internal business areas and funding recipients.
- Managing the event database and coordinating regular reporting to Ministerial offices.
- Provide advice and coordinate the approval of materials under the Australian Government's Building Australia Signage and Brand Guidelines.
- Day-to-day functional management, training and mentoring of APS4, APS5, Graduate or Intern staff.
- Contribute to the positive working culture of the section and branch.

Who are we looking for?

The successful candidate for this position will be able to demonstrate their capability against the APS 6 [Work Level standards](#).

To be successful in this role, you will need to demonstrate:

- **Stakeholder engagement** to build and manage effective partnerships that engage stakeholders in understanding the issues, identifying innovative solutions and in supporting implementation.
- **Capacity to achieve results and quality outcomes** by showing initiative and leadership, working in a small team delivering multiple activities at any given time, often within tight timeframes.
- **Effective communication** both written and verbal, delivering information in a variety of formats for a range of audiences.
- **Strategic thinking** and the ability to evaluate complex information from a variety of sources to make connections and sound decisions while exercising good judgement.
- **Self-awareness** and a commitment to personal development.
- Our ideal candidate has experience working in a ministerial briefing role.

The successful applicant will be an organised and driven person with excellent interpersonal, written and verbal communications skills who is capable of leading other communication professionals to deliver positive outcomes in both proactive and reactive environments.

Attention to detail and proven high level organisational and time management skills are critical to this role, including the ability to manage and motivate your team to deliver high quality media engagement products within a high-pressure environment.

We encourage candidates from diverse backgrounds and experiences to apply.

Cultural capability requirement

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Eligibility

Eligibility requirements

Employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

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To Apply

Position Contact	Alicia Carter, 0473 551 370
Agency Recruitment Site	https://www.infrastructure.gov.au/department/careers

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768522

High Speed Rail Authority

Closing Date: Thursday 16 April 2026

Customer, Operations and Place

Job Title	Manager, Customer Product & Operations
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Newcastle NSW, Canberra ACT
Salary	\$126,838 - \$133,825
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA, Canberra, Newcastle
Office Arrangement	Hybrid
Office Arrangement Details	Position may be offered 2 days working from home.
Classification	Executive Level 1
Position Number	122062
Agency Website	

Job Description

recruitment@hsra.gov.au

Salary Range: \$126,838 - 133,825 + 15.4% Superannuation

The **Manager, Customer, Product & Operations** contributes to the achievement of the High Speed Rail Authority's strategic objectives by representing the needs of the customer and the operator in all project design and planning activities during the Development Phase.

The role ensures that the end-to-end customer experience vision, service outcomes and product intent are clearly translated into operational concepts, requirements and design decisions, and that these are consistently reflected across stations, precincts, rollingstock, digital systems and service operations.

The Authority is seeking a suitably qualified candidate with experience contributing to major projects or infrastructure programs, or customer or operational roles within the rail, transport or aviation sector. Skills in human centred design or service design highly desirable.

Duties

Strategic Coordination and Delivery

- Support coordination of Customer Product and Operations (CPO) workstream activities, ensuring alignment with strategic objectives.
- Ensure key project outcomes related to access, amenity, connectivity, operations, maintenance and customer experience are embedded in project requirements and designs.
- Support development of the high speed rail product through application of insights and strategic analysis of customer systems and commercial products
- Identify and guide opportunities for analysis, research, and benchmarking to inform planning and design, delivery and readiness for operations phases.
- Review adviser deliverables and contractor submissions for quality, consistency, and integration into broader program design.

Stakeholder and Cross-Agency Engagement

- Build and maintain effective relationships with internal teams, external advisers, participating industry representatives and government stakeholders.
- Represent the Authority in working groups and forums, promoting shared understanding and collaboration.
- Support integration of CPO deliverables across broader program workstreams.
- Communicate complex concepts in clear and accessible ways to non-technical stakeholders.

Contract and Project Delivery Management

- Support contract administration, including tracking milestones, deliverables, and adviser performance.
- Maintain documentation and reporting in line with procurement and probity standards.
- Track project schedules, risk registers, budgets, and resource use to support milestone achievement.
- Identify risks and escalate issues appropriately, contributing to mitigation strategies

Technical Integration and Innovation

- Review emerging technologies and innovative approaches to enhance customer experience and operational readiness.

Leadership and Team Contribution

- Monitor project schedules, risks, budgets, and resource use to support milestone achievement.
- Lead team performance by setting clear expectations, tracking progress, and supporting development.
- Foster a collaborative, inclusive, and high-performing team culture.

Eligibility

Employment with the Authority is subject to conditions prescribed within the Public Service Act 1999 included:

- **Citizenship:** must be an Australian citizen to be eligible for employment with the Authority.
- **Qualification:** Degree or equivalent working experience.
- **Pre-Employment Screening:** Police check is a mandatory requirement check
- **Security Clearance:** Baseline Clearance

Notes

About High Speed Rail Authority

Australia's High Speed Rail will deliver generations of opportunities for Australian regions, cities and communities – helping connect Australians in faster, smarter and more sustainable ways.

High Speed Rail will bring cities, regions and economic zones within fast, reliable reach of one another, connecting people and places in ways not possible through current infrastructure.

More Australians will be able to live where they want, work where they choose and access opportunities across broader areas.

Our work will deliver enduring benefits, making a big country smaller and turning vast distances into opportunities.

Whether starting your career or bringing experience, you will help build the capability and industries Australia needs for the future.

Why Join Us

At the High Speed Rail Authority, you'll help shape Australia's future high speed rail network.

We offer:

- A purpose-driven culture focused on integrity and innovation
- Flexibility, growth, and meaningful work
- Support for relevant learning, training and study assistance for staff's professional development
- 4 weeks annual leave
- 20 days personal/carers leave per annum

- Free annual flu vaccinations
- Fitness passport
- EAP services

Apply

Submit your application via email to recruitment@hsra.gov.au by **11:59 pm (AEDT) Thursday, 16th April 2026**. As part of your application, you will need to provide:

- Your Cover letter, addressing how your experience would support HSRA's objectives (750 words maximum)
- Your Resume
- A statement describing why you wish to join High Speed Rail Authority and which HSRA value you align with the most

For any questions about the role or a copy of the Position Description, please email recruitment@hsra.gov.au with the position title in the subject line.

Merit Pool

A merit pool of suitable candidates may be created from this selection process. Suitable candidates placed on the merit pool may be contacted in relation to identical or similar vacancies on an ongoing basis at High Speed Rail Authority, or the broader APS, within 18 months from the start date of this advertisement.

About the High Speed Rail Authority

About High Speed Rail Authority The Australian Government is planning a future high speed rail network to connect Brisbane, Sydney, Canberra, Melbourne and regional communities across the east coast of Australia. The High Speed Rail Authority (the Authority), an independent corporate Commonwealth entity governed by an independent board, is leading the development and delivery of High Speed Rail. Line 1, connecting Newcastle to Sydney on a dedicated new railway using trains travelling up to 320km/h, is now in the Development Phase. High Speed Rail will contribute to a number of key Australian Government priorities, including increased economic productivity, new housing options, regional economic and tourism development and contributing to net zero. More information about the Authority and our work is available at: www.hsra.gov.au .

To Apply

Position Contact	HSRA Recruitment Team, recruitment@hsra.gov.au
Agency Recruitment Site	recruitment@hsra.gov.au

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768532

High Speed Rail Authority

Closing Date: Thursday 16 April 2026

Program
Environment & Sustainability

Job Title	Senior Manager Environmental & Planning EIS
Job Type	Full-Time, Ongoing
Location	Sydney NSW
Salary	\$149,636 - \$168,156
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 2
Position Number	122074
Agency Website	

Job Description

recruitment@hsra.gov.au

- **Entity:** High Speed Rail Authority
- **Salary Range:** \$149,636 to \$168156
- **Location:** Sydney

Agency Overview

High speed rail will create generations of opportunities for Australian regions, cities and communities – helping connect Australians in faster, smarter and more sustainable ways.

Our work will deliver enduring benefits, setting new foundations for how Australians work, live and connect for generations to come. High speed rail is more than just a transport project – by significantly reducing travel times we will make a big country smaller and turn vast distances into opportunities, bridging the gap between regional and metropolitan economies.

Whether starting your career or bringing experience, you will help build the capability and industries Australia needs for the future.

Position Overview

The Senior Manager, Environment & Planning provides strategic, enterprise level leadership and stewardship of environmental planning, approvals and assurance activities across the High Speed Rail program. The role is accountable for setting and embedding the environmental and planning strategy for the Development Phase, ensuring it supports government policy objectives, statutory obligations and long term program delivery outcomes.

The role oversees multiple, concurrent and highly complex environmental assessment and approvals packages, manages cumulative environmental risk across the program, and ensures robust governance, assurance and decision making frameworks are in place. The role operates as the Authority's senior environmental adviser, representing the organisation at Executive, Board, intergovernmental and regulatory forums, and exercising significant influence over approval pathways, regulatory conditions and strategic trade offs to enable timely, compliant and sustainable delivery at scale.

Duties

What you will demonstrate

Strategic environmental leadership and judgement

- Demonstrated ability to provide strategic, enterprise level leadership in environmental planning and approvals, including setting and embedding environmental strategies that align with government policy, legislative frameworks and long term program delivery objectives for complex, nationally significant initiatives.

Executive level advice and influence

- Proven experience providing authoritative, evidence based advice to Executives, Boards and senior governance forums on environmental risk, approvals pathways and complex strategic trade offs, exercising sound judgement in balancing compliance, risk, schedule and public value considerations.

Oversight of complex environmental approvals

- Demonstrated capability overseeing multiple, concurrent and high risk environmental assessment and approvals processes, ensuring quality, consistency, timeliness and defensible decision making across large, complex programs.

Governance, assurance and risk management

- Strong experience establishing and maintaining governance, assurance and reporting frameworks to manage cumulative environmental impacts, interdependencies and strategic risk, including identifying, escalating and managing issues at an enterprise level.

Regulatory and intergovernmental engagement

- Proven ability to engage, negotiate and influence at senior levels with Commonwealth, State and Territory regulators, central agencies and intergovernmental stakeholders to shape approval outcomes, conditions and timeframes in support of program delivery.

Adaptability in complex policy environments

- Demonstrated capacity to anticipate and respond effectively to changing regulatory, policy and political environments, assessing impacts on approvals, risk and delivery and providing clear, practical advice on mitigation and response strategies.

Sustainability and future focused outcomes

- Demonstrated commitment to embedding sustainability, climate resilience and net zero principles into environmental planning, assessment and approvals for large scale infrastructure programs.

Leadership and capability development

- Proven experience leading and developing high performing, multidisciplinary teams, fostering a culture of accountability, professionalism and continuous improvement, and building organisational capability for the future.

Eligibility

Essential Requirement

Tertiary qualifications in environmental planning, environmental science, engineering, sustainability, law or a related discipline

Desirable

- In depth knowledge of Commonwealth and State environmental and planning legislation, statutory approvals frameworks and regulatory processes relevant to major infrastructure programs
- Strong understanding of government policy development, public sector governance, assurance and accountability requirements.
- Transport Sector industry experience – Desirable
- Experience in Project /Program Management
- Knowledge of contemporary environmental assessment practices, sustainability principles, climate risk and resilience in large scale infrastructure delivery
- Proven experience leading multidisciplinary teams and managing multiple concurrent work programs with competing priorities
- Experience engaging and negotiating at senior levels with regulators, central agencies and intergovernmental stakeholders.

Eligibility

- **Citizenship:** Be an Australian citizen to be eligible for employment with the Authority.
- **Qualification:** Degree or equivalent working experience.
- **Pre-Employment Screening:** Police check is a mandatory requirement check
- **Security Clearance:** Obtain Baseline Clearance

Notes

Why HSRA

- At the High-Speed Rail Authority, you'll help shape the systems that support Australia's proposed future high speed rail network. We offer:
- Salary Range **Min \$149,636 to Max \$168,156** plus 15.4% superannuation
- A purpose-driven culture focused on integrity and innovation
- Opportunities to influence national governance and risk strategy
- Flexibility, growth, and meaningful work
- Support for relevant learning, training and study assistance for staff's professional development
- 4 weeks annual leave
- 20 days personal/carers leave per annum
- Free annual flu vaccinations
- Fitness passport
- EAP services

How to Apply

As part of your application, you will be required to submit your **Resume & Cover Letter *outlining why you are suitable for this role a (maximum word limit 500)***. Please ensure this document is attached before submitting your application.

If you have any issues with applying, please email recruitment@hsra.gov.au

Application Close at 11:59 pm (AEDT) of Thursday, 16 April 2026

Merit Pool

A merit pool of suitable candidates may be created from this selection process. Suitable candidates placed on the merit pool may be contacted in relation to identical or similar vacancies on an ongoing basis at High Speed Rail Authority, or the broader APS, within 18 months from the start date of this advertisement.

About the High Speed Rail Authority

About High Speed Rail Authority The Australian Government is planning a future high speed rail network to connect Brisbane, Sydney, Canberra, Melbourne and regional communities across the east coast of Australia. The High Speed Rail Authority (the Authority), an independent corporate Commonwealth entity governed by an independent board, is leading the development and delivery of High Speed Rail. Line 1, connecting Newcastle to Sydney on a dedicated new railway using trains travelling up to 320km/h, is now in the Development Phase. High Speed Rail will contribute to a number of key Australian Government priorities, including increased economic productivity, new housing options, regional economic and tourism development and contributing to net zero. More information about the Authority and our work is available at: www.hsra.gov.au .

To Apply

Position Contact	Meera Panicker, 0451503205
Agency Recruitment Site	recruitment@hsra.gov.au

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768533

High Speed Rail Authority

Closing Date: Thursday 16 April 2026

Customer, Operations and Place

Job Title	Project Officer
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Canberra ACT, Newcastle NSW
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Position may be offered 2 days working from home.
Classification	APS Level 6
Position Number	122061
Agency Website	

Job Description

recruitment@hsra.gov.au

Salary range: \$99,734 - \$111,701 + 15.4% Superannuation

The **Project Officer** works collaboratively across the Customer, Operations and Place division to support the integration of customer, product, transport and precinct planning, property and operational intent throughout the project Development Phase activities. Working in a dynamic environment and responding to the evolving priorities of the project, this role will support strategic team initiatives, coordinate project activities, and support the administrative functions of the team.

This role will contribute to the shared success of the team by identifying areas for continuous improvement, demonstrating initiative around bringing customer, operations and place outcomes to the fore, and applying the HSRA values in the ways we work together.

The Authority is seeking a suitably experienced candidate who has contributed to major projects or infrastructure programs, or held relevant roles within the rail, transport or aviation sector.

Duties

Project Coordination and Delivery

- Coordinate tasks and deliverables across the COP workstream, ensuring alignment with project objectives and timelines.
- Maintain project documentation including schedules, risk registers, action logs, and progress reports.
- Support the implementation of project management methodologies and tools to track milestones and dependencies.

Stakeholder Engagement and Communication

- Liaise with internal teams, external advisers, and government stakeholders to support coordinated delivery.
- Document stakeholder actions, agreements, and ensure outputs are aligned across workstreams.
- Communicate clearly and respectfully, tailoring information to suit technical and non-technical audiences.
- Represent the Authority in meetings and working groups as required.

Governance and Compliance Support

- Support contract administration and maintain documentation in line with procurement and probity standards.
- Monitor compliance with HSRA policies, financial frameworks, and internal governance protocols.
- Assist with secretariat duties including coordination of committee papers and meeting records.

Operational Support and Continuous Improvement

- Contribute to operational efficiency and continuous improvement initiatives across the COP workstream.
- Support integration of station, precinct, and network planning activities with broader transport and land use strategies.
- Assist in reviewing emerging technologies and innovative approaches to improve planning and customer outcomes.

Eligibility

Employment with the Authority is subject to conditions prescribed within the Public Service Act 1999 included:

Citizenship: must be an Australian citizen to be eligible for employment with the Authority.

Qualification: Degree or equivalent working experience.

Pre-Employment Screening: Police check is a mandatory requirement check

Security Clearance: Baseline Clearance

Notes

About High Speed Rail Authority

Australia's High Speed Rail will deliver generations of opportunities for Australian regions, cities and communities – helping connect Australians in faster, smarter and more sustainable ways.

High Speed Rail will bring cities, regions and economic zones within fast, reliable reach of one another, connecting people and places in ways not possible through current infrastructure.

More Australians will be able to live where they want, work where they choose and access opportunities across broader areas.

Our work will deliver enduring benefits, making a big country smaller and turning vast distances into opportunities.

Whether starting your career or bringing experience, you will help build the capability and industries Australia needs for the future.

Why Join Us

At the High Speed Rail Authority, you'll help shape Australia's future high speed rail network.

We offer:

- A purpose-driven culture focused on integrity and innovation
- Flexibility, growth, and meaningful work
- Support for relevant learning, training and study assistance for staff's professional development
- 4 weeks annual leave
- 20 days personal/carers leave per annum
- Free annual flu vaccinations
- Fitness passport
- EAP services

Apply

Submit your application via email to recruitment@hsra.gov.au by **11:59 pm (AEDT) Wednesday, 16th April 2026**. As part of your application, you will need to provide:

- Your Cover letter addressing how your experience would support HSRA's objectives (750 words maximum)
- Your Resume
- A statement describing why you wish to join High Speed Rail Authority and which HSRA value you align with the most.

For any questions about the role or a copy of the Position Description, please email recruitment@hsra.gov.au with the position title in the subject line.

Merit Pool

A merit pool of suitable candidates may be created from this selection process. Suitable candidates placed on the merit pool may be contacted in relation to identical or similar vacancies on an ongoing basis at High Speed Rail Authority, or the broader APS, within 18 months from the start date of this advertisement.

About the High Speed Rail Authority

About High Speed Rail Authority The Australian Government is planning a future high speed rail network to connect Brisbane, Sydney, Canberra, Melbourne and regional communities across the east coast of Australia. The High Speed Rail Authority (the Authority), an independent corporate Commonwealth entity governed by an independent board, is leading the development and delivery of High Speed Rail. Line 1, connecting Newcastle to Sydney on a dedicated new railway using trains travelling up to 320km/h, is now in the Development Phase. High Speed Rail will contribute to a number of key Australian Government priorities, including increased economic productivity, new housing options, regional economic and tourism development and contributing to net zero. More information about the Authority and our work is available at: www.hsra.gov.au .

To Apply

Position Contact	HSRA Recruitment Team, recruitment@hsra.gov.au
Agency Recruitment Site	recruitment@hsra.gov.au

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768536

High Speed Rail Authority

Closing Date: Sunday 19 April 2026

Stakeholder Engagement & Communications
Stakeholder Engagement & Communications

Job Title	EL2 - Senior Manager, First Nations Engagement (Identified role)
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Newcastle NSW
Salary	\$149,636 - \$168,156
Future Merit Locations	Sydney, Newcastle
Office Arrangement	On Site;Flexible
Office Arrangement Details	• On-site role with flexible work arrangements
Classification	Executive Level 2
Position Number	00118663
Agency Website	

Job Description

recruitment@hsra.gov.au

This is an Aboriginal Identified position where Aboriginal identity, cultural knowledge or connections are a genuine aspect of the role.

Work Arrangement

- On-site role with flexible work arrangements to balance operational and team needs.
- Regular travel across project locations and offices. Some evening and weekend work will be required to support engagement activities and operational commitments.

About the High Speed Rail Authority

The Australian Government is planning a future high speed rail network to connect Brisbane, Sydney, Canberra, Melbourne and regional communities across the east coast of Australia.

The High Speed Rail Authority (the Authority), an independent corporate Commonwealth entity governed by an independent board, is leading the development and delivery of High Speed Rail.

Line 1, connecting Newcastle to Sydney on a dedicated new railway using trains travelling up to 320km/h, is now in the Development Phase.

High Speed Rail will contribute to a number of key Australian Government priorities, including increased economic productivity, new housing options, regional economic and tourism development and contributing to net zero.

More information about the Authority and our work is available at: www.hsra.gov.au.

Primary purpose of the role

The **Senior Manager, First Nations Engagement** leads the strategic design, implementation, and oversight of the Authority's First Nations Engagement stream, embedding cultural heritage, participation, and partnership initiatives across all facets of project delivery. Operating under broad direction, the role will deliver culturally informed strategies that build trust, enable participation and create meaningful outcomes for First Nations communities. The role ensures alignment with national priorities including Closing the Gap and will ensure high-level advice to executives and government, ensuring First Nations perspectives are authentically integrated into policies, programs, and procurement strategies. The incumbent drives compliance with federal frameworks such as the Indigenous Procurement Policy (IPP), while fostering long-term, values-based relationships with First Nations communities, businesses, and representative bodies.

This role is responsible for shaping policy settings, leading multidisciplinary teams, and delivering measurable outcomes in supplier diversity, workforce participation, and cultural heritage protection. The Senior Manager oversees governance, reporting, and risk management functions, ensuring performance is benchmarked against national best practice and aligned with the Authority's social licence commitments. Through strategic leadership, inclusive engagement, and continuous improvement, the role contributes to a culturally respectful, high-performing organisation that delivers meaningful outcomes for First Nations peoples.

Duties

Key Responsibilities

The **Senior Manager, First Nations Engagement** leads the Authority's First Nations Engagement stream, providing strategic direction and oversight of cultural heritage, participation and partnership initiatives. The role embeds First Nations perspectives into the Authority's strategies, policies, and development and delivery activities, ensuring compliance with federal frameworks and commitments.

Strategy and leadership

- Develop and implement the Authority's First Nations Engagement Framework and Participation Plans.
- Lead the development of the organisations RAP in line with Reconciliation Australia Frameworks.
- Translate Closing the Gap priorities into actionable project initiatives.
- Lead the team in embedding the Authority's engagement principles and meeting social license commitments.
- Shape and implement policies and frameworks that embed First Nations participation across the Authority's programs and procurement.

Engagement and partnerships

- Build and maintain relationships with land councils, First Nations businesses and communities.
- Represent the Authority in forums, briefings and negotiations.
- Lead supplier and business engagement activities that foster diversity, capability and long-term economic opportunities for First Nations communities

Participation and procurement

- Ensure compliance with the IPP and support social procurement and workforce development targets.
- Lead supplier diversity and participation initiatives.
- Influence and oversee procurement strategies that increase First Nations business participation and workforce inclusion.

Governance and reporting

- Provide high-level reports, risk assessments and recommendations to executives and government.
- Oversee performance measurement and continuous improvement in First Nations outcomes.
- Benchmark performance against federal best practice and report on participation outcomes, risks and continuous improvement.

Team leadership

- Lead and manage a team of specialists, providing clear direction, mentoring and professional development to build capability.

Knowledge, Experience and Skills:

We are seeking an experienced and strategic leader who thrives in a high-profile, complex environment and is committed to building meaningful, long-term partnerships with First Nations

peoples. This role suits someone who is culturally competent, influential at senior levels, and confident shaping policy and program delivery. The position requires deep knowledge of engagement and cultural heritage frameworks, the Indigenous Procurement Policy, and the ability to manage politically sensitive issues in line with government expectations.

Qualifications & Knowledge

- Relevant tertiary qualifications in communications, community engagement, public policy, or cultural heritage, or equivalent experience.
- Deep understanding of First Nations engagement principles, cultural heritage frameworks, and the Indigenous Procurement Policy (IPP).
- Awareness of infrastructure planning contexts, governance requirements, and issues affecting Aboriginal and Torres Strait Islander peoples.
- Current Australian Driver's License.

Experience

- Minimum 10 years' experience in First Nations engagement, with extensive leadership in government or large infrastructure projects.
- Demonstrated success influencing policy and program design to embed First Nations participation and cultural heritage protections.
- Proven ability to lead multidisciplinary teams, manage performance, and deliver outcomes across complex, politically sensitive programs.
- Experience building strategic partnerships with land councils, First Nations businesses, and communities to foster trust and long-term collaboration.
- Strong track record in driving supplier diversity and workforce inclusion through procurement and social licence initiatives.
- Skilled in providing high-level advice to executives, Ministers, and senior stakeholders in complex policy environments.

Technical / Role Specific Capabilities

- Advanced communication and engagement skills, including the ability to write persuasive briefs, lead inclusive consultations, and represent the Authority in forums and negotiations.
- Proficiency in Microsoft Office Suite (Word, PowerPoint, Excel) and stakeholder engagement platforms such as Consultation Manager.
- Strong program management capabilities, including oversight of multiple initiatives, benchmarking performance, and ensuring delivery within legislative and policy frameworks.
- Ability to conduct risk assessments, prepare strategic reports, and drive continuous improvement in First Nations outcomes.
- Commitment to professional development and fostering a respectful, inclusive workplace culture through values-based leadership.

Core Capabilities as a leader at the Authority

Communications and Engagement

- Communicates with influence at senior levels, including executives, Ministers and external stakeholders.

- Writes clear, persuasive briefs and reports in plain English.
- Leads culturally respectful and inclusive engagement that builds trust and transparency.

Strategic judgement

- Shapes and sets strategic direction for First Nations engagement and cultural heritage.
- Anticipates risks and provides trusted advice in politically sensitive contexts.
- Exercises integrity, probity and sound judgement in complex policy environments.

Leadership and collaboration

- Lead and develop a high-performing team, setting priorities and providing mentoring.
- Builds strategic partnerships across government, industry and First Nations communities.
- Models values-based leadership and fosters a respectful, inclusive workplace culture.

Program management

- Oversees multiple programs and competing priorities under broad direction.
- Benchmarks outcomes against national best practice and drives continuous improvement.
- Ensures delivery of outcomes within legislative and policy frameworks

Behavioural Indicators

The following behavioural indicators are key attributes that will be required for this role to succeed:

Collaboration

- Work collaboratively within and across teams to support integrated delivery and avoid siloed approaches.
- Seek and be open to new information, perspectives and expertise from others.
- Collaborate on shared initiatives when required.

Adaptability

- Operate effectively in dynamic and evolving environments.
- Adjust team plans and priorities in response to changing project needs or stakeholder expectations.
- Support your team to build resilience to change

Communication

- Share insights, concerns, and ideas constructively to support informed decision-making.
- Communicate openly and consistently within your team and across the broader Authority.

Efficiency

- Promote a culture of efficiency and accountability within your team.
- Be able to prioritise, manage time, optimise resources within your team.
- Monitor team progress and adjust workflows to maintain momentum and ensure outcomes are achieved

Eligibility

Eligibility Requirements

Employment with the Authority is subject to conditions prescribed within the [Public Service Act 1999](#) included:

- **Citizenship:** must be an Australian citizen to be eligible for employment with the Authority.
- **Qualification:** Degree or equivalent working experience.
- **Pre-Employment Screening:** Police check is a mandatory requirement check.
- **Security Clearance:** Baseline Clearance.

Notes

Why Join Us

At the High-Speed Rail Authority, you'll help shape the systems that support Australia's proposed future high speed rail network. We offer:

- A purpose-driven culture focused on integrity and innovation
- Opportunities to influence national governance and risk strategy
- Flexibility, growth, and meaningful work
- Support for relevant learning, training and study assistance for staff's professional development
- 4 weeks annual leave
- 20 days personal/carers leave per annum
- Free annual flu vaccinations
- Fitness passport
- EAP services

How to Apply

As part of your application, you will be required to submit your **Resume and a Cover Letter** (maximum word limit 750) via email to recruitment@hsra.gov.au. Please ensure this document is attached before submitting your application.

For any questions about the role, please email recruitment@hsra.gov.au with the position title in the subject line.

If you have any issues with applying, please email recruitment@hsra.gov.au

Application Close: **Sunday 19 April 2026 at 11:59 pm (AEDT)**

Merit Pool

A merit pool of suitable candidates may be created from this selection process. Suitable candidates placed on the merit pool may be contacted in relation to identical or similar vacancies on an ongoing basis at High Speed Rail Authority, or the broader APS, within 18 months from the start date of this advertisement.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the High Speed Rail Authority

About High Speed Rail Authority The Australian Government is planning a future high speed rail network to connect Brisbane, Sydney, Canberra, Melbourne and regional communities across the east coast of Australia. The High Speed Rail Authority (the Authority), an independent corporate Commonwealth entity governed by an independent board, is leading the development and delivery of High Speed Rail. Line 1, connecting Newcastle to Sydney on a dedicated new railway using trains travelling up to 320km/h, is now in the Development Phase. High Speed Rail will contribute to a number of key Australian Government priorities, including increased economic productivity, new housing options, regional economic and tourism development and contributing to net zero. More information about the Authority and our work is available at: www.hsra.gov.au .

To Apply

Position Contact	HSRA Recruitment Team, recruitment@hsra.gov.au
Agency Recruitment Site	recruitment@hsra.gov.au

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768422

National Archives of Australia

Closing Date: Sunday 19 April 2026

Access and Public Engagement Aboriginal and Torres Strait Islander Engagement

Job Title	Director, Aboriginal and Torres Strait Islander Engagement
Job Type	Full-Time, Ongoing
Location	Parkes ACT, Sydney NSW
Salary	\$147,889 - \$160,006
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 2
Position Number	32426
Agency Website	https://www.naa.gov.au/about-us/our-organisation

Job Description

<http://careers.naa.gov.au/cw/en/listing/>

National Archives of Australia is seeking an experienced person who has solid applied knowledge and understanding of Aboriginal and Torres Strait Islander peoples, culture and issues affecting peoples in regional and remote areas.

The Access and Public Engagement Branch is the public face of National Archives of Australia (National Archives), delivering research services, examination for the release of records, exhibition, education and public programs, marketing and communications. All programs and activities support our key role of providing an accessible, visible and interpreted national archival collection.

The Aboriginal and Torres Strait Islander Engagement team is responsible for the strategic and operational implementation of National Archives' Aboriginal and Torres Strait Islander initiatives. The team works with business areas across the organisation to support collection management, agency engagement and access and public engagement activities onsite and online. The goal is to enable Aboriginal and Torres Strait Islander peoples to connect to and access the national archival collection and archival services in culturally appropriate ways.

The Director, Aboriginal and Torres Strait Islander Services is responsible for the strategic and operational implementation of National Archives' Aboriginal and Torres Strait Islander initiatives. The successful candidate will develop, deliver and implement initiatives and programs to enable Aboriginal and Torres Strait Islander peoples to connect to and access the national archival collection, and services; and work with business areas across the organisation on related functions, policies and activities.

Duties

Under broad direction the main duties of the role are to:

- Contribute to National Archives' [Strategy 2025-2030](#) by helping centre First Nations perspectives in our work and improving access to the collection.
- Drive key Aboriginal and Torres Strait Islander community engagement activities nationally, with the goal of connecting First Nations people with the archival collection.
- Drive improvements to current practice that would enable more culturally appropriate access to records of significance, as well as culturally appropriate engagements occurring across the organisation.
- Initiate, build and maintain effective internal and external relationships, with the ability to negotiate and represent the interests of National Archives.
- Oversee Memorandums of Understanding with key bodies to ensure streamlined access to records for members of the Stolen Generations.
- Contribute meaningfully to key groups and committees, including the Council of Australasian Archives and Records Authorities First Nations Special Interest Group and Aboriginal Advisory Committee.

Eligibility

Applicants must be Australian citizens and be able to obtain and maintain a security clearance to negative Vetting 1.

Notes

Requirement: This is an identified position has a strong involvement in issues relating to Aboriginal and Torres Strait Islander people. Identified positions are jobs that are open to both Indigenous and non-Indigenous Australians who have:

- an understanding of the issues affecting Aboriginal and/or Torres Strait Islander people; and
- the ability to communicate sensitively and effectively with Indigenous communities.

Qualifications: Relevant tertiary qualifications, experience in administration and project management, archives or cultural heritage collection related fields and/or membership or eligibility for membership of relevant professional associations are highly desirable, but not necessary.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Archives of Australia

The National Archives of Australia has a skilled and diverse workforce. We value our people, performance, integrity and service. We encourage applications from Aboriginal and Torres Strait Islander people, people with a disability and people from every cultural and linguistic background. National Archives has a presence in all state and territory capital cities. Our national office and exhibition spaces are in Canberra, and all centres offer public reading rooms where visitors are able to examine original records. Some offices are co-located with the state or territory archives, providing one-stop public access. National Archives collection is housed in several repositories located around Australia. We offer a high standard of service as outlined in our service charter. If you would like to join our team, we invite you to apply for this vacancy.

To Apply

Position Contact	Danniella McGowen, 0418 112 809
Agency Recruitment Site	http://careers.naa.gov.au/cw/en/listing/

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768537

National Film and Sound Archive of Australia

Closing Date: Sunday 12 April 2026

Collection Preservation Conservation and Collection Management

Job Title	Assistant Registrar, Security
Job Type	Full-Time, Non-Ongoing
Location	Mitchell ACT
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	You may apply for flexible working arrangements.
Classification	APS Level 6
Position Number	89474
Agency Website	https://www.nfsa.gov.au/

Job Description

<https://candidate.aurion.cloud/nfsa/production/>

About the National Film and Sound Archive

The National Film and Sound Archive of Australia (NFSA) is Australia's audiovisual archive, telling the national story by collecting, preserving and sharing audiovisual media, the cultural experience platforms of our time. The collection itself dates back to 1935, making it one of the world's oldest audiovisual collections. It is also one of the country's most used cultural collections, with around 125 million views of collection content each year. The NFSA is in a period of significant change. Following increased Government investment, the institution is in a process of digital transformation, establishing the NFSA as Australia's most dynamic and valued cultural organisation. We are rebuilding our curatorial workforce and developing the NFSA's capacity to digitise our collection at scale – to preserve it for the future, to make sure it can be discovered, and to share it with all Australians.

We continue to work on developing a stable, secure and future-proof workforce across our four physical sites based in Canberra and Mitchell in the ACT as well as in Sydney and Melbourne. We are also undergoing a program of business improvement for many of our corporate systems to improve efficiency and reduce manual handling.

We are an ambitious organisation, and we aim to be an employer of choice within the Galleries, Libraries, Archives and Museums (GLAM) sector, providing exciting and challenging work, as well as favourable employment conditions and unique development opportunities for our staff.

Cultural Values

We are an equal opportunity employer, embracing a diverse range of applicants such as veterans, and people who identify as Aboriginal and/or Torres Strait Islander, LGBTQIA community members, individuals with disabilities and/or health conditions, as well as those from varied faith and cultural backgrounds. At the NFSA we prioritise the development of a safe, inclusive, and high-performance culture through shared actions and behaviours that align with our strategy and direction. This empowers our employees to effectively contribute to our goals.

The National Film and Sound Archive of Australia is committed to ensuring a child-safe and child-friendly environment. All employees are expected to demonstrate a commitment to, and support for these principles in theory and practice.

About the Team

The Collection Management team is part of the Conservation & Collection Management section of the Collection Preservation Branch. The team undertake a broad range of operational activities ensuring the National Collection is accessible, audited and stored in accordance with established standards to ensure its preservation for perpetuity.

The Collection Management team comprises two sub-teams: Collection Security, Collection Services and Projects. Collection Security drives collection audit activities including the annual stocktaking program, shelf checks and overdue loans. In addition to these tasks, Collection Security also manages the NFSA storage infrastructure, the Archival Packaging program and provides support for external contractors.

The Opportunity

The Assistant Registrar, Security plays a key role in coordinating the functions of the Collection Security team and the Registration Officer, and reports to the Collections Registrar, Collection Management. They also work closely with the Assistant Registrar, Services and Projects, the Curatorial and Accessioning Section and the Property section.

The role requires a significant depth of audiovisual format knowledge and associated storage requirements, partnered with supervision and administrative skills to strategically contribute to the Collection Management Team and the NFSA's management structure.

Vital to the role is a firm understanding and knowledge of collection storage and archiving practices, collection handling and auditing principles. Proven experience in working with collection management systems and advanced computer skills is also important. Effective time and staff management partnered with excellent communication skills, attention to detail, drive, and a flexible approach to working in a challenging environment are key attributes to achieving the expected outcomes of this role.

Duties

Under limited direction, this position is responsible for delivering the following functions:

- Provide practical leadership and direction to the Collection Management team.
- Understand and work in accordance with the Collection Storage Masterplan and Collection Emergency Response & Recovery Plan.
- Work collaboratively with the Collection Registrar and Head of Conservation and Collection Management.
- Gather, investigate and analyse information from multiple sources to determine best practices in collection management.
- Collaborate with NFSA Curators to manage legacy acquisitions and deselection projects, ensuring their timely processing and completion.
- Initiate and develop Collection Security team activities, strategies and workplans building upon collection management best practice and NFSA procedures.
- Coordinate freight logistics.
- Provide training, mentoring and collection management advice to NFSA staff and external clients.
- Operate effectively as a team member and team leader, actively listening to colleagues, drawing on team strengths and providing prompt professional feedback.

Selection Criteria

The successful candidate will demonstrate their capacity against the following:

1. Proven ability to lead, motivate and support a team to achieve performance targets and deliver on expected outcomes.
2. Proven experience in applying curatorial principles and collection management practices to workflows, systems and processes.
3. Proven ability to analyse data, identify problems or issues and identify solutions.

4. Highly developed time management and organisational skills with a proven ability to manage periods of high demand.
5. Proven ability to maintain productive working relationships, liaise effectively and negotiate with stakeholders through well -developed verbal, written and interpersonal communication skills.

Eligibility

Desired Skills and Experience

- Experience working with collections in the gallery, library, archive or museum (GLAM) sector.
- Relevant qualifications in cultural heritage management and/or collection management.
- A current forklift licence.

Note:

A current "C" class driver licence is a requirement of this role.

How to Apply

When applying via our online e-recruitment system, please address the details in the 'Key Responsibilities' and 'Selection Criteria' by outlining in 500 words or less, how your skills and relevant experience demonstrate that you would be our ideal candidate. Your current resume is also to be included in your application.

In addition to an application and your resume, the assessment process for this position may also include an interview and referee reports.

We welcome and encourage applications from people with disability, the LGBTIQ+ communities, from Aboriginal and/or Torres Strait Islander people, and people from culturally and linguistically diverse backgrounds.

Eligibility

To be eligible for this position you must:

- Be an Australian Citizen.
- Satisfactorily complete an Australian Federal Police National Police Check.

What we offer you

We provide a diverse, inclusive, and supportive work environment with access to:

- Great training and development opportunities.
- Generous leave and flexible working arrangements.
- Our Employee Assistance Program (EAP – a free counselling service for you and your family).
- A competitive salary, plus 15.4% superannuation.
- Rewards and recognition initiatives.

Notes

RecruitAbility

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information see: RecruitAbility | Australian Public Service Commission (<https://apsc.gov.au>)

About the National Film and Sound Archive of Australia

The National Film and Sound Archive of Australia (NFSA) is the national agency concerned with the visibility, usability and sustainability of Australia’s audio-visual heritage. The NFSA’s mission is to collect, preserve, and share the national audio-visual collection for others to learn, experience and create with it.

To Apply

Position Contact	Belinda Hunt, 0262482025
Agency Recruitment Site	https://candidate.aurion.cloud/nfsa/production/

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Department of the Prime Minister and Cabinet

Closing Date: Wednesday 22 April 2026

Defence and Veterans' Service Commission
Inquiries and Legal Legal

Job Title	Lawyer, Inquiries and Legal - Defence and Veterans' Service Commission
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$101,657 - \$114,239
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements may be considered
Classification	APS Level 6
Position Number	PMC/2026/030
Agency Website	

Job Description

<https://dpmc.nga.net.au/cp/?AudienceType>

Working at the DVSC

As a new agency, the DVSC is now recruiting staff and will continue to do so over the coming year. You have an opportunity to join us now where your expertise can help influence and shape our strategy in support of the Commissioner's independent oversight of wide-ranging reforms across the Defence and veteran ecosystem now and into the future.

We are looking to recruit high performing and dedicated staff with a range of capabilities, who demonstrate integrity, independence and compassion. A key focus of the DVSC's work is the prevention of suicide and suicidality. While the DVSC has a proactive wellbeing program, applicants are encouraged to consider their personal circumstances when applying for this role. Applicants can familiarise themselves with the findings and recommendations of the Final Report of the Royal Commission into Defence and Veteran Suicide for further information.

The DVSC is an independent agency. We are currently physically located in Canberra, within the Department of the Prime Minister and Cabinet under a shared service arrangement. While we transition our employment framework, the successful candidate may be on-boarded via the Department of the Prime Minister and Cabinet and subsequently transitioned to the DVSC.

Employment with the DVSC is offered under the Public Service (Terms and Conditions of Employment) (Defence and Veterans' Service Commission) Determination 2025.

About the Role

We are seeking an experienced and enthusiastic Lawyer with a minimum of 2 years' relevant post-admission legal experience to join our small General Counsel team to advise on a range of legal matters, working in a dynamic and cohesive environment.

Working under direction from the General Counsel, you will use your professional knowledge and experience to contribute to the delivery of the team's services by providing high-quality legal advice and assistance on a range of inquiry-related, government and corporate legal matters.

The role would include provision of advice on a breadth of matters including privacy, Freedom of Information (FOI) and Public Interest Disclosure (PID) law, administrative law and the Commonwealth's governance, risk management and financial frameworks. It will also require the capacity to acquire quickly a thorough knowledge of the Commission's enabling legislation and the Commissioner's functions, including in relation to the conduct of inquiries. You will actively manage competing requests and demands and invest in knowledge sharing. You will also work collaboratively with stakeholders, proactively contribute to process improvement and behave with integrity, enabling you to build trust and communicate with influence.

In this position you will:

- Assist the Senior Lawyer and General Counsel in the provision of accurate, practical and timely legal advice on a range of matters, including corporate, administrative and matters relating to the Commission's inquiry functions.
- Manage issues surrounding the collection, management, use and disclosure of personal information and protected information under the Commission's enabling legislation and the Privacy Act.
- Provide advice and assistance in relation to FOI and PID matters.
- Draft and review Commission policies, procedures, forms, resource materials, contracts and other legal documents for internal and external use or publication.

Duties

What you will bring

The occupant of this role demonstrates integrity, independence and compassion while delivering the work of the Commission and has:

- The ability to manage sensitive and confidential matters with integrity and discretion
- Strong legal research, analysis and advisory skills
- Excellent written and verbal communication skills, including the ability to prepare reports and legal documents
- Strong stakeholder engagement and negotiation skills
- Demonstrated expertise including in Freedom of Information (FOI), Public Interest Disclosure (PID) and administrative law (or the ability to quickly acquire it)
- Capacity to manage competing priorities and deliver results under pressure.

Eligibility

- Under section 22(8) of the [Public Service Act 1999](#), employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At PM&C to be eligible for this position you should be an Australian Citizen by the completion of the recruitment process, except under exceptional circumstances.
- The successful candidate must be able to obtain and maintain a security clearance, or hold a current security clearance of an appropriate level.
- The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS.

Notes

Ongoing & Non-ongoing (for a period of up to 24 months)

This role is being advertised as both ongoing and non-ongoing, with the employment type to be determined in negotiation with the preferred candidate and the PM&C delegate.

Where a non-ongoing specified term is offered, this would be for a maximum period of two (2) years. If the initial contract is for less than 2 years, it may be extended or renewed once, up to the 2 year limit.

A non-ongoing offer may result in conversion to an ongoing offer of employment, however this must occur within 18 months from the opening date of this advertisement.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of the Prime Minister and Cabinet

The Department of the Prime Minister and Cabinet (PM&C) advances Australia’s national interests through high quality support to the Prime Minister and the operations of Cabinet. PM&C supports the Prime Minister as leader of the Government and of Cabinet and as leader of the country. This positions us both to provide visibility of Government priorities and influence outcomes across all Commonwealth portfolios, state jurisdictions, the Australian Public Service (APS) as an institution, and on the international stage. Our role is to provide fresh thinking and creative advice to government as stewards for the APS. We contribute ideas on the many and varied issues facing Australia, taking into consideration the views and opinions of a range of stakeholders across the private, public, not-for-profit and community sectors. The PM&C team provides pragmatic advice and finds solutions to problems so that Government policies can be effectively designed and implemented. We give particular weight to issues that are important to the Prime Minister. Our focus, put in its simplest terms, is to find new ways to improve the lives of all Australians.

To Apply

Position Contact	Kim Williams, n/a
Agency Recruitment Site	https://dpmc.nga.net.au/cp/?AudienceType

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Prime Minister and Cabinet

Vacancy VN-0768492

Department of the Prime Minister and Cabinet

Closing Date:Monday 27 April 2026

Defence and Veterans' Service Commission
Research and Analysis

Job Title	Assistant Director, Research and Analysis - Defence and Veterans' Service Commission
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$130,638 - \$148,889
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements may be considered
Classification	Executive Level 1
Position Number	PMC/2026/034
Agency Website	

Job Description

<https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT>

About the Defence and Veterans' Service Commission

The Defence and Veterans' Service Commission (DVSC) provides independent oversight and evidence-based advice to government on reforms to improve suicide prevention and wellbeing outcomes for serving and ex-serving Australian Defence Force (ADF) members.

The Australian Government established the DVSC as a new Non-corporate Commonwealth Entity (NCE) on 29 September 2025 in response to the key recommendation of the Final Report of the Royal Commission into Defence and Veteran Suicide.

Key functions of the DVSC include:

- monitoring, inquiring and reporting on issues relevant to suicide and suicidality for serving and ex-serving ADF members
- monitoring, inquiring and reporting on the implementation of the Government's response to the recommendations of the Defence and Veteran Suicide Royal Commission

- improving supports for serving and ex-serving ADF members
- working with coroners to understand issues contributing to Defence and veteran deaths by suicide, and
- promoting an understanding of suicide risks and wellbeing for Defence members and veterans, including through engaging with people with lived experience.

Working at the DVSC

As a new agency, the DVSC is now recruiting staff and capabilities and will continue to do so over the coming year. You have an opportunity to join us now where your expertise can help influence and shape our strategy in support of the Commissioner's independent oversight of wide-ranging reforms across the Defence and veteran ecosystem.

We are looking to recruit high performing and dedicated staff with a range of capabilities, who demonstrate integrity, independence and compassion.

A key focus of the DVSC's work is the prevention of suicide and suicidality. While the DVSC has a proactive wellbeing program, applicants are encouraged to consider their personal circumstances when applying for this role. Applicants should familiarise themselves with the findings and recommendations of the Final Report of the Royal Commission into Defence and Veteran Suicide for further information.

The DVSC is an independent agency. We are currently physically located in Canberra, within the Department of the Prime Minister and Cabinet under a shared service arrangement. While we transition our employment framework, the successful candidate may be on-boarded via the Department of the Prime Minister and Cabinet and subsequently transitioned to the DVSC.

Employment with the DVSC is offered under the Public Service (Terms and Conditions of Employment) (Defence and Veterans' Service Commission) Determination 2025.

About the Role

The Assistant Director, Research and Analysis, will work as a part of a small team to support the Director to develop the agency's strategic research and analysis capability. The Assistant Director will help to shape a centralised capability to support the provision of accurate, well-researched, evidence-based information to the Commissioner and other line areas in the DVSC for the inquiry, oversight, evaluation, reporting, corporate and promotion of suicide prevention functions.

Located in the Chief Operating Officer functional line of the DVSC, the Assistant Director will work collegiately with senior leadership and staff across the DVSC as a central enabling capability. The Assistant Director will also assist in engaging with a broad range of Commonwealth agencies and external stakeholders to gather information and data.

The Assistant Director will play a key role in the collation, analysis and management of relevant research and data relating to Defence and veteran suicide prevention and wellbeing outcomes to inform the DVSC's work. This will be drawn from a range of sources including qualitative and quantitative data, literature, lived experience, reports from government agencies and jurisdictions, and other data holdings in the Defence and veteran ecosystem. The Assistant Director will also supervise junior APS staff.

Duties

What you will bring

The occupant of this role demonstrates integrity, independence and compassion while delivering the work of the Commission and:

- Demonstrated strategic thinking and problem-solving skills, with the ability to research, analyse and report on information from a range of sources to support the delivery of statutory functions of the Commissioner and the DVSC.
- Sound understanding of data analysis and data management, or ability to quickly acquire it.
- Well-developed written communication skills, including the ability to prepare clear and well-structured reports, correspondence, and briefing materials tailored to the intended audience.
- Well-developed stakeholder engagement skills, with the ability to engage effectively across government and with non-government stakeholders.
- A high level of personal integrity, professionalism, and commitment to the APS Code of Conduct and APS Values, with the ability to uphold the DVSC's independence and impartiality.
- Demonstrated leadership skills, including the ability to manage, develop and motivate staff, and to work effectively with other DVSC capability areas.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At PM&C to be eligible for this position you should be an Australian Citizen by the completion of the recruitment process, except under exceptional circumstances.
- The successful candidate must be able to obtain and maintain a security clearance, or hold a current security clearance of an appropriate level.
- The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS.

Notes

Ongoing & Non-ongoing (for a period of up to 24 months)

This role is being advertised as both ongoing and non-ongoing, with the employment type to be determined in negotiation with the preferred candidate and the PM&C delegate.

Where a non-ongoing specified term is offered, this would be for a maximum period of two (2) years. If the initial contract is for less than 2 years, it may be extended or renewed once, up to the 2 year limit.

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RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Recruitment DVSC, n/a
Agency Recruitment Site	https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT

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Social Services

Vacancy VN-0768470

National Disability Insurance Agency

Closing Date: Thursday 23 April 2026

Service Delivery Group
SA, WA, NT and Remote Division

Job Title	Participant Support Officer, Planner Local Community Connector - Affirmative Measures Disability
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Various locations - NT NT, Various locations in WA WA, Various locations - NSW NSW, Various locations - SA SA
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be available dependent on business requirements
Classification	APS Level 3; APS Level 4; APS Level 5
Position Number	0448_03/26_EXT
Agency Website	https://www.ndis.gov.au

Job Description

<https://www.ndis.gov.au/about-us/careers-ndia>

We are seeking passionate and committed people to join our team, supporting people with disability and their families to access the NDIS. Multiple roles are available at the APS3, APS4 and APS5 levels, including:

- **Planner**
- **Participant Support Officer**
- **Local Community Connector**

Duties

We are looking for candidates who demonstrate:

- **Empathy and Understanding:** The ability to understand and empathise with the challenges faced by vulnerable people, particularly people with disability and First Nations peoples.
- **Person Centred Focus:** Focused on the needs and goals of individuals and seeks to understand what is important to each person, fostering trust and establishing mutual respect.
- **Outcomes Oriented and Proactive:** A proactive, solutions-focused approach with commitment to achieving quality outcomes.
- **Accountable and Independent:** Upholds personal and professional ethics and accountability with demonstrated experience working independently or under limited guidance.
- **Teamwork and Collaboration:** Ability to work collaboratively within a team environment, supporting colleagues and contributing to shared goals.
- **Adaptable Communication Skills:** Seeks to listen and understand others and tailors communication style and message accordingly.
- These roles are **Identified First Nations**, applicants will need to explicitly demonstrate strong knowledge and understanding of First Nations cultures, and an understanding and commitment to cultural safety, particularly in addressing the unique challenges faced by First Nations peoples

Eligibility

- These roles are being advertised to create a merit pool for future vacancies.
- Pre-employment checks (National Police History Check, Worker Screening Check and/or Working with Children Check) and proof of Australian citizenship will be required **only if a role is offered**.
- Applications cannot be changed after submission, except for personal details. Please ensure your application is complete before submitting.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Disability Insurance Agency

The NDIS provides funding to eligible people with disability to gain more time with family and friends, greater independence, access to new skills, jobs, or volunteering in their community, and an improved quality of life. The NDIS also connects anyone with disability to services in their community. This includes connections to doctors, community groups, sporting clubs, support groups, libraries and schools, as well as providing information about what support is provided by each state and territory government. The NDIS now supports over 500,000 Australians with disability to access the services and supports they need. This includes

supporting approximately 80,000 children with developmental delay, ensuring they receive supports early so that they achieve the best outcomes throughout their lives.

To Apply

Position Contact	TriState Recruitment Team, ts.recruitment@ndis.gov.au
Agency Recruitment Site	https://www.ndis.gov.au/about-us/careers-ndia

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Social Services

Vacancy VN-0768502

National Disability Insurance Agency

Closing Date:Thursday 16 April 2026

VIC TAS Regional Services
VIC TAS Regional Services Tasmania

Job Title	APS4 Planner
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Devonport TAS
Salary	\$79,346 - \$88,070
Future Merit Locations	Devonport
Office Arrangement	On Site;Flexible
Office Arrangement Details	Negotiable upon commencement
Classification	APS Level 4
Position Number	0350_05/26_EXT
Agency Website	https://www.ndis.gov.au

Job Description

<https://www.ndis.gov.au/about-us/careers-ndia>

*General & Affirmative Measures – Disability & First Nations

*Please note - Affirmative Measures provisions are also open for these positions. The affirmative measure positions are to improve employment opportunities for people with a disability and Aboriginal and/or Torres Strait Islander people in the Australian Public Service. They are open only to people with a disability or Aboriginal and/or Torres Strait Islander people.

We have a fantastic opportunity for an APS4 Planner to join our VIC TAS Regional Services Team. The APS4 Planner is a team membership position within the NDIA that provides operational and administrative support.

This role will have a considerable level of contact with internal and external stakeholders and will be required to communicate with and provide advice on a range of service delivery matters to resolve moderately complex enquiries.

Duties

As an APS4 Planner your responsibilities will include:

- Using policies, practice guidance and legislation to make funding decisions in relation to participant plans
- Liaising with key stakeholders including Partners in the Community to deliver services to participants
- Contributing to the achievement of key performance indicators, including planning targets

Eligibility

To join our team, you will have:

- Experience in the disability and/or allied health sector would be desirable; however, it is not essential
- Outstanding communication and interpersonal skills
- Flexibility – being able to get the job done and adapt to changing environments and new challenges
- High standards of professionalism, integrity, and ethical behaviour

Notes

This role will be performed from **Devonport, TAS only**. Other remote working locations will **not** be considered. If an order of merit is established, the role will **only** be available in **Devonport, TAS**.

We intend to fill this role in an ongoing capacity, however non-ongoing roles up to 12 months with the possibility of extension up to 2 years may be offered.

Successful candidates will be required to undergo a pre-employment National Police History check, Worker Screening check and/or Working with Children Check (where required) and provide evidence of Australian Citizenship.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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About the National Disability Insurance Agency

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To Apply

Position Contact	Maggie Stewart, N/A
Agency Recruitment Site	https://www.ndis.gov.au/about-us/careers-ndia

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National Disability Insurance Agency

Closing Date: Thursday 23 April 2026

Service Delivery Branch
SA, WA, NT and Remote

Job Title	Participant Support Officer, Planner, Local Community Connector - Affirmative Measures First Nations
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Various locations - NT NT, Various locations - SA SA, Various locations - WA WA, Various locations - NSW NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be considered dependent on business needs.
Classification	APS Level 3; APS Level 4; APS Level 5
Position Number	0448_03/26_EXT
Agency Website	https://www.ndis.gov.au

Job Description

<https://www.ndis.gov.au/about-us/careers-ndia>

We are seeking passionate and committed people to join our team, supporting people with disability and their families to access the NDIS. Multiple Service Delivery roles are available at the APS3, APS4 and APS5 levels, including:

- **Planner**
- **Participant Support Officer**
- **Local Community Connector**

Duties

We are looking for candidates who demonstrate:

- **Empathy and Understanding:** The ability to understand and empathise with the challenges faced by vulnerable people, particularly people with disability and First Nations peoples.
- **Person Centred Focus:** Focused on the needs and goals of individuals and seeks to understand what is important to each person, fostering trust and establishing mutual respect.
- **Outcomes Oriented and Proactive:** A proactive, solutions-focused approach with commitment to achieving quality outcomes.
- **Accountable and Independent:** Upholds personal and professional ethics and accountability with demonstrated experience working independently or under limited guidance.
- **Teamwork and Collaboration:** Ability to work collaboratively within a team environment, supporting colleagues and contributing to shared goals.
- **Adaptable Communication Skills:** Seeks to listen and understand others and tailors communication style and message accordingly.
- These roles are **Identified First Nations**, applicants will need to explicitly demonstrate strong knowledge and understanding of First Nations cultures, and an understanding and commitment to cultural safety, particularly in addressing the unique challenges faced by First Nations peoples

Eligibility

- These roles are being advertised to create a merit pool for future vacancies
- Pre-employment checks (National Police History Check, Worker Screening Check and/or Working with Children Check) and proof of Australian citizenship will be required **only if a role is offered**.
- Applications cannot be changed after submission, except for personal details. Please ensure your application is complete before submitting.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Disability Insurance Agency

The NDIS provides funding to eligible people with disability to gain more time with family and friends, greater independence, access to new skills, jobs, or volunteering in their community, and an improved quality of life. The NDIS also connects anyone with disability to services in their community. This includes connections to doctors, community groups, sporting clubs, support groups, libraries and schools, as well as providing information about what support is provided by each state and territory government. The NDIS now supports over 500,000 Australians with disability to access the services and supports they need. This includes supporting approximately 80,000 children with developmental delay, ensuring they receive supports early so that they achieve the best outcomes throughout their lives.

To Apply

Position Contact	Tri State Recruitment, ts.recruitment@ndis.gov.au
Agency Recruitment Site	https://www.ndis.gov.au/about-us/careers-ndia

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Social Services

Vacancy VN-0768507

National Disability Insurance Agency

Closing Date: Thursday 16 April 2026

Specialised Service Delivery
Complex Support Needs CSN QLD NT

Job Title	APS6 Planner & APS6 Liaison
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Various locations - VIC VIC, Various locations - SA SA, Various locations - QLD QLD, Various locations - TAS TAS, Various locations - NSW NSW, Various locations - ACT ACT, Various locations - NT NT
Salary	\$100,026 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site; Flexible
Office Arrangement Details	Flexible working arrangements may be considered
Classification	APS Level 6
Position Number	0399_03/26_EXT
Agency Website	https://www.ndis.gov.au

Job Description

<https://www.ndis.gov.au/about-us/careers-ndia>

General & Affirmative Measures – Disability & First Nations

*Please note - Affirmative Measures provisions are also open for these positions. The affirmative measure positions are to improve employment opportunities for people with a disability and Aboriginal and/or Torres Strait Islander people in the Australian Public Service. They are open only to people with a disability or Aboriginal and/or Torres Strait Islander people.

Discover our latest standout roles in the Complex Support Needs Branch:

APS6 Planners - Complex Support Needs

APS6 Planners - Justice Team

APS6 Justice Liaison Officers - Justice Liaison Team

The Complex Support Needs Branch provides specialised support for people with disability with additional complexity due to situational and personal factors.

Step into something great — new positions now available in the Aged Care and Hospital Interface Branch:

APS6 Planners – Aged Care and Hospital Interface

APS6 Hospital Liaison Officers - Hospital Liaison Team

The Aged Care and Hospital Interface Branch is responsible for servicing several specialized cohorts of participants. This includes participants living in or at risk of entering aged care, those diagnosed with MND, participants with terminal illness and disability, and supporting those in hospital to discharge.

Duties

These positions will have a considerable level of public contact in relation to complex, difficult, or sensitive issues.

APS6 Planner - Complex Support Needs:

The Complex Support Needs Planning Teams provides planning support for participants with complex support needs.

APS6 Planner - Justice Team:

The Justice Planning Team provides support to participants who intersect with the justice system, with the aim of ensuring participants have the disability supports they require whilst in custody, and to enable informed transition to the community.

APS6 Justice Liaison Officer - Justice Liaison Team:

The Justice Liaison Team works nationally to provide timely and accurate support to internal and external stakeholders working with people with disability interacting with the justice system within a correctional facility.

APS6 Hospital Liaison Officer - Hospital Liaison Team:

The Hospital Liaison Team works nationally to provide timely and accurate support to internal and external stakeholders working with people with disability interacting with the health system.

APS6 Planner – Aged Care & Hospital Interface Branch:

Planners in the Aged Care & Hospital Interface branch, work directly with participants to provide high quality planning support either via case management or to support those in hospital to discharge.

Eligibility

Our ideal candidate would possess a combination of skills, attributes and values.

Key focus on these positions:

- Deliver effective case management by confidently prioritising and managing a diverse caseload of participants, including those with complex needs across multiple life domains

- Demonstrate empathy and compassion, with a genuine ability to understand, support and advocate for people with disability
- Collaborate and contribute as an engaged team member
- Apply strong cultural competence, showing respect for cultural diversity
- Adapt with confidence, responding flexibly to changing environments
- Uphold professionalism and integrity, maintaining high ethical standards, sound judgement
- Exhibit excellent time management, effectively coordinating weekly participant meetings and responding proactively to any risks or escalations that arise

Notes

Justice Liaison roles will be performed from QLD - Townsville and Ipswich, SA - Port Augusta, Port Lincoln and Mt Gambier, NSW - Port Macquarie, Surry Hills and Newcastle, TAS - Hobart and Launceston, ACT- Deakin, remote working arrangements may be considered.

Planner and Hospital Liaison roles will be available from all NDIA National locations and remote working arrangements may be considered.

We intend to fill all roles in an ongoing capacity, however non-ongoing roles up to 12 months with the possibility of extension up to 2 years may be offered.

Successful candidates will be required to undergo a pre-employment National Police History check, Worker Screening check and/or Working with Children Check (where required) and provide evidence of Australian Citizenship.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Disability Insurance Agency

The NDIS provides funding to eligible people with disability to gain more time with family and friends, greater independence, access to new skills, jobs, or volunteering in their community, and an improved quality of life. The NDIS also connects anyone with

disability to services in their community. This includes connections to doctors, community groups, sporting clubs, support groups, libraries and schools, as well as providing information about what support is provided by each state and territory government. The NDIS now supports over 500,000 Australians with disability to access the services and supports they need. This includes supporting approximately 80,000 children with developmental delay, ensuring they receive supports early so that they achieve the best outcomes throughout their lives.

To Apply

Position Contact	Nadine Lee, CSNRECRUITMENT@ndis.gov.au
Agency Recruitment Site	https://www.ndis.gov.au/about-us/careers-ndia

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Social Services

Vacancy VN-0768511

National Disability Insurance Agency

Closing Date: Friday 17 April 2026

National Operations and Performance
Home and Living Planning Operations Assurance Planning Team

Job Title	APS5 Planner
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Parramatta NSW, Blacktown NSW, Charlestown NSW, Brisbane QLD, Robina QLD, Dandenong VIC, Geelong VIC, Richmond VIC, Midland WA
Salary	\$89,569 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Negotiable upon commencement.
Classification	APS Level 5
Position Number	0385_03/26_EXT
Agency Website	https://www.ndis.gov.au

Job Description

<https://www.ndis.gov.au/about-us/careers-ndia>

A new role awaits

Do you want your work to directly improve outcomes for people with disability?

The National Disability Insurance Agency (NDIA) is seeking motivated, values driven professionals to join the Assurance Planning Team as APS5 Planners.

This is a frontline planning and assurance role where you'll help ensure NDIS decisions are high quality, transparent, and sustainable. You'll work with participants, their representatives, and a broad range of stakeholders to support evidence-based planning decisions that align with legislation, policy, and reform objectives.

The Assurance Planning Team was established as part of the Australian Government's Reforms for Outcomes initiative and plays a critical role in strengthening confidence and consistency across the Scheme. Your work will help translate policy intent into meaningful, person centred outcomes.

Duties

- **Undertake participant planning and assurance activities** by working closely with participants and their representatives to identify current and future supports that align with participant goals.
- **Gather, analyse and apply evidence** from participants, planning partners, and multiple internal and external stakeholders to support high quality, consistent, and evidence-based decisions.
- **Determine funded supports and resolve plan related issues**, including responding to moderately complex enquiries and clearly communicating planning outcomes.
- **Manage workflow and operational tasks**, maintaining accurate participant records and contributing to team performance targets.
- **Collaborate within the Assurance Planning Team** to support consistency, quality improvement, and sustainability of planning decisions.

You'll balance autonomy with collaboration, working in a fast paced environment while being supported by a knowledgeable and purpose driven team.

Eligibility

You are a motivated professional who is passionate about making a difference and are aligned to our NDIA values.

You bring:

- A participant centred mindset, ensuring lived experience, individual circumstances, and goals are central to decision making
- The ability to work independently with confidence, while contributing positively to a supportive team culture
- Strong communication and stakeholder engagement skills, including managing sensitive or complex conversations with professionalism and empathy
- Sound judgement and analytical capability to interpret evidence and apply legislation, policy, and guidance
- A commitment to continuous learning and improvement in a reform and assurance environment

You will demonstrate empathy, cultural competence, professionalism, integrity, and accountability, alongside adaptability and resilience in a changing environment. Experience in disability, human services, health, or government is beneficial, but not essential - transferable skills and the right mindset are highly valued.

Notes

General & Affirmative Measures – Disability & First Nations

*Please note - Affirmative Measures provisions are also open for these positions. The affirmative measure positions are to improve employment opportunities for people with a disability and Aboriginal and/or Torres Strait Islander people in the Australian Public Service. They are open only to people with a disability or Aboriginal and/or Torres Strait Islander people.

This role is open to candidates across Australia. Key locations include QLD (Brisbane, Robina), NSW (Charlestown, Parramatta, Blacktown), VIC (Dandenong, Richmond, Geelong), and WA (Midland), though applicants based in other locations may also be considered. We intend to fill this role in an ongoing capacity, however non-ongoing roles up to 12 months with the possibility of extension up to 2 years may be offered.

Successful candidates will be required to undergo a pre-employment National Police History check, Worker Screening check and/or Working with Children Check (where required) and provide evidence of Australian Citizenship.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Disability Insurance Agency

The NDIS provides funding to eligible people with disability to gain more time with family and friends, greater independence, access to new skills, jobs, or volunteering in their community, and an improved quality of life. The NDIS also connects anyone with disability to services in their community. This includes connections to doctors, community groups, sporting clubs, support groups, libraries and schools, as well as providing information about what support is provided by each state and territory government. The NDIS now supports over 500,000 Australians with disability to access the services and supports they need. This includes supporting approximately 80,000 children with developmental delay, ensuring they receive supports early so that they achieve the best outcomes throughout their lives.

To Apply

Position Contact	DFP, 1300 138 337
Agency Recruitment Site	https://www.ndis.gov.au/about-us/careers-ndia

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Social Services

Vacancy VN-0768514

National Disability Insurance Agency

Closing Date: Thursday 23 April 2026

Service Delivery Division
SA, WA, NT and Remote Branch

Job Title	Participant Support Officer, Planner, Local Community Connectors - Identified Position
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Various locations - NT NT, Various locations - WA WA, Various locations - SA SA, Various locations - NSW NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be considered dependant on business needs
Classification	APS Level 3; APS Level 4; APS Level 5
Position Number	0448_03/26_EXT
Agency Website	https://www.ndis.gov.au

Job Description

<https://www.ndis.gov.au/about-us/careers-ndia>

We are seeking passionate and committed people to join our team, supporting people with disability and their families to access the NDIS. Multiple Service Delivery roles are available at the APS3, APS4 and APS5 levels, including:

- Planner
- Participant Support Officer
- Local Community Connector

Duties

We are looking for candidates who demonstrate:

- **Empathy and Understanding:** The ability to understand and empathise with the challenges faced by vulnerable people, particularly people with disability and First Nations peoples.
- **Person Centred Focus:** Focused on the needs and goals of individuals and seeks to understand what is important to each person, fostering trust and establishing mutual respect.
- **Outcomes Oriented and Proactive:** A proactive, solutions-focused approach with commitment to achieving quality outcomes.
- **Accountable and Independent:** Upholds personal and professional ethics and accountability with demonstrated experience working independently or under limited guidance.
- **Teamwork and Collaboration:** Ability to work collaboratively within a team environment, supporting colleagues and contributing to shared goals.
- **Adaptable Communication Skills:** Seeks to listen and understand others and tailors communication style and message accordingly.
- These roles are **Identified First Nations**, applicants will need to explicitly demonstrate strong knowledge and understanding of First Nations cultures, and an understanding and commitment to cultural safety, particularly in addressing the unique challenges faced by First Nations peoples

Eligibility

- These roles are being advertised to create a merit pool for future vacancies.
- Pre-employment checks (National Police History Check, Worker Screening Check and/or Working with Children Check) and proof of Australian citizenship will be required **only if a role is offered**.
- Applications cannot be changed after submission, except for personal details. Please ensure your application is complete before submitting.

Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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NDIS now supports over 500,000 Australians with disability to access the services and supports they need. This includes supporting approximately 80,000 children with developmental delay, ensuring they receive supports early so that they achieve the best outcomes throughout their lives.

To Apply

Position Contact	Tri State Recruitment, ts.recruitment@ndis.gov.au
Agency Recruitment Site	https://www.ndis.gov.au/about-us/careers-ndia

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Social Services

Vacancy VN-0768526

National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

Closing Date: Wednesday 15 April 2026

NQSC Commissioner
NQSC Commissioner Branch

Job Title	Senior Executive Assistant to the Commissioner
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC
Salary	\$99,841 - \$112,222
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Arrangements may be negotiated in line with the Enterprise Agreement.
Classification	APS Level 6
Position Number	032_03/26
Agency Website	https://www.ndiscommission.gov.au/

Job Description

<https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT>

The Senior Executive Assistant provides high-quality senior executive support to the NDIS Quality and Safeguards Commissioner (NDIS Commissioner) and is responsible for supporting and managing a range of strategic and confidential issues, often in short timeframes while handling competing demands. The Senior Executive Assistant is responsible for proactively managing the NDIS Commissioner's diary, liaising with key senior internal and external stakeholders, and implementing best practice workflow management to ensure efficient and timely support to their executive.

The role also provides leadership and mentorship to the executive assistant network, and consistency of practice across the organisation. The role also assists with projects and other activities that are led by the Office of the Commissioner, as required.

The Senior Executive Assistant should be available to work in the Melbourne office approximately 3 days per week with additional days as required.

This role will initially be filled on a non-ongoing basis for a period of 12 months.

Duties

Duties may include, but are not limited to, the following:

- provide high level strategic executive support to the NDIS Commissioner by ensuring the effective management of work demands and workflow, this includes management of correspondence, enquiries, diary and meeting coordination, travel, as well as facilitating and maintaining accounts and budgets
- preparation of written correspondence, and coordination of briefs and papers for the NDIS Commissioner, in line with quality and organisational requirements.
- provide leadership to executive assistant network through support and mentoring to ensure consistency of practice across executive offices
- confidentially handle sensitive material and information, maintain confidentiality and discretion, and model ethical behaviour and practices consistent with the APS Code of Conduct and APS Values
- develop and maintain professional and positive relationships with key internal and external stakeholders, including with support staff of senior stakeholders across the broader social services sector and other systems the NDIS Commission works within
- maintaining records and databases to ensure that all information is accurate, stored correctly and accessible.

Please view the Candidate Information Package for the full position description.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

The NDIS Quality and Safeguards Commission (NDIS Commission) offers roles that make a real difference in the community. As the dedicated national regulator of NDIS service providers and workers in Australia, the NDIS Commission upholds the rights of NDIS participants to quality and safe supports or services, including those received under the National Disability Insurance Scheme (NDIS). The NDIS Commission encourage applications from people with disabilities, LGBTQIA+ people, women and people with diverse linguistic and cultural backgrounds. The organisation recognises the richness of Aboriginal and Torres Strait Islander culture, and the unique knowledge Aboriginal and Torres Strait Islander employees bring to the workplace, policy development and service delivery. The NDIS Commission participates in the Australian Public Service RecruitAbility Scheme which provides equitable adjustments for applicants with disability A full definition of disability is included on this website Definition of Disability.

To Apply

Position Contact	Lily Mackenzie, 0409 289 806
Agency Recruitment Site	https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

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Treasury

Vacancy VN-0768540

Australian Bureau of Statistics

Closing Date:Wednesday 15 April 2026

Technology and Security Division

Job Title	Senior Cloud Engineer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Perth WA, Canberra ACT, Adelaide SA, Brisbane QLD, Hobart TAS, Melbourne VIC
Salary	\$121,755 - \$140,557
Future Merit Locations	Brisbane, Canberra, Adelaide, Hobart, Melbourne, Perth
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements
Classification	Executive Level 1
Position Number	26/CLOUD_TSD_EL1
Agency Website	https://www.abs.gov.au/

Job Description

<https://abs.nga.net.au/cp/?audienceypcode=ext+>

The Australian Bureau of Statistics (ABS) is looking to fill Senior Cloud Engineer roles in our Technology and Security Division (TSD).

A competitive remuneration package may be negotiated for the successful candidate based on qualifications, skills, and experience.

About the team

The SADE Platform team, within the Platforms & Operations Branch of the Technology and Security Division (TSD), operates the ABS Data Lake hosted on AWS. SADE delivers a secure (PROTECTED), resilient and scalable platform that underpins the ABS's statistical production, including major programs such as BDTI2 and the Census. The team works closely with ABS platform and infrastructure groups, security, and solution delivery teams building workloads in the Data Lake to:

- Provide a secure PROTECTED level data lake for ABS statistical production.
- Ensure a stable, robust and resilient platform for critical and time sensitive statistics.
- Offer self service products and capabilities consumable by internal clients.
- Uphold system compliance and transparent reporting; and
- Drive continuous improvement across platform services and operations.

Duties

About the role

You will join as a Senior Cloud Engineer in the SADE (Scaled Analytical Data Environment) Platform team to design, implement, operate and continuously improve the ABS's modern AWS-based data lake platform that supports critical statistical production (including programs such as Big Data Timely Insights Phase 2 (BDTI2) and the Census). The role reports to the Director, SADE Platform Operations.

Key responsibilities

- Engineer platform capabilities: Build and automate SADE infrastructure using AWS native services and Infrastructure as Code (CloudFormation, CDK).
- Develop services & tooling: Create and maintain platform components, services and automations in Python and/or TypeScript to support data lake operations.
- Operate at scale: Enhance and run existing workloads for reliability, performance, cost efficiency and compliance, driving continuous improvement.
- Monitor & support: Respond to alerts, troubleshoot incidents, and escalate complex issues when required.
- Enable delivery teams: Guide solution teams building on SADE—providing advice on platform services, patterns and best practices.
- Architect & plan: Work with Cloud Architects on solution designs and contribute to the platform roadmap.
- Govern & document: Maintain operational readiness through clear documentation, reporting, and governance activities.
- Collaborate broadly: Partner across platform, infrastructure, security and solution delivery teams to achieve shared outcomes.

What we are looking for (selection criteria)

To be suitable you should have most or all of the following skills, qualities and experience:

- Demonstrated knowledge of Amazon Web Services (AWS) and architecture, including troubleshooting & engineering solutions.
- DevOps proficiency and experience with CI/CD tools, primarily GitLab & JIRA.
- Advanced knowledge of high-level programming languages TypeScript and/or Python for cloud native development and CI/CD automation.
- High level proficiency in Bash and/or Powershell for scripting and orchestration of workloads across hybrid environments.
- Ability to identify and apply cyber security best practices to developed solutions
- Strong automation first mindset. Experience using Infrastructure-as-Code frameworks, such as AWS CloudFormation and AWS CDK, and applying automation and orchestration patterns across AWS services, including Lambda, Step Functions, and Glue, to streamline operations, reduce manual effort, and deliver value for both technical and business teams.
- Skilled communicator working in multi-disciplinary teams and with diverse stakeholders, with the ability to document and promote designs to technical and non-technical audiences.
- Demonstrated leadership and inclusion by working effectively with engineering teams, collaborating on designs, shared decisions, and planning the work program.

Eligibility

To be eligible for these roles you:

- You must be an Australian citizen at the time you apply.
- You may need to obtain (or hold) and maintain at least a Baseline security clearance.
- ABS employees who have access to market sensitive information are restricted in market trading activities. You may not be allowed to trade in financial products while employed. This role is not restricted in trading.

Notes

How to apply

To apply, complete an online application form on the [ABS e-recruitment system](#).

You will need to upload your current resume, provide referee details and respond to the following:

In no more than **750 words**, provide two work-related examples highlighting your relevant skills qualities, and experience (outlined in Section 1 of the Applicant Information Kit). Clearly articulate what your role and contribution was and what outcome was achieved.

Applications close at 11:30 p.m. AEST on Wednesday 15th April 2026.

Late applications will not be accepted.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Bureau of Statistics

The Australian Bureau of Statistics' (ABS) purpose is to inform Australia's important decisions by partnering and innovating to deliver relevant, trusted, objective data, statistics and insights. As the national statistical authority for Australia and provider of statistical services to the states and territories, we focus on three priorities: • Providing high quality official statistics and insights • Transforming the ABS for the future • Delivering new statistical solutions to maximise the value of public data. We operate in a dynamic, continually transforming environment. New technology, statistical methods and opportunities for accessing and integrating data are becoming available, growing the potential to provide new insights into matters of importance to Australians, businesses, and community organisations. The ABS houses permanent offices in Canberra, Sydney, Melbourne, Brisbane, Adelaide, Perth, Hobart, Darwin, Dandenong and Geelong. We also have a number of field staff working across all parts of Australia. We encourage and value a diverse workforce. Aboriginal and Torres Strait Islander people and people with a disability are encouraged to apply. To find out more visit 'Careers' on our website at <https://www.abs.gov.au/careers>

To Apply

Position Contact	Shane Weir, (03) 9615 7497
Agency Recruitment Site	https://abs.nga.net.au/cp/?audienceypcode=ext+

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Treasury

Vacancy VN-0768508

Australian Securities and Investments Commission

Closing Date: Wednesday 15 April 2026

Job Title	Senior Manager
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Melbourne VIC, Sydney NSW
Salary	-
Future Merit Locations	Brisbane, Melbourne, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid work arrangement
Classification	Executive Level 2
Position Number	1915580
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226499692&in_organid=16529&

At ASIC, you can be the change that ensures a fair, strong and efficient financial system for the benefit of all Australians. Contribute to delivering on ASIC's purpose, vision, and strategic priorities to help maintain the integrity of the financial system and protect consumers from harm.

Play a critical leadership role at the centre of ASIC's governance, risk and compliance framework, supporting confident decisionmaking and strong regulatory outcomes.

- **Location – Brisbane, Melbourne or Sydney**
- **Salary starting from \$170,621 plus 15.4% superannuation**
- **Permanent role**
- **Applications close at 11:59pm AEST, Wednesday 15 April 2026**

The team

The Enterprise Risk and Resilience team sits within ASIC's **Chief Risk Office** and provides enterprisewide oversight of risk, compliance and business resilience. The team is responsible for embedding ASIC's risk operating model, maintaining enterprise frameworks, and partnering with leaders to uplift compliance, controls and resilience capability across the organisation.

The role

As **Senior Manager, Enterprise Compliance & Assurance**, you will lead ASIC's Central Compliance function and Controls Assurance capability, strengthening the connection between regulatory obligations, risk management and control effectiveness.

You will be accountable for:

- Leading ASIC's enterprise compliance and controls assurance framework, ensuring it is integrated, riskbased and aligned to ASIC's strategic priorities and risk appetite.
- Setting and delivering the enterprise compliance and assurance strategy, including oversight of the rolling assurance plan for material obligations, risks and group controls.
- Providing authoritative advice and highquality reporting to senior leadership, Executive Committees, the Audit and Risk Committee and the Commission.
- Translating complex legislative, regulatory and policy obligations into practical, fitforpurpose compliance arrangements across the business.
- Building organisational capability through compliance training, strong Line 1 ownership, effective incident reporting, and continuous improvement of ASIC's Governance, Risk and Compliance platform (Beacon).

You will lead and develop a multidisciplinary team (up to six direct reports) and work closely with senior stakeholders across ASIC.

Duties

About you

You are a seasoned senior leader with deep expertise in compliance, risk, assurance or regulatory environments, and a track record of operating at enterprise scale.

You will bring:

- Extensive senior experience in compliance, risk, legal, audit or regulatory roles, including people leadership in complex organisations.
- Demonstrated success designing, implementing and overseeing enterprise compliance and controls assurance frameworks.

- Strong understanding of controls design, testing and assurance, ideally within a regulatory or public sector context.
- Advanced stakeholder engagement, influence and communication skills, with the ability to present complex issues clearly to executive audiences.
- A valuesdriven leadership style aligned to Accountability, Professionalism and Teamwork.

View the position description for more information or click 'apply' to start your application. Applications close at 11:59pm AEST, Wednesday 15 April 2026.

About ASIC

ASIC's remit is one of the broadest of regulators across the world. ASIC regulates corporations, markets, financial services and consumer credit and monitors and promotes market integrity and consumer protection in the Australian financial system. Through our enforcement work, we hold to account those who contravene the law, working to achieve strong outcomes that address the greatest consumer and investor harms.

ASIC is an equal opportunity employer seeking people who want to make a difference. ASIC is committed to providing a diverse and inclusive workplace where the very best talent in Australia chooses to work. Applications from people of all ages, cultural backgrounds, abilities, LGBTIQ+ identity, and people of Aboriginal and Torres Strait Islander descent are encouraged to apply.

We offer a range of **employee benefits** including:

- Attractive superannuation
- Additional leave entitlements
- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

Eligibility Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Jennifer Pai, 0478967627
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226499692&in_orga

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Treasury

Vacancy VN-0768348

Australian Taxation Office

Closing Date: Monday 13 April 2026

ATO Finance
Finance Service Delivery Scheduling Hub

Job Title	Project Scheduler
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC, Upper Mount Gravatt QLD
Salary	\$129,551 - \$141,239
Future Merit Locations	Box Hill, Brisbane, Dandenong, Melbourne, Moonee Ponds, Upper Mount Gravatt, Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_ESCO_241_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=22B4CA2F-D04C-9EFC-4C74-ECC3AB3781AF>

Duties

We are seeking highly experienced and driven professionals to join the Finance Service Delivery Branch within the Scheduling Hub.

As a Project Scheduler, you'll play a critical role in supporting the successful delivery of programs and projects across the ATO's investment portfolio. You'll ensure schedules accurately reflect project costs, resource allocations, milestones, dependencies, and delivery timelines.

You will apply deep expertise in project scheduling and forecasting, with an understanding of portfolio governance to ensure project schedules are robust, accurate, and aligned with corporate investment priorities. You'll be highly experienced in complex problemsolving, engaging with key business partners to ensure schedules integrate effectively into the wider portfolio.

You'll lead consistent scheduling practices across diverse initiatives, with the ability to apply these principles to support enterprise investment decisionmaking. You'll lead by example through professional judgment, analytical capability, and a strong focus on organisational outcomes.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	Debbie Dixon, 0400 381 106
Agency Recruitment Site	https://ato.nga.net.au/?jati=22B4CA2F-D04C-9EFC-4C74-ECC3AB3781AF

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Treasury

Vacancy VN-0768370

Australian Taxation Office

Closing Date: Monday 13 April 2026

ATO Finance
ATO Finance

Job Title	Finance Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Albury NSW, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW, Upper Mount Gravatt QLD
Salary	\$129,551 - \$141,239
Future Merit Locations	Albury, Box Hill, Canberra, Dandenong, Melbourne, Moonee Ponds, Parramatta, Penrith, Sydney, Upper Mount Gravatt, Brisbane
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_ESCO_245_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=4576C74D-9B5A-D26D-4350-ECC3E6B2955A>

Duties

We are seeking experienced Finance Managers to join our ATO Finance business area.

As a Finance Manager, you will deliver high quality, complex financial management services and advice to ATO business areas, the Chief Finance Officer, and internal and external accountable committees. You'll work closely with senior stakeholders to support informed decision making, manage financial risks and assurance activities, and contribute to enhanced financial performance within a complex operating environment.

You will share common set of core responsibilities and requirements. These include supporting ATO business areas to meet their obligations under the Public Governance, Performance and Accountability Act 2013 (PGPA Act) and ensuring compliance with ATO policies and instructions.

In addition to these common expectations, specific duties and focus areas vary across ATO Finance and opportunities may be available across a range of functions including:

Finance Service Delivery

You will provide financial management and banking services to ATO business areas, offering trustworthy support and advice that enables effective and efficient financial resource management.

You will deliver practical and timely financial advice that supports informed decision making and strong resource management. You'll build trusted relationships with senior stakeholders, strengthen financial capability across the ATO and contribute to strong financial governance and risk management outcomes.

Corporate Budgeting and Financial Reporting

You will be responsible for the ATO's strategic budget management and corporate financial reporting. You'll provide strategic analysis, resource allocation and advice, as well as input into the federal budget process, and administration of the ATO costing system.

You will lead highly complex budgeting, forecasting, costing and financial reporting activities, including the Management of the ATO's budget outlook and activity-based costing systems. You'll provide trusted, expert advice to senior executives, accountable committees, and business partners on complex and sensitive resource matters.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Leanne Hewitt, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=4576C74D-9B5A-D26D-4350-ECC3E6B2955A

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0768432

Department of Veterans' Affairs

Closing Date: Thursday 16 April 2026

Open Arms - Veterans and Families Counselling
Clinical Operations

Job Title	Service Support Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW
Salary	\$75,809 - \$81,436
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	This role is predominantly on-site client facing service delivery, with flexible arrangements considered and negotiated subject to operational needs.
Classification	APS Level 3
Position Number	EXT-2026-0035
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

Open Arms – Veterans & Families Counselling (formerly VVCS) is Australia's leading provider of high-quality mental health assessment and clinical counselling services for Australian veterans and their families. Open Arms are focused on meeting client needs through a combination of proven clinical practices and new and emerging evidence-based approaches.

A Service Support Officer provides the front line of customer service for clients accessing services from Open Arms Veterans and Families Counselling. This customer service is provided in person (at front reception) or via telephone. In addition, they provide operational and administrative support to the regional clinical service delivery staff to ensure quality services to the veteran and families community.

Operate within multidisciplinary teams providing clinical administrative support in the delivery of mental health and wellbeing services to anyone who has served at least one day of continuous fulltime service in the ADF and their immediate families.

You will be supported through the provision of ongoing learning and development opportunities.

Duties

- Provide high quality customer service as the first point of contact for clients, visitors and stakeholders, in person, over the phone or via email and SMS.
- Provide administrative support to operational tasks as directed by regional Practice Manager.
- Resolve client enquiries, provide information and options in accordance with policy and procedures, and refer to relevant service delivery team.
- Provide frontline administrative support and first point of contact to clients presenting for in-centre appointments including appointment management activities via the Client Management System.
- Provide administrative support in the coordination of regional events inclusive of group treatment and educative programs, internal meetings, and community-based events.
- Provide administrative support across all service delivery streams inclusive of data entry, record keeping, and workflow tasks.
- Deliver correspondence both internally and externally related to client allocations, referrals, appointments, and service satisfaction.
- Provide administrative support to external referral platforms including contracted health providers and external stakeholders.
- Support the daily operations of the region including management of regional correspondence and deliveries, arranging travel, processing invoices, raising resource requests and responding to property and maintenance issues.
- Support the Practice Manager / Assistant Practice Manager in reporting quality assurance and operational data.
- Support workplace practices in line with policies of Occupational Health and Safety, Workplace Diversity, the Australian Public Service Values and Employment Principles, and Code of Conduct.
- Understand and support the vision, mission and business objectives of Open Arms.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Notes

This recruitment process is being used to fill an ongoing position. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

We welcome people with diverse skills, experiences and perspectives. DVA is committed to building a workforce that reflects the community we serve and encourages applications from:

- Veterans and former Australian Defence Force members, whose skills and experience are highly valued across the APS
- Aboriginal and Torres Strait Islander peoples
- People with disability
- People who identify as LGBTQIA+
- People from culturally and linguistically diverse backgrounds

We are a Veteran Employer of Choice! This means you benefit from a workplace actively supporting veterans and families of veterans – one that understands and values military experience. You're joining an organisation publicly recognised for its commitment to fostering veteran-friendly employment pathways and long-term career success.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Veterans' Affairs

The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Michelle Brown, 02 7929 4003
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Climate Change, Energy, the Environment and Water

Vacancy VN-0768515

Bureau of Meteorology

Closing Date: Thursday 16 April 2026

Community Services
Decision Support Services

Job Title	Technical Lead – Real-time Data
Job Type	Full-Time; Part-Time, Ongoing
Location	Melbourne VIC, Hobart TAS, Sydney NSW, Brisbane QLD, Canberra ACT, Darwin NT, Adelaide SA, Perth WA
Salary	\$121,755 - \$132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	Executive Level 1
Position Number	60017416
Agency Website	

Job Description

<https://bomcareers.nga.net.au/>

The Bureau of Meteorology is advancing its Community Engagement, Customer, and Data Solutions capabilities to strengthen public safety and risk management initiatives across Australia. The team comprises Weather and Climate Services, Real-time Data Services, and the National Weather Graphics Unit, collaboratively providing real-time and historical climate data to support customers in making well-informed decisions.

As Technical Lead of Real-time Data, you provide advanced technical support to help customers make informed decisions about data products. You guide customers in understanding data services, resolve issues, and manage channel delivery for the public, emergency agencies, international partners like the World Meteorological Organization, and paid clients in sectors including agriculture, energy, security, aviation, land, maritime, and water. Delivery channels

include anonymous FTP, Registered User FTP, GIS2Web, and the upcoming Amazon Marketplace.

The role plays a key leadership function in developing the Bureau's national real-time data services capability and improving knowledge brokering in partnership with the Product Management Team, Product Owners, Customer Engagement, Business Solutions Group, Hazards Preparedness and Response, and the Data and Delivery Group. An exciting focus of the role will be to lead innovative and adaptive customer-focused objectives, drive continuous improvement initiatives of products and our services, and ensure accurate mapping of business processes, as it relates to real-time data services.

The Technical Lead possesses exceptional problem-solving abilities, meticulous attention to detail, patience, adaptability in uncertain situations, resourcefulness, and the capacity to make informed decisions without complete information. Customer service and satisfaction is the priority of the role, and a meteorological, scientific or technical data background is highly advantageous.

Duties

The responsibilities of the role include but are not limited to:

1. Manage the day-to-day delivery of real-time data services and enquiries to the Australian community, our customers and partners using the Bureau's Customer Relationship Management (CRM) tool.
2. Liaise with customers to understand their requirements and match them to the Bureau's data products and services for their decision-making needs. This will require ongoing collaboration with the National Production, Environmental Prediction and Decision Support Services Teams, including the Bureau's Research to Operations teams to stay informed of new products and services as they relate to the Bureau's customers and partners.
3. Provide real-time data services product and data knowledge to undertake and/or guide team members on handling complex requests and resolving problems and provide specialist advice to customers and colleagues.
4. Monitor performance and quality of real-time data services and products through customer focussed metrics and assessment including customer preference, experience, impact, and reputation. Work with other teams in the Bureau to share this feedback and help improve real-time data services and to inform customer needs.
5. Pro-actively communicate changes to our data products and services with customers and partners. Collaborate with the Bureau's Data and Digital teams on any disruptions to products and services. Support and coordinate projects relating to new products and services, collaborating with project managers, technical staff in other Bureau teams and the Communications team.
6. Monitor customer needs, gaps and use cases using their feedback to provide evidence to improve data products, services and related policies, map processes and procedures to deliver improved services to increase the impact and value to our customers and partners.
7. Support the Team Lead of Data Services to drive continuous transformation and adoption by the Bureau's customers and partners of modern digital technology.
8. Complying with all Bureau work, health and safety policies and procedures, and taking reasonable care for your own health and safety and that of employees, contractors and visitors who may be affected by your conduct.

9. Commitment to APS Values, Employment Principles and Code of Conduct and understanding of the Bureau's diversity and inclusion statement of commitment and the Bureau way.

Eligibility

A degree or diploma of an Australian educational institution, or a comparable overseas qualification, which is appropriate to the duties; OR other comparable qualifications, which are appropriate to the duties.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Bureau of Meteorology

The Bureau of Meteorology is one of the few organisations that touches the lives of all Australians and all Australia, every day. The Bureau works across Australia and remote islands, providing services from the Antarctic to beyond the equator, and from the Indian Ocean to the Pacific. We are Australia's national weather, climate and water agency, in the Agriculture, Water and Environment portfolio of the Australian Government, operating under the authority of the Meteorology Act 1955 and the Water Act 2007. We provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunami and tropical cyclones. Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focused scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services. We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

To Apply

Position Contact	Sue Manniche, 03 9669 4150
Agency Recruitment Site	https://bomcareers.nga.net.au/

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Bureau of Meteorology

Closing Date: Thursday 16 April 2026

Data and Digital
Observing Systems & Operations

Job Title	Scheduling Lead
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Hobart TAS
Salary	\$99,734 - \$111,701
Future Merit Locations	Hobart
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	APS Level 6
Position Number	60018361
Agency Website	

Job Description

<https://bomcareers.nga.net.au/>

We are seeking an enthusiastic and qualified Scheduling Lead/Maintenance Planner, ideally with experience in field operations or maintenance planning.

The primary focus of the role is to develop, prioritise, organise, schedule and monitor work orders to support the delivery of preventive maintenance, calibration, inspection, installation/upgrades and repair of our weather observing equipment, in accordance with the Bureau's maintenance program and service level agreements.

The successful candidate will liaise with stakeholder groups on moderate to very complex operational and system support tasks, review and contribute to working documentation, prepare and deliver reports and provide asset management system expertise where required.

Whilst working under the general guidance of the Operations Manager, the role will be significantly autonomous.

Who are you?

The successful candidate will need an in depth-knowledge of IBM Maximo (or be willing to be trained in the use of IBM Maximo), advanced excel skills, have exceptional communication skills, be empathetic, organised and service minded. They will also need highly developed prioritisation and field services planning skills and strong problem-solving and analytical skills. The Scheduling Lead will report directly to the Operations Manager and may have management responsibility for subordinate staff as required.

Who are we?

The Observing Operations Hubs are the Bureau of Meteorology's Technical Operations centres comprising of 8 Hubs, one in each capital city and Cairns.

Staff based at the Observing Operations Hub travel far and wide and into remote areas, utilising 4WD's, planes, boats, and helicopters to maintain service delivery within the various instrumentation networks.

This includes:

- Rain Radars
- Automatic Weather Stations (AWS)
- Upper-Air monitoring systems (sounding balloons)
- Sea Level Monitoring Stations
- Wave and Wave height buoys
- Satellite ground reception and space weather instruments
- Flood warning / rainfall monitoring systems
- Co-operative observers, volunteer rainfall stations
- Communications, telemetry and instrumentation systems

We are part of a national maintenance workforce and there is the opportunity to travel to other parts of Australia.

We offer specialised, in-house competency-based training on all our equipment and will ensure you have the necessary tools and skills to undertake this work.

We strive to deliver exceptional customer service, as we engage with stakeholders, contractors, support staff and the Australian public.

We promote a diverse and inclusive workplace culture that prioritises the health, safety and wellbeing of all our staff.

Staff in our Hubs are mentored and supported by a Hub Manager and various Team leads.

Duties

The responsibilities of the role include, but are not limited to:

- **Work Coordination:** Determine and monitor resource capacity to develop fortnightly work plans and allocate available resources, staff and equipment, to support the repair and maintenance of observation assets and supporting infrastructure. Including the procurement of spare parts, equipment, freight, shipping and sub-contractors required for each field trip. Manage the resupply of consumables and essential stock / parts for ongoing operation of the Antarctic / sub-Antarctic stations, including meeting consignment requirements and delivery deadlines.
- **Work Tracking:** Monitor work order progress and completion in the Bureau's Enterprise Asset Management System (IBM Maximo) and tracking against KPI targets and annual maintenance program, updating of records and ensuring asset information is correct, including parts, equipment, labour hours, resources etc.
- **Work Prioritisation:** Triaging and scheduling maintenance program or repair activities in line with national Service Level Priorities.
- **Work forecasting:** Produce work forecast for short/medium/long term planning of resources and competency needs. Liaise with the Planning Coordinator in OSO to ensure the planned maintenance program is delivered within target.
- **Continuous Improvement:** Support uplift in planning and scheduling business processes. Improve productivity through targeted workforce and activity management that promote efficiencies and improve our cost of operations e.g., develop/review standard job plans in IBM Maximo to ensure a consistent approach is delivered for repetitive jobs.
- **Equipment Performance Management:** Allocate resources and oversee the asset performance analysis and preventative monitoring tasks. Assign corrective actions, such as first in remote diagnostics, and issue communications as required. Ensure maintenance management data quality and integrity to improve performance and improve management decisions.
- **People Management:** Manage, supervise and develop staff either formally, through your line of responsibility, or operationally through mentoring and coaching of others as directed. Ensure tasks assigned are in the remit of people's skills and in accordance with the Training Competency Framework. Coordinate planning meetings related to maintenance as required.
- **Communication and Liaison:** Ensure effective messaging and timely communication of hub activities and equipment outages between the Hub and other sections. Work in consultation with other Leads, Hub Manager and Network Managers to review and assign tasks.

- **Administration:** Coordination and oversight of Cherwell tickets and IBM Maximo administration. Maintain quality documentation, enter and update asset management information. Prepare Service Request, Work Orders and other trip documentation, including financial coding of activities.
- **Engagement and Representation:** Liaise with various internal and external stakeholders at the appropriate level and represent the Bureau in a professional manner in accordance with Australian Public Service values and Code of Conduct.
- **Quality Management:** Participate in ensuring the quality and effectiveness of products and services and the ongoing development, implementation and continual improvement of the quality management system to achieve and maintain the ongoing certification of compliance with the ISO 9001 quality management Standard.
- **Compliance:** Comply with all relevant legislation, policies, procedures and guidance in the course of your work.
- **Strategy:** Connect to the Bureau's strategy through the Group and Program plans to ensure day to day operations provide the data, infrastructure and systems to underpin the Bureau's core operations. Provide assistance to other sections for spare parts requirements and planned maintenance schedules.
- **Diversity and Inclusion:** Understand and promote the strategies, programs and plans of the various elements of the Bureau's Commitment to Diversity and Inclusion.
- **WHSE:** Comply with all Bureau work, health, safety and environment policies and procedures, and take reasonable care for your own health and safety and that of your team members, other employees, contractors and visitors who may be affected by your conduct.
- **Other relevant duties as required,** within the scope of the employee's training, capability, and role expectations.

Eligibility

- A degree or diploma of an Australian educational institution, OR
- A comparable overseas qualification, which is appropriate to the duties; OR
- Relevant experience and training, which enables the employee to competently perform the duties at this level; OR
- Other comparable qualifications and experience, which are appropriate to the duties.

Successful applicants will be required to:

- Hold a Current Australian Driver's Licence
- Be eligible to obtain and maintain a Baseline security clearance from the Australian Government Vetting Agency (AGSVA)

Desirable Competencies

- Experience in a similar Operational or Technical scheduling/maintenance planning role is highly desirable.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Bureau of Meteorology

The Bureau of Meteorology is one of the few organisations that touches the lives of all Australians and all Australia, every day. The Bureau works across Australia and remote islands, providing services from the Antarctic to beyond the equator, and from the Indian Ocean to the Pacific. We are Australia's national weather, climate and water agency, in the Agriculture, Water and Environment portfolio of the Australian Government, operating under the authority of the Meteorology Act 1955 and the Water Act 2007. We provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunami and tropical cyclones. Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focused scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services. We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

To Apply

Position Contact	Brendan Hanigan, 0437 265 885
Agency Recruitment Site	https://bomcareers.nga.net.au/

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Climate Change, Energy, the
Environment and Water

Vacancy VN-0768520

Job Title	Communication Advisor - Flood Warning Infrastructure Network
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Perth WA, Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Sydney NSW
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home;Hybrid
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	APS Level 6
Position Number	60019022
Agency Website	

Job Description

<https://bomcareers.nga.net.au/cp/>

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The Bureau operates under the authority of the *Meteorology Act 1955* and the *Water Act 2007*. We also fulfill Australia's international obligations under the Convention of the World Meteorological Organization and related international meteorological treaties and agreements.

Read the [Bureau of Meteorology Strategy 2022–27](#) to find out more about our organisation and the work we do for all Australians.

Working at the Bureau

The Bureau represents a dynamic and exciting opportunity. At the Bureau you will:

- do meaningful work that brings real benefits to the Australian community, businesses and government.
- work with dedicated experts and professionals who constantly seek to improve the services we provide to our customers.
- work in excellent workplaces in a variety of great locations. You'll have access to the latest technology in a diverse, safe and inclusive environment for everyone.
- experience our commitment to learning, growth, training and clear career pathways. You'll receive competitive salary and benefits.

Position overview

The Bureau's Flood Warning Infrastructure Network (FWIN) Program is leading a \$230 million Australian Government initiative to improve flood warning infrastructure in Australia's highest flood risk areas over a 10-year period. This will be done through the acquisition, upgrade and integration of key local government-owned, and some state government-owned rain and river level flood gauges into its existing flood warning network across Australia.

The FWIN Program has a dedicated Stakeholder Engagement and Communications Team who is seeking an experienced Communications Advisor to deliver strategic, planned and human-focused communications that highlights the work and benefits of the FWIN Program to internal and external audiences.

The role reports to the FWIN Manager, Stakeholder Engagement and works closely with the Bureau's Communications Program to ensure alignment with the Bureau Strategy 2022-2027 and the Bureau's Communications Plan.

Our work has a significant impact on the lives of many Australians. This is a role where you will feel like you are making a direct contribution to the Australian community by keeping audiences informed and engaged about improvements to Australia's flood warning network.

Our ideal candidate

This is a strategic communications role. You will have a strong strategic communications background with an in-depth understanding of adapting communication collateral for various platforms and channels. You will demonstrate resilience, attention to detail, ability to problem-solve, develop, and deliver effective communication and stakeholder engagement strategies.

The FWIN Program is a federal initiative working closely with local and state governments, you will have extensive experience working across all 3 levels of government and demonstrate a proven ability to negotiate outcomes, identify potential risks and issues, and meet competing deadlines.

Working in partnership with teams across the Bureau, you will have the ability to engage with all levels of the organisation to understand complex topics and make them accessible to diverse audiences. Your work will be underpinned by clear logic, considered thinking, and a solid evidence-base.

The Bureau is a national organisation and the FWIN Program will work across Australia, as such the ideal candidate may be required to travel to engage with our colleagues, partners, and customers.

Duties

The responsibilities of the role include but are not limited to:

1. Lead FWIN communication activities using a project management approach to determine priorities, objectives, and audiences.
2. Build strong and effective relationships to provide strategic communications support and advice.
3. Write and develop a range of communications content, collateral, and activities for various channels and platforms in alignment with the FWIN communications and engagement plan.
4. Ensure communication activities are effectively delivered and suggest strategies to sustain or improve communication actions.
5. Evaluate communication activities and report on issues/risks/successes to the Manager Stakeholder Engagement.
6. Proactively research and undertake personal development to build an in-depth understanding of the latest strategic communications and external engagement practices.
7. Support and provide coverage for the APS6 Stakeholder Engagement Coordinator as required.

Eligibility

- Australian Citizenship
- The successful candidate will be required to obtain and maintain a Baseline Security clearance (at Bureau expense).
- Ability to travel.

Notes

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portfolio of the Australian Government, operating under the authority of the Meteorology Act 1955 and the Water Act 2007. We provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunami and tropical cyclones. Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focused scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services. We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

To Apply

Position Contact	Kim Daniels, Kim.Daniels@bom.gov.au
Agency Recruitment Site	https://bomcareers.nga.net.au/cp/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0768538

Bureau of Meteorology

Closing Date: Thursday 16 April 2026

Data and Digital
Observing Systems and Operations

Job Title	Operations Lead
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Darwin NT
Salary	\$99,734 - \$111,701
Future Merit Locations	Darwin
Office Arrangement	Work From Home;On Site;Hybrid
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	APS Level 6
Position Number	60014410
Agency Website	

Job Description

<https://bomcareers.nga.net.au/cp/>

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- work in excellent workplaces in a variety of great locations. You'll have access to the latest technology in a diverse, safe and inclusive environment for everyone.
- experience our commitment to learning, growth, training and clear career pathways. You'll receive competitive salary and benefits.

Position overview

We are seeking an enthusiastic Operations lead, with organisational expertise in a technical environment.

You will manage a team of field technicians and additionally provide operational support to all staff in the hub. This includes recruitment and training, competencies facilitation, financial oversight and processing, and organisational process management. The role is administration based, with opportunities to work in the field where required or as technical skills are gained.

Who are you?

You demonstrate strong communication and interpersonal skills to effectively support field teams, negotiate and manage complex stakeholder relationships, and apply emotional intelligence to foster collaboration, resolve conflict, and drive operational success.

You take pride in developing and mentoring staff. Your strong teamwork abilities ensure you can empower and inspire the teams you are responsible for managing.

Who are we?

The Observing Operations Hubs are the Bureau of Meteorology's Technical Operations centres comprising of 8 Hubs, one in each capital city and Cairns.

Staff based at the Observing Operations Hub travel far and wide and into remote areas, utilising 4WD's, planes, boats, and helicopters to maintain service delivery within the various instrumentation networks.

This includes:

- Rain Radars
- Automatic Weather Stations (AWS)
- Upper-Air monitoring systems (sounding balloons)
- Sea Level Monitoring Stations
- Wave and Wave height buoys
- Satellite ground reception and space weather instruments
- Flood warning/rainfall monitoring systems
- Cooperative observers, volunteer rainfall stations
- Communications, telemetry and instrumentation systems

We are part of a national maintenance workforce and there is the opportunity to travel to other parts of Australia.

We offer specialised, in-house competency-based training on all our equipment and will ensure you have the necessary tools and skills to undertake this work.

We strive to deliver exceptional customer service, as we engage with stakeholders, contractors, support staff and the Australian public.

We promote a diverse and inclusive workplace culture that prioritises the health, safety and wellbeing of all our staff.

Staff in our Hubs are mentored and supported by a Hub Manager and various Team leads.

Duties

The responsibilities of the role include but are not limited to:

- **Workforce Management:** Manage recruitment for the maintenance hub (including liaising with OD arrangement of suitability assessments, relocations/travel, allowances), onboarding/offboarding staff, ensure operational requirements are delivered in accordance with National Observing Operations procedures.
- **Training and Development:** Track staff competencies, analyse training requirement for staff, liaise with training providers, internal and external, to provide appropriate training, coordinate and develop training schedules for new staff.
- **Planning and Logistics:** Support field technicians and the scheduling lead with trip organisation and logistics
- **Compliance:** Comply with all relevant legislation, policies, procedures and guidance in the course of your work.
- **Team Management:** Provide line management by mentoring, managing, supervising and developing staff, review and approve travel requests and expense reports (Concur), manage Performance Development Scheme (PDS) and leave requests for direct reports, timesheets and compliance with Bureau Enterprise Agreement.

- **Maintenance & Operations:** Undertake occasional site inspections and maintenance of field equipment with training provided.
- **Stakeholder Liaison and Engagement:** Oversight of information requests queue and coordinate response from subject matter experts in the hub. Liaise with internal and external stakeholders including staff from various Bureau programs, Contractors, Government agencies, Service Providers and project partners, always representing the Bureau in a professional manner in accordance with APS Values and Code of Conduct.
- **Organisational and Process Management:** Support Organisational change, manage documentation, sharepoint site, support Quality Management system (QMS), support a strong asset management culture utilising the Enterprise Asset Management System (Maximo). Smooth running of hub operations, undertake administrative tasks such as finance reconciliations, invoicing, procurement, inventory records, stores and stock control.
- **Travel & Incident Response:** Occasional travel away from your home base is a part of this role. Occasional work and incident response support may require working outside of normal business hours including weekends, for which over-time and other allowances may be payable.
- **Quality Management:** Participate in ensuring the quality and effectiveness of products and services and the ongoing development, implementation and continual improvement of the quality management system to achieve and maintain the ongoing certification of compliance with the ISO 9001 Quality Management Standard.
- **WHSE and Risk Management:** Comply with all Bureau work, health, safety and environment policies and procedures, and take reasonable care for your own wellbeing and that of your team members, other employees, contractors and visitors who may be affected by your conduct.
- **Diversity & Inclusion:** Understand and promote an inclusive environment that respects and values diversity and complies with the Diversity and Inclusion Statement of Commitment.
- **Other relevant duties as required,** within the scope of the employee's training, capability, and role expectations.

Eligibility

- Australian Citizenship.
- Hold a current Australian Driver's Licence.
- Undertake and pass a medical assessment.
- Be eligible to obtain and maintain a Baseline security clearance from the Australian Government Vetting Agency (AGSVA).

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

To Apply

Position Contact	Nat Bear, nat.bear@bom.gov.au
Agency Recruitment Site	https://bomcareers.nga.net.au/cp/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0768475

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date: Wednesday 15 April 2026

Job Title	Deputy Secretary, Environment Policy and Program Group
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Successful candidates will be required to work onsite
Classification	Senior Executive Service Band 3
Position Number	2026/753
Agency Website	https://www.dcceew.gov.au/

Job Description

<https://www.dcceew.gov.au/about/jobs/apply>

Who we are

The Department of Climate Change, Energy, the Environment and Water (DCCEEW) is responsible for protecting and restoring Australia's environment, heritage and water resources and for the delivery of the Government's climate change and energy agenda. Supporting climate mitigation and adaptation, ensuring energy security, affordability and transformation to clean energy, maintaining a healthy environment and protecting our cultural heritage underpins the future of our community and the success of Australia's economy in the coming decades.

Our vision is: *An Australia that is prosperous because its sustainable, with community and Country at the heart of our actions* and our purpose is: *To think ahead and act now – to protect the environment and secure prosperity.*

We provide innovative and expert advice to the Australian Government grounded in science and evidence. We develop policy, deliver programs, manage assets, administer legislation, and regulate. We work collaboratively and in partnership with First Nations Peoples, communities, regions, industry, states and territories, other government departments and international partners to achieve outcomes for the environment, the economy, and all Australians. The work we do today, matters for tomorrow.

For more information about us please visit our [website](#).

Duties

The Environment Group

As Deputy Secretary you will lead a group that is responsible for the future direction of environment policy including in relation to oceans (including reefs policy), circular economy, biodiversity, negotiation of regional plans and Regional Forestry Agreements. You would also have responsibility for international environment engagement, national and indigenous cultural heritage, some regulatory functions, leading the maturing of Environment Information Australia and the nature repair market.

Working with and building a close and cooperative working relationship with the National Environment Protection Agency will be an enduring priority.

The job

As Deputy Secretary, you will exercise delegated authority from the Secretary to lead nationally significant policy, regulatory and program responsibilities with material economic, environmental and societal impact.

You will operate as a strategic partner to the Secretary and Ministers, providing frank, fearless and solutions focused advice on complex, high risk and politically sensitive issues, and acting as a trusted delegate as required. You will lead a team with significant delivery responsibilities, influence Cabinet level decision-making and drive whole of government coordination across portfolios, jurisdictions and international counterparts.

As a member of the Department's Executive Board, you will contribute to APS and departmental stewardship, leading culture, capability and performance across large and complex systems

Deputy Secretaries are expected to bring a strong understanding of First Nations policy and program design, with an insight into how First Nations expertise and engagement can drive better outcomes for our department. This includes working in a culturally sensitive manner with our staff, and externally with our partners.

Representation is critical at senior levels, and we strongly encourage First Nations people to apply for our positions.

Your roles and responsibilities are aligned to [SES Band 3 Work Level Standards](#) and the [Secretaries' Charter of Leadership Behaviours \(DRIVE\)](#).

To be successful, you will demonstrate:

- **Leadership and Strategic Impact:** Demonstrated ability to set and sustain long term strategic direction for large, complex systems with national or systemwide impact.
- **Program and Reform Delivery:** Proven accountability for delivering outcomes through major reforms or programs where failure would carry significant political, environmental, economic or reputational risk.
- **Policy Creativity:** A demonstrated ability to connect cross cutting themes, create alignment of effort and capability to attain outcomes, leverage non-government contributions and enlist the support of partners.
- **Stakeholder Engagement:** Exceptional credibility with Ministers, Secretaries, central agencies, state counterparts, environmental stakeholders and international counterparts.
- **Portfolio Expertise:** Deep understanding of environment, heritage, planning or related policy domains and the credibility to influence.
- **Organisational Capability:** Track record of building leadership capability, culture and performance across large, diverse and geographically dispersed workforces.
- **Governance and Risk Management:** Expert judgement in managing public sector risk, legislative obligations and financial stewardship at scale.
- **Professionalism and Integrity:** Highly developed judgement, integrity, and professionalism consistent with APS SES expectations.

Desirable qualifications

- A tertiary qualification in a discipline relevant to the role, or equivalent professional experience.
- Deep subject matter expertise in one or more relevant areas, including for example, planning, environment and heritage.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a Negative Vetting Level 2 security clearance. You will be required to obtain and maintain a clearance at this level.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Applications close at 11:30 pm AEST on Wednesday 15 April 2026

Notes

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About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Daniel Wilson - First Grade, 0426 477 670
Agency Recruitment Site	https://www.dcceew.gov.au/about/jobs/apply

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Employment and Workplace Relations

Vacancy VN-0768496

Department of Employment and Workplace Relations (DEWR)

Closing Date: Thursday 23 April 2026

Delivery and Partnerships
Victoria State Office Bendigo Regional Office, Melbourne Office

Job Title	State Network Delivery & Engagement Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Bendigo VIC, Melbourne VIC
Salary	\$93,660 - \$100,132
Future Merit Locations	Bendigo, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	APS Level 5
Position Number	26/0280
Agency Website	https://www.dewr.gov.au/

Job Description

<https://dewr.nga.net.au/cp/>

The department has a national network of state and territory offices. In Victoria, we have offices in Melbourne and Bendigo that manage external service providers who deliver skills and employment programs throughout regional Victoria.

We are seeking a candidate who is keen to make a difference to people's lives through contract managing employment service providers' delivery of high-quality, tailored services to help job seekers secure sustained employment. Reporting to an Assistant Director (EL1) team leader, Delivery & Engagement Officers will work within a supportive team environment and be responsible for the contract management of Australian Government funded skills and employment programs, as well as place-based strategies that help ensure employers have access to skilled workers.

The Victorian offices (Bendigo and Melbourne) use their unique position to gather intelligence that informs strategic, evidence-based responses to labour market needs and to advance government priorities. Both offices have strong relationships with training and employment services providers, employers, and industry associations as well as strategic relationships with other Commonwealth, state, territory and local government agencies.

The department creates inclusive workplaces for all where integrity, curiosity and innovation thrive. We encourage applications from a diverse cohort of applicants including First Nations peoples, people with disability, people with caring responsibilities, people who identify as LGBTQIA+, people from culturally and linguistically diverse backgrounds and those who identify as neurodivergent.

Duties

Responsibilities of the APS Level 5 may include:

- Managing and building relationships with internal and external stakeholders to collaboratively achieve the Government's policy measures.
- Managing Australian Government contracts with service providers who deliver employment or skills services to the Victorian community.
- Researching and interpreting program guidelines and policies to provide advice and guidance to internal stakeholders and our contracted providers.
- Monitoring and assessing provider performance and compliance through data analysis, file monitoring and site visits.
- Drafting communications and briefs for managers, delegates and visiting executive.
- Actively participating in planning, project management, decision-making and solution brokering.
- Processing payments and employer incentives, maintaining data integrity and undertaking data analysis to assess provider performance.
- Administrative assistance through mailbox management, research and communication with internal and external stakeholders promptly and professionally.
- Contributing to employment service reforms, including embedding the Priority Reforms of the National Agreement on Closing the Gap into service delivery, with the aim of supporting progress toward the socioeconomic targets related to employment and skills development.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

Qualifications and Education

- Drivers Licence – Essential

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About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspective are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	Jan Lewis, 0476 208 027
Agency Recruitment Site	https://dewr.nga.net.au/cp/

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Communications and the Arts

Vacancy VN-0768449

Australian Communications and Media Authority

Closing Date:Thursday 16 April 2026

Corporate and Research Division
Research, Data and Governance Branch Data Platform Services Section

Job Title	Principal Data Engineer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Pymont NSW, Belconnen ACT, Melbourne VIC
Salary	\$121,755 - \$134,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements such as working from home days may be considered.
Classification	Executive Level 1
Position Number	3007-2026-1
Agency Website	http://www.acma.gov.au

Job Description

<https://www.acma.gov.au/careers>

The Australian Communications and Media Authority (ACMA) is an independent Commonwealth statutory authority responsible for the regulation of broadcasting, radiocommunications, telecommunications and some online content.

This work underpins our vision for a connected, informed and entertained Australia.

Who we are

The **Corporate and Research Division** partners with business areas across the ACMA, to provide enterprise wide enabling services and strategic advice so that the ACMA can achieve its purpose. The Division facilitates this through the delivery of key corporate functions including financial management, property services, security, procurement advice, performance reporting, research and data, digital and technology services, human resources, communications, and governance services.

The **Research, Data and Governance Branch** is at the forefront of shaping and delivering impactful consumer and market research that drives regulatory decisions and supports the ACMA's compliance and enforcement priorities. We champion the ACMA's data strategy and

governance framework, ensuring agency decision-making is supported by high-quality data, sharp analytics, and solid evidence-based insights. The Branch also provides essential governance services, robust risk and fraud management frameworks, seamless parliamentary coordination, efficient internal audit contract management, and targeted international advice and services. The Branch supports the Audit and Risk Committee with secretariat services and oversees the ACMA's strategic planning and performance reporting.

The **Data Platform Services Section** is responsible for designing, delivering, and maintaining a modern, scalable enterprise-wide data platform that supports ACMA's analytical and operational need. Our focus is ensuring that the platform is optimised to meet evolving business requirements and enabling advanced capabilities such as self-service analytics and data science.

The team plays a lead role in enhancing data platform architecture and tooling to support robust analytics, governance, building and maintaining data pipelines along with proactively monitoring and optimising platform for performance and reliability.

We ensure that the ACMA's data platform is ready to take full advantage of new technical developments and opportunities.

About the role

If you're a Data Engineer passionate about modern data platforms and emerging technologies, and eager to contribute to initiatives across data engineering, Machine Learning and data science, we'd love to hear from you.

As a **Principal Data Engineer**, you will operate beyond traditional data engineering by owning the architectural direction, technical leadership, and strategic uplift of our cloudbased data platform. You will play a pivotal role in enabling advanced analytics, data science, and AI capabilities, while leading the ongoing modernisation and evolution of our data and analytics landscape to support emerging technologies, scalable patterns and future business needs.

This role will involve working within a highly collaborative team, with opportunities to grow your expertise in modern data tech stack and expand your knowledge with hands on experience with latest data engineering and cloud technologies.

Duties

In this role you will:

- Own the endtoend design, architecture, and technical governance of Azure-based enterprise data platforms, ensuring scalability, resilience, and alignment with longterm organisational strategy

- Define and champion architectural standards, data models, integration patterns, and engineering best practices across teams, influencing platform evolution and engineering direction
- Provide senior technical leadership by collaborating with Section managers, Data and Solution Architects, Analysts, Engineers, and Executive stakeholders to define platform direction, influence architectural decisions, and ensure solutions align with longterm data strategy
- Act as a technical advisor, partnering with architects, managers, SMEs, and business stakeholders to ensure data solutions meet enterprise architecture and strategic outcomes
- Lead research and development of proof of concepts for emerging data technologies, ingestion patterns and modern architectures, driving innovation and contributing directly to ACMA data strategy outlined in the [Data Strategy 2025](#)
- Create, maintain, and govern technical documentation and standards, including enterprise integration patterns, architecture blueprints, platform reference models, best practice engineering guidelines
- Mentor Senior and Midlevel Data Engineers, providing technical coaching, setting engineering standards, and developing the organisation's data engineering capability
- Oversee and guide the delivery, deployment, and operationalisation of new data products and platform capabilities, ensuring production readiness and adherence to best practices.

Eligibility

To be eligible for employment with ACMA, applicants must be an Australian citizen.

The successful candidate will also be required to obtain and maintain a Baseline level security clearance. More information on the security clearance vetting process is available on the [Australian Government Security Vetting Agency \(AGSVA\)](#) website.

Notes

Suitable candidates will be placed in a merit pool from this selection process and may be used to fill similar ongoing roles in other areas of ACMA. Non-ongoing opportunities may be offered as a specified term.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Communications and Media Authority

ACMA is Australia's regulator for broadcasting, some online content, radiocommunications and telecommunications. We work with industry and government, locally and internationally, so that Australians can enjoy the best and most innovative media and communications services in a fair, responsible, safe and productive way. The ACMA provides a supportive and respectful work environment that values the diversity of our employees. Our three main offices are in Canberra, Melbourne and Sydney. Visit acma.gov.au for more information on joining our team.

To Apply

Position Contact	Reeta Yadav, (02) 9334 7712
Agency Recruitment Site	https://www.acma.gov.au/careers

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Applicants to vacancies notified in all formats of the electronic Public Service Gazette should be aware:

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies