



Commonwealth of Australia
APSJobs - Vacancies Daily
PS30 Daily Gazette Thursday - 30 July 2026.pdf

Australian Government

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APSJobs - Vacancies Daily

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The date of publication of this Gazette is PS30 Daily Gazette Thursday - 30 July 2026.pdf. The date of publication establishes the date the vacancy was notified in the Gazette for the purpose of 25(1)(b) of the Australian Public Service Commissioners Directions 2022.

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Vacancies

Vacancy VN-0771266

Australian Electoral Commission

Closing Date: Friday 14 August 2026

Service Delivery Group
Communication, Education & Engagement Branch Indigenous Electoral
Participation Program

Job Title	Assistant Director, Indigenous Electoral Participation Program
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$122,163 - \$137,665
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	Executive Level 1
Position Number	2026-118 17519
Agency Website	https://www.aec.gov.au/

Job Description

<https://candidate.aurion.cloud/aec/production/>

As a member of the Australian Electoral Commission's (AEC's) Indigenous Electoral Participation Program, you will have a unique opportunity to work collaboratively with colleagues to lead and influence initiatives that identify and address barriers to First Nations electoral participation.

Our team works in partnership with Aboriginal and Torres Strait Islander communities to improve access to electoral services and strengthen participation in Australia's democratic processes. Through your knowledge, expertise and leadership, you will help the AEC deliver more accessible, inclusive and culturally responsive electoral services.

You will use evidence, insights and best practice to develop and maintain key resources, support legislative and policy development, and contribute to the AEC's commitment to continuous improvement. As a member of the Branch Leadership Team, you will help shape strategic priorities, foster a proactive and curious culture, and champion service design and human-centred approaches that improve outcomes for the communities we serve.

Duties

This is an Affirmative Measures position designated for Aboriginal and Torres Strait Islander people. Accordingly, this vacancy is open only to Aboriginal and Torres Strait Islander applicants.

In this role, you will lead strategic initiatives for the Indigenous Electoral Participation Program, including driving the AEC's alignment with the National Agreement on Closing the Gap and its Priority Reforms. You will analyse data and insights to inform strategic decision-making and reporting, while leading and supporting a geographically dispersed team.

You will build and maintain effective relationships with a broad range of stakeholders, represent the agency in a variety of forums, and communicate the AEC's position on complex issues. The role requires occasional travel, including to regional and remote locations.

To excel you'll have:

- Demonstrated understanding of issues affecting Aboriginal and/or Torres Strait Islander peoples and communities.
- An ability to communicate sensitively and effectively with Aboriginal and/or Torres Strait Islander people.
- Demonstrated knowledge and experience in contributing to the development, implementation and evaluation of agency policy.
- Proven ability to navigate ambiguity, exercise sound judgement and collaborate to achieve strategic outcomes.
- Experience managing competing priorities and delivering quality outcomes within tight timeframes.
- Proven ability to communicate with influence, negotiate outcomes and manage complex stakeholder relationships to achieve strategic outcomes, including across geographically dispersed networks.
- Demonstrated ability to lead and manage staff through change while fostering a positive team culture, developing capability and supporting professional growth.

Desirable

- Relevant qualifications in Indigenous Studies, Community Engagement, Education, Public Policy or a related discipline.
- Knowledge of, or the ability to quickly acquire knowledge of, relevant legislation, government programs and public policy frameworks.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Electoral Commission

The Australian Electoral Commission (AEC) is at the heart of Australian democracy. The AEC is responsible for conducting federal elections and referendums, maintaining the Commonwealth electoral roll and making sure the Australian public is informed about all electoral matters. Our goal is to see that all eligible Australians actively participate in our democracy. The AEC values of electoral integrity through quality, agility and professionalism drive strategic and corporate planning and assist in organising the agency in a way that will effectively deliver the business into the future. The AEC is an equal opportunity employer which upholds the APS employment principles and actively encourages a diverse and inclusive workplace. The AEC's statutory functions in relation to the conduct of elections and referendums require that the AEC and its employees must be, and must be seen to be, impartial and politically neutral. As a result, the AEC Enterprise Agreement and Political Neutrality Policy state that it is an inherent requirement of AEC employment that employees, and prospective employees, are not publicly active in any political affairs and do not publicly engage in such activities. This includes advocating any issues associated with a referendum. Should a prospective employee fail to meet this inherent requirement, they will be ineligible for employment with the AEC.

To Apply

Position Contact	Kaye Bartlett, 02 5137 2055
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0771335

Australian Electoral Commission

Closing Date: Monday 24 August 2026

Service Delivery Group
Communication, Education & Engagement Branch Indigenous Electoral
Participation Program

Job Title	Senior Engagement Officer, Indigenous Electoral Participation Program – Affirmative Measures
Job Type	Full-Time, Ongoing
Location	Adelaide SA
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 6
Position Number	2026-121 15058
Agency Website	https://www.aec.gov.au/

Job Description

<https://candidate.aurion.cloud/aec/production/>

As a member of the Australian Electoral Commission's (AEC's) Indigenous Electoral Participation Program, you will have a unique opportunity to work collaboratively with colleagues to lead and influence initiatives that identify and address barriers to First Nations electoral participation.

Our team works in partnership with Aboriginal and Torres Strait Islander communities to improve access to electoral services and strengthen participation in Australia's democratic processes. Through your knowledge, expertise and leadership, you will help the AEC deliver more accessible, inclusive and culturally responsive electoral services.

You will use evidence, insights and best practice to develop and maintain key resources, support legislative and policy development, and contribute to the AEC's commitment to continuous improvement. As a member of the Branch Leadership Team, you will help shape strategic priorities, foster a proactive and curious culture, and champion service design and human-centred approaches that improve outcomes for the communities we serve.

Duties

This is an Affirmative Measures position designated for Aboriginal and Torres Strait Islander people. Accordingly, this vacancy is open only to Aboriginal and Torres Strait Islander applicants.

In this role, you will lead and manage Community Electoral Participation Officers and other community-based staff, supporting a culturally diverse and geographically dispersed team, operating across multiple communities and language groups. You will manage contracts and partnerships, including monitoring contractual deliverables, managing risks, ensuring compliance, and supporting the achievement of program outcomes.

You will build and maintain effective relationships with a broad range of stakeholders, represent the agency in a variety of forums, and communicate the AEC's position on complex issues. The role requires occasional travel, including to regional and remote locations.

To excel you'll have:

- Extensive experience building and sustaining relationships with Aboriginal and Torres Strait Islander communities, ensuring Indigenous voices and perspectives are central to the design and delivery of our work.
- Demonstrated ability to communicate genuinely and respectfully with Aboriginal and/or Torres Strait Islander people, building trust and rapport through authentic engagement, openness and consistent leadership behaviours.
- Demonstrated ability to lead through change and deliver outcomes in a complex and evolving environment, including experience in contract management or the ability to quickly acquire and apply contract management skills.
- Demonstrated experience as a strong people leader, effectively managing a diverse and geographically dispersed workforce by supporting performance, capability and development through coaching, guidance, knowledge sharing and constructive feedback, while fostering an inclusive, collaborative and high-performing culture.
- Strong written and verbal communication skills including the ability to tailor messages and information for a variety of audiences of varying seniority and in a culturally appropriate manner.
- Demonstrated organisational, problem-solving and risk management skills, including the ability to identify issues, develop practical solutions and communicate outcomes effectively.
- Demonstrated experience managing agreements and partnerships of varying complexity, including identifying and managing risks, maintaining stakeholder relationships, and completing performance reporting and financial acquittals.

Desirable

- Relevant qualifications in Indigenous Studies, Community Engagement, Education, Public Policy or a related discipline.
- Knowledge of, or the ability to quickly acquire knowledge of, relevant legislation, government programs and public policy frameworks.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

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To Apply

Position Contact	Alicia Harris, (02) 5137 4217
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0771380

Australian Naval Nuclear Power Safety Regulator

Closing Date:Thursday 20 August 2026

Australian Naval Nuclear Power Safety Regulator
Director General

Job Title	Nuclear Regulatory Technical Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Osborne SA, Garden Island WA
Salary	\$99,733 - \$112,431
Future Merit Locations	Canberra, Osborne, Garden Island
Office Arrangement	Hybrid
Office Arrangement Details	Candidates are required to work in the location advertised on a regular basis. Merit pool will only be used for vacancies at the advertised locations
Classification	APS Level 6
Position Number	ANNPSR/04179/26
Agency Website	www.annpsr.gov.au

Job Description <https://defencecareers.nga.net.au/?jati=D606D213-FC8A-35F8-2BBA-ED20173CE9DF>

Duties

The Role

The Nuclear Regulatory Technical Officer supports the Regulations and Licensing Branch of the Australian Naval Nuclear Safety Regulator (ANNPSR) in executing its regulatory and associated compliance functions:

- Conduct regulatory compliance activities including submarine related inspections and audits within ANNPSR’s jurisdiction.
- Support the development of documentation for licence assessments, compliance monitoring and enforcement activities.
- Assist with licence application assessments, including providing technical evaluations on application artefacts.
- Undertake education and engagement activities with the regulated community, including prospective ANNPSR licence holders. Subject to suitability and completion of the Inspector certification pathway, successful candidates will be designated as an Inspector under the ANNPS Act 2024.

NOTE: Due to the training and development requirements for this role, international travel will likely be required, with some roles requiring individuals to live and work abroad in either the United Kingdom (UK) or the United States of America (USA) for up to 3 years. ANNPSR may require employees to undergo additional assessments to ensure suitability for overseas placements.

About our Team

The Regulations and Licensing Branch is composed of a diverse range of technical backgrounds working together to promote the nuclear safety and compliance of the AUKUS program. As part of the team, you will be working at the cutting edge of regulating Defence Naval Nuclear capability, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities including:

World-Class Training & Development

Access structured learning programs, including specialist nuclear safety training, mentoring and opportunities for long-term overseas placements with allied programs. You'll have the opportunity to experience the diverse nuclear industry already well established in Australia and, potentially, those beyond our borders. Your interest in engineering, science or technology, or all three, can lead you into a specialised career pathway that has previously been inaccessible in Australia.

Safety-First Culture

Work in an environment where safety, integrity, and accountability are at the heart of the organisation. Our nuclear safety culture is built on responsibility, respect, excellence and honesty.

Commitment to Growth

We invest in your development—building technical expertise and critical thinking skills so you can thrive in complex, high-pressure environments. You'll work alongside industry experts and in multidisciplinary teams delivering capability.

Competitive Package

Enjoy a competitive remuneration package. Some roles may be eligible for an additional remuneration benefit known in the Australian Naval Nuclear Power Safety Regulator (ANNPSR) as a Building Capability Payment (BCP) or Individual Flexibility Arrangement (IFA).

This enables ANNPSR to provide a premium, in addition to the base salary otherwise payable under the Australian Naval Nuclear Power Safety Regulatory Determination 2025 (Terms and Conditions of Employment), for positions in occupational disciplines/classifications that are critical to ANNPSR capability.

Inclusive & Diverse Workplace

We value diverse perspectives and experiences. Your curiosity, adaptability, and questioning mindset will be encouraged in a collaborative environment that fosters a strong nuclear safety culture.

Dynamic Work Environment

Our team is involved in an array of Regulatory functions that champion naval nuclear safety across the entirety of the AUKUS project. Alongside the evolving demands of this multi-decade project, you'll enjoy a structured work environment that allows for personal and professional flexibility and growth.

Our Ideal Candidate

As an APS 6 Nuclear Regulatory Technical Officer you will be required to demonstrate a range of skills, including:

- **Apply expertise** – Apply, develop and share specialist technical and regulatory expertise, including interpreting complex safety requirements and contribute to continuous improvement.
- **Learn and research** - Integrate technical and regulatory knowledge rapidly, to support informed decision-making and organisational learning.
- **Cope with pressures and setbacks** - Maintain resilience and professionalism under operational pressure, adapting effectively to challenges.
- **Follow instructions and procedures** - Consistently apply procedures and safety standards, maintaining disciplined commitment and full compliance with legal and operational requirements.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

To be eligible for an APS 6 Engineering Professional Systems position, you will require a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer; or Engineer;

Or

To be eligible for an APS 6 Technologist/Technician Platform Systems position, you will require an academic or vocational qualification in a relevant science, technology, engineering or mathematics discipline, or equivalent skills and work

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Naval Nuclear Power Safety Regulator

The Australian Naval Nuclear Power Safety Regulator is Australia's independent authority for naval nuclear power. It is established under the Australian Naval Nuclear Power Safety Act 2024. The agency is responsible for licensing and monitoring Australia's nuclear-powered submarine activities to ensure they are compliant with the law, and take action if they are not. The Australian Naval Nuclear Power Safety Regulator is accountable to the Commonwealth Parliament, which represents the Australian people. We are a small, independent Agency who offer flexible working arrangements and are committed to continuous learning through a range of formal and informal professional development opportunities. We offer a truly unique career opportunity for capable people with curious minds. Our team are committed to the highest standards of naval nuclear power safety regulation and are seeking people who share the same dedication.

To Apply

Position Contact	Casey Warner, (08) 8114 5768
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=D606D213-FC8A-35F8-2BBA-ED20173CE9DF

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Australian Signals Directorate

Closing Date: Sunday 16 August 2026

Job Title	ASD 4, 5 & 6 Communication and Media Officers
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	\$83,489 - \$116,169
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	As per Information Pack
Classification	APS Level 4;APS Level 5;APS Level 6
Position Number	ASD/04358/26
Agency Website	https://www.asd.gov.au/careers

Job Description

<https://www.asd.gov.au/careers>

The Opportunity

The Ministerial, Media and Communications Branch (MMC) provides high quality advice, briefings and communications activities that support ASD missions. The branch is responsible for the strategic management of ASD's public profile, identifying and developing promotional opportunities, and ensuring the quality and consistency of ASD messaging.

The branch's communications function provides specialist expertise across a range of areas including, campaign and advertising management, campaign and channel evaluation, content development, website management, user experience optimisation, social media, and strategic communications.

MMC are seeking candidates who have an interest in shaping ASD's public communications approach and thrive in a fast-paced, mission focused environment.

A successful ASD Communications or Media Officer also has a passion for contributing to Australia's national security and uplifting the cyber security of all Australians.

Duties

Ideal candidates are experienced in building productive working relationships and delivering high quality, timely communication and media products.

Successful candidates will be enthusiastic, results-oriented and engaged people who exercise sound decision-making and judgement, they can work independently, collaboratively, and work well under pressure.

ASD 4, 5 & 6 Communication and Media Officers:

- Develop and deliver high-quality content across social media, eDM, web and publication channels, translating complex technical information for technical and non-technical audiences.
- Develop and deliver media products and speeches for senior government officials.
- Analyse data and research to inform evidence-based communication strategies and activities.
- Develop, implement and evaluate multi-channel communication strategies, content and advertising campaigns.
- Coordinate publication requests and oversee content management of ASD's public-facing websites to ensure timely delivery of high-quality materials.
- Assist with strategic planning and project management to support successful delivery of communication initiatives.
- Ensure work is completed accurately, efficiently and within agreed timeframes and organisational standards.
- Build productive relationships, negotiate effectively and influence stakeholders and subject matter experts to achieve business outcomes.

In addition to the above, the **ASD6 Communication and Media Officers** also:

- Supervise and mentor staff, manage priorities and provide specialised communication advice and guidance.
- Support procurement and budget management activities.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waived.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in the Information Pack prior to submitting an application.

Notes

Desirable Qualifications, Experience or Training

- Tertiary qualifications in communications, marketing, advertising or public relations are preferable, but not essential.
- Experience in planning, managing and evaluating external communication programs.
- Experience in communicating technical advice to technical and non-technical audiences.
- High-level organisational and time management skills
- Ability to manage multiple priorities while maintaining high attention to detail.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	https://www.asd.gov.au/careers

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Vacancy VN-0770971

Australian Submarine Agency

Closing Date: Sunday 16 August 2026

Australian Submarine Agency
Engineering & Technology

Job Title	Submarine Construction Assurance Engineers (Mechanical & Electrical) (Multiple positions)
Job Type	Full-Time, Ongoing
Location	Osborne SA, Port Adelaide SA
Salary	\$124,393 - \$140,315
Future Merit Locations	Port Adelaide, Osborne
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s)
Classification	Executive Level 1
Position Number	ASA/03607/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=5BA2A907-7C80-7AAB-A8D9-ED1D13696CEB>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavor for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

You will contribute to the independent technical oversight and assurance of submarine construction activities, ensuring compliance with design intent, engineering standards, and stringent safety and quality requirements.

Multiple opportunities exist at the EL1 level within the Construction Engineering Directorate, including:

- **EL1 Mechanical Systems Senior Engineer**
- **EL1 Electrical Systems Senior Engineer**

Across both roles, you will work within highly complex, safety-critical environments, collaborating with shipbuilders, suppliers, and multidisciplinary teams to support the successful delivery of this nationally significant program.

EL1 Mechanical Systems Senior Engineer

Reporting to the Mechanical Systems Lead, as an EL1 Mechanical Systems Senior Engineer, you will provide technical assurance and oversight of mechanical systems associated with submarine construction, including propulsion support systems, auxiliary systems, piping, and fluid systems.

You will:

- Initially support the development of ASA Engineering Management System plans, processes and procedures for the conduct of submarine construction technical assurance.
- Conduct surveillance, inspection and verification activities for mechanical platform system installation, integration, and testing.
- Assess compliance of submarine mechanical systems against design specifications, engineering standards, and safety requirements.
- Contribute to the development of objective quality evidence to support certification and acceptance.
- Identify risks, defects, and non-conformances, supporting investigation and resolution.
- Contribute to the development of objective quality evidence to support certification and acceptance.
- Engage with shipbuilders and ASA technical specialists to resolve complex engineering issues.

You will apply sound engineering judgement to ensure mechanical systems operate safely, reliably, and in accordance with stringent submarine design and performance requirements.

EL1 Electrical Systems Senior Engineer

Reporting to the Electrical Systems Lead, the EL1 Electrical Systems Senior Engineer, you will provide technical assurance and oversight of electrical systems supporting submarine construction, including electrical power generation, conversion and distribution.

You will:

- Initially support the development of ASA Engineering Management System plans, processes and procedures for the conduct of submarine construction technical assurance.

- Conduct surveillance, inspection and verification activities for electrical system installation, integration, and testing.
- Assess compliance of submarine electrical systems against design specifications, engineering standards, and safety requirements.
- Contribute to the development of objective quality evidence to support certification and acceptance.
- Identify risks, defects, and non-conformances, supporting investigation and resolution.
- Contribute the development of robust evidence for system certification and operational acceptance.
- Engage with shipbuilders and ASA technical specialists to resolve complex engineering issues.

You will play a critical role in ensuring the safe and reliable delivery of complex electrical systems **that underpin submarine capability and operational effectiveness.**

Working Environment and Development

Across all roles, you will operate in shipyard environments alongside with shipbuilders and suppliers, with opportunities for interstate and international travel. You will also provide authoritative advices on safety-critical systems and collaborate with multidisciplinary teams across government, industry, and international partners in delivering safe and compliant outcomes.

These positions also offer a unique professional development opportunity, including the potential for a 2–3 year placement at a partner shipyard in the United Kingdom, providing hands-on experience in advanced submarine construction and strengthening sovereign capability on return to Australia.

Impact

Your work will directly contribute to the safe, compliant, and effective delivery of Australia's nuclear-powered submarine capability—supporting a program of national significance that will shape Australia's security and industrial landscape for decades to come.

About our Team

The Construction Engineering Directorate within the Australian Submarine Agency (ASA) Engineering and Technology Division is responsible for delivering expert engineering oversight of submarine construction and fabrication activities. The Directorate plays a key role in assuring that hull, structural, and reactor-related systems are manufactured in accordance with design intent, regulatory requirements, and the highest standards of safety and quality.

Our team provides technical leadership and assurance across shipyard and supplier environments, undertaking surveillance, inspection, and quality assurance of fabrication

processes. This includes oversight of welding, materials, structural assembly, and engineering change implementation to ensure the integrity and performance of Australia's nuclear-powered submarine capability.

Working closely with industry partners, regulators, and multidisciplinary engineering teams, the Directorate supports the development of objective quality evidence (OQE), ensures compliance with engineering and safety standards, and contributes to the safe, effective, and enduring delivery of Australia's submarine program.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidate will bring the following attributes and skills to the role:

- Demonstrated knowledge of mechanical and/or electrical systems construction assurance, including fabrication, installation, integration, and testing within submarine, naval, nuclear, or other complex industrial environments.
- Experience in technical oversight, inspections, quality control, and quality assurance within safety-critical or highly regulated projects.
- Ability to interpret engineering drawings, schematics, and technical specifications, and assess alignment between design intent and as-built outcomes.
- Understanding of relevant engineering standards and frameworks, including mechanical systems (e.g. piping, pressure systems, rotating equipment) and/or electrical systems (e.g. power distribution & storage, and lighting).
- Knowledge of compliance, verification and validation processes, and engineering change management in complex programs.
- Proven ability to identify non-conformances, undertake root cause analysis, and support the implementation of corrective and preventive actions.
- Strong communication and stakeholder engagement skills, with the ability to provide clear, practical, and authoritative technical advice.
- High level of attention to detail, professional integrity, and commitment to safety, quality, and continuous improvement.
- Ability to work effectively in shipyard, construction, or heavy industrial environments, including conducting on-site inspections and engaging directly with build teams.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Mandatory Qualifications:

This engineering position requires a Bachelor of Engineering in Mechanical Engineering, Marine Engineering or Electrical Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

This engineering position may require the individual to be able to meet the requirements of Chartered Professional Engineer (Engineers Australia), Registered Professional Engineer (Professionals Australia) or Fellow/Member of Royal Institution of Naval Architects or demonstrated the ability to obtain such status within 12 months.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia's nuclear-powered submarine program. Australia's acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=5BA2A907-7C80-7AAB-A8D9-ED1D13696CEB

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Vacancy VN-0771238

Australian Submarine Agency

Closing Date: Sunday 16 August 2026

Australian Submarine Agency
Engineering & Technology

Job Title	ICT System Administrator
Job Type	Full-Time, Ongoing
Location	Majura ACT, Osborne SA, Rockingham WA
Salary	\$99,733 - \$112,431
Future Merit Locations	Majura, Osborne, Rockingham
Office Arrangement	Hybrid
Office Arrangement Details	Candidates are required to work in the location advertised on a regular basis. Merit pool will only be used for vacancies at the advertised location(
Classification	APS Level 6
Position Number	ASA/03819/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=EC12718B-5BD8-F535-AC99-ED20182EC476>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

As an APS 6 ICT System Administrator, you will be responsible for the operational capability of ICT networks owned and used by the ASA. You will combine extensive technical ICT skills, service management and delivery, cyber security, systems and network administration and ICT solutions management in a complex and rapidly evolving environment.

An eagerness to develop working knowledge of current and emerging technologies, including cloud-based services and network configuration in a high-security environment will set you up for success. The additional payment is a Building Capability Payment (BCP) which enables the ASA to provide a premium, in addition to the rate of salary otherwise payable under the Enterprise Agreement (EA) to some or all of the jobs within a critical occupation(s) or discipline within a workplace. Applicants engaged into a BCP position must consider the following. BCPs provide remuneration in addition to the ASA Enterprise Agreement (EA).

This arrangement is subject to meeting eligibility criteria and is subject to annual review. Should your performance fall beyond requirements, or the eligibility criteria not be met, your eligibility for the BCP may be reviewed and ceased. It may also be ceased should you change positions or the requirement for the BCP is no longer necessary, as determined by the ASA.

Should the BCP be ceased, you will be advised and your BCP additional payment will cease. Build effective working relationships with government and industry partners to deliver efficient ICT support and services. Applicants may be required in Rockingham WA, Osborne SA and Majura ACT.

About our Team

As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

The Australian Submarine Agency Information Control is seeking highly motivated individuals to fill multiple roles in the Information Systems team. As an ICT Systems Administrator, you will be responsible for enabling and supporting the ICT systems and infrastructure that will ensure that success of the program.

Our ideal candidate will possess the following skills:

- Accountable to perform both routine and complex installations and deployments, including the ongoing support of hardware and software in line with ASA requirements.
- Experience using technical, security and frameworks for service and change management, support processes, and administration of systems and networks within a fast-paced environment.
- Support the design and implementation of solutions, adapt to changing circumstances and requirements, including the security and protection of ICT services within the Agency.
- Ability to work independently and as part of a team in a complex, high security environment to meet organisational priorities and legislative requirements.
- Build effective working relationships with government and industry partners to deliver efficient ICT support and services.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia’s nuclear-powered submarine program. Australia’s acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=EC12718B-5BD8-F535-AC99-ED20182EC476

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Vacancy VN-0771358

Australian Submarine Agency

Closing Date: Sunday 16 August 2026

Australian Submarine Agency
Chief Operating Officer

Job Title	Director Finance Business Partner
Job Type	Full-Time, Ongoing
Location	Adelaide SA
Salary	\$144,430 - \$173,359
Future Merit Locations	Adelaide
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit Pool used for vacancies at any location supporting flexibility.
Classification	Executive Level 2
Position Number	ASA/04036/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=8E7E1BAE-6B88-ABB5-16C4-ED2141EE78B4>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

The Director Finance Business Partnering, reporting directly to the Chief Financial Officer, is positioned as a strategic enabler to the Programs success. This role requires the ability to provide financial insight across policy and project management functions within the Program and across the Agency.

Working with key delivery partners, this role demands more than transactional processes and requires leadership to build and grow a team that can provide strategic business partnering, conduct financial analysis and monitor performance to inform timely insights. Working as an integrated member of Finance Branch, you will strengthen your technical skills, and be provided the opportunity to support Agency wide decision making.

Key duties of Director Finance Business Partnering will include:

- Exercising strong leadership and direction to ensure a high-level of integration and consistency across the ASA financial management function.
- Providing strategic financial analysis and options to senior stakeholders that relate to the planning and delivery of large and complex budgets. Undertake detailed financial risk assessment as pertaining to project delivery.
- Overseeing the delivery of financial governance requirements and ensuring compliance with the APS and Defence financial frameworks.
- Building, retaining and leading a high performing team, through clear and consistent communication, strong performance and behavioural standards, delegating responsibility whilst guiding and developing your team.
- Translating financial management strategies into operational goals and creating a shared sense of purpose within business units.
- Building and sustaining relationships with stakeholders and subject matter experts to deliver financial management outcomes.
- Assessing and evaluating financial management strategies, initiatives, projects, policy and procedures to identify opportunities for continuous improvement.

About our Team

Finance Branch provides enabling services and trusted financial advice that supports the Agency delivering on its strategic priorities and ensuring its operations are effective and efficient. This is achieved through a variety of disciplines including budgeting and reporting, financial accounting and policy, finance business partnering and costings for both the Agency and the nuclear-powered submarine program.

Our Ideal Candidate

We are a dynamic organisation seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

We are seeking an experienced, high performing, motivated, forward-thinking leader with deep experience and understanding in government budget management, developing and modeling

budget, providing expert financial advice, and delivering accurate financial reports coupled with a strong ability to drive transformation and build financial capability across the Agency and within the Branch.

Our ideal candidate will bring the following attributes and skills to the role:

- Ability to assess, develop, implement and evaluate budget management strategies, initiatives, policies and procedures.
- Analyse budget outcomes and prepare robust and reliable forecasts and narrative insights to inform decision making.
- Ability to engage and influence senior leaders and budget managers across the Agency and NPS Program.
- High attention to detail and the ability to learn, contest information and promote continuous improvement.
- Excellent written and verbal communication skills and a proven ability to prepare financial information to support briefs and reports for Senior Leaders.
- Excellent oral communication and interpersonal skills, including negotiation and collaboration that will support the cultivation of productive working relationships with a range of internal and external stakeholders.
- Ability to build team capacity and capability across a highly matrixed team of financial and non-financial professionals to support budget and financial outcomes.
- Expert understanding of the Commonwealth Financial and Budgeting Frameworks and the ability to work within relevant policy, legislation, and Commonwealth process.
- A 'can-do' attitude with demonstrated ability to deliver high quality outcomes in a dynamic fast-paced high-pressure environment.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

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To Apply

Position Contact	Timmy Lam, 02 6266 8193
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=8E7E1BAE-6B88-ABB5-16C4-ED2141EE78B4

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Vacancy VN-0771444

Job Title	Senior Communication Adviser
Job Type	Full-Time;Part-Time, Ongoing
Location	Gungahlin ACT
Salary	\$104,793 - \$120,411
Future Merit Locations	Gungahlin
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the Enterprise Agreement
Classification	APS Level 6
Position Number	493960
Agency Website	https://www.dha.gov.au/

Job Description

<https://careers.dha.gov.au/>

DHA is seeking an experienced Senior Communication Adviser to join the Communication and Media Team. Apply now and enjoy a rewarding career at DHA!

About us

DHA was established in 1988 following passage of the Defence Housing Australia Act 1987 (DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence's operational needs.

DHA manages an expanding portfolio of housing solutions and provides housing for over 17,200 ADF members and their families and administers rent allowance for more than 16,000 ADF members and their families in private rental accommodation. DHA provides housing related services advising on eligibility, providing posting support, and managing bookings and allocation services for all DHA provisioned housing and on-base accommodation to approximately 60,000 ADF members.

To find out more about DHA, please refer to our [website](#) or read our latest [Annual Report](#).

Duties

About your team

DHA's Communication and Media team help to shape the stories that matter. As part of a collaborative team of communication specialists, you'll develop impactful content, drive engagement across a range of channels, and provide strategic advice that supports DHA's mission. Working across media, digital, brand and communication initiatives, you'll have the opportunity to influence meaningful outcomes and connect with diverse audiences.

About the role

Join DHA as a Senior Communication Adviser and help tell the stories that matter. In this influential role, you'll develop compelling content, deliver strategic communication initiatives and provide expert advice that supports key organisational priorities.

Working closely with stakeholders across the business, you'll create communication that engages audiences, builds understanding and delivers results. If you're a creative thinker with excellent communication skills and a passion for making an impact, this is your opportunity to help shape the future of communication at DHA.

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

Benefits for working at DHA include:

- 15.4% superannuation
- Generous leave entitlements, including 18 days personal leave and 20 days annual leave per year
- Work-life balance and flexible working options
- A positive workplace culture where you can bring your whole self to work
- Opportunities to broaden your industry knowledge and experience
- Career progression and opportunities
- A dedicated Employee Assistance Program for you and your family to access in times of need
- ADF partner employment conditions when posting to a new location

For information on DHA's Employee Value Proposition, visit our [website](#).

How to apply

Apply now with your current resume and a 500-word one page pitch, addressing the requirements of the role. We recommend you read the Australian Public Service Commission's Cracking the Code guidance on how to write your response. Additionally, you should consider the expected behaviours described in the Australian Public Service Commission's Integrated Leadership System at this role's level.

For further information on the position, please refer to the Candidate Information Pack through the [online careers site](#).

Applications close: 11:55pm AEST 16 August 2026.

Any questions? Please contact Paige Pettit – Communication Manager

paige.pettit@dha.gov.au

Order of Merit

A merit pool will be established from this process which will be valid for 18 months from the date of advertising. This merit pool may be used throughout this period to fill similar positions in the event positions become vacant.

Inclusion and Diversity

DHA is committed to building an inclusive and diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, ex-defence members, mature-aged employees and carers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Paige Pettit, 0262706060
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0771447

Defence Housing Australia

Closing Date:Wednesday 12 August 2026

Customer Experience
Service Delivery Contact Centre

Job Title	Contact Service Centre Scheduling Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, South Townsville QLD
Salary	\$104,793 - \$120,411
Future Merit Locations	Adelaide, South Townsville
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements may be negotiated in accordance with the DHA Enterprise Agreement
Classification	APS Level 6
Position Number	493932
Agency Website	https://www.dha.gov.au/

Job Description

<https://careers.dha.gov.au/>

DHA is seeking an experienced Scheduling Manager to join the Contact Centre Team. Apply now and enjoy a rewarding career at DHA!

About us

DHA was established in 1988 following passage of the Defence Housing Australia Act 1987 (DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence's operational needs.

DHA manages an expanding portfolio of housing solutions and provides housing for over 17,200 ADF members and their families and administers rent allowance for more than 16,000 ADF members and their families in private rental accommodation. DHA provides housing related services advising on eligibility, providing posting support, and managing bookings and allocation services for all DHA provisioned housing and on-base accommodation to approximately 60,000 ADF members.

To find out more about DHA, please refer to our [website](#) or read our latest [Annual Report](#).

Duties

About your team

The Service Delivery Group is responsible for providing all housing and customer services to contractors, landlords, ADF members and their families. This includes managing DHA's housing portfolio, DHA's housing assets and providing property care services to landlords.

The Service Delivery Group are responsible for supporting DHA to meet its strategic outcomes through:

- Operational delivery of tenancy, landlord and property management functions across regions.
- Provision of DHA's asset management function, delivery of upgrades work, Defence construction projects and contract management functions.
- Provision of operational training content for Service Delivery staff.
- Provision of specialised customer service and property management
- Provision of high-level contract management and tender support to a national panel of repairs and maintenance contractors
- Ensuring property repairs, maintenance and asset management are planned, co-ordinated and standardised.

This position is located within the Customer Experience team and is responsible for overseeing the provision of housing and accommodation customer services to ADF members and their families.

About the role

As the Customer Service Centre Scheduling Manager, you will influence the operational strategies and offer high level expertise on all scheduling matters impacting the Customer Service Centre. You will be required to monitor, analyse and report on the Customer Service Centre to make sure resources are used effectively and efficiently to deliver

excellent customer service, as well as look for continual business improvements which will improve Customer Service Centre operations.

To be successful in this role you will have a high level of knowledge and capability in the areas of resource management within a policy-driven environment, scheduling and labour forecasting in a large contact centre and an understanding of contemporary contact centre operations. Your excellent prioritisation and leadership skills will enable you to manage operations across multiple sites. Your strong communications skills and ability to work with various stakeholders will enable you to engage a national network to deliver business outcomes.

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

Benefits for working at DHA include:

- 15.4% superannuation
- Generous leave entitlements, including 18 days personal leave and 20 days annual leave per year
- Work-life balance and flexible working options
- A positive workplace culture where you can bring your whole self to work
- Opportunities to broaden your industry knowledge and experience
- Career progression and opportunities
- A dedicated Employee Assistance Program for you and your family to access in times of need
- ADF partner employment conditions when posting to a new location

For information on DHA's Employee Value Proposition, visit our [website](#).

How to apply

Apply now with your current resume and a 500-word one page pitch, addressing the requirements of the role. We recommend you read the Australian Public Service Commission's Cracking the Code guidance on how to write your response. Additionally, you should consider the expected behaviours described in the Australian Public Service Commission's Integrated Leadership System at this role's level.

For further information on the position, please refer to the **Candidate Information Pack** through the [online careers site](#).

Applications close: 11:55pm AEST 12 August 2026

Any questions? Please contact: Natasha Grunill, Contact Service Centre, Resource Planning Manager

E: natasha.grunill@dha.gov.au P: 08 8245 7860

Order of Merit

A merit pool will be established from this process which will be valid for 18 months from the date of advertising. This merit pool may be used throughout this period to fill similar positions in the event positions become vacant.

Inclusion and Diversity

DHA is committed to building an inclusive and diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, ex-defence members, mature aged employees and carers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Natasha Grunill, 08 8245 7860
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0771446

Job Title	Research and Procedural Support Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Capital Hill ACT
Salary	\$96,870 - \$102,502
Future Merit Locations	Capital Hill
Office Arrangement	Flexible
Office Arrangement Details	To be negotiated
Classification	APS Level 5
Position Number	4500
Agency Website	https://www.aph.gov.au/About_Parliament/Employment/Department_of_the_House_of_Representatives

Job Description https://www.aph.gov.au/About_Parliament/Employment/Careers_at_the_Department_of_the_House_of_Representatives

The Department of the House of Representatives is seeking applications from those interested in directly supporting the work of the House of Representatives and members of Parliament at Parliament House in Canberra.

About the department

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

About the role

The role involves administration, research, and publishing and requires collaboration with a range of departmental work groups. The occupant will provide administrative and research support to the Clerk Assistant (Procedure), including assistance with the preparation of procedural activities and publications, and supporting office contributions to departmental activities.

The role also involves supporting the department's seminar program, helping prepare office publications and online resources, including social media, and assisting with maintenance of the departmental library collection and with preparation of statistical records on the work of the House.

Duties

- Support the work of the Clerk Assistant (Procedure), including preparing draft correspondence and materials, and liaising with other work groups to facilitate the work of the Procedure Office
- Undertake preliminary research, analysis and writing on procedural issues
- Coordinate arrangements for the department's seminar program
- Assist with the creation and updating of standing publications, including info sheets and procedural videos
- Draft procedural content for social media
- Contribute to the work of the office, including supporting the maintenance of the departmental library and video collections as required
- Support and coordinate Procedure Office arrangements within the department, across the Parliamentary Service and with external service providers

Eligibility

To be eligible, applicants must:

- Be an Australian citizen;
- Undertake a National Police check
- Hold tertiary qualifications or have proven relevant skills gained through experience.

Notes

Applications must include a 2-page statement addressing each selection criterion, and details of two referees. See the Applicant information pack for further information on how to apply.

Visit the [Department of the House of Representatives](#) vacancy page, and apply online.

Applications close 11:59pm, Thursday 13 August 2026.

For further information, please contact the recruitment team on 02 6277 4745, or at recruitment.reps@aph.gov.au

About the Department of the House of Representatives

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and also provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

To Apply

Position Contact	Recruitment Team, 02 6277 4745
Agency Recruitment Site	https://www.aph.gov.au/About_Parliament/Employment/Careers_at_the_Department_of_the_House_o

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Vacancy VN-0771458

Department of the House of Representatives

Closing Date:Thursday 13 August 2026

Procedural Development
Procedure Office

Job Title	Research and Publications Support Officer
Job Type	Full-Time, Ongoing
Location	Capital Hill ACT
Salary	\$85,642 - \$102,502
Future Merit Locations	Capital Hill
Office Arrangement	Flexible
Office Arrangement Details	To be negotiated
Classification	APS Level 4;APS Level 5
Position Number	4401
Agency Website	https://www.aph.gov.au/About_Parliament/Employment/Department_of_the_House_of_Representatives

Job Description https://www.aph.gov.au/About_Parliament/Employment/Careers_at_the_Department_of_the_House_of_Representatives

The Department of the House of Representatives is seeking applications from those interested in directly supporting the work of the House of Representatives and members of Parliament at Parliament House in Canberra.

About the department

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

About the role

The Research and Publications Support Officer researches, updates and edits less complex procedural content for publication, assists with publishing activities in print and online, drafts content for social media and assists with the preparation of statistical records on the work of the House. They also provide secretariat support for the Joint Parliamentary Committee on Parliamentary Standards and other administrative support for the work of the office.

Duties

The Research and Publications Support Officer will:

1. Under the direction of the Director, Procedural Development:
 1. undertake research to support the development of procedural publications
 2. assist with reviewing, editing and updating less complex procedural content
 3. create and maintain change registers and manage version control of key publications
 4. format documents for publication (in print and/or online) and publish them electronically
2. Provide research and administrative support to the Joint Parliamentary Committee on Parliamentary Standards under the direction of the Secretary
3. Assist the Statistics Manager to prepare and maintain less complex statistical records on the work of the House
4. Draft procedural content for social media
5. Contribute to the work of the office as directed, including supporting the maintenance of the departmental library and video collections

Eligibility

To be eligible, applicants must:

- Be an Australian citizen;
- Undertake a National Police check;
- Have a tertiary qualifications or proven relevant skills gained through experience.

Notes

Applications must include a 2-page statement addressing each selection criterion, and details of two referees. See the Applicant information pack for further information on how to apply.

Applications close 11:59pm, Thursday 13 August 2026.

Visit the [Department of the House of Representatives](#) vacancy page, and apply online.

For further information, please contact the recruitment team on 02 6277 4745, or at recruitment.reps@aph.gov.au

About the Department of the House of Representatives

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and also provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

To Apply

Position Contact	Recruitment Team, 02 6277 4745
Agency Recruitment Site	https://www.aph.gov.au/About_Parliament/Employment/Careers_at_the_Department_of_the_House_o

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Vacancy VN-0771393

Director of Public Prosecutions

Closing Date:Thursday 13 August 2026

Legal Capability and Performance
Witness Assistance Services Team

Job Title	Witness Assistance Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Adelaide SA, Brisbane QLD
Salary	\$88,834 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements including work from home arrangements may be considered on a case-by case-basis.
Classification	APS Level 5;APS Level 6
Position Number	26_56
Agency Website	

Job Description

<https://cdppcareers.nga.net.au/cp/>

About the role

As a Witness Assistance Officer (**WAS**), you will play an important role in supporting people as they navigate the criminal justice process. Working as part of a dedicated and collaborative team, you will contribute to ensuring witnesses are informed, supported and treated with professionalism, respect, and sensitivity throughout their engagement with the organisation.

This is a rewarding opportunity for someone who enjoys working with people, building trusted relationships, and making a positive difference through the delivery of high-quality services. This is a high-volume casework role that requires sound judgement, strong communication skills and the ability to manage sensitive matters with discretion and empathy while operating within established legislative and policy frameworks.

You will work closely with legal practitioners, investigators, and a range of internal and external stakeholders to help deliver a coordinated and trauma informed service. Every day presents different challenges, providing opportunities to apply your skills, think critically and contribute to meaningful outcomes.

What will you bring?

You are a compassionate and resilient professional who is committed to supporting people through what can often be a challenging and unfamiliar experience. You communicate with empathy, professionalism and respect, building trust while maintaining appropriate professional boundaries and exercising sound judgement in sensitive situations.

To be successful in this role, you must hold a tertiary qualification in Social Work and be eligible for membership with the Australian Association of Social Workers (**AASW**). Your professional knowledge enables you to respond thoughtfully to the diverse needs of witnesses while working within legislative, ethical and organisational frameworks.

You bring well-developed casework and interpersonal skills including the ability to build positive relationships with clients, colleagues and external stakeholders. You remain calm under pressure, are comfortable managing competing priorities and adapt your approach to meet individual circumstances while maintaining a consistent, trauma informed service.

We would love to hear from you, whether your experience has been gained in the justice system, community services, health, family support or another human services setting, you are committed to delivering high-quality support, working collaboratively with others and contributing to positive outcomes for the people and communities we serve.

The nature of WAS work involves a significant amount of communication via telephone, in writing and via virtual platforms such as Microsoft Teams. Some intra and interstate travel involving overnight stays may be required, however this is expected to be minimal.

We are seeking applications for both **APS 5 and APS 6** classification.

Duties

At the **APS5 level**, in addition to meeting the [APS 5 work level standards](#) and Integrated Leadership System profile of the APS Level 5, under limited direction you will:

- provide victims and witnesses with information and support in relation to the role of the CDPP, the prosecution process, court procedures and their entitlements, including the development of victim impact statements in cases that vary in levels of complexity;
- create and maintain high quality case notes and meet all record keeping requirements in a timely manner;

- liaise with internal and external stakeholders including investigative agencies, court officials, prosecution lawyers and other parties, establishing key contacts and communication channels on cases;
- liaise between victims and legal teams, providing general and case specific information, updates and debriefing where required on allocated cases; and
- perform an administrative role for the team as required, this may include:
 1. creating and/or maintaining of electronic records/resources;
 2. ensuring all relevant documentation is created and stored correctly and in line with policy, practice and legislative requirements; and
 3. performing data entry and record keeping role relevant to case work and other WAS work.

At the **APS6 level**, in addition to the above duties and meeting the [APS 6 work level standards](#) and Integrated Leadership System profile of the APS 6 level under limited direction, you will:

- develop, support and guide new and/or less experienced staff;
- provide victims and witnesses with information and support in relation to the role of the CDP, the prosecution process, court procedures and their entitlements, including the development of victim impact statements in cases that vary in levels of complexity and include more complex matters;
- liaise with internal and external stakeholders, including investigative agencies, court officials, prosecution lawyers and other parties, establishing key contacts and communication channels on cases including complex cases;
- liaise between victims and legal teams, providing general and case specific information, updates and debriefing where required on cases including complex matters;
- analyse data and evaluate information sources to assist with the creation of recommendations, reports and training; and
- contribute to the development of guidelines, policies, procedures, resources and training to assist legal teams and other colleagues with the handling of victim/ witness issues.

Eligibility

- The ability to obtain and maintain a satisfactory police check and **AGSVA Baseline clearance** is required
- **Australian Citizenship**
- **Bachelor or Master of Social Work degree** (eligible for membership with the Australian Association of Social Work)
- Ability to obtain and maintain a current Working with **Vulnerable People/Children Check**

Notes

Some intra and interstate travel involving overnight stays may be required, however this is expected to be minimal.

No matter where you work with us, you'll have access to:

- unique and challenging work;
- professional development opportunities;
- generous leave entitlements with additional paid time off during the Christmas close-down period;
- clear and transparent salary progression, and scheduled salary increases;

- 15.4% superannuation;
- flexible working arrangements that promote work-life balance;
- a \$295 annual wellbeing allowance; and
- free and confidential 24/7 counselling through our Employee Assistance Program (EAP), available for staff and their family members.

Please refer to Candidate Information Pack for details.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Director of Public Prosecutions

To Apply

Position Contact	Caroline Steel, 0410 502 106
Agency Recruitment Site	https://cdppcareers.nga.net.au/cp/

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Vacancy VN-0771378

Job Title	Director, Planning
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Parkes ACT
Salary	\$140,675 - \$177,846
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 2
Position Number	468
Agency Website	https://www.nca.gov.au/about-us

Job Description

<https://www.nca.gov.au/about-us/careers/current-vacancies>

The Planning branch actively supports the key statutory objectives of the National Capital Authority (NCA). The team manages and implements the National Capital Plan (NCP) to ensure that the relevant parts of Canberra and the Australian Capital Territory are planned and developed in accordance with their national significance. The planning team is responsible for strategic planning and policy work as well as providing advice on proposals and assessing and determining applications to undertake works in designated areas.

The work of this team includes preparation of amendments to the NCP, development control plans, and managing various proposals presented to the NCA. The team works closely with other parts of the NCA and also works closely with external stakeholders, in particular the ACT government.

Duties

The Director of Planning will lead a team that undertakes statutory (works approvals) and strategic planning functions. The successful candidate will play a key role, working to the Chief Planner, in shaping and delivering best practice planning and design support consistent with the vision and intentions of the NCP.

1. Provide leadership to the team, including:

1. motivate and encourage individual and team performance and commitment;
2. provide clear direction on required outcomes, including quality reviews of work; and
3. support the ongoing development of team members .
2. Provide practical and strategic planning advice to the Authority, Chief Planner and NCA staff.
3. Undertake planning policy work and reviews including developing and providing verbal and written advice on planning and urban development policies and practices, statutory planning controls and procedures within the context of the relevant legislation and the National Capital Plan.
4. Undertake day-to-day administration and maintenance of the National Capital Plan, including preparation of strategic reviews and studies, amendments and development control plans.
5. Exercise delegated authority for works approvals with emphasis on major development projects within the Central National Area. Supervise and lead staff and manage the works approval process consistent with the legislative requirements and provisions of the National Capital Plan.
6. Effectively plan and manage financial and human resources, risk and compliance for the section in accordance with relevant legislative and policy requirements.
7. Liaise with government and non-government organisations and with the community and industry groups on a range of planning and related matters. Represent the NCA at relevant meetings and events.
8. Participate as a constructive member of the National Capital Authority and provide reasonable support with branch and organisation functions as required.

Eligibility

- Degree qualifications in planning, urban design, architecture, landscape architecture or a related discipline are required.
- Ability to gain and maintain a security classification of Baseline is mandatory.

Preferred Experience

- Demonstrated record of achievement in leading multi-disciplinary planning teams and programs is desirable.
- Experience working in a regulatory role, planning or otherwise, is desirable.
- Experience working with the public sector is expected.

Notes

This recruitment process will be used fill an initial vacancy on a non-ongoing basis. A merit pool of suitable candidates may be used to fill future ongoing and non-ongoing vacancies that should become available over the next 18 month period.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Capital Authority

The National Capital Authority is the Australian Government agency dedicated to ensuring that Canberra is planned and designed in accordance with its significance as the National Capital. Our work encompasses urban planning, development approvals, events management, asset management, heritage, capital works, education and leasing and licencing of the diplomatic estate.

To Apply

Position Contact	Alix Kaucz, 6271 2817
Agency Recruitment Site	https://www.nca.gov.au/about-us/careers/current-vacancies

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Attorney-General’s

Vacancy VN-0771407

Fair Work Commission

Closing Date: Sunday 16 August 2026

Member Support team
Tribunal Support

Job Title	Associate
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Brisbane QLD, Perth WA
Salary	\$92,693 - \$98,235
Future Merit Locations	Brisbane, Perth
Office Arrangement	Hybrid
Office Arrangement Details	Commission staff have access to hybrid working arrangements where they can work a combination of in the office and from home.
Classification	APS Level 5
Position Number	Various
Agency Website	https://www.fwc.gov.au/about-us/careers

Job Description

<https://fwc.bigredsky.com/page.php?pageID=106>

Associates perform a full range of professional support services to Commission Members. An Associateship at the Commission is a unique opportunity to learn firsthand about Australia's workplace relations system and to work closely with Commission Members.

Successful candidates will be considered for upcoming vacancies within the Perth and Brisbane teams. We also intend to create a merit pool to fill current and future vacancies that may arise in the team.

Duties

- As an Associate, and consistent with the Commission's performance planning and management arrangements, flexibly undertake responsibilities associated with:
 - the administration/operation of a Member's chambers, using Commission information technology and communications facilities and systems, particularly the Case Management System.
 - formal preparation and publication to the website of listed matters, documents, orders and decisions as set out in Commission publishing guides.
 - legal research in the field of labour law and workplace relations.
 - effective management of Commission hearings (online and in-person) including clerk of court functions, preparation of hearing rooms, and court books.
 - general administrative/executive assistant duties including but not limited to networked diary controls, preparation and maintenance of Commission files, proofreading, travel bookings.
 - record keeping in compliance with the legislative obligations and internal policy frameworks.
 - provide relief associate support to other Members and otherwise assist the Tribunal Support Branch as needed.
- Liaise, as required, with Commission Members and staff, workplace relations practitioners, employers, employees, employer and employee bodies (including their representatives and officials), legal practitioners and other parties (including unrepresented parties).
- Travel with a Member when required.
- When not allocated to a specific Member, or in any other circumstances, as directed, assist other Associates or Commission staff with work to ensure achievement of national work standards and targets.
- Perform other duties as directed by the Director, Member Support, Assistant Director, Member Support and/or the Member Support Coordinators.

Eligibility

Citizenship: The Fair Work Commission requires Australian citizenship as a condition of engagement.

National Police Check: To be eligible for employment with the Commission, the successful applicant must undergo and satisfy a National Police Check.

How to apply: Applications must be lodged online through the Commission's web-based e-recruitment system and include a current CV and a statement of claim of no more than **one A4 page**, outlining your skills and/or experience relevant to the advertised role using the 'Our ideal candidate' section as your basis. For further information about '**Our ideal candidate**' and how to apply, please click on '**Apply now**' and follow the prompts.

Notes

This recruitment process is being used to fill both ongoing and non-ongoing positions.

A merit pool of suitable applicants may be created from this process and will be active for 18 months from the date of this advertisement. We may choose to use this merit pool to fill further ongoing and non-ongoing vacancies.

Non-ongoing vacancies may be filled for maximum period of 2 years.

The Fair Work Commission has a broad range of functions relating to the workplace and seeks to discharge these functions in a way that best meets the needs of our community with a focus on access to justice. As an employer, the Commission values diverse views and backgrounds, including First Nations Australians, mature age workers, people from culturally and linguistically diverse backgrounds, carers, LGBTQIA+, people with disability and people who are neurodiverse. Our aim is to create a workforce that reflects the community in which we live. We also welcome conversations about working flexibly.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Fair Work Commission

The Fair Work Commission (Commission) is the national workplace relations tribunal. It is an independent body with power to carry out a range of functions relating to: • The safety net of minimum wages and employment conditions • Enterprise bargaining • Industrial action • Dispute resolution • Anti-bullying • Termination of employment • Registered Organisations. The Commission is a statutory authority with offices in each State and Territory. The majority of staff are based in Melbourne, Sydney and Brisbane. Commission staff are employed under the provisions of the Public Service Act 1999, which means they must uphold the APS Values and abide by the APS Code of Conduct. Employment conditions are set out in the Fair Work Commission Enterprise Agreement 2024-2027.

To Apply

Position Contact	Andrew Dawson, (7) 3028 7862
Agency Recruitment Site	https://fwc.bigredsky.com/page.php?pageID=106

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Defence

Vacancy VN-0771279

Department of Defence

Closing Date: Thursday 13 August 2026

Capability Acquisition and Sustainment Group
Aerospace Systems

Job Title	Security Manager
Job Type	Full-Time, Ongoing
Location	Richmond NSW
Salary	\$99,733 - \$112,431
Future Merit Locations	Richmond
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	CASG/04235/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=A3BAA631-AAD8-7BF4-B967-ED2052251FFF>

Duties

The Role

Air Lift Systems Program Office (ALSPO) is seeking a talented and experienced professional to join our high performing Business Management team. The successful applicant will be accountable under broad direction to perform, contribute, and achieve very complex security work within an integrated workforce.

This position will be accountable for establishing a positive security culture and environment across the Medium Air Mobility Enterprise. They will work within a framework of legislation, established principles, work standards and practices and act in accordance with Defence's mission and business objectives. The Security Manager will be responsible for influencing security standards and be proficient in incident response co-ordination with a strong focus on integrity, giving attention to confidentiality requirements.

This position is required to identify and prioritise security risks and develop a strategy for mitigation or remediation. Every day your work will make an impact that matters to Australia's National interests while you thrive in a dynamic and unique environment.

About our Team

The Air Lift Systems Program Office (ALSPO) at RAAF Base Richmond sits within the Airlift and Tanker Systems Branch of the Aerospace Systems Division. ALSPO is the in-service support agency responsible for sustaining and enhancing the RAAF's C-130J Hercules and C-27J Spartan aircraft and for providing support to the sustainment of the Australian Defence Force's Aerospace Simulators and training systems. ALSPO, in partnership with industry, exists to support Air Force's Air Mobility Group achieve its mission by providing effective sustainment support solutions.

The Business Management Unit within ALSPO is a highly capable and professional team operating in a dynamic and challenging work environment supporting Defence capability. Given the integrated nature of our business, building and maintaining cooperative and collaborative relationships are fundamental to our success.

Our Ideal Candidate

Our ideal candidate is an innovative and experienced analyst who can professionally deliver a governance and assurance program and who has the ability to quickly build an in-depth knowledge of Government Security requirements and frameworks. They will exercise initiative and judgement in the interpretation, development and application of these policies, practices and procedures. They will provide detailed security, technical, professional advice which will contribute to program management and planning.

The Security Manager will be accountable to manage workflows and is expected to build team capability by developing quality products and building and sustaining productive and collaborative relationships. They will be enthusiastic and self-motivated and thrive on producing quality work in a fast paced and complex environment.

You will be able to demonstrate:

- Ability to interpret and apply PSPF and government security requirements to support compliance and risk management.
- Strong analytical skills, with the ability to assess information and provide practical recommendations.
- Highly developed written and verbal communication skills, including report writing and stakeholder engagement.
- Ability to build productive relationships and positively influence security and governance outcomes.
- Experience delivering security, governance, assurance or compliance activities in a complex environment.
- Ability to exercise judgement, manage competing priorities and deliver outcomes with a high degree of autonomy.
- Ability to contribute to team performance through collaboration, knowledge sharing and capability development.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

To Apply

Position Contact	Mike Gale, 02 4579 4321
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=A3BAA631-AAD8-7BF4-B967-ED2052251FFF

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Defence

Vacancy VN-0771280

Department of Defence

Closing Date: Thursday 13 August 2026

Army
Forces Command

Job Title	Business Intelligence Officer
Job Type	Full-Time, Ongoing
Location	Dundas NSW
Salary	\$99,733 - \$112,431
Future Merit Locations	Dundas
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	ARMY/04282/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=95FBCFA1-C297-611E-1456-ED20533CDBAF>

Duties

The Role

As the Headquarters 8th Brigade Business Intelligence Officer, you will provide critical resource management, performance reporting and analytical support that enables Defence leaders to make informed decisions regarding capability generation, resource allocation, funding priorities and organisational performance.

Through analysis of complex data and resource information, you will identify trends, risks and opportunities, delivering insights that support both immediate operational requirements and longer-term planning activities. You will develop and maintain resource management products and reporting that provides a clear picture of resource utilisation and organisational performance.

You will contribute to capability planning, strategic initiatives and business improvement activities, ensuring decision-makers have access to accurate, timely and reliable information. You will provide advice and recommendations supporting resource allocation, governance and the achievement of organisational objectives.

The role requires sound judgement, initiative and strong stakeholder engagement skills to solve complex problems, improve business processes and deliver resource outcomes supporting Defence's mission and objectives.

About our Team

Headquarters 8th Brigade plays a critical role in generating the Army Reserve (SERCAT 5) workforce through the delivery of individual training, contributing directly to Defence's ability to deliver an integrated and capable force.

The Brigade commands six University Regiments located across Australia, providing a unique operating environment that combines strategic planning with the coordination of geographically dispersed units. Our workforce comprises a diverse mix of Australian Public Service employees alongside Permanent Army (SERCAT 7) and Army Reserve (SERCAT 5) personnel, creating a highly collaborative and integrated workplace.

We foster a culture built on collaboration, innovation and continuous improvement, where team members are trusted to work with autonomy, engage with a broad range of stakeholders and influence decisions. Joining our team provides a unique opportunity to contribute to the generation of future Army capability while developing expertise in resource management, business intelligence and organisational planning.

Our Ideal Candidate

We are seeking a motivated and high-performing professional with strong analytical and critical thinking skills to identify resource challenges and deliver practical, evidence-based solutions. You

will analyse complex data, identify trends, risks and opportunities, and provide clear advice to support decision-making.

The successful candidate will build strong stakeholder relationships, influence outcomes and provide trusted resource management advice. Working with staff across geographically dispersed University Regiments, you will provide guidance, coaching and support to strengthen capability and promote consistent resource management practices.

You will demonstrate initiative, sound judgement and accountability, managing competing priorities while delivering quality outcomes. Experience in resource management, business intelligence, governance, strategic planning, performance reporting or business improvement is highly regarded. Proficiency with systems such as Excel, Power BI, SAP, PMKeys or ROMAN will be highly advantageous.

As an APS6, you will contribute to a high-performing team culture through collaboration, coaching and continuous improvement while modelling Defence and APS values.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 2.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

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To Apply

Position Contact	Andrew Pham, 07 4446 3612
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=95FBCFA1-C297-611E-1456-ED20533CDBAF

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Defence

Vacancy VN-0771299

Department of Defence

Closing Date: Thursday 13 August 2026

Army
ADFHQ-Office of Chief of Army

Job Title	Contract Support Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$89,841 - \$96,829
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 5
Position Number	ARMY/04295/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=4375845F-8D4D-DA82-8904-ED20549B7383>

Duties

The Role

The Contract Support Officer plays a pivotal and high-impact role in enabling the successful delivery of government contracts across their full lifecycle. This position goes beyond traditional administration, combining data management, regulatory awareness, and stakeholder engagement to ensure contracts are effectively managed, compliant, and operationally aligned.

The role is central to supporting Land Network Integration Centre (LNIC) activities, particularly those involving personnel, controlled technologies, and defence-related goods, where precision, accountability, and attention to detail are critical. Working at the intersection of governance and capability delivery, the Contract Support Officer collaborates closely with internal teams, suppliers, and external regulators to ensure all contract records are accurate, transparent, and audit-ready.

This is an exciting opportunity for someone who thrives in a fast-paced, mission-driven environment and wants to contribute to meaningful Defence outcomes. The role offers exposure to complex regulatory frameworks, including government procurement and export controls, while providing the chance to build deep expertise, influence best practices, and be part of a team committed to excellence, professionalism, and continuous improvement.

About our Team

The Land Network Integration Centre (LNIC) mission is to advise Army on its digital network integration efforts to maximise interoperability across Land, Joint, and Coalition interface boundaries, and to meet critical information exchange requirements. Its intent is to ensure that Army's investments are integrated to maximise the operational effectiveness of individual projects within the Army Operating System.

As a progressive and forward-leaning organisation, LNIC offers a challenging and rewarding environment for individuals seeking to work on impactful, existing projects at the forefront of Defence capability integration. It is an organisation that values continuous learning, supports professional development, and fosters a culture of education, innovation, and professionalism—making it an exciting place to contribute and grow.

The LNIC Contract Support Officer (CSO) plays a key role within the Business Management Unit (BMU), reporting directly to the Contract Manager (CM). The BMU is a central enabler of LNIC's mission, providing integrated support across the organisation—including procurement, contracts, finance, human resources, travel, and knowledge management—to ensure teams (Exec, Advice, Modeling and Standards, Validate, and Engineering) can deliver at pace and with impact.

In this role, you will bring your expertise to support procurement, contract management, and financial activities that underpin LNIC's operational success. You will work closely with a range of modern business and financial systems, helping to drive efficiency, support strategic decision-making, and enable the organisation to meet its objectives. This is an exciting opportunity to be part of a high-performing, mission-focused team where your contribution directly supports capability delivery and organisational outcomes.

Our Ideal Candidate

The ideal candidate will enjoy working in a dynamic team environment, providing practical support and advice across a range of organisational activities, including procurement, contracting, and compliance processes. They will be adaptable, detail-oriented, and capable of managing competing priorities while contributing to team outcomes.

Candidates do not need to bring full expertise in all areas; those with some relevant experience and a strong interest will be well considered. Importantly, individuals who demonstrate the ability to learn quickly, work through change, and positively adopt and contribute to the LNIC culture will be highly valued.

Key Responsibilities:

- Provide general administrative and coordination support across contract and procurement activities throughout their lifecycle.
- Maintain accurate records and track key information, including deliverables, milestones, and timelines.
- Support compliance activities by assisting with documentation, record keeping, and adherence to relevant policies, procedures, and regulatory requirements.
- Assist in procurement activities, including preparation of documentation, coordination of processes, and engagement with stakeholders and suppliers.
- Contribute to reporting activities by preparing summaries, updates, and supporting information on contract and compliance matters.
- Engage effectively with internal teams and external stakeholders to support collaboration and timely information flow.
- Respond to enquiries and assist in resolving routine issues in a professional and timely manner.
- Support meetings, workshops, and discussions through coordination and capturing key information and outcomes.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Tamara Bergquist, 02 5109 9688
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=4375845F-8D4D-DA82-8904-ED20549B7383

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Defence

Vacancy VN-0771328

Department of Defence

Closing Date: Thursday 13 August 2026

Capability Acquisition and Sustainment Group
Aerospace Systems

Job Title	Deputy Director - Enterprise Assurance
Job Type	Full-Time, Ongoing
Location	Edinburgh SA
Salary	\$124,393 - \$140,315
Future Merit Locations	Edinburgh
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	Executive Level 1
Position Number	CASG/03332/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=76234975-3B5E-D3F2-DB0D-ED2056C48AD9>

Duties

The Role

The Deputy Director MQ-4 Enterprise Assurance (DD MQ-4 EA) provides leadership, independent assurance, and business planning and integration for the MQ-4 Triton Enterprise. The position manages a team conducting supplier performance assurance and internal MQ-4 Management Unit (MQ4MU) assurance services. The position also ensures that MQ4MU's budget and commercial arrangements support Enterprise objectives.

The position will also work closely with the Deputy Director MQ-4 Capability Planning and other stakeholders to develop and evaluate strategies for ensuring performance and achieving Enterprise objectives.

On behalf of Director MQ4MU the position also establishes, analyses and reviews the MQ4MU Battle Rhythm by coordinating high level tasking and conducting business planning. The position acts as the Director MQ4MU as required.

International Traffic in Arms Regulation (ITAR) is the United States regulation that controls the manufacture, sale and distribution of defence and space-related articles and services. The ITAR contains a list of “restricted” countries that are unable to access ITAR controlled information, and therefore we will need to know if an applicant holds dual citizenship to one of the restricted countries to ensure they meet the requirement to perform the role (and we do not breach any ITAR requirements).

Defence roles cover a diverse range of workplace environment requirements. These may include physical tasks or working in conditions that are not typical of an office environment. Candidates should consider these requirements when assessing their suitability for the role. For more information, please contact the nominated contact officer.

Frequent travel – Aeroplane.

About our Team

SRSPo ensures the availability and performance of highly complex surveillance and response airborne and related systems for the Royal Australian Air Force (RAAF) – the P-8A Poseidon and MQ-4C Triton aircraft systems.

At SRSPo we are passionate about working collaboratively with our stakeholders and industry partners to ensure the necessary acquisition, sustainment and regulatory requirements are fulfilled. We do this to support the warfighter and achieve the Department of Defence’s strategic and operational objectives.

SRSPo operates in an integrated workplace comprising ADF, APS and contracted personnel and is committed to flexible and inclusive work practices.

This position is a member of the MQ-4 Management Unit (MQ4MU), within SRSPo that is responsible for delivering sustainment and acquisition services for the CAF41 Triton Capability. As a Unit we exercise this responsibility through the MQ-4 Triton Cooperative Program with the United States Navy and in collaboration with our Industry partners. This arrangement is known as the Triton Enterprise.

Our Ideal Candidate

Our ideal candidate will:

- Demonstrate high level stakeholder engagement, communication and negotiation skills and the ability to resolve complex issues.

- Is highly effective in Product, Business or Project Management (or similar) with experience in successfully managing contracts, developing and maintaining business plans and schedules and overseeing budgets.
- Demonstrate professional judgement in the interpretation and application of complex policy, frameworks and procedures.
- Proven experience leading and developing multidisciplinary teams, inspiring performance, driving accountability, and fostering a positive culture focused on collaboration, continuous improvement, and successful delivery outcomes.
- Demonstrate behaviours and personal attributes which align with the Defence values.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Glen Erskine, 08 7374 5049
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=76234975-3B5E-D3F2-DB0D-ED2056C48AD9

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Department of Defence

Closing Date: Thursday 13 August 2026

Joint Capabilities Group
National Support Command

Job Title	National Support Engagement Officer
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	\$99,733 - \$112,431
Future Merit Locations	Russell
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	JCG/04303/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=97446C1A-52D7-C529-117A-ED208F8FF899>

Duties

The Role

The Engagement Officer supports the development, coordination, prioritisation, and communication of advice on complex strategic policy issues relating to the national support base. The role works closely with internal and external stakeholders to support national support outcomes and assists senior leaders in preparing for and attending stakeholder engagements.

We are seeking high-performing professionals who can think strategically, provide informed advice to leadership, and build productive relationships with stakeholders to achieve outcomes across National Support functions.

Responsibilities include:

- Lead and coordinate stakeholder engagement activities, including the development of stakeholder profiles, stakeholder mapping, and engagement plans.
- Build and maintain effective relationships with government agencies, industry partners, and civil sector stakeholders to support national support objectives.
- Contribute to work that informs Defence responses to government priorities and requests.
- Provide strategic stakeholder engagement and partnership advice to senior leaders.
- Support senior leaders in stakeholder meetings and engagement activities.

This role may require domestic travel.

About our Team

The National Support Division works collaboratively across Defence and with partners across government, industry, and the broader community to strengthen Australia's resilience and national preparedness. The division plays a key role in building and sustaining the relationships, partnerships, and coordination mechanisms that enable Defence to leverage whole-of-government and whole-of-nation capabilities.

As the National Support Engagement Officer, you will play a role in strengthening Defence's relationships with stakeholders across government, industry, and non-government organisations. You will support strategic engagement activities, build trusted partnerships, and identify opportunities for collaboration that support Defence and national support priorities.

This role offers a unique opportunity to influence policy and capability outcomes through effective stakeholder engagement, partnership development, and strategic coordination, while working closely with senior leaders and external stakeholders to enhance national preparedness and resilience.

Our Ideal Candidate

You are a proactive and collaborative professional who thrives on building strong relationships and delivering outcomes in a complex environment. You can provide trusted advice, engage effectively with diverse stakeholders, and work confidently with senior leaders.

To be successful in this role, you will demonstrate:

- Strong communication and interpersonal skills, with the ability to build relationships, collaborate effectively, and influence outcomes.
- Sound judgement and analytical thinking, with the ability to assess complex issues and develop practical, well-informed recommendations.
- Initiative, adaptability, and a proactive approach to problem-solving, including identifying alternative solutions and opportunities.
- Excellent organisational and prioritisation skills, with the ability to manage competing demands and deliver quality outcomes.

- Experience providing high-quality secretariat support, including coordinating senior-level meetings and events.
- The ability to provide timely, accurate, and strategic advice to support leadership decision-making and stakeholder engagement activities.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 2”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Dominic Renda, 02 6192 7698
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=97446C1A-52D7-C529-117A-ED208F8FF899

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Defence

Vacancy VN-0771340

Department of Defence

Closing Date: Thursday 13 August 2026

Joint Capabilities Group
National Support Command

Job Title	Business Support Officer
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	\$99,733 - \$112,431
Future Merit Locations	Russell
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	JCG/04306/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=16684D12-F5ED-B93A-C717-ED2090275196>

Duties

The Role

National Support Division (NSD) is seeking a highly motivated APS 6 Business Support Officer to join our team.

In this role, you will coordinate and support a range of business functions that support divisional priorities and operational outcomes. This includes governance and policy activities, security and information management, workforce management support, financial reporting, commercial coordination, and business management activities.

You will provide timely, evidence-based advice, support decision-making, and contribute to the effective management of corporate responsibilities across the Division. Working closely with internal and external stakeholders, you will build productive relationships, identify opportunities for business improvement, and help ensure compliance with Defence policies and procedures.

To succeed, you will demonstrate strong organisational skills, sound judgement, effective communication, stakeholder engagement capability, and the ability to achieve outcomes in a dynamic environment.

About our Team

NSD works collaboratively across Defence and with partners from government, industry, and the broader community to strengthen Australia's resilience and national preparedness.

The Division plays a key role in developing and sustaining the partnerships, coordination mechanisms, and workforce capabilities that enable Defence to leverage whole-of-government and whole-of-nation capabilities.

NSD comprises an integrated APS and ADF workforce that operates in a collaborative, inclusive, and high-performing environment. As a Business Support Officer, you will join a supportive team responsible for enabling effective governance, workforce management, and business operations across the Division.

We value diverse perspectives and invest in our people through a range of professional development opportunities, helping employees build capability, broaden experience, and achieve their long-term career goals within Defence.

Our Ideal Candidate

Our ideal candidate is a proactive and adaptable professional who thrives in a fast-paced environment and is committed to delivering high-quality business support services.

You will demonstrate strong judgement, initiative, and the ability to manage competing priorities while maintaining accuracy and attention to detail. You can analyse information, identify risks and opportunities, and provide practical advice to support informed decision-making and organisational outcomes.

You will be an effective communicator with proven stakeholder engagement skills, capable of building productive relationships across Defence and with external partners. Experience supporting governance, workforce planning, reserve coordination, policy implementation, or corporate business functions will be highly regarded.

You will contribute to continuous improvement initiatives, support strategic priorities, and foster a positive, inclusive workplace culture aligned with Defence Values.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Claire Schwarz, 02 6115 2450
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=16684D12-F5ED-B93A-C717-ED2090275196

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Education

Vacancy VN-0771468

National Gallery of Australia

Closing Date: Wednesday 19 August 2026

Marketing, Communications, & Visitor Experience
Content & Digital

Job Title	Digital Asset Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Parkes ACT
Salary	\$75,279 - \$81,830
Future Merit Locations	Parkes
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	On-Site Position, flexible conditions and ability to apply to work from home
Classification	APS Level 4
Position Number	2330
Agency Website	https://nga.gov.au

Job Description

<https://candidate.aurion.cloud/natgal/production/>

The National Gallery is seeking a Digital Asset Officer to join the Content & Digital team during a critical phase of implementing its new Digital Asset Management System (DAMS), Fotoware. This role will support the day-to-day activities involved in preparing assets for ingestion, including consolidation, quality assurance and metadata enrichment. Reporting to the Senior Officer, Digital Asset Management the successful candidate will play a key role in the discoverability, integrity, and long-term accessibility of the National Gallery's digital assets contributing to the delivery of major digitisation initiatives and supporting the National Gallery's strategic priorities.

An order of merit may be established from this selection process and may be used to fill future identical vacancies over the next 12 months. Selection may be based on application and referee reports only.

If you do not wish to be added to an order of merit, please notify us in your application.

This is a full-time, 12-month non-ongoing employment opportunity, with a possibility of becoming ongoing.

Duties

In accordance with the APS 4 work level standards, you will:

- Follow established DAMS processes and workflows to ensure consistency, compliance and the integrity of digital assets.
- Support the Content & Digital team in the secure transfer, management and storage of digital assets.
- Liaise with interdepartmental teams to facilitate the ingestion of digital assets not currently housed within the existing repository.
- Assist with the publishing of assets from the DAMS to the Search the Collection platform, ensuring accuracy and completeness.
- Accurately and consistently create, apply and review metadata for digital assets in accordance with established standards and specifications maintaining discoverability.
- Support project management activities by maintaining accurate up to date records and providing clear and timely reporting as required.
- Provide training and day-to-day support for National Gallery DAMS users including maintaining user training manuals.

Eligibility

Citizenship – To be eligible for employment with the Gallery, you must be an Australian citizen.

Police Check – to be eligible for this role you must complete a police check.

ADDITIONAL INFORMATION - Qualifications, Certifications and Registrations

Role specific mandatory qualifications /certification and/or registrations include:

- A relevant qualification or equivalent experience.

Notes

HOW TO APPLY

To apply for this role please go to the National Gallery's [Careers portal](#).

You should provide a tailored CV (**maximum of three pages**) along with a **statement** of no more than **two pages** that outlines your skills, capabilities and experience, against the information above.

In your statement response you should keep in mind the capabilities and behaviours required to be successful for this role, as identified in the information above. Try not to duplicate information

that can be found in your CV but do highlight any specific examples or achievements that demonstrate your ability to perform the role.

An order of merit or merit pool, may be established from this selection process and may be used to fill future identical vacancies over the next 18 months. Selection may be based on application and referee reports only. If you do not wish to be added to an order of merit, please notify us in your application.

About the National Gallery of Australia

The National Gallery is one of Australia’s leading visual arts institutions. The National Gallery is based in Canberra and is a vital part of the Australian cultural landscape. Our Purpose is to collect, preserve, promote and share the national collection of art. The Vision of the National Gallery is to be the international reference point for art in Australia, inspiring all people to explore, experience and learn. Our Values include Boldness, Integrity, Respect, and Excellence.

To Apply

Position Contact	Laura Masters, +61 2 6120 2923
Agency Recruitment Site	https://candidate.aurion.cloud/natgal/production/

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Health

Vacancy VN-0771118

Department of Health, Disability and Ageing

Closing Date:Thursday 27 August 2026

Independent Health Aged Care Pricing Authority Division
Costing and Data Infrastructure Branch Data Acquisition Section

Job Title	Data Analyst - Data Acquisition Section
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW
Salary	\$101,679 - \$114,709
Future Merit Locations	Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working conditions by negotiation
Classification	APS Level 6
Position Number	26-IHACPADIV-31656
Agency Website	

Job Description

<https://www.health.gov.au/about-us/work-with-us/current-vacancies>

The Independent Health and Aged Care Pricing Authority's (IHACPA) vision to design pricing systems that promote safe, efficient health and aged care for all Australians. This is implemented through activity based funding (ABF) which provides incentives for efficiency and increases transparency in the delivery and funding of public hospital services across Australia.

In response to the Royal Commission into Aged Care Quality and Safety, the Commonwealth Government announced that IHACPA's functions is expanded to include providing advice to the Commonwealth Minister for Health and Aged Care on aged care pricing matters.

IHACPA is seeking an enthusiastic candidate to fill the vacancy of Data Analyst. This position implements and provides input into the oversight of the end-to-end data acquisition cycle, from specification to provision of high quality data sets for users within IHACPA.

Key responsibilities:

- Working closely with various stakeholders to implement new data warehouse and process for managing the IHACPA aged care activity and cost data.
- Providing technical support to data collection covering data acquisitions, analysis, monitoring, validating, information security, and reporting for internal and external stakeholders.
- Maintaining technical material such as tools in Statistical Analysis System (SAS) and Sequential Query Language (SQL) to transform and consolidate data as required.

- Working with internal and external stakeholders to fill IHACPA reporting requirements in new Secure Data Management System build.
- Making inputs to IHACPA strategies, policies, priorities and work practices for various data management systems.

Duties

Key capabilities:

- Manage programs effectively, work to tight deadlines and respond quickly to changing priorities with sound judgement, consultation and persistence.
- Support the section's operations, including development, continuous improvement, change control and stakeholder engagement across the program of work.
- Deliver the section's objectives by achieving outcomes, contributing to operational capability and responsiveness, and supporting change in uncertain environments.
- Understand client requirements, collect data, deliver analysis and resolve problems. Identify, evaluate and recommend options, and implement solutions where required.
- Build productive working relationships with internal and external stakeholders, including IHACPA staff and management, and working groups.
- Apply IHACPA's governance framework and help ensure internal controls are managed effectively, including risk management, delegations, compliance, finance, human resources, workplace health and safety, and ICT.

Desirable qualifications and experience:

- A tertiary qualification in data development/submission management or a related field, and/or working knowledge of these areas.
- Knowledge or previous experience using SAS, SQL or Python.

Eligibility

- To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.
- An applicant's suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:
 - Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
 - Completion of a medical declaration and pre-employment medical (where required),
 - Providing evidence of qualifications (where required)

Notes

- Applications close Thursday 27 August 2026 at 11:30pm AEST.
- Applicants are asked to quote reference number 26-IHACPADIV-31656 to assist when making an enquiry.
- This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

Position Contact	Sheldon Le, 02 7232 6055
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Health

Vacancy VN-0771439

Department of Health, Disability and Ageing

Closing Date: Thursday 27 August 2026

Service Delivery Division
Queensland and Northern Territory Branch Northern Territory Sector Support
Section

Job Title	Assistant Director
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Darwin NT
Salary	\$124,951 - \$142,509
Future Merit Locations	Darwin
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working conditions by negotiation
Classification	Executive Level 1
Position Number	26-SDDIV-31741
Agency Website	

Job Description

<https://www.health.gov.au/about-us/work-with-us/current-vacancies>

The Department of Health, Disability and Ageing is looking for a dynamic person with strong leadership skills to lead our Darwin Sector Support team. As an Assistant Director in the Darwin Local Network Office, you will lead a team to perform a range of functions contributing to program assurance, and stewardship of the health and aged care systems.

Key responsibilities:

- Lead and coordinate a high performing team to support the aged care sector in the NT.
- Work in partnership with local stakeholders to support solution brokerage and delivery of program outcomes.
- Identify and report on emerging issues and risks, develop and deliver risk management and mitigation activities.
- Support aged care providers to provide service continuity through emergency events.
- Identify and develop opportunities for market growth in the NT aged care sector.
- Represent the department at engagements including with service providers, consumers, NT government and other commonwealth agencies.
- Gather intelligence and report on departmental programs outcomes and the local conditions which impact service delivery.

Duties

Key capabilities:

- Think strategically, be resilient and forward-looking with strong personal drive and integrity.
- Lead a high-performing team to build and sustain effective work practices enabling high-quality, evidence-informed outcomes.
- Display a high level of cultural competency including demonstrated ability to communicate sensitively and effectively with Aboriginal and Torres Strait Islander people and stakeholders from a range backgrounds and cultures.
- Excellent communication skills including the ability to draft documents, provide advice, and communicate persuasively to stakeholders from a range of government, non-government, and not for profit organisations.
- Demonstrate skills in time management, prioritisation and managing competing priorities.
- Strong analytical skills to identify, manage, and report on risk.
- Ability to work independently, as part of a larger team, and within the broader departmental environment in accordance with the APS Values and Code of Conduct.
- Ability to work with a high level of autonomy and under broad direction to resolve issues and deliver outcomes.

Eligibility

- To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.
- An applicant's suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:
 - Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
 - Completion of a medical declaration and pre-employment medical (where required).

Notes

- Applications close Thursday 27 August 2026 at 11:30pm AEST.
- Applicants are asked to quote reference number 26-SDDIV-31741 to assist when making an enquiry.
- This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

Position Contact	Maya Murphy, 0407 970 588
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Social Services

Vacancy VN-0771443

Department of Social Services

Closing Date: Thursday 13 August 2026

Chief Finance Officer, Finance and Information Services
Budget Development

Job Title	APS 6 - Accounts and Treasury Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Greenway ACT
Salary	\$101,738 - \$114,355
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible; Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 6
Position Number	EXT-2026-0249
Agency Website	https://www.dss.gov.au/

Job Description

<https://www.dss.gov.au/careers/vacancies/Pages/default.aspx>

The Accounts and Treasury Officer works collaboratively with the Director, Accounts and Treasury section and operates in an environment of centralised responsibility to ensure coverage of various positions during periods of when staff are on leave.

The role is complex and requires an understanding of all positions within the section, including accounts payable, accounts receivable, vendor maintenance, debt management, Redress processing, the daily, fortnightly, monthly and annual functions relating to treasury functions and financial reconciliations.

The role includes the accurate, complete and timely completion of accounts tasks, troubleshooting and quality control activities. The role also includes, as required, performing and managing small projects that add to the business improvement of the section.

Duties

- invoicing, receipting and debt management
- master Data maintenance
- processing of daily drawdowns in CBMS and payments in RBAnet
- preparation and posting of daily treasury journals
- liaise with external and internal stakeholders to answer queries, solve complex issues and escalate queries as necessary
- preparation and posting of daily treasury journals
- monitoring of relevant Section inboxes and actioning queries
- work as a member of a team providing backup support to other officers and participating in branch priorities when required.

Eligibility Notes

About the Department of Social Services

The Department of Social Services (DSS) develops policies and delivers programs that support the lifetime wellbeing of Australians and their families. Our vision is to achieve the best health, wellbeing and safety of all Australians. Our people are critical in delivering the key priorities of DSS. We are seeking candidates that reflect our cultural values of curious, contestability, courage and collaboration.

To Apply

Position Contact	Glen D'Silva, 02 5162 5820
Agency Recruitment Site	https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0771377

Department of Veterans' Affairs

Closing Date: Thursday 20 August 2026

Chief People Officer
Portfolio Management

Job Title	Records Manager
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC
Salary	\$104,898 - \$119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-5094
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

The Information and Records Management (IRM) Section plays a central role in ensuring DVA's information is managed as a reliable and accessible record of Government activity.

IRM supports records management across the full lifecycle, from system capture and day-to-day use through to storage, access and long-term preservation. The work spans four key areas:

- recordkeeping systems and tools, including Content Manager
- records governance and practical advice to staff
- records collections and repositories, including legacy paper records
- library and mail services

The role requires a high-performing APS6 Records Manager who can operate with limited direction, exercise sound judgement in complex records and information management matters, understand and interpret policy and legislation and provide practical guidance to staff, stakeholders and team members.

Depending on your area of expertise, you may support digital recordkeeping systems, contribute to the management of repositories and collections, or provide advice to strengthen recordkeeping practices. This may include supporting the effective use and continuous improvement of EDRMS platforms, repositories and related information management processes.

We are seeking a capable and adaptable APS6 who can deliver practical, high-quality records management services in a complex environment.

Duties

- Deliver and maintain best-practice records management services across physical and digital environments
- Provide advice on recordkeeping lifecycle obligations, including compliance, risk and appropriate handling practices
- Apply legislation, standards and policy in operational and governance contexts
- Analyse recordkeeping practices and deliver projects, initiatives and improvements that strengthen records management practices
- Develop and maintain records management policies, procedures and guidance
- Support and administer records systems and repositories, including Electronic Document and Records Management Systems (EDRMS)
- Apply information security, privacy, and confidentiality requirements while supporting access, permissions, control and disposal processes
- Promote good recordkeeping practices through guidance, training and stakeholder engagement
- Manage priorities and deliver quality outcomes within agreed timeframes
- Supervise staff in a dispersed environment and support team capability development.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- All applicants external to DVA offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- The successful candidate will be required obtain and maintain a Baseline Vetting (AGSVA) security clearance.

Notes

This recruitment process is being used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

DVA embraces and fosters a culture that supports diversity, inclusion and respect, where people are empowered to fulfil their potential. We welcome people with diverse skills, experiences, perspectives and backgrounds. We are dedicated and committed to attracting and recruiting Aboriginal and Torres Strait Islander peoples and encourage applications from people with disability, people that identify as LGBTQIA+ and people from culturally and linguistically diverse backgrounds. Take on a rewarding, varied, and broad career with an Australian Public Service Department that can bring balance and flexibility to your working life, while supporting you to stay connected to your community.

DVA is committed to improving the data skills and capability of our workforce to underpin our goal of becoming a leading data-driven organisation.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths> This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Veterans' Affairs

The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Laura Parker, 0467 575 158
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0771379

Department of Veterans' Affairs

Closing Date: Thursday 20 August 2026

Chief People Officer
Portfolio Management

Job Title	Records Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC
Salary	\$95,440 - \$99,461
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 5
Position Number	EXT-2026-5095
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

DVA is seeking an APS5 Records Officer to join the Information and Records Management (IRM) Section, within the Portfolio Management Branch.

Our ideal candidate has experience supporting information and records management activities, with an understanding of practical recordkeeping approaches and how they are applied in operational environments.

You have experience managing records across physical and/or digital environments and can apply established records management principles and procedures in a consistent and practical way. You are comfortable working with an EDRMS (DVA uses Content Manager) and can work across different systems and operational environments.

You can analyse information and provide practical advice to support compliance and continuous improvement. You assess how work is undertaken and identify opportunities for improvement, supporting more effective and consistent ways of working.

You work effectively both independently and as part of a team and can communicate and collaborate with stakeholders across business areas and levels of seniority, including in geographically dispersed teams.

Where required, you contribute to team capability and support a professional working environment.

Duties

- Provide advice and support on records management requirements, including the application of relevant policies, procedures and standards in operational work.
- Administer and maintain records systems, including the Electronic Document and Records Management System (EDRMS), to ensure records are captured, managed and accessible appropriately.
- Support records lifecycle and access activities, including classification, access, retention and disposal.
- Apply information security, privacy and confidentiality requirements in the management of records and information.
- Develop, update and maintain records management guidance, procedures and supporting user materials.
- Maintain records data and support reporting, compliance monitoring and process improvement activities.
- Build effective working relationships with stakeholders to support good recordkeeping practices.
- Manage workload, staff and project administration activities, including monitoring tasks, maintaining documentation and delivering outcomes within agreed timeframes.
- Exercise sound judgement to resolve routine and moderately complex records management issues, escalating more complex matters where appropriate.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- All applicants external to DVA offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- The successful candidate will be required obtain and maintain a Baseline Vetting (AGSVA) security clearance.

Notes

This recruitment process is being used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

DVA embraces and fosters a culture that supports diversity, inclusion and respect, where people are empowered to fulfil their potential. We welcome people with diverse skills, experiences, perspectives and backgrounds. We are dedicated and committed to attracting and recruiting Aboriginal and Torres Strait Islander peoples and encourage applications from people with disability, people that identify as LGBTQIA+ and people from culturally and linguistically diverse backgrounds. Take on a rewarding, varied, and broad career with an Australian Public Service Department that can bring balance and flexibility to your working life, while supporting you to stay connected to your community.

DVA is committed to improving the data skills and capability of our workforce to underpin our goal of becoming a leading data-driven organisation.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Laura Parker, 0467 575 158
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0771385

Department of Veterans' Affairs

Closing Date:Thursday 13 August 2026

Veterans' Review Board

Job Title	Deputy State Registrar
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Sydney NSW
Salary	\$104,898 - \$119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-5107
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

Help shape a high-performing registry delivering better outcomes for Australia's veterans and their families.

The Veterans' Review Board is a specialist merits review tribunal committed to delivering fair, timely and accessible review outcomes for veterans, serving members of the Australian Defence Force and their families.

Every application we receive represents an individual seeking an independent review of a decision that may significantly affect their life. Our people play an important role in ensuring every person is treated with respect, professionalism and compassion throughout the review process.

As a Deputy State Registrar, you will lead one of the VRB's client service teams based in Sydney or Brisbane and play a key role in supporting the efficient operation of the Board.

Working closely with State Registrars, National Registry staff and VRB Members, you will lead a team of Client Service Officers, oversee registry operations and help ensure veterans, representatives and other stakeholders receive a high standard of service.

This is an opportunity to contribute to an innovative tribunal that is continually improving the way it delivers services to the veteran community. You will be encouraged to identify opportunities to improve processes, embrace new technologies and build the capability of your team.

Flexible and hybrid working arrangements are available, with regular attendance at the Sydney or Brisbane Registry required to support staff and tribunal operations.

Duties

- Work collaboratively with the state registrars to deliver an efficient, high quality service to veterans, serving members and their families.
- Work collaboratively with the state registrars to provide guidance to client service officers, allocate and monitor the duties of client service officers, conduct quality assurance of registry work and facilitate training of client service officers.
- Support the work of VRB members providing administrative and information technology assistance.
- Provide assistance to parties and representatives on more complex legal and procedural matters.
- Develop and maintain an advanced working knowledge of the practices and procedures of the VRB, and contribute to continuous improvement of registry processes.
- Identify opportunities to improve business processes and services.
- Embrace new technologies and contribute to innovation.
- Develop the capability of client service staff through leadership and mentoring.
- Contribute to continuous improvement across Board operations.
- Attend the registry as required to support staff and Board operations under flexible working arrangements.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Notes

This recruitment process is being used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

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DVA is committed to improving the data skills and capability of our workforce to underpin our goal of becoming a leading data-driven organisation.

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About the Department of Veterans' Affairs

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To Apply

Position Contact	Jodi Ross, jodi.ross@vrb.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0771386

Department of Veterans' Affairs

Closing Date: Thursday 13 August 2026

Veterans' Review Board

Job Title	State Registrar
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Sydney NSW, Brisbane QLD
Salary	\$131,960 - \$144,908
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	EXT-2026-5105
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

Lead a state registry and support better outcomes for Australia's veteran community.

The Veterans' Review Board is a specialist merits review tribunal committed to delivering fair, timely and accessible review outcomes for veterans, serving members of the Australian Defence Force and their families.

As the State Registrar (Executive Level 1), you will report to the National Registrar and provide strategic and operational leadership for the Veterans' Review Board's state registry operations.

You will lead a registry responsible for delivering high-quality administrative and operational support to the Board and its Members, ensuring applications are managed efficiently, professionally and in accordance with legislative and procedural requirements.

You will supervise a Deputy Registrar and registry staff, oversee case management and listing activities, monitor operational performance and contribute to national operational strategies. You will also provide high-level advice to the National Registrar on operational matters, emerging risks, workload management and opportunities for continuous improvement.

This role provides an opportunity to influence the future direction of a specialist Commonwealth tribunal while ensuring veterans, serving members and their families receive accessible, timely and professional services.

Duties

- Lead the operations of a Registry, ensuring efficient, high-quality services that support the work of the Veterans' Review Board and its Members.
- Supervise, mentor and develop the Deputy Registrar and registry staff, building a capable, engaged and high-performing workforce.
- Oversee case allocation, listing and workload management in accordance with national operational priorities and performance expectations.
- Monitor operational performance, analyse workload trends and provide strategic advice and recommendations to the National Registrar.
- Ensure the provision of accurate, timely and high-quality advice on registry operations, legislation, tribunal practice and procedure.
- Manage complex operational matters, sensitive applications and stakeholder issues, including complaint resolution where appropriate.
- Embrace new technologies and lead the implementation of operational improvements, innovation initiatives and organisational change programs.
- Build and maintain effective relationships with internal and external stakeholders, including Commonwealth agencies, representatives and ex-service organisations.
- Lead or contribute to national projects and strategic initiatives supporting the ongoing development of the Veterans' Review Board.
- Promote a culture of integrity, professionalism, innovation, continuous improvement and excellence in client service.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- All applicants external to DVA offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- The successful candidate will be required obtain and maintain a Baseline Vetting (AGSVA) security clearance.

Notes

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About the Department of Veterans' Affairs

The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Jodi Ross, jodi.ross@vrb.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0771387

Department of Veterans' Affairs

Closing Date: Thursday 13 August 2026

Veterans' Review Board

Job Title	Senior Conference Registrar
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Sydney NSW
Salary	\$131,960 - \$144,908
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	EXT-2026-5109
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

Conduct alternative dispute resolution and improve access to justice for Australia's veteran community.

The Veterans' Review Board (VRB) is a specialist merits review tribunal committed to delivering fair, timely and accessible review outcomes for veterans, serving members of the Australian Defence Force and their families.

The Senior Conference Registrar (Executive Level 1) provides technical leadership for the Veterans' Review Board's dispute resolution and pre-hearing case management functions.

Working closely with the National Registrar and ADR Registrar, you will conduct complex outreaches, conferences and other dispute resolution processes, exercising statutory powers to actively manage applications and facilitate their early resolution wherever appropriate. You will prepare high-quality draft decisions and procedural directions, ensuring matters that proceed to hearing are thoroughly prepared.

As a senior leader within the Registry, you will mentor and support Conference Registrars, promote nationally consistent practice, contribute to quality assurance and lead continuous improvement initiatives that strengthen the Board's dispute resolution services and improve access to justice.

You will also contribute to national operational priorities, practice development and strategic projects that enhance the efficiency, quality and consistency of the Board's pre-hearing processes.

Most dispute resolution events are conducted online or by telephone, with some face-to-face conferences undertaken where required. Flexible and hybrid working arrangements are available, with attendance at the Sydney Registry required to conduct dispute resolution events.

Duties

- As a part of a team, deliver pre-hearing case management across the Board's jurisdictions.
- Conduct outreaches, conferences and other dispute resolution processes, exercising statutory powers in accordance with relevant legislation.
- Prepare high-quality draft decisions and procedural directions in accordance with the Board's legislative framework and established practice.
- Promote early resolution of applications while ensuring matters proceeding to hearing are comprehensively prepared.
- Mentor, coach and provide technical leadership to Conference Registrars, promoting nationally consistent practice and high-quality outcomes.
- Lead quality assurance, peer review, training and practice development initiatives.
- Analyse complex legal, medical, military service and evidentiary material and provide authoritative advice on procedural and jurisdictional matters.

- Respond to complex enquiries from veterans, representatives and other stakeholders regarding the Board's jurisdiction, practice and procedures.
- Lead or contribute to national projects, procedural reform and continuous improvement initiatives.
- Promote innovation, procedural fairness and access to justice across the Board's dispute resolution functions.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Notes

This recruitment process is being used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

DVA embraces and fosters a culture that supports diversity, inclusion and respect, where people are empowered to fulfil their potential. We welcome people with diverse skills, experiences, perspectives and backgrounds. We are dedicated and committed to attracting and recruiting Aboriginal and Torres Strait Islander peoples and encourage applications from people with disability, people that identify as LGBTQIA+ and people from culturally and linguistically diverse backgrounds. Take on a rewarding, varied, and broad career with an Australian Public Service Department that can bring balance and flexibility to your working life, while supporting you to stay connected to your community.

DVA is committed to improving the data skills and capability of our workforce to underpin our goal of becoming a leading data-driven organisation.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Jane Warmoll, jane.warmoll@vrb.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0771388

Department of Veterans' Affairs

Closing Date: Thursday 27 August 2026

Veterans' Review Board

Job Title	Executive Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW
Salary	\$131,960 - \$144,908
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	EXT-2026-5111
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

Support the leadership of a specialist Commonwealth tribunal serving Australia's veteran community.

The Veterans' Review Board (VRB) is a specialist merits review tribunal committed to delivering fair, timely and accessible review outcomes for veterans, serving members of the Australian Defence Force and their families.

The Executive Officer is responsible for the efficient operation of the Principal Member's Office and the delivery of high-quality member support services.

You will provide high-level executive support to the Principal Member, coordinate the administrative arrangements that enable Members to perform their statutory functions and oversee the operational administration of the Board's DRCA jurisdiction.

You will manage full-time and sessional member remuneration, travel and related entitlements, assist in coordinate appointment processes and onboarding activities, maintain accurate member

records and ensure executive support to the Principal Member is delivered professionally, efficiently and in accordance with legislative and governance requirements.

The role also supervises an APS 4 officer and is responsible for improving business processes, maintaining high standards of service delivery in the VRB's DRCA jurisdiction and contributing to the continuous improvement of member services and executive operations.

Duties

- Manage the day-to-day operations of the Principal Member's Office.
- Provide high-level executive support to the Principal Member, including diary management, correspondence, travel, meetings and administrative coordination.
- Manage member support services, including assisting with appointment processes, onboarding, remuneration, travel, accommodation and expense claims.
- Oversee the operational administration of the Board's DRCA jurisdiction.
- Coordinate member sitting arrangements and associated administrative processes.
- Maintain accurate records relating to member appointments, remuneration, travel and other administrative matters.
- Supervise and develop an APS 4 officer responsible for DRCA case management.
- Build productive relationships with Members, registry staff and external stakeholders.
- Identify opportunities to improve service delivery in the VRB's DRCA jurisdiction.
- Ensure support to the Principal Member is delivered in accordance with legislative, financial and governance requirements.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- All applicants external to DVA offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- The successful candidate will be required obtain and maintain a Baseline Vetting (AGSVA) security clearance.

Notes

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To Apply

Position Contact	Katrina Harry, katrina.harry@vrb.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Parliamentary Department

Vacancy VN-0771336

Department of Parliamentary Services

Closing Date:Thursday 13 August 2026

Information Services
Cyber Security Network Security and Operations

Job Title	Systems and Infrastructure Administrators - Various PSL5/6
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$92,450 - \$113,706
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	This position requires onsite work at one of the DPS office locations in Canberra
Classification	APS Level 5;APS Level 6
Position Number	JR33405
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_Departments/Department_of_Parliamentar

Job Description

<https://jobs.dps.gov.au/>

The Department of Parliamentary Services (DPS) is recruiting for Parliamentary Services Level 5 and Parliamentary Services Level 6 Systems and Infrastructure Administrator roles within the Cyber Security Branch.

The Information Services Division (ISD) delivers ICT services to DPS staff and users of the Parliamentary computing network and ICT facilities. Within ISD, the Network Security Operations section supports the secure, reliable and effective operation of ICT infrastructure services across on-site, data centre, virtualised, cloud and hybrid environments.

These roles will contribute to the administration, support and continuous improvement of DPS-managed infrastructure platforms, including server operating systems, compute, storage, backup, monitoring, virtualisation, cloud and hybrid infrastructure capabilities. The roles will support day-to-day operational services, incident and service request resolution, infrastructure refresh activities, and the transition of project outcomes into sustainable operational support.

The Systems and Infrastructure Administrator role will provide ICT systems and infrastructure administration support under limited direction, helping maintain reliable services, perform routine administration activities, support approved changes, contribute to documentation, and work collaboratively with technical teams, vendors and service providers.

The Senior Systems and Infrastructure Administrator role will provide senior technical support and advice across more complex infrastructure activities, including planning and coordinating changes, resolving complex incidents, supporting infrastructure migration and transition work, improving operational standards and procedures, and sharing technical knowledge across the team.

Working at Parliament House also provides access to a range of workplace benefits, including free car parking and free use of onsite facilities such as the gym, tennis courts and swimming pool.

Who we are looking for

Who we are looking for in Systems and Infrastructure Administrator roles:

We are looking for motivated ICT professionals who can support the delivery of reliable, secure and well-managed infrastructure services for the Parliament. Successful candidates will be able to work effectively in a technical operations environment, balance business-as-usual support with project and transition activities, and contribute to strong service delivery outcomes.

As a Systems and Infrastructure Administrator (PSL 5), your key responsibilities will include:

- Provide ICT systems and infrastructure administration support across DPS-managed on-site, data centre, virtualised, cloud and hybrid environments.
- Support the deployment, maintenance and operational support of APH ICT infrastructure within agreed service levels, security requirements and operational standards.
- Perform routine system administration activities, including monitoring, patching, upgrades, backup and restore activities, access support and operational housekeeping.
- Investigate and resolve infrastructure incidents and service requests, escalating complex issues where required.

- Contribute to technical documentation, operational procedures, knowledge articles and continuous improvement activities.

As a Senior Systems and Infrastructure Administrator (PSL 6), your key responsibilities will include:

- Provide senior ICT systems and infrastructure administration support across complex on-site, data centre, virtualised, cloud and hybrid environments.
- Plan, coordinate and implement system and infrastructure changes in accordance with approved standards, change management processes and service requirements.
- Support infrastructure refresh, migration and operational transition activities, including Microsoft Hyper-V, Windows Server, storage, backup, monitoring and related management capabilities.
- Investigate, analyse and resolve complex incidents, problems and performance issues, including working with vendors and service providers to identify root causes and recommend solutions.
- Contribute to infrastructure standards, automation, documentation, operational procedures and knowledge transfer to improve reliability, maintainability and security.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the Department of Parliamentary Services and submit your application.

Eligibility

- The successful applicant will be required to obtain and maintain a Negative Vetting Level 1 security clearance.
- Relevant academic and/or professional qualifications in ICT or a related computing field, or demonstrated relevant experience, are desirable.
- Experience or demonstrated capability in Microsoft Windows Server, Microsoft Hyper-V, VMware/vSphere/ESXi, Linux, storage, backup and recovery, monitoring, data centre infrastructure, cloud or hybrid infrastructure administration would be highly regarded.
- The role may require participation in an on-call ICT support roster and occasional out-of-hours work to support operational requirements, project activities and parliamentary sitting periods.

Notes

At DPS, we are committed to building a diverse and inclusive workplace that ensures all our people can contribute to our shared purpose. We encourage applications from Aboriginal and Torres Strait Islander people, people with disability, people with caring responsibilities, people who identify as LGBTQIA+, people from cultural and linguistically diverse backgrounds, people who identify as neurodivergent, and mature aged people.

About the Department of Parliamentary Services

The Department of Parliamentary Services (DPS) supports Australia's Parliament and parliamentarians through innovative, unified and client focused services. DPS is proud to be the custodian for Australian Parliament House (APH) as the working symbol of

Australian democracy and as a significant destination for our citizens and international visitors alike. It is a place where more than 3,500 people work on sitting days and which nearly one million people visit each year.

To Apply

Position Contact	Greg Freeland, 02 6277 2866
Agency Recruitment Site	https://jobs.dps.gov.au/

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Parliamentary Department

Vacancy VN-0771409

Department of Parliamentary Services

Closing Date: Thursday 13 August 2026

Corporate Services
People Performance and Strategy Health, Safety & Rehabilitation

Job Title	Senior Rehabilitation Case Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$101,168 - \$113,706
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role.
Classification	APS Level 6
Position Number	JR33401
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_Departments/Department_of_Parliamentary_Services

Job Description

<https://jobs.dps.gov.au/>

The Opportunity

The Department of Parliamentary Services (DPS) is seeking an experienced and motivated Senior Rehabilitation Case Manager to join the Health, Safety, Rehabilitation and Accessibility (HSRA) Section within the People, Performance and Strategy (PPS) Branch. The PPS Branch provides human resources, governance and strategic advice services to the Department.

Based in West Block, Parkes Canberra, this position provides rehabilitation and return to work support to employees across DPS, including those working within Australian Parliament House and across the parliamentary precinct.

This is an exciting opportunity to join the established HSRA Section and contribute to a workplace culture that promotes health, wellbeing, recovery and sustainable return to work outcomes. The role is ideally suited to an enthusiastic and proactive professional who thrives in a dynamic, fast-paced and customer-focused environment.

As a Senior Rehabilitation Case Manager, you will manage a diverse caseload of workplace injury, illness and rehabilitation matters. Working closely with employees, managers, treating practitioners, rehabilitation providers and Comcare, you will facilitate safe and durable return to work outcomes while balancing operational and individual needs.

The role involves delivering high-quality, timely and tailored rehabilitation case management services, providing expert advice and guidance, and developing practical solutions that support recovery and workplace participation. A key aspect of the position is fostering positive working relationships with a broad range of internal and external stakeholders.

You will have the opportunity to:

- Deliver end-to-end rehabilitation and return to work case management services.
- Support employees through injury, illness and recovery while facilitating timely and sustainable return to work outcomes.
- Build successful working relationship with employees, managers, medical practitioners, rehabilitation providers and Comcare.
- Influence positive outcomes through evidence-based advice, early intervention and proactive case management.
- Contribute to a collaborative and supportive team committed to service excellence and continuous improvement.

Who we are looking for

The Successful Candidate Will Be:

- Customer-focused, with the ability to manage relationships across a range of stakeholders and sensitive people matters.
- Able to gather, analyse and interpret information to provide sound advice and practical solutions within legislative and policy frameworks.
- A strong communicator with the ability to coordinate complex case management activities and achieve positive outcomes.
- Capable of working in a fast-paced operational environment while managing competing priorities and tight timeframes.
- A proactive problem solver with excellent organisational skills, resilience and sound judgement.

- Committed to delivering high-quality customer service and achieving meaningful rehabilitation outcomes.
- Maintain accurate case records and contribute to the ongoing administration, enhancement and continuous improvement of the Department's Rehabilitation Management System, ensuring reporting, data integrity and compliance requirements are met.

Qualifications and/or Experience in the Following Areas Will Be Highly Regarded:

- Rehabilitation and return to work
- Occupational rehabilitation
- Case management
- Workers' compensation
- Work health and safety
- Human resources
- Allied health

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the position and relevant duty statement.

Eligibility

The successful applicant will be required to obtain and maintain a Baseline Vetting (Protected/Restricted) security clearance.

Notes

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To Apply

Position Contact	Susie Yatmaz, (02) 6277 9747
Agency Recruitment Site	https://jobs.dps.gov.au/

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