



Commonwealth of Australia
APSJobs - Vacancies Daily
PS18 Daily Gazette Thursday - 07 May 2026.pdf

Australian Government

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APSJobs - Vacancies Daily

This electronic document contains notifications of Vacancies now being advertised daily. These notices will also be published in the electronic Public Service Gazette PS18 Weekly Gazette Thursday - 07 May 2026.pdf.

The Gazette contains notifications of certain vacancies and employment decisions for APS and some non-APS Commonwealth agencies as required by the Public Service Act 1999, the Parliamentary Service Act 1999, and their subordinate legislation. To know more about these requirements, see <https://www.apsc.gov.au/public-service-gazette-requirements>

The date of publication of this Gazette is PS18 Daily Gazette Thursday - 07 May 2026.pdf. The date of publication establishes the date the vacancy was notified in the Gazette for the purpose of 25(1)(b) of the Australian Public Service Commissioners Directions 2022.

For gazette lodgement inquiries email: contact@apsjobs.gov.au

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Public Service Gazette - Vacancy Notices

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Vacancies

Vacancy VN-0769272

Australian Electoral Commission

Closing Date: Wednesday 20 May 2026

Chief Information Officer Division
Platforms and Application Development Branch IT Applications Development

Job Title	.Net Senior Developer, IT Applications Development
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 6
Position Number	2026-069 10263
Agency Website	https://www.aec.gov.au/

Job Description

<https://candidate.aurion.cloud/aec/production/>

The Platforms and Application Development Branch (PaAD) is responsible for the support, enhancement, and modernisation of the AEC's enterprise and election critical applications. The branch delivers capabilities across application development, integration, data, cloud, operational support, and modern engineering practices.

PaAD works across multiple technology domains to ensure AEC systems remain stable, secure, scalable, and aligned with evolving electoral, legislative, and organisational needs. The branch partners closely with business areas to uplift platforms, replace legacy systems, support application lifecycle management, and drive continuous improvement across ICT delivery.

The work undertaken by PaAD includes modernising technology stacks, improving application reliability, strengthening cyber resilience, uplifting DevOps and cloud capabilities, and ensuring the AEC's digital platforms remain contemporary and fit for purpose.

Duties

The .NET Developer supports day-to-day matters relating to the development, maintenance, enhancement and support of applications within the IT Application Development Section in the PaAD Branch, including supporting the Assistant Directors in section planning and aligning longer term plans with agency goals and objectives.

The role is responsible for undertaking complex and/or sensitive work, under broad direction, utilising expertise across a range of activities relating to the design and development of software applications.

Key position responsibilities include contributing to the design, developing, implementing and testing of software systems, in line with business requirements and AEC software development standards.

In collaboration with other teams, you will investigate and resolve issues with the operation of an application, address errors by making appropriate changes and rechecking the program to ensure that the desired results are produced.

In this role you will provide technical and design documentation, develop and support key internal and external relationships, including managing stakeholders to achieve work area and agency goals. You will make and communicate decisions using good judgement, expertise and knowledge governed by legislation, regulations, best practice principles or relevant operating instructions and procedures.

To excel you'll have:

Mandatory

Technical Capability

- Demonstrated experience and ability to develop and maintain high quality, robust, and scalable enterprise level software solutions using classic and modern .NET technologies and the broader Microsoft technology stack, including Azure DevOps.
- Demonstrated experience participating in the full software development lifecycle for the design, development, testing, deployment, and support of .NET applications.
- Demonstrated ability to develop and maintain native Windows desktop .NET applications.
- Demonstrated ability and experience with front end technologies such as HTML5, CSS3, JavaScript and/or TypeScript, and modern JavaScript libraries or frameworks.

Collaboration and Professional Conduct

- Proven ability to communicate effectively while anticipating and responding to stakeholder needs and expectations across a geographically dispersed environment.
- Demonstrated personal integrity while achieving results within legislative, policy, and organisational requirements.

Desirable

- Relevant qualifications in information technology.
- Knowledge of, or ability to, quickly gain knowledge of Australian electoral law and practice.
- Knowledge of, or ability to, quickly gain knowledge of the Commonwealth frameworks, including ICT frameworks.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Electoral Commission

The Australian Electoral Commission (AEC) is at the heart of Australian democracy. The AEC is responsible for conducting federal elections and referendums, maintaining the Commonwealth electoral roll and making sure the Australian public is informed about all electoral matters. Our goal is to see that all eligible Australians actively participate in our democracy. The AEC values of electoral integrity through quality, agility and professionalism drive strategic and corporate planning and assist in organising the agency in a way that will effectively deliver the business into the future. The AEC is an equal opportunity employer which upholds the APS employment principles and actively encourages a diverse and inclusive workplace. The AEC's statutory functions in relation to the conduct of elections and referendums require that the AEC and its employees must be, and must be seen to be, impartial and politically neutral. As a result, the AEC Enterprise Agreement and Political Neutrality Policy state that it is an inherent requirement of AEC employment that employees, and prospective employees, are not publicly active in any political affairs and do not publicly engage in such activities. This includes advocating any issues associated with a referendum. Should a prospective employee fail to meet this inherent requirement, they will be ineligible for employment with the AEC.

To Apply

Position Contact	Jacqui Knobel, jacqui.knobel@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0769315

Australian Naval Nuclear Power Safety Regulator

Closing Date: Sunday 24 May 2026

Australian Naval Nuclear Power Safety Regulator
Director General

Job Title	Director Emergency Preparedness and Response
Job Type	Full-Time, Ongoing
Location	Brindabella Business Park ACT
Salary	\$144,430 - \$173,359
Future Merit Locations	Brindabella Business Park
Office Arrangement	Flexible
Office Arrangement Details	ANNPSR is committed to assisting its employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles
Classification	Executive Level 2
Position Number	ANNPSR/02545/26
Agency Website	www.annpsr.gov.au

Job Description <https://defencecareers.nga.net.au/?jati=E4BACA93-B19A-A368-1D7C-ECED920EA8DC>

Duties

The Role

The role requires an appropriate mix of technical knowledge and multi-agency stakeholder engagement to deliver a significant aspect of the Australian Naval Nuclear Power program. It requires the skills, qualifications and experience to undertake two key efforts; supporting the establishment of ANNPSR policy for a significant national capability, and supporting the Regulating of that capability.

The successful candidate will:

- Provide a strategic level of expert advice on the assessment of emergency response plans for regulated sites as well as the regulatory audit, inspection, compliance and assurance of licence holders' plans and field exercises related to emergency response that fall under the regulatory framework of the future Australian Naval Nuclear Power Safety Regulator (ANNPSR).
- Generate guidance material (policies, manuals, guidance, fact sheets, procedures) related to Emergency Planning and Response regulatory matters, and prepare correspondence, briefs and reports for higher delegate and committee consideration.
- Require extensive knowledge of regulatory frameworks, government decision-making and policy requirements to assist with nuclear safety regulation and licensing of emergency preparedness arrangements.
- Actively managing key stakeholder relationships and identify relevant stakeholders' expectations and concerns to develop and communicate methodologies and practices to achieve outcomes.

About our Team

The Regulations and Licencing Branch is composed of a diverse range of technical and operational backgrounds working together to promote nuclear safety and compliance of the AUKUS program.

As part of the team, you will be working at the cutting edge of regulating the Australian Naval Nuclear Power capability, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities including:

World-Class Training & Development

Access structured learning programs, including specialist nuclear safety training, mentoring and opportunities for long-term overseas placements with US and UK partners.

Diversity of Technical Exposure

Every day at ANNPSR will be different, you will be working across technical challenges for both nuclear and non-nuclear systems, developing and implementing Australian first regulatory policy and working with national and international partners on achieving sovereign and trilateral goals.

Safety-First Culture

Work in an environment where safety, integrity, and accountability are at the heart of the organisation. Our nuclear safety culture is built on responsibility, respect, excellence and honesty.

Commitment to Growth

We invest in your development—building technical expertise and critical thinking skills so you can thrive in complex, high-pressure environments. You will work alongside Australian Public Service, Military and industry experts in multidisciplinary teams delivering capability.

Inclusive & Diverse Workplace

We value diverse perspectives and experiences. Your curiosity, adaptability, and questioning mindset will be encouraged in a collaborative environment that fosters a strong nuclear safety culture.

Our Ideal Candidate

As the Director Emergency Preparedness and Response, you will be required to demonstrate a range of skills, however the specific competencies below are considered critical to success within the ANNPSR team.

Lead and supervise - Setting direction and standards, delegating, motivating, empowering, developing others, recruiting talent, delivering capability.

Apply expertise - Applying, developing and sharing specialist and detailed technical expertise, understanding other organisational disciplines.

Persuade and influence - Making an impact, gaining agreement, negotiating, persuading, convincing, promoting ideas, managing conflict.

Relating and networking - Building relationships, networking, relating to all levels.

Cope with pressures and setbacks - Coping with pressure, keeping emotions under control, balancing work and personal life, keeping optimistic, handling criticism.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 2”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Naval Nuclear Power Safety Regulator

The Australian Naval Nuclear Power Safety Regulator is Australia's independent authority for naval nuclear power. It is established under the Australian Naval Nuclear Power Safety Act 2024. The agency is responsible for licensing and monitoring Australia's nuclear-powered submarine activities to ensure they are compliant with the law, and take action if they are not. The Australian Naval Nuclear Power Safety Regulator is accountable to the Commonwealth Parliament, which represents the Australian people. We are a small, independent Agency who offer flexible working arrangements and are committed to continuous learning through a range of formal and informal professional development opportunities. We offer a truly unique career opportunity for capable people with curious minds. Our team are committed to the highest standards of naval nuclear power safety regulation and are seeking people who share the same dedication.

To Apply

Position Contact	Paul Dailey, 02 5109 9384
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=E4BACA93-B19A-A368-1D7C-ECED920EA8DC

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Vacancy VN-0769185

Australian Submarine Agency
Chief Operating Officer

Job Title	Cassius Franks
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Canberra ACT, Rockingham WA
Salary	\$99,733 - \$112,431
Future Merit Locations	Adelaide, Canberra, Rockingham
Office Arrangement	Flexible
Office Arrangement Details	ASA is committed to assisting its employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles within ASA
Classification	APS Level 6
Position Number	ASA/02398/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=D5386717-D38C-9874-2D5D-ECDBE02B7EEB>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

The Australian Submarine Agency (ASA) is looking for a highly experienced, enthusiastic and organised Executive Assistants to fill current vacancies supporting a number of SES Band 2 & Band 3 Officers across the Agency.

This role is fast-paced with rigid timelines. It requires managing the office environment and the prioritisation of multiple workflows. To succeed in this role, you will have great people skills the ability to anticipate the needs of your senior executive and demonstrate flexibility, resilience and initiative.

The duties of an APS 6 Executive Assistant in the ASA include the following:

- Accountable for managing a Senior Executive service office including 'front of office' functions, including:
- Managing the appointment diary and meeting arrangements for the Senior Executive Service.
- Monitoring and triaging the inbox of the Executive and Division
- Ensuring contact lists up to date
- Organising meeting packs and tracking correspondence and clearance documents
- Tracking and processing administrative correspondence and documentation.
- Responsible for travel requisitions and acquittals for the office, booking travel and accommodation.
- High-level liaison with key internal and external stakeholders.
- Developing business improvement initiatives to streamline workflow.
- Managing junior executive assistant team members
- Advise, arrange, coordinate and reconcile all aspects of domestic and international travel in-line with Defence travel policy for Senior Executive Service Officers.
- Perform procurement, reconciliation and acquittal of the Senior Executive Office budget and financial delegate functions.
- Implement and provide advice on Australian Submarine Agency administration policy and procedures.
- Build and sustain positive relationships and to work collaboratively with internal and external stakeholders to achieve goals and objectives.
- Mentor and develop APS 4 & APS 5 Executive Assistants (EAs)

About our Team

Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people.

We have multiple divisions within the agency seeking EA's –

- Policy, Strategy & Engagement
- Nuclear Submarine Capability
- Virginia Delivery
- Engineering & Technology
- Stewardship
- Infrastructure, Planning & Co-ordination
- Workforce, Industry & Supply Chain
- Chief Operating Officer
- SSN-AUKUS Delivery

Our Ideal Candidate

We are a dynamic organisation seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidates will bring the following attributes and skills to the role:

- Possess excellent communication and interpersonal skills including initiative, positive attitude and the ability to work under pressure to achieve results

- Have strong stakeholder engagement skills and a demonstrated ability to work collaboratively with a range of people, including internal and external senior executive levels and their support staff
- Ability to exercise sound judgement, discretion, and integrity including the ability to maintain confidentiality and privacy
- Strong attention to detail and organisational skills, ability to manage competing priorities, while working independently and collaboratively with the EL1 executive officer.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia’s nuclear-powered submarine program. Australia’s acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=D5386717-D38C-9874-2D5D-ECDBE02B7EEB

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Vacancy VN-0769274

Australian Submarine Agency

Closing Date: Sunday 24 May 2026

Australian Submarine Agency
Engineering & Technology

Job Title	Policy & Program Officers - (Multiple Roles)
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Melbourne VIC, Adelaide SA
Salary	\$89,841 - \$96,829
Future Merit Locations	Canberra, Melbourne, Adelaide
Office Arrangement	Flexible
Office Arrangement Details	ASA is committed to assisting its employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles within ASA
Classification	APS Level 5
Position Number	ASA/02502/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=41ED45E4-D26E-2CD8-545F-ECECA6091394>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

APS 5 – Naval Nuclear Propulsion Education Programs & Policy Officer

As an APS 5 Officer, you will support key education and policy functions by managing administrative processes, assisting with STEM program coordination, and preparing well-structured draft briefs and correspondence. You will maintain accurate records, conduct targeted research, and help ensure compliance across sovereign courses and policy frameworks.

You will engage with education partners and internal stakeholders on routine matters, support audit and assurance activities, and contribute to updates to course information, career pathway materials and policy documents. Your ability to organise workflow and apply established procedures will ensure consistent, reliable program support.

Through your attention to detail, stakeholder engagement and contribution to team outcomes, you will help strengthen the Directorate's role in developing a resilient, high-quality technical workforce.

APS 5 – Naval Nuclear Propulsion Training Programs & Delivery Role

As an APS 5 Officer, you will support the delivery of international and domestic training programs through coordination, administration and learner support activities. You will maintain data accuracy across learning systems, prepare and distribute routine correspondence and status reports, and contribute to the development of wellstructured draft briefs.

You will engage with training providers, universities and internal stakeholders on operational matters, ensure learners receive timely information and respond to enquiries within service standards. You will organise your own workflow, follow procedures and solve practical problems to support and maintain training efficiency.

You will contribute to recordkeeping, curriculum updates and continuous improvement activities to help sustain the Directorate's delivery of highquality technical training pathways.

About our Team

Technical Enterprise Branch is the engine room behind ASA's development of our technical workforce. Our mission is to shape, grow and sustain the specialised technical skills that will power Australia's nuclear-powered submarine program for generations.

Working shoulder to shoulder with partners across ASA, Australian Government and internationally, we are helping to build a world-class technical workforce of curious, capable and committed professionals. We create pathways for people to develop, thrive and contribute to one of the nation's most significant and inspiring endeavours, ensuring our program is delivered safely, securely and with enduring impact.

As part of our team, you will contribute to meaningful outcomes, build your professional capability and play a key role in supporting the delivery of essential infrastructure for the wider organisation.

Our Ideal Candidate

We are a dynamic organisation seeking employees who are agile, innovative and energised by high-paced work. Our ideal candidates will bring the following attributes and skills to the role:

Our ideal candidate is an experienced policy professional with a sound understanding of education policy and enabling programs of work, capability development, and national workforce needs. They bring strategic insight, strong leadership, and the ability to operate effectively in a complex, multistakeholder environment. Proactive and well organized, they are able to contribute to policy development, manage competing priorities and deliver quality outcomes under general direction.

They apply sound judgement, demonstrate integrity, and contribute to the preparation of high quality draft policy advice by analysing evidence, research and stakeholder input. They work effectively with a range of stakeholders across government, education sectors, research organisations, and industry, supporting collaborative approaches to education and training capability growth. The ideal candidate fosters collaboration, supports initiatives that drive longterm outcomes, and supports a positive highperformance and inclusive team culture.

Key skills to perform within this role include:

1. **Strategic Thinking:** Ability to analyse education, training, and workforce trends, assess capability needs, and contribute to the development of longterm policy direction, frameworks, and strategy.
2. **Achieving Results:** Experience supporting complex policy or program work, coordinating multiple inputs, and delivering highquality outcomes under general direction.
3. **Relationship Management:** Proven ability to work effectively with a range of internal and external stakeholders, contributing to productive working relationships across government, industry, and community sectors.
4. **Communication & Influence:** Strong written and verbal communication skills, including the ability to synthesise complex information into clear, evidencebased advice for decisionmakers.
5. **Judgement & Professionalism:** Consistent demonstration of sound judgement, integrity, and accountability when navigating sensitive, strategic, or ambiguous policy issues and escalating risks and issues when appropriate
6. **Leadership:** Experience working within teams, supporting work priorities, and contributing to capability development and collaboration within policy or strategic environments.
7. **Innovation & Improvement:** Commitment to continuous improvement, with experience contributing to the development or implementation of initiatives that enhance policy effectiveness, partnerships, or national STEM capability.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia's nuclear-powered submarine program. Australia's acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=41ED45E4-D26E-2CD8-545F-ECECA6091394

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Vacancy VN-0769279

Job Title	Senior Executive Service Band 2 Chief Operating Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Office arrangement may be discussed with successful candidate
Classification	Senior Executive Service Band 2
Position Number	ASA/02450/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=2BE5313F-9074-1467-C16C-ECDBA9CF1003>

Duties

Introduction

Australia's acquisition of conventionally-armed, nuclear-powered submarines is historic and transformational. The Optimal Pathway announced on 14 March 2023, will deliver Australia a world-class capability that will see our nation become one of only seven countries that operate nuclear-powered submarines. This game changing capability will enhance Australia's capacity to deter conflict and support security, peace and economic prosperity in the Indo-Pacific.

This significant undertaking presents an exciting opportunity for dedicated, committed and aspirational professionals to shape, coordinate and deliver the Australian Nuclear Submarine Program.

Your Role

The Australian Submarine Agency (ASA) is seeking an experienced and highly regarded senior executive to lead its corporate operations as Chief Operating Officer (COO).

This is a pivotal SES Band 2 role responsible for ensuring the Agency operates with integrity, financial discipline, workforce capability and strong governance to support national priorities.

Reporting to the DirectorGeneral, the COO is a trusted partner to the Executive, providing strategic leadership across corporate governance, finance, people, legal and operational services. The role operates in a complex, highrisk environment requiring sound judgement, discretion and strong executive capability.

The COO oversees the Agency's enabling functions to ensure ASA is positioned to deliver its mission effectively and sustainably.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Karina Duffey - Executive Intelligence Group, (02) 6232 2200
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=2BE5313F-9074-1467-C16C-ECDBA9CF1003

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Vacancy VN-0769301

Australian Submarine Agency

Closing Date: Sunday 24 May 2026

Australian Submarine Agency
Chief Operating Officer

Job Title	Fraud, Audit and Corporate Risk Officer
Job Type	Full-Time, Ongoing
Location	Majura ACT, Adelaide SA
Salary	\$99,733 - \$112,431
Future Merit Locations	Majura, Adelaide
Office Arrangement	Flexible
Office Arrangement Details	ASA is committed to assisting its employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles within ASA
Classification	APS Level 6
Position Number	ASA/01176/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=DDDE46F2-298A-12A8-338A-ECECA327C930>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

This APS 6 position supports three portfolios, Fraud, Audit, and Corporate Risk and plays a key role in preventing, detecting, and responding to fraud and non-compliance in accordance with the Commonwealth Fraud Control Framework.

The successful candidate will work closely with the Assistant Director to deliver fraud control and investigation activities, ensuring compliance with relevant legislation, policy, and procedural frameworks.

Key responsibilities include:

- Analysing complex information and evidence to identify fraud and non compliance risks, and recommending appropriate enforcement, remediation, or corrective actions
- Preparing assessment and investigation reports and evidence based recommendations for decision makers
- Liaising with internal and external stakeholders, including law enforcement agencies, regulatory bodies, and legal service providers
- Contributing to fraud detection and prevention initiatives, including fraud risk assessments, control testing and data analysis
- Ensuring all activities are conducted lawfully, and in accordance with APS Values and Code of Conduct, and the ASA Nuclear Mindset Principles

About our Team

The Directorate of Fraud, Audit and Corporate Risk is a small team responsible for preventing, detecting, and responding to fraud and non-compliance in accordance with the Commonwealth Fraud Control Framework and the Australian Government Investigations Standard.

The Directorate manages the ASA Internal Audit function which includes monitoring audit recommendations to closure.

In addition the Directorate plays a key role in Corporate Risk Management by identifying emerging risks, assessing their potential impact, and advising leadership on risk treatment strategies.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidates will bring the following attributes and skills to the role:

- Proven experience in fraud prevention, detection, investigation, or compliance, ideally within a government or regulatory environment, along with a solid understanding of relevant legislation, fraud control frameworks, and risk management principles

- Strong analytical and problem solving skills, the ability to interpret data, identify patterns, and assess complex matters
- Well developed written and verbal communication skills, enabling them to prepare clear briefings and reports, engage effectively with stakeholders, and contribute confidently to decision making
- Ability to work autonomously, manage competing priorities, and collaborate constructively while supporting junior staff and contributing to continuous improvement initiatives

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia’s nuclear-powered submarine program. Australia’s acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=DDDE46F2-298A-12A8-338A-ECECA327C930

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Vacancy VN-0769314

Defence Housing Australia

Closing Date: Tuesday 19 May 2026

Development & Construction
Property Development & Construction

Job Title	Senior Development Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Perth WA
Salary	\$157,559 - \$193,869
Future Merit Locations	Perth
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements may be negotiated in accordance with the DHA Enterprise Agreement
Classification	Executive Level 2
Position Number	493879
Agency Website	https://www.dha.gov.au/

Job Description

<https://careers.dha.gov.au/>

DHA is seeking an experienced Senior Development Manager to join the Property Team. Apply now and enjoy a rewarding career at DHA!

About us

DHA was established in 1988 following passage of the Defence Housing Australia Act 1987 (DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence's operational needs.

DHA manages an expanding portfolio of housing solutions and provides housing for over 17,200 ADF members and their families and administers rent allowance for more than 16,000 ADF members and their families in private rental accommodation. DHA provides housing related services advising on eligibility, providing posting support, and managing bookings and allocation services for all DHA provisioned housing and on-base accommodation to approximately 60,000 ADF members.

To find out more about DHA, please refer to our [website](#) or read our latest [Annual Report](#).

Duties

About your team

The Property Group ensures DHA maintains the right mix of properties to meet Defence requirements, through leasing, acquisition, and development.

The Development and Construction team delivers residential projects across Australia, overseeing all phases from planning to completion. The team is committed to compliance, safety, and stakeholder engagement, with a particular focus on projects in environmentally and culturally sensitive locations. Our mission is to provide high-quality, compliant housing solutions for Defence personnel and their families.

About the role

The Senior Development Manager is responsible for planning and leading complex residential development projects to achieve DHA business objectives on time and within budget. This includes the delivery of greenfield and brownfield residential developments, management of rezoning and approval processes, evaluation and mitigation of project risks, and influencing outcomes to ensure alignment with DHA's strategic goals.

The role requires strong leadership across multidisciplinary project teams and external consultants, effective stakeholder engagement, and sound commercial judgement to deliver viable development outcomes across the full project lifecycle.

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

Benefits for working at DHA include:

- 15.4% superannuation
- Generous leave entitlements, including 18 days personal leave and 20 days annual leave per year
- Work-life balance and flexible working options
- A positive workplace culture where you can bring your whole self to work
- Opportunities to broaden your industry knowledge and experience
- Career progression and opportunities
- A dedicated Employee Assistance Program for you and your family to access in times of need

- ADF partner employment conditions when posting to a new location

For information on DHA's Employee Value Proposition, visit our [website](#).

How to apply

Apply now with your current resume and a 500-word one page pitch, addressing the requirements of the role. We recommend you read the Australian Public Service Commission's Cracking the Code guidance on how to write your response. Additionally, you should consider the expected behaviours described in the Australian Public Service Commission's Integrated Leadership System at this role's level.

Applications close: 11:55pm AEST 19 May

Any questions? Please contact Elly Chan, Business Manager

T: 02 6270 8524 E: Elly.Chan@dha.gov.au

Order of Merit

A merit pool will be established from this process which will be valid for 18 months from the date of advertising. This merit pool may be used throughout this period to fill similar positions in the event positions become vacant.

Inclusion and Diversity

DHA is committed to building an inclusive and diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, ex-defence members, mature aged employees and carers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Elly Chan, 02 6270 8524
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0769368

Defence Housing Australia

Closing Date:Wednesday 20 May 2026

Service Operations
Regional Ops QLD

Job Title	Assistant Regional Operations Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Newstead QLD
Salary	\$104,793 - \$120,411
Future Merit Locations	Newstead
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in line with the DHA Enterprise Agreement.
Classification	APS Level 6
Position Number	493887
Agency Website	https://www.dha.gov.au/

Job Description

<https://careers.dha.gov.au/>

DHA is seeking an experienced Assistant Regional Operations Manager to join the Service Operations Team. Apply now and enjoy a rewarding career at DHA!

About us

DHA was established in 1988 following passage of the Defence Housing Australia Act 1987 (DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence's operational needs.

DHA manages an expanding portfolio of housing solutions and provides housing for over 17,200 ADF members and their families and administers rent allowance for more than 16,000 ADF members and their families in private rental accommodation. DHA provides housing related services advising on eligibility, providing posting support, and managing bookings and allocation services for all DHA provisioned housing and on-base accommodation to approximately 60,000 ADF members.

To find out more about DHA, please refer to our [website](#) or read our latest [Annual Report](#).

About your team

The Service Delivery Group is responsible for meeting DHA's delivery objectives in the provision of quality housing services including provision, stock management, housing allocation, living-in accommodation and repairs, maintenance and tenancy services. Service Operations maintain the regional offices which serve as the ADF member's first point-of-contact for all housing services including allocations, rent allowance and home maintenance. In addition to managing the incoming member's tenancy, regional office staff members are a valued source of local knowledge on community services and housing market conditions.

Duties

About the role

You will lead, motivate and provide clear direction, as well as manage the daily program of work of your team, focusing on staff performance and ensuring the resources are used effectively and efficiently to achieve business outcomes. You will ensure adherence to business procedures and processes, manage the workflow, resolve complex issues and manage the region's portfolio of service residences.

You will contribute to business goals by ensuring operation and financial performance targets are met, including workforce planning, asset management, contractual requirements, key performance indicators (KPIs) and project management outcomes for the regional office.

You will lead a team of Property Managers to deliver high quality customer service outcomes to all stakeholders. You will manage complex maintenance issues, enquiries and complaints in

accordance with policy and legislative guidelines, provide accurate advice to internal and external stakeholders and actively develop and maintain work relationships across the organisation that are effective and collaborative.

This is a **Non-ongoing Engagement** for a period of up to 12 months with possibility of extension or permanency.

Note: All successful applicants are required to hold a valid Driver Licence.

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

Benefits for working at DHA include:

- 15.4% superannuation
- Generous leave entitlements, including 18 days personal leave and 20 days annual leave per year
- Work-life balance and flexible working options
- A positive workplace culture where you can bring your whole self to work
- Opportunities to broaden your industry knowledge and experience
- Career progression and opportunities
- A dedicated Employee Assistance Program for you and your family to access in times of need
- ADF partner employment conditions when posting to a new location

For information on DHA's Employee Value Proposition, visit our [website](#).

How to apply

Apply now with your current resume and a 500-word one page pitch, addressing the requirements of the role. We recommend you read the Australian Public Service Commission's Cracking the Code guidance on how to write your response. Additionally, you should consider the expected behaviours described in the Australian Public Service Commission's Integrated Leadership System at this role's level.

For further information on the position, please refer to the Candidate Information Pack through the [online careers site](#).

Applications close: 11:55pm AEST Wednesday, 20 May 2026. Any questions? Please contact Darren Powell, Director of Service Operations T: 07 3355 8847 E: Darren.Powell@dha.gov.au

Order of Merit

A merit pool will be established from this process which will be valid for 18 months from the date of advertising. This merit pool may be used throughout this period to fill similar positions in the event positions become vacant.

Inclusion and Diversity

DHA is committed to building an inclusive and diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, ex-defence members, mature aged employees and carers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Darren Powell, 07 3355 8874
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0769363

Great Barrier Reef Marine Park Authority

Closing Date: Sunday 24 May 2026

Strategic Policy and Partnerships Strategic Policy

Job Title	Parliamentary and Governance Coordinator
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT, Townsville QLD
Salary	\$99,733 - \$111,702
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site; Hybrid
Office Arrangement Details	Hybrid working arrangements are available and may be negotiated with the business area
Classification	APS Level 6
Position Number	258
Agency Website	

Job Description

<https://www2.gbrmpa.gov.au/careers>

The Great Barrier Reef Marine Park Authority (the Reef Authority) is a Commonwealth non-corporate entity, and a statutory agency established by the Great Barrier Reef Marine Park Act 1975 (Marine Park Act), reporting to the Minister for the Environment and Water. Our objective is the long-term protection, ecologically sustainable use, understanding and enjoyment of the Great Barrier Reef for all Australians and the international community through the care and development of the Marine Park.

Managing a reef roughly the size of Italy demands many skills and talents, so you don't have to be a marine biologist to contribute to our mission. From finance to marketing roles, we have a team almost as diverse as the ecosystem we protect. Our commitment and dedication to the Great Barrier Reef and the Australian public have a long-lasting impact, and we are looking for individuals who can bring their unique skills, experience, and knowledge to our high-performing and inclusive organisation.

The Position

The **Parliamentary and Governance Coordinator** supports and coordinates the Reef Authority's accountability and performance obligations across parliamentary, governance, and corporate planning processes.

The role leads timely delivery of high-quality Senate Estimates briefs, Questions on Notice, Ministerial submissions, correspondence, coordination requests, and other government business.

Under the Director and Assistant Director's oversight, the position writes materials, analyses information, and liaises with stakeholders on corporate planning and performance reporting frameworks.

About You

- Experienced in parliamentary services in an Australian Government context.
- Adept at coordination, reporting, and administrative delivery roles with set deadlines.
- Able to research, write, and edit high quality written materials for a range of audiences.
- Confident to research, interpret, and apply tasking instructions and guidance materials.
- Organised with an eye for detail, ensuring accuracy and consistency in tasks and deliverables.
- Display integrity, sound judgment, professionalism, and discretion with sensitive matters.
- Collaborate well with others across the Reef Authority and Australian Public Service.
- Able to respond well to guidance and feedback in a government and governance context.
- Able to understand the broader operating environment of the organisation and government.
- Display a desire to contribute to the success of the team and working in harmony.
- Flexible in how and where you work and willing to support your team in a range of areas.

Duties

- Lead the coordination, advice, and responsive engagement in the Reef Authority's ministerial and parliamentary business including ministerial submissions, Question Time briefs, Senate Estimates and committee hearings, parliamentary inquiries, and Questions on Notice.
- Scan, monitor, and provide advice to the Executive, Director, and Assistant Directors on accountability and performance obligations across parliamentary processes, governance, and corporate planning.
- Maintain productive working relationships while working across the Reef Authority and the APS, with a strong understanding of organisational operations and whole of government activity.
- Collect, analyse, and consolidate input from across the Reef Authority and the broader APS under the guidance of the Director and/or Assistant Director.
- Plan, write, edit, and proof-read a wide range of materials for the Reef Authority and the Strategic Governance section under the guidance of the Director and/or Assistant Director.
- As a small agency and team, from time-to-time you may be asked to support the organisation, branch and section with duties outside of your usual span but within your capabilities.

Eligibility

Essential Requirements

- Demonstrated experience coordinating end-to-end parliamentary services in accordance with parliamentary processes, protocols, timeframes and quality requirements.
- Demonstrated aptitude and experience in coordination, reporting, or administrative delivery roles.
- Well-developed writing, editing, research, and interpretation skills.
- Demonstrated interpersonal strengths, with the ability to work constructively within a small agency environment.

Desirable qualifications or equivalent experience

- Tertiary qualifications or relevant experience government administration, public policy, governance, communications, or a related field.
- Proven ability to manage parliamentary workflows and use the Parliamentary Document Management System (PDMS).

Notes

To be eligible for employment, candidates must be an Australian citizen at the time of application.

The position requires a Negative Vetting Level 1 security clearance. Successful candidates will be required to obtain and maintain a clearance at this level.

The successful candidate will be willing to provide identity documents and undergo an identity pre-employment check through a Document Verification Service.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Great Barrier Reef Marine Park Authority

To Apply

Position Contact	Jessica Mead, 0499 438 324
Agency Recruitment Site	https://www2.gbrmpa.gov.au/careers

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Agriculture, Water and the Environment

Vacancy VN-0769313

Department of Agriculture, Fisheries and Forestry

Closing Date: Sunday 24 May 2026

Biosecurity Plant and Science Services
Science & Surveillance Technical Response

Job Title	Field Scientist - Technical Response
Job Type	Full-Time, Ongoing
Location	Sydney NSW
Salary	\$88,834 - \$96,829
Future Merit Locations	Various locations - NSW, Sydney
Office Arrangement	On Site
Office Arrangement Details	Please refer to job description
Classification	APS Level 5
Position Number	2026/916
Agency Website	https://www.agriculture.gov.au

Job Description

<https://www.agriculture.gov.au/about/jobs/apply>

Why YOU are important to us and what impact will you have on the Biosecurity Plant and Science Services Division and the departments' goal.

We protect Australia's plant health to support trade, the economy, and the environment. Our division provides scientific advice, diagnostics, biosecurity training, and risk assessments. We enable safe plant imports, strengthen systems, and engage stakeholders. Surveillance and response are conducted at national entry points and approved sites, including northern Australia. We work closely with communities and Indigenous rangers to manage biosecurity risks, including in the Torres Strait.

Our scientists are on the front line of biosecurity, leading early detection and response for pests, diseases and weeds at entry points and across northern Australia. We deliver diagnostics, inspections, and training that help stop biosecurity threats before they spread. By working with stakeholders and sharing expertise, we strengthen Australia's ability to protect its agriculture, environment and communities.

We are looking for an experienced field scientist to deliver surveillance activities. Working as part of a local and national team, you will be based at the new Western Sydney International Airport, undertaking responses to exotic pests, weeds and diseases.

Duties

This is where you play an important role.

As the Field Scientist - Technical Response, you will:

Field Surveillance:

- Plan, prepare coordinate and respond to biosecurity incident responses to exotic plant pests and diseases.
- Work outside, conducting field surveillance and monitoring activities throughout the year.
- Set and maintain response monitoring and/or trapping programs, arrange and supervise pest treatments.
- Some travel to regional areas/interstate may be required.

Stakeholder engagement:

- Liaise with premise managers and external stakeholders to obtain site access, supervise treatments, manage expectations and provide updates on responses.
- Increase awareness of the threats of exotic pests, encouraging stakeholders to report incidents.

Reporting:

- Ensure accurate collection and reporting of data in line with the response procedures.
- Enter and retrieve geospatial data, including site mapping tools.
- Produce response plans.

Staff supervision:

- Manage and supervise staff, including other program areas to complete pest response surveillance for exotic pests such as invasive ants, stink bugs, snails, weeds and plant pathogens.

- Assist staff with administrative tasks such as managing leave and developing performance agreements.

Diagnostic/Technical:

- Undertake field and laboratory triage diagnostics of samples collected including invertebrates, weeds and plant pathogens.
- Preparation of specimens.

Administration and Coordination:

- Ensure timely ordering of stock and equipment for response activities.
- Contribute to the development of instructional material and delivery of training to staff to support responses to exotic pests.

Eligibility

Our ideal candidate will have:

Knowledge and experience

- Knowledge of the Australian Biosecurity system and of exotic pests, diseases or weeds.
- Demonstrated experience in planning, managing and carrying out field pest surveillance (minimum 1 year).
- Lead and manage a small team of pest surveillance officers working independently and in a nationally dispersed team.

The successful candidate:

- Must hold a current Apply First Aid Certificate or have the ability to obtain this qualification.
- Must hold and maintain a valid Australian motor vehicle drivers licence.
- Must meet the physical requirements of the role(s) involve a combination of outdoor and office-based work.
- May be required to perform occasional out-of-hours and weekend work.
- May be required, from time to time, to work in difficult, remote and harsh environments (possibly for extended periods) under limited supervision or in teams.
- Must wear an official uniform supplied by the department, including during field operations (as applicable), in accordance with the department's uniform policy.
- Must wear appropriate protective personal equipment clothing and comply with departmental Work Health & Safety policies and procedures.
- Must satisfactorily complete the department's Biosecurity Foundation Program and meet minimum requirements to be appointed a Biosecurity Officer under the Biosecurity Act 2015.

Mandatory Qualification

- This position requires you to hold A tertiary qualification in biological science, environmental science, agriculture, entomology, botany or plant pathology.
- ASIC Licence, MSIC Licence.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/about/careers/continuing-serve-vetpaths-support-pathway-veterans-new-australian-public-service-aps> This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Karen Stralow, Karen.Stralow@aff.gov.au
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Agriculture, Water and the Environment

Vacancy VN-0769353

Department of Agriculture, Fisheries and Forestry

Closing Date: Sunday 24 May 2026

People, Property and Security
Property & Security National Contracts and Coordination

Job Title	Contract and Finance Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$88,834 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - VIC, Various locations - QLD
Office Arrangement	Flexible
Office Arrangement Details	Subject to negotiation
Classification	APS Level 5
Position Number	2026/891
Agency Website	https://www.agriculture.gov.au

Job Description

<https://www.agriculture.gov.au/about/jobs/apply>

Why YOU are important to us and what impact will you have on the People, Property and Coordination Division and the departments' goal.

We support our people across the employment life cycle, enabling the effective management of people-related risk and building future ready leaders, people and culture. We prevent, detect and respond to misconduct, fraud and corruption, deliver objective and risk-based internal audit, assurance and advisory services, and provide support to our two independent Inspectors-General. We ensure the effective management of our property portfolio, facilities management, security, sustainability, facilities emergency management, and a range of corporate site services and commercial contracts nationwide.

We provide a safe, reliable, and efficient environment that enables staff to work effectively. We are customer-focused, proactive, and dedicated to delivering quality services and solutions.

As the **Contract and Finance Officer** you will undertake a range of contract administration, management accounting and financial processing activities, primarily supporting property, facilities and service contracts. In this role you will demonstrate initiative and attention to detail and provides accurate, timely and compliant contract and financial processing support to the Branch. Working under limited direction, you will support the maintenance of reliable contract and financial records and contributes to reporting, analysis and continuous improvement activities. The

successful applicant will have a sound understanding of basic accounting principles, government financial frameworks and contract administration practices. Experience using TechnologyOne is desirable.

Duties

This is where you play an important role.

As the Contract and Finance Officer, you will:

- Support the Property Contract Manager by undertaking contract administration, financial processing and reporting activities across the Property Services Branch.
- Ensure contract documentation is complete, accurate and appropriately executed before being established and maintained in TechnologyOne and other record-keeping systems.
- Engage with internal and external stakeholders to support property, facilities and service contracts that are:
 - compliant with the Public Governance, Performance and Accountability Act 2013 and the Commonwealth Procurement Rules
 - supported by appropriate financial and contractual authority
 - accurately recorded and maintained.
- Maintain and update property contract registers and prepare contract-related reports as required.
- Establish new contract records and generate contract variations as needed.
- Undertake financial processing associated with property contracts and month-end activities, including:
 - processing creditor payments accurately and in a timely manner
 - ensuring payments align with departmental and supplier terms
 - preparing and posting journals accurately and on time
 - maintaining financial records and supporting reconciliations
 - reconciling clearing accounts and resolving discrepancies.
- Undertake branch cost recovery activities, including:
 - preparing and issuing customer invoices accurately and on time
 - ensuring invoices comply with departmental and customer requirements
 - monitoring receipt of payments and following up overdue accounts.
- Working under limited direction, review and action Property Service Provider fund requests.

Eligibility

Our ideal candidate will have:

A sound understanding of:

- the Public Governance, Performance and Accountability Act 2013
- the Commonwealth Procurement Rules
- government financial management and contract administration principles.

Demonstrated ability to:

- make decisions with some autonomy in relation to accounts payable, receivable and contract administration activities
- apply judgement and limited discretion when interpreting and applying legislation, policies, instructions and procedures
- organise work, manage competing priorities and meet deadlines
- undertake research and analysis and present findings clearly.
- communicate clearly in plain English

- take responsibility for the completion of allocated tasks and manage workflow effectively.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/about/careers/continuing-serve-vetpaths-support-pathway-veterans-new-australian-public-service-aps> This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Angela Geerdink, Angela.Geerdink@aff.gov.au
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Agriculture, Water and the Environment

Vacancy VN-0769382

Department of Agriculture, Fisheries and Forestry

Closing Date:Thursday 28 May 2026

Exports & Veterinary Services
Veterinary & Export Meat Live Animal Import/Export

Job Title	Biosecurity Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Perth WA, Brisbane QLD
Salary	\$80,371 - \$87,496
Future Merit Locations	Melbourne, Perth, Brisbane, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Subject to negotiation
Classification	APS Level 4
Position Number	2026/897
Agency Website	https://www.agriculture.gov.au

Job Description

<https://www.agriculture.gov.au/about/jobs/apply>

Why YOU are important to us and what impact will you have on the Exports & Veterinary Services Division and the departments' goal.

We make sure Australian exports meet international standards through inspections, audits and certifications. Our work helps expand trade by negotiating technical access for food and other products. We also manage quotas under trade agreements and represent Australia in setting global food standards.

The Veterinary and Export Meat Branch (VEMB) undertakes regulatory functions by providing inspection and certification for the export of meat, meat products and the import and export of live animals and reproductive material in order to meet importing country requirements and Australian legislative requirements.

As a Biosecurity Officer in the Live Animal Section, you'll enjoy a challenging and rewarding career where your role encompasses a wide variety of tasks. You will play a key role in the section by conducting technical assessments, inspections, verifications and certification for live animals and animal genetic material to ensure compliance with biosecurity and export requirements.

Duties

This is where you play an important role.

Your primary duties will include the following:

Document assessment and preparation

- Assess import/export documents for the importation/export of live animals and genetic material, to ensure compliance with biosecurity and export requirements.
- Prepare required certificates and permits.

Inspections

- Conduct live animal and animal genetic material inspections according to procedures, safety requirements and work instructions.

Stakeholder engagement

- Maintain positive stakeholder relationships by resolving inquiries, providing advice and communicating effectively with both internal and external stakeholders.

Support Team Operations

- Assist with schedule and roster preparation.
- Schedule bookings for live animal and reproductive material inspections, ensuring efficient use of resources.
- Provide feedback on instructional material and business processes with continuous improvement in mind.
- Manage team mailboxes to ensuring accurate and timely communication and record keeping.
- Undertake general administrative activities including managing cost recovery tasks such as generating invoices and applying fees.
- Coach and mentor colleagues and contribute to a positive team environment.
- Promote Professionalism and Teamwork: Uphold and promote the APS Values, the APS Employment Principles, Code of Conduct and the Core 4 values.

Please note that this recruitment process will **initially be used to fill one ongoing vacancy in Sydney**. The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may also be used to fill **future ongoing and non-ongoing vacancies in the branch** where the duties are of a similar nature. **Future vacancies may become available in any of the locations listed above.**

Eligibility

Who we are looking for

Knowledge and experience

The ideal applicant will have:

- an understanding of, or the ability to acquire understanding of, the *Biosecurity Act 2015*, the *Export Control Act 2020* and other relevant legislation and policy frameworks
- operational experience in a regulatory environment
- knowledge, or the ability to quickly acquire such knowledge, of departmental processes and systems such as the Agriculture Import Management System (AIMS) and the Electronically Lodged Service Advice (ELSA)
- applicable work experience in an animal related field.

Eligibility and other requirements

The successful applicant must:

- hold and maintain a valid Australian motor vehicle drivers licence
- note that the physical requirements of the role(s) involve a combination of outdoor and office-based work
- note that they may be required to perform occasional out-of-hours and weekend work
- wear appropriate protective personal equipment clothing and comply with departmental Work Health & Safety policies and procedures
- obtain and maintain an Aviation Security Identification Card (ASIC) and a Maritime Security Identification Card (MSIC).

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/about/careers/continuing-serve-vetpaths-support-pathway-veterans-new-australian-public-service-aps> This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

To Apply

Position Contact	Clare O'Shannessy, 0478 486 287
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Attorney-General's

Vacancy VN-0769341

Administrative Review Tribunal

Closing Date:Wednesday 20 May 2026

Enterprise Technology Group
Technology Products Enterprise Service Desk

Job Title	Senior Service Desk Support Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Hobart TAS
Salary	\$88,834 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On site
Classification	APS Level 5
Position Number	40912
Agency Website	https://www.art.gov.au/

Job Description

<https://art.bigredsky.com/page.php?pageID=106>

Looking to take the next step in your career?

We have an exciting opportunity to expand your skills whilst contributing to the development of our IT Service Management (ITSM) portfolio. You'll work with ServiceNow and be supported to build capability and progress your career.

Specific position details

This vacancy:

- is an ongoing opportunity working **parttime** (30 hours per week).
- is required to be **onsite (in the office)** for the 30 hours to provide ICT support.
- is based in **Hobart** in our ICT team, within the Enterprise Technology Group (ETG).

The basis of the 30 hours per week in the office can be negotiated, for example, 30 hours across 5 days or 4 days.

This position may become and the merit pool may be used to fill full-time vacancies in the future.

Remuneration: The annual salary range for the position is APS5 - \$88,834 - \$96,829 p.a, plus a generous employer superannuation contribution of 15.4%. While you are working part-time hours, you will receive a pro-rata equivalent of this salary.

About the opportunity

The Senior Service Desk Support Officer provides efficient and high-quality 1st and 2nd level ICT support to members and staff. You will assist the team leader to manage the Service Desk and ensure ITIL processes are followed, especially for managing incidents and sharing technical solutions. This role also acts as an escalation point for more complex issues and develops specialist knowledge needed to support and manage the Tribunal service catalogue.

About the Tribunal:

The Administrative Review Tribunal plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws.

We believe in providing our employees with a work environment that is supportive and rewarding. Our culture is one that welcomes all and we embrace flexibility and diversity. We believe our people are our most valuable asset and we work to support the skills, knowledge and capability of our staff.

You can learn more about the Tribunal on [our website](#).

What we offer:

We believe the little extras can make a big difference in supporting your success and some of our great incentives include:

- flexible working options, including flexi-time to support you with your commitments outside of work.
- competitive salary including generous superannuation employer contribution of 15.4%
- salary packaging options
- supportive career development opportunities
- access to holistic health and wellbeing programs including Fitness Passport which provides discount to 350+ gyms, free annual influenza vaccinations and free eye tests
- generous leave allowances including Christmas to New Year office closure with no deduction from your leave balance and options to purchase leave.
- Employee Assistance Program for you and your family
- positive and inclusive culture.

Read our [Enterprise Agreement](#) for more information about our terms and conditions of employment.

Duties

- **Service delivery:** Provide high quality, responsive and timely 1st and 2nd level IT support to members and staff of the ART. Availability to adequately cover Service Desk functions onsite as rostered and required.
- **Delivery and stakeholder management:** Foster effective and productive working relationships with internal and external ART stakeholders. Liaise with external service providers in relation to support arrangements, procurement, invoicing, and project tasks as required. Represent the ETG in projects, meetings, forums, etc. Maintain the security, confidentiality, integrity, availability and accountability of ART's systems and information assets, ensuring compliance with ART and whole of government policies and standards.
- **Advice and education:** Provide team members and clients at all levels with specialist technical advice, ensuring advice is clear, targeted, and educative. Assist with developing and delivering training and producing self-help and user guides. Provide planned or ad hoc training for clients with varying technical competencies.
- **Management support:** Support the Team Leader in ensuring technology support follows ITIL principles and is managed efficiently, balancing resources, time, and cost. Provide

advice and support to the Team Leader in automating Service Desk tasks and solutions. Ensure all procedures are fit for purpose, drafting revised procedures for Team Leader consideration where deficiencies are identified.

About you:

We are seeking a motivated individual who is keen to develop their career. You will be adaptable, capable, enthusiastic and proactive about building your knowledge and growing professionally and keen to make an impact!

With a strong work ethic and a curious mindset you will work collaboratively and contribute positively to a team environment.

You will have well developed communication and interpersonal skills, supported by a strong service focus and be able to convey complex information clearly and concisely, both verbally and in writing.

To succeed in this role, you will have:

- Demonstrated experience handling a wide range of inquiries and service requests, performing initial investigation, and resolving the issues where possible or escalating as needed.
- Extensive experience in monitoring and managing incident queues.
- Proven capability in installing or removing hardware and/or software.
- Extensive experience in investigating and resolving problems in systems, processes, and services. Proven capability in determining problem fixes and remedies

Join a team with a strong focus on learning and development, where you'll build practical ICT skills, learn from specialists and grow your career.

Eligibility

Qualifications

Desirable:

- Academic qualification (degree, postgraduate) in technology and/or aligned qualifications.
- Vocational certification in modern technologies (e.g., Agile, network, cloud, platforms).

Eligibility:

- Ability to obtain and maintain a Baseline security clearance
- Australian Citizenship
- All employees are required to undertake an Australian Federal Police Check and complete a health declaration.

More information about this position, the scope of the role, duties and required capabilities and experience, is contained within the **Position Description**, which is linked below and available on our Career Opportunities page.

Please submit a CV (of no more than 4 pages) and cover letter (of no more than 2 pages) addressing how your experience aligns with the capabilities and experience of the role, referencing the Position Description.

Notes

Please contact the Talent team on (02) 9276 5443 or recruitment@art.gov.au should you require assistance with accessing our website or with lodging your application.

We are a Circle Back Initiative Employer and commit to responding to every applicant.

Please note a merit pool may be created to fill future like vacancies. Suitable candidates on this merit pool may be contacted in relation to identical or similar non-ongoing and ongoing roles in the Tribunal, or the broader APS, within 18 months from the original advertised date in gazettal.

The Administrative Review Tribunal is an Equal Opportunities employer committed to providing an inclusive workplace that embraces diversity and inclusion for all employees. We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander descent, culturally and linguistically diverse backgrounds, all genders, LGBTQIA+ community and mature age people. If you have any support or access requirements, we encourage you to advise us if invited to interview.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Administrative Review Tribunal

The ART plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws. The ART can take a fresh look at decisions made by Australian Government ministers, departments and agencies – and, in limited circumstances, decisions made by state government and non-government bodies. It also can review decisions made under Norfolk Island laws. The ART comprises

members, the independent statutory appointees who hear review applications, and staff, who provide services to support applicants and the review process, as well as the Tribunal's daily operations. You can learn more about the ART here: <https://www.art.gov.au/>.

To Apply

Position Contact	Bede Carroll, 07 3052 3007
Agency Recruitment Site	https://art.bigredsky.com/page.php?pageID=106

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Attorney-General's

Vacancy VN-0769256

Attorney-General's Department

Closing Date: Thursday 21 May 2026

Corporate Services
AGS Finance

Job Title	AGS Financial Operations Officer
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Canberra ACT, Brisbane QLD, Melbourne VIC, Sydney NSW
Salary	\$89,404 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - QLD, Various locations - VIC, Various locations - NSW, Canberra, Brisbane, Melbourne, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role.
Classification	APS Level 5
Position Number	0117/26_ES/CSD-EXT
Agency Website	https://www.ag.gov.au/Pages/default.aspx

Job Description

<https://agcareers.nga.net.au/?jati=5F1ABEE7-B957-CAE5-519C-ECECA3BD2776>

To obtain a copy of the Candidate Information Kits for this vacancy, please click on the 'Apply Online' button to the left of this advertisement.

Duties

Employment Opportunity

The Financial Operations Officer will work with up to ten people within the AGS Financial Operations Team. As a member of this team you are expected to manage a variety of tasks with competing deadlines, whilst ensuring the team's compliance with AGS standards, processes and KPI's. This is a unique opportunity to work in a commercially competitive environment with outstanding opportunities and conditions. Tasks include:

- First tier help desk for financial management systems (including: 3E, Matter Planning Tool, Concur, CTM, Jira, RPA Processes). This includes problem solving queries to resolution.
- Preparation of client invoices and reports, together with any relevant correspondence as required or requested to meet client expectations
- Accounts payable and accounts receivable - processing of receipt of payments into AGS, processing vendor invoices / disbursements and the payment of these. Answering, finding solutions and following up any queries.
- Credit control - contacting clients as appropriate to ensure the prompt payment of our client invoices. Answering, finding solutions and following up any queries relating to outstanding debts.
- Always Adhere to AGS'S National Finance Standards and Financial delegations and ensure that all processing is done in accordance with these.
- Recommending, supporting and assisting in the introduction of new business initiatives. Assisting with projects and any ad-hoc tasks as requested.
- Manage, maintain and audit AGS financial management system, including client rates, billing and reporting requirements in the systems.
- Perform tasks autonomously in accordance with instructions and guidelines.
- Identify and assist in facilitating process and system changes, including procedure changes
- Identify, implement and present training sessions to the business as required
- Understand processes ensuring reviews are regularly undertaken and procedures are maintained to ensure high level client service is always provided.
- Provide continuous high level internal and external client support

How you can help make a difference

The AGS Financial Operations team is a high-performing team where communication, innovation and attention to detail are highly regarded.

If you possess the following skills, we want to hear from you:

- demonstrated ability to manage a variety of tasks and competing priorities within tight deadlines
- demonstrated experience working within a fast-paced, high performing team.
- exceptional customer service skills when liaising with both internal and external stakeholders, ensuring timeliness and accuracy
- strong written and verbal communication and the ability to clearly articulate

- be outcome driven and have the ability to apply innovative ideas that improve the quality and efficiency of services
- experience with a wide range of IT systems, including a variety of financial management systems
- be accountable to deliver a high level of service when working under limited direction

Other qualifications: · Experience with use of Elite 3E, Concur, CTM and Pexa, would be desired.

Eligibility

To be eligible for employment at the Attorney-General's Department applicants must be Australian citizens.

Applicants offered employment will be required to successfully undergo a police record check and be able to obtain and maintain a security clearance at a specified clearance level. The successful applicant must be willing to disclose all relevant and required information.

Successful applicants engaged into the APS will be subject to a probation period.

Notes

A merit pool of suitable applicants may be created from this process, and will be active for 18 months after the date of this gazettal.

If you have any questions regarding the recruitment process or require any reasonable adjustments, please contact HR Assist at hr.assist@ag.gov.au or 02 6141 6111 (Option 2).

We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQA+ people, people from culturally and linguistically diverse backgrounds and mature age people.

Aboriginal and Torres Strait Islander people can contact us to discuss options for working from Country.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Attorney-General's Department

The Attorney-General's Department delivers programs and policies to maintain and improve Australia's law and justice framework, and to facilitate jobs growth through policies that promote fair, productive, flexible and safe workplaces. Through the Australian Government Solicitor, we also provide legal services to the Commonwealth, including legal advice and representation. Our department is the central policy and coordinating element of the Attorney-General's portfolio. Our department is structured into four

groups: • Australian Government Solicitor • Justice and Communities • Integrity and Security • Enabling Services The department operates in a diverse and complex environment to address challenging issues. We have a highly-skilled and engaged workforce involved in policy development and implementation and program administration. The department also has a large number of practicing lawyers, mainly within the Australian Government Solicitor Group within the department.

To Apply

Position Contact	Kelly Peck, (02) 6253 7021
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=5F1ABEE7-B957-CAE5-519C-ECECA3BD2776

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Defence

Vacancy VN-0769076

Department of Defence

Closing Date: Thursday 14 May 2026

Defence People Group
Military Personnel Division

Job Title	HR Officer
Job Type	Full-Time, Ongoing
Location	Brindabella Business Park ACT, Raymond Terrace NSW
Salary	\$89,841 - \$96,829
Future Merit Locations	Brindabella Business Park, Raymond Terrace
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	DPG/02287/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=A3B36018-6207-A311-6679-ECDC1ABF6321>

Duties

The Role

APS 5 Human Resource Officers contributes to the management of all aspects of ADF Bonus administration.

Tasks include but are not limited to:

- Assessing personnel's eligibility for applicable bonuses in accordance with eligibility criteria as per policy.
- Supervise, support and develop the less experienced e diverse APS Staff within the team.
- High level of stakeholder engagement with internal/external/stakeholders for all bonuses to build and maintain relationships and ensure compliance with current policy and standard operating procedures.
- Update Personnel Management Key Solution (PMKeyS) records, in particular Return of Service Obligation panels.
- Conduct Quality Assurance Activities action as necessary and provide timely feedback to staff.
- Monitor and provide updates to Standard Operating Procedures.

- Undertake other tasks as required in accordance with the work level standards for an APS 5 within the Department of Defence.

About our Team

The ADF Bonus Team, within Military Personnel Branch, Military Personnel Divisions provides oversight for ADF Bonuses, including but not limited to the administration of the ADF Continuation Bonus. The team is responsible for the interpretation of policy, assessment and identifying personnel who may be eligible for a bonus, and administering the bonus from offer to the member through their chain of command, to entering associated obligation into PMKeyS and enacting payment of the bonus to the member. The team is also responsible for amending the obligations as necessary pending any non-effective service taking during member's obligation period.

Our Ideal Candidate

ADF Bonuses is a dynamic team that is seeking a highly motivated, professional HR specialist, who has or the ability to rapidly gain PMKeyS knowledge, access and a strong understanding of service obligations.

The ideal candidate will:

- Be a highly motivated professional with a strong commitment to delivering personal capability outcomes.
- Demonstrate a strong understanding, and compliance with relevant legislative frameworks, interpreting and applying policy and government decision making processes.
- Ability to manage operational tasks within established priorities and procedures to meet deadlines.
- Ability to supervise staff effectively through strong leadership, mentoring and performance development.
- Undertake a range of HR related tasks, including: clerical and administrative support, PMKeyS data entry, quality audits, research, policy interpretation and application, conduct analysis to support Defence objectives.
- Be comfortable working autonomously and in a small, collaborative team environment.
- Experiencing in analysing data from Human Resource Systems.
- Be adaptable and able to handle work that may involve a degree of complexity.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

To Apply

Position Contact	Nicole Reid, 02 5109 6566
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=A3B36018-6207-A311-6679-ECDC1ABF6321

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Defence

Vacancy VN-0769132

Department of Defence

Closing Date:Thursday 21 May 2026

Security Estate Group
Security Delivery Division

Job Title	Customer Service Officer
Job Type	Full-Time, Ongoing
Location	Queanbeyan NSW
Salary	\$72,275 - \$79,635
Future Merit Locations	Queanbeyan
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 3
Position Number	SEG/02402/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=39B5BBF3-8D62-E7C1-05D6-ECDB675A199C>

Duties

The Role

Are you detail-obsessed, security-minded and passionate about protecting personal privacy?

Record Officers play a vital role in ensuring that sensitive personal information of ADF members remain confidential, secure, and compliant with legislation.

In this role, your work will directly support public transparency while safeguarding privacy – ensuring that administrative access requests for personal or corporate information are thoroughly and responsibly reviewed and managed. This is more than redaction – it is about upholding public trust and personal privacy.

This precision work with purpose, and it matters!

What you will do:

- Scrutinise documents to identify third party, sensitive or classified content.
- Apply redaction protocols with accuracy and speed to remove identified data.
- Use specialised tools and software to maintain document integrity and audit trails.
- Work to ensure your work aligns with the Privacy Act and national security guidelines.
- Ensure transparency whilst upholding the highest standards of confidentiality and ethics.

Every document you touch balances two vital goals: transparency and protection. Your precision helps ADF members, their families and representatives access vital information without compromising the privacy of individuals.

Records Officers are supported with a modern adult learning principled approach to ongoing training, coaching and performance development. This ensures Records Officers' skills and knowledge are expanded to enhance and maintain the delivery of quality and consistent customer service excellence

About our Team

The IAU is part of the Defence Customer Service Network (CSN) that comprises call centre, email and face-to-face customer services, archives, travel, publishing and library functions. We provide high-quality customer service to serving Australian Defence Force, ex serving and Reserve members, the Australian Public Service, and the general public. You will be working with your team to enhance the customer experience. You will be agile in your thinking, proactively engage with your peer network and stakeholders, while actively identifying opportunities to implement improvements to service delivery, meeting current needs whilst looking to the future.

Our Ideal Candidate

The successful candidate will be a team-orientated and customer service focused individual.

To be successful in the role, you will have:

- A passion for customer service delivery.
- High attention to detail with strong analytical and organisational skills.
- Ability to manage repetitive tasks with a high level of accuracy.
- Understanding of privacy legislation and public access (e.g. Privacy Act).
- High integrity, sound judgement and a strong sense of responsibility.
- Be comfortable working in an environment where you are required to meet Key Performance Indicators and metrics.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

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To Apply

Position Contact	Rhys Ford, 02 6453 4579
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=39B5BBF3-8D62-E7C1-05D6-ECDB675A199C

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Defence

Vacancy VN-0769209

Department of Defence

Closing Date:Thursday 21 May 2026

Guided Weapons and Explosives Ordinance
GWEO Delivery Division

Job Title	Engineer Professional - Explosives Ordinance
Job Type	Full-Time, Ongoing
Location	Brindabella Business Park ACT, Edinburgh SA, Enoggera QLD, Melbourne VIC, Penrith NSW
Salary	\$99,733 - \$112,431
Future Merit Locations	Brindabella Business Park, Edinburgh, Enoggera, Melbourne, Penrith
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	GWEO/02285/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=86A92EE0-C647-9AC3-CE36-ECDBE2A8C306>

Duties

The Role

Are you an experienced engineer with a passion for things that go bang? Are you looking for a meaningful engineering role to apply your skills? An opportunity exists to join our dynamic and vibrant Defence team for as an APS6 Engineering Professional. If you are searching for new career opportunities with an agile, empowering, positive and open organisation, this role could be for you!

You will spend your days;

- Investigating, analysing and reporting on engineering concepts and risks;
- Managing the configuration of our range of guided weapons and explosive ordnance items;
- Planning and delivering critical engineering activities;
- Providing advice to stakeholders;
- Mentoring junior members; and
- Enabling good inventory decisions with quality and timely engineering advice.

Your ability to analyse and apply systems of work, Government decision-making and Defence's mission and policy requirements will be key to allowing you to deliver outcomes. We are currently recruiting for an APS 6 Engineering Professional (Explosive Ordnance), located in any of the following locations with a LEOSPO footprint including: Canberra (ACT); Penrith (NSW); Melbourne (VIC).

Note: This position will be required to access US export controlled materiel and therefore applicants will be requested to disclose any dual citizenship with another country during the recruitment process. Dual citizens may be subject to further assessment and appointment to this position will be conditional upon approval to access US controlled export material in accordance with International Traffic in Arms Regulations (ITAR)

About our Team

The Land Explosive Ordnance System Program Office (LEOSPO) forms a key component of the Land Branch, which sits within the Systems Division of the Guided Weapons & Explosive Ordnance (GWEO) Group. Our team is made up of various disciplines (including engineering, project management, commercial, logistics, and corporate enabling services). We are primarily located in Penrith, Canberra and Melbourne but also have a smaller footprint in Brisbane and Adelaide. LEOSPO manages the acquisition, sustainment and disposal of a large range of guided and non-guided land explosive ordnance.

We are dedicated to providing our staff with a manageable work-life balance, and we support flexible working arrangements. We will also invest in your training and development to ensure your time with us is deeply rewarding, both personally and professionally. We are committed to achieving a workplace culture that is inclusive and diverse; one which directly reflects the needs and scope of Defence's varied operational requirements.

Our people are capable, innovative, committed and diverse. We support an inclusive culture that emphasises respect and collaboration.

You will enjoy experiences and opportunities that, as an APS employee, you simply would not get with any other organisation. Other benefits include:

- 15.4% superannuation;
- access to personalised professional development pathways, including opportunities for Defence-funded post-graduate study;
- additional leave days between Christmas and New Year;
- focus on work/life balance; and
- salary sacrifice opportunities.

Our Ideal Candidate

Our ideal candidate will;

- Be a highly proactive and organised Engineer;
- Have demonstrated experience as a productive and collaborative team member delivering high quality engineering activities, including producing detailed engineering reports and artefacts, presenting information and advice to inform executive decision making;
- Have a background in explosive ordnance, aerospace, mechanical, chemical or electrical engineering;
- Be a clear and concise communicator (written and verbal), strong team player, able to analyse, interpret and apply engineering guidance, policy and regulations, influence stakeholders and evaluate strategies to achieve outcomes; and
- Take the initiative to resolve issues by identifying and developing ideas through analysis of alternative courses of action, whilst identifying their implications and associated risks.

Defence is committed to recruiting the right people, in the right jobs, at the right time. We are committed to building a diverse and inclusive workplace.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications

Engineers applying require a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Kasun Jayawardene, 02 8108 0727
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=86A92EE0-C647-9AC3-CE36-ECDBE2A8C306

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Defence

Vacancy VN-0769225

Department of Defence

Closing Date: Thursday 21 May 2026

Guided Weapons and Explosives Ordinance
GWEO Delivery Division

Job Title	Capability Analyst
Job Type	Full-Time, Ongoing
Location	Brindabella Business Park ACT
Salary	\$124,393 - \$140,315
Future Merit Locations	Brindabella Business Park
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	GWEO/02124/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=5D16A3CA-8E8C-3AF6-45C8-ECDC1C6D92AA>

Duties

The Role

As an EL1 Capability Analyst, you will operate at the strategic interface between capability, policy, and decision making to support senior Defence leadership on Guided Weapons and Explosive Ordnance (GWEO) matters.

The role focuses on developing clear, decision ready analysis of complex GWEO issues, including trade offs across capability, risk, cost, schedule, sustainment, and industry considerations. You will contribute to high quality briefings and written advice for senior committees and executives, often within tight timeframes and with incomplete or evolving information.

Working within a small, high performing team, you will be expected to rapidly develop a broad understanding of the GWEO enterprise across the ADF. You will engage effectively with stakeholders across the Services, CASG, and external partners, and support alignment of GWEO decisions with broader Defence and Australian Government priorities.

About our Team

The GWEO Capability Analysis team provides strategic analysis and advice to support senior Defence leaders on decision making relating to Guided Weapons and Explosive Ordnance (GWEO) across the Australian Defence Force.

The team works across organisational boundaries to examine enterprise level GWEO issues, identify key risks and opportunities, and ensure decision makers are equipped with clear, balanced, and decision ready advice. Our work spans the full GWEO lifecycle and requires close engagement with capability managers, delivery areas, the Services, industry stakeholders, and international partners.

As a small, high impact team, we value collaboration, professional judgement, and the ability to operate effectively in complex, fast moving strategic environments.

Our Ideal Candidate

Our ideal candidate is an adaptable and motivated professional who enjoys working on complex, strategic problems and supporting senior leaders' decision making. You will demonstrate well developed analytical skills, with the ability to distil complex and often ambiguous information into clear, concise, and balanced advice.

You are comfortable working across organisational boundaries, engaging with diverse stakeholders, and rapidly building an understanding of new subject matter. You exercise sound judgement, effectively manage competing priorities, and remain productive in environments characterised by uncertainty, change, and tight timeframes.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Laura Cornford, 07 3328 2824
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=5D16A3CA-8E8C-3AF6-45C8-ECDC1C6D92AA

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Defence

Vacancy VN-0769238

Department of Defence

Closing Date: Thursday 21 May 2026

Joint Capabilities Group
Joint Logistics Command

Job Title	Maintenance Services Officer
Job Type	Full-Time, Ongoing
Location	Darwin NT
Salary	\$72,275 - \$79,635
Future Merit Locations	Darwin
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 3
Position Number	JCG/02072/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=01B7C29D-1ED9-D79D-A101-ECDC1E12029E>

Duties

The Role

As the Maintenance Services Officer, you will undertake a range of duties relating to fleet maintenance at Joint Logistics Unit-North. Working within established priorities, principles, methodology and work practices you will be required to provide administrative support to Military, Civilian and Industry Partner maintenance staff. Your job will include work order administration requiring the input of accurate data, Trade Repair purchasing, tax invoice receipting, reconciliation, filing documents and providing assistance with governance checks over procurement and maintenance activities.

About our Team

Joint Logistics Unit-North provides logistics support to Australian Defence Force elements operating across the Northern Territory and Kimberley region, as well as coalition forces engaged in activities in Northern Australia. Logistics support consists of maintenance, warehousing, distribution, regional procurement, and loan pool services.

The Maintenance Services section is a mixed workforce that is largely responsible for all aspects of maintenance and servicing of Defence specific equipment.

Our Ideal Candidate

The ideal candidate will possess the following attributes:

- Well-developed verbal and written communication skills, able to liaise effectively and consult with a wide cross section of military and civilian personnel, and industry partners.
- Ability to perform work tasks that require a high level of accuracy and attention to detail.
- Trusted to work under limited direction and supervision, managing their own workload- Sound time management skills, including the ability to prioritise a changing workload whilst still meeting deadlines, including response to short notice requirements.
- Proficiency in the Microsoft Office suite of programs (Word, Excel, Outlook, etc.) essential.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Nigel Cummins, 08 7971 3371
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=01B7C29D-1ED9-D79D-A101-ECDC1E12029E

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Defence

Vacancy VN-0769249

Department of Defence

Closing Date: Thursday 21 May 2026

Associate Secretary Group
Defence Legal

Job Title	Business Support Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$89,841 - \$96,829
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	ASG/01977/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=3EEF33B8-5178-C4ED-0150-ECECA1F05876>

Duties

The Role

As the Business Support Officer, you will provide essential coordination, financial and administrative support that directly enables Legal Practitioners in Defence Legal Division to deliver high quality legal services.

The duties of this role include:

- supporting the coordination, preparation and submission of reports to external government stakeholders;
- processing settlement payments for litigated and non-litigated legal matters;
- conducting assurance activities to ensure payments are accurately processed and funding is correctly allocated;
- processing and payment of invoices to external legal providers.

You will be working under the guidance of the Assistant Director Business Management and will also work closely with the Finance Business Partner from Defence Finance Group to support Defence Legal Division's internal budget activities.

About our Team

Legal Practice Enablement (LPE) plays a critical enabling role within the Defence Legal Division, ensuring that legal officers are supported to deliver high quality legal services across Defence. LPE provides centralised operational and administrative support functions that underpin the effective delivery of legal advice and capability. Its responsibilities include triage of legal enquiries, strategic workforce support, financial coordination, knowledge and information management, governance and reporting, and continuous improvement of legal practice processes.

LPE works in close partnership with legal teams, Defence stakeholders and enterprise business areas to ensure the legal function is efficient, coordinated and aligned with organisational priorities. As part of a diverse and inclusive Defence Legal community, you will contribute to the systems, processes and services that strengthen Defence's overall legal capability and support its mission to defend Australia and advance national security interests.

Our Ideal Candidate

Our ideal candidate is a professional, ethical and adaptable individual who brings well developed experience and skills in supporting business activities for a fast-paced and dynamic office. They will have the ability to support competing priorities and have excellent attention to detail and accuracy. A strong understanding of corporate financial and reporting processes, including understanding and adhering to relevant policy and legislation is desirable.

The successful candidate will possess strong organisational skills and have the ability to adapt to various tasks, adopting a resourceful and innovative approach to solution-based outcomes. They can work well in a team environment and can also work independently when the need arises. They will be an enthusiastic and motivated key contributor to the achievement of legal service delivery excellence within the Department of Defence.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Jessica Synaphet, 02 9277 9804
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=3EEF33B8-5178-C4ED-0150-ECECA1F05876

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Defence

Vacancy VN-0769255

Department of Defence

Closing Date: Thursday 21 May 2026

Security and Estate Group
Defence Security

Job Title	Regional Security Manager
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Enoggera QLD
Salary	\$124,393 - \$140,315
Future Merit Locations	Brisbane, Enoggera
Office Arrangement	On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	SEG/02497/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=631477A7-4EE1-C7DD-767A-ECECA38FF317>

Duties

The Role

The Directorate of Security Assurance (DoSA) operates across Australia with the aim to build confidence in the effectiveness of Defence's security controls and processes. DoSA acts as the primary authority to certify and accredit physical security zones in the Defence Enterprise. We ensure effective implementation and maintenance of security controls through a range of activities, fortifying Defence's physical security posture.

The Queensland Regional Security Manager (QLD RSM) will:

- Lead a small, multi-disciplinary team to deliver physical security certification and accreditation activities in accordance with Defence and whole-of-government policy.
- Act as the central liaison for high-level security and stakeholder engagement across Queensland.
- Build and maintain effective working relationships with Defence groups, base leadership and external partners to support security outcomes.
- Provide authoritative advice on physical security risks, mitigations and compliance issues across the region.
- Oversee and coordinate security assessments, inspections and audits, ensuring timely reporting and follow-up actions.

- Contribute to the development, review and implementation of security-related policies, procedures and guidance.
- Support the Director DoSA in project management activities and the delivery of operational uplifts and changes, including managing competing priorities and tight timeframes.
- Monitor emerging security issues and provide briefings and recommendations to senior stakeholders as required.

About our Team

The Directorate of Security Assurance (DoSA) ensures that Defence continues to protect its information, assets and people from security threats. DoSA also operates on behalf of Defence's Chief Security Officer, while acting in compliance with Australian Government security standards. DoSA provides services and advice to enable multiple facets of security, including primarily the physical security certification and accreditation of Defence and Defence Industry facilities.

Our Ideal Candidate

To be successful in this role, the applicant will possess the following skills and capabilities:

- Strong written and verbal communication skills, including the ability to prepare clear, concise briefs and convey complex security information to diverse audiences.
- Sound judgement and the ability to interpret policy and procedures, providing practical and risk-based advice and assurance.
- Demonstrated leadership experience, including leading a team to deliver reporting, maintain data integrity and support senior stakeholders.
- Highly developed stakeholder engagement skills, with the ability to build trust and credibility across Government and Defence industry.
- Proven critical-thinking skills, with the capacity to identify issues, drive continuous improvement and support governance uplift.
- Well-developed organisational and time-management skills, including the ability to plan work, manage competing priorities and re-prioritise at short notice.
- The ability to work flexibly in a dynamic environment, balancing business-as-usual responsibilities with urgent and ad hoc tasking.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 2".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Rachel Kizana, 02 8440 4557
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=631477A7-4EE1-C7DD-767A-ECECA38FF317

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Defence

Vacancy VN-0769259

Department of Defence

Closing Date: Thursday 21 May 2026

Associate Secretary Group
Defence Legal

Job Title	Assistant Director Business Management
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$124,393 - \$140,315
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	ASG/01973/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=41BA7C87-DD66-56D9-6ED1-ECECA45A13C3>

Duties

The Role

The Assistant Director Business Management is responsible for leading and managing business activities and reporting obligations for Defence Legal.

The role ensures that Defence Legal is compliant with whole-of-government reporting requirements, including the preparation and submission of reports to external government stakeholders. Additionally, the Assistant Director oversees Defence Legal's internal budget priorities and commitments based on its current case load and emerging legal services demands.

The Assistant Director works closely with the Finance Business Partner from Defence Finance Group, and other external stakeholders such as the Attorney-General's Department and the Australian Government Actuary.

About our Team

Legal Practice Enablement (LPE) plays a critical enabling role within Defence Legal, ensuring that legal officers are supported to deliver high quality legal services across Defence. LPE provides centralised operational and administrative support functions that underpin the effective delivery of legal advice and capability. Its responsibilities include triage of legal enquiries, strategic workforce support, financial coordination, knowledge and information management, governance and reporting, and continuous improvement of legal practice processes.

LPE works in close partnership with legal teams, Defence stakeholders and enterprise business areas to ensure the legal function is efficient, coordinated and aligned with organisational priorities. As part of a diverse and inclusive Defence Legal community, you will contribute to the systems, processes and services that strengthen Defence's overall legal capability and support its mission to defend Australia and advance national security interests.

Our Ideal Candidate

The ideal candidate is a professional, ethical and adaptable individual who brings demonstrated experience and skills in leading, managing and supporting business activities for a fast-paced and dynamic office. They will have the ability to manage competing priorities while displaying proficient judgement and have excellent attention to detail and accuracy.

Proven expertise in corporate financial and reporting processes, including understanding and adhering to relevant policy and legislation is highly desirable. The successful candidate will possess strong organisational skills and have the ability to adapt to various tasks, adopting a resourceful and innovative approach to solution-based outcomes.

They can work well in a team environment and can also work independently when the need arises. They will be an enthusiastic and motivated key contributor to the achievement of legal service delivery excellence within the Department of Defence.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Baseline Vetting" level.

Notes

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To Apply

Position Contact	Angus Tye, 02 6155 9786
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=41BA7C87-DD66-56D9-6ED1-ECECA45A13C3

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Defence

Vacancy VN-0769297

Department of Defence

Closing Date: Thursday 28 May 2026

Guided Weapons and Explosive Ordnance
GWEO Capability Development Division

Job Title	Project Manager
Job Type	Full-Time, Ongoing
Location	Bandiana VIC, Melbourne VIC
Salary	\$124,393 - \$140,315
Future Merit Locations	Bandiana, Melbourne
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	GWEO/02078/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=BFC38863-94D7-0B7B-FA29-ECED5718A3E8>

Duties

The Role

As an EL 1 Project Manager in the Factories Operations Branch, you will play a critical role in delivering Australian Government priorities aligned to Defence's sovereign explosive ordnance manufacturing operations. Your day will involve leading complex project activities, coordinating multidisciplinary teams, interpreting regulatory and safety requirements, and managing risk to enable safe, compliant and effective major hazard facility operations. Working closely with technical specialists, industry partners and regulators, you will provide clear, evidence based advice to support informed decision making. A key focus of the role is supporting strategic planning and analysis by bringing together a range of operational, regulatory and capability considerations to inform investment and continuous improvement initiatives.

This role suits someone who enjoys solving complex problems, collaborating with diverse stakeholders, and contributing to outcomes that support Australia's sovereign manufacturing capability.

This position will be subject to an additional 10% Building Defence Capability Payment (BDCP). This will be in addition to your agreed substantive salary on commencement. Please refer to the Defence Enterprise Agreement 2017-2020 for more information on BDCPs. BDCPs apply, subject to the following:

- Meeting eligibility criteria and maintaining effective performance.
- BDCPs are subject to regular reviews and may be ceased or varied at any time in accordance with Defence Policy.
- BDCPs may cease should you change positions that no longer attract a BDCP.
- Should the BDCP be ceased you will be advised and your salary will revert to your substantive salary.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

Note: This position will be required to access US export controlled materiel and therefore applicants will be requested to disclose any dual citizenship with another country during the recruitment process. Dual citizens may be subject to further assessment and appointment to this position will be conditional upon approval to access US controlled export material in accordance with International Traffic in Arms Regulations (ITAR).

About our Team

Factories Operations Branch manages the Commonwealth owned Benalla and Mulwala facilities, enabling the safe, effective and sovereign manufacture of munitions and energetics by on site operators. We sustain, uplift and modernise these facilities to meet current and emerging Guided Weapons and Explosive Ordnance capability requirements.

Our team is a proactive, multidisciplinary group made up primarily of experienced project and contract managers, supported by specialists across capability development, governance and enabling functions. We work collaboratively across multiple locations to drive improvement, manage complex uplift activities and support the long term viability of Defence's sovereign explosive ordnance manufacturing operations. We partner with domestic and international industry and foster a flexible, inclusive and development focused workplace built on collaboration, integrity and continuous growth.

Our people are capable, innovative, committed and diverse. We support an inclusive culture that emphasises respect and collaboration. In Factories Operations Branch, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get with any other organisation. Other benefits include:

- 15.4% superannuation.
- Access to personalised professional development pathways, including opportunities for Defence-funded post-graduate study
- Additional leave days between Christmas and New Year;
- Focus on work/life balance; and
- Salary sacrifice opportunities.

Our Ideal Candidate

Factories Operations Branch is seeking an experienced EL 1 Project Manager who demonstrates:

- Strong collaboration and resilience, with clear communication skills and sound judgement.
- Demonstrated ability to operate effectively in complex and high risk environments.
- Strong organisational and problem solving skills, with the capacity to manage competing priorities.
- An inclusive and supportive leadership style, with an interest in mentoring and capability development.
- Strong project management capability, including end to end ownership of outcomes across planning, scheduling, change and risk management, performance reporting, and the delivery of practical, evidence based recommendations in complex and dynamic environments.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social

workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

To Apply

Position Contact	Kourtney Smart, 0438 558 502
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=BFC38863-94D7-0B7B-FA29-ECED5718A3E8

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Environment and Energy

Vacancy VN-0769286

Clean Energy Regulator

Closing Date: Sunday 24 May 2026

Corporate Communications

Job Title	Senior Multimedia Production Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$102,268 - \$116,424
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	The agency supports and promotes flexible working. Due to the nature of the role, regular attendance and time in the office will be required.
Classification	APS Level 6
Position Number	CER 039/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

<https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm>

About the Branch

The Corporate Branch is responsible for enabling services that support the agency deliver on its purpose and ensure the effective and efficient operation of the agency.

The Branch facilitates the agency's compliance with legislation as a non-corporate Commonwealth entity. The volume of legislation which informs this work is significant including the *Public Governance, Performance and Accountability Act 2013*, *Public Service Act 1999*, *Work Health & Safety Act 2011*, and *Fair Work Act 2009* to name a few. In addition, there are numerous rules, instruments, policies and frameworks that build on legislation which is applicable to the agency.

The Branch delivers services across the disciplines of communications, stakeholder engagement, human resources, finance, procurement, planning, performance & parliamentary services, facilities management and security.

Branch Objectives

We strive for excellence in the provision of corporate services and to contribute to meeting the objectives and KPI's contained in the Agency's Corporate Plan. In doing so we:

- frame our work and engagement against the agency's cultural anchors and risk appetite
- ensure we are responsive to business needs, think broadly and deliver cohesive, considered and impactful work
- work collaboratively across the agency contributing to high priority and strategic work to deliver positive outcomes
- build capability with a focus on leadership at all levels
- look for opportunities to implement continuous improvement that delivers efficiencies to enable our people to work on higher level tasks
- remain current on issues the agency faces including all legal and legislative obligations
- focus on effective management of human and financial resources in line with approved budgets.

About the Section

The Communications section delivers cohesive, user focused communications that support agency priorities. We bring together external and internal communications, content creation, a creative studio and web and channel management, to produce impactful and accessible information.

Working closely with all areas of the agency and informed by data and research, we translate goals into practical strategies and high-quality outputs across our communication channels. The purpose and objectives of the section are to:

- deliver strategic, clear, consistent, accessible communication that builds trust and supports the agency's objectives and priorities
- provide a centralised, integrated service across content, design, website and channel management which is coordinated through business partnering and scheduling to ensure seamless delivery
- align communications with standards, manage risk and emerging issues, create user-focused and user informed content and digital experiences, optimise resources and continuously improve through data-driven insights
- partner with business areas to develop integrated briefs and plans and report on outcomes for continuous improvement
- design and publish brand-consistent, accessible content and creative assets that make complex information clear and engaging
- maintain governance for websites and channels, refine user experience and information architecture, and implement improvements based on performance data and feedback.

Duties

About the Role

We are seeking a Senior Multimedia Production Officer to bring our stories to life through video, animation, photography and digital content.

In this key creative and technical role, you will work closely with the communications section and internal business areas to support delivery of the agency's communications priorities.

From concept to delivery, you'll create compelling videos, animation, motion graphics and photography, as well as supporting live streams, to inform, educate and inspire audiences internally and externally.

The role is a good mix of autonomy and collaboration, with the opportunity to apply your strong technical abilities, creative direction and effective project management skills to translate complex, technical information into engaging and accessible digital content.

The ideal candidate is a practical, hands-on specialist, comfortable working on multiple projects at a time and tailoring content to suit different channels and audiences, while operating within brand, governance and public-sector frameworks.

If you're a proactive, driven and skilled Senior Multimedia Production Officer looking for an interesting and diverse job in the key policy area of clean energy and carbon abatement, please apply.

Role Responsibilities and Duties

Under limited direction, the Senior Multimedia Production Officer will:

- Plan, coordinate and deliver the end-to-end workflows for multimedia products including video production, motion graphics, animation, social media, webinars, photography, internal messaging and event filming.
- Lead pre-production activities such as concept development, scriptwriting, storyboarding, project scoping and risk assessment.
- Manage production activities including filming, recording, interviewing and capturing b-roll footage.
- Lead post-production tasks, including editing, motion graphics, animation, and sound design to produce high-quality products.
- Coordinate multiple projects simultaneously, ensuring delivery within agreed deadlines, budgets, approvals and stakeholder requirements.
- Support internal meetings by filming and editing events.
- Create and apply templates in post-production for social media cuts and webinar presentations to ensure external products meet industry-standards and branding guidelines.
- Write clear, compelling copy to support multimedia materials and other communication activities where required.
- Build collaborative relationships and proactively work with subject matter experts across the agency to craft content that effectively communicates the CER's priorities.

- Stay current with industry trends and emerging technologies in multimedia production, recommending improvements to creative approaches.
- Ensure compliance with agency policies, copyright requirements, and privacy obligations for all multimedia products.
- Maintain the CER's multimedia asset library, supporting proper cataloguing, storage, and access to production files for reuse.
- Maintain and manage multimedia production equipment and software, ensuring tools are operational and ready for use.
- Contribute to the review and continuous improvement of production processes, tools, and procedures.
- Participate in team meetings and workshops to support knowledge-sharing and contribute to collaborative problem-solving.
- Upskill team members to support delivery of professional video, social media and webinar products.

Knowledge, Skills and Attributes

The ideal candidate will:

- Have 3-5 years professional experience in television broadcast, video production or multimedia production.
- Have relevant tertiary qualifications in multimedia production, digital media, communications, or a related discipline.
- Be available to undertake occasional travel to filming locations across Australia and work outside standard business hours to accommodate travel and filming requirements.

Eligibility

The [Public Service Act 1999](#) requires all people joining the Australian Public Service to be Australian citizens. You will be asked to declare your citizenship status as part of the application process.

We will conduct pre-employment checks before we offer you employment. For us to do this, you will be required to supply certified copies of identity documents.

It is a condition of employment with the Clean Energy Regulator that you can obtain and maintain a security clearance at a baseline level. If you are offered a role and do not already hold a security clearance at or above this level, you will need to undertake the security clearance process before you can commence employment. Any employment offer will be contingent upon obtaining this clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Clean Energy Regulator

The Clean Energy Regulator is the Government body responsible for administering legislation to reduce carbon emissions and increase the use of clean energy. The Clean Energy Regulator has administrative responsibilities for the: • National Greenhouse and Energy Reporting Scheme, under the National Greenhouse and Energy Reporting Act 2007 • Emissions Reduction Fund, under the Carbon Credits (Carbon Farming Initiative) Act 2011, • Renewable Energy Target, under the Renewable Energy (Electricity) Act 2000, and • Australian National Registry of Emissions Units, under the Australian National Registry of Emissions Units Act 2011, • Nature Repair Market, under the Nature Repair Act 2023, • Guarantee of Origin, under the Future Made in Australia (Guarantee of Origin) Bill 2024. Our purpose is to accelerate carbon abatement for Australia. We work with our stakeholders and clients including Australian Government departments and agencies, industry bodies, liable entities and the community to provide regulatory services of the highest standard. We offer challenging and rewarding work in administering legislation that will reduce carbon emissions and increase the use of clean energy. Our agency is committed to workplace diversity and aims to create an environment that values and utilises the contribution of people from different backgrounds, experiences and perspectives. We encourage applications from Aboriginal and Torres Strait Islander People, people with a disability, people from diverse cultural and linguistic backgrounds and mature age workers

To Apply

Position Contact	Susan Hoerlein, 02 6159 3324
Agency Recruitment Site	https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

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Health

Vacancy VN-0769369

Australian Digital Health Agency

Closing Date:Thursday 21 May 2026

Corporate Services
People and Capability HR Services and People Analytics

Job Title	Senior People Analytics Advisor
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Brisbane QLD, Canberra ACT
Salary	\$101,379 - \$114,373
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 6
Position Number	TBC
Agency Website	https://www.digitalhealth.gov.au/

Job Description

<https://www.digitalhealth.gov.au/about-us/careers>

About the Agency

The Australian Digital Health Agency leads the national effort to digitally enable Australia's health system. We support the delivery of person-centred, connected healthcare through the development and adoption of digital health services and systems. Our work includes managing My Health Record, Electronic Prescriptions, and the My Health App, ensuring a healthier future for all Australians through connected healthcare.

As part of the Corporate Services Division, you'll join a team of passionate professionals across a range of specialised domains that are all united by a shared mission to steward and accelerate the delivery of end-to-end, connected healthcare for all Australians.

You will play a key role in providing data-driven insights and analysis to support the HR function. This position will be responsible for reporting on HR data, identifying trends, and providing actionable recommendations to improve workforce strategies and outcomes. The role requires a strong analytical mindset, excellent communication skills, and the ability to collaborate with various stakeholders across the organisation.

The position has a leadership role in implementing the One Model platform and taking carriage of stakeholder relationships within the people analytics space.

Duties

Key Responsibilities

To be successful in this role, you will demonstrate:

- Collect, analyse, and interpret HR data to provide insights on workforce trends, employee engagement, turnover, and other key HR metrics.
- Develop and maintain HR dashboards (in One Model) and reports to support data-driven decision-making.
- Collaborate with P&C and other branches to understand their data needs and provide relevant analysis and recommendations.
- Identify opportunities for process improvements and efficiencies within the HR function.
- Support the implementation of HR strategies and initiatives by providing data and analysis to inform decision-making.

Skills and Experience

- Strong analytical skills with the ability to interpret complex data and provide actionable insights.
- Proficiency in data analysis tools and software, such as SQL, Python or R, and advanced Excel.
- Experience with HR reporting using SAP (or other HRIS systems) and people analytics software such as One Model.
- Excellent communication and presentation skills, with the ability to convey complex information to non-technical audiences.
- Experience in workforce data and HR reporting requirements within the APS is highly desirable.

Desirable

- Relevant qualifications in Human Resources or a related discipline.
- Experience with data visualisation tools, such as Power BI or Tableau.
- Experience in a government or public sector environment.

Eligibility

Eligibility

Australian citizenship is a mandatory eligibility requirement. Candidates must be able to obtain and maintain both a national police clearance and a Baseline security clearance, with the capacity to attain a higher-level clearance if required by the Agency.

Notes

Our benefits

Salary packaging (also known as salary sacrifice) is available.

Our Wellbeing Sessions & Employee Assistance Program will give you the best opportunity to balance work and life

Work From Home & Attractive Flexible Working Arrangements: All staff can apply for flexible work arrangements that offer a range of options for how, when and where you work.

Collaborative workspaces with new technology available within central locations.

Generous leave opportunities including Parental (primary & secondary), compassionate, Aboriginal & Torres Strait Islander Leave, Cultural, Emergency Response, Defence, and Half Pay option.

Accumulate flextime for hours performed in addition to ordinary hours of work.

Application

To apply for the role, please submit your resume and a cover letter (1 page maximum) addressing the essential criteria above. Please contact the talent acquisition team at careers@digitalhealth.gov.au with queries relating to the application process.

Closing date: Thursday 21 May 2026, 11:00pm

Salary: This role offers between \$101,379 - \$114,373 plus 15.4% superannuation depending on skills and experience.

Order of Merit: Applicants rated as suitable will be placed in a merit pool that may be used to fill similar ongoing or non-ongoing positions throughout the Agency for up to 18 months.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Digital Health Agency

Tasked with improving health outcomes for Australians through the delivery of digital healthcare systems and the national digital health strategy, the Australian Digital Health Agency (the Agency) commenced operations on 1 July 2016. The Agency is responsible for national digital health services and systems, with a focus on engagement, innovation and clinical quality and safety. Our focus is on putting data and technology safely to work for patients, consumers and the healthcare professionals who look after them

To Apply

Position Contact	Naomi Nikolas, naomi.nikolas@digitalhealth.gov.au
Agency Recruitment Site	https://www.digitalhealth.gov.au/about-us/careers

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Professional Services Review

Closing Date: Sunday 31 May 2026

Executive Unit

Job Title	Determining Authority Members
Job Type	Full-Time; Part-Time, Non-Ongoing
Location	Various locations - NSW NSW, Various locations - VIC VIC, Adelaide SA, Various locations - QLD QLD, Perth WA
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Hybrid, WFH, Flexible
Classification	Statutory Appointment
Position Number	02/2026
Agency Website	https://www.psr.gov.au/

Job Description

<https://www.psr.gov.au/our-employment-opportunities>

Determining Authority (DA) members need to have well-developed communication, organisational, and sound decision-making skills, and demonstrate the highest ethical standards. DA members must have experience in making independent decisions within the framework of legislative requirements and administrative law principles including observing procedural fairness.

DA members should have the ability to bring an open mind to considering the available evidence in decision-making with a view to ensuring that the legislative objects of the PSR Scheme are upheld. DA members must collaborate effectively with other DA members, appointed legal advisers, administrative support staff and the PSR agency.

DA members undertake their functions in a way that is consistent with PSR's responsibilities to maintain a safe and respectful work environment and within their obligations under relevant laws and policies including the APS code of conduct as it applies to statutory office holders.

Duties

Core members of the DA meet monthly to consider matters referred to the DA by way of agreements referred by the Director and reports from PSR Committees following findings of inappropriate practice. Meetings may be held virtually or in person at a location decided by the DA. Core members of the DA may also need to meet from time to time on other occasions as may be required.

Non-core members of the DA will be asked to attend the monthly DA meeting on an 'as needs' basis.

DA members are required to consider material provided by the Director, Associate Director or a PSR Committee as well as submissions made by persons under review prior to monthly meetings. This material is made available 10 days prior to those meetings.

In respect of determinations made by the DA following referrals from PSR Committees, appointed legal advisors assist the DA members with preparing draft and final determinations based on instructions provided by the DA at its meetings. The DA members are required to review, provide input into, and approve these draft and final determinations following the DA meeting.

Note: travel may be required to fulfil the duties of these roles.

Eligibility

- Applicants must be Australian citizens or have permanent residency status pending the granting of Australian citizenship.
- Applicants must consent to the consultation with organisations or associations representing the interests of the profession to which the practitioner belongs as the Minister thinks appropriate under section 106ZPB(3) of the Health Insurance Act 1974.
- Successful applicants will be required to undergo a mandatory National Criminal History, social media and Australian Health Practitioner Regulation Agency (AHPRA) checks.
- Successful applicants are required to be currently registered practitioners in a relevant profession.

Notes

To apply

For more information about this role, including the expectations of the role, key responsibilities and how to apply, please review the Candidate Information Kit available on PSR's employment opportunities page: [Search | Professional Services Review](#).

<https://www.psr.gov.au/our-employment-opportunities>

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Professional Services Review

Professional Services Review is a small statutory authority tasked to review and investigate Medicare-referred cases of possible inappropriate practice relating to Medicare, the Child Dental Benefits Scheme and the Pharmaceutical Benefits Scheme. We operate flexibly and exercise high level leadership skills and undertake a diverse breadth of work. PSR is committed to workplace diversity and maintains an environment that values the contribution of people from different backgrounds and experience. PSR welcomes applications from people of all genders, people from culturally and linguistically diverse backgrounds, Aboriginal and Torres Strait Islander peoples, mature age people, and people with disability. PSR provides a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of PSR with the needs of the individual. Flexible working options may include full time/part time working arrangements, working from home or working remotely. To find out more, visit our website at www.psr.gov.au

To Apply

Position Contact	Georgia O'Keefe, 0460036641
Agency Recruitment Site	https://www.psr.gov.au/our-employment-opportunities

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Industry, Science, Energy and Resources

Vacancy VN-0769374

Geoscience Australia

Closing Date: Sunday 07 June 2026

Enabling Services

Job Title	Strategic Advisor, Executive Communications
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Symonston ACT
Salary	\$144,590 - \$180,193
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27.
Classification	Executive Level 2
Position Number	19171
Agency Website	www.ga.gov.au

Job Description

<https://www.ga.gov.au/about/careers/current-vacancies>

Geoscience Australia is an Australian Government listed entity within the Industry, Science and Resources Portfolio.

Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation.

We value diversity in gender, backgrounds, culture and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged.

We are committed to the health, safety and wellbeing of our employees and offer a flexible and diverse workplace.

Duties

The Strategic Advisor, Executive Communications is a senior role within the Enabling Services Division that supports the Executive and CEO by strengthening Executive communication effectiveness and coordinating high priority communication initiatives in partnership with the Communications functions. This includes facilitating cross-divisional collaboration, supporting central coordination on organisation-wide initiatives and enabling early coordination of priority initiatives in partnership with the Communications functions.

Operating with a high degree of autonomy and judgement, the role provides dedicated capacity to support the prioritisation, coordination and stewardship of high priority Executive communication initiatives, while supporting the quality, consistency and strategic alignment of key Executive communication products. The role provides expert communication advice to the Executive and Communication Directors and works in close partnership with the broader Communications functions to maintain alignment across the organisation, while operating through established Communications governance, capability and delivery arrangements.

In this role, you will:

- Provide strategic communication advice to the Executive and Communication Directors on complex, sensitive and high-profile issues, including during periods of change and major program delivery.
- Lead cross-functional tiger teams to coordinate high priority communication activity that aligns with organisational priorities and Executive direction, working with the Communications functions and other relevant business areas for delivery.
- Apply hands-on expertise to support the coordination and development of high-quality Executive communication products at pace, particularly for time sensitive and strategically significant initiatives, in partnership with Communications teams responsible for delivery.
- Develop tailored communication products for the Executive, including speeches, presentations, key messages and speaking materials that strengthen Executive presence and impact.
- Support consistent internal and external messaging that reflects the Executive's voice and supports staff engagement, stakeholder trust and leadership visibility, in alignment with enterprise narrative and Communications priorities.
- Provide expert advice on communication risks and opportunities, ensuring messaging is timely, accurate and reputationally sound.
- Contribute to the quality and strategic alignment of key Executive communication products through early advice, coordination and collaboration with the Communications functions.
- Work in close partnership with the Communications functions to align messaging and activity, operating through established Communications planning, governance and delivery mechanisms.
- Work through Communications Directors to support prioritisation, coordination and escalation of Executive communication priorities across the broader Communications functions, maintaining clear accountabilities and coherent tasking.
- Engage and influence senior stakeholders and subject matter experts to deliver coordinated, evidence-based communication outcomes.
- Identify and support opportunities to streamline executive communication processes, implement digital-first ways of working, and improve collaboration and engagement across the organisation.
- Exercise sound judgement and discretion in managing sensitive and high-risk matters.

Our Ideal Candidate

To be successful in the role you will:

- Be forward-thinking, innovative, self-motivated, passionate, collaborative and resourceful.
- Demonstrate resilience and strong relationship-building skills in diverse environments, with the ability to engender trust, respect, and serve as a positive role model.
- Possess high-level leadership credentials, including intellectual leadership, superior stakeholder management skills, sound judgement and a strong focus on results and accountability.
- Excel at solving complex challenges and being a trusted advisor who delivers practical, lasting solutions through collaboration, influence and effective coordination across functions.

Demonstrating success

To be successful in this role, you will have the ability to:

- Champion organisational change initiatives, anticipate emerging trends and identify opportunities for continuous improvement.
- Lead with visibility and authenticity, supporting a diverse and inclusive workplace culture.
- Translate strategic direction into practical action, maintaining flexibility in times of uncertainty.
- Assess and manage risk effectively, focusing on activities that strengthen long-term organisational performance.
- Communicate with influence, negotiate outcomes and cultivate productive stakeholder relationships.
- Uphold the APS Values and integrate them into everyday practices and decision-making.

Required skills, knowledge, experience and/or qualifications

- Formal tertiary qualifications in communication or a related field are desirable.
- Demonstrated experience in professional or administrative management of large, fast-paced, and highly complex work is desirable.
- Excellent written and oral communication skills, including speech writing and strong representational and liaison abilities, are desirable.
- Experience working to a Senior Executive within the public service and partnering effectively with corporate Communications functions in complex organisational environments.

To Apply

Please visit the [careers page](#) of our website to submit your application via our e-Recruit system.

Your application should include a curriculum vitae and a statement of claims (a pitch of approximately 750 words) drawing out why you are interested in the role, what you offer our organisation, how you would contribute to the success of our [Shaping our Future Strategy 2036](#), your skill set, relevant career history and achievements, and your leadership attributes.

In preparing your application you should consider the Integrated Leadership System for EL2 that is available [online](#).

Position contact: Charlie Middleton, Chief People Officer, (02) 6249 9006, charlie.middleton@ga.gov.au.

Eligibility

To be eligible for this position you must be an Australian Citizen at the closing date of application.

The successful applicant must be able to obtain and maintain a Negative Vetting Level 1 security clearance or hold a current security clearance of an appropriate level.

Commencement of employment is subject to the successful applicant undergoing and satisfying a police history check.

Notes

If you require technical assistance, call our Recruitment team on (02) 6249 9777 or email recruitment@ga.gov.au.

A merit list/pool may be created from this process. If you are successful for the merit pool, your details may be shared with other Australian Public Service agencies unless you choose not to have your details disclosed.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Geoscience Australia

Geoscience Australia is an Australian Government listed entity within the Industry, Innovation and Science portfolio. Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged. We are committed to the health, safety and wellbeing of our employees and offer a flexible and diverse workplace.

To Apply

Position Contact	Charlie Middleton, (02) 6249 9006
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0769364

Australian Maritime Safety Authority

Closing Date:Wednesday 13 May 2026

Corporate Services
Information Technology Services IT Operations, Infrastructure & Cyber
Security

Job Title	Service Desk Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Coffs Harbour NSW, Melbourne VIC, Brisbane QLD
Salary	\$128,997 - \$150,443
Future Merit Locations	Canberra, Coffs Harbour, Melbourne, Brisbane
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	hybrid
Classification	Executive Level 1
Position Number	2748
Agency Website	https://www.amsa.gov.au/about

Job Description

<https://careers.amsa.gov.au/en/listing/>

Service Desk Manager (EL1 Equivalent)

\$128,997 - \$150,443 + 15.4% super

Canberra, Coffs Harbour, Brisbane or Melbourne

Ongoing | Full-time

- Lead AMSA's Service Desk and End User Support to deliver high-performing ICT services that keep national operations running.
- Drive service performance, customer experience and continuous improvement in a maturing ICT environment
- Flexible work options and generous leave, including Christmas shutdown

About AMSA - Work with Purpose

Safe Seas. Clean Seas. Saving Lives.

At the Australian Maritime Safety Authority (AMSA), every role contributes to protecting lives, supporting safe maritime operations, and safeguarding Australia's marine environment.

We are Australia's national agency responsible for maritime safety, marine environmental protection, and search and rescue coordination. Our work is enabled by strong digital, corporate and specialist capabilities that support operations nationwide.

With around 500 employees across Australia, AMSA offers meaningful careers in a complex, highly regulated environment with national impact. Learn more at amsa.gov.au.

About the Role

Lead AMSA's Service Desk and End User Support functions to deliver reliable, responsive ICT services, working closely with ICT teams, vendors and business stakeholders to support national operations.

In this role you will:

- Lead and develop Service Desk and End User Support teams, building capability, performance and a strong service culture
- Own service performance and customer experience across end user support functions, ensuring consistent and high-quality service delivery

- Manage escalations and major incidents, driving root cause analysis and preventing recurrence
- Provide service reporting and insights to support decision-making and continuous improvement
- Collaborate with ICT operations and vendors to support incident resolution, changes and service continuity
- Ensure governance, compliance and operational discipline across service delivery

Duties

What We're Looking For

You will bring:

- Proven experience leading a Service Desk or End User Support function in a complex organisational environment
- Strong people leadership capability, including coaching, performance management and capability development
- Experience managing major incidents, escalations and executive-level support issues
- Strong understanding of incident and problem management, including root cause analysis and service improvement
- Experience producing service performance reporting and operational insights
- Strong stakeholder engagement and communication skills across technical and business groups
- Experience with ITSM platforms (e.g. ServiceNow)
- Behaviours aligned with One AMSA values and ways of working

Desirable:

- Experience in government, regulated or safety-critical environments
- Familiarity with ITIL frameworks

For further details, please refer to the position description.

Information about our terms and conditions of employment are contained in the AMSA Enterprise Agreement 2024 - 2027

What We Offer at AMSA

At AMSA, we support our people to do their best work through:

- Competitive remuneration and salary packaging options
- 15.4% employer superannuation contribution
- Generous leave entitlements with 20 days annual leave plus paid Christmas shutdown
- Paid parental leave with 18 weeks for primary and 14 weeks for secondary carer
- Wellbeing support with health reimbursements, flu vaccinations and an Employee Assistance Program for you and your family
- Flexible work including work from home arrangements
- Career development including training, study assistance, paid professional memberships
- Opportunity to connect, collaborate, and contribute through our staff-led networks

One AMSA: Shaping Our Future Together

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How to Apply

To apply, visit the Careers at AMSA portal and click 'Apply' on the job listing before 11:55pm AEST on Wednesday 13 May 2026.

You will need to provide:

- A resume (maximum 3 pages)
- A cover letter (up to 300 words maximum) outlining your suitability based on the key responsibilities and capabilities required for the role.

NOTE: Interviews will be held the week commencing 20 May 2026 with a start date of 1 July 2026.

For further information about the role, contact Tan Dunn, Director IT, on 0401 024 871 or tan.dunn@amsa.gov.au

For questions about the recruitment process, please contact recruitment@amsa.gov.au.

Applications from recruitment agencies will not be accepted, as AMSA recruitment is managed internally.

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Eligibility
Notes

About the Australian Maritime Safety Authority

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To Apply

Position Contact	Tan Dan, 0401 024 871
Agency Recruitment Site	https://careers.amsa.gov.au/en/listing/

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Australian Maritime Safety Authority

Closing Date:Wednesday 13 May 2026

Corporate Services
Information Technology Services IT Operations, Infrastructure & Cyber
Security

Job Title	End User Support
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Brisbane QLD, Coffs Harbour NSW, Melbourne VIC
Salary	\$90,879 - \$105,355
Future Merit Locations	Canberra, Brisbane, Coffs Harbour, Melbourne
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	hybrid
Classification	APS Level 5
Position Number	2750
Agency Website	https://www.amsa.gov.au/about

Job Description

<https://careers.amsa.gov.au/en/listing/>

End User Support (APS5 equivalent)

\$90,879 - \$105,355 + 15.4% super

Canberra, Coffs Harbour, Brisbane or Melbourne

Ongoing | Full-time

- Deliver remote and onsite technical support across end user computing and workplace technologies in a fast-paced operational environment
- Work as part of a collaborative ICT team resolving complex Level 2 incidents and supporting service continuity
- Flexible work options and generous leave, including Christmas shutdown

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About the Role

Provide Level 2 ICT support across AMSA by resolving escalated incidents and service requests across end user computing and workplace technologies to ensure continuity in a fast-paced agency responsible for maritime safety.

In this role you will:

- Diagnose and resolve complex Level 2 incidents across end user devices and workplace technologies
- Deliver VIP support to senior leaders and business-critical users, prioritising and resolving high-impact issues with specialist ICT teams
- Provide support using remote tools and on-site assistance where required
- Support device provisioning, configuration and lifecycle activities (onboarding, refresh and changes)
- Work closely with Service Desk and specialist ICT teams to coordinate escalations, handovers and service continuity

Duties

What We're Looking For

You will bring:

- Experience providing Level 2 ICT or end user support in a service-driven environment
- Strong knowledge of Windows environments, Microsoft 365 and device management (Intune, SCCM or similar)
- Experience using ITSM tools (e.g. ServiceNow) with accurate documentation and attention to detail
- Strong troubleshooting skills with the ability to investigate and resolve non-routine technical issues
- A customer-focused mindset with strong communication skills, including supporting senior stakeholders
- Ability to prioritise and manage workload in a fast-paced environment
- Behaviours aligned with One AMSA values and ways of working

Desirable:

- Experience with mobile device management, collaboration tools and conferencing technologies
- Experience in government, regulated or safety-critical environments

For further details, please refer to the position description.

Information about our terms and conditions of employment are contained in the AMSA Enterprise Agreement 2024 - 2027

What We Offer at AMSA

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- Paid parental leave with 18 weeks for primary and 14 weeks for secondary carers
- Wellbeing support including health reimbursements, flu vaccinations and an Employee Assistance Program for you and your family

- Flexible work including work from home arrangements
- Career development including training, study assistance, paid professional memberships
- Opportunity to connect, collaborate, and contribute through staff-led networks

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How to Apply

To apply, visit the Careers at AMSA portal and click 'Apply' on the job listing before 11:55pm AEST on **Wednesday 13th May 2026**.

You will need to provide:

- A resume (maximum 3 pages)
- A cover letter (up to 300 words maximum)) outlining your suitability based on the key responsibilities and capabilities required for the role.

NOTE: Interviews will be held the week commencing 20 May 2026 with a start date of 1 July 2026.

For further information about the role, contact Tan Dunn, Director IT, on 0401 024 871 or tan.dunn@amsa.gov.au

For questions about the recruitment process, please contact recruitment@amsa.gov.au.

Applications from recruitment agencies will not be accepted, as AMSA recruitment is managed internally.

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Eligibility
Notes

About the Australian Maritime Safety Authority

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To Apply

Position Contact	Tan Dan, 0401 024 871
Agency Recruitment Site	https://careers.amsa.gov.au/en/listing/

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0769366

Australian Maritime Safety Authority

Closing Date:Wednesday 13 May 2026

Corporate Services
Information Technology Services IT Operations, Infrastructure & Cyber
Security

Job Title	Service Desk Analyst
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Brisbane QLD, Coffs Harbour NSW, Melbourne VIC
Salary	\$69,149 - \$77,829
Future Merit Locations	Canberra, Brisbane, Coffs Harbour, Melbourne
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 3
Position Number	2751
Agency Website	https://www.amsa.gov.au/about

Job Description

<https://careers.amsa.gov.au/en/listing/>

Service Desk Analyst

\$69,149 - \$77,829 + 15.4% super

Canberra, Coffs Harbour, Brisbane or Melbourne

Ongoing | Full-time

- Provide hands-on support across modern workplace technologies in a national organisation supporting critical maritime safety operations.
- Work as part of a supportive Service Desk team resolving everyday technical issues that support operational continuity
- Generous employee benefits and leave including Christmas shutdown

About AMSA - Work with Purpose

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About the Role

This role provides Level 1 ICT support as part of AMSA Assist, delivering responsive, customer-focused support to staff and contractors and helping keep AMSA's operations running smoothly.

In this role you will:

- Act as the first point of contact for ICT support via phone, email and online channels, working as part of a supportive team
- Log, categorise and prioritise requests, maintaining accurate records in the IT service management system
- Diagnose and resolve common ICT issues at first contact using approved tools and knowledge articles
- Escalate more complex issues to specialist teams while maintaining oversight through to resolution
- Communicate clearly with users throughout the request lifecycle, providing updates and managing expectations

Duties

What We're Looking For

You will bring:

- Experience in a customer service or IT support environment, or a strong interest in building a career in IT support

- Strong communication skills and a customer-focused approach, with the ability to support a diverse range of users
- Ability to follow processes, use guidance effectively, and maintain accurate and timely records
- Good problem-solving skills with the ability to troubleshoot and resolve common technical issues
- Ability to work collaboratively in a team environment and contribute to shared service outcomes
- Strong time management skills with the ability to prioritise tasks in a busy support environment
- Behaviours aligned with One AMSA values and ways of working

For further details, please refer to the position description.

Information about our terms and conditions of employment are contained in the AMSA Enterprise Agreement 2024 - 2027

What We Offer at AMSA

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- Career development including training, study assistance, paid professional memberships
- Opportunity to connect, collaborate, and make a difference through AMSA's staff-led networks

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How to Apply

To apply, visit the Careers at AMSA portal and click 'Apply' on the job listing before 11:55pm AEST on Wednesday 13th May 2026.

You will need to provide:

- A resume (maximum 3 pages)
- A cover letter (up to 300 words maximum) outlining your suitability based on the key responsibilities and capabilities required for the role.

NOTE: Interviews will be held the week commencing 20 May 2026 with a start date of 1 July 2026.

For further information about the role, contact Tan Dunn, Director IT, on 0401 024 871 or tan.dunn@amsa.gov.au

For questions about the recruitment process, please contact recruitment@amsa.gov.au.

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Eligibility Notes

About the Australian Maritime Safety Authority

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To Apply

Position Contact	Tan Dan, 0401 024 871
Agency Recruitment Site	https://careers.amsa.gov.au/en/listing/

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0769367

Australian Maritime Safety Authority

Closing Date:Wednesday 13 May 2026

Corporate Services
Information Technology Services IT Operations, Infrastructure & Cyber
Security

Job Title	IT ServiceNow Administrator
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Canberra ACT, Coffs Harbour NSW, Melbourne VIC
Salary	\$105,749 - \$126,270
Future Merit Locations	Brisbane, Canberra, Coffs Harbour, Melbourne
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	hybrid
Classification	APS Level 6
Position Number	2756
Agency Website	https://www.amsa.gov.au/about

Job Description

<https://careers.amsa.gov.au/en/listing/>

ITSM / ServiceNow Administrator (APS6 Equivalent)

\$105,749 – \$126,270 + 15.4% super

Canberra, Coffs Harbour, Brisbane or Melbourne

Ongoing | Full-time

- Own and administer AMSA's ServiceNow platform, ensuring it effectively supports IT Service Management across a national organisation
- Configure and optimise ServiceNow workflows, service catalogue and reporting
- Flexible work options and generous leave including Christmas shutdown

About AMSA - Work with Purpose

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About the Role

This role is responsible for the ongoing administration and improvement of AMSA's ServiceNow platform, which underpins IT Service Management across the organisation. You will ensure the platform enables consistent, transparent and reliable service delivery.

Working closely with ICT operations, service desk, cyber security and infrastructure teams, you will translate operational requirements into effective platform configuration, reporting and service improvements.

In this role you will:

- Administer and configure the ServiceNow platform to support core ITSM processes including incident, request, problem, change, asset, configuration and knowledge management
- Design and maintain workflows, forms, catalogue items, notifications and automation to support efficient service delivery
- Develop dashboards and reporting to provide visibility of service performance, demand and trends
- Maintain accurate CMDB, asset and service data to support operational decision-making, reporting and audit requirements
- Support integrations with enterprise platforms in collaboration with ICT teams and vendors
- Maintain platform stability, documentation and compliance with AMSA security, risk and governance requirements, and contribute to ongoing improvement of ITSM capability

Duties

What We're Looking For

You will bring:

- Experience administering and configuring ServiceNow or an equivalent enterprise ITSM platform
- Strong understanding of IT Service Management processes and workflows (ITIL or equivalent)
- Experience configuring service catalogue, workflows, dashboards and reporting capabilities
- Strong data management skills, including maintaining CMDB, asset or configuration data integrity
- Experience working across technical teams to translate operational needs into system improvements
- Experience working in government, regulated or service-critical environments
- Understanding of integration concepts such as REST APIs or enterprise system integrations
- ServiceNow certification or equivalent ITSM platform experience
- Behaviours aligned with One AMSA values and ways of working

For further details, please refer to the position description.

Information about our terms and conditions of employment are contained in the AMSA Enterprise Agreement 2024 - 2027

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- Career development including training, study assistance, paid professional membership
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How to Apply

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You will need to provide:

- A resume (maximum 3 pages)
- A cover letter (up to 300 words maximum)) outlining your suitability based on the key responsibilities and capabilities required for the role.

NOTE: Interviews will be held the week commencing 20 May 2026 with a start date of 1 July 2026.

For further information about the role, contact Tan Dunn, Director IT, on 0401 024 871 or tan.dunn@amsa.gov.au

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Eligibility
Notes

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To Apply

Position Contact	Tan Dan, 0401 024 871
Agency Recruitment Site	https://careers.amsa.gov.au/en/listing/

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0769370

Australian Maritime Safety Authority

Closing Date:Wednesday 13 May 2026

Corporate Services
Information Technology Services IT Operations, Infrastructure & Cyber
Security

Job Title	Technical Operations Lead
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Canberra ACT, Coffs Harbour NSW, Melbourne VIC
Salary	\$105,749 - \$126,270
Future Merit Locations	Brisbane, Canberra, Coffs Harbour, Melbourne
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	hybrid
Classification	Executive Level 1
Position Number	2758
Agency Website	https://www.amsa.gov.au/about

Job Description

<https://careers.amsa.gov.au/en/listing/>

Technical Operations Lead (EL1 Equivalent)

\$128,997 - \$150,443 + 15.4% super

Canberra, Coffs Harbour, Brisbane or Melbourne

Ongoing | Full-time

- Lead ICT operational response for major incidents in a national, safety-critical environment
- Provide people leadership to senior technical staff and drive operational performance across ICT services
- Flexible work options and generous leave, including Christmas shutdown

About AMSA - Work with Purpose

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About the Role

This role provides operational leadership across AMSA's ICT environment, with accountability for major incident response and the stable, secure delivery of infrastructure and platform services.

You will act as the operational authority during high-impact incidents, coordinating technical teams and service providers to ensure timely resolution and clear communication, while providing people leadership to Level 3 technical staff.

The role maintains awareness of cyber security risks within ICT operations and works closely with Cyber Security and IT Security Advisory functions during security-related incidents.

In this role you will:

- Act as the operational authority for major, escalated and cross-domain incidents, ensuring coordinated response and timely resolution
- Lead and develop Level 3 technical staff, driving capability, performance and consistent operational standards
- Own operational change and risk management for infrastructure services, including high-risk and emergency changes
- Ensure secure, reliable and compliant operation of ICT infrastructure and platforms
- Provide operational insight and continuous improvement through reporting, analysis and lessons learned

Duties

What We're Looking For

You will bring:

- Experience coordinating ICT operations, major incidents and cross-domain technical activities in a complex environment
- Proven people leadership experience for technical teams, including coaching, performance management and capability development
- Strong understanding of infrastructure operations, service management and change control processes
- Experience assessing and managing operational risk across planned and unplanned changes
- Awareness of cyber security risks and controls within ICT operational environments
- Experience working with third-party or managed service providers
- Ability to provide clear, authoritative operational advice to senior stakeholders and governance forums
- Experience supporting Change Advisory Boards or similar governance processes
- Experience in government, regulated or safety-critical environments and familiarity with incident/change frameworks (desirable)
- Behaviours aligned with One AMSA values and ways of working

For further details, please refer to the position description.

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- Paid parental leave with 18 weeks for primary and 14 weeks for secondary carer
- Wellbeing support with health reimbursements, flu vaccinations and an Employee Assistance Program for you and your family

- Flexible work including work from home arrangements
- Career development including training, study assistance, paid professional memberships
- Opportunity to connect, collaborate, and connect through staff-led networks

One AMSA: Shaping Our Future Together

One AMSA is our commitment to creating a workplace that is safe, respectful and inclusive – where every employee feels valued, supported and empowered to contribute. It shapes how we work together and ensures collaboration, trust, and shared purpose across AMSA.

How to Apply

To apply, visit the Careers at AMSA portal and click 'Apply' on the job listing before 11:55pm AEST on Wednesday 13 May 2026.

You will need to provide:

- A resume (maximum 3 pages)
- A cover letter (up to 300 words maximum)) outlining your suitability based on the key responsibilities and capabilities required for the role.

NOTE: Interviews will be held the week commencing 20 May 2026 with a start date of 1 July 2026.

For further information about the role, contact Gavin Thomson, Technical Delivery Lead, on gavin.thomson@amsa.gov.au or 0422 136 201.

For questions about the recruitment process, please contact recruitment@amsa.gov.au.

Applications from recruitment agencies will not be accepted, as AMSA recruitment is managed internally.

AMSA does not engage staff under the Public Service Act 1999. AMSA engages employees under the Australian Maritime Safety Authority Act 1990 and our remuneration arrangements are specific to AMSA.

Eligibility
Notes

About the Australian Maritime Safety Authority

At the Australian Maritime Safety Authority (AMSA), we acknowledge the value diversity brings. We encourage applications from Aboriginal and Torres Strait Islander People, people with a disability and people from other diverse backgrounds. AMSA is Australia's National agency responsible for coordinating maritime and aviation search and rescue. We regulate domestic commercial vessels, Australian and foreign shipping – from 12 metre prawn trawlers to 350 metre liquefied natural gas tankers, and everything commercial in between. We are also responsible for protecting Australia's precious marine environments like the Great Barrier Reef, from the impacts of shipping. Our stakeholders are just as diverse as our role but our mission connects them all and inspires our people to make a real difference every day – “Safe and clean seas, saving lives”. AMSA offers unique and challenging career opportunities, and we employ around 430 people across Australia. To learn more about our organisation please visit our website.

To Apply

Position Contact	Gavin Thomson, 0422 136 201
Agency Recruitment Site	https://careers.amsa.gov.au/en/listing/

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0769378

Australian Maritime Safety Authority

Closing Date:Wednesday 13 May 2026

Corporate Services
Information Technology Services IT Operations, Infrastructure & Cyber
Security

Job Title	Infrastructure (Wintel) Engineer
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Canberra ACT, Coffs Harbour NSW, Melbourne VIC
Salary	\$105,749 - \$122,593
Future Merit Locations	Brisbane, Canberra, Coffs Harbour, Melbourne
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	hybrid
Classification	APS Level 6
Position Number	2763
Agency Website	https://www.amsa.gov.au/about

Job Description

<https://careers.amsa.gov.au/en/listing/>

Infrastructure (Wintel) Engineer (APS6 Equivalent)

\$105,749 - \$122,593 + 15.4% super

Canberra, Brisbane, Coffs Harbour or Melbourne

Ongoing | Full-time

o Support Microsoft infrastructure underpinning national operations, including mission-critical Search and Rescue capability

o Work across Windows Server, virtualisation, identity and cloud services in a collaborative ICT environment

o Flexible work options and generous leave, including Christmas shutdown

About AMSA - Work with Purpose

Safe Seas. Clean Seas. Saving Lives.

At the Australian Maritime Safety Authority (AMSA), every role contributes to protecting lives, supporting safe maritime operations, and safeguarding Australia's marine environment.

We are Australia's national agency responsible for maritime safety, marine environmental protection, and search and rescue coordination. Our work is enabled by strong digital, corporate and specialist capabilities that support operations nationwide.

With around 500 employees across Australia, AMSA offers meaningful careers in a complex, highly regulated environment with national impact. Learn more at amsa.gov.au.

About the Role

This role delivers hands-on infrastructure support across AMSA's Microsoft environment, helping ensure the reliability, security and performance of systems that underpin national operations, including Search and Rescue.

Working within defined operational frameworks, you will support core infrastructure services across on-premises and cloud environments, contributing to service stability, security and ongoing improvement. You will work closely with architecture, cyber security and platform teams, escalating complex or high-risk issues where required.

In this role you will:

- Operate and maintain Windows Server and virtualisation platforms across on-premises and cloud environments
- Administer identity and messaging services, including Active Directory, Entra ID and Exchange Online
- Ensure availability, performance and resilience of infrastructure through monitoring, backup and recovery practices
- Perform patching, vulnerability remediation and security hardening in line with standards and procedures
- Contribute to incident, problem and change management activities, providing technical input and implementation support
- Maintain accurate documentation and configuration records, supporting consistency and continuous improvement

Duties

What We're Looking For

You will bring:

- Experience supporting Windows-based server environments in an enterprise setting Practical experience with virtualised infrastructure platforms and associated tooling
- Working knowledge of identity and access services (Active Directory, Group Policy, Entra ID)
- Experience supporting Microsoft 365 messaging services, including Exchange Online
- Strong understanding of patching, vulnerability remediation and secure configuration practices
- Familiarity with IT Service Management processes (incident, problem, change, configuration)
- Ability to work independently within defined frameworks and escalate appropriately
- Experience in government, regulated or business-critical environments (desirable)
- Relevant Microsoft or infrastructure certifications (desirable)
- Behaviours aligned with One AMSA values and ways of working

For further details, please refer to the position description.

Information about our terms and conditions of employment are contained in the AMSA Enterprise Agreement 2024 - 2027

What We Offer at AMSA

At AMSA, we support our people to do their best work through:

- Competitive remuneration and salary packaging options
- 15.4% employer superannuation contribution
- Generous leave entitlements with 20 days annual leave plus paid Christmas shutdown
- Paid parental leave with 18 weeks for primary and 14 weeks for secondary carer
- Wellbeing support with health reimbursements, flu vaccinations and an Employee Assistance Program for you and your family
- Flexible work including work from home arrangements

- Career development including training, study assistance, paid professional memberships
- Opportunity to connect, collaborate, and connect through AMSA's staff-led networks

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- A resume (maximum 3 pages)
- A cover letter (up to 300 words) outlining your suitability based on the key responsibilities and capabilities required for the role.

NOTE: Interviews will be held the week commencing 20 May 2026 with a start date of 1 July 2026.

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Eligibility

Notes

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To Apply

Position Contact	Gavin Thomson, 0422 136 201
Agency Recruitment Site	https://careers.amsa.gov.au/en/listing/

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0769344

High Speed Rail Authority

Closing Date:Thursday 21 May 2026

Corporate Affairs, Communications & Engagement

Job Title	APS 6 - Stakeholder Engagement Advisor
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Newcastle NSW
Salary	\$99,734 - \$111,701
Future Merit Locations	Sydney, Newcastle
Office Arrangement	On Site
Office Arrangement Details	On-site role with flexible work arrangements
Classification	APS Level 6
Position Number	118658
Agency Website	

Job Description

recruitment@hsra.gov.au

- **On-site role with flexible work arrangements to balance operational and team needs.**
- **Regular travel across project locations and offices.**
- **Some evening and weekend work will be required to support engagement activities and operational commitments.**

About the High Speed Rail Authority

The Australian Government is planning a future high speed rail network to connect Brisbane, Sydney, Canberra, Melbourne and regional communities across the east coast of Australia.

The High Speed Rail Authority (the Authority), an independent corporate Commonwealth entity governed by an independent board, is leading the development and delivery of High Speed Rail.

The first part of the National High Speed Rail , will connect Newcastle to Sydney on a dedicated new railway using trains travelling up to 320km/h, and is now in the Development Phase.

High Speed Rail will contribute to a number of key Australian Government priorities, including increased economic productivity, new housing options, regional economic and tourism development and contributing to net zero.

More information about the Authority and our work is available at: www.hsra.gov.au

Primary Purpose of the Role

The Stakeholder Engagement Advisor supports the planning and delivery of stakeholder engagement activities that build and maintain positive, transparent and productive relationships with a broad range of internal and external stakeholders. The role contributes to the development and implementation of engagement strategies, prepares high-quality stakeholder communications, coordinates engagement activities and events, monitors stakeholder sentiment and emerging issues, and maintains accurate records and reporting to support informed decision-making across the Authority.

Duties

Key Responsibilities

The **Stakeholder Engagement Advisor** plays a key role in building and maintaining positive, transparent and productive relationships with a broad range of stakeholders including government organisations, elected representatives, peak bodies, industry groups, business groups and community groups. The position provides input to planning and implementation of stakeholder engagement strategies to support the delivery of a national high speed rail network.

Leadership and Stakeholder Engagement:

- Undertake stakeholder research and mapping to ensure key stakeholders are identified and the executive team is kept up-to-date with the latest information.
- Develop and implement stakeholder engagement strategies in line with agency objectives and project timelines.
- Build and maintain constructive working relationships with government agencies, elected representatives, industry bodies, business groups, community organisations and other key stakeholders.
- Support the implementation of stakeholder engagement strategies and plans aligned to Authority priorities, project milestones and emerging business needs.

Communication and Representation:

- Prepare high quality communication materials including briefing notes, stakeholder correspondence, presentations, newsletters and engagement reports.
- Coordinate and support stakeholder engagement activities such as workshops, briefings, roundtables and industry events.
- Contribute to the management of the Authority's memberships, conference participation and stakeholder-facing events program to maximise engagement outcomes.

- Ensure communication products are clear, accurate, audience-appropriate and support the Authority's reputation for transparency and professionalism.

Strategic Monitoring and Insights:

- Monitor stakeholder sentiment and emerging issues, providing strategic advice and risk mitigation recommendations to project teams and the executive team.
- Analyse feedback and engagement insights to identify risks, opportunities and trends, and provide practical advice to managers and project teams.
- Escalate significant issues in a timely manner and support coordinated responses across relevant internal areas.

Data Management and Reporting:

- Maintain accurate and up-to-date records of stakeholder interactions, commitments and engagement outcomes in relevant systems and databases.
- Prepare regular reports, briefing input and analysis on engagement activities, stakeholder trends and emerging issues to support evidence-based decision-making.
- Apply sound project management and administrative practices to manage competing priorities, track actions and deliver work to agreed deadlines.
- Identify opportunities to improve stakeholder engagement processes, reporting practices and information management to enhance consistency and efficiency.

Knowledge, Experience and Skills

Qualification & Knowledge

- A bachelor's degree in a relevant field or an equivalent combination of training and experience in communications, or community and stakeholder engagement.
- Minimum of five years' experience in stakeholder and/or community engagement roles. Infrastructure experience is highly desirable.
- Apply sound knowledge of stakeholder and community engagement principles, communication practices and public sector operating environments.

Experience

- Understand how stakeholder engagement supports organisational objectives, project delivery, risk management and informed decision-making in a complex policy or infrastructure context.
- Demonstrated experience in stakeholder engagement, community engagement, communications or related advisory roles, ideally in government, infrastructure or other complex delivery environments.

Technical Skills

- Strong stakeholder analysis, research and record management skills, including the ability to maintain engagement databases and prepare reporting insights.
- Proficiency in Microsoft Office applications and stakeholder/contact management systems, with the ability to organise information and support data-driven engagement

- Sound project coordination skills, including the ability to manage timelines, logistics, priorities and follow-up actions with limited supervision

Core Capabilities

Communications & Stakeholder Engagement

- Strong interpersonal and communication skills to help establish trust and engage effectively with diverse stakeholders and manage sensitive issues
- Excellent writing and presentation skills, with the ability to produce clear, concise and audience-appropriate materials

Problem Solving & Conflict Resolution

- Strategic thinking and analytical skills to identify stakeholder impacts, risks and opportunities
- Being able to adapt to changing circumstances and priorities, and being willing to try new approaches.

Collaboration & Teamwork

- Ability to build strong working relationships with internal and external stakeholders to achieve common goals.
- Valuing the opinions and experiences of all stakeholders, fostering a culture of inclusion.

Project Management Skills

- Manage competing priorities and deliver to deadlines
- Identify and evaluate risks associated with the project and develop mitigation strategies

Behavioral indicators

The following behavioural indicators are key attributes that will be required for this role to succeed.

Collaboration:

- Treats others with respect and works constructively with colleagues and stakeholders from diverse backgrounds and perspectives.
- Shares information appropriately, contributes to team goals and supports a cooperative, inclusive working environment.

Adaptability

- Remains flexible and composed when priorities shift, circumstances change or urgent stakeholder issues arise.
- Adjusts approach in response to feedback, new information and changing stakeholder needs.

Communication

- Listens actively and responds with tact, professionalism and sensitivity, particularly in stakeholder-facing situations.

- presents information in a clear, concise and audience-appropriate way, both verbally and in writing.

Efficiency

- Organises work effectively, monitors progress and follows through on agreed actions without unnecessary delay.
- Demonstrates attention to detail and uses sound administrative practices to maintain accurate records and quality outputs.

Eligibility

Employment with the Authority is subject to conditions prescribed within the [Public Service Act 1999](#) included:

- **Citizenship:** Must be an Australian citizen to be eligible for employment with the Authority.
- **Qualification:** Degree or equivalent working experience.
- **Pre-Employment Screening:** National Police check is a mandatory requirement
- **Security Clearance:** Baseline

Notes

Why Join Us

At the **High-Speed Rail Authority**, you'll help shape the systems that support Australia's proposed future high speed rail network. We offer:

- A purpose-driven culture focused on integrity and innovation
- Opportunities to influence national governance and risk strategy
- Flexibility, growth, and meaningful work
- Support for relevant learning, training and study assistance for staff's professional development
- 4 weeks annual leave
- 20 days personal/carers leave per annum
- Free annual flu vaccinations
- Fitness passport
- EAP services

How to Apply

As part of your application, you will be required to submit your Resume and a Cover Letter (maximum word limit 600) via email to recruitment@hsra.gov.au. Please ensure this document is attached before submitting your application.

For any questions about the role, please email recruitment@hsra.gov.au with the position title in the subject line.

If you have any issues with applying, please email recruitment@hsra.gov.au

Application Close: **Wednesday, 21 May 2026 at 11:59 pm**

Merit Pool

A merit pool of suitable candidates may be created from this selection process. Suitable candidates placed on the merit pool may be contacted in relation to identical or similar vacancies on an ongoing basis at High Speed Rail Authority, or the broader APS, within 18 months from the start date of this advertisement.

About the High Speed Rail Authority

About High Speed Rail Authority The Australian Government is planning a future high speed rail network to connect Brisbane, Sydney, Canberra, Melbourne and regional communities across the east coast of Australia. The High Speed Rail Authority (the Authority), an independent corporate Commonwealth entity governed by an independent board, is leading the development and delivery of High Speed Rail. Line 1, connecting Newcastle to Sydney on a dedicated new railway using trains travelling up to 320km/h, is now in the Development Phase. High Speed Rail will contribute to a number of key Australian Government priorities, including increased economic productivity, new housing options, regional economic and tourism development and contributing to net zero. More information about the Authority and our work is available at: www.hsra.gov.au .

To Apply

Position Contact	HSRA Recruitment Team, recruitment@hsra.gov.au
Agency Recruitment Site	recruitment@hsra.gov.au

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0769375

High Speed Rail Authority

Closing Date:Thursday 28 May 2026

Commercial & Strategy
Commercial & Strategy

Job Title	Executive General Manager, Commercial and Strategy
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Newcastle NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 2
Position Number	122037
Agency Website	

Job Description

www.robertwalters.com.au/hsra.html

- High Speed Rail Authority

- **SES Band 2**
- **Canberra, Newcastle or Sydney**

Lead commercial strategy and project sponsorship for Australia's first high speed rail network.

- **Executive leadership role** during the Project Development phase, reporting to the Chief Executive Officer.
- **Drive commercial outcomes and benefit realisation** as outlined in the business case.
- **Act as program sponsor** overseeing project strategy, procurement, commercial risk and external representation.
- **Lead revenue and pricing model development** including secondary revenue and retail opportunities.

About the High Speed Rail Authority

The Australian Government is planning a future high speed rail network to connect Brisbane, Sydney, Canberra, Melbourne and regional communities across the east coast of Australia.

The High Speed Rail Authority (the Authority) is an independent corporate Commonwealth entity governed by an independent board, established to lead the development and delivery of high speed rail.

High Speed Rail – Line 1 connects Newcastle to Sydney in around one hour on a dedicated high speed railway. From the Central Coast it will take around 30 minutes to get to Newcastle or to Sydney. With funding now committed to progress Line 1, HSRA are forming an executive team to develop and deliver this generational program.

High speed rail will contribute to key Australian Government priorities, including increased economic productivity, new housing options, regional economic and tourism development and contributing to net zero.

Duties

About the role

The purpose of this role during the Development Phase is to drive desired project commercial outcomes and benefit realisation as outlined in the business case.

As program sponsor, the role oversees project strategy, procurement, commercial risk, representation of the project to external stakeholders, and the broadening of revenue and pricing models.

What you'll lead

- Lead the commercial workstream for advisers, ECI and construction contracts, and own commercial risk allocation across the project.
- Build commercial partnerships with industry stakeholders to unlock growth opportunities, and lead and manage commercial contracts and transactions to support delivery objectives.
- Work closely with the CFO on the most appropriate funding and financing strategy.

- Lead the design and implementation of project governance frameworks and change control as part of the development of the Project Sponsor Process.
- Own the development and updating of business cases that articulate strategic intent, resource implications and projected benefits to inform decision-making at executive and ministerial levels.
- Provide commercial oversight and governance for high-value procurements critical to project success.

Eligibility

About you

We are seeking a senior commercial executive with the expertise to drive project commercial outcomes and benefits realisation across a major infrastructure program.

Specifically, you bring:

- **Project sponsorship expertise** — detecting emerging risks and challenges early in the project lifecycle, evaluating multiple options, and developing innovative, realistic solutions to complex problems.
- **Procurement and transactions experience** — leading strategy, interpreting and negotiating complex contract terms, and securing optimal value, with understanding of Australian Government procurement requirements.
- **Project governance leadership** — establishing and maintaining robust governance frameworks to ensure project oversight and accountability.
- **Commercial delivery and development capability** — identifying mutual value opportunities, building commercial partnerships, negotiating commercial contracts, and identifying and allocating commercial risk.

Eligibility

Employment with the Authority is subject to the conditions prescribed within the Public Service Act 1999.

To be eligible, you must:

- Be an Australian citizen & hold a degree or equivalent working experience.
- Hold or be able to obtain a Baseline security clearance & satisfy a National Police check (mandatory pre-employment screening).

Notes

Next Steps

Applications closed on **Thursday 28th May 2026 at 5pm AEST**.

- To apply, please submit your **CV together with a suitability statement** to our recruitment partners, **Robert Walters**, via email to HSRAExecutive@robertwalters.com.au

- If you have any question regarding the role, contact our recruitment partner **Jane Lowney - Robert Walters** via phone on **07 3032 2252** or email HSRAExec@robertwalters.com.au
- A full **position description** is available to download on www.robertwalters.com.au/hsra.html or via request at HSRAExecutive@robertwalters.com.au

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To Apply

Position Contact	Jane Lowney, 073032 2252
Agency Recruitment Site	www.robertwalters.com.au/hsra.html

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0769376

High Speed Rail Authority

Closing Date: Thursday 28 May 2026

Corporate & Finance
Corporate & Finance

Job Title	Chief Financial Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Newcastle NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 2
Position Number	122038
Agency Website	

Job Description

www.robertwalters.com.au/hsra.html

- High Speed Rail Authority
- SES Band 2
- Canberra, Newcastle or Sydney

Lead the financial management and funding strategy for Australia's first high speed rail network.

- **Executive leadership role** during the Project Development phase, reporting to the Chief Executive Officer.
- **Lead the Authority's financial management and control functions**, to ensure prudent business operations.
- **Establish the project's funding and financing strategy**, by engaging private sector funders, financial institutions, and government departments to secure execution-ready financing.
- **Establish and oversee data governance, enterprise systems, IT and security** alongside the Authority's corporate services functions.

About the High Speed Rail Authority

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The High Speed Rail Authority (the Authority) is an independent corporate Commonwealth entity governed by an independent board, established to lead the development and delivery of high speed rail.

High Speed Rail – Line 1 connects Newcastle to Sydney in around one hour on a dedicated high speed railway. From the Central Coast it will take around 30 minutes to get to Newcastle or to Sydney. With funding now committed to progress Line 1, HSRA are forming an executive team to develop and deliver this generational program.

High speed rail will contribute to key Australian Government priorities, including increased economic productivity, new housing options, regional economic and tourism development and contributing to net zero.

Duties

About the role

The purpose of this role is to uphold and strengthen the financial health and integrity of the Authority as it transitions through the Development Phase, ensuring all funding and execution obligations are effectively met.

The role is responsible for overseeing the financial management and control functions, directing the financing and funding strategy, and establishing the maturation of corporate services across enterprise governance, security and information technology.

What you'll lead

- Direct financial administration including treasury, tax and payroll, ensuring compliance with accounting standards, public sector financial frameworks and industrial agreements.
- Oversee statutory accounting and reporting; maintain robust financial controls and own the Authority's operating budget, including its interface with the Project budget.
- Lead the design and development of the Project's funding and financing strategy, including overseeing federal funding agreements, equity transactions and investments, managing debt and facilitating partnerships between public and private entities.
- Executive sponsor for enterprise-wide systems and data governance implementations, including the management of information assets, upholding data quality, accessibility, and cybersecurity requirements, along with the rollout of financial systems.
- Lead organisational planning and performance reporting, delivering timely and accurate financial reports to the Board, the Audit and Risk Committee and external stakeholders.
- Oversee corporate services, including accommodation, facilities and office management.

Eligibility

About you

We are seeking a senior financial executive with the expertise to lead the Authority's financial management and funding strategy.

Specifically, you bring:

- Senior finance leadership at scale; managing complex budgets, statutory accounting and reporting, organisational planning and performance and financial risk effectively.
- Treasury and corporate finance experience; overseeing equity transactions and investments, negotiating and managing debt, and facilitating partnerships between public and private entities.
- Proven leadership in the development of funding strategies for major projects, with direct engagement across banks, private capital investors and other financial institutions.
- Information technology and security leadership; establishing cybersecurity frameworks, digital transformation of PMO and the development of IT transition strategies.
- Expert knowledge of payroll legislation and agreements, with governance over payroll systems and frameworks.

Eligibility

Employment with the Authority is subject to the conditions prescribed within the Public Service Act 1999.

To be eligible, you must:

- Be an Australian citizen & hold a degree or equivalent working experience.
- Hold or be able to obtain a Baseline security clearance & satisfy a National Police check (mandatory pre-employment screening).

Notes

Next Steps

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- If you have any question regarding the role, contact our recruitment partner **Hamish Smith - Robert Walters** via phone on **02 8289 3199** or email to HSRAExec@robertwalters.com.au
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including increased economic productivity, new housing options, regional economic and tourism development and contributing to net zero. More information about the Authority and our work is available at: www.hsra.gov.au .

To Apply

Position Contact	Hamish Smith, 028289 3199
Agency Recruitment Site	www.robertwalters.com.au/hsra.html

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0769379

High Speed Rail Authority

Closing Date: Thursday 28 May 2026

Corporate Affairs, Communications & Engagement
Corporate Affairs, Communications & Engagement

Job Title	Executive General Manager, Corporate Affairs, Communications and Engagement
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Newcastle NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 2
Position Number	122034
Agency Website	

Job Description

www.robertwalters.com.au/hsra.html

- High Speed Rail Authority
- SES Band 2
- Canberra, Newcastle or Sydney

Lead corporate affairs, communications and engagement for Australia's first high speed rail network.

- **Executive leadership role** during the Project Development phase, reporting to the Chief Executive Officer.
- **Develop strategies that enhance social license and support** across the project and the planned east coast route from Brisbane to Melbourne.
- **Define and lead all corporate and public affairs, communications and engagement** including industry, First Nations, community and regional development engagement.
- **Manage Government Relations** as a consistent interface for the Authority across local, state and Australian government stakeholders.

About the High Speed Rail Authority

The Australian Government is planning a future high speed rail network to connect Brisbane, Sydney, Canberra, Melbourne and regional communities across the east coast of Australia.

The High Speed Rail Authority (the Authority) is an independent corporate Commonwealth entity governed by an independent board, established to lead the development and delivery of high speed rail.

High Speed Rail – Line 1 connects Newcastle to Sydney in around one hour on a dedicated high speed railway. From the Central Coast it will take around 30 minutes to get to Newcastle or to Sydney. With funding now committed to progress Line 1, HSRA are forming an executive team to develop and deliver this generational program.

High speed rail will contribute to key Australian Government priorities, including increased economic productivity, new housing options, regional economic and tourism development and contributing to net zero.

Duties

About the role

The primary purpose of this role during the Development Phase is to lead the corporate affairs, communications and engagement function and develop strategies that enhance social license and support for the Authority across both the project and the future planned route along the East Coast from Brisbane to Melbourne.

The role defines, develops and implements the strategic direction of all corporate and public affairs, internal and external communications, and stakeholder, industry, First Nations, community and regional development engagement across the organisation.

What you'll lead

- Oversee public affairs and media communication, maintaining clear messaging and strategic communication, and lead the development of the organisation's public-facing communication strategy.
- Oversee the development and implementation of comprehensive internal organisation-wide communication strategies aligned to the Agency's strategic objectives.
- Own communications processes, providing support and advice to the executive leadership team, and lead engagement with senior stakeholders.
- Manage Government Relations, acting as a consistent interface for the Authority, and oversee cross-jurisdictional engagement with local, state and Australian government stakeholders.
- Lead engagement with communities impacted by the HSR project, deliver program-specific community engagements, and oversee the design of targeted stakeholder research approaches.
- Lead targeted program-specific community engagement initiatives involving key cultural stakeholders, including First Nations and Cultural Heritage groups.
- Lead targeted engagements with key industry stakeholders to ensure close collaboration, and oversee research to understand the needs of industry.
- Build social license by partnering with the regional community.
- Leverage procurement decisions to deliver social and economic benefits, including local employment and community development, and collaborate with industry leaders on workforce planning.

Eligibility

About you

We are seeking a senior corporate affairs and engagement executive with the expertise to build social license and lead communications and engagement for a major infrastructure program.

Specifically, you bring:

- Corporate and public affairs leadership — overseeing media engagement, leading public affairs communications and brand management, and acting as the Agency's public representative.
- Project communications expertise — deep narrative crafting skills and the ability to proactively manage communications on sensitive or high-risk initiatives, including spearheading change communication.
- Government affairs experience — leading engagement with Parliamentarians, Ministerial Offices and Government Departments, and with local, State and Commonwealth Government agencies.
- Community and partnership engagement — leading engagements as a Government entity, taking a sensitive, culturally informed approach to engagement with First Nations Communities, and designing inclusive engagement strategies that reflect regional community values.
- Industry and workforce engagement — cultivating strong industry relationships, embedding social value into procurement decisions to drive local employment and supplier diversity, and partnering with industry and education leaders to identify skills needs.

Eligibility

Employment with the Authority is subject to the conditions prescribed within the Public Service Act 1999.

To be eligible, you must:

- Be an Australian citizen & hold a degree or equivalent working experience.
- Hold or be able to obtain a Baseline security clearance & satisfy a National Police check (mandatory pre-employment screening).

Notes

Next Steps

Applications closed on **Thursday 28th May 2026 at 5pm AEST.**

- To apply, please submit your **CV together with a suitability statement** to our recruitment partners, **Robert Walters**, via email to HSRAExecutive@robertwalters.com.au
- If you have any question regarding the role, contact our recruitment partner **Kris Viner - Robert Walters** via phone on **02 8289 3132** or email HSRAExec@robertwalters.com.au

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To Apply

Position Contact	Kris Viner, 0282893132
Agency Recruitment Site	www.robertwalters.com.au/hsra.html

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0769380

High Speed Rail Authority

Closing Date: Thursday 28 May 2026

People & Culture
People & Culture

Job Title	Executive General Manager, People and Culture
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Newcastle NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 2
Position Number	122039
Agency Website	

Job Description

www.robertwalters.com.au/hsra.html

- High Speed Rail Authority
- SES Band 2
- Canberra, Newcastle or Sydney

Shape the people strategy for Australia's first high speed rail network.

- **Executive leadership** role shaping the people strategy for a nationally significant project.
- **Lead organisational growth** from approximately 40 to approximately 130 staff by 2027.
- **Member of the HSRA Executive leadership team** reporting to the Chief Executive Officer.
- **Multi-site role** across Canberra, Newcastle and Sydney.

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High speed rail will contribute to key Australian Government priorities, including increased economic productivity, new housing options, regional economic and tourism development and contributing to net zero.

Duties

About the role

The primary purpose of this role is to create and implement the people strategy and manage all aspects of the employee lifecycle, ensuring the Authority is equipped with the right capability to deliver the HSR project.

The role will foster a healthy, productive organisational culture aligned to the values and strategic intent of the Authority. It will also lead the proposed organisational growth, maturity, and associated change management process to allow the organisation to effectively grow from around 40 staff to around 130 staff by 2027.

What you'll lead

- Drive the design and implementation of a comprehensive Human Resources strategy that aligns with the requirements of a Commonwealth entity and supports the Authority's goals, focusing on workforce optimisation and engagement.
- Oversee day-to-day Human Resources operations, including benefits administration.
- Lead the design of programs to enhance corporate safety and employee wellbeing.
- Lead HSRA planning and development, engaging stakeholders and fostering a culture of continuous improvement.
- Oversee talent acquisition and the development of a robust talent pipeline to address long-term staffing needs and succession planning.
- Direct the delivery of the Authority's learning and development initiatives, including specialist technical and organisation-wide core skill-building.
- Develop and integrate strong organisational culture and values, and oversee policies and practices that maintain and enhance diversity and equality.

Eligibility

About you

We are seeking a senior People & Culture executive with the expertise to lead the people strategy and organisational growth of the Authority.

Specifically, you bring:

- The ability to lead the design of a comprehensive people strategy, with deep expertise in workforce optimisation and engagement.
- The capability to build and sustain positive employee relations, including navigating conflict, complexity and sensitivity.
- Experience designing organisation-wide learning and development initiatives, and engaging effectively with stakeholders across functions to ensure consistent, cohesive implementation of skill-building.
- The ability to spearhead the review and establishment of the Authority's culture and values, and to shape the development and maintenance of policies and practices that enhance diversity and equality.
- The ability to shape and drive efficient recruitment processes, identify qualified candidates, and engage with potential senior talent.
- The ability to lead strategic initiatives that enhance organisational resilience and ensure business continuity, including the design and execution of plans for organisational development.
- Experience working in an infrastructure delivery environment will be considered an advantage.

Eligibility

Employment with the Authority is subject to the conditions prescribed within the Public Service Act 1999.

To be eligible, you must:

- Be an Australian citizen & hold a degree or equivalent working experience.
- Hold or be able to obtain a Baseline security clearance & satisfy a National Police check (mandatory pre-employment screening).

Notes

Next Steps

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To Apply

Position Contact	Kris Viner, 0282893132
Agency Recruitment Site	www.robertwalters.com.au/hsra.html

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0769381

High Speed Rail Authority

Closing Date: Thursday 28 May 2026

General Counsel & Board Secretary
General Counsel & Board Secretary

Job Title	General Counsel & Board Secretary
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Newcastle NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 2
Position Number	122033
Agency Website	

Job Description

www.robertwalters.com.au/hsra.html

- High Speed Rail Authority
- SES Band 2
- Canberra, Newcastle or Sydney

Lead legal, governance and audit for Australia's first high speed rail network.

- **Executive leadership role** during the Project Development phase, reporting to the Chief Executive Officer.
- **Ensure legal and regulatory compliance** across the Authority and project delivery teams.
- **Hold ultimate accountability** for signing off final contracts and interface deeds.
- **Support effective governance and information management** including for the Board, Audit and Risk Committee and Project Control Committee.

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High speed rail will contribute to key Australian Government priorities, including increased economic productivity, new housing options, regional economic and tourism development and contributing to net zero.

Duties

About the role

The purpose of this role during the Development Phase is to ensure both the Authority and project delivery teams achieve legal and regulatory compliance, as well as efficient and transparent auditing and reporting.

The role supports effective governance and information management within the Authority and holds ultimate accountability for signing off final contracts and interface deeds.

What you'll lead

- As a member of the HSRA executive leadership team, you will lead the Legal, Risk, Compliance and Governance functions across the Authority, providing legal guidance and ensuring to uphold probity and integrity within the Authority.
- Formulate legal strategies to enable project delivery, by leading the development of major legal contracts and the management of disputes, claims and litigation according to corporate strategy and Commonwealth requirements.
- Lead risk, compliance and internal audit by ensuring all legislative reporting obligations under the PGPA Act are fulfilled and delivering compliance reporting to senior stakeholders and governance committees and developing enterprise risk management strategies to identify assess and mitigate risks.
- Establish and maintain governance frameworks for the Board, the Audit and Risk Committee (ARC) and the Project Control Committee (PCC), and escalate significant events for notification to Parliament or the Minister.
- Oversee information access, management and data privacy, ensuring robust security controls and timely, legally compliant responses to Freedom of Information (FOI) requests.

Eligibility

About you

We are seeking a senior legal and governance executive with the expertise to lead legal, risk, compliance, audit and governance functions across a major infrastructure program.

Specifically, you bring:

- Senior legal and governance leadership on mega projects with experience advising on complex contract development and disputes management.
- The ability to drive the design of sustainable compliance systems and procedures for a Government Authority.
- Demonstrated expertise in driving the design and implementation of organisation-wide probity and integrity initiatives, coordinating internal audits, and engaging effectively with regulators and managing responses to regulatory breaches and requests.
- Previous experience overseeing the development of Board governance frameworks, establishing ARC and PCC frameworks, and ensuring continued adherence.
- An ability to identify risk mitigation strategies to minimise impact and ensure organisation stability.
- A history of engaging with a diverse stakeholder group to achieve positive outcomes

Eligibility

Employment with the Authority is subject to the conditions prescribed within the Public Service Act 1999.

To be eligible, you must:

- Be an Australian citizen & hold a degree or equivalent working experience.
- Hold or be able to obtain a Baseline security clearance & satisfy a National Police check (mandatory pre-employment screening).

Notes

Next Steps

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- To apply, please submit your **CV together with a suitability statement** to our recruitment partners, Robert Walters, via email to HSRAExecutive@robertwalters.com.au
- If you have any question regarding the role, contact our recruitment partner **Robert Kruger - Robert Walters** via phone on 02 8289 3230 or email HSRAExecutive@robertwalters.com.au
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To Apply

Position Contact	Robert Kruger, 0282893230
Agency Recruitment Site	www.robertwalters.com.au/hsra.html

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0769383

High Speed Rail Authority

Closing Date:Thursday 28 May 2026

Program
Program

Job Title	Executive General Manager, Program
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Newcastle NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 2
Position Number	122036
Agency Website	

Job Description

www.robertwalters.com.au/hsra.html

- High Speed Rail Authority
- SES Band 2
- Canberra, Newcastle or Sydney

Lead commercial strategy and project sponsorship for Australia's first high speed rail network.

- **Executive leadership role** during the Project Development phase, reporting to the Chief Executive Officer.
- **Drive commercial outcomes and benefit realisation** as outlined in the business case.
- **Act as program sponsor** overseeing project strategy, procurement, commercial risk and external representation.
- **Lead revenue and pricing model development** including secondary revenue and retail opportunities.

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High speed rail will contribute to key Australian Government priorities, including increased economic productivity, new housing options, regional economic and tourism development and contributing to net zero.

Duties

About the role

This role supports the Development phase of the high-speed rail project by leading project delivery technical design and planning approval. It enables successful delivery by effectively managing partnerships, procurement, and governance, ensuring alignment with strategic objectives and the achievement of outcomes on time, within budget, and to quality standards.

The role also provides technical leadership to develop high-quality designs, and the expertise required to execute this groundbreaking, mega infrastructure project

What you'll lead

- **Delivery Strategy Ownership** — Develop and execute the program delivery strategy for the Development Phase, including early and enabling works, major work packages, and the establishment of advanced manufacturing facilities for railway component production.
- **Technical Design Leadership** — Drive the full design lifecycle from concept through to detailed specifications, leading consortia of designers and engineers to ensure rail infrastructure, systems and rolling stock are safely and effectively integrated to Authority standards.
- **Planning and Environmental Approvals** — Secure all necessary environmental and planning approvals by coordinating with regulators and authorities, while embedding sustainability principles and managing environmental impacts across the project lifecycle.
- **Program Governance and Risk** — Establish and operate robust PMO, reporting, and quality assurance frameworks, while owning all elements of program delivery risk management to give Government and the Authority the confidence to make major investment decisions.
- **Stakeholder and Industry Engagement:** Lead market and industry engagement, manage relationships with third parties, utilities and adjoining owners, and drive alignment across delivery partners and developers to ensure cohesive, on-time program integration.

Eligibility

About you

This role demands an executive who has a demonstrable track record of major infrastructure development & delivery: someone who understands what it takes to move a program of this scale from design into delivery.

You will bring:

- Proven senior leadership on complex, multi-disciplinary infrastructure programs, ideally in rail, transport, or civil mega-projects
- Deep technical credentials across design, engineering, and delivery — with the authority to lead expert consortia and make high-stakes technical judgements
- A track record of building and sustaining effective governance, risk, and assurance frameworks at program level
- Sophisticated stakeholder and industry engagement capability: from government ministers to supply chain partners
- The leadership character to thrive on an executive team navigating a first-of-its-kind program in Australia

Eligibility

Employment with the Authority is subject to the conditions prescribed within the Public Service Act 1999.

To be eligible, you must:

- Be an Australian citizen & hold a degree or equivalent working experience.
- Hold or be able to obtain a Baseline security clearance & satisfy a National Police check (mandatory pre-employment screening).

Notes

Next Steps

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- To apply, please submit your **CV together with a suitability statement** to our recruitment partners, **Robert Walters**, via email to HSRAExecutive@robertwalters.com.au
- If you have any question regarding the role, contact our recruitment partner **Jane Lowney - Robert Walters** via phone on **07 3032 2252** or email HSRAExec@robertwalters.com.au
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To Apply

Position Contact	Jane Lowney, 07 3032 2252
Agency Recruitment Site	www.robertwalters.com.au/hsra.html

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0769384

High Speed Rail Authority

Closing Date:Thursday 28 May 2026

Customer, Operations & Place
Customer, Operations & Place

Job Title	Executive General Manager – Customer, Operations & Place
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Newcastle NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 2
Position Number	122035
Agency Website	

Job Description

www.robertwalters.com.au/hsra.html

- High Speed Rail Authority
- SES Band 2
- Canberra, Newcastle or Sydney

Navigate the intersection of strategy, service design, place-making & community impact for high speed rail.

- **Executive leadership role** during the Project Development phase, reporting to the Chief Executive Officer.
- **Drive requirements** to meet customer needs
- **Rail network planning**, integration & place-making

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Duties

About the role

This role supports the Development phase of the high-speed rail project by leading project delivery technical design and planning approval. It enables successful delivery by effectively managing partnerships, procurement, and governance, ensuring alignment with strategic objectives and the achievement of outcomes on time, within budget, and to quality standards.

The role also provides technical leadership to develop high-quality designs, and the expertise required to execute this groundbreaking, mega infrastructure project

What you'll lead

- **Customer & Service Design** - Own the development of product requirements and transport service planning, introducing innovative passenger features and overseeing patronage and revenue studies to ensure the network meets genuine customer demand from day one.
- **National Network Planning** - Lead the development of the National High Speed Rail Blueprint and drive engagement with all States and Territories to confirm corridor alignment between Brisbane and Melbourne, including statutory corridor preservation measures.
- **Operations Readiness** - Lead rail operations planning and network readiness evaluation, ensuring systems, staff, procedures and operational safety protocols are fully prepared for service commencement.
- **Place, Precinct & Housing** - Spearhead regional economic development initiatives, lead relationships with local councils and state governments on station precinct planning, and drive the NSW HSR Housing Plan to realise the project's transformative housing benefits.
- **Property Acquisition** - Oversee the large-scale identification, negotiation and acquisition of properties required for project delivery, ensuring consistent valuation, due diligence and alignment with program timelines.

Eligibility

About you

You are a senior executive who thinks equally fluently about customers, communities and complex systems. You bring the rare ability to connect long-term strategic vision with the operational discipline needed to turn a once-in-a-generation infrastructure program into a world-class passenger experience.

- A proven leader in large-scale transport, infrastructure or service delivery, with a track record of designing and delivering customer-facing products and services that drive patronage, satisfaction and long-term value.
- Experienced in navigating complex, multi-jurisdictional stakeholder environments — with the political acuity to engage productively with state and territory governments, local councils and community organisations.
- A strategic thinker on place and urban development, with a genuine understanding of how major transport investment can unlock housing supply, regional economic growth and vibrant community precincts.
- Skilled in operational planning and readiness — able to build the systems, procedures and safety frameworks required to take a new railway from the development phase into safe, reliable live service.
- Commercially astute and delivery-focused, with experience managing large-scale property or land acquisition programs, including negotiation, due diligence and portfolio prioritisation at pace and scale.

Eligibility

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To Apply

Position Contact	Jane Lowney, 07 3032 2252
Agency Recruitment Site	www.robertwalters.com.au/hsra.html

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0769268

Office of the eSafety Commissioner

Closing Date: Sunday 24 May 2026

Corporate and Strategy
Technology, Data and Digital Enablement Business Applications

Job Title	Software Developer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Belconnen ACT, Pyrmont NSW
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our enterprise agreement and the operational requirements of the role.
Classification	APS Level 6
Position Number	2899-2026-1
Agency Website	https://www.esafety.gov.au/about-us

Job Description

<https://www.acma.gov.au/careers>

About eSafety

At eSafety, we are pioneers in online safety regulation, leading global efforts to combat digital harms and foster safer, more positive online experiences for all Australians.

Our mission is bold and far-reaching.

From tackling cyberbullying and child sexual exploitation, to confronting emerging harms brought about by new innovations such as generative AI and immersive technologies, we oversee Australia's online safety landscape.

About the team

The **Technology, Data, and Digital Enablement (TDDE) branch's** primary role is to enable eSafety to achieve its strategic priorities, performance targets and operational outcomes through the delivery of high quality, contemporary and innovative corporate services, best practice research and analysis, and targeted capability development.

TDDE is responsible for:

- Developing leading edge investigations management software in support of eSafety's remit under the Online Safety Act.
- Delivering Digital and Data Services, to provide eSafety with an end-to-end digital capability and support informed decision making through the creation of actionable insights resulting from the analysis of eSafety's data assets.
- Enabling greater staff productivity through connection, collaboration and efficiency.
- Enhancing reliability and availability by establishing contemporary technology platforms that delivers modern business capabilities.

About the role

This is an exciting opportunity to make a difference in a small and growing agency working on the front lines of online safety.

The **Software Developer** role joins the **Business Applications section** and its multidisciplinary team of developers, testers, and business analysts. You will be responsible for helping technically maintain, enhance and support eSafety's regulatory and business applications.

Duties

- Analysis, development and support of our existing Microsoft Azure-hosted Dynamics 365, Power Platform, forms, and interfaces.
- Assisting in the preparation of new software releases, which typically includes preparing deployment guides, updating technical documentation, application packaging, and working with the infrastructure team during deployment.
- Cross involvement in project teams, implementing new and upgraded solutions for the business, and transitioning new applications into BAU support.
- Ensuring accurate technical documentation and source code is maintained on all key systems and processes.
- Assisting in the maintenance and uplift of Continuous Integration and Continuous Delivery/Deployment.

Click 'Apply now' to visit our careers page and access the **Software Developer Candidate Pack** for full details.

Eligibility

To be eligible for employment with eSafety, applicants must be Australian citizens.

The successful applicant must be able to obtain and maintain a **Baseline security clearance** or hold a current security clearance of an appropriate level. More information on the security clearance vetting process is available on the [Australian Government Security Vetting Agency \(AGSVA\)](#) website.

Successful applicants are required to satisfy an employment screening process which may include demonstrating Australian citizenship, satisfactory completion of security and integrity checks and successful completion of a medical assessment.

Notes

At eSafety, you'll be part of a passionate team under the leadership of an independent Commissioner who is supported by the Australian Communications and Media Authority (ACMA). Our eSafety staff are ACMA employees who are subject to the terms and conditions of employment in the [ACMA's Enterprise Agreement 2024-2027](#).

Suitable candidates may be placed in a merit pool from this selection process and the pool may be used to fill similar ongoing or non-ongoing roles.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Office of the eSafety Commissioner

The eSafety Commissioner's (eSafety) purpose is to help safeguard Australians at risk from online harms and to promote safer, more positive online experiences.

To Apply

Position Contact	Luke Nolan, 02 7254 8509
Agency Recruitment Site	https://www.acma.gov.au/careers

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Prime Minister and Cabinet

Vacancy VN-0769346

Office of the Official Secretary to the Governor-General

Closing Date: Thursday 21 May 2026

Job Title	General Hand
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$63,180 - \$78,153
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Due to the nature of the role, this is an on-site position
Classification	APS Level 2;APS Level 3
Position Number	053, 160
Agency Website	https://www.gg.gov.au/office-official-secretary-governor-general

Job Description

<https://www.gg.gov.au/office-official-secretary-governor-general/recruitment>

As part of the Property and Projects Branch, the General Hands work as part of a multi disciplinary team supporting the upkeep and presentation of the property and surrounding grounds. Reporting to the Government House Horticultural Coordinator, the role undertakes a wide range of day to day operational duties both indoors and outdoors. These include cleaning and general maintenance tasks, horticultural tasks, parking arrangements, furniture movements, escorting contractors, and other ad hoc activities.

This is a varied and hands on role that supports a busy team with competing priorities. It would suit someone with a maintenance and/or horticultural background who enjoys a dynamic working environment and varied work across the week. The successful candidate will be comfortable engaging respectfully and professionally with members of the public, contractors and internal stakeholders.

The position requires a self motivated and reliable individual who is able to work effectively within diverse teams and follow directions in a safe manner, with minimal supervision at times. The General Hand will take pride in completing all assigned tasks efficiently and to a high standard.

A strong commitment to safe work practices is essential, with demonstrated experience interpreting and applying Work Health and Safety (WHS) legislation and policies. A basic working knowledge of computer systems and software, including the Microsoft Suite, is required. The role involves regular manual handling, and ongoing physical fitness is necessary.

These positions generally work Monday to Friday, with occasional opportunities for weekend shifts. A full uniform will be provided.

Duties

- Under some direction, carry out cleaning both internally and externally, minor maintenance and associated tasks, to agreed standards.
- General horticultural tasks include blowing, edging, weeding, and mowing.
- Assist with setting up and packing up of Office events, including the movement of furniture, equipment and supplies as necessary.
- Escort and/or supervise contractors engaged in work throughout the property.
- Assist with parking vehicles at programmed events.
- Understand relevant work health and safety requirements and operate to the highest standards of safety at all times.
- With some direction, operate and maintain a wide range of plant and equipment such as electrical transport vehicles.
- Maintain high standards of discretion and use sound judgement when undertaking their duties.
- Carry out a range of basic administrative tasks as required.

Eligibility

To be eligible for employment, applicants must be Australian Citizens.

All positions at the Office of the Official Secretary to the Governor-General are prescribed and the successful applicant will need to pass and maintain a security clearance.

Notes

Employment with the Office is in accordance with section 13 of the Governor-General Act 1974. If you are an ongoing APS employee and are engaged under the Public Service Act 1999, Under section 67 of the [Australian Public Service Commissioner's Directions \(2022\)](#) - an Agency Head must grant leave without pay to an ongoing APS employee to undertake employment with the Office of the Official Secretary to the Governor-General and on return provide employment at the employee's substantive level.

About the Office of the Official Secretary to the Governor-General

The Office of the Official Secretary to the Governor-General (OOSGG) is a small Commonwealth budget-funded statutory agency with staff located at Government House, Canberra and Admiralty House, Sydney. The Official Secretary leads an organisation committed to identifying and implementing innovative ways to support the Governor-General in carrying out their constitutional, statutory, ceremonial and public duties.

To Apply

Position Contact	Glenn Huender, 0484 506 499
Agency Recruitment Site	https://www.gg.gov.au/office-official-secretary-governor-general/recruitment

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Social Services

Vacancy VN-0769356

National Disability Insurance Agency

Closing Date: Sunday 24 May 2026

NCC and Complaints Division
Contact Centre Branch

Job Title	National Contact Centre Service Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Townsville QLD, Dandenong VIC, Richmond VIC, Deakin ACT, Robina QLD, Midland WA
Salary	\$79,346 - \$88,070
Future Merit Locations	Townsville, Dandenong, Richmond, Deakin, Robina, Midland
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible working arrangements may be considered
Classification	APS Level 4
Position Number	0442_03/26_EXT
Agency Website	https://www.ndis.gov.au

Job Description

<https://www.ndis.gov.au/about-us/careers-ndia>

Are you looking for a new role where you can make a difference and further develop your customer service skills? Look no further! These roles are an exciting and rewarding opportunity to join our National Contact Centre (NCC), a critical function of the NDIA! We have multiple opportunities to join the NDIA as an APS4 Service Officer within NDIA's NCC.

The NCC is the primary communication channel for people to contact the NDIS. The NCC responds to telephone, email and webchat enquiries from NDIS participants, prospective participants, providers, organisations and the general public. This role presents a great opportunity to represent the NDIA and work with the community to ensure the successful delivery of the NDIS.

The NCC is open to receive calls between 8am and 8pm Monday to Friday excluding Public Holidays. This role involves a flexible mix of inbound and outbound calls, email processing and Webchat, requiring you to work rotating shift patterns of 7.5 hours per day, Monday to Friday. Shift preferences can be requested and may be granted depending on business needs.

Successful candidates will receive comprehensive training, delivered face to face in the office 9am to 5pm daily for the first four weeks, followed by a highly supported consolidation period of a further 8 weeks working primarily in the office. After this initial period, flexible hybrid work from home arrangements and reduced hours can be considered in line with NDIA's endeavour to support flexible working arrangements. This is a shift work position, so you must be available to work during the NCC's operating hours and be available to work as per the work pattern.

Duties

As an APS4 National Contact Centre Service Officer, you will play a vital role in providing exceptional customer service and support to those who contact the NDIS National Contact Centre. Your efforts will contribute to the NDIA's objectives to create a world-class National Disability Insurance Scheme, and you will have the opportunity to positively impact the lives of many individuals and their families.

To be successful in this role we are looking for candidates that can demonstrate:

- Empathy and patience while communicating with callers.
- Previous call centre or complex customer service experience.
- Effective communication skills when under pressure.
- A willingness to put the participants at the heart of everything they do.

Eligibility

The ideal candidate will have a background working within a contact centre or service delivery environment, with the ability to handle sensitive and personal information with utmost integrity. You will be able to work collaboratively within a team and foster a positive work culture and environment.

To join our team, you will have:

- A positive contemporary attitude to people with a disability, whilst promoting inclusion and diversity.
- A willingness to work within a team environment.
- Attention to detail with the ability to learn new processes

Staff in our NCC engage directly with the Australian public, so it is essential for candidates to possess the ability to interact with members of the community with complex needs that may be disadvantaged. NCC Service Officers will rely on their interpersonal and communication skills to support our participants and achieve positive outcomes. Successful candidates will have the ability to leverage on their personal resilience to work within an environment that may be confronting and challenging at times.

Notes

While this role is ideally performed from **Townsville QLD, Dandenong VIC and Richmond VIC**, working from our other NCC offices in Deakin ACT, Robina QLD or Midland WA may be considered. We intend to fill this role in an ongoing capacity, however non-ongoing roles up to 12 months with the possibility of extension up to 2 years may be offered.

Successful candidates will be required to undergo a pre-employment National Police History check, Worker Screening check and/or Working with Children Check (where required) and provide evidence of Australian Citizenship.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Disability Insurance Agency

The NDIS provides funding to eligible people with disability to gain more time with family and friends, greater independence, access to new skills, jobs, or volunteering in their community, and an improved quality of life. The NDIS also connects anyone with disability to services in their community. This includes connections to doctors, community groups, sporting clubs, support groups, libraries and schools, as well as providing information about what support is provided by each state and territory government. The NDIS now supports over 500,000 Australians with disability to access the services and supports they need. This includes supporting approximately 80,000 children with developmental delay, ensuring they receive supports early so that they achieve the best outcomes throughout their lives.

To Apply

Position Contact	Nicole Moore, 07 5501 6932
Agency Recruitment Site	https://www.ndis.gov.au/about-us/careers-ndia

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Social Services

Vacancy VN-0769359

National Disability Insurance Agency

Closing Date:Sunday 24 May 2026

NCC and Complaints Division
Contact Centre Branch

Job Title	National Contact Centre Service Officer (Affirmative Measures - Disability)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Townsville QLD, Dandenong VIC, Richmond VIC, Deakin ACT, Robina QLD, Midland WA
Salary	\$79,346 - \$88,070
Future Merit Locations	Townsville, Dandenong, Richmond, Deakin, Robina, Midland
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible working arrangements may be considered
Classification	APS Level 4
Position Number	0443_03/26_EXT
Agency Website	https://www.ndis.gov.au

Job Description

<https://www.ndis.gov.au/about-us/careers-ndia>

Are you looking for a new role where you can make a difference and further develop your customer service skills? Look no further! These roles are an exciting and rewarding opportunity to join our National Contact Centre (NCC), a critical function of the NDIA! We have multiple opportunities to join the NDIA as an APS4 Service Officer within NDIA's NCC.

The NCC is the primary communication channel for people to contact the NDIS. The NCC responds to telephone, email and webchat enquiries from NDIS participants, prospective participants, providers, organisations and the general public. This role presents a great opportunity to represent the NDIA and work with the community to ensure the successful delivery of the NDIS.

The NCC is open to receive calls between 8am and 8pm Monday to Friday excluding Public Holidays. This role involves a flexible mix of inbound and outbound calls, email processing and Webchat, requiring you to work rotating shift patterns of 7.5 hours per day, Monday to Friday. Shift preferences can be requested and may be granted depending on business needs.

Successful candidates will receive comprehensive training, delivered face to face in the office 9am to 5pm daily for the first four weeks, followed by a highly supported consolidation period of a further 8 weeks working primarily in the office. After this initial period, flexible hybrid work from home arrangements and reduced hours can be considered in line with NDIA's endeavour to support flexible working arrangements. This is a shift work position, so you must be available to work during the NCC's operating hours and be available to work as per the work pattern.

Duties

As an APS4 National Contact Centre Service Officer, you will play a vital role in providing exceptional customer service and support to those who contact the NDIS National Contact Centre. Your efforts will contribute to the NDIA's objectives to create a world-class National Disability Insurance Scheme, and you will have the opportunity to positively impact the lives of many individuals and their families.

To be successful in this role we are looking for candidates that can demonstrate:

- Empathy and patience while communicating with callers.
- Previous call centre or complex customer service experience.
- Effective communication skills when under pressure.
- A willingness to put the participants at the heart of everything they do.

Eligibility

The ideal candidate will have a background working within a contact centre or service delivery environment, with the ability to handle sensitive and personal information with utmost integrity. You will be able to work collaboratively within a team and foster a positive work culture and environment.

To join our team, you will have:

- A positive contemporary attitude to people with a disability, whilst promoting inclusion and diversity.
- A willingness to work within a team environment.
- Attention to detail with the ability to learn new processes

Staff in our NCC engage directly with the Australian public, so it is essential for candidates to possess the ability to interact with members of the community with complex needs that may be disadvantaged. NCC Service Officers will rely on their interpersonal and communication skills to support our participants and achieve positive outcomes. Successful candidates will have the ability to leverage on their personal resilience to work within an environment that may be confronting and challenging at times.

Notes

While this role is ideally performed from **Townsville QLD, Dandenong VIC and Richmond VIC**, working from our other NCC offices in Deakin ACT, Robina QLD or Midland WA may be considered. We intend to fill this role in an ongoing capacity, however non-ongoing roles up to 12 months with the possibility of extension up to 2 years may be offered.

Successful candidates will be required to undergo a pre-employment National Police History check, Worker Screening check and/or Working with Children Check (where required) and provide evidence of Australian Citizenship.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Disability Insurance Agency

The NDIS provides funding to eligible people with disability to gain more time with family and friends, greater independence, access to new skills, jobs, or volunteering in their community, and an improved quality of life. The NDIS also connects anyone with disability to services in their community. This includes connections to doctors, community groups, sporting clubs, support groups, libraries and schools, as well as providing information about what support is provided by each state and territory government. The NDIS now supports over 500,000 Australians with disability to access the services and supports they need. This includes supporting approximately 80,000 children with developmental delay, ensuring they receive supports early so that they achieve the best outcomes throughout their lives.

To Apply

Position Contact	Nicole Moore, 07 5501 6932
Agency Recruitment Site	https://www.ndis.gov.au/about-us/careers-ndia

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National Disability Insurance Agency

Closing Date: Sunday 24 May 2026

NCC and Complaints Division
Contact Centre Branch

Job Title	National Contact Centre Service Officer (Affirmative Measures - First Nations)
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Richmond VIC, Townsville QLD, Dandenong VIC, Deakin ACT, Robina QLD, Midland WA
Salary	\$79,346 - \$88,070
Future Merit Locations	Townsville, Dandenong, Richmond, Deakin, Robina, Midland
Office Arrangement	On Site; Flexible
Office Arrangement Details	Flexible working arrangements may be considered
Classification	APS Level 4
Position Number	0444_03/26_EXT
Agency Website	https://www.ndis.gov.au

Job Description

<https://www.ndis.gov.au/about-us/careers-ndia>

Are you looking for a new role where you can make a difference and further develop your customer service skills? Look no further! These roles are an exciting and rewarding opportunity to join our National Contact Centre (NCC), a critical function of the NDIA! We have multiple opportunities to join the NDIA as an APS4 Service Officer within NDIA's NCC.

The NCC is the primary communication channel for people to contact the NDIS. The NCC responds to telephone, email and webchat enquiries from NDIS participants, prospective participants, providers, organisations and the general public. This role presents a great opportunity to represent the NDIA and work with the community to ensure the successful delivery of the NDIS.

The NCC is open to receive calls between 8am and 8pm Monday to Friday excluding Public Holidays. This role involves a flexible mix of inbound and outbound calls, email processing and Webchat, requiring you to work rotating shift patterns of 7.5 hours per day, Monday to Friday. Shift preferences can be requested and may be granted depending on business needs.

Successful candidates will receive comprehensive training, delivered face to face in the office 9am to 5pm daily for the first four weeks, followed by a highly supported consolidation period of a further 8 weeks working primarily in the office. After this initial period, flexible hybrid work from home arrangements and reduced hours can be considered in line with NDIA's endeavour to support flexible working arrangements. This is a shift work position, so you must be available to work during the NCC's operating hours and be available to work as per the work pattern.

Duties

As an APS4 National Contact Centre Service Officer, you will play a vital role in providing exceptional customer service and support to those who contact the NDIS National Contact Centre. Your efforts will contribute to the NDIA's objectives to create a world-class National Disability Insurance Scheme, and you will have the opportunity to positively impact the lives of many individuals and their families.

To be successful in this role we are looking for candidates that can demonstrate:

- Empathy and patience while communicating with callers.
- Previous call centre or complex customer service experience.
- Effective communication skills when under pressure.
- A willingness to put the participants at the heart of everything they do.

Eligibility

The ideal candidate will have a background working within a contact centre or service delivery environment, with the ability to handle sensitive and personal information with utmost integrity. You will be able to work collaboratively within a team and foster a positive work culture and environment.

To join our team, you will have:

- A positive contemporary attitude to people with a disability, whilst promoting inclusion and diversity.
- A willingness to work within a team environment.
- Attention to detail with the ability to learn new processes

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Notes

While this role is ideally performed from **Townsville QLD, Dandenong VIC and Richmond VIC**, working from our other NCC offices in Deakin ACT, Robina QLD or Midland WA may be considered. We intend to fill this role in an ongoing capacity, however non-ongoing roles up to 12 months with the possibility of extension up to 2 years may be offered.

Successful candidates will be required to undergo a pre-employment National Police History check, Worker Screening check and/or Working with Children Check (where required) and provide evidence of Australian Citizenship.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Disability Insurance Agency

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To Apply

Position Contact	Nicole Moore, 07 5501 6932
Agency Recruitment Site	https://www.ndis.gov.au/about-us/careers-ndia

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Treasury

Vacancy VN-0769355

Australian Bureau of Statistics

Closing Date: Sunday 17 May 2026

Census and Population Division
Census Data Operations Census Data Coding

Job Title	Census Workforce Supervisor
Job Type	Full-Time, Non-Ongoing
Location	Belconnen ACT
Salary	\$88,834 - \$88,834
Future Merit Locations	Belconnen
Office Arrangement	On Site
Office Arrangement Details	100% on site at ABS House Belconnen
Classification	APS Level 5
Position Number	26/Census_CDC_APS5
Agency Website	https://www.abs.gov.au/

Job Description

<https://abs.nga.net.au/?jati=60B525CD-0A66-947D-C3CA-ECEDCE748472>

The ABS is looking to recruit several **Workforce Supervisors** to manage Census Response Coding Officers. You'll help ensure the quality and accuracy of Census data. You will work in a busy, task-focused environment where accuracy and meeting timeframes are key. Full training is provided, and you'll be supported throughout the project.

These positions require staff to work onsite at the ABS Office in Belconnen with no opportunity to work from home.

Duties

As a **Workforce Supervisor** you will:

- supervise and manage a team, clearly communicating work progress, issues, and key decisions
- allocate and monitor workloads to ensure Census targets and objectives are met
- provide technical and procedural support to Census office staff
- resolve or escalate complex queries and operational issues
- undertake performance management and coaching of staff when required
- coordinate training development and deliver face-to-face training sessions
- monitor operational intelligence and implement process improvements
- ensure confidentiality and security of Census information and materials
- manage responses to incidents and crises, including WHS reporting
- undertake a combination of procedural, operational, and administrative duties.

The people you will be supervising in this role are Response Coding Officers undertaking the following duties:

- review and interpret Census answers about people's address, employment and demographic details, following approved guidelines and exercising good judgment to correctly place each response into the right statistical category, geographic area and family or household type
- match Census forms to the correct address, ensuring dwellings and occupants are recorded correctly
- check answers that the computer system could not read properly, fix mistakes, and make sure the information is accurate
- look over any answers the computer couldn't read, fix anything that seems wrong, and help make sure the information makes sense
- investigate and confirm responses missed by automated systems, resolving discrepancies to maintain data integrity
- complete assigned tasks within required time limits, contributing to the timely delivery of Census data.

Eligibility

Successful candidates will demonstrate the following:

Essential Skills

- leadership skills to manage a team of approximately 20 staff (APS 4 and APS 2 levels)
- strong organisational and time management skills to allocate and monitor workloads
- ability to foster a high-performance, inclusive team culture
- good judgement in resolving day-to-day operational issues and escalating complex matters
- effective communication and people skills for team coordination and coaching
- ability to learn and use office systems quickly.

Highly Desirable

- experience in recruitment and performance management
- training and coaching experience
- coordination or workforce scheduling experience.

To be eligible to apply you must currently be an Australian citizen.

Notes

To apply you will need to upload your current resume, provide referee details, and submit a written statement (maximum 500 words) providing examples of how you meet the required qualities and skills for the role of Workforce Supervisor.

About the Australian Bureau of Statistics

The Australian Bureau of Statistics' (ABS) purpose is to inform Australia's important decisions by partnering and innovating to deliver relevant, trusted, objective data, statistics and insights. As the national statistical authority for Australia and provider of statistical services to the states and territories, we focus on three priorities: • Providing high quality official statistics and insights • Transforming the ABS for the future • Delivering new statistical solutions to maximise the value of public data. We operate in a dynamic, continually transforming environment. New technology, statistical methods and opportunities for accessing and integrating data are becoming available, growing the potential to provide new insights into matters of importance to Australians, businesses, and community organisations. The ABS houses permanent offices in Canberra, Sydney, Melbourne, Brisbane, Adelaide, Perth, Hobart, Darwin, Dandenong and Geelong. We also have a number of field staff working across all parts of Australia. We encourage and value a diverse workforce. Aboriginal and Torres Strait Islander people and people with a disability are encouraged to apply. To find out more visit 'Careers' on our website at <https://www.abs.gov.au/careers>

To Apply

Position Contact	Michelle Hush, 0262525756
Agency Recruitment Site	https://abs.nga.net.au/?jati=60B525CD-0A66-947D-C3CA-ECEDCE748472

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Treasury

Vacancy VN-0769329

Australian Taxation Office

Closing Date: Thursday 21 May 2026

ATO Corporate
Parliamentary Services Team

Job Title	Relationship Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Albury NSW, Canberra ACT, Brisbane QLD, Dandenong VIC, Geelong VIC, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Sydney NSW, Upper Mount Gravatt QLD
Salary	\$129,551 - \$141,239
Future Merit Locations	Adelaide, Albury, Brisbane, Canberra, Dandenong, Geelong, Melbourne, Moonee Ponds, Newcastle, Parramatta, Sydney, Upper Mount Gravatt, Penrith, Box Hill
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_ESCO_359_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/cp/index.cfm?audienceTypeCode=ext>

Duties

We are seeking motivated Relationship Managers with a passion for relationship and reputation management to join our Parliamentary Services Team.

As a Relationship Manager, you will collaborate with a range of stakeholders including ATO Senior Executives, Ministers, Members of Parliament, Senators, Parliamentary Committees and other government agencies, to deliver on government and organisational priorities.

You will provide Ministers with timely strategic advice of the highest standard, through ministerial submissions, ministerial briefings, verbal briefings, meetings, question time briefs and ministerial correspondence.

You will support our Senior Executives with their appearances at parliamentary committees and inquiries, such as Senate Estimates. This includes delivering witness training and developing handling strategies, briefing materials, submissions and responses to Questions on Notice.

You will actively monitor the political and operating environment and proactively seek out and leverage opportunities to build trust and confidence in the ATO through parliamentary activity.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	Julia Meulen, (07) 3213 5242
Agency Recruitment Site	https://ato.nga.net.au/cp/index.cfm?audienceTypeCode=ext

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0769282

Department of Veterans' Affairs

Closing Date: Thursday 21 May 2026

Chief People Officer
People Services

Job Title	HR Advisor
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT, Brisbane QLD, Melbourne VIC
Salary	\$104,898 - \$119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-0054
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

The Department of Veterans' Affairs (DVA) People Services Branch supports the department to provide safe, healthy and productive workplaces. Within the branch, the Work Health and Safety (WHS) and Health Case Management (HCM) functions are responsible for the day to day delivery of operational services that support managers and employees and ensure compliance with legislative and policy requirements.

These APS6 roles sit within the People Services Branch and operate in a fast paced, operational environment. The work is practical, consultative and outcomes focused, requiring regular engagement with line areas, employees, unions and external providers. The roles support early identification of risks and issues, timely intervention, and appropriate management of safety and health matters across the department.

This recruitment process will be used to fill **either a Work Health and Safety role or a Health Case Management role at the APS6 level**. Applicants must clearly state in their application which role they wish to be considered for.

The ideal candidate will have experience aligned to their nominated role and be comfortable working in an operational environment dealing with sensitive matters.

For **Work Health and Safety**, this includes experience in operational WHS activities such as risk management, incident management, psychosocial hazards or workplace safety advisory services.

For **Health Case Management**, this includes experience in workers' compensation, early intervention, injury or illness management, rehabilitation coordination, recovery at work and return to work planning.

Across both roles, candidates will demonstrate the ability to exercise sound judgement, apply legislation and policy, manage competing priorities, and work constructively with a broad range of stakeholders.

APS6 capability expectations

At the APS6 level, successful candidates will typically demonstrate:

- sound judgement and the ability to analyse complex and competing information
- an ability to provide clear, evidence based advice and influence outcomes
- strong written communication skills, including preparing briefings, reports and correspondence
- the capacity to manage individual matters end to end while contributing positively to a small, high performing team
- a commitment to professionalism, confidentiality and ethical decision making

Duties

Duties will vary depending on the role nominated and may include:

Work Health and Safety (WHS)

- Providing operational WHS advice to managers and staff on physical and psychosocial hazards
- Supporting the identification, assessment and control of WHS risks, including participation in workplace and psychosocial risk assessments
- Assisting with incident and hazard reporting, investigations and follow up actions
- Monitoring WHS controls and supporting corrective actions
- Contributing to WHS reporting, data analysis and trend identification

- Supporting consultation arrangements, including engagement with health and safety representatives and committees
- Assisting with the implementation and review of WHS policies, procedures and frameworks

Health Case Management (HCM)

- Managing workers' compensation and work related health cases from initial notification through to resolution
- Supporting early intervention approaches to minimise the impact and duration of work related injury or illness
- Coordinating rehabilitation, recovery at work and return to work arrangements in line with legislative and policy requirements
- Liaising with employees, managers, treating practitioners and rehabilitation providers (where applicable)
- Providing advice to managers on workers' compensation obligations, injury management, suitable duties and capacity for work
- Supporting compliance with relevant legislation, policy and departmental frameworks governing compensation and rehabilitation
- Maintaining accurate case records, medical documentation and claim related reporting

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

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- People with disability
- People who identify as LGBTQIA+
- People from culturally and linguistically diverse backgrounds

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The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six-month program offering formal learning and development, career mentoring and activities for wellness and peer support. More information can be found on the DVA Website.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Elly Matthews, Elly.Matthews@dva.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0769284

Department of Veterans' Affairs

Closing Date: Thursday 21 May 2026

Open Arms - Veterans and Families Counselling
Clinical Operations

Job Title	Assistant Director (Clinical)
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Ipswich QLD
Salary	\$131,960 - \$144,908
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	EXT-2026-0049
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

Open Arms – Veterans & Families Counselling (formerly VVCS) is Australia's leading provider of high quality mental health assessment and clinical counselling services for Australian veterans and their families. Open Arms are focused on meeting client needs through a combination of proven clinical practices and new and emerging evidence-based approaches.

The Assistant Director supports the Director in implementing the Department of Veterans Affairs (DVA) business and strategic plan in the region, including identification and application of quality improvement activities and regional application of Open Arms procedures, DVA policy, and evaluation of regional service delivery. Assistant Directors streamline strategic initiatives, oversee program management, and communicate objectives to service streams. They utilise strong interpersonal skills to collaborate between regions and across the Division of Open Arms.

Duties

- Oversee the implementation of Open Arms business initiatives, from development through successful execution, under the guidance of the Director
- Assist and communicate with regional leadership in prioritisation, decision-making, service delivery, and initiative implementation
- Review, design and execute improvement to service delivery; find knowledge and skills gaps and help address them.
- Improve current processes and optimise organisational procedures for efficiency and productivity
- Serve as a liaison with staff, the regional leadership team and senior Open Arms leadership regarding organisational culture, employee wellbeing, policy implementation, and planning
- Develop and build on relationships with all employees for increased efficiency and responsiveness of existing operations. Help define new operational strategies by working with the Director and senior leadership on special projects
- Serve as a clinical subject matter expert, handling inquiries, developing action plans, and assisting with preparation and dissemination of communications
- Ensure all clinical work undertaken in the region is conducted in accordance with the governance requirements of Open Arms
- Monitor and drive the implementation of quality assurance relating to client engagement and satisfaction, clinical auditing, and business support and practices
- Act as a representative of the Director as required
- Apply the principles of cooperative and safe work practices consistent with APS Values and the Department's mission, vision, approach and values.

Eligibility

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- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Mandatory Requirements

- Currently hold or ability to obtain a Working with Vulnerable People registration OR
- Currently hold or ability to obtain a Working with Children check.

In addition to the above, one of the following:

- Qualifications as a registered Psychologist / Occupational Therapist / Registered Nurse with full AHPRA registration, OR
- Social Worker with membership of the Australian Association Social Workers (AASW) on commencement, OR

- A Masters-level counselling qualification and registration with PACFA as a Registered Clinical Counsellor or with ACA at Level 3 or Level 4.

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

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To Apply

Position Contact	Candice Bool, 0419 781 418
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0769285

Department of Veterans' Affairs

Closing Date: Thursday 21 May 2026

Open Arms - Veterans and Families Counselling
Clinical Operations

Job Title	Clinician
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Mount Gravatt QLD
Salary	\$104,898 - \$119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	EXT-2026-0050
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

Clinicians (APS 6) work within the Open Arms Division of the Department of Veterans' Affairs (DVA) providing counselling services to current and formerly serving Australian Defence Force (ADF) personnel, their partners, and families. They apply extensive knowledge and experience gained from a relevant background in psychology, social work, counselling, occupational therapy, or nursing to build rapport with clients, understand their unique experiences and work with them to identify goals that will enhance mental health and wellbeing.

Clinicians provide evidence-based assessment, formulation, and treatment for a range of psychological conditions, and keep confidential care plans and clinical notes to reflect counselling progress. They may also provide co-facilitation for group programs alongside fellow Open Arms staff or external clinicians. With clients' consent, Clinicians will liaise with additional treatment providers, family members and/or key Open Arms and DVA stakeholders to enhance therapeutic support.

Reporting to the Assistant Director (EL 1) Clinicians are required to attend regular case reviews and operational supervision to discuss client progress and complex cases with the Assistant Director and other Clinicians. They are required to make decisions, problem solve and navigate complex client issues, whilst adhering to relevant legislation, ethical guidelines, and policies. Critical thinking, communication and interpersonal skills are paramount, and Clinicians must demonstrate high levels of integrity and emotional intelligence. Bringing knowledge of veterans' and their families' experiences to the role, Clinicians will demonstrate respect for all clients and uphold a strong commitment to confidentiality and privacy.

Our ideal candidate will operate within multidisciplinary teams providing mental health and wellbeing support to anyone who has served at least one day of continuous fulltime service in the ADF and their immediate families.

Duties

- Provide high quality clinical services including risk assessment and intervention, referral, evidence-based individual, couple and family counselling, and case management to eligible Open Arms clients in order to achieve outcomes identified in care planning
- Conduct reviews with clients on counselling progress to determine further approaches and establish additional needs, including extensions to episodes of care
- Liaise and attend regular meetings with the Assistant Director and other Clinicians to review client cases, including those that may require extensions to episodes of care
- Engage effectively with Lived Experience Professionals (veterans and veteran carers) in the shared care of Open Arms clients
- Liaise with clients' family members and additional treatment providers and/or other Open Arms/DVA stakeholders to coordinate care
- Using the Client Management System, maintain confidential records for each client that include session progress notes, care plans, risk assessment, case reviews, and additional client interactions
- Schedule and attend Continuing Professional Development (CPD) activities, including clinical supervision, to maintain professional registration

- Adhere to relevant legislation, ethical guidelines and policies pertaining to best-practice client care
- Apply the principles of cooperative and safe working practices consistent with APS Values and the Department's mission, vision, approach and values
- Engage in other clinical tasks as directed by the Assistant Director based on organisational need. These may include:
 - Co-facilitate treatment and psychoeducation programs on a range of topics alongside other Open Arms staff or external clinicians
 - Participate in community development and service promotion activities
 - Participate in Open Arms program evaluation and research activities, contributing to project management activities that implement strategic directions and quality improvement recommendations, and provide feedback for ongoing development of clinical policies and procedures
 - Facilitate the delivery of Open Arms counselling and other programs to veterans and families by applying quality assurance principles and procedures to ensure the clinical practice, and reporting of Outreach Program Counsellors (OPCs) meet contractual requirements
 - Collaboratively manage the regional allocation queue through liaison and consultation with Open Arms Clinicians, OPCs and administrative staff
 - Conduct regional intakes to inform client allocation to appropriate services.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
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- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Mandatory Requirements

- Currently hold or ability to obtain a Working with Vulnerable People registration OR
- Currently hold or ability to obtain a Working with Children check.

In addition to the above, one of the following:

- Qualifications as a registered Psychologist / Occupational Therapist / Registered Nurse with full AHPRA registration, OR
- Qualification as a Social Worker with membership of the Australian Association Social Workers (AASW) on commencement, OR
- A Masters-level counselling qualification and registration with PACFA as a Registered Clinical Counsellor or with ACA at Level 3 or Level 4.

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

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To Apply

Position Contact	Candice Bool, 0419 781 418
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0769292

Department of Veterans' Affairs

Closing Date: Thursday 21 May 2026

Open Arms - Veterans and Families Counselling
Business Operations

Job Title	Assistant Director
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Adelaide SA, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	\$131,960 - \$144,908
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	EXT-2026-0052
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

Open Arms – Veterans & Families Counselling is Australia's leading provider of high-quality mental health assessment and clinical counselling services for Australian veterans and their families. We focus on meeting client needs through a combination of proven clinical practices and new, and emerging evidence-based approaches.

As an Assistant Director in the Open Arms Division, Business Operations Branch you will contribute to the national strategic direction, development and business enabling of Open Arms' services. You will work closely with Directors (Executive Level 2), provide a leadership role to the APS workforce and contribute to the achievement of the national Open Arms agenda.

You will work collaboratively across a range of Business Operations functions to develop and maintain both clinical programs and business enabling services for Open Arms. You will also build and maintain regional connections.

Duties

- Provide leadership to the Open Arms OPC Contract Management Team/Major Procurement Team/Major Projects Section encouraging best practice throughout the procurement and contract management lifecycles
- Undertake research and consult with key stakeholders to shape agency procurement and contract management policies, guidelines and process improvements
- Contribute to the governance of the Division's procurement and contract management function, balancing resources and workloads to support business outcomes that drive value for the Open Arms Division
- Contribute to informing high level executive and ministerial briefings and decisions relating to Open Arms procurement and contract management
- Represent the Open Arms Contract Management section at working groups and steering committees
- Maintain awareness of sectoral, national and international developments that affect Open Arms procurement and contract management activities
- Oversee the management and development of complex, low to medium risk contracts and procurement documentation including contract management plans
- Monitor contract performance and outcomes, and contribute to informing the Director and Open Arms' Senior Executive on governance and clinical risks
- Analyse and identify trends in contract data to inform strategic business decisions
- Develop and maintains effective relationships with key internal and external stakeholders and leverage them to resolve complex or contentious contractual disputes
- Apply innovative thinking and problem-solving to solve complex procurement and contracting issues
- Provide specialist advice within the division and to senior stakeholders on complex procurement and contracting issues
- Ensure outcomes of procurement and contract management activities are aligned to wider government objectives; and
- Provide support to the Director, and perform other duties as directed.

Eligibility

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To Apply

Position Contact	Kerry McKenna, 07 2149 4893
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0769296

Department of Veterans' Affairs

Closing Date: Thursday 21 May 2026

Legal and Audit

Job Title	Legal Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Hobart TAS, Melbourne VIC, Sydney NSW
Salary	\$95,440 - \$119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement. Please contact the contact officer for further details.
Classification	APS Level 5;APS Level 6
Position Number	EXT-2026-0051
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

The Legal and Audit Division in the Department of Veterans' Affairs (DVA) has multiple opportunities for Legal Officers (APS 5 / APS 6) to join our in-house legal practice. These opportunities include roles in litigation, commercial law, legal advising and legislative drafting.

The Legal and Audit Division is a specialist in-house practice that supports lawful implementation of the Department's objectives by advising on the management of legal risk as well as providing legal advice, litigation and dispute resolution services, legal training and legislation services. It is a dynamic and collegiate division with a strong focus on delivering quality timely legal advice and developing our staff in a positive team environment.

We are looking for candidates with strong technical legal skills, who are great communicators, can manage competing priorities, enjoy working collaboratively, think flexibly and have a positive attitude.

Lawyers at all levels work on a wide range of complex and interesting legal matters with friendly and high performing colleagues. You will be supported to further develop a highly sought after and transferable skill set.

Duties

As an APS 5 Legal Officer you will:

- Deliver high quality legal services that meet client expectations, taking into consideration legal and non-legal risks, and the broader environment in which DVA and the Minister operate
- Be responsible for the delivery of moderately complex legal services under general supervision of a more senior lawyer; have “day to day” responsibility for legal matters that are moderately complex in nature and work with more senior practitioners on more complex matters
- Appropriately utilise precedents and seek support and guidance from technical experts
- Prepare draft responses to Ministerial and executive correspondence, submissions, preliminary assessments and final decisions under supervision
- Communicate with a wide range of stakeholders including veterans in relation to progress of their matters using a trauma-informed approach
- Foster networks and develop relationships with key business areas across the Department to support collaboration and cooperation and promote the Legal and Audit Division as DVA’s trusted in-house legal advisers
- Support the team and the Branch including contributing to the setting of the direction of work priorities and practices, monitoring workflow and contributing to shared learning
- Maintain professional legal expertise, through participation in development, training and study opportunities, and meet Continuing Legal Education requirements and other expectations
- Ensure a new LEX file is opened for all matters, and all reporting and filing is up to date at the end of each week
- Contribute to corporate projects when asked.

As an APS 6 Level Officer you will:

- Deliver high quality legal services that meet client expectations, taking into consideration legal and non-legal risks, and the broader environment in which DVA and the Minister operate
- Be responsible for the delivery of moderately complex legal services under general supervision of a more senior lawyer; have “day to day” responsibility for legal matters that are moderately complex in nature and work with more senior practitioners on more complex matters
- Appropriately utilise precedents and seek support and guidance from technical experts
- Prepare responses to Ministerial and executive correspondence, submissions, preliminary assessments and final decisions under supervision
- Exercise both initiative and judgment in the interpretation of policy and in the application of practices and procedures to provide detailed technical and professional advice in relation to moderately complex problems
- Communicate with a wide range of stakeholders including veterans in relation to progress of their matters using a trauma-informed approach
- Foster networks and develop relationships with key business areas across the Department to support collaboration and cooperation and promote the Legal and Audit Division as DVA’s trusted in-house legal advisers
- Supervise (as required) and/or support other section members including contributing to the setting of the direction of work priorities and practices, monitoring workflow and contributing to shared learning
- Further professional legal expertise, through participation in development, training and study opportunities, and meet Continuing Legal Education requirements and other expectations.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Mandatory Requirements

- Must have at least a Bachelor of Laws degree (or equivalent) from a recognised Australian tertiary education provider.
- Must be admitted as a legal practitioner of the High Court or the Supreme Court of a State or Territory of Australia and must possess, or be eligible to obtain, at least a restricted government lawyer practising certificate.

For the Legislation and Instruments team, a minimum of 2 years of relevant post-admission experience and well-developed knowledge of the general law, the law of statutory interpretation and relevant constitutional and administrative law with experience in drafting Bills or legislative instruments in an Australian jurisdiction will be highly regarded.

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

We welcome people with diverse skills, experiences and perspectives. DVA is committed to building a workforce that reflects the community we serve and encourages applications from:

- Veterans and former Australian Defence Force members, whose skills and experience are highly valued across the APS
- Aboriginal and Torres Strait Islander peoples
- People with disability

- People who identify as LGBTQIA+
- People from culturally and linguistically diverse backgrounds

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RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/about/careers/continuing-serve-vetpaths-support-pathway-veterans-new-australian-public-service-aps> This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Practice Management Unit, dva.legal.practice.management@dva.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0769299

Department of Veterans' Affairs

Closing Date: Thursday 21 May 2026

Chief People Officer
Integrity, Security and Property

Job Title	Director, Property Services
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT, Brisbane QLD, Adelaide SA
Salary	\$159,145 - \$179,125
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA, Adelaide, Brisbane
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 2
Position Number	EXT-2026-0047
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

This role will be part of the senior leadership group of the Department of Veterans' Affairs (DVA) Property Operations section, which delivers a broad spectrum of enabling services (streams) to the department, including:

- Facilities Management
- Property Projects
- Lease Management
- Engagement and Governance
- Business Continuity
- Emergency Management
- Sustainability and Climate reporting

This position will lead the management and delivery of a number of the above streams. The section sits within the Integrity, Security, and Property Branch in the Chief People Officer Division. This is a full time position which will require a presence in the office of at least 3 days per week.

Duties

- Leading a multi-disciplinary customer service-oriented team.
- Building and sustaining relationships with a range of key suppliers including DVA's Whole of Australian Government (WoAG) Property Services Provider (PSP) Cushman and Wakefield (CW).
- Anticipating and responding to internal client needs, including maintaining relationships with the DVA SES cohort. This may include negotiating achievable outcomes in an environment of limited resources and competing priorities.
- Being resilient by responding positively in the face of mutually exclusive demands and take personal responsibility for outcomes.
- Identifying learning opportunities to enable cross skilling in a small multi-disciplinary team.
- Managing the facilities management function for DVA
- Managing the department's Annual Report and Emission Reporting obligations in alignment with WoAG NetZero 2030 framework.
- Providing advice to senior management as required and contribute to space utilisation data and analysis to the DVA Office Accommodation Strategy.
- Providing advice and support for Engagement plans to internal and external stakeholders
- Managing the Business Continuity and Emergency Management functions for DVA.
- Being an active member of the Integrity, Security and Property Branch senior leadership team.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.
- RecruitAbility applies to this vacancy. Under the RecruitAbility scheme, you will be invited to participate in further assessment activities for the vacancy if you choose to opt-in to the scheme, declare you have a disability and meet the minimum requirements for the vacancy. All requests for reasonable adjustments will be considered and managed in consultation with you. Further information can be found at <https://www.apsc.gov.au/recruitability>.

MANDATORY REQUIREMENTS

- A current Australian Driver's License

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

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Veterans and former Australian Defence Force members, whose skills and experience are highly valued across the APS

Aboriginal and Torres Strait Islander peoples

People with disability

People who identify as LGBTQIA+

People from culturally and linguistically diverse backgrounds

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To Apply

Position Contact	Ray McInnes, 0448941178
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0769325

Department of Veterans' Affairs

Closing Date: Thursday 21 May 2026

Chief Health Officer

Job Title	Executive Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$131,960 - \$144,908
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	EXT-2026-0048
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

The Executive Officer (EO) is a key position within Chief Health Officer (CHO) Division and is the primary interface and generally the first point of contact between stakeholders and CHO senior executive staff. The EO provides high level administrative support to CHO and other executive staff within the Division.

The CHO Division provides health leadership to the Department of Veterans' Affairs. The Division works collaboratively with business areas to contribute clinical expertise across health and wellbeing policy, research, programs and services. The CHO Division is responsible for all clinical advisers who provide advice within DVA under a clinical governance framework. The CHO Division is comprised of the Health and Compensation Branches.

The Health Branch provides expert clinical leadership on health treatment and is responsible for ensuring that DVA health benefits and services are informed by clinical best practice.

The Compensation Branch is focussed on providing timely, accurate and evidence-based medical advice to assist quality decision making during the assessment and processing of claims.

Duties

- Managing the workflow of the CHO office ensuring all matters are tasked and responded to in a timely manner and to a high standard.
- Managing the CHO Division Coordination inbox this includes facilitating and monitoring the timely flow of correspondence including compliance with meeting required due dates in close coordination with Executive Assistants and other direct reports to CHO.
- Preparing quality documentation which includes drafting correspondence to support the CHO strategic and day-to-day responsibilities and activities including Senate Estimate briefs, operational documents for governance committees and material for senior executives, as required.
- Providing administrative and coordination support for internal and external meetings including developing meeting agendas, writing minutes, and distributing key documents to meeting attendees in collaboration with CHO Executive Assistant.
- Developing and administering appropriate office systems and processes to ensure the efficient and effective operation of the office, whilst identifying any opportunities for improvement.
- Providing procedural advice on Departmental issues in managing executive function of CHO Office.
- Managing relationships across the department, with external organisations and other government agencies and departments to ensure effective support to the CHO and SES staff.
- Mentoring and supervising Executive Assistants within CHO division.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
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To Apply

Position Contact	Angela Kelly, 61 25163 8058
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Parliamentary Department

Vacancy VN-0769110

Department of Parliamentary Services

Closing Date: Thursday 21 May 2026

Corporate Services
Commercial Operations APH Catering

Job Title	Assistant Chef de Cuisine
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$83,415 - \$90,639
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	This position requires onsite work at one of the DPS office locations in Canberra
Classification	APS Level 4
Position Number	JR33325
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_Departments/Department_of_Parliamentary_Services

Job Description

<https://jobs.dps.gov.au/>

The Opportunity

Work at an award-winning tourism venue and enjoy free parking, free gym membership and a competitive salary.

The Department of Parliamentary Services (DPS) is seeking customer focused, passionate and hardworking individuals to fill the Assistant Chef de Cuisine role within APH Catering and Events.

The APH Catering and Events team delivers an in-house food and beverage operation across Parliament House. The team prides itself on providing premium catering and event services to building occupants ranging from small private dining rooms to large spaces such as the Great Hall. There are also several cafes and restaurants, including a public café, staff dining room, private dining areas, coffee venues, in-room dining and corporate catering.

The APH Catering and Events team is growing, and we are looking for upcoming and experienced Assistant Chef de Cuisine to join our mission. Our work is important and ensures those who work in Australian Parliament House have convenient access to exceptional food, coffee, and event services.

Who we are looking for

The successful applicant will have professional experience in the delivery of food services/catering in various sections within a commercial kitchen, ideally in a multi-faceted venue and, preferably within high quality and high-capacity venues. The ideal candidate will possess the necessary skills and qualities to deliver exceptional catering outcomes for DPS.

If you believe that you are a good fit for DPS and have the requisite skills and aptitude to contribute to the delivery of exceptional services and experiences, we want to hear from you.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the position and relevant duty statement.

Eligibility

- Evidence of successful completion of a trade qualification in pastry and baking.
- A minimum of 5 years' hands-on experience as a qualified pastry chef, with at least 2 years' experience as a lead pastry chef.
- Expertise in catering, banqueting, a la carte, bistro, and/or café operations highly desirable.
- The occupant of this position must be willing to work according to a roster and work overtime if required. Overtime and penalty rates apply.
- The occupant of this position may be required to always wear a uniform as directed and present in a professional manner when on duty.
- This position requires duties that are physical in nature – moving stock, bending, lifting, pushing and pulling.
- The successful applicant will be required to obtain and maintain a Baseline Vetting (Protected/Restricted) security clearance.

Notes

At DPS, we are committed to building a diverse and inclusive workplace that ensures all our people can contribute to our shared purpose. We encourage applications from Aboriginal and Torres Strait Islander people, people with disability, people with caring responsibilities, people who identify as LGBTQIA+, people from cultural and linguistically diverse backgrounds, people who identify as neurodivergent, and mature aged people.

The Department of Parliamentary Services (DPS) supports Australia's Parliament and parliamentarians through innovative, unified and client focused services. DPS is proud to be the custodian for Australian Parliament House (APH) as the working symbol of Australian democracy and as a significant destination for our citizens and international visitors alike. It is a place where more than 3,500 people work on sitting days and which nearly one million people visit each year.

To Apply

Position Contact	David Learmonth, (02) 6277 3910
Agency Recruitment Site	https://jobs.dps.gov.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0769305

Bureau of Meteorology

Closing Date: Thursday 21 May 2026

Data & Digital
Security

Job Title	Security Risk Analyst
Job Type	Full-Time;Part-Time, Ongoing
Location	Sydney NSW, Adelaide SA, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Brisbane QLD
Salary	\$121,755 - \$132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	Executive Level 1
Position Number	60017913
Agency Website	

Job Description

<https://bomcareers.nga.net.au/>

The Security Risk Analyst is a senior advisor and practitioner within the Bureau's Security Risk, Threat and Vulnerability team, reporting to the Security Risk, Threat and Vulnerability Manager. This role leads the assessment and management of security risks and provides expert guidance to support secure, resilient service delivery across the organisation.

The position delivers specialist advice across all protective security domains—governance, risk, information, technology, personnel and physical—and plays a central role in uplifting the Bureau's security risk posture. A key focus of the role is enabling the Bureau's System Authorisation capability and strengthening enterprise security governance and risk assessment practices.

Working collaboratively with internal stakeholders and external partners, the Security Risk Analyst ensures that security risks are understood, effectively managed, and aligned with the Bureau's strategic objectives and obligations under the Protective Security Policy Framework (PSPF) and the Information Security Manual (ISM).

Duties

Security Risk Governance and Advisory

1. Provide authoritative subject matter expertise to support the Bureau's Strategy, security objectives, and compliance with the PSPF and ISM.
2. Deliver expert security risk advice across all protective security domains, influencing stakeholders to identify and implement effective risk treatments.
3. Prepare highquality security risk reports and insights to inform senior leadership, committees, and system owners.
4. Manage security risks in the enterprise risk platform, ensuring risk owners maintain accurate records, appropriate controls, and actionable treatment plans.

System Authorisation (SA)

5. Lead and maintain the Bureau's System Authorisation capability, including governance frameworks, registers, processes, templates, and workplans.
6. Conduct system security risk assessments and prepare endtoend System Authorisation packages for CISO approval, coordinating with business and technical stakeholders.
7. Monitor authorised system conditions, reauthorisation timelines, and annual System Owner risk reporting to ensure ongoing accreditation and compliant risk management.
8. Manage stakeholders, resources and contracted IRAP assessments to support timely and highquality SA outcomes as required.

Security Risk Assessments and Engagement

9. Undertake security risk assessments across all PSPF domains, working with stakeholders to support informed risk decisions and appropriate acceptance, mitigation, or escalation.
10. Provide clear, actionable recommendations to reduce identified risks and uplift control effectiveness.
11. Support the integration of security risk considerations into project delivery, system design, procurement, and organisational change activities.

Operational Responsibilities

12. Comply with Bureau WHS policies and contribute to a safe working environment for staff, contractors and visitors.

Eligibility

A degree or diploma of an Australian educational institution, or a comparable overseas qualification, which is appropriate to the duties; OR other comparable qualifications, which are appropriate to the duties.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Bureau of Meteorology

The Bureau of Meteorology is one of the few organisations that touches the lives of all Australians and all Australia, every day. The Bureau works across Australia and remote islands, providing services from the Antarctic to beyond the equator, and from the Indian Ocean to the Pacific. We are Australia's national weather, climate and water agency, in the Agriculture, Water and Environment portfolio of the Australian Government, operating under the authority of the Meteorology Act 1955 and the Water Act 2007. We provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunami and tropical cyclones. Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focused scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services. We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

To Apply

Position Contact	Carla Ward – Manager Security Risk, Threat & Vulnerability, 03 6221 2000
Agency Recruitment Site	https://bomcareers.nga.net.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0769347

Bureau of Meteorology

Closing Date: Thursday 21 May 2026

Business Solutions Group
Flood Warning Infrastructure Network

Job Title	Delft-FEWS Configurator – SEQ FFWS
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Brisbane QLD, Melbourne VIC, Sydney NSW
Salary	\$121,755 - \$132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements.
Classification	Executive Level 1
Position Number	60019680
Agency Website	

Job Description <https://bomcareers.nga.net.au/?jati=01A3DE41-A11A-0A59-A2E7-ECEDCD3E7983>

The Bureau has been engaged by the Queensland Reconstruction Authority to deliver the next stage in an upgraded Southeast Queensland Flood Forecast and Warning System (SEQ FFWS). As part of this project, this position will support configuration of a new hydrological and/or hydraulic model for the Brisbane River.

The Delft-FEWS Configurator role will be expected to contribute effectively in the configuration, testing and troubleshooting of the hydrological and/or hydraulic model within the Delft-FEWS system used at the Bureau, known the Hydrological Forecasting System (HyFS). These models will be used for flood forecasting, and this role will also support model validation. As part of the project, a potential new product will also be configured for dissemination from the HyFS, and this role will contribute to the configuration and development of this product.

To be successful in the role, you must have flexibility to work effectively and productively as a member of the project team with an ability to plan and work independently as required. You must be agile, able to meet deadlines and work collaboratively with scientific and technical staff across the Bureau and with external stakeholders. This position sits within the Business Solutions Group SEQ FFWS project team, but will report to the Business Lead, SEQ FFWS in Community Services Group.

Duties

The responsibilities of the role include but are not limited to:

1. Undertake configuration changes, updates and troubleshooting for hydrological and/or hydraulic models and products within the Hydrological Forecasting System (HyFS) as part of the Southeast Queensland Flood Forecast and Warning System (SEQ FFWS) team.
2. Work within the requirements of testing and release procedures for the Hydrological Forecasting System (HyFS) including scheduling and deadlines.
3. Support the validation of hydrological and hydraulic modelling as part of HyFS configuration and model acceptance criteria required for the project.
4. Support the project deliverables, reporting and deadlines for the SEQ FFWS project as required
5. Demonstrated commitment to the Bureau Way along with the APS Values and Code of Conduct.
6. Comply with all Bureau work, health and safety policies and procedures, and taking reasonable care for your own health and safety and that of employees, contractors and visitors who may be affected by your conduct.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Bureau of Meteorology

The Bureau of Meteorology is one of the few organisations that touches the lives of all Australians and all Australia, every day. The Bureau works across Australia and remote islands, providing services from the Antarctic to beyond the equator, and from the Indian Ocean to the Pacific. We are Australia's national weather, climate and water agency, in the Agriculture, Water and Environment portfolio of the Australian Government, operating under the authority of the Meteorology Act 1955 and the Water Act 2007. We provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunami and tropical cyclones. Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focused scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services. We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

To Apply

Position Contact	Ashleigh Hackles, NA
Agency Recruitment Site	https://bomcareers.nga.net.au/?jati=01A3DE41-A11A-0A59-A2E7-ECEDCD3E7983

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Climate Change, Energy, the Environment and Water

Vacancy VN-0769228

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date: Thursday 21 May 2026

Parks Australia
Kakadu National Park Permits, Licences & Assessments

Job Title	Permits & Licenses Manager
Job Type	Full-Time, Ongoing
Location	Darwin NT, Kakadu NT
Salary	\$129,106 - \$138,861
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	Executive Level 1
Position Number	2026/913
Agency Website	https://www.dcceew.gov.au/

Job Description <https://dcceewjobs.nga.net.au/?jati=170172A7-ABC2-74CC-0984-ECDC1C67AD0A>

Identified position

This position is an 'Identified' position which signifies that the role has a strong involvement in issues relating to Aboriginal and Torres Strait Islander people. The successful applicant must have an understanding of the issues affecting Aboriginal and/or Torres Strait Islander people and an

ability to communicate sensitively and effectively with Aboriginal and/or Torres Strait Islander People.

Who we are

Kakadu National Park is a world-heritage listed site for its natural and cultural values, and one of three national parks, leased by their Aboriginal owners to the Director of National Parks, and jointly managed by Traditional Owners and Parks Australia. Parks Australia assists with ongoing management of the park's natural and cultural heritage. In addition to ongoing management of the park's natural and cultural heritage, this branch also manages strategic priorities for Parks Australia, managing a range of strategic planning and major capital projects across the three jointly managed parks.

The Permits, Licenses and Assessments Section is responsible for the regulation of activities in Kakadu National Park to protect its natural and cultural values and ensure that activities are consistent with relevant legislation and the park's Joint Management arrangements with its Traditional Owners,. The section does this by managing all permits, licenses, and other authorisation processes in Kakadu; assessing the impact of proposed activities and making recommendations to decision makers. The section consults broadly and coordinates expert advice from other sections in Kakadu, the Traditional Owners and key stakeholders in the park.

Duties

The Permits and Licences Manager leads a section responsible for regulating activities in Kakadu National Park, including permits and licences, stakeholder engagement, environmental impact assessment, and strategic planning. The role operates under broad direction and makes decisions with significant impact, requiring sound judgement and collaboration with internal and external stakeholders.

Key duties include:

- Spearhead regulatory reform to achieve procedural consistency, regulatory maturity, and continuous improvement across permits and licences functions.
- Advise on or endorse complex or sensitive authorisations, "Ensuring robust decision-making aligned with legislation and policy.
- Develop and implement strategic work plans for the section, including resource allocation and financial management to meet objectives.
- Plan and monitor work processes, direct quality assurance practices, and set performance indicators to improve consistency and quality of regulatory outputs.
- Coordinate and undertake complex or sensitive projects that impact strategic, political, or operational outcomes for Kakadu and Parks Australia.
- Coordinate and communicate authorisations with KNP managers, the Kakadu Board, Board sub-committees, and key stakeholders.
- Act as a key point of contact for researchers, proponents, NT Government staff, and other stakeholders on permits, licences, and related authorisations.
- Contribute to the development of the new Kakadu National Park Management Plan, including drafting and consultation input on regulatory and compliance elements.

- Liaise with KNP staff to ensure activities within the Park comply with the EPBC Act, Kakadu National Park Management Plan, and relevant protocols (e.g., research protocols).
- Respond to Ministerial correspondence and coordination requests, ensuring timely, accurate, and risk-aware advice and briefings.
- Monitor outcomes and provide performance reporting and risk analysis to senior executive staff and the Director of National Parks.
- Provide high-level expert advice to planning and policy development, integrating regulatory insights and compliance requirements.
- Support the Country Manager with the Kakadu Research and Management Advisory Committee (KRAMAC) and Bininj/Mungguy Research Advisory Committee.
- Ensure strong levels of regulatory compliance and reporting, including audits, quality control activities, and continuous improvement initiatives.
- Prepare briefing material and analytical reports for senior management and stakeholders.
- Build team capability through coaching, performance feedback, mentoring, and conflict resolution, ensuring high levels of specialist, professional, and technical expertise.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a **Baseline Vetting** security clearance. You will be required to obtain and maintain a clearance at this level.

Mandatory qualifications – Possess tertiary qualifications in conservation, environmental management, or related field of study.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Additional requirements

- Hold a current Apply First Aid Certificate or have the ability to obtain this qualification.
- Hold and maintain a current manual driver's licence and ability to drive a 4WD vehicle.
- Note that relocation assistance is subject to negotiation.

Notes

We currently have one vacancy available for immediate filling in Darwin - NT or Kakadu National Park - NT. A merit pool for filling the same or similar position in Darwin - NT or Kakadu National Park - NT may be established at the conclusion of this selection process.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Kylie Lindner, 08 8938 1100
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=170172A7-ABC2-74CC-0984-ECDC1C67AD0A

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Climate Change, Energy, the Environment and Water

Vacancy VN-0769230

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date:Thursday 21 May 2026

Parks Australia
Kakadu National Park Permits, Licences & Assessments

Job Title	Permits & Licenses Manager (Affirmative Measure - Indigenous)
Job Type	Full-Time, Ongoing
Location	Darwin NT, Kakadu NT
Salary	\$129,106 - \$138,861
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	Executive Level 1
Position Number	2026/943
Agency Website	https://www.dcceew.gov.au/

Job Description <https://dcceewjobs.nga.net.au/?jati=7A669A82-6C26-6931-AA13-ECDC1C81D001>

Affirmative measure employment - Affirmative measure - Indigenous employment

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the Racial Discrimination Act 1975. This vacancy is only available to Aboriginal and/or Torres Strait Islander people.

If you are found suitable and offered a position, you will need to provide evidence of your eligibility for affirmative measure employment when the formal written offer is made.

For more information about affirmative measure employment, see [Affirmative measure for recruiting Aboriginal and Torres Strait Islander Australians: A guide for applicants | Australian Public Service Commission](#).

Who we are

Kakadu National Park is a world-heritage listed site for its natural and cultural values, and one of three national parks, leased by their Aboriginal owners to the Director of National Parks, and jointly managed by Traditional Owners and Parks Australia. Parks Australia assists with ongoing management of the park's natural and cultural heritage. In addition to ongoing management of the park's natural and cultural heritage, this branch also manages strategic priorities for Parks Australia, managing a range of strategic planning and major capital projects across the three jointly managed parks.

The Permits, Licenses and Assessments Section is responsible for the regulation of activities in Kakadu National Park to protect its natural and cultural values and ensure that activities are consistent with relevant legislation and the park's Joint Management arrangements with its Traditional Owners,. The section does this by managing all permits, licenses, and other authorisation processes in Kakadu; assessing the impact of proposed activities and making recommendations to decision makers. The section consults broadly and coordinates expert advice from other sections in Kakadu, the Traditional Owners and key stakeholders in the park.

Duties

The Permits and Licences Manager leads a section responsible for regulating activities in Kakadu National Park, including permits and licences, stakeholder engagement, environmental impact assessment, and strategic planning. The role operates under broad direction and makes decisions with significant impact, requiring sound judgement and collaboration with internal and external stakeholders.

Key duties include:

- Spearhead regulatory reform to achieve procedural consistency, regulatory maturity, and continuous improvement across permits and licences functions.
- Advise on or endorse complex or sensitive authorisations, "Ensuring robust decision-making aligned with legislation and policy.
- Develop and implement strategic work plans for the section, including resource allocation and financial management to meet objectives.
- Plan and monitor work processes, direct quality assurance practices, and set performance indicators to improve consistency and quality of regulatory outputs.
- Coordinate and undertake complex or sensitive projects that impact strategic, political, or operational outcomes for Kakadu and Parks Australia.
- Coordinate and communicate authorisations with KNP managers, the Kakadu Board, Board sub-committees, and key stakeholders.
- Act as a key point of contact for researchers, proponents, NT Government staff, and other stakeholders on permits, licences, and related authorisations.
- Contribute to the development of the new Kakadu National Park Management Plan, including drafting and consultation input on regulatory and compliance elements.
- Liaise with KNP staff to ensure activities within the Park comply with the EPBC Act, Kakadu National Park Management Plan, and relevant protocols (e.g., research protocols).
- Respond to Ministerial correspondence and coordination requests, ensuring timely, accurate, and risk-aware advice and briefings.
- Monitor outcomes and provide performance reporting and risk analysis to senior executive staff and the Director of National Parks.
- Provide high-level expert advice to planning and policy development, integrating regulatory insights and compliance requirements.

- Support the Country Manager with the Kakadu Research and Management Advisory Committee (KRAMAC) and Bininj/Mungguy Research Advisory Committee.
- Ensure strong levels of regulatory compliance and reporting, including audits, quality control activities, and continuous improvement initiatives.
- Prepare briefing material and analytical reports for senior management and stakeholders.
- Build team capability through coaching, performance feedback, mentoring, and conflict resolution, ensuring high levels of specialist, professional, and technical expertise.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a **Baseline Vetting** security clearance. You will be required to obtain and maintain a clearance at this level.

Mandatory qualifications – Possess tertiary qualifications in conservation, environmental management, or related field of study.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Additional requirements

- Hold a current Apply First Aid Certificate or have the ability to obtain this qualification.
- Hold and maintain a current manual driver's licence and ability to drive a 4WD vehicle.
- Note that relocation assistance is subject to negotiation.

Notes

We currently have one vacancy available for immediate filling in Darwin - NT or Kakadu National Park - NT. A merit pool for filling the same or similar position in Darwin - NT or Kakadu National Park - NT may be established at the conclusion of this selection process.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Kylie Lindner, 08 8938 1100
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=7A669A82-6C26-6931-AA13-ECDC1C81D001

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Climate Change, Energy, the
Environment and Water

Vacancy VN-0769324

Department of Climate Change, Energy, the
Environment and Water (DCCEEW)

Closing Date:Monday 18 May 2026

Parks Australia
Kakadu National Park Country / Fire Management

Job Title	Fire Management Support Officer- Affirmative measure (Indigenous)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Kakadu NT
Salary	\$80,371 - \$87,496
Future Merit Locations	Kakadu
Office Arrangement	On Site
Office Arrangement Details	employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	APS Level 4
Position Number	2026/906
Agency Website	https://www.dcceew.gov.au/

Job Description <https://dcceewjobs.nga.net.au/?jati=980D2771-B50E-539C-C32B-ECED92E60961>

Affirmative measure employment

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the Racial Discrimination Act 1975. This vacancy is only available to Aboriginal and/or Torres Strait Islander people.

If you are found suitable and offered a position, you will need to provide evidence of your eligibility for affirmative measure employment when the formal written offer is made.

For more information about affirmative measure employment, see Affirmative measure for recruiting Aboriginal and Torres Strait Islander Australians: A guide for applicants | Australian Public Service Commission.

Who we are

Australia's natural and cultural heritage is unique. Our land and seascapes are distinctive, home to plants and animals found nowhere else in the world, and to some of the oldest living cultures on earth. These environments and cultures are an essential part of our national identity, and visitors travel from across the country and the world to experience them. The Director of National Parks (the Director) is responsible for six national parks, the Australian National Botanic Gardens, 58 Australian Marine Parks and the Heard Island and McDonald Islands Marine Reserve established under the Environment Protection and Biodiversity Conservation Act 1999. Parks Australia is the

federal park agency that supports the Director, and they are a division of the Department of Climate Change, Energy, the Environment and Water (the Department). We work to showcase these natural and cultural wonders to the world, demonstrating to all why these places are so special, and inspiring communities to become more invested in their care and future.

Kakadu National Park is a world-heritage listed site for its natural and cultural values, and one of three national parks, leased by their Aboriginal owners to the Director of National Parks, and jointly managed by Traditional Owners and Parks Australia. Parks Australia assists with ongoing management of the park's natural and cultural heritage. In addition to ongoing management of the park's natural and cultural heritage, this branch also manages strategic priorities for Parks Australia, managing a range of strategic planning and major capital projects across the three jointly managed parks.

The Country Section is responsible for the protection of the Kakadu National Park's biodiversity assets and natural values. The section does this by providing strategic advice and support to the operations section on fire, feral and weed management, managing Country through a significant fire program; implementing and assisting ecology and conservation projects; responding to the threat of climate change; data and knowledge management; and planning. The section is an important part of creating an inclusive cross-cultural working environment. For more information about us please visit our website.

For more information about us please visit our [website](#).

Duties

Under direction, support the delivery of fire management activities across Kakadu National Park. Working alongside Traditional Owners, Rangers and other park staff, the role provides practical operational, administrative and logistical support to help implement annual fire plans, prescribed burning programs and late dry season preparedness and response activities. This includes maintaining records and datasets, assisting with reporting, and supporting safe work practices in a remote cross-cultural environment.

This includes to:

- Assist with the coordination of annual fire planning activities, including preparing meeting materials, scheduling consultations and capturing actions as directed.
- Provide operational and logistical support for prescribed burning activities (wet season and early dry season) as directed, including preparing equipment, completing checklists, and assisting with approvals/permits documentation.
- Monitor late dry season fire activity using web-based tools (e.g., NAFI) and other available information sources and provide timely updates to supervisors and operational teams.
- Support late dry season preparedness and response activities as directed, including assisting with logistics, communications, briefings and incident documentation, and participating in firefighting operations consistent with training and fitness requirements.
- Collect, enter and maintain fire management spatial and operational data (GPS, spreadsheets/databases and basic GIS outputs) in accordance with procedures, records management and version control requirements.

- Assist with monitoring and reporting activities for the fire program (and related projects as required), including compiling information, preparing routine reports/briefings and maintaining supporting documentation.
- Support research and monitoring activities relevant to fire management as directed, including field data collection, photo-point monitoring and maintaining records.
- Provide administrative support for fire management planning documents, procedures and meetings, including document control, minute-taking and tracking actions as directed.
- Work effectively as part of a cross-cultural team, supporting Traditional Owners and other relevant Aboriginal people to participate in fire management activities and applying culturally respectful workplace practices.
- Support two-way knowledge exchange activities by helping coordinate on-ground demonstrations, sharing agreed information with staff and maintaining relevant records.
- Participate in training and on-the-job learning to build fire management capability and assist colleagues and seasonal staff with routine tasks and safe work practices as directed.
- Follow safe working practices and procedures in accordance with the Work Health and Safety Act 2011 and relevant departmental and park policies, including using PPE, reporting hazards and incidents, and contributing to risk controls for field activities.
- All duties will be performed in accordance with the Park's Lease Agreement, the Environment Protection and Biodiversity Conservation Act 1999 (EPBC Act) and Management Plan.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Mandatory qualifications

The successful applicant must possess the below units of competency (or have the ability to obtain them within an agreed timeframe), noting that requirements may be applied depending on operational needs.

- PUAFIR215 – Prevent injury (or equivalent WHS unit), or ability to obtain.
- PUAFIR204 – Respond to wildfire (or equivalent), or ability to obtain.
- PUAFIR309 – Operate pumps (or equivalent), or ability to obtain.
- Other relevant Fireline and prescribed burning competencies as required for on-ground operations (desirable).

Additional requirements

- hold a current Apply First Aid Certificate or have the ability to obtain this qualification,
- hold and maintain a current manual driver's licence and ability to drive a 4WD vehicle,
- meet physical fitness minimum standards to undertake work within the role including firefighting as needed,
- note that relocation assistance is subject to negotiation,
- note that the ability to perform shift work is a requirement when applying for this position(s),
- note that the physical requirements of the role(s) involve a combination of outdoor and office-based work,
- note that you will be required to travel in remote/isolated locations in northern Australia or its near northern neighbours, using a variety of transport including vessels, light/commercial aircraft, helicopters and manual four-wheel drive vehicles,
- note that you will be required, from time to time, to work in difficult, remote and harsh environments (possibly for extended periods) under limited supervision or in teams,
- wear an official uniform supplied by the department, including during field operations (as applicable), in accordance with the department's uniform policy,
- wear appropriate protective personal equipment and clothing to comply with departmental Work Health & Safety policies and procedures.

Notes

Please note: The position for immediate filling is on a non-ongoing basis. A merit pool of suitable candidates will be created which may be used to fill future ongoing or non-ongoing vacancies should they become available over the next 18 months from the date the vacancy was advertised in the Gazette.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Alex Tomlinson, 0400 877 326
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=980D2771-B50E-539C-C32B-ECED92E60961

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