



Commonwealth of Australia
APSJobs - Vacancies Daily
PS20 Daily Gazette Monday - 18 May 2026.pdf

Australian Government

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APSJobs - Vacancies Daily

This electronic document contains notifications of Vacancies now being advertised daily. These notices will also be published in the electronic Public Service Gazette PS20 Weekly Gazette Thursday - 21 May 2026.pdf.

The Gazette contains notifications of certain vacancies and employment decisions for APS and some non-APS Commonwealth agencies as required by the Public Service Act 1999, the Parliamentary Service Act 1999, and their subordinate legislation. To know more about these requirements, see <https://www.apsc.gov.au/public-service-gazette-requirements>

The date of publication of this Gazette is PS20 Daily Gazette Monday - 18 May 2026.pdf. The date of publication establishes the date the vacancy was notified in the Gazette for the purpose of 25(1)(b) of the Australian Public Service Commissioners Directions 2022.

For gazette lodgement inquiries email: contact@apsjobs.gov.au

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Vacancies

Vacancy VN-0769548

Australian Electoral Commission

Closing Date: Monday 01 June 2026

Service Delivery Group
Communication Education and Engagement Branch Media and Digital
Engagement

Job Title	Digital & Social Media Coordinator, Media and Digital Engagement
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$88,834 - \$96,848
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 5
Position Number	2026-073 15014
Agency Website	https://www.aec.gov.au/

Job Description

<https://candidate.aurion.cloud/aec/production/>

The Media and Digital Engagement team is a dynamic and fast-paced small team, responsible for providing external communications services covering digital and social media channel management, and other media and public relations duties.

Duties

This is an exciting opportunity for a creative and skilled practitioner to be involved in the strategic development and management of AEC digital and social media activities (TikTok, Instagram, YouTube, Facebook, X, Threads, LinkedIn and the AEC website).

The successful candidate will utilise their communications expertise and knowledge to inform key stakeholders and the Australian community about their electoral rights and responsibilities via AEC digital channels.

They will design high quality content across a range of platforms, perform social listening and reporting and undertake community management on the AEC's social media channels. They will also support other media and public relations activities as required.

This role is responsible for undertaking moderately complex and/or sensitive work under limited direction.

To excel you'll have:

- Knowledge and experience in implementation of a range of communication activities.
- Confidence and ability to effectively communicate, collaborate and manage relationships with team members, business areas and external stakeholders.
- Strong understanding of social media, and what content performs well on each channel, with the ability to spot trends and adapt them for the AEC to inform content strategies
- Ability to script, film, present and edit content, including but not limited to trend-led short-form videos, longer educational videos, and the creation of engaging graphics.
- Demonstrated ability to work both autonomously and collaborate within a team.
- Demonstrated personal drive and integrity whilst achieving results within legislative and budget parameters.
- Basic editing skills (Capcut, Canva or similar), with a great eye for visuals, tone of voice and simplifying complex information.
- Ability to remain positive and respond to pressure in a calm manner, while committing energy and drive to achieving goals.
- Ability to step up to the additional demands to develop and deliver the AEC's social media activities at a federal election or referendum.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Electoral Commission

The Australian Electoral Commission (AEC) is at the heart of Australian democracy. The AEC is responsible for conducting federal elections and referendums, maintaining the Commonwealth electoral roll and making sure the Australian public is informed about all electoral matters. Our goal is to see that all eligible Australians actively participate in our democracy. The AEC values of electoral integrity through quality, agility and professionalism drive strategic and corporate planning and assist in organising the agency in a way that will effectively deliver the business into the future. The AEC is an equal opportunity employer which upholds the APS employment principles and actively encourages a diverse and inclusive workplace. The AEC's statutory functions in relation to the conduct of elections and referendums require that the AEC and its employees must be, and must be seen to be, impartial and politically neutral. As a result, the AEC Enterprise Agreement and Political Neutrality Policy state that it is an inherent requirement of AEC employment that employees, and prospective employees, are not publicly active in any political affairs and do not publicly engage in such activities. This includes advocating any issues associated with a referendum. Should a prospective employee fail to meet this inherent requirement, they will be ineligible for employment with the AEC.

To Apply

Position Contact	Isabella McCormick, (02) 5137 2109
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Vacancy VN-0769560

Job Title	Senior Leasing Officer, Property and Facilities Management
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 6
Position Number	2026-074 12951
Agency Website	https://www.aec.gov.au/

Job Description

<https://candidate.aurion.cloud/aec/production/>

The AEC manages a diverse property portfolio of more than 70 premises, ranging from shopfront offices to warehouses supporting a nationally dispersed network and agile workforce. The portfolio actively scales up or down to respond to our operational needs on both a long- and short-term basis.

The Property Management and Facilities Team is responsible for maintaining all AEC offices nationally, including the provision of facility management services and associated infrastructure. This includes:

- Leasing arrangements – new and existing.
- Maintaining AEC property portfolio infrastructure, including supporting capital works projects.
- Working with our external property providers.
- Managing the AEC's property surge requirements regarding electoral events, which includes the leasing and management of approximately 60 event specific premises nationally.
- Ensuring compliance with property related Commonwealth property policy requirements including implementing environmental and sustainable practices.

Duties

The AEC is seeking a collaborative, curious and self-motivated Senior Leasing Officer who is committed to achieving results. The role is responsible for negotiating new leases in accordance with the Commonwealth Property Management Framework and managing complex leasing

matters across the AEC property portfolio, including working closely with and instructing the AEC's contracted property services provider.

The role involves undertaking work that is complex and highly sensitive in nature, under limited direction. The ideal candidate will utilise expertise and knowledge within the areas of leasing, property management, and project management activities in relation to the agency's property portfolio.

The leasing team forms part of the National Property approach and works closely with the Facilities Management and Capital Works teams to support the planning and delivery of high-quality and value for money projects.

To excel you'll have:

- Demonstrated experience and understanding of commercial property within the federal government, this can be across leases, facilities management or capital works.
- A strong understanding of contract management and procurement in line with the APS procurement rules and frameworks.
- Demonstrated experience in the effective management of competing priorities, with an ability to remain calm under pressure and respond flexibly to change and uncertainty.
- Excellent verbal and written communication and negotiation skills with the capacity to communicate effectively with a range of audiences.
- Proven ability to collaborate and negotiate with team members, business areas, and external stakeholders at all levels of seniority.
- Demonstrated analytical and investigative skills to collect and evaluate information from varied sources to support innovation, continuous improvement and the identification of critical service gaps.
- Proven ability to confidently make sensitive and complex decisions, using professional judgement within legislative parameters and delegated authority.

Desirable

- Demonstrated experience working within the government or acting as a consultant on negotiating new leases.
- Working knowledge of the of the Public Governance, Performance and Accountability Act 2013, the Commonwealth Property Management Framework and the Commonwealth Procurement Rules.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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The Australian Electoral Commission (AEC) is at the heart of Australian democracy. The AEC is responsible for conducting federal elections and referendums, maintaining the Commonwealth electoral roll and making sure the Australian public is informed about all electoral matters. Our goal is to see that all eligible Australians actively participate in our democracy. The AEC values of electoral integrity through quality, agility and professionalism drive strategic and corporate planning and assist in organising the agency in a way that will effectively deliver the business into the future. The AEC is an equal opportunity employer which upholds the APS employment principles and actively encourages a diverse and inclusive workplace. The AEC's statutory functions in relation to the conduct of elections and referendums require that the AEC and its employees must be, and must be seen to be, impartial and politically neutral. As a result, the AEC Enterprise Agreement and Political Neutrality Policy state that it is an inherent requirement of AEC employment that employees, and prospective employees, are not publicly active in any political affairs and do not publicly engage in such activities. This includes advocating any issues associated with a referendum. Should a prospective employee fail to meet this inherent requirement, they will be ineligible for employment with the AEC.

To Apply

Position Contact	Sharon Brigden, sharon.brigden@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0769317

Australian Security Intelligence Organisation

Closing Date: Monday 15 June 2026

Job Title	Intelligence Development Program 2027 and 2028 intakes
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$100,425 - \$118,220
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 5
Position Number	04020252026
Agency Website	www.asio.gov.au

Job Description

www.asio.gov.au/careers

The Organisation

The Australian Security Intelligence Organisation (ASIO) protects Australia and Australians from threats to their security. ASIO's people are ordinary Australians but they do extraordinary things – they are our most important asset. To be successful, we need talented people who are highly capable, dedicated, adaptable and resilient.

We seek to reflect the community we protect. ASIO is committed to fostering a diverse and inclusive environment, where all staff are valued and respected. We welcome applications from all eligible candidates, irrespective of gender, sexual orientation, ethnicity, religious affiliation, age or disability. Aboriginal and Torres Strait Islander peoples are encouraged to apply. We are secretive about what we do, not what we value.

At a time when Australia's security environment is dynamic, diverse and degrading, our work is more important than ever. Join the mission and make a difference every day.

Duties

The Opportunity

As an intelligence professional, you will have a diverse and rewarding career, making a difference every day. You will embrace the complexity of the security environment, confront challenges and drive investigative outcomes that make real world change. With your team, you will collect information and use your critical thinking and communication skills to connect the dots – to stop terrorists and catch spies.

Your role will place you at the centre of the intelligence cycle – you will:

- Assess and validate incoming information.
- Direct investigative action to mitigate emerging threats.
- Play a critical role in delivering accurate, relevant, and timely intelligence to support informed decision-making.

ASIO is seeking applications for **Intelligence Analysts** for the **2027** and **2028 intakes**. Successful candidates will undertake a 12-month development program with comprehensive training in intelligence assessment, analysis and advice. Participants will develop the fundamental skills and knowledge required to gain an Intelligence Analyst licence. This is also the entry point for those seeking a career as an Intelligence Officer, an internally selected program offering training in the collection of human intelligence (HUMINT).

As an Intelligence Analyst you will have the opportunity to build a diverse career across a range of specialised analytical areas. You will identify and investigate patterns and anomalies, draw intelligence value from large volumes of information, solve complex problems, and develop subject-matter expertise to make intelligence assessments and produce high-quality advice. Intelligence Analysts drive ASIO's identification and mitigation of national security issues, and deliver impactful advice and assessments that inform government, national security partners and industry.

ASIO Intelligence Analysts are proactive team players who work together to drive outcomes. We encourage you to apply if you are curious and creative, have good judgement, are a critical thinker and enjoy working with a dynamic team.

Find out more about [working at ASIO](#).

Opportunities for licenced ASIO Intelligence Analysts

Once you have obtained an Intelligence Analyst licence, there are multiple opportunities to specialise or to further develop your skills. Intelligence professionals in ASIO regularly move positions, meaning you can have many jobs within the Organisation.

Following the 12-month training, you may be placed in:

- **Discovery.** Finding the crucial piece of intelligence in a large dataset, discovering the 'unknown unknowns'.
- **Investigations.** Taking one piece of security intelligence and finding how it fits into the big picture, to uncover the individuals seeking to harm Australia.

- **Strategic analysis.** Applying high-level analytical tradecraft to identify early indicators of change in the security environment and generating advice for decision-makers at all levels of Government.
- **Targeting analysis.** Employing specialised analytical tradecraft to identify, develop, and enhance operational opportunities and outcomes.
- **Threat analysis.** Using a range of information sources to build thematic expertise and develop an understanding of threats to Australia and Australians.

The skills and context you gain as an Intelligence Analyst are crucial to becoming an Intelligence Officer. Before applying to be an Intelligence Officer, all applicants will complete a minimum two-year domestic posting. You will further develop your skills, gain critical corporate knowledge with on-the-job experience, and develop a deep understanding of the security environment – all of which will help you in the field.

Intelligence Officers meet with members of different communities to help mitigate security threats, while also building ongoing confidential relationships with people to collect information to assist ASIO to achieve its mission. As an Intelligence Officer you will be trained in human intelligence (HUMINT) skills, equipping you to collect privileged information from valued human sources to inform security intelligence requirements.

It takes a team with a mix of skills to collect the dots and connect the dots. No matter what role you are in, you will contribute to our mission and our success. A multitude of careers in ASIO are unlocked via an Intelligence Analyst licence, allowing you to find your fit.

A merit pool may be created to fill future vacancies which have the same or similar requirements to this position. This merit pool will be valid for up to 18 months.

Eligibility

What you will bring

We invite applications from people with the following attributes:

- An interest in national security.
- Exceptional judgement and the ability to provide impartial advice.
- The ability to gather, research and analyse information to prepare written and oral briefings.
- Critical thinking, complex problem solving and logical reasoning.
- The ability to operate independently and as part of a team.
- The ability to demonstrate personal and professional resilience and adaptability.
- High-level interpersonal and verbal communication skills.
- The ability to build productive relationships across ASIO and with partners.
- The motivation and aptitude to undertake a comprehensive 12-month development program.

- A diverse range of skills, qualifications and life experience.

Eligibility

To be eligible to work at ASIO, you must be:

- an Australian citizen.
- assessed as suitable to hold and maintain a TOP SECRET-Privileged Access (TS-PA) security clearance.
- candidates who apply for subsequent Intelligence Officer training must have an Australian drivers licence. This criteria only applies following the completion of the Intelligence Analyst training and a defined period of employment.

Reasonable adjustments

Please let us know if you require any additional assistance or reasonable adjustments during any stage of the recruitment process in order to fully participate in the recruitment process or the workplace. This may include reasonable adjustments to assessment methodologies to enable full participation.

Notes

What we offer you

ASIO provides a number of benefits to its staff including:

- Significant training and development as part of a 12-month development program.
- A competitive salary, including a 7.5% allowance for maintaining a TOP SECRET-Privileged Access security clearance.
- Employer superannuation contributions of 15.4%.
- A variety of leave options in addition to the standard 4 weeks annual leave, including stand down between Christmas and New Year.
- Flexible working arrangements. **Please note** due to our unique working environment, work from home options are not available.
- Study assistance, including financial support and study leave for tertiary education.
- Access to 7 staff-led diversity and inclusion networks.
- Access to an Employee Assistance Program (EAP).
- Mentoring opportunities.

Location

These positions are located in Canberra and applicants must be willing to relocate. Relocation assistance is provided to successful candidates where ASIO requires you to relocate. Intelligence professionals at ASIO rotate through different postings, which may require you to move cities.

How to apply

ASIO officers' identities are protected by law. Under section 92 of the ASIO Act, the only declared ASIO officers are the Director-General and Deputy Directors-General. Due to the need to protect our people's identities, ASIO holds all employment applications in the strictest of confidence. It is essential that you do the same. Please do not discuss your application with others as doing so may adversely affect your potential employment.

Click on '*Apply online*' to commence your application. Your application **must** be complete and include the following:

- A current CV outlining your employment history, the dates and a brief description of your role, as well as any academic qualifications or relevant training you may have undertaken.
- A written pitch of no more than 2 pages outlining what skills, qualities and knowledge you will bring to ASIO.
- Details of 2 referees, which must include your current manager and a previous manager.

Your pitch is an opportunity to tell us why you are interested in an intelligence career with ASIO. In support of your application, candidates are encouraged to refer to ASIO's People Capability Framework.

This framework outlines the capabilities and skills required for ASIO's workforce (see below):

- Strategic Thinking.
- Achieves Results.
- Productive Working Relationships.
- Personal Drive and Integrity.
- Communicates with Influence.
- Demonstrated skills and experience relevant to the role.

Read the [ASIO People Capability Framework](#) and [Core Capability Guide](#), available on ASIO's website. Ensure your responses address the relevant capabilities and levels outlined in these frameworks.

Suitability assessments are valid for 24 months. Candidates found unsuitable during the assessment process will not be eligible to reapply for the Intelligence Development Program for a period of 24 months. If you have previously applied since June 2024, we encourage you to confirm your eligibility before reapplying.

Use of AI in the recruitment process

ASIO does not use any form of artificial intelligence at any point in the recruitment process.

All applications are reviewed by a selection panel. We recognise some applicants may use AI technologies to draft applications or prepare for interviews. If you wish to use AI, we recommend doing this only for initial drafts and ensure that your application is personalised and accurately reflects your skills, experience and qualifications.

Additionally, be aware of the privacy policies of any AI tool you use. Be mindful of the information you are entering into AI tools (personal details, work history, etc) and how using it may link you to potential ASIO employment, noting that you are expected to be discrete and maintain confidentiality with your application.

If you are invited to attend interview, the use of AI tools and recording devices during interview is strictly prohibited. Should AI tools or recording services be detected, your application, and any future applications may be discontinued.

The recruitment selection process - timeframes

Our selection process is rigorous and extensive. All employment decisions and selection processes at ASIO are based on merit principles and candidates must be prepared to undergo various selection stages. The stages may include application assessment, eligibility checks, online testing, skills-based assessment and interview.

We ask all applicants for their patience throughout the process.

As we are recruiting for Intelligence Development Program, Intelligence Analyst 2027 and 2028 intakes, candidates can expect the following timeframes for the recruitment selection process:

- Program advertised 18 May 2026 to 15 June 2026.
- Online testing will run July through to August 2026.

Assessment centres will likely run from August through to November 2026.

Employment conditions

Employment is under the *Australian Security Intelligence Organisation Act 1979*. Conditions of service are similar to those applying in the Australian Public Service. We recognise entitlements accrued under the *Public Service Act 1999* and provide for continuation of superannuation under the Commonwealth schemes. Salary packaging arrangements are also available.

Australia Workplace Equality Index

ASIO has achieved the Australian Workplace Equality Index (AWEI) Gold Standard in 2024 and 2025, recognising ASIO's inclusion work and positive culture. ASIO was the first Australian intelligence agency to achieve this status.

For more information about ASIO, please visit: www.asio.gov.au.

To Apply

Position Contact	ASIO Recruitment, 0262637888
Agency Recruitment Site	www.asio.gov.au/careers

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Vacancy VN-0769587

Australian Security Intelligence Organisation

Closing Date:Monday 15 June 2026

Job Title	Human Resources Graduate Program 2027 and 2028
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$91,521 - \$107,794
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 4
Position Number	03220252026
Agency Website	www.asio.gov.au

Job Description https://www.careers.asio.gov.au/public/jncustomsearch.searchResults?in_organid=12852

The Organisation

The Australian Security Intelligence Organisation (ASIO) protects Australia and Australians from threats to their security. ASIO's people are ordinary Australians but they do extraordinary things – they are our most important asset. To be successful, we need talented people who are highly capable, dedicated, adaptable and resilient.

We seek to reflect the community we protect. ASIO is committed to fostering a diverse and inclusive environment, where all staff are valued and respected. We welcome applications from all eligible candidates, irrespective of gender, sexual orientation, ethnicity, religious affiliation, age or disability. Aboriginal and Torres Strait Islander peoples are encouraged to apply. We are secretive about what we do, not what we value.

At a time when Australia's security environment is dynamic, diverse and degrading, our work is more important than ever. Join the mission and make a difference every day.

Duties

The Opportunity

Are you seeking an exceptional career where you can contribute and make a difference to the security of Australia?

The ASIO Human Resources Graduate Program is a dynamic 12-month program with intakes for mid-2027 and early 2028. The program will showcase the breadth of Human Resources (HR) work that ASIO undertakes and set graduates on a pathway for a career with purpose.

Over the 12-month program, the Organisation will guide and mentor you to further develop your skills and knowledge to contribute to ASIO's mission.

You will undertake placements across a number of HR areas, giving you opportunities to work alongside colleagues throughout the Organisation. They include, but are not limited to:

- Learning and Development
- Recruitment and Selection
- Human Resource Management
- Human Resource Strategy
- Diversity and Inclusion

- Employment Relations
- Workplace Health and Safety
- Performance Management
- Workforce Planning, Metrics and Reporting
- Rewards Management

On successful completion of the 12-month program, you will be promoted to the AE5 level (APS5 equivalent).

A merit pool may be created to fill future vacancies which have the same or similar requirements to this position. This merit pool will be valid for up to 18 months.

Eligibility

What you will bring

We are seeking candidates with the following attributes:

- Adaptability
- Curiosity
- Discretion
- Empathy
- Problem solving
- Resilience

We are seeking candidates with the following capabilities:

- Ability to operate independently and in teams.
- Ability to build productive relationships with internal and external stakeholders.
- Demonstrate good interpersonal and verbal communication skills.
- Ability to demonstrate a client focus.
- Have exceptional judgement and the ability to provide advice to the business.
- Personal qualities that exemplify ASIO's values and expected behaviours.

Qualifications

To apply for a graduate program in ASIO, you must have completed a relevant degree prior to program commencement, or no more than 3 years prior.

Eligibility

To be eligible to work at ASIO, you must be:

- an Australian citizen.
- have completed your degree before the program commences, or graduated in the past 3 years.
- assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance.

Notes

What we offer you

ASIO provides a number of benefits to its staff including:

- A competitive salary, including a 7.5% allowance for maintaining a TOP SECRET-Privileged Access security clearance.
- Employer superannuation contributions of 15.4%.
- A variety of leave options in addition to the standard 4 weeks annual leave, including stand down between Christmas and New Year.
- Flexible working arrangements. **Please note** due to our unique working environment, work from home options are not available.
- Study assistance, including financial support and study leave for tertiary education.
- Access to 7 staff-led diversity and inclusion networks.
- Access to an Employee Assistance Program (EAP).
- Mentoring opportunities.

Reasonable adjustments

Please let us know if you require any additional assistance or reasonable adjustments during any stage of the recruitment process in order to fully participate in the recruitment process or the workplace. This may include reasonable adjustments to assessment methodologies to enable full participation.

Location

We advertise positions nationally to give everybody the opportunity to apply. The HR Graduate Program is located in Canberra and applicants must be willing to relocate. Relocation assistance is provided to successful candidates where ASIO requires you to relocate.

How to apply

ASIO officers' identities are protected by law. Under section 92 of the ASIO Act, the only declared ASIO officers are the Director-General and Deputy Directors-General. Due to the need to protect our people's identities, ASIO holds all employment applications in the strictest of confidence. It is essential that you do the same. Please do not discuss your application with others as doing so may adversely affect your potential employment.

Click on '*Apply online*' to commence your application. Your application **must** be complete and include the following:

- A written pitch of up to 500 words using examples to demonstrate how your skills and experience meet the requirements of the role.
- A current CV, no more than 2 pages in length, outlining your employment history, the dates and a brief description of your role, as well as any academic qualifications or relevant training you may have undertaken.
- A copy of your academic transcript. If you have not yet graduated, please provide your most up-to-date transcript. This can be an unofficial copy as long as it is issued by your tertiary provider.
- Details of 2 referees, which must include a current or previous supervisor. ASIO will not contact your referees without advising you prior to doing so.

Read the [ASIO People Capability Framework](#) and [Core Capability Guide](#), available on ASIO's website. Ensure your responses address the relevant capabilities and levels outlined in these frameworks.

Closing date and time

Monday 15 June 2026 at 11:59pm AEST

No extensions will be granted and late applications will not be accepted.

Use of AI in recruitment processes

ASIO does not use any form of artificial intelligence at any point in the recruitment process.

All applications are reviewed by a selection panel. We recognise some applicants may use AI technologies to draft applications or prepare for interviews. If you wish to use AI, we recommend doing this only for initial drafts and ensure that your application is personalised and accurately reflects your skills, experience and qualifications.

Additionally, be aware of the privacy policies of any AI tool you use. Be mindful of the information you are entering into AI tools (personal details, work history, etc) and how using it may link you to potential ASIO employment, noting that you are expected to be discrete and maintain confidentiality with your application.

If you are invited to attend interview, the use of AI tools and recording devices during interview is strictly prohibited. Should AI tools or recording services be detected, your application, and any future applications may be discontinued.

The recruitment selection process – timeframes

Our selection process is rigorous and extensive. All employment decisions and selection processes at ASIO are based on merit principles and candidates must be prepared to undergo various selection stages. The stages may include application assessment, eligibility checks, online testing, skills-based assessment and interview.

We ask all applicants for their patience throughout the process.

As we are recruiting for the Human Resource Graduate Program with mid-2027 and early 2028 intakes, candidates can expect the following timeframes for the recruitment selection process:

- Program advertised May – June 2026.
- Assessment centres will likely run in August 2026.

Employment conditions

Employment is under the *Australian Security Intelligence Organisation Act 1979*. Conditions of service are similar to those applying in the Australian Public Service. We recognise entitlements accrued under the *Public Service Act 1999* and provide for continuation of superannuation under the Commonwealth schemes. Salary packaging arrangements are also available.

Australian Workplace Equality Index (AWEI)

ASIO has achieved the Australian Workplace Equality Index (AWEI) Gold Standard in 2024 and 2025, recognising ASIO's inclusion work and positive culture. ASIO was the first Australian intelligence agency to achieve this status.

For more information about ASIO, please visit: www.asio.gov.au.

About the Australian Security Intelligence Organisation

To Apply

Position Contact	ASIO Recruitment, 0262637888
Agency Recruitment Site	https://www.careers.asio.gov.au/public/jncustomsearch.searchResults?in_organid=12852

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Vacancy VN-0769597

Job Title	Finance Graduate Program Mid - 2027 Intake
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$91,522 - \$107,794
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 4
Position Number	04420252026
Agency Website	www.asio.gov.au

Job Description https://www.careers.asio.gov.au/public/jncustomsearch.searchResults?in_organid=12852

The Organisation

The Australian Security Intelligence Organisation (ASIO) protects Australia and Australians from threats to their security. ASIO's people are ordinary Australians but they do extraordinary things – they are our most important asset. To be successful, we need talented people who are highly capable, dedicated, adaptable and resilient.

We seek to reflect the community we protect. ASIO is committed to fostering a diverse and inclusive environment, where all staff are valued and respected. We welcome applications from all eligible candidates, irrespective of gender, sexual orientation, ethnicity, religious affiliation, age or disability. Aboriginal and Torres Strait Islander peoples are encouraged to apply. We are secretive about what we do, not what we value.

At a time when Australia's security environment is dynamic, diverse and degrading, our work is more important than ever. Join the mission and make a difference every day.

Duties

The Opportunity

Are you seeking an exceptional career where you can contribute and make a difference to the security of Australia?

The ASIO Finance Graduate Program is a dynamic 12-month program with intakes scheduled for mid-2027. The program aims to provide future professionals with the skills, knowledge and attributes required to support public financial management, strategic investment strategies and digital enablement. Our graduates are curious, conscientious and results-driven.

We are seeking candidates who are looking for meaningful careers in finance and accounting, with an aspiration to professionalise with Chartered Accountants Australia and New Zealand or CPA Australia.

Over the 12-month program, the Organisation will guide and mentor you to further develop your skills and knowledge to contribute to ASIO's mission. You will undertake placements across a number of finance and accounting areas, giving you opportunities to work alongside colleagues throughout the Organisation.

Fields of study we are looking for include, but are not limited to:

- Finance
- Commerce
- Accounting
- Business

On successful completion of the program, you will be promoted to the AE5 level (APS5 equivalent).

A merit pool may be created to fill future vacancies which has the same or similar requirements as this position. This merit pool will be valid for up to 18 months.

Eligibility

What you will bring

We are seeking candidates with the following attributes:

- Adaptability
- Conscientious
- Curiosity
- Problem solving

- Resilience
- Results-driven

We are seeking candidates with the following capabilities:

- Ability to be coached and mentored to develop your professional judgement.
- Ability to operate independently and in teams.
- Ability to build productive relationships with internal and external stakeholders.
- Demonstrate good interpersonal and verbal communication skills.
- Ability to demonstrate a client-focus.
- Have the potential to provide business advice and problem solve.
- Personal qualities that exemplify ASIO's values and expected behaviours.

Qualifications

To apply for a graduate program in ASIO, you must have completed a relevant degree prior to program commencement, or no more than 3 years prior.

Eligibility

To be eligible to work at ASIO, you must be:

- an Australian citizen.
- have completed your degree before the program commences, or graduated in the past 3 years.
- assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance.

Notes

What we offer you

ASIO provides a number of benefits to its staff including:

- A competitive salary, including a 7.5% allowance for maintaining a TOP SECRET-Privileged Access security clearance.
- Employer superannuation contributions of 15.4%.
- A variety of leave options in addition to the standard 4 weeks annual leave, including stand down between Christmas and New Year.
- Flexible working arrangements. **Please note** due to our unique working environment, work from home options are not available.

- Study assistance, including financial support and study leave for tertiary education.
- Access to 7 staff-led diversity and inclusion networks.
- Access to an Employee Assistance Program (EAP).
- Mentoring opportunities.

Reasonable adjustments

Please let us know if you require any additional assistance or reasonable adjustments during any stage of the recruitment process in order to fully participate in the recruitment process or the workplace. This may include reasonable adjustments to assessment methodologies to enable full participation.

Location

We advertise positions nationally to give everybody the opportunity to apply. The HR Graduate Program is located in Canberra and applicants must be willing to relocate. Relocation assistance is provided to successful candidates where ASIO requires you to relocate.

How to apply

ASIO officers' identities are protected by law. Under section 92 of the ASIO Act, the only declared ASIO officers are the Director-General and Deputy Directors-General. Due to the need to protect our people's identities, ASIO holds all employment applications in the strictest of confidence. It is essential that you do the same. Please do not discuss your application with others as doing so may adversely affect your potential employment.

Click on '*Apply online*' to commence your application. Your application **must** be complete and include the following:

- A written pitch of up to 500 words using examples to demonstrate how your skills and experience meet the requirements of the role.
- A current CV, no more than 2 pages in length, outlining your employment history, the dates and a brief description of your role, as well as any academic qualifications or relevant training you may have undertaken.
- A copy of your academic transcript. If you have not yet graduated, please provide your most up-to-date transcript. This can be an unofficial copy as long as it is issued by your tertiary provider.
- Details of 2 referees, which must include a current or previous supervisor. ASIO will not contact your referees without advising you prior to doing so.

Read the [ASIO People Capability Framework](#) and [Core Capability Guide](#), available on ASIO's website. Ensure your responses address the relevant capabilities and levels outlined in these frameworks.

Closing date and time

Monday 15 June 2026 at 11:59pm AEST

No extensions will be granted and late applications will not be accepted.

Use of AI in recruitment processes

ASIO does not use any form of artificial intelligence at any point in the recruitment process.

All applications are reviewed by a selection panel. We recognise some applicants may use AI technologies to draft applications or prepare for interviews. If you wish to use AI, we recommend doing this only for initial drafts and ensure that your application is personalised and accurately reflects your skills, experience and qualifications.

Additionally, be aware of the privacy policies of any AI tool you use. Be mindful of the information you are entering into AI tools (personal details, work history, etc) and how using it may link you to potential ASIO employment, noting that you are expected to be discrete and maintain confidentiality with your application.

If you are invited to attend interview, the use of AI tools and recording devices during interview is strictly prohibited. Should AI tools or recording services be detected, your application, and any future applications may be discontinued.

The recruitment selection process – timeframes

Our selection process is rigorous and extensive. All employment decisions and selection processes at ASIO are based on merit principles and candidates must be prepared to undergo various selection stages. The stages may include application assessment, eligibility checks, online testing, skills-based assessment and interview.

We ask all applicants for their patience throughout the process.

As we are recruiting for the Finance Graduate Program mid-2027 intake, candidates can expect the following timeframes for the recruitment selection process:

- Program advertised in May and June 2026.
- Assessment centres will likely run in November 2026.

Employment conditions

Employment is under the *Australian Security Intelligence Organisation Act 1979*. Conditions of service are similar to those applying in the Australian Public Service. We recognise entitlements accrued under the *Public Service Act 1999* and provide for continuation of superannuation under the Commonwealth schemes. Salary packaging arrangements are also available.

Australian Workplace Equality Index (AWEI)

ASIO has achieved the Australian Workplace Equality Index (AWEI) Gold Standard in 2024 and 2025, recognising ASIO’s inclusion work and positive culture. ASIO was the first Australian intelligence agency to achieve this status.

For more information about ASIO, please visit: www.asio.gov.au.

About the Australian Security Intelligence Organisation

To Apply

Position Contact	ASIO Recruitment, 0262637888
Agency Recruitment Site	https://www.careers.asio.gov.au/public/jncustomsearch.searchResults?in_organid=12852

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Vacancy VN-0769532

Department of Home Affairs

Closing Date: Sunday 31 May 2026

Business Enabling Services
Security Branch Security Operations

Job Title	Regional Security Advisor
Job Type	Full-Time, Ongoing
Location	Various locations - NT NT
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 6
Position Number	JR 141538
Agency Website	www.homeaffairs.gov.au

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/141538/>

About our team

The Security Operations section is nationally dispersed, with team members located across all states and territories. The section is responsible for delivering the Department's physical security and related governance capability in line with the Protective Security Policy Framework (PSPF).

The team implements preventative security strategies and treatments to identify, assess and manage security risks and vulnerabilities, ensuring the protection of the Department's people, assets and information from internal and external threats.

Security Operations delivers a broad range of services across the Department of Home Affairs, including the Australian Border Force (ABF). This includes security incidents, contract management, physical security projects, risk assessments, auditing, and the certification and

accreditation of security classified zones and compartments. The team also develops security plans, maintains physical and electronic security at work locations, and provides specialist advice to internal and external stakeholders.

Strong partnerships across federal, state, and private sector stakeholders support the delivery of exceptional security outcomes.

Please visit our website for more information about the [Department of Home Affairs](#) or [Australian Border Force](#)

Our ideal candidate

The Department is seeking a motivated, selfdriven professional who thrives in a dynamic and complex operating environment. The Regional Security Advisor (APS6) role requires a high level of technical expertise in physical security and the ability to apply this knowledge within a public sector context.

The successful candidate will work with a high level of autonomy, exercise sound judgement, and deliver highquality outcomes within established timeframes. Strong communication and stakeholder engagement skills are essential, along with the ability to mentor, guide and support colleagues. A welldeveloped understanding of the Protective Security Policy Framework (PSPF), and experience applying it in an operational setting, will be highly regarded.

Key Capabilities - APS6 Regional Security Advisor:

- Demonstrated experience delivering and managing physical security systems and outcomes in a government environment
- Strong working knowledge of the PSPF and ability to apply it using sound judgement
- Proven ability to provide riskbased security advice and manage competing priorities
- Effective communication and stakeholder engagement skills across diverse environments
- Capacity to mentor and support staff while contributing to team and organisational objectives.

Duties

Duties and responsibilities

The role of the RSA is broad, fast paced and delivery focused, supporting the protection of the Department's people, assets and information. To achieve outcomes the successful applicant

requires effective prioritisation skills when managing competing workloads, strong attention to detail, and a genuine commitment to delivering high quality security outcomes for the Department and its stakeholders.

Key duties include:

- Managing physical security upgrades, including identifying vulnerabilities and risks and overseeing security works in line with the PSPF, ASIO Technical Notes and financial requirements
- Conducting risk assessments for departmental sites and activities within these
- Certifying and accrediting Zone 2 to Zone 4 areas and specialised security compartments
- Managing and maintaining physical and electronic security systems and developing detailed site security plans
- Providing timely, practical, and risk based security advice to internal and external stakeholders.

Additional information

Hold formal qualifications or attain within a reasonable timeframe:

Desirable skills/qualifications

- Certificate IV Government Security
- Certificate IV in Security and Risk Management.

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Negative Vetting Level 1 (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position. The Australian Public Service (APS) Employee Value Proposition (EVP) highlights the top reasons our employees enjoy working in the APS.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

Information about employment and advice on how to apply for vacancies can be obtained from the Department's website at <https://www.homeaffairs.gov.au/about-us/careers>

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Home Affairs

The Department of Home Affairs is responsible for central coordination, and strategy and policy leadership in relation to cyber and critical infrastructure resilience and security, immigration, border security and management, counter-terrorism, the protection of our sovereignty, citizenship and social cohesion. The Department implements a strategically coordinated approach to the cyber security and resilience of all Australians through the appointment of a Cyber Security Coordinator and continues to enable rapid responses to threats of foreign interference through the dedicated Counter Foreign Interference Coordinator. Additionally, the Department contributes to Australia's prosperity and unity through the management and delivery of the migration, humanitarian and refugee programs. The Department also promotes social cohesion through multicultural programs, providing settlement services and through managing and conferring citizenship. We encourage applications from Indigenous Australians, people with disability and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential. For more information www.homeaffairs.gov.au/about-us/careers/working-with-us/workplace-diversity

To Apply

Position Contact	Simon Gowland, 08 9415 9528
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/141538/

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Vacancy VN-0769594

Department of the House of Representatives

Closing Date:Monday 01 June 2026

Serjeant-at-Arms
Committee Office Committee Office

Job Title	Inquiry Secretary
Job Type	Full-Time, Ongoing
Location	Capital Hill ACT
Salary	\$125,767 - \$140,284
Future Merit Locations	Capital Hill
Office Arrangement	On Site
Office Arrangement Details	To be negotiated
Classification	Executive Level 1
Position Number	1090
Agency Website	https://www.aph.gov.au/About_Parliament/Employment/Department_of_the_House_of_Representativ

Job Description

<https://candidate.aurion.cloud/dohr/production/>

The Department of the House of Representatives is seeking applications from those interested in directly supporting the work of the House of Representatives and members of Parliament at Parliament House in Canberra.

About the department

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and

provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

About the role

The Defence Amendment (Parliamentary Joint Committee on Defence) Bill 2025 requires the appointment of a Parliamentary Joint Committee on Defence (PJCOD). Subject to passage of the legislation, the Committee will be required to inquire into matters referred to it by the Senate or the House of Representatives or a Minister of the Commonwealth Government, or on its own motion. The Committee will also have a wide range of standing review functions.

The Inquiry Secretary will be a senior officer within the PJCOD secretariat, providing research, advisory, report writing and administrative support to the parliamentary committee. The Inquiry Secretary is responsible for managing the planning and conduct of Committee reviews and inquiries, including analysing evidence provided to the Committee as well as annual reports, white papers, reviews, legislation and other documents dealing with the strategies, planning and contingencies of Australian defence agencies. The Inquiry Secretary also supports the Committee Secretary in providing advice to committee chairs and members regarding parliamentary practice and procedure, and in leading and developing junior secretariat staff. Inquiry Secretary roles may require domestic travel to support the Committee.

The position of Inquiry Secretary is an equivalent level to an Assistant Director in Australian Public Service agencies. You will work directly with Members of Parliament and be responsible for liaising with a range of senior executive stakeholders.

The department is committed to leadership at all levels and there is an expectation that all staff are able to demonstrate leadership in their professional experience.

Duties

The Inquiry Secretary will:

1. As a senior officer in the secretariat, provide research, advisory, report writing and administrative support to the PJCOD.
2. Under the direction of the Committee Secretary, advise a committee chair or the chair and other members as required, including:

- support the planning and management of inquiries and other oversight functions of the committee;
- conduct research and analysis;
- provide written and oral advice;
- arrange meetings and hearings, and record minutes;
- provide advice and information to witnesses, officials and the general public on committee business;
- advise on aspects of parliamentary practice and procedure relevant to the work of the committee; and
- draft and prepare for publication reports, discussion papers and other documents.

3. Assist the Committee Secretary in the effective management of a secretariat, including:

- leading, managing and developing staff as required;
- implementing the department's policies and procedures;
- committee record keeping; and
- performing other duties as required

Eligibility

To be eligible, applicants must:

- Be an Australian citizen;
- Undertake a National Police check;
- Obtain and maintain a security clearance at the NV2 level.

Notes

Applications must include a 2 page statement of claims addressing the selection criteria, and details of two referees. See the Applicant information pack for further information on how to apply.

Applications close 11:59 pm, Monday 1 June 2026.

Visit the [Department of the House of Representatives vacancy page](#), and apply online.

For further information, please contact the recruitment team on 02 6277 4745, or at recruitment.reps@aph.gov.au

About the Department of the House of Representatives

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and also provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

To Apply

Position Contact	Recruitment Team, 02 6277 4745
Agency Recruitment Site	https://candidate.aurion.cloud/dohr/production/

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Vacancy VN-0769511

Federal Circuit and Family Court of Australia

Closing Date: Monday 15 June 2026

Federal Circuit and Family Court of Australia (FCFCOA Division 2)
Court Children's Service

Job Title	Court Child Expert (Psychologist or Social Worker)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$121,755 - \$132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home;On Site;Flexible;Hybrid
Office Arrangement Details	Hybrid / Flexible working arrangements may be considered in line with operational requirements.
Classification	Executive Level 1
Position Number	0344-05-26
Agency Website	https://www.fcftoa.gov.au/

Job Description

<https://fcjobs.nga.net.au/?jati=BCD81CC6-A3E5-1E7B-E2C8-ECEF3502F9FC>

Jurisdiction: Federal Circuit and Family Court of Australia

Section: Court Children's Service

Classification: Executive Level 1

Job Type: Ongoing / Non-ongoing, Full-time and part-time

Location: Canberra, ACT

Total remuneration including superannuation: \$140,505 – \$153,150 per annum (\$121,755 – \$132,713 per annum plus 15.4% superannuation)

Make a Meaningful Difference in the Lives of Children – Become a Court Child Expert

Are you a dedicated social worker or psychologist with a commitment to the safety and wellbeing of children? Do you want your work to directly influence decisions that shape the future of children and families? If so, this is your opportunity to join a nationally respected team making a real impact.

What is a Court Child Expert?

Court Child Experts are experienced professionals who play a vital role in Australia's Federal family law system. Appointed under the Family Law Act 1975 (Cth), Court Child Experts provide critical social science expertise to assist families and the Courts in making decisions that are in the best interests of children.

This is more than just a job – it's a career with purpose.

Duties

Why Join Us?

As a **Court Child Expert**, you'll be at the forefront of family law innovation, working on world-leading initiatives to ensure safe and effective outcomes for families in crisis.

- Be the voice for children in complex family matters
- Influence real-life decisions that shape a child's future
- Be part of a collaborative, national team of experts
- Receive extensive professional support and development

From the moment you start, you'll be supported with a structured induction program, ongoing supervision, and access to national and international training.

What Will You Do?

As a Court Child Expert, your day-to-day work includes:

- Conducting family assessments, including interviews and observations with children
- Providing expert evidence to the Court via written reports
- Facilitating dispute resolution conferences to help families reach agreements

Eligibility

Mandatory qualifications and experience

- A recognised degree in social work and eligibility for membership of the Australian Association of Social Workers, or general registration as a psychologist with the Australian Health Practitioner Regulatory Agency
- Minimum five years' relevant clinical experience including in conducting assessments with children and families (note this experience must be subsequent to the acquisition of the relevant degree qualification)
- A clearance for working with children as required within the relevant State/Territory scheme

Join a Team That Puts Children First

This is your chance to be part of a court-based team where your professional skills will help shape safer, more stable futures for Australian children.

Make a real difference. Apply become a Court Child Expert today by clicking "**Apply Now**" button.

Please email National.CCS@fcfcoa.gov.au if you would like further information about the Court Child Expert position.

How to Apply

To apply, please complete the application form on the Court's careers portal.

As part of your application, you will be required to submit a written response to the selection criteria listed in the position description (maximum word limit 1500). Please ensure this document is attached before submitting your application.

If you have any issues with applying, please email recruitment@fedcourt.gov.au

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQ+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Circuit and Family Court of Australia

The Federal Circuit and Family Court of Australia Act 2021 (FCFCOA Act), which came into effect on 1 September 2021, merged the Family Court of Australia and the Federal Circuit Court of Australia into a unified court system known as the FCFCOA. The FCFCOA (Division 1) is a superior court that handles the most complex family law cases and serves as the appellate court for family law matters. It operates nationwide, except in Western Australia. The FCFCOA (Division 2), a federal court, shares jurisdiction over family law and child support with Division 1, but also handles general federal law matters, such as administrative law, bankruptcy, intellectual property, and migration law. The Federal Court of Australia entity engages employees under the Public Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence. FCFCOA employees are covered by the Federal Court Enterprise Agreement 2024–2027.

To Apply

Position Contact	Karen Gabriel, 0459 851 837
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=BCD81CC6-A3E5-1E7B-E2C8-ECEF3502F9FC

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Vacancy VN-0769604

Federal Circuit and Family Court of Australia

Closing Date:Monday 01 June 2026

Federal Circuit and Family Court of Australia (FCFCOA Division 1)
Judicial Support

Job Title	Judicial Associate to Justice Campton
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW
Salary	\$88,834 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 5
Position Number	0351-05-26
Agency Website	https://www.fcftoa.gov.au/

Job Description

<https://fcajobs.nga.net.au/?jati=752A5D15-62A4-B23C-29D5-ECEFE7CD879F>

Position Overview

The position of Judicial Associate is responsible for providing a high level of administrative support to a judicial officer within Division 1.

Travel on circuit and judicial relief locations, both intra and interstate may be required.

The purpose of this position is to ensure:

- that the judicial officer is able to conduct the business of the Court in a professional and efficient manner
- the timely completion of all tasks associated with court hearings, and
- to actively participate as a member of the judicial support team.

Duties

Major Activities

This role requires an individual who works well in a team environment. The position involves a number of competing priorities and therefore requires good organisational skills to meet these demands.

The position of Judicial Associate has regular and substantial contact with members of the judiciary, court staff, legal practitioners, clients and external agencies including:

- liaison with client service / case coordination staff in respect to court files
- liaison with legal practitioners and clients in respect of orders and judgments and the listing of matters before the judicial officer
- liaison with external agencies including Legal Aid and the Australian Federal Police, and
- liaison with the Team Leader Judicial Support in respect to the judicial court calendar, leave and travel approvals, and other judicial entitlements.

The major responsibilities of the Judicial Associate include:

- attending court with the judicial officer, including circuit sittings, to provide administrative support to the judicial officer during all trials, pre-trials and duty lists
- managing court files prior to and at the completion of trials to ensure that the files are maintained and up to date
- providing a high level of administrative support to the judicial officer to ensure the prompt distribution of orders and judgments
- entering data accurately into the Court's case management and other information systems to reflect the workload of the judicial officer
- making travel arrangements (flight bookings, accommodation reservations and car bookings) associated with circuit and relief sittings, and attendance at meetings and conferences
- updating the judicial officer's loose-leaf filing system to ensure that he/she has access to the most recent legislation and reference material
- undertaking personal work as required by the judicial officer, and
- providing assistance, if required, at conferences, functions and/or meetings to ensure that the respective event is conducted in a professional manner.

Eligibility

Selection Criteria

1. Knowledge of or ability to acquire knowledge of Family Court functions, organisation, practices, procedures and terminology.
2. Demonstrated ability to undertake research, prepare reports and correspondence.
3. Demonstrated ability to operate computer-based equipment and associated software packages such as word processing, e-mail and spreadsheet applications. Possess proficient keyboard skills.
4. Demonstrated sound organisational skills, initiative, the ability to manage priorities, meet deadlines and work effectively under pressure in a team environment.
5. Well-developed personal skills, including tact, discretion and the ability to communicate effectively with members of the judiciary, the legal profession, the public and other court staff.

Other Requirements

The Federal Circuit and Family Court of Australia (Division 1) is a specialist family law court and hears the most complex family law trials and appeals. Proceedings in Division 1 may involve complex financial issues, significant family violence and complex facts, legal issues, remedies and procedures.

The following would be highly regarded but are not essential:

- Completion or near completion of a qualification in law.
- A strong academic record.
- Genuine interest and experience in a high-volume litigation environment.
- Strong attention to detail.
- Fast typing skills; and
- An understanding of the FCFCOA case management pathway and court processes.

How to apply

To apply, please complete the application form on the Court's careers portal.

As part of your application, you will be required to submit a written response to the selection criteria listed in the position description (maximum word limit 1500). Please ensure this document is attached before submitting your application.

If you have any issues with applying, please email recruitment@fedcourt.gov.au

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQ+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Circuit and Family Court of Australia

The Federal Circuit and Family Court of Australia Act 2021 (FCFCOA Act), which came into effect on 1 September 2021, merged the Family Court of Australia and the Federal Circuit Court of Australia into a unified court system known as the FCFCOA. The FCFCOA (Division 1) is a superior court that handles the most complex family law cases and serves as the appellate court for family law matters. It operates nationwide, except in Western Australia. The FCFCOA (Division 2), a federal court, shares jurisdiction over family law and child support with Division 1, but also handles general federal law matters, such as administrative law, bankruptcy, intellectual property, and migration law. The Federal Court of Australia entity engages employees under the Public Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence. FCFCOA employees are covered by the Federal Court Enterprise Agreement 2024–2027.

To Apply

Position Contact	Sally Becher, (02) 4250 7043.
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=752A5D15-62A4-B23C-29D5-ECEFE7CD879F

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Vacancy VN-0768287

Murray-Darling Basin Authority

Closing Date: Sunday 14 June 2026

Job Title	2027 MDBA Graduate Development Program Generalists / Technical
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$82,929 - \$90,091
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 4
Position Number	Various
Agency Website	

Job Description

<https://www.mdba.gov.au/about-us/people-and-jobs/graduate-development-program>

The 23-month Graduate Development Program (the Program) is designed to provide graduates with the opportunity to develop their knowledge, skills, and understanding of the work of the MDBA and the wider Australian Public Service (APS). Graduates will be exposed to a variety of learning

and development activities as well as the opportunity to be involved in networking activities, including whole of Government events.

The Program aims to:

- Develop graduates to effectively contribute to the management and development of policies, programs and research.
- Maintain the level of technical and management potential within the MDBA.

Throughout the Program, graduates will undertake up to four rotations, each lasting a minimum of 20 weeks. These rotations provide valuable opportunities to build networks, explore different areas of the MDBA, and engage in a variety of learning and development activities alongside practical work. The aim is to give graduates a comprehensive understanding of key programs, priorities, and strategic contributions to the MDBA's objectives. In addition, graduates will participate in the Diploma of Government, regional experiences, and a graduate project.

Duties

The Murray–Darling Basin Authority (MDBA) is an independent statutory agency in the Australian Government, which operates under the Water Act 2007 (Cth) (the Water Act). We work with Basin states, industries and communities to manage the Murray–Darling Basin's water resources.

The MDBA aims to achieve a healthy working Basin for the benefit of all Australians. The Murray–Darling Basin contains a rich diversity of natural environments that are unique in Australia and the world. The Basin is also crucial to Australia's economy and home to 2.3 million Australians, including people from over 50 First Nations. How we manage the Basin as a whole connected system, manage our water carefully, and protect it for future generations is set out in the [Murray-Darling Basin Plan](#).

Learn more about our corporate structure and leadership team. Visit mdba.gov.au/about-us/who-we-are.

Eligibility

To be eligible for the Program, applicants will:

- Be an Australian citizen at the time of application
- Have completed, at minimum, a three year undergraduate degree in a relevant discipline within three years of the program's start date (February 2027), with overseas qualifications recognised by the National Office of Overseas Skills Recognition
- Have achieved a minimum Weighted Average Mark (WAM) of 65% or Grade Point Average (GPA) of 5 for completed units or have completed a master's by research or PhD; and
- Satisfy a Nationally Coordinated Criminal History Check and identity pre-employment check.

Notes

Applicants are required to submit an application using the MDBA's eRecruit system. **No extensions will be granted, and late applications will not be accepted.**

As part of your application, you will need to provide:

- A written pitch (up to 750 words) demonstrating how your skills, knowledge and experience make you a strong fit for the program. You may wish to consider the following prompts:
 - a. What motivates you to work with the Murray–Darling Basin Authority, and why do you want to contribute to managing Australia's most significant water system?
 - b. How do your academic studies or personal interests align with the MDBA's goals of sustainable water management and policy development?

- A current CV, no more than 2 pages in length, outlining your employment history, the dates and a brief description of your role, as well as any academic qualifications or relevant training you may have undertaken.
- A copy of your academic transcript.
- Details of 2 referees, which must include a current or previous manager/supervisor or equivalent.

This vacancy has been nominated for filling within the agency's Graduate program. A graduate program is a structured, on the job program, designed to introduce graduates to an APS organisation. They receive training and development, mentoring and on the job support.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Murray-Darling Basin Authority

To Apply

Position Contact	HorizonOne Recruitment, 02 5104 4577
Agency Recruitment Site	https://www.mdba.gov.au/about-us/people-and-jobs/graduate-development-program

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Vacancy VN-0769565

Murray-Darling Basin Authority

Closing Date: Sunday 14 June 2026

Job Title	2027 MDBA Graduate Development Program Generalists / Technical (Affirmative Measure)
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$82,929 - \$90,091
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 4
Position Number	Various
Agency Website	

Job Description

<https://www.mdba.gov.au/about-us/people-and-jobs/graduate-development-program>

The 23-month Graduate Development Program (the Program) is designed to provide graduates with the opportunity to develop their knowledge, skills, and understanding of the work of the MDBA and the wider Australian Public Service (APS). Graduates will be exposed to a variety of learning and development activities as well as the opportunity to be involved in networking activities, including whole of Government events.

The Program aims to:

- Develop graduates to effectively contribute to the management and development of policies, programs and research.
- Maintain the level of technical and management potential within the MDBA.

Throughout the Program, graduates will undertake up to four rotations, each lasting a minimum of 20 weeks. These rotations provide valuable opportunities to build networks, explore different areas of the MDBA, and engage in a variety of learning and development activities alongside practical work. The aim is to give graduates a comprehensive understanding of key programs, priorities, and strategic contributions to the MDBA's objectives. In addition, graduates will participate in the Diploma of Government, regional experiences, and a graduate project.

Duties

The Murray–Darling Basin Authority (MDBA) is an independent statutory agency in the Australian Government, which operates under the Water Act 2007 (Cth) (the Water Act). We work with Basin states, industries and communities to manage the Murray–Darling Basin's water resources.

The MDBA aims to achieve a healthy working Basin for the benefit of all Australians. The Murray–Darling Basin contains a rich diversity of natural environments that are unique in Australia and the world. The Basin is also crucial to Australia's economy and home to 2.3 million Australians, including people from over 50 First Nations. How we manage the Basin as a whole connected system, manage our water carefully, and protect it for future generations is set out in the [Murray-Darling Basin Plan](#).

Learn more about our corporate structure and leadership team. Visit mdba.gov.au/about-us/who-we-are.

Eligibility

To be eligible for the Program, applicants will:

- Be an Australian citizen at the time of application
- Have completed, at minimum, a three year undergraduate degree in a relevant discipline within three years of the program's start date (February 2027), with overseas qualifications recognised by the National Office of Overseas Skills Recognition
- Have achieved a minimum Weighted Average Mark (WAM) of 65% or Grade Point Average (GPA) of 5 for completed units or have completed a master's by research or PhD; and
- Satisfy a Nationally Coordinated Criminal History Check and identity pre-employment check.

Further, this is an Affirmative Measure-Indigenous employment position.

The filling of these vacancies is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people.

Eligible applicants are only persons:

- of Aboriginal and/or Torres Strait Islander descent; and
- who identify as Aboriginal and/or Torres Strait Islander; and
- who are accepted by their community as being Aboriginal and/or Torres Strait Islander.

To demonstrate eligibility for employment under this affirmative measure, applicants are required to provide evidence that they are an Aboriginal and/or Torres Strait Islander person.

Suitable evidence of Aboriginal or Torres Strait Islander status may include:

- letter signed by the Chairperson of an incorporated Indigenous organisation confirming that the applicant is recognised as an Aboriginal and/or Torres Strait Islander person, or
- confirmation of Aboriginal and/or Torres Strait Islander descent document executed by an Indigenous organisation.

Notes

Applicants are required to submit an application using the MDBA's eRecruit system. **No extensions will be granted, and late applications will not be accepted.**

As part of your application, you will need to provide:

- A written pitch (up to 750 words) demonstrating how your skills, knowledge and experience make you a strong fit for the program. You may wish to consider the following prompts:
 - a. What motivates you to work with the Murray–Darling Basin Authority, and why do you want to contribute to managing Australia's most significant water system?
 - b. How do your academic studies or personal interests align with the MDBA's goals of sustainable water management and policy development?
- A current CV, no more than 2 pages in length, outlining your employment history, the dates and a brief description of your role, as well as any academic qualifications or relevant training you may have undertaken.
- A copy of your academic transcript.
- Details of 2 referees, which must include a current or previous manager/supervisor or equivalent.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

This vacancy has been nominated for filling within the agency's Graduate program. A graduate program is a structured, on the job program, designed to introduce graduates to an APS organisation. They receive training and development, mentoring and on the job support.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Murray-Darling Basin Authority

To Apply

Position Contact	HorizonOne Recruitment, 02 5104 4577
Agency Recruitment Site	https://www.mdba.gov.au/about-us/people-and-jobs/graduate-development-program

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Agriculture, Water and the Environment

Vacancy VN-0769602

Department of Agriculture, Fisheries and Forestry

Closing Date:Monday 01 June 2026

People, Property and Security
Property & Security Property Services South

Job Title	Property Services and Capital Projects Managers
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Brisbane QLD, Cairns QLD, Darwin NT, Melbourne VIC, Mickleham VIC, Perth WA, Sydney NSW
Salary	\$99,734 - \$112,044
Future Merit Locations	Adelaide, Brisbane, Cairns, Darwin, Melbourne, Mickleham, Perth, Sydney
Office Arrangement	On Site;Flexible
Office Arrangement Details	Subject to negotiation
Classification	APS Level 6
Position Number	2026/1011
Agency Website	https://www.agriculture.gov.au

Job Description

<https://www.agriculture.gov.au/about/jobs/apply>

Why YOU are important to us and what impact will you have on the People, Property and Security Division and the departments' goal.

We support our people across the employment life cycle, enabling the effective management of people-related risk and building future ready leaders, people and culture. We prevent, detect and respond to misconduct, fraud and corruption, deliver objective and risk-based internal audit, assurance and advisory services, and provide support to our two independent Inspectors-General. We ensure the effective management of our property portfolio, facilities management, security, sustainability, facilities emergency management, and a range of corporate site services and commercial contracts nationwide.

We provide a safe, reliable, and efficient environment that enables staff to work effectively. We are customer-focused, proactive, and dedicated to delivering quality services and solutions.

The Property Services Manager and Capital Projects Manager roles are responsible for supporting the delivery of property capital projects and facilities services for the property portfolio, including the oversight of Property Service Provider performance in the delivery of facilities management,

capital projects, and accommodation services, under the Whole of Government Property Service Provider Arrangements. These roles also support the management of the day-to-day activities of small teams, which include the management of capital projects, national corporate contracts, and providing business support services.

Duties

This is where you play an important role.

As the **Property Services Manager**, the duties of the role include, but are not limited to:

- Supporting the department's facilities management services, ensuring safety and compliance, and optimising occupancy.
- Overseeing development and delivery of preventative maintenance for the department's sites, including building services, inspections, and condition assessment reports.
- Work in collaboration with the National Capital Works team to ensure project delivery through the department's annual Property Capital Works Program.
- Manage services delivery in alignment with national contracts.
- Undertaking procurements of goods and services, in alignment with Commonwealth Procurement Rules.
- Engaging and collaborating with stakeholders to achieve required outcomes, support positive relationships and ensure communication of upcoming works or procedures.
- Managing transition and handover of project and business-as-usual activities.
- Actively participating in relevant governance meetings and represent the Department during working group meetings.
- Providing issue resolution and communication for internal and external stakeholders and escalate issues that have a wider departmental impact on staff or business continuity.
- Providing leadership to Property Services Branch staff, including coaching, capability development and problem solving.

As the **Capital Projects Manager**, the duties of the role include, but are not limited to:

- Work collaboratively to assist in delivering the department's Property Capital Works Program.
- Contribute to the development and implementation of capital works projects, practices and processes.
- Develop project plans, including evaluation and financial reporting.
- Coordinate risk assessment, risk management and induction activities.
- Actively participate in relevant governance meetings that support the delivery of capital works projects.
- Perform quality assurance of risks and treatments for area of responsibility.
- Perform independent research and analysis, including the preparation of draft reports.
- Support project and facilities administration, record keeping, compliance and reporting.
- Engage and collaborate with both internal and external stakeholders, to achieve required outcomes, support positive relationships and ensure effective communication.

Eligibility

Our ideal candidate will have:

- Well-developed interpersonal skills to manage and resolve situations requiring sensitivity to individual and/or workgroup concerns.
- Communicate in plain English, ensuring appropriate audience impact.
- Lead, coach and mentor staff.
- A team player with strong organisational, written and verbal communication skills.
- Ability to respond and adapt to change.
- Proven ability to deliver accurate and timely outcomes in a busy environment.
- Well-developed computer skills and experience using Microsoft Suite applications.
- Self-motivated, cooperative team-player with integrity, drive and resilience.
- Demonstrated experience in a service centred role with a strong focus on customer service and stakeholder management.
- Work independently and collaboratively, with a focus on customer service and maintaining open lines of communication.
- Effectively communicate with internal and external stakeholders (oral, written, interpersonal and negotiation).
- Coordinate work and prioritise tasks to meet deadlines.
- Demonstrate analytical, interpretive and problem-solving skills.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths> This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Darren White, 0412 744 432
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Attorney-General's

Vacancy VN-0769398

Administrative Review Tribunal

Closing Date: Thursday 28 May 2026

Office of the Chief Operating Officer

Job Title	Executive Support Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Melbourne VIC, Adelaide SA, Brisbane QLD, Canberra ACT, Hobart TAS, Sydney NSW, Perth WA, Darwin NT
Salary	\$88,834 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible; Hybrid
Office Arrangement Details	at least one regular day per week in the office, additional days as required
Classification	APS Level 5
Position Number	42489
Agency Website	https://www.art.gov.au/

Job Description

<https://www.art.gov.au/about-us/careers>

Are you the calm in the chaos—someone who thrives on trust, judgement and getting things done? Join our team as an Executive Support Officer and play a pivotal role at the centre of senior decision making.

This full-time role within the Office of the Chief Operating Officer (COO) Branch at The Administrative Review Tribunal can be located in Adelaide, Brisbane, Canberra, Hobart, Melbourne, Sydney, Perth or Darwin.

This role is an ongoing opportunity, however non-ongoing for up to 12 months with the possibility of extension up to 2 years may be considered.

About the opportunity:

This is a unique opportunity that goes beyond traditional executive support. You'll be trusted to anticipate needs, build strong relationships, and keep momentum in a dynamic environment—managing sensitive information with ease.

In this varied, fast-paced role, you'll provide high-quality executive support and coordinate workflow to support the Chief Corporate Officer and the Chief Data and AI Officer, who lead key enabling functions across the Tribunal.

You'll manage competing priorities, support senior executive decision-making, and contribute to government, parliamentary and stakeholder liaison activities (including coordinating inputs for Senate Estimates and other Tribunal appearances). You'll also support projects of operational significance, helping deliver the Tribunal's corporate and digital uplift.

This role supports flexible work arrangements, with an expectation of at least one regular day per week in the office. When Senior Executive Officers are travelling or working on site, in office availability is required to provide direct executive support.

About the Tribunal:

The Administrative Review Tribunal plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws.

We believe in providing our employees with a work environment that is supportive and rewarding. Our culture is one that welcomes all and we embrace flexibility and diversity. We believe our people are our most valuable asset and we work to support the skills, knowledge and capability of our staff.

You can learn more about the Tribunal on [our website](#).

What we offer:

We believe the little extras can make a big difference in supporting your success and some of our great incentives include:

- flexible working options, including flexitime and remote working to support you with your commitments outside of work
- competitive salary including generous superannuation employer contribution of 15.4%
- salary packaging options
- supportive career development opportunities
- access to holistic health and wellbeing programs including Fitness Passport which provides discount to 350+ gyms, free annual influenza vaccinations and free eye tests
- generous leave allowances including Christmas to New Year office closure with no deduction from your leave balance and options to purchase leave
- Employee Assistance Program for you and your family
- positive and inclusive culture

Read our [Enterprise Agreement](#) for more information about our terms and conditions of employment.

Duties

Executive Support: Provide day-to-day executive support to Senior Executives, including supporting training, meetings, travel arrangements, and providing information as required. Contribute to the development and delivery of effective service delivery strategies consistent with the needs of internal users and the Tribunal's statutory and other objectives.

Stakeholder Management: Establish and maintain positive and productive relationships with key internal and external stakeholders to effectively contribute to the effective functioning of the Tribunal.

Innovation and Change: Adopt new or changed ways of working and generate solutions to enhance the Tribunal's capacity for providing consistent, high-quality and accessible services to users. Contribute to a culture of embracing change and continuous improvement.

Project coordination: Understand the needs and requirements of the Senior Executive Officer and undertake the work necessary to ensure goals are achieved and deadlines are met and changes are considered.

About you:

Our ideal candidate will bring a strong foundation in executive support, paired with curiosity, adaptability, and the confidence to operate effectively in complex and evolving environments.

You are highly organised and proactive, comfortable working with senior stakeholders and known for exercising sound judgement. You handle sensitive information with discretion and take pride in delivering clear, timely and accurate support.

An interest in, or the ability to quickly learn about, corporate services, data, digital, and AI functions within a government environment will support a smooth transition into the role.

To be successful you will have:

- Demonstrated ability to establish and maintain productive relationships with internal and external stakeholders, negotiate and work collaboratively to achieve outcomes and manage sensitive issues effectively.
- Well-developed ability to manage competing and changing priorities in a complex environment, with excellent attention to detail.
- Knowledge of, or the ability to quickly gain knowledge of, the operations, caseload, and legislative and policy frameworks of the Tribunal.
- Demonstrated ability to generate new ideas and approaches and adopt a positive approach to dealing with uncertainty and ambiguity.

Eligibility

Desirable:

- Previous experience providing support to Senior Executives

Eligibility:

- Australian Citizenship
- Requirement to undertake an Australian Federal Police Check and complete a health declaration
- Baseline Security Clearance

More information about this position, the scope of the role, duties and required capabilities and experience, is contained within the Position Description, which is linked below and available on our Career Opportunities page.

Please submit a CV (of no more than 4 pages) and cover letter (of no more than 2 pages) addressing how your experience matches the capabilities and experience of role, referring to the Position Description.

Notes

NO AGENCIES PLEASE

We are a Circle Back Initiative Employer and commit to responding to every applicant.

Please note a merit list/pool may be created to fill future like vacancies. Suitable candidates on this merit list/pool may be contacted in relation to identical or similar non-ongoing and ongoing roles in the Tribunal, or the broader APS, within 18 months from the original advertised date in gazettal.

The Administrative Review Tribunal is an Equal Opportunities employer committed to providing an inclusive workplace that embraces diversity and inclusion for all employees. We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander descent, culturally and linguistically diverse backgrounds, all genders, LGBTQIA+ community and mature age people. If you have any support or access requirements, we encourage you to advise us if invited to interview.

Please contact the Talent team on (02) 9276 5443 or recruitment@art.gov.au should you require assistance with accessing our website or with lodging your application.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Administrative Review Tribunal

The ART plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws. The ART can take a fresh look at decisions made by Australian Government ministers, departments and agencies – and, in limited circumstances, decisions made by state government and non-government bodies. It also can review decisions made under Norfolk Island laws. The ART comprises members, the independent statutory appointees who hear review applications, and staff, who provide services to support applicants and the review process, as well as the Tribunal's daily operations. You can learn more about the ART here: <https://www.art.gov.au/>.

To Apply

Position Contact	Nadine McDonald, 03 9454 6224
Agency Recruitment Site	https://www.art.gov.au/about-us/careers

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Attorney-General's

Vacancy VN-0769615

Administrative Review Tribunal

Closing Date: Sunday 31 May 2026

Tribunal Operations
Member and Executive Support Member Support 1 & 2

Job Title	Senior Tribunal Officer - Member Support
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Adelaide SA, Sydney NSW, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA
Salary	\$88,834 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home; On Site; Flexible
Office Arrangement Details	Onsite attendance required, however work from home is available based on operational needs.
Classification	APS Level 5
Position Number	Multiple
Agency Website	https://www.art.gov.au/

Job Description

<https://art.bigredsky.com/page.php?pageID=106&Filter=0>

Join our team as a Senior Tribunal Officer! Multiple opportunities are available with opportunities for career progression.

The Member Support sections are responsible for providing support to the Tribunal's members. This includes providing administrative support to Members with matters constituted or allocated to them, liaising with parties, file management including preparing Member files and notifying decisions and finalising matters.

The Senior Tribunal Officer role is responsible for supporting the Team Leader by assisting with leadership, guidance, training, coaching and support to team members and assisting with team administration in the Member Services section. The role will also include managing a caseload of more complex or significant matters, undertaking project work related registry operations and processes and ensuring effective administrative support is provided to Tribunal Members.

We strongly support work/life balance and flexible working arrangements. Given that these roles require training and support of staff and team building, there is a component of these roles that will need to be onsite. Working from home is available based on operational needs.

About the Tribunal:

The Administrative Review Tribunal plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws.

We believe in providing our employees with a work environment that is supportive and rewarding. Our culture is one that welcomes all and we embrace flexibility and diversity. We believe our people are our most valuable asset and we work to support the skills, knowledge and capability of our staff.

You can learn more about the Tribunal on [our website](#).

What we offer:

- We believe the little extras can make a big difference in supporting your success and some of our great incentives include:
- flexible working options, including flexi-time and remote working to support you with your commitments outside of work.
- competitive salary including generous superannuation employer contribution of 15.4%
- salary packaging options
- supportive career development opportunities
- access to holistic health and wellbeing programs including Fitness Passport which provides discount to 350+ gyms, free annual influenza vaccinations and free eye tests
- generous leave allowances including Christmas to New Year office closure with no deduction from your leave balance and options to purchase leave.

- Employee Assistance Program for you and your family
- positive and inclusive culture.

Read our [Enterprise Agreement](#) for more information about our terms and conditions of employment.

Duties

To be successful you will have:

- Advanced working knowledge, or the ability to rapidly acquire knowledge, of applicable legislation, policies and procedures, and ability to exercise sound judgement in applying this knowledge.
- The ability to train, guide and provide quality assurance practices to support staff development.
- An appetite for innovation, high quality service and thrive in an environment of continuous improvement.
- A proactive approach and the ability to plan, organise and monitor individual and teamwork priorities, meet deadlines, and to keep and maintain accurate records.
- The ability to provide quality assurance and subject matter expertise as required to internal and external stakeholders.

Eligibility

- The ART requires Australian Citizenship as a condition of engagement.
- All employees are required to undertake an Australian Federal Police Check and a Health Assessment.

Desirable:

- Tertiary qualifications in a field of study that might demonstrate some or all the required capabilities, OR relevant experience in a similar work environment, OR subject matter expertise related to one or more of the ART's jurisdictions.

Please submit a CV (e.g. of no more than 4 pages) and cover letter (of no more than 2 pages) addressing how your experience matches the capabilities and experience of role, referring to the Position Description.

Notes

We are a Circle Back Initiative Employer and commit to responding to every applicant.

Please note a merit pool may be created to fill future like vacancies. Suitable candidates on this merit list/pool may be contacted in relation to identical or similar non-ongoing and ongoing roles in the ART, or the broader APS, within 18 months from the original advertised date in gazettal.

Contact the recruitment team on recruitment@art.gov.au should you require assistance with accessing our website or with lodging your application.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Administrative Review Tribunal

The ART plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws. The ART can take a fresh look at decisions made by Australian Government ministers, departments and agencies – and, in limited circumstances, decisions made by state government and non-government bodies. It also can review decisions made under Norfolk Island laws. The ART comprises members, the independent statutory appointees who hear review applications, and staff, who provide services to support applicants and the review process, as well as the Tribunal's daily operations. You can learn more about the ART here: <https://www.art.gov.au/>.

To Apply

Position Contact	Cristian D'Elia, 03 9454 6349
Agency Recruitment Site	https://art.bigredsky.com/page.php?pageID=106&Filter=0

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Attorney-General's

Vacancy VN-0769595

Australian Federal Police

Closing Date: Monday 08 June 2026

Job Title	Capability Delivery Advisor - Technical Capability Unit, ACCCE
Job Type	Full-Time, Ongoing
Location	Brisbane QLD
Salary	\$103,256 - \$111,861
Future Merit Locations	Brisbane
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 5
Position Number	15922
Agency Website	https://careers.afp.gov.au

Job Description

<https://careers.afp.gov.au/job-invite/15922/>

Did you know?

The mission of the Australian Federal Police is to provide dynamic and effective law enforcement to the people of Australia. It provides policing throughout Australia in relation to the prevention and detection of crimes against the Commonwealth, its laws and integrity, and community police services to the Community of the ACT.

Working for the AFP provides you with a diverse and rewarding career. Whether you immerse yourself in a position on the frontline, or provide critical operational or professional support, the work you do makes a big impact on the people of Australia.

We're committed to looking after you, with some of the best benefits and conditions in the industry – including (but not limited to):

- Six weeks (30 days) of paid annual leave per year
- 4 extra days of mandatory rest leave per year

- 18 days of paid personal leave per year
- Generous superannuation of 15.4%
- 18 weeks paid Parental Leave for Primary Caregiver (and 14 weeks for Secondary Caregiver) + additional unpaid leave entitlements for up until 24 months from the child's date of birth or placement
- Generous salaries and incremental salary progression governed by the AFP Enterprise Agreement
- Flexible and hybrid working arrangements that support work-life balance
- Health & wellbeing services – with a focus on early intervention, education and prevention
- Access to ongoing training and professional development opportunities

Duties

The Australian Centre to Counter Child Exploitation (ACCCE) was established in 2018 by the Australian Government to drive a collaborative national response to counter the online exploitation of children. The AFP leads the ACCCE, which brings together capabilities from across the Commonwealth, law enforcement, non-government organisations, and other partners to build capability and drive a collaborative national response to counter the exploitation of children in Australia.

Applications are sought from suitably qualified applicants wishing to be considered for the position of Capability Delivery Advisor. The Technical Capability unit (TCU) integrates new and improved technologies to enhance the ACCCE's National capabilities and worldwide efforts in fighting online child sexual exploitation. This includes management of the ACCCE network and dedicated child protection systems in partnership with Chief Information Officer (CIO) Command.

As a Team Member in the AFP you will be required to contribute to the achievement of outcomes in accordance with the regulatory framework, the AFP Code of Conduct and the AFP Governance Instruments. It is expected that the successful applicant will deliver on the core responsibilities and meet any requirements of the position as outlined below.

What will you do?

Capability Delivery Advisor responsibilities will include:

- Provide advice and support to resolve incidents in ACCCE systems and services.
- Support ACCCE software and hardware provided to State and Territory Police partners and ACCCE members.
- Data import activities for the receipt, distribution, analysis, ingestion and dissemination of child abuse material (CAM) on behalf of ACCCE Operational teams and in support of investigations.
- Work with CIO Command teams for the resolution of ICT incidents, planned work and updates to the ACCCE Network.
- Support project activities to migrate ACCCE systems to Microsoft Azure cloud.
- Support ACCCE Research and Development team to implement and troubleshoot new technology and tools for Child Protection Operations.

- Assist in developing training packages, Standard Operating Procedures (SOP) and technical guides.

Eligibility

Essential Requirements

- You must be an Australian citizen at the time of application.
- A Negative Vetting 1 (Secret) security clearance or the ability to obtain.
- Ability to complete psychological clearance (Requirement for the role).
- Demonstrated experience in System Administrator roles using Windows Operating and Server systems.
- Proficiency in using, navigating or working with Microsoft Office products.
- Proficiency in creating and administering Virtual Machines.
- Adept in presenting clear and concise technical information to a range of business stakeholders.
- Demonstrated ability to troubleshoot any basic technical issues with little to no assistance.

Desirable Requirements

The following skills and/or experience would be highly regarded:

- Qualification or Certifications in Information Technology, Computer Science or related.
- Experience in file hashing, hash formats and using forensic tools and systems.
- Experience using Microsoft Azure platform and Microsoft Entra ID to manage user accounts and end user devices.
- Experience in administering, using and supporting the Citrix File Sharing Platform.
- Experience in working with SQL and other databases formats.

Notes

- This role is an AFP Band 5 level
- The successful candidate must be willing to relocate and work from the Australian Centre to Counter Child Exploitation in Brisbane at own expense
- This role attracts a composite allowance in recognition of expanded working hours, normal patterns of attendance and shift patterns (such as afternoon shifts, weekends and Designated Public Holidays) that are required under the Operations working pattern. In accordance with the AFP Enterprise Agreement, an employee who is required to work in accordance with the Operations working pattern will receive a Core Composite of 22% in addition to their base salary, which will count as salary for superannuation. The Commissioner has the authority to remove a composite from a role.

Commitment to Diversity and Inclusion

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About the Australian Federal Police

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To Apply

Position Contact	Preeji Paulose, 0251263452
Agency Recruitment Site	https://careers.afp.gov.au/job-invite/15922/

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Attorney-General's

Vacancy VN-0769616

Australian Federal Police

Closing Date: Tuesday 02 June 2026

Job Title	COMSEC Officers (Band 6 & 7)
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$111,861 - \$132,185
Future Merit Locations	Canberra
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible hybrid work arrangements considered
Classification	APS Level 6;Executive Level 1
Position Number	15884
Agency Website	https://careers.afp.gov.au

Job Description

<https://careers.afp.gov.au/job-invite/15884/>

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Duties

The Technology Operations & Chief Information Officer Command is a trusted frontline partner that enables policing through problem solving and technical expertise and excellence. The Command provides corporate application, ICT end to end solutions, advice, cyber security and infrastructure that underpin AFP activities. The Command aims to be a highly collaborative, innovative, reliable and trusted enabler across the AFP.

The Chief Technology Officer Branch is seeking Communications Security (COMSEC) Officers at the Band 6 and Band 7 level. You will play a key role in ensuring the enterprise network remains secure, adaptable, and aligned with both strategic and operational needs. The COMSEC Officer will provide consultancy within their area of specialisation. They develop and promote technical solutions which support the business requirements of the AFP, within areas of expertise.

These roles are expected to operate with limited supervision, demonstrate sound decision-making, and adapt to emerging priorities. You'll also contribute to a positive team culture by modelling professionalism, encouraging collaboration, and supporting team capability development. As a member of Chief Technology Officer branch, you will ensure the achievement of outcomes are in accordance with the regulatory framework, the AFP Code of Conduct and the AFP Governance Instruments.

What will you do?

As the COMSEC Team member you are responsible for the secure receipt, custody, issue, accounting, and destruction of classified cryptographic materials, equipment, and information. You ensure compliance with stringent government or organizational security policies, manage key management infrastructure, and oversee access to COMSEC material to prevent breaches. You will work proactively with internal stakeholders, project teams, and cyber security experts to ensure the enterprise network supports business priorities while complying with technical and governance standards.

Key Responsibilities include:

- Accountability & Inventory, maintaining 100% accountability of all COMSEC material, including key tapes, electronic keys, and devices.
- Compliance & Policy, implementing COMSEC policies (e.g., ACSI 104, NSA, DoD regulations) and developing Security Practices and Procedures (SPP) in accordance with legislated and regulatory responsibilities for COMSEC the Protective Security Policy Framework (PSPF) and Information Security Manual (ISM).
- Key Management: Ordering, loading, and distributing cryptographic keying material and managing cryptographic accounts.
- Access Control & Training: Managing access lists, vetting personnel, providing briefings and debriefings to users, and conducting training.
- Incident Management: Supporting COMSEC incident reporting, investigations, and emergency action plans.
- Auditing: Conducting regular audits, inspections, and inventories to identify vulnerabilities.

Eligibility

Essential Requirements:

- You must be an Australian Citizen at the time of application.
- Qualified or able to achieve qualification as an Agency COMSEC Officer (ACO) (ASD course).
- Qualified COMSEC Account Manager (ASD course).
- Negative Vetting 1 (Secret) security clearance, or the ability to obtain one.
- Demonstrated understanding of relevant strategies, policies, frameworks, standards, instructions, processes and procedures.
- Demonstrated sound judgement and decision-making in high-impact technical environments.
- Excellent stakeholder engagement, communication and negotiation skills.
- High-level written and verbal communication skills.

Desirable Requirements:

The following skills and/or experience would be highly regarded:

- Qualified or able to achieve qualification to use AKMI.

Qualified to operate, maintain and support departmental operated HACE including:

- Taclane
- AltoCrypt Stik
- Mini-CATAPAN PRIME
- Enterprise-CATAPAN PRIME
- IT security, security and risk management qualifications.

Notes

- These positions are at the AFP Band 6 & Band 7 level.
- These roles are located in Canberra ACT and successful applicants must be based there. Flexible/Hybrid work arrangements will be considered on a case by case basis.

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what makes us stronger. As such, we encourage applications from people from all walks of life, including people from culturally and linguistically diverse backgrounds, First Nations people, women, the LGBTQIA+ community and people with disability.

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To Apply

Position Contact	Andrew Cooper, .
Agency Recruitment Site	https://careers.afp.gov.au/job-invite/15884/

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Defence

Vacancy VN-0769501

Department of Defence

Closing Date:Monday 01 June 2026

Navy
Head Navy Engineering

Job Title	Mk41 Vertical Launching System and Guided Weapon Specialist
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$124,393 - \$140,315
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	NAVY/01457/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=1A382B52-DCEA-BADE-B538-ECEF3203CDAB>

Duties

The Role

Mk 41 Vertical Launch System Test Director and Guided Weapon SQEP are Technical Professionals with extensive knowledge and experience within the category of guided weapons, hold an appropriate engineering or science degree, diploma or trade, and preferably graduates of the Mk41 Vertical Launch System In-Service Engineering Agent/Field Service Representative course conducted at NSWC Port Huneme. They may choose to apply for Technologist Warrant Holder 1 or 2 depending upon their experience and associated eligibility for membership with Engineers Australia. They should be specialised within the Guided Weapon system category.

They will supervise Intermediate Level maintenance activity including Installation and Check Out activities. They will provide specialist advice on maintenance and training and feedback regarding the effectiveness of associated maintainer certification programs. They will participate in identification, selection, training, assessment, and certification of Mk41 VLS I-Level maintainers. They will participate in review, amendment and development of associated policy.

This role has been identified as requiring access to International Traffic in Arms Regulations (ITAR) controlled technologies. The ITAR is United States (US) law that controls the manufacture, sale, use and access of Defence and military end-use articles on the United States Munitions List.

It is the policy of the US to deny exports of ITAR controlled technologies to proscribed countries. This may also apply to access by persons who hold or have held a citizenship, or current permanent residency, of said countries. Defence utilises workforce mechanisms to mitigate these restrictions, which will require applicants provide details of all current citizenships and permanent residencies, as well as previously held citizenships. Defence collects citizenship details to confirm an applicant's eligibility for the role and to maintain compliance with international obligations.

About our Team

Armaments Systems Engineering delivers and supports a variety of engineering services related to armaments and weapons systems including missiles, torpedoes, medium calibre gunnery and naval artillery, close in weapons systems and small arms. Tasks include weapon selection, inspection and investigation of armament incidents, defect investigation and repair plans.

Our Ideal Candidate

Our ideal candidate will have:

- Demonstrated ability to coordinate, manage and report on Intermediate Level technical maintenance activities.
- Demonstrated ability in providing technical assurance of equipment, systems and processes.
- Practical application and experience of engineering/technical judgement through assessing condition of physical assets.
- Strong skill sets in analysing, synthesising and presenting technical information and data in a clear and concise manner that aids decision making.
- Demonstrated capability to influence key stakeholders in order to achieve effective strategic outcomes.
- Ability to work in a fluid environment, remaining flexible, agile and adaptable supporting colleagues at short notice.
- Highly developed verbal and written communication skills as well as familiarity using standard office software applications.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Mandatory Qualifications:

This technical position requires the individual to have obtained Engineers Australia Stage 1 competency standard for Engineering Associate recognition (or ability to obtain status as an Engineering Associate within three months) or relevant skills and work experience such that an individual can reasonably achieve a recognised AQF qualification if required by the position.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

To Apply

Position Contact	David Chadwick, 02 6132 7564
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=1A382B52-DCEA-BADE-B538-ECEF3203CDAB

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Defence

Vacancy VN-0769547

Department of Defence

Closing Date:Monday 15 June 2026

ARMY
2nd Division

Job Title	Logistics Officer
Job Type	Full-Time, Ongoing
Location	Hawthorn VIC
Salary	\$72,275 - \$79,635
Future Merit Locations	Hawthorn
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 3
Position Number	ARMY/02711/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=68C84FFB-8D03-4B85-84CD-ECEF70E9BC56>

Duties

The Role

APS 3 Logistics Officer is accountable under limited direction to perform and achieve straightforward logistics inventory management work within an integrated workforce. They are accountable to understand and comply with relevant legislative frameworks, government decision-making and Defence's mission and policy requirements.

An APS 3 Logistics Officer will work established priorities and procedures, while exercising some autonomy about how their work is performed. They may prioritise and manage their workflow and produce work that is subject to routine monitoring by more senior Defence employees. They may undertake specialist, procedural, clerical, administrative support or operational tasks including some basic research and analysis activities to support their work unit.

An APS 3 Logistics Officer may be required to provide some limited supervision and support to Defence employees at lower classifications.

The APS 3 Logistics Officer may be required to liaise and apply standard procedures to meet stakeholder requirements and achieve work unit and Defence outcomes. They will be accountable to contribute towards ongoing self-improvement and professional development.

About our Team

Working within the Logistics Cell in the 5th/6th Battalion, the Royal Victoria Regiment, the team's primary function is to ensure the effective management of equipment, stores, and supply chain operations to maintain operational readiness for training and deployment activities. The Logistics Cell supports both routine and field-based logistics tasks, contributing directly to the capability and preparedness of the Battalion. Their work aligns with Defence's broader mission by enabling efficient resource utilisation, compliance with logistics governance, and support to force generation objectives.

Our Ideal Candidate

Our ideal candidate is a reliable and motivated individual with a strong work ethic and a keen eye for detail. They will have experience or training in logistics, warehousing, or supply chain operations, ideally within a Defence or structured environment. The candidate will demonstrate excellent organisational and communication skills, be proficient in using ICT systems and be comfortable working both independently and as part of a team. A proactive approach to problem solving, a commitment to Defence values, and the ability to adapt to changing priorities are essential. General fitness and a willingness to support forecasted field activities is desirable.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Captain Shivayan Bhattacharjee, 0478 106 124
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=68C84FFB-8D03-4B85-84CD-ECEF70E9BC56

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Defence

Vacancy VN-0769567

Department of Defence

Closing Date: Monday 01 June 2026

Security and Estate Group
Service Delivery Division

Job Title	Base Manager
Job Type	Full-Time, Ongoing
Location	East Fremantle WA
Salary	\$124,393 - \$140,315
Future Merit Locations	East Fremantle
Office Arrangement	On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	SEG/02780/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=F1C9BEC8-28CD-3DC9-8038-ECEFAA76488C>

Duties

The Role

We are looking for a confident and capable leader to become the Base Manager Metropolitan Perth and Regional Sites - a pivotal position at the heart of Defence operations. The ideal candidate will be self-motivated, have the ability to work autonomously and have a strong commitment to the strategic outcomes of the Australian Defence Force.

The Base Manager sits at the intersection of strategic planning, estate optimisation, base security, infrastructure management, risk management, and stakeholder engagement. This is a hands-on leadership role where you will work closely with Defence members, contractors and other government partners to make sure everything from maintenance to security is effectively managed. It is fast-paced, people-focused work with a strong sense of purpose and community impact. You will take ownership of base operations, risk management, and support activities. You will play a critical leadership role in aligning the base's functions with broader Defence priorities, supporting senior Defence leaders, and contributing to government readiness.

This role and service delivery environment requires a strong leader who is a sharp thinker and can lead on the ground. You will manage the staff, facilities, and services that support Defence personnel and operations. You will be responsible for ensuring the base remains a safe, secure, and highly functional environment for Australian Defence Force members, Australian Public Service staff and contractors. You will provide high-level advice and reporting to senior officials and, when required, support engagement with Defence leaders, other government departments, and Ministers.

This role requires frequent road travel to multiple Defence locations.

About our Team

East and West Zone (EWZ) is a branch of Service Delivery Division within the Security and Estate Group. As part of Defence's estate delivery network, EWZ supports capability readiness by providing coordinated, dependable and innovative estate and base management services. EWZ delivers essential, on the ground support to Defence personnel across New South Wales, Western Australia, South Australia and the Australian Capital Territory.

Our work ensures Defence bases remain secure, well managed and responsive to the needs of Defence personnel, industry partners and enabling functions. EWZ's responsibilities are centered on the effective management and sustainment of Defence's diverse estate footprint across four states and territories.

Our Ideal Candidate

This role suits someone with strong leadership skills, practical experience in complex operational environments, and a commitment to excellence and service. You are calm under pressure, skilled at managing people and resources, and driven to achieve high standards.

- Exceptional leadership and team management capability, including the ability to drive positive outcomes in an operational and service delivery environment.
- Excellent communication (both written and verbal), planning, and reporting skills, including preparation of briefs and high-level correspondence.
- Strong stakeholder engagement skills, including experience supporting senior leaders, government departments, or Ministers and the ability to build trusted relationships with customers, contractors, service providers and community partners.
- High-level problem solving and decision making skills with a collaborative and strategic mindset to align local activities to broader Defence priorities.
- Resilient, adaptable, and skilled at prioritising work in fast-paced and complex operational environments, while maintaining a focus on safety, security, risk, compliance and operational continuity.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	Chantelle Conti, 08 9553 2549
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=F1C9BEC8-28CD-3DC9-8038-ECEFAA76488C

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Finance

Vacancy VN-0769556

Digital Transformation Agency (DTA)

Closing Date: Monday 01 June 2026

Digital Investment, Advice & Sourcing
Portfolio Assurance Benefits Management Team

Job Title	Assistant Director, Benefits Management
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT, Sydney NSW, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - WA WA, Various locations in SA SA, various locations in NT NT, Various locations - TAS TAS
Salary	\$128,232 - \$142,149
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be negotiated in accordance with the DTA Enterprise Agreement
Classification	Executive Level 1
Position Number	063_04/26
Agency Website	https://www.dta.gov.au/

Job Description

<https://www.dta.gov.au/join-our-team>

Do you want to help drive a digital government? Do you want to work towards something bigger and make a lasting impact? Embark on a journey of continuous learning and advancement with opportunities at all levels.

We need your skills and influence to inspire and enable government to put people and businesses at the forefront of digital transformation.

Why work with us

Purpose and meaning - We're big enough to have a whole-of-government impact, but small enough to bring our staff together regularly to collaborate and grow.

Balance and flexibility - Access flexible working arrangements to balance how, when and where you work, including remote.

Inclusion and belonging - Join a team that values all experiences, skills and perspectives. Our biggest strength is our people. We don't just celebrate diversity, it is essential to our success.

Growth and opportunity - Take advantage of professional opportunities and training. Learn new skills and meet your career goals with a wide range of programs, courses and resources.

Duties

We are seeking motivated and experienced policy professionals who are passionate about digital transformation to join the Portfolio Assurance Branch. You will contribute to stakeholder engagement, strategic portfolio analysis, and benefits management capability uplift. If you thrive in a dynamic environment and bring expertise in project management and policy development, implementation and evaluation, we want to hear from you.

As an Assistant Director in the Benefits Management Team (BMT), you will support the development and embedding of the Benefits Management Policy (BMP) across government, refining its application and promoting a benefits-led approach to digital and ICT investments. The role is responsible for providing policy advice and supporting the monitoring and evaluation of the policy, and reporting activities.

Key duties

- Lead and manage a small team to deliver high-quality analysis and insights on digital investments within the Investment Oversight Framework (IOF), enabling informed decision-making by senior executives and Ministers.
- Conduct, analyse and evaluate survey outcomes and benefits management data across the portfolio to produce actionable insights that inform policy refinement, guidance, training and whole-of-government digital oversight.
- Build and maintain effective stakeholder relationships across government to support collaboration, influence outcomes, and contribute to consistent, high-quality advice.
- Provide expert guidance on the application of the Benefits Management Policy (BMP), supporting its consistent implementation across digital and ICT investments through engagement with stakeholders across the IOF.
- Lead the development of high-quality written materials, including briefs, reports, presentations and guidance, to support investment planning, delivery, and policy advice.
- Manage team operations and workforce capability, including resource allocation, workflow coordination and staff development, ensuring alignment with organisational priorities.

- As a member of the Branch's leadership cohort, contribute to a positive culture by modelling DTA and APS values, fostering collaboration, and supporting collective outcomes.

Please note: This role may require interstate travel from time to time.

Eligibility

Security Clearance level required: Baseline (or ability to obtain and maintain).

To be eligible for employment with the DTA applicants must be an Australian citizen.

An applicant's suitability for employment with the DTA will be assessed through a pre-employment screening process. This process includes an Australian Police check.

The DTA is an inclusive employer where capabilities, skills and backgrounds are valued and relied upon. The DTA seek applications from all candidates and are committed to providing a working environment that values diversity and inclusion and supports employees to reach their full potential.

Notes

The DTA may leverage a mix of assessment methods for this position, which may or may not involve an interview.

A merit pool may be established and used to fill future ongoing and non-ongoing vacancies within the next 18 months consistent with Section 25 of the Australian Public Service Commissioner's Directions 2022.

For all DTA positions you are required to apply directly via the DTA website. Applications referred or submitted through recruitment agencies, or third parties will not be accepted.

This role may require the individual to work or be contacted outside of their usual working hours where reasonable, for example, to deal with high priority or urgent matters or in an emergency. The DTA Enterprise Agreement 2024-2027 takes this into account and provides compensation for an individual when they are required to work, or be contactable, outside of usual working hours. This includes access to overtime, restriction allowance, flextime, time off in lieu (TOIL) and other benefits.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Digital Transformation Agency (DTA)

Help drive a digital government. At the DTA, we work towards something bigger and make a lasting impact. We're the Australian Government's trusted advisor on digital and ICT transformation. We provide strategic and policy leadership and expert investment advice and oversight to drive government digital transformation that delivers benefits to all Australians.

To Apply

Position Contact	Michaela Olde, 02 6120 8428
Agency Recruitment Site	https://www.dta.gov.au/join-our-team

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Foreign Affairs and Trade

Vacancy VN-0769613

Austrade

Closing Date: Sunday 31 May 2026

Job Title	Senior Financial Accounting Specialist
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$141,714 - \$165,150
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements are in place and specific details can be negotiated in accordance with our Enterprise Agreement
Classification	Executive Level 2
Position Number	6321
Agency Website	https://www.austrade.gov.au/about/employment

Job Description

<https://austradejobs.nga.net.au/cp/>

The Senior Financial Accounting Specialist provides authoritative technical accounting advice and leads improvement initiatives to strengthen financial governance, reporting quality, and compliance. The role applies deep expertise in Australian Accounting Standards to resolve complex accounting issues and emerging risks.

With a strong focus on continuous improvement, the position modernises accounting policies, processes, and controls, ensuring statutory obligations are met efficiently while improving the quality and usability of financial information. The role operates with a high degree of professional judgement, influencing senior stakeholders and supporting better financial decision making across the agency.

The role also leads financial professional development and capability uplift.

Duties

- Provide high quality, evidence based advice to senior executives on finance reform priorities, risks, and impacts.
- Lead the development and delivery of finance training programs to strengthen technical accounting capability, support workforce development, and embed better practice across the organisation.
- Develop, review, and maintain robust accounting policies, procedures, accounting positions and internal controls.

- Provide authoritative advice on complex accounting issues and risks arising from new programs, transactions, and projects.
- Build productive relationships with business areas, auditors, and external stakeholders to support delivery of finance outcomes.
- Identify and address inefficiencies, risks, and control weaknesses in financial processes, applying contemporary solutions and better practices.
- Lead change management and stakeholder engagement to ensure finance improvements are effectively embedded and sustained

Eligibility

- Australian citizenship – our successful candidate must be an Australian citizen.
- Security clearance – our successful candidate is required to hold, or have the ability to obtain, and maintain a Baseline security clearance.
- Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Austrade

Austrade is an Australian Commonwealth Government agency with approximately 1,1100 staff based across 98 offices in 50 countries. Austrade reports to the Minister for Trade and Tourism. Austrade's core purpose is to grow Australia's prosperity and promote Australia on the global stage. Through our teams located across Australia and our extensive international network, we help Australian exporters to grow, expand and diversify internationally, facilitate high-quality international investment into Australia, boost Australia's visitor economy, deliver commercial insights to inform government policy, execute government programs, and implement simplified trade reforms. Austrade is a key enabler and delivery agency for Australia's economic security with a focus on net zero transformation, trade modernisation, export diversification, building critical capabilities and technologies, the visitor economy and the growth of First Nations businesses. With international trade and capital markets continuing to navigate economic uncertainty and intensifying competition, Austrade's role has never been more important. Austrade values the diversity of its workforce and strives to ensure its workplaces are inclusive for all our people. Want to know more about working at Austrade? Visit <https://www.austrade.gov.au/About/Employment/Working-at-Austrade>.

To Apply

Position Contact	Jennifer Lynch, +61 2 6201 7456
Agency Recruitment Site	https://austradejobs.nga.net.au/cp/

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Health

Vacancy VN-0769607

Australian Digital Health Agency

Closing Date: Sunday 31 May 2026

Corporate Services
Finance Fin Framework and Assurance

Job Title	Finance Program Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Brisbane QLD, Sydney NSW, Canberra ACT
Salary	\$101,379 - \$114,373
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements available
Classification	APS Level 6
Position Number	0118_05/26
Agency Website	https://www.digitalhealth.gov.au/

Job Description

<https://www.digitalhealth.gov.au/about-us/careers>

About the Role

As a Finance Program Officer (APS Level 6), you will play a key role in delivering contemporary finance and procurement policies, supporting the efficient and effective operation of the Finance and Procurement Branch. You will work collaboratively across the Branch's four teams to coordinate and deliver program outcomes, demonstrating initiative and sound decision-making in the interpretation and application of policy.

In this role, you will contribute to the development of the Agency's financial policy advice while supporting strategic planning and program delivery. This includes coordinating the branch work

plan, managing quarterly reporting, and assisting with key projects and initiatives, including the implementation of the Agency's Net Zero Strategy. Your ability to manage competing priorities, build strong stakeholder relationships, and drive outcomes will be critical to your success.

Duties

Skills and Experience

- Experience with or qualifications related to finance laws and policies and/or procurement and contract management obligations.
- Experience contributing to finance or procurement policy development and implementation.
- Strong program and project coordination skills, including planning and reporting.
- Ability to interpret and apply legislation, policy, and frameworks in a practical way.
- Strong stakeholder engagement and communication skills across diverse teams.
- Proven ability to manage competing priorities and deliver outcomes in a fast-paced environment.

Eligibility

Australian citizenship is mandatory. Candidates must be able to obtain and maintain a national police clearance and the required Baseline security clearance, with the ability to attain a higher-level clearance if needed.

Notes

Order of Merit: Applicants rated as suitable will be placed in a merit pool that may be used to fill similar ongoing or non-ongoing positions throughout the Agency for up to 18 months.

Application

To apply for the role, please submit your resume and a cover letter (1 page maximum) addressing the skills and experience requirements above and outlined in the position description. Please contact the recruitment team at careers@digitalhealth.gov.au with queries relating to the application process.

Closing Date: Sunday, 31st of May 2026, 11pm (AEST)

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Digital Health Agency

Tasked with improving health outcomes for Australians through the delivery of digital healthcare systems and the national digital health strategy, the Australian Digital Health Agency (the Agency) commenced operations on 1 July 2016. The Agency is responsible for national digital health services and systems, with a focus on engagement, innovation and clinical quality and safety. Our focus is on putting data and technology safely to work for patients, consumers and the healthcare professionals who look after them

To Apply

Position Contact	Talent Acquisition Team, careers@digitalhealth.gov.au
Agency Recruitment Site	https://www.digitalhealth.gov.au/about-us/careers

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Health

Vacancy VN-0769612

Australian Digital Health Agency

Closing Date:Sunday 31 May 2026

Corporate Services
Finance Fin Framework and Assurance

Job Title	Assistant Director, Financial Assurance
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Sydney NSW
Salary	\$124,583 - \$142,089
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible arrangements available
Classification	Executive Level 1
Position Number	0117_05/26
Agency Website	https://www.digitalhealth.gov.au/

About the Role

As an Executive Level 1 Assistant Director Financial Assurance (full-time, ongoing), you will lead the Agency's financial management assurance program and financial management compliance system, operating with a high degree of independence. In this role, you will provide leadership to a small team of two staff and apply sound judgement and decision-making to ensure strong financial governance across the organisation. You will be responsible for the ongoing development and delivery of the annual financial assurance program, establishing and maintaining a comprehensive financial management framework, including associated policies, and administering the Agency's financial compliance management system.

This role requires a proactive and strategic approach to strengthening financial practices, ensuring alignment with legislative and policy requirements, and driving continuous improvement in assurance activities. You will collaborate closely with internal stakeholders to promote compliance, build organisational capability, and provide expert advice on financial management matters.

Duties

Skills and Experience

- Demonstrated experience in financial management assurance, compliance frameworks, and governance.
- Relevant qualifications or experience in finance laws and policies and/or procurement and contract management obligations.
- Strong knowledge of Australian Government financial regulations, policies, and legislative obligations, with the ability to apply these effectively in practice.
- Demonstrated ability to design, implement, and continuously improve assurance programs, frameworks, and control environments.
- Experience leading and supporting staff, including providing clear direction, coaching, and performance management.
- Demonstrated experience working within a Federal Government environment, with a strong understanding of APS processes, expectations, and accountability frameworks.

Eligibility

Australian citizenship is mandatory. Candidates must be able to obtain and maintain a national police clearance and the required Baseline security clearance, with the ability to attain a higher-level clearance if needed.

Notes

Notes: Order of Merit: Applicants rated as suitable will be placed in a merit pool that may be used to fill similar ongoing or non-ongoing positions throughout the Agency for up to 18 months.

Application

To apply for the role, please submit your resume and a cover letter (1 page maximum) addressing the skills and experience requirements above and outlined in the position description. Please contact the recruitment team at careers@digitalhealth.gov.au with queries relating to the application process.

Closing Date: Sunday, 31st of May 2026, 11pm (AEST)

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Talent Acquisition Team, careers@digitalhealth.gov.au
Agency Recruitment Site	https://www.digitalhealth.gov.au/about-us/careers

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Health

Vacancy VN-0769584

Australian Institute of Health and Welfare

Closing Date: Monday 01 June 2026

Information and Communication Technology Group Infrastructure and
Operations Unit

Job Title	EL1 Lead Systems Engineer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$123,564 - \$137,837
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AIHW has a range of flexible working arrangements available to its employees under the AIHW Enterprise Agreement 2024-27.
Classification	Executive Level 1
Position Number	046_05/26
Agency Website	

Job Description

<https://aihwcareers.nga.net.au/cp/>

The AIHW's [APS employee census results](#) attest to our positive and supportive workplace culture. We are an inclusive, flexible, and productive workplace where people are treated with respect and courtesy, and diverse and unique attributes are recognised and valued. Our results also show that we achieved top ten rankings in staff engagement, communication, wellbeing and SES manager scales out of 107 APS agencies.

We offer a range of benefits including:

- access to flexible working arrangements to support your work/life balance
- attractive remuneration packages including generous superannuation and leave provisions
- challenging and fulfilling work where you can use your skills and expertise
- opportunities for professional development

We are committed to creating genuine opportunities for everyone and we welcome applications from First Nations people, people with disability, LGBTIQ+, neurodiverse people and people from diverse cultural and linguistic backgrounds.

For more information, visit the [Benefits of working for the AIHW](#) page of our website.

Duties

The Information and Communication Technology Group (ICTG) is responsible for the strategic delivery of ICT capability and technology services at the AIHW. The group enables the Institute's data, analytics and research functions through secure, scalable and reliable digital platforms and infrastructure.

The Infrastructure and Operations Unit manages ICT infrastructure and cloud services across the AIHW environment, including platforms hosted in Amazon Web Services (AWS), Microsoft Azure and on-premises environments. The unit ensures the reliability, security and continuous improvement of infrastructure services that support the Institute's critical systems and data assets.

The ICT Group is seeking an experienced **Lead Systems Engineer** to join the Infrastructure and Operations Unit. In this role, you will work with a cloud and infrastructure engineering team and be responsible for the management, maintenance and optimisation of AIHW's on-premises and cloud infrastructure.

Leveraging strong technical expertise in Windows Server environments and hybrid cloud platforms (AWS and Microsoft Azure), you will deliver reliable, secure and high-performing infrastructure services. You will provide technical leadership across the team, promoting best practices in system reliability, recoverability, security and operational excellence.

The successful candidate will have demonstrated experience managing complex infrastructure and application services within corporate or government ICT environments. You will contribute to the ongoing security, performance, availability and sustainment of software platforms and the networks and infrastructure that support them.

You will be a forward-thinking and collaborative leader, capable of building strong working relationships across teams and stakeholders to deliver high-quality outcomes. You will demonstrate agility and adaptability in responding to evolving priorities and emerging technologies, while maintaining a strong focus on operational stability and service delivery. A curious and innovative mindset will enable you to identify new opportunities to improve systems, processes and service capabilities.

Under general direction, you will:

- Lead the development, management and ongoing maintenance of AIHW's on-premises and cloud infrastructure and application environments, ensuring operational support standards are consistently met.
- Provide technical leadership by setting infrastructure strategy and standards, guiding and mentoring engineers, and driving continuous improvement across platforms in alignment with APS Integrated Leadership System expectations and organisational priorities.
- Configure, optimise and maintain monitoring and alerting capabilities across the infrastructure and application ecosystem.
- Provide technical leadership and subject matter expertise to support the evaluation and implementation of new technologies and infrastructure initiatives.

Eligibility

To be eligible to apply for this vacancy, you must:

- be an Australian citizen
- undergo any required pre-employment checks, including a police records check
- obtain and maintain a valid Security Clearance if required by the institute

A probationary period of six (6) months will apply to any new engagement to the APS.

Notes

Please submit your application online via the AIHW [e-Recruit](#) system. When applying online for the first time, you will need to register and provide a valid email address.

Your application must include:

1. A summary of your relevant skills and experience and explain why you would be the best person for the role. Your response should align with the position summary and selection criteria information above and must be no more than 750 words.
2. Your current CV and the names of two referees.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Institute of Health and Welfare

To Apply

Position Contact	Sharafat Kabir, 02 6244 1161
Agency Recruitment Site	https://aihwcareers.nga.net.au/cp/

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Health

Vacancy VN-0769611

Australian Radiation Protection and Nuclear Safety Agency

Closing Date:Sunday 31 May 2026

Radiation Health Services Radiochemistry and Environmental Services

Job Title	Radiochemist
Job Type	Full-Time, Ongoing
Location	Yallambie VIC
Salary	\$99,956 - \$114,290
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 6
Position Number	13649
Agency Website	https://www.arpansa.gov.au/

Job Description

<https://candidate.aurion.cloud/arpsa/production/redirect/to/dmFjYW5jaWVzLzI5MTIzMDk2NDkyODQ4OTh-MS9lZ>

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is the Australian Government's primary authority on radiation protection and nuclear safety. Our purpose is to protect the Australian people and the environment from the harmful effects of radiation, through understanding risks, best practice regulation, research, policy, services, partnerships and engaging with the community.

The Radiochemistry and Environmental Sciences Laboratory is responsible for ARPANSA's laboratories, field measurement capabilities and networks that are required for the measurement

of ionising and non-ionising radiation in people and the environment. This includes maintenance of ARPANSA's radiation emergency response capabilities and networks, and laboratories under national and international arrangements.

Why work for us?

- Opportunities to engage with national and international stakeholders
- Inclusive and diverse workplace
- Competitive salaries with 15.4% superannuation
- Generous leave conditions
- Flexible work practices
- Modern amenities and free parking at both our Yallambie and Miranda sites.

Duties

In this role, you will work under limited direction and play a key role in supporting the delivery of ARPANSA's environmental radiation monitoring programs through high-quality radiochemical analysis and laboratory operations. You will contribute to the implementation and maintenance of quality assurance systems, laboratory accreditation, and regulatory compliance. You will be responsible for performing complex radiochemical analyses, maintaining laboratory records, and supporting the integration of digital systems as Deputy Administrator for the Laboratory Information Management Systems (LIMS). You will also contribute to ARPANSA's emergency preparedness capability by ensuring laboratory procedures and data systems are maintained and ready to support national response efforts. This role requires strong technical skills, attention to detail, and the ability to work collaboratively within a multidisciplinary team to deliver high-quality scientific outcomes. Domestic and/or international travel and field work may be required.

Key accountabilities

- Under limited direction and using established principles, practices and procedures, undertake a range of complex tasks associated with the radiochemical analyses of environmental samples and with the development and maintenance of a radiochemistry laboratory;
- Provide high level support in a small team of scientific and technical staff involved in the measurement of radionuclides in environmental samples and the development of radioanalytical techniques, including contributing to capability development for rapid deployment, method adaptation, and surge capacity during radiological or nuclear emergencies;
- Support the implementation and continuous improvement of a Laboratory Information Management System (LIMS) compliant with the requirements for ISO17025 accreditation, and act as a subject matter expert and deputy administrator for the system;
- Participate in the development and maintenance of quality assured measurement systems, and ensure data analysis and validation is undertaken in accordance with relevant standards;
- Maintain accurate records of work performed and results obtained and prepare associated administrative and technical reports;
- Participate in, and sometimes lead, moderately complex environmental studies and programs.

Eligibility

To be considered for this position, you will hold a tertiary qualification in science from an Australian tertiary institution, or comparable qualification, and relevant experience which is appropriate to the duties of the position. You should possess a high level of scientific and technical expertise with a strong background in radioanalytical or analytical chemistry and experience working with LIMS in a laboratory environment.

You will have well developed interpersonal skills and the ability to contribute effectively in a team environment, sometimes in a leading role, together with the ability to liaise with all levels of staff, clients and members of the general public. You will have the ability to consistently perform efficiently and effectively at a high level and the demonstrated ability to make well balanced and informed decisions.

You must hold Australian citizenship and be prepared to travel interstate from time to time as required. ARPANSA requires all new employees to obtain and maintain a national security clearance as a condition of engagement. You must also meet required pre-employment checks as necessary.

Selection criteria

1. Demonstrated experience in radiochemistry techniques and with instrumentation for the measurement of radionuclides in environmental samples including the ability to independently apply or adapt methods to support time critical or incident driven monitoring requirements.
2. Knowledge of, or demonstrated ability to obtain, the technical IT skills required to support the configuration and implementation of a LIMS suitable to the operations of the radioanalytical laboratory.
3. Sound knowledge and experience in applying quality management systems within a laboratory setting, ensuring compliance with relevant standards and supporting continuous improvement
4. Well developed oral and written communication skills including the preparation and maintenance of technical documentation and the ability to impart technical information to non-technical personnel and clients.
5. Demonstrated ability to work collaboratively and cultivate positive working relationships with team members and a range of stakeholders, including in the delivery of projects.

Eligibility

Employment with ARPANSA is subject to:

- conditions prescribed within the Public Service Act 1999
- agency and role specific pre-employment security checks that may include, but are not limited to:
 - entitlement to work in Australian
 - national criminal history
 - international criminal history

- professional memberships
- qualifications
- sanctions
- anti-money laundering & counter-terrorism financing
- ASIC banned & disqualified persons
- ASIC credit registered persons
- bankruptcy & national personal insolvency
- directorship
- global media check
- former Australian Government employer information sharing
- Protective Security Policy Framework (PSPF) security clearance eligibility requirements
- evidence of citizenship status required
- evidence of qualifications required of the role
- internal security assessment
- security clearance vetting
- the CEO of ARPANSA, or their Delegate, approving a Notice of Engagement.

The Australian Government Security Vetting Agency (AGSVA) website provides detailed information about the requirements for obtaining a security clearance at the required level, the documentary evidence you will be required to provide, the forms that need to be completed, and the relevant timeframes. Please ensure that you are able to provide the required evidence if you apply for the position. Failure or refusal to complete the required forms, or to comply with reasonable requests from AGSVA, will result in ARPANSA withdrawing your security clearance application, and your employment with the agency not progressing.

ARPANSA is responsible for assessing how information relates to the agency's security risks, as well as a person's suitability for employment by the agency. ARPANSA will use the information you provide to undertake relevant checks in order to identify any factors or circumstances that pose a security risk to the agency and assess whether you are suitable to have access to the agency's non-public assets. You will be notified if you are assessed as unsuitable for employment by the agency.

Notes

How to apply

Applications can be lodged through ARPANSA Recruitment Portal. Your application will consist of resume, ARPANSA cover letter to be completed via the portal, contact details for two referees and a '1000-word pitch' that considers:

- Key accountabilities
- Job specific capabilities
- Selection criteria.

ARPANSA recognises the need for our workforce to reflect the community we serve and provide an inclusive environment that respects and values diversity. We strongly encourage qualified applicants from diverse backgrounds to apply.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme applicants who choose to apply under the scheme will be invited to participate in further assessment activities for the vacancy, where they meet the minimum requirements for the position. ARPANSA will provide reasonable adjustments or flexibilities in the recruitment process as requested. For more information visit: <https://www.apsc.gov.au/recruitability>

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Radiation Protection and Nuclear Safety Agency

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is the Australian Government's primary authority on radiation protection and nuclear safety. Our purpose is to protect the Australian people and the environment from the harmful effects of radiation, through understanding risks, best practice regulation, research, policy, services, partnerships and engaging with the community.

To Apply

Position Contact	Megan Cook, 0460446234
Agency Recruitment Site	https://candidate.aurion.cloud/arpnsa/production/redirect/to/dmFjYW5jaWVzLzI5MTIzMDk2NDkyODQ

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Health

Vacancy VN-0769404

Department of Health, Disability and Ageing

Closing Date:Monday 08 June 2026

Indep Health Aged Care Pricing Auth
Pricing and Analytics Executive

Job Title	SES Band 1 - Executive Director, Pricing and Analytics Branch
Job Type	Full-Time, Ongoing
Location	Sydney NSW
Salary	\$232,938 - \$281,034
Future Merit Locations	Sydney
Office Arrangement	Flexible
Office Arrangement Details	Positions are Sydney-based, with most teams located in Sydney, however flexible or alternative arrangements may be negotiated
Classification	Senior Executive Service Band 1
Position Number	26-IHACPADIV-31393
Agency Website	

Job Description

<https://www.health.gov.au/about-us/work-with-us/current-vacancies>

The Pricing and Analytics Branch is responsible for all data analytics, statistical modelling, benchmarking, and policy impact assessments as part of IHACPA's function in determining the National Efficient Price (NEP) and National Efficient Cost (NEC) for Australian public hospitals each year.

It is also responsible for developing advice for the pricing and funding of aged care, prostheses list price benchmarking, and researching the viability of alternative models of health care funding.

This role reports to the Chief Executive Officer and is a key member of IHACPA's executive leadership team.

The Executive Director leads several teams that are responsible for hospital and aged care pricing, as well as general data analytics, national benchmarking and trend reporting.

Duties

- Developing the national cost and pricing models for public hospitals and aged care services funded under activity-based funding (ABF), in consultation with all jurisdictions and in accordance with IHACPA's pricing frameworks.
- Developing criteria for hospital and aged care services which are not suitable for ABF, and designing national block funding cost and pricing models, in consultation with all jurisdictions and in accordance with IHACPA's pricing frameworks.
- Providing leadership to members of the Pricing and Analytics Branch.
- Communicating the key trends in activity and cost data used by IHACPA, including:
 - Reporting on analysis of costs and activity data submissions for hospital and aged care services.

- Establishing and maintaining the National Benchmarking Portal.
- Developing, maintaining and evaluating IHACPA's cost and pricing models.
- Developing, maintaining and evaluating alternative future funding models.
- Undertaking other critical projects as directed by health ministers, such as private hospital prostheses price benchmarking.

Other responsibilities include:

- Representing IHACPA on a range of national committees and conferences as required and liaising with all nine Australian governments and a range of national stakeholders regarding pricing and funding model design.
- Facilitating consultation and coordination between stakeholder groups, including the Department of Health, the National Health Funding Body, the Australian Commission on Safety and Quality in Health Care and the Aged Care Quality and Safety Commission, aged care providers, consumer advocates and other relevant bodies.

Eligibility

To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.

An applicant's suitability for employment with Health, Disability and Ageing will also be assessed through a variety of pre-employment check processes, such as:

- Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
- Completion of a medical declaration and pre-employment medical (where required),
- Providing evidence of qualifications (where required), and
- Obtaining and maintaining a security clearance at the required level. For this role applicants must be able to maintain a **Negative Vetting 1** security clearance.

Notes

- Applications close **11:30pm** AEST.
- Applicants are asked to quote reference number **26-IHACPADIV-31393** to assist when making an enquiry.
- For more information, please contact Michael Pervan at Michael.pervan@ihacpa.gov.au or call 02 7232 5000.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

Position Contact	Michael Pervan, 02 7232 5000
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Home Affairs

Vacancy VN-0769576

National Emergency Management Agency

Closing Date: Sunday 31 May 2026

Financial Management and Claims Assurance External Budgets and Reporting

Job Title	NEMA Finance Officer
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT
Salary	\$88,834 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 5
Position Number	JR 141461
Agency Website	https://nema.gov.au/about-us

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/141461/>

National Emergency Management Agency (NEMA) was established on 1 September 2022 as a single, accountable Commonwealth authority that delivers a whole-of-nation approach to reducing disaster risk, planning, preparing for, responding to and recovering from all hazards across the emergency management continuum.

NEMA works closely with states and territories to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we:

- Fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters
- Have officers located across Australia, working in partnership with states and territories to support disaster-affected communities to collectively build resilience, reduce risk and harm, and effectively respond to and recover from disasters
- Provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery
- Provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

For further information on NEMA's purpose, vision and values, please see the [NEMA website](#).

Overview of the branch and section:

The Financial Management and Claims Assurance Branch is responsible for finance and Disaster Recovery Funding Arrangements (DRFA) assurance functions. The Finance team manages internal and external financial reporting and treasury functions for the National Emergency Management Agency (NEMA). Home Affairs provides shared services to NEMA for all accounts payable and receivable, and the Finance team are responsible for ensuring that the services provided meet the requirements of NEMA.

About the role:

NEMA is looking to fill an APS 5 Finance Officer position within the External Budgets and Reporting Section within the Financial Management and Claims Assurance Branch. This role reports to the Assistant Director Financial Accounting and is responsible for accurate and timely processing of daily, monthly and annual financial operations. Key responsibilities include managing day to day activities such as accounts payable, treasury functions and responding to the

finance group mailbox queries promptly and efficiently. The role is also responsible for end of month financial transactions, reconciliations and uploads to the Central Budget Management System (CBMS), as well as assisting with end of year financial activities and reconciliations.

At times staff within NEMA may be required to work outside of standard business hours, particularly during the higher risk weather season.

Our ideal candidate:

We are looking for an individual who enjoys working in a rapidly evolving and forward thinking environment. The ideal candidate will be energetic, curious, and a quick learner. A background in financial accounting/operations is desirable though not mandatory. You must have a willingness to learn and to work on a broad range of activities in the finance team.

We encourage applications from First Nations people, people with disability, LGBTQIA+ people, people from culturally and linguistically diverse backgrounds, mature age people and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential.

Duties

As the Finance Officer you will perform a broad range of financial functions under the general direction of the Assistant Director Financial Accounting. Responsibilities include:

- Daily management of treasury functions for the NEMA which includes departmental and administered drawdowns and cash management
- Supporting end of month financial accounting, accruals, reconciliations and asset accounting
- Coordinating with Home Affairs under shared services arrangement, accounts payable, travel and credit cards.
- Managing issues raised by internal stakeholders and monitoring the timely processing of accounts payable
- Supporting the collation of financial information for submission to other government entities
- Providing any other support required in the financial operations and financial accounting area.

Role requirements/qualifications:

To be successful in these roles you will demonstrate:

- A background working as a finance or administrative officer (preferably with experience in a government environment)
- Well-developed verbal and written communication skills
- Resilience and the ability to perform in a rapidly changing environment

- Personal drive and initiative
- The ability to work in a small team within a complex and fast-paced work environment.

Eligibility

To be eligible to work with the NEMA you must:

- Be an Australian Citizen
- Fulfil the Agency's minimum requirements by satisfactorily answering all screening questions during the application process and successfully undergo a National Police Check
- Obtain and maintain a Baseline Vetting (AGSVA) security clearance
- Satisfy a probation period (if applicable)
- Undergo a health assessment (if applicable).

Notes

Remuneration: The Agency offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

If you have identified as having a disability, please indicate whether you require any support throughout the selection process. For further information please contact Recruitment: recruitment@homeaffairs.gov.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Emergency Management Agency

Who we are: NEMA works closely with local communities as well as state and territory governments to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we: • fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters; • work with communities, industry and non-government organisations by connecting local Regional Support Officers and other NEMA staff right around Australia, to share lessons learnt, provide awareness on navigating government services, and gain community and industry-led ideas and concepts to inform strategic policy and planning; • provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery; and • provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

To Apply

Position Contact	Alice Walker, -
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/141461/

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Industry, Science, Energy and
Resources

Vacancy VN-0769601

Commonwealth Scientific and Industrial Research
Organisation (CSIRO)

Closing Date:Thursday 28 May 2026

Information Management & Technology
High Performance Computing and Research Platforms

Job Title	HPC AI & Kubernetes Platform Engineer
Job Type	Full-Time;Part-Time, Ongoing
Location	Melbourne VIC, Sydney NSW, Brisbane QLD, Perth WA, Adelaide SA, Hobart TAS, Darwin NT
Salary	\$118,102 - \$127,808
Future Merit Locations	Melbourne, Sydney, Brisbane, Perth, Adelaide, Hobart, Darwin
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	
Position Number	102893
Agency Website	http://www.csiro.au

Job Description

<https://jobs.csiro.au/>

Acknowledgement of Country

CSIRO acknowledges the Traditional Owners of the land, sea and waters, of the area that we live and work on across Australia. We acknowledge their continuing connection to their culture and pay our respects to their Elders past and present. View our vision towards reconciliation.

Role highlights

- **Build and run Kubernetes and HPC platforms at national scale**
- **Deliver secure, reliable and automated compute environments**
- **Grow your skills across onprem and cloud at CSIRO**

About CSIRO

As Australia's national science agency, CSIRO is solving the greatest challenges through innovative science and technology. Many of our iconic innovations were once considered impossible until someone, just like you, joined us and took on the challenge.

Visit [CSIRO.au](https://www.csiro.au) for more information.

The opportunity

The High Performance Computing and Research Platforms group within the Information Management & Technology (IMT) function designs and operates comprehensive technology solutions for advanced high-performance research computing. This team oversees a complete computational and data infrastructure, including multiple high-performance computing (HPC) clusters, Kubernetes (K8s) and AI CPU and GPU clusters.

As a HPC AI & Kubernetes Platform Engineer, you will be responsible for designing, implementing, and managing Kubernetes and AI infrastructure to support scalable, resilient, and secure applications. You will work closely with development and operations teams to optimise and maintain the K8s and AI environment, ensuring high availability and performance of containerised applications. This role requires an understanding of container orchestration, cloud and cluster environments, and infrastructure automation.

At CSIRO, you'll have the opportunity to grow your skills across onprem and cloud technologies, supported by a strong learning culture and access to a comprehensive training and development portfolio to support your career progression.

Duties

High-level duties include:

- Design, deploy, and manage run: ai and AI development tools and environments on GPU clusters.
- Design, deploy, and manage K8s across various environments (on-premises, cloud, hybrid). Implement and maintain K8s best practices to ensure efficient and reliable cluster operations.

- Develop and maintain automation scripts and tools for provisioning, configuration, and management of run: ai and K8s environments. Leverage Infrastructure as Code (IaC) tools such as Helm, Ansible or Terraform.
- Implement monitoring and logging solutions to ensure the health and performance of GPU clusters. Troubleshoot and resolve issues related to cluster operations, application deployments, and performance bottlenecks.
- Ensure that environments adhere to security best practices and compliance requirements. Implement and manage security controls such as role-based access control (RBAC), network policies, and image scanning.
- Work closely with DevOps, development teams, research users and other stakeholders to understand requirements, optimise workflows, and support scientific applications and workflows. Provide guidance and support for containerisation, K8s, and run: ai -related issues.

Role particulars

Location and office arrangements: Canberra (Black Mountain), Melbourne (Clayton) – Preferred, other Major Australian capital cities considered.

Salary: AU\$118,102 – AU\$127,808 per annum (pro rata for part-time), plus 15.4% superannuation

Tenure & work schedule: Indefinite

Reference: 102893

Eligibility

As the successful candidate, you will bring:

Essential criteria

- Relevant Bachelor's degree or equivalent relevant work experience in Information Technology, Computer Science, Mathematics, Physics or Engineering.
- Knowledge of containerisation technologies (Docker, containers) and microservices architecture
- Knowledge of run: ai and AI development tools and environments
- Proficiency in scripting and automation using tools such as Bash, Python, or Go
- Familiarity with Infrastructure as Code (IaC) tools like Helm, Ansible or Terraform
- Experience in Linux system administration
- Understanding of networking concepts, security practices, and CI/CD pipelines
- Strong problem-solving, analytical and communication skills
- Demonstrated ability to work with independence and self-motivation within a distributed team environment

Desirable

- Kubernetes (CKA or CKAD), or NVIDIA Certification, or equivalent
- Experience with public cloud platforms (AWS, Azure, GCP) and associated services related to K8s and ML

For full details about this role, and other criteria, please review the Position Description.

Notes

Not sure if you meet all the criteria?

While it is CSIRO policy that the successful candidate must meet all the essential criteria, there are many ways to demonstrate this. Don't let the list discourage you. If you are unsure about applying, please reach out to the contact person in the Position Description.

Setting you up for success

We are committed to providing a recruitment process that is fair, equitable and accessible to everyone. We recognise that it may be helpful for us to adjust our process to make it equitable for your individual situation. Please contact Careers.online@csiro.au and let us know how we can support you.

Life at CSIRO and flexible work arrangements

We work flexibly at CSIRO, offering a range of options for how, when and where you work. We can discuss flexible work arrangements with you during the recruitment process. CSIRO also offers a range of leave entitlements, benefits and career development opportunities. To find out more, visit [Careers at CSIRO](#).

Inclusion and belonging

Solving Australia's greatest challenges takes a diversity of minds and lived experiences. We know diverse teams are more effective and deliver more innovative outcomes. As an equal employment opportunity organisation, we are committed to creating diverse and inclusive teams where people feel they belong. We recognise true diversity encompasses all ages, abilities, cultures, faiths, levels of education, genders, sexualities, diversity of thought and much more. We focus on hiring people who share our values of People First, Further Together, Making it Real and Trusted.

CSIRO holds Gold Status for the Australian Workplace Equality Index for LGBTQIA+ inclusion, and a Science in Australia Gender Equity Bronze Award.

Eligibility

This is a security assessed position, applications for this position are open to Australian Citizens with the successful candidate being required to be able to obtain and maintain a security clearance at the Negative Vetting 1 level. Appointment to this role is subject to provision of a national police check and may be subject to other security/medical/character requirements.

Child safety

CSIRO is committed to the safety and wellbeing of all children and young people involved in our activities and programs. View our [Child Safe Policy](#).

How to apply

Please apply online and submit a cover letter (maximum 2 pages) and CV that demonstrate your motivation and ability to meet the essential requirements of this role.

Applications close

28th of May 2026, 11pm AEST

About the Commonwealth Scientific and Industrial Research Organisation (CSIRO)

We imagine. We collaborate. We innovate. We are Australia's national science research agency. We solve the greatest challenges using innovative science and technology. At the Commonwealth Scientific and Industrial Research Organisation (CSIRO), we shape the future. We do this by using science to solve real issues to unlock a better future for our community, our economy, our planet. We pride ourselves on recruiting the best talent - bold change-makers, imaginative problem solvers and people driven by impact, whose creativity and skill match their enthusiasm for science and innovation. Join us, and help unlock a better future for everyone.

To Apply

Position Contact	Careers Online, 1300 984 220
Agency Recruitment Site	https://jobs.csiro.au/

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Industry, Science, Energy and Resources

Vacancy VN-0769609

Commonwealth Scientific and Industrial Research Organisation (CSIRO)

Closing Date: Sunday 31 May 2026

Information Management & Technology

Job Title	Power Platform Senior Engineer
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD, Melbourne VIC
Salary	\$118,102 - \$127,808
Future Merit Locations	Canberra, Sydney, Brisbane, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	
Position Number	103085
Agency Website	http://www.csiro.au

Job Description

<https://jobs.csiro.au/>

Acknowledgement of Country

CSIRO acknowledges the Traditional Owners of the land, sea and waters, of the area that we live and work on across Australia. We acknowledge their continuing connection to their culture and pay our respects to their Elders past and present. View our vision towards reconciliation.

Role highlights

- **Lead and manage Microsoft Power Platform as an enterprise service across CSIRO**
- **Drive platform governance, configuration and automation to ensure secure, scalable delivery**
- **Bring strong technical expertise with the ability to coach others**

About CSIRO

As Australia's national science agency, CSIRO is solving the greatest challenges through innovative science and technology. Many of our iconic innovations were once considered impossible until someone, just like you, joined us and took on the challenge.

Visit CSIRO.au for more information.

The opportunity

As the Power Platform Senior Engineer, you'll lead the administration and delivery of Microsoft's Power Platform at CSIRO. You'll be responsible for configuring and operating the platform day to day, shaping its governance, and guiding its future roadmap.

Working closely with IM&T teams across the organisation, you'll establish Power Platform as a reliable, scalable service. This includes leading environment strategies, Data Loss Prevention (DLP) policies, lifecycle and capacity management, licensing approaches, and automation of environment creation.

You'll bring strong technical expertise alongside the ability to coach and develop others, balancing hands-on engineering with leadership in service delivery.

Duties

High-level duties include:

- Lead the design and implementation of Power Platform environments, ensuring secure establishment and management of environment strategies, Data Loss Prevention (DLP) policies, approved connectors, and aligned architecture to support evolving business needs.
- Develop, implement, and maintain governance policies and practices to ensure secure, compliant, and consistent use of Power Platform services while ensuring adherence to organisational and regulatory standards.
- Oversee security measures including access control, conditional access policies, and DLP controls to safeguard organizational data and maintain compliance with internal and external security requirements.
- Continuously monitor system performance, proactively address platform-wide challenges, and ensure optimal operation for a seamless user experience across all environments.
- Act as a key technical consultant for Power Platform projects, guiding solution design, troubleshooting platform issues, and ensuring alignment with business objectives and technical best practices.
- Provide technical leadership and mentorship to Power Platform engineers, fostering a collaborative environment, promoting continuous learning, and driving innovation within the Power Platform space.
- Oversee user account management, permissions, and licensing strategies to optimize resource utilization and maintain compliance with organizational policies.

Role particulars

Location and office arrangements: Melbourne (Clayton), Brisbane (St. Lucia), Sydney (Marsfield), Canberra (Black Mountain)

Salary: AU\$118,102 – AU\$127,808 per annum (pro rata for part-time), plus 15.4% superannuation

Tenure & work schedule: Indefinite

Reference: 103085

Eligibility

As the successful candidate, you will bring:

Essential criteria

- Demonstrated ability to lead the design, configuration, management, and maintenance of the Power Platform landscape including environments, Data Loss Prevention (DLP) policies and connectors, and ensuring platform architecture aligns with business needs.
- Proven experience in developing and enforcing best-practice governance frameworks and security controls, including access controls, data protection strategies, and compliance with internal and regulatory standards.
- Strong capability to act as a technical advisor for Power Platform projects, collaborating with stakeholders to guide solution design, troubleshoot platform challenges, and ensure project alignment with organizational goals.
- Ability to continuously monitor system performance, proactively identify and resolve issues, and implement optimisation strategies to enhance platform efficiency and user experience.
- Experience or capability in coaching, mentoring, and leading technical teams, fostering a culture of continuous learning, collaboration, and technical excellence within Power Platform initiatives.
- Demonstrated knowledge, understanding and commitment to principles of Workplace Diversity; Equal Employment Opportunity; Occupational Health, Safety and Environment; and Employee Participation.

Desirable

- Experience planning, designing, and implementing the following technologies:
- Copilot Studio Experience
- Experience designing, building, and governing solutions using Microsoft Copilot Studio, including chatbot configuration, integrations, and lifecycle management within the Power Platform ecosystem.
- Microsoft Copilot Experience
- Experience working with Microsoft Copilot capabilities across Microsoft 365 and the Power Platform, including understanding of AI-assisted features, governance considerations, security, and responsible use within an enterprise environment.
- **Cloud Architecture Understanding:** Familiarity with Microsoft Azure services and integration strategies for extending Power Platform capabilities.
- **Governance & Compliance Management:** Ability to develop and implement governance models, ensuring security, compliance, and consistent platform usage.

For full details about this role, and other criteria, please review the Position Description.

Notes

Not sure if you meet all the criteria?

While it is CSIRO policy that the successful candidate must meet all the essential criteria, there are many ways to demonstrate this. Don't let the list discourage you. If you are unsure about applying, please reach out to the contact person in the Position Description.

Setting you up for success

We are committed to providing a recruitment process that is fair, equitable and accessible to everyone. We recognise that it may be helpful for us to adjust our process to make it equitable for your individual situation. Please contact Careers.online@csiro.au and let us know how we can support you.

Life at CSIRO and flexible work arrangements

We work flexibly at CSIRO, offering a range of options for how, when and where you work. We can discuss flexible work arrangements with you during the recruitment process. CSIRO also offers a range of leave entitlements, benefits and career development opportunities. To find out more, visit [Careers at CSIRO](#).

Inclusion and belonging

Solving Australia's greatest challenges takes a diversity of minds and lived experiences. We know diverse teams are more effective and deliver more innovative outcomes. As an equal employment opportunity organisation, we are committed to creating diverse and inclusive teams where people feel they belong. We recognise true diversity encompasses all ages, abilities, cultures, faiths, levels of education, genders, sexualities, diversity of thought and much more. We focus on hiring people who share our values of People First, Further Together, Making it Real and Trusted.

CSIRO holds Gold Status for the Australian Workplace Equality Index for LGBTQIA+ inclusion, and a Science in Australia Gender Equity Bronze Award.

Eligibility

This is a security assessed position, applications for this position are open to Australian Citizens with the successful candidate being required to be able to obtain and maintain a security clearance at the Negative Vetting 1 level. Appointment to this role is subject to provision of a national police check and may be subject to other security/medical/character requirements.

Child safety

CSIRO is committed to the safety and wellbeing of all children and young people involved in our activities and programs. View our [Child Safe Policy](#).

How to apply

Please apply online and submit a cover letter (maximum 2 pages) and CV that demonstrate your motivation and ability to meet the essential requirements of this role.

Applications close

31st of May 2026, 11pm AEST

About the Commonwealth Scientific and Industrial Research Organisation (CSIRO)

We imagine. We collaborate. We innovate. We are Australia's national science research agency. We solve the greatest challenges using innovative science and technology. At the Commonwealth Scientific and Industrial Research Organisation (CSIRO), we

shape the future. We do this by using science to solve real issues to unlock a better future for our community, our economy, our planet. We pride ourselves on recruiting the best talent - bold change-makers, imaginative problem solvers and people driven by impact, whose creativity and skill match their enthusiasm for science and innovation. Join us, and help unlock a better future for everyone.

To Apply

Position Contact	Careers online, 1300 984 220
Agency Recruitment Site	https://jobs.csiro.au/

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Industry, Science, Energy and Resources

Vacancy VN-0769619

Commonwealth Scientific and Industrial Research Organisation (CSIRO)

Closing Date: Sunday 31 May 2026

Finance Operations
Strategic Procurement

Job Title	Finance Manager - CSIRO Procurement
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Clayton VIC, Brisbane QLD
Salary	\$135,000 - \$158,000
Future Merit Locations	Canberra, Clayton, Brisbane
Office Arrangement	Hybrid
Office Arrangement Details	Canberra ACT, Melbourne VIC, Brisbane QLD are preferred; Other major cities with CSIRO office presence may be considered; Hybrid working available
Classification	Executive Level 1;Executive Level 2
Position Number	TBC
Agency Website	http://www.csiro.au

Job Description <https://jobs.csiro.au/job/Canberra%2C-ACT-Finance-Manager-CSIRO-Procurement/1361452666/>

Acknowledgement of Country

CSIRO acknowledges the Traditional Owners of the land, sea and waters, of the area that we live and work on across Australia. We acknowledge their continuing connection to their culture and pay our respects to their Elders past and present. View our [vision towards reconciliation](#).

Role highlights

- Great opportunity to lead strategic procurement for a national organisation
- Apply your procurement expertise to drive value and continuous improvement
- Join a high-performing team supporting complex and impactful programs!

About CSIRO

As Australia's national science agency, CSIRO is solving the greatest challenges through innovative science and technology. Many of our iconic innovations were once considered impossible until someone, just like you, joined us and took on the challenge.

Visit [CSIRO.au](https://www.csiro.au) for more information.

The opportunity

CSIRO Finance provides customerfocused information and valueadding, strategic insight to support and enable financial sustainability through the effective and efficient use of resources. Within this, Finance Operations ensures strong financial governance, compliance, and the delivery of key financial processes and services across the organisation.

As part of this function, the Strategic Procurement team supports the organisation in achieving valueformoney outcomes through bestpractice procurement activities. The team provides guidance across the planning, sourcing, and management of goods and services, ensuring alignment with procurement frameworks and legislative requirements.

In this role, you will lead a strategic procurement function and provide expert guidance to support complex procurement activities across the organisation. You will work closely with internal stakeholders to develop sourcing strategies, lead commercial negotiations, and ensure procurement outcomes align with business priorities, governance frameworks, and risk considerations. You will also drive continuous improvement initiatives, strengthen procurement practices, and contribute to broader finance transformation activities.

You will bring strong leadership capability, with experience managing and developing a team in a dynamic environment. You will be comfortable operating at a strategic level, building trusted relationships with senior stakeholders, and balancing compliance with commercial and operational outcomes. Your ability to exercise sound judgement, work with sensitive information, and lead through change will be key to your success in this role.

If you are passionate about delivering strategic procurement outcomes, leading people, and driving continuous improvement, this is a great opportunity to make a meaningful impact within a complex and evolving organisation, and we would love to hear from you!

Duties

Your high-level duties will include:

- Leading and developing a strategic procurement function, driving continuous improvement and valueformoney outcomes.
- Partnering with stakeholders to plan and deliver complex procurement activities aligned to organisational priorities.
- Leading commercial negotiations and establishing strong, sustainable supplier partnerships.
- Developing and implementing sourcing strategies informed by market insights and future demand analysis.
- Ensuring compliance with procurement policies, governance frameworks and the Commonwealth Procurement Rules (CPRs).
- Managing supplier performance, contracts and risks to ensure delivery against quality, cost and timeline expectations.

- Driving innovation and process improvements across procurement practices, systems and team capability.
- Providing leadership, coaching and performance management to a multilayered procurement team.

Role particulars

Location and office arrangements: Canberra ACT, Melbourne VIC, Brisbane QLD are preferred; *Other major cities with CSIRO office presence may be considered; Hybrid working available*

Salary: AU\$135K – AU\$158K per annum plus up to 15.4% superannuation

Tenure & work schedule: Indefinite – Full-time (preferred), *Part-time may be considered*

Reference: 103159

Eligibility

As the successful candidate, you will bring:

- Demonstrated ability to lead and develop a procurement and contracting team, ensuring compliance with the Commonwealth Procurement Rules (CPRs) while continuously strengthening strategic procurement practices.
- Strong technical expertise in procurement and contract management, including the application of governance frameworks, policy interpretation, and risk management.
- Demonstrated capability to analyse complex internal and external environments and provide highquality strategic procurement advice to senior leadership.
- Proven ability to establish and maintain trusted advisor relationships with senior Finance leaders, Executives, and Boardlevel stakeholders.
- Demonstrated leadership and change management capability, including leading the development and implementation of strategic procurement and financial improvement initiatives.
- Proven people leadership capability, including fostering a cohesive, respectful and highperforming team culture, and managing complex performance or people matters with integrity and professionalism.
- Demonstrated commitment to CSIRO Values, Code of Conduct and health, safety and wellbeing responsibilities, including leading by example.
- Demonstrated ability to operate proactively and effectively in complex, changing environments, balancing competing priorities and delivering outcomes during periods of change.
- ***Desirable:*** Previous experience leading a finance team in an operational environment would be highly desirable.

For full details about this role, please review the [Position Description](#).

Not sure if you meet all the criteria?

While it is CSIRO policy that the successful candidate must meet all the essential criteria, there are many ways to demonstrate this. Don't let the list discourage you. If you are unsure about applying, please reach out to the contact person in the Position Description.

Setting you up for success

We are committed to providing a recruitment process that is fair, equitable and accessible to everyone. We recognise that it may be helpful for us to adjust our process to make it equitable for your individual situation. Please contact the Talent Acquisition Partner via email (see details in the Position Description) and let us know how we can support you.

Eligibility

Applications for this position are open to **Australian Citizens**, who are able and willing to obtain and maintain a **security clearance at the Baseline level**.

Appointment to this role is subject to provision of a national police check and may be subject to other security/medical/character requirements.

Notes

Life at CSIRO and flexible work arrangements

We [work flexibly at CSIRO](#), offering a range of options for how, when and where you work. We can discuss flexible work arrangements with you during the recruitment process. CSIRO also offers a range of leave entitlements, [benefits](#) and [career development](#) opportunities. To find out more, visit [Careers at CSIRO](#).

Inclusion and belonging

Solving Australia's greatest challenges takes a diversity of minds and lived experiences. We know diverse teams are more effective and deliver more innovative outcomes. As an equal employment opportunity organisation, we are committed to creating [diverse and inclusive teams](#) where people feel they belong. We recognise true diversity encompasses all ages, abilities, cultures, faiths, levels of education, genders, sexualities, diversity of thought and much more. We focus on hiring people who share our values of People First, Further Together, Making it Real and Trusted.

CSIRO holds Gold Status for the Australian Workplace Equality Index for LGBTQIA+ inclusion, and a Science in Australia Gender Equity Bronze Award.

Child safety

CSIRO is committed to the safety and wellbeing of all children and young people involved in our activities and programs. View our [Child Safe Policy](#).

How to apply

Please apply online, and provide a CV and a detailed cover letter, **responding to each of the selection criteria in detail**, that best demonstrate your motivation and ability to meet the requirements of this role. Please attach your selection criteria responses to your cover letter as one document.

Applications close

31 May 2026, 11:00pm AEST

About the Commonwealth Scientific and Industrial Research Organisation (CSIRO)

We imagine. We collaborate. We innovate. We are Australia's national science research agency. We solve the greatest challenges using innovative science and technology. At the Commonwealth Scientific and Industrial Research Organisation (CSIRO), we shape the future. We do this by using science to solve real issues to unlock a better future for our community, our economy, our planet. We pride ourselves on recruiting the best talent - bold change-makers, imaginative problem solvers and people driven by impact, whose creativity and skill match their enthusiasm for science and innovation. Join us, and help unlock a better future for everyone.

To Apply

Position Contact	Soloman Bashiri, Soloman.bashiri@csiro.au
Agency Recruitment Site	https://jobs.csiro.au/job/Canberra%2C-ACT-Finance-Manager-CSIRO-Procurement/1361452666/

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Industry, Science, Energy and
Resources

Vacancy VN-0768882

Job Title	Operations Support Team Lead
Job Type	Full-Time, Ongoing
Location	Symonston ACT
Salary	\$101,080 - \$117,002
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27.
Classification	APS Level 6
Position Number	12730
Agency Website	www.ga.gov.au

Job Description

<https://www.ga.gov.au/about/careers/current-vacancies>

Geoscience Australia values the lands, water and sky as we work to deepen a shared understanding of Country and Earth. We respect First Nations peoples and their enduring connection, contribution and obligations to Country. Reflecting on our shared history, we are committed to listen and learn.

About us

Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation.

Our culture

Our strength lies in our people, including our diversity in backgrounds, skills and experiences, and the way we work together to respond to the emerging needs of our work. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged.

Our workplace is committed to the health, safety and wellbeing of our employees and offers a variety of flexible working arrangements to enhance flexibility, including remote working arrangements.

What we can offer you

When you work at Geoscience Australia you will have access to a range of benefits and the opportunity to experience a workplace culture that truly values and promotes diversity, inclusion, equity and belonging. To learn more about our competitive salary, free onsite parking, generous flexible working arrangements and the role you can play in growing our culture [click here](#).

Our team

The Community Safety Branch (CSB) in the Place, Space and Communities Division develops and delivers independent, authoritative and accessible information and advice on natural hazards and their impacts. By improving the understanding of natural hazards and community exposure, we support stakeholders in Australia and the region in their risk mitigation and community resilience policy and action.

The National Earthquake Alerts Centre (NEAC) is the central and public facing component of Geoscience Australia's earthquake seismology capability and services and is the national authority for real-time earthquake information and advice in Australia. The NEAC is also a critical component of the Joint Australian Tsunami Warning Centre (JATWC), operated in partnership with the Bureau of Meteorology.

The NEAC undertakes real-time seismic event detection and alerting to provide critical information and advice about earthquakes of national and international significance to government, emergency managers, major infrastructure managers and the public, 24 hours a day, 365 days a year. These services are provided in near-real-time by a team of training officers.

Duties

The Operations Support Team Lead will be responsible for the management of day-to-day activities supporting the effective operation and continuous improvement of the NEAC in accordance with defined time, budget and resources. This role will also coordinate NEAC user acceptance (beta) testing and oversee delivery of the NEACs day-to-day operations support activities.

The Operations Support Team Lead reports directly to the Director, Earthquake and Tsunami Warnings Section and works closely and cooperatively with the NEAC Operations Manager, Earthquake Services Quality Manager and the NEAC Science Capability and MCA Systems Support Teams.

The NEAC Operations Support Team Lead will provide shift cover for NEAC duty officers, as required. The responsibility for covering shifts is shared across the Operations Support team, sometimes requiring a shift (or shifts) to be covered at short notice. When covering shifts, the NEAC Operations Support Team Lead will undertake real-time monitoring, detection, analysis and alerting of earthquakes within NEAC's remit in accordance with NEAC best practices for observational seismology methods, seismic analysis guidelines, standard operating procedures and system state-of-health monitoring and reporting.

Shift work is an essential component of this role.

In this role you will:

- supervise the work of a team of Operations Support Officers responsible for progressing day-to-day (core) operations support activities and defined projects
- develop and document clear procedures and processes for delivering core operations support activities
- develop appropriately detailed project plans, informed by project management plans developed by the Earthquake Services Quality Manager, using structured project management or other appropriate work planning methodology
- develop, implement and manage the operations support team's work plan(s), including setting tasks and priorities, managing workflow and allocating resources
- oversee the delivery of projects through to completion, including direct contribution to project work, as well as supporting project evaluation and reporting
- undertake quality assurance activities and contribute to the development of quality assurance tools and processes
- develop and manage relationships with stakeholders to support delivery of projects
- marshal internal professional and technical expertise to support project delivery
- contribute to the development and implementation of a certified quality management system for NEAC
- propose and/or facilitate and/or undertake initiatives to support continuous improvement in NEAC operations
- support the NEAC Operations Support Team to understand and engage with workplace change
- coordinate the use of specialist service providers, including contractors and consultants as necessary.

During periods of shift work:

Apply NEAC best practices to:

- undertake rapid and robust earthquake analysis in real time, using interactive software to characterise significant earthquakes and produce Geoscience Australia's real-time earthquake catalogue; you will disseminate this information to government agencies and the general public in accordance with Standard Operating Procedures (SOP)

- act as a watch-stander and operator of NEAC's decision support systems including databases, information management and distribution systems; report performance issues to designated personnel in a timely manner to ensure continuity and completeness of NEAC's 24x7 services.

To be successful in the role you will:

- ensure work is delivered to a high standard; consult internal experts; tap into their technical and professional knowledge and experience to improve work outcomes for the business unit
- apply and develop capabilities to meet performance expectations; contribute own expertise for the benefit of the business unit
- construct project plans that have clear and appropriate milestones, goals, timeframes and budgets; monitor projects against plans, and see projects through to completion; reschedule and reorganise work to reflect changes in priority
- evaluate project performance, identify need for change and initiate change when required
- adhere to documented procedures; use, and encourage others to use appropriate information management systems to keep information up to date
- identify issues and problems and work to resolve them; identify risks and uncertainties and take account of these in planning, decision-making and priority setting; identify, implement and promote improved work practices
- communicate with others regarding the purpose of their work; identify the relationship between organisational goals and operational tasks
- gather and investigate information from a variety of sources; use experience and judgement to analyse what information is important; draw accurate conclusions based on evidence
- deal positively with uncertainty and cope effectively in an environment characterised by change; share appropriate information with colleagues during times of change; help others adapt to ensure a smooth transition
- anticipate and be responsive to changes in client and stakeholder needs; provide courteous, prompt and professional service to clients
- operate as an effective member of the team; work collaboratively; draw on team strengths; actively listen to colleagues, clients and stakeholders; involve others and recognise the contributions made by other people; treat people with respect and courtesy
- take personal responsibility for accurate completion of work within timeframes and quality requirements; take the initiative to progress work when required; recognise and understand the issues impacting the achievement of desired outcomes
- take responsibility for mistakes and learn from them; seek advice and assistance from colleagues and supervisors when uncertain
- maintain effective performance levels even in challenging, uncertain or difficult circumstances; maintain an optimistic outlook and focus on the positives in difficult situations; stay calm under pressure
- reflect on own behaviours and work style and understand how they impact on others and job performance; agree own performance standards with supervisors; seek feedback on behaviour and work performance from supervisors and peers, and be responsive to guidance
- identify development opportunities for self and share learning with others
- make time for people despite competing priorities; provide guidance and offer full support when required
- adhere to the APS Values and Code of Conduct and consistently behave in an honest, ethical and professional way.

Required skills, knowledge, experience and/or qualifications

- Excellent interpersonal and communication skills, and demonstrated ability to work effectively both independently, and in a team (shared work) environment, including supervising the work of others.
- Experience working in a project/program management role and/or proven ability to manage projects through to completion using established project management or other work planning methodologies.
- Demonstrated commitment to the principles of quality assurance and continuous improvement.
- Proficiency in Microsoft Office applications, particularly Excel and Word.
- Proficiency with any of the following software is advantageous: Visio, ArcGIS, Snagit.
- Interest in, and willingness to learn, apply and maintain current knowledge of earthquake observatory practices, NEAC's applied methods and techniques, and standard operating procedures. Some background in earth sciences would be advantageous.
- Ability and willingness to undertake shift work as directed.
- Aptitude to develop and maintain skills in earthquake analysis and alerting procedures using NEAC's software, tools and systems; capability to develop and maintain an understanding of the underlying system architecture, including critical data flows and system state-of-health monitoring.
- Positive attitude to embracing and adapting to change.

To Apply

Please visit the [careers page](#) of our website to submit your application via our e-Recruit system. Your application should include:

- Your resume (no more than 3 pages).
- A brief statement (no more than 700 words) outlining your transferable skills, experience and capabilities related to the role and the value you would bring to Geoscience Australia.

If you have any questions regarding the role, please contact Adrienne Moseley on (02) 6249 9604 or email adrienne.moseley@ga.gov.au

To learn more about applying for roles within the Australian Public Services please review, '[Applying for an APS job: cracking the code](#)'.

Eligibility

To be eligible to apply for this position you must meet the below eligibility criteria.

- Be an Australian Citizen at the closing date of application.
- The successful applicant must be able to obtain, hold and maintain a security clearance of an appropriate level relevant to this role.
- Commencement of employment is subject to the successful applicant undergoing and satisfying pre- employment screening, which includes a police history check.

Are you unsure about applying?

Did you know that a Hewlett Packard internal report found that men apply for jobs when they meet an average of 60 per cent of the job requirements? Women and other people from diverse backgrounds tend to only apply when they check every box. If you think you have what it takes, but don't necessarily meet every single point on what we are looking for, please still apply or get in touch with the contact officer to learn more about the role.

Notes

If you require technical assistance, call Human Resources on (02) 6249 9777 or email recruitment@ga.gov.au.

A merit list/pool may be created from this process. If you are successful for the merit pool, your details may be shared with other Australian Public Service agencies unless you choose not to have your details disclosed.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Geoscience Australia

Geoscience Australia is an Australian Government listed entity within the Industry, Innovation and Science portfolio. Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged. We are committed to the health, safety and wellbeing of our employees and offer a flexible and diverse workplace.

To Apply

Position Contact	Adrienne Moseley, (02) 6249 9604
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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Department of Social Services

Closing Date: Friday 30 October 2026

Various
Various

Job Title	Executive Assistant - Temporary Employment Register
Job Type	Full-Time, Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Newcastle NSW, Perth WA, Sydney NSW
Salary	\$84,576 - \$143,888
Future Merit Locations	Adelaide, Brisbane, Canberra, Darwin, Hobart, Melbourne, Newcastle, Perth, Sydney
Office Arrangement	On Site
Office Arrangement Details	It is expected that Executive Assistants work from the office, unless other arrangements are negotiated directly with the SES Manager
Classification	APS Level 4;APS Level 5;APS Level 6;Executive Level 1
Position Number	TER-2026-0129
Agency Website	https://www.dss.gov.au/

Job Description

<https://www.dss.gov.au/careers/vacancies/Pages/default.aspx>

The temporary employment register is open for candidates to register a general expression of interest for employment with the Department of Social Services (DSS) by completing an online application and uploading a current resume.

The register will be utilised to access skilled candidates to fill roles at short notice across the department.

Duties

The primary focus of Executive Assistants at all classifications is to provide high-level support by undertaking moderately complex administrative activities and tasks for Senior Executive staff such as:

- management of the Executive's diary, phone, in-tray and email

- preparation of routine correspondence, briefs and coordination papers
- providing travel, accommodation and financial acquittal services
- coordination of administrative tasks such as stationery orders, phone lists, property and accommodation related requests
- continuous improvement of the Senior Executive's office performance through the use of efficient and practical administration processes and systems
- management of regular branch-wide internal reporting and meetings
- assigning and collating briefs such as senate estimates briefs and coordinating document management via the Parliamentary Document Management System (PDMS)
- providing secretariat duties for meetings
- working collaboratively with other Executive Assistants/Executive Officers and the broader business area
- ad-hoc tasks as required.

The Executive Assistant role is best suited to candidates who are customer focused, enjoy dealing with people, and are good at managing multiple tasks and solving problems.

Please review the job pack for the full position description.

Eligibility Notes

About the Department of Social Services

The Department of Social Services (DSS) develops policies and delivers programs that support the lifetime wellbeing of Australians and their families. Our vision is to achieve the best health, wellbeing and safety of all Australians. Our people are critical in delivering the key priorities of DSS. We are seeking candidates that reflect our cultural values of curious, contestability, courage and collaboration.

To Apply

Position Contact	SES Unit, SESunit@dss.gov.au
Agency Recruitment Site	https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

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Climate Change, Energy, the Environment and Water

Vacancy VN-0769528

Bureau of Meteorology

Closing Date: Monday 01 June 2026

Enterprise Services
Organisational Resilience

Job Title	Legal Support, FOI & Privacy Officer
Job Type	Full-Time;Part-Time, Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	\$88,834 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	APS Level 5
Position Number	60018020
Agency Website	

Job Description <https://bomcareers.nga.net.au/?jati=299D4D95-0C50-2160-CC89-ECEF6DB563C8>

We have an exciting opportunity for a Legal Support, FOI and Privacy Officer to join our collaborative and committed Legal Services team. The Bureau's Legal Services Team is part of the Bureau's Organisational Resilience Program. The teams work closely with Group Executives, General Managers and teams across the Bureau to provide proactive, pragmatic and expert advice and support.

The role provides support to the team across a diverse range of legal and FOI/privacy matters. You need to be adaptable and comfortable working in a complex environment and engaging with senior Bureau staff and a range of internal and external stakeholder with relative autonomy. You also need to have an eye for detail. Previous experience in a Paralegal/Legal Administrative or FOI/Privacy role will be highly regarded but is not essential.

The role reports to the Privacy and FOI Team Lead within the Legal Services team.

Duties

The responsibilities of the role include but are not limited to:

1. Providing high-quality administrative and operational support to the Legal Services team comprising of lawyers and FOI/privacy professionals, including managing calendars, undertaking document searches maintaining filing systems, and supporting day-to-day team activities.
2. Managing shared team inboxes, triaging incoming correspondence and requests, and allocating matters in accordance with established procedures and instructions.
3. Assisting with responses to FOI and other legal requests for information, including liaising with internal and external stakeholders to gather, compile and record relevant information in accordance with legislative and procedural requirements.
4. Assisting with privacy-related enquiries and requests from internal stakeholders, escalating complex, sensitive or high-risk matters to senior staff as appropriate.
5. Maintaining accurate records and information systems, including filing and records management in SharePoint, creating and updating matters in the Matter Management System, preparing agendas, and undertaking spreadsheet data entry and reporting.
6. Supporting the development and maintenance of policies, procedures, templates and guidance materials, including updating documents and resources in line with instructions from senior staff.

Eligibility

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Bureau of Meteorology

The Bureau of Meteorology is one of the few organisations that touches the lives of all Australians and all Australia, every day. The Bureau works across Australia and remote islands, providing services from the Antarctic to beyond the equator, and from the Indian Ocean to the Pacific. We are Australia's national weather, climate and water agency, in the Agriculture, Water and Environment portfolio of the Australian Government, operating under the authority of the Meteorology Act 1955 and the Water Act 2007. We provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunami and tropical cyclones. Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focused scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services. We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

To Apply

Position Contact	Anna Ku, NA
Agency Recruitment Site	https://bomcareers.nga.net.au/?jati=299D4D95-0C50-2160-CC89-ECEF6DB563C8

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