



Commonwealth of Australia
APSJobs - Vacancies Daily
PS30 Daily Gazette Monday - 27 July 2026.pdf

Australian Government

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APSJobs - Vacancies Daily

This electronic document contains notifications of Vacancies now being advertised daily. These notices will also be published in the electronic Public Service Gazette PS30 Weekly Gazette Thursday - 30 July 2026.pdf.

The Gazette contains notifications of certain vacancies and employment decisions for APS and some non-APS Commonwealth agencies as required by the Public Service Act 1999, the Parliamentary Service Act 1999, and their subordinate legislation. To know more about these requirements, see <https://www.apsc.gov.au/public-service-gazette-requirements>

The date of publication of this Gazette is PS30 Daily Gazette Monday - 27 July 2026.pdf. The date of publication establishes the date the vacancy was notified in the Gazette for the purpose of 25(1)(b) of the Australian Public Service Commissioners Directions 2022.

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Vacancies

Vacancy VN-0771206

Australian Electoral Commission

Closing Date: Sunday 16 August 2026

Operations Group
State Operations

Job Title	Assistant Directors, NSW State Office and Operations
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Haymarket NSW
Salary	\$122,163 - \$137,665
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	Executive Level 1
Position Number	Multiple
Agency Website	https://www.aec.gov.au/

Job Description

<https://candidate.aurion.cloud/aec/production/>

You will join a high-performing, collaborative team of Assistant Directors that lead, enable and motivate staff to administer, prepare for and deliver electoral events.

The New South Wales / Australian Capital Territory (NSW/ACT) State and divisional offices take a professional and dynamic approach to achieve high-quality, internationally recognised standards for electoral event delivery. Our geographically dispersed network works collaboratively to support one another and achieve large-scale outcomes within a complex operating environment.

Reporting to the State Directors, you will be an active participant in the broader NSW/ACT leadership team, modelling exceptional behaviours and contributing to our culture, business planning and deliverables. The team is collaborative, respectful and inclusive, and works to empower others through building enduring trust and capability.

Duties

We are looking for strong leaders who are agile, self-motivated, and results-driven to manage electoral event planning, delivery, and evaluation in NSW/ACT. There are ongoing and non-ongoing fulltime opportunities, the non-ongoing opportunities are for a minimum of 6 months. There are vacancies in our Operations team leading a portfolio of divisional officers and in State office leading a team to deliver statewide projects.

There are multiple opportunities based in Haymarket. Out-posting may be considered to various regional locations across the state where the AEC has a divisional office.

You will contribute to the development of team objectives for short term tasks and strategic planning for longer-term initiatives, including setting priorities for the work area, maintaining team cohesion, and ensuring quality of outputs for the work area.

We're looking for talented people who are excellent communicators, can manage multiple stakeholder relationships effectively, and deliver quality results within tight deadlines. Initiative, strong attention to detail, analytical skills, and the ability to contribute to business improvement strategies will be essential.

During an election, you will also need to be responsive and show professional resilience and personal drive to deal with the high demand and volume of work generated at election time.

To excel you'll have:

- Leadership and people management experience with the ability to empower and motivate employees by providing clear direction, delegation and supporting staff with development opportunities and coaching to build a high performing team.
- Experience applying critical analysis and evidence-based decision-making, using data and information to identify risks, dependencies and emerging issues, and implementing practical solutions to achieve organisational outcomes.
- Demonstrated ability to maintain a positive attitude in a dynamic and challenging environment, adapt and respond to rapid change and lead your teams to achieve results in this context, while supporting the health and wellbeing of staff.
- Demonstrated ability to communicate with influence, negotiate strategic outcomes and facilitate cooperation and partnerships with internal and external stakeholders, including from a geographically dispersed network.
- Ability to examine your own performance and regularly seek feedback from others for personal and professional development, with demonstrated ability to work autonomously.

- A strong commitment to collaboration as a tool to facilitate and drive work to achieve a nationally led, consistent approach to delivery.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Electoral Commission

The Australian Electoral Commission (AEC) is at the heart of Australian democracy. The AEC is responsible for conducting federal elections and referendums, maintaining the Commonwealth electoral roll and making sure the Australian public is informed about all electoral matters. Our goal is to see that all eligible Australians actively participate in our democracy. The AEC values of electoral integrity through quality, agility and professionalism drive strategic and corporate planning and assist in organising the agency in a way that will effectively deliver the business into the future. The AEC is an equal opportunity employer which upholds the APS employment principles and actively encourages a diverse and inclusive workplace. The AEC's statutory functions in relation to the conduct of elections and referendums require that the AEC and its employees must be, and must be seen to be, impartial and politically neutral. As a result, the AEC Enterprise Agreement and Political Neutrality Policy state that it is an inherent requirement of AEC employment that employees, and prospective employees, are not publicly active in any political affairs and do not publicly engage in such activities. This includes advocating any issues associated with a referendum. Should a prospective employee fail to meet this inherent requirement, they will be ineligible for employment with the AEC.

To Apply

Position Contact	Grant Gooch, N/A
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0771300

Australian Electoral Commission

Closing Date: Sunday 09 August 2026

Corporate Services and Governance Division
People Branch Attraction and Recruitment

Job Title	Recruitment Advisors & Onboarding Officers, Attraction and Recruitment
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$79,231 - \$96,848
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 4; APS Level 5
Position Number	2026-120 Multiple
Agency Website	https://www.aec.gov.au/

Job Description

<https://candidate.aurion.cloud/aec/production/>

The People Branch delivers strategic and operational human resources services across the AEC, supporting employees, managers and business areas through advice, proactive support and workforce solutions. The branch is responsible for a broad range of functions, including workforce planning and analysis, recruitment and onboarding, employee relations, and employee work health and safety.

The Attraction and Recruitment Section plays a key role in assisting the AEC to attract, recruit and retain a capable and diverse workforce across the agency. The section partners with business areas to deliver end-to-end recruitment services whilst providing assistance that allows the AEC to meet its operational requirements.

The section provides expert advice, manages recruitment processes, promotes best practice and works to ensure a positive experience for candidates and hiring managers.

Duties

The Attraction and Recruitment section within People Branch is seeking to recruit APS 4 and APS 5 Recruitment Advisors and Onboarding Officers.

These roles support the delivery of end-to-end recruitment and onboarding services, ensuring timely, accurate and compliant outcomes in line with relevant legislation, policies, procedures and guidelines. Working collaboratively with hiring managers, candidates and internal stakeholders, Recruitment Advisors and Onboarding Officers provide advice, administrative support and customer-focused service across the recruitment lifecycle, while contributing to a positive and seamless onboarding experience.

This is an exciting opportunity to join a high performing and fast paced team that supports the AEC and its day-to-day recruitment activities. As part of a customer-service focused team, you will build rapport and maintain stakeholder relationships while resolving simple to moderately complex enquiries to support the AEC in the lead up to, and during, an electoral event.

To excel you'll have:

APS 4 – Recruitment Advisor & Onboarding Officer

- Experience in onboarding, recruitment, human resources, administration or a related field, with the ability to apply established policies, procedures and business processes.
- Demonstrated ability to manage competing priorities and deliver accurate outcomes within required timeframes and legislative parameters.
- Proven ability to communicate effectively with a diverse range of internal and external stakeholders and provide high-quality customer service.
- Demonstrated attention to detail and commitment to achieving quality outcomes while maintaining accurate records and documentation.
- Demonstrated ability to identify and resolve routine issues, escalating more complex matters where required.
- Ability to contribute to continuous improvement activities and support the implementation of changes to recruitment and onboarding processes.
- Demonstrated ability to work independently and collaboratively within a team environment while adapting to changing business priorities.

APS 5 – Recruitment Advisor & Onboarding Officer

- Demonstrated experience in onboarding, recruitment, human resources, administration or a related field, including the ability to interpret and apply policies, procedures and legislative requirements while providing guidance to others.
- Demonstrated ability to proactively identify risks, issues and emerging trends, implement mitigations and exercise sound judgement when resolving complex matters.
- Proven ability to identify opportunities for business improvement, contribute to change initiatives and support implementation of improved processes and practices.
- Demonstrated ability to manage staff while developing capabilities, encouraging career development and promoting professionalism.
- Demonstrated personal integrity and sound judgement whilst achieving results within legislative and policy parameters.

Desirable

- Relevant qualifications and/or experience in human resources, recruitment, onboarding or a related discipline.
- Knowledge of, or the ability to quickly gain knowledge of, APS human resource and recruitment systems, including but not limited to Aurion, ServiceNow, Fit2Work and Objective.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

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To Apply

Position Contact	Claire Wilks, claire.wilks@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0771304

Australian Electoral Commission

Closing Date: Sunday 09 August 2026

Corporate Services and Governance Division
People Branch Attraction and Recruitment

Job Title	Senior Recruitment Advisor, Attraction and Recruitment
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 6
Position Number	2026-122 13372
Agency Website	https://www.aec.gov.au/

Job Description

<https://candidate.aurion.cloud/aec/production/>

The People Branch delivers strategic and operational human resources services across the AEC, supporting employees, managers and business areas through expert advice, proactive support and workforce solutions. The branch is responsible for a broad range of functions, including workforce planning and analysis, recruitment and onboarding, employee relations, and work health and safety.

The Attraction and Recruitment Section plays a key role in helping the AEC attract, recruit and retain a capable and diverse workforce. The team partners with business areas to deliver end-to-end recruitment services and support the agency in meeting its operational objectives.

The team provides expert advice, manages recruitment processes, promotes best practice, and works to ensure a positive experience for both candidates and hiring managers.

Duties

The Senior Recruitment Advisor reports to the Assistant Director and supports the delivery of recruitment and onboarding services within the Attraction & Recruitment section within People Branch.

The role provides operational leadership to the recruitment team and supports the delivery of key projects and contributes to the achievement of business objectives. The Senior Recruitment Advisor is responsible for managing and coordinating team workflows, allocating work, managing competing priorities and ensuring requests and queries are addressed in a timely manner. The role also provides escalation support for complex and sensitive matters, in addition to contributing to the development of recruitment and onboarding frameworks, processes and artefacts.

The role undertakes complex work, under limited direction and exercises sound judgement in applying relevant policies and procedures. The Senior Recruitment Advisor maintains a strong understanding of recruitment and onboarding frameworks and provides specialist advice to stakeholders while supporting effective management and development of the team.

To excel you'll have:

- Demonstrated experience coordinating and delivering recruitment and onboarding activities.
- Ability to set priorities, manage competing demands and deliver quality outcomes within agreed timeframes and allocated resources.
- Experience communicating effectively and building productive stakeholder relationships while anticipating and responding to stakeholder needs and expectations across a geographically dispersed network.
- Proven analytical skills, including the ability to identify opportunities for improvement, facilitate change and contribute to business improvement initiatives.
- Demonstrated ability to lead and develop staff, build capability, support career development, and foster a professional and collaborative team culture.
- Sound judgement and personal integrity when achieving results within legislative, policy and procedural frameworks.

Desirable

- Relevant tertiary qualifications in management, business, public administration or similar.
- Knowledge of, or ability to, quickly gain knowledge of Australian electoral law and practice, AEC Enterprise Agreement, and the Public Service Act 1999.

Additional Responsibilities during an Electoral Event

- Manage the increased volume of requests for advice and matters, along with the urgency to resolve matters, prior to and during the delivery of an electoral event.
- Working in conjunction with the People Branch to ensure a streamlined approach and providing additional support, as required, throughout the event delivery period.

Eligibility

- AEC employees must be Australian citizens.
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- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

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To Apply

Position Contact	Andy Sturman, andy.sturman@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0771319

Australian Electoral Commission

Closing Date: Sunday 09 August 2026

Corporate Services & Governance
People Branch Attraction and Recruitment

Job Title	Assistant Directors, Attraction and Recruitment
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$122,163 - \$137,165
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	Executive Level 1
Position Number	2026-123 Multiple
Agency Website	https://www.aec.gov.au/

Job Description

<https://candidate.aurion.cloud/aec/production/>

The People Branch delivers strategic and operational human resources services across the AEC, supporting employees, managers and business areas through expert advice, proactive support and workforce solutions. The branch is responsible for a broad range of functions, including workforce planning and analysis, recruitment and onboarding, employee relations, and work health and safety.

The Attraction and Recruitment section plays a key role in helping the AEC attract, recruit and retain a capable and diverse workforce across the agency. The section partners with business areas to deliver end-to-end recruitment services, ensuring the AEC can meet its operational requirements and workforce objectives.

The section provides expert advice, manages recruitment processes, promotes best practice and works to ensure a positive experience for candidates and hiring managers.

Duties

The Attraction and Recruitment section is looking to engage multiple Assistant Directors to lead key functions across the section. As the AEC progresses towards the Directed Level of Event

Readiness, these opportunities will play a critical role in strengthening workforce capability, supporting operational readiness, and ensuring the agency is well positioned to deliver future electoral events while maintaining business-as-usual operations.

Assistant Director, Surge Strategy & Entry Level Programs

The Assistant Director, Surge Strategy & Entry Level Programs leads strategic recruitment, talent management and workforce capability initiatives to attract, develop and retain a high-performing workforce. The role oversees entry-level recruitment programs, including Graduate and School Leaver Programs, as well as surge recruitment activities, with a strong focus on the delivery and continuous improvement of the Contingent Workforce to support electoral readiness.

Working under broad direction, the position manages complex workforce projects, leads a team, and provides expert advice on recruitment, workforce planning and people management matters. The Assistant Director drives workforce capability through innovative recruitment and development strategies, stakeholder engagement, policy development, compliance oversight and strategic workforce planning.

Assistant Director, Onboarding & Internal Movements

The Assistant Director, Onboarding & Internal Movements leads the delivery of onboarding services across the AEC, ensuring a compliant, customer-focused, and efficient employee onboarding experience. The role provides strategic and operational leadership of the onboarding function, including team management, workforce planning, governance, reporting, process improvement, and service delivery.

Working collaboratively with stakeholders across the organisation, the Assistant Director drives continuous improvement initiatives, supports workforce readiness, and ensures onboarding services align with agency objectives and legislative requirements.

Assistant Director, Recruitment

The Assistant Director, Recruitment leads the delivery of recruitment services across the AEC, managing day-to-day recruitment operations, including the provision of labour hire services, while providing strategic and operational leadership to a high-performing team.

The role works collaboratively with hiring managers and key stakeholders across the agency to deliver contemporary, responsive and compliant recruitment outcomes that support organisational

workforce capability and readiness. The Assistant Director will provide specialist advice and guidance on complex and sensitive recruitment matters, oversees recruitment activities and team performance, and drives continuous improvement initiatives to enhance service delivery and candidate experience.

To excel you'll have:

- Demonstrated experience leading high-performing teams in recruitment, onboarding, workforce planning, talent acquisition, or broader HR functions.
- Strong stakeholder engagement, communication, and influencing skills, with the ability to build productive relationships and achieve outcomes across diverse environments.
- Proven ability to manage complex and sensitive workforce matters, balancing competing priorities while delivering high-quality outcomes.
- Strong strategic, analytical, and problem-solving skills, with the ability to assess risk, exercise sound judgement and make evidence-based decisions.
- Experience leading change, driving continuous improvement, and implementing initiatives that support organisational and workforce objectives.
- Demonstrated ability to develop and maintain policies, governance frameworks and reporting arrangements that support effective workforce outcomes.

Desirable

- Relevant tertiary qualifications in Human Resources, Business, Management, Public Administration or a related discipline, or equivalent demonstrated experience.
- Experience working within the Australian Public Service, or a similar organisation, across recruitment, onboarding, workforce administration or employee lifecycle functions.
- Knowledge of, or the ability to quickly gain knowledge of, AEC workforce systems, policies and Commonwealth employment frameworks.

Eligibility

- AEC employees must be Australian citizens.
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- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

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To Apply

Position Contact	Dylan Phelan, dylan.phelan@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0771344

Job Title	Work Health Safety Advisor, Employee Safety, Inclusion and Engagement
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$88,834 - \$96,848
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 5
Position Number	2026-124 10154
Agency Website	https://www.aec.gov.au/

Job Description

<https://candidate.aurion.cloud/aec/production/>

The People Branch delivers strategic and operational human resources services across the AEC, supporting employees, managers and business areas through expert advice, proactive support and workforce solutions. The branch is responsible for a broad range of functions, including workforce planning and analysis, recruitment and onboarding, employee relations, and work health and safety (WHS).

The WHS team is responsible for promoting a safe, healthy and supportive work environment across the AEC. The team provides expert advice and support on workplace health and safety matters, drives compliance with legislative requirements, assists in the management of wellbeing initiatives, and works collaboratively with stakeholders to identify and manage workplace risks. Through a focus on continuous improvement, employee wellbeing and operational readiness, the team plays a key role in fostering a positive safety culture and supporting the AEC's workforce to deliver its important national responsibilities.

Duties

The Work Health and Safety (WHS) Advisor supports the delivery of the AEC's health, safety and wellbeing functions by providing professional advice, guidance and operational support to managers and employees across a broad range of WHS matters.

Working under the direction of the Senior WHS Advisor (APS6), the role contributes to the implementation, maintenance and continuous improvement of the AEC's Work Health and Safety Management System (WHSMS), ensuring compliance with legislative requirements and supporting a safe, healthy and productive workplace.

The position contributes to the AEC's election readiness by supporting health and safety arrangements for a geographically dispersed workforce, including ongoing employees, temporary election workers and APS secondees engaged during electoral events. The role assists in delivering WHS policies and procedures, risk management activities, incident management processes, assurance activities and wellbeing initiatives that support organisational objectives and promote a positive safety culture.

The WHS Advisor exercises sound judgement in applying legislation, policies and procedures, builds productive stakeholder relationships, and contributes to continuous improvement initiatives that strengthen organisational safety performance and operational readiness.

The WHS Advisor is part of the Work Health and Safety Team within the People Branch and reports to the Senior WHS Advisor (APS6).

To excel you'll have:

- Demonstrated experience providing practical work health and safety advice and support within legislative, policy and procedural frameworks.
- Experience applying WHS legislation, regulations, codes of practice and risk management principles to support safe workplace outcomes.
- Ability to analyse information, exercise sound judgement and contribute to effective incident management, problem-solving and continuous improvement activities.
- Demonstrated communication and stakeholder engagement skills, including the ability to build productive working relationships and deliver clear, client-focused advice to a diverse workforce.
- Experience managing competing priorities, organising work effectively and delivering high-quality outcomes within agreed timeframes.
- Demonstrated ability to work collaboratively as part of a team while taking responsibility for achieving individual work outcomes.

Desirable

- Knowledge of, and experience applying, the Work Health and Safety Act 2011 (Cth) and associated legislation, regulations and codes of practice.
- Certificate IV in Work Health and Safety, tertiary qualifications in Human Resources, WHS or a related discipline, or the ability to obtain relevant qualifications.
- Experience working within a WHS, wellbeing, rehabilitation or employee relations environment.
- Experience working with Comcare, including knowledge of Commonwealth WHS and workers' compensation arrangements.

- Knowledge of, or the ability to quickly acquire knowledge of, Australian electoral law and practice.

Additional responsibilities during an Electoral Event

- Support the implementation of WHS arrangements for electoral events, ensuring compliance with legislative obligations across a diverse and geographically dispersed workforce.
- Assist in ensuring polling places, counting centres, divisional offices and temporary election workplaces meet WHS requirements and are appropriately assessed for potential hazards and risks.
- Assist with the management and reporting of workplace incidents, injuries and hazards arising during electoral operations.
- Contribute to the agency's Election Readiness Framework by supporting activities that promote workforce safety, wellbeing and operational resilience.

Eligibility

- AEC employees must be Australian citizens.
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- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Electoral Commission

The Australian Electoral Commission (AEC) is at the heart of Australian democracy. The AEC is responsible for conducting federal elections and referendums, maintaining the Commonwealth electoral roll and making sure the Australian public is informed about all electoral matters. Our goal is to see that all eligible Australians actively participate in our democracy. The AEC values of electoral integrity through quality, agility and professionalism drive strategic and corporate planning and assist in organising the agency in a way that will effectively deliver the business into the future. The AEC is an equal opportunity employer which upholds the APS employment principles and actively encourages a diverse and inclusive workplace. The AEC's statutory functions in relation to the conduct of elections and referendums require that the AEC and its employees must be, and must be seen to be, impartial and politically neutral. As a result, the AEC Enterprise Agreement and Political Neutrality Policy state that it is an inherent requirement of AEC employment that employees, and prospective employees, are not publicly active in any political affairs and do not publicly engage in such activities. This includes advocating any issues associated with a referendum. Should a prospective employee fail to meet this inherent requirement, they will be ineligible for employment with the AEC.

To Apply

Position Contact	Claire Wilks, claire.wilks@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0771351

Defence Housing Australia

Closing Date: Sunday 09 August 2026

Service Operations
Service Delivery Regional Ops SA NT WA

Job Title	Operations Support Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA
Salary	\$77,454 - \$85,822
Future Merit Locations	Adelaide
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements may be negotiated in accordance with the DHA Enterprise Agreement
Classification	APS Level 3
Position Number	493957
Agency Website	https://www.dha.gov.au/

Job Description

<https://careers.dha.gov.au/>

Take the next step with DHA! Join our Service Operations Team and enjoy meaningful work and great career opportunities.

About us

DHA was established in 1988 following passage of the Defence Housing Australia Act 1987 (DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence's operational needs.

DHA manages an expanding portfolio of housing solutions and provides housing for over 17,200 ADF members and their families and administers rent allowance for more than 16,000 ADF members and their families in private rental accommodation. DHA provides housing related services advising on eligibility, providing posting support, and managing bookings and allocation services for all DHA provisioned housing and on-base accommodation to approximately 60,000 ADF members.

To find out more about DHA, please refer to our [website](#) or read our latest [Annual Report](#).

Duties

About your team

The Service Delivery Group is responsible for meeting DHA's delivery objectives in the provision of quality housing services including provision, stock management, housing allocation, living-in accommodation and repairs, maintenance and tenancy services. Service Operations maintain the regional offices which serve as the ADF member's first point-of-contact for all housing services including allocations, rent allowance and home maintenance. In addition to managing the incoming member's tenancy, regional office staff members are a valued source of local knowledge on community services and housing market conditions.

About the role

As an Operations Support Officer, you'll play a key role in keeping DHA operations running smoothly through the delivery of exceptional administrative, property, facilities, and customer support services. In this dynamic, fast-paced role, you'll support residential property management activities, coordinate maintenance and repairs, manage scheduling and operational workflows, and build strong relationships with customers, contractors, and internal stakeholders. Your efforts will help ensure seamless day-to-day operations and positive outcomes for the Defence community we support.

This is a Non-ongoing Engagement for a period of up to 12 months with possibility of extension or permanency.

Note: All successful applicants are required to hold a valid Driver's Licence.

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

Benefits for working at DHA include:

- 15.4% superannuation
- Generous leave entitlements, including 18 days personal leave and 20 days annual leave per year
- Work-life balance and flexible working options
- A positive workplace culture where you can bring your whole self to work
- Opportunities to broaden your industry knowledge and experience
- Career progression and opportunities
- A dedicated Employee Assistance Program for you and your family to access in times of need
- ADF partner employment conditions when posting to a new location

For information on DHA's Employee Value Proposition, visit our [website](#).

How to apply

Apply now with your current resume and a 500-word one page pitch, addressing the requirements of the role. We recommend you read the Australian Public Service Commission's Cracking the Code guidance on how to write your response. Additionally, you should consider the expected behaviours described in the Australian Public Service Commission's Integrated Leadership System at this role's level.

For further information on the position, please refer to the Candidate Information Pack through the [online careers site](#).

Applications close: 11:55pm AEST 09 August 2026.

Any questions? Please contact Sarah Hay – a/g Assistant Regional Operations Manager

08 8245 7829 / sarah.hay@dha.gov.au

Order of Merit

A merit pool will be established from this process which will be valid for 18 months from the date of advertising. This merit pool may be used throughout this period to fill similar positions in the event positions become vacant.

Inclusion and Diversity

DHA is committed to building an inclusive and diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, ex-defence members, mature-aged employees and carers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Sarah Hay, 08 8245 7829
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0771345

Job Title	Court AI Technologist
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	\$121,755 - \$132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be negotiated in line with operational requirements
Classification	Executive Level 1
Position Number	0510-07-26
Agency Website	https://www.fcfsa.gov.au/

Job Description

<https://fcjobs.nga.net.au/?jati=429369EB-5D14-71E8-BE54-ED205A7C0D29>

The Federal Circuit and Family Court of Australia is seeking a technically skilled and innovative **Court AI Technologist** to support the design, development, implementation and optimisation of AI-enabled solutions.

Duties

The successful candidate will have strong technical, analytical and problem-solving skills, with demonstrated experience designing, configuring or supporting AI-enabled tools, automation, chatbot platforms, workflow solutions or related technologies.

The role will initially focus on the migration jurisdiction and will contribute to the delivery of a multilingual chatbot for court users and Microsoft Copilot AI Agents to automate high-volume administrative processes associated with migration applications.

This opportunity will appeal to candidates who want to:

- Build AI solutions with real public impact.
- Work on practical, high-value AI use cases, including chatbot technology and process automation.

- Apply Microsoft Copilot AI Agent capability in a complex operational environment.
- Contribute to access to justice by improving the experience of court users.
- Support responsible AI adoption within strong governance, privacy and security frameworks.
- Work with multidisciplinary teams, including operational, legal, technical and governance specialists.
- Develop scalable, user-centred digital services in a nationally significant public sector setting.
- Strengthen staff capability and service quality through automation and continuous improvement.

The role will work closely with operational staff, judicial support areas, content managers, subject matter experts, external suppliers and specialist shared services teams to ensure AI-enabled solutions are accurate, accessible, secure, scalable and aligned with Court operations and governance requirements.

Eligibility

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and inclusion

The Court is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from people with disability, First Nations people, LGBTIQ+ people, people from culturally and linguistically diverse backgrounds, mature age workers and young workers. The Court is committed to supporting an inter-generational workforce, gender equity and families.

The Court will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Circuit and Family Court of Australia

The Federal Circuit and Family Court of Australia Act 2021 (FCFCOA Act), which came into effect on 1 September 2021, merged the Family Court of Australia and the Federal Circuit Court of Australia into a unified court system known as the FCFCOA. The FCFCOA (Division 1) is a superior court that handles the most complex family law cases and serves as the appellate court for family law matters. It operates nationwide, except in Western Australia. The FCFCOA (Division 2), a federal court, shares jurisdiction over family law and child support with Division 1, but also handles general federal law matters, such as administrative law, bankruptcy, intellectual property, and migration law. The Federal Court of Australia entity engages employees under the Public Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence. FCFCOA employees are covered by the Federal Court Enterprise Agreement 2024–2027.

To Apply

Position Contact	David Pringle, CEO.Legal@fcfcoa.gov.au
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=429369EB-5D14-71E8-BE54-ED205A7C0D29

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Vacancy VN-0771349

Job Title	Director - AI Innovation and Transformation
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Adelaide SA, Brisbane QLD, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	\$140,675 - \$159,607
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be negotiated in line with operational requirements
Classification	Executive Level 2
Position Number	0509-07-26
Agency Website	https://www.fcfsa.gov.au/

Job Description

<https://fcjobs.nga.net.au/?jati=02EBE8F5-F2A4-8BB7-E16B-ED205A887B69>

The Federal Circuit and Family Court of Australia is seeking an experienced and innovative leader to fill the role of **Director – AI Innovation and Transformation**.

Duties

The successful candidate will have demonstrated experience leading complex digital transformation programs, strong stakeholder engagement and communication skills, and a sound understanding of responsible AI, governance, privacy, cyber security, risk management, accessibility and human-centred digital service delivery.

The role will provide strategic leadership and coordination for the Court's AI Transformation Program, supporting the responsible, ethical and secure adoption of artificial intelligence to improve safety, accessibility, service quality and operational efficiency.

The initial focus will include the development and implementation of multilingual chatbot capability for court users and AI-enabled automation of high-volume registry and administrative processes associated with migration applications.

This role offers candidates the opportunity to:

- Lead nationally significant AI transformation within Australia's largest federal court.
- Deliver technology with real public impact, improving safety, accessibility and service quality for court users.
- Work at the intersection of justice, innovation and responsible AI.
- Partner with senior leaders and judicial officers on strategic and operational reform.
- Shape ethical, secure and human-centred AI adoption in a complex public sector environment.
- Build practical AI-enabled services, including multilingual chatbot capability and high-volume process automation.
- Contribute to access to justice by reducing administrative burden and improving the court user experience.

Eligibility

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and inclusion

The Court is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from people with disability, First Nations people, LGBTIQ+ people, people from culturally and linguistically diverse backgrounds, mature age workers and young workers. The Court is committed to supporting an inter-generational workforce, gender equity and families.

The Court will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

Notes

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To Apply

Position Contact	David Pringle, CEO.Legal@fcfcoa.gov.au
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=02EBE8F5-F2A4-8BB7-E16B-ED205A887B69

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Vacancy VN-0770826

Independent Health and Aged Care Pricing Authority

Closing Date:Wednesday 30 June 2027

Various
Various Various

Job Title	2026/2027 Temporary Employment Register
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Sydney NSW
Salary	\$64,723 - \$176,499
Future Merit Locations	Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	26-TER-31700
Agency Website	

Job Description

<https://www.ihacpa.gov.au/careers>

We are seeking talented people with a broad cross section of skills, experience and qualifications to register for our Temporary Employment Register (TER). The TER assists with filling temporary positions (up to a possible maximum period of 18 months for non-ongoing employment) across The Department of Health, Disability and Ageing (the Department), the Therapeutic Goods Administration (TGA) and the Independent Health and Aged Care Pricing Authority (IHACPA) and is open for candidates to register an interest in employment at the APS Level 2 - Executive Level 2 classifications.

You don't need to have experience in a government department or the health sector as our staff have backgrounds in a range of fields in both the public and private sectors. Candidates should be aware this is a register only and that you will only be contacted regarding your application if a vacancy arises that matches your skills, qualifications and/or experience.

Duties

You will be required to select job categories that best match your experience, skills and capabilities as well as outlining transferable skills you possess. Listed below are the broad categories of work found across the Department, TGA and IHACPA:

- Corporate and Administration
- Health, Science and Engineering
- Policy, Program and Project Management
- Data, Research and Analysis.

Eligibility

To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.

An applicant's suitability for employment with the Department will also be assessed through a variety of pre-employment check processes, such as:

- Satisfactory completion of a nationally co-ordinated criminal history check, and where relevant, a Working with Children and Vulnerable People Check.
- Completion of a medical declaration and pre-employment medical (where required).
- Providing evidence of qualifications (where required); and
- Obtaining and maintaining a security clearance at the required level.

Notes

Applications close 11:30PM AEST.

Applicants should quote reference number 26-TER-31700 to assist when making an enquiry.

Employees perform their duties at one of the Department of Health, Disability and Ageing (the Department) offices, in the locations specified in this advertisement. Remote working is possible and is negotiated with your manager on commencement. Flexibility can be negotiated with your manager to balance your personal and professional needs with the needs of your role and business area.

About the Independent Health and Aged Care Pricing Authority

The Independent Hospital Pricing Authority (IHPA) was established under the National Health Reform Act 2011 (NHR Act) (Cwlth) to improve health outcomes for all Australians. Its primary responsibility has been to enable the implementation of national activity based funding of public hospital services through the annual determination of the national efficient price and national efficient cost. These determinations play a crucial role in calculating the Commonwealth funding contribution to Australian public hospital services, and offer a benchmark for the efficient cost of providing those services as outlined in the National Health Reform Agreement. On 12 August 2022 amendments to the NHR Act came into effect changing IHPA's name to the Independent Health and Aged Care Pricing Authority (IHACPA) and expanding its role to include the provision of costing and pricing advice on aged care to the Commonwealth Government.

To Apply

Position Contact	Recruitment Team, (02) 6289 9029
Agency Recruitment Site	https://www.ihacpa.gov.au/careers

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Vacancy VN-0771342

Sport Integrity Australia

Closing Date: Sunday 09 August 2026

Sport Engagement Education

Job Title	Assistant Director, Education (Partnerships)
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT
Salary	\$125,820 - \$137,127
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	0054_0726
Agency Website	www.sportintegrity.gov.au

Job Description

<https://www.sportintegrity.gov.au/about-us/employment>

This management position will lead a team to deliver sport integrity education interventions. A key focus of this role will be building and maintaining relationships with Australian sporting organisations to support them to implement education programs for their athletes, coaches and other support personnel. This includes understanding the unique operating environments of each

sport and understanding how SIA can help build each sport's education capability, reach and capacity. This role is also responsible for the ongoing development, improvement and implementation of Sport Integrity Australia's outreach and face-to-face education program with sports, with a focus on ensuring every single session is engaging, relevant and informed by best practice. As part of this function, the Assistant Director will also lead the ongoing training, development and auditing of the Integrity Educator network, which includes 20+ casual educators based around Australia, and the Sport Integrity in Schools program.

Duties

Under limited direction, duties and responsibilities include:

- Contribute to the development of Sport Integrity Australia education strategies and lead a team in the implementation of these strategies.
- Maintain and develop stakeholder relationships with National Sporting Organisations to develop targeted education plans and interventions within each sport.
- Working with subject matter experts, identify and oversee priorities for sport-facing integrity education initiatives.
- Oversee the delivery of SIA's face-to-face and outreach program, including leading the production of new engaging presentation content and the implementation of best practice education and learning theory.
- Lead the delivery of SIA's athlete presenter network including identification, accreditation, professional development and auditing of athlete presenters.
- Oversee the delivery of SIA's Sport Integrity in Schools program.
- Assist in developing and implementing SIA's education framework, education curriculum and other governance and planning documents, including requirements of WADA's International Standard of Education.
- Develop and maintain methods to measure the effectiveness of SIA's face-to-face education program
- Lead and manage the team, including professional development and performance management.
- Delivering education sessions to athletes, coaches, support personnel and administrative staff as required

The key accountabilities of the Assistant Director, Education (Partnerships) include, but are not limited to:

- Delivery of outcomes in line with the education strategy and education plan.
- Development and maintenance of relationships with national sporting organisations and other stakeholders to enhance the reach of education.

- Compliance with the WADC International Standard for Education.
- Ensure confidentiality is maintained at all times.
- Ensure the APS Values and Code of Conduct is adhered to at all times.
- Work both independently and collaboratively as part of a high performing team/organisation, establishing and maintaining effective partnerships with key internal and/or external stakeholders to identify, lead and deliver high quality business outcomes.
- Assist in the development and implementation of sustainable business development plans, strategies and systems.
- Comply with all of Sport Integrity Australia policies and procedures, including the PGPA Act.

Selection Criteria

Required:

- Strong leadership and people management skills, with the ability to influence others, manage competing priorities, and deliver outcomes through effective planning, delegation and team coordination.
- Proven ability to manage multiple concurrent projects and deliverables, leading teams to achieve results in fast-paced environments while maintaining quality, consistency and stakeholder satisfaction.
- Demonstrated ability to lead the design and continuous improvement of education programs, incorporating contemporary pedagogical and andragogical principles, evaluation data and audience insights to achieve measurable outcomes.
- Highly developed communication, negotiation and influencing skills, with the ability to establish credibility, navigate complex stakeholder environments and foster strong internal and external partnerships.
- Excellent understanding of the Australian sporting landscape and contemporary sport integrity issues, or the proven ability to quickly acquire and apply this knowledge.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Sport Integrity Australia

Sport Integrity Australia leads the Australian government's efforts to protect sport against threats to its integrity – doping, competition manipulation and the mistreatment and abuse of sports participants. Sport Integrity Australia is the cornerstone of the government's comprehensive sport integrity strategy: Safeguarding the Integrity of Sport. Our role is to provide advice and assistance to counter the use of prohibited substances and methods in sport, stop the abuse of children and other persons in a sporting environment, cease manipulation of sporting competitions and to protect members of sporting organisations and other persons in a sporting environment from bullying, intimidation, discrimination or harassment. Sporting organisations, and other stakeholders, benefit from the ability to deal with a single nationally coordinated organisation to address all sport integrity issues. Sport Integrity Australia offers guidance on integrity matters to sports that don't have developed integrity capabilities. Our focus is policy development, intelligence, investigations (primarily of doping cases), education, outreach and capability building. We are Australia's National Anti-Doping Organisation.

To Apply

Position Contact	Gavin Whitehouse, gavin.whitehouse@sportintegrity.gov.au
Agency Recruitment Site	https://www.sportintegrity.gov.au/about-us/employment

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Vacancy VN-0770824

Therapeutic Goods Administration

Closing Date: Wednesday 30 June 2027

Various
Various Various

Job Title	2026/2027 Temporary Employment Register
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Fairbairn ACT, Brisbane QLD, Adelaide SA, Melbourne VIC, Parramatta NSW, Perth WA, Sydney NSW
Salary	\$64,723 - \$176,499
Future Merit Locations	Fairbairn, Brisbane, Adelaide, Melbourne, Parramatta, Perth, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	26-TER-31700
Agency Website	

Job Description

<https://www.tga.gov.au/about-tga/corporate-information/work-tga>

We are seeking talented people with a broad cross section of skills, experience and qualifications to register for our Temporary Employment Register (TER). The TER assists with filling temporary positions (up to a possible maximum period of 18 months for non-ongoing employment) across The Department of Health, Disability and Ageing (the Department), the Therapeutic Goods Administration (TGA) and the Independent Health and Aged Care Pricing Authority (IHACPA) and is open for candidates to register an interest in employment at the APS Level 2 - Executive Level 2 classifications.

You don't need to have experience in a government department or the health sector as our staff have backgrounds in a range of fields in both the public and private sectors. Candidates should be aware this is a register only and that you will only be contacted regarding your application if a vacancy arises that matches your skills, qualifications and/or experience.

Duties

You will be required to select job categories that best match your experience, skills and capabilities as well as outlining transferable skills you possess. Listed below are the broad categories of work found across the Department, TGA and IHACPA:

- Corporate and Administration
- Health, Science and Engineering
- Policy, Program and Project Management
- Data, Research and Analysis.

Eligibility

To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.

An applicant's suitability for employment with the Department will also be assessed through a variety of pre-employment check processes, such as:

- Satisfactory completion of a nationally co-ordinated criminal history check, and where relevant, a Working with Children and Vulnerable People Check.
- Completion of a medical declaration and pre-employment medical (where required).
- Providing evidence of qualifications (where required); and
- Obtaining and maintaining a security clearance at the required level.

Notes

Applications close 11:30PM AEST.

Applicants should quote reference number 26-TER-31700 to assist when making an enquiry.

Employees perform their duties at one of the Department of Health, Disability and Ageing (the Department) offices, in the locations specified in this advertisement. Remote working is possible and is negotiated with your manager on commencement. Flexibility can be negotiated with your manager to balance your personal and professional needs with the needs of your role and business area.

About the Therapeutic Goods Administration

The Therapeutic Goods Administration (TGA), also known as the Health Products Regulation Group is part of the Australian Government Department of Health, Disability and Ageing, and is responsible for regulating therapeutic goods including, vaccines, medicines and medical devices. The TGA administers the Therapeutic Goods Act 1989 (the Act), applying a risk management approach designed to ensure therapeutic goods supplied in Australia meet acceptable standards of quality, safety and efficacy (performance), when necessary. We evaluate therapeutic goods before they are marketed and monitor them once they are on the market and assess the suitability of medicines and medical devices for export from Australia. We also regulate manufacturers of therapeutic goods to ensure they meet acceptable standards of manufacturing quality. Visit our website at www.tga.gov.au for further information regarding this role and TGA. Your interest in the TGA as a potential employer is appreciated.

To Apply

Position Contact	Recruitment Team, (02) 6289 9029
Agency Recruitment Site	https://www.tga.gov.au/about-tga/corporate-information/work-tga

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Attorney-General's

Vacancy VN-0771333

Attorney-General's Department

Closing Date: Monday 10 August 2026

Information
ID Operations Office

Job Title	Web Publishing Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$89,404 - \$96,829
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role.
Classification	APS Level 5
Position Number	0217/26_ES/ID-EXT
Agency Website	https://www.ag.gov.au/Pages/default.aspx

Job Description

<https://agcareers.nga.net.au/?jati=25D3CAC3-D6B3-C08E-DCF3-ED208F719C98>

To obtain a copy of the Candidate Information Kits for this vacancy, please click on the 'Apply Online' button to the left of this advertisement.

Duties

Employment Opportunity

The Web Publishing team is responsible for maintaining 22 external websites, including actioning content changes for departmental stakeholders. We are also responsible for the departmental intranet, creating public consultations and surveys, and providing advice on website analytics.

The main expectations of the successful candidate will be to:

- monitor the Web Publishing group mailbox and ensure tasks are completed in a timely and accurate manner
- under limited direction, contribute to the delivery of electronic information to the Attorney-General's Department and its clients by administering and maintaining websites and intranets using a Web Content Management System
- ensure the websites meet Australian Government website standards by providing advice and support to stakeholders in relation to web standards and by checking material to be published
- liaise with IT and business stakeholders on internet support issues, displaying sound judgement and attention to detail
- assist with the project management of web related projects on behalf of the section
- provide guidance to stakeholders on relevant authoring standards for internet-based publishing.

How you can help us make a difference

We seek people who bring external ideas, diverse experience, and global perspectives, and are willing to explore innovative ways of working. People who work for us will display leadership at all levels, apply information effectively to solve problems, and work collaboratively to achieve outcomes.

Specific requirements of the role:

- demonstrate strong customer service skills
- demonstrated ability to work effectively as part of a team
- experience in web content management is desirable
- knowledge of HTML and CSS
- experience using GovCMS, Drupal, and SharePoint content management systems
- knowledge of google analytics
- knowledge of creating accessible Word and PDF documents.

Eligibility

To be eligible for employment at the Attorney-General's Department applicants must be Australian citizens.

Applicants offered employment will be required to successfully undergo a police record check and be able to obtain and maintain a security clearance at a specified clearance level. The successful applicant must be willing to disclose all relevant and required information.

Successful applicants engaged into the APS will be subject to a probation period.

Notes

A merit pool of suitable applicants may be created from this process, and will be active for 18 months after the date of this gazettal.

If you have any questions regarding the recruitment process or require any reasonable adjustments, please contact HR Assist at hr.assist@ag.gov.au or 02 6141 6111 (Option 2).

We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQ+ people, people from culturally and linguistically diverse backgrounds and mature age people.

Aboriginal and Torres Strait Islander people can contact us to discuss options for working from Country.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Attorney-General's Department

The Attorney-General's Department delivers programs and policies to maintain and improve Australia's law and justice framework, and to facilitate jobs growth through policies that promote fair, productive, flexible and safe workplaces. Through the Australian Government Solicitor, we also provide legal services to the Commonwealth, including legal advice and representation. Our department is the central policy and coordinating element of the Attorney-General's portfolio. Our department is structured into four groups: • Australian Government Solicitor • Justice and Communities • Integrity and Security • Enabling Services The department operates in a diverse and complex environment to address challenging issues. We have a highly-skilled and engaged workforce involved in policy development and implementation and program administration. The department also has a large number of practicing lawyers, mainly within the Australian Government Solicitor Group within the department.

To Apply

Position Contact	Scott Wright, (02) 6141 2542
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=25D3CAC3-D6B3-C08E-DCF3-ED208F719C98

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Attorney-General's Department

Closing Date: Sunday 09 August 2026

Information
Capability Sustainment

Job Title	Senior Cloud Engineer
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Brisbane QLD, Darwin NT, Perth WA, Adelaide SA, Hobart TAS
Salary	\$123,193 - \$149,893
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role.
Classification	Executive Level 1
Position Number	0218/26_ES/ID-EXT
Agency Website	https://www.ag.gov.au/Pages/default.aspx

Job Description <https://agcareers.nga.net.au/?jati=85317043-EB71-76C6-66CE-ED2090AD2738>

To obtain a copy of the Candidate Information Kits for this vacancy, please click on the 'Apply now' button to the left of this advertisement.

Duties

Employment Opportunity

We are seeking a highly skilled Cloud Engineer to play a senior role in delivering and supporting enterprise cloud platforms within a large scale migration program.

The successful candidate will provide technical leadership across Azure, AWS and GCP environments, while contributing to a strategic cloud migration program transitioning on-premises workloads to cloud platforms.

Key duties include:

- Providing senior engineering support across cloud platforms, including Azure, AWS and GCP, and offering strategic technical advice to management.
- Providing expertise in technical delivery within a major cloud migration project, including risk identification, mitigation and use of vendor tooling.
- Supporting DevOps practices, workload management and continuous improvement of deployment and operational processes.
- Mentoring team members, contributing to staff development and providing guidance in a structured delivery environment.

Applicants will demonstrate strong experience in Microsoft Azure, cloud architecture frameworks (including Cloud Adoption Framework), Level 3 support, Windows Server administration, networking, DevOps tooling and incident/change management processes.

Experience with the Sonatype Nexus Platform suite, infrastructure as code, security frameworks such as Essential Eight, and multi-cloud environments is highly regarded.

How you can help us make a difference

We are seeking a motivated and experienced Cloud Engineer who can contribute to the successful delivery of a large-scale cloud migration program and support the ongoing evolution of secure, scalable cloud platforms.

Our ideal candidate will demonstrate:

- Deep technical capability in cloud engineering, particularly across Azure (with exposure to AWS and GCP desirable), including strong understanding of cloud architecture frameworks, networking, security, and infrastructure as code.
- Strong problem-solving and operational expertise, with experience in Level 3 support, incident and change management, and the ability to diagnose complex issues, manage risk, and maintain service reliability in enterprise environments.
- Collaboration and leadership skills, with the ability to work effectively across technical teams and stakeholders, provide clear technical guidance, and contribute to mentoring and developing others in a structured delivery environment.
- A continuous improvement and DevOps mindset, including experience with automation, modern tooling (e.g. Azure DevOps, GitHub), and improving ways of working to enhance delivery outcomes and team efficiency.

The successful candidate will bring a proactive, detail-oriented approach, strong stakeholder engagement skills, and the ability to apply critical thinking to complex technical challenges. A commitment to security, including familiarity with frameworks such as the Essential Eight, and a focus on delivering high-quality, well-documented solutions will be highly valued.

Eligibility

To be eligible for employment at the Attorney-General's Department applicants must be Australian citizens.

Applicants offered employment will be required to successfully undergo a police record check and be able to obtain and maintain a security clearance at a specified clearance level. The successful applicant must be willing to disclose all relevant and required information.

Successful applicants engaged into the APS will be subject to a probation period.

Notes

A merit pool of suitable applicants may be created from this process, and will be active for 18 months after the date of this gazettal.

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We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQ+ people, people from culturally and linguistically diverse backgrounds and mature age people.

Aboriginal and Torres Strait Islander people can contact us to discuss options for working from Country.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Norman Lembit, (02) 6141 6778
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=85317043-EB71-76C6-66CE-ED2090AD2738

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Attorney-General's

Vacancy VN-0771222

National Anti-Corruption Commission

Closing Date: Monday 10 August 2026

Media Communications Corruption Prevention and Education Corruption
Prevention & Education

Job Title	Assistant Director, Outreach
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Brisbane QLD, Melbourne VIC, Sydney NSW
Salary	\$122,580 - \$148,963
Future Merit Locations	Perth, Canberra, Brisbane, Melbourne, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 1
Position Number	057_07/26_PN1127
Agency Website	https://nacc.gov.au/

Job Description

<https://nacc.nga.net.au/>

The NACC enhances integrity in the Commonwealth public sector by deterring, detecting, and preventing corrupt conduct involving Commonwealth public officials. It does this through education, monitoring, investigation, reporting and referral.

Working with us

This is an exciting time to join the NACC. We are looking for outstanding individuals to embed robust systems and processes, deliver exciting and diverse projects and demonstrate innovation and commitment to integrity in the public service.

NACC staff work in a complex and dynamic setting where exceptional judgement and an ability to achieve results is critical.

Successful candidates will have the ability to cooperate, manage, lead and perform successfully across corporate and operational functions.

Duties

The Education and Outreach Team plays a critical role in supporting NACC's corruption prevention and education objectives. The team designs, delivers and evaluates high-quality education, engagement and outreach activities that build integrity capability across the Commonwealth public sector.

As Assistant Director, Outreach, you will lead the Commission's stakeholder engagement function, overseeing the planning, delivery and continuous improvement of a national program of outreach and engagement activities. You will manage a small team and provide leadership, direction and coaching to deliver high-quality engagement initiatives that strengthen and enhance the Commission's reach and impact.

Working closely with internal subject matter experts, senior executives and external stakeholders, you will develop and maintain strategic partnerships, identify emerging stakeholder needs and opportunities, and ensure engagement activities support the Commission's strategic priorities.

This role requires strong leadership, stakeholder management and project delivery skills, together with sound judgement and the ability to operate effectively in a dynamic environment. You will contribute to the Commission's strategic direction by providing high-quality advice to senior leaders, identifying opportunities to improve stakeholder engagement approaches and fostering a culture of collaboration, innovation and continuous improvement. You will also contribute to the broader leadership and capability of the MCCPE Branch.

Occasional interstate travel may be required.

Duties

The successful candidate will work under broad direction and exercise a high degree of independence and judgement.

Key activities of this position include:

- Lead the Commission's stakeholder engagement function and oversee the planning, coordination and delivery of a strategic program of outreach and engagement activities.
- Lead, develop and manage a high-performing team, including setting priorities, allocating work, coaching performance and supporting professional development.
- Develop and implement stakeholder engagement strategies that build, maintain and strengthen productive relationships with Commonwealth entities, integrity partners and other key stakeholders.
- Provide strategic advice to Directors, Senior Executives and Statutory Officer Holders on stakeholder engagement opportunities, risks and emerging issues.
- Lead the planning and delivery of meetings, forums, workshops, events and other engagement activities, including logistics, communications and stakeholder management.
- Oversee the development of high-quality correspondence, briefing materials, reports, presentations and stakeholder correspondence.
- Monitor, evaluate and report on the effectiveness of stakeholder engagement activities, using data and insights to drive continuous improvement.
- Lead cross-functional projects and initiatives, managing resources, risks, timelines and competing priorities to deliver high-quality outcomes.
- Represent the NACC at meetings, forums, conferences and stakeholder events as required.
- Mentor and support team members, fostering a culture of collaboration, innovation, continuous improvement and professional excellence.
- Contribute to branch planning, governance, reporting and broader organisational priorities.

The NACC is a small agency. In addition to these activities, from time to time you may be asked to undertake tasks that are outside your usual span of duties but that are within the range of your capabilities. Supporting one another in this way provides opportunities for exposure across the agency and is an integral part of the NACC's positive workplace culture.

Eligibility

Employment with the National Anti-Corruption Commission (NACC) is subject to the following conditions:

Citizenship – Applicants must be an Australian Citizen.

Security Clearance – This is a Designated Security Assessment Position (DSAP). The occupant of this position must obtain and retain an AGSVA security clearance to the specified level.

Suitability assessment – The NACC must be satisfied that successful applicants are of suitable character. They must undergo a rigorous pre-employment suitability screening process that can be intrusive in nature including (but not limited to) detailed background, character, employment, police, and financial checks.

Probation - A probation period will apply to any new ongoing engagement to the Australian Public Service.

Notes

Benefits of Working for the NACC

We offer attractive rewards and benefits to eligible employees, including:

- competitive rates of pay and 15.4% superannuation.
- generous paid parental leave for primary and secondary caregivers.
- an additional 3 days paid leave between Christmas and New Year.
- flexible working arrangements such as part-time work, flexible work hours, and technology to support working from home and similar arrangements.
- an option to purchase additional leave, up to 4 weeks per year.
- access to salary sacrificing, and
- access to studies assistance.

The NACC provides a service allowance of \$2,039 per annum (pro-rata for part-time) to non-SES employees which acknowledges the special requirements of working at the NACC. This includes the need for high-level personal security assessments, the intrusion associated with notifying private financial and social interests and the necessity to engage in practices to prevent targeting by unlawful elements.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Anti-Corruption Commission

The National Anti-Corruption Commission (NACC) is an independent Commonwealth agency that commenced in 2023. The NACC mission is to enhance integrity in the Commonwealth public sector by deterring, detecting and preventing corrupt conduct involving Commonwealth public officials through education, monitoring, investigation, reporting and referral.

To Apply

Position Contact	Jessica, (07) 3723 0823
Agency Recruitment Site	https://nacc.nga.net.au/

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Attorney-General's

Vacancy VN-0771223

National Anti-Corruption Commission

Closing Date:Monday 10 August 2026

Media Communications Corruption Prevention and Education Corruption
Prevention & Education

Job Title	Assistant Director, Education
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	\$122,580 - \$148,963
Future Merit Locations	Perth, Brisbane, Canberra, Melbourne, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 1
Position Number	059_07/26_PN1147
Agency Website	https://nacc.gov.au/

Job Description

<https://nacc.nga.net.au/>

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Working with us

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Successful candidates will have the ability to cooperate, manage, lead and perform successfully across corporate and operational functions.

Duties

The Education and Outreach Team plays a critical role in supporting NACC's corruption prevention and education functions by building integrity capability across the Commonwealth public sector. Through education, engagement and strategic outreach, the team helps Commonwealth public officials understand corruption risks, strengthen ethical decision-making and foster a culture of integrity.

As Assistant Director, Education, you will lead the development, implementation and continuous improvement of the NACC's education program. You will oversee the design and delivery of high-quality learning products, resources and engagement activities that support the Commission's strategic objectives and contribute to preventing corruption across the Commonwealth public sector.

This role extends beyond the delivery of education products and programs. As a member of the branch leadership team, you will help shape the NACC's strategic approach to corruption prevention education, identifying emerging integrity risks and capability needs, and influence how integrity and anti-corruption concepts are understood and applied across the Commonwealth.

Working in a complex and evolving operating environment, you will provide strategic advice on education and outreach approaches, identify emerging opportunities and risks, and ensure the Commission's education offerings remain contemporary, evidence-based and responsive to stakeholder needs.

This role requires strong leadership, sound judgement and highly developed stakeholder engagement skills. You will lead projects and programs, manage competing priorities and foster collaborative relationships across government, integrity agencies and professional networks. You will also contribute to the broader leadership and capability of the MCCPE Branch.

Occasional interstate travel may be required.

Duties

The successful candidate will work under broad direction and exercise a high degree of independence and judgement.

Key activities of this position include:

- Lead the strategic planning, development, implementation and evaluation of the Commission's education and outreach program.
- Shape and influence the NACC's approach to corruption prevention education, ensuring initiatives align with organisational priorities and emerging integrity challenges.
- Lead the design and delivery of high-quality education, training and engagement initiatives that support corruption prevention and integrity capability across the Commonwealth public sector.
- Provide strategic advice and expert guidance to senior leaders on education, stakeholder engagement and capability-building strategies.
- Build and maintain effective relationships with Commonwealth entities, integrity partners, professional bodies and other stakeholders to advance the NACC's corruption prevention objectives.
- Lead the identification of emerging integrity risks, trends and opportunities and translate these insights into education and outreach initiatives.
- Monitor, evaluate and report on the effectiveness, reach and impact of education and outreach activities, using evidence and stakeholder feedback to drive continuous improvement.
- Lead complex projects and initiatives, managing resources, risks, timelines and competing priorities to deliver high-quality outcomes.
- Represent the NACC at meetings, forums, conferences and stakeholder events as required.
- Mentor and support team members, fostering a culture of collaboration, innovation, continuous improvement and professional excellence.
- Contribute to branch planning, governance, reporting and broader organisational priorities.

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To Apply

Position Contact	Jessica, (07) 3723 0823
Agency Recruitment Site	https://nacc.nga.net.au/

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Attorney-General's

Vacancy VN-0771288

Office of the Inspector-General of Intelligence and Security

Closing Date: Sunday 16 August 2026

Job Title	Senior Lawyer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Barton ACT
Salary	\$125,206 - \$139,577
Future Merit Locations	Barton
Office Arrangement	On Site
Office Arrangement Details	Office based, Canberra
Classification	Executive Level 1
Position Number	0212/26_OIGIS-EXT
Agency Website	https://www.igis.gov.au/

Job Description

<https://agcareers.nga.net.au/?jati=2945856B-85EB-F5BA-B129-ED205373AF30>

Who are we?

The Office of the Inspector-General of Intelligence and Security (IGIS) is central to the independent oversight of the Australian intelligence and security agencies. The Inspector-General is an independent statutory office holder with oversight of the activities of Australia's intelligence and security agencies to ensure they act legally and with propriety, comply with ministerial guidelines and directives, and respect human rights. The work of the Inspector General and his staff provides assurance to ministers, the parliament and the public that these agencies are using their powers as intended. The Inspector-General of Intelligence and Security Act 1986 provides that the IGIS has jurisdiction over the following agencies that make up the national intelligence community:

- Office of National Intelligence (ONI)
- Australian Security Intelligence Organisation (ASIO)
- Australian Secret Intelligence Service (ASIS)
- Australian Signals Directorate (ASD)
- Australian Geospatial-Intelligence Organisation (AGO)
- Defence Intelligence Organisation (DIO)
- Australian Criminal Intelligence Commission (ACIC)
- Australian Federal Police (intelligence functions only)
- AUSTRAC (intelligence functions only)
- Department of Home Affairs (intelligence functions only)

This is a pivotal time for our agency, as our jurisdiction has recently grown and we are looking to expand our capacity to meet this new environment. There are significant opportunities to demonstrate and develop professional skills and leadership within the legal function of the agency.

We are a small portfolio agency, proud of our contribution to the national interest. We recognise that our people are our greatest asset – we recruit and retain highly capable, motivated professionals with high levels of integrity and personal drive; and we invest in, and value, their development. Further, we offer a rewarding, positive, and inclusive environment, empowering staff to work flexibly in their contribution to the achievement of agency goals.

Duties

The Opportunity

The Legal and Assurance Branch of the Inspector-General of Intelligence and Security (IGIS) is a dedicated team that is responsible for the provision and facilitation of legal advice, legal policy support, training and services to support the IGIS's statutory functions.

The role involves providing highquality legal advice on a range of matters relevant to the operation of the Office, as well as contributing to legislative analysis, reform and policy development affecting the IGIS and the national intelligence community.

The role requires the ability to work with a high degree of autonomy, exercise sound judgement, and operate effectively in a small, highly sensitive environment.

The salary for this position will be based on the Inspector-General of Intelligence and Security Enterprise Agreement 2024-2027 and negotiated based on skills and experience. The IGIS is able to offer attractive arrangements for the right candidate and has generous allowances for health and wellbeing, in recognising our unique operating environment.

Key responsibilities of a Senior Lawyer include:

- Providing highquality legal advice on matters relating to the functions of the IGIS, including oversight activities, complaints and public interest disclosures
- Providing legal advice involving statutory interpretation and administrative law
- Providing legal advice on employmentrelated matters, procurement and contract matters, and on issues relating to privacy, confidentiality, work health and safety and other ad hoc legal issues
- Preparing decision briefs and advice in relation to requests for the InspectorGeneral to give evidence under the *Freedom of Information Act 1982 (Cth)* or the *Archives Act 1983 (Cth)*
- Preparing and delivering internal legal training for the Legal team and the Office, and working with external providers to supplement internal legal training
- Working with policy departments on the development and review of legislation relevant to the functions of the IGIS and the oversight of intelligence and security matters
- Leading or contributing to the analysis of new or amended legislative proposals
- Assisting with legislative reform initiatives and legal policy projects
- Ensuring that policy and legislative proposals are compatible with the IGIS's statutory oversight role
- Providing advice, drafting submissions and supporting the InspectorGeneral's appearance before the Parliamentary Joint Committee on Intelligence and Security and other parliamentary committees
- Assisting with submissions to reviews and inquiries, including those conducted by parliamentary bodies
- Building and maintaining effective working relationships with a range of stakeholders, including policy agencies and other oversight bodies
- Guiding, mentoring and developing junior team members
- Contributing to the effective functioning of the Legal and Assurance Branch and the Office more broadly
- Undertaking other duties as required, including acting in the role of Director, Legal.

To be successful in this role you will have:

- experience providing legal advice, particularly in relation to statutory interpretation and/pr administrative law
- experience in legal policy, legislative review or legislative reform processes
- the ability to exercise sound judgement and work effectively in a small team
- the ability to work effectively in a highly sensitive environment and manage complex issues
- strong written and verbal communication skills
- an aptitude for building and maintaining effective working relationships with senior executives and other stakeholders
- experience guiding, mentoring or supporting junior staff
- a desire to work in a productive, values-driven organisation and to achieve results
- a positive attitude, energy and commitment to the objectives of the IGIS
- a collaborative and respectful approach to all aspects of your work

Essential Skills

- a degree in law from an Australian university, or a comparable overseas qualification recognised in Australia
- as a legal practitioner to an Australian State or Territory Supreme Court or the High Court of Australia
- a practising certificate, or eligibility to obtain a practising certificate in the ACT
- minimum of five years Post Admission Experience, or substantial contemporary and relevant knowledge and experience in relevant areas of law, including knowledge of the Commonwealth legal environment.

Desirable Skills

- experience with legislation reform
- familiarity with parliamentary, Cabinet or whole of government policy processes
- a developed understanding of national security and intelligence legislative frameworks

Eligibility

Security, suitability and integrity requirements

- **Citizenship** - you must be an Australian citizen
- **Employment Suitability Assessment (ESA)** – appointment to our Office depends on the outcome of an ESA.
- **Security Clearance** – appointment and ongoing employment at the Office are subject to a Positive Vetting/Privileged Access clearance being granted and maintained. You must be willing to undergo a security clearance vetting process at the Top-Secret Positive Vetting/Privileged Access clearance level and must be willing to fully cooperate in the assessment process, including the timely provision of information and documentary evidence. Security vetting may take many months to complete and requires candidates to provide significant personal information to the vetting authority.

Positions at IGIS are positions of trust. In addition to the above, all IGIS staff are required to make annual conflict of interest declarations to support the independence and integrity of the Office.

The successful candidate must be located in Canberra or willing to relocate. The IGIS offers relocation assistance to new employees relocating to Canberra from interstate.

Notes

How to Apply

Applicants must be submitted through [IGIS Recruitment Portal](#) on our website by 11:30pm AEST on the closing date.

NOTE: All applications must be provided at the OFFICIAL level. Classified applications will not be accepted.

As part of your application, you will need to provide:

- your current resume;
- contact details of two referees (one of these must be your current supervisor/manager)
- a written statement explaining why you are interested in IGIS and how your education, skills, knowledge and experience make you suitable for the position (maximum 750 words)

When framing your response, you should also refer to the Integrated Leadership System (ILS) and the capabilities required to be successful at the Executive Level 1. Information about the ILS is available on the [Australian Public Service Commission website](#).

About the Office of the Inspector-General of Intelligence and Security

The Inspector-General of Intelligence and Security is an independent statutory office holder who reviews the activities of six intelligence agencies within IGIS jurisdiction: • Australian Security Intelligence Organisation - ASIO • Australian Secret Intelligence Service - ASIS • Australian Signals Directorate - ASD • Australian Geospatial-Intelligence Organisation – AGO • Defence Intelligence Organisation - DIO • Office of National Intelligence - ONI The purpose of this review is to ensure that these agencies act legally and with propriety, comply with ministerial guidelines and directives and respect human rights. The functions of the Inspector-General are prescribed under sections 8, 9 and 9A of the Inspector-General of Intelligence and Security Act 1986 (Comlaw). The Inspector-General can undertake a formal inquiry into the activities of an agency in response to a complaint or a reference from a minister. The Inspector-General can also act independently to initiate inquiries and conducts regular inspections and monitoring of agency activities. In conducting an inquiry, the Inspector-General has significant powers which include requiring the attendance of witnesses, taking sworn evidence, copying and retention of documents and entry into the premises of an agency within jurisdiction. The Inspector-General can also conduct preliminary inquiries into matters in order to decide whether to initiate a full inquiry.

To Apply

Position Contact	OIGIS Recruitment Team, (02) 6141 4490
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=2945856B-85EB-F5BA-B129-ED205373AF30

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Attorney-General's

Vacancy VN-0771296

Office of the Inspector-General of Intelligence and Security

Closing Date: Wednesday 12 August 2026

Job Title	Information / Records Management Officer
Job Type	Full-Time, Ongoing
Location	Barton ACT
Salary	\$103,652 - \$116,482
Future Merit Locations	Barton
Office Arrangement	On Site
Office Arrangement Details	Office-based, Canberra
Classification	APS Level 6
Position Number	0213/26_OIGIS-EXT
Agency Website	https://www.igis.gov.au/

Job Description

<https://agcareers.nga.net.au/?jati=DA9F14F9-F829-3C65-E8BD-ED2054097BE4>

Who are we?

The Office of the Inspector-General of Intelligence and Security (IGIS) is central to the independent oversight of the Australian intelligence and security agencies. The Inspector-General is an independent statutory office holder with oversight of the activities of Australia's intelligence and security agencies to ensure they act legally and with propriety, comply with ministerial guidelines and directives, and respect human rights. The work of the Inspector General and his staff provides assurance to ministers, the parliament and the public that these agencies are using their powers as intended. The Inspector-General of Intelligence and Security Act 1986 provides that the IGIS has jurisdiction over the following agencies that make up the national intelligence community:

- Office of National Intelligence (ONI)
- Australian Security Intelligence Organisation (ASIO)
- Australian Secret Intelligence Service (ASIS)
- Australian Signals Directorate (ASD)
- Australian Geospatial-Intelligence Organisation (AGO)
- Defence Intelligence Organisation (DIO)
- Australian Criminal Intelligence Commission (ACIC)
- Australian Federal Police (intelligence functions only)
- AUSTRAC (intelligence functions only)
- Department of Home Affairs (intelligence functions only)

This is a pivotal time for our agency, as our jurisdiction has recently grown and we are looking to expand our capacity to meet this new environment. There are significant opportunities to demonstrate and develop professional skills and leadership within the legal function of the agency.

We are a small portfolio agency, proud of our contribution to the national interest. We recognise that our people are our greatest asset – we recruit and retain highly capable, motivated professionals with high levels of integrity and personal drive; and we invest in, and value, their development. Further, we offer a rewarding, positive, and inclusive environment, empowering staff to work flexibly in their contribution to the achievement of agency goals.

Duties

The Opportunity

Working with limited direction, the successful candidate will undertake a broad range of information governance and records management functions for the Office of the IGIS. The role is responsible for providing specialist advice on information governance and recordkeeping, administering the OIGIS electronic document and records management system (EDRMS), and ensuring compliance with legislative, policy and security requirements. The position contributes to the strategic management of information assets and drives continuous improvement of information management frameworks, processes and systems.

Please note, this position is Canberra-based with opportunity to negotiate flexible working arrangements, including hybrid working arrangements; however, the majority of the work will need to be conducted at the Canberra office.

Key responsibilities include:

In addition to the general responsibilities and duties outlined in the Australian Public Service Work Level Standards for an APS 6, key responsibilities and priorities include (but are not limited to):

- Provide authoritative specialist advice, guidance, and training on information governance, records management and recordkeeping obligations within a classified security environment, exercising sound judgement, initiative and risk-based decision making to resolve complex issues.
- Manage information and records throughout their entire lifecycle, including administration of the OIGIS electronic document and records management system (EDRMS), currently Content Manager.
- Lead and contribute to end-to-end records management remediation and improvement activities, including digitisation of existing hardcopy records and optimisation of the OIGIS information governance policies and business processes.
- Engage proactively, build and sustain strategic working relationships and networks with internal and external stakeholders, government agencies, and the information management community, and model a best practice recordkeeping and information security culture.
- Ensure compliance with relevant legislation, security, and information governance requirements, staying informed on changes to records management legislation, policy, and

emerging technologies, including the adoption of automation, artificial intelligence and other solutions to improve business outcomes.

- Coordinate input and prepare reporting for internal and external stakeholders, including to meet mandatory reporting requirements (e.g. Harradine Report, National Archives annual reporting, etc.). Prepare briefing materials, reports, options papers and other correspondence on information governance and information management related issues.
- Work independently, balancing competing priorities while delivering high quality outcomes that support information governance and broader team and OIGIS objectives.

To be successful in this role you will have:

- A desire to work in a productive, values-driven organisation and to achieve results
- A positive attitude, energy and commitment to the objectives of the OIGIS
- A collaborative and respectful approach to all aspects of your work
- The ability to conduct your work in an organised and flexible manner
- A high level of personal integrity, discretion and sound judgement when dealing with confidential and sensitive information

Essential skills

- Demonstrated experience in records management, information governance or information management within a government or regulated environment.
- Demonstrated knowledge of Commonwealth recordkeeping requirements, including relevant legislation, National Archives policies, standards and guidance
- Experience administering and supporting an electronic document and records management system (EDRMS) preferably Content Manager or similar. Ability to provide accurate and practical advice on information governance and records management matters
- Strong written and verbal communication skills, including stakeholder engagement and the preparation of reports and briefing material
- Strong organisational skills with the ability to manage competing priorities and deliver high-quality outcomes with limited direction.
- Lead the development, review and delivery of information management awareness, education and training programs to improve organisational information management capability and compliance

Desirable skills

- Understanding of, and/or experience in a national security environment and an understanding of the security implications and application on the lifecycle of Commonwealth records
- Experience in the application, review and development of agency-related government policies and responses, such as the National Archives of Australia Building trust in the public record, records disposal authority and annual surveys.
- Experience of, and understanding of, NAA requirements, ability to manage sentencing projects, audits or other types of administrative reviews Experience in contributing to disposal authority development projects
- Experience in dealing with confidential and sensitive issues
- Experience working within the National Intelligence Community will be highly regarded

Eligibility

Security, suitability and integrity requirements

- **Citizenship** - you must be an Australian citizen

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- contact details of two referees (one of these must be your current supervisor/manager)
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within jurisdiction. The Inspector-General can also conduct preliminary inquiries into matters in order to decide whether to initiate a full inquiry.

To Apply

Position Contact	oigis-recruitment@igis.gov.au, (02) 6141 4490
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=DA9F14F9-F829-3C65-E8BD-ED2054097BE4

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Defence

Vacancy VN-0771229

Department of Defence

Closing Date:Monday 10 August 2026

Capability Acquisition and Sustainment Group
Strategy, Planning and Independent Assurance

Job Title	Capability Analyst
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	\$89,841 - \$96,829
Future Merit Locations	Russell
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 5
Position Number	CASG/03953/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=7258DCEA-9917-982E-B91D-ED20168FC804>

Duties

The Role

Take the next step in your career by applying your critical thinking skills to support independent assurance across some of Australia's most complex and high profile Defence projects. This is an opportunity to join a high performing, well established directorate where your contribution as a Capability Analyst will deliver real and meaningful impact.

As an APS 5 Capability Analyst within the Independent Assurance Review Team, your ability to provide expertise, independently analyse project documentation, collaborate with a diverse range of stakeholders, and provide tailored, high quality verbal and written advice to senior executives, will be critical to success.

You will assist the Capability Analyst Team Leader to implement a demanding program, working under limited direction, to oversee a range of activities and continually applying knowledge of project management, and best practice in relation to capability analytics within Defence.

If you're ready to apply your project management experience and help deliver essential assurance services that support Defence capability acquisition and sustainment, we want to hear from you.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

Join the Smart Buyer and Independent Assurance Review Directorate and contribute to shaping the future of Defence capability delivery. The directorate provides governance, oversight and assurance for some of the nation's most complex and strategically important projects. Our Independent Assurance Review team assess' project health, identifies key risks, and offers critical recommendations to senior decision makers.

As a Capability Analyst, you will be part of a supportive and collaborative environment with strong professional development opportunities and pathways to grow your career. We pride ourselves on a culture of excellence, curiosity and continuous improvement, working together in-person to

deliver outcomes that make a genuine difference. Expect to be challenged, inspired and supported by an inclusive executive leadership team that values your contribution and encourages you to excel.

Our Ideal Candidate

We are seeking a Capability Analyst who can adapt to the dynamic Defence environment and changing operational priorities.

You will thrive in this role if you:

- Have experience working in a project environment, demonstrate adaptability, and consistently model professional and collaborative behaviour.
- Apply critical thinking and sound judgement to analyse issues, solve problems, make informed decisions and support others in implementing solutions.
- Communicate clearly and confidently, both in writing and verbally, producing accurate, timely outputs that span multiple complex projects.
- Demonstrate strong organisational skills and initiative, with the ability to influence stakeholders whilst maintaining excellent attention to detail, ensuring accuracy and consistency.
- Have experience in, or the ability to quickly acquire knowledge of, Defence project and assurance policies, processes and systems.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

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To Apply

Position Contact	Jess Culhane, 02 5108 9661
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=7258DCEA-9917-982E-B91D-ED20168FC804

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Defence

Vacancy VN-0771231

Department of Defence

Closing Date:Monday 10 August 2026

Naval Shipbuilding and Sustainment Group
Maritime Sustainment

Job Title	Product Manager
Job Type	Full-Time, Ongoing
Location	Henderson WA
Salary	\$124,393 - \$140,315
Future Merit Locations	Henderson
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	APS Level 6
Position Number	NSSG/03968/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=0E50214A-31BF-B01E-42E6-ED20170F3257>

Duties

The Role

The duties of an EL 1 Product Manager occupation in Defence include the following:

- Accountable for managing allocated resources, setting work area priorities, managing workflows, developing strategies and evaluating business outcomes.
- Accountable for managing and leading a team, including providing clear and consistent communication, setting clear performance and behavioural standards, managing performance, delegating responsibility and guiding and developing people.
- Accountable for accurate completion of work within timeframes and quality requirements, share own expertise with others and guide and coach less experienced employees.
- Accountable to manage a range of product management activities and coordinate inputs in accordance with procedures, methods and standards appropriate to the complexity of the product.
- Accountable for the development, implementation and monitoring of product management strategies and plans, enabling delivery and reporting on the requirements and expectations of the management of Defence assets.
- Translate, apply and implement the administrative, operational, contract management, technical and resource requirements for complex to very complex product management activities.
- Forecast, plan and manage product management workflows and resources, prepare work plans detailing measurable milestones and expected outcomes.
- Engage, negotiate and sustain working relationships on complex to very complex issues to understand and influence the stakeholder requirements.
- Build and sustain productive working relationships to enable effective transition of the Defence asset through the capability lifecycle.
- Analyse, develop and implement product management options that achieve optimal use of Defence assets, balancing cost, opportunities and risks against desired asset performance.
- Review, analyse and report on product performance.

About our Team

The Maritime Auxiliary Systems Program Office (MASPO) supports the Royal Australian Navy's maritime auxiliary fleet and equipment including maritime aviation and navigation training vessels, underwater surveillance, pacific and border force support, marine and towing services, as well as submarine search and rescue capabilities.

Maritime auxiliary is a new and developing capability within the Defence environment, and our work in MA SPO ensures the safe, secure and efficient delivery of services to the Royal Australian Navy.

As a key enabler of maritime operations, our team provides the expertise, oversight and coordination needed to meet the challenges of the strategic environment including project, deter and protecting Australia's maritime interests.

Our Ideal Candidate

Our ideal candidate will possess the following attributes, skills and experience:

- **Technical knowledge** - Strong understanding of operations and maintenance procedures and strategies.
- **Product management skills** - Proficient in product management methodologies and tools, with the ability to manage multiple task simultaneously.
- **Communication skills** - Excellent verbal and written communication abilities, to interact effectively with stakeholders at all levels.
- **Leadership abilities** - Strong team management skills, and have an ability to motivate and guide teams towards achieving project objectives.
- **Problem-solving skills** - Ability to identify issues, analyse root causes, and implement effective solutions promptly.

In addition, individual has ability and willingness to work flexibly across diverse portfolio when required.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Baseline Vetting level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Marlon Schroeder, 02 9537 2142
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=0E50214A-31BF-B01E-42E6-ED20170F3257

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Defence

Vacancy VN-0771237

Department of Defence

Closing Date:Monday 10 August 2026

Air Force
Air Command Australia

Job Title	Learning and Development Officer
Job Type	Full-Time, Ongoing
Location	Richmond NSW
Salary	\$89,841 - \$96,829
Future Merit Locations	Richmond
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 5
Position Number	AF/03763/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=1C764BC2-5B36-8CBF-B4B5-ED201830012F>

Duties

The Role

The Learning and Development Officer contributes to the design and development of Air Mobility Group (AMG) training capability. Under limited direction, you will apply established instructional design principles to support the analysis, design, development and evaluation of learning and development activities, including contributing to curricula for AMG aircraft platforms.

You will engage with internal and external stakeholders to gather information on aviation and maintenance training requirements, and assist in the development and continuous improvement of learning solutions to meet capability needs. You will provide input to curriculum development and support the implementation of training programs in accordance with Defence learning policies and procedures.

In this role, you will assist in the development and maintenance of supporting systems, processes, and documentation, while ensuring compliance with the Defence Systems Approach to Defence Learning. You will contribute to governance activities, including monitoring and reporting on training outcomes and identifying opportunities for improvement.

The successful candidate will work collaboratively within a team environment, contributing to the achievement of work plans and section objectives. You will provide guidance and practical support to team members on task completion, and identify opportunities to enhance capability through on-the-job learning. You will exercise sound judgement in prioritising tasks and managing competing demands within defined parameters.

About our Team

The Air Mobility Group (AMG) plans and delivers air mobility operations that support Defence force projection in Australia and globally. AMG squadrons are located at RAAF Bases Richmond and Amberley, and Defence Establishment Fairbairn, and operate daily across a wide range of missions. AMG personnel are often among the first to respond in times of crisis, deploying Defence capabilities where they are needed most.

In this role, you will work as part of an integrated Learning and Development team made up of ADF members, APS staff and contractors. The team supports the development and delivery of training programs that ensure the AMG workforce has the skills and knowledge required to meet operational needs. You will contribute to the design and development of effective and efficient 'fit for purpose' learning/training continuum to ensure AMG workforce is appropriately trained to meet Air Mobility capability requirements.

Our Ideal Candidate

Our ideal candidate will demonstrate sound technical capability and the ability to operate with limited direction to deliver learning and development outcomes within a complex aviation

environment. They will apply initiative and judgement in the development, coordination and delivery of learning solutions across multiple aircraft platforms, supporting an integrated and geographically dispersed workforce.

The successful applicant will contribute to the achievement of team and organisational objectives by managing competing priorities and delivering quality outcomes within established frameworks. The candidate will possess well-developed written and verbal communication and stakeholder engagement skills, enabling effective collaboration across internal and external stakeholders. They will build productive working relationships and contribute positively to a cohesive team environment.

They will demonstrate accountability, integrity and a commitment to continuous improvement, actively seeking to enhance their professional capability and contribute to improvements in learning and development practices. Proficiency in the use of relevant Defence information systems and standard office applications is required to support the development and delivery of learning products. The candidate will demonstrate flexibility and adaptability in responding to changing priorities and operational requirements.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Baseline Vetting level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Rohit Jamwal, 02 4723 1404
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=1C764BC2-5B36-8CBF-B4B5-ED201830012F

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Defence

Vacancy VN-0771244

Department of Defence

Closing Date:Monday 24 August 2026

Associate Secretary Group
Defence Legal

Job Title	Special Counsel - Legislation and Legal Reform
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$165,236 - \$173,360
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 2
Position Number	ASG/04022/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=8AD98CD2-45A9-7E07-F2C7-ED2019593352>

Duties

The Role

The position plays a key role in supporting Defence's legislation, instruments and legal reform programs and works closely with lawyers across the Branch to coordinate strategic legislative and legal reform activities.

Defence's legislation and legal reform program covers a broad and diverse range of issues, from military justice and national security matters to personnel, housing, governance and regulatory frameworks. The successful candidate will be a flexible and versatile professional who enjoys working collaboratively with a wide range of stakeholders, developing strong relationships, and supporting policy and legal teams to navigate often complex legislative and legal reform processes.

Success in this role requires the ability to bring together legal, policy and operational stakeholders to develop practical solutions and deliver high-quality legislative outcomes.

The successful candidate may also lead or contribute to complex, strategic or sensitive legislative and legal reform projects as required.

Candidates with experience in legislative processes, legal reform and policy development are encouraged to apply.

Responsibilities of the role include:

- Providing strategic advice on legal reform relevant to Defence, including Defence-administered legislation, legislative instruments, and reforms led by other Commonwealth agencies.
- Engaging with Ministers' offices and building and maintaining productive relationships across Defence, the Australian Public Service and other key stakeholders.
- Forecasting, planning and managing the development of a broad range of primary and secondary legislation and other legal reform activities.
- Working constructively with Defence policy and legal areas to progress legislative and legal reform proposals, including providing guidance and support through legislative and legal reform processes and assisting in the development of legal policy positions and legislative solutions.
- Coordinating and contributing to Defence responses and submissions relating to Commonwealth legal reform processes, including drafting submissions to parliamentary committees and responding to reviews, inquiries and consultations.
- Representing Defence in cross-agency forums and working groups.
- Leading and coordinating multidisciplinary teams and stakeholders across Defence and government to deliver complex legislative and legal reform projects.

This role will include opportunities to work on important and unique legislation projects, including major reforms to the **Defence Act 1903** and legislation related to Australia's AUKUS commitments and associated Defence initiatives.

About our Team

Defence Legal is a national organisation which provides legal advice and other legal services to Defence. We draw upon the professional talent of our people to pursue excellence in support of Defence operations, command, management and administration.

The Directorate of Legislation and Legal Reform is responsible for Defence's legislation and instrument programs, progressing Defence legislation from inception through to passage in Parliament. This includes providing strategic legal and policy advice on legislative reform, legislative processes and parliamentary requirements.

The Directorate of Legislation and Legal Reform also coordinates Defence's contribution to whole-of-Government legislative reform activities and provides the Legislation Liaison Officer (LLO) function for Defence as part of the Commonwealth LLO network.

Our Ideal Candidate

To be successful in this role, you will be an experienced, motivated, collaborative and high-performing professional, ideally with prior experience in legislation and/or legal reform processes. Strong policy formulation and policy development experience will also be favourably regarded.

Our ideal candidate:

- Possesses excellent verbal and written communication skills, including the ability to prepare clear and concise advice for senior decision-makers.
- Demonstrates strong strategic thinking and sound judgement, and is able to identify practical solutions to complex legal and policy issues.
- Is confident operating autonomously while contributing positively to a collaborative and high-performing team environment.
- Has experience navigating legislative, regulatory or policy frameworks and contributing to reform initiatives.
- Possesses well-developed organisational skills and the ability to manage competing priorities across multiple projects and stakeholders.
- Is skilled at building and maintaining productive working relationships with senior stakeholders across government, and working collaboratively to achieve shared outcomes.
- Is adaptable and able to work across a broad range of subject matters, quickly developing an understanding of new and emerging issues.
- Can effectively bring together legal, policy and operational stakeholders to progress complex projects and deliver high-quality outcomes.
- Is able to work under pressure and manage tight timeframes while maintaining a high standard of work.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Rebecca Wheeler, 02 6155 9308
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=8AD98CD2-45A9-7E07-F2C7-ED2019593352

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Defence

Vacancy VN-0771251

Department of Defence

Closing Date:Monday 10 August 2026

Defence People Group
Military Personnel Division

Job Title	ICT Communications Specialist
Job Type	Full-Time, Ongoing
Location	Fairbairn ACT
Salary	\$124,393 - \$140,315
Future Merit Locations	Fairbairn
Office Arrangement	On Site;Flexible
Office Arrangement Details	Candidates are required to work in the location advertised. Candidates may negotiate a flexible arrangement (WFH or other Defence sites).
Classification	Executive Level 1
Position Number	DPG/04209/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=7C8F15FA-71BC-7964-BA73-ED2019B3D003>

Duties

The Role

Defence Force Recruiting (DFR) is seeking an ICT Professional with experience and understanding of the current issues facing the Information Technology sector. This exciting role will be part of a small team that manages a wide range of ICT projects in collaboration with our recruiting services partner.

You will be accountable to plan, lead and manage a range of ICT resources and projects, manage risk, including cyber security and negotiate to resolve potential conflict in the context of sensitive or difficult issues.

Your ability to analyse and evaluate ICT projects and business objectives to understand critical factors and obtain cooperation to achieve results is paramount to success in this role.

This role will ideally suit a highly motivated, proactive and experienced candidate with strong interpersonal and relationship management skills. Strong writing skills, attention to detail and a proven ability to undertake effective stakeholder engagement is essential in this role.

About our Team

Defence Force Recruiting (DFR) is a public–private collaboration between Defence and a recruiting partner, delivering recruiting services to the Australian Defence Force in accordance with standards and policies set by Navy, Army and Air Force. Recruiting services are delivered through a highly integrated workforce of military, APS and contractor staff and are directly responsible for delivering capability outcomes to the Australian Defence Force.

The ICT team provides leadership and oversight of ICT security, governance, innovation and strategic direction across DFR. The team is responsible for the planning, management and delivery of ICT projects in close collaboration with the recruiting partner, as well as coordinating and driving continuous improvement and digital transformation initiatives. It works in strong partnership with Defence ICT governance authorities and key stakeholders to ensure DFR systems, services and projects align with broader Defence ICT strategies, architectures and standards.

The team also develops and implements strategies to manage business risks associated with ICT operations and technology-enabled change, working collaboratively with stakeholders to ensure shared understanding and effective mitigation of risks.

Key responsibilities include oversight of ICT service management arrangements, support and enhancement of the DFR website, and leadership of major ICT initiatives. This includes working closely with the Future Service Delivery Model team and other stakeholders on the implementation of a new recruiting management system over the next two years.

These activities are critical to maintaining secure, reliable and modern digital services, enabled through strong stakeholder engagement and collaboration, to ensure DFR meets its operational objectives and supports Defence workforce outcomes.

Our Ideal Candidate

This role requires experience in ICT acquisition, delivery, sustainment and governance within a complex, integrated workforce environment. The successful candidate will possess a strong understanding of ICT business management frameworks, systems and processes, and the ability to translate business requirements into strategic outcomes. Working closely with the EL 2, the role will lead the implementation and transformation of ICT capabilities under the Recruiting Services Contract and oversee DFR's broader ICT portfolio.

Success in this role requires the ability to analyse and evaluate complex ICT projects, identify critical risks and dependencies, and influence stakeholders through strong collaboration and engagement to achieve business outcomes.

The ideal candidate will be a highly motivated and professional ICT leader with strong integrity, sound judgement and excellent stakeholder engagement skills. They will be capable of building and sustaining effective relationships across Defence, industry and contractor workforces, while fostering a collaborative environment and providing authoritative advice on ICT strategy, cyber security, risk management and business improvement initiatives.

The successful candidate will demonstrate:

- Extensive experience managing ICT projects, programs and contractor-delivered services.
- Strong leadership skills, including the ability to manage diverse teams and influence senior stakeholders.
- Well-developed commercial and business acumen.
- The ability to balance competing priorities and deliver outcomes in a complex and dynamic environment.
- Experience identifying and managing ICT and cyber security risks.
- A high degree of independence, initiative and strategic thinking.

Highly Desirable skills include:

- Qualifications (or equivalent extensive experience) in ICT/Information Technology.
- Project Management qualifications and experience.
- ITIL and ITSM qualifications and experience.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Fiona Peterson, 02 5130 2052
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=7C8F15FA-71BC-7964-BA73-ED2019B3D003

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Defence

Vacancy VN-0771252

Department of Defence

Closing Date:Monday 10 August 2026

Air Force
Air Force Headquarters

Job Title	Deputy Director Strategy & Governance
Job Type	Full-Time, Ongoing
Location	Melbourne VIC
Salary	\$124,393 - \$140,315
Future Merit Locations	Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	Candidates are required to work in the location advertised on a regular basis. Merit pool will only be used for vacancies at the advertised location(s)
Classification	Executive Level 1
Position Number	AF/03967/26
Agency Website	

Job Description

<https://defencecareers.nga.net.au/?jati=1C41548F-B248-29F4-D80E-ED201A2319EB>

Duties

The Role

The Deputy Director Strategy and Governance position within the Defence Aviation Safety Authority (DASA) provides leadership across governance (performance, risk and quality management) systems, and supports workforce planning and business enabling functions. The role is responsible for embedding fit for purpose governance, planning, and assurance processes that enable strategic decision-making and the achievement of DASA's objectives.

Working under broad direction, you will support DASA's mandate to enhance and promote the safety of military aviation by strengthening governance, planning, and enabling systems that underpin regulatory and safety outcomes.

Responsibilities include but are not limited to:

- Working closely with the Director and the Director General to shape DASA's strategic direction, leading the implementation and monitoring of the five-year strategy and embedding strategic priorities across the organisation.
- Leading the design, implementation and continuous improvement of DASA's governance frameworks, including performance, risk and quality management systems, and monitor their effectiveness in supporting strategic outcomes.
- Leading the management and coordination of DASA's corporate, business, and implementation plans, maintaining line of sight between the five year strategy, annual priorities, and operational delivery.
- Establishing and monitoring strategic performance and risk measures (KPIs/KRIs) to track progress against the five year strategy and support executive decision making.
- Overseeing strategic reporting and planning cycles, ensuring performance, risk, and assurance insights are used to inform strategy reviews and adjustments.
- Providing governance leadership and oversight of business enabling functions, including workforce planning and business support activities, to align organisational capability with strategic priorities.
- Preparing high quality strategic advice, briefs, and reporting for senior leadership on progress, risks, and dependencies associated with delivery of strategic goals and objectives.
- Overseeing security protocols and other ad-hoc business services as necessary.

About our Team

The Defence Aviation Safety Authority (DASA) is responsible to enhance and promote the safety of military aviation through the implementation of a Defence Aviation Safety Program that promotes a generative safety culture and independently assures the effective management of Defence aviation safety risks.

DASA is a complex organisation comprising Headquarters (HQ), the Directorate of Business Support and Governance (DBSG), and six Directorates that provide aviation safety assurance and

specialist engineering services to the Defence aviation community. The organisation has an established workforce of approximately 300 personnel, made up of Australian Public Service (APS) and Australian Defence Force (ADF) members, based across Melbourne (VIC), Canberra (ACT), and Amberley (QLD).

Our Ideal Candidate

The ideal candidate will operate effectively at the EL 1 level, demonstrating the ability to lead complex work, shape strategic outcomes and influence across organisational boundaries. They will bring strong strategic thinking, expertise in governance frameworks, and the judgement to operate with a high degree of autonomy under broad direction.

Our ideal candidate will be able to demonstrate expertise and experience in:

- Contributing to organisational strategy and leading the translation of strategic priorities into practical plans and outcomes.
- Experience leading governance, performance, risk, and quality management activities in support of organisational objectives.
- Proven capability to work with and positively influence a broad range of stakeholders, including senior leaders, technical teams, enabling functions, and external partners.
- Strong analytical judgement with experience providing clear, concise advice and reporting to senior stakeholders.
- Demonstrated leadership capability, including leading teams or work programs, while fostering a positive workplace culture, professional behaviours, and alignment with APS values.
- Exercises sound judgement, critical thinking, and strategic awareness.
- Understanding or the ability to understand and ensure compliance with legislative frameworks, government decision-making processes.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

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To Apply

Position Contact	Damian Cavanagh, 03 5736 3256
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=1C41548F-B248-29F4-D80E-ED201A2319EB

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Defence

Vacancy VN-0771262

Department of Defence

Closing Date:Monday 10 August 2026

ARMY
Forces Command

Job Title	Administration Team Leader
Job Type	Full-Time, Ongoing
Location	Paddington NSW
Salary	\$99,733 - \$112,431
Future Merit Locations	Paddington
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	ARMY/04232/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=9183ECAC-19D8-7A61-6983-ED201ABA0068>

Duties

The Role

The APS 6 Administration Team Leader is a newly established position within Headquarters Forces Command that plays a key role in supporting the Commander Forces Command and Executive team. The position is responsible for coordinating and delivering high-quality secretariat support to enable the effective planning, administration and conduct of the Army Training Board.

Key responsibilities include:

- Providing secretariat services for the Army Training Board, including coordination of agendas, papers, records of decision and follow-up actions.
- Supporting the Commander Forces Command and Executive by ensuring governance processes and board activities are managed efficiently and professionally.
- Representing Headquarters Forces Command through attendance and support at Senior Army Boards, committees and subordinate working groups.
- Leading and supervising a small team responsible for Information and Records Management functions within a high-tempo headquarters environment.
- Ensuring records and information are managed in accordance with Defence policies, governance requirements and legislative obligations.
- Promoting effective administration, stakeholder engagement and continuous improvement across board and records management processes.

The role requires strong leadership, organisational and communication skills, with the ability to manage competing priorities, maintain attention to detail, and work collaboratively with senior military and civilian stakeholders in a complex and fast-paced environment.

About our Team

Headquarters Forces Command provides a dynamic, professional and collaborative working environment that supports the delivery of Army's training and preparedness objectives. The APS 6 Administration Team Leader will work closely with military and civilian personnel across the headquarters, engaging regularly with senior leaders, staff officers and key stakeholders.

Operating within a high-tempo environment, the team is responsible for delivering timely governance, secretariat, and information management support to enable effective decision-making and organisational outcomes.

Team members are encouraged to demonstrate initiative, collaborate across functions, and contribute to a culture of continuous improvement, professionalism and excellence in service delivery. The role offers an opportunity to lead a small, dedicated team while contributing directly to the success of Forces Command and broader Army governance activities.

Our Ideal Candidate

The ideal candidate is a highly organised and proactive team leader with demonstrated experience in administration, governance, secretariat services, and information management within a complex and fast-paced environment. They will possess strong interpersonal and communication skills, enabling them to build productive relationships with senior military and APS stakeholders while confidently coordinating board activities and managing competing priorities.

The successful applicant will have the ability to lead and develop a small team, foster a culture of accountability and continuous improvement, and ensure the accurate management of records and information in accordance with Defence policies and legislative requirements. With exceptional attention to detail, sound judgement, and a commitment to delivering high-quality outcomes, the ideal candidate will be adaptable, resilient, and capable of providing trusted support to senior leaders in achieving Forces Command objectives.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

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To Apply

Position Contact	Major Colin Bigger, 02 8306 1443
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=9183ECAC-19D8-7A61-6983-ED201ABA0068

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Defence

Vacancy VN-0771268

Department of Defence

Closing Date:Monday 10 August 2026

ARMY
Forces Command

Job Title	Administration Officer
Job Type	Full-Time, Ongoing
Location	Paddington NSW
Salary	\$72,275 - \$79,635
Future Merit Locations	Paddington
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 3
Position Number	ARMY/04234/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=7EA54D29-E181-2883-7621-ED201B3433A5>

Duties

The Role

The Administration Officer supports the Languages-Army Team by managing the administrative and operational processes that enable Army personnel to:

- Undertake Language Placement/Qualification (P/Q) testing.
- Attend Defence-sponsored language training.
- Be appropriately administered and remunerated for language-related activities.
- Support Army's Language Other Than English (LOTE) capability.

The role combines administration, business support, stakeholder engagement, and process management within a Defence environment.

Key Responsibilities of the role include administration and coordination functions including:

- Manage workplace correspondence and enquiries.
- Process administrative requirements for language testing and training.
- Maintain accurate records and documentation.
- Support personnel administration and remuneration processes.

- Follow Defence policies, procedures and work practices.
- Assist with business processes and workflow management.
- Support digital information management across multiple systems.
- Provide administrative support to the Administration Manager and broader team.

The Role requires liaison with uniformed personnel and APS employees at all levels and requires an ability to build productive working relationships with diverse stakeholders at all levels.

About our Team

The Languages–Army Team, within Army G7 and led by the SO2 Modern Language Army (MLA), is responsible for delivering and sustaining Army's language capability across the Integrated Force. The team leads the development, implementation and management of language capability frameworks to ensure linguistic excellence remains a critical enabler of Army's operational effectiveness, mission success and international engagement.

As Army's principal link to Defence's Professional Language Network, the team works across Defence to coordinate language capability requirements and ensure Army commands and formations have access to appropriately qualified interpreters and translators to support operational, training and engagement activities. The team also plays a key role in integrating Army's language workforce with broader Defence language networks and capability initiatives.

In addition to workforce coordination, the Languages–Army Team is responsible for strengthening Language Workforce Development across Army. This includes establishing and enhancing mentoring networks, professional development pathways and workforce management practices that build capability depth, foster professionalism and support the development of a future-ready language workforce.

Through the administration of language testing, qualifications, training and workforce development programs, the team contributes directly to Army's ability to operate effectively in complex environments, strengthen international partnerships and meet emerging capability requirements. The Languages–Army Team supports a highly specialised and strategically important workforce whose linguistic expertise enables Defence to engage, communicate and operate effectively in support of national objectives.

Our Ideal Candidate

The Languages–Army Team is seeking a highly motivated and professional Administration Officer who will contribute to the effective administration and sustainment of Army's Language Other Than English (LOTE) capability. Working within a specialist team, the successful candidate will support the delivery of language testing, training and workforce management activities that underpin Army's operational effectiveness and international partnerships.

The ideal candidate will be an excellent communicator with strong interpersonal skills and the ability to build productive working relationships across a diverse workforce comprising full-time and part-time uniformed personnel, Australian Public Service (APS) employees and stakeholders from across Defence. They will demonstrate professionalism, discretion and a commitment to providing high-quality administrative support in a collaborative and team-focused environment.

The successful applicant will be highly organised and detail-oriented, with the ability to manage workplace correspondence, coordinate administrative processes and maintain accurate records in a timely manner. They will be process-driven and capable of working within established policies, procedures and governance frameworks while effectively managing competing priorities and meeting deadlines.

The role requires an individual who can work independently to complete directed tasks from the Administration Manager, while also contributing positively to a small, high-performing team. A willingness to learn, adapt and support continuous improvement initiatives will be highly regarded.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

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To Apply

Position Contact	Major Jonathan Couper, 02 8306 1388
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=7EA54D29-E181-2883-7621-ED201B3433A5

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Defence

Vacancy VN-0771272

Department of Defence

Closing Date:Monday 10 August 2026

Capability and Acquisition Sustainment Group
Aerospace Systems

Job Title	Commercial Support Manager
Job Type	Full-Time, Ongoing
Location	Williamtown NSW
Salary	\$99,733 - \$112,431
Future Merit Locations	Williamtown
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	CASG/04220/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=0B53CFD4-F1B9-FC67-280A-ED201A2DFA27>

Duties

The Role

The Commercial Support Manager is responsible for leading complex contract management activities and providing commercial advice and support across the capability lifecycle. Working under broad direction within an integrated workforce, the successful applicant will contribute to ASCISPO's commercial governance, assurance, procurement and contract management functions, while ensuring compliance with legislative frameworks, Defence policy and contractual obligations.

Key responsibilities include:

- Providing commercial advice and support to contract managers, project personnel and stakeholders across ASCISPO capability programs.
- Managing and maintaining commercial governance frameworks, including procurement and contracting policies, processes, templates and guidance.
- Monitoring and reporting on contractual obligations, deliverables and key commercial activities to support compliance and performance outcomes.
- Identifying commercial risks and contract change requirements and developing mitigation strategies in accordance with Defence policy and contractual frameworks.
- Supporting the development of commercial capability within ASCISPO through mentoring, guidance and knowledge sharing activities.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

Airborne Surveillance Control and Intelligence Systems Program Office (ASCISPO) plays a critical role in shaping the future of Australia's airborne surveillance capability. Working with leading industry partners and international military services, we deliver engineering, maintenance, logistics, and training support for the Air Force's E-7A Wedgetail fleet—and we're driving the acquisition of its next-generation replacement.

Part of Defence's capability delivery agency, our integrated team includes Australian Public Servants, Australian Defence Force personnel and industry experts, and is primarily based at RAAF Base Williamtown, NSW—with a small presence in the USA.

At ASCISPO, we pride ourselves on our workplace culture.

We:

- Build trust through partnerships that deliver real capability outcomes

- Empower bold decision-making through informed risk assessment
- Champion flexibility and creativity to deliver timely solutions
- Prioritise balance and well-being so our people thrive
- Invest in growth and learning, and celebrate diversity

Join the team that is Trusted to Deliver.

Our Ideal Candidate

The successful candidate will demonstrate:

- Demonstrated experience in managing complex contracts and delivering commercial outcomes within government, Defence, or highly regulated industry environments, including the management of strategic suppliers and high-value agreements.
- A strong understanding of procurement, contracting and commercial governance principles, with the ability to interpret and apply legislation, policy, contractual frameworks and government requirements.
- The ability to provide strategic commercial advice to senior executives, identify and manage commercial risks and opportunities, and contribute to organisational objectives through effective contract and supplier management.
- The ability to analyse complex issues, manage competing priorities and deliver outcomes within tight timeframes.
- Experience mentoring and supporting staff to develop commercial acumen and contract management capability. Appointment to this position will be conditional upon approval to access US controlled export material in accordance with the United States Arms Export Control Act.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	Timothy Jessup, 02 4077 7883
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=0B53CFD4-F1B9-FC67-280A-ED201A2DFA27

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Defence

Vacancy VN-0771277

Department of Defence

Closing Date:Monday 10 August 2026

Naval Shipbuilding and Sustainment Group
Patrol Boats and Specialist Ships

Job Title	Communications Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$99,733 - \$112,431
Future Merit Locations	Canberra
Office Arrangement	On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	NSSG/03874/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=D3959C91-6E77-D83A-324C-ED2051FE38D4>

Duties

The Role

The Henderson Defence Precinct Communications Officer will work to the EL 1 Deputy Director, Communications. You will be accountable under broad direction to perform and achieve complex communication, media and issues management work within an integrated workforce.

Key tasks will include:

- Provide specialist advice to stakeholders on the design, development and implementation of a range of internal and external communication, media products and activities.
- Generate key messages and talking points, material for Defence publications, media releases and updates to the internet and intranet.
- Identify communication and media risks and opportunities within the business environment and take account of these in planning, decision-making and priority setting.

About our Team

The Henderson Defence Precinct Communications Unit consists of 3 fulltime APS employees. This position will work alongside the existing APS 6 Communications Officer in our Canberra office/s.

This is an exciting and complex environment, offering a rewarding career in one of the most dynamic organisations within the Naval Shipbuilding and Sustainment Group. You will enjoy Australian Public Service conditions, which include an attractive salary package and flexible, family-friendly working arrangements.

Defence provides employees with the option to undertake further studies, training and a superannuation contribution of 15.4 per cent, higher than most industries, with the opportunity for you to make additional personal contributions. We are committed to the personal and professional development of our staff, and welcome interested candidates to apply to join our team.

Our Ideal Candidate

To succeed in this role, you will have:

- A positive and friendly demeanour;
- High levels of professionalism, integrity and initiative;
- Resilience and the ability to remain calm under pressure;
- Strong written and verbal communication skills and the ability to build and sustain positive working relationships;
- Ability to adapt and reprioritise work in accordance with changing priorities to meet deadlines.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

To Apply

Position Contact	Mike Holland, 0482 726 590
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=D3959C91-6E77-D83A-324C-ED2051FE38D4

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Education

Vacancy VN-0771343

Department of Education

Closing Date:Monday 10 August 2026

Education Funding Systems and Digital Services
Education Funding Systems and Digital Services Education Funding Systems
and Digital Services

Job Title	Artificial Intelligence (AI) Developer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$129,477 - \$143,099
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	26/0185
Agency Website	https://www.education.gov.au/about-department/work-us

Job Description

<https://www.education.gov.au/about-department/work-us>

As an Artificial Intelligence (AI) Developer at the Department of Education, you will create a better future for Australians through education. You will bring AI development/workflow experience and skills to deliver innovative AI solutions. You will have a track record of design and delivery of Microsoft Copilot Agents/Microsoft platform solutions and projects that are designed and developed to enable key workflows and internal business processes. Experience with other AI tooling and products is also desirable.

You will support AI agent development through effective stakeholder engagement, systems thinking, and form design. The role is critical in ensuring that user needs are captured and translated into practical, accessible solutions that align with program objectives. The team is responsible for Digital Services across the department and is looking to expand its ability to provide AI development and delivery services across the Department.

Duties

In this role, you will be responsible for the following:

AI solution Design and Delivery

- Supporting the planning, design and delivery of AI projects.

- Designing, configuring, customising, testing and maintaining AI workflows.
- Analysing requirements and recommending solution options.
- Supporting system integration and interoperability.
- Monitoring performance, fixing defects and implementing enhancements.

AI Architecture and Technical Design

- Preparing solution designs, architecture and technical documentation.
- Applying systems thinking across interconnected systems.

AI Governance and Assurance

- Ensuring compliance with government security and governance requirements.
- Providing design assurance.
- Contributing to development standards and processes.
- Data governance for AI systems.

Stakeholder Engagement

- Explaining technical concepts to non-technical audiences.
- Conducting strategic stakeholder conversations.
- Presenting to executives.
- Partnering with business subject matter experts.

AI and Machine Learning Engineering

- Building, training, fine-tuning and evaluating AI/ML models.
- Prompt engineering and optimisation for generative AI systems.
- Model performance evaluation and benchmarking.

Eligibility

Employment at the Department of Education is subject to conditions prescribed within the *Public Service Act 1999* including:

- **Citizenship:** Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.
- **Security Clearance:** This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain the required security clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Education

The Department of Education contributes to Australia's economic prosperity and social wellbeing by creating opportunities and driving better outcomes through access to quality education and learning. A strong early childhood education system built around early learning and child care gives children the best start in life—supporting them to build social and behavioural skills to help prepare them to transition to school. For parents and carers, affordable child care enables them to participate in the workforce, pursue further education or other opportunities to contribute to their community — bolstering the social wellbeing and economic prosperity of the nation. As children continue their journey through school, access to quality education creates the foundation for a bright future – it opens a world of possibilities and equips children and young people with the skills, knowledge, and career advice to prepare them for further work or study to fulfil their dreams. An affordable, and accessible higher education sector allows Australians and international students to pursue their passion in life or reskill for the jobs of the future. A strong higher education and research sector in step with national priority areas provides people with an opportunity to choose a career path that addresses skill shortages or the challenges of the future including, clean energy, advanced manufacturing, health, and education. Through education and learning, we change lives, create opportunities, and support Australia's economic success and social wellbeing.

To Apply

Position Contact	Trevor Burton, (02) 6121 9239
Agency Recruitment Site	https://www.education.gov.au/about-department/work-us

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Health

Vacancy VN-0770735

Department of Health, Disability and Ageing

Closing Date: Wednesday 30 June 2027

Various
Various Various

Job Title	2026/2027 Temporary Employment Register
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Melbourne VIC, Perth WA, Sydney NSW, Parramatta NSW, Hobart TAS
Salary	\$64,723 - \$176,499
Future Merit Locations	Adelaide, Brisbane, Canberra, Darwin, Melbourne, Perth, Sydney, Parramatta, Hobart
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	26-TER-31700
Agency Website	

Job Description

<https://www.health.gov.au/about-us/work-with-us/current-vacancies>

We are seeking talented people with a broad cross section of skills, experience and qualifications to register for our Temporary Employment Register (TER). The TER assists with filling temporary positions (up to a possible maximum period of 18 months for non-ongoing employment) across The Department of Health, Disability and Ageing (the Department), the Therapeutic Goods Administration (TGA) and the Independent Health and Aged Care Pricing Authority (IHACPA) and is open for candidates to register an interest in employment at the APS Level 2 - Executive Level 2 classifications.

You don't need to have experience in a government department or the health sector as our staff have backgrounds in a range of fields in both the public and private sectors. Candidates should be aware this is a register only and that you will only be contacted regarding your application if a vacancy arises that matches your skills, qualifications and/or experience.

Duties

You will be required to select job categories that best match your experience, skills and capabilities as well as outlining transferable skills you possess. Listed below are the broad categories of work found across the Department, TGA and IHACPA:

- Corporate and Administration
- Health, Science and Engineering
- Policy, Program and Project Management
- Data, Research and Analysis.

Eligibility

To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.

An applicant's suitability for employment with the Department will also be assessed through a variety of pre-employment check processes, such as:

- Satisfactory completion of a nationally co-ordinated criminal history check, and where relevant, a Working with Children and Vulnerable People Check.
- Completion of a medical declaration and pre-employment medical (where required).
- Providing evidence of qualifications (where required); and
- Obtaining and maintaining a security clearance at the required level.

Notes

Applications close 11:30PM AEST.

Applicants should quote reference number 26-TER-31700 to assist when making an enquiry.

Employees perform their duties at one of the Department of Health, Disability and Ageing (the Department) offices, in the locations specified in this advertisement. Remote working is possible and is negotiated with your manager on commencement. Flexibility can be negotiated with your manager to balance your personal and professional needs with the needs of your role and business area.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

Position Contact	Recruitment Team, (02) 6289 9029
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Industry, Science, Energy and
Resources

Vacancy VN-0771278

Department of Industry, Science and Resources
(DISR)

Closing Date:Monday 10 August 2026

Job Title	Gas Metrologist
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW
Salary	\$102,072 - \$112,084
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	APS Level 6
Position Number	1007_07/26
Agency Website	https://www.industry.gov.au/

Job Description

<https://careers.industry.gov.au/en/job/>

About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the [APSC's APS Employee Value Proposition](#) for more information on the benefits and value of employment within the APS.

About the team

The National Measurement Institute (NMI) is the Australian Government's national measurement authority. We play an important role in the Australian economy. NMI does this by leading, maintaining and regulating Australia's measurement system. We deliver world-class measurement products, advice and client services. NMI also administers the regulatory framework for measurement. Our national measurement standards are internationally recognised. We work to enhance and maintain these standards. We value the different skills, knowledge and perspectives our employees bring. NMI provides all employees with learning and development opportunities. We work to give everyone an equal opportunity to contribute and progress.

The **Chemical and Biological Metrology Branch** provides measurement standards such as certified reference materials, these include pure chemicals, gas standards, matrix materials and DNA standards. The branch also co-ordinates proficiency testing programs to assist laboratories assess their ongoing quality and performance. The branch houses three of Australia's national testing laboratories for anti-doping, forensic drugs and ultra-trace analysis. The branch delivers services across all of these fields and carries out research and development to enhance our capabilities in line with national and international requirements.

The Reference Gases team of 4 scientists develop the highest accuracy gas calibration standards for use in the analysis of gas mixtures. The team also co-ordinates gas proficiency testing programmes for Australian and international laboratories with a focus on supporting Government priorities in environmental measurement, energy security, net zero and the energy transition. This position reports to the Director of Reference Gases.

The opportunity

This role is a key position within the Future Made in Australia program, contributing to the development and delivery of high-accuracy gas reference materials to support emerging energy sectors, particularly hydrogen and other new energy gases.

As an APS6 Gas Metrologist, you will apply established scientific principles and contribute to research, method development and continuous improvement of measurement capabilities. You will work with a high degree of independence, provide technical advice, and support strategic priorities in environmental measurement, energy security and the energy transition.

The role will contribute to delivering national measurement capabilities aligned with government priorities and international obligations.

This position will initially be offered as non-ongoing.

What's in it for you?

Working at NMI means you are joining one of the world leaders in measurement science. NMI has a diverse range of roles and priorities that will enable you to learn new skills and expand your career in interesting and exciting ways. As part of the department, employees at NMI are covered by the relevant enterprise agreement and benefits include:

- 15.4% employer superannuation contribution
- 4 weeks annual leave per year
- 18 days paid personal leave per year.
- maternity and paternity leave
- flexible working arrangements such as teleworking, part time and job sharing where possible.
- salary packaging which allows you to make certain payments using your pre-tax salary.
- access to staff counselling services.

Our ideal candidate

Our ideal candidate will demonstrate:

- A tertiary qualification in Chemistry or Chemical Engineering, with postgraduate qualifications (Honours, Masters or PhD) highly desirable.
- Demonstrated research experience, including experimental design, data interpretation and scientific reporting, preferably in a laboratory or applied measurement science environment.
- Strong technical expertise in analytical chemistry, with experience in gas analysis techniques (with a focus on gas chromatography).
- The ability to work independently and exercise sound judgement in the application of established methods, including identifying and resolving complex technical issues.
- Experience contributing to method development, validation or continuous improvement activities.
- A strong understanding of quality systems and laboratory accreditation frameworks (e.g. ISO 17025, ISO 17034, ISO 17043).
- Well-developed analytical and problem-solving skills, including the ability to calculate and evaluate measurement uncertainty.
- Strong written and verbal communication skills, including the ability to prepare technical reports and communicate scientific findings to a range of stakeholders.
- High level of proficiency in data analysis tools, including Excel or equivalent, with experience in data handling and interpretation.
- Experience in specialty gases, air quality monitoring, energy gases or related sectors will be highly regarded.
- Desirable: experience with vacuum systems, LabVIEW, VBA/macros, or automation of laboratory processes.

Ideal candidates will demonstrate personal drive, integrity and professionalism consistent with APS and NMI values.

Our department has a commitment to inclusion and diversity, with an ambition of being the best possible place to work. This reflects the importance we place on our people and on creating a workplace culture where each and every one of us is valued and respected for our contribution. Our ideal candidate adds to this culture and our workplace in their own way.

Duties

In this role, you will:

- Design, prepare and certify high-accuracy gas reference materials, including those supporting emerging energy applications such as hydrogen.
- Manufacture gas mixtures, including the preparation and filling of gas cylinders in accordance with established procedures and safety requirements.

- Perform high-precision gravimetric measurements, including the accurate weighing of gas cylinders to support the preparation and certification of reference materials.
- Undertake research and development activities to improve measurement methods, expand capability and support innovation in gas metrology.
- Analyse gas mixtures using advanced analytical techniques, including gas chromatography.
- Assign reference values to materials and proficiency testing samples, including evaluation of uncertainty budgets.
- Interpret complex datasets and provide technical advice and recommendations to internal and external stakeholders.
- Contribute to the development, validation and documentation of analytical methods and procedures.
- Ensure compliance with laboratory quality systems and accreditation requirements, including ISO 17025, ISO 17034 and ISO 17043.
- Maintain accurate records and contribute to audits, reporting and continuous improvement activities.
- Collaborate with internal teams and external partners, including contributing to national and international measurement initiatives where appropriate.

Eligibility

- A tertiary qualification in Chemistry or Chemical Engineering, with postgraduate qualifications (Honours, Masters or PhD) highly desirable.
- Demonstrated research experience, preferably in analytical chemistry, measurement science or a related field, including experimental design and data analysis.
- Demonstrated experience in a laboratory environment, including gas analysis techniques such as gas chromatography.
- Practical experience in gas handling and preparation, including gas cylinder filling and high-precision gravimetric measurements, or the ability to rapidly acquire these skills.
- Experience contributing to method development, validation or continuous improvement activities is highly desirable.
- Familiarity with laboratory quality systems and accreditation frameworks (e.g. ISO 17025, ISO 17034, ISO 17043) is desirable.

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

The department does currently offer flexible work opportunities for many roles. This vacancy is NSW - Sydney - Lindfield based, although flexible or remote work arrangements may be considered. Please reach out to the contact officer to discuss this further.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department’s Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia’s First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQ+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job’s contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Damian Smeulders, 02 8467 3534
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0771313

Job Title	Director, Corporate Governance, Integrity and Risk
Job Type	Full-Time, Ongoing
Location	Parkes ACT, Mitchell ACT
Salary	\$147,889 - \$160,006
Future Merit Locations	Parkes, Mitchell
Office Arrangement	On Site;Flexible
Office Arrangement Details	Requests for flexible working arrangements can be assessed on a case-by-case basis, including working from home.
Classification	Executive Level 2
Position Number	32877
Agency Website	https://www.naa.gov.au/about-us/our-organisation

Job Description

<http://careers.naa.gov.au/cw/en/listing/>

The Strategy, Governance and Capability Branch enables National Archives to deliver its strategic priorities through strong governance, organisational capability and effective stewardship. The branch provides enterprise leadership in strategy, performance, governance, risk, finance, portfolio management, communications and organisational capability, ensuring National Archives is well-positioned to deliver trusted services and value for the Australian community.

The Director Corporate Governance, Integrity and Risk leads the delivery of the organisation's governance, integrity, risk and assurance functions, providing strategic leadership and authoritative advice to the Executive and business areas on complex governance and accountability matters. The role is responsible for strengthening organisational capability by driving best-practice governance, promoting a culture of integrity and continuous improvement, and ensuring National Archives meets its legislative, regulatory and public sector obligations.

Working across a diverse stakeholder environment, the Director builds productive partnerships, influences strategic outcomes and leads a high-performing team to deliver trusted advice, effective frameworks and high-quality services that support organisational performance and public confidence in National Archives.

Duties

The role is responsible for:

- Providing strategic leadership and direction to a high-performing team, fostering a culture of collaboration, accountability, continuous improvement and delivery of organisational outcomes.
- Leading the development, implementation and continuous improvement of governance, integrity, risk and assurance frameworks to support effective decision-making and compliance across National Archives.
- Delivering authoritative strategic advice to senior leaders on governance, risk and integrity matters, ensuring alignment with the Public Governance, Performance and Accountability Act 2013 and other Commonwealth legislative and regulatory obligations.
- Leading policy development, implementation and oversight across key accountability functions, including integrity, privacy, freedom of information, risk management, fraud and corruption control, and complaints management.
- Providing strategic oversight of National Archives' legal services, legislative reform activities, Comcover insurance arrangements, parliamentary coordination and enterprise governance frameworks.
- Supporting and strengthening organisational governance through the provision of high-quality secretariat, advisory and coordination services to key governance bodies, including the National Archives of Australia Advisory Council and Executive Board.
- Building and maintaining effective partnerships with internal and external stakeholders, representing National Archives in complex and sensitive engagements, and influencing outcomes through collaboration, negotiation and trusted advice.
- Driving a positive and inclusive workplace culture by modelling APS Values, Employment Principles and leadership behaviours, while promoting diversity, wellbeing, work health and safety, and contemporary people management practices.
- Championing National Archives' vision, strategic priorities and values, embedding the commitments outlined in Strategy 2025–2030: Evolving National Archives and Our Values across business operations and team performance.

Eligibility

Applicants must be Australian citizens and be able to obtain and maintain a security clearance at Baseline clearance level.

Notes

What success looks like:

- Strong governance, risk and integrity frameworks are embedded and operating effectively.
- Executive and governance committees receive timely, insightful and trusted advice.
- Legislative and regulatory obligations are met, with a focus on continuous improvement and organisational maturity.
- Strategic relationships are maintained across government and key stakeholder groups.

- The team is engaged, capable and focused on delivering high-quality outcomes for National Archives.

Due to the nature of the role, you will be required to work on site at our Parkes office. Requests for flexible working arrangements can be assessed on a case-by-case basis.is.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Archives of Australia

The National Archives of Australia has a skilled and diverse workforce. We value our people, performance, integrity and service. We encourage applications from Aboriginal and Torres Strait Islander people, people with a disability and people from every cultural and linguistic background. National Archives has a presence in all state and territory capital cities. Our national office and exhibition spaces are in Canberra, and all centres offer public reading rooms where visitors are able to examine original records. Some offices are co-located with the state or territory archives, providing one-stop public access. National Archives collection is housed in several repositories located around Australia. We offer a high standard of service as outlined in our service charter. If you would like to join our team, we invite you to apply for this vacancy.

To Apply

Position Contact	Phoebe Morrison, Assistant Director-General, Strategy, Governance and Capability, 00 000 000 000
Agency Recruitment Site	http://careers.naa.gov.au/cw/en/listing/

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Prime Minister and Cabinet

Vacancy VN-0771315

Aboriginal Investment NT

Closing Date:Tuesday 11 August 2026

Strategy and Comms
Darwin

Job Title	Engagement Manager
Job Type	Full-Time, Ongoing
Location	Darwin NT
Salary	\$135,500 - \$154,000
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Office based
Classification	
Position Number	5008
Agency Website	https://www.aboriginalinvestment.org.au/

Job Description

<https://www.aboriginalinvestment.org.au/>

Purpose of the Position

Working as a member of the Strategy team, the Engagement Manager is responsible for leading place-based engagement with Aboriginal communities, Traditional Owners and Land Councils, and supporting the development of a strong, culturally grounded network of supports for Aboriginal communities and businesses across the Northern Territory.

The role ensures that community voices and cultural perspectives are embedded in all activities of Aboriginal Investment NT. It provides strategic advice and coordination to enable effective, self-determined participation by Aboriginal Territorians in economic and community development and decision-making.

This role requires strong cultural knowledge, strategic thinking, and collaboration and communication skills. It involves leading community engagement design, planning and execution, and managing a team of Engagement Advisors to effectively deliver key messaging and information to community while maintaining culturally grounded, regionally responsive relationships. It also involves providing advice to the General Manager – Strategy to ensure that Aboriginal Investment NT's activities remain aligned with and responsive to community feedback

Duties

- Provide strategic and high-level advice on culturally responsive engagement approaches, ensuring Aboriginal voices and self-determination principles are embedded across Aboriginal Investment NT programs, policies, and activities.
- Lead the design and implementation of regionally tailored engagement strategies that foster trusted relationships with Aboriginal communities, Traditional Owners, Land Councils, and other key stakeholders.
- Support free, prior and informed consultation processes with Aboriginal communities, ensuring community engagement is aligned with self-determination principles.
- Lead two-way information sharing between Aboriginal Territorians and Aboriginal Investment NT, ensuring community feedback is respectfully captured, analysed, and translated into actionable insights that inform program design, policy development, and strategic decision-making, while effectively communicating key messaging and information to Aboriginal Territorians.
- Shape and guide the organisation's role in strengthening the network of supports for Aboriginal communities and businesses, including identifying system gaps, coordinating with service providers, promoting culturally appropriate services, and supporting education and development pathways that empower Aboriginal communities and businesses to succeed and thrive.
- Coordinate urban, regional and rural community grant and/or investment forums, workshops and information sessions.
- Collaborate with internal teams to ensure grants, investments, and other activities are informed by on-the-ground insights and community feedback.
- Lead the day-to-day management and direction of Engagement Advisors across Darwin, regional and remote locations, providing clear direction, mentoring, and oversight to ensure consistent, culturally safe engagement practices and alignment with organisational priorities.
- Provide cultural leadership across the organisation, supporting staff and executive decision-making with nuanced understanding of Aboriginal community dynamics, priorities, and protocols.
- Represent Aboriginal Investment NT in strategic partnerships, working groups, events/forums and networks to influence policy and drive coordinated support for Aboriginal business and community development.
- Contribute to continuous improvement by evaluating engagement and support models, capturing lessons learned, and recommending refinements based on evidence and cultural insight.

Eligibility

- Strong cultural knowledge and strategic thinking.
- Demonstrated experience in leading, planning, coordinating and operationalising community engagement strategies, including the ability to build trusted relationships with Aboriginal communities, Traditional Owners, Land Councils, businesses and other key stakeholders.

- Excellent organisational, time management and team management skills, including demonstrated ability to plan, deliver and participate in forums, workshops, information sessions, and other events.
- Highly developed communication, negotiation, and interpersonal skills, with a demonstrated ability to work effectively across cultures and with diverse stakeholders.
- Experience in contributing to policy development, program improvement, or system-level advocacy informed by community insight and lived experience.
- Ability to lead and manage teams in regional and remote contexts and coordinate multiple streams of work across the organisation.

Notes

Identified Role. Confirmation of Aboriginality required

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

About the Aboriginal Investment NT

Aboriginal Investment NT is the first of its kind: an investor, enabler, catalyst and advocate, designed by Aboriginal people to enable Aboriginal led investment and deployment of capital aligned with Aboriginal development priorities. Aboriginal Investment NT was established as the Northern Territory Aboriginal Investment Corporation (NTAIC), a corporate Commonwealth entity under the Aboriginal Land Rights (Northern Territory) Act 1976 (Land Rights Act). The NTAIC Rules allow NTAIC to be known as Aboriginal Investment NT, a name which we have now formally adopted. Our statutory purpose is to make grants, provide financial assistance and invest to promote the self-management, economic self-sufficiency and social and cultural wellbeing of Aboriginal people living in the NT. Aboriginal Investment NT understands and operationalises this legislative purpose through the prism of Aboriginal self-determination. We view self management and economic self-sufficiency as key elements of Aboriginal self-determination which is, in turn, the key mechanism through which Aboriginal wellbeing is achieved. Understanding our legislative purpose through this prism of Aboriginal self-determination provides a holistic, integrated, rights-based and evidence-backed framework for achieving our purpose. Our long-term vision is for Aboriginal Territorians to have the agency and resources to make choices and negotiate opportunities to self-determine their own economic, social and cultural needs, and to live well according to their own values and measures of success. Our capital of \$680 million is drawn from the Aboriginal Benefits Account - a Commonwealth Special Account established under the Land Rights Act to receive royalty equivalents from mining on Aboriginal owned and controlled land in the NT. Through Aboriginal Investment NT, this Aboriginal money is now in Aboriginal hands. With best-practice governance and broad-ranging powers – including to borrow money, make loans, give guarantees, act as trustee, form companies and enter into joint ventures and arrangements – we are well positioned to demonstrate the power and impact of Aboriginal-led investment and deployment of capital in the NT.

To Apply

Position Contact	Rachel, 0428 218 682
Agency Recruitment Site	https://www.aboriginalinvestment.org.au/

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Prime Minister and Cabinet

Vacancy VN-0771318

Aboriginal Investment NT

Closing Date: Tuesday 11 August 2026

Strategy and Comms
Alice Springs

Job Title	Engagement Advisor
Job Type	Full-Time, Ongoing
Location	Darwin NT
Salary	\$94,000 - \$113,000
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Darwin, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Based in Alice Springs with remote travel
Classification	
Position Number	5012
Agency Website	https://www.aboriginalinvestment.org.au/

Job Description

<https://www.aboriginalinvestment.org.au/>

The Engagement Advisor plays a key role in supporting Aboriginal Investment NT's grants and investment programs. The position works directly with people, communities, and organisations to strengthen relationships, ensure programs align with community needs, and promote opportunities for economic development.

The role supports Aboriginal Investment NT's commitment to Aboriginal self-determination, economic participation, and community-led development across the Northern Territory. It provides practical guidance on funding opportunities, promotes awareness of our initiatives, and contributes to delivering meaningful, long-term outcomes with and for Aboriginal Territorians.

Duties

The following duties are indicative and may include tasks as directed by the Engagement Manager:

Act as the main point of contact between Aboriginal Investment NT and key stakeholders, communities, businesses and organisations.

Build and maintain respectful and effective relationships with community, organisations, businesses and service providers.

Provide clear and practical guidance to applicants, organisations and community on funding opportunities, eligibility and assessment criteria.

Collaborate with internal teams and external partners to support strong and culturally informed engagement processes.

Gather and report on community feedback to inform policies, programs, and future investment priorities.

Facilitate workshops, meetings, and information sessions to build awareness and understanding of grants and investment opportunities.

Represent Aboriginal Investment NT at community meetings, forums, and events.

Support accurate data collection and prepare reports on engagement activities and outcomes.

Ensure engagement activities align with organisational policies, guidelines, and relevant legislation.

Identify potential economic and community development opportunities that align with Aboriginal Investment NT's objectives.

Contribute ideas and recommendations to strengthen program design and delivery based on community insights and evidence.

Eligibility

Essential

Demonstrated experience working with Aboriginal people, communities, and organisations, with a strong understanding of cultural protocols and engagement practices.

Commitment to culturally safe practice and the ability to work respectfully and effectively across diverse cultural contexts.

Strong communication and interpersonal skills, with the ability to build trust and tailor messages to suit different audiences.

Demonstrated ability to work collaboratively and support partnership-based approaches.

Proficiency in Microsoft Office applications particularly Word, Excel, PowerPoint, and Outlook.

Experience in community engagement, grants management, or program delivery.

Knowledge of governance principles, compliance requirements, and contract management processes.

Ability to manage sensitive or complex issues with discretion, professionalism, and sound judgment.

Strong understanding of the strengths, priorities, and challenges for Aboriginal people and communities in the Northern Territory.

Ability to travel to regional and remote locations, when required.

Desirable

Experience in business or economic development, including financial planning and reporting.

Knowledge of community development principles and approaches.

Organisation Expectations

Contribute positively to the outcomes of your team and the broader organisation, upholding Aboriginal Investment NT's values and Code of Conduct.

Model respectful, inclusive, and professional behaviour in all workplace settings.

Read, understand, and comply with all organisational policies and procedures.

Participate in risk management processes and help identify opportunities for improvement.

Be willing to travel between oces and to communities as required.

Complete all mandatory training and maintain compliance with relevant legislation and organisational requirements.

Demonstrate understanding of and commitment to equal employment opportunity, cultural safety, and work health and safety principles.

Work Health & Safety

Comply with all WHS legislation, policies, and procedures.

Identify and report hazards, incidents, and risks promptly.

Support implementation of WHS controls and promote a safe and healthy workplace.

Participate in training and maintain safety awareness and compliance.

Notes

Identified Role. Confirmation of Aboriginality required

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

About the Aboriginal Investment NT

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To Apply

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Agency Recruitment Site	https://www.aboriginalinvestment.org.au/

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Prime Minister and Cabinet

Vacancy VN-0771305

Department of the Prime Minister and Cabinet

Closing Date: Sunday 09 August 2026

Protocol and International Visits
Protocol and International Visits

Job Title	Assistant Secretary, Protocol and International Visits Branch
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Senior Executive Service Band 1
Position Number	PMC SES/2026/005
Agency Website	

Job Description

<https://dpmc.nga.net.au/?jati=43B781F1-1D94-C78F-F121-ED20933471E0>

The Protocol and International Visits Branch is responsible for administering the state occasions and official visits program in a manner which enhances Australia's international relationships, the image of Australia and the Australian Government. The principal activity of the Branch is to manage, coordinate and deliver complex arrangements for a range of events, ceremonial occasions and visits. The Branch collaborates with the Office of the Official Secretary to the Governor-General, Prime Minister's Office, Ministers' offices, diplomatic representatives, other Commonwealth departments and state and territory governments.

The Assistant Secretary, Protocol and International Visits Branch, works closely with the Prime Minister's Office and the departmental executive to deliver state occasions and official visits for the Government.

In this role you will be based in Canberra and will be responsible for leading the Branch to deliver all arrangements related to Guest of Government visits to Australia, Prime Minister's overseas visits, national and official events including meetings, hospitality, ceremonial occasions, state funeral and memorial services, and virtual meetings between the Prime Minister and international leaders.

Our ideal candidate will perform at the SES Band 1 level in accordance with the [PM&C SES Band 1 Performance model](#) and demonstrate the [APS-wide DRIVE Leadership behaviours](#).

Duties

- Leading the Protocol and International Visits Branch, including management of up to 55 staff, with five direct reports (EL2s) as well as up to 30 casual staff across Australia.
- Leading the work of the Branch, including overseeing the implementation and ongoing management of project work to ensure the successful delivery of the state occasions and official visits program.
- Supporting the Prime Minister in leader-level engagements to advance Australia's interests internationally. This will include global and regional cooperation and coordinating arrangements with world leaders.
- Advising the Prime Minister, the Prime Minister's Office, and departmental executive on Commonwealth Protocol practices and standards, official gifts and logistical arrangements for overseas travel.
- Representing the Department, building strong trust and respect with a wide range of stakeholders to undertake high-level and intercultural liaison and negotiation. Leading where appropriate, in state occasions and overseas visits, including official visits to Australia and overseas visits by the Prime Minister.
- Developing, managing and mentoring high-performing teams to deliver outstanding results at pace by improving the delivery of services and leading the implementation of policies, systems and procedures that meet the needs of principal stakeholders.
- Overseeing the Branch budget and staff resources flexibly and efficiently and contributing to the wider divisional and departmental strategic planning and outcomes.
- Managing the effective and timely processing of incoming executive correspondence including complex briefs, responses to FOI requests, media requests, parliamentary questions and ministerial or general correspondence of a sensitive nature.

The role will involve working in a variety of interesting, dynamic and often high-profile environments where you will work independently or lead the Branch. A strong understanding of protocol is highly desirable.

You will need to:

- Take responsibility and provide expertise across a broad range of activities potentially relating to the work of different, and at times, competing, program areas.
- Adopt a determined and resilient mindset when faced with difficult circumstance. Balance and prioritise work of the Branch and maintains momentum to achieve Branch outcomes, despite difficult circumstances.
- Mentor and empower managers to leverage strengths across their teams, celebrate success and maintain morale to nurture positive team dynamics.
- Shape a culture where all Branch members are equipped to provide constructive feedback and engage in continuous learning.
- Drives improvement of Branch outcomes through constructive feedback, identifying lessons learned and conducting high quality performance conversations.
- Enable a workplace culture where difficult issues and changes are addressed promptly and respectfully with consideration given to Branch wellbeing and psychological safety.

- Empower the Branch to deliver by interpreting and providing context, and building capacity and strong networks, building strategic understanding.
- Create a flexible and supportive environment that enables teams to meet changing demands.
- Build strategic relationships with stakeholders and act decisively where tough decisions are needed to achieve PM&C and whole of government outcomes.
- Draw on judgement and experience to weigh up complex information and identify critical factors by challenging assumptions, apply lateral thinking and bring innovative solutions to improve the quality of advice.
- Approach negotiations with influence, persuasion and a strong grasp of the key issues, presenting a convincing and balanced rationale. Apply rich and credible policy, delivery or expertise and knowledge of government in all contexts.
- Embrace diversity of views and act inclusively to improve advice and solutions. Act with integrity and honesty in all situations.

This role will involve extended and varied work times. A willingness to work outside core hours when required, and travel interstate and overseas at short notice including back-to-back trips, is essential.

Integrity and Work Health and Safety

SES leaders are required to exercise the appropriate powers, authority, delegations and discretions under the relevant legislation including the [Public Service Act 1999](#) (PS Act) and the [Public Governance, Performance and Accountability Act 2013](#) (PGPA Act). SES leaders must demonstrate the highest levels of integrity and uphold and promote the standard of behaviour set out in the [APS Values](#), the [APS Employment Principles](#) and the [APS Code of Conduct](#). SES leaders must also disclose any actual or perceived conflicts of interest.

SES leaders may be considered Officers under the [Work Health and Safety Act 2011](#) (WHS Act). To fulfil their duty under the WHS Act, Officers must exercise due diligence to ensure PM&C complies with its work health and safety duties and obligations. It is PM&C's expectation that all SES Leaders act in a way that is consistent with the obligations of an Officer under the WHS Act.

Identified Position

This position is required to liaise with Aboriginal and Torres Strait Islander peoples, communities, service providers and staff. You will be required to have sound:

- Knowledge and understanding of Aboriginal and Torres Strait Islander societies and cultures and the issues affecting these cultures in Australian society today.

- Demonstrated ability to communicate sensitively and effectively with Aboriginal and/or Torres Strait Islander peoples.
- Demonstrated capability and commitment to continue to develop and increase your cultural knowledge and understanding.

Eligibility

- Under section 22(8) of the [Public Service Act 1999](#), employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At PM&C to be eligible for this position you should be an Australian Citizen by the completion of the recruitment process, except under exceptional circumstances.
- The successful candidate must be able to obtain and maintain a security clearance, or hold a current security clearance of an appropriate level.
- The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS.

Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of the Prime Minister and Cabinet

The Department of the Prime Minister and Cabinet (PM&C) advances Australia's national interests through high quality support to the Prime Minister and the operations of Cabinet. PM&C supports the Prime Minister as leader of the Government and of Cabinet and as leader of the country. This positions us both to provide visibility of Government priorities and influence outcomes across all Commonwealth portfolios, state jurisdictions, the Australian Public Service (APS) as an institution, and on the international stage. Our role is to provide fresh thinking and creative advice to government as stewards for the APS. We contribute ideas on the many and varied issues facing Australia, taking into consideration the views and opinions of a range of stakeholders across the private, public, not-for-profit and community sectors. The PM&C team provides pragmatic advice and finds solutions to problems so that Government policies can be effectively designed and implemented. We give particular weight to issues that are important to the Prime Minister. Our focus, put in its simplest terms, is to find new ways to improve the lives of all Australians.

To Apply

Position Contact	PIV Recruitment Team, N/A
Agency Recruitment Site	https://dpmc.nga.net.au/?jati=43B781F1-1D94-C78F-F121-ED20933471E0

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Treasury

Vacancy VN-0771341

Australian Securities and Investments Commission

Closing Date: Monday 03 August 2026

Job Title	Change Manager
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Brisbane QLD
Salary	-
Future Merit Locations	Sydney, Melbourne, Brisbane
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid work arrangement
Classification	Executive Level 2
Position Number	1935948
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226648892&in_organid=16529&

At ASIC, you can be the change that ensures a fair, strong and efficient financial system for the benefit of all Australians. Contribute to delivering on ASIC's purpose, vision, and strategic priorities to help maintain the integrity of the financial system and protect consumers from harm.

- Sydney, Melbourne or Brisbane location
- From \$152,075 - \$170,622 (depending on experience) + 15.4% superannuation
- 12-month Fixed Term Contract
- Applications close at 11:59pm AEST, 3 August 2026

The team

The Change and Business Readiness team is responsible for supporting the delivery of organisational change management and business readiness across projects and other change initiatives in accordance with the ASIC Project Management and Change Management methodologies.

The role

As Change Manager for the ARMS Program, you will lead end-to-end change management for a complex, enterprise-wide business and technology transformation. You will partner with senior executives, program leadership, project teams and business stakeholders to support engagement, business readiness, adoption and benefits realisation.

You will also:

- Take a leadership and hands-on role in delivering organisational change across a large-scale system replacement and business transformation program.
- Lead change strategy, impact assessment, stakeholder analysis, business readiness, communications, training, adoption and transition to BAU activities.
- Partner with internal stakeholders to support overall program and project-level business change activities, including governance, planning, risk identification, reporting and benefits measurement.
- Work closely with project managers, business SMEs and technology teams to embed change and support readiness across multiple business areas.
- Support complex stakeholder engagement, influencing outcomes without direct authority.
- Contribute to the ongoing refinement of ASIC's change management framework, including tools, artefacts, coaching and capability uplift across the program.
- Support effective go-live, cutover readiness, hypercare planning and handover to BAU, ensuring the change lands in a sustainable way.

Duties

About you

- Relevant tertiary qualifications in Information Technology, Business Management, Communications or a related discipline.
- 7+ years organisational change management experience, including demonstrated end-to-end experience on complex business and technology transformation programs.
- Demonstrated experience as a senior or lead Change Manager on at least one major enterprise program, rather than only project-level change delivery.
- Experience with system replacement, enterprise platform implementation, revenue, finance, customer management, case management, data migration, data quality, integration or digital channel change will be highly regarded.
- Prosci certification and demonstrated use of the ADKAR model

- Strong stakeholder engagement and influencing skills, with the ability to work confidently with senior executives and program leadership
- Strong facilitation, communication and coaching skills
- Demonstrated organisational and time management skills

View the position description for more information or click 'apply' to start your application. Applications close at 11:59pm AEST, 3 August 2026.

- **Cover letter to be provided explaining your fit for the role**
- **CV to be no more than 4 pages**

About ASIC

ASIC's remit is one of the broadest of regulators across the world. ASIC regulates corporations, markets, financial services and consumer credit and monitors and promotes market integrity and consumer protection in the Australian financial system. Through our enforcement work, we hold to account those who contravene the law, working to achieve strong outcomes that address the greatest consumer and investor harms.

ASIC is committed to providing a diverse and inclusive workplace where the very best talent in Australia chooses to work. Indigenous Australians are encouraged to apply as well as applicants from all backgrounds and with different abilities.

We offer a range of employee benefits including:

- Attractive superannuation
- Additional leave entitlements
- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

[Click here to view ASIC's salary and benefits guide.](#)

To read more about ASIC, you can visit our website or review our Corporate Plan.

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

Eligibility Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Sarah Gawman, +61299112838
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226648892&in_orga

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Treasury

Vacancy VN-0771346

Job Title	Change Manager
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Canberra ACT
Salary	-
Future Merit Locations	Sydney, Melbourne, Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid work arrangement
Classification	Executive Level 2
Position Number	1935904
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226649050&in_organid=16529&

At ASIC, you can be the change that ensures a fair, strong and efficient financial system for the benefit of all Australians. Contribute to delivering on ASIC's purpose, vision, and strategic priorities to help maintain the integrity of the financial system and protect consumers from harm.

- Sydney, Melbourne or Canberra based location
- From \$152,075 - \$163,970 (depending on experience) + 15.4% superannuation
- 24-month Fixed Term Contract
- Applications close 11:59pm, 3 August 2026

The team

The Change and Business Readiness team is responsible for supporting the delivery of organisational change management and business readiness across projects and other change initiatives in accordance with the ASIC Project Management and Change Management methodologies.

The role

As Change Manager for the Cyber/DTx Program, you will lead change management across a portfolio of cyber, digital and technology initiatives. You will work closely with cyber specialists, project teams and business stakeholders to drive engagement, readiness and adoption, and translate complex technical change into meaningful business outcomes.

- Take a leadership and hands-on role in delivering organisational change across complex cyber, digital and technology initiatives.
- Lead change strategy, impact assessment, stakeholder engagement, communications, business readiness, training, adoption and transition to BAU activities across multiple program streams.
- Partner with cyber specialists, architects, project managers and business stakeholders to simplify complex technical concepts and support practical adoption by impacted teams.
- Monitor change progress and ensure project governance requirements are met
- Support sustained behaviour change and adoption of new cyber capabilities, controls, processes and ways of working across ASIC.
- Balance strategic planning with practical delivery in a fast-moving environment with competing priorities, ambiguity and technical dependencies.
- Contribute to the refinement of ASIC's change management framework, including tools, artefacts, coaching and capability uplift across technology programs.

Duties

About you

- Relevant tertiary qualifications in Cyber Security, Information Technology, Business Management, Communications or a related discipline.
- 5+ years organisational change management experience leading change in complex cyber security, digital transformation, technology or infrastructure environments.
- Demonstrated experience leading organisational change on at least one cyber security initiative or project.
- Demonstrated experience leading change across multiple concurrent initiatives, project streams or technology delivery teams.
- Experience supporting cyber security, identity and access management, security uplift, resilience, digital workplace, technology modernisation, infrastructure or enterprise technology deployments will be highly regarded.
- Prosci certification and demonstrated use of the ADKAR model preferred.
- Strong stakeholder engagement and influencing skills.
- Strong facilitation, communication and coaching skills, including the ability to explain complex technical concepts clearly to diverse audiences.

View the position description for more information or click 'apply' to start your application. Applications close at 11:59pm AEST, 3 August 2026.

- **Cover letter to be provided explaining your fit for the role**
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- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

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To read more about ASIC, you can visit our website or review our Corporate Plan.

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

Eligibility Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Sarah Gawman, +61299112838
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226649050&in_orga

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Treasury

Vacancy VN-0770928

Australian Taxation Office

Closing Date:Monday 10 August 2026

Tax Practitioners Board
Corporate Services

Job Title	TPB Business Support Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Box Hill VIC, Brisbane QLD, Canberra ACT, Melbourne VIC, Moonee Ponds VIC, Parramatta NSW, Sydney NSW
Salary	\$101,142 - \$116,131
Future Merit Locations	Adelaide, Box Hill, Brisbane, Canberra, Melbourne, Moonee Ponds, Parramatta, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO/TPB, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 6
Position Number	EXT_TPB_521_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=0BB37339-DB19-D717-3B2F-ED1C5E7EEF2A>

Duties

We are seeking an accomplished Business Support Officer to join our Corporate Services team.

As a Business Support Officer, you will assist in the effective operation of the Tax Practitioners Board's governance framework to meet legislative requirements and deadlines. You'll contribute to the planning, coordination and delivery of governance processes including, agenda preparation and administration.

You will work closely with Board members, Executive and Committee Chairs to facilitate sound decision making, accountability and assurance, consistent with the requirements of the Public Governance, Performance and Accountability (PGPA Act) and related Commonwealth frameworks.

You will collaborate with senior business partners including internal and external clients, to ensure governance processes are well managed, compliant and fit for purpose, in a complex and regulatory environment.

We embrace the strength of diversity — through our people and the perspectives they bring. We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

[Tax Practitioners Board](#) provides more information about us and our work environment.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	Teresa Viero, (02) 5120 7016
Agency Recruitment Site	https://ato.nga.net.au/?jati=0BB37339-DB19-D717-3B2F-ED1C5E7EEF2A

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Treasury

Vacancy VN-0771043

Australian Taxation Office

Closing Date:Monday 10 August 2026

Tax Practitioners Board
Client Services

Job Title	TPB Administration Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Parramatta NSW, Sydney NSW
Salary	\$75,431 - \$81,381
Future Merit Locations	Parramatta, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO/TPB, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 3
Position Number	EXT_TPB_533_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=0B2493A0-3665-9BF8-194C-ED1D4E63E346>

Duties

We are seeking a motivated and experienced Administration Officer to join our Client Services team in the Tax Practitioners Board.

As an Administration Officer, you'll provide telephony support, mailbox management and process high volume applications. You will have experience in administration and an understanding of how to apply legislation.

You will be responsible for providing support for practitioners through assessing new registration applications, renewal applications, ensuring registration compliance and providing registration information to tax practitioners in a high-volume environment.

You will build and maintain positive relationships with clients and make informed decisions when resolving enquiries. You'll work collaboratively with your team and share your knowledge to resolve issues and contribute to continuous improvements.

We embrace the strength of diversity — through our people and the perspectives they bring. We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

[Tax Practitioners Board](#) provides more information about us and our work environment.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	Tracey Barrow, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=0B2493A0-3665-9BF8-194C-ED1D4E63E346

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Treasury

Vacancy VN-0771209

Australian Taxation Office

Closing Date: Monday 10 August 2026

Enterprise Solutions and Technology
Various teams

Job Title	IT Application Developer (SAP)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC
Salary	\$129,551 - \$141,239
Future Merit Locations	Box Hill, Brisbane, Canberra, Dandenong, Melbourne, Moonee Ponds, Upper Mount Gravatt
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_EST_562_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=62415AE6-B122-764A-C276-ED1FA68B31E2>

Duties

We are seeking IT Application Developer (SAP) to join our Enterprise Solutions and Technology business area.

As an IT Application Developer (SAP), you will lead a variety of technical and administrative activities to design, build, test, and maintain IT applications. You'll be responsible for allocating and managing resources, ensuring the efficient and quality delivery of services.

You will collaborate with business partners and work on ERP systems that are a mix of on-premise and cloud applications such as SAP, OpenText, BTP, SuccessFactors, ServiceNow, Fieldglass and various other internally developed applications. You'll be involved in the development support process, including release, change, configuration, incident and issues management.

You will recognise opportunities for continuous improvement and support less experience staff.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Sam Burridge, (02) 6216 4984
Agency Recruitment Site	https://ato.nga.net.au/?jati=62415AE6-B122-764A-C276-ED1FA68B31E2

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Treasury

Vacancy VN-0771337

Royal Australian Mint

Closing Date:Monday 10 August 2026

Mint Systems and Quality

Job Title	Senior Environment and Sustainability Officer
Job Type	Full-Time, Ongoing
Location	Deakin ACT
Salary	\$102,516 - \$112,011
Future Merit Locations	Deakin
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Flexible working arrangements may be negotiated
Classification	APS Level 6
Position Number	1136
Agency Website	https://www.ramint.gov.au

Job Description

<https://www.ramint.gov.au/careers-mint>

About the Mint

The Royal Australian Mint is a small government agency working within the Commonwealth Government Portfolio of the Treasury. The Mint is a non-corporate Commonwealth Entity and is listed under the Public Governance Performance and Accountability Act 2013 (PGPA Act). The Mint is also covered by the Public Service Act 1999 (Cth) (PS Act).

The Royal Australian Mint makes coins and other minted products to serve the needs of the Australian economy, foreign countries, investors and collectors. We are stewards of a thriving national institution that showcases our Nations stories through the National Coin Collection, and a world class museum and gallery experience.

The Royal Australian Mint creates public value through a range of coining and minting-related activities. We play a key role in sharing the stories of Australia by recognising significant anniversaries, events, organisations and cultural perspectives through coins.

The Mint offers some of the most unique career opportunities within the public service, including roles such as:

- Coin making – polishing, laser frosting, 3D engraving, Physical Vapour Deposition hard coating, chrome plating, dies inspection and collars manufacture.
- Machinery – operate and maintain minting critical machines.
- Coin Sculpting – design coins, medals, medallions, and token, etc.
- Graphic Design – design coin packaging materials, exhibition graphics, etc.
- Engineering – technical support and manufacturing operations.

About the Branch

The Mint Systems and Quality Branch supports the Mint's mission and purpose by optimising the interactions between systems, people and equipment in pursuit of health, safety, environment and quality (HSEQ) outcomes alongside organisational performance. We do this by developing and maintaining contemporary practices and support the organisation to apply them in their work activities.

We develop and maintain the Integrated Management System – a unified framework with the intent to streamline processes, focus on improving performance and achieving compliance. We apply our technical expertise to develop and maintain management practices, support the workforce in their use and analyse their performance for improvement. Our technical domains are risk health and safety, product quality and environment.

About the Role

The Senior Environment and Sustainability Officer is responsible for providing guidance and expertise on environmental management, compliance and sustainability practices at the Mint within the dedicated Environment Team. The scope of responsibilities of the Environment Team includes waste management, hazardous chemicals, air quality, water quality and control, energy

efficiency and emissions reduction which provides opportunities for the successful candidate to broaden their experience in comprehensive environmental management.

The Senior Environment and Sustainability Officer promotes environmentally responsible sustainable work practices across the Mint. This includes supporting the implementation of the Mint's environmental management procedures, coordination of the Mint's environmental monitoring program, and providing subject matter expertise towards projects within the Mint's business plan.

The Senior Environment and Sustainability Officer also project manages the emissions reduction plan (ERP) and works in collaboration with the Facilities Manager and the Environment Manager to develop and achieve the ambitions of the ERP.

Duties

1. Managing the implementation of the ERP in support of the Australian Government Net Zero in Government Operations (NZGO) Strategy.
2. Liaising with the Department of Finance (DoF) Climate Action in Government Operations (CAIGO) team to ensure the Mint's operations are aligned to the requirements of the Net Zero in Government Operations Strategy.
3. Ensure all environment and sustainability related reporting (e.g. GHG emissions reporting) is completed by applicable deadlines and provided internally for reporting purposes (e.g. annual report, CAiGO and the Environmental Protection Authority).
4. Performing data analysis and preparing reports, inclusive of greenhouse gas (GHG) emission calculations, to assess the Mint's environmental risk profile and performance against legislative requirements.
5. Contributing to the continual review and improvement of the Mint's Integrated Management System (IMS) to ensure compliance with the ISO14001 standard. Liaising and developing relationships with internal and external stakeholders including regulators and auditors.
6. Undertaking investigations and audits of the Mint's environmental management system, including work area inspections, incident reporting, and supporting external audits.
7. Overseeing environmental monitoring programs, including managing specialist contractors, reviewing lab results and contractor reports. This may include procurement and contract management in accordance with Commonwealth Procurements Rules.

8. Maintaining knowledge of relevant Australian Government and Australian Capital Territory environmental frameworks, targets and obligations and assisting in the implementation of these e.g. APS Net Zero, Climate Risk and Opportunity Management Program, National Environment Protection Measures reporting and the National Waste Policy.

Eligibility

Security clearance

This position requires a Negative Vetting 1 security clearance. The successful applicant will be required to obtain and maintain a clearance at this level.

Qualifications

Tertiary qualification in environmental engineering, science, sustainability or related disciplines or equivalent experience is required.

Notes

How to apply

Applications will need to be submitted through our recruitment portal on the Work With Us page of the Mint Website at [Work With Us](#) | Royal Australian Mint

Please submit your application by **11:30pm** on **Monday 10 August 2026**. You will need to upload:

- A current resume
- A two-page-pitch that describes how your skills meet the requirements of the role as detailed in the position description

About the Royal Australian Mint

To Apply

Position Contact	Annette Hirsch, 02 6202 8761
Agency Recruitment Site	https://www.ramint.gov.au/careers-mint

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Parliamentary Department

Vacancy VN-0770923

Department of Parliamentary Services

Closing Date:Monday 17 August 2026

Information Services
Digital Capability and Operations Cloud Services

Job Title	Cloud Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and t operational needs of the role.
Classification	Executive Level 1
Position Number	JR33371
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_Departments/Department_of_Parliamentar

Job Description

<https://jobs.dps.gov.au/>

The Department of Parliamentary Services (DPS) is seeking a highly motivated, experienced, and strategic leader to fill the position of Cloud Services, Assistant Director (PEL1) within the Digital Capability and Operations (DCO) Branch.

The Cloud Services, Assistant Director is responsible for leading the delivery, governance, and continuous improvement of DPS cloud platforms and services, ensuring they are secure, reliable, scalable, and aligned with business and strategic objectives. This role plays a critical leadership function in driving cloud adoption, modernisation initiatives, operational excellence, and financial management across cloud environments.

The successful applicant will provide leadership and oversight of cloud operations, architecture, governance, and service delivery activities while fostering a high-performing and collaborative team culture. The role will work closely with business stakeholders, technology teams, vendors, and senior executives to ensure cloud capabilities support the evolving needs of Parliament and DPS.

The Cloud Services, Assistant Director will contribute to strategic planning, technology roadmaps, service improvement initiatives, and organisational transformation programs. The position requires sound judgement, strong leadership capability, and the ability to manage complex operational and strategic priorities within a highly regulated government environment.

This role is responsible for managing cloud service performance, security, risk, compliance, vendor relationships, and cloud financial operations (FinOps) to ensure DPS derives maximum value from its technology investments while maintaining compliance with relevant government frameworks and standards.

A merit pool may be established from this recruitment process and used to fill similar ongoing or non-ongoing vacancies as they arise.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the position and relevant duty statement.

Eligibility

The successful applicant will be required to obtain and maintain a Negative Vetting 1 (Confidential/Highly Protected/Secret) security clearance

The role may require participation in an on-call ICT support roster and occasional out-of-hours work to support operational requirements, project activities and parliamentary sitting periods.

Notes

At DPS, we are committed to building a diverse and inclusive workplace that ensures all our people can contribute to our shared purpose. We encourage applications from Aboriginal and Torres Strait Islander people, people with disability, people with caring responsibilities, people who identify as LGBTQIA+, people from cultural and linguistically diverse backgrounds, people who identify as neurodivergent, and mature aged people.

About the Department of Parliamentary Services

The Department of Parliamentary Services (DPS) supports Australia’s Parliament and parliamentarians through innovative, unified and client focused services. DPS is proud to be the custodian for Australian Parliament House (APH) as the working symbol of Australian democracy and as a significant destination for our citizens and international visitors alike. It is a place where more than 3,500 people work on sitting days and which nearly one million people visit each year.

To Apply

Position Contact	Dru Robinson, (02) 6277 8730
Agency Recruitment Site	https://jobs.dps.gov.au/

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Climate Change, Energy, the
Environment and Water

Vacancy VN-0771331

Department of Climate Change, Energy, the
Environment and Water (DCCEEW)

Closing Date:Sunday 09 August 2026

Parks Australia
Booderee and Uluru-Kata Tjuta National Park UKTNP

Job Title	Senior Media Officer
Job Type	Full-Time, Ongoing
Location	Uluru NT
Salary	\$88,834 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	APS Level 5
Position Number	2026/1617
Agency Website	https://www.dcceew.gov.au/

Job Description

<https://dcceewjobs.nga.net.au/?jati=2EAAAC507-7E7A-6B19-9A4F-ED208F1C7B23>

Identified position

This position is an 'Identified' position which signifies that the role has a strong involvement in issues relating to Aboriginal and Torres Strait Islander people. The successful applicant must have an understanding of the issues affecting Aboriginal and/or Torres Strait Islander people and an ability to communicate sensitively and effectively with Aboriginal and/or Torres Strait Islander People.

Who we are

Australia's natural and cultural heritage is unique. Our land and seascapes are distinctive, home to plants and animals found nowhere else in the world, and to some of the oldest living cultures on earth. These environments and cultures are an essential part of our national identity, and visitors travel from across the country and the world to experience them. The Director of National Parks (the Director) is responsible for six national parks, the Australian National Botanic Gardens, 58 Australian Marine Parks and the Heard Island and McDonald Islands Marine Reserve established under the Environment Protection and Biodiversity Conservation Act 1999. Parks Australia is the federal park agency that supports the Director, and they are a division of the Department of Climate Change, Energy, the Environment and Water (the Department). We work to showcase these natural and cultural wonders to the world, demonstrating to all why these places are so special, and inspiring communities to become more invested in their care and future.

Booderee National Park, with its coastal habitats is one of three national parks, leased by their Aboriginal owners to the Director of National Parks, and jointly managed by Traditional Owners and Parks Australia. In addition to ongoing management of the park's natural and cultural heritage, this branch also looks after Parks Australia's corporate services from the office in Canberra including, Finance, Human Resources, Information Technology, Legal and Customer Experience and Destination Planning. Beyond the spinifex sand plains of arid central Australia lies Uluru-Kata Tjuta National Park, one of three national parks leased by their Aboriginal owners to the Director of National Parks, and jointly managed by Traditional Owners and Parks Australia. Parks Australia assists with ongoing management of the park's natural and cultural heritage. This branch also manages a rich and fascinating range of island ecosystems and habitats, including oceanic Pulu Keeling, Norfolk and Christmas Island National Parks.

Uluru-Kata Tjuta National Park is World Heritage listed and people come from all over the world to marvel at its geological wonders, cultural significance and natural beauty.

For more information about us please visit our [website](#).

Duties

Under limited supervision and at the direction of the Visitor and Tourism Services Team Leader;

- Manage the end-to-end administration of the park's permit system for Commercial Image Capture, Commercial Use, and Commercial Sound Recording, including processing applications and maintaining accurate records.
- Oversee and supervise all media activities within the park, ensuring adherence to relevant legislation, including the EPBC Regulations, and established media protocols in line with Anangu culture.
- Support the coordination and delivery of major events and VIP visits, including briefing and supervising media crews, photographers, and artists to ensure compliance with park media guidelines.
- Monitor and manage the media inbox, ensuring timely, accurate, and professional responses to enquiries.
- Liaise with Parks Australia Media Office and internal/external stakeholders on complex or high-profile media matters, including large-scale productions, proposals, and social media communications to deliver high-value media opportunities that promote the park.
- Assist in the development, production, and distribution of media information and resources for visiting media personnel.
- As an effective member of the team, mentor and support staff in a cross-cultural environment and provide supervision to Media Officer/s.
- Provide advice and secretariat support as required to meetings of the Board of Management's Media Working Group and Joint Management Partnership Team for matters relating to media.
- Share the Traditional Owner's vision for the future of the park and facilitate the exchange of knowledge, experience and skills between Indigenous and non-Indigenous staff and public and work with Indigenous staff and stakeholders that speak Pitjantjatjara and/or Yankunytjatjara as a first language.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from the relevant job posting on our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Additional requirements

- hold a current Apply First Aid Certificate or have the ability to obtain this qualification,
- hold and maintain a current manual driver's licence and ability to drive a 4WD vehicle,
- hold and maintain a valid Australian motor vehicle drivers licence,
- note that relocation assistance is subject to negotiation,
- note that you may be required to perform occasional out-of-hours and weekend work,
- note that you will be required to complete specific training (including refresher training) related to the role including remote area training, defensive driving, first aid and CPR courses,
- the ability to obtain and maintain a working with children and vulnerable people check,
- wear an official uniform supplied by the department, including during field operations (as applicable), in accordance with the department's uniform policy,
- wear appropriate protective personal equipment and clothing to comply with departmental Work Health & Safety policies and procedures

Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Steven Baldwin, 0408 824 179
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=2EAAC507-7E7A-6B19-9A4F-ED208F1C7B23

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Employment and Workplace Relations

Vacancy VN-0770804

Department of Employment and Workplace Relations (DEWR)

Closing Date: Sunday 09 August 2026

Workplace Relations Legal

Job Title	Chief Counsel/First Assistant Secretary
Job Type	Full-Time, Ongoing
Location	Hobart TAS, Adelaide SA, Bendigo VIC, Brisbane QLD, Canberra ACT, Darwin NT, Mackay QLD, Melbourne VIC, Newcastle NSW, Orange NSW, Perth WA, Rockhampton QLD, Sydney NSW, Townsville QLD
Salary	-
Future Merit Locations	Hobart, Adelaide, Bendigo, Brisbane, Canberra, Darwin, Mackay, Melbourne, Newcastle, Orange, Perth, Rockhampton, Sydney, Townsville
Office Arrangement	Flexible
Office Arrangement Details	Flexible arrangements will be considered.
Classification	Senior Executive Service Band 2
Position Number	26/0656
Agency Website	https://www.dewr.gov.au/

Job Description

<https://dewr.nga.net.au/cp/>

As Chief Counsel / First Assistant Secretary of the Workplace Relations Legal Division, you will lead a

team responsible for:

- providing legal advice to government on workplace relations, work health and safety, and workers' compensation framework matters
- supporting the development of legislative reform, and
- managing workplace relations litigation involving the Minister for Employment and Workplace Relations.

The Chief Counsel, along with the Workplace Relations Legal Division, works with the 3 policy divisions in the Workplace Relations Group, as well as the Office of the Chief Economist, throughout the design process of legislative policy matters, to ensure an integrated approach to reforms.

Duties

The duties and responsibilities include:

- Leading the division to provide independent, expert legal advice to the Minister and the Department of Employment and Workplace Relations on workplace relations, statutory appointments, work health and safety, and workers' compensation
- Leading collaboration with departmental colleagues and across the APS to support the development of legislation using a project management approach
- Leading the division to manage workplace relations litigation involving the Minister
- Overseeing statutory appointments to workplace relations portfolio agencies and bodies, and
- Contributing to corporate priorities, such as those relating to mentoring, diversity and inclusion, employee networks and cultural capability.

The successful candidate will have a strong legal background (and be admitted as a legal practitioner) with experience in legal advising and litigation in workplace relations and/or experience in legislative development. They will need to be able to work effectively with policy colleagues. They will also be an outstanding leader and manager.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a minimum of a Negative Level 1 security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

Qualifications and education

Mandatory:

- Tertiary qualification, such as a law degree, from an Australian tertiary institution or a comparable overseas qualification.
- Able to be admitted as a practitioner, however described, of the High Court or the Supreme Court of an Australian State or Territory.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspectives are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	Greg Manning, Deputy Secretary, Workplace Relations Group, 0438 212 914
Agency Recruitment Site	https://dewr.nga.net.au/cp/

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