



Commonwealth of Australia
APSJobs - Vacancies Daily
PS32 Daily Gazette Friday - 14 August 2026.pdf

Australian Government

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APSJobs - Vacancies Daily

This electronic document contains notifications of Vacancies now being advertised daily. These notices will also be published in the electronic Public Service Gazette PS33 Weekly Gazette Thursday - 20 August 2026.pdf.

The Gazette contains notifications of certain vacancies and employment decisions for APS and some non-APS Commonwealth agencies as required by the Public Service Act 1999, the Parliamentary Service Act 1999, and their subordinate legislation. To know more about these requirements, see <https://www.apsc.gov.au/public-service-gazette-requirements>

The date of publication of this Gazette is PS32 Daily Gazette Friday - 14 August 2026.pdf. The date of publication establishes the date the vacancy was notified in the Gazette for the purpose of 25(1)(b) of the Australian Public Service Commissioners Directions 2022.

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Public Service Gazette - Vacancy Notices

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Vacancies

Vacancy VN-0771842

Australian Competition and Consumer Commission

Closing Date: Sunday 23 August 2026

Corporate Division
Information Management and Technology Services Branch

Job Title	Assistant Director, Business Analyst
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Adelaide SA, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW, Townsville QLD
Salary	\$127,908 - \$141,555
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Employees are required to work a minimum of 2 days in office
Classification	Executive Level 1
Position Number	EA2026/173
Agency Website	https://www.accc.gov.au/

Job Description

<https://accc.bigredsky.com/page.php?pageID=106>

The ACCC is looking for flexible individuals capable of working under limited direction to perform a range of business analysis related duties, including project delivery, managing and mentoring more junior Business Analysts, and taking on responsibilities for the Business Analysis competency within IMTS.

You will contribute to project, program and organisational success by working closely with business, technical, and project teams to gather, validate, and document requirements. You will be involved in all parts of the project lifecycle and play an important role in supporting the business teams to transition to new ways of working.

Duties

As the Assistant Director, Business Analyst, you will:

- Lead a team of professionals, role modelling our leadership behaviours, supporting a professional and collaborative working environment, coaching, giving continuous feedback, resolving conflict and facilitating career development.
- Manage and foster relationships with internal and external stakeholders to understand the business domain, elicit requirements, challenge assumptions, and secure alignment.
- Analyse the problem domain, its processes, systems and data, to build domain expertise and guide solution design, discover new solution opportunities, identify business impacts, and mitigate project risks and issues.
- Capture knowledge, requirements/features, and designs in documents, presentations, and backlog items to direct project deliverables, communicate ideas and concepts, and inform team decision-making.
- Collaborate with product owners and project management to build and refine product backlogs to ensure the most appropriate prioritisation and delivery scheduling aligned to business value.
- Engage in all Scrum events, assisting with sprint planning, backlog refinement and ordering, requirements comprehension, and delivery improvements.
- Support user acceptance testing, production verification testing and release management, to assure quality outcomes and maximise delivery efficiency.
- Participate in and drive the continual improvement of ways of working.

Eligibility

All candidates are expected to meet the APS Integrated Leadership Profile (ILS) for the classification advertised. Follow the link for more information on the ILS. This role in particular requires:

- Demonstrated ability to lead and develop Business Analysts through effective management, guidance and mentoring, while building and maintaining productive relationships with stakeholders at all levels in a fast-paced and large complex people-centred organisation.
- Experience leading and driving digital transition and helping to embed change, including leading large programs of work.
- Ability to identify risks and benefits of existing and proposed solutions and communicate effectively to influence the strategic direction of ICT delivery for the benefit of its users.
- Demonstrated ability to work collaboratively with business stakeholders and multidisciplinary delivery teams to elicit and define business requirements and user stories and contribute to the design and delivery of fit-for-purpose solutions that meet organisational needs.
- Demonstrated ability to analyse complex business processes, data and products to identify risks, benefits and improvement opportunities, while effectively prioritising competing demands and collaborating with stakeholders to deliver outcomes within required timeframes.
- Relevant tertiary qualifications or at least 5 years' experience.
- The preferred applicant will be required to obtain and maintain a security clearance at the Baseline level. For information about the security clearance process, please refer to the AGSVA website.

The following job specific criteria are also highly desirable:

- Experience working within the APS.
- Experience in agile methodology.
- The ability to apply user-design principles in an ICT agile delivery setting.

To find out more about us and the role, please read the Candidate Kit.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Competition and Consumer Commission

The ACCC is an independent statutory authority that administers the Competition and Consumer Act 2010 and other Acts. The ACCC works to promote effective competition and fair trading in the market place to benefit consumers, business and the community, and efficiency in the delivery of certain infrastructure services. The AER is a part of the ACCC. The AER is Australia's national energy market regulator and has an independent board. The AER shares employees, resources and facilities with the ACCC.

To Apply

Position Contact	Stacey Sterland, (02) 6243 1038
Agency Recruitment Site	https://accr.bigredsky.com/page.php?pageID=106

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Vacancy VN-0771845

Australian Competition and Consumer Commission

Closing Date: Sunday 23 August 2026

ACCC - Corporate Division
Information Management and Technology Service

Job Title	Assistant Director, User Experience Design
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Sydney NSW, Canberra ACT, Melbourne VIC, Hobart TAS, Adelaide SA, Perth WA, Darwin NT, Townsville QLD
Salary	\$127,908 - \$141,555
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Candidates will be required to work 2 days a week onsite
Classification	Executive Level 1
Position Number	EA2026/169
Agency Website	https://www.accc.gov.au/

Job Description

<https://accc.bigredsky.com/page.php?pageID=106>

- **Do you want to work at an agency where each day reveals new opportunities to work on some of the biggest issues facing consumers and businesses and have opportunities to pursue new and exciting pathways?**
- **Do you want to work at a place where smart and dedicated people from all walks of life collaborate to work on meaningful matters?**
- **This is an opportunity to lead meaningful, high-impact UX design work within a nationally significant agency, shaping digital products and services that improve outcomes for users.**

Then this is the place for you! At the ACCC, we're proud of the impact we can make together. We understand the responsibilities and challenges that come with a fast moving and ever-changing environment. Our high performing culture is built on a foundation of care, support and inclusion. It's why we're driven by connection and collaboration, sharing our skills, knowledge and support with each other freely and frequently. It's why we prioritise the wellbeing of our people and empower them to work autonomously, flexibly and courageously. At the ACCC, we believe the best version of you is the one that's true to who you are – and that's the you we want working alongside us.

We value flexibility, and all roles can be performed from any capital city in a state or territory or Townsville and are available on a full-time, part-time or job-share basis.

Applicants from diverse backgrounds including First Nations peoples, people with disability and those from different cultural backgrounds are encouraged to apply.

Duties

What you will do as the Assistant Director, User Experience (UX) Design,

- Lead end-to-end human-centred design activities, including user research, discovery, journey mapping, wireframing, prototyping, usability testing and final design delivery.
- Champion user needs and influence product direction by identifying opportunities, uncovering insights and translating complex problems into simple, intuitive experiences.
- Collaborate with cross-functional teams and stakeholders to design customer-focused digital solutions that balance user, business and technical needs.
- Drive product design through discovery, iterative delivery and continuous improvement using Human-Centred Design (HCD) principles and evidence-based decision making.
- Develop accessible, sustainable and technically feasible solutions aligned with ACCC design systems, brand standards and WCAG accessibility requirements.

Eligibility

In order to succeed in the role, you will have:

- Experience managing, guiding and mentoring User Experience Designers in a fast-paced and large complex people-centred organisation.
- Experience leading and driving digital transition and helping to embed change, including leading large programs of work.
- Demonstrated ability to identify and assess the risks, benefits and opportunities associated with existing and proposed solutions, challenge assumptions, navigate ambiguity, and influence the strategic direction of ICT delivery to achieve meaningful improvements and positive outcomes for users.
- Demonstrated experience leading user research, discovery, journey mapping, wireframing, prototyping, usability testing and the delivery of user-centred digital products.
- Ability to build strong relationships, influence decision-making and work effectively with users, product owners, developers and senior stakeholders.
- Experience applying WCAG accessibility standards, usability best practices and design systems to create inclusive, compliant and high-quality user experiences.
- Experience with design tools such as Figma and developing design systems is required.
- Relevant tertiary qualifications or at least 5 years' experience.
- The preferred applicant will be required to obtain and maintain a security clearance at the Baseline level. For information about the security clearance process, please refer to the AGSVA website.

To find out more about us and the role, please read the Candidate Kit.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Stacey Sterland, (02) 6243 1038
Agency Recruitment Site	https://accb.bigredsky.com/page.php?pageID=106

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Vacancy VN-0771859

Australian Competition and Consumer Commission

Closing Date: Sunday 30 August 2026

ACCC - Consumer Data Right Division

Job Title	Analyst / Senior Analyst
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Sydney NSW, Canberra ACT, Melbourne VIC, Hobart TAS, Adelaide SA, Perth WA, Darwin NT, Townsville QLD
Salary	\$93,004 - \$115,384
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Candidates will be required to work 2 days a week onsite
Classification	APS Level 5;APS Level 6
Position Number	EA2026/171
Agency Website	https://www.accc.gov.au/

Job Description

<https://accc.bigredsky.com/page.php?pageID=106>

- **Do you want to work at an agency where each day reveals new opportunities to work on some of the biggest issues facing consumers and businesses and have opportunities to pursue new and exciting pathways?**
- **Do you want to work at a place where smart and dedicated people from all walks of life collaborate to work on meaningful matters?**
- **Would you like to work in a collaborative and fast-paced environment, where you'll contribute to initiatives that promote competition, innovation and better outcomes for Australian consumers.**

Then this is the place for you! At the ACCC, we're proud of the impact we can make together. We understand the responsibilities and challenges that come with a fast moving and ever-changing environment. Our high performing culture is built on a foundation of care, support and inclusion. It's why we're driven by connection and collaboration, sharing our skills, knowledge and support with each other freely and frequently. It's why we prioritise the wellbeing of our people and empower them to work autonomously, flexibly and courageously. At the ACCC, we believe the best version of you is the one that's true to who you are – and that's the you we want working alongside us.

We value flexibility, and all roles can be performed from any capital city in a state or territory or Townsville and are available on a full-time, part-time or job-share basis.

Applicants from diverse backgrounds including First Nations peoples, people with disability and those from different cultural backgrounds are encouraged to apply.

Duties

What you will do as the Analyst / Senior Analyst

You will help deliver key outcomes for the Consumer Data Right (CDR) by analysing complex issues, engaging with stakeholders, supporting regulatory activities, and providing high-quality advice.

Key responsibilities:

- Analyse complex issues and data to identify trends, risks and opportunities, and provide evidence-based recommendations.
- Support accreditation, compliance and regulatory activities that contribute to the effective operation of the Consumer Data Right.
- Build and maintain stakeholder relationships across government, industry and the ACCC to support program priorities.
- Prepare high-quality advice and communications, including reports, briefings, correspondence and presentations for senior decision-makers.

Eligibility

In order to succeed in the role, you will have:

- Sound analytical, judgement and critical thinking skills.
- Well-developed written and oral communication skills with the ability to influence, persuade and negotiate, as well as communicate in plain language.
- An ability to manage competing priorities and deliver quality outcomes within agreed timeframes.
- A sound ability to support productive relationships with stakeholders through collaboration and well-developed interpersonal skills.
- A well-developed understanding of the ACCC's role and functions and objectives of competition and consumer policy, or the ability to gain this knowledge quickly.
- An understanding of the policy goals of the CDR, including how the CDR aims to benefit competition and consumers.

In addition, the Senior Analyst (APS6) role will require:

- Demonstrated experience leading a team and/or projects in a fast-paced and large complex people-centred organisation.
- Highly developed research, analytical, judgement, strategic and conceptual skills.
- Ability to provide accurate, impartial, and forthright advice to colleagues and stakeholders.
- Ability to supervise and support junior team members.

To find out more about us and the role, please read the Candidate Kit.

Notes

APS5 \$93,004 - \$98,617 (plus 15.4% superannuation)

APS6 \$102,947 - \$115,384 (plus 15.4% superannuation)

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Ana Grujicic, 07 3052 1237
Agency Recruitment Site	https://accb.bigredsky.com/page.php?pageID=106

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Vacancy VN-0771868

Australian National Maritime Museum

Closing Date:Friday 28 August 2026

ADCO
Strategic Partnerships & Philanthropy

Job Title	Head of Strategic Partnerships and Philanthropy
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Pymont NSW
Salary	\$140,675 - \$153,336
Future Merit Locations	Pymont
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible arrangement can be negotiated
Classification	Executive Level 2
Position Number	0139
Agency Website	https://www.sea.museum/about/about-the-museum/what-we-do

Job Description <https://www.sea.museum/About/About%20the%20museum/Our%20people/Work%20with%20us>

Create Partnerships. Inspire Investment. Shape the Future.

Non-ongoing, full-time role for 12 months with the option of ongoing employment.

The Australian National Maritime Museum is seeking an exceptional leader to drive strategic partnerships, philanthropy, and fundraising for one of Australia's most recognised and dynamic cultural institutions. This is a rare opportunity to influence the future of a nationally significant organisation by building the relationships, advocacy and support that will enable the Museum to expand its impact, reach and sustainability for generations to come.

As Head of Strategic Partnerships and Philanthropy, you will lead a high-profile portfolio focused on securing transformational partnerships, philanthropic investment, sponsorship, and strategic collaborations that advance the Museum's vision and purpose. Working alongside the Director, Executive Leadership Team, Council, Foundation, and some of Australia's most influential corporate, government and philanthropic leaders, you will create opportunities that strengthen the Museum's reputation, unlock new investment, and deliver lasting public value.

Duties

The Opportunity

This is a career-defining executive leadership opportunity for someone who thrives on influence, innovation, and impact. You will identify and secure significant partnership and philanthropic opportunities, cultivate high-value relationships, lead complex negotiations, and develop strategies that generate sustainable revenue and strategic outcomes. Your leadership will help bring world-class exhibitions, education programs, research initiatives, and community experiences to life while positioning the Museum as a partner of choice across the cultural, corporate, and philanthropic sectors.

About You

You are an influential and commercially astute leader with a talent for building meaningful relationships and turning vision into action. Recognised for your ability to engage and influence at the highest levels, you have successfully secured investment, partnerships or strategic opportunities that deliver measurable impact and long-term value. You combine strategic thinking with sound commercial judgement and bring the confidence, presence, and credibility to operate across diverse stakeholder groups. Above all, you are motivated by purpose, driven by results, and energised by the opportunity to create partnerships that leave a legacy for communities, culture, and future generations.

Why Join Us?

This is more than an executive leadership role. It is an opportunity to help shape the future of a world-class cultural institution that welcomes more than 2.5 million visitors each year and plays a vital role in sharing the stories that have shaped Australia as an island nation.

At the Sea.Museum, you'll join a passionate, values-driven organisation where people are empowered to think boldly, challenge convention and make a genuine contribution. You'll work alongside dedicated professionals, influential stakeholders and community leaders who share a commitment to education, culture, innovation, and public impact. In return, you'll enjoy a competitive executive remuneration package, 15.4% superannuation, flexible work arrangements, professional development opportunities, and the unique privilege of working from one of Australia's most iconic harbourside locations. Whether your motivation is purpose, leadership, influence, or legacy, this is an opportunity to be part of something truly extraordinary.

Join Us

If you are ready to build influential partnerships, inspire transformational investment and help shape the future of one of Australia's leading cultural institutions, we would love to hear from you.

Lead with purpose. Create lasting impact. Shape the future of the Sea.Museum

Please note: This recruitment process may be used to fill both current and future vacancies. A merit pool of suitable applicants may be established and used to fill similar ongoing and non-ongoing positions that arise within 18 months from the date the vacancy is advertised.

Selection Criteria

The successful candidate will demonstrate their capacity against the following:

1. Proven executive leadership experience developing and delivering partnership, philanthropy, sponsorship, fundraising, or business development strategies that achieve significant revenue growth and strategic outcomes.
2. Exceptional stakeholder engagement and influencing skills, with a demonstrated ability to build, lead and sustain high-value relationships across corporate, government, philanthropic, cultural and community sectors.
3. Demonstrated success in securing major partnerships, sponsorships, philanthropic investments, and strategic alliances, including the negotiation of complex commercial and funding arrangements.
4. Highly developed strategic, commercial and analytical capability, with the ability to identify opportunities, manage risk, and translate organisational priorities into sustainable growth initiatives.
5. Outstanding communication, negotiation and leadership skills, with the ability to represent the organisation at senior levels, inspire confidence, and lead high-performing teams to deliver exceptional outcomes.

Qualifications and/or relevant experience required

Mandatory:

- Tertiary qualifications in business, marketing, communications, fundraising, philanthropy, stakeholder engagement, arts administration or a related discipline.
- Extensive senior experience in strategic partnerships, philanthropy, sponsorship, fundraising, business development or stakeholder engagement, with a demonstrated track record of delivering significant revenue and strategic outcomes.
- Demonstrated experience building and maintaining influential relationships across corporate, government, philanthropic and community sectors.

Desirable:

- Experience working within the arts, cultural, museum, not-for-profit or public sector environment.
- Knowledge of, or a demonstrated interest in, the Australian cultural sector, philanthropy landscape, and corporate partnership environment.

To apply, please click the link below to complete the pre-screening questions. You will also need to upload:

- a cover letter addressing each of the Selection Criteria with a maximum of 400 words per criterion; and
- your current resumé.

In addition to an application and your resume, the assessment process for this position may also include an interview and referee reports.

Eligibility

This position is open to all eligible members of the community, and we encourage applications from Aboriginal and Torres Strait Islander people, people with a disability and people from every cultural and linguistic background. To be an eligible member of the community, you must be an Australian citizen.

All employees will be required to satisfactorily complete an Australian Federal Police National Police Check and obtain and maintain a Working with Children Check registration.

Notes

Applications Close: 12pm AEST, Friday 28 August 2026. No applications will be accepted by mail or email.

To apply, please click the link below to complete the pre-screening questions. You will also need to upload:

- a cover letter addressing each of the Selection Criteria with a maximum of 400 words per criterion; and
- your current resumé.

In addition to an application and your resume, the assessment process for this position may also include an interview and referee reports.

Selection for this position will be made on the basis of relative merit which will be assessed against each item of the selection criteria. Applications that do not address the selection criteria will not be considered for shortlisting by the Selection Panel. As part of the selection process the Selection Panel may invite candidates to undertake online testing, skills-based assessment and provide samples of written work at interview.

About the Australian National Maritime Museum

About the Australian National Maritime Museum As one of Sydney's most visited museums, the Australian National Maritime Museum shares our national maritime story across Australia and the world, online, onsite and through research, presentations and

travelling exhibitions, and provides must-visit museum experiences that delight and inspire. We connect our visitors with the oceans and waterways that are the heartbeat of who we are. From deep time to modern Australian and beyond, we explore our past, our present and future as an island nation shaped by sea, offering a sustainable and cohesive vision for the future. The Museum welcomes over 2.5 million local, interstate and international visitors annually, and is supported by a thriving and passionate staff, membership, volunteer and education base. Find out more at <https://sea.museum>.

To Apply

Position Contact	Daryl Karp, +612 8241 8360
Agency Recruitment Site	https://www.sea.museum/About/About%20the%20museum/Our%20people/Work%20with%20us

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Vacancy VN-0771789

Job Title	Triage Counsellor (social worker or psychologist or counsellor)
Job Type	Full-Time, Non-Ongoing
Location	Brisbane QLD
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Hybrid / Flexible working arrangements may be considered in line with operational requirements.
Classification	APS Level 6
Position Number	0549-08-26
Agency Website	https://www.fcfcoa.gov.au/

Job Description

<https://fcajobs.nga.net.au/?jati=F9DA6F43-D594-2E39-3DE7-ED34990066C4>

Jurisdiction: Federal Circuit Court and Family Court of Australia

Section: Court Children's Service

Classification: Australian Public Service Level 6 (APS 6)

Job Type: Non-ongoing, Full-time

Locations: Brisbane Registry

Salary: Total package: \$115,092 to \$128,903 per annum including 15.4% superannuation (Base salary of \$99,734 to \$111,701 per annum plus 15.4% superannuation)

What is a Triage Counsellor?

Triage Counsellors are qualified social science professionals, who have clinical experience working with children and families, including in child protection, family support, family and domestic violence.

Triage Counsellors assist parties in family law matters by conducting confidential risk assessment to assist in identification of appropriate support services, safety planning and case management. This help is targeted towards families who are at high risk as a result of family violence, mental health, drug and alcohol misuse, and child abuse and neglect.

Triage Counsellors have a statutory appointment to the role of 'family counsellor' (Section 281(1) of the Federal Circuit and Family Court of Australia Act 2021), to provide family counselling as defined under Section 10 of the Family Law Act 1975 (Cth) (FLA).

Duties

What does a Triage Counsellor do?

Triage Counsellors undertake a range of activities within the provisions of the FLA including:

- Reviewing responses to the Court's Risk Screening Tool (Family DOORS Triage)
- Conducting reviews of filed material to further inform risk screening and risk assessment
- Conducting video interviews with identified parties, in order to further formulate risk assessment and analysis, including identifying protective and supportive factors
- Co-designing and developing safety and well-being plans with individuals, and where appropriate and necessary, undertaking direct referrals to identified agencies and services

Eligibility

Why become a Triage Counsellor?

This is an exciting opportunity to join the Federal Circuit and Family Court of Australia (FCFCOA) and be part of a number of world leading initiatives designed to ensure safe and effective outcomes for children and families.

The role of Triage Counsellor offers the rewarding opportunity to be part of Lighthouse, which is an innovative approach taken by the FCFCOA to screen for risk, with a primary focus on improving outcomes for families.

New Triage Counsellors are provided with a supportive and structured induction program. All Triage Counsellors are provided with ongoing professional development, access to an extensive literature library and regular professional supervision.

Other great reasons to become a Triage Counsellor

In addition to rewarding work and competitive remuneration, the Triage Counsellor position offers the following benefits:

- A 15.4% employer superannuation contribution rate

- Salary packaging options
- Paid leave days between Christmas and New year, and three days after new year, in addition to the standard annual leave entitlement (4wks for full time).
- Up to eighteen weeks of paid parental leave
- Access to Cultural and First Nations ceremonial and NAIDOC leave
- Access to study leave and other study assistance
- Flexible work arrangements, including opportunities for hybrid office/ home-based and part-time work
- Great working facilities
- Safe and secure working environment on court premises
- Access to a raft of project and higher duties opportunities
- Training by Australian and international experts
- Strong team cultures and regular team building activities

Mandatory qualifications and experience

- A recognised degree in a relevant social science area (e.g. social work, psychology, counselling, human services)
- A minimum three (3) years relevant clinical experience working with children and families, such as in child protection, family support, family and domestic violence
- A clearance for working with children as required within the relevant State/Territory scheme
- Want to learn more?

For more information, including the position description, contact information and instructions on how to apply please see the position's listing on the agency's website by clicking to button **"Apply Now"**

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQA+ people, people from Culturally and Linguistically Diverse backgrounds, mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

Artificial Intelligence (AI) in recruitment

Candidates may use AI tools to assist with their participation in this recruitment process unless otherwise advised. Where AI tools are used, candidates are responsible for ensuring that all information submitted is transparent, accurate, and genuinely reflects their own skills, capabilities, and experience.

For more information, see: [Principles for candidate use of AI in Recruitment](#)

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Circuit and Family Court of Australia

The Federal Circuit and Family Court of Australia Act 2021 (FCFCOA Act), which came into effect on 1 September 2021, merged the Family Court of Australia and the Federal Circuit Court of Australia into a unified court system known as the FCFCOA. The FCFCOA (Division 1) is a superior court that handles the most complex family law cases and serves as the appellate court for family law matters. It operates nationwide, except in Western Australia. The FCFCOA (Division 2), a federal court, shares jurisdiction over family law and child support with Division 1, but also handles general federal law matters, such as administrative law, bankruptcy, intellectual property, and migration law. The Federal Court of Australia entity engages employees under the Public Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence. FCFCOA employees are covered by the Federal Court Enterprise Agreement 2024–2027.

To Apply

Position Contact	Erylin Rees, 0436 613 263
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=F9DA6F43-D594-2E39-3DE7-ED34990066C4

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Vacancy VN-0771863

Future Fund Management Agency

Closing Date: Wednesday 26 August 2026

Job Title	Senior Analyst, Performance & Analytics
Job Type	Full-Time, Ongoing
Location	Melbourne VIC
Salary	-
Future Merit Locations	Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	3 days a week in office (Tuesdays and Wednesdays anchor days)
Classification	APS Level 5
Position Number	JR100359
Agency Website	www.futurefund.gov.au

Job Description

https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

About Future Fund

At the Future Fund, we're for future minds – like yours. The new investors and creators who thrive on different thinking and doing it together. Those who glimpse opportunity before it strikes and step up every day to grab it.

The Future Fund is Australia's Sovereign Wealth Fund, managing over \$340 billion across seven public asset funds with the same purpose: growing Australia's future. We are a global investor and work closely with world leading investment organisations to access the best investment ideas.

Where others see challenges, we see more interesting investment experiences. Every person, every skillset, every mindset is an asset. We've got every future generation to consider, yet our approach to investing is incredibly pure: we think about it deeply, and daily. Ours is a culture where great people grow the future together, with the rare ability to work collaboratively, think freely, and make a real difference.

Are you Futureminded? Let's create what's next.

The Opportunity

We're excited to offer an opportunity for a technically strong and investment-focused professional to join our Performance & Analytics team as a Senior Analyst, Performance & Analytics.

This is a unique role for someone who combines deep investment performance expertise with strong technical, automation and AI capabilities. You'll play a key role in measuring and analysing investment performance across one of the world's most sophisticated institutional investment portfolios, helping investment teams better understand outcomes, drivers of return and portfolio decisions.

As the team continues to evolve from traditional reporting towards insight-led analytics and decision support, you'll help modernise the way performance and attribution information is delivered across the organisation. You'll use automation, advanced analytics and AI-enabled solutions to improve efficiency, enhance investment insights and build scalable analytical capabilities.

Working closely with investment teams, technology specialists, data partners and external providers, you'll solve complex analytical challenges, develop innovative solutions and contribute to the ongoing evolution of the Performance & Analytics operating model.

This is an opportunity to work at the intersection of investing, data, analytics and technology while helping shape the future of investment performance analysis.

What you'll be doing

- Deliver investment performance measurement, attribution analysis and reporting across a diverse, multi-asset portfolio.

- Translate complex performance outcomes into clear, actionable insights that support investment decision-making.
- Conduct ad hoc performance, attribution and portfolio analysis for investment teams and stakeholders.
- Develop and enhance reporting, analytics and attribution capabilities through automation and scalable analytical solutions.
- Review and improve processes, controls and workflows to increase efficiency, scalability and operational resilience.
- Partner with investment teams, Technology and data providers to understand business needs and deliver practical analytical solutions.
- Support oversight of external service providers and contribute to continuous improvement of the operating model.
- Apply AI, automation and advanced analytics techniques to improve reporting, controls, reconciliations and insight generation.
- Build reusable tools, scripts, analytical frameworks and workflows that improve team capability and efficiency.
- Prototype and rapidly deliver new analytical capabilities that provide immediate value while longer-term solutions are developed.
- Apply techniques such as scenario analysis, anomaly detection and what-if modelling to enhance investment insights.
- Maintain documentation, knowledge assets and controls that support operational resilience and effective knowledge sharing.
- Contribute to the team's ongoing transformation towards a more technology-enabled, insight-driven operating model.

Duties

About You

We're interested in hearing from people who are genuinely passionate about investments, analytics and technology, and who enjoy solving complex problems in a collaborative environment.

You may come from an investment performance, performance attribution, investment analytics, investment operations, risk analytics, portfolio analytics or financial data background and be excited by the opportunity to combine investment expertise with modern analytical and AI capabilities.

You'll likely bring:

- Experience in investment performance measurement, attribution, performance analytics and investment reporting.

- Strong understanding of investment markets, portfolio performance and return drivers across multiple asset classes.
- Strong technical capability in tools such as Python, SQL, Power BI or similar analytical technologies.
- Experience developing automated processes, data workflows or analytical solutions.
- Demonstrated ability to translate complex business challenges into scalable analytical and technology-enabled solutions.
- Strong analytical thinking and problem-solving capability.
- Experience applying AI tools, automation techniques or advanced analytics to improve efficiency, insight generation or scalability.
- Excellent communication skills and the ability to explain complex analytical concepts to a broad range of stakeholders.
- Experience working with investment data and analytics platforms such as FactSet, Pearl or similar systems.
- A continuous improvement mindset and a passion for learning new technologies and approaches.

Please note that the opportunity is open to Australian citizens only.

We Are For Everyone

At Future Fund, we are better for our differences. Every person, every skillset, every mindset is an asset. We want everyone to feel comfortable bringing their authentic selves to work. Which is why we're looking for future minds like yours. Your past experiences help us expand our collective knowledge, add value and create something better. When doing your job means Australia has more money to invest in renewables, education, healthcare and medical breakthroughs – there's a tangible impact to what we do. And we want you to be part of it.

Are you Futureminded? Learn more about us at our LinkedIn Life page.

The Future Fund acknowledges the Traditional Custodians of the lands and waters on which we live and work. We pay respect to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples as we work to create meaningful change for reconciliation.

Eligibility Notes

About the Future Fund Management Agency

The Future Fund is Australia's sovereign wealth fund, investing for the benefit of future generations of Australians. The Future Fund Board of Guardians, supported by the Future Fund Management Agency, invests the assets of seven public asset funds: the Future Fund, the Medical Research Future Fund, the Aboriginal and Torres Strait Islander Land and Sea Future Fund, the Future Drought Fund, the Emergency Response Fund and the DisabilityCare Australia Fund. Each fund has an investment mandate that is determined by the Australian Government under legislation. Our role is to generate strong, risk-adjusted returns over the long term.

To Apply

Position Contact	Danny Burke, +61 456 717 057
Agency Recruitment Site	https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

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Vacancy VN-0771870

Future Fund Management Agency

Closing Date:Friday 28 August 2026

Job Title	Accounts and Payroll Officer
Job Type	Full-Time, Non-Ongoing
Location	Melbourne VIC
Salary	-
Future Merit Locations	Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	3 days a week in office (Tuesday and Wednesday anchor days)
Classification	APS Level 4
Position Number	JR100360
Agency Website	www.futurefund.gov.au

Job Description

https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

Duties

About Future Fund

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Are you Futureminded? Let's create what's next.

The Opportunity

We're excited to offer an opportunity to join our Finance team as an Accounts & Payroll Officer on a 15 month fixed term contract.

In this role, you'll play an important part in ensuring the accurate and timely delivery of payroll and accounts payable services across the Agency. You'll be responsible for supporting end-to-end payroll administration, working closely with our outsourced payroll provider and partnering with People & Culture to deliver a seamless payroll experience for employees.

You'll also provide critical accounts payable support, helping manage invoice processing, payment runs, reconciliations and vendor enquiries. This is a varied role that combines payroll operations, financial administration, stakeholder engagement and continuous improvement in a collaborative and supportive environment.

This is a great opportunity for someone who enjoys working with numbers, processes and people, and takes pride in delivering high-quality outcomes while maintaining strong attention to detail.

What you'll be doing

- Manage the end-to-end processing of fortnightly payroll, ensuring employee payments are accurate and delivered on time.
- Liaise with the Agency's outsourced payroll provider to coordinate payroll processing and resolve payroll-related matters.
- Manage payroll transactions such as allowances, deductions, terminations and other payroll adjustments.
- Coordinate payroll onboarding and offboarding activities, working closely with the People & Culture team.
- Prepare payroll reconciliations, validation reports and variance analysis to ensure payroll accuracy and compliance.
- Monitor payroll compliance requirements, including taxation, superannuation and other legislative obligations.
- Support payroll reporting, analysis and preparation of information for leadership reporting and external requirements.
- Manage employee payroll enquiries and provide responsive, customer-focused support.
- Process supplier invoices and ensure payments are made accurately and within agreed timeframes.
- Prepare weekly and ad hoc payment runs and maintain accurate accounts payable records.
- Respond to vendor enquiries and manage the Accounts Payable inbox.
- Prepare journals, reconciliations and other financial administration activities.
- Maintain procedures, controls and documentation to support strong governance and operational effectiveness.
- Identify opportunities to improve payroll and finance processes and contribute to continuous improvement initiatives.

Eligibility

About You

We're interested in hearing from people who are organised, reliable and committed to delivering high-quality service to both internal and external stakeholders.

You may come from a payroll, accounts payable, finance administration or accounting support background and enjoy working in a role that combines process management, stakeholder engagement and problem solving.

You'll likely bring:

- Experience in payroll administration and processing.
- Experience in accounts payable, finance administration or a similar role.
- Strong attention to detail and the ability to manage work accurately in a high-volume environment.

- Sound understanding of payroll processes and compliance requirements.
- Strong organisational skills and the ability to manage competing priorities and deadlines.
- Experience working with finance, payroll or ERP systems.
- Proficiency in Microsoft Office applications, particularly Excel.
- Strong interpersonal and communication skills with the ability to build effective working relationships across the organisation.
- A customer-focused approach and commitment to delivering responsive and reliable service.
- A proactive mindset and willingness to take ownership of tasks and outcomes.
- Experience with Aurion and/or Workday would be highly regarded.

Qualifications

- Tertiary qualification in Business, Accounting or a related discipline, or relevant equivalent experience.
- Diploma-level qualifications in Business, Accounting or Finance will also be considered.

Please note that the opportunity is open to Australian citizens only.

The successful candidate will be required to obtain and maintain a Baseline Security Clearance.

We Are For Everyone

At Future Fund, we are better for our differences. Every person, every skillset, every mindset is an asset. We want everyone to feel comfortable bringing their authentic selves to work. Which is why we're looking for future minds like yours. Your past experiences help us expand our collective knowledge, add value and create something better. When doing your job means Australia has more money to invest in renewables, education, healthcare and medical breakthroughs – there's a tangible impact to what we do. And we want you to be part of it.

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Notes

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To Apply

Position Contact	Danny Burke, +61 456 717 057
Agency Recruitment Site	https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

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Vacancy VN-0771403

Office of National Intelligence

Closing Date: Sunday 06 September 2026

Various
Various Various

Job Title	Executive Assistant to Agency Senior Leaders
Job Type	Full-Time, Ongoing
Location	Barton ACT
Salary	\$107,275 - \$121,732
Future Merit Locations	Barton
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 6
Position Number	-
Agency Website	

Job Description

<https://www.oni.gov.au/vacancies>

Executive Assistants (EAs) at the Office of National Intelligence (ONI) are vital to the success of our senior leadership team – serving as indispensable strategic partners to the Senior Executive Service (SES) and receiving strong support and recognition for their valuable contributions. Our EAs comprise a small, dynamic team committed to delivering excellent customer service to ONI and more broadly to the National Intelligence Community (NIC).

You will provide high-quality executive support, coordination and assistance to a member of the ONI SES. The key duties of the role include

- Organising seniors' commitments by managing workflows, meetings, diaries and calendars to ensure priorities and deadlines are met
- Coordinating meetings, invitations, and visit logistics, including the preparation of relevant supporting materials
- Preparing various written communications, and managing documents and databases to ensure accurate, comprehensive and timely information
- Coordinating travel arrangements including bookings and expense acquittals
- Developing and maintaining strong working relationships with a range of key internal and external stakeholders to optimise outcomes for ONI and senior leaders;

- Contributing to a range of project and administrative work as required to support the delivery of ONI work priorities.

Duties

Our ideal candidate will have

- Strong interpersonal skills, including the ability to liaise with government representatives at a high level, and develop and maintain a broad network of relevant contacts
- Strong attention to detail, paired with exceptional organisation and time management skills
- Sound judgment and the ability to manage competing priorities while working productively within a small, collaborative team
- Lateral thinking and problem-solving skills, with the ability to design and implement workflow improvements;
- Adaptability and flexibility to accommodate changing needs of ONI seniors throughout the day.

Desirable attributes:

- Previous executive support experience will be highly regarded.

Eligibility

You must be an Australian citizen.

Note: if you do not have a birth certificate issued by an Australian State or Territory Government, you must submit a copy of your Australian Citizenship Certificate with your job application.

You must have a checkable background.

Note: we must be able to practically verify, from independent and reliable sources, [cumulative] periods of 12 months or more spent outside Australia.

You must be willing to undergo an organisational pre-employment assessment.

Note: to be eligible for employment with ONI, the preferred applicant(s) will be required to undergo a pre-employment screening assessment (see Pre-employment Screening Assessment).

You must be willing to undergo a comprehensive security clearance suitability assessment.

Note: ‘willing to undergo’ means fully cooperating in the assessment process, including the timely provision of information and documentary evidence.

Notes

About the Office of National Intelligence

To Apply

Position Contact	ONI Recruitment, -
Agency Recruitment Site	https://www.oni.gov.au/vacancies

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Attorney-General’s

Vacancy VN-0771884

Federal Court of Australia

Closing Date:Friday 04 September 2026

Job Title	Chief Executive Officer and Principal Registrar
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC
Salary	-
Future Merit Locations	Sydney, Melbourne
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	Statutory Appointment
Position Number	Reference: 3627932
Agency Website	https://www.fedcourt.gov.au/about/employment

Job Description

<https://www.shk.com.au/job-details/chief-executive-officer-and-principal-registrar-in-senior-executive-jobs-1679346>

- Federal Court of Australia and Federal Court of Australia (Listed Entity)
- Lead service delivery to Federal Courts and the National Native Title Tribunal
- Provide trusted advice to Chief Justice of the Federal Court of Australia

About the organisation

The Federal Court of Australia (**FCA**) is a contemporary national Court that is accessible, diverse and trusted. It is a superior court of record and a court of law and equity. The FCA sits in all capital cities and elsewhere in Australia from time to time. It also has responsibility for corporate administration of the National Native Title Tribunal. A separate statutory entity also known as the Federal Court of Australia (**Entity**) supports the operations of, and provides corporate services to, the FCA, the Federal Circuit and Family Court of Australia (Division 1), the Federal Circuit and Family Court of Australia (Division 2) and the Tribunal. The services provided by the Entity support registries operated in all capital cities and elsewhere. The Entity provides accommodation and staffing requirements for the Courts and the Tribunal as well as finance, information technology, human resources, communications, information management and library services. It is responsible for associated budgetary and risk management.

Duties

About the role

Ideally based in Sydney or Melbourne, The Chief Executive Officer (CEO) and Principal Registrar assists the Chief Justice of the FCA to manage the administrative affairs and business of the FCA and is a trusted advisor to the Chief Justice. The CEO is also the Agency Head and accountable authority of the Entity. The CEO is responsible for the appropriations for the Courts and the Tribunal, the Commonwealth Courts Registry Services and corporate services. The CEO is also responsible for the provision of corporate services to the Courts and the Tribunal. It also oversees resourcing for the shared Commonwealth Courts Registry Services. It is key to ensuring the proper resourcing of the administration of justice in the Courts and Tribunal. The appointee will have a demonstrated record of leading organisational transformation, including technology-enabled change, and making independent and sound decisions while balancing competing stakeholder priorities and constrained resources, supported by strong communication skills across complex organisational settings. The appointee will have the ability to motivate and engage a diverse workforce, building on a culture of engagement, respect, excellence and accountability. Essential to success in this role will be fostering deep and productive internal and external relationships. The appointee will also constructively and effectively represent the Entity and the FCA at Senate Estimates and in media engagements, including press conferences, with informed and strategic judgement.

Eligibility

About you

You are a senior executive with significant operational leadership experience, gained within the public sector or a comparably complex environment. You possess demonstrated exceptional capability as a leader across governance, risk and financial stewardship. You are calm and deliberate under pressure and have insight into the risks associated with service delivery. Ideally possessing legal qualifications, you are commercially and administratively astute, and balance competing priorities with sound judgement. You have the ability to navigate complex stakeholder environments and the capacity to lead diverse teams with clarity and purpose. You listen to understand, and have the passion and vision to bring people along as part of a collaborative approach.

Notes

How to apply

The Federal Court of Australia is partnering with, and has exclusively appointed, SHK to lead the search for this key appointment. Click 'Apply now' to submit your CV along with a covering letter. For more information prior to application, please contact **David Pleydell** at **SHK** via email on david.pleydell@shk.com.au, **quoting reference 3627932**. Direct and third-party applications will be forwarded to SHK.

Applications close 11.59pm AEST on Friday 4 September 2026.

The Chief Executive Officer and Principal Registrar of the Federal Court, together with officers and staff identified under the Federal Court of Australia Act 1976, the Federal Circuit and Family Court of Australia Act 2021 and the Native Title Act 1993, constitute a single Statutory Agency for the purposes of the Public Service Act 1999. Employees are engaged to work in support of the following courts or tribunal: • Federal Court of Australia, • Federal Circuit and Family Court of Australia, and • National Native Title Tribunal. Employees are covered by the Federal Court of Australia Enterprise Agreement 2024-2027. The Federal Court and the Federal Circuit and Family Court each maintain a distinct statutory identity, with separate functions and judicial independence.

To Apply

Position Contact	David Pleydell, via email
Agency Recruitment Site	https://www.shk.com.au/job-details/chief-executive-officer-and-principal-registrar-in-senior-executive-jo

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Attorney-General's

Vacancy VN-0771878

National Anti-Corruption Commission

Closing Date:Sunday 30 August 2026

Enabling Services ICT and Security Team

Job Title	Assistant Director Security (Agency Security Advisor)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$122,580 - \$148,963
Future Merit Locations	Melbourne, Sydney, Brisbane, Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 1
Position Number	064_08/26_PN1229
Agency Website	https://nacc.gov.au/

Job Description

<https://nacc.nga.net.au/>

Working with us

This is an exciting time to join the NACC. We are looking for outstanding individuals to embed robust systems and processes, deliver exciting and diverse projects and demonstrate innovation and commitment to integrity in the public service.

NACC staff work in a complex and dynamic setting where exceptional judgement and an ability to achieve results is critical.

Successful candidates will have the ability to cooperate, manage, lead and perform successfully across corporate and operational functions.

About the Role

The Agency Security Advisor reports to the Chief Information Officer, in the management of the NACC's protective security measures, including functions and arrangements as required by the Australian Government's Protective Security Policy Framework (PSPF).

This Canberra based role has people, program, and stakeholder management responsibilities that will require you to maintain a range of internal and external stakeholder relationship networks.

The position also advises the Chief Security Officer on key risks, issues, and strategies relating to the Commissions protective security.

Duties

Under general direction of the Chief Information Officer, you will work with a degree of autonomy and be responsible for managing the protective security arrangements across the NACC's property portfolio, including the following key duties:

- Ensuring the NACC complies with the mandatory requirements of the PSPF, including the preparation of the annual PSPF compliance report for the Minister.
- Manage the development and application of the NACC's Security Governance Framework, including the suite of policies, plans, procedures, and guidelines that support the NACC's protective security obligations in accordance with the PSPF.
- Work collaboratively with other internal and external security and integrity functions to develop, mature and manage of the Commissions trusted insider threat management program.
- Ensuring that the NACC's systems and processes for mitigating security risk are appropriately tailored to the NACC's operating environment.
- Manage the daily operation of contracted security guards in their provision of security services, including reception and security guarding, administrative support services, surge capacity, and security operation room monitoring services.
- Provide guidance to NACC staff and developing instructional materials on all aspects of protective security, including development and presentation of security awareness training.
- Prepare high-quality written correspondence and submissions to support the effective delivery of protective security measures, project, and initiatives.
- Supervise a small team, including performance and development management.

The NACC is a small agency. In addition to these activities, from time to time you may be asked to undertake tasks that are outside your usual span of duties but that are within the range of your capabilities. Supporting one another in this way provides opportunities for exposure across the agency and is an integral part of the NACC's positive workplace culture.

Eligibility

Employment with the National Anti-Corruption Commission (NACC) is subject to the following conditions:

- **Citizenship** – Applicants must be an Australian Citizen.
- **Security Clearance** – This is a Designated Security Assessment Position (DSAP). The occupant of this position must obtain and retain an AGSVA security clearance to the specified level.
- **Suitability assessment** – The NACC must be satisfied that successful applicants are of suitable character. They must undergo a rigorous pre-employment suitability screening process that can be intrusive in nature including (but not limited to) detailed background, character, employment, police, and financial checks.
- **Probation** - A probation period will apply to any new ongoing engagement to the Australian Public Service.

Notes

Position Notes

We offer attractive rewards and benefits to eligible employees, including:

- competitive rates of pay and 15.4% superannuation.
- generous paid parental leave for primary and secondary caregivers.
- an additional 3 days paid leave between Christmas and New Year.
- flexible working arrangements such as part-time work, flexible work hours, and technology to support working from home and similar arrangements.
- an option to purchase additional leave, up to 4 weeks per year.
- access to salary sacrificing, and
- access to studies assistance.

The NACC provides a service allowance of \$2,039 per annum (pro-rata for part-time) to non-SES employees which acknowledges the special requirements of working at the NACC. This includes the need for high-level personal security assessments, the intrusion associated with notifying private financial and social interests and the necessity to engage in practices to prevent targeting by unlawful elements.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Anti-Corruption Commission

The National Anti-Corruption Commission (NACC) is an independent Commonwealth agency that commenced in 2023. The NACC mission is to enhance integrity in the Commonwealth public sector by deterring, detecting and preventing corrupt conduct involving Commonwealth public officials through education, monitoring, investigation, reporting and referral.

To Apply

Position Contact	Dan, 02 6203 8153
Agency Recruitment Site	https://nacc.nga.net.au/

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Defence

Vacancy VN-0771665

Department of Defence

Closing Date: Sunday 30 August 2026

Guided Weapons and Explosives Ordinance Group
GWEO Capability Development Division

Job Title	Technical Training Lead
Job Type	Full-Time, Ongoing
Location	Garden Island WA
Salary	\$124,393 - \$140,315
Future Merit Locations	Garden Island
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	GWEO/04527/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=2E1DD397-8CB4-1C18-12BE-ED336DFD78EF>

Duties

The Role

The EL1 Technical Training Lead (TTL) is a key leadership position within the Torpedo Maintenance Facility (TMF), responsible for leading the design, development, delivery and continuous improvement of the facility's technical training capability.

The role ensures TMF personnel maintain the knowledge, skills, competencies and maintenance authorities required to safely and effectively undertake weapons maintenance activities. The TTL develops and implements training strategies, manages learning resources, maintains training records and qualifications, and evaluates training effectiveness to support workforce capability and organisational readiness.

Working collaboratively across Engineering, Production, Quality, Safety and Management functions, the TTL drives a culture of continuous learning and improvement. The position plays a critical role in ensuring training outcomes align with operational requirements, regulatory obligations, maintenance practices and future workforce needs.

This is an exciting opportunity for an experienced training professional and leader to shape the technical capability of a highly specialised workforce, contribute to strategic workforce development, and influence the future training direction of the TMF.

About our Team

The Explosive Ordnance Maintenance Directorate (EOMD) is part of the Guided Weapons and Explosive Ordnance (GWEO) Group within the Department of Defence. EOMD delivers specialist maintenance and sustainment support for torpedoes, missiles, Captive Air Training Missiles (CATMs) and other guided weapons systems across New South Wales, Queensland and Western Australia.

GWEO manages a complex portfolio of acquisition and sustainment programs that support Australian Defence Force capability, working closely with domestic and international industry partners. Our workforce includes APS employees and ADF personnel delivering outcomes across procurement, logistics, manufacturing, weapons maintenance and capability management.

At GWEO, we are committed to providing a safe, inclusive and rewarding workplace that supports flexible working arrangements, professional development and career growth. Our people are innovative, collaborative and dedicated to delivering capabilities of national significance in support of Defence.

Our Ideal Candidate

We are seeking a highly motivated and strategic learning and development professional who is passionate about building workforce capability in a complex technical environment.

The successful candidate will bring strong leadership skills, demonstrated experience delivering technical training programs, and the ability to influence stakeholders across multiple disciplines. They will be an innovative thinker who can translate organisational requirements into practical learning solutions and create a culture of continuous improvement and professional growth. The Ideal Candidate Will Demonstrate:

Technical Training Expertise

- Proven experience designing, developing and delivering technical training and instructional programs.
- Strong understanding of adult learning principles, competency-based training and learning evaluation methodologies.
- Experience managing qualifications, competencies, training records and workforce capability frameworks.

Leadership and People Development

- Demonstrated ability to lead and motivate teams while fostering a positive and high-performing learning culture.
- Experience coaching and mentoring staff to achieve individual and organisational outcomes.
- Strong workforce planning and capability development experience.

Strategic Thinking and Problem Solving

- Ability to think strategically and align training initiatives with organisational objectives.
- Strong analytical skills with the ability to identify capability gaps, assess risks and implement practical solutions.
- Proven ability to use data and insights to drive continuous improvement.

Stakeholder Engagement and Communication

- Exceptional communication and interpersonal skills, with the ability to engage effectively with technical specialists, managers and senior leaders.
- Strong negotiation and influencing skills.
- Ability to build collaborative relationships and achieve outcomes across diverse stakeholder groups.

Project and Resource Management

- Demonstrated project management capability, including managing competing priorities and delivering outcomes within agreed timeframes.
- Ability to manage training resources efficiently while maintaining quality and compliance requirements.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications

This technical position requires the individual to have obtained Engineers Australia Stage 1 competency standard for Engineering Associate recognition (or ability to obtain status as an Engineering Associate within three months) or relevant skills and work experience such that an individual can reasonably achieve a recognised AQF qualification if required by the position.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Andy Lewis, 08 9580 2585
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=2E1DD397-8CB4-1C18-12BE-ED336DFD78EF

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Defence

Vacancy VN-0771740

Department of Defence

Closing Date: Sunday 30 August 2026

ARMY
Forces Command

Job Title	Lessons Analyst
Job Type	Full-Time, Ongoing
Location	Puckapunyal VIC
Salary	\$99,733 - \$112,431
Future Merit Locations	Puckapunyal
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	ARMY/04181/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=EAB4D5AF-88FF-7DEF-9426-ED33E51C10F3>

Duties

The Role

The Australian Army Battle Lab is seeking an APS 6 Lessons Analyst to join its Army Lessons team. This position requires extensive experience and knowledge in qualitative and quantitative research and analysis methods, and Army structure and culture. The Lessons Analyst is responsible for analysis of data to support the Army Lessons Process.

The Lessons Analyst is responsible for assuring the lessons data integrity to enable analysis. Lessons analysis informs the improvement of Army's contribution to ADF operations, training and modernisation. Within the Army Battle Lab, Lessons analysis contributes to effective experimentation, doctrine and procedural development and simulation scenarios.

Defence roles cover a diverse range of workplace environment requirements. These may include physical tasks or working in conditions that are not typical of an office environment. Candidates should consider these requirements when assessing their suitability for the role. For more information, please contact the nominated contact officer.

Frequent travel - Vehicle, Frequent travel - Aeroplane.

About our Team

The Army Lessons team is an integrated work team comprising full and part time military members and APS employees at all levels.

The Army Lessons team aims to:

- Allow personnel access to the tools to enable the identification, processing, and dissemination of lessons to others in the organization.
- Provide personnel posted to lessons positions within Army with an understanding of the Army Lessons Process and the tasks and sub-processes they will undertake within it.
- Provide personnel who are attached to, or supporting deliberate Army Lessons activities within the Army Lessons Process with the necessary baseline information to effectively contribute to those lessons activities.

The Army Lessons team coordinates activities relevant to the Army lessons process and routinely supports the application of the Army Lessons Process fulfilling all steps of the process simultaneously as a continual cycle.

Our Ideal Candidate

This role will ideally suit a highly motivated and experienced professional with a background in business analysis. The successful candidate will have experience working with spreadsheets and data analysis tools, a sound understanding of contemporary qualitative and quantitative research methodologies, and a demonstrated ability to translate analysis into practical outcomes. A strong preference will be given to candidates with well-developed qualitative research and analytical skills.

In this role, you will:

- Contribute to the planning, collection, analysis, implementation, and validation activities that underpin the Army Lessons Process.
- Lead and project manage analysis activities to support evidence-based decision-making and continuous improvement.
- Conduct high-quality research and analysis to identify trends, insights, and lessons.
- Manage the Army Lessons Request for Information (RFI) service and coordinate responses to stakeholders.
- Support the communication and dissemination of Army lessons across Defence.
- Utilise business information systems and data analysis tools to support organisational outcomes.
- Apply strategic thinking and sound analytical judgement to solve complex problems.
- Build and maintain positive working relationships with Defence personnel and external stakeholders.

This position offers a unique opportunity to take on a rewarding and impactful role within a dynamic environment in regional Victoria. In addition to an engaging career challenge, you will benefit from excellent employment conditions, flexible working arrangements, and access to a range of professional development opportunities to support your ongoing growth and career progression.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 2”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Geoff Cooper, 03 5781 6487 or 0403 654 446
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=EAB4D5AF-88FF-7DEF-9426-ED33E51C10F3

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Department of Defence

Closing Date: Sunday 30 August 2026

Capability Acquisition and Sustainment Group
Joint Systems

Job Title	Branch Commercial Manager
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	\$124,393 - \$140,315
Future Merit Locations	Russell
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	CASG/04514/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=877B1CD2-BDD1-6649-118D-ED3494E22EA5>

Duties

The Role

The Electromagnetic Warfare Intelligence Systems (EWIS) Branch is seeking an experienced and motivated Commercial Manager to lead commercial, procurement and contract management outcomes across a strategically significant capability environment.

As the EL 1 Branch Commercial Manager, you will provide expert commercial advice to three Systems Program Offices (SPOs) and the Branch Executive, delivering solutions to complex procurement and commercial issues while ensuring compliance with Commonwealth and Defence policy, legislative and procurement frameworks. You will identify and manage commercial risks, balancing risk, opportunity and business outcomes.

The role oversees governance of the Branch's Standing Offer Panels and Major Service Provider arrangements, ensuring they remain compliant, effective and responsive to business needs.

Leading a small team in a dynamic environment, you will build strong relationships with Defence and industry stakeholders, support informed decision-making, and contribute to the delivery of capability outcomes through effective commercial leadership and sound judgement.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

The Electromagnetic Warfare and Intelligence Systems Branch within Joint Systems Division is an exciting and complex environment, offering a rewarding career in one of the most dynamic organisations within CASG.

We deliver joint capability and work primarily across electronic protection, electronic support and electronic attack capabilities. The Branch seeks to be recognised as a centre of expertise and a leader in delivering and sustaining capability solutions in the Electromagnetic Warfare and Intelligence Systems domain.

Within this high-performing team, you will have the opportunity to work closely with capability managers, project teams and industry partners while developing your commercial expertise in a supportive and collaborative environment.

Our Ideal Candidate

We are looking for a motivated and collaborative professional with strong commercial and procurement experience who can deliver quality outcomes in a complex operating environment.

The successful candidate will demonstrate:

- Experience managing procurement and commercial activities across the procurement and contract management lifecycle.
- Sound knowledge of Commonwealth Procurement Rules, Defence procurement policies and contract management principles.

- The ability to provide accurate, timely and practical commercial advice to stakeholders and support informed decision-making.
- Strong stakeholder engagement skills, with the ability to build productive working relationships across Defence and industry.
- Sound judgement, initiative and the ability to identify risks and implement practical mitigation strategies.
- Highly developed written and verbal communication skills, including the ability to prepare briefs, reports and procurement documentation.
- The ability to manage competing priorities and deliver results in a high-tempo environment.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting level 2".

Notes

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To Apply

Position Contact	Glen Vermeulen, 02 5108 4721
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=877B1CD2-BDD1-6649-118D-ED3494E22EA5

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Defence

Vacancy VN-0771750

Department of Defence

Closing Date: Sunday 30 August 2026

Naval Shipbuilding and Sustainment Group
Maritime Sustainment

Job Title	Electrical Engineer
Job Type	Full-Time, Ongoing
Location	Osborne SA
Salary	\$99,733 - \$112,431
Future Merit Locations	Osborne
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	NSSG/04591/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=9253EA5C-2F1C-A7E9-7E55-ED34950B29B2>

Duties

The Role

The APS 6 Electrical Engineer is accountable under broad direction to perform electrical engineering work within an integrated workforce. They are accountable to ensure they have knowledge of and compliance with legislative frameworks, government decision-making and Defence's mission and policy requirements.

The key responsibilities for this role includes:

- Undertaking shipyard surveillance, inspection, assessments and reporting on electrical equipment, sub system, system and whole of ship installation progress and quality;
- Providing assurance against electrical systems requirements and legislated standards;

- Providing technical advice within electrical engineering areas of specialisation during ship production and acceptance, related to product quality assurance;
- Assisting the technical assessment of electrical aspects of design changes and deviations;
- Supporting the development and review of specifications, plans, procedures and design documents;
- Undertaking review of quality assurance, technical and test reports;
- Assessing engineering matters and making recommendations in the capacity of, or on behalf of, a Design Acceptance Representative (DAR) for Platform Systems – Electrical; and
- Formal test witnessing for electrical systems testing.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDGP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

Naval Construction Branch (NCB) is accountable for the assurance of ship construction, set-to work and transit of vessels constructed at the Osborne Naval Shipyard and Henderson precinct. We have branches in Osborne SA and Henderson WA, as well as a smaller presence in Port Macquarie, NSW. NCB is furthering continuous naval shipbuilding and growing sovereign capability by overseeing the construction to ensure quality and standards are met, storing lessons learnt and developing standard shipbuilding procedures for construction.

NCB will oversee the construction of many different Navy vessels including Offshore Patrol Vessels, Hunter Class Frigates, Young Endeavour, Evolved Cape Class and Pacific Patrol Boats. Working at NCB will enable you to be at the grassroots of continuous naval shipbuilding, where you are part of a working shipyard, being able to see and contribute to the vessels delivered and used in service by Navy.

NCB currently has highly skilled and diverse shipbuilding experience which will be shared to grow your hands-on construction knowledge. You will work alongside Navy personnel, internal project management officers and Prime contractors. The opportunity for technical staff to undertake industry placement is also available.

Our Ideal Candidate

The Naval Construction Branch team is looking for a confident, self-starting individual who is passionate about problem solving, product delivery and demonstrates strong initiative and attention to detail in a dynamic environment.

To succeed in this role you must have personal drive and integrity with the ability to:

- Work in a collaborative team environment that provides services and outcomes consistent with the organisations operating model with a focus on achieving business objectives;
- Support the development and implementation of strategic initiatives that support the organisational operating model;
- Maintain high standards of performance and lead by example;
- Support the Team Lead and NCB leadership team by monitoring and effectively reporting the progress of assigned tasking in a timely manner.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Peter Poulsen, 08 8131 9475
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=9253EA5C-2F1C-A7E9-7E55-ED34950B29B2

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Department of Defence

Closing Date: Sunday 30 August 2026

Naval Shipbuilding and Sustainment Group
Maritime Sustainment

Job Title	Executive Director Procurement and Contracting
Job Type	Full-Time, Ongoing
Location	Sydney NSW
Salary	\$144,430 - \$206,309
Future Merit Locations	Sydney
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 2
Position Number	NSSG/04587/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=72499CDB-B1CE-FA7E-E9A9-ED3496CBD2F7>

Duties

The Role

Maritime Sustainment Division is seeking an exceptional commercial leader to lead the newly formed Procurement and Contract Management Directorate. Leading a team of around 40 procurement and contract management professionals, while providing functional leadership to a broader commercial community, this role oversees a multi-billion dollar portfolio delivering maritime maintenance, asset management, engineering and professional services that directly underpin Australia's Defence capability.

This is a rare opportunity to shape the future of maritime sustainment through strategic commercial leadership. You will set the strategic direction for procurement and contract management activities across a complex national enterprise. You will champion innovation, strengthen industry partnerships, and drive commercial outcomes that deliver lasting capability benefits. We are looking for a visionary leader with exceptional commercial acumen, proven experience leading large and complex teams, and the ability to navigate government procurement frameworks to achieve ambitious outcomes in a highly accountable environment.

This position is classified as having a work value commensurate with EL2.1 and the salary range of \$173,360 - \$206,309. Positions with a work value at EL2.1 are reviewed annually and salary may increase or decrease in accordance with the provisions of the Defence Enterprise Agreement. Applicants should familiarise themselves with the relevant provisions of the Defence Enterprise Agreement if considering applying for this position.

Should an annual review determine that work is no longer available at the higher work value, the employee's classification and salary will be decreased to the lower level work value and salary within the EL 2 classification range.

About our Team

Maritime Sustainment Division (MSD), part of Naval Shipbuilding and Sustainment Group, delivers the sustainment outcomes that keep Australia's naval fleet operational, mission-ready and lethal. Working closely with industry, MSD provides engineering, maintenance and asset management services to the Royal Australian Navy, Australian Army and Australian Border Force, supporting some of Australia's most critical Defence capabilities.

Following significant transformation, MSD is implementing an operating model that delivers an Enduring Sovereign Sustainment Capability. This ensures Australia has the workforce, industrial capacity, commercial frameworks and strategic partnerships required to sustain maritime capability into the future. Through stewardship of major public investment, innovation and collaboration across Defence and industry, MSD strengthens Australia's sovereign industrial capability and maritime readiness. Defence offers an attractive salary package, flexible and family-friendly working arrangements, and a 15.4% superannuation contribution. Our people are our greatest asset, and we are committed to their professional development and success.

Our Ideal Candidate

Our ideal candidate is an accomplished senior executive with a proven record of leading large-scale procurement, contract management or commercial functions in complex and highly regulated environments. You are a visionary with exceptional commercial acumen, adept at balancing governance requirements with a sharp focus on delivering ambitious outcomes.

You are an inspiring and authentic leader who builds effective teams, develops talent, and fosters a culture of accountability, innovation and delivery. You excel at leading through complexity and change, bringing together diverse stakeholders to achieve shared objectives.

With strong influencing and negotiation skills, you build trusted relationships across government, industry and senior leadership groups. You are comfortable making decisions in complex environments, navigating competing priorities and managing significant commercial risks.

Most importantly, you are motivated by purpose and impact. You understand how effective commercial and procurement strategies enable critical capability outcomes, and you are committed to delivering value for money while supporting the long-term sustainment and readiness of Australia's maritime forces.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	James McPhail, 0447 380 845
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=72499CDB-B1CE-FA7E-E9A9-ED3496CBD2F7

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Department of Defence

Closing Date: Sunday 30 August 2026

Defence People Group
Military Personnel Division

Job Title	Human Resource Officer
Job Type	Full-Time, Ongoing
Location	Brindabella Business Park ACT
Salary	\$81,868 - \$89,377
Future Merit Locations	Brindabella Business Park
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 4
Position Number	DPG/04583/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=5C6FE38E-B38B-CB21-57EA-ED3498172119>

Duties

The Role

The APS 4 Human Resource (HR) Officer is a key member of the Workforce Flexibility team within Military Personnel Branch (MPB), responsible for the administration and management of Service Option C (SERVOP C) arrangements for Australian Defence Force (ADF) members. SERVOP C enables an ADF Reserve member to fill a position on a full time basis for a set period of time.

The APS4 HR Officer operates in a dynamic personnel management environment and is responsible for ensuring applications are processed accurately, efficiently and in accordance with Defence policy and legislative requirements.

The successful candidate will provide guidance and support to team members while maintaining high standards of service delivery and compliance. The role requires strong stakeholder engagement skills and the ability to develop and maintain productive working relationships with

stakeholders including ADF members, ADF Career Managers, Unit Commanders and a broad range of Defence stakeholders.

You will be responsible for the timely assessment and processing of applications, maintaining accurate personnel records and trackers, interpreting and applying policy and providing subject matter expert advice.

Key responsibilities include:

- Oversee the daily activities of the cell, ensuring effective service delivery and workload management.
- Process and administer applications in accordance with Defence policies, procedures and timelines.
- Maintain accurate personnel records, files and reporting trackers to support workforce governance and compliance requirements.
- Provide timely and accurate advice to stakeholders.
- Develop and maintain collaborative working relationships with internal and external stakeholders.
- Interpret and apply policies and procedures to support consistent and informed decision-making.
- Prepare and deliver clear written and verbal communication, including correspondence, briefs and case management updates.
- Contribute to workforce administration activities and undertake surge or priority tasks as directed.

About our Team

The Workforce Flexibility team sits within Military Personnel Branch and manages a range of career management support functions that enable Defence workforce capability and flexibility. This is a small, collaborative and supportive team that values professionalism, teamwork and continuous improvement. The APS 4 HR Officer reports to a Military member while directly supervising one APS 3 staff member.

Military Personnel Branch plays an important role in delivering personnel policy, governance and workforce management outcomes that support Defence's people capability. Working within this environment provides opportunities to engage with stakeholders across Navy, Army and Air Force as well as Defence groups, contributing to personnel initiatives that directly support Defence people and operational capability.

Our Ideal Candidate

Our ideal candidate is an enthusiastic, motivated and adaptable individual who enjoys working in a collaborative team environment and is committed to delivering high-quality personnel outcomes. You will be a self-starter who takes initiative, demonstrates sound judgement and is comfortable managing competing priorities while maintaining a strong focus on customer service and attention to detail.

You will engage confidently with a broad range of stakeholders and be capable of building productive working relationships to support the effective delivery of career management support. We value individuals who are flexible, resilient and willing to embrace change while contributing positively to team culture and continuous improvement initiatives.

Our successful candidate will ideally demonstrate:

- Strong communication and interpersonal skills, with the ability to build and sustain effective relationships across a diverse stakeholder network.
- The ability to interpret and apply policy and procedures accurately.
- Strong attention to detail and a commitment to maintaining accurate records and documentation.
- Excellent organisational skills, with the ability to prioritise tasks and manage competing deadlines.
- Initiative, self-motivation and the ability to work independently while contributing effectively within a team environment.
- A customer-focused approach and commitment to delivering responsive and professional service.
- Adaptability and resilience when responding to changing priorities and organisational requirements.
- The ability to work collaboratively and contribute to a positive, supportive and inclusive workplace culture.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Andrew Richardson, 02 5109 6307
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=5C6FE38E-B38B-CB21-57EA-ED3498172119

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Defence

Vacancy VN-0771775

Department of Defence

Closing Date: Sunday 30 August 2026

ARMY
2nd Division

Job Title	Logistics Inventory Officer
Job Type	Full-Time, Ongoing
Location	Holsworthy NSW
Salary	\$72,275 - \$79,635
Future Merit Locations	Holsworthy
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 3
Position Number	ARMY/03970/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=EF2F2DD5-43C8-1614-A064-ED34D002DC26>

Duties

The Role

Will provide business continuity in warehouse environment. You will work alongside APS and uniformed supply chain personnel and will report to an APS 4 position. You will be responsible to carry out general warehouse duties that include conducting transactions in Defence Logistic IT Systems.

There will be a requirement to provide support on Tuesday evenings and occasional weekends in support of the Army Reserve. Remuneration will be in accordance with the Defence Enterprise Agreement.

Previous experience with SAP products is highly desirable.

The ideal candidate must be able to work as part of a dynamic, customer focussed team and have well developed interpersonal skills. The candidate must be flexible in their approach to duties, maintain an excellent work ethic and be able to work with some autonomy. The candidate must also be physically fit and able to maintain a security clearance.

Defence roles cover a diverse range of workplace environment requirements. These may include physical tasks or working in conditions that are not typical of an office environment. Candidates should consider these requirements when assessing their suitability for the role. For more information, please contact the nominated contact officer.

Works outdoors, Exposure to chemicals, Requirement to wear personal protective equipment (PPE), Frequent travel – Vehicle.

About our Team

Highly functional and cohesive team responsible for the delivery of logistic capability in support of 5th Brigade dependencies located in various locations across NSW. Our team is located in Holsworthy NSW and is currently part of 5 CSSB.

Our Ideal Candidate

- Experience in logistics and supply chain operations within the last 5 years.
- Experience with SAP products especially Enterprise Resource Planning (ERP).
- Demonstrated experience that include warehousing, distribution, asset management and inventory management.
- Demonstrated experience in managing a diverse workforce to achieve a high level of operational outcomes.
- Previous experience working in a team based environment with diverse stakeholders.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

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To Apply

Position Contact	Ray Holze, 02 4064 9638
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=EF2F2DD5-43C8-1614-A064-ED34D002DC26

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Defence

Vacancy VN-0771777

Department of Defence

Closing Date: Sunday 30 August 2026

Guided Weapons and Explosive Ordnance
GWEO Capability Development Division

Job Title	Explosive Ordnance Electrical Mechanical
Job Type	Full-Time, Ongoing
Location	Orchard Hills NSW
Salary	\$72,275 - \$112,431
Future Merit Locations	Orchard Hills
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 3;APS Level 4;APS Level 5;APS Level 6
Position Number	GWEO/04377/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=1B8547C7-98E1-DC3B-DEAC-ED34D08BCF3D>

Duties

The Role

Are you looking to apply your technical skills in a challenging and highly specialised environment where you can solve problems, learn new skills, and gain further qualifications?

We are currently recruiting an Explosive Ordnance Armaments Technician with the Department of Defence at Defence Establishment Orchard Hills. This workshop based role is critical to ensuring the safety, functionality, and readiness of Australian Defence Force guided weapon systems and explosive ordnance. You will apply your electronic skills to perform end to end maintenance activities on guided weapons and associated support equipment, working in accordance with approved technical documentation and strict safety requirements.

Key Responsibilities:

- Undertake electronic maintenance to certify Guided Weapons and associated support equipment, including inspection, servicing, disassembly, repair, assembly, alignment, calibration, testing, and technical certification.
- Apply current technical data and approved maintenance documentation within an explosive ordnance environment.

- Operate within a highly regulated environment, adhering to all safety, quality assurance, and compliance requirements.
- Accurately record maintenance activities in technical documentation and electronic maintenance systems.
- Work collaboratively within a team and communicate effectively with supervisors, technical staff, engineers and other stakeholders.
- Maintain and develop technical skills and capability through a combination of in house training and external courses, including structured on the job, hands on training under the guidance of qualified team members.

Conditions of Employment:

- Must be eligible to hold an Australian Government Security Clearance.
- Must be able to work at location to a standard working week, no work from home is available.
- Will be required to wear personal protective equipment (PPE) and undergo regular safety and medical assessments.
- Will be required to pass an on-boarding medical assessment.
- Will be required to participate in a 6 month probation period.
- The occupant of this role may be required to participate in shift work arrangements as operationally required, which may include nights and weekends, as well as undertaking intermittent domestic or international travel for work and training.

This role has been identified as requiring access to International Traffic in Arms Regulations (ITAR) controlled technologies. The ITAR is United States (US) law that controls the manufacture, sale, use and access of defence and military end-use articles on the United States Munitions List. It is the policy of the US to deny exports of ITAR controlled technologies to proscribed countries.

This may also apply to access by persons who hold or have held a citizenship, or current permanent residency, of said countries. Defence utilises workforce mechanisms to mitigate these restrictions, which will require applicants provide details of all current citizenships and permanent residencies, as well as previously held citizenships. Defence collects citizenship details to confirm an applicant's eligibility for the role and to maintain compliance with international obligations.

About our Team

EOMD is an integral part of Maritime & Maintenance Branch, which is part of the Defence Delivery Group. Our team consists of various disciplines (including engineering, maintenance & technical inspection, project management, commercial, logistics, and corporate enabling services). We are located in Canberra, Penrith, Amberley, Melbourne and HMAS Stirling in Perth. Our focus is to acquire and sustain guided weapons and munitions for the Australian Defence Force.

Maritime & Maintenance Branch is dedicated to providing our staff with a diverse, manageable, and favourable work-life balance, with flexible working arrangements where practicable. We will also invest in your training and development to ensure your time with us is deeply rewarding, both

personally and professionally. We are committed to achieving a workplace culture that is inclusive and diverse; one that directly reflects the needs and scope of Defence's varied operational requirements.

Our people are capable, innovative, committed and diverse. We support an inclusive culture that emphasises respect and collaboration.

In Maritime & Maintenance Branch, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get with any other organisation.

Other benefits include:

- 15.4% superannuation;
- Access to personalised professional development pathways, including opportunities to gain qualifications and technical authorisations, with progression across an APS 3–6 broadband (allowing advancement in classification, responsibilities, and remuneration as skills and competencies develop), as well as broader career development opportunities within Defence;
- Additional leave days between Christmas and New Year;
- Focus on work/life balance;
- Access to Defence Establishment Orchard Hills base facilities and amenities (including gym and swimming pool); and
- Salary sacrifice opportunities.

Our Ideal Candidate

Our ideal candidate is a hands on technician with experience gained in an electrical trade or a closely related electrical maintenance environment. You bring practical, workshop based skills such as electrical servicing, fault finding, component replacement, and working with hand tools, power tools, and diagnostic equipment.

You are comfortable working from technical manuals, specifications, and procedures, and you apply a high level of attention to detail to ensure work is completed accurately, safely, and in accordance with required standards. You understand the importance of compliance, traceability, and doing the job right the first time. You are organised, reliable, and able to manage competing tasks in a busy workshop, while working effectively both independently and as part of a team. You communicate clearly with supervisors and colleagues and are open to learning new systems, equipment, and regulatory requirements. Previous Defence or Explosive Ordnance experience is not required, and training will be provided to support your transition into the role.

What You'll Bring:

- A trade qualification such as Electrical, Avionics, Industrial Electronics and Control, Electronics and Communications Engineering, Electrotechnology Electrician or relevant equivalent.
- Strong practical skills in electrical maintenance, inspection, servicing, and fault finding within a workshop or industrial environment.
- Demonstrated attention to detail and a commitment to completing work in line with technical instructions, safety requirements, and quality standards.
- Experience completing maintenance documentation such as job cards, service reports, inspection records, fault reports, or electronic maintenance systems.
- An understanding of the importance of accurate record keeping, traceability, and compliance to support safety, auditing, and ongoing maintenance history.
- A safety focused mindset and the ability to consistently follow procedures and authorised processes.
- Clear communication skills and the ability to work both independently and also collaboratively within a team environment.
- A willingness to learn new equipment, systems, and regulatory frameworks, and to apply existing trade skills in a highly controlled technical environment.

If you are a hands-on, safety focused technician who enjoys working to high standards and is eager to grow your skills in a specialised Defence environment, then this is the role for you!

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

This technical position requires the individual to have obtained a recognised Australian Qualifications Framework (AQF) Level 3 - Level 6 qualification in a relevant technical domain or relevant skills and work experience such that an individual can reasonably achieve a recognised AQF qualification if required by the position.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

To Apply

Position Contact	Celenne Moncada, 02 4726 0551
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=1B8547C7-98E1-DC3B-DEAC-ED34D08BCF3D

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Defence

Vacancy VN-0771794

Department of Defence

Closing Date: Sunday 30 August 2026

Defence Intelligence Group
Intelligence Capability Division

Job Title	project Manager
Job Type	Full-Time, Ongoing
Location	Brindabella Business Park ACT
Salary	\$99,733 - \$112,431
Future Merit Locations	Brindabella Business Park
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	DIG/03466/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=1A0A9DD2-93C6-5054-EA52-ED34D39A827C>

Duties

The Role

The Geospatial Collection Systems (GCS) has an exciting opportunity for a Project Manager to join our team. Operating in a dynamic integrated environment comprising of APS, Contractors and Military personnel, the role is responsible for providing assurance on the development and delivery of Geospatial collection projects and products.

The role requires excellent communication and coordination skills, as well as experience in, or a strong understanding of, project management and the Defence Capability project lifecycles. You will be working closely with the GCS executive team to support capability development and assure project and product delivery.

About our Team

The Intelligence Data and Targeting (IDT) Branch manages the Defence Targeting Enterprise, Defence Geospatial Program, and Foundational Military Intelligence. It will deliver intelligence capability outcomes to the integrated force, Defence and whole of government. Capabilities within

the program will enable Defence to source, produce, and share data, information and intelligence to enable critical Australian Defence Force (ADF) targeting, and operations, and meet National Defence priorities.

As part of IDT the GCS team sponsors Integrated Investment Program (IIP) geospatial collection capability projects in various stages of the Defence Capability project lifecycle. This position is required to ensure effective planning, governance, and assurance over delivery of work packages to achieve strategic outcomes. The resource will be responsible for a broad range of activities including task management; simple procurement support; information management, workforce support, and governance and assurance activities.

Our Ideal Candidate

Our ideal candidate will have a high level of project management skills, including the ability to work under pressure with limited resources. Strong written, verbal and presentation skills are also required in order to engage with internal and external stakeholders to achieve the required outcomes for Defence.

The successful candidate will be a highly motivated individual who demonstrates the ability to manage project activities in a complex integrated environment, including the ability to prioritise tasks and manage risks, issues and stakeholder engagements. The candidate needs to be motivated and willing to take on new challenges, whilst implementing and aligning with Defence capability processes.

Note: This position will require a Top Secret Positive Vetting (TSPV), but NV1 and NV2 will be considered if willing to undergo the process to upgrade to TSPV. Candidates will also be required to successfully undergo a Defence Intelligence Suitability Assessment (DISA) prior to engagement.

Eligibility

Security Clearance

Prior to commencement, successful applicants will be required to undergo a psychological assessment and an extensive security clearance process. As a Positive Vetting clearance is required, applicants must be Australian Citizens; be able to account for their personal background for their whole life; and be able to demonstrate suitability to work in a high security intelligence environment.

Notes

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To Apply

Position Contact	Amy Stevens, 02 5108 9689
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=1A0A9DD2-93C6-5054-EA52-ED34D39A827C

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Defence

Vacancy VN-0771806

Department of Defence

Closing Date: Sunday 30 August 2026

Naval Shipbuilding and Sustainment Group
Maritime Sustainment

Job Title	Repairable Items Officer
Job Type	Full-Time, Ongoing
Location	Sydney NSW
Salary	\$99,733 - \$112,431
Future Merit Locations	Sydney
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Candidates are required to work in the location advertised on a regular basis. Merit pool will only be used for vacancies at the advertised location(s)
Classification	APS Level 6
Position Number	NSSG/04646/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=8E48CE20-87EB-6860-9DFE-ED34D306B94A>

Duties

The Role

The APS 6 Repairable Items Officer within Maritime Inventory Management (MIM) is responsible for planning, coordinating and managing the sustainment of repairable items supporting Navy capability. Operating with a high degree of autonomy, the role develops and manages forward plans for repairable item activity, informed by maintenance schedules, fleet demand signals and stakeholder inputs.

The position leads a small team to coordinate induction, assessment and repair activities with industry partners, including determining value for money outcomes and identifying items beyond economic repair. They monitor performance, risks and inventory outcomes to ensure availability of serviceable materiel to meet operational requirements.

The role requires strong analytical and planning skills, application of financial, logistics and materiel management principles, and an understanding of procurement and contracting frameworks. It involves close engagement with internal and external stakeholders to deliver and optimise integrated sustainment outcomes.

About our Team

Maritime Sustainment Division (MSD) operates within the Naval Shipbuilding and Sustainment Group, delivering in service sustainment of naval capability in support of Navy's operational readiness. As part of MSD's transformation to the Maritime Sustainment Model, the MIM has been established to centralise and modernise inventory management across the fleet.

MIM is responsible for the procurement and management of common inventory, repairable items and cross class equipment, ensuring the right materiel is available to support maintenance delivery, sustain onboard allowances and enable future fleet operations.

Our team works across procurement, logistics, engineering and operational stakeholders to deliver integrated supply chain outcomes, improve efficiency through scale, and drive cost savings through aggregated purchasing and reduced duplication, while providing assured inventory support that directly underpins Navy capability and readiness in a dynamic and evolving operational environment.

Our Ideal Candidate

The APS 6 Repairable Items Officer is a capable materiel logistics professional who performs effectively in a complex sustainment environment and demonstrates a strong commitment to Defence's values of service, courage, respect, integrity and excellence. You bring strong planning and analytical skills, with the ability to interpret demand signals, maintenance schedules and inventory data to develop and manage repairable item programs of work.

You are confident leading a small team and coordinating activities with industry partners, including assessing value for money outcomes and making informed decisions on repair versus replacement. You apply sound knowledge of logistics, product management and relevant procurement and contracting frameworks to deliver practical outcomes.

You build productive relationships with stakeholders, communicate clearly and respond to competing priorities with sound judgement, initiative and attention to detail, contributing to reliable sustainment outcomes and continuous improvement.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

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To Apply

Position Contact	Adele Speechley, 02 8440 4341
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=8E48CE20-87EB-6860-9DFE-ED34D306B94A

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Defence

Vacancy VN-0771810

Department of Defence

Closing Date: Sunday 30 August 2026

Defence Digital Group
Military Systems

Job Title	Project Manager
Job Type	Full-Time, Ongoing
Location	Melbourne VIC, Brisbane QLD, Canberra ACT, Sydney NSW
Salary	\$124,393 - \$140,315
Future Merit Locations	Brisbane, Canberra, Melbourne, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Candidates are required to work in the location advertised on a regular basis. Merit pool will only be used for vacancies at the advertised location(s)
Classification	Executive Level 1
Position Number	DDG/04434/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=5FB4ACF4-C65B-B6AE-1AB7-ED34D10C03F2>

Duties

The Role

Within the Project Management function, an EL 1 Project Manager is accountable under broad direction to perform and achieve complex to very complex project management work within an integrated workforce. They will require an in-depth knowledge of and compliance with legislative frameworks, government decision-making and Defence's mission and policy requirements.

An EL 1 Project Manager will exercise a considerable degree of independence and perform a leadership role. They will exercise sound decision-making and judgement to provide expert policy advice. They will have in-depth knowledge of the Project Management function and are responsible for the development, implementation, compliance and review of policies and procedures relevant to their work within that function. They will engage in complex to very complex problem solving and issues management and may coordinate and perform detailed or sensitive projects that impact on strategic, political or operational outcomes for Defence.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base

salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

The Military Systems Enhancements Branch is a dynamic and collaborative environment dedicated to delivering new capabilities and enhancing existing military systems to improve operational performance and outcomes across Defence. As an EL 1 Project Manager, you will work closely with a broad range of stakeholders, including Lifecycle Management, Demand Management and the Joint Capabilities Group (JCG), to lead complex and fast-paced projects that support strategic Defence objectives.

Our team is focused on excellence in project delivery, applying contemporary project management methodologies, strong governance practices and innovative problem-solving approaches to achieve successful outcomes. We foster a high-performing and inclusive culture where collaboration, professional development and knowledge sharing are highly valued.

Team members are empowered to lead multidisciplinary project activities spanning finance, procurement, contracts, risk, scheduling, workforce planning and industry engagement, while mentoring and developing others to build capability across the organisation. Together, we are committed to delivering effective, efficient and sustainable system enhancements that strengthen Defence capability and support mission success.

Our Ideal Candidate

The duties of an EL 1 Project Manager occupation in Defence include the following:

- Accountable for managing and leading a team, providing clear and consistent communication, setting clear performance and behavioural standards, managing performance.
- Responsible for the management of schedule, risk, budget and resources, preparation of briefings, submissions, reports and returns relating to the project progress and issues in accordance with organisational requirements.
- Apply established technical, operational, professional and administrative activities, procedures, practices and project management methodologies.
- Identify risks and opportunities and take account of these in planning, decision-making and priority setting.
- Build and sustain stakeholder engagement, including the ability to communicate with influence and negotiate effectively.
- Analyse, interpret project performance against agreed plans, develop, and evaluate strategies to achieve project outcomes.
- Prepare correspondence, briefs and reports as required.
- Interpret and ensure compliance with legislative, policy and regulatory frameworks.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Nivasraj Sivakumar, 0436 846 490
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=5FB4ACF4-C65B-B6AE-1AB7-ED34D10C03F2

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Defence

Vacancy VN-0771812

Department of Defence

Closing Date: Sunday 30 August 2026

Defence People Group
People Services and Wellbeing

Job Title	Senior Investigator/Case Officer
Job Type	Full-Time, Ongoing
Location	Brindabella Business Park ACT, Melbourne VIC
Salary	\$99,733 - \$112,431
Future Merit Locations	Brindabella Business Park, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	APS Level 6
Position Number	DPG/04631/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=3A620697-8935-BD28-75B0-ED350AD3DFDF>

The Role

As an APS 6 Senior Investigation/Case Officer, you will manage a diverse caseload of conduct, performance and attendance matters and contribute to fair, timely and well-reasoned outcomes.

Key responsibilities include:

- Conducting complex inquiries and investigations into suspected breaches of the APS Code of Conduct.
- Managing conduct, performance and attendance-related matters, including Right Track Plans and probation processes.
- Providing expert advice and guidance on sensitive and complex employee matters.
- Building effective working relationships with managers, supervisors and employees across the Department.
- Preparing high-quality correspondence, reports, notices and recommendations for senior decision-makers.
- Managing competing priorities while maintaining accurate and comprehensive records.
- Interpreting and applying relevant legislation, policy and procedural frameworks in line with APS and Defence Values.

This opportunity is available in:

- Canberra, ACT
- Melbourne CBD, VIC

Due to the nature of the role, regular in-person engagement is required for training, collaboration and operational purposes. While Directorate of Conduct and Performance (DCP) supports flexible working arrangements, including working from home by agreement, successful applicants will be required to attend the office a minimum of three days per week.

Applicants located outside Canberra and Melbourne are encouraged to apply. While preference may be given to candidates who can readily meet the role's in-person requirements, exceptional candidates with a strong track record, relevant experience and the ability to meet operational needs will be considered.

About our Team

The Directorate of Conduct and Performance (DCP) provides advice and guidance on conduct and performance management issues. It manages inquiries into suspected breaches of the APS Code of Conduct; and administers and facilitates the management of poor performance of APS employees in accordance with current legislation, policies, business rules and agency best practice.

Our Ideal Candidate

We are looking for people who are curious, adaptable and able to work through complex issues in a fair and balanced way. You may come from a range of professional backgrounds and bring experience in case management, workforce management, policy, governance, operational decision-making or other roles that require sound judgement and strong stakeholder engagement.

You will bring:

- Strong analytical and problem-solving skills.
- The ability to assess information, identify key issues and develop practical recommendations.
- Strong written and verbal communication skills.
- The ability to build effective working relationships and manage sensitive conversations with professionalism and empathy.
- Experience managing competing priorities and delivering quality outcomes in a busy environment.
- Sound judgement, attention to detail and a commitment to confidentiality and procedural fairness.
- A willingness to learn and develop capability in investigation and case management practices.

Duties

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

To Apply

Position Contact	Harshika Reddy, 03 9200 0418
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=3A620697-8935-BD28-75B0-ED350AD3DFDF

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Department of Defence

Closing Date: Sunday 30 August 2026

NAVY
Fleet Command

Job Title	DESGRP Work Health & Safety Officer
Job Type	Full-Time, Ongoing
Location	Potts Point NSW
Salary	\$99,733 - \$112,431
Future Merit Locations	Potts Point
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Candidates are required to work in the location advertised on a regular basis. Merit pool will only be used for vacancies at the advertised location(s)
Classification	APS Level 6
Position Number	NAVY/04628/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=D57EC185-8451-6489-ADB9-ED34D36D79EE>

Duties

The Role

- Lead and assure WHS and environmental compliance across SURFOR, ensuring alignment with Defence policy, ANP 2200, and relevant legislation.
- Undertake research, analysis, and risk assessments to identify, evaluate, and mitigate WHS risks impacting operational capability.
- Develop, implement, and continuously improve WHS frameworks, including policies, procedures, and safety management systems.
- Provide authoritative WHS advice and guidance to Command Teams, ship personnel, and stakeholders on legislative and Defence policy requirements.
- Monitor WHS performance and incidents, initiating timely investigations and ensuring effective corrective actions are implemented.
- Plan and conduct audits, evaluations, and assurance activities to verify compliance with WHS legislation, policies, and governance frameworks.
- Lead incident investigations, applying professional judgement to identify root causes and implement sustainable risk controls.
- Engage and collaborate with internal and external stakeholders and subject matter experts to resolve complex WHS issues.

- Confident in writing safety briefs and high-level communication.
- Coordinate, facilitate and prepare documentation for Group meetings, and contribute to preparation for SURFOR meetings as required.
- Operate effectively both autonomously and as part of Operational Risk Safety Teams to support enterprise safety outcomes.
- Promote a strong safety culture and continuous improvement through training, guidance, and the application of best practice in environmental and WHS standards.
- Working under direction of the Group CMR and Occupational Risk Safety Manager.

About our Team

Surface Force provides a working environment that offers you a diverse range of work in a highly technical and safety conscious environment. You will be supported by a close knit team and be encouraged to be innovative and adaptive to changing priorities and events. You will be provided with the training and support necessary to allow you to succeed in this vitally important area of Navy function and operation.

Our Ideal Candidate

- Completion of Cert IV, Diploma or Degree in Work Health and Safety.
- ICAM Lead Investigator Training.
- Extensive experience in Work Health and Safety and/or Environmental Science working with various stakeholders in a maritime and or high-risk environment. This could consist of working in a compliance role with HAZCHEM, Hazardous Materials, Heritage, Fire Compliance or Environment.
- A good working knowledge of contemporary WHS risk assessment tools and applications.
- Excellent written and verbal communication with a high-level ability to effectively engage stakeholders to achieve strategic outcomes.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Cveta Andary, 02 9537 1837
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=D57EC185-8451-6489-ADB9-ED34D36D79EE

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Foreign Affairs and Trade

Vacancy VN-0771865

Australian Secret Intelligence Service

Closing Date:Monday 31 August 2026

Not specified
Not specified

Job Title	Risk Management and Policy Professionals
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$120,199 - \$175,338
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	This is an office based role in Canberra
Classification	APS Level 6;Executive Level 1
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

<https://www.asis.gov.au/Careers/Current-Vacancies/>

About ASIS

The Australian Secret Intelligence Service (ASIS) is Australia's overseas intelligence collection agency. We are Australia's experts at collecting highly sensitive information – secret intelligence – from sources overseas to keep Australia and our region safe and prosperous.

Our work spans continents and cultures. As a tech-powered and data-driven organisation, we use covert techniques and cutting-edge technology to put us in the right rooms, next to the right people, with the right access to the intelligence we need. We are tasked to collect intelligence – it might be political, military or economic information – deliberately withheld from the Australian Government that might present threats to or opportunities for Australia.

From graduates to career changers, we come from every corner of the country and all walks of life, with backgrounds from all around the world.

Regardless of our ethnicity, experiences and education, we're bound by a shared commitment to something bigger: building a better future for those who come after us. We seek to reflect the community we serve, and welcome applications from Aboriginal and Torres Strait Islander

peoples, women, people with a disability, neurodiverse, people from culturally and linguistically diverse backgrounds and those who identify as LGBTQIA+.

It's a mission owned by everyone, with opportunities for all.

The Role

Risk Management Professionals L6 – EL1

Risk Management Professionals define and develop enterprise level policies and frameworks to identify, control, monitor and report on ASIS's risk exposure across the Service at the enterprise and functional level. Risk Management Professionals provide an enterprise view of ASIS's risks, enabling coordinated risk mitigation and a centralised evaluation of risk control effectiveness.

Policy Officer Professionals L6 – EL1

Policy Officer Professionals drive strategic policy development and implementation that supports and aligns with the unique mission of ASIS. Policy Officer Professionals provide high quality strategic advice that is timely, accurate and persuasive, and is underpinned by analysis, stakeholder consultation and awareness of important policy developments across government and internationally. The Officers ensure that policy enhances the Service's ability to undertake its activities.

Duties

Under limited/broad direction, Risk Management and Policy Professionals will be responsible for the following key duties:

RISK MANAGEMENT PROFESSIONALS

Planning and Coordination

- Plan, design, implement and maintain risk management frameworks and policies across ASIS - for both enterprise risks and functional risks.
- Adapt risk management frameworks and policies as required, ensuring they remain relevant and responsive to evolving requirements.
- Coordinate consistent risk identification, assessment, recording, controls and reporting at an enterprise level.
- Identify, analyse, control and report on enterprise risks (financial, security and counter intelligence, intelligence edge, people and culture, technology and license to operate).

Reporting

- Obtain regular updates from risk owners on enterprise risks and associated controls.

- Conduct periodic assessments of control impact.
- Formulate periodic assessments of cumulative and combined risk at an enterprise level.
- Provide periodic and exception reporting to risk owners, relevant seniors and governance bodies on enterprise risk status.

Guidance and Advice

- Provide advice and support on risk management matters and practices, fostering a culture of compliance and risk awareness.
- Conduct training and provide updates on risk management practices and expectations.

POLICY OFFICER PROFESSIONALS

Policy Research & Analysis

- Conduct research and analysis to support policy development and implementation on a range of ASIS activities.
- Identify policy issues relevant to ASIS's intelligence and security functions.
- Develop evidence-based rationale to support policy changes that align with national security priorities

Policy Development & Drafting

- Develop and draft strategic policy documents that support the Service's mission.
- Contribute to the development and finalisation of policy documents, ensuring they align with relevant legislation, national security objectives, and ASIS's operational requirements.
- Incorporate feedback from stakeholder consultation, including input from intelligence and security specialists, into policy instruments and solutions

Advice & Support

- Provide high quality, timely, accurate, and persuasive advice on policy matters, with a focus on supporting the Service's mission.
- Conduct research and analysis to support advice, ensuring it aligns with government requirements and priorities.
- Maintain accurate records of policy advice and decisions, adhering to relevant security protocols and ensuring the protection of sensitive information.

Implementation, Monitoring and Evaluation

- Support the implementation, monitoring, and evaluation of policies that impact the Service's mission.
- Contribute to the development of supporting infrastructure and processes for policy implementation.

- Monitor policy performance indicators, ensuring they align with ASIS's strategic goals and making recommendations for ongoing improvement.

In addition to the above, Risk Management and Policy Professionals at Executive Level 1 are also expected to:

- Lead a team and identify learning and growth opportunities.
- Set tasks that align with the strategic objectives of the organisation.
- Negotiate confidently and persuasively.
- Exemplify resilience and inspire a positive team culture.

Core skills

We encourage applicants with the following skills and attributes to apply:

- Demonstrated ability to build and maintain strong and productive working relationships with key stakeholders.
- Ability to exercise independent judgement, critical thinking and innovative problem-solving in a complex and changing environment.
- Ability to deliver training, guidance and support to areas across the Service.
- Ability to deliver frank and fearless advice and guidance.
- Demonstrated ability in applying legislation, policy and procedural framework to support sound decision making.
- Strong ability to communicate clearly and effectively, both in writing and verbally, specifically when developing policy submissions and briefings.
- Ability to manage sensitive matters with discretion and confidentiality.

Experience requirements

The following education, qualifications and/or experience will be highly regarded:

- Experience in risk management and/or policy.
- Experience in strategic thinking and development,

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance

For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at <https://protectivesecurity.gov.au>, section 12 provides information on Eligibility and suitability.

Notes

ASIS values workplace diversity and is committed to providing a supportive, inclusive and respective work environment. We encourage applications from Aboriginal and Torres Strait Islander people, Women, people with disabilities, people that identify as LGBTIQ+ and people from culturally and linguistically diverse backgrounds.

All requests for reasonable adjustments will be considered and managed in consultation with you. We will continue to ask you if you require reasonable adjustments at each stage of the process. If you are successful in gaining employment, reasonable adjustments can also be made available to you in performing your role.

Please note: ASIS does not provide feedback to unsuccessful applicants

About the Australian Secret Intelligence Service

ASIS is Australia's overseas secret intelligence collection agency. Its mission is to protect and promote Australia's vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia's coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/Careers/Current-Vacancies/

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Health

Vacancy VN-0771601

Aged Care Quality and Safety Commission

Closing Date:Sunday 30 August 2026

Regulatory Operations Division
Compliance and Enforcement Enforcement

Job Title	Investigator
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	\$89,135 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible office arrangements are approved as per the ACQSC Enterprise Agreement
Classification	APS Level 5
Position Number	396_07/26
Agency Website	

Job Description <https://agedcarequalitycareers.nga.net.au/?jati=5618A4D7-E644-E164-8A43-ED32F76203DA>

The Enforcement Team aligns with the Commission’s provider supervision and regulatory models, conducting investigations into alleged serious non-compliance with the Aged Care Code of Conduct and other conditions of registration relating to regulated entities (registered providers, responsible persons and aged care workers) obligations under the Aged Care Act 2024 and the Aged Care Rules 2025. The team focuses on enforcing compliance through various regulatory actions to hold providers and workers accountable for their conduct.

Duties

The Investigator provides support and assistance to complex investigations, focusing on serious non-compliance with relevant legislative provisions. These investigations may result in the making of significant administrative decisions and/or briefing for civil litigation (in particular, applications for civil penalties).

Working within the Enforcement Team, the Investigator must approach their duties with sensitivity, recognising that individuals accessing Commonwealth funded aged care services are among the most vulnerable in the community. The role involves dealing with potentially confronting and distressing material with professionalism and empathy.

The role includes field-based duties that involve travel and overnight stays to undertake activities in varied locations across the country. The incumbent may be appointed as an Authorised Commission Officer (ACO) and exercise regulatory powers under the Aged Care Act 2024, subject to meeting all statutory and eligibility requirements. The regulatory powers and appointment of an ACO are governed by the Aged Care Act 2024.

Position duties include, but are not limited to:

- Under direction, support and contribute to complex investigations into the conduct and suitability of registered providers of aged care, aged care workers and responsible persons, ensuring accountability and quality in administrative, civil, and other enforcement responses.
- Recognise the care needs of aged care recipients during investigations and support care recipients' participation through well-structured interviews, detailed statements, affidavits, and comprehensive evidence collection.
- Collect, manage, and securely maintain evidential material and protected information obtained through investigations and monitoring activities, ensuring compliance with legislative standards.
- Handle sensitive and potentially distressing material with professionalism and empathy, maintaining emotional resilience and contribute to investigative activities with a focus on the well-being and dignity of everyone involved.
- Prepare investigation reports to inform regulatory responses and support decision making on remedial actions and assist in the preparation of evidence briefs to facilitate civil penalty proceedings in the Federal Court.
- Communicate effectively by anticipating other parties' perspectives, presenting positions effectively and resolving moderately complex to complex matters, including advocating for enforcement outcomes based on evidence and engaging with stakeholders to achieve agreeable outcomes.
- Establish and maintain productive stakeholder relationships with external agencies and relevant authorities to support enforcement activities.
- Utilise a well-developed understanding of statutory, regulatory and policy frameworks including the Aged Care Act 2024, the Aged Care Rules 2025 and Regulatory Powers (Standard Provisions) Act 2014 and the appropriate application of Commission powers, to contribute to investigations and provide informed advice on investigative matters.
- Provide support to Senior Investigator by collaborating with legal officers and other advisors in developing compliance and enforcement responses, and act as a liaison with external counsel on enforcement matters, engaging Legal team as required.
- Contribute to the continuous improvement for processes, guidance and technology for the team.
- Hold or be eligible to obtain, appointment as an Authorised Commission Officer (ACO) to undertake field-based duties, subject to meeting all statutory and eligibility requirements.

Eligibility

- Proven ability to support and assist complex investigations, ensuring accountability and integrity and achieving quality outcomes.
- Sound understanding of, or the ability to quickly acquire of, aged care legislation, statutory, regulatory, and policy frameworks including the Aged Care Act 2024, Aged Care Rules 2025 and Regulatory Powers (Standard Provisions) Act 2014.
- Sound knowledge of contemporary investigations methodologies, practices, and experience in undertaking investigations including conducting interviews and preparing statements and affidavits.
- Demonstrated ability to apply sound communication and interpersonal skills to engage confidently in difficult conversations, managing sensitive issues with respect, clarity, and productive outcomes.
- Well-developed written communication skills to produce clear, accurate, and high-quality reports and briefs that support regulatory and enforcement objectives.
- Demonstrated ability to manage confidential and protected information and evidence with accuracy and confidentiality, ensuring processes align with relevant policies, procedures and obligations.
- Ability to handle sensitive and potentially confronting and distressing material with professionalism and empathy.
- Ability to work under limited direction, demonstrating sound judgement through research, problem-solving, and evidence-based decision making to achieve quality outcomes.
- Ability to identify and contribute to opportunities for continuous improvement, supporting change initiatives while maintaining a positive and collaborative team environment.
- Ability to collaborate effectively, negotiate, and build productive working relationships with a range of stakeholders to achieve operational goals and support the Commission's strategic objectives.
- Ability to obtain Authorised Commission Officer approval in line with Commission policy and to meet obligations in respect of statutory powers, suitability requirements and responsibilities associated with field-based duties, including any travel.

Role Specific Requirements

- Required to provide evidence of seasonal influenza and COVID-19 vaccinations
- Ability to undertake local and interstate travel when required.

Mandatory qualifications

- Certificate IV in Investigations or an equivalent qualification in law enforcement, legal or other regulatory fields (Professional Services).

Desirable skills and experience

- Understanding of the Australian aged care system and the regulatory legislation, statutory, regulatory, and policy frameworks.
- Experience in civil litigation seeking regulatory outcomes.
- Experience working in a regulatory environment or aptitude to do so.

Notes

- Be an Australian citizen. For more information, please visit www.apsc.gov.au/citizenship-aps
- Satisfy a National Coordinated Criminal History Check
- Satisfy a pre-existing medical condition declaration

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aged Care Quality and Safety Commission

The Aged Care Quality and Safety Commission is the national regulator of Australian Government-funded aged care services. We protect and enhance the safety, health, wellbeing, and quality of life of people receiving aged care. This includes managing complaints and feedback about the care older people receive. We help build confidence and trust in aged care, by promoting best practice and a culture of safety and quality in the sector. We register providers and hold them to account if they don't meet expected standards of care. We work with providers, workers, older people, their families, and supporters to make sure they understand and uphold older people's rights.

To Apply

Position Contact	Bridget Pearce, 07 37405120
Agency Recruitment Site	https://agedcarequalitycareers.nga.net.au/?jati=5618A4D7-E644-E164-8A43-ED32F76203DA

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Health

Vacancy VN-0771883

Australian Digital Health Agency

Closing Date:Thursday 27 August 2026

Technology Services
Technology Delivery System Integration

Job Title	Technical Delivery Lead – System Integration
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD
Salary	\$124,583 - \$142,089
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	FLEXIBLE
Classification	Executive Level 1
Position Number	TBC
Agency Website	https://www.digitalhealth.gov.au/

Job Description

<https://www.digitalhealth.gov.au/about-us/careers>

About the Agency

At the Australian Digital Health Agency, we're building and evolving the national digital health services that millions of Australians rely upon every day.

We're looking for an experienced Technical Delivery Lead to drive the successful technical delivery of complex technology solutions, integrations and enhancements across Australia's national digital health ecosystem. This is an opportunity to work at scale, influence strategic outcomes, and lead the delivery of secure, reliable and impactful technology services that improve healthcare outcomes for all Australians.

Play a key role in building the Agency's internal system integration capability and shaping future delivery practices, leading end-to-end delivery across a portfolio of technology initiatives, working with internal teams, vendors and stakeholders to ensure successful outcomes from solution design through to implementation and operational transition.

Duties

Key Responsibilities

- Lead delivery of national digital health technology solutions and integrations
- Provide technical leadership from solution design through to implementation
- Coordinate complex multi-vendor delivery across enterprise technology environments
- Manage delivery risks, dependencies, governance and stakeholder engagement
- Drive collaboration across architecture, security, operations and product teams
- Support operational readiness and successful transition into service
- Improve delivery practices, DevOps capabilities and systems integration maturity

Skills and experience

To be successful in this role, you will demonstrate:

- Extensive technical experience delivering complex ICT projects and technology programs within large enterprise environments
- Proven experience leading end-to-end project delivery across solution design, development, integration, testing and operational transition
- Demonstrated ability to deliver complex systems integration and technology initiatives across multiple stakeholders and workstreams
- Experience in solution design, cloud platforms, enterprise applications and integration technologies
- Experience managing project risks, dependencies, vendors, delivery partners and cross-functional teams
- Excellent stakeholder engagement, communication and influencing skills, with the ability to drive outcomes in complex environments
- Experience applying project delivery and operational frameworks such as SDLC, ITSM, SIAM, PRINCE2, COBIT or similar

Eligibility

Eligibility

Australian citizenship is a mandatory eligibility requirement. Candidates must be able to obtain and maintain both a national police clearance and a Baseline security clearance, with the capacity to attain a higher-level clearance if required by the Agency.

Notes

Our benefits

- Australian Public Service salary and career progression in collaboration with annual performance reviews and superannuation employer contribution of 15.4%.
- Salary packaging (also known as salary sacrifice) is available.
- Annual Christmas closedown– with no leave deduction!
- Our Wellbeing Sessions & Employee Assistance Program will give you the best opportunity to balance work and life
- Work From Home & Attractive Flexible Working Arrangements: All staff can apply for flexible work arrangements that offer a range of options for how, when and where you work.
- Collaborative workspaces with new technology available within central locations.
- Generous leave opportunities including Parental (primary & secondary), compassionate, Aboriginal & Torres Strait Islander Leave, Cultural, Emergency Response, Defence, and Half Pay option.

How to apply

To apply for these opportunities, please submit your resume and a cover letter (1 page maximum) addressing the requirements outlined above and in the candidate pack.

To learn more about the Agency, our employee benefits, and what our people have to say about working with us, visit our [Careers page](#).

For queries relating to the application process, please contact the Talent Acquisition team at careers@digitalhealth.gov.au. For position-specific enquiries, please refer to the contact details provided in the candidate pack.

Closing date: Thursday 27 August, 11:00pm

Salary: \$124,583 - \$142,089 plus 15.4% superannuation, depending on skills and experience.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Digital Health Agency

Tasked with improving health outcomes for Australians through the delivery of digital healthcare systems and the national digital health strategy, the Australian Digital Health Agency (the Agency) commenced operations on 1 July 2016. The Agency is responsible for national digital health services and systems, with a focus on engagement, innovation and clinical quality and safety. Our focus is on putting data and technology safely to work for patients, consumers and the healthcare professionals who look after them

To Apply

Position Contact	Javier Vazquez, javier.vazquez@digitalhealth.gov.au
Agency Recruitment Site	https://www.digitalhealth.gov.au/about-us/careers

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**Australian Radiation Protection and Nuclear Safety
Agency**

Closing Date: Thursday 27 August 2026

Radiation Health Services Emergency Management

Job Title	Assistant Director Emergency Management
Job Type	Full-Time, Ongoing
Location	Yallambie VIC, Miranda NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	13615
Agency Website	https://www.arpansa.gov.au/

Job Description

<https://candidate.aurion.cloud/arpansa/production/>

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is the Australian Government's primary authority on radiation protection and nuclear safety. Our purpose is to protect the Australian people and the environment from the harmful effects of radiation, through understanding risks, best practice regulation, research, policy, services, partnerships and engaging with the community.

The Emergency Management Section ensures ARPANSA can lead Australia's response to radiological or nuclear events in alignment with national and international frameworks. It supports this role by providing high-quality advice to decision-makers, maintaining strong relationships with Commonwealth agencies and state and territory responders, and contributing to coordinated national preparedness and response arrangements. The Section undertakes these responsibilities under the Australian Government Crisis Management Framework (AGCMF) and leads the development of the national radiological and nuclear event plan, the AUSRNEPLAN.

The Section oversees internal agency readiness by managing the Incident Response Officer roster, conducting training and exercises, and ensuring systems, processes and staff capability align with the Australasian Inter-service Incident Management System (AIIMS). It also supports situational awareness and executive decision-making through the development and maintenance of dashboards, reporting products and other decision-support tools, and monitors readiness across personnel, systems and operational arrangements. The Section contributes to continuous improvement by capturing lessons identified from exercises, activations and stakeholder engagement, and translating these into updates to plans, procedures and capability development.

Why work for us?

- Opportunities to engage with national and international stakeholders
- Inclusive and diverse workplace
- Competitive salaries with 15.4% superannuation
- Generous leave conditions
- Flexible work practices
- Modern amenities and free parking at both our Yallambie and Miranda sites.

Duties

The Assistant Director Emergency Management provides leadership of ARPANSA's technical and operational emergency preparedness capabilities. Working with a high degree of independence, you will lead the continuous improvement of radiological and nuclear emergency preparedness arrangements, provide specialist advice on radiation protection and health physics matters, and coordinate emergency management capability development across the Agency.

You will play a key role in ensuring ARPANSA can effectively fulfil its responsibilities as the Australian Government Coordination Agency for radiological and nuclear incidents. This includes maintaining operational readiness, supporting national preparedness initiatives, overseeing technical systems and radiation monitoring capabilities, and contributing to national and international emergency management activities.

The role includes leadership responsibilities within ARPANSA's incident management arrangements and participation in operational responses, exercises and national preparedness activities.

Key accountabilities

- Lead the development, implementation and continuous improvement of ARPANSA's radiological and nuclear emergency preparedness and response arrangements.
- Provide technical leadership and authoritative advice on radiation protection, health physics, radiation monitoring and environmental assessment matters.
- Coordinate and provide technical leadership for radiation monitoring programs, environmental assessment activities, consequence assessment methodologies and scientific decision-support systems used in preparedness, exercises and operational responses.
- Lead the delivery of training, exercises and capability development programs that support ARPANSA's emergency preparedness and response functions.

- Oversee the maintenance and enhancement of geospatial information systems, dashboards and technical tools used to support situational awareness and operational decision-making.
- Lead or coordinate technical support associated with nuclear-powered warship visits and broader national preparedness activities involving Defence and other Commonwealth agencies.
- Represent ARPANSA in domestic and international committees, working groups and technical forums relating to radiological and nuclear emergency preparedness.
- Lead incident management functions during exercises and responses and coordinate technical resources across ARPANSA as required.
- Contribute to strategic planning, policy development and national capability initiatives related to emergency preparedness and response.

Eligibility

To be considered for this position, you will hold a tertiary qualification in physics or another closely related science, technology, engineering or mathematics (STEM) discipline from an Australian tertiary institution, or comparable qualification, and relevant experience which is appropriate to the duties of the position. Qualifications and experience relevant to health physics, environmental radioactivity, or nuclear science are highly desirable.

You will possess demonstrated expertise in several of the following areas:

- radiation protection and health physics;
- radiation monitoring and environmental assessment;
- consequence assessment and emergency exposure situations;
- radiological and nuclear emergency preparedness and response;
- AIIMS and incident management systems;
- geospatial information systems and decision-support technologies;
- scientific analysis, data management and operational systems.

You will have a proven ability to lead technical programs, provide authoritative specialist advice and build productive relationships with stakeholders across government, industry and emergency services organisations. You will have well developed interpersonal skills and the ability to contribute effectively in a team environment, often as a leader, together with the ability to liaise with all levels of staff, clients and members of the general public.

You must hold Australian citizenship and be prepared to travel interstate from time to time as required. ARPANSA requires all new employees to obtain and maintain a national security clearance as a condition of engagement. You must also meet required pre-employment checks as necessary. Additionally, you must hold a current driver's licence.

Selection criteria

1. Demonstrated expertise in radiation protection, health physics, environmental monitoring or a closely related discipline and the ability to apply this expertise in operational emergency preparedness and response settings.

2. Demonstrated leadership in the development and continuous improvement of emergency preparedness, response or operational capability programs.
3. Demonstrated ability to lead technical projects, systems or specialist work programs and deliver outcomes in complex stakeholder environments.
4. Highly developed communication, liaison and stakeholder engagement skills, including the ability to represent organisational interests in high-level forums.
5. Demonstrated ability to exercise leadership, judgement and accountability while managing competing priorities and operational responsibilities.

Eligibility

Employment with ARPANSA is subject to:

- conditions prescribed within the Public Service Act 1999
- agency and role specific pre-employment security checks that may include, but are not limited to:
 - entitlement to work in Australian
 - national criminal history
 - international criminal history
 - professional memberships
 - qualifications
 - sanctions
 - anti-money laundering & counter-terrorism financing
 - ASIC banned & disqualified persons
 - ASIC credit registered persons
 - bankruptcy & national personal insolvency
 - directorship
 - global media check
- former Australian Government employer information sharing
- Protective Security Policy Framework (PSPF) security clearance eligibility requirements
- evidence of citizenship status required
- evidence of qualifications required of the role
- internal security assessment
- security clearance vetting
- the CEO of ARPANSA, or their Delegate, approving a Notice of Engagement.

The Australian Government Security Vetting Agency (AGSVA) website provides detailed information about the requirements for obtaining a security clearance at the required level, the documentary evidence you will be required to provide, the forms that need to be completed, and the relevant timeframes. Please ensure that you are able to provide the required evidence if you apply for the position. Failure or refusal to complete the required forms, or to comply with reasonable requests from AGSVA, will result in ARPANSA withdrawing your security clearance application, and your employment with the agency not progressing.

ARPANSA is responsible for assessing how information relates to the agency's security risks, as well as a person's suitability for employment by the agency. ARPANSA will use the information you provide to undertake relevant checks in order to identify any factors or circumstances that

pose a security risk to the agency and assess whether you are suitable to have access to the agencies non-public assets. You will be notified if you are assessed as unsuitable for employment by the agency.

Notes

How to apply

Applications can be lodged through ARPANSA Recruitment Portal. Your application should consist of a resume, and a '500-word pitch' that considers:

- Key accountabilities
- Job specific capabilities
- Selection criteria.

ARPANSA recognises the need for our workforce to reflect the community we serve and provide an inclusive environment that respects and values diversity. We strongly encourage qualified applicants from diverse backgrounds to apply.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme applicants who choose to apply under the scheme will be invited to participate in further assessment activities for the vacancy, where they meet the minimum requirements for the position. ARPANSA will provide reasonable adjustments or flexibilities in the recruitment process as requested. For more information visit: <https://www.apsc.gov.au/recruitability>

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Radiation Protection and Nuclear Safety Agency

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is the Australian Government's primary authority on radiation protection and nuclear safety. Our purpose is to protect the Australian people and the environment from the harmful effects of radiation, through understanding risks, best practice regulation, research, policy, services, partnerships and engaging with the community.

To Apply

Position Contact	Andrew Yule, 03 9433 2445
Agency Recruitment Site	https://candidate.aurion.cloud/arpnsa/production/

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- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Health

Vacancy VN-0771888

Australian Radiation Protection and Nuclear Safety
Agency

Closing Date:Friday 28 August 2026

Regulatory Services Safety Systems

Job Title	Safety Systems Support Officer
Job Type	Full-Time, Non-Ongoing
Location	Miranda NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 4
Position Number	13525
Agency Website	https://www.arpansa.gov.au/

Job Description

<https://candidate.aurion.cloud/arpnsa/production/>

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is the Australian Government's primary authority on radiation protection and nuclear safety. Our purpose is to protect the Australian people and the environment from the harmful effects of radiation, through understanding risks, best practice regulation, research, policy, services, partnerships and engaging with the community.

The Safety Systems Section is responsible for developing ARPANSA's capability to assess holistic safety aspects of its licence holders' activities, incorporating technical, human and organisational factors affecting or contributing to safety into the assessments. This will be achieved partly through

the RSB compliance monitoring program and working in close collaboration with the wider regulatory team. Safety Systems manages the Regulatory Administration Database (RAD), analyses trends in licence holder performance and promotes continuous improvement and holistic safety in licence holder activities. It facilitates the assessments of efficiency and effectiveness of ARPANSA's regulation of Commonwealth licence holders, manages the RSB quality system including assisting regulatory staff to follow workflows, and regulatory content on the ARPANSA website. The section supports the Nuclear Safety Committee.

Why work for us?

- Opportunities to engage with national and international stakeholders
- Inclusive and diverse workplace
- Competitive salaries with 15.4% superannuation
- Generous leave conditions
- Flexible work practices
- Modern amenities and free parking at both our Yallambie and Miranda sites.

Duties

Primary purpose of the role

In this role, you will provide a broad range of administrative and regulatory support services to the Regulatory Services Branch (RSB) and the Director of Safety Systems. You will develop a working knowledge of ARPANSA's regulatory systems, including ARPANSA legislation and regulatory policy, and become proficient in using the RAD. You will use RAD to monitor workflows, support business processes, and provide functional advice to ARPANSA staff and stakeholders. Drawing on RAD data, you will also undertake routine analysis and draft performance reports on ARPANSA's regulatory activities and contribute new ideas and identify opportunities to improve our processes.

You will plan, coordinate and facilitate meetings and events, including the annual branch training day and the annual licence holder forum. You will also provide administrative secretariat support to the Nuclear Safety Committee (NSC), and manage procurement activities, including purchase orders and invoicing.

The role is a key administrative point of contact between ARPANSA and its stakeholders. You will build rapport and maintain productive working relationships with stakeholders, including by providing advice on straightforward regulatory and compliance matters.

Key accountabilities

- Provide administrative and regulatory support services to the Regulatory Services Branch and the Director of Safety Systems as required.
- Develop and maintain a working knowledge of ARPANSA's regulatory systems including the RAD, legislation and regulatory policy

- Manage regulatory information and workflows and support regulatory business processes by providing functional advice and support to ARPANSA staff and stakeholders on the use of the RAD.
- Build and maintain productive working relationships with internal and external stakeholders. Provide advice on straightforward regulatory process and compliance matters within the scope of the role.
- Undertake routine analysis of RAD data to support reporting on regulatory activities including by drafting performance reports on ARPANSA's regulatory activities.
- Plan, coordinate and facilitate meetings and events, including the annual branch training day and annual licence holder forum. Provide administrative secretariat support to the Nuclear Safety Committee.
- Manage procurement activities, including purchase orders and invoicing.

Eligibility

The successful applicant will have an inquisitive approach to their work, possess self-management skills including the ability to identify a client's needs. You will be able to operate with a high degree of autonomy and work cohesively and co-operatively within a team environment, display initiative and be able to exercise independent judgement in carrying out your functions.

Additionally, you will possess well-developed administrative, organising and prioritising skills and be committed to a high level of client service to ensure project delivery against the branch's objectives in a timely and efficient manner. You will possess a high degree of communication and interpersonal skills that can be utilised with clients and staff to build productive working relationships. You will be able to identify and solve problems and deal effectively with day-to-day administrative issues that impact, or have the potential to impact, upon the operations of the branch.

You will possess a broad-based proficiency in using technology including the operation of Microsoft Office suite, database systems and electronic document management systems. You will be adaptable to support team outcomes and objectives. You will also be required to have an ability to work effectively with the scientific, professional and technical staff within the Branch.

You must hold Australian citizenship and be prepared to travel interstate from time to time as required. ARPANSA requires all new employees to obtain and maintain a national security clearance as a condition of engagement. You must also meet required pre-employment checks as necessary.

Selection criteria

1. Understand the work context, the regulatory environment and maintain an awareness of the Agency's regulatory objectives;
2. Demonstrated ability and experience in the operation of the Microsoft Office Suite of products, including databases and electronic records management systems
3. Well-developed organisational skills including the ability to prioritise tasks to manage workloads

4. Well-developed oral and written communication and interpersonal skills, together with a proven ability to liaise with all levels of staff and external stakeholders

Eligibility

Employment with ARPANSA is subject to:

- conditions prescribed within the Public Service Act 1999
- agency and role specific pre-employment security checks that may include, but are not limited to:
 - entitlement to work in Australian
 - national criminal history
 - international criminal history
 - professional memberships
 - qualifications
 - sanctions
 - anti-money laundering & counter-terrorism financing
 - ASIC banned & disqualified persons
 - ASIC credit registered persons
 - bankruptcy & national personal insolvency
 - directorship
 - global media check
- former Australian Government employer information sharing
- Protective Security Policy Framework (PSPF) security clearance eligibility requirements
- evidence of citizenship status required
- evidence of qualifications required of the role
- internal security assessment
- security clearance vetting
- the CEO of ARPANSA, or their Delegate, approving a Notice of Engagement.

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ARPANSA is responsible for assessing how information relates to the agency's security risks, as well as a person's suitability for employment by the agency. ARPANSA will use the information you provide to undertake relevant checks in order to identify any factors or circumstances that pose a security risk to the agency and assess whether you are suitable to have access to the agency's non-public assets. You will be notified if you are assessed as unsuitable for employment by the agency.

Notes

How to apply

Applications can be lodged through ARPANSA Recruitment Portal. Your application should consist of a resume, and a '500-word pitch' that considers:

- Key accountabilities
- Job specific capabilities
- Selection criteria.

ARPANSA recognises the need for our workforce to reflect the community we serve and provide an inclusive environment that respects and values diversity. We strongly encourage qualified applicants from diverse backgrounds to apply.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme applicants who choose to apply under the scheme will be invited to participate in further assessment activities for the vacancy, where they meet the minimum requirements for the position. ARPANSA will provide reasonable adjustments or flexibilities in the recruitment process as requested. For more information visit: <https://www.apsc.gov.au/recruitability>

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	John Ward, 02 9541 8350
Agency Recruitment Site	https://candidate.aurion.cloud/arpnsa/production/

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Australian Criminal Intelligence Commission (ACIC)

Closing Date: Sunday 13 September 2026

Chief Operating Officer
Corporate, Governance and Communication Governance and Communication

Job Title	Information Management Advisor
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$99,733 - \$111,702
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	To be negotiated
Classification	APS Level 6
Position Number	6596_08/26_CGC
Agency Website	https://www.acic.gov.au/

Job Description

<https://www.acic.gov.au/about-us/careers>

The Information Management team is responsible for the provision of information strategy, policy, advice and reporting, user support and the administration of electronic document and records management systems, and promoting the implementation of whole of government policies.

The Information Management Advisor administrates the agency's records system and plays an important role in assisting managers and staff to understand their recordkeeping responsibilities, supports the lifecycle management of records with a strong focus on reporting, quality assurance and the resolution of complex issues. The role also contributes to planning, risk management and information discovery activities, in an environment with competing priorities and tight timeframes.

Duties

- Work under limited direction in relation to own tasks, lead and coordinate a range of activities to achieve individual and team work goals and deliverables
- Prepare and document all complex procedures, contribute to planning and risk management activities, identify business improvement opportunities and resolve complex problems

- Provide high quality customer service and training of staff to support their understanding of legislation, policies, recordkeeping obligations, and the use of electronic document and records management systems
- Administer and maintain electronic document and records management systems, and support systems administration processes
- Develop, review and maintain documentation and contribute to policy and procedural reviews
- Work in collaboration with team members to coordinate electronic document and records management quality assurance reviews and make recommendations for improvements
- Undertake research, analysis, evaluate data and information, and support information discovery tasks
- Provide high quality advice and guidance to staff including the drafting of written briefs and reports
- Apply knowledge of relevant legislative requirements, including but not limited to the Archives Act 1983, Privacy Act 1988, Freedom of Information Act 1982, Australian Crime Commission Act 2002, and the Public Service Act 1999, information taxonomies and classification methodologies to the information management environment.

Your skills and capabilities

- Demonstrated leadership skills including the ability to think strategically and coordinate the work of team members under limited direction to achieve own and team work goals and deliverables.
- Demonstrated ability to support technical and business-related change processes, work productively with stakeholders and contribute to planning and risk management.
- Demonstrated ability to administer and maintain electronic document and records management systems, manage all aspects of the records lifecycle, undertake quality assurance processes and recommend improvements.
- Demonstrated ability to analyse and resolve complex problems, draft high quality reports, and undertake information discovery and reporting processes.
- Demonstrated ability to provide training support to staff and team members, and communicate effectively in written and oral communications.
- Knowledge of relevant legislative requirements, including but not limited to the Archives Act 1983, Privacy Act 1988, Freedom of Information Act 1982, Australian Crime Commission Act 2002, and the Public Service Act 1999, information taxonomies and classification methodologies, and how these apply to government information and records.

Eligibility

- **Citizenship** – To be eligible for employment with the ACIC, applicants must be an Australian citizen.
- **Security Clearance** - The Australian community expects ACIC employees to maintain the highest levels of security and integrity. Successful applicants will be required to obtain and maintain a minimum Negative Vetting 1 security clearance.
- **Pre-Employment Screening** – All candidates must satisfy an Organisational Suitability Assessment (OSA) prior to being offered employment at the ACIC.

Notes

The ACIC is committed to [diversity and inclusion](#). We celebrate and champion diversity to ensure we reflect the community we serve, and pride ourselves on our vibrant culture. We welcome

applications from Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, neurodiverse, mature aged employees and carers.

More information about our conditions is available in the ACIC Enterprise Agreement 2024-2027 on our [website](#).

About the Australian Criminal Intelligence Commission (ACIC)

The Australian Criminal Intelligence Commission (ACIC) is Australia's national criminal intelligence agency. Our vision is an Australia hostile to criminal exploitation. We work with our national and international partners to conduct investigations and collect intelligence to combat serious and organised crime, cybercrime and national security threats. We develop and maintain national information and intelligence sharing services and systems for use by state, territory and Commonwealth law enforcement agencies. We also deliver nationwide background checking services to support employment or entitlement decisions to keep the Australian community safe. The ACIC Board provides strategic direction to the ACIC and represents Commonwealth, state and territory law enforcement and other regulatory agencies. Our purpose is to protect Australia from criminal threats through coordinating a strategic response and collecting, assessing and disseminating intelligence and policing information.

To Apply

Position Contact	Dominic, 0477061826
Agency Recruitment Site	https://www.acic.gov.au/about-us/careers

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Industry, Science, Energy and
Resources

Vacancy VN-0771874

Australian Nuclear Science and Technology
Organisation

Closing Date:Thursday 27 August 2026

Nuclear Science and Technology
Nuclear Materials Research and Technology Group ANSTO Synroc

Job Title	Senior Technical Officer (Chemistry)
Job Type	Full-Time, Ongoing
Location	Lucas Heights NSW
Salary	\$100,445 - \$134,236
Future Merit Locations	Lucas Heights
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	
Position Number	PD-2449
Agency Website	https://www.ansto.gov.au/about/what-we-do

Job Description

<https://careers.ansto.gov.au/search/>

Senior Technical Officer (Chemistry)

Position Overview

- Ongoing | Full Time | \$100k - \$134k +15.4% super | Salary sacrificing available
- Development opportunities with a linked role | Onsite Childcare for Employees | Cafe on site
- Sutherland Shire location | Health & Wellbeing Programs | generous leave provisions
- Play a vital role in advancing Australia's nuclear science capability by supporting the chemical characterisation and durability testing of nuclear wasteforms

About the Opportunity

Join a world-leading team developing innovative solutions for radioactive waste management. Working within ANSTO Synroc, you will investigate the long-term performance of materials used to safely immobilise radioactive waste, combining laboratory experimentation, materials science, and scientific problem solving to support nationally and internationally significant programs.

About You

"This role offers the opportunity to apply strong scientific skills to a unique and highly specialised field. We're looking for someone who is passionate about understanding how materials behave over time and who wants to grow into a technical leader in wasteform durability." – Dan Gregg, Manager Wasteforms Engineering, ANSTO Synroc

About Us

ANSTO leverages great science to deliver big outcomes. We partner with scientists and engineers and apply new technologies to provide real-world benefits. Our work improves human health, saves lives, builds our industries and protects the environment. ANSTO is the home of Australia's most significant landmark and national infrastructure for research. Thousands of scientists from industry and academia benefit from gaining access to state-of-the-art instruments every year.

Working with us you will enjoy

ANSTO offers training and development, performance-based salary increases and an extensive range of leave provisions to help employees balance work and personal commitments.

- 18 days personal/carers leave for each year of service
- 3 days paid leave between Christmas and New Year
- Generous parental leave provisions:
 - 18 weeks Parental leave for primary caregiver
 - 14 weeks Parental leave for secondary caregiver (with incremental increase to a maximum of 18 weeks effective 01/03/2027)
- Annual flu vaccinations
- Cultural, Naidoc and First Nations ceremonial leave

If you want to join a world class organisation that's making a difference in the lives of Australians, apply now!

Duties

Your Duties and Responsibilities

Key Accountabilities- Band 5

Undertake wasteform durability analysis according to standard test methods and non-routine test protocols on both non-radioactive and radioactive materials, including reporting and authorising release of test results.

- Commission, operate, calibrate, troubleshoot, and maintain complex laboratory instrumentation
- Contribute to research and development activities by working as part of a team to complete experimental work on time, and within the required scope and budget
- Independently manage multiple tasks, prioritise work and effectively plan experiments so that deadlines are met

- Develop and review work instructions and safety documentation for laboratory activities.

Please view the full [Position Description](#).

Eligibility

How to Apply

For further technical information relating to this position please refer to the [Position Description](#) or contact Dan Gregg on (02) 9717 7075. For all other queries please contact Talent Acquisition on +61 (02) 9717 9361.

To be eligible for appointment, applicants will require a security and pre-employment medical assessment.

Application closing date: 11:59pm 27 August 2026

All applicants must be Australian citizens.

In order to solve great challenges, we need great minds and great teams. At ANSTO, we understand that diverse teams produce better outcomes and we value the merit that a diverse perspective can bring to our team. We encourage people from diverse backgrounds to apply for our roles including Aboriginal and Torres Strait Islander people, primary carers, those with a disability, and women in STEM. ANSTO is a charter member of the Science in Australia Gender Equity (SAGE) initiative and is proudly taking action to create a gender-inclusive workforce.

Notes

About the Australian Nuclear Science and Technology Organisation

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To Apply

Position Contact	Donna Mansfield, (02) 9717-9361
Agency Recruitment Site	https://careers.ansto.gov.au/search/

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Industry, Science, Energy and Resources

Vacancy VN-0771813

Department of Industry, Science and Resources (DISR)

Closing Date:Friday 28 August 2026

Job Title	Performance & Behaviour Advisor
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$102,072 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	APS Level 6
Position Number	1049_07/26
Agency Website	https://www.industry.gov.au/

Job Description

<https://careers.industry.gov.au/en/job/>

About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the [APSC's APS Employee Value Proposition](#) for more information on the benefits and value of employment within the APS.

About the team

The **Performance and Behaviour Team** sits within People Branch and plays a key role in supporting managers and employees to achieve positive workplace outcomes across the department. We provide practical, strategic and evidence-based advice on a broad range of complex people matters, helping our business areas navigate challenges while maintaining a respectful, safe and high-performing workplace.

Our team works collaboratively across Australia, delivering HR advisory services in areas including probation, performance management, workplace issues. We partner closely with leaders at all levels to build capability, support decision-making and contribute to a productive workforce that enables the department to achieve its objectives.

The opportunity

This is an exciting opportunity to work on challenging and meaningful people matters that have a direct impact on employees, managers and organisational outcomes. As an APS 6 Performance & Behaviour Advisor, you will manage complex cases, provide trusted advice to leaders and help shape practical solutions that balance people, risk and business needs.

You will work alongside experienced HR professionals, develop deep expertise in performance management and workplace behaviour, and contribute to continuous improvement initiatives that strengthen our people practices.

What's in it for you?

In this role you will:

- Manage complex and interesting people matters with real organisational impact.
- Develop your skills in complex case management and risk assessment.
- Partner with senior leaders across a diverse national organisation.
- Strengthen your ability to influence, negotiate and provide strategic advice.
- Work within a supportive and collaborative team of HR professionals.
- Contribute to initiatives that improve workplace culture and employee experience.
- Gain exposure to legislation, policy interpretation and organisational decision-making.

Our ideal candidate

We are looking for people who can build trusted relationships, exercise sound judgement and confidently manage complex and sensitive matters.

You will demonstrate:

- Experience managing or contributing to complex people, or workplace matters.
- Strong communication skills and the ability to explain complex information clearly.
- The ability to build productive relationships with managers, employees and stakeholders.
- Sound judgement and the ability to balance risk, policy and operational needs.
- Strong analytical and problem-solving skills.
- The ability to manage competing priorities and deliver quality outcomes.
- A commitment to integrity, procedural fairness and professional conduct.
- The ability to work collaboratively in a geographically dispersed team environment.

We welcome candidates from a range of professional backgrounds. Experience in HR, employee relations, workplace relations, investigations, case management, organisational development, public administration or related fields will be highly regarded.

Duties

As an **APS6 Performance & Behaviour Advisor**, you will:

- Manage complex workplace behaviour and performance management cases.
- Provide timely advice to managers and employees.
- Interpret and apply legislation, policy and employment frameworks.
- Support probation, performance and workplace behaviour processes.
- Identify risks and develop practical management strategies.
- Prepare accurate, evidence-based written advice and documentation.
- Build capability through coaching and guidance to managers.
- Contribute to continuous improvement across people management practices.

Eligibility

To be eligible for employment in the APS and the department, candidates must:

- Be Australian Citizens.
- Positions require a Baseline security clearance, and successful candidates will be required to obtain and maintain a clearance at this level.
- Satisfy the requirements of the APS employment framework.

Desirable

- Qualifications in Human Resources, Employee Relations, Workplace Relations, Psychology, Employment Law, Management or a related discipline are desirable but not mandatory.
- Experience providing advice on performance, workplace behaviour, or probation matters will be highly regarded.

This role offers the opportunity to influence outcomes across a large and diverse organisation while developing specialist expertise in some of the most complex and rewarding areas of people management.

Notes

Location and flexible working

- This role is based in Canberra.
- This position requires regular attendance at the office.

- Flexible and remote working arrangements may be available in accordance with departmental policies and business needs.

Travel requirements

- Occasional domestic travel may be required to support business outcomes, training activities or stakeholder engagement.

Working environment

- This role involves managing complex and sensitive workplace matters and engaging with a broad range of stakeholders across the department.
- The successful applicant will work with confidential and sensitive information and must exercise sound judgement, professionalism and discretion at all times.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department's Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQ+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Stacey Smith, 02 6102 9869
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and Resources

Vacancy VN-0771815

Department of Industry, Science and Resources (DISR)

Closing Date:Friday 28 August 2026

Job Title	Assistant Manager - Performance and Behaviour
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$126,391 - \$134,225
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Executive Level 1
Position Number	1067_08/26
Agency Website	https://www.industry.gov.au/

Job Description

<https://careers.industry.gov.au/en/job/>

About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the [APSC's APS Employee Value Proposition](#) for more information on the benefits and value of employment within the APS.

About the team

The **Performance and Behaviours Team** is a specialist function within People Branch that supports a high-performing, respectful and accountable workplace culture across the department. We partner with leaders to build capability, strengthen performance and address complex workplace behaviour matters, ensuring managers are equipped to lead effectively, and employees understand the standards expected within the Australian Public Service.

Our team provides strategic advice and leads the management of complex performance, conduct and workplace behaviour matters. We are focused on continuous improvement and innovation, driving contemporary people management practices that strengthen leadership capability, promote accountability and support positive workplace cultures. Through our work, we help shape organisational approaches to performance excellence, behavioural standards and workforce effectiveness across a nationally dispersed organisation.

The opportunity

This is an exciting opportunity to play a leadership role in shaping the department's approach to performance management and workplace behaviours.

As an EL1 Assistant Manager, you will lead complex and sensitive workforce matters while contributing to the ongoing evolution of performance and behavioural frameworks across the department. You will work closely with senior leaders to drive better people management outcomes, identify emerging workforce risks and implement solutions that strengthen capability, accountability and organisational performance.

Beyond managing complex cases, you will have the opportunity to influence policy, improve business processes and help implement innovative people management approaches that support a contemporary, high-performing public sector workforce.

What's in it for you?

In this role you will:

- Lead strategically significant workforce matters across the department.
- Influence how performance management is delivered across a large APS organisation.
- Drive improvements to people management frameworks, systems and practices.
- Partner with senior leaders to strengthen workforce capability and accountability.
- Contribute to innovative approaches that improve employee and organisational performance.
- Lead initiatives that shape positive workplace cultures and behavioural standards.
- Develop expertise in organisational risk, workforce performance and strategic HR leadership.
- Build your experience leading change and continuous improvement within a specialist HR function.

This role offers a unique opportunity to move beyond case management and contribute to the design, implementation and continuous refinement of best-practice performance and workplace behaviour frameworks that have a lasting impact across the department.

Our ideal candidate

We are seeking an experienced HR professional who combines strategic thinking with practical problem-solving and thrives on improving how organisations manage performance, accountability and workplace behaviour.

You will be a trusted adviser who can confidently navigate complex people matters, influence senior stakeholders and identify opportunities to strengthen people management practices across the department. You will bring a continuous improvement mindset and enjoy challenging the status quo to deliver contemporary, fit-for-purpose solutions that support organisational performance and positive workplace culture.

Our ideal candidate will demonstrate:

- The ability to provide strategic, evidence-based advice on complex performance, workplace behaviour and employee relations matters.
- Strong judgement and decision-making skills when managing sensitive, high-risk or complex issues.
- Experience influencing senior leaders and guiding them through challenging workforce matters.
- The ability to identify systemic issues and drive sustainable improvements to policies, frameworks, processes and service delivery.
- Strong analytical skills and the ability to assess risks, identify trends and develop practical solutions.
- Excellent written communication skills, including the ability to prepare clear, persuasive and defensible advice, briefs and reports.
- A collaborative leadership style that builds capability, fosters accountability and promotes positive workplace outcomes.
- Experience leading projects, implementing change or driving business improvement initiatives.
- A commitment to continuous improvement, innovation and contemporary people management practices.
- The ability to balance strategic objectives with operational requirements to deliver quality outcomes.

We welcome candidates from a range of professional backgrounds, including human resources, employee relations, workplace relations, organisational development, investigations, public administration, employment law or other related disciplines.

The successful candidate will be motivated by the opportunity to influence organisational culture, strengthen leadership capability and contribute to the ongoing development of best-practice performance and workplace behaviour frameworks across the department. They will be passionate about helping leaders create high-performing teams while ensuring workplace concerns are addressed fairly, consistently and effectively.

Duties

As an **EL1 Assistant Manager**, you will:

- Lead complex workforce performance and workplace behaviour matters.
- Provide trusted strategic advice to senior leaders.

- Drive innovation in performance and behaviour management practices.
- Lead projects that improve people policies and frameworks.
- Identify systemic issues and implement sustainable solutions.
- Strengthen leadership capability through coaching and mentoring.
- Use data and insights to improve organisational performance.
- Foster a culture of accountability, respect and high performance.

Eligibility

To be eligible for employment in the APS and the department, candidates must:

- Be Australian Citizens.
- Positions require a Baseline security clearance, and successful candidates will be required to obtain and maintain a clearance at this level.

Desirable qualifications and experience

- Qualifications in Human Resources, Employee Relations, Workplace Relations, Employment Law, Psychology, Business or a related discipline are desirable but not mandatory.
- Experience leading complex performance management, workplace behaviour, employee relations or workforce management matters is highly regarded.
- Experience driving organisational improvement, service innovation, policy development or business transformation initiatives will be well regarded.
- Experience providing strategic advice to senior leaders on complex workforce issues is desirable.

Notes

Location and flexible working

- This position is a Canberra based position
- This position requires regular attendance at the office
- Flexible and remote working arrangements may be available in accordance with departmental policies and business needs.

Travel requirements

- Occasional domestic travel may be required to support operational priorities, stakeholder engagement and capability-building activities.
- Working environment
- This role involves managing complex and sensitive workplace matters, including underperformance, workplace behaviour concerns and other high-risk people management issues.

- The successful applicant will regularly engage with senior leaders and work with confidential and sensitive information requiring sound judgement, professionalism and discretion.

Why join us?

This is a unique opportunity to influence the department's approach to performance, accountability and workplace culture. You will help shape best-practice people management frameworks, drive continuous improvement initiatives and implement innovative solutions that strengthen leadership capability and organisational performance across a diverse national workforce.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department's Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQ+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Stacey Smith, 02 6102 9869
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and Resources

Vacancy VN-0771827

IP Australia

Closing Date: Thursday 27 August 2026

Finance and People Services People Services

Job Title	Assistant Director, Learning and Development
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Various locations - ACT ACT
Salary	\$123,808 - \$139,346
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available
Classification	Executive Level 1
Position Number	1859
Agency Website	https://www.ipaustralia.gov.au/about-us

Job Description

<https://careers.ipaustralia.gov.au>

The Assistant Director, Learning and Development leads the delivery, governance and continuous improvement of IP Australia's learning and development function, ensuring programs, systems and investments build workforce capability and support organisational priorities.

Key responsibilities include:

- Leading learning and development strategy, policies, frameworks and programs that support capability, workforce planning and organisational performance

- Managing the centralised Learning and Development budget, including procurement, reporting and governance to ensure value for money and alignment with business priorities
- Providing strategic advice to senior leaders on workforce capability, learning priorities and professional development initiatives
- Overseeing corporate learning and capability programs, including induction, study assistance, mentoring, professional memberships, employee recognition and mandatory learning
- Providing strategic oversight of the agency's learning management system, ensuring effective governance, user experience and continuous improvement
- Monitoring learning compliance and workforce capability outcomes, using data and insights to inform decision-making and capability planning
- Building strong stakeholder relationships to influence learning priorities and deliver organisational outcomes
- Managing risks and ensuring compliance with legislative, APS and organisational requirements
- Leading and developing a high-performing team, fostering a culture of innovation, accountability and customer-focused service delivery
- Collaborating across People Services to align learning initiatives with the IP Australia People Strategy and deliver integrated workforce capability outcomes.

Duties

We are looking for someone who can:

- Build strong stakeholder relationships to identify workforce capability needs and influence learning priorities
- Provide expert advice on learning and development, capability uplift and professional development programs
- Lead, coach and develop a high-performing and inclusive team
- Communicate effectively with a range of audiences, including preparing high-quality advice, briefs and reports
- Lead the design, delivery and evaluation of learning and development initiatives aligned with organisational priorities
- Use data and insights to inform decision-making and drive continuous improvement
- Ensure strong governance, risk management and compliance with relevant policies and requirements
- Collaborate across the organisation and APS to deliver integrated workforce and capability outcomes
- Support organisational change and promote a culture of continuous learning and innovation
- Manage competing priorities and deliver high-quality outcomes in a complex environment
- Bring relevant qualifications and/or significant experience in learning and development, human resources or a related field.

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).

All applicants offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

The successful candidate may be required to obtain and maintain a security clearance at a specified clearance level – please check the candidate kit for security clearance requirements.

The successful applicant/s must be willing to share all relevant and required information.

Notes

We are looking to fill this position on an ongoing basis. Future positions may be offered on an ongoing or non-ongoing basis subject to operational requirements. Where a non-ongoing position is offered, the role will be filled for a specified term of up to 12 months initially with the possibility of extension.

At the end of the recruitment process, a merit pool of suitable candidates may be created. Those found suitable will be advised that they have been placed in the pool. The merit pool is valid for 18 months from the date the process was advertised. The merit pool may be used throughout the period to fill similar positions in the event positions become vacant.

IP Australia acknowledges that those with diverse experiences, perspectives, and backgrounds enhance our workplace and our capability for innovation. Aboriginal and/or Torres Strait Islander People, People with Disability and LGBTIQ+ people are encouraged to apply for any advertised position, that they may be suitable for, within IP Australia.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the IP Australia

IP Australia is the Australian Government agency that drives innovation by administering intellectual property (IP) rights, including patents, trade marks, designs, and plant breeder's rights. Our mission is simple: to help Australians turn great ideas into reality through a world-class IP system that fuels creativity, investment, and economic growth. Working with us means being part of a team that influences global IP frameworks, supports trade agreements, and educates businesses and individuals on the value of IP. We're not just about protecting ideas—we're about enabling innovation that benefits everyone. At IP Australia, we foster an inclusive and diverse culture where every individual feels respected and valued. We believe that diversity drives innovation, and we are committed to creating a workplace where everyone can thrive and reach their full potential. We understand the importance of flexibility and wellbeing. That's why we offer hybrid work arrangements, flexible hours, and programs to support mental health and overall wellbeing. Our focus on psychological safety ensures that employees feel secure and supported in their roles. Professional growth is a priority for us. We provide opportunities for skill development, education support, and clear pathways for career progression. Whether you're starting your career or looking to advance, IP Australia offers the tools and resources to help you succeed. Our benefits are designed to support your lifestyle and future. With competitive conditions such as 15.4% superannuation

contributions, salary packaging options, and family-friendly policies, we make sure our employees are well taken care of. Finally, integrity is at the heart of everything we do. We uphold the highest standards of fairness and respect, maintaining a workplace built on trust and collaboration. At IP Australia, you'll be part of an organisation that values both people and purpose.

To Apply

Position Contact	Caroline Brown, (02)6160 5356
Agency Recruitment Site	https://careers.ipaustralia.gov.au

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0771881

Job Title	Executive Officer Stakeholder Engagement Division
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangement up to 50% - Up to the discretisation of the hiring manager.
Classification	Executive Level 2
Position Number	4546
Agency Website	https://www.casa.gov.au/about-us/careers-casa

Job Description

<https://www.casa.gov.au/about-us/careers-casa>

About the Opportunity

The Executive Officer – Stakeholder Engagement Division (SED), works under the broad direction of the Executive Manager (EMSED) and is responsible for providing high level and specialist advice on SED's business operations and strategic planning. SED ensures CASA interacts with industry and stakeholders in a clear, consistent and coordinated way and is responsible for all internal and external communication activities, engagement with the aviation industry, government, industry bodies and the travelling public. SED manages consultation and communication strategies including secretariat functions for the Aviation Safety Advisory Panel (ASAP), management of all corporate communication channels, and entry control, surveillance and regulatory services for sport and recreational aviation.

The position exercises a high degree of independent judgement and delegated authority to drive delivery of divisional outcomes and represent EMSED across CASA and externally where required. Management and reporting of issues and risks in line with a range of key governance accountabilities are key aspects of this role. The position develops and maintains high quality corporate and strategic planning documentation and coordinates resources and activities in line with those plans for a division comprising approximately 140 employees across 4 branches, with an annual operating budget of \$30M. The position supports the full breadth of that remit.

The position is expected to work reasonable additional hours beyond the ordinary hours of work, which may include work on weekends or outside the span of hours. Working additional hours should be regarded as the exception rather than the rule and where additional hours are worked the occupant will be compensated in accordance with CASA's Enterprise Agreement.

Key Responsibilities of the Executive Officer Stakeholder Engagement Division include:

- Leading the day-to-day operations of the EMSED's office managing sensitive and complex matters, coordinating competing priorities, and providing strategic advice to EMSED.
- Assisting EMSED in driving the delivery of CASA's strategic priorities by translating CASA objectives and regulatory commitments into actionable initiatives, monitoring progress and supporting the division's performance outcomes.
- Representing EMSED and CASA in dealings with government agencies, industry associations, regulated entities and other stakeholders, including leading negotiations, influencing outcomes and managing complex stakeholder relationships.
- Setting the standard and overseeing the development and quality assurance of internal and external correspondence, executive briefings, policy advice, regulatory analysis, ministerial and parliamentary communications and board-facing obligations.
- Leading divisional planning, governance and performance activities, including the development of business plans, reporting frameworks, policies and procedures, and coordinating Executive Committee, Board and other corporate governance obligations.
- Identifying, monitoring and managing risks and anticipating emerging issues associated with delivery of divisional and CASA objectives.
- Monitoring divisional compliance with organisational requirements including information management, performance agreements (PACS), leave management, flexible working arrangements, timesheets and mandatory training completion ensuring organisational efficiency and risk management.
- Maintain accurate records, monitor adherence to policies and procedures, and escalate non-compliance issues as required.
- Leading multidisciplinary teams without direct line authority and coordinating resources across branches to deliver strategic priorities, complex projects, organisational change initiatives and business improvement outcomes.
- Exercising financial and procurement delegations for travel, contracts and operating expenditure, supporting divisional financial and workforce planning activities, and identifying, assessing and managing risks within the area of responsibility.
- Engaging collaboratively with colleagues and stakeholders (internal and external) to positively drive, manage and coordinate initiatives, activities, and relationships.
- Using professional judgement and experience aligned with CASA's strategic direction, the operational context and a changing environment to influence stakeholders or recommend to delegates appropriate actions on complex to highly complex matters using balanced, evidence-based and defensible information.
- Applying CASA's risk management framework to decision making and outcomes delivery. Contributing to maintaining a positive health and safety culture at CASA, including psychosocial wellbeing in the workplace and providing input, where appropriate, into decisions that may impact upon personal health, safety and wellbeing in the workplace.
- Demonstrating awareness of the diverse histories, cultures, and experiences of First Nations Peoples and other cultural groups. Communicating with respect and understanding of balancing work, family and community responsibilities.
- Positively engage in and respond to change, including supporting others through change.
- Other duties as required.

Duties

Ideal Candidate

- Demonstrated experience providing strategic advice, executive support and leadership in a complex, regulated or public sector environment, including supporting senior executives to deliver organisational priorities and outcomes.
- Demonstrated experience in managing and leading complex projects, competing priorities and outcomes across multi-disciplinary teams without direct line authority, integrating expertise and professional decision making into complex and sensitive matters.
- A demonstrated ability to interpret and apply policies and procedures, to make informed decisions with limited guidance or to provide recommendations on an appropriate course of action.
- Well-developed negotiation, facilitation, influencing and communication skills (written and verbal), to manage disparate views amongst stakeholders, including at a senior level.
- A demonstrated ability to oversee and actively engage in effective stakeholder management, including with regulated entities, on sensitive issues requiring conflict resolution within constrained time limits.
- A proven ability to seek out diverse perspectives, knowledge, and experience to identify opportunities and improvements.
- Experience in demonstrating empathy and influence to gain and build trust when collaborating across diverse groups.

Eligibility

Employment with CASA is subject to conditions prescribed within the Civil Aviation Act 1988. The following eligibility requirements apply to this position:

- At a minimum, prospective CASA employees must undergo pre-employment screening and must be willing to provide the required information to successfully undergo a police record check.
- The position's occupant must be an Australian citizen with the ability to obtain and maintain the level of security clearance as required

Notes

About the Civil Aviation Safety Authority Australia

"Safe skies for all—it begins with you." CASA is established by and operates under the Civil Aviation Act 1988 and the Airspace Act 2007. CASA's primary function is to conduct the safety regulation of civil air operations in Australia and the operation of Australian aircraft overseas. We license pilots, register aircraft, oversee aviation safety and promote safety awareness. We are also responsible for making sure that Australian airspace is administered and used safely. CASA is a Corporate Commonwealth entity and is subject to the Public Governance, Performance and Accountability Act 2013 which deals with a range of matters, including reporting and the use of and management of public resources. We employ over 800 people working across Australia. We are an engaged team and proud to work for CASA. We strongly believe in the vision, mission and goals of our agency. We are highly connected to CASA's Values and Regulatory Philosophy that underpin all we do. We understand how our roles directly contribute to aviation safety. We are a relationship-based organisation and value the input and ideas of others.

To Apply

Position Contact	Andreas Marcelja, 02 6217 1214
Agency Recruitment Site	https://www.casa.gov.au/about-us/careers-casa

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0771882

Civil Aviation Safety Authority Australia

Closing Date: Sunday 23 August 2026

Stakeholder Engagement Division

Job Title	Executive Officer Stakeholder Engagement Division Affirmative Measures - Aboriginal and/or Torres Strait Islander and/or Disability -
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$143,903 - \$174,038
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangement up to 50% - Up to the discretisation of the hiring manager.
Classification	Executive Level 2
Position Number	4546
Agency Website	https://www.casa.gov.au/about-us/careers-casa

Job Description

<https://www.casa.gov.au/about-us/careers-casa>

About the Opportunity

The Executive Officer – Stakeholder Engagement Division (SED), works under the broad direction of the Executive Manager (EMSED) and is responsible for providing high level and specialist advice on SED's business operations and strategic planning. SED ensures CASA interacts with industry and stakeholders in a clear, consistent and coordinated way and is responsible for all internal and external communication activities, engagement with the aviation industry, government, industry bodies and the travelling public. SED manages consultation and communication strategies including secretariat functions for the Aviation Safety Advisory Panel (ASAP), management of all corporate communication channels, and entry control, surveillance and regulatory services for sport and recreational aviation.

The position exercises a high degree of independent judgement and delegated authority to drive delivery of divisional outcomes and represent EMSED across CASA and externally where required. Management and reporting of issues and risks in line with a range of key governance accountabilities are key aspects of this role. The position develops and maintains high quality corporate and strategic planning documentation and coordinates resources and activities in line with those plans for a division comprising approximately 140 employees across 4 branches, with an annual operating budget of \$30M. The position supports the full breadth of that remit.

The position is expected to work reasonable additional hours beyond the ordinary hours of work, which may include work on weekends or outside the span of hours. Working additional hours should be regarded as the exception rather than the rule and where additional hours are worked the occupant will be compensated in accordance with CASA's Enterprise Agreement.

Key Responsibilities of the Executive Officer Stakeholder Engagement Division include:

- Leading the day-to-day operations of the EMSED's office managing sensitive and complex matters, coordinating competing priorities, and providing strategic advice to EMSED.
- Assisting EMSED in driving the delivery of CASA's strategic priorities by translating CASA objectives and regulatory commitments into actionable initiatives, monitoring progress and supporting the division's performance outcomes.
- Representing EMSED and CASA in dealings with government agencies, industry associations, regulated entities and other stakeholders, including leading negotiations, influencing outcomes and managing complex stakeholder relationships.
- Setting the standard and overseeing the development and quality assurance of internal and external correspondence, executive briefings, policy advice, regulatory analysis, ministerial and parliamentary communications and board-facing obligations.
- Leading divisional planning, governance and performance activities, including the development of business plans, reporting frameworks, policies and procedures, and coordinating Executive Committee, Board and other corporate governance obligations.
- Identifying, monitoring and managing risks and anticipating emerging issues associated with delivery of divisional and CASA objectives.
- Monitoring divisional compliance with organisational requirements including information management, performance agreements (PACS), leave management, flexible working arrangements, timesheets and mandatory training completion ensuring organisational efficiency and risk management.
- Maintain accurate records, monitor adherence to policies and procedures, and escalate non-compliance issues as required.

- Leading multidisciplinary teams without direct line authority and coordinating resources across branches to deliver strategic priorities, complex projects, organisational change initiatives and business improvement outcomes.
- Exercising financial and procurement delegations for travel, contracts and operating expenditure, supporting divisional financial and workforce planning activities, and identifying, assessing and managing risks within the area of responsibility.
- Engaging collaboratively with colleagues and stakeholders (internal and external) to positively drive, manage and coordinate initiatives, activities, and relationships.
- Using professional judgement and experience aligned with CASA's strategic direction, the operational context and a changing environment to influence stakeholders or recommend to delegates appropriate actions on complex to highly complex matters using balanced, evidence-based and defensible information.
- Applying CASA's risk management framework to decision making and outcomes delivery. Contributing to maintaining a positive health and safety culture at CASA, including psychosocial wellbeing in the workplace and providing input, where appropriate, into decisions that may impact upon personal health, safety and wellbeing in the workplace.
- Demonstrating awareness of the diverse histories, cultures, and experiences of First Nations Peoples and other cultural groups. Communicating with respect and understanding of balancing work, family and community responsibilities.
- Positively engage in and respond to change, including supporting others through change.
- Other duties as required.

Duties

Ideal Candidate

- Demonstrated experience providing strategic advice, executive support and leadership in a complex, regulated or public sector environment, including supporting senior executives to deliver organisational priorities and outcomes.
- Demonstrated experience in managing and leading complex projects, competing priorities and outcomes across multi-disciplinary teams without direct line authority, integrating expertise and professional decision making into complex and sensitive matters.
- A demonstrated ability to interpret and apply policies and procedures, to make informed decisions with limited guidance or to provide recommendations on an appropriate course of action.
- Well-developed negotiation, facilitation, influencing and communication skills (written and verbal), to manage disparate views amongst stakeholders, including at a senior level.
- A demonstrated ability to oversee and actively engage in effective stakeholder management, including with regulated entities, on sensitive issues requiring conflict resolution within constrained time limits.
- A proven ability to seek out diverse perspectives, knowledge, and experience to identify opportunities and improvements.
- Experience in demonstrating empathy and influence to gain and build trust when collaborating across diverse groups.

Eligibility

Employment with CASA is subject to conditions prescribed within the Civil Aviation Act 1988. The following eligibility requirements apply to this position:

- At a minimum, prospective CASA employees must undergo pre-employment screening and must be willing to provide the required information to successfully undergo a police record check.

- The position’s occupant must be an Australian citizen with the ability to obtain and maintain the level of security clearance as required

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Civil Aviation Safety Authority Australia

"Safe skies for all—it begins with you." CASA is established by and operates under the Civil Aviation Act 1988 and the Airspace Act 2007. CASA's primary function is to conduct the safety regulation of civil air operations in Australia and the operation of Australian aircraft overseas. We license pilots, register aircraft, oversee aviation safety and promote safety awareness. We are also responsible for making sure that Australian airspace is administered and used safely. CASA is a Corporate Commonwealth entity and is subject to the Public Governance, Performance and Accountability Act 2013 which deals with a range of matters, including reporting and the use of and management of public resources. We employ over 800 people working across Australia. We are an engaged team and proud to work for CASA. We strongly believe in the vision, mission and goals of our agency. We are highly connected to CASA's Values and Regulatory Philosophy that underpin all we do. We understand how our roles directly contribute to aviation safety. We are a relationship-based organisation and value the unput and ideas of others.

To Apply

Position Contact	Andreas Marcelja, 02 6217 1214
Agency Recruitment Site	https://www.casa.gov.au/about-us/careers-casa

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0771879

Museum of Australian Democracy - Old Parliament House

Closing Date:Sunday 30 August 2026

Facilities, Security, Heritage & Collections Facilities & Audio Visual

Job Title	Manager of Facilities
Job Type	Full-Time, Ongoing
Location	Parkes ACT
Salary	\$121,756 - \$132,712
Future Merit Locations	Various locations - ACT
Office Arrangement	On Site;Flexible
Office Arrangement Details	Onsite with work from home one day per week considered
Classification	Executive Level 1
Position Number	32002
Agency Website	

Job Description

<https://www.moadoph.gov.au/>

As the Manager of the Facilities and Audio Visual team you will manage a small team to oversee the catering contract and audio visual services for all function spaces, oversee the provision of facility management services for the Museum of Australian Democracy at Old Parliament House, including maintaining the building, providing a clean, healthy environment for staff, tenants and visitors and ensuring public safety in terms of emergency management and fulfilling the role of Chief Emergency Warden. The team is responsible for the progressive facilities projects, upgrading of the building infrastructure and managing minor refurbishment projects, whilst ensuring the preservation of the heritage fabric.

As a member of the Facilities, Security, Heritage & Collections Section you will assist in managing the operational aspects and strategic planning for the building assets in line with the Life Cycle Cost Plan (LCCP) and associated budgets. Your role will provide technical advice for major/minor refurbishments and capital works projects, reviewing technical briefs and specifications, arranging contracts and overseeing the services for cleaning, gardening, waste management, pest control and the maintenance contract. The position will manage and report on the financial control of the Facilities and Audio Visual team.

Duties

Under the direction of the Head of Facilities, Security, Heritage & Collections you will be required to:

1. The day to day management of a small team of APS staff to deliver all facilities, catering and audio visual requirements for the Agency.
2. Technical review and advice for major/minor infrastructure and refurbishment projects;
3. Manage the ongoing maintenance and facilities works program including strategic planning, condition assessments, and financial management of the team's budget.
4. Management of building and services contracts including maintenance, cleaning, waste management, pest management, horticulture, utilities also manage the external catering contract;
5. Arrange new contracts when required including preparing tender documentation, tender evaluation, contract transition and management;
6. Assist in the management of strategic planning for routine and cyclical maintenance, upgrading of services infrastructure, energy and environmental control systems; emergency response management; accommodation planning, building access, LCCP development;
7. Undertaking the role of Chief Emergency Warden.

Eligibility

To be eligible for this position at MoAD, applicants must:

- be an Australian Citizen; and
- have a security clearance or be willing to undertake the process to obtain a baseline clearance (after commencement).
- be willing to provide identity documents and undergo an identity pre-employment check through a Document Verification Service, if you are deemed to be the successful candidate.

Notes

Please provide a:

- concise statement of claims of no more than 1 page. When framing your statement, please ensure you adequately demonstrate your skills, qualifications, experience and capabilities.
- Resume outlining your career history, qualifications and contact details for at least two recent referees (no more than 4 pages).

Applicants should ensure that their applications comprehensively demonstrate their experience against their claims, as selection may be based solely on written applications and referee checks.

Expectations related to the use of AI are outlined in the Principles for candidate use of AI in recruitment to ensure the ethical, responsible and transparent use of AI when engaging in APS recruitment processes. These expectations align with those outlined in the APS Values and Employment Principles and intend to ensure the integrity of recruitment decisions and outcomes is maintained.

MoAD accommodates requests for reasonable adjustment for people with disabilities to participate in an interview, including offering onsite tours to potential employees before their interviews to gauge any possible access barriers and to comfortably see staff spaces before committing to interview or the job position. Please indicate

About the Museum of Australian Democracy - Old Parliament House

To Apply

Position Contact	Chris Grebert, 02 6270 8141
Agency Recruitment Site	https://www.moadoph.gov.au/

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Prime Minister and Cabinet

Vacancy VN-0771778

Department of the Prime Minister and Cabinet

Closing Date: Monday 31 August 2026

Corporate
Finance Branch Various

Job Title	Procurement Advisers and Finance Advisers, Finance Branch
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$83,242 - \$114,239
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements will be considered
Classification	APS Level 4;APS Level 5;APS Level 6
Position Number	PMC/2026/086
Agency Website	

Job Description

<https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT>

What you'll do

Procurement Advisers will require experience or transferrable skills in:

- the provision of specialist procurement advice and review services for ICT and/or non-ICT procurement activities; and/or
- the provision of procurement reporting and compliance services; and/or
- the delivery of operational procurement and/or contract management with interest in developing specialist knowledge and skills in a central procurement role.

Finance Adviser roles may include:

- supporting budgets, forecasts, reporting and financial commentary
- contributing to external budget, accounting and compliance processes
- analysing financial information to provide clear, practical advice
- building effective relationships with business areas, central agencies and service providers
- improving finance processes, systems, reporting and guidance.

Travel is not anticipated and employees in these roles are required to work standard working hours. Flex time applies and flexible working arrangements will be considered on a case by case basis. Training and relevant professional development will be provided as needed.

Duties

Our ideal candidates will perform at the APS4, APS5 or APS6 level in accordance with the PM&C Performance model.

APS 4 Procurement Adviser

Our ideal candidate has attention to detail, is willing to learn and able to work cooperatively in a busy procurement environment with the ability to interpret legislation and internal policies and prepare simple written advice.

APS 5 Procurement Reporting Adviser

Our ideal candidate can apply procurement and contracting knowledge, interpret policy to provide advice and deliver high-quality client service.

APS 6 Procurement Adviser

Our ideal candidate is a confident procurement professional with a proven ability to work in a high paced dynamic team, contribute new ideas, apply sound judgement, knowledge and discretion in interpreting and applying legislation and policy to provide sound advice on a range of complex matters.

APS4 Finance Adviser

Our ideal candidate is accurate, willing to learn and able to work cooperatively in a busy finance environment.

APS5 Finance Adviser

Our ideal candidate can apply financial management knowledge, use data to support advice and build effective stakeholder relationships with experience in budgeting, forecasting, reporting, accounting, analysis or related financial management work.

APS6 Finance Adviser

Our ideal candidate is a confident finance professional who can analyse complex information, provide sound advice and support effective financial management.

Further information on the roles is included in the Candidate Information Pack which can be viewed when you select 'Apply'.

Eligibility

- Under section 22(8) of the [Public Service Act 1999](#), employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At PM&C to be eligible for this position you should be an Australian Citizen by the completion of the recruitment process, except under exceptional circumstances.
- The successful candidate must be able to obtain and maintain a security clearance, or hold a current security clearance of an appropriate level.
- The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS.

Notes

This role is being advertised as both ongoing and non-ongoing, with the employment type to be determined in negotiation with the preferred candidate and the PM&C delegate.

Where a non-ongoing specified term is offered, this would be for a maximum period of two (2) years. If the initial contract is for less than 2 years, it may be extended or renewed once, up to the 2 year limit.

A non-ongoing offer may result in conversion to an ongoing offer of employment, however this must occur within 18 months from the opening date of this advertisement.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

The Department of the Prime Minister and Cabinet (PM&C) advances Australia's national interests through high quality support to the Prime Minister and the operations of Cabinet. PM&C supports the Prime Minister as leader of the Government and of Cabinet and as leader of the country. This positions us both to provide visibility of Government priorities and influence outcomes across all Commonwealth portfolios, state jurisdictions, the Australian Public Service (APS) as an institution, and on the international stage. Our role is to provide fresh thinking and creative advice to government as stewards for the APS. We contribute ideas on the many and varied issues facing Australia, taking into consideration the views and opinions of a range of stakeholders across the private, public, not-for-profit and community sectors. The PM&C team provides pragmatic advice and finds solutions to problems so that Government policies can be effectively designed and implemented. We give particular weight to issues that are important to the Prime Minister. Our focus, put in its simplest terms, is to find new ways to improve the lives of all Australians.

To Apply

Position Contact	Melissa Radford (Procurement) or Tina Watts (Finance), (02) 6271 6193 or (02) 6271 6186
Agency Recruitment Site	https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT

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Prime Minister and Cabinet

Vacancy VN-0771860

Torres Strait Regional Authority

Closing Date: Sunday 30 August 2026

Torres Strait Regional Authority
Administration Environmental Management

Job Title	Ranger - Boigu
Job Type	Full-Time, Non-Ongoing
Location	Boigu Island QLD
Salary	\$57,497 - \$60,946
Future Merit Locations	Boigu Island
Office Arrangement	On Site
Office Arrangement Details	On-site
Classification	APS Level 1
Position Number	T01779
Agency Website	http://www.tsra.gov.au/opportunities/work-for-us

Job Description

<https://tsra.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=62AFB35D%2D9273%2D4A11%2D>

The Ranger will undertake land, sea and cultural heritage management activities on traditional land and sea country under the supervision and guidance of the Senior Ranger.

TSRA Rangers play a vital role in the environmental and cultural stewardship across the Torres Strait.

Rangers combine traditional knowledge and western science to care of land, sea and culture in line with community and traditional owners.

Duties

Tasks will be varied and may include:

1. Conduct physical work outdoors within the cultural and natural resource management on the island of Boigu and other communities with the Torres Straits. This includes cultural site maintenance, traditional ecological knowledge (TEK) recording, cultural awareness activities, management of introduced plants and animals, threatened species management, land and sea patrols.

2. Consult, plan and seek advice from Senior Traditional Owners and Registered Native Title Bodies Corporates (RNTBCs) regarding work plan activities.

3. Computers are literate to conduct administrative duties such as interpreting work plans, recording attendance and office duties.

4. Demonstrate capabilities to conduct maintenance on assets, equipment, and facilities.

5. Contribute to the Ranger team, work within a team

6. Undertake tasks as directed by the Ranger Project Management.

Eligibility

Eligibility

Employment is subject to the following conditions:

- Citizenship – applicants must be an Australian Citizen
- Police check – any new APS employee must undergo a National Crime Check
- Probation – a probation period will apply to any new APS employee
- Security clearance – successful candidates may be required to obtain and maintain a AGSVA security clearance commensurate with their particular role requirements
- A 'working with children' Blue Card, or the ability to obtain a 'working with children' Blue Card

Affirmative Measure Position

This vacancy is only open to Torres Strait Islander and/or Aboriginal people. The filling of this vacancy constitutes an affirmative measure under section 8(1) of the Racial Discrimination Act 1975.

Before being appointed to a role, successful applicant must provide evidence confirming are Torres Strait Islander and/or Aboriginal. Acceptable evidence includes:

- ### Essential Requirements:

- ## Notes

About the Torres Strait Regional Authority

To Apply

Applicants to vacancies notified in all formats of the electronic Public Service Gazette should be aware:

- ## Social Services

Vacancy VN-0771832

National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

Closing Date: Sunday 30 August 2026

Intake, Assessment and Practice Quality
Intake, Assessment and Safeguards Branch

Job Title	Contact Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Darwin NT, Hobart TAS, Penrith NSW, Perth WA
Salary	\$73,259 - \$79,487
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Hybrid
Classification	APS Level 3
Position Number	086_07/26
Agency Website	https://www.ndiscommission.gov.au/

Job Description

<https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT>

Working as a Contact Officer you will be on the phone and responding to emails and web-forms in a fast-paced contact centre environment advising and assisting the Australian public every day. You will be helping a diverse range of external stakeholders, including NDIS participants, service providers, workers, and the broader community, understand the role and function of the NDIS Commission. What is most important to succeed in this role is a desire to help people, good communication skills and willingness to learn.

Through our comprehensive training and coaching program, you will gain skills in researching and interpreting legislation and be able to advance your communications skills. This will enable you to progress your career, not only within the Contact Centre as a Coach or Team Leader, but across the NDIS Commission. For example, past Agents have become Complaint Officers, Registration Officers, or joined the Data teams.

You can expect to work in a supportive work environment where we value diversity and provide an inclusive workplace culture.

Duties

Duties may include, but are not limited to, the following:

- Interacting with customers and providing high-quality customer service via phone, email or web-form.
- Identifying customer needs and tailoring advice to each customer.
- Analysing and interpreting complex information under the National Disability Insurance Scheme Act 2013.
- Confidently guiding customers through difficult situations, including referring to relevant online resources.
- Identifying appropriate pathways for customers requiring additional assistance in resolving complaints.

Eligibility

The occupant of the position:

Has a positive and contemporary attitude to people with disability.

Demonstrated ability to learn, understand and interpret the NDIS Commissions role, the different functions within the NDIS Commission and how these relate to a specific work area.

Strong communication skills to translate complex information into simple terms and articulate to customers in a confident manner.

This role involves engagement with matters that may be sensitive or distressing at times. Employees are supported through training, supervision, and access to wellbeing resources, including employee assistance programs.

Lived experience of disability or demonstrated understanding and experience of disability

services in a State or Territory Government context or the NDIS would also be an advantage.

Notes

This role is open in the following locations

1. Brisbane
2. Darwin
3. Hobart
4. Penrith
5. Perth

The NDIS Quality and Safeguards Commission (NDIS Commission) offers roles that make a real difference in the community. As the dedicated national regulator of NDIS service providers and workers in Australia, the NDIS Commission upholds the rights of NDIS participants to quality and safe supports or services, including those received under the National Disability Insurance Scheme (NDIS). The NDIS Commission encourage applications from people with disabilities, LGBTQIA+ people, women and people with diverse linguistic and cultural backgrounds. The organisation recognises the richness of Aboriginal and Torres Strait Islander culture, and the unique knowledge Aboriginal and Torres Strait Islander employees bring to the workplace, policy development and service delivery. The NDIS Commission participates in the Australian Public Service Recruitment Scheme which provides equitable adjustments for applicants with disability A full definition of disability is included on this website Definition of Disability.

To Apply

Position Contact	Leah Gilliver, ceebranchops@ndiscommission.gov.au
Agency Recruitment Site	https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

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Social Services

Vacancy VN-0771864

National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

Closing Date: Sunday 30 August 2026

Regulatory Strategy and Sector Capability
Sector Capability and Quality

Job Title	Programs Officer, Sector Programs, Sector Capability and Quality
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Hobart TAS, Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Melbourne VIC, Parramatta NSW, Penrith NSW, Perth WA
Salary	\$91,152 - \$97,344
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Position may be offered for working from home, spilt offering under hybrid or may be flexible.
Classification	APS Level 5
Position Number	112_08/26
Agency Website	https://www.ndiscommission.gov.au/

Job Description

<https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT>

The Programs Officer will contribute to the design, management and evaluation of the Grants Program for the NDIS Quality and Safeguards Commission.

Duties

Duties may include, but are not limited to, the following:

- Support and promote the NDIS Commission's vision, mission and business objectives and behave in accordance with the APS Values and NDIS Code of Conduct
- Undertake grant activities, including drafting grant documents for review by senior staff, advising and assisting in assessment, and supporting grant management
- Support embedded evaluation, including analysis, monitoring and review of the Grants Program and associated activities
- Perform independent research and analysis, including the preparation of quality learning reports, to support evidence-based decisions

Eligibility

The occupant of the position:

- Has a positive and contemporary attitude to people with disability

- Has well-developed written, verbal and interpersonal communication skills, with capability to build and maintain productive working relationships with NDIS Commission staff, team members and external stakeholders
- Has good conceptual and practical understanding of policy development, policy research work and analysis
- Is familiar with grant administration practices, particularly Commonwealth grants

Notes

About the National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

The NDIS Quality and Safeguards Commission (NDIS Commission) offers roles that make a real difference in the community. As the dedicated national regulator of NDIS service providers and workers in Australia, the NDIS Commission upholds the rights of NDIS participants to quality and safe supports or services, including those received under the National Disability Insurance Scheme (NDIS). The NDIS Commission encourage applications from people with disabilities, LGBTQIA+ people, women and people with diverse linguistic and cultural backgrounds. The organisation recognises the richness of Aboriginal and Torres Strait Islander culture, and the unique knowledge Aboriginal and Torres Strait Islander employees bring to the workplace, policy development and service delivery. The NDIS Commission participates in the Australian Public Service Recruitment Scheme which provides equitable adjustments for applicants with disability A full definition of disability is included on this website Definition of Disability.

To Apply

Position Contact	Rod Kenafacke, Rod.KENAFACKE@ndiscommission.gov.au
Agency Recruitment Site	https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

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Social Services

Vacancy VN-0771866

National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

Closing Date: Sunday 30 August 2026

Regulatory Strategy and Sector Capability
Sector Capability and Quality

Job Title	Senior Education and Engagement Officer, Sector Capability and Quality
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Melbourne VIC, Hobart TAS, Parramatta NSW, Penrith NSW, Perth WA
Salary	\$99,841 - \$112,222
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Position may be offered for working from home, spilt offering under hybrid or may be flexible.
Classification	APS Level 6
Position Number	113_08/26
Agency Website	https://www.ndiscommission.gov.au/

Job Description

<https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT>

The Senior Education Officer is responsible for designing, monitoring and evaluating engaging and impactful sector education experiences that align with the NDIS Commission's Education Framework, regulatory priorities and best practices in educational content delivery.

The Senior Engagement Officer is responsible for coordinating and supporting engagement initiatives and processes including managing relationships with internal and external stakeholders.

Duties

Duties may include, but are not limited to, the following:

- Create detailed curricula to build the capability of NDIS Commission external audiences.
- Design interactive and engaging courses and educational resources that cater to various learning styles and preferences, tailored to market segments, and that meet industry standards and best practices.
- Conduct needs assessments to identify learning gaps and develop specific, measurable learning objectives tailored to market segments.
- Collaborate with key internal and external stakeholders, co-designing learning programs and resources as required.
- Manage the delivery of courses and educational resources

Eligibility

The occupant of the position:

- Has a positive and contemporary attitude to people with disability
- Anticipates and responds to client and stakeholder needs, is adaptable and flexible, and thrives in a fast-paced environment
- Has highly developed organisation and the capacity to multi-task to deliver high-quality outcomes within expected timeframes
- High-level attention to detail with excellent communication and interpersonal skills

Notes

About the National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

The NDIS Quality and Safeguards Commission (NDIS Commission) offers roles that make a real difference in the community. As the dedicated national regulator of NDIS service providers and workers in Australia, the NDIS Commission upholds the rights of NDIS participants to quality and safe supports or services, including those received under the National Disability Insurance Scheme (NDIS). The NDIS Commission encourage applications from people with disabilities, LGBTQIA+ people, women and people with diverse linguistic and cultural backgrounds. The organisation recognises the richness of Aboriginal and Torres Strait Islander culture, and the unique knowledge Aboriginal and Torres Strait Islander employees bring to the workplace, policy development and service delivery. The NDIS Commission participates in the Australian Public Service Recruitment Scheme which provides equitable adjustments for applicants with disability A full definition of disability is included on this website Definition of Disability.

To Apply

Position Contact	Caroline Mannix, Caroline.MANNIX@ndiscommission.gov.au
Agency Recruitment Site	https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

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Social Services

Vacancy VN-0771867

National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

Closing Date: Sunday 30 August 2026

Regulatory Strategy and Sector Capability
Regulatory Reform and Design

Job Title	Senior Policy Officer - Regulatory Strategy and Sector Capability
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Parramatta NSW, Penrith NSW, Perth WA
Salary	\$99,841 - \$112,222
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Position may be offered for working from home, spilt offering under hybrid or may be flexible.
Classification	APS Level 6
Position Number	110_08/26
Agency Website	https://www.ndiscommission.gov.au/

Job Description

<https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT>

Senior Policy Officers take a lead role on policy projects as they arise such as the formulation and evaluation of best practice policies, procedures, programs and activities for the NDIS Commission.

Duties

Duties may include, but are not limited to, the following:

- Critically analyse information, accurately analyse qualitative and quantitative data to identify issues and trends, make sound judgements and problem solve
- Undertake review of literature, data, policy papers and other published material
- Build and sustain positive working relationships with team members in other work areas and external stakeholders
- Prepare high-quality reports, presentations, briefing papers, talking points, minutes and Ministerial correspondence for clearance and presentation to senior staff and the Executive

Eligibility

The occupant of the position:

- Has a positive and contemporary attitude to people with disability
- May manage a team to achieve objectives with a focus on safety, staff wellbeing and high performance
- Has demonstrated ability to establish clear plans and timeframes, see projects through to completion, monitor project progress and adjust plans as required
- Is confident working independently or under limited guidance and positively respond quickly and accurately to change and uncertainty in a fast moving and demanding environment

Notes

About the National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

The NDIS Quality and Safeguards Commission (NDIS Commission) offers roles that make a real difference in the community. As the dedicated national regulator of NDIS service providers and workers in Australia, the NDIS Commission upholds the rights of NDIS participants to quality and safe supports or services, including those received under the National Disability Insurance Scheme (NDIS). The NDIS Commission encourage applications from people with disabilities, LGBTQIA+ people, women and people with diverse linguistic and cultural backgrounds. The organisation recognises the richness of Aboriginal and Torres Strait Islander culture, and the unique knowledge Aboriginal and Torres Strait Islander employees bring to the workplace, policy development and service delivery. The NDIS Commission participates in the Australian Public Service RecruitAbility Scheme which provides equitable adjustments for applicants with disability A full definition of disability is included on this website Definition of Disability.

To Apply

Position Contact	Jesse Williams, Jesse.WILLIAMS@ndiscommission.gov.au
Agency Recruitment Site	https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

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Social Services

Vacancy VN-0771871

National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

Closing Date: Sunday 30 August 2026

Regulatory Strategy and Sector Capability
Sector Capability and Quality

Job Title	Senior Programs Officer, Sector Programs, Sector Capability and Quality
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Parramatta NSW, Perth WA, Penrith NSW
Salary	\$99,841 - \$112,222
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Position may be offered for working from home, spilt offering under hybrid or may be flexible.
Classification	APS Level 6
Position Number	111_08/26
Agency Website	https://www.ndiscommission.gov.au/

Job Description

<https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT>

The Senior Programs Officer will contribute to the design, management and evaluation of the Grants Program and policy projects for the NDIS Quality and Safeguards Commission

Duties

Duties may include, but are not limited to, the following:

- Support and promote the NDIS Commission's vision, mission and business objectives and behave in accordance with the APS Values and NDIS Code of Conduct
- Oversee and coordinate grant activities, including finalising grant documents, coordinating assessment processes, and conducting grant management activities
- Undertake embedded evaluation, including analysis, monitoring and review of the Grants Program and associated activities
- Perform independent research and analysis activities, including the preparation of quality learning reports, to support evidence-based decisions
- Work with independence, under limited guidance and make decisions with some autonomy that relate to role

Eligibility Notes

About the National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

The NDIS Quality and Safeguards Commission (NDIS Commission) offers roles that make a real difference in the community. As the dedicated national regulator of NDIS service providers and workers in Australia, the NDIS Commission upholds the rights of NDIS participants to quality and safe supports or services, including those received under the National Disability Insurance Scheme (NDIS). The NDIS Commission encourage applications from people with disabilities, LGBTQIA+ people, women and people with diverse linguistic and cultural backgrounds. The organisation recognises the richness of Aboriginal and Torres Strait Islander culture, and the unique knowledge Aboriginal and Torres Strait Islander employees bring to the workplace, policy development and service delivery. The NDIS Commission participates in the Australian Public Service Recruitment Scheme which provides equitable adjustments for applicants with disability A full definition of disability is included on this website [Definition of Disability](#).

To Apply

Position Contact	Rod Kenafacke, Rod.KENAFACKE@ndiscommission.gov.au
Agency Recruitment Site	https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

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Treasury

Vacancy VN-0771404

Australian Taxation Office

Closing Date:Friday 28 August 2026

Entrprse Risk Change Intgrtn Evaln
Contract Hub

Job Title	Contract Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Upper Mount Gravatt QLD, Brisbane QLD, Canberra ACT, Melbourne VIC, Penrith NSW, Sydney NSW
Salary	\$101,142 - \$116,131
Future Merit Locations	Box Hill, Brisbane, Canberra, Dandenong, Moonee Ponds, Parramatta, Upper Mount Gravatt, Melbourne, Penrith, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 6
Position Number	EXT_ESCO_588_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=462A6A2B-5276-6B69-A36E-ED2145D52F2E>

Duties

We are seeking a motivated individual to join our Contract Hub team.

As a Contract Officer, you will support the delivery of contract management and procurement services for the CEG Contract Hub. You'll be working under limited direction, facilitate contract management and administrative processes across a portfolio of third-party database and transcription service contracts. You'll ensure quality business outcomes and compliance with procurement, financial and governance requirements.

You will provide advice to business partners on contract management matters, manage supplier relationships, support procurement activities, monitor contract expenditure and performance. You'll contribute to continuous improvement initiatives that support effective contract management across Client Engagement Group.

This role may be offered on an ongoing or non-ongoing basis in Brisbane CBD, Canberra, Melbourne CBD, Penrith, Sydney CBD or Upper Mount Gravatt.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Our ideal candidate:

- is experienced in contract management, procurement or contract administration, including managing contract variations, supplier performance and compliance requirements
- has strong relationship management skills and exercises sound judgement to influence business partners
- supports procurement and contract lifecycle activities, monitoring contract expenditure and financial activities
- identifies and manages contract related risks while maintaining compliance with procurement, contract management and financial governance requirements
- has robust analytical and problem solving skills to research issues, trends and provides recommendations to support informed decision-making
- manages competing priorities, implements process improvements and delivers quality outcomes in a dynamic and changing environment.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	Sharyn Gibson, (07) 3213 6992
Agency Recruitment Site	https://ato.nga.net.au/?jati=462A6A2B-5276-6B69-A36E-ED2145D52F2E

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Parliamentary Department

Vacancy VN-0771485

Department of Parliamentary Services

Closing Date:Friday 28 August 2026

Parliamentary Library
Library Collections and Systems

Job Title	Parliamentary Library Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$83,415 - \$90,639
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	This position requires onsite work at one of the DPS office locations in Canberra.
Classification	APS Level 4
Position Number	JR33416
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_Departments/Department_of_Parliamentar

Job Description

<https://jobs.dps.gov.au/>

The Opportunity

The Department of Parliamentary Services (DPS) is recruiting for a Parliamentary Service Level 4 (PSL4) Parliamentary Library Officer within the Parliamentary Library.

The Parliamentary Library provides high quality information, analysis and advice to Senators and Members of Parliament in support of their parliamentary and representational roles. This position sits within the Library Collections and Systems Branch, which develops and maintains the information resources that support the research needs of our researchers, delivers news content for the current awareness of our parliamentary clients, and provides first-line client services.

An ongoing opportunity is currently available in the Collection Management team, which shepherds deselected material through required financial asset procedures, coordinates the binding and repair of collection material, and assists with day-to-day serials tasks and library collection maintenance.

This recruitment process will also be used to fill future ongoing and non-ongoing positions as they arise throughout the next year. The Library Collections and Systems branch employs PSL4 officers in the following other teams:

- Client Services and Engagement
- Library Subscriptions
- Library Databases
- Research Support and Coordination
- Cataloguing

Who we are looking for

Our ideal candidate will have:

- A client and teamwork focus
- Strong digital literacy and attention to detail
- Excellent communication and organisation skills
- Flexibility and a willingness to learn new skills
- An awareness of the work of the Parliament

Desirable qualifications:

- Qualifications in library or information studies are desirable.
- For roles involving research, writing and advisory tasks, applicants should have a university degree.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the position and relevant duty statement.

Eligibility

- May require physical capacity to operate storage units and to manually handle collection material up to 6kg.
- The successful applicant will be required to obtain and maintain a Baseline Vetting (Protected/Restricted) security clearance.

Notes

At DPS, we are committed to building a diverse and inclusive workplace that ensures all our people can contribute to our shared purpose. We encourage applications from Aboriginal and Torres Strait Islander people, people with disability, people with caring responsibilities, people who identify as LGBTQIA+, people from cultural and linguistically diverse backgrounds, people who identify as neurodivergent, and mature aged people.

About the Department of Parliamentary Services

The Department of Parliamentary Services (DPS) supports Australia's Parliament and parliamentarians through innovative, unified and client focused services. DPS is proud to be the custodian for Australian Parliament House (APH) as the working symbol of Australian democracy and as a significant destination for our citizens and international visitors alike. It is a place where more than 3,500 people work on sitting days and which nearly one million people visit each year.

To Apply

Position Contact	Robin Bell, 02 6277 2648
Agency Recruitment Site	https://jobs.dps.gov.au/

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Parliamentary Department

Vacancy VN-0771869

Department of Parliamentary Services

Closing Date: Friday 21 August 2026

Corporate Services
Parliamentary Communications and Governance Communications and Media

Job Title	Senior Communications Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$101,168 - \$113,706
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and t operational needs of the role.
Classification	APS Level 6
Position Number	JR33397
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_Departments/Department_of_Parliamentar

Job Description

<https://jobs.dps.gov.au/>

The Department of Parliamentary Services (DPS) is recruiting for a Parliamentary Services Level 6, Senior Communications Officer within the Communications and Media section.

In this role you will work with stakeholders to understand their communication needs and develop and implement communication approaches.

You will also draft, edit and publish high-quality content for intranet, internet and other channels.

You will need to maintain and manage a communications approval process, coordinating stakeholder input in accordance with governance arrangements and timeframes.

The role also requires the ability to develop and sustain productive relationships across DPS and other Parliamentary Departments.

Who we are looking for

We are seeking an experienced and motivated communications professional to join the Communications and Media Team. The ideal candidate will have experience leading and delivering communication plans and activities, including evaluating outcomes that support organisational objectives.

Excellent writing and editing skills, strong attention to detail, and the ability to produce clear, accurate and fit-for-purpose content across a range of channels and audiences are essential.

You will also need to demonstrate the ability to plan and manage competing priorities with minimal supervision, in a fast-paced and flexible environment.

A sound understanding of the workings of the Australian Parliament, government and media cycles is highly desirable. A relevant qualification and/or a minimum of 5 years working in a communications role will be highly regarded.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the position and relevant duty statement.

Eligibility

The successful applicant will be required to obtain and maintain a Baseline Vetting (Protected/Restricted) security clearance.

Notes

At DPS, we are committed to building a diverse and inclusive workplace that ensures all our people can contribute to our shared purpose. We encourage applications from Aboriginal and Torres Strait Islander people, people with disability, people with caring responsibilities, people who identify as LGBTQIA+, people from cultural and linguistically diverse backgrounds, people who identify as neurodivergent, and mature aged people.

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To Apply

Position Contact	Melinda Jones, 02 6277 8665
Agency Recruitment Site	https://jobs.dps.gov.au/

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Employment and Workplace Relations

Vacancy VN-0771820

Department of Employment and Workplace Relations
(DEWR)

Closing Date: Sunday 30 August 2026

Enterprise Technology Division
Cyber Security Branch Right Fit For Risk

Job Title	Assistant Director
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$129,477 - \$143,099
Future Merit Locations	Brisbane, Melbourne, Sydney, Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	Executive Level 1
Position Number	26/0898
Agency Website	https://www.dewr.gov.au/

Job Description <https://dewr.nga.net.au/?jati=B5665B24-10DB-E22C-5B9C-ED350C538CBF>

Reporting to the Director, Right Fit For Risk (RFFR), the Assistant Director will be responsible for providing management and support to Cyber Security Assessors and Program Support Officers delivering the RFFR program. The program provides an assurance for third-party service providers that their systems meet the department's security requirements.

Duties

Responsibilities of the Assistant Director will include:

- Enabling activities for the RFFR Program.
- Coordinating assurance processes.
- Stakeholder engagement with third-party service providers, partner agencies and internal areas to support effective program delivery.
- Working collaboratively with other leadership roles within the team to ensure BAU output is maintained.
- Financial Management.
- Change management activities involving 300+ third-party service providers and key stakeholders.
- Participating in governance activities.
- Actively contributing to a positive and collaborative team culture.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a **Baseline** security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

Qualifications and Education

- Demonstrated ability to lead collaborative efforts, driving outcomes that balance risk and business needs (Essential).
- Excellent ability to facilitate cooperation and partnerships to support the delivery of strategic outcomes (Essential).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspectives are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	Anna Condemi, 02 6218 3142
Agency Recruitment Site	https://dewr.nga.net.au/?jati=B5665B24-10DB-E22C-5B9C-ED350C538CBF

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Employment and Workplace Relations

Vacancy VN-0771828

Department of Employment and Workplace Relations (DEWR)

Closing Date: Sunday 30 August 2026

Enterprise Technology
Infrastructure, Platforms and Operations ETD Business Management

Job Title	Software Library Team Leader
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$129,477 - \$143,099
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	Executive Level 1
Position Number	26/0901
Agency Website	https://www.dewr.gov.au/

Job Description

<https://dewr.nga.net.au/?jati=77B0C7E4-8D62-F979-6463-ED350D5FA3DC>

Reporting to the Director, Enterprise Technology Division (EDT) Business Management, the EL1 Software Library Team Leader leads and develops a high-performing team responsible for the department’s software and cloud asset management capability. The team leader plays a key role in shaping how the department manages and optimises its software and cloud investments. The position leads software asset management practices that enable informed decision-making, strengthen governance and compliance, and ensure the department realises maximum value from its technology portfolio.

The successful candidate will play a key role in shaping how the department manages and maximises value from its technology investments. Working collaboratively with teams across Enterprise Technology Division and the broader department, they will leverage existing capabilities, identify opportunities to rationalise software licensing arrangements, and drive efficient, customer-focused outcomes. Through a strong focus on continual improvement, the role will enhance asset management practices, reporting, governance and processes to support informed decision-making, innovation and value for money across the department.

Duties

Responsibilities of the EL1 may include:

- Lead and develop the Software Library team, fostering a high-performing, collaborative and customer-focused culture that delivers quality outcomes for the department.
- Drive the strategic management and optimisation of the department's software licence and cloud service portfolio, ensuring value for money, licence compliance and alignment with business needs.
- Partner with stakeholders across the division to identify opportunities to rationalise software licensing arrangements, reduce duplication, and maximise the value of existing technology.
- Provide advice to stakeholders on software asset management, enabling informed decision-making and supporting the delivery of secure, compliant and cost-effective technology services.
- Lead the continuous improvement of software asset management practices, processes and reporting, leveraging data and insights to improve governance, efficiency and customer outcomes.
- Oversee the department's software asset lifecycle management capability, including licence consumption, contract obligations, renewals, optimisation opportunities and compliance activities.
- Deliver strategic reporting and insights on software usage, costs, risks and trends to support executive decision-making and future investment planning.
- Assist to deliver and manage a high volume of software procurements and contracts annually, including high-value software true-up processes.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Negative Vetting 1 security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

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To Apply

Position Contact	Pamela Gonzalez, 02 6121 5823
Agency Recruitment Site	https://dewr.nga.net.au/?jati=77B0C7E4-8D62-F979-6463-ED350D5FA3DC

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Employment and Workplace Relations

Vacancy VN-0771837

Job Title	Site Coordinator WA
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Perth WA
Salary	\$84,828 - \$90,720
Future Merit Locations	Perth
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	APS Level 4
Position Number	26/0739
Agency Website	https://www.dewr.gov.au/

Job Description

<https://dewr.nga.net.au/?jati=948E7FB1-11AA-6C98-50BE-ED350DD8A3F5>

Reporting to the West Australia (WA) State Manager, the WA Site Coordinator is responsible for property and accommodation services across the state office as well as providing information technology support and corporate/governance functions. This is an office-based role. The role is an integral member of team, responsible for supporting DEWR's location-agnostic staff, ensuring the smooth operation of site services, and contributing to the implementation of work, health and safety and emergency management plans.

Your role will involve coordinating local accommodation plans, managing site equipment and assets, and supporting the onboarding and offboarding of staff. You will also be responsible for organising site activities that promote a positive workplace culture and reinforcing corporate messages within the office.

This position requires a proactive and organised individual capable of collaborating with a range of stakeholders, both internal and external, to resolve issues and contribute to the continuous improvement of site operations. You will assist the National Site Coordinator with site coordination policy development, and provide input to emergency management, business continuity planning, risk assessment and contribute to DEWR's Future Ways of Working policies.

Duties

Responsibilities of the APS Level 4 may include:

- Collaborate and liaise with internal teams such as Property, IT, and Finance, to ensure the efficient resolution of site-related issues and maintain a positive working environment. This may include supporting IT functions such as laptop imaging, desk set-ups etc.
- Provide input to and support the development and implementation of WHS policies, emergency management plans, business continuity plans ensuring compliance and safety at the site.
- Promote an inclusive and respectful workplace by recognising and valuing diversity within the team. Organise and support local activities that foster a positive workplace culture, including diversity events and social activities, and reinforce DEWRs corporate messages.
- Coordinate and oversee the delivery of site-specific corporate, property and accommodation services, addressing issues as they arise.
- Manage the onboarding and offboarding processes for staff, including workstation allocation, equipment management, and building pass administration.
- Assist in monitoring site operations, provide regular updates and reports to the National site coordinator. Work collaboratively with the State Manager to communicate across the site, escalate key challenges and develop solution-focussed strategies.
- Providing corporate and governance support to the Executive team such as Secretariat functions as required, preparation of documents, coordination of meetings, escorting of external personnel etc.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

Qualifications and Education

Driver's License is essential.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

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To Apply

Position Contact	John Dempster 08 9485 3089, 08 9485 3089
Agency Recruitment Site	https://dewr.nga.net.au/?jati=948E7FB1-11AA-6C98-50BE-ED350DD8A3F5

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Communications and the Arts

Vacancy VN-0771741

Australian Communications and Media Authority

Closing Date: Sunday 30 August 2026

Corporate and Research
Finance, Reporting & Operations Revenue, Cost Recovery, Budgets & Operations

Job Title	Cost Recovery Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Belconnen ACT
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements such as working from home days may be considered.
Classification	APS Level 6
Position Number	1336-2026-1
Agency Website	http://www.acma.gov.au

Job Description

<https://www.acma.gov.au/careers>

The Australian Communications and Media Authority (ACMA) is an independent Commonwealth statutory authority responsible for the regulation of broadcasting, radiocommunications, telecommunications and some online content.

This work underpins our vision for a connected, informed and entertained Australia.

Who we are

The **Corporate and Research Division** partners with business areas across the ACMA, to provide enterprise wide enabling services and strategic advice so that the ACMA can achieve its purpose. The Division facilitates this through the delivery of key corporate functions including financial management, property services, security, procurement advice, performance reporting, research and data, digital and technology services, human resources, communications, and governance services.

The **Finance, Reporting and Operations Branch** is responsible for ensuring the financial sustainability and security of the ACMA through financial, procurement, facilities, travel and physical security services. The Branch proactively engages with business areas to provide advice, and financial and business performance reporting to drive strategic decision making and support the broader organisation. The Branch also provides assurance over the various revenue streams collected on behalf of the Commonwealth and leads the development of a range of budget and financial governance arrangements.

The **Revenue, Cost Recovery and Reporting Section** leads the administration of revenue collected on behalf of the Australian Government through taxes, levies, fees and charges. The section also manages the development, consultation and publication of Cost Recovery Implementation Statements (CRIS), provides financial accounting and compliance services including annual financial statements, taxation and audit liaison, and delivers executive reporting to support informed decision-making.

Duties

- Coordinate and manage key cost recovery processes, including monthly activity surveys, and maintenance of the ACMA activity register.
- Contribute to the development, maintenance and continuous improvement of the ACMA's Activity Based Management (ABM) framework, including data collection, analysis and documentation.
- Provide accurate, timely and practical advice to internal and external stakeholders on cost recovery matters.
- Contribute to the preparation of CRIS and Fee Analysis Statements, ensuring compliance with legislative, policy and governance requirements.
- Build and maintain productive relationships with stakeholders across government, industry and the ACMA to support effective cost recovery outcomes.
- Apply and maintain knowledge of the Australian Government Charging Framework and associated cost recovery policies to support informed decision-making and compliance.
- Contribute to the development and review of cost recovery policies, procedures, Accountable Authority Instructions (AAIs) and guidance materials, identifying opportunities to improve business processes and operational efficiency.
- Support a collaborative team environment by sharing knowledge, contributing to continuous improvement initiatives and undertaking other duties as required.

Eligibility

To be eligible for employment with the ACMA, applicants must be Australian citizens.

The successful candidates will also be required to obtain and maintain a **Baseline level security clearance**. More information on the security clearance vetting process is available on the [Australian Government Security Vetting Agency \(AGSVA\)](#) website.

Notes

Suitable candidates will be placed in a merit pool from this selection process and may be used to fill similar ongoing or non-ongoing roles in other areas of ACMA. Non-ongoing opportunities may be offered as a specified term.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Communications and Media Authority

ACMA is Australia's regulator for broadcasting, some online content, radiocommunications and telecommunications. We work with industry and government, locally and internationally, so that Australians can enjoy the best and most innovative media and communications services in a fair, responsible, safe and productive way. The ACMA provides a supportive and respectful work environment that values the diversity of our employees. Our three main offices are in Canberra, Melbourne and Sydney. Visit [acma.gov.au](https://www.acma.gov.au) for more information on joining our team.

To Apply

Position Contact	Yi Wang, 02 6219 5379
Agency Recruitment Site	https://www.acma.gov.au/careers

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Communications and the Arts

Vacancy VN-0771877

National Museum of Australia

Closing Date: Sunday 30 August 2026

Collection and Curatorial
Registration and Conservation

Job Title	Conservator
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$88,834 - \$96,829
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	To be negotiated on commencement
Classification	APS Level 5
Position Number	Various
Agency Website	https://www.nma.gov.au/about/employment

Job Description

<https://www.nma.gov.au/about/employment>

Conservators care for the Museum's National Historical Collection and other holdings in the Museum's care. They support many of the Museum's activities involving the collection and manage risks to the preservation of the collection in the many diverse ways the collection is accessed, used and stored.

This recruitment process is being used to fill one current non-ongoing vacancy to 25 July 2027 - Objects Conservator.

A merit pool will be established for future ongoing and non-ongoing Conservator vacancies at the same classification level - any specialisation area, that could arise within the next 18 months.

APS5 Conservator positions are established within the Museum's specialist conservation laboratories of Paper & Textiles, Objects & Painted Surfaces, and Large Technology.

Duties

The Conservator role is part of a diverse team, reporting to a Senior Conservator in a busy and dynamic work environment. While a Conservator is based in a material specialist area, the role will work across all types of materials as required.

The role encompasses a broad range of conservation activities, including collection assessments for object condition, pest activity and hazards; undertaking interventive conservation treatments; delivering preventive conservation and hazard management programs; preparing objects for display; maintaining gallery displays; supporting exhibition installation and de-installation; mount assessment and display preparation; and undertaking collection storage and rehousing activities. There will also be opportunities to participate in public programs, respond to occasional public and sector enquiries, and work on collaborative projects within the sector. Conservators also represent their team at meetings where appropriate and may occasionally travel domestically and internationally to support touring exhibitions and remote collection work.

The position entails working closely with conservation, registration, exhibitions and curatorial colleagues and a broad range of internal stakeholders across the organisation, as well as external stakeholders, volunteers and contractors on a variety of collection matters. The role will also contribute to cross-skilling other conservators by providing training and mentoring in specialist materials conservation and collection activities related to areas of expertise and knowledge.

Eligibility

To be eligible to apply for this vacancy, applicants must:

- be an Australian citizen
- undergo a number of pre-employment checks, including a police record check
- hold or be eligible to hold a security clearance at the level specified in the position description.

The National Museum of Australia is an equal employment opportunity workplace. Aboriginal and Torres Strait Islander people and those from culturally diverse backgrounds are encouraged to apply for roles at the Museum.

RecruitAbility applies to this vacancy. Under RecruitAbility you will be invited to participate in further assessment activity for the vacancy if you choose to apply under RecruitAbility; declare you have a disability; and meet the minimum requirements for the position.

The Museum is committed to ensuring a child-safe and child-friendly environment. All employees are expected to demonstrate a commitment to, and support for, these principles, in theory and practice.

Notes

To apply

Applicants must include a two page pitch addressing their suitability for the role against the essential and desirable skills, experience and qualifications defined in the position description with their application. Applicants must also provide a current CV and contact details for 2 referees.

Applications close 11:59pm on Sunday 30 August 2026.

Visit <https://www.nma.gov.au/about/employment> and apply online.

Reasonable adjustments are available throughout the recruitment process. If you require, or would like to discuss reasonable adjustments, please contact the Contact Officer for this position.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

About the National Museum of Australia

The National Museum of Australia is recognised at home and around the world as the place where the story of Australia comes alive. The Museum is the only institution equipped to tell the complex and comprehensive story of Australia from 65,000 years ago to the present day. The story of Australia is a remarkable one, from the ancient and enduring histories of the world's oldest living cultures to the achievements of modern Australia. It is a story that is ever evolving and growing – and it is a story for a nation and for the world. Our vision and mission • The Museum inspires, challenges and empowers people to find their voice and place in the world. • We strive to build a just and equitable society that honours and respects the First Nations peoples of this continent and all who have come after. • We collect, document, research and make accessible heritage collections that represent the diversity of experience in Australia. • We engage with audiences physically and digitally to promote learning, dialogue and debate about our past, present and future. • We promote collaborative work across the breadth of artistic and creative practice to enhance the cultural life of our nation. • We value and respect the commitment and contribution of all who participate in and contribute to the Museum's community. • The National Museum of Australia brings to life the rich and diverse stories of Australia through compelling objects, ideas and events. For more information, visit the NMA website.

To Apply

Position Contact	Nick Zihrul, 6208 5253
Agency Recruitment Site	https://www.nma.gov.au/about/employment

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Applicants to vacancies notified in all formats of the electronic Public Service Gazette should be aware:

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies