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Electronic Public Service Gazette
PS26 Weekly Gazette Thursday (Vacancy Notices)
- 02 July 2026.pdf

Published by Commonwealth of Australia

APSJobs - Weekly Vacancy Notices

The Gazette contains notifications of vacancies for APS and some non-APS Commonwealth agencies as required by the [Public Service Act 1999](#), [the Parliamentary Service Act 1999](#), and their subordinate legislation. To know more about these requirements, see <https://www.apsc.gov.au/public-service-gazette-requirements>

The date of publication of this Gazette is PS26 Weekly Gazette Thursday (Vacancy Notices) - 02 July 2026.pdf. The date of publication establishes the date the vacancy was notified in the Gazette for the purpose of 25(1)(b) of the Australian Public Service Commissioners Directions 2022.

For gazette lodgement inquiries email: contact@apsjobs.gov.au

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Public Service Gazette - Vacancy Notices

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2025/2026 Christmas / New Year arrangements (Gazette)

For promotion notices published in APS Gazettes PS49, PS50 and PS1 the Merit Protection Commissioner has extended the period of time applicants may submit an application for review. This decision was made in accordance with subsection 24(2)(a)(ii) of the Public Service Regulations 2023 which continues pursuant section 114 of the Public Service Regulations 2023, subsection 21(2)(c)(ii) of the Public Service Regulations 2023 and the Parliamentary Service Determination 2024 Clause 68(2)(a)(ii).

The new dates are:

Gazette PS49: Applications are accepted until 5pm local time, Thursday 8 January 2026.

Gazette PS50: Applications are accepted until 5pm local time, Thursday 8 January 2026

Gazette PS1: Applications are accepted until 5pm local time, Thursday 29 January 2026.

Local time means 5pm in the State or Territory in which the application is made. Applications made overseas must be received by the Merit Protection Commissioner by 5pm Australian Eastern Daylight Time. For questions about the timeframes for promotion review applications over the Christmas/New Year period, please email review@mpc.gov.au or phone (02) 8239 5330.

Vacancies

Vacancy VN-0770519

Australian Competition and Consumer Commission

Closing Date: Sunday 19 July 2026

ACCC Specialist Advice and Services Division

Job Title	Director, Legal Technology Services
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Perth WA, Sydney NSW, Townsville QLD, Melbourne VIC
Salary	\$148,287 - \$173,778
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Members are expected to work a minimum of 2 days in office each week
Classification	Executive Level 2
Position Number	EA2026/132
Agency Website	https://www.accc.gov.au/

Job Description

<https://accc.bigredsky.com/page.php?pageID=106>

This role is a subject matter expert representing the ACCC's LTS unit within ACCC and externally and is responsible for the operational leadership of the agency's LTS function.

The role provides leadership of a multi-disciplinary team of around 15 employees. It operates under broad direction to deliver results and solve problems as they arise, often under time pressures and in relation to emerging issues without having all of the information available. Working closely with the Strategic Director, Legal Technology Services, the role works to develop capability and identify and operationalise new developments in the delivery of legal technology services to the agency.

Duties

As the Director, Legal Technology Services, you will:

- Manage the LTS team, leading a team of professionals, role modelling our leadership behaviours, supporting a professional and collaborative working environment, coaching, giving continuous feedback, resolving conflict and facilitating career development.
- Play a key leadership role in the delivery of legal technology strategies for the agency and supporting the Strategic Director, Legal Technology Services to achieve objectives.
- Promote the broad range of LTS capabilities to internal stakeholders, by overseeing the delivery of services and technical skills training through online modules, presentations at meetings, authoring news articles and other opportunities to showcase LTS work.
- Provide expert advice and promote best practice approaches on the ACCC's evidence handling procedures, use of eDiscovery technology and digital forensics and advising on the use of technology to solve these problems.
- Provide specialist support and respond to complex problems arising in high pressure contexts (such as litigation, time limited investigations and/or search warrants) in a timely manner.
- Liaise with other government and industry counterparts to proactively monitor developments and inform the organisation's position on the delivery of the full range of legal technology services.

Eligibility

In order to succeed in the role, you will have:

All candidates are expected to meet the APS Integrated Leadership Profile (ILS) for the classification advertised. Follow the link for more information on the ILS. This role in particular requires:

- Demonstrated experience leading a legal technology service delivery team or similar role in a fast-paced and large complex people-centred organisation.
- Demonstrated high level of technical expertise developed through work experience in the legal technology field, across a range of disciplines such as knowledge of legal process, eDiscovery and digital forensic technology, and handling and security of electronic and physical evidence and related policy and procedure.
- An understanding of external factors, including developments in technology, industry approaches, court practice, caselaw, legal process and the current approaches of local and international regulators within our operating environment.
- Strong interpersonal skills including the ability to work collaboratively with other people and sustain positive relationships with internal and external stakeholders.
- An ability to work with a high level of autonomy under broad direction, to ensure quality outputs are delivered by the team in a timely manner.

The following job specific criteria are also highly desirable:

- Ideally, 8 or more years' experience in a leadership role in the context of government or private law practice will also be highly regarded.

To find out more about us and the role, please read the Candidate Kit.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Competition and Consumer Commission

The ACCC is an independent statutory authority that administers the Competition and Consumer Act 2010 and other Acts. The ACCC works to promote effective competition and fair trading in the market place to benefit consumers, business and the community, and efficiency in the delivery of certain infrastructure services. The AER is a part of the ACCC. The AER is Australia's national energy market regulator and has an independent board. The AER shares employees, resources and facilities with the ACCC.

To Apply

Position Contact	Janette Jones, +61 2 6243 1030
Agency Recruitment Site	https://accc.bigredsky.com/page.php?pageID=106

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Vacancy VN-0770468

Australian Electoral Commission

Closing Date: Sunday 12 July 2026

Chief Information Officer Division
Platforms and Application Development Branch IT Roll and Event Applications

Job Title	Mainframe Team Leader, IT Roll and Event Applications
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$122,163 - \$137,665
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	Executive Level 1
Position Number	2026-092 17478
Agency Website	https://www.aec.gov.au/

Job Description

<https://candidate.aurion.cloud/aec/production/>

The Chief Information Officer Division (CIOD) delivers and supports a range of ICT services to the agency including infrastructure platforms, application solutions, and digital communications. CIOD is committed to building the agency's information technology capability by providing resilient, modern, and secure systems informed by data and insights, and by upskilling teams to develop innovative new products and services.

The Platforms & Application Development (P&AD) Branch is the application development engine for the AEC, enabling federal and industrial elections through a range of applications. It supports the AEC with application development across variety of technology development platforms such as .Net, Java, Mainframe and some legacy systems.

The P&AD branch is divided into three sections: IT Roll and Event Applications, IT Applications Development and Application Platform Management.

Duties

This role offers an exciting opportunity to further your career leading an established team that makes a significant contribution to the delivery of electoral events and day-to-day operations through an improved maturity of AEC's systems.

The Mainframe team leader supports the Director within the IT Roll and Event Applications Section of the P&AD Branch. The role contributes to the day-to-day development, maintenance, enhancement and support of applications in the AEC's ICT environment. This includes participating in section planning for short-term tasks and contributing to strategic planning for longer-term initiatives.

The Mainframe Team Leader manages a team of developers responsible for the development, maintenance, enhancement and support of applications within the IT Roll and Event Applications Section. This role is accountable for undertaking very complex and/or sensitive work, under broad direction, applying expertise across a range of activities relating to the design of software applications.

You will work under limited direction, utilising your expertise and knowledge to lead a software development team to meet the AEC's needs. You will also work in partnership with business stakeholders and other technical teams, ensuring deadlines are consistently met and that a high standard of technical and design documentation is provided.

To excel you'll have:

- Sound knowledge and experience in successfully managing and delivering results within time restraints and competing priorities.
- Proven ability to communicate with influence, negotiate outcomes and manage complex stakeholder relationships, including across a geographically dispersed network.
- Strong conceptual and analytical abilities, with sound knowledge of change management practices and techniques to enable innovation.
- Demonstrated ability to lead and manage staff, while developing capability, encouraging career development, and embedding professionalism.
- Demonstrated personal drive and integrity while achieving results within legislative and budget parameters.
- Knowledge of, or ability to quickly gain, an understanding of the Commonwealth frameworks, including ICT frameworks.
- Familiarity with software design and development concepts

Desirable

- Demonstrated experience with, or exposure to, mainframe or related technologies, and the ability to apply this knowledge to support enterprise service delivery.

Additional responsibilities during an Electoral Event

- Perform support functions outside of standard bandwidth hours as directed.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.

- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Electoral Commission

The Australian Electoral Commission (AEC) is at the heart of Australian democracy. The AEC is responsible for conducting federal elections and referendums, maintaining the Commonwealth electoral roll and making sure the Australian public is informed about all electoral matters. Our goal is to see that all eligible Australians actively participate in our democracy. The AEC values of electoral integrity through quality, agility and professionalism drive strategic and corporate planning and assist in organising the agency in a way that will effectively deliver the business into the future. The AEC is an equal opportunity employer which upholds the APS employment principles and actively encourages a diverse and inclusive workplace. The AEC’s statutory functions in relation to the conduct of elections and referendums require that the AEC and its employees must be, and must be seen to be, impartial and politically neutral. As a result, the AEC Enterprise Agreement and Political Neutrality Policy state that it is an inherent requirement of AEC employment that employees, and prospective employees, are not publicly active in any political affairs and do not publicly engage in such activities. This includes advocating any issues associated with a referendum. Should a prospective employee fail to meet this inherent requirement, they will be ineligible for employment with the AEC.

To Apply

Position Contact	Bec Bullock, 02 5137 2940
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0770498

Job Title	Senior Project Officer, Legal Services Branch
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 6
Position Number	2026-093 15942
Agency Website	https://www.aec.gov.au/

Job Description

<https://candidate.aurion.cloud/aec/production/>

The Voter Compliance team sits within the Regulatory Law section of the AEC's Legal Services Branch and is responsible for the national coordination of the multiple marks and non-voter post-election processes.

The team provides support and guidance to a geographically dispersed network of staff undertaking multiple and non-voter processing, provides analysis, judgement and advice on multiple voting and non-voting issues, coordinates referrals for further investigation or prosecution action, and makes significant contributions to the management, preparation and coordination of briefs for AEC Legal Services, the Australian Federal Police and Commonwealth Director of Public Prosecutions.

The Legal Services Branch is headed by the Chief Legal Officer and is divided into three sections: Corporate Law, Electoral Law and Regulatory Law.

Duties

We are looking for an energetic and motivated Senior Project Officer to join the Voter Compliance team within the Regulatory Law section. The successful candidate will have exceptional communication skills in order to develop and maintain key internal and external relationships, and will collaborate with key stakeholders to identify opportunities, achieve outcomes and facilitate cooperation.

The Senior Project Officer is responsible for ensuring the agency meets its legislative obligations under the Commonwealth Electoral Act 1918 and the Referendum (Machinery Provisions) Act 1984, particularly in relation to multiple voter and non-voter processing.

This role involves managing priorities, monitoring progress, conducting quality assurance activities, and ensuring quality outcomes on project deliverables. Additionally, the officer develops and supports key internal and external relationships, providing high-quality and timely advice and reporting on team functional responsibilities. They make and communicate decisions using sound judgment, expertise, and knowledge in accordance with legislation, regulations, best practice principles, or relevant operating procedures and instructions.

Furthermore, the officer contributes to doctrine, election preparation, and delivery activities in line with the election readiness framework, according to their individual accountabilities and responsibilities.

To excel you'll have:

- Ability to remain positive and respond to pressure in a calm manner, while committing energy and drive to see that goals are achieved.
- Confidence and ability to effectively communicate, collaborate and negotiate with team members, business areas and external stakeholders at all levels of seniority.
- Demonstrated ability to work autonomously and a strong commitment to working harmoniously within a team to achieve positive results and support the AEC's strategic direction.
- High standard of attention to detail and effective oral and written communication skills.
- Demonstrated ability to take initiative, meet immutable deadlines, and achieve results.
- Proven ability to manage and coordinate projects ensuring high-quality outputs.

Please note, legal qualifications are not a requirement for this role.

Eligibility

- AEC employees must be Australian citizens.
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- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

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To Apply

Position Contact	Janai Roebeck, 02 5127 6457
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0770499

Chief Information Officer Division
Chief Technology and Data Officer Branch Cloud and Infrastructure
Operations

Job Title	Director, Cloud and Infrastructure
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$144,430 - \$169,584
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	Executive Level 2
Position Number	2026-094 14024
Agency Website	https://www.aec.gov.au/

Job Description

<https://candidate.aurion.cloud/aec/production/>

The Cloud and Infrastructure Operations section provides the technology foundation on which the Australian Electoral Commission delivers its services to government, stakeholders, and the Australian public. As part of the Chief Technology and Data Branch, the section is responsible for the management and strategic direction of the AEC's cloud platforms, infrastructure services, databases, identity systems, telephony services, and hosting environments. The team ensures these critical services are secure, reliable, scalable, and aligned with the agency's operational and strategic priorities.

The section's work is fundamental to electoral integrity and organisational resilience; the team leads infrastructure planning, service sustainability, operational readiness, and continuous improvement, while supporting major technology change initiatives and maintaining stable business-as-usual services. Through strong partnerships across the agency and with external providers, the section helps ensure the AEC remains prepared to respond confidently to evolving business needs and the demands of electoral events.

Duties

Reporting to the Assistant Commissioner, Chief Technology and Data Officer, this is a pivotal leadership role responsible for shaping and sustaining the technology platforms that underpin the AEC's critical operations. As Director, Cloud and Infrastructure, you will lead multidisciplinary teams delivering cloud hosting, infrastructure, database, identity, telephony, and platform services that support the agency's business systems and electoral capabilities. You will be accountable for ensuring these services remain secure, resilient, fit for purpose, and capable.

As a member of the Chief Technology and Data Officer Branch senior leadership team, you will play a key role in setting strategic direction, managing risk, influencing investment decisions, and driving continuous improvement across the AEC's technology environment. You will provide trusted advice to senior executives on infrastructure strategy, service sustainability, operational readiness, and emerging opportunities, balancing long-term modernisation with the delivery of reliable day-to-day services. The role offers significant scope to shape the future of cloud and infrastructure services while leading high-performing teams, managing critical vendor relationships, and delivering outcomes in a complex and highly visible operating environment.

The position also plays a vital role in preparing the AEC for federal elections, by-elections, referendums, and other periods of heightened operational demand. You will lead planning and readiness activities that strengthen organisational resilience, ensuring critical services remain available and responsive when they are needed most. This is an opportunity to combine strategic leadership, operational excellence, and public purpose, contributing directly to the delivery of trusted electoral outcomes for the Australian community.

To excel you'll have:

- Ability to think strategically while maintaining a strong focus on operational outcomes, balancing long-term planning with the delivery of secure, reliable, and sustainable technology services.
- Proven experience leading high-performing teams through complex challenges, building capability, fostering accountability, and creating a positive and inclusive workplace culture.
- Demonstrated sound judgement and analytical capability, enabling effective prioritisation and confident decision-making in dynamic environments, including the management of complex issues, operational risk and periods of increased organisational demand.
- Excellent communication and stakeholder engagement skills, with the ability to influence, negotiate, and build trusted relationships across business areas, senior leadership, government, and external service providers.
- Experience leading large-scale technology services, programs, or operational functions where service continuity, resilience, and effective risk management are critical to organisational success.
- Demonstrated resilience and adaptability, with a commitment to delivering outcomes, while maintaining perspective, supporting others, and sustaining performance in high-demand and changing environments.
- Proven capability in driving continuous improvement and innovation, with the ability to identify opportunities, lead change, and translate strategic objectives into practical results.

Desirable

- Experience leading cloud, infrastructure, platform, or operational technology services in a complex enterprise or government environment.
- Relevant tertiary qualifications and / or professional experience in information technology, leadership, management, or a related discipline.

Eligibility

- AEC employees must be Australian citizens.

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- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

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To Apply

Position Contact	Toby Randell-Sly, toby.randell-sly@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0770647

Job Title	Finance Assistant
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Pymont NSW
Salary	\$79,125 - \$86,246
Future Merit Locations	Pymont
Office Arrangement	On Site
Office Arrangement Details	Pymont
Classification	APS Level 4
Position Number	0188
Agency Website	https://www.sea.museum/about/about-the-museum/what-we-

Job Description <https://www.sea.museum/About/About%20the%20museum/Our%20people/Work%20with%20us>

Do you enjoy bringing order to complexity and keeping things running smoothly behind the scenes?

At the Australian National Maritime Museum, we're not just about ships and stories. We're about people, connection and impact. Every invoice processed, every reconciliation completed and every query resolved helps keep the Museum moving and supports experiences that inspire millions of visitors each year.

We're looking for a Finance Assistant who takes pride in getting the fundamentals right and understands that the details matter.

Duties

About the role

As a Finance Assistant, you'll play a key role in supporting the Museum's financial operations. You'll help ensure that payments are accurate, accounts are balanced, and stakeholders across the organisation can rely on timely, clear information.

Your work will sit at the heart of the organisation, contributing to both the Museum and its Foundation.

What you'll be doing

You'll be involved in a mix of day-to-day finance work and broader team support, including:

- Processing supplier and customer invoices accurately and on time
- Monitoring payables and receivables and following up where needed
- Reconciling accounts and resolving discrepancies
- Supporting credit card administration, acquittals and reconciliations
- Managing finance queries from staff, customers and suppliers
- Maintaining records in financial systems and supporting reporting

This is a hands-on role where consistency, accuracy and responsiveness really matter.

What we're looking for

We're looking for someone who has:

- Experience working in a finance team or relevant accounting qualifications
- Strong attention to detail and confidence working with numbers
- Clear communication skills and the ability to work with a range of people
- Good organisation skills and the ability to meet deadlines

If you've worked with finance systems, Excel, or tools like Salesforce, that's a bonus, but not essential.

Working at the Museum means being part of something bigger than your role.

You'll be part of a team that supports one of Australia's leading cultural institutions, in a workplace that values inclusion, flexibility and wellbeing.

The successful candidate will demonstrate their capacity against the following selection criteria

1. Qualifications in accounting and/ or experience working in a finance team.
2. Excellent attention to detail, strong numeracy and literacy skills.
3. Effective communication and interpersonal skills (written and verbal) with the ability to collaborate with a range of internal and external stakeholders.
4. Excellent organisational skills and the ability to meet deadlines.

Please provide a written application addressing each Selection Criteria. Your current resume is also to be included in your application.

In addition to an application and your resume, the assessment process for this position may also include an interview and referee reports.

Applications Close: 11:30pm AEST, Wednesday, 15 July 2026. Please apply by submitting your application via email at recruitment@sea.museum

You'll also enjoy:

- Competitive APS salary plus 15.4% super
- Flexible working arrangements
- Learning and development opportunities
- A unique waterfront workplace in Pyrmont

Eligibility

This position is open to all eligible members of the community, and we encourage applications from Aboriginal and Torres Strait Islander people, people with a disability and people from every cultural and linguistic background. To be an eligible member of the community, you must be an Australian citizen.

All employees will be required to satisfactorily complete an Australian Federal Police National Police Check and obtain and maintain a Working with Children Check registration.

Notes

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About the Australian National Maritime Museum

About the Australian National Maritime Museum As one of Sydney's most visited museums, the Australian National Maritime Museum shares our national maritime story across Australia and the world, online, onsite and through research, presentations and travelling exhibitions, and provides must-visit museum experiences that delight and inspire. We connect our visitors with the oceans and waterways that are the heartbeat of who we are. From deep time to modern Australian and beyond, we explore our past, our present and future as an island nation shaped by sea, offering a sustainable and cohesive vision for the future. The Museum welcomes over 2.5 million local, interstate and international visitors annually, and is supported by a thriving and passionate staff, membership, volunteer and education base. Find out more at <https://sea.museum>.

To Apply

Position Contact	Nick Hetherington, 02 8241 8341
Agency Recruitment Site	https://www.sea.museum/About/About%20the%20museum/Our%20people

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Vacancy VN-0770496

Australian Signals Directorate

Closing Date: Sunday 19 July 2026

Cyber Threat Intelligence (CTI)

Job Title	ASD EL2 Deputy Director
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Melbourne VIC
Salary	\$147,288 - \$176,792
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	On-Site, Flexible
Classification	Executive Level 2
Position Number	ASD/03701/26
Agency Website	https://www.asd.gov.au/careers

Job Description

<https://www.asd.gov.au/careers>

The Opportunity

Digital Forensics and Incident Response (DFIR) is an operational team within the ASD's ACSC, delivering cyber incident response to support national security outcomes with various government and industry clients. The team provides technical advice and assistance as the cyber security experts of Australian Government, with particular focus on detecting, preventing, and responding to advanced persistent intrusions.

DFIR is looking for Deputy Directors, who are responsible for five operational teams, in dispersed locations across Australia. The Deputy Directors are located in Melbourne and Brisbane.

The Deputy Director:

- Prioritises and manages workflows in a high tempo operational environment.
- Manages teams of operational and technical staff across multiple locations and classifications.
- Provide support to operations including triage, resourcing and approval of reports for publishing.

- Provides advice and guidance, particularly with respect to compliance and legislative frameworks as they relate to operations.
- Contributes to strategic direction and leadership of the section, particularly around operational activity.
- Provides regular, timely reporting and advice to Director DFIR and seniors on operational matters.

Counter Cybercrime (CC) is an operational section within ASD's ACSC, delivering ASD's counter cybercrime mission. The team produces cyber threat intelligence about key cybercrime threats to Australia and coordinates activities to impose cost and consequence to mitigate the risks posed by these threats. The section produces a range of intelligence and technical products, and coordinates closely with domestic and international partners to deliver outcomes that protect Australia and our interests.

CC is looking for a Deputy Director who will be responsible for three operational teams in dispersed locations across Australia. This Deputy Director role is located in Melbourne.

The Deputy Director:

- Prioritises and manages workflows in a high tempo operational environment.
- Manages teams of analytical and technical staff across multiple locations and classifications.
- Drives the strategic direction of cyber threat intelligence and operational outcomes including triage, resourcing and approval of reports for publishing.
- Provides advice and guidance, particularly with respect to compliance and legislative frameworks as they relate to intelligence production and operations.
- Contributes to and drives strategic direction and leadership of the section, particularly around intelligence production and operational activity.
- Coordinates and advocates strongly with internal and external stakeholders to achieve ASD's strategic objectives.
- Provides regular, timely reporting and advice to Director CC and seniors on operational matters.

Further information can be found at: [I'm changing my career | Australian Signals Directorate \(asd.gov.au\)](https://www.asd.gov.au)

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

EL2 Deputy Directors:

- Have well developed written and verbal communication skills.
- Have excellent organisational skills with a collaborative attitude towards team members and stakeholders.
- Are able to appropriately manage sensitive cyber security related information.
- Are able to perform in an extremely high tempo work environment.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waived.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Notes

Desirable Qualifications, Experience or Training

Previous experience in cyber security is desirable but not essential.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	https://www.asd.gov.au/careers

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Vacancy VN-0770606

Australian Signals Directorate

Closing Date: Sunday 19 July 2026

Job Title	ASD 4 & 5 Radio Frequency Signals and Access Analyst
Job Type	Full-Time; Part-Time, Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	\$83,489 - \$100,702
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 4; APS Level 5
Position Number	ASD/03760/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

The Opportunity

Access Operations branch consists of multiple operational and technical teams who find innovative solutions to enable ASD access operations that consistently deliver world class outcomes for the Australian government. Our work is at the cutting edge of access technologies in support of national security, support to military operations, and intelligence outcomes.

Our team comprises of a multi-disciplinary, integrated workforce that conducts in-depth Radio Frequency (RF) signals analysis of complex foreign communications systems, which can include reverse engineering radio frequency RF signals to discover underlying technology and foundational data associated with foreign capabilities that may harm Australian interests. With the outcomes from these teams routinely informing a diverse range of customer sets both nationally and internationally.

ASD 4 & 5 Radio Frequency (RF) Signal / Access Analysts enjoy working in small to medium-sized teams to solve intelligence problems, and are motivated to learn new skill specialisations. They operate under minimal direction to achieve outcomes for their team, while also providing guidance, encouragement and mentoring to less experienced staff.

Our RF Signal / Access Analyst roles vary, and can cover areas such as communications signals and/or protocol analysis, radio frequency systems operations and/or analysis, data processing, programming or scripting, business analysis, risk management and access operations management.

Key duties include:

- Work effectively within and across teams, and actively participate in teamwork and group activities.
- Investigate and interpret through the research, analysis, transcription and translation of collected data and information to produce signals intelligence tailored to customer requirements.
- Record and maintain accurate files and records within information systems in relation to business decisions and intelligence functions.
- Accountable to produce signals intelligence, whilst complying with legislative, policy and security frameworks.
- Utilise and apply a variety of information communication technology systems including data entry and query functions in order to produce signals intelligence.
- Operate and apply signals intelligence related systems to maintain capabilities to achieve business outcomes.
- Evaluate and interpret collected data and information to develop further collection, processing and analysis to support future mission outcomes.
- Instruct, train and develop signals intelligence analysts and provide guidance to less experienced staff.
- Utilise a variety of hardware and software systems, databases, and analysis tools in order to produce signals intelligence.
- Be innovative to develop business process for signals intelligence production.

Please note: Some roles within the Branch may require Shift work arrangements.

Further information can be found at: [I'm changing my career | Australian Signals Directorate \(asd.gov.au\)](https://www.asd.gov.au)

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

We are looking for Radio Frequency (RF) Signal / Access Analysts to work across multiple missions within ASD and use their understanding of the RF spectrum, technical and analysis skills, as well as their stakeholder engagement/management abilities to conduct complex collection, analysis, and production of signals intelligence.

We want to hear from people who are innovators and creative but are ready to contribute, adapt or evolve ideas into new solutions, while also considering the continuous improvements to systems and processes. Our ideal candidate will also be able to work productively and positively within a team based environment, and have the capacity to recognise and draw links between team members' skillsets – as they would understand that in the most difficult tasks, teamwork and the application of all available knowledge is required to achieve success.

Throughout your career as an RF Signal / Access Analyst, you will use sophisticated intelligence or technical analysis to produce vital and valued intelligence for the Australian Government. All roles will involve leveraging or building your specialist expertise against our most difficult intelligence problems. As part of our team, you will deliver meaningful and personally rewarding contributions to Australia's national security.

While demonstrated RF technical experience would assist you in completing the functions of this role, we are highly interested in any candidate who has the attitude and aptitude to engage (and persevere) with complex problems and work within a multidisciplinary team to find creative solutions within the RF Spectrum domain.

Eligibility

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waived.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in this Information Pack prior to submitting an application.

Notes

There are no mandatory qualifications required for this position. ASD is looking for resilient, motivated, curious analysts from a diverse range of backgrounds with a positive, self-starting 'can do' approach to challenging times and problem sets.

Successful candidates will receive RF Signal / Access analysis development courses and on-the-job training as part of an RF Signal / Access analyst career and skills pathway that will shape the candidate towards becoming a master in their respective RF signals analysis tradecraft.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0770607

Job Title	ASD 6 Radio Frequency Signals Analyst
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	\$103,723 - \$116,169
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 6
Position Number	ASD/03765/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

The Opportunity

We work at the cutting edge of access technologies to deliver national security, support to military operations, and intelligence outcomes.

We value staff with a diverse range of backgrounds and experiences, and provide support and training—both formal and on-the-job—to develop mission specific skills and our staff more generally.

Our team comprises of a multi-disciplinary, integrated workforce that conducts in-depth Radio Frequency (RF) signals analysis of complex foreign communications systems, which can include reverse engineering radio frequency RF signals to discover underlying technology and foundational data associated with foreign capabilities that may harm Australian interests. With the outcomes from these teams routinely informing a diverse range of customer sets both nationally and internationally.

ASD 6 Radio Frequency (RF) Signal Analysts enjoy working as an expert in, or leading, small to medium-sized teams to solve intelligence problems, and are motivated to learn new skill

specialisations. They operate independently under minimal direction to achieve outcomes for themselves and their team, while also providing guidance, encouragement and mentoring to less experienced staff.

Our RF Signal Analyst roles vary, and can cover areas such as communications signals and/or protocol analysis, radio frequency systems operations and/or analysis, data processing, programming or scripting, business analysis, risk management and access operations management.

Key duties include:

- Mentoring and/or managing less experienced staff to develop their skills and achieve organisational outcomes.
- Be accountable to allocate work, resources and tasks, set work area priorities, develop strategies and evaluate business outcomes.
- Apply technical knowledge and experience to identify risks and uncertainties and take these into account in planning, decision making and priority setting.
- Build and sustain positive relationships with team members, actively participate in team work and motivate and mentor developing technicians.
- Tailor communication style and language to communicate effectively with internal and external stakeholders.
- Work independently with the opportunity for reasonable autonomy and accountability for the achievement of outcomes of their work.
- Exercise both initiative and judgement in the interpretation of policy and in the application of practices and procedures.
- Provide detailed signals intelligence, technical, professional and policy advice in relation to complex work and contribute to strategic planning, program and project management and policy development.
- Accountable to produce signals intelligence whilst complying with legislative, policy and security frameworks.
- Manage and maintain accurate files and records within information repositories in relation to business decisions and intelligence functions.
- Utilise a variety of hardware and software systems, databases, and analysis tools in order to produce signals intelligence.
- Be innovative for development of business process for signals intelligence production.
- Work collaboratively with internal ASD teams as well as across the intelligence community, to meet their requirements, manage expectations, and provide general signals intelligence advice.
- Prioritise collected data and information to develop further collection, processing, and analysis to support future mission outcomes.
- Be accountable to build productive working relationships across ASD and the wider National Intelligence Community in order to deliver on business and intelligence outcomes.

Please note: Some roles within the Branch may require Shift work arrangements.

Further information can be found at: [I'm changing my career | Australian Signals Directorate \(asd.gov.au\)](https://www.asd.gov.au/ps26/ps26-weekly-gazette-thursday-vacancy-notices-02-july-2026)

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

Our ideal candidate will be intrinsically curious, imaginative, and not deterred by difficult challenges as they will need to overcome and defeat some of the most testing, ground breaking and formidable technologies and capabilities on the planet. Additionally, you will have an innate desire to challenge yourself as you persevere to investigate how highly technical communication and RF systems work with limited available information. We are looking for RF Signal Analysts to work across multiple missions within ASD and use their understanding of the RF spectrum, technical and analysis skills to work with others to achieve critical intelligence outcomes for Australia.

These roles will require you to possess strong skills in innovation and signals analysis to undertake complex collection, analysis, and production of signals intelligence. You will need to contribute, adapt and evolve often abstract and challenging concepts or ideas into new solutions, while also considering the potential application to broader systems and processes.

You will need to rely on your ability to draw links between team members' skillsets, as you will recognise that some of the most difficult challenges, require teamwork and the precise application of all available knowledge, in order to be overcome.

While demonstrated RF technical experience would assist you in completing the functions of this role, we are highly interested in any candidate who has the attitude and aptitude to engage (and persevere) with complex problems and work within a multidisciplinary team to find creative solutions to complex and challenging problems.

If you have some of these skills and are looking for a new challenge that makes a significant and meaningfully positive contribution towards Australia's National Security, we want to hear from you!

Eligibility

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waived.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.

- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in this Information Pack prior to submitting an application.

Notes

There are no mandatory qualifications required for this position, as ASD is looking for resilient, motivated, curious analysts from a diverse range of backgrounds with a positive, self-starting 'can do' approach to challenging times and problem sets. Successful candidates will receive RF signals analysis development courses and on-the-job training as part of an RF signals analyst career and skills pathway that will shape the candidate towards becoming a master in their respective RF signals analysis tradecraft.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0770354

Australian Submarine Agency

Closing Date: Sunday 19 July 2026

Australian Submarine Agency
Engineering & Technology

Job Title	Senior Above Water Submarine Signatures Engineer
Job Type	Full-Time, Ongoing
Location	Melbourne VIC, Perth WA, Sydney NSW, Adelaide SA
Salary	\$124,393 - \$140,315
Future Merit Locations	Melbourne, Perth, Sydney, Adelaide
Office Arrangement	Hybrid
Office Arrangement Details	Candidates are required to work in the location advertised on a regular basis. Merit pool will only be used for vacancies at the advertised location(
Classification	Executive Level 1
Position Number	ASA/03513/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=1DDC3725-AA49-7667-D564-ED081BB43597>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia.

The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

The position is within the Technical Program Submarine Signature area, reporting to the Technical Lead, Electromagnetic Signatures. The position will contribute to the management of the Above Water signatures of submarines from a technical perspective. This includes developing and maintaining capability within Australia to characterise, predict, and minimise above water signatures of current and future platforms, managing collaborative partnerships, and liaising with national and international stakeholders.

The position will engage with their peers across the ASA to deliver S&T Services and provide Technical Authority input in support of the above water signature management Virginia Class Submarines and SSN-A Class Submarines.

Externally the position will engage with Defence (RAN, CASG, DSTG, NSSG, Regulators), Industry (Original Equipment Manufacturers, Shipbuilders, Suppliers), S&T institutions and International partners and their government agencies.

As a Senior Engineer- Above Water Signatures, this position will:

- Contribute and oversee, as required, the development of technical capability within Australia to minimise/optimize the above water signatures of current and future submarines.
- Provide input in developing measurement, testing and validation capability within Australia to characterise submarine above water signatures.
- Maximise submarine performance, survivability and lethality through minimising submarine above water signatures
- Understand the design and operating intent of the acquired submarine design to examine and act upon anticipated credible risks of the submarine design operating in Australian operating conditions.
- Liaise with US and UK counterparts to develop Australia's signature management capability in preparation to the Submarine Rotational Force and the acquisition of SSNs.
- Plan and manage a range of human and physical resources required to carry out complex technical programs.
- Initiate, develop and maintain collaborative programs with Defence, Australian universities, industry, and international partners.

This role is eligible for an additional remuneration benefit known in ASA as a Building Capability Payment (BCP). This enables ASA to provide a premium, in addition to the base salary otherwise payable under the ASA Enterprise Agreement, for positions in occupational disciplines/classifications that are critical to ASA capability. For further information, please contact the contact officer.

About our Team

The Platform Systems Branch of the Australian Submarine Agency Engineering and Technical Division works to assure and evolve the non-nuclear platform system engineering capabilities that will underpin the safe, stealthy, effective and enduring sovereign operation of Australia's nuclear powered submarines.

Our branch is responsible for the technical governance, safety certification and objective quality evidence (OQE) development for Australia's nuclear-powered submarine capability through managing a wide spectrum of specialist technical functions, including naval architecture, transverse systems integration, and stealth management.

The position sits within the Signatures Directorate, which delivers submarine signature management capability across the nuclear-powered submarine enterprise. This includes the development and integration of technical solutions to support platform performance, survivability, and certification.

The Directorate operates within ASA's technical governance framework, providing validated technical inputs and OQE to support assurance and decision making. Work is delivered in collaboration with Defence, industry, academia, and international partners, supporting sovereign capability development and interoperability with United States and United Kingdom programs.

Our Ideal Candidate

We are a dynamic organisation seeking employees who are agile, innovative and energised by high-paced work.

The ideal candidate will bring a combination of specialist technical knowledge, leadership capability, and the ability to operate strategically across a complex national and international stakeholder environment. They will be comfortable working at the intersection of engineering, operational capability, and program delivery, and will be driven by the opportunity to contribute to a critical national capability.

This role may include work that ranges in nature from specialised to quite broad. The successful candidate may also have the opportunity to work across technical streams.

In order to excel in this role, our ideal candidates will bring the following attributes and skills to the role:

- Strong technical expertise in RF, RADAR Cross Section, Visible, and Infra-Red signatures, with understanding of naval platform design and operational considerations.
- Demonstrated capability in submarine signature management, applying expertise to predict, measure, analyse, and treat submarine above water signatures.
- Well-developed collaboration skills, with the ability to work closely with Defence to assist with, and lead as required, planning, execution, assessment and reporting on signature related trials.
- Proven leadership capability in multidisciplinary engineering environments, including guiding teams through complex technical challenges.
- Effective stakeholder engagement skills, with the ability to work collaboratively with Defence, industry, and academia.
- Strong communication skills, with the ability to clearly convey complex technical information and its implications to Defence and other stakeholders.
- Demonstrated capability in supervision and mentor technical staff, fostering a skilled and experienced workforce and providing career development guidance.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Mandatory Qualifications:

Bachelor Degree in accordance with the Washington accord related to engineering (electrical, electronics, mechatronics, aerospace, maritime, naval architecture), physics, mathematics, or an equivalent technical area.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia's nuclear-powered submarine program. Australia's acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=1DDC3725-AA49-7667-D564-ED

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Vacancy VN-0770407

Australian Submarine Agency

Closing Date: Sunday 19 July 2026

Australian Submarine Agency
Engineering & Technology

Job Title	Platform Systems Acceptance Test and Evaluation Coordinator
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Rockingham WA, Port Adelaide SA
Salary	\$99,733 - \$112,431
Future Merit Locations	Canberra, Rockingham, Port Adelaide
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility
Classification	APS Level 6
Position Number	ASA/03473/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=9BDF4D6A-6690-E7B9-8852-ED07E2CE57C2>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

The Australian Submarine Agency (ASA) technical authorities provide for the design, development, maintenance and operation of the nuclear-powered submarine fleet. As an APS 6 Platform Systems Acceptance Test and Evaluation Coordinator, you will contribute towards the Technical Assurance of Submarine Platform Systems acceptance activities.

Responsibilities may include:

- Developing the provision of detailed AT&E technical and professional advice
- Evaluation of design, construction, operation, maintenance, installations and infrastructure within the Australian context
- Supporting the AT&E manager with Submarine Platform Systems certification, assurance, acceptance activities

- Providing judgement and delivering Technical Authority recommendations for AT&E
- Provide specialised input into AT&E policy and infrastructure, planning, program and project management development
- Planning and conducting Submarine AT&E activities
- Regular engagement and liaison with internal and external stakeholders to identify, anticipate and respond to dynamic program needs
- Development or contribution to project engineering artefacts

About our Team

The Platform Systems Branch of the Australian Submarine Agency Engineering and Technical Division works to assure and evolve the non-nuclear platform system engineering capabilities that will underpin the safe, stealthy, effective and enduring sovereign operation of Australia's nuclear powered submarines.

Our branch is responsible for the technical governance, safety certification and OQE development for Australia's nuclear-powered submarine capability through managing a wide spectrum of specialist technical functions, including naval architecture, transverse systems integration, and stealth management.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidates will bring the following attributes and skills to the role:

- Experience in Defence or Maritime Test & Evaluation activities is preferred
- Applies technical expertise to support planning, program and project management activities
- Build and maintains relationships with both internal and external stakeholders to meet organisational objectives
- Demonstrates clear, concise and effective communication skills
- Shows initiative and a strong commitment to continuous learning and professional development
- Capable of working independently, exercising sound judgement with a level of autonomy and accountability to deliver outcomes
- Commitment to understand and uphold the ASA's vision, mission, and business objectives

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1"

Mandatory Qualifications:

This technical position requires the individual to have obtained a recognised Australian Qualifications Framework (AQF) Level 6 qualification in a relevant technical domain or relevant skills and work experience such that an individual can reasonably achieve a recognised AQF qualification if required by the position.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia's nuclear-powered submarine program. Australia's acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=9BDF4D6A-6690-E7B9-8852-ED

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Vacancy VN-0770624

Defence Housing Australia

Closing Date: Tuesday 14 July 2026

Service Operations
Service Delivery Regional Ops SA NT WA

Job Title	Assistant Regional Operations Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Perth WA
Salary	\$104,793 - \$120,411
Future Merit Locations	Perth
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements may be negotiated in accordance with the DHA Enterprise Agreement
Classification	APS Level 6
Position Number	493925
Agency Website	https://www.dha.gov.au/

Job Description

<https://careers.dha.gov.au/>

Lead high-performing property teams delivering housing services to ADF members and families in a dynamic regional operations role. Apply with DHA now!

About us

DHA was established in 1988 following passage of the Defence Housing Australia Act 1987 (DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence's operational needs.

DHA manages an expanding portfolio of housing solutions and provides housing for over 17,200 ADF members and their families and administers rent allowance for more than 16,000 ADF members and their families in private rental accommodation. DHA provides housing related

services advising on eligibility, providing posting support, and managing bookings and allocation services for all DHA provisioned housing and on-base accommodation to approximately 60,000 ADF members.

To find out more about DHA, please refer to our [website](#) or read our latest [Annual Report](#).

Duties

About your team

The Service Delivery Group is responsible for meeting DHA's delivery objectives in the provision of quality housing services including provision, stock management, housing allocation, living-in accommodation and repairs, maintenance and tenancy services.

Service Operations maintain the regional offices which serve as the ADF member's first point-of-contact for all housing services including allocations, rent allowance and home maintenance. In addition to managing the incoming member's tenancy, regional office staff members are a valued source of local knowledge on community services and housing market conditions.

About the role

You will lead, motivate and provide clear direction, as well as manage the daily program of work of your team, focusing on staff performance and ensuring the resources are used effectively and efficiently to achieve business outcomes. You will ensure adherence to business procedures and processes, manage the workflow, resolve complex issues and manage the region's portfolio of service residences.

You will contribute to business goals by ensuring operation and financial performance targets are met, including workforce planning, asset management, contractual requirements, key performance indicators (KPIs) and project management outcomes for the regional office.

You will lead a team of Property Managers to deliver high-quality customer service outcomes to all stakeholders. You will manage complex maintenance issues, enquiries and complaints in accordance with policy and legislative guidelines, provide accurate advice to internal and external stakeholders and actively develop and maintain work relationships across the organisation that are effective and collaborative.

Note: All successful applicants are required to hold a valid Driver Licence.

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

Benefits for working at DHA include:

- 15.4% superannuation
- Generous leave entitlements, including 18 days personal leave and 20 days annual leave per year
- Work-life balance and flexible working options
- A positive workplace culture where you can bring your whole self to work
- Opportunities to broaden your industry knowledge and experience
- Career progression and opportunities
- A dedicated Employee Assistance Program for you and your family to access in times of need
- ADF partner employment conditions when posting to a new location

For information on [DHA's Employee Value Proposition](#), visit our website.

How to apply

Apply now with your current resume and a 500-word one page pitch, addressing the requirements of the role. We recommend you read the Australian Public Service Commission's Cracking the Code guidance on how to write your response. Additionally, you should consider the expected behaviours described in the Australian Public Service Commission's Integrated Leadership System at this role's level.

For further information on the position, please refer to the Candidate Information Pack through the [online careers site](#).

Applications close: 11:55pm AEST Tuesday 14 July 2026.

Any questions? Please contact Laima Brown - Regional Operations Manager

T: 02 6217 8589 E: laima.brown@dha.gov.au

Order of Merit

A merit pool will be established from this process which will be valid for 18 months from the date of advertising. This merit pool may be used throughout this period to fill similar positions in the event positions become vacant.

Inclusion and Diversity

DHA is committed to building an inclusive and diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, ex-defence members, mature-aged employees and carers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Laima Brown, 02 6217 8589
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0770694

Defence Housing Australia

Closing Date: Wednesday 30 June 2027

Job Title	DHA Temporary Employment Register 2026-27
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Nowra NSW, Adelaide SA, Darwin NT, Gungahlin ACT, Melbourne VIC, Parramatta NSW, Newstead QLD, North Fremantle WA, Carrington NSW, Katherine NT, Sale VIC, Wodonga VIC, South Townsville QLD, Wagga Wagga NSW
Salary	-
Future Merit Locations	Nowra, Adelaide, Darwin, Gungahlin, Melbourne, Parramatta, Newstead, North Fremantle, Carrington, Wagga Wagga, Sale, South Townsville, Wodonga, Katherine
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements may be negotiated in accordance with the DHA Enterprise Agreement
Classification	APS Level 1;APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	493935
Agency Website	https://www.dha.gov.au/

Job Description

<https://careers.dha.gov.au/>

Apply now to be considered for upcoming temporary employment opportunities during 2026/27 within one or more business areas across Defence Housing Australia.

We welcome applications from engaged, high performing, and diverse applicants from across our community to work for an exciting organisation which supports Defence members and their families.

Who are we?

Defence Housing Australia (DHA) provides housing and housing-related services to Australian Defence Force (ADF) members and their families, supporting Defence capability.

We achieve this through:

- managing a national housing portfolio
- partnering with Defence to shape and administer housing policy
- delivering tailored housing services to ADF members and their families

DHA offers diverse career opportunities across a broad range of functions, including:

- property and housing services (sales, leasing and acquisitions)
- building and construction (technical, heritage and upgrades)
- governance (security, fraud, risk and work health and safety)
- marketing, communications and media
- finance (accounting, forecasting and asset management)
- information technology (service desk, development, cybersecurity)
- human resources (recruitment, workforce planning, learning and wellbeing)
- legal services

About the Temporary Employment Register

DHA maintains a Temporary Employment Register to attract talented, enthusiastic and capable individuals for short-term opportunities across a range of business areas and classification levels.

Opportunities may be offered on a full-time or part-time basis, depending on business needs.

Roles filled through the register are **temporary**, with an initial non-ongoing engagement of up to 12 months, with the potential for extension of up to a further 6 months.

Please note:

- Engagement through this register does not provide a pathway to ongoing employment under the Public Service Act 1999.
- Submission of an application does not guarantee employment.

If a suitable opportunity arises that matches your skills and experience, DHA may contact you to discuss the role.

Applications will remain active until 30 June 2027 and will not be carried over beyond this date.

Duties

Duties will vary depending on the role and business area. Applicants are encouraged to familiarise themselves with the [APS Work Level Standards](#) to understand capability expectations across classification levels.

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Human Resources, 02 6270 6060 option 4
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0770696

Defence Housing Australia

Closing Date: Thursday 16 July 2026

Commercial
Property Strategic Provisioning

Job Title	Assistant Director Strategic Provisioning
Job Type	Full-Time;Part-Time, Ongoing
Location	Newstead QLD, Carrington NSW
Salary	\$127,144 - \$155,167
Future Merit Locations	Newstead, Carrington
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in line with the DHA Enterprise Agreement.
Classification	Executive Level 1
Position Number	493923
Agency Website	https://www.dha.gov.au/

Job Description

<https://careers.dha.gov.au/>

DHA is seeking an experienced Assistant Director Strategic Provisioning to join the Commercial Team. Apply now and enjoy a rewarding career at DHA!

About us

DHA was established in 1988 following passage of the Defence Housing Australia Act 1987 (DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence's operational needs.

DHA manages an expanding portfolio of housing solutions and provides housing for over 17,200 ADF members and their families and administers rent allowance for more than 16,000 ADF members and their families in private rental accommodation. DHA provides housing related services advising on eligibility, providing posting support, and managing bookings and allocation services for all DHA provisioned housing and on-base accommodation to approximately 60,000 ADF members.

To find out more about DHA, please refer to our [website](#) or read our latest [Annual Report](#).

About your team

The Property Group is responsible for meeting DHA's delivery objectives for high quality housing through programs such as Commercial (including Strategic Provisioning), Development and Constructions, Leasing and Acquisitions, supported by Marketing and Investor support teams.

The Strategic Provisioning team is responsible for developing and implementing new provisioning strategies to create a long-term supply of newly constructed housing for members of the Australian Defence Force, as well as procurement processes to secure suppliers and management of all Supplier Agreements.

Duties

About the role

You will oversee the development and implementation of Strategic Provisioning initiatives to deliver the annual Strategic Provisioning program in accordance with the approved capital plan and achieve national objectives. You will be responsible for delivering new strategies, managing procurements, and developing implementation plans for new strategies to identify and provision long term housing opportunities that meet the required standards for Defence members and their families and other Government agencies.

You will manage and develop the Strategic Provisioning team in implementing Strategic Provisioning initiatives and ensure all legal and contractual requirements and Key Performance Indicators (KPIs) are met. You will lead the team to deliver high-quality customer service outcomes to all stakeholders. As a self-directed leader, you will organise a range of activities while being committed to working within a team environment.

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

Benefits for working at DHA include:

- 15.4% superannuation
- Generous leave entitlements, including 18 days personal leave and 20 days annual leave per year
- Work-life balance and flexible working options
- A positive workplace culture where you can bring your whole self to work
- Opportunities to broaden your industry knowledge and experience
- Career progression and opportunities
- A dedicated Employee Assistance Program for you and your family to access in times of need
- ADF partner employment conditions when posting to a new location

For information on DHA's Employee Value Proposition, visit our [website](#).

How to apply

Apply now with your current resume and a 500-word one page pitch, addressing the requirements of the role. We recommend you read the Australian Public Service Commission's Cracking the Code guidance on how to write your response. Additionally, you should consider the expected behaviours described in the Australian Public Service Commission's Integrated Leadership System at this role's level.

For further information on the position, please refer to the Candidate Information Pack through the [online careers site](#).

Applications close: 11:55pm AEST 16 July 2026. Any questions?

Please contact Elly Chan, Property Group Business Manager M: 0423 210 650 E: Elly.Chan@dha.gov.au

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Elly Chan, 0423 210 650
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0770526

Department of Finance

Closing Date: Thursday 16 July 2026

Business Enabling Services
Corporate (BES) Web Services Team

Job Title	Content Designer
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Perth WA, Melbourne VIC, Sydney NSW, Brisbane QLD, Adelaide SA, Hobart TAS, Darwin NT
Salary	\$101,355 - \$123,702
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements.
Classification	APS Level 6
Position Number	2026/104
Agency Website	www.finance.gov.au

Job Description

<https://financejobs.nga.net.au/?jati=513E3335-8DAD-1FCD-A7D1-ED0984F681B8>

We are seeking an APS6 Content Designer to join the Web Services Team.

In this role, you will work with business areas to review, rewrite and build content across Finance websites. You will use evidence, analytics and user needs to improve content, support decision-making and deliver high-quality digital experiences.

You will also have opportunities to build your skills in content design, accessibility, analytics and modern digital tools, including emerging technologies.

To succeed in this role, you will have:

- A strong understanding of web content design principles.
- Experience writing for digital channels, including guidance material.
- Knowledge of accessibility standards (WCAG 2.2 AA) .

- Strong communication and stakeholder engagement skills.
- A focus on service delivery and continuous improvement .
- The ability to take ownership of your work and seek guidance when needed.

Duties

We are looking for a content designer who can turn complex information into clear, user-focused content.

Content design and delivery

- Plan, design and write content that is clear, concise and easy to use
- Translate complex policy and legislation into plain English
- Structure content to support end-to-end user journeys
- Make sound editorial decisions about what to publish, consolidate or remove

User focus and evidence

- Use research, analytics and user needs to inform content decisions
- Undertake content discovery to understand business and user context
- Prototype and test content to improve outcomes

Stakeholders and influence

- Work with a wide range of stakeholders across Finance and government
- Explain and advocate for best practice in clarity, structure and accessibility
- Influence content decisions in complex environments

Quality and best practice

- Maintain high standards for accuracy, accessibility and consistency
- Apply and contribute to writing and content design guidance
- Provide advice on accessibility, including WCAG 2.2 requirements

Collaboration and growth

- Work effectively both independently and as part of a team
- Support and mentor less experienced staff where appropriate
- Contribute to team priorities and continuous improvement

Eligibility

For detailed information about this role, including the job specific capabilities, please refer to the downloadable vacancy pack, which can be accessed by clicking the hyperlink at the bottom of this page.

Position Eligibility Requirements

- Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.
- Successful applicants will be required to undergo the process to obtain and maintain, or continue to hold the required security clearance level for the role as indicated in the

downloadable job pack. All Finance staff are required to have a minimum baseline security clearance prior to commencement.

- We encourage and welcome applications from Aboriginal and Torres Strait Islander peoples, people with Disability, LGBTQI+ people, people from culturally and linguistically diverse backgrounds and mature aged people

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Finance

As a central agency of the Australian Government, the Department of Finance (Finance) plays an important role in assisting government across a wide range of policy areas to ensure its outcomes are met. Finance supports the government's ongoing priorities through the Budget process and fosters leading practice through the public sector resource management, governance and accountability frameworks. Finance plays a leading role in advising the government on many of its strategic priorities. We do this through our professional and considered approach to providing advice, developing policy, delivering services and engaging with our clients and stakeholders. Finance's key areas of focus are: - Budget - Business Enabling Services - Commercial - Governance and Resource Management

To Apply

Position Contact	Adriana Simonin, 02 6215 1932
Agency Recruitment Site	https://financejobs.nga.net.au/?jati=513E3335-8DAD-1FCD-A7D1-ED09E

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Vacancy VN-0770401

Job Title	REGISTER - APS2 - WA - Casual and Non-Ongoing Assistant Border Force Officer 2026/2027
Job Type	Casual, Non-Ongoing
Location	Various locations - WA WA
Salary	\$62,775 - \$68,425
Future Merit Locations	Various locations - WA
Office Arrangement	On Site
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 2
Position Number	141608
Agency Website	www.homeaffairs.gov.au

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/141608/>

Irregular and Intermittent Employees (IIEs/Casual) are employed with the Australian Border Force (ABF) at the APS2 classification and assist frontline operational teams to meet peaks associated with the movement of people and goods across the border.

IIEs are predominantly required to work at international airports to alleviate pressure on existing teams during periods of increased flight departures and arrivals. They are also utilised to work in teams dealing with Maritime, Air Cargo, as well as general administration areas. The work undertaken is mainly outside of standard business hours as the ABF operates within a 24/7 operational environment.

Roles at international airports may require the successful completion of on-site mandatory training prior to undertaking duties.

Our ideal candidate

The ABF is currently looking for flexible, adaptable, and reliable people to undertake work on a casual basis at the APS 2 classification. Skills we need include:

- Organised
- Strong Communicator
- Client Service capabilities
- Adapt to situations to successfully resolve conflict
- Emotional intelligence.

Duties

- Provide basic administration support under guidance
- Operate basic information technology systems
- Develop and maintain effective and productive working relationships/partnerships
- Work as part of a team

Additional information

These roles are frontline roles which require officers to wear the ABF uniform and represent the ABF professionally in the public domain. Officers must be capable of interacting with members of the community and foreign visitors.

In the ABF we are looking for Officers who can:

- Commit to our values and behaviours, maintaining a high level of integrity and professionalism
- Commit to community engagement and protection as well as client service.

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Baseline Vetting (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position, to read more click [here](#). The Australian Public Service (APS) Employee Value Proposition (EVP) highlights the top reasons our employees enjoy working in the APS.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

Information about employment and advice on how to apply for vacancies can be obtained from the Department's website at <https://www.homeaffairs.gov.au/about-us/careers>.

Use of Artificial Intelligence (AI)

AI tools may be used to support parts of this recruitment process. The selection panel will disclose where and how AI is used.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Home Affairs

The Department of Home Affairs is responsible for central coordination, and strategy and policy leadership in relation to cyber and critical infrastructure resilience and security, immigration, border security and management, counter-terrorism, the protection of our sovereignty, citizenship and social cohesion. The Department implements a strategically coordinated approach to the cyber security and resilience of all Australians through the appointment of a Cyber Security Coordinator and continues to enable rapid responses to threats of foreign interference through the dedicated Counter Foreign Interference Coordinator. Additionally, the Department contributes to Australia's prosperity and unity through the management and delivery of the migration, humanitarian and refugee programs. The Department also promotes social cohesion through multicultural programs, providing settlement services and through managing and conferring citizenship. We encourage applications from Indigenous Australians, people with disability and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential. For more information www.homeaffairs.gov.au/about-us/careers/working-with-us/workplace-diversity

To Apply

Position Contact	Chief of Staff WA, N/A
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/141608/

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Vacancy VN-0770672

Department of the House of Representatives

Closing Date: Sunday 19 July 2026

Committee Office

Job Title	Researcher
Job Type	Full-Time, Ongoing
Location	Capital Hill ACT
Salary	\$85,642 - \$102,502
Future Merit Locations	Capital Hill
Office Arrangement	On Site
Office Arrangement Details	To be negotiated
Classification	APS Level 4; APS Level 5
Position Number	5406
Agency Website	https://www.aph.gov.au/About_Parliament/Employment/Depa

Job Description https://www.aph.gov.au/About_Parliament/Employment/Careers_at_the_Department_of_the_House_of_Representatives

The Department of the House of Representatives is seeking applications from those interested in directly supporting the work of the House of Representatives and members of Parliament at Parliament House in Canberra.

About the department

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

About the role

The Senior Researcher has a key role in a small secretariat workgroup, providing research, report writing and administrative support to one or more parliamentary committees. The Senior Researcher works under the limited direction of the Committee Secretary and one or more Inquiry Secretaries. Senior Researcher roles may require occasional domestic travel to support committees.

The department is committed to leadership at all levels and there is an expectation that all staff are able to demonstrate leadership in their professional experience.

Security Assessment: Designated committees will require appropriate security clearances.

Duties

The Senior Researcher will:

1. Under limited supervision, provide research, analytical and writing support for a parliamentary committee, including preparation of meeting and briefing papers and drafting of minutes of proceedings and committee reports.
2. Under limited supervision, prepare correspondence and respond to requests in relation to committee business.
3. As part of a team, organise and support committee meetings, public hearings and inspections, including arranging logistics and liaising with stakeholder groups.
4. Contribute to the management and security of committee records and provide administrative and other support to a committee secretariat as required, including supervision and development of staff as required.
5. Develop and maintain knowledge of parliamentary practice and procedure, particularly in relation to committees.

NOTE: The Parliamentary Service employee assigned these duties may be required to rotate to other areas of the department

Eligibility

To be eligible, applicants must:

- Be an Australian citizen;
- Undertake a National Police check;
- Obtain and maintain a security clearance if required

Notes

Applications must include a 1-2 page statement of claims addressing the selection criteria, and details of two referees. See the Applicant information pack for further information on how to apply.

Applications close 11:59pm, Sunday 19 July 2026.

Visit the [Department of the House of Representatives](#) vacancy page, and apply online.

For further information, please contact the recruitment team on 02 6277 4745, or at recruitment.reps@aph.gov.au

About the Department of the House of Representatives

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and also provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

To Apply

Position Contact	Recruitment Team, 02 6277 4745
Agency Recruitment Site	https://www.aph.gov.au/About_Parliament/Employment/Careers_at_the_

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Vacancy VN-0770673

Department of the House of Representatives

Closing Date: Sunday 19 July 2026

Committee Office

Job Title	Senior Researcher
Job Type	Full-Time, Ongoing
Location	Capital Hill ACT
Salary	\$104,802 - \$118,939
Future Merit Locations	Capital Hill
Office Arrangement	On Site
Office Arrangement Details	To be negotiated
Classification	APS Level 6
Position Number	5615
Agency Website	https://www.aph.gov.au/About_Parliament/Employment/Depa

Job Description

https://www.aph.gov.au/About_Parliament/Employment/Careers_at_the_Department_of_the_House_of_Representatives

The Department of the House of Representatives is seeking applications from those interested in directly supporting the work of the House of Representatives and members of Parliament at Parliament House in Canberra.

About the department

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

About the role

The Senior Researcher has a key role in a small secretariat workgroup, providing research, report writing and administrative support to one or more parliamentary committees. The Senior Researcher works under the limited direction of the Committee Secretary and one or more Inquiry Secretaries. Senior Researcher roles may require occasional domestic travel to support committees.

The department is committed to leadership at all levels and there is an expectation that all staff are able to demonstrate leadership in their professional experience.

Security Assessment: Designated committees will require appropriate security clearances.

Duties

The Senior Researcher will:

1. Under limited supervision, provide research, analytical and writing support for a parliamentary committee, including preparation of meeting and briefing papers and drafting of minutes of proceedings and committee reports.
2. Under limited supervision, prepare correspondence and respond to requests in relation to committee business.
3. As part of a team, organise and support committee meetings, public hearings and inspections, including arranging logistics and liaising with stakeholder groups.
4. Contribute to the management and security of committee records and provide administrative and other support to a committee secretariat as required, including supervision and development of staff as required.
5. Develop and maintain knowledge of parliamentary practice and procedure, particularly in relation to committees.

NOTE: The Parliamentary Service employee assigned these duties may be required to rotate to other areas of the department

Eligibility

To be eligible, applicants must:

- Be an Australian citizen;
- Undertake a National Police check;
- Obtain and maintain a security clearance if required.

Notes

Applications must include a 1-2 page statement of claims addressing the selection criteria, and details of two referees. See the Applicant information pack for further information on how to apply.

Applications close 11:59pm, Sunday 19 July 2026.

Visit the [Department of the House of Representatives](#) vacancy page, and apply online.

For further information, please contact the recruitment team on 02 6277 4745, or at recruitment.reps@aph.gov.au

About the Department of the House of Representatives

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and also provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

To Apply

Position Contact	Recruitment Team, 02 6277 4745
Agency Recruitment Site	https://www.aph.gov.au/About_Parliament/Employment/Careers_at_the_

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Vacancy VN-0770579

Department of the Treasury

Closing Date: Tuesday 14 July 2026

Foreign Investment Division

Job Title	EL2 Director, Regulatory Coordination and Strategy
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Canberra ACT, Melbourne VIC
Salary	\$167,708 - \$192,469
Future Merit Locations	Canberra, Melbourne, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with Treasury's Enterprise Agreement and the operational needs of the role.
Classification	Executive Level 2
Position Number	16-2026
Agency Website	www.treasury.gov.au

Job Description

<https://treasury.gov.au/the-department/recruitment-and-careers>

About the team

The Compliance Enforcement and Regulatory Practice (CERP) branch is one of four branches of the Foreign Investment Division (the Division). The Division administers Australia's foreign investment laws as outlined in the Foreign Acquisitions and Takeovers Act 1975 (the Act) and provides advice to the Government on foreign investment policy. It closely engages with counterparts across Commonwealth, State and Territory governments and has significant engagement with the private sector. It supports the Foreign Investment Review Board (FIRB) which is a non statutory body that advises the Treasurer and Government on foreign investment matters.

The CERP branch is responsible for monitoring and enforcing compliance with Australia's foreign investment laws. Its role is to promote confidence in, and provide assurance of compliance with the foreign investment framework to the Australian Government and the community. The branch does this through a range of activities which include:

- Educating foreign investors and their advisers on their obligations under the foreign investment legislation.
- Assessing and assuring compliance through investigations and other compliance assessments
- Taking enforcement action to address non-compliance.

We are seeking an experienced regulatory leader to drive triage, strategic insight and reporting in Treasury's Foreign Investment Division, supporting compliance and enforcement decisions.

The position of Director leads a team responsible for the branch's triage and prioritisation functions, strategic analysis of compliance risks and outcomes, and coordinating its corporate and parliamentary reporting and stakeholder engagement.

The role drives effective prioritisation, delivers strategic insight on compliance risks, and supports senior decision-makers with clear, actionable reporting.

You will contribute as a member of the branch's senior leadership team, helping to foster an inclusive, cohesive and productive culture across the branch and division.

Duties

Triage and prioritisation

- Lead and manage the assessment of incoming referrals, information and compliance matters to select matters to be escalated for further investigation and ensure consistent, risk-based prioritisation.
- Establish and maintain triage frameworks, processes and governance to support decision-making.
- Ensure timely identification of high-risk or sensitive matters.
- Ensure the correct application of legislation, administrative law principles, and regulatory frameworks to support evidence-based decisions and recommendations.

Strategic analysis and insight

- Lead the development of strategic analysis of compliance trends and implications.
- Translate operational data into clear, actionable insights for executives, colleagues and decision-makers.
- Identify systemic risks and support the branch's development of risk-based compliance and enforcement strategies.

Leadership and team management

- Lead and develop a high-performing team.
- Build capability in analysis, triage decision-making and regulatory thinking.
- Foster a collaborative, accountable and high-performing team culture.
- Model APS values and support a positive, inclusive team environment.

Stakeholder Engagement

- Work closely with the branch and division to ensure alignment and information flow.
- Facilitate the development of educational materials and stakeholder communications to promote compliance awareness and support understanding of regulatory requirements.
- Support coordinated education and engagement that strengthens compliance awareness and outcomes across stakeholders.
- Lead branch engagement with legal teams, government partners, other regulators and international counterparts.

Advisory, and corporate contributions

- Lead the team to prepare and coordinate compliance reporting for internal and external stakeholders including Senate Estimates, executive updates and corporate reports.
- Provide timely, high-quality advice to senior executives and board members, Ministers, and key stakeholders.
- Contribute to the broader priorities and initiatives of the branch, division or Treasury as required.

Ideal candidate

We invite applications from people with the following experience, skills and attributes:

- Strong understanding of regulatory compliance, enforcement frameworks and risk-based approaches.
- Proven experience leading triage and prioritisation of complex regulatory matters.
- Excellent stakeholder engagement and communication skills, particularly for executive audiences.
- Sound judgement and ability to make evidence-informed recommendations in uncertain, complex or sensitive situations.
- Proven people leadership ability, including coaching and developing teams.
- Strong judgement, adaptability and ability to manage competing priorities.

Eligibility

Under Section 22(8) of the Public Service Act 1999, employees of the Treasury are required to be Australian Citizens.

Successful candidates will be required to obtain and maintain, at a minimum, a Baseline security clearance, and will be subject to pre-employment screening checks.

Some positions may require a higher level of clearance, as specified in the position description.

Notes

This recruitment process is being used to fill an ongoing position. A merit pool may be established to fill future ongoing or non-ongoing positions, should they become available within 18 months from the date advertised.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of the Treasury

The Treasury is a respected and influential central economic agency. We provide authoritative advice and analysis to the Australian Government on a broad range of economic, fiscal, structural, financial and tax policy issues. We also monitor global economic conditions to make sure Australia is well placed to respond to emerging trends. Treasury provides some of the best opportunities in the public service. Treasury presents a challenging and rewarding career with the opportunity to contribute substantially to Government policy that affects all Australians. The Treasury's staff are drawn from many professions representing diversity in experience and skills. We seek passionate staff who will work collaboratively to deliver the ideas and advice that will help Australia meet the challenges of the coming years. Treasury offers attractive salaries and employer superannuation as well as a range of other benefits, including generous leave entitlements, salary packaging and a closedown period over the Christmas holiday. The Treasury is a flexible, dynamic and diverse workplace with offices in Canberra, Sydney, Melbourne and Perth.

To Apply

Position Contact	Gabrielle Ford, 02 6263 1308
Agency Recruitment Site	https://treasury.gov.au/the-department/recruitment-and-careers

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Vacancy VN-0770663

Job Title	Legal Associate to the Honourable Justice McNab
Job Type	Full-Time, Non-Ongoing
Location	Melbourne VIC
Salary	\$79,125 - \$86,246
Future Merit Locations	Various locations - VIC
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 4
Position Number	0449-06-26
Agency Website	https://www.fcfcoa.gov.au/

Job Description

<https://fcajobs.nga.net.au/?jati=87BDD692-32CD-5269-7F19-ED1B342E07CF>

Position Overview

The primary role of Legal Associates is to support and assist judges of the Federal Circuit and Family Court of Australia (Division 1), which is a Federal Court of superior record that exercises jurisdiction exclusively in Family Law.

Legal Associates assist in researching cases, points of law, preparing matters for hearing and other related matters for judges sitting at first instance and/or in Appeals. Legal Associates are responsible for providing assistance to judicial officers during court hearings and other administrative support to judges, as required. In addition, Legal Associates perform court support duties.

Legal Associates primarily provide assistance to designated judges but may be asked to assist other judges if the need arises. Some travel may be required.

Duties

Duties

The occupant of this position:

- provides research assistance to judicial officers.
- Day-to-day running of chambers including responding to enquiries.

- assists judicial officers with the management of cases and, if required, enters data into the Court's case management system.
- assists with the preparation of matters for both the Court and the Judge, with the Judge's judgment writing as required including head notes, catch wording, and editing in line with the Court's judgments publication standards.
- undertakes judicial associate and client service (court officer) duties, and provides assistance by updating chambers loose leaf series, and
- assists with the general operation and day-to-day running of chambers.

Eligibility

Qualifications

It is a mandatory that candidates have completed a qualification in law with a strong academic record.

Selection Criteria

1. Demonstrated legal research, analysis and drafting skills underpinned by good attention to detail and accuracy. Ability to prepare briefing materials, well-drafted correspondence and case summaries.
2. Problem solving skills and the ability to evaluate a large volume of information quickly and to manage multiple tasks and priorities effectively.
3. Initiative to work autonomously and take responsibility for progressing work while also being able to work collaboratively, build and maintain positive professional relationships and deal appropriately with sensitive and confidential information.
4. Demonstrated proficiency with technology, including the use of electronic legal resources and the ability to learn and use the Court's case management systems.
5. The ability to adapt to changing situations and priorities.
6. A high standard of ethical behaviour.
7. Sound organisational skills including the ability to manage priorities, meet deadlines and work effectively under pressure in a team environment.
8. Well-developed interpersonal skills including tact, discretion, initiative and the ability to communicate effectively with members of the judiciary, the legal profession, the public and other court staff.
9. Knowledge, or ability to acquire knowledge, of Family Court functions, the organisation, practices, procedures and terminology.
10. Ability to travel when required.

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

Australian citizenship – the successful applicant must hold Australian citizenship;

Security and character clearance – the successful applicant must satisfy a Police Records Check, and may also be required to complete security clearances during the court of their employment;

Health clearance – the successful applicant may be required to complete a health declaration or attend a medical assessment to confirm their fitness for duty.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply, but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQ+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

How to Apply

To apply, please complete the application form on the Court's careers portal.

As part of your application, you will be required to submit a written response to the selection criteria listed in the position description (maximum word limit 1500). Please ensure this document is attached before submitting your application.

If you have any issues with applying please email recruitment@fedcourt.gov.au

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Circuit and Family Court of Australia

The Federal Circuit and Family Court of Australia Act 2021 (FCFCOA Act), which came into effect on 1 September 2021, merged the Family Court of Australia and the Federal Circuit Court of Australia into a unified court system known as the FCFCOA. The FCFCOA (Division 1) is a superior court that handles the most complex family law cases and serves as the appellate court for family law matters. It operates nationwide, except in Western Australia. The FCFCOA (Division 2), a federal court, shares jurisdiction over family law and child support with Division 1, but also handles general federal law matters, such as administrative law, bankruptcy, intellectual property, and migration law. The Federal Court of Australia entity engages employees under the Public Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence. FCFCOA employees are covered by the Federal Court Enterprise Agreement 2024–2027.

To Apply

Position Contact	Rachelle Lombardo, 0447 248 599
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=87BDD692-32CD-5269-7F19-ED1B342E1

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Vacancy VN-0770690

Future Fund Management Agency

Closing Date:Wednesday 15 July 2026

Job Title	Director, Investment Governance & Risk
Job Type	Full-Time, Ongoing
Location	Melbourne VIC, Sydney NSW
Salary	-
Future Merit Locations	Melbourne, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Minimum 3 days/week in office. Tuesday/Wednesday are anchor days
Classification	Executive Level 1
Position Number	JR100350
Agency Website	www.futurefund.gov.au

Job Description

https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

Duties

We're looking for a senior investment governance and risk leader to help shape how we oversee risk, governance and control across the investment lifecycle — and to strengthen how we support decision-making at the highest levels of the organisation.

This is an opportunity to step into a role that combines investment insight, governance thinking and independent challenge, working closely with our Investment team while bringing a Line Two perspective that helps us see risk clearly and act with confidence.

This role sits within the Line Two Risk function and operates as a trusted partner to Investments — someone who can influence, challenge and elevate how governance and risk are applied across the portfolio.

You'll work at the intersection of:

- Investment governance and decision-making
- Risk oversight and calibration
- Board visibility and insight
- Control assurance across the investment lifecycle

A key focus will be designing and embedding a control assurance plan that brings clarity, transparency and confidence to how risk and governance operate in practice.

What you'll do:

You'll work with, and challenge, the Investment function to strengthen how we:

- Apply governance across the end-to-end investment lifecycle
- Define and operate delegations of authority and investment policy
- Oversee and interpret portfolio stress testing and risk insights
- Monitor and report risk, control effectiveness and deviations to senior stakeholders and the Board
- Build and embed a control assurance approach that is practical, proportionate and aligned to our risk appetite

You'll also play a key role in shaping the future of Line Two investment risk — contributing to team design, capability uplift and how we partner with Investments going forward.

Eligibility

You'll be someone who is as comfortable engaging with investors as you are thinking about governance, controls and risk frameworks.

We’re particularly interested in people who bring:

- Experience in investment risk, investment governance or Line Two oversight in a complex investment environment
- A strong understanding of the investment lifecycle — from decision-making through to execution, monitoring and reporting
- Experience building or evolving control assurance, governance or risk frameworks
- Exposure to Board or committee reporting, and an understanding of what decision-makers need to see
- The ability to influence and partner with senior stakeholders, balancing independence with pragmatism
- Sound judgement — recognising what matters most and ensuring it is visible and understood

Ideal candidates could have experience working at superannuation funds, sovereign wealth funds, asset managers, consultants or regulators, but more important than where you’ve worked is how you think.

Please note this opportunity is open to Australian Citizens only

Notes

About the Future Fund Management Agency

The Future Fund is Australia’s sovereign wealth fund, investing for the benefit of future generations of Australians. The Future Fund Board of Guardians, supported by the Future Fund Management Agency, invests the assets of seven public asset funds: the Future Fund, the Medical Research Future Fund, the Aboriginal and Torres Strait Islander Land and Sea Future Fund, the Future Drought Fund, the Emergency Response Fund and the DisabilityCare Australia Fund. Each fund has an investment mandate that is determined by the Australian Government under legislation. Our role is to generate strong, risk-adjusted returns over the long term.

To Apply

Position Contact	John Campanaro, 0482629013
Agency Recruitment Site	https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

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Vacancy VN-0770363

Murray-Darling Basin Authority

Closing Date: Sunday 12 July 2026

Business Services
Office of the Chief Operating Officer

Job Title	Executive Assistant
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$93,114 - \$102,477
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be negotiated in accordance with our Enterprise Agreement and the operational requirements of this role
Classification	APS Level 5
Position Number	100225
Agency Website	

Job Description

<https://www.mdba.gov.au/careers>

Here at the MDBA we're the steadfast stewards of the Murray-Darling Basin's rivers. We work towards a resilient Basin through the extremes of our changing climate, and whose communities are ready for their future.

Join us in our stewardship to shape the future of the Basin for the benefit of all Australians.

We are seeking people who are committed to taking a whole-of-Basin view to ensure all social, economic, environmental and cultural perspectives are considered as we protect our rivers for generations.

Our Executive Assistants provide administrative support to senior executive across the MDBA. These roles are responsible for managing competing priorities, sensitive information, and supporting the effective operation of the executive's Office. Our EAs work closely with our Executive Officers, and engage with internal and external stakeholders to deliver outcomes.

Executive Assistants manage their executive's schedule, including prioritising meetings based on urgency and making travel arrangements for engagements across the Murray-Darling Basin. Executive Assistants are the primary point of contact for internal and external stakeholders, including other Executive Assistants, providing guidance on processes and ensures tasks are completed on schedule and to a high standard.

The Executive Assistant role requires a candidate who has strong communication skills and sound judgement to handle sensitive information, whilst conducting their work with professionalism, discretion and tact. The role also requires the candidate to have a high degree of autonomy, initiative, and strong organisational and time management skills to meet competing demands. The candidate will have the ability to build and maintain effective working relationships with dispersed stakeholders and adapt to changing priorities.

Duties

- Proactively assist and pre-empt the priorities for your Executive.
- Work closely with the Division's Executive Officer in providing a wide variety of administrative and coordination support.
- Undertake the pro-active management of a busy calendar, schedule meetings, proactively manage conflicting appointments and prioritise meetings based on importance and urgency.
- Organise and prepare for meetings, including collation and dissemination of materials, drafting agenda's, correspondence, talking points, briefs, and other communications.
- Assist with development of reports and presentations to support your executive, this includes tracking and coordinating the clearance of reports in a timely manner.
- Screen and manage incoming emails and information, prioritising, and drafting responses as required.
- Manage, book and organise complex travel ensuring compliance with policies and procedures.
- Acquit credit card expenses and support procurement processes including drafting of contracts and spending proposals.
- Act as the point of contact between the executives, staff and internal and external stakeholders.
- Liaise with stakeholders responding to their needs as required.
- Maintain the current filing and database system, and looking for ways to improve current systems.
- Work with the broader Executive Assistant cohort to improve the flow of information and efficiency of the MDBA.
- Provide guidance and support to other Executive Assistants and teams across the Agency to coordinate work and certify outputs on behalf of your Executive.
- Undertake other additional and/or alternative duties as required by your Executive.

Eligibility

Candidates in this role also require the following experience:

- Previous experience working as an Executive Assistant for a Senior Executive in the Australian Public Service (APS).
- Demonstrated proficiency using Microsoft applications (such as Teams, Outlook, OneNote).

To be eligible for a position, you must:

- be an Australian Citizen
- obtain and maintain, or continue to hold the required security clearance at the appropriate level applicable to the position; and
- satisfy all other MDBA engagement requirements, which may include completion of a Nationally Coordinated Criminal History Check, health clearances and formal qualification checks.

Notes

Please note this recruitment process is being used to fill an immediate vacancy based in Canberra. A merit pool of suitable candidates may also be established and used to fill future vacancies in other locations, should they become available over the next 18 months.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Murray-Darling Basin Authority

To Apply

Position Contact	Bridie O'Sullivan, Not provided
Agency Recruitment Site	https://www.mdba.gov.au/careers

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Vacancy VN-0770448

Job Title	National Library of Australia Temporary Employment Register 2026/2027
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Parkes ACT, Barton ACT
Salary	-
Future Merit Locations	Parkes, Barton
Office Arrangement	Flexible
Office Arrangement Details	Flexibility may be negotiated, dependent on role
Classification	APS Level 1;APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	Multiple
Agency Website	

Job Description

<https://nla.nga.net.au/cp/>

As a world leading library, the National Library of Australia offers an innovative and collaborative workplace where exceptional team players and technical specialists can flourish.

The National Library welcomes applications from candidates interested in non-ongoing (temporary) employment opportunities.

The Temporary Employment Register allows hiring managers to identify suitable candidates and fill temporary vacancies as they arise throughout the year.

Duties

The Temporary Employment Register can be used for non-ongoing (temporary) positions that are short-term or project-based, up to 12 months. Opportunities may be available across APS 2 to APS 6 classifications and Executive Level 1 and 2.

Roles may be full time, part time or casual (intermittent and varied hours) and may call for various skills and areas of expertise, for example:

- **Collections Management** - preservation, cataloguing, acquisitions, special collections management, curatorship, archivists
- **Library Services** - reference services, reading room floor, document supply services, collection retrieval, research
- **Digital and IT Services** - IT support and operations, Trove, digitisation, digital preservation, web development, graphic design
- **Corporate services and administration** - finance, human resources, executive support, building management, records management
- **Exhibitions and Engagement** - education, marketing, editorial/publishing, exhibition installation.

We welcome applications from all disciplines and levels of experience.

Eligibility

A few things to remember:

- Some temporary positions may be advertised separately rather than filled through the Temporary Employment Register. To view and apply for current advertised vacancies go to the vacancy page on our website. You can sign up for job alerts to be notified when new opportunities become available.
- We will only contact you if we have a vacancy that suits your skills and experience.
- Positions offered through the Temporary Employment Register are temporary. You should not expect to gain ongoing employment from the Temporary Employment Register.
- Applicants must be Australian citizens to be eligible for APS employment.

Notes

Your application will remain active on the register until **30 June 2027**. Before this date, you will be invited to renew your interest in temporary employment opportunities at the Library. Applications do not automatically carry over to the next register period.

Should you have any questions or you experience any difficulties applying, please contact the Recruitment team at recruitment@nla.gov.au.

About the National Library of Australia

To Apply

Position Contact	Recruitment, 02 6262 1189
Agency Recruitment Site	https://nla.nga.net.au/cp/

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Vacancy VN-0770391

Office of National Intelligence

Closing Date: Sunday 12 July 2026

Analytical Capabilities Division
Strategic Intelligence, Liaison and Coordination Branch

Job Title	APS5 Engagement, Product Coordination, Publishing, Current Intelligence Officers
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Barton ACT
Salary	\$96,466 - \$104,780
Future Merit Locations	Barton
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 5
Position Number	021_06/26_S_SILC_APS5
Agency Website	

Job Description

<https://www.oni.gov.au/vacancies>

The Office of National Intelligence (ONI) is seeking dedicated and enthusiastic people to fill anticipated vacancies across the Strategic Intelligence Liaison and Coordination (SILC) Branch.

These positions cover a broad range of critical functions, including current intelligence, senior customer engagement and intelligence production and publishing. They are key in shaping our products for senior decision-makers and how we engage and present ourselves externally.

In these roles, you will have the opportunity to build your professional network and gain diverse experience to enhance your career prospects and open new pathways for advancement. You will enjoy the opportunity to work in a leading agency in the National Intelligence Community (NIC) with a modern working environment and flexible working opportunities.

The Team

ONI's SILC branch is responsible for a broad range of core ONI functions, including current intelligence, senior customer engagement, foreign liaison, outreach, strategic communications, creative and intelligence production and dissemination. It plays a critical role in how ONI engages with its customers, its partners and the wider community, including through the delivery of analytical insights.

Staff in SILC branch work collaboratively across teams, the organisation and government to achieve outcomes. The work is often high-tempo and dynamic. The teams continue to develop ONI's product, publication and engagement processes to deliver greater efficiency and accountability and achieve better outcomes.

Who we are looking for

We are looking for team players who can work collegially under time pressure to deliver high-quality outcomes that directly support ONI's core functions. Individuals will need to be able to support members of their team and negotiate with others on priorities and deadlines.

Our ideal candidates thrive in dynamic settings and demonstrate sound problem-solving and analytical skills along with a keen eye for detail. They also have excellent interpersonal skills with the ability to establish and maintain relationships with internal and external stakeholders, navigate diverse stakeholder groups and foster collaboration and innovation.

Duties

Engagement Officers work closely with ONI's leadership and the broader organisation to provide ONI insights to ministerial offices and key government stakeholders, as well as manage, track and respond to tasking and feedback.

Responsibilities can include:

- Providing ONI insights to ministerial offices and key government stakeholders
- Assisting with managing ministerial and departmental engagement, tasking and feedback
- Working closely with ONI's leadership to support the country's most senior decision-makers
- Helping provide access to ONI's products and insights both in Canberra and interstate
- Assisting in creating and maintaining business intelligence dashboards and ensuring data accuracy.

Production Officers blend analytical, coordination and publishing expertise to manage ONI's product planning, production and customer support functions.

Responsibilities can include:

- Liaising with internal stakeholders to align product with internal deadlines and customer requirements
- Using and managing product workflows tools and programs
- Supporting the development of new product forms and processes, including by collecting and analysing product data
- Supporting tradecraft activities and the analytical rigour teams as required
- Assisting in creating and maintaining business intelligence dashboards and ensuring data accuracy.

Publishing Officers are responsible for the timely production and dissemination of ONI publications to senior customers, including the Prime Minister, NSC ministers, relevant departments and foreign counterparts.

Responsibilities can include:

- Daily processing and quality assurance of ONI reports, including hardcopy and digital preparation, formatting and template corrections, and grammar, punctuation and convention corrections
- Using digital publication platforms and the distribution of classified electronic and hardcopy publications (including couriering)
- Liaising and developing relationships with internal and external stakeholders, including senior customers
- Managing full production printer job queues, registration and handling of product, and ensuring ontime delivery of finished products
- Assisting in creating and maintaining business intelligence dashboards and ensuring data accuracy.

Current Intelligence Officers coordinate our daily and high-tempo current intelligence reporting for the Prime Minister, ministers and senior officials. Some of the roles in this team are on a rotating roster, which entails some weekday shift duty – this work attracts shift penalties. Other roles in this team work standard business hours.

Responsibilities can include:

- Coordinating and finalising ONI's current intelligence reporting for the Prime Minister, including in high-priority crisis situations – in some cases starting early (around 0500) on weekdays on a rotating roster basis
- Working closely with analytical branches, the executive and other agencies to triage and prioritise contributions
- Editing and formatting submissions and ensuring data integrity and appropriate security management, for daily and compilation products
- Assisting in creating and maintaining business intelligence dashboards and ensuring data accuracy.

Written applications will be reviewed by members of a selection committee. They will consider each candidate's claims against the key attributes for each of the 4 roles. Candidates that demonstrate the strongest claims against one or more of the roles will be progressed to the next stage of the selection process.

Eligibility

You must be an Australian citizen.

Note: if you do not have a birth certificate issued by an Australian State or Territory Government, you must submit a copy of your Australian Citizenship Certificate with your job application.

You must have a checkable background.

Note: we must be able to practically verify, from independent and reliable sources, [cumulative] periods of 12 months or more spent outside Australia.

You must be willing to undergo an organisational pre-employment assessment.

Note: to be eligible for employment with ONI, the preferred applicant(s) will be required to undergo a pre-employment screening assessment (see Pre-employment Screening Assessment).

You must be willing to undergo a comprehensive security clearance suitability assessment.

Note: 'willing to undergo' means fully cooperating in the assessment process, including the timely provision of information and documentary evidence.

Notes

About the Office of National Intelligence

To Apply

Position Contact	ONI Recruitment, recruit@oni.gov.au
Agency Recruitment Site	https://www.oni.gov.au/vacancies

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Vacancy VN-0770398

Office of National Intelligence

Closing Date: Sunday 12 July 2026

Analytical Capabilities Division
Strategic Intelligence, Liaison and Coordination Branch

Job Title	APS6 Engagement, Product Coordination, Publishing, Current Intelligence Officers
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Barton ACT
Salary	\$107,275 - \$121,732
Future Merit Locations	Barton
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 6
Position Number	023_06/26_S_SILC_APS6
Agency Website	

Job Description

<https://www.oni.gov.au/vacancies>

The Office of National Intelligence (ONI) is seeking dedicated and enthusiastic people to fill anticipated vacancies across the Strategic Intelligence Liaison and Coordination (SILC) Branch. These positions cover a broad range of critical functions, including current intelligence, senior customer engagement and intelligence production and publishing. They are key in shaping our products for senior decision-makers and how we engage and present ourselves externally.

In these roles, you will have the opportunity to build your professional network and gain diverse experience to enhance your career prospects and open new pathways for advancement. You will enjoy the opportunity to work in a leading agency in the National Intelligence Community (NIC) with a modern working environment and flexible working opportunities.

The Team

ONI's SILC branch is responsible for a broad range of core ONI functions, including current intelligence, senior customer engagement, foreign liaison, outreach, strategic communications, creative and intelligence production and dissemination. It plays a critical role in how ONI engages with its customers, its partners and the wider community, including through the delivery of analytical insights.

Staff in SILC branch work collaboratively across teams, the organisation and government to achieve outcomes. The work is often high-tempo and dynamic. The teams continue to develop ONI's product, publication and engagement processes to deliver greater efficiency and accountability and achieve better outcomes.

Who we are looking for

We are looking for team players who can work collegially under time pressure to deliver high-quality outcomes that directly support ONI's core functions. Individuals will need to be able to support members of their team and negotiate with others on priorities and deadlines.

Our ideal candidates thrive in dynamic settings and demonstrate sound problem-solving and analytical skills along with a keen eye for detail. They also have excellent interpersonal skills with the ability to establish and maintain relationships with internal and external stakeholders, navigate diverse stakeholder groups and foster collaboration and innovation.

Duties

Engagement Officers work closely with ONI's leadership and the broader organisation to provide ONI insights to ministerial offices and key government stakeholders, as well as manage, track and respond to tasking and feedback.

Responsibilities can include:

- Providing ONI insights to ministerial offices and key government stakeholders
- Managing ministerial and departmental engagement, tasking and feedback
- Working closely with ONI's leadership to support the country's most senior decision-makers
- Helping provide access to ONI's products and insights both in Canberra and interstate
- Creating and maintaining business intelligence dashboards and ensuring data accuracy.

Production Officers blend analytical, coordination and publishing expertise to manage ONI's product planning, production and customer support functions.

Responsibilities can include:

- Building and leveraging strong working relationships with internal stakeholders to align product with internal deadlines and customer requirements
- Managing – and developing as required – product workflows tools and programs

- Developing new product forms and processes, including by collecting and analysing product data
- Supporting tradecraft activities and the analytical rigour teams as required
- Creating and maintaining business intelligence dashboards and ensuring data accuracy.

Publishing Officers are responsible for the timely production and dissemination of ONI publications to senior customers, including the Prime Minister, NSC ministers, relevant departments and foreign counterparts.

Responsibilities can include:

- Daily processing and quality assurance of ONI reports, including hardcopy and digital preparation, formatting and template corrections, and grammar, punctuation and convention corrections
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Responsibilities can include:

- Coordinating and finalising ONI's current intelligence reporting for the Prime Minister, including in high-priority crisis situations – in some cases starting early (around 0500) on weekdays on a rotating roster basis
- Building and leveraging strong working relationships with analytical branches, the executive and other agencies to triage and prioritise contributions
- Editing and formatting submissions and ensuring data integrity and appropriate security management, for daily and compilation products
- Creating and maintaining business intelligence dashboards and ensuring data accuracy.

Written applications will be reviewed by members of a selection committee. They will consider each candidate's claims against the key attributes for each of the 4 roles. Candidates that demonstrate the strongest claims against one or more of the roles will be progressed to the next stage of the selection process.

Eligibility

You must be an Australian citizen.

Note: if you do not have a birth certificate issued by an Australian State or Territory Government, you must submit a copy of your Australian Citizenship Certificate with your job application.

You must have a checkable background.

Note: we must be able to practically verify, from independent and reliable sources, [cumulative] periods of 12 months or more spent outside Australia.

You must be willing to undergo an organisational pre-employment assessment.

Note: to be eligible for employment with ONI, the preferred applicant(s) will be required to undergo a pre-employment screening assessment (see Pre-employment Screening Assessment).

You must be willing to undergo a comprehensive security clearance suitability assessment.

Note: 'willing to undergo' means fully cooperating in the assessment process, including the timely provision of information and documentary evidence.

Notes

About the Office of National Intelligence

To Apply

Position Contact	ONI Recruitment, recruit@oni.gov.au
Agency Recruitment Site	https://www.oni.gov.au/vacancies

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Agriculture, Water and the Environment

Vacancy VN-0770405

Department of Agriculture, Fisheries and Forestry

Closing Date: Saturday 25 July 2026

ABARES

People Strategy and Capability Branch People Strategies and Entry Programs

Job Title	2027 Graduate Development Program ABARES Stream
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	\$80,371 -
Future Merit Locations	Various locations - ACT, Various locations - VIC
Office Arrangement	Flexible
Office Arrangement Details	to be negotiated
Classification	APS Level 4
Position Number	2026/878
Agency Website	https://www.agriculture.gov.au

Job Description

<https://www.agriculture.gov.au/about/jobs/apply>

- *Grow Your Career in Economics*
- *Combine Research and Policy*
- *Join a supportive team applying economic analysis to real world policy challenges.*

Why YOU are important to us and what impact will you have on the Graduate Development Program: ABARES stream and the department's goal.

The Australian Bureau of Agricultural and Resource Economics and Sciences (ABARES) is a research bureau within the Department of Agriculture, Fisheries and Forestry (DAFF). The ABARES Stream is a unique opportunity to work at the intersection of research and policy, applying what you have learnt at university or the workplace to interesting and challenging problems.

The research part of ABARES means you will apply what you have learnt at university or the workplace to interesting and challenging problems.

The policy part of our work means that you will collaborate with colleagues in DAFF and other departments, helping to shape Australian Government policies to improve the wellbeing of Australians. ABARES provides the opportunity to work on some of the biggest challenges facing Australian agriculture, from increased global trade protectionism to the design of biodiversity and carbon markets.

The Program

The Department of Agriculture, Fisheries and Forestry's (DAFF) Graduate Development Program is a structured, 12 month program designed to support graduates as they build capability, gain practical experience, and establish their careers in the APS. The program combines meaningful work with formal learning and development, mentoring, and 3 workplace rotations, enabling graduates to develop a strong understanding of the department's work while contributing to real outcomes from day one.

Key features of the program include:

Program duration: A 12 month program, running from February to February.

Workplace rotations: Graduates complete 3 workplace rotations across different functions and divisions within the department, providing broad exposure and diverse experience.

At ABARES, ideas matter and, as a graduate, your existing skills and perspectives will be valued from day one. Through DAFF's structured Graduate Development Program, you will be supported in an engaging and challenging environment designed to help you build capability, broaden your experience, and progress your career.

Duties

This is where you play an important role.

Our graduates come from a broad range of backgrounds, study areas and life experiences. We are interested in high achieving and motivated graduate and early career economists, mathematicians, statisticians, computer scientists and physicists. Applicants do not need to have a background or experience in agriculture, fisheries or forestry industries.

As a graduate in the ABARES Stream you will:

- **Collaborate:** Work as part of a proactive and integrated research team.
- **Research and analysis:** Provide evidence and advice to support policy and industry decision making.
- **Develop Skills:** Enhance your abilities through formal and on-the-job training activities.
- **Learn:** Participate in an in-house agricultural policy course taught by subject matter experts.
- **Train:** Receive training in writing, presentation, data analytics, and modelling.
- **Engage:** Get involved in ABARES seminars and conferences, including National Outlook.
- **Rotate:** Experience different roles through 3 workplace rotations within ABARES and the department, gaining a broad understanding of DAFF's work.
- **Australian Graduate Development Program:** Participate in the Australian Public Service Commission (APSC) graduate events, enhance your expertise through formal training, complete the personalised graduate development program offered by the APS Academy, and build valuable connections within our ABARES and graduate networks.

Please note that the merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may also be used to fill future ongoing vacancies in the branch where the duties are of a similar nature.

Eligibility

Who are we looking for.

We are interested in high achieving and motivated graduate and early career economists, mathematicians, statisticians, computer scientists and physicists. Applicants do not need to have a background or experience in agriculture, fisheries or forestry industries.

Our ideal candidate will:

- understand, interpret, and apply legislation, policies, guidelines, and codes of conduct with guidance and support
- work collaboratively as part of a team, contributing positively and learning from others
- build and maintain effective working relationships with colleagues and stakeholders across the department
- remain open to new ideas, adapt to changing priorities, and share information to support team outcomes
- act in accordance with the APS Values and Code of Conduct, demonstrating professionalism, integrity, and respect in the workplace
- demonstrate a willingness to learn and successfully complete the DAFF Graduate Development Program

Notes

This vacancy has been nominated for filling within the agency's Graduate program. A graduate program is a structured, on the job program, designed to introduce graduates to an APS organisation. They receive training and development, mentoring and on the job support.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths> This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	London Rule, (02) 6272 3010
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Agriculture, Water and the Environment

Vacancy VN-0770502

Department of Agriculture, Fisheries and Forestry

Closing Date: Sunday 12 July 2026

Multiple
Multiple Multiple

Job Title	APS 4 Executive Assistant
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$80,371 - \$87,496
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Subject to negotiation
Classification	APS Level 4
Position Number	2026/1708
Agency Website	https://www.agriculture.gov.au

Job Description

<https://www.agriculture.gov.au/about/jobs/apply>

Why YOU are important to us and what impact will you have on the departments' goal.

The Department of Agriculture, Fisheries and Forestry (DAFF) leads the Australian Government's work to support, protect and grow agriculture, fisheries and forestry for all Australians. We play a pivotal role in contributing to Australia's health and economic prosperity by increasing agricultural trade and market access, developing and promoting sustainable agricultural production practices, keeping Australians safe through effective biosecurity and maximising economic opportunities for our First Nations peoples.

The **Agriculture, Fisheries and Forestry Policy Group** provide advice on issues impacting agriculture, fisheries and forestry productivity growth, as well as geospatial analytics, economic and scientific data, analysis and research. The Group includes 5 divisions, which together focus on the departmental objectives, provision of independent data and advice for decision makers, regulatory oversight on fisheries and forestry industries and delivery of programs to improve productivity across sectors.

The **Agricultural Trade and Regulation Group** consists of the Trade and International, Exports and Veterinary Services, Digital Business, and Plant and Live Animal Exports, Welfare and Regulation divisions. The group maximises trade and market access opportunities for exports, supports agriculture productivity, drives digital change and supports our international posts. This is done by engaging in bilateral, multilateral and regional opportunities to advance Australia's interests; managing export inspection, audit and certification services; improving agricultural import and export systems and fostering regulatory stewardship across the department.

The **Biosecurity, Operations and Compliance Group** manages the operational, policy and science aspects of biosecurity, as well as departmental compliance and enforcement matters and collaboration with First Nations people. The group includes 7 divisions and around 3,000 staff, which together work closely with domestic and international stakeholders to prevent, respond to, and recover from the pests and diseases that threaten our economy and environment. Our priority is to lower biosecurity risks to Australia and assist industry to accelerate towards a \$100 billion agricultural sector by 2030.

The **Strategy, Enterprise and Engagement Group** supports the department's work by delivering the department's enabling services functions. The group includes 5 divisions that provide proactive advice and services to deliver high quality corporate governance and technology outcomes, promote best practice legal advice, human resource and financial management.

Duties

This is where you play an important role.

As the **Executive Assistant**, you will provide comprehensive administrative support to Senior Executives. Key responsibilities include:

- **Correspondence and Scheduling:** Handle day-to-day communications, diary management, exercise discretion with sensitive information, and deliver effective communication.
- **Travel Coordination:** Organise and manage travel arrangements, including flights, accommodation, itineraries, and delegation tours.
- **Document Preparation and Secretariat Support:** Provide secretariat services, including agenda preparation speaking notes, briefs, and talking points and, minute-taking for committees and meetings
- **Stakeholder Engagement:** Liaise with divisional staff to ensure smooth workflow and clear communication.
- **Team Collaboration:** Engage with the executive assistant network, offer feedback, and mentor junior team members.

Please note that anticipated vacancies are based in Canberra. The merit pool may also be used to fill future vacancies in other locations.

Eligibility

Our ideal candidate will have:

- Demonstrated experience supporting a senior executive or team, with the ability to manage competing priorities in a structured, high-paced environment.
- Well-developed written and verbal communication skills, with the ability to build effective working relationships and collaborate across teams and locations.
- Strong organisational and administrative skills, including the ability to coordinate tasks, prioritise workloads, and maintain accurate records.
- Ability to apply sound judgement, respond to changing priorities, and meet deadlines while working within established processes.
- Proficiency in Microsoft Office and experience using MS Teams to support communication and business activities.
- Ability to gather and interpret information to inform decisions and determine appropriate next steps.
- Professionalism and integrity, upholding the APS Values and Code of Conduct in all aspects of work.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Naomi Bateman, SESandleadership@aff.gov.au
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Agriculture, Water and the Environment

Vacancy VN-0770504

Department of Agriculture, Fisheries and Forestry

Closing Date: Sunday 12 July 2026

Multiple
Multiple Multiple

Job Title	APS 5 Executive Assistant
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$88,834 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Subject to negotiation
Classification	APS Level 5
Position Number	2026/1715
Agency Website	https://www.agriculture.gov.au

Job Description

<https://www.agriculture.gov.au/about/jobs/apply>

Why YOU are important to us and what impact will you have on the departments' goal.

The Department of Agriculture, Fisheries and Forestry (DAFF) leads the Australian Government's work to support, protect and grow agriculture, fisheries and forestry for all Australians. We play a pivotal role in contributing to Australia's health and economic prosperity by increasing agricultural trade and market access, developing and promoting sustainable agricultural production practices, keeping Australians safe through effective biosecurity and maximising economic opportunities for our First Nations peoples.

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Duties

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- **Team Collaboration:** Engage with the executive assistant network, offer feedback, and mentor junior team members.

Please note that anticipated vacancies are based in Canberra. The merit pool may also be used to fill future vacancies in other locations.

Eligibility

Our ideal candidate will have:

- Demonstrated experience managing a Senior Executive office or delivering high-level administrative support, with the ability to work independently and take responsibility for outcomes in a fast-paced environment.

- Highly developed written and verbal communication skills, with the ability to build and maintain effective working relationships, influence stakeholders, and collaborate across teams and locations.
- Strong organisational and administrative skills, with the ability to prioritise competing demands, coordinate workflows, and contribute to the efficient operation of the office.
- Proven ability to exercise sound judgement, anticipate needs, and respond to changing priorities, using initiative to resolve issues and meet deadlines within broadly defined parameters.
- Proficiency in Microsoft Office and MS Teams, with the ability to use digital tools to improve efficiency and support business outcomes.
- Ability to gather and analyse information, identify issues, and develop practical solutions, including handling more complex or sensitive matters.
- Consistently demonstrates professionalism, discretion, and integrity, upholding APS Values and the Code of Conduct while supporting senior leadership.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Naomi Bateman, SESandleadership@aff.gov.au
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Administrative Review Tribunal

Closing Date: Thursday 31 December 2026

Job Title	Temporary Employment Register
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Hobart TAS, Perth WA, Sydney NSW, Melbourne VIC, Darwin NT
Salary	\$62,775 - \$165,622
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home;On Site;Flexible;Hybrid
Office Arrangement Details	Positions may be offered for working from home, split offering under hybrid, or may be flexible
Classification	APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	Several Positions
Agency Website	https://www.art.gov.au/

Job Description

<https://www.art.gov.au/about-us/careers>

About the Temporary Employment Register

We are seeking self-motivated eager learners and experienced candidates with a broad cross-section of skills, experience and qualifications to register for our Temporary Employment Register (TER).

The TER assists the Tribunal with filling temporary positions across a range of areas and may be offered for a period of up to 12 months initially, with the possibility to extend for a further 6 months, for a total maximum period of 18 months.

The majority of the opportunities are generally across the APS3 and APS4 levels working in Administration/Customer Service however other opportunities do come up in other areas.

Candidates should be aware that this is a register only and that you will only be contacted regarding your application if a vacancy arises that matches your skills, qualifications, and/or experience.

Duties

Benefits:

We believe the little extras can make a big difference in supporting your success and some of our great incentives include:

- flexible working options, including flexi-time, part-time, remote working and extra purchased leave.
- competitive salary including generous superannuation employer contribution of 15.4%
- salary packaging options
- supportive career development opportunities
- access to holistic health and wellbeing programs including Fitness Passport which provides discount to 350+ gyms, free annual influenza vaccinations and free eye tests
- generous leave allowances.
- Employee Assistance Program for you and your family
- positive and inclusive culture.

Read our Enterprise Agreement for more information about our terms and conditions of employment.

Eligibility

To be eligible to apply for the Temporary Employment Register:

- You must be an Australian Citizen.
- All employees are required to undertake an Australian Federal Police Check and may be required to undertake a Health Assessment.

If you are approached off the TER regarding a position, you

- Must satisfy any relevant mandatory qualification requirements or security assessment where applicable to the position.

Notes

How to apply:

To be considered, all applications must be submitted online via the [ART website](#) by clicking Apply and following the instructions on the online application.

Please note - we are in the process of implementing a new online Talent Management system therefore this Temporary Employment Register is open until 11.45pm (AWST) on 31 December 2026. All applicants will then be invited to resubmit their details via the new system.

Please contact the Talent Management team on (02) 9276 5443 or recruitment@art.gov.au if you require assistance submitting your application.

PLEASE NOTE THAT SHOULD YOU BE SUCCESSFUL AT OBTAINING A ROLE FROM THE REGISTER, YOU WILL BE REMOVED AND WILL NEED TO REAPPLY AGAIN AT THE END OF YOUR CONTRACT.

The Administrative Review Tribunal is an Equal Opportunities employer committed to providing an inclusive workplace that embraces diversity and inclusion for all employees. We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander descent, culturally and linguistically diverse backgrounds, all genders, LGBTQI+ community and mature age people. If you have any support or access requirements, we encourage you to advise us if invited to interview.

About the Administrative Review Tribunal

The ART plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws. The ART can take a fresh look at decisions made by Australian Government ministers, departments and agencies – and, in limited circumstances, decisions made by state government and non-government bodies. It also can review decisions made under Norfolk Island laws. The ART comprises members, the independent statutory appointees who hear review applications, and staff, who provide services to support applicants and the review process, as well as the Tribunal's daily operations. You can learn more about the ART here: <https://www.art.gov.au/>.

To Apply

Position Contact	Talent Management, 02 9276 5443
Agency Recruitment Site	https://www.art.gov.au/about-us/careers

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Attorney-General's

Vacancy VN-0769957

Administrative Review Tribunal

Closing Date: Thursday 31 December 2026

Job Title	s.26 Transfer - Temporary and Permanent - Employment Register
Job Type	Full-Time;Part-Time;Casual, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Hobart TAS, Perth WA, Sydney NSW, Melbourne VIC, Darwin NT
Salary	\$62,775 - \$165,622
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home;On Site;Flexible;Hybrid
Office Arrangement Details	Positions may be offered for working from home, split offering under hybrid, or may be flexible
Classification	APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	Several Positions
Agency Website	https://www.art.gov.au/

Job Description

<https://www.art.gov.au/about-us/careers>

About the s26 Register

Please note this register is only open to current APS employees looking for a transfer opportunity to the Tribunal.

We maintain this register of applicants interested in a career change /career development opportunities. Positions may be ongoing or non-ongoing and can be across any of the areas within the Tribunal.

About the Administrative Review Tribunal

The Administrative Review Tribunal (ART) plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws.

You can learn more about the ART on the [ART website](#).

Duties

Benefits:

We believe the little extras can make a big difference in supporting your success and some of our great incentives include:

- flexible working options, including flexi-time (up to APS6), part-time, remote working and extra purchased leave.
- competitive salary including generous superannuation employer contribution of 15.4%
- salary packaging options
- supportive career development opportunities
- access to holistic health and wellbeing programs including Fitness Passport which provides discount to 350+ gyms, free annual influenza vaccinations and free eye tests generous leave allowances.
- Employee Assistance Program for you and your family
- positive and inclusive culture.

Read our [Enterprise Agreement](#) for more information about our terms and conditions of employment.

Eligibility

Eligibility Requirements for an APS Section 26 Transfer with the ART:

- Must be an ongoing APS employee.
- Must be an Australian Citizen.
- Must satisfy any relevant mandatory qualification requirements or security assessment where applicable to the position.

Notes

How to apply:

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****Please note that this opportunity is only available to Australian Public Service employees****

About the Administrative Review Tribunal

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To Apply

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Agency Recruitment Site	https://www.art.gov.au/about-us/careers

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Attorney-General's

Vacancy VN-0770462

Administrative Review Tribunal

Closing Date: Sunday 05 July 2026

Corporate Services Property & Security

Job Title	APS6 Office Manager
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Adelaide SA
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	On-site 4 days per week and work from home 1 day per week, subject to operational requirements
Classification	APS Level 6
Position Number	41214
Agency Website	https://www.art.gov.au/

Job Description

<https://www.art.gov.au/about-us/careers>

Do you thrive in a varied, challenging role where no two days are the same? Do you love being the “go-to” person while expanding your networks? If you want the opportunity to connect with colleagues and support office operations across locations, this could be the role for you!

We are currently seeking applications for an **Office Manager** to join our Adelaide based team, where you'll also play a key role in remotely managing and supporting the Darwin registry.

This ongoing, full-time position offers a hybrid working arrangement with one day per week from home, subject to operational requirements.

Occasional interstate travel is required and may involve being away from home for up to four days at a time. Out of hours contact to manage urgent building issues may also be required.

About the opportunity:

The Office Manager is a unique and varied role with responsibility for coordinating accommodation management tasks, delivering operational protective security risk management and service delivery, and ensuring that each office location adheres to Tribunal policies and procedures to support operational and strategic outcomes. You will also balance facilities, stakeholder engagement and some basic operational finance tasks

Working closely with a small, collegial national Office Manager cohort, you will have day to day responsibility for the Adelaide and Darwin offices. The team culture is practical, supportive and collaborative, with a strong focus on trust, accountability and getting things done.

This role requires a high degree of autonomy, professionalism and integrity with the ability to thrive in a busy, challenging environment.

About the Tribunal:

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We believe in providing our employees with a work environment that is supportive and rewarding. Our culture is one that welcomes all and we embrace flexibility and diversity. We believe our people are our most valuable asset and we work to support the skills, knowledge and capability of our staff.

You can learn more about the Tribunal on [our website](#).

What we offer:

- flexible working options, including flexitime and remote working to support you with your commitments outside of work.
- salary packaging options
- access to holistic health and wellbeing programs including Fitness Passport which provides discount to 350+ gyms, free annual influenza vaccinations and free eye tests
- generous leave allowances including Christmas to New Year office closure with no deduction from your leave balance

Read our [Enterprise Agreement](#) for more information about our terms and conditions of employment.

Duties

Accommodation Management: Ensure office functionalities are fit-for-purpose and comply with regulations by coordinating activities such as fit-out adjustments, refurbishments, maintenance and repair of services and equipment. Act as primary contact for building issues and emergency responses.

Expertise: Provide well-informed operational advice and guidance to members and staff on accommodation, property, facilities, protective security framework and procedures and asset management. Deliver in-house training on security procedures and foster a positive risk culture.

Stakeholder management: Liaise, negotiate, and build productive working relationships with internal and external stakeholders, external agencies, service providers, suppliers, contractors, and building management representatives.

Support: Assist members and staff with work point allocations, set up and coordinate special events and support diverse requests from Assistant Directors in relation to facilities, WHS issues and risk management policies and procedures.

Remote Management: Manage operational delivery across two locations, including oversight of the Darwin (DAR) registry, by coordinating local support arrangements, maintaining regular engagement with on-site staff and stakeholders, and adapting service delivery approaches to ensure consistent outcomes.

About you:

To be successful you will have:

- In-depth knowledge of property, facility, risk, and asset management best practices, as informed by government legislation and guidelines.
- The ability to take a leadership role in the event of service disruptions or emergency situations, drawing on sound judgement and problem-solving skills to address issues or escalate as appropriate.

- Ability to deliver relevant training, set up and coordinate special events, and ability to support diverse requests in relation to facilities, WHS, and risk management policies and procedures.
- Well-developed managerial and organisational skills, including the ability to set priorities, coordinate meetings, and conduct inquiries and research with the aim to best manage workforce adherence to all policies and procedures.
- High level interpersonal, written, and verbal communication skills with the capacity to communicate with a wide range of stakeholders, able to influence positive workplace outcomes, and ability to maintain a productive relationship with stakeholders.
- The ability to work under pressure, project manage office layout and fit out changes, juggle competing interests and priorities, and exercise sound judgment and tact.
- Ability to analyse data, maintain accurate records including conducting stocktakes of assets, and provide effective and informed responses to information requests.

Eligibility

Essential:

- Australian Citizenship
- Required to undertake an Australian Federal Police Check and a Health Assessment
- Security Clearance – Have or be eligible to obtain a Negative Vetting Level 2 Security Clearance (support will be provided to obtain NV2 if required).

Desirable:

- Experience managing operations across multiple locations, including coordinating facilities or accommodation functions remotely.

More information about this position, the scope of the role, duties and required capabilities and experience, is contained within the Position Description, which is linked below and available on our [Career Opportunities](#) page.

Notes

How to apply:

To be considered, all applications must be submitted online via the [Career Opportunities page](#). Please click on the job title you are applying for, click apply at the top of the page and follow the instructions on the online application.

Please submit a CV (of no more than 4 pages) and cover letter (of no more than 2 pages) addressing how you feel your experience matches the capabilities and experience of role, referring to the Position Description.

NO AGENCIES PLEASE

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The use of AI in Recruitment

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Merit Pool Acknowledgement

A merit pool may be created to fill similar vacancies within the next 18 months. Suitable candidates in this merit pool may be contacted for roles at the Tribunal, or the broader APS.

Our commitment to inclusion and diversity

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RecruitAbility Scheme

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>

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To Apply

Position Contact	Talent Management, 02 9276 5443
Agency Recruitment Site	https://www.art.gov.au/about-us/careers

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Attorney-General's

Vacancy VN-0770600

Administrative Review Tribunal

Closing Date: Thursday 16 July 2026

User Access and Member Services and Case Management User Services
and Pathway Support

Job Title	Tribunal Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	\$79,501 - \$86,318
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	hybrid
Classification	APS Level 4
Position Number	43251
Agency Website	https://www.art.gov.au/

Job Description

<https://www.art.gov.au/about-us/careers>

Do you thrive on making a difference every day?

Our Pathway Support and User Services teams are seeking motivated and driven people with a passion for delivering high quality client service in a dynamic tribunal environment.

In these front-facing service roles, you will support applicants and other parties to access the Tribunal and its services, and to understand and navigate the review process. These fulfilling roles involve managing meaningful casework that helps progress cases through the review process to finalisation.

We expect to have a number of full-time ongoing and/or non-ongoing (up to 12 months duration) **Tribunal Officer** roles available, which may be located in Adelaide, Brisbane, Canberra, Darwin, Hobart, Melbourne, Perth or Sydney. The roles will be hybrid, with onsite attendance determined by the operational requirements of each section.

About the opportunity:

Working under the direction of a Team Leader and as part of a geographically dispersed team, Tribunal Officers may operate across one or more jurisdictions, depending on operational needs, undertaking functions such as case management support, case analysis, user engagement through various channels, administrative support to users, staff, and members, and quality assurance and training activities for continuous improvement.

You can find information about our jurisdictional areas here, [Structure | Administrative Review Tribunal](#)

Pathway Support

The Pathway Support section sits under the Case Management Branch. This section manages cases across all jurisdictional areas of the Tribunal. Pathway Support teams provide administrative support for case management activities, including communicating with parties, preparing files for case event before Registrars, managing summons and finalising cases resolved during the case management phase.

User Services

The User Services section sit under the User Access and Member Services Branch. This section provides first pointofcontact support to Tribunal users. This includes managing email, mail and telephone enquiries and responding to inperson enquiries at registry counters. User Services also supports a high volume of daily hearings, providing assistance to members and parties, across multiple formats including in-person in physical hearing rooms, virtual platforms and via telephone.

Decisions about section placements will be made following interview for candidates who progress to an offer.

About the Tribunal:

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You can learn more about the Tribunal on our website, [About us | Administrative Review Tribunal](#)

What we offer:

We believe the little extras can make a big difference in supporting your success and some of our great incentives include:

- flexible working options, including flexitime and remote working to support you with your commitments outside of work.
- salary packaging options
- access to holistic health and wellbeing programs including Fitness Passport which provides discount to 350+ gyms, free annual influenza vaccinations and free eye tests
- generous leave allowances including Christmas to New Year office closure with no deduction from your leave balance

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Duties

- **Case management and analysis:** Develop and maintain a good knowledge of applicable legislation and policy frameworks, operations, and practices of the jurisdictions of the ART. Manage a caseload and/or undertake case management and case analysis tasks. Interpret and apply legislation, policy, and procedures to sets of facts in order to make recommendations in relation to case pathways, prepare case-related information and correspondence, and make decisions in accordance with delegations and procedures.
- **User engagement:** Liaise with users of the ART's services in relation to cases before the ART. Conduct outreach calls to self-represented applicants. Provide accurate procedural information.
- **Administrative assistance:** Maintain and update case files using case management systems and undertake general administrative support functions, including data entry, management of incoming and outgoing correspondence, copying and mailbox management.

About you:

We're looking for proactive, detail-focused team players who are passionate about client service and driven to continuously improve the way work gets done. You'll bring sound judgement, a willingness to learn, and the ability to research and apply policies to support effective case outcomes.

If you are organised and highly motivated, can manage competing priorities, communicate clearly with a wide range of people and deliver quality work in a fast-paced environment, we want to hear from you.

Eligibility

Qualifications / Experience

Desirable:

- Tertiary qualifications in a field of study that might demonstrate some or all of the required capabilities OR relevant experience in a similar work environment OR subject-matter expertise related to one or more of the Tribunal jurisdictions.

Eligibility:

- Australian Citizenship
- Required to undertake an Australian Federal Police Check

More information about this position, the scope of the role, duties and required capabilities and experience, is contained within the Position Description, which is linked below and available on our Career Opportunities page.

How to apply:

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To Apply

Position Contact	Shivanthi Herath, 07 3052 3242
Agency Recruitment Site	https://www.art.gov.au/about-us/careers

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Attorney-General's

Vacancy VN-0770684

Administrative Review Tribunal

Closing Date: Sunday 12 July 2026

Data, Analytics and AI Data Management, Data Science

Job Title	Senior Data Science Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Melbourne VIC, Sydney NSW, Perth WA, Canberra ACT, Darwin NT, Adelaide SA, Hobart TAS
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 6
Position Number	40797
Agency Website	https://www.art.gov.au/

Job Description

<https://art.bigredsky.com/page.php?pageID=106>

Join our team as a Senior Data Science Officer.

This is an exciting opportunity for a motivated and experienced data warehouse and business intelligence professional to be involved in key data management improvement initiatives.

These flexible multiple roles are full-time, non-ongoing for a period of up to two years. The roles may become ongoing, subject to business requirements.

The roles are within the Data Science team and can be located in Adelaide, Brisbane, Canberra, Darwin, Hobart, Melbourne, Perth or Sydney.

Please note these positions are often part of geographically dispersed teams.

About the opportunity

The Data Management section is responsible for the Tribunal's data and reporting frameworks. The team supports the design and development of the enterprise data warehouse, including integrating a range of internal and external data sources.

Reporting to the Assistant Director Data Science, the Senior Data Science Officer contributes to the delivery of the Tribunal's data science function. The role focuses on maintaining and enhancing the Tribunal's extract, transform and load (ETL) processes as it transitions to a new Power BI reporting service. Ongoing enhancement of these processes will be required to support the Tribunal's growth and the introduction of new systems.

About the Tribunal:

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- flexible working options, including flexi-time and remote working to support you with your commitments outside of work.
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- access to holistic health and wellbeing programs including Fitness Passport which provides discount to 350+ gyms, free annual influenza vaccinations and free eye tests
- generous leave allowances including Christmas to New Year office closure with no deduction from your leave balance.

Please visit [Careers | Administrative Review Tribunal | What we Offer](#) for more information on our benefits.

Read our [Enterprise Agreement](#) for more information about our terms and conditions of employment.

Duties

- **Service delivery:** Deliver data integration, warehousing and reporting functions consistent with the team's business plan. Manage end-to-end delivery requests, including triage, prioritisation and coordination of work to ensure timely outcomes. Deliver data products that support strategic and operational decision-making across the Tribunal.
- **Stakeholder management:** Actively support the establishment and maintenance of positive and productive relationships with key internal and external stakeholders to effectively contribute to the governance and stewardship of Tribunal data assets. Provide advice to senior leaders in relation to the Tribunal's operational and corporate data holdings. Build, maintain and manage stakeholder relationships, acting as the primary point of contact and maintaining ongoing engagement. Manage stakeholder expectations through negotiation, tact and using sound judgement, particularly in complex or sensitive matters. Provide technical guidance and informal coaching to colleagues and stakeholders to build understanding of data, reporting tools and system complexity. Contribute and support cross-team collaboration to achieve business outcomes.
- **Project management:** Take responsibility for the delivery of projects with strategic or operational significance, including the development of the Tribunal's data integration and warehousing frameworks. Contribute to initiatives that integrate data across multiple systems to support a consolidated view of Tribunal operations and caseload.
- **Data management:** Support the development and operation of pipelines, integrating operational and corporate applications data which contribute to relevant reports and analysis. Work across multiple case management systems simultaneously, addressing complex technical challenges and producing accurate, reliable outputs. Analyse complex datasets to identify trends, relationships and insights that support business needs. Address and resolve complex and technical data issues through analytical thinking and problem solving.
- **Knowledge base maintenance:** Contribute to technical documentation and use appropriate templates/version control to ensure repeatable, reproducible results by developing data definitions, dictionaries, metadata, reporting standards, testing and data quality metrics. Including ensuring definitions and metadata are available to support data lineage.
- **Data visualisation:** Support development of operational and management reports, incorporating a range of visualisation techniques. Use sound judgement and expertise to provide best practice advice on data visualisation options. Translate complex data into clear, meaningful insights.
- **Continuous improvement and innovation:** Identify opportunities to improve efficiency and streamline processes. Contribute to improvements in reporting frameworks and business processes. Proactively seek innovative solutions to complex data challenges. Apply innovative thinking when working with cloud-based business applications and evolving system.

About you:

To be successful you will need:

- Demonstrated experience in ETL development and data warehousing, with strong SQL skills, and proficiency in enterprise ETL platforms such as SQL Server (SSIS/SSAS/SSRS) or cloud-based services (e.g. Azure Data Factory, Synapse, Databricks), supporting data integration and reporting solutions.
- Highly developed analytical and problem-solving skills, including the ability to identify information requirements, plan and model data collection to support the integration of operational and corporate datasets.
- Experience in programming languages such as Python, SQL, R, Scala or similar including a working knowledge of stream processing and distributed/document databases.
- Demonstrated ability to develop and maintain appropriate operational management and governance documentation to ensure data and reporting products are reliable, repeatable and consistent.
- Strong stakeholder engagement and communication skills, including the ability to build and maintain effective working relationships, manage stakeholder expectations, and translate complex technical information into clear advice.
- Demonstrated ability to manage end-to-end delivery of work in a complex environment, including managing competing priorities and triaging requests, working with multiple systems and data sources, and delivering outcomes with a high degree of autonomy and accountability.

Eligibility

Qualifications

Desirable:

- Tertiary qualifications in data science, computer science or other relevant qualifications.

Eligibility

- Australian Citizenship
- Required to undertake an Australian Federal Police Check and a Health Assessment
- Security Clearance (Willingness and ability to obtain and maintain a baseline security clearance)

More information about this position, the scope of the role, duties and required capabilities and experience, is contained within the Position Description, which is linked below and available on our [Career Opportunities](#) page.

Submit a CV (no more than 2 pages) and cover letter (no more than 1 page) addressing how your experience matches the capabilities and experience of role, referring to the position description.

Notes

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We are a Circle Back Initiative Employer and commit to responding to every applicant.

NO AGENCIES PLEASE

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Administrative Review Tribunal

The ART plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws. The ART can take a fresh look at decisions made by Australian Government ministers, departments and agencies – and, in limited circumstances, decisions made by state government and non-government bodies. It also can review decisions made under Norfolk Island laws. The ART comprises members, the independent statutory appointees who hear review applications, and staff, who provide services to support applicants and the review process, as well as the Tribunal's daily operations. You can learn more about the ART here: <https://www.art.gov.au/>.

To Apply

Position Contact	Matt Forbes, 0404 886 966
Agency Recruitment Site	https://art.bigredsky.com/page.php?pageID=106

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Attorney-General's

Vacancy VN-0770630

Attorney-General's Department

Closing Date: Sunday 26 July 2026

Job Title	Executive Assistant to the Deputy Secretary
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$101,672 - \$113,413
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	On site
Classification	APS Level 6
Position Number	0182/26_AGD-EXT
Agency Website	https://www.ag.gov.au/Pages/default.aspx

Job Description

<https://agcareers.nga.net.au/?jati=0C726ADB-3BA5-64BB-6E0E-ED0A74B73DCE>

To obtain a copy of the Candidate Information Kits for this vacancy, please click on the 'Apply Now' button to the left of this advertisement.

The Executive Assistant (EA) undertakes work that is complex in nature and operates under limited direction with reasonable autonomy and accountability. In addition to supporting the Deputy Secretary, the role works in conjunction with the Executive Adviser and extends its support to the broader Integrity and Security Group (ISG) in delivering on its priorities and outcomes. It also engages with a range of senior internal and external stakeholders, including the Secretary's Office.

Working in a high-pressure environment with competing demands and often handling sensitive information, the role requires the EA to have:

- exceptional time management and prioritisation skills
- a flexible and agile approach to tasks
- the ability to maintain a high degree of confidentiality
- an aptitude to gather information and think strategically to support outcomes, and be able to offer confident, clear and effective communication when providing advice or responding to queries.

Duties

As an experienced EA, this position will ask you to:

- Manage the Deputy Secretary's diary with autonomy and limited direction, exercising initiative, judgement and forward planning
- Oversee incoming and outgoing correspondence for the office, anticipating, responding to and resolving complex requests and directing requests to other work areas as appropriate, which will require a degree of understanding of the operational environment
- Engage with a range of internal and external stakeholders to follow up requests for briefing or other information
- Draft basic written correspondence on behalf of the Deputy Secretary, in collaboration with the Executive Adviser and other areas of the department as required
- Coordinate and collate information and documents to support the Deputy Secretary's attendance at meetings and Senate Estimates, ensuring quality and relevance
- Organise meetings, travel, events and other duties as required
- Contribute to planning activities, facilitate business improvements and efficient office processes
- Support and provide guidance to the team of Executive Assistants within ISG.

Eligibility

To be eligible for employment at the Attorney-General's Department applicants must be Australian citizens.

Applicants offered employment will be required to successfully undergo a police record check and be able to obtain and maintain a security clearance at a specified clearance level. The successful applicant must be willing to disclose all relevant and required information.

Successful applicants engaged into the APS will be subject to a probation period.

Notes

If you have any questions regarding the recruitment process or require any reasonable adjustments, please speak contact HR Assist at hr.assist@ag.gov.au or (02) 6141 6111 (Option 2).

We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQ+ people, people from culturally and linguistically diverse backgrounds and mature age people.

Aboriginal and Torres Strait Islander people can contact us to discuss options for working from Country.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Attorney-General's Department

The Attorney-General's Department delivers programs and policies to maintain and improve Australia's law and justice framework, and to facilitate jobs growth through policies that promote fair, productive, flexible and safe workplaces. Through the Australian Government Solicitor, we also provide legal services to the Commonwealth, including legal advice and representation. Our department is the central policy and coordinating element of the Attorney-General's portfolio. Our department is structured into four groups: • Australian Government Solicitor • Justice and Communities • Integrity and Security • Enabling Services The department operates in a diverse and complex environment to address challenging issues. We have a highly-skilled and engaged workforce involved in policy development and implementation and program administration. The department also has a large number of practicing lawyers, mainly within the Australian Government Solicitor Group within the department.

To Apply

Position Contact	Briah McKinnon-Collins, (02) 6141 2915
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=0C726ADB-3BA5-64BB-6E0E-ED0A74

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Attorney-General's

Vacancy VN-0770626

Australian Federal Police

Closing Date: Tuesday 14 July 2026

Job Title	Technical Leads and Cloud Engineers (TSF3 & TSF2)
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD, Adelaide SA, Tasmania TAS, Melbourne VIC, Perth WA
Salary	\$153,264 - \$198,686
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home;On Site;Flexible
Office Arrangement Details	Flexible working arrangements
Classification	Executive Level 2;IT Specialist
Position Number	15831
Agency Website	https://careers.afp.gov.au

Job Description

<https://careers.afp.gov.au>

The mission of the Australian Federal Police is to provide dynamic and effective law enforcement to the people of Australia. It provides policing throughout Australia in relation to the prevention and detection of crimes against the Commonwealth, its laws and integrity, and community police services to the Community of the ACT.

Working for the AFP provides you with a diverse and rewarding career. Whether you immerse yourself in a position on the frontline, or provide critical operational or professional support, the work you do makes a big impact on the people of Australia.

We're committed to looking after you, with some of the best benefits and conditions in the industry – including (but not limited to):

- Six weeks (30 days) of paid annual leave per year + additional paid Christmas stand down
- 4 extra days of mandatory rest leave per year
- 18 days of paid personal leave per year
- Generous superannuation of 15.4%

- 18 weeks paid Parental Leave for Primary Caregiver (and 14 weeks for Secondary Caregiver) + additional unpaid leave entitlements for up until 24 months from the child's date of birth or placement
- Generous salaries and incremental salary progression governed by the [AFP Enterprise Agreement](#)
- Flexible and hybrid working arrangements that support work-life balance
- Health & wellbeing services – with a focus on early intervention, education and prevention
- Access to ongoing training and professional development opportunities

Duties

The Technology Operations & Chief Information Officer Command is a trusted frontline partner that enables policing through problem solving and technical expertise and excellence. The Command provides corporate application, ICT end to end solutions, advice, cyber security and infrastructure that underpin AFP activities. The Command aims to be a highly collaborative, innovative, reliable and trusted enabler across the AFP.

Within the Command the Enterprise Technology and Architecture branch currently has vacancies for multiple highly skilled technical experts residing in the Cloud and Infrastructure Operations Section. This section provide the delivery and support of cloud capabilities that directly foster collaboration across the organisation, delivering cloud-based solutions for operational and business outcomes. This includes supporting and administering virtualisation technologies across the organisation's hybrid cloud environment. The section is responsible for the day-to-day operations of the AFP's sever and application infrastructure.

In these roles you will lead the design, implementation, and evolution of cloud infrastructure and play a pivotal role in supporting the shaping of the future of our environment, aligning technology strategy with business goals, ensuring performance, security, and scalability across our systems.

Technical Specialists provide expert consultancy within their area of specialism. They develop and promote technical solutions which support the business requirements of the AFP within their area of expertise. A Technical Specialist role does not hold any leadership or financial delegations. Successful applicants will be required to develop an in-depth knowledge and understanding of the AFP business and the impact of roles and functions undertaken in relation to the organisation's reputation to effectively manage operations.

Technical Specialist Level 2(TS2) Cloud Engineer

- This position is responsible for designing and developing the architecture and blueprint of software applications optimized for cloud-native operations, with a strong emphasis on usability, supportability, and data security. This position is also responsible for providing advanced technical expertise across hybrid and multi-cloud environments.

Technical Specialist Level 3 (TS3) Technical Lead – Cloud Application Engineering

- The Cloud Engineer, Enterprise Systems and Middleware will provide support with the design and management of the cloud applications and platforms including managing migrations and refactoring applications. The role is responsible for in delivering advanced technical skills in hybrid and multi-cloud environments.

Technical Specialist Level 3 (TS3) Technical Lead – Cloud Platform Engineering

- This position provides subject matter expertise in the research, development, implementation, and on-going management of the AFP's Cloud Platforms. You will provide technical support in a hybrid environment across on-premises and cloud deployments including design, administration and troubleshoot of Public cloud platforms to assist with improving the platform adoption using Infrastructure-as-Code.

Eligibility

Important: For more information on these roles, including a breakdown of the different requirements please review the [candidate pack](#).

Notes

- These positions are at the Technical Specialist Band 2 and Technical Specialist Band 3 levels.
- When making an enquiry via email, please quote the job reference number 15831 in the subject line.
- We're all individuals and we love that. At the AFP we value the different perspectives, approaches and lived experiences of our people, and recognise that our collective intelligence and diversity is what makes us stronger. As such, we encourage applications from people from all walks of life, including people from culturally and linguistically diverse backgrounds, First Nations people, women, the LGBTQIA+ community and people with disability.

About the Australian Federal Police

As Australia's national policing agency, the AFP is a key member of the Australian law enforcement and national security community, leading efforts to keep Australians and Australian interests safe both at home and overseas. The AFP also has responsibility for providing community policing services to the Australian Capital Territory and Australia's territories, including Christmas Island, Cocos (Keeling) Islands, Norfolk Island and Jervis Bay

To Apply

Position Contact	Chris Culloden, .
Agency Recruitment Site	https://careers.afp.gov.au

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Attorney-General's

Vacancy VN-0770629

Australian Federal Police

Closing Date: Tuesday 14 July 2026

Job Title	Specialist Network Engineer (TSF3)
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD, Melbourne VIC
Salary	\$179,919 - \$198,686
Future Merit Locations	Canberra, Sydney, Brisbane, Melbourne
Office Arrangement	On Site
Office Arrangement Details	On Site working arrangement
Classification	Executive Level 2; IT Specialist
Position Number	15833
Agency Website	https://careers.afp.gov.au

Job Description

<https://careers.afp.gov.au/job-invite/15833/>

The mission of the Australian Federal Police is to provide dynamic and effective law enforcement to the people of Australia. It provides policing throughout Australia in relation to the prevention and detection of crimes against the Commonwealth, its laws and integrity, and community police services to the Community of the ACT.

Working for the AFP provides you with a diverse and rewarding career. Whether you immerse yourself in a position on the frontline, or provide critical operational or professional support, the work you do makes a big impact on the people of Australia.

We're committed to looking after you, with some of the best benefits and conditions in the industry – including (but not limited to):

- Six weeks (30 days) of paid annual leave per year + additional paid Christmas stand down
- 4 extra days of mandatory rest leave per year
- 18 days of paid personal leave per year
- Generous superannuation of 15.4%
- 18 weeks paid Parental Leave for Primary Caregiver (and 14 weeks for Secondary Caregiver) + additional unpaid leave entitlements for up until 24 months from the child's date of birth or placement
- Generous salaries and incremental salary progression governed by the AFP Enterprise Agreement
- Flexible and hybrid working arrangements that support work-life balance
- Health & wellbeing services – with a focus on early intervention, education and prevention
- Access to ongoing training and professional development opportunities

Duties

The Technology Operations & Chief Information Officer Command (TOCIO) is a trusted frontline partner that enables policing through problem solving and technical expertise and excellence. The Command provides corporate application, ICT end to end solutions, advice, cyber security and infrastructure that underpin AFP activities. The Command aims to be a highly collaborative, innovative, reliable and trusted enabler across the AFP.

The Enterprise Technology & Architecture Branch is seeking a Technical Specialist Network Engineer to support the development and integration of core networking capabilities across on-premise and cloud environments. You will play a key role in ensuring the enterprise network remains secure, adaptable, and aligned with both strategic and operational needs. These roles are expected to operate with limited supervision, demonstrate sound decision-making, and adapt to emerging priorities. You'll also contribute to a positive team culture by modelling professionalism, encouraging collaboration, and supporting team capability development.

Technical specialists provide expert consultancy within their areas of specialisation. They develop and promote technical solutions which support the business requirements of the AFP, within areas of expertise. You will also ensure the achievement of outcomes are in accordance with the regulatory framework, the AFP Code of Conduct and the AFP Governance Instruments.

What will you do?

Successful candidates will play a senior role in defining and implementing robust, future-ready network solutions. You will work proactively with internal stakeholders, project teams, and cyber security experts to ensure the enterprise network supports business priorities while complying with technical and governance standards.

Key Responsibilities include:

Network Infrastructure:

- Provides escalation for routing and switching. Manages backbone resilience and advanced protocols.

Wireless (WLAN)

- Provides escalation for complex wireless issues. Manages advanced design, roaming, high-density coverage and secure mobility integration.

Cloud and Hybrid Networking:

- Provides advanced support for cloud and data centre networking. Resolves escalated hybrid connectivity and segmentation issues.
- Collaborate with cloud infrastructure teams to ensure seamless, secure connectivity and unified management.

Security Integration:

- Specialist in Zero Trust and identity-based networking. NAC, SASE, and complex authentication issues.
- Escalation for advanced firewall, segmentation, and security incidents.
- Focuses on advanced monitoring and analytics. Manages telemetry pipelines, capacity forecasting, and escalated performance issues.
- Work closely with cyber security teams to support compliance, threat mitigation, and incident response readiness.

Mentorship and Capacity Uplift:

- Actively share knowledge and coach other team members, fostering professional growth and cross-skilling.
- Lead solution assurance, technical reviews, and ongoing team capability development.

Documentation and Reporting:

- Maintain comprehensive documentation, diagrams, policies, and procedures.
- Provide regular reports on network performance, resilience, risk posture, and improvement opportunities.

Troubleshooting and Operational Support:

- Provide high level support for complex network issues, particularly those requiring architectural insight or impacting business-critical systems.
- Lead root cause analysis and contribute to post-incident reviews, ensuring long-term solutions are integrated into future network designs and standards.

Eligibility

Essential Requirements

- You must be an Australian Citizen at the time of application.
- Masters degree or direct relevant experience specialist skills and demonstrated proficiency in specialisation or 8 years' experience within the field of expertise.
- Negative Vetting 1 (Secret) security clearance, or the ability to obtain one.
- Proven experience in implementing and managing complex enterprise network architectures.
- Advanced technical knowledge of routing, switching, and firewall technologies (e.g. Cisco, Fortinet, Aruba).
- Demonstrated sound judgement and decision-making in high-impact technical environments.
- Excellent stakeholder engagement, communication and negotiation skills.
- High-level written and verbal communication skills.

Desirable Requirements

The following skills and/or experience would be highly regarded:

- Relevant tertiary qualification or certifications (e.g. CCNP/CCIE, Azure/AWS networking).
- Experience leading strategic network transformations or ICT integration projects.
- Familiarity with enterprise architecture and solution assurance practices.
- Strong understanding of governance, compliance, and security frameworks (e.g. ISM, PSPF, ISO 27001).

Notes

- This position is a Technical Specialist Band 3 level.
- Domestic and International travel may be required for this role, depending on AFP business needs.
- These roles can be worked from any of the advertised locations in Australia, with reporting to management in Canberra.
- This recruitment process is to fill vacancies at the Technical Specialist Band 3 level. The AFP anticipate advertising similar roles at the Technical Specialist Band 2 level in the coming weeks and encourage you to keep an eye on the AFP Job Vacancies page if you are interested in these roles also.
- Please ensure all email enquiries reference the requisition number 15833 in the subject line.

- We’re all individuals and we love that. At the AFP we value the different perspectives, approaches and lived experiences of our people, and recognise that our collective intelligence and diversity is what makes us stronger. As such, we encourage applications from people from all walks of life, including people from culturally and linguistically diverse backgrounds, First Nations people, women, the LGBTQIA+ community and people with disability.

About the Australian Federal Police

As Australia’s national policing agency, the AFP is a key member of the Australian law enforcement and national security community, leading efforts to keep Australians and Australian interests safe both at home and overseas. The AFP also has responsibility for providing community policing services to the Australian Capital Territory and Australia’s territories, including Christmas Island, Cocos (Keeling) Islands, Norfolk Island and Jervis Bay

To Apply

Position Contact	Andrew Cooper, .
Agency Recruitment Site	https://careers.afp.gov.au/job-invite/15833/

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Attorney-General’s

Vacancy VN-0770662

Australian Human Rights Commission

Closing Date:Wednesday 15 July 2026

Projects & Partnerships
International Engagement International Engagement

Job Title	Program Officer
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Sydney NSW, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - ACT ACT, Various locations - QLD QLD, Various locations - WA WA, Various locations - SA SA, Various locations - NT NT, Various locations - TAS TAS
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid, Remote
Classification	APS Level 6
Position Number	1164
Agency Website	

Job Description <https://ahrc.recruitmentplatform.com/details.html?jobId=402&jobTitle=Program%20Officer>

The Australian Human Rights Commission (the Commission) is Australia's national human rights institution, dedicated to fostering a society where human rights are upheld, protected, and celebrated. We envision an Australia where every individual is valued equally in dignity and rights.

Our mission involves promoting and safeguarding the human rights of all Australians by:

- Advising all levels of government and various public and private organisations.
- Strengthening laws, policies, and practices while providing accessible investigation and conciliation services.
- Engaging inclusively with civil society, communities, and the private sector.
- Raising awareness about human rights and offering educational resources.
- Collaborating with partners to cultivate a culture of respect for human rights across the nation.

The International Engagement Team advances human rights globally through strategic international partnerships. The team delivers human rights technical cooperation initiatives, generally supported by funding from the Department of Foreign Affairs and Trade. These initiatives are designed to strengthen human rights capacity across diverse domains, including human rights treaty reporting and implementation, human rights education, and key thematic areas such as business and human rights, artificial intelligence and human rights, and rights of older people.

We are looking for an experienced and passionate Program Officer to join our International Engagement Team and support the delivery of human rights technical cooperation initiatives, generally funded by the Department of Foreign Affairs and Trade.

In this role, you will support the planning, implementation, monitoring, and evaluation of human rights technical cooperation programs. They will work closely with internal and international stakeholders to ensure programs align with organisational objectives, meet grant requirements, and achieve sustainable outcomes.

This full-time / part time, non ongoing position offers a competitive salary range of \$99,734 - \$111,701per annum plus 15.4% superannuation.

We offer flexible, hybrid and remote work options.

Duties

What You'll Do:

- Support the design, planning, and delivery of human rights technical cooperation programs in alignment with the organisational and team strategy.
- Collaborate with overseas partners, primarily from other NHRIs and government agencies, to develop and monitor work plans, budgets, and monitoring frameworks for program activities.
- Assist with program implementation including grant agreements and procurements.
- Conduct evaluation and reporting of activities and programs, continuously improving initiatives to enhance program outcomes.
- Build and maintain relationships with partners, donors, other government agencies and development partners.
- Represent the organisation in external forums, meetings, and conferences, and undertake interstate and international travel as required
- Monitor program activities to ensure adherence to timelines, quality and compliance standards, and budget constraints.
- Assist in identifying program risks and propose mitigation strategies to address challenges.
- Support the design and delivery of training and capacity-building initiatives for overseas partners.
- Supervise contractors, consultants, and junior staff with specific tasks, providing mentorship and guidance.
- Support a culture of collaboration, innovation, and continuous learning within the team.
- Contribute to the identification and development of proposals for new international projects, in consultation with senior staff.

Eligibility

What We're Looking For:

- Experience in supporting international aid and development programs, including cross-cultural engagement.

- Experience in program design, implementation, budget planning, and monitoring in complex, multi-stakeholder environments
- Understanding of human rights, Gender Equality, Disability and Social Inclusion (GEDSI), and sustainable and locally-led development principles.
- Experience facilitating training sessions and delivering clear presentations.
- Qualification in International Development, Human Rights Law, or related field (desirable).
- Familiarity with Southeast Asia and DFAT-funded programs (desirable).
- Solid knowledge of program management, including planning, implementation, and monitoring.
- Experience in applying evaluation frameworks to assess program effectiveness.
- Ability to provide guidance to contractors, junior staff, and program participants.
- Ability to take a flexible and adaptable approach to responding to change, supporting team objectives and contributing to a collaborative and positive culture.
- Strong relationship management skills to support effective partnerships.
- Willingness to undertake interstate and international travel as required.

Notes

Why Join Us?

By becoming a part of our team, you'll play a vital role in influencing public conversations about human rights and making a meaningful impact. If you're ready to use your skills to support a cause that matters, we want to hear from you!

Apply Now! Help us shape the future of human rights in Australia. Join us in making a difference!

Applications close: 15 July 2026 5pm AEDT

Notes

We value inclusivity and diversity and seek people who support and model the behaviours we promote in our workforce. We strongly encourage applications from First Nations Australians, mature workers, people from culturally and linguistically diverse backgrounds, culturally and marginalised communities, carers, LGBTIQ+ and people with disability.

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS). An Agency Head may waive the requirement for citizenship prior to engaging an individual where it is appropriate to do so.

The Commission is committed to providing an accessible, inclusive work environment to enable people with a disability to participate fully in all aspects of employment. Applicants are encouraged to request reasonable adjustment as required to assist your participation in this recruitment process.

Please note this position is advertised as Non-Ongoing. The successful applicant would be employed for an initial period of up to 12 months, if extended the maximum period will be two years in total. The merit pool / list established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may be used to fill future non-ongoing vacancies in the Commission where the duties are of a similar nature.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>.

How to Apply

Please provide a resume and a statement (maximum of 2 pages) outlining your interest in this position(s), your experience that would lead to impactful outcomes in the role, and the skills and capabilities you bring.

The successful candidate will demonstrate the ability to fulfill the requirements of the role in an impartial and respectful manner as required by the APS Code of Conduct. The successful candidate will uphold the integrity and independence of the Australian Human Rights Commission.

As part of the recruitment and selection process, applicants will be required to consent to and undergo background checks which may include character and social media checks.

For more Information

Information about the role and Commission practices may be sought from Carla Silbert, Program Manager via carla.silbert@humanrights.gov.au

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Human Rights Commission

To Apply

Position Contact	Carla Silbert, carla.silbert@humanrights.gov.au
Agency Recruitment Site	https://ahrc.recruitmentplatform.com/details.html?jobId=402&jobTitle=Pro

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Attorney-General's

Vacancy VN-0770678

Australian Human Rights Commission

Closing Date:Wednesday 15 July 2026

Strategic Communications
Strategic Communications Strategic Communications

Job Title	Digital Content Manager
Job Type	Full-Time, Ongoing
Location	Sydney NSW
Salary	\$121,755 - \$133,986
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 1
Position Number	1249
Agency Website	

Job Description <https://ahrc.recruitmentplatform.com/details.html?jobId=403&jobTitle=Digital%20Content%20Manager%20>

The Australian Human Rights Commission (the Commission) is Australia's national human rights institution, dedicated to fostering a society where human rights are upheld, protected, and celebrated. We envision an Australia where every individual is valued equally in dignity and rights.

Our mission involves promoting and safeguarding the human rights of all Australians by:

- Advising all levels of government and various public and private organisations.
- Strengthening laws, policies, and practices while providing accessible investigation and conciliation services.
- Engaging inclusively with civil society, communities, and the private sector.
- Raising awareness about human rights and offering educational resources.
- Collaborating with partners to cultivate a culture of respect for human rights across the nation.

The Strategic Communications Division works with internal and external stakeholders to positively influence debate about, and raise public awareness of, human rights in Australia in everything we do. Our goal is to educate, inform and uphold the Commission's reputation as a trusted and respected institution. We are responsible for the Commission's media liaison, website, social media channels, electronic newsletters, events, publishing and brand identity. Across the team we have professionals with diverse experience including journalism, public relations, graphic design, web content strategy, marketing and events.

We are looking for an experienced Digital Content Manager to lead the strategic direction, governance and continuous improvement of the Commission's digital content ecosystem. The role ensures the Commission's website is user-centred, accessible, accurate and aligned to organisational priorities.

This full-time, ongoing position offers a competitive salary range of \$121,755 - \$133,986 per annum plus 15.4% superannuation.

We offer flexible and hybrid work options.

Duties

What You'll Do:

- Provide expert strategic advice on objectives, audience needs and best-practice digital content approaches, ensuring the Commission's website is fit for purpose and meets organisational goals.
- Oversee and implement the Commission's content governance framework, in collaboration with key internal stakeholders.
- Manage the external website vendor, manage an internal website developer and coordinate an internal network of web editors that support our distributed content management model.
- Ensure our websites comply with brand guidelines, Web Content Accessibility Guidelines 2.2 AA, and best practice on web content and usability; and provide mentoring to the website editors on these aspects.

- Deliver ongoing training and support to staff across the Commission in managing and uploading web content.
- Support evaluation and continuous improvement of the Commission's digital presence by reviewing and reporting on web analytics and monitoring digital trends.
- Triage requests to the website inbox to ensure internal stakeholders are appropriately supported, and any escalated concerns or issues are seen through to resolution.
- Lead continuous improvements including user research, new functionality and strategic enhancements; including oversight of tender processes and managing partnerships with external vendors.
- Lead stakeholder engagement on the website across the organisation.

Eligibility

What We're Looking For:

- Demonstrated skills and extensive experience in leading digital content strategy and delivery in a complex stakeholder environment.
- Strong knowledge of website best practice, including information architecture and taxonomy, Web Content Accessibility Guidelines (WCAG 2.2 AA) and user experience.
- Strong analytical skills including the ability to collect, evaluate and report on data and translate it into recommendations for improvement.
- Demonstrated experience in content strategy and governance.
- Demonstrated experience using complex content management systems. Strong working knowledge of Squiz DXP would be an advantage.
- Experience using digital collaboration tools such as Jira, Google Analytics and Microsoft 365 apps.
- Demonstrated experience in leading teams to deliver results, meet timelines and develop performance.
- Excellent communication, time-management and organisational skills, with the ability to balance strategic priorities and day-to-day delivery in a fast-paced environment.

Notes

Why Join Us?

By becoming a part of our team, you'll play a vital role in influencing public conversations about human rights and making a meaningful impact. If you're ready to use your skills to support a cause that matters, we want to hear from you!

Apply Now! Help us shape the future of human rights in Australia. Join us in making a difference!

Applications close: 15 July 2026 5pm AEDT

Notes

We value inclusivity and diversity and seek people who support and model the behaviours we promote in our workforce. We strongly encourage applications from First Nations Australians, mature workers, people from culturally and linguistically diverse backgrounds, culturally and marginalised communities, carers, LGBTIQ+ and people with disability.

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS). An Agency Head may waive the requirement for citizenship prior to engaging an individual where it is appropriate to do so.

The Commission is committed to providing an accessible, inclusive work environment to enable people with a disability to participate fully in all aspects of employment. Applicants are encouraged to request reasonable adjustment as required to assist your participation in this recruitment process.

Please note the merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may be used to fill future ongoing vacancies in the Commission where the duties are of a similar nature.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>.

How to Apply

Please provide a resume and a statement (maximum of 2 pages) outlining your interest in this position(s), your experience that would lead to impactful outcomes in the role, and the skills and capabilities you bring.

The successful candidate will demonstrate the ability to fulfill the requirements of the role in an impartial and respectful manner as required by the APS Code of Conduct. The successful candidate will uphold the integrity and independence of the Australian Human Rights Commission.

As part of the recruitment and selection process, applicants will be required to consent to and undergo background checks which may include character and social media checks.

For more Information

Information about the role and Commission practices may be sought from Tracey Young, Director - Strategic Communications via email tracey.young@humanrights.gov.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable

where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Human Rights Commission

To Apply

Position Contact	Tracey Young, tracey.young@humanrights.gov.au
Agency Recruitment Site	https://ahrc.recruitmentplatform.com/details.html?jobId=403&jobTitle=Dig

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Attorney-General's

Vacancy VN-0770640

Commonwealth Ombudsman

Closing Date: Wednesday 15 July 2026

Corporate
ICT, Cyber Security and Information Management

Job Title	Records Appraiser and Sentencer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements may be negotiated
Classification	APS Level 6
Position Number	032_06/26
Agency Website	https://www.ombudsman.gov.au/

Job Description

<https://ombudsman.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=62AFB35D%2D9273%2D>

The Records Appraiser and Sentencer will play a critical role in the management and treatment of electronic records held in the Office's long-standing Electronic Document and Records Management System (EDRMS) and assist with technology transformation of the Office's information ecosystem.

This role is part of the ICT, Security and Information Management Team. The team leads the Office's technology and information management practices. In addition to information management, this team provides ICT Help Desk, ICT Operations, ICT Applications, Cyber Security and Protective Security Services.

This role will manage one of four lines of effort in the Office's Information Management Strategy 2025 – 2028 and in support of a large whole-of-Office technology transformation over the next two years.

The successful candidate will have broad experience in information management, records management and customer service.

The successful candidate will have:

- Highly developed organisational skills with the ability to prioritise competing priorities.
- Proven experience in managing projects.
- Ability to think laterally and problem solve.
- Ability to work collaboratively with diverse stakeholders.
- Excellent attention to detail and analytical skills.
- Strong communication and interpersonal skills.

With the following highly desirable:

- Demonstrated experience in appraising and sentencing electronic including interpreting Records Authorities and applying them to records management practices.
- Strong knowledge of the Archives Act 1983 and other relevant legislation.
- Proficiency in using EDRMS software including records administration, with experience with SharePoint

Duties

Duties are to be performed under broad direction of your supervisor and in accordance with the APS Code of Conduct, upholding the APS Values and upholding the office values of independence, impartiality, integrity, accessibility, and professionalism. Responsibilities and duties will be performed in line with APS Work Level standards for the classification and function of each position.

The duties of the role include but are not limited to:

- Appraise and sentence electronic records to determine their value and retention requirements against relevant Records Authorities.
- Work closely with the Information Manager and ICT Leads to promote Information Management best practice across the Office as part of the whole-of-Office technology transformation.
- Manage appraisal and disposal projects including, transfer of records to Archives, Off Site Storage providers, secure disposal and digital records transfers between systems.
- Liaise with external stakeholders including National Archives and off-site storage providers.
- Ensure compliance with the Archive Act 1983 and other relevant legislation.
- Stay updated on changes to records management legislation, standards, and technologies.
- Conduct regular audits and reviews of records to ensure proper classification and sentencing.

Eligibility

The successful candidate must:

- be an Australian citizen,
- undergo a National Criminal History records check and
- be able to obtain and maintain a security clearance at the Negative Vetting 2 level.
- Be willing to undergo a pre-employment psychological assessment. Some areas of the Office's work involve exposure to potentially distressing information and materials. It is

important we are confident you will be able to engage with this work without experiencing harm to your wellbeing.

Notes

Some areas of the Office's work involves exposure to potentially distressing or traumatic information and materials. Due to the nature of this role, you may be exposed to this information on occasion. Candidates are encouraged to consider how exposure to this information may impact their health and wellbeing. For more information or to discuss please email the contact officer.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Commonwealth Ombudsman

About the Office The purpose of the Office of the Commonwealth Ombudsman (the Office) is to: • provide assurance that the Australia Government entities and prescribed private sector organisations that the Office oversees, act with integrity and treat people fairly, and • influence enduring systematic improvement in public administration in Australia and the Pacific region. The Office does this through handling complaints, conducting investigations, performing audits and inspections and encouraging good administration. The Office also influences improvement in public administration in the Pacific region through collaboration with partner entities. The Office is statutorily independent within the Attorney-General's portfolio with the following separate titles that describe some of our specific powers and functions: • Defence Force Ombudsman • Postal Industry Ombudsman • Overseas Students Ombudsman • Private Health Insurance Ombudsman • Immigration Ombudsman • Law Enforcement Ombudsman • VET Students Loans Ombudsman. The Commonwealth Ombudsman is also the ACT Ombudsman. Further information about the Office is available at the Commonwealth Ombudsman website.

To Apply

Position Contact	Vicki Bennett, N/A
Agency Recruitment Site	https://ombudsman.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=

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Attorney-General's

Vacancy VN-0770683

Commonwealth Ombudsman

Closing Date: Thursday 16 July 2026

Complaints
Data, Analysis, Performance and Reporting

Job Title	Assistant Director Data Governance and Performance
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD, Melbourne VIC, Adelaide SA, Perth WA
Salary	\$121,917 - \$131,653
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements may be negotiated
Classification	Executive Level 1
Position Number	033_07/26
Agency Website	https://www.ombudsman.gov.au/

Job Description

<https://ombudsman.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=62AFB35D%2D9273%2D>

The Office of the Commonwealth Ombudsman (the Office) is looking for one person at the EL1 level. The role is responsible for leading the Office's performance reporting and data governance functions.

Our ideal candidate for this role has:

- Demonstrated experience leading and building high performing teams, including developing capability in data governance, and performance measurement.
- Strong analytical, research and critical thinking skills, with the ability to interpret complex data and provide clear, evidence based insights.
- Highly developed written and verbal communication skills, with the ability to influence, negotiate and provide strategic advice to senior stakeholders.
- Demonstrated experience leading data governance or performance frameworks, including embedding standards, controls and continuous improvement.
- Experience in project and change management, including driving organisational adoption of new frameworks, processes and ways of working.
- Strong strategic thinking skills, including the ability to harness data and emerging opportunities, exercise sound judgement, and respond to changing priorities.
- Proven ability to engage and influence stakeholders across all levels, building strong relationships to drive alignment and accountability.
- Ability to work effectively as a self-starter in a small, busy and geographically dispersed team, while contributing to a positive team culture.

- Experience with Power BI or other similar reporting systems.

Duties

The duties of the role include but are not limited to:

- Lead the operational delivery of the Office Performance Framework, including producing regular reports, monitoring organisational performance and enabling business areas to track, analyse and improve outcomes.
- Lead the enterprise governance of data across the Office, including setting direction, driving accountability, and embedding consistent data governance practices across business areas.
- Build organisational capability in data governance, performance measurement and data literacy, supporting sustained uplift across the Office.
- Drive branch engagement and accountability in performance planning, ensuring alignment with organisational priorities and consistent application of performance standards.
- Lead the design, implementation and ongoing maturity of the Data Governance Framework, including policies, standards, controls and assurance mechanisms.
- Provide timely, clear and actionable performance insights to the Office, branches and staff outside formal reporting cycles, supporting informed decision making.
- Foster strong collaboration across the Office to ensure integrated, consistent and high quality performance and data reporting.
- Manage strategic relationships and contracts with external providers, including oversight of survey services to ensure quality and value for money.
- Contribute as a leader in the team and branch by modelling collaborative behaviours, building capability, and identifying opportunities to improve outcomes across the Office.

This process may also be used to establish a merit pool for future Assistant Director vacancies across the Office arising from the date of advertisement.

Eligibility

The successful candidate must:

- be an Australian citizen,
- undergo a National Criminal History records check and
- be able to obtain and maintain a baseline security clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Commonwealth Ombudsman

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Students Ombudsman • Private Health Insurance Ombudsman • Immigration Ombudsman • Law Enforcement Ombudsman • VET Students Loans Ombudsman. The Commonwealth Ombudsman is also the ACT Ombudsman. Further information about the Office is available at the Commonwealth Ombudsman website.

To Apply

Position Contact	Anthony O'Reilly, 02 6243 1628
Agency Recruitment Site	https://ombudsman.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=

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Attorney-General's

Vacancy VN-0770670

Fair Work Commission

Closing Date: Sunday 19 July 2026

People and Culture
Enabling Services

Job Title	Senior Advisor, People and Culture
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC
Salary	\$100,391 - \$115,479
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Commission staff have access to hybrid working arrangements where they can work a combination of in the office and from home.
Classification	APS Level 6
Position Number	1402
Agency Website	https://www.fwc.gov.au/about-us/careers

Job Description

<https://fwc.bigredsky.com/page.php?pageID=106>

The Senior Advisor, People and Culture contributes to the operational and strategic work of the People and Culture team, including the provision of advice and education across a diverse range of HR subject matters including recruitment, learning and development, performance management, diversity and inclusion, HR procedures, and workplace culture and wellbeing.

Demonstrating leadership, the Senior Advisor will contribute to, coordinate and deliver high-profile projects that support the services and functions of the People and Culture team. In delivering outcomes, the Senior Advisor will work collaboratively with the People and Culture team and with key stakeholders across the entire Commission, including Members, managers and staff.

Duties

- Provide impartial and forthright advice and assistance to key stakeholders including Commission managers, staff and team members across a range of HR matters
- Lead and develop a team of People and Culture Advisors to deliver operational HR support, respond to stakeholder needs and expectations, and foster a culture of knowledge and information sharing
- Research and analyse information and apply relevant knowledge relating to the Commission's Enterprise Agreement and relevant HR policies and procedures
- Contribute to delivering high-profile projects that supports the services and functions of the People and Culture team
- Translate the outcomes of reports, surveys and consultation findings into discrete measures for implementation
- Respond to change in a positive and flexible manner to meet competing demands and deliver on priorities within a fast-paced working environment
- Build and sustain positive working relationships across the Commission and within the People and Culture team
- Perform other duties as directed

Eligibility

Citizenship: The Fair Work Commission requires Australian citizenship as a condition of engagement.

National Police Check: To be eligible for employment with the Commission, the successful applicant must undergo and satisfy a National Police Check.

How to apply: Applications must be lodged online through the Commission's web-based e-recruitment system and include a current CV and a statement of claim of no more than **800 words**, outlining your skills and/or experience relevant to the advertised role using the '**Our ideal candidate**' section as your basis. For further information about 'Our ideal candidate' and how to apply, please click on '**Apply now**' and follow the prompts.

Notes

This recruitment process is being used to fill both ongoing and non-ongoing positions.

A merit pool of suitable applicants may be created from this process and will be active for 18 months from the date of this advertisement. We may choose to use this merit pool to fill further ongoing and non-ongoing vacancies.

Non-ongoing vacancies may be filled for maximum period of 2 years.

The Fair Work Commission has a broad range of functions relating to the workplace and seeks to discharge these functions in a way that best meets the needs of our community with a focus on access to justice. As an employer, the Commission values diverse views and backgrounds, including First Nations Australians, mature age workers, people from culturally and linguistically diverse backgrounds, carers, LGBTQIA+, people with disability and people who are neurodiverse. Our aim is to create a workforce that reflects the community in which we live. We also welcome conversations about working flexibly.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Fair Work Commission

The Fair Work Commission (Commission) is the national workplace relations tribunal. It is an independent body with power to carry out a range of functions relating to: • The safety net of minimum wages and employment conditions • Enterprise bargaining • Industrial action • Dispute resolution • Anti-bullying • Termination of employment • Registered Organisations. The Commission is a statutory authority with offices in each State and Territory. The majority of staff are based in Melbourne, Sydney and Brisbane. Commission staff are employed under the provisions of the Public Service Act 1999, which means they must uphold the APS Values and abide by the APS Code of Conduct. Employment conditions are set out in the Fair Work Commission Enterprise Agreement 2024-2027.

To Apply

Position Contact	Peter D'Agata, (03) 8656 4724
Agency Recruitment Site	https://fwc.bigredsky.com/page.php?pageID=106

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Attorney-General's

Vacancy VN-0769870

Federal Court of Australia

Closing Date: Wednesday 15 July 2026

Federal Court of Australia
Corporate Services - Information Technology

Job Title	Project Delivery Lead
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	\$140,675 - \$159,607
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexibility will be provided regarding balance between days onsite v WFH. This may be influenced by projects may be working from, where colleagues\sta
Classification	Executive Level 2
Position Number	0355-05-26
Agency Website	https://www.fedcourt.gov.au/about/employment

Job Description

<https://fcajobs.nga.net.au/?jati=BD258754-48C4-D958-7B03-ED0AAF9CE4AF>

Position Overview

The Project Delivery Lead will lead a team of Project Managers and Project Coordinators to deliver IT initiatives that drive digital transformation, enterprise system upgrades, infrastructure improvements, cyber security uplift and innovation. Reporting to the Director IT Governance & Engagement, this role ensures projects are delivered in alignment with IT governance frameworks, strategic objectives, and stakeholder expectations.

You will work closely with IT leadership to deliver projects sponsored by the executive team, and support the broader IT team to apply portfolio, project, and change management. Leading the use of agile, responsive, and efficient process is an essential component of the role, and in ensuring a continuous improvement mindset in how projects are delivered.

Duties

Position Duties

Leadership & Team Management

- Lead and mentor a team of project managers and project coordinators
- Promote a high-performance culture focussed on delivery excellence, collaboration, and continuous improvement.

Project Delivery Oversight

- Oversee the management of list of identified projects
- Facilitate the process of reviewing new projects, and contributing to the prioritisation of projects with the IT Leadership team
- Monitor project delivery performance, provide dashboards or other tools to ensure IT Leadership and Court & Tribunal stakeholders remain informed
- Manage team resources, assist in identifying of resourcing constraints and facilitating agreement with relevant managers on agreeing on allocation

Project Delivery (Management)

- Manage key IT projects from initiation to completion. Ensuring all phases and aspects are effectively managed.
- Lead and support the development and continual improvement of project management practices and tool

Governance & Compliance

- Ensure all projects adhere to IT governance, risk, and compliance frameworks
- Champion standardisation of project management practices across the IT division, whilst allowing for flexibility to meet specific project requirements
- Identify and report on project risks, liaising with stakeholders to ensure all risks and issues are identified, recorded, and managed.

Stakeholder Engagement

- Build strong relationships with internal stakeholders including senior leadership across the courts and tribunal
- Manage escalations and ensure timely resolution of issues
- Engage with vendors\partners, ensuring effective collaboration to deliver on projects
- Facilitate effective communication and decision making across project teams, and governance groups

Eligibility

Selection criteria

1. Proven ability to effectively lead and manage a team of Project Managers & Project Coordinators.
2. Extensive experience in managing complex IT projects in a large enterprise environment.
3. Deep understanding of the implementation and use of IT project delivery methodologies (such as Agile, Waterfall, Hybrid) and contemporary Project Management tools.

4. Strong communication (oral and written) and liaison skills, including the ability to communicate with people at all levels in a dispersed setting (e.g., working remotely with business and technical teams).
5. Demonstrated ability to work both under broad direction and independently to achieve agreed goals and quality outcomes of IT project delivery.

Other Requirements (Desirable)

- Certifications such as PMP, PRINCE2, MSP, or Agile (Scrum Master, SAFe).
- Relevant tertiary qualifications in IT, Project Management, or Business.
- Understanding of court operations, either Commonwealth or State

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following

Australian citizenship – the successful applicant must hold Australian citizenship;

Security and character clearance – the successful applicant must satisfy a Police Records Check, and may also be required to complete security clearances during the course of their employment;

Health clearance – the successful applicant may be required to complete a health declaration or attend a medical assessment to confirm their fitness for duty.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply, but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQ+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

How to Apply

To apply, please complete the application form on the Court’s careers portal.

As part of your application, you will be required to submit a written response to the selection criteria listed in the position description (maximum word limit 1500). Please ensure this document is attached before submitting your application.

If you have any technical issues with applying, please email recruitment@fedcourt.gov.au

About the Federal Court of Australia

The Chief Executive Officer and Principal Registrar of the Federal Court, together with officers and staff identified under the Federal Court of Australia Act 1976, the Federal Circuit and Family Court of Australia Act 2021 and the Native Title Act 1993, constitute a single Statutory Agency for the purposes of the Public Service Act 1999. Employees are engaged to work in support of the following courts or tribunal: • Federal Court of Australia, • Federal Circuit and Family Court of Australia, and • National Native Title Tribunal. Employees are covered by the Federal Court of Australia Enterprise Agreement 2024-2027. The Federal Court and the Federal Circuit and Family Court each maintain a distinct statutory identity, with separate functions and judicial independence.

To Apply

Position Contact	Sinead Reilly, (02) 8099 8555
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=BD258754-48C4-D958-7B03-ED0AAF9C

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Attorney-General’s

Vacancy VN-0770473

Federal Court of Australia

Closing Date:Friday 17 July 2026

Job Title	Court Officer
Job Type	Casual, Non-Ongoing
Location	Canberra ACT
Salary	\$62,775 - \$68,425
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 2
Position Number	0421-06-26
Agency Website	https://www.fedcourt.gov.au/about/employment

Job Description

<https://fcajobs.nga.net.au/?jati=DD4C285F-06DA-E1A1-CCD6-ED094861AF32>

Position Overview

The role is part of the Court Support and Improvement Team. This team provides high quality Court support services to Judges, Registrars and their staff, and to the general public and legal practitioners.

Duties

Major Activities

You will be required to carry out a diverse range of tasks and perform a variety of courtroom activities including: setting up courtrooms, opening and closing Court, handing up documents, swearing in witnesses, operating courtroom technology (including video conferencing equipment) and supporting digital litigation practices (such as online hearings and live streaming) From time to time, you may also be required to assist other Court Operations staff with administrative tasks.

Whilst this a casual position, it is expected that Court Officers are available a minimum of three days a week.

Key Relationships

External Relationships:

- Legal practitioners & other court clients – Provide the highest level of quality client service.
- Interstate Registries
- Other courts/Tribunals
- Interpreter providers
- Court Reporting Services

Internal Relationships:

- Judges' chambers – Liaise with Judges and their staff
- Registrars
- Court Operations Staff

Eligibility

Competencies & Attributes

Courtesy and Client Service

- Courtesy and Professionalism – Deals with clients and Court staff with courtesy and respect. Communicates messages professionally. Is alert and attentive to the needs of the Court.
- Service Delivery – Demonstrates an understanding of client service standards and works to achieve those standards. Looks for and proposes improvements.
- Problem solving – Demonstrates an ability to identify problems, propose solutions and work within and across teams to get the right result.
- Personal Presentation – maintain a neat and well-groomed appearance suitable for the Court.

Innovation and Continuous Improvement

- Technology – Demonstrates an understanding of existing Court applications and the role of technology in the future of the Court, seeks to use relevant technical applications efficiently and effectively, and is confident in the use of technology.
- Focus on improvements – Considers and communicates opportunities for improving 'the way in which things are done'.
- Response to change – Responds in a positive and flexible manner to change.
- Personal Development – Demonstrates self-awareness and a commitment to personal development.

Excellence in Professional Practice and Procedure

- Professional Knowledge – Understands the role of the Court and its place in the Australian Legal System.
- Procedural Excellence – Follows work procedures accurately providing sound procedural advice where applicable.
- Achieves Results – Establishes task plans and simple project plans in consultation with supervisor/team leader.

Working Relationships & Leadership

- Leadership and Mentoring – Identifies opportunities to work with supervisors and colleagues to draw on their perspective and expertise.
- Teamwork – Demonstrates an ability to work as a team member and offer support to other members of the team as necessary. Demonstrates an ability to work with limited direction, establish priorities, organise workload and meet deadlines.
- Communication – Communicates clearly and positively, including actively listening to colleagues and clients. Shares information and ensures others are kept informed of issues.

Formal Qualifications

Legal qualifications or previous experience working in a legal environment would be highly regarded but is not essential as full training is provided.

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship;
2. Security and character clearance – the successful applicant must satisfy a Police Records Check, and may also be required to complete security clearances during the court of their employment;
3. Health clearance – the successful applicant may be required to complete a health declaration or attend a medical assessment to confirm their fitness for duty.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply, but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQA+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

How to Apply

To apply, please complete the application form on the Court’s careers portal.

As part of your application, you will be required to submit a written response to the selection criteria listed in the position description (maximum word limit 1500). Please ensure this document is attached before submitting your application.

If you have any issues with applying please email recruitment@fedcourt.gov.au

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Court of Australia

The Chief Executive Officer and Principal Registrar of the Federal Court, together with officers and staff identified under the Federal Court of Australia Act 1976, the Federal Circuit and Family Court of Australia Act 2021 and the Native Title Act 1993, constitute a single Statutory Agency for the purposes of the Public Service Act 1999. Employees are engaged to work in support of the following courts or tribunal: • Federal Court of Australia, • Federal Circuit and Family Court of Australia, and • National Native Title Tribunal. Employees are covered by the Federal Court of Australia Enterprise Agreement 2024-2027. The Federal Court and the Federal Circuit and Family Court each maintain a distinct statutory identity, with separate functions and judicial independence.

To Apply

Position Contact	Shannyn Rickman, 02 8099 8544
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=DD4C285F-06DA-E1A1-CCD6-ED09486

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Attorney-General's

Vacancy VN-0770553

Federal Court of Australia

Closing Date: Sunday 19 July 2026

Federal Court of Australia
Office of the Deputy Principal Registrar

Job Title	National Chambers Manager and Workplace Advisor
Job Type	Full-Time, Ongoing
Location	Melbourne VIC, Sydney NSW
Salary	\$140,675 - \$159,607
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Hybrid / Flexible working arrangements may be considered in line with operational requirements.
Classification	Executive Level 2
Position Number	0439-06-26
Agency Website	https://www.fedcourt.gov.au/about/employment

Job Description

<https://fcajobs.nga.net.au/?jati=8DCE2BD3-9D07-C028-B7D0-ED09BF7F9DE7>

Position Overview

The FCA National Chambers Manager and Workplace Advisor is a position within the FCA. It is a multi-faceted position that plays an important role in the management and leadership of Chambers staff of the FCA.

Duties

- In consultation with the Chief Justice and Judges, coordinating and leading the management of Chambers staff;

- Identifying and advising on issues and improvements in managing Chambers staff in the FCA;
- Liaising with Judges and Chambers staff on performance, workplace behaviour and work health and safety issues;
- Collaborating with the Director of Judicial Support in Court and Tribunal Services on recruitment and induction requirements, processes and practices for Chambers staff;
- Assisting the Chief Justice and the Chief Justice's Chambers in the management of judicial workplace conduct complaints;
- Providing support and mentoring for the management of challenging staffing issues generally, and managing such issues as required;
- Collaborating and liaising with People and Culture team on behalf of the FCA;
- Supporting various FCA Judicial Committees; and
- Performing other duties as required or directed from time to time.

Eligibility

Formal Qualifications

A degree in human resource management, workplace relations or similar qualification will be highly regarded. Experience in a Court environment will also be highly regarded.

Selection Criteria

To undertake this role the successful applicant must have:

1. Extensive experience in human resource management and workplace relations;
2. Extensive experience in leading and managing staff in the workplace, including in complex environments;
3. Highly developed communication and stakeholder engagement skills;
4. Knowledge of the legislative and policy framework applicable to the Australian Public Service, with demonstrated experience in interpreting and applying legislation, guidelines and policies.
5. Knowledge of the FCA, including the role and expectations of Chambers staff (or the ability to acquire this quickly);
6. A proven ability to:
 - work proactively both under broad direction and independently to achieve goals and quality outcomes in a complex environment; and
 - build and sustain positive relationships with a network of key stakeholders across an organisation.

Contact Officer

For more information, please contact Nicola Colbran, Deputy Principal Registrar via email fca.dpr@fedcourt.gov.au.

How to apply

To apply, please complete the application form on the Court's careers portal.

As part of your application, you will be required to submit a two-page response outlining your suitability for this position having regards to the selection criteria and duties of the position which are described in the position description (maximum word limit 1000). Please ensure this document is attached before submitting your application.

If you have any issues with applying, please email recruitment@fedcourt.gov.au

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQ+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Court of Australia

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To Apply

Position Contact	Nicola Colbran, (08) 7201 6122
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=8DCE2BD3-9D07-C028-B7D0-ED09BF7F

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Attorney-General's

Vacancy VN-0770564

Federal Court of Australia

Closing Date:Sunday 19 July 2026

Federal Court of Australia
Office of the Deputy Principal Registrar

Job Title	Director, FCA Corporate and Administration
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Sydney NSW, Brisbane QLD, Melbourne VIC
Salary	\$140,675 - \$159,607
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Hybrid / Flexible working arrangements may be considered in line with operational requirements.
Classification	Executive Level 2
Position Number	0440-06-26
Agency Website	https://www.fedcourt.gov.au/about/employment

Job Description

<https://fcajobs.nga.net.au/?jati=E9542746-BD34-544B-EE0D-ED09C092FBD4>

Position Overview

The Director, FCA Corporate and Administration is a position within the FCA. It is a multi-faceted position that plays a critical role in the operation of the FCA nationally.

Duties

- contributing to, and representing the interests of the FCA on Corporate Services committees and forums on administrative and operational issues (such as property, procurement, IT, security);
- providing strategic advice to the Deputy Principal Registrar about administrative and operational issues and improvement opportunities for the FCA;
- acting as a conduit for the Court's engagement with Corporate Services, and fostering strong relationships with executives and staff, to ensure the achievement of FCA priorities;
- designing and leading administrative and operational initiatives and projects, including liaising with judges, registrars, staff and other key stakeholders as directed;
- assisting the Deputy Principal Registrar with the management of division budget and appropriations;
- leading, managing, and mentoring nominated staff in the Office of the Deputy Principal Registrar; and
- performing other duties as required or directed from time to time.

Eligibility

Formal Qualifications

A degree in business administration or similar discipline will be highly regarded. Experience in a Court environment will also be highly regarded.

Selection Criteria

To undertake this role the successful applicant must have:

1. Extensive experience in operational management and project delivery;
2. Highly developed strategic thinking, problem solving, and analytical skills;
3. Strong communication, liaison and presentation skills, including the ability to facilitate engagement with people at all levels in a dispersed environment;
4. An understanding of the operating environment of the Federal Court (or the ability to acquire such an understanding quickly);
5. A detailed understanding of corporate services functions and their role in the achievement of organisational priorities;
6. A proven ability to:
 - work proactively both under broad direction and independently to achieve goals and quality outcomes in a complex environment; and
 - build and sustain positive relationships with a network of key stakeholders across an organisation.

Contact Officer

For more information, please contact Nicola Colbran, Deputy Principal Registrar via email fca.dpr@fedcourt.gov.au.

How to apply

To apply, please complete the application form on the Court's careers portal.

As part of your application, you will be required to submit a two-page response outlining your suitability for this position having regards to the selection criteria and duties of the position which are described in the position description (maximum word limit 1000). Please ensure this document is attached before submitting your application.

If you have any issues with applying, please email recruitment@fedcourt.gov.au

Notes

Eligibility

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3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQ+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

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To Apply

Position Contact	Nicola Colbran, (08) 7201 6122
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=E9542746-BD34-544B-EE0D-ED09C0921

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Attorney-General's

Vacancy VN-0770501

National Anti-Corruption Commission

Closing Date: Wednesday 30 June 2027

Job Title	Temporary Employment Register - 2026-27
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC, Perth WA, Sydney NSW
Salary	-
Future Merit Locations	Brisbane, Canberra, Melbourne, Perth, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Hybird
Classification	APS Level 1;APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	TER - 038_05/26
Agency Website	https://nacc.gov.au/

Job Description

<https://nacc.nga.net.au/>

The National Anti-Corruption Commission

The National Anti-Corruption Commission enhances integrity in the Commonwealth public sector by deterring, detecting and preventing corrupt conduct involving Commonwealth public officials. It does this through education, monitoring, investigation, reporting and referral.

NACC staff:

- investigate allegations of corruption
- gather and analyse intelligence and data
- provide corruption prevention advice and support
- provide legal advice to support investigations
- deliver high quality corporate services
- are passionate about preventing corruption.

Duties

The Temporary Employment Register is open for candidates to register a general expression of interest for employment with the National Anti-Corruption Commission (NACC).

The Temporary Employment Register enables NACC to access appropriately skilled and experienced individuals at short notice for non-ongoing or temporary positions. Opportunities may be offered on a full-time, part-time or intermittent/irregular (casual) basis for up to 18 months, depending on operational requirements.

Vacancies may be identified in Canberra, Melbourne, Sydney, Perth or Brisbane.

We would welcome expressions of interest from all professions, including:

- administration and governance
- accountancy and financial services
- human resources
- information technology
- communications and media
- legal services
- strategic and operational intelligence
- investigations
- digital and accounting forensics
- security and facilities
- support for NACC's operational capability under the Telecommunications (Interception and Access) Act 1979.

Eligibility

Employment with NACC is subject to the following conditions:

Citizenship – applicants must be an Australian Citizen.

Security clearance – NACC positions are Designated Security Assessment Positions (DSAP). The occupant of any position will be required to undergo and maintain a security clearance to Baseline, Negative Vetting 1 or Negative Vetting 2

Suitability assessment – The NACC must be satisfied that successful applicants are of suitable character. They must undergo a rigorous pre-employment suitability screening process that can be intrusive in nature including (but not limited to) detailed background, character, employment, police, and financial checks.

Probation - A probation period will apply to any new ongoing engagement to the Australian Public Service.

Notes

There is no guarantee that an offer of employment will be made whilst your application remains on the register - you will only be contacted regarding your application if a vacancy arises that matches your skills and experience. There is no possibility of ongoing employment from an application submitted through this register. To view our ongoing employment opportunities, please go to the current vacancies listing on NACC's website.

Candidates who have taken a voluntary redundancy from an APS Agency may be restricted from subsequent APS employment. For further information on how this may affect you please refer to the Australian Public Service Commissions website.

Benefits of Working for the NACC

We offer attractive rewards and benefits to eligible employees, including:

- competitive rates of pay and 15.4% superannuation.
- generous paid parental leave for primary and secondary caregivers.
- an additional 3 days paid leave between Christmas and New Year.
- flexible working arrangements such as part-time work, flexible work hours, and technology to support working from home and similar arrangements.
- an option to purchase additional leave, up to 4 weeks per year.
- access to salary sacrificing, and
- access to studies assistance.

The NACC provides a service allowance to non-SES employees which acknowledges the special requirements of working at the NACC. This includes the need for high-level personal security assessments, the intrusion associated with notifying private financial and social interests and the necessity to engage in practices to prevent targeting by unlawful elements.

Contacts

If you have any questions regarding these positions or for assistance with the online application system, please email recruitment@nacc.gov.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Anti-Corruption Commission

The National Anti-Corruption Commission (NACC) is an independent Commonwealth agency that commenced in 2023. The NACC mission is to enhance integrity in the Commonwealth public sector by deterring, detecting and preventing corrupt conduct involving Commonwealth public officials through education, monitoring, investigation, reporting and referral.

To Apply

Position Contact	recruitment@nacc.gov.au , recruitment@nacc.gov.au
Agency Recruitment Site	https://nacc.nga.net.au/

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Attorney-General's

Vacancy VN-0770503

Job Title	S26 - Temporary Employment Register - 2026-27
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Brisbane QLD, Melbourne VIC, Perth WA, Sydney NSW
Salary	-
Future Merit Locations	Canberra, Brisbane, Melbourne, Perth, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	S26 TER - 039_06/26 (existing ongoing APS employees only)
Agency Website	https://nacc.gov.au/

Job Description

<https://nacc.nga.net.au/>

The National Anti-Corruption Commission (NACC) enhances integrity in the Commonwealth public sector by deterring, detecting and preventing corrupt conduct involving Commonwealth public officials. It does this through education, monitoring, investigation, reporting and referral.

NACC staff

- investigate allegations of corruption
- gather and analyse intelligence and data
- provide corruption prevention advice and support
- provide legal advice to support investigations
- deliver high quality corporate services
- are passionate about preventing corruption.

Duties

The s26 register is open for candidates to register a general expression of interest for employment with the NACC. We are seeking **existing ongoing APS employees** who are appropriately skilled and experienced individuals interested in a temporary or permanent transfer to the NACC. Positions can be ongoing or non-ongoing depending on operational requirements.

Vacancies may be identified in Brisbane, Canberra, Melbourne, Perth or Sydney.

We would welcome expressions of interest from all professions, including:

- administration, risk and governance
- accountancy and financial services
- human resources
- information technology
- communications and media
- legal services
- strategic and operational intelligence
- investigations
- digital and accounting forensics
- security and facilities

Eligibility

Employment with the NACC is subject to the following conditions:

- **Citizenship** – applicants must be an Australian Citizen.
- **Security clearance** – this is a Designated Security Assessment Position. The occupant of any position will be required to undergo and maintain a security clearance to Baseline, Negative Vetting 1 or Negative Vetting 2.
- **Suitability assessment** - the NACC must be satisfied that successful applicants are of suitable character. They must undergo a rigorous pre-employment suitability screening process that can be intrusive in nature including (but is not limited to) detailed background, character, employment, police and financial checks.
- **Probation** - a probation period will apply to a new ongoing engagement in the Australian Public Service.

Notes

There is no guarantee that an offer of employment will be made whilst your application remains on the register - you will only be contacted regarding your application if a vacancy arises that matches your skills and experience. Your application will be considered until 30 June 2026. After this date, you will be required to reapply.

Benefits of Working for the NACC

We offer attractive rewards and benefits to eligible employees, including:

- competitive rates of pay and 15.4% superannuation.
- generous paid parental leave for primary and secondary caregivers.
- an additional 3 days paid leave between Christmas and New Year.

- flexible working arrangements such as part-time work, flexible work hours, and technology to support working from home and similar arrangements.
- an option to purchase additional leave, up to 4 weeks per year.
- access to salary sacrificing, and
- access to studies assistance.

The NACC provides a service allowance to non-SES employees which acknowledges the special requirements of working at the NACC. This includes the need for high-level personal security assessments, the intrusion associated with notifying private financial and social interests and the necessity to engage in practices to prevent targeting by unlawful elements.

Contacts

If you have any questions regarding these positions or for assistance with the online application system, please email recruitment@nacc.gov.au.

****Please note that this opportunity is only available to Australian Public Service employees****

About the National Anti-Corruption Commission

The National Anti-Corruption Commission (NACC) is an independent Commonwealth agency that commenced in 2023. The NACC mission is to enhance integrity in the Commonwealth public sector by deterring, detecting and preventing corrupt conduct involving Commonwealth public officials through education, monitoring, investigation, reporting and referral.

To Apply

Position Contact	recruitment@nacc.gov.au, recruitment@nacc.gov.au
Agency Recruitment Site	https://nacc.nga.net.au/

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Office of Parliamentary Counsel

Closing Date: Sunday 19 July 2026

Job Title	Assistant Parliamentary Counsel Grade 2
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$127,126 - \$154,363
Future Merit Locations	Various locations - ACT
Office Arrangement	Flexible
Office Arrangement Details	Hybrid
Classification	Executive Level 1
Position Number	Several
Agency Website	https://www.opc.gov.au

Job Description

<https://www.opc.gov.au/careers>

Contribute to legislative drafting projects, in part to deliver project outputs but primarily to acquire the skills required to provide independent legislative drafting services and for team leadership.

Duties

In this role, you will:

(a) Develop legislative problem solving, drafting, interpersonal, supervisory and project leadership skills, and judgment, through on-the-job training and also via participation in formal training (courses, seminars etc).

(b) Assist the Senior Executive Service team leader and, under their general oversight, assume progressively higher levels of independent responsibility for carrying out the following tasks:

- providing legislative drafting services;
- organising planning and logistics of legislative projects;
- maintaining effective working relations with members of the drafting team, instructors, other OPC staff and other relevant parts of the government, parliament and public service.

(c) Carry out or participate in such product development (e.g. plain English) or operations support (e.g. IT development, participation in office committees and reviews, Legislation Process Course presentations) as may be assigned, or such other duties relevant to the service provided by OPC as may be assigned.

Key Capabilities:

1. Development potential

A combination of learning skills (including willingness to learn), other skills, attributes and knowledge that demonstrates a strong potential to progress to the Assistant Parliamentary Counsel Grade 3 level in a relatively short period of time.

Note: It is expected that people would be ready to progress to the APC 3 level within 2 to 3 years.

2. Analytical skills

Well-developed analytical skills that would enable a person to assist in providing legislative drafting services.

3. Creativity and problem-solving skills

The ability to suggest ideas and approaches to problems by which a drafter is able to assist in the provision of legislative drafting services.

4. Communication skills

(a) Written

(i) Well developed written communication skills that would enable a person to assist in providing legislative drafting services.

(ii) Attention to detail that includes a sound knowledge of English grammar, usage, spelling and punctuation, and that limits the number of formal errors in documents.

(b) Other

Well-developed oral communication skills. A mix of empathy, assertiveness, enthusiasm and interest by which a drafter is able to sustain effective working relations with other people.

5. Judgment

Demonstrated ability to use sound judgment and to employ good technique in deciding or acting.

6. Team and project skills

Good organisational skills and the ability to work to agreed deadlines. A mix of well-directed energy and willingness to work in a participatory role by which a drafter is able to assist the Senior Executive Service (SES) team leader in legislative projects and contribute to team outcomes.

7. Drafting experience and legal knowledge

Either:

- Experience in drafting legislation; or
- Experience providing advice on, instructing on, or working with, Commonwealth or State or Territory legislation, and the development potential to take some responsibility for the drafting of legislative projects.

Good knowledge of constitutional law, or the ability to quickly acquire good knowledge of constitutional law, and other areas of law relevant to the drafting of legislation.

8. Legal qualifications

Either:

- admission as a legal practitioner of the High Court or the Supreme Court of an Australian State or Territory; or
- a degree in laws from an Australian tertiary institution (or a comparable overseas qualification which, in the opinion of First Parliamentary Counsel, is appropriate to the duties of the position).

Note that if you are not admitted, we will require you to become admitted within a reasonable period.

Eligibility

To be eligible for the role, you must:

- be an Australian Citizen;
- be able to obtain and maintain an Australian Government Security Vetting Agency (AGSVA) clearance to Baseline status.
- hold a degree in law from an Australian tertiary institution or a recognised overseas qualification. To advance in OPC you must be admitted as a practitioner (however described) of the High Court or the Supreme Court of an Australian State or Territory.

Notes

How to apply:

To apply for this position, please visit the careers page of our website (www.opc.gov.au) to submit your application via our e-Recruit system. Please:

- provide a statement of 2 - 3 pages outlining how your skills, knowledge, and experience make you the right person for the role, including details of relevant achievements and examples that demonstrate your suitability;
- provide a current CV detailing recent employment history that is relevant to this position;
- provide the name and contact details of two referees. We may contact your nominated referees, and other people we think are appropriate. Please let us know if you want us to contact you before we contact your nominated referees;
- provide details of your full academic results (tertiary only, for both legal and non-legal studies), including documents evidencing your qualifications (and admission to practice if applicable).

An analysis exercise or other form of testing may be used as part of the candidate assessment process.

The selection committee may contact persons you have named as referees, and other persons whom it thinks are appropriate, to assist it in making a decision, to confirm its impressions of you or to confirm information provided by you.

To discuss the position in more detail please contact Meredith Leigh, First Parliamentary Counsel on 02 6120 1421 or jobs@opc.gov.au

Applications close for this vacancy at 11.55pm on Sunday, 19 July 2026.

About the Office of Parliamentary Counsel

The Office of Parliamentary Counsel (OPC) is a small Commonwealth government agency which provides clear, effective and accessible Commonwealth law for all Australians. We do this by drafting Bills for the Commonwealth government, and a significant proportion of Commonwealth legislative instruments. We also provide comprehensive, free access to Commonwealth legislation through the Federal Register of Legislation website, preparing compilations of Commonwealth legislation, and registering Commonwealth Acts and instruments on behalf of more than 70 agencies.

To Apply

Position Contact	Meredith Leigh, First Parliamentary Counsel, 0261201421
Agency Recruitment Site	https://www.opc.gov.au/careers

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Attorney-General's

Vacancy VN-0770471

Office of Parliamentary Counsel

Closing Date: Sunday 19 July 2026

Job Title	Assistant Parliamentary Counsel Grade 3
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$146,231 - \$176,049
Future Merit Locations	Various locations - ACT
Office Arrangement	Flexible
Office Arrangement Details	Hybrid
Classification	Executive Level 2
Position Number	Several
Agency Website	https://www.opc.gov.au

Job Description

<https://www.opc.gov.au/careers>

Contribute to legislative drafting projects, in part to deliver project outputs but primarily to acquire the skills required to provide independent legislative drafting services and for team leadership.

Duties

In this role, you will:

(a) Assist the Senior Executive Service team leader and, under their general oversight, assume progressively higher levels of independent responsibility for carrying out the following tasks:

- providing legislative drafting services;
- organising planning and logistics of legislative projects;
- maintaining effective working relations with members of the drafting team, instructors, other OPC staff and other relevant parts of the government, parliament and public service.

(b) Develop legislative problem solving, drafting, interpersonal, supervisory and project leadership skills, and judgment, through on-the-job training and also via participation in formal training (courses, seminars etc).

(c) Carry out or participate in such product development (e.g. plain English) or operations support (e.g. IT development, participation in office committees and reviews, Legislation Process Course presentations) as may be assigned, or such other duties relevant to the service provided by OPC as may be assigned.

Key Capabilities

1. Analytical skills

Highly developed analytical skills that would enable a person to provide legislative drafting services.

2. Creativity and problem-solving skills

The ability to provide many practical ideas and approaches as solutions to problems and possible improvements to situations by which a drafter is able to provide legislative drafting services.

3. Communication skills

(a) Written

(i) Highly developed written communication skills that would enable a person to provide legislative drafting services;

(ii) Attention to detail that includes a sound knowledge of English grammar, usage, spelling and punctuation, and very few errors in documents.

(b) Other

Highly developed oral communication skills. A mix of empathy, assertiveness, conflict resolution skills, enthusiasm and interest by which a drafter is able to sustain effective working relations with other people.

4. Judgment

Demonstrated ability to use sound judgment when confronted with difficult or subtle choices and to employ good technique in deciding or acting.

5. Team and project skills

Highly developed organisational skills that include working to agreed deadlines, managing workload, setting priorities and goals, and skills to ensure that work proceeds efficiently. A mix of well-directed energy and willingness to work in a participatory role by which a drafter is able to assist the Senior Executive Service (SES) team leader in legislative projects and contribute to team outcomes. Ability to take substantial responsibility for the project management of legislative drafting projects.

6. Drafting experience and legal knowledge

Either:

- Substantial experience in drafting legislation; or
- Substantial experience providing advice on, instructing on, or working with, Commonwealth or State or Territory legislation, and the development potential to take substantial responsibility for the drafting of legislative projects.

Very good knowledge of constitutional law, or the ability to quickly acquire very good knowledge of constitutional law, and other areas of law relevant to the drafting of legislation.

7. Development potential

A combination of learning skills (including willingness to learn), other skills, attributes and knowledge that demonstrates a strong potential to maintain and further develop the person's abilities to provide high level legislative drafting services and drafting leadership.

8. Legal qualifications

Either:

- admission as a legal practitioner of the High Court or the Supreme Court of an Australian State or Territory; or
- a degree in laws from an Australian tertiary institution (or a comparable overseas qualification which, in the opinion of First Parliamentary Counsel, is appropriate to the duties of the position).

Note that if you are not admitted, we will require you to become admitted within a reasonable period.

Eligibility

To be eligible for the role, you must:

- be an Australian Citizen;
- be able to obtain and maintain an Australian Government Security Vetting Agency (AGSVA) clearance to Baseline status.
- hold a degree in law from an Australian tertiary institution or a recognised overseas qualification. To advance in OPC you must be admitted as a practitioner (however described) of the High Court or the Supreme Court of an Australian State or Territory.

Notes

How to Apply:

To apply for this position, please visit the careers page of our website (www.opc.gov.au) to submit your application via our e-Recruit system. Please:

- provide a statement of 2 - 3 pages outlining how your skills, knowledge, and experience make you the right person for the role, including details of relevant achievements and examples that demonstrate your suitability;
- provide a current CV detailing recent employment history that is relevant to this position;
- provide the name and contact details of two referees. We may contact your nominated referees, and other people we think are appropriate. Please let us know if you want us to contact you before we contact your nominated referees;
- provide details of your full academic results (tertiary only, for both legal and non-legal studies), including documents evidencing your qualifications (and admission to practice if applicable).

An analysis exercise or other form of testing may be used as part of the candidate assessment process.

The selection committee may contact persons you have named as referees, and other persons whom it thinks are appropriate, to assist it in making a decision, to confirm its impressions of you or to confirm information provided by you.

To discuss the position in more detail please contact Meredith Leigh, First Parliamentary Counsel on 02 6120 1421 or jobs@opc.gov.au

Applications close for this vacancy at 11.55pm on Sunday, 19 July 2026.

About the Office of Parliamentary Counsel

The Office of Parliamentary Counsel (OPC) is a small Commonwealth government agency which provides clear, effective and accessible Commonwealth law for all Australians. We do this by drafting Bills for the Commonwealth government, and a significant proportion of Commonwealth legislative instruments. We also provide comprehensive, free access to Commonwealth legislation through the Federal Register of Legislation website, preparing compilations of Commonwealth legislation, and registering Commonwealth Acts and instruments on behalf of more than 70 agencies.

To Apply

Position Contact	Meredith Leigh, First Parliamentary Counsel, 0261201421
Agency Recruitment Site	https://www.opc.gov.au/careers

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Attorney-General's

Vacancy VN-0770491

Office of the Australian Information Commissioner

Closing Date: Monday 13 July 2026

Corporate Legal Services

Job Title	Principal Lawyer (Litigation/Advice)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Brisbane QLD, Adelaide SA, Canberra ACT, Perth WA, Darwin NT, Hobart TAS
Salary	\$146,700 - \$167,421
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	The OAIC operates a hybrid work model with a combination of remote working and office attendance.
Classification	Executive Level 2
Position Number	OAIC-2026-012
Agency Website	https://www.oaic.gov.au/about-us/

Job Description

<https://www.oaic.gov.au/about-the-OAIC/join-our-team>

You will lead with a high degree of independence and will support the Principal Director, Head of Legal Services and Commissioners in establishing priorities, practices and methodologies to deliver strategic and quality legal outcomes for the OAIC.

Reporting to the Principal Director, you will contribute to overseeing and delivering the team's independent and expert legal advice to Commissioners and the OAIC Executive, and its management and conduct of litigation brought against the OAIC. You will facilitate access to external legal advice where needed, support external legal providers, and identify and manage legal risk.

You will have expertise across a broad range of in-house legal practice areas including litigation, statutory interpretation, administrative law, employment/industrial relations, procurement and contract management. You will also have a demonstrated understanding of the principles and practices of WH&S, equity, and diversity in the workplace.

Duties

- Working collaboratively between Principal Lawyers to lead, guide and mentor the Corporate Legal Services team with a focus on high performance and continuous improvement, and fostering ongoing professional development
- Managing complex litigation brought against the Commissioner both strategically and efficiently, mitigating risks, and striving to achieve desired outcomes for the OAIC and the Australian public
- Providing efficient and proportionate expert legal advice (oral and written) on matters of information law, administrative law, statutory interpretation and corporate fields, and across a range of legislative instruments
- Providing expert advice and guidance on regulatory and operational matters to the Commissioners, outlining risks and opportunities
- Preparing and reviewing materials for consideration by the Commissioners, ensuring accuracy and timeliness
- Exercising delegation and sound judgement on the principles of good administrative decision making
- Positioning the OAIC and its regulatory posture to be responsive to emerging risks and aligned with community and government expectations
- Preparing and providing legal input into briefs and submissions on law reform and where required, representing the OAIC in complex matters before parliamentary committees and other public and government forums
- Contributing to corporate functions including legal reporting, education and resource development
- Developing and maintaining effective and productive networks within the OAIC and across portfolio agencies, government, academia, private sector and the Minister's Office, positioning the OAIC as a trusted regulator
- Other duties as required.

We are seeking applications from candidates who have:

- Legal qualifications including the ability to obtain and maintain an unrestricted practicing certificate
- Experience in leading and managing people to achieve organisational priorities
- The ability to provide impartial and forthright advice to Commissioners' and stakeholders
- Broad legal experience working with/in government
- Experience advising upon and running litigation (*Highly regarded*: experience in the conduct of merits review and judicial review proceedings)
- Experience operating in, and advising upon, regulatory environments
- Broad experience in providing expert advice across various areas of law (*Highly regarded*: experience in administrative and information law)
- Excellent negotiation skills combined with highly developed communication and people skills
- In depth knowledge of the *Public Service Act 1999*, the *Freedom of Information Act 1982* and the *Privacy Act 1988* or an ability to quickly gain that knowledge

Eligibility

You must be able to obtain and maintain a Negative Vetting Level 1 security clearance.

Section 22 of the *Public Service Act 1999* requires that APS employees must be Australian citizens.

There are restrictions on employment of people who have, within the previous 12 months, accepted a redundancy benefit from an APS agency or a non-APS Commonwealth employer.

For the duration of your employment with the OAIC you will be required to obtain and maintain an Australian Government security clearance as outlined above and meet required background, identification and character checks.

All duties are to be performed in accordance with the APS Code of Conduct and APS Values and OAIC policies, including Workplace Diversity and Work Health and Safety. Under section 25 of the *Public Service Act 1999* the OAIC may re-assign the duties of an employee from time to time.

Notes

1. Please complete the application form found in the job pack which can be downloaded from [Join our team | OAIC](#).

2. Please provide a single page application response (*one A4 page-pitch*) addressing your interest, motivation and fit for the role. Your pitch should include the use of practical and professional examples as relevant to the role and the job specific capabilities, skills and experience outlined in the job pack.

3. Please email your application form, CV (maximum 3 pages) and one-page-pitch to:
jobs@oaic.gov.au.

Please format your email subject line and name your application documents as follows:

First name Last Name - OAIC-2026-012 – EL2 Principal Lawyer (Litigation/Advice)

About the Office of the Australian Information Commissioner

The Office of the Australian Information Commissioner (OAIC) is an independent agency within the Attorney-General's portfolio. Our primary functions are privacy, freedom of information and government information policy. Our responsibilities include conducting investigations, reviewing decisions, handling complaints, and providing guidance and advice.

To Apply

Position Contact	Ms Joanne Masters, 02 9432 7069
Agency Recruitment Site	https://www.oaic.gov.au/about-the-OAIC/join-our-team

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Attorney-General's

Vacancy VN-0770492

Office of the Australian Information Commissioner

Closing Date: Monday 13 July 2026

Corporate Legal Services

Job Title	EL1 Senior Lawyer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Adelaide SA, Sydney NSW, Melbourne VIC, Brisbane QLD, Hobart TAS, Perth WA, Darwin NT
Salary	\$126,299 - \$135,101
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	The OAIC operates a hybrid work model with a combination of remote working and office attendance.
Classification	Executive Level 1
Position Number	OAIC-2026-011
Agency Website	https://www.oaic.gov.au/about-us/

Job Description

<https://www.oaic.gov.au/about-the-OAIC/join-our-team>

The Senior Lawyer (EL1) reports directly to a Principal Lawyer and works closely with all members of the Corporate Legal Services team, as well as stakeholders across the OAIC and external legal providers.

You will play an integral role in supporting the team's delivery of independent and expert legal advice to the Commissioners and the OAIC Executive, and in managing the conduct of litigation brought against the OAIC. You will facilitate access to external legal advice where needed, support external legal providers, and help to identify and manage legal risk.

You will have expertise across a broad range of in-house legal practice areas including litigation, statutory interpretation, administrative law, employment/industrial relations, procurement and contract management. You will also have a demonstrated understanding of the principles and practices of WH&S, equity, and diversity in the workplace.

You will maintain a high level of integrity and abide by the APS Code of Conduct. You will also support the Information Commissioner in ensuring compliance with the Legal Services Directions.

Duties

- Managing complex litigation brought against the Commissioner

- Preparing efficient and proportionate, expert legal advice (oral and written) and conducting legal research for the Executive on matters of information law, administrative law and statutory interpretation, and across a range of legislative instruments
- Providing corporate legal advice to the OAIC in a broad range of areas including procurement, contracts and employment/industrial law
- Preparing and providing legal input into briefs and submissions on law reform, and contributing to corporate functions including reporting and building internal resources
- Leading, guiding and developing your staff, as required
- Liaising effectively with internal stakeholders across all business areas, and with external stakeholders including external legal service providers and other government agencies
- Representing Legal Services and the OAIC at internal and external forums
- Other duties as required.

We are seeking applications from candidates who have:

- Legal qualifications including the ability to obtain and maintain an unrestricted practicing certificate
- Broad legal experience working with/in government, including litigation experience
- Knowledge of the *Freedom of Information Act 1982* and the *Privacy Act 1988* (desirable)
- Experience operating in a regulatory environment
- The ability to provide impartial and forthright advice
- *Desirable*: Experience in leading, guiding and mentoring a team.

Eligibility

You must be able to obtain and maintain a Negative Vetting Level 1 security clearance.

Section 22 of the *Public Service Act 1999* requires that APS employees must be Australian citizens.

There are restrictions on employment of people who have, within the previous 12 months, accepted a redundancy benefit from an APS agency or a non-APS Commonwealth employer.

For the duration of your employment with the OAIC you will be required to obtain and maintain an Australian Government security clearance as outlined above and meet required background, identification and character checks.

All duties are to be performed in accordance with the APS Code of Conduct and APS Values and OAIC policies, including Workplace Diversity and Work Health and Safety. Under section 25 of the *Public Service Act 1999* the OAIC may re-assign the duties of an employee from time to time.

Notes

1. Please complete the application form found in the job pack which can be downloaded from [Join our team | OAIC](#).
2. Please provide a single page application response (*one A4 page-pitch*) addressing your interest, motivation and fit for the role. Your pitch should include the use of practical and professional examples as relevant to the role and the job specific capabilities, skills and experience outlined above.
3. Please email your application form, CV (maximum 3 pages) and one-page-pitch to: jobs@oaic.gov.au.

Please format your email subject line and name your application documents as follows:

First name Last Name - OAIC-2026-011 - EL1 Senior Lawyer

About the Office of the Australian Information Commissioner

The Office of the Australian Information Commissioner (OAIC) is an independent agency within the Attorney-General's portfolio. Our primary functions are privacy, freedom of information and government information policy. Our responsibilities include conducting investigations, reviewing decisions, handling complaints, and providing guidance and advice.

To Apply

Position Contact	Ms Joanne Masters, 02 9432 7069
Agency Recruitment Site	https://www.oaic.gov.au/about-the-OAIC/join-our-team

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Defence

Vacancy VN-0770309

Department of Defence

Closing Date: Thursday 16 July 2026

Security and estate Group
Service Delivery Division

Job Title	Business Operations Manager - DOTAM NT/WA
Job Type	Full-Time, Ongoing
Location	Berrimah NT
Salary	\$99,733 - \$112,431
Future Merit Locations	Berrimah
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	SEG/03482/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=C58F79EB-D6AB-2FB0-6854-ED081F5D2592>

Duties

The Role

The APS6 Business Operations Manager (BOM) for the Directorate of Operations and Training Area Management (DOTAM) NT/WA reports to the Regional DOTAM NT/WA (Army LTCOL).

The BOM is a subject matter expert whose core responsibilities include financial/budget management, travel and procurement administration, logistics support, ADF personnel administration support, security officer duties, Objective file management, and corporate governance and compliance duties, in support of DOTAM NT/WA functions and staff.

About our Team

DOTAM is a national organisation within Security and Estate Group (SEG). Working closely with the ADF Services, HQ JOC, Base Services Contractors and other areas of SEG, DOTAM's three main functions in support of Defence capability include:

- Defence and non-Defence training area management,
- Delivery of Defence Estate bushfire mitigation,
- Coordination of Defence Assistance to the Civil Community, Defence Force Aid to the Civil Authority and ADF ceremonial support

The national DOTAM team is an integrated environment comprising of approximately 280 ADF, APS and contractor personnel.

DOTAM comprises four regions; QLD, NSW/ACT, VIC/TAS/SA, NT/WA. DOTAM HQ is based in Campbell Park, Canberra and is headed by Director DOTAM (Army COL).

Each region is headed by a Regional DOTAM (Army LTCOL), supported by an APS6 BOM working with regional DOTAM staff and DOTAM HQ.

DOTAM NT/WA consists of a dispersed team of 38 full and part-time ADF members in Darwin and Perth, and approximately 34 contracted staff on training areas.

Our Ideal Candidate

Our ideal candidate will be a high performing individual with demonstrated experience relevant to the role:

- Develop and manage Routine Orders, Business Procedures and any other Standard Operating Procedures relevant to DOTAM NT/WA business functions, ensuring knowledge and compliance by DOTAM NT/WA staff.
- Develop and manage the DOTAM NT/WA budget and relevant expenditure registers, conduct PGPA Sec23 Finance Delegations, provide procurement support and finance-related guidance to DOTAM NT/WA staff
- Provide general and personnel administration, and logistics support relevant to DOTAM NT/WA functions and staff requirements.
- Maintain a fit-for-purpose and compliant Objective file structure, staff practices, knowledge and compliance consistent with Defence / DOTAM requirements.
- Complete business operations compliance audits IAW relevant policy and procedures; record, report and rectify any identified irregularities and non-compliances.
- Undertake Unit security officer (USO) functions.
- Maintain stakeholder relationships to achieve business goals, including effective collaboration with other regional DOTAM BOMs and DOTAM HQ Operations Support.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

To Apply

Position Contact	LTCOL Adam Boyd, 0419 888 730
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=C58F79EB-D6AB-2FB0-6854-ED

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Defence

Vacancy VN-0770352

Department of Defence

Closing Date:Sunday 12 July 2026

Naval Shipbuilding and Sustainment Group
Submarines

Job Title	Sustainment Support Officer
Job Type	Full-Time, Ongoing
Location	Garden Island WA
Salary	\$72,275 - \$79,635
Future Merit Locations	Garden Island
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 3
Position Number	NSSG/03554/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=4AE7D86A-164B-B090-06CD-ED07E5B0C6B7>

Duties

The Role

Your Mission: Provide essential support to Australia's Collins Class submarine sustainment enterprise.

This is an opportunity to support one of Australia's most important Defence capabilities. As a Sustainment Support Officer, you will provide administrative and coordination support to the Collins Submarine Program's Platform Systems Sustainment team.

Your work will help reduce low-level transaction and coordination burden across the team so System Asset Managers, Deputy System Asset Managers and Assistant Asset Managers can focus on asset management, prioritisation, decision-making, stakeholder engagement and governance.

You will support the business rhythm, meeting administration, action tracking, document management and routine coordination activities that help the team sustain safe, available and capable Collins Class submarine platform systems.

Key Responsibilities:

- Provide administrative and coordination support across the Platform Systems Sustainment team.
- Maintain simple registers, action lists, contact lists, document trackers and routine records.
- Assist with meeting coordination including calendar invites, room bookings, agenda preparation, attendance lists, minutes and action updates.
- Support preparation and formatting of routine briefs, reports, presentations and correspondence.
- Help collate information from System Asset Managers (SAM), Deputy SAMs and Assistant Asset Managers for team reporting and business rhythm activities.
- Assist with follow-up of routine actions arising from PSSG, working groups and internal team meetings.
- Support document and records management in Objective or other approved Defence systems.
- Assist with data entry or information updates in approved systems under direction.
- Help coordinate stakeholder engagement activities, workshops and routine team communications.
- Support general office administration, onboarding support, travel coordination, procurement support or other routine business support tasks as required.
- Escalate overdue actions, missing information or administrative issues to the appropriate team member.
- Ensure all activities are conducted within a framework of legislation, established principles, Defence governance and Defence's mission.

About our Team

Our Team: A Vital National Enterprise

You will join the Collins Submarine Program, a dedicated group within the Naval Shipbuilding and Sustainment Group (NSSG). The team contributes to the whole-of-life sustainment of Collins Class submarine platform systems, supporting safety, reliability, availability, maintainability and supportability outcomes. As a key member of the Defence Australian Public Service (APS), you are part of an organisation that invests in its people and its mission.

A highly competitive superannuation contribution of 15.4%. A variety of flexible working arrangements to support your work-life balance.

Generous leave conditions and funded opportunities for professional development. The unique satisfaction of contributing directly to a mission of national importance.

The team works closely with Australian Public Servants, uniformed Royal Australian Navy members, engineering organisations, logistics specialists, configuration management staff and industry partners. The Sustainment Support Officer provides practical administrative and coordination support across this busy team, helping maintain business rhythm and supporting effective governance and sustainment activity.

Our Ideal Candidate

A reliable and organised support officer.

You are motivated, dependable and willing to support a busy team. You can follow instructions, maintain accurate records, coordinate routine tasks and communicate clearly.

We are looking for:

An Organised Administrator: You can maintain registers, action lists, meeting records and routine correspondence.

A Reliable Team Member: You follow through on tasks, seek guidance when needed and support multiple team members professionally.

A Clear Communicator: You can prepare simple emails, minutes, updates and routine written material.

A Process-Focused Learner: You are willing to learn Defence systems, sustainment terminology and established business processes in a complex environment.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	NSSG Submarines Workforce Management, nssg.submarines.workforcemgt@defence.gov
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=4AE7D86A-164B-B090-06CD-EC

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Defence

Vacancy VN-0770353

Department of Defence

Closing Date: Sunday 12 July 2026

Naval Shipbuilding and Sustainment Group
Submarines

Job Title	System Asset Manager
Job Type	Full-Time, Ongoing
Location	Garden Island WA
Salary	\$89,841 - \$96,829
Future Merit Locations	Garden Island
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	NSSG/03561/26
Agency Website	

Job Description

<https://defencecareers.nga.net.au/?jati=628F378D-9BC7-E535-9366-ED07E60CDB6F>

Duties

The Role

Your Mission: Secure Australia's Strategic Submarine Advantage for Decades to Come.

This is not just another asset management role. This is a unique opportunity to directly influence one of Australia's most critical defence capabilities and shape its future. As an Asset Manager for the Collins Class submarine fleet, you will safeguard a world-class and highly capable submarine that is vital to Australia's sovereignty and the deterrence of conflict.

The importance of this program cannot be overstated. Success in the Collins Class directly underpins Australia's readiness for the next generation of submarines. Your contribution to optimising these boats ensures Australia is best prepared to receive, operate, and sustain the future Virginia Class and AUKUS-built submarines. You are not just managing an existing asset; you are paving the way for the future. This is a strategic leadership role where your technical acumen and judgement will influence senior leaders. You will have the autonomy to investigate complex issues, pioneer innovative sustainment strategies, and make evidence-based decisions that have a real-world impact on national security. If you are a strategic thinker with a passion for complex technology and a desire to contribute to a mission that will define Australia's defence capability for generations, we want to hear from you.

Key responsibilities:

- Assist in Develop, implement, and manage whole-of-life asset management strategies and plans for your designated submarine systems.
- Assist in Maintain accurate asset records in line with organisational policies and systems.
- Assist in leading engagement with stakeholders across the Royal Australian Navy, industry partners, and technical authorities to ensure integrated and effective sustainment.
- Analyse asset-related data to identify trends, risks and opportunities.
- Support collaborative efforts across departments to improve assets utilisations.
- Ensure all activities are conducted within a framework of legislation, established principles, and Defence's mission.

About our Team

Our Team: A Vital National Enterprise

You will join the Collins Submarine Program, a dedicated and high-performing group within the Naval Shipbuilding and Sustainment Group (NSSG). Our team is the custodian of Australia's potent Collins Class submarine fleet, responsible for its complete whole-of-life management—from complex sustainment and deep maintenance to delivering cutting-edge upgrades.

We do not work in isolation. Success is delivered through a vital national enterprise, uniting Australian Public Servants, uniformed Royal Australian Navy members, and specialist industry partners. Your role will be at the heart of this collaboration, ensuring all parties are aligned towards a single goal: delivering a strategic capability for the nation. Our team is a diverse blend of engineers, project managers, technical specialists, and strategists. We are bound by a shared commitment to excellence, rigorous problem solving, and ensuring the submarines we manage are safe, reliable, and available to protect Australia's interests. By joining us, you become a central player in one of the country's most critical and technologically advanced endeavours.

As a key member of the Defence Australian Public Service (APS), you are part of an organisation that invests in its people and its mission.

We offer:

- A highly competitive superannuation contribution of 15.4%.
- A variety of flexible working arrangements to support your work-life balance.
- Generous leave conditions and funded opportunities for professional development.
- The unique satisfaction of contributing directly to a mission of national importance.

Our Ideal Candidate

Our Ideal Candidate: A Technical Strategist and Influencer

You are more than just a technical expert; you are a strategic thinker who connects complex engineering detail to the bigger picture. You excel at translating system data into actionable intelligence for senior leaders.

We are looking for:

A Technical Strategist: You have a proven background in managing complex assets (e.g., in Defence, aerospace, maritime, mining, rail, or energy) and can develop effective long-term sustainment plans.

An Influential Communicator: You can confidently negotiate with and influence diverse stakeholders, from uniformed Navy personnel and industry partners to technical specialists and senior executives.

A Data-Driven Decision Maker: You possess the sound judgement to perform systematic analysis of performance, cost, and risk data (e.g., Reliability, Availability, Maintainability, and Safety - RAMS) to justify critical decisions.

A Proactive Leader: You can set priorities, drive workflow, and motivate a team to deliver exceptional results in a high-tempo environment.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	NSSG Submarines Workforce Management, nssg.submarines.workforcemgt@defence.gov
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=628F378D-9BC7-E535-9366-ED0

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Department of Defence

Closing Date: Sunday 12 July 2026

Capability Acquisition and Sustainment Group
Joint Systems

Job Title	Product Manager
Job Type	Full-Time, Ongoing
Location	Melbourne VIC
Salary	\$124,393 - \$140,315
Future Merit Locations	Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	CASG/03566/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=54506B80-E4B0-09C8-27EC-ED081BC0E5C9>

Duties

The Role

Land Command, Control, Communications & Computer Systems (LC4S) Branch and Land Systems Division (LSD) are seeking a dynamic leader who has a proven track record of sustaining communications products and associated ancillaries within the Land environment. Your role as an EL 1 Product Manager will see you exercising a considerable degree of independence in the performance of this key leadership role.

As an EL 1 Product Manager you will be accountable to manage a range of product management activities, including the development, implementation and monitoring of product management strategies and plans, enabling delivery and reporting on the requirements and expectations of the management of critical Defence assets.

You will be required to exercise sound decision-making and judgement to enable the accurate completion of work to a high quality, within designated timeframes by managing resources, setting

work area priorities and plans, managing workflows, developing execution strategies, evaluating business outcomes, knowledge sharing, guiding and coaching team members to develop them professionally. Your role sits within a diverse, multi-disciplinary team which includes Project, Engineering and Product Management functions established to support and achieve capability outcomes for the ADF.

This environment requires continuous development and maintenance of internal and external stakeholder relationships (including senior level Capability Manager Representatives and Industry Partners) who all contribute to the successful delivery of ADF capabilities. The team is based at Defence Plaza in Melbourne and is supportive of achieving a balance between work and life. Flexible working arrangements may be negotiated. Work from home arrangements will be considered, however, this role cannot be performed remotely on a full-time basis.

About our Team

LC4S Branch acquires, integrates and sustains Command, Control, Communication, and Computer Systems to Army and Joint Force.

The CA33 team sits within the Land Battlespace Awareness and Management Systems Program Office (LBAM SPO), which is an exciting and complex environment, offering a rewarding career in one of the most dynamic organisations within the Capability Acquisition and Sustainment Group (CASG). Their mission is to acquire and sustain the digital Command, Control, Communications and Computing (C4) systems for the Australian Defence Force land combat operations.

LSD's mission is to acquire and support capability that enables the ADF to generate and sustain deployable Land power for an integrated force, in peace and war. LSD aim to be agile, innovative and outcomes-focused, collaborating closely with the Services and industry to deliver the latest equipment to maximise ADF performance.

You will enjoy Australian Public Service conditions, which include an attractive salary package and flexible, family-friendly working arrangements. Our staff have access to flexible working hours with opportunities for part-time and home-based work. An expansive variety of learning and development opportunities are available through experience (career exploration pathways, job rotation) and exposure (functional support, peer learning and communities of practice).

Defence provides employees with the option to undertake further studies, training and a superannuation contribution of 15.4 per cent, higher than most industries, with the opportunity for you to make additional personal contributions. We are committed to the personal and professional development of our staff, and welcome interested candidates to apply to join our team. Working with us will provide you the opportunity to advance your career, whilst actively playing a role in supporting Army and ADF operations for the safety and security of all Australians.

Our Ideal Candidate

LC4S Branch and LSD are seeking applicants with extensive knowledge of Product (or Project) Management and Sustainment, who also demonstrate comprehensive experience leading teams to deliver strategic capabilities within the Defence environment.

Our ideal candidate will have:

- Exceptional stakeholder engagement, communication and negotiation skills, and will have a proven history of building, maintaining and growing productive and empowered teams.
- Experience working as a Product or Project Manager with demonstrated firsthand experience managing contracts, developing and maintaining schedules and managing budgets.
- Sound initiative and will exercise good professional judgement in the interpretation of policy and the application of practice and procedures.
- Excellent verbal and written communication skills and a proven ability to liaise with various levels of stakeholders to resolve complex issues.
- Comprehensive leadership experience with an established and effective approach to managing staff to deliver outcomes against schedule and budget targets (and who values teamwork and performs well in a diverse and integrated environment).
- Strong knowledge of, and alignment to, Defence values and behaviours.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Ireen Taufika, 03 8531 9191
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=54506B80-E4B0-09C8-27EC-ED

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Defence

Vacancy VN-0770357

Department of Defence

Closing Date: Sunday 12 July 2026

Security and Estate Group
Service Delivery Division

Job Title	Contract Management Officer
Job Type	Full-Time, Ongoing
Location	Bandiana VIC, Campbell ACT, Enoggera QLD, Townsville QLD
Salary	\$99,733 - \$112,431
Future Merit Locations	Bandiana, Campbell, Enoggera, Townsville
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	SEG/03320/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=C6187C47-7C99-F224-1281-ED081C537BBC>

Duties

The Role

Within the Contract Management function, an APS 6 Contract Management Officer is accountable under broad direction to perform and achieve complex contract management work within an integrated workforce. They are accountable to ensure they have knowledge of and compliance with legislative frameworks, government decision-making and Defence's mission and policy requirements.

An APS 6 Contract Management Officer will work independently with the opportunity for reasonable autonomy and accountability for the achievement of outcomes of their work. They will exercise both initiative and judgement in the interpretation of policy and in the application of practices and procedures.

They will provide detailed contract management technical, professional and policy advice in relation to complex work and contribute to strategic planning, program and project management and policy development.

An APS 6 Contract Management Officer may be a team coach or lead a team and be accountable to set work priorities and manage workflows. They are expected to be capable of building team capability through coaching, feedback and developing the quality of work undertaken by others within a work unit. They may exercise the associated people and financial responsibilities to achieve work unit outcomes.

An APS 6 Contract Management Officer will have considerable level of stakeholder engagement and will liaise with stakeholders in relation to complex or difficult issues. They will be required to identify, anticipate and respond to stakeholders' needs and expectations to achieve work unit and Defence outcomes.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDGP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the [Defence Enterprise Collective Agreement](#) (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

The Directorate of Living Services (DLS), within the Estate Service Delivery (ESD) Branch, is accountable for product management including strategic engagement, product and service delivery planning including contract management, governance and performance and assurance functions.

Product Directors within ESD support the delivery of customer service outcomes to the target levels by maximising responsiveness and effectiveness of services, and being the Service Delivery Division's single national specialist for the allocated products.

DLS Products include Hospitality & Catering, Cleaning Services, Resource Recovery & Waste Management, Fitness Centre Support Services, Accommodation Management, Laundry and Dry-cleaning, Pest & Vermin Management, Transport Management, and Defence Mail Services across the Defence estate.

Our Ideal Candidate

Our ideal candidate will possess strong leadership and team-building skills, with an understanding of contract management.

Our ideal candidate will have the following competencies or transferable skills including:

- Contract management experience.
- Can effectively communicate with a range of stakeholders.
- Agile and able to achieve results in an environment with competing priorities.
- Strong written, interpersonal and verbal communication and negotiation skills.
- Exceptional stakeholder management skills, excellent attention to detail and have the ability to collaborate across Government and industry to achieve high quality outcomes.
- Demonstrated ability to think critically, identify issues and deliver continuous improvement activities.
- Outcome-focused mindset with an ability to get practical results.
- Willing to challenge the traditional ways of doing business.
- Adaptable, resilient and flexible.
- Ability to work effectively both independently and as part of multi-disciplinary teams.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Baseline Vetting level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Donna Woolridge, 02 6132 7951
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=C6187C47-7C99-F224-1281-EDC

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Defence

Vacancy VN-0770361

Department of Defence

Closing Date: Sunday 12 July 2026

Capability Acquisition and Sustainment Group
Joint Systems

Job Title	Business Intelligence Officer
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	\$99,733 - \$112,431
Future Merit Locations	Russell
Office Arrangement	On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	CASG/03571/26
Agency Website	

Job Description

<https://defencecareers.nga.net.au/?jati=85BD884E-5C73-F05B-2398-ED081D12141D>

Duties

The Role

This is an exciting opportunity to support the delivery of reliable, robust Command, Control, Communication, and Computer (C4) capability and achieve high quality outcomes on large complex projects, in areas accountable for the acquisition, integration and sustainment of world-class C4 Systems to the Land domain. We are seeking a highly motivated and skilled APS6 Business Intelligence professional who is able to provide leadership and demonstrate a proven record of delivering business outcomes.

As a Business Intelligence Officer, you will be providing intelligence and business support to the System Program Office Headquarters (SPO HQ) team. The role is fast paced and requires strong organisational skills and the ability to prioritise a high volume of tasks and enquiries.

You will be responsible for a broad range of activities including (but not limited to) data management, reporting, and analysis tasks to help the business make informed decisions.

Broader, duties will include:

- Collect, clean and maintain data from multiple sources (databases, systems, spreadsheets), ensuring accuracy and integrity, and produce regular reports and dashboards to support decision.
- Apply knowledge of relevant legislation and Defence policies to ensure data analysis and reporting outputs align with organisational requirements and strategic direction.
- Maintain documentation and records relating to data sources, reporting processes, definitions, and methodologies to support consistency and transparency.
- Support coordination of SPO HQ tasks by tracking, consolidating and analysing returns to produce meaningful insights and status reporting.
- Engage with stakeholders to understand data and reporting needs, providing timely, accurate information, and delivering clear analysis, summaries, and actionable insights.
- Manage and respond to data and reporting queries, including monitoring the group inbox and ensuring requests are prioritised and addressed efficiently.
- Supporting SPO Information Management activities
- Supporting the SPO Business Manager with the delivery of ad hoc, priority tasks as delegated.

About our Team

Join a dynamic and rewarding area within Capability Acquisition and Sustainment Group (CASG) Joint Systems Division (JSD) currently have a vacant Business Intelligence role in Land Command, Control Communications and Computer (C4) Systems Branch (LC4S LBAM SPO). The team is high-performing, collaborative, and responsible for supporting the SPO Director to effectively manage the corporate performance and decision making functions across the SPO.

Our Ideal Candidate

Our ideal candidate is a competent professional and a proven contributor, collaborator and communicator who has demonstrated experience supporting and driving administrative activities and dealing with complex enquiries across a large stakeholder pool.

They will also exhibit the following:

- Highly motivated, organised, collaborative and proactive team player with the ability to communicate findings in a simple understandable way.
- Experience in the development and implementation of procedural data analysis documentation, aligning with broader business requirements.
- Experience identifying opportunities for improvement and being committed to achieving quality outcomes.
- Demonstrates initiative, is able to solve problems and improve business processes to meet business objectives.
- Ability to build effective working relationships and support, collaborate with and manage key stakeholders.
- Alignment with Defence Values and Behaviours.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Tia Shakeshaft, 02 6132 7310
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=85BD884E-5C73-F05B-2398-ED1

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Defence

Vacancy VN-0770395

Department of Defence

Closing Date: Sunday 12 July 2026

Defence People Group
Workforce and People Strategy

Job Title	Director - People Research and Director - Evaluation Hub
Job Type	Full-Time, Ongoing
Location	Brindabella Business Park ACT
Salary	\$144,430 - \$173,359
Future Merit Locations	Brindabella Business Park
Office Arrangement	On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 2
Position Number	DPG/03565/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=0EE8A83F-2B9E-57CA-DAA3-ED08D082CE34>

Duties

The Role

There are two vacant director positions:

Director Research Integration, Translation and Engagement

The EL 2 Director leads the Research Integration, Translation and Engagement directorate, providing strategic direction, governance, and enterprise leadership to ensure Defence research and evaluation activities are effectively integrated, translated, and communicated to inform evidence based decision-making.

The role is accountable for delivering an end-to-end engagement ecosystem that connects research generation with practical application—ensuring insights are accessible, usable, and embedded in policy, strategy, and workforce decision-making.

Director Evaluation and Insights

The EL 2 Director leads the Evaluation and Insights team providing strategic direction, mentorship, stakeholder management and enterprise leadership to deliver the enterprise survey function and build an evaluation capability in support of Defence people strategies, policy and programs.

The role is accountable for delivering an end-to-end insights and evaluation support ecosystem that connects enterprise data collection with monitoring and evaluation expertise — uplifting the measurement and evaluation capability across the people domain.

About our Team

The Defence People Research and Evaluation Hub (the Hub) was established in January 2026 to implement Recommendation 116 of the Royal Commission into Defence and Veteran Suicide. The Hub provides central and strategic oversight of people research functions in order to improve the quality, evaluation, translation and sharing of research findings both internally in Defence and across relevant government agencies.

The Hub consists of four distinct yet inter-related directorates being. Strategic Alignment Governance and Ethics, Research integration, Translation and Engagement, Enterprise People Research and Enterprise Evaluation and Insights.

Our Ideal Candidate

To be successful in these roles, you will need to demonstrate strong leadership and people management capability. This includes building a culture of effective collaboration across the Branch, Group and broader organisation to achieve shared outcomes. You will apply sound critical thinking skills, take responsibility for decision making, demonstrate initiative, manage risk appropriately and deliver high quality outcomes that focus on Defence needs and project goals.

The role requires the ability to think strategically, formulate concepts, set priorities and consider the broader organisational context. You will lead with resilience, managing pressure and setbacks professionally while supporting team wellbeing and maintaining a positive, constructive approach. You will also apply strong subject matter expertise or experience in human research governance, evaluation and/or translation.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Lyn Harvey, 0419 617 627
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=0EE8A83F-2B9E-57CA-DAA3-EI

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Department of Defence

Closing Date: Monday 13 July 2026

Capability Acquisition and Sustainment Group
Joint Aviation Systems Division

Job Title	Compliance Assurance Auditor
Job Type	Full-Time, Ongoing
Location	Nowra NSW
Salary	\$99,733 - \$112,431
Future Merit Locations	Nowra
Office Arrangement	On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	CASG/02550/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=6CDBD6A3-85F5-5E96-C9A6-ED08D10D365E>

Duties

The Role

Working within a small team of specialists providing technical governance, and assurance expertise in support of key Navy and Army aviation capabilities.

Duties include support and services in the areas of:

- Perform Military Airworthiness Reviews and issue Military Airworthiness Review Certificates on Navy managed aircraft.
- Perform governance and oversight of External aircraft maintenance service providers.
- Perform governance and oversight of Navy Aviation procedures and processes.
- Review Maintenance, Technical, Engineering reporting, data and information.
- Review Legislative, regulatory and policy compliance documents.
- Provide Technical advice in support of Defence contracts.

About our Team

Navy Aviation System Program Office (NASPO) within Capability Acquisition and Sustainment Group is responsible for supporting current Navy Aviation capabilities while developing and supporting new technologies into the future.

Technical Engineering Systems Support Unit (TESSU) is a specialised aviation engineering team embedded within NASPO who are responsible for providing core-engineering design and engineering support services for NASPO managed Aviation platforms. TESSU comes under direct management of the NASPO Chief Engineer and provides the central engineering resources for NASPO to provide Defence Aviation Safety Authority (DASA) authorised Rotary Wing Design Organisation services (Part 21J) to the Navy Fleet Air Arm.

Our Ideal Candidate

The ideal candidate will have:

- The ability to apply their knowledge and experience in problem solving, self-management and teamwork to provide recommendations on process adherence and improvement.
- Demonstrated experience in aviation maintenance engineering industry either in a mechanical or avionics stream meeting the requirements to obtain a Military Airworthiness Review Certificate.
- Demonstrated understanding of, and experience working within, an auditing an engineering and/or technical quality management system.
- The ability to analyse information for continuous improvement opportunities, resolve problems, and implement alternative course of action.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Mandatory Qualifications:

This technical position requires the individual to have obtained a recognised Australian Qualifications Framework (AQF) Level 6 qualification in a relevant technical domain or relevant skills and work experience such that an individual can reasonably achieve a recognised AQF qualification if required by the position.

Notes

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To Apply

Position Contact	Stephen Bates, 02 4449 5424
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=6CDBD6A3-85F5-5E96-C9A6-EF

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Defence

Vacancy VN-0770412

Department of Defence

Closing Date:Monday 13 July 2026

Defence Digital Group
Enterprise Systems

Job Title	Project Manager
Job Type	Full-Time, Ongoing
Location	Dudley Park WA, Laverton VIC, Melbourne VIC, Reid ACT, Sydney NSW
Salary	\$124,393 - \$140,315
Future Merit Locations	Dudley Park, Laverton, Melbourne, Reid, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	DDG/02509/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=9643E809-6CFA-5B2D-6DD8-ED08D22AC60C>

Duties

The Role

The Defence Digital Group is the capability manager for a broad range of enterprise ICT initiatives, delivering critical digital outcomes across complex and highly governed environments. We are seeking a highly experienced Senior ICT Project Manager with strong end-to-end technical and service delivery expertise. This role is responsible for leading the delivery of large-scale, complex ICT projects, ensuring seamless integration from initial requirements through to production release and operational transition.

Key Responsibilities are:

- Lead the full project lifecycle, from requirements definition, planning, execution, and delivery through to release and transition into production.
- Ensure delivery outcomes align with organisational objectives and operational needs.
- Provide strong service delivery leadership, ensuring alignment between project outputs, operational readiness, and ongoing support models.
- Embed sustainable service frameworks that support long-term system performance and reliability.

- Take accountability for delivery across applications, infrastructure, data, integration, and platform services.
- Drive high-quality outcomes across multidisciplinary technical domains.
- Work collaboratively with multidisciplinary delivery teams and senior stakeholders to achieve project objectives.
- Provide clear communication, governance, and reporting in complex environments.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Agreement (DEA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

DDG is shaping the Defence ICT of the future, moving from no longer delivering orphan point in time solutions, to focusing on building an ecosystem of interoperable platforms. By adopting modern architecture and platforms that are scalable, reliable, performant and secure, we will meet the demand of our integrated Defence force to be ready to fight and win in the digital age.

Our Ideal Candidate

- 10+ years' experience managing ICT projects in complex enterprise environments using SDLC, Agile or hybrid methodologies.
- Demonstrated capability delivering end-to-end solutions, from requirements through to production transition and support.
- Proven leadership experience, including managing and developing teams, setting expectations and driving performance.
- Strong stakeholder engagement skills across vendors, analysts, product managers, architects, non-technical staff and engineers.
- Experience developing and managing key project artefacts, including plans, requirements, timelines and release documentation.
- Ability to track progress and provide clear reporting to senior executives.
- Experience managing project budgets, resourcing and financials.
- Strong understanding of enterprise technology environments, including infrastructure, cyber, identity and/or AI (desirable).
- Experience working in highly regulated or government environments (desirable).
- Sound knowledge of IT change and release management processes.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

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To Apply

Position Contact	Swati Sharma, 0429 660 166
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=9643E809-6CFA-5B2D-6DD8-EC

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Defence

Vacancy VN-0770423

Department of Defence

Closing Date: Sunday 12 July 2026

Defence People Group
People Services and Wellbeing

Job Title	Sentinel Application Manager
Job Type	Full-Time, Ongoing
Location	Brindabella Business Park ACT
Salary	\$99,733 - \$112,431
Future Merit Locations	Brindabella Business Park
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	DPG/03121/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=C1A3E06F-AE84-4C2D-C732-ED0909ABB9C6>

Duties

The Role

As an APS 6 Application Manager, you will coordinate application and project activities in line with Defence frameworks and standards. Key duties include managing project inputs, tracking financial commitments, supporting procurement and contract processes, and ensuring timely invoice processing.

You will lead business verification testing across test and production environments to ensure system changes meet business needs and support Work Health and Safety (WHS) outcomes. You will manage work tickets end-to-end, investigating and resolving complex issues to maintain system performance and reliability.

You will also provide technical support by managing enhancements, troubleshooting issues, and communicating outages, maintenance, and patch schedules to stakeholders. Strong communication skills are essential for engaging diverse audiences through clear written and verbal updates.

About our Team

The team delivers application management and system support services that enable Work Health and Safety (WHS) outcomes across Defence.

We work closely with stakeholders across WHS Branch and the broader organisation to ensure systems are reliable, secure, and support business needs. This includes managing incidents, supporting system enhancements, and contributing to continuous improvement initiatives that strengthen WHS capability.

Our team plays an important role in supporting safety outcomes by maintaining critical applications used for reporting, compliance, and assurance activities.

We operate in a collaborative environment, supporting one another to deliver high-quality outcomes. The successful applicant will join a team that values professionalism, innovation, and continuous learning, with opportunities to build capability and contribute to meaningful work.

Our Ideal Candidate

We are seeking a motivated professional with strong technical, analytical, and stakeholder engagement skills. The role involves managing application services and supporting project activities, while delivering high-quality outcomes aligned with organisational priorities.

The ideal candidate will demonstrate sound judgement and initiative, with the ability to manage competing priorities effectively. You will build and maintain strong working relationships with both technical and non-technical stakeholders, and communicate clearly and effectively.

Desirable experience includes:

- Experience in application or service management, or project coordination
- Experience in contract management, financial tracking and invoice processing
- Experience in managing system incidents, troubleshooting, and enhancements
- Strong stakeholder engagement and communication skills
- Strong analytical and problem-solving skills
- The ability to work collaboratively and contribute to team outcomes

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

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To Apply

Position Contact	Lydia Ibrahim, 0492 214 969
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=C1A3E06F-AE84-4C2D-C732-EC

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Defence

Vacancy VN-0770426

Department of Defence

Closing Date: Monday 13 July 2026

Defence Digital Group
Group Operations

Job Title	Enabling Support Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$99,733 - \$112,431
Future Merit Locations	Canberra
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	DDG/03586/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=A9F88F86-E654-7543-1499-ED090ABC9A90>

Duties

The Role

Join the Business Services Directorate and play a central role in enabling the Defence Digital Group (DDG) to deliver critical capability outcomes. As an Enabling Support Officer, you will assist in the coordinate and management office accommodation across Canberra and external sites, ensuring workspaces are secure, fit-for-purpose and responsive to organisational needs.

This is a dynamic role with a strong enabling support focus, complemented by responsibilities in protective security and business continuity. You will develop and maintain key documentation, including SOPs, instructions, and business rules—making strong writing skills essential.

You'll build strong relationships across a diverse stakeholder network while supporting the delivery of accommodation, protective security services and facilities.

You will also lead the Anzac Park West (APW) Emergency Management Network and act as Chief Warden, contributing to a safe, prepared, and resilient workplace.

About our Team

As an Enabling Support Officer, you will be part of a small, high-performing team within the Business Services Directorate, supporting the Defence Digital Group (DDG). The team is responsible for overseeing the provision of office accommodation and facilities services, ensuring DDG workspaces are effectively managed and aligned to operational needs.

Despite its size, the team delivers a broad range of services—from assisting DDG Divisions to manage their accommodation allotments, to coordinating and supporting the delivery of enabling services provided by other Defence groups. These services are critical to enabling DDG to achieve its capability outcomes.

The Directorate comprises four closely connected teams, with staff expected to contribute not only to their own functions but also to support colleagues across the Directorate. This collaborative, flexible approach fosters a dynamic environment, where shared responsibility and teamwork are essential to achieving business objectives.

Our Ideal Candidate

Our ideal candidate demonstrates APS 6 capabilities, including strong stakeholder engagement, sound judgement, and the ability to work independently while contributing to team outcomes. You will build and sustain productive relationships with internal and external stakeholders, including service providers, tradespersons, and Defence support areas.

You will take a proactive, enabling approach to delivering accommodation, protective security and facilities services in support of DDG outcomes. Well-developed written and oral communication skills are essential, with the ability to prepare clear, concise documentation, including SOPs, instructions, business rules, and briefs for senior management.

You will contribute to business continuity by developing and maintaining key processes and documentation that support operational resilience.

Demonstrating leadership, you will manage the APW Emergency Management Network and act as Chief Warden, ensuring preparedness and effective coordination with Base Support teams during emergency situations.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

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To Apply

Position Contact	Alison Norman, 0409 494 905
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=A9F88F86-E654-7543-1499-ED0

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Defence

Vacancy VN-0770443

Department of Defence

Closing Date: Sunday 12 July 2026

ARMY
2nd Division

Job Title	Administration Officer
Job Type	Full-Time, Ongoing
Location	Tamworth NSW
Salary	\$72,275 - \$79,635
Future Merit Locations	Tamworth
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 3
Position Number	ARMY/03318/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=77C0EC1C-8BDE-81E1-D2CD-ED090E083FD8>

Duties

The Role

The APS 3 Administration Officer (Registry) provides essential records management and administrative support, operating under limited direction and applying judgement within established policies and procedures.

The role is responsible for the accurate processing, classification and maintenance of records using Defence systems such as Objective, ERP and PMKEYS, ensuring compliance with information governance and security requirements. The position also responds to enquiries, prepares routine correspondence and reports, and contributes to efficient document handling and registry operations.

The successful candidate will demonstrate strong attention to detail, sound organisational skills, and the ability to manage competing priorities in a structured environment. They will exercise integrity and judgement when handling sensitive information and support continuous improvement in registry processes, while contributing positively to team capability.

About our Team

The Registry function within 12/16 HRL delivers critical information management and administrative support, ensuring the accurate handling, storage, and dissemination of records in line with Defence policies and security requirements.

The team is responsible for managing official documentation, maintaining compliance with information governance frameworks, and supporting audit and reporting obligations. By enabling reliable access to accurate information and ensuring proper classification and control of records, the team underpins operational effectiveness, accountability, and decision-making across the organisation.

Its work directly supports Defence capability by safeguarding information integrity and ensuring business processes are executed efficiently and in accordance with legislative and policy requirements.

Our Ideal Candidate

The ideal candidate will have experience in records management or administrative support, with strong attention to detail and the ability to maintain accuracy across high volumes of work. They will demonstrate sound organisational skills, the ability to prioritise tasks and meet deadlines, and confidence in working both independently and as part of a team.

A strong understanding of information governance, privacy requirements and handling of sensitive information is highly desirable. The successful applicant will also display integrity, reliability, and sound judgement when applying policy and procedures. Strong communication skills are essential, along with a proactive approach to problem-solving and a willingness to contribute to team capability and continuous improvement within a structured Defence environment.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Benjamin Crighton, 07 3434 4484
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=77C0EC1C-8BDE-81E1-D2CD-E

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Defence

Vacancy VN-0770451

Department of Defence

Closing Date:Monday 27 July 2026

Joint Capabilities Group
Joint Logistics Command

Job Title	Radiographer
Job Type	Full-Time, Ongoing
Location	Port Wakefield SA
Salary	\$89,841 - \$96,829
Future Merit Locations	Port Wakefield
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	JCG/03646/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=953DCEC5-E53C-9935-9D29-ED090E818231>

Duties

The Role

Joint Proof and Experimental Unit Environmental (JPEU) is seeking an agile and driven Radiographer who possesses strong technical, communication and interpersonal skills to join the team at the Environmental Test Facility (ETF). The Radiographer will work with JPEU supporting Guided Weapon and Explosive Ordnance (GWEO) tests.

The Radiographer will:

- Supervise and conduct moderately complex radiographic activities and associated tasks working to directed priorities and outcomes.
- Research, apply and contribute to the development of radiographic documentation for review.
- Apply technical knowledge and experience to identify and understand priorities, define issues and implement corrective actions for radiographic activities.
- Build and sustain positive relationships with ETF team members and other JPEU personnel, while participating in team work and group activities.
- Communicate effectively with internal and external stakeholders via radiographic packages, reports, written correspondence, discussions and presentations.
- Ensure safety aspects of Defence capability are considered and incorporated into radiographic activities and tasks.

Defence roles cover a diverse range of workplace environment requirements. These may include physical tasks or working in conditions that are not typical of an office environment. Candidates should consider these requirements when assessing their suitability for the role. For more information, please contact the nominated contact officer.

Works outdoors, Exposure to biological hazards, Requirement to wear personal protective equipment (PPE), Work with energetics and explosives, Dangerous Goods/ Equipment

About our Team

The ETF conducts non-destructive test and evaluation trials on platforms explosives, munitions and other equipment across a range of environmental specialties.

These specialties include climatic (simulated weather), radiographic (x-ray) and shock and vibration (shake and rattle). The ETF supports GWEO test and evaluation activities. It has capabilities enabling the climatic, non-destructive, vibration and mechanical testing of items, and other elements for artificial aging of Defence explosive ordnance. The JPEU engineering team also provide direct support to the ETF. Employment at Port Wakefield also currently attracts a Special Defence Locality Allowance of \$309.85 per fortnight.

Our Ideal Candidate

The successful candidate will work with a diverse range of customers and be able to function in a small team. This team will be dynamic and will work within an integrated environment of Australian Public Servants, Australian Defence Force personnel and Defence Industry Support Personnel. They will have the ability to interpret customer requirements, technical standards, follow set work procedures, produce trial activity reports and utilise a variety of technical and non-technical equipment, in order to capture required data. They will have a keen eye for detail, and be able to identify potential issues within the data/test setup that may affect quality of data or accuracy of data for items being tested.

The right person for this role will show the flexibility to respond to the changing context and shifting priorities of JPEU, to achieve business outcomes. In this role, the individual will provide support to a geographically dispersed team.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Mandatory Qualifications:

This technical position requires the individual to have obtained a recognised Australian Qualifications Framework (AQF) Level 5 qualification in a relevant technical domain or relevant skills and work experience such that an individual can reasonably achieve a recognised AQF qualification if required by the position.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Jessica Barker-Heyman, 08 8860 9248
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=953DCEC5-E53C-9935-9D29-EC

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Defence

Vacancy VN-0770454

Department of Defence

Closing Date: Monday 13 July 2026

Capability Acquisition and Sustainment Group
Joint Systems

Job Title	Product Director
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	\$144,430 - \$173,359
Future Merit Locations	Russell
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 2
Position Number	CASG/02899/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=AB2F8221-8AEB-ED1A-7787-ED094563880C>

Duties

The Role

The Electromagnetic Warfare and Intelligence Systems (EWIS) Branch is seeking an experienced and high performing product or program leader to deliver critical electronic warfare and intelligence capabilities to the Australian Defence Force (ADF). As Product Director – Joint & Air, you will hold a senior leadership position within the EWIS Joint & Air Systems Program Office.

You will be accountable for the sustainment of critical intelligence, communications and electronic warfare effects capabilities that directly contribute to joint and air operational advantage. Essential to success in this role is the ability to lead, integrate, and harness the efforts of multidisciplinary teams.

Key attributes include a strong outcomes focus, the capacity to marshal geographically dispersed teams and leverage their specialist expertise, and the ability to build and sustain effective relationships with stakeholders across EWIS Joint & Air SPO, Defence, industry, and other external stakeholders. The role requires a demonstrated commitment to problem solving, with the agility and responsiveness to adapt to evolving objectives, pressures, and priorities. This role requires domestic travel as well as occasional international travel.

About our Team

EWIS Joint & Air SPO is a fast-paced workplace, in an innovative environment, that may be the perfect place for you to make your mark. We pride ourselves in having a positive, collaborative and inclusive workplace which is always striving to be high performing and high achieving.

Electromagnetic Warfare and Intelligence Systems Branch in Joint Systems Division is an exciting and complex environment, offering a rewarding career in one of the most dynamic organisations within CASG. We deliver, integrate and sustain intelligence and electromagnetic warfare capabilities into a wide range of air, land and maritime platforms and systems.

We have a high performing culture and are faced with complex challenges in our role to defend Australia and its interests. We deliver joint capability and work primarily on three areas: electronic protection, electronic support and electronic attack and seeks to be recognised and respected as a centre of expertise and global leader delivering and supporting capability solutions in the EWIS domain.

Our Ideal Candidate

The successful candidate will:

- Extensive experience in all aspects of project management and/or product management across multiple lifecycle stages including transition into sustainment, obsolescence forecasting and life-of-type analysis.
- Extensive experience spanning commercial acumen, strategic planning, complex stakeholder engagement and negotiation skills.
- A demonstrated experience of managing a budget and the multi-disciplinary workforce required to deliver prioritised outcomes.
- A proven ability to lead a geographically dispersed team to achieve quality outcomes in a high tempo environment.
- A strategic thinker who can demonstrate a strong understanding of organisational strategies, long-term investment plans, and related frameworks, and how these influence the acquisition, delivery, and sustainment of capability.
- Highly developed communication skills, self-drive, and initiative with the ability to influence others both up and down the management chain to achieve tasks and business objectives.
- If you are high performing, enjoy stakeholder engagement, and can lead and develop a graphically dispersed team to achieve outcomes, this is the job for you!

Eligibility

Security Clearance:

Prior to commencement, successful applicants will be required to undergo a psychological assessment and an extensive security clearance process. As a Positive Vetting clearance is required, applicants must be Australian Citizens; be able to account for their personal background for their whole life; and be able to demonstrate suitability to work in a high security intelligence environment.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Vanessa Lowe, 02 5130 4806
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=AB2F8221-8AEB-ED1A-7787-ED

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Defence

Vacancy VN-0770460

Department of Defence

Closing Date:Monday 13 July 2026

Capability Acquisition and Sustainment Group
Joint Systems

Job Title	Project Director
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	\$144,430 - \$173,359
Future Merit Locations	Russell
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 2
Position Number	CASG/02896/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=55289BDA-54C8-D16F-656A-ED09469EEF76>

Duties

The Role

The Project Director (Effects) is responsible for leading and managing a complex program of work across the acquisition and sustainment portfolio. The role leads the delivery of all aspects of the Nulka Decoy Capability to the Royal Australian Navy, while also coordinating and supporting associated activities for the United States Navy. The role provides senior leadership and strategic oversight to ensure this capability continues to meet Defence and Government priorities and supports Australia's longstanding Defence partnership with the United States.

Essential to success in this role is the ability to lead, integrate, and harness the efforts of multidisciplinary teams. Key attributes include a strong outcomes focus, the capacity to marshal geographically dispersed teams and leverage their specialist expertise, and the ability to build and sustain effective relationships with stakeholders across the Electromagnetic Warfare and Intelligence Systems (EWIS) Maritime Systems Program Office (SPO), Defence, industry, and the international partners. The role requires a demonstrated commitment to problem solving, with the agility and responsiveness to adapt to evolving objectives, pressures, and priorities.

This role requires domestic travel as well as occasional international travel.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

EWIS Maritime SPO is a fast-paced workplace, in an innovative environment, that may be the perfect place for you to make your mark. We pride ourselves in having a positive, collaborative and inclusive workplace which is always striving to be high performing and high achieving. EWIS Branch in Joint Systems Division is an exciting and complex environment, offering a rewarding career in one of the most dynamic organisations within Capability Acquisition and Sustainment Group (CASG).

We deliver, integrate and sustain intelligence and electromagnetic warfare capabilities into a wide range of air, land and maritime platforms and systems. We have a high performing culture and are faced with complex challenges in our role to defend Australia and its interests. We deliver joint capability and work primarily on three areas: electronic protection, electronic support and electronic attack and seeks to be recognised and respected as a centre of expertise and global leader delivering and supporting capability solutions in the EWIS domain.

Our Ideal Candidate

The successful candidate will have a strong and broad understanding across all aspects of the project and product life cycle. They will have the ability to exercise judgement under pressure, an eye for detail, strong analytical skills, well-developed governance skills, applied business and commercial acumen.

The successful candidate will also have:

- Extensive experience in all aspects of project management and/or product management across multiple lifecycle stages including transition into sustainment.
- Extensive experience spanning commercial acumen, strategic planning, complex stakeholder engagement and negotiation skills.
- The ability to build and maintain strong, trusted relationships with a diverse range of senior stakeholders, including Royal Australian Navy personnel, United States counterparts, other Defence Groups and industry partners.
- A demonstrated experience of managing a budget and the multi-disciplinary workforce required to deliver prioritised outcomes.
- A proven ability to lead a geographically dispersed team to achieve quality outcomes in a high tempo environment.
- A strategic thinker who can demonstrate a strong understanding of organisational strategies, long-term investment plans, and related frameworks, and how these influence the acquisition, delivery, and sustainment of capability.

- Highly developed communication skills, self-drive, and initiative with the ability to influence others both up and down the management chain to achieve tasks and business objectives.

If you are high performing, enjoy stakeholder engagement, and can lead and develop a team to achieve outcomes, this is the job for you!

Eligibility

Security Clearance:

Prior to commencement, successful applicants will be required to undergo a psychological assessment and an extensive security clearance process. As a Positive Vetting clearance is required, applicants must be Australian Citizens; be able to account for their personal background for their whole life; and be able to demonstrate suitability to work in a high security intelligence environment.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Vanessa Lowe, 02 5130 4806
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=55289BDA-54C8-D16F-656A-ED

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Defence

Vacancy VN-0770493

Department of Defence

Closing Date: Wednesday 22 July 2026

Capability Acquisition and Sustainment Group
Air Defence & Space Systems Division

Job Title	Project Manager
Job Type	Full-Time, Ongoing
Location	Williamtown NSW
Salary	\$99,733 - \$112,431
Future Merit Locations	Williamtown
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	CASG/03582/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=4864B15E-895B-17D2-5E4B-ED098158A6AC>

Duties

The Role

Surveillance and Control System Program Office (S&CSPO), based at RAAF Base Williamtown has an opportunity for an Air Battlespace Management (ABM) Project Manager to join their team. Operating in an integrated environment comprising of Military, Australian Public Servants and Industry Partners, the role is responsible for the project management of future capability delivery to the ABMS Enterprise to ensure the successful delivery of products to the Capability Manager.

The role requires excellent communication and coordination skills, as well as a strong understanding of project management methodology and tools, project control and preparation of project plans, performance reports and risk analysis. You will be working closely with the executive team to support product delivery through the resolution of issues, proactive planning and consistent stakeholder engagement. Must not have ties to a proscribed country or be a dual citizen of a tier 1 or 2 proscribed/prohibited country.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

The Air Battlespace Management Enterprise (ABME) is an established partnership model between Defence and Industry (Surveillance and Control System Program Office, Surveillance and Response Group, Boeing Defence Australia, Lockheed Martin Australia, and Daronmont Technologies). Within the ABME we are responsible for governance oversight to Industry Partners by contributing to various technical, engineering and project management activities, including capability delivery and system integration management.

The Project Manager will work within the ABME team at RAAF Base Williamtown and will be interacting with staff across Industry and Defence to support the delivery of integrated Air Battle Management capability to the operators in support Integrated Air and Missile Defence missions.

The team is located in the premier tourist destination; the Hunter region. With idyllic surf beaches in Port Stephens and Newcastle, Lake Macquarie, the Hunter wine region and the Barrington Tops within an hour of the Base.

Our Ideal Candidate

S&CSPO CAF14 is a fast-paced, integrated and dynamic environment where the Project Manager is integral to the delivery and integration of capability in a cost effective and efficient manner that meet the Capability Manager's needs.

The successful candidate will have a high level of stakeholder engagement, project management acumen, scheduling and time management skills with the ability to work under pressure with limited resources. Strong written, verbal and presentation skills are also required in order to engage with internal and external stakeholders as necessary to achieve the required outcomes for Defence.

Our ideal candidate is a highly motivated individual who demonstrates the ability to lead and manage projects in a complex integrated environment, including the ability to prioritise tasks and manage risks, issues and stakeholder issues. The candidate needs to be motivated and willing to take on new challenges, whilst identifying process improvements.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	FLTLT Kyle McCann, 02 4078 1056
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=4864B15E-895B-17D2-5E4B-ED1

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Defence

Vacancy VN-0770497

Department of Defence

Closing Date:Wednesday 15 July 2026

Guided Weapons and Explosive Ordnance
GWEO Delivery Division

Job Title	Deputy Project Manager
Job Type	Full-Time, Ongoing
Location	Brindabella Business Park ACT
Salary	\$99,733 - \$112,431
Future Merit Locations	Brindabella Business Park
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	GWEO/03581/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=8FC52EC2-791A-FBB4-B3F3-ED09822D8EBC>

Duties

The Role

As an APS 6 Deputy Project Manager working within the Guided Weapons and Explosive Ordnance Systems Division (GWEOSD), you will be given the unique opportunity to work within a diverse team to deliver Australian Defence Force systems that are at the leading edge of Defence Capability.

Every day will be different as you embrace opportunities to:

- Actively plan, establish, schedule, engage and manage projects in support of guided weapons and munitions for the Australian Defence Force;
- Exercise sound initiative and judgment in applying appropriate policies and procedures in accordance with organisational practices;
- Identify, anticipate and respond to stakeholders' needs and expectations to achieve work unit and Defence outcomes;
- Engage with Defence and industry stakeholders in the delivery of explosive ordnance projects;
- Secure your next role with us at Defence as an APS employee for generous employment benefits including professional learning opportunities.

Please be advised, this position is based on-site at Brindabella Business Park, ACT.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

GWEO Maritime & Maintenance Branch is part of the Guided Weapons & Explosive Ordnance Systems Division. Our team consists of various disciplines (including engineering, project management, commercial, logistics, and corporate enabling services) located in Canberra, Penrith and the USA. Our focus is to acquire and sustain the ESSM (Evolved SEASPARROW missile) guided weapons and munitions for the Australian Defence Force whilst working intertwined with the NATO SEASPARROW Consortium.

GWEO Maritime & Maintenance Branch is dedicated to providing our staff with a manageable work-life balance, and we support flexible working arrangements. We value investing in training and development to ensure your time with us is deeply rewarding, both personally and professionally.

Our people are capable, innovative, committed and diverse. We support an inclusive culture that emphasises respect and collaboration; one that directly reflects the needs and scope of Defence's varied operational requirements.

In GWEO Maritime and Maintenance Branch, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get with any other organisation.

Other benefits include:

- 15.4% superannuation;
- Access to personalised professional development pathways, including opportunities for Defence-funded post-graduate study;
- Additional leave days between Christmas and New Year;
- Focus on work/life balance; and
- Salary sacrifice opportunities.

Our Ideal Candidate

The successful applicants will possess the following skills and capabilities:

- Ability to manage a diverse range of stakeholders;

- Flexibility to adapt to a highly dynamic work environment;
- Strong verbal and written communication skills;
- Time management skills to appropriately meet deadlines; and
- Ability to be organised and multi-task in a high-pressure environment.

If you are someone who:

- Enjoys supporting challenging and highly complex activities;
- Is creative, pragmatic and solutions focused, and is not afraid to challenge the traditional ways of doing business.

Then this is the role for you!

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Leanne Sheard, 02 5133 3354
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=8FC52EC2-791A-FBB4-B3F3-EC

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Defence

Vacancy VN-0770508

Department of Defence

Closing Date: Thursday 16 July 2026

Defence Digital Group
Group Operations

Job Title	Commercial Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$99,733 - \$112,431
Future Merit Locations	Canberra
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	DDG/03263/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=5C6299D5-8585-82FF-7D39-ED09832C4BEC>

Duties

The Role

Commercial Branch is seeking to fill an APS 6 Commercial Officer role within the Applications & Cyber (A&C) Category Management team. These positions support Defence's enterprise approach to software procurement by applying market intelligence, commercial expertise, and strong stakeholder engagement to deliver value for money across the software lifecycle. The ability to focus on outcomes and delivery are essential, and a sense of humour helps as well.

In this role, you may:

- Provide commercial support across software procurement and contract management activities.
- Contribute to category management through market research, analysis, and insights on software trends and suppliers.
- Assist with contract and vendor engagement, including responding to stakeholder enquiries.
- Build and maintain productive relationships with stakeholders, service providers, and subject matter experts.
- Identify opportunities to improve commercial practices and optimise value across Defence's software investments.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the [Defence Enterprise Collective Agreement](#) (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

Commercial Branch, as a part of Group Operations Division within the Defence Digital Group (DDG), is responsible for a wide range of activities across an ICT portfolio of over \$1 billion. We perform commercial activities such as ICT category management to understand the market, leading sourcing activities to ensure ongoing commercial leverage for Defence, management of complex contracts to enable flexibility, a clear focus on industry and supplier relationships, and operations that ensure commercial best practice.

Through a centralised commercial capability, Commercial Branch provides provide an end to end service to Defence, delivering best-in-class global platforms, best-in-class sovereign capabilities and a best-in-class APS/ADF workforce for the digital age.

Working in DDG, you will be contributing your expertise to some of the most technically demanding and complex ICT and business transformation projects being undertaken globally. DDG is transforming Defence ICT capabilities as a critical enabler of Defence business. We build and maintain critical ICT infrastructure and systems, such as classified and secure military systems. We provide a modern, secure, sustainable and scalable information environment to enable current and future military and business operations.

Our vision is a DDG where everyone understands how we can use technology to enable war fighting and the various supporting functions of our day-to-day business. We seek to apply new ways of thinking and working allowing us to take advantage of faster, better and more efficient ways of delivering ICT Services. Supporting Defence in this technology-dominated era requires a different, more responsive and agile approach to everything, from our strategy, through to our processes, policies and people.

DDG offers the opportunity to actively contribute to the Defence mission within the largest and most complex ICT environment in Australia. We are diverse, agile and strive for a positive workforce culture where people feel valued and we take pride in our work. We foster a work environment where individual differences are valued and utilised. We leverage the unique knowledge and experience of our people to enhance our capability. Everyone has something to contribute.

Our Ideal Candidate

We are seeking individuals with integrity, accountability, and a willingness to build their commercial acumen.

As an APS 6 Commercial Officer, you will demonstrate:

- A sound understanding or the ability to obtain the understanding of the Commonwealth Procurement Framework and its application to procurement and contract management.
- Strong analytical and problem-solving skills, including the ability to assess risk, pricing, and performance considerations.
- Clear written and verbal communication skills to prepare procurement documentation, reports, and stakeholder advice.
- The ability to apply commercial judgement and incorporate market insights to support informed decision-making.
- Strong stakeholder engagement skills and the ability to build productive working relationships.
- A positive approach to working in a cooperative and agile team environment with shared responsibilities.
- A capacity to grow and lead teams, managing self-improvement and professional development as well as the professional development of your team members.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Baseline Vetting level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Sarah Turner, 02 5130 1166
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=5C6299D5-8585-82FF-7D89-ED0

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Defence

Vacancy VN-0770517

Department of Defence

Closing Date:Monday 13 July 2026

ARMY
Forces Command

Job Title	Business Intelligence Officer - LWC
Job Type	Full-Time, Ongoing
Location	Canungra QLD
Salary	\$89,841 - \$96,829
Future Merit Locations	Canungra
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	ARMY/03557/26
Agency Website	

Duties

The Role

The Business Intelligence Officer will be a part of a high performing team in linking finances to capability outcomes that are strategically aligned to Government priorities. In addition, the Business Intelligence Officer will play a key role in Land Warfare Centre (LWC) effectively and efficiently using resources to deliver required outcomes.

The role includes a range of finance, procurement, stakeholder engagement and data analysis tasks.

Situated within the Land Warfare Centre - Canungra, QLD, the Business Intelligence Officer will operate within a close-knit team, directly supporting LWC's training functions. They will interpret and provide advice within the business analysis function based on legislation, policy and procedures.

About our Team

The Land Warfare Centre trains and educates Australian Army Soldiers and Officers in the All-Corps skills and knowledge required at the next higher rank, in order to meet Army's need for world-class leaders focused on winning armed conflict. The Headquarters Land Warfare Centre team is a small but motivated and experienced cohort, comprising APS and uniformed members.

The climate within the team espouses an adult workplace environment and a respectful open discourse between its members. Beyond the broader Defence Values, the team places large emphasis on trust, effective communications, teamwork, innovation, flexibility, initiative and ownership. As the Business Intelligence Officer, you will be working within the Operations Cell of Headquarters Land Warfare Centre.

The Operations Cell consists of both ADF members and APS. The Business Intelligence Officer will coordinate and contribute to the work of the team consistent to a work plan. They will also provide advice and assistance on tasks and methods of completion to team members across the Training Wings who report to Land Warfare Centre.

Our Ideal Candidate

The ideal candidate will be a highly motivated, self-starter with the ability to work with autonomy and limited supervision and able to work effectively in a small, collaborative team environment.

To be successful in this position, the ideal candidate must have:

- Experience in Resource Management, finance and procurement, as they will be required to organise their workflow and make independent decisions relating to their area of responsibility.
- They will be required to have and maintain a well-developed understanding of and compliance to relevant legislative frameworks, government decision-making and mission and policy requirements.
- Previous experience in Australian Government resource management or financing will be highly regarded.
- Knowledge or the ability to quickly acquire knowledge of Army financial and resource management processes.
- Contribute to resource and financial planning and policy development for LWC.
- Experience in preparing financial reports and managing capability resources.
- Build and sustain effective relationships with team members and actively participate in teamwork and group activities.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	Donna Swindell, 08 7971 6272
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=E1806CAB-1C33-3E7C-6A1D-E1

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Defence

Vacancy VN-0770528

Department of Defence

Closing Date: Wednesday 12 August 2026

Capability Acquisition and Sustainment Group
Joint Systems

Job Title	Product Manager - CJC10 - IC3SPO
Job Type	Full-Time, Ongoing
Location	Campbell ACT
Salary	\$99,733 - \$112,431
Future Merit Locations	Campbell
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	CASG/03704/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=A792B8A1-2972-6366-612E-ED0984735585>

Duties

The Role

The Product Manager (PdM) CJC10 reports to the Integrated Product Manager (IPdM) CJC10 and is responsible for sustainment of the Defence High Frequency Communication System (DHFCS) under the CJC10 Support and Legacy Software Support Contracts. Operating under broad direction, the role manages and assures delivery of sustainment services, including both Recurring and Ad Hoc activities, ensuring alignment with contractual, technical, and operational requirements. This includes oversight of contractor performance, risk management and validation of service outcomes to maintain system availability and reliability.

The PdM CJC10 engages regularly with Capability Management Representatives (CMR), other Defence stakeholders, and Industry Partners to resolve complex issues, coordinate priorities, and ensure effective service delivery. Through disciplined governance and stakeholder coordination, the role ensures DHFCS remains a resilient and operationally effective capability supporting Australian Defence Force (ADF) communications requirements.

This position may involve some interstate travel.

About our Team

The CJC10 Integrated Product Management Team (IPdMT) operates within a dynamic and complex sustainment environment, focused on delivering reliable and secure communications capability to the ADF. The team is responsible for the ongoing support, performance, and enhancement of the DHFCS, working across both legacy and current system elements.

The team comprises a mix of Australian Public Service (APS) and ADF personnel, as well as Contractors to Defence, all collaborating closely to manage sustainment activities, resolve technical challenges, and assure service delivery outcomes. It maintains strong linkages with CMRs and other Defence stakeholders to ensure alignment between operational needs and sustainment priorities.

The work environment is fast-paced and outcome-driven, requiring disciplined governance, clear communication, and a proactive approach to issue resolution, continuous improvement, and capability sustainment.

Our Ideal Candidate

The ideal candidate demonstrates strong accountability for the accurate and timely delivery of product management outcomes, ensuring requirements are fully analysed, costed, and documented in accordance with approved plans. They apply sound judgement to review, analyse, and report on product performance, and develop evidence-based recommendations that optimise the use of Defence assets while balancing cost, risk, and capability outcomes. They possess well-developed stakeholder engagement skills, with the ability to negotiate and influence across Defence and Industry to resolve complex issues and achieve business objectives.

The candidate builds and sustains effective working relationships, contributing to cohesive and outcome-focused teams. They translate and implement administrative, operational, contractual, technical, and resource requirements into practical product management activities, while sharing expertise, mentoring others, and supporting the development of less experienced personnel.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

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To Apply

Position Contact	Aaron Sanderson, 02 6132 7350
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=A792B8A1-2972-6366-612E-EDC

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Defence

Vacancy VN-0770538

Department of Defence

Closing Date: Thursday 09 July 2026

Defence Digital Group
Enterprise Systems

Job Title	Project Manager
Job Type	Full-Time, Ongoing
Location	Laverton VIC
Salary	\$124,393 - \$140,315
Future Merit Locations	Laverton
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	DDG/03678/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=8D2486A7-6C42-479D-9719-ED09BC6DD398>

Duties

The Role

The role provides leadership and management of a multi-disciplinary project team, coordinating activities across planning, governance, and HR functions. It involves setting clear expectations, managing performance, delegating tasks, and developing team capability.

Key responsibilities include managing schedules, risks, budgets, and resources, and producing briefings, reports, and submissions. The role applies established project management methodologies and ensures compliance with legislative and organisational requirements.

It requires identifying risks and opportunities to inform planning and decision-making, while analysing performance against plans to adjust strategies. Strong stakeholder engagement, communication, negotiation, and influencing skills are essential.

The position also involves resolving complex issues, coordinating project inputs, and ensuring activities align with organisational standards, while proactively driving outcomes and supporting effective team performance.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

Infrastructure Project Services (IPS), is part of the Infrastructure Branch. IPS consists of a number of various teams consisting of Project Services Engagement, Finance, Project Delivery, Governance and Reporting and Technical Assurance. IPS delivers project managed design and implementation of DDG corporate ICT systems at the Official, Protected, and Secret classifications, both within Australia and internationally.

This includes, but is not limited to, desktops, laptops, printers, peripherals, WiFi, audio visual systems, and video conferencing solutions. These projects are largely delivered by external industry partners, with IPS providing Project Management oversight, governance and facilitation to ensure the right outcomes are delivered for our Defence customers.

Our Ideal Candidate

An EL 1 Project Manager operates under broad direction to deliver complex project management outcomes within Defence. The role requires strong knowledge of legislative frameworks, government processes, and Defence policies. They work with significant independence, providing expert advice and exercising sound judgement in decision-making.

Responsibilities include leading teams, managing resources, and overseeing project delivery that may influence strategic, political, or operational outcomes. They develop and implement policies, ensure compliance, and handle complex problem-solving and sensitive issues.

The EL 1 Project Manager plans and monitors performance, sets strategic-aligned work objectives, and drives continuous improvement and capability development. They also manage key stakeholder relationships, addressing expectations to achieve results. With people management responsibilities, they lead and maintain a high-performing, cohesive team while supporting professional growth within their area.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

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About the Department of Defence

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To Apply

Position Contact	Kate Waltmann, 02 5130 8837
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=8D2486A7-6C42-479D-9719-ED0

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Defence

Vacancy VN-0770546

Department of Defence

Closing Date:Thursday 16 July 2026

Capability Acquisition and Sustainment Group
Aerospace Systems

Job Title	Deputy Product Officer
Job Type	Full-Time, Ongoing
Location	Williamtown NSW
Salary	\$99,733 - \$112,431
Future Merit Locations	Williamtown
Office Arrangement	Hybrid
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	CASG/03703/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=BE3D86A9-ADF5-C0D1-7444-ED09BD9E157A>

Duties

The Role

As an APS 6 Deputy Product Officer, you will support the delivery of capability outcomes within the Advanced Test and Training Environment (ATTE), contributing to the Opposing Forces product in partnership with Air Force and Navy stakeholders. You will assist the Product Manager to plan, manage and deliver product performance through the coordination of risk, schedule, budget and resources.

You will work within an integrated team of military, APS and contractor personnel to support governance, reporting and sustainment outcomes. The role includes contributing to enterprise management processes, including risk, change, financial planning and performance reporting, while engaging stakeholders to ensure capability requirements are met.

You will apply sound judgement, manage competing priorities and support the continuous improvement of product management practices to achieve organisational outcomes.

This role has been identified as requiring access to International Traffic in Arms Regulations (ITAR) controlled technologies. The ITAR is United States (US) law that controls the manufacture, sale, use and access of defence and military end-use articles on the United States Munitions List.

It is the policy of the US to deny exports of ITAR controlled technologies to proscribed countries. This may also apply to access by persons who hold or have held a citizenship, or current permanent residency, of said countries. Defence utilises workforce mechanisms to mitigate these restrictions, which will require applicants provide details of all current citizenships and permanent residencies, as well as previously held citizenships. Defence collects citizenship details to confirm an applicant's eligibility for the role and to maintain compliance with international obligations.

About our Team

The Air Warfare Systems Program Office (AWSPO) is located at RAAF Base Williamtown, delivering and sustaining Air Force capability as part of Aerospace Systems Division. AWSPO manages a diverse portfolio of acquisition and sustainment programs in partnership with industry, supporting operational readiness and national defence outcomes.

Based in the Port Stephens region of NSW, the workplace offers an exceptional lifestyle with access to beaches, lakes and outdoor activities, with Newcastle and the Hunter Valley nearby. AWSPO offers a flexible, collaborative and supportive work environment where people are valued and encouraged to innovate, grow and contribute meaningfully. Employees benefit from flexible working arrangements, competitive remuneration and a 15.4% superannuation contribution.

Our Ideal Candidate

We are seeking an organised and motivated professional with strong communication and stakeholder engagement skills, and the ability to manage competing priorities in a dynamic environment. You will demonstrate initiative, sound judgement and resilience, with the ability to contribute to planning, governance and decision-making processes.

You will have experience or the ability to develop skills in product, project or asset management, with a focus on performance, risk management and achieving capability outcomes. Leadership potential and the ability to work collaboratively within a multidisciplinary team are important.

The ideal candidate will understand the broader operational context, identify risks and opportunities, and adapt to changing priorities while supporting delivery against strategic objectives. A commitment to continuous learning and development is essential.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

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To Apply

Position Contact	Paul Elmer, 02 4077 7062
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=BE3D86A9-ADF5-C0D1-7444-EE

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Defence

Vacancy VN-0770560

Department of Defence

Closing Date:Thursday 23 July 2026

Naval Shipbuilding and Sustainment Group
Major Surface Combatants and Combat Systems

Job Title	Security Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$124,393 - \$140,315
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	NSSG/03655/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=2354CE1D-8878-E9B0-1BFB-ED09C01D34B6>

Duties

The Role

The Program Security Manager provides timely, expert advice and direction in accordance with Australian Government and Defence Security policies to a broad range of internal and external stakeholders, including:

- Hunter Class Frigate Branch (HCFB)
- Head Contractor
- National Shipbuilding & Sustainment Group branches
- Royal Australian Navy
- Multiple stakeholders across Defence including the Defence Security Division, Australian Signals Directorate and Joint Capabilities Group
- Australian and foreign supply chain entities

The role leads the HCFB security team across Governance, Personnel, Physical, Information and Cyber Security domains to ensure effective security outcomes aligned with program objectives. Key responsibilities include:

- Communicating complex security advice in clear, practical terms for key stakeholders.

- Collaborating with external stakeholders to maintain strategic security alignment
- Managing the security governance and assurance activities undertaken by the security team across personnel, physical and cyber domains.
- Representing the security directorate and chairing key program Working Groups.

The Program Security Manager is accountable for continuously monitoring and sustaining security standards and governance obligations across the Branch and SEA5000 Program.

About our Team

The Hunter Class Frigate (HCF) is one of the world's most advanced warships, and the project is Australia's largest shipbuilding project. The HCF program provides the foundation for Continuous Naval Shipbuilding and is bringing together global expertise from the UK, USA, Canada, Europe, and Australia to solve complex design and construction challenges.

The HCF program has introduced new approaches to Defence project and engineering management. Whilst built on traditional systems engineering and contract management approaches, Defence and the shipbuilding industry are evolving to meet the demands associated with growing and sustaining a skilled, sovereign workforce.

As a member of Team Hunter, you will be contributing to a high-impact, national capability, while fostering innovation and collaboration, and demonstrating decisive leadership. As an Australian Public Servant in Defence, you will benefit from flexible working arrangements, generous conditions, and a competitive remuneration package, including 15.4% superannuation, as outlined in the Defence Enterprise Agreement.

Our Ideal Candidate

- Comprehensive Security Knowledge
- Comprehensive understanding of the core Governance, Personnel, Physical, and Cyber Security domains.
- Demonstrated experience developing and implementing policies in accordance with national security frameworks including DSPF, PSPF and ISM.
- Familiarity with international security standards and arrangements; including SIAs, ITAR and FMS.
- Strategic Leadership
- Capable of aligning security objectives with program goals.
- Skilled in leading multidisciplinary teams and fostering collaboration across Defence, industry, and international partners.
- Strong decision-making under pressure, especially in time-sensitive scenarios.
- Stakeholder Engagement
- Excellent communication and negotiation skills to influence a diverse range of stakeholders with competing priorities.
- Ability to build trusted relationships across government, contractors, and global partners.
- Governance & Compliance

- Demonstrated experience in Security incident triage and management.
- Demonstrated experience in developing and sustaining security standards within a large enterprise/program and workforce.
- Analytical & Problem-Solving Skills
- Demonstrated experience in assessing threats, vulnerabilities, and risks within a Defence context; experience with ISO31000:2018 or HB 167:2006 Security Risk Management standards
- Proactive in developing mitigation strategies and remediation plans
- Adaptability & Resilience
- Comfortable operating in complex, high-stakes environments.
- Ability to adapt to evolving threats, technologies, and program requirements.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

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To Apply

Position Contact	HCF Workforce Team, nssg-msccs-hcf.workforce@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=2354CE1D-8878-E9B0-1BFB-ED

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Defence

Vacancy VN-0770561

Department of Defence

Closing Date: Wednesday 08 July 2026

Capability Acquisition and Sustainment Group
Air Defence & Space Systems Division

Job Title	Emerging International Project Manager
Job Type	Full-Time, Ongoing
Location	Fyshwick ACT
Salary	\$124,393 - \$140,315
Future Merit Locations	Fyshwick
Office Arrangement	On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	CASG/03692/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=1C0AE497-DFC2-1FBD-AA4D-ED0984EA64F9>

Duties

The Role

The Capability Acquisition and Sustainment Group (CASG), Active Electronically Scanned Array (AESA) Systems Program Office seeks an EL 1 Emerging International Program Manager to lead a small team delivering AESA systems procured through the United States Government and allied partners.

This role operates under broad direction to manage complex program outcomes within an integrated workforce, including planning, reviewing, and implementing project activities. It also requires providing strategic advice to senior leadership and maintaining strong relationships with international government stakeholders while aligning efforts with Defence priorities.

At the EL 1 level, the role involves leading project planning, managing procurement and contracts, and preparing high-quality briefs, reports, and submissions. The Program Manager oversees schedule, risk, budget, and performance, ensuring alignment with program objectives. They provide evidence-based advice to senior leaders, build team capability through coaching and feedback, and foster strong internal and external networks to support Defence and security outcomes.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

The AESA SPO is part of the Air Defence Systems (ADS) Branch, within the Department of Defence's CASG. Charged with the responsibility of providing critical support to projects with an emphasis on Joint Capability across the Australian Defence Force, the ADS Branch offers a wide range of exciting career opportunities.

Our Ideal Candidate

To succeed in this role, applicants will be required to demonstrate:

- Sound commercial acumen, including an understanding of the Defence Industry sector in Australia and Commonwealth procurement processes
- The ability to lead a diverse team delivering complex and high-priority capability outcomes
- Excellent written and verbal communication skills
- The ability to influence and build relationships with senior executives and external stakeholders
- The ability to apply critical thinking and risk-consideration to decision-making processes, and the judgement to escalate where required
- The capacity to manage competing priorities and tasks of varying complexity in a dynamic operating environment
- Strong organisational skills, initiative and the ability to influence others to achieve business outcomes
- Professionalism, integrity and a positive team focused approach who thrives in a dynamic, high tempo environment and contributes to a respectful and outcome driven culture.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 2".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	GPCAPT Andrew Gillman, 02 5131 4404
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=1C0AE497-DFC2-1FBD-AA4D-E

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Defence

Vacancy VN-0770562

Department of Defence

Closing Date: Wednesday 08 July 2026

Capability Acquisition and Sustainment Group
Air Defence & Space Systems Division

Job Title	Program Integrity Manager
Job Type	Full-Time, Ongoing
Location	Fyshwick ACT
Salary	\$124,393 - \$140,315
Future Merit Locations	Fyshwick
Office Arrangement	On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	CASG/03698/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=CABB2228-D81C-BE33-9EB3-ED09851DEC4D>

Duties

The Role

The CASG Active Electronically Scanned Array (AESA) Systems Program Office is seeking an EL 1 Program Integrity Manager to provide project management and security expertise supporting AESA systems acquired through the United States Government and allied partners. The role operates under broad direction to deliver complex protective security and compliance activities, ensuring systems meet Commonwealth of Australia security requirements and maintain Authority to Operate (ATO).

Key responsibilities include managing the AESA security framework, overseeing schedule, risk, budget, and resources, and providing expert security advice aligned with PSPF and DSPF policies. The role involves preparing briefs, reports, and submissions, evaluating program and security performance, and addressing complex stakeholder needs.

The Program Integrity Manager builds team capability through coaching and feedback, while fostering strong relationships with internal and external security organisations. Overall, the role ensures effective governance, compliance, and delivery outcomes aligned with Defence objectives.

About our Team

The AESA SPO is part of the Air Defence Systems (ADS) Branch, within the Department of Defence's CASG. Charged with the responsibility of providing critical support to projects with an emphasis on Joint Capability across the Australian Defence Force; the ADS Branch offers a wide range of exciting career opportunities.

Our Ideal Candidate

We are looking for a committed, dynamic and innovative individual to join our team. The Program Integrity Manager will exercise initiative and judgement in the interpretation and application of policy. They will provide detailed security advice in relation to strategic planning, program and project management, policy development and security risk management.

To succeed in this role, applicants will be required to demonstrate:

- Experience working in a protective security environment and managing project activities
- Knowledge of technical security certification and accreditation in accordance with Government policy and specifications
- Excellent written and verbal communication skills
- The ability to influence and build relationships with senior executives and a network of stakeholders
- The ability to apply critical thinking and risk-consideration to decision-making processes, and the judgement to escalate where required

Eligibility

Security Clearance:

Positive Vetting: Prior to commencement, successful applicants will be required to undergo a psychological assessment and an extensive security clearance process. As a Positive Vetting clearance is required, applicants must be Australian Citizens; be able to account for their personal background for their whole life; and be able to demonstrate suitability to work in a high security intelligence environment.

Notes

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To Apply

Position Contact	Andrew Gillman, 02 5131 4404
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=CABB2228-D81C-BE33-9EB3-EI

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Defence

Vacancy VN-0770565

Department of Defence

Closing Date:Wednesday 15 July 2026

ARMY
ADFHQ-Office of Chief of ARMY

Job Title	Deputy Director
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	\$124,393 - \$140,315
Future Merit Locations	Russell
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	ARMY/03241/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=9C2B41D4-4EDE-3F86-BE46-ED09BD36586F>

Duties

The Role

The Deputy Director will:

- Lead the delivery and implementation of the Director's strategic intent, including the development of the Program strategic narrative aligned with this intent.
- Lead the development and delivery of key program artefacts.
- Lead the management of program budget, operational functioning, program schedule, and program level risks & issues.
- Oversee the accurate and effective communication of the program strategy and key program artefacts to all relevant stakeholder groups.
- Oversee the implementation of the Directors strategic intent by providing support and guidance to other Program staff. Maintain contemporary knowledge of the program deliverables and represent the Director at forums the Director is unable to attend.
- Maintain contemporary knowledge of Defence strategic direction and supporting artefacts; legislative, financial and administrative frameworks; and government decision-making processes and regulations, to ensure programmatic compliance.
- Analyse program gaps and opportunities, establish options in consultation with relevant stakeholders, and provide recommendations to the Director.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base

salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

The four Land Capability program teams these positions relate to are professional, multidisciplinary integrated teams comprising ADF, APS and contractor workforce, working together under their respective Program Directors. Land Capability Division is the core of Army's Land Capability System and is responsible for delivering and integrating the fundamental inputs to capability that generate and sustain Australian military capability in the Land Domain. The Division operates in accordance with the One Defence Capability System and includes the activities conducted to modernise and sustain the Army and build its future capacity. As Army is currently undergoing an historic reinvestment in land capability, this is an exciting time to join the Division.

Our Ideal Candidate

We are looking for dynamic individuals with the drive and commitment to manage complex tasks in a busy and changing working environment.

We will assess your suitability for the role against the following selection criteria:

- The personal drive, resilience and resourcefulness to achieve results in a dynamic environment.
- Well-developed leadership skills that will allow you to lead a complex, integrated team made up of Australian Public Service (APS), Australian Defence Force (ADF) and/or contractor staff.
- The ability to build and sustain internal and external working relationships with key stakeholders.
- The ability to think strategically and innovatively and drive change to align actions with broader organisational needs. Experience with finance/costing, project management (including scheduling), logistics, project document writing and/or the One Defence Capability System would be beneficial but are not essential criteria.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

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To Apply

Position Contact	Paul Sait, 02 5108 6132
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=9C2B41D4-4EDE-3F86-BE46-E0

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Defence

Vacancy VN-0770591

Department of Defence

Closing Date:Thursday 16 July 2026

ARMY
Forces command

Job Title	Security Practitioner
Job Type	Full-Time, Ongoing
Location	Kapooka NSW
Salary	\$72,275 - \$79,635
Future Merit Locations	Kapooka
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 3
Position Number	ARMY/03752/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=BF7E842D-8FFA-3528-CBEB-ED0A71C8542C>

Duties

The Role

The APS 3 Security Practitioner works within the Security Vetting team, collaborating daily with Military members to support the Army's newest soldiers and staff at the 1st Recruit Training Battalion (1 RTB). This role is essential in facilitating a smooth transition from civilian to military life or between postings. The Security Vetting team is responsible for maintaining, administering and managing all aspects of security vetting administration for recruits and staff.

The successful applicant will undertake a number of key duties including, but not limited to:

- Manage, prepare and coordinate accurate and timely security vetting administration in support of recruit training within the Battalion.
- Deliver security information sessions and lessons to large groups.
- Administer and maintain accurate personnel security vetting administration records.
- Provide security officer and security vetting support to the 1 RTB Security Vetting Manager, recruits and Battalion staff.
- Provide an ability to step in as a redundancy for the 1 RTB Security Vetting Manager as required.
- Engage with a wide variety of stakeholders from differing backgrounds including civilians, contractors and Military members.

About our Team

The 1st Recruit Training Battalion (1 RTB) plays a crucial role in the Army, overseeing the training and administration of new recruits and their staff. Comprising a diverse team of military personnel, APS members, and contractors, the battalion collaborates effectively to support and enhance the capabilities of the ADFAs a Security Advisor within the Security Vetting team at Headquarters 1 RTB. You will provide vital security vetting administrative support to the recruits and staff, contributing to the safety and security of Defence, the Australian Government, and the community.

Our team offers a friendly, inclusive, and collaborative environment, surrounded by talented and supportive colleagues. Beyond the broader Defence Values, we place a strong emphasis on trust, effective communication, respectful teamwork, flexibility, initiative and ownership. Defence is committed to assisting its employees with flexible office arrangements. This position is primarily on-site, but after successfully completing probation, training, and demonstrating proficiency in the required skills, candidates may have the opportunity to periodically work remotely, in line with the 1 RTB training schedule.

Our Ideal Candidate

We are seeking motivated, adaptable individuals with strong organisational and interpersonal skills to join a fast-paced and challenging environment. The ideal candidate should be able to follow established policies and procedures to resolve a range of predictable and unpredictable scenarios.

Our ideal candidate will be able to:

- Manage workloads, adjust priorities, and achieve results within defined time frames.
- Cultivate productive and collaborative relationships with colleagues and stakeholders, contributing to solutions and goals of the organisation.
- Display strong communication skills, showing empathy and cultural sensitivity, and effectively discuss personal and sensitive information while maintaining privacy.
- Adapt their communication style and language to suit the audience's level of knowledge, skills and experience.
- Work independently, pay attention to detail, and respond positively and flexibly to change.
- Demonstrate a good knowledge of common software applications (e.g. Word, Outlook, Excel).

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

To Apply

Position Contact	Mark Kells, 02 5942 9560
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=BF7E842D-8FFA-3528-C8EB-EC

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Defence

Vacancy VN-0770632

Department of Defence

Closing Date: Wednesday 12 August 2026

Air Force
Air Command Australia

Job Title	Maintenance Capability Analyst
Job Type	Full-Time, Ongoing
Location	Glenbrook NSW
Salary	\$99,733 - \$112,431
Future Merit Locations	Glenbrook
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	AF/03684/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=640EEB0C-FBDB-D61D-8171-ED09BD146BD2>

Duties

The Role

Air Command is responsible for the generation and delivery of air power as part of the joint force. It does this by coordinating the efforts of specialised groups and squadrons, translating strategic objectives into real-world action through planning, training, and execution. Headquarters Air Command (HQAC) supports Air Commander Australia (ACAUST) by planning, coordinating, and executing Air Command raise, train, and sustain activities.

A HQAC Maintenance Capability Analyst plays a critical role in enabling informed command decision-making through the effective use of real-world data and business intelligence.

The position is responsible for the collection, integration, and analysis of data relating to air power capability, with a focus on aircraft serviceability, mission readiness, and aviation safety.

The analyst consolidates data from multiple operational and maintenance systems, ensuring its accuracy, completeness, and relevance. Through structured processing and analysis, they transform raw data into meaningful insights that reflect the true state of fleet readiness and operational performance, providing commanders and stakeholders with timely and actionable information.

About our Team

Your immediate team within HQAC is a mix of uniformed and APS staff, and includes engineers, aircraft maintainers, and aircrew. As part of your role, you will also work in coordination with technical, maintenance, and safety staff within Air Command subordinate units. The analyst will work collaboratively as part of this diverse team to gather and provide meaningful business intelligence data to support senior Air Force decision makers.

Our Ideal Candidate

The ideal candidate will have:

- Strong verbal and written communication skills, and be able to work collaboratively with a wide range of internal and external stakeholders of diverse professional backgrounds.
- Strong organisational skills, and be able to independently manage assigned tasks and schedules to successful completion.
- Previous experience in data fusion, analysis, or business intelligence expertise.
- Previous experience in aircraft maintenance, aviation safety, airworthiness management, or regulatory compliance.
- Strong commitment to professional development, and ability to rapidly apply new knowledge to workplace activities.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	SQNLDR Tristan Foon, 07 5362 4167
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=640EEB0C-FBDB-D61D-8171-E1

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Education

Vacancy VN-0770512

Australian Research Council

Closing Date:Monday 06 July 2026

Corporate and Enabling Services Legal

Job Title	Legal Counsel - FOI and Privacy
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	\$123,461 -
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be negotiated with the successful candidate
Classification	Executive Level 1
Position Number	ARC26-005
Agency Website	www.arc.gov.au

Job Description

<https://candidate.aurion.cloud/arescoun/production/redirect/to/dmFjYW5jaWVzLzI5MTlyNjc1ODM2MTU2OTIhMS9>

Could the Australian Research Council be right for you?

The ARC's small and high-performing legal team plays a central role in supporting the ARC Board and senior leadership, including contributing to the delivery of key reforms to the National Competitive Grants Program.

As Legal Counsel – FOI and Privacy, you play a trusted advisory role, working closely with senior executives and key stakeholders across the organisation. You will provide strategic, solutions-focused support in managing complex and sensitive FOI matters, while strengthening the integration of privacy considerations across the ARC's activities and processes.

This role offers a valuable opportunity to contribute to high-impact work in a fast-paced environment. You will partner with the General Counsel and Deputy General Counsel to deliver high-quality legal advice across the full breadth of the ARC's operations, building your expertise and visibility while helping to support the integrity and effectiveness of Australia's research funding system.

Duties

The opportunity

Reporting to the Deputy General Counsel, this role primarily manages FOI, privacy, data and administrative law matters. Their main responsibilities include:

- **Provide strategic legal advice and risk management:** Deliver high-quality, practical legal advice across a range of matters, including information law, administrative law, and the application of the Australian Research Council Act and other relevant legislation, to support informed decision-making and manage legal risk.
- **Lead the delivery of FOI and privacy functions:** Manage complex and sensitive freedom of information requests, exercising sound judgement and discretion, and ensuring compliance with legislative requirements. Oversee Privacy Officer functions, including privacy governance, implementation of the Privacy Management Plan, and effective management of privacy breaches.
- **Build and maintain strong stakeholder relationships:** Collaborate proactively with senior executives and key business areas to embed best practice approaches to FOI and privacy, strengthen organisational capability, and ensure legal considerations are integrated into business processes.
- **Deliver complex legal drafting and advisory work:** Prepare and review a range of legal documents, including grant guidelines, grant agreements, and contracts, ensuring clarity, consistency, and alignment with legislative and policy requirements.
- **Manage complaints and administrative law matters:** Provide expert advice and support in relation to complaints, review processes, and administrative law matters, ensuring fair, transparent, and legally robust outcomes.

- **Promote legal awareness and capability uplift:** Build organisational understanding of key legal obligations through guidance, communication, and engagement, promoting a culture of compliance and informed decision-making.
- **Support cross-cutting legal work across the organisation:** Contribute to legal advice and support across diverse areas, including procurement, employment, ICT/privacy considerations, and grants management, as required.

Our ideal candidate

We are seeking a capable and motivated legal practitioner with a strong foundation in government legal practice, including demonstrated experience in FOI and privacy law. Experience across additional areas of government law—such as administrative law, statutory interpretation, employment law, procurement, contracts, or grants management—will be highly regarded.

The ideal candidate brings confidence in working with a high degree of autonomy, taking ownership of their work and providing clear, well reasoned advice without the need for routine oversight. They are comfortable operating in a dynamic environment and are trusted to exercise sound judgement in their areas of expertise.

You will be a proactive problem solver, able to navigate complex or unfamiliar legal issues by identifying practical and workable solutions. This includes leveraging networks across the Commonwealth legal community, undertaking targeted research, and engaging external expertise where appropriate to deliver informed outcomes.

Strong communication and stakeholder engagement skills are essential. You will be able to communicate with clarity and influence, tailoring your advice to a broad range of audiences, and building productive, trusted relationships with stakeholders—including scientific experts, program areas, and other government lawyers.

Diversity and inclusion

We welcome applications from candidates with diverse backgrounds including but not limited to; people who identify as LGBTIQ+, people with a disability, and people from a culturally and linguistically diverse background.

The ARC expects all staff to understand workplace diversity, workplace participation, a safe working environment and access and equity principles, and to promote these principles in the development and implementation of policies and programs.

Remuneration package

The ARC's Remuneration Package comprises a competitive salary component and generous employer superannuation contribution.

The salary payable upon commencement will be negotiable and will consider personal capabilities, such as experience and qualifications.

What we offer

In addition to exciting and fulfilling work at the heart of research and the government, the ARC offers the opportunity to work with strong, smart, visionary, and experienced leaders, who are among the most respected in their fields.

The ARC is an equal opportunity employer, and all our recruitment decisions are made based on merit. We are committed to building a workforce that is flexible, agile, and responsive to fostering a positive workplace where people treat each other and the community with respect.

Eligibility

Eligibility Requirements

- Must be an Australian citizen
- Undergo pre-employment screening
- Must obtain or be able to obtain a Commonwealth Security Clearance Baseline Level

Notes

About the Australian Research Council

The ARC is a non-corporate Commonwealth entity established under the Australian Research Council Act 2001 (ARC Act). It is located within the Australian Government's Education portfolio and reports to the Minister for Education. The ARC is a vital component of Australia's innovation and research system. It plays an integral role in supporting the research sector to produce excellent and impactful research for Australia's economic, social, environmental and cultural benefit through the delivery of the National Competitive Grants Program (NCGP). The NCGP funds excellent pure basic, strategic basic and applied research in all disciplines except medical research. The ARC's broader remit includes the provision of high-quality research policy advice to the Australian Government and supporting research security and integrity. It also includes promoting ethical research, evaluating the excellence, impact and depth of Australian research and expanding Aboriginal and Torres Strait Islander knowledge systems. It also facilitates partnerships between researchers and industry, government, community organisations and the international community.

To Apply

Position Contact	Geoff Budd, (02) 6206 7224
Agency Recruitment Site	https://candidate.aurion.cloud/arescoun/production/redirect/to/dmFYW5jz

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Education

Vacancy VN-0770633

National Gallery of Australia

Closing Date: Tuesday 14 July 2026

Marketing, Communications and Visitor Experience
Visitor Experience

Job Title	Visitor Experience Host
Job Type	Part-Time;Casual, Ongoing;Non-Ongoing
Location	Parkes ACT
Salary	\$61,094 - \$65,850
Future Merit Locations	Parkes
Office Arrangement	On Site
Office Arrangement Details	On-site positions at the NGA in Parkes
Classification	APS Level 2
Position Number	6142, 6146, 6147, 6148
Agency Website	https://nga.gov.au

Job Description

<https://nga.gov.au/about-us/jobs/>

The National Gallery is seeking enthusiastic customer services professionals to join the Visitor Experience (VE) and Membership team in our front-facing host positions. This role requires flexibility to work across a 7-day roster, including weekends, public holidays and peak periods. Availability across multiple days in a fortnight, including weekday shifts, is highly desirable.

The VE team welcomes people to the National Gallery and aims to provide exceptional customer service to domestic and international visitors and National Gallery members. Hosts are responsible for providing frontline assistance to visitors including:

- Concierge, ticketing, membership services.
- Wayfinding and accessibility support.
- Phone and email enquiries including feedback support.
- Exhibition invigilation and assistance for some programs and events.

In providing these services, Hosts communicate and interact with a wide range of people and liaise with staff across the Gallery. Hosts also assist with the operation and servicing of members in the Members Lounge.

Successful candidates can expect to work in a busy customer-focused environment requiring strong verbal communication, resilience and interpersonal skills. This role involves working on your feet for extended periods (up to 3 hours at a time), moving between locations, and undertaking light manual handling responsibilities such as movement of bollards, chairs and restocking of marketing collateral.

The Marketing, Communications and Visitor Experience portfolio works to attract and engage diverse audiences, grow earned revenue to support the Gallery's work, position the brand, and create inspiring and memorable experiences for everyone who visits.

The Gallery is open every day of the year (except Christmas Day) from 10am – 5pm.

We are seeking applicants for both non-ongoing with possibility of becoming ongoing and casual positions. A merit pool will be established to support flexible staffing needs. VE Hosts are provided a fortnightly roster and are invited to attend a bi-monthly team information and training evening.

Part-time positions work 7 days in a 14-day period, including one weekend in that period.

The merit list may be used to fill identical vacancies over the next 12 months, including casual and part-time opportunities across the Visitor Experience team. If you do not wish to be added to an order of merit, please notify us in your application.

VE Host roles are available on an ongoing part-time basis, as well as casual engagements within our fun and energetic VE and Membership team. This position reports to the Visitor Experience Coordinator and is supported by the Visitor Experience and Membership Manager.

Duties

In accordance with the APS 2 work level standards, you will:

- Provide exceptional, proactive, personable and informed customer service to visitors to the National Gallery in a range of locations including main entry, Members Lounge and entry to major exhibitions.
- Operate the Gallery's switchboard and email enquiries inbox, maintaining a high standard of verbal and written communication taking follow up steps where required.
- Use the Gallery's Customer Relationship Management (CRM) system to process tickets, sell memberships and record visitor information maintaining strong data accuracy.
- Be the first point of contact for feedback and complaints, resolving in a sensitive and timely manner, and/or escalating where necessary.
- Maintain a high level of knowledge relevant to visitors about the National Gallery, including the national collection, exhibitions, events and amenities; confidently communicating information and highlights to visitors.
- Ensure an active contribution to a safe and secure workplace by monitoring visitor behaviour and wellbeing, promoting adherence with the National Gallery conditions of entry, identifying and reporting WHS hazards and incidents.
- Contribute ideas and participate in initiatives to improve the visitor experience. Participate in daily briefings, debriefings, evaluations, team meetings and training to support continual improvement.

Eligibility

Citizenship – To be eligible for employment with the Gallery, you must be an Australian citizen.

Police Check – to be eligible for this role you must complete a police check.

Working With Vulnerable People Check (WWVP) – to be eligible for this role you must hold a current WWVP card (or have the ability to obtain).

Notes

HOW TO APPLY

To apply for this role please go to the National Gallery's [Careers portal](#).

You should provide a tailored CV (**maximum of three pages**) along with a **statement** of no more than **two pages** that outlines your skills, capabilities and experience, against the information above.

In your statement response you should keep in mind the capabilities and behaviours required to be successful for this role, as identified in the information above. Try not to duplicate information that can be found in your CV but do highlight any specific examples or achievements that demonstrate your ability to perform the role.

An order of merit or merit pool, may be established from this selection process and may be used to fill future identical vacancies over the next 18 months. Selection may be based on application and referee reports only. If you do not wish to be added to an order of merit, please notify us in your application.

About the National Gallery of Australia

The National Gallery is one of Australia's leading visual arts institutions. The National Gallery is based in Canberra and is a vital part of the Australian cultural landscape. Our Purpose is to collect, preserve, promote and share the national collection of art. The Vision of the National Gallery is to be the international reference point for art in Australia, inspiring all people to explore, experience and learn. Our Values include Boldness, Integrity, Respect, and Excellence.

To Apply

Position Contact	Alberto Gabellone, 61 2 6240 6411
Agency Recruitment Site	https://nga.gov.au/about-us/jobs/

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Environment and Energy

Vacancy VN-0770455

Clean Energy Regulator

Closing Date: Thursday 24 December 2026

Corporate Corporate Operations

Job Title	Contact Centre Operator – Temporary Employment Register
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	\$85,745 - \$90,465
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	The agency supports and promotes flexible working, including remote options on negotiation and where appropriate based on the specifics of the role
Classification	APS Level 4
Position Number	NON 070/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

<https://cer.gov.au/about-us/who-we-are>

The Temporary Employment Register is open to candidates to submit an expression of interest for employment with the Clean Energy Regulator (CER).

The Register enables us to access appropriately skilled and experienced individuals at short notice for non-ongoing or temporary positions. Depending on operational requirements, opportunities may be offered on a full-time, part-time or intermittent/irregular (casual) basis for up to an initial engagement period of 12 months, which can possibly be extended once to a maximum of 18 months as per the [Australian Public Service Commissioner's Directions 2022](#).

There is no guarantee that an offer of employment will be made whilst your application remains on the register. You will only be contacted regarding your application if a vacancy arises that matches your skills and experience.

The Clean Energy Regulator Contact Centre is part of our Communications and Contact Centre section, in the Corporate branch.

The Contact Centre is the central point of entry for our stakeholders via phone and email. Our Contact Centre Operators answer a range of queries across all the work of the Clean Energy Regulator, providing trusted advice.

Our Contact Centre Operators provide a first point of contact for stakeholders.

Duties

Following the initial training to familiarise you with our schemes and legislation, you will:

- Provide a high level of customer service to stakeholders via telephone and email.
- Meet service level standards.
- Demonstrate a sound general knowledge of the agency's schemes and projects, including a broad understanding of relevant legislation and associated policy frameworks.
- Follow internal processes, using templates and guidelines, and bring together information from various sources to answer telephone or email enquiries in a timely and professional manner.
- Exercise judgement to refer enquiries to relevant subject matter experts (SMEs) in accordance with process.
- Accurately capture and record interactions in the Customer Relationship Management (CRM) system.
- Work independently on tasks, including manage different priorities, to meet team and individual outcomes.
- Provide support to team leader and colleagues to ensure team outcomes are met.
- Assist with quality assurance checks within the team, by reviewing peers' work to ensure the accuracy and appropriateness of responses.

Knowledge, Skills and Attributes

We are seeking candidates from a variety of backgrounds to fill these vacancies as they arise.

Previous experience in customer service and/or a contact centre environment is highly desirable, but not essential.

We are looking for candidates with people skills, and a passion for the work of the agency who would like to make a difference through their interactions with our stakeholders.

The primary skills required to be successful in the role are:

- Excellent communication skills, written and written.

- A high level of attention to detail.
- Stakeholder engagement skills.

Eligibility

Your registration will remain active until 24 December 2026. After this time, you will need to submit a new expression of interest by reapplying.

CER is committed to workplace diversity and aims to create an environment that values and utilises the contribution of people from different backgrounds, experiences and perspectives.

To be eligible for a non-ongoing (temporary) employment, you must:

- Be an Australian Citizen.
- Satisfy a number of pre-employment checks.
- Satisfy any mandatory qualification requirements applicable to the position.
- Obtain and maintain a security clearance to the level applicable to the position.

Notes

The [Public Service Act 1999](#) requires all people joining the Australian Public Service to be Australian citizens. You will be asked to declare your citizenship status as part of the application process.

We will conduct pre-employment checks before we offer you employment. For us to do this, you will be required to supply certified copies of identity documents.

It is a condition of employment with the Clean Energy Regulator that you can obtain and maintain a security clearance to the level applicable to the position. If you are offered a role and do not already hold a security clearance at or above level applicable to the position, you will need to undertake the security clearance process before you can commence employment. Any employment offer will be contingent upon obtaining this clearance.

About the Clean Energy Regulator

The Clean Energy Regulator is the Government body responsible for administering legislation to reduce carbon emissions and increase the use of clean energy. The Clean Energy Regulator has administrative responsibilities for the: • National Greenhouse and Energy Reporting Scheme, under the National Greenhouse and Energy Reporting Act 2007 • Emissions Reduction Fund, under the Carbon Credits (Carbon Farming Initiative) Act 2011, • Renewable Energy Target, under the Renewable Energy (Electricity) Act 2000, and • Australian National Registry of Emissions Units, under the Australian National Registry of Emissions Units Act 2011, • Nature Repair Market, under the Nature Repair Act 2023, • Guarantee of Origin, under the Future Made in Australia (Guarantee of Origin) Bill 2024. Our purpose is to accelerate carbon abatement for Australia. We work with our stakeholders and clients including Australian Government departments and agencies, industry bodies, liable entities and the community to provide regulatory services of the highest standard. We offer challenging and rewarding work in administering legislation that will reduce carbon emissions and increase the use of clean energy. Our agency is committed to workplace diversity

and aims to create an environment that values and utilises the contribution of people from different backgrounds, experiences and perspectives. We encourage applications from Aboriginal and Torres Strait Islander People, people with a disability, people from diverse cultural and linguistic backgrounds and mature age workers

To Apply

Position Contact	Recruitment Team, 02 6159 3223
Agency Recruitment Site	https://cer.gov.au/about-us/who-we-are

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Environment and Energy

Vacancy VN-0770463

Clean Energy Regulator

Closing Date: Thursday 24 December 2026

Job Title	Corporate and Legal Temporary Employment Register
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	\$76,302 - \$116,424
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	The agency supports and promotes flexible working, including remote options on negotiation and where appropriate based on the specifics of the role
Classification	APS Level 3;APS Level 4;APS Level 5;APS Level 6
Position Number	NON 071/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

<https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm>

The Corporate and Legal Temporary Employment Register is open to candidates to submit an expression of interest for employment with the Clean Energy Regulator (CER).

The Register enables us to access appropriately skilled and experienced individuals at short notice for non-ongoing or temporary positions. Depending on operational requirements, opportunities may be offered on a full-time, part-time or intermittent/irregular (casual) basis for up to an initial engagement period of 12 months, which can possibly be extended once to a maximum of 18 months as per the [Australian Public Service Commissioner's Directions 2022](#).

There is no guarantee that an offer of employment will be made whilst your application remains on the register. You will only be contacted regarding your application if a vacancy arises that matches your skills and experience.

CER offers employment opportunities across a wide range of vacancies on a non-ongoing basis across our Corporate and Legal Services and Governance branch. These branches contain roles such as:

- Corporate:
 - Finance
 - Human resources
 - Communications
 - Parliamentary support

- Legal Services and Governance:
 - Legal officers
 - Governance and secretariat support
 - Risk, audit and fraud

Duties

We are seeking candidates from a variety of backgrounds to fill these vacancies as they arise.

We are looking for candidates who can demonstrate some or all of the following capabilities, at varying level of skill dependant on the level:

- A high level of attention to detail.
- Excellent communication skills, written and oral.
- Stakeholder engagement skills.
- Ability to work as part of multidisciplinary teams.
- Time management and organisational skills.

- Ability to take initiative and a curious mind to grow and develop.

Roles at APS Level 6 will entail a leadership responsibility through coaching of APS staff, identification of goals and organising team initiatives.

The following experience and qualifications are highly desirable but not essential – with the exception of Legal Services who require qualifications in Law to fill Legal Officer positions.

Corporate Branch

- Finance:
 - Experience using an FMIS like TechOne or similar.
 - Financial qualifications.
- Human Resources, Facilities and Security:
 - Experience in using HRMIS/ATS/LMS such as Aurion, eRecruit and LearnHub.
 - Qualifications in human resources.
 - Experience or an understanding of personnel security and/or facilities management.
- Communications:
 - Experience in media, stakeholder engagement or internal communications.
 - Qualifications in communications or a related field.

Legal Services and Governance Branch

- Legal:
 - Qualification in Law and admitted as a practicing lawyer.
- Governance and secretariat support:
 - Experience working with committees and/or secretariat work.
- Risk, Audit and Fraud:
 - Experience working in risk management, internal audit and/or fraud detection.
 - Tertiary qualifications in a related discipline.

Eligibility

Your registration will remain active until 24 December 2026. After this time, you will need to submit a new expression of interest by reapplying.

CER is committed to workplace diversity and aims to create an environment that values and utilises the contribution of people from different backgrounds, experiences and perspectives.

To be eligible for a non-ongoing (temporary) employment, you must:

- Be an Australian Citizen.
- Satisfy a number of pre-employment checks.
- Satisfy any mandatory qualification requirements applicable to the position.
- Obtain and maintain a security clearance to the level applicable to the position.

Notes

The [Public Service Act 1999](#) requires all people joining the Australian Public Service to be Australian citizens. You will be asked to declare your citizenship status as part of the application process.

We will conduct pre-employment checks before we offer you employment. For us to do this, you will be required to supply certified copies of identity documents.

It is a condition of employment with the Clean Energy Regulator that you can obtain and maintain a security clearance to the level applicable to the position. If you are offered a role and do not already hold a security clearance at or above level applicable to the position, you will need to undertake the security clearance process before you can commence employment. Any employment offer will be contingent upon obtaining this clearance.

About the Clean Energy Regulator

The Clean Energy Regulator is the Government body responsible for administering legislation to reduce carbon emissions and increase the use of clean energy. The Clean Energy Regulator has administrative responsibilities for the: • National Greenhouse and Energy Reporting Scheme, under the National Greenhouse and Energy Reporting Act 2007 • Emissions Reduction Fund, under the Carbon Credits (Carbon Farming Initiative) Act 2011, • Renewable Energy Target, under the Renewable Energy (Electricity) Act 2000, and • Australian National Registry of Emissions Units, under the Australian National Registry of Emissions Units Act 2011, • Nature Repair Market, under the Nature Repair Act 2023, • Guarantee of Origin, under the Future Made in Australia (Guarantee of Origin) Bill 2024. Our purpose is to accelerate carbon abatement for Australia. We work with our stakeholders and clients including Australian Government departments and agencies, industry bodies, liable entities and the community to provide regulatory services of the highest standard. We offer challenging and rewarding work in administering legislation that will reduce carbon emissions and increase the use of clean energy. Our agency is committed to workplace diversity and aims to create an environment that values and utilises the contribution of people from different backgrounds, experiences and perspectives. We encourage applications from Aboriginal and Torres Strait Islander People, people with a disability, people from diverse cultural and linguistic backgrounds and mature age workers

To Apply

Position Contact	Recruitment Team, 02 6159 3223
Agency Recruitment Site	https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

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Environment and Energy

Vacancy VN-0770466

Clean Energy Regulator

Closing Date: Thursday 30 July 2026

Job Title	2027 Graduate Development Program – Generalist Stream
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$76,302 - \$82,598
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Throughout the graduate year flexible working arrangements will be determined on a rotation-by-rotation basis.
Classification	Graduate APS
Position Number	CER 067/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

<https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm>

Be at the centre of our clean energy future

About the Graduate Development Program

The Clean Energy Regulator Graduate Development Program will provide graduates with the opportunity to develop a well-rounded knowledge of the work of the agency, gain experience in the public sector and foster an understanding of the economic and regulatory frameworks that support Australia's transition to a clean energy future.

Participants of the 2027 Graduate Program will experience:

- 3 rotations over a 11-month program, commencing 1 February 2027.
 - the first rotation is chosen by the Graduate Coordinator prior to commencement.
 - the second and third rotations are determined through consultation with the graduates, depending on business needs, allowing you to shape your graduate experience.
- an intensive and engaging development program.
 - Our graduates participate in a “fireside chat” conversation series throughout the year, meeting with each senior executive as a cohort to learn more about their role, their career and more.
- a calendar of learning and development, networking events and activities through the Australian Public Service Commission Graduate Development Program.
- an assigned mentor to assist you throughout the program.
- a Graduate Coordinator providing one on one support throughout the Program.

Training and career development

During the Program you will be provided with the skills required to launch your public service career. Through participation in the Program, graduates will gain relevant knowledge and skills in government administration as well as the expertise required to be an effective technical specialist within the agency.

Organisational support

In addition to formal training, you will receive individual support from a mentor (an experienced agency employee) and the Graduate Coordinator.

As a graduate you will have the opportunity to be involved in events management as part of the agency's social club.

About the rotations

During your graduate year, you will work across 3 areas of the agency. This rotation structure allows our graduates to gain a wide range of experience and knowledge in their graduate year. Graduates will develop an understanding of the agency's work in the administration of climate change policies and regulation of carbon and renewable energy markets. There may also be an opportunity to undertake a mini rotation in a surge capacity within the graduate year depending on business requirements.

The divisions and branches you may have the opportunity to work across at the Clean Energy Regulator are outlined below.

Scheme Support Division

The Scheme Support Division supports the agency to resolve complex issues, advocate for legislative and policy change, screen and monitor client behaviour, address serious non-compliance and improve operational efficiency and effectiveness.

Scheme Operations Division

Our Scheme Operations Division enables entry and participation in the schemes administered by the agency. Staff assess applications and make statutory decisions on client scheme entitlements. The division works collaboratively across the agency to ensure efficient and effective administration of all schemes.

Legal Services and Governance Branch

The Legal Services and Governance Branch supports the operations of the agency through the provision of in-house legal services and providing strategic legal advice around the formulation of legislative instruments and policy.

They also support the agency as the managers of the agency governance frameworks, assisting the Regulator Board and other governance committees, as well as delivering risk and audit assurance to provide confidence in the ability of the agency to deliver its objectives.

Corporate Branch

The Corporate Branch is responsible for delivering services that support the effective and efficient operation of the agency. It facilitates the agency's compliance with legislation, policies and guidelines as a non-corporate Commonwealth entity.

The branch complements the scheme-focus of other agency divisions by facilitating strategic communications and client engagement through the agency's website and contact centre. In addition, the branch supports efficient resource management and corporate accountability.

Consumer energy national technical regulatory scheme

The consumer energy national technical regulatory scheme is a new function within the agency, providing national leadership in the establishment, maintenance, and enforcement of technical requirements for Distributed Energy Resources (DER), also referred to as Consumer Energy Resources. This function will support a secure, efficient, and consumer-focused energy system by ensuring DER technologies are interoperable and effectively integrated into the electricity system. It will also enable innovation, reduce unnecessary regulatory burden, and promote equitable outcomes for consumers.

Please view our [Organisational Chart](#) to see the various sections contained within the divisions and branches.

Duties

Benefits of working for CER

- Generous remuneration package with 15.4% superannuation contributions on top of the listed salary.
- Four weeks annual leave per year, and twenty days personal and carers leave per year.
- Shut-down period between Christmas and New Year's Day (no annual leave required).
- Assistance with relocating to Canberra (if required).
- Flexible working arrangements.
 - Throughout the graduate year flexible working arrangements will be determined on a rotation-by-rotation basis.

We are looking for high-caliber, motivated graduates with a wide range of qualifications and experiences, including, but not limited to:

- Business and Commerce
- Environmental Studies
- Mathematics / Statistics
- Data Science
- Economics
- Agriculture studies
- Politics / Public Policy
- HR
- Electrical Engineering
- Law / Combined Law
- Science
- Finance and Accounting

We welcome applications from Aboriginal and Torres Strait Islander people, people from a culturally or linguistically diverse background, people with a disability and mature-aged candidates. Applicants are encouraged to indicate this in their application.

Eligibility

To be eligible for this program, you will need to:

- be an Australian citizen
- be able to obtain and maintain a security clearance to a minimum of Baseline level
- have completed an undergraduate degree or higher in the last three years (conferred from 2024 onwards) or be in your last year of study (to be completed by January 2027)
- have maintained a credit (or equivalent) average throughout your degree
- be willing to relocate to Canberra (relocation assistance will be offered to the successful applicants).

Notes

This vacancy has been nominated for filling within the agency's Graduate program. A graduate program is a structured, on the job program, designed to introduce graduates to an APS organisation. They receive training and development, mentoring and on the job support.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Clean Energy Regulator

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To Apply

Position Contact	Clean Energy Regulator HR Team, 02 6159 3223
Agency Recruitment Site	https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

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Environment and Energy

Vacancy VN-0770470

Clean Energy Regulator

Closing Date: Thursday 30 July 2026

Job Title	2027 Graduate Development Program – Digital Stream
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$76,302 - \$82,598
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Throughout the graduate year flexible working arrangements will be determined on a rotation-by-rotation basis.
Classification	Graduate APS
Position Number	CER 069/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

<https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm>

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- 3 rotations over a 11-month program, commencing 1 February 2027.
 - the first rotation is chosen by the Graduate Coordinator prior to commencement.

- the second and third rotations are determined through consultation with the graduates, depending on business needs, allowing you to shape your graduate experience.
- an intensive and engaging development program.
 - Our graduates participate in a “fireside chat” conversation series throughout the year, meeting with each senior executive as a cohort to learn more about their role, their career and more.
- a calendar of learning and development, networking events and activities through the Australian Public Service Commission Graduate Development Program.
- an assigned mentor to assist you throughout the program.
- a Graduate Coordinator providing one on one support throughout the Program.

Training and career development

During the Program you will be provided with the skills required to launch your public service career. Through participation in the Program, graduates will gain relevant knowledge and skills in government administration as well as the expertise required to be an effective technical specialist within the agency.

Organisational support

In addition to formal training, you will receive individual support from a mentor (an experienced agency employee) and the Graduate Coordinator.

As a graduate you will have the opportunity to be involved in events management as part of the agency’s social club.

About the rotations

During your graduate year, you will work across 3 areas of the agency. This rotation structure allows our graduates to gain a wide range of experience and knowledge in their graduate year. Graduates will develop an understanding of the agency’s work in the administration of climate change policies and regulation of carbon and renewable energy markets. There may also be an opportunity to undertake a mini rotation in a surge capacity within the graduate year depending on business requirements.

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Duties

Benefits of working for CER

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- Four weeks annual leave per year, and twenty days personal and carers leave per year.
- Shut-down period between Christmas and New Year's Day (no annual leave required).
- Assistance with relocating to Canberra (if required).
- Flexible working arrangements.
 - Throughout the graduate year flexible working arrangements will be determined on a rotation-by-rotation basis.

We are looking for high-caliber, motivated graduates with a wide range of qualifications and experiences, including, but not limited to:

- Information Technology
- Computer science
- Information Systems
- Cyber security
- Artificial Intelligence
- Networking
- Advanced Computing
- Business Information Systems
- Software Engineering

We welcome applications from Aboriginal and Torres Strait Islander people, people from a culturally or linguistically diverse background, people with a disability and mature-aged candidates. Applicants are encouraged to indicate this in their application.

Eligibility

To be eligible for this program, you will need to:

- be an Australian citizen
- be able to obtain and maintain a security clearance to a minimum of Baseline level
- have completed an undergraduate degree or higher in the last three years (conferred from 2024 onwards) or be in your last year of study (to be completed by January 2027)
- have maintained a credit (or equivalent) average throughout your degree
- be willing to relocate to Canberra (relocation assistance will be offered to the successful applicants).

Notes

This vacancy has been nominated for filling within the agency's Graduate program. A graduate program is a structured, on the job program, designed to introduce graduates to an APS organisation. They receive training and development, mentoring and on the job support.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Clean Energy Regulator HR Team, 02 6159 3223
Agency Recruitment Site	https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

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Environment and Energy

Vacancy VN-0770472

Clean Energy Regulator

Closing Date:Thursday 30 July 2026

Job Title	2027 Graduate Development Program – Affirmative Measure (Indigenous)
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$76,302 - \$82,598
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Throughout the graduate year flexible working arrangements will be determined on a rotation-by-rotation basis.
Classification	Graduate APS
Position Number	CER 077/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

<https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm>

Be at the centre of our clean energy future

Acknowledgement of Country

The Clean Energy Regulator acknowledges the Traditional Custodians of the lands on which we live and work across Australia. We pay our respects to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples.

Yuma – Welcome to the Clean Energy Regulator

The Clean Energy Regulator plays a key role in driving carbon abatement and supporting the transition to clean energy in Australia by administering national schemes that measure, reduce and offset emissions.

Through initiatives such as the Australian Carbon Credit Unit (ACCU) Scheme, we support projects that reduce emissions, store carbon and create economic opportunities across Australia - including on land and waters where Aboriginal and Torres Strait Islander peoples have rights, interests and deep cultural connections.

We recognise the importance of ensuring Aboriginal and Torres Strait Islander voices, perspectives and knowledge are reflected in our work, particularly where projects intersect with Country, culture and community.

We warmly invite applications from Aboriginal and Torres Strait Islander peoples for this opportunity. We value the strength, lived experience, cultural knowledge and community connection that Aboriginal and Torres Strait Islander peoples bring, and the important contribution this makes to delivering effective, inclusive and respectful outcomes for Australia.

About this Recruitment – Affirmative Measure

This role is being recruited under the Affirmative Measures – Indigenous Employment provision.

This means the opportunity is open only to Aboriginal and/or Torres Strait Islander applicants. The use of this measure supports the Australian Government's commitment to increasing representation of Aboriginal and Torres Strait Islander peoples in the APS and addressing historical under-representation.

We are committed to a fair and inclusive process where all candidates are assessed on merit, with an understanding that capability can be demonstrated in many ways, including through community, cultural, and lived experience.

As a part of the recruitment process, you will be required to provide evidence that confirms your Aboriginal and/or Torres Strait Islander heritage. This is generally via a letter issued by a recognised Aboriginal and/or Torres Strait Islander organisation that confirms:

- You are of Aboriginal and/or Torres Strait Islander descent; or,
- You identify as an Aboriginal and/or Torres Strait Islander person; and
- You are accepted by the community as such.

If you progress to the interview stage, you will be required to provide this evidence prior to your interview.

Our Commitment to Cultural Safety

We are committed to creating a culturally safe and respectful recruitment process and workplace.

In this recruitment process, we will:

- Use clear, plain language and minimise unnecessary jargon
- Provide flexibility in how you demonstrate your skills and experience
- Offer alternative assessment approaches (such as storytelling or conversational approaches where appropriate)
- Ensure panel members are culturally aware and respectful
- Provide opportunities to ask questions and feel comfortable throughout the process

We recognise that everyone communicates differently and want to create an environment where you can best show your strengths and potential.

Our Commitment to Ongoing Support

We are committed to supporting you throughout your time at the Clean Energy Regulator by fostering a workplace where you feel culturally safe, valued and connected. Our First Nations Network plays a central role in this by creating an inclusive environment for Aboriginal and Torres Strait Islander staff, amplifying First Nations voices, and supporting initiatives led by First Nations peoples. Through celebrating and sharing cultural heritage, recognising significant events and milestones, and promoting cultural understanding across the agency, the Network helps strengthen our ongoing commitment to reconciliation and respect.

About the Graduate Development Program

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Organisational support

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As a graduate you will have the opportunity to be involved in events management as part of the agency's social club.

About the rotations

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Duties

Benefits of working for CER

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- Assistance with relocating to Canberra (if required).
- Flexible working arrangements.
 - Throughout the graduate year flexible working arrangements will be determined on a rotation-by-rotation basis.

We are looking for high-caliber, motivated graduates with a wide range of qualifications and experiences, including, but not limited to:

- Business and Commerce
- Environmental Studies
- Mathematics / Statistics
- Data Science
- Economics
- Agriculture studies
- Politics / Public Policy
- HR
- Electrical Engineering
- Law / Combined Law
- Science
- Finance and Accounting

Eligibility

To be eligible for this program, you will need to:

- be an Australian citizen
- be able to obtain and maintain a security clearance to a minimum of Baseline level
- have completed an undergraduate degree or higher in the last three years (conferred from 2024 onwards) or be in your last year of study (to be completed by January 2027)
- have maintained a credit (or equivalent) average throughout your degree
- be willing to relocate to Canberra (relocation assistance will be offered to the successful applicants).

Additional eligibility requirements - Affirmative Measures

Eligible applicants are only persons:

- Of Aboriginal and/or Torres Strait Islander descent; and
- Who identify as Aboriginal and/or Torres Strait Islander; and
- Who are accepted by their community as being Aboriginal and/or Torres Strait Islander

As a part of the application submission process, you will be required to upload a document that confirms your Aboriginal and/or Torres Strait Islander heritage.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

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To Apply

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Job Title	Section 26 Transfer Expression of Interest
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$76,302 - \$116,424
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	The agency supports and promotes flexible working, including remote options on negotiation and where appropriate based on the specifics of the role
Classification	APS Level 3;APS Level 4;APS Level 5;APS Level 6
Position Number	NON 075/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

<https://cer.gov.au/about-us/who-we-are>

The Expression of Interest Register is open to eligible ongoing APS employees from outside the Agency for employment with the Clean Energy Regulator (CER). Candidates can express their interest in potential ongoing (at level) and temporary (non-ongoing, at level or with higher duties) transfer opportunities under section 26 of the [Public Service Act 1999](#). These opportunities span a wide range of classifications and branches.

Section 26 transfers facilitate mobility across the APS, promoting diversity of thinking and capability development. Depending on operational requirements, opportunities may be offered on a full-time or part-time. Roles may be offered as a temporary transfer at the substantive level, either on a temporary or permanent basis, or as an acting position at a higher level. There is also the possibility of extension or permanent transfer at the substantive level.

There is no guarantee that an offer of employment will be made whilst your application remains on the register. You will only be contacted regarding your application if a vacancy arises that matches your skills and experience.

CER offers employment opportunities across a wide range of vacancies. Some of the roles offered may include but not limited to:

- Regulatory Officer
- Program and Project Officer
- Executive Assistant
- Communications Officer
- Governance and Secretariat Support Officer
- Compliance Officer
- Procurement Officer
- Finance Officer
- Contact Centre Operator
- Risk, Audit and Fraud Officer
- Data Officer
- Accountant
- Human Resources Officer
- Legal Officers
- Parliamentary Support Officer

Duties

We are seeking candidates from a variety of backgrounds to fill these vacancies as they arise. We are looking for candidates who can demonstrate some or all of the following capabilities, at varying level of skill dependant on the level:

- Ability to interpret and apply complex legislation.
- Excellent communication skills, written and oral.
- Project and program management skills.
- A high level of attention to detail.
- Stakeholder engagement skills.
- Ability to work as part of multidisciplinary teams.
- Time management and organisational skills.
- Flexibility and resilience to achieve results in a dynamic environment.
- Interpersonal skills, with an ability to build and maintain strong professional relationships.
- Ability to take initiative and a curious mind to grow and develop.

Roles at the APS Level 6 may entail a leadership responsibility through coaching of APS staff, identification of goals and organising team initiatives.

We employ people from a variety of backgrounds and qualifications, including but not limited to:

- Business and Commerce
- Environmental Studies
- Mathematics/Statistics
- Economics
- Politics/Public Policy
- Data Science
- Engineering/Technology
- Law/Combined Law

- Science

Eligibility

To be eligible for section 26 ongoing/non-ongoing transfer, you must:

- Be an Australian Citizen.
- An ongoing APS employee.
- If you are offered a temporary section 26 transfer, your home agency is required to agree to your release.
- Satisfy a number of pre-employment checks.
- Satisfy any mandatory qualification requirements applicable to the position.
- Be able to obtain and maintain a security clearance to the level applicable to the position.

Notes

The [Public Service Act 1999](#) requires all people joining the Australian Public Service to be Australian citizens. You will be asked to declare your citizenship status as part of the application process.

We will conduct pre-employment checks before we offer you employment. For us to do this, you will be required to supply certified copies of identity documents.

It is a condition of employment with the Clean Energy Regulator that you can obtain and maintain a security clearance to the level applicable to the position. If you are offered a role and do not already hold a security clearance at or above level applicable to the position, you will need to undertake the security clearance process before you can commence employment. Any employment offer will be contingent upon obtaining this clearance.

****Please note that this opportunity is only available to Australian Public Service employees****

About the Clean Energy Regulator

The Clean Energy Regulator is the Government body responsible for administering legislation to reduce carbon emissions and increase the use of clean energy. The Clean Energy Regulator has administrative responsibilities for the: • National Greenhouse and Energy Reporting Scheme, under the National Greenhouse and Energy Reporting Act 2007 • Emissions Reduction Fund, under the Carbon Credits (Carbon Farming Initiative) Act 2011, • Renewable Energy Target, under the Renewable Energy (Electricity) Act 2000, and • Australian National Registry of Emissions Units, under the Australian National Registry of Emissions Units Act 2011, • Nature Repair Market, under the Nature Repair Act 2023, • Guarantee of Origin, under the Future Made in Australia (Guarantee of Origin) Bill 2024. Our purpose is to accelerate carbon abatement for Australia. We work with our stakeholders and clients including Australian Government departments and agencies, industry bodies, liable entities and the community to provide regulatory services of the highest standard. We offer challenging and rewarding work in administering legislation that will reduce carbon emissions and increase the use of clean energy. Our agency is committed to workplace diversity and aims to create an environment that values and utilises the contribution of people from different backgrounds, experiences and perspectives. We encourage applications from Aboriginal and Torres Strait Islander People, people with a disability, people from diverse cultural and linguistic backgrounds and mature age workers

To Apply

Position Contact	Recruitment Team, 02 6159 3223
Agency Recruitment Site	https://cer.gov.au/about-us/who-we-are

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Environment and Energy

Vacancy VN-0770479

Clean Energy Regulator

Closing Date: Thursday 24 December 2026

Job Title	Section 26 Transfer Expression of Interest Register - Executive Level 1 and 2
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$125,863 - \$176,995
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	The agency supports and promotes flexible working, including remote options on negotiation and where appropriate based on the specifics of the role
Classification	Executive Level 1; Executive Level 2
Position Number	NON 076/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

<https://cer.gov.au/about-us/who-we-are>

The Expression of Interest Register is open to eligible ongoing APS employees from outside the Agency for employment with the Clean Energy Regulator (CER). Candidates can express their interest in potential ongoing (at level) and temporary (non-ongoing, at level or with higher duties) transfer opportunities under section 26 of the [Public Service Act 1999](#). These opportunities span a wide range of classifications and branches.

Section 26 transfers facilitate mobility across the APS, promoting diversity of thinking and capability development. Depending on operational requirements, opportunities may be offered on a full-time or part-time. Roles may be offered as a temporary transfer at the substantive level, either on a temporary or permanent basis, or as an acting position at a higher level. There is also the possibility of extension or permanent transfer at the substantive level.

There is no guarantee that an offer of employment will be made whilst your application remains on the register. You will only be contacted regarding your application if a vacancy arises that matches your skills and experience.

Duties

We are seeking candidates from a variety of backgrounds to fill these vacancies as they arise. We are looking for candidates who can demonstrate some or all of the following capabilities, at varying level of skill dependant on the position:

- Ability to lead and manage teams, fostering a collaborative and inclusive work environment to deliver outcomes.
- Ability to interpret and apply complex legislation and policy, providing clear advice and ensuring compliance.
- Excellent written and verbal communication skills, including the ability to produce high-quality reports and present to senior stakeholders.
- Ability to develop and maintain professional relationships with key stakeholders, influencing and negotiating to achieve strategic goals.
- Strong strategic thinking and decision-making skills, identifying priorities and solving complex problems with significant impact.
- Ability to manage projects or programs, ensuring alignment with organisational priorities.
- Expertise in finance and resource management, contributing to the development and implementation of strategic initiatives.
- Strong leadership in change management, guiding teams through transformation and improving organisational performance.
- Ability to manage risk and ensure governance, ensuring compliance with organisational standards and identifying strategic risks.

Roles at the Executive Level 1 and Executive Level 2 will entail a leadership responsibility through coaching of APS staff, identification of goals and organising team initiatives.

We employ people from a variety of backgrounds and qualifications, including but not limited to:

- Business and Commerce
- Economics
- Engineering/Technology
- Environmental Studies

- Politics/Public Policy
- Law/Combined Law
- Mathematics/Statistics
- Data Science
- Science

Eligibility

Your registration will remain active until 24 December 2026. After this time, you will need to submit a new expression of interest by reapplying. CER is committed to workplace diversity and aims to create an environment that values and utilises the contribution of people from different backgrounds, experiences and perspectives.

To be eligible for section 26 ongoing/non-ongoing transfer, you must:

- Be an Australian Citizen.
- An ongoing APS employee.
- If you are offered a temporary section 26 transfer, your home agency is required to agree to your release.
- Satisfy a number of pre-employment checks.
- Satisfy any mandatory qualification requirements applicable to the position.
- Be able to obtain and maintain a security clearance to the level applicable to the position.

Notes

The [Public Service Act 1999](#) requires all people joining the Australian Public Service to be Australian citizens. You will be asked to declare your citizenship status as part of the application process.

We will conduct pre-employment checks before we offer you employment. For us to do this, you will be required to supply certified copies of identity documents.

It is a condition of employment with the Clean Energy Regulator that you can obtain and maintain a security clearance to the level applicable to the position. If you are offered a role and do not already hold a security clearance at or above level applicable to the position, you will need to undertake the security clearance process before you can commence employment. Any employment offer will be contingent upon obtaining this clearance.

****Please note that this opportunity is only available to Australian Public Service employees****

About the Clean Energy Regulator

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(Electricity) Act 2000, and • Australian National Registry of Emissions Units, under the Australian National Registry of Emissions Units Act 2011, • Nature Repair Market, under the Nature Repair Act 2023, • Guarantee of Origin, under the Future Made in Australia (Guarantee of Origin) Bill 2024. Our purpose is to accelerate carbon abatement for Australia. We work with our stakeholders and clients including Australian Government departments and agencies, industry bodies, liable entities and the community to provide regulatory services of the highest standard. We offer challenging and rewarding work in administering legislation that will reduce carbon emissions and increase the use of clean energy. Our agency is committed to workplace diversity and aims to create an environment that values and utilises the contribution of people from different backgrounds, experiences and perspectives. We encourage applications from Aboriginal and Torres Strait Islander People, people with a disability, people from diverse cultural and linguistic backgrounds and mature age workers

To Apply

Position Contact	Recruitment Team, 02 6159 3223
Agency Recruitment Site	https://cer.gov.au/about-us/who-we-are

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Environment and Energy

Vacancy VN-0770480

Clean Energy Regulator

Closing Date:Thursday 24 December 2026

Job Title	Executive Assistant - Temporary Employment Register
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	\$85,745 - \$98,332
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	The agency supports and promotes flexible working, including remote options on negotiation and where appropriate based on the specifics of the role
Classification	APS Level 4;APS Level 5
Position Number	NON 072/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

<https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm>

The Temporary Employment Register is open to candidates to submit an expression of interest for employment with the Clean Energy Regulator (CER).

The Register enables us to access appropriately skilled and experienced individuals at short notice for non-ongoing or temporary positions. Depending on operational requirements, opportunities may be offered on a full-time, part-time or intermittent/irregular (casual) basis for up to an initial engagement period of 12 months, which can possibly be extended once to a maximum of 18 months as per the [Australian Public Service Commissioner's Directions 2022](#).

There is no guarantee that an offer of employment will be made whilst your application remains on the register. You will only be contacted regarding your application if a vacancy arises that matches your skills and experience.

Executive Assistants are a key role within the agency. Our Executive Assistants work across the agency, supporting our Senior Executive and their branch/division.

Duties

As a high performing Executive Assistant, you will support your Senior Executive by providing high quality, accurate, timely and professional administrative support. This will include, but is not limited to:

- Effective diary management and coordination, including but not limited to travel, meetings, papers and events.
- Monitoring and managing the General Manager's to do lists, key deadlines and activities through the Microsoft suite of applications (such as Outlook, Teams Planner and OneNote).
- General administrative support to ensure efficient provision of executive assistance, including but not limited to:
 - taking minutes for meetings, preparation of meeting documentation and logistics associated with arranging meetings and administrative support to the Branches/Sections.
 - quality control of documentation, including checking for accuracy and ensuring documentation presented is ready for General Manager review.
 - undertaking ad hoc administrative tasks and projects that support agency objectives such as maintaining organisation charts, mailing lists, leave schedules, ordering of stationery and other tasks.
 - drafting basic correspondence as required.
- Creating, preparing and updating reports and visual materials or infographics to collate and present data and information using a range of computer applications such as Microsoft Word, Excel and PowerPoint.
- Financial reconciliation, undertaking purchasing and payment of accounts and action required in TechOne.
- Liaising with internal and external stakeholders.
- Identifying matters for delegation and escalation and actioning appropriately.
- Participate in the Executive Support Network and attend monthly Executive Support Forums
- Management of Branch finances and travel in line with allocated budgets.

Knowledge, Skills and Attributes

We are seeking candidates from a variety of backgrounds to fill these vacancies as they arise.

Previous experience in an executive and/or administrative support role will be highly regarded.

Candidates should also be able to demonstrate:

- Proficiency in the Microsoft Office applications (Outlook, OneNote, Word, Excel, PowerPoint).
- Excellent communication skills and a strong attention to detail.
- Effective time management and communication skills.
- Flexibility and resilience to achieve results in a dynamic environment.
- Interpersonal skills, with an ability to build and maintain strong professional relationships.

We are looking for candidates at either the APS Level 4 or APS Level 5. The level offered will be dependent on:

- The skills and experience of the candidate; and,
- The availability of roles.

Eligibility

Your registration will remain active until 24 December 2026. After this time, you will need to submit a new expression of interest by reapplying.

CER is committed to workplace diversity and aims to create an environment that values and utilises the contribution of people from different backgrounds, experiences and perspectives.

To be eligible for a non-ongoing (temporary) employment, you must:

- Be an Australian Citizen.
- Satisfy a number of pre-employment checks.
- Satisfy any mandatory qualification requirements applicable to the position.
- Obtain and maintain a security clearance to the level applicable to the position.

Notes

The [Public Service Act 1999](#) requires all people joining the Australian Public Service to be Australian citizens. You will be asked to declare your citizenship status as part of the application process.

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It is a condition of employment with the Clean Energy Regulator that you can obtain and maintain a security clearance to the level applicable to the position. If you are offered a role and do not already hold a security clearance at or above level applicable to the position, you will need to undertake the security clearance process before you can commence employment. Any employment offer will be contingent upon obtaining this clearance.

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To Apply

Position Contact	Recruitment Team, 02 6159 3223
Agency Recruitment Site	https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

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Job Title	Temporary Employment Register
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	\$76,302 - \$116,424
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	The agency supports and promotes flexible working, including remote options on negotiation and where appropriate based on the specifics of the role
Classification	APS Level 3;APS Level 4;APS Level 5;APS Level 6
Position Number	NON 073/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

<https://cer.gov.au/about-us/who-we-are>

The Temporary Employment Register is open to candidates to submit an expression of interest for employment with the Clean Energy Regulator (CER).

The Register enables us to access appropriately skilled and experienced individuals at short notice for non-ongoing or temporary positions. Depending on operational requirements, opportunities may be offered on a full-time, part-time or intermittent/irregular (casual) basis for up to an initial engagement period of 12 months, which can possibly be extended once to a maximum of 18 months as per the [Australian Public Service Commissioner's Directions 2022](#).

There is no guarantee that an offer of employment will be made whilst your application remains on the register. You will only be contacted regarding your application if a vacancy arises that matches your skills and experience.

CER offers employment opportunities across a wide range of vacancies on a non-ongoing basis across various areas of the agency. Through this register we are looking for:

- Regulatory Officers
- Compliance Officers

- Data Officers
- Program and Project Officers

Duties

We are seeking candidates from a variety of backgrounds to fill these vacancies as they arise.

We are looking for candidates who can demonstrate some or all of the following capabilities, at varying level of skill dependant on the level:

- Ability to interpret and apply complex legislation.
- Excellent communication skills, written and oral.
- Project and program management skills.
- A high level of attention to detail.
- Stakeholder engagement skills.
- Ability to work as a part of multidisciplinary teams.
- Time management and organisational skills.
- Ability to take initiative and a curious mind to grow and develop.

Roles at the APS Level 6 may entail a leadership responsibility through coaching of APS staff, identification of goals and organising team initiatives.

We employ people from a variety of backgrounds and qualifications, including but not limited to:

- Business and Commerce
- Economics
- Engineering/Technology
- Environmental Studies
- Politics/Public Policy
- Law/Combined Law
- Mathematics/Statistics
- Data Science
- Science

Eligibility

Your registration will remain active until 24 December 2026. After this time, you will need to submit a new expression of interest by reapplying.

CER is committed to workplace diversity and aims to create an environment that values and utilises the contribution of people from different backgrounds, experiences and perspectives.

To be eligible for a non-ongoing (temporary) employment, you must:

- Be an Australian Citizen.
- Satisfy a number of pre-employment checks.
- Satisfy any mandatory qualification requirements applicable to the position.
- Obtain and maintain a security clearance to the level applicable to the position.

Notes

The [Public Service Act 1999](#) requires all people joining the Australian Public Service to be Australian citizens. You will be asked to declare your citizenship status as part of the application process.

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It is a condition of employment with the Clean Energy Regulator that you can obtain and maintain a security clearance to the level applicable to the position. If you are offered a role and do not already hold a security clearance at or above level applicable to the position, you will need to undertake the security clearance process before you can commence employment. Any employment offer will be contingent upon obtaining this clearance.

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To Apply

Position Contact	Recruitment Team, 02 6159 3223
Agency Recruitment Site	https://cer.gov.au/about-us/who-we-are

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Environment and Energy

Vacancy VN-0770511

Clean Energy Regulator

Closing Date: Thursday 24 December 2026

Job Title	Temporary Employment Register - Executive Level 1/2
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	\$125,863 - \$176,995
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	The agency supports and promotes flexible working, including remote options on negotiation and where appropriate based on the specifics of the role
Classification	Executive Level 1; Executive Level 2
Position Number	NON 074/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

<https://cer.gov.au/about-us/who-we-are>

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CER offers employment opportunities across a wide range of vacancies on a non-ongoing basis across various areas of the agency.

Duties

We are seeking candidates from a variety of backgrounds to fill these vacancies as they arise. We are looking for candidates who can demonstrate some or all of the following capabilities, at varying level of skill dependant on the position:

- Ability to lead and manage teams, fostering a collaborative and inclusive work environment to deliver outcomes.
- Ability to interpret and apply complex legislation and policy, providing clear advice and ensuring compliance.
- Excellent written and verbal communication skills, including the ability to produce high-quality reports and present to senior stakeholders.
- Ability to develop and maintain professional relationships with key stakeholders, influencing and negotiating to achieve strategic goals.
- Strong strategic thinking and decision-making skills, identifying priorities and solving complex problems with significant impact.
- Ability to manage projects or programs, ensuring alignment with organisational priorities.
- Expertise in finance and resource management, contributing to the development and implementation of strategic initiatives.
- Strong leadership in change management, guiding teams through transformation and improving organisational performance.
- Ability to manage risk and ensure governance, ensuring compliance with organisational standards and identifying strategic risks.

Roles at the Executive Level 1 and Executive Level 2 will entail a leadership responsibility through coaching of APS staff, identification of goals and organising team initiatives.

We employ people from a variety of backgrounds and qualifications, including but not limited to:

- Business and Commerce
- Economics
- Engineering/Technology
- Environmental Studies
- Politics/Public Policy
- Law/Combined Law
- Mathematics/Statistics
- Data Science
- Science

Eligibility

Your registration will remain active until 24 December 2026. After this time, you will need to submit a new expression of interest by reapplying. CER is committed to workplace diversity and aims to create an environment that values and utilises the contribution of people from different backgrounds, experiences and perspectives.

To be eligible for a non-ongoing (temporary) employment, you must:

- Be an Australian Citizen.
- Satisfy a number of pre-employment checks.
- Satisfy any mandatory qualification requirements applicable to the position.
- Obtain and maintain a security clearance to the level applicable to the position.

Notes

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To Apply

Position Contact	Recruitment Team, 02 6159 3223
Agency Recruitment Site	https://cer.gov.au/about-us/who-we-are

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Finance

Vacancy VN-0770505

Independent Parliamentary Expenses Authority

Closing Date: Sunday 12 July 2026

Corporate Branch

Job Title	Assistant Director - Media
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$128,624 - \$155,764
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Working from home arrangements are available
Classification	Executive Level 1
Position Number	TBA
Agency Website	https://www.ipea.gov.au/about-ipea

Job Description

<https://www.ipea.gov.au/about-ipea/employment>

Operating with a high degree of autonomy, the Assistant Director – Media leads and delivers expert media advice to support effective management of IPEA's media engagement and reputation in a high scrutiny environment.

Duties

- Lead the end to end management of media enquiries, ensuring responses are timely, accurate, consistent and aligned with IPEA's statutory role, independence and approved media protocols.
- Act as a central point of contact for journalists, managing professional relationships while setting and maintaining clear engagement boundaries and ensuring fairness and consistency across media outlets.
- Provide strategic, high quality advice to the CEO and senior executives on media risk, emerging issues and reputational considerations.
- Coordinate the drafting, clearance and delivery of media responses, statements, talking points, Q&As and media releases, including managing CEO and executive approval processes.
- Manage high risk, sensitive or high profile media matters, exercising sound judgement in balancing transparency, confidentiality and public accountability obligations.
- Oversee media monitoring and analysis, providing clear insights and intelligence to support executive decision making and proactive media engagement.
- Support proactive and strategic media engagement where appropriate, including the development of background briefings and approved media information packs.
- Build effective internal relationships with subject matter experts to support coordinated, accurate and timely media responses.
- Contribute to continuous improvement of media guidance and procedures, and support media capability uplift across the organisation.

The APS Work Level Standards provide five key characteristics about the broad job requirements and operating context for each classification level. IPEA are seeking candidates who possess the following job specific skills:

- Leadership and accountability
- Management diversity and span
- Stakeholder management
- Job context and environment
- Independence and decision-making

For further information regarding these key characteristics review the candidate information pack on the Independent Parliamentary Expenses Authority [website](#).

Eligibility

This is a designated security assessed position. The successful applicant will be required to have or obtain and maintain a security assessment at the Baseline level.

Notes

Application

Your application should include:

- a 750-word pitch with clear examples of how you meet the key responsibilities as well as the characteristics outlined in the 'our ideal candidate' section
- a resume of no more than three (3) pages
- a Personal Particulars Form which can be found on the [Working at IPEA | Independent Parliamentary Expenses Authority](#) web page

You will be assessed against how your work-related qualities (skills, capabilities, personal qualities, experience and qualifications) align with the Australian Public Service Work Level Standards and key responsibilities for this role. Detailed information on the [Work Level Standards can be found at: Work level standards: APS Level and Executive Level classifications | Australian Public Service Commission](#).

Consideration should also be given to the APS Code of Conduct and the APS Values which can be found on the Australian Public Service Commission website [APS Values, Code of Conduct and Employment Principles | Australian Public Service Commission](#).

Written referee reports may be requested if you are shortlisted to interview stage.

Submission

Your completed Personal Particulars Form, along with your pitch and resume should be emailed to: ipearecruit@ipea.gov.au.

Please ensure you include the contact details of two referees as part of your Personal Particulars Form. IPEA will confirm with you prior to contacting your referees.

If you have trouble submitting your application, please contact IPEA's Recruitment Team at: ipearecruit@ipea.gov.au or on (02) 6215 3470.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Independent Parliamentary Expenses Authority

The Independent Parliamentary Expenses Authority's (IPEA) roles and functions reflect those prescribed in the Independent Parliamentary Expenses Authority Act 2017 and include: • providing advice to parliamentarians and their staff on travel expenses, allowances, and related expenses • administering travel expenses, allowances, and related expenses, including processing these claims • reporting on work expense claims • auditing work expense claims

To Apply

Position Contact	Lyndall Marshall, (02) 6215 2937
Agency Recruitment Site	https://www.ipea.gov.au/about-ipea/employment

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Foreign Affairs and Trade

Vacancy VN-0770566

Austrade

Closing Date: Wednesday 15 July 2026

Strategy Data and Engagement
Investment

Job Title	Executive Officer
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Adelaide SA, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	\$121,755 - \$136,267
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements are in place and specific details can be negotiated in accordance with our Enterprise Agreement
Classification	Executive Level 1
Position Number	6392
Agency Website	https://www.austrade.gov.au/about/employment

Job Description

<https://austradejobs.nga.net.au/cp/>

Austrade is recruiting two Executive Officers – one for the Investment Division and one for the Strategy, Engagement Division. At Austrade, the Executive Officer works directly with and supports the General Manager (GM) of the Division. The Executive Officer holds a position of trust and applies sound judgement and exemplary levels of personal integrity, confidentiality, and discretion. They maintain close and professional working relationships with the Divisional Leadership team and key Austrade personnel, as well as working collaboratively with Executive Assistants (EAs) and staff within the Division.

Duties

- Providing high-level strategic advice and operational support to the GM and the broader Divisional Leadership team, on administrative, delivery and corporate matters. This includes leading on budget management, financial forecasting, risk management and HR processes.
- Preparing and reviewing information on a diverse and complex range of policy, planning and other operational issues, including Ministerial submissions and correspondence, where required.
- Tailoring strategic communications to engage across a diverse range of stakeholders on often complex and sensitive topics.
- Coordinating work coming through the GM's office and monitoring work within the Division to ensure outcomes and deliverables are achieved.
- Working closely with EAs and Branch Heads in the Division to establish practices, procedures and tools that drive outcomes and support innovation, satisfaction, compliance and simplification.
- Developing and maintaining positive working relationships internally and externally and lead interaction with key stakeholders on behalf of the GM when required.
- Coordinating and preparing the Divisional Business plan and associated regular updates for the effective operation of the Division.
- Facilitating Divisional input into key programs of work, both internal and external, including corporate reporting requirements.
- Project management for the GM, including leading management of cross-divisional projects.
- Providing support on workforce matters, coordinating with People Branch and corporate functions to ensure the Division meets its responsibilities.
- Working with the Finance team and Branch Heads to manage and monitor budgets.

Eligibility

- **Australian citizenship** – our successful candidate must be an Australian citizen.
- **Security clearance** – our successful candidate is required to hold, or have the ability to obtain, and maintain a Negative Vetting Level 1 security clearance.
- **Pre-employment checks** - your suitability for employment will be assessed through a pre-employment screening process.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Austrade

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To Apply

Position Contact	Elizabeth Fells via EA, +61 (2) 6272 6876
Agency Recruitment Site	https://austradejobs.nga.net.au/cp/

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Foreign Affairs and Trade

Vacancy VN-0770582

Austrade

Closing Date:Wednesday 30 June 2027

Various
Various Various

Job Title	Austrade Temporary Employment Register 2026 - 2027
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Sydney NSW, Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC
Salary	-
Future Merit Locations	Sydney, Adelaide, Brisbane, Canberra, Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements are in place and specific details can be negotiated in accordance with our Enterprise Agreement
Classification	APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2;Senior Executive Service Band 1
Position Number	6391_06/26
Agency Website	https://www.austrade.gov.au/about/employment

Job Description

<https://austradejobs.nga.net.au/cp/>

Our Temporary Employment Register is open to anyone who would like to register an interest in temporary opportunities that may arise within Austrade. These opportunities may be based on the lands of the Kurna People (Adelaide), Jagera and Turrbal People (Brisbane), Ngunnawal and Ngambri People (Canberra), Wurundjeri Woi-wurrung people of the Eastern Kulin (Melbourne) and the Gadigal People of the Eora Nation (Sydney).

We are looking for people with backgrounds in both public and/or private sectors who have a genuine interest in working with Australia's international partners to tackle global challenges, increase international trade and investment attraction opportunities, understand and build client capability, protect international directions to keep our region stable and help Australian's overseas.

We welcome applications from those with diverse backgrounds including people with disability, Aboriginal and Torres Strait Islander peoples, those from non-English Speaking backgrounds and people from all ages and genders. We welcome applications from candidates with proficiency in speaking and writing a second language, including Japanese, Chinese, Indonesian, Arabic and Portuguese.

Duties

We would like to hear from all professions, including but not limited to:

Accounting, Finance

Change Management

Communication, Media, Branding, Marketing

Service Delivery, Helpdesk functions

Economics, Statistics, Research, Data

Executive Assistant / Executive Officer

Grants Management, Assessment, Administration

Human Resources (HR) and People:

- Education, Training, Workplace Relations Work Health Safety, Recruitment, Payroll, People Experience Diversity and Inclusion

Information Technology:

- Info/Comm Tech (ICT), Information Management/ Content Management, Digital Services

Intelligence

Legal

Ministerial & Parliamentary

Policy:

- Process mapping Regulation Reform Formulation and Development

Procurement, Contract

Project and Program Management

Property

Security

Trade and Investment:

- International Education, Infrastructure, Healthcare, Agribusiness and Food, Mining and Resources, Tourism, Defence, Advanced Manufacturing, Energy Technology

Eligibility

Australian citizenship – our successful candidate must be an Australian citizen.

Security clearance – our successful candidate is required to hold, or have the ability to obtain, and maintain a Baseline, Negative Vetting 1 or Negative Vetting 2 security clearance through the Australian Government Security Vetting Agency. Information about the security clearance process can be found [here](#).

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process.

For more information, please see the Job Information Pack.

Notes

Please note:

- You will only be contacted in the event a vacancy arises that matches your skills and experience.
- Your application is not a guarantee that an offer of employment will be made.
- Applications on this register will remain active until 30 June 2027, unless you withdraw your interest

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	peoplerecruitment@austrade.gov.au , peoplerecruitment@austrade.gov.au
Agency Recruitment Site	https://austradejobs.nga.net.au/cp/

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Foreign Affairs and Trade

Vacancy VN-0770590

Austrade

Closing Date: Wednesday 30 June 2027

Various
Various Various

Job Title	Austrade S26 Temporary and Permanent Transfer Register 2026 - 2027
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	-
Future Merit Locations	Adelaide, Brisbane, Canberra, Melbourne, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements are in place and specific details can be negotiated in accordance with our Enterprise Agreement
Classification	APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2;Senior Executive Service Band 1
Position Number	6402_06/26
Agency Website	https://www.austrade.gov.au/about/employment

Job Description

<https://austradejobs.nga.net.au/cp/>

This register is only open to ongoing Australian Public Service (APS) employees for permanent (at-level) and temporary (at level or with higher duties) section 26 transfer opportunities.

These opportunities may be based on the lands of the Kaurna People (Adelaide), Jagera and Turrbal People (Brisbane), Ngunnawal and Ngambri People (Canberra), Wurundjeri Woiwurrung people of the Eastern Kulin (Melbourne) and the Gadigal People of the Eora Nation (Sydney).

Duties

We are looking for flexible, adaptable, professional ongoing APS employees to contribute to the Department's work across a broad agenda. We are interested in individuals with expertise across all areas of the Department's work, both policy and corporate management.

To help us in achieving our goals, we maintain a register of interested applicants to help us fill temporary and permanent vacancies.

In the online application form, you will be able to express interest in roles from APS Level 3 to SESB1 and the skillsets most closely aligned with your experience. Employment opportunities may be offered as temporary or permanent section 26 transfers depending on business needs and requirements.

This register is intended for Ongoing, APS employees seeking temporary or permanent transfer employment opportunities to Austrade. External candidates not currently working within the APS, seeking temporary employment opportunities are encouraged to lodge their expression of interest on the Austrade Temporary Employment register.

We would like to hear from all professions, including but not limited to:

Accounting, Finance

Change Management

Communication, Media, Branding, Marketing

Service Delivery, Helpdesk functions

Economics, Statistics, Research, Data

Executive Assistant / Executive Officer

Grants Management, Assessment, Administration

Human Resources (HR) and People:

- Education, Training, Workplace Relations Work Health Safety, Recruitment, Payroll, People Experience Diversity and Inclusion

Information Technology:

- Info/Comm Tech (ICT), Information Management/ Content Management, Digital Services

Intelligence

Legal

Ministerial & Parliamentary

Policy:

- Process mapping Regulation Reform Formulation and Development

Procurement, Contract

Project and Program Management

Property

Security

Trade and Investment:

- International Education, Infrastructure, Healthcare, Agribusiness and Food, Mining and Resources, Tourism, Defence, Advanced Manufacturing, Energy Technology

Eligibility

Australian citizenship – our successful candidate must be an Australian citizen.

Security clearance – our successful candidate is required to hold, or have the ability to obtain, and maintain a Baseline, Negative Vetting 1 or Negative Vetting 2 security clearance through the Australian Government Security Vetting Agency. Information about the security clearance process can be found [here](#).

Pre-employment checks- your suitability for employment will be assessed through a pre-employment screening process.

Notes

You will only be contacted in the event a vacancy arises that matches your skills and experience.

Your application is not a guarantee that an offer of employment will be made.

Applications on this register will remain active until 30 June 2026, unless you withdraw your interest.

****Please note that this opportunity is only available to Australian Public Service employees****

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To Apply

Position Contact	Peoplerecruitment@austrade.gov.au, Peoplerecruitment@austrade.gov.au
Agency Recruitment Site	https://austradejobs.nga.net.au/cp/

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Foreign Affairs and Trade

Vacancy VN-0770616

Austrade

Closing Date: Sunday 19 July 2026

Job Title	Trade and Investment Commissioners (Multiple)
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	International International
Salary	\$141,714 - \$165,150
Future Merit Locations	International
Office Arrangement	On Site
Office Arrangement Details	The candidate will be required to work predominantly on site; work from home will be supported where operationally feasible
Classification	Executive Level 2
Position Number	6404
Agency Website	https://www.austrade.gov.au/about/employment

Job Description

<https://austradejobs.nga.net.au/cp/>

The Australian Trade and Investment Commission—Austrade—promotes Australian trade, investment, tourism and education to the world. We deliver services to grow Australia's economic prosperity.

Our purpose is to unlock opportunities that help Australian businesses go further, faster. We have a proud history of helping Australian businesses pursue their global ambitions through our international expertise and trusted networks.

We're experts in connecting Australian businesses to the world and the world to Australian business.

Our global network turns local market connections and insights into valuable export and investment support.

We contribute to Australia's prosperity by:

- linking Australian businesses to global export opportunities
- providing market and industry insights, making it easier for businesses to go global
- attracting international investment to drive local jobs and develop skills
- leading policy and programs for Australian tourism and the visitor economy
- attracting international students to study with Australia.

Duties

Working in a dynamic operating environment as part of an Australian and local team, **the Executive Level 2 (EL2) Trade and Investment Commissioner's (TIC) role** is to help exporters, investors, and buyers to capitalise on emerging opportunities, navigate changes in the local trading environment and mitigate risk.

Working with and leading an experienced locally engaged team, the EL2 Trade and Investment Commissioners will contribute to:

- Australia's global reputation by promoting Australian capability in the relevant region(s) using global objectives and priorities to guide local strategy;
- Assisting Australian companies to achieve commercial trade outcomes and/or securing productive foreign investment into Australia;
- Advancing Australia's strengths as a highly attractive destination for investors; and Representing Austrade and Australia in a range of high-level corporate and government settings in market and across the region.

The Trade and Investment Commissioner will be part of the regional management team and will contribute to Austrade's broader leadership cohort.

In markets with a dual responsibility as Consul-General, the TIC will also represent the Australian Government as a senior government representative and will be responsible for

- The delivery of effective consular services and responsible for the welfare of Australians abroad, and
- Delivering efficient passport services and practical contingency planning in accordance with Department of Foreign Affairs and Trade's (DFAT) Consular Services and Passports Client Services charters.

Eligibility

- **Australian Citizenship** - Our successful candidate must be an Australian citizen.
- **Language Proficiency** - Our successful candidate must be fluent in written and spoken English.
- **Security Clearance** - Our successful candidate will be required to obtain and maintain a **Negative Vetting 2 security clearance**.

Notes

These Executive Level 2 opportunities are comprised of the following:

- A pre-posting placement based in Australia for a non-ongoing (specified task), for a period of up to six (6) months, to complete mandatory pre-departure requirements; and
- A long-term overseas assignment in the advertised location(s) for a non-ongoing (specified term), for a period of up to three (3) years.

How to Apply:

Applications must be submitted online through Austrade's Online Recruitment System located on the Australian Trade and Investment Commission (Austrade) Careers page.

Your application must include:

- A concise resume or CV (no more than 5 pages).
- A statement of claims addressing the selection criteria.
- Details of two referees (one being your current (or most recent) supervisor (within the past 6 months)).

Austrade may request that you provide details of additional referees during the selection process.

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To Apply

Position Contact	SES Unit, sesunit@austrade.gov.au
Agency Recruitment Site	https://austradejobs.nga.net.au/cp/

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Foreign Affairs and Trade

Vacancy VN-0770665

Austrade

Closing Date: Thursday 16 July 2026

Job Title	Adviser, Strategic Marketing and Communications
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Sydney NSW, Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC
Salary	\$104,767 - \$113,746
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements are in place and specific details can be negotiated in accordance with our Enterprise Agreement
Classification	APS Level 6
Position Number	6393_06/26
Agency Website	https://www.austrade.gov.au/about/employment

Job Description

<https://austradejobs.nga.net.au/cp/>

The Strategic Marketing & Communications Adviser will work closely with Strategic Marketing and Communications Managers to create content and develop, implement and measure communication and marketing strategies and campaigns supporting Austrade's strategic priorities.

The Strategic Marketing & Communications Adviser:

- Is an experienced high-performing marketing and communications professional.
- Is an outstanding project manager and content creator with experience delivering content projects and developing content for social media, external news articles and newsletters.
- Has experience developing and implementing organic and paid digital marketing campaigns and communication strategies utilising a variety of content types and channels.
- Is creative, driven and passionate about content development, digital marketing, performance and analytics across paid, owned and earned channels who can deliver and act on data driven insights.

Duties

DUTIES INCLUDE:

- Developing and project managing paid and organic digital marketing campaigns, and content projects including:
 - o Working closely with Austrade's brand, digital direct mail, web and social teams to ensure best practice in terms of brand and user/audience experience.
 - o Project managing creative components of campaign activities including case study projects and briefing and managing creative and media agencies.
 - o Developing channel plans and ongoing organic content calendars to maximise opportunities to leverage Austrade and industry channels.
 - o Ensuring compliance with Government campaign protocols, processes, and requirements for implementing domestic campaigns including relevant procurement processes (and supporting on these processes).
 - o Responsible for monitoring and managing campaign performance – including managing campaign performance optimisations and campaign moderation where required.
 - o Working with relevant team members and agencies to develop campaign performance reports. Sharing insights on campaign and content performance in a meaningful way with the broader communications and marketing teams and key stakeholders.
 - o Working with program teams to identify key activities to amplify on Austrade corporate channels and developing and implementing content to support these activities.
 - o Engaging with internal and external teams and stakeholders to assist in the delivery of major programs and campaigns and amplify messages across regional and partner channels.
- Connecting with teams across Austrade to source information to create high-quality and engaging content for a variety of channels e.g. external and internal news articles, videos, social media assets and copy, and newsletter content.
- Developing marketing content toolkits to support the delivery and amplification of promotional activity across partner channels.

Eligibility

- **Australian citizenship** – our successful candidate must be an Australian citizen.
- **Security clearance** – our successful candidate is required to hold, or have the ability to obtain, and maintain a Baseline security clearance.
- **Pre-employment checks** - your suitability for employment will be assessed through a pre-employment screening process.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Lauren Urquhart, +612 6272 6831
Agency Recruitment Site	https://austradejobs.nga.net.au/cp/

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Foreign Affairs and Trade

Vacancy VN-0770507

Australian Secret Intelligence Service

Closing Date: Monday 28 September 2026

Not SPecified
Not Specified

Job Title	Operational Technology Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$120,199 - \$138,523
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	.
Classification	APS Level 6
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

<https://www.asis.gov.au/Careers/Current-Vacancies/>

Operational Technology Officer's (OTOs) conduct technical intelligence operations in support of the Australian Government intelligence mission.

The role of an OTO is dynamic and multifaceted, encompassing a wide range of responsibilities that drive innovation and ensure operational excellence. You will be responsible to capture requirements, plan and execute technical operations both domestically and overseas, often in unique and challenging environments. You will manage risk prior to operations and in the field, reacting to real time changes on the ground.

As an OTO you will take a 'hands-on', professional approach to technical work that is underpinned by relevant academic/trade and work experience.

Duties

- Conduct technical operations utilising a broad range of highly sensitive technical capability.
- Travel overseas/domestically, often at short notice.
- Deliver technical training to non-technical audiences.
- Maintain relevant technical and OTO specific skillsets.
- Work in often austere environments either individually or as part of a team.
- Perform all duties in a safe and secure manner.

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance
- For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability

Notes

ASIS values workplace diversity and is committed to providing a supportive, inclusive and respectful work environment. We encourage applications from Aboriginal and Torres Strait Islander people, Women, people with disabilities, people that identify as LGBTIQ+ and people from culturally and linguistically diverse backgrounds.

Please note: ASIS does not provide feedback to unsuccessful applicants

To apply please visit the ASIS website to view further job details and selection criteria

Applications close: please refer to website

About the Australian Secret Intelligence Service

ASIS is Australia's overseas secret intelligence collection agency. Its mission is to protect and promote Australia's vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia's coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Not Provided, Not Provided
Agency Recruitment Site	https://www.asis.gov.au/Careers/Current-Vacancies/

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Foreign Affairs and Trade

Vacancy VN-0770552

Australian Secret Intelligence Service

Closing Date: Monday 13 July 2026

Job Title	Lead Solution Architect
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$171,497 - \$202,365
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Canberra office based
Classification	Executive Level 2
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

<https://www.asis.gov.au/Careers/Current-Vacancies/>

The role

Strategy and Architecture (S&A) brings our technology teams together to achieve more as a whole than we can individually. Our aim is to provide strategic enterprise vision through principles, guidance and collaboration with technology delivery teams. We expect the selected candidate to

have a developed understanding of a broad range of architecture disciplines (in one or more: application, data, integration, security, and infrastructure), strong business skills and critical thinking to assist the Technology Services Division to develop and maintain the ASIS's enterprise architecture.

We are looking for innovative and passionate candidates who are wanting to work with a high-performance team of experts in architecture discipline. The role exercises a considerable degree of independence and must practice sound decision making and judgment to engage in complex problem solving and issues management.

The role of Lead Solution Architect operating at SFIA Level 6 is a strategic leader responsible for the definition, implementation, and governance of ASIS-wide technology solutions. This role provides high-level architectural leadership and thought partnership to executives and stakeholders across the ASIS. The architect ensures that business strategy is enabled through innovative, robust, and scalable enterprise solutions, balancing agility, risk, cost, and long-term sustainability.

Duties

Role responsibilities

- Own partnerships with cross-functional technology and design teams to ensure consistent, beneficial client interaction and solution delivery.
- Provide architectural leadership and guidance for sound decision-making by providing expert advice that considers business processes to achieve ASIS objectives.
- Provide solution recommendation that are fit for purpose, adhere to enterprise architecture principles, standards and patterns, leverage reusable components, and are coherent with wider technology domains.
- Collaborate with Enterprise Architecture in developing and maintaining technology strategy, pattern and reference, business process and planning.
- Support the division strategic technology program and related activities that translate into clear architectural direction and guidance on reducing technical debt.
- Participate in architecture governance assurance process to ensure all technology solution design are in alignment with the Division's Enterprise Architecture, consensus and agreed.
- Foster effective collaboration across the National Intelligence Community.

Core skills

We encourage applicants with the following skills and attributes to apply:

SFIA Skill Categories	Code	Level	Guidance Notes
Enterprise and Business Architecture	STPL	6	Leads the development and communication of strategies and architecture to support enterprise goals.
Solution Architecture	ARCH	6	Leads development of solution architectures in complex and business-critical environments.
Innovation	INOV	6	Champions and initiates the investigation and adoption of innovative technologies and practices
Information Systems Coordination	ISCO	6	Aligns information systems strategy with broader organizational goals.
Consultancy	CNSL	6	Provides strategic guidance on complex architecture issues to senior stakeholders.
Technical Strategy & Planning	ITSP	6	Leads development of technical strategies aligned with business needs
Governance	GOVN	6	Define governance frameworks and ensures compliance across solution architectural domain.

Education and qualification requirements

The following education, qualifications and/or experience will be highly regarded:

- **10+ years** of experience in the IT industry, with at least **5+ years** dedicated to solution or system architecture and must possess significant depth and expertise.
- Tertiary qualification in a technology field is desirable.
- TOGAF 9/10 Foundation or Practitioner is highly regarded.
- AWS Cloud solution architecture experience is desirable, but not essential.

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance
- For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability

Notes

ASIS values workplace diversity and is committed to providing a supportive, inclusive and respectful work environment. We encourage applications from Aboriginal and Torres Strait Islander people, Women, people with disabilities, people that identify as LGBTIQ+ and people from culturally and linguistically diverse backgrounds.

Please note: ASIS does not provide feedback to unsuccessful applicants

To apply please visit the ASIS website to view further job details and selection criteria

About the Australian Secret Intelligence Service

ASIS is Australia's overseas secret intelligence collection agency. Its mission is to protect and promote Australia's vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia's coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/Careers/Current-Vacancies/

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Foreign Affairs and Trade

Vacancy VN-0770554

Australian Secret Intelligence Service

Closing Date: Monday 13 July 2026

Job Title	Solution Architect
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$145,137 - \$169,572
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Canberra office based position
Classification	Executive Level 1
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

<https://www.asis.gov.au/Careers/Current-Vacancies/>

The role

Strategy and Architecture (S&A) brings our technology teams together to achieve more as a whole than we can individually. Our aim is to provide strategic enterprise vision through principles, guidance and collaboration with technology delivery teams. We expect the selected candidate to have a developed understanding of a broad range of architecture disciplines (in one or more: application, data, integration, security, and infrastructure), strong business skills and critical thinking to assist the Technology Services Division to develop and maintain the ASIS's enterprise architecture.

We are looking for innovative and passionate candidates who are wanting to work with a high-performance team of experts in architecture discipline. The role exercises a considerable degree of independence and must practice sound decision making and judgment to engage in complex problem solving and issues management.

The role of Solution Architect operating at SFIA Level 5 is responsible for designing, validating, and managing the implementation of robust, scalable solution architectures for high-priority programs and projects. Operating under broad direction, this role bridges the gap between business requirements and technology execution, ensuring that project-level solutions align with the overarching enterprise architecture strategy, principles, and security frameworks.

This position requires strong technical expertise, collaborative stakeholder management, and the ability to guide delivery teams while balancing agility, technical debt, and risk.

Duties

Role responsibilities

- Own partnerships with cross-functional technology and design teams to ensure consistent, beneficial client interaction and solution delivery.
- Provide architectural leadership and guidance for sound decision-making by providing expert advice that considers business processes to achieve ASIS objectives.
- Provide solution recommendation that are fit for purpose, adhere to enterprise architecture principles, standards and patterns, leverage reusable components, and are coherent with wider technology domains.
- Collaborate with Enterprise Architecture in developing and maintaining technology strategy, pattern and reference, business process and planning.
- Participate in architecture governance assurance process to ensure all technology solution design are in alignment with the Division's Enterprise Architecture, consensus and agreed.
- Foster effective collaboration across the National Intelligence Community.

Core skills

We encourage applicants with the following skills and attributes to apply:

SFIA Skill Categories	Code	Level	Guidance Notes
Enterprise and Business Architecture	STPL	4-5	Support the organisation by translating business strategies into actionable architectural models.
Solution Architecture	ARCH	5	Uses appropriate tools, including logical models of components and interfaces, to contribute to the development of systems architectures in specific business contexts.
Innovation	INOV	5	Actively monitors and identifies opportunities for innovative technologies and practices to improve project delivery.
Systems Design	DESN	5	Specifies and designs large or complex systems. Selects appropriate design standards, methods, and tools.
Consultancy	CNSL	5	Takes responsibility for understanding client requirements, collecting data, delivering analysis, and advising on solution options.
Technical Strategy & Planning	ITSP	5	Mentors and supports teams in the execution of technical strategies and plans aligned with business needs.
Governance	GOVN	4	Support and operationalises the governance frameworks governing technical solutions.

Education and qualification requirements

The following education, qualifications and/or experience will be highly regarded:

- **7+ years** of experience in the IT industry, with at least **3+ years** dedicated to solution or system architecture.
- Tertiary qualification in a technology field is desirable, but not essential.
- Familiarity with architecture frameworks such as TOGAF is highly regarded.
- AWS Cloud solution architecture experience is desirable, but not essential.

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance

- For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability

Notes

ASIS values workplace diversity and is committed to providing a supportive, inclusive and respectful work environment. We encourage applications from Aboriginal and Torres Strait Islander people, Women, people with disabilities, people that identify as LGBTIQ+ and people from culturally and linguistically diverse backgrounds.

Please note: ASIS does not provide feedback to unsuccessful applicants

To apply please visit the ASIS website to view further job details and selection criteria

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To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/Careers/Current-Vacancies/

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Foreign Affairs and Trade

Vacancy VN-0770555

Job Title	Business Analyst
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$97,148 - \$133,968
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Canberra office based
Classification	APS Level 4;APS Level 5;APS Level 6
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

<https://www.asis.gov.au/Careers/Current-Vacancies/>

The role

We are seeking driven and enthusiastic Business Analysts to join our customer focused technology team. As a valued team member, you will perform a range of Business Analyst duties to assist the organisation in delivering valued capability through a technology investment process. You will work closely with the business leaders across the Service to elicit, document, and validate business needs.

You will guide and collaborate with a variety of areas in the Service, ranging from technology enabling and delivery teams, operational users, and community stakeholders, throughout the project lifecycle. This engagement provides high-valued assurance that the business solution is fit for purpose and meets agreed business needs. Business change is at the centre of our mission, you will also play an important role in supporting the business to transition to new ways of working.

Duties

Role responsibilities

- Analyse and model business processes and identify opportunities for improvement.
- Develop comprehensive business process models, roadmaps, and implementation plans, ensuring that proposed improvements are well-understood and communicated with stakeholders.
- Gather and document requirements: Elicit and record the needs of stakeholders, translating them into clear specifications for development teams.
- Collaborate with data analysts and data scientists to leverage data and analytics for process improvement and informed decision-making.
- Conduct current and future state analysis, create process diagrams, requirements (Epics, features, user stories and non-functional requirements), data models and wireframes to visualize potential solutions, using industry standard techniques.
- Act as a liaison between business stakeholders and technical teams, ensuring clear communication and understanding.
- Collaborate with subject matter experts, end users, product owners, change managers, architects, developers, database administrators, testers and trainers to design and deliver solutions.

Core skills

We encourage applicants with the following skills and attributes to apply:

- The ability to apply analytical thinking and structured Business Analysis methodologies to business problems.
- Demonstrated ability to apply one or more of the following techniques to investigate, analyse and propose solutions:
 - Business Process Model and Notation (BPMN) process maps,
 - Unified Modeling Language (UML) artefacts,
 - Agile Epics, Features, user stories and associated acceptance criteria
 - Functional and Non-functional requirements statements and business rules.
- Excellent communication skills and ability to engage a wide variety of stakeholders and contribute to or conduct interviews and workshops
- Ability to produce clear and accurate documentation for a diverse audience including technical and non-technical project team members and business stakeholders.

Desirable:

- Previous experience in the application of user centred design principles and tools such as personas, service blueprints and journey maps to ensure technology investments meet user requirements and align with business goals and strategic objectives.

Education and qualification requirements

The following education, qualifications and/or experience will be highly regarded:

- Qualifications in one or more of the relevant fields: Information Technology, Computer Science, Business Information Systems, Business Analytics, Science or related field.
- Knowledge of the Business Analysis Body of Knowledge (BABOK)
- Membership of the IIBA.

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance
- For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability

Notes

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Please note: ASIS does not provide feedback to unsuccessful applicants

To apply please visit the ASIS website to view further job details and selection criteria

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To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/Careers/Current-Vacancies/

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Foreign Affairs and Trade

Vacancy VN-0770557

Australian Secret Intelligence Service

Closing Date: Monday 13 July 2026

Job Title	Network/Gateway Engineer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$116,245 - \$133,968
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Canberra office based
Classification	APS Level 6
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

<https://www.asis.gov.au/Careers/Current-Vacancies/>

The role

ASIS is seeking network/gateway engineers with the requisite technical background, skills and experience to support the development and delivery of a range of secure gateways and cross domain solutions in a fast-paced and complex global environment. Working in the gateway and cross domain solutions team, you will be working with emerging high security data transfer and access technology to protect against future quantum threats. Working to deliver solutions for both operational and corporate technology areas, you will provide essential enabling services in ASIS.

This is an excellent opportunity to leverage your existing network knowledge to deploy specialist cutting edge technologies in secure systems globally. You will be provided with training, support and mentorship required to develop and grow your skills to further your career.

Duties

Role responsibilities

Outlined below are the key areas of responsibility for the role:

- Support senior engineers with design, build and test of enterprise network components to provide new capabilities implementing secure quantum-safe gateways
- Work with specialist vendors to transition new capability developments into production environment
- Sustain, enhance and manage gateway infrastructure, including firmware updates and patching
- Support the development and delivery for mission critical capabilities within a team environment
- Engage with business areas to understand requirements and identify technology solutions that follow accreditation frameworks to ensure a robust security posture
- Contribute to change management activities to collaborate with teams and translate activities into actionable plans.
- Produce clear technical documentation and artefacts to achieve accreditation in accordance with the ISM and PSPF
- Be willing to learn new technologies and work collaboratively in a team environment to see projects through to completion

Core skills

We encourage applicants with one or more of the following skills and attributes to apply:

- Experience in the delivery and/or support of gateway and high assurance gateway solutions
- Experience supporting complex network systems, using hardware such as routers, switches and SDWAN technology
- Experience/knowledge in cross domain solution (CDS) concepts; both bi-directional and one-way cross domain data transfers
- Experience with network security appliances, such as next generation firewalls and specific services such as CUBE/Expressways, NiFi and/or email proxy solutions
- Knowledge of networking, telecommunications infrastructure, wireless communication standards and associated security standards and considerations
- Experience in supporting internet and cloud-based technologies, principles and environments
- Exposure to networks using commercial and government grade cryptographic equipment

Education and qualification requirements

A Level 6 candidate would be expected to undertake work that is complex in nature and operate with limited supervision.

Experience in the following would be beneficial, but not essential:

- Relevant engineering degree or professional industry experience/certifications (e.g. CCNA/CCNP or equivalent)
- Working in secure government enterprise environments in networks/gateways or internet security infrastructure

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance
- For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability

Notes

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Please note: ASIS does not provide feedback to unsuccessful applicants

To apply please visit the ASIS website to view further job details and selection criteria

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To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/Careers/Current-Vacancies/

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Foreign Affairs and Trade

Vacancy VN-0770537

Department of Foreign Affairs and Trade

Closing Date: Sunday 26 July 2026

People

Job Title	Chief Medical Officer - Medical Officer 5
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	The position is Canberra based and mostly office based. Limited flexible and work-from-home arrangements can be negotiated on a case-by-case basis.
Classification	Medical Officer Class 5
Position Number	0495/2026
Agency Website	

Job Description

<https://dfatcareers.nga.net.au/?jati=14A7A925-033D-84C5-6811-ED0985D22958>

Applications close at 11:30pm, AEST, Sunday 26 July 2026

The Opportunity

An opportunity exists for an experienced Medical Officer to fill the position of Chief Medical Officer in Canberra. As a Medical Officer 5 leading our Health Services Branch, you will be responsible for driving and delivering health, policy and corporate outcomes across the department.

You will provide strategic leadership and oversight of the medical and psychology services the department provides to staff in Australia and staff and dependants posted overseas. You will also foster partnerships with key stakeholders inside the department and across a range of other government and non-government organisations. As a member of the senior leadership team of People Division and the Enabling Services Group, you will develop and build high performing teams committed to DFAT's objectives.

This role is responsible for coordinating and making arrangements to ensure that the department's staff and dependants are able to access appropriate health care in a wide range of situations. This requires an ability to negotiate successfully across different organisations in different cultural settings.

Our Ideal Candidate

The position requires medical expertise as well as an ability to operate successfully within a government context. To be a strong contender for this role, you will thrive in a dynamic and intellectually stimulating environment and be able to respond flexibly to changing global medical and psychological challenges.

You will have a demonstrated record in the provision of high-level strategic advice, strong leadership and management skills, experience in developing and sustaining effective stakeholder relationships, sound judgement and a strong focus on results. You will be a team player with outstanding communication and interpersonal skills. Your strategic thinking, resilience and ability to lead high performing teams will set you apart from others.

You will have:

- Demonstrated experience as a medical practitioner in the delivery of primary health care services, as well as knowledge of, or experience in, tropical and travel medicine, aero medical evacuations, paediatrics and obstetrics.

- Proven capability to provide strategic leadership and direction for a team in developing and implementing health plans and objectives across medical and psychology services.
- Outstanding verbal and written communication skills and evidence of being able to formulate, articulate and promote strategy, policy and supporting plans to diverse audiences.
- Demonstrated ability to liaise and negotiate with stakeholders including government departments in Australia, overseas and with other relevant organisations.
- Well-developed interpersonal skills including sensitivity, tolerance and tact.

All employees of the department are expected to abide by the [APS Values and Code of Conduct](#) and the DFAT Values Statement.

Duties

Your duties and responsibilities will be aligned to the relevant APS Work Level Standards.

In this role you will be required to:

- Manage the Health Services Branch within People Division.
- Provide advice on complex case management and coordinate medical evacuations and health care for staff and their dependants posted overseas.
- Manage and supervise the work of Canberra-based doctors and psychologists, an administrative support team and four out-posted medical officers attached to overseas missions in Dili, Honiara, Jakarta and Port Moresby.
- Manage medical clearances for employees and dependants prior to posting and provide advice to employees on health issues, including through presentations at conferences and meetings.
- Manage the implementation of DFAT's medical and psychology services in a clinically and financially responsible manner.
- Formulate and implement health policies and programs.
- Provide regular reporting to the executive on the strategic direction and objectives of the department's health services for its staff in Australia and staff and dependants overseas.
- Gather information on disease status and medical facilities abroad through regular liaison with government departments in Australia and overseas and with other relevant organisations and stakeholders.
- Monitor and respond to the changing medical contexts where DFAT staff are operating.
- Prepare, coordinate and maintain health services crisis plans.
- Work collaboratively with senior executives to provide leadership, strategic direction and effective management of the Health Services Branch.
- Manage contracted service providers.

Eligibility

Specialist registration as a general practitioner under the law of a state or territory of Australia, including recent general practice experience, is mandatory.

- Current unrestricted AHPRA registration as a specialist General Practitioner is essential.
- Recent General Practice experience.
- Fellowship of AFOEM, AFPH or RACMA is desirable.
- Experience in tropical and travel medicine, aeromedical evacuation, paediatrics and obstetrics, are all considered advantageous.

Certified copies of tertiary qualifications and other appropriate documentation must be presented on request.

Candidates must be Australian citizens. This is a security-designated position.

Prior to engagement, selected candidates will be required to obtain an Australian national security clearance at Negative Vetting Level 2.

Ongoing employment with the department requires the successful candidates to maintain a security clearance. Loss of a security clearance at any time will lead to termination of employment.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Foreign Affairs and Trade

To Apply

Position Contact	Dr. Leonard Brennan, 02 6261 3740
Agency Recruitment Site	https://dfatcareers.nga.net.au/?jati=14A7A925-033D-84C5-6811-ED0985

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Health

Vacancy VN-0770154

Aged Care Quality and Safety Commission

Closing Date: Wednesday 30 June 2027

Job Title	Temporary Employment Register - Clinical, Complaints and Regulatory
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Sydney NSW, Perth WA
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home;Flexible;Hybrid
Office Arrangement Details	Work from Home or On Site; Flexible; Hybrid
Classification	APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	TBD
Agency Website	

Job Description <https://agedcarequalitycareers.nga.net.au/?jati=61BF92D9-1797-E68A-5634-ED0605AED109>

About the Commission:

The Aged Care Quality and Safety Commission is the national regulator of Australian Government-funded aged care services.

We protect and enhance the safety, health, wellbeing, and quality of life of people receiving aged care. This includes managing complaints and feedback about the care older people receive.

We help build confidence and trust in aged care, by promoting best practice and a culture of safety and quality in the sector. We register providers and hold them to account if they don't meet expected standards of care.

We work with providers, workers, older people, their families, and supporters to make sure they understand and uphold older people's rights.

We have a variety of interesting job opportunities in capital cities around Australia.

Our responsibilities

The Commission holds aged care providers to account for their performance regarding these expectations and obligations which includes working collaboratively with the Department of Health and Aged Care for those services funded under different models.

We are responsible for:

- independently accrediting, assessing and monitoring aged care services subsidised by the Australian Government
- conducting home care investigations and determining provider compliance including whether any requirements or sanctions need to be imposed
- resolving complaints about aged care services.
- granting approval for providers to deliver aged care services
- administering the Serious Incidents Response Scheme
- reducing the use of restrictive practices.

Meet some of our people and learn more about the Commission and our Regulatory Strategy on our website www.agedcarequality.gov.au

About the Register:

The Commission is seeking talented people with a broad cross-section of skills, experience, and qualifications to register for our Temporary Employment Register (TER). The TER assists with filling temporary positions across various job families within the Commission. Non-ongoing opportunities may be offered for an initial period of up to 12 months, with the possibility to extend for a further 6 months, for a total maximum period of 18 months.

Candidates should be aware this is a register only and that you will only be contacted regarding your application if a vacancy arises that matches your skills, qualifications, and/or experience. We are looking for self-motivated individuals who are eager learners and can engage effectively with stakeholders to influence outcomes and achieve results.

Benefits of working with us

- 4 weeks annual leave
- Salary ranging from \$83,159 to \$173,208 plus 15.4% superannuation.

- Flexible working arrangements
- Health and well-being programs
- Learning and development support

The Temporary Employment Register includes a variety of business areas which may include pathways in complaints, compliance, investigations, assessment and monitoring functions, and other corporate functions as outlined below.

Duties

Regulatory Operations Division

Compliance & Enforcement

The Compliance and Enforcement team ensures that aged care providers, operators, and workers understand and meet their obligations under the Aged Care Act and associated Rules. The team uses a range of compliance and enforcement actions to address actual or potential non-compliance and reduce risks to older people. It engages directly with providers under active or heightened supervision, promoting education and cooperation to build sector capability. Where serious or systemic non-compliance occurs, or agreed actions are not followed, enforcement measures are applied to ensure accountability and deter future breaches. The National Case Coordination unit supports this work by managing high-risk providers and coordinating responses to complex regulatory matters.

Risk Intake & Inspectorate

The Risk Intake and Inspectorate Group plays a key role in identifying, assessing, and responding to provider and worker risks within the aged care sector. It monitors and anticipates non-compliance by providers, coordinating strategic regulatory responses to minimise consumer risk. The group ensures timely and proportionate management of risk through the Commission's regulatory activities and also supports the Regulatory Operations Division by leading strategic planning, business planning, and performance and corporate reporting functions.

Registrar

The Registrar Group plays a critical role in upholding the integrity and quality of aged care services in Australia. They are responsible for assessing suitability and registering aged care providers, conducting audits against the Aged Care Quality Standards and maintaining the national Provider Register. The registrar group plays a strategic role in supporting operational processes through policy development, quality assurance, and workforce planning. These enabling functions ensure all teams are prepared for regulatory changes, including contributing to business system development, and driving continuous improvement through policy review and process refinement.

Audit

The Audit function is responsible for auditing aged providers to assess whether they can conform with the Aged Care Quality Standards and deliver safe and high-quality care. Audits help us make decisions about registration, renewal of registration or variation of registration for aged care providers who want to deliver Commonwealth funded aged care services.

The audit operations team schedules audits and provides administrative support to the team to enable those audits. The Audit team gathers information about an aged care providers governance arrangements, systems, and processes. To test whether these have been embedded and consistently applied, the audit team attends the providers care delivery locations, such as residential care homes, to understand the experience of older people receiving aged care services.

Audit also engages extensively with stakeholders and collaborates internally across the Commission and the Regulatory Operations Division to ensure any identified risk is appropriately escalated and managed.

Complaints Commissioner Division

Intake, Complaints and Resolution Group

The Intake and Complaints Resolution Group (ICRG) works with people receiving aged care services, their supporters and service providers to resolve concerns and make positive improvements for people receiving aged care. The Complaints section is part of ICRG which supports managing risk, complaint resolution, sharing intelligence and where required, an integrated regulatory response.

Assessment and Early Remediation

Assessment and Early Remediation (AER) Group is responsible for reportable incidents that must be reported under the Serious Incident Response Scheme, notifications concerning the provider governance changes, code of conduct and prudential reporting and overcharging concerns.

Chief Clinical Advisory Division

Chief Clinical Advisor Branch

The Chief Clinical Advisory Division of the Commission protects and enhances the safety, health and well-being and quality of life of people receiving aged care by driving a higher standard of clinical rigour across the aged care sector. The Clinical Unit forms part of the Chief Clinical Advisory Division and provides clinical advice and support to Aged Care Quality and Safety Commission staff to assist them in understanding and interpreting clinical information, identifying, and responding to clinical risk and making regulatory decisions.

Behaviour Support and Restrictive Practices Unit

The Behaviour Support and Restrictive Practices Unit (RPU) aims to prevent and minimize inappropriate use of restrictive practices in aged care by enhancing person-centered behaviour support and promoting quality of life for every consumer, through supporting provider understanding of behaviour support, restrictive practices, their legislative responsibilities and supporting the Commission's regulatory functions.

Eligibility

To be eligible for employment with the Commission applicants must be an Australian citizen at the time an offer of employment is made. An applicant's suitability for employment with the Commission will also be assessed through a variety of pre-employment check processes, such as:

- Satisfactory completion of a criminal history check,
- Completion of a medical declaration and pre-employment medical (where required).
- Providing evidence of qualifications (where required).
- Obtaining and maintaining a minimum of a baseline security clearance (where required).

Notes

In your application, please provide a summary of your experience in relation to the job category you have selected in no more than 600 words.

Non-ongoing opportunities may be offered for an initial period of up to 12 months, with the possibility to extend for a further 6 months, for a total maximum period of 18 months.

Submit your application and CV through the Aged Care Quality and Safety Commission recruitment system before the closing date on 30 June 2027 at 11:59pm (midnight) AEDT– Late applications will not be accepted.

Contact Officer

Please contact our recruitment team on (02) 9633 3262 or email: recruitment@agedcarequality.gov.au for assistance with accessing our website or with lodging your application.

Further Information

The diversity of our staff is very important to us. We welcome and actively encourage applications from people with disability, women, and people with culturally and linguistically diverse backgrounds.

We welcome and actively encourage applications from Aboriginal and Torres Strait Islander people.

For further information about the Commission please visit <https://www.agedcarequality.gov.au> For more information on the Australian Public Service, please visit <https://www.apsc.gov.au/cracking-code>

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aged Care Quality and Safety Commission

The Aged Care Quality and Safety Commission is the national regulator of Australian Government-funded aged care services. We protect and enhance the safety, health, wellbeing, and quality of life of people receiving aged care. This includes managing complaints and feedback about the care older people receive. We help build confidence and trust in aged care, by promoting best practice and a culture of safety and quality in the sector. We register providers and hold them to account if they don't meet expected standards of care. We work with providers, workers, older people, their families, and supporters to make sure they understand and uphold older people's rights.

To Apply

Position Contact	Recruitment Team, 02 9633 3262
Agency Recruitment Site	https://agedcarequalitycareers.nga.net.au/?jati=61BF92D9-1797-E68A-51

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Health

Vacancy VN-0770189

Aged Care Quality and Safety Commission

Closing Date: Sunday 12 July 2026

Regulatory Operations Division
Registrar Branch Provider Registration Team 1

Job Title	Senior Assessor
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	\$99,784 - \$112,571
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible office arrangements are approved on a case by case basis.
Classification	APS Level 6
Position Number	347_06/26
Agency Website	

Job Description

<https://www.agedcarequality.gov.au/careers-commission>

The Provider Registrations team play a critical role in delivering the Commission's responsibilities under the new aged care regulatory model, which commences with the Aged Care Act 2024 by ensuring only suitable entities are registered to deliver aged care services in Australia. They manage the entire registration lifecycle, including new applications initial registrations, renewals, registration variation, provider-initiated suspension and revocation service changes, and oversee the approval of residential care homes.

Through a risk-based, evidence-informed approach, the team upholds public confidence, protects older Australians, and promotes high standards across the sector in line with the Commission's Regulatory Strategy.

Reporting to the Assistant Director, as a Senior Assessor you will have responsibility for managing a varied and complex workload, providing leadership and guidance to junior team members and ensuring high-quality assessments in accordance with the Aged Care Act 2024.

In this role you will provide support to the Executive team, will have staff management responsibilities and will proactively contribute to strategic initiatives to achieve organisational objectives.

Using case management systems to track, manage, and ensure consistency across all assessments and documentation, you will have oversight of the work of your team ensuring that registration applications are assessed within legislated timeframes, provide technical advice, coach junior staff, work collegially with peers, and drive continuous improvement and innovation in alignment within the Commission's Regulatory Strategy.

Duties

- Provide strong leadership, coaching, and mentoring to your team. Facilitate knowledge transfer and foster a collaborative learning environment that encourages professional growth and high performance.
- Analyse complex information to identify risks, make informed assessments, and ensure compliance with the Aged Care Act 2024 and other relevant legal frameworks. Support decision-making by providing sound, evidence-based recommendations.
- Using case management systems to accurately document and track assessment progress you will prepare comprehensive assessments, risk analyses, and other documentation while ensuring alignment with updated legislation and principles.
- Oversee an allocated workload, prioritising tasks to ensure completion within deadlines while maintaining quality. Use case management systems to effectively manage case progress and ensure deadlines and performance standards are met.
- Allocate or assist with the allocation of work to your team and monitor work on hand to ensure outcomes are delivered within legislated and administrative timeframes.
- Contribute to the continuous improvement of assessment processes and guidance materials, identifying opportunities to enhance compliance and efficiency in line with aged care reforms.
- Maintain clear, consistent, and professional communication with applicants, aged care entities, internal stakeholders, other government departments, and members of the public, ensuring that messaging aligns with regulatory requirements and promotes understanding regarding obligations under the Aged Care Act 2024 and related legislation.
- Work collaboratively across business areas and represent the section by contributing to the development of frameworks, strategies, policies, and procedures. Report progress to the Director and/or Assistant Director.
- Actively pursue professional development to stay informed on sectoral changes, adapting knowledge and skills in response to ongoing changes in the aged care sector.
- Perform other duties and tasks to support team goals and organisational needs, adapting to the regulatory environment's evolving demands.

Eligibility

To be successful in this role you will need to demonstrate the following:

- Capability to lead and inspire a team, building a culture of high performance, accountability, and continuous improvement. Promote open communication and model behaviours that align with APS values.

- Ability to interpret complex information from varied sources, including financial and operational documents, to identify risks and support well-founded conclusions. Apply a meticulous approach to all assessments to ensure compliance with regulatory standards.
- Exceptional written and verbal communication skills, with the ability to convey detailed regulatory information to diverse audiences, fostering mutual understanding and compliance.
- Advanced problem-solving abilities to analyse challenges, offer innovative solutions, and drive process improvements that align with the Commission's strategic objectives.
- The ability to develop and maintain effective relationships with both internal and external stakeholders, fostering collaboration and shared goals. Demonstrate diplomacy and professionalism in all interactions.
- Expertise in utilising case management systems to track, document, and manage assessment cases effectively, ensuring consistency, accuracy, and adherence to timelines.
- Comprehensive knowledge of the responsibilities of a Commonwealth Regulator, with the capacity to contribute to policy and strategic initiatives that drive business improvement and adapt to government reform priorities.
- Strong organisational skills to manage competing priorities and maintain high standards, particularly under pressure in an adaptive environment.
- Ability to proactively identify risks and opportunities to improve assurance processes and guidance materials, ensuring that all assessments meet quality and compliance requirements.
- Commitment to the APS Code of Conduct and APS Values, setting an example through respectful, ethical behaviour and encouraging these standards within the team.

Notes

- Salary offered will be between \$99,784 - \$112,571 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Non-ongoing opportunity will be offered for an irregular/intermittent term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.
- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Donna Lester, 02 8366 3679
Agency Recruitment Site	https://www.agedcarequality.gov.au/careers-commission

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Health

Vacancy VN-0770368

Aged Care Quality and Safety Commission

Closing Date:Monday 13 July 2026

Corporate
Digital Enterprise Service Management

Job Title	Infrastructure Support
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Sydney NSW, Canberra ACT, Hobart TAS, Melbourne VIC, Adelaide SA, Perth WA
Salary	\$99,784 - \$112,571
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements such as part time hours/working from home days may be considered
Classification	APS Level 6
Position Number	20048400
Agency Website	

Job Description <https://agedcarequalitycareers.nga.net.au/?jati=C4975912-8E76-1696-6149-ED081E5D5E32>

About the Team

Provides escalated support along with operational management of the Commission's core infrastructure platforms including connectivity and Microsoft 365 through a range of channels including remote and face-to-face attendance in local and interstate offices. The team provides technical expertise and drives continuous improvement through automation, integration, and related monitoring – this is to ensure stability and performance of various systems that underpin digital services across the organisation.

About the Role

The Infrastructure Support Specialist provides technical leadership, coordination, and exercises independent judgement in the delivery of infrastructure support services. The role is responsible for ensuring the stability, resilience, and quality of ICT infrastructure services through hands-on technical expertise, effective management of incidents and problems, and support of continuous service improvement.

The position plays a critical role in major incident management, problem investigations, and on-call escalation support, ensuring timely resolution and communication of critical ICT issues. The role exercises sound judgement, manages risk, and contributes to the continuous improvement and strategic direction of infrastructure services in alignment with APS Integrated Leadership System expectations for APS6.

Duties

M365 Platform Management & Support

- Provide authoritative technical oversight of the Microsoft 365 suite including Exchange Online,
- Teams, SharePoint, OneDrive, Purview and Power Platform components
- Manage escalated support for issues affecting M365 functionality, availability, and user experience
- Coordinate tenant-level configurations, policy compliance, and integration with identity and security services
- Lead efforts to optimise the M365 environment for collaboration, security, automation, and governance.

Infrastructure Services

- Maintain reliable operation of infrastructure services including identity (Entra ID), endpoint management (Intune), and network services
- Oversee patching, performance, health, and monitoring across infrastructure platforms
- Lead readiness activities for platform upgrades, new capability rollouts, and transitions to modern cloud services.

Service Integration & Technical Leadership

- Coordinate technical integration across internal teams and managed service providers to deliver cohesive digital support services
- Guide and mentor other Digital support staff in Microsoft cloud technologies and ITSM best practices
- Promote knowledge sharing, standardisation, and the development of automated or self-service solutions.

Problem, Incident & Change Management

- Drive root cause analysis and problem resolution to reduce recurrence of issues
- Play a key role in major incident response, particularly across infrastructure and M365 platforms
- Evaluate change impacts across interconnected systems and support CAB participation with technical advice.

Governance, Security & Reporting

- Ensure adherence to Commission ICT policies, security controls, and governance frameworks
- Monitor configuration compliance, and audit logs for key platforms
- Deliver reporting and insights to inform decision-making, service quality, and operational KPIs.

Eligibility

To be successful in this role you will need to demonstrate the following:

- Tertiary qualifications in Information Technology, industry certifications and/or equivalent industry experience in similar roles
- Extensive experience administering and supporting M365 services (Entra, Exchange Online, Teams, SharePoint, Intune, Purview)
- Knowledge of M365 governance, security, and compliance features
- Ability to translate business needs into M365 configurations and policies
- Strong background in enterprise IT operations including identity, endpoints, and connectivity
- Strong communication skills, with the ability to convey complex M365 and infrastructure topics to both technical and non-technical stakeholders
- Experience working with internal business areas, digital teams, and external providers
- Understanding of ICT service management, risk mitigation, and change governance processes

- Ability to align technical operations with strategic digital and business objectives.

Notes

- Salary offered will be between \$99,784 - \$112,571 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Non-ongoing opportunity will be offered for an irregular/intermittent term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.
- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies.

In your application, please provide a statement of claims against the position eligibility requirements (selection criteria) in no more than 600-words, including what strengths you would bring to the role, and a copy of your CV.

- Please complete the application and submit by **11.30pm (AEST) Monday 13 July 2026**.
- Follow our guidelines for candidate use of Artificial Intelligence (AI) throughout the recruitment process.

Please contact our recruitment team on (02) 9633 3262 or recruitment@agedcarequality.gov.au for assistance with accessing our website or with lodging your application.

Specific questions about the roles can be directed to Scott Powell by emailing scott.powell@agedcarequality.gov.au with Position title in the subject line.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Scott Powell, 02 8623 6273
Agency Recruitment Site	https://agedcarequalitycareers.nga.net.au/?jati=C4975912-8E76-1696-61

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Health

Vacancy VN-0770372

Aged Care Quality and Safety Commission

Closing Date:Monday 13 July 2026

Corporate
Digital Enterprise Service Management

Job Title	Digital Service Centre Supervisor
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Perth WA, Brisbane QLD, Sydney NSW, Canberra ACT, Hobart TAS, Melbourne VIC, Adelaide SA
Salary	\$99,784 - \$112,571
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements such as part time hours/working from home days may be considered
Classification	APS Level 6
Position Number	20050243
Agency Website	

Job Description <https://agedcarequalitycareers.nga.net.au/?jati=E21F1BB8-2271-3EC2-8EE5-ED081EF3B3F1>

The Digital Service Centre Supervisor is responsible for the operational management of the Digital Service Centre team, ensuring the consistent delivery of high-quality digital support to Commission staff. The role leads service improvement initiatives, using data and performance insights to drive

continuous enhancement of processes, knowledge management, and service delivery practices. In addition, the Supervisor manages reporting requirements across the Digital Group, providing visibility into service performance, trends, and opportunities for improvement.

Duties

- Lead and support the Digital Service Centre team to deliver consistent, high-quality services including workload co-ordination and performance management
- Work closely with the Assistant Director to uplift the team's capability and operational effectiveness by identifying and leading continuous improvement initiatives, projects or other activities as directed
- Assist with the implementation of new technologies, tools or work practices within the Digital Service Centre and beyond as required
- Manage and/or contribute to regular reporting requirements, providing clear visibility of performance, demand for support, and make recommendations to improve service delivery outcomes
- Undertake supervisory and corporate management responsibilities, ensuring the completion of workforce governance activities such as probation and performance agreements, leave management, and ensure compliance with organisational expectations
- Demonstrate a strong ability to communicate effectively with colleagues and stakeholders, including Directors and Senior Executive Staff

Eligibility

To be successful in this role you will need to demonstrate the following:

Mandatory

- Minimum of two (2) years recent experience leading and supporting a technical Service Centre team, or experience commensurate with a strong working knowledge of the Commission's operating environment and demonstrated people management experience
- Demonstrated understand of, and experience in overseeing Service Centre support operations ensuring workloads, service standards and priorities are identified and managed effectively
- Ability to lead capability uplift activities to support new or changing services, including managing operational impacts and maintaining service readiness
- Ability to develop, analyse and interpret service performance data to support decision-making and to guide priorities and continuous improvement activities
- Demonstrated verbal, written and interpersonal communication skills
- Demonstrated capacity to work effectively both independently and collaboratively whilst maintaining a positive outlook and proactive approach
- Eligibility to obtain and maintain a baseline security clearance.

Highly Desirable

- Completion of ITIL 4 Foundations certification
- Tertiary qualification or equivalent experience in ICT, Service Management, or related fields

- Familiarity with ITSM platforms (e.g. ServiceDesk Plus, ServiceNow)

Notes

- Salary offered will be between \$99,784- \$112,571 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Non-ongoing opportunity will be offered for an irregular/intermittent term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.
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In your application, please provide a statement of claims against the position eligibility requirements (selection criteria) in no more than 600-words, including what strengths you would bring to the role, and a copy of your CV.

- Please complete the application and submit by **11.30pm (AEST) Monday 13 July 2026**.
- Follow our guidelines for candidate use of Artificial Intelligence (AI) throughout the recruitment process.

Please contact our recruitment team on (02) 9633 3262 or recruitment@agedcarequality.gov.au for assistance with accessing our website or with lodging your application.

Specific questions about the roles can be directed to Marty Day by emailing marty.day@agedcarequality.gov.au with Position title in the subject line.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Marty Day, 07 3740 5111
Agency Recruitment Site	https://agedcarequalitycareers.nga.net.au/?jati=E21F1BB8-2271-3EC2-8

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Health

Vacancy VN-0770585

Aged Care Quality and Safety Commission

Closing Date:Friday 17 July 2026

Complaints Commissioner
Assessment and Early Remediation Serious Incident Assessment and Serious
Incident Escalation and Remediation

Job Title	Senior Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC, Adelaide SA, Sydney NSW, Canberra ACT, Hobart TAS, Brisbane QLD, Perth WA, Darwin NT
Salary	\$89,135 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	A blend of office and work from home
Classification	APS Level 5
Position Number	324_06/26
Agency Website	

Job Description <https://agedcarequalitycareers.nga.net.au/?jati=DD87CF50-C675-357D-CB66-ED09BF0A8D54>

About the Serious Incident Response Scheme

The Serious Incident Response Scheme (SIRS) is an initiative to help prevent and reduce the risk and occurrence of incidents of abuse and neglect of older Australians receiving Commonwealth subsidised aged care and services.

The SIRS sets out arrangements for providers of aged care to manage and take reasonable action to prevent incidents with a focus on the safety, health, wellbeing and quality of life of consumers.

The SIRS has 2 key components:

- Incident management responsibilities
- Reportable incident obligations

The 8 types of reportable incidents that must be reported to the Commission include:

- Unreasonable use of force
- Unlawful sexual contact or inappropriate sexual contact
- Psychological or emotional abuse
- Stealing or financial coercion by a staff member
- Neglect
- Inappropriate use of restrictive practices
- Unexplained absence for care/missing consumers
- Unexpected death.

The aim of SIRS is to:

- Build the capability of providers or reduce the occurrence of serious incidents and improvement quality and safety
- Require providers to review incident information to drive improvements in quality and safety.
- Enable the Commission to better detect, triage and respond to risk across all its functions by utilising SIRS notifications alongside the range of intelligence held by the Commission.
- Assessing the actual or potential risk to health and safety, health, wellbeing, and quality of life of a consumer and provider capacity and capability to address the risk
- Acting in a timely manner, proportionate, and coordinated manner if a provider is not demonstrating capability
- Educating providers using the intelligence gathered from notifications
- Ensuring business notifications are recorded accurately into the business systems to produce meaningful intelligence.

For more information on the SIRA program go to:

<https://www.agedcarequality.gov.au/providers/serious-incident-response-scheme>

Duties

Reporting to and with the support of the Team Leader, Serious Incident Response Scheme, you will be responsible for:

- Work independently and providing guidance to assess sensitive and at times confronting information as to the risk to the older person within prescribed timeframes
- Searching and analysing the Commission's business systems to conduct quality risk assessments with an informed decision about likelihood of risk and potential trends
- Communicating with aged care providers if further information is required to inform an assessment by phone or in writing
- Exercising judgement to make decisions governed by the application of rules, regulations, best practice principles or the agency's operating instructions and procedures
- Under limited supervision perform objective and systematic research and analysis to obtain accurate conclusions based on evidence
- Documenting, in an accurate and timely manner, assessments and information received in respect to a notification
- Interpret legislation, policy, procedures, and guidelines to prepare complex matters for escalation to other areas of the Commission for further action
- Build and sustain relationships; liaises with a range of internal and external stakeholders
- Contribute to the priorities of the team and effectively manage your workload
- Have accountability for tasks and decisions and supports colleagues in achieving their goals through the provision of guidance and quality assurance
- Commitment to agreed productivity goals
- Attend, and participate in, team and section meetings and/or training when required

Eligibility

To be successful in this role you will need to demonstrate the following:

- Ability to analyse and draw accurate conclusions based on available information using guidelines and other job aids
- Demonstrated ability to take personal responsibility for accurate completion of work that adheres to guidelines and other procedures
- Commitment, energy, and drive to see goals are achieved
- The ability to learn and build proficiency across different IT systems
- Ability to remain positive and respond to work pressure in a calm manner
- Willingness to seek and act on feedback
- Demonstrated good communication skills including, preparing reports and briefings.
- Demonstrated capability in making regulatory decisions.

Essential requirements:

- Capacity to work rostered 7.5-hour shifts between 7am-7pm.
- Willingness to work principally in the office during your training and consolidation period.

Notes

Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps

Successful candidates must be willing to undertake a pre-employment screening.

Non-ongoing opportunities will be offered for a specified term. Opportunities will be offered for varying periods up to 12 months with a possibility of extension to a maximum of 24 months.

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To Apply

Position Contact	Giovanna Stonehouse, 0391007018
Agency Recruitment Site	https://agedcarequalitycareers.nga.net.au/?jati=DD87CF50-C675-357D-C

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Health

Vacancy VN-0770656

Aged Care Quality and Safety Commission

Closing Date:Thursday 16 July 2026

Job Title	FOI Officer
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Canberra ACT, Brisbane QLD, Hobart TAS, Melbourne VIC, Sydney NSW, Perth WA, Darwin NT
Salary	\$89,135 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Work from Home or On Site
Classification	APS Level 5
Position Number	20053537
Agency Website	

Job Description <https://agedcarequalitycareers.nga.net.au/?jati=310E974B-ACDB-445E-D613-ED0AB0474681>

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Meet some of [our people](#) and learn more about the Commission and our [Regulatory Strategy](#) on our website www.agedcarequality.gov.au

About the Team

The Freedom of Information (FOI) team are responsible for addressing FOI requests and enquiries on behalf of the Commission to various internal and external stakeholders. This is achieved through the strategic development and implementation of robust processes and continuous improvement strategies to meet new challenges as they arise.

The FOI team are also responsible for regular reports to the FOI and Privacy regulator, the Office of the Australian Information Commission (OAIC) as well as the Commission's own annual report.

The team are responsive, trusted, and reliable who provide valued advice to applicants and staff at all levels.

Purpose of position:

Freedom of Information officers liaise with members of the public seeking documents, to assist them with their request, and to accurately scope and respond to them. The Freedom of Information Officer sources relevant documents and records from across the Commission, consults with various stakeholders, prepares schedules of documents, and correctly applies relevant legislation in making or preparing decisions.

To be successful in this role you will need to demonstrate the following:

Duties

- Processing information access requests in a manner that complies with legal obligations including the application of relevant statutory timeframes.
- Liaising with applicants to assist them to seek documents and to clearly identify the requested documents.
- Conducting and coordinating reasonable searches for requested documents.
- Accurately identifying exempt material within requested documents.
- Clearly explaining the reasons for a decision utilising the various legal provisions available.
- Accurately maintaining data and records.

- Developing positive and collaborative working relationships with various internal and external stakeholders.

Eligibility

- Demonstrated analytical skills, including the ability to assess documents and identify exempt material
- Strong written and verbal communication skills including the ability to write comprehensive reasons for decisions and communicate with influence with a range of internal and external stakeholders.
- A high standard of attention to detail.
- Strong oral communication skills, including the ability to liaise with external parties and negotiate outcomes
- Demonstrated ability to work effectively and collaboratively as part of a team to achieve positive outcomes and a positive workplace culture
- Developed computer literacy skills, including the capacity to effectively learn and utilise Microsoft office/teams and other professional applications.
- Demonstrated organisational skills, including the capability to plan and prioritise work tasks, and manage concurrent activities to meet deadlines.
- Sound understanding of Freedom of Information laws and guidelines, and relevant Aged Care laws is desirable

Notes

- Salary offered will be between \$89,135- \$96,829 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Non-ongoing opportunity will be offered for an irregular/intermittent term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.
- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies.

In your application, please provide a statement of claims against the position eligibility requirements (selection criteria) in no more than **600 words**, including what strengths you would bring to the role, and a copy of your CV.

- Please complete the application and submit by **16 July 2026 at 11:59 PM AEST**.
- Follow our [guidelines for candidate use of Artificial Intelligence \(AI\)](#) throughout the recruitment process.

Please contact our recruitment team on (02) 9633 3262 or recruitment@agedcarequality.gov.au for assistance with accessing our website or with lodging your application.

Specific questions about the roles can be directed to **Joshua Pelizzari** by emailing joshua.pelizzari@agedcarequality.gov.au with Position title in the subject line.

Diversity and Inclusion

The Commission is committed to fostering a workplace with flexible work arrangements to support a diverse, respectful and inclusive culture for all staff.

The Commission recognises the richness of Aboriginal and Torres Strait Islander cultures and is committed to the implementation of our [Reconciliation Action Plan](#). The Commission values the unique knowledge and experience of Aboriginal and Torres Strait Islander employees which strengthens and supports our focus on protecting and enhancing the safety, health, wellbeing and quality of life of aged care consumers.

RecruitAbility applies to this vacancy. Under RecruitAbility you will be invited to participate in further assessment activity for the vacancy if you choose to apply under RecruitAbility; declare you have a disability; and meet the minimum requirements for the position. For more information, visit <https://www.apsc.gov.au/recruitability>.

We provide reasonable adjustments such as access, equipment or other practical support at relevant stages of the recruitment process. Please email recruitment@agedcarequality.gov.au if you need any adjustments made.

Further information:

For further information about the Quality Commission, office locations and other related resources, please visit <https://www.agedcarequality.gov.au>

For more information on the Australian Public Service, please visit <http://www.apsc.gov.au/publications-and-media/current-publications/cracking-the-code/factsheet-4> and <http://www.apsc.gov.au/publications-and-media/current-publications/cracking-the-code>.

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requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aged Care Quality and Safety Commission

The Aged Care Quality and Safety Commission is the national regulator of Australian Government-funded aged care services. We protect and enhance the safety, health, wellbeing, and quality of life of people receiving aged care. This includes managing complaints and feedback about the care older people receive. We help build confidence and trust in aged care, by promoting best practice and a culture of safety and quality in the sector. We register providers and hold them to account if they don't meet expected standards of care. We work with providers, workers, older people, their families, and supporters to make sure they understand and uphold older people's rights.

To Apply

Position Contact	Joshua Pelizzari, 02 9633 3262
Agency Recruitment Site	https://agedcarequalitycareers.nga.net.au/?jati=310E974B-ACDB-445E-1

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Health

Vacancy VN-0770547

Australian Institute of Health and Welfare

Closing Date:Monday 11 January 2027

Various Various

Job Title	AIHW Temporary Employment Register
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Canberra ACT, Sydney NSW
Salary	-
Future Merit Locations	Canberra, Sydney
Office Arrangement	Flexible
Office Arrangement Details	The AIHW has a range of flexible working arrangements available to its employees under the AIHW Enterprise Agreement 2024-27.
Classification	APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	068_06/26
Agency Website	

Job Description <https://aihwcareers.nga.net.au/?jati=A6D3E9C5-E929-B3E5-7114-ED08D0054192>

The AIHW's [APS employee census results](#) attest to our positive and supportive workplace culture. We are an inclusive, flexible, and productive workplace where people are treated with respect and courtesy, and diverse and unique attributes are recognised and valued. Our results also show that we achieved top ten rankings in staff engagement, communication, wellbeing and SES manager scales out of 107 APS agencies.

We offer a range of benefits including:

- access to flexible working arrangements to support your work/life balance
- attractive remuneration packages including generous superannuation and leave provisions
- challenging and fulfilling work where you can use your skills and expertise
- opportunities for professional development.

We are committed to creating genuine opportunities for everyone and we welcome applications from First Nations people(s), people with disability, LGBTIQ+, neurodiverse people and people from diverse cultural and linguistic backgrounds.

The AIHW has offices in Canberra and Sydney and offers remote work opportunities for many roles.

For more information, visit the [Benefits of working for the AIHW](#) page of our website.

Duties

The Australian Institute of Health and Welfare (AIHW) is seeking talented people with various skills and experience who are interested in temporary (non-ongoing) work opportunities.

Data Analysts

The AIHW is always seeking talented and enthusiastic Data Analysts to provide data analysis and technical writing support to units across the organisation.

As a Data Analyst, you require an understanding of statistical and information work in a range of subject areas. You will have well-developed skills in statistical work and the ability to manipulate and interrogate databases using a range of software (including, but not limited to R, Python, and SAS). These positions also require strong oral and written communication skills, and very good organisational skills.

We encourage applicants from a wide range of skills and disciplines. This may include (but is not limited to) those with qualifications or relevant work experience in statistics, epidemiology, economics, demography, information technology and data science, health sciences, social sciences, predictive modelling or geospatial/GIS (geographic information system) mapping. The level at which these roles will be filled will depend on the skills and experience of the successful candidates.

Project Officer/Managers

The AIHW is seeking experienced Project Managers and Project Officers to support the delivery of our institute-wide statistical and data initiatives.

In these roles, you will contribute to the development, coordination, and implementation of key projects. Your ability to engage effectively with stakeholders, along with strong verbal and written communication skills, will be essential to your success.

We particularly welcome applications from individuals with experience in coordinating health and data related projects.

Other roles

The Temporary Register is also used to fill other roles within the institute. These include executive assistants, administrative or project support roles, and corporate support roles such as in Human Resources, Information Technology, Finance, or Media, Publications and Web. We encourage you to apply if you have skills, experience, or qualifications in these fields.

Eligibility

To be eligible to apply for this vacancy, you must:

- be an Australian citizen
- undergo any required pre-employment checks, including a police records check
- obtain and maintain a valid Security Clearance if required by the institute

a probationary period of six (6) months will apply to any new engagement to the APS

Notes

The register allows the institute to access suitable applicants at short notice for long and short-term work opportunities. Positions available through the register will be for a fixed term, up to 12 months, with possibly of 6 month extension and may be on a full-time, part-time, or casual basis, depending on the requirements of the institute.

You will only be contacted if a vacancy arises which requires your skills and experience. There is no guarantee that you will receive an offer of employment while your application remains on the register.

Applications on the register will remain active until 11 January 2027, or until you withdraw your application. Should you wish to remain on the register after this time, you will need to reapply.

Please submit your application online via the [AIHW e-Recruit system](#). When applying online for the first time, you will need to register and provide a valid email address.

Your application must include:

1. A summary of your relevant skills and experience and explain why you would be the best person for the role and must be no more than 300 words.

2. Your current CV and the names of two referees.

About the Australian Institute of Health and Welfare

To Apply

Position Contact	AIHW Recruitment Officer, 02 6244 1000
Agency Recruitment Site	https://aihwcareers.nga.net.au/?jati=A6D3E9C5-E929-B3E5-7114-ED08E

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Health

Vacancy VN-0770677

Australian Institute of Health and Welfare

Closing Date:Thursday 16 July 2026

Community Services Ageing and Aged Care Analysis

Job Title	APS6 Senior Data Analyst
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW
Salary	\$101,024 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AIHW has a range of flexible working arrangements available to its employees under the AIHW Enterprise Agreement 2024-27.
Classification	APS Level 6
Position Number	079_07/26
Agency Website	

Job Description <https://aihwcareers.nga.net.au/?jati=C4CF4E7F-A58E-7199-4D31-ED1B34CB912F>

The AIHW's [APS employee census results](#) attest to our positive and supportive workplace culture. We are an inclusive, flexible, and productive workplace where people are treated with respect and courtesy, and diverse and unique attributes are recognised and valued. Our results also show that we achieved top ten rankings in staff engagement, communication, wellbeing and SES manager scales out of 107 APS agencies.

We offer a range of benefits including:

- access to flexible working arrangements to support your work/life balance
- attractive remuneration packages including generous superannuation and leave provisions
- challenging and fulfilling work where you can use your skills and expertise
- opportunities for professional development.

We are committed to creating genuine opportunities for everyone and we welcome applications from First Nations people, people with disability, LGBTIQ+, neurodiverse people and people from diverse cultural and linguistic backgrounds.

The AIHW has offices in Canberra and Sydney and offers remote work opportunities for many roles.

For more information, visit the [Benefits of working for the AIHW](#) page of our website.

Duties

The Community Services Group develops, maintains and analyses national data to support monitoring and reporting of:

- the health and welfare of key subpopulations, including older Australians, people with disability, dementia, and victims and perpetrators of family, domestic and sexual violence
- use of services within a range of health and welfare sectors, including community-based services focused on aged care and disability
- pathways and outcomes for the general population, key subpopulations and health and welfare service users.

There are three aged care units in the Community Services Group: the Aged Care Data Improvement Unit, the GEN and Aged Care Data Unit, and the Ageing and Aged Care Analysis Unit.

The Ageing and Aged Care Analysis Unit (AACAU) undertakes analysis and reporting on a range of ageing and aged care related topics, including delayed discharge of older people from hospital and the aged care interface, health and well-being in aged care, timeliness of access to aged care services, the aged care workforce, and the National Aged Care Quality Indicator Program.

We are looking for a highly motivated Senior Data Analyst (ASP6) to undertake analysis of National Aged Care Data Asset data in the National Health Data Hub, specifically to examine hospitalisations due to self-harm in older people using aged care services.

The successful candidate will be required to use R studio in the RON environment, and be able to plan, structure, code and produce analytical outputs using hospital (ICD codes), emergency department (ICD codes), aged care and deaths data.

Under EL1 direction from the project lead and a senior analyst the candidate is required to define the study cohort and undertake the required analyses while ensuring quality assurance checks and technical documentation is maintained for reproducibility. Experience in the analysis of linked data and associated methods including cohort definitions, descriptive techniques and time-to-event analyses are required, as is expertise in R studio.

Previous experience with analysis of complex and/or large datasets for either health, hospitals or health systems data is desirable.

Under general direction you will:

- Undertake analysis of linked, hospitals, emergency department, aged care and deaths data for a product describing hospitalisations due to self-harm in older people using aged care services.
- Undertake the analysis in the RON environment using R studio, including development of a Data Analysis Plan, following best practice coding structure, QA and script annotation approaches, and maintaining technical notation of coding and analytical decisions.
- Apply a range of statistical methods (e.g. cohort definition, descriptive and time-to-event analyses) to produce high quality outputs.
- Assist with the interpretation of findings, write up of methods and technical notes. and in the communication of findings, including being able to explain methods and findings in lay terms.
- Be a team player and work effectively to the project lead and with other team members.
- Contribute to the planning, organising and managing of projects and be able to deliver high quality work within agreed and expected timeframes.

Eligibility

To be eligible to apply for this vacancy, you must:

- be an Australian citizen
- undergo any required pre-employment checks, including a police records check
- obtain and maintain a valid Security Clearance if required by the institute

A probationary period of six (6) months will apply to any new engagement to the APS.

Notes

Please submit your application online via the AIHW [e-Recruit](#) system. When applying online for the first time, you will need to register and provide a valid email address.

Your application must include:

1. A summary of your relevant skills and experience and explain why you would be the best person for the role. Your response should align with the position summary and selection criteria information above and must be no more than 750 words.
2. Your current CV and the names of two referees.

Please note, late applications will not be accepted.

Candidates applying for APS vacancies should follow the [principles for candidate use of AI in recruitment](#).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Institute of Health and Welfare

To Apply

Position Contact	Charlotte McKercher, 02 6249 5055
Agency Recruitment Site	https://aihwcareers.nga.net.au/?jati=C4CF4E7F-A58E-7199-4D31-ED1B

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Health

Vacancy VN-0770598

Australian Radiation Protection and Nuclear Safety
Agency

Closing Date:Wednesday 15 July 2026

Office for Business Support Digital Technology Section

Job Title	Assistant Director Digital Services
Job Type	Full-Time, Ongoing
Location	Yallambie VIC
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	13164
Agency Website	https://www.arpansa.gov.au/

Job Description

<https://candidate.aurion.cloud/arpansa/production/redirect/to/dmFjYW5jaWVzLzI5MTlyNjM1OTUyMTQ0OTh-MS9lZ>

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is the Australian Government's primary authority on radiation protection and nuclear safety. Our purpose is to protect the Australian people and the environment from the harmful effects of radiation, through understanding risks, best practice regulation, research, policy, services, partnerships and engaging with the community.

The Digital Technology section (DTS) sits within the Office for Business Support and is responsible for driving the development and delivery of a range of strategic and operational Digital Technology functions. Working in partnership with ARPANSA's Executive, branches, and offices, DTS provides services and advice on the agency's use of technology, applications, information, and data, including oversight of cybersecurity and information governance.

Why work for us?

- Opportunities to engage with national and international stakeholders
- Inclusive and diverse workplace
- Competitive salaries with 15.4% superannuation
- Generous leave conditions
- Flexible work practices
- Modern amenities and free parking at both our Yallambie and Miranda sites.

Duties

Reporting to the Director Digital Technology and Chief Information Officer, the Assistant Director Digital Services is responsible for leading the planning, delivery and operation of the agency's Digital Services function, including digital infrastructure, enterprise platforms and end-user support. Working under broad direction, the role provides expert advice to the CIO on the value and adoption of emerging technologies, ensuring solutions are effectively introduced, integrated and aligned to agency priorities.

The position is accountable for the successful planning and delivery of Digital Technology initiatives and projects, ensuring outcomes are delivered on time, within budget and to expected quality standards. It drives the development and implementation of standards, governance processes, performance metrics and continuous improvement practices to maximise service value and support informed decision-making at an enterprise level.

Leading a multidisciplinary team across Service Desk and Infrastructure services, the role ensures integrated, reliable and high-performing service delivery. It balances the need for agility and innovation with the requirement to maintain stable, secure and efficient core operations, enabling the agency to respond to evolving business needs while operating within defined risk and policy settings.

The role is responsible for the lifecycle management of information assets, enterprise platforms and supporting technologies, ensuring services remain fit-for-purpose, secure and aligned to business demand. In close partnership with the CIO, Executive and key stakeholders, it ensures that digital services, policies and delivery models align with agency and Government strategic priorities, while continuously optimising performance, risk and value.

Key accountabilities

- Build and maintain strong, trusted relationships across the Executive, business units and external partners, providing advice and influence to support enterprise-wide digital outcomes and service adoption;
- Lead the planning, management and delivery of the agency's Digital Services function, including Service Desk, infrastructure, enterprise platforms and operational support services, ensuring integrated, reliable and high-performing service delivery;
- Establish, monitor and report on service level agreements (SLAs), key performance indicators (KPIs) and performance frameworks to ensure service quality, transparency and continuous improvement;
- Develop and manage Digital Services budgets (operating and capital), ensuring effective cost control, optimisation of resources and delivery of value-for-money outcomes;
- Contribute to and implement strategic direction for Digital Services in alignment with the CIO's priorities, including leading investment planning for infrastructure and platforms within agreed budget and forward funding constraints;
- Lead end-to-end commercial and vendor management activities, including procurement, contract negotiation, performance management and renewal planning, ensuring alignment with Government procurement frameworks and agency priorities;

- Manage strategic vendor and service provider relationships to ensure delivery performance, effective risk management and continuous service improvement;
- Oversee the successful delivery of Digital Technology initiatives and projects within the Digital Services domain, ensuring outcomes are delivered on time, within budget and aligned to business needs;
- Drive the development and implementation of fit-for-purpose policies, standards and processes to support agency and Government priorities across infrastructure, platforms, and service delivery capabilities;
- Work in close partnership with the Chief Information Security Officer to ensure Digital Services are designed, delivered and operated in secure, compliant environments aligned to Government security frameworks;
- Oversee the lifecycle management and protection of Digital Technology assets, ensuring appropriate controls are in place from acquisition through to decommissioning;
- Lead and develop multidisciplinary teams, fostering a high-performing, service-oriented culture and driving continuous improvement and organisational change.

Eligibility

To be considered for this position, you will bring demonstrated experience in leading contemporary Digital Service delivery functions, including service optimisation, performance management, cost control and continuous improvement, supported by strong project delivery capability and vendor management experience. You will also possess a sound understanding of Commonwealth legislative and policy frameworks relevant to digital and technology services.

You are an experienced people leader, with a proven ability to lead and develop multidisciplinary teams, manage competing priorities, and deliver high-quality outcomes that enhance organisational capability and performance. You will take a service-oriented approach to Digital Service delivery, with a track record of implementing solutions that improve business outcomes and user experience.

You will have highly developed stakeholder engagement and communication skills, with the ability to build effective relationships, lead change and influence diverse internal and external stakeholders.

This role operates within a hybrid working environment, with an expectation of a regular on-site presence (typically three days per week) to support effective team leadership, stakeholder engagement and service delivery outcomes.

You must hold Australian citizenship and be prepared to travel interstate from time to time as required. ARPANSA requires all new employees to obtain and maintain a national security clearance as a condition of engagement. You must also meet required pre-employment checks as necessary.

The selection criteria for this role are:

1. Proven leadership experience in managing Digital Services functions, including developing and implementing service strategies, operating models and optimisation frameworks in a corporate or public sector environment;
2. Demonstrated experience leading operational service functions (e.g. Service Desk and Infrastructure) while delivering strategic initiatives, including project delivery, service performance accountability and continuous improvement;
3. Demonstrated experience in financial and commercial management, including budgeting, procurement, contract management and vendor performance optimisation within Government or complex organisational environments;
4. Proven ability to drive service optimisation, performance improvement and cost efficiency, including establishing and monitoring service performance frameworks and delivering measurable outcomes;
5. Highly developed stakeholder engagement, negotiation and communication skills, with the ability to build trusted relationships and influence outcomes across executive, business and external stakeholders;
6. Demonstrated ability to manage competing priorities and deliver balanced outcomes across cost, performance, risk and service quality, while maintaining awareness of emerging technologies and service management practices.

Eligibility

Employment with ARPANSA is subject to:

- conditions prescribed within the Public Service Act 1999
- agency and role specific pre-employment security checks that may include, but are not limited to:
 - entitlement to work in Australian
 - national criminal history
 - international criminal history
 - professional memberships
 - qualifications
 - sanctions
 - anti-money laundering & counter-terrorism financing
 - ASIC banned & disqualified persons
 - ASIC credit registered persons
 - bankruptcy & national personal insolvency
 - directorship
 - global media check
- former Australian Government employer information sharing
- Protective Security Policy Framework (PSPF) security clearance eligibility requirements
- evidence of citizenship status required
- evidence of qualifications required of the role
- internal security assessment
- security clearance vetting
- the CEO of ARPANSA, or their Delegate, approving a Notice of Engagement.

The Australian Government Security Vetting Agency (AGSVA) website provides detailed information about the requirements for obtaining a security clearance at the required level, the documentary evidence you will be required to provide, the forms that need to be completed, and

the relevant timeframes. Please ensure that you are able to provide the required evidence if you apply for the position. Failure or refusal to complete the required forms, or to comply with reasonable requests from AGSVA, will result in ARPANSA withdrawing your security clearance application, and your employment with the agency not progressing.

ARPANSA is responsible for assessing how information relates to the agency's security risks, as well as a person's suitability for employment by the agency. ARPANSA will use the information you provide to undertake relevant checks in order to identify any factors or circumstances that pose a security risk to the agency and assess whether you are suitable to have access to the agency's non-public assets. You will be notified if you are assessed as unsuitable for employment by the agency.

Notes

How to apply

Applications can be lodged through ARPANSA Recruitment Portal. Your application should consist of a resume, and a '500-word pitch' that considers:

- Key accountabilities
- Job specific capabilities
- Selection criteria.

ARPANSA recognises the need for our workforce to reflect the community we serve and provide an inclusive environment that respects and values diversity. We strongly encourage qualified applicants from diverse backgrounds to apply.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme applicants who choose to apply under the scheme will be invited to participate in further assessment activity for the vacancy, where they meet the minimum requirements for the position. ARPANSA will provide reasonable adjustments or flexibilities in the recruitment process as requested. For more information visit: <https://www.apsc.gov.au/recruitability>.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Radiation Protection and Nuclear Safety Agency

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is the Australian Government's primary authority on radiation protection and nuclear safety. Our purpose is to protect the Australian people and the environment from the harmful effects of radiation, through understanding risks, best practice regulation, research, policy, services, partnerships and engaging with the community.

To Apply

Position Contact	Denise De Keyzer, 03 9433 2395
Agency Recruitment Site	https://candidate.aurion.cloud/arpnsa/production/redirect/to/dmFjYW5jaWw

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Health

Vacancy VN-0770631

National Health and Medical Research Council

Closing Date: Tuesday 07 July 2026

Corporate Operations Finance

Job Title	Senior Financial Management Accountant
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC, Canberra ACT
Salary	\$99,734 - \$111,701
Future Merit Locations	Melbourne, Canberra
Office Arrangement	Flexible
Office Arrangement Details	Two days from home and three days in the office.
Classification	APS Level 6
Position Number	12-2026
Agency Website	https://www.nhmrc.gov.au/

Job Description

<https://www.nhmrc.gov.au/about-us/careers>

The National Health and Medical Research Council (NHMRC) is seeking an experienced and high performing candidate to fill the role of Senior Financial Management Accountant. The Senior

Financial Management Accountant is responsible for ensuring that NHMRC's financial governance and financial literacy is strong. The Senior Financial Management Accountant will play a supportive role in preparing NHMRC's internal budget, including project management reporting and costing activities. A key monthly activity will be the preparation of the monthly budget variance reporting for NHMRC's business areas and supporting the Assistant Director to increase financial literacy across the agency. The Senior Financial Management Accountant is also responsible for supporting NHMRC's implementation of improvements to ensure efficient and innovative financial governance and reporting.

About the Branch

The Corporate Operations Branch comprises four sections that play key strategic leadership and advisory roles and deliver operational support to NHMRC across: People, Property and Security; Finance; Governance and Legal, and Communications, Parliamentary and Events. The four Directors in Corporate Operations Branch operate under limited direction, reporting directly to the General Manager and Chief Operating Officer (SESB2).

About the Section

The Finance section manages a range of financial functions including statutory and internal reporting, the end of month accounting process, external and internal budgets, financial analysis, procurement support and financial compliance

What we offer

What truly makes us a great place to work? It is our highly engaging, inclusive and supportive culture. With an outstanding 85% response rate,* our staff told us they feel pride in their work (89%), are committed to our goals (92%), and value our leadership and communication. We are leading the way in employee engagement, innovation, and wellbeing support—making NHMRC not just a workplace, but a community where people thrive. *according to our recent 2024–25 APS Census results.

Our roles come with broad responsibilities and minimal hierarchy, making it easier to get things done. You will be part of a small, inclusive, and high performing team with a strong, supportive culture.

We offer:

- A truly flexible workplace culture.
- A dynamic, diverse and supportive team across Melbourne and Canberra.
- Wellbeing programs including up to 6 free counselling sessions per year and a workplace that genuinely cares.
- Generous recreational leave, personal leave, cultural leave, parental leave and paid end-of-year shutdown.
- Study assistance and professional development opportunities that align with your career goals.
- Opportunities to be trusted to lead high value projects with the freedom to innovate and the support to grow.

- Strategic exposure where you can engage directly with senior leaders and contribute to decisions that shape our future direction.

Remuneration

\$99,734 - \$111,701 per annum plus 15.4% superannuation

Duties

As the Senior Financial Management Accountant, your duties will include:

- Internal budget allocations and reporting – Preparing the internal budgeting allocations, through liaison with business areas and recording these in the FMIS. Preparing the monthly executive variance report for business areas, recommending improvements to reporting which supports clear financial management messaging to Executive.
- Investment projects – Manage the project budget for the NHMRC investments, ensuring relevant supporting documents are accurate and the information is provided in a timely manner to the Project leads and managers.
- Portfolio project office reporting – Managing the secretariate function of the Portfolio project office and provide Secretariate support to the Portfolio Investment Committee.
- Internal budget Policy – Preparing updates to internal budget policies and procedures, templates and guidance.
- Financial literacy – Support the Assistant Director to embed financial literacy in the agency through co-ordination of presentations to stakeholders.
- Managing staff – Developing team capability through coaching, training and mentoring junior staff within the finance section.
- Other Tasks – Providing backup and/or support to other functions in the Finance section.

Core capabilities

The successful candidate will demonstrate the following capabilities:

1. excellent written and oral communication skills including the ability to draft high quality documents, provide advice, and communicate persuasively to a range of audiences and proven ability to:
 1. provide advice and/or make decisions that are based on professional judgement and evaluate risks in the context of a complex and changing environment
 2. effectively manage staff performance and behaviours
 3. use sound judgement and critical thinking skills, recognise interconnected issues to draw accurate, evidence-based conclusions
 4. analyse and interpret information and provide clear and succinct advice
 5. build productive and collaborative relationships with team members and stakeholders, anticipate needs and expectations
 6. manage competing priorities, progress work even in challenging circumstances, identify opportunities for continuous improvement, escalating risks and issues with solutions to address them

7. respond in a positive and flexible manner to change and uncertainty and assist teams to work through change.

Highly desirable

The following qualifications, demonstrated knowledge and experience will be highly regarded:

- Accounting profession CPA or CA qualifications
- Knowledge of financial information management systems
- Demonstrated experience using and maintaining financial/budgeting systems (e.g. SAP and/or TM1)
- Understanding of the Central Budget Management System (CBMS)
- Demonstrated excel modelling skills
- Significant government financial experience.
- Knowledge of and experience in Commonwealth Public Sector financial accounting framework
- Good communication skills (both written and verbal) and the ability to implement and track work processes, keeping lines of communication open at all times
- A high level of attention to detail.

Eligibility

Mandatory requirements

The successful candidate will be required to obtain and maintain a Baseline security clearance.

Eligibility

To be eligible for a position at NHMRC, you must be an Australian citizen and be able to provide evidence of this. If successful, you will also be required to undertake a Nationally Coordinated Criminal History Check.

Notes

Applications close

7 PM AEST TUESDAY, 7 JULY 2026

Principles for candidate use of AI in recruitment

Candidates should familiarise themselves with the [Australian Public Service Principles for candidate use of AI in recruitment](#) as they guide the ethical, responsible and transparent use of AI tools by candidates engaging in APS recruitment processes. These principles are designed to ensure that the use of AI tools by candidates aligns with the expectations outlined in the [APS Values and Employment Principles](#) and maintains the integrity of recruitment decisions and outcomes.

Further information

NHMRC is an inclusive and diverse employer that supports gender equity and diversity in leadership. We welcome and encourage applications from everyone, including People with Disability, First Nations peoples, LGBTIQ+ people, mature age people and people from Culturally and Linguistically Diverse backgrounds

About the National Health and Medical Research Council

The National Health and Medical Research Council (NHMRC) is Australia's leading Government agency for supporting health and medical research for the improvement of individual and population health. It does this through funding high quality research, supporting the translation of research into evidence-based practice and policy, providing guidance on responsible research practices and ethical issues, and administration of legislation governing research using human embryos. In addition, NHMRC has responsibilities in relation to implementation of the Medical Research Future Fund. NHMRC engages closely with a range of stakeholders across the health system and community to ensure that health and medical research meets the needs of the Australian community. This includes governments, researchers, biotech industries and other business leaders, medical, nursing and allied health practitioners, Aboriginal and Torres Strait Islander health and research leaders, teaching and research institutions, health services, community health organisations, consumers and carers. NHMRC's responsibilities include engagement with the health and medical research sector and broader community to manage NHMRC's grants system which has up to 57,000 external users and is responsible for coordinating and administering grants processes totalling more than \$1.5 billion annually. NHMRC has a workforce of around 250 staff, with most located in the Canberra office, with a smaller number in our Melbourne office. NHMRC offers attractive flexible work arrangements which allow staff to work from home. NHMRC is dedicated to championing gender equity and diversity, ensuring equal opportunities for all staff in our pursuit of excellence in health research.

To Apply

Position Contact	Jenny Jacobs, 02 6217 9380
Agency Recruitment Site	https://www.nhmrc.gov.au/about-us/careers

This notice is part of the electronic Public Service Gazette PS26 Weekly Gazette Thursday (Vacancy Notices) - 02 July 2026.pdf
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- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

National Health and Medical Research Council

Closing Date: Wednesday 30 June 2027

Various Various

Job Title	Temporary Employment Register
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Melbourne VIC, Canberra ACT
Salary	\$72,620 - \$171,363
Future Merit Locations	Melbourne, Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Three days working from home and two days in the office each week.
Classification	APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	13-2026
Agency Website	https://www.nhmrc.gov.au/

Job Description

<https://www.nhmrc.gov.au/about-us/careers>

The Temporary Employment Register 2026-2027 (the Register) is open to eligible candidates to submit an Expression of Interest (EOI) for non-ongoing (temporary) employment with the National Health and Medical Research Council (NHMRC).

The Register enables NHMRC to access appropriately skilled and experienced individuals at short notice for non-ongoing opportunities that may arise from time to time.

Duties

We are seeking people who are committed to:

- the highest levels of ethical behaviour, integrity and professionalism
- APS/NHMRC values and behaviours
- developing their skills and knowledge
- client service and responsive to requests: and

- able to apply frameworks and principles through critical thinking

Non-ongoing employment opportunities may be offered on a full-time, part-time or intermittent/irregular (casual) basis depending on business needs and requirements.

NHMRC has offices in Canberra and Melbourne.

Eligibility

To be eligible to work with NHMRC you must:

- Be an Australian Citizen
- Satisfactorily answer all screening questions during the application process.

If you are offered non-ongoing employment, you must:

- Successfully undergo a National Criminal History Check
- Complete a Pre-employment Health Declaration and (if applicable) a pre-employment medical.

Notes

Please note that:

- Your EOI will remain active until 30 June 2027. After that time, you will be required to submit a new EOI in the 2027-2028 Register
- You will only be contacted regarding your EOI if an opportunity arises that matches your skills and experience
- There is no guarantee an offer of non-ongoing employment will be made.

Principles for candidate use of AI in recruitment

Candidates should familiarise themselves with the [Australian Public Service Principles for candidate use of AI in recruitment](#) as they guide the ethical, responsible and transparent use of AI tools by candidates engaging in APS recruitment processes. These principles are designed to ensure that the use of AI tools by candidates aligns with the expectations outlined in the [APS Values and Employment Principles](#) and maintains the integrity of recruitment decisions and outcomes.

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To Apply

Position Contact	Recruitment Team, 02 6217 9000
Agency Recruitment Site	https://www.nhmrc.gov.au/about-us/careers

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Health

Vacancy VN-0770513

Office of the Inspector-General of Aged Care

Closing Date: Sunday 19 July 2026

Job Title	Assistant Director, Reporting for Impact
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	\$124,951 - \$142,509
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements
Classification	Executive Level 1
Position Number	26-1
Agency Website	

Job Description

<https://www.igac.gov.au/about-us/work-with-us/current-vacancies>

Do you thrive on identifying opportunities for transformational change? Are you experienced in engaging with stakeholders and people with lived experience, evaluating, reviewing and reporting upon government progress? If you are motivated by a vision in which older people in Australia do not merely exist within aged care, but are supported to live with dignity, connection and purpose as they age – then this is the job for you.

Duties

Reporting to the section Director, and operating under broad direction, the role of Assistant Director, Reporting for Impact, is a critical position that supports the agency to deliver on our strategic and legislative objectives. The Reporting for Impact teams are responsible for delivering the following:

- developing impactful outputs (reports or otherwise) against the central topics on the agency's Annual Work Plan
- undertaking in-depth projects, reports and reviews on systemic issues associated with the funding, regulation, administration, or delivery of aged care
- Reporting on the Government's implementation of the Aged Care Royal Commission recommendations.

Eligibility

To be successful in the role, you must thrive under pressure in a fast-paced environment and enjoy working through multiple competing and evolving priorities. Our ideal candidate, first and foremost, has a commitment to making a difference for older people trying to access aged care, or for those already in the aged care system. Additionally, they will have experience in leading in-depth reviews or evaluations, high-level policy analysis and strategic thinking, crafting recommendations for change and producing high impact reports.

Our ideal Assistant Director, Reporting for Impact will have:

- Highly developed critical thinking, to recognise interconnected and systemic issues and draw accurate, evidencebased conclusions.
- Excellent judgement and analytical skills, with experience synthesising information from diverse sources to evaluate and solve complex problems.
- Exceptional written and verbal communication skills, with experience in preparing reports on complex matters that influence outcomes.
- Proven ability to adapt effectively to changing priorities and deliver highquality outcomes under pressure.
- Strong interpersonal and stakeholder engagement skills, to build and maintain productive working relationships in complex stakeholder environments.
- Demonstrated ability to collaborate across all levels of an organisation to achieve shared objectives.

Highly desirable

- Relevant tertiary qualifications in government policy, economics, or law (or similar), with knowledge of aged care financing desirable
- An understanding of, or the ability to quickly acquire, a broad understanding of the Australian Government-funded aged care system and relevant legislation

To be eligible for employment in the OIGAC applicants must be Australian citizens. General suitability for employment will be assessed through preemployment checks.

We value the contribution that a diverse workforce brings and encourage applications from people with diverse experience and backgrounds including Aboriginal and Torres Strait Islander people, LGBTQIA+ individuals, people from culturally and linguistically diverse backgrounds, mature age individuals, and people with disability.

Notes

Some workers in this agency may be exposed to potentially distressing material. The degree of exposure to this material varies depending on the specific role. We encourage you to consider your personal circumstances and wellbeing when applying. If you have any concerns, please speak to the contact officer before submitting your application.

While Canberra is preferred, remote working arrangements in other locations will be considered.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Office of the Inspector-General of Aged Care

Our vision is an aged care system in Australia, where every person receives kind, compassionate, high-quality care that promotes their rights, identity and independence. Led by the Inspector-General of Aged Care, the Office of the Inspector-General of Aged Care (OIGAC) is a non-corporate Commonwealth entity established in response to the Royal Commission into Aged Care Quality and Safety. Our purpose is to ensure integrity and accountability of the aged care system through independent, informed oversight. We drive meaningful change, by calling out serious barriers and holding up to the light, models that would create the meaningful improvement needed to achieve this vision.

To Apply

Position Contact	Melissa Frazer / Jacinta Gibson, 02 6189 1044
Agency Recruitment Site	https://www.igac.gov.au/about-us/work-with-us/current-vacancies

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Health

Vacancy VN-0770514

Office of the Inspector-General of Aged Care

Closing Date: Sunday 19 July 2026

Job Title	Policy Officer, Reporting for Impact
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	\$101,679 - \$114,709
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangement
Classification	APS Level 6
Position Number	26-2
Agency Website	

Job Description

<https://www.igac.gov.au/about-us/work-with-us/current-vacancies>

Do you thrive on identifying opportunities for transformational change? Are you experienced in engaging with stakeholders and people with lived experience, evaluating, reviewing and reporting upon government progress? If you are motivated by a vision in which older people in Australia do not merely exist within aged care, but are supported to live with dignity, connection and purpose as they age – then this is the job for you.

Duties

Reporting to the Assistant Director and/or the Director, the role of Policy Officer, Reporting for Impact, is an essential role within the agency which enables us to deliver on our strategic and legislative objectives. The Reporting for Impact teams are responsible for delivering the following:

- developing impactful outputs (reports or otherwise) against the central topics on the agency's Annual Work Plan
- undertaking in-depth projects, reports and reviews on systemic issues associated with the funding, regulation, administration, or delivery of aged care
- Reporting on the Government's implementation of the Aged Care Royal Commission recommendations.

Eligibility

To be successful in the role, you must thrive under pressure in a fast-paced environment and enjoy working through competing and evolving priorities. Our ideal candidate first and foremost,

has a commitment to making a difference for older people trying to access aged care, or for those already in the aged care system. Additionally, they will have experience in undertaking reviews or evaluations and supporting the development of evidence-based reports and recommendations.

Our ideal Policy Officer will have:

- Strong analytical skills with experience in identifying issues through independent research and analysis.
- Demonstrated capacity to achieve quality outcomes while managing competing priorities.
- Well-developed verbal and written communication skills, with the ability to confidently draft reports and present clear messages.
- Ability to make sound decisions under limited guidance, applying relevant legislation, best practice, and organisational procedures.
- Sound interpersonal skills to develop and maintain good working relationships with internal and external stakeholders.

Highly desirable:

- Relevant tertiary qualifications in government policy, economics, or law (or similar), with knowledge of aged care financing desirable
- An understanding of, or the ability to quickly acquire, a broad understanding of the Australian Government-funded aged care system

To be eligible for employment in the OIGAC applicants must be Australian citizens. General suitability for employment will be assessed through pre-employment checks.

We value the contribution that a diverse workforce brings and encourage applications from people with diverse experience and backgrounds including Aboriginal and Torres Strait Islander people, LGBTQIA+ individuals, people from culturally and linguistically diverse backgrounds, mature age individuals, and people with disability.

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To Apply

Position Contact	Melissa Frazer / Jacinta Gibson, 02 6189 1044
Agency Recruitment Site	https://www.igac.gov.au/about-us/work-with-us/current-vacancies

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Home Affairs

Vacancy VN-0770495

Australian Criminal Intelligence Commission (ACIC)

Closing Date: Sunday 12 July 2026

Chief Operating Officer
Intelligence and Information Systems Chief Information Officer

Job Title	ICT Sourcing Specialist
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$99,733 - \$111,702
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	To be negotiated
Classification	APS Level 6
Position Number	6542_06/26_IIS
Agency Website	https://www.acic.gov.au/

Job Description

<https://www.acic.gov.au/about-us/careers>

The ICT Sourcing and Vendor Management team delivers procurement support services for the Information and Intelligence Systems Division (IISD). The team ensures the division is effectively managing the procurement of ICT goods and services, monitoring contract renewals in collaboration with contract managers, and facilitating appropriate procurement practices in line with Commonwealth requirements.

The ICT Sourcing Specialist works in partnership with the agency's Central Procurement team to deliver ICT procurements from the transactional to strategic level. The role provides specialist procurement and contract support for a range of important ICT Services to ACIC and our policing partners, many of which have underlying support and maintenance contracts. This role supports Senior ICT Engineers in managing their ICT contracts by tracking renewals, licence consumption, and facilitating new procurements.

Duties

- Provide specialist assistance to key contract variation activities, and manages Official Orders/Variations for the Intelligence and Information Systems Division.
- Lead the end-to-end procurement process, including market analysis, tender development, evaluation, and negotiation.
- Ensure procurement activities deliver value for money and comply with the Commonwealth Procurement Rules (CPRs).
- Draft, manage, and monitor contracts to ensure compliance and effective delivery of goods or services.

- Collaborate with internal stakeholders and team members to understand procurement requirements, provide expert advice, contract management and successful services.
- Build and maintain strong relationships with suppliers, ensuring alignment with organizational goals.
- Ensure all procurement activities adhere to relevant legislation, policies, and ethical standards.
- Identify risks associated with procurement activities and develop appropriate mitigation strategies.
- Contribute to the development and enhancement of procurement policies, templates, and systems.
- Monitor market trends and recommend innovative approaches to improve procurement outcomes.
- Support team initiatives by contributing to training sessions and organizational improvement projects.

Your skills and capabilities

- Collaborates regularly with team members, users and customers that are regionally dispersed.
- Investigates, defines and resolves complex issues.
- Communicates fluently, orally and in writing, and can present complex information to both technical and non-technical audiences.
- Plans, schedules and monitors work to meet time and quality targets.
- Selects appropriately from applicable standards, methods, tools and applications.
- Has demonstrated experience in a procurement environment and working knowledge of procurement and contract management processes, techniques and best practices.

Eligibility

- **Citizenship** – To be eligible for employment with the ACIC, applicants must be an Australian citizen.
- **Security Clearance** - The Australian community expects ACIC employees to maintain the highest levels of security and integrity. Successful applicants will be required to obtain and maintain a minimum Negative Vetting 1 security clearance.
- **Pre-Employment Screening** – All candidates must satisfy an Organisational Suitability Assessment (OSA) prior to being offered employment at the ACIC.

Notes

The ACIC is committed to [diversity and inclusion](#). We celebrate and champion diversity to ensure we reflect the community we serve, and pride ourselves on our vibrant culture. We welcome applications from Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, neurodiverse, mature aged employees and carers.

More information about our conditions is available in the ACIC Enterprise Agreement 2024-2027 on our [website](#).

About the Australian Criminal Intelligence Commission (ACIC)

The Australian Criminal Intelligence Commission (ACIC) is Australia's national criminal intelligence agency. Our vision is an Australia hostile to criminal exploitation. We work with our national and international partners to conduct investigations and collect intelligence to combat serious and organised crime, cybercrime and national security threats. We develop and maintain national information and intelligence sharing services and systems for use by state, territory and Commonwealth law enforcement agencies. We also deliver nationwide background checking services to support employment or entitlement decisions to keep the Australian community safe. The ACIC Board provides strategic direction to the ACIC and represents Commonwealth, state and territory law enforcement and other regulatory agencies. Our purpose is to protect Australia from criminal threats through coordinating a strategic response and collecting, assessing and disseminating intelligence and policing information.

To Apply

Position Contact	Chris, 02 6268 7116
Agency Recruitment Site	https://www.acic.gov.au/about-us/careers

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Home Affairs

Vacancy VN-0770484

National Emergency Management Agency

Closing Date: Thursday 09 July 2026

Data, Business Operations and Technology Technology Operations

Job Title	NEMA Chief Technology Officer
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT, Various locations - QLD QLD
Salary	\$146,579 - \$174,452
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	Executive Level 2
Position Number	JR 141554
Agency Website	https://nema.gov.au/about-us

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/141554/>

National Emergency Management Agency (NEMA) was established on 1 September 2022 as a single, accountable Commonwealth authority that delivers a whole-of-nation approach to reducing disaster risk, planning, preparing for, responding to and recovering from all hazards across the emergency management continuum.

NEMA works closely with states and territories to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we:

- Fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters
- Have officers located across Australia, working in partnership with states and territories to support disaster-affected communities to collectively build resilience, reduce risk and harm, and effectively respond to and recover from disasters
- Provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery
- Provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure

outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

For further information on NEMA's purpose, vision and values, please see the [NEMA website](#).

Overview of the branch and section

The Data, Business Operations and Technology Branch is the central data and analytics, information technology, shared services, property, cyber and security team within the National Emergency Management Agency (NEMA), responsible for a broad range of critical agency functions.

- **Technology Strategy and Operations** deliver technology strategy and provides secure, reliable IT systems and services, including system implementation, maintenance, and support for agency operations
- **Data and Analytics** provides enterprise data leadership, governance, and analytical advice, including statistical analysis of disaster events, recovery efforts, and mitigation strategies. It leads quantitative data analysis and research, drives innovation in data visualisation and automation, supports self-service access to data and information, and delivers insights to inform evidence-based decision-making. Data and Analytics also provides geospatial analysis, mapping and modelling to support situational awareness and operational decision-making
- **Business Operations** delivers enabling services including property and facilities, physical and personnel security, shared services, and business continuity planning to support organisational resilience.

By providing leadership in evidence-based decision-making, the branch plays a pivotal role in supporting NEMA's policy and programs and enabling corporate services to support staff.

About the role

As the Chief Technical Officer (CTO), you will engage with business areas to understand current and future technology challenges and needs. In this role you will ensure delivery and sustainment of the agency's information technology (IT) environment, respond to these challenges and opportunities, while leveraging both existing and new technology. The CTO will work with our service providers to ensure that the security and management of our data and systems aligns with the Australian Government policies and procedures and that they continue to deliver business value.

You will lead a small multi-disciplined team to develop, implement and deliver solutions that underpin agency improvements and enable easy access to information.

At times staff within NEMA may be required to work outside of standard business hours, particularly during the higher risk weather season.

Our ideal candidate

We are looking for an individual who enjoys working in a rapidly evolving and forward-thinking environment. With a focus on safeguarding NEMA's assets through governance, compliance and aligning security measures, our ideal candidate will help to maintain and further develop our information security processes.

We encourage applications from First Nations people, people with disability, LGBTQIA+ people, people from culturally and linguistically diverse backgrounds, mature age people and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential.

Duties

- Support the development and delivery of NEMA's Information and Communication Technology (ICT) Strategy
- Manage current and future ICT infrastructure, not covered by existing memorandum of understanding (MoU) arrangements, including the development of a NEMA Cloud Strategy
- Lead the delivery and management of technology projects and associated organisational change initiatives
- Provide strategic reporting on current and future NEMA ICT architecture to the Project Committee and Program Committee
- Contribute to research and development activities that support capability uplift across the disaster continuum
- Identify opportunities to leverage new technologies to support the activities of the agency
- Design and oversee the delivery of new technologies in collaboration with business owners and service providers
- Recommend technology solutions to deliver efficiencies and service delivery for the organisation
- Manage and report on external ICT relationships, including MoU's, review of services and the monitoring of key performance indicators
- Build and maintain effective partnerships across business areas and enhance the reputation of the Data, Business Operations and Technology Branch
- Review and implement ICT Strategy initiatives to ensure NEMA has fit-for-purpose ICT services to improve employees experience and productivity
- Manage and support the agency's information management architecture and practices within the Electronic Digital Records Management System
- Manage the section's budget and ensure effective use of resources to support the timely delivery of high-quality outputs
- Lead, coach and mentor staff to build capability, performance and a positive team culture.

Role requirements/qualifications

The role requires:

- Extensive technological leadership experience
- Ability to work collaboratively across the agency and our partner government entities to achieve sustainable outcomes for NEMA and those affected by disaster events
- A high level of communication, and wide breadth of skills and understanding is required to operate in a complex environment
- Demonstrated ability to build, maintain and leverage effective relationships and networks with internal and external stakeholders is essential
- Ability to successfully deliver projects across a range of environments
- Strong organisational skills and the ability to manage competing priorities, work under pressure and deliver high-quality advice and outcomes in a dynamic environment.

Eligibility

To be eligible to work with the NEMA you must:

- Be an Australian Citizen
- Fulfil the Agency's minimum requirements by satisfactorily answering all screening questions during the application process and successfully undergo a National Police Check
- Obtain and maintain a Negative Vetting Level 1 (AGSVA) security clearance
- Satisfy a probation period (if applicable)
- Undergo a health assessment (if applicable).

Notes

The Agency offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

If you have identified as having a disability, please indicate whether you require any support throughout the selection process. For further information please contact recruitment@homeaffairs.gov.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Emergency Management Agency

Who we are: NEMA works closely with local communities as well as state and territory governments to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we:

- fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters;
- work with communities, industry and non-government organisations by connecting local Regional Support Officers and other NEMA staff right around Australia, to share lessons learnt, provide awareness on navigating government services, and gain community and industry-led ideas and concepts to inform strategic policy and planning;
- provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery; and
- provide round-the-clock all-hazards monitoring and operational coordination for domestic and

international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

To Apply

Position Contact	Brooke Nicholas, -
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/141554/

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Home Affairs

Vacancy VN-0770515

National Emergency Management Agency

Closing Date: Thursday 09 July 2026

National Resilience Capability Programs
AusAlert Transition AusAlert Capability Sustainment

Job Title	NEMA Assistant Director, AusAlert Contract Manager
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT
Salary	\$125,935 - \$143,531
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	Executive Level 1
Position Number	JR 141783
Agency Website	https://nema.gov.au/about-us

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/141783/>

National Emergency Management Agency (NEMA) was established on 1 September 2022 as a single, accountable Commonwealth authority that delivers a whole-of-nation approach to reducing disaster risk, planning, preparing for, responding to and recovering from all hazards across the emergency management continuum.

NEMA works closely with states and territories to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we:

- Fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters
- Have officers located across Australia, working in partnership with states and territories to support disaster-affected communities to collectively build resilience, reduce risk and harm, and effectively respond to and recover from disasters
- Provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery
- Provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

For further information on NEMA's purpose, vision and values, please see the [NEMA website](#).

Overview of the branch and section

The AusAlert Capability Sustainment Section will work at the interface of government, industry and technology to oversee and manage all non-operational matters related to the ongoing sustainment of Australia's National Messaging System known as AusAlert.

AusAlert will enable emergency service organisations deliver emergency and public safety advice, alerts and warnings quickly and securely to compatible mobile and other SIM-enabled devices in a geographically targeted areas using cell-broadcast technology.

When AusAlert is fully implemented, there are expected to be up to 1,300 trained and on-boarded users from state and territory emergency service agencies, including police and rural fire service organisations, as well as from the Australian Government National Situation Room.

The AusAlert Capability Sustainment Section will be responsible for contract management, training and certification, policy and governance of this national capability.

About the role

The Assistant Director, AusAlert Contract Manager supports the Director to maintain and manage complex AusAlert contracts and governance arrangements, with a focus on sustaining this national emergency management capability in line with NEMA's strategic priorities.

The Assistant Director is responsible for the endtoend management of at least five complex contracts, including four major contracts with mobile network operators for the delivery, management, enhancement and sustainment of AusAlert.

This role leads a small team to provide dedicated contract management support for AusAlert. Given the operational nature of the AusAlert Capability Sustainment Section and its role in emergency and public safety messaging, the position is critical to managing vendor performance, availability and responsiveness, and to ensure alignment with Australian Government obligations under the proposed AusAlert Intergovernmental Agreement.

At times staff within NEMA may be required to work outside of standard business hours, particularly during the higher risk weather season.

Our ideal candidate

To be successful in this role, the individual will have proven leadership experience, be self-motivated, think innovatively, and work collaboratively as part of a team. They will demonstrate strong analytical, conceptual and problem-solving skills, along with excellent organisational and writing skills and a high level of attention to detail. The role operates at the interface of government, industry, and technology, requiring the individual to manage supplier relationships, coordinate governance activities, and ensure project milestones are met.

We encourage applications from First Nations people, people with disability, LGBTQIA+ people, people from culturally and linguistically diverse backgrounds, mature age people and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential.

Duties

Under broad direction, this role is responsible for:

- Providing leadership and oversight of the contract management team, including setting priorities, monitoring progress, managing performance and ensuring quality outcomes
- Monitoring and enforcing key contract deliverables across vendor contracts with mobile network operators and other suppliers
- Managing complex and sensitive issues by exercising sound judgement to assess risk, analyse information, solve problems, and negotiate outcomes, ensuring that solutions are compliant with relevant policies, legislation and guidance
- Managing and ensuring compliance with Service Level Agreements and other contractual obligations
- Identifying and building relationships with new stakeholders in response to emerging needs and a changing environment
- Leading or supporting negotiations for contract variations
- Leading procurement and contracts activities for the section ensuring alignment with legislative requirements
- Collaborating with relevant stakeholders to support the delivery of goods and services, including evaluation criteria and performance measures
- Contributing to the leadership, management and operation of the AusAlert Capability Sustainment Section including resourcing, budget and reporting
- Engaging with internal and external stakeholders to share knowledge, build partnerships and promote collaboration
- Preparing and reviewing draft reports, briefs and discussion papers for senior staff, executives and committees
- Building team capability through coaching, providing performance feedback, conflict resolution and providing support for career development
- Producing high-quality ministerial submissions, senate estimates briefs, questions on notice, talking points and information briefs in a timely manner.

Role requirements/qualifications

- Demonstrable experience in government procurement, including the establishment and management of government standing offer panels
- Sound knowledge of the Commonwealth procurement framework, including the Public Governance, Performance and Accountability Act 2013 (PGPA Act) and Commonwealth Procurement Rules
- Excellent written and verbal communication skills, with the ability to engage effectively with internal and external stakeholders
- Experience preparing high-quality procurement documentation and providing expert policy advice on complex issues
- Strong analytical and problem-solving skills, with the ability to manage risk and resolve complex procurement matters
- Proven ability to develop and implement procurement strategies
- Highly developed negotiation and contract management skills
- Excellent communication skills
- Analytical thinking and problem-solving skills
- Strong organisational and time management skills, with the ability to prioritise competing demands and deliver outcomes within tight timeframes and to a high standard
- Ability to work collaboratively as part of a team, while also operating independently as required.

Eligibility

To be eligible to work with the NEMA you must:

- Be an Australian Citizen
- Fulfil the Agency's minimum requirements by satisfactorily answering all screening questions during the application process and successfully undergo a National Police Check
- Obtain and maintain a Baseline Vetting (AGSVA) security clearance
- Satisfy a probation period (if applicable)
- Undergo a health assessment (if applicable).

Notes

The Agency offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

If you have identified as having a disability, please indicate whether you require any support throughout the selection process. For further information please contact recruitment@homeaffairs.gov.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Emergency Management Agency

Who we are: NEMA works closely with local communities as well as state and territory governments to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we:

- fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters;
- work with communities, industry and non-government organisations by connecting local Regional Support Officers and other NEMA staff right around Australia, to share lessons learnt, provide awareness on navigating government services, and gain community and industry-led ideas and concepts to inform strategic policy and planning;
- provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery; and
- provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

To Apply

Position Contact	Narelle Jensz, -
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/141783/

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Home Affairs

Vacancy VN-0770540

National Emergency Management Agency

Closing Date: Sunday 12 July 2026

National Resilience Capability Programs
AusAlert Transition AusAlert Capability Sustainment

Job Title	NEMA Senior AusAlert Contract Officer
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 6
Position Number	JR 141743
Agency Website	https://nema.gov.au/about-us

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/141743/>

National Emergency Management Agency (NEMA) was established on 1 September 2022 as a single, accountable Commonwealth authority that delivers a whole-of-nation approach to reducing disaster risk, planning, preparing for, responding to and recovering from all hazards across the emergency management continuum.

NEMA works closely with states and territories to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we:

- Fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters
- Have officers located across Australia, working in partnership with states and territories to support disaster-affected communities to collectively build resilience, reduce risk and harm, and effectively respond to and recover from disasters
- Provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery
- Provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

For further information on NEMA's purpose, vision and values, please see the [NEMA website](#).

Overview of the branch and section

The AusAlert Capability Sustainment Section will work at the interface of government, industry and technology to oversee and manage all non-operational matters related to the ongoing sustainment of Australia's National Messaging System known as AusAlert.

AusAlert will enable emergency service organisations to deliver emergency and public safety advice, alerts, and warnings quickly and securely to compatible mobile and other SIM-enabled devices in a geographically targeted area using cell-broadcast technology.

When AusAlert is fully implemented, there are expected to be up to 1,300 trained and on-boarded users from state and territory emergency service agencies, including police and rural fire service organisations, as well as from the Australian Government National Situation Room.

The AusAlert Capability Sustainment Section will be responsible for contract management, training and certification, policy and governance of this national capability.

About the role

The APS 6 Senior AusAlert Contract Officer will provide day-to-day contract management to support the performance of the AusAlert vendor arrangements. Working under the direction of the Assistant Director Contract Manager, the role is responsible for administering, monitoring, and enforcing contractual obligations across several major complex contracts, and for providing contract management support for the delivery, management, enhancement and sustainment of AusAlert.

The role also provides surge capacity and continuity of contract oversight during periods of heightened operational demand, system change, national testing or incident response. It works across government, industry, and technology partners to manage supplier relationships, coordinate governance activities, and support delivery against project milestones for AusAlert.

At times staff within NEMA may be required to work outside of standard business hours, particularly during the high-risk weather season.

Our ideal candidate

To be successful in this role, the individual will bring a proactive and innovative approach, with the ability to work both collaboratively and independently in a dynamic environment. The individual will apply sound judgement and strong analytical thinking to navigate complex issues and deliver practical solutions.

The individual will also demonstrate high-level organisational skills and clear, effective written communication, with a strong focus on accuracy and attention to detail. Experience in procurement, contract management or project management will support the ability to manage competing priorities and contribute to the successful delivery of outcomes.

We encourage applications from First Nations people, people with disability, LGBTQIA+ people, people from culturally and linguistically diverse backgrounds, mature age people and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential.

Duties

Under limited direction this role is responsible for:

- Managing complex telecommunications contracts including vendor performance and contract compliance, in consultation with internal and external Commonwealth and jurisdiction stakeholders
- Overseeing contract lifecycles, ensuring supplier compliance with service level agreements, and managing purchase orders and outline agreements
- Assisting with or leading tender processes, contract negotiations, contract variations and procurement planning
- Providing accurate and specialised advice, anticipating problems and contributing to issues management
- Building and maintaining effective relationships with internal and external stakeholders, and provide technical and policy advice
- Identifying and managing potential risks, monitoring expenditure against contractual limits and tracking performance against agreed contractual obligations and milestones

- Managing financial and administrative contract activities, including invoice processing, vendor liaison, monitoring deliverables and quality assurance against statements of work
- Making decisions using sound judgement, expertise and knowledge under limited guidance
- Complying with government and NEMA contract management policies and frameworks
- Maintaining complete and accurate contract records, including invoicing, payments, variations and extensions, within NEMA's records and financial management systems
- Investigating and analysing complex contractual issues, developing practical solutions and escalating matters where required
- Contributing to the development of team objectives for short-term tasks and longer-term strategic planning.

Role requirements/qualifications

- At least 2 years of experience in procurement and contract management is desirable
- Strong organisational skills and the ability to manage multiple priorities in a fast-paced, high-profile environment
- Excellent written and verbal communication skills, with the ability to engage confidently with stakeholders across government, industry, and the community
- Sound judgement and strategic thinking skills, with the ability to interpret complex and technical information, and provide clear advice
- Ability to draft high-level written material, submissions and briefs regarding complex matters
- High level coordination or project management skills
- Strong computer literacy, particularly in Microsoft Office and SharePoint
- Strong analytical, conceptual, and problem-solving skills, with a high level of attention to detail
- Ability to demonstrate initiative, sound judgement, integrity, personal drive, and collaboration as part of a team.

Eligibility

To be eligible to work with the NEMA you must:

- Be an Australian Citizen
- Fulfil the Agency's minimum requirements by satisfactorily answering all screening questions during the application process and successfully undergo a National Police Check
- Obtain and maintain a Baseline Vetting (AGSVA) security clearance
- Satisfy a probation period (if applicable)
- Undergo a health assessment (if applicable).

Notes

The Agency offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

If you have identified as having a disability, please indicate whether you require any support throughout the selection process. For further information please contact recruitment@homeaffairs.gov.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Emergency Management Agency

Who we are: NEMA works closely with local communities as well as state and territory governments to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we: • fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters; • work with communities, industry and non-government organisations by connecting local Regional Support Officers and other NEMA staff right around Australia, to share lessons learnt, provide awareness on navigating government services, and gain community and industry-led ideas and concepts to inform strategic policy and planning; • provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery; and • provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

To Apply

Position Contact	Sally Buik, -
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/141743/

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Home Affairs

Vacancy VN-0770568

National Emergency Management Agency

Closing Date: Monday 13 July 2026

National Resilience Capability Programs
AusAlert Transition AusAlert Capability Sustainment

Job Title	NEMA Senior AusAlert Training and Administration Officer
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 6
Position Number	JR 141747
Agency Website	https://nema.gov.au/about-us

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/141747/>

National Emergency Management Agency (NEMA) was established on 1 September 2022 as a single, accountable Commonwealth authority that delivers a whole-of-nation approach to reducing disaster risk, planning, preparing for, responding to and recovering from all hazards across the emergency management continuum.

NEMA works closely with states and territories to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we:

- Fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters
- Have officers located across Australia, working in partnership with states and territories to support disaster-affected communities to collectively build resilience, reduce risk and harm, and effectively respond to and recover from disasters
- Provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery
- Provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure

outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

For further information on NEMA's purpose, vision and values, please see the [NEMA website](#).

Overview of the branch and section

The AusAlert Capability Sustainment Section will work at the interface of government, industry, and technology to oversee and manage all non-operational matters related to the ongoing sustainment of Australia's National Messaging System known as AusAlert.

AusAlert will enable emergency service organisations to deliver emergency and public safety advice, alerts, and warnings quickly and securely to compatible mobile and other SIM-enabled devices in a geographically targeted area using cell-broadcast technology.

When AusAlert is fully implemented, there are expected to be up to 1,300 trained and on-boarded users from state and territory emergency service agencies, including police and rural fire service organisations, as well as from the Australian Government National Situation Room.

The AusAlert Capability Sustainment section will be responsible for contract management, training, and certification, policy, and governance of this national capability.

About the role

The Senior AusAlert Training and Administration Officer supports the Assistant Director, AusAlert Training and Policy Manager by administering the AusAlert Learning Management System, supporting the AusAlert National Training Program, and assisting with the annual certification and re-certification of an estimated 1,300 users nationally.

This role coordinates and facilitates training delivery through external service providers and provides contingency support for training delivery when required.

The Senior AusAlert Training and Administration Officer evaluates the learner experience and the effectiveness of training, drafts minor updates to training materials to improve delivery, and works with the training provider to develop updated modules as new AusAlert functionality is introduced.

At times staff within NEMA may be required to work outside of standard business hours, particularly during the high-risk weather season.

Our ideal candidate

To be successful in this role, the individual will need to be self-motivated, be an innovative thinker, and be a collaborative team member. They will need to have strong analytical, conceptual and problem-solving skills, excellent organisational and writing skills, and strong attention to detail. This role works at the interface of government, industry, and technology by managing supplier relationships, coordinating governance activities, and ensuring project milestones are met.

We encourage applications from First Nations people, people with disability, LGBTQIA+ people, people from culturally and linguistically diverse backgrounds, mature age people and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential.

Duties

- Coordinating and managing the delivery of internal and external AusAlert training programs across face-to-face, virtual, and blended environments, including leading delivery where required
- Administering the AusAlert Learning Management System, monitoring participation and certification status, generating reports and providing accurate advice to support compliance with annual certification and re-certification requirements
- Developing, maintaining and strengthening productive working relationships with internal and external stakeholders to support work area priorities and national training outcomes
- Evaluating training effectiveness, learning design and recommending continuous improvement initiatives to enhance the learner experience and quality of training products
- Reviewing and updating eLearning training material in response to evaluation findings, feedback, or minor enhancements
- Overseeing work undertaken by third-party providers, including monitoring deliverables, providing feedback, and supporting quality assurance of new learning modules
- Providing AusAlert subject matter expertise to support National Situation Room training and exercises
- Contributing to broader section priorities and support the AusAlert Capability Sustainment Section's operational and strategic objectives
- Preparing and contributing to reports, briefing papers, discussion papers and presentations that are clear, accurate and fit for purpose.

Role requirements/qualifications

Role requirements include:

- A background in eLearning training development is highly desirable
- Demonstrated experience in coordinating and delivering training programs, and project management

- Strong organisational skills and ability to manage multiple priorities in a fast-paced, high-profile environment
- Excellent written and verbal communication skills, with confidence engaging with stakeholders across government, industry, and the community
- Relevant tertiary qualifications (such as a Certificate IV in Training and Assessment or equivalent) are desirable
- Proficiency in the Microsoft Office Suite, SharePoint and familiarity with digital learning platforms, flexible learning technologies, or similar systems
- Demonstrated initiative, sound judgement, integrity, and personal drive.

Eligibility

To be eligible to work with the NEMA you must:

- Be an Australian Citizen
- Fulfil the Agency's minimum requirements by satisfactorily answering all screening questions during the application process and successfully undergo a National Police Check
- Obtain and maintain a Baseline Vetting (AGSVA) security clearance
- Satisfy a probation period (if applicable)
- Undergo a health assessment (if applicable).

Notes

The Agency offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

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To Apply

Position Contact	Sally Buik, -
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/141747/

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Home Affairs

Vacancy VN-0770592

National Emergency Management Agency

Closing Date: Tuesday 14 July 2026

Data, Business Operations and Technology Data Analytics

Job Title	NEMA Director, Data Analytics
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT, Various locations - QLD QLD
Salary	\$146,579 - \$174,452
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	Executive Level 2
Position Number	JR 141556
Agency Website	https://nema.gov.au/about-us

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/141556/>

National Emergency Management Agency (NEMA) was established on 1 September 2022 as a single, accountable Commonwealth authority that delivers a whole-of-nation approach to reducing disaster risk, planning, preparing for, responding to and recovering from all hazards across the emergency management continuum.

NEMA works closely with states and territories to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we:

- Fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters
- Have officers located across Australia, working in partnership with states and territories to support disaster-affected communities to collectively build resilience, reduce risk and harm, and effectively respond to and recover from disasters
- Provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery
- Provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

For further information on NEMA's purpose, vision and values, please see the [NEMA website](#).

Overview of the branch and section

The Data, Business Operations and Technology Branch is the central data and analytics, information technology, shared services, property, cyber and security team within the National Emergency Management Agency (NEMA), responsible for a broad range of critical agency functions.

- **Technology Strategy and Operations** deliver technology strategy and provides secure, reliable IT systems and services, including system implementation, maintenance, and support for agency operations
- **Data and Analytics** provides enterprise data leadership, governance, and analytical advice, including statistical analysis of disaster events, recovery efforts, and mitigation strategies. It leads quantitative data analysis and research, drives innovation in data visualisation and automation, supports self-service access to data and information, and delivers insights to inform evidence-based decision-making. Data and Analytics also provides geospatial analysis, mapping, and modelling to support situational awareness and operational decision-making

- **Business Operations** delivers enabling services including property and facilities, physical and personnel security, shared services, and business continuity planning to support organisational resilience.

By providing leadership in evidence-based decision-making, the Branch plays a pivotal role in supporting NEMA's policy and programs and enabling corporate services to effectively support staff.

About the role

The Director of Data and Analytics, works closely with business areas across NEMA to identify current and emerging data needs, risks, and opportunities. The role provides leadership, subject matter expertise and strategic direction for data strategy, governance and the effective management of data across the agency.

The Director is responsible for defining and implementing initiatives to improve NEMA's data maturity including agency-wide data literacy programs and strategic risk management across the data asset lifecycle. The role also leads a multidisciplinary team to deliver high-value data products, analytical platforms, and geospatial services that support operational and strategic outcomes.

The role partners with internal and external stakeholders to ensure data is trusted, secure, and appropriately accessible, enabling high quality, evidence-based decision-making across the agency. Operating in a dynamic environment, it requires flexibility to respond to emerging priorities, including security-related matters.

This role is located in either our Brisbane, QLD or Canberra, ACT offices. Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements.

At times, staff within NEMA may be required to work outside of standard business hours, particularly during the higher risk weather season.

Our ideal candidate

We are looking for an individual who enjoys working in a rapidly evolving and forward-thinking environment. With a focus on safeguarding NEMA's assets through governance, compliance and aligning security measures, our ideal candidate will help to maintain and further develop our information security processes.

We encourage applications from First Nations people, people with disability, LGBTQIA+ people, people from culturally and linguistically diverse backgrounds, mature age people and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential.

Duties

- Lead reform and change initiatives, including the design, implementation and embedding of policy, strategy and governance frameworks in a complex, multi stakeholder, government environment
- Develop and deliver enterprise-wide data strategies, including initiatives to lift data maturity and data literacy and driving organisational change
- Oversee the design, development, and maintenance of scalable data pipelines and infrastructure, including transition from on premise systems to modern cloud data platforms
- Build and maintain effective partnerships across business areas and enhance the reputation of the Data, Business Operations and Technology Branch
- Lead a multi-disciplinary team of data analysts and engineers to translate complex data into actionable insights and business strategies
- Manage data collection, governance and modelling, ensuring data integrity, compliance and privacy requirements are met
- Provide strategic advice and present data-driven insights to executives to inform decision-making
- Manage procurement, vendor engagement and contract performance to achieve value for money outcomes
- Manage and coordinate the section's budget and resources to support the timely delivery of high-quality outputs
- Lead, coach and mentor a geographically dispersed team, providing clear direction and fostering a collaborative, high performing culture.

Role requirements/qualifications

- Tertiary qualifications in data science, analytics, information systems, information technology, computer science, statistics, public policy, or a related discipline, or equivalent senior level experience are desirable
- Developed stakeholder engagement skills, including the ability to influence stakeholders, and build and maintain strong relationships across NEMA and wider APS
- Proven experience in developing, implementing, and delivering complex cloud data warehouse and analytics services
- NV1 security clearance (or ability to obtain).

Eligibility

To be eligible to work with the NEMA you must:

- Be an Australian Citizen
- Fulfil the Agency's minimum requirements by satisfactorily answering all screening questions during the application process and successfully undergo a National Police Check
- Obtain and maintain a Negative Vetting Level 1 (AGSVA) security clearance
- Satisfy a probation period (if applicable)

- Undergo a health assessment (if applicable).

Notes

The Agency offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

If you have identified as having a disability, please indicate whether you require any support throughout the selection process. For further information please contact recruitment@homeaffairs.gov.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Emergency Management Agency

Who we are: NEMA works closely with local communities as well as state and territory governments to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we: • fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters; • work with communities, industry and non-government organisations by connecting local Regional Support Officers and other NEMA staff right around Australia, to share lessons learnt, provide awareness on navigating government services, and gain community and industry-led ideas and concepts to inform strategic policy and planning; • provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery; and • provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

To Apply

Position Contact	Brooke Nicholas, -
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/141556/

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National Emergency Management Agency

Closing Date: Wednesday 15 July 2026

National Resilience Capability Programs
AusAlert Transition AusAlert Capability Sustainment

Job Title	NEMA Senior AusAlert Policy and Governance Officer
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 6
Position Number	JR 141752
Agency Website	https://nema.gov.au/about-us

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/141752/>

National Emergency Management Agency (NEMA) was established on 1 September 2022 as a single, accountable Commonwealth authority that delivers a whole-of-nation approach to reducing disaster risk, planning, preparing for, responding to and recovering from all hazards across the emergency management continuum.

NEMA works closely with states and territories to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we:

- Fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters
- Have officers located across Australia, working in partnership with states and territories to support disaster-affected communities to collectively build resilience, reduce risk and harm, and effectively respond to and recover from disasters

- Provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery
- Provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

For further information on NEMA's purpose, vision and values, please see the [NEMA website](#).

Overview of the branch and section

The AusAlert Capability Sustainment Section will work at the interface of government, industry and technology to oversee and manage all non-operational matters related to the ongoing sustainment of Australia's National Messaging System known as AusAlert.

AusAlert will enable emergency service organisations to deliver emergency and public safety advice, alerts and warnings quickly and securely to compatible mobile and other SIM-enabled devices in a geographically targeted area using cell-broadcast technology.

When AusAlert is fully implemented, there are expected to be up to 1,300 trained and on-boarded users from state and territory emergency service agencies, including police and rural fire service organisations, as well as from the Australian Government National Situation Room.

The AusAlert Capability Sustainment Section will be responsible for contract management, training and certification, policy and governance of this national capability.

About the role

The Senior AusAlert Policy and Governance Officer supports the Assistant Director, Training and Policy Manager to maintain a suite of AusAlert policies including the AusAlert National Operating Protocols and the AusAlert Intergovernmental Agreement. It works across government, industry, and technology partners to manage supplier relationships, coordinate governance activities, and support delivery against project milestones for AusAlert.

The role contributes to complex stakeholder engagement across the Commonwealth, states and territories. It is responsible for delivering clear, evidence-based advice to support effective decision-making and continuous improvement in a complex and, at times, sensitive operating environment.

Delivery of coordinated and professional secretariat support to a broad range of formal AusAlert committees and forums is a key function along with drafting high-level government correspondence. The role requires exemplary writing and oral communication, strong attention to detail, proven problem-solving ability and high-level stakeholder engagement, while working with limited supervision.

At times staff within NEMA may be required to work outside of standard business hours, particularly during the high-risk weather season.

Our ideal candidate

To perform effectively in this role, the individual will demonstrate initiative and sound judgement, with the ability to contribute both independently and as part of a broader team. They will be comfortable applying critical thinking to assess information, identify issues, and develop practical approaches in a fast-paced environment.

Strong organisational capability and well-developed written communication skills are essential, along with a high level of accuracy and attention to detail. The individual will be required to manage competing priorities while maintaining a consistent standard of work.

We encourage applications from First Nations people, people with disability, LGBTQIA+ people, people from culturally and linguistically diverse backgrounds, mature age people and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential.

Duties

The role is responsible for:

- Providing support for internal and external stakeholders across Australia to maintain the AusAlert National Operating Protocols and AusAlert Intergovernmental Agreement, while fostering strong working relationships and ongoing collaboration
- Managing stakeholder and supplier engagement to build effective relationships, identify and resolve complex issues, and ensuring strategic priorities and deliverables are met on behalf of the Government
- Drafting or contributing to high-level governance and briefing material, including ministerial submissions, senate estimate briefs, talking points and questions on notice
- Applying technical skills and knowledge of policy and governance to interpret, draft, amend and review materials as required, and to provide sound advice to Senior Executives
- Coordinating the delivery of outstanding actions under the AusAlert Strategic Roadmap, ensuring progress is monitored, issues are identified early and updates are provided to support informed decision-making by relevant governance bodies

- Leading a team may be required, including providing clear direction, guidance, mentoring and development opportunities, while managing performance and resolving conflicts
- Coordinating and supporting a high volume of internal and external AusAlert committee and forum meetings, including stakeholder engagement, planning, agenda preparation, secretariat support, record keeping, task tracking, issue resolution, and preparing high-quality reports for executive consideration.

Role requirements/qualifications

- Experience in developing, reviewing or drafting policy and governance documents
- Well-developed written and verbal communication skills, including the ability to prepare clear, concise and accurate advice, briefs and committee papers
- Strong record-keeping and administrative skills, with the ability to maintain accurate records and support robust governance processes
- Demonstrated ability to build and manage stakeholder relationships, negotiate effectively and deliver outcomes
- Previous experience working in a secretariat, policy, governance, administrative or similar role
- Demonstrated research and analytical skills, including the ability to interpret information, identify issues and contribute to evidence-based advice
- An understanding of national and jurisdictional disaster resilience, emergency risk frameworks and emergency management arrangements would be highly regarded
- Sound understanding of, or the ability to quickly learn, Australia's Emergency Management Framework and how it applies to AusAlert
- Ability to manage time critical work with limited direction in a complex operating environment, including matters involving external stakeholders or contracted suppliers.

Eligibility

To be eligible to work with the NEMA you must:

- Be an Australian Citizen
- Fulfil the Agency's minimum requirements by satisfactorily answering all screening questions during the application process and successfully undergo a National Police Check
- Obtain and maintain a Baseline Vetting (AGSVA) security clearance
- Satisfy a probation period (if applicable)
- Undergo a health assessment (if applicable).

Notes

The Agency offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

If you have identified as having a disability, please indicate whether you require any support throughout the selection process. For further information please contact recruitment@homeaffairs.gov.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable

where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Emergency Management Agency

Who we are: NEMA works closely with local communities as well as state and territory governments to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we: • fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters; • work with communities, industry and non-government organisations by connecting local Regional Support Officers and other NEMA staff right around Australia, to share lessons learnt, provide awareness on navigating government services, and gain community and industry-led ideas and concepts to inform strategic policy and planning; • provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery; and • provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

To Apply

Position Contact	Sally Buik, -
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/141752/

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Industry, Science, Energy and Resources

Vacancy VN-0770453

**Department of Industry, Science and Resources
(DISR)**

Closing Date: Friday 10 July 2026

Job Title	Stores and Logistics Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Various locations - NSW NSW
Salary	\$89,576 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	APS Level 5
Position Number	0549_05/26
Agency Website	https://www.industry.gov.au/

Job Description

<https://careers.industry.gov.au/en/job/>

About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the [APSC's APS Employee Value Proposition](#) for more information on the benefits and value of employment within the APS.

About the team

National Measurement Institute (NMI)

We are the Australian Government's national measurement authority. We play an important role in the Australian economy by leading, maintaining and regulating Australia's measurement system.

We deliver world-class measurement products, advice, and client services and administer the regulatory framework for measurement. Our national measurement standards are recognised internationally, and we work to enhance and maintain these standards.

We value the different skills, knowledge and perspectives our people bring. We are committed to giving everyone an equal opportunity to participate, contribute and progress. Our values and behaviours centre on being adaptable, innovative, accountable, strategic, inclusive and influential.

About the Physical Metrology Branch

We provide Australia's peak measurement standards for physical quantities. This enables measurements made in Australia to be accepted internationally, which is particularly important for trade. Our people share their expertise by providing measurement services – from calibration and testing to technical advice and training. We contribute actively to international measurement forums and enhance our capabilities through research and development in line with national and international requirements.

About the Customer Services Team

The Customer Services Team supports the Physical Metrology Branch by coordinating client engagement and service delivery across a range of technical areas. As a key contact point for external clients, the team works closely with branch staff to manage enquiries, quotations, bookings and service requests efficiently and professionally. The team also supports broader site operations, including procurement, the Lindfield stores function, and manages the receipt and dispatch of calibration goods.

The opportunity

The Stores and Logistics Officer/Supervisor co-ordinates a wide range of NMI operational services, including stores, freight, inventory, site access, and logistics support. The role sits within the Physical Metrology Branch and supports the wider Lindfield laboratory community.

This role offers strong opportunities for professional growth and collaboration across NMI, as well as with the Department's Property and Security Team and CSIRO staff who remain on site.

What's in it for you?

Working at NMI means you are joining one of the world leaders in measurement science, with a unique opportunity to connect your technical skills to solving real world, applied problems that deliver impact to Australian stakeholders. NMI has a diverse range of roles and priorities, and as a staff member you will be able to learn new skills and expand your career in interesting and exciting ways.

NMI is committed to providing a rewarding working environment. The role has great potential for personal and professional growth, and for building a strong profile across NMI, the Department and with a wide range of stakeholders, including other Commonwealth agencies and overseas metrology institutes.

As department employees, NMI staff are covered by an Enterprise Agreement with benefits that include:

- 15.4 % employer superannuation contribution
- 4 weeks annual leave
- 18 days paid personal leave per year
- Maternity and paternity leave
- Vacation care subsidy
- \$235 healthy lifestyle subsidy available annually
- Flexible working arrangements such as teleworking, part-time work and job sharing, where possible
- Salary packaging, which allows you to make certain payments using your pre-tax salary
- Access to study assistance
- Access to staff counselling services

Our ideal candidate

Our ideal candidate will have:

- Relevant skills and experience in the planning and supervision of a Stores and logistics service including inventory control and stocktake in accordance with established procurement guidelines, policies and procedures.
- Proven ability to take initiative, plan, coordinate, develop, maintain operational procedures, and prioritise activities, to achieve service outcomes.
- Proven ability to adapt to changing demands, with limited supervision.
- Demonstrated organisation skills, including the ability to manage competing priorities and coordinate with others, to meet tight deadlines.
- Advanced communication and liaison skills, in person, and by email, post and phone.
- Demonstrated ability to work effectively, both independently and as part of a team.
- Recognised experience using Microsoft Office programs.
- The holding of a current Forklift licence and demonstrated experience in operating Walkie Stackers.

Duties

The role of the Stores and Logistics Officer is to coordinate a broad range of operational functions focused on Stores, stock inventory, receiving and dispatch, site access and other logistical support within the National Measurement Institute's West Lindfield Campus, including tenants.

Duties and key result areas include:

- Manage the Stores 'day to day' operations, prioritizing the workload as needed and ensuring;
 - the efficient, timely and accurate receipt and despatch of all material goods,
 - specialist packaging, such as dangerous goods, temperature sensitive materials, critical timeframes, specialist freight services etc are understood, considered and implemented in consultation with stakeholders.
 - the stores operations are within budget and agreed programme schedule, including the delivery of services in a cost effective and prompt manner.
 - appropriate inventory control, including liaising with stakeholders for future needs.
- Maintain an active involvement in improving the operational effectiveness of the site's Stores and Logistics.
- Support the onboarding of new staff and contractors by providing direction and guidance on Stores operations, including Receiving and Despatch procedures
- Oversee Flammables and Gas Stores facilities in relation to safety and compliance.
- Adhere to the practice of NMI values, code of conduct and WHS policies.
- Work collaboratively with colleagues within NMI, as well as the broader site community.
- Liaise with the DISR Property team in relation to site operations, including;
 - General security,
 - The authorised issuing of keys to staff and tenants, utilising the department's ProMaster key program.
 - Issuing visitor and contractor access cards using the Gallaher card access system.

At NMI, we value continuous learning and are committed to helping our staff reach their full potential. In this role, you will have the opportunity to:

- Access role-relevant training
- Contribute to site management as a key enabler
- The option to participate in site emergency operations as either a warden or first aid officer.

Eligibility

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

Desirable Criteria

- A working knowledge of TechOne Inventory including the procurement process from Requisition/Purchase Order to supplier payment.
- Proficiency in the 'Gallagher' security card access system data base.
- Proficiency in 'ProMaster' key program.
- Time Management skills including the capacity to prioritise request from various sources.
- Experience working with site tenants.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

The department does currently offer flexible work opportunities for many roles. This vacancy is NSW - Sydney - Lindfield based, although flexible or remote work arrangements may be considered. Please reach out to the contact officer to discuss this further.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

The department's Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQ+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Geoff Hall, +61 28467 3844
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and Resources

Vacancy VN-0770577

**Department of Industry, Science and Resources
(DISR)**

Closing Date: Wednesday 15 July 2026

Job Title	Senior Space Data Scientist
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Various locations - ACT ACT, Various locations - SA SA
Salary	\$126,391 - \$134,225
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Executive Level 1
Position Number	0567_05/26
Agency Website	https://www.industry.gov.au/

Job Description

<https://careers.industry.gov.au/en/job/>

About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the [APSC's APS Employee Value Proposition](#) for more information on the benefits and value of employment within the APS.

About the team

The Australian Space Agency was established on 1 July 2018 to coordinate civil space matters across government and support the growth and transformation of Australia's space industry. Our strategic vision for the Australian space sector is a globally responsible and respected sector that lifts the broader economy and inspires and improves the lives of Australians.

The Agency's National Space Safety Office ensures that civil uses of space are safe, secure and uphold the national interest. The Office develops, maintains and implements a fit-for-purpose regulatory framework that adapts to current and emerging space activities complemented by space monitoring functions to provide situational awareness of space objects and events. The office engages extensively to ensure the regulatory and monitoring practices are aligned with national and international norms, guidelines and treaty obligations.

The Space Monitoring team delivers and operates systems that monitor space objects and events relevant to Australia's interests. The team works across engineering, operations and external engagement, integrating data, technology and analysis to provide timely, reliable advice and reporting about space events relevant to Australian government stakeholders. The work involves close collaboration with industry, academia and domestic and international government partners.

The opportunity

As an EL1 Senior Space Data Scientist, you will lead the team that designs, builds, operates and maintains the data analytics and systems that are the core of our space monitoring capability. You will lead the design and operation of data analytics, guide a small team of specialists, and translate complex space data into insights that inform senior decision-makers.

Full-time or Part-time (80% or more). Please reach out to the contact officer to discuss this further.

What's in it for you?

You will lead high-impact analytical work that supports nationally significant space monitoring outcomes. The role provides opportunities to influence system design, work with international partners, and build your leadership capability at the intersection of data science, technology and government.

Our ideal candidate

Our ideal candidate has strong experience leading data analysis activities, designing and maintaining data products, and communicating complex technical concepts to non-technical audiences. They have demonstrated delivery of high-quality data analysis products in a public sector environment. They have a strong understanding of space activities and demonstrated experience applying that understanding in monitoring space objects and events and analysing related risks. They exercise sound judgement in complex environments and contribute positively to an inclusive and collaborative workplace culture.

Our department has a commitment to inclusion and diversity, with an ambition of being the best possible place to work. This reflects the importance we place on our people and on creating a workplace culture where each and every one of us is valued and respected for our contribution. Our ideal candidate adds to this culture and our workplace in their own way.

Duties

As the Senior Space Data Scientist, you will:

- Lead the design, operation and continuous improvement of space monitoring dashboards, databases and reports
- Provide expert analysis and data presentations related to space objects and events to senior Agency and government stakeholders
- Provide leadership, coaching and direction to staff engaged in space monitoring data analysis and operations
- Undertake advanced analysis to identify trends and insights in space monitoring data
- Identify and implement improvements to space monitoring processes and systems
- Lead engagement with digital and ICT partners to develop and transition space data systems
- Build and maintain relationships with domestic and international stakeholders to support civil space monitoring outcomes

Eligibility

Applicants must have a Bachelor's degree or have completed or be pursuing post-graduate qualifications related to data analysis, for example in Data Science or Computer Science.

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

This position requires a Negative Vetting Level 1 (NV1) security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

Demonstrated experience in developing and operating complex data analytics systems is highly desirable, particularly in the context of monitoring space activities.

The department offers flexible work opportunities for many roles. This vacancy is Adelaide or Canberra based. Relocation support is available if required by a selected applicant. Flexible or remote work arrangements may be considered. Please reach out to the contact officer to discuss this further.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department's Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQ+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Brendan Beahan, 0460 882 566
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and Resources

Vacancy VN-0770581

**Department of Industry, Science and Resources
(DISR)**

Closing Date: Wednesday 15 July 2026

Job Title	Space Monitoring Systems Engineer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Various locations - ACT ACT, Various locations - SA SA
Salary	\$102,072 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	APS Level 6
Position Number	0566_05/26
Agency Website	https://www.industry.gov.au/

Job Description

<https://careers.industry.gov.au/en/job/>

About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the [APSC's APS Employee Value Proposition](#) for more information on the benefits and value of employment within the APS.

About the team

The Australian Space Agency was established on 1 July 2018 to coordinate civil space matters across government and support the growth and transformation of Australia's space industry. Our strategic vision for the Australian space sector is a globally responsible and respected sector that lifts the broader economy and inspires and improves the lives of Australians.

The Agency's National Space Safety Office ensures that civil uses of space are safe, secure and uphold the national interest. The Office develops, maintains and implements a fit-for-purpose regulatory framework that adapts to current and emerging space activities complemented by space monitoring functions to provide situational awareness of space objects and events. The office engages extensively to ensure the regulatory and monitoring practices are aligned with national and international norms, guidelines and treaty obligations.

The Space Monitoring team delivers and operates systems that monitor space objects and events relevant to Australia's interests. The team works across engineering, operations and external

engagement, integrating data, technology and analysis to provide timely, reliable advice and reporting about space events relevant to Australian government stakeholders. The work involves close collaboration with industry, academia and domestic and international government partners.

The opportunity

This role offers the opportunity to contribute directly to the development and operation of Australia's space monitoring capabilities. You will work on complex, data-intensive systems and support real-world monitoring activities that inform government decision-making and the responsible use of space.

Full-time or Part-time (80% or more). Please reach out to the contact officer to discuss this further.

What's in it for you?

You will gain experience across the full lifecycle of space monitoring systems, from requirements and design through to integration, operations and continuous improvement. The role provides exposure to cutting-edge space technologies, cross-government collaboration and engagement with industry and research communities.

Our ideal candidate

Our ideal candidate has a strong foundation in systems engineering and a capability in space monitoring and space operations built through professional experience. You will demonstrate successful contribution to the development of space monitoring systems (or similar data intensive systems) as a developer, integrator and end-customer. You will possess a sound grasp of project delivery in a public sector environment including project management, procurement and contract management. You can work through complex technical problems, communicate clearly with technical and non-technical stakeholders, and contribute constructively as part of a multidisciplinary team. You are organised, curious and focused on delivering practical outcomes.

Our department has a commitment to inclusion and diversity, with an ambition of being the best possible place to work. This reflects the importance we place on our people and on creating a workplace culture where each and every one of us is valued and respected for our contribution. Our ideal candidate adds to this culture and our workplace in their own way.

Duties

As the Space Monitoring Systems Engineer, you will:

- provide technical analysis, advice, reporting and presentations on space objects and events of interest.
- contribute to the full lifecycle development of space monitoring systems
- identify monitoring needs and requirements across government stakeholders
- develop solution options to address space monitoring capability gaps
- acquire space monitoring capabilities from commercial providers
- support the planning and management of space monitoring system development activities
- assist with the evaluation, acquisition, integration and testing of monitoring systems and services
- capture and maintain system designs and configurations
- contribute to the continuous improvement of space monitoring systems and processes

Eligibility

Applicants must have a Bachelor's degree or post-graduate qualifications in Engineering, Science, or Computer Science.

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

This position requires a Negative Vetting Level 1 (NV1) security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

Demonstrated experience in developing, procuring and operating space monitoring systems is highly desirable.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

The department does currently offer flexible work opportunities for many roles. This vacancy is Adelaide or Canberra based, although flexible or remote work arrangements may be considered. Please reach out to the contact officer to discuss this further.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

The department's Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQA+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Brendan Beahan, 0460 882 566
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and
Resources

Vacancy VN-0770586

Job Title	Senior Space Monitoring Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Various locations - ACT ACT, Various locations - SA SA
Salary	\$102,072 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	APS Level 6
Position Number	0539_05/26
Agency Website	https://www.industry.gov.au/

Job Description

<https://careers.industry.gov.au/en/job/>

About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the [APSC's APS Employee Value Proposition](#) for more information on the benefits and value of employment within the APS.

About the team

The Australian Space Agency was established on 1 July 2018 to coordinate civil space matters across government and support the growth and transformation of Australia's space industry. Our strategic vision for the Australian space sector is a globally responsible and respected sector that lifts the broader economy and inspires and improves the lives of Australians.

The Agency's National Space Safety Office ensures that civil uses of space are safe, secure and uphold the national interest. The Office develops, maintains and implements a fit-for-purpose regulatory framework that adapts to current and emerging space activities complemented by space monitoring functions to provide situational awareness of space objects and events. The office engages extensively to ensure the regulatory and monitoring practices are aligned with national and international norms, guidelines and treaty obligations.

The Space Monitoring team delivers and operates systems that monitor space objects and events relevant to Australia's interests. The team works across engineering, operations and external engagement, integrating data, technology and analysis to provide timely, reliable advice and reporting about space events relevant to Australian government stakeholders. The work involves close collaboration with industry, academia and domestic and international government partners.

The opportunity

We are seeking a Senior Space Monitoring Officer (APS6) to play a key role in shaping and delivering Australia's space monitoring capability, contributing to responsible utilisation of space. This role offers the opportunity to work at the intersection of strategy, operations and analysis, contributing to nationally significant outcomes in a rapidly evolving international environment.

Full-time or Part-time (80% or more). Please reach out to the contact officer to discuss this further.

What's in it for you?

In this role you will contribute to meaningful national outcomes, work with leading experts across government, industry and academia, and build your expertise in space monitoring, data analysis and strategic policy. You will gain experience operating and improving monitoring systems, engaging nationally and internationally, and influencing the future development of Australia's space monitoring capability.

Our ideal candidate

Our ideal candidate brings strong analytical and communication skills, with demonstrated ability to work across technical, strategic and operational contexts. You will have a strong understanding of space activities and be able to translate complex space scenarios into clear, practical advice for a wide range of stakeholders. You will demonstrate consistent delivery of high quality outcomes in data analysis, strategy development and delivery. We welcome candidates from diverse backgrounds who are curious, organised and motivated to deliver high-quality outcomes in a collaborative environment.

Our department has a commitment to inclusion and diversity, with an ambition of being the best possible place to work. This reflects the importance we place on our people and on creating a workplace culture where each and every one of us is valued and respected for our contribution. Our ideal candidate adds to this culture and our workplace in their own way.

Duties

As the Senior Space Monitoring Officer, you will:

- Support the development and implementation of strategic space monitoring initiatives.
- Utilise monitoring systems to provide situational awareness of Australian space objects and relevant space events.
- Undertake deeper analysis to identify trends and provide data-driven insights.
- Improve space monitoring processes, procedures and data analysis systems.
- Contribute to understanding legislation, regulations, international treaty obligations and guidance relevant to space monitoring.
- Analyse national and international space monitoring capabilities.
- Engage with national and international stakeholders on shared space monitoring interests.

Eligibility

Applicants must have a Bachelor's degree or post-graduate qualifications in Science, Data Science, Computer Science, Engineering or a relevant equivalent.

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

This position requires a Negative Vetting Level 1 (NV1) security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

There are many policy, strategy, development, operational and engagement aspects to the Space Monitoring program, requiring team members to be flexible, versatile and multi-skilled. Demonstrated knowledge and/or experience in one or more of the following will be highly valued for this role:

- Understanding of space operations
- Understanding of space treaties, legislation and policy
- Experience in design and implementation of space-related policy and/or strategy
- Experience in data analysis to support monitoring of space operations
- Experience in engagement of research and technology sectors

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

The department does currently offer flexible work opportunities for many roles. This vacancy is Adelaide or Canberra based, although flexible or remote work arrangements may be considered. Please reach out to the contact officer to discuss this further.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department's Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQ+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Brendan Beahan, 0460 882 566
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and
Resources

Vacancy VN-0770668

Geoscience Australia

Closing Date:Sunday 19 July 2026

Space Division
Positioning Australia Capability Management & Program Office

Job Title	Senior Engagement Official (Multiple Positions)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Symonston ACT
Salary	\$101,080 - \$117,002
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	lexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27.
Classification	APS Level 6
Position Number	19269 / 18924
Agency Website	www.ga.gov.au

Job Description

<https://www.ga.gov.au/about/careers/current-vacancies>

Geoscience Australia values the lands, water and sky as we work to deepen a shared understanding of Country and Earth. We respect First Nations peoples and their enduring connection, contribution and obligations to Country. Reflecting on our shared history, we are committed to listen and learn.

About us

Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation.

Our culture

Our strength lies in our people, including our diversity in backgrounds, skills and experiences, and the way we work together to respond to the emerging needs of our work. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged.

Our workplace is committed to the health, safety and wellbeing of our employees and offers a variety of flexible working arrangements to enhance flexibility, including remote working arrangements.

What we can offer you

When you work at Geoscience Australia you will have access to a range of benefits and the opportunity to experience a workplace culture that truly values and promotes diversity, inclusion, equity and belonging. To learn more about our competitive salary, free onsite parking, generous flexible working arrangements and the role you can play in growing our culture [click here](#).

Our team

The Positioning Australia Capability Management & Program Office (PA CMPO) within Space Division provides capability management, project & program management and specialist engagement services. These functions support the delivery, uptake of products and services, governance and assurance of Geoscience Australia's Positioning Australia Program. The CMPO directly supports Chief of Space Division as the Senior Responsible Officer for the program

As a small team, the Capability Management & Program Office combines diverse skillsets including procurement and program and project management, strategic coordination, business

development, commercial, scheduling, financial management, and governance to deliver the services.

Further information about the work undertaken can be found on the Geoscience Australia website via this link [About Positioning Australia | Geoscience Australia](#).

Duties

The role

As the Senior Engagement Officer, you are responsible for delivering effective engagement with our key stakeholders and customers. You will deliver stakeholder engagement initiatives that support uptake of Positioning Australia products and services across industry, government and communities. In partnership with subject matter experts within Geoscience Australia, you will work within a small team and coordinate effective engagement and promotion, ensuring these activities deliver on the organisational objectives and targets for the Positioning Australia Program.

In this role you will:

- Apply your strengths in stakeholder engagement to design and execute stakeholder engagement activities to positively impact achievement of the strategic objectives of the Positioning Australia Program across industry, government and communities.
- Ability and drive to engage successfully with stakeholders in many contexts, to build productive collaborative external relationships.
- Excellent communication skills, including the ability to translate and convey technical terms and contexts in an easy to attain manner for non-technical audiences. Work across stakeholder relationships to support uptake of Positioning Australia products and services.
- Work closely with managers and subject matter experts to deliver stakeholder engagement content and products tailored to specific stakeholder groups.
- Collect data on the effectiveness and impact of stakeholder engagement and communications activities to inform adjustments and achieve required outcomes.
- Coordinate engagement across sectors like agricultural, maritime, transport, resources and government as well as with original equipment manufacturers of positioning solutions.
- Liaise with relevant areas within Geoscience Australia and with partner organisations.

To be successful in the role you will:

- Have a passion for delivering engagement activities and gathering the relevant data to link engagement activities to outcomes and benefits.
- Be able to identify key stakeholders within priority sectors, develop an understanding of relevant challenges within priority sectors and communicate the value of Positioning Australia's products and services to those priority sectors.
- Identify opportunities to encourage uptake of technical products and services within priority sectors. Conduct market analysis associated with the branch's products and services, monitoring and reporting on trends.

- Collaborate with technical officials to integrate latest developments into the systematic business development and engagement planning, including monitoring of upcoming relevant forums, events and conferences.
- Engage with key customers to build and maintain relationships, understand their perspectives and the impact of uptake of Positioning Australia products and services.
- Be able to proactively identify risks and issues around stakeholder engagement and identify and propose solutions to mitigate them while maintaining effective performance.
- Demonstrate public service professionalism and probity by adopting a principled approach and adherence to the APS Values and Code of Conduct.

Required skills, knowledge, experience and/or qualifications

- Education and experience relevant to global navigation satellite systems (GNSS) or space-related capabilities (e.g. telecommunications) is desirable.
- Relevant tertiary qualifications with a minimum of five years relevant work experience in a technical-based business environment, combined with a strong grasp of business development for technical products and services.
- Strong relationship management skills with a customer focus. Experience in partnering and influencing stakeholders in the context of technical products and services.
- Be highly effective working within multi-disciplinary hybrid teams with demonstrated collaboration and interpersonal communication skills.
- Demonstrated experience in stakeholder engagement, ideally in the agricultural, maritime, transport, resources and government sectors and/or with original equipment manufacturers of positioning solutions.

Are you unsure about applying?

Did you know that a Hewlett Packard internal report found that men apply for jobs when they meet an average of 60 per cent of the job requirements? Women and other people from diverse backgrounds tend to only apply when they check every box. If you think you have what it takes, but don't necessarily meet every single point on what we are looking for, please still apply or get in touch with the contact officer to learn more about the role.

To Apply

Please visit the [careers page](#) of our website to submit your application via our e-Recruit system. Your application should include:

- Your resume (no more than 3 pages)
- A brief statement (no more than 700 words) outlining your transferable skills, experience and capabilities related to the role and the value you would bring to Geoscience Australia.

If you have any questions regarding the role, please contact Phil Shears on (02) 6249 5811 or email Philip.Shears@ga.gov.au.

To learn more about applying for roles within the Australian Public Services please review, '[Applying for an APS job: cracking the code](#)'.

Use of AI in Recruitment

Geoscience Australia may use Microsoft Copilot to support limited administrative and preparatory aspects of the recruitment process. Artificial Intelligence is not used to assess or select candidates, and all decisions are human-led and based on merit.

Candidates must ensure their application reflects their own skills, experience and capabilities. Any use of AI must be responsible, transparent where required, and must not misrepresent their suitability for the role.

Candidates will be asked to disclose their use of AI when submitting an application and may also be asked to do so at various stages throughout the recruitment process.

Applicants are encouraged to familiarise themselves with the [Principles for candidate use of AI in recruitment](#), as well as the [Principles for agency use of AI in recruitment](#) which outline expectations for the responsible, ethical and transparent use of AI when applying for APS roles.

Eligibility

Eligibility

To be eligible to apply for this position you must meet the below eligibility criteria.

- Be an Australian Citizen at the closing date of application.
- The successful applicant must be able to obtain, hold and maintain a security clearance of an appropriate level relevant to this role.
- Commencement of employment is subject to the successful applicant undergoing and satisfying pre- employment screening, which includes a police history check.

Notes

Recruitability

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the position. For more information please visit the [Australian Public Service Commission website](#).

Hearing or speech impaired applicants are invited to use the National Relay Service by contacting 133 677, and requesting to be connected with our Recruitment and Delivery team on 02 6249 9777 in order to obtain selection documentation.

Technical Assistance

If you require technical assistance, call our Recruitment and Delivery team on (02) 6249 9777 or email recruitment@ga.gov.au.

A merit list/pool may be created from this process. If you are successful for the merit pool, your details may be shared with other Australian Public Service agencies unless you choose not to have your details disclosed.

About the Geoscience Australia

Geoscience Australia is an Australian Government listed entity within the Industry, Innovation and Science portfolio. Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged. We are committed to the health, safety and wellbeing of our employees and offer a flexible and diverse workplace.

To Apply

Position Contact	Phil Shears, (02) 6249 5811
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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Industry, Science, Energy and Resources

Vacancy VN-0770486

Job Title	Systems Analyst
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Various locations - ACT ACT
Salary	\$99,734 - \$112,049
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available
Classification	APS Level 6
Position Number	1766
Agency Website	https://www.ipaustralia.gov.au/about-us

Job Description

<https://careers.ipaustralia.gov.au>

We are seeking an individual who is interested in driving innovation, delivery in a fast-paced agile environment, with a background in Process Management techniques. The ideal candidate will excel at stakeholder engagement, clearly document processes and user stories, and deliver high-quality outcomes while managing competing priorities. A formal qualification or at least two years' experience in System Analysis, Process Improvement or related field is highly regarded.

Duties

- Have a growth mindset and a keen interest to learn business facts and develop skills on the job
- Define and manage scoping, requirements definition and prioritisation activities for initiatives of various sizes and complexities.
- Communicate clearly and engage with stakeholders by making complex problems simple and easy to understand
- Contribute to end-to-end project delivery with a focus on identifying and documenting requirements, stakeholder engagement, planning, prioritisation and overcoming challenges to achieve successful outcomes
- Establish and maintain relationships with internal and external stakeholders, business sponsors, group product managers, program managers and service providers.

Eligibility

Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the Australian Public Service (APS).

All applicants offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check involves reviewing your background & personal circumstances to minimise risks in giving access to IP Australia information/resources. This screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

Some applicants may be able to obtain and maintain a security clearance at a specified clearance level – please check the vacancy information section for security clearance requirements.

The successful applicant must be willing to disclose all relevant and required information.

Notes

We are looking to fill this position on an ongoing basis. Future positions may be offered on an ongoing or non-ongoing basis subject to operational requirements. Where a non-ongoing position is offered, the role will be filled for a specified term of up to 12 months initially with the possibility of extension.

At the end of the recruitment process, a merit pool of suitable candidates may be created. Those found suitable will be advised that they have been placed in the pool. The merit pool is valid for 18 months from the date the process was advertised. The merit pool may be used throughout the period to fill similar positions in the event positions become vacant.

IP Australia acknowledges that those with diverse experiences, perspectives, and backgrounds enhance our workplace and our capability for innovation. Aboriginal and/or Torres Strait Islander People, People with Disability and LGBTIQ+ people are encouraged to apply for any advertised position, that they may be suitable for, within IP Australia.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the IP Australia

IP Australia is the Australian Government agency that drives innovation by administering intellectual property (IP) rights, including patents, trade marks, designs, and plant breeder's rights. Our mission is simple: to help Australians turn great ideas into reality through a world-class IP system that fuels creativity, investment, and economic growth. Working with us means being part of a team that influences global IP frameworks, supports trade agreements, and educates businesses and individuals on the value of IP. We're not just about protecting ideas—we're about enabling innovation that benefits everyone. At IP Australia, we foster an inclusive and diverse culture where every individual feels respected and valued. We believe that diversity drives innovation, and we are committed to creating a workplace where everyone can thrive and reach their full potential. We understand the importance of flexibility and wellbeing. That's why we offer hybrid work arrangements, flexible hours, and programs to support mental health and overall wellbeing. Our focus on psychological safety ensures that employees feel secure and supported in their roles. Professional growth is a priority for us. We provide opportunities for skill development, education support, and clear pathways for career progression. Whether you're starting your career or looking to advance, IP Australia offers the tools and resources to help you

succeed. Our benefits are designed to support your lifestyle and future. With competitive conditions such as 15.4% superannuation contributions, salary packaging options, and family-friendly policies, we make sure our employees are well taken care of. Finally, integrity is at the heart of everything we do. We uphold the highest standards of fairness and respect, maintaining a workplace built on trust and collaboration. At IP Australia, you'll be part of an organisation that values both people and purpose.

To Apply

Position Contact	Naveen De Silva, 02 6283 2429
Agency Recruitment Site	https://careers.ipaustralia.gov.au

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Industry, Science, Energy and
Resources

Vacancy VN-0770545

Job Title	Talent Project Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Various locations - ACT ACT
Salary	\$90,321 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	ACT based position, flexible working arrangements available
Classification	APS Level 5
Position Number	1796
Agency Website	https://www.ipaustralia.gov.au/about-us

Job Description

<https://careers.ipaustralia.gov.au>

The Talent Project Officer supports the delivery of talent initiatives to build a capable, diverse and future-ready workforce. The role provides project coordination and operational support across a range of talent functions, including campaigns, workforce mobility, and employment initiatives. The Talent Project Officer also contributes to reporting, briefing and governance processes, ensuring the timely delivery of high-quality outputs.

The Talent Project Officer role operates in a dynamic, agile environment and requires strong organisational skills, adaptability, and attention to detail. The role involves responding to competing priorities, changing business needs, and working collaboratively to deliver outcomes. Success in this role will come from contributing to an inclusive team environment and demonstrating curiosity, initiative, and a strong appetite for learning across a broad range of strategic HR functions.

Key responsibilities include:

- Support the delivery of talent projects and initiatives, including talent acquisition programs, targeted campaigns and activities that promote internal mobility, career development and culturally appropriate pathways, contributing to workforce capability, diversity and inclusion outcomes.
- Support the coordination and alignment of recruitment and workforce planning practices, contributing to consistent processes and a cohesive, end to end talent management approach.

- Collaborate with business areas and internal stakeholders to identify workforce needs, capability gaps and resourcing requirements, and support the implementation of appropriate solutions.
- Provide administrative and operational support, including support for coordination activities such as operational workforce planning activities, IP Australia employee survey, maintaining documentation and contributing to a positive, inclusive team environment.
- Prepare and contribute to reports, briefs and governance materials, ensuring information is accurate, timely and supports decision-making processes.
- Contribute flexibly across the broader People Services function, supporting priority initiatives as required, and building capability across talent, workforce planning and related HR disciplines.

We are looking to fill this position on an ongoing basis.

Duties

We are looking for someone who can demonstrate their ability to:

- work in an agile and responsive manner, effectively partnering with diverse stakeholders and collaborating across business areas to coordinate activities, share information, and support project outcomes
- uses initiative to identify areas for improvement and contributes ideas to enhance talent and workforce activities, supporting the development and implementation of practical, innovative solutions
- experience in delivery of across-team projects, programs or initiatives in a HR environment, utilising using corporate systems and tools (e.g. Microsoft Office suite, HR or recruitment systems) that support project and administrative activities
- utilises knowledge of, or a demonstrated ability to develop capability in, recruitment, talent, and workforce planning to support end-to-end talent and workforce initiatives
- build effective working relationships with stakeholders, communicate clearly, and provide responsive, client-focused support
- collect, analyse and maintain data and documentation, contributing to accurate reporting, briefs and governance materials to support decision-making
- produce accurate, well-structured work, with strong attention to detail and an ability to follow policies, procedures and frameworks
- work collaboratively within a team, sharing information, supporting colleagues and contributing to a positive and inclusive culture
- demonstrate their knowledge of APS legislation, frameworks and policies relating to recruitment and diversity and inclusion.

It would be great if you had:

- relevant tertiary qualifications in Human Resources (or related discipline) and/or certificate IV or diploma in Project Management (or equivalent).

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).

All applicants offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

The successful candidate will be required to obtain and maintain a security clearance at a specified clearance level – please check the candidate kit for security clearance requirements.

The successful applicant/s must be willing to share all relevant and required information.

Notes

We are looking to fill this position on an ongoing basis. Future positions may be offered on an ongoing or non-ongoing basis subject to operational requirements. Where a non-ongoing position is offered, the role will be filled for a specified term of up to 12 months initially with the possibility of extension.

At the end of the recruitment process, a merit pool of suitable candidates may be created. Those found suitable will be advised that they have been placed in the pool. The merit pool is valid for 18 months from the date the process was advertised. The merit pool may be used throughout the period to fill similar positions in the event positions become vacant.

IP Australia acknowledges that those with diverse experiences, perspectives, and backgrounds enhance our workplace and our capability for innovation. Aboriginal and/or Torres Strait Islander People, People with Disability and LGBTIQ+ people are encouraged to apply for any advertised position, that they may be suitable for, within IP Australia.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the IP Australia

IP Australia is the Australian Government agency that drives innovation by administering intellectual property (IP) rights, including patents, trade marks, designs, and plant breeder's rights. Our mission is simple: to help Australians turn great ideas into reality through a world-class IP system that fuels creativity, investment, and economic growth. Working with us means being part of a team that influences global IP frameworks, supports trade agreements, and educates businesses and individuals on the value of IP. We're not just about protecting ideas—we're about enabling innovation that benefits everyone. At IP Australia, we foster an inclusive and diverse culture where every individual feels respected and valued. We believe that diversity drives innovation, and we are committed to creating a workplace where everyone can thrive and reach their full potential. We understand the importance of flexibility and wellbeing. That's why we offer hybrid work arrangements, flexible hours, and programs to support mental health and overall wellbeing. Our focus on psychological safety ensures that employees feel secure and supported in their roles. Professional growth is a priority for us. We provide opportunities for skill development, education support, and clear pathways for career progression. Whether you're starting your career or looking to advance, IP Australia offers the tools and resources to help you

succeed. Our benefits are designed to support your lifestyle and future. With competitive conditions such as 15.4% superannuation contributions, salary packaging options, and family-friendly policies, we make sure our employees are well taken care of. Finally, integrity is at the heart of everything we do. We uphold the highest standards of fairness and respect, maintaining a workplace built on trust and collaboration. At IP Australia, you'll be part of an organisation that values both people and purpose.

To Apply

Position Contact	Caroline Brown, (02) 6160 5356
Agency Recruitment Site	https://careers.ipaustralia.gov.au

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Industry, Science, Energy and
Resources

Vacancy VN-0770619

Job Title	Employee Relations Advisor
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Various locations - WA WA, Various locations - ACT ACT, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - TAS TAS, Various locations - NT NT, Various locations - SA SA
Salary	\$90,321 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	This role is a preferred ACT office-based position but other locations and flexible working arrangements will be considered
Classification	APS Level 5
Position Number	1812
Agency Website	https://www.ipaustralia.gov.au/about-us

Job Description

<https://careers.ipaustralia.gov.au>

Our ideal candidate is someone who is willing to learn, has good communication skills and can build trusted working relationship with stakeholders.

What will the Employee Relations Advisor do?

- Assist and support in delivery and implementation of new Enterprise Agreement in association with APS bargaining.
- Secretarial responsibilities for Enterprise bargaining and IP Australia's Workplace Committee.
- Maintain and develop SharePoint intranet pages for Employee Relations team.
- Assist with coordinating and facilitating whole of agency presentation on employment conditions and Enterprise bargaining.
- Develop agency wide communication for matters related to employment conditions and Enterprise bargaining.
- Contribute by reviewing and updating policy and procedures to align with relevant legislative frameworks and IP Australia's Enterprise Agreement.
- Liaise and collaborate with internal stakeholders across IP Australia including AskHR (people support) and Payroll, to resolve complex Tier 2 HR matters.
- Support EL1 and EL2 leaders by attending meetings, providing input and preparing notes or records of discussion were required.

Duties

The successful candidate will be able to demonstrate:

- Ability to work collaboratively with others.
- Good communication, research and problem-solving skills.
- The ability to work independently and manage their workload effectively.
- Personal drive and integrity.
- Support with strategic direction.

While we are looking for an individual that is willing learn the role, our desired successful candidate will have relevant experience and has a HR/relevant qualification or working towards this, however, this is not a mandatory requirement.

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).

All applicants offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

The successful candidate will be required to obtain and maintain a security clearance at a specified clearance level – please check the candidate kit for security clearance requirements.

The successful applicant/s must be willing to share all relevant and required information.

Notes

We are looking to fill this position on an Non-Ongoing basis. Future positions may be offered as Ongoing/ Non-Ongoing basis subject to operational requirements. Where a Non-Ongoing position is offered, the role will be filled for a specified term of up to 12 months initially with the possibility of extension.

At the end of the recruitment process, a merit pool of suitable candidates may be created. Those found suitable will be advised that they have been placed in the pool. The merit pool is valid for 18 months from the date the process was advertised. The merit pool may be used throughout the period to fill similar positions in the event positions become vacant.

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RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Vanessa Canas, (02) 6283 2739
Agency Recruitment Site	https://careers.ipaustralia.gov.au

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0770531

Civil Aviation Safety Authority Australia

Closing Date:Monday 12 July 2027

Regulatory Oversight
Surveillance

Job Title	Manager Surveillance
Job Type	Full-Time, Ongoing
Location	Perth WA
Salary	\$192,865 - \$209,634
Future Merit Locations	Perth
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangement up to 50% - Up to the discretisation of the hiring manager.
Classification	
Position Number	4405
Agency Website	https://www.casa.gov.au/about-us/careers-casa

Job Description

<https://www.casa.gov.au/about-us/careers-casa>

About the Opportunity

CASA is seeking an applicant to join the Regulatory Oversight Division who are ready to use their extensive fixed and/or rotary wing aviation experience in a Certificate Team Manager position within the Surveillance Branch. We are seeking candidates who work collaboratively and cohesively with their colleagues, peers and regulated entities conducting aviation operations nationally and internationally in accordance with CASA's obligations under the Civil Aviation Act 1988 (the Act).

The Surveillance Manager Perth **(CTM1)** or **(CTM2)** reports to the National Manager Surveillance, and will possess a highly advanced level of capability in leading and managing a multi-disciplinary team of regulators who provide specialist technical functions and services to ensure the safety regulation of civil air operations in Australia and the operation of Australian aircraft overseas.

Key Responsibilities – Manager Surveillance (CTM1)

- Lead and manage a multi-disciplined team in planning, managing and supporting the delivery of surveillance activities, allocated to their team.
- Actively promote aviation safety, in line with a shared corporate vision.

- Induct, monitor and mentor new, high calibre staff into their team.
- Routinely assess the performance of team members with the objective of promoting operational standardisation, efficiency and consistency.
- Provide and coordinate high quality, expert technical and regulatory support and advice to the National Manager; and, in the area of the Manager's core discipline, provide advice to other staff in the team and Branch.
- Ensure that accurate and current records on surveillance activities are maintained. All decisions are to be adequately supported with the appropriate checklist, or retained, evidenced based, record/reason for decision.
- Ensure that workload and workflow within the team are properly analysed, and that work outputs are complying, recorded and retained on CASA's systems, so that, along with input from other Branches, an up to date picture of the safety health of the operators can be determined.
- Manage attendance of team members at relevant training programmes in accordance with CASA policies, ensuring team members are provided with adequate training. Mentor staff and provide development opportunities, coaching and feedback.

Key Responsibilities – Manager Surveillance (CTM2)

In addition to the above deliverables, Managers Surveillance level 2 (**CTM2**) is required to:

- Coordinate and deliver more complex or higher priority surveillance activities that may require a multi-disciplinary and multi-team approach, including drawing on resources from across teams and Branches as required to achieve outcomes.
- Manage resources and activities across a broader scope of work, including tailoring team composition and surveillance approaches to reflect the size, complexity and risk profile of the operator or activity, in accordance with CASA policy.
- Provide advanced specialist technical and regulatory expertise within their discipline and contribute to branch and divisional initiatives to support the effective delivery and continuous improvement of surveillance activities.
- Apply a high level of regulatory knowledge, including an awareness of international regulatory frameworks and their application within the Australian context, to inform decision-making and support consistent regulatory outcomes.
- Contribute to the coordination and standardisation of surveillance practices across teams, supporting consistency, efficiency and the effective use of inspectorate resources.
- Support capability development beyond the immediate team by mentoring staff, contributing to knowledge sharing, and assisting with the development of consistent approaches to surveillance and regulatory decision-making.
- Work with an increased level of complexity and scope, including managing concurrent or interrelated surveillance activities, addressing ambiguous or sensitive issues, and considering broader operational impacts within the Branch and Division.

Duties

Ideal Candidate

Our ideal candidate in either **CTM1** or **CTM2** classification must demonstrate the following:

- Relevant operational management experience in a regulatory, civil or military aviation environment.
- Comprehensive understanding of Australia's civil aviation legislation with a focus on a specialty area and its application in a regulatory environment, its international context, and a broad-spectrum understanding of civil aviation legislation as a whole.
- Demonstrated stakeholder engagement skills including the ability to liaise with stakeholders and provide well-considered responses to complex matters
- Ability to analyse and interpret data from a wide variety of digital platforms and simplify technical information for non-technical audience as required.
- Experience in managing complex or multi-disciplinary projects.
- Experience in effective implementation of quality assurance and risk management principles.
- Demonstrated experience handling complex and ambiguous situations systematically.

Eligibility

Eligibility Requirements

Employment with CASA is subject to conditions prescribed within the Civil Aviation Act 1988. The following eligibility requirements apply to this position:

- Must be an Australian citizen
- Undergo pre-employment screening including a Police Check
- Baseline clearance or ability to obtain and maintain
- Undertake pre-employment audiometric testing and alcohol and drug tests.
- As an employee in a safety-sensitive position, the occupant may be required to perform, or be available to perform, safety-sensitive aviation activities as defined in the Civil Aviation Safety Regulations 1998.

Notes

Affirmative Measures

This vacancy is being advertised concurrently under a general and an affirmative measure recruitment process.

Affirmative measures is only available to Aboriginal and/or Torres Strait people or people living with a disability, evidence will be requested if your application progresses under an affirmative measures process.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

"Safe skies for all—it begins with you." CASA is established by and operates under the Civil Aviation Act 1988 and the Airspace Act 2007. CASA's primary function is to conduct the safety regulation of civil air operations in Australia and the operation of Australian aircraft overseas. We license pilots, register aircraft, oversee aviation safety and promote safety awareness. We are also responsible for making sure that Australian airspace is administered and used safely. CASA is a Corporate Commonwealth entity and is subject to the Public Governance, Performance and Accountability Act 2013 which deals with a range of matters, including reporting and the use of and management of public resources. We employ over 800 people working across Australia. We are an engaged team and proud to work for CASA. We strongly believe in the vision, mission and goals of our agency. We are highly connected to CASA's Values and Regulatory Philosophy that underpin all we do. We understand how our roles directly contribute to aviation safety. We are a relationship-based organisation and value the input and ideas of others.

To Apply

Position Contact	Russell Dyer, 02 6217 1895
Agency Recruitment Site	https://www.casa.gov.au/about-us/careers-casa

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0770532

Civil Aviation Safety Authority Australia

Closing Date: Sunday 12 July 2026

Regulatory Oversight
Surveillance

Job Title	Manager Surveillance - Affirmative Measures - Aboriginal and/or Torres Strait Islander and/or Disability
Job Type	Full-Time, Ongoing
Location	Perth WA
Salary	\$192,865 - \$209,634
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangement up to 50% - Up to the discretisation of the hiring manager.
Classification	
Position Number	4405
Agency Website	https://www.casa.gov.au/about-us/careers-casa

Job Description

<https://www.casa.gov.au/about-us/careers-casa>

About the Opportunity

CASA is seeking an applicant to join the Regulatory Oversight Division who are ready to use their extensive fixed and/or rotary wing aviation experience in a Certificate Team Manager position within the Surveillance Branch. We are seeking candidates who work collaboratively and cohesively with their colleagues, peers and regulated entities conducting aviation operations nationally and internationally in accordance with CASA's obligations under the Civil Aviation Act 1988 (the Act).

The Surveillance Manager Perth **(CTM1)** or **(CTM2)** reports to the National Manager Surveillance, and will possess a highly advanced level of capability in leading and managing a multi-disciplinary team of regulators who provide specialist technical functions and services to ensure the safety regulation of civil air operations in Australia and the operation of Australian aircraft overseas.

Key Responsibilities – Manager Surveillance (CTM1)

- Lead and manage a multi-disciplined team in planning, managing and supporting the delivery of surveillance activities, allocated to their team.
- Actively promote aviation safety, in line with a shared corporate vision.

- Induct, monitor and mentor new, high calibre staff into their team.
- Routinely assess the performance of team members with the objective of promoting operational standardisation, efficiency and consistency.
- Provide and coordinate high quality, expert technical and regulatory support and advice to the National Manager; and, in the area of the Manager's core discipline, provide advice to other staff in the team and Branch.
- Ensure that accurate and current records on surveillance activities are maintained. All decisions are to be adequately supported with the appropriate checklist, or retained, evidenced based, record/reason for decision.
- Ensure that workload and workflow within the team are properly analysed, and that work outputs are complying, recorded and retained on CASA's systems, so that, along with input from other Branches, an up to date picture of the safety health of the operators can be determined.
- Manage attendance of team members at relevant training programmes in accordance with CASA policies, ensuring team members are provided with adequate training. Mentor staff and provide development opportunities, coaching and feedback.

Key Responsibilities – Manager Surveillance (CTM2)

In addition to the above deliverables, Managers Surveillance level 2 (**CTM2**) is required to:

- Coordinate and deliver more complex or higher priority surveillance activities that may require a multi-disciplinary and multi-team approach, including drawing on resources from across teams and Branches as required to achieve outcomes.
- Manage resources and activities across a broader scope of work, including tailoring team composition and surveillance approaches to reflect the size, complexity and risk profile of the operator or activity, in accordance with CASA policy.
- Provide advanced specialist technical and regulatory expertise within their discipline and contribute to branch and divisional initiatives to support the effective delivery and continuous improvement of surveillance activities.
- Apply a high level of regulatory knowledge, including an awareness of international regulatory frameworks and their application within the Australian context, to inform decision-making and support consistent regulatory outcomes.
- Contribute to the coordination and standardisation of surveillance practices across teams, supporting consistency, efficiency and the effective use of inspectorate resources.
- Support capability development beyond the immediate team by mentoring staff, contributing to knowledge sharing, and assisting with the development of consistent approaches to surveillance and regulatory decision-making.
- Work with an increased level of complexity and scope, including managing concurrent or interrelated surveillance activities, addressing ambiguous or sensitive issues, and considering broader operational impacts within the Branch and Division.

Duties

Ideal Candidate

Our ideal candidate in either **CTM1** or **CTM2** classification must demonstrate the following:

- Relevant operational management experience in a regulatory, civil or military aviation environment.
- Comprehensive understanding of Australia's civil aviation legislation with a focus on a specialty area and its application in a regulatory environment, its international context, and a broad-spectrum understanding of civil aviation legislation as a whole.
- Demonstrated stakeholder engagement skills including the ability to liaise with stakeholders and provide well-considered responses to complex matters
- Ability to analyse and interpret data from a wide variety of digital platforms and simplify technical information for non-technical audience as required.
- Experience in managing complex or multi-disciplinary projects.
- Experience in effective implementation of quality assurance and risk management principles.
- Demonstrated experience handling complex and ambiguous situations systematically.

Eligibility

Eligibility Requirements

Employment with CASA is subject to conditions prescribed within the Civil Aviation Act 1988. The following eligibility requirements apply to this position:

- Must be an Australian citizen
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Notes

Affirmative Measures

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About the Civil Aviation Safety Authority Australia

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To Apply

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Agency Recruitment Site	https://www.casa.gov.au/about-us/careers-casa

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0770203

Department of Infrastructure, Transport, Regional
Development, Communications, Sport and the Arts

Closing Date:Wednesday 30 June 2027

Various
Various Various

Job Title	Temporary Employment Register - 2026/27
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Various locations - WA WA, Various locations - ACT ACT, Various locations - VIC VIC, Various locations - NSW NSW, Various locations - QLD QLD, Various locations - SA SA, Various locations - TAS TAS, Various locations - NT NT
Salary	\$57,531 - \$178,980
Future Merit Locations	Various locations - WA, Various locations - ACT, Various locations - VIC, Various locations - NSW, Various locations - QLD, Various locations - SA, Various locations - TAS, Various locations - NT
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA
Classification	APS Level 1;APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	47891
Agency Website	https://www.infrastructure.gov.au/

A little bit about us

Our vision

Our work connects and enriches every Australian community, underpins our economy and society, and empowers our regions. We provide policy advice and deliver programs, projects and services in the infrastructure, transport, communications, sport and arts sectors, supporting our regions, cities and territories.

Our purpose

We work with our partners to enable connected, productive, safe, sustainable, active and culturally vibrant communities in our cities, regions and territories to improve the lives of all Australians.

This includes planning for the global digital economy, creating the transport and telecommunications systems of tomorrow and building a thriving and inclusive sport sector. We also help empower our regional communities, promote our thriving arts sector and protect and celebrate the culture, heritage and languages of First Nations people.

Our priorities

- **Transport connectivity**—Supporting an efficient, sustainable, competitive, accessible, safe and secure transport system for all transport users through infrastructure investment, regulation and safety investigations.
- **Regional development**—Strengthening the sustainability, capacity and diversity of Australia's cities and regions including northern Australia, through facilitating local partnerships between all levels of government and local communities; investment in infrastructure and measures that stimulate economic growth; and providing grants and financial assistance.
- **Territories**—Supporting good governance and service delivery in the Australian territories.
- **Sport**—Building a thriving sport system to support healthy, active, connected communities and harnessing the once-in-a-generation opportunity of the Brisbane 2032 Olympic and Paralympic Games to bring social and economic benefits to Australia.
- **Communications connectivity**—Promoting an innovative and competitive communications sector so all Australians can realise the full potential of digital technologies and communications services.

- **Creativity and culture**—Promoting participation in, and access to, Australia's arts and culture through developing and supporting cultural expression.

Our values

We promote a culture that is reliable and responsive, kind, respectful and collaborative and embeds integrity and intellectual curiosity in everything we do.

We offer support to our staff through our strong commitment to learning and development, fostering professional opportunities and [diversity, equity and inclusion initiatives](#).

Duties

Who are we looking for?

The Temporary Employment Register is open to candidates to submit an expression of interest for employment with the department. The Register enables us to access appropriately skilled and experienced individuals at short notice for non-ongoing or temporary positions.

We look for people who:

- Optimise results
- Make evidence-based decisions
- Engage effectively with stakeholders
- Are accountable
- Act with integrity
- Communicate with influence
- Develop others
- Apply business acumen
- Adapt to change
- Strive for continuous improvement

Non-ongoing or temporary employment opportunities may be offered on a full-time, part-time or intermittent/irregular (casual) basis depending on business needs and requirements. Candidates should be aware this is a register only and that you will only be contacted regarding your application if a vacancy arises that matches your skills, qualifications and/or experience.

Your registration will be active until the closing date.

Cultural capability requirement

The department believes every role contributes to cultural safety and that building staff cultural capability helps us deliver better policies, programs and services for First Nations people and the broader Australian community. Candidates will be required to demonstrate their willingness to develop their cultural capability as part of the assessment process. In making it a requirement across all roles in our department, we are taking a practical step in delivering our commitments under the [Our Stories on Country Agreement](#) and the [Diversity, Equity and Inclusion Strategy 2025–28](#).

Eligibility

Eligibility requirements

Employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

- **Citizenship:** To be eligible for employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts applicants must be an Australian citizen.
- **Health Assessment:** The preferred applicant may be required to undergo a medical examination conducted by the department's preferred medical provider.
- **Security Clearance:** The successful candidate must be able to obtain and/or maintain a security clearance at Baseline Vetting Level. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for Baseline Vetting clearances. More information on the security clearance vetting process is available on the [Australian Government Security Vetting Agency \(AGSVA\) website](#).
- **Police check:** The successful candidate must complete an Australian Federal Police criminal history check.
- **Integrity and Performance check:** The successful candidate must satisfy the requirements in an Integrity and Performance check which is completed by your most recent employer.

Notes

For more information about this role, including the type of person we are looking for and how to apply, please refer to the position description available by clicking the 'Apply Now' button.

About the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Our work connects and enriches every Australian community, underpins our economy and society, and empowers our regions. We provide policy advice and deliver programs, projects and services in the infrastructure, transport, communications, sport and arts sectors, supporting our regions, cities and territories. Our staff have the opportunity to work on high profile and diverse national projects that have a meaningful impact on the lives of all Australians. We seek people with a wide range of skills and competencies. Whether you write policy, deliver programs, projects or corporate services, or have experience in research, data or technology, we look for employees who are innovative, respectful and professional. We are an inclusive employer and promote, value and support diversity among our employees with the aim of ensuring our workforce reflects, respects and benefits from diverse communities including Aboriginal and/or Torres Strait Islander peoples, people with cultural and linguistic diversity, people with disability and LGBTQI+ people. We are committed to achieving gender equality and, in particular, supporting women's progression into senior leadership.

To Apply

Position Contact	Recruitment Team, 02 6136 8989
Agency Recruitment Site	https://www.infrastructure.gov.au/department/careers

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0770625

Job Title	Financial Operations Team Leader
Job Type	Full-Time, Ongoing
Location	Parkes ACT, Brisbane QLD, Sydney NSW, Melbourne VIC, Adelaide SA, Perth WA, Tasmania TAS
Salary	\$99,734 - \$111,701
Future Merit Locations	Parkes, Brisbane, Adelaide, Perth, Tasmania, Sydney, Melbourne
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangement can be discussed and agreed with manager
Classification	APS Level 6
Position Number	32862 497383
Agency Website	https://www.naa.gov.au/about-us/our-organisation

Job Description

<http://careers.naa.gov.au/cw/en/listing/>

The Finance and Procurement section is responsible for the provision of high quality, timely and accurate financial and procurement advice and services to the National Archives while ensuring it meets its legislative and regulatory obligations.

We are seeking a highly motivated and experienced Financial Operations Team Leader to join our Finance team. Reporting to Assistant Director, this role is responsible for overseeing core financial operations while driving service excellence, compliance, and continuous improvement.

Lead and supervise a Financial Operations team to deliver high-quality accounts, banking, and compliance services, including BAS/TPAR, audits, and stakeholder support. Drive team performance, ensure strong controls and accuracy, and lead continuous improvement while building capability and maintaining compliance with organisational and regulatory requirements.

Duties

Under broad direction the primary duties of the role are to:

- Supervise the Financial Operations team to ensure reliable and high-quality service delivery of Accounts Payable, Accounts Receivable, travel and credit card administration and Finance Team mailbox management.

- Supervise banking and treasury functions including bank transfers, online bank portals and merchant facilities, in accordance with Commonwealth financial policies.
- Prepare accurate and timely BAS and TPAR for review and lodgement with ATO.
- Deliver complete, accurate and timely responses to QoNs, audit requests and other internal and external reporting requirements.
- Manage team performance and implement robust quality assurance processes, to support the Agency's financial objectives and reporting obligations.
- While collaborating with other teams within the section, lead and support continuous improvement activities by developing and updating Standard Operations Procedures to ensure the processes in the team are easy to understand, meet the internal quality controls and are followed by team members as well as business areas.
- Elevate the team capabilities by providing training and leadership in setting team goals and work plans, provide support to Assistant Director and Chief Financial Officer as required. Provide timely, accurate and consistent advice to internal and external stakeholders to resolve complex operational issues while maintaining effective and professional relationships.
- Support audit and risk management activities to ensure appropriate controls and compliance are met
- Demonstrate accountability and sound judgment.

Eligibility

Applicants must be Australian citizens and be able to obtain and maintain a security clearance to Baseline Level.

Notes

Qualification/Experience

- Minimum 3 years' experience in similar roles including BAS and TPAR preparation.
- Proficient in MS Office Suite, particularly Excel (advance).
- Diploma or higher qualification in Bookkeeping and Accounting is highly desirable.
- Significant experience with TechnologyOne and CBMS or demonstrated ability to quickly gain system proficiency is highly desirable.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Archives of Australia

The National Archives of Australia has a skilled and diverse workforce. We value our people, performance, integrity and service. We encourage applications from Aboriginal and Torres Strait Islander people, people with a disability and people from every cultural and linguistic background. National Archives has a presence in all state and territory capital cities. Our national office and exhibition spaces are in Canberra, and all centres offer public reading rooms where visitors are able to examine original records. Some offices are co-located with the state or territory archives, providing one-stop public access. National Archives collection is housed in several repositories located around Australia. We offer a high standard of service as outlined in our service charter. If you would like to join our team, we invite you to apply for this vacancy.

To Apply

Position Contact	Fatemeh Rashedi, 02 6212 3714
Agency Recruitment Site	http://careers.naa.gov.au/cw/en/listing/

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0770622

National Film and Sound Archive of Australia

Closing Date: Wednesday 30 June 2027

Job Title	2026/2027 Temporary Employment Register
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Acton ACT, Mitchell ACT, Pyrmont NSW, Southbank VIC
Salary	-
Future Merit Locations	Acton, Mitchell, Pyrmont, Southbank
Office Arrangement	Flexible
Office Arrangement Details	You may apply for flexible working arrangements
Classification	APS Level 1;APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	TER
Agency Website	https://www.nfsa.gov.au/

Job Description

<https://candidate.aurion.cloud/nfsa/production/>

About the National Film and Sound Archive

The National Film and Sound Archive of Australia (NFSA) is Australia's audiovisual archive, telling the national story by collecting, preserving and sharing audiovisual media, the cultural experience platforms of our time. The collection itself dates back to 1935, making it one of the world's oldest audiovisual collections. It is also one of the country's most used cultural collections, with around 125 million views of collection content each year.

The NFSA is custodian of over 40,000 First Nations film, video and audio recordings that are representative of culture, language, ceremony, story and song.

NFSA is an ambitious organisation, and we aim to be an employer of choice within the Galleries, Libraries, Archives and Museums (GLAM) sector, providing exciting and challenging work, as well as favourable employment conditions and unique development opportunities for our staff. We remain dedicated to increasing First Nations employment within the organisation, including actively working across the GLAM sector and screen industry to attract skilled First Nations staff. We also partner with training providers such as ArtsReady to provide professional training opportunities and career pathways for First Nations people.

NFSA has had a Reconciliation Action Plan (RAP) in place since 2018, and in 2025 the NFSA launched its first Stretch RAP which sees reconciliation activity embedded across the organisation. The NFSA CEO is the RAP Champion, and the whole of the NFSA Senior Executive team is responsible for facilitating and encouraging reconciliation activity.

Cultural Values

We are an equal opportunity employer, embracing a diverse range of applicants such as veterans, and people who identify as Aboriginal and/or Torres Strait Islander, LGBTQIA community members, individuals with disabilities and/or health conditions, as well as those from varied faith and cultural backgrounds. At the NFSA we prioritise the development of a safe, inclusive, and high-performance culture through shared actions and behaviours that align with our strategy and direction. This empowers our employees to effectively contribute to our goals.

The National Film and Sound Archive of Australia is committed to ensuring a child-safe and child-friendly environment. All employees are expected to demonstrate a commitment to, and support for these principles in theory and practice.

About the Temporary Employment Register

Join our Temporary Employment Register to be considered for short term employment opportunities with the National Film and Sound Archive of Australia (NFSA). These positions may be filled on a full-time, part-time or casual basis - depending on business requirements.

The NFSA also welcomes applications from candidates interested in work experience or would like to join the organisation as a volunteer.

Please note a new register is opened each financial year and we encourage people to reapply with their updated information. Previous applications are not carried forward.

Duties

Working with us

We provide a diverse, inclusive, and supportive work environment with access to:

- Great training and development opportunities.
- Generous leave and flexible working arrangements.
- Our Employee Assistance Program (EAP – a free counselling service for you and your family)
- A competitive salary, plus 15.4% superannuation.
- Rewards and recognition initiatives.

The NFSA offers a wide variety of roles across its 4 locations (Acton, ACT; Mitchell, ACT; Pyrmont, NSW; Southbank, VIC).

These include but are not limited to roles in:

- Accessioning
- Audiovisual Culture
- Collection Management
- Conservation
- Curatorship
- Customer Service
- Education
- Events
- Governance
- Human Resources
- Information and Communications Technology
- Marketing and Communications
- Procurement

- Property Management
- Security
- and much more

Eligibility

To be eligible for any position with the NFSA, you must:

- Be an Australian Citizen
- Satisfactorily complete an Australian Federal Police National Police Check

Further qualifications, such as Working with Vulnerable People registration, may be required for certain roles within the organisation.

How to Apply

As part of your application, you will be required to submit your current resume and cover letter (if applicable) and complete a short screening questionnaire.

In the questionnaire, you will be able to indicate your preferred classification, employment type and working location.

Notes

RecruitAbility

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information see: RecruitAbility | Australian Public Service Commission (<https://apsc.gov.au>)

About the National Film and Sound Archive of Australia

The National Film and Sound Archive of Australia (NFSA) is the national agency concerned with the visibility, usability and sustainability of Australia's audio-visual heritage. The NFSA's mission is to collect, preserve, and share the national audio-visual collection for others to learn, experience and create with it.

To Apply

Position Contact	Recruitment, recruitment@nfsa.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/nfsa/production/

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0770697

National Film and Sound Archive of Australia

Closing Date:Wednesday 15 July 2026

Digital Data Integrity and Analytics

Job Title	Head of Data and Analytics
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Acton ACT
Salary	\$142,647 - \$158,220
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	You may apply for flexible working arrangements
Classification	Executive Level 2
Position Number	86291
Agency Website	https://www.nfsa.gov.au/

Job Description

<https://candidate.aurion.cloud/nfsa/production/>

About the National Film and Sound Archive

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NFSA is an ambitious organisation, and we aim to be an employer of choice within the Galleries, Libraries, Archives and Museums (GLAM) sector, providing exciting and challenging work, as well as favourable employment conditions and unique development opportunities for our staff. We remain dedicated to increasing First Nations employment within the organisation, including actively working across the GLAM sector and screen industry to attract skilled First Nations staff. We also partner with training providers such as ArtsReady to provide professional training opportunities and career pathways for First Nations people.

NFSA has had a Reconciliation Action Plan (RAP) in place since 2018, and in 2025 the NFSA launched its first Stretch RAP which sees reconciliation activity embedded across the organisation. The NFSA CEO is the RAP Champion, and the whole of the NFSA Senior Executive team is responsible for facilitating and encouraging reconciliation activity.

Cultural Values

We are an equal opportunity employer, embracing a diverse range of applicants such as veterans, and people who identify as Aboriginal and/or Torres Strait Islander, LGBTQIA community members, individuals with disabilities and/or health conditions, as well as those from varied faith and cultural backgrounds. At the NFSA we prioritise the development of a safe, inclusive, and high-performance culture through shared actions and behaviours that align with our strategy and direction. This empowers our employees to effectively contribute to our goals.

The National Film and Sound Archive of Australia is committed to ensuring a child-safe and child-friendly environment. All employees are expected to demonstrate a commitment to, and support for these principles in theory and practice.

About the Team

The Data Integrity and Analytics section sits within the Digital + Data branch and is responsible for enterprise data management, including governance, modelling and the delivery of analytics and

reports. The team ensures NFSA data is wellstructured, highquality and aligned with the organisation's threeyear Data Strategy and supporting frameworks.

Comprising data engineers, analysts and project officers, the team delivers core enterprise reporting dashboards and analytical products for internal staff, as well as collection related reporting for government bodies and the NFSA Board. The team also leads uplift in stewardship across data domains, to improve the accurate, accessible and value of NFSA's data.

The Opportunity

The Head of Data & Analytics leads the NFSA's data and information functions and reports to the Chief Digital Officer. The role drives the organisation's threeyear Data Strategy and lifts data maturity by setting clear direction for data and information policies, frameworks and processes.

In this role you will lead the NFSA's multidisciplinary data team across data management, reporting and analytics, providing strategic leadership and clear advice to senior executives on data priorities, risks and opportunities.

The Head of Data and Analytics also oversees the NFSA's enterprise data environment, including the data lake and report platforms, ensuring data pipelines and models are accurate, well-structured and support operations, reporting and analytics. Close collaboration with ICT, software engineering, data owners and stewards is essential to strengthen stewardship, lifecycle management, quality control and capability building, and to align platforms, investment and delivery.

The position plays a key role in building capability across the organisation, so data is trusted, consistent, accessible, supporting informed decision-making and accountability. It also improves information and knowledge sharing by maturing data and information management practices across the institution.

The role requires an experienced and collaborative data leader with strong skills across management, data governance, data delivery, information management and analytics. The position requires strong technical grounding in modern data and visualisation tools, along with knowledge of archival data standards and contemporary data modelling. The Head of Data and Analytics is responsible for leading people well, building capability and delivering meaningful, trusted data and insights.

“Please note: This recruitment process is intended to fill both current and future vacancies. While the position on offer is ongoing, a merit pool of suitable applicants may be established to fill similar ongoing or non-ongoing positions within the next 18 months.”

Duties

Under broad direction, this position is responsible for delivering the following functions:

- Leading the development, implementation and continuous improvement of the NFSA’s Data and Information Policies, Strategy, Framework and Operating Model to lift data maturity and embed consistent practices across all business areas in line with whole of government frameworks.
- Providing strategic advice, briefings and guidance to senior executives and governance committees on information management, data risks, and responsible use of records data, machine learning and artificial intelligence.
- Leading and developing the Data Integrity and Analysis team, building capability and guiding priorities and workflows to deliver governance, reporting and analytics outcomes.
- Overseeing delivery of trusted reporting and analytics for internal stakeholders, Executive and Board, and meeting legislative/statutory reporting needs.
- Coordinating inputs to the enterprise data roadmap, ensuring businessled priorities are aligned and fed into the Data Council endorsed planning process.
- Working with data owners, stewards and custodians to oversee data stewardship, lifecycle management and quality control activities, and to build capability across domains.
- Enabling effective EDRMS use and compliance with relevant government policies, standards and recordkeeping practices.
- Providing expert, current, technical and strategic advice to guide Data activities, planning, risk management and platform decisions.
- Leading and contributing to data initiatives that enhance systems, models, processes and digital products.

Selection Criteria

The successful candidate will demonstrate their capacity against the following:

1. Demonstrated experience leading enterprise data governance or reporting functions, with strong strategic thinking and the ability to provide advice to senior leadership.
2. Highly developed leadership skills and a proven ability to lead and develop a multidisciplinary data team, driving capability growth and delivering highquality governance and reporting outcomes.
3. Strong analytical and problemsolving skills, with experience managing and delivering data or technical projects, and improving data processes, systems or quality in complex environments.
4. Highly developed communication and presentation skills, with the ability to clearly explain technical and data concepts, influence stakeholders and prepare highquality documentation.
5. Demonstrated ability to collaborate effectively with data owners, stewards, technical specialists and business areas to achieve organisationwide outcomes.

Eligibility

Desired Skills and Experience

Mandatory:

- Relevant experience and/or qualifications in data, information management, analytics or a related discipline, including exposure working at the EL2 level within the Australian Public Service.
- Understanding of SQL and Python, and experience using contemporary data tools and visualisation platforms (e.g., Power BI).
- Experience with collection data standards and models relevant to audiovisual archives (e.g., FRBR, Library of Congress), and with contemporary data modelling for audiovisual collection environments.

Desirable:

- Experience designing or supporting data lakes, data warehouse environments or analytical platforms (e.g., Microsoft Fabric, Snowflake, Databricks).
- Experience managing SQL/Python codebases and data visualisation software such as PowerBI.
- Experience working with Collection Management Systems, Media Asset Management Systems or Digital Asset Management Systems.
- Experience representing an organisation externally, including presenting at conferences and sectorwide forums.

How to Apply

When applying via our online e-recruitment system, please address the details in the 'Key Responsibilities' and 'Selection Criteria' by outlining in 1000 words or less, how your skills and relevant experience demonstrate that you would be our ideal candidate. Your current resume is also to be included in your application.

In addition to an application and your resume, the assessment process for this position may also include an interview, a task and referee reports.

We welcome and encourage applications from people with disability, the LGBTIQ+ communities, from Aboriginal and/or Torres Strait Islander people, and people from culturally and linguistically diverse backgrounds.

Eligibility

To be eligible for this position you must:

- Be an Australian Citizen.
- Satisfactorily complete an Australian Federal Police National Police Check.

What we offer you

We provide a diverse, inclusive, and supportive work environment with access to:

- Great training and development opportunities.
- Generous leave and flexible working arrangements.
- Our Employee Assistance Program (EAP – a free counselling service for you and your family).
- A competitive salary, plus 15.4% superannuation.
- Rewards and recognition initiatives.

Notes

RecruitAbility

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information see: RecruitAbility | Australian Public Service Commission (<https://apsc.gov.au>)

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To Apply

Position Contact	Keir Winesmith, keir.winesmith@nfsa.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/nfsa/production/

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0770698

National Film and Sound Archive of Australia

Closing Date: Sunday 12 July 2026

Digital Data Integrity and Analytics

Job Title	Data Engineer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Acton ACT, Pyrmont NSW
Salary	\$121,755 - \$132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	You may apply for flexible working arrangements
Classification	Executive Level 1
Position Number	89901
Agency Website	https://www.nfsa.gov.au/

Job Description

<https://candidate.aurion.cloud/nfsa/production/>

About the National Film and Sound Archive

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Following increased Government investment, the institution is in a process of digital transformation, establishing the NFSA as Australia's most dynamic and valued cultural organisation. We are rebuilding our curatorial workforce and developing the NFSA's capacity to digitise our collection at scale – to preserve it for the future, to make sure it can be discovered, and to share it with all Australians.

We continue to work on developing a stable, secure and future-proof workforce across our four physical sites based in Canberra and Mitchell in the ACT as well as in Sydney and Melbourne.

We are also undergoing a program of business improvement for many of our corporate systems to improve efficiency and reduce manual handling.

We are an ambitious organisation, and we aim to be an employer of choice within the Galleries, Libraries,

Archives and Museums (GLAM) sector, providing exciting and challenging work, as well as favourable employment conditions and unique development opportunities for our staff.

Cultural Values

We are an equal opportunity employer, embracing a diverse range of applicants such as veterans, and people who identify as Aboriginal and/or Torres Strait Islander, LGBTQIA community members, individuals with disabilities and/or health conditions, as well as those from varied faith and cultural backgrounds. At the NFSA we prioritise the development of a safe, inclusive, and high-performance culture through shared actions and behaviours that align with our strategy and direction. This empowers our employees to effectively contribute to our goals.

The National Film and Sound Archive of Australia is committed to ensuring a child-safe and child-friendly environment. All employees are expected to demonstrate a commitment to, and support for these principles in theory and practice.

About the Team

The Data Integrity and Analytics section sits within the Digital + Data branch and is responsible for enterprise data management, including governance, modelling and the delivery of analytics and reports. The team ensures NFSA data is wellstructured, highquality and aligned with the organisation's threeyear Data Strategy and supporting frameworks.

Comprising data engineers, analysts and project officers, the team delivers core enterprise reporting dashboards and analytical products for internal staff, as well as collection related reporting for government bodies and the NFSA Board. The team also leads uplift in stewardship across data domains, to improve the accurate, accessible and value of NFSA's data.

The Opportunity

The Data Engineer will play a key role in enhancing the NFSA's ability to manage, analyse, and report on data across multiple domains. Working closely with the software engineering and ICT teams, the Data Engineer will drive the development of advanced data infrastructure to support NFSA's data-driven decisions during early system and process improvements. This includes managing Microsoft Fabric as a core component of the data ecosystem. The Data Engineer will ensure solid governance and effective data management, boosting decision-making and innovation. Reporting to the Manager of Data Integrity and Analytics, this role is central to advancing NFSA's digital transformation.

The Data Engineer will possess a strong background in systems and software, capable of designing reports, conducting data analysis, and creating dashboards. The key skills for this role includes technical expertise, attention to detail, and strong communication. In addition, familiarity with Customer Relationship Management, finance, and cataloguing systems will be essential.

The position requires professionalism, adaptability, and the ability to collaborate with a wide range of stakeholders, delivering high-quality technical documentation and advice.

"Please note: This recruitment process is intended to fill both current and future vacancies. While the position on offer is ongoing, a merit pool of suitable applicants may be established to fill similar ongoing or non-ongoing positions within the next 18 months."

Duties

Under broad direction, this position is responsible for delivering the following functions:

- Developing and optimising analytics and reporting platform that utilises diverse data sources.
- Implementing comprehensive data management, reporting, and analytics strategies for all NFSA data domains.

- Collaborating with various departments to define and manage technical requirements for reporting and analytics.
- Preparing detailed technical documentation and supporting NFSA's data management and strategic planning.
- Working with the team to enhance capabilities in data discovery, modelling, warehousing, mining, and advanced analytics.
- Participating in technical workshops and contributing to innovative solutions to improve NFSA's digital offerings.

Selection Criteria

The successful candidate will demonstrate their capacity against the following:

1. Demonstrated experience in systems analysis, software design, and integration, focusing on development and optimisation of data warehousing, analytics and reporting solutions.
2. Proven track record in managing technical projects, including the ability to create and maintain technical documentation, meet deadlines, and achieve business outcomes.
3. Strong oral and written communication skills ensuring clarity and understanding for staff across the organisation especially when communicating complex technical details.
4. Proven ability to apply strong analytical skills leading to innovative solutions in digital environments and improving processes or addressing complex challenges.
5. Experience working collaboratively with diverse teams and external partners in contributing to team success and managing relationships effectively.

Eligibility

Desired Skills and Experience

Mandatory:

- Relevant employment experience and tertiary or industry qualifications.
- Proficiency in coding with SQL and Python, along with experience using data tools and visualisations such as Power BI.

Desirable:

- Experience designing and implementing data lakes and data warehousing environments in platforms such as Microsoft Fabric, Teradata Vantage, Snowflake or Databricks Data Intelligence Platform.
- Familiarity with cloud computing environments like AWS and Azure.
- Experience managing SQL/Python codebases and using technologies like Apache Airflow.

- Experience with Collection Management Systems, Media Asset Management Systems, or Digital Asset Management Systems.

How to Apply

When applying via our online e-recruitment system, please address the details in the 'Key Responsibilities' and 'Selection Criteria' by outlining in 1000 words or less, how your skills and relevant experience demonstrate that you would be our ideal candidate. Your current resume is also to be included in your application.

In addition to an application and your resume, the assessment process for this position may also include an interview, a task and referee reports.

We welcome and encourage applications from people with disability, the LGBTIQ+ communities, from Aboriginal and/or Torres Strait Islander people, and people from culturally and linguistically diverse backgrounds.

Eligibility

To be eligible for this position you must:

- Be an Australian Citizen.
- Satisfactorily complete an Australian Federal Police National Police Check.

What we offer you

We provide a diverse, inclusive, and supportive work environment with access to:

- Great training and development opportunities.
- Generous leave and flexible working arrangements.
- Our Employee Assistance Program (EAP – a free counselling service for you and your family).
- A competitive salary, plus 15.4% superannuation.
- Rewards and recognition initiatives.

Notes

RecruitAbility

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To Apply

Position Contact	Jennifer Drysdale, 02 6248 2270
Agency Recruitment Site	https://candidate.aurion.cloud/nfsa/production/

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0770699

National Film and Sound Archive of Australia

Closing Date:Sunday 19 July 2026

Programs and Operations Learning and Media Literacy

Job Title	Learning Programs Coordinator
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Acton ACT
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	You may apply for flexible working arrangements
Classification	APS Level 6
Position Number	89066
Agency Website	https://www.nfsa.gov.au/

Job Description

<https://candidate.aurion.cloud/nfsa/production/>

About the National Film and Sound Archive

The National Film and Sound Archive of Australia (NFSA) is Australia's audiovisual archive, telling the national story by collecting, preserving and sharing audiovisual media, the cultural experience platforms of our time. The collection itself dates back to 1935, making it one of the world's oldest audiovisual collections. It is also one of the country's most used cultural collections, with around 125 million views of collection content each year. The NFSA is in a period of significant change. Following increased Government investment, the institution is in a process of digital transformation, establishing the NFSA as Australia's most dynamic and valued cultural organisation. We are rebuilding our curatorial workforce and developing the NFSA's capacity to digitise our collection at scale – to preserve it for the future, to make sure it can be discovered, and to share it with all Australians.

We continue to work on developing a stable, secure and future-proof workforce across our four physical sites based in Canberra and Mitchell in the ACT as well as in Sydney and Melbourne.

We are also undergoing a program of business improvement for many of our corporate systems to improve efficiency and reduce manual handling.

We are an ambitious organisation, and we aim to be an employer of choice within the Galleries, Libraries,

Archives and Museums (GLAM) sector, providing exciting and challenging work, as well as favourable employment conditions and unique development opportunities for our staff.

Cultural Values

We are an equal opportunity employer, embracing a diverse range of applicants such as veterans, and people who identify as Aboriginal and/or Torres Strait Islander, LGBTQIA community members, individuals with disabilities and/or health conditions, as well as those from varied faith and cultural backgrounds. At the NFSA we prioritise the development of a safe, inclusive, and high-performance culture through shared actions and behaviours that align with our strategy and direction. This empowers our employees to effectively contribute to our goals.

The National Film and Sound Archive of Australia is committed to ensuring a child-safe and child-friendly environment. All employees are expected to demonstrate a commitment to, and support for these principles in theory and practice.

About the Team

The Learning and Media Literacy team falls within the Programs and Operations section. The team creates interactive, inquiry-based learning experiences for audiences across Australia and onsite at Acton. We utilise the national audiovisual collection to connect learners and educators with their audiovisual history and culture.

The Opportunity

The Learning Program Coordinator plays a key role in the development and delivery of innovative learning programs that meet the strategic goals of the organisation. The position leads a small team of casual educators to deliver learning programs onsite at Acton. The Learning Program Coordinator manages the NFSA's group booking platform and works with key stakeholders to build audiences and expand the reach of learning initiatives. The position undertakes comprehensive evaluations of the learning programs, analysing data from various sources to drive continuous improvement, measure effectiveness, and assess impact.

This role works collaboratively with internal teams, including Programs & Visitor Experience, and Technical & Production. Externally, the role upholds relationships with entities such as the National Capital Educational Tourism Project (NCETP), educational institutions, teacher associations, other National Collecting Institutions, and Australian Media Literacy Alliance (AMLA) partners.

“Please note: This recruitment process is intended to fill both current and future vacancies. While the position on offer is ongoing, a merit pool of suitable applicants may be established to fill similar ongoing or non-ongoing positions within the next 18 months.”

Duties

Under limited direction, this position is responsible for delivering the following functions:

- Develop and deliver learning programs and educational resources, with a focus on media literacy and the NFSA collection.
- Manage a team of casual staff and day-to-day program delivery.
- Oversee the NFSA's web booking platform, manage budgets and other logistical matters associated with program planning and delivery.
- Expand the reach of onsite Learning initiatives to attract new audiences.
- Develop and sustain partnerships with external stakeholders on collaborative projects.
- Continue to shape the NFSA's approach to learning and engagement through ongoing research into best practice and effective program evaluation.

Selection Criteria

The successful candidate will demonstrate their capacity against the following:

1. Demonstrated expertise in developing and delivering innovative educational experiences and resources that are suitable for a range of audiences.
2. Demonstrated experience managing and leading teams, including the ability to supervise and train a team to build their capacity.
3. Highly developed interpersonal, communication and presentation skills with adult and young audiences.
4. Highly developed organisational, planning, and project management skills, including experience in managing budgets.
5. Knowledge and understanding of Australia's audiovisual industries and media literacy education.

Eligibility

Desired Skills and Experience

Mandatory:

- Tertiary qualifications, or equivalent, in education, communication and/or experience in a relevant professional position.
- Teaching or learning program delivery experience.
- Experience working in a cultural institution context.

Desirable:

- Working knowledge of the Australian Curriculum

How to Apply

When applying via our online e-recruitment system, please address the details in the 'Key Responsibilities' and 'Selection Criteria' by outlining in 1000 words or less, how your skills and relevant experience demonstrate that you would be our ideal candidate. Your current resume is also to be included in your application.

In addition to an application and your resume, the assessment process for this position may also include an interview, a task and referee reports.

We welcome and encourage applications from people with disability, the LGBTIQ+ communities, from Aboriginal and/or Torres Strait Islander people, and people from culturally and linguistically diverse backgrounds.

Eligibility

To be eligible for this position you must:

- Be an Australian Citizen.
- Satisfactorily complete an Australian Federal Police National Police Check.

What we offer you

We provide a diverse, inclusive, and supportive work environment with access to:

- Great training and development opportunities.
- Generous leave and flexible working arrangements.
- Our Employee Assistance Program (EAP – a free counselling service for you and your family).
- A competitive salary, plus 15.4% superannuation.
- Rewards and recognition initiatives.

Notes

RecruitAbility

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information see: RecruitAbility | Australian Public Service Commission (<https://apsc.gov.au>)

About the National Film and Sound Archive of Australia

The National Film and Sound Archive of Australia (NFSA) is the national agency concerned with the visibility, usability and sustainability of Australia's audio-visual heritage. The NFSA's mission is to collect, preserve, and share the national audio-visual collection for others to learn, experience and create with it.

To Apply

Position Contact	Megan Carrigy, 02 6225 2509
Agency Recruitment Site	https://candidate.aurion.cloud/nfsa/production/

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Prime Minister and Cabinet

Vacancy VN-0770516

Job Title	Temporary Employment Register - People and Corporate Branch
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Sydney NSW, Melbourne VIC, Adelaide SA, Perth WA, Darwin NT
Salary	\$62,775 - \$153,336
Future Merit Locations	Brisbane, Canberra, Sydney, Melbourne, Adelaide, Perth, Darwin
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	TBC
Agency Website	https://www.ahl.gov.au/work

Job Description

<https://www.ahl.gov.au/work>

About

This Temporary Employment Register provides all members of the community with the opportunity to register for upcoming employment opportunities within the Corporate and People branch at Aboriginal Hostels Limited (AHL).

Non-ongoing opportunities may be offered with an initial engagement of up to 12 months, with the possibility of an extension of up to 6 months (total maximum period of 18 months). Applications received will remain active for 12 months (until 30 June 2027). By registering your interest, there is no guarantee of an offer of employment. You will only be contacted in the event a vacancy arises that matches your skills and experience.

A role at AHL offers

- competitive salary including generous superannuation employer contribution of 15.4%
- a respectful, inclusive and safe workplace where you are supported to perform at your best, with on the job development opportunities
- salary packaging options up to \$15,900 per FBT to reduce taxable income

- the opportunity to work with visionary and experienced leaders who encourage and support you to achieve your career ambitions.
- generous shift penalties apply for work after hours, weekends and public holidays.
- variety of leave entitlements including additional days off when your RDO falls on a public holiday, 18 days sick/personal leave per annum, cultural and NAIDOC day leave.

In return for your passion, you will work in a team of like-minded people who will help to nurture your personal growth and professional career development.

Duties

Aboriginal Hostels Limited (AHL) is a not-for-profit organisation, providing First Nations people with accommodation, meals and a supportive environment while they are away from home to access medical services, education, employment or to attend to other family business.

AHL is one of the largest providers of employment and training for Aboriginal and Torres Strait Islander people.

AHL's key vision is to improve Indigenous quality of life through the delivery of accommodation and wrap-around support services that provide clients access to education, employment, health and other services. It does this informed by values of:

- communication - listening to communities and planning with them to achieve quality outcomes for Indigenous Australians
- access - providing Indigenous Australians access to services to enhance their life quality
- responsiveness - seeking to understand and respond to Indigenous individual and community needs
- equity - providing Indigenous Australians a fair and reasonable opportunity to reach life goals
- efficiency - delivering quality accommodation outcomes at an affordable cost
- results - seeking the best results for our clients.

For more information on who we are and what we do visit [Work with us | Aboriginal Hostels Limited](#)

Below are the different work areas within AHL. When submitting an application please note which area/s you wish to be considered for:

- **Human Resources (Recruitment, Policy, Workplace Relations)**
- **Executive Support**
- **Payroll**
- **Capability (Learning and Development)**
- **Workforce Data and Analytics**
- **Work Health and Safety**

- Workplace Relations

- Communications and Reporting

- Facilities

- ICT, Procurement and Records Management

- Finance and Accounting

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS.

To be eligible for employment with AHL, applicants will be required to:

- Provide an Australian Citizenship document (e.g. birth certificate or passport).
- Hold and maintain a Working with Children Check in the relevant state or territory.
- Undergo a Satisfactory National Criminal History Check.
- Meet the Fitness for Duty requirements.

Notes

Candidates should note:

- This is an employment register used to fill a variety of vacancies, and you will only be contacted regarding your application if an opportunity arises that matches your skills and experience.
- Submitting an application does not guarantee you will receive an offer of employment.
- Ongoing engagement or promotion under the Public Service Act 1999 is not possible through this register.

How to apply

1. Upload and complete the Application Form.
2. Email your current resume and completed Application Form to jobs@ahl.gov.au and include your full name and the job reference (Temporary Register – People Branch and Corporate Branch) in the subject of your email.

Applications on this register will remain active until 30 June 2027, or until you notify Aboriginal Hostels Limited otherwise that you are no longer actively seeking employment.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aboriginal Hostels Limited

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To Apply

Position Contact	Recruitment, 02 6212 2091
Agency Recruitment Site	https://www.ahl.gov.au/work

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Prime Minister and Cabinet

Vacancy VN-0770518

Aboriginal Hostels Limited

Closing Date: Wednesday 30 June 2027

Job Title	Temporary Employment Register - Operations
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Canberra ACT, Brisbane QLD, Sydney NSW, Perth WA, Melbourne VIC, Adelaide SA, Darwin NT, Cairns QLD, Various locations - NSW NSW, Various locations - QLD QLD
Salary	\$62,775 - \$153,336
Future Merit Locations	Canberra, Brisbane, Sydney, Perth, Melbourne, Adelaide, Darwin, Cairns, Various locations - NSW, Various locations - QLD
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	TBC
Agency Website	https://www.ahl.gov.au/work

Job Description

<https://www.ahl.gov.au/work>

About

This Temporary Employment Register provides all members of the community with the opportunity to register for upcoming temporary employment opportunities within the Operations Branch at Aboriginal Hostels Limited (AHL).

Non-ongoing opportunities may be offered with an initial engagement of up to 12 months, with the possibility of an extension of up to 6 months (total maximum period of 18 months). Applications received will remain active for 12 months (until 30 June 2027). By registering your interest, there is no guarantee of an offer of employment. You will only be contacted in the event a vacancy arises that matches your skills and experience. Your application is not a guarantee that an offer of employment will be made.

A role at AHL offers

- competitive salary including generous superannuation employer contribution of 15.4%
- a respectful, inclusive and safe workplace where you are supported to perform at your best, with on the job development opportunities
- salary packaging options up to \$15,900 per FBT to reduce taxable income

- the opportunity to work with visionary and experienced leaders who encourage and support you to achieve your career ambitions.
- generous shift penalties apply for work after hours, weekends and public holidays.
- variety of leave entitlements including additional days off when your RDO falls on a public holiday, 18 days sick/personal leave per annum, cultural and NAIDOC day leave.

In return for your passion, you will work in a team of like-minded people who will help to nurture your personal growth and professional career development.

Duties

Aboriginal Hostels Limited (AHL) is a not-for-profit organisation, providing First Nations people with accommodation, meals and a supportive environment while they are away from home to access medical services, education, employment or to attend to other family business.

AHL is one of the largest providers of employment and training for Aboriginal and Torres Strait Islander people.

AHL's key vision is to improve Indigenous quality of life through the delivery of accommodation and wrap-around support services that provide clients access to education, employment, health and other services. It does this informed by values of:

- communication - listening to communities and planning with them to achieve quality outcomes for Indigenous Australians
- access - providing Indigenous Australians access to services to enhance their life quality
- responsiveness - seeking to understand and respond to Indigenous individual and community needs
- equity - providing Indigenous Australians a fair and reasonable opportunity to reach life goals
- efficiency - delivering quality accommodation outcomes at an affordable cost
- results - seeking the best results for our clients.

For more information on who we are and what we do visit [Work with us | Aboriginal Hostels Limited.](#)

Eligibility

This is an exciting time to join as you will help shape the future of First Nations people.

Several hostel positions require mandatory qualifications/training, however, there is an opportunity for the successful applicant to obtain the qualification/s within their first 6 months of employment unless otherwise specified.

- **Housekeeper:** requires a Chemical Handling Training
- **Cook or Kitchenhand:** requires a Food Safety Handling Certificate
- **Night Attendant:** First Aid Certificate; Emergency Warden Training
- **Residential Youth Worker:** First Aid Certificate; Certificate IV in Community Services – Student Residential Care provided through Boarding Training Australia, or an

equivalent/higher qualification (or ability to obtain in the first 12 months of employment). A valid driver's/bus licence may also be required.

- **Hostel and Assistant Hostel Manager or Head and Deputy Head of Boarding:** First Aid Certificate; Emergency Warden Training; Food Safety Supervisor Certificate; A valid driver's licence may also be required.

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS.

To be eligible for employment with AHL, applicants will be required to:

- Provide an Australian Citizenship document (e.g. birth certificate or passport).
- Hold and maintain a Working with Children Check in the relevant state or territory.
- Undergo a Satisfactory National Criminal History Check.
- Meet the Fitness for Duty requirements.

Notes

Candidates should be aware that

- This is an employment register used to fill a variety of vacancies, and you will only be contacted regarding your application if an opportunity arises that matches your skills and experience.
- Submitting an application does not guarantee you will receive an offer of employment.
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Candidates should note:

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- Submitting an application does not guarantee you will receive an offer of employment.
- Ongoing engagement or promotion under the Public Service Act 1999 is not possible through this register.

How to apply

1. Upload and complete the Application Form.
2. Email your current resume and completed Application Form to jobs@ahl.gov.au and include your full name and the job reference (Temporary Register –Operations) in the subject of your email.

Applications on this register will remain active until 30 June 2027, or until you notify Aboriginal Hostels Limited otherwise that you are no longer actively seeking employment.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aboriginal Hostels Limited

Our purpose is to provide culturally safe and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities. Across our network of hostels, dedicated AHL staff provide accommodation and meals for residents in a culturally safe and supportive environment. We have a strong network of relationships with other organisations, including First Nations organisations. This network both refers residents to AHL and works alongside AHL to support residents to meet their needs. We are proud to be one of the largest employers of First Nations people in the Australian Public Service, First Nations employees make up over 40% of our workforce. Working with us will provide you with a chance to contribute to improving the quality of life and economic opportunities for First Nations people.

To Apply

Position Contact	Recruitment, 02 6212 2091
Agency Recruitment Site	https://www.ahl.gov.au/work

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Prime Minister and Cabinet

Vacancy VN-0770655

Aboriginal Hostels Limited

Closing Date: Tuesday 14 July 2026

Corporate
Records and Information Management

Job Title	Records and Information Management Senior Officer
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Canberra ACT
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 6
Position Number	9184
Agency Website	https://www.ahl.gov.au/work

Job Description

Work with us | Aboriginal Hostels Limited

About AHL

AHL is a not-for-profit Commonwealth company dedicated to providing culturally safe and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities. AHL's vision is to improve the quality of life and economic opportunities for First Nations people. – since 1973, AHL has been committed to improving the quality of life and economic opportunities for First Nations people through a national network of over 40 hostels across Australia.

Duties

About the Role

We are seeking a motivated and community-minded Records and Information Management (RIM) Officer to join our team. This APS6 role plays a critical function in strengthening AHL's information governance framework and service delivery across our national network of hostels and corporate offices.

This is more than just a support role; it is an opportunity to shape and mature AHL's information and digital environment. You will lead the operational delivery of records and information management services while contributing to the effective administration, governance and uplift of systems that support culturally safe accommodation services for First Nations people.

Reporting to the Information and Records Manager, the APS6 RIM Senior Officer will operate with a high level of autonomy, providing specialist advice, developing procedures, strengthening compliance frameworks and driving continuous improvement initiatives across Microsoft 365, SharePoint, EDRMS and related systems.

You will balance strategic records governance responsibilities with support functions, ensuring that AHL staff are equipped with secure, reliable and compliant digital tools to deliver services nationally.

For the full position description and how to apply, visit [Work with us | Aboriginal Hostels Limited](#)

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS.

The successful applicant must meet the requirements of AHL's pre-employment conditions. Prior to engagement you must:

- provide an Australian Citizenship document (e.g. birth certificate or passport);
- undergo a satisfactory National Criminal History Check;
- hold and maintain a Working with Children Check in QLD if based in Brisbane; and
- meet the Fitness for Duty requirements.

Notes

How to apply

1. Visit [Work with us | Aboriginal Hostels Limited](#)
2. [Upload and complete the application.](#)
3. Email your current resume and completed Application Form to jobs@ahl.gov.au and include your full name and the job reference (VN-0770655) in the subject of your email.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Orazio Liggieri, 07 3151 8747
Agency Recruitment Site	Work with us Aboriginal Hostels Limited

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Prime Minister and Cabinet

Vacancy VN-0770669

Aboriginal Hostels Limited

Closing Date:Sunday 19 July 2026

NSW Operations
Biala Hostel, Allambie heights

Job Title	Residential Youth Workers
Job Type	Full-Time;Part-Time, Ongoing
Location	Allambie Heights NSW, Sydney NSW, Various locations - NSW NSW
Salary	\$70,477 - \$76,820
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 3
Position Number	Various
Agency Website	https://www.ahl.gov.au/work

Job Description

<https://www.ahl.gov.au/work>

Aboriginal Hostels Limited (AHL) is looking for reliable and motivated Residential Youth Workers to join our team for full time and part time work and help create a safe and welcoming environment at “Biala” our student hostel for girls in Allambie Heights, NSW.

Our Purpose - to provide safe, culturally appropriate and affordable accommodation for First Nations people who need to be away from home to access medical services, education and economic opportunities. Dedicated Aboriginal Hostels Limited (AHL) staff provide accommodation and meals for residents in a supportive environment, assisted by local First Nations service providers and referral agencies.

Our Secondary Education Hostels - provide a home away from home for Indigenous Australians (aged 12-18 years) attending partner schools (grades 7 - 12). Our commitment in our student hostels is to ensure that we provide a fair, honest and culturally respectful environment that values each student and their connection to country.

What We Offer:

- **Competitive Pay & Benefits:** \$70,477 — \$76,820 per annum (pro-rated for part-time). You'll receive an above-award salary, 15.4% superannuation, and generous leave entitlements to make sure you're well looked after.
- **Job Security & Career Growth:** Enjoy stable, ongoing employment with plenty of opportunities to grow and move within the organisation.
- **Supportive Team Environment** You'll be part of a friendly, inclusive team where your work is valued.
- **Generous shift penalties** apply for work after hours, weekends and public holidays. This role requires weekend work - 50% penalty rates apply for Saturday, and 100% penalty rates apply for Sunday.
- **Regular salary packaging options** for vehicles, superannuation and laptops etc PLUS, ability to salary sacrifice \$15,900 per FBT year for rent, mortgage or living expenses. This benefit reduces taxable income, increasing fortnightly take-home pay.
- **Generous Leave Entitlements**
 - 18 days sick/personal leave per annum, cultural and NAIDOC day leave.
 - Paid leave during School Holidays - 4 weeks Annual Leave (to be used in school holiday periods only) PLUS, 6-8 weeks paid Close Down leave during school holiday periods. **Note:** staff may be asked to work up to 2 weeks in total during the school holidays to undertake training, relief work, and hostel preparation for new term or hostel closedown.

Duties

Residential Youth Workers are key in creating a home away from home environment for students. You will support students out of school hours, arrange and engage in creative, culturally rich programs and guide the students to build life-long skills and achieve their personal goals.

Student services — Residential youth workers support students with routine activities, including class preparation, provide transport to school/sport/medical appointments, homework and life skills. You will promote and safeguard the safety and welfare of students, always adhering to AHL'S child safeguarding framework.

Community Engagement - Residential youth workers develop cooperative relationships with schoolteachers, parents and community members. You will work alongside your team and with the guidance of the Head of Boarding to ensure a positive, culturally appropriate experience and quality stay.

Work, Health and Safety - Residential youth workers perform all tasks in a manner which upholds AHL's commitment to safety of its staff and residents by adhering to relevant WHS practices. You will report unsafe, hazardous or emergency situations using AHL's Hazard and Incident reporting procedures.

Eligibility

Prior to engagement, you are required to:

- Provide evidence of Australian Citizenship.
- Undergo, obtain and maintain a Satisfactory National Criminal History Check.
- Meet Fitness for Duty requirements.
- Hold and maintain NSW Working with Children Check.
- Current Drivers Licence
- Hold or ability to obtain the essential qualifications.

Qualifications and Training (or an ability to obtain in the first six months of employment):

- Current First Aid Certificate

- Mental Health First Aid Certificate
- Bronze Medallion
- Certificate 4 in Community Services or equivalent training and/or experience

Notes

How to apply:

1. Complete the Application Form on our website (Work with us | Aboriginal Hostels Limited)
2. Email your current Resume and completed Application Form to jobs@ahl.gov.au by **11:59pm AEST by Sunday, 19 July 2026**. Please include your name and the job reference (VN-0770669) in the subject of your email.
3. For any questions about the role please contact Tayla Smith on 0447 230 109 or email jobs@ahl.gov.au

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Tayla Smith, 0447 230 109
Agency Recruitment Site	https://www.ahl.gov.au/work

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Australian Institute of Aboriginal and Torres Strait Islander Studies

Closing Date: Tuesday 14 July 2026

Collection Services Group
Collection Development & Care

Job Title	Assistant Director Conservation & Curatorial (Affirmative Measures)
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$121,755 - \$132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible work arrangements may be negotiated with the successful candidate
Classification	Executive Level 1
Position Number	39_06/26
Agency Website	https://aiatsis.gov.au/

Job Description

<https://aiatsis.gov.au/about/work-us/current-vacancies>

About the Group

The Collections Services Group is responsible for the development, management, preservation and provision of access to the AIATSIS Collection at both Maraga (Canberra) and Mparntwe (Central Australia) sites. The Group manages, describes, preserves, digitises and provides access to the AIATSIS Collection.

About the Program Area

The Collection Development and Care (CDC) program develops, conserves and preserves Aboriginal and Torres Strait Islander cultural heritage material in the AIATSIS collection in a culturally safe way. The program includes the Rights and Policy Unit, the Acquisition and Registration Unit, and the Curatorial, Exhibition and Conservation Unit. Key activities include engaging with donors and depositors to expand the collection, curating domestic and international display and exhibitions (both online and physical), implementing collection care practices, facilitating loans and managing the rights and policy environment of the AIATSIS collection.

Role Summary

The Assistant Director Conservation & Curatorial will lead a small multi-disciplinary team, including conservators and curators, and is responsible for the conservation, preventative conservation, and effective environmental management of the AIATSIS Collection. The role is also responsible for the management and growth of the Art and Object collection and making it accessible through loans, exhibitions, and supporting public programs. We welcome applications from people with extensive knowledge and experience in conservation, collection care, collection development and management, collection management systems, and with an understanding of copyright and Indigenous Cultural Intellectual Property (ICIP) rights.

Duties

- leading an expert technical team, including administration and reporting, resource management, staff management and development.
- managing all care of the AIATSIS Collection to the highest museum and archival standards through preventative conservation and conservation program, storage, disaster response and effective environmental controls.
- managing growth, documentation and access to the Art and Object collection.
- managing exhibition development, installation and delivery.
- sharing the Art and Object collection through the Collections online platform, tours and other visitor experiences.
- providing high level expert and specialist advice on professional, technical and administrative matters in relation to the AIATSIS collection.
- overseeing the research and execution of specialised conservation treatments across diverse media, ensuring the preservation and integrity of Aboriginal and Torres Strait Islander people's cultural material.
- taking a leading role in the development and implementation of collection related policies, procedures, projects and strategies.
- working effectively at the executive level of the Australian Public Service.
- other duties as required.

Eligibility

Cultural capability - essential

Roles at AIATSIS require candidates to have an understanding of the issues affecting Aboriginal and Torres Strait Islander peoples and proven culturally appropriate engagement and communications skills. The nature of this role requires the candidate to consistently demonstrate the following specific cultural capabilities:

- understands Aboriginal and Torres Strait Islander peoples and cultures; identifies issues affecting Aboriginal and Torres Strait Islander peoples today.
- builds and strengthens relationships with Aboriginal and Torres Strait Islander communities.
- understands Aboriginal and Torres Strait Islander business within AIATSIS and the outcomes the agency is responsible for delivering.
- understand culturally sensitive issues around access materials.

AIATSIS embodies Yindyamarra in everything we do.

Skills, knowledge and personal attributes

To be successful in the role, you will have well developed stakeholder engagement skills with a strong understanding and experience in collection development and management principles within a cultural institution or community organisation. You will come with the following skills, experience and attributes:

- professional qualifications and extensive experience in conservation or curatorial studies are essential. Equivalent relevant skills and experience may be recognised.
- demonstrated experience and knowledge of collection development and management principles within a cultural institution or community organisation, particularly in relation to Aboriginal and Torres Strait Islander cultural materials.
- demonstrated experience and expertise across a broad range of conservation areas
- demonstrated understanding of conservation, storage and display ethics and best practices, including Indigenous Cultural and Intellectual Property Rights (ICIP), particularly as they apply to the cultural material of Aboriginal and Torres Strait Islander peoples.
- demonstrated experience with collection management systems.
- proven ability to manage the curatorial development, installation and delivery of displays and exhibitions.
- excellent interpersonal skills to develop and manage a range of positive, collaborative relationships including those with museum professionals and AIATSIS stakeholders.
- strong leadership and management skills including modelling and supporting team members to show initiative, be solution focused, support each other, be adaptable and have a positive approach to their work.
- experience and ability to manage multiple projects with competing priorities and deadlines.
- well-developed written and verbal communication skills including reporting, briefing, presentations and policy and procedures.

The Collection Development and Care team undertake work related to the care and management of culturally sensitive material. Sensitivities may include but are not limited to gender, ceremonial, or initiation restrictions as well as exposure to historical and possibly offensive terminology. Completion of these tasks is supported by cultural and Institutional safety procedures and protocols.

Notes

Applications close **11.30pm** Tuesday 14 July 2026.

The successful candidate/s will need to undergo:

- Police check
- 6 month probation
- Medical clearance (ongoing roles only)

This vacancy is being advertised concurrently under an affirmative measure and identified recruitment process. There is 1 position available.

Affirmative Measures positions

Jobs in the APS are open to all Australian citizens. There are some jobs, though, that are open only to specific members of the Australian population. This practice is known as an Affirmative measure and is a targeted strategy to ensure the diversity of the APS workforce reflects the diversity of the Australian population.

Any job can be restricted to Aboriginal and/or Torres Strait Islander people only, and it doesn't necessarily have to involve working on Indigenous issues. If a position has been advertised as an Affirmative measure, it will be clearly marked as such.

The use of the Indigenous Affirmative Measures provision at AIATSIS allows for targeted recruitment of Indigenous Australians into the organisation. If you are applying for an Affirmative Measures position, you will need to indicate your Aboriginal and/or Torres Strait Islander heritage on our application form and provide confirmation if required.

What is Cultural Capability?

As all positions at AIATSIS are 'Identified' each position will have various elements of involvement with the delivery of Indigenous specific services, programs, and policies as part of AIATSIS core functions. AIATSIS therefore needs to also identify the cultural knowledge; skills and personal attributes needed to deliver the required outcomes.

Every part of how we work, who we work with and for, requires varying levels of knowledge of Aboriginal and Torres Strait Islander cultures, protocols and an understanding of issues that enable effective communication and ultimately effective performance in the role. To assist you in determining the required cultural capabilities of this role, you can refer to the Aboriginal and Torres Strait Islander Cultural Capability – A Framework for Commonwealth Agencies.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the Australian Institute of Aboriginal and Torres Strait Islander Studies

We are Australia's only national institution focused exclusively on the diverse history, cultures, and heritage of Aboriginal and Torres Strait Islander Australia. We house the world's most important and extensive collection of cultural information and material and we provide leadership, publish and promote greater understanding and appreciation of Aboriginal and Torres Strait Islander peoples. We create opportunities for people the world over to engage with and be transformed by the knowledge, the culture and the story of Australia's Indigenous peoples. We are Australia's national institution for leadership in Aboriginal and Torres Strait Islander research. We care for a priceless collection, including films, photographs, video and audio recordings as well as the world's largest collection of printed and other resource materials for Aboriginal and Torres Strait Islander studies. We undertake and encourage scholarly, ethical, community-based research in a variety of sectors, including health, native title, languages and education. Our publishing house, Aboriginal Studies Press, regularly publishes outstanding writing that promotes Australian Indigenous cultures. Our activities affirm and raise awareness of the richness and diversity of Aboriginal and Torres Strait Islander cultures and histories.

To Apply

Position Contact	Ophelia Rubinich, 02 6129 3903
Agency Recruitment Site	https://aiatsis.gov.au/about/work-us/current-vacancies

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Prime Minister and Cabinet

Vacancy VN-0770646

Australian Institute of Aboriginal and Torres Strait Islander Studies

Closing Date: Tuesday 14 July 2026

Collection Services Group
Collection Development & Care

Job Title	Assistant Director Conservation & Curatorial
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$121,755 - \$132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible work arrangements may be negotiated with the successful candidate
Classification	Executive Level 1
Position Number	41_06/26
Agency Website	https://aiatsis.gov.au/

Job Description

<https://aiatsis.gov.au/about/work-us/current-vacancies>

About the Group

The Collections Services Group is responsible for the development, management, preservation and provision of access to the AIATSIS Collection at both Maraga (Canberra) and Mparntwe (Central Australia) sites. The Group manages, describes, preserves, digitises and provides access to the AIATSIS Collection.

About the Program Area

The Collection Development and Care (CDC) program develops, conserves and preserves Aboriginal and Torres Strait Islander cultural heritage material in the AIATSIS collection in a culturally safe way. The program includes the Rights and Policy Unit, the Acquisition and Registration Unit, and the Curatorial, Exhibition and Conservation Unit. Key activities include engaging with donors and depositors to expand the collection, curating domestic and international display and exhibitions (both online and physical), implementing collection care practices, facilitating loans and managing the rights and policy environment of the AIATSIS collection.

Role Summary

The Assistant Director Conservation & Curatorial will lead a small multi-disciplinary team, including conservators and curators, and is responsible for the conservation, preventative conservation, and effective environmental management of the AIATSIS Collection. The role is also responsible for the management and growth of the Art and Object collection and making it accessible through loans, exhibitions, and supporting public programs. We welcome applications from people with extensive knowledge and experience in conservation, collection care, collection development and management, collection management systems, and with an understanding of copyright and Indigenous Cultural Intellectual Property (ICIP) rights.

Duties

- leading an expert technical team, including administration and reporting, resource management, staff management and development.
- managing all care of the AIATSIS Collection to the highest museum and archival standards through preventative conservation and conservation program, storage, disaster response and effective environmental controls.
- managing growth, documentation and access to the Art and Object collection.
- managing exhibition development, installation and delivery.
- sharing the Art and Object collection through the Collections online platform, tours and other visitor experiences.
- providing high level expert and specialist advice on professional, technical and administrative matters in relation to the AIATSIS collection.
- overseeing the research and execution of specialised conservation treatments across diverse media, ensuring the preservation and integrity of Aboriginal and Torres Strait Islander people's cultural material.
- taking a leading role in the development and implementation of collection related policies, procedures, projects and strategies.
- working effectively at the executive level of the Australian Public Service.
- other duties as required.

Eligibility

Cultural capability - essential

Roles at AIATSIS require candidates to have an understanding of the issues affecting Aboriginal and Torres Strait Islander peoples and proven culturally appropriate engagement and communications skills. The nature of this role requires the candidate to consistently demonstrate the following specific cultural capabilities:

- understands Aboriginal and Torres Strait Islander peoples and cultures; identifies issues affecting Aboriginal and Torres Strait Islander peoples today.
- builds and strengthens relationships with Aboriginal and Torres Strait Islander communities.
- understands Aboriginal and Torres Strait Islander business within AIATSIS and the outcomes the agency is responsible for delivering.
- understand culturally sensitive issues around access materials.

AIATSIS embodies Yindymarra in everything we do.

Skills, knowledge and personal attributes

To be successful in the role, you will have well developed stakeholder engagement skills with a strong understanding and experience in collection development and management principles within a cultural institution or community organisation. You will come with the following skills, experience and attributes:

- professional qualifications and extensive experience in conservation or curatorial studies are essential. Equivalent relevant skills and experience may be recognised.
- demonstrated experience and knowledge of collection development and management principles within a cultural institution or community organisation, particularly in relation to Aboriginal and Torres Strait Islander cultural materials.
- demonstrated experience and expertise across a broad range of conservation areas
- demonstrated understanding of conservation, storage and display ethics and best practices, including Indigenous Cultural and Intellectual Property Rights (ICIP), particularly as they apply to the cultural material of Aboriginal and Torres Strait Islander peoples.
- demonstrated experience with collection management systems.
- proven ability to manage the curatorial development, installation and delivery of displays and exhibitions.
- excellent interpersonal skills to develop and manage a range of positive, collaborative relationships including those with museum professionals and AIATSIS stakeholders.
- strong leadership and management skills including modelling and supporting team members to show initiative, be solution focused, support each other, be adaptable and have a positive approach to their work.
- experience and ability to manage multiple projects with competing priorities and deadlines.
- well-developed written and verbal communication skills including reporting, briefing, presentations and policy and procedures.

The Collection Development and Care team undertake work related to the care and management of culturally sensitive material. Sensitivities may include but are not limited to gender, ceremonial, or initiation restrictions as well as exposure to historical and possibly offensive terminology. Completion of these tasks is supported by cultural and Institutional safety procedures and protocols.

Notes

Applications close **11.30pm** Tuesday 14 July 2026.

The successful candidate/s will need to undergo:

- Police check
- 6 month probation
- Medical clearance (ongoing roles only)

This vacancy is being advertised concurrently under an identified and affirmative measure recruitment process. There is 1 position available.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

About the Australian Institute of Aboriginal and Torres Strait Islander Studies

We are Australia's only national institution focused exclusively on the diverse history, cultures, and heritage of Aboriginal and Torres Strait Islander Australia. We house the world's most important and extensive collection of cultural information and material and we provide leadership, publish and promote greater understanding and appreciation of Aboriginal and Torres Strait Islander peoples. We create opportunities for people the world over to engage with and be transformed by the knowledge, the culture and the story of Australia's Indigenous peoples. We are Australia's national institution for leadership in Aboriginal and Torres Strait Islander research. We care for a priceless collection, including films, photographs, video and audio recordings as well as the world's largest collection of printed and other resource materials for Aboriginal and Torres Strait Islander studies. We undertake and encourage scholarly, ethical, community-based research in a variety of sectors, including health, native title, languages and education. Our publishing house, Aboriginal Studies Press, regularly publishes outstanding writing that promotes Australian Indigenous cultures. Our activities affirm and raise awareness of the richness and diversity of Aboriginal and Torres Strait Islander cultures and histories.

To Apply

Position Contact	Ophelia Rubinich, 02 6129 3903
Agency Recruitment Site	https://aiatsis.gov.au/about/work-us/current-vacancies

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Prime Minister and Cabinet

Vacancy VN-0770603

Department of the Prime Minister and Cabinet

Closing Date: Monday 20 July 2026

Job Title	Defence and Veterans' Service Commission Deputy Commissioner
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD, Melbourne VIC, Adelaide SA, Perth WA, Hobart TAS, Darwin NT
Salary	-
Future Merit Locations	Brisbane, Adelaide, Darwin, Hobart, Perth, Melbourne, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Flexible work arrangements will be considered
Classification	Senior Executive Service Band 2
Position Number	PMC SES/2026/009
Agency Website	

Job Description

<https://www.pmc.gov.au/>

About the Defence and Veterans' Service Commission

The Defence and Veterans' Service Commission (DVSC) provides independent oversight and evidence-based advice to government on reforms to improve suicide prevention and wellbeing outcomes for serving and ex-serving Australian Defence Force (ADF) members.

The Australian Government established the DVSC as a new non-corporate Commonwealth Entity (NCE) on 29 September 2025 in response to the key recommendation of the Final Report of the Royal Commission into Defence and Veteran Suicide.

Key functions of the DVSC include:

- monitoring, inquiring and reporting on issues relevant to suicide and suicidality for serving and ex-serving ADF members
- monitoring, inquiring and reporting on the implementation of the Government's response to the recommendations of the Defence and Veteran Suicide Royal Commission

- improving supports for serving and ex-serving ADF members
- working with coroners to understand issues contributing to Defence and veteran deaths by suicide, and
- promoting an understanding of suicide risks and wellbeing for Defence members and veterans, including through engaging with people with lived experience.

The DVSC has a wide range of powers akin to those of a Royal Commission to undertake special inquiries – including conducting public and private hearings, summoning people to give evidence under oath or affirmation, search warrants and notices to produce information.

Working at the DVSC

You have an opportunity to join us now where your expertise can help influence and shape our strategy in support of the Commissioner's independent oversight of wide-ranging reforms across the Defence and veteran ecosystem.

A key focus of the DVSC's work is the prevention of suicide and suicidality. While the DVSC has a proactive wellbeing program, applicants are encouraged to consider their personal circumstances when applying for this role. Applicants can familiarise themselves with the findings and recommendations of the Final Report of the Royal Commission into Defence and Veteran Suicide for further information.

The DVSC is an independent agency currently physically located in Canberra, within the Department of the Prime Minister and Cabinet under a shared service arrangement. While we transition our employment framework, the successful candidate may be on-boarded via the Department of the Prime Minister and Cabinet and subsequently transitioned to the DVSC.

About the Role

As Deputy Commissioner you will be working closely with the Commissioner to provide independent oversight and evidence-based advice to the Australian Government on reforms to improve suicide prevention and wellbeing outcomes for serving and ex-serving Australian Defence Force (ADF) members. You will play a key role in the strategic leadership of DVSC and have day-to-day management of two SES Band 1 Assistant Commissioners – the Assistant Commissioner Oversight & Engagement and the Assistant Commissioner Inquiries & Legal – and the corporate functions of the DVSC.

As Deputy Commissioner you will have the unique responsibility for overseeing the operational, legal, and corporate functions of DVSC whilst also representing the Commissioner and acting as Commissioner in their absence as required.

The successful candidate will be an outstanding leader with extensive experience at the senior executive level carrying out functions in a sensitive, complex, and public facing environment. This role requires exceptional leadership skills and management experience to, with the Commissioner, guide the DVSC through a dynamic period of establishment and into the future.

The Deputy Commissioner will have demonstrated capacity to develop and maintain strong and effective working relationships across a diverse range of stakeholders including the ex-service and service support organisations, Department of Defence and the Department of Veterans' Affairs, Ministerial offices, Commonwealth agencies more broadly, state and territory agencies, and external bodies.

The Deputy Commissioner will be required to provide authoritative strategic advice on complex inquiry, oversight and operational matters as required. The Deputy Commissioner will also ensure there are effective governance and management of risk mechanisms to assist the Commissioner to meet their obligations under the [Public Governance, Performance and Accountability Act 2013](#).

Please note - This is a Canberra based role only.

Duties

Our ideal candidate

The Commissioner is seeking a Deputy Commissioner who will bring the highest levels of leadership, strategic thinking, judgement, personal drive and integrity to this position. Our ideal candidate will:

- be an outstanding leader and work with the Commissioner to guide the DVSC through a dynamic period of establishment and into the future
- uphold the DVSC's independence, impartiality, and integrity at all times
- exercise excellent judgement and influence in a sensitive, complex and public facing environment
- have demonstrated experience in providing high level strategic advice and direction across a diverse range of functions
- have the ability to provide direction in relation to inquiries, suicide prevention policy development, research and analysis, legal advice, and external engagement
- establish and maintain strong and effective working relationships with a diverse range of stakeholders

- have substantial senior management and leadership experience across a diverse range of corporate and enabling functions
- have a strong understanding of processes relating to the oversight, outcomes monitoring and evaluation of public policy and program implementation, and
- have the ability to act in the role of Commissioner including representing the Commission at a range of forums, use of powers (i.e. hearings, notices), publishing reports and providing recommendations to influence systemic improvement across the Defence and veteran ecosystem.

Your leadership style should be collaborative and engender trust and respect across the agency and when working with stakeholders. It will be important to be able to foster a positive workplace culture, provide a positive influence, lead by example and bring a strong commitment to independence and public service.

Additionally, the Secretaries' Charter of Leadership Behaviours sets out the behaviours Secretaries expect of themselves and SES and want to see in leaders at all levels of the APS. You will be expected to model and champion the behaviours outlined in the [Secretaries Charter of Leadership Behaviours - DRIVE](#).

Qualifications / Experience

The following is desirable:

- Relevant professional experience in oversight, government inquiries and/or investigations including but not limited to:
 - Royal Commissions or independent reviews
 - own motion inquiries
 - criminal and/or administrative law or investigations
 - administrative and/or independent reviews
 - coronial inquiries
 - regulatory investigations
- Relevant professional experience in managing corporate and governance functions, preferably in a government context
- Tertiary qualifications in relevant area.

Integrity and Work Health and Safety

SES leaders are required to exercise the appropriate powers, authority, delegations and discretions under the relevant legislation including the [Public Service Act 1999](#) (PS Act) and the

[Public Governance, Performance and Accountability Act 2013](#) (PGPA Act). SES leaders must demonstrate the highest levels of integrity and uphold and promote the standard of behaviour set out in the [APS Values](#), the [APS Employment Principles](#) and the [APS Code of Conduct](#).

SES Leaders are considered Officers under the [Work Health and Safety Act 2011](#) (WHS Act). To fulfil their duty under the WHS Act, Officers must exercise due diligence to ensure PM&C complies with its work health and safety duties and obligations. It is PM&C's expectation that all SES Leaders act in a way that is consistent with the obligations of an Officer under the WHS Act.

Eligibility

- Under section 22(8) of the [Public Service Act 1999](#), employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At PM&C to be eligible for this position you should be an Australian Citizen by the completion of the recruitment process, except under exceptional circumstances.
- The successful candidate must be able to obtain and maintain a security clearance, or hold a current security clearance of an appropriate level.
- The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS.

Notes

Ongoing & Non-ongoing (for a period of up to 24 months)

This role is being advertised as both ongoing and non-ongoing, with the employment type to be determined in negotiation with the preferred candidate and the PM&C delegate.

Where a non-ongoing specified term is offered, this would be for a maximum period of two (2) years. If the initial contract is for less than 2 years, it may be extended or renewed once, up to the 2 year limit.

A non-ongoing offer may result in conversion to an ongoing offer of employment, however this must occur within 18 months from the opening date of this advertisement.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of the Prime Minister and Cabinet

The Department of the Prime Minister and Cabinet (PM&C) advances Australia's national interests through high quality support to the Prime Minister and the operations of Cabinet. PM&C supports the Prime Minister as leader of the Government and of Cabinet and as leader of the country. This positions us both to provide visibility of Government priorities and influence outcomes across all

Commonwealth portfolios, state jurisdictions, the Australian Public Service (APS) as an institution, and on the international stage. Our role is to provide fresh thinking and creative advice to government as stewards for the APS. We contribute ideas on the many and varied issues facing Australia, taking into consideration the views and opinions of a range of stakeholders across the private, public, not-for-profit and community sectors. The PM&C team provides pragmatic advice and finds solutions to problems so that Government policies can be effectively designed and implemented. We give particular weight to issues that are important to the Prime Minister. Our focus, put in its simplest terms, is to find new ways to improve the lives of all Australians.

To Apply

Position Contact	Amanda O'Rourke, N/A
Agency Recruitment Site	https://www.pmc.gov.au/

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Prime Minister and Cabinet

Vacancy VN-0770614

Department of the Prime Minister and Cabinet

Closing Date: Sunday 12 July 2026

Job Title	Assistant Secretary and G20 Sous Sherpa, Multilateral Economic Engagement Division
Job Type	Full-Time, Ongoing
Location	Darwin NT, Perth WA, Canberra ACT, Sydney NSW, Melbourne VIC, Hobart TAS, Brisbane QLD, Adelaide SA
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Senior Executive Service Band 1
Position Number	PMC SES/2026/008
Agency Website	

Job Description

<https://www.pmc.gov.au/>

As Assistant Secretary Multilateral Economic Engagement Division/G20 Sous Sherpa, you will report to the First Assistant Secretary of the Division/G20 Sherpa. You will support the First Assistant Secretary/G20 Sherpa by leading a team responsible for providing advice to the Prime Minister on Australia's multilateral economic engagement in the G20, G7 and APEC. The team is also responsible for providing advice to the Prime Minister on multilateral trade and coordinating whole-of-government advice on economic security matters.

What you will do

As the Assistant Secretary, Multilateral Economic Engagement Division and G20 Sous Sherpa, your key duties will include:

- Assistant Secretary Multilateral Economic Engagement Division
 - Support whole-of-government policy coordination and coherence on policies that affect Australia's economic security and resilience.
 - Build and maintain effective working relationships with colleagues across the APS to advance comprehensive advice to government that integrates domestic, international, economic and national security considerations in pursuit of Australia's economic security.

- Build and maintain a small team of high performing officers that support the development and implementation of a program of work enhancing Australia's economic security interests.
- Provide whole-of-government advice and guidance to the Prime Minister on multilateral trade matters including in relation to APEC, the WTO and multilateral trade agreements including the CPTPP and RCEP.
- G20 Sous Sherpa
 - Support the G20 Sherpa to advance Australia's priorities and manage sensitivities and misalignment with national policies related to international economic cooperation.
 - Attend G20 Sherpa meetings and the G20 Leaders' Summit with the G20 Sherpa, which will require regular international travel.
 - Build and maintain effective working relationships with G20 Sous Sherpa counterparts in support of Australia's interests.
 - Build and maintain effective working relationships with colleagues across the APS to develop and articulate whole-of-government positions, resolving differences in perspective if required.
 - Build and maintain a small team of high performing officers that support the development of Australia's G20 priorities and objectives and monitor the perspectives and priorities of other G20 members.
 - In years where the Prime Minister is invited to the G7 Leaders' Summit, the G20 Sous Sherpa also becomes the G7 Sous Sherpa with equivalent duties.

Please note - This is a Canberra based role only.

Duties

Our ideal candidate will perform at the SES Band 1 level in accordance with the [PM&C SES Band 1 Performance model](#) and demonstrate the [APS-wide DRIVE Leadership behaviours](#).

You will have:

- Proven experience negotiating effectively in multilateral economic forums at a senior level to advance Australia's interests.
- Excellent stakeholder engagement and communication skills, including the demonstrated ability to work effectively with ministerial advisers, APS colleagues and international counterparts.
- Demonstrated track record of providing succinct advice and sound judgements under time pressure.
- Demonstrated experience advancing Australia's international and economic priorities in an environment of considerable uncertainty.
- Excellent people management skills, including a consistent track record of developing high performing teams through clear direction and prioritisation, effective delegation and time management, and the provision of constructive feedback.
- Qualifications in economics, law or international relations are highly desirable.
- SES at PM&C are accountable for both the outcomes they achieve and the behaviours they model. How SES deliver is as important as what they deliver. SES are expected to influence culture and outcomes both in PM&C and across the APS. This includes creating a psychologically safe workplace for people to work at their best and making corporate contributions that extend beyond their day-to-day responsibilities.
- All SES positions at PM&C are identifiable positions, requiring applicants to have a cultural understanding of, and sensitivity to, Aboriginal and Torres Strait Islander peoples.

Integrity and Work Health and Safety

SES leaders are required to exercise the appropriate powers, authority, delegations and discretions under the relevant legislation including the [Public Service Act 1999](#) (PS Act) and the [Public Governance, Performance and Accountability Act 2013](#) (PGPA Act). SES leaders must demonstrate the highest levels of integrity and uphold and promote the standard of behaviour set out in the [APS Values](#), the [APS Employment Principles](#) and the [APS Code of Conduct](#). SES leaders must also disclose any actual or perceived conflicts of interest.

SES leaders may be considered Officers under the [Work Health and Safety Act 2011](#) (WHS Act). To fulfil their duty under the WHS Act, Officers must exercise due diligence to ensure PM&C complies with its work health and safety duties and obligations. It is PM&C's expectation that all SES Leaders act in a way that is consistent with the obligations of an Officer under the WHS Act.

Identified Position

This position has limited contact with Aboriginal and Torres Strait Islander peoples, communities, service providers and staff, but is still required to have the capacity and willingness to further develop these skills and knowledge. You will be required to undertake cultural awareness training that increases your:

- Knowledge and understanding of Aboriginal and Torres Strait Islander societies and cultures and the issues affecting these cultures in Australian society today
- Ability to communicate sensitively and effectively with Aboriginal and Torres Strait Islander peoples, and
- Willingness and commitment to continue to develop and increase your cultural knowledge and understandings
- Be aware and familiarised of the [PM&C Cultural Protocol Guide](#), [Aboriginal and Torres Strait Islander recruitment guide](#) and CORE Learning training course.

Eligibility

- Under section 22(8) of the [Public Service Act 1999](#), employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At PM&C to be eligible for this position you should be an Australian Citizen by the completion of the recruitment process, except under exceptional circumstances.
- The successful candidate must be able to obtain and maintain a security clearance, or hold a current security clearance of an appropriate level.
- The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS.

Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of the Prime Minister and Cabinet

The Department of the Prime Minister and Cabinet (PM&C) advances Australia's national interests through high quality support to the Prime Minister and the operations of Cabinet. PM&C supports the Prime Minister as leader of the Government and of Cabinet and as leader of the country. This positions us both to provide visibility of Government priorities and influence outcomes across all Commonwealth portfolios, state jurisdictions, the Australian Public Service (APS) as an institution, and on the international stage. Our role is to provide fresh thinking and creative advice to government as stewards for the APS. We contribute ideas on the many and varied issues facing Australia, taking into consideration the views and opinions of a range of stakeholders across the private, public, not-for-profit and community sectors. The PM&C team provides pragmatic advice and finds solutions to problems so that Government policies can be effectively designed and implemented. We give particular weight to issues that are important to the Prime Minister. Our focus, put in its simplest terms, is to find new ways to improve the lives of all Australians.

To Apply

Position Contact	Lisa Elliston, 02 6271 5377
Agency Recruitment Site	https://www.pmc.gov.au/

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Services Australia (part of the Social Services Portfolio)

Vacancy VN-0770413

Australian Institute of Family Studies

Closing Date: Wednesday 30 June 2027

Job Title	Temporary Employment Register 2026/2027 - Research and Corporate positions
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Southbank VIC
Salary	-
Future Merit Locations	Southbank
Office Arrangement	Hybrid
Office Arrangement Details	Combination of office attendance and work from home
Classification	APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	2026-2027
Agency Website	https://aifs.gov.au/

Job Description

<https://aifs.gov.au/main/work-with-us>

The Australian Institute of Family Studies (AIFS, or 'the Institute') is the Australian Government's key research body in the area of family wellbeing. It is an independent statutory authority established in 1980 under the Family Law Act 1975. It is also home to the Australian Gambling Research Centre (AGRC), established under the Gambling Measure Act 2012 which builds the evidence base on gambling-related harm. The Institute is an agency within the portfolio of the Department of Social Services (DSS).

Our mission is to conduct high-quality, impartial research into the wellbeing of Australian families, to inform government policy and promote evidence-based practice in the family services sector. We conduct research, provide independent advice and communicate findings to government policymakers, service providers, researchers and the community about factors affecting family wellbeing. Through our research, we contribute to developing policy and practice to promote the wellbeing of families in Australia.

The AIFS Temporary Employment Register will help us fill future non-ongoing vacancies that may arise at the APS 3 to APS 6 levels, and Executive Level 1 and Executive Level 2 classifications.

Positions that become available will be based in our Melbourne office. We are seeking expressions of interest from talented individuals with a keen interest in the Research or Corporate space that have skills and experience in a range of areas of expertise to support the work of the Institute.

Duties

We encourage you to register if you are a highly motivated individual with qualifications, skills and experience in any of the following Research or Corporate areas:

Research

- Gambling Harm
- Child & Family Wellbeing
- Child & Family Safety
- Families & Society
- Longitudinal Studies
- Evidence Synthesis & Knowledge Mobilisation
- Qualitative & Participatory Methods
- Program & Policy Evaluation
- Qualitative Methods & Modelling
- Data Linkage & Governance

Corporate

- Executive Support
- Human Resources
- Finance
- Information Management and Technology
- Communications

Eligibility

To be eligible for engagement, applicants must:

- Be Australian citizens as per section 22(8) of the Public Service Act 1999. (Candidates who are not Australian citizens may be considered in exceptional circumstances where special approval is provided. For example, applicants with permanent resident status who have applied for Australian citizenship may be considered for engagement.)
- Satisfy a National Australian Police Records check.
- Satisfy any mandatory qualification requirements applicable to the position.

- Satisfy any required conditions of engagement such as a probationary period.
- Satisfy a Working with Children Check if applicable.

Terms

Your application will remain active on the Register until **30 June 2027**. You may be contacted at any time about available opportunities for temporary positions that match your qualifications and expertise. **All positions are based in Melbourne, Victoria.**

Depending on the business needs and operational requirements of the Institute, positions may be offered on a non-ongoing basis for up to 12 months (with the possibility of extension to a maximum term of 18 months) on a full-time or part-time basis.

If ongoing roles become available in the future, temporary employees will have the opportunity to apply for these roles along with all other external applicants through a standard merit-based selection process.

Our salaries and conditions of employment are set out in our [Enterprise Agreement](#).

Application information

For your application to be considered, please:

1. Complete the application form.
2. Submit your Resume as well as an Expression of Interest document (maximum 2 pages) outlining your skills, capabilities and experience relevant to the area of your choice.

Important: [Principles for candidate use of AI in recruitment](#)

Please visit: [Current vacancies | Australian Institute of Family Studies](#) to submit your application.

Notes

AIFS is committed to providing an inclusive and diverse workplace. We encourage applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, those from culturally and linguistically diverse backgrounds, people who identify as LGBTQIA+, and people with parenting and/or caring responsibilities.

We provide a collaborative and family-friendly work environment that supports the wellbeing and professional development of our diverse workforce. Benefits include workplace health and wellbeing initiatives and events, a hybrid flexible working policy, a good health promotion allowance and Christmas closedown period with no deduction from leave credits.

About the Australian Institute of Family Studies

We are the Australian Institute of Family Studies (AIFS), the Australian Government's key independent research body and advisor in the area of family wellbeing, based in Melbourne's CBD. We produce research about 'what works for families' and make it accessible to decision makers, practitioners and the general public.

To Apply

Position Contact	Human Resources, 03 - 9214 7888
Agency Recruitment Site	https://aifs.gov.au/main/work-with-us

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Services Australia (part of the Social Services Portfolio)

Vacancy VN-0770415

Job Title	First Nations Temporary Employment Register (Affirmative Measure) 2026/2027 - Research and Corporate positions
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Southbank VIC
Salary	-
Future Merit Locations	Southbank
Office Arrangement	Hybrid
Office Arrangement Details	Combination office attendance and work from home
Classification	APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	FN 2026-2027
Agency Website	https://aifs.gov.au/

Job Description

<https://aifs.gov.au/main/work-with-us>

The Australian Institute of Family Studies (AIFS) acknowledges the Traditional Owners of Country throughout Australia and recognises their continuing connection to lands and waters. We pay our respects to Aboriginal and Torres Strait Islander cultures, and to Elders past and present.

The AIFS office is located by the banks of the Birrarung Marr (Yarra River) in Naarm (Melbourne). The traditional custodians of the land in which AIFS is located are the Wurundjeri Woi Wurrung people of the Kulin Nation.

Our First Nations Temporary Employment Register is a key step in increasing visibility and access to opportunities for Aboriginal and/or Torres Strait Islander peoples. We recognise the unique contributions and vital role that First Nations talent can bring to our workplace. We are dedicated to fostering a culture where diversity, inclusion and respect are at the forefront of everything we do. **Applications to this Register are open only to Aboriginal and/or Torres Strait Islander peoples.**

The Australian Institute of Family Studies (AIFS, or 'the Institute') is the Australian Government's key research body in the area of family wellbeing. It is an independent statutory authority established in 1980 under the *Family Law Act 1975*. It is also home to the Australian Gambling Research Centre (AGRC), established under the *Gambling Measure Act 2012* which builds the

evidence base on gambling-related harm. The Institute is an agency within the portfolio of the Department of Social Services (DSS).

Our mission is to conduct high-quality, impartial research into the wellbeing of Australian families, to inform government policy and promote evidence-based practice in the family services sector. We conduct research, provide independent advice and communicate findings to government policymakers, service providers, researchers and the community about factors affecting family wellbeing. Through our research, we contribute to developing policy and practice to promote the wellbeing of families in Australia.

The AIFS First Nations Temporary Employment Register will help us fill future non-ongoing vacancies that may arise at the APS 3 to APS 6 levels, and Executive Level 1 and Executive Level 2 classifications. **Positions that become available will be based in our Melbourne office.**

We are seeking expressions of interest from motivated and driven **Aboriginal and/or Torres Strait Islander peoples** with a keen interest in the Research or Corporate space who have skills and experience in a range of areas of expertise, to support the work of the Institute.

Duties

We encourage you to register if you are a highly motivated individual with qualifications, skills and experience in any of the following Research or Corporate areas:

Research

- Gambling Harm
- Child & Family Wellbeing
- Child & Family Safety
- Families & Society
- Longitudinal Studies
- Evidence Synthesis & Knowledge Mobilisation
- Qualitative & Participatory Methods
- Program & Policy Evaluation
- Qualitative Methods & Modelling
- Data Linkage & Governance

Corporate

- Executive Support
- Human Resources
- Finance
- Information Management and Technology
- Communications

Eligibility

To be eligible for engagement, applicants must:

- **Provide evidence of their Aboriginal and/or Torres Strait Islander heritage.**
- Be Australian citizens as per section 22(8) of the Public Service Act 1999. (Candidates who are not Australian citizens may be considered in exceptional circumstances where special approval is provided. For example, applicants with permanent resident status who have applied for Australian citizenship may be considered for engagement.)
- Satisfy a National Australian Police Records check.
- Satisfy any mandatory qualification requirements applicable to the position.
- Satisfy any required conditions of engagement such as a probationary period.
- Satisfy a Working with Children Check if applicable.

Terms

Your application will remain active on the Register **until 30 June 2027**. You may be contacted at any time about available opportunities for temporary positions that match your qualifications and expertise. **All positions are based in Melbourne, Victoria.**

Depending on the business needs and operational requirements of the Institute, positions may be offered on a **non-ongoing basis** for up to 12 months (with the possibility of extension to a maximum term of 18 months) on a full-time or part-time basis.

If ongoing roles become available, temporary employees will have the opportunity to apply for these roles along with all other external applicants through a standard merit-based selection process.

Our salaries and conditions of employment are set out in our [Enterprise Agreement](#).

Application information

For your application to be considered, please:

1. Complete the application form.
2. Submit your Resume as well as an Expression of Interest document (maximum 2 pages) outlining your skills, capabilities and experience relevant to the area of your choice.

Important: [Principles for candidate use of AI in recruitment](#)

Please visit: [Current vacancies | Australian Institute of Family Studies](#) to submit your application.

Notes

AIFS is committed to providing an inclusive and diverse workplace. We provide a collaborative and family-friendly work environment that supports the wellbeing and professional development of our diverse workforce. Benefits include workplace health and wellbeing initiatives and events, a hybrid flexible work arrangement policy, a good health promotion allowance and Christmas closedown period with no deduction from annual leave credits.

We provide a collaborative and family-friendly work environment that supports the wellbeing and professional development of our diverse workforce. Benefits include workplace health and wellbeing initiatives and events, a hybrid flexible working policy, a good health promotion allowance and Christmas closedown period with no deduction from leave credits.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the Australian Institute of Family Studies

We are the Australian Institute of Family Studies (AIFS), the Australian Government's key independent research body and advisor in the area of family wellbeing, based in Melbourne's CBD. We produce research about 'what works for families' and make it accessible to decision makers, practitioners and the general public.

To Apply

Position Contact	Human Resources, 03 - 9214 7888
Agency Recruitment Site	https://aifs.gov.au/main/work-with-us

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Services Australia (part of the Social
Services Portfolio)

Vacancy VN-0770535

Services Australia

Closing Date:Thursday 16 July 2026

Customer and Staff Digital Programs
Digital Product Design

Job Title	Assistant Director Design Specialist
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Various locations - WA WA, Various locations - ACT ACT, Various locations - NSW NSW, Various locations - QLD QLD, Various locations - SA SA, Various locations - TAS TAS, Various locations - VIC VIC, Various locations - NT NT
Salary	\$122,493 - \$135,731
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Office arrangements may be negotiated with the successful candidate.
Classification	Executive Level 1
Position Number	EXT-EL-2026-442
Agency Website	https://www.servicesaustralia.gov.au/organisations/about-us/

Job Description

<https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=442&company=depthsP5>

The Assistant Director Design Specialist roles in Services Australia (the agency) contribute to the design and improvement of services and experiences for customers, users, and stakeholders through the application of human-centred design, service design, research, and innovation practices.

Strategic design, service design, interaction design and user research activities help identify user needs, generate insights and support practical, evidence-based improvements. The roles work collaboratively with stakeholders to shape solutions, evaluate ideas and translate findings into clear recommendations.

Working with a high level of autonomy, the Assistant Director manages complex work, exercises sound judgement, and delivers quality outcomes within agreed timeframes, while supporting continuous improvement and building capability in human centred and inclusive practices.

Duties

- Lead and contribute to the design of end-to-end service experiences, ensuring user needs, policy intent, operational considerations, and business objectives are considered.
- Apply service design and human-centred design principles to understand, map, and improve complex user journeys, identifying pain points, opportunities for improvement, and systemic issues across services.
- Collaborate with stakeholders and engage with internal and external professionals, associations, networks and communities to understand business and operating models, systems, constraints and capabilities, while facilitating workshops, presenting evidence and guiding senior colleagues on design approaches, options and trade-offs.
- Develop and communicate concepts and design options, translating ideas into clear written, verbal, and visual formats or practical outputs that support delivery.
- Contribute to design strategy and direction, ensuring interaction design work aligns with organisational objectives, standards and broader service outcomes.
- Provide specialist design advice and contribute to design quality and assurance by applying agreed standards, patterns and governance across products or services.
- Where required, lead and develop staff by coaching APS employees, delegating work, managing performance, supporting health and wellbeing, and contributing to capability uplift within the design function.
- Contribute to a positive risk management culture and exercise delegations in accordance with legislation and guidelines.

Eligibility

Essential Requirements:

Security Clearance level required: Baseline (or ability to obtain and maintain)

Desirable skills or experience for these roles:

Please include your experience and skills in your resume / CV.

- 5 or more years of experience in service design, interaction design, human-centred design, design strategy, user research, digital transformation or related disciplines.
- Experience in Agile or digital transformation is highly regarded.
- Experience contributing to or leading design capability in large-scale government or enterprise transformation environments, or other complex service environments.
- Experience producing practical design artefacts such as journey maps, service blueprints, prototypes, insights reports, visual models or recommendations.

- Experience mentoring or guiding junior designers to uplift design capability and consistency.

Skills in the following:

Skills for the Information Age (SFIA) that may be required:

- User research URCH – Level 5
- User experience analysis UNAN – Level 5
- User experience evaluation USEV - Level 5
- Stakeholder relationship management RLMT – Level 5
- Specialist advice TECH – Level 5
- Business situation analysis BUSA - Level 4
- Systems design DESN - Level 5
- Strategic planning ITSP - Level 5
- Customer experience CEXP – Level 4
- Requirements definition and management REQM – Level 4
- Accessibility and inclusion: Level 4

In accordance with section 22(6) of the Public Service Act 1999, Services Australia requires applicants to be Australian citizens to be eligible for employment with Services Australia.

An applicant's suitability for employment with the agency will be assessed through a pre-employment screening process. This process includes but is not limited to a national police history check, referee checks, code of conduct check and an employment history integrity check.

Some positions within Services Australia may be required to work in settings where mandatory vaccinations are required. Staff in such positions will need to demonstrate that they meet the vaccination requirements or have a relevant exemption.

Notes

Services Australia's workforce operates using an agile approach, and all staff should be prepared to redeploy to critical frontline functions as required. Should you need to redeploy as part of the agency's surge workforce, all learning and development and technical/pastoral support will be provided to you to enable you to undertake that work.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Services Australia

We are one of Australia's largest public sector employers. We are located in every capital city and over 400 local, regional, and remote locations across Australia. Job opportunities in Services Australia can be right where you are or might be right where you want to be. We are looking for people who want to work with us to deliver a simple, helpful, respectful, and transparent experience for our customers. We offer diverse employment opportunities so you can plan to take your career anywhere you want to. We celebrate people with different cultural backgrounds and disabilities. We are also a leading employer of First Nations Australians and a Platinum tier LGBTQIA+ inclusive employer. When you work with us, you will be doing something that matters and be respected for the unique views and skills that you bring. What our people say about working with us: 'It's rare you find a job that provides such a direct link to the community' 'You can work for the same agency for your whole career but have the opportunity to work in many different roles' 'Highly supportive team and flexible working conditions where you can be at your best'

To Apply

Position Contact	Bronwen Markham, 0477 187 686
Agency Recruitment Site	https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=442&

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Services Australia (part of the Social
Services Portfolio)

Vacancy VN-0770536

Services Australia

Closing Date:Friday 10 July 2026

Communications Division
Strategy and Performance Group

Job Title	National Manager, Marketing Communications
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On site
Classification	Senior Executive Service Band 1
Position Number	62069231
Agency Website	https://www.servicesaustralia.gov.au/organisations/about-us/

Job Description

www.beaumontandbeaumont.com.au/11742

The National Manager, Marketing Communications plays a critical leadership role in shaping how the Agency engages with Australians, Government and stakeholders. This role provides strategic direction and executive leadership for the Agency's external marketing and communications function, driving highimpact communication that supports Government priorities, Budget initiatives and major Agency reforms, while advancing the outcomes set out in the Corporate Plan and broader strategic agenda.

Operating in a complex, highprofile environment, the role works closely with senior executives, central agencies and delivery partners to translate policy and service intent into clear, accessible and trusted communications. The National Manager leads the provision of expert advice to business groups on external communication strategies, ensuring consistent, customerfocused messaging that builds understanding, confidence and engagement across diverse audiences.

In addition, the National Manager leads the inhouse production studio, enabling the delivery of highquality audiovisual and multimedia content that brings Agency priorities to life and strengthens the Agency's digital and social media presence.

Duties

As a senior executive leader, the position builds and leads highperforming, multidisciplinary teams, fostering a culture of innovation, collaboration and accountability, while ensuring strong governance, risk management and professional standards across all marketing and communications activities.

We are looking for flexible and versatile leader, with excellent leadership and interpersonal skills, sound judgement, strong customer focus and ability to engender respect and trust. Candidates must be driven to continuously learn, innovate and achieve outcomes in a dynamic, fast paced and challenging environment. You must have a passion and an understanding of new and emerging technologies and digital trends and the impact of these technologies on people and communities.

The role reports to the General Manager, Communications.

Eligibility

Applicants from diverse backgrounds including First Nations peoples, people with a disability and those from different cultural backgrounds are encouraged to apply.

- Relevant communication qualifications and/or experience (required)
- Tertiary qualifications in communications or equivalent (highly desired)

In accordance with section 22(6) of the Public Service Act 1999, Services Australia requires applicants to be Australian citizens to be eligible for employment with Services Australia.

An applicant's suitability for employment with the Agency will be assessed through a pre-employment screening process. This will include identity and criminal history checks.

You'll also need or have the ability to acquire and maintain Negative Vetting Level 1 Australian Government security clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Services Australia

We are one of Australia's largest public sector employers. We are located in every capital city and over 400 local, regional, and remote locations across Australia. Job opportunities in Services Australia can be right where you are or might be right where you want to be. We are looking for people who want to work with us to deliver a simple, helpful, respectful, and transparent experience for our customers. We offer diverse employment opportunities so you can plan to take your career anywhere you want to. We celebrate people with different cultural backgrounds and disabilities. We are also a leading employer of First Nations Australians and a Platinum tier LGBTQIA+ inclusive employer. When you work with us, you will be doing something that matters and be

respected for the unique views and skills that you bring. What our people say about working with us: 'It's rare you find a job that provides such a direct link to the community' 'You can work for the same agency for your whole career but have the opportunity to work in many different roles' 'Highly supportive team and flexible working conditions where you can be at your best'

To Apply

Position Contact	executive.recruitment@beaumontandbeaumont.com.au, .
Agency Recruitment Site	www.beaumontandbeaumont.com.au/11742

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Services Australia (part of the Social Services Portfolio)

Vacancy VN-0770599

Services Australia

Closing Date: Thursday 16 July 2026

Customer and Staff Digital Programs
Digital Product Design

Job Title	Senior Design Specialist
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Various locations - TAS TAS, Various locations - ACT ACT, Various locations - NSW NSW, Various locations - SA SA, Various locations - VIC VIC, Various locations - WA WA, Various locations - NT NT, Various locations - QLD QLD
Salary	\$99,734 - \$113,242
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Office arrangements may be negotiated with the successful candidate.
Classification	APS Level 6
Position Number	EXT-APSL-2026-391
Agency Website	https://www.servicesaustralia.gov.au/organisations/about-us/

Job Description <https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=391&company=depthsP5>

The Senior Design Specialist roles in Services Australia (the agency) support better outcomes for customers, users, and stakeholders through the application of human-centered and evidence-based approaches to service improvement, strategy, and design initiatives.

The roles work collaboratively to understand customer needs, generate insights, and contribute to practical improvements through their specialist capability of service design, user research, interaction design, or strategic design.

Working under limited direction, the APS6 contributes to complex projects, supports continuous improvement, and helps embed customer-focused practices across the organisation.

Duties

- Contribute to the transformation of innovative ideas in the design of digital and tangible products or services.
- Apply human-centered design principles to understand, map, and improve complex user journeys, identifying pain points, opportunities for improvement, and systemic issues across services.

- Collaborate with stakeholders to understand business and operating models, systems and capabilities needed to delivery products and services.
- Manage and support a team including performance, capability development, coaching, health and well-being, and a positive risk management culture.
- Work collaboratively with stakeholders within the agency, develop relationships, and share insights and opportunities to achieve positive results.
- Co-facilitate workshops and discussions with customers to gain critical information required to improve customer experience.
- Communicate complex design ideas, concepts and activities clearly through written, verbal, and visual formats.
- Exercise delegation in accordance with legislation and guidelines.

Eligibility

Essential Requirements:

Security Clearance level required: Baseline (or ability to obtain and maintain)

Desirable skills or experience:

Please include your experience and skills in your resume/CV.

- 3 or more years of experience in service design, human-centred design, design strategy, user experience, digital transformation or related disciplines.
- Familiarity with the Digital Service Standard and Whole of Government digital design expectations.
- Experience designing for large scale, public facing digital services.

Skills in the following:

Skills for the Information Age (SFIA) that may be required:

- User research URCH – Level 4
- User experience analysis UNAN – Level 4
- User experience evaluation USEV - Level 4
- Stakeholder relationship management RLMT – Level 4
- Formal Research RSCH – Level 4
- Specialist advice TECH – Level 4
- Accessibility and inclusion: Level 4
- Business situation analysis BUSA - Level 4
- Customer experience CEXP – Level 3
- Requirements definition and management REQM – Level 3

In accordance with section 22(6) of the Public Service Act 1999, Services Australia requires applicants to be Australian citizens to be eligible for employment with Services Australia.

An applicant's suitability for employment with the agency will be assessed through a pre-employment screening process. This process includes but is not limited to a national police history check, referee checks, code of conduct check and an employment history integrity check.

Some positions within Services Australia may be required to work in settings where mandatory vaccinations are required. Staff in such positions will need to demonstrate that they meet the vaccination requirements or have a relevant exemption.

Notes

Services Australia's workforce operates using an agile approach, and all staff should be prepared to redeploy to critical frontline functions as required. Should you need to redeploy as part of the agency's surge workforce, all learning and development and technical/pastoral support will be provided to you to enable you to undertake that work.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths> This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Services Australia

We are one of Australia's largest public sector employers. We are located in every capital city and over 400 local, regional, and remote locations across Australia. Job opportunities in Services Australia can be right where you are or might be right where you want to be. We are looking for people who want to work with us to deliver a simple, helpful, respectful, and transparent experience for our customers. We offer diverse employment opportunities so you can plan to take your career anywhere you want to. We celebrate people with different cultural backgrounds and disabilities. We are also a leading employer of First Nations Australians and a Platinum tier LGBTQIA+ inclusive employer. When you work with us, you will be doing something that matters and be respected for the unique views and skills that you bring. What our people say about working with us: 'It's rare you find a job that provides such a direct link to the community' 'You can work for the same agency for your whole career but have the opportunity to work in many different roles' 'Highly supportive team and flexible working conditions where you can be at your best'

To Apply

Position Contact	Liz Ogle, Contact via email
Agency Recruitment Site	https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=3918

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Social Services

Vacancy VN-0770567

Department of Social Services

Closing Date: Tuesday 14 July 2026

Corporate and Government Services
Parliamentary, Security and Governance

Job Title	EL 2 – Director / Agency Security Advisor
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Greenway ACT
Salary	\$149,408 - \$176,152
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 2
Position Number	EXT-2026-0223
Agency Website	https://www.dss.gov.au/

Job Description

<https://www.dss.gov.au/careers/vacancies/Pages/default.aspx>

The Director/Agency Security Advisor in Protective Security, Continuity and Emergency Management is a senior leadership position within the Parliamentary, Security and Governance Branch, providing strategic direction and oversight of the Agency's protective security, business continuity, and emergency management functions.

Duties

This role is responsible for leading the delivery of integrated protective security services in alignment with the Australian Government Protective Security Policy Framework (PSPF).

The Director/Agency Security Advisor ensures the department's security is robust, resilient and responsive to evolving risks, while supporting organisational budget, priorities and compliance obligations. Leading the Protective Security, Continuity and Emergency Management section, the Director/Agency Security Advisor will oversees a diverse portfolio encompassing personnel security, physical security, and security governance (including PSPF compliance).

The role also provides strategic leadership for security-related capital works, and the development, implementation and continuous improvement of business continuity and emergency management frameworks.

Working collaboratively across the department and with external stakeholders, the Director/Agency Security Advisor will drive a coordinated, enterprise-wide approach to security and resilience. This includes oversight of multi-location security operations and ensuring preparedness for, response to and recovery from disruptive events.

Please review the job pack for the full position description.

Eligibility
Notes

Microsoft Copilot (AI) may be used as a productivity aid for administrative tasks to support the selection panel in the analysis of applications, transcription and reporting.

It will not be used to assess candidates or inform decisions. All outputs will be reviewed by panel members.

About the Department of Social Services

The Department of Social Services (DSS) develops policies and delivers programs that support the lifetime wellbeing of Australians and their families. Our vision is to achieve the best health, wellbeing and safety of all Australians. Our people are critical in delivering the key priorities of DSS. We are seeking candidates that reflect our cultural values of curious, contestability, courage and collaboration.

To Apply

Position Contact	Kraig Lowes, 0499 941 840
Agency Recruitment Site	https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

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Social Services

Vacancy VN-0770651

Department of Social Services

Closing Date: Thursday 16 July 2026

Chief Counsel Legal Services, Audit and Assurance
Audit and Assurance

Job Title	Fraud and Corruption Control Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Greenway ACT, Brisbane QLD
Salary	\$101,738 - \$114,355
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 6
Position Number	EXT-2026-0226
Agency Website	https://www.dss.gov.au/

Job Description

<https://www.dss.gov.au/careers/vacancies/Pages/default.aspx>

The APS6 Fraud and Corruption Control Officer position is in the Fraud Prevention section within the Audit and Assurance Branch of the Department of Social Services.

We are looking for an enthusiastic candidate who is curious and keen to contribute to the delivery of a range of new prevention, detection, deterrence, disruption and response strategies across grant programs, schemes and corporate functions.

The team is responsible for:

- developing and maintaining the department's Fraud and Corruption Control Plan and targeted Fraud and Corruption Risk Assessments
- supporting staff to develop targeted Fraud and Corruption Risk Assessments and supporting control plans for high-risk programs and functions
- delivering fraud advice and guidance to policy, program and corporate function staff
- developing and delivering fraud and corruption education training and awareness materials
- providing strategic support and advice to the Branch, as well as to other departmental Executive Committees.

Duties

- lead and support the development of Fraud and Corruption Risk Assessments and associated control plans
- lead and support the development of fraud and corruption awareness communication and training material
- lead and provide support on small to medium scale projects including fraud environment scan deep dives
- report on progression of priority work items via the Forward Workplan
- support the administrative functions of the team, including monitoring the Fraud Control mailbox, supporting meeting coordination, filing and information management, and contributing to reports
- lead and support the delivery of specialist advice to internal stakeholders, including reviewing Grant Opportunity Guidelines and responding to ad hoc requests for advice
- lead and participate in working groups where required, to provide fraud prevention advice and build the brand of the team
- attend and contribute to weekly team and section meetings, and, where required, present at branch meetings.

Eligibility Notes

About the Department of Social Services

The Department of Social Services (DSS) develops policies and delivers programs that support the lifetime wellbeing of Australians and their families. Our vision is to achieve the best health, wellbeing and safety of all Australians. Our people are critical in delivering the key priorities of DSS. We are seeking candidates that reflect our cultural values of curious, contestability, courage and collaboration.

To Apply

Position Contact	John Bridge, 02 5162 5981
Agency Recruitment Site	https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

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Social Services

Vacancy VN-0770652

Department of Social Services

Closing Date: Thursday 16 July 2026

Corporate and Government Services
People Services

Job Title	Assistant Director, Human Resources
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Perth WA, Canberra ACT, Adelaide SA, Brisbane QLD, Darwin NT, Hobart TAS, Melbourne VIC, Sydney NSW
Salary	\$126,762 - \$143,888
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Hybrid
Classification	Executive Level 1
Position Number	EXT-2026-0234
Agency Website	https://www.dss.gov.au/

Job Description

<https://www.dss.gov.au/careers/vacancies/Pages/default.aspx>

People Services Branch is looking to fill several EL1 Assistant Director roles.

We are seeking experienced, professional, high-performing and motivated individuals across all HR disciplines with strong writing and project management skills, with a focus on achieving results.

We support flexible working arrangements, including part-time work, job sharing and flexible hours, where operational requirements allow.

As an Assistant Director, you will be responsible for leading a small team in a fast-paced environment, providing guidance and support in your area/s of professional expertise. The branch brings together a diverse and dynamic range of functions, including WHS, wellbeing, HR strategy, inclusion, recruitment, capability, reporting, workplace relations, pay and conditions, entry level programs, case management, learning and development, and support for our SES workforce.

Assistant Directors will have extensive stakeholder engagement experience and a clear understanding of HR methodology and processes. Assistant Directors will be required to work closely with relevant stakeholders to identify issues and design, implement and communicate actions to achieve positive outcomes. Your advice will be informed and directed by comprehensive knowledge and experience in HR practices, public sector initiatives and related legislation.

Duties

- provide expert advice on HR matters across a broad knowledge area to manage complex problems and issues for stakeholders
- understand the strategic direction for the work area and develop work plans accordingly, using relevant legislation and policy frameworks as a guide
- communicate effectively and tailor communication style and language according to the audience's level of knowledge, skill and experience (this includes a demonstrated ability to provide respectful and culturally appropriate engagement and communication)
- engage and collaborate with stakeholders to identify opportunities, achieve outcomes and facilitate cooperation
- make decisions based on professional judgement, evaluate risks and, where required, demonstrate an understanding of the issues affecting First Nations Peoples
- identify problems in the context of a complex and changing environment and take appropriate action to resolve them
- build capability in a team environment through coaching others, mentoring, providing performance feedback, conflict resolution and encouraging career development
- lead a team with influence and drive outcomes in line with branch and departmental priorities, effectively managing competing priorities and taking responsibility for your own work and team outcomes.

Eligibility Notes

The selection panel intends to use ChatGPT to assist in creating the interview assessment commentary for the selection report. Selection panel members will take notes during the interview, with these combined and summarised by ChatGPT. The selection panel will review the proposed assessment commentary and amend if required, to reflect their assessment.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Social Services

The Department of Social Services (DSS) develops policies and delivers programs that support the lifetime wellbeing of Australians and their families. Our vision is to achieve the best health, wellbeing and safety of all Australians. Our people are critical in delivering the key priorities of DSS. We are seeking candidates that reflect our cultural values of curious, contestability, courage and collaboration.

To Apply

Position Contact	Stephanie Ravanello, 02 5162 7243
Agency Recruitment Site	https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

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Social Services

Vacancy VN-0770692

Department of Social Services

Closing Date: Thursday 16 July 2026

Various
Various

Job Title	Directors - Delivery and Data Stream / Families and Communities Stream
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Greenway ACT
Salary	\$149,408 - \$176,152
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 2
Position Number	EXT-2026-0220
Agency Website	https://www.dss.gov.au/

Job Description

<https://www.dss.gov.au/careers/vacancies/Pages/default.aspx>

Directors will lead the development and implementation of a range of activities in policy design, program management or delivering on the government's priorities to support vulnerable families and children.

Successful candidates will need highly developed capabilities in strategic thinking, leadership, written and interpersonal communication, problem-solving, and be able to work with stakeholders at a variety of levels, including departmental executive and peak advocacy organisations.

Duties

- lead teams that provide expert advice to the Minister and departmental executive on program and policy development relating to children, families and communities
- drive strategic policy and system reform, including stakeholder engagement, evidence-based approaches, and a strong focus on prevention, early intervention, and outcomes for families and communities
- use policy expertise and insights from targeted programs to identify opportunities to promote stronger and more resilient families, children, individuals and families
- identify opportunities and oversee the delivery of policies and programs that meet government priorities, achieve outcomes and facilitate stakeholder cooperation, including financial management, performance, and continuous improvement of service delivery models and funded initiatives

- build a culture which promotes expert knowledge in relevant areas and provide advice and technical expertise to guide project and program activities
- anticipate and identify policy issues, undertake research and analysis, and recommend solutions to policy questions.

Please review the job pack for the full position description.

Eligibility
Notes

About the Department of Social Services

The Department of Social Services (DSS) develops policies and delivers programs that support the lifetime wellbeing of Australians and their families. Our vision is to achieve the best health, wellbeing and safety of all Australians. Our people are critical in delivering the key priorities of DSS. We are seeking candidates that reflect our cultural values of curious, contestability, courage and collaboration.

To Apply

Position Contact	Dana Holloway, 0447 247 558
Agency Recruitment Site	https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

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Social Services

Vacancy VN-0770533

National Disability Insurance Scheme (NDIS) Quality
and Safeguards Commission

Closing Date:Sunday 12 July 2026

DART and Enabling Services Division
Technology Executive

Job Title	Assistant Commissioner Technology (Chief Information Officer & Chief Information Security Officer)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Parramatta NSW, Penrith NSW, Perth WA
Salary	\$231,832 - \$289,789
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Arrangements may be negotiated.
Classification	Senior Executive Service Band 1
Position Number	078_06/26
Agency Website	https://www.ndiscommission.gov.au/

Job Description

<https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT>

The NDIS Commission is undertaking significant change to modernise its regulatory functions, strengthen its operations through efficient data driven decision-making and transition to a more risk-based regulatory approach. The Data and Regulatory Transformation (DART) Program is one of the key reforms the NDIS Commission is undertaking to become a more formidable regulator.

DART is a Tier 1 transformation program that will deliver a suite of interoperable data, systems, tools and new ways of working that leverage modern technology and data driven capabilities, allowing the Commission to look across Participant and Provider interactions, predict risks, remediate early, and become a formidable regulator.

There are two branches that support the delivery of the DART Program, the Assistant Commissioner Technology Chief Information Officer/Chief Information Security Officer (CIO/CISO) (advertised position) oversees the delivery of the case management and technical enabling streams, while the Assistant Commissioner Data, Change and Program Management oversees the Program Management Office, Change, User Experience and data delivery.

The CIO/CISO has a critical role in the delivery of the DART program and all organisational technology and information enabling services. In addition to the delivery of technical and case

management streams of the DART program, the CIO/CISO leads the day to day IT Operations and IT Governance and Assurance to deliver effective and efficient IT and Information/Records Management systems and services in support of the NDIS Commission's overall purpose.

In leading these functions, the CIO/CISO develops and maintains strong working relationships with Services Australia, the National Disability Insurance Agency, the Department of Social Services, the Department of Health, Ageing and Disability and state-based Worker Screening Units. The CIO/CISO works closely with various teams to ensure effective sustainment and day-to-day operations of digital products and continue to implement Cyber Security Essential 8 capabilities, including Protective Security Policy Framework (PSPF) requirements.

The CIO/CISO will be an inclusive senior executive leader with a contemporary attitude to disability, the professional authority and credibility to inspire confidence, and the capability to lead complex change in dynamic environments. They will model respectful behaviour, reflect on their own biases, and actively foster a culture that empowers staff and places the rights, voice and safety of people with disability at the centre of all activities, decisions and regulatory actions.

Duties

Duties may include, but are not limited to, the following:

- provide effective leadership for policy, business continuity and service delivery for IT and Information/Records Management systems to the NDIS Commission under a dual shared services arrangement and new internal cloud environment and systems managed by the NDIS Commission
- managing relationships with the NDIS Commission's IT providers, in particular Services Australia and the Department of Social Services, to ensure services are effective, timely and fit-for-purpose, and delivered in accordance with the Memorandum of Understanding
- liaising with business capability owners, ensuring new releases and updates to NDIS Commission endorsed applications are fit for purpose, meet or exceed accessibility standards, controlled and managed throughout the application development lifecycle
- providing advice to the Chief Operating Officer, Chief Security Officer, and broader Executive Management Group on sustainable technology choices, secure by design products, Artificial Intelligence guidance, risk assessment and mitigation of NDIS Commission technologies during sustainment and Essential 8 continued implementation
- ensuring the provision of cyber and security in accordance with the PSPF and information security policies
- drive an IT Strategy that ensures continuous improvement and the maturation of technology and information management services within the NDIS Commission.
- developing and maintaining proactive working relationships with the Senior Leadership Group, NDIA counterparts, shared service providers, Portfolio and other relevant Commonwealth and State/Territory agencies to foster collaboration and deliver outcomes that enable the NDIS Commission to deliver its regulatory mandate
- proactively fostering an inclusive and positive workplace culture, building the capability and professionalism of staff to deliver high quality IT services internally and externally.

Please view candidate information package for full position description.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

The NDIS Quality and Safeguards Commission (NDIS Commission) offers roles that make a real difference in the community. As the dedicated national regulator of NDIS service providers and workers in Australia, the NDIS Commission upholds the rights of NDIS participants to quality and safe supports or services, including those received under the National Disability Insurance Scheme (NDIS). The NDIS Commission encourage applications from people with disabilities, LGBTQIA+ people, women and people with diverse linguistic and cultural backgrounds. The organisation recognises the richness of Aboriginal and Torres Strait Islander culture, and the unique knowledge Aboriginal and Torres Strait Islander employees bring to the workplace, policy development and service delivery. The NDIS Commission participates in the Australian Public Service RecruitAbility Scheme which provides equitable adjustments for applicants with disability A full definition of disability is included on this website [Definition of Disability](#).

To Apply

Position Contact	Laura Sham, 02 5162 8719
Agency Recruitment Site	https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

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Social Services

Vacancy VN-0770549

National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

Closing Date:Monday 13 July 2026

DART and Enabling Services
External Budgets

Job Title	Senior Cost Modelling Officer / Senior Cost Recovery Officer
Job Type	Full-Time;Part-Time, Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Penrith NSW, Melbourne VIC, Parramatta NSW, Perth WA
Salary	\$99,841 - \$112,222
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Position may be offered for working from home, spilt offering under hybrid or may be flexible.
Classification	APS Level 6
Position Number	076_06/26
Agency Website	https://www.ndiscommission.gov.au/

Job Description

<https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT>

As an APS6 **Senior Cost Modelling Officer** or **Senior Cost Recovery Officer**, you will work as part of a collaborative team, make a substantive contribution to the team's objectives, and contribute to real-world change for the benefit of people with disability.

The **Senior Cost Modelling Officer** will be uplifting the analytical capability of the Commission's financial management by improving the Activity-Based Cost Model, developing policy-specific cost models in relation to NPPs, developing a charging model to support cost recovery, preparing input into key products including persuasive cost justifications and Cost Recovery Implementation Statements, conducting relevant research, and providing analysis and insight into a wide range of products, consistent with direction.

The **Senior Cost Recovery Officer** will make an important and lasting contribution to the establishment of the Commission's cost recovery function, including assisting in the preparation of policy analysis, supporting the development of the charging model, undertaking relevant research, preparing first drafts of key policy, advice and stakeholder consultation products, and be the lead author of the inaugural Cost Recovery Implementation Statement, consistent with direction.

Please indicate in your statement of claims which role(s) you are applying for.

Duties

APS6 Senior Cost Modelling Officer Duties may include, but are not limited to, the following:

- You will work as part of a collaborative team to establish the Commission's cost modelling function, including contributing technical modelling skills and experience, to generate input and insights into key products for other teams including Budget proposals and the Cost Recovery Implementation Statement.
- You will develop robust models drawing on the best available data, apply appropriate methodology, outline, justify and defend key assumptions, and generate appropriate documentation.
- You will draw on your models to provide input into and/or prepare persuasive and impactful products that are fit for purpose for relevant audiences. You will work to continuously improve your models to strengthen the quality of key products over time.

APS6 Senior Cost Recovery Officer Duties may include, but are not limited to, the following:

- You will work as part of a collaborative team to establish the Commission's cost recovery function, including contributing policy analysis, proposing reasonable charging policy positions and fee structure, and researching the affected market sectors.
- You will prepare initial drafts of key products, including the Cost Recovery Implementation Statement, drafting instructions for a legislative instrument, formal advice to the Minister for the NDIS, and meeting briefs to support engagement with the disability care sector.
- You will support the development of organisational changes necessary to introduce and sustain a cost recovery function

Eligibility

The occupant of the position must have:

- Relevant qualifications, including public policy, economics, finance, accounting, data, and/or modelling.
- Relevant experience, including at least two years in data, modelling, cost recovery, policy, budgets, finance, accounting and/or similar functions.
- Experience with Databricks would be an advantage for the senior cost modelling position.

Notes

About the National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

The NDIS Quality and Safeguards Commission (NDIS Commission) offers roles that make a real difference in the community. As the dedicated national regulator of NDIS service providers and workers in Australia, the NDIS Commission upholds the rights of NDIS participants to quality and safe supports or services, including those received under the National Disability Insurance Scheme (NDIS). The NDIS Commission encourage applications from people with disabilities, LGBTQIA+ people, women and people with diverse linguistic and cultural backgrounds. The organisation recognises the richness of Aboriginal and Torres Strait Islander culture, and the unique knowledge Aboriginal and Torres Strait Islander employees bring to the workplace, policy development and service delivery. The NDIS Commission participates in the Australian Public Service RecruitAbility Scheme which provides equitable adjustments for applicants with disability A full definition of disability is included on this website Definition of Disability.

To Apply

Position Contact	Kirby Rourke, (02) 5162 8752
Agency Recruitment Site	https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

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Social Services

Vacancy VN-0770551

National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

Closing Date:Monday 13 July 2026

DART and Enabling Services
External Budgets

Job Title	Assistant Directors - Cost Modelling and Cost Recovery
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Parramatta NSW, Penrith NSW, Perth WA
Salary	\$124,398 - \$141,206
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Position may be offered for working from home, split offering under hybrid or may be flexible.
Classification	Executive Level 1
Position Number	075_06/26
Agency Website	https://www.ndiscommission.gov.au/

Job Description

<https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT>

As the **EL1 Assistant Director – Cost Modelling (ongoing)**, you will be responsible for leading a small modelling team with stewardship over the Commission's key cost models. You will be leading projects to uplift the sophistication of existing cost models, as well as developing new charging models to support the establishment of cost recovery arrangements. You will be providing modelling insights into various products from NPPs to internal resource allocations to cost recovery products and public reporting.

As the **EL1 Assistant Director – Cost Recovery (non-ongoing)**, you will be responsible for leading a small team responsible for the implementation of the Commission's new cost recovery function to ensure full operational readiness from 1 July 2027, including detailed policy design, preparation of the Cost Recovery Implementation Statement, drafting instructions for a legislative instrument, assisting in the development of the charging model, and preparing formal advice to the Minister.

These roles will suit candidates with initiative who value autonomy, flexibility and are keen to deliver meaningful outcomes in a high-tempo environment.

Please indicate in your statement of claims which role(s) you are applying for

Duties

The Assistant Director – Cost Modelling duties may include, but are not limited to, the following:

- You will lead the Improved Activity-Based Cost Model project, particularly to link regulatory and financial ICT systems, provide greater automation, enhance the granularity of activity data, improve the modelling of demand, and related capability improvements;
- You will lead the development and sustainment of a robust cost recovery/charging model consistent with the 'efficient price' concept, drawing on resourcing and demand inputs from the ABC Model and applying the fee structure, to provide accurate and defensible inputs into the Cost Recovery Implementation Statement and revenue forecasts over the forward estimates;
- You will seek opportunities to leverage the NDIS Commission Benefits Framework, which articulates conceptually the impacts of the Commission's activities on participants, providers, and the Scheme including estimated savings arising from registration of NDIS providers, to enhance the practical persuasiveness of NPPs, cost justifications, internal resource optimisation, corporate planning and public reporting.

The Assistant Director – Cost Recovery duties may include, but are not limited to, the following:

- You will lead the project to establish the Commission's cost recovery function, including:
 - undertaking detailed policy design (including establishing a fee structure reflecting disability provider market dynamics) as well as recommending and defending reasonable charging policy positions;
 - developing and publishing a compliant Cost Recovery Implementation Statement to a high standard;
 - undertaking sector engagement to consult on positions and support sector readiness, including preparing briefing products;
 - developing a legislative instrument (in consultation with legal teams) including preparing drafting instructions and managing the lodgement process;
 - preparing formal advice to the Commissioner and the Minister for the NDIS in support of these processes including seeking necessary authorities.
- You will contribute to the development of a robust cost recovery/charging model including developing the fee structure and providing sector insights to help estimate future demand to provide accurate and defensible inputs into the Cost Recovery Implementation Statement and revenue forecasts over the forward estimates;
- You will prepare regular project reporting, insightful policy analysis, and briefing to a final standard to various decision-making bodies, senior management and other decision-makers. You will contribute to the organisational changes necessary to introduce and sustain a cost recovery function.

Eligibility

The successful candidate at this level will demonstrate the following key attributes:

- You will creatively solve real-world problems through undertaking cost modelling in support of budget proposals or establishing a robust, defensible and effective cost recovery function by bringing your whole self to the role, including drawing on your own qualifications, skills and experience as well as a critical analysis of the strategic landscape, input from your team and relevant stakeholders, to inform your judgements, recommendations and advice.

- You will recommend strategic direction for your area of responsibility (cost modelling or cost recovery) and identify opportunities for continuous improvement. You will establish clear plans and timeframes for project implementation, outline specific activities for yourself and provide space for meaningful contributions from your team members.
- You will undertake accurate and robust modelling and deliver persuasive products that resonate with target internal and external audiences. You will identify and proactively communicate risks as well as approaches for mitigation.

Notes

About the National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

The NDIS Quality and Safeguards Commission (NDIS Commission) offers roles that make a real difference in the community. As the dedicated national regulator of NDIS service providers and workers in Australia, the NDIS Commission upholds the rights of NDIS participants to quality and safe supports or services, including those received under the National Disability Insurance Scheme (NDIS). The NDIS Commission encourage applications from people with disabilities, LGBTQIA+ people, women and people with diverse linguistic and cultural backgrounds. The organisation recognises the richness of Aboriginal and Torres Strait Islander culture, and the unique knowledge Aboriginal and Torres Strait Islander employees bring to the workplace, policy development and service delivery. The NDIS Commission participates in the Australian Public Service RecruitAbility Scheme which provides equitable adjustments for applicants with disability A full definition of disability is included on this website Definition of Disability.

To Apply

Position Contact	Kirby Rourke, (02) 5162 8752
Agency Recruitment Site	https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

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Treasury

Vacancy VN-0770534

Australian Financial Security Authority

Closing Date:Sunday 19 July 2026

Regulatory Operations
Education, Integrity and Enforcement

Job Title	National Manager, Education, Integrity and Enforcement
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Adelaide SA, Brisbane QLD, Melbourne VIC, Sydney NSW
Salary	-
Future Merit Locations	Adelaide, Canberra, Brisbane, Melbourne, Sydney
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	On Site, Flexible and Hybrid arrangements available
Classification	Senior Executive Service Band 1
Position Number	30170
Agency Website	

Job Description

<https://www.afsa.gov.au/current-vacancies>

- National leadership role with meaningful impact
- Drive intelligence-led regulatory outcomes
- Build capability and high-performing teams

Do you thrive in complex environments where judgement, leadership and strategic thinking matter?

AFSA is seeking an exceptional senior executive to lead its **Education, Integrity and Enforcement Division** and help shape confidence in Australia's personal insolvency system.

This is a rare opportunity to influence national regulatory outcomes, identify emerging risks, drive intelligence-led interventions and lead high-profile compliance and enforcement activities that protect the integrity of the system.

As **National Manager**, you will lead multidisciplinary teams responsible for education, intelligence, investigations and enforcement. You will bring together diverse sources of information, identify patterns and risks, anticipate emerging issues and provide trusted advice to AFSA's Executive and Government.

This role will suit a strategic and outcomes-focused leader who can move confidently between operational delivery and long-term regulatory challenges. You will be comfortable making decisions in complex and fast-moving environments, balancing competing priorities and leading teams through change.

Duties

We are looking for a leader who can:

- Shape strategy through evidence, insight and sound judgement
- Lead high-performing and engaged teams across multiple functions
- Anticipate and manage regulatory, operational and reputational risk
- Drive innovation, capability uplift and continuous improvement
- Deliver meaningful regulatory outcomes in complex environments
- Build trusted relationships across government, industry and regulatory sectors
- Provide authoritative advice on emerging issues and strategic responses

You may come from a regulatory, intelligence, enforcement, integrity, compliance, investigative or broader public sector leadership background. Most importantly, you will be motivated by public purpose and committed to delivering outcomes that strengthen confidence in Australia's regulatory systems.

This is a significant national leadership opportunity for someone who enjoys challenge, complexity and the opportunity to make a lasting impact.

Eligibility

Please note that this opportunity is open only to **Australian Citizens**. The successful applicant must have or be willing to undergo a security clearance to the level of **Negative Vetting 1** as a condition of employment. To satisfy character requirements all AFSA employees must undergo a police records check.

Where a person has received a redundancy benefit from APS agency employment and their corresponding redundancy benefit period has not expired, they may be ineligible for employment. We encourage applications from peoples from culturally diverse backgrounds and people with disability.

How to Apply

Before applying, please obtain selection documentation by emailing admin@amandaorourke.com.au quoting **Ref. No. 1196** in the subject line.

Applications close at **11:59 PM (AEST) on Sunday 19 July 2026**.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Financial Security Authority

AFSA is an executive agency within the Treasury portfolio that works to maintain confidence in Australia's personal insolvency, personal property securities, and criminal asset management systems, supporting a strong and resilient credit framework. Its regulatory responsibilities are delivered under key legislation, including the Bankruptcy Act 1966, the Personal Property Securities Act 2009, and the Proceeds of Crime Act 2002. AFSA is committed to continuous improvement and stakeholder trust through collaboration and engagement. To support this, it has established a Consumer Consultative Panel to enable constructive dialogue with consumer and community representatives and values the expertise of community and consumer organisations, particularly in frontline services, advocacy, education, and research. AFSA offers an inclusive, flexible workplace that supports diversity, wellbeing, and work-life balance. Roles are available across our offices in Adelaide, Brisbane, Canberra, Hobart, Melbourne, Perth, and Sydney, and may be full-time or part-time. Employees benefit from strong career development opportunities, flexible work arrangements, competitive remuneration, generous leave entitlements, study assistance and learning and development opportunities, and a Christmas-New Year shutdown.

To Apply

Position Contact	Amanda O'Rourke, 0452 199 031
Agency Recruitment Site	https://www.afsa.gov.au/current-vacancies

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Treasury

Vacancy VN-0770623

Australian Securities and Investments Commission

Closing Date: Monday 13 July 2026

Job Title	Senior Lawyer - Privacy
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Melbourne VIC, Brisbane QLD, Canberra ACT, Adelaide SA
Salary	\$152,074 - \$202,614
Future Merit Locations	Sydney, Melbourne, Brisbane, Canberra, Adelaide
Office Arrangement	Hybrid
Office Arrangement Details	50% in-office attendance a fortnight
Classification	Executive Level 2
Position Number	ASIC/1932811
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226628864&in_organid=16529&

Duties

At ASIC, you can be the change that ensures a fair, strong and efficient financial system for the benefit of all Australians. Contribute to delivering on ASIC's purpose, vision, and strategic priorities to help maintain the integrity of the financial system and protect consumers from harm.

This is a compelling opportunity to join ASIC's **Information & Data Law Team** within Legal Services, where you will provide specialist legal and privacy advice on complex information, privacy and data law matters, helping ASIC meet its obligations under the Privacy Act and Freedom of Information framework while supporting innovative data and technology initiatives.

- Sydney, Melbourne, Brisbane, Canberra or Adelaide
- EL2 – (\$152,074–\$202,614) depending on experience, plus 15.4% superannuation
- Permanent role
- Applications close at 11:59 pm AEST, Monday 13 July, 2026

The team

Legal Services plays a critical role in delivering ASIC's regulatory, enforcement and corporate functions and is instrumental in maintaining ASIC's reputation as a modern, effective and outcomes-focused regulator.

The Information & Data Law Team is responsible for managing ASIC's obligations under the Privacy Act 1988 and Freedom of Information Act 1982, providing specialist legal advice on privacy, information handling, data governance and information-sharing arrangements. The team sits within Corporate Legal Services and advises on corporate, commercial legal and governance matters relevant to ASIC's functions and operations.

The role

As a Senior Lawyer (EL2), you will provide expert legal and strategic advice on privacy, information and data law matters across ASIC. You will play a key role in supporting business areas on complex privacy issues, emerging technologies, data-sharing arrangements and regulatory obligations, while contributing to ASIC's broader data and technology initiatives.

You will be required to:

- Provide expert legal advice on complex privacy, information-sharing and data governance matters under the Privacy Act and other relevant legislation.
- Lead and coordinate Privacy Impact Assessments and provide privacy assurance advice for projects, programs and initiatives across ASIC.
- Support data and technology projects by embedding privacy-by-design principles and advising on the use of emerging technologies and analytical tools.
- Provide strategic advice on Commonwealth privacy legislation, policy reforms and developments affecting ASIC.
- Investigate and manage privacy incidents and suspected data breaches, including advising on containment, remediation and reporting obligations.
- Prepare high-quality legal advice, reports, briefings and guidance materials for internal stakeholders.
- Monitor legislative and regulatory developments and provide insights on privacy reform and emerging trends.
- Build productive relationships with business stakeholders and provide practical, risk-based legal advice to support strategic decision-making.
- Manage, mentor and supervise junior team members, contributing to capability building and a positive team culture.

About you

To succeed in this role, you will bring:

- Legal qualifications and eligibility to hold an Unrestricted Legal Practicing Certificate in an Australian jurisdiction.
- Significant post-admission experience (typically **6+ years PAE**) in privacy, information, governance, regulatory or public law matters.
- Strong knowledge of privacy law and practice, including the Privacy Act, information governance and regulatory compliance frameworks.
- Demonstrated experience providing high-quality legal advice and managing complex and sensitive legal matters.
- Excellent written, verbal and interpersonal communication skills, with the ability to influence and advise senior stakeholders.
- Strong organisational skills, sound judgement and the ability to manage competing priorities in a fast-paced environment.
- Proven ability to build trusted relationships and deliver practical, client-focused solutions.

Highly desirable experience includes:

- Experience undertaking Privacy Impact Assessments and advising on complex privacy compliance matters.
- Experience managing privacy incidents and notifiable data breaches.
- Experience supporting technology, digital transformation or data-sharing projects.
- Experience working within government, regulatory or in-house legal environments.
- Knowledge of the Privacy Act, FOI Act, ASIC Act, Corporations Act and related legislation.

View the position description for more information or click 'apply' to start your application. Applications close at **11:59 pm AEST, Monday 13 July 2026**. Please include a copy of your resume and a cover letter as part of your application.

About ASIC

ASIC's remit is one of the broadest of regulators across the world. ASIC regulates corporations, markets, financial services and consumer credit and monitors and promotes market integrity and consumer protection in the Australian financial system. Through our enforcement work, we hold to account those who contravene the law, working to achieve strong outcomes that address the greatest consumer and investor harms.

ASIC is an equal opportunity employer seeking people who want to make a difference. ASIC is committed to providing a diverse and inclusive workplace where the very best talent in Australia chooses to work. Applications from people of all ages, cultural backgrounds, abilities, LGBTIQ+ identity, and people of Aboriginal and Torres Strait Islander descent are encouraged to apply.

We offer a range of **employee benefits** including:

- Attractive superannuation
- Additional leave entitlements
- 50/50 hybrid work-from home model

- Flexible work arrangements
- Assistance for study and professional development

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

Eligibility
Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Neha Narula, N/A
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jn

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Treasury

Vacancy VN-0770435

Australian Taxation Office

Closing Date:Thursday 16 July 2026

Compliance and Engagement Group, Enterprise Solutions and Technology
Various teams

Job Title	Business Strategy Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Albury NSW, Box Hill VIC, Brisbane QLD, Canberra ACT, Dandenong VIC, Geelong VIC, Gosford NSW, Hobart TAS, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Perth WA, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW
Salary	\$129,551 - \$141,239
Future Merit Locations	Adelaide, Albury, Box Hill, Brisbane, Canberra, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Sydney, Townsville, Upper Mount Gravatt, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_CEG_482_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=CB3A8BE8-E4E3-CA6B-7B69-ED090BF72606>

Duties

We are seeking experienced Business Strategy Managers to join the Compliance and Engagement Group (CEG) and Enterprise Solutions and Technology (EST), supporting the delivery of strategic outcomes across complex business environments.

As a Business Strategy Manager, you will lead the development and implementation of business strategies, translating organisational priorities into practical, measurable outcomes. You'll work with stakeholders to analyse performance, contribute to strategic planning and provide clear, evidence-based insights to inform decision-making.

You will lead or contribute to the delivery of complex initiatives and work programs, ensuring alignment between strategy, implementation and client outcomes. A key focus of the role is supporting organisational change through effective stakeholder engagement, including the use of data, insights and storytelling to strengthen decision-making, uplift capability and improve access to information across CEG and EST. Some roles will require you to understand and translate business requirements into tangible data and analytics deliverables, ensuring clear linkage to measurable outcomes aligned to business priorities.

Operating with a high degree of autonomy, you will apply sound judgement to complex and evolving challenges, identify opportunities for improvement and contribute to shaping business outcomes. You'll build and maintain effective stakeholder relationships across business and technical domains, enabling collaboration and delivering integrated, practical solutions.

You will lead teams or work programs, set priorities and manage delivery, while building capability and fostering a collaborative and high performing team environment.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=CB3A8BE8-E4E3-CA6B-7B69-ED090BF726C

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Treasury

Vacancy VN-0770439

Australian Taxation Office

Closing Date: Thursday 16 July 2026

Compliance and Engagement Group, Enterprise Solutions and Technology
Various teams

Job Title	Business Strategy Manager (Affirmative measure – Aboriginal and Torres Strait Islander employment)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Townsville QLD, Adelaide SA, Albury NSW, Box Hill VIC, Brisbane QLD, Canberra ACT, Dandenong VIC, Geelong VIC, Gosford NSW, Hobart TAS, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Perth WA, Sydney NSW, Upper Mount Gravatt QLD, Wollongong NSW
Salary	\$129,551 - \$141,239
Future Merit Locations	Adelaide, Albury, Box Hill, Brisbane, Canberra, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Sydney, Townsville, Upper Mount Gravatt, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_CEG_483_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=8D77DCA8-AB60-C4D2-11ED-ED090DD69F41>

This vacancy is only open to Aboriginal and Torres Strait Islander applicants. This initiative helps to increase the number of Aboriginal and Torres Strait Islander people employed in the APS, to better reflect the diversity of the Australian community.

Duties

We are seeking experienced Business Strategy Managers to join the Compliance and Engagement Group (CEG) and Enterprise Solutions and Technology (EST), supporting the delivery of strategic outcomes across complex business environments.

As a Business Strategy Manager, you will lead the development and implementation of business strategies, translating organisational priorities into practical, measurable outcomes. You'll work with stakeholders to analyse performance, contribute to strategic planning and provide clear, evidence-based insights to inform decision-making.

You will lead or contribute to the delivery of complex initiatives and work programs, ensuring alignment between strategy, implementation and client outcomes. A key focus of the role is supporting organisational change through effective stakeholder engagement, including the use of data, insights and storytelling to strengthen decision-making, uplift capability and improve access to information across CEG and EST. Some roles will require you to understand and translate business requirements into tangible data and analytics deliverables, ensuring clear linkage to measurable outcomes aligned to business priorities.

Operating with a high degree of autonomy, you will apply sound judgement to complex and evolving challenges, identify opportunities for improvement and contribute to shaping business outcomes. You'll build and maintain effective stakeholder relationships across business and technical domains, enabling collaboration and delivering integrated, practical solutions.

You will lead teams or work programs, set priorities and manage delivery, while building capability and fostering a collaborative and high performing team environment.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility

Candidates applying under the affirmative measure provision must provide confirmation of their Aboriginal and/or Torres Strait Islander heritage.

For further information about this requirement and the application process please select the Apply now button.

Notes

This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions may be offered for up to 18 months.

Non-ongoing vacancies have the potential to become ongoing. These non-ongoing positions may become ongoing within the next 12 months. Should a position become ongoing then the merit pool established through this selection process may be used to fill the vacancy.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=8D77DCA8-AB60-C4D2-11ED-ED090DD69F

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Treasury

Vacancy VN-0770458

Australian Taxation Office

Closing Date: Thursday 16 July 2026

Compliance and Engagement Group, Enterprise Solutions and Technology
Various teams

Job Title	Business Strategy Director
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Gosford NSW, Adelaide SA, Albury NSW, Box Hill VIC, Brisbane QLD, Canberra ACT, Dandenong VIC, Geelong VIC, Hobart TAS, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Perth WA, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW
Salary	\$155,911 - \$185,713
Future Merit Locations	Adelaide, Albury, Box Hill, Brisbane, Canberra, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Sydney, Townsville, Upper Mount Gravatt, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 2
Position Number	EXT_CEG_484_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=BD7E276D-D367-6704-B855-ED090E581D77>

Duties

We are seeking experienced Business Strategy Directors to join the Compliance and Engagement Group (CEG) and Enterprise Solutions and Technology (EST), delivering strategic leadership across complex business environments.

As a Business Strategy Director, you will lead the development, implementation and continuous improvement of strategy, translating organisational priorities into practical measurable outcomes. You will work with senior executives and stakeholders to define strategic direction, establish performance measures and provide clear, evidence-based insights to inform decision making.

You will lead the delivery of complex, cross-domain initiatives, ensuring alignment between strategy, execution and client outcomes. A key focus of the role is driving organisational change through purposeful engagement, including leveraging data, insights and storytelling to improve decision-making, build data literacy and enhance access to information across CEG and EST. Some roles will require you to understand and translate business requirements into tangible data and analytics deliverables, ensuring clear linkage to measurable outcomes aligned to business priorities.

You will apply sound judgement to dynamic and ambiguous challenges, identify opportunities for strategic intervention and influence outcomes across a diverse stakeholder environment. You'll build and maintain strong strategic partnerships across business and technical domains, enabling integrated solutions that improve client experience and organisational performance.

You will lead and develop high-performing teams, setting strategic direction, building capability and fostering a culture of collaboration, accountability and continuous improvement to deliver sustained impact.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=BD7E276D-D367-6704-B855-ED090E581D77

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Treasury

Vacancy VN-0770467

Australian Taxation Office

Closing Date: Wednesday 15 July 2026

Tax Practitioners Board
Client Services

Job Title	TPB Business Improvement Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Parramatta NSW, Sydney NSW
Salary	\$101,142 - \$116,131
Future Merit Locations	Parramatta, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO/TPB, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 6
Position Number	EXT_TPB_487_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=41DC1BBE-158B-239D-68C1-ED094790320A>

Duties

We are seeking a motivated and adaptable individual to join the Tax Practitioners Board.

As a Business Improvement Officer, reporting to the Project Manager, you will be part of the Client Services team, contributing to strategic and operational matters in a dynamic, fast-paced environment.

You will oversee operational business projects and work closely with a range of stakeholders, to implement projects. You'll be responsible for planning and coordinating projects from end to end, including leading continuous improvement activities through training and educating staff.

You will be involved in the continuous review of procedures, correspondence, reporting and legislative changes.

We embrace the strength of diversity — through our people and the perspectives they bring. We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

[Tax Practitioners Board](#) provides more information about us and our work environment.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	Christine Gordon, (02) 9354 3979
Agency Recruitment Site	https://ato.nga.net.au/?jati=41DC1BBE-158B-239D-68C1-ED094790320/

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Royal Australian Mint

Closing Date: Sunday 12 July 2026

Royal Australian Mint
Operations

Job Title	Maintenance Supervisor Wet Chemistry
Job Type	Full-Time, Ongoing
Location	Deakin ACT
Salary	\$89,664 - \$96,829
Future Merit Locations	Deakin
Office Arrangement	On Site
Office Arrangement Details	This position is required to be onsite.
Classification	APS Level 5
Position Number	1078
Agency Website	https://www.ramint.gov.au

Job Description

<https://www.ramint.gov.au/about-us/work-us>

About the Mint

The Royal Australian Mint is a small government agency working within the Commonwealth Government Portfolio of the Treasury. The Mint is a non-corporate Commonwealth Entity and is listed under the *Public Governance Performance and Accountability Act 2013* (PGPA Act). The Mint is also covered by the *Public Service Act 1999* (Cth) (PS Act).

The Royal Australian Mint makes coins and other minted products to serve the needs of the Australian economy, foreign countries, investors and collectors. We are stewards of a thriving national institution that showcases our Nations stories through the National Coin Collection, and a world class museum and gallery experience.

The Royal Australian Mint creates public value through a range of coining and minting-related activities. We play a key role in sharing the stories of Australia by recognising significant anniversaries, events, organisations and cultural perspectives through coins.

The Mint offers some of the most unique career opportunities within the public service, including roles such as:

- Coin making – polishing, laser frosting, 3D engraving, Physical Vapour Deposition hard coating, chrome plating, dies inspection and collars manufacture.
- Machinery – operate and maintain minting critical machines.
- Coin Sculpting – design coins, medals, medallions, and token, etc.
- Graphic Design – design coin packaging materials, exhibition graphics, etc.
- Engineering – technical support and manufacturing operations.

About the Branch

The Operations Branch is the manufacturing arm of the Mint. It is an operationally focused, multi-disciplinary team, responsible for the manufacture of both Australian and foreign circulating coin, collectable coins, and tooling to support those production requirements. The branch covers, coin manufacture, die preparation, blank preparation, electro plating and chemical processing, tooling and machining services, planning and packing.

In addition to meeting production targets, the branch has a strong focus on safety, continuous improvement, and quality. The Operations branch is currently embarking on a large program of uplift initiatives, providing a great opportunity for enthusiastic leaders to contribute to meaningful change and development.

About the Role

The Maintenance Supervisor – Wet Chemistry plays a key role in supporting the production of proof blanks, heat treatment, electroplating, and wastewater treatment processes. The role also contributes to the manufacture of circulating, numismatic, and investor coins, as well as medals, medallions, and colour printed products for both Australian and international clients using precision, high speed minting equipment.

This position can support tool setting activities, assisting with routine maintenance, repairs, and continuous improvement tasks, and performing diagnostics and corrective actions during unplanned equipment breakdowns.

The role may participate in a flexible on call roster to provide after hours support for urgent maintenance requirements. This includes responding to breakdowns, conducting fault finding, and ensuring essential services and equipment remain operational outside standard working hours.

Duties

The Duties

1. **Managing the setup, adjustment and ongoing maintenance of a wide range of plant and equipment**, including electrical, mechanical and electro mechanical systems. This involves performing preventative and corrective maintenance, conducting inspections, and ensuring all machinery operates safely, efficiently and in accordance with technical specifications and organisational standards.
2. **Supervising, guiding and developing maintenance staff**, including apprentices and less experienced team members. This includes setting work priorities, providing on the job training, mentoring, reinforcing safe work practices and supporting the development of technical competency within the team.
3. **Undertaking a variety of trade tasks across electrical and/or mechanical disciplines**, such as machining, assembly, installation, wiring, troubleshooting and repair of components and systems. This work requires the use of specialised tools, interpretation of technical drawings and adherence to established trade practices to ensure high quality workmanship.
4. **Diagnosing and resolving equipment faults using systematic problem-solving techniques**, including identifying root causes, implementing effective solutions and providing technical advice to support the safe and reliable operation of plant and equipment.
5. **Using computerised maintenance management systems to record work activities**, update asset histories and maintain accurate service documentation.
6. **Contributing to risk management processes** by assisting in the development and review of Safe Work Method Statements, risk assessments and other safety documentation.
7. **Supervising contractors engaged in maintenance activities** to ensure work is completed safely, efficiently and in accordance with project requirements and organisational standards.
8. **Contributing to project management tasks**, including planning, scheduling and coordinating small scale projects, upgrades or improvement initiatives.

Eligibility

Security

This position requires a Baseline security clearance. The successful applicant will be required to obtain and maintain a clearance at this level.

Qualification

A relevant trade qualification in either mechanical or electrical would be essential.

Notes

How to apply

Applications will need to be submitted through our recruitment portal on the Work With Us page of the [Mint Website at Work With Us](#) | Royal Australian Mint

Please submit your application by **11:30pm** on **Sunday 12 July 2026**. You will need to upload:

- A current resume
- A one-page-pitch (500 words) that describes how your skills meet the requirements of the role as detailed in the position description

About the Royal Australian Mint

To Apply

Position Contact	John Phillips, 02 6202 8791
Agency Recruitment Site	https://www.ramint.gov.au/about-us/work-us

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0770542

Australian War Memorial

Closing Date: Sunday 19 July 2026

Collection Services
National Collection Collection Services

Job Title	Head, Collection Services
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Campbell ACT
Salary	\$162,968 - \$175,779
Future Merit Locations	Campbell
Office Arrangement	On Site
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Teamwork Agreement
Classification	Executive Level 2
Position Number	26-097
Agency Website	https://www.awm.gov.au/get-involved/employment

Job Description

<https://www.awm.gov.au/get-involved/employment>

The Head of Collection Services leads the delivery of core collection management functions that support the care, access, and preservation of the Memorial's National Collection. The role provides leadership across Collection Services, ensuring efficient, compliant, and high-quality outcomes aligned with the Memorial's priorities.

Working as part of the National Collection leadership team, you will drive performance, build capability, and embed consistent processes that support the long-term stewardship of the collection.

Duties

- Provide strategic and operational leadership across Collection Services including comprehensive collection management and preservation functions which may include:
 - Conservation across diverse specialties
 - Storage
 - Documentation
 - Acquisitions
 - Collection movement and installation
 - Loans
- Lead and develop high-performing teams, fostering a culture of accountability, collaboration, and continuous improvement.

- Manage resources effectively to deliver business outcomes aligned with organisational priorities.
- Identify and implement opportunities to improve systems, processes, and service delivery.
- Build and sustain relationships with internal and external stakeholders, representing the Memorial with professionalism and credibility.
- Oversee risk management and safety practices within a complex collection environment.
- Contribute to organisational planning, governance, and decision-making at the senior leadership level.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- All applicants external to AWM that are offered employment will be required to successfully undergo a National Police Check, even if they currently hold a security clearance. The check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Ability to Obtain and Maintain a Negative Vetting Level 1 Security Clearance
- Tertiary qualifications in a relevant field
- Working with Vulnerable People registration

Notes

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

The Memorial is committed to workplace diversity and maintains an environment that values the contribution of people from different backgrounds and experiences. The Memorial welcomes applications from Aboriginal and Torres Strait Islander people, veterans, mature age people, people from diverse backgrounds, and people with a disability.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian War Memorial

The Australian War Memorial combines a shrine, a world-class museum, and an extensive archive. The Memorial's purpose is to commemorate the sacrifice of those Australians who have died in war or on operational service and those who have served our nation in times of conflict. Its mission is leading remembrance and understanding of Australia's wartime experience.

To Apply

Position Contact	Nick Fletcher, (02) 6243 4281
Agency Recruitment Site	https://www.awm.gov.au/get-involved/employment

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0770410

Department of Veterans' Affairs

Closing Date: Thursday 16 July 2026

Open Arms - Veterans and Families Counselling
Clinical Operations

Job Title	Regional Director
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD, Darwin NT, Perth WA, Adelaide SA, Melbourne VIC, Hobart TAS
Salary	\$159,145 - \$179,125
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 2
Position Number	EXT-2026-0084
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

Open Arms – Veterans & Families Counselling is Australia's leading provider of high-quality mental health assessment and clinical counselling services for current serving members of the Australian Defence Force, veterans and their families. We focus on meeting client needs through a combination of proven clinical practices and new, and emerging evidence-based approaches.

We have an **immediate vacancy in our Melbourne office**. A merit pool will be established to fill future vacancies in our locations across Australia.

As a Regional Director in the Open Arms Division, you will contribute to the national strategic direction and development of Open Arms services. You will play a pivotal leadership role in our regional teams and contribute to the achievement of the national Open Arms agenda.

You will work in partnership with other business areas and maintain regional connections with key external stakeholders in other Government departments, including Defence, service providers and ex-service organisations, to maximise the effectiveness of our services.

As a Regional Director you will ensure a high standard of services to the veteran, their families and ex-service community by the effective management of activities, resources and relationships in your designated region. You will be responsible for local resources through responsibility for budget planning and expenditure management, asset management, contractual arrangements, property management and security.

You will champion and drive organisational culture and model the APS Code of Conduct and Values. You will promote and recognise high performance, guide leadership and professional capability, and support staff to prioritise their health and wellbeing.

Duties

You will be responsible for leading the business and strategic plan in your region, including:

- delivery of timely, high-quality services to veteran and their families in line with professional standards of practice, departmental policies and objectives, and the Open Arms Model of Care
- identification and application of quality improvement activities and regional application of Open Arms procedures and governance
- monitoring client service satisfaction to inform continuous improvement inclusive of assessing and analysing complaints, and the provision of clear and accurate advice to complainants, internal and external stakeholders
- act as a clinical escalation point and apply independent professional judgement to resolve complex clinical issues, and
- contributing to the evaluation of regional and national service delivery.

MANDATORY REQUIREMENTS

- Qualifications as a registered Psychologist / Mental Health Occupational Therapist / Mental Health Registered Nurse with full AHPRA registration, **OR**
- Qualification as a Social Worker and membership of the Australian Association Social Workers (AASW) and eligible to apply for Mental Health accreditation, **OR**
- A Masters-level counselling qualification and registration with PACFA as a Registered Clinical Counsellor or with ACA at Level 3 or Level 4.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

We welcome people with diverse skills, experiences and perspectives. DVA is committed to building a workforce that reflects the community we serve and encourages applications from:

- Veterans and former Australian Defence Force members, whose skills and experience are highly valued across the APS
- Aboriginal and Torres Strait Islander peoples
- People with disability
- People who identify as LGBTQIA+
- People from culturally and linguistically diverse backgrounds

We are a Veteran Employer of Choice! This means you benefit from a workplace actively supporting veterans and families of veterans – one that understands and values military experience. You're joining an organisation publicly recognised for its commitment to fostering veteran-friendly employment pathways and long-term career success.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths> This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Veterans' Affairs

The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Brook Shearer, Brook.Shearer@dva.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0770425

Department of Veterans' Affairs

Closing Date: Thursday 16 July 2026

Open Arms - Veterans and Families Counselling
Clinical Operations

Job Title	Assistant Practice Manager
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$95,440 - \$99,461
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 5
Position Number	EXT-2026-5010
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

Open Arms – Veterans & Families Counselling (formerly VVCS) is Australia's leading provider of high quality mental health assessment and clinical counselling services for Australian veterans and their families. Open Arms are focused on meeting client needs through a combination of proven clinical practices and new and emerging evidence-based approaches.

The Assistant Practice Manager (APM) is responsible for managing the region's day-to-day administrative support operations and requirements. A main responsibility of the role is to assist the Practice Manager (PM) with the line management and operational supervision of support team members across centres in the region. This role works mainly in center with some flexibility for home based work around operational requirements.

The APM provides support to the PM in corporate functions including human resource, property and finance management, quality improvement and assurance activities and support team functions. The APM will review and implement processes in alignment with the national standard operating procedures.

Duties

- Line manage administration support team members, including performance management feedback and identification of training needs
- Coordinate the region's support team in the delivery of a professional, efficient and welcoming reception service. Monitor and ensure client customer service standards are met by the support team
- Manage complex client and operational issues escalated from regional staff
- Assist the PM in managing the day to day governance, human resource requirements and resourcing and across the region including contract management, secretariat, recruitment, on-boarding, induction and off-boarding activities
- Assist the PM in the management of corporate functions including property, security, operational resource requirements, travel and finance across the region
- Monitor quality of work and conduct quality assurance activities for the support team. Assist in managing the operational compliance and audit framework. Undertake quality audits in the client management system. Coordinate the region's reporting requirements including data analysis
- Demonstrate adaptability for client, community, and stakeholder education and engagement.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Desired Qualifications

- Certificate IV equivalent qualification in office, practice and/or business management or similar field (desirable).

Notes

This recruitment process is being used to fill an ongoing position. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

DVA embraces and fosters a culture that supports diversity, inclusion and respect, where people are empowered to fulfil their potential. We welcome people with diverse skills, experiences, perspectives and backgrounds. We are dedicated and committed to attracting and recruiting Aboriginal and Torres Strait Islander peoples and encourage applications from people with disability, people that identify as LGBTQIA+ and people from culturally and linguistically diverse backgrounds. Take on a rewarding, varied, and broad career with an Australian Public Service Department that can bring balance and flexibility to your working life, while supporting you to stay connected to your community.

DVA is committed to improving the data skills and capability of our workforce to underpin our goal of becoming a leading data-driven organisation.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths> This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Veterans' Affairs

The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Estelle Muspratt, 0427 135 627
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0770464

Department of Veterans' Affairs

Closing Date: Thursday 23 July 2026

Veteran and Family Wellbeing Agency

Job Title	Veteran and Family Support Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Perth WA
Salary	\$104,898 - \$119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	The employee will be expected to work in the office or Defence bases, industry employers, ESOs and regional communities of identified need.
Classification	APS Level 6
Position Number	EXT-2026-0085
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

The APS 6 Veteran and Family Support Officer (VFSO) role will support APS 5 VFSOs to provide an outreach service in a variety of locations inclusive of ADF bases, industry employers, Ex-Service Organisations (ESOs) and regional communities of identified need. This approach to servicing the veteran community is termed the hub-and-spoke model. The role will involve ongoing reporting to support decisions that inform the national roll-out of other hub-and-spoke locations to support ADF personnel.

The VFSO must have a sound appreciation of veterans and families of veterans' individual circumstances, working to provide expert advice at the right time with an ability to translate this into guidance for next steps within the Agency or referral to business-as-usual arrangements within DVA. The role requires leadership skills, excellent organisational skills and an ability to communicate effectively with a broad range of stakeholders.

The VFSO is responsible for leading and developing the performance of other staff, directing workflow and managing team resources to ensure the Agency's business targets are met. In this they work closely with ADF command, ADF Joint Health Command and other Defence support elements and processing areas within DVA. This will often be achieved working autonomously on military bases or in conjunction with other Agency teams.

The VFSO may also have the opportunity to supervise a team of staff who assist with developing and maintaining a national training continuum and Quality Assurance Framework, or a team who manage the flow of information and data provided to DVA from Defence via the Defence Notifications framework. In this, the VFSO will support and provide guidance to other Agency teams to maintain a good appreciation of detail, design and review training documentation, communicate with a broad range of stakeholders, and provide administrative support to the broader Agency.

Duties

- Provide advice and interpretation, including in writing, on complex aspects of legislation to clients and colleagues
- Work collaboratively and effectively with internal and external stakeholders in order to maintain and improve the level of service provided to veterans and families of veterans. This includes developing strong partnerships with stakeholders including ADF Command elements, ADF Rehabilitation Program, Veteran Employment Industry and ESOs supporting the veteran community
- Performing representational and outreach activities, including presentations at ADF seminars, veteran advocate training sessions, etc
- Provide leadership and drive positive performance by mentoring, coaching and supporting all members of the team and section. Deliver constructive feedback, including recognising good performance, identifying and addressing learning and development needs to develop team and individual capability
- Work within departmental policy and guidelines, demonstrating the behaviours and capabilities outlined in the Integrated leadership System (ILS).

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Mandatory Requirements

- Capacity to travel and ability to undertake overnight travel and work after hours and on weekends (if required).
- Hold a current Australian driver's licence.
- Must be prepared to work on Defence bases.
- Work locations are local Defence bases, ESO facilities and DVA offices.

Desirable Requirements

- Comprehensive knowledge of the Agency wellbeing services and DVA entitlements.
- Experience in supporting veterans and families of veterans in a service delivery role.

Notes

This recruitment process is being used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

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Successful applicants engaged into the APS will be subject to a probation period.

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DVA is committed to improving the data skills and capability of our workforce to underpin our goal of becoming a leading data-driven organisation.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Elizabeth Connolly, 0422 017 333
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0770604

Department of Veterans' Affairs

Closing Date: Thursday 16 July 2026

Ministerial, Engagement and Communication
Client and Information Access

Job Title	Veterans Access Network Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Perth WA
Salary	\$104,898 - \$119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-5028
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

The Department's Veterans' Access Network (VAN) operates as the department's primary point of contact for general client enquiries and interactions. With offices located in state and territory capitals as well as key regional and rural locations, VAN is a nationally coordinated work unit delivering consistent, high-quality, and professional services to the veteran community. This community includes veterans and their families, current serving members of the Australian Defence Force, and representatives of ex-service organisations. Staff within VAN work in a fast-paced, client-focused environment, responding to a wide range of enquiries and providing guidance on services, entitlements, and supports available through the Department.

Our ideal candidate will demonstrate strong leadership and accountability in managing frontline service delivery within a complex and fast-paced environment. They will bring a proven ability to lead and support a team delivering high-quality services across multiple channels, including face-to-face, phone, email and online. With sound judgement and initiative, they will prioritise competing demands, resolve complex client matters, and ensure the consistent delivery of accurate, timely and professional advice to support positive outcomes for the veteran community. They will be highly organised, outcome-focused, and committed to maintaining service standards while identifying opportunities to improve processes and enhance the client experience.

Duties

- Manage the day-to-day client service delivery and office operations to deliver frontline services for veterans and their families

- Manage a team, including setting expectations, managing performance, identifying and delivering training, building teams and developing others
- Obtain evidence to guide performance discussions and address underperformance by utilising the department's underperformance policy
- Inspire and motivate a team of client service officers to be innovative, creative and high performing
- Manage the workload of the team by allocating resources, and making sure key due dates are met
- Liaise with key internal and external stakeholders including other DVA business areas, other government departments and agencies
- Undertake and contribute to DVA projects and transformation initiatives and proactively provide feedback to improve systems and processes
- Personally deliver services as required, to support clients who are at risk or have complex needs and are escalated to the manager
- Provide services to the veteran community where the interaction is complex and or contentious
- Management of regional offices and offices co-located with Services Australia.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Notes

This recruitment process is being used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

DVA embraces and fosters a culture that supports diversity, inclusion and respect, where people are empowered to fulfil their potential. We welcome people with diverse skills, experiences, perspectives and backgrounds. We are dedicated and committed to attracting and recruiting Aboriginal and Torres Strait Islander peoples and encourage applications from people with disability, people that identify as LGBTQIA+ and people from culturally and linguistically diverse backgrounds. Take on a rewarding, varied, and broad career with an Australian Public Service Department that can bring balance and flexibility to your working life, while supporting you to stay connected to your community.

DVA is committed to improving the data skills and capability of our workforce to underpin our goal of becoming a leading data-driven organisation.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths> This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Veterans' Affairs

The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Scott Adkin, Scott.adkin@dva.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0770608

Department of Veterans' Affairs

Closing Date: Sunday 19 July 2026

Policy and Research
Research, Evaluation and Privacy Assurance

Job Title	Senior Ethics Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC
Salary	\$104,898 - \$119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-5032
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

The Research Partnerships Section is responsible for managing relationships with key partners and stakeholders. Internal stakeholders include policy teams, Data and Insights Branch, the Strategic Communication team and Legal Services. Key external stakeholders include the Australian Institute of Health and Welfare (AIHW), the Department of Defence, the Australian Bureau of Statistics, the Australian Institute of Family Studies, the Departments of Defence and Veterans' Affairs Human Research Ethics Committee (DDVA HREC) and the Serum Management Committees. Research Partnerships also represents DVA on the Five-Eyes Veteran Research Committee and co-ordinates Australian representation on supporting working groups. Network membership includes veterans agencies from the United Kingdom, Canada, USA, New Zealand and Australia.

The Ethics team within Research Partnerships manages DVA policies and procedures relating to the ethical review of research and evaluation activities, including liaison with the Department of Defence on matters related to the DDVA HREC and providing preliminary guidance on ethics applications.

REPA Branch is seeking an APS 6 Senior Ethics Officer to support the delivery and continuous improvement of DVA's research ethics function, with a focus on promoting ethically responsible research involving veterans, ensuring compliance with relevant guidelines, legislation, policies and procedures, and enabling high-quality, ethically robust research and evaluation.

Duties

- Provide ethics advice and review on research and evaluation proposals, including assessing ethical risk and ensuring alignment with the National Statement on Ethical Conduct in Human Research (National Statement) and related departmental policies and procedures
- Coordinate ethics review processes, including engaging relevant business areas, synthesising feedback, and supporting timely, well-evidenced decisions across the project lifecycle
- Identify ethical, privacy and data risks, ensuring appropriate measures are in place for participants and DVA information
- Contribute to research ethics governance, including development and implementation of policies, procedures, guidance materials, and support to governance bodies and stakeholders (e.g. DDVA HREC and DVA business areas)
- Support ethical oversight of research activities, including those delivered by external partners, to ensure contractual and organisational ethics requirements are met
- Deliver quality outcomes in environments with frequently changing requirements and complex stakeholder relationships
- Contribute to continuous improvement initiatives, including responding to changes to the National Statement, recommendations from the Royal Commission on Defence and Veteran Suicide, and strengthening assurance processes
- Prepare high-quality briefings on complex and sensitive matters
- Support team operations, including supervision of staff where required and contributing to section-wide priorities.

Eligibility

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Notes

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To Apply

Position Contact	Gabrielle Sasse, Gabrielle.Sasse@dva.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Department of Veterans' Affairs

Closing Date: Thursday 16 July 2026

Various

Job Title	Support Officer (Claims & Compliance)
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Hobart TAS, Melbourne VIC, Sydney NSW, Perth WA, Darwin NT
Salary	\$75,809 - \$81,802
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 3; APS Level 4
Position Number	EXT-2026-5041
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

All applicants will be assessed against the APS4 requirements. Applicants who are not assessed as suitable at the APS4 level, but who demonstrate the capabilities required to perform the duties at a lower work level, may be considered suitable for engagement at the APS3 classification.

These roles offer the opportunity to work across policy, service and program delivery and integrity functions within the Policy and Programs Group in DVA, contributing to outcomes that support veterans and their families.

Our ideal candidate is a collaborative and adaptable professional who engages effectively with colleagues and stakeholders to support informed decision-making. They communicate clearly and professionally, tailoring their approach to suit different audiences, and contribute positively to team outcomes. They demonstrate a commitment to building capability across the team, including mentoring new staff and actively participating in training and knowledge-sharing to foster a culture of continuous learning.

They bring strong organisational, analytical and judgement skills, with the ability to manage competing priorities and deliver quality outcomes within timeframes. With a sound understanding (or the ability to quickly acquire knowledge) of relevant legislation, policies and processes, they apply a high level of attention to detail to assess information and support evidence-based decisions. They proactively identify opportunities to improve systems, processes and service delivery, while maintaining integrity and professionalism, particularly when handling sensitive personal information and ensuring strict adherence to privacy, confidentiality and integrity requirements.

Duties

Support Officers may undertake a range of duties across the Policy and Programs Group.

A full list of duties can be found in the Candidate Information Pack.

Eligibility

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To Apply

Position Contact	Ronnie Dinn, 0435 166 058
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Parliamentary Department

Vacancy VN-0770257

Department of Parliamentary Services

Closing Date: Wednesday 30 June 2027

Corporate Services
Commercial Operations APH Catering and Events

Job Title	DPS Australian Parliament House Catering and Events Temporary Employment Register 2026/2027
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	This position requires onsite work at one of the DPS office locations in Canberra
Classification	APS Level 1;APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	JR33349
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_Dept

Job Description

<https://jobs.dps.gov.au/>

About the Department of Parliamentary Services

The Department of Parliamentary Services (DPS) supports the functions of the Australian Parliament and the work of Parliamentarians through the provision of professional services, advice and facilities, the ongoing maintenance of Australian Parliament House (APH); and ensuring the building, and the important activity that takes place within, are accessible.

Employing over 1,000 people, DPS works to deliver a diverse range of services including: security, reporting and broadcasting, library research, catering, visitor experience, art collections, building design integrity, Hansard, information technology and maintenance. The Department also has corporate and administrative functions including Human Resources, to support a growing diverse workforce.

Are you what the Australian Parliament House Catering and Events team are looking for?

Are you passionate about hospitality? Do you take pride in delivering exceptional service, creating memorable dining experiences, or bringing events to life? Now's your chance to take your career to the next level — at an award-winning tourism venue in one of Australia's most iconic buildings.

The Department of Parliamentary Services (DPS) is seeking customer focused, passionate and hardworking people, to support and grow the catering and events businesses at Australian Parliament House.

Our ideal candidates will:

- have proven success in the hospitality industry
- have a can-do attitude and strong work ethic
- be customer focused
- flexible availability including evenings and weekends
- enjoy working in a team, and
- thrive in a dynamic and fast-paced environment.

If you believe that you are a good fit for DPS and have the requisite skills and aptitude to contribute to the delivery of exceptional services and experiences, we want to hear from you.

The Temporary Employment Register

This register is designed to establish a database of appropriately skilled and experienced individuals, who may, at short notice, be further assessed to fill temporary non-ongoing positions for up to 18 months. Non-ongoing (temporary) employment opportunities may be offered on a full-time, part-time or intermittent / irregular (casual) basis.

You will only be contacted regarding your application if a vacancy arises that matches your skills and experience. There is no guarantee that an offer of employment will be made whilst your application remains on the register.

About the opportunities

APH Catering and Events is an in-house food and beverage operation in within Parliament House. The operation delivers premium services to multiple event venues ranging from small private dining rooms to large spaces such as the Great Hall. The Catering and Events function encompasses multiple kitchens and retail outlets that include amazing venues for function catering, a la carte, bistro, café (building occupants and public facing).

Our functions and venues include:

- Queen's Terrace Café
- Staff Dining Room
- Coffee hubs/carts
- Event venues (capacity of 10-800)

We are looking for candidates across a variety of functions and levels to support the operations.

- Event Set-up and Banquet Operations Sessional
- Required during sitting weeks morning and afternoon shifts (staff, food and beverage attendant, supervisor)
- Front of house retail (barista, waiter/waitress, cashiers)
- Back of house (Chefs [all levels], Pastry Chef, Apprentice, Steward, Kitchen assistant, Logistics/Stores)

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the Department of Parliamentary Services and submit your application.

Eligibility

- Please note that all front of house and banquet staff are required to hold a current Responsible Service of Alcohol (RSA) certificate. If not already held, this must be obtained and maintained.
- The successful applicant will be required to obtain and maintain a security clearance at the level specified.

Notes

At DPS, we are committed to building a diverse and inclusive workplace that ensures all our people can contribute to our shared purpose. We encourage applications from Aboriginal and Torres Strait Islander people, people with disability, people with caring responsibilities, people who identify as LGBTQIA+, people from cultural and linguistically diverse backgrounds, people who identify as neurodivergent, and mature aged people.

About the Department of Parliamentary Services

The Department of Parliamentary Services (DPS) supports Australia's Parliament and parliamentarians through innovative, unified and client focused services. DPS is proud to be the custodian for Australian Parliament House (APH) as the working symbol of Australian democracy and as a significant destination for our citizens and international visitors alike. It is a place where more than 3,500 people work on sitting days and which nearly one million people visit each year.

To Apply

Position Contact	DPS Recruitment, 02 6277 5200
Agency Recruitment Site	https://jobs.dps.gov.au/

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Parliamentary Department

Vacancy VN-0770258

Department of Parliamentary Services

Closing Date:Wednesday 30 June 2027

Various
Various Various

Job Title	DPS Temporary Employment Register 2026/2027
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role
Classification	APS Level 1;APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	JR33348
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_Dej

Job Description

<https://jobs.dps.gov.au/>

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Are you what the Department of Parliamentary Services is looking for?

The Department of Parliamentary Services invites expressions of interest for inclusion in our Temporary Employment Register. Opportunities may arise across a range of roles supporting the operations of Australian Parliament House one of the nation's most iconic workplaces.

Working at DPS offers a rewarding experience, supported by a range of benefits including access to facilities such as a gym and free parking, along with competitive conditions.

We are seeking motivated, adaptable and reliable individuals who are interested in contributing to a professional and service-oriented organisation.

Our ideal candidates will:

- demonstrate strong customer service and communication skills
- have a positive, can-do attitude and a strong work ethic
- be adaptable and willing to undertake a variety of tasks
- work effectively both independently and as part of a team, and
- thrive in a dynamic and evolving environment.

Roles may become available across a variety of business areas, and successful applicants will be contacted as temporary vacancies arise that match their skills and experience.

Temporary Employment Register Details

This register is designed to establish a database of appropriately skilled and experienced individuals, who may, at short notice, be further assessed to fill temporary non-ongoing positions

for up to 18 months. Non-ongoing (temporary) employment opportunities may be offered on a full-time, part-time or intermittent / irregular (casual) basis.

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About the Opportunities

Roles vary across all parliamentary service classification levels and may include the following:

- Administration
- Executive Assistant
- Visitor Experience/Customer Service
- Art Collections
- Catering
- Events/Marketing
- Communications
- Broadcasting
- Finance
- Procurement
- Gym Instructors/Health and Recreation Centre
- Human Resources
- Risk and Governance
- Information Technology
- Cyber Security
- Trade Maintenance
- Landscape Services
- Capital Works
- Logistics
- Security
- Security Policy

Duties

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Eligibility

The successful applicant will be required to obtain and maintain a security clearance at the level specified.

Notes

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To Apply

Position Contact	DPS Recruitment, 02 6277 5200
Agency Recruitment Site	https://jobs.dps.gov.au/

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Parliamentary Department

Vacancy VN-0770520

Department of Parliamentary Services

Closing Date:Wednesday 30 June 2027

Parliamentary Library
Various Various

Job Title	DPS Library Temporary Employment Register 2026/2027
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	This position requires onsite work at one of the DPS office locations in Canberra.
Classification	APS Level 1;APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	JR33350
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_Dej

Job Description

<https://jobs.dps.gov.au/>

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Who is the Parliamentary Library looking for?

The Department of Parliamentary Services (DPS) invites expressions of interest for inclusion in the Parliamentary Library Temporary Employment Register. Working in the Parliamentary Library offers a unique opportunity to contribute to high-quality research, information services, client engagement, communications and publishing in a professional and intellectually stimulating environment.

Our ideal candidates will:

- demonstrate strong research, information management and customer service skills
- have excellent written and verbal communication skills
- show attention to detail and sound judgement
- work effectively both independently and as part of a team
- be adaptable and able to manage competing priorities in a dynamic environment.

If this sounds like the opportunity you are looking for, we want to hear from you!

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You will only be contacted regarding your application if a vacancy arises that matches your skills and experience. There is no guarantee that an offer of employment will be made whilst your application remains on the register.

About the Opportunities

Since its establishment in 1901, the Parliamentary Library has served as a trusted source of information, analysis and advice for the Australian Parliament. The Library's services are confidential, impartial, and offered on an equal basis to all parliamentarians, parliamentary committees, and to staff acting on their behalf.

The Parliamentary Library provides access to books, journals and newspapers, comprehensive media monitoring and specialist databases. The Parliamentary Library is also one of Australia's major research libraries, providing tailored, confidential briefings and statistics to parliamentarians, parliamentary committees, and staff acting on their behalf. Expert researchers provide independent analysis of Bills before Parliament and publish quick guides, chronologies and in-depth research publications on issues before Parliament. The Parliamentary Library also maps a range of data including election and census results.

Take a look at our services to see just how much we do: aph.gov.au/library

Roles in the Parliamentary Library are varied, but generally involve three key types of work: research and analysis, library services, and other specialist functions that support the delivery of high-quality services to parliamentary clients. These roles require sound judgement, strong communication skills, attention to detail, adaptability and a commitment to confidential, impartial and client-focused service. Relevant tertiary, vocational or professional qualifications may be required for some roles and highly regarded for others.

Research roles

Research roles support the Parliament by providing impartial, confidential and high-quality information, analysis and advice across a broad range of public policy, legislative, statistical, and parliamentary subjects.

PSL2-5

Candidates will be expected to:

- provide administrative support to information and research staff, as well as the section Director
- undertake research tasks, including identifying, retrieving, analysing, and synthesising information from a range of sources.

PSL6-PEL2

Candidates will be expected to:

- undertake high-quality professional, specialist, and technical research on complex issues, including identifying, retrieving, analysing, and synthesising information from diverse sources
- provide analysis and advice to clients
- produce research publications to inform parliamentary clients and other stakeholders, while maintaining the Library's high standards of scholarship and integrity.

Candidates should demonstrate:

- excellent research and analytical skills
- excellent written communication skills, with the ability to write for diverse audiences
- strong communication and client service skills.

Relevant tertiary qualifications and experience in a related field are advantageous, but not essential.

Library technical and professional roles

Library roles may involve client service, reference and enquiry support, circulation, interlibrary loans, collection management, digitisation, acquisitions, description, metadata management, and support for library systems and databases. Candidates may work directly with clients, connect requests with appropriate expertise, contribute to collection maintenance and development, and support access to reliable information resources.

Qualifications or experience in library and information studies, information management, client service, training, metadata, digitisation, collection management or related fields may be desirable or essential, depending on the role and classification level.

At higher classification levels, candidates may be expected to supervise people or processes, manage complex services or projects, provide professional or strategic advice, represent the Library in relevant forums, and contribute to policy, planning and continuous improvement activities.

Specialist roles

Specialist roles may support a range of functions, including publishing, communications, web content, data visualisation, digital services, project delivery, systems, procurement, contracts, finance, stakeholder engagement and other professional functions. Depending on the role, candidates may be required to prepare and distribute communications, maintain digital platforms, contribute to accessible publications and information products, and work collaboratively with colleagues to support services for parliamentary clients.

Relevant qualifications or experience in communications, publishing, design, digital content, project management, information technology or related specialist fields may be highly regarded, depending on the role.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the register and the Department of Parliamentary Services.

Eligibility

The successful applicant will be required to obtain and maintain a Security Clearance.

Notes

At DPS, we are committed to building a diverse and inclusive workplace that ensures all our people can contribute to our shared purpose. We encourage applications from Aboriginal and Torres Strait Islander people, people with disability, people with caring responsibilities, people who identify as LGBTQIA+, people from cultural and linguistically diverse backgrounds, people who identify as neurodivergent, and mature aged people.

About the Department of Parliamentary Services

The Department of Parliamentary Services (DPS) supports Australia's Parliament and parliamentarians through innovative, unified and client focused services. DPS is proud to be the custodian for Australian Parliament House (APH) as the working symbol of Australian democracy and as a significant destination for our citizens and international visitors alike. It is a place where more than 3,500 people work on sitting days and which nearly one million people visit each year.

To Apply

Position Contact	DPS Recruitment, 02 6277 5200
Agency Recruitment Site	https://jobs.dps.gov.au/

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Parliamentary Department

Vacancy VN-0770575

Department of Parliamentary Services

Closing Date: Tuesday 14 July 2026

Security
Security Operations Security Control and Preparedness

Job Title	Training Delivery Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$101,168 - \$113,706
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	This position requires onsite work at one of the DPS office locations in Canberra.
Classification	APS Level 6
Position Number	33382
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_De

Job Description

<https://jobs.dps.gov.au/>

The Department of Parliamentary Services (DPS) is seeking a Parliamentary Service Level 6 Manager Training Delivery within the Security Operations Branch. In this role, you will lead the planning, coordination and delivery of high-quality, operationally aligned training programs across the Parliamentary Security Service (PSS). Your work will support operational readiness, strengthen workforce capability and ensure training delivery meets current and emerging operational requirements.

You will lead a team of skilled trainers by providing clear direction, coaching and support to maintain consistent and professional delivery standards. This includes managing performance, building capability within the team and contributing to a positive, accountable and values-based team culture. The role requires proactive leadership, sound judgement and the ability to respond effectively to operational needs.

This leadership role has a strong operational focus and is suited to someone who can work under limited direction, exercise sound judgement and take a practical, solutions-focused approach to learning delivery and workforce development. Working closely with operational leaders, internal and external stakeholders and the Training Development team, you will ensure training delivery aligns with organisational goals, operational priorities and adult learning principles. You will also support continuous improvement by reviewing feedback, adapting delivery strategies and contributing to the ongoing development of PSS staff.

Success in this role requires a positive approach to change, the ability to adapt quickly in a fast-paced environment and strong organisational and time management skills. You will be expected to manage competing priorities, meet operational deadlines and confidently represent the training function at a strategic and operational level.

The successful applicant will demonstrate strong leadership in coordinating training delivery, supporting and mentoring trainers and maintaining high standards of professionalism, accountability and safety. They will have proven experience delivering and assessing practical and theoretical training, developing lesson plans and schedules and implementing operational training packages that align with organisational requirements and operational realities. They will also be skilled in building and managing productive relationships with internal and external stakeholders to achieve shared outcomes, while contributing to a professional, customer-focused security culture consistent with the DPS Values and Code of Conduct.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the position and relevant duty statement

Eligibility

- The successful applicant will be required to obtain and maintain a Negative Vetting 1 (Confidential/Highly Protected/Secret) security clearance.

The ideal candidate would currently hold or be willing to obtain the following nationally recognised qualifications:

- TAE40122 - Certificate IV in Training and Assessment
- TAE50216 - Diploma of Training Design and Development

Notes

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To Apply

Position Contact	Judy Tipper, 02 6277 3984
Agency Recruitment Site	https://jobs.dps.gov.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0770541

Bureau of Meteorology

Closing Date: Monday 13 July 2026

Business Solutions
Agriculture and Water

Job Title	Water Regulations Officer
Job Type	Full-Time; Part-Time, Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	APS Level 6
Position Number	60016477
Agency Website	

Job Description

<https://bomcareers.nga.net.au/cp/>

The Water Regulations and Standards Section support the Bureau's fundamental role under the Water Act 2007 and Water Regulations 2008 to lead and administer the collection, management and sharing of national water information.

As a regulator, the Bureau works with water data providers and data users to ensure efficient data provision, minimal regulatory burden and public availability of valuable water data and information. The Bureau leverages its position as a national, independent organisation and collaborates across jurisdictions to inform water reform, provide national water information leadership and drive the standardisation and harmonisation of national water data.

The Water Regulations Officer contributes to the administration of the Commonwealth Water Regulations 2008 and national water information standards. The role supports the management and governance of Australia's water data in a way that enables good decision-making and delivers verified value and impact to the Australian community.

The role requires demonstrated experience in monitoring regulatory practices and in following and maintaining procedures, policies and guidelines to ensure ongoing compliance and alignment with relevant legislative and governance frameworks.

The successful candidate will be integral to developing and maintaining productive relationships with data providers and users. They will support the Section in building and maintaining a trusted network of peers among Regulators, policy departments and regulated entities to support the Bureau's vision for the development and implementation of water information standards and regulations. The role also builds and maintains internal awareness and support across the Bureau for the delivery of its regulatory responsibilities, working closely with technical and subject matter experts to identify opportunities to align Bureau capabilities with national water data and information requirements.

The Water Regulations Officer is self-motivated and agile, thriving in a setting where priorities evolve, regulatory frameworks are complex and sound judgement is required to interpret and apply legislation effectively. They work collaboratively with diverse teams and can quickly pivot to new tasks and initiatives in response to organisational priorities. The role suits someone who enjoys problem solving and on-the-job learning, communicates confidently and demonstrates a commitment to continuous learning in data governance and regulatory practice.

This role is part of a national team dedicated to ensuring that the long-term interests of the Australian community are met through the effective delivery of the objects of the Water Act, and that the communities trust in the Bureau's water function is maintained.

Duties

The responsibilities of the role include but are not limited to:

- Proactively managing relationships with stakeholders and data providers in a manner that reflects the quality, integrity and trust associated with the Bureau's Water Act and regulatory role.
- Contributing to the administration and maintenance of Part 7 of the Commonwealth Water Regulations 2008 and the promotion and facilitation of national water information standards and guidelines.
- Contributing to the review and development of Water Information policy and the provision of advice in relation to the Bureau's role.
- Contributing to annual regulatory performance reporting and other statutory reporting.
- Researching, interpreting and applying legislation and contributing to expert advice and interpretation to internal and external stakeholders related to Part 7 of the Commonwealth Water Regulations 2008 and national water information standards and guidelines.
- Maintaining a high level of knowledge of relevant legislation, regulatory frameworks and priorities of the Australian Government as relevant to the Bureau's water information and standards function.
- Contributing to high levels of data provider compliance through data analysis, compliance monitoring and intervention.
- Developing relationships and networks across the Bureau's research and delivery teams and maintain broad knowledge and understanding of Bureau capabilities, products and services.
- Supporting regulatory engagement and consultation activities and contributing to the development and implementation of regulations and standards.
- Working collaboratively in multi-disciplinary, geographically dispersed teams to establish and maintain relationships with water data providers and users, supporting the collection of relevant national water data for good decision making.
- Committing to continuous personal development, including the development of subject matter expertise applicable to the role, and in the application of Bureau capabilities to customer challenges and opportunities.
- Demonstrating commitment to APS Values, Employment Principles, Code of Conduct and the Bureau's Social Justice Strategy
- Complying with all Bureau work, health and safety policies and procedures, and taking reasonable care for their own health and safety and that of employees, contractors and visitors who may be affected by their conduct.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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environment, including droughts, floods, fires, storms, tsunami and tropical cyclones. Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focused scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services. We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

To Apply

Position Contact	Idske Galema, NA
Agency Recruitment Site	https://bomcareers.nga.net.au/cp/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0770574

Bureau of Meteorology

Closing Date: Tuesday 14 July 2026

Business Solutions
National Security and Space

Job Title	Bluelink Strategic Governance Lead
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	\$121,755 - \$132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	Executive Level 1
Position Number	60019720
Agency Website	

Job Description

<https://bomcareers.nga.net.au/cp/>

The Bureau's National Security and Space Program provides meteorological, environmental and oceanographic support to customers integral to Australia's national security, economic prosperity and community safety through Government partners and key industry sectors to ensure they have the right information at the right time, to deliver on their goals.

The Bluelink project is a multi-decadal collaboration between the Bureau of Meteorology, CSIRO and Department of Defence which aims to ensure Defence can access world-leading ocean forecast systems. This longstanding award-winning project has complex project and governance arrangements to manage costs, expectations and services between the stakeholders. The Bluelink Governance Lead will work closely with internal and external stakeholders to ensure that the governance arrangements around the project support delivery outcomes.

The role requires a self-motivated and resilient person who can maintain an understanding of Defence needs and planning processes at all levels and align those needs to Bureau capabilities. The preferred applicant will be an individual who enjoys exploring what is possible, is energised by new opportunities, and has an aptitude for communicating scientific and data model knowledge. Technical knowledge of a physical science related to Bureau services is desirable but not essential. The position is focused on coordination, influence and governance.

The position will be in the Bureau's Canberra Office in Parkes but might be performed from other locations. Some interstate travel may be required to engage with other Defence stakeholders and Bureau staff.

To be successful you will have:

- Demonstrated experience building partner and stakeholder relationships;
- Demonstrated project coordination skills;
- Demonstrated behaviours that can add value to ADF and Australian Public Service (APS) outcomes by connecting Defence and the national security sector with highly skilled Bureau technical staff;
- Demonstrated experience driving project governance and coordination;
- An ability to work closely with senior leaders to support their direction while managing discrete work packages;
- Make contributions to a broad range of management and other enterprise-wide activities within the Bureau.

Duties

The responsibilities of the role include but are not limited to:

1. Complying with all Bureau work, health and safety policies and procedures, and taking reasonable care for your own health and safety and that of employees, contractors and visitors who may be affected by your conduct.
2. Strategic governance leadership - Lead the design, implementation, and ongoing refinement of the Bluelink governance framework, ensuring clear decision making pathways, accountability structures, and alignment with Defence priorities. Establish and chair a cross program internal governance advisory group to support consistent oversight and coordination.
3. Research - operations integration - Strengthen the connection between Operations, Research and Research to Operations, ensuring Defence requirements are understood, prioritised and translated into deliverables that move efficiently from research through to operational integration.
4. Relationship management - Act as the single point of entry for Defence on Bluelink matters, managing internal and external relationships to ensure clarity, consistency, and responsiveness. Provide a strategic interface between AGO, research teams and operational areas, ensuring engagement is purposeful and aligned to Defence needs.
5. Internal collaboration and prioritisation - Lead collaboration across the Bureau internally (BSG, CSG, DDG and SIG) to prioritise project requirements and coordinate the end to end pathway from research to integration to delivery. Ensure internal stakeholders have a shared understanding of Defence expectations, timelines, and strategic context.
6. Project and forward planning - Undertake project management support responsibilities as required, including planning, risk management, finance and reporting. Support planning beyond the current Project Arrangement to position the Bureau and Defence for future capability development.
7. Committee support and strategic engagement. Provide strategic support to the Bluelink Management Committee and maintain strong connections with the Bluelink Committees.

Ensure committee discussions, decisions and actions are informed by a whole of government perspective and aligned with broader Defence–Bureau strategic objectives.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Bureau of Meteorology

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To Apply

Position Contact	Andrew Bernie, NA
Agency Recruitment Site	https://bomcareers.nga.net.au/cp/

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Climate Change, Energy, the
Environment and Water

Vacancy VN-0770578

Job Title	Bureau of Meteorology Talent Register 2026-2027
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Various locations - ACT ACT, various locations in VIC VIC, Various locations in NSW NSW, various locations in QLD QLD, various locations in NT NT, Various locations in WA WA, Various locations - SA SA, Various locations - TAS TAS
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	APS Level 1;APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2;Senior Executive Service Band 1;Senior Executive Service Band 2;Senior Executive Service Band 3
Position Number	N/A
Agency Website	

Job Description

<https://bomcareers.nga.net.au/cp/>

The Bureau of Meteorology maintains a Talent Register to identify suitable candidates for vacant temporary roles.

The Register may be used to fill non-ongoing (temporary) roles on either a specified term, specified task or irregular & intermittent (casual) basis. Temporary engagement may be offered for up to 12 months when using a modified merit-based selection process and may be extended to total period of 18 months, either full time, part time or casual. Please see [Australian Public Service Commission \(APSC\) non-ongoing employment](#) for further information. An application on the Talent Register does not guarantee any offer of employment.

As part of your registration, you will be asked to indicate your area of expertise, educational history and to include your resume outlining your work history, experience and skills. Your registration will remain active until **30 June 2027**. After this time, you will need to renew your registration by re-applying to the new Talent Register. The details of your registration will only be disclosed to relevant personnel for consideration. ■

Duties

Position Duties:

Position duties will be provided if an opportunity becomes available. You can also register for [Job Alerts](#) in specific locations or fields.

Eligibility

Position Eligibility Requirements:

To be eligible to work with the Bureau of Meteorology you must:

- Be an Australian Citizen
- Be able to obtain and maintain the required AGSVA clearance (if required)
- Undertake pre-employment checks such as criminal history and qualification verification
- Satisfy a probation period
- Other conditions may be applied depending on the role and requirements

Employment conditions for most Bureau employees are contained in the Bureau of Meteorology [Enterprise Agreement 2024](#).

Notes

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To Apply

Position Contact	BOM Recruitment, bomcareers@bom.gov.au
Agency Recruitment Site	https://bomcareers.nga.net.au/cp/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0770613

Bureau of Meteorology

Closing Date: Tuesday 14 July 2026

Community Services
Environmental Prediction Services

Job Title	Technical Lead Antarctic Services
Job Type	Full-Time;Part-Time, Ongoing
Location	Hobart TAS, Melbourne VIC, Sydney NSW, Canberra ACT, Perth WA, Adelaide SA, Darwin NT, Brisbane QLD
Salary	\$121,755 - \$132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	Executive Level 1
Position Number	60017006
Agency Website	

Job Description

<https://bomcareers.nga.net.au/>

The Bureau's Antarctic services are a specialised stream within the Environmental Prediction Services Program, which sits within the Community Services Group.

Our primary focus is to provide weather and ice information that enables the safe and efficient running of the Australian Antarctic Division's (AAD) marine, land and aviation activities. Other customers come from a range of Business Solutions Group (BSG) priority sectors and community and emergency services.

At our core, we are a team of five weather and ice experts who together lead service enhancements, develop and deliver competency training, conduct stakeholder engagement and deliver services. A further five meteorologists are engaged temporarily to our program every summer and become embedded into the Australian Antarctic expedition to deliver critical decision support services.

The Technical Lead role is accountable for providing specialist technical leadership to support the delivery and continuous improvement of Antarctic Weather and Ice services. To be successful in this role, you will require a deep understanding of Antarctic weather and ice services, have a proven commitment to excellence in collaboration and building partnerships, and display a curiosity on the evolving Bureau landscape for service provision. The role reports to the Team Lead for Antarctic Services.

This is mostly a non-shiftwork role. However, the successful candidate will at times be required to work outside of standard business hours or on on-call arrangements, either during peak operational periods or to engage with international colleagues and programs who operate across different time zones. Subject to AAD clearances, the successful candidate will have opportunity to carry out their duties in Antarctica.

Duties

The Technical Lead Antarctic Services will be required to undertake work that is very complex or sensitive and operate under broad direction. The responsibilities of the role include but are not limited to:

1. Demonstrating commitment and complying with the APS Values, Employment Principles, Code of Conduct, the Bureau's diversity and inclusion principles, and all relevant work health and safety policies and procedures.
2. Providing specialist technical expertise and advice and leadership in the evaluation and improvement of Antarctic weather and ice products and services, including the application of contemporary scientific processes, tools, and decision-support systems to address operational and customer needs.
3. Translating complex analytical information into clear, actionable insights for internal and external stakeholders.
4. Building and sustaining effective working relationships with internal programs and external stakeholders, including researchers, operational meteorologists, oceanographers and ice analysts, international Antarctic service providers, and customer groups.

5. Contributing to capability development by maintaining high-level technical expertise and knowledge and supporting the development of professional competencies for meteorologists and ice analysts involved in Antarctic services.
6. Delivering operational Antarctic Weather and Ice services, including participation in after-hours and on-call arrangements as required.
7. Operating effectively in high-pressure and dynamic environments, managing competing priorities, and identifying and mitigating operational risks.
8. Contributing to a productive and harmonious working culture.

Eligibility

- A Basic Instruction Package for Meteorologists (BIP-M) qualification.
- A degree or diploma of an Australian educational institution, or a comparable overseas qualification, which is appropriate to the duties; OR other comparable qualifications, which are appropriate to the duties.

Notes

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To Apply

Position Contact	Scott Carpentier, -
Agency Recruitment Site	https://bomcareers.nga.net.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0770666

Bureau of Meteorology

Closing Date: Thursday 16 July 2026

Enterprise Services
Business Management

Job Title	Senior Costing Advisor
Job Type	Full-Time, Ongoing
Location	Darwin NT, Adelaide SA, Brisbane QLD, Canberra ACT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	APS Level 6
Position Number	60018784
Agency Website	

Job Description

<https://bomcareers.nga.net.au/cp/>

The Senior Costing Advisor is responsible for the development of robust costings for revenue and commercial arrangements, projects and major policy proposals. This role will also undertake post costing reviews to assess accuracy of costing estimates against final costs. To ensure costings are compliant with Government policy, a demonstrated knowledge of the Australian Government Charging framework (AGCF), Budget Process Operating Rules (BPORs) is required. This role requires strong analytical, communication and problem-solving skills and will operate with high level autonomy and within tight deadlines.

Duties

The responsibilities of the role include but are not limited to:

1. Partner with internal stakeholders to analyse proposals and, through a shared understanding, translate effort, data and system requirements into a proposal cost that aligns with relevant internal and government policies.
2. Conduct post costings reviews to ensure ongoing accuracy of costings against final costs including effort capture processes.
3. Contribute to the development of New Policy Proposal (NPP) in accordance with the annual Budget cycle. This includes development of NPP costing templates and costing justification documents, liaise with internal stakeholders to ensure all requirements are delivered on time and address related questions from DCCEEW and Department of Finance within the required timeframe.
4. Clearly articulate and document assumptions the process and approach used to develop costings to ensure.
5. Develop and improve work processes and activities, ensuring compliance with public sector legislative, policy and regulatory frameworks relating to financial management.
6. Commitment to APS Values, Employment Principles and Code of Conduct and understanding of the Bureau's diversity and inclusion statement of commitment and the Bureau way.
7. Comply with all Bureau work, health and safety policies and procedures, and take reasonable care for your own health and safety and that of employees, contractors and visitors who may be affected by your conduct.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Bureau of Meteorology

The Bureau of Meteorology is one of the few organisations that touches the lives of all Australians and all Australia, every day. The Bureau works across Australia and remote islands, providing services from the Antarctic to beyond the equator, and from the Indian Ocean to the Pacific. We are Australia's national weather, climate and water agency, in the Agriculture, Water and Environment portfolio of the Australian Government, operating under the authority of the Meteorology Act 1955 and the Water Act 2007. We provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunami and tropical cyclones. Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focused scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services. We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

To Apply

Position Contact	Ria Robinson, NA
Agency Recruitment Site	https://bomcareers.nga.net.au/cp/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0770422

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date:Wednesday 08 July 2026

Parks Australia
Science & Australian National Botanic Gardens Biodiversity Science and Knowledge

Job Title	Program Manager - National Species List Uplift
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$129,106 - \$138,861
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	working from home some days each week and this may be negotiated. The employee will need to work in the office/onsite regularly.
Classification	Executive Level 1
Position Number	2026/1131
Agency Website	https://www.dcceew.gov.au/

Job Description <https://dcceewjobs.nga.net.au/?jati=E0A3AE40-AA81-01E6-C9A7-ED0909CEE5F9>

Australia's natural and cultural heritage is unique. Our land and seascapes are distinctive, home to plants and animals found nowhere else in the world, and to some of the oldest living cultures on earth. These environments and cultures are an essential part of our national identity, and visitors travel from across the country and the world to experience them. The Director of National Parks (the Director) is responsible for six national parks, the Australian National Botanic Gardens, 58 Australian Marine Parks and the Heard Island and McDonald Islands Marine Reserve established under the Environment Protection and Biodiversity Conservation Act 1999. Parks Australia is the federal park agency that supports the Director, and they are a division of the Department of

Climate Change, Energy, the Environment and Water (the Department). We work to showcase these natural and cultural wonders to the world, demonstrating to all why these places are so special, and inspiring communities to become more invested in their care and future.

The Science and Australian National Botanic Gardens Branch leads science and conservation planning and policy for Parks Australia and conducts research in conservation and biodiversity management through a range of programs. We engage in and coordinate diverse research partnerships and ensure First Nations knowledge and innovative solutions are core to our work, enabling us to enhance engagement and embed science into decision-making at all levels.

Our work includes:

- Strategic science planning and prioritisation and shaping research partnerships for Parks Australia.
- Leading cross-cutting research to support Parks Australia – in areas such as climate change adaptation, nature positive and knowledge weaving.
- Providing scientific support for Protected Areas policy and Park Management Plans.
- Managing the Australian National Botanic Gardens, home to our Branch and the nation's largest living collection of native plants.
- Innovation in the cross-cutting application of new technologies and data analytics to meet science and application outcomes.
- Facilitating research and science capacity building and education.
- Curating national collections of biological data and conserving and protecting plants through systematics research, seed banking and ex situ conservation.
- Climate adaption and policy for Parks Australia.
- Evaluation and reporting to understand management effectiveness and performance of our parks, gardens and agency.
- Data and information systems services for Parks Australia.

The Biodiversity Science and Knowledge Section comprises four teams:

- Australian Biological Resources Study
- Bush Blitz
- Biodiversity Informatics
- Centre for Australian National Biodiversity Research.

Our team is dedicated to the science of taxonomy and systematics. We do this by facilitating research in the field, supporting researchers and building capacity, providing authoritative

fundamental data on nomenclature and taxonomy for Australian species of plants, animals and fungi, performing research on taxonomy, systematics and conservation of Australian species (particularly plants), public outreach and education, and curating over 1.2 million plant specimens in the Australian National Herbarium.

For more information about us please visit our [website](#).

Duties

The Project Manager will be responsible for leading the Australian National Species List (NSL) uplift program. The role will coordinate and manage work packages for taxonomy harmonisation, data architecture, platform delivery, governance, and elicit specialist expert input to deliver improvements to data services and end-user experience. The Project Manager will be expected to work across science, data, and technical teams, and to communicate project outcomes to senior stakeholders and external partners. The role will be fast-paced: the Project Manager will be responsible for formulating a work plan within the first month of commencement, with work packages to start within three months, delivering the project in 18 months, and leading a six-month transition to business-as-usual.

Key responsibilities

- Work effectively with management to provide strategic direction and leadership for the NSL uplift program. This may include designing and implementing programs of work, management of contractors and staff, and liaising with stakeholders.
- Work with scientific and technical stakeholders to translate taxonomic and user needs requirements into deliverable work plans and ensure that program outputs are both scientifically credible and practically usable.
- Coordinate and prioritise work packages which may include strategic positioning and governance, database architecture, data delivery and interoperability, migration of data between different database architectures, and website and user experience redesign.
- Manage relationships with external partners, including research institutions, data providers, and technical vendors, to ensure successful delivery of all services and outputs.
- Lead the transition of the program of work into the business-as-usual NSL work through development of a new operating model for NSL including governance, data stewardship, and release management practices.
- Oversee risk, benefits, and issue management for the program, and provide regular reporting to senior management and oversight bodies.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a **Baseline Vetting** security clearance. You will be required to obtain and maintain a clearance at this level.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a

National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Haylee Crawford-Weaver, 0468 618 997
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=E0A3AE40-AA81-01E6-C9A7-ED09C

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Climate Change, Energy, the Environment and Water

Vacancy VN-0770436

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date: Wednesday 08 July 2026

Parks Australia
Marine & Island Parks Authorisations and Compliance

Job Title	Senior Marine Parks Compliance Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$99,734 - \$112,044
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	working from home some days each week and this may be negotiated. The employee will need to work in the office/onsite regularly.
Classification	APS Level 6
Position Number	2026/1314
Agency Website	https://www.dcceew.gov.au/

Job Description

<https://dcceewjobs.nga.net.au/?jati=8AB8247A-205C-6848-AA20-ED090CD00B06>

Australia's natural and cultural heritage is unique. Our land and seascapes are distinctive, home to plants and animals found nowhere else in the world, and to some of the oldest living cultures on earth. These environments and cultures are an essential part of our national identity, and visitors travel from across the country and the world to experience them. The Director of National Parks (the Director) is responsible for six national parks, the Australian National Botanic Gardens, 58 Australian Marine Parks and the Heard Island and McDonald Islands Marine Reserve established under the Environment Protection and Biodiversity Conservation Act 1999. Parks Australia is the federal park agency that supports the Director, and they are a division of the Department of Climate Change, Energy, the Environment and Water (the Department). We work to showcase these natural and cultural wonders to the world, demonstrating to all why these places are so special, and inspiring communities to become more invested in their care and future.

The Marine and Island Parks Branch oversees the ongoing management of each of the six Marine Park Networks, Policy and Programs Coordination, Science and Management Effectiveness and Authorisations and Compliance. Australia has one of the largest networks of marine parks in the world. Marine parks protect the diversity of life in our oceans – from astonishing coral reefs in our tropical seas to deep ocean canyons and undersea mountains in temperate marine regions.

The Authorisations and Compliance Section is responsible for managing the compliance program across Australia's marine park estate. The Section develops risk assessments and compliance plans, works with State and Commonwealth compliance partners, undertakes investigations, trials

innovative compliance monitoring technology and assesses marine park permit and licence applications.

For more information about us please visit our [website](#).

Duties

Key duties include:

- Undertake compliance risk assessments related to Australian Marine Parks, including the development and implementation of Network-level compliance plans and treatments for identified risks.
- Undertake procurement and contract management for compliance services across Australian Marine Parks, including the development of compliance risk profiles for high-risk activities and areas.
- Maintain and utilise regulatory systems to support risk-based operations and contribute to monitoring and reporting.
- Manage authorised officer registrations and processes, including online resources.
- Contribute to the development and continuous improvement of compliance policies, procedures, and operational practices.
- Represent Parks Australia in meetings, briefings and external forums, building strong professional relationships and promoting compliance objectives.
- Manage competing priorities and workloads, delivering high-quality outcomes in a dynamic and regulatory environment.
- Provide timely, accurate advice to internal stakeholders and decision-makers on compliance risk and regulatory approaches.
- Liaise and collaborate with Commonwealth, state and territory agencies, as well as industry, community groups and marine park users to support coordinated regulatory outcomes.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a Baseline Vetting security clearance. You will be required to obtain and maintain a clearance at this level.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Ash Mooney, 0456 264 050
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=8AB8247A-205C-6848-AA20-ED090

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Climate Change, Energy, the
Environment and Water

Vacancy VN-0770441

Department of Climate Change, Energy, the
Environment and Water (DCCEEW)

Closing Date:Thursday 16 July 2026

Parks Australia
Booderee and Uluru-Kata Tjuta National Park Operations

Job Title	Ranger
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Uluru NT
Salary	\$57,497 - \$79,747
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	APS Level 1;APS Level 2;APS Level 3
Position Number	2026/1237
Agency Website	https://www.dcceew.gov.au/

Job Description <https://dcceewjobs.nga.net.au/?jati=A9C92FC1-C177-C6D5-BB45-ED090DFFA1FF>

Identified position

This position is an 'Identified' position which signifies that the role has a strong involvement in issues relating to Aboriginal and Torres Strait Islander people. The successful applicant must have an understanding of the issues affecting Aboriginal and/or Torres Strait Islander people and an ability to communicate sensitively and effectively with Aboriginal and/or Torres Strait Islander People.

Who we are

Australia's natural and cultural heritage is unique. Our land and seascapes are distinctive, home to plants and animals found nowhere else in the world, and to some of the oldest living cultures on earth. These environments and cultures are an essential part of our national identity, and visitors travel from across the country and the world to experience them. The Director of National Parks (the Director) is responsible for six national parks, the Australian National Botanic Gardens, 58 Australian Marine Parks and the Heard Island and McDonald Islands Marine Reserve established under the Environment Protection and Biodiversity Conservation Act 1999. Parks Australia is the federal park agency that supports the Director, and they are a division of the Department of Climate Change, Energy, the Environment and Water (the Department). We work to showcase

these natural and cultural wonders to the world, demonstrating to all why these places are so special, and inspiring communities to become more invested in their care and future.

Beyond the spinifex sand plains of arid central Australia lies Uluru-Kata Tjuta National Park, one of three national parks leased by their Aboriginal owners to the Director of National Parks, and jointly managed by Traditional Owners and Parks Australia. Parks Australia assists with ongoing management of the park's natural and cultural heritage. This branch also manages a rich and fascinating range of island ecosystems and habitats, including oceanic Pulu Keeling, Norfolk and Christmas Island National Parks.

The Operations Team is responsible for park patrols, emergency and law enforcement responses and land and infrastructure management.

Duties

- Implementing natural and cultural resource management and visitor management programs.
- Participating in incident response operations such as fire suppression and search and rescues.
- Undertaking Park patrols including early, late and weekend shifts.
- Working within a team in a cross-cultural and remote outdoor environment.
- Exercising compliance and enforcement duties under the Environment Protection and Biodiversity Conservation Act 1999 and Regulations, and;
- Implementing government policies on Work Health Safety, Workplace Diversity and Workplace Participation.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Additional requirements

- Hold a current Apply First Aid Certificate or have the ability to obtain this qualification.
- Hold and maintain a current manual driver's licence and ability to drive a 4WD vehicle.
- Hold and maintain a valid Australian motor vehicle drivers licence.
- Meet physical fitness minimum standards to undertake work within the role including firefighting as needed.

- Note that relocation assistance is subject to negotiation.
- Note that the ability to perform shift work is a requirement when applying for this position(s).
- Note that the physical requirements of the role(s) involve a combination of outdoor and office-based work.
- Note that the position may require them to participate in an on-call roster (for which an appropriate restriction allowance will be paid) and be available to perform duty outside standard hours.
- Note that you will be required, from time to time, to work in difficult, remote and harsh environments (possibly for extended periods) under limited supervision or in teams.
- The ability to obtain and maintain a working with children and vulnerable people check.
- Wear an official uniform supplied by the department, including during field operations (as applicable), in accordance with the department's uniform policy.

Notes

We currently have two vacancies available for immediate filling. A merit pool for filling the same or similar position may be established at the conclusion of this selection process.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Alamela Rowan, 0478 511 903
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=A9C92FC1-C177-C6D5-BB45-ED096

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Climate Change, Energy, the Environment and Water

Vacancy VN-0770445

**Department of Climate Change, Energy, the
Environment and Water (DCCEEW)**

Closing Date: Friday 10 July 2026

Office of Water Compliance
Operations Regulatory Best Practice

Job Title	Regulation and Performance Analyst
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Albury NSW, Brisbane QLD, Canberra ACT, Dubbo NSW, Melbourne VIC, Mildura VIC, Sydney NSW, Goondiwindi QLD
Salary	\$129,106 - \$138,861
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Working from home some days each week and this may be negotiated. The employee will need to work in the office/onsite regularly.
Classification	Executive Level 1
Position Number	2026/1355
Agency Website	https://www.dcceew.gov.au/

Job Description <https://dcceewjobs.nga.net.au/?jati=644432BC-382D-E599-D254-ED090E5B01DE>

The Inspector-General of Water Compliance (Inspector-General) is an independent statutory role and an identified integrity agency, supported by staff provided by the Department of Climate Change, Energy, Environment & Water (the Department). Inspector-General's vision: Water management and use within the Murray-Darling Basin is lawful, transparent, and accountable, and the Australian public is confident in the integrity of Basin Plan delivery. Inspector-General's purpose: The Inspector-General ensures various government bodies, water managers and users in the Murray-Darling Basin (the Basin) comply with their obligations under the Water Act 2007 (Cth) (Water Act) and the Basin Plan 2012 (Cth) (Basin Plan) and drives governments and water managers to uphold high standards of integrity and performance.

The Inspector-General's role includes overseeing the performance of government agencies in the management of Basin water resources, as well as ensuring compliance with various commitments under legislation. The Inspector-General currently has offices located in Adelaide, Albury, Brisbane, Canberra, Dubbo, Goondiwindi, Melbourne, Mildura and Sydney. The Inspector-General can support regional relocation to one of our Basin communities.

The Operations Branch looks after:

- Governance and strategy.
- Information and communications technology and data.
- Regulatory best practice.
- Continuous improvement.

The Operations Branch ensures business-as-usual is maintained and manages day-to-day operations.

This includes:

- Managing assets, such as finance, people and technology
- Integrating tasks and performance targets
- Putting in place programs and reforms.

Regulatory Best Practice is responsible for ensuring the IGWC delivers the long-term strategic goals of the Inspector-General of Water Compliance through:

- Influencing external policy and regulatory settings.
- Internal regulatory policies, procedures and practices to continuously improve towards best regulatory practice by the agency.

Duties

The role is responsible for supporting the delivery of key priorities relating to advocating for governance and legislative improvements, through the provision of strategic and operational support to the Inspector-General. This position leads preparation of material for the Inspector-General's input to statutory reviews and ensuring outcomes align with organisational values, legislation, and strategic priorities. The role requires strong analytical thinking, the ability to communicate complex issues, and to build effective relationships with internal and external stakeholders to deliver high quality, timely results.

The key responsibilities of the Assistant Director will include, but are not limited to, the following:

- Develop and communicate influential submissions for review and legislative reform processes to provide stewardship and support continual improvement of water management legislation and governance.
- Develop and apply best regulatory practice principles to drive continual improvement in the regulatory and oversight work performed by staff in supporting the Inspector-General.
- Develop and embed an updated Regulatory Policy and associated procedures and templates to inform and guide regulatory decision-making.
- Work with regulatory business areas to identify areas and opportunities to drive improvements in the development of operational strategies and in the activities undertaken by their staff.

- Plan and implement programs to build best regulatory practice over time and foster a continual improvement culture through communications, procedural review and improvement, resources, and advice.

For detailed information about the job-specific capabilities for this role, please view the **Job Description** which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a **Baseline Vetting** security clearance. You will be required to obtain and maintain a clearance at this level.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

We currently have one vacancy available for immediate filling. A merit pool for filling the same or similar position may be established at the conclusion of this selection process.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Jodi Smith, 02 5162 1861
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=644432BC-382D-E599-D254-ED090

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Climate Change, Energy, the Environment and Water

Vacancy VN-0770456

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date: Sunday 12 July 2026

Australian Antarctic
Assets & Infrastructure Mechanical

Job Title	Mechanical Workshop Manager
Job Type	Full-Time, Ongoing
Location	Kingston TAS
Salary	\$129,106 - \$138,861
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	Executive Level 1
Position Number	2026/673
Agency Website	https://www.dcceew.gov.au/

Job Description

<https://dcceewjobs.nga.net.au/?jati=3AB5258A-FA54-211C-1287-ED094661F025>

The Australian Antarctic Division (AAD) is part of the Commonwealth Department of Climate Change, Energy, the Environment and Water. As primary agency for Australia's Antarctic Program (AAP), the AAD is responsible for achieving the Australian Government's Antarctic goals.

These goals are to:

- maintain the Antarctic Treaty System and enhance Australia's influence within it
- protect the Antarctic environment
- understand the role of Antarctica in the global climate system
- undertake scientific work of practical, economic and national significance.

The AAD also has responsibility for administering the Australian Antarctic Territory and the Territory of Heard Island and McDonald Islands.

The Assets and Technology (A&T) Branch provides and maintains the equipment and infrastructure to support the AAP. A&T Branch activities range from the maintenance of existing Antarctic stations and equipment through to the design, manufacture, testing, operation and procurement of advanced scientific equipment and systems. The Branch manages major infrastructure projects in support of AAP outcomes.

The AAD Mechanical Workshop provides equipment maintenance and refurbishment, technical support and training services to support the Australian Antarctic program.

For more information about us please visit our [website](#).

Duties

The Mechanical Workshop Manager provides senior leadership, technical oversight and operational coordination for Mechanical Workshop Services (MWS), ensuring safe, reliable and fit-for-purpose mechanical assets that support the Australian Antarctic Program.

Key Duties Leadership & Workforce Management:

- Lead and develop a multidisciplinary trades workforce, fostering a positive, collaborative, cohesive and safety-focused team culture.
- Manage recruitment, onboarding and capability development for workshop staff.
- Oversee maintenance, modification and lifecycle management of Hägglunds, LARC-V, refuelling systems and other specialised Antarctic assets.
- Modify commercial off-the-shelf machinery for Antarctic use, including designing, documenting and risk-assessing mechanical modifications to ensure compliance, safety and operational suitability.
- Manage maintenance planning, scheduling and reporting for all Mechanical Workshop activities.
- Develop long-term strategies for workshop capability, asset lifecycle planning and specialised vehicle fleet support. Procurement, Inventory & Resource Management.
- Lead procurement of specialist mechanical components, including hard-to-source rebuild items.
- Manage inventory and resourcing to ensure availability of critical mechanical parts for domestic and Antarctic operations.
- Lead disciplined financial management of labour, materials and project costs, ensuring expenditure remains within budget and supports long term asset planning priorities. Project & Contract Coordination.
- Plan and deliver Mechanical Workshop projects, ensuring effective prioritisation, risk management and completion.
- Manage subcontractors such as auto-electrical and mechanical services during peak periods.
- Provide responsive, customer-focused support to AAD sections, ensuring timely coordination of mechanical services and requests. Safety, Compliance & Risk Management.
- Promote safe systems of work and lead risk identification and mitigation across workshop activities.

- Conduct incident and equipment failure investigations and ensure corrective actions are completed.
- Ensure strict WHS compliance through effective risk management, safe work practices, and adherence to WHS regulations and relevant codes of practice.

For detailed information about the job-specific capabilities for this role, please view the **Job Description** which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Mandatory qualifications

- Must hold a valid trade certificate (Certificate III or higher) relevant to the role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Cameron Frost, 0419 819 657
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=3AB5258A-FA54-211C-1287-ED0941

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Climate Change, Energy, the Environment and Water

Vacancy VN-0770506

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date: Monday 20 July 2026

Australian Antarctic
Science Capabilities and Facilities

Job Title	Senior Aquarium Technician
Job Type	Full-Time, Ongoing
Location	Hobart TAS
Salary	\$88,834 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	APS Level 5
Position Number	2026/1318
Agency Website	https://www.dcceew.gov.au/

Job Description

<https://dcceewjobs.nga.net.au/?jati=D8B4DBAB-48D9-288F-87C2-ED0983262280>

The Australian Antarctic Division (AAD) is part of the Commonwealth Department of Climate Change, Energy, the Environment and Water. As primary agency for Australia's Antarctic Program (AAP), the AAD is responsible for achieving the Australian Government's Antarctic goals. These goals are to:

- Maintain the Antarctic Treaty System and enhance Australia's influence within it.
- Protect the Antarctic environment.
- Understand the role of Antarctica in the global climate system.
- Undertake scientific work of practical, economic and national significance.

The AAD also has responsibility for administering the Australian Antarctic Territory and the Territory of Heard Island and McDonald Islands.

The AAD Science Branch leads, conducts and supports a world class program of scientific research and environmental management, consistent with national priorities through the Australian Antarctic Science Strategic Plan. The branch provides research and advice to support Australia's Antarctic policy objectives, including participation in the Antarctic Treaty system and other international committees, commissions and intergovernmental panels. It manages and administers the Australian Antarctic Science Program (including project requests, assessment, and reporting) and provides scientific and research advice to support regulatory and management decisions. The branch provides scientific and technical advice for Antarctic capability projects, conducts impact assessments and develops strategies to address environmental legacies and undertakes targeted outreach promoting the value of Australian Antarctic science.

The Capabilities and Facilities section supports Southern Ocean and Antarctic research in the fields of aquaria, labs, engineering and marine science. Our diverse team manages lab facilities, cold store and scientific samples both on station and at AAD headquarters, marine science assets, compliance and regulatory requirements, and workshops that design and construct bespoke technical equipment and facilities for the AAP.

Duties

The position will work at Kingston in the Marine Research Aquarium facility (aquarium) and at sea as required to support mobile containerised aquarium research facilities (containerised aquaria). The position will move to the new Southern Ocean research aquarium which is under construction in Taroona and will be completed in approximately 2 years. The position will report to the Science Support Technical Manager and work under direction from the Marine Research Aquarium Manager.

Key duties will include, but are not limited to:

- Support daily operations of the aquarium including:
 - Day to day maintenance and husbandry of Antarctic krill and other livestock
 - Continual production of live algal cultures.
 - Maintain water filtration equipment.
 - Participate in the after-hours on-call roster.
 - Maintain records of all required inspections, maintenance, repairs and certifications; and
 - Contribute to the support of researchers/students.
- As required, assist in the forward planning, experimental set up and pre-voyage testing of containerised aquaria.
- As required, participate in marine science voyages with responsibility for the technical configuration, operation, and maintenance of containerised aquaria whilst at sea and provide aquarium support to researchers and students working at sea.
- Advise aquarium users on the safe set up and use of experimental systems in the aquarium and containerised aquaria.
- Conduct regular quality and safety audits of the aquarium and containerised aquarium facilities.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Mandatory qualifications

- A degree from an Australian tertiary institution in a discipline of Aquaculture, or Science with a relevant major or Biology with a relevant major, or another equivalent discipline with a relevant major, or;
- A degree in a relevant discipline from a comparable overseas institution, or;
- Demonstrated equivalent work experience in a relevant field.

Additional requirements

- Hold a current Apply First Aid Certificate or have the ability to obtain this qualification.
- Hold and maintain a valid Australian motor vehicle drivers licence.
- Note that the position may require them to participate in an on-call roster (for which an appropriate restriction allowance will be paid) and be available to perform duty outside standard hours.
- Note that you will be required, from time to time, to work in difficult, remote and harsh environments (possibly for extended periods) under limited supervision or in teams.

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a **Baseline Vetting** security clearance. You will be required to obtain and maintain a clearance at this level.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

We currently have one vacancy available for immediate filling in Hobart TAS. A merit pool for filling the same or similar position may be established at the conclusion of this selection process.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

To Apply

Position Contact	Steven Whiteside, 0447 835 166
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=D8B4DBAB-48D9-288F-87C2-ED098

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Climate Change, Energy, the Environment and Water

Vacancy VN-0770580

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date: Monday 27 July 2026

Australian Antarctic
Assets & Technology Infrastructure Delivery

Job Title	Construction Coordinator
Job Type	Full-Time, Ongoing
Location	Hobart TAS, Kingston TAS
Salary	\$99,734 - \$112,044
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	APS Level 6
Position Number	2026/581
Agency Website	https://www.dcceew.gov.au/

Job Description <https://dcceewjobs.nga.net.au/?jati=9BF439D7-8C86-CD88-D2EC-ED0946992C10>

The Australian Antarctic Division (AAD) is part of the Commonwealth Department of Climate Change, Energy, the Environment and Water. As primary agency for Australia's Antarctic Program (AAP), the AAD is responsible for achieving the Australian Government's Antarctic goals.

These goals are to:

- maintain the Antarctic Treaty System and enhance Australia's influence within it
- protect the Antarctic environment
- understand the role of Antarctica in the global climate system
- undertake scientific work of practical, economic and national significance.

The AAD also has responsibility for administering the Australian Antarctic Territory and the Territory of Heard Island and McDonald Islands.

The Assets and Infrastructure (A&I) Branch provides and maintains the equipment and infrastructure to support the AAP. A&I Branch activities range from the maintenance of existing Antarctic stations and equipment through to major infrastructure projects in support of AAP outcomes.

The Infrastructure Delivery Section is a key element of the A&I Branch and is responsible for the construction of the built infrastructure at Australia's Antarctic and sub-Antarctic stations. The section consists of an expeditioner workforce that carries out construction activities at the Antarctic and sub-Antarctic stations and a project management group at the AAD's head office in Kingston, Tasmania. It works closely with other sections within the branch to support the design, operation and maintenance of all station infrastructure.

For more information about us please visit our [website](#).

Duties

The Job Reporting to the Project Leads, the position will involve working both independently as well as part of a wide project team, providing project support throughout the planning and delivery phases. This position would suit a construction industry professional with a desire to expand their project management knowledge and develop a skillset delivering and managing remote infrastructure. The position is responsible for providing project management support for the delivery of building and construction works and major capital projects in the following key areas:

- Planning and scheduling
- Design management
- Subcontractor management
- Inspection of off-site fabrications

- Providing remote site supervision and direction to on-station teams
- Procurement of services, materials and equipment and liaison with suppliers
- Estimating and take-offs
- Work Place Health and Safety (WHS)
- Preparation of cargo for shipping
- Quality Management
- Reporting
- Other duties as directed

The projects cover a wide range of works suitable for the hostile Antarctic environment- high wind speeds, fine snow, low temperatures and dynamic geotechnical conditions. These may include new buildings and renovations works, civil works, above-ground hydraulic and electrical site services, satellite, radio and mobile service communication infrastructure, water treatment and storage, power generation and distribution, HVAC and building monitoring systems. There is an emphasis on implementing solutions that are durable, transportable and can be constructed by a generalist workforce. Please note this is a head office position located in Kingston, Tasmania.

There may be opportunities to deploy to Antarctica or sub-Antarctic islands in support of project activities, but that is not a main duty of this role. AAD supports flexible workplace arrangements and will endeavour to reach an arrangement that meets your needs. There will be periods, particularly in the lead up to vessel and aircraft departures, that the role will involve working to achieve outcomes within rigid deadlines.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from the relevant job posting on our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Mandatory qualifications

- Engineering/project management, construction supervisor or trade qualification; or
- Qualification in a relevant field.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Lee Mason, 0419 900 850
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=9BF439D7-8C86-CD88-D2EC-ED09

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Climate Change, Energy, the Environment and Water

Vacancy VN-0770610

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date: Thursday 16 July 2026

Office of Water Compliance
Operations Strategy & Governance

Job Title	Executive Assistant
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Goondiwindi QLD, Albury NSW, Brisbane QLD, Mildura VIC, Canberra ACT, Dubbo NSW, Melbourne VIC, Sydney NSW, Wagga Wagga NSW
Salary	\$88,834 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	A mixed working arrangement about where the employee will work - it can be a combination of working from home, working onsite and working remotely.
Classification	APS Level 5
Position Number	2026/1341
Agency Website	https://www.dcceew.gov.au/

Job Description
<https://dcceewjobs.nga.net.au/?jati=9055B554-7A31-D59A-F587-ED0A7355A94B>

The Inspector-General of Water Compliance: The Inspector-General of Water Compliance (Inspector-General) is an independent statutory role and an identified integrity agency, supported by staff provided by the Department of Climate Change, Energy, Environment & Water (the Department). Inspector-General's vision: Water management and use within the Murray-Darling Basin is lawful, transparent, and accountable, and the Australian public is confident in the integrity of Basin Plan delivery.

Inspector-General's purpose: The Inspector-General ensures various government bodies, water managers and users in the Murray-Darling Basin (the Basin) comply with their obligations under the Water Act 2007 (Cth) (Water Act) and the Basin Plan 2012 (Cth) (Basin Plan) and drives governments and water managers to uphold high standards of integrity and performance. The Inspector-General's role includes overseeing the performance of government agencies in the management of Basin water resources, as well as ensuring compliance with various commitments under legislation. The Inspector-General currently has offices located in Adelaide, Albury, Brisbane, Canberra, Dubbo, Goondiwindi, Melbourne, Mildura and Sydney. The Inspector-General can support regional relocation to one of our Basin communities.

The Operations Branch:

- Identifies and delivers enabling support services to strengthen organisational capability and ensure compliance.
- Applies technical advice to meet operational needs and support strategic priorities.
- Partners with business areas to provide consistent, high-quality, fit for purpose advice and services.
- Continuously improves systems, processes, and service models to enhance efficiency, responsiveness, and organisational outcomes.
- Builds awareness and a common understanding of the organisation's role, direction and operations.

The role supports up to 2 Senior Executives to ensure their work priorities are achieved in a timely manner to support the achievement of strategic objectives. The Executive Assistant unit sits within the Strategy and Governance team. There are multiple positions available in support of the following senior executives.

- Assistant Inspector-General Oversight.
- Assistant Inspector-General Regulation.
- Chief Operating Officer.
- General Counsel.

Duties

The Executive Assistant provides high-level administrative and coordination support up to 2 senior executives within the Inspector-General of Water Compliance, ensuring their priorities are effectively managed. As part of the Strategy and Governance team, the role is responsible for overseeing schedules, coordinating meetings and travel, managing correspondence, and supporting governance and compliance activities. This position requires strong organisational skills, discretion, and the ability to liaise with internal and external stakeholders. Additionally, the role contributes to project management, corporate administration, and Senate Estimates preparations. Operating within a complex regulatory and legislative environment, the Executive Assistant plays a key role in supporting government oversight, policy implementation, and strategic objectives.

The key accountabilities of the Executive Assistant will include, but are not limited to, the following:

- Providing high level administrative and coordination support, including managing and organising meetings, briefings and events, and anticipating and managing competing commitments.
- Managing complex schedules, scheduling meetings, and coordinating appointments for senior executives.
- Administering finance support (including corporate credit card acquittals) in line with relevant policies.
- Coordinating, booking and reconciling travel in line with relevant policies.
- Undertaking a broad range of other corporate and administrative support functions across the division as required.
- Communicating and collaborating with internal and external stakeholders on behalf of the executive.
- Handling incoming and outgoing communications, including emails, and phone calls, often acting as the primary point of contact.

- Monitoring, triaging and filtering incoming documents and correspondence (including emails, proposals and briefing papers), ensuring items are prioritised, categorised and actioned efficiently to support executive decision-making.
- Assisting with project management tasks as needed, including tracking progress and deadlines.
- Assist with preparing documents, including formatting and basic proofreading (spelling, grammar, and presentation), to support document readiness for submission.
- Contributing to the coordination of Senate Estimates materials, including Questions on Notice, as required.
- Handle highly sensitive information with integrity and discretion.
- Provide maintenance for the records management system, including the accurate capture, storage and access of records in line with policies and standards.
- Provide guidance and support to staff on records management practices, including use of the records structure and appropriate record placement.
- Support records governance activities, including undertaking assurance checks and contributing to the ongoing improvement of records management processes and practices.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a **Baseline Vetting** security clearance. You will be required to obtain and maintain a clearance at this level.

Mandatory qualifications – your suitability for employment will be dependent on you holding relevant mandatory qualifications.

- Certificate or diploma in business administration, government, project management or other relevant field; or equivalent experience.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

We currently have two vacancies available for immediate filling. A merit pool for filling the same or similar positions may be established at the conclusion of this selection process.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Chelsea Ryan, 0431 480 193
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=9055B554-7A31-D59A-F587-BD0A7

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Climate Change, Energy, the Environment and Water

Vacancy VN-0770636

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date:Thursday 16 July 2026

Parks Australia
Kakadu National Park Country

Job Title	Conservation Science Officer (Affirmative Measure – Indigenous Employment)
Job Type	Full-Time, Ongoing
Location	Kakadu NT
Salary	\$88,834 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	APS Level 5
Position Number	2026/1367
Agency Website	https://www.dcceew.gov.au/

Job Description <https://dcceewjobs.nga.net.au/?jati=9B57A65F-0ADF-DDAB-74CD-ED0AAC3A1A4B>

Affirmative measure employment - Indigenous employment

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the Racial Discrimination Act 1975. This vacancy is only available to Aboriginal and/or Torres Strait Islander people.

If you are found suitable and offered a position, you will need to provide evidence of your eligibility for affirmative measure employment when the formal written offer is made.

For more information about affirmative measure employment, see [Affirmative measure for recruiting Aboriginal and Torres Strait Islander Australians: A guide for applicants | Australian Public Service Commission](#).

Who we are

Australia's natural and cultural heritage is unique. Our land and seascapes are distinctive, home to plants and animals found nowhere else in the world, and to some of the oldest living cultures on earth. These environments and cultures are an essential part of our national identity, and visitors travel from across the country and the world to experience them. The Director of National Parks (the Director) is responsible for six national parks, the Australian National Botanic Gardens, 58

Australian Marine Parks and the Heard Island and McDonald Islands Marine Reserve established under the Environment Protection and Biodiversity Conservation Act 1999. Parks Australia is the federal park agency that supports the Director, and they are a division of the Department of Climate Change, Energy, the Environment and Water (the Department). We work to showcase these natural and cultural wonders to the world, demonstrating to all why these places are so special, and inspiring communities to become more invested in their care and future.

Kakadu National Park is a world-heritage listed site for its natural and cultural values, and one of three national parks, leased by their Aboriginal owners to the Director of National Parks, and jointly managed by Traditional Owners and Parks Australia. Parks Australia assists with ongoing management of the park's natural and cultural heritage. In addition to ongoing management of the park's natural and cultural heritage, this branch also manages strategic priorities for Parks Australia, managing a range of strategic planning and major capital projects across the three jointly managed parks.

The Country Section is responsible for the protection of the Kakadu National Park's biodiversity assets and natural values. The section does this by providing strategic advice and support to the operational teams on fire, feral and weed management, managing Country through a significant fire program; implementing and assisting significant species projects; responding to the threat of climate change; data and knowledge management; and planning. The section is an important part of creating an inclusive cross-cultural working environment.

Duties

Under the direction of the Conservation Science Coordinator and in accordance with the Lease Agreement, Kakadu Plan of Management and the Environment Protection and Biodiversity Conservation Act 1999 (EPBC Act), contribute to best practice management of the biodiversity and values of the World Heritage and Ramsar listed Kakadu National Park by:

- Planning and delivering priority research, survey and monitoring activities to assess the health of Country, including status and trends in species, ecological communities and threatening processes.
- Analysing monitoring and survey data and preparing clear, accurate reports, briefings and other communication products for a range of audiences.
- Contributing specialist technical input to support the Country Section Manager to provide advice to Parks Australia and the broader Department.
- Coordinating and participating in biodiversity survey field trips, often in remote areas (must be willing to fly in a helicopter and travel by boat), and contributing to survey design and delivery, feral animal management, weed management and cultural heritage maintenance activities.
- Working with Traditional Owners and other stakeholders to support projects designed to achieve healthy Country, including contributing to engagement and knowledge exchange to foster strong working relationships on and off Park.
- Supporting the coordination of work priorities by maintaining records, tracking actions and milestones, assisting with procurement and budget tracking (as required), and modelling safe work practices in the field and office.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a **Baseline Vetting** security clearance. You will be required to obtain and maintain a clearance at this level.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Additional requirements

- Hold a current Apply First Aid Certificate or have the ability to obtain this qualification.
- Hold and maintain a current manual driver's licence and ability to drive a 4WD vehicle.
- Meet physical fitness minimum standards to undertake work within the role including firefighting as needed.
- Note that the physical requirements of the role(s) involve a combination of outdoor and office-based work.
- Note that you may be required to perform occasional out-of-hours and weekend work.
- Note that you will be required to complete specific training (including refresher training) related to the role including remote area training, defensive driving, first aid and CPR courses.
- Note that you will be required to travel in remote/isolated locations in northern Australia or its near northern neighbours, using a variety of transport including vessels, light/commercial aircraft, helicopters and manual four-wheel drive vehicles.
- Note that you will be required, from time to time, to work in difficult, remote and harsh environments (possibly for extended periods) under limited supervision or in teams.
- The ability to obtain and maintain a working with children and vulnerable people check.
- Wear an official uniform supplied by the department, including during field operations (as applicable), in accordance with the department's uniform policy.
- Wear appropriate protective personal equipment and clothing to comply with departmental Work Health & Safety policies and procedures.

Notes

We currently have one vacancy available for immediate filling in Kakadu National Park. A merit pool for filling the same or similar position in Kakadu National Park may be established at the conclusion of this selection process.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Jessica Sabatino, 0407 751 701
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=9B57A65F-0ADF-DDAB-74CD-ED0A

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Climate Change, Energy, the Environment and Water

Vacancy VN-0770638

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date:Thursday 16 July 2026

Parks Australia
Kakadu National Park Country

Job Title	Conservation Science Officer (Identified)
Job Type	Full-Time, Ongoing
Location	Kakadu NT
Salary	\$88,834 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	APS Level 5
Position Number	2026/1444
Agency Website	https://www.dcceew.gov.au/

Job Description <https://dcceewjobs.nga.net.au/?jati=A577AE38-651E-AB1C-CB16-ED0AAC4640F0>

Identified position

This position is an 'Identified' position which signifies that the role has a strong involvement in issues relating to Aboriginal and Torres Strait Islander people. The successful applicant must have an understanding of the issues affecting Aboriginal and/or Torres Strait Islander people and an ability to communicate sensitively and effectively with Aboriginal and/or Torres Strait Islander People.

Who we are

Australia's natural and cultural heritage is unique. Our land and seascapes are distinctive, home to plants and animals found nowhere else in the world, and to some of the oldest living cultures on earth. These environments and cultures are an essential part of our national identity, and visitors travel from across the country and the world to experience them. The Director of National Parks (the Director) is responsible for six national parks, the Australian National Botanic Gardens, 58 Australian Marine Parks and the Heard Island and McDonald Islands Marine Reserve established under the Environment Protection and Biodiversity Conservation Act 1999. Parks Australia is the federal park agency that supports the Director, and they are a division of the Department of Climate Change, Energy, the Environment and Water (the Department). We work to showcase

these natural and cultural wonders to the world, demonstrating to all why these places are so special, and inspiring communities to become more invested in their care and future.

Kakadu National Park is a world-heritage listed site for its natural and cultural values, and one of three national parks, leased by their Aboriginal owners to the Director of National Parks, and jointly managed by Traditional Owners and Parks Australia. Parks Australia assists with ongoing management of the park's natural and cultural heritage. In addition to ongoing management of the park's natural and cultural heritage, this branch also manages strategic priorities for Parks Australia, managing a range of strategic planning and major capital projects across the three jointly managed parks.

The Country Section is responsible for the protection of the Kakadu National Park's biodiversity assets and natural values. The section does this by providing strategic advice and support to the operational teams on fire, feral and weed management, managing Country through a significant fire program; implementing and assisting significant species projects; responding to the threat of climate change; data and knowledge management; and planning. The section is an important part of creating an inclusive cross-cultural working environment.

Duties

Under the direction of the Conservation Science Coordinator and in accordance with the Lease Agreement, Kakadu Plan of Management and the Environment Protection and Biodiversity Conservation Act 1999 (EPBC Act), contribute to best practice management of the biodiversity and values of the World Heritage and Ramsar listed Kakadu National Park by:

- Planning and delivering priority research, survey and monitoring activities to assess the health of Country, including status and trends in species, ecological communities and threatening processes.
- Analysing monitoring and survey data and preparing clear, accurate reports, briefings and other communication products for a range of audiences.
- Contributing specialist technical input to support the Country Section Manager to provide advice to Parks Australia and the broader Department.
- Coordinating and participating in biodiversity survey field trips, often in remote areas (must be willing to fly in a helicopter and travel by boat), and contributing to survey design and delivery, feral animal management, weed management and cultural heritage maintenance activities.
- Working with Traditional Owners and other stakeholders to support projects designed to achieve healthy Country, including contributing to engagement and knowledge exchange to foster strong working relationships on and off Park.
- Supporting the coordination of work priorities by maintaining records, tracking actions and milestones, assisting with procurement and budget tracking (as required), and modelling safe work practices in the field and office.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a **Baseline Vetting** security clearance. You will be required to obtain and maintain a clearance at this level.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Additional requirements

- Hold a current Apply First Aid Certificate or have the ability to obtain this qualification.
- Hold and maintain a current manual driver's licence and ability to drive a 4WD vehicle.
- Meet physical fitness minimum standards to undertake work within the role including firefighting as needed.
- Note that the physical requirements of the role(s) involve a combination of outdoor and office-based work.
- Note that you may be required to perform occasional out-of-hours and weekend work.
- Note that you will be required to complete specific training (including refresher training) related to the role including remote area training, defensive driving, first aid and CPR courses.
- Note that you will be required to travel in remote/isolated locations in northern Australia or its near northern neighbours, using a variety of transport including vessels, light/commercial aircraft, helicopters and manual four-wheel drive vehicles.
- Note that you will be required, from time to time, to work in difficult, remote and harsh environments (possibly for extended periods) under limited supervision or in teams.
- The ability to obtain and maintain a working with children and vulnerable people check.
- Wear an official uniform supplied by the department, including during field operations (as applicable), in accordance with the department's uniform policy.
- Wear appropriate protective personal equipment and clothing to comply with departmental Work Health & Safety policies and procedures.

Notes

We currently have one vacancy available for immediate filling in Kakadu National Park. A merit pool for filling the same or similar position in Kakadu National Park may be established at the conclusion of this selection process.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Jessica Sabatino, 0407 751 701
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=A577AE38-651E-AB1C-CB16-ED0A

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Employment and Workplace Relations

Vacancy VN-0770563

Department of Employment and Workplace Relations
(DEWR)

Closing Date:Wednesday 15 July 2026

Entitlements Safeguards Division
Fair Entitlements Guarantee Branch FEG Contact and Initial Assessment

Job Title	Insolvency Practitioner Engagement Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$84,828 - \$90,720
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	APS Level 4
Position Number	26/0636
Agency Website	https://www.dewr.gov.au/

Job Description

<https://dewr.nga.net.au/?jati=9B92FE6E-435F-2CB7-4F24-ED09C08656CA>

Reporting to the Case Administration Unit Team Leader, the Insolvency Practitioner Engagement Officer proactively engages with Insolvency Practitioners (IPs) through regular phone contact and eFEG system correspondence, to support the FEG program in meeting or exceeding key performance indicators in assessing FEG claims for assistance.

The role involves following up with and monitoring IP responsiveness, identifying emerging issues and potential delays, and liaising with internal and external stakeholders to resolve issues and provide assistance and advice about the FEG Scheme where required.

Duties

Responsibilities of the APS Level 4 may include:

- Support the delivery of the FEG program through effective engagement with Insolvency Practitioners and Bankruptcy trustees via phone and written communication.
- Manage and prioritise a caseload, ensuring tasks are allocated, monitored and completed in line with agreed timeframes and key performance indicators.
- Monitor external stakeholder performance, identify risks or delays, and escalate complex or sensitive matters as required.
- Provide clear, accurate and timely advice to internal and external stakeholders, supporting the resolution of case related issues.
- Maintain accurate records and case information within departmental systems, ensuring compliance with recordkeeping and data quality requirements.
- Contribute to continuous improvement by identifying efficiencies, sharing knowledge and supporting team outcomes and organisational objectives.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspective are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	Daniel Jones, (02) 6121 77
Agency Recruitment Site	https://dewr.nga.net.au/?jati=9B92FE6E-435F-2CB7-4F24-ED09C08656

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Employment and Workplace Relations

Vacancy VN-0770617

Safe Work Australia

Closing Date:Wednesday 30 June 2027

Various
Various Various

Job Title	Safe Work Australia Temporary Employment Register 2026 - 2027
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Sydney NSW, Canberra ACT, Hobart TAS, Melbourne VIC
Salary	\$78,423 - \$188,577
Future Merit Locations	Canberra, Adelaide, Brisbane, Melbourne, Hobart, Sydney
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Safe Work Australia's main office is located in Canberra, ACT. Remote-based employees can expect to work from one of our regional offices or from home
Classification	APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2;Government Lawyer;Principal Government Lawyer;Senior Government Lawyer
Position Number	TER 2026 - 2027
Agency Website	https://www.safeworkaustralia.gov.au/

Job Description <https://swacareers.nga.net.au/?jati=61611E74-AD48-C6C7-9D19-ED0A73524F06>

About the Temporary Employment Register

The register enables Safe Work Australia (the Agency) to access eligible and experienced individuals for non-ongoing employment opportunities across a broad range of classifications and business areas at short notice.

- Non-ongoing offers may be made for a maximum initial period of up to 12 months, with a possibility to extend for a total maximum period of 18 months. Non-ongoing contracts can only be extended once, regardless of the length of time.
- Ongoing engagement or promotion under the *Public Service Act 1999* are not possible through this recruitment register.
- You will only be contacted regarding your application if an opportunity arises that matches your skills and experience.
- Your application is not a guarantee that an offer of employment will be made.
- Applications remain active until 30 June 2027. Applications are not carried over after this time, you will be required to submit a new application for the 2027-2028 Temporary Employment Register.

Duties

The Opportunity

We are seeking highly motivated and adaptable individuals with a wide range of expertise and transferable skills to help deliver Safe Work Australia's (the Agency) goals and objectives.

We welcome and encourage applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQ+ individuals, people from culturally and linguistically diverse backgrounds, and mature age applicants.

Our online application form will invite you to express interest in roles ranging from APS Level 3 to Executive Level 2 classifications. You'll be asked to indicate your preferred classification and select the work areas that align with your interests and experience.

The Agency Groups

Various roles may be available within the Agency's two Groups: the Policy & Engagement Group and the Corporate Group.

The Policy & Engagement Group is responsible for coordinating and developing national policies in relation to WHS and workers' compensation matters, such as supporting implementation of the model WHS legislation and reform of the legislative framework and providing policy advice on the model WHS laws in relation to high-risk workplaces, hazardous chemicals and occupational diseases.

The Corporate Group is responsible for end-to-end service delivery on a number of enabling functions including human resources, security, fraud, risk, integrity, finance, procurement, communications, as well as providing expert advice on data improvement and research strategy.

Eligibility

To be eligible for employment with the Agency, you must be an Australian citizen and you will be required to successfully undergo a police record check.

The successful applicant must be able to obtain and maintain a minimum of a Baseline level security clearance or hold a current security clearance of an appropriate level. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.

Notes

How to apply

To register your interest, please click the 'Apply now' button to access the online application form via the SWA Careers website. If you experience any difficulties lodging your application, please contact the Recruitment Team via recruitment@swa.gov.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Safe Work Australia

Safe Work Australia (SWA) is a leading national policy body for work health and safety (WHS) and workers' compensation. We are a small Agency of around 100 people yet our work plays a significant role in the lives of 13.5 million working Australians and their families through the provision of guidance to create safer and more productive workplaces, and the prevention of work-related death, injury and illness. We provide generous terms and conditions and flexible working arrangements. We are committed to professional development, health and wellbeing, as well as maintaining an engaged and enthusiastic workforce. Our Agency has an active Workplace Inclusion Network and social club, and we participate in a range of corporate and charitable activities. We pride ourselves on being an inclusive workplace. People from a culturally and linguistically diverse background, LGBTIQ+ people, Aboriginal and Torres Strait Islander people, people with disability and people with parenting or caring responsibilities are strongly encouraged to apply. Centrally located in the Nishi Building in Canberra, our office has easy access to a variety of cafés and restaurants. We are also close to Lake Burley Griffin which provides excellent views as well as walking and cycle paths.

To Apply

Position Contact	Recruitment team, (02) 6240 5064
Agency Recruitment Site	https://swacareers.nga.net.au/?jati=61611E74-AD48-C6C7-9D19-ED0A7

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Employment and Workplace Relations

Vacancy VN-0770620

Safe Work Australia

Closing Date: Wednesday 30 June 2027

Various
Various Various

Job Title	Safe Work Australia - Section 26 Temporary/Permanent Employment Register 2026 - 2027
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Hobart TAS, Canberra ACT, Adelaide SA, Brisbane QLD, Darwin NT, Melbourne VIC
Salary	\$78,423 - \$188,577
Future Merit Locations	Hobart, Canberra, Adelaide, Brisbane, Darwin, Melbourne
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Safe Work Australia's main office is located in Canberra, ACT. Remote-based employees may expect to work from one of our regional offices or from home
Classification	APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2;Government Lawyer;Principal Government Lawyer;Senior Government Lawyer
Position Number	Various
Agency Website	https://www.safeworkaustralia.gov.au/

Job Description <https://swacareers.nga.net.au/?jati=7BAE8AA0-5C2E-F04F-5AAA-ED0A73EF763A>

About the s26 Permanent/Temporary Employment Register

The s26 register is open for candidates to register a general expression of interest for employment with Safe Work Australia. We are seeking existing ongoing APS employees who are appropriately skilled and experienced for positions on a permanent or temporary transfer dependent on business requirements.

- Promotion under the Public Service Act 1999 is not possible through this recruitment register.
- You will only be contacted regarding your application if an opportunity arises that matches your skills and experience.
- Your application is not a guarantee that an offer of employment will be made.
- Applications remain active until 30 June 2027. Applications are not carried over after this time, you will be required to submit a new application for the 2027-2028 Section 26 Temporary/Permanent Employment Register.

Duties

We are seeking highly motivated and adaptable individuals with a wide range of expertise and transferable skills to help deliver Safe Work Australia's (the Agency) goals and objectives.

We would welcome expressions of interest from all professions, including:

- administration
- accountancy and financial services
- human resources
- information technology
- communications and media
- legal services
- policy
- finance and procurement
- data
- research
- security and facilities

Our online application form will invite you to express interest in roles ranging from APS Level 3 to Executive Level 2 classifications. You'll be asked to indicate your preferred classification and select the work areas that align with your interests and experience.

The Agency Groups

Various roles may be available within the Agency's two Groups: the Policy & Engagement Group and the Corporate Group.

The Policy & Engagement Group is responsible for coordinating and developing national policies in relation to WHS and workers' compensation matters, such as supporting implementation of the model WHS legislation and reform of the legislative framework and providing policy advice on the model WHS laws in relation to high-risk workplaces, hazardous chemicals and occupational diseases.

The Corporate Group is responsible for end-to-end service delivery on a number of enabling functions including human resources, security, fraud, risk, integrity, finance, procurement, communications, as well as providing expert advice on data improvement and research strategy.

Eligibility

To be eligible for employment with the Agency, you must be an Australian citizen, a permanent ongoing APS employee, and you will be required to successfully undergo a police record check.

The successful applicant must be able to obtain and maintain a minimum of a Baseline level security clearance or hold a current security clearance of an appropriate level. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.

Notes

How to apply

To register your interest, please click the 'Apply now' button to access the online application form via the SWA Careers website. If you experience any difficulties lodging your application, please contact the Recruitment Team on (02) 6240 5064 or via recruitment@swa.gov.au.

****Please note that this opportunity is only available to Australian Public Service employees****

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Safe Work Australia

Safe Work Australia (SWA) is a leading national policy body for work health and safety (WHS) and workers' compensation. We are a small Agency of around 100 people yet our work plays a significant role in the lives of 13.5 million working Australians and their families through the provision of guidance to create safer and more productive workplaces, and the prevention of work-related death, injury and illness. We provide generous terms and conditions and flexible working arrangements. We are committed to professional development, health and wellbeing, as well as maintaining an engaged and enthusiastic workforce. Our Agency has an active Workplace Inclusion Network and social club, and we participate in a range of corporate and charitable activities. We pride ourselves on being an inclusive workplace. People from a culturally and linguistically diverse background, LGBTIQ+ people, Aboriginal and Torres Strait Islander people, people with disability and people with parenting or caring responsibilities are strongly encouraged to apply. Centrally located in the Nishi Building in Canberra, our office has easy access to a variety of cafés and restaurants. We are also close to Lake Burley Griffin which provides excellent views as well as walking and cycle paths.

To Apply

Position Contact	Recruitment Team, (02) 6240 5064
Agency Recruitment Site	https://swacareers.nga.net.au/?jati=7BAE8AA0-5C2E-F04F-5AAA-ED0A

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Communications and the Arts

Vacancy VN-0770266

Job Title	Temporary Employment Register
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC
Salary	-
Future Merit Locations	Canberra, Sydney, Melbourne
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our enterprise agreement and the operational requirements of the role.
Classification	APS Level 1;APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2;Senior Executive Service Band 1;Senior Executive Service Band 2
Position Number	TER-2026-27
Agency Website	http://www.acma.gov.au

Job Description

<https://www.acma.gov.au/careers>

The **Australian Communications and Media Authority (ACMA)** is an independent Commonwealth statutory authority responsible for the regulation of broadcasting, radiocommunications, telecommunications and some online content.

This work underpins our vision for a connected, informed and entertained Australia.

The **eSafety Commissioner (eSafety)** is Australia's independent regulator for online safety. eSafety fosters online safety by exercising powers under Australian Government legislation, primarily the Online Safety Act, to protect Australians from serious online harms and to promote safer, more positive online experiences. We achieve this through regulation, national leadership and coordination, research, and educational and awareness activities that promote online safety. eSafety leads and coordinates online safety efforts across government departments, authorities and agencies. The eSafety Commissioner is an independent statutory office holder. Under the Online Safety Act, the ACMA makes staff available to assist the eSafety Commissioner to perform their functions and exercise their powers to such extent as the eSafety Commissioner reasonably requires.

The eSafety Commissioner is an independent statutory office holder supported by staff from the Australian Communications and Media Authority.

Duties

We seek to attract, develop and retain a diverse, enthusiastic and high-performing workforce. To help us in achieving this, we maintain a register of interested applicants for use by managers to fill temporary (non-ongoing) roles up to a maximum period of 18 months.

The register is used on an as-needed basis to fill positions that may be full time, part time or casual depending on business needs. Remote working arrangements may be considered.

More details about terms and conditions of employment with the ACMA can be found in the ACMA's [Enterprise Agreement](#).

The ACMA offers employment opportunities across a wide range of functions:

- Accounting and Finance
- Administration
- Communications and Media
- Compliance, Regulation and Investigation
- Education
- Engineering and Technical
- Executive Assistants
- Governance and Performance
- Information and Communications Technology
- Information Management
- Legal
- Organisation Leadership
- Policy, Research and Evaluation
- Project Management

Eligibility

To be eligible for temporary (non-ongoing) employment at the ACMA, applicants are required to:

- hold Australian Citizenship
- be willing to undergo a Nationally Co-ordinated Criminal History Check
- be willing to complete a Health Declaration and if required undergo a health check
- be willing and eligible to obtain a security clearance to the appropriate level if applicable to the position

Visit the [ACMA](#) and the [eSafety](#) websites for more information on who we are and what we do.

Applications will remain valid for up to **30 June 2027**.

Notes

About the Australian Communications and Media Authority

ACMA is Australia's regulator for broadcasting, some online content, radiocommunications and telecommunications. We work with industry and government, locally and internationally, so that Australians can enjoy the best and most innovative media and communications services in a fair, responsible, safe and productive way. The ACMA provides a supportive and respectful work environment that values the diversity of our employees. Our three main offices are in Canberra, Melbourne and Sydney. Visit acma.gov.au for more information on joining our team.

To Apply

Position Contact	ACMA Recruitment, (02) 6219 5555
Agency Recruitment Site	https://www.acma.gov.au/careers

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Communications and the Arts

Vacancy VN-0770275

Job Title	Section 26 Transfer Register
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Belconnen ACT, Melbourne VIC, Pyrmont NSW
Salary	-
Future Merit Locations	Belconnen, Melbourne, Pyrmont
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our enterprise agreement and the operational requirements of the role.
Classification	APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2;Government Lawyer;Principal Government Lawyer;Senior Executive Service Band 1;Senior Executive Service Band 2;Senior Government Lawyer
Position Number	s26-2026
Agency Website	http://www.acma.gov.au

Job Description

<https://www.acma.gov.au/careers>

The **Australian Communications and Media Authority (ACMA)** is an independent Commonwealth statutory authority responsible for the regulation of broadcasting, radiocommunications, telecommunications and some online content.

This work underpins our vision for a connected, informed and entertained Australia.

The **eSafety Commissioner (eSafety)** is Australia's independent regulator for online safety. eSafety fosters online safety by exercising powers under Australian Government legislation, primarily the Online Safety Act, to protect Australians from serious online harms and to promote safer, more positive online experiences. We achieve this through regulation, national leadership and coordination, research, and educational and awareness activities that promote online safety. eSafety leads and coordinates online safety efforts across government departments, authorities and agencies. The eSafety Commissioner is an independent statutory office holder. Under the Online Safety Act, the ACMA makes staff available to assist the eSafety Commissioner to perform their functions and exercise their powers to such extent as the eSafety Commissioner reasonably requires.

The eSafety Commissioner is an independent statutory office holder supported by staff from the Australian Communications and Media Authority.

We are looking for flexible, adaptable, professional staff to contribute to the agency's work across a broad agenda. We are interested in individuals with expertise across all areas of the agency's work, both policy and corporate management.

Duties

In the online application form, you will be able to express an interest in roles from APS Level 3 to Senior Executive Service Band 2, the skillsets most closely aligned with your experience and whether you are seeking a permanent or temporary transfer. Positions may be full-time or part-time depending on business needs and requirements.

Your application will remain valid until **30 June 2027**. Applications are not carried over after this time.

Visit the [ACMA](#) and the [eSafety](#) websites for more information on who we are and what we do.

Eligibility

Applicants must be an ongoing APS employee and where an offer for Temporary Section 26 is made, your home agency will be required to agree to release you.

****Please note that this opportunity is only available to ongoing Australian Public Service employees****

Notes

About the Australian Communications and Media Authority

ACMA is Australia's regulator for broadcasting, some online content, radiocommunications and telecommunications. We work with industry and government, locally and internationally, so that Australians can enjoy the best and most innovative media and communications services in a fair, responsible, safe and productive way. The ACMA provides a supportive and respectful work environment that values the diversity of our employees. Our three main offices are in Canberra, Melbourne and Sydney. Visit [acma.gov.au](https://www.acma.gov.au) for more information on joining our team.

To Apply

Position Contact	ACMA Recruitment, (02) 6219 5555
Agency Recruitment Site	https://www.acma.gov.au/careers

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