



Commonwealth of Australia
APSJobs - Vacancies Daily
PS17 Daily Gazette Tuesday - 28 April 2026.pdf

Australian Government

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APSJobs - Vacancies Daily

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Vacancies

Vacancy VN-0769081

Australian Electoral Commission

Closing Date: Thursday 14 May 2026

Chief Information Officer Division
Chief Technology and Data Officer Branch Information and Data Governance

Job Title	Data Analyst, Information and Data Governance
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$88,834 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 5; APS Level 6
Position Number	2026-059 Multiple
Agency Website	https://www.aec.gov.au/

Job Description

<https://candidate.aurion.cloud/aec/production/>

The Information and Data Governance section sits within the Chief Technology and Data Officer Branch in the Enterprise Transformation Group.

The team is a collaborative, driven group of professionals responsible for supporting and facilitating the management of AEC data assets throughout the data lifecycle. The section leads the Information and Data Management Strategy (IDMS), which aims to ensure the AEC continues to deliver best practice in election management and become a modern data-driven agency by investing in our people, processes and technologies to make data use a cultural norm.

Key service offerings of the section include:

- Data and AI Governance - development and implementation of data and AI strategy, policies and governance.
- Data Analytics & Visualisations - support and enable informed decision making through tailored data visualisation and insights services.
- Data Engineering - managing and improving usability of AEC's data assets throughout the data lifecycle.
- Geospatial Services - support and facilitate use of geographic and location-based datasets to inform AEC operations.
- Information Management - managing and improving usability of AEC's information assets throughout the information lifecycle.

This section actively engages with key stakeholders to support their business needs and improve the level of information and data governance and maturity across the AEC.

Duties

As a Data Analyst, you will support strategic direction and achieve results by leading and/or undertaking complex data analysis and/or business analysis that informs strategic, operational, and policy decision making. You will work with stakeholders to define business problems, clarify objectives, elicit and document requirements, and assess impacts, risks, and benefits to ensure analytical outputs are fit for purpose and aligned to organisational priorities.

You will deliver accurate, timely, and stakeholder focused dashboards, reports, insights, and briefs, while contributing to the continuous improvement of data platforms, reporting processes, and governance arrangements to strengthen election related reporting and analytics capability. You will cultivate productive working relationships by collaborating with business areas, data engineers, and ICT teams to translate business requirements into effective data products and prepare data for modelling and analysis.

In this role, you will communicate with influence by providing expert advice on data interpretation, limitations, and risk in a politically sensitive and high accountability environment. You will demonstrate personal drive and integrity by ensuring compliance with data governance standards, appropriately managing sensitive and confidential information, mentoring staff, and supporting optimisation of reporting environments through effective capacity planning and cost aware use of shared resources.

To excel you'll have:

Data Analyst (APS Level 5)

- Strategic and critical thinking, including business analysis skills such as the ability to define business problems, analyse options, assess risks and impacts, and support sound decision making.
- Demonstrated ability to apply best practice data management principles and technical analytics skills to develop scalable, performant, and governed data analysis and visualisation products.
- Ability to understand and manage stakeholder expectations to deliver data-driven solutions.

- Strong interpersonal skills with proven experience with critical analysis and product design and development.
- Excellent problem-solving, communication and presentation skills, with the ability to clearly explain insights, assumptions, limitations, and risks to non technical audiences.

Data Analyst (APS level 6)

In addition to the above, you'll have:

- Demonstrated ability to apply strategically aligned and critical thinking, including business analysis skills to define problems, analyse options, assess risks and impacts, and support evidence based decision making.
- Proven experience applying best practice data management principles and/or analytical techniques to develop reliable, scalable and well governed data products.
- Strong ability to work effectively with stakeholders to understand requirements, manage expectations and contribute to the delivery of data driven products.
- Well-developed interpersonal skills, with experience contributing to critical analysis and the design and development of data or analytical products.
- Strong problem solving, communication and presentation skills, with the ability to clearly explain insights, assumptions, limitations and risks to non technical audiences.

Desirable

- Experience with Microsoft Fabric suite of tools and reporting capabilities, including Power BI, SQL Server, Python, geospatial capabilities.
- Understanding of user experience (UX) design, agile delivery and collaboration techniques.
- Data science experience such as building and deploying machine learning frameworks and models.
- Experience in developing technical/solution and non-technical papers for senior management.
- Degree and/or related certification.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Electoral Commission

The Australian Electoral Commission (AEC) is at the heart of Australian democracy. The AEC is responsible for conducting federal elections and referendums, maintaining the Commonwealth electoral roll and making sure the Australian public is informed about all electoral matters. Our goal is to see that all eligible Australians actively participate in our democracy. The AEC values of electoral integrity through quality, agility and professionalism drive strategic and corporate planning and assist in organising the

agency in a way that will effectively deliver the business into the future. The AEC is an equal opportunity employer which upholds the APS employment principles and actively encourages a diverse and inclusive workplace. The AEC's statutory functions in relation to the conduct of elections and referendums require that the AEC and its employees must be, and must be seen to be, impartial and politically neutral. As a result, the AEC Enterprise Agreement and Political Neutrality Policy state that it is an inherent requirement of AEC employment that employees, and prospective employees, are not publicly active in any political affairs and do not publicly engage in such activities. This includes advocating any issues associated with a referendum. Should a prospective employee fail to meet this inherent requirement, they will be ineligible for employment with the AEC.

To Apply

Position Contact	Stuart Wilson, stuart.wilson@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0769135

Future Fund Management Agency

Closing Date: Monday 11 May 2026

Job Title	Assistant Board Secretary
Job Type	Full-Time, Ongoing
Location	Melbourne VIC
Salary	-
Future Merit Locations	Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	Minimum 3 days/week in office (Tuesday/Wednesday are anchor days)
Classification	APS Level 5
Position Number	JR100310
Agency Website	www.futurefund.gov.au

Job Description https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund/job/Assistant-Board-Secretary_JR100310

About Future Fund

At the Future Fund, we're for future minds – like yours. The new investors and creators who thrive on different thinking and doing it together. Those who glimpse opportunity before it strikes and step up every day to grab it.

The Future Fund is Australia's Sovereign Wealth Fund, managing over \$340 billion across seven public asset funds with the same purpose: growing Australia's future. We are a global investor and work closely with world leading investment organisations to access the best investment ideas.

Where others see challenges, we see more interesting investment experiences. Every person, every skillset, every mindset is an asset. We've got every future generation to consider, yet our approach to investing is incredibly pure: we think about it deeply, and daily. Ours is a culture where great people grow the future together, with the rare ability to work collaboratively, think freely, and make a real difference.

Are you Futureminded? Let's create what's next.

The Opportunity

This is a great opportunity to step into a highly visible role supporting the Board at a purpose driven, investment organisation. As the Assistant Board Secretary, you'll work closely with senior leaders and Board members, helping everything run smoothly behind the scenes and ensuring governance processes are well organised, accurate and dependable.

You'll be at the centre of Board and Committee activity — coordinating meeting papers, managing records, keeping track of actions and supporting meetings from start to finish. You'll also play a key role in liaising between Board members and internal teams, making sure information flows smoothly and deadlines are met.

If you enjoy working with senior stakeholders, thrive on organisation and attention to detail, and take pride in delivering high quality work, this role offers the chance to build deep experience in governance and Board operations. It's a role with real impact, strong exposure and clear pathways to develop your career across corporate and governance functions.

Duties

Key Responsibilities

As Assistant Board Secretary, your key responsibilities will include:

- Coordinate the end to end preparation, review and distribution of Board and Committee papers, ensuring high standards, accuracy and deadlines are met
- Manage Board and Committee meeting cycles, including agendas, calendars, action items and records of decisions
- Publish and maintain meeting papers and records in the Board portal, including version control and access management
- Provide administrative and secretariat support to the General Counsel, Chair and Board members on Board related matters
- Act as a key point of contact between Board members and internal teams, tracking requests and ensuring timely follow up
- Coordinate Board and Committee meeting logistics, including scheduling, venues, technology, travel and catering as required
- Prepare meeting documentation, running sheets and materials requiring signature
- Support the induction and onboarding of new Board members, including access, materials and briefings
- Provide administrative support for wholly owned subsidiaries, including statutory registers and routine regulatory filings

- Maintain accurate and secure storage of Board, Committee and subsidiary records in line with governance and information management requirements

Eligibility

About You

We're looking for an organised and detail oriented professional with experience supporting Boards, Committees or senior leaders in complex or regulated environments. You should enjoy working behind the scenes to keep governance processes running smoothly and take pride in delivering accurate, high quality work.

You'll be confident engaging with senior stakeholders, able to manage competing priorities, and trusted to handle confidential information with discretion and professionalism. You should work well independently, but also thrive in collaborative environments where clear communication and follow through are essential.

To be successful in this role, you will bring:

- Demonstrated experience in a board, committee, secretariat or senior executive support role
- Strong experience coordinating meeting cycles, papers, records and senior
- Excellent organisation skills, with the ability to manage deadlines, workflows and multiple priorities
- High attention to detail and a commitment to accuracy and quality outcome
- Strong written and verbal communication skills, with confidence liaising with Board members and internal teams
- Sound judgement and a risk aware approach, understanding when issues need to be escalated
- A proactive, self starting mindset with a strong sense of ownership and accountability
- Experience in a government, regulated or complex organisational environment and relevant tertiary qualifications (for example, administration, governance, law or commerce) will be well regarded.

Please note that the opportunity is open to Australian citizens only.

Notes

About the Future Fund Management Agency

The Future Fund is Australia's sovereign wealth fund, investing for the benefit of future generations of Australians. The Future Fund Board of Guardians, supported by the Future Fund Management Agency, invests the assets of seven public asset funds: the Future Fund, the Medical Research Future Fund, the Aboriginal and Torres Strait Islander Land and Sea Future Fund, the Future Drought Fund, the Emergency Response Fund and the DisabilityCare Australia Fund. Each fund has an investment mandate that is determined by the Australian Government under legislation. Our role is to generate strong, risk-adjusted returns over the long term.

To Apply

Position Contact	John Campanaro, 0386566400
Agency Recruitment Site	https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund/job/Assistant-Board-Secretary_JR100311

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Vacancy VN-0769142

Future Fund Management Agency

Closing Date: Sunday 10 May 2026

Job Title	Executive Assistant to Office of the CEO
Job Type	Full-Time, Ongoing
Location	Melbourne VIC
Salary	-
Future Merit Locations	Melbourne
Office Arrangement	On Site
Office Arrangement Details	5 days a week in the office
Classification	APS Level 4
Position Number	JR100311
Agency Website	www.futurefund.gov.au

Job Description

https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

Duties

About Future Fund

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Where others see challenges, we see more interesting investment experiences. Every person, every skillset, every mindset is an asset. We've got every future generation to consider, yet our approach to investing is incredibly pure: we think about it deeply, and daily. Ours is a culture where great people grow the future together, with the rare ability to work collaboratively, think freely, and make a real difference.

Are you Futureminded? Let's create what's next.

The Opportunity

This is an opportunity to step into a trusted, highly visible Executive Assistant role at the centre of the CEO Office. As Executive Assistant, CEO Office, you'll provide highquality executive and operational support across the CEO Office, while also supporting the Chief Corporate Affairs Officer. This is a shared role supporting both the CEO Office and Corporate Affairs. It plays an important role in keeping senior leaders focused, organised and well supported.

You'll work closely with the Director, CEO Office and the Senior Executive Assistant, CEO, providing daytoday administrative support and acting as backup support to the CEO when required. The role spans diary coordination, meeting preparation, travel, expenses, document management and committee support — all within a fastpaced, hightrust environment.

If you enjoy working with senior leaders, thrive on juggling competing priorities, and take pride in being reliable, organised and calm under pressure, this role offers strong exposure, meaningful responsibility and clear development pathways.

Please note: this role requires attendance in the office five days per week.

Key Responsibilities

As Executive Assistant, CEO Office, you will:

- Provide executive support to the CEO as required, ensuring continuity of service
- Assist with diary management, meetings, correspondence, briefings, travel and expense reconciliation
- Build and maintain effective relationships with senior internal and external stakeholders across government and industry
- Provide executive and administrative support including diary coordination, meetings, correspondence, travel and expenses
- Assist with document preparation and briefing materials to support Corporate Affairs priorities
- Provide executive and administrative support to help deliver priorities across the CEO Office
- Coordinate travel arrangements, itineraries and supporting documentation in line with agency policies
- Use digital and AI enabled tools to support efficient workflows, information sharing and process improvement
- Work collaboratively with the CEO Office team to support smooth day to day operations
- Assist with preparing, formatting, collating and distributing agendas, papers and minutes
- Support accurate record keeping, information flow and follow up actions to ensure effective governance processes

Eligibility

About You

We're looking for a capable, organised and professional Executive Assistant who is comfortable working in a senior, fast moving environment. You'll bring sound judgement, a high level of discretion and a calm, responsive approach to supporting leaders. You're confident managing multiple priorities, proactive in anticipating needs, and known for your attention to detail and reliability. You enjoy collaborating with others, value continuous learning, and take pride in delivering high quality work.

To be successful in this role, you will bring:

- Experience providing executive or administrative support to senior leaders in a complex organisation
- Strong diary management, meeting coordination and organisational skills
- Confidence using Microsoft Outlook and collaboration tools such as Microsoft 365 (Word, Excel, PowerPoint, Teams, Copilot)
- Experience with systems such as Workday and document management tools (Objective and Diligent experience is well regarded)
- The ability to manage competing priorities and adapt in a fast changing environment
- A professional, credible communication style and strong interpersonal skills

- Sound judgement, discretion and respect for confidentiality
- Formal qualifications in business administration or related fields are welcome but not essential.

Please note that the opportunity is open to Australian citizens only.

We Are For Everyone

At Future Fund, we are better for our differences. Every person, every skillset, every mindset is an asset. We want everyone to feel comfortable bringing their authentic selves to work. Which is why we're looking for future minds like yours. Your past experiences help us expand our collective knowledge, add value and create something better. When doing your job means Australia has more money to invest in renewables, education, healthcare and medical breakthroughs – there's a tangible impact to what we do. And we want you to be part of it.

Are you Futureminded? Learn more about us at our LinkedIn Life page.

The Future Fund acknowledges the Traditional Custodians of the lands and waters on which we live and work. We pay respect to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples as we work to create meaningful change for reconciliation.

Notes

About the Future Fund Management Agency

The Future Fund is Australia's sovereign wealth fund, investing for the benefit of future generations of Australians. The Future Fund Board of Guardians, supported by the Future Fund Management Agency, invests the assets of seven public asset funds: the Future Fund, the Medical Research Future Fund, the Aboriginal and Torres Strait Islander Land and Sea Future Fund, the Future Drought Fund, the Emergency Response Fund and the DisabilityCare Australia Fund. Each fund has an investment mandate that is determined by the Australian Government under legislation. Our role is to generate strong, risk-adjusted returns over the long term.

To Apply

Position Contact	Danny Burke, +61 3 8656 6367
Agency Recruitment Site	https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

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Agriculture, Water and the Environment

Vacancy VN-0769133

Department of Agriculture, Fisheries and Forestry

Closing Date: Tuesday 12 May 2026

Plant Protection & Environmental Biosecurity
Office of the Chief Environmental Biosecurity Officer Policy & Strategy

Job Title	Assistant Director - First Nations
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	\$129,106 - \$138,861
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Subject to negotiation
Classification	Executive Level 1
Position Number	2026/817
Agency Website	https://www.agriculture.gov.au

Job Description

<https://www.agriculture.gov.au/about/jobs/apply>

Affirmative measure - Indigenous employment – The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait Islander people.

Why YOU are important to us and what impact will you have on the Plant Protection & Environmental Biosecurity Division and the departments' goal.

The Office of the Chief Environmental Biosecurity Officer (OCEBO) provides policy leadership and support for environmental biosecurity and is the home of the Australian Chief Environmental Biosecurity Officer (ACEBO). The OCEBO provides policy leadership and support for national environmental biosecurity issues to ensure Australia's environment, First Nations cultural heritage and social amenity interests are safeguarded from the impacts of exotic and established pests, weeds and diseases.

The OCEBO is comprised of the Environmental Biosecurity Office (EBO), which also oversees the Australian Plague Locust Commission's activities.

The aims of the EBO are to:

- promote and advocate for environmental biosecurity – domestically and internationally
- provide leadership and generate collaborations to strengthen environmental biosecurity outcomes
- ensure environmental biosecurity risks are understood, identified and prioritised
- improve the maturity of Australia's environmental biosecurity preparedness, surveillance and response capacity
- support effective responses to detections and incursions of environmental pests, weeds and diseases
- administer funding programs to support projects that reduce environmental biosecurity risk

The EBO is seeking an Assistant Director – First Nations, to provide strategic leadership and expert advice on the integration of First Nations knowledge, perspectives and participation in environmental biosecurity policy, preparedness and response. The role supports key departmental initiatives through high quality policy work, stakeholder engagement and strong partnerships with First Nations peoples and biosecurity stakeholders.

Duties

This is where you play an important role.

As the **Assistant Director - First Nations**, you will:

- Provide expert advice on First Nations issues relevant to environmental biosecurity.
- Lead and coordinate the department's First Nations engagement across environmental biosecurity initiatives, including:
 - First Nations involvement in the DAFF–CSIRO Catalysing Australia's Biosecurity Initiative, supporting the co-development of fit for purpose research, innovation and technology solutions, and the creation of economic opportunities for First Nations peoples.
- Ensure meaningful involvement of First Nations interests in the design, delivery and outcomes of environmental biosecurity activities.

- Support genuine, ongoing partnerships and engagement with First Nations peoples in line with environmental biosecurity objectives.
- Prepare high quality briefings, papers, reports and other written material for senior decision makers.
- Provide strategic advice and represent the department on internal and external committees and working groups.
- Liaise with Commonwealth, state and territory agencies, and other biosecurity, environmental and agricultural stakeholders, and establish and maintain effective relationships to support environmental biosecurity preparedness, response and policy development.
- Mentor and supervise staff and contribute to branch and divisional priorities.
- Maintain a strong understanding of relevant legislation, government decision making processes, and agency policies.
- Stay informed on government programs and emerging issues relating to environmental pests, weeds and diseases.

Eligibility

Our ideal candidate will have:

Knowledge and experience

- Experience developing, implementing and managing biosecurity or other science-based policies and programs.
- Proven leadership capability, including managing teams with diverse functions, setting priorities, and responding effectively to competing and short notice demands.
- Experience working within legislative frameworks and government decision making processes, including applying agency policies and guidelines.
- Sound project management experience, including planning, financial management and contract management.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/about/careers/continuing-serve-vetpaths-support-pathway-veterans-new-australian-public-service-aps> This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Erin Payne, 02 6272 4690
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Attorney-General's

Vacancy VN-0769115

Federal Court of Australia

Closing Date: Tuesday 19 May 2026

Federal Court of Australia
Corporate Services - Information Technology

Job Title	IT Service Support Officer
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW
Salary	\$88,834 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 5
Position Number	0288-04-26
Agency Website	https://www.fedcourt.gov.au/about/employment

Job Description

<https://fcajobs.nga.net.au/?jati=2E0B30CB-3016-1A41-1D14-ECDAB6A8BFD6>

Position Overview

This position is responsible for providing 1st and 2nd level IT support to the Federal Court of Australia, Federal Circuit and Family Court of Australia and National Native Title Tribunal's (NNTT) judiciary and staff. The IT Service Desk is the initial point of call for users of IT services provided by the Information Technology section.

Primary responsibility is being the initial point of contact with clients of the Service Desk within a small team, which is part of a larger team delivering support to clients. Most of the work will entail answering calls to the IT Service Desk and monitoring email and IT Service Portal queries. These interactions are to be logged in the IT Service Management tool (Ivanti Service Manager) where possible queries are to be resolved and where not possible escalated to other support teams.

Clients of the IT Service Desk include Judges, Registrars, Members and Registry staff along with external clients who utilize the Court's eApplications.

Duties

1. Delivery of quality ICT support services to clients

- Excellent communication skills, written and verbal
- Ability to understand, troubleshoot
- Understand IT policies and procedures
- Provide support via phone, remotely and in-person

2. Incident\Service Request Management

- Recording of all incidents\service requests\problems in IT Service Management Tool
- Management of individual work queues, as well as assist in team queue management
- Creation of knowledge base articles for use by Judge's & Court staff and within IT
- Technical skills to support clients working in a Microsoft environment on Windows 10 using M365 suite
- User Administration: creation, deletion and modification of individual user accounts via AD, email mailboxes utilising M365 administration
- Deployment of Hardware, SOE, and approved software

3. Teamwork and Leadership

- Ability to work effectively within a geographically dispersed Service Desk within Australia
- Contribute and work with other IT teams to achieve and ICT delivery goals
- Establish and maintain relationships with each registry
- Ongoing Training/Education and induction of clients and colleagues

Eligibility

Competencies and Attributes

The IT Service Desk delivers support to a highly professional workforce dependent on ICT services and excellent assistance available. Providing these services requires sound technical skills, ability to understand issues and knowledge in IT policies, and the Federal Courts operation.

A positive attitude is required and the ability to demonstrate initiative and take ownership of incidents. You must effectively handle pressure situations and communicate clearly with all clients, including Judges and Executives. Ideally, having worked in a team environment with team members geographically dispersed with experience supporting clients, both remotely and in-person.

This role encompasses diverse service desk and desktop support responsibilities. Knowledge and understanding of ITIL processes and experience in supporting Microsoft applications are desirable.

Special Requirements

The IT Service Desk currently operates from 8AM EDT\EST to 5PM WST. Team members are rostered to provide appropriate coverage. Whilst primarily rostered hours will be between 08:00-18:00 local time. If required to deliver support for project work, rural or interstate travel may be required.

Selection Criteria

1. Minimum of two years' experience in a Service Desk\Help Desk or ICT Support role. Demonstrating the ability to provide support remotely via telephone/email/instant messaging and physically onsite. Experience within a legal environment is desirable.
2. Demonstrated ability working with IT best practice based on ITIL, including the use of an ITIL compliant ITSM tool, Ivanti Service Manager is desirable. An understanding of IT security fundamentals and ensuring processes and policies are adhered to.
3. Proven high level analytical and problem-solving skills, including resolving issues with users working remotely out of the office. The capability to define issues, determine workarounds and the best course of action to address the issue.
4. Demonstrated ability to work both autonomously and as a member of a geographically dispersed team. This includes the ability to perform well under pressure, manage competing priorities, meeting deadlines, and contributing to team goals and resources (e.g. documentation creation).
5. Knowledge and ability to support the following technologies:
 - Microsoft Environment (Windows 10, Active Directory)
 - M365 Administration
 - Networking troubleshooting (DNS, proxy)
 - Microsoft Teams and WebEx
 - Microsoft Always On VPN
 - Video conferencing facilities (Cisco CUCM & TMS)
 - Hardware deployment and maintenance (laptops, desktops, tablets, smartphone)

- Printer support and vendor engagement
- Dictation Devices & Applications (Olympus and Dragon Naturally Speaking)

How to Apply

To apply, please complete the application form on the Court's careers portal.

As part of your application, you will be required to submit a written response to the selection criteria listed in the position description (maximum word limit 1500). Please ensure this document is attached before submitting your application.

If you have any technical issues with applying, please email recruitment@fedcourt.gov.au

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQ+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Court of Australia

The Chief Executive Officer and Principal Registrar of the Federal Court, together with officers and staff identified under the Federal Court of Australia Act 1976, the Federal Circuit and Family Court of Australia Act 2021 and the Native Title Act 1993, constitute a single Statutory Agency for the purposes of the Public Service Act 1999. Employees are engaged to work in support of the following courts or tribunal: • Federal Court of Australia, • Federal Circuit and Family Court of Australia, and • National Native Title Tribunal. Employees are covered by the Federal Court of Australia Enterprise Agreement 2024-2027. The Federal Court and the Federal Circuit and Family Court each maintain a distinct statutory identity, with separate functions and judicial independence.

To Apply

Position Contact	Antonio Sigamony, (02) 8099 8320
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=2E0B30CB-3016-1A41-1D14-ECDAB6A8BFD6

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Attorney-General’s

Vacancy VN-0769094

Office of Parliamentary Counsel

Closing Date: Sunday 10 May 2026

Corporate Services

Job Title	Senior IT Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$100,046 - \$114,915
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Hybrid
Classification	APS Level 6
Position Number	5004
Agency Website	https://www.opc.gov.au

Job Description

<https://www.opc.gov.au/careers>

This is a senior operational role within the ICT support function, responsible for delivering high-quality help desk and desktop support services across OPC. The Senior IT Officer provides timely, practical and customer-focused technical support, ensuring end-user devices, systems and services are secure, available and fit for purpose across cloud and on-premises environments.

This is a full-time, office-based role requiring an adaptable and organised team member who can work across a broad range of technologies and priorities, while maintaining a strong focus on service quality, documentation and continuous improvement.

Duties

- Provide high-quality first and second level ICT support, including diagnosing and resolving hardware, software, device, network and system issues.
- Set up, configure and maintain end-user equipment, including laptops, peripherals, mobile devices, operating systems and standard applications.
- Perform user administration and other privileged support activities, including account provisioning, access changes, password resets and permissions updates, in line with security and operational requirements.
- Support ICT services across cloud and on-premises environments, including endpoint management, user access, system connectivity, maintenance and routine updates.
- Monitor and resolve incidents and service requests in a timely manner, ensuring records are accurate, complete and suitable for reporting, audit and knowledge sharing.

- Maintain technical documentation, procedures, knowledge articles, support guides and other operational records.
- Work collaboratively with ICT staff, vendors and service providers to escalate issues, coordinate resolutions and maintain continuity of support.
- Assist with changes, upgrades, equipment refreshes and other improvement activities with minimal disruption to business users.
- Identify recurring issues and process gaps, and contribute practical improvements to service quality, support processes and user experience.
- Comply with security, records management and operational requirements, including the careful handling of privileged access, devices and technical information.

Key capabilities

- Demonstrated experience in a senior help desk, desktop support or ICT support role, with strong troubleshooting and problem-solving skills.
- Strong knowledge of computer hardware, software, operating systems, end-user devices, networks and common business applications.
- Experience supporting mixed ICT environments, including cloud, on-premises and business applications.
- Ability to quickly learn unfamiliar or older systems and provide reliable ongoing operational support.
- Demonstrated ability to perform administrative or privileged ICT tasks responsibly, with sound judgement and an understanding of security and control requirements.
- Strong customer service skills, with the ability to communicate clearly and professionally with technical and non-technical staff.
- Well-developed documentation skills, including the ability to maintain accurate tickets, technical records, procedures and knowledge materials.
- Ability to adapt to changing technologies, priorities and business needs in a dynamic operational environment.
- Proven ability to work effectively as part of a team and collaborate with others to resolve issues and improve services.

Desirable/Mandatory skills

- have at least 3 years' demonstrated experience in ICT help desk, desktop support, service desk or related technical support roles;
- have experience supporting users in a Microsoft and/or mixed enterprise environment, including end-user computing, user administration and operational support;
- have the ability to work full time from the office to provide in-person support services.

Eligibility

To be eligible for the role, you must:

- be an Australian Citizen;
- be able to obtain and maintain an Australian Government Security Vetting Agency (AGSVA) clearance to Negative Vetting Level 1 status.

Notes

About the Office of Parliamentary Counsel

The Office of Parliamentary Counsel (OPC) is a small Commonwealth government agency which provides clear, effective and accessible Commonwealth law for all Australians. We do this by drafting Bills for the Commonwealth government, and a significant proportion of Commonwealth legislative instruments. We also provide comprehensive, free access to Commonwealth legislation through the Federal Register of Legislation website, preparing compilations of Commonwealth legislation, and registering Commonwealth Acts and instruments on behalf of more than 70 agencies.

To Apply

Position Contact	Yathasha Daluwatta, 02 6120 1394
Agency Recruitment Site	https://www.opc.gov.au/careers

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Foreign Affairs and Trade

Vacancy VN-0769118

Austrade

Closing Date: Wednesday 13 May 2026

Trade and Investment
Investment Strategy, Insight and Performance

Job Title	Senior Communications Adviser
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Brisbane QLD, Canberra ACT, Melbourne VIC
Salary	\$121,755 - \$136,267
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements are in place and specific details can be negotiated in accordance with our Enterprise Agreement
Classification	Executive Level 1
Position Number	6230_03/26
Agency Website	https://www.austrade.gov.au/about/employment

Job Description

<https://austradejobs.nga.net.au/cp/>

We are seeking a professional communications specialist to design and manage communication strategies to promote productive foreign direct investment (FDI) into Australia, aligned to Australia's strategic priorities.

The Senior Communications Adviser role is an ongoing position within the Investment Strategy, Insights and Performance (ISIP) team in Austrade's Investment Division. The Senior Communications Adviser will lead investment communications plans and content, including but not limited to executive communications, external communications, media, marketing, internal communications, and stakeholder engagement.

The role will service the Investment Division, operating as part of the broader ISIP team and work in partnership with Austrade's Strategic Communications and Marketing teams.

Duties

- Lead the development of high-quality communications materials for FDI attraction and promotion: working with a portfolio of onshore and offshore investment teams to create high-quality investor engagement collateral, digital and social media campaigns, publications, and case studies.
- Develop and coordinate insightful executive communications to support the General Manager, Investment, and other executives, including social media, announcements, newsletters, internal and external stakeholder communications, speeches and presentations.

- Support stakeholder engagement with government agencies and states and territories to ensure a consistent 'Team Australia' narrative in global markets.
- Develop and manage a pipeline of inspiring foreign investment case studies: working with Austrade's content development team to identify and craft news and success stories for Austrade's website, social media, and external newsletter.
- Champion Austrade corporate branding and communications practices in Investment Division: working with Austrade's broader Strategic Communications and Marketing team to develop and implement communications campaigns across multiple channels; work with the Nation Brand, Media team and Social Media team to ensure best practices for branding and communications.
- Provide timely communications support to ad-hoc requests across emerging priorities, as required.
- Provide management oversight of junior communications adviser.

Eligibility

- Australian citizenship – our successful candidate must be an Australian citizen.
- Security clearance – our successful candidate is required to hold, or have the ability to obtain, and maintain a Baseline security clearance.
- Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Austrade

Austrade is an Australian Commonwealth Government agency with approximately 1,1100 staff based across 98 offices in 50 countries. Austrade reports to the Minister for Trade and Tourism. Austrade's core purpose is to grow Australia's prosperity and promote Australia on the global stage. Through our teams located across Australia and our extensive international network, we help Australian exporters to grow, expand and diversify internationally, facilitate high-quality international investment into Australia, boost Australia's visitor economy, deliver commercial insights to inform government policy, execute government programs, and implement simplified trade reforms. Austrade is a key enabler and delivery agency for Australia's economic security with a focus on net zero transformation, trade modernisation, export diversification, building critical capabilities and technologies, the visitor economy and the growth of First Nations businesses. With international trade and capital markets continuing to navigate economic uncertainty and intensifying competition, Austrade's role has never been more important. Austrade values the diversity of its workforce and strives to ensure its workplaces are inclusive for all our people. Want to know more about working at Austrade? Visit <https://www.austrade.gov.au/About/Employment/Working-at-Austrade>.

To Apply

Position Contact	Aimee Hughes, +6147 885 339
Agency Recruitment Site	https://austradejobs.nga.net.au/cp/

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Prime Minister and Cabinet

Vacancy VN-0769079

Aboriginal Hostels Limited

Closing Date: Sunday 10 May 2026

NSW Operations
Biala and Kirinari Hostel

Job Title	Residential Youth Workers
Job Type	Full-Time;Part-Time;Casual, Ongoing;Non-Ongoing
Location	Allambie Heights NSW, Sylvania NSW, Sydney NSW, Various locations - NSW NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 3
Position Number	Various
Agency Website	https://www.ahl.gov.au/work

Job Description

Aboriginal Hostels Limited (AHL) is looking for reliable and motivated Residential Youth Workers to join our team to help create a safe and welcoming environment at our Biala and Kirinari Sylvania Hostels, Sydney, NSW. The positions are open to full-time, part-time and casual arrangements.

Our Purpose - to provide safe, culturally appropriate and affordable accommodation for First Nations people who need to be away from home to access medical services, education and economic opportunities. Dedicated Aboriginal Hostels Limited (AHL) staff provide accommodation

and meals for residents in a supportive environment, assisted by local First Nations service providers and referral agencies.

Our Secondary Education Hostels - provide a home away from home for Indigenous Australians (aged 12-18 years) attending partner schools (grades 7 - 12). Our commitment in our student hostels is to ensure that we provide a fair, honest and culturally respectful environment that values each student and their connection to country.

What We Offer:

- **Competitive Pay & Benefits:** \$70,477 — \$76,820 per annum (pro-rated for part-time). You'll receive an above-award salary, 15.4% superannuation, and generous leave entitlements to make sure you're well looked after.
- **Job Security & Career Growth:** Enjoy stable, ongoing employment with plenty of opportunities to grow and move within the organisation.
- **Supportive Team Environment** You'll be part of a friendly, inclusive team where your work is valued. Generous shift penalties apply for work after hours, weekends and public holidays. This role requires weekend work - 50% penalty rates apply for Saturday, and 100% penalty rates apply for Sunday.
- **Regular salary packaging options** for vehicles, superannuation and laptops etc PLUS, ability to salary sacrifice \$15,900 per FBT year for rent, mortgage or living expenses. This benefit reduces taxable income, increasing fortnightly take-home pay.
- **Generous Leave Entitlements**
 - 18 days sick/personal leave per annum, cultural and NAIDOC day leave.
 - Paid leave during School Holidays - 4 weeks Annual Leave (to be used in school holiday periods only) PLUS, 6-8 weeks paid Close Down leave during school holiday periods.

Note: staff may be asked to work up to 2 weeks in total during the school holidays to undertake training, relief work, and hostel preparation for new term or hostel closedown.

Duties

Residential Youth Workers (RYW) are key in creating a home away from home environment for students.

You will support students out of school hours, arrange and engage in creative, culturally rich programs and guide the students to build life-long skills and achieve their personal goals. This role supports students with routine activities, including class preparation, provide transport to school/sport/medical appointments, homework and life skills. You will promote and safeguard the safety and welfare of students, always adhering to AHL'S child safeguarding framework

The role will develop cooperative relationships with schoolteachers, parents and community members. You will work alongside your team and with the guidance of the Head of Boarding, resolve complex issues to ensure a positive, culturally appropriate experience and quality stay.

The RYW perform all tasks in a manner which upholds AHL's commitment to safety of its staff and residents by adhering to relevant WHS practices. You will report unsafe, hazardous or emergency situations using AHL's Hazard and Incident reporting procedures.

Eligibility

Prior to engagement, you are required to:

- Provide evidence of Australian Citizenship.
- Undergo, obtain and maintain a Satisfactory National Criminal History Check.
- Meet Fitness for Duty requirements.
- Hold and maintain NSW Working with Children Check.
- Current Drivers Licence
- Hold or ability to obtain the essential qualifications.

Qualifications and Training (or an ability to obtain in the first six months of employment):

- Current First Aid Certificate
- Mental Health First Aid Certificate
- Bronze Medallion
- Certificate 4 in Community Services or equivalent training and/or experience

Notes

How to apply:

1. Complete the Application Form on our website (Work with us | Aboriginal Hostels Limited)
2. Email your current Resume and completed Application Form to jobs@ahl.gov.au by **11:59pm AEST by Sunday, 10 May 2026**. Please include your name and the job reference (VN-0769079) in the subject of your email.
3. For any questions about the role please contact Tayla Smith on 0447 230 109 or email jobs@ahl.gov.au

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aboriginal Hostels Limited

Our purpose is to provide culturally safe and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities. Across our network of hostels, dedicated AHL staff provide accommodation and meals for residents in a culturally safe and supportive environment. We have a strong network of relationships with other organisations, including First Nations organisations. This network both refers residents to AHL and works alongside AHL to support residents to meet their needs. We are proud to be one of the largest employers of First Nations people in the Australian Public Service, First Nations employees make up over 40% of our workforce. Working with us will provide you with a chance to contribute to improving the quality of life and economic opportunities for First Nations people.

To Apply

Position Contact	Tayla Smith, 0447 230 109
Agency Recruitment Site	

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Prime Minister and Cabinet

Vacancy VN-0769098

Aboriginal Hostels Limited

Closing Date:Sunday 10 May 2026

NSW Operations
Grey Street and Kirinari Newcastle Hostel

Job Title	AFFIRMATIVE MEASURES - Residential Youth workers
Job Type	Full-Time;Part-Time;Casual, Ongoing;Non-Ongoing
Location	Dubbo NSW, Newcastle NSW, Various locations - NSW NSW
Salary	-
Future Merit Locations	Various locations - NSW, Newcastle, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA, Dubbo
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 3
Position Number	Various
Agency Website	https://www.ahl.gov.au/work

Job Description

This is an Affirmative Measures - First Nations applicants only position.

Aboriginal Hostels Limited (AHL) is looking for reliable and motivated Residential Youth Workers to join our team to help create a safe and welcoming environment at Grey St Hostel in Dubbo and Kirinari Hostel in Newcastle . The positions are open to full-time, part-time and casual arrangements.

Our Purpose - to provide safe, culturally appropriate and affordable accommodation for First Nations people who need to be away from home to access medical services, education and economic opportunities. Dedicated Aboriginal Hostels Limited (AHL) staff provide accommodation and meals for residents in a supportive environment, assisted by local First Nations service providers and referral agencies.

Our Secondary Education Hostels - provide a home away from home for Indigenous Australians (aged 12-18 years) attending partner schools (grades 7 - 12). Our commitment in our student hostels is to ensure that we provide a fair, honest and culturally respectful environment that values each student and their connection to country.

What We Offer:

- **Competitive Pay & Benefits:** \$70,477 — \$76,820 per annum (pro-rated for part-time). You'll receive an above-award salary, 15.4% superannuation, and generous leave entitlements to make sure you're well looked after.
- **Job Security & Career Growth:** Enjoy stable, ongoing employment with plenty of opportunities to grow and move within the organisation.
- **Supportive Team Environment** You'll be part of a friendly, inclusive team where your work is valued. Generous shift penalties apply for work after hours, weekends and public holidays. This role requires weekend work - 50% penalty rates apply for Saturday, and 100% penalty rates apply for Sunday.
- **Regular salary packaging options** for vehicles, superannuation and laptops etc PLUS, ability to salary sacrifice \$15,900 per FBT year for rent, mortgage or living expenses. This benefit reduces taxable income, increasing fortnightly take-home pay.
- **Generous Leave Entitlements**
- 18 days sick/personal leave per annum, cultural and NAIDOC day leave. Paid leave during School Holidays - 4 weeks Annual Leave (to be used in school holiday periods only) PLUS, 6-8 weeks paid Close Down leave during school holiday periods.

Note: staff may be asked to work up to 2 weeks in total during the school holidays to undertake training, relief work, and hostel preparation for new term or hostel closedown.

Duties

Residential Youth Workers (RYW) are key in creating a home away from home environment for students. You will support students out of school hours, arrange and engage in creative, culturally rich programs and guide the students to build life-long skills and achieve their personal goals. They support students with routine activities, including class preparation, provide transport

to school/sport/medical appointments, homework and life skills. You will promote and safeguard the safety and welfare of students, always adhering to AHL'S child safeguarding framework

The role will develop cooperative relationships with schoolteachers, parents and community members. You will work alongside your team and with the guidance of the Head of Boarding, resolve complex issues to ensure a positive, culturally appropriate experience and quality stay.

The RYW perform all tasks in a manner which upholds AHL's commitment to safety of its staff and residents by adhering to relevant WHS practices. You will report unsafe, hazardous or emergency situations using AHL's Hazard and Incident reporting procedures.

Eligibility

Prior to engagement, you are required to:

- Provide evidence of Australian Citizenship.
- Undergo, obtain and maintain a Satisfactory National Criminal History Check.
- Meet Fitness for Duty requirements.
- Hold and maintain NSW Working with Children Check.
- Current Drivers Licence
- Hold or ability to obtain the essential qualifications.

Qualifications and Training (or ability to obtain in the first six months of employment):

- Current First Aid Certificate
- Mental Health First Aid Certificate
- Bronze Medallion
- Certificate 4 in Community Services or equivalent training or experience

Affirmative Measures

The filling of this vacancy is intended to constitute an affirmative measure under Section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people.

Applicants applying under this Affirmative Measures round will need to provide evidence they meet the eligibility for this vacancy. Should applicants progress to interview, confirmation of Aboriginal or Torres Strait Islander heritage will be required.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

Notes

How to apply:

1. Complete the Application Form on our website ([Work with us | Aboriginal Hostels Limited](#))
2. Email your current Resume and completed Application Form to jobs@ahl.gov.au by **11:59pm AEST by Sunday, 10 May 2026**. Please include your name and the job reference (VN-0769098) in the subject of your email.
3. For any questions about the role please contact Tayla Smith on 0447 230 109 or email jobs@ahl.gov.au

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

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About the Aboriginal Hostels Limited

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To Apply

Position Contact	Tayla Smith, 0447 230 109
Agency Recruitment Site	

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Prime Minister and Cabinet

Vacancy VN-0769100

Aboriginal Hostels Limited

Closing Date: Sunday 10 May 2026

NSW Operations
Grey Street and Kirinari Newcastle Hostel

Job Title	AFFIRMATIVE MEASURES - Residential Youth Workers
Job Type	Full-Time;Part-Time;Casual, Ongoing;Non-Ongoing
Location	Dubbo NSW, Newcastle NSW, Various locations - NSW NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 3
Position Number	Various
Agency Website	https://www.ahl.gov.au/work

Job Description

Aboriginal Hostels Limited (AHL) is looking for reliable and motivated Residential Youth Workers to join our team to help create a safe and welcoming environment at our Grey St Hostel in Dubbo and our Kirinari Hostel in Newcastle.

The positions are open to full-time, part-time and casual arrangements.

Our Purpose - to provide safe, culturally appropriate and affordable accommodation for First Nations people who need to be away from home to access medical services, education and economic opportunities. Dedicated Aboriginal Hostels Limited (AHL) staff provide accommodation and meals for residents in a supportive environment, assisted by local First Nations service providers and referral agencies.

Our Secondary Education Hostels - provide a home away from home for Indigenous Australians (aged 12-18 years) attending partner schools (grades 7 - 12). Our commitment in our student hostels is to ensure that we provide a fair, honest and culturally respectful environment that values each student and their connection to country.

Affirmative Measures

The filling of this vacancy is intended to constitute an affirmative measure under Section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Straight people.

What We Offer:

- **Competitive Pay & Benefits:** \$70,477 — \$76,820 per annum (pro-rated for part-time). You'll receive an above-award salary, 15.4% superannuation, and generous leave entitlements to make sure you're well looked after.
- **Job Security & Career Growth:** Enjoy stable, ongoing employment with plenty of opportunities to grow and move within the organisation.
- **Supportive Team Environment** You'll be part of a friendly, inclusive team where your work is valued. Generous shift penalties apply for work after hours, weekends and public holidays. This role requires weekend work - 50% penalty rates apply for Saturday, and 100% penalty rates apply for Sunday.
- **Regular salary packaging options** for vehicles, superannuation and laptops etc PLUS, ability to salary sacrifice \$15,900 per FBT year for rent, mortgage or living expenses. This benefit reduces taxable income, increasing fortnightly take-home pay.
- **Generous Leave Entitlement:** 18 days sick/personal leave per annum, cultural and NAIDOC day leave. Paid leave during School Holidays - 4 weeks Annual Leave (to be used in school holiday periods only) PLUS, 6-8 weeks paid Close Down leave during school holiday periods.

Note: staff may be asked to work up to 2 weeks in total during the school holidays to undertake training, relief work, and hostel preparation for new term or hostel closedown.

Duties

Residential Youth Workers (RYW) are key in creating a home away from home environment for students. You will support students out of school hours, arrange and engage in creative, culturally rich programs and guide the students to build life-long skills and achieve their personal goals. They support students with routine activities, including class preparation, provide transport to school/sport/medical appointments, homework and life skills. You will promote and safeguard the safety and welfare of students, always adhering to AHL'S child safeguarding framework

The role will develop cooperative relationships with schoolteachers, parents and community members. You will work alongside your team and with the guidance of the Head of Boarding, resolve complex issues to ensure a positive, culturally appropriate experience and quality stay.

The RYW perform all tasks in a manner which upholds AHL's commitment to safety of its staff and residents by adhering to relevant WHS practices. You will report unsafe, hazardous or emergency situations using AHL's Hazard and Incident reporting procedures.

Eligibility

Prior to engagement, you are required to:

- Provide evidence of Australian Citizenship.
- Undergo, obtain and maintain a Satisfactory National Criminal History Check.

- Meet Fitness for Duty requirements.
- Hold and maintain NSW Working with Children Check.
- Current Drivers Licence
- Hold or ability to obtain the essential qualifications.

Qualifications and Training (or an ability to obtain in the first six months of employment):

- Current First Aid Certificate
- Mental Health First Aid Certificate
- Bronze Medallion
- Certificate 4 in Community Services or equivalent training or experience

Affirmative Measures

Applicants applying under this Affirmative Measures round will need to provide evidence they meet the eligibility for this vacancy. Should applicants progress to interview, confirmation of Aboriginal or Torres Strait Islander heritage will be required.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

Notes

How to apply:

1. Complete the Application Form on our website ([Work with us | Aboriginal Hostels Limited](#))
2. Email your current Resume and completed Application Form to jobs@ahl.gov.au by **11:59pm AEST by Sunday, 10 May 2026**. Please include your name and the job reference (VN-0769100) in the subject of your email.
3. For any questions about the role please contact Tayla Smith on 0447 230 109 or email jobs@ahl.gov.au

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aboriginal Hostels Limited

Our purpose is to provide culturally safe and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities. Across our network of hostels, dedicated AHL staff provide accommodation and meals for residents in a culturally safe and supportive environment. We have a strong network of relationships with other organisations, including First Nations organisations. This network both refers residents to AHL and works alongside AHL to support residents to meet their needs. We are proud to be one of the largest employers of First Nations people in the Australian Public Service, First Nations employees make up over 40% of our workforce. Working with us will provide you with a chance to contribute to improving the quality of life and economic opportunities for First Nations people.

To Apply

Position Contact	Tayla Smith, 0447 230 109
Agency Recruitment Site	

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Services Australia (part of the Social Services Portfolio)

Vacancy VN-0768907

Services Australia

Closing Date: Monday 11 May 2026

Face to Face Services
Service Zone South and Northern Australia F2F Remote Service Delivery

Job Title	Remote Servicing Trip Leader (Identified) – Alice Springs, NT
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Alice Springs NT
Salary	\$88,834 - \$96,829
Future Merit Locations	Alice Springs
Office Arrangement	On Site
Office Arrangement Details	This role is expected to be performed on site in the advertised location.
Classification	APS Level 5
Position Number	EXT-APSL-2026-228
Agency Website	https://www.servicesaustralia.gov.au/organisations/about-us/careers

Job Description <https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=228&company=depthsP5>

We are seeking motivated, developing leaders to join our team and become the face of Australian Government services within the community.

Remote Servicing Trip Leaders, work under the support and general direction of their leadership groups. They exercise a degree of independent judgement and make decisions within defined parameters that require some reliance on skills and knowledge. They plan their own and team, work goals in the context of competing priorities and contribute to changes in workplace practices and business improvement strategies.

Remote Servicing Trip Leaders lead a small team whilst undertaking remote servicing trips including setting work direction, monitoring and allocating workload to deliver customer outcomes within KPIs, and ensuring the health and wellbeing of self and team.

Remote Servicing Trip Leaders manage relationships with stakeholders to build service delivery capability, deliver services, increase the profile of the agency's services and attend inter-agency meetings and forums to obtain and share information.

These roles have a strong involvement in issues relating to Aboriginal and/or Torres Strait Islander people and will involve direct interaction with Aboriginal and/or Torres Strait Islander communities.

To be considered for these jobs, you will need to have a good understanding of issues and challenges affecting Aboriginal and/or Torres Strait Islander people and be able to communicate sensitively and effectively with Aboriginal and/or Torres Strait Islander people.

On top of your salary, we offer a 15.4% superannuation contribution, annual salary increments, overtime opportunities, and flexible working arrangements, including flex time. You will also have access to a generous suite of leave entitlements, such as cultural and ceremonial leave, as well as study assistance. Plus, if you're working in Alice Springs, you will be eligible for fortnightly district allowance of up to \$6,900 per annum with dependents and \$3,760 without dependents. Go to our [Services Australia Enterprise Agreement 2024-2027](#) to see all conditions we offer.

We stand for diversity, inclusion and belonging in our teams. We want everyone to feel included, respected, supported, valued and empowered. We embrace the benefits this brings to our work every day.

Working with us, you will lead a team helping your community when they need to access government services. To do this, we will train and support you.

Visit [Work with us - Services Australia](#) to see videos about the customer service jobs.

When you apply, we will ask you a few questions to better understand the skills and capabilities you bring to the role.

Our ideal candidate will show their work-related capability/experience undertaking relevant leadership duties.

Duties

- Manage a team while undertaking remote servicing trips, including setting work directions, monitoring and allocating workload, and maintaining service delivery models.
- Manage adherence, for self and team, to the agency's Remote Travel Standard Operating Protocols and work health and safety policies to meet the agency's approach to the health and safety of staff.
- Use endorsed agency tools to create and forward plan remote servicing schedules to support customer and community outcomes, and community engagement.
- Connect customers and community groups to the agency's services, payments and programs.
- Actively promote and demonstrate the agency's self-managed and digital services.
- Identify customers who are experiencing significant vulnerabilities and facilitate their connection with the agency and relevant community services.
- Liaise with stakeholders to resolve complex program and policy issues and improve access to services, payments and programs.
- Report on feedback issues raised by customers and the community to relevant internal stakeholders.

Eligibility

Essential Requirements:

- Current Driver's licence.
- The successful applicant must hold or be willing to obtain current certification in First Aid and CPR.
- The successful applicant must hold or be willing to obtain and maintain a Working with Children or Vulnerable Persons check for Northern Territory and South Australia.

In accordance with section 22(6) of the Public Service Act 1999, Services Australia requires applicants to be Australian citizens to be eligible for employment with Services Australia.

An applicant's suitability for employment with the agency will be assessed through a pre-employment screening process. This process includes but is not limited to a national police history check, referee checks, code of conduct check and an employment history integrity check.

Some positions within Services Australia may be required to work in settings where mandatory vaccinations are required. Staff in such positions will need to demonstrate that they meet the vaccination requirements or have a relevant exemption.

Notes

Services Australia values local community knowledge and diversity. We encourage people from diverse cultural backgrounds, First Nations Australians, people with disability, mature age people and people from the LGBTI+ community to apply. Services Australia accommodates people with disability by making reasonable workplace adjustments.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Services Australia

We are one of Australia's largest public sector employers. We are located in every capital city and over 400 local, regional, and remote locations across Australia. Job opportunities in Services Australia can be right where you are or might be right where you want to be. We are looking for people who want to work with us to deliver a simple, helpful, respectful, and transparent experience for our customers. We offer diverse employment opportunities so you can plan to take your career anywhere you want to. We celebrate people with different cultural backgrounds and disabilities. We are also a leading employer of First Nations Australians and a Platinum tier LGBTQIA+ inclusive employer. When you work with us, you will be doing something that matters and be respected for the unique views and skills that you bring. What our people say about working with us: 'It's rare you find a job that provides such a direct link to the community' 'You can work for the same agency for your whole career but have the opportunity to work in many different roles' 'Highly supportive team and flexible working conditions where you can be at your best'

To Apply

Position Contact	Teigan Adams, 08 7970 575
Agency Recruitment Site	https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=228&company=depthsP5

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Services Australia (part of the Social Services Portfolio)

Vacancy VN-0768910

Services Australia

Closing Date: Monday 11 May 2026

Face to Face Services
Service Zone North West NSW Moree Service Centre

Job Title	Service Officer – Moree, NSW
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Moree NSW
Salary	\$71,170 - \$87,886
Future Merit Locations	Moree
Office Arrangement	On Site
Office Arrangement Details	This role is expected to be performed on site in the advertised location
Classification	APS Level 3; APS Level 4
Position Number	EXT-M-2026-225
Agency Website	https://www.servicesaustralia.gov.au/organisations/about-us/careers

Job Description <https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=225&company=depthsP5>

We are seeking motivated people to join our team and become the face of Australian Government services within the community.

Service Officers assist customers across a range of payments, programs and services via one or more service delivery channels.

We stand for diversity, inclusion and belonging in our teams. We want everyone to feel included, respected, supported, valued and empowered. We embrace the benefits this brings to our work every day.

On top of your salary, we offer a 15.4% superannuation contribution, annual salary increments, overtime opportunities, and flexible working arrangements, including flex time. You will also have access to a generous suite of leave entitlements, such as cultural and ceremonial leave, as well as study assistance. Go to our [Services Australia Enterprise Agreement 2024-2027](#) to see all conditions we offer.

As a new team member, you are not expected to know everything at once. You will learn to understand and explain Centrelink, Medicare or Child Support payments and services to customers when they come into your local Service Centre.

Working with us, you will be helping your community when they need to access government services. To do this, we will train and support you.

When you apply, we will ask you a few questions to better understand the skills and capabilities you bring to the role.

We will be looking for skills and work-related qualities that show your ability to undertake relevant duties.

Duties

- Help someone understand and self-manage their payments and services.
- Use computer systems to find a way to solve a problem for someone.
- Make decisions and tell people about them.
- Tell someone about any complaints or issues.

Eligibility

In accordance with section 22(6) of the Public Service Act 1999, Services Australia requires applicants to be Australian citizens to be eligible for employment with Services Australia.

An applicant's suitability for employment with the agency will be assessed through a pre-employment screening process. This process includes but is not limited to a national police history check, referee checks, code of conduct check and an employment history integrity check.

Some positions within Services Australia may be required to work in settings where mandatory vaccinations are required. Staff in such positions will need to demonstrate that they meet the vaccination requirements or have a relevant exemption.

Notes

Services Australia values local community knowledge and diversity. We encourage people from diverse cultural backgrounds, First Nations Australians, people with disability, mature age people and people from the LGBTI+ community to apply. Services Australia accommodates people with disability by making reasonable workplace adjustments.

The jobs can be full time or part time with access to flexible working arrangements. We may offer you a permanent or temporary role. You will be paid fortnightly and have access to cultural and ceremonial leave. You will work with others in a comfortable, air-conditioned office and be given a uniform once you have settled in.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Services Australia

We are one of Australia's largest public sector employers. We are located in every capital city and over 400 local, regional, and remote locations across Australia. Job opportunities in Services Australia can be right where you are or might be right where you want to be. We are looking for people who want to work with us to deliver a simple, helpful, respectful, and transparent experience for our customers. We offer diverse employment opportunities so you can plan to take your career anywhere you want to. We celebrate people with different cultural backgrounds and disabilities. We are also a leading employer of First Nations Australians and a Platinum tier LGBTQIA+ inclusive employer. When you work with us, you will be doing something that matters and be respected for the unique views and skills that you bring. What our people say about working with us: 'It's rare you find a job that provides such a direct link to the community' 'You can work for the same agency for your whole career but have the opportunity to work in many different roles' 'Highly supportive team and flexible working conditions where you can be at your best'

To Apply

Position Contact	Katrina O'Dempsey, 02 7928 0028
Agency Recruitment Site	https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=225&company=depthsP5

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Services Australia

Closing Date: Monday 11 May 2026

Face to Face Services
Service Zone Central & Northern QLD

Job Title	Service Officer – Charters Towers / Cannonvale, QLD
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Charters Towers QLD, Cannonvale QLD
Salary	\$71,170 - \$87,886
Future Merit Locations	Charters Towers, Cannonvale
Office Arrangement	On Site
Office Arrangement Details	This role is expected to be performed on site in the advertised location/s.
Classification	APS Level 3; APS Level 4
Position Number	EXT-M-2026-227
Agency Website	https://www.servicesaustralia.gov.au/organisations/about-us/careers

Job Description <https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=227&company=depthsP5>

We are seeking motivated people to join our team and become the face of Australian Government services within the community.

Service Officers assist customers across a range of payments, programs and services via one or more service delivery channels.

We stand for diversity, inclusion and belonging in our teams. We want everyone to feel included, respected, supported, valued and empowered. We embrace the benefits this brings to our work every day.

On top of your salary, we offer a 15.4% superannuation contribution, annual salary increments, overtime opportunities, and flexible working arrangements, including flex time. You will also have access to a generous suite of leave entitlements, such as cultural and ceremonial leave, as well as

study assistance. Plus, if you work in Charters Towers and/or Cannonvale, you may be eligible for fortnightly district allowance. Go to our [Services Australia Enterprise Agreement 2024-2027](#) to see all conditions we offer.

As a new team member, you are not expected to know everything at once. You will learn to understand and explain Centrelink, Medicare or Child Support payments and services to customers when they come into your local Service Centre.

Working with us, you will be helping your community when they need to access government services. To do this, we will train and support you.

When you apply, we will ask you a few questions to better understand the skills and capabilities you bring to the role.

We will be looking for skills and work-related qualities that show your ability to undertake relevant duties.

Duties

- Help someone understand and self-manage their payments and services.
- Use computer systems to find a way to solve a problem for someone.
- Make decisions and tell people about them.
- Tell someone about any complaints or issues.

Eligibility

In accordance with section 22(6) of the Public Service Act 1999, Services Australia requires applicants to be Australian citizens to be eligible for employment with Services Australia.

An applicant's suitability for employment with the agency will be assessed through a pre-employment screening process. This process includes but is not limited to a national police history check, referee checks, code of conduct check and an employment history integrity check.

Some positions within Services Australia may be required to work in settings where mandatory vaccinations are required. Staff in such positions will need to demonstrate that they meet the vaccination requirements or have a relevant exemption.

Notes

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To Apply

Position Contact	Susan Dobelis, 07 2146 6370
Agency Recruitment Site	https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=227&company=depthsP5

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Social Services

Vacancy VN-0769031

Domestic, Family and Sexual Violence Commission

Closing Date: Tuesday 05 May 2026

Various

Job Title	Strategic Communications and Engagement Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Melbourne VIC, Sydney NSW
Salary	\$101,738 - \$114,355
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 6
Position Number	EXT-2026-0151
Agency Website	www.dfsvc.gov.au

Job Description

<https://www.dss.gov.au/careers-and-employment/current-vacancies>

The Communications and Engagement Officer contribute to the delivery of the Commission's communications and stakeholder engagement activities. Working under the direction of the EL1 and EL2, the role undertakes internal design responsibilities, communications planning, media coordination, and other digital content development as required to support the Commission's public messaging and stakeholder engagement activities.

Operating within the Commission's matrix operating model, the position works collaboratively across teams to ensure communications outputs reflect the Commission's strategic priorities and reform positioning.

Duties

- contribute to the design and delivery of Commission reports, publications, and digital content across platforms including the website and social media
- support development of media releases, speeches, digital communications, and coordinated public messaging aligned with communications strategy
- assist with media engagement activities, including drafting responses, monitoring coverage and coordinating communications outputs
- support strategic stakeholder engagement through briefings, communications materials, event coordination, and maintenance of engagement records
- work collaboratively across teams within the Commission's matrix operating model to ensure communications align with organisational priorities

- model APS values and contribute to a professional, collaborative and high-performing communications team.

Please review the job pack for the full position description.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Domestic, Family and Sexual Violence Commission

The Domestic, Family and Sexual Violence Commission is dedicated to ending gender-based violence in a generation. Our core function is to promote and support the achievement of the National Plan to End Violence Against Women and Children 2022-2032 and hold all governments accountable to its objectives.

To Apply

Position Contact	Luke Ablett, 0455 176 298
Agency Recruitment Site	https://www.dss.gov.au/careers-and-employment/current-vacancies

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Social Services

Vacancy VN-0769033

Domestic, Family and Sexual Violence Commission

Closing Date:Tuesday 05 May 2026

Various

Job Title	Director, Corporate Services
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC, Canberra ACT
Salary	\$149,408 - \$176,152
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 2
Position Number	EXT-2026-0152
Agency Website	www.dfsvc.gov.au

Job Description

<https://www.dss.gov.au/careers/vacancies/Pages/default.aspx>

The Director, Corporate Services provides strategic leadership over the Commission's corporate governance and organisational management functions, actively shaping enterprise decisions and organisational management priorities, strong risk judgement, critical analysis and clear communication to executive leadership. The role ensures the organisation operates with integrity, strong financial discipline, and full compliance with Commonwealth accountability requirements.

The role oversees governance, risk management, corporate reporting, and corporate service functions that underpin the Commission's operational capability and delivery assurance.

Operating within the Commission's matrix governance model, where stewardship of strategic outcomes is distinct from delivery assurance. The Director works collaboratively across the Operations & Delivery and System Insight & Strategy streams to ensure governance frameworks, reporting mechanisms, and internal processes support disciplined execution and organisational integrity.

Reporting to the Chief Operating Officer, the Director contributes to enterprise-level operational leadership and ensures the Commission maintains robust governance systems, sound financial management, and transparent public accountability

Duties

- lead corporate governance, risk, assurance and accountability frameworks that enable Informed executive decision making and ensure choices are taken with full visibility of risk, compliance and consequence
- oversee statutory and parliamentary reporting obligations, ensuring reporting not only meets requirements but provides clear insight into organisational performance, delivery confidence and emerging risk
- steward enterprise risk, integrity, and internal policy frameworks (including privacy, fraud control and business continuity), using these frameworks to guide executive judgement and organisational priorities
- coordinate shared services and corporate operations supporting workforce, finance, procurement and systems, ensuring corporate capability enables delivery while maintaining financial and governance discipline.

Please review the job pack for the full position description.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Domestic, Family and Sexual Violence Commission

The Domestic, Family and Sexual Violence Commission is dedicated to ending gender-based violence in a generation. Our core function is to promote and support the achievement of the National Plan to End Violence Against Women and Children 2022-2032 and hold all governments accountable to its objectives.

To Apply

Position Contact	Jane Ryan, 02 5162 6154
Agency Recruitment Site	https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

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Job Title	Adviser
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Melbourne VIC
Salary	\$81,396 - \$115,820
Future Merit Locations	Sydney, Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	50/50 Hybrid Model
Classification	APS Level 3;APS Level 4
Position Number	ASIC/1918513
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description https://careers.asic.gov.au/jobtools/jncustomsearch.searchResults?in_organId=16529

Duties

Help shape the regulation of Australia's evolving financial and digital assets markets.

ASIC is seeking motivated Advisers at the ASIC3 and ASIC4 level to join our Markets Group FINTECH team. This is an opportunity to work at the forefront of regulatory policy, law reform implementation and supervision in fastmoving and innovative areas of financial services. These roles suit candidates seeking exposure to complex regulatory environments and emerging market issues.

Multiple roles are available across Sydney and Melbourne, with appointments offered on a permanent and/or temporary basis.

A future with ASIC means that your work will contribute to ASIC's vision for a fair, strong and efficient financial system for all Australians. We value what you will bring. We value those with sharp, analytical minds who are open to challenging the way things are done.

Our team

ASIC's Markets Group safeguards trust and confidence in Australia's financial markets by overseeing the full regulatory lifecycle and ensuring market participants operate with integrity, resilience and transparency. Within the Group, the FinTech team leads ASIC's work on crypto and digital assets, tokenisation and decentralised finance, shaping regulatory policy through law reform, guidance development, and close engagement with industry and internal stakeholders.

The role

In this role, you will contribute to ASIC's regulatory policy, law reform and supervisory work, supporting effective regulation of Australia's financial markets and emerging FINTECH sectors.

You will:

- Contribute to regulatory policy and reform, including guidance, licensing frameworks and regulatory instruments
- Help turn regulatory reforms into practice through systems, processes and guidance
- Support supervision and surveillance activities with clear, timely analytical advice
- Research legislation, policy and regulatory issues to inform ASIC's approach
- Contribute to concise, highquality briefings, guidance and committee papers
- Use data and regulatory intelligence to support evidencebased decisions
- Work collaboratively with internal teams and external stakeholders, including Treasury and other agencies
- Apply sound judgement when assessing complex information and managing competing priorities

About you

You have demonstrated experience in fintech, financial services, financial markets, or a regulatory or policy environment, with a developing understanding of technology, policy, risk and compliance issues. This experience may have been gained through a government role, regulatory setting, fintech organisation or legal practice, and enables you to contribute to translating complex reform, innovation or emerging technology developments into practical regulatory outcomes.

You bring:

- A relevant tertiary qualification and an emerging understanding of Australia's financial system and ASIC's regulatory role

- The ability to research and analyse legislation, policy, data and regulatory issues to support wellreasoned advice
- Strong analytical and problemsolving skills, with the ability to draw practical conclusions from qualitative and quantitative information
- Clear written and verbal communication skills, including the ability to draft concise materials for a range of audiences
- The ability to work effectively with guidance, manage competing priorities, and build constructive relationships with colleagues and stakeholders

What we offer you

ASIC's remit is one of the broadest of regulators across the world. ASIC regulates corporations, markets, financial services and consumer credit and monitors and promotes market integrity and consumer protection in the Australian financial system. Through our enforcement work, we hold to account those who contravene the law, working to achieve strong outcomes that address the greatest consumer and investor harms.

ASIC is an equal opportunity employer seeking people who want to make a difference. ASIC is committed to providing a diverse and inclusive workplace where the very best talent in Australia chooses to work. Applications from people of all ages, cultural backgrounds, abilities, LGBTIQ+ identity, and people of Aboriginal and Torres Strait Islander descent are encouraged to apply.

We offer a range of employee benefits including:

- Attractive superannuation
- Additional leave entitlements
- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

Applications for this role will close at 11:59pm (AEST) on Friday 8th May 2026.

Eligibility

Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Kiani Fields, careers@asic.gov.au
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.searchResults?in_organId=16529

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Treasury

Vacancy VN-0769139

Australian Securities and Investments Commission

Closing Date:Friday 08 May 2026

Job Title	Adviser
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC, Sydney NSW
Salary	\$127,641 - \$149,295
Future Merit Locations	Melbourne, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	50/50 Hybrid Model
Classification	Executive Level 1
Position Number	ASIC/1918514
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description https://careers.asic.gov.au/jobtools/jncustomsearch.searchResults?in_organId=16529

Duties

Help shape the regulation of Australia's evolving financial and digital assets markets.

ASIC is seeking motivated Advisers at the EL1 level to join our Markets Group FINTECH team. This is an opportunity to work at the forefront of regulatory policy, law reform implementation and supervision in fast moving and innovative areas of financial services. These roles suit candidates seeking exposure to complex regulatory environments and emerging market issues.

Multiple roles are available across Sydney and Melbourne, with appointments offered on a permanent and/or temporary basis

A future with ASIC means that your work will contribute to ASIC's vision for a fair, strong and efficient financial system for all Australians. We value what you will bring. We value those with sharp, analytical minds who are open to challenging the way things are done.

Our team

ASIC's Markets Group is responsible for maintaining trust and confidence in Australia's financial markets and ensuring market participants, infrastructure providers and gatekeepers operate with integrity, resilience and transparency. The group oversees the full regulatory lifecycle, including supervision, triage, investigation and enforcement, while also providing regulatory advice, assessing applications and engaging with stakeholders.

Within the group, the FINTECH team focuses on emerging digital business models, innovation and competition, helping shape regulatory frameworks that support safe, resilient and transparent markets as they continue to evolve.

The role

In this role, you will contribute to ASIC's regulatory policy, law reform and supervisory work, supporting effective regulation of Australia's financial markets and emerging FINTECH sectors.

You will:

- Contribute to regulatory policy and reform, including guidance, licensing frameworks and regulatory instruments
- Help turn regulatory reforms into practice through systems, processes and guidance
- Support supervision and surveillance activities to deliver effective regulatory outcomes
- Research and analyse legislation, policy and regulatory issues to inform ASIC's approach
- Produce concise, highquality briefings, guidance and committee papers
- Use data and regulatory intelligence to generate insights and drive evidencebased outcomes
- Work collaboratively with internal teams and external stakeholders, including Treasury and other agencies
- Apply sound judgement when assessing complex information and managing competing priorities

About you

You have demonstrated experience in fintech, financial services, financial markets, or a regulatory or policy environment, with an understanding of technology, policy, risk and compliance issues. This experience may have been gained through government, a regulatory setting, a fintech organisation or legal practice, and enables you to lead and support the translation of complex reform, innovation or emerging technology developments into effective and practical regulatory outcomes.

You bring:

- A relevant tertiary qualification and a sound understanding of Australia's financial system and ASIC's regulatory role
- Strong analytical and critical thinking skills, with the ability to interpret complex policy, legislative and regulatory issues
- Experience assessing information, exercising sound judgement and providing clear, practical advice
- The ability to manage competing priorities and deliver quality outcomes in complex or ambiguous environments
- Well developed written and verbal communication skills, including presenting complex information clearly to varied audiences
- Confidence working independently while building effective relationships with internal and external stakeholders

What we offer you

ASIC's remit is one of the broadest of regulators across the world. ASIC regulates corporations, markets, financial services and consumer credit and monitors and promotes market integrity and consumer protection in the Australian financial system. Through our enforcement work, we hold to account those who contravene the law, working to achieve strong outcomes that address the greatest consumer and investor harms.

ASIC is an equal opportunity employer seeking people who want to make a difference. ASIC is committed to providing a diverse and inclusive workplace where the very best talent in Australia chooses to work. Applications from people of all ages, cultural backgrounds, abilities, LGBTIQ+ identity, and people of Aboriginal and Torres Strait Islander descent are encouraged to apply.

We offer a range of employee benefits including:

- Attractive superannuation
- Additional leave entitlements
- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

Applications for this role will close at 11:59pm (AEST) on Friday 8th May 2026.

Eligibility
Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Kiani Fields, careers@asic.gov.au
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.searchResults?in_organId=16529

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Climate Change, Energy, the
Environment and Water

Vacancy VN-0769034

Australian Renewable Energy Agency

Closing Date:Tuesday 12 May 2026

People Group

Job Title	People Consultant - Operations
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Onsite minimum of 3 days per week
Classification	
Position Number	0002
Agency Website	https://arena.gov.au/

Job Description <https://careers.arena.gov.au/jobs/people-consultant-operations-canberra-act-australia>

About ARENA

ARENA is at the forefront of Australia's renewable energy transition, funding and supporting innovative solutions that make real impact. By investing in cutting edge technologies, sharing insights with the market and collaborating with industry leaders, we're accelerating progress towards a cleaner, more sustainable future. Every role here contributes to meaningful change and shapes Australia's transition to renewable energy.

Join our purpose-driven team where innovation thrives and your work matters. With a values-driven culture built on knowledge sharing and impact, we offer an advancing environment where you can grow your skills, expand your expertise in the renewable energy sector and make a lasting positive impact.

About the team

The People Group is responsible for building a capable, supported and high-performing workforce that enables ARENA's mission. Led by the Chief People Officer, the team oversees the full suite of people functions, performance and development, workforce capability, wellbeing and safety, workforce planning, recruitment, and people systems and analytics, ensuring that ARENA has the talent, culture and frameworks needed to deliver its strategic priorities.

We're seeking a People Consultant – Operations to play a pivotal role in ensuring ARENA has fit-for-purpose HR systems and processes, and the right advice, data and support to make great people decisions.

Duties

About the role

This is a strategic, hands-on people role focused on designing and improving people systems, processes and policies that support the organisation now and into the future.

You will work closely with senior leaders and the People Group's leadership team, providing insight into current and emerging workforce risks and helping to drive proactive, evidence-based workforce decisions that support ARENA's strategic direction.

What you'll be responsible for

- Building strong relationships with employees and leaders to become a trusted advisor on complex people matters.
- Leading the development and interpretation of HR reporting and dashboards that provide insight into current and future workforce risks.
- Assisting with the architecture, optimisation and ongoing management of ARENA's HRMIS environment.
- Maturing workforce planning across the organisation and driving agreed workforce plan actions.
- Developing and reviewing people policies and processes to drive efficiency, effectiveness and continuous improvement.
- Working collaboratively across the People Group to deliver integrated, innovative people solutions aligned to ARENA's values and strategy.

What you'll bring

- Comprehensive HR and legislative knowledge across the employee lifecycle.
- Demonstrated experience delivering high-quality HR advisory and workforce support in complex, fast-paced environments. Experience building and sustaining effective business partnerships that foster trust, collaboration and confidence among leaders and teams.
- Strong planning, coordination and organisational skills, with the ability to anticipate future workforce needs and manage competing priorities.
- The capability to translate business priorities into meaningful workforce actions, advice and outcomes.
- An in-depth understanding of key people metrics, strong analytical skills, and the ability to derive meaningful insights from workforce data to inform decision-making.
- Preferably, tertiary qualifications in Human Resources, Industrial Relations, Business Administration or a related discipline.

Eligibility

To be eligible to apply for this position you must meet the below eligibility criteria.

- Be an Australian Citizen
- The successful applicant must be able to obtain, hold and maintain a baseline security clearance
- Commencement of employment is subject to the successful applicant undergoing and satisfying pre-employment screening, which includes a police history check.

Notes

Employment framework and classification

ARENA employees are engaged under the ***Australian Renewable Energy Agency Act 2011***. They are not the same as Australian Public Service (APS) employees, who are employed under the *Public Service Act 1999*. ARENA's employment conditions and classifications may differ from those of APS departments and agencies.

Positions are classified based on the nature and scope of the duties required to be performed. Job level and remuneration are determined with regard to:

- the complexity of the role
- the level of responsibility
- the skills and capabilities required.

This position is a 12-month fixed term contract.

How to apply

Download and read the Position Description: [Position Description_People Consultant - Operations.pdf](#)

You may include a short (no more than one page) cover letter addressing your suitability for the role.

Please apply by Tuesday 12 May 5:00PM AEST.

About the Australian Renewable Energy Agency

ARENA is at the forefront of Australia's renewable energy transition, funding and supporting innovative solutions that make real impact. By investing in cutting edge technologies, sharing insights with the market and collaborating with industry leaders, we're accelerating progress towards a cleaner, more sustainable future. Every role here contributes to meaningful change and shapes Australia's transition to renewable energy. Join our purpose-driven team where innovation thrives and your work matters. With a values driven culture built on knowledge sharing and impact, we offer an advancing environment where you can grow your skills, expand your expertise in the renewable energy sector and make a lasting positive impact. The Australian Renewable Energy Agency (ARENA) is a corporate Commonwealth entity. ARENA was established on 1 July 2012 under the Australian Renewable Energy Agency Act 2011 (the ARENA Act). ARENA has offices based in Canberra, Sydney and Melbourne and we promote a hybrid flexible working environment where we can.

To Apply

Position Contact	Lily Vonk, lily.vonk@arena.gov.au
Agency Recruitment Site	https://careers.arena.gov.au/jobs/people-consultant-operations-canberra-act-australia

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Climate Change, Energy, the Environment and Water

Vacancy VN-0769104

Bureau of Meteorology

Closing Date:Tuesday 12 May 2026

Data and Digital
Application Services

Job Title	Senior DevSecOps Engineer
Job Type	Full-Time, Ongoing
Location	Melbourne VIC, Canberra ACT, Sydney NSW, Hobart TAS, Brisbane QLD, Adelaide SA, Perth WA, Darwin NT
Salary	\$121,755 - \$132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	Executive Level 1
Position Number	60019661
Agency Website	

Job Description

<https://bomcareers.nga.net.au/>

The role is part of the DevSecOps team within the Application Services Program of the Data and Digital Group. This team supports the Bureau throughout the entire software development lifecycle, ensuring the consistent release of quality products that align with the Bureau's strategy. The DevSecOps team is responsible for defining, supporting, and delivering the Bureau's software development lifecycle framework, standard DevSecOps processes and practices, and automation tooling to ensure efficient, modern, high-quality, and secure software development and deployment.

As a Senior DevSecOps Engineer, you will leverage your skills and experience to deploy, maintain, integrate and support secure DevOps tooling, across multiple networks, supporting diverse development teams building and deploying applications to various enterprise environments and networks, including High-Performance Computing (HPC) and cloud. A high-level capability in collaborative software development, particularly with CI/CD YAML and Python, including the use of third-party and open-source packages, is essential. Practical application of sound software architecture and design principles is required to ensure the delivery of robust, documented pipeline configurations, supporting Python libraries, and hardened container images suitable for supporting deployment of 24x7 operational systems.

You must demonstrate high-level expertise in Linux systems, web services, APIs, Python, and BASH scripting, along with CI/CD YAML. Skills in using and training in modern collaborative software development practices, including automated testing and deployment, version control, code reviews, agile methodologies and use of AI to unlock increased efficiencies, are also essential. The ideal candidate will have demonstrated high-level experience configuring continuous integration platforms (GitLab-CI) and integration with off-the-shelf applications for testing and release management. This individual will require a drive to develop and maintain operational excellence with governance and processes within secure and mission critical environments.

To excel in this role, you should have exceptional communication skills, both technical and non-technical, be highly motivated, self-driven, and demonstrate strong analytical and problem-solving abilities. Experience in software development, operational support, testing, and implementing new services, whether on-premises, HPC or cloud environments like AWS, along with familiarity with ITIL frameworks, will be highly advantageous. You will be joining a highly innovative and talented section that contains both DevSecOps and Software Engineers, working on a wide range of projects supporting Bureau development and operational teams.

The successful candidate will be required to obtain, and maintain, a Negative Vetting 1 security clearance from the Australian Government Security Vetting Agency. The successful candidate will report to the DevOps Tooling Lead.

Duties

The responsibilities of the role (under broad direction) include but are not limited to:

1. **Plan, Develop, Test, and Deploy:** Contribute to the planning, building, implementation, integration, testing and support of secure DevOps tooling infrastructure and software configuration to enable efficient and secure development and release activities across multiple networks.
2. **Resolve Complex Issues:** Diagnose, debug, and resolve issues with DevOps Tooling and its integration layers in various enterprise environments including HPC. Work closely with architects and DevSecOps Engineers to support the investigation and analysis of new development environments and technologies.
3. **Project Support:** Contribute to various projects from initiation through to in-flight and operational transition stages. Engage with DevSecOps and software engineers, system administrators, scientific programmers, researchers, project managers, general users, and operators to deliver successful project outcomes.
4. **Workload Management:** Plan, prioritise, and manage work backlogs in work management systems such as Jira and ITSM tooling, ensuring adherence to support SLAs and agreed timelines.
5. **Continuous Improvement:** Drive continuous improvement initiatives for systems, standards, and processes, ensuring adherence to best practices.
6. **ITIL Service Management:** Promote and instil ITIL Service Management principles, ensuring compliance with Technology Policies and Procedures, including Incident, Problem, and Change Management.
7. **Technical Escalation:** Act as a key escalation point for technical issues within the DevSecOps domain, liaising with the IT Command Centre, resolver groups, Bureau software partners, project managers, and application owners to ensure prompt issue resolution.
8. **Incident Management:** Manage end-to-end production outages and escalations, involving appropriate stakeholders to drive resolution, communicating with impacted business units, gathering data on system and business impacts, and reporting to leadership teams.
9. **Documentation and education:** Play a key role in educating and training team members and other stakeholders. This includes preparing and presenting training materials, such as slide decks, tutorials, and hands-on workshops, to help others understand and adopt modern software development practices.
10. **After-Hours Availability:** Be available for after-hours roster restrictions as required.
11. **Compliance and Safety:** Adhere to the Bureau's Social Justice Strategy, APS Values, and Code of Conduct, and ensure compliance with Bureau work health and safety policies, taking reasonable care for your own and others' safety in the workplace.
12. **Other Duties:** Perform additional duties as required.

Eligibility

A degree or diploma of an Australian educational institution, or a comparable overseas qualification, which is appropriate to the duties; OR other comparable qualifications, which are appropriate to the duties.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Bureau of Meteorology

The Bureau of Meteorology is one of the few organisations that touches the lives of all Australians and all Australia, every day. The Bureau works across Australia and remote islands, providing services from the Antarctic to beyond the equator, and from the Indian Ocean to the Pacific. We are Australia's national weather, climate and water agency, in the Agriculture, Water and Environment portfolio of the Australian Government, operating under the authority of the Meteorology Act 1955 and the Water Act 2007. We provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunami and tropical cyclones. Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focused scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services. We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

To Apply

Position Contact	Damian Agius, -
Agency Recruitment Site	https://bomcareers.nga.net.au/

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Climate Change, Energy, the
Environment and Water

Vacancy VN-0769108

Department of Climate Change, Energy, the
Environment and Water (DCCEEW)

Closing Date:Monday 25 May 2026

Parks Australia
Booderee and Uluru-Kata Tjuta National Park Booderee National Park

Job Title	Training Team Leader - Affirmative measure (Indigenous)
Job Type	Full-Time, Ongoing
Location	Jervis Bay ACT
Salary	\$99,734 - \$112,044
Future Merit Locations	Jervis Bay
Office Arrangement	On Site
Office Arrangement Details	employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	APS Level 6
Position Number	2026/852
Agency Website	https://www.dcceew.gov.au/

Job Description <https://dcceewjobs.nga.net.au/?jati=EA79E16B-7DF5-A96F-9E22-ECDAB6284286>

Affirmative measure employment

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the Racial Discrimination Act 1975. This vacancy is only available to Aboriginal and/or Torres Strait Islander people.

If you are found suitable and offered a position, you will need to provide evidence of your eligibility for affirmative measure employment when the formal written offer is made.

For more information about affirmative measure employment, see [Affirmative measure for recruiting Aboriginal and Torres Strait Islander Australians: A guide for applicants | Australian Public Service Commission](#).

Who we are

Australia's natural and cultural heritage is unique. Our land and seascapes are distinctive, home to plants and animals found nowhere else in the world, and to some of the oldest living cultures on earth. These environments and cultures are an essential part of our national identity, and visitors travel from across the country and the world to experience them. The Director of National Parks (the Director) is responsible for six national parks, the Australian National Botanic Gardens, 58 Australian Marine Parks and the Heard Island and McDonald Islands Marine Reserve established under the Environment Protection and Biodiversity Conservation Act 1999. Parks Australia is the

federal park agency that supports the Director, and they are a division of the Department of Climate Change, Energy, the Environment and Water (the Department). We work to showcase these natural and cultural wonders to the world, demonstrating to all why these places are so special, and inspiring communities to become more invested in their care and future.

Booderee National Park, with its coastal habitats is one of three national parks, leased to the Director of National Parks by the Wreck Bay Aboriginal Community Council (WBACC) under a legislated lease agreement, embodying a collaborative partnership that honours the cultural and spiritual significance of the land to the Traditional Owners. In addition to ongoing management of the park's natural and cultural heritage, this branch also looks after Uluru-Kata Tjuta National Park, and the Mutitjulu township support. Parks Australia assists with ongoing management of the park's natural and cultural heritage.

For more information about us please visit our [website](#).

Duties

- Lead, People management, and mentoring APS staff, fostering a positive, inclusive, and culturally respectful workplace.
- Build team capacity and capability through performance management, coaching, and professional development.
- Promote an inclusive team philosophy, encouraging collaboration across all park units, Traditional Owner Engagement & Joint Management.
- Work closely with WBACC and WBACC Registered Members (Traditional Owners) to embed their vision and cultural values into park management and planning.
- Partner with the Wreck Bay Aboriginal Community Council (WBACC) to deliver Plan of Management priorities, including:
 - Training & Employment pathways (e.g. Junior Ranger, school-based apprenticeships, traineeships).
 - Training delivery as stipulated within the Booderee National Park Lease and Management Plan.
- Governance & Stakeholder Engagement
 - Build and maintain effective relationships with WBACC, community stakeholders, government partners, and external organisations.
 - Report quarterly to the Joint Board of Management on training program.
- Program, Project & Contract Management
 - Oversee budgets, contracts, procurement, and projects relating to the training program for the park.
 - Work closely with registered training organisations and maintain a workforce training scheduling.
 - Develop and delivering training programs for a wide range of sectors, which may include primary school students, high school students and the wider staff base.
 - Monitor and report on operational and strategic work plans, ensuring alignment with park priorities, the Park Lease and Management Plan.
 - Maintain a Training Needs Analysis for staff and schedule training in preparation for peak periods and events to ensure all staff hold relevant and current qualifications.
- Ensure compliance with APS Code of Conduct, Parks Australia governance requirements, PGPA Act and WH&S obligations.
- Co-ordinate Training subcommittee
- Operational & Ranger Support

- Contribute to environmental management, emergency response (including fire and evacuation), compliance, and law enforcement operations.
- Provide support to visitor management and campground operations during peak seasons.
- Undertake ranger duties such as visitor education, compliance, minor maintenance, traffic and incident management.
- Fulfil Duty Manager responsibilities on a rostered basis, including after-hours emergency coordination.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Mandatory qualifications

- Qualifications or experience in adult training and employment pathways
- The ability to obtain and maintain a working with children and vulnerable people check.

Additional requirements

- hold a current Apply First Aid Certificate or have the ability to obtain this qualification,
- hold and maintain a current manual driver's licence and ability to drive a 4WD vehicle,
- note that the position may require them to participate in an on-call roster (for which an appropriate restriction allowance will be paid) and be available to perform duty outside standard hours,
- participate in the Park's Duty Officer Roster involving after hours monitoring of emergency alarms and phones,
- wear an official uniform supplied by the department, including during field operations (as applicable), in accordance with the department's uniform policy

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Markeeta Freeman, 0421 811 914
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=EA79E16B-7DF5-A96F-9E22-ECDAB6284286

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Employment and Workplace Relations

Vacancy VN-0769038

Department of Employment and Workplace Relations (DEWR)

Closing Date:Wednesday 13 May 2026

Legal and Assurance
Enterprise Risk, Assurance and Investigations Audit and Assurance

Job Title	Director, Audit and Assurance
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD, Melbourne VIC, Adelaide SA, Hobart TAS
Salary	\$152,362 - \$182,891
Future Merit Locations	Canberra, Sydney, Brisbane, Melbourne, Adelaide, Hobart
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	Executive Level 2
Position Number	26/0357
Agency Website	https://www.dewr.gov.au/

Job Description

<https://dewr.nga.net.au/cp/>

Reporting to the Chief Internal Auditor (CIA), the Director, Audit and Assurance is responsible for supporting the CIA to provide independent assurance to the Secretary, the Executive and the Audit Committee on the efficiency and the effectiveness of the department's work. This role facilitates and strengthens accountability and promotes good governance through independent and objective advice.

Audit and Assurance assist the department to be effective in its work, strengthen accountability and promote good governance and transparency through the provision of independent and objective assurance to add value and improve the department's operations.

Demonstrating excellent stakeholder management and communication skills, the Director, Audit and Assurance works with all areas of the Department, to embed the principles of better practice and continuous improvement while ensuring adherence to legal and financial accountability requirements.

Duties

As the Director, Audit and Assurance you will:

- Lead a dynamic, highly driven team to deliver highquality outcomes in a fastpaced environment
- Play a central role within the branch and actively contribute as a member of the management team, including the delivery of the team's extensive workplan
- Ensure the department has appropriate policies, practices, and processes in place to meet governance, audit, and assurance obligations
- Translate strategic priorities into clear operational goals, standards, and deliverables
- Provide expert advice and exercise sound professional judgement to inform decisionmaking
- Demonstrate strong experience in achieving results and driving continuous business process improvement
- Maintain significant engagement across the department's policy and program areas
- Build and sustain effective relationships with external stakeholders
- Provide strong leadership, with demonstrated managerial capability and motivation
- Apply relevant qualifications and comprehensive experience in internal audit and assurance at both strategic and operational levels

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

Notes

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspective are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	Kathy Dennis, 0434606216
Agency Recruitment Site	https://dewr.nga.net.au/cp/

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