



Commonwealth of Australia
APSJobs - Vacancies Daily
PS20 Daily Gazette Wednesday - 20 May 2026.pdf

Australian Government

Published by Commonwealth of Australia

APSJobs - Vacancies Daily

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The date of publication of this Gazette is PS20 Daily Gazette Wednesday - 20 May 2026.pdf. The date of publication establishes the date the vacancy was notified in the Gazette for the purpose of 25(1)(b) of the Australian Public Service Commissioners Directions 2022.

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Vacancies

Vacancy VN-0769679

Australian Fisheries Management Authority

Closing Date: Thursday 28 May 2026

Fisheries Operations National Compliance

Job Title	Senior Intelligence Analyst
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$104,113 - \$115,131
Future Merit Locations	Canberra, Lakes Entrance, Darwin, Thursday Island
Office Arrangement	Hybrid
Office Arrangement Details	Requests for hybrid working arrangements (WFH) are considered on a case-by-case basis, up to 2 days per week.
Classification	APS Level 6
Position Number	10173 / 009_05/26
Agency Website	

Job Description

<https://afmacareers.nga.net.au/?jati=C963E6C9-0497-EAD5-99A3-ECF0D5D1DBFE>

About AFMA

The Australian Fisheries Management Authority (AFMA) aims to provide ecologically sustainable and economically efficient Commonwealth fisheries, through understanding and monitoring Australia's marine living resources and regulating and monitoring commercial fishing, including domestic licensing and deterrence of illegal foreign fishing.

About the branch

The Fisheries Operations Branch provides high level deterrence for illegal, unreported & unregulated fishing activities. It does so by providing leadership, contract & project management & policy development.

About the team

The Intelligence team sits under the National Compliance Operations section in the Fisheries Operations Branch and supports the delivery of 3 core functions:

1. AFMA's National Compliance and Enforcement Program;
2. AFMA's International Compliance and Engagement Program and;
3. AFMA's capacity building contribution to the Indo-Pacific Partnership for Maritime Domain Awareness.

The team is responsible for:

- Analysing multiple data and intelligence holdings (including investigation, geospatial, surveillance, catch-based, and open-source data) to identify information gaps, potential threat drivers and emerging trends and opportunities to Commonwealth fisheries and on the high seas where Australia has an interest.
- Developing and delivering timely strategic and tactical intelligence products and advice to support national and regional fisheries operations and engagement programs.
- Managing the coordination of intelligence collaboration and dissemination to support domestic and foreign compliance programs, both within the Australian Fishing Zone and on the high seas where Australia has an interest.
- Representing the agency in domestic and international forums and delivering fisheries and maritime domain awareness intelligence training to counterparts.
- Liaising with domestic and international counterparts in sharing intelligence and planning national and regional fisheries operations to further enhance our abilities to detect and deter illegal, unreported, and unregulated fishing. Planning, developing, and providing input to various operational strategies to mitigate identified risks, and providing strategic and tactical products to support those strategies.
- Developing tools and framework to streamline intelligence processes and functions.

Our ideal candidate

Our ideal candidate will have:

- excellent written and verbal communication skills to enable you to foster excellent working relationships with internal and external stakeholders and to develop and produce accurate, evidence-based tactical and strategic intelligence products, briefs and advice.
- demonstrated research and critical analysis skills with the ability to interpret and evaluate information from a variety of sources to identify gaps, opportunities and trends.
- strong judgement and familiarity in utilising and interpreting qualitative and quantitative data.

- acumen to represent AFMA and Australia domestically and internationally and be culturally sensitive and aware when developing and delivering training and interacting with international counterparts.
- the demonstrated ability to work in a dynamic environment, balance competing priorities and adapt to challenges.
- the ability to collaborate effectively with others and build and maintain team, internal and external relationships.
- the ability to evaluate, build and develop new and upon existing intelligence tools, processes and functions.

Desirable

- Experience, or an ability to acquire a strong understanding of GIS and business analytics such as Arc Suite, Microsoft Power BI, Oracle Analytics Server, or Cloud (OAS or OAC) or Oracle Business Intelligence Enterprise Edition (OBIEE) software to help visualise data in support of operational and compliance activities.
- Intelligence experience or familiarity of the role of intelligence and related processes and products.
- Qualifications or previous experience as a workplace trainer/assessor.
- An understanding of AFMA's purpose, fisheries management, maritime domain awareness and IUU fishing.

Duties

Under limited direction, the Senior Intelligence Analyst will support the Manager of the Intelligence Team in delivering intelligence outputs in support of AFMA's compliance and engagement programs.

In addition to meeting the [work level standards](#) of the position classification, as an APS6 Senior Intelligence Analyst, you will:

- Develop subject matter expertise on an intelligence area related to illegal, unreported and unregulated fishing.
- Use existing (and formulate new) analytical tools and techniques to monitor, measure and analyse compliance risks and opportunities within Commonwealth fisheries and on the high seas where Australia has an interest.
- Produce strategic and tactical intelligence products and advice to support national and regional fisheries operations, AFMA's National Compliance and Enforcement Program and AFMA's International Compliance and Engagement Program. This may also include the development of analytic products using technical software such as GIS and business analytics software.
- Contribute to the planning and execution of targeted intelligence and operational activities.
- Administer the branch's information disclosures in line with relevant internal policies and legislative obligations.
- Undertake complex qualitative and quantitative analysis, including identifying current gaps in intelligence holdings, emerging trends, network analyses, and targeting opportunities related to illegal, unreported and unregulated (IUU) fishing in the Australian Fishing Zone and international waters.

- Interrogate agency data holdings and develop ad-hoc and ongoing summaries, reports and dashboards (using GIS, vessel monitoring systems, and business analytics software).
- Draw from across multiple information sources to produce accurate and timely, evidence-based tactical and strategic intelligence assessments related to IUU fishing in the Australian Fishing Zone and international waters that support AFMA's National Compliance and Enforcement Program and AFMA's International Compliance and Engagement Program.
- Drive engagement and collaboration with domestic and international fisheries, intelligence and law enforcement partners, building upon shared interests and goals to ensure effective information sharing and cooperation.
- Develop and lead delivery of training packages focused on fisheries intelligence and maritime domain awareness to international counterparts as part of AFMA's international capacity building efforts.
- Represent the agency and Australia in domestic and international forums.
- Assist with the planning of targeted intelligence and operational field work.
- Assist in balancing team priorities and workload, while also being able to work under limited direction and exercise autonomy and independence when undertaking complex work initiatives.
- Administer incoming internal and external intelligence taskings and disseminate information and intelligence products to counterparts for information sharing and in support of operations.
- Provide fisheries intelligence-related advice and input to whole of government threat analyses, AFMA and external agency reports and briefings related to IUU fishing, Australia's maritime domain and international fisheries papers.
- Review current and develop new standard administrative procedures for team functions, including frameworks, governance and tools for streamlining intelligence processes.
- Assist with the planning, execution and reporting of quality assurance reviews and internal audits.
- Assist with mentoring staff in the Fisheries Operations Branch, where required, including providing training and support on intelligence-based systems and tools.

Eligibility

To be eligible for this role applicants must:

- be an Australian citizen
- have the ability to obtain, and maintain, a Negative Vetting 1 security clearance.
 - Please note: there may be a requirement in the future for employees in this role to obtain and maintain a Negative Vetting 2 security clearance. Applicants must be willing to undergo this clearance process if/when the requirement arises.
- satisfy the requirements of an Australian Federal Police Check.
- have the ability to travel nationally and/or internationally (in some cases for periods of up to 3 weeks).

Notes

About the Australian Fisheries Management Authority

To Apply

Position Contact	Recruitment, N/A
Agency Recruitment Site	https://afmacareers.nga.net.au/?jati=C963E6C9-0497-EAD5-99A3-ECF0D5D1DBFE

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- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Vacancy VN-0769697

Australian Fisheries Management Authority

Closing Date: Sunday 07 June 2026

Corporate Services Technology and Digital Services

Job Title	Software Developer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$104,113 - \$115,131
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Requests for hybrid working arrangements are considered on a case-by-case basis, up to 2 days per week.
Classification	APS Level 6
Position Number	10026 / 010_05/26
Agency Website	

Job Description

<https://afmacareers.nga.net.au/?jati=2D8830A4-9C8C-9C3A-073A-ECF0D799047E>

About AFMA

The Australian Fisheries Management Authority (AFMA) aims to provide ecologically sustainable and economically efficient Commonwealth fisheries, through understanding and monitoring Australia's marine living resources and regulating and monitoring commercial fishing, including domestic licensing and deterrence of illegal foreign fishing.

About the branch

The Corporate Services Branch supports our people through a wide range of enabling services and systems to support our operations, including HR management, financial management, security & risk, corporate governance, legal services, ICT & communications.

About the team

The Technology and Digital Services team is responsible for delivering the strategic and operational ICT requirements of AFMA and its clients.

The team is committed to agile development processes and is progressive in adopting secure modern technologies and data practices that enable AFMA to deliver quality outcomes and drive business performance.

Current priorities include:

- Increase the agency security posture and maturity level.
- Legacy applications modernisation
- Optimise slow-running modules, database queries, and API calls to improve system responsiveness
- Develop functional improvements requested by business users to refine existing workflows.

Our ideal candidate

Our ideal candidate will:

- have the ability and willingness to troubleshoot, problem solve and self-research issues.

- have knowledge and experience (or the ability to acquire quickly) in a range of information technology functions including:
 - C# and .NET framework application design and development experience, Microsoft stack, including .NET Core experience, and building SOAP/REST based web services.
 - working with version control software and managing and maintaining Continuous Integration and Continuous Deployment (CI/CD) processes.
 - experience with web development and producing client facing applications. Exposure to .Net application design.
 - .NET/ASP.NET, IIS and Oracle databases
 - Azure Function Apps.
 - Azure DevOps workspace
 - experience using Angular.
- Be experienced with agile development methodology.
- Be able to develop unit test frameworks (or the ability to learn).
- have demonstrated experience and ability to collaborate effectively with direct team members and other business stakeholders to deliver agreed outcomes.
- enjoy a challenge, undertaking discovery and learning
- be a motivated team player, who enjoys their work and can balance priorities across their team.
- have sound technical skills with the ability to communicate and collaborate within their team and with stakeholders.

Desirable

- Exposure to NoSQL technologies like MongoDB / Azure Cosmos DB and cloud hosted environments like Azure / AWS.
- Exposure to Current versions of Angular/Vue/React.

Duties

The Software Developer, under the direction of the Manager, Applications Development, will work as part of a small agile development team to assist in the enhancement, maintenance, and future development of AFMA systems.

With the agency modernizing its systems and evaluating the implementation of emerging technologies, this exciting position will draw on your current skills and/or ability to learn skills related to the Azure DevOps and Azure environments, including contributing to the transition of on-premise applications to a cloud environment.

In addition to meeting the [work level standards](#) of the position classification, as an APS Level 6 Software Developer, you will:

- analyse requirements, develop code, debug, and implement unit tests
- be responsible for maintaining and updating documentation on systems you work on.

- work as part of an agile team to deliver client facing web applications using modern development practices and technologies.
- provide programming skills and produce/maintain code that is robust and efficient.
- collaborate with cross-functional teams for feature development and be responsible for end-to-end delivery of features.
- make use of version control (Git), Continuous Integration and Continuous Deployment (CI/CD) as part of your work.
- design, develop and implement unit test frameworks for applications.
- contribute to projects as required by our stakeholders to support the objectives and goals of AFMA as advocated in the Corporate Plan and the ICT Strategy.
- work collaboratively as part of a high performing team and organization, establishing and maintaining effective partnerships with key internal and/or external stakeholders to deliver high quality business outcomes.
- actively promote and role model AFMA values of being respectful, impartial, ethical, accountable, and committed to service and contribute to positive organizational change, effective communication, and continuous improvement at AFMA.

Eligibility

To be eligible for this role applicants must:

- be an Australian citizen
- have the ability to obtain, and maintain, a Baseline security clearance
- satisfy the requirements of an Australian Federal Police Check.

Notes

Our preferred location for this position is Canberra. Other locations, including remote work, may be considered on a case-by-case basis.

About the Australian Fisheries Management Authority

To Apply

Position Contact	Sangeetha Ranganathan, 02 6225 5381
Agency Recruitment Site	https://afmacareers.nga.net.au/?jati=2D8830A4-9C8C-9C3A-073A-ECF0D799047E

Vacancy VN-0769704

Australian National Maritime Museum

Closing Date: Wednesday 27 May 2026

Finance and Human Resources
Facilities and Security

Job Title	Manager Building and Facilities
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Pymont NSW
Salary	\$121,755 - \$132,713
Future Merit Locations	Pymont
Office Arrangement	On Site; Flexible
Office Arrangement Details	Flexible arrangement can be negotiated
Classification	Executive Level 1
Position Number	0031
Agency Website	https://www.sea.museum/about/about-the-museum/what-we-do

Job Description <https://www.sea.museum/About/About%20the%20museum/Our%20people/Work%20with%20us>

The Australian National Maritime Museum is seeking an experienced and dynamic Manager, Building and Facilities to join the Facilities and Security team in a full-time, ongoing role.

About the Australian National Maritime Museum

As one of Sydney's most visited museums, the Australian National Maritime Museum shares our national maritime story across Australia and the world, online, onsite and through research, presentations and travelling exhibitions, and provides must-visit museum experiences that delight and inspire.

We connect our visitors with the oceans and waterways that are the heartbeat of who we are. From deep time to modern Australian and beyond, we explore our past, our present and future as an island nation shaped by sea, offering a sustainable and cohesive vision for the future.

The Museum welcomes over 2.5 million local, interstate and international visitors annually, and is supported by a thriving and passionate staff, membership, volunteer and education base. Find out more at <https://sea.museum>.

Duties

About the Role

As the Manager, Building and Facilities, you will play a pivotal leadership role at the heart of the Museum's operations ensuring our spaces are not only safe and functional, but dynamic, high-performing, and welcoming for staff, visitors, and partners alike.

This is an opportunity to lead the operational backbone of the Museum, driving the delivery of facilities and maintenance services that enable world-class experiences every day. From capital works through to continuous improvement initiatives, you will shape and deliver a diverse portfolio of projects that directly influence how the Museum operates now and into the future.

You will bring together people, systems, and priorities to turn strategy into action ensuring projects are delivered seamlessly, on time, within budget, and to the highest standards of quality and compliance. Your leadership will be central to strengthening operational capability and unlocking smarter, more efficient ways of working across the organisation.

With strong expertise across project governance, procurement, contract management, scheduling, and risk, you will confidently navigate complex environments providing clear direction, sound advice, and practical solutions that deliver real impact.

Working closely with internal teams, contractors, and suppliers, you will build trusted partnerships and foster a collaborative environment where challenges are solved and opportunities are realised.

Your ability to lead with confidence, think strategically, and deliver with purpose will ensure you thrive in this role.

This is a unique opportunity to shape the environments that bring the Museum to life, leaving a lasting impact on both our people and the millions of visitors we welcome each year.

Please note: This recruitment process is intended to fill both current and future vacancies. While the position on offer is ongoing, a merit pool of suitable applicants may be established to fill similar ongoing and non-ongoing positions within the next 18 months.

Key Accountabilities

Under broad direction, this position is responsible for delivering the following functions:

- Provide leadership and oversight of the Building and Facilities team, setting clear direction, building capability, and fostering an inclusive, collaborative and high-performing environment that supports the delivery of quality outcomes.
- Lead and deliver complex facilities, safety and security projects, exercising independent judgement to ensure outcomes align with organisational priorities, risk settings and governance requirements.
- Establish, implement and maintain effective project governance arrangements, ensuring appropriate controls, documentation, reporting and clear executive visibility of performance, risks and issues.
- Provide high-quality, evidence-based advice, options and recommendations to senior stakeholders to support informed decision-making and effective delivery of complex projects.
- Oversee and manage procurement and contract arrangements, ensuring compliance with the Commonwealth Procurement Rules and the PGPA Act, and achieving value for money, probity and compliance outcomes.
- Identify, assess and actively manage project risks in a live public environment, implementing mitigation strategies and escalating emerging issues as required.
- Lead, influence and negotiate with internal and external stakeholders to manage competing priorities, resolve complex issues and achieve agreed project and portfolio outcomes.
- Lead continuous improvement initiatives in project management practices to enhance organisational capability, consistency and compliance.

Selection Criteria

The successful candidate will demonstrate their capacity against the following:

1. Demonstrated leadership and management capability, including leading multidisciplinary teams, setting clear direction, building capability, and fostering an inclusive, collaborative and high-performing culture that delivers quality outcomes.
2. Proven experience leading and overseeing complex building, facilities, safety and security projects, exercising independent judgement to deliver outcomes aligned with organisational priorities, governance requirements and risk settings.
3. Demonstrated ability to establish and maintain governance and risk management arrangements, including project controls, reporting, assurance and executive visibility across complex delivery environments.
4. Strong experience providing high quality and evidence-based advice and recommendations to senior stakeholders, supporting informed decision-making and effective delivery of complex projects and initiatives.

5. Well-developed stakeholder engagement, negotiation and commercial capability, including managing procurement and contract arrangements in compliance with the CPRs and PGPA Act, balancing competing priorities, and achieving value for money and compliant outcomes.

Qualifications and/or relevant experience required

Desirable:

- Qualifications and/or certification in project management (e.g. PRINCE2, Agile, PMBOK) or equivalent demonstrated experience.
- Demonstrated experience leading teams or supervising staff, including performance and capability development.
- Experience in building, facilities, safety or asset management environments, particularly in complex operational settings.

Eligibility

This position is open to all eligible members of the community, and we encourage applications from Aboriginal and Torres Strait Islander people, people with a disability and people from every cultural and linguistic background. To be an eligible member of the community, you must be an Australian citizen. Applications may be accepted from Australian permanent residents who are in the process of acquiring Australian citizenship.

All employees will be required to satisfactorily complete an Australian Federal Police National Police Check and obtain and maintain a Working with Children Check registration.

Notes

Applications Close: 11:30pm AEST, Wednesday 27 April 2026. No applications will be accepted by mail or email.

When applying via our online e-recruitment system, please provide a written application addressing each Selection Criteria. Your current resume is also to be included in your application.

In addition to an application and your resume, the assessment process for this position may also include an interview and referee reports.

Selection for this position will be made on the basis of relative merit which will be assessed against each item of the selection criteria. Applications that do not address the selection criteria will not be considered for shortlisting by the Selection Panel. As part of the selection process the Selection Panel may invite candidates to undertake online testing, skills-based assessment and provide samples of written work at interview.

What We Offer You

Working at the Museum offers a stunning office location plus access to a range of benefits including:

- A competitive salary, plus 15.4% superannuation
- Generous leave and flexible working arrangements
- Great training and development opportunities
- Rewards and recognition initiatives
- Our Employee Assistance Program (EAP – a free counselling service for you and your family).
- Wellbeing initiatives including free flu shots and reimbursement for optical
- Staff Regatta – Sailing on the Harbour.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian National Maritime Museum

About the Australian National Maritime Museum As one of Sydney's most visited museums, the Australian National Maritime Museum shares our national maritime story across Australia and the world, online, onsite and through research, presentations and travelling exhibitions, and provides must-visit museum experiences that delight and inspire. We connect our visitors with the oceans and waterways that are the heartbeat of who we are. From deep time to modern Australian and beyond, we explore our past, our present and future as an island nation shaped by sea, offering a sustainable and cohesive vision for the future. The Museum welcomes over 2.5 million local, interstate and international visitors annually, and is supported by a thriving and passionate staff, membership, volunteer and education base. Find out more at <https://sea.museum>.

To Apply

Position Contact	Arthur George, 02 8241 8372
Agency Recruitment Site	https://www.sea.museum/About/About%20the%20museum/Our%20people/Work%20with%20us

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Vacancy VN-0769705

Australian National Maritime Museum

Closing Date: Wednesday 03 June 2026

Content and Storytelling
Creative

Job Title	Project Coordinator, Content and Storytelling
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Pymont NSW
Salary	\$88,834 - \$96,829
Future Merit Locations	Pymont
Office Arrangement	Flexible; Hybrid
Office Arrangement Details	Flexible arrangement can be negotiated
Classification	APS Level 5
Position Number	0176
Agency Website	https://www.sea.museum/about/about-the-museum/what-we-do

Job Description <https://www.sea.museum/About/About%20the%20museum/Our%20people/Work%20with%20us>

The Australian National Maritime Museum is seeking a motivated and experienced Project Coordinator, Content and Storytelling to join the Creative team in a full-time, non-ongoing role for a period of 18 months.

About the Australian National Maritime Museum

As one of Sydney's most visited museums, the Australian National Maritime Museum shares our national maritime story across Australia and the world, online, onsite and through research, presentations and travelling exhibitions, and provides must-visit museum experiences that delight and inspire.

We connect our visitors with the oceans and waterways that are the heartbeat of who we are. From deep time to modern Australian and beyond, we explore our past, our present and future as an island nation shaped by sea, offering a sustainable and cohesive vision for the future.

The Museum welcomes over 2.5 million local, interstate and international visitors annually, and is supported by a thriving and passionate staff, membership, volunteer and education base. Find out more at <https://sea.museum>.

Duties

About the Role

As the Project Coordinator, Content and Storytelling, you will help bring ideas, stories, and experiences to life through the delivery of innovative creative, digital, research, and exhibition projects that connect audiences with the Museum in meaningful ways.

Working closely with the Program Delivery Lead, you will play an integral role in coordinating and delivering projects from concept through to completion, ensuring outcomes align with the Museum's strategic vision and creative ambitions. You will apply sound judgement, strong organisational skills, and a collaborative approach to manage project activities, support planning processes, and keep multiple priorities moving forward in a dynamic and fast-paced environment.

This role is ideal for someone who thrives on collaboration and enjoys working across multidisciplinary teams to turn ideas into engaging audience experiences. You will contribute to strengthening project management practices, coordinating resources effectively, and building strong relationships with internal and external stakeholders to deliver high-quality outcomes.

You are a proactive and creative thinker with a passion for storytelling, project delivery, and creating impactful experiences that inspire, engage, and connect communities with culture, history, and ideas.

Please note: This recruitment process is intended to fill both current and future vacancies. While the position on offer is non-ongoing, a merit pool of suitable applicants may be established to fill similar ongoing and non-ongoing positions within the next 18 months.

Key Accountabilities

Under limited direction, this position is responsible for delivering the following functions:

- Coordinate and support the scheduling and tracking of project activities, milestones, and deliverables ensuring projects progress in line with agreed timeframes and priorities.
- Maintain accurate project documentation and records including briefs agendas approvals, governance documentation and project communications ensuring records are up to date and accessible.
- Monitor project progress, identify risks, issues and dependencies and escalate matters where appropriate to support effective project delivery and governance.
- Support the Program Delivery Lead in ensuring all projects and initiatives align with the Museum's vision, strategic objectives and audience outcomes.
- Contribute to the development and implementation of project plans, workflows and delivery approaches that support innovation, partnerships, and continuous improvement initiatives.
- Liaise with internal and external stakeholders to support project coordination and resolve routine issues and facilitate effective cross-functional collaboration.
- Communicate project updates, risks, outcomes and key information clearly and in a timely manner to relevant stakeholders.
- Support resource coordination activities, including tracking the utilisation of personnel, budgets, materials and project management tools and reporting processes.
- Identify opportunities to improve project workflows, systems and administrative processes contributing to continuous improvement across project delivery practices.
- Model and promote the Museum's values of diversity, inclusion, and wellbeing contributing to a positive, collaborative and high performing team culture through active participation in team and development activities.

Selection Criteria

The successful candidate will demonstrate their capacity against the following:

1. Demonstrated experience coordinating and supporting the delivery of projects or events within defined timeframes and budgets including monitoring progress and supporting project governance and reporting processes.
2. Strong organisational skills, with the ability to manage competing priorities, track workflows and project activities, identify risks or issues and deliver agreed outcomes.
3. Well-developed written and verbal communication skills, including the ability to prepare project documentation.
4. Proven ability to work collaboratively with diverse stakeholders and contribute to team outcomes.
5. Demonstrated commitment to continuous improvement, inclusion, and organisational values.

Qualifications and/or relevant experience required

Mandatory:

- Experience with project management tools and practices.

Desirable:

- Knowledge of governance and compliance processes in a cultural or public institution (desirable).
- Tertiary qualifications in a relevant field or equivalent experience (desirable).

Eligibility

This position is open to all eligible members of the community, and we encourage applications from Aboriginal and Torres Strait Islander people, people with a disability and people from every cultural and linguistic background. To be an eligible member of the community, you must be an Australian citizen. Applications may be accepted from Australian permanent residents who are in the process of acquiring Australian citizenship.

All employees will be required to satisfactorily complete an Australian Federal Police National Police Check and obtain and maintain a Working with Children Check registration.

Notes

Applications Close: 11:30pm AEST, Wednesday 3 June 2026. No applications will be accepted by mail or email.

When applying via our online e-recruitment system, please provide a written application addressing each Selection Criteria. Your current resume is also to be included in your application.

In addition to an application and your resume, the assessment process for this position may also include an interview and referee reports.

Selection for this position will be made on the basis of relative merit which will be assessed against each item of the selection criteria. Applications that do not address the selection criteria will not be considered for shortlisting by the Selection Panel. As part of the selection process the Selection Panel may invite candidates to undertake online testing, skills-based assessment and provide samples of written work at interview.

What We Offer You

Working at the Museum offers a stunning office location plus access to a range of benefits including:

- A competitive salary, plus 15.4% superannuation
- Generous leave and flexible working arrangements
- Great training and development opportunities
- Rewards and recognition initiatives
- Our Employee Assistance Program (EAP – a free counselling service for you and your family).
- Wellbeing initiatives including free flu shots and reimbursement for optical
- Staff Regatta – Sailing on the Harbour.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Sophie Arnott, +61440 103 054
Agency Recruitment Site	https://www.sea.museum/About/About%20the%20museum/Our%20people/Work%20with%20us

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Vacancy VN-0769627

Job Title	Senior Regulatory Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Perth WA, Hobart TAS, Adelaide SA, Melbourne VIC, Sydney NSW, Canberra ACT, Brisbane QLD
Salary	\$99,855 - \$111,701
Future Merit Locations	Perth, Hobart, Adelaide, Melbourne, Sydney, Canberra, Brisbane
Office Arrangement	Hybrid
Office Arrangement Details	Split work on site / work from home options available
Classification	APS Level 6
Position Number	to be confirmed
Agency Website	https://www.asqa.gov.au/

Job Description <https://asqacareers.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=62AFB35D%2D9273%2D>

Please note: This recruitment process is being used to create a Merit Pool, to be drawn upon over the next 18 months. It may be used to fill ongoing or non-ongoing vacancies both within ASQA and for similar roles across the APS.

Who we are

We are Australia's National Vocational Education and Training (VET) regulator.

What we do

We regulate providers that deliver VET qualifications and courses to students in Australia or offer Australian qualifications internationally, providers that deliver VET courses to overseas students, and certain providers that deliver English Language Intensive Courses for Overseas Students. We also accredit VET courses to make sure nationally approved standards are met.

Why we do it

We ensure quality VET so that students, industry, governments and the community have confidence in the integrity of national qualifications issues by training providers, and that students are protected from any practices that come at the expense of their ability to gain the required competencies.

ASQA supports and promotes a strong team culture, a safe, healthy and happy workplace and the sharing of knowledge.

Visit our website for more information [about ASQA](#), including our role and how we regulate.

Duties

About the Opportunity

The **Registration and Performance** branch is looking to create a merit pool to be utilised over the next 18 months.

The Branch comprises four operational areas including **Market Entry, Registration, Performance Monitoring** and **Service Delivery**, each contributing to a consistent, risk based and transparent regulatory framework across the VET sector. For detailed information on each of these areas, please refer to the Position Description.

About the Role

The **Senior Regulatory Officer** is an APS6 regulatory role that can operate across any of the operational areas within the Registration and Performance Branch.

Senior Regulatory Officers are responsible for delivering timely, high-quality regulatory outcomes, managing operational risk, supporting the Assistant Director, and contributing to continuous improvement across regulatory systems and processes.

The role requires strategic and operational work, team management, stakeholder engagement, decision making, judgement and communication.

Skills and experience

To succeed in this role, you will have:

- demonstrated ability to apply best practice regulatory and administrative law principles to deliver clear, timely and defensible risk-based decisions, supported by developed analytical and critical thinking skills to research, assess and resolve complex issues
- the ability to work independently under strict deadlines with demonstrated skills in effective time management, working with competing priorities and managing a case load effectively in line with agreed performance indicators
- a highly developed interpersonal skills with demonstrated negotiation, conflict resolution and engagement skills with internal and external stakeholders
- a highly developed written communication skills with demonstrated experience in preparing high quality reports, reasoning statements or other regulatory materials
- the ability to identify and propose improvements to systems, processes, communications and/or timeliness

We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential.

We encourage applications from Aboriginal and Torres Strait Islander peoples, people with disabilities, members of the Lesbian, Gay, Bisexual, Transgender, Queer, Intersex and Asexual (LGBTQIA+) community, people with culturally and linguistically diverse (CALD) backgrounds, and people with neurological differences.

What we offer

You will be joining a dynamic workforce at ASQA that will support you to thrive in your career.

You will have access to:

- generous leave entitlements
- a competitive salary (with clear and transparent salary progression and scheduled salary increases)
- 15.4% superannuation
- flexible working arrangements that promote work-life balance, including working from home and hybrid working arrangements
- flexible working hours
- professional development opportunities
- health and wellbeing events throughout the year
- free and confidential 24/7 counselling through our Employee Assistance Program (EAP), available for staff and their family members
- a \$300 annual healthy lifestyle allowance
- additional paid time off during the Christmas close-down period.

Benefits of working in the APS

- **Purpose and meaning** - the Australian Public Service (APS) offers a clear purpose and meaningful work where you can make a positive impact in people's lives.

- **Opportunities to learn and grow** - regardless of where you are in your career or what your skills are, there's a pathway and role for you.
- **Community and belonging** - we believe everyone belongs. Our leaders are focused on building a workplace which values diverse views, backgrounds, abilities, and perspectives.
- **Flexibility and balance** - we are committed to offering flexibility for all APS roles. We know flexibility is important so you can balance your work and personal priorities.
- **Conditions and lifestyle** - be a part of a secure, dynamic public service with great conditions of employment in a diverse range of roles and locations to support your lifestyle.

Eligibility

Eligibility to apply

- Under Section 22(8) of the Public Service Act 1999, employees must be Australian Citizens to be employed in the APS unless the Agency delegate has agreed, in writing, to the contrary.
- The successful applicant will be required to undergo pre-employment checks including a Federal Police Check and obtain a minimum Baseline Security Clearance (if they do not already hold a clearance).

Notes

How to apply

Visit [Current vacancies](#) for more information.

It is important that you review the **Position Description** for more information on the role, including instructions on what to include in your application, before you apply.

Please include the following in your application:

- a one-page pitch detailing your skills, background and experience relevant to the role and outlining why you are interested in the role.
- a resume/CV, including the name and contact details of two referees (one should be your current supervisor/manager).

When preparing your pitch and resume, you should consider the relevant duties, selection criteria, skills, values and attributes required for the role, as outlined above and in the **Position Description**.

Please ensure you provide specific, relevant examples of your work that will demonstrate your ability to perform the role.

If you have questions about this exciting opportunity, please contact **Clinton Moore, Assistant Director, Operations Performance Monitoring** via Clinton.Moore@asqa.gov.au.

These positions are available as an **ongoing** or **non-ongoing** opportunities. Non-ongoing opportunities will be offered for an initial fixed term period of up to 12 months, with the potential to be extended further or to becoming ongoing.

This selection process will be used to establish a **merit pool**. The merit pool may be accessed to fill ongoing and non-ongoing vacancies for similar roles within ASQA or across the APS over the next 18 months.

Applications close: Tuesday, 2 June 2026 at 11:30pm (AEST)

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Skills Quality Authority (ASQA)

The Australian Skills Quality Authority (ASQA) is the national regulator for Australia's vocational education and training (VET) sector. ASQA engages with, and regulates the VET sector to ensure confidence in the VET sector and its outcomes, including internationally. ASQA's mission is to continuously improve as a regulator, in partnership with the VET sector and to develop a shared understanding of the value of regulation to support quality outcomes for students. ASQA is a professional, responsive and innovative regulator currently undergoing substantial development and growth in response to changes in emphasis in Government policy and expectations of industry. ASQA supports and promotes a strong team culture, a safe, healthy and happy workplace and the sharing of knowledge. For more information about ASQA, please visit www.asqa.gov.au.

To Apply

Position Contact	Clinton Moore, Clinton.Moore@asqa.gov.au
Agency Recruitment Site	https://asqacareers.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=62AFB35D%2

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Vacancy VN-0769658

Job Title	Junior subeditor for The Strategist
Job Type	Full-Time, Non-Ongoing
Location	Barton ACT
Salary	\$68,000 - \$72,000
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 4
Position Number	N/A
Agency Website	https://www.aspi.org.au

Job Description

<https://www.aspi.org.au/jobs-at-ASPI>

Junior subeditor for *The Strategist*

- We are seeking a high-performing individual to join our Strategist editorial team
- Engaging and vibrant organisational culture
- Join a progressive and supportive organisation

About ASPI

ASPI is an independent, non-partisan think tank that produces expert and timely advice for Australian and global leaders. ASPI generates new ideas for national security, defence and foreign policy makers, allowing them to make better-informed decisions.

ASPI is one of the most authoritative and widely quoted contributors to public discussion of strategic policy issues in the Indo-Pacific region and a recognised Australian voice in international discussion on strategic, national security, cyber, critical technology, climate and foreign interference issues. The Sydney Dialogue, hosted by ASPI, is the premier annual policy summit

for critical, emerging, cyber and space technologies, and where leaders in government, the tech sector and civil society can anticipate and respond to the strategic risks and opportunities presented by increasingly complex technological advances. Learn more here:

<https://tsd.aspi.org.au/>

ASPI aims, through its website, publications, events, media activities, *The Strategist* and podcast (Policy, Guns & Money), to be innovative, accurate and well-informed and to broaden public knowledge about the critical strategic choices our country will face over the coming years. The institute's work helps to foster strategic expertise in Australia through dialogue, research and its contribution to public debate. ASPI strives to provide a strong focus and constructive commentary on the practical choices and issues which confront Australia's strategic policy decisions, and this is reflected in ASPI's core values of collegiality, originality and innovation, quality and excellence, and independence.

ASPI was established by the Australian Government in 2001. It is partially funded by the Department of Defence and receives funding from a variety of sources including sponsorship, research and project support from governments, industry and civil society. In 2022, ASPI opened an office in Washington DC to provide authoritative Australian perspectives on global strategic issues including the challenges and opportunities facing the Alliance, AUKUS and the Indo-Pacific.

Duties

About the role

ASPI is seeking a junior subeditor for *The Strategist*, the leading Australian commentary and analysis website for national security.

We are looking for a person who has excellent attention to detail and a solid understanding of Australian defence, security and foreign policy.

Experience in editing is preferred but not essential. Writing skill is more important. The position could particularly suit a new graduate. Training will be provided.

You will work among colleagues who are passionate about defence, security and foreign policy and are dedicated to producing and communicating original ideas that provoke healthy policy debate.

You will work in a small team in choosing from a large volume of submissions, editing articles, publishing them. The successful candidate will also help create ideas for articles and to improve the service offered to readers. You will report to the editor of *The Strategist*.

Duty Statement:

The junior subeditor is responsible for:

- Assisting the editor in selecting suitable articles for *The Strategist* from a large flow of submissions.
- Editing articles, using keen judgement for accuracy, insight, relevance and style, and preparing them for publication and uploading them in Wordpress.
- Working with ASPI staff and external contributors to commission and prepare articles.
- Writing analysis, commentary and news as time permits.

Eligibility

Essential Criteria:

- Strong writing skills with excellent English expression and grammar.
- A clear understanding of the structure and style of commentary and analysis articles.
- Commitment to factual accuracy, fairness, and balance.
- Initiative and ability to work with minimal supervision.
- Strong organisational skills and ability to prioritise.
- Sound knowledge of, or strong interest in, defence, national security and foreign policy.
- An ability to think critically, engage with debates and generate ideas for articles.

Desirable Qualifications:

- Previous experience in a similar role
- Strong familiarity with Australia's national security landscape

Remuneration will be competitive and commensurate with experience.

Notes

How to Apply

1. Please refer to the position description attached.
 2. All applications should be submitted to **jobs@aspi.org.au** including the following documents:
- Cover letter (addressing the selection criteria)
 - CV including contact details for two referees.

ASPI promotes a workplace that actively seeks to include, welcome and values unique contributions of all people. The institute strongly encourages women and people from diverse cultural backgrounds including applicants from Aboriginal and Torres Strait Islander backgrounds to apply.

The closing date for applications is 08 June 2026. An early application is advised as we reserve the right to close the vacancy early if suitable applications are received.

About the Australian Strategic Policy Institute

The Australian Strategic Policy Institute (ASPI) is an independent, non-partisan think tank that produces expert and timely advice for Australia's strategic and defence leaders. The Institute's work helps to foster strategic expertise in Australia through dialogue, research and its contribution to public debate.

To Apply

Position Contact	Brenda Lam, +61 2 6270 5179
Agency Recruitment Site	https://www.aspi.org.au/jobs-at-ASPI

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Vacancy VN-0769673

Department of the House of Representatives

Closing Date: Wednesday 03 June 2026

Procedure Office
Committee Office Information Management Office

Job Title	Director, Engagement and Content
Job Type	Full-Time, Ongoing
Location	Capital Hill ACT
Salary	\$168,313 - \$178,341
Future Merit Locations	Capital Hill
Office Arrangement	On Site
Office Arrangement Details	To be negotiated
Classification	Executive Level 2
Position Number	8800
Agency Website	https://www.aph.gov.au/About_Parliament/Employment/Department_of_the_House_of_Representatives

Job Description https://www.aph.gov.au/About_Parliament/Employment/Careers_at_the_Department_of_the_House_of_Representatives

The Department of the House of Representatives is seeking applications from those interested in directly supporting the work of the House of Representatives and members of Parliament at Parliament House in Canberra.

About the department

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

About the role

The Director, Engagement and Content, will:

- manage and oversee projects for the delivery of the department's community relations and awareness activities, and coordinate support for events by agencies within the parliamentary service.
- oversee the team responsible for the department's data and records.
- oversee the team responsible for the development of in-house digital products, print services and content for the department's various community outreach channels.
- perform certain compliance roles for the department, including Chief Information Security Office, Information Technology Security Adviser, AI Accountable Official, Chief Data Officer.

Duties

1. Oversee the work of the Engagement and Content section, including:

- Community awareness and media liaison.
- Data, information, records management.
- Web and hard copy publishing, graphic design and printing systems and services.
- Digital media production and social media.

2. Lead the maturing of the department's approach to managing data, information and records, and ensure the department fulfils its cyber security compliance requirements, supported by the department's ICT provider, the Department of Parliamentary Services.

3. Manage a range of policies, including information and data management and information security, and develop strategies for community engagement.

Eligibility

To be eligible, applicants must:

- Be an Australian citizen;
- Undertake a National Police check;
- Obtain and maintain a security clearance at the NV2 level.

Notes

Applications must include a 1 page statement of claims addressing the selection criteria, and details of two referees. See the Applicant information pack for further information on how to apply.

Applications close 11:59 pm, Wednesday 3 June 2026.

Visit the [Department of the House of Representatives](#) vacancy page, and apply online.

For further information, please contact the recruitment team on 02 6277 4745, or at recruitment.reps@aph.gov.au

About the Department of the House of Representatives

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and also provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

To Apply

Position Contact	Recruitment Team, 02 6277 4745
Agency Recruitment Site	https://www.aph.gov.au/About_Parliament/Employment/Careers_at_the_Department_of_the_House_o

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Defence

Vacancy VN-0769544

Department of Defence

Closing Date:Wednesday 03 June 2026

Naval Shipbuilding and Sustainment Group
Submarines

Job Title	Engineer Professional - Naval Architect
Job Type	Full-Time, Ongoing
Location	Osborne SA
Salary	\$124,393 - \$140,315
Future Merit Locations	Osborne
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	NSSG/02741/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=A1A5E85E-7FA7-AA21-CDD8-ECEF70B21990>

Duties

The Role

As a Naval Architect within the Collins Submarine Program (The Program) you will be part of a specialised team responsible for supporting Australia's submarine capability.

Engineering and Technical roles within The Program are:

- Professionally challenging: submarines are complex systems that operate in harsh conditions - a space shuttle is the closest comparison. You will be trusted to deliver engineering and technical support to ensure Australia's submarines can be operated safely.
- Professionally rewarding: submarines directly contribute to Australia's ability to Shape, Deter and Respond in a dynamic geopolitical landscape. Your work as a Naval Architect will directly contribute to Australia's submarine capability. You will also have the opportunity to continue your professional learning.

Naval Architect roles within The Program involve:

- Design acceptance: Assessment of engineering change proposals on behalf of Navy from a Naval Architectural perspective, including assessments of impacts the engineering change

may have on stability, margins, performance, manoeuvring, structures and signatures. Design acceptance activities can include operational support, upkeep activities, update projects, upgrade projects, and support to Collins Life of Type Extension (LOTE).

- Onsite engineering support: Provision of engineering oversight to stability trials, docking/undocking events, ship-lift certifications, escape and rescue mobilisations, and wharf fendering arrangements.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

The successful candidate may be required to undertake work on and be provided with technical information pertaining to defence articles of United States of America (US) origin. In accordance with the US International Traffic in Arms Regulations (ITAR), any applicant who holds, or has previously held, citizenship or permanent residency of a country other than Australia will be required to declare and indicate the country or countries of citizenship or permanent residency. Restrictions on access to defence articles and associated technical data subject to the ITAR by dual national employees may apply.

About our Team

The Collins Submarine Program within the Naval Shipbuilding & Sustainment Group (NSSG) is responsible for the maintenance and programmed upgrade of Australia's Collins Class submarines. The Program works in partnership with the Royal Australian Navy and Industry to deliver the strategic submarine capability to the nation.

You will have access to generous and attractive working conditions as an Australian Public Servant in Defence. Working for Defence will support you in balancing work life with family and other priorities. You can access a variety of flexible working arrangements, including part-time work, occasionally working from home and working hours that are not always nine to five. Information on Defence employees' working conditions, including an attractive remuneration package that may respond to industry variations and a generous superannuation contribution (15.4%), can be sourced from the Defence Enterprise Agreement.

Our Ideal Candidate

The ideal candidate will be ready to work as part of a specialised community and contribute to supporting Australia's submarines. They will need to have sound base of technical knowledge upon which, through their capacity and self-motivation, to further professionally develop.

Note: The ideal candidate is not expected to have direct experience with submarine systems - they will be expected to have the curiosity and desire to grow this knowledge from the opportunities afforded to them.

The ideal candidate will need to possess sound and logical problem solving skills - balancing the achievement of outcomes to support operational demands with technical rigour.

The ideal candidate will possess the ability to critically assess and prioritise solutions - adapting their application of technical and soft skills in response to changing priorities and challenges within The Program. They will need to have the tenacity to meet these complex challenges and achieve outcomes using their technical skills and knowledge.

The ideal candidate will also possess excellent interpersonal skills along with good verbal and written communication abilities.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

This engineering position requires a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

This engineering position may require the individual to be able to meet the requirements of Chartered Professional Engineer (Engineers Australia), Registered Professional Engineer (Professionals Australia) or Fellow/Member of Royal Institution of Naval Architects or demonstrated the ability to obtain such status within 12 months.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

To Apply

Position Contact	NSSG Submarines Workforce Management, Contact Number Withheld
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=A1A5E85E-7FA7-AA21-CDD8-ECEF70B21990

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Defence

Vacancy VN-0769599

Department of Defence

Closing Date: Wednesday 03 June 2026

Security and Estate Group
Defence Security

Job Title	Customer Service Team Supervisor
Job Type	Full-Time, Ongoing
Location	Edinburgh SA, Campbell ACT
Salary	\$89,841 - \$96,829
Future Merit Locations	Edinburgh, Campbell
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	SEG/02795/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=9E6EE9B2-56CC-5985-5649-ECEFE6D16FD6>

Duties

The Role

Join the Australian Government Security Vetting Agency (AGSVA) and lead a high performing team at the heart of Australia's defence against insider threats and espionage.

As an APS 5 Customer Service Team Supervisor at AGSVA, you will play a key role in supporting the delivery of high quality customer service across the security clearance process. Working with a degree of autonomy, you will supervise day-to-day activities, manage workloads, and support team members to respond to a wide range of customer enquiries, including those that are complex or sensitive.

You will apply sound judgement, communicate clearly, and model professional behaviours aligned to Defence values and the APS Integrated Leadership System.

The role requires strong organisational skills and adaptability, particularly in a fast-paced environment where priorities can change. You will also contribute to continuous improvement by identifying issues, supporting performance conversations, and helping your team deliver exceptional customer service.

About our Team

AGSVA Customer Service is a collaborative, people focused team that plays a vital role in supporting Australia's national security. We are a diverse group of professionals who take pride in delivering accurate, timely and respectful service to our customers, even in complex and high-pressure situations.

Our team values openness, trust and teamwork. We support one another to build capability, share knowledge and develop confidence in our roles. While the work can be demanding, we balance this with flexibility, humour and genuine care for our colleagues' wellbeing. Leaders are approachable, development is encouraged, and contributions are recognised.

You will work closely with stakeholders across AGSVA, Defence and other government agencies, gaining exposure to a wide range of people and perspectives. If you are looking for a team that will challenge you, support your growth, and make you feel connected to work that matters, AGSVA Customer Service is the place to be.

Our Ideal Candidate

We are looking for individuals who enjoy supporting others, take ownership of their work, and are motivated to deliver strong customer outcomes.

At the APS 5 level, you will be able to manage your workload, communicate clearly with a range of stakeholders, and apply initiative to resolve issues within established policies and procedures. You will be adaptable, resilient, and comfortable working in an environment where priorities can shift.

Successful candidates will demonstrate:

- The ability to support and supervise staff, contributing to a positive and productive team environment
- Clear communication skills and the confidence to engage with customers and stakeholders
- Good judgement when handling sensitive or complex information
- The ability to plan and prioritise work to meet customer expectations
- A constructive approach to problem solving and continuous improvement
- Alignment with APS and Defence values, and a commitment to learning and development

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Security Clearance: Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”, 08 8288 4325
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=9E6EE9B2-56CC-5985-5649-ECEFE6D16FD6

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Finance

Vacancy VN-0769656

Digital Transformation Agency (DTA)

Closing Date: Wednesday 03 June 2026

Digital Investment Advice and Sourcing
Portfolio Assurance Assurance Reporting & Insight

Job Title	Assistant Director, Assurance Reporting & Insights
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Various locations - NSW NSW, Various locations - QLD QLD, Various locations - TAS TAS, Various locations - VIC VIC, Various locations - WA WA, Various locations - NT NT, Various locations - SA SA
Salary	\$128,232 - \$142,149
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be negotiated in accordance with the DTA Enterprise Agreement.
Classification	Executive Level 1
Position Number	080_05/26
Agency Website	https://www.dta.gov.au/

Job Description

<https://www.dta.gov.au/join-our-team>

Do you want to help drive a digital government? Do you want to work towards something bigger and make a lasting impact? Embark on a journey of continuous learning and advancement with opportunities at all levels.

We need your skills and influence to inspire and enable government to put people and businesses at the forefront of digital transformation.

Why work with us

Purpose and meaning - We're big enough to have a whole-of-government impact, but small enough to bring our staff together regularly to collaborate and grow.

Balance and flexibility - Access flexible working arrangements to balance how, when and where you work, including remote.

Inclusion and belonging - Join a team that values all experiences, skills and perspectives. Our biggest strength is our people. We don't just celebrate diversity, it is essential to our success.

Growth and opportunity - Take advantage of professional opportunities and training. Learn new skills and meet your career goals with a wide range of programs, courses and resources.

Duties

This position sits within the Assurance Reporting & Insights team in the Portfolio Assurance Branch. The Assistant Director leads workstreams and manages staff to design processes and implement data solutions across a suite of assurance reporting products, including the Project Data Reporting Standard (PDRS).

We're looking for a strong communicator who can build effective relationships, lead APS-level staff, and deliver high-quality outcomes, often under tight timeframes. They will have primary responsibility for driving the implementation of the PDRS as the new data collection method in the DTA and across whole of Australian Government reporting for agencies under assurance oversight. The aim of the PDRS is to uplift governance reporting to decision makers and streamline the provision of quality and timely project delivery data to the DTA to better enable our oversight function.

In addition to the PDRS, the Assistant Director supports team efforts in assurance reporting related to the performance of the Government's digital investments under the state of assurance. This involves contributing to reports such as the Major Digital Projects Report, Assurance Traffic Light Report, Escalation Reports with insights and data analytics, Digital Investment Overview, Integrated Digital Investment Plan and other reporting products.

The key duties:

- Develop and deliver strategic insights and tailored assurance reporting products aligned with DTA priorities.
- Prepare guidance and supporting materials to assist agencies in adopting new processes and systems under the Investment Oversight Framework.
- Collaborate with internal teams and external stakeholders to understand and meet reporting and process requirements.
- Design and implement change and communication strategies in consultation with senior executives and agency contacts.
- Support recruitment, performance, and development activities within the team, including procurement of specialist expertise where required.
- Contribute to team planning, coordination, and workflow management, including acting as sprint lead on a rotational basis.
- Translate strategic priorities into actionable work programs and support the delivery of initiatives aligned with Branch and Division goals.
- Assist with reporting to senior executives and contribute to fostering a positive and inclusive team culture.
- Build and maintain productive relationships with central agencies through forums and strategic engagement.

Eligibility

Security Clearance level required: Baseline (or ability to obtain and maintain).

To be eligible for employment with the DTA applicants must be an Australian citizen.

An applicant's suitability for employment with the DTA will be assessed through a pre-employment screening process. This process includes an Australian Police check.

The DTA is an inclusive employer where capabilities, skills and backgrounds are valued and relied upon. The DTA seek applications from all candidates and are committed to providing a working environment that values diversity and inclusion and supports employees to reach their full potential.

Notes

The DTA may leverage a mix of assessment methods for this position, which may or may not involve an interview.

A merit pool may be established and used to fill future ongoing and non-ongoing vacancies within the next 18 months consistent with Section 25 of the Australian Public Service Commissioner's Directions 2022.

For all DTA positions you are required to apply directly via the DTA website. Applications referred or submitted through recruitment agencies, or third parties will not be accepted.

This role may require the individual to work or be contacted outside of their usual working hours where reasonable, for example, to deal with high priority or urgent matters or in an emergency. The DTA Enterprise Agreement 2024-2027 takes this into account and provides compensation for an individual when they are required to work, or be contactable, outside of usual working hours. This includes access to overtime, restriction allowance, flextime, time off in lieu (TOIL) and other benefits.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Digital Transformation Agency (DTA)

Help drive a digital government. At the DTA, we work towards something bigger and make a lasting impact. We're the Australian Government's trusted advisor on digital and ICT transformation. We provide strategic and policy leadership and expert investment advice and oversight to drive government digital transformation that delivers benefits to all Australians.

To Apply

Position Contact	Clement Yoong, 0438 930 403
Agency Recruitment Site	https://www.dta.gov.au/join-our-team

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Health

Vacancy VN-0769685

Australian Institute of Health and Welfare

Closing Date:Wednesday 03 June 2026

Data Governance and Integration Group Merging and Release Unit

Job Title	EL1 Senior Data Engineer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW
Salary	\$123,564 - \$137,837
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AIHW has a range of flexible working arrangements available to its employees under the AIHW Enterprise Agreement 2024-27.
Classification	Executive Level 1
Position Number	049_05/26
Agency Website	

The AIHW's [APS employee census results](#) attest to our positive and supportive workplace culture. We are an inclusive, flexible, and productive workplace where people are treated with respect and courtesy, and diverse and unique attributes are recognised and valued. Our results also show that we achieved top ten rankings in staff engagement, communication, wellbeing and SES manager scales out of 107 APS agencies.

We offer a range of benefits including:

- access to flexible working arrangements to support your work/life balance
- attractive remuneration packages including generous superannuation and leave provisions
- challenging and fulfilling work where you can use your skills and expertise
- opportunities for professional development

We are committed to creating genuine opportunities for everyone and we welcome applications from First Nations people, people with disability, LGBTIQ+, neurodiverse people and people from diverse cultural and linguistic backgrounds.

For more information, visit the [Benefits of working for the AIHW](#) page of our website.

Duties

There are two roles available:

- 1) Senior Data Engineer – Data Linkage and Integration Manager
- 2) Senior Data Engineer – Data Integration Process Optimisation

The Data Governance and Integration Group (DGIG) is responsible for delivering highquality data linkage, integration and governance services that support national health and welfare reporting, research and policy. Within DGIG, the Data Linkage Unit (DLU) is responsible for data linkage activities and custom project merging processes undertaken within AIHW. The DLU delivers and supports AIHW's linkage system, which underpins the National Health Data Hub. DLU team produce highquality, trusted linked data assets for internal and external use.

The Merging and Release Unit (MARU) is responsible for bringing together integrated data from multiple sources to produce cohesive, high-quality datasets for data integration activities. The Unit also leads the optimisation and automation of data ingestion and merging processes for integrated data, strengthening organisational processes and capabilities to ensure timely delivery and consistently high-quality outputs.

Senior Data Engineer – Data Integration Process Optimisation

We are seeking a Senior Data Engineer – Data Integration Process Optimisation to lead the optimisation and automation of data ingestion and merging processes for integrated data. This role will work collaboratively with team members within the Unit, across DGIG, and broadly across AIHW to deliver these outcomes. The role requires strong project management and organisational skills, with the ability to adapt quickly to changing priorities. Well developed written communication skills are also essential to effectively liaise with team members, linkers, and Client Services staff in support of dataset preparation.

Under general direction, the Executive Level 1 Senior Data Engineer – Data Integration Process Optimisation will be responsible for:

- Leading a small team of s developers/engineers in the process optimisation and automation including design, implementation, maintenance and reporting.
- Developing and delivering the change strategy to ensure project objectives are met through effective stakeholder engagement and implementation.
- Coordinate and manage end-to-end process workflow mapping, evaluation, and documentation to support the delivery of process optimisation and automation of data ingestion and merging processes.
- Providing technical leadership in process optimisation and automation of data ingestion and merging for integration, including defining quality gates, transformation and validation rules using tools such as Python, R and AI/ML.
- Working with other units, providers and subject matter experts to lead the optimisation and automation process.
- Establishing and maintaining process and project performance metrics, providing regular updates to stakeholders on the progress and outcomes of the optimisation and automation project.

Senior Data Engineer – Data Linkage and Integration Manager

The Data Governance and Integration Group is looking for a Senior Data Engineer – Data Linkage and Integration Manager who can lead work on a range of data linkage and integration projects. The ideal candidates will have experience in leading a small team and a strong technical background with the capacity to link data using statistical linkage methods and assemble datasets to create analytical data products.

Under general direction from the Unit Head you will:

- Lead and coordinate data linkage and merging activities, including overseeing project plans, workflow design and delivery.
- Provide technical and operational leadership for data extraction, linkage and integration, ensuring quality assurance, optimal use of the resources and efficient reuse of linkage processes.
- Work closely with stakeholders to provide authoritative technical advice and translate complex concepts into clear, practical guidance to support informed decision making.

- Build capability within the DLU through mentoring, peer review and technical leadership, while ensuring all data merging and linkage activities align with AIHW governance, security, legislative and recordkeeping requirements.
- Contribute to process performance reporting and improvement activities across the data integration pipeline.

Eligibility

To be eligible to apply for this vacancy, you must:

- be an Australian citizen
- undergo any required pre-employment checks, including a police records check
- obtain and maintain a valid Security Clearance if required by the institute

A probationary period of six (6) months will apply to any new engagement to the APS.

Notes

Please submit your application online via the AIHW [e-Recruit](#) system. When applying online for the first time, you will need to register and provide a valid email address.

Your application must include:

1. A summary of your relevant skills and experience and explain why you would be the best person for the role. Your response should align with the position summary and selection criteria information above and must be no more than 750 words.
2. Your current CV and the names of two referees

Please note, late applications will not be accepted.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Institute of Health and Welfare

To Apply

Position Contact	Paul Lukong, 02 6249 5077
Agency Recruitment Site	https://aihwcareers.nga.net.au/cp/

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Health

Vacancy VN-0769698

Australian Institute of Health and Welfare

Closing Date:Wednesday 03 June 2026

Data Governance and Integration Group Linkage Client Services Unit

Job Title	EL1 Senior Client Services Manager & Senior Process Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW
Salary	\$123,564 - \$137,837
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AIHW has a range of flexible working arrangements available to its employees under the AIHW Enterprise Agreement 2024-27.
Classification	Executive Level 1
Position Number	050_05/26
Agency Website	

Job Description

<https://aihwcareers.nga.net.au/cp/>

The AIHW's [APS employee census results](#) attest to our positive and supportive workplace culture. We are an inclusive, flexible, and productive workplace where people are treated with respect and courtesy, and diverse and unique attributes are recognised and valued. Our results also show that we achieved top ten rankings in staff engagement, communication, wellbeing and SES manager scales out of 107 APS agencies.

We offer a range of benefits including:

- access to flexible working arrangements to support your work/life balance
- attractive remuneration packages including generous superannuation and leave provisions
- challenging and fulfilling work where you can use your skills and expertise
- opportunities for professional development

We are committed to creating genuine opportunities for everyone and we welcome applications from First Nations people, people with disability, LGBTIQA+, neurodiverse people and people from diverse cultural and linguistic backgrounds.

For more information, visit the [Benefits of working for the AIHW](#) page of our website.

Duties

The Data Governance and Integration Group (DGIG) is responsible for delivering highquality data linkage, integration and governance services that support national health and welfare reporting, research and policy. Within DGIG, the Linkage Client Services Unit (LCSU) is the client-facing entry point for AIHW data linkage and integration services, coordinating end-to-end delivery for external and government data integration activities (from enquiry and scoping through governance and release).

LCSU is recruiting to two complementary Executive Level 1 positions within the Linkage Client Services Unit. These roles work closely with technical, governance and infrastructure teams to strengthen endtoend delivery of data integration services for external and government researchers. Together, these roles provide senior leadership across client engagement, governance, process design and system enablement, supporting a scalable, consistent and efficient integration application pipeline.

Senior Client Services Manager (EL1)

The Senior Client Services Manager is responsible for leading complex, highvalue client engagement across AIHW's data linkage and integration services. The role acts as a senior point of contact for external and government researchers, providing authoritative advice on research requirements, feasibility, governance pathways and delivery models. The position has a strong clientfacing and decisionsupport focus, ensuring projects are well scoped, risks are managed, and client expectations are aligned with AIHW policies, governance requirements and service offerings.

Key Responsibilities

Under general direction from the Unit Head, you will:

- Lead and manage relationships with researchers, government agencies, data custodians and internal stakeholders.
- Provide expert advice on feasibility and project design relevant to data integration and linkage, translating research objectives into clear and achievable pathways.
- Oversee earlystage enquiries and feasibility work, identifying legal, ethical, governance and delivery considerations.
- Ensure strong data governance across clientfacing activities, including confirmation of approvals, alignment of documentation and clear release authority.
- Manage escalation and negotiation where there are competing requirements, risks or constraints across stakeholders.
- Lead and mentor client services staff, building capability in stakeholder management, professional judgement, written advice and consistent service delivery.
- Ensure records and routine reporting is kept up to date on client engagements.
- Contribute to strategic improvements in client experience, service models and communications, supporting a shift towards more standardised and sustainable integration services.

Senior Process Manager – Client Services Platform & Integration Pipeline (EL1)

The Senior Process Manager is responsible for supporting the design, testing and rollout of the client services platform and driving improvements and efficiencies across the endtoend integration service pipeline. This role has a strong internal coordination and enablement focus, working across client services, governance, technical and infrastructure teams to ensure processes and systems operate as a coherent, wellmanaged pipeline for both external and government clients.

Key Responsibilities

Under general direction from the Unit Head, you will:

- Lead the design, documentation and implementation of improved endtoend client services processes across the integration application pipeline, including managing routine reporting of pipeline activity and performance.
- Support the testing, rollout and ongoing refinement of the client services platform, ensuring it meets business needs and supports governance, reporting and transparency requirements.
- Coordinate the integration pipeline internally, managing dependencies, handovers, bottlenecks and risks across multiple teams.
- Translate policy, governance and operational requirements into practical workflows, system configurations, roles and standard operating procedures.
- Develop and maintain process artefacts, guidance material, templates, metrics and reporting to support operational oversight and continuous improvement.
- Identify opportunities for process optimisation, standardisation and efficiency and improving consistency of client experience.

- Provide authoritative advice to senior managers and executives on pipeline performance, system impacts, implementation risks and improvement options

Eligibility

To be eligible to apply for this vacancy, you must:

- be an Australian citizen
- undergo any required pre-employment checks, including a police records check
- obtain and maintain a valid Security Clearance if required by the institute

A probationary period of six (6) months will apply to any new engagement to the APS.

Notes

Please submit your application online via the AIHW [e-Recruit](#) system. When applying online for the first time, you will need to register and provide a valid email address.

Your application must include:

1. A summary of your relevant skills and experience and explain why you would be the best person for the role. Your response should align with the position summary and selection criteria information above and must be no more than 750 words.
2. Your current CV and the names of two referees.

Please note, late applications will not be accepted.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Institute of Health and Welfare

To Apply

Position Contact	Rebecca Hurley, 02 6249 5115
Agency Recruitment Site	https://aihwcareers.nga.net.au/cp/

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Health

Vacancy VN-0769618

Australian Radiation Protection and Nuclear Safety
Agency

Closing Date:Sunday 31 May 2026

Office of the CEO Governance and Strategic Engagement

Job Title	Senior Governance and Project Officer
Job Type	Full-Time, Ongoing
Location	Yallambie VIC
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 6
Position Number	13645
Agency Website	https://www.arpansa.gov.au/

Job
Description

<https://candidate.aurion.cloud/arpsa/production/redirect/to/dmFjYW5jaWVzLzI5MTIzMDg1MjQzNzA2OTI-MS9IZG>

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is the Australian Government's primary authority on radiation protection and nuclear safety. Our purpose is to

protect the Australian people and the environment from the harmful effects of radiation, through understanding risks, best practice regulation, research, policy, services, partnerships and engaging with the community.

The Governance and Strategic Engagement Section is responsible for delivering ARPANSA's engagement strategies with domestic government, international and other strategic partners including private industry, as well as leading the agency's broader governance programs including risk management, quality, corporate planning, performance monitoring, project management, and mandatory reporting - including to Parliament. The team is a key support to the agency for policy support and advice, liaison with ARPANSA's Minister and their Office, and is the primary contact point for engagement with the Department of Health and Aged Care who have policy oversight of ARPANSA and its Act.

Why work for us?

- Opportunities to engage with national and international stakeholders
- Inclusive and diverse workplace
- Competitive salaries with 15.4% superannuation
- Generous leave conditions
- Flexible work practices
- Modern amenities and free parking at both our Yallambie and Miranda sites.

Duties

In this role, you will assist in ensuring that ARPANSA's corporate planning, performance and projects, meet legislative requirements under the *Public Governance, Performance and Accountability Act 2013* (PGPA Act). The role will work closely with ARPANSA's business groups to promote consistency across all areas of the agency and will support agency planning, performance and projects. The role will also provide support and guidance to the agency's project managers to ensure efficient, high quality project delivery across the agency and will have the autonomy to identify and lead process improvements that support an uplift in governance and project processes.

Key accountabilities

- Work collaboratively with other sections to maintain project governance process and provide assurance that the Project Management Framework and project governance processes are being applied consistently.
- Independently manage aspects of ARPANSA's planning and performance cycle and proactively manage reporting processes, liaising with business groups to develop clear and consistent reports and analysis, in a timely manner.
- Engage effectively with various stakeholders to develop high-quality internal and public facing reports and documents.
- Contribute to the development and continuous improvement of project, planning and performance templates, training materials, guidance documentation and standard operating procedures.

Eligibility

To be considered for this role you will have a proven track record in successfully managing projects or governance processes in the public or private sector, with strong written and verbal communication skills. An understanding, or the ability to quickly acquire an understanding, of the Commonwealth Public Governance, Performance and Accountability Act 2013 and related instruments (e.g. Commonwealth Evaluation Policy, Commonwealth Procurement Rules etc.) will be desirable.

Experience in project management, corporate/business planning and performance management will be highly regarded. We are looking for high performing candidates who are accountable, adaptable and always act with high levels of integrity and professionalism. In particular, you will need the following skills:

- Excellent written and verbal communication skills, including the ability to tailor language to different audiences and a high level of attention to detail.
- The ability to effectively prioritise and manage competing priorities under pressure, and the initiative and sound judgement necessary to achieve results.
- Engaging effectively with stakeholders and colleagues and a demonstrated ability to build productive relationships.

You must hold Australian citizenship and be prepared to travel interstate from time to time as required. ARPANSA requires all new employees to obtain and maintain a national security clearance as a condition of engagement. You must also meet required pre-employment checks as necessary.

Selection criteria

The selection criteria for this role are:

1. Demonstrated experience coordinating and continuously improving planning, performance monitoring and reporting processes, including applying judgement to enhance efficiency and alignment with organisational objectives
2. Previous experience providing high-level secretariat support, including managing meeting arrangements, communicating with members and recording committee activities (including producing meeting minutes and records of action items).
3. Highly developed written communication skills, including the ability to translate technical information into clear, concise and audience-appropriate correspondence.
4. Experience in the application of project management principles and an understanding of different methodologies.
5. Demonstrated experience contributing to, or leading, the delivery of key planning documentation ensuring quality, consistency and alignment with strategic priorities.

Eligibility

Employment with ARPANSA is subject to:

- conditions prescribed within the Public Service Act 1999

- agency and role specific pre-employment security checks that may include, but are not limited to:
 - entitlement to work in Australian
 - national criminal history
 - international criminal history
 - professional memberships
 - qualifications
 - sanctions
 - anti-money laundering & counter-terrorism financing
 - ASIC banned & disqualified persons
 - ASIC credit registered persons
 - bankruptcy & national personal insolvency
 - directorship
 - global media check
- former Australian Government employer information sharing
- Protective Security Policy Framework (PSPF) security clearance eligibility requirements
- evidence of citizenship status required
- evidence of qualifications required of the role
- internal security assessment
- security clearance vetting
- the CEO of ARPANSA, or their Delegate, approving a Notice of Engagement.

The Australian Government Security Vetting Agency (AGSVA) website provides detailed information about the requirements for obtaining a security clearance at the required level, the documentary evidence you will be required to provide, the forms that need to be completed, and the relevant timeframes. Please ensure that you are able to provide the required evidence if you apply for the position. Failure or refusal to complete the required forms, or to comply with reasonable requests from AGSVA, will result in ARPANSA withdrawing your security clearance application, and your employment with the agency not progressing.

ARPANSA is responsible for assessing how information relates to the agency's security risks, as well as a person's suitability for employment by the agency. ARPANSA will use the information you provide to undertake relevant checks in order to identify any factors or circumstances that pose a security risk to the agency and assess whether you are suitable to have access to the agency's non-public assets. You will be notified if you are assessed as unsuitable for employment by the agency.

Notes

How to apply

Applications can be lodged through ARPANSA Recruitment Portal. Your application should consist of a resume, and a '500-word pitch' that considers:

- Key accountabilities
- Job specific capabilities
- Selection criteria.

ARPANSA recognises the need for our workforce to reflect the community we serve and provide an inclusive environment that respects and values diversity. We strongly encourage qualified applicants from diverse backgrounds to apply.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme applicants who choose to apply under the scheme will be invited to participate in further assessment activities for the vacancy, where they meet the minimum requirements for the position. ARPANSA will provide reasonable adjustments or flexibilities in the recruitment process as requested. For more information visit: <https://www.apsc.gov.au/recruitability>

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Radiation Protection and Nuclear Safety Agency

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is the Australian Government's primary authority on radiation protection and nuclear safety. Our purpose is to protect the Australian people and the environment from the harmful effects of radiation, through understanding risks, best practice regulation, research, policy, services, partnerships and engaging with the community.

To Apply

Position Contact	Nathan Wahl, 03 9433 2322
Agency Recruitment Site	https://candidate.aurion.cloud/arpnsa/production/redirect/to/dmFjYW5jaWVzLzI5MTIzMDg1MjQzNzA2

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Health

Vacancy VN-0769638

Job Title	LIMS and Business Intelligence Lead
Job Type	Full-Time, Ongoing
Location	Yallambie VIC
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 6
Position Number	13681
Agency Website	https://www.arpansa.gov.au/

Job Description

<https://candidate.aurion.cloud/arpansa/production/redirect/to/dmFjYW5jaWVzLzI5MTIzMDg0NzEwNzM3OTI-MS9IZ/>

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is the Australian Government's primary authority on radiation protection and nuclear safety. Our purpose is to protect the Australian people and the environment from the harmful effects of radiation, through understanding risks, best practice regulation, research, policy, services, partnerships and engaging with the community.

The Radiation Protection Services (RPS) Section is responsible for the provision of a suite of commercial services which protect workers and the public from the harmful effects of radiation. This includes the monitoring and reporting of ionising radiation doses, the radiofrequency calibration of instruments and the testing and endorsement of a range of ultraviolet protective fabrics, films and glasses. The Section maintains accreditation to ensure delivery of high quality and traceable scientific services to the Australian community. Customer management provides specific market position with growth opportunities.

Why work for us?

- Opportunities to engage with national and international stakeholders
- Inclusive and diverse workplace
- Competitive salaries with 15.4% superannuation

- Generous leave conditions
- Flexible work practices
- Modern amenities and free parking at both our Yallambie and Miranda sites.

Duties

As aLIMS and Business Intelligence Lead, you will be responsible for ensuring the seamless implementation of LIMS and ongoing configuration to meet business needs for the Personal Radiation Monitoring Service (PRMS) within RPS. You will oversee the configuration and deployment of our LIMS, playing a critical role that combines technical expertise, problem-solving skills, and a deep understanding of laboratory workflows.

Working in a small team of multi-skilled specialists, with professional guidance provided on complex matters, you will collaborate closely with business stakeholders and technologists to understand laboratory requirements and deliver a successful system solution aligned with agency objectives. Building and maintaining relationships with both internal and external stakeholders will be a key focus.

With contemporary awareness of PRMS business needs and expert LIMS capability, you will provide business intelligence to support informed decision-making, performance monitoring, and continuous improvement, through the development of reports, dashboards, and data solutions.

Key accountabilities

- Support the development and implementation of a Laboratory Information Management System (LIMS) for an ISO17025 accredited laboratory, and act as a subject matter expert and administrator for the system.
- Gain a deep understanding of our laboratory's operations, workflows, and specific requirements.
- Configure LIMS system settings, modules, and features to optimise processes.
- Develop crystal reports and visual workflows/dashboards to enhance laboratory operations.
- Facilitate effective communication between external consultants and our internal technical team, including the agency's LIMS administrator.
- Bridge any gaps between end users and IT professionals, ensuring smooth collaboration.
- Address concerns, resolve issues, and maintain transparency throughout the implementation process.
- Maintain a LIMS issues register and comprehensive documentation for troubleshooting procedures and user guides.
- Support PRMS leadership team with accurate and accessible data, appropriately formatted to meet strategic and operational objectives.

Eligibility

To be considered for this position you should hold a tertiary qualification in science, computer science, information management systems, IT or a related technical field from an Australian institution or an equivalent qualification.

Demonstrate high-level scientific and technical expertise. Proven experience in configuring, implementing, and troubleshooting LIMS within a complex laboratory environment is essential. Familiarity with Labware is advantageous.

Relevant industry experience, preferably in a laboratory setting, with demonstrated skills in database management, SQL, and data integration. Additionally crystal report writing would be advantageous.

You must hold Australian citizenship and be prepared to travel interstate from time to time as required. ARPANSA requires all new employees to obtain and maintain a national security clearance as a condition of engagement. You must also meet required pre-employment checks as necessary.

Selection criteria

The selection criteria for this role are:

1. Demonstrated technical skills required to support the configuration, implementation, and maintenance of a LIMS suitable to the operations of the laboratory.
2. Highly developed analytical and problem-solving skills for system issue resolution and the ability to recommend innovative solutions to address business requirements.
3. High-level interpersonal and communication skills including the ability to explain digital concepts to internal stakeholders, as well as business concepts to technologists, and prepare fit for purpose data products to illustrate business insights.
4. Demonstrated capability to work collaboratively and build and sustain positive relationships with staff and a range of key stakeholders.
5. Demonstrated ability to balance team and individual responsibilities, manage competing demands, prioritise effectively, and achieve outstanding results, including successful project delivery.

Eligibility

Employment with ARPANSA is subject to:

- conditions prescribed within the Public Service Act 1999
- agency and role specific pre-employment security checks that may include, but are not limited to:
 - entitlement to work in Australian
 - national criminal history
 - international criminal history
 - professional memberships
 - qualifications
 - sanctions
 - anti-money laundering & counter-terrorism financing
 - ASIC banned & disqualified persons
 - ASIC credit registered persons
 - bankruptcy & national personal insolvency

- directorship
- global media check
- former Australian Government employer information sharing
- Protective Security Policy Framework (PSPF) security clearance eligibility requirements
- evidence of citizenship status required
- evidence of qualifications required of the role
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- security clearance vetting
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Notes

How to apply

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- Key accountabilities
- Job specific capabilities
- Selection criteria.

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To Apply

Position Contact	Ben Paritsky, 03 9433 2405
Agency Recruitment Site	https://candidate.aurion.cloud/arpnsa/production/redirect/to/dmFjYW5jaWVzLzI5MTIzMDg0NzEwNzM

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Health

Vacancy VN-0769692

Australian Radiation Protection and Nuclear Safety Agency

Closing Date:Sunday 31 May 2026

Radiation Health Services Emergency Management

Job Title	Assistant Director Emergency Management Preparedness
Job Type	Full-Time, Ongoing
Location	Yallambie VIC, Miranda NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	13212
Agency Website	https://www.arpansa.gov.au/

Job Description

<https://candidate.aurion.cloud/arpnsa/production/redirect/to/dmFjYW5jaWVzLzI5MTIzMDQ2MDE3OTQ3OTTh-MS9>

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The Emergency Management Section ensures ARPANSA can lead Australia's response to radiological or nuclear events in alignment with national and international frameworks. It supports this role by providing high-quality advice to decision-makers, maintaining strong relationships with Commonwealth agencies and state and territory responders, and contributing to coordinated national preparedness and response arrangements. The Section undertakes these responsibilities under the Australian Government Crisis Management Framework (AGCMF) and leads the development of the national radiological and nuclear event plan, the AUSRNEPLAN.

The Section oversees internal agency readiness by managing the Incident Response Officer roster, conducting training and exercises, and ensuring systems, processes and staff capability align with the Australasian Inter-service Incident Management System (AIIMS). It also supports situational awareness and executive decision-making through the development and maintenance of dashboards, reporting products and other decision-support tools, and monitors readiness

across personnel, systems and operational arrangements. The Section contributes to continuous improvement by capturing lessons identified from exercises, activations and stakeholder engagement, and translating these into updates to plans, procedures and capability development.

Why work for us?

- Opportunities to engage with national and international stakeholders
- Inclusive and diverse workplace
- Competitive salaries with 15.4% superannuation
- Generous leave conditions
- Flexible work practices
- Modern amenities and free parking at both our Yallambie and Miranda sites.

Duties

In this role, you will support ARPANSA's internal emergency management arrangements to ensure the Agency is prepared to perform its responsibilities during radiological and nuclear incidents. This includes developing, implementing and maintaining internal processes, procedures and readiness arrangements that support effective coordination and decision-making.

A typical day may involve supporting the management of the Radiation Emergency Coordination Centre (RECC), maintaining systems such as Noggin, coordinating AIIMS training, preparing staff to perform roles within the RECC, and contributing to exercises, drills and other readiness activities across the Agency.

You will work closely with staff across the agency while taking day-to-day direction from the Director Emergency Management. You will maintain key interfaces with external partners, including National Emergency Management Agency (NEMA), and States and Territories.

From time to time, you may also support briefings, meetings and other activities related to ARPANSA's emergency preparedness and response arrangements. Some domestic travel may be required to support delivery of this capability.

Key accountabilities

- Support the Director Emergency Management (EL2) to implement internal Agency processes and procedures that enable ARPANSA to perform its role in coordinating the Australian Government's response to a radiological or nuclear incident.
- Deliver AIIMS training to build staff capability and preparedness to perform roles within ARPANSA's RECC.
- Develop and maintain a validation framework for ARPANSA's internal processes and procedures to support an effective response as the Australian Government Coordinating Agency during a radiological or nuclear incident.
- Develop and deliver drills to assess, test and validate the Agency's emergency response capability.

- Manage the Agency-wide on-call roster to support emergency preparedness and response arrangements.
- Support ongoing access to and readiness of systems including the operational management systems, geospatial systems, and secure communication systems.
- Work with other Assistant Directors in the Section to support engagement with the States and Territories of AUSRNEPLAN.
- Contribute to the development of ARPANSA's emergency preparedness and response strategies in collaboration with key agency personnel.
- Where required, support ARPANSA's crisis management arrangements by representing the agency interstate during planning meetings and events.

Eligibility

To be successful in this role, you should have experience in developing emergency management strategies at the Commonwealth level and a demonstrated ability to engage effectively with stakeholders. You should be capable of preparing clear, persuasive written material that identifies issues, analyses risks and priorities, and provides practical recommendations to the agency's Executive Group. At the EL1 level, you will be expected to exercise sound judgement, take initiative, work with a high degree of autonomy, and apply a structured and strategic approach to planning and delivery. You will also contribute to the work of the Emergency Management Team as new issues and events arise.

You should bring strong interpersonal skills and the ability to work effectively in teams, including leading work collaboratively where required. You will communicate confidently and professionally with staff, clients and the public, build productive working relationships, and support a positive and accountable team culture. At this level, you should also be able to influence outcomes, contribute to shared objectives, and model leadership behaviours.

Qualifications in emergency management, business management, public administration, or a related discipline would be well regarded.

You must hold Australian citizenship and be prepared to travel interstate from time to time as required. ARPANSA requires all new employees to obtain and maintain a national security clearance as a condition of engagement. You must also meet required pre-employment checks as necessary.

Selection criteria

The selection criteria for this role are:

1. Demonstrated experience in developing, implementing and continuously improving emergency management frameworks, processes and readiness arrangements within an agency or operational environment, including coordination centre capability.
2. Demonstrated ability to lead and deliver complex work programs involving multiple stakeholders with differing priorities, including the judgement, initiative and communication skills to influence outcomes and maintain progress in a dynamic environment.

3. Demonstrated experience in developing and delivering training, exercises and validation activities that build staff capability, support operational readiness and strengthen emergency management procedures, preferably including AIIMS or equivalent incident management arrangements.
4. Demonstrated ability to build, influence and maintain productive working relationships with internal and external stakeholders, and to work collaboratively to deliver systems, processes and work programs that deliver organisational preparedness outcomes.
5. Demonstrated awareness of relevant legislative and policy requirements impacting current emergency management policies and practices and or the ability to source or access such information as required.

Eligibility

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 - professional memberships
 - qualifications
 - sanctions
 - anti-money laundering & counter-terrorism financing
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 - bankruptcy & national personal insolvency
 - directorship
 - global media check
- former Australian Government employer information sharing
- Protective Security Policy Framework (PSPF) security clearance eligibility requirements
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To Apply

Position Contact	Stephen Alexander, 0402 275 240
Agency Recruitment Site	https://candidate.aurion.cloud/arpnsa/production/redirect/to/dmFjYW5jaWVzLzI5MTIzMDQ2MDE3OTQ

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Health

Vacancy VN-0769693

Australian Radiation Protection and Nuclear Safety Agency

Closing Date:Sunday 31 May 2026

Radiation Health Services Emergency Management

Job Title	Director Emergency Management
Job Type	Full-Time, Ongoing
Location	Yallambie VIC, Miranda NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 2
Position Number	13670
Agency Website	https://www.arpansa.gov.au/

Job Description

<https://candidate.aurion.cloud/arpsna/production/redirect/to/dmFjYW5jaWVzLzI5MTIzMDQ2MDI0NTc5OTI-MS9IZC>

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Duties

The Director Emergency Management is responsible for leading the design, coordination and continuous improvement of the agency's emergency management capability across prevention, preparedness, response and recovery. In this role, you will lead a small multidisciplinary team and work collaboratively across ARPANSA.

The role provides strategic leadership and operational direction within ARPANSA to ensure the organisation is ready to manage a complex, multiagency crises. It integrates risk assessment, planning, capability development and wholeofgovernment coordination, while also guiding crisis coordination operations when required.

The Director acts as a key interface with external partners – including National Emergency Management Agency (NEMA), Department of Foreign Affairs and Trade (DFAT) and Defence, ensuring alignment with national crisis management frameworks – including the Australian Government Crisis Management Framework (AGCMF). This includes developing and maintaining ARPANSA plans for fulfil its obligations as the Sector Lead Agency for a radiological and nuclear event, coordinating multiagency response arrangements, and leading preparedness activities such as training and exercises.

The Director Emergency Management leads a small multidisciplinary team and works collaboratively across ARPANSA and with government stakeholders. The role requires strong judgement, clear communication and the ability to build productive working relationships at all levels.

Key accountabilities

Strategic leadership and governance

- Lead the development and implementation of the organisation's emergency management strategy, policies and frameworks in line with the AGCMF and the AUSRNEPLAN.
- Ensure alignment with legislative, regulatory and national emergency management requirements and best practice.
- Lead the identification of hazards and conduct risk and vulnerability assessments to inform mitigation strategies.
- Set the strategic direction for emergency management, ensuring the effectiveness of comprehensive emergency management and continuity plans.
- Manage budgets and resources supporting emergency management programs.

Preparedness and capability development

- Lead the design and delivery of training programs, exercises and simulations to test and strengthen organisational and national readiness to respond to a radiological and nuclear event.
- Lead and drive the building of organisational capability across Agency staff to support the Radiation Emergency Coordination Centre (RECC).
- Coordinate with other Commonwealth and jurisdiction government agencies to ensure integrated response and recovery under the Australian Radiological and Nuclear Event Plan (AUSRNEPLAN).
- Maintain strong partnerships to support whole of system preparedness and response.
- Ensure readiness of personnel, systems and equipment required for response operations.

Operational leadership

- Oversee and continually evaluate emergency response activities, including activation of the RECC and crisis coordination arrangements under the AGCMF.
- Provide timely decision-making and resource allocation during high pressure, high risk situations briefing and garnering the support of senior Executives.
- Advise the Lead Senior Official – the CEO, on escalation of Agency capability during a radiological and nuclear event.
- Lead after action reviews and continuous improvement of plans, systems and capabilities.

Eligibility

To be successful in this role, you will demonstrate the judgement, integrity and leadership expected of a senior emergency management professional operating in a complex national environment. You will show sound political awareness, exercise discretion, and bring a calm, credible and considered approach to decision-making, particularly in high-pressure or evolving situations.

You will model the behaviours we seek in a Director by building trust, communicating with clarity, and engaging constructively with a wide range of internal and external stakeholders. You will foster an inclusive, collaborative and high-performing team culture, bring people together around shared objectives, and lead with professionalism, accountability and respect.

You will also demonstrate the ability to lead change, respond with agility to shifting priorities, and support others to deliver outcomes in a dynamic operating environment. A strong capacity to develop, motivate and mentor staff, while creating a shared sense of purpose across the section, branch and agency, will be essential.

You must hold Australian citizenship and be prepared to travel interstate from time to time as required. ARPANSA requires all new employees to obtain and maintain a national security clearance as a condition of engagement. You must also meet required pre-employment checks as necessary.

Selection criteria

The selection criteria for this role are:

1. Demonstrated ability to provide strategic leadership in emergency management, including developing and implementing frameworks, policies and governance arrangements aligned to organisational and whole of government priorities.
2. Proven capacity to lead a team to deliver complex emergency or crisis responses, exercising sound judgement and delivering timely, high-quality decisions in high-pressure and uncertain environments.
3. Strong capability in identifying, analysing and managing risks, including conducting hazard assessments and translating risk intelligence into practical mitigation strategies and operational plans.
4. Highly developed communication and engagement skills with demonstrated ability to build and sustain productive relationships across government, emergency services, industry and community stakeholders to provide clear advice and effective messaging.
5. Demonstrated experience in establishing and overseeing governance frameworks, ensuring compliance with legislative and policy requirements, and driving continuous improvement through effective resource management, evaluation and assurance processes.

Eligibility

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To Apply

Position Contact	Rick Tinker, 03 9433 2326
Agency Recruitment Site	https://candidate.aurion.cloud/arpnsa/production/redirect/to/dmFjYW5jaWVzLzI5MTIzMDQ2MDI0NTc5

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Health

Vacancy VN-0769696

Job Title	Senior Director Environmental & Health Services
Job Type	Full-Time, Ongoing
Location	Yallambie VIC
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 2
Position Number	13683
Agency Website	https://www.arpansa.gov.au/

Job Description

<https://candidate.aurion.cloud/arpansa/production/redirect/to/dmFjYW5jaWVzLzI5MTIzMDQ2MDI5ODYwOTI-MS9lZ>

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The Environmental and Health Services section provides expertise, specialised resources and services to support the protection of the public, workers and the environment from the hazards of both ionising and non-ionising radiation. The Service undertakes a range of scientific activities and projects to characterise sources of radiation exposures, to assess the risks to people and the environment from exposure to radiation, and to reflect this understanding into advice and guidance to the public, Government and other stakeholders.

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- Opportunities to engage with national and international stakeholders
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- Generous leave conditions

- Flexible work practices
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Duties

The Senior Director, Environmental and Health Services, plays a pivotal leadership role in ARPANSA, driving both strategic and operational results throughout the agency's environmental and assessment programs in the Modelling, Assessment and Emergency Preparedness Section, the Radiochemistry and Environmental Sciences Section and the Monitoring Networks and Health Physics Measurements Section. With considerable autonomy and responsibility, you will enable Section Managers in the delivery of key projects and services, navigate complex challenges and adapt to evolving priorities. The occupant of the role will be directly responsible for work programs and services across multiple sections and project teams of the branch to deliver high-quality services quality to customers. This includes overseeing the development and delivery of environmental monitoring networks, measurement systems, and health risk assessment programs, as well as offering expert technical advice and support to both emergency management and environmental protection initiatives.

Key accountabilities

- Provide high-level support to the CEO and ARPANSA through the Chief Radiation Health Scientist, Radiation Health Services Branch in fulfilling their statutory responsibilities under the Australian Radiation Protection and Nuclear Safety (ARPANS) Act 1998, and contribute to the effective management of the Agency;
- Provide strategic and operational leadership for the effective and efficient management of environmental and assessment programs by setting and maintaining professional standards, promoting and modelling the APS values, establishing effective teams and nurturing a high performing culture and collaboration within the Sections, the Branch and the Agency;
- Identify, analyse and harness opportunities for the Agency relating to the environmental and assessment programs;
- Maintain and promote a culture for safety and security within work areas, including health and safety in laboratories and field settings, and contribute to compliance and continuous improvement by actively supporting innovation and the implementation of new systems and technologies;
- Represent ARPANSA and Australia at key conferences and meetings, nationally and internationally, building and sustaining effective relationships with key stakeholders to support strategic goals;
- Inspire, enable, mentor and support Executive Level group leaders to manage and deliver specialist environmental and assessment projects and programs, including identification and analysis of emerging issues and risks as well as the management of organisational change.

Eligibility

Our ideal candidate will demonstrate personal drive and integrity, and an ethical and inclusive approach to leadership demonstrated through leading by example. You will have highly developed communication, relationship management and consultation skills, with a commitment to innovation and collaboration.

You will possess highly developed managerial skills with a demonstrated record of successfully driving change while establishing and maintaining functional relationships with all stakeholders and being able to respond flexibly and promptly to organisational requirements. You will have the

capacity for managing, developing and motivating staff members to achieve business outcomes and creating a shared sense of purpose and responsibility.

You must hold Australian citizenship and be prepared to travel interstate from time to time as required. ARPANSA requires all new employees to obtain and maintain a national security clearance as a condition of engagement. You must also meet required pre-employment checks as necessary.

Selection criteria

The selection criteria for this role are:

1. Demonstrated understanding of, and experience in, radiation protection and radiation measurement across ionising and non-ionising exposures affecting workers, the public and the environment in planned, existing and emergency exposure situations.
2. Proven ability to lead and be accountable for complex work programs, including managing teams, operational budgets and reporting to support delivery, accountability and a high-performing culture aligned with APS values and strong safety and security practices.
3. Experience working with international bodies and experts to shape outcomes, advance knowledge and help ensure international safety standards can be applied effectively in Australia.
4. Sound understanding of relevant international instruments and Australian Government legislation and policy, and how they support ARPANSA's national and international responsibilities.
5. Highly developed communication and stakeholder engagement skills, with the ability to influence, negotiate and build trusted relationships with senior stakeholders, including international organisations, while upholding ARPANSA's independence and integrity.

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About the Australian Radiation Protection and Nuclear Safety Agency

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is the Australian Government's primary authority on radiation protection and nuclear safety. Our purpose is to protect the Australian people and the environment from the harmful effects of radiation, through understanding risks, best practice regulation, research, policy, services, partnerships and engaging with the community.

To Apply

Position Contact	Rick Tinker, 03 9433 2326
Agency Recruitment Site	https://candidate.aurion.cloud/arpnsa/production/redirect/to/dmFjYW5jaWVzLzI5MTIzMDQ2MDI5ODY

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Health

Vacancy VN-0769678

National Health and Medical Research Council

Closing Date:Tuesday 02 June 2026

Technology and Data Grant Systems

Job Title	Azure Engineer
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	\$121,755 - \$138,410
Future Merit Locations	Canberra, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Two days in the office and three days from home.
Classification	Executive Level 1
Position Number	09-2026
Agency Website	https://www.nhmrc.gov.au/

Job Description

<https://www.nhmrc.gov.au/about-us/careers>

The National Health and Medical Research Council (NHMRC) is seeking an experienced and high performing candidate to fill the role of Azure Engineer in the Grant Systems team. The successful candidate will deliver targeted Azure engineering outcomes that strengthen the grant management systems business continuity, including secure access uplift, monitoring and resilience controls, and API-based integration with system supporting SaaS vendors.

About the Branch

The Technology and Data Branch enables NHMRC by harnessing technology and data to meet both present and future business needs.

The Branch is comprised of the IT Management and Strategy (ITMS), Business Intelligence and Data Access (BIDA), Grant Systems Section (GSS) and Data Analytics, Reporting and MREA (DARMS) sections.

About the Section

The Grant Systems Section (GSS) is responsible for the management and administration of NHMRC's grant management platform and operational reporting environment. Its broader responsibilities include contract and service delivery, project delivery, system support and configuration.

What we offer

What truly makes us a great place to work? It is our highly engaging, inclusive and supportive culture. With an outstanding 85% response rate,* our staff told us they feel pride in their work (89%), are committed to our goals (92%), and value our leadership and communication. We are leading the way in employee engagement, innovation, and wellbeing support, making NHMRC not just a workplace, but a community where people thrive. **according to our recent 2024–25 APS Census results.*

Our roles come with broad responsibilities and minimal hierarchy, making it easier to get things done. You will be part of a small, inclusive, and high performing team with a strong, supportive culture.

We offer:

A truly flexible workplace culture.

- A dynamic, diverse and supportive team across Melbourne and Canberra.
- Wellbeing programs including up to 6 free counselling sessions per year and a workplace that genuinely cares.
- Generous recreational leave, personal leave, cultural leave, parental leave and paid end-of-year shutdown.
- Study assistance and professional development opportunities that align with your career goals.
- Opportunities to be trusted to lead high value projects with the freedom to innovate and the support to grow.
- Strategic exposure where you can engage directly with senior leaders and contribute to decisions that shape our future direction.

Remuneration

\$121,755 - \$138,410 per annum* plus 15.4% superannuation

**Flexible remuneration arrangements may be considered in line with the NHMRC Enterprise Agreement and legislative requirements.*

Duties

As the Azure Engineer, you will support the delivery of enhancements to NHMRCs granting platform, your duties will include:

- Design, build and operate Azure platform components that support the system business continuity solutions across dev/test/prod environments.
- Deliver the Azure Front Door implementation activities including remediation actions and decommissioning superseded components where required.
- Implement and maintain Azure-based redundancy/retention patterns for system data in line with the solution architecture (including Azure SQL, Postgres and Blob storage used for redundancy/retention purposes).
- Establish and operate monitoring/logging for services consistent with the solution architecture (including Log Analytics and security monitoring pathways).
- Apply cloud security-by-design controls, aligned to the solution's stated security principles and controls (for example, least privilege, monitoring/auditing, secure-by-design).
- Build and maintain Infrastructure as Code (IaC) and deployment automation for Azure components to ensure repeatable, auditable deployments (e.g. ARM/Bicep patterns and scripting using PowerShell/Azure CLI where required).
- Implement and maintain CI/CD pipeline patterns (Azure DevOps) for cloud/platform changes to improve release reliability and reduce manual configuration drift.
- Design and support API-based integrations and data exchange with SaaS vendors that support system services, working with vendor technical teams to define interfaces, validate integration behaviours, and ensure secure, supportable integration in line with the solution's integration approach.
- Support transition to operations/BAU readiness by producing runbooks, as-built documentation, and operational handover inputs required for ongoing support.
- Troubleshoot and resolve complex Azure platform issues; conduct root-cause analysis and implement preventative fixes to improve service stability.
- Support any other duties as required.

Core capabilities

The successful candidate will demonstrate the following capabilities:

- Azure platform engineering (enterprise): Designing, implementing and operating resilient, supportable Azure services.
- Secure edge/ingress uplift: Implementing secure ingress patterns (including Azure Front Door uplift and Virtual Network activities).

- Observability & security monitoring: Implementing monitoring/logging using Azure Monitor / Log Analytics and security monitoring integrations.
- Data resilience & retention: Implementing redundancy/retention patterns in Azure (including Azure SQL, Postgres and Blob storage used for redundancy/retention as described in the architecture).
- Identity & privileged administration: Applying RBAC/privileged access practices appropriate to regulated environments.
- IaC, CI/CD & automation: Delivering repeatable deployments using IaC and CI/CD discipline with scripting/automation where needed.
- Integration & APIs: Designing/consuming secure API-based integrations, aligned to the solution's integration architecture and operational monitoring expectations.
- Operational readiness & documentation: Producing runbooks/as built artefacts and handover inputs to support BAU transition.
- Builds and sustains productive stakeholder relationships through collaboration and influence, translating complex and technical matters into clear, meaningful advice for a wide range of audiences.

Highly desirable

The following will be highly regarded:

- Knowledge of the end-to-end Commonwealth grants lifecycle and associated obligations under the Commonwealth Grants Rules and Principles.
- Knowledge of transition-to-operations practices-runbooks/as-built documentation, monitoring expectations, and service handover inputs required to sustain cloud services in BAU.
- Experience with change management and process improvement initiatives.
- Agile project experience.
- Microsoft Certified: Azure Administrator Associate (AZ 104) (or equivalent demonstrated, hands on Azure administration experience across identity/governance, networking, storage, compute, monitoring and security).
- Microsoft Certified: DevOps Engineer Expert (AZ 400) (or equivalent demonstrated experience delivering CI/CD, automation, infrastructure as code, and DevOps tooling in Azure DevOps/GitHub).
- Demonstrated API integration capability, including designing/consuming secure API-based integrations and working with SaaS vendor technical teams to define, implement and support integrations (aligned to the solution's "integration with vendors" needs).

Eligibility

Mandatory requirement

The successful candidate will be required to obtain and maintain a Baseline security clearance.

Eligibility

To be eligible for a position at NHMRC, you must be an Australian citizen and be able to provide evidence of this. If successful, you will also be required to undertake a Nationally Coordinated Criminal History Check.

Notes

NHMRC is an inclusive and diverse employer that supports gender equity and diversity in leadership. We welcome and encourage applications from everyone, including People with Disability, First Nations peoples, LGBTIQ+ people, mature age people, people from culturally and linguistically diverse backgrounds.

About the National Health and Medical Research Council

The National Health and Medical Research Council (NHMRC) is Australia's leading Government agency for supporting health and medical research for the improvement of individual and population health. It does this through funding high quality research, supporting the translation of research into evidence-based practice and policy, providing guidance on responsible research practices and ethical issues, and administration of legislation governing research using human embryos. In addition, NHMRC has responsibilities in relation to implementation of the Medical Research Future Fund. NHMRC engages closely with a range of stakeholders across the health system and community to ensure that health and medical research meets the needs of the Australian community. This includes governments, researchers, biotech industries and other business leaders, medical, nursing and allied health practitioners, Aboriginal and Torres Strait Islander health and research leaders, teaching and research institutions, health services, community health organisations, consumers and carers. NHMRC's responsibilities include engagement with the health and medical research sector and broader community to manage NHMRC's grants system which has up to 57,000 external users and is responsible for coordinating and administering grants processes totalling more than \$1.5 billion annually. NHMRC has a workforce of around 250 staff, with most located in the Canberra office, with a smaller number in our Melbourne office. NHMRC offers attractive flexible work arrangements which allow staff to work from home. NHMRC is dedicated to championing gender equity and diversity, ensuring equal opportunities for all staff in our pursuit of excellence in health research.

To Apply

Position Contact	Anthony Franzi, 02 6217 9254
Agency Recruitment Site	https://www.nhmrc.gov.au/about-us/careers

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Health

Vacancy VN-0769688

Organ and Tissue Authority

Closing Date: Wednesday 03 June 2026

Job Title	Chief Executive Officer
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The role is located is Canberra, ACT
Classification	Statutory Appointment
Position Number	20019960
Agency Website	https://donatelife.gov.au/

Job Description

<http://www.executiveintelligencegroup.com.au/vacancies/>

As CEO of the Organ and Tissue Authority, you will be responsible for providing strategic leadership and direction to the organisation, ensuring the effective implementation of national policies that support increased organ and tissue donation and transplantation. Your role will encompass oversight of operational performance, engagement with key stakeholders across government, health, and community sectors, as well as the development and execution of public awareness campaigns. You will also be accountable for ensuring compliance with relevant legislation, managing resources efficiently, and representing the Authority at high-level forums to advocate for best practice and innovation in organ and tissue donation throughout Australia.

Duties

To be a strong contender for this important role you will excel in working in complex environments and you will be forward thinking, self-motivated, resilient and adept at building relationships. Your integrity, empathy, judgement and strong leadership credentials will be paramount. You will have a strong focus on results and be adept at managing sensitive and complex issues under significant pressure. Your impressive personal style and ability to engender trust and respect will be complemented by sound judgment, intellectual rigor, first class communication skills and impressive interpersonal and relationship building skills.

Eligibility

This was previously advertised as VN-0769004 and previous applicants need not reapply.

Before applying, please obtain selection documentation from the Executive Intelligence Group vacancies page www.executiveintelligencegroup.com.au **Ref. No. 1055**.

If, after reading the selection documentation, you require further information please contact please contact **Karina Duffey** at **Executive Intelligence Group**, on 02 6232 2200 or via email at admin@execintell.com.au.

Notes

About the Organ and Tissue Authority

The Organ and Tissue Authority (OTA), leads the implementation of the Australian Government's national program for increasing organ and tissue donation for transplantation. They work in partnership with the national DonateLife Network, state and territory governments, the donation and transplantation clinical sectors, eye and tissue banks, and the community. The OTA aims to increase the capability and capacity within the health system to maximise donation and transplant rates and to raise community awareness and stakeholder engagement with the goal of encouraging all Australians to make a decision to support organ and tissue donation.

To Apply

Position Contact	Executive Intelligence Group, 02 6232 22
Agency Recruitment Site	http://www.executiveintelligencegroup.com.au/vacancies/

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Home Affairs

Vacancy VN-0769626

National Emergency Management Agency

Closing Date: Sunday 31 May 2026

Business Operations, Security and Technology Business Operations

Job Title	NEMA Business Operations Advisor
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT
Salary	\$88,834 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 5
Position Number	JR 141508
Agency Website	https://nema.gov.au/about-us

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/141508/>

National Emergency Management Agency (NEMA) was established on 1 September 2022 as a single, accountable Commonwealth authority that delivers a whole-of-nation approach to reducing disaster risk, planning, preparing for, responding to and recovering from all hazards across the emergency management continuum.

NEMA works closely with states and territories to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we:

- Fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters
- Have officers located across Australia, working in partnership with states and territories to support disaster-affected communities to collectively build resilience, reduce risk and harm, and effectively respond to and recover from disasters
- Provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery

- Provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

For further information on NEMA's purpose, vision and values, please see the [NEMA website](#).

Overview of the branch and section:

The Business Operations Section supports NEMA by providing enabling services related for property, physical and personnel security, business continuity management and the administration of the shared services arrangements with the Department of Home Affairs.

This includes:

- Working with the agency property services provider in-line with the Whole of Australian Government (WoAG) arrangement to maintain the agency's accommodation arrangements
- Physical and personnel security in-line with the Protective Security Policy Framework (PSPF)
- Coordination of agency uniforms and stationery arrangements, including the ordering of inventory and supplier management
- Administering the agency's business continuity management framework
- The development, implementation and review of business operations policies and training activities which relate to property, security and business continuity
- Administering the agency's shared services arrangement with Home Affairs

About the role:

The Business Operations Advisor role offers the opportunity to gain a comprehensive understanding of business continuity management and shared services arrangements. Reporting to the Assistant Director, the Business Operations Advisor supports high-level enabling services to ensure the Business Continuity Management Framework improves organisational resilience and the shared services arrangement with Home Affairs, to provide essential support services across the agency.

You will work collaboratively in a small team, supporting senior leadership and maintaining stakeholder relationships by providing advice and reporting, coordinating issues management and ensuring financial assurance. Flexibility, initiative and good judgement are key.

This full-time role is based in our Canberra, ACT office. Flexible working arrangements can be negotiated in accordance with our enterprise agreement and the operational requirements of the role.

At times staff within NEMA may be required to work outside of standard business hours, particularly during the higher risk weather season.

Our ideal candidate:

We are looking for an individual who enjoy working in a rapidly evolving and forward-thinking environment.

With the ability to establish plans, identify issues and deliver priorities, our ideal candidate will help to maintain and further develop our operational resilience and critical shared service offering.

We encourage applications from First Nations people, people with disability, LGBTQIA+ people, people from culturally and linguistically diverse backgrounds, mature age people and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential.

Duties

- Administering the agency business continuity management framework documentation and supporting data
- Supporting executive leadership before, during and after enterprise events to ensure effective recovery, including the Major Incident Response Committee
- Assisting business continuity planning, including business impact analysis, business continuity plan designs and plan validation through exercises
- Drafting reporting and analysis for agency committees and senior leadership to ensure the agency operates in accordance with the framework
- Supporting effective business continuity management within the agency by promoting business continuity management practices
- Administering the Shared Services Memorandum of Understanding and subsidiary agreements, including supporting the establishment, execution and monitoring of the agreements
- Supporting the financial management of shared services including reviewing and processing invoices, monitoring expenditure in line with budget and services agreements and supporting procurement processes as appropriate under the direction of the Assistant Director
- Assisting and coordinating moderately complex to complex issues management including identifying strategic or systemic issues for escalation
- Supporting shared services governance frameworks, including secretariat services to the Governance Committee and operational meetings
- Drafting reporting and analysis for agency committees and senior leadership to ensure high standards of service delivery are maintained and the arrangements are fit for purpose
- Liaising with Home Affairs on shared services arrangements, including information exchange and effective inter-agency coordination, and engaging stakeholders on moderately complex

to complex policy, project and operational issues by providing accurate advice and explaining relevant policies and procedures

- Provide customer services to the agency, including management of group mailboxes, ensuring correspondence is triaged and actioned, while providing professional or policy advice
- Oversee record maintenance, adhering to information management policies
- Assist in the development, implementation and review of policies, procedure documents and training activities.

Role requirements/qualifications:

- Knowledge and practical experience supporting administrative functions in a government environment and relevant legislative requirements
- Sound interpersonal, verbal and written communication skills, including the ability to negotiate confidently and communicate clearly, and provide accurate advice on a range of matters
- Ability to participate in strategic planning, exercise sound judgement, develop objectives and manage short term tasks to completion
- Experience delivering business improvements, including identifying issues quickly and escalating as required
- Ability to develop and maintain relationships with internal and external stakeholders, ensuring effective collaboration
- Resilience and ability to work in an agile mindset, responsive to new and changing priorities
- Financial management skills, or the ability to learn, including contract administration and government procurement experience
- Demonstrated ability to use information technology including relevant experience, knowledge and skills in Microsoft Office applications (Outlook, Word and Excel).

Eligibility

To be eligible to work with the NEMA you must:

- Be an Australian Citizen
- Fulfil the Agency's minimum requirements by satisfactorily answering all screening questions during the application process and successfully undergo a National Police Check
- Obtain and maintain a Baseline Vetting (AGSVA) security clearance
- Satisfy a probation period (if applicable)
- Undergo a health assessment (if applicable).

Notes

Remuneration: The Agency offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

If you have identified as having a disability, please indicate whether you require any support throughout the selection process. For further information please contact Recruitment: recruitment@homeaffairs.gov.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Emergency Management Agency

Who we are: NEMA works closely with local communities as well as state and territory governments to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we:

- fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters;
- work with communities, industry and non-government organisations by connecting local Regional Support Officers and other NEMA staff right around Australia, to share lessons learnt, provide awareness on navigating government services, and gain community and industry-led ideas and concepts to inform strategic policy and planning;
- provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery; and
- provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

To Apply

Position Contact	Sam Lavery, -
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/141508/

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Home Affairs

Vacancy VN-0769690

National Emergency Management Agency

Closing Date: Sunday 31 May 2026

Business Operations, Security and Technology Business Operations

Job Title	NEMA Assistant Director, Property
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT
Salary	\$125,935 - \$143,531
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	Executive Level 1
Position Number	JR 141521
Agency Website	https://nema.gov.au/about-us

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/141521/>

National Emergency Management Agency (NEMA) was established on 1 September 2022 as a single, accountable Commonwealth authority that delivers a whole-of-nation approach to reducing disaster risk, planning, preparing for, responding to and recovering from all hazards across the emergency management continuum.

NEMA works closely with states and territories to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we:

- Fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters
- Have officers located across Australia, working in partnership with states and territories to support disaster-affected communities to collectively build resilience, reduce risk and harm, and effectively respond to and recover from disasters
- Provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery

- Provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

For further information on NEMA's purpose, vision and values, please see the [NEMA website](#).

Overview of the branch and section:

The Business Operations Section supports NEMA by providing enabling services for property, physical and personnel security, business continuity management and the administration of the shared services arrangement.

This includes:

- Working with the agency's property services provider in-line with the Whole of Australian Government (WoAG) arrangement to maintain the agency's accommodation arrangements
- Physical and personnel security in-line with the Protective Security Policy Framework (PSPF)
- Coordination of agency uniforms and stationery arrangements, including the ordering of inventory and supplier management
- Administering the agency's Business Continuity Management Framework
- The development, implementation and review of business operations policies and training activities which relate to property, security and business continuity
- Administering the agency's shared services arrangement with Home Affairs.

About the role:

This role is based in our Canberra, ACT office. Staff are required to work onsite for this role. Flexible working arrangements can be negotiated in accordance with NEMA's Enterprise Agreement and the operational requirements of the role.

The Assistant Director, Property reports to the Director, Business Operations. The role is responsible for leading delivery of enabling services within the section, ensuring the property team delivers its functional responsibilities, including working with the agency's property services provider to maintain the agency's accommodation arrangements, and physical and personnel security (in-line with the WoAG arrangements and the PSPF).

At times staff within NEMA may be required to work outside of standard business hours, particularly during the higher risk weather season.

Our ideal candidate:

We are looking for an individual who enjoys working in a rapidly evolving and forward-thinking environment. With a focus on compliance, our ideal candidate will work with a level of independence under broad direction, with a concurrent need to resolve issues and deliver quality outcomes. They will be responsible for managing a team who perform diverse tasks, ensuring quality outputs while maintaining a high level of technical and professional expertise. The successful candidate will be self-driven and seek to achieve project outcomes in line with agency goals and objectives.

We encourage applications from First Nations people, people with disability, LGBTQIA+ people, people from culturally and linguistically diverse backgrounds, mature age people and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential.

Duties

- Coordinate and administer the agency's property portfolio, including:
 - Maintaining property management documentation, including the agency's Strategic Property Plan
 - Managing leases across the agency's metropolitan and regional property portfolio
 - Oversee financial management, tracking and reporting of lease related expenditure.
- Effectively managing the agency's Whole of Australian Government Property Services Provider (PSP)
- Managing the agency's properties and facilities, including:
 - Coordinating preventative and reactive facility management services through the PSP
 - Overseeing property operations and delivering related projects, including fit-out and relocations
 - Maintaining the office emergency management functions, including wardens, training and evacuation exercises
 - Coordinating agency reporting, including the annual Australian Government Property Register and Emissions Reporting processes.
- Manage corporate services arrangements, including:
 - Mail and courier services (via the shared services arrangement)
 - WoAG stationery and office supplies arrangements
 - Uniform arrangements.
- Undertake procurement and contract management activities in accordance with the Commonwealth Procurement Rules
- Develop, implement and review corporate policies and training activities related to the above responsibilities.

Role requirements/qualifications:

- NV1 level security clearance is required for this role
- Experience in a similar role or comparable duties
- Ability to manage competing priorities and deadlines

- Demonstrated ability to exercise autonomy and initiative in team management while allocating resources and managing priorities to meet objectives
- Ability to work closely and collaboratively with internal and external stakeholders to achieve agency objectives
- Excellent written and verbal communication skills
- Quality assurance, monitoring and compliance skills
- Demonstrated ability to provide significant contribution to innovation and business improvement strategies
- The ability to identify and resolve issues quickly and escalate as required
- Demonstrated resilience and ability to work in an agile mindset, adapting to new and changing priorities.

Eligibility

To be eligible to work with the NEMA you must:

- Be an Australian Citizen
- Fulfil the Agency's minimum requirements by satisfactorily answering all screening questions during the application process and successfully undergo a National Police Check
- Obtain and maintain a Negative Vetting Level 1 (AGSVA) security clearance
- Satisfy a probation period (if applicable)
- Undergo a health assessment (if applicable).

Notes

Remuneration: The Agency offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

If you have identified as having a disability, please indicate whether you require any support throughout the selection process. For further information please contact Recruitment: recruitment@homeaffairs.gov.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Emergency Management Agency

Who we are: NEMA works closely with local communities as well as state and territory governments to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we: • fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters; • work with communities, industry and non-government organisations by connecting local Regional Support Officers and other NEMA staff right around Australia, to share lessons learnt, provide awareness on navigating government services, and gain community and industry-led ideas and concepts to inform strategic policy and planning; • provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery; and • provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

To Apply

Position Contact	Sarah Hamilton, -
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/141521/

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0769695

Department of Infrastructure, Transport, Regional
Development, Communications, Sport and the Arts

Closing Date:Wednesday 03 June 2026

Job Title	EL2 - Executive Officer to Deputy Secretary (multiple roles)
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT
Salary	\$149,636 - \$178,980
Future Merit Locations	Various locations - ACT
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA
Classification	Executive Level 2
Position Number	47814
Agency Website	https://www.infrastructure.gov.au/

Job Description

<https://www.infrastructure.gov.au/careers>

Operating in a dynamic and complex environment, Deputy Secretary Executive Officers play a pivotal role in ensuring the effective functioning of the Deputy Secretary's office, and in providing strategic advice and support. This includes managing sensitive and high-priority matters, coordinating strategic communications, and maintaining strong relationships with internal and external stakeholders. The Executive Officer works closely with the Deputy Secretary and their Executive Assistant (EA) to ensure timely decision-making and seamless delivery across the Group.

Duties

The successful candidate for this position will be able to demonstrate their capability against the [EL2 Work level standards](#), and specifically:

- **Provide and oversee administrative support to the senior executive**, by ensuring alignment of planning, preparation and focus; anticipating and establishing work priorities; providing expert advice to resolve highly complex and sensitive issues; and responding to emerging issues promptly and directing action in response.
- **Represent the Executive in internal and external engagements**, including: providing guidance to leaders and staff on work priorities, requirements, standards, and expectations; engaging and collaborating with senior staff in the department to ensure the Group's interests and priorities are understood; developing and leading complex organisational change processes; resolving less complex matters directly with Ministers' offices; and representing the Deputy Secretary at meetings within the department (and with external contacts in relation to less complex matters).
- **Initiate, establish and maintain productive working relationships with an extremely wide range of stakeholders**, including Ministers' Offices, senior leaders within the department, across the APS, in other jurisdictions, and in non-government organisations, and staff at all levels. This includes the ability to provide guidance and advice to people more senior than you through influence. It also includes leading small teams both through positional authority and through influence, including EA and EO networks within groups.
- **Prepare, coordinate and oversee briefings**, correspondence, and reporting on complex and/or sensitive issues, reviewing papers and other documentation to identify significant operational and strategic impacts and briefing accordingly; and ensuring a consultative and collaborative approach to briefing and advice to ensure a whole-of-Group and whole-of-Department view is provided.
- **Lead and contribute to the improvement of business processes**, by promoting, developing, and implementing efficient administrative processes that comply with corporate governance and compliance requirements, and promote continuous improvement; and implementing forward planning initiatives that support the delivery of strategic priorities.

Cultural capability requirement

The department believes every role contributes to cultural safety and that building staff cultural capability helps us deliver better policies, programs and services for First Nations people and the broader Australian community. Candidates will be required to demonstrate their willingness to develop their cultural capability as part of the assessment process. In making it a requirement

across all roles in our department, we are taking a practical step in delivering our commitments under the [Our Stories on Country Agreement](#) and [the Diversity, Equity and Inclusion Strategy 2025–28](#).

As an EL2 you will be expected to provide strategic leadership to embed cultural capability across programs, policies or functions, influence senior leaders on culturally informed approaches, and drive partnerships and co-design with Aboriginal and/or Torres Strait Islander organisations and communities where applicable or appropriate.

Eligibility

Employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

- **Citizenship:** candidates must be an Australian citizen at the time of submitting your application.
- **Health Assessment:** The preferred candidate may be required to undergo a medical examination conducted by the department's preferred medical provider.
- **Security Clearance:** The successful candidate must be able to obtain and/or maintain a security clearance at NV1. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for Baseline Vetting clearances. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.
- **Police check:** The successful candidate must satisfactorily complete an Australian Federal Police criminal history check.
- **Integrity and Performance check:** The successful candidate must satisfy the requirements in an Integrity and Performance check which is completed by your most recent employer.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Our work connects and enriches every Australian community, underpins our economy and society, and empowers our regions. We provide policy advice and deliver programs, projects and services in the infrastructure, transport, communications, sport and arts sectors, supporting our regions, cities and territories. Our staff have the opportunity to work on high profile and diverse national projects that have a meaningful impact on the lives of all Australians. We seek people with a wide range of skills and competencies. Whether you write policy, deliver programs, projects or corporate services, or have experience in research, data or technology, we look for employees who are innovative, respectful and professional. We are an inclusive employer and promote, value and support diversity among our employees with the aim of ensuring our workforce reflects, respects and benefits from diverse communities.

including Aboriginal and/or Torres Strait Islander peoples, people with cultural and linguistic diversity, people with disability and LGBTQI+ people. We are committed to achieving gender equality and, in particular, supporting women's progression into senior leadership.

To Apply

Position Contact	SESUnit, (02) 6136 8256
Agency Recruitment Site	https://www.infrastructure.gov.au/careers

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Treasury

Vacancy VN-0769694

Australian Financial Security Authority

Closing Date: Wednesday 03 June 2026

Office of the Chief Executive
Legal

Job Title	Senior Government Lawyer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Hobart TAS, Melbourne VIC, Sydney NSW, Perth WA
Salary	\$121,755 - \$141,441
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Onsite and Hybrid arrangements available.
Classification	Executive Level 1
Position Number	31671
Agency Website	

Job Description

<https://www.afsa.gov.au/about-us/careers/current-vacancies>

The Australian Financial Security Authority (AFSA) is responsible for managing the application of bankruptcy and personal property securities laws through the delivery of high-quality personal insolvency and trustee, regulation and enforcement, and personal property securities registry (PPSR) services.

AFSA Legal is a Division that provides timely, clear, concise, pragmatic and correct legal services to AFSA and its supported entities in the delivery of insolvency registration and trustee services, regulation of the credit industry, use of the personal property securities register and management of AFSA as a government entity.

As a **Senior Government Lawyer**, you will work within a small team delivering services in a very complex and intellectually challenging environment to provide specialist legal advice and litigation services.

You will contribute to the legal team and take a high degree of responsibility for team outcomes. You are expected to have a thorough understanding of the relevant legislation and legislative framework that supports the work of AFSA.

You will play a leading role in dispute resolution services including analysis, interpretation and application of legislation, policies, practices, and precedents to resolve complex legal issues, escalating where appropriate.

Duties

You will undertake complex and/or sensitive legal work under broad direction including:

- Reviewing, preparing, and managing litigation matters and assisting with (or managing) more complex litigation
- Appearing in Tribunal proceedings and direct briefing counsel
- Leading and managing legal staff and building team capability through coaching and performance feedback as well as encouraging career development. This includes implementing work plans for the team including delegating tasks and priorities, managing workflow, and allocating resources. Involves the motivation of team members, building cooperation and improving team performance
- Partner and collaborate with business areas within AFSA to foresee legal challenges and takes proactive measures to resolve them
- Performing research and analysis to draft advice and/or make decisions that involve complex or escalated issues, longer-term planning, and liaison with other areas of within the agency'
- Representing AFSA by promoting its interests at community and cross-agency levels;
- Contributing to the development of team objectives for short term tasks and strategic planning for longer-term initiatives and monitoring changes in the broader work environment that may impact on work objectives;
- Development, review, and implementation of policies and work practices compliant with relevant legislation and consistent with best practice.

Qualifications and experience

Essential

- Bachelor of law degree or equivalent
- Admission as a legal practitioner, however described, of the Supreme Court of an Australian State or Territory
- Holder of (or eligible to hold) a current practicing certificate
- 3-5 years' experience in litigation and law practice preferably in a government environment with some experience in administrative law and financial law
- Experience leading teams and/or supervising and mentoring staff.

Desirable

- Regulatory and/or insolvency experience.

Please see the attached position description for more information about the role.

All duties will be performed in accordance with:

- the APS Values, Code of Conduct and Employment Principles
- WHS obligations, taking responsibility for own health and safety and that of others
- AFSA's risk management framework and relevant legislation, including guiding others to identify and mitigate foreseeable risks.

Why AFSA?

You will enjoy excellent conditions including:

- Generous superannuation (15.4%)
- A modern work environment
- Access to Employee Assistance Provider
- Flexibility to balance work and personal life (working from home arrangements)

We are a workplace committed to providing an environment that values diversity and supports staff to reach their full potential. We encourage applications from Indigenous Australians, people from culturally diverse backgrounds and people with disability. At AFSA we encourage every employee balance their family commitments and personal interests with flexible working options.

Eligibility

Please note that this opportunity is open only to Australian Citizens. The successful applicant must have or be willing to undergo a security clearance to the level of **Baseline** as a condition of employment. To satisfy character requirements all AFSA employees must undergo a police records check.

Where a person has received a redundancy benefit from APS agency employment and their corresponding redundancy benefit period has not expired, they may be ineligible for employment. We encourage applications from peoples from culturally diverse backgrounds and people with disability.

Notes

How to apply

Applications close **Wednesday 3 June 2026 at 11:59 PM AEST.**

Applications for this vacancy are submitted online through the AFSA careers portal. Further instructions on how to apply can be found on the advertisement webpage.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Financial Security Authority

AFSA is an executive agency within the Treasury portfolio that works to maintain confidence in Australia's personal insolvency, personal property securities, and criminal asset management systems, supporting a strong and resilient credit framework. Its regulatory responsibilities are delivered under key legislation, including the Bankruptcy Act 1966, the Personal Property Securities Act 2009, and the Proceeds of Crime Act 2002. AFSA is committed to continuous improvement and stakeholder trust through collaboration and engagement. To support this, it has established a Consumer Consultative Panel to enable constructive dialogue with consumer and community representatives and values the expertise of community and consumer organisations, particularly in frontline services, advocacy, education, and research. AFSA offers an inclusive, flexible workplace that supports diversity, wellbeing, and work-life balance. Roles are available across our offices in Adelaide, Brisbane, Canberra, Hobart, Melbourne, Perth, and Sydney, and may be full-time or part-time. Employees benefit from strong career development opportunities, flexible work arrangements, competitive remuneration, generous leave entitlements, study assistance and learning and development opportunities, and a Christmas-New Year shutdown.

To Apply

Position Contact	Recruitment, NA
Agency Recruitment Site	https://www.afsa.gov.au/about-us/careers/current-vacancies

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Treasury

Vacancy VN-0769024

Australian Taxation Office

Closing Date: Wednesday 03 June 2026

Compliance and Engagement Group
Smarter Data

Job Title	Assistant Commissioner, Smarter Data
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Box Hill VIC, Canberra ACT, Dandenong VIC, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Perth WA, Sydney NSW, Brisbane QLD
Salary	-
Future Merit Locations	Upper Mount Gravatt, Penrith, Adelaide, Box Hill, Canberra, Dandenong, Melbourne, Moonee Ponds, Newcastle, Parramatta, Perth, Sydney, Brisbane
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Senior Executive Service Band 1
Position Number	EXT_SES_320_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=5F5DB521-085C-1271-7B9D-ECDA420336E5>

Duties

We are seeking experienced and influential data and analytics leaders for **Assistant Commissioner** roles in the ATO's **Smarter Data** business line.

As a senior member of the Smarter Data executive team, you'll play an important role in contributing to the strategic direction, and evolution, of the ATO's data and analytics capability, including AI and automation, and more broadly APS.

You will be working as one of a team of six assistant commissioners, each with responsibility for a particular component of the data and analytics capability. You'll personally lead a team of between 80 to 200 staff, with responsibility for delivery of data and analytics, AI and automated solutions. This also includes ensuring strong governance processes in how we manage and use data, as a key ATO asset that is held in trust for the Australian community.

You will work collaboratively with internal and external stakeholders to develop and deliver innovative, practical and scalable solutions, as well as managing key relationships for data sharing with other government agencies. You also play an influential role in forums and activities to evolve data, analytics and AI capabilities across the APS.

You will build trusted relationships and work collaboratively with your peers to deliver on organisational outcomes and meet government commitments. You'll be an influential leader in the ATO and provide strategic, thought, and people leadership in a transforming environment.

You will bring a background in data and analytics, including data science and data engineering, to lead the development and implementation of key strategic and major agency initiatives or programs in a challenging and fast paced environment.

We are seeking a professional who can lead and evolve our data, analytics and AI capability to improve ATO operations and the tax and superannuation systems.

As an Assistant Commissioner in our Smarter Data Program, you will provide senior leadership, and shape and implement strategic approaches in one of the following areas:

- data science, from statistical descriptive and predictive techniques, including machine learning and deep learning models that use AI to solve business problems
- data engineering, technology and architecture specifically in the data and analytics context including pipelines, orchestration, and platforms (from a whole of enterprise perspective)
- data management including acquisition, governance, ethics, metadata, lifecycle management
- business analysis and relationship management, partnering with business areas to define business needs and recommend solutions that deliver value, including co-designing D&A plans and strategies
- data analysis, insight derivation and visualisation delivering high quality business intelligence to solve business problems.

You will also oversee the delivery of contemporary, scalable data, analytics and AI products and services that support compliance, taxpayer engagement, and operational effectiveness, ensuring they meet evolving organisational, Government and Australian community expectations.

The merit pool may be used to fill future permanent and temporary vacancies as required.

We embrace the strength of diversity — through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Who we're looking for

Ideal candidates will be recognised and well-respected leaders from the government or private sector with the ability to operate successfully in a large and complex environment with a range of diverse clients and stakeholders.

All our senior leaders are expected to:

- develop a clear vision of the future that links with the big picture of the organisation
- be accountable and deliver outcomes that align with the long-term perspective
- find innovative and practical solutions, be open to ideas and engage with risk
- have an outward focus and work collaboratively across boundaries to influence better outcomes for the system and the community, and make progress on issues that cut across agencies, sectors and communities
- have the capacity to persuade others towards an outcome, winning and maintaining the confidence of government and key stakeholders
- be self-aware and courageous, creating an environment that empowers, mentors and coaches individuals and teams to deliver their best
- be passionate about building trust and confidence in the ATO and the tax and superannuation systems.

To be considered, you must also have:

- considerable knowledge of industry and the broader environment, in particular the impact of rapidly emerging technological change on business and business processes
- substantial data and analytics expertise and qualifications, with relevant experience in:
 - data, analytics and AI solution design and costing
 - technology and data and analytics disciplines, including data science and data engineering
 - business management including data and analytics portfolio planning, financial, people, program and project management

- an exceptional record of achievement in designing, proving and/or scaling innovative and practical solutions that solve business problems in large organisations using a data, analytics or AI discipline
- extensive experience in successfully delivering major data, analytics or AI programs of work, and operations across diverse delivery teams
- a strong record of leading teams and delivering exceptional client experiences through strategic stakeholder engagement
- proven ability to get across a range of detail quickly to reach accurate and timely decisions.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	Daniel Wilson, 0426 477 670
Agency Recruitment Site	https://ato.nga.net.au/?jati=5F5DB521-085C-1271-7B9D-ECDA420336E5

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Treasury

Vacancy VN-0769541

Australian Taxation Office

Closing Date:Wednesday 03 June 2026

ATO Corporate
Various teams

Job Title	Digital Experience Lead (Website/Gen AI Specialist)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC, Adelaide SA, Albury NSW, Brisbane QLD, Canberra ACT, Geelong VIC, Upper Mount Gravatt QLD, Hobart TAS, Newcastle NSW, Sydney NSW
Salary	\$129,551 - \$141,239
Future Merit Locations	Adelaide, Albury, Box Hill, Brisbane, Canberra, Dandenong, Geelong, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Sydney, Upper Mount Gravatt
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_ESCO_384_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=AA363CE8-116E-EE1D-BDB4-ECEF6F1145BE>

Duties

We are seeking experienced leaders to join our Digital Experience branch in our Website Strategy and Management team or Generative AI Innovation and Strategy team.

As a Digital Experience Lead, you will provide strategic direction and lead a multidisciplinary agile team to deliver high-quality outcomes aligned with user and business needs. You'll plan, prioritise and coordinate work, manage team performance and ensure delivery to agreed standards and timeframes.

You will oversee the day-to-day governance, operation and optimisation of key digital channels and services, such as ato.gov.au and other microsites. You'll collaborate with stakeholders across the ATO to progress complex digital initiatives and oversee the delivery of new functionality that enhances the user experience for staff and taxpayers.

You will identify risks and opportunities for improvement and provide clear, evidence-based advice to resolve complex issues. You'll act as the conduit between business stakeholders and technical development teams to resolve issues and deliver technical solutions.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

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To Apply

Position Contact	Trina Milton, (07) 3149 5438
Agency Recruitment Site	https://ato.nga.net.au/?jati=AA363CE8-116E-EE1D-BDB4-ECEF6F1145BE

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Treasury

Vacancy VN-0769672

Australian Taxation Office

Closing Date:Wednesday 03 June 2026

ATO Executive
Law Design and Practice

Job Title	Executive Assistant and Secretariat
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW
Salary	\$101,142 - \$116,131
Future Merit Locations	Sydney, Parramatta, Penrith
Office Arrangement	Flexible
Office Arrangement Details	Role primarily on site with work from home arrangements to be considered
Classification	APS Level 6
Position Number	EXT_EA_233_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=6B6C2409-9CD4-3DA9-C537-ECF09F072FB5>

Duties

We are seeking a highly motivated professional executive assistant to provide superior executive, secretariat and administrative support to the Second Commissioner, Law Design and Practice.

This full-time role may be offered on an ongoing or non-ongoing basis in Sydney CBD and requires regular attendance in the office.

As an Executive Assistant (EA) and Secretariat, you'll work closely with the Executive Officer and ATO Executive support team. You'll be a trusted advisor and your ability to build strong relationships, anticipate needs, and create a positive experience in every interaction will be key to your success.

While flexible work arrangements may be considered, this role is primarily office-based to support the dynamic and responsive nature of executive operations.

Reporting to the Executive Officer, you will be co-located with the Second Commissioner and undertake a variety of tasks which will include:

- management of the administration requirements for your executive including diary, calendar and email management, including guidance on priority meetings, emails and actions
- organising travel and accommodation arrangements and the preparation of travel documentation
- providing secretariat functions and supporting executive meetings including drafting agendas, minutes, actions, commissioning of papers
- planning, coordinating and monitoring workflows to ensure deadlines are met and services are delivered efficiently
- researching and gathering information to support the preparation and drafting of drafting briefs and correspondence, as well as reviewing documents to provide advice to the Second Commissioner
- identifying and understanding risks and issues, addressing those within your authority, escalating appropriately and proposing practical solutions
- advising on and implementing process improvement and efficiency initiatives
- supporting and guiding more junior EAs across the ATO.

A minimum of a baseline security clearance or the ability to obtain a clearance at this level is required.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Amanda Tanswell, n/a
Agency Recruitment Site	https://ato.nga.net.au/?jati=6B6C2409-9CD4-3DA9-C537-ECF09F072FB5

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Climate Change, Energy, the Environment and Water

Vacancy VN-0769603

Bureau of Meteorology

Closing Date:Wednesday 03 June 2026

Enterprise Services
Business Management

Job Title	Manager
Job Type	Full-Time;Part-Time, Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	\$140,675 - \$157,243
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	Executive Level 2
Position Number	60017456
Agency Website	

Job Description

<https://bomcareers.nga.net.au/?jati=272748E7-A65E-140E-0ADB-ECEFE78A88AB>

The Manager, Procurement Operations is responsible for leading the planning and execution of the Bureau of Meteorology's procurement operations practice consistent with legislation, Government policy and enterprise processes. The role plays an integral part in the overall effectiveness of the Procurement & Contracts function, ensuring both strategic priorities and governance requirements are balanced to support delivery of Bureau strategy.

With significant experience in establishing and improving enterprise procurement practices in an organisation, the Manager, Procurement Operations will collaborate with the Bureau's considerable commercial capabilities to deliver strategic, complex and operational procurements in line with Government policy and industry best practice standards, frameworks, practices and tools.

The role will have full responsibility for leading and managing the Procurement Operations team, including the recruitment and performance management of team members, as well as balancing the resourcing model between permanent staff and contractors. The incumbent must have significant experience in a procurement environment characterised by high volume, active prioritisation, internal engagement, and hands-on delivery of procurements and contracts.

The successful candidate will be expected to be the key support role for the Procurement & Contracts Lead and will demonstrate high-level critical thinking, problem solving and influencing skills to ensure strategic and governance requirements are met for the Bureau. They will develop and maintain productive relationships with the Bureau Executive and Managers to ensure strategic priorities are delivered in conjunction with maintaining ongoing Bureau operations.

Duties

The responsibilities of the role include but are not limited to:

- Partner with the Bureau's business units to develop, prioritise, communicate, and manage the Bureau's procurement pipeline and write papers for endorsement to the relevant governance bodies.
- Develop individual procurement approaches and plans, balancing business needs and legal and commercial risk, that is consistent with legislation, Government policy and enterprise processes.
- Provide expert advice on procurements to the Executive Team, Senior Leadership Team, and relevant governance bodies to ensure the implementation of, and adherence to, Bureau procurement policies and relevant rules and legislation.
- Act as the senior point of contact on matters associated with procurement on behalf of the Bureau with legal advisors and other relevant bodies such as the Department of Finance and the Australian National Audit Office.
- Engage and manage vendors in support of procurement outcomes and apply commercial acumen and high-level negotiation skills to optimise value for money outcomes.
- Create an environment of, and commitment to, service excellence by consistently meeting and exceeding business expectations.

- Develop efficient process improvements by liaising with internal and external subject matter experts. Review and continuously improve the program's procurement framework including taking carriage of emerging issues and risks.
- Lead and manage a team of procurement resources, ensuring the team is aware of and using the latest contracting, procurement, financial and risk policies, and guidelines. Ensure the team understands and can apply agreed prioritisation processes. Manage the recruitment, individual development, and performance management of the procurement operations team.
- Ensure quality of outcomes through embedding appropriate governance, assurance, and controls to sustain the integrity of Bureau procurement practices.
- Where required, lead, support and contribute to Bureau negotiations team across a number of complex and strategic RFTs and / or variations to existing agreements, in accordance with the approved deal parameters, including updates to negotiations gap lists and associated documentation.
- Collaboration with negotiations team members including technical subject matter experts, Legal advisor and legal support, pricing and financial analysis, Procurement and Probity advisors.
- Provide input as necessary to executive briefing and approval papers necessary for finalisation and agreement execution.
- Commitment to APS Values, Employment Principles and Code of Conduct and understanding of the Bureau's diversity and inclusion statement of commitment and the Bureau way.
- Complying with all Bureau work, health and safety policies and procedures, and taking reasonable care for your own health and safety and that of employees, contractors and visitors who may be affected by your conduct.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Bureau of Meteorology

The Bureau of Meteorology is one of the few organisations that touches the lives of all Australians and all Australia, every day. The Bureau works across Australia and remote islands, providing services from the Antarctic to beyond the equator, and from the Indian Ocean to the Pacific. We are Australia's national weather, climate and water agency, in the Agriculture, Water and Environment portfolio of the Australian Government, operating under the authority of the Meteorology Act 1955 and the Water Act 2007. We provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunami and tropical cyclones. Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focused scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services. We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

To Apply

Position Contact	Colby Au, NA
Agency Recruitment Site	https://bomcareers.nga.net.au/?jati=272748E7-A65E-140E-0ADB-ECEFE78A88AB

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- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies