



Australian Government

**Commonwealth of Australia
APSJobs - Vacancies Daily
PS38 Daily Gazette Thursday - 24 September
2026.pdf**

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APSJobs - Vacancies Daily

This electronic document contains notifications of Vacancies now being advertised daily. These notices will also be published in the electronic Public Service Gazette PS38 Weekly Gazette Thursday - 24 September 2026.pdf.

The Gazette contains notifications of certain vacancies and employment decisions for APS and some non-APS Commonwealth agencies as required by the Public Service Act 1999, the Parliamentary Service Act 1999, and their subordinate legislation. To know more about these requirements, see <https://www.apsc.gov.au/public-service-gazette-requirements>

The date of publication of this Gazette is PS38 Daily Gazette Thursday - 24 September 2026.pdf. The date of publication establishes the date the vacancy was notified in the Gazette for the purpose of 25(1)(b) of the Australian Public Service Commissioners Directions 2022.

For gazette lodgement inquiries email: contact@apsjobs.gov.au

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Public Service Gazette - Vacancy Notices

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Vacancies

Vacancy VN-0772844

Australian Signals Directorate

Closing Date: Sunday 11 October 2026

Job Title	ASD 4, 5 & 6 Artificial Intelligence/ Machine Learning Engineers
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Brisbane QLD, Melbourne VIC
Salary	\$85,993 - \$119,654
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 4;APS Level 5;APS Level 6
Position Number	ASD/05430/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

The Opportunity

Mission Data (MD) Division within the Australian Signals Directorate (ASD) is responsible for providing the foundational data capabilities to support all of ASD's functions. We do this via the provision of data platforms and services, management of ASD's mission data, and providing complex analytic development and support, including Artificial Intelligence and Machine Learning capabilities.

The AI Engineering team in MD builds and deploys production AI systems at scale. They work with data scientists and other engineers to develop cutting-edge machine learning systems.

Key Duties:

ASD 4 & 5

- Under direction deploy, monitor, and troubleshoot AI models.
- Under direction develop and maintain ASD's in-house Enterprise MLOps Platform.
- Provide support to a range of users including assisting other engineers to integrate with our services.
- Work with data scientists developing ML models to ensure they are sufficiently performant and stable for production.

ASD 6

- Independently deploy, monitor, and troubleshoot AI models.
- Independently develop and maintain ASD's in-house Enterprise MLOps Platform.
- Lead team lines of effort including the design of technical systems and supervision of junior staff.
- Lead engagements with other engineering teams seeking to integrate with our enterprise AI services.
- Review and optimise production ML code.

Further information can be found at: [I'm changing my career | Australian Signals Directorate \(asd.gov.au\)](#).

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

Our ideal candidate can:

- Communicate confidently and clearly with technical and non-technical audiences.
- Rapidly familiarise themselves with complex technical environments.
- Perform critical and complex engineering activities on production systems under time pressure.
- Effectively design, assess and prototype technical solutions using a mix of open-source and in-house technology stacks.
- Concurrently manage multiple support tasks with dynamic priorities.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waived.

- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in this Information Pack prior to submitting an application.

Notes

Experience in one or more of the following areas is highly desirable:

- Strong Python development skills and experience building production-grade applications, APIs, services or reusable engineering components.
- Containerised technologies such as Docker and Kubernetes.
- MLOps tooling such as MLFlow, Ray, the VLLM Production Stack or NVIDIA Dynamo.
- Building DevOps pipelines with GitLab CI/CD or equivalent.
- Inference engineering optimising machine learning workloads with technologies such as Quantisation, Custom Multi-token Processors or Disaggregated Inference.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0772885

Australian Signals Directorate

Closing Date: Sunday 11 October 2026

Job Title	ASD 5 & 6 Data Officers
Job Type	Full-Time;Part-Time, Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	\$95,159 - \$119,654
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 5;APS Level 6
Position Number	ASD/05479/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

The Opportunity

Mission Data (MD) Division within ASD is responsible for providing the foundational data capabilities to support all of ASD's functions. We do this via the provision of data platforms and services, management of ASD's mission data, and providing complex analytic development and support, including Artificial Intelligence and Machine Learning capabilities. All roles within MD require extensive knowledge of and compliance with legislative frameworks, government decision-making and Defence's mission and policy requirements.

An ASD 5 & 6 Data Officer is responsible for the management and the day-to-day operations of Australian Signals Directorate (ASD) data systems ensuring accuracy, quality and compliance with policy. They will maintain a well-developed understanding of ASD's mission and policy requirements. They will undertake research and perform data management functions to achieve results. They will be required to engage and communicate with stakeholders to identify, respond, and collaborate on issues to achieve desired outcomes.

A Data Officer will use programming languages and tools in their day to day work to manage data and information. They will analyse information structures and ensure that data is appropriately stored and archived, in line with relevant compliance considerations.

Key Duties

ASD5

- Accountable for organising their workflow and making independent decisions relating to their area of responsibility
- Interpret and provide advice within the data function area based on legislation, policy and procedures.
- Coordinate and contribute to the work of a team consistent to a work plan and provide advice and assistance on methods of task completion to team members.
- May be a team coach or supervise a team
- Accountable to set work priorities, allocate work, and manage workflows and performance.
- Expected to be capable of reviewing and developing the quality of work undertaken by others and identifying opportunities for on-the-job training within a work unit.
- Engage and communicate with stakeholders to identify, respond and provide advice on issues to achieve work
- Accountable to contribute towards ongoing self-improvement and professional development.

ASD6

- Work independently with the opportunity for reasonable autonomy and accountability for the achievement of outcomes of their work.
- Exercise both initiative and judgement in the interpretation of policy and in the application of practices and procedures.
- Provide detailed data management and administration technical, professional and policy advice in relation to complex work and may contribute to strategic planning, program and project management and policy development.
- May be a team coach or lead a team
- Be accountable to set work priorities and manage workflows.
- Expected to be capable of building team capability through coaching, feedback and developing the quality of work undertaken by others within a work unit.
- Exercise with the associated people and financial responsibilities to achieve work unit outcomes.
- Liaise and engage with stakeholders in relation to complex or sensitive issues. T
- Identify, anticipate and respond to stakeholders' needs and expectations to achieve work outcomes.
- Accountable to contribute towards ongoing self-improvement and professional development.

Further information can be found at: [I'm changing my career | Australian Signals Directorate \(asd.gov.au\)](https://www.asd.gov.au).

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

Our ideal candidate can have industry experience, formal training or a particular domain expertise. You will have experience working with cloud technologies, with a focus on data management best-practices. Ideally, you will have demonstrated experience in data management through the use of programming languages and tools.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waived.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in the Information Pack prior to submitting an application.

Notes

Desirable Qualifications, Experience or Training

The following will be highly regarded:

- Tertiary degrees in Computer Science, Software Engineering, Statistics, Math, Physics, STEM degree or related
- Qualifications in data management and/or cloud technologies
- Experience in technical delivery, in particular in a government setting
- Experience in policy, standards and/or compliance work
- Contributions to open source or academic literature

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

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Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0772889

Job Title	ASD 5 & 6 Software Engineers
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Darwin NT, Brisbane QLD, Adelaide SA, Melbourne VIC, Perth WA
Salary	\$95,159 - \$119,654
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 5;APS Level 6
Position Number	ASD/05493/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

The Opportunity

We are seeking skilled Software Engineers to join ASD. You will thrive in our collaborative teams, working alongside talented colleagues and supported by experienced technical leaders. You will leverage unique software and tools to deliver cutting-edge capabilities that directly support ASD's mission. If you are passionate about Software Engineering and want to make a real impact, we encourage you to apply.

Key Duties

ASD 5 Software Engineers:

- Perform coding, testing, reviewing, correcting, and documenting of moderately complex programs and program modifications using supplied specifications, standards and tools
- Contribute to the work of the team and continuous improvement
- Acquire and apply knowledge and experience in development technologies

- Build and sustain effective working relationships with team members and actively participate in team work and group activities
- Engage with relevant stakeholders and understand their expectations and concerns
- Collate options and recommend a solution to issues impacting on the achievement of desired outcomes
- Capable of reviewing and developing the quality of work undertaken by others and identifying opportunities for on-the-job training
- Seek advice and guidance on more complex activities.

ASD 6 Software Engineers:

- Accountable for designing, coding, testing, reviewing, correcting and documenting large or complex programs and program modifications according to supplied specifications, standards and tools
- Accountable for accurate completion of work to agreed quality standards, share own expertise with others and guide and mentor less experienced employees
- Develop specialist knowledge of domain technologies and advise on their application
- Utilise knowledge and experience in development technologies to contribute to continuous process improvement
- Build and sustain effective relationship with team members and actively participate in team work and group activities
- Work collaboratively with stakeholders and subject matter experts to progress ICT software engineering business activities
- Design and implement solutions to issues impacting on the achievement of desired outcomes
- Evaluate activities and processes for compliance with ICT software development standards and processes.

Further information can be found at: [I'm changing my career | Australian Signals Directorate \(asd.gov.au\)](https://www.asd.gov.au).

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

Our Ideal candidate should possess one or more of the following traits and skills:

- Demonstrated expertise in developing, and proficiency architecting, with at least one programming language
- Industry experience, formal training or a particular domain expertise

- Have some experience in producing formal project documentation
- Experience implementing network design on Cisco and Juniper hardware
- Experience with at least one compiled language (e.g. C, C++, Rust, Golang),
- Experience with at least one scripting language (e.g. Java, JavaScript, Python, Ruby, Perl, Lua)
- DevOps tools, e.g. Gitlab CI/CD, Kubernetes, Helm, Knative and Docker, Terraform,
- Web Frontend development - React, Typescript/JavaScript, Angular
- Web Backend development - REST APIs, Java, SpringBoot, Python, Rust
- Experience using a debugger to debug a compiled binary or script
- Understanding of core computer science fundamentals (e.g., algorithms, memory management, problem solving)
- Understanding of operating system internals.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waived.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in the Information Pack prior to submitting an application.

Notes

Formal qualifications in ICT, Engineering, or related fields would be beneficial.

Experience across a breadth of ICT technologies is highly desirable, these technologies could include:

- Operating systems
- Virtualisation solutions
- Networking technologies
- Databases
- Desktop environments
- Demonstrated RESTful API Web Application development experience
- Experience developing JavaScript web front ends using frameworks - TypeScript
- User Interface (UI) and front-end development particularly with Angular, React, Typescript/JavaScript
- Backend development – Python, C
- Experience with Dev Ops, deployment management and Infrastructure as Code – Kubernetes, Terraform, Ansible

- Software design, planning and implementation
- Experience developing and testing critical software and integrating with complex systems
- Software quality assurance, test engineering, evaluation and automation of testing using testing frameworks
- Experience with Linux system administration
- Experience with systems monitoring and analytics
- Cloud platforms and services
- National Intelligence Community experience is highly desirable.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0772914

Job Title	ASD EL1 Software Engineers
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Darwin NT, Sydney NSW, Melbourne VIC, Perth WA, Adelaide SA, Brisbane QLD
Salary	\$130,662 - \$147,387
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	Executive Level 1
Position Number	ASD/05499/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

The Opportunity

We are seeking skilled Software Engineers to join ASD. You will thrive in our collaborative teams, working alongside talented colleagues and supported by experienced technical leaders. Leverage unique software and tools to deliver cutting-edge capabilities that directly support ASD's mission. If you are passionate about Software Engineering and want to make a real impact, we encourage you to apply.

Key duties:

- Accountable for designing, coding, testing, correcting, reviewing, documenting and releasing large or very complex programs and program modifications according to supplied specifications, standards and tools.
- Accountable for accurate completion of work within timeframes and quality requirements, share own expertise with others and guide and mentor less experienced employees.
- Has expertise in domain technologies and generate new concepts within that domain.
- Utilise knowledge and experience to consider ramifications of issues and longer term impact of own work and work area to meet business objectives.

- Work collaboratively with stakeholders and other subject matter experts to progress ICT software engineering business activities.
- Lead, motivate and mentor teams, aligning complementary skills and allocate resources in a manner that delivers results.
- Analyse very complex ICT software engineering issues, applying expertise to identify and implement courses of action.
- Assess and evaluate software development strategy, initiatives, projects, policy and procedures.

Further information can be found at: [I'm changing my career | Australian Signals Directorate \(asd.gov.au\)](https://www.asd.gov.au).

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Duties

Our Ideal candidate should possess one or more of the following traits and skills:

- Strong technical skills as demonstrated through expertise in developing, and proficiency architecting, with at least one programming language.
- Industry experience, formal training or a particular domain expertise.
- Have some experience in producing formal project documentation.
- Experience implementing network design on Cisco and Juniper hardware.
- Experience with at least one compiled language (e.g., C, C++, Rust, Golang).
- Experience with at least one scripting language (e.g., JavaScript, Python, Ruby, Perl, Lua).
- DevOps tools (e.g. Gitlab CI/CD, Kubernetes, Helm, Knative and Docker, Terraform).
- Web Frontend development - React, Typescript/Javascript.
- Web Backend development - REST APIs, Java, SpringBoot, Python, Rust.
- Experience in web development (JavaScript, TypeScript, React, Angular).
- Experience using a debugger to debug a compiled binary or script.
- Understanding of core computer science fundamentals (e.g., algorithms, memory management, problem solving).
- Understanding of operating system internals.
- Ability to lead software development team and build good working relationships with the technical cohort in ASD.
- Focus on meeting best practices for code quality, performance and security.
- Experience in software engineering with proven delivery.
- Good collaboration and user engagement skills with professionalism.
- Ability to understand full stack development environments and have informed discussions with other technical staff.
- Operate independently with minimal direction and ability to lead small technical team to deliver outcomes.
- Ability to code, test, review and document complex work and applications.
- Provide guidance and mentoring to less experienced technical team members.

- Allocate work, set priorities and develop strategies for small development team.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waived.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in the Information Pack prior to submitting an application.

Notes

Formal qualifications in ICT, Engineering, or related fields would be beneficial.

Experience across a breadth of ICT technologies is highly desirable, these technologies could include:

- Operating systems
- Virtualisation solutions
- Networking technologies
- Databases
- Desktop environments
- Experience with Dev Ops and deployment – Kubernetes, Terraform, Ansible
- Software design, planning and implementation
- Experience developing and testing critical software and integrating with complex systems
- Software quality assurance, test engineering, evaluation and automated testing using testing frameworks
- Experience with Linux system administration
- Experience with systems monitoring and analytics
- Backend development – Python, C
- Demonstrated RESTful API Web Application development experience
- Experience developing JavaScript web front ends using frameworks - TypeScript.
- User Interface (UI) and front-end development particularly with Angular, React, Typescript/Javascript.
- Experience designing and testing critical software and integrating with complex systems
- Cloud platforms and services

- National Intelligence Community experience is highly desirable.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

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Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0772929

Job Title	ASD EL1 Data Managers
Job Type	Full-Time;Part-Time, Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	\$130,662 - \$147,387
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	Executive Level 1
Position Number	ASD/05500/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

The Opportunity

Mission Data (MD) Division within ASD is responsible for providing the foundational data capabilities to support all of ASD's functions. We do this via the provision of data platforms and services, management of ASD's mission data, and providing complex analytic development and support, including Artificial Intelligence and Machine Learning capabilities. All roles within MD require extensive knowledge of and compliance with legislative frameworks, government decision-making and Defence's mission and policy requirements.

The Data Manager is responsible to perform complex data management and administration work of Australian Signals Directorate (ASD) data systems. They will exercise a considerable degree of independence and will perform a leadership function. They will maintain a well-developed understanding of ASD's mission and policy requirements and will exercise sound decision making and judgement in providing expert advice. They will be required to actively manage key stakeholder relationships and identify stakeholder expectations and concerns. They will develop and communicate methodologies and practices to achieve outcomes.

The Data Manager will have in-depth knowledge of data management functions and will be responsible for the development, implementation, compliance and administration of complex projects that impact on operational outcomes. They will identify and advocate for initiatives to maintain and improve data quality, integrity and availability.

A Data Officer will use programming languages and tools in their day to day work to manage data and information. They will analyse information structures and ensure that data is appropriately stored and archived, in line with relevant compliance considerations.

Key Duties

- Exercise a considerable degree of independence and perform a leadership role.
- Have sound decision making and judgement to provide expert policy advice.
- Responsible for the development, implementation, compliance and review of policies and procedures relevant to their work within that function.
- Engage in complex to very complex problem solving and issues management and may coordinate and perform detailed or sensitive projects that impact on strategic, political or operational outcomes for the Australian Signals Directorate.
- Accountable to plan, lead and manage a range of human and physical resources and exercise the associated people and financial responsibilities to achieve business outcomes.
- Manage one or more teams.
- Develop and implement work plans, set performance indicators, and review individual, team and business performance, focusing on identifying opportunities for building team capability and continuous improvement.
- Ensure the work aligns with the strategic objectives and communicate expected outcomes.
- Responsible for actively managing key stakeholder relationships and will be required to identify relevant stakeholders' expectations and concerns to develop and communicate methodologies and practices to achieve outcomes.
- Accountable to contribute towards ongoing self-improvement and professional development of their work area.

Further information can be found at: [I'm changing my career | Australian Signals Directorate \(asd.gov.au\)](https://www.asd.gov.au).

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Duties

Our ideal candidate can have industry experience, formal training or a particular domain expertise. You will have experience working with cloud technologies, with a focus on data management best-practices. Ideally, you will have demonstrated experience in data management through the use of programming languages and tools.

This position has people management responsibility and you will be required to exercise your people management skills and knowledge to lead a high performing and cohesive team.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waived.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in the Information Pack prior to submitting an application.

Notes

Desirable Qualifications, Experience or Training

The following will be highly regarded:

- Tertiary degrees in Computer Science, Software Engineering, Statistics, Math, Physics, STEM degree or related
- Qualifications in data management and/or cloud technologies
- Experience in technical delivery, in particular in a government setting
- Experience in policy, standards and/or compliance work
- Contributions to open source or academic literature.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

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Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0772968

Australian Signals Directorate

Closing Date: Sunday 11 October 2026

Job Title	ASD 5 & 6 Cyber Engagement Specialist
Job Type	Full-Time;Part-Time, Ongoing
Location	Brisbane QLD, Canberra ACT
Salary	\$95,159 - \$119,654
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 5;APS Level 6
Position Number	ASD/05527/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

The Team

The Sensor Operations and Data Assurance (SODA) team in the Australian Cyber Security centre (ACSC) works with a diverse range of government and industry partners to support the delivery, assurance and ongoing improvement of specialist cyber threat visibility capability. The team acts as a critical interface between technical cyber practitioners, operational stakeholders and strategic decision-makers, ensuring that mission requirements are understood, prioritised and translated into cyber threat visibility capability. SODA maintains strong relationships across government and industry, coordinates engagement activities, delivers capability, and provides informed advice on cyber security matters, risks and opportunities.

The Role

As a Cyber Engagement Specialist, you will serve as a trusted point of contact between SODA and a range of customers who undertake cybersecurity work. You will build and maintain productive relationships, understand customer requirements, coordinate outcomes across multiple stakeholders, and provide informed advice on cyber capability and operational matters. The position requires a strong understanding of cybersecurity concepts, technologies and operating environments, enabling you to engage confidently with ICT specialists and translate complex information for a variety of audiences. Depending on the classification level, responsibilities may range from managing customer interactions and operational coordination through to leading strategic engagement activities, influencing priorities, and providing senior advice across government and industry.

Key Duties and Deliverables

ASD5

- Build and maintain relationships with customers and stakeholders, supporting ongoing engagement activities and operational outcomes.
- Coordinate customer requests, inquiries and actions, ensuring timely responses and effective communication.
- Develop stakeholder products including briefs, reports, presentations and engagement material.
- Maintain accurate records of stakeholder interactions, actions and outcomes.
- Develop foundational knowledge of cybersecurity capabilities, terminology and operating environments relevant to the team's work.

ASD6

- Manage complex stakeholder relationships across government and industry, acting as a trusted engagement lead for multiple customers.
- Analyse customer requirements and coordinate responses across technical and operational teams.
- Provide informed advice on cybersecurity capability, operational processes and stakeholder impacts.
- Lead engagement planning, reporting and governance activities, identifying risks and opportunities and driving outcomes.
- Mentor junior staff and contribute to continuous improvement initiatives across the team.

Further information can be found at: [I'm changing my career | Australian Signals Directorate \(asd.gov.au\)](https://www.asd.gov.au)

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

We are seeking an individual who combines strong stakeholder engagement skills with a solid understanding of information technology and cyber security concepts. You will be comfortable engaging with highly technical customers, translating complex information into clear advice, and building trusted relationships across a diverse stakeholder landscape. The successful candidate will demonstrate sound judgement, strong communication skills, and the ability to operate effectively in a dynamic and often complex environment.

Candidates should possess relevant experience in stakeholder engagement, customer relationship management, project coordination, cyber security, information technology, intelligence, operational support, or a related field. Demonstrated experience working with technical specialists, technical projects, or cybersecurity capability delivery will be highly regarded.

Key Skills and Experience

Demonstrated experience engaging with internal and external stakeholders, building trusted relationships and delivering customer-focused outcomes.

Strong understanding of information technology and cyber security concepts, with the ability to confidently engage with technical specialists and customers.

Excellent written and verbal communication skills, including the ability to prepare briefs, reports, presentations and advice for varied audiences.

Proven ability to manage competing priorities, coordinate complex activities and exercise sound judgement in a fast-paced environment.

Additional expectations by level

ASD5

- Demonstrable experience in stakeholder engagement, project support, ICT, cyber security or a related field.
- Demonstrated ability to work independently while contributing to a collaborative team.

ASD6

- Demonstrable experience managing complex stakeholder relationships and coordinating outcomes across multiple groups.
- Ability to provide well-reasoned advice and mentor less experienced staff.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waived.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in the Information Pack prior to submitting an application.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0772749

Australian Submarine Agency

Closing Date:Sunday 11 October 2026

Australian Submarine Agency
Engineering & Technology

Job Title	Branch Resourcing Officer
Job Type	Full-Time, Ongoing
Location	Adelaide SA
Salary	\$99,733 - \$112,431
Future Merit Locations	Adelaide
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	ASA/05299/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

<https://defencecareers.nga.net.au/?jati=C412DC12-2277-BFD5-DAFA-ED4C1BE8C979>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is a historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting-edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

Working closely with the Branch Head, Directors and business partners, the Branch Resourcing Officer will support workforce capability planning, recruitment actions, establishment management, governance activities and performance reporting to ensure the Branch has the personnel, skills and organisational support required to deliver its strategic objectives.

The role requires strong stakeholder engagement, analytical thinking, judgement and organisational skills to coordinate competing priorities across a complex and rapidly evolving environment.

The Branch Resourcing Officer will work under broad direction from the Branch Head and Directors to:

- Coordinate branch workforce planning, establishment management and resourcing activities
- Coordinate branch tasking activities, prioritisations, allocation, monitoring and reporting of work across the branch
- Maintain visibility of branch workloads, resource commitments and delivery priorities to support informed task allocation and workforce planning decisions.
- Support recruitment activities including workforce requests, selection processes, onboarding coordination and engagement with People Group stakeholders
- Monitor branch workforce capacity, capability requirements and resource utilisation to support informed decision-making
- Prepare executive briefs, reports, submissions, business cases and governance artefacts
- Monitor progress of assigned tasking and support Branch leadership to identify delivery risks, resource constraints and emerging priorities.
- Maintain branch workforce data, staffing records and organisational structures
- Identify workforce risks, dependencies and constraints and provide recommendations to support mitigation strategies
- Coordinate responses to workforce-related tasking from ASA leadership and corporate stakeholders
- Support budget, contractor and labour hire reporting activities where required
- Contribute to the development and continuous improvement of branch business management processes and practices
- Foster strong relationships with internal and external stakeholders to coordinate workforce and business outcomes

The Branch Resourcing Officer is expected to exercise sound judgement and initiative while managing competing priorities and delivering outcomes in a high-profile and complex delivery environment.

About our Team

The Digital Engineering Branch sits at the core of the ASA's mission, building the digital backbone that will underpin sovereign technical control of Australia's acquisition of conventionally armed nuclear-powered submarines.

We foster a collaborative data and software ecosystem facilitating effective knowledge sharing across the AUKUS enterprise, from submarine design through to disposal.

Our team is responsible for designing and sustaining digital engineering environments, specialised software tools and digital definitions that connect science, engineering, construction, operation and sustainment into a single coherent ecosystem.

We work at the genuine frontier of what's technically possible in Australia, applying emerging technologies such as AI, Machine Learning and evolving digital engineering practices including Model-Based Systems Engineering to novel problems in the Australian Defence context.

Our Ideal Candidate

We are a dynamic organisation seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative people who will have the opportunity to contribute to a once-in-a-generation national endeavour.

The successful candidate will be a capable business and workforce management professional with strong organisational, analytical and stakeholder engagement skills.

They will demonstrate the ability to coordinate complex activities, manage competing priorities and provide trusted advice to leaders across the Branch.

Ideal candidates will bring the following attributes to the role:

- Demonstrated experience in workforce planning, resource management, business operations or program support functions
- Strong analytical skills with the ability to interpret workforce data and identify trends, risks and opportunities
- Experience preparing reports, briefs, submissions and governance documentation for executive stakeholders
- Well-developed stakeholder engagement and relationship management skills
- Strong organisational skills with the ability to coordinate multiple priorities and deliver outcomes within required timeframes

- Experience supporting recruitment activities, workforce planning or establishment management processes
- Ability to identify issues, resolve problems and recommend practical solutions
- Strong written and verbal communication skills
- High levels of professionalism, discretion and attention to detail
- Ability to work independently while contributing positively to a collaborative team environment
- Commitment to continuous improvement and delivering high-quality business outcomes

Eligibility

Security Clearance:

Negative Vetting 1 (NV1): Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1"

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia's nuclear-powered submarine program. Australia's acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=C412DC12-2277-BFD5-DAFA-ED4C1BE8C979

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Vacancy VN-0772845

Australian Submarine Agency

Closing Date: Sunday 11 October 2026

Australian Submarine Agency
Policy Strategy & Engagement

Job Title	Policy Officers, Capability Analysts, Strategic Communications Officers (Multiple Vacancies)
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Canberra ACT, Rockingham WA
Salary	\$99,733 - \$112,431
Future Merit Locations	Adelaide, Canberra, Rockingham
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertise. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	ASA/05424/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=C1B3EE37-C2B8-38A9-C45B-ED4DB930EA26>

Duties

About the Opportunities

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

We have APS 6 opportunities available across a range of roles focused on strategic and international policy; Defence capability analysis; technical and delivery and strategic communications and engagement within Policy, Strategy and Engagement Division of the

Australian Submarine Agency (ASA). These roles sit at the center of the ASA's delivery of Australia's most complex, high priority national defence program.

As an APS 6, you will contribute to team leadership, help shape policy direction, and deliver high impact outcomes in a dynamic environment that operates across domestic and international contexts. The policy skills, strategic acumen, and both emerging leadership and management capabilities you will develop in these roles are highly valued across public and private sectors. The ASA actively invests in the professional and technical capabilities of our people.

Successful applicants will consolidate a credible record achievement in:

- **Delivering high-quality strategic advice** – supporting the development of complex policy, capability and program advice for Ministers, Cabinet and senior decision-makers to inform whole-of-government outcomes.
- **Influencing and partnering** – helping to shape outcomes through effective engagement, negotiation and collaboration with domestic and international stakeholders, including Commonwealth and State governments, and AUKUS partners.
- **Driving whole-of-government outcomes** – with the direction of managers, working closely with the Department of the Prime Minister and Cabinet, the Treasury, Department of Finance and other agencies to shape policy, funding and implementation decisions.
- **Integrating complex inputs** – supporting the synthesis of legal, technical and strategic advice to inform decision-making and program delivery.
- **Building social licence** – with the direction of managers, engaging transparently with communities and stakeholders to support informed public confidence and understanding of Australia's Nuclear-Powered Submarine Program.
- **Applying frameworks and stewardship** – learn and practically apply whole-of-government policies, requirements and frameworks in all aspects of policy development and delivery.

These roles require flexibility, including working additional hours during peak periods and engaging with international partners across time zones. The ASA supports staff through FLEX and overtime provisions. Opportunities for domestic and international travel may arise.

Roles are primarily office based in Canberra (ACT), with some positions in Adelaide (SA) and Rockingham (WA).

About our Team

The Policy, Strategy and Engagement Division shapes the strategic, domestic and international environment to enable delivery of Australia's NuclearPowered Submarine Program as part of Australia's National Defence Strategy.

The APS 6 vacancies are within the following branches within the Division:

Strategy and Frameworks Branch

Leads whole-of-government strategy and policy frameworks, including:

- Driving AUKUS Pillar I government-to-government arrangements and agreements.
- Providing strategic advice on complex capability, commercial and policy challenges.
- Stewarding ASA's Cabinet strategy, policy development, and programmatic advice to the Australian Government to inform its decision-making.

Strategic Engagement and Policy Branch

Leads national and international engagement to build trust and alignment, including:

- Through strategic policy, advance trilateral and high-level diplomatic priorities to advance Australia's interests within AUKUS, and strengthen bipartisan and international support for the program.
- Leads national efforts to strengthen social licence, build public confidence in program activities and inspire the future workforce needed for delivery.
- Countering disinformation through transparent communication and engagement.

Safeguards and Non-Proliferation Branch

Leads Australia's non-proliferation approach for Australia's acquisition and operation of conventionally-armed nuclear-powered submarines, including:

- Developing and implementing safeguards policy that sets the highest non-proliferation standard, while protecting sensitive information and assets.
- Advocating for safeguards and non-proliferation equities across all phases of the Optimal Pathway.
- Serving as an interlocutor between whole-of-government agencies and regulators, ensuring non proliferation policy and implementation considerations are balanced with operational and programmatic requirements, and integrated within Australia's domestic frameworks.

Stewardship Policy Branch

- This Branch spans policy, program and technical functions, and contributes to nationally significant work that supports the long-term stewardship of Australia's nuclear-powered submarine enterprise
- Contribute to policy development, program planning and delivery, stakeholder engagement, strategic analysis, or the provision of scientific and engineering advice relating to stewardship and end-of-life management.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

We seek high-performing, conscientious and resilient APS 6 employees who can:

- Contribute to national outcomes with the highest standards of professionalism and integrity.
- Enjoy working with their managers to solve complex policy, technical and capability challenges with pragmatic, risk-informed solutions while applying whole-of-government policy and frameworks.
- Provide clear and accurate written and verbal advice to influence positive Australian Government outcomes.
- Build and sustain strong working relationships with stakeholders across government, industry and our international partners.
- Work collaboratively and with initiative to enable teams and stakeholders to achieve shared outcomes.
- Adapt and align to the ASA's priorities and nuclear mindset.
- Are flexible and enjoy working within and contributing to high-performing teams.
- Champion our inclusive, curious and empowered culture.

Key duties

As an APS 6 your duties will include:

- Contributing to the development and delivery of whole-of-Program Cabinet submissions and influential policy and technical advice to Ministers, the Cabinet and its Committees, and the ASA's Senior Executive.
- Supporting the development and implementation of policy, legal and technical outcomes across the Program.
- Collaborating with international partners, and navigating engagement with the region, the global non-proliferation community and international organisations.
- Supporting the development of world-first non-proliferation arrangements for Australia's Program.
- Preparing strategic public communications and engagement activities to build social licence.
- Under limited direction, manage domestic and international engagements, visits and events.
- Building and maintaining trusted relationships across government and externally.

- Assist in the planning of work and help lead and manage junior team members.
- Candidates are encouraged to consider the type of role they would be most suitable for and tailor their applications accordingly.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia’s nuclear-powered submarine program. Australia’s acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	Tamryn Marek, 02 5128 9725
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=C1B3EE37-C2B8-38A9-C45B-ED4DB930EA26

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Australian Submarine Agency

Closing Date: Sunday 11 October 2026

Australian Submarine Agency
Policy Strategy & Engagement

Job Title	Policy Officers, Capability Analysts, Strategic Communications Officers (Multiple Vacancies)
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Canberra ACT, Rockingham WA
Salary	\$89,841 - \$96,829
Future Merit Locations	Adelaide, Canberra, Rockingham
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertise. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 5
Position Number	ASA/05423/25
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=EFEB1726-3BFC-672B-A743-ED4DB9CEE7E0>

Duties

About the Opportunities

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

We have APS 5 opportunities available across a range of roles focused on strategic and international policy; Defence capability analysis; and strategic communications and engagement within Policy, Strategy and Engagement Division of the Australian Submarine Agency (ASA). These roles sit at the center of the ASA's delivery of Australia's most complex, high priority national defence program.

As an APS 5, you will help shape policy direction, and deliver high impact outcomes in a dynamic environment that operates across domestic and international contexts. The policy skills, strategic acumen, and both emerging leadership and management capabilities you will develop in these roles are highly valued across public and private sectors. The ASA actively invests in the professional and technical capabilities of our people.

Successful applicants will consolidate a credible record achievement in:

- Delivering high-quality strategic advice – supporting the development of complex policy, capability and program advice for Ministers, Cabinet and senior decision-makers to inform whole-of-government outcomes.
- Influencing and partnering – helping to shape outcomes through effective engagement, negotiation and collaboration with domestic and international stakeholders, including Commonwealth and State governments, and AUKUS partners.
- Driving whole-of-government outcomes – with the direction of managers, working closely with the Department of the Prime Minister and Cabinet, the Treasury, Department of Finance and other agencies to shape policy, funding and implementation decisions.
- Integrating complex inputs – supporting the synthesis of legal, technical and strategic advice to inform decision-making and program delivery.
- Building social licence – with the direction of managers, engaging transparently with communities and stakeholders to support informed public confidence and understanding of Australia's Nuclear-Powered Submarine Program.
- Applying frameworks and stewardship – learn and practically apply whole-of-government policies, requirements and frameworks in all aspects of policy development and delivery.

These roles require flexibility, including working additional hours during peak periods and engaging with international partners across time zones. The ASA supports staff through FLEX and overtime provisions. Opportunities for domestic and international travel may arise.

Roles are primarily office based in Canberra (ACT), with some positions in Adelaide (SA) and Rockingham (WA).

Key duties

As an APS 5 your duties will include working with your managers to:

- Contribute to the development and delivery of whole-of-Program Cabinet submissions and influential policy and technical advice to Ministers, the Cabinet and its Committees, and the ASA's Senior Executive.

- Support the development and implementation of policy, legal and technical outcomes across the Program.
- Support the development of world-first non-proliferation arrangements for Australia's Program.
- Collaborate with international partners, and navigating engagement with the region, the global non-proliferation community and international organisations.
- Help to manage domestic and international engagements, visits and events.
- Assist in the planning of work.
- Prepare strategic public communications and engagement activities to build social licence.
- Build and maintain trusted relationships across government and externally.
- Candidates are encouraged to consider the type of role they would be most suitable for and tailor their applications accordingly.

About our Team

The Policy, Strategy and Engagement Division shapes the strategic, domestic and international environment to enable delivery of Australia's Nuclear Powered Submarine Program as part of Australia's National Defence Strategy. The APS 5 vacancies are within the following three of five branches within the Division:

Strategy and Frameworks Branch

Leads whole-of-government strategy and policy frameworks, including:

- Driving AUKUS Pillar I government-to-government arrangements and agreements.
- Providing strategic advice on complex capability, commercial and policy challenges.
- Stewarding ASA's Cabinet strategy, policy development, and programmatic advice to the Australian Government to inform its decision-making.

Strategic Engagement and Policy Branch

Leads national and international engagement to build trust and alignment, including:

- Through strategic policy, advance trilateral and high-level diplomatic priorities to advance Australia's interests within AUKUS, and strengthen bipartisan and international support for the program.
- Leads national efforts to strengthen social licence, build public confidence in program activities and inspire the future workforce needed for delivery.
- Countering disinformation through transparent communication and engagement.

Safeguards and Non-Proliferation Branch

Leads Australia's non-proliferation approach for Australia's acquisition and operation of conventionally-armed nuclear-powered submarines, including:

- Developing and implementing safeguards policy that sets the highest non-proliferation standard, while protecting sensitive information and assets.
- Advocating for safeguards and non-proliferation equities across all phases of the Optimal Pathway.
- Serving as an interlocutor between whole-of-government agencies and regulators, ensuring non proliferation policy and implementation considerations are balanced with operational and programmatic requirements, and integrated within Australia's domestic frameworks.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

We seek high-performing, conscientious and resilient APS 5 employees who can:

- Contribute to national outcomes with the highest standards of professionalism and integrity.
- Enjoy working with their managers to solve complex policy and capability challenges with pragmatic, risk-informed solutions while applying whole-of-government policy and frameworks.
- Provide clear and accurate written and verbal advice to influence positive Australian Government outcomes.
- Build and sustain strong working relationships with stakeholders across government, industry and our international partners.
- Work collaboratively and with initiative to enable teams and stakeholders to achieve shared outcomes.
- Adapt and align to the ASA's priorities and nuclear mindset.
- Are flexible and enjoy working within and contributing to high-performing teams.
- Champion our inclusive, curious and empowered culture.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Tamryn Marek, 02 5128 9725
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=EFEB1726-3BFC-672B-A743-ED4DB9CEE7E0

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Vacancy VN-0772928

Job Title	Budget Policy Officers and Defence Capability Officers
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$92,127 - \$123,702
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements.
Classification	APS Level 5;APS Level 6
Position Number	2026/221
Agency Website	www.finance.gov.au

Job Description

<https://financejobs.nga.net.au/cp/>

ABOUT BUDGET GROUP

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on Government priorities. This includes providing policy and financial advice on Defence's IIP – the \$425 billion the Government is investing across the decade to deliver Defence capability in support of the National Defence Strategy.

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- Drafting briefing and other correspondence for the Minister for Finance's consideration on portfolio matters.

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All positions are based in Canberra and candidates must be located in or willing to relocate to Canberra.

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Prior knowledge of budget processes is not essential, however you should have a keen interest in public policy development, attention to detail, concise communication and comfort working with numbers.

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- The ability to proactively gather and analyse information to produce high-quality advice;
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APS 5

Lead

- Manage moderately complex work effectively under broad supervision.
- Raise critical issues and give considered advice.

Collaborate

- Liaise with stakeholders on moderately complex issues and actively develop working relationships.
- Communicate well. Show well developed use of structure, logic and plain English.

Achieve

- Influence outcomes in moderately complex situations with strong arguments, sound evidence and fit-for-purpose communication.
- Ensure work is delivered on time and to a high standard.
- Show initiative and take personal responsibility for progressing work.

Think

- Monitor priorities and context, think ahead to identify, communicate, and manage risks and opportunities.
- Think critically and interpret moderately complex data and financial information accurately.

Learn

- Respond flexibly and constructively to changing organisational needs.
- Maintain composure and stay positive, engaged and productive under pressure or after a setback.
- Take responsibility for improving your skills.

Know

- Demonstrated experience in, or capacity to quickly learn, some or all of the following:
 - Policy development and advice.
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- Working with numbers and data.
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APS 6

Lead

- Manage complex work effectively under limited supervision.
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Collaborate

- Liaise with stakeholders on complex issues and actively develop working relationships.
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Achieve

- Influence outcomes in complex situations with political awareness, strong arguments, sound evidence and fit-for-purpose communication.
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- Show initiative, take personal responsibility for progressing work, and helping others to do the same.

Think

- Monitor priorities and context, work flexibly, and communicate effectively to support the work of the team.
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Eligibility

ELIGIBILITY INFORMATION

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.
- Successful applicants will be required to undergo the process to obtain and maintain or continue to hold the required security clearance level for the role as indicated. All Finance staff are required to have a minimum baseline security clearance prior to commencement.
- RecruitAbility applies to this vacancy. Under the RecruitAbility scheme, you will be invited to participate in further assessment activities for the vacancy if you choose to opt-in to the scheme, declare you have disability and meet the minimum requirements for the vacancy. All requests for reasonable adjustments will be considered and managed in consultation with you. Further information can be found at <https://www.apsc.gov.au/recruitability>
- These roles are being advertised as both ongoing and non-ongoing. A position may be offered as ongoing or non-ongoing subject to operational requirements. Where a non-ongoing position is offered, the role will be filled for a specified term of up to 12 months. A specified term may be extended up to a maximum period of 18 months.

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To Apply

Position Contact	Louise Sasaki, 02 6215 3930
Agency Recruitment Site	https://financejobs.nga.net.au/cp/

This notice is part of the electronic Public Service Gazette PS38 Daily Gazette Thursday - 24 September 2026.pdf Published by Australian Public Service Commission.

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- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Vacancy VN-0772930

Department of Finance

Closing Date: Wednesday 07 October 2026

Industry, Education & Infrastructure, Government and Defence, Social Policy
Various Various

Job Title	Budget Policy Officers and Defence Capability Officers (Affirmative Measure - Disability)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$92,127 - \$123,702
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements.
Classification	APS Level 5;APS Level 6
Position Number	2026/222
Agency Website	www.finance.gov.au

Job Description

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Vacancy VN-0772932

Department of Finance

Closing Date: Wednesday 07 October 2026

Industry, Education & Infrastructure, Government and Defence, Social Policy
Various Various

Job Title	Budget Policy Officers and Defence Capability Officers (Affirmative Measure - Indigenous)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$92,127 - \$123,702
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements.
Classification	APS Level 5;APS Level 6
Position Number	2026/223
Agency Website	www.finance.gov.au

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- Show initiative, take personal responsibility for progressing work, and helping others to do the same.

Think

- Monitor priorities and context, work flexibly, and communicate effectively to support the work of the team.
- Research, analyse and think critically. Interpret complex data and financial information accurately.

Learn

- Respond flexibly and constructively to changing organisational needs and support others to do the same.
- Maintain composure. Stay positive, engaged and productive under pressure or after a setback, and support others to do this too.
- Take responsibility for improving your skills.

Know

- Demonstrated experience in, or capacity to quickly learn, some or all of the following:

- Policy development and advice.
- Stakeholder engagement.
- Working with numbers and data, economics, accounting or financial concepts.
- Budget and government decision making processes.

Mandatory/Desirable Qualifications

Candidates with qualifications in economics, finance, public policy, accounting, commerce, law, political science or international relations or similar work experience that demonstrated expertise in these areas are highly desirable.

Eligibility

ELIGIBILITY INFORMATION

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.
- The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the *Racial Discrimination Act 1975*. This vacancy is only open to Aboriginal and/or Torres Strait Islander people.
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through our professional and considered approach to providing advice, developing policy, delivering services and engaging with our clients and stakeholders. Finance's key areas of focus are: - Budget - Business Enabling Services - Commercial - Governance and Resource Management

To Apply

Position Contact	Louise Sasaki, 02 6215 3930
Agency Recruitment Site	https://financejobs.nga.net.au/cp/

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Vacancy VN-0772934

Department of Finance

Closing Date:Wednesday 07 October 2026

Industry, Education & Infrastructure, Government and Defence, Social Policy
Various Various

Job Title	Budget Policy Assistant Directors and Defence Capability Assistant Directors
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$131,199 - \$158,879
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements.
Classification	Executive Level 1
Position Number	2026/225
Agency Website	www.finance.gov.au

Job Description

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opportunity to join an expanding team, design and shape new functions and business processes, and to deliver on Government priorities. This includes providing policy and financial advice on Defence's IIP – the \$425 billion the Government is investing across the decade to deliver Defence capability in support of the National Defence Strategy.

THE OPPORTUNITY

We have a range of current and anticipated Executive Level 1 vacancies across our AAUs and in Defence Integrated Investment Program (IIP) Branch. We will align successful candidates with the vacancy that best suits their experience, skills and policy area interest. We actively seek to develop the professional and technical capabilities of our people and expand their career pathways and networks.

AAU responsibilities include:

- Working closely with relevant portfolio stakeholders to support the development and Government consideration of portfolio proposals including analysing, costing and reviewing new policy proposals;
- Providing budget, financial management and policy advice in support of Government decision making processes and the delivery of the Budget and Mid-Year Economic and Fiscal Outlook;
- Supporting Government committees, including the Expenditure Review Committee of Cabinet and our senior executive on policy and financial issues relating to relevant portfolios;
- Drafting briefing and other correspondence for the Minister for Finance's consideration on portfolio matters.

In addition to the above, Defence Capability team responsibilities include supporting the Minister for Finance's and the senior executive's participation in national security and defence committees.

All positions are based in Canberra, and candidates must be in or willing to relocate to Canberra.

OUR IDEAL CANDIDATES

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To deliver the Federal Budget for the Australian Government and support long-term investments in defence capabilities, Finance relies on professionals with diverse experience and skills in disciplines including political science, social science, economics, accounting, commerce, law, science, and many more. You should be interested in public policy, value quality in your work, be looking to expand your skills set and experience and enjoy working in a fast-paced, high-profile environment.

Prior knowledge of budget processes is not essential for Budget Policy Assistant Director roles; however you should have a keen interest in public policy development, attention to detail and comfort working with numbers.

Successful candidates will demonstrate:

- Strong leadership skills, with experience in creating and managing high-performing and diverse teams;
- Experience in collaborating and leading the development of influential strategic policy and/or financial advice to the Government;
- Excellent communication skills, with experience leading discussions and engagement to test and refine policy issues with stakeholders and influence outcomes;
- Sound analytical capabilities and judgement on policy matters, with an ability to negotiate practical solutions to challenges while factoring in risks and the broader strategic context;
- Resilience, drive and initiative to apply yourself to complex tasks and successfully manage competing deadlines, including when managing teams.

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Lead

- Demonstrate strong strategic awareness and sound judgement, including when identifying and managing risks.
- Show a strong, proactive and accountable service ethos.

Collaborate

- Negotiate with stakeholders constructively and collaboratively to achieve outcomes.
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Achieve

- Demonstrated drive and proactive support of your senior executive and team to collectively achieve high-quality outcomes.
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- Handle complex, ambiguous situations with skill and confidence.
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- Support your managers to deploy skills and resources flexibly to meet changing organisational needs.
- Adapt your communication and management style to people and circumstances.
- Maintain composure and embrace challenges. Stay positive, engaged and composed under pressure and support others to do the same.

Know

Demonstrated experience in all or most of the following:

- Leading policy development and advice;
- Maintaining and leveraging strong stakeholder engagement;
- Analysing economic, accounting and/or financial information; and
- Budget and government decision making processes.

Desirable Qualifications

Candidates with qualifications in economics, finance, public policy, accounting, commerce or law, political science, international relations, science, project management or similar work experience that demonstrates expertise in these areas.

Eligibility

ELIGIBILITY INFORMATION

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To Apply

Position Contact	Louise Sasaki, 02 6215 3930
Agency Recruitment Site	https://financejobs.nga.net.au/cp/

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Vacancy VN-0772936

Department of Finance

Closing Date: Wednesday 07 October 2026

Industry, Education & Infrastructure, Government and Defence, Social Policy
Various Various

Job Title	Budget Policy Assistant Directors and Defence Capability Assistant Directors - (Affirmative Measures - Disability)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$131,199 - \$158,879
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements.
Classification	Executive Level 1
Position Number	2026/224
Agency Website	www.finance.gov.au

Job Description

<https://financejobs.nga.net.au/cp/>

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Demonstrated experience in all or most of the following:

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- Budget and government decision making processes.

Desirable Qualifications

Candidates with qualifications in economics, finance, public policy, accounting, commerce or law, political science, international relations, science, project management or similar work experience that demonstrates expertise in these areas.

Eligibility

ELIGIBILITY INFORMATION

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Vacancy VN-0772937

Department of Finance

Closing Date: Wednesday 07 October 2026

Industry, Education & Infrastructure, Government and Defence, Social Policy

Job Title	Budget Policy Assistant Directors and Defence Capability Assistant Directors - (Affirmative Measures - Indigenous)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
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Salary	\$131,199 - \$158,879
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Office Arrangement	On Site
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements.
Classification	Executive Level 1
Position Number	2026/226
Agency Website	www.finance.gov.au

Job Description

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Position Contact	Louise Sasaki, 02 6215 3930
Agency Recruitment Site	https://financejobs.nga.net.au/cp/

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Vacancy VN-0772979

Department of Finance

Closing Date: Thursday 08 October 2026

Commercial Group
Naval Infrastructure and Investment Taskforce Naval Infrastructure and
Investment Taskforce

Job Title	Policy Officer, Naval Infrastructure and Investment Taskforce
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$101,355 - \$123,702
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements
Classification	APS Level 6
Position Number	2026-234
Agency Website	www.finance.gov.au

Job Description <https://financejobs.nga.net.au/?jati=96383357-7883-9CB9-A798-ED4EE399EE4B>

ABOUT THE TASKFORCE

The Naval Infrastructure and Investment Taskforce supports the Australian Government's delivery and investment of nationally significant naval infrastructure. The Taskforce's work spans supporting the delivery and financing for the Henderson Defence Precinct and Osborne Naval Shipyard, shareholder oversight of ASC and ANI, and broader activities that support Australia's current and future nuclear-powered submarine enterprise.

The Taskforce provides integrated support and advice to Defence, the Australian Submarine Agency and other Commonwealth stakeholders across a broad range of workstreams reflecting the scale, sensitivity and complexity of these priorities.

The Taskforce also advises the Finance Minister on the Commonwealth's ownership interests and shareholder functions for ANI and ASC, including through analysis and briefing on company performance reporting, annual reporting, corporate planning, director appointments, governance, meetings and other activities in line with applicable Shareholder Agreements. This work forms part of the Taskforce's broader contribution to strengthening the infrastructure, commercial and governance foundations that support Australia's naval shipbuilding and submarine enterprise.

Duties

ABOUT THE OPPORTUNITIES

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DETAILED VACANCY INFORMATION

For detailed information about this role including the job specific capabilities, please refer to the downloadable vacancy pack, which can be accessed by clicking the hyperlink at the bottom of this page.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.
- Successful applicants will be required to undergo the process to obtain and maintain, or continue to hold the required security clearance level for the role as indicated in the downloadable job pack. All Finance staff are required to have a minimum baseline security clearance prior to commencement.
- We encourage and welcome applications from Aboriginal and Torres Strait Islander peoples, people with Disability, LGBTQI+ people, people from culturally and linguistically diverse backgrounds and mature aged people.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Finance

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To Apply

Position Contact	Adam Lasscock, 6215 3593
Agency Recruitment Site	https://financejobs.nga.net.au/?jati=96383357-7883-9CB9-A798-ED4EE399EE4B

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Vacancy VN-0772983

Department of Finance

Closing Date: Thursday 08 October 2026

Commercial Group
Naval Infrastructure and Investment Taskforce Naval Infrastructure and
Investment Taskforce

Job Title	Assistant Director, Naval Infrastructure and Investment Taskforce
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$131,999 - \$158,879
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements
Classification	Executive Level 1
Position Number	2026/235
Agency Website	www.finance.gov.au

Job Description <https://financejobs.nga.net.au/?jati=B63065C1-93A1-6D29-1C05-ED4EE470DAB7>

ABOUT THE TASKFORCE

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The Taskforce also advises the Finance Minister on the Commonwealth's ownership interests and shareholder functions for ANI and ASC, including through analysis and briefing on company performance reporting, annual reporting, corporate planning, director appointments, governance, meetings and other activities in line with applicable Shareholder Agreements. This work forms part of the Taskforce's broader contribution to strengthening the infrastructure, commercial and governance foundations that support Australia's naval shipbuilding and submarine enterprise.

Duties

ABOUT THE OPPORTUNITIES

Multiple assistant director roles are available to support senior leadership across the Taskforce's work program, driving delivery of complex, high-priority workstreams providing strategic advice on commercial, financing, governance and implementation matters. The roles will require sound judgement, strong political awareness and the ability to operate effectively in a dynamic and sensitive policy and delivery environment on a major Defence project.

As a senior member of a small and high-performing team, you will support your director to lead and shape complex projects, oversee the preparation of high-quality advice and briefing, manage key internal and external stakeholder relationships, direct the work of expert advisers and consultants, and support executive decision-making on issues of significant strategic importance to Government.

Assistant directors will be responsible for leading discrete workstreams elements, managing specialist advisers, coordinating cross-agency input, supporting governance forums, shaping submissions and briefs to Government, and resolving interdependencies across financing, commercial, design, regulatory, stakeholder and delivery workstreams. The roles will suit candidates who can translate complex technical and commercial advice into clear options, risks and recommendations for senior executives and Ministers.

DETAILED VACANCY INFORMATION

For detailed information about this role including the job specific capabilities, please refer to the downloadable vacancy pack, which can be accessed by clicking the hyperlink at the bottom of this page.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.
- Successful applicants will be required to undergo the process to obtain and maintain, or continue to hold the required security clearance level for the role as indicated in the downloadable job pack. All Finance staff are required to have a minimum baseline security clearance prior to commencement.
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Notes

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About the Department of Finance

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To Apply

Position Contact	Sacha De Re or Sam Parsons, 6215 2643 or 6215 3212
Agency Recruitment Site	https://financejobs.nga.net.au/?jati=B63065C1-93A1-6D29-1C05-ED4EE470DAB7

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Vacancy VN-0772996

Department of Finance

Closing Date: Sunday 18 October 2026

Financial Analysis, Reporting and Management
Various/Multiple Various/Multiple

Job Title	Finance Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$92,127 - \$103,372
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements
Classification	APS Level 5
Position Number	2026/228
Agency Website	www.finance.gov.au

Job Description <https://financejobs.nga.net.au/?jati=7CB23049-3E50-02E3-A32B-ED4EE56E034A>

ABOUT THE ROLE

A role in Financial Analysis, Reporting and Management (FARM) presents an exciting opportunity to be part of a team at the forefront of shaping financial management and accounting policy advice to the Australian Government including on its multibillion-dollar superannuation and investment funds and the management of the Commonwealth's Official Public Account (the Commonwealth's central bank account). This is a unique opportunity to develop a set of skills which are highly valued and sought after in the government as well as in the private sector.

FARM is a dedicated team of professionals who are passionate about what we do. We are a diverse and supportive team that works collaboratively, are willing to go the extra mile to help others, celebrate our differences and value each other's contributions.

Our work is performed across the following three branches:

Accounting and Frameworks Branch

The Accounting and Frameworks Branch is responsible for supporting Commonwealth entities to meet their statutory budgetary and financial reporting obligations, including responsibility for

updating legislative instruments and providing guidance materials and accounting related technical advice to support Commonwealth reporting entities to prepare their annual financial statements. The Branch supports the development of the Budget and Consolidated Financial Statements and leads advice on financial frameworks including for accounting policy, budget, and charging. The Branch supports the accounting and finance profession across the APS, focusing on recruitment, attraction, talent and professional development for accounting and finance professionals.

Estimates and Reporting Branch

The Estimates and Reporting Branch is responsible for the preparation of and advice to the Finance Minister and Government on whole-of-government financial statements and other financial information for all annual estimates and actuals updates, including for budget publications. The Branch produces the annual Consolidated Financial Statements and the Australian Government's General Government Sector Monthly Financial Statements and provides advice on the Australian Bureau of Statistics' Government Finance Statistics.

Financial Management Branch

The Financial Management Branch is responsible for appropriation management including arranging annual and special appropriations and maintaining of their records, Commonwealth Cash Management, provision of advice and oversight on the appropriations framework and retainable receipts, foreign exchange risk management, development of Budget Paper No. 4, and provision of advice and support for Machinery of Government Changes.

Duties

ABOUT THE OPPORTUNITY

We are looking for people who will champion our inclusive, curious and empowered culture, are able to align to our Departmental priorities, who seize opportunities presented by change and are able to identify and lead innovation and continuous improvement in the workplace. Working with us you will have the opportunity to:

- build practical experience interpreting whole-of-government financial data to support advice and decision-making
- advise on budget strategy and the Australian Government's financial frameworks
- strengthen your financial reporting skills by contributing to the preparation of the Australian Government's financial statements
- contribute to the stewardship of the accounting and finance profession across the Australian Public Service
- work with internal and external stakeholders to deliver high-quality outcomes
- be supported to pursue professional qualifications in accounting and finance, including being mentored by experienced Chartered Accountants (CA ANZ) and Certified Practising Accountants (CPA).

DETAILED VACANCY INFORMATION

For detailed information about this role, including the job specific capabilities, please refer to the downloadable vacancy pack, which can be accessed by clicking the hyperlink at the bottom of this page

Eligibility

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- RecruitAbility applies to this vacancy. Under the RecruitAbility scheme, you will be invited to participate in further assessment activities for the vacancy if you choose to opt-in to the scheme, declare you have a disability and meet the minimum requirements for the vacancy. All requests for reasonable adjustments will be considered and managed in consultation with you. Further information can be found at <https://www.apsc.gov.au/recruitability>.

Notes

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To Apply

Position Contact	Jo Penny, 02 6215 2780
Agency Recruitment Site	https://financejobs.nga.net.au/?jati=7CB23049-3E50-02E3-A32B-ED4EE56E034A

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Vacancy VN-0773007

Department of Finance

Closing Date:Thursday 08 October 2026

Commercial Group
Naval Infrastructure and Investment Taskforce Naval Infrastructure and
Investment Taskforce

Job Title	Director
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$131,999 - \$158,879
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements
Classification	Executive Level 2
Position Number	2026-238
Agency Website	www.finance.gov.au

Job Description

<https://financejobs.nga.net.au/?jati=3895D8B4-6B6D-D66F-EA23-ED4EE694F283>

ABOUT THE TASKFORCE

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Duties

ABOUT THE OPPORTUNITIES

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Directors will be responsible for leading discrete workstreams, managing specialist advisers, coordinating cross-agency input, supporting governance forums, shaping submissions and briefs to Government, and resolving interdependencies across financing, commercial, design, regulatory, stakeholder and delivery workstreams. The roles will suit candidates who can translate complex technical and commercial advice into clear options, risks and recommendations for senior executives and Ministers.

DETAILED VACANCY INFORMATION

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Eligibility

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To Apply

Position Contact	Sacha De Re or Sam Parsons, 6215 2643 or 6215 3212
Agency Recruitment Site	https://financejobs.nga.net.au/?jati=3895D8B4-6B6D-D66F-EA23-ED4EE694F283

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Vacancy VN-0772991

Job Title	Legal Counsel, Commercial Contracting
Job Type	Full-Time, Non-Ongoing
Location	Melbourne VIC
Salary	-
Future Merit Locations	Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	3 days per week in office (Tue & Wed anchor days)
Classification	APS Level 5
Position Number	JR100366
Agency Website	www.futurefund.gov.au

Job Description

https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

About Future Fund

At the Future Fund, we're for future minds - like yours. The new investors and creators who thrive on different thinking and doing it together. Those who glimpse opportunity before it strikes and step up every day to grab it.

The Future Fund is Australia's Sovereign Wealth Fund, managing over \$355 billion across seven public asset funds with the same purpose: growing Australia's future. We are a global investor and work closely with world leading investment organisations to access the best investment ideas.

Where others see challenges, we see more interesting investment experiences. Every person, every skillset, every mindset is an asset. We've got every future generation to consider, yet our approach to investing is incredibly pure: we think about it deeply, and daily. Ours is a culture where great people grow the future together, with the rare ability to work collaboratively, think freely, and make a real difference.

Are you Futureminded? Let's create what's next.

The Opportunity

We are seeking a commercially focused Legal Counsel to join our Legal team on a two-year fixed-term contract.

Reporting to the Senior Manager, Legal, you will provide practical, risk-based legal advice across a broad range of commercial, operational and strategic matters. This is a unique opportunity for a lawyer looking to broaden their in-house experience within one of Australia's most respected institutions.

You will partner with stakeholders across Procurement & Commercial Services, Technology, Investment Data Management, People, Culture & Inclusion and Organisation Enablement, helping to deliver organisational outcomes while effectively managing legal and regulatory risk.

This role offers exposure to a diverse portfolio of work, including commercial contracting, technology and data arrangements, strategic projects, AI-enabled initiatives, governance activities and organisational transformation programs. There may also be opportunities to support discrete investment-related legal matters.

For a lawyer who enjoys variety, stakeholder engagement and delivering practical solutions in a sophisticated and purpose-driven environment, this role provides exceptional breadth and impact.

Please note that the opportunity is open to Australian citizens only.

What You'll Do

In this role, you will:

- Provide practical, commercially focused legal advice across a broad range of organisational activities.
- Draft, review and negotiate a diverse range of commercial agreements, including technology, software, cloud, data, consultancy and professional services contracts.
- Assess and manage legal risk while balancing commercial and operational objectives.
- Support compliance with relevant legislative, regulatory and governance requirements.

- Partner with business stakeholders to understand objectives and develop pragmatic legal solutions.
- Provide legal support to strategic projects, business improvement initiatives and transformation activities.
- Contribute legal expertise to technology, procurement, data and AI-enabled initiatives.
- Engage and manage external legal advisers where required.
- Monitor legislative and regulatory developments and advise on potential organisational impacts.
- Contribute to the continuous improvement of legal processes, governance frameworks, templates and legal operations tools.

Duties

About You

You are a commercially minded lawyer who combines strong technical capability with sound judgement and a collaborative approach.

You will bring:

- A law degree and admission to practice as a solicitor in Victoria or another Australian jurisdiction.
- Eligibility to hold an unrestricted Victorian practising certificate.
- Approximately 3-6 years' post-qualification experience.
- Experience gained within a leading law firm and/or an in-house legal team.
- Strong experience advising on commercial contracts and commercial transactions.
- Excellent drafting, negotiation and stakeholder management skills.
- A demonstrated ability to identify legal risks and provide practical, business-focused advice.
- Strong organisational skills with the ability to manage competing priorities and deadlines.
- A collaborative approach and the confidence to engage with stakeholders across all levels of the organisation.
- Experience in government, procurement, technology or data-related legal matters will be highly regarded.

Life at Future Fund

At Future Fund, we are better for our differences. Every person, every skillset, every mindset is an asset. We want everyone to feel comfortable bringing their authentic selves to work. Which is why we're looking for future minds like yours. Your past experiences help us expand our collective knowledge, add value and create something better. When doing your job means Australia has more money to invest in renewables, education, healthcare and medical breakthroughs - there's a tangible impact to what we do. And we want you to be part of it.

Are you Futureminded? Learn more about us at our LinkedIn Life page.

The Future Fund acknowledges the Traditional Custodians of the lands and waters on which we live and work. We pay respect to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples as we work to create meaningful change for reconciliation.

Eligibility
Notes

About the Future Fund Management Agency

The Future Fund is Australia's sovereign wealth fund, investing for the benefit of future generations of Australians. The Future Fund Board of Guardians, supported by the Future Fund Management Agency, invests the assets of seven public asset funds: the Future Fund, the Medical Research Future Fund, the Aboriginal and Torres Strait Islander Land and Sea Future Fund, the Future Drought Fund, the Emergency Response Fund and the DisabilityCare Australia Fund. Each fund has an investment mandate that is determined by the Australian Government under legislation. Our role is to generate strong, risk-adjusted returns over the long term.

To Apply

Position Contact	Danny Burke, +61 456 717 057
Agency Recruitment Site	https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

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Vacancy VN-0773022

Job Title	Assistant Director Reef Health Surveillance and Innovation
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Townsville QLD
Salary	\$121,312 - \$132,962
Future Merit Locations	Various locations - QLD, Townsville
Office Arrangement	On Site;Flexible
Office Arrangement Details	While the agency supports workplace flexibility, remote working is not available for this role.
Classification	Executive Level 1
Position Number	972
Agency Website	

Job Description

<https://www2.gbrmpa.gov.au/careers>

We are seeking an experienced, outcomes-focused Assistant Director to coordinate and enable the Australian Government's capacity for understanding Reef health all-year round, with a heightened focus over the high-risk summer period to assess the impact of any significant Reef health event (including coral bleaching) using both aerial and in-water surveys and to explore new technology to allow remote data collection. Trialling innovative technology to support our understanding of events that impact the Reef is essential to support effective policy and management responses.

The **Assistant Director – Reef Health Surveillance** and Innovation position will be responsible for investigating feasible innovative approaches to understanding impacts to Reef health and developing protocols and partnerships to respond. This includes working with Traditional Owners, a range of stakeholders, project management, coordinating partnerships and procurement, sourcing and providing technical advice and reporting.

You will work closely with Reef Authority staff, management partners, Traditional Owners and stakeholders to scope, design and develop protocols to support informative and timely evidence-based information on Reef health (specifically in relation to coral bleaching). You will also coordinate aerial survey responses and in-water ground truthing as required. Your efforts will position the Reef Authority with long-lasting tools and innovative technology options to support resilience-based management and reporting.

What you'll bring

- You will have excellent negotiation skills and have the proven ability to work collaboratively with individuals, stakeholders, the science community and management.
- You are a natural problem solver, a doer and have the ability to innovate and see things through to completion.
- You can prioritise and align strategic and operational activities in order to complete tasks on time and to a high standard.
- You thrive under pressure, have an eye for detail, and don't get flustered when faced with competing priorities.
- You are an inclusive leader and enjoy being part of a cohesive team.

Duties

- Provide high level coordination and advice in relation to implementing aerial and in-water surveys and investigating the application of remote technology methods and data analysis with an emphasis on application to coral reefs.
- Work with external research partners to design, develop and implement methods and processes to monitor summer Reef health and coral bleaching and help the Authority analyse and interpret results.
- Prepare high quality communication and information products for government and stakeholders.
- Provide high-level project management for multiple projects, including by working collaboratively with internal and external stakeholders and subject matter experts to lead or support project planning and implementation.
- Assist with the section's planning, reporting and evaluation processes to support the Authority's strategic objectives, particularly in relation to technology innovation.
- Lead and manage a small team to gather, analyse and communicate on Reef health all-year round, and plan, prepare and respond to significant Reef health events over the high-risk summer period.
- Manage the budget and finances of the Reef Health Surveillance and Innovation team.

Why join the Reef Authority?

At the Reef Authority, you'll build a meaningful career while helping protect one of the world's most iconic natural assets. We offer a supportive, flexible and purpose-driven workplace where your work has real impact.

You'll enjoy competitive APS employment conditions, including up to 15.4% employer superannuation, flexible working arrangements, wellbeing initiatives, professional development opportunities and a collaborative culture committed to protecting the Great Barrier Reef for future generations.

Eligibility

Essential Requirements

- Tertiary qualifications (or equivalent experience) in natural resource management, geographical information systems, business intelligence, or other relevant field.

Desirable qualifications or equivalent experience

- Experience engaging effectively with technical and non-technical stakeholders.
- Three or more years' experience in similar roles.
- Have the ability to travel from time to time if required, possibly for multiple nights.

Employment with the Reef Authority is subject to:

- Conditions prescribed within the Public Service Act 1999.
- Australian Government Security Vetting Agency (AGSVA) granting a security clearance at the required level.
- Evidence of citizenship status.
- Evidence of qualifications required of the role.
- Evidence of a completed national police-check with no risks identified by the Reef Authority.
- The CEO of the Reef Authority, or their Delegate, approving a Notice of Engagement.
- The [Australian Government Security Clearance Application Guide Book](#) provides information on minimum eligibility requirements for holding a security clearance at the required level. Please ensure that you are able to provide the necessary documents if you apply for the position. More information on the security clearance vetting process is available on the [AGSVA website](#).

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Great Barrier Reef Marine Park Authority

To Apply

Position Contact	Mark Read, 0428 727 969
Agency Recruitment Site	https://www2.gbrmpa.gov.au/careers

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Vacancy VN-0772976

Productivity Commission

Closing Date: Sunday 04 October 2026

Job Title	Senior Research Economist / Senior Public Policy Analyst
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC, Canberra ACT
Salary	\$121,755 - \$151,068
Future Merit Locations	Melbourne, Canberra
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	Executive Level 1
Position Number	PC-2622
Agency Website	

Job Description

<https://www.pc.gov.au/careers>

About the role

We are looking for talented economists and public policy professionals to work on major public inquiries and other research.

Joining our teams based in either Canberra or Melbourne, these positions offer the opportunity to undertake in-depth research and analysis and provide policy advice and recommendations to the Australian Government. The work is wide-ranging with topic areas that vary, including analysis of social issues, the environment, economic growth, regulation, competition, economic infrastructure, resources and trade.

The Productivity Commission (PC) also monitors and reports on the equity, effectiveness and efficiency of government services, and undertakes significant work on policy of relevance to Aboriginal and Torres Strait Islander people.

Duties

Successful applicants will be intellectually curious and bring a well-developed understanding of public policy development and applied economic analysis, supported by exceptional research skills. We also encourage applications from people who can communicate clearly and persuasively, build constructive working relationships, and effectively plan and progress their work.

Academic qualifications in economics, law or other fields relevant to public policy such as politics, philosophy and economics (PPE), social policy, mathematics, statistics and data analysis, or evaluation are essential.

Quantitative and qualitative research skills, such as economic modelling, statistical analysis, evaluation or policy analysis, will be highly regarded.

A merit pool of suitable candidates may be established and used to fill similar vacancies, either on an ongoing or non-ongoing basis.

Eligibility

To be eligible for employment with the PC, applicants must:

- be an Australian citizen or hold an Australian Citizenship
- be willing to undergo a security and character clearance (which may include, but not limited to, completing an identity verification check, police check, and obtaining/maintaining an Australian Government security vetting clearance if required by the role)
- provide evidence of mandatory qualifications (if applicable).

Notes

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About the Productivity Commission

The Productivity Commission is the Australian Government's independent research and advisory body on a range of economic, social and environmental issues affecting the welfare of Australians. Its role, expressed simply, is to help governments make better policies in the long-term interest of the Australian community.

To Apply

Position Contact	Catie Bradbear, catie.bradbear@pc.gov.au
Agency Recruitment Site	https://www.pc.gov.au/careers

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Attorney-General's

Vacancy VN-0773019

Australian Human Rights Commission

Closing Date: Tuesday 13 October 2026

Legal
Legal Legal

Job Title	FOI Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Various locations - ACT ACT, Sydney NSW, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - SA SA, Various locations - WA WA, Various locations - NT NT, Various locations - TAS TAS, Various locations - NSW NSW
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid, Remote
Classification	APS Level 6
Position Number	1429
Agency Website	

Job Description <https://ahrc.recruitmentplatform.com/details.html?jobId=418&jobTitle=FOI%20Officer>

The Australian Human Rights Commission (the Commission) is Australia's national human rights institution, dedicated to fostering a society where human rights are upheld, protected, and celebrated. We envision an Australia where every individual is valued equally in dignity and rights.

Our mission involves promoting and safeguarding the human rights of all Australians by:

- Advising all levels of government and various public and private organisations.
- Strengthening laws, policies, and practices while providing accessible investigation and conciliation services.
- Engaging inclusively with civil society, communities, and the private sector.
- Raising awareness about human rights and offering educational resources.
- Collaborating with partners to cultivate a culture of respect for human rights across the nation.

Our Legal Division is a small, dynamic team that provides the services of in-house counsel to the Commission. Our lawyers give high level legal advice on a range of issues including human rights and anti-discrimination law, commercial issues, matters of corporate governance and FOI and privacy.

This is an exciting opportunity to contribute to meaningful work by providing advice on Freedom of Information and privacy matters. You will manage a diverse range of FOI requests and reviews, advise on privacy breaches and complaints, privacy notices and privacy impact assessments.

This full-time / part time, ongoing / non ongoing position offers a competitive salary range of \$99,734 – \$111,701 per annum plus 15.4% superannuation.

The position will initially be offered for a 12 month period, with the possibility of becoming ongoing.

We offer flexible, hybrid and remote work options.

Duties

What You'll Do:

- Process and assist in the timely processing of decisions concerning applications under the Freedom of Information Act 1982 (Cth), including:
 1. managing a case load of routine and moderately complex FOI requests and other requests for information,
 2. escalating complex, sensitive or high-risk matters to senior staff,
 3. liaising with internal and external stakeholders to gather, compile and record relevant information in accordance with legislative and procedural requirements, and
 4. preparing draft FOI documents, including correspondence and decisions.
- Conduct accurate and timely regulatory work in other areas as required, including privacy work:
 1. assisting with privacy-related enquiries and requests from internal and external stakeholders,
 2. supporting the preparation of privacy threshold assessments and privacy impact assessments, and
 3. contributing to preliminary investigations into, and resolution of, potential privacy breaches.
- Supporting the development and maintenance of policies, procedures, templates and guidance materials, including updating documents and resources.
- Maintain office standards for timeliness, confidentiality and information management.

Eligibility

What We're Looking For:

- Experience working for a federal, state or territory government department or agency in an FOI or privacy role will be well regarded but is not mandatory.
- Legal or other relevant qualifications from an Australian educational institution, or a comparable overseas qualification, will be well regarded but are not mandatory.

- Demonstrated ability to prepare high quality decisions within a regulatory framework and provide support in a professional manner, working independently within established policies, procedures and guidance, and escalating issues as appropriate.
- Ability to undertake work under limited direction with the opportunity for reasonable autonomy and accountability.
- Demonstrated ability to effectively manage own workload, proactively progress matters, and balance competing priorities to meet deadlines in a complex and fast-paced environment.
- Well developed organisational skills and high attention to detail, with the ability to maintain accurate records, manage documentation, and ensure work is completed to a high standard.
- Demonstrated ability to communicate clearly and professionally, and to develop and maintain effective working relationships with internal and external stakeholders, including when dealing with sensitive or complex matters, with appropriate guidance and support.

Notes

Why Join Us?

By becoming a part of our team, you'll play a vital role in influencing public conversations about human rights and making a meaningful impact. If you're ready to use your skills to support a cause that matters, we want to hear from you!

Apply Now! Help us shape the future of human rights in Australia. Join us in making a difference!

Applications close: 5pm AEST 13 October 2026

Notes

We value inclusivity and diversity and seek people who support and model the behaviours we promote in our workforce. We strongly encourage applications from First Nations Australians, mature workers, people from culturally and linguistically diverse backgrounds, culturally and marginalised communities, carers, LGBTIQ+ and people with disability.

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS). An Agency Head may waive the requirement for citizenship prior to engaging an individual where it is appropriate to do so.

The Commission is committed to providing an accessible, inclusive work environment to enable people with a disability to participate fully in all aspects of employment. Applicants are encouraged to request reasonable adjustment as required to assist your participation in this recruitment process.

Please note that this position may be filled on either an ongoing or non-ongoing basis. If an offer of non-ongoing employment is made, the successful applicant would be employed for an initial period of up to twelve months with the possibility of extension up to a maximum period of two years in total. The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may be used to fill future ongoing and non-ongoing vacancies in the Commission where the duties are of a similar nature.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>.

How to Apply

Please provide a resume of no more than **three pages** and a **one page cover letter** outlining your experience that would lead to impactful outcomes in the role, and the skills and capabilities you bring.

The successful candidate will demonstrate the ability to fulfill the requirements of the role in an impartial and respectful manner as required by the APS Code of Conduct. The successful candidate will uphold the integrity and independence of the Australian Human Rights Commission.

As part of the recruitment and selection process, applicants will be required to consent to and undergo background checks which may include character and social media checks.

For more Information

Information about the role and Commission practices may be sought from Graeme Edgerton via email graeme.edgerton@humanrights.gov.au

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About the Australian Human Rights Commission

To Apply

Position Contact	Graeme Edgerton, graeme.edgerton@humanrights.gov.au
Agency Recruitment Site	https://ahrc.recruitmentplatform.com/details.html?jobId=418&jobTitle=FOI%20Officer

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Defence

Vacancy VN-0772773

Department of Defence

Closing Date: Thursday 08 October 2026

Defence Science and Technology Group
Human and Decision Sciences

Job Title	Senior Special Projects Information Systems Engineer
Job Type	Full-Time, Ongoing
Location	Edinburgh SA
Salary	\$124,393 - \$140,315
Future Merit Locations	Edinburgh
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 1
Position Number	DSTG/05269/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=6221ED0E-D666-E7C6-78DA-ED4D43CC46C0>

Duties

The Role

The Department of Defence is engaged in responding to demands of the National Defence Strategy. This requires significant force integration analysis to inform effective employment of capability, and the identification and analysis of capability gaps and future capability options across the Australian Defence Force (ADF). In this role, you will have the opportunity to design, build and run a secure system that supports Defence missions in a highly sensitive environment. You will have ownership over the end-to-end outcomes from requirements and architecture through to implementation, verification/validation, accreditation and sustainment, while applying Infrastructure-as-Code (IaC) and GitOps principles.

About our Team

The Weapon Systems Performance team leads the analysis of the ADF's evolving integrated warfighting capability in complex and contested environments. We use methods such as systems analysis, systems engineering, and modelling and simulation, working with subject matter experts from technology as well as operational backgrounds.

Our work supports the ADF to understanding the current weapon and platform capabilities to identify opportunities to evolve and effectively capitalise on technology innovation to deliver a robust, adaptive and potent defence force.

Our Ideal Candidate

This role suits an engineer who values secure-by-design, automation, repeatability and controlled change, and who is comfortable working across compute, network, storage, identity, operating systems, and operational procedures.

You'll love it here if:

- You want project ownership and influence to steer the solution.
- You enjoy building systems cleanly, thoughtfully and strategically.
- You have a desire to contribute to work that matters.
- You will have the opportunity to deliver a system with clear user and client impact.
- You are looking to diversify your skills into different virtualization platforms, such as OpenShiftKey requirements.

The responsibilities of the role include but are not limited to:

- Develop a system architecture to deliver agreed business outcomes
- Ensure that relevant technical strategies, policies, standard and practices including security are applied correctly
- Lead the build of the designed system across bare-metal, virtualised and/or containerised components
- Undertake activities required to obtain and maintain accreditation of the system.

Our ideal candidate is flexible and able to quickly adapt to new and unpredicted circumstances, changing plans as required to navigate or overcome unanticipated obstacles. You are a candidate who is highly motivated and able to work effectively to create a collaborative culture where all staff make an effective contribution to the team outcomes.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

The S&T5/EL1 Senior Researcher - Operations Analysis position requires:

- academic qualifications in one or more of the following related fields of research; or
- relevant skills and work experience.

Ref 1297.0 ANZSRC Fields of Research 2020

Division 46 – Information & Computing Sciences

4602 Artificial Intelligence

4606 Distributed Computing & Systems Software

4609 Information Systems

Division 49 – Mathematical Sciences

4901 Applied Mathematics

4903 Numerical & Computational Mathematics

4905 Statistics

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

To Apply

Position Contact	Wayne Power, 08 7375 1743
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=6221ED0E-D666-E7C6-78DA-ED4D43CC46C0

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Defence

Vacancy VN-0772786

Department of Defence

Closing Date:Thursday 08 October 2026

Security and Estate Group
Service Delivery Division

Job Title	Service Delivery Officer
Job Type	Full-Time, Ongoing
Location	Perth WA, Fremantle WA
Salary	\$72,275 - \$79,635
Future Merit Locations	Perth, Fremantle
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 3
Position Number	SEG/05364/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=7D4D3DF2-8658-F21D-E148-ED4EA93DC8B4>

Duties

The Role

Please note, Leeuwin Barracks is in scope for divestment under Defence Estate Audit outcomes and subsequently, please expect your work location to change to another WA site in the next 12-24 months.

It is expected that this role will be performed in an office located in the advertised location/s. Defence supports flexible working arrangements where business needs allow.

These positions involve working in a rostered and/or scheduled environment. Dependent on operational requirements you may:

- Preference rostered days of work between 7am and 7pm AEST Monday, Wednesday - Friday and 7am to 10pm AEST Tuesday.
- Work a set roster and undertake scheduled activities.

Service Delivery Officers (SDOs) respond to customer enquiries regarding a broad range of internal products and services through a combination of email and phone channels. SDOs engage with serving Australian Defence Force members, ex serving and Reserve members, the Australian Public Service, and the general public in their daily interactions.

To be successful in the role, you will need to be able to build effective working relationships with both internal and external stakeholders to provide a quality customer experience.

A day in the life of a SDO, as part of our nationally dispersed teams:

- Work in a scheduled contact centre environment answering 1800DEFENCE phone enquiries, respond to emails in our national email inbox and complete various administrative tasks.
- Interpret our extensive knowledge articles to effectively assist enquiries and provide advice.
- Identify our customers' needs and provide relevant information to them within agreed performance metrics.
- Complete basic research and analysis activities as required.
- Complete administrative duties such as data entry, processing, virtual filing and redaction of records, which all require accurate and effective processing in line with various legislative requirements.

SDOs are supported with a modern adult learning principled approach to ongoing training, coaching and performance development through our Performance Framework. This framework is designed to ensure every SDO's skills and knowledge are expanded to enhance and maintain the delivery of quality and consistent customer service excellence.

With over 16,000 civilians employed Australia wide, Defence offers dynamic public service careers across our diverse and unique internal groups and agencies. We also offer flexible work arrangements that work within our operational requirements.

A Merit Pool will be established from this recruitment activity to fill any future vacancies.

About our Team

We're part of the Security and Estate Group (SEG) - the team that develops and maintains Defence's estate and delivers essential services and security across the organisation.

Our Customer Service Centres are part of the Defence Customer Service Network, supporting a wide range of Level 1 customer queries. These are everyday questions like pay, travel, and entitlements, which we resolve using clear guidance, system tools, and escalation pathways.

We play a key role in supporting Defence capability by delivering seamless, reliable services that allow our customers - including ADF members, APS staff, and contractors - to focus on their mission.

We're a high-tempo, growth-oriented team that values collaboration, accountability, continuous learning and improvement. One of the best parts of the role is the variety - no two days are the same. You'll take on new challenges, contribute to meaningful work, and be part of a team that's always adapting and progressing.

If you are looking for your next leadership opportunity, you'll find a place here where your ideas are valued, your growth is supported, and your work makes a real difference.

Our Ideal Candidate

The successful candidate will be a team-orientated and customer service focused individual.

To be successful in the role, you will have:

- A passion for customer service.
- A commitment to learning new skills and participation in activities to build and maintain customer service skills, systems knowledge and product understanding.
- Ability to communicate with internal and external customers across various channels, including, email and phone queries.
- Ability to work collaboratively and actively participate in group activities, both in person and remotely.
- Initiative to resolve customer enquiries through accurate interpretation of internal knowledge articles, policy and procedures.
- Be comfortable working in an environment where you are required to meet Key Performance Indicators and contact centre metrics as part of the service centre environment.

In turn, we will:

- Provide a competitive salary that increases over time as part of the Defence Enterprise Collective Agreement and performance progression processes.
- Support your future by contributing up to 15.4% Superannuation.
- Provide flexible working policies including: work hours, work days, full and part time employment options with a standard full time working week of 37.5 hours.
- Offer a diverse range of funded development opportunities that will help you grow professionally.
- Provide generous leave opportunities including annual leave, sick and carers leave, one additional day per year as part of the Defence Enterprise Collective Agreement and access to additional leave over the end of year reduced activity period (also referred to as Christmas stand down).
- Access to a number of Health, Wellbeing, Diversity and Inclusion networks.
- Access to free parking (on most Defence sites).

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Thomas Twentyman, 02 9359 1278
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=7D4D3DF2-8658-F21D-E148-ED4EA93DC8B4

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Defence

Vacancy VN-0772822

Job Title	Service Delivery Officer
Job Type	Full-Time, Ongoing
Location	Enoggera QLD, Townsville QLD
Salary	\$72,275 - \$79,635
Future Merit Locations	Enoggera, Townsville
Office Arrangement	On Site
Office Arrangement Details	Service Delivery Officer
Classification	APS Level 3
Position Number	SEG/05381/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=A265359A-9C51-767C-1C55-ED4D81ADAB70>

Duties

The Role

It is expected that this role will be performed in an office located in the advertised location/s. Defence supports flexible working arrangements where business needs allow.

These positions involve working in a rostered and/or scheduled environment. Dependent on operational requirements you may:

- Preference rostered days of work between 7am and 7pm AEST Monday, Wednesday - Friday and 7am to 10pm AEST Tuesdays
- Work a set roster and undertake scheduled activities.

Service Delivery Officers (SDOs) respond to customer enquiries regarding a broad range of internal products and services through a combination of email and phone channels. SDOs engage with serving Australian Defence Force members, ex serving and Reserve members, the Australian Public Service, and the general public in their daily interactions.

To be successful in the role, you will need to be able to build effective working relationships with both internal and external stakeholders to provide a quality customer experience.

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- Work in a scheduled contact centre environment answering 1800DEFENCE phone enquiries, respond to emails in our national email inbox and complete various administrative tasks.
- Interpret our extensive knowledge articles to effectively assist enquiries and provide advice.
- Identify our customers' needs and provide relevant information to them within agreed performance metrics.
- Complete basic research and analysis activities as required.
- Complete administrative duties such as data entry, processing, virtual filing and redaction of records, which all require accurate and effective processing in line with various legislative requirements.

SDOs are supported with a modern adult learning principled approach to ongoing training, coaching and performance development through our Performance Framework. This framework is designed to ensure every SDO's skills and knowledge are expanded to enhance and maintain the delivery of quality and consistent customer service excellence.

With over 16,000 civilians employed Australia wide, Defence offers dynamic public service careers across our diverse and unique internal groups and agencies. We also offer flexible work arrangements that work within our operational requirements.

A Merit Pool will be established from this recruitment activity to fill any future vacancies.

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Our Customer Service Centres are part of the Defence Customer Service Network, supporting a wide range of Level 1 customer queries. These are everyday questions like pay, travel, and entitlements, which we resolve using clear guidance, system tools, and escalation pathways.

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- A passion for customer service.
- A commitment to learning new skills and participation in activities to build and maintain customer service skills, systems knowledge and product understanding.
- Ability to communicate with internal and external customers across various channels, including email and phone queries.
- Ability to work collaboratively and actively participate in group activities, both in person and remotely.
- Initiative to resolve customer enquiries through accurate interpretation of internal knowledge articles, policy and procedures.
- Be comfortable working in an environment where you are required to meet Key Performance Indicators and contact centre metrics as part of the service centre environment.

In turn, we will:

- Provide a competitive salary that increases over time as part of the Defence Enterprise Collective Agreement and performance progression processes.
- Support your future by contributing up to 15.4% Superannuation.
- Provide flexible working policies including: work hours, work days, full and part time employment options with a standard full time working week of 37.5 hours.
- Offer a diverse range of funded development opportunities that will help you grow professionally.
- Provide generous leave opportunities including annual leave, sick and carers leave, one additional day per year as part of the Defence Enterprise Collective Agreement and access to additional leave over the end of year reduced activity period (also referred to as Christmas stand down).
- Access to a number of Health, Wellbeing, Diversity and Inclusion networks.
- Access to free parking (on most Defence sites).

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at "Baseline Vetting" level.

Notes

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To Apply

Position Contact	Rob Holland, 07 3075 0024
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=A265359A-9C51-767C-1C55-ED4D81ADAB70

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Defence

Vacancy VN-0772864

Department of Defence

Closing Date:Thursday 08 October 2026

Security and Estate Group
Service Delivery Division

Job Title	Service Delivery Team Leader
Job Type	Full-Time, Ongoing
Location	Cooma NSW, Fremantle WA, Perth WA, Hobart TAS, Townsville QLD
Salary	\$89,841 - \$96,829
Future Merit Locations	Cooma, Fremantle, Perth, Hobart, Townsville
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 5
Position Number	SEG/05405/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=6CBC0A7D-28A8-8616-AF2F-ED4DBC2D1D16>

Duties

The Role

Please note, Leeuwin Barracks is in scope for divestment under Defence Estate Audit outcomes and subsequently, please expect your work location to change to another WA site in the next 12-24 months.

Are you ready to lead with purpose and impact?

We're looking for leaders who:

- Build strong relationships and foster collaboration across diverse teams and stakeholders.
- Drive outcomes through proactive problem-solving, accountability, and a focus on continuous improvement.
- Lead with integrity and courage, navigating complexity and change with resilience and clarity.

- Empower others by creating a positive, inclusive culture that supports performance, development, and innovation.
- Thrive in high-tempo environments, balancing strategic priorities with operational delivery across a geographically dispersed team.
- Champion Defence's mission, bringing commitment, curiosity, and a service mindset to everything they do.

As a Team Leader, you will lead a team who support Level 1 helpdesk customer queries by phone, email with limited face-to-face. Customers include current and former ADF members and their families, Reservists, APS staff, industry and the general public.

You will coach and support your team, setting clear goals for growth, and manage performance. You will provide pastoral care, promote staff well-being and personal development. You will create a respectful, inclusive workplace where your team can thrive.

As part of the leadership team, you will be responsible for your team delivering high quality service in a fast-paced, changing environment. To do this, you will proactively work under limited direction to manage daily operations, organise workflows and make decisions within your area. You will provide quality advice based on legislation, policy, and procedures.

Key Responsibilities:

- Lead and support a team to deliver customer-centric service across multiple channels.
- Provide authorities guidance on complex customer matters, complaints and escalations
- Analyse individual and team performance, give timely, tailored feedback, and set clear development goals to help your team succeed.
- Demonstrate critical thinking by considering policy, processes, legislation to make fair, informed decisions.
- Investigate issues, analyse data and information, recommend improvements and solutions to continuously enhance service delivery.
- Build understanding and consistency across teams through sharing knowledge and best practice
- Engage with internal and external stakeholders to support service delivery, resolve issues and achieve outcomes.
- Support the implementation of organisational and operational change.
- Contribute to service improvement initiatives and business process enhancements supporting continuous improvement.

We need motivated leaders who are capable in making a real impact. If you're committed to helping people achieve their full potential, and energised by improving how team works and support customers, we encourage you to apply.

A Merit Pool will be established from this recruitment activity to fill any future vacancies.

About our Team

We're part of the Security and Estate Group (SEG) - the team that develops and maintains Defence's estate and delivers essential services and security across the organisation.

Our Customer Service Centres are part of the Defence Customer Service Network, supporting a wide range of Level 1 customer queries. These are everyday questions like pay, travel, and entitlements, which we resolve using clear guidance, system tools, and escalation pathways.

We play a key role in supporting Defence capability by delivering seamless, reliable services that allow our customers including ADF members, APS staff, and contractors to focus on their mission.

We're a high-tempo, growth-oriented team that values collaboration, accountability, continuous learning and improvement. One of the best parts of the role is the variety - no two days are the same. You'll take on new challenges, contribute to meaningful work, and be part of a team that's always adapting and progressing.

If you are looking for your next leadership opportunity, you'll find a place here where your ideas are valued, your growth is supported, and your work makes a real difference.

Our Ideal Candidate

We're seeking capable, motivated leaders who bring experience, energy, and a commitment to helping others succeed.

We are looking for leaders who can:

- Lead, support and mentor teams in a fast-paced service delivery environment. Understands how their work connects to broader organisational goals and helps their team understand priorities.
- Use strong communication, organisation and negotiation skills to build trust and influence positive outcomes.
- Work respectfully and effectively with a wide range of stakeholders including ADF and Defence personnel, contractors and APS stakeholders.
- Think critically to proactively identify issues and offer solutions, contributing to continuous improvements in service delivery and ways of working.

- Understand and applies policies, legislation and procedures to deliver practical, people-centric outcomes.
- Anticipates stakeholder needs and proactively takes steps to meet expectations.
- Plans ahead, manage competing priorities, and adapt quickly during change. Supports others through challenges.
- Show resilience and accountability, taking ownership for quality, timeliness and delivery of results.
- Commits to ongoing learning, including on-the-job training and building and maintain product knowledge and customer service skills.
- Self-drive travel between different sites and locations will be required; candidates will need a current Driver's License.

If this sounds like you, you do not need previous APS experience to apply. If you are looking for a role where no two days are the same, engage with the Contact Officer to discuss further.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Baseline Vetting level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

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To Apply

Position Contact	Kerry Clarke, 02 4579 2127
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=6CBC0A7D-28A8-8616-AF2F-ED4DBC2D1D16

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Defence

Vacancy VN-0772870

Department of Defence

Closing Date:Thursday 08 October 2026

Defence Science and Technology Group
Human and Decision Sciences

Job Title	Data, Analytics & Strategic Decision Support
Job Type	Full-Time, Ongoing
Location	Edinburgh SA, Fairbairn ACT, Fishermans Bend VIC
Salary	\$124,393 - \$140,315
Future Merit Locations	Edinburgh, Fairbairn, Fishermans Bend
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 1
Position Number	DSTG/05402/26
Agency Website	

Job Description

<https://defencecareers.nga.net.au/?jati=9149E008-89FA-C438-F8B8-ED4DBD148E72>

Duties

The Role

Joint Experimentation and Wargaming Laboratory - Canberra (JEWL-C) Manager

JEWL-C comprises seven Experimentation Spaces in two buildings at Fairbairn in the ACT. The JEWL-C Manager is responsible for the day-to-day running of this facility, including the acceptance and prioritisation of bookings from DSTG and broader Defence users, participant

access registers, standard operating procedures, liaising with frequent users such as Joint Experimentation Directorate, assisting with pre-activity orientation visits and trouble-shooting issues that arise during use of the spaces.

The JEWL-C manager also contributes to the continuous improvement of this facility as an analytic capability, including the design of the ICT systems, its priority use as a wargaming laboratory that delivers decision support, and the necessary maintenance and upgrades required for security accreditation.

Applied Data Scientist – Futures Data Analytics

The Applied Data Scientist – Futures Data Analytics will lead the development and application of cutting-edge data science methodologies to help stakeholders make data-driven decisions in the emerging and disruptive technology domain. The role will design, build, and maintain scalable data pipelines and AI-enabled platforms that reliably ingest, transform, and serve high-quality data for analytics, reporting, and applications.

Senior Strategic Analyst

We are seeking an experienced multidisciplinary researcher to join our team as a Senior Strategic Analyst. The successful candidate will apply scientific and analytical methods to examine complex strategic challenges, identify asymmetric opportunities and vulnerabilities, and provide clear, evidence-based insights to inform high-level Defence planning, capability development and prioritisation. The role will involve close collaboration with senior Defence stakeholders to shape and deliver high-priority, time-critical research and analysis.

Senior Optimisation and Analytics Specialist

The Senior Optimisation and Analytics Specialist will lead the development and application of optimisation and analytical methods to solve complex Defence problems. The role will need to deliver high quality operational insight for making high impact decisions. You will need to have a partnering level engagement with stakeholders and academia and contribute to the advancement of optimisation and analytics modelling, simulation and analysis capability within the Workforce Simulation and Systems Effectiveness STC.

We will establish a talent pool through this recruitment activity, which may be used to fill similar current and future vacancies arising over the next 18 months.

About our Team

The Human and Decision Sciences Division (HADS) provides science-based advice to help Defence make better decisions and improve warfighter performance in complex situations. We do this through operations research and studies in human and social sciences.

Our Ideal Candidate

Our ideal candidate will possess both strong quantitative and qualitative analytical and technical skills and will be able to demonstrate a broad and diverse range of scientific and technical expertise, interpersonal skills and leadership experience.

You will be able to quickly adapt to new and unpredicted circumstances, changing plans as required to navigate or overcome unanticipated obstacles. You are a candidate who is highly motivated and able to work effectively in a multi-disciplinary team and create a collaborative culture where all staff make an effective contribution to the team outcomes. You have a strong interest and experience in operations analysis with a proactive approach to adapting and applying qualitative and quantitative analysis techniques.

You have a demonstrated ability to lead and conduct complex operations analysis studies including planning, managing a study team, execution and reporting. You have excellent communication skills, the ability to convey complex information, and can collaborate with a wider range of internal and external stakeholders across Defence, industry, universities and overseas partners.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Mandatory Qualifications:

The S&T5/EL1 Senior Researcher - Operations Analysis position requires:

Academic qualifications in one or more of the following related fields of research; or relevant skills and work experience.

Ref 1297.0 ANZSRC Fields of Research 2020

Division 35 – Commerce & Management Services

3503 Business Systems in Context

Division 44 – Human Society

4401 Anthropology

4408 Political Science

4410 Sociology

Division 46 – Information & Computing Sciences

4602 Artificial Intelligence

4606 Distributed Computing & Systems Software

4609 Information Systems

Division 49 – Mathematical Sciences

4901 Applied Mathematics

4903 Numerical & Computational Mathematics

4905 Statistics

Division 52 – Psychology

5204 Cognitive & Computational Psychology

Notes

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To Apply

Position Contact	Ivan Garanovich, 02 5130 8351
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=9149E008-89FA-C438-F8B8-ED4DBD148E72

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Defence

Vacancy VN-0772918

Department of Defence

Closing Date: Thursday 15 October 2026

Defence People Group
Joint Health Command

Job Title	Defence Medical Officer
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Melbourne VIC, Canberra ACT, Hobart TAS, Sydney NSW, Brisbane QLD, Darwin NT, Perth WA
Salary	\$195,569 - \$213,084
Future Merit Locations	Adelaide, Brisbane, Melbourne, Canberra, Darwin, Sydney, Perth, Hobart
Office Arrangement	Hybrid
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Medical Officer Class 4
Position Number	DPG/05418/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=8B279118-5CA6-A7E7-61F3-ED4EA9D16D6E>

Duties

Choose Your Career Path

Joint Health Command (JHC)

- Deliver strategic health advice and health governance to support Australian Defence Force capability and operational readiness.
- Provide health leadership and expertise that enables Defence capability while shaping the future of Defence health service delivery and workforce support.
- Lead an integrated workforce of ADF members, APS employees, contractors and health professionals to deliver high quality health services across Australia and overseas.
- Support a healthy, ready and resilient workforce throughout the employee lifecycle, from enlistment through to transition, through the provision of trusted healthcare, workforce support and specialist health expertise.
- Partner with Navy, Army and Air Force to develop, sustain and enhance the Australian Defence Force's deployable health capability in support of current and future operational requirements.

Defence Force Recruiting (DFR)

- Provide medical leadership, occupational health advice and governance oversight that supports workforce generation for the Australian Defence Force.
- Assess and recruit suitable candidates to meet capability requirements, including providing governance, occupational health assessment authority and specialist advice.
- Support the Director General DFR and the DFR Chief Medical Officer (CMO) through leadership, specialist medical advice, policy development and implementation, and compliance oversight, working closely with internal and external stakeholders to deliver efficient, effective and medically sound recruiting outcomes for the Australian Defence Force.

Working as a Medical Officer Level 4 in Defence

Defence offers unique opportunities to work on complex challenges that have genuine national significance, with diverse career pathways across health leadership, workforce strategy, governance and policy.

The MO4 role will be responsible for the following duties and tasks:

- Provide strategic leadership and expert health advice to support Defence priorities, policy and capability development.
- Lead multidisciplinary teams, workforce development and a positive, high-performing culture.
- Exercise professional delegations as outlined in relevant APS and Defence policy.
- Develop and implement health policies, programs and strategies to improve service delivery and organisational outcomes.
- Ensure effective governance, quality assurance, risk management and compliance with relevant standards and legislation.
- Prepare strategic advice, briefs and reports for senior leaders and key stakeholders.
- Build and maintain strong stakeholder relationships across Defence, government and external agencies.
- Represent Defence in governance forums and contribute to research, evaluation and continuous improvement initiatives.

- Promote integration across health systems to enhance workforce health, readiness and operational outcomes.
- Undertake other duties as directed.

Help Shape the Future of Defence Health

Are you looking for an opportunity to apply your medical expertise beyond traditional clinical practice? Defence is seeking experienced medical practitioners to join us as Medical Officer Level 4 (MO4) employees across Joint Health Command and Defence Force Recruiting. These non-patient facing, senior leadership opportunities allow you to influence health policy, workforce capability, governance, medical standards and organisational outcomes that directly support Australia's Defence capability.

Why Join Defence?

- No regular on-call requirements
- Flexible working arrangements and part-time opportunities
- Continued clinical engagement opportunities
- Support for Continuing Professional Development
- Annual AHPRA registration support
- APS and Defence leadership opportunities
- Meaningful work that contributes to Australia's national security and workforce capability

Our Ideal Candidate Will

- Be a collaborative and inclusive leader who exemplifies Defence Values and Behaviours.
- Demonstrate strong strategic thinking and an ability to influence health policy, workforce planning and capability development.
- Possess highly developed written and oral communication skills, with the ability to engage effectively at all organisational levels.
- Have proven experience interpreting, implementing and communicating complex policy positions.
- Be capable of representing Defence in senior internal and external forums.
- Demonstrate experience leading multidisciplinary teams and delivering outcomes through collaboration and stakeholder engagement.
- Have experience managing complex and sensitive health issues within large organisations.
- Support workforce capability development through mentoring, supervision and professional education activities.
- Demonstrate a commitment to continuous improvement, evidence-based practice and innovation.

Eligibility

Security Clearance

Joint Health Command - Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 2".

Defence Force Recruiting - Applicants must be able to obtain and maintain a security clearance at "Baseline Vetting" level.

Mandatory Qualifications

- Unrestricted registration as a medical practitioner in Australia
- Appropriate registration category with the Australian Health Practitioner Regulation Agency (AHPRA) relevant to the role (generalist/specialist)
- Current competency and credentialing relevant to the role

Notes

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To Apply

Position Contact	Georgina Gilbert, 08 7971 4703
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=8B279118-5CA6-A7E7-61F3-ED4EA9D16D6E

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Education

Vacancy VN-0772994

Job Title	Assistant Director/Communications Intelligence Security Officer
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Canberra ACT
Salary	\$129,477 - \$143,099
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	26/0330
Agency Website	https://www.education.gov.au/about-department/work-us

Job Description

<https://www.education.gov.au/about-department/work-us>

As an Assistant Director at the Department of Education, you will....

Be part of an ambitious team committed to strengthening the Department of Education's security culture. You will make a meaningful impact by applying your expertise to align security risks, priorities and initiatives with the department's strategic objectives. By enhancing security standards, processes, and practices, you will help build a resilient and security-conscious organisation capable of confidently navigating evolving threats and future challenges.

Duties

In this role, you will be responsible for the following:

- Manage the Communications Intelligence Security Officer (COMSO) function in the department by enforcing communications policies, procedures and controls and provide oversight to classified communications.
- Support the department to uplift its security posture by developing and maintaining security and business continuity policies, procedures, and frameworks in line with Australian government security guidelines, and the operational environment of the department.
- Ensure compliance with relevant legislation, policies, and procedures, including the Protective Security Policy Framework (PSPF).
- Foster strong working relationships with internal and external stakeholders, including other government agencies, to ensure effective collaboration and information sharing.

- As a key member of the Security leadership team, manage a team of security professionals, offering guidance, support, and opportunities for development.

Eligibility

Employment at the Department of Education is subject to conditions prescribed within the *Public Service Act 1999* including:

- **Citizenship:** Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.
- **Security Clearance:** This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain the required security clearance.

Notes

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About the Department of Education

The Department of Education contributes to Australia's economic prosperity and social wellbeing by creating opportunities and driving better outcomes through access to quality education and learning. A strong early childhood education system built around early learning and child care gives children the best start in life—supporting them to build social and behavioural skills to help prepare them to transition to school. For parents and carers, affordable child care enables them to participate in the workforce, pursue further education or other opportunities to contribute to their community — bolstering the social wellbeing and economic prosperity of the nation. As children continue their journey through school, access to quality education creates the foundation for a bright future – it opens a world of possibilities and equips children and young people with the skills, knowledge, and career advice to prepare them for further work or study to fulfil their dreams. An affordable, and accessible higher education sector allows Australians and international students to pursue their passion in life or reskill for the jobs of the future. A strong higher education and research sector in step with national priority areas provides people with an opportunity to choose a career path that addresses skill shortages or the challenges of the future including, clean energy, advanced manufacturing, health, and education. Through education and learning, we change lives, create opportunities, and support Australia's economic success and social wellbeing.

To Apply

Position Contact	Kim Thomas-Francis, (02) 6121 6613
Agency Recruitment Site	https://www.education.gov.au/about-department/work-us

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Education

Vacancy VN-0772999

Department of Education

Closing Date: Thursday 08 October 2026

Job Title	Senior Case Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Brisbane QLD
Salary	\$105,295 - \$115,786
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	26/0340
Agency Website	https://www.education.gov.au/about-department/work-us

Job Description

<https://www.education.gov.au/about-department/work-us>

As a Case Manager, you will join a dynamic, high performing team working in a changing and challenging environment. You will actively work within a small fast paced team to facilitate a timely response to employees and management on performance and conduct matters.

You will exercise sound judgement, drawing upon your experience to make recommendations on complex performance and conduct cases, including the drafting of correspondence, to assist the delegate in their decision making.

Other associated functions of the role include, but not limited to, undertaking project management functions and delivering training to internal stakeholders.

In collaboration with your team members and colleagues, you will monitor and report on matters relating to performance management, underperformance, investigation of alleged breaches of the Code of Conduct, bullying and harassment, workplace conflict/dispute resolution, reviews of action, and Public Interest Disclosures.

While working under broad direction from the Assistant Director, Performance and Conduct, you will be responsible for leading and managing more complex cases, taking carriage and ownership of matters in accordance with relevant performance and conduct frameworks. You will be required to use your specialist working knowledge of the *Public Service Act 1999* and other relevant legislation and framework to achieve successful capability and behavioural outcomes.

Duties

In this role, your responsibilities will include the following:

- Providing timely, expert advice on sensitive HR matters to managers and staff across the department.
- Managing a caseload of complex cases involving conduct, performance management, complaints, reviews of action and workplace conflict.
- Demonstrating sound knowledge of the APS employment framework, relevant legislation, policies and procedures including the APS Code of Conduct, and ability to confidently interpret and apply to your work.
- Demonstrating excellent verbal and written communication skills, including articulating complex information clearly and concisely and preparing high level briefs and reports that demonstrate strong analytical skills and attention to detail.
- Building and maintaining strong working relations with stakeholders at all levels.
- Working both independently and as part of a team, and applying sound judgment to make decisions with limited direction.
- Achieving outcomes within strict timeframes, demonstrating strong prioritisation skills.
- Assisting with the review and improvement of HR policies, processes and guidance materials and contributing to HR projects.

Eligibility

Employment at the Department of Education is subject to conditions prescribed within the *Public Service Act 1999* including:

- Citizenship: Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.
- Security Clearance: This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain the required security clearance.

Notes

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To Apply

Position Contact	Corinne Fox, (02) 6121 3098
Agency Recruitment Site	https://www.education.gov.au/about-department/work-us

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Education

Vacancy VN-0773001

Job Title	Assistant Director, Treasury
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$129,477 - \$143,099
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	26/0341
Agency Website	https://www.education.gov.au/about-department/work-us

Job Description

<https://www.education.gov.au/about-department/work-us>

The Assistant Director, Treasury plays a key leadership role in delivering the department's treasury functions within a complex financial environment.

Reporting to the Director, Financial Reporting and Treasury, the role is responsible for overseeing day-to-day treasury operations while ensuring the integrity, accuracy and timeliness of financial transactions. The position exercises sound judgement by applying the Commonwealth financial framework and provides expert advice to support decision-making.

The role also contributes to strengthening financial management practices, driving continuous improvement initiatives, and supporting the Director in delivering strategic treasury outcomes.

Duties

In this role, your responsibilities will include the following:

- Supervise and manage the day-to-day operations of the Treasury unit.
- Managing the department's appropriation management function, including the daily appropriation drawdowns, cash forecasting and banking.
- Manage monthly reconciliations, clearing accounts, undertake monthly review of relevant general ledger accounts.

- Provide high level specialist advice to the wider Departmental network on treasury, revenue, tax, receipting and reconciliation issues.
- Promote the continuous improvement of team processes and ensure they are compliant with relevant legislation and Government policies.
- Identify system improvements within the unit and liaise with the systems area to assist in implementation of system enhancements.
- Contributing to the department's annual financial statements, including preparation of the high quality and comprehensive appropriation reconciliations and workpapers.
- Maintaining professional working relationships with key internal and external stakeholders, including the Department of Finance and the Australian National Audit Office.
- Provide high-quality advice to the Director and stakeholders on treasury matters, financial risks and operational issues.
- Lead and coordinate process improvement initiatives to enhance efficiency, internal controls and compliance outcomes.
- Maintain oversight of treasury systems and processes (e.g. CBMS, RBANet, SAP or similar FMIS), including identifying opportunities for optimisation.
- Ensure accurate and timely management of Treasury communications, including shared mailboxes and stakeholder enquiries.
- Develop and maintain clear, fit-for-purpose process documentation and operational guidance
- Build and sustain effective working relationships with internal and external stakeholders, influencing outcomes where required.

Eligibility

Employment at the Department of Education is subject to conditions prescribed within the *Public Service Act 1999* including:

- Citizenship: Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.
- Security Clearance: This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain the required security clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Education

The Department of Education contributes to Australia's economic prosperity and social wellbeing by creating opportunities and driving better outcomes through access to quality education and learning. A strong early childhood education system built around early learning and child care gives children the best start in life—supporting them to build social and behavioural skills to help prepare them to transition to school. For parents and carers, affordable child care enables them to participate in the workforce, pursue further education or other opportunities to contribute to their community — bolstering the social wellbeing and economic prosperity of the nation. As children continue their journey through school, access to quality education creates the foundation for a bright future – it opens a world of possibilities and equips children and young people with the skills, knowledge, and career advice to prepare them for further work or study to fulfil their dreams. An affordable, and accessible higher education sector allows Australians and international students to pursue their passion in life or reskill for the jobs of the future. A strong higher education and research sector in step with national priority areas provides people with an opportunity to choose a career path that addresses skill shortages or the challenges of the future including, clean energy, advanced manufacturing, health, and education. Through education and learning, we change lives, create opportunities, and support Australia's economic success and social wellbeing.

To Apply

Position Contact	Rachel Shanks, (02) 6121 8526
Agency Recruitment Site	https://www.education.gov.au/about-department/work-us

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Health

Vacancy VN-0772956

Aged Care Quality and Safety Commission

Closing Date: Thursday 08 October 2026

ACQSC Sector Capability and Regulatory Strategy
SCRSD Legal, FOI & Privacy Legal Services

Job Title	Senior Lawyer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Adelaide SA, Canberra ACT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	\$127,956 - \$151,738
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home;On Site;Hybrid
Office Arrangement Details	Work from Home or On Site
Classification	Executive Level 1
Position Number	TBC
Agency Website	

Job Description <https://agedcarequalitycareers.nga.net.au/?jati=1E4A6631-9EB7-D144-C59E-ED4E70A3B501>

About the Aged Care Quality and Safety Commission

The Aged Care Quality and Safety Commission is the national regulator of Australian Government-funded aged care services. We protect and enhance the safety, health, wellbeing, and quality of life of people receiving aged care. This includes managing complaints and feedback about the care older people receive.

We help build confidence and trust in aged care, by promoting best practice and a culture of safety and quality in the sector. We register providers and hold them to account if they don't meet expected standards of care. We work with providers, workers, older people, their families, and supporters to make sure they understand and uphold older people's rights.

Meet some of our people and learn more about the Commission and our Regulatory Strategy on our website www.agedcarequality.gov.au

The successful candidate will work in the Corporate Law team within the Legal Services Section. The Corporate Law team provides strategic and practical legal advice to support the Commission's role as a Commonwealth statutory agency and employer. The team works closely with business areas across the Commission to manage legal risk, support sound decision-making, and enable the Commission to achieve its operational and strategic objectives.

The team advises on a broad range of matters including:

Commercial Law

- Contract review, negotiation, variations and termination, information communications technology (ICT) arrangements, licensing agreements, memoranda of understanding (MoU), intellectual property, leasing, and other commercial transactions.
- Commercial risk mitigation including advice on legal risks arising from procurement and probity matters, along with emerging technologies (AI and digital platforms).

Employment Law

- Legal advice on employment, industrial relations, Work Health and Safety (WHS) and discrimination law. This includes advising on APS Code of Conduct investigations and other matters involving workplace rights and obligations.

Legislative Compliance

- We provide general advice and assistance to the Commission, to ensure compliance with the Commonwealth legislative and policy framework. This includes the review of internal policies, procedures and instruments of delegation.

Duties

- Lead the provision of high-quality legal advice on employment law, commercial law and/or legislative compliance matters.
- Work in the commercial law practice will include:
 - Lead the provision of advice on contracts, procurement, ICT arrangements, intellectual property, leasing, governance and commercial risk.
 - Draft, review and negotiate commercial agreements and legal documentation.
- Work in the employment law practice will include:
 - Lead the provision of advice on workplace investigations, misconduct, integrity, industrial relations, WHS, discrimination and enterprise agreement matters.
- Engage external legal providers in accordance with the Legal Services Directions 2025 (Cth), Commonwealth Procurement Rules (CPRs).
- Lead the development of legal templates, guidance and deliver training to promote legal awareness.
- Peer review legal advice and work products to ensure quality, consistency and legal accuracy.
- Contribute to strategic initiatives within the Legal Services Section.
- Actively contribute to a collaborative, high-performing and solutions-focused Branch culture.
- Provide leadership, mentoring and professional development to junior legal staff.
- Other duties as required.

Eligibility

Mandatory Requirements

- Be admitted as a legal practitioner (however described) of the Supreme Court of an Australian State or Territory.
- Be eligible to hold and maintain a practising certificate in the jurisdiction in which they practise.
- A minimum of 5 years' post-admission experience in employment law and/or commercial law.
- Eligibility to hold and maintain a baseline security clearance.

Minimum Requirements

Experience and Technical Expertise

- Knowledge of legislative frameworks applying to a Commonwealth statutory authority.
- Significant experience advising on highly complex matters in the areas of:
 - employment and workplace relations law; and/or
 - commercial and corporate law, including procurement, contracting, ICT, intellectual property, leasing and governance.
- Sound knowledge of:

- the Public Governance, Performance and Accountability Act 2013 (Cth), Commonwealth Procurement Rules; and the Commonwealth procurement and contracting framework; and/or
- the Fair Work Act 2009 (Cth), and the public sector workplace framework including the Public Service Act 1999 (Cth), APS Code of Conduct, etc.

Professional Skills

- Excellent written and oral communication skills, legal research skills and attention to detail.
- Demonstrated ability to set priorities, meet short deadlines and work effectively under pressure.
- Demonstrated ability to build and maintain effective working relationships and collaborate with legal and other Commission staff.
- Demonstrated ability to provide practical, risk-based and solutions-focused legal advice.
- Be able to work independently and with a geographically dispersed team, and be able to triage, manage and prioritise workflow.
- Self-motivated to continuously improve and develop (including by responding to constructive feedback).
- The ability to communicate complex legal concepts clearly and persuasively in plain English.
- Have integrity and be committed to practising in accordance with the [Statement of Expectations for Government Lawyers](#).

Desirable experience

While not essential, our ideal candidate may also have some experience in one or more of the following:

- Government legal experience (Commonwealth, State or Territory) is highly desirable.
- Demonstrated understanding of the APS Code of Conduct, Fair Work Act 2009 (Cth) and their application in the workplace.
- ICT procurements, projects and contractual arrangements.

Notes

- Salary offered will be between \$127,956 - \$151,738 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Non-ongoing opportunity will be offered for an irregular/intermittent term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.
- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies.

In your application, please provide a statement of claims against the position eligibility requirements (selection criteria) in no more than **750-words**, including what strengths you would bring to the role, and a copy of your CV (no more than 3 pages) .

- Please complete the application and submit by **Thursday 8 October 2026 and 11:30 PM AEDT**.
- Follow our [guidelines for candidate use of Artificial Intelligence \(AI\)](#) throughout the recruitment process.

Please contact our recruitment team on (02) 9633 3262 or recruitment@agedcarequality.gov.au for assistance with accessing our website or with lodging your application.

Specific questions about the roles can be directed to Emma Sloan by emailing emma.sloan@agedcarequality.gov.au with Senior Lawyer Recruitment in the subject line.

Diversity and Inclusion

The Commission is committed to fostering a workplace with flexible work arrangements to support a diverse, respectful and inclusive culture for all staff.

The Commission recognises the richness of Aboriginal and Torres Strait Islander cultures and is committed to the implementation of our [Reconciliation Action Plan](#). The Commission values the unique knowledge and experience of Aboriginal and Torres Strait Islander employees which strengthens and supports our focus on protecting and enhancing the safety, health, wellbeing and quality of life of aged care consumers.

RecruitAbility applies to this vacancy. Under RecruitAbility you will be invited to participate in further assessment activity for the vacancy if you choose to apply under RecruitAbility; declare you have a disability; and meet the minimum requirements for the position. For more information, visit <https://www.apsc.gov.au/recruitability>.

We provide reasonable adjustments such as access, equipment or other practical support at relevant stages of the recruitment process. Please email recruitment@agedcarequality.gov.au if you need any adjustments made.

Further information:

For further information about the Quality Commission, office locations and other related resources, please visit <https://www.agedcarequality.gov.au>

For more information on the Australian Public Service, please visit <http://www.apsc.gov.au/publications-and-media/current-publications/cracking-the-code>

****Please note that this opportunity is only available to Australian Public Service employees****

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Emma Sloan, 02 9633 3262
Agency Recruitment Site	https://agedcarequalitycareers.nga.net.au/?jati=1E4A6631-9EB7-D144-C59E-ED4E70A3B501

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Australian Digital Health Agency

Closing Date: Thursday 08 October 2026

Corporate Services
People and Capability Performance Planning Wellbeing

Job Title	Assistant Director, Rehabilitation & HR Business Partner
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Brisbane QLD, Sydney NSW, Canberra ACT
Salary	\$124,583 - \$142,089
Future Merit Locations	Brisbane, Sydney, Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	0305_09/26
Agency Website	https://www.digitalhealth.gov.au/

Job Description <https://digitalhealth.nga.net.au/?jati=FE3782C7-C4A8-7439-A8D6-ED4EE44C6CFC>

The Assistant Director, Rehabilitation and HR Business Partner plays a key leadership role in delivering strategic rehabilitation, compensation, employee wellbeing and workforce management services across the Agency. The position is responsible for leading complex employee health and case management matters, including workers' compensation, rehabilitation and return-to-work programs, workplace adjustments, fitness for duty assessments and other sensitive employment issues. As a trusted HR Business Partner, the role provides expert advice to managers and executives, helping to balance employee wellbeing, operational requirements and legislative obligations while contributing to workforce planning, organisational capability and broader people initiatives. The role requires strong judgement, stakeholder management skills and the ability to deliver practical, risk-based and people-centred solutions in a complex environment.

Duties

- Demonstrated experience managing complex rehabilitation, workers' compensation, injury management and return-to-work cases.
- Strong knowledge of Comcare frameworks, rehabilitation principles and relevant employment legislation.
- Proven ability to provide strategic HR advice on complex workforce, wellbeing and employee relations matters.

- Excellent stakeholder engagement, communication and influencing skills, with the ability to build trusted relationships across all levels.
- Strong analytical and problem-solving skills, with the ability to assess risk and deliver practical, compliant solutions.
- Experience developing policies, reports, briefs and recommendations to support informed decision-making and continuous improvement.
- Relevant qualifications in HR, Employment Relations, Rehabilitation, Health Sciences, Psychology or a related discipline, with APS and/or Comcare-regulated experience highly regarded.

Eligibility

Australian citizenship is a mandatory eligibility requirement. Candidates must be able to obtain and maintain both a national police clearance and a Negative Vetting Level 1 security clearance, with the capacity to attain a higher-level clearance if required by the Agency.

Notes

Please submit your resume and a cover letter (1 page maximum) addressing the requirements outlined above and in the candidate pack.

To learn more about the Agency, our employee benefits, and what our people have to say about working with us, visit our [Careers page](#).

For queries relating to the application process, please contact the Talent Acquisition team at careers@digitalhealth.gov.au. For position-specific enquiries, please refer to the contact details provided in the candidate pack.

Artificial Intelligence (AI) may be used to support parts of our recruitment process, such as refining recruitment materials, and transcribing and summarising recorded interviews, however all hiring decisions are made by people, with AI used ethically, responsibly, transparently and in accordance with privacy requirements.

About the Australian Digital Health Agency

Tasked with improving health outcomes for Australians through the delivery of digital healthcare systems and the national digital health strategy, the Australian Digital Health Agency (the Agency) commenced operations on 1 July 2016. The Agency is responsible for national digital health services and systems, with a focus on engagement, innovation and clinical quality and safety. Our focus is on putting data and technology safely to work for patients, consumers and the healthcare professionals who look after them

To Apply

Position Contact	Wayne Adamson, +61 7 3023 8580
Agency Recruitment Site	https://digitalhealth.nga.net.au/?jati=FE3782C7-C4A8-7439-A8D6-ED4EE44C6CFC

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Industry, Science, Energy and Resources

Vacancy VN-0772931

**Department of Industry, Science and Resources
(DISR)**

Closing Date: Thursday 22 October 2026

Job Title	Organic Senior Analyst
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	North Ryde NSW
Salary	\$102,072 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site; Flexible
Office Arrangement Details	This role is conducted on site (North Ryde, Sydney at the National Measurement Institute). Please reach out to the contact officer to discuss further.
Classification	APS Level 6
Position Number	1133_08/26
Agency Website	https://www.industry.gov.au/

Job Description

<https://careers.industry.gov.au/en/job/>

About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the [APSC's APS Employee Value Proposition](#) for more information on the benefits and value of employment within the APS.

About the team

We are the Australian Government's national authority on measurement. We play an important role in the Australian economy by leading, maintaining and regulating Australia's measurement system. We deliver world-class measurement products, advice and client services and administer the regulatory framework for measurement. Our national measurement standards are recognised internationally and we work to enhance and maintain these standards.

We value the different skills, knowledge and perspectives our employees bring. We're committed to giving everyone an equal opportunity to participate, contribute and progress. Our values and behaviours centre on being Adaptable, Innovative, Accountable, Strategic, Inclusive and Influential.

The Analytical Services Branch consists of a team of over 70 staff based in North Ryde and Port Melbourne. We are responsible for conducting chemical and biological measurement on a wide range of samples (including water, soil, food and pharmaceuticals). We provide analytical

solutions and technical expertise for a large set of private sector and government clients across the environmental, food and health sectors, enabling them to meet their business, research and regulatory compliance needs. We also work closely with the tertiary education sector in Australia and have a number of international stakeholders.

The opportunity

The role of Organic Senior Analyst resides within the Organic Chemistry Laboratory at NMI North Ryde. The Organic Senior Analyst is responsible for leading, providing technical expertise, and exercising sound judgement in overseeing trace level testing for organic residues across a large variety of samples and will possess the skills and experience required at the APS6 work level standard.

The senior analyst must have significant experience in a laboratory environment, be proficient in various preparation techniques and sample analysis using specialized laboratory equipment and instruments.

The position, reporting to the Organics Laboratory Manager, is primarily responsible for leading a team of organic analysts to analyze environmental, food and pharmaceutical samples for organic residues that include pesticides, PFAS, growth promotants, antibiotics and steroids. The role further requires undertaking sophisticated method development using GC/MS/MS and LC/MS/MS.

What's in it for you?

The role operates with a high degree of independence within established frameworks and is expected to provide expert technical advice, resolve complex analytical issues, and contribute to continuous improvement and organisational outcomes.

Working at NMI means you are joining one of the world leaders in measurement science. NMI has a diverse range of roles and priorities that will enable you to learn new skills and expand your career in interesting and exciting ways. As part of the department, employees at NMI are covered by the relevant enterprise agreement and benefits include:

- 15.4% employer superannuation contribution
- 4 weeks annual leave per year
- 18 days paid personal leave per year.
- maternity and paternity leave

Our ideal candidate

Skills, knowledge, and personal traits required for the role:

- Knowledge and practical experience of organic residue analysis using complex modern instruments (such as GC-MS/MS and LC-MS/MS), including sound knowledge of QA/QC principles and practices within a NATA accredited laboratory
- Demonstrated method development and validation using GC-MS/MS and LC-MS/MS, including report and method writing
- Demonstrated experience in supervising, motivating and training staff, including setting of priorities and managing workflows
- Proven ability to solve complex problems, interpret analytical data, and provide defensible conclusions and recommendations, supported by excellent organisational and communication skills that drive process improvement and efficiencies.
- Demonstrated ability to consistently exhibit the NMI values of being adaptable, accountable, innovative, inclusive, influential and strategic
- Ability to build and maintain effective stakeholder relationships and communicate technical information clearly to diverse audiences

This position requires you to hold a Bachelors Degree in a relevant specialty, with relevant industry experience preferred.

Duties

Key duties of the position include, but are not limited to:

- Use and manage complex scientific instrumentation, specifically GC-MS/MS and LC-MS/MS to maintain laboratory operations.
- Manage and lead technical method development projects. Develop project plans that specify resource requirements, decision points and milestones. Track progress against plans, ensure projects reach completion and report outcomes.
- Supervise and motivate a team of analysts involved in routine sample preparation and data processing, ensuring quality outputs and timely delivery of results.
- Exercise sound judgement in the interpretation of complex analytical data and resolve technical and operational issues.
- Provide technical advice and engage with internal and external stakeholders, including clients and regulatory bodies, to support decision-making and compliance outcomes.
- Liaise and coordinate with the Technical Development, Management and ICT teams to achieve common goals.
- Identify opportunities for process improvement and implement initiatives to enhance analytical capability, efficiency, and service delivery.
- Commit to continued professional development and maintain up-to-date knowledge of technical and regulatory requirements.
- Build and sustain positive relationships with team members, contributing to a diverse and inclusive workplace.

Eligibility

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

This role is conducted on site (North Ryde, Sydney at the National Measurement Institute) and as such there is limited capacity to work flexibly outside of an ad-hoc basis. Please reach out to the contact officer to discuss further.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department's Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQ+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Sam Falvey, (02) 94490208
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and Resources

Vacancy VN-0772941

Department of Industry, Science and Resources (DISR)

Closing Date: Thursday 08 October 2026

Job Title	Facilities Manager
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	North Ryde NSW, Lindfield NSW
Salary	\$126,391 - \$134,225
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	This is a predominantly site-based role supporting specialist facilities within the department's property portfolio.
Classification	Executive Level 1
Position Number	1277_09/26
Agency Website	https://www.industry.gov.au/

Job Description

<https://careers.industry.gov.au/en/job/>

About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the [APSC's APS Employee Value Proposition](#) for more information on the benefits and value of employment within the APS.

About the team

The Property and Place Branch supports the department by providing safe, inclusive, functional and reliable workplaces across Australia. We partner with business areas to ensure facilities meet operational, safety and security requirements while supporting the department's science, research and corporate functions.

The Specialised Facilities Management team is responsible for managing complex scientific, laboratory and technical facilities within the department's property portfolio. We oversee facilities operations, maintenance programs, contractor performance, compliance activities and minor works projects to ensure facilities remain safe, compliant and fit for purpose.

Our work supports critical science and research activities while enabling staff, visitors and partners to operate safely and effectively.

The opportunity

This is a hands-on operational leadership role responsible for managing facilities services across a portfolio of specialist scientific, laboratory and technical facilities.

You will lead facilities operations, maintenance programs, contractor performance and compliance activities, while providing advice and technical support to stakeholders on facilities management matters.

The role also supervises operational staff and contributes to the planning and delivery of maintenance activities, minor works projects and asset management initiatives.

This is an excellent opportunity for an experienced facilities management professional who enjoys working in complex operational environments and balancing safety, compliance, customer service and operational delivery.

Our ideal candidate

We are seeking an experienced facilities management professional who can successfully manage facilities services within complex operational environments.

You will be able to demonstrate:

- Facilities operations, maintenance and minor works management experience.
- Strong contractor and service provider management skills
- Experience managing budgets, forecasts and operational expenditure
- Sound understanding of workplace health and safety, compliance and risk management requirements
- Strong stakeholder engagement and customer service skills.
- Well-developed written and verbal communication skills.
- Experience leading staff and coordinating operational work programs
- The ability to exercise sound judgement and solve problems in a dynamic operational environment
- Ability to manage priorities and maintain critical business continuity related functions in fast-paced environments.
- HVAC, electrical or related trade experience supporting critical infrastructure and 24/7 site operations.
- Understanding of Building Management Systems and ability to interpret them.
- A commitment to safe, compliant and customer-focused service delivery

Duties

- Lead day-to-day facilities management activities across allocated facilities
- Manage and participate in a 24/7 on call roster to support site operations.
- Manage facilities maintenance programs and contractor performance
- Monitor asset condition and contribute to lifecycle planning and renewal activities
- Lead the planning and delivery of minor works and facilities improvement projects

- Develop and monitor maintenance budgets, forecasts and expenditure
- Manage operational risks and support business continuity activities
- Ensure compliance with workplace health and safety, environmental and security requirements
- Coordinate statutory inspections, certifications and essential services maintenance
- Build productive relationships with facility users, stakeholders and service providers
- Provide facilities management advice and support across the property portfolio
- Supervise and develop Facilities Officers and other operational staff as required
- Contribute to continuous improvement initiatives and operational planning
- Other tasks as requested/directed

Eligibility

Essential

- Current Australian Driver Licence
- Ability to regularly attend operational sites and undertake site inspections

Desirable

- Qualifications in facilities management, engineering, building services, construction, property or a related discipline
- Experience working within laboratory, research, technical, industrial or other highly serviced facilities

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

This is a predominantly site-based role supporting specialist facilities within the department's property portfolio. Remote or working from home arrangements are generally not possible.

Regular attendance at operational sites is required to oversee facilities operations, maintenance activities, contractor performance and stakeholder engagement.

Travel between sites may be required.

Participation in an emergency call-out roster may be required and will be remunerated in accordance with the provisions of the DISR Enterprise Agreement 2024-2027.

The role involves some safe manual handling tasks (e.g. furniture moves).

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department's Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQ+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Dirk Taylor, 02 9397 1677
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and Resources

Vacancy VN-0772945

Department of Industry, Science and Resources (DISR)

Closing Date: Thursday 08 October 2026

Job Title	Facilities Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Lindfield NSW, North Ryde NSW
Salary	\$81,448 - \$87,918
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	This is a predominantly site-based role supporting specialist facilities at Lindfield and North Ryde in Sydney.
Classification	APS Level 4
Position Number	1278_09/26
Agency Website	https://www.industry.gov.au/

Job Description

<https://careers.industry.gov.au/en/job/>

About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the [APSC's APS Employee Value Proposition](#) for more information on the benefits and value of employment within the APS.

About the team

The Property and Place Branch supports the department by providing safe, inclusive, functional and reliable workplaces across Australia. We partner with business areas to ensure facilities meet operational, safety and security requirements while supporting the department's science, research and corporate functions.

The Specialised Facilities Management team is responsible for managing complex scientific, laboratory and technical facilities within the department's property portfolio. We oversee facilities operations, maintenance programs, contractor performance, compliance activities and minor works projects to ensure facilities remain safe, compliant and fit for purpose.

Our work supports critical science and research activities while enabling staff, visitors and partners to operate safely and effectively.

The opportunity

This is a hands-on facilities role supporting the day-to-day operation of a portfolio of specialised scientific, laboratory and technical facilities.

Working closely with facilities staff, contractors and stakeholders, you will coordinate maintenance activities, monitor contractor performance and support compliance, safety and security requirements. You will play an important role in ensuring facilities remain safe, operational and fit for purpose while supporting a range of scientific, laboratory and corporate activities.

This is an excellent opportunity for someone who enjoys working in an operational environment and wants to build their experience in facilities and property management.

Our ideal candidate

We are looking for a proactive and reliable team member who enjoys working in a practical operational environment and delivering quality services to site users.

You will be able to demonstrate:

- Experience coordinating operational, facilities, maintenance, logistics or similar activities.
- Good organisational skills and the ability to manage competing priorities.
- Strong communication skills and the ability to build productive working relationships.
- A practical approach to problem solving and continuous improvement.
- The ability to exercise sound judgement and take responsibility for completing work activities.
- Attention to detail and a commitment to safety, compliance and customer service.
- Experience working with contractors, service providers or external stakeholders.
- Proficiency in Microsoft Office applications, including Outlook, Word and Excel.
- The ability to work independently as well as collaboratively within a team.

We recognise that relevant skills can be gained through a variety of roles and experiences and encourage applications from candidates with transferable skills.

Duties

- Coordinate day-to-day facilities activities across our facilities
- Coordinate contractor access, inductions and site activities.
- Monitor contractor performance and escalate issues where required.
- Coordinate maintenance requests and track activities through to completion.
- Conduct site inspections and identify safety, security or operational risks.
- Support site security processes, including access control and visitor management.
- Contribute to work health and safety, compliance and emergency management activities.
- Provide operational support to reception, stores and logistics functions when required.

Eligibility

Essential

- Current Australian Driver Licence
- Ability to regularly attend operational sites
- Forklift licence

Desirable

- Experience working within laboratory, research, technical, industrial or other highly serviced facilities

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

This is a predominantly site-based role supporting specialist facilities at Lindfield and North Ryde in Sydney. Remote or working from home arrangements are generally not possible.

Regular attendance at operational sites is required to oversee facilities operations, maintenance activities, contractor performance and stakeholder engagement.

Travel between sites may be required.

Participation in an emergency call-out roster may be required and will be remunerated in accordance with the provisions of the DISR Enterprise Agreement 2024-2027.

The role involves some safe manual handling tasks (eg furniture and equipment relocations).

Experience in facilities operations, maintenance, logistics, reception or customer service environments will be highly regarded.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department's Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQ+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Dirk Taylor, 02 9397 1677
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and Resources

Vacancy VN-0772951

**Department of Industry, Science and Resources
(DISR)**

Closing Date: Thursday 15 October 2026

Job Title	Finance Business Partner
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC
Salary	\$152,420 - \$164,106
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Executive Level 2
Position Number	1213_09/26
Agency Website	https://www.industry.gov.au/

Job Description

<https://careers.industry.gov.au/en/job/>

About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the [APSC's APS Employee Value Proposition](#) for more information on the benefits and value of employment within the APS.

About the team

About the division

The Chief Finance Officer Division is made up of four branches. They are:

- Financial Management
- Financial Applications and External Budgets
- Strategy, Performance, Procurement and Assurance
- Financial and Shared Services

About the branch

The Financial Management Branch provides the financial leadership, advice and services that support the department to achieve its strategic objectives. We partner with business areas to deliver budgeting, forecasting, financial reporting and performance insights, helping leaders make informed decisions and effectively manage public resources.

The branch is also responsible for the department's financial reporting, taxation and treasury functions, ensuring compliance with legislative and regulatory requirements and maintaining strong financial governance. Through strategic advice, robust financial management practices and a focus on continuous improvement, we help ensure the department remains financially sustainable, accountable and well positioned to deliver outcomes for the Australian community.

Our ideal candidate

You are a trusted finance leader who can operate with independence, judgement and influence in a complex APS environment. You are comfortable working at the intersection of financial stewardship, executive decision-making, client service and people leadership.

You will be:

- a collaborative and credible leader who builds respectful and productive relationships with Senior Executives, managers, peers, team members and stakeholders across the department
- a degree-qualified accountant, ideally with professional accreditation such as CPA or CA, or equivalent relevant experience.
- a strategic thinker who can connect financial information with business plans, departmental priorities, risks, opportunities and whole-of-government requirements
- an experienced management accountant who can interpret and apply the Commonwealth financial framework, including the PGPA Act, budget processes, financial reporting, forecasting and resource management obligations
- a confident communicator who can translate complex financial issues into clear advice, briefs, reports and options for finance and non-finance audiences
- an effective business partner who uses data, analysis and stakeholder insight to provide forward-looking advice rather than simply reporting historical results
- a mature and resilient leader with sound judgement, emotional intelligence and the ability to manage competing priorities and tight deadlines
- confident in using complex financial management systems, including TechnologyOne or similar FMIS platforms, and committed to strong data quality and controls
- a coach and mentor who builds capability, supports performance, encourages professional growth and creates a positive, inclusive and accountable team culture
- focused on continuous improvement, including improving business partnering practices, strengthening financial acumen and delivering practical, client-focused finance services

Our department is committed to inclusion and diversity, with an ambition of being the best possible place to work. This reflects the importance we place on our people and on creating a workplace culture where each and every one of us is valued and respected for our contribution. Our ideal candidate adds to this culture and our workplace in their own way.

Duties

As the Manager of a Finance Business Partner team, you will lead a team that provides tailored financial management services to support a number of divisions within the department. You will provide strategic financial advice, build strong partnerships with business areas, and ensure high-quality finance services support informed decision-making and effective use of public resources.

The role will include:

- leading and managing a Finance Business Partner team to deliver high-quality, timely and client-focused financial management services
- providing expert financial advice to the CFO, Senior Executives and Senior Managers on financial reporting, budget control, budget development, forecasting, financial planning and resource management
- building a deep understanding of client divisions' business plans, budgets, priorities, projects, workforce settings and financial risks, and connecting this understanding to broader departmental priorities
- overseeing the preparation, allocation and ongoing management of assigned divisions' budgets, forecasts and staffing allocations
- preparing and presenting clear financial analysis and reporting, including insights on performance, variances, emerging pressures, risks, opportunities and options for action
- coordinating responses to requests for financial data, reports, briefs and advice from internal and external stakeholders with both financial and non-financial backgrounds
- ensuring the quality, integrity and timely maintenance of financial information in the department's FMIS, including oversight of month-end processes and related transactions
- working collaboratively across the Chief Finance Officer Division to ensure advice is consistent, well-coordinated and aligned with specialist finance, budget, procurement, systems and shared services functions
- leading continuous improvement in Finance Business Partner practices, reporting, guidance, processes and client service standards
- building financial capability and confidence across client divisions by providing practical guidance, constructive challenge and support for better financial management
- identifying, assessing and escalating financial risks and issues early, supported by clear evidence, sound judgement and practical recommendations
- coaching, mentoring and developing team members, managing priorities and performance, and fostering a positive, inclusive and professional team culture
- contributing to broader branch, division and departmental priorities, including initiatives that strengthen financial stewardship, governance, service delivery and workforce capability.

Eligibility

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

The department does currently offer flexible work opportunities for many roles. This vacancy is based in ACT, NSW, or VIC, although flexible or remote work arrangements may be considered. Please reach out to the contact officer to discuss this further.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

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To Apply

Position Contact	Jane Childs, n/a
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and Resources

Vacancy VN-0772984

Geoscience Australia

Closing Date: Thursday 15 October 2026

Place and Communities
Oceans, Coasts, Reefs and the Antarctic Branch Antarctic Geoscience

Job Title	Antarctic Geoscientist
Job Type	Full-Time, Ongoing
Location	Symonston ACT
Salary	\$121,755 - \$137,542
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27.
Classification	Executive Level 1
Position Number	19402
Agency Website	www.ga.gov.au

Job Description

<https://www.ga.gov.au/about/careers/current-vacancies>

Geoscience Australia values the lands, water and sky as we work to deepen a shared understanding of Country and Earth. We respect First Nations peoples and their enduring connection, contribution and obligations to Country. Reflecting on our shared history, we are committed to listen and learn.

About us

Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation.

Our culture

Our strength lies in our people, including our diversity in backgrounds, skills and experiences, and the way we work together to respond to the emerging needs of our work. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged.

Our workplace is committed to the health, safety and wellbeing of our employees and offers a variety of flexible working arrangements to enhance flexibility, including remote working arrangements.

What we can offer you

When you work at Geoscience Australia you will have access to a range of benefits and the opportunity to experience a workplace culture that truly values and promotes diversity, inclusion, equity and belonging. To learn more about our competitive salary, free onsite parking, generous flexible working arrangements and the role you can play in growing our culture [click here](#).

Our team

The Antarctic Geoscience Section delivers products and advice to advance Australia's national interests in Antarctica. We are a small team of scientists who work to acquire, analyse and interpret terrestrial and marine geoscience data, and provide timely, expert advice to better understand and manage Antarctic ice-free and marine environments.

We collaborate across GA, government and with research partners to deliver high-impact outcomes that support the Australian Antarctic Science Decadal Strategy and the Australian Antarctic Strategy and 20 Year Action Plan. Joining our team presents an exciting opportunity to deliver real impact in one of the most unique places on Earth.

Our section is in the Oceans, Reefs, Coasts and Antarctic (ORCA) Branch which provides the geospatial and scientific insights that help shape our marine and coastal future. As trusted advisors to government, industry and the nation, our work is essential to a sustainable ocean economy, environmental stewardship, and the long-term resilience of Australia's coasts and communities.

To find how Geoscience Australia is shaping Australia's future through geoscience insights, take a look at our strategy [here](#).

Duties

In this role you will:

- lead the design and implementation of an onshore geoscience mapping program for the Australian Antarctic Territory, ensuring close alignment with stakeholder needs and strategic priorities.
- provide timely, high-level advice to government on Antarctic geoscience issues, including on matters relevant to the Antarctic Treaty System and Committee for Environmental Protection.

- integrate multidisciplinary inputs to lead delivery of digital spatial products on Antarctic geology to inform best-practice environmental management for a wide range of operational and scientific field programs.
- represent Australia in domestic and international forums, including the Scientific Committee on Antarctic Research (SCAR).
- lead Antarctic fieldwork as needed, including leading strong risk management and scientific prioritisation. This may involve working in remote environments for several months.

To be successful in the role you will:

- demonstrate a strong awareness of the strategic relevance of terrestrial geoscience to Australia's national interests in Antarctica.
- communicate with influence to provide authoritative advice and translate scientific information into practical recommendations for decision makers.
- build and sustain productive working relationships across Geoscience Australia, government, and research partners, including on sensitive and contested matters.
- champion a positive and inclusive culture within the team.
- apply sound judgement and take a proactive approach to managing priorities in uncertain and changing environments.
- model APS professionalism, integrity and accountability, ensuring consistency with the APS Values and Code of Conduct.

Required skills, knowledge, experience and/or qualifications

- qualifications in geology, geomorphology or geochemistry
- excellent communication skills, both written and oral
- be certified as fit for Antarctic service by the Australian Antarctic Division's Polar Medicine Unit. [Further information is available on the AAD website](#). Please note this does not need to be completed prior to applying.

To Apply

Please visit the [careers page](#) of our website to submit your application via our e-Recruit system. Your application should include:

- Your resume (no more than 3 pages)
- A brief statement (no more than 700 words) outlining your transferable skills, experience and capabilities related to the role and the value you would bring to Geoscience Australia.

If you have any questions regarding the role, please contact Dr Steph McLennan (steph.mclennan@ga.gov.au).

To learn more about applying for roles within the Australian Public Services please review, [‘Applying for an APS job: cracking the code’](#).

Use of AI in Recruitment

Geoscience Australia may use Microsoft Copilot to support limited administrative and preparatory aspects of the recruitment process. Artificial Intelligence is not used to assess or select candidates, and all decisions are human-led and based on merit.

Candidates must ensure their application reflects their own skills, experience and capabilities. Any use of AI must be responsible, transparent where required, and must not misrepresent their suitability for the role.

Candidates will be asked to disclose their use of AI when submitting an application and may also be asked to do so at various stages throughout the recruitment process.

Applicants are encouraged to familiarise themselves with the [Principles for candidate use of AI in recruitment](#), as well as the [Principles for agency use of AI in recruitment](#) which outline expectations for the responsible, ethical and transparent use of AI when applying for APS roles.

Eligibility

To be eligible to apply for this position you must meet the below eligibility criteria.

- Be an Australian Citizen at the closing date of application.
- The successful applicant must be able to obtain, hold and maintain a security clearance of an appropriate level relevant to this role.
- Commencement of employment is subject to the successful applicant undergoing and satisfying pre- employment screening, which includes a police history check.

Are you unsure about applying?

Did you know that a Hewlett Packard internal report found that men apply for jobs when they meet an average of 60 per cent of the job requirements? Women and other people from diverse backgrounds tend to only apply when they check every box. If you think you have what it takes, but don't necessarily meet every single point on what we are looking for, please still apply or get in touch with the contact officer to learn more about the role.

Notes

Technical Assistance

If you require technical assistance, call our Recruitment and Delivery team on (02) 6249 9777 or email recruitment@ga.gov.au.

A merit list/pool may be created from this process. If you are successful for the merit pool, your details may be shared with other Australian Public Service agencies unless you choose not to have your details disclosed.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Geoscience Australia

Geoscience Australia is an Australian Government listed entity within the Industry, Innovation and Science portfolio. Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged. We are committed to the health, safety and wellbeing of our employees and offer a flexible and diverse workplace.

To Apply

Position Contact	Dr Steph McLennan, (02) 6126 8730
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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Industry, Science, Energy and Resources

Vacancy VN-0773004

Geoscience Australia

Closing Date: Sunday 11 October 2026

Place and Communities Division
Oceans, Reefs, Coasts and the Antarctic Branch Marine and Coastal
Geoscience

Job Title	Marine Geoscientist
Job Type	Full-Time, Ongoing
Location	Symonston ACT
Salary	\$101,080 - \$117,002
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27
Classification	APS Level 6
Position Number	3566
Agency Website	www.ga.gov.au

Job Description

<https://www.ga.gov.au/about/careers/current-vacancies>

Geoscience Australia acknowledges the Traditional Custodians of Country throughout Australia and recognises the continuing connection to lands, waters and communities. We pay our respects to Aboriginal and Torres Strait Islander cultures, and to Elders past and present.

About us

Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation.

Our culture

Our strength lies in our people, including our diversity in backgrounds, skills and experiences, and the way we work together to respond to the emerging needs of our work. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged.

Our workplace is committed to the health, safety and wellbeing of our employees and offers a variety of flexible working arrangements to enhance flexibility, including remote working arrangements.

What we can offer you

When you work at Geoscience Australia you will have access to a range of benefits and the opportunity to experience a workplace culture that truly values and promotes diversity, inclusion, equity and belonging. To learn more about our competitive salary, free onsite parking, generous flexible working arrangements and the role you can play in growing our culture [click here](#).

Our team

The Marine and Coastal Geoscience (MCG) Section is part of the Oceans, Reefs, Coasts and Antarctic (ORCA) Branch in the Place and Communities Division of Geoscience Australia (GA).

The section provides trusted seabed, coastal and geospatial science that helps build a more complete picture of Australia's marine and coastal environments. The team delivers data, maps and advice that support environmental stewardship, marine spatial planning and the sustainable management of Australia's marine estate and maritime jurisdiction, including through Australian Government priorities such as the Resourcing Australia's Prosperity initiative.

Duties

The role

In this role you will:

- map, characterise and assess seabed and coastal landforms using geoscience datasets such as bathymetry, sub-bottom acoustic data, seabed sediments, remote sensing and field observations
- integrate evidence to develop geological interpretations, working through uncertainty and clearly explaining your reasoning, assumptions and limitations
- work as part of a multidisciplinary team, drawing on diverse expertise to meet end-user and stakeholder needs
- deliver accurate, defensible and fit-for-purpose seabed mapping products, technical advice and scientific outputs to support environmental stewardship, marine spatial planning and the sustainable management of Australia's marine estate and maritime jurisdiction
- build and improve seabed mapping procedures, geospatial analysis methods and tools

To be successful in the role you will:

- bring strong geomorphological or geoscience expertise and apply it to seabed and coastal environments, drawing on experience from terrestrial, coastal, sedimentary or marine settings

- work independently and take responsibility for delivering accurate work within agreed timeframes and quality requirements
- identify risks, issues and opportunities in technical work and propose practical solutions to support project delivery and decision-making
- communicate scientific findings clearly through maps, written advice, reports, briefs and presentations, including translating complex science into practical insights for decision-makers
- build and sustain productive working relationships with colleagues, subject-matter experts and stakeholders
- maintain professional knowledge and continue to develop your expertise and skills
- contribute to a positive, inclusive and professional workplace culture, consistent with the APS Values and Code of Conduct

Required skills, knowledge, experience and/or qualifications

- relevant qualifications and/or experience in Earth, coastal, marine or geospatial science, geomorphology, sedimentology or a related discipline
- experience using GIS or geospatial software for mapping, analysis and/or visualisation
- experience in seabed, coastal, geomorphic, sedimentological or earth-surface interpretation is highly desirable; bathymetry experience is desirable but not essential

Are you unsure about applying?

Did you know that a Hewlett Packard internal report found that men apply for jobs when they meet an average of 60 per cent of the job requirements? Women and other people from diverse backgrounds tend to only apply when they check every box. If you think you have what it takes, but don't necessarily meet every single point on what we are looking for, please still apply or get in touch with the contact officer to learn more about the role.

To Apply

Please visit thecareers page of our website to submit your application via our e-Recruit system. Your application should include:

- Your resume (no more than 3 pages)
- A brief statement (no more than 700 words) outlining your transferable skills, experience and capabilities related to the role and the value you would bring to Geoscience Australia.

If you have any questions regarding the role, please contact Sarina Bowyer on 02 6249 9215 or email sarina.bowyer@ga.gov.au

To learn more about applying for roles within the Australian Public Service please review, '[Applying for an APS job: cracking the code](#)'.

Use of AI in Recruitment

Geoscience Australia may use Microsoft Copilot to support limited administrative and preparatory aspects of the recruitment process. Artificial Intelligence is not used to assess or select candidates, and all decisions are human-led and based on merit.

Candidates must ensure their application reflects their own skills, experience and capabilities. Any use of AI must be responsible, transparent where required, and must not misrepresent their suitability for the role.

Candidates will be asked to disclose their use of AI when submitting an application and may also be asked to do so at various stages throughout the recruitment process.

Applicants are encouraged to familiarise themselves with the [Principles for candidate use of AI in recruitment](#), as well as the [Principles for agency use of AI in recruitment](#) which outline expectations for the responsible, ethical and transparent use of AI when applying for APS roles.

Eligibility

Eligibility

To be eligible to apply for this position you must meet the below eligibility criteria.

- Be an Australian Citizen at the closing date of application.
- The successful applicant must be able to obtain, hold and maintain a security clearance of an appropriate level relevant to this role.
- Commencement of employment is subject to the successful applicant undergoing and satisfying pre-employment screening, which includes a police history check.

Notes

Technical Assistance

If you require technical assistance, call Recruitment & Delivery on (02) 6249 9777 or email recruitment@ga.gov.au.

A merit list/pool may be created from this process. If you are successful for the merit pool, your details may be shared with other Australian Public Service agencies unless you choose not to have your details disclosed.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Geoscience Australia

Geoscience Australia is an Australian Government listed entity within the Industry, Innovation and Science portfolio. Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged. We are committed to the health, safety and wellbeing of our employees and offer a flexible and diverse workplace.

To Apply

Position Contact	Sarina Bowyer, (02) 6249 9215
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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Industry, Science, Energy and
Resources

Vacancy VN-0772891

Job Title	Facilities Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Various locations - ACT ACT
Salary	\$81,115 - \$87,920
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Flexible working arrangements are available
Classification	APS Level 4
Position Number	1906
Agency Website	https://www.ipaustralia.gov.au/about-us

Job Description

<https://careers.ipaustralia.gov.au>

The Facilities Officer supports the day-to-day delivery of facilities management services for IP Australia. The role is suited to a service-focused, organised and methodical person who can work under limited direction, manage routine enquiries, coordinate tasks through established systems and escalate more complex matters appropriately. The position requires sound judgement, attention to detail and the ability to build productive working relationships with internal and external stakeholders.

Duties

The key duties of the APS 4 Facilities Officer are:

- Assist the Property and Services Team to respond to routine facilities enquiries and escalate complex or sensitive matters in a timely manner.
- Triage and manage facilities requests received through email and ServiceNow, including Canberra-based facilities tickets.
- Log facilities maintenance jobs and quotation requests in the JLL Corrigo system, monitor progress through to completion and escalate delays or issues as required.
- Escort service providers onsite when required and in accordance with security and workplace requirements.
- Support systems, process improvement and procedural documentation to ensure facilities processes remain accurate, practical and fit for purpose.
- Provide secretariat support for monthly and bi-monthly subtenant meetings, including preparing papers, recording actions and following up outcomes.

- Undertake procurement and administrative activities to support the effective operation of the team.
- Develop and maintain knowledge of facilities management practices, relevant systems, policies and procedures.
- Contribute to IP Australia's commitment to Net Zero by 2030 through sustainable workplace practices and support for environmental reporting and initiatives.
- Maintain an understanding of responsibilities under the Work Health and Safety Act 2011 and contribute to a healthy, safe and respectful workplace.
- Engage constructively with workplace change, support continuous improvement and contribute to team and organisational outcomes.
- Identify, raise and manage risks within the scope of the role, taking ownership of allocated tasks and meeting agreed commitments.

Eligibility

Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the Australian Public Service (APS).

All applicants offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check involves reviewing your background & personal circumstances to minimise risks in giving access to IP Australia information/resources. This screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

Some applicants may be able to obtain and maintain a security clearance at a specified clearance level – please check the vacancy information section for security clearance requirements.

The successful applicant must be willing to disclose all relevant and required information.

Notes

We are looking to fill this position on a ongoing basis. Future positions may be offered on an ongoing or non-ongoing basis subject to operational requirements. Where a non-ongoing position is offered, the role will be filled for a specified term of up to 12 months.

At the end of the recruitment process, a merit pool of suitable candidates may be created. Those found suitable will be advised that they have been placed in the pool. The merit pool is valid for 18 months from the date the process was advertised. The merit pool may be used throughout the period to fill similar positions in the event positions become vacant.

IP Australia acknowledges that those with diverse experiences, perspectives, and backgrounds enhance our workplace and our capability for innovation. Aboriginal and/or Torres Strait Islander People, People with Disability and LGBTIQ+ people are encouraged to apply for any advertised position, that they may be suitable for, within IP Australia.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the IP Australia

IP Australia is the Australian Government agency that drives innovation by administering intellectual property (IP) rights, including patents, trade marks, designs, and plant breeder's rights. Our mission is simple: to help Australians turn great ideas into reality through a world-class IP system that fuels creativity, investment, and economic growth. Working with us means being part of a team that influences global IP frameworks, supports trade agreements, and educates businesses and individuals on the value of IP. We're not just about protecting ideas—we're about enabling innovation that benefits everyone. At IP Australia, we foster an inclusive and diverse culture where every individual feels respected and valued. We believe that diversity drives innovation, and we are committed to creating a workplace where everyone can thrive and reach their full potential. We understand the importance of flexibility and wellbeing. That's why we offer hybrid work arrangements, flexible hours, and programs to support mental health and overall wellbeing. Our focus on psychological safety ensures that employees feel secure and supported in their roles. Professional growth is a priority for us. We provide opportunities for skill development, education support, and clear pathways for career progression. Whether you're starting your career or looking to advance, IP Australia offers the tools and resources to help you succeed. Our benefits are designed to support your lifestyle and future. With competitive conditions such as 15.4% superannuation contributions, salary packaging options, and family-friendly policies, we make sure our employees are well taken care of. Finally, integrity is at the heart of everything we do. We uphold the highest standards of fairness and respect, maintaining a workplace built on trust and collaboration. At IP Australia, you'll be part of an organisation that values both people and purpose.

To Apply

Position Contact	Gabby Savage, 02 6283 2816
Agency Recruitment Site	https://careers.ipaustralia.gov.au

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Prime Minister and Cabinet

Vacancy VN-0773025

Australian Institute of Aboriginal and Torres Strait Islander Studies

Closing Date:Thursday 15 October 2026

Collection Services Group
Collection Access & Family History

Job Title	Assistant Director Family History (Affirmative Measures)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$121,755 - \$132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible work arrangements may be negotiated with the successful candidate
Classification	Executive Level 1
Position Number	52_09/26
Agency Website	https://aiatsis.gov.au/

Job Description

<https://aiatsis.gov.au/about/work-us/current-vacancies>

About the Group

The Collections Services Group is responsible for the development, management, preservation and provision of access to the AIATSIS Collection at both Maraga (Canberra) and Mparntwe (Central Australia) sites. The Group manages, describes, preserves, digitises and provides access to the AIATSIS Collection.

About the Program Area

The Collection Access and Family History Unit sits within the Collections Services Group. The Unit manage services and policies for culturally appropriate access to the AIATSIS collection and Indigenous family history research.

Role Summary

The Assistant Director Family History will manage and support the team to deliver the Family History Unit's work program as well as develop and maintain good working relationships with internal and external stakeholders and partners. This position reports to the Director Collection Access and Family History.

Duties

- prepare business plans and strategies and manage the day-to-day operations of the unit.
- supervise, lead and support staff in the delivery of Family History services.
- prepare correspondence, reports, submissions, proposals, and briefing papers for senior staff.
- manage complex and sensitive issues, manage staff processes, provide support, and deliver unaccredited training to Aboriginal and Torres Strait Islander community organisations.
- develop and maintain strong working relationships with external stakeholders including Link-Up organisations.
- undertake family history outreach and promotion including delivering public presentations and improving on-line research materials.
- work with Registered Training Organisations to review and deliver the Certificate IV in Stolen Generations Family Research and Case Management.

Eligibility

Cultural capability - essential

Roles at AIATSIS require candidates to have an understanding of the issues affecting Aboriginal and Torres Strait Islander peoples and proven culturally appropriate engagement and communications skills. The nature of this role requires the candidate to consistently demonstrate the following specific cultural capabilities:

- understand Aboriginal and Torres Strait Islander business within the agency and the outcomes the agency is responsible for delivering.
- understand Aboriginal and Torres Strait Islander stakeholders and the dynamics of engaging with them respectfully.
- understand the heritage, cultural and intellectual property rights of Aboriginal and Torres Strait Islander peoples and communities as they apply to research.
- understands the sources of knowledge resting with Aboriginal and Torres Strait Islander employees, stakeholders, and networks.
- understands the impact of attitudes, beliefs, and past experiences of Aboriginal and Torres Strait Islander peoples in the engagement and consultation process.
- an authentic and respectful interest in Aboriginal and Torres Strait Islander culture, policy, and implementation matters.

AIATSIS embodies Yindyamarra in everything we do.

Skills, knowledge and personal attributes

To be successful in this role, you will have well developed stakeholder engagement skills, extensive experience undertaking research and a high level of cultural capability.

You will come with the following skills, experience and attributes:

- experience working and communicating sensitively and effectively with Aboriginal and Torres Strait Islander people as this role requires a high level of cultural competency.
- extensive experience undertaking research using collection material and other relevant resources.
- understand Aboriginal and Torres Strait Islander business within the agency and the outcomes the agency is responsible for delivering.

- previous experience leading a team within a service delivery program area and effectively and efficiently supervising staff.
- demonstrated ability to communicate effectively with internal and external stakeholders on a range of complex matters.
- demonstrated ability to recognise and use initiative to solve problems in a creative manner.
- familiarity with representing an institution in a public capacity and hosting clients.
- proven ability to prioritise tasks and work to deadlines efficiently and effectively, whilst maintaining excellent attention to detail.
- significant understanding of past events impacting Aboriginal and Torres Strait Islander people.
- proven ability to communicate with influence, in writing and verbally, to advise, liaise and negotiate effectively with a broad range of internal and external stakeholders.
- hold a Working with Vulnerable People clearance (WWVP) or the ability to obtain one.
- ability to communicate comfortably and effectively with a wide range of stakeholders of all levels.

Notes

Applications close **11.30pm** Thursday 15 October 2026.

The successful candidate/s will need to undergo:

- Police check
- 6 month probation
- Medical clearance (ongoing roles only)

Affirmative Measures positions

Jobs in the APS are open to all Australian citizens. There are some jobs, though, that are open only to specific members of the Australian population. This practice is known as an Affirmative measure and is a targeted strategy to ensure the diversity of the APS workforce reflects the diversity of the Australian population.

Any job can be restricted to Aboriginal and/or Torres Strait Islander people only, and it doesn't necessarily have to involve working on Indigenous issues. If a position has been advertised as an Affirmative measure, it will be clearly marked as such.

The use of the Indigenous Affirmative Measures provision at AIATSIS allows for targeted recruitment of Indigenous Australians into the organisation. If you are applying for an Affirmative Measures position, you will need to indicate your Aboriginal and/or Torres Strait Islander heritage on our application form and provide confirmation if required.

What is Cultural Capability?

As all positions at AIATSIS are 'Identified' each position will have various elements of involvement with the delivery of Indigenous specific services, programs, and policies as part of AIATSIS core functions. AIATSIS therefore needs to also identify the cultural knowledge; skills and personal attributes needed to deliver the required outcomes.

Every part of how we work, who we work with and for, requires varying levels of knowledge of Aboriginal and Torres Strait Islander cultures, protocols and an understanding of issues that enable effective communication and ultimately effective performance in the role. To assist you in determining the required cultural capabilities of this role, you can refer to the Aboriginal and Torres Strait Islander Cultural Capability – A Framework for Commonwealth Agencies.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the Australian Institute of Aboriginal and Torres Strait Islander Studies

We are Australia's only national institution focused exclusively on the diverse history, cultures, and heritage of Aboriginal and Torres Strait Islander Australia. We house the world's most important and extensive collection of cultural information and material and we provide leadership, publish and promote greater understanding and appreciation of Aboriginal and Torres Strait Islander peoples. We create opportunities for people the world over to engage with and be transformed by the knowledge, the culture and the story of Australia's Indigenous peoples. We are Australia's national institution for leadership in Aboriginal and Torres Strait Islander research. We care for a priceless collection, including films, photographs, video and audio recordings as well as the world's largest collection of printed and other resource materials for Aboriginal and Torres Strait Islander studies. We undertake and encourage scholarly, ethical, community-based research in a variety of sectors, including health, native title, languages and education. Our publishing house, Aboriginal Studies Press, regularly publishes outstanding writing that promotes Australian Indigenous cultures. Our activities affirm and raise awareness of the richness and diversity of Aboriginal and Torres Strait Islander cultures and histories.

To Apply

Position Contact	Stephanie Williams, 02 6129 3942
Agency Recruitment Site	https://aiatsis.gov.au/about/work-us/current-vacancies

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Australian Institute of Aboriginal and Torres Strait Islander Studies

Closing Date: Thursday 08 October 2026

Ngurra Transformation Group
Partnerships & Commercialisation

Job Title	Assistant Director Development & Membership (Affirmative Measures)
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$121,755 - \$132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible work arrangements may be negotiated with the successful candidate
Classification	Executive Level 1
Position Number	51_09/26
Agency Website	https://aiatsis.gov.au/

Job Description

<https://aiatsis.gov.au/about/work-us/current-vacancies>

About the Group

The Ngurra Transformation Group brings together the Ngurra Project, Property and Security, Strategic Partnerships and Commercialisation, Research Ethics and Information and Communications Technology functions under one umbrella to support AIATSIS through a period of significant transformation.

Ngurra represents a once-in-a-generation opportunity for AIATSIS, not only as a major capital works project, but as a catalyst for whole-of-organisation change. The Group ensures that the physical, operational and strategic foundations of AIATSIS evolve in readiness for Ngurra's completion and operation.

About the Program Area

The Partnerships and Commercialisation team (PaC) sits within the Ngurra Transformation Group. PaC furthers the impact and reach of AIATSIS activities through strategic partnerships and commercialisation of AIATSIS products, creating opportunities for people to encounter, engage with and be transformed by the story of Aboriginal and Torres Strait Islander Australia.

Role Summary

The Assistant Director Development & Membership leads the strategic delivery of fundraising and membership initiatives to drive sustainable revenue and strengthen stakeholder engagement. This role oversees fundraising campaigns, content development, and relationship management ensuring a coordinated approach to donor and member acquisition, retention, and growth. The position is responsible for cultivating strong relationships with donors and members through tailored engagement, stewardship, and high-quality experiences. It also delivers impactful events that enhance connection to AIATSIS' mission.

Duties

- lead the planning, delivery and evaluation of fundraising programs and campaigns to support organisational priorities, revenue targets and strategic development objectives.
- develop and maintain strong relationships with donors, sponsors, partners and stakeholders, ensuring effective stewardship and long-term engagement.
- oversee the development of compelling fundraising, membership and communications content across a range of channels, including campaigns, proposals, appeals, reports and digital platforms.
- identify, cultivate and steward prospective and existing donors, implementing strategies to grow philanthropic support and donor retention.
- manage the organisation's membership program, including membership acquisition, retention, renewal and engagement initiatives.
- develop and implement strategies to attract, engage and retain members, fostering a strong and active membership community.
- lead the planning and delivery of member and donor events, ensuring high-quality experiences that strengthen relationships, encourage engagement and support fundraising outcomes.
- monitor and report on fundraising, membership and engagement performance, providing insights and recommendations to inform continuous improvement.
- maintain accurate donor and membership records, ensuring compliance with organisational policies, privacy requirements and fundraising best practice.
- work collaboratively across the Institute to identify development opportunities, coordinate stakeholder engagement activities and support the achievement of strategic objectives.

Eligibility

Cultural capability - essential

Roles at AIATSIS require candidates to have an understanding of the issues affecting Aboriginal and Torres Strait Islander peoples and proven culturally appropriate engagement and communications skills. The nature of this role requires the candidate to consistently demonstrate the following specific cultural capabilities:

- understand Aboriginal and Torres Strait Islander business within the agency and the outcomes the agency is responsible for delivering.
- has an authentic and respectful interest in Aboriginal and Torres Strait Islander culture, policy, and implementation matters.

- actively learns from Aboriginal and Torres Strait Islander peoples about their culture and supports others to do so.
- works in genuine partnership with Aboriginal and Torres Strait Islander peoples to achieve shared outcomes.

AIATSIS embodies Yindyamarra in everything we do.

Skills, knowledge and personal attributes

To be successful in this role, you will be a strategic, relationship-driven professional who thrives in a fast-paced, outcomes-focused environment and is motivated by building meaningful connections and delivering measurable impact.

You will come with the following skills, experience and attributes:

- highly organised, adaptable and collaborative, with the ability to balance strategic thinking and hands-on delivery.
- strong judgement, stakeholder awareness and a proactive mindset, enabling you to navigate competing priorities while continuously seeking opportunities to enhance engagement, grow revenue and strengthen the overall donor and member experience.
- demonstrated experience of fundraising principles, donor cultivation and stewardship practices.
- demonstrated experience of membership program design, acquisition and retention strategies.
- demonstrated experience in stakeholder engagement and relationship management skills, with the ability to influence and build trust.
- excellent written and verbal communication, including content development for diverse audiences.
- high level knowledge of engagement and communications approaches across digital and traditional channels.
- event planning and delivery, with a focus on high-quality participant experience.
- highly collaborative, with a strong team and stakeholder focus.
- proactive and solutions-oriented, with sound judgement and initiative.
- strong attention to detail combined with a strategic perspective.

Notes

Applications close **11.30pm** Thursday 08 October 2026.

The successful candidate/s will need to undergo:

- Police check
- 6 month probation
- Medical clearance

Affirmative Measures positions

Jobs in the APS are open to all Australian citizens. There are some jobs, though, that are open only to specific members of the Australian population. This practice is known as an Affirmative

measure and is a targeted strategy to ensure the diversity of the APS workforce reflects the diversity of the Australian population.

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The use of the Indigenous Affirmative Measures provision at AIATSIS allows for targeted recruitment of Indigenous Australians into the organisation. If you are applying for an Affirmative Measures position, you will need to indicate your Aboriginal and/or Torres Strait Islander heritage on our application form and provide confirmation if required.

What is Cultural Capability?

As all positions at AIATSIS are 'Identified' each position will have various elements of involvement with the delivery of Indigenous specific services, programs, and policies as part of AIATSIS core functions. AIATSIS therefore needs to also identify the cultural knowledge; skills and personal attributes needed to deliver the required outcomes.

Every part of how we work, who we work with and for, requires varying levels of knowledge of Aboriginal and Torres Strait Islander cultures, protocols and an understanding of issues that enable effective communication and ultimately effective performance in the role. To assist you in determining the required cultural capabilities of this role, you can refer to the Aboriginal and Torres Strait Islander Cultural Capability – A Framework for Commonwealth Agencies.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the Australian Institute of Aboriginal and Torres Strait Islander Studies

We are Australia's only national institution focused exclusively on the diverse history, cultures, and heritage of Aboriginal and Torres Strait Islander Australia. We house the world's most important and extensive collection of cultural information and material and we provide leadership, publish and promote greater understanding and appreciation of Aboriginal and Torres Strait Islander peoples. We create opportunities for people the world over to engage with and be transformed by the knowledge, the culture and the story of Australia's Indigenous peoples. We are Australia's national institution for leadership in Aboriginal and Torres Strait Islander research. We care for a priceless collection, including films, photographs, video and audio recordings as well as the world's largest collection of printed and other resource materials for Aboriginal and Torres Strait Islander studies. We undertake and encourage scholarly, ethical, community-based research in a variety of sectors, including health, native title, languages and education. Our publishing house, Aboriginal Studies Press, regularly publishes outstanding writing that promotes Australian Indigenous cultures. Our activities affirm and raise awareness of the richness and diversity of Aboriginal and Torres Strait Islander cultures and histories.

To Apply

Position Contact	Mitch Day, 02 6246 1150
Agency Recruitment Site	https://aiatsis.gov.au/about/work-us/current-vacancies

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Prime Minister and Cabinet

Vacancy VN-0773029

Australian Institute of Aboriginal and Torres Strait Islander Studies

Closing Date:Thursday 08 October 2026

Ngurra Transformation Group
Partnerships & Commercialisation

Job Title	Assistant Director Development & Membership
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$121,755 - \$132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible work arrangements may be negotiated with the successful candidate
Classification	Executive Level 1
Position Number	63_09/26
Agency Website	https://aiatsis.gov.au/

Job Description

<https://aiatsis.gov.au/about/work-us/current-vacancies>

This is an Identified position open to all Australian Citizens

About the Group

The Ngurra Transformation Group brings together the Ngurra Project, Property and Security, Strategic Partnerships and Commercialisation, Research Ethics and Information and Communications Technology functions under one umbrella to support AIATSIS through a period of significant transformation.

Ngurra represents a once-in-a-generation opportunity for AIATSIS, not only as a major capital works project, but as a catalyst for whole-of-organisation change. The Group ensures that the physical, operational and strategic foundations of AIATSIS evolve in readiness for Ngurra's completion and operation.

About the Program Area

The Partnerships and Commercialisation team (PaC) sits within the Ngurra Transformation Group. PaC furthers the impact and reach of AIATSIS activities through strategic partnerships and commercialisation of AIATSIS products, creating opportunities for people to encounter, engage with and be transformed by the story of Aboriginal and Torres Strait Islander Australia.

Role Summary

The Assistant Director Development & Membership leads the strategic delivery of fundraising and membership initiatives to drive sustainable revenue and strengthen stakeholder engagement. This role oversees fundraising campaigns, content development, and relationship management ensuring a coordinated approach to donor and member acquisition, retention, and growth. The position is responsible for cultivating strong relationships with donors and members through tailored engagement, stewardship, and high-quality experiences. It also delivers impactful events that enhance connection to AIATSIS' mission.

Duties

- lead the planning, delivery and evaluation of fundraising programs and campaigns to support organisational priorities, revenue targets and strategic development objectives.
- develop and maintain strong relationships with donors, sponsors, partners and stakeholders, ensuring effective stewardship and long-term engagement.
- oversee the development of compelling fundraising, membership and communications content across a range of channels, including campaigns, proposals, appeals, reports and digital platforms.
- identify, cultivate and steward prospective and existing donors, implementing strategies to grow philanthropic support and donor retention.
- manage the organisation's membership program, including membership acquisition, retention, renewal and engagement initiatives.
- develop and implement strategies to attract, engage and retain members, fostering a strong and active membership community.

- lead the planning and delivery of member and donor events, ensuring high-quality experiences that strengthen relationships, encourage engagement and support fundraising outcomes.
- monitor and report on fundraising, membership and engagement performance, providing insights and recommendations to inform continuous improvement.
- maintain accurate donor and membership records, ensuring compliance with organisational policies, privacy requirements and fundraising best practice.
- work collaboratively across the Institute to identify development opportunities, coordinate stakeholder engagement activities and support the achievement of strategic objectives.

Eligibility

Cultural capability - essential

Roles at AIATSIS require candidates to have an understanding of the issues affecting Aboriginal and Torres Strait Islander peoples and proven culturally appropriate engagement and communications skills. The nature of this role requires the candidate to consistently demonstrate the following specific cultural capabilities:

- understand Aboriginal and Torres Strait Islander business within the agency and the outcomes the agency is responsible for delivering.
- has an authentic and respectful interest in Aboriginal and Torres Strait Islander culture, policy, and implementation matters.
- actively learns from Aboriginal and Torres Strait Islander peoples about their culture and supports others to do so.
- works in genuine partnership with Aboriginal and Torres Strait Islander peoples to achieve shared outcomes.

AIATSIS embodies Yindymarra in everything we do.

Skills, knowledge and personal attributes

To be successful in this role, you will be a strategic, relationship-driven professional who thrives in a fast-paced, outcomes-focused environment and is motivated by building meaningful connections and delivering measurable impact.

You will come with the following skills, experience and attributes:

- highly organised, adaptable and collaborative, with the ability to balance strategic thinking and hands-on delivery.
- strong judgement, stakeholder awareness and a proactive mindset, enabling you to navigate competing priorities while continuously seeking opportunities to enhance engagement, grow revenue and strengthen the overall donor and member experience.
- demonstrated experience of fundraising principles, donor cultivation and stewardship practices.
- demonstrated experience of membership program design, acquisition and retention strategies.
- demonstrated experience in stakeholder engagement and relationship management skills, with the ability to influence and build trust.
- excellent written and verbal communication, including content development for diverse audiences.
- high level knowledge of engagement and communications approaches across digital and traditional channels.

- event planning and delivery, with a focus on high-quality participant experience.
- highly collaborative, with a strong team and stakeholder focus.
- proactive and solutions-oriented, with sound judgement and initiative.
- strong attention to detail combined with a strategic perspective.

Notes

Applications close **11.30pm** Thursday 08 October 2026.

The successful candidate/s will need to undergo:

- Police check
- 6 month probation
- Medical clearance

Identified positions

Identified positions are roles that require people to understand the issues affecting Indigenous Australians and a proven ability to communicate sensitively with them. These requirements are generally for jobs that involve providing services or developing policies for Indigenous Australians, and/or direct interaction with Indigenous communities.

Identified positions are crucial in ensuring that the APS has the right people working on initiatives to improve the delivery of services and close the gap between Indigenous and non-Indigenous Australians and are open to all Australian citizens.

At AIATSIS all positions are Identified positions where candidates are required to demonstrate an understanding of the diversity of Aboriginal and Torres Strait Islander peoples, their cultures, and their issues and to be able to communicate respectfully with them. You must provide the name and contact details of an Aboriginal and Torres Strait Islander referee. This referee will be contacted to determine your cultural capability.

What is Cultural Capability?

As all positions at AIATSIS are 'Identified' each position will have various elements of involvement with the delivery of Indigenous specific services, programs, and policies as part of AIATSIS core functions. AIATSIS therefore needs to also identify the cultural knowledge; skills and personal attributes needed to deliver the required outcomes.

Every part of how we work, who we work with and for, requires varying levels of knowledge of Aboriginal and Torres Strait Islander cultures, protocols and an understanding of issues that enable effective communication and ultimately effective performance in the role. To assist you in determining the required cultural capabilities of this role, you can refer to the Aboriginal and Torres Strait Islander Cultural Capability – A Framework for Commonwealth Agencies.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

About the Australian Institute of Aboriginal and Torres Strait Islander Studies

We are Australia's only national institution focused exclusively on the diverse history, cultures, and heritage of Aboriginal and Torres Strait Islander Australia. We house the world's most important and extensive collection of cultural information and material and we provide leadership, publish and promote greater understanding and appreciation of Aboriginal and Torres Strait Islander peoples. We create opportunities for people the world over to engage with and be transformed by the knowledge, the culture and the story of Australia's Indigenous peoples. We are Australia's national institution for leadership in Aboriginal and Torres Strait Islander research. We care for a priceless collection, including films, photographs, video and audio recordings as well as the world's largest collection of printed and other resource materials for Aboriginal and Torres Strait Islander studies. We undertake and encourage scholarly, ethical, community-based research in a variety of sectors, including health, native title, languages and education. Our publishing house, Aboriginal Studies Press, regularly publishes outstanding writing that promotes Australian Indigenous cultures. Our activities affirm and raise awareness of the richness and diversity of Aboriginal and Torres Strait Islander cultures and histories.

To Apply

Position Contact	Mitch Day, 02 6246 1150
Agency Recruitment Site	https://aiatsis.gov.au/about/work-us/current-vacancies

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Prime Minister and Cabinet

Vacancy VN-0773016

Torres Strait Regional Authority

Closing Date:Thursday 08 October 2026

Torres Strait Regional Authority
Administration Fisheries

Job Title	Project Officer, Fisheries
Job Type	Full-Time, Ongoing
Location	Thursday Island QLD
Salary	\$88,834 - \$96,829
Future Merit Locations	, Thursday Island
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 5
Position Number	T02004
Agency Website	http://www.tsra.gov.au/opportunities/work-for-us

Job Description

<https://tsra.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=62AFB35D%2D9273%2D4A11%2D>

Duties

The Project Officer will undertake a range of activities under the supervision of the Director, Fisheries Program. The key activity for this position includes:

1. Work independently and with our team to support and assist in the daily operations of a vibrant Fisheries team.
2. Actively monitor the Fisheries Program budget and ensure fisheries expenditure is accurately recorded and reported in accordance with agreed timeframes.
3. Computer-based data entry including requisitions, purchase orders, invoicing, correspondence management, and Committee member entitlements.
4. Oversee the Fisheries inbox, ensuring enquiries and correspondence are managed effectively and within required timeframes, and lead initiatives to improve the team's use of SharePoint through the development and implementation of best-practice information management processes.
5. Coordinate logistics for meetings including travel, accommodation, meeting venue and catering as required.
6. Assist and support team members with TSRA, Fisheries Advisory Committee and Protected Zone Joint Authority meetings including agenda papers, minutes, action items and general correspondence.
7. Assist in developing media and communications to promote our work.

8. Liaise with internal and external stakeholders in a culturally respectful and inclusive manner to ensure positive outcomes.

9. Assist in contract management and administration of grants by maintaining appropriate databases, reporting and supporting timely electronic record keeping.

10. Other duties as required to support the team to achieve outcomes.

Eligibility

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the Torres Strait Regional Authority

The Torres Strait Regional Authority (TSRA) is a Corporate entity engaged in a wide range of programmes and service delivery functions for the benefit of Torres Strait Islander and Aboriginal people living in the region.

To Apply

Position Contact	Vanessa Drotini, 07 4069 0743
Agency Recruitment Site	https://tsra.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=62AFB35D%2D9273%

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Social Services

Vacancy VN-0772982

Department of Social Services

Closing Date:Thursday 08 October 2026

Finance and Information Services
Financial Management and Property Services

Job Title	Assistant Director, Property Services
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Greenway ACT
Salary	\$126,762 - \$143,888
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 1
Position Number	EXT-2026-0356
Agency Website	https://www.dss.gov.au/

Job Description

<https://www.dss.gov.au/careers/vacancies/Pages/default.aspx>

The EL1 in the Property Services Team, is responsible for leading and overseeing the delivery of property and facilities management, strategic lease management, lease negotiations, contract management, capital works, reporting and accommodation support across the department's National property portfolio.

The role provides strategic leadership, operational oversight, governance, compliance, asset management, strategic accommodation support and stakeholder engagement to ensure property and facilities services are delivered efficiently, safely and in accordance with legislative, contractual and organisational requirements.

Duties

- lead the delivery of property and facilities management services across the department's national property portfolio, ensuring services are safe, compliant, efficient and aligned with organisational requirements
- oversee building maintenance, asset management, preventative maintenance programs, inspections and property-related service delivery across departmental sites
- lead strategic lease management activities, including lease negotiations, lease term reviews, occupancy planning and engagement with landlords and service providers to support value-for-money outcomes
- manage major fit-out, refurbishment, capital works and decommissioning activities, coordinating briefing requirements and engagement with relevant corporate areas

- contribute to the management of property-related contracts, including facilities management, procurement support, finance and reporting, and capital management components
- develop and maintain productive relationships with contractors, landlords, building managers, state managers, service providers and internal stakeholders
- provide team leadership by establishing priorities, managing workloads, supporting staff development, recruitment, performance management and workforce planning activities
- support accommodation planning, workplace strategies, operational risk management, building safety initiatives, and energy management and sustainability outcomes across the property portfolio.

Please review the job pack for the full position description.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Social Services

The Department of Social Services (DSS) develops policies and delivers programs that support the lifetime wellbeing of Australians and their families. Our vision is to achieve the best health, wellbeing and safety of all Australians. Our people are critical in delivering the key priorities of DSS. We are seeking candidates that reflect our cultural values of curious, contestability, courage and collaboration.

To Apply

Position Contact	Jane Dickson, 02 5162 6016
Agency Recruitment Site	https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0772888

Department of Veterans' Affairs

Closing Date: Thursday 15 October 2026

Open Arms
Clinical Operations

Job Title	Clinician
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Ipswich QLD
Salary	\$104,898 - \$119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-5203
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

Open Arms – Veterans & Families Counselling (formerly VVCS) is Australia's leading provider of high-quality mental health assessment and clinical counselling services for Australian veterans and their families. We are focused on meeting client needs through a combination of proven clinical practices and new and emerging evidence-based approaches.

You will be supported through the provision of ongoing learning and development opportunities and funded clinical supervision.

Clinicians (APS 6) work within the Open Arms Division of the Department of Veterans' Affairs (DVA) providing counselling services to current and formerly serving Australian Defence Force (ADF) personnel, their partners, and families. They apply extensive knowledge and experience gained from a relevant background in psychology, social work, counselling, occupational therapy, or nursing to build rapport with clients, understand their unique experiences and work with them to identify goals that will enhance mental health and wellbeing.

Clinicians provide evidence-based assessment, formulation, and treatment for a range of psychological conditions, and keep confidential care plans and clinical notes to reflect counselling progress. They may also provide co-facilitation for group programs alongside fellow Open Arms staff or external clinicians. With clients' consent, Clinicians will liaise with additional treatment providers, family members and/or key Open Arms and DVA stakeholders to enhance therapeutic support.

Reporting to the Assistant Director (EL 1) Clinicians are required to attend regular case reviews and operational supervision to discuss client progress and complex cases with the Assistant Director and other Clinicians. They are required to make decisions, problem solve and navigate complex client issues, whilst adhering to relevant legislation, ethical guidelines, and policies. Critical thinking, communication and interpersonal skills are paramount, and Clinicians must demonstrate high levels of integrity and emotional intelligence. Bringing knowledge of veterans' and their families' experiences to the role, Clinicians will demonstrate respect for all clients and uphold a strong commitment to confidentiality and privacy.

Duties

- Provide high quality clinical services including risk assessment and intervention, referral, evidence-based individual, couple and family counselling, and case management to eligible Open Arms clients in order to achieve outcomes identified in care planning
- Conduct reviews with clients on counselling progress to determine further approaches and establish additional needs, including extensions to episodes of care
- Using the Client Management System, maintain confidential files for each client that include session progress notes, care plans, risk assessment, and additional client interactions
- Schedule and attend Continuing Professional Development (CPD) activities, including clinical supervision, to maintain professional registration
- Adhere to relevant legislation, ethical guidelines and policies pertaining to best-practice client care
- Liaise and attend regular meetings with the Assistant Director and other Clinicians to review client cases, including those that may require extensions to episodes of care
- Liaise with clients' family members and additional treatment providers and/or other Open Arms/DVA stakeholders to coordinate care
- Apply the principles of cooperative and safe working practices consistent with APS Values and the Department's mission, vision, approach and values
- Engage in other clinical tasks as directed by the Assistant Director based on organisational need. These may include:
 - Co-facilitate treatment and psychoeducation programs on a range of topics alongside other Open Arms staff or external clinicians
 - Participate in community development and service promotion activities
 - Participate in Open Arms program evaluation and research activities, contributing to project management activities that implement strategic directions and quality improvement recommendations, and provide feedback for ongoing development of clinical policies and procedures
 - Facilitate the delivery of Open Arms counselling and other programs to veterans and families by applying quality assurance principles and procedures to ensure the clinical practice, and reporting of Outreach Program Clinicians (OPCs) meet contractual requirements
 - Collaboratively manage the regional allocation queue through liaison and consultation with Open Arms Clinicians, OPCs and administrative staff
 - Conduct regional intake assessments to inform allocation to appropriate services.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo pre-engagement screening checks, even if they currently have a security clearance. The screening checks are conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will be required to obtain and/or maintain, a Baseline Vetting (AGSVA) security clearance as a minimum.

Mandatory Requirements

- Currently hold or ability to obtain a Working with Vulnerable People registration **OR**
- Currently hold or ability to obtain a Working with Children check.

In addition to the above, one of the following:

- Qualifications as a registered Psychologist / Occupational Therapist / Registered Nurse with full AHPRA registration, **OR**
- Qualification as a Social Worker with membership of the Australian Association Social Workers (AASW) on commencement, **OR**
- A Masters-level counselling qualification and registration with PACFA as a Registered Clinical Counsellor or with ACA at Level 3 or Level 4.

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

We welcome people with diverse skills, experiences and perspectives. DVA is committed to building a workforce that reflects the community we serve and encourages applications from:

- Veterans and former Australian Defence Force members, whose skills and experience are highly valued across the APS
- Aboriginal and Torres Strait Islander peoples
- People with disability
- People who identify as LGBTQIA+
- People from culturally and linguistically diverse backgrounds

We are a Veteran Employer of Choice! This means you benefit from a workplace actively supporting veterans and families of veterans – one that understands and values military experience. You’re joining an organisation publicly recognised for its commitment to fostering veteran-friendly employment pathways and long-term career success.

The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six-month program offering formal learning and development, career mentoring and activities for wellness and peer support. More information can be found on the [DVA Website](#).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths> This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Veterans' Affairs

The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Marissa Kilborn, marissa.kilborn@dva.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0772894

Department of Veterans' Affairs

Closing Date: Thursday 08 October 2026

Ministerial Engagement and Communications
Ministerial, International and Stakeholder Relations

Job Title	Secretariat Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$95,440 - \$99,461
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 5
Position Number	EXT-2026-5215
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

Are you an organised, practical and people-focused professional who enjoys supporting high-profile meetings, forums and stakeholder engagement? As a Secretariat Officer in the International and Stakeholder Relations team, you will help deliver important forums and engagement activities across government, the department, international partners and the veteran community.

The International and Stakeholder Relations Section oversees the coordination, planning, secretariat support and delivery of a range of high-profile external forums and committees. This includes supporting the Commission and Partnership Forums, The National Consultation Framework forums, Defence-DVA partnership forums and the interjurisdictional Veterans' Ministerial Council and the Commonwealth, State and Territory Committee. The section also manages international visits to the department, international travel for the Minister, Secretary and

departmental SES and the departments involvement in bilateral and multilateral international discussions and forums.

This role is suited to someone who communicates clearly, has strong attention to detail and can manage competing priorities while working collaboratively with others. You will contribute to the smooth delivery of meetings, events and secretariat processes by coordinating papers, preparing meeting materials, following up action items and supporting stakeholders to build productive working relationships.

If you are a capable organiser who enjoys working with people, supporting important engagement activities and helping turn planning into practical delivery, we encourage you to apply.

Duties

- Provide secretariat and administrative support for committees, consultative forums, stakeholder meetings and related events.
- Coordinate meeting arrangements, including scheduling, invitations, room bookings, ICT support, agendas, meeting packs and other materials.
- Support the preparation and maintain core secretariat products, including agendas, minutes, records of meeting, action item registers, forward work plans and meeting documentation.
- Liaise professionally with internal and external stakeholders to coordinate papers, follow up actions, respond to enquiries and support timely delivery of meeting requirements.
- Assist with the planning and administration of international visits, travel, events and stakeholder engagement activities.
- Prepare clear written material, correspondence, briefs and reports under guidance, ensuring accuracy, consistency and attention to detail.
- Manage records, shared mailboxes, task trackers and administrative processes in line with departmental requirements.
- Support continuous improvement by contributing to procedures, checklists, templates and practical ways to improve secretariat processes.
- Work collaboratively with team members and other areas of the section to manage competing priorities and deliver shared outcomes.
- Demonstrate sound judgement, taking responsibility for allocated tasks, communicating clearly, building productive working relationships and contributing to a positive team culture.
- Conduct other duties as required.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo pre-engagement screening checks, even if they currently have a security clearance. The screening checks are conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will be required to obtain and/or maintain, a Baseline Vetting (AGSVA) security clearance as a minimum.

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

We welcome people with diverse skills, experiences and perspectives. DVA is committed to building a workforce that reflects the community we serve and encourages applications from:

- Veterans and former Australian Defence Force members, whose skills and experience are highly valued across the APS
- Aboriginal and Torres Strait Islander peoples
- People with disability
- People who identify as LGBTQIA+
- People from culturally and linguistically diverse backgrounds

We are a Veteran Employer of Choice! This means you benefit from a workplace actively supporting veterans and families of veterans – one that understands and values military experience. You're joining an organisation publicly recognised for its commitment to fostering veteran-friendly employment pathways and long-term career success.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been nominated for filling within the agency's university sponsorship program. A university sponsorship provides aspiring university students the opportunity to undertake a selected degree with financial support from the agency, whilst also receiving paid on-the-job experience through structured work placements.

About the Department of Veterans' Affairs

The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Tristan Rallings, 0460 000 141
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0772897

Department of Veterans' Affairs

Closing Date: Thursday 08 October 2026

Open Arms
Clinical Operations

Job Title	Clinician
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Winnellie NT
Salary	\$104,898 - \$119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-5214
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

Clinicians (APS 6) work within the Open Arms Division of the Department of Veterans' Affairs (DVA), providing counselling services to current and formerly serving Australian Defence Force (ADF) personnel, their partners and families. They apply extensive knowledge and experience gained from a relevant background in psychology, social work, counselling, occupational therapy, or nursing to build rapport with clients, understand their unique experiences and work with them to identify goals that will enhance mental health and wellbeing.

Clinicians provide evidence-based assessment, formulation and treatment for a range of psychological conditions, and keep confidential care plans and clinical notes to reflect counselling progress. They may also provide co-facilitation for group programs alongside fellow Open Arms staff or external clinicians. With clients' consent, Clinicians will liaise with additional treatment providers, family members and/or key Open Arms and DVA stakeholders to enhance therapeutic support.

Reporting to the Assistant Director (EL 1) Clinicians are required to attend regular case reviews and operational supervision to discuss client progress and complex cases with the Assistant Director and other Clinicians. They are required to make decisions, problem solve and navigate complex client issues, whilst adhering to relevant legislation, ethical guidelines and policies. Critical thinking, communication and interpersonal skills are paramount, and Clinicians must demonstrate high levels of integrity and emotional intelligence. Bringing knowledge of veterans' and their families' experiences to the role, Clinicians will demonstrate respect for all clients and uphold a strong commitment to confidentiality and privacy.

Duties

- Provide high quality clinical services including risk assessment and intervention, referral, evidence-based individual, couple and family counselling, and case management to eligible Open Arms clients in order to achieve outcomes identified in care planning
- Conduct reviews with clients on counselling progress to determine further approaches and establish additional needs, including extensions to episodes of care
- Using the Client Management System, maintain confidential files for each client that include session progress notes, care plans, risk assessment, and additional client interactions
- Schedule and attend Continuing Professional Development (CPD) activities, including clinical supervision, to maintain professional registration
- Adhere to relevant legislation, ethical guidelines and policies pertaining to best-practice client care
- Liaise and attend regular meetings with the Assistant Director and other Clinicians to review client cases, including those that may require extensions to episodes of care
- Liaise with clients' family members and additional treatment providers and/or other Open Arms/DVA stakeholders to coordinate care
- Apply the principles of cooperative and safe working practices consistent with APS Values and the Department's mission, vision, approach and values
- Engage in other clinical tasks as directed by the Assistant Director based on organisational need. These may include:
 - Co-facilitate treatment and psychoeducation programs on a range of topics alongside other Open Arms staff or external clinicians
 - Participate in community development and service promotion activities

- Participate in Open Arms program evaluation and research activities, contributing to project management activities that implement strategic directions and quality improvement recommendations, and provide feedback for ongoing development of clinical policies and procedures
- Facilitate the delivery of Open Arms counselling and other programs to veterans and families by applying quality assurance principles and procedures to ensure the clinical practice, and reporting of Outreach Program Clinicians (OPCs) meet contractual requirements
- Collaboratively manage the regional allocation queue through liaison and consultation with Open Arms Clinicians, OPCs and administrative staff
- Conduct regional intake assessments to inform allocation to appropriate services.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo pre-engagement screening checks, even if they currently have a security clearance. The screening checks are conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will be required to obtain and/or maintain, a Baseline Vetting (AGSVA) security clearance as a minimum.

Mandatory Requirements

- Currently hold or ability to obtain a Working with Vulnerable People registration **OR**
- Currently hold or ability to obtain a Working with Children check.

In addition to the above, one of the following:

- Qualifications as a registered Psychologist / Occupational Therapist / Registered Nurse with full AHPRA registration, **OR**
- Qualification as a Social Worker with membership of the Australian Association Social Workers (AASW) on commencement, **OR**
- A Masters-level counselling qualification and registration with PACFA as a Registered Clinical Counsellor or with ACA at Level 3 or Level 4.

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

We welcome people with diverse skills, experiences and perspectives. DVA is committed to building a workforce that reflects the community we serve and encourages applications from:

- Veterans and former Australian Defence Force members, whose skills and experience are highly valued across the APS
- Aboriginal and Torres Strait Islander peoples
- People with disability
- People who identify as LGBTQIA+
- People from culturally and linguistically diverse backgrounds

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To Apply

Position Contact	Linda Hopkinson, 08 7970 6513
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0772901

Department of Veterans' Affairs

Closing Date: Thursday 08 October 2026

Ministerial Engagement & Communications
Ministerial, International and Stakeholder Relations

Job Title	Senior Secretariat Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$104,898 - \$119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-5216
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

If you are an organised, proactive and people-focused professional who thrives in fast-paced environments, this is your chance to help shape high-profile engagement across government, the veteran community and international partners. As a Senior Secretariat Officer, you will play a central role in supporting important forums, committees and events that build strategic relationships, drive action and deliver meaningful outcomes.

The International and Stakeholder Relations Section oversees the coordination, planning, secretariat support and delivery of a range of high-profile external forums and committees. This includes supporting the Commission and Partnership Forums, The National Consultation Framework forums, Defence-DVA partnership forums and the interjurisdictional Veterans' Ministerial Council and the Commonwealth, State and Territory Committee. The section also manages international visits to the department, international travel for the Minister, Secretary and departmental SES and the departments involvement in bilateral and multilateral international discussions and forums.

This position is ideal for someone who combines excellent stakeholder engagement and communication skills with strong secretariat expertise, project management and problem-solving skills. You will engage with the offices of the Minister, Secretary, Deputy Secretaries and business areas across the department as well as a wide range of government agencies, ex-service organisations, representatives of state and territory governments, and international counterparts. Success in this role will require sound judgement, attention to detail, the ability to manage competing priorities, and a genuine commitment to building respectful and productive working relationships.

This is an exciting opportunity for confident communicator, a capable organiser and a relationship builder who enjoys turning complexity into action to contribute to a high-profile section at the centre of DVA's stakeholder and international engagement work.

Duties

- Develop, maintain and strengthen key strategic relationships with a diverse range of internal and external stakeholders.
- Communicate clearly and confidently with stakeholders, providing advice and guidance on to achieve mutually beneficial outcomes.
- Provide high-quality secretariat, event and ICT support for the professional organisation and delivery of governance committees, consultative forums and stakeholder meetings.
- Coordinate and produce core secretariat products, including agendas, meeting packs, minutes, records of meeting and action item registers.
- Work collaboratively with business areas and stakeholders for papers, monitor responses, follow up on outstanding actions and ensure deadlines are met.
- Support the planning and administration of ministerial, Secretary and SES international travel, international events and inbound delegations to the department.
- Prepare written correspondence, reports, briefings, budgets and other materials to a high standard with strong attention to detail.
- Contribute strong project management and problem-solving skills to support the successful delivery of complex and high-profile work.
- Develop, update and maintain secretariat guidelines, procedures and continuous improvement practices.

- Provide administrative support including record keeping, travel coordination and financial management, and assist other teams within the section as required.
- Other duties as required.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Notes

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To Apply

Position Contact	Tristan Rallings, 0460 000 141
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0772903

Department of Veterans' Affairs

Closing Date: Thursday 15 October 2026

Finance and Portfolio
Housing Procurement & Approved Accounts

Job Title	Insurance Adviser
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC
Salary	\$85,610 - \$91,309
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 4
Position Number	EXT-2026-5226
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

The Defence Service Homes (DSH) Insurance Scheme is a national scheme providing home building insurance to eligible veterans, war widows and Australian Defence Force (ADF) personnel. The team consists of five core business areas that include Products, Pricing and Underwriting, Sales and Policy, Claims, Marketing and Communications and Finance and Accounts.

The Sales & Policy team are responsible for providing general advice to clients on their home and other insurance needs.

They respond to enquiries from clients, both written and over the phone, provide quotes and sell policies for a range of general insurance products. This includes the DSH Insurance home building residential insurance policy, which is exclusively for those who have served in the Australian Defence Force.

The team participate in a roster to ensure national phone coverage is provided during operating hours of 8:00am-6:00pm Monday to Friday, with the exception of ANZAC Day, Easter, Christmas Day and Boxing Day.

This team also focus on setting sales goals, analysing data on past performance, and projecting future performance. The team works cross functionally with other teams in DSH Insurance and is responsible for the administration of policies including providing services such as payment collection, endorsements and cancellations of policies as well as the various correspondence that may be sent to policyholders. The team are also responsible for compliance to the General Insurance Code of Practice (GICOP).

Duties

- Focus on providing general advice to clients on their home and other insurance needs and respond to enquiries from clients and providers, via all correspondence methods
- Provide quotes and processing insurance policies on all product lines within authority levels and service and underwriting standards
- Participate in a roster to ensure national phone coverage is provided during operating hours of 8.00am to 6.00pm
- Prepare written responses on insurance matters as required
- Complete follow up tasks and reviews and manage existing policies and sales activities within required time frames
- Participate in agreed projects which seek to improve the effectiveness and efficiency of DSH Insurance's business operations as required
- Contribute to setting team goals and work practises including monitoring own performance against these goals and ensuring advice provided is compliant with the established Standard Operating Procedures
- Actively represent DSH Insurance and promote the benefits provided
- Provide support to the Senior Insurance Adviser/management as required

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo pre-engagement screening checks, even if they currently have a security clearance. The screening checks are conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will be required to obtain and/or maintain, a Baseline Vetting (AGSVA) security clearance as a minimum.

Notes

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To Apply

Position Contact	Lisa Mueller, 0425 833 863
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0772908

Department of Veterans' Affairs

Closing Date: Thursday 08 October 2026

Ministerial Engagement & Communications
Client and Information Access

Job Title	Feedback Management Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Melbourne VIC, Sydney NSW
Salary	\$104,898 - \$119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-5222
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

Feedback Management Officers (FMOs) report to the Assistant Director, Feedback Management Team. FMOs are responsible for acknowledging, researching and investigating feedback and complaints received by DVA. The role works closely with business areas across the Department to gather information, assess complaint issues and provide clear outcomes to complainants verbally or in writing

The role requires sound judgement, strong communication skills and the ability to manage sensitive matters in a high-volume environment. FMOs maintain accurate records in DVA systems,

support continuous improvement of feedback processes, and may develop and deliver training on the Client Feedback Management System (CFMS) and best-practice complaint management. Work completed by FMOs is subject to quality assurance to ensure feedback is managed to a high standard.

The ideal candidate will be client-focused, self-motivated and able to manage complex and sensitive complaints with professionalism, accuracy and sound judgement. They will be comfortable working in a high-volume environment and able to balance competing priorities while maintaining quality and timeliness.

They will have strong written and oral communication skills, the ability to engage constructively with clients, colleagues and stakeholders, and the capability to identify practical solutions that support effective complaint resolution. Experience in complaint management, investigations, case management, training delivery or use of CFMS will be highly regarded.

Duties

- Acknowledge feedback and enquiries, and where appropriate refer individuals to other areas of support within DVA, including Open Arms.
- Research and investigate complaints received by the Feedback Management Team, including by liaising with relevant business areas to seek information, clarify issues and ensure responses address the matters raised.
- Provide clear actions and outcomes to complainants verbally or in writing, while maintaining regular contact throughout the complaint process.
- Record correspondence, documentation, client interactions and complaint actions accurately in relevant DVA systems.
- Collaborate with colleagues, business areas and internal and external stakeholders to seek or provide advice that supports effective decision-making and complaint resolution.
- Apply Feedback Management Team and CFMS policies, procedures and standards to ensure consistent and appropriate complaint handling.
- Identify and recommend improvements to guidelines, systems and processes to strengthen efficiency, clarity and effectiveness.
- Develop and deliver tailored training on CFMS and best-practice complaint management for DVA business areas, including teams with specific feedback management needs.
- Provide advice, guidance and recommendations to APS5 staff, including on complaint handling approaches, escalation points and risk thresholds.
- Contribute to the interpretation, review and improvement of feedback policies, procedures and Statements of Principles (SOPs).
- Respond to Commonwealth Ombudsman and Freedom of Information (FOI) requests as required, ensuring responses are accurate, complete and provided within required timeframes.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).

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To Apply

Position Contact	Rebecca Muller, 03 9475 5232
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0772916

Department of Veterans' Affairs

Closing Date: Thursday 08 October 2026

Commemorations
Office of Australian War Graves

Job Title	Operations Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Bridgeman Downs QLD, Springvale VIC
Salary	\$104,898 - \$119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	This role is expected to be performed on site in the advertised location
Classification	APS Level 6
Position Number	EXT-2026-5201
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

The Office of Australian War Graves (OAWG), **Operations Manager** position/s are based at:

QLD - The Office of Australian War Graves (Queensland Garden of Remembrance) Operations Depot - Pinnaroo Lawn Cemetery 285 Graham Road, Bridgeman Downs QLD 4035.

VIC – The Office of Australian War Graves (Springvale War Cemetery & Garden of Remembrance) Operations Depot - North Drive, Springvale Botanical Cemetery, Princes Highway, Springvale VIC 3171.

Under limited direction from the Assistant Director Operations these Operations Manager's, will be responsible for developing and coordinating all OAWG care and maintenance activities throughout Southeast Queensland (Brisbane) and Victorian State catchments respectively. These positions are also required to provide specialist support to other OAWG Depots throughout Australia and will include a balance of administration and onsite program delivery.

Duties

- Plan, manage and review the care and maintenance program of the OAWG Northern Territory operations and provide specialist operational support to other depots as directed.
- Lead a range of horticultural maintenance activities including professional turf care, maintenance of garden beds and all aspects of site arboriculture, identification and treatment of plant pest and diseases.
- Lead a range of structural maintenance activities including landscape construction, stonemasonry, concreting and memorial maintenance tasks.
- Engage, train and supervise OAWG staff and contractors.
- Implement, monitor and adhere to all WH&S policies and procedures.
- Engage and supervise contractors ensuring scope of services are delivered to the OAWG safely, effectively and compliantly meeting the requirements of Commonwealth Procurement rules and effective contract management practices
- Prepare and manage finance activities for the Northern Territory operations and exercise the relevant delegations to approve proposals to spend public monies.
- Liaise with other DVA staff, cemetery authorities, members of the public, ex-service organisations and others as required.
- Represent the Commonwealth at international, national and state fora and in formal military commemorative events.
- Report to senior management and provide advice on issues relations to OAWG activities

Eligibility

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Mandatory Requirements

- A valid current Australian driver's license

Notes

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To Apply

Position Contact	Ian Winstanley, ian.winstanley@dva.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0772917

Department of Veterans' Affairs

Closing Date: Thursday 08 October 2026

Commemorations
Office of Australian War Graves

Job Title	Senior Project Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$104,898 - \$119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-5234
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

Under the limited direction of the Assistant Director, the Senior Project Officer is responsible for the provision of specialist operational support and advice to OAWG depots as directed.

The Senior Project Officer assists in the provision of procurement and contracting advice and assistance to OAWG staff members. OAWG undertakes a significant number of procurement

activities to maintain the government commitment to acknowledge and commemorate eligible veterans. The Senior Project Officer manages the administration various procurement related activities.

Duties

- Provide procurement, contract and administration advice to depots and national office.
- Be required to liaise with Department of Veterans' Affairs staff, ex-Service organisations, veterans' and their families, cemetery authorities, local and State authorities, and funeral providers on matters relating to OAWG business.
- Be able to demonstrate an ability to represent the Commonwealth as an official at international and national fora and understand military commemorative services.
- Have a certificate IV in Procurement and Contracting and/or similar transferable experience.
- Undertake procurement activities and manage contracts for works, services and goods as part of projects or as part of National Office administrative support to State and Regional Managers.
- Provide financial and quality assurance reports for management consideration.
- Maintain asset registers and develop reports for insurances and management reporting.
- Provide guidance on compliance with financial and procurement policies and frameworks.
- Undertake financial management, analysis and reporting for OAWG War Graves Operations.
- Undertake procurement and contract management activities.
- Monitor and review contracts and service agreements on DVA information management systems (WGS) as they relate to the delivery of maintenance services for OAWG managed sites and official commemorations within Australia.
- Coordinate the WGS information system steady state as it relates to Operations Section.
- Coordinate and manage contract reporting requirements in compliance with the Commonwealth Procurement Rules and DVA reporting requirements.
- Provide administrative support for travel, accommodation and logistics for National Office coordinated activities as required.
- Undertake projects (generally event, administrative, infrastructure/site or policy related) as required.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo pre-engagement screening checks, even if they currently have a security clearance. The screening checks are conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will be required to obtain and/or maintain, a Baseline Vetting (AGSVA) security clearance as a minimum.

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

We welcome people with diverse skills, experiences and perspectives. DVA is committed to building a workforce that reflects the community we serve and encourages applications from:

- Veterans and former Australian Defence Force members, whose skills and experience are highly valued across the APS
- Aboriginal and Torres Strait Islander peoples
- People with disability
- People who identify as LGBTQIA+
- People from culturally and linguistically diverse backgrounds

We are a Veteran Employer of Choice! This means you benefit from a workplace actively supporting veterans and families of veterans – one that understands and values military experience. You're joining an organisation publicly recognised for its commitment to fostering veteran-friendly employment pathways and long-term career success.

The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six-month program offering formal learning and development, career mentoring and activities for wellness and peer support. More information can be found on the [DVA Website](#).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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About the Department of Veterans' Affairs

The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Ian Winstanley, ian.winstanley@dva.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0772923

Department of Veterans' Affairs

Closing Date: Thursday 15 October 2026

Open Arms
Clinical Operations

Job Title	Assistant Practice Manager
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Maroochydore QLD, Stafford QLD
Salary	\$95,440 - \$99,461
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 5
Position Number	EXT-2026-5227
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

The Assistant Practice Manager (APM) is responsible for managing the region's day-to-day administrative support operations and requirements. A main responsibility of the role is to assist the Practice Manager (PM) with the line management and operational supervision of support team members across centres in the region.

The APM provides support to the PM in corporate functions including human resource, property and finance management, quality improvement and assurance activities and support team functions. The APM will review and implement processes in alignment with the national standard operating procedures.

Duties

- Line manage administration support team members, including performance management feedback and identification of training needs.
- Coordinate the region's support team in the delivery of a professional, efficient and welcoming reception service. Monitor and ensure client customer service standards are met by the support team.
- Manage complex client and operational issues escalated from regional staff.
- Assist the PM in managing the human resource requirements across the region including recruitment, on-boarding, induction and off-boarding activities.
- Assist the PM in the management of corporate functions including property, security, operational resource requirements, travel and finance across the region.
- Monitor quality of work and conduct quality assurance activities for the support team. Assist in managing the operational compliance and audit framework. Undertake quality audits in the client management system. Coordinate the region's reporting requirements including data analysis.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo pre-engagement screening checks, even if they currently have a security clearance. The screening checks are conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will be required to obtain and/or maintain, a Baseline Vetting (AGSVA) security clearance as a minimum.

Mandatory Requirements

- Currently hold or ability to obtain a Working with Vulnerable People registration **OR**
- Currently hold or ability to obtain a Working with Children check

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

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RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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About the Department of Veterans' Affairs

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To Apply

Position Contact	Fiona Jarrett, fiona.jarrett@dva.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Parliamentary Department

Vacancy VN-0772938

Department of Parliamentary Services

Closing Date: Sunday 11 October 2026

Information Services
Digital Customer Services ICT Assets and Equipment

Job Title	ICT Administration Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$92,450 - \$99,185
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	This position requires onsite work at one of the DPS office locations in Canberra.
Classification	APS Level 5
Position Number	JR33469
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_Departments/Department_of_Parliamentary_Services

Job Description

<https://jobs.dps.gov.au/>

The Department of Parliamentary Services (DPS) is recruiting for an ICT Administration Officer within the Information Services Division (ISD). This role supports Parliamentarians, Former Prime Ministers and Parliamentary staff through the administration of ICT work expenses, ICT equipment allocations and related governance processes, ensuring compliance with relevant legislation, policies and parliamentary frameworks.

The Digital Customer Services Branch provides a range of client-facing and operational support services to Parliamentarians, their staff and the parliamentary departments. The branch is responsible for administering ICT services, equipment, work expenses and support arrangements, while ensuring compliance with relevant legislation, policies and governance frameworks.

The ICT Administration Officer is responsible for providing advice and administrative support to assist Parliamentarians and their staff in managing ICT equipment and entitlements under the work expenses framework. The role focuses on the accurate administration of requests, reporting, record keeping and client support while delivering a high standard of customer service.

The ICT Administration Officer provides guidance on governance and administrative processes, prepares and maintains reports, manages records and databases, ensures accurate data entry, responds to client enquiries and works closely with a range of stakeholders. The role also supports front-of-house services through a client-facing enquiry counter.

Who we are looking for

Our ideal candidate will have strong client service, negotiation and relationship management skills, excellent attention to detail and a commitment to accuracy. They will have experience administering business processes, managing competing priorities, maintaining records and databases, and interpreting policies and procedures. Strong teamwork, analytical and problem-solving skills, together with the ability to work with minimal supervision, are essential.

This position will suit candidates who are proactive, adaptable and professional, with a demonstrated commitment to accuracy, discretion and confidentiality.

Working Arrangements

This role involves regular face-to-face interaction with clients, stakeholders and team members and therefore requires attendance in the workplace for the majority of working days. During the initial training period, the successful applicant will be expected to work predominantly from the office. Following completion of training and demonstration of competency in the role, flexible working arrangements may be available, including a regular work-from-home arrangement of up to one day per week, subject to operational requirements and supervisor approval.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the position and relevant duty statement.

Eligibility

The successful applicant will be required to obtain and maintain a Negative Vetting 1 (Confidential/Highly Protected/Secret) security clearance.

Notes

At DPS, we are committed to building a diverse and inclusive workplace that ensures all our people can contribute to our shared purpose. We encourage applications from Aboriginal and Torres Strait Islander people, people with disability, people with caring responsibilities, people who identify as LGBTQIA+, people from cultural and linguistically diverse backgrounds, people who identify as neurodivergent, and mature aged people.

About the Department of Parliamentary Services

The Department of Parliamentary Services (DPS) supports Australia's Parliament and parliamentarians through innovative, unified and client focused services. DPS is proud to be the custodian for Australian Parliament House (APH) as the working symbol of Australian democracy and as a significant destination for our citizens and international visitors alike. It is a place where more than 3,500 people work on sitting days and which nearly one million people visit each year.

To Apply

Position Contact	Rowan McLarnen, 02 6277 5655
Agency Recruitment Site	https://jobs.dps.gov.au/

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Employment and Workplace Relations

Vacancy VN-0772874

Department of Employment and Workplace Relations (DEWR)

Closing Date: Thursday 08 October 2026

Office of the JSA Executive Director
Workforce Futures Regional Workforce Assessment

Job Title	Assistant Director – Data Analyst (Jobs and Skills Australia)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Newcastle NSW, Orange NSW, Melbourne VIC, Bendigo VIC, Adelaide SA, Perth WA, Hobart TAS, Darwin NT, Brisbane QLD, Mackay QLD, Townsville QLD
Salary	\$129,477 - \$143,099
Future Merit Locations	Canberra, Sydney, Newcastle, Orange, Melbourne, Bendigo, Adelaide, Perth, Hobart, Darwin, Brisbane, Mackay, Townsville
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	Executive Level 1
Position Number	26/1523
Agency Website	https://www.dewr.gov.au/

Job Description

<https://dewr.nga.net.au/?jati=83FC8B6B-B175-C1B7-B47C-ED4DBE64C1D0>

About Jobs and Skills Australia

Want to work for an organisation recognised and celebrated for our excellence in leadership, stewardship and innovation?

Jobs and Skills Australia (JSA) may be the place for you!

As part of a motivated and dynamic organisation, we value being innovative, collaborative, accurate, respectful, courageous, and making a difference.

We are an independent secondary statutory body, within the Department of Employment and Workplace Relations that provides advice and data to the Government on every aspect of the jobs and skills system, to help all Australians realise their full skills potential.

We do this by working with our stakeholders to advise on current vocational education and training, higher education, and migration systems to meet Australia's future skills and workforce needs.

Our people include specialists in policy, data, economics, communications, stakeholder engagement, digital solutions and research who are located across Australia.

We offer a positive, productive and supportive work environment and are committed to providing an inclusive workplace where continuous learning and building skills and professional networks are a priority.

Find out more about your future workplace at www.jobsandskills.gov.au.

About the job

The Workforce Futures branch in JSA supports employment, education and training policy objectives and the resolution of workforce challenges through extensive analysis of the Australian labour market and skills system. The branch also looks to fill evidence gaps and provide data, analysis, research and advice to strengthen inclusive participation in the labour market and skills system, particularly for people who experience disadvantage or face barriers to participation.

The Regional Workforce Assessment team in the Workforce Futures branch supports government and stakeholders with integrated analysis and advice on the jobs and skills system across regional Australia.

The team develops and maintains a suite of regional data tools and products to support timely analysis at the regional level and enable progress towards enhancing the jobs and skills system across regional Australia, including:

- JSA Jobs and Skills Regional Framework for Regional Australia
- Employment Region dashboards and In-Depth Profiles (utilised in the Local Jobs Program)
- Regional Labour Market Indicator of labour market strength by region (including subsequent advice on labour market conditions by region)
- Labour Market Search and Matching Model by Region

Reporting to the Director, the EL1 Data Analyst is responsible for leading analysis of regional jobs and skills issues, supervising staff, engaging with stakeholders (including representing the team through presentations and forums) and responding to a wide range of ad-hoc requests.

Duties

Responsibilities of the EL1 may include:

- Leading the design, delivery and quality assurance of qualitative and quantitative data analysis, ensuring methods are robust, well documented and appropriate insights for reporting.
- Overseeing the preparation of analytical outputs, data tables and supporting material, to create compelling narratives, ensuring results are accurate, reproducible and publication ready.
- Providing technical advice and direction to support reporting, dissemination and policy use, working collaboratively with stakeholders and technical specialists to resolve complex analytical issues.
- Effectively communicating analytical outputs and findings through presentations and forums, as well as liaising with stakeholders as product users and data custodians,
- Providing leadership in a collaborative team environment, including developing, coaching and supervising staff.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

Qualifications and education

Essential

- Tertiary qualifications in an analytical discipline such as economics, mathematics, statistics, data science, or a related field.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspective are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	Peter Lake, (02) 6121 9330
Agency Recruitment Site	https://dewr.nga.net.au/?jati=83FC8B6B-B175-C1B7-B47C-ED4DBE64C1D0

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Employment and Workplace Relations

Vacancy VN-0772972

Fair Work Ombudsman

Closing Date:Friday 09 October 2026

Operations Group
Multiple Enforcement Branches

Job Title	Director, Enforcement
Job Type	Full-Time;Part-Time, Ongoing
Location	Bendigo VIC, Canberra ACT, Sydney NSW, Coffs Harbour NSW, Newcastle NSW, Orange NSW, Wagga Wagga NSW, Brisbane QLD, Cairns QLD, Gold Coast Mc QLD, Rockhampton QLD, Toowoomba QLD, Adelaide SA, Mount Gambier SA, Hobart TAS, Launceston TAS, Melbourne VIC, Morwell VIC, Perth WA, Bunbury WA
Salary	\$152,276 - \$178,127
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 2
Position Number	26/045EA
Agency Website	http://www.fairwork.gov.au

Job Description

<https://fwocareers.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=7A26A857%2D2489%2D43>

If you want to work for an organisation that makes a real difference in the community, are looking for a great role and team, and generous superannuation and conditions...then keep reading!

We are seeking multiple Directors within Enforcement Branches across the Fair Work Ombudsman's Operations Group. Full-time and part-time hours are available. Offers will be based on candidate performance and operational requirements.

About the FWO

The Fair Work Ombudsman (FWO) is an independent statutory office established by the *Fair Work Act 2009* (Fair Work Act). Our functions outline the responsibilities we have as set by the Fair Work Act and other legislation to achieve our Purpose:

- Provide education, assistance, advice and guidance to employers, employees, outworkers, outworker entities and organisations

- Promote and monitor compliance with workplace laws
- Inquire into and investigate breaches of the Fair Work Act
- Take appropriate enforcement action
- Perform our statutory functions efficiently, effectively, economically and ethically.

What our employees say about us

We are one of the most engaged and high performing agencies in Australia. We consistently score above average on employee engagement and wellbeing when surveyed against other APS agencies.

What we offer you

We provide a diverse, inclusive and supportive work environment with access to:

- Great training and development opportunities
- Generous leave and flexible working arrangements
- Our Employee Assistance Program (EAP), a free counselling service for you and your family
- A competitive salary, plus 15.4% superannuation.

We Value Diversity

The FWO has been accredited as a Breastfeeding Friendly Workplace since 2011. We are also members of the Australian Disability Network and Pride in Diversity. We encourage and welcome applications from First Nations people, people with disability, LGBTQIA+ people, people from culturally and linguistically diverse backgrounds and mature age people.

Duties

About the Roles

The Executive Level 2 Director, Enforcement roles work in multiple Enforcement Branches within the FWO's Operations Group. Directors in each branch lead a large, geographically dispersed team of Fair Work Inspectors, including Team Leaders and Assistant Directors.

Each team is responsible for proactively identifying and responding to non-compliance with the Fair Work Act in accordance with the FWO's [Compliance and Enforcement policy](#), our [Strategic Objectives](#), [Purpose](#) and [Statement of Intent](#).

Directors within Enforcement Branches are required to work across the FWO and with key external stakeholders such as employer associations, unions and other government agencies to implement comprehensive regulatory strategies.

Typical Duties

The duties of this role include, however, are not limited to:

- Lead a large team of Fair Work Inspectors, managing workflow, resources, performance and workforce planning
- Work across the FWO to develop and implement strategies for the detection of non-compliance with the Fair Work Act
- Oversee high-risk, sensitive, and high-profile workplace investigations into non-compliance with the Fair Work Act including the application of the enforcement outcomes available under the Fair Work Act and in line with our [Compliance and Enforcement Policy](#)
- Represent the FWO in external forums
- Provide high-quality briefings and recommendations to the FWO's boards and senior leaders
- Building and managing relationships with internal and external stakeholders
- Managing risk and exercising delegations aligned with the Executive Level 2 Director level.

Please note: Executive Level employees will sometimes be required to work and be contactable outside of hours. Operational needs will often require you to work part of the week in your local office, with flexibility requests considered on a case-by-case basis. Some domestic travel will be required (including overnight).

Selection Criteria

- Deep understanding of the Australian workplace relations framework and contemporary regulatory approaches relevant to the Fair Work Ombudsman's operational environment
- Extensive management experience in a regulatory context overseeing investigations and determining proportionate enforcement outcomes, including the commencement of court proceedings
- Strong leadership skills, including in strategically aligning large and geographically dispersed teams, building capability and engagement, managing performance, and fostering a high-performing regulatory culture
- The ability to influence internal and external stakeholders at senior levels, including bringing parties together on key issues and building constructive relationships to achieve impactful outcomes
- The ability to draw on data, intelligence and evidence to develop and implement comprehensive regulatory strategies, including identifying systemic workplace issues and translating insights into targeted interventions
- Proven ability to exercise sound judgement in complex, high-risk or sensitive regulatory matters, including assessing risk, managing resources, balancing competing priorities and delivering effective outcomes.

Highly desirable

- Diploma of Government Investigations

Eligibility

Eligibility

To be eligible for employment with the FWO you must be an Australian citizen. The successful candidate must also hold a current Australian Government Security Clearance (AGSVA) or be willing to undergo and obtain a Baseline security clearance.

Please note: Under section 700(2) of the Fair Work Act, the Fair Work Ombudsman may only appoint a Fair Work Inspector if the Fair Work Ombudsman is satisfied the person is of good character.

Notes

How to Apply

If you are excited about this opportunity, please tell us in no more than **800 words**:

- Your ambitions for this role and the contribution you would like to make.
- How your skills, experience and approach will ensure that you deliver results and make an impact.

Additionally, your application must include a **maximum four-page resume** tailored specifically to the role. As your resume is a critical and assessed component of your application, it should clearly demonstrate your suitability for the position by:

- Listing all job titles, employers, and employment dates (month and year) for each relevant role you have held
- Providing details of your key responsibilities and achievements
- Outlining the achievements and experiences that best demonstrate your suitability for the role. You must explicitly link each achievement or example to the applicable selection criteria and explain the impact or outcome achieved.

All applications must be submitted via our [online application system](#) through the FWO website.

If you have any questions about this recruitment exercise, please email recruitment@fwo.gov.au.

Please ensure you check your junk mail throughout the recruitment process, as sometimes our emails sent from our online system end up in junk mail folders.

Applications close **11:00pm (AEDT) Friday 9 October 2026**.

RecruitAbility Scheme applies to this vacancy

Under the RecruitAbility scheme you will be progressed to further assessment if you declare you have a disability (according to definition below), opt into the scheme, and meet the minimum requirements for the position.

The RecruitAbility scheme disability definition is 'a limitation, restriction or impairment, which has lasted, or is likely to last, for at least 6 months and restricts everyday activities'. This also includes episodic conditions. For more information visit: <https://www.apsc.gov.au/recruitability>.

More Information

- Working with us and tips on applying, visit fairwork.gov.au/about-us/careers
- FWO's purpose and functions, visit fairwork.gov.au/about-us/our-role-and-purpose
- Office locations, visit fairwork.gov.au/about-us/contact-us/offices

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Fair Work Ombudsman

The Fair Work Ombudsman (FWO) is an independent government agency created by the Fair Work Act 2009. The FWO is responsible for promoting harmonious, productive, cooperative and compliant workplace relations in Australia. Please visit the FWO website for further information. For a full list of our current office locations in each state, please visit: <https://www.fairwork.gov.au/contact-us/offices> The FWO provides a challenging and supportive work environment with access to great training and development opportunities and flexible working arrangements. To be eligible for employment with the FWO, you must be an Australian citizen.

To Apply

Position Contact	Recruitment team, N/a
Agency Recruitment Site	https://fwocareers.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=7A26A857%2D

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Applicants to vacancies notified in all formats of the electronic Public Service Gazette should be aware:

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies