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**Commonwealth of Australia
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PS38 Daily Gazette Thursday - 25 September
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APSJobs - Vacancies Daily

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The date of publication of this Gazette is PS38 Daily Gazette Thursday - 25 September 2025.pdf. The date of publication establishes the date the vacancy was notified in the Gazette for the purpose of 25(1)(b) of the Australian Public Service Commissioners Directions 2022.

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Vacancies

Vacancy VN-0763197

Australian Signals Directorate

Closing Date: Sunday 12 October 2025

Cyber Security Resilience

Job Title	ASD EL1 Assistant Directors - Cybersecurity Assessor and Mitigation Evaluation and Governance
Job Type	Full-Time, Ongoing
Location	Melbourne VIC, Adelaide SA, Brisbane QLD, Perth WA, Canberra ACT
Salary	\$126,857 - \$143,093
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	Executive Level 1
Position Number	ASD/07810/25
Agency Website	https://www.asd.gov.au/careers

Job Description

<https://www.asd.gov.au/careers>

About the Team

This information pack details information on two position titles at ASD’s Assessment and Authorisation (AA) and Mitigation Evaluation and Governance (MEG) sections.

ASD’s AA section conducts assurance activities of classified systems to support authorised operation of such systems as defined in the Protective Security Policy Framework (PSPF). In

performing these assurance activities, we conduct threat modelling, risk assessments and provide guidance on various security topics to our stakeholders, leading to authorisations of these systems.

ASD's MEG section provides technical advice and evaluations in relation to the use of High Assurance (HA) products and Common Criteria (CC) standards.

ASD's AA and MEG teams play a significant role in allowing our stakeholders to operate classified systems in a secure manner. It is a multidisciplinary team with diverse skills, background and experience, comprised of people who have joined from industry and government. The team values collaboration, knowledge sharing, creativity in thinking and perseverance. All team members are supported in ongoing professional development and training, and provided opportunities to develop skillsets to keep pace with evolving priorities and technological advancements. Successful applicants may also have opportunities to travel. The team culture supports flexible work practices so that people can balance their work and what is important to them outside of work.

About the Role

The EL1 Cybersecurity Assessor for AA is responsible for the delivery of cybersecurity assessments and assessment of ICT systems, whilst managing a number of cybersecurity assessors.

Key Duties involve:

- Guidance to team members in security standards and regulations, such as the Information Security Manual (ISM) and the Protective Security Policy Framework (PSPF).
- Accountable for managing and leading a team, including providing clear and consistent communication, setting clear performance and behavioural standards, managing performance, delegating responsibility and guiding and developing people.
- Demonstrating interpersonal skills to foster and promote a positive and inclusive workplace culture that aligns with ASD values.

The EL1 for MEG is responsible for leading a team that:

- Develops advice to inform and harden high assurance devices, based on in-depth evaluation and system architecture.
- Performs technical assessments, threat modelling and vulnerability management across a large selection of varied and state-of-the-art technologies.

- Deliver bespoke technical security guidance to our customers designed to prevent adversaries from using their tradecraft.
- Engages with Defence projects and multinational vendors supporting the Australian High Assurance Evaluation environment.

Duties

Our ideal candidates will have:

- Experience in leading & delivering ICT cybersecurity assessments.
- Strong experience in security standards and regulations, such as the Information Security Manual (ISM), Essential Eight and the Protective Security Policy Framework (PSPF).
- Managing allocated resources, setting work priorities and managing workflows to ensure accurate completion of work within timeframes and quality requirements.
- Ability to fulfil supervisory duties including proactively developing and mentoring the cybersecurity assessment workforce.
- Experience leading a geographically dispersed workforce, including building cohesive teams and managing remote staff.

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Eligibility

Please ensure that you meet the eligibility requirements outlined in this Information Pack prior to submitting an application.

Citizenship - To be eligible for employment with ASD, applicants must be an Australian citizen.

Health Assessment - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Organisational Suitability Assessment – To be eligible for employment within ASD, the preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).

Security Clearance - The preferred applicant will be required to successfully undergo a security clearance vetting process at the Top Secret Positive Vetting clearance level. The preferred applicant **MUST** be willing to disclose all relevant and required information.

It is a condition of employment that applicants are willing and able to obtain and maintain the Top Secret Positive Vetting security clearance for the duration of their employment with ASD.

Notes

Mandatory Qualifications

Bachelor/Master Degree in any of the following;

- Cybersecurity, Information Technology, Computer Science
- Computer/Electronics/Telecommunications Engineering

Desirable Qualifications, Experience or Training

- Experience in Governance, Risk and Compliance role.
- Cybersecurity certifications viz. IRAP, CISSP, CISM, CISA, CRISC, SABSA etc.
- Ability to develop and manage professional relationships with self-regulation in a technically driven workforce.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@dfp.com.au
Agency Recruitment Site	https://www.asd.gov.au/careers

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Vacancy VN-0763265

Australian Signals Directorate

Closing Date: Sunday 12 October 2025

Cyber Security Resilience

Job Title	ASD 4, 5 & 6 ICT Information Security Technologists and Cybersecurity Assessors
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Brisbane QLD, Perth WA, Adelaide SA, Melbourne VIC
Salary	\$83,489 - \$116,169
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 4;APS Level 5;APS Level 6
Position Number	ASD/07825/25
Agency Website	https://www.asd.gov.au/careers

Job Description

<https://www.asd.gov.au/careers>

About the Team

This information pack details information on two position titles at ASD's Assessment and Authorisation (AA) and Mitigation Evaluation and Governance (MEG) Sections.

ASD's AA section conducts assurance activities of classified systems to support authorised operation of such systems as defined in the Protective Security Policy Framework (PSPF). In performing these assurance activities, we conduct threat modelling, risk assessments and provide guidance on various security topics to our stakeholders, leading to authorisations of these systems.

ASD's MEG section provides technical advice and evaluations in relation to the use of High Assurance (HA) products and Common Criteria (CC) standards.

ASD's AA and MEG teams play a significant role in allowing our stakeholders to operate classified systems in a secure manner. It is a multidisciplinary team with diverse skills, background and experience, comprised of people who have joined from industry and government. The team values collaboration, knowledge sharing, creativity in thinking and perseverance. All team members are supported in ongoing professional development, training and provided opportunities to develop skillsets to keep pace with evolving priorities and technological advancements. Successful applicants may also have opportunities to travel. The team culture supports flexible work practices so that people can balance their work and what is important to them outside of work.

About the Role

Assessment and Authorisation section is expanding and seeking to fill multiple positions across ICT Cybersecurity Assessor roles. The section is looking to recruit people with experience or passion to learn security threat modelling, security risk assessments and mitigations.

Examples of the types of things you will do are:

- Perform threat modelling and assessments of highly sensitive and critical systems.
- Conduct ICT risk assessments by utilising frameworks such as ASD information security manual (ISM) and Essential Eight.
- Undertake site visits to assess and validate control implementation against documented controls.
- Consult internal teams to validate security posture of specific products and systems, and suitability of alternative controls.
- Develop reports that support senior executives, highlighting key findings of ICT risk assessments and proposed mitigations.
- Respond to inquiries from stakeholders by liaising with ASD teams and subject matter experts.
- Deliver regular reports regarding assessment activities.

ASD 4 ICT Cybersecurity Assessor:

- With supervision, perform assigned modular tasks and respond to inquiries from stakeholders.
- Proactively report and escalate any issues with ongoing assessments.
- Develop knowledge of cyber security frameworks and technologies.

- Actively engage in ongoing self-improvement and professional development.

ASD 5 ICT Cybersecurity Assessor:

- With limited supervision, deliver assigned broader tasks and provide guidance to stakeholders.
- Actively liaise with key stakeholders to identify relevant expectations and concerns.
- Develop a sound understanding of cyber security frameworks and technologies.
- Proactively identify training needs and engage in ongoing self-improvement and professional development

ASD 6 ICT Cybersecurity Assessor:

- Take responsibility for end-to-end delivery of assigned projects, by coordinating with internal and external stakeholders.
- Build, extend and sustain positive relationships with key stakeholders and interdisciplinary ASD teams.
- Identify process improvement opportunities and take initiatives to drive change within the team.
- Function as a subject matter expert in one or more security domains, and continue to engage in ongoing self-improvement and professional development.

ASD's **Mitigation Evaluation and Governance** is responsible for:

- Providing expert support, advice and assistance to government agencies, the ADF and Defence major capability programs when implementing new or existing HA solutions into the secure communications environment as part of the ASD's HA evaluations program.
- Providing certification duties to ensure CC evaluations are completed in accordance with the international CC standard and ASD's policies and processes and to participate in the development of standards to uplift security in ICT products.

ASD 4/5 ICT Information Security Technologist:

- Under supervision, perform assigned technical tasks such as technical evaluation of products.
- Contribute to threat modelling and risk evaluation activities.
- Develop knowledge of cyber security frameworks and technologies.

- Actively engage in ongoing self-improvement and professional development.

ASD 6 ICT Information Security Technologist:

- Take responsibility for delivering in-depth technical evaluation of products, by coordinating with internal and external stakeholders.
- Prepare advice to inform and harden products, based on results of in-depth technical evaluations.
- Identify products/technologies for in-depth evaluation based on the section's priorities to delivery advice.
- Supervise guide junior staff and commit to their and own ongoing self-improvement and professional development.

Duties

We are looking for candidates who either are or have the potential to be ICT Risk and Compliance Assessors and or Information Security Technologist.

This includes candidates with experience in any of the following areas:

- ICT governance, risk and compliance (GRC)
- ICT auditing and consulting – e.g. Essential Eight, ISM and NIST
- ICT and security strategy and operations
- Enterprise risk management
- System Administration
- Telecommunications
- Networking

The most important characteristics you will display are:

- Perseverance and resilience in the face of difficult problems.
- The drive to continuously learn (from others and independently).
- Desire to work collaboratively and conscientiously with the team.

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Eligibility

Please ensure that you meet the eligibility requirements outlined in this Information Pack prior to submitting an application.

Citizenship - To be eligible for employment with ASD, applicants must be an Australian citizen.

Health Assessment - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Organisational Suitability Assessment – To be eligible for employment within ASD, the preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).

Security Clearance - The preferred applicant will be required to successfully undergo a security clearance vetting process at the Top Secret Positive Vetting clearance level. The preferred applicant MUST be willing to disclose all relevant and required information.

It is a condition of employment that applicants are willing and able to obtain and maintain the Top Secret Positive Vetting security clearance for the duration of their employment with ASD.

Notes

Desirable Qualifications, Experience or Training

- Cybersecurity, Information Technology, Computer Science or Computer/Electronics/Telecommunications Engineering Bachelor/Master Degree.
- Experience in Governance, Risk and Compliance role.
- Cybersecurity certifications viz. IRAP, CISSP, CISM, CISA, CRISC, SABSA etc.
- Ability to develop and manage professional relationships with self-regulation in a technically driven workforce.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asd.recruitment@defence.gov.au
Agency Recruitment Site	https://www.asd.gov.au/careers

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Vacancy VN-0763303

Australian Signals Directorate

Closing Date:Sunday 12 October 2025

Enterprise Technology
Capability & Transformation

Job Title	ASD EL1 Lead Security Engineer / Azure Security Engineer
Job Type	Full-Time;Part-Time, Ongoing
Location	Brisbane QLD, Canberra ACT
Salary	\$126,857 - \$143,093
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On-Site
Classification	Executive Level 1
Position Number	ASD/07885/25
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

About the Team

ASD's Capability and Transformation Group has a broad scope of responsibilities, ranging from the delivery and execution of leading-edge mission capability and tools to an overarching portfolio view of ASD and the implementation of REDSPICE. The five Divisions include Cloud, Enterprise Technology, Mission Capability, Mission Data and Portfolio & Transformation.

Each Division drives project management maturity improvements and is comprised of members of diverse skills and disciplines who work together to deliver positive capability development outcomes for all stakeholders. By partnering with these stakeholders, including Air Force, Army, Navy and other Defence Groups, we deliver complex capability projects/programs to enable ASD and the ADF to stay ahead of technical advancements in the region.

With a diverse range of projects and roles available, this is your opportunity to combine both your skills and interests to contribute to the ongoing success of ASD.

ASD offers excellent training, mentoring and development opportunities as well as a competitive salary and benefits packages.

About the Role

As an **EL1 Azure Security Engineer** you will work independently with reasonable autonomy and accountability to achieve outcomes of existing technology delivery plans. You will work alongside other Cloud Division cloud engineers, solution architects and mission teams to contribute to the successful delivery of platform solutions in support of ASD capability.

EL1 Azure Security Engineer:

- Successfully use and understand automation and scripting, PowerShell and Azure CLI for automation of tasks, managing resources and executing deployment scripts.
- Utilize ARM/BICEP templates, Infrastructure as Code (IaC) for automated resource deployment.
- Understanding of EntraID, including strong understanding of configuring user groups and roles
- Implementing secure sign on solutions, with experience in authentication.
- Applying security and governance, Azure security best practices, implement security measures like Azure security centre, network security groups/perimeters and firewalls.
- Contribute to successful utilisation of cloud resources such as virtual networks, storage and compute instances.
- Designing and maintaining Azure DevOps for implementing CI/CD pipelines for automating infrastructure management.

- Ensure the correct management of user permissions and access policies
- Implement Policy and blueprints, enforcing governance and compliance across the Azure environment.
- Drive and lead the selection and integration of automation tools, ensuring alignment of business and technical requirements.
- Responding to incidents and troubleshooting issues related to cloud infrastructure.
- Assisting with performing root cause analysis and implementing preventive measures to avoid future incidents.
- Work collaboratively with stakeholders and subject matter experts to progress cloud business activities
- Ensuring that cloud infrastructure complies with security standards and regulations, such as the Information Security Manual (ISM) and the Protective Security Policy Framework (PSPF).

As an **EL1 Lead Security Engineer** you will play a pivotal role in ensuring ASD's security systems are effectively maintained through implementing and testing new security features, planning computer and network upgrades, troubleshooting, and responding to security incidents.

EL1 Lead Security Engineer:

- Accountable for managing allocated resources, setting work priorities and managing workflows to ensure accurate completion of work within timeframes and quality requirements.
- Accountable for accurate completion of work within timeframes and quality requirements, sharing own expertise with others and guiding and mentoring less experienced employees.
- Lead the development and implementation of strategies and the evaluation of business outcomes to ensure continuous improvement in the delivery of ICT security.
- Deliver risk assessments, business impact analysis and assurance for information systems within the organisation.
- Analyse security risks and business impacts and provide guidance on security strategies to manage identified risks.
- Maintain knowledge, skills and experience of general security issues and apply to IT security risk analysis.
- Engage with internal and external stakeholders from other technical specialties to share and develop ICT security policy.
- Lead the application and compliance of security operations procedures and review information systems for actual or potential security controls to achieve Authority to Operate accreditation.
- Negotiate with ICT engineers and ICT Security in the development and approval of Concept of Operations, System Security Plans and Executive briefs to achieve an Authority to Operate accreditation.

Further information can be found at: [I'm changing my career | Australian Signals Directorate \(asd.gov.au\)](https://www.asd.gov.au)

Duties

EL1 Azure Security Engineer:

- Hands-on experience in implementing, configuring, and maintaining EntraID & Azure services.
- Experience in Azure infrastructure, virtual machines, networking, storage and identity and access management including RBAC.
- Knowledge and experience with Azure Policy and blueprints.
- Experience in infrastructure deployment and management tasks through scripting.
- Ensuring cloud infrastructure adheres to governance policies and compliance requirements.
- Configuring and managing cloud networking components.
- Proven experience in managing ICT hosting or cloud platforms.
- Ensuring compliance with national security regulations.
- Robust communication skills, including the ability to explain complex problems to management.

EL1 Lead Security Engineer:

- Industry experience, formal training or a particular domain expertise.
- A deep understanding of the architecture, administration and management of operating systems like Linux and Windows.
- As appropriate, have a deep understanding of firewalls and the nuances and benefits of differing firewalls.
- Ability to design and implement enterprise solutions in AWS or Azure.
- Proficiency in configuring centralised audit, SIEM and SOAR capabilities.
- Demonstrated experience authoring and ensuring compliance with cloud policy.
- Experience in directing teams and developing junior staff.
- Ability to communicate with both technical and non-technical people using varied communication styles to effectively engage with a range of audiences.
- Security engineering knowledge and experience to assess risks and uncertainties and consider these in planning, decision-making and priority setting for the team.
- Will drive solutions to overcome the security risks and business impacts.
- As part of ASD's technical leadership groups, our ideal candidate will provide leadership, technical and planning knowledge and experience, ensuring the overarching security architecture meets business objectives and requirements.

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Eligibility

Citizenship - To be eligible for employment with ASD, applicants must be an Australian citizen.

Health Assessment - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Organisational Suitability Assessment - To be eligible for employment within ASD, the preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).

Security Clearance - The preferred applicant will be required to successfully undergo a security clearance vetting process at the Top Secret Positive Vetting clearance level. The preferred applicant **MUST** be willing to disclose all relevant and required information.

It is a condition of employment that applicants are willing and able to obtain and maintain the Top Secret Positive Vetting security clearance for the duration of their employment with ASD.

Notes

EL1 Azure Security Engineer:

- Commercial cloud certifications desired, Information Technology, Computer Science or Computer Engineering Bachelor Degree.
- Proven experience in same or similar role.
- Proven experience cloud infrastructure and best practice.
- Desirable skills in organisational governance, business process design and digital transformation.
- Ability to develop and manage professional relationships with self-regulation in a technically driven workforce.

EL1 Lead Security Engineer:

Experience across a breadth of ICT technologies is highly desirable, these technologies could include:

- Firewalls
- Formal qualifications in ICT, Engineering, or related fields
- Security Controls and Threats
- Operating systems
- Virtualisation solutions
- Networking technologies
- Databases

- Desktop environments
- Web services
- System protection techniques
- CIS System Hardening
- Relevant experience operating in a security environment
- Knowledge and understanding of the Information Security Manual (ISM), Protective Security Policy Framework (PSPF) and/or security governance from an industry perspective.

Minimum 5 years’ relevant experience in the security engineering field.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@dfp.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0763313

Job Title	ASD 5 & 6 Software Developer
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	\$92,387 - \$116,169
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 5;APS Level 6
Position Number	ASD/07890/25
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

About the Team

Are you interested in developing unique capabilities for Australia's foreign signals intelligence and cyber security agency? ASD has a wide variety of Software Developer positions available across multiple divisions within the agency. As a software developer, you will work in multi-disciplinary teams responsible for the design and development of capabilities that meet ASD's mission needs.

Within ASD, our teams comprise of highly skilled individuals with a diverse range of backgrounds and experience. We offer opportunities to work across a broad spectrum of roles within the software development cycle. The work we do is unique, critical and incredibly rewarding.

We are seeking people who want to be at the forefront of innovation and work alongside experts in a wide variety of fields, to protect Australia and its national interests.

About the Role

ASD is looking for software developers who can work across the full stack to develop ASD's custom applications. We leverage open source software and best practises, enhanced by our own in-house development to deliver custom applications and capabilities for ASD. The roles are in team environments, working alongside talented colleagues and supported by technical leadership.

As a Software Developer, your daily activities could include:

- Full stack development of an application, from front-end user interface through to databases.
- Contributing towards software design, planning, implantation and deployment.
- Supporting your team's pipeline automation, cloud integration and dev-ops for the ongoing support of production capabilities.
- Working closely with users and internal teams to be responsive to changing requirements, identifying issues and developing new features rapidly to meet mission needs.
- Collaborating with other developers to deliver code, including peer coding, code reviews, implementing agile practices and mentoring junior developers.

Key Duties:

ASD 5:

- Responsible for design, coding, verifying, testing, amending, refactors and documenting of moderately complex programs.
- Apply agreed standards, specifications, security measures and tools.
- Understand and apply knowledge of development frameworks and best practise in software development.
- Identify and propose practical solutions to resolve issues related to software development.
- Operate with limited direction to achieve outcomes.
- Review and develop the quality of work undertaken by others.
- Provide guidance, mentoring and support to less experienced team members.

ASD 6:

- Design, code, verify, test, review, refactor and document complex programs and services. Demonstrate technical responsibility for a stage of software development or complex program.
- Operate independently with minimal direction to align with team deliverables.
- Apply agreed standards, specifications, security measures and tools, with a focus on meeting best practices for code quality, performance and security.
- Apply expertise in software development frameworks, methodologies and best practise to contribute to decisions on selection of methods, techniques, tools and direction of team.
- Lead reviews and develop the quality of work undertaken by others.
- Lead, guide and mentor team members on software development. Allocate work, set priorities and develop strategies for a small development team.

- Build productive working relationships with other technical teams.

Duties

ASD is looking for developers who can work effectively within a complex technical environment. Ideal candidates will be innovative, proactive and have experience in applying their technical skills to solve problems. We are seeking people who have:

- Strong technical skills, with the ability to deliver their work and contribute towards team deliverables.
- Ability to effectively work in an agile software development team and build productive working relationships with technical colleagues in ASD.
- A focus on meeting best practices for code quality, performance and security.
- Ability to provide technical guidance and mentoring to junior developers.

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Eligibility

Citizenship - To be eligible for employment with ASD, applicants must be an Australian citizen.

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Notes

Desirable Qualifications, Experience or Training

Highly desirable experience or qualifications in any of the following areas:

- UI/frontend development - , experience with the following frameworks & libraries: React, Angular, Typescript/Javascript, Next.js, Vite, TailwindCSS, Tanstack/React Query, Material UI, Redux or Zustand
- Backend development - GoLang, Java, SpringBoot, Python, Maven, Django, C/C++/C# or Rust
- Software programming – Python, C, Java
- Experience working with databases and search engines, including PostgreSQL, OpenSearch, MongoDB, OracleSQL, Redis, Neo4J, relational database schemas.
- DevOps and deployment - Kubernetes, Helm, Knative and Docker, Terraform, Flux, CI/CD pipelines, Ansible.
- Android/iOS native development – desirable libraries and SDK's include React Native or Flutter

Desirable experience or qualifications in the below:

- Authentication
- Data engineering and data modelling.
- Experience with REST APIs
- Software design, planning and implementation.
- Software quality assurance, testing, evaluation, and automated testing using testing frameworks
- Cloud native application development.
- System monitoring (e.g. Splunk, Prometheus/Grafana).
- Kibana, Grafana, Logstash or other metric capability / logging and audit.
- Dataflow management technologies (e.g. Apache NiFi)
- Experience integrating with complex systems.

National Intelligence Community (NIC) experience is highly desirable.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@dfp.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0763318

Australian Signals Directorate

Closing Date:Sunday 12 October 2025

Capability & Transformation
Cloud

Job Title	ASD 5 & 6 Security Engineers
Job Type	Full-Time;Part-Time, Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC
Salary	\$92,387 - \$116,169
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 5;APS Level 6
Position Number	ASD/07884/25
Agency Website	https://www.asd.gov.au/careers

Job Description

<https://www.asd.gov.au/careers>

About the Team

ASD's Capability and Transformation Group has a broad scope of responsibilities, ranging from the delivery and execution of leading-edge mission capability and tools to an overarching portfolio view of ASD and the implementation of REDSPICE. The five Divisions include Cloud, Enterprise Technology, Mission Capability, Mission Data and Portfolio & Transformation.

Each Division drives project management maturity improvements and is comprised of members of diverse skills and disciplines who work together to deliver positive capability development outcomes for all stakeholders. By partnering with these stakeholders, including Air Force, Army, Navy and other Defence Groups, we deliver complex capability projects/programs to enable ASD and the ADF to stay ahead of technical advancements in the region.

With a diverse range of projects and roles available, this is your opportunity to combine both your skills and interests to contribute to the ongoing success of ASD.

ASD offers excellent training, mentoring and development opportunities as well as a competitive salary and benefits packages.

About the Role

ASD is seeking highly motivated ASD 5 & ASD 6 Security Engineers from all backgrounds with experience in various forms of Security Engineering.

You will play a pivotal role in ensuring ASD's security systems are effectively maintained through implementing and testing new security features, planning computer and network upgrades, troubleshooting, and responding to security incidents.

ASD 5 Security Engineer:

- Participate in the conduct of security risk assessments and provide advice and guidance on the application and operation of security controls.
- Perform risk and security control assessments as required by Defence policy to maintain confidentiality, integrity, availability of information systems and enhance business outcomes.
- Use experience to explain systems security and the strengths and weaknesses that are relevant across Defence.
- Understand and explain policy relating to IT security.
- Communicate and provide authoritative advice and guidance on strategies to manage identified risk.
- Analyse and report identified security incidents in accordance with established procedures and recommend any required actions.
- Assist with the application and compliance of security controls and review information systems for actual or potential security vulnerabilities.

- Produce concise technical systems documentation and knowledge artefacts supporting design and operational continuity.
- Understand and contribute to the maintenance and enhancement of firewalls and apply these attributes to protect the networks and capabilities of ASD.

ASD 6 Security Engineer:

- Accountable to conduct security risk assessment and provide advice and guidance on the application and operation of procedural security controls.
- Responsible for ensuring that all identified breaches in information security are promptly managed according to Defence policies and procedures.
- Understand the security features and capabilities of current Defence and industry accepted hardware and software products and provide advice to stakeholders.
- Use experience to explain systems security and the strengths and weaknesses that are relevant across Defence.
- Tailor communication style and language to provide guidance on security strategies to manage identified risks.
- Facilitate appropriate direction for the team by clearly communicating goals and objectives.
- Analyse and resolve identified security incidents in accordance with established procedures and recommend any required actions.
- Lead the application and compliance of security operations procedures and review information systems for actual or potential breaches in security.
- Produce concise technical systems documentation and knowledge artefacts supporting design and operational continuity.
- Work with firewalls, committing to continually enhance knowledge and skill in this field, and apply these attributes to protect the networks and capabilities of ASD.

Further information can be found at: [I'm changing my career | Australian Signals Directorate \(asd.gov.au\)](https://www.asd.gov.au).

Duties

Our Ideal candidate should possess one or more of the following traits and skills for a Security Engineer:

ASD 5 Security Engineers

- Industry experience, formal training or a particular domain expertise.
- Understanding of the architecture, administration and management of operating systems like Linux and Windows, and as appropriate, the nuances of differing firewalls.
- A proactive security mindset.
- Security engineering knowledge and experience to identify risks and uncertainties and consider these in planning, decision-making and priority setting.
- Ability to tailor their communication style to effectively engage various audiences.
- Capacity to work flexibly, independently and within the team.

ASD 6 Security Engineers

- Industry experience, formal training or a particular domain expertise.
- A deep understanding of the architecture, administration and management of operating systems like Linux and Windows, and as appropriate, the nuances of differing firewalls.
- Ability to exercise considerable degree of independence and perform a leadership role.
- Ability to apply security engineer knowledge and experience to assess risks and uncertainties and consider these in planning, decision-making and priority setting.
- Can perform critical and complex security engineering activities and provide advice under limited direction to relevant stakeholders.
- Produces concise technical documentation and knowledge artefacts supporting operational continuity.
- Performs critical and complex network security activities and provide advice in the field of network security under limited direction to both technical and non-technical stakeholders.
- Ability to use technical knowledge and leadership to direct and develop junior staff.
- Ability to tailor their communication style to effectively engage various audiences.

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Eligibility

Please ensure that you meet the eligibility requirements outlined in this Information Pack prior to submitting an application.

Citizenship - To be eligible for employment with ASD, applicants must be an Australian citizen.

Health Assessment - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Organisational Suitability Assessment - To be eligible for employment within ASD, the preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).

Security Clearance - The preferred applicant will be required to successfully undergo a security clearance vetting process at the Top Secret Positive Vetting clearance level. The preferred applicant **MUST** be willing to disclose all relevant and required information.

It is a condition of employment that applicants are willing and able to obtain and maintain the Top Secret Positive Vetting security clearance for the duration of their employment with ASD.

Notes

An ideal candidate can demonstrate an ability to work collaboratively to achieve results, have a demonstrated aptitude and willingness to learn, and adapt to different technologies and platforms.

Experience across a breadth of ICT technologies is highly desirable, these technologies could include:

- Security Controls and Threats
- Firewalls
- Operating systems
- Virtualisation solutions
- Networking technologies
- Databases
- Desktop environments
- Web services
- Incident Response
- ICT Systems or Network Administration
- Public cloud offerings

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@dfp.com.au
Agency Recruitment Site	https://www.asd.gov.au/careers

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Vacancy VN-0763331

Job Title	ASD 4 Software Developer
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	\$83,489 - \$91,146
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 4
Position Number	ASD/07888/25
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

About the Team

Are you interested in turning your coding passion into a career that excites you? We are looking for early career Software Developers who want to build, learn and grow into an Agency that values your talent. We are looking for candidates with the right attitude and aptitude to step into their career, providing generous learning and development opportunities and mentorship to further develop your skills.

ASD has a wide variety of early career Software Developer positions available across multiple divisions within the Agency. You will work on real projects that make an impact to protect Australia and its national interests. The work we do is unique, critical and incredibly rewarding.

Within ASD, our teams are packed with talent and driven by passion with a diverse range of backgrounds and experience. You will have access to structured training, certification support and mentorship to tailor your growth to work across a broad spectrum of roles within the software development cycle.

Join us at the cutting edge of innovation, working with experts across diverse fields.

About the Role

ASD is looking for software developers who can work across the full stack to develop ASD's custom applications. We leverage open source software and best practises, enhanced by our own in-house development to deliver custom applications and capabilities for ASD. The roles are in team environments, working alongside talented colleagues and supported by technical leadership.

At ASD we will invest in you with additional certifications, on the job training and learning pathways tailored to your career as an ASD Software Developer.

As a Software Developer, your daily activities could include:

- Full stack development of an application, from front-end user interface through to databases.
- Contributing towards software design, planning, implantation and deployment.
- Supporting your team's pipeline automation, cloud integration and dev-ops for the ongoing support of production capabilities.
- Working closely with users and internal teams to be responsive to changing requirements, identifying issues and developing new features rapidly to meet mission needs.
- Collaborating with other developers to deliver code, including peer coding, code reviews, cross-skilling and implementing agile practices.

Key Duties:

- Undertake design, coding, verifying, testing, amending, refactors and documenting of moderately complex programs.
- Apply agreed standards, specifications, security measures and tools per technical leadership direction.
- Apply knowledge of development frameworks and good practices in software development.
- Identify and raise issues related to software development. Contribute to resolution of issues under guidance.
- Operate with direction to achieve outcomes.
- Participate in reviews of work undertaken by others.

Further information can be found at [Information and Communications Technology | Australian Signals Directorate \(asd.gov.au\)](https://www.asd.gov.au/information-and-communications-technology)

Duties

ASD are looking for people who are able to work within a technical environment and have a passion for building and supporting important ASD capabilities. Ideal candidates will be innovative, proactive and have experience in applying their technical skills to solve problems.

We are seeking people who have:

- Experience in an area of software development and are motivated to further develop their expertise and learn new skills.
- A passion for problem solving to deliver on their work and contribute towards team deliverables.
- Ability to work in an agile software development team and build productive working relationships with other technical staff in ASD.
- A focus on meeting best practices for code quality, performance and security.

This is your chance to experiment, develop and shape the future with us. From keyboard to career, your journey starts here.

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Eligibility

Citizenship - To be eligible for employment with ASD, applicants must be an Australian citizen.

Health Assessment - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Organisational Suitability Assessment – To be eligible for employment within ASD, the preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).

Security Clearance - The preferred applicant will be required to successfully undergo a security clearance vetting process at the Top Secret Positive Vetting clearance level. The preferred applicant **MUST** be willing to disclose all relevant and required information.

It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.

Notes

Desirable Qualifications, Experience or Training

Applicants with experience and qualification in any of the following skills and disciplines are strongly encouraged to apply:

- Certificate IV in Information and Communication Technology
- Diploma of Information Communication & Technology or Software Development
- Bachelor's Degree in Computer Science/Software Engineering/Information and Communication Technology
- Equivalent work experience in software development roles

Highly desirable experience or qualifications in any of the following:

- User Interface (UI)/frontend particularly with React, Typescript/Javascript.
- Backend development - GoLang, Java, SpringBoot, Python, Maven, Django, C/C++/C#, Rust.
- DevOps and deployment - Kubernetes, Helm, Knative and Docker, Terraform, Flux, CI/CD pipelines, Ansible.
- Experience working with REST APIs and Swagger.
- Experience working with databases and search engines, including PostgreSQL, OpenSearch, MongoDB, OracleSQL, Redis, relational database schemas.
- Android/iOS native development.
- Software quality assurance, testing, evaluation, and automated testing using testing frameworks - Gitlab CI/CD, Cypress, Pytest.

Desirable experience or qualifications in the below:

- Authentication (KeyCloak).
- Data engineering and data modelling.
- Customer engagement and user requirements.
- Software design, planning and implementation.
- Software quality assurance, testing, evaluation, and automated testing using testing frameworks.
- Cloud native application development.
- System monitoring (Prometheus/Grafana).
- Kibana, Grafana, Logstash or other relevant metric capability / logging and audit.
- Dataflow management technologies (NiFi).
- Experience developing and testing critical software, and integrating with complex systems.
- Other development frameworks based off experience and relevance to role.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

To Apply

Position Contact	Name Withheld, asdcareers@dfp.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0763335

Australian Signals Directorate

Closing Date:Sunday 12 October 2025

Portfolio & Transformation

Job Title	ASD 5 & 6 Systems Administrator
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Brisbane QLD, Melbourne VIC, Perth WA
Salary	\$92,387 - \$116,169
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 5;APS Level 6
Position Number	ASD/07903/25
Agency Website	https://www.asd.gov.au/careers

About the Team

We will provide you with an environment where you can develop and push the limits of your technical abilities to keep pace in an evolving technological environment.

With multiple System Administrator roles available, you will be working with leading-edge technologies across dynamic and evolving environments. You will work collaboratively alongside a highly committed technical workforce to provide optimal performance, security and integrity of our systems, as well as trouble-shooting issues.

About the Role

As a Systems Administrator, you will play a pivotal role in ensuring that the critical capabilities used by our workforce are responsive to sensitive and time-critical mission requirements, built on technology stacks in line with industry advances and fit-for-purpose. You will also design, build, monitor and manage systems and platforms with a strong focus on agility, security, and resilience.

An example of the critical systems you could be working with and supporting includes:

- Desktops
- Server Infrastructure
- High Performance Computing
- Desktop Application Packaging
- Server-hosted Enterprise Software
- Enterprise Collaboration and Work Management Platforms
- Messaging (Exchange and Email Gateway Services)
- Unified Collaboration Tools, Voice, Video
- Cloud Systems
- Information Security Systems
- Database Infrastructure
- Enterprise Monitoring

Key duties may include:

ASD 5 Systems Administrator

- Accountable under routine direction to perform and achieve moderately complex systems administration support work within an integrated workforce.
- Make independent decisions relating to their area of responsibility.

- Identify and contribute to business process improvement activities.
- Install and de-install hardware and software.
- Resolve incidents and problems using expertise in systems administration, taking the initiative to identify alternative courses of action.

ASD 5 AWS Systems Administrator

In addition to the above, the ASD 5 AWS Systems Administrator will:

- Manage and resolve level 2 support tickets through the ticketing system and in person as required.
- Provide technical support and troubleshooting across a wide range of technologies.
- Update documentation to keep our processes and knowledge up to date.
- Successfully use and understand tools like AWS Cloud Formation, Terraform, or Ansible.
- Support cloud solution design, system deployment, and integration projects.
- Monitor and resolve security vulnerabilities, infrastructure risks, and performance issues.
- Collaborate with the team to carry out system patching, upgrades, and security maintenance
- Utilizing tools like GitLab CI, or AWS Code Pipeline/Codebuild/Codecommit to streamline development workflows.

ASD 6 Systems Administrator

- Manage systems administration projects of a technical and specialised nature.
- Manage stakeholder relationships and escalated enquiries/cases and issues.
- Have experience in producing highly technical systems administrator outcomes.
- Have experience in managing day-to-day workflow and BAU operations.
- Be able to exercise considerable degree of independence and perform a leadership role.
- Produce concise technical systems documentation and knowledge artefacts supporting operational continuity.
- Work independently with the opportunity for reasonable autonomy and accountability for the achievement of outcomes of their work.
- Perform critical and complex engineering activities and provide advice in the field of systems engineering under limited direction.
- Apply engineering knowledge and experience to identify risks, uncertainties and consider these in planning, decision-making and priority setting.
- Assess technical and design packages including scoping, planning, reviewing, provide recommendations and contribute to the implementation of actions.

Further information can be found at [Information and Communications Technology | Australian Signals Directorate \(asd.gov.au\)](https://www.asd.gov.au/information-and-communications-technology)

Duties

An ideal candidate can demonstrate an ability to work collaboratively to achieve results, have a demonstrated aptitude and willingness to learn, and adapt to different technologies and platforms.

We are currently seeking candidates to work under general direction to:

- Build and maintain ICT infrastructure, including operating system and application configuration and hardening, local security configuration (e.g. firewalls, application and security policies), and network configuration (e.g. interfaces, routing tables).
- Develop and enhance enterprise monitoring and alerting.
- Manage cloud hosting platforms, support services, configuration, automation, and monitoring.
- Build, configure, and maintain network solutions including security groups, VPNs, firewalls, virtual appliances, as well as cloud-native routing and switching technologies.
- Install and manage physical hardware including servers, storage platforms, and network devices.

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Eligibility

Citizenship - To be eligible for employment with ASD, applicants must be an Australian citizen.

Health Assessment - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Organisational Suitability Assessment – To be eligible for employment within ASD, the preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).

Security Clearance - The preferred applicant will be required to successfully undergo the security clearance vetting process at a specified clearance level. The preferred applicant **MUST** be willing to disclose all relevant and required information.

It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.

Notes

Formal qualifications, experience or training across a breadth of ICT skills, disciplines and platforms is highly desirable. These could include but are not limited to:

- Operating systems such as Microsoft Windows or Amazon Linux.
- Virtualisation solutions.
- Networking technologies.
- Databases, data warehousing and business intelligence.
- Desktop environments.
- Web development.
- Enterprise monitoring.
- Enterprise IT case management.
- ICT Storage System.
- Cloud Systems with experience in on premise platform migrations.
- Desktop application packaging and deployment.
- Server-hosted enterprise software configuration and deployment.
- Digital form and workflow design and development.
- Microsoft Configuration Manager.
- Scripting technologies.
- DevOps practices including automation with application of Infrastructure as Code.
- Broad experience across multiple ICT fields with a few in-depth specialisations.

Staff are required to have knowledge of and compliance to relevant legislative frameworks, government decision-making and Australian Signals Directorate's mission and policy requirements.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@dfp.com.au
Agency Recruitment Site	https://www.asd.gov.au/careers

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Vacancy VN-0763336

Australian Signals Directorate

Closing Date: Sunday 12 October 2025

Capability & Transformation
Mission Capability

Job Title	ASD EL1 Embedded Software Developer
Job Type	Full-Time;Part-Time, Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC, Perth WA
Salary	\$126,857 - \$143,093
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On-Site
Classification	Executive Level 1
Position Number	ASD/07886/25
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

About the Team

The Operational Engineering (OE) Branch comprises high-performing, dynamic, multidisciplinary teams committed to enabling ASD's missions in unique and exciting ways. Our people are highly skilled and work at the forefront of innovation to support mission requirements through their specialist skills in software, firmware and/or electronic development.

About the Role

Embedded Developers work in integrated teams responsible for tackling complex and unusual problems to protect Australia and its national interests.

EL1 Embedded Developers in OE Branch:

- Further information can be found at: [I'm changing my career | Australian Signals Directorate \(asd.gov.au\)](https://www.asd.gov.au)

The occupants of these positions play a pivotal role in the design, development and delivery of critical capabilities used by ASD's workforce, ensuring they are fit-for-purpose to meet sensitive and time-critical mission requirements.

- Embedded software engineering experience in the design and development of complex systems in C, Assembly and/or other low-level programming languages;
- Reverse engineering experience with analysis software (Ghidra, IDA Pro or others);
- An understanding of process and memory management concepts including security concerns and mitigations;
- Experience using debuggers such as GDB and WinDbg;
- Experience developing networked software, and a sound understanding of the role and function of each layer of the OSI model;
- Experience developing and testing critical software, and integrating with complex systems;
- Experience conducting vulnerability research, and in researching and understanding the security implications of new technologies.

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Eligibility

Citizenship - To be eligible for employment with ASD, applicants must be an Australian citizen.

Health Assessment - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Organisational Suitability Assessment - To be eligible for employment within ASD, the preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).

Security Clearance - The preferred applicant will be required to successfully undergo a security clearance vetting process at the Top Secret Positive Vetting clearance level. The preferred applicant **MUST** be willing to disclose all relevant and required information.

It is a condition of employment that applicants are willing and able to obtain and maintain the Top Secret Positive Vetting security clearance for the duration of their employment with ASD.

Notes

Tertiary qualifications and/or equivalent industry experience in Computer Science, Mechanical Engineering, Software Engineering, Embedded Systems or similar fields will be highly regarded.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@dfp.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0763340

Australian Signals Directorate

Closing Date:Sunday 12 October 2025

Portfolio & Transformation

Job Title	ASD 4 Systems Administrator
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Brisbane QLD, Melbourne VIC
Salary	\$83,489 - \$91,146
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 4
Position Number	ASD/07909/25
Agency Website	https://www.asd.gov.au/careers

Job Description

<https://www.asd.gov.au/careers>

About the Team

Are you ready to take the next step in your IT journey and build a career to support critical systems? We are looking for early career Systems Administrators who want to build, learn and

grow into an Agency that values your talent. We are looking for candidates with the right attitude and aptitude to step into their career, providing generous learning and development opportunities and mentorship to further develop your skills.

We will provide you with an environment where you can develop and push the limits of your technical abilities to keep pace in an evolving technological environment.

You will be working with leading-edge technologies across dynamic and evolving environments. You will work collaboratively alongside a highly committed technical workforce to provide optimal performance, security and integrity of our systems, as well as trouble-shooting issues. You will have access to structured training, certification support and mentorship to tailor your growth to work across a broad spectrum of roles within the systems administration field.

Work alongside skilled IT professionals on projects that push the boundaries of technology, gaining experience from experts across a range of disciplines.

About the Role

As a Systems Administrator, you will play a pivotal role in ensuring that the critical capabilities used by our workforce are responsive to sensitive and time-critical mission requirements, built on technology stacks in line with industry advances and fit-for-purpose. You will also design, build, monitor and manage systems and platforms with a strong focus on agility, security, and resilience.

At ASD we will invest in you with additional certifications, on the job training and learning pathways tailored to your career as an ASD Systems Administrator.

Key Duties:

- Build and maintain ICT infrastructure, including operating system and application configuration and hardening, local security configuration (e.g. firewalls, application and security policies), and network configuration (e.g. interfaces, routing tables).
- Develop and enhance enterprise monitoring and alerting.
- Manage cloud hosting platforms, support services, configuration, automation, and monitoring.
- Build, configure, and maintain network solutions including security groups, VPNs, firewalls, virtual appliances, as well as cloud-native routing and switching technologies.
- Install and manage physical hardware including servers, storage platforms, and network devices.

An example of the critical systems you could be working with includes:

- Desktops
- Server Infrastructure
- High Performance Computing
- Desktop Application Packaging
- Server-hosted Enterprise Software
- Enterprise Collaboration and Work Management Platforms
- Messaging (Exchange and Email Gateway Services)
- Unified Collaboration Tools, Voice, Video
- Cloud Systems
- Information Security Systems
- Database Infrastructure
- Enterprise Monitoring

Further information can be found at [Information and Communications Technology | Australian Signals Directorate \(asd.gov.au\)](https://www.asd.gov.au/information-and-communications-technology)

Duties

ASD are looking for people who thrive in technical environments and have a passion for technology and an eagerness to build, support and strengthen ASD capabilities. We are seeking people who have:

- Experience in an area of systems administration and are motivated to further develop their expertise and learn new skills.
- A passion for problem solving to deliver on their work and contribute towards team deliverables.
- Ability to adapt to different technologies and platforms
- Ability to work in an agile team and build productive working relationships with other technical staff in ASD;
- A focus on meeting best practices for quality, performance and security.

Support, maintain and improve the systems that help keep Australians secure, while shaping your own career journey.

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Eligibility

Citizenship - To be eligible for employment with ASD, applicants must be an Australian citizen.

Health Assessment - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Organisational Suitability Assessment – To be eligible for employment within ASD, the preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).

Security Clearance - The preferred applicant will be required to successfully undergo the security clearance vetting process at a specified clearance level. The preferred applicant **MUST** be willing to disclose all relevant and required information.

It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.

Notes

Applicants with experience and qualification in any of the following skills and disciplines are strongly encouraged to apply:

- Certificate IV in Information and Communication Technology
- Diploma of Information Communication & Technology
- Bachelor's Degree in Computer Science, Information and Communication Technology or equivalent
- Equivalent experience in systems administration roles

Experience, or training across a breadth of ICT skills, disciplines and platforms is desirable.

These could include but are not limited to:

- Operating systems such as Microsoft Windows or Linux
- Virtualisation solutions
- Networking technologies
- Databases, data warehousing and business intelligence
- Desktop environments
- Web development
- Enterprise monitoring
- Enterprise IT case management
- ICT Storage System
- Cloud Systems with experience in on premise platform migrations

- Desktop application packaging and deployment
- Server-hosted enterprise software configuration and deployment
- Digital form and workflow design and development
- Microsoft Configuration Manager
- Scripting technologies
- DevOps practices including automation with application of Infrastructure as Code
- Broad experience across multiple ICT fields with a few in-depth specialisations

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@dfp.com.au
Agency Recruitment Site	https://www.asd.gov.au/careers

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Vacancy VN-0763349

Job Title	ASD EL1 Software Developer
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	\$126,857 - \$143,093
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	Executive Level 1
Position Number	ASD/07904/25
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

About the Team

Are you interested in developing unique capabilities for Australia's foreign signals intelligence and cyber security agency? ASD has a wide variety of Software Developer positions available across multiple divisions within the agency. As a software developer you will work in multi-disciplinary teams responsible for the design and development of capabilities that meet ASD's mission needs.

Within ASD, our teams are comprised of highly skilled individuals with a diverse range of backgrounds and experience. We offer opportunities to work across a broad spectrum of roles within the software development cycle. The work we do is unique, critical and incredibly rewarding.

We are seeking people who want to be at the forefront of innovation and work alongside experts in a wide variety of fields, to protect Australia and it's national interests.

About the Role

ASD is looking for software developers who can work across the full stack to develop ASD's custom applications. We leverage open source software and best practices, enhanced by our own in-house development to deliver custom applications and capabilities for ASD.

As a Software Developer, your daily activities could include:

- Full stack development, from front-end user interfaces through to databases, identifying and utilising the most appropriate technologies.
- Facilitating decision making for software design, planning, implementation, and deployment activities.
- Supporting your team's pipeline automation, cloud native development and dev-ops, in particular taking responsibility for the ongoing support of production capabilities.
- Actively engaging with users, identifying issues and developing new features rapidly to meet mission needs.
- Leading teams through upskilling, including peer programming, leading code reviews, implementing relevant project management practices, providing feedback and mentoring.
- Contributing to technical cohort expertise and collaboration with internal and external stakeholders.

Key Duties:

- Lead full stack development throughout the design, planning, implementation and deployment lifecycle.
- Drive technical leadership and delivery.
- Engage stakeholders, peers and users to define, and respond to requirements.
- Mentor and grow ASD's technical capability and expertise.
- Contribute to technical strategy, policy and procedures.

Duties

ASD is looking for professionals who can work effectively within a complex technical environment. Ideal candidates will be innovative, proactive and experienced in applying their technical skills to solve complex problems. We are seeking people who have:

- Strong technical skills, with the ability to deliver on their work and contribute towards team deliverables.
- Ability to lead software development teams and build productive working relationships with the technical cohort in ASD.
- A focus on meeting best practices for code quality, performance and security.
- Significant experience in software development with proven delivery.
- Strong collaboration and user engagement skills.
- Ability to understand full stack development environments and have informed discussions with other technical staff.
- Ability to work with minimal direction and lead a small technical team to achieve outcomes, drawing on subject matter expertise.
- Ability to develop, test, review and document complex applications.
- Ability to provide technical guidance and mentoring to team members on software development.
- Ability to allocate work, set priorities and develop strategies for a small development team.

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Eligibility

Citizenship - To be eligible for employment with ASD, applicants must be an Australian citizen.

Health Assessment - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Organisational Suitability Assessment – To be eligible for employment within ASD, the preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).

Security Clearance - The preferred applicant will be required to successfully undergo the security clearance vetting process at a specified clearance level. The preferred applicant **MUST** be willing to disclose all relevant and required information.

It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.

Notes

Essential experience or qualifications in any of the following areas:

- UI/frontend development particularly with React, Typescript/Javascript.
- Backend development (e.g. GoLang, Java, SpringBoot, Python, Maven, Django, C/C++/C#, Rust).
- DevOps and deployment (e.g. Kubernetes, Helm, Knative and Docker, Terraform, Flux, CI/CD pipelines, Ansible).
- Experience working with REST APIs and Swagger.
- Experience working with databases and search engines, including PostgreSQL, OpenSearch, MongoDB, OracleSQL, Redis, relational database schemas.
- Dataflow management technologies (e.g. Apache NiFi).
- Android/iOS native development.
- Software quality assurance, test engineering, evaluation, and automated testing using testing frameworks (e.g. Gitlab CI/CD, Cypress, Pytest).

Desirable experience or qualifications in any of the following areas:

- Authentication (e.g. KeyCloak).
- Data engineering and data modelling.
- Customer engagement and requirements engineering.
- Software design, planning and implementation.
- Cloud native application development.
- System monitoring (e.g. Prometheus/Grafana).
- Kibana, Grafana, Logstash or other metric capability / logging and audit.
- Knowledge of and compliance with legislative frameworks, government decision-making.
- Experience developing and testing critical software, and integrating with complex systems.

National Intelligence Community (NIC) experience is highly desirable.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@dfp.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0763360

Australian Signals Directorate

Closing Date: Sunday 12 October 2025

Capability & Transformation
Portfolio & Transformation

Job Title	EL1 Lead Systems Administrator
Job Type	Full-Time;Part-Time, Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC
Salary	\$126,857 - \$143,093
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	Executive Level 1
Position Number	ASD/07901/25
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

About the Team

We will provide you with an environment where you can develop and push the limits of your technical abilities to keep pace in an evolving technological environment.

You will be working with leading-edge technologies across dynamic and evolving environments. You will work collaboratively alongside a highly committed technical workforce to provide optimal performance, security and integrity of our systems, as well as trouble-shooting issues.

About the Role

Are you an experienced Systems Administrator interested in enhancing your career opportunities?

Would you like to work in a unique environment assisting the Australian Signals Directorate (ASD) in its core functions?

Do you want to expand your skills across a wide range of technologies?

Are you interested in becoming a technical leader?

ASD are seeking highly motivated and experienced EL1 Lead System Administrators with strong leadership qualities, to lead the technical evolution and administration of ASD's most critical computer systems, through the oversight of the day to day operations of its corporate and bespoke ICT environments.

An example of the critical systems you could be working with and supporting includes:

- Desktops
- Server Infrastructure
- High Performance Computing
- Desktop Application Packaging
- Server-hosted Enterprise Software
- Enterprise Collaboration and Work Management Platforms
- Messaging (Exchange and Email Gateway Services)
- Unified Collaboration Tools, Voice, Video
- Cloud Systems
- Information Security Systems
- Database Infrastructure
- Enterprise Monitoring

Further information can be found at: [Information and Communications Technology | Australian Signals Directorate \(asd.gov.au\)](https://www.asd.gov.au/information-and-communications-technology)

Duties

Our ideal candidate will be innovative, team orientated and have a passion for building and supporting strategic capabilities within ASD. We are looking for people that are self-motivated, have strong leadership qualities and can set direction to achieve activities relating to business and mission objectives. The ideal candidate will exercise good judgement, demonstrate initiative and have a focus on continuous improvement.

We are currently seeking candidates to work under general direction to:

- Use technical knowledge and leadership to direct and develop junior staff.
- Communicate with both technical and non-technical people.
- Have experience in leading teams responsible for configuring, maintaining and controlling computer networks.
- Apply diverse experience and knowledge to diagnose, troubleshoot and resolve technical network and server problems and provide technical support.
- Ensure optimal performance, security and integrity of network.
- Review current network performance, capacity and capability, and determine future network and server needs.

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Eligibility

Citizenship - To be eligible for employment with ASD, applicants must be an Australian citizen.

Health Assessment - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Organisational Suitability Assessment – To be eligible for employment within ASD, the preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).

Security Clearance - The preferred applicant will be required to successfully undergo a security clearance vetting process at the Top Secret Positive Vetting clearance level. The preferred applicant **MUST** be willing to disclose all relevant and required information.

It is a condition of employment that applicants are willing and able to obtain and maintain the Top Secret Positive Vetting security clearance for the duration of their employment with ASD.

Notes

Experience, formal qualifications or training across a breadth of ICT skills, disciplines and platforms is desirable. These could include but are not limited to:

- Operating systems such as Microsoft Windows or Linux
- Virtualisation solutions
- Networking technologies
- Databases, data warehousing and business intelligence
- Desktop environments
- Web development
- Enterprise monitoring
- Enterprise IT case management
- ICT Storage System
- Cloud Systems with experience in premise platform migrations
- Desktop application packaging and deployment
- Server-hosted enterprise software configuration and deployment
- Digital form and workflow design and development
- Microsoft Configuration Manager
- Scripting technologies
- DevOps practices including automation with application of Infrastructure as Code
- Broad experience across multiple ICT fields with a few in-depth specialisations.

Staff are required to have knowledge of and compliance to relevant legislative frameworks, government decision-making and Australian Signals Directorate’s mission and policy requirements.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@dfp.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0763363

Australian Signals Directorate

Closing Date: Sunday 12 October 2025

Mission Capability & Chief Technology Officer

Job Title	ASD 4, 5 & 6 Embedded Software Developer
Job Type	Full-Time;Part-Time, Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC, Perth WA
Salary	\$83,489 - \$116,169
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On-site
Classification	APS Level 4;APS Level 5;APS Level 6
Position Number	ASD/07898/25
Agency Website	https://www.asd.gov.au/careers

Job Description

<https://www.asd.gov.au/careers>

About the Team

The Operational Engineering (OE) Branch comprises high-performing, dynamic, multidisciplinary teams committed to enabling ASD's missions in unique and exciting ways. Our people are highly skilled and work at the forefront of innovation to support mission requirements through their specialist skills in software, firmware and/or electronic development.

About the Role

Embedded Developers work in integrated teams responsible for tackling complex and unusual problems to protect Australia and its national interests.

Key Duties:

Embedded Developers in OE Branch:

- Build, break and rebuild software and hardware in order to understand its inner workings;
- Design and develop bespoke capabilities to support ASD's most critical missions using a variety of programming languages;
- Participate in technical reviews and quality assurance activities to maintain the security and integrity of production capabilities;
- Undertake research and development looking for innovative ways to solve problems and achieve outcomes;
- Collaborate and share knowledge with teams across the National Intelligence Community and with international partners.

Further information can be found at: [I'm changing my career | Australian Signals Directorate \(asd.gov.au\)](https://www.asd.gov.au/working-with-us/working-with-us)

Duties

The occupants of these positions play a pivotal role in the design, development and delivery of critical capabilities used by ASD's workforce, ensuring they are fit-for-purpose to meet sensitive and time-critical mission requirements.

Interested candidates should have contemporary qualifications and/or demonstrated skills and experience in one or more of the following areas:

- Embedded software engineering experience in the design and development of complex systems in C/C++, Assembly and/or other low-level programming languages, and real-time operating systems;
- Reverse engineering experience with analysis software (Ghidra, IDA Pro or others);
- An understanding of process and memory management concepts including security concerns and mitigations;
- Experience using debuggers such as GDB and WinDbg;
- Experience developing networked software, and understanding of the role and function of each layer of the OSI model;
- Experience developing and testing critical software, and integrating with complex systems;
- Familiarity or experience in Linux kernel development/integration and/or developing embedded Linux operating systems;
- Experience conducting vulnerability research, and in researching and understanding the security implications of new technologies.

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's

Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Eligibility

Citizenship - To be eligible for employment with ASD, applicants must be an Australian citizen.

Health Assessment - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Organisational Suitability Assessment – To be eligible for employment within ASD, the preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).

Security Clearance - The preferred applicant will be required to successfully undergo the security clearance vetting process at a specified clearance level. The preferred applicant **MUST** be willing to disclose all relevant and required information.

It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.

Notes

Tertiary qualifications and/or equivalent industry experience in Computer Science, Mechanical Engineering, Software Engineering, Embedded Systems or similar fields will be highly regarded.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@dfp.com.au
Agency Recruitment Site	https://www.asd.gov.au/careers

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Vacancy VN-0763372

Australian Strategic Policy Institute

Closing Date:Friday 17 October 2025

Job Title	Analyst
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 6
Position Number	ASPI
Agency Website	https://www.aspi.org.au

Job Description

<https://www.aspi.org.au/jobs-at-ASPI>

Analyst – Defence Strategy

- We are seeking a highly motivated and results-driven individual to join our Defence Strategy Program team.
- Be part of a dynamic and engaging organisational culture.
- Collaborate with a team committed to delivering exceptional outcomes in defence and security.

About ASPI

The Australian Strategic Policy Institute (ASPI) is an independent, non-partisan think tank that produces expert and timely advice for political, strategic and security leaders in Australia and the Indo-Pacific region.

ASPI was established by the Australian Government in 2001 to provide independent advice on Defence and strategic issues. ASPI's Charter, which guides all our work, explains the government's aims in establishing ASPI as:

- Improving the quality of policy advice received by government by providing contestability.
- Nourishing public debate and understanding of Defence and strategic affairs.
- Developing professional strategic policy expertise in Australia.

ASPI's Defence Strategy Program analyses how Australia defends its national interests in an era of intensifying strategic competition. Our research focuses on three areas: understanding Australia's security environment and regional partnerships; developing military strategy, deterrence concepts, and future force design; and strengthening the defence industrial base, supply chains, and economic resilience. Together, these efforts provide government, industry, and the public with evidencebased insights to enhance Australia's defence.

About the Role

This role offers a unique opportunity for a motivated and research-driven individual to contribute to ASPI's work on defence matters. The Analyst will conduct rigorous research and policy analysis, support publications, and contribute to policy engagement efforts that enhance Australia's defence and strategic policy landscape. We are looking for an Analyst with a strong background focused on matters of defence and/or geostrategy, ideally, with a focus on one or more of the following areas: maritime security, Southeast Asia security dynamics, China and the PLA, defence industry policy and economics, defence capability and joint operations and planning.

Duties

Duty Statement

- Conduct original research and evidence-informed analysis on defence and strategic policy issues under the guidance of senior staff.
- Collect, analyse and interpret quantitative and qualitative data to support research outputs and policy recommendations.
- Co-author research reports, policy briefs, op-eds and other written outputs.

- Assist in preparing and delivering briefings and presentations for government, defence, and other stakeholders.
- Contribute to the planning and execution of events, workshops and roundtables.
- Maintain up-to-date awareness of national and international defence developments.
- Actively contribute to team collaboration, knowledge sharing and research planning.
- Engage with stakeholders, including government departments, defence industry and academia to inform and disseminate ASPI's work.
- Represent ASPI in meetings, briefings or conferences, as required.
- Support the team's business operations, including administrative and project coordination tasks where necessary.

Eligibility

Selection Criteria

Essential:

- Demonstrated research and analytical skills, preferably in defence, security, foreign policy, or related fields.
- Excellent written communication skills, with the ability to prepare clear, structured, and impactful research outputs.
- Strong oral communication skills and the ability to convey complex ideas to varied audiences.
- Solid understanding of Australia's strategic environment and defence policy landscape.
- Proven ability to manage competing priorities, meet deadlines, and work independently and proactively.
- Strong collaboration skills and a demonstrated ability to work effectively in a team.
- Familiarity with data analysis, literature reviews, or policy monitoring tools.

Desirable:

- Experience working in or alongside government, think tanks, defence, or academic institutions.
- Evidence of published analysis or research in reputable outlets on relevant topics of national security or defence.

- Experience supporting policy engagement activities, events, or funding/grant proposals.
- Postgraduate qualifications in a relevant field (e.g., International Relations, Strategic Studies, Political Science, Defence Studies, Economics, or similar).

Notes

How to Apply

1. Please refer to the position description attached.
 2. All applications should be submitted to **jobs@aspi.org.au** including the following documents:
- Cover letter (addressing the selection criteria on the Position Description)
 - Resume/CV including two current referee contact details.

ASPI promotes a workplace that actively seeks to include, welcome and values unique contributions of all people. The Institute strongly encourages women and people from diverse cultural backgrounds including applicants from Aboriginal and Torres Strait Islander backgrounds to apply.

The closing date for applications is Friday, 17 October 2025 – an early application is advised as we reserve the right to close the vacancy early if suitable applications are received.

About the Australian Strategic Policy Institute

The Australian Strategic Policy Institute (ASPI) is an independent, non-partisan think tank that produces expert and timely advice for Australia's strategic and defence leaders. The Institute's work helps to foster strategic expertise in Australia through dialogue, research and its contribution to public debate.

To Apply

Position Contact	Branka Hage, 02 270 5110
Agency Recruitment Site	https://www.aspi.org.au/jobs-at-ASPI

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Vacancy VN-0762948

Australian Submarine Agency

Closing Date: Sunday 12 October 2025

Australian Submarine Agency
Chief Operating Officer

Job Title	Assistant Director (Multiple roles)
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$120,303 - \$135,701
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	ASA is committed to assisting its employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles within ASA
Classification	Executive Level 1
Position Number	ASA/07632/25
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=2D1FC59E-57A9-ADF7-1AFE-E434B8D867D0>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

We are seeking a highly motivated individuals to fill the multiple EL 1 – Assistant Director positions in the Government and Public Relations Branch in Chief Operating Officer Division of ASA.

In these roles you will exercise a considerable degree of independence and perform a leadership role. You will build strong relationships with stakeholders across the NPS Enterprise, the Defence Portfolio and the whole of Government. You will work productively and collegiately in a multidisciplinary environment, manage competing and time critical priorities, and provide detailed and sound strategic guidance to various stakeholders about complex matters. Your work will promote and support the strategic objectives of the ASA.

The duties of an Assistant Director (Multiple roles) Executive Level 1 may include a combination of the following:

- Manage the preparation, coordination, and reviewing documentation for, but not limited to visits, freedom of information requests, ministerial, parliamentary, cabinet, and committees.
- Drafting and managing ministerial correspondence and briefing materials, ensuring accuracy, timeliness, and alignment with government priorities.
- Supporting the delivery of information requests in accordance with legislative requirements and agency procedures.
- Assisting with the planning and coordination of official visits and protocol activities, including domestic visit liaison and stakeholder engagement.
- Facilitating effective interdepartmental and interportfolio communication, contributing to whole-of-government coordination and collaboration.
- Providing support and training in systems such as PDMS, and contributing to continuous improvement in workflow and document management.
- Maintaining internal communication tools and engagement records.
- Applying quality assurance processes to ensure outputs meet required standards and comply with relevant legislation, policy, and procedural frameworks.
- Building and sustaining productive relationships with internal and external stakeholders to support ministerial and parliamentary outcomes.
- Tailoring communication and advice to suit diverse audiences and levels of expertise.
- Managing competing priorities and contributing to team planning, including setting goals, tracking progress, and delivering outcomes within required timeframes.
- Demonstrating initiative and sound judgment in resolving issues, identifying risks, and recommending solutions.

Please note: This role is located in Canberra, ACT.

About our Team

As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. While we do offer flexible working arrangements, this position is based in Canberra and the successful applicant will be required to be located in Canberra or close surrounds.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidates are proactive and accountable leaders, committed to maintaining the highest standards of professionalism in all aspects of their work.

They have proven experience in managing teams and resources efficiently, ensuring tasks and projects are delivered on time and to a high standard.

They will bring the following attributes and skills to the role:

- Curiosity and lateral thinking skills for very complex problem-solving.
- Strong interpersonal, written and communications skills, organisational skills & significant attention to detail to provide comprehensive advice and responses.
- Ability to operate independently under broad direction to perform and achieve complex work.
- Adaptability, resilience and flexibility in the face of changing and competing priorities, being able to set priorities and ensure the outputs for the work area.
- Actively contribute to innovative business improvement strategies and change in the workplace.
- Ability to interpret and apply legislation, regulation, policies, procedures, standards, corporate objectives, instructions and other material to complex circumstances.
- Undertake supervisory responsibilities for a small team including providing performance feedback and development opportunities, setting priorities, managing workflows, and providing guidance.
- Display maturity, resilience and a strong commitment to Australia's national interest.
- Have strong stakeholder engagement skills and a demonstrated ability to work collaboratively with a range of people, including at an internal and external senior executive level
- Exercise sound judgement, discretion, and integrity including the ability to maintain confidentiality and privacy
- Have attention to detail, with the ability to take responsibility for own actions and accurate completion of work

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1"

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia’s nuclear-powered submarine program. Australia’s acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=2D1FC59E-57A9-ADF7-1AFE-E434B8D867D0

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Vacancy VN-0763257

Job Title	Program Delivery Director
Job Type	Full-Time, Ongoing
Location	Port Adelaide SA
Salary	\$167,660 - \$199,525
Future Merit Locations	Port Adelaide
Office Arrangement	Flexible
Office Arrangement Details	ASA is committed to assisting its employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles within ASA
Classification	Executive Level 2
Position Number	ASA/07687/25
Agency Website	https://www.defence.gov.au/about/taskforces/aucus

Job Description <https://defencecareers.nga.net.au/?jati=93F3AB51-C594-DC59-ADB9-E43695D5703E>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

The Program Delivery Director role is fundamental to planning, establishing and directing the programmatic aspects to deliver Australia's SSN AUKUS Build Program, the most complex Defence project undertaken in Australia. You will require extensive experience and knowledge of working in a strategic acquisition program environment.

The Program Delivery Director is a key member of the Branch's executive team and is responsible for integrating multiple program elements to enable accurate planning and management of Australia's SSN AUKUS Build Program. This includes the capture, assessment and integration of schedule, cost and performance data into properly structured and validated information sets to provide accurate information to executive management.

You will be working side by side with industry to ensure program success. The position also provides leadership across a number

About our Team

The SSN-AUKUS Acquisition Branch is the ASA's program delivery and contractual authority for the construction and delivery of Australia's future SSN-AUKUS nuclear-powered submarines. The Branch is accountable for managing, in consultation with Australia's AUKUS partners and the Australian Shipbuilder, the most appropriate program delivery model and construction methodology, including:

Collaborating with industry partners to ensure alignment and successful delivery of required program outcomes;

- Build Assurance and quality management of the SSN-AUKUS Build Program;
- Defining production related infrastructure requirements;
- Facilitating and assuring the supply chain solution;
- Developing and implementing workforce generation initiatives;
- Managing overall Build Program scheduling and cost estimation; and
- Providing strategic advice to Government on program progress and related

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidates will bring the following attributes and skills to the role:

- Extensive experience in program management and delivering positive program outcomes
- The ability to lead and develop a high performing team
- A strong commitment to Australia's national interest
- Adaptability, resilience and flexibility in the face of changing and competing priorities;
- Strong commitment to teamwork and collaboration
- Outstanding time management and organisational skills, while remaining resilient and adaptable to changing plans and priorities
- Strong analytical and research skills and an ability to interpret and apply legislation in defining business requirements
- Sound judgement with an innovative approach to problem-solving
- Excellent written, interpersonal and verbal communication skills
- Ability to develop, maintain and strengthen strategic relationships, engage and liaise across a broad range of stakeholders including government representatives, officials, other diplomatic missions, academics and industry/private sector representatives to support the work of the Australian Submarine Agency.
- Understand, demonstrate and model a strong understanding of the Nuclear Mindset.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 2".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Submarine Agency

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To Apply

Position Contact	Glen Burke, 08 8161 5718
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=93F3AB51-C594-DC59-ADB9-E43695D5703E

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Vacancy VN-0763266

Job Title	Build Test & Evaluation Director
Job Type	Full-Time, Ongoing
Location	Port Adelaide SA
Salary	\$167,660 - \$199,525
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	ASA is committed to assisting its employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles within ASA
Classification	Executive Level 2
Position Number	ASA/07699/25
Agency Website	https://www.defence.gov.au/about/taskforces/aucus

Job Description <https://defencecareers.nga.net.au/?jati=21D2948B-E352-6091-F51A-E43696670E2E>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

The SSN-AUKUS Acquisition Branch of the Australian Submarine Agency (ASA) seeks an expert, motivated, Build Test and Evaluation (T&E) Director to join our Adelaide team. The Build Test & Evaluation Director is responsible for assuring the construction of Australia's SSN-AUKUS nuclear-powered submarines, ensuring they meet the standards of the Australian Nuclear Regulator, RAN and AUKUS partners.

The Build Test & Evaluation Director will lead the design, implementation and management of the SSN-AUKUS Build Quality, Test and Assurance Systems. You will develop close relationships with the Branch's Program Delivery Director and Engineering Director to coordinate build, test and evaluation activities to construct Australia's SSN-AUKUS nuclear-powered submarines.

About our Team

The SSN-AUKUS Acquisition Branch is the ASA's program delivery and contractual authority for the construction and delivery of Australia's future SSN-AUKUS nuclear-powered submarines. The Branch is accountable for managing, in consultation with Australia's AUKUS partners and the Australian Shipbuilder, the most appropriate program delivery model and construction methodology, including:

- Collaborating with industry partners to ensure alignment and successful delivery of required program outcomes;
- Build Assurance and quality management of the SSN-AUKUS Build Program;
- Defining production related infrastructure requirements;
- Facilitating and assuring the supply chain solution;
- Developing and implementing workforce generation initiatives;
- Managing overall Build Program scheduling and cost estimation; and
- Providing strategic advice to Government on program progress and related matters.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidates will bring the following attributes and skills to the role:

- The ideal candidate for this role will have vast knowledge of and significant leadership experience in ship or submarine construction. They will bring the following attributes and skills to the role:
- Extensive production environment leadership experience, preferably within Naval Shipyards or similar;
- Experience working in multinational teams and in building and maintaining high performing teams over long periods;
- Excellent oral communication and interpersonal skills including the ability to negotiate and collaborate in support of cultivating productive working relationships;
- The ability to actively support a team-based, performance-focused culture with the capacity to work effectively as part of a team or autonomously;
- An outcome focused mindset that achieves results and demonstrates excellent attention to detail;
- A positive, motivated, and organised attitude capable of achieving outstanding results whilst establishing the newly formed team's footprint within the branch;
- Understand, demonstrate and model a strong understanding of the Nuclear Mindset.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 2".

Mandatory Qualifications:

This technical position requires the individual to have obtained Engineers Australia Chartered Engineering Associate (or higher) recognition (or ability to seek status as of a Chartered Engineering Associate within three months) or relevant

skills and work experience such that an individual can reasonably achieve a recognised AQF qualification if required by the position.

Notes

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The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia's nuclear-powered submarine program. Australia's acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	Glen Burke, 08 8161 5718
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=21D2948B-E352-6091-F51A-E43696670E2E

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Vacancy VN-0763273

Australian Submarine Agency

Closing Date: Sunday 12 October 2025

Australian Submarine Agency
Nuclear SM Capability

Job Title	Project Co-ordination
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$95,187 - \$108,734
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	ASA is committed to assisting its employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles within ASA
Classification	APS Level 6
Position Number	ASA/07803/25
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=AA152438-F429-8503-B677-E43696EB0B66>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

Within the ASA Capability RQTS Branch, ASA 6 JFI Project Coordination is accountable under broad direction to perform and achieve complex written and analytical work within an integrated workforce. They will require an in-depth knowledge of and compliance with relevant frameworks, government decision-making and Defence's mission and policy requirements.

An ASA 6 JFI Project Co-Ord role will exercise a degree of independence and perform subject matter expert role. They will exercise sound decision-making and judgement to provide expert policy advice. They will have in-depth knowledge of the Defence capability development functions and are responsible for the development, implementation, compliance and review of policies and procedures relevant to their work within that function.

They will engage in very complex problem solving and issues management and may coordinate and perform detailed or sensitive projects that impact on strategic, political or operational outcomes for Defence. An ASA 6 JFI Project Co-Ord role may be a member of integrated teams coach or lead project or administrative teams and will be accountable for the outcomes of the teams work and the appropriate use of resources to produce and achieve outcomes.

They are expected to be capable of building team capability through coaching and feedback and reviewing and developing the quality of work undertaken by others within a work unit. They may exercise the associated people and financial responsibilities to achieve work unit outcomes.

About our Team

Within the ASA Capability RQTS Branch, the Joint Force Integration team is accountable for providing Sponsor and analytical work regarding the integration of conventionally armed, nuclear powered submarines into the Australian Defence Force. The team are responsible for the development, implementation, compliance and review of policies and procedures relevant to the work function.

The branch supports Assistant Director General Nuclear Submarine Capability who is the Capability Sponsor for project DEF 1 Nuclear Powered Submarine Capability. The Branch structure includes directorates who perform the Project Sponsor role for delivery of Virginia Class Submarines and SSN-AUKUS, as well as coordinate requirements for Joint Force Integration of nuclear powered submarines.

To effect these, the Branch works closely with the project delivery branches, and broader into the wider Defence and whole of government portfolio. While ASA does accommodate flexible working arrangements, this position is a Canberra based position and will require the suitable candidate to be mostly on-site, and located in Canberra or close surrounds.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidates will bring the following attributes and skills to the role:

- Have an in-depth knowledge of and compliance with relevant frameworks, government decision-making and Defence's mission and policy requirements
- Able to work autonomously when required

- Able to build and sustain collaborative relationships with internal and external stakeholders and negotiate effectively to deliver business outcomes
- Excellent communication skills in order to manage allocated resources, set work priorities, manage workflows, develop strategies and evaluate business outcomes
- Able to motivate, guide and mentor team members to strive for continuous improvement

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=AA152438-F429-8503-B677-E43696EB0B66

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Vacancy VN-0763282

Australian Submarine Agency

Closing Date: Sunday 12 October 2025

Australian Submarine Agency
SSN-AUKUS

Job Title	Integrated Product Support Officer
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Canberra ACT
Salary	\$95,187 - \$108,734
Future Merit Locations	Canberra, Adelaide
Office Arrangement	On Site;Flexible
Office Arrangement Details	ASA is committed to assisting its employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles within ASA
Classification	APS Level 6
Position Number	ASA/07804/25
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=FDD07948-2699-65B0-4358-E43697C3CC20>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

The SSN-AUKUS Support Branch within SSN-AUKUS Division ensures the Nuclear Powered Submarine program addresses Australian sovereign requirements and is ready to support SSN-AUKUS throughout the capability lifecycle.

As the Integrated Product Support Manager, you will be involved in evaluating and analysing a variety of Integrated Product Support considerations such as training & training support, product support, supply support, information technology and infrastructure, within the Australian context.

This will also require supporting the definition and development of the support system for the SSN-AUKUS conventionally armed, nuclear powered submarine.

To achieve this, we seek Project Managers for the following activities:

- Training & Training Support
- Support Equipment
- Supply Support
- Packaging, Handling, Storage, and Transportation
- Facilities & Infrastructure
- Information Technology (IT) Systems Continuous Support

This role is eligible for an additional remuneration benefit known in ASA as a Building Capability Payment (BCP). This enables ASA to provide a premium, in addition to the base salary otherwise payable under the ASA Enterprise Agreement, for positions in occupational disciplines/classifications that are critical to ASA capability. For further information, please contact the contact officer.

About our Team

The SSN-AUKUS Division is responsible for the safe delivery of the Build Program and the operation of the sovereign SSN-AUKUS nuclear powered submarine capability.

We operate with a strong focus on our people, development and integrity. We are underpinned by an inclusive culture that respects, values and utilises the contributions of people of different backgrounds, experiences and perspectives. We are collegiate and collaborative, requiring a high level of integration and consistency to achieve our outcomes for Defence.

By joining our Division, you will be provided with unique opportunities to develop your skills and experience. This may include working directly with our US and UK counterparts to develop our knowledge and industrial capabilities. With an increased forward presence of Royal Navy and US Navy Nuclear-Powered Submarines to Australia, this may mean working closely on site, and/or travel or relocation overseas.

This is an exciting and once in a generation opportunity to apply your skills, to inform and develop a project of major national and international significance and have a direct impact in ensuring our nation's ongoing security.

Our Ideal Candidate

We are a dynamic organisation seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program. Our ideal candidate will bring the following attributes and skills to the role:

- Demonstrated experience in developing, guiding and supporting a high performing and cohesive team to deliver against strategic outcomes within strict deadlines and competing priorities.
- Demonstrated ability to cultivate and maintain productive, professional working relationships with senior leaders across internal and external stakeholders within an integrated workforce.
- Demonstrated ability to exercise a considerable degree of independence with the ability to exercise sound decision making and judgement in providing project and product support advice.
- Demonstrated experience in complex problem solving and issues management to support decisions that impact on strategic, political or operational outcomes.
- Demonstrated experience and well-developed skills in the preparation of briefs and reports,
- Excellent interpersonal and communication skills.
- Demonstrated ability to adapt to changing or evolving requirements of a complex program/project.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

Position Contact	Jerome Baynton, jerome.baynton3@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=FDD07948-2699-65B0-4358-E43697C3CC20

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Vacancy VN-0763291

Australian Submarine Agency

Closing Date: Sunday 12 October 2025

Australian Submarine Agency
SSN-AUKUS

Job Title	Systems Engineer
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Adelaide SA
Salary	\$120,303 - \$135,701
Future Merit Locations	Canberra, Adelaide
Office Arrangement	Flexible
Office Arrangement Details	ASA is committed to assisting its employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles within ASA
Classification	Executive Level 1
Position Number	ASA/07806/25
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

<https://defencecareers.nga.net.au/?jati=CEE62157-AC19-E782-45E8-E43698B2FA04>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

The SSN-AUKUS Support Branch within SSN-AUKUS Division ensures the Nuclear Powered Submarine program addresses Australian sovereign requirements and is ready to support SSN-AUKUS throughout the capability lifecycle.

As an Executive Level 1, Systems Engineer, you will be involved in evaluating and analysing a variety of Integrated Product Support considerations such as Sustaining Engineering, Maintenance Planning & Management, Design Interface and Technical Data, within the Australian context. This will also require supporting the definition and development of the support system for the SSN-AUKUS conventionally armed, nuclear powered submarine.

To achieve this, we seek a Systems Engineer for the following activities:

- Design Interface
- Sustaining Engineering
- Maintenance Planning and Management
- Technical Data
- Configuration Management
- Test & Evaluation

This role is eligible for an additional remuneration benefit known in ASA as a Building Capability Payment (BCP). This enables ASA to provide a premium, in addition to the base salary otherwise payable under the ASA Enterprise Agreement, for positions in occupational disciplines/classifications that are critical to ASA capability. For further information, please contact the contact officer.

About our Team

The SSN-AUKUS Division is responsible for the safe delivery of the Build Program and the operation of the sovereign SSN-AUKUS nuclear powered submarine capability. We operate with a strong focus on our people, development and integrity. We are underpinned by an inclusive culture that respects, values and utilises the contributions of people of different backgrounds, experiences and perspectives. We are collegiate and collaborative, requiring a high level of integration and consistency to achieve our outcomes for Defence.

By joining our Division, you will be provided with unique opportunities to develop your skills and experience. This may include working directly with our US and UK counterparts to develop our knowledge and industrial capabilities. With an increased forward presence of Royal Navy and US Navy Nuclear-Powered Submarines to Australia, this may mean working closely on site, and/or travel or relocation overseas.

This is an exciting and once in a generation opportunity to apply your skills, to inform and develop a project of major national and international significance and have a direct impact in ensuring our nation's ongoing security.

Our Ideal Candidate

We are a dynamic organisation seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidate will bring the following attributes and skills to the role:

- Ability to cultivate and maintain productive, professional working relationships with senior leaders across internal and external stakeholders within an integrated workforce.
- Exercise a considerable degree of independence with the ability to exercise sound decision-making and judgement in providing expert systems engineering advice.
- Demonstrated experience in complex to very complex problem solving and issues management to support decisions that affect strategic, political or operational outcomes.
- Excellent interpersonal and communication skills.
- Ability to adapt to changing or evolving requirements of a complex program/project.
- Apply engineering knowledge and experience to identify issues and uncertainties and consider these in planning, decision-making and priority setting.
- Demonstrate systems engineering knowledge and provide advice and recommendations on the development of the SSN-AUKUS support system to established engineering principles, techniques, methods and regulations.
- Assess technical and design packages including scoping, planning, reviewing, provide recommendations and contribute to the implementation of actions.
- Manage workflows, resources, prepare work area and team plans detailing measurable milestones and expected outcomes.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Mandatory Qualifications:

This engineering position requires a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia's nuclear-powered submarine program. Australia's acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	Jerome Baynton, jerome.baynton3@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=CEE62157-AC19-E782-45E8-E43698B2FA04

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Vacancy VN-0763301

Job Title	Senior AI Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$98,022 - \$119,634
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Canberra Based
Classification	APS Level 6
Position Number	2025/140
Agency Website	www.finance.gov.au

Job Description

<https://financejobs.nga.net.au/cp/>

ABOUT THE BRANCH

The Internal Services and Cyber Branch is responsible for managing the Service Centre, Application Support, Automation, AI and Quality Assurance, ICT projects, the Finance Information Environment and its supporting technology, and Cybersecurity.

The priorities of Internal Services Branch are to:

- Deliver a high standard of support to clients through the Service Centre and Self-Service Portal.
- Maintain and enhance the end user desktop environment and its supporting services.
- Maintain and enhance both core Departmental and business specific applications and the Finance information environment.
- Maintain and enhance core departmental IT hybrid infrastructure and supporting technology platforms.
- Deliver business analysis, automation, AI, and testing services.
- Deliver ICT projects and technology for business projects.

- Manage ICT security operations, policy, advice, certification, and compliance across internal and external ICT systems provided by Finance.

Duties

ABOUT THE OPPORTUNITY

- Managing high level tasks in a multidisciplinary team to champion the adoption of artificial intelligence within the Department.
- Planning, organising and facilitating multimodal AI training sessions and educational events for departmental staff.
- Creating and distributing AI newsletters, website content, and a range of communication materials intended for departmental staff.
- Managing a client-facing mailbox by triaging requests and handling inquiries of varying complexity.
- Providing Secretariat support to an internal AI governance committee, including the preparation of minutes, agenda papers and executive briefs.
- Developing and maintaining AI policies, processes and instructional material, demonstrating creative problem solving and strong attention to detail.
- Engaging external agencies and supporting the development of Australian government AI policies, technical standards, and AI related initiatives.
- Supporting the quality assurance process of AI technologies and tools under development within the department.

DETAILED VACANCY INFORMATION

For detailed information about this role including the job specific capabilities, please refer to the downloadable vacancy pack, which can be accessed by clicking the hyperlink at the bottom of this page.

Eligibility

- Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.
- Successful applicants will be required to undergo the process to obtain and maintain, or continue to hold the required security clearance level for the role as indicated in the downloadable job pack. All Finance staff are required to have a minimum baseline security clearance prior to commencement.
- We encourage and welcome applications from Aboriginal and Torres Strait Islander peoples, people with Disability, LGBTQI+ people, people from culturally and linguistically diverse backgrounds and mature aged people.

Notes

This recruitment process is being used to fill current and future vacancies. A merit pool of suitable applicants may be created which may be used to fill future vacancies should they become available over the next 18 months.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Finance

As a central agency of the Australian Government, the Department of Finance (Finance) plays an important role in assisting government across a wide range of policy areas to ensure its outcomes are met. Finance supports the government's ongoing priorities through the Budget process and fosters leading practice through the public sector resource management, governance and accountability frameworks. Finance plays a leading role in advising the government on many of its strategic priorities. We do this through our professional and considered approach to providing advice, developing policy, delivering services and engaging with our clients and stakeholders. Finance's key areas of focus are: - Budget - Business Enabling Services - Commercial - Governance and Resource Management

To Apply

Position Contact	Meredith Brosnan, 04 364 42879
Agency Recruitment Site	https://financejobs.nga.net.au/cp/

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Vacancy VN-0763251

Job Title	ICT VIP and Ministerial Support Manager
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT
Salary	\$94,563 - \$107,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 6
Position Number	JR 139924
Agency Website	www.homeaffairs.gov.au

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/139924/>

About our team

The IT Service Management Branch is responsible for the overall user experience of the Department's ICT services.

The Department has approximately 20,000 desktop users, and our Branch manages a range of ICT Services and processes which allow the Department to meet it's strategic and operational goals.

The Branch manages major service internal system disruptions. We manage the systems and processes that provide users with ICT assets and system access. We manage ICT change management and the delivery of integrated scheduled ICT software releases. We also provide ICT support to VIP and Ministerial users in the Department.

The VIP and Ministerial team in the IT Service Management Branch is a Canberra-based Service Delivery area, delivering end user software and hardware, as well coordinating ICT services

across the Department of Home Affairs and partner agencies to support our Portfolio's key executive staff. Staff in the VIP and Ministerial team are required to travel to locations across Canberra and occasionally interstate, and participate in an on-call roster.

Please visit our website for more information about the [Department of Home Affairs](#) or [Australian Border Force](#)

Our ideal candidate

We are looking for team players who have excellent communication and customer service skills.

You will have experience in an ICT support environment, responding to and resolving ICT enquiries and requests from a range of stakeholders. You will be able to work independently, delivering high quality advice and client services in ICT matters

You will be able to manage your work to adapt to changing priorities, while managing expectations and meeting the needs of stakeholders.

You will have a current driver's licence, access to transport and the ability to participate in an on-call roster and be able to work outside of standard working hours when required.

Duties

Duties and responsibilities

- On a daily basis you will interact with stakeholders at all levels, including Senior staff from across the Portfolio, including the Ministers office.
- You will troubleshoot hardware and software issues and install and maintain ICT hardware and peripherals for our VIP clients.
- You will provide face-to-face user support and training
- You will be responsible for planning, scheduling and coordinating service delivery activities
- You will assist in the development and training of a high quality customer focussed team

Additional information

- Current Drivers Licence and access to transport. Ability to work out of hours and participate in an on-call roster

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Negative Vetting Level 1 (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

Information about employment and advice on how to apply for vacancies can be obtained from the Department's website at <https://www.homeaffairs.gov.au/about-us/careers>.

Candidates should be aware that in roles where vaccination against COVID-19 is required by public health orders/directions or other legislation proof of vaccination will be required. If a candidate is not fully vaccinated or is unwilling to be vaccinated within a reasonable time period, they may not be offered that role.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Home Affairs

The Department of Home Affairs is responsible for central coordination, and strategy and policy leadership in relation to cyber and critical infrastructure resilience and security, immigration, border security and management, counter-terrorism, the protection of our sovereignty, citizenship and social cohesion. The Department implements a strategically coordinated approach to the cyber security and resilience of all Australians through the appointment of a Cyber Security Coordinator and continues to enable rapid responses to threats of foreign interference through the dedicated Counter Foreign Interference Coordinator. Additionally, the Department contributes to Australia's prosperity and unity through the management and delivery of the migration, humanitarian and refugee programs. The Department also promotes social cohesion through multicultural programs, providing settlement services and through managing and conferring citizenship. We encourage applications from Indigenous Australians, people with disability and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential. For more information www.homeaffairs.gov.au/about-us/careers/working-with-us/workplace-diversity

To Apply

Position Contact	Anita Osman, NA
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/139924/

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Vacancy VN-0763253

Department of Home Affairs

Closing Date: Sunday 12 October 2025

Enterprise Technology Services
ICT Service Management ITSM Operations

Job Title	ICT VIP and Ministerial Support Coordinator
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT
Salary	\$84,228 - \$91,809
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 5
Position Number	JR 139927
Agency Website	www.homeaffairs.gov.au

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/139927/>

About our team

The IT Service Management Branch is responsible for the overall user experience of the Department's ICT services.

The Department has approximately 20,000 desktop users, and our Branch manages a range of ICT Services and processes which allow the Department to meet it's strategic and operational goals.

The Branch manages major service internal system disruptions. We manage the systems and processes that provide users with ICT assets and system access. We manage ICT change management and the delivery of integrated scheduled ICT software releases. We also provide ICT support to VIP and Ministerial users in the Department.

The VIP and Ministerial team in the IT Service Management Branch is a Canberra-based Service Delivery area, delivering end user software and hardware, as well coordinating ICT services

across the Department of Home Affairs and partner agencies to support our Portfolio's key executive staff. Staff in the VIP and Ministerial team are required to travel to locations across Canberra and occasionally interstate, and participate in an on-call roster.

Please visit our website for more information about the [Department of Home Affairs](#) or [Australian Border Force](#)

Our ideal candidate

We're looking for team players who have excellent communication and customer service skills.

You will have experience in an ICT support environment, responding to and resolving ICT enquiries and requests from a range of stakeholders. You will be able to work independently, delivering high quality advice and client services in ICT matters

You will be able to manage your work to adapt to changing priorities, while managing expectations and meeting the needs of stakeholders.

You will have a current driver's licence, access to transport and the ability to participate in an on-call roster and be able to work outside of standard working hours when required.

Duties

Duties and responsibilities

- On a daily basis you will interact with stakeholders at all levels, including senior staff from across the Portfolio, including the Ministers office.
- You will troubleshoot hardware and software issues and install and maintain ICT hardware and peripherals for our VIP clients. You will provide face-to-face user support and training
- You will participate in planning, scheduling and coordinating service delivery activities
- You will be an active participant in the development of a high-quality customer focussed team

Additional information

- Current Drivers Licence and access to transport. Ability to work out of hours and participate in an on-call roster

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Baseline Vetting (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position. The Australian Public Service (APS) Employee Value Proposition (EVP) highlights the top reasons our employees enjoy working in the APS.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

Information about employment and advice on how to apply for vacancies can be obtained from the Department's website at <https://www.homeaffairs.gov.au/about-us/careers>

Candidates should be aware that in roles where vaccination against COVID-19 is required by public health orders/directions or other legislation proof of vaccination will be required. If a candidate is not fully vaccinated or is unwilling to be vaccinated within a reasonable time period, they may not be offered that role.

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To Apply

Position Contact	Anita Osman, N/A
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/139927/

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Vacancy VN-0763262

Job Title	Team Leader - Background Checking & Credential Services
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT, Various locations - QLD QLD, Various locations - VIC VIC, Various locations - SA SA
Salary	\$84,228 - \$91,809
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role
Classification	APS Level 5
Position Number	139749
Agency Website	www.homeaffairs.gov.au

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/139749/>

About our team

The Background Checking and Credential Services (BCCS) section is the operational hub of AusCheck, including:

- Issuing Body (IB) team
- Background Checking (BC) team.

The IB team conducts identity verification interviews for the ASIC and MSIC schemes, as well as manual reviews for all schemes administered by AusCheck, to ensure all information and documentation provided by applicants is accurate and correct before details of the applicant are lodged with the BC team. The IB team also prints and dispatches ASICs and MSICs for eligible applicants.

The BC team facilitate background checks for applicants of schemes administered by AusCheck, the team makes an assessment to determine if the offences are security relevant offences (SRO) (the criteria for SROs vary for each scheme).

Our ideal candidate

- Be a team player who enjoys working in a dynamic and evolving environment
- Possess strong written and verbal communication skills and have the ability to work under pressure whilst remaining calm in stressful situations
- Be able to positively contribute in a team environment, displaying integrity and high ethical standards
- Possess good judgement and pay careful attention to detail in order to make lawful decisions confidently, while undertaking analysis and drawing accurate conclusions based on evidence
- Work collaboratively with others in order to deliver efficient and accurate workplace outcomes. You must be competent with Microsoft Office Suite and have the ability to quickly learn departmental IT systems, legislation and policy.

Duties

- Lead and manage a team within the Background Checking and Credential Services section and coordinate workflow, resources, tasks and priorities
- Oversee and manage the operational functions of the section such as:
 - Allocation of work amongst the team and quality assurance of applications and assessments
 - Conducting virtual and in-person identity verification interviews
 - Processing application submissions across the various AusCheck schemes
 - Assessment of criminal histories against security-relevant offences
 - Work closely with checking partners to update applications and remediate any issues which may delay the background checking assessment
 - Escalate application and assessment issues when required through established processes and channels
 - Production and distribution of security identification cards
- Ability to communicate effectively both orally and in writing, including create high-level written material using templates to support administrative decisions
- Responsible to lead a team, allocate work, resources, tasks, and set work area priorities, develop strategies and evaluate business outcomes
- Have accountability for tasks and decisions and supports less experienced employees in achieving their goals through the provision of guidance and quality assurance.

Additional information

- A broad understanding of relevant legislative and policy frameworks and service delivery and of the external factors influencing departmental or whole of government policies relative to role (or the ability to quickly develop this understanding)
- Ability to manage staff in a complex and dynamic work environment

- Ability to think strategically, particularly with focusing on achieving outcomes, demonstrating flexibility and agility with managing workloads, tasks, competing priorities and resources
- Ability to communicate effectively both orally and in writing, including create high-level written material using templates to support administrative decisions
- Advanced level administrative skills, organisational skills and attention to detail
- Demonstrate self-awareness and a commitment to learning and personal development
- Demonstrated ability to manage and prioritise multiple tasks with competing deadlines
- Demonstrated technical proficiency in the relevant field
- Must be able to obtain and hold aviation and maritime security identification cards (ASIC and MSIC)
- Must have a myID account registered to 'standard' identity strength or higher (requires personal smart phone device)
- Strong stakeholder engagement skills, including the ability to work with staff of all levels
- Well-developed time management and prioritisation skills.

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Baseline Vetting (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

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Information about employment and advice on how to apply for vacancies can be obtained from the Department's website at <https://www.homeaffairs.gov.au/about-us/careers>.

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About the Department of Home Affairs

The Department of Home Affairs is responsible for central coordination, and strategy and policy leadership in relation to cyber and critical infrastructure resilience and security, immigration, border security and management, counter-terrorism, the protection of our sovereignty, citizenship and social cohesion. The Department implements a strategically coordinated approach to the cyber security and resilience of all Australians through the appointment of a Cyber Security Coordinator and continues to enable rapid responses to threats of foreign interference through the dedicated Counter Foreign Interference Coordinator. Additionally, the Department contributes to Australia’s prosperity and unity through the management and delivery of the migration, humanitarian and refugee programs. The Department also promotes social cohesion through multicultural programs, providing settlement services and through managing and conferring citizenship. We encourage applications from Indigenous Australians, people with disability and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential. For more information www.homeaffairs.gov.au/about-us/careers/working-with-us/workplace-diversity

To Apply

Position Contact	Jayden Fisher, 0472 623 940
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/139749/

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Vacancy VN-0763337

Job Title	Marine Communications and Technical Officer (Cape Class)
Job Type	Full-Time, Ongoing
Location	Various locations - QLD QLD, Various locations - ACT ACT, Various locations - SA SA, Various locations - WA WA, Various locations - NT NT, Various locations - NSW NSW, Various locations - VIC VIC
Salary	\$76,863 - \$82,906
Future Merit Locations	Various locations - WA, Various locations - SA, Various locations - NT, Various locations - QLD, Various locations - NSW, Various locations - ACT, Various locations - VIC
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 4
Position Number	139985
Agency Website	www.homeaffairs.gov.au

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/139985/>

Benefits

Amongst other allowances, on successful completion of pre-deployment requirements, marine sea-going officers currently attract a commuted sea-going allowance (CMA) 63% of base salary. See section 12 - [Enterprise Agreement 2024-27 \(homeaffairs.gov.au\)](#)

About the Australian Border Force

The Australian Border Force (ABF) is an operationally independent body under the Home Affairs Portfolio. The ABF operates in a rapidly evolving global environment. We must perform to the highest standards while remaining agile to anticipate and respond to emerging threats, and capitalise on opportunities to partner with domestic and international border, customs, immigration, intelligence and law enforcement agencies. To deliver our mission in the face of advancing technology and new threats, it is not enough to be reactive, we must be professional, disciplined and collaborative.

Branch Overview

Marine Deployments and Support Branch (MDSB) deploys sea-going marine Border Force Officers to Australian Border Force Cutters (ABFC) and Australian Defence Vessel (ADV) Ocean Protector where they undertake a range of border enforcement activities throughout the Australian Exclusive Economic Zone (EEZ). This includes offshore maritime patrols and response, surveillance and deterrence activities that support civil maritime security operations and respond to identified Maritime Security Threats (MSTs) including:

- Illegal Maritime Arrivals (IMAs)
- Maritime Terrorism
- Piracy, Robbery and Violence at Sea
- Prohibited Imports and Exports
- Exploitation of Natural Resources
- Illegal activity in Protected Areas
- Marine Pollution
- Compromise to Biosecurity.

ABFC crew perform varied duties, which include boarding operations, bridge and engine room watch keeping, deck and engine room tasks and maintenance, meal preparation and vessel cleaning tasks. Officers maintain a capability to allow for re deployment within the fleet or general duties within ABF.

Position Summary

The Marine Communications Technical Officer (MCTO) Cape Class will be required to:

- Assist the Chief Engineering Officer (CENG), Communications Officer (COMMS) and Commanding Officer (CO) in the safe and efficient operations of all (internal and external) communications (including wideband satellite system), sensors and navigation equipment and provide advice in regards to maintenance (planned, corrective and preventative) of the vessel's electronic equipment
- Assist with on-board marine duties including radio and surveillance sensor operation and gathering of electronic evidence. Carry out all forms of maintenance on vessel electronic equipment as scheduled by the Computerised Maintenance Management System (CMMS) or as delegated by the CENG
- Action software configuration changes in accordance with the approved procedure. Carry out electrical and electronics repairs and maintenance of systems only if authorised to do so in accordance with the assignment of Technical Authority (TA). Ensure compliance with Work

Health and Safety (WHS) in the workplace. Assist in bridge and engineering watch keeping as directed. Assist with vessel running and maintenance duties as delegated by the CENG and / or the Marine Technical Support (MTS) section.

Our ideal candidate

MDSB are seeking applications from professionals who can respond positively to a challenging and high-pressure environment. The programme of the Branch is high profile, with added sensitivity due to the armed nature of the workforce, demanding a high level of training and qualifications as well as liaison with other agencies and ABF Commands.

The work you will undertake entails spending substantial time away from home for extended periods usually for 28 days (Cape Class) on a Fly In Fly Out roster. A tactical extension may increase deployment days restricting a return to port or home.

The MCTO must also manage and be responsive to a range of requirements, including:

- Be able to perform duties in the maritime environment including lengthy deployments on unstable platforms in uncertain and variable weather and sea conditions
- Compatible with sharing facilities, when living within the close constraints of a vessel for an extended period
- Demonstrate flexibility and initiative in response to allocated work, including assisting in the completion of work outside of assigned responsibilities
- Deployment to vessels reflects the operational priorities of the ABF and rostering as determined by the relevant policies and procedures. Officers are expected to be flexible and agile in responding to rostering and deployment by the ABF.

Depending on operational requirements and the circumstances of candidates, the Marine Unit permits domiciling in Brisbane, Sydney, Canberra, Melbourne, Adelaide, Perth, Darwin and Thursday Island (Thursday Island - Aboriginal and Torres Strait Island Officers Only).

Knowledge

Knowledge of and ability to apply relevant legislation, including:

- Maritime Powers Act 2013
- Privacy Act 1988
- Customs Act 1901

- Australian Border Force Act 2015
- Environment Protection and Biodiversity Conservation Act 1999, in particular International Convention for the Prevention of Pollution from Ships (MARPOL)
- Quarantine Act 1908
- Navigation Act 2012
- Migration Act 1958
- Australian Maritime Safety Authority (AMSA) Marine Orders and Marine Notices
- International Maritime Organisation Conventions Safety of Life at Sea (SOLAS), MARPOL, International Convention on Standards of Training, Certification and Watch keepers (STCW), Maritime Labour Certificate (MLC), Load Line, (MLC), Load Line, International Maritime Dangerous Goods (IMDG), Convention on the International Regulations for Preventing Collisions at Sea (COLREGS) and Search and Rescue (SAR)
- Ability to interpret and apply relevant Departmental policies, standard operating procedures, instructions and guidelines (I&Gs)
- Compliance with Vessel Safety Management Systems (SMS).

Duties

Specific Duties/Responsibilities

As the MCTO (Cape Class) you will be required to:

- Work within the Marine Technical Regulatory System (MTRS) as a Suitably Qualified and Experienced Person (SQEP)
- Assist the CO in the safe and efficient operation and maintenance of the vessel's electronic and communication systems
- Provide the CO with assistance through the conduct of on-board analysis, maintenance and administration of marine technical matters relating to the MCTO position
- Manage, implement and input the electronic and communications elements and maintenance requirements into the vessel's deck and engineering maintenance plans
- Manage the ships communication, navigation, electronic sensors and information systems
- Perform daily system operational tests of all on-board communications, navigation and sensor systems, including pre and post sailing checks
- Operate electro optical surveillance system during boarding evolutions and as directed
- Manage the operational capability of the tenders' electronic and communication systems
- Liaise with shore-based MTS Officers to aid in fault diagnostic for communications, navigation, electronic sensors and information systems
- Take an active role in the familiarisation of other crew in relation to on-board communications, navigation, electronic sensors and information systems
- Work closely with the MDSB to assist the development of new I&Gs, Standard Operating Procedures and Emergency Procedures
- Interpret and apply Work Health and Safety and other relevant maritime industry legislation
- Carry out duties during emergencies and drills
- Assist in providing on-site support, when required, to assist in the coordination of maintenance, warranty and survey tasks
- Provide marine technical advice to ABF Marine Unit and clients, as required
- Assist with general deck, engine room and ship's husbandry duties including food preparation and domestic hygiene duties

- Be responsible for creating complete and accurate records in accordance with the Recordkeeping Practice Statement and Instruction and Guidelines
- Provide advice and/or assistance to Central Office, as required
- Contribute to the management of vessel operations in heavy sea states
- Contribute to on-board emergency response and communicate effectively within teams
- Plan, organise and control processes and resources to deliver specific goals or objectives
- Build and maintain productive working relationships with shore side support staff
- Plan, organise and control systems, processes and resources to deliver specific goals or objectives
- Coordinate multiple work areas to complete tasks within set time frames.

Mandatory Qualifications

- Certificate II in Electronics; equivalent or higher (must be able to provide evidence)

Highly Desirable

Possess or have the ability to obtain:

- Certificate III in Electronics; equivalent or higher

Mandatory Role Requirements:

Must be able to obtain and maintain the following:

- Ability to undertake and successfully complete (without restriction) the ABF Operational Readiness Assessment (ORA); which includes the Basic Fitness Assessment (BFA) + swim assessment AMSA Certificate of Medical Fitness for sea duty in accordance with Marine Orders Part 76 (Health Medical Fitness) and adhering to the guidelines for Medical Inspectors of Seamen as set out by AMSA
- Undertake and pass Non Use of Force (UoF) psychometric testing
- Ability to obtain and maintain Employment Suitability Screening ESC and Australian Government Vetting Agency (AGSVA) Security Clearance of Negative Vetting 1.
- Certificate of Safety Training (COST) Standards of Training, Certification and Watchkeeping (STCW) which include the following components:
 - Elementary First Aid (STCW Reg VI/1 and Code Section A-VI/1, Table A-VI/1-3);

- Fire Prevention and Fire Fighting (STCW Reg VI/1 and Code Section A-VI/1, Table A-VI/1-2);
- Personal Safety and Social Responsibilities (STCW Reg VI/1 and Code Section A-VI/1, Table A-VI/1-4);
- Personal Survival Techniques (STCW Reg VI/1 and Code Section A-VI/1, Table A-VI/1-1); and
- Security Awareness Training (STCW Reg VI/6 and Code Section A-VI/6, Table A-VI/6-1)
- Marine Navigation systems, Marine Communications systems and Satellite
- High, Very High and Ultra High Frequency, Radio Operation and secure communications training
- Secure communications, Radar, Automatic Identification System (AIS) and Electro Optical Surveillance System (EOSS)
- Local Area and Wide Area Network
- Possess or have the ability to obtain Certificate III in Electronics; equivalent or higher
- Server and enterprise environments and Computerised maintenance systems
- Apply relevant legislation, policy and guidelines
- Possess the skills, ability and qualifications to be awarded a TA under the MTRS as a SQEP
- Global Maritime Distress and Safety Systems (GMDSS), Electronic Chart Display and Information System (ECDIS) Maintainer - generic and specific required
- Restricted Electrical Licences
- Advanced Fire Fighting Training
- Successfully complete and maintain Basic First Aid Certificate (HLTAID011) and Cardiopulmonary Resuscitation (CPR) (HLTAID009)
- Ability to obtain an Official Passport
- Swear an oath or make an affirmation
- Actively participate in career management (postings and deployments)
- Be uniformed. Prepared to deploy on board a vessel for up to 36 days at a time
- Must read and sign the Child Protection Mandatory Behaviours Declaration and undertake to comply with it; complete the Department's Child Safeguarding eLearning
- COVID-19 vaccinations (It is a mandatory condition of your employment that, you have been fully vaccinated, and attain full vaccination (including one COVID-19 booster dose to maintain an 'up-to-date' status)
- Certificate of Proficiency of Survival Craft and Rescue Boats other than Fast Rescue Boats
- Provide Medical First Aid On-board a Vessel Training (AMSA)
- Short Range Operator Certificate of Proficiency (Office of Marine Communications) and Long Range Radio Operators Licences.

Additional Information

These positions are seagoing positions and as such living space is limited with shared cabins and communal ablutions for crew. There may be limited internet access and phone connectivity for extended periods of time. The ABFCs operate in remote areas and there is limited opportunity to be transferred ashore during deployment. This is a designated ABF position. You will be a sworn officer subject to the ABF Career Management Posting Policy and the Uniform and Appearance Standards Procedural Instruction. Although every effort will be made to maintain a scheduled roster, occasionally due to operational requirements your roster patterns may vary in accordance with the Enterprise Agreement 2024-27.

This position has been assessed in accordance with the APSC Role Evaluation Framework. To perform the job successfully, an individual should demonstrate the capabilities, skills and knowledge, and adhere to all relevant aspects described by:

- Work Level Standards
- Integrated Leadership Systems
- Home Affairs Professional Standards and Integrity Framework
- APS Legislative Requirements
- APS Values and Code of Conduct

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Negative Vetting Level 1 (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

Information about employment and advice on how to apply for vacancies can be obtained from the Department's website at <https://www.homeaffairs.gov.au/about-us/careers>.

Candidates should be aware that in roles where vaccination against COVID-19 is required by public health orders/directions or other legislation proof of vaccination will be required. If a candidate is not fully vaccinated or is unwilling to be vaccinated within a reasonable time period, they may not be offered that role.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Home Affairs

The Department of Home Affairs is responsible for central coordination, and strategy and policy leadership in relation to cyber and critical infrastructure resilience and security, immigration, border security and management, counter-terrorism, the protection of our sovereignty, citizenship and social cohesion. The Department implements a strategically coordinated approach to the cyber security and resilience of all Australians through the appointment of a Cyber Security Coordinator and continues to enable rapid responses to threats of foreign interference through the dedicated Counter Foreign Interference Coordinator. Additionally, the Department contributes to Australia’s prosperity and unity through the management and delivery of the migration, humanitarian and refugee programs. The Department also promotes social cohesion through multicultural programs, providing settlement services and through managing and conferring citizenship. We encourage applications from Indigenous Australians, people with disability and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential. For more information www.homeaffairs.gov.au/about-us/careers/working-with-us/workplace-diversity

To Apply

Position Contact	ABFMU Recruitment, N/A
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/139985/

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Vacancy VN-0763348

Job Title	Procurement Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW
Salary	-
Future Merit Locations	Canberra, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Hybrid
Classification	Executive Level 2
Position Number	EFA293
Agency Website	

Job Description

careers@exportfinance.gov.au

Export Finance Australia (EFA) is the government's export credit agency.

We provide financial expertise and solutions to drive sustainable growth that benefits Australia and our partners. Through our loans, guarantees, bonds and insurance options we enable SMEs, corporates, and governments to take on export-related opportunities, and support infrastructure development in the Pacific region and beyond. Due to the continued growth of our business, we are now seeking to add a **Procurement Manager** to the team.

The Procurement Manager is responsible for managing and overseeing EFA's procurement activities to ensure they are conducted in accordance with the *Public Governance, Performance and Accountability Act 2013* (**PGPA Act**), the Commonwealth Procurement Rules (**CPRs**), internal procurement policies, and relevant government frameworks. The role ensures value for money, probity, fairness, and compliance in all procurement processes and supports effective supplier relationships that enable EFA to deliver on its objectives.

Duties

- Develop and implement procurement strategies aligned with EFA's objectives and the CPRs.
- Provide advice on procurement options, market approaches and risk management.
- Lead the end to end procurement processes, including open tenders, limited tenders, requests for quote (RFQ), and panel arrangements.
- Prepare and review procurement documentation and ensure procurement processes achieve value for money and withstand audit scrutiny.
- Ensure all procurements comply with Commonwealth procurement legislative requirements, policies and panel rules as well as applicable EFA policies and procedures.
- Maintain accurate records and ensure reporting obligations are met.
- Monitor procurement activities for probity, ethical behaviour and conflicts of interest.
- Oversee contract establishment in conjunction with the Enterprise Legal team and handover to contract managers.
- Partner with business units to understand requirements and provide high quality advice, assist in developing contract management plans and monitor performance.
- Manage relationships with suppliers, government stakeholders. And internal clients.

Eligibility

- Deep understanding of the CPRs, PGPA Act and relevant finance / procurement frameworks.
- Demonstrated experience in government procurement (including procurement planning, tendering, evaluation and contract formation).
- Ability to assess market conditions, risks, and opportunities to inform procurement strategies.
- Strong problem-solving and judgement skills.
- Excellent written and verbal communication skills, with the ability to draft high-quality documentation.
- Ability to influence stakeholders and provide practical procurement advice.
- Ability to build procurement capability across the organisation.
- Experience in digital procurement systems.
- Degree qualified in a relevant subject and ideally professional certification (e.g. CIPS equiv).

Notes

We are small enough to have an impact, BIG enough to make a world of difference and it starts with our people.

We support flexible working and pride ourselves in fostering a culture that is inclusive, diverse and collaborative. We are proud to be certified as a 2025 Great Place to Work for a fifth consecutive year, recognised on the 2023 AFR BOSS Best Places to Work list and listed as one of Australia's Best Workplaces for Women in 2025.

In line with our commitment to our people, we have a comprehensive array of benefits available to our employees:

- Generous leave provisions (e.g. Annual Wellbeing day) & leave purchase opportunities
- 18 weeks paid parental leave for primary care givers
- Thorough induction onboarding program
- Fitness Passport along with other Health & Wellbeing initiatives
- Gender affirmation leave
- Income Protection Insurance

- Community volunteering
- and many [more!](#)

Our headquarters is based in Sydney CBD, and we have a national presence across Melbourne, Canberra, Brisbane, Perth and Adelaide.

Australian Citizenship - To be eligible to apply for this position, applicants **must** hold Australian Citizenship at the time of application.

Security Clearance - To be eligible to apply for this position, applicants **must** be able to obtain and maintain a Baseline security clearance.

About the Export Finance Australia

Export Finance Australia is Australia's export credit agency. For more than 60 years, we have proudly helped hundreds of small, medium and large Australian businesses take on global opportunities. Our purpose is to support Australian export trade and overseas infrastructure development that delivers benefits to Australia. We administer the Australian Government's National Interest Account (NIA).

To Apply

Position Contact	careers@exportfinance.gov.au, 0455140254
Agency Recruitment Site	careers@exportfinance.gov.au

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Vacancy VN-0763350

Job Title	EL1 Senior Legal Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Barton ACT
Salary	\$127,665 - \$144,300
Future Merit Locations	Barton
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	Executive Level 1
Position Number	Various
Agency Website	

Job Description

<https://www.oni.gov.au/vacancies>

The Team

In this role you'll join the Office of National Intelligence as a senior legal officer in the agency that leads Australia's intelligence community, helping protect Australia from rapidly evolving threats and advancing our national security and prosperity.

You'll be part of a small team that collaborates with staff across the agency and engages with a range of stakeholders including other agencies in the intelligence community, policy departments and oversight bodies. It's an exciting, dynamic environment that will use and develop your legal expertise and skills to the fullest.

The Role

We are looking for skilled, motivated lawyers with well-rounded expertise in public law and an appreciation of the national security context. Working with the Legal Services Branch, you will:

- provide legal advice on legal issues relevant to ONI, including commercial, employment, operational and governance matters
- assist with ONI's involvement with litigation and dispute resolution, particularly in relation to the protection of information
- engage in the legislative development process where ONI or NIC equities are involved
- develop and conduct legal training for ONI staff members
- maintain and strengthen strong working relationships with key external stakeholders, in particular, across the National Intelligence Community, PM&C, the IGIS, policy departments and external legal advisers
- communicate effectively with staff at all levels of seniority about ONI as a trusted legal adviser
- support ONI's role in interdepartmental meetings, including preparing meeting papers.

Duties

Key Attributes

Our ideal candidate would have:

- Highly developed written and verbal communication skills
- Demonstrated ability to provide timely, high-quality, client-focused legal advice
- Ability to build and sustain effective relationships and foster teamwork by working collaboratively and productively with others
- Demonstrated good judgement and an unfailing commitment to ethical behaviour
- An understanding of ONI's functions and context (desirable)

Mandatory Attributes

- A Bachelor of Laws or Juris Doctor from an Australian tertiary institution
- Admittance to practice law in an Australian State or Territory and eligibility to hold a restricted practicing certificate in the ACT.

Eligibility

Am I eligible to apply?

You must be an Australian citizen.

Note: if you do not have a birth certificate issued by an Australian State or Territory Government, you must submit a copy of your Australian Citizenship Certificate with your job application.

You must have a checkable background.

Note: we must be able to practically verify, from independent and reliable sources, [cumulative] periods of 12 months or more spent outside Australia.

You must be willing to undergo an organisational pre-employment assessment.

Note: to be eligible for employment with ONI, the preferred applicant(s) will be required to undergo a pre-employment screening assessment (see Pre-employment Screening Assessment).

You must be willing to undergo a comprehensive security clearance suitability assessment.

Note: 'willing to undergo' means fully cooperating in the assessment process, including the timely provision of information and documentary evidence.

Notes

About the Office of National Intelligence

To Apply

Position Contact	ONI Recruitment, recruit@oni.gov.au
Agency Recruitment Site	https://www.oni.gov.au/vacancies

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Agriculture, Water and the Environment

Vacancy VN-0763367

Department of Agriculture, Fisheries and Forestry

Closing Date: Thursday 09 October 2025

Farm Resilience
FDF Strategy and Delivery FDF Strategic Policy

Job Title	Assistant Director
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Perth WA, Melbourne VIC
Salary	\$124,861 - \$134,295
Future Merit Locations	Sydney, Adelaide, Brisbane, Canberra, Darwin, Perth, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Subject to negotiation
Classification	Executive Level 1
Position Number	2025/2845
Agency Website	https://www.agriculture.gov.au

Job Description

<https://www.agriculture.gov.au/about/jobs/apply>

Who we are

The **Future Drought Fund Branch** has responsibility for up to \$100 million per year to fund drought resilience activities. Its policy and program work spans:

- driving adoption of new drought resilient technologies and practices
- trialling and adopting land management practices that support landscape resilience
- helping farmers and regional bodies plan for drought
- making climate information accessible and useful
- building social capital to drive change and support resilient communities.

The **FDF Strategic Policy Section** guides the long-term strategic direction of the FDF through proactive policy development in line with the strategic objectives of the FDF Act, the Drought Resilience Funding Plan and broader departmental and government objectives. The team is responsible for the legislative and policy guiding framework that guides FDF spending which includes:

- developing the narrative and policy positions for the FDF
- assisting FDF program teams in understanding the FDF Act and Funding Plan requirements
- developing the FDF Investment Strategy
- coordinating the government's response to the PC Review
- liaising with other government agencies and within DAFF
- coordinating FDF (non-financial) input into department processes and whole of government processes including Budget and MYEFO
- engaging with external stakeholders
- FDF communications and engagement
- leading legislation reform processes.

Duties

The Job

The duties of the role include, but are not limited to:

- driving the delivery of policy and/or program initiatives, ensuring alignment with strategic objectives and government priorities
- leading and managing small teams or project groups, setting clear direction, supporting development and fostering a high-performing, inclusive and collaborative culture
- providing authoritative advice and preparing high-quality briefings, submissions and correspondence for senior executives and ministers
- coordinating and overseeing project planning, implementation and evaluation and ensuring milestones, risks and resources are effectively managed
- building and maintaining productive relationships with internal and external stakeholders, including across government, industry and community sectors
- providing secretariat services to support senior executives and internal and external committees
- contributing to strategic planning and governance activities including performance monitoring, reporting and continuous improvement

- exercising sound judgement and accountability in financial, contract and resource management
- promoting a collaborative, inclusive and high-performing team culture.

Please note that this recruitment process will initially be used to **one vacancy in the section and that the role may be able to be performed from any of the locations listed above**. The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may be used to fill **future ongoing and non-ongoing vacancies in the branch** where the duties are of a similar nature.

For further information on the work of our department please click [here](#).

Eligibility

What we are looking for

Knowledge and experience

Successful applicants will be able to demonstrate the following knowledge or experience:

- Experience in policy development and/or program delivery.
- Demonstrated experience in stakeholder engagement and relationship management.
- Knowledge of drought, agriculture or climate resilience is desirable but not essential.
- Familiarity with government processes including Budget, Cabinet, and legislative reform is desirable but not essential.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six-month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths>

About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Katrina Baxendell, 0478 270 968
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Attorney-General’s

Vacancy VN-0763314

Australian Federal Police

Closing Date:Thursday 09 October 2025

Job Title	Physiotherapist
Job Type	Full-Time, Non-Ongoing
Location	Melbourne VIC, Canberra ACT, Sydney NSW, Brisbane QLD, Adelaide SA, Perth WA
Salary	\$118,673 - \$127,101
Future Merit Locations	Canberra, Sydney, Brisbane, Adelaide, Perth, Melbourne
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	Executive Level 1
Position Number	15204
Agency Website	https://careers.afp.gov.au

Job Description

<https://careers.afp.gov.au/job-invite/15204/>

Did you know?

The mission of the Australian Federal Police is to provide dynamic and effective law enforcement to the people of Australia. It provides policing throughout Australia in relation to the prevention and detection of crimes against the Commonwealth, its laws and integrity, and community police services to the Community of the ACT.

Working for the AFP provides you with a diverse and rewarding career. Whether you immerse yourself in a position on the frontline, or provide critical operational or professional support, the work you do makes a big impact on the people of Australia.

We recognise your contribution to our workforce and offer generous remuneration and conditions including:

- Six weeks (30 days) of paid annual leave per year + additional paid Christmas stand down
- 4 extra days of mandatory rest leave per year
- 18 days of paid personal leave per year
- Generous superannuation of 15.4%
- 18 weeks paid Parental Leave for Primary Caregiver (and 11 weeks for Secondary Caregiver) + additional unpaid leave entitlements for up until 24 months from the child's date of birth or placement
- Generous salaries and incremental salary progression governed by the AFP Enterprise Agreement
- Flexible and hybrid working arrangement that provides work/life balance
- Health & wellbeing services – with a focus on early intervention, education and prevention
- Access to ongoing training and professional development opportunities

Duties

Applications are sought from suitably qualified applicants wishing to be considered for the role of Physiotherapist – Shield. Shield provides health and wellbeing services to AFP members. You will be working within a team of experienced and passionate clinicians, health and safety advisors, and case managers, where you can use your expertise to improve the health, fitness, and operational readiness of your colleagues.

The Physiotherapist role in Shield focuses on empowering AFP members to take an active role in their recovery, health, and performance through exercise, load management, and functional movement-based interventions.

The Shield Physiotherapist will act in an advisory and consultancy capacity, assisting members to prevent and recover from injury, manage pain, and improve physical capacity. The role contributes to embedding a culture of prevention, capability, and self-management across the workforce, with a focus on physical exercise, preparation, recovery, healthy eating, and fatigue management in the law enforcement context.

What will you do?

Duties of the role include, but are not limited to:

- Collaborating with exercise physiologists and health & fitness advisors to improve employee health, fitness, and physical capability.
- Conducting functional and musculoskeletal assessments to inform operational readiness, injury prevention, and return-to-duty planning.
- Designing and monitoring evidence-based treatment and rehabilitation plans with an emphasis on exercise and progressive load, based
- Facilitating individual and group-based education and movement sessions to uplift health literacy across the AFP.
- Providing advice and support on physical preparation, recovery strategies, sleep, and fatigue management relevant to law enforcement demands.
- Offering guidance on healthy eating and nutrition practices to complement dietetic services and reinforce sustainable lifestyle behaviours.
- Liaising with multidisciplinary teams, including healthcare professionals, rehab case managers, and WHS advisors, to provide holistic and integrated care.
- Contributing to programs and initiatives that enhance musculoskeletal health, reduce preventable injury, and promote sustainable performance across the AFP population.
- Collecting and interpreting health and performance data to provide evidence-based recommendations that inform AFP policy and human performance strategies.
- Preparing technical reports, briefs, and presentations for key stakeholders.
- Providing scope-specific input to SHIELD's early intervention, preventative health, and workforce capability-building programs.
- Supporting SHIELD's broader efforts to embed a culture of health, safety, and performance within the AFP.
- Referring clients appropriately to external medical or allied health practitioners as required.

Eligibility

Essential Requirements

- Must be an Australian citizen at the time of application.
- Must hold, or have the ability to obtain, an NV1 Negative Vetting Level 1 Security Clearance.
- A degree in Physiotherapy and current unrestricted registration with the Australian Health Practitioner Regulation Agency (AHPRA).
- Minimum of five years postgraduate contemporary experience as a Physiotherapist.
- Demonstrated ability to design and deliver safe, effective, and evidence-based physiotherapy interventions, with an emphasis on exercise, load, and movement-based practice.
- Ability to apply manual therapy appropriately within an active, prevention-first treatment philosophy.
- Commitment to ongoing professional development to maintain currency and subject matter expertise.

- Ability to quickly establish effective and authentic rapport with AFP members.
- High-level emotional intelligence, interpersonal skills, and a collaborative team approach.
- Strong administration, record-keeping, and digital literacy skills.

Desirable Requirements

- A current valid Australian driver's licence.
- Experience working in a multidisciplinary team within a large organisational setting.
- Proficiency with Microsoft Office and digital health platforms.
- Ability to undertake domestic travel if required.
- Postgraduate qualifications or specialist certifications relevant to human performance, rehabilitation, or occupational health.
- Australian Strength and Conditioning Association (ASCA) accreditation (Level 1, Level 2, TOPA) or equivalent experience
- Experience in organisational or population-level health and wellbeing programs (e.g. workplace health promotion, tactical performance, injury prevention, or behavioural health literacy initiatives).

Notes

- This role is an AFP Band 7 Level.
- This role is non-ongoing for a period of 12 months with the possibility of a 12 month extension. However, a merit pool will be established for both ongoing and non-ongoing roles.
- This role is located in Canberra, Sydney, Brisbane, Adelaide, Melbourne and Perth, applicants are expected to be based in these areas.

Commitment to Diversity & Inclusion

At the AFP we value the different perspectives, approaches and lived experiences of our people, and recognise that our collective intelligence and diversity is what makes us stronger. As such, we encourage applications from people from all walks of life, including people from culturally and linguistically diverse backgrounds, First Nations people, women, the LGBTQIA+ community and people with disability.

About the Australian Federal Police

As Australia's national policing agency, the AFP is a key member of the Australian law enforcement and national security community, leading efforts to keep Australians and Australian interests safe both at home and overseas. The AFP also has responsibility for providing community policing services to the Australian Capital Territory and Australia's territories, including Christmas Island, Cocos (Keeling) Islands, Norfolk Island and Jervis Bay

To Apply

Position Contact	Brett Sparnon, 02 5126 1356
Agency Recruitment Site	https://careers.afp.gov.au/job-invite/15204/

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Attorney-General's

Vacancy VN-0763319

Australian Federal Police

Closing Date:Thursday 09 October 2025

Job Title	Exercise Physiologist
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Canberra ACT, Sydney NSW, Brisbane QLD, Melbourne VIC, Perth WA
Salary	\$118,673 - \$127,101
Future Merit Locations	Canberra, Adelaide, Sydney, Brisbane, Melbourne, Perth
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	Executive Level 1
Position Number	15202
Agency Website	https://careers.afp.gov.au

Job Description

<https://careers.afp.gov.au/job-invite/15202/>

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Working for the AFP provides you with a diverse and rewarding career. Whether you immerse yourself in a position on the frontline, or provide critical operational or professional support, the work you do makes a big impact on the people of Australia.

We recognise your contribution to our workforce and offer generous remuneration and conditions including:

- Six weeks (30 days) of paid annual leave per year + additional paid Christmas stand down
- 4 extra days of mandatory rest leave per year
- 18 days of paid personal leave per year
- Generous superannuation of 15.4%
- 18 weeks paid Parental Leave for Primary Caregiver (and 11 weeks for Secondary Caregiver) + additional unpaid leave entitlements for up until 24 months from the child's date of birth or placement
- Generous salaries and incremental salary progression governed by the AFP Enterprise Agreement
- Flexible and hybrid working arrangement that provides work/life balance
- Health & wellbeing services – with a focus on early intervention, education and prevention
- Access to ongoing training and professional development opportunities

Duties

Applications are sought from suitably qualified applicants wishing to be considered for the role of Exercise Physiologist – Shield. Shield provides health and wellbeing services to AFP members. You will be working within a team of experienced and passionate clinicians, health and safety advisors, and case managers, where you can use your expertise to improve the health, fitness, and operational readiness of your colleagues.

The Exercise Physiologist role in Shield focuses on empowering AFP members to take an active role in their health, performance, and injury prevention through education, exercise prescription, and sustainable behaviour change.

The Shield Exercise Physiologist will act in an advisory and consultancy capacity, assisting members to recover from injury, manage chronic conditions, and build long-term health literacy and physical capacity. The role contributes to embedding a culture of prevention, capability, and self-management across the workforce, with a focus on physical exercise, preparation, recovery, healthy eating, and fatigue management in the law enforcement context.

What will you do?

Duties of the role include, but are not limited to:

- Collaborating with physiotherapists and health & fitness advisors amongst a broader MDT to improve employee health, fitness, and capability.
- Conducting functional capacity and risk assessments to inform operational readiness, injury prevention and return-to-duty planning,
- Designing, prescribing, and monitoring evidence-based exercise programs for injury prevention, rehabilitation, and workforce conditioning.
- Facilitating individual and group-based exercise sessions, workshops, and education initiatives to uplift health literacy and physical health across the AFP.
- Providing advice and support on physical preparation, recovery strategies, sleep, and fatigue management relevant to law enforcement demands.
- Offering guidance on healthy eating and nutrition practices to complement dietetic services and reinforce sustainable lifestyle behaviours.
- Work in a multidisciplinary team, including healthcare professionals, rehab case managers, and WHS advisors, to provide holistic and integrated care.
- Contributing to programs and initiatives that enhance musculoskeletal health, reduce preventable injury, and promote sustainable health and physical performance across the AFP population.
- Collecting and interpreting health and performance data to provide evidence-based recommendations that inform AFP policy and human performance strategies.
- Preparing technical reports, briefs, and presentations for key stakeholders.
- Providing scope-specific input to SHIELD's early intervention, preventative health, and workforce capability-building programs.
- Supporting SHIELD's broader efforts to embed a culture of health, safety, and performance within the AFP.
- Referring clients appropriately to external medical or allied health practitioners as required.

Eligibility

Essential Requirements

- Must be an Australian citizen at the time of application.
- Must hold, or have the ability to obtain, an NV1 Negative Vetting Level 1 Security Clearance.
- A bachelor degree in Exercise Physiology (or equivalent) and current accreditation with Exercise & Sports Science Australia (ESSA) as an Accredited Exercise Physiologist (AEP).
- Minimum of five years postgraduate contemporary experience as an Exercise Physiologist.
- Demonstrated ability to design and deliver safe, effective, and evidence-based exercise interventions across a wide range of needs (injury prevention, chronic disease management, rehabilitation, and workforce capability).
- Commitment to ongoing professional development to maintain currency and subject matter expertise.
- Ability to quickly establish effective and authentic rapport with AFP members.
- High-level emotional intelligence, interpersonal skills, and a collaborative team approach.
- Strong administration, record-keeping, and digital literacy skills.

Desirable Requirements

- A current valid Australian driver's licence.
- Experience working in a multidisciplinary team within a large organisational setting.
- Proficiency with Microsoft Office and digital health platforms.
- Ability to undertake domestic travel if required.
- Postgraduate qualifications or specialist certifications relevant to human performance, rehabilitation, or occupational health.
- Australian Strength and Conditioning Association (ASCA) accreditation (Level 1, Level 2, TOPA) or equivalent
- Experience in organisational or population-level health and wellbeing programs (e.g., workplace health promotion, tactical performance, injury prevention, or behavioural health literacy initiatives).

Notes

- This role is an AFP Band 7 Level.
- This role is non-ongoing for a period of 12 months with the possibility of a 12 month extension. However, a merit pool will be established for both ongoing and non-ongoing roles.
- This role is located in Canberra, Sydney, Brisbane, Adelaide, Melbourne and Perth, applicants are expected to be based in these areas.

Commitment to Diversity & Inclusion

- At the AFP we value the different perspectives, approaches and lived experiences of our people, and recognise that our collective intelligence and diversity is what makes us stronger. As such, we encourage applications from people from all walks of life, including people from culturally and linguistically diverse backgrounds, First Nations people, women, the LGBTQIA+ community and people with disability.

About the Australian Federal Police

As Australia's national policing agency, the AFP is a key member of the Australian law enforcement and national security community, leading efforts to keep Australians and Australian interests safe both at home and overseas. The AFP also has responsibility for providing community policing services to the Australian Capital Territory and Australia's territories, including Christmas Island, Cocos (Keeling) Islands, Norfolk Island and Jervis Bay

To Apply

Position Contact	Brett Sparnon, 02 5126 1356
Agency Recruitment Site	https://careers.afp.gov.au/job-invite/15202/

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Attorney-General’s

Vacancy VN-0763329

Australian Human Rights Commission

Closing Date:Monday 06 October 2025

Policy
Policy Policy

Job Title	Senior Policy and Research Officer
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Sydney NSW, Various locations - NSW NSW, Various locations - QLD QLD, Various locations - SA SA, Various locations - WA WA, Various locations - NT NT, Various locations - TAS TAS, Various locations - ACT ACT, Various locations - QLD QLD
Salary	\$115,892 - \$129,580
Future Merit Locations	Various locations - QLD, Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 1
Position Number	1376
Agency Website	

The Australian Human Rights Commission (the Commission) is Australia's national human rights institution, dedicated to fostering a society where human rights are upheld, protected, and celebrated. We envision an Australia where every individual is valued equally in dignity and rights.

Our mission involves promoting and safeguarding the human rights of all Australians by:

- Advising all levels of government and various public and private organisations.
- Strengthening laws, policies, and practices while providing accessible investigation and conciliation services.
- Engaging inclusively with civil society, communities, and the private sector.
- Raising awareness about human rights and offering educational resources.
- Collaborating with partners to cultivate a culture of respect for human rights across the nation.

Our Policy Section supports our President and seven statutory Commissioners (race, age, sex, disability discrimination; children; Aboriginal and Torres Strait Islander social justice and human rights) to promote awareness and understanding of human rights, conduct research and advocacy, and make recommendations to government to fully implement Australia's human rights obligations.

Are you passionate about human rights and ready to make a meaningful impact? We are looking for a dedicated and experienced professional to play a key role in advancing Commission work on cross-cutting human rights issues. In this role, you will provide high level surge capacity for the Commission to ensure that human rights considerations are part of public debates on key social and policy issues.

This full-time / part time, non - ongoing position will initially be available until 30 June 2026. It offers a competitive salary range of \$115,892 - \$129,580 per annum plus 15.4% superannuation.

We offer flexible, hybrid and remote work options.

Duties

What You'll Do:

- Undertake research, consultation and engagement on topical human rights issues, and lead the drafting of reports, submissions, briefings and other documents.
- Provide strategic and high-level advice to the Commission on key human rights issues.
- Lead and provide oversight to others in conducting, research, consultation and engagement on human rights issues and in advancing the Commission's strategic priorities more broadly.
- Strategically maintain and nurture complex networks of internal and external stakeholders across a range of constituencies, communities, government agencies and organisations to support project objectives and priorities.

- Develop and maintain effective relationships with government, community and other key stakeholders.
- Identify opportunities for additional resourcing and contribute to funding proposals for future activities.
- Lead a collaborative intersectional approach to engagement with the Commissioners and staff across the Commission to progress topical human rights priorities.

Eligibility

What We're Looking For:

- Tertiary qualifications or equivalent professional experience in law, social sciences or relevant field.
- Demonstrated expertise on human rights and practical experience of applying them in policy and research.
- Expertise in conducting research and providing complex policy advice on human rights issues with an intersectional lens.
- Project management skills including an ability to manage competing priorities, experience in coordinating resources and responding flexibly to changing work demands.
- Demonstrated capacity for setting strategic direction and achieving outcomes in a human rights, social policy or similar context.
- Demonstrated ability to manage resources, build effective teams, harness internal and external expertise to achieve results.
- High level of resilience and demonstrated ability to respond flexibly to maintain momentum and achieve objectives under pressure or in difficult situations.
- Exceptional relationship management skills which ensure partner/stakeholder interests (internal and external) are recognised and managed successfully.
- Exceptional communication skills including demonstrated ability to communicate with influence and negotiate persuasively to resolve conflicts and facilitate agreement on mutually beneficial solutions.

Notes

Why Join Us?

By becoming a part of our team, you'll play a vital role in influencing public conversations about human rights and making a meaningful impact. If you're ready to use your skills to support a cause that matters, we want to hear from you!

Apply Now! Help us shape the future of human rights in Australia. Join us in making a difference!

Applications close: 5pm 06 October 2025

Notes

We value inclusivity and diversity and seek people who support and model the behaviours we promote in our workforce. We strongly encourage applications from First Nations Australians, mature workers, people from culturally and linguistically diverse backgrounds, culturally and marginalised communities, carers, LGBTIQ+ and people with disability.

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).

The Commission is committed to providing an accessible, inclusive work environment to enable people with a disability to participate fully in all aspects of employment. Applicants are encouraged to request reasonable adjustment as required to assist your participation in this recruitment process.

Please note this position is advertised as Non-Ongoing. The successful applicant would be employed for an initial period of up to 30 June 2026. If extended, the maximum period will be two years in total. The merit pool / list established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may be used to fill future non-ongoing vacancies in the Commission where the duties are of a similar nature.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>.

How to Apply

Please provide a resume and a statement (maximum of 2 pages) outlining your interest in this position(s), your experience that would lead to impactful outcomes in the role, and the skills and capabilities you bring.

The successful candidate will demonstrate the ability to fulfill the requirements of the role in an impartial and respectful manner as required by the APS Code of Conduct. The successful candidate will uphold the integrity and independence of the Australian Human Rights Commission.

As part of the recruitment and selection process, applicants will be required to consent to and undergo background checks which may include character and social media checks.

For more Information

Information about the role and Commission practices may be sought from Sophia Rinaldis - A/g, Senior Policy Executive via sophia.rinaldis@humanrights.gov.au.

About the Australian Human Rights Commission

To Apply

Position Contact	Sophia Rinaldis, sophia.rinaldis@humanrights.gov.au
Agency Recruitment Site	https://humanrights.gov.au/about/jobs/apply-now?jobId=Q7FFK026203F3VBQB68LO7VKW-381&lang

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Attorney-General's

Vacancy VN-0763248

Federal Court of Australia

Closing Date:Thursday 09 October 2025

Federal Court of Australia
Court and Tribunal Services

Job Title	Client Service Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Perth WA
Salary	\$75,022 - \$81,775
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible working arrangement may be negotiated in line with operational requirements
Classification	APS Level 4
Position Number	0816-09-25
Agency Website	https://www.fedcourt.gov.au/about/employment

Job Description <https://fcajobs.nga.net.au/?jati=C5D2E2A6-90F8-2355-848C-E4365DE92ACC>

Purpose of position

The Court and Tribunal Services Team (CTS) is a pivotal part of the Court's operational structure with broad responsibility across the general federal jurisdiction for enquiries and management of documents submitted for filing.

The Client Services Officer (CSO) role operates within a small team and forms part of the broader registry team, providing services to the judiciary and to the public, both locally (face to face) and nationally as part of a dispersed national team.

The Strategic Support Hub (SSH) team are the first point of contact for most clients and/or their legal representatives when contacting the Courts via telephone, live chat and email. CSOs will be rostered to the SSH in addition to undertaking other national document processing work.

SSH and CSO staff integrate across areas of responsibility to provide a holistic service to judges, staff, litigants, and the profession. The Courts have a wide jurisdiction requiring CSOs to be flexible in their approach and there is an expectation of regular role rotation and cross skilling taking place to ensure staff maintain a broad range of skills.

Duties

- Provide information and advice relating to court services, procedures, processes and forms as well as external options to clients to assist them to resolve their enquiries and issues.
- Progress cases by providing administrative services in accordance with court processes, including document lodgement, enquiries management, Registrar support and receiving and reconciling court fees and charges.
- Assist in the management of complex cases through the case management system.
- Work independently within defined rules to apply legislation, guidelines and court processes.
- Identify issues and contribute to the resolution of problems.
- Liaise with a range of internal and external stakeholders including Judge's chambers, Registrars and their support staff, managers, legal practitioners, community organisations and other service providers to assist the resolution of cases.
- Coach employees, identify training needs and provide quality assurance.
- Collate, analyse and produce reports as required, and
- Assist Registrars as required.

Eligibility

Selection Criteria

1. A demonstrated record of success in the provision of service to clients involving working directly with the general public and a demonstrated understanding of and commitment to providing client focused services in a high-volume environment.
2. A demonstrated high level of organisational, analytical and problem-solving skills, the ability to use initiative and work independently and the ability to prioritise work to meet deadlines.
3. A demonstrated ability to work well in a team, foster a positive team environment and demonstrated experience coaching and training colleagues (or related experience).
4. A demonstrated capacity to communicate effectively both orally and in writing with people from a wide range of backgrounds, including clients, other staff members, the judiciary and senior management. This will include a proven ability to manage stressful and/or conflict situations in a professional manner, on a continual basis.
5. A demonstrated ability to contribute to and support change in the workplace including a strong ability to identify opportunities for process improvement. In addition, quickly acquire a sound working knowledge of court procedures, guidelines and policies.

Notes

How to apply

To apply please complete the application form on the Court's career portal. If you have any issues with applying please email recruitment@fedcourt.gov.au.

As part of your application, you will be required to submit a two-page response outlining your suitability for this position having regards to the selection criteria and duties of the position which are described in the position description (maximum word limit 1000). Please ensure this document is attached before submitting your application.

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship;
2. Security and character clearance – the successful applicant must satisfy a Police Records Check, and may also be required to complete security clearances during the course of their employment;
3. Successful applicants engaged into the APS will be subject to a probation period

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply, but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability. First Nations peoples, LGBTIQ+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Federal Court of Australia

The Chief Executive Officer and Principal Registrar of the Federal Court, together with officers and staff identified under the Federal Court of Australia Act 1976, the Federal Circuit and Family Court of Australia Act 2021 and the Native Title Act 1993, constitute a single Statutory Agency for the purposes of the Public Service Act 1999. Employees are engaged to work in support of the following courts or tribunal: • Federal Court of Australia, • Federal Circuit and Family Court of Australia, and • National Native Title Tribunal. Employees are covered by the Federal Court of Australia Enterprise Agreement 2024-2027. The Federal Court and the Federal Circuit and Family Court each maintain a distinct statutory identity, with separate functions and judicial independence.

To Apply

Position Contact	Gemma Broughton, 0457 022 143
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=C5D2E2A6-90F8-2355-848C-E4365DE92ACC

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Attorney-General's

Vacancy VN-0763371

Office of the Australian Information Commissioner

Closing Date: Thursday 09 October 2025

Regulatory Action Division

Job Title	APS5 Investigator and APS6 Senior Investigator
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Brisbane QLD, Canberra ACT, Adelaide SA, Hobart TAS, Perth WA, Darwin NT
Salary	\$87,895 - \$106,728
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	The OAIC operates a hybrid work model with a combination of remote working and office attendance.
Classification	APS Level 5;APS Level 6
Position Number	OAIC-2025-024
Agency Website	https://www.oaic.gov.au/about-us/

Job Description

<https://www.oaic.gov.au/about-the-OAIC/join-our-team>

The Regulatory Action Division oversees the management of compliance, investigation and enforcement to promote adherence to the FOI Act and Privacy Act. This includes the management of Commissioner-initiated and some high-risk complaint investigations, complex Notifiable Data

Breach (NDB) scheme matters, general and funded assessments (including those for CDR and digital ID), monitoring compliance, and the enforcement of privacy and FOI legislation through legal action. This division provides the agency with expertise in enforcement, investigations, and litigation, and ensures the OAIC can regulate proactively and strategically.

The Investigations Team in the Regulatory Action Division plays an integral role in promoting and upholding privacy and information rights for the Australian community. The main responsibilities and work undertaken by the Investigations Team and Investigators in the Regulatory Action Division include:

- § Actively managing a caseload of preliminary inquiries and/or investigations.
- § Conducting research, preparing investigation plans, correspondence, drafting high quality investigation reports, internal briefings and making sound administrative decisions.
- § Creating and maintaining evidence matrices and the preparation of statutory notices.
- § Using evidence gathering powers to identify whether there has been a contravention of relevant laws and make risk-based recommendations.
- § Liaising with respondents and stakeholders.
- § Identifying, monitoring, and referring matters or trends of risk may warrant regulatory action in accordance with the OAIC's strategic priorities and posture.

Staff at the APS6 level undertake work on more complex matters than staff at the APS 5 level. APS6 officers also provide advice, training and guidance to more junior staff and colleagues across the office. They may also lead an investigation and have greater autonomy in the management of their cases. APS 6 officers may also be involved in stakeholder engagements, and other tasks factoring in the classification and Work level standards.

Duties

The OAIC is seeking motivated individuals with demonstrated investigations skills, who can apply technical knowledge, legal analysis, and strategic regulatory skills in a dynamic environment. We are seeking individuals for roles across the APS5 and APS6 levels with the following attributes:

- § Experience in the conduct of inquiries and investigations.
- § Experience in preparing high quality written correspondence, briefs, reports and administrative decisions.
- § Ability to undertake research and interpret and apply legislation in complex matters.
- § Strong analytical and critical thinking skills, with excellent attention to detail.
- § Strong written and verbal communication skills and the ability communicate with influence.
- § Knowledge of, or the ability to quickly acquire knowledge of, the Privacy Act and other relevant legislation, and key concepts of information security.
- § Ability to work with independence, subject to limited direction, to deliver quality outcomes.

Highly desirable:

§ Certificate IV in Government Investigations (or higher), or willingness to obtain on commencement.

§ Knowledge of the principles of administrative decision making, or administrative law.

§ Relevant tertiary qualifications and/or professional experience in one or more relevant areas such as law, regulation, public policy, investigations or similar.

§ **APS5:** 1-3 years relevant professional experience.

§ **APS6:** 3-5+ years relevant professional experience.

Eligibility

§ Section 22 of the *Public Service Act 1999* requires that APS employees must be Australian citizens.

§ There are restrictions on employment of people who have, within the previous 12 months, accepted a redundancy benefit from an APS agency or a non-APS Commonwealth employer.

§ For the duration of your employment with the OAIC you will be required to obtain and maintain a Baseline Australian Government security clearance and meet required background, identification and character checks.

§ Note: All duties are to be performed in accordance with the APS Code of Conduct and APS Values and OAIC policies, including Workplace Diversity and Work Health and Safety. Under section 25 of the *Public Service Act 1999* the OAIC may re-assign the duties of an employee from time to time.

Notes

How to Apply

1. Please complete the application form found in the job pack on our website

<https://www.oaic.gov.au/about-us/join-our-team/>.

2. You are asked to provide a single page application response (*one A4 page-pitch*) addressing your interest, motivation and fit for the role. Your pitch should include the use of practical and professional examples as relevant to the role and the **job specific capabilities, skills and experience outlined above**. Please also clearly indicate your preferred role in your pitch.

3. Your application form, CV (maximum 3 pages) and one-page-pitch should be collated as one document (*where possible*) and sent in a single email to: jobs@oaic.gov.au. **Please ensure your email includes your full name in the email subject field, along with the job reference OAIC-2025-024.**

The Office of the Australian Information Commissioner (OAIC) is an independent agency within the Attorney-General's portfolio. Our primary functions are privacy, freedom of information and government information policy. Our responsibilities include conducting investigations, reviewing decisions, handling complaints, and providing guidance and advice.

To Apply

Position Contact	Ms Natalie Le, 02 9942 4158
Agency Recruitment Site	https://www.oaic.gov.au/about-the-OAIC/join-our-team

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Defence

Vacancy VN-0763035

Department of Defence

Closing Date:Thursday 09 October 2025

Capability Acquisition and Sustainment Group J
Joint Aviation systems Divison

Job Title	Business Support Officer
Job Type	Full-Time, Ongoing
Location	Enoggera QLD
Salary	\$86,887 - \$93,066
Future Merit Locations	Enoggera
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	CASG/06229/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=7B4272C1-F297-E757-23C9-E435304821D5>

Duties

The Role

The APS 5 Office Manager will work within the Business Management Unit (BMU) Team and is responsible to the Business Support Team Leader for the management and delivery of CHSPO's administration and corporate functions within the BMU, Workplace Health and Safety (WHS) compliance and Building Emergency Warden responsibilities.

This position is required to:

- Perform moderately complex activities; problem solving and associated tasks working to agreed priorities and outcomes.
- Assess reports, processes and conformance to meet specified requirements, and provide recommendations for consideration.
- The work is office based, with irregular stakeholder engagements (on and off site); the role is part of the business services delivered to the Program Office.

The successful candidate to work within a framework of legislation, Commonwealth policies, work practices and procedures in accordance with Defence's mission and business objectives. This role is a supervisory position within a small business and administrative team providing services for the

Program Office and be accountable to set work priorities, allocate work, and manage workflows and performance.

This role has been identified as requiring access to International Traffic in Arms Regulations (ITAR) controlled technology. The ITAR is United States (US) law, which regulates Defence articles, including technical data, and Defence services on the United States Munitions List. Access restrictions may apply on the basis of currently held/previously held citizenship, as well as current permanent residency. Defence may be able to utilise workforce exemptions to mitigate these restrictions, which generally requires that applicants provide details of all current citizenships and permanent residencies, as well as previously held citizenships. Defence collects these details to confirm an applicant's eligibility for the role and to maintain compliance with international obligations.

About The Team

The Cargo Helicopter Systems Program Office (CHSPO) delivers acquisition and through-life support for the CH-47F Chinook Helicopter.

The Program Office is made up of the Cargo Helicopter Management Unit (CHMU) and the Business Management Unit (BMU). CHSPO is based in Brisbane with small detachments in Oakey, Townsville and the USA. CHSPO supports career development through a comprehensive professional development program, encouraging employees to build both leadership and technical skills, and harnesses continuous improvement ideas and innovations.

The Business Management Unit is responsible for the delivery of Corporate Services and in conjunction with Branch, People and Workforce Management functions across the Program Office. We are accountable for the delivery of and coordination of corporate support services across our multiple work locations. Corporate Services performed by the BMU comprise Logistics Governance and Assurance, and Business Governance and Assurance (which is further broken down into the areas of Information and Records Management, internal Financial Management, Workforce Management, Security, WHS & Risk Management).

Our Ideal Candidate

Our ideal candidate will possess strong leadership and team building skills, with a strong understanding of business practices.

To be successful in this role, you will possess or gain the following attributes and skills:

- Adaptability, resilience and flexibility;
- Strong written, interpersonal and verbal communications skills;
- Ability to work effectively both independently and as part of multi-disciplinary teams;
- Strong stakeholder engagement skills;

- Excellent attention to detail; and
- Strong collaboration skills.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Defence

The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

To Apply

Position Contact	Ethan Pruy, 07 3253 8709
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=7B4272C1-F297-E757-23C9-E435304821D5

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Department of Defence

Closing Date: Thursday 16 October 2025

Naval Shipbuilding and Sustainment Group
Office of DEPSEC Naval Shipbuilding and Sustainment

Job Title	Technical Director
Job Type	Full-Time, Ongoing
Location	Henderson WA
Salary	\$139,681 - \$167,659
Future Merit Locations	Henderson
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 2
Position Number	NSSG/07628/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=5BC8C3DD-0DBC-28B2-B025-E435333577E4>

Duties

The Role

The Technical Director WA will be required to work in a complex operating environment as part of the NCB. The position supports the implementation and delivery of continuous shipbuilding and will be an integral part of the Technical area within NCB, responsible for leading project acceptance teams. This role directly supports the Principal Engineer with requirements of the Authorised Engineering Organisation.

The key responsibilities for the position are:

- Technical Assurance.
- People Management.
- Stakeholder Management.
- Build Capability.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

Naval Construction Branch (NCB) is accountable for the assurance of ship construction, set-to work and transit of vessels constructed at the Osborne Naval Shipyard and Henderson precinct. We are headquartered in Osborne, SA and have a detachment in Henderson, WA and a smaller presence in Port Macquarie, NSW.

NCB is furthering continuous naval shipbuilding and growing sovereign capability by overseeing the construction to ensure quality and standards are met, storing lessons learnt and developing standard shipbuilding procedures for construction.

NCB will oversee the construction of many different Navy vessels including Offshore Patrol Vessels, Hunter Class Frigates, Young Endeavour, Evolved Cape Class and Pacific Patrol Boats. Working at NCB will enable you to be at the grassroots of continuous naval shipbuilding, where you are part of a working shipyard, being able to see and contribute to the vessels delivered and used in service by Navy.

Our Ideal Candidate

The preferred candidate will have the following experience and qualifications gained in a maritime environment:

- Demonstrated competency and knowledge related to construction, design, upgrade and operation of naval warships and or commercial shipping.
- Experience in a systems engineering environment including system design plus verification and validation activities.
- Experience in the management of quality assurance teams.
- Ability to absorb, assess and provide direction regarding technical matters across a broad range of subject matters, in conjunction with SME support/input.
- A good understanding of technical certification of platforms/systems for use (Seaworthiness, Safety and Legislative Compliance) and Test and Trials processes.
- Experience in the survey of maritime platforms.
- Experience in leading technical teams, including mentoring of technical staff.
- Strong at building networks with key stakeholders across multiple organisations and utilising these networks to problem solve, communicate and collaborate to achieve both organisation specific and shared outcomes.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Defence

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To Apply

Position Contact	Dr Astrid Barros, 08 6159 8322
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=5BC8C3DD-0DBC-28B2-B025-E435333577E4

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Defence

Vacancy VN-0763108

Department of Defence

Closing Date: Sunday 12 October 2025

Naval Shipbuilding and Sustainment Group
Major Surface Combatants and Combat Systems

Job Title	Technical Publications Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$95,187 - \$108,734
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	NSSG/07637/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=5C6DE721-C09C-722F-163E-E4356AC5692A>

Duties

The Role

The SEA5000 Hunter Class Frigate Branch Technical Publications Officer will provide support to the delivery of the Technical Publications Program for the Hunter Class Frigate, through assisting with the management of the review and approval of Technical Publications and ensuring that they are delivered and ultimately accessible to the personnel on the HCF. This is an exciting opportunity to be part of the delivery of a critical element of the Hunter Class Frigate.

SEA5000 Hunter Class Frigate Branch is seeking a committed and confident individual to undertake the APS6 Technical Publications Officer position, who will be responsible for assisting the HCF Integrated Logistics Support Team in activities such as;

- Assisting with the management of the review and approval of Technical Publications
- Assisting with the management of the review and approval of other contract data deliverables
- Developing and providing reports on the status of the review and approval of Technical Publications
- Liaising with internal and external stakeholders on the delivery of the technical publications program

- Participating and liaising with various Working Groups and forums

About our Team

The Hunter Class Frigate (HCF) will be one of the most advanced warships in the world with cutting edge technology and capabilities. As Australia's largest shipbuilding project, HCF provides the foundation for Continuous Naval Shipbuilding in Australia.

We are working with experts from the UK, USA, Canada and Europe to provide six frigates optimised for anti-submarine warfare to the Royal Australian Navy. The frigates are being constructed at the Osborne Naval Shipyard, South Australia utilising the latest production technologies.

You will have access to generous working conditions as an Australian Public Servant in Defence. You will be supported in balancing work life with family and other priorities, with a variety of flexible working arrangements available. Information on Defence employees' working conditions, including an attractive remuneration package with a generous superannuation contribution (15.4%), can be sourced from the Defence Enterprise Agreement.

Our Ideal Candidate

Our ideal candidate is a highly organised and detail focused individual. They are proactive problem solvers who can manage competing priorities while maintaining high standards of security, safety and confidentiality.

Above all, they demonstrate integrity, reliability and commitment to supporting Defence capability through their role in delivering the HCF Publications Program.

Key attributes and experience we are looking for:

- Experience in technical writing/authoring or in the management of a technical publications program
- Excellent interpersonal skills, sound technical verbal and written communication abilities
- Ability to review and assure the quality of work undertaken by others
- Ability to exercise knowledge and compliance with legislative frameworks
- Strong Organisational and time-management skills
- High attention to detail and accuracy
- Ability to work both independently and in a team

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

Position Contact	HCF Workforce Team, nssg-msccs-hcf.workforce@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=5C6DE721-C09C-722F-163E-E4356AC5692A

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Defence

Vacancy VN-0763109

Department of Defence

Closing Date: Sunday 12 October 2025

Naval Shipbuilding and Sustainment Group
Major Surface Combatants and Combat Systems

Job Title	Commercial and Finance Director
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$139,681 - \$167,659
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 2
Position Number	NSSG/07688/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=CE11917E-E3FC-6230-F259-E4356B1357C4>

Duties

The Role

As the Hunter Class Frigate Commercial and Finance Director, you will play a critical leadership role in Defence's most complex warship acquisition program. You will lead high-level finance and contract management functions, providing expert advice on procurement, policy, commercial and finance matters. Operating within established legislative and policy frameworks, you will manage a diverse team of professionals across finance and commercial disciplines, from graduates to senior staff. You will be responsible for planning, resourcing, and delivering business outcomes, while driving continuous improvement and aligning work with strategic objectives.

This role requires initiative, sound judgement, excellent relationships management, and the ability to manage multiple competing priorities in a dynamic environment. You will foster collaboration, guide performance, and build strong stakeholder relationships to support program success. If you are a strategic thinker with deep commercial and financial expertise, and a passion for contributing to national capability, we encourage you to apply.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for

positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

The Hunter Class Frigate (HCF) is one of the world's most advanced warships, and the project is Australia's largest shipbuilding project. The HCF program provides the foundation for Continuous Naval Shipbuilding and is bringing together global expertise from the UK, USA, Canada, Europe, and Australia to solve complex design and construction challenges.

The HCF program has introduced new approaches to Defence project and engineering management. Whilst built on traditional systems engineering and contract management approaches, Defence and the shipbuilding industry are evolving to meet the demands associated with growing and sustaining a skilled, sovereign workforce.

As a member of Team Hunter, you will be contributing to a high-impact, national capability, while fostering innovation and collaboration, and demonstrating decisive leadership. As an Australian Public Servant in Defence, you will benefit from flexible working arrangements, generous conditions, and a competitive remuneration package, including 15.4% superannuation, as outlined in the Defence Enterprise Agreement.

Our Ideal Candidate

We are seeking a dynamic and experienced person to lead critical Commercial and Finance functions in a complex and fast-paced environment. The ideal candidate will have previous experience in an acquisition category (ACAT) 1 program and bring strong commercial and financial acumen. They will have proven leadership abilities across finance and contract management, and a demonstrated ability to deliver in a complex, ambiguous environment.

They will be highly organised, resilient, and capable of managing blended teams consisting of APS, military, external service providers and industry personnel. Strong stakeholder engagement, negotiation and influencing skills are essential, along with a demonstrated ability to work independently and with integrity. Previous experience in an alliance or collaborative contracting environment is highly valued. The successful candidate will be a leader who thrives in a high-tempo environment, fosters a positive team culture, and understands Defence's mission and legislative frameworks.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

Position Contact	HCF Workforce Team, Contact Number Withheld
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=CE11917E-E3FC-6230-F259-E4356B1357C4

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Defence

Vacancy VN-0763115

Department of Defence

Closing Date: Thursday 09 October 2025

Naval Shipbuilding and Sustainment Group
Submarines

Job Title	Commercial Manager
Job Type	Full-Time, Ongoing
Location	Rockingham WA
Salary	\$120,303 - \$135,701
Future Merit Locations	Rockingham
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	NSSG/07588/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=6166B1DD-CD21-E591-41DA-E4356BAAC646>

Duties

The Role

We are seeking highly motivated individuals to fill the role of EL 1 – Commercial Manager within the Submarines Division of the Naval Shipbuilding and Sustainment Group.

In this role, you will exercise a degree of independence and build strong relationships with stakeholders across the Submarine Enterprise. You will work productively and collaboratively in a multidisciplinary environment, delivering competing and time critical commercial outcomes in support of complex activities across the entire procurement lifecycle.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

Submarines Division is within the Department of Defence's Naval Shipbuilding and Sustainment Group. Submarines Division exists to deliver enduring, potent and credible submarine capability vital to Australia's national security. The Submarine capability we deliver includes the submarines themselves, their support systems and the associated sovereign industrial base.

The Commercial team supports the commercial needs of the Submarines Division including conducting complex procurements and contracting activities, contract management and commercial management of complex risks and issues. The team works closely and collaboratively with the Australian Submarine Agency and major Defence industries.

The Division works in partnership with the Royal Australian Navy and Industry to deliver the strategic submarine capability to the nation. You will have access to generous and attractive working conditions as an Australian Public Servant in Defence. Working for Defence will support you in balancing work life with family and other priorities.

You can access a variety of flexible working arrangements, including part-time work, occasionally working from home and working hours that are not always nine to five. Information on Defence employees' working conditions, including an attractive remuneration package that may respond to industry variations and a generous superannuation contribution (15.4%), can be sourced from the Defence Enterprise Agreement. If you require further information, please email nssg.submarines.workforcemgt@defence.gov.au

Our Ideal Candidate

The successful candidate will work closely with a diverse range of stakeholders to achieve commercial outcomes that enable the delivery of submarine capability. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidate will demonstrate the following:

- A high standard of professionalism, integrity, discretion and sound judgement.
- An ability to interpret and apply legislation, regulation, policies, procedures, standards, corporate objectives, instructions and other material to deliver complex commercial outcomes.
- Being accountable for managing allocated resources, setting work area priorities and developing strategies.
- An ability to manage and be accountable for contract administration, performance and risks and take appropriate action.
- An ability to build and sustain strong relationships with internal and external stakeholders.

- Ability to lead and manage a team, set work priorities, manage workflows and set clear performance and behaviour standards

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

Position Contact	NSSG Submarine Workforce Management, nssg.submarines.workforcemgt@defence.gov
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=6166B1DD-CD21-E591-41DA-E4356BAAC646

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Department of Defence

Closing Date: Thursday 09 October 2025

Defence Science and Technology Group
Science Strategic Planning and Engagement

Job Title	ICT Security Specialist
Job Type	Full-Time, Ongoing
Location	Fishermans Bend VIC
Salary	\$120,303 - \$135,701
Future Merit Locations	Fishermans Bend
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	DSTG/07732/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=F378D5CA-B66C-EE88-D315-E4356C8446DD>

Duties

The Role

You will work in a dynamic environment to provide effective ICT security solutions, including security compliance, security audits and security education to support DSTG outcomes that impacts Defence capability.

Role includes:

- Interpret security policy to create and maintain ICT authorisation documentation artefacts to achieve and retain ICT accreditation for multiple Information Systems.
- Responsible for robust ICT security assurance through the conduct of continuous monitoring activities within strict timeframes.
- Identify, document, and control cyber security risks associated with the Information Systems under your purview, ensuring the continued confidentiality, integrity, and availability of each system.

- Responsible for management and execution of cyber security incident response activities and documentation.
- Effectively communicate complex concepts, risks, and ICT security requirements to the system owner, managers, peers, and other stakeholders.
- Perform as an ICT security subject matter expert.
- Assisting the Facility Security Manager with management of a secure facility.
- Effectively manage workloads, prioritise tasks and meet deadlines to deliver outcomes.
- Perform out of hours On Call responsibilities requiring reliable transportation due to work site attendance required within a minimum timeframe.
- Travel interstate when required.

This exciting opportunity will expose you to a diverse range of activities, ICT system implementations, management duties and facilities. We will support you in your professional development and provide training and networking opportunities regularly.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

Join a dynamic and integrated team that is committed to innovating, learning and collaborating to deliver a critical service to Defence. We integrate inputs from DSTG's emerging and critical technology analysts, intelligence technology analysts, and international partner collaborations in technology foresight, to provide advice to Defence on Innovation, Science & Technology (IS&T) threats and opportunities from disruptive technologies.

We operate in a classified environment and provide Physical security, ICT security, workplace health and safety, and infrastructure support for DSTG's research facilities. This enables the Research & Development (R&D) projects conducted by DSTG scientists to develop technology for advanced Defence capabilities. We also advise and support the R&D projects provided by industry, academia and other external research organisations for the program. Our team grips up the various projects, to concentrate on the overall program to operationalise R&D and realise impact for Defence capability.

Our Ideal Candidate

Our successful candidate will possess skills and experience in some of the following areas:

- International standards including National Institute of Standards and Technology 800-53.
- Performing vulnerability management, identifying and defending against threats and continuous monitoring of information technology environments.

- Analysis of information systems logs identifying security vulnerabilities and recommending actions to remediate.
- Comfortable operating independently with minimal supervision or as part of a collaborative team.
- Strong interpersonal, oral and written communication skills with the ability to produce high quality documentation, high quality reports, correspondence and guidance to internal and external stakeholders.
- Proven experience in time management, planning and problem-solving skills with the ability to apply sound judgement to complete complex tasks within tight deadlines.
- Be flexible, adaptive and resilient in a fast-paced and sometimes changing environment.

Eligibility

Security Clearance:

Prior to commencement, successful applicants will be required to undergo a psychological assessment and an extensive security clearance process. As a Positive Vetting clearance is required, applicants must be Australian Citizens; be able to account for their personal background for their whole life; and be able to demonstrate suitability to work in a high security intelligence environment.

Notes

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To Apply

Position Contact	Matthew Wong, 02 5131 6353
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=F378D5CA-B66C-EE88-D315-E4356C8446DD

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Defence

Vacancy VN-0763143

Department of Defence

Closing Date:Thursday 09 October 2025

Defence Science and Technology Group
Platforms

Job Title	Discipline Leader - Multi-spectrum Sensing
Job Type	Full-Time, Ongoing
Location	Fishermans Bend VIC
Salary	\$139,681 - \$167,659
Future Merit Locations	Fishermans Bend
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	
Position Number	DSTG/07594/25
Agency Website	

Job Description

<https://defencecareers.nga.net.au/?jati=FC91B238-4364-DB2E-E259-E4356E2239FA>

Duties

The Role

As the Discipline Leader Multi-spectrum Sensing, you will nurture, lead and be responsible for a multidisciplinary team, comprising APS staff, embedded contractors and collaborative academic partners.

Your role will be to undertake and deliver innovative research and transit research outcomes for ADF applications, primarily in the areas of multi-spectrum sensing supporting asymmetric Defence capabilities.

The Discipline Leader will:

- Provide scientific leadership to DSTG research activities in multi-spectrum sensing, including leading the current focus areas of active materials and rapid broad-area inspection, and anticipating and preparing for future S&T needs in support of asymmetric Defence capabilities;
- Establish collaborative opportunities within the broader S&T enterprise on priority areas for Defence, building relationships with internal and external partners across academia, industry and Government.
- Supervise, develop and mentor staff in multi-spectrum sensing discipline; and provide leadership in promoting a culture of inclusiveness, collaboration and open communication;
- Manage discipline activities through program planning, budget preparation, reporting, and developing and maintaining effective stakeholder relationships.
- Contribute into the leading and shaping of S&T capabilities for the Material State Awareness STC.

About our Team

Multi-spectrum Sensing is a discipline area within Material State Awareness STC, which consists four discipline areas including:

- Extreme Environment Sensor
- Multi-spectrum Sensing
- Integrated Materials & Structures Analysis
- Risk and Reliability

The Material State Awareness STC applies multidisciplinary science and engineering to deliver capabilities on multi-scale state-awareness, damage detections, and design and analysis of materials and structures, to improve the performance, safety and availability of ADF platforms. It accelerates the transition of advanced structural and functional materials into Defence capability through engagement with the broader S&T ecosystem to harness innovations in active materials, multi-spectral sensing, rapid broad-area inspection, design optimisation, advanced manufacturing analysis, critical minerals, and strength, life and behaviour predictions for materials and structures in extreme usage environments.

The current focus areas of the Multi-spectrum Sensing include active materials and rapid broad-area inspection.

Our Ideal Candidate

Our ideal candidate is expected to have demonstrable:

- Deep scientific knowledge on multi-spectrum sensing, including, or transferrable to, active materials and rapid broad-area inspection;
- Ability to identify and develop innovative S&T capabilities to meet future S&T needs in the areas of multi-spectrum sensing in support of asymmetric Defence capabilities;
- Skills to effectively supervise, develop and motivate staff, and to cultivate a positive working environment;
- Ability to effectively communicate with a variety of stakeholders, for the purposes of advocating S&T capabilities, reporting research outcomes, negotiating and managing expectation, and shaping future directions relevant to the multi-spectrum sensing discipline;
- Ability to recognise, forge and sustain productive collaborations in a broad S&T eco-system, to deliver innovative solutions;
- Commitment to workplace safety.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications

The S&T6/EL2 Discipline Leader - Platform Systems position requires:

- academic qualifications in one or more of the following related fields of research; or
- relevant skills and work experience.

[Ref 1297.0 ANZSRC Fields of Research 2020](#)

Division 31 – Biological Sciences

3199 Other Biological Sciences

Division 34 – Chemical Sciences

3403 Macromolecular & Materials Chemistry

Division 40 – Engineering

4001 Aerospace Engineering

4015 Maritime Engineering

4016 Materials Engineering

4017 Mechanical Engineering

4099 Other Engineering

Division 46 – Information & Computing Sciences

4602 Artificial Intelligence

Division 49 – Mathematical Sciences

4901 Applied Mathematics

Division 51 – Physical Sciences

5103 Classical Physics

5104 Condensed Matter Physics

Notes

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To Apply

Position Contact	David Blunt, 03 9344 3053
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=FC91B238-4364-DB2E-E259-E4356E2239FA

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Department of Defence

Closing Date: Thursday 09 October 2025

Capability Acquisition and Sustainment Group
Aerospace Systems

Job Title	Security Manager
Job Type	Full-Time, Ongoing
Location	Williamtown NSW
Salary	\$120,303 - \$135,701
Future Merit Locations	Williamtown
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	CASG/07731/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=C86C124C-AAB9-A21C-152B-E435A6AFC27B>

Duties

The Role

As a senior role within Air Combat Systems Program Office (ACSPO), this position is responsible for providing strategic, operational and tactical security governance, management and advice. The Security Manager will be accountable for monitoring and proactively managing the F-35A strategic security environment. Additional responsibilities will also include developing, implementing and managing ACSPO Security Standing Orders, management of industry participants requiring Defence Industry Security Program (DISP) membership for F-35, and governing the security framework with a focus on achieving the required capability delivery outcomes. This includes identifying and managing security risks from tactical through to strategic, and ensuring all security incidents are investigated and reported. The position is also responsible for perform the Communication Intelligence Security Officer role for ACSPO and F-35 Defence Industry personnel.

This position has people management responsibility and, as such, you will be required to exercise your people management skills and knowledge to lead a high performing and cohesive team. As the leader of the ACSPO Security Team, you will be responsible for your team outcomes for following functions: Security Officer and Government SAP Security Officer.

The Security Manager will work collaboratively with all security stakeholders to maintain the F-35A security framework that meets Australian and global F-35 Program requirements. We are looking for someone with initiative, strong organisational skills, and ability to work independently and respond appropriately to pressures and changing priorities. This person will also have excellent interpersonal and communication skills, and a passion for efficient and effective security management practices and procedures. We operate in a new, complex and constantly changing environment where we actively adapt to come up with innovative solutions and influence our stakeholders to achieve business outcomes.

To be successful in this role you will need to be flexible, demonstrate significant experience in the provision of high quality security advice at the strategic level, be enthusiastic and self-motivated, and thrive on producing quality work in a fast paced and complex environment.

The position will be required to undertake restriction duty on a regular and periodic basis.

About our Team

ACSPO organisationally sits in the Aerospace Combat Systems Branch in CASG, within the Department of Defence. ACSPO is the aviation asset management in-service support agency for the Australian F-35A Lightning II Air System. ACSPO engages with local, regional and international Enterprise partners and suppliers of the F-35 Global Program; consisting of both foreign governments and industry, to provide sustainment support for the Capability Manager, the Royal Australian Air Force.

ACSPO is based at RAAF Williamtown in NSW and supports the Australian F-35A Fleet. The F-35A aircraft are based at RAAF Williamtown and RAAF Tindal in the Northern Territory. The primary focus for ACSPO is governing across the Australian F-35A Air Combat Capability. This includes the ongoing management, execution and continuous improvement of the various governance frameworks, processes and procedures in order to provide leading aviation asset management.

Our Ideal Candidate

You will be a seasoned security leader with a deep understanding of Defence security frameworks with demonstrated experience in leading security teams and advising senior leadership in sensitive environments. You will bring advanced knowledge of risk assessments, security

protocols, and policy interpretation while thriving in environments that demand both independent initiative and collaborative teamwork. Proactive in anticipating emerging threats you balance analytical rigor with strategic foresight. You not only deliver robust security outcomes independently but also contribute significantly to collective team performance, ensuring that Defence operations remain secure and resilient in an ever-evolving landscape.

The successful candidate must be able to demonstrate:

- Technical Security Expertise
- Regulatory & Policy Acumen
- Autonomous Decision-Making & Strategic Judgement
- Communication & Stakeholder Engagement
- Team Leadership & Coaching
- Analytical & Problem-Solving Skills

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Positive Vetting”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Defence

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To Apply

Position Contact	Mrs Zoraya Bowen, 02 9359 1280
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=C86C124C-AAB9-A21C-152B-E435A6AFC27B

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Defence

Vacancy VN-0763165

Department of Defence

Closing Date:Thursday 09 October 2025

Defence Science and Technology Group
Platforms

Job Title	Senior Autonomous Systems Research Engineer
Job Type	Full-Time, Ongoing
Location	Fishermans Bend VIC, Edinburgh SA
Salary	\$120,303 - \$135,701
Future Merit Locations	Fishermans Bend, Edinburgh
Office Arrangement	On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	
Position Number	DSTG/07735/25
Agency Website	

Job Description

<https://defencecareers.nga.net.au/?jati=B9438FB7-5E4D-C7C8-42E8-E435A6AB281F>

Duties

The Role

We are seeking a talented and motivated individual to join our team as a Senior Autonomous Systems Research Engineer and contribute to Defence outcomes through the development of trusted autonomy for Uncrewed Aerial Systems (UAS) and other domains. As part of a collaborative team of scientists, engineers, and technicians, you will deliver scientific outcomes and informed advice to enhance the capability provided by Autonomous Collaborative Platforms (ACP) both now and into the future. Under limited guidance, you will integrate trusted autonomy technologies such as artificial intelligence (AI), machine learning (ML), and mission-driven automation into real-world autonomous systems to achieve impact.

You will work within a multi-disciplinary team to develop, simulate, and trial aerial autonomous vehicles for operations in complex and contested environments. We offer a supportive and collaborative work environment, work-life balance, professional development opportunities, and recognition. We are committed to building a diverse team and fostering a culture of inclusivity and respect.

Key Responsibilities:

- Develop and experiment with advanced defence autonomous system concepts in simulation and transfer them to real-world UAS to demonstrate capability in field trials.
- Support your Discipline Leader to maintain strategic program alignment that integrates across the STC and MSTC.
- Provide subject matter expert advice in support of Integrated Investment Plan projects.

About our Team

The Aerial Systems Autonomy Strategic Research Area is at the forefront of developing cutting-edge Uncrewed Aerial Systems (UAS) technologies for Defence. Our research team is dedicated to exploring and advancing the application of autonomy and flight systems to create advanced UAS capable of operating in complex and challenging environments.

Our research focuses on developing and demonstrating innovative capabilities, including alternate navigation technologies for operations in contested environments, multi-robot collaborative teaming, advanced sensing and responsive decision-making, and novel flight system technologies. Our team's work informs current priority Australian Defence Force (ADF) acquisitions and enables concept exploration of its future needs.

Joining our team means being part of a dynamic and supportive research environment, where you will have the opportunity to work with leading experts in the field and contribute to ground-breaking research and development projects. We are committed to fostering a culture of innovation, collaboration, and continuous learning, and we welcome candidates from all backgrounds who share our passion for advancing UAS technologies for Defence. At our organization, we value diversity, inclusivity, and work-life balance, and provided opportunities for professional development and growth. If you are looking for a challenging and rewarding career in a supportive and collaborative work environment, we encourage you to apply for a role with our team.

Our Ideal Candidate

We welcome candidates who are passionate about developing trusted autonomy technologies for Defence applications. While we value relevant skills and experience, we encourage applicants who may not fully match the role description to still apply.

The most important qualities we are looking for are:

- Skills in computer science or engineering, with a focus on integrating autonomy capabilities into UAS in relevant challenging environments.
- A history of delivering valuable S&T projects.
- A commitment to continual learning.
- Experience in developing and sustaining sound relationships and collaborations within Defence, industry, academic, and international partners.

We encourage applicants from all backgrounds, including those who are underrepresented in our industry. We welcome applications from all qualified candidates and are committed to providing reasonable accommodations upon request.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

The S&T5/EL1 Senior Researcher - Computational Science, Data Science & Autonomy position requires:

- academic qualifications in one or more of the following related fields of research; or
- relevant skills and work experience.

Ref 1297.0 ANZSRC Fields of Research 2020

Division 40 - Engineering

4007 Control Engineering, Mechatronics & Robotics

Division 46 - Information & Computing Sciences

4601 Applied Computing

4602 Artificial Intelligence

4605 Data Management & Data Science

4606 Distributed Computing & Systems Software

4609 Information Systems

4612 Software Engineering

4699 Other Information & Computing Sciences

Division 49 - Mathematical Sciences

4903 Numerical & Computational Mathematics

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Defence

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To Apply

Position Contact	Kent Rosser, 0409 927 881
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=B9438FB7-5E4D-C7C8-42E8-E435A6AB281F

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Department of Defence

Closing Date: Thursday 09 October 2025

Security and Estate Group
Service Delivery Division

Job Title	Base Support Officers
Job Type	Full-Time, Ongoing
Location	Darwin NT, Tindal NT, Townsville QLD
Salary	\$86,887 - \$93,066
Future Merit Locations	Darwin, Tindal, Townsville
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	SEG/07638/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=49A33BEE-31E4-888B-174A-E435A8A8F35E>

Duties

The Role

Are you ready to take on a role where no two days are the same? Where your work directly supports critical operations, enables capability, and helps shape the future of Defence?

We are looking for dynamic, solutions-focused individuals to join our high-performing teams as Base Support Officers in remote locations including Darwin and Tindal NT and Townsville QLD. Base Support Officers are at the heart of keeping Defence sites running safely, securely, and effectively.

These roles provide critical on-the-ground support to ensure Defence bases operate smoothly, while also being ready to respond when things don't go to plan. They also play a key role in supporting Defence exercises and operations, which could include facilitating access to training areas or ensuring essential services are in place for deployed personnel.

Our teams are responsible for supporting Defence's response to critical incidents and high-risk weather events, ensuring our sites are safe, secure and resilient. Whether it's preparing for bushfire season, responding to flood impacts, or supporting emergency exercises, our people play a vital role in managing risks and protecting Defence capability.

You'll work closely with Defence personnel, contractors and other government agencies to ensure essential services are delivered, infrastructure is maintained and future needs are being planned for. It's fast-paced, people-focused work with a strong sense of purpose.

As a Base Support Officer, you will utilise your key strengths to build strong relationships across military, civilian and contractor stakeholders, with a shared focus on the sustainable management of the Defence Estate to support the efficient delivery of services across the Base Support Area.

The Base Support Officer role is essential in maintaining day to day operations which include, but are not limited to; stakeholder engagement, infrastructure, facility and estate management, safety and security on base, execution of base activities and plans relating to work health and safety, security, emergency management, issues arising from natural disasters and high risk weather season events, support to Defence exercises and operations and management of base resources.

About our Team

Northern and Central Zone is a branch of Service Delivery Division within the Security and Estate Group. Service Delivery Division is at the forefront of enhancing Defence capabilities and personnel readiness through innovative service delivery and support mechanisms.

Our work directly contributes to the operational excellence and welfare of Australia's Defence force, offering unparalleled opportunities to make a meaningful impact. Northern and Central Zone is a critical business enabler of Defence capabilities, prioritising base resources and ensuring service delivery standards across the Defence estate.

Northern and Central Zone is instrumental in facilitating critical Defence exercises and operations, focused on optimising support for the ADF. Northern and Central Zone manages the most significant and largest training areas and ranges in Australia, enabling substantial multinational and bilateral exercises such as Pitch Black and Talisman Sabre. We provide essential, on-the-ground services and support to Defence personnel at locations throughout Queensland, the Northern Territory and the Kimberley region in Western Australia.

Our Ideal Candidate

We're looking for people who are adaptable, solutions-oriented, and calm under pressure. You will be someone who can think on your feet, work collaboratively across a wide range of stakeholders and bring a strong customer service mindset to everything you do. Our ideal candidate is proactive in managing risks and safety, comfortable in an operational environment and ready to respond when incidents or issues arise.

Successful candidates will have a proven record of achieving organisational goals whilst contributing to a high-performance service delivery culture.

The skills that we seek in you:

- Well-developed communication, organisation and negotiation skills with the ability to influence a broad range of stakeholders.
- The ability to work collaboratively with various military, civilian and contractor stakeholders, but can also take ownership of their own work.
- Demonstrated ability to think critically, identify issues and contribute to the delivery of continuous improvement activities.
- The ability to research policy and procedures to determine practical outcomes that achieve the objective.
- The ability to identify and anticipate stakeholders' needs and expectations to achieve outcomes.
- A customer service mindset with a solution focused approach.
- Calm and adaptable, especially during high-pressure situations.
- Comfortable working as part of a team and building strong relationships with Defence personnel, industry partners, and other stakeholders.

In turn, we will provide you with the following:

- Remote locality benefits including additional leave and allowances.
- Annual leave of 20 days per year.
- Christmas stand down (a paid break during the Christmas and New Year period in addition to standard leave).
- Competitive salary and performance-related salary progression for eligible employees.
- 15.4% superannuation.
- Standard hours of 37.5 hours per week.
- Negotiated flexible work arrangements.
- Ongoing training and development.
- Personal/Carer's leave of 15 days per year.
- An additional day of leave per calendar year in addition to regular leave.
- A range of Parental and Reservist leave.
- Several health, well-being, diversity and inclusion networks.
- Defence Employee Assistance Program provided by Converge International.

We are looking for enthusiastic people to join our team immediately. Working in a remote location offers unique opportunities and exposure to a range of Defence capabilities that may not otherwise

be available. These roles are ideal for energetic and motivated individuals focused on ongoing self-improvement and professional development. A Merit Pool of suitable candidates will also be created for future placement.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

Position Contact	Prue Lane, Contact Number Withheld
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=49A33BEE-31E4-888B-174A-E435A8A8F35E

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Defence

Vacancy VN-0763191

Department of Defence

Closing Date: Thursday 09 October 2025

Security and Estate Group
Service Delivery Division

Job Title	Assistant Base Manager
Job Type	Full-Time, Ongoing
Location	Townsville QLD, Larrakeyah NT, Tindal NT
Salary	\$95,187 - \$108,734
Future Merit Locations	Townsville, Larrakeyah, Tindal
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	SEG/07769/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=3E547672-75B1-B862-114A-E435AA3CC656>

Duties

The Role

Are you ready to lead in a role where no two days are the same? Where your leadership directly supports critical operations, enables capability, and helps shape the future of Defence?

We are seeking dynamic, solutions-focused leaders to join our high-performing teams as Assistant Base Managers in remote and regional locations including Darwin and Tindal NT, and Townsville QLD. As an Assistant Base Manager, you will play a pivotal role in the strategic and operational management of Defence bases, ensuring they remain safe, secure, and capable of supporting Defence's mission.

As an Assistant Base Manager, you will:

- Lead and manage multidisciplinary teams, providing direction, support, and performance oversight to ensure high-quality service delivery across base operations.
- Foster a positive team culture, promoting collaboration, accountability, and continuous improvement.
- Mentor and develop staff, identifying training needs, supporting career development, and building capability within the team.

- Coordinate and oversee base support services, ensuring alignment with Defence priorities and operational requirements.
- Provide strategic advice to senior stakeholders on base operations, infrastructure planning, and risk management.
- Manage and lead responses to critical incidents, high-risk weather events, and emergency situations, ensuring continuity of operations and protection of Defence capability.
- Support and represent the Base Manager, acting as delegate when required, and contributing to the development and implementation of base-level strategies and plans.
- Coordinate support to Defence exercises and operations, including the facilitation of access to training areas and the provision of essential services to deployed personnel.
- Build and maintain strong relationships with Defence personnel, contractors, and other government agencies to ensure seamless service delivery and future planning.

Assistant Base Managers provide leadership and coordination across Defence bases. You will be responsible for developing and leading high performing teams who ensure the day-to-day safe and secure operations of Defence sites. They are the eyes and ears on the ground, ensuring the smooth running of base operations, managing critical incidents, supporting Defence activities and exercises, and working closely with a broad range of stakeholders, including Defence personnel, service providers, contractors, and local communities.

Assistant Base Managers are problem solvers, trusted advisors, and personnel managers who help ensure Defence sites are safe, secure, and ready to respond to any challenge, from supporting Defence exercises and operations to managing the impacts of severe weather or critical incidents.

About our Team

Northern and Central Zone is a branch of Service Delivery Division within the Security and Estate Group. Service Delivery Division is at the forefront of enhancing Defence capabilities and personnel readiness through innovative service delivery and support mechanisms. Our work directly contributes to the operational excellence and welfare of Australia's Defence force, offering unparalleled opportunities to make a meaningful impact. Northern and Central Zone is a critical business enabler of Defence capabilities, prioritising base resources and ensuring service delivery standards across the Defence Estate.

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Our Ideal Candidate

We are looking for leaders who are adaptable, solutions-oriented, and calm under pressure. You will be someone who can think on your feet and anticipate future challenges, work collaboratively across a wide range of stakeholders, and bring a strong customer service mindset to everything you do. Our ideal candidate is proactive in managing risks and safety, comfortable in an operational environment, and ready to respond when incidents or issues arise.

These roles require leaders to influence and drive a culture of safety, accountability and service excellence. Successful candidates will have a proven record of achieving organisational goals whilst contributing to a high-performance service delivery culture.

The skills that we seek in you:

- Demonstrated strong leadership capability with the ability to guide teams, influence stakeholders, and drive positive outcomes.
- People and team management with the ability to build team capability through coaching, feedback and mentoring in an operational or service delivery environment.
- Excellent communication and stakeholder engagement skills and the ability to build trusted relationships with Defence personnel, contractors, service providers, and community partners.
- Demonstrated ability to think critically and strategically, identify issues and drive continuous improvement activities.
- Confidently manage competing priorities while maintaining a focus on safety, security, and operational continuity.
- Understand the importance of customer service and delivering high-quality support to Defence personnel, with proven experience in anticipating stakeholders' needs.
- The ability to forward plan a workload and the agility to reprioritise at short notice.
- Resilient, adaptable, and comfortable working in fast-paced and complex operational environments.
- Confident managing risk and compliance in a large and complex estate environment.

In turn, we will provide you with the following:

- Remote locality benefits including additional leave and allowances.
- Annual leave of 20 days per year.
- Christmas stand down (a paid break during the Christmas and New Year period in addition to standard leave).
- Competitive salary and performance-related salary progression for eligible employees.
- 15.4% superannuation.
- Standard hours of 37.5 hours per week.
- Negotiated flexible work arrangements.
- Ongoing training and development.
- Personal/Carer's leave of 15 days per year.
- An additional day of leave per calendar year in addition to regular leave.
- A range of Parental and Reservist leave.
- Several health, well-being, diversity and inclusion networks.
- Defence Employee Assistance Program provided by Converge International.

We are looking for enthusiastic leaders to join our team immediately. Working in a remote location offers unique opportunities and exposure to a range of Defence capabilities that may not otherwise be available. These roles are ideal for energetic and motivated people and operational leaders who are focused on ongoing self-improvement and professional development. A Merit Pool of suitable candidates will also be created for future placement.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

Position Contact	Prue Lane, Contact Number Withheld
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=3E547672-75B1-B862-114A-E435AA3CC656

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Australian Research Council

Closing Date: Sunday 12 October 2025

Corporate and Enabling Services

Job Title	Chief Operating Officer
Job Type	Full-Time, Ongoing
Location	Woden ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Position is based in Canberra
Classification	Senior Executive Service Band 1
Position Number	SES25-001
Agency Website	www.arc.gov.au

Job Description

<https://www.arc.gov.au/about-arc/careers-arc>

ABOUT THE POSITION

This Chief Operating Officer (COO) is a key member of the Executive Leadership team of the ARC, and is responsible for leading the Corporate and Enabling Services Branch, ensuring alignment with key strategic objectives and compliance requirements. The Corporate and Enabling Services Branch consists of Finance, Human Resources, Legal Services, Governance and Information Technology.

The COO role requires a dynamic and adaptable leader with exceptional interpersonal and leadership capabilities. The successful candidate will demonstrate a proven track record of delivering results at a senior level, excellent judgement, and the ability to build trust and credibility with key stakeholders within the organisation and across government. Experience managing major organizational change projects will be highly regarded.

Duties

- Lead the ARC's Corporate and Enabling Services Branch to shape and deliver the core functions and capabilities that support the agency's performance across government and the research sector.
- Provide leadership, guidance, and direction to the Branch, encouraging shared purpose and contribution to the ARC strategic goals.
- Be a strategic change leader for the organisation, driving whole of organisation change priorities.
- Ensure governance responsibilities are adhered to, and best practices are adopted in the delivery of projects and services by the branch.
- Represent the agency in public forums, negotiations, and meetings with external stakeholders.
- Promote collaboration within the ARC, other portfolio agencies including the Department of Education, and the wider Australian Public Service.
- Promote workplace practices consistent with ARC policy and in accordance with APS values and leadership behaviors.

Our Ideal Candidate

The Chief Operating Officer is a strategic and accomplished executive leader with extensive experience in operational management and organisational transformation. You possess a strong track record of driving change, enhancing performance, and aligning operations with strategic objectives in complex and evolving environments. You will have deep expertise in corporate services, and can demonstrate successful corporate leadership at senior levels.

You will be agile and forward-thinking, with the ability to navigate shifting priorities while maintaining focus on long-term goals. Your leadership style empowers and motivates staff and promotes resilience, responsiveness, and capability-building across the organisation.

With exceptional communication and interpersonal skills, you influence and negotiate effectively, represent the organisation with confidence in high-level forums, and foster collaboration across diverse teams and stakeholders. You are adept at managing risk, leading cross-functional initiatives, and cultivating productive relationships with government agencies, industry partners, and internal teams.

Above all, you are committed to delivering contemporary, professional, and efficient outcomes that support the organisation's mission and strategic direction. You champion stewardship and integrity and live the APS Values.

Eligibility

To apply you must be an Australian citizen, and able to attain and maintain an NV1 security clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Research Council

The ARC is a non-corporate Commonwealth entity established under the Australian Research Council Act 2001 (ARC Act), located within the Australian Government's Education portfolio, and reporting to the Minister for Education. The ARC is a vital component of Australia's innovation and research system. It plays an integral role in supporting the research sector to produce excellent and impactful research for Australia's economic, social, environmental and cultural benefit through the delivery of the NCGP. The NCGP funds excellent pure basic, strategic basic and applied research in all disciplines except medical research. The ARC's broader remit includes the provision of high-quality research policy advice to the Australian Government, supporting research integrity and promoting ethical research, evaluating the excellence, impact and depth of Australian research and expanding Indigenous Australian knowledge systems. It also facilitates partnerships between researchers and industry, government, community organisations and the international community.

To Apply

Position Contact	Beaumont&Beaumont, (02) 6126 4500
Agency Recruitment Site	https://www.arc.gov.au/about-arc/careers-arc

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Education

Vacancy VN-0763352

Job Title	Assistant Director
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Newcastle NSW, Perth WA, Sydney NSW, Townsville QLD
Salary	\$125,220 - \$138,394
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	25/0509
Agency Website	https://www.education.gov.au/about-department/work-us

Job Description

<https://www.education.gov.au/about-department/work-us>

We are seeking motivated and passionate Assistant Directors to join the Early Childhood Care and Development Policy Partnership (ECCDPP) team. This is an exciting opportunity to contribute to meaningful policy work in a shared decision-making environment to support Closing the Gap early childhood outcomes.

You will be working in partnership with the First Nations peak body for Aboriginal and Torres Strait Islander children and family, SNAICC – National Voice for our Children (SNAICC), in policy development and research, including through creative problem solving and consensus building. You will also build and manage collaborative relationships with Commonwealth agencies and state and territory governments to ensure a holistic, child-centred and joined-up approach to First Nations early childhood policy matters.

This role offers a unique opportunity to contribute to nationally significant policy reform in the Closing the Gap early childhood care and development sector. As an Assistant Director, you will gain strategic policy leadership experience, exposure to senior executive decision-making processes, stakeholder engagement, high level communication, and leadership and team development opportunities.

Our role is an Identified position. We are seeking someone with an understanding of the issues affecting Aboriginal and Torres Strait Islander peoples and an ability to communicate sensitively and effectively with Aboriginal and Torres Strait Islander people. Aboriginal and Torres Strait Islander colleagues are strongly encouraged to apply.

Duties

In this role, your responsibilities will include the following:

- Managing and building collaborative relationships with Commonwealth agencies, state and territory governments and First Nations representatives.
- Leading and managing research project activities on behalf of the Partnership, including managing grant and procurement activities
- Leading the development and coordination of briefing and papers for senior decision makers in collaboration with SNAICC
- Applying critical thinking skills to develop policy advice and navigate complexity
- Leading strategic coordination and liaison across Commonwealth agencies in support of Closing the Gap activities
- Managing staff and contributing to a positive team culture by working collaboratively and supporting colleagues
- Acting as Director when required

Eligibility

Employment at the Department of Education is subject to conditions prescribed within the *Public Service Act 1999* including:

- **Citizenship:** Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.
- **Security Clearance:** This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain the required security clearance.

Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Education

The Department of Education contributes to Australia's economic prosperity and social wellbeing by creating opportunities and driving better outcomes through access to quality education and learning. A strong early childhood education system built around early learning and child care gives children the best start in life—supporting them to build social and behavioural skills to help prepare them to transition to school. For parents and carers, affordable child care enables them to participate in the workforce, pursue further education or other opportunities to contribute to their community — bolstering the social wellbeing and economic prosperity of the nation. As children continue their journey through school, access to quality education creates the foundation for a bright future – it opens a world of possibilities and equips children and young people with the skills, knowledge, and career advice to prepare them for further work or study to fulfil their dreams. An affordable, and accessible higher education sector allows Australians and international students to pursue their passion in life or reskill for the jobs of the future. A strong higher education and research sector in step with national priority areas provides people with an opportunity to choose a career path that addresses

skill shortages or the challenges of the future including, clean energy, advanced manufacturing, health, and education. Through education and learning, we change lives, create opportunities, and support Australia's economic success and social wellbeing.

To Apply

Position Contact	Maririn Smith, (08) 8688 8130
Agency Recruitment Site	https://www.education.gov.au/about-department/work-us

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Foreign Affairs and Trade

Vacancy VN-0763343

Austrade

Closing Date:Sunday 19 October 2025

Trade and Investment - South Asia

Job Title	Senior Trade and Investment Commission, Mumbai
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	International International
Salary	-
Future Merit Locations	International
Office Arrangement	On Site
Office Arrangement Details	The candidate will be required to work predominantly on site; work from home will be supported where operationally feasible.
Classification	Senior Executive Service Band 1
Position Number	5981_09/25
Agency Website	https://www.austrade.gov.au/about/employment

Job Description

<https://austradejobs.nga.net.au/cp/>

Austrade is an Australian Commonwealth Government agency with approximately 1,110 staff based across 98 offices in 50 countries. Austrade reports to the Minister for Trade and Tourism. Austrade's core purpose is to grow Australia's prosperity and promote Australia on the global stage.

Through our teams located across Australia and our extensive international network, we help Australian exporters to grow, expand and diversify internationally, facilitate high-quality international investment into Australia, boost Australia's visitor economy, deliver commercial insights to inform government policy, execute government programs, and implement simplified trade reforms.

Austrade values the diversity of its workforce and strives to ensure its workplaces are inclusive for all our people.

Want to know more about working at Austrade? Click [here](#).

Duties

South Asia is a burgeoning region for Australian trade and investment, and the role of Senior Trade and Investment Commissioner (STIC) plays an important role in supporting Australia's diversification and growth story. A Comprehensive Economic Cooperation Agreement (CECA) is in negotiation with India, with an interim free trade agreement in place, delivering strong growth for exporters and new opportunities for investors. A "New Roadmap for Australia's Economic Engagement with India" highlights the economic complementarity for Australia with India. Austrade's work in trade in South Asia focusses on Education, Green Economy, Critical and Enabling Technology, Agribusiness, and Defence, Advanced Manufacturing and Space. Our work in attracting Indian investment from India to Australia focusses on projects aligned with net zero and economic security.

Trade and Investment Framework Agreements are also progressing in the other key markets across the region (Bangladesh and Sri Lanka).

The Austrade team in South Asia is strong in size and capability. A team of 90 working across 8 offices in India, Bangladesh and Sri Lanka are supporting Australian clients to access the region and its opportunities. The team also covers Nepal, Bhutan, and the Maldives on specific targeted commercial opportunities. As the senior leader of a culturally diverse team, the STIC will be a confident, persuasive leader with a track record of successfully leading teams in complex operating environments, engaging teams to improve performance and delivery.

While reporting to the General Manager, South Asia, the STIC will be expected to work collaboratively across leadership on trade and investment projects and ensure commercial success for our clients. The STIC will take responsibility for delivery on the South Asia Business Exchange, provide oversight to our Project Management Office), coordinate engagement across the region and, leverage the badge of government to establish trusted relationships. The STIC will be a part of the broader Australian Government's senior leadership team working collaboratively with our Consuls General and High Commissioners and their teams (representing various Australian Government Departments) across the region.

Eligibility

Australian Citizenship – Our successful candidate must be an Australian citizen.

Language Proficiency – Our successful candidate must be fluent in written and spoken English.

Overseas Posting Eligibility – Internal candidates must meet the eligibility requirements outlined in Austrade's People Policy – Overseas Postings & Return to Australia (A-Based Employees).

Security Clearance – Our successful candidate is required to hold, or have the ability to obtain, and maintain a Negative Vetting Level 2 security clearance.

Notes

The opportunity

This non-ongoing opportunity at the SES Band 1 classification is compromised of the following:

- A pre-posting placement based in Australia for a non-ongoing (specified task), for a period of up to six (6) months, to complete mandatory pre-departure requirements; and
- A long-term overseas assignment in Mumbai, India, for a non-ongoing (specified task), for a period of up to three (3) years.

Commencement with Austrade in Australia is anticipated to be in early to-mid 2026, with overseas posting assignment in India in mid-2026 until mid-2029.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Austrade

Austrade is an Australian Commonwealth Government agency with approximately 1,1100 staff based across 98 offices in 50 countries. Austrade reports to the Minister for Trade and Tourism. Austrade's core purpose is to grow Australia's prosperity and promote Australia on the global stage. Through our teams located across Australia and our extensive international network, we help Australian exporters to grow, expand and diversify internationally, facilitate high-quality international investment into Australia, boost Australia's visitor economy, deliver commercial insights to inform government policy, execute government programs, and implement simplified trade reforms. Austrade is a key enabler and delivery agency for Australia's economic security with a focus on net zero transformation, trade modernisation, export diversification, building critical capabilities and technologies, the visitor economy and the growth of First Nations businesses. With international trade and capital markets continuing to navigate economic uncertainty and intensifying competition, Austrade's role has never been more important. Austrade values the diversity of its

workforce and strives to ensure its workplaces are inclusive for all our people. Want to know more about working at Austrade? Visit <https://www.austrade.gov.au/About/Employment/Working-at-Austrade>.

To Apply

Position Contact	SES Unit, SESUnit@austrade.gov.au
Agency Recruitment Site	https://austradejobs.nga.net.au/cp/

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Health

Vacancy VN-0763113

National Health and Medical Research Council

Closing Date:Sunday 02 November 2025

General Manager's Division
Various Various

Job Title	Indigenous Virtual Internship Program - Affirmative Measures - Indigenous
Job Type	Full-Time, Non-Ongoing
Location	Melbourne VIC, Canberra ACT, Various locations - QLD QLD, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - WA WA, Various locations - NT NT, Various locations - SA SA, Various locations - TAS TAS, Various locations - ACT ACT
Salary	\$70,232 - \$77,845
Future Merit Locations	Melbourne, Canberra, Various locations - QLD, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - NT, Various locations - SA, Various locations - TAS, Various locations - ACT
Office Arrangement	Work From Home;Flexible;Hybrid
Office Arrangement Details	Flexible Working Arrangements
Classification	APS Level 3
Position Number	IVI-2025
Agency Website	https://www.nhmrc.gov.au/

Job Description

<https://nhmrccareers.nga.net.au/cp/>

Are you passionate about health?

Do you want to contribute to Australia's future?

Do you see yourself working in the health and/or medical research?

The National Health and Medical Research Council (NHMRC) invites current university students of Aboriginal and/or Torres Strait Islander heritage to apply for our Indigenous Virtual Internship Program. This dynamic program offers you the chance to dive into NHMRC's important work while enriching your academic journey with hands-on experience. This opportunity is available Australia wide as remote work, however candidates based in Canberra or Melbourne will have the option to work from the NHMRC office.

As an intern, you will:

- Engage directly with government processes involved in funding health and medical research
- Contribute to developing guidelines and addressing ethical challenges
- Explore how knowledge is shared and promoted across communities
- Gain a deeper understanding of public administration and accountability in action

Applications close 11:30 PM AEDT Sunday, 2 November 2025

We're offering a limited number of flexible virtual internships, each requiring 200 hours or more, tailored in collaboration with your supervisor to fit your schedule and goals. Jumpstart your career and make an impact with NHMRC.

Access the application form through the [NHMRC careers portal](#)

Duties

As part of the internship program, you will have the opportunity to take part in various projects to

- Build and maintain effective relationships within NHMRC and with external stakeholders
- Provide critical operational and administrative support in exciting and impactful projects
- Draft communication with grant recipients and stakeholders
- Provide administrative support for corporate and project related activities such as:
 - Drafting communication messages to the research sector
 - Gathering and providing input to briefings and requests for information
 - Data extraction and analysis
- Bring fresh ideas and creative thinking to drive innovative improvements across the business

For further information contact Sam Faulkner, Director Indigenous Advice via Indigenous.Advice@nhmrc.gov.au

NHMRC is dedicated to championing gender equity and diversity, ensuring equal opportunities for all staff in our pursuit of excellence in health research. But what truly makes us a great place to work? It's our highly engaging, inclusive, and supportive culture. With an outstanding 85% response rate, our staff told us they feel pride in their work (89%), are committed to our goals (92%), and value our leadership and communication. We're leading the way in employee engagement, innovation, and wellbeing support - making NHMRC not just a workplace, but a community where people thrive according to our recent 2024-25 APS Census results.

Eligibility

To be eligible you must:

1. Be enrolled in an undergraduate or master's degree in a health, medical research or science related field and provide evidence to confirm that you are of Aboriginal and/or Torres Strait Islander descent. Acceptable evidence includes:
 1. a letter signed and executed by the Chairperson of an incorporated Aboriginal or Torres Strait Islander organisation confirming you are recognised as an Aboriginal and/or Torres Strait Islander person; or
 2. a confirmation of Aboriginal and/or Torres Strait Islander descent form executed by an Aboriginal or Torres Strait Islander organisation; or
 3. two statutory declarations confirming you are an Aboriginal and/or Torres Strait Islander Australian. The first declaration must be completed by you and the second declaration can be completed by an Indigenous Service Provider (e.g. a University Support Unit or an Indigenous Medical Service) or an APS employee, who is also Aboriginal and/or Torres Strait Islander
2. Be available for approximately 200 hours from mid-November 2025 to mid-January 2026, (during the summer university break). However, there is flexibility around these timeframes.
3. Submit a completed online application form with your Resume prior to the closing date and time, be an Australian citizen and be able to provide evidence of this. If successful, you will also be required to undertake a Nationally Coordinated Criminal History Check.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

This vacancy has been nominated for filling within the agency's internship program. An internship designed to provide university students with a taste of work in the APS and, if applicable, an opportunity to gain academic credit through a work placement which is usually unpaid. Participants may receive mentoring and on the job support, and complete a work-based project as part of the placement.

About the National Health and Medical Research Council

The National Health and Medical Research Council (NHMRC) is Australia's leading Government agency for supporting health and medical research for the improvement of individual and population health. It does this through funding high quality research, supporting the translation of research into evidence-based practice and policy, providing guidance on responsible research practices and ethical issues, and administration of legislation governing research using human embryos. In addition, NHMRC has responsibilities in relation to implementation of the Medical Research Future Fund. NHMRC engages closely with a range of stakeholders across the health system and community to ensure that health and medical research meets the needs of the Australian community. This includes governments, researchers, biotech industries and other business leaders, medical, nursing and allied health practitioners, Aboriginal and Torres Strait Islander health and research leaders, teaching and research institutions, health services, community health organisations, consumers and carers. NHMRC's responsibilities include engagement with the health and medical research sector and broader community to manage NHMRC's grants system which has up to 57,000 external users and is responsible for coordinating and administering grants processes totalling more than \$1.5 billion annually. NHMRC has a workforce of around 250 staff, with most located in the Canberra office, with a smaller number in our Melbourne office. NHMRC offers attractive flexible work arrangements which allow staff to work from home. NHMRC is dedicated to championing gender equity and diversity, ensuring equal opportunities for all staff in our pursuit of excellence in health research.

To Apply

Position Contact	Sam Faulkner, (02) 6217 9526
Agency Recruitment Site	https://nhmrccareers.nga.net.au/cp/

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Industry, Science, Energy and
Resources

Vacancy VN-0763259

Job Title	Forensic Chemist
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Various locations - NSW NSW
Salary	\$86,631 - \$91,809
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	This role is conducted on site and there is limited capacity to work flexibly. Please reach out to the contact officer to discuss.
Classification	APS Level 5
Position Number	1785_09/25
Agency Website	https://www.industry.gov.au/

Job Description

<https://careers.industry.gov.au/en/job/>

About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the [APSC's APS Employee Value Proposition](#) for more information on the benefits and value of employment within the APS.

About the team

The **National Measurement Institute (NMI)** is the Australian Government's national measurement authority. We play an important role in the Australian economy. NMI does this by leading, maintaining and regulating Australia's measurement system. We deliver world-class measurement products, advice, and client services. NMI also administers the regulatory framework for measurement. Our national measurement standards are internationally recognised. We work to enhance and maintain these standards. We value the different skills, knowledge, and perspectives our employees bring. NMI provides all employees with learning and development opportunities. We work to give everyone an equal opportunity to contribute and progress.

The **Chemical and Biological Metrology Branch** provides measurement standards such as certified reference materials, these include pure chemicals, gas standards, matrix materials and DNA standards. The branch also co-ordinates proficiency testing programs to assist laboratories assess their ongoing quality and performance. The branch houses three of Australia's national testing laboratories for anti-doping, forensic drugs, and ultra-trace analysis. The branch delivers services across all these fields and carries out research and development to enhance our capabilities in line with national and international requirements.

The NMI's **Australian Forensic Drug Laboratory (AFDL)** is a team of scientists providing forensic science services to government agencies such as the Australian Federal Police (AFP) and the Australian Border Force (ABF). The AFDL performs routine identification and quantification of illicit drugs seized by the AFP and ABF for prosecution, reporting and intelligence purposes. The AFDL also performs chemical profiling of illicit drugs to determine geographical origin of cultivated drugs and the synthetic route of manufactured drugs. This forms the basis of strategic and tactical intelligence reports used by law enforcement to assist drug trafficking disruption.

What's in it for you?

Working at NMI means you are joining one of the world leaders in measurement science. NMI has a diverse range of roles and priorities that will enable you to learn new skills and expand your career in interesting and exciting ways. As part of the department, employees at NMI are covered by the relevant enterprise agreement and benefits include:

- 15.4% employer superannuation contribution
- 4 weeks annual leave per year
- 18 days paid personal leave per year.
- maternity and paternity leave
- a vacation care subsidy
- \$235 healthy lifestyle subsidy
- flexible working arrangements
- salary packaging which allows you to make certain payments using your pre-tax salary.
- access to study assistance
- access to staff counselling services.

Our ideal candidate

Our ideal candidate will have:

- A Bachelor of Science degree with a major in Chemistry from a recognised university.
- Demonstrated knowledge of the chemistry pertaining to illicit drugs, including the knowledge of synthetic pathways used to manufacture methylamphetamine.
- Demonstrated experience in the use, maintenance and troubleshooting of advanced analytical instrumentation, including NMR, GC-MS, FTIR and UPLC. Experience with IRMS will be looked on favourably.
- Demonstrated knowledge of organic chemistry, and previous experience in the structural elucidation of unknown samples using 1D and 2D nuclear magnetic resonance experiments (such as ¹H, ¹³C, DEPT, COSY, HSQC, HMBC).
- Experience working in a NATA accredited laboratory and familiarity with ISO 17025 (Forensics).
- Demonstrated ability to work collaboratively with others, learn and respond constructively to feedback, and contribute to the team's performance.
- Good communication skills with the ability to accurately document results and observations, and present scientific evidence in court.
- Ability to conduct complex analysis with limited supervision showing judgement in problem-solving and decision-making.
- Ideal candidates will have personal drive and integrity in the content of the APS values, NMI values (Inclusive, Innovative, Accountable, Adaptable, Influential and Strategic) and code of conduct.

Duties

As an **Organic and Profiling Chemist**, you will be responsible for undertaking analyses on drug seizures and controlled substances, including structural elucidation of unknown novel psychoactive substances using NMR. The successful candidate will also be responsible for the chemical profiling of methylamphetamine to determine the synthetic route and precursor used to manufacture these seizures. The results of these chemical analyses form the basis of intel and evidential statements required by law enforcement.

The successful candidate will also participate in other laboratory activities, many that impact on the Laboratory Quality System, including:

- Contributing to and promoting a culture of safety and a safe working environment, ensuring adherence to health and safety protocols.
- Operating and maintaining scientific instrumentation.
- Completing structural elucidation of unknown samples using 1D and 2D nuclear magnetic resonance experiments.
- Processing raw analytical data.
- Preparing reports based on evidential and intel analysis and contributing to analogue opinion statements.
- Providing evidence in court.
- Working with senior staff to assist in the development and validation of analytical methods.
- Provision of support and advice to the team and the broader NMI, mentoring staff and inputting into multidisciplinary projects.

Eligibility

To undertake this role, the successful candidate must have:

- A Bachelor of Science degree with a major in Chemistry from a recognised university.
- Demonstrated experience in the use, maintenance and troubleshooting of advanced analytical instrumentation, including NMR, GC-MS, FTIR and UPLC. Experience with IRMS will be looked on favourably.
- Demonstrated knowledge of organic chemistry, and previous experience in the structural elucidation of unknown samples using 1D and 2D nuclear magnetic resonance experiments (such as ¹H, ¹³C, DEPT, COSY, HSQC, HMBC).
- Demonstrated knowledge of the chemistry pertaining to illicit drugs, including the knowledge of synthetic pathways used to manufacture methylamphetamine.

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

A vaccination for Hepatitis A and B or serology immunity testing may be required after commencement with NMI.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

This role is conducted on site and as such there is limited capacity to work flexibly outside of an ad-hoc basis. Please reach out to the contact officer to discuss further.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Industry, Science and Resources (DISR)

The department's Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQ+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Julian Russo, 9449 0190
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and
Resources

Vacancy VN-0763328

Geoscience Australia

Closing Date: Sunday 19 October 2025

Office of the Chief Executive Officer
Transformation Program Office Program Delivery

Job Title	Service Delivery Lead
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Symonston ACT
Salary	\$139,836 - \$174,268
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27.
Classification	Executive Level 2
Position Number	19234
Agency Website	www.ga.gov.au

Job Description

<https://www.ga.gov.au/about/careers/current-vacancies>

Geoscience Australia acknowledges the Traditional Custodians of Country throughout Australia and recognises the continuing connection to lands, waters and communities. We pay our respects to Aboriginal and Torres Strait Islanders Cultures, and to elders past and present.

About us

Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation.

Our culture

Our strength lies in our people, including our diversity in backgrounds, skills and experiences, and the way we work together to respond to the emerging needs of our work. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged.

Our workplace is committed to the health, safety and wellbeing of our employees and offers a variety of flexible working arrangements to enhance flexibility, including remote working arrangements.

What we can offer you

When you work at Geoscience Australia you will have access to a range of benefits and the opportunity to experience a workplace culture that truly values and promotes diversity, inclusion, equity and belonging. To learn more about our competitive salary, free onsite parking, generous flexible working arrangements and the role you can play in growing our culture [click here](#).

Our team

Geoscience Australia is undertaking an Organisational Transformation Program (the Program) to design and implement operating model changes to ensure that the organisation remains fit for purpose into the future. The Program will undertake organisational design and incorporate recommendations from recent internally initiated reviews and audits. The Program will align activities into cohesive, achievable workstreams that will allow us to deliver effective long-term change. The Program will uplift key areas to improve our performance, resilience and impact and ensure that the organisation can continue to successfully deliver into the future.

The Transformation Office is responsible for planning, coordinating, delivery, monitoring and reporting of the program of work. In particular, the Transformation Program Office ensures that work is effectively defined and sequenced, risks, issues and dependencies are managed, change and communication activities are effective and that benefits are defined and measured.

Duties

Through modern ways of working, using industry standards and best practice approaches, the Service Delivery Lead will help ensure Geoscience Australia lifts organisational maturity, better ensuring our ability to deliver valuable outcomes.

In this role you will:

- Embed and uplift organisational service delivery capabilities including Service Design, Agile, Lean, Product Management and Delivery Management to help to build a high-performing organisation.
- Apply strong leadership, collaboration and communication skills, guide and mentor staff, and work with stakeholders, to ensure the feasibility, viability, and desirability of outcomes across a range of agency programs, projects and initiatives.
- Work closely with project or delivery teams to design services that are valuable, efficient, and scalable.

- Oversee and approve development and curation of learning materials, content and activities to coach, guide, demonstrate and advise on a range of lean and human-centred ways of working.
- Lead internal and external reporting and communication activities relating to delivery team output and activities, including developing and presenting monthly status reports, executive briefings, and staff education events.
- Manage a small, capable and productive team of design and delivery professionals supporting projects and initiatives within the Transformation Office and across the organisation.
- Build strong internal and external professional relationships, leveraging them to positively influence stakeholders to meet organisational goals.
- Be a member of the Transformation Office's senior leadership team and play an integral role in contributing to the strategic direction of the branch, group and agency and fostering a culture of psychological safety that enables all staff to perform at their best.

To be successful in the role you will:

- Have exemplary understanding of Lean, Agile and Human-Centred practices, with both theoretical and practical skills.
- Set and communicate clear strategic direction.
- Drive a culture of continuous improvement
- Focus on value, demonstrating ability to achieve outcomes and align with organisational priorities.
- Be innovative and challenge the organisation to explore new ways of doing things.
- Take accountability, lead by example and demonstrate behaviours you wish to see in others.

Required skills, knowledge, experience and/or qualifications

- 7+ years of experience in product management, service delivery, service design or a related field. Qualifications or certifications are desirable, but not mandatory.
- Proven, demonstrable experience in driving service delivery maturity uplift in large and/or complex organisations.
- Experience managing, coaching and developing staff.
- Excellent communication skills.

Eligibility

To be eligible to apply for this position you must meet the below eligibility criteria.

- Be an Australian Citizen at the closing date of application.
- The successful applicant must be able to obtain, hold and maintain a security clearance of an appropriate level relevant to this role.
- Commencement of employment is subject to the successful applicant undergoing and satisfying pre- employment screening, which includes a police history check.

Are you unsure about applying?

Did you know that a Hewlett Packard internal report found that men apply for jobs when they meet an average of 60 per cent of the job requirements? Women and other people from diverse backgrounds tend to only apply when they check every box. If you think you have what it takes, but don't necessarily meet every single point on what we are looking for, please still apply or get in touch with the contact officer to learn more about the role.

To Apply

Please visit the [careers page](#) of our website to submit your application via our e-Recruit system. Your application should include:

- Your resume (no more than 3 pages)
- A brief statement (no more than 700 words) outlining your transferable skills, experience and capabilities related to the role and the value you would bring to Geoscience Australia.

If you have any questions regarding the role, please contact Raven Calais on (02) 6249 5944 or email Raven.Calais@ga.gov.au

To learn more about applying for roles within the Australian Public Services please review, '[Applying for an APS job: cracking the code](#)'.

Notes

Recruitability

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the position. For more information please visit the [Australian Public Service Commission website](#).

Hearing or speech impaired applicants are invited to use the National Relay Service by contacting 133 677, and requesting to be connected with our Recruitment team on 02 6249 9777 in order to obtain selection documentation.

Technical Assistance

If you require technical assistance, call our Recruitment team on (02) 6249 9777 or email recruitment@ga.gov.au.

While the position of offer is ongoing, a merit list/pool may be created from this process to fill future ongoing and non-ongoing roles over the next 18 months. If you are successful for the merit pool, your details may be shared with other Australian Public Service agencies unless you choose not to have your details disclosed.

About the Geoscience Australia

Geoscience Australia is an Australian Government listed entity within the Industry, Innovation and Science portfolio. Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged. We are committed to the health, safety and wellbeing of our employees and offer a flexible and diverse workplace.

To Apply

Position Contact	Raven Calais, 02 6249 5944
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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Industry, Science, Energy and
Resources

Vacancy VN-0763366

Job Title	Director, Strategic Science
Job Type	Full-Time, Ongoing
Location	Symonston ACT
Salary	\$139,836 - \$174,268
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27.
Classification	Executive Level 2
Position Number	18925
Agency Website	www.ga.gov.au

Job Description

<https://www.ga.gov.au/about/careers/current-vacancies>

Geoscience Australia values the lands, water and sky as we work to deepen a shared understanding of Country and Earth. We respect First Nations peoples and their enduring connection, contribution and obligations to Country. Reflecting on our shared history, we are committed to listen and learn.

About us

Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation.

Our culture

Our strength lies in our people, including our diversity in backgrounds, skills and experiences, and the way we work together to respond to the emerging needs of our work. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged.

Our workplace is committed to the health, safety and wellbeing of our employees and offers a variety of flexible working arrangements to enhance flexibility, including remote working arrangements.

What we can offer you

When you work at Geoscience Australia you will have access to a range of benefits and the opportunity to experience a workplace culture that truly values and promotes diversity, inclusion, equity and belonging. To learn more about our competitive salary, free onsite parking, generous flexible working arrangements and the role you can play in growing our culture [click here](#).

Our team

The Office of the Chief Scientist ensures Geoscience Australia's national leadership and coordination of Australia's geoscientific activities, including by nurturing the organisation's science culture, in support of Geoscience Australia's Science Strategy 2028.

Duties

The Office of the Chief Scientist (OCS) is seeking a dynamic and high performing employee for the role of Director, Strategic Science. The Director provides a range of high-level leadership and support to the Chief Scientist, including providing strategic advice, managing communications and implementing strategies to support the achievement of Geoscience Australia's strategic and operational objectives.

In this role, you will need to build and maintain strong relationships with staff, the Office of the Chief Scientist's Leadership Team, Geoscience Australia's Executive, the Education and Outreach team and key stakeholders based on credibility, approach and personal commitment to finding common ground and delivering value.

This role will oversee Geoscience Australia's national and international strategic engagement and leadership that supports the decadal entity strategic plan and the supporting Science Strategy, particularly aligning with the science principles. This role will oversee the response and tracking of actions from the Science Evaluations 2020–21 (including the recommendations specific to the Office of the Chief Scientist), integrating the Science Strategy into the enterprise strategy and line managing the Manager, Education and Outreach.

In this role you will:

- Provide professional strategic support and advice to the Chief Scientist, working with other business areas and Geoscience Australia's Executive to implement strategic and operational

initiatives across a breadth of scientific work programs and discipline areas of the organisation.

- Work with other business areas and the Senior Leadership Team to demonstrate effective strategic planning, management, reporting and leadership of organisational objectives including developing and supporting initiatives to advance the vision of the decadal enterprise strategy and Science Strategy 2028.
- Represent and negotiate on behalf of the Office of the Chief Scientist in professional capacities with key internal and external stakeholders on a range of internal and external committees and via different communication opportunities.
- Establish and implement an enterprise process for Geoscience Australia science integrity and quality assurance.
- Identify and address potential strategic opportunities, risks and emerging issues across the organisation that affect the Office of the Chief Scientist.
- Provide strategic oversight of the Geoscience Australia Education & Outreach program and especially how this links into national and enterprise strategic science challenges and the science-based programs of Geoscience Australia.
- Work with a high level of autonomy and significant judgement to progress strategic and operational initiatives, resolve issues and deliver quality outcomes.
- Communicate, develop and manage key strategic relationships with a broad range of stakeholders, promoting the agency's business objectives.
- Prepare to a high standard a range of correspondence, reports, and briefing material.
- Line manage the Manager, Education and Outreach and ensure cooperation and alignment with other parts of the organisation to achieve strategic outcomes.
- Oversee Office of the Chief Scientist budgets.

To be successful in the role you will:

- Understand and apply the strategic scientific objectives of the organisation to inform decisions and advice.
- Anticipate the strategic needs of the Office of the Chief Scientist, identify problems and assess their significance; take appropriate action to resolve them by exploring various possibilities and generating innovative solutions, and provide courteous, prompt and professional advice.
- Explain complex information using language appropriate for the intended audience.
- Construct project plans that have clear and appropriate goals, timeframes and budgets; anticipate change and build contingencies into plans.
- Be highly organised and able to drive work to completion in a timely manner.
- Influence key internal stakeholders and develop and maintain effective relationships with both internal and external stakeholders at all levels and with different backgrounds to achieve outcomes for the organisation.
- Display personal resilience and deal positively with uncertainty and cope effectively in an environment characterised by change; determine a course of action despite a lack of clarity.
- Take initiative; progress work and engage in additional tasks as required; commit to meeting the objectives as outlined in strategies or project plans.
- Provide clear, constructive and timely feedback (both positive and negative) in a manner that encourages learning and achieves any required resolution.
- Adhere to the APS Values and Code of Conduct and consistently behave in an honest, ethical and professional way.
- Have a strong background of strategic science leadership in relation to Geoscience Australia and national issues and challenges; and more specifically, how this links to education and outreach of geoscience and its engagement with a broad and diverse audience.

Required skills, knowledge, experience and/or qualifications

- Ability to work autonomously and at times collaboratively in small teams.
- Be proactive and demonstrate sound judgement.
- Have knowledge of the application of science to real-world challenges, particularly in a broad geoscientific context.
- Have high-level communication skills, including strong representational and liaison skills, and strong written skills.

Eligibility

To be eligible to apply for this position you must meet the below eligibility criteria.

- Be an Australian Citizen at the closing date of application.
- The successful applicant must be able to obtain, hold and maintain a security clearance of an appropriate level relevant to this role.
- Commencement of employment is subject to the successful applicant undergoing and satisfying pre- employment screening, which includes a police history check.

Are you unsure about applying?

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To Apply

Please visit the [careers page](#) of our website to submit your application via our e-Recruit system. Your application should include:

- Your resume (no more than 3 pages)
- A brief statement (no more than 700 words) outlining your transferable skills, experience and capabilities related to the role and the value you would bring to Geoscience Australia.

If you have any questions regarding the role, please contact Steve Hill on (02) 6249 9807 or email steve.hill@ga.gov.au.

To learn more about applying for roles within the Australian Public Services please review, [‘Applying for an APS job: cracking the code’](#).

Notes

Recruitability

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the position. For more information please visit the [Australian Public Service Commission website](#).

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To Apply

Position Contact	Steve Hill, (02) 6249 9807
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0763364

Australian Broadcasting Corporation (ABC)

Closing Date:Monday 20 October 2025

Job Title	FOI Officer
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Melbourne VIC, Various locations - ACT ACT, Brisbane QLD, Adelaide SA, Darwin NT, Various locations - TAS TAS, Perth WA
Salary	\$96,000 - \$117,000
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	504814
Agency Website	https://about.abc.net.au/

Job Description

<https://careers.abc.net.au/en/listing/>

Full-time, permanent position

Location negotiable Australia wide

Base salary \$96K - \$117K (dependent upon experience)

About the ABC

The ABC is the nation's most trusted and independent source of Australian conversations, culture, and stories. With over 4,000 employees from diverse backgrounds across over 50 locations around Australia and overseas, we are proud to create, curate and deliver high-quality content that informs, educates and entertains Australian communities.

Position Description: [50068536 FOI OFFICER.pdf](#)

Duties

The Role

The ABC has a unique opportunity for a Freedom of Information specialist to join the tight-knit ABC FOI team on a permanent ongoing basis.

As a Commonwealth Corporation, the ABC receives FOI requests seeking access to documents that may be held by the ABC. The FOI Officer provides high-level support to the delegated FOI decision-makers regarding the ABC's obligations under the Freedom of Information Act (Cth) 1982 (the FOI Act).

You will report to a senior FOI specialist to facilitate the ABC's responses to incoming FOI applications, prepare submissions to the regulator (the OAIC), and ensure compliance with the ABC's statutory and reporting requirements.

Eligibility

About You

Proven high-level knowledge of the Commonwealth FOI Act, or equivalent, and recent high volume, fast paced FOI processing experience essential. You will be an effective multi-tasker with a proactive work approach with an ability to meet multiple overlapping deadlines.

To be successful in this role you will bring:

- outstanding interpersonal and communication skills including a customer service ethos and the ability to establish and maintain productive working relationships with team members and a wide range of stakeholders whilst maintaining confidentiality of sensitive information.
- demonstrated extensive administrative and organisational skills, including the capacity to prioritise and effectively manage workflow, and regularly output of a high volume of information.

- the ability to train ABC colleagues on the requirements of the FOI Act
- demonstrated high level proficiency with a broad range of computer-based technologies and PC applications.

There is the option of a flexible work environment, which includes working from home some days.

What we can offer you:

- 15.4% ABC Nominated Super.
- Paid parental, carer's and supporting partner leave.
- Salary packaging.
- ABC Mentoring.

More info:

In line with our focus on diversity and inclusion, applications are strongly encouraged from Indigenous Australians, people from a range of cultural and linguistic backgrounds, people with disability and LGBTQIA+ individuals. The ABC also aims to achieve a gender-balanced workforce.

To request recruitment and selection information in alternate formats, request adjustments, or if you have accessibility requirements, please contact accessibility@abc.net.au

If you want to know more, please contact Jamie Nedved, Recruitment Lead, via nedved.jamie@abc.net.au

We are unable to accept email applications, please ensure that you submit your application via the online portal.

We look forward to receiving both your cover letter and resume.

For more information on working at the ABC visit abc.net.au/careers

Notes

****Please note that this opportunity is only available to Australian Public Service employees****

About the Australian Broadcasting Corporation (ABC)

The ABC is the nation's most trusted and independent source of Australian conversations, culture, and stories. With over 4,000 employees from diverse backgrounds across over 50 locations around Australia and overseas, we are proud to create, curate and deliver high-quality content that informs, educates and entertains Australian communities.

To Apply

Position Contact	Jamie Nedved, 0415721746
Agency Recruitment Site	https://careers.abc.net.au/en/listing/

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0763332

Job Title	Senior Officer National Law Policy
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT, Hobart TAS, Melbourne VIC, Sydney NSW, Coffs Harbour NSW
Salary	\$102,272 - \$122,118
Future Merit Locations	Canberra, Hobart, Melbourne, Sydney, Coffs Harbour
Office Arrangement	Flexible
Office Arrangement Details	Flexible - Hybrid
Classification	APS Level 6
Position Number	2349
Agency Website	https://www.amsa.gov.au/about

Job Description

<https://careers.amsa.gov.au/en/listing/>

Senior Officer National Law Policy

\$102,272 - \$122,118 plus 15.4 % super

Canberra, Hobart, Melbourne, Sydney and Coffs Harbour preferred; other AMSA locations will be considered

Non-Ongoing (6months)

ABOUT THE ROLE

Reporting to the Director National Law Policy (NLP), the Senior Officer National Law Policy assists in the delivery of complex policy projects where the Marine Safety (Domestic Commercial Vessel) National Law requirements interact with state and territory jurisdictions.

The holder of this position will interpret and help develop relevant policy, regulation and legislation and will liaise with a range of stakeholders, including industry and Commonwealth and State/Territory agencies, on a wide range of maritime safety and environmental issues.

You will be responsible for:

- Support the review, development and improvement of the National Law policy and regulatory framework
- Engage on policy, legislation, operational and technical matters for safety and maritime environment protection
- Build and maintain working relationships in AMSA, and with AMSA's stakeholders, including other Government entities
- Contribute to high-quality regulatory discussion, advice, submissions, reports, papers and briefings
- Prepare high-quality briefing materials and reports for domestic meetings, Government processes, the AMSA Board and AMSA's Senior Executive

Duties

SKILLS AND EXPERIENCE

To be successful in this position, you will have the following skills and experience:

- Relevant tertiary qualifications and/or equivalent work experience, preferably in a policy or regulatory role.
- Demonstrated ability to work collaboratively with others as part of a team and engage with internal and external stakeholders.
- Demonstrated ability to work under pressure and deliver results to a high standard in a timely manner.
- Demonstrated ability to undertake research and analysis, synthesising complex information to develop options or advice.
- Demonstrated ability to prepare briefings on complex issues.
- Demonstrated ability to maintain attention to detail while progressing complex or high-volume work.
- Demonstrated ability to coordinate inputs across teams or stakeholders to ensure timely and high-quality outcomes.
- Demonstrated ability to develop and/or administer policy, regulation, legislation and/or international conventions, preferably in relation to environmental protection or marine safety matters.
- Project management qualifications and/or demonstrated experience in project management.

For more information about this role, please refer to the position description.

This position is being offered as non-ongoing but may become ongoing.

Note: Information about our terms and conditions of employment are contained in the [AMSA Enterprise Agreement 2024 - 2027](#)

Eligibility

AMSA BENEFITS

We are committed a supportive and collaborative work environment, which is why AMSA offers:

- Flexible work including work from home arrangements
- Health and wellbeing programs including annual flu vaccinations and a healthy lifestyle reimbursement
- An office-wide Christmas period shutdown (in addition to annual leave provisions)
- An ability to work for an organisation charged with protecting our marine environments and saving lives

ABOUT AMSA

The Australian Maritime Safety Authority (AMSA) is responsible for the safety of international shipping and domestic commercial vessels, protection of the environment from ship sourced pollution and search and rescue nationally.

AMSA offers unique and interesting career opportunities, and we employ around 450 people across Australia. To learn more about our organisation please visit [our website](#).

DIVERSITY AND INCLUSION

Diversity and inclusion are a priority at AMSA.

Our role means that we impact and influence communities right across Australia, this is why it is essential that we draw on the diversity of our people to successfully deliver our mission of “ensuring safe vessel operations, combatting marine pollution and rescuing people in distress”.

We are proud to have been recognised as an [Inclusive Employer 2022-2023](#) by the Diversity Council of Australia, and continue to focus on embedding inclusive values within our organisation.

Don't meet every single requirement? At AMSA we are dedicated to building a diverse, inclusive and authentic workplace, so if you're excited about this role but your past experience doesn't align perfectly with every qualification in the job description, we encourage you to apply anyway – you might just be the person we're looking for!

We encourage applications from people of all diverse backgrounds and are committed to supporting you to reach your full potential. You can find more information about our diversity and inclusion commitments in our [Diversity and Inclusion Strategy](#).

Notes

HOW TO APPLY

Please complete your application on our website via the [Careers at AMSA](#) page by 3 October 2025. You will need to provide:

- your resume (maximum of 3 pages)
- a brief cover letter (maximum 800 words) outlining what you will bring to this role.

For any questions regarding the role please contact Shontelle Chamtaprieo on 02 6279 5531.

If you have any questions about the recruitment process please contact Human Resources on recruitment@amsa.gov.au

AMSA does not engage staff under the Public Service Act 1999. AMSA engages employees under the Australian Maritime Safety Authority Act 1990 and our remuneration arrangements are specific to AMSA.

About the Australian Maritime Safety Authority

At the Australian Maritime Safety Authority (AMSA), we acknowledge the value diversity brings. We encourage applications from Aboriginal and Torres Strait Islander People, people with a disability and people from other diverse backgrounds. AMSA is Australia's National agency responsible for coordinating maritime and aviation search and rescue. We regulate domestic

commercial vessels, Australian and foreign shipping – from 12 metre prawn trawlers to 350 metre liquefied natural gas tankers, and everything commercial in between. We are also responsible for protecting Australia’s precious marine environments like the Great Barrier Reef, from the impacts of shipping. Our stakeholders are just as diverse as our role but our mission connects them all and inspires our people to make a real difference every day – “Safe and clean seas, saving lives”. AMSA offers unique and challenging career opportunities, and we employ around 430 people across Australia. To learn more about our organisation please visit our website.

To Apply

Position Contact	Shontelle Chamtaprieo, 02 6279 5531
Agency Recruitment Site	https://careers.amsa.gov.au/en/listing/

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0763234

Department of Infrastructure, Transport, Regional
Development, Communications, Sport and the Arts

Closing Date: Sunday 26 October 2025

Job Title	APS5 Executive Assistant – Various
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$86,291 - \$91,809
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA.
Classification	APS Level 5
Position Number	47169
Agency Website	https://www.infrastructure.gov.au/

Job Description

<https://www.infrastructure.gov.au/careers>

Work with us

The department is responsible for the design and delivery of the Australian Government's infrastructure, transport, regional development, communications and arts policies and programs. The department's work touches every Australian community and underpins our economy and society.

Our focus is on connecting Australians, enriching communities, and empowering our regions. We do this by providing policy advice to government, and delivering programs, services, and research for the benefit of all Australians.

The opportunity we have available

We are currently seeking to fill a range of Executive Assistant positions at the APS5 classification across the department. As an Executive Assistant you will provide high level executive and administrative support to First Assistant Secretary's. This includes management of appointments,

coordination of meetings and responding to incoming communications. You will be supporting your relevant First Assistant Secretary, along with providing a vital role in ensuring the smooth operation of your division.

A merit pool will be established to fill vacancies for similar roles across the department over an 18-month period.

The duties of the APS5 Executive Assistant role generally include, but are not limited to:

- Providing support to the First Assistant Secretary through diary management, monitoring calls and emails, registering ingoing and outgoing correspondence, credit card reconciliation and travel management.
- Anticipate the requirements for, and initiate the timely preparation of briefing material prior to meetings attended by the First Assistant Secretary.
- Undertake research and preparation of correspondence as required and requested.
- Monitor branch and other Executive Assistant telephones and provide backup as required.
- Coordinate and work with relevant staff to provide responses to corporate documents (including annual reports).
- Work with Branch staff to ensure that all correspondence is managed appropriately ensuring all deadlines are met.
- Provide support to other areas of the Division as requested.
- Develop and mentor Executive Assistant's within the division as required.
- Work closely with the Deputy Secretaries office.

Don't miss this exciting opportunity to be part of a network of Executive Assistants that collaborate and innovate across our department. Join us today!

Duties

To be successful in this role, you will need to demonstrate your ability to:

Achieve results by showing initiative and the ability to be proactive in a fast-paced environment.

Communicate effectively both written and verbal, delivering information in a variety of formats.

Collaborate across teams, using your excellent interpersonal and engagement skills to engage with senior leaders and a broad range of stakeholders and not be afraid to speak up.

Think strategically to scan current and emerging priorities, identify criticality of tasks and manage the outcomes as appropriate.

Exercise discretion in a position of trust.

Eligibility

Employment with the Department of Infrastructure, Transport, Regional Development, Communications and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

- **Citizenship:** candidates must be an Australian citizen at the time of submitting your application.
- **Health Assessment:** the preferred candidate may be required to undergo a medical examination conducted by the department's preferred medical provider.
- **Security Clearance:** the successful candidate must be able to obtain and/or maintain a security clearance at Baseline. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for Baseline Vetting clearances. More information on the security clearance vetting process is available on the [Australian Government Security Vetting Agency \(AGSVA\) website](#).

RecruitAbility minimum requirements

Minimum requirements for this role include:

- Communicate effectively
- Speaking with influence
- Strong organisational skills

RecruitAbility is a scheme which aims to attract and develop applicants with disability and also facilitate cultural changes in selection panels and agency recruitment.

Job applicants with disability who met the requirements are advanced to the next stage of the selection process:

- Opt into the scheme
- Declare they have a disability, and
- Meet the minimum requirements of a vacancy advertised in the scheme

More information can be found at [RecruitAbility scheme: A guide for applicants | Australian Public Service Commission](#).

Notes

How to apply

Applications for this opportunity close at **11.59pm AEDT, Sunday 26 October 2025.**

In applying for this position, you will need to provide:

A CV of no more than three pages in length including the details of two professional referees: and answer the below question in a maximum of 400 words.

- *Tell us why you have applied for the APS5 Executive Assistant round in the department and how your current role and experience makes you ready and well suited for the role?*

Your application should be received through the department's online recruitment system. Applications via Indeed will not be accepted.

If you experience any issues with the system please contact the recruitment team on 02 6136 8989 or via email at SESUnit@infrastructure.gov.au to discuss an alternative way to submit your application.

Please advise the contact officer if you require reasonable adjustments throughout the recruitment process. The department is committed to the accessibility of our systems. If you identify as someone with disability and you require accessibility assistance or more information, please email DiversityandInclusion@infrastructure.gov.au

About the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Our work connects and enriches every Australian community, underpins our economy and society, and empowers our regions. We provide policy advice and deliver programs, projects and services in the infrastructure, transport, communications, sport and arts sectors, supporting our regions, cities and territories. Our staff have the opportunity to work on high profile and diverse national projects that have a meaningful impact on the lives of all Australians. We seek people with a wide range of skills and competencies. Whether you write policy, deliver programs, projects or corporate services, or have experience in research, data or technology, we look for employees who are innovative, respectful and professional. We are an inclusive employer and promote, value and support diversity among our employees with the aim of ensuring our workforce reflects, respects and benefits from diverse communities including Aboriginal and/or Torres Strait Islander peoples, people with cultural and linguistic diversity, people with disability and LGBTIQ+ people. We are committed to achieving gender equality and, in particular, supporting women's progression into senior leadership.

To Apply

Position Contact	Mirka Koudelka, 6136 8247
Agency Recruitment Site	https://www.infrastructure.gov.au/careers

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0763351

Department of Infrastructure, Transport, Regional
Development, Communications, Sport and the Arts

Closing Date:Wednesday 15 October 2025

Job Title	Administrator of the Territory of Christmas Island and the Territory of Cocos (Keeling) Islands and Administrator of Norfolk Island
Job Type	Full-Time, Non-Ongoing
Location	Christmas Island WA, Norfolk Island NSW
Salary	-
Future Merit Locations	Christmas Island, Norfolk Island
Office Arrangement	On Site
Office Arrangement Details	On site, living on island.
Classification	Statutory Appointment
Position Number	47158
Agency Website	https://www.infrastructure.gov.au/

Job Description

<https://career10.successfactors.com/sfcareer/jobreqcareer?jobId=47158&company=DoIT>

Administrator of the Territory of Christmas Island and the Territory of Cocos (Keeling) Islands and Administrator of Norfolk Island

Christmas Island, Norfolk Island

The Australian Government is inviting suitably qualified applicants to be considered for the following upcoming roles, with positions to commence in June 2026:

- Administrator of the Territory of Christmas Island and the Territory of Cocos (Keeling) Islands (Indian Ocean Territories)
- Administrator of Norfolk Island.

About the roles

The Administrator of the Territory of Christmas Island and the Territory of the Cocos (Keeling) Islands and the Administrator of Norfolk Island, are the **principal Australian Government representatives residing in the Indian Ocean Territories and Norfolk Island**. The appointments are made by the Governor-General of Australia, on the advice of the Australian Government, and approved through Cabinet and Federal Executive Council processes.

The Christmas Island Act 1958 (Cth), Cocos (Keeling) Islands Act 1955 (Cth) and Norfolk Island Act 1979 (Cth), each provide the legislative basis for the governance of Australia's external territories, and vest administrative powers in the Minister for Regional Development, Local Government and Territories (the Minister). The Administrator is the senior Australian Government representative on island, exercising powers and performing functions in accordance with any instructions given to them by the Minister and pursuant to applied laws and ordinances. Information on the legal frameworks are available here for [Christmas Island](#) and for [Cocos \(Keeling\) Islands](#), and here for [Norfolk Island](#).

Administrators are engaged full-time for a period of up to three years, living on island, supported by a small on island team and the Territories Division in the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts.

About the community

The Indian Ocean Territories and Norfolk Island communities are vibrant, proud, culturally diverse and steeped in tradition and history. Christmas Island is one of the world's most ecologically abundant locations featuring national parks with unique flora and fauna, while the Cocos (Keeling) Islands offer stunning pristine coastlines and tropical reefs. Norfolk Island is known for its unique biodiversity and landscape, is sanctuary to some of the world's rarest birds and boasts a World Heritage listed site.

Duties

As the senior Australian Government representative, your key role as an Administrator is to support, shape, implement and communicate government policies on behalf of the Minister, through advocacy, decision-making and delivering good governance, applying and upholding relevant legislation, regulations and policies. You will also represent the Australian Government in public, statutory, civic and ceremonial duties, including through public speaking and community engagement. You will:

- Proactively engage with the Minister, translating national priorities into meaningful action on island.
- Serve as the primary liaison between government and the islands' communities, businesses, cultural groups and local councils, ensuring government policies and intentions are conveyed clearly and effectively.
- Act as the on island representative of the Australian Government, speaking at island events, hosting community forums and conducting public consultation processes.
- Ensure the Minister is kept informed on community issues, advising on local responses and fostering trust.
- Carry out formal and ceremonial duties, having a range of statutory powers and functions delegated by the Minister relating to the delivery of government services.

For the Administrator of the Territory of Christmas Island and the Territory of the Cocos (Keeling) Islands, you also have executive responsibilities under Western Australian and Commonwealth legislation, exercising delegated authority in areas such as emergency management, health and the environment. You will also chair the Emergency Management Committees for both islands, the Christmas Island Economic Futures Working Group and the IOT Health Community Advisory Committee.

For the Administrator of Norfolk Island, you also have executive responsibilities under Queensland and Commonwealth applied laws and ordinances, exercising delegated authority in areas such as, but not limited to, emergency management, crown land, planning transactions, animal importations, policing, dangerous drugs, and liquor importation. You also represent the Australian Government on a number of committees including as Chair of the Kingston and Arthur's Vale Historic Area Advisory Committee on Norfolk Island, and Chair of the Norfolk Island Governance Committee established by the Australian Government to develop a new, bespoke local governance model for Norfolk Island.

Key responsibilities

Ministerial representation

- Serve as the face and voice of the Australian Government, delivering on ministerial instructions and government priorities across social, economic and cultural agendas, and fulfilling ceremonial duties.
- Demonstrate exemplary adherence to the APS values (impartial, committed to service, accountable, respectful, ethical and stewardship).

Governance, statutory authority and frameworks

- Uphold powers and functions under the relevant ordinances, acting in accordance with the written direction from the Minister and handling delegated authorities responsibly.
- Proper use of government funds in line with the Public Governance, Performance and Accountability Act 2013 (PGPA Act).

Stakeholder engagement and communication

- Maintain strong relationships with local community groups and other stakeholders, advocating for Australian Government initiatives and speaking persuasively at public events and community consultations.
- Encourage and facilitate co-ordination between government agencies with an on island presence.

- For Norfolk Island specifically, provide clear leadership and communications with the Norfolk Island community as they transition to a new local governance model.

Who are we looking for

To be considered for either role, you will have previously held a senior executive or eminent position, where you demonstrated a commitment to the highest standards of governance and personal and professional integrity. As a representative of the Australian Government, you will also be able to demonstrate an ability to:

- Represent ministerial and Australian Government priorities in multi-stakeholder public and community settings.
- Uphold the role of the Australian Government with authority, cultural sensitivity, tact and discretion, appreciating the cultural, religious and administratively complex community environments and challenges faced by diverse regional and remote people, particularly by remote-island communities.
- Shape and deliver local outcomes and shared objectives through effective public sector leadership and political astuteness.
- Work closely with senior government officials and Ministers, performing public formal and ceremonial duties, and supporting crisis management responses.
- Apply expertise and judgement in interpreting, applying and navigating legislation and delegated governance frameworks.
- Utilise established capability in strategic leadership, public communications, building trust and advocacy within remote or culturally rich communities.

Tertiary qualifications in public policy or a relevant field and/or equivalent experience are desirable.

Eligibility

Eligibility requirements

- **Citizenship:** Candidates must be an Australian citizen to be eligible for these roles.
- **Police and background checks:** Preferred applicants may be the subject of police record checks and background checks.
- **Health Assessment:** The preferred applicant may be required to undergo a medical examination conducted by the department's preferred medical provider.
- **Security Clearance:** The successful candidate must be able to obtain and/or maintain a security clearance at Baseline. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for all security clearances. More information on the security clearance vetting process is available on the [Australian Government Security Vetting Agency](#) website.

The process

The Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts as the responsible portfolio agency for these Appointments, will oversee and conduct the appointments process.

To apply for one or both of the Administrator Appointment positions you will need to provide:

- An Expression of Interest (maximum 1000 words) demonstrating your professional experience relevant to the key duties of the role, and the Appointment(s) you are applying for.

- A copy of your Curriculum Vitae (CV) of no more than 3 pages.
- Shortlisted candidates will be asked to attend an online panel interview and assessment and may be asked to undergo psychometric assessments.

Applications open: Thursday 25 September 2025

Applications close: Wednesday 15 October 2025

Shortlisted applicant interviews: Week commencing Monday 27 October 2025

Queries about the role and application process may be directed to Kim Forbes on 02 6136 8692.

The department acknowledges and supports the considered use of AI in preparing applications for this position, however, candidates must ensure that any responses are truthful and genuinely reflect their own skills, experience and capabilities for the role, which will be validated through the shortlisting, interview and assessment process. Applicants are also expected to disclose if AI tools have been used in the preparation of their submission if requested.

Notes

About the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Our work connects and enriches every Australian community, underpins our economy and society, and empowers our regions. We provide policy advice and deliver programs, projects and services in the infrastructure, transport, communications, sport and arts sectors, supporting our regions, cities and territories. Our staff have the opportunity to work on high profile and diverse national projects that have a meaningful impact on the lives of all Australians. We seek people with a wide range of skills and competencies. Whether you write policy, deliver programs, projects or corporate services, or have experience in research, data or technology, we look for employees who are innovative, respectful and professional. We are an inclusive employer and promote, value and support diversity among our employees with the aim of ensuring our workforce reflects, respects and benefits from diverse communities including Aboriginal and/or Torres Strait Islander peoples, people with cultural and linguistic diversity, people with disability and LGBTQI+ people. We are committed to achieving gender equality and, in particular, supporting women's progression into senior leadership.

To Apply

Position Contact	Kim Forbes, 0261368692
Agency Recruitment Site	https://career10.successfactors.com/sfcareer/jobreqcareer?jobId=47158&company=DoIT

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Prime Minister and Cabinet

Vacancy VN-0763182

National Indigenous Australians Agency

Closing Date: Wednesday 08 October 2025

Grants and Finance
ICT Data and Systems Systems Support and Reporting

Job Title	Systems Support and Reporting Officer, Grants and Finance
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Woden ACT
Salary	\$80,505 - \$86,097
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The NIAA has a range of flexible working arrangements available to its employees under the Enterprise Agreement.
Classification	APS Level 4
Position Number	NIAA/2025/142
Agency Website	https://www.niaa.gov.au/

Job Description

<https://niaa.nga.net.au/?jati=7C9A2DE6-0651-9289-0034-E435A9A41A2E>

Are you looking to start or grow your career in the Australian Public Service? Do you enjoy solving problems, supporting others, and working with data and systems to improve service delivery? The Systems, Support and Reporting team within the ICT, Data and Systems Branch is seeking proactive and collaborative APS4 officers to join our team.

The National Indigenous Australians Agency (NIAA) is seeking candidates for multiple positions in the Systems, Support and Reporting Section (SSR) which is part of the ICT, Data and Systems Branch. The Section provides Agency-wide support for our grants administration systems, undertakes grants data reporting, and supports data capability uplift across the agency.

As an APS4 Systems, Support and Reporting Officer, you will:

- provide responsive and culturally competent support to internal stakeholders via the NIAA Front Door Helpdesk
- assist with administrative and operational tasks including data reporting, system support, and process improvement
- apply established policies, procedures, and legislation to ensure consistent and compliant service delivery
- work collaboratively with team members to manage tasks, resolve issues, and contribute to a positive team culture
- support small-scale projects and continuous improvement initiatives that enhance ICT services and grant system performance.

This role is ideal for someone looking to build foundational skills in ICT service delivery, stakeholder engagement, and public sector operations.

Duties

We're seeking candidates who can:

- demonstrate sound judgement and display attention to detail
- manage competing priorities and meet set deadlines
- work effectively as part of a team and contribute to shared goals
- communicate clearly and respectfully with diverse stakeholders
- demonstrate a strong commitment to continuous learning and professional growth within a dynamic and supportive environment
- work to enhance cultural competency through ongoing learning and engagement.

Eligibility

- To be eligible for this position you must be an Australian Citizen.
- Occupants must be able to obtain and maintain a Baseline level security clearance, or hold a current security clearance of an appropriate level.
- Successful candidates will be required to be assessed through our pre-employment screening checks, such as an Australian Criminal History Check.

Notes

Ongoing & Non-ongoing (for an initial period of up to 12 months).

These roles are being advertised as both ongoing and non-ongoing, with the employment type to be determined in negotiation with the preferred candidate and the NIAA delegate.

Where a non-ongoing specified term is offered, this would be for an initial period of up to 12 months, with possibility of extension up to a maximum period of two years.

A non-ongoing offer may result in conversion to an ongoing offer of employment, however this must occur within 18 months from the opening date of this advertisement.

The National Indigenous Australians Agency (NIAA) has a range of flexible working arrangements available to its employees under the Enterprise Agreement and relevant policies and guidance materials. Working arrangements can be negotiated with successful candidates on a case-by-case basis, taking into consideration the operational requirements of the role and the individual's personal circumstances and preferences.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the National Indigenous Australians Agency

The National Indigenous Australians Agency (NIAA) works directly to, and supports the Minister for Indigenous Australians, to implement whole-of-government policies and programs to improve the lives of all Aboriginal and Torres Strait Islander peoples. This includes liaising closely with State and Territory governments, Indigenous peak bodies, stakeholders, and service providers to ensure that Indigenous programs and services are delivering for Aboriginal and Torres Strait Islander peoples as intended. The NIAA team includes people across Australia who work closely with communities to address their unique needs.

To Apply

Position Contact	Julie Bowen, (02) 6152 3917
Agency Recruitment Site	https://niaa.nga.net.au/?jati=7C9A2DE6-0651-9289-0034-E435A9A41A2E

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Treasury

Vacancy VN-0763242

Australian Bureau of Statistics

Closing Date:Wednesday 08 October 2025

People and Place Division
Health, Disability and Vitals Health and Vital Statistics Section

Job Title	Mortality Data Coders (APS4), Health and Vital Statistics Section
Job Type	Full-Time;Part-Time, Ongoing
Location	Brisbane QLD
Salary	\$75,746 - \$85,199
Future Merit Locations	Brisbane
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements
Classification	APS Level 4
Position Number	25/HVSS_APS4
Agency Website	https://www.abs.gov.au/

Job Description

<https://abs.nga.net.au/?jati=C0EAE025-6DE9-5D1D-DB52-E435AA79F667>

The Australian Bureau of Statistics (ABS) is looking to fill the positions of **Mortality Data Coders (APS4)** in the Health and Vital Statistics Section of the ABS. The Health and Vital Statistics Section is responsible for the compilation of national births, deaths, causes of death, and marriages and divorces datasets.

About the area

The team provides statistical insights into key mortality indicators in Australia, including leading causes of death, excess mortality and external causes.

The section consists of 25-30 people all located in Brisbane.

The team works with many stakeholders including international partners such as the World Health Organization, data suppliers such as the Registries of Births, Deaths and Marriages and many data users in government, non-government organisations and academia. Data is used extensively for public health research, policy and planning.

Duties

About the role

Mortality data coders are responsible for reviewing and interpreting cause of death information certified by doctors and coroners on death certificates. Mortality coders must assign the relevant International Classification of Diseases codes and rules to each cause of death record, adhering to international best practice. The goal of mortality coding is to standardise text into codes to create nationally and internationally consistent tabulation of cause of death statistics.

The role involves exposure to sensitive information and potentially distressing content. Other aspects of the role involve quality assurance of mortality coding outputs, assisting with queries related to the International Classification of Diseases, and processing related tasks such as file loading and demographic editing. Training in mortality coding is provided on the job.

What we are looking for (selection criteria)

To be suitable you should have most or all of the following skills, qualities and experience:

- Knowledge of medical terminology, experience with International Classification of Diseases (ICD) coding or public health data or an ability to develop these skills is highly desirable.
- Ability to maintain focus and resilience when undertaking recurrent tasks involving sensitive and potentially distressing content whilst working to key deadlines.
- Demonstrated ability to work productively as part of a diverse team and contribute to a positive team culture that promotes wellbeing and mutual support.
- Demonstrated ability to actively listen and respond constructively to feedback, and a commitment to continuous learning and improvement.
- Strong oral and written communication skills.

Eligibility

To be eligible for these roles you:

- You must be an Australian citizen at the time you apply.
- You may need to obtain (or hold) and maintain at least a Baseline security clearance.
- ABS employees who have access to market sensitive information are restricted in market trading activities. You may not be allowed to trade in financial products while employed. This role is not restricted in trading.

Notes

How to apply

To apply, complete an online application form on the [ABS e-recruitment system](#).

You will need to upload your current resume, provide referee details and respond to the following:

*In no more than **600 words**, provide a statement of claims of how you have demonstrated the skills, qualities, and experience (outlined in Section 1 of the Applicant Information Kit) required for this role.*

Please read the attached *Applicant Information Kit* for more information about the position and the recruitment process.

Applications close at 11:30 pm (AEDT), Wednesday 8th October 2025. Late applications will not be accepted.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Bureau of Statistics

The Australian Bureau of Statistics' (ABS) purpose is to inform Australia's important decisions by partnering and innovating to deliver relevant, trusted, objective data, statistics and insights. As the national statistical authority for Australia and provider of statistical services to the states and territories, we focus on three priorities: • Providing high quality official statistics and insights • Transforming the ABS for the future • Delivering new statistical solutions to maximise the value of public data. We operate in a dynamic, continually transforming environment. New technology, statistical methods and opportunities for accessing and integrating data are becoming available, growing the potential to provide new insights into matters of importance to Australians, businesses, and community organisations. The ABS houses permanent offices in Canberra, Sydney, Melbourne, Brisbane, Adelaide, Perth, Hobart, Darwin, Dandenong and Geelong. We also have a number of field staff working across all parts of Australia. We encourage and value a diverse workforce. Aboriginal and Torres Strait Islander people and people with a disability are encouraged to apply. To find out more visit 'Careers' on our website at <https://www.abs.gov.au/careers>

To Apply

Position Contact	Lauren Moran, (07) 3222 6246
Agency Recruitment Site	https://abs.nga.net.au/?jati=C0EAE025-6DE9-5D1D-DB52-E435AA79F667

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Treasury

Vacancy VN-0763298

Australian Bureau of Statistics

Closing Date:Sunday 05 October 2025

Census Field Operations Census Workforce Support Team

Job Title	Census Field Operations Team Leaders & Project Officers
Job Type	Full-Time, Non-Ongoing
Location	Perth WA, Belconnen ACT, Sydney NSW, Docklands VIC, Brisbane QLD, Adelaide SA, Hobart TAS, Darwin NT, Alice Springs NT, Cairns QLD
Salary	\$85,204 - \$88,834
Future Merit Locations	Perth, Belconnen, Sydney, Docklands, Brisbane, Adelaide, Hobart, Darwin, Alice Springs, Cairns
Office Arrangement	Hybrid
Office Arrangement Details	Opportunity to work from home
Classification	APS Level 5
Position Number	25/Census_ME_APS5
Agency Website	https://www.abs.gov.au/

Job Description

<https://abs.nga.net.au/?jati=665B37D6-82C1-3CAB-E18C-E436952BB64B>

The Australian Bureau of Statistics (ABS) is looking to recruit a number of staff to fill a variety of temporary **Field Operations Team Leader** and **Field Operations Project Officer** roles to support the 2026 Census of Population and Housing.

Duties

About the Field Operations Team Leader role

We are seeking to recruit over 130 Field Operations Team Leaders in various locations across Australia.

Field Operations Team Leaders are responsible for the day-to-day management of national field operations for the 2026 Census. This includes recruitment and training of field staff, work allocation and monitoring, issue resolution and provision of support to field staff as they undertake their work.

The responsibilities of a Field Operations Team Leader include:

- lead a team of field staff within a specific region to undertake Census data collection
- support recruitment and training of field staff
- provide workload, procedural, Work Health and Safety and/or technical help to Census field staff
- undertake performance management of field staff when required
- coordinate the creation, allocation and progress monitoring of workloads to field staff within their work areas
- resolve or escalate complex field queries, issues and incidents.

About the Project Officer roles

We are seeking to recruit over 40 Project Officers across several sub-teams that support Census field operations and activities. As a Project Officer you will provide timely and effective support to ensure the success of the 2026 Census field operations.

Specialised roles include:

Field Operations Support Officer – arrange travel bookings and undertake recruitment and training of Census field staff

Operational Management Project Officer – program communication support, meeting administration, recruitment and training coordination, staffing administration activities.

Special Enumeration Project Officer – undertake engagement activities to support enumeration activities of special dwelling types including aged care establishments, motels, hotels, boarding schools, secure apartment buildings, etc.

Operational Insights (OI) Data Analysts - monitor progress of enumeration operations against targets and report emerging issues or trends to management.

Systems Support Officers - assist with systems support team operational documentation and process and provide Level 2 technical support to Census field staff queries regarding the key field systems.

What we are looking for

The successful candidates will be able to demonstrate all or most of the following:

- ability to lead a team in delivering quality outcomes within a dynamic fast paced environment
- ability to exercise good judgement in problem solving and decision making
- good stakeholder engagement skills
- good interpersonal, customer relations and communication skills
- ability and confidence to present face-to-face training and provide performance coaching to individuals and groups
- ability to quickly acquire the skills to use a range of office systems and applications
- ability to understand and communicate technical system-based issues (System Support role).

Skills or experience in the following are also highly desired in most roles:

- operations and/or project management
- recruitment
- training
- travel management.

Eligibility

To be eligible to apply you must be an Australian citizen.

Notes

As part of the application process you will need to upload your resume, provide referee details and submit a statement (maximum 300 words) responding to the following:

How do your skills and experiences make you a good fit for these roles? Please give examples.

About the Australian Bureau of Statistics

The Australian Bureau of Statistics' (ABS) purpose is to inform Australia's important decisions by partnering and innovating to deliver relevant, trusted, objective data, statistics and insights. As the national statistical authority for Australia and provider of statistical services to the states and territories, we focus on three priorities: • Providing high quality official statistics and insights • Transforming the ABS for the future • Delivering new statistical solutions to maximise the value of public data. We operate in a dynamic, continually transforming environment. New technology, statistical methods and opportunities for accessing and integrating data are becoming available, growing the potential to provide new insights into matters of importance to Australians, businesses, and community organisations. The ABS houses permanent offices in Canberra, Sydney, Melbourne, Brisbane, Adelaide, Perth, Hobart, Darwin, Dandenong and Geelong. We also have a number of field staff working across all parts of Australia. We encourage and value a diverse workforce. Aboriginal and Torres Strait Islander people and people with a disability are encouraged to apply. To find out more visit 'Careers' on our website at <https://www.abs.gov.au/careers>

To Apply

Position Contact	National Recruitment Unit, 1800 249 583
Agency Recruitment Site	https://abs.nga.net.au/?jati=665B37D6-82C1-3CAB-E18C-E436952BB64B

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Treasury

Vacancy VN-0763327

Job Title	Senior Supervisor/Lawyer/Analyst
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Melbourne VIC, Brisbane QLD, Adelaide SA, Hobart TAS, Traralgon VIC, Perth WA, Darwin NT, Canberra ACT
Salary	-
Future Merit Locations	Sydney, Melbourne, Brisbane, Adelaide, Hobart, Traralgon, Perth, Darwin, Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid work arrangement
Classification	Executive Level 2
Position Number	1884766
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_organid=16529&in_jnCounter=226368561

At ASIC, you can be the change that ensures a fair, strong and efficient financial system for the benefit of all Australians. Contribute to delivering on ASIC's purpose, vision, and strategic priorities to help maintain the integrity of the financial system and protect consumers from harm.

Implement best practice surveillance and supervision to achieve robust and impactful regulatory outcomes. Seeking an expert in complex, risk-based surveillance and supervision with exceptional stakeholder relationship skills.

- All locations considered
- Permanent position
- Salary from \$152,074 + 15.4% superannuation
- Applications close at 11:59pm AEDT, 9 October 2025.

The team

The Strategic Surveillance, Banking and Data (SSBD) team delivers proactive surveillance outcomes across multiple sectors using thematic surveillance expertise, running complex surveillances within and across sectors and leading group wide activities.

SSBD is responsible for the regulation and supervision of the banking sector and strategically important financial institutions. This includes proactive engagement with and monitoring of firms to understand and respond to emerging industry issues and provide strategic direction and technical expertise for ASIC's work.

The team collaborates with other parts of ASIC in ensuring consistent and effective delivery of ASIC's regulatory priorities by using best practice regulatory supervision, surveillance knowledge, expertise, and resources on Regulation & Supervision (R&S) or ASIC wide projects.

The role

As a **Senior Analyst/Lawyer/Supervisor** you will be responsible for:

- Making significant contributions to the delivery of complex data driven surveillances and ASIC wide or priority projects.
- Making significant and strategic contributions to the supervision of the banking sector including identification of and addressing emerging and current risks, stakeholder engagement and assessing applications to exercise discretionary powers.
- Developing and maintaining key internal and external relationships with stakeholders, including representing ASIC at government or industry meetings
- Leading and identifying new ways to utilise data to deliver priorities and support evidence based decision making, including effective collection, management, analysis, and communication of insights from data.
- Contributing to the guidance, training, direction and mentoring of junior team members.
- Maintaining knowledge of ASIC's regulatory framework and toolkit, relevant legislative and reporting requirements, domestic and international developments, and best industry practice models.

Duties

About you

You will possess a strong understanding of the benefits of strategic relationships to maximise data and information opportunities, with experience in advising on complex transactions or projects requiring critical thinking and judgment in relevant industries such as legal firms, or regulatory environments.

You will also demonstrate:

- Relevant tertiary qualification.
- Deep knowledge of banking, Australian financial markets, and regulatory environment.
- Strong strategic thinking, analytical, investigative, and research skills.
- Proven ability to develop strategic relationships for effective data use.
- Experience leading high-performing teams with a focus on strategic direction and coaching.
- Excellent communication skills and attention to detail in business reporting.

About ASIC

ASIC's remit is one of the broadest of regulators across the world. ASIC regulates corporations, markets, financial services and consumer credit and monitors and promotes market integrity and consumer protection in the Australian financial system. Through our enforcement work, we hold to account those who contravene the law, working to achieve strong outcomes that address the greatest consumer and investor harms.

ASIC is committed to providing a diverse and inclusive workplace where the very best talent in Australia chooses to work. Indigenous Australians are encouraged to apply as well as applicants from all backgrounds and with different abilities.

We offer a range of **employee benefits** including:

- Attractive superannuation
- Additional leave entitlements
- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

Click [here](#) to view ASIC's salary and benefits guide.

To read more about ASIC, you can visit our [website](#) or review our [Corporate Plan](#).

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

Eligibility Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Irina Sayer, +61299112337
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_organid=16529&in_jnCounter=2

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Treasury

Vacancy VN-0763201

Australian Taxation Office

Closing Date:Thursday 09 October 2025

Fraud and Criminal Behaviours
Various teams

Job Title	Prosecutions Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Melbourne VIC, Perth WA, Sydney NSW
Salary	\$81,265 - \$88,200
Future Merit Locations	Adelaide, Box Hill, Brisbane, Dandenong, Melbourne, Moonee Ponds, Parramatta, Penrith, Perth, Sydney, Upper Mount Gravatt
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 4
Position Number	EXT_CEG_640_2025
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=956FE83A-6AE2-748F-BCBD-E435E2F50761>

Duties

We are seeking highly motivated Prosecutors to join our Fraud and Criminal Behaviours (FCB) business area to appear in court on behalf of the Commissioner.

In FCB, we drive holistic solutions to counter deliberate, systemic or complex behavioural issues that pose the biggest threats to the integrity of the tax and super systems.

Our Prosecutions area plays a vital role in achieving a fair and equitable taxation system, providing security, redress and certainty for taxpayers through the fair, consistent and just application of the rule of law.

We prosecute offences including:

- failure to comply with requirements under taxation law, including failing to lodge income tax and GST returns
- failure to answer questions when attending before the Commissioner
- recklessly making false or misleading statements
- incorrectly keeping records with intention of deceiving or misleading.

As a Prosecutions Officer, in FCB, you will carry a prosecution case load and progress cases within established case cycle times.

You will play a fundamental role in helping us to meet our commitments to government and maintain community confidence in the integrity of the tax system.

These roles may require travel and a current Australian driver's licence is essential.

We embrace the strength of diversity — through our people and the perspectives they bring. We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=956FE83A-6AE2-748F-BCBD-E435E2F50761

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Treasury

Vacancy VN-0763202

Australian Taxation Office

Closing Date: Thursday 09 October 2025

Fraud and Criminal Behaviours
Various teams

Job Title	Prosecutions Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Melbourne VIC, Perth WA, Sydney NSW
Salary	\$90,596 - \$96,042
Future Merit Locations	Adelaide, Box Hill, Brisbane, Dandenong, Melbourne, Moonee Ponds, Parramatta, Penrith, Perth, Sydney, Upper Mount Gravatt
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 5
Position Number	EXT_CEG_641_2025
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=9C889123-7DB6-9041-C145-E435E328C89D>

Duties

We are seeking highly motivated Prosecutors to join our Fraud and Criminal Behaviours (FCB) business area to appear in court on behalf of the Commissioner.

In FCB, we drive holistic solutions to counter deliberate, systemic or complex behavioural issues that pose the biggest threats to the integrity of the tax and super systems.

Our Prosecutions area plays a vital role in achieving a fair and equitable taxation system, providing security, redress and certainty for taxpayers through the fair, consistent and just application of the rule of law.

We prosecute offences including:

- failure to comply with requirements under taxation law, including failing to lodge income tax and GST returns
- failure to answer questions when attending before the Commissioner
- recklessly making false or misleading statements

- incorrectly keeping records with intention of deceiving or misleading.

As a Prosecutions Officer, in FCB, you will undertake moderately complex prosecution cases and progress them within established case cycle times.

You will play a fundamental role in helping us to meet our commitments to government and maintain community confidence in the integrity of the tax system.

You may be required to review the quality of work undertaken by others within a work group.

These roles may require travel and a current Australian driver's licence is essential.

We embrace the strength of diversity — through our people and the perspectives they bring. We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=9C889123-7DB6-9041-C145-E435E328C89D

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Treasury

Vacancy VN-0763203

Australian Taxation Office

Closing Date: Thursday 09 October 2025

Fraud and Criminal Behaviours
Various teams

Job Title	Prosecutions Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Melbourne VIC, Perth WA, Sydney NSW
Salary	\$97,816 - \$112,312
Future Merit Locations	Adelaide, Box Hill, Brisbane, Dandenong, Melbourne, Moonee Ponds, Parramatta, Penrith, Perth, Sydney, Upper Mount Gravatt
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 6
Position Number	EXT_CEG_642_2025
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=DD911A18-97A5-F5DD-235A-E435E387B9E4>

Duties

We are seeking highly motivated Prosecutors to join our Fraud and Criminal Behaviours (FCB) business area to appear in court on behalf of the Commissioner.

In FCB, we drive holistic solutions to counter deliberate, systemic or complex behavioural issues that pose the biggest threats to the integrity of the tax and super systems.

Our Prosecutions area plays a vital role in achieving a fair and equitable taxation system, providing security, redress and certainty for taxpayers through the fair, consistent and just application of the rule of law.

We prosecute offences including:

- failure to comply with requirements under taxation law, including failing to lodge income tax and GST returns
- failure to answer questions when attending before the Commissioner
- recklessly making false or misleading statements
- incorrectly keeping records with intention of deceiving or misleading.

As a Prosecutions Officer, in FCB, you will prosecute and provide technical support within a small operational team operating within a broader ATO compliance environment. You'll be accountable for making decisions in relation to your prosecution case work and deliver outcomes in accordance with the national prosecution plan.

You will play an important role in shaping the prosecutions direction by establishing strategic partnerships and applying a tactical focus to prosecutions' compliance activities.

These roles may require travel and a current Australian driver's licence is essential.

We embrace the strength of diversity — through our people and the perspectives they bring. We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=DD911A18-97A5-F5DD-235A-E435E387B9E4

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Treasury

Vacancy VN-0763204

Australian Taxation Office

Closing Date:Thursday 09 October 2025

Fraud and Criminal Behaviours
Various teams

Job Title	Prosecutions Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Melbourne VIC, Perth WA, Sydney NSW
Salary	\$125,291 - \$136,595
Future Merit Locations	Adelaide, Box Hill, Brisbane, Dandenong, Melbourne, Moonee Ponds, Parramatta, Penrith, Perth, Sydney, Upper Mount Gravatt
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_CEG_643_2025
Agency Website	http://www.ato.gov.au/careers

Duties

We are seeking highly motivated Prosecutors to join our Fraud and Criminal Behaviours (FCB) business area to appear in court on behalf of the Commissioner.

In FCB, we drive holistic solutions to counter deliberate, systemic or complex behavioural issues that pose the biggest threats to the integrity of the tax and super systems.

Our Prosecutions area plays a vital role in achieving a fair and equitable taxation system, providing security, redress and certainty for taxpayers through the fair, consistent and just application of the rule of law.

We prosecute offences including:

- failure to comply with requirements under taxation law, including failing to lodge income tax and GST returns
- failure to answer questions when attending before the Commissioner
- recklessly making false or misleading statements
- incorrectly keeping records with intention of deceiving or misleading.

As a Prosecutions Manager, in FCB, you will contribute to complex and sensitive projects or work programs that have strategic, political or operational significance.

You will play an important role in shaping the prosecutions direction by establishing strategic partnerships and applying a tactical focus to prosecutions compliance activities.

You may lead one or more teams, managing the performance of employees and ensuring high quality outputs are delivered to support compliance strategies.

These roles may require travel and a current Australian driver's licence is essential.

We embrace the strength of diversity — through our people and the perspectives they bring. We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	CEGRecruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=688E7D9E-3B72-33B2-D9EF-E435E3B0B466

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Treasury

Vacancy VN-0763205

Australian Taxation Office

Closing Date:Thursday 09 October 2025

Fraud and Criminal Behaviours
Various teams

Job Title	Principal Prosecutor
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Melbourne VIC, Perth WA, Sydney NSW
Salary	\$125,291 - \$136,595
Future Merit Locations	Adelaide, Box Hill, Brisbane, Dandenong, Melbourne, Moonee Ponds, Parramatta, Penrith, Perth, Sydney, Upper Mount Gravatt
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_CEG_644_2025
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=2165C9A8-41CE-85C1-64BA-E435E4185C25>

Duties

We are seeking dynamic leaders to lead a team of highly motivated Prosecutors in our Fraud and Criminal Behaviours (FCB) business area.

In FCB, we drive holistic solutions to counter deliberate, systemic or complex behavioural issues that pose the biggest threats to the integrity of the tax and super systems.

Our Prosecutions area plays a vital role in achieving a fair and equitable taxation system, providing security, redress and certainty for taxpayers through the fair, consistent and just application of the rule of law.

We prosecute offences including:

- failure to comply with requirements under taxation law, including failing to lodge income tax and GST returns
- failure to answer questions when attending before the Commissioner
- recklessly making false or misleading statements

- incorrectly keeping records with intention of deceiving or misleading.

As a Principal Prosecutor, in FCB, you will contribute to complex and sensitive projects or work programs that have strategic, political or operational significance. You will directly report to the EL1 Assistant Director.

You will play an important role in shaping the prosecutions direction by establishing strategic partnerships and applying a tactical focus to prosecutions compliance activities.

You may lead one or more teams, managing the performance of employees and ensuring high quality outputs are delivered to support compliance strategies.

These roles may require travel and a current Australian driver’s licence is essential.

We embrace the strength of diversity — through our people and the perspectives they bring. We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=2165C9A8-41CE-85C1-64BA-E435E4185C25

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Treasury

Vacancy VN-0763315

Royal Australian Mint

Closing Date:Sunday 12 October 2025

Museum Education and Visitor Services

Job Title	Curator
Job Type	Full-Time, Ongoing
Location	Deakin ACT
Salary	\$86,716 - \$91,809
Future Merit Locations	Deakin
Office Arrangement	On Site
Office Arrangement Details	On site work is required.
Classification	APS Level 5
Position Number	1445
Agency Website	https://www.ramint.gov.au

Job Description

<https://www.ramint.gov.au/about-us/work-us>

About the Mint

The Royal Australian Mint is a small government agency working within the Commonwealth Government Portfolio of the Treasury. The Mint is a non-corporate Commonwealth Entity and is listed under the *Public Governance Performance and Accountability Act 2013* (PGPA Act). The Mint is also covered by the *Public Service Act 1999* (Cth) (PS Act).

The Royal Australian Mint makes coins and other minted products to serve the needs of the Australian economy, foreign countries, investors and collectors. We are stewards of a thriving national institution that showcases our Nations stories through the National Coin Collection, and a world class museum and gallery experience.

The Royal Australian Mint creates public value through a range of coining and minting-related activities. We play a key role in sharing the stories of Australia by recognising significant anniversaries, events, organisations and cultural perspectives through coins.

The Mint offers some of the most unique career opportunities within the public service, including roles such as:

- Coin making – polishing, laser frosting, 3D engraving, Physical Vapour Deposition hard coating, chrome plating, dies inspection and collars manufacture.
- Machinery – operate and maintain minting critical machines.
- Coin Sculpting – design coins, medals, medallions, and token, etc.
- Graphic Design – design coin packaging materials, exhibition graphics, etc.
- Engineering – technical support and manufacturing operations.

About the Museum Education and Visitor Services Branch

This position sits within the Museum Education and Visitor Services Branch, whose work aims to build awareness of the Mint and the National Coin Collection among everyday Australians, to educate the community on the importance of currency to our society, and to encourage people to engage with the Mint's collector coins and the stories they tell.

The Museum Education and Visitor Services Branch oversees the Mint Shop and the Museum, and manages the contract of the Mint Café tenant. These are 7-day operations, open along with the building opening hours - The Royal Australian Mint is open 7 days, and our Museum operating hours are 8:30am to 5:00pm weekdays and 10:00am to 4:00pm weekends and public holidays. MEVS also oversees public programs, with large engagement activities like our 'Last Coin' (Dec 31) and 'First Coin' (Jan 1) and an annual 'Family Fun Day' that for 2026 will be aligned to the upcoming 60th anniversary of Decimal Currency. MEVS is the team responsible for the stewardship of the National Coin Collection, and the Curators and Collections Officer team not only care for and build that collection, but draw from it for the curation of our Museum exhibitions and digital programs. Works are planned for a new collection storage facility within the Royal Australian Mint footprint to ensure the National Coin Collection is well managed for future generations.

The Royal Australian Mint features a recently upgraded exhibition space detailing the history of the Australian coin-making and currency journey. Our refreshed visitor experience showcases industrial design, Australian social history a Special Exhibition Gallery, as well as the Mint Shop and Café and our visitor-favourite Factory Viewing Gallery. The Museum at the Mint sees an annual visitation of around 350,000 people including visiting school groups of around 120,000.

About the Role

We are looking for a Curator to join our team in Museum Education and Visitor Services at the Royal Australian Mint.

The Curator works to our Senior Curator in a role that cares for and celebrates the National Coin Collection (NCC), drawing inspiration from that Collection to develop new exhibitions in the Museum, on the Mint website, and public programs.

As planning has commenced for the construction of a purpose-built storage facility within the existing Mint building footprint, our Curator will have a career-defining opportunity to shape the Collection storage methodology and the way it is cared for and stewarded for future generations.

The Curator will develop their own exhibition ideas, from single-showcase to our special exhibition room, and our broader Museum floors; and they will help bring the vision of other colleagues to fruition. Project management experience, creative flair and outstanding attention to detail are important for success in this role, as is a passion for collections, innovation and the provision of world-class museum experiences.

We see our Curators as the knowledge-holders and champions of the Collection, and so there would be an expectation to share your passion and knowledge through the occasional talk, social media piece-to-camera, interview or conference paper.

They will take a particular interest in our Museum's audio-visual and interactive elements, and as well as keeping our Museum functional, will ensure we're building a 'living' Museum operations manual, and maintaining productive working relationships with our contractors and other service providers.

Because of their strong attention to detail and care for our Collection, their work will have a strong focus on ensuring WHS and risk requirements are met, whilst making sure that staff and Collection safety is valued as they build fun and informative Museum experiences.

Duties

The duties of this position include:

1. Assisting the Senior Curator in the stewardship of the NCC, including providing advice on best practice in collection and conservation, and collection data management; and assisting in project work on the Collection's migration to a new purpose-built facility.

2. Developing and project-managing the delivery of curated exhibition content drawn from our NCC, and other sources; this might include minor updates to objects and content, as well as developing original exhibition ideas.
3. Working closely with the Museum Experience Manager on the oversight and management of the Museum AV, displays and interactives.
4. Building and maintaining strong relationships with Mint staff, and peer cultural institutions and other stakeholders to enhance the Collection and Museum profile and to support the delivery of joint projects.
5. Providing clear and timely communications for projects, developing written collateral content for exhibitions for differing audiences, and participating in communicating our collection and exhibitions.
6. Contributing to the setting of the direction of work priorities and practices, monitoring performance, work flow and identifying training needs for team members.

Eligibility

Security clearance

This position requires a **Baseline** security clearance. The successful applicant will be required to obtain and maintain a clearance at this level.

Requirement

Holds, or has the ability to obtain a current ACT Working with Vulnerable People Card.

Notes

How to apply

Applications will need to be submitted through our recruitment portal on the Employment Opportunities page of the Mint Website at [Employment Opportunities | Royal Australian Mint](#).

Please submit your application by **11:30pm** on **Sunday 12 October 2025**. You will need to upload:

- a current resume
- a two-page pitch that describes how your skills meet the requirements of the role as detailed in the position description.

Information on applying for a job in the Australian Public Service is available at the Employment page of our website.

To Apply

Position Contact	Meredith Trinko, 02 6202 3471
Agency Recruitment Site	https://www.ramint.gov.au/about-us/work-us

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Treasury

Vacancy VN-0763338

Royal Australian Mint

Closing Date:Sunday 12 October 2025

Finance

Job Title	Assistant Director, Contracting and Procurement
Job Type	Full-Time, Ongoing
Location	Deakin ACT
Salary	\$121,066 - \$134,960
Future Merit Locations	Deakin
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Flexible working arrangements may be negotiated.
Classification	Executive Level 1
Position Number	1431
Agency Website	https://www.ramint.gov.au

About the Mint

The Royal Australian Mint is a small government agency working within the Commonwealth Government Portfolio of the Treasury. The Mint is a non-corporate Commonwealth Entity and is listed under the *Public Governance Performance and Accountability Act 2013* (PGPA Act). The Mint is also covered by the *Public Service Act 1999* (Cth) (PS Act).

The Royal Australian Mint makes coins and other minted products to serve the needs of the Australian economy, foreign countries, investors and collectors. We are stewards of a thriving national institution that showcases our Nations stories through the National Coin Collection, and a word class museum and gallery experience.

The Royal Australian Mint creates public value through a range of coining and minting-related activities. We play a key role in sharing the stories of Australia by recognising significant anniversaries, events, organisations and cultural perspectives through coins.

The Mint offers some of the most unique career opportunities within the public service, including roles such as:

- Coin making – polishing, laser frosting, 3D engraving, Physical Vapour Deposition hard coating, chrome plating, dies inspection and collars manufacture.
- Machinery – operate and maintain minting critical machines.
- Coin Sculpting – design coins, medals, medallions, and token, etc.
- Graphic Design – design coin packaging materials, exhibition graphics, etc.

About the Team

The Contracts and Procurement Team within the Finance Branch, works closely with the Mint's Legal and Finance teams to support the broader business in delivering a wide range of procurement activities. The team provides professional high-quality procurement and contract management support and advice to all business areas of the Mint to enable them to deliver their respective projects, programs and activities, in line with the Commonwealth Procurement Rules (CPRs), Public Governance, Performance and Accountability Act 2013 (PGPA Act) and related policies and guidance.

About the Role

Reporting to the Chief Finance Officer, as the Assistant Director, Contracts and Procurement you will be required to lead a team to assist a variety of stakeholders across the Mint to achieve their procurement outcomes. You will leverage your sound knowledge of the Commonwealth Procurement Framework to enhance team and Organisational procurement and contracting capability; and strengthen reference material and refine the Mint's library of policies, procedures and guidance material.

You will apply your expertise to deliver key reporting responsibilities including contract notice reporting, Annual Procurement Plan and various other reporting requirements.

Duties

The duties of this position include:

1. Leading and mentoring a small contract and procurement team, fostering a collaborative and inclusive work environment.
2. Working closely with Mint business areas to understand their procurement needs and developing strategies to meet those needs.
3. Collaborating with business areas to create comprehensive market approach documentation, assisting in conducting market research and analysis to identify potential suppliers.
4. Working with cross-functional teams to assist in evaluation, and to coordinate contract negotiation and execution.
5. Coordinating the administrative activities undertaken to support day-to-day contract activities, meeting legislative requirements for records management and audit requirements.

Eligibility

Security clearance

This position requires a **Baseline** security clearance. The successful applicant will be required to obtain and maintain a clearance at this level.

Notes

How to apply

Applications will need to be submitted through our recruitment portal on the Employment Opportunities page of the Mint Website at [Employment Opportunities | Royal Australian Mint](#).

Please submit your application by **11:30pm on Sunday 12 October 2025**. You will need to upload:

- A current resume
- A one-page pitch that describes how your skills meet the requirements of the role as detailed in the position description.

Information on applying for a job in the Australian Public Service is available at the employment page of our website.

About the Royal Australian Mint

To Apply

Position Contact	Amanda Benn, 02 6202 6964
Agency Recruitment Site	https://www.ramint.gov.au/about-us/work-us

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Applicants to vacancies notified in all formats of the electronic Public Service Gazette should be aware:

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies