



Australian Government

**Commonwealth of Australia
APSJobs - Vacancies Daily
PS40 Daily Gazette Thursday - 08 October
2026.pdf**

Published by Commonwealth of Australia

APSJobs - Vacancies Daily

This electronic document contains notifications of Vacancies now being advertised daily. These notices will also be published in the electronic Public Service Gazette PS40 Weekly Gazette Thursday - 08 October 2026.pdf.

The Gazette contains notifications of certain vacancies and employment decisions for APS and some non-APS Commonwealth agencies as required by the Public Service Act 1999, the Parliamentary Service Act 1999, and their subordinate legislation. To know more about these requirements, see <https://www.apsc.gov.au/public-service-gazette-requirements>

The date of publication of this Gazette is PS40 Daily Gazette Thursday - 08 October 2026.pdf. The date of publication establishes the date the vacancy was notified in the Gazette for the purpose of 25(1)(b) of the Australian Public Service Commissioners Directions 2022.

For gazette lodgement inquiries email: contact@apsjobs.gov.au

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Vacancies

Vacancy VN-0773394

Australian Naval Nuclear Power Safety Regulator

Closing Date: Sunday 25 October 2026

Australian Naval Nuclear Power Safety Regulator
Deputy Director General

Job Title	Executive Director Regulatory Integration
Job Type	Full-Time, Ongoing
Location	Brindabella Business Park ACT, Garden Island WA, Osborne SA
Salary	\$173,360 - \$206,309
Future Merit Locations	Brindabella Business Park, Garden Island, Osborne
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit Pool used for vacancies at any location supporting flexibility.
Classification	Executive Level 2
Position Number	ANNPSR/05786/26
Agency Website	www.annpsr.gov.au

Job Description <https://defencecareers.nga.net.au/?jati=6DA6238B-814A-67C4-22CF-ED6272E46783>

Duties

The Role

The Executive Director Regulatory Integration is the principal adviser to the Director-General and Deputy Director-General on strategic, organisational and operational matters. You will provide enterprise-wide oversight, coordination and integration across regulatory, legal, security and corporate functions, ensuring strategic priorities are translated into coordinated action and measurable outcomes. Operating in a complex environment, you will:

- Provide strategic advice to support executive decision-making.

- Lead the coordination and execution of enterprise priorities.
- Drive organisational integration and a "One ANNPSR" approach to delivery.
- Maintain oversight of organisational performance, risks, issues and commitments.
- Support effective governance, accountability and organisational stewardship.
- Coordinate responses to significant risks, emerging issues and critical matters.
- Foster trusted relationships across Government, Defence, regulators and key stakeholders.
- Support the continued development and maturity of an independent statutory regulator.

This role requires a leader who can seamlessly move between strategic thinking and practical delivery aligning and coordinating activity across the organisation, building shared ownership and bringing people along on the journey, while maintaining a focus on organisational effectiveness, regulatory integrity and enterprise outcomes.

About our Team

The Office of the Director-General is a small team comprising APS and ADF staff. The Executive Director Regulatory Integration will replace the current Chief of Staff role, providing leadership and coordination across the Office while bringing a broader focus on regulatory integration and enterprise outcomes. The Office is responsible for coordinating cross-Agency activities, governance, security and facilities, as well as managing senior executive engagements. The team operates relatively independently within a flat reporting structure, with all members expected to contribute flexibly to priority activities, connect and coordinate effort across the Agency, and work effectively with uncertainty and under limited direction to achieve Agency outcomes.

Our Ideal Candidate

We are seeking a highly capable executive who can turn strategy into coordinated action and outcomes, creating clarity and bringing people together around shared priorities, while providing trusted advice in a complex operating environment.

You will demonstrate:

Strategic Leadership

- Ability to rapidly understand complex issues and provide clear, evidence-based advice.
- Experience translating executive priorities into coordinated organisational action.
- Strong judgement and the ability to identify risks, opportunities and consequences.

Enterprise Integration and Collaboration

- Demonstrated ability to work across organisational boundaries and align diverse stakeholders.
- Ability to build commitment and shared understanding across multidisciplinary teams.
- Experience leading complex cross-functional initiatives and organisational improvement.

Governance and Risk Management

- Strong understanding of governance, accountability, assurance and risk management frameworks.
- Experience supporting senior executives to meet legislative and organisational obligations.
- Ability to manage sensitive and high-consequence issues with discretion and professionalism.

Communication and Influence

- Exceptional written and verbal communication skills.
- Experience preparing executive, ministerial or parliamentary documentation.
- Ability to engage, negotiate and influence senior stakeholders.

Leadership

- Proven ability to foster high-performing teams and a culture of accountability, collaboration and continuous improvement.
- Demonstrated leadership through influence, professional credibility and sound judgement.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Naval Nuclear Power Safety Regulator

The Australian Naval Nuclear Power Safety Regulator is Australia's independent authority for naval nuclear power. It is established under the Australian Naval Nuclear Power Safety Act 2024. The agency is responsible for licensing and monitoring Australia's nuclear-powered submarine activities to ensure they are compliant with the law, and take action if they are not. The Australian Naval Nuclear Power Safety Regulator is accountable to the Commonwealth Parliament, which represents the Australian people. We are a small, independent Agency who offer flexible working arrangements and are committed to continuous learning through a range of formal and informal professional development opportunities. We offer a truly unique career opportunity for capable people with curious minds. Our team are committed to the highest standards of naval nuclear power safety regulation and are seeking people who share the same dedication.

To Apply

Position Contact	ANNPSR HR, 02 6218 6217
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=6DA6238B-814A-67C4-22CF-ED6272E46783

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- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Australian Signals Directorate

Closing Date: Sunday 25 October 2026

Job Title	ASD 4 & 5 Executive Assistant
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$85,993 - \$103,723
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 4; APS Level 5
Position Number	ASD/05664/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

We are seeking energetic, highly organised, and task-oriented ASD 4 & 5 Executive Assistants to provide high-level executive support to a range of Senior Executive Service (SES) staff across the organisation during an exciting period of growth.

We are looking for enthusiastic and proactive individuals who can deliver high-level executive and administrative support to our senior leaders. ASD Executive Assistants work closely and collaboratively with Branch and Division leadership teams to contribute to the successful delivery of organisational priorities.

Within the Administration function, an ASD 4 & 5 Executive Assistant is accountable, under limited direction, for performing moderately complex to complex administrative support work within an integrated workforce environment.

ASD offers flexible work practices, excellent training, mentoring and development opportunities, as well as a competitive salary and benefits package.

They must have, or the ability to attain, a sound understanding of and compliance to relevant legislative frameworks, government decision-making and the ASD's mission and policy requirements.

Key responsibilities include managing executive calendars and appointments, coordinating meetings, preparing documentation, and responding to incoming communications. In addition, the following key duties and responsibilities include:

The ASD 4 Executive Assistant:

1. Provide administrative support for the SES office, undertake diary management, including prioritising time and drawing attention to matters of importance.
2. Address routine to moderately complex email enquiries and independently respond to internal and external queries.
3. Monitor and track incoming documents to ensure correspondence is triaged and actioned accordingly and maintain records management systems in line with the ASD's policies and procedures.
4. Handle sensitive information, maintain confidentiality and model ethical behaviour and practices consistent with the APS Code of Conduct and APS Values.
5. Under general direction, prepare meeting materials, correspondence, presentations and minutes, including the administration of critical, confidential and sensitive information.
6. Work collaboratively with other Executive Assistants/Executive Officers and the broader business area.
7. Arrange, coordinate and reconcile all aspects of domestic and international travel in line with the ASD travel policy for senior executive service officers.
8. Have excellent interpersonal skills, and both build and sustain relationships in order to work collaboratively with the executive, within the work area and other areas of ASD.

In addition to the above, the ASD 5 Executive Assistant:

1. Manage, coordinate and prioritise the workflow of the SES office to ensure priorities and deadlines are met including diary management, email and telephone enquiry handling and routine correspondence such as emails.
2. Prepare meeting materials, correspondence, presentations and minutes, including the administration of critical, confidential and sensitive information.
3. Provide high level administrative and coordination support, including managing and organising meetings, briefings and events and anticipating and managing competing commitments.
4. Handle sensitive information, maintain confidentiality and model ethical behaviour and practices consistent with the APS Code of Conduct and APS Values.

5. Work collaboratively with other Executive Assistants/Executive Officers and the broader business area.
6. Arrange, coordinate and reconcile all aspects of domestic and international travel in line with the ASD travel policy for SES officers.
7. Undertake a broad range of corporate and administrative support functions across the division including procurement, accounts processing, project and research work or analysis and other tasks as required.
8. Liaise with internal and external stakeholders on behalf of the SES to ensure effective communication, strong relationships, and timely responses to requests.
9. Assist with data collation, tracking of performance indicators, and preparation of reports, briefs or dashboards to support informed decision-making by SES.
10. Assist in fostering a positive workplace culture by supporting staff wellbeing, diversity and inclusion initiatives, and modelling respectful workplace behaviours.

Further information can be found at: [I'm changing my career | Australian Signals Directorate \(asd.gov.au\)](https://www.asd.gov.au)

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia

Duties

Our ideal candidates will bring the following attributes and skills to the role:

- Thrive in busy environments balancing competing priorities during busy periods while maintaining a steady, high-quality output during regular business cycles.
- Have good written and inter-personal skills and can complete tasks on time and to a high standard.
- Bring a composed and professional presence, with a natural ability to anticipate needs and use sound logic to stay ahead during peak periods.
- Have an eye for detail, bringing a natural accuracy and clear communication to every task while ensuring work is polished and delivered on time.
- Are a discrete person, with a strong sense of duty and a friendly disposition.
- Can confidently act as liaison between staff of all levels within the organisation, as appropriate.
- Exercise sound judgement, discretion, and integrity including the ability to maintain confidentiality and privacy.
- Team orientated, with the energy and commitment to actively build and sustain relationships with other support staff across the division and wider organisation.
- Able to develop and support relationships with internal and external stakeholders.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- Australian Citizenship - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waived.

- Organisational Suitability Assessment – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- Security Clearance - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- Health Assessment - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in this Information Pack prior to submitting an application.

Notes

The below experience and skills are desirable but not essential;

- Experience providing support and/or supporting Senior Executives
- Current or recent Executive Assistant experience
- Current or recent Administration experience

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0773391

Australian Signals Directorate

Closing Date: Sunday 25 October 2026

Job Title	ASD 6 & EL1 Project Managers
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD, Adelaide SA, Melbourne VIC
Salary	\$106,835 - \$147,387
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 6; Executive Level 1
Position Number	ASD/05799/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

The opportunity

ASD's Capability and Transformation Group has a broad scope of responsibilities, ranging from the delivery and execution of leading-edge mission capability and tools to an overarching portfolio view of ASD and the implementation of REDSPICE. The five Divisions include Cloud, Enterprise Technology, Mission Capability, Mission Data and Portfolio & Transformation.

Key Duties

ASD 6

- Supporting project management practices to support iterative/agile working.
- Supporting project delivery, maintaining and applying knowledge of project management processes and tools, including but not limited to, schedule, risk management, quality

assurance, benefits management, finance, cost modelling, procurement, acquisition strategy, test and evaluation, resourcing, project briefs, project management plans and post implementation reviews.

- Maintaining and communicating a vision of the project's outcomes and associated benefits.
- Develop and maintain project artefacts, including briefing presentations, submissions, and reports relating to project status and risks and issues in accordance with organisational record keeping requirements.
- Accountable for or supporting scheduling project resources as well as monitoring and reviewing project costs, schedule and expected benefits.
- Supporting interdependencies of specific project business strategies and objectives.
- Supporting a framework for implementing business initiatives, or change within a project setting.
- Providing administrative and logistical support, including documentation management, meeting coordination, and drafting and progressing of financial and procurement documentation.
- Accountable for or supporting team cohesion, setting work area priorities, managing workflows and evaluating business outcomes.
- Assisting the team to answer enquiries and to understand common problems and offer solutions.
- Ensuring the team is keeping end-users informed on the progress of issue resolution and estimated timeframes for resolution.
- Providing mentor support to junior staff, in order to build a stronger understanding of the policies, processes and procedures.

ASD EL1

- Lead project delivery, maintaining and applying knowledge of project management processes and tools, including but not limited to, schedule, risk management, quality assurance, benefits management, finance, cost modelling, procurement, acquisition strategy, test and evaluation, resourcing, project briefs, project management plans and post implementation reviews.
- Implementing project management practices to support iterative/agile working.
- Generating, maintaining and communicating a vision of the project's outcomes and associated benefits.
- Develop and maintain project artefacts, including briefing presentations, submissions, and reports relating to project status and risks and issues in accordance with organisational record keeping requirements.
- Supporting the evaluation of project and program performance to understand and anticipate critical factors for success and recommend changes where necessary.
- Managing interdependencies in support of specific business strategies and objectives.
- Supporting prioritisation of competing deadlines and manage uncertainty to deliver on agreed project outputs within timeframes and budgets.
- Oversight and undertaking administrative and logistical support, including documentation management, meeting coordination, and drafting and progressing of financial and procurement documentation.
- Accountable for team cohesion, setting business area priorities, managing workflows and evaluating business outcomes.
- Ensuring the team is keeping end-users informed on the progress of issue resolution and estimated timeframes for resolution.
- Providing mentor support to junior staff, in order to build a stronger understanding of the policies, processes and procedures.
- Work closely with other project equity owners and other areas across the organisation.

Further information can be found at: [I'm changing my career | Australian Signals Directorate \(asd.gov.au\)](https://www.asd.gov.au).

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

- Highly developed written and oral communication skills and ability to communicate information coherently and concisely to stakeholders.
- Initiative when working with other project staff, engaging effectively with both technical and business stakeholders.
- An ability to work to strict timeframes and transparently escalate issues as required.
- Highly developed attention to detail with an analytical approach to work.
- Ability to provide strategic advice to senior management and stakeholders as well as leading and assuming accountability for projects or programs that have strategic or operational significance.
- Negotiation skills to effectively achieve outcomes and problem solve.
- An understanding of rules and regulations governing project acquisitions, sustainment, and decommissioning.
- Capability to work independently and collaboratively in a multidisciplinary team of both APS, ADF and Contractors to ASD.
- An ability to work collaboratively to achieve results and has a willingness to learn and adapt to the needs of their customers.
- Strong interpersonal skills to foster and promote a positive and inclusive workplace culture that aligns with ASD values.
- Remaining responsive, adaptable and open to change, maintaining a positive attitude within a challenging operating environment.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waived.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in this Information Pack prior to submitting an application.

Notes

Desirable Qualifications, Experience or Training

3+ years' experience in project management or supporting project management in any of the following:

- Capability projects including capability management and/or capability acquisition.
- ICT and Software projects.
- Data Management projects.
- ICT infrastructure and communications/network projects.
- Intelligence capability projects.
- Program Management support.

Demonstrated experience in one or more of the following:

- Budget management and budget control.
- Schedule management.
- Project risk, compliance and assurance.

The following tertiary or industry qualifications and/or experience will be highly regarded:

- Applying project management methodologies such as Prince2, PMBoK, MSP, P3O, SAFe agile, Waterfall, PROSCI.
- Atlassian Suite (Confluence, JIRA).
- Azure DevOps.
- Business, Administration, Finance, Procurement and/or Information Technology.
- Knowledge of and compliance to relevant legislative frameworks and government decision-making.
- National Intelligence Community (NIC) experience and/or Department of Defence experience.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0773399

Australian Signals Directorate

Closing Date: Sunday 25 October 2026

Job Title	ASD 6 & EL1 Technical Lead
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD, Adelaide SA, Melbourne VIC
Salary	\$106,835 - \$147,387
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 6;Executive Level 1
Position Number	ASD/05817/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

The Opportunity

We are looking for multiple Technical Leads, who are mission-focused and can drive strategic technical solutions, engineering design principles & best practices, as well as guide technical staff to deliver outcomes in a fast-paced operational environment. Not all of these roles have a requirement for hands-on technical skills and 'on the tools' input, but candidates must have the ability and desire to work in a highly technical environment.

ASD Technical Leads are expected to engage across ASD, Defence and wider government as necessary to achieve ASD's strategic objectives. They are required to provide expertise in translating business requirements from technical and non-technical users into the design of appropriate solutions and therefore must be able to demonstrate excellent communication and stakeholder management skills. They will have the ability to problem solve, demonstrate strong leadership qualities, apply strong lateral thinking, and have sound independent judgement.

These roles will be paired with at-level Team Leads, who provide ongoing management and direction of the team. Team and Technical Leads collaborate closely to bring cohesive leadership to highly technical teams.

This is a bulk recruitment round with requirements spanning across a range of teams. As such, we are looking for individuals with deep experience in one of a number of technical fields, including:

- Network engineering
- Systems engineering
- Systems administration
- Software development and engineering
- Cloud engineering
- DevOps engineering

We do not expect candidates to be proficient across multiple of these areas; these are purely indicative of the technical fields our various teams require.

Key Duties:

ASD 6

- Provide expert advice and interpretation within relevant technical or professional area, including preparing relevant strategic advice where appropriate.
- Contribute to the establishment and implementation of new services and systems within the agency.
- Contribute to the identification and implementation of systems improvement initiatives.
- Demonstrate and apply knowledge and experience to develop and review technical packages.

- Ability to work under broad direction from team or technical lead, and provide support and technical guidance to team members to ensure quality of outputs for the work area.
- Apply technical knowledge and experience to identify risks and uncertainties and take these into account in planning, decision making and priority setting.
- Maintain awareness of the longer-term strategic, political or operational outcomes for the agency and possible impacts on the work area.
- Contribute to the development of team objectives for short-term tasks and strategic planning for longer-term initiatives.
- Contribute to managing change and uncertainty in the workplace.

EL1

- Lead, plan and deliver complex technical projects within a specialist field from inception to completion; provide advice working to agreed priorities and outcomes.
- Motivate and mentor the technical workforce, aligning complementary skills and allocate resources in a manner that delivers results.
- Translate and apply high-level goals and outcomes, identify issues and uncertainties and incorporate these into advice, planning, decision making and implementation.
- Implement technical knowledge and processes within a specialist field to develop advancements to established technical code of practices, techniques, methods and regulations.
- Work collaboratively, communicate effectively with internal and external stakeholders and influence the work of teams.
- Assess technical packages, reports, processes and product and equipment performance to meet specified requirements, review recommendations for continuous improvements and corrective actions.
- Evaluate and ensure that the delivered capability meets requirements and legislative, policy and regulatory frameworks, and implement actions.
- Evaluate technical activities to understand critical factors for success and engage in continuous improvement and innovation.
- Manage workflows, resources, prepare work area and team plans detailing measurable milestones and expected outcomes.
- Translate high-level technical direction and design into discrete tasks or work packages
- Provide technical input into project planning, including estimation of timelines and resourcing

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Duties

Our ideal candidate will:

- Demonstrate interpersonal skills to foster and promote a positive and inclusive workplace culture that aligns with ASD values
- Exercise good judgement, demonstrate initiative and have a focus on continuous improvement
- Demonstrate highly developed written and oral communication skills and ability to communicate information coherently and concisely to stakeholders
- Have the ability to build collaborative working relationships with other government agencies and industry to achieve organisational outcomes
- Be accountable for accurate completion of work within timeframes and quality requirements, share own expertise with others and guide and mentor less experienced employees
- Be accountable to perform complex procedural, operational, administrative and business support activities, manage workflow and resources, and prepare work area and team plans.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waived.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in the Information Pack prior to submitting an application.

Notes

Desirable Qualifications, Experience or Training

- Deep technical experience in a given technical field - .e.g. Network Engineering, Systems Engineering, Systems Administration.
- Experience leading the technical outcomes of a team.
- Relevant experience working in ICT Projects, in a government setting preferable (required for some roles only).
- Formal qualifications such as a Certificate, Diploma or Degree in relevant Information Technology field are desirable but not essential.
- Previous experience in ICT capability lifecycle management.
- Experience leading a team of technical specialists although not necessarily from a technical background - e.g. Team Lead.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0773226

Job Title	Data Analyst
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Port Adelaide SA, Melbourne VIC
Salary	\$99,733 - \$112,431
Future Merit Locations	Canberra, Port Adelaide, Melbourne
Office Arrangement	On Site;Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit Pool used for vacancies at any location supporting flexibility.
Classification	APS Level 6
Position Number	ASA/05524/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=E53DBC49-A4C1-75A3-35C3-ED5085F09CE0>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

The APS 6 Data Analyst provides data management, analytics and reporting services to support workforce assurance, capability development and training delivery across the Engineering and Technology Division. The role develops, maintains and analyses trusted, auditable workforce, competency and training datasets, delivering evidence-based insights that support workforce planning, capability management, organisational performance monitoring and strategic decision-making.

Working under broad direction, the APS6 Data Analyst develops data models, dashboards and reporting products that identify workforce trends, capability gaps, risks and emerging requirements. The position ensures data integrity, traceability and auditability, supporting

governance, assurance and regulatory obligations. The role contributes to the establishment of scalable and integrated data systems that support workforce growth and future workforce management initiatives.

Key duties may include:

- Developing, maintaining & continuously improving workforce, competency, Nuclear Baseline, training and regulatory data assets.
- Undertaking complex analysis of workforce, capability, training & student data to identify trends, risks, capability gaps and emerging requirements.
- Producing dashboards, reports, visualisations & analytical products that support workforce planning, training delivery, organisational performance monitoring & executive decision-making.
- Applying workforce forecasting, scenario modelling & advanced analytical techniques to support workforce planning, capability development & training demand management.
- Developing and maintaining workforce, competency, career pathway, student & training data models & reporting frameworks.
- Monitoring training progression, completions, throughput, attrition & workforce readiness metrics.
- Ensuring the integrity, quality, traceability & governance of workforce and training information in accordance with legislative, policy, security & regulatory requirements.
- Supporting reporting against Nuclear Baseline requirements, workforce assurance obligations & other regulatory commitments.
- Collaborating with workforce planners, training managers, technical specialists, education providers and project teams to identify business requirements and deliver data-driven solutions.
- Providing specialist advice on workforce & training data, reporting methodologies, performance measures & analytical approaches.
- Contributing to the continuous improvement of governance arrangements, reporting frameworks, business processes & supporting documentation.
- Supporting workforce capability assessments, competency management & evidence-based decision-making across the Agency.

About our Team

Technical Enterprise Branch is the engine room behind ASA's development of our technical workforce. Our mission is to shape, grow and sustain the specialised technical skills that will power Australia's nuclear-powered submarine program for generations. Working shoulder to shoulder with partners across ASA, Australian Government and internationally, we are helping to build a world-class technical workforce of curious, capable and committed professionals. We create pathways for people to develop, thrive and contribute to one of the nations most significant and inspiring endeavours, ensuring our program is delivered safely, securely and with enduring impact.

Our Ideal Candidate

The APS 6 Data Analyst collaborates with workforce planners, technical specialists, project teams and senior stakeholders to translate business requirements into meaningful analytical products and solutions. The position exercises judgement and initiative in applying data analysis techniques

and provides specialist advice to support continuous improvement and evidence-based decision-making across the Division.

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidates will bring the following attributes and skills to the role:

- Strong analytical, data management and stakeholder engagement capabilities to support workforce assurance, capability development and training delivery outcomes.
- Demonstrated experience in developing and managing trusted workforce, competency, training and regulatory datasets and transforming complex information into meaningful insights that support strategic decision-making, workforce planning and organisational performance.
- Under broad direction, the successful candidate will collaborate with workforce planners, technical specialists, training managers, education providers and senior stakeholders to deliver fit-for-purpose data solutions, reporting products and workforce insights.
- Demonstrated sound judgement, initiative and attention to detail, ensuring the integrity, traceability and governance of workforce and training information while supporting the delivery of NEST Technical Workforce objectives, Naval Nuclear Training Programs, and the Agency's long-term workforce capability and assurance requirements.

This role would suit a highly motivated data professional with experience in workforce analytics, learning management, capability management or human capital reporting, who can translate complex data into actionable insights that support both operational delivery and long-term workforce strategy.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

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Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=E53DBC49-A4C1-75A3-35C3-ED5085F09CE0

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Vacancy VN-0773244

Job Title	Commercial Director
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Canberra ACT, Rockingham WA
Salary	\$144,430 - \$173,359
Future Merit Locations	Canberra, Rockingham, Adelaide
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit Pool used for vacancies at any location supporting flexibility.
Classification	Executive Level 2
Position Number	ASA/05728/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=549AFB2C-B9C3-FA5F-EC2A-ED50880BCEC8>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

The Commercial Branch within the Chief Operating Officer Division is seeking talented and experienced commercial, procurement and contracting leaders at the EL 2 level. As an EL 2 Commercial Director you will be leading, developing and managing a team of procurement and contracting professionals, and driving innovative commercial outcomes across a wide range of roles, which may include:

- Providing leadership and direction to ensure a high-level of integration and consistency across the ASA procurement and contracting function.
- Manage, lead and be accountable for complex materiel procurement planning, tendering and contract formation and contract management activities while ensuring compliance with legislation, procurement policies, processes and procedures.

- Accountable for managing and leading a team, including providing clear and consistent communication, setting clear performance and behavioural standards, managing performance, delegating responsibility and guiding and developing people.
- Accountable for managing allocated resources, setting work area priorities, workflows, developing strategies and evaluating business outcomes.
- This role is eligible for an additional remuneration benefit known in ASA as a Building Capability Payment (BCP). This enables ASA to provide a premium, in addition to the base salary otherwise payable under the ASA Enterprise Agreement, for positions in occupational disciplines/classifications that are critical to ASA capability. For further information, please contact the contact officer.

About our Team

ASA Commercial Branch is responsible for the procurement and contracting function for ASA and provides a wide range of commercial services to the Agency:

- Support from beginning to end of a procurement activity i.e. from the date the business area identifies a need all the way through to the date the contract execution and any follow-up advice and support through contract management;
- Provide guidance, assurance and advice to business areas for all procurement related matters, including procurement policies and methods;
- Provide guidance with contract management activities;
- Provide support and advice pertaining to probity matters, management, requirements and activities; and
- Engage and liaise with specialised services where required e.g. ASA and Defence Legal

Our Ideal Candidate

We are a dynamic organisation seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidates will bring the following attributes and skills to the role:

- Strong experience leading complex materiel procurements, including planning strategic commercial arrangements and developing commercial strategies, drafting approaches to market, leading commercial evaluations and negotiations with suppliers, up to contract execution.
- Strong experience in leading commercial support and advice to contract management activities, including reviewing contract change proposals, review of commercial deliverables, driving performance outcomes under contracts and providing advice on effectively remediating or addressing underperformance.
- Demonstrated experience delivering strategic and practical commercial advice taking into account relevant legislation, procurement policies and best practice.
- Strong analytical skills, attention to detail and sound judgement;

- Excellent written, interpersonal and verbal communication skills;
- The ability to think strategically in a sensitive and fast-paced environment;
- An outcome-focused mindset, with an ability to apply innovative and flexible approaches to achieving results;
- An ability to build and sustain effective relationships, and work collaboratively and independently as required with a wide array of internal and external stakeholders;
- Drive to support commercial professionalisation initiatives, including training team members and contributing towards upskilling across the Branch and Agency.
- Adaptability, resilience and flexibility in the face of changing and competing priorities; and
- Has a sound understanding of the Commonwealth Procurement Framework.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=549AFB2C-B9C3-FA5F-EC2A-ED50880BCEC8

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Vacancy VN-0773360

Australian Submarine Agency

Closing Date: Sunday 25 October 2026

Australian Submarine Agency
Engineering & Technology

Job Title	Governance Manager - (Multiple Positions)
Job Type	Full-Time, Ongoing
Location	Majura ACT
Salary	\$124,393 - \$140,315
Future Merit Locations	Majura
Office Arrangement	On Site;Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit Pool used for vacancies at any location supporting flexibility.
Classification	Executive Level 1
Position Number	ASA/05684/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=EC649AA1-BACD-341E-3BE8-ED61105714E3>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

Australian Submarine Agency (ASA) Governance Managers strengthen ASA's ability to undertake activities in an assured and consistent manner, ensuring that regulatory, security, and delivery activities are effectively controlled and aligned with policy requirements.

About our Team

As part of the Australian Submarine Agency, you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities.

Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people.

We offer some flexible working arrangements and a range of formal and informal professional development opportunities.

The ASA EL1 Governance Manager positions are within the Stewardship Division and Engineering & Technology Division of the Australian Submarine Agency.

The Stewardship Division Program Management Office (PMO) provides Program oversight of, and support to projects within Stewardship Division. The EL 1 Governance Manager will exercise a considerable degree of independence and lead the Governance stream within the PMO.

The Engineering & Technology Division team is responsible for Division governance, Division operations, executive support, and supporting Division improvement initiatives. This includes direct support to emerging Division priorities and coordination of these priorities across the Division and wider Agency stakeholders.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidate will bring the following attributes and skills to the role:

- Proven experience leading, mentoring and developing high-performing teams to deliver accurate, timely and high-quality governance outcomes in complex and fast-paced environments, often under competing priorities and tight timeframes.
- Highly developed stakeholder engagement and relationship management skills, with the ability to build and sustain trusted professional relationships across senior leadership, operational areas and delivery partners within an integrated workforce. This includes the ability to anticipate stakeholder requirements, negotiate outcomes and influence decision-making to support ASA priorities and strategic objectives.
- Exceptional written and verbal communication skills, with demonstrated experience preparing clear, concise and influential briefs, committee papers, governance artefacts and strategic advice for senior executives and decision-makers.
- A strong commitment to continuous improvement and governance excellence, with the ability to analyse information, challenge assumptions, identify risks and opportunities, and implement initiatives that strengthen governance frameworks, processes and organisational capability

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=EC649AA1-BACD-341E-3BE8-ED61105714E3

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Vacancy VN-0773375

Australian Submarine Agency

Closing Date: Wednesday 21 October 2026

Job Title	Senior Executive Service Band 1 Branch Head – Virginia Support
Job Type	Full-Time, Ongoing
Location	Majura ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Office Arrangement may be discussed with successful candidate
Classification	Senior Executive Service Band 1
Position Number	ASA/05805/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=AE265496-6615-D09C-C2F5-ED623A5FE3E7>

Duties

Introduction

Australia's acquisition of conventionally-armed, nuclear-powered submarines is historic and transformational. The Optimal Pathway announced on 14 March 2023, will deliver Australia a world-class capability that will see our nation become one of only seven countries that operate nuclear-powered submarines. This game changing capability will enhance Australia's capacity to deter conflict and support security, peace and economic prosperity in the Indo-Pacific.

This significant undertaking presents an exciting opportunity for dedicated, committed and aspirational leaders to drive, develop and shape the Australian Nuclear Submarine Program.

Your Role

The Virginia Support Branch Head is an SES Band 1 position providing strategic leadership for the development, integration and delivery of Australia's sovereign Virginia-class Submarine (VCS) Support system. The role is accountable for ensuring that Australia's future sovereign support system capability is underpinned by fit-for-purpose infrastructure, a skilled and ready workforce, and a mature maintenance system that supports the long-term operation of Nuclear-Powered Submarines.

Reporting to the Head Virginia Division (HVD), you will lead the design and implementation of Australia's sovereign VCS support system capability and provide enterprise leadership across sustainment, maintenance planning and execution, integrated logistics support, waterfront operations, industrial capability development and sustainment transition activities. The role will work closely with Defence, Navy, ASC, aligned defence industry, Australian Government agencies and AUKUS partners to ensure Australia develops an enduring and sovereign support system capability capable of ultimately transitioning to Australian-led sustainment operations.

As the senior support leader within Virginia Division, you will ensure the sustainment enterprise delivers against operational readiness requirements while supporting safe, secure and effective stewardship of Australia's nuclear-powered submarine capability.

Eligibility

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Karina Duffey at Executive Intelligence Group, (02) 6232 2200
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=AE265496-6615-D09C-C2F5-ED623A5FE3E7

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Vacancy VN-0773390

Job Title	Policy and Program Managers
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Majura ACT, Rockingham WA
Salary	\$99,733 - \$112,431
Future Merit Locations	Adelaide, Majura, Rockingham
Office Arrangement	On Site
Office Arrangement Details	Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".
Classification	APS Level 6
Position Number	ASA/05695/26
Agency Website	https://www.defence.gov.au/about/taskforces/aucus

Job Description <https://defencecareers.nga.net.au/?jati=6C85B0C5-9615-073A-1DCD-ED6271FF0822>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and The Australian Submarine Agency (ASA) is seeking high-performing APS 6 officers to join Workforce, Industry and Supply Chain (WISC) Division. These roles offers a unique opportunity to help develop the workforce, industrial capability and supply chains that will underpin one of the nation's most significant national security and industrial undertakings.

You will have the opportunity to engage with senior leaders across government and industry, influence strategic decision-making, and contribute to increasing Australian participation in AUKUS; supporting the long-term growth and resilience of the Nuclear-Powered Submarine enterprise.

APS 6 officers play an important role in supporting WISC's objectives through policy development, program delivery, performance reporting, stakeholder engagement; and industrial development. Depending on the role, you may contribute

to strategic policy, industrial strategy and analysis, workforce initiatives, supply chain development or industry uplift activities; while working with stakeholders across government, Defence, industry, academia and international partners.

Key Responsibilities may include:

- Providing high-quality advice and recommendations to support strategic decision-making by senior executives, Government and key stakeholders.
- Contributing to strategic assessments, performance analysis, industrial intelligence or policy development activities that support future workforce, industrial and supply chain decision-making.
- Preparing briefs, submissions, correspondence, analytical products and other advice on complex and often sensitive issues.
- Conducting research, analysis and strategic assessments to identify workforce, industry and supply chain and industrial capability opportunities, risks, constraints and future requirements.
- Managing projects, programs and work priorities to deliver outcomes in line with organisational objectives.
- Building and maintaining productive relationships across government, Defence, industry, academia and international partners.
- Supporting, mentoring and developing team members to foster a high-performing, collaborative and inclusive workplace culture

ASA roles cover a diverse range of workplace environment requirements. These may include physical tasks or working in conditions that are not typical of an office environment. Candidates should consider these requirements when assessing their suitability for the role. For more information, please contact the nominated contact officer.

This recruitment process will fill a number of current vacancies and establish a merit pool for future opportunities that arise.

About our Team

Working at the centre of one of Australia's most significant industrial and workforce transformations, the Division leads enterprise workforce planning, industry development, supply chain readiness and strategic uplift initiatives that support the long-term success of the AUKUS partnership.

- The Industry Strategy team develops and evolves Australia's AUKUS Submarine Industry Strategy, provides strategic advice on submarine industrial capability requirements, and helps ensure future Defence policy and strategic guidance reflects the needs of the Australian and Trilateral Submarine Industrial Bases.
- The Industry Program and Governance team provides governance, integration, reporting and risk management functions that support coordinated delivery across the industry portfolio, strengthen enterprise decision-making, and improve visibility of progress, risks and opportunities across government, industry and AUKUS stakeholders.
- The Supply Chain Strategy and Resilience team identifies and develops future supply chain policy opportunities and capability requirements to mitigate vulnerabilities, by providing strategic supply chain planning, demand signals and resilience measures to support Australian industry readiness and long-term industrial growth ensuring the Australian submarine industrial base supply chain is available and protected across Australia's Nuclear Powered Submarine enterprise.

- The Supply Chain Programs team delivers supplier qualification, capability uplift and participation programs, such as Defence Industry Vendor Qualification (DIVQ) and Australian Submarine Supplier Qualification (AUSSQ) programs, that strengthen Australian industry integration into domestic, UK and US submarine supply chains.
- The Industry Uplift team leads initiatives that reduce barriers to participation, strengthen sovereign industrial capability and support Australian industry access to Australian, UK and US submarine supply chain opportunities through targeted interventions, partnerships, grants and investment programs.
- The Industry Engagement team leads engagement with industry across the Nuclear Powered Submarine enterprise, improving awareness of opportunities, facilitating collaboration and providing industry insights to support industrial development and enterprise decision-making.
- The Enterprise Workforce Delivery and Governance team deliver workforce initiatives to strengthen Australia's workforce pipeline, in partnership with industry, governments and education providers, and support integrated planning, risk management, and performance monitoring.
- The Skills and Training Academy Campus team leads the design of the Skills and Training Academy as a long-term training capability to support the nuclear powered submarine workforce, ensuring training infrastructure, governance and operating arrangements align with future workforce demand.

Our Ideal Candidate

We are a dynamic organisation seeking employees who are agile, innovative and energised by complex challenges. We are looking for highly motivated and collaborative professionals who want to contribute to one of Australia's most significant national endeavours. Successful candidates will be comfortable working across policy, strategy, industry, workforce, program delivery, governance and stakeholder engagement environments, and will be capable of translating complex information into practical and evidence-based outcomes.

We are seeking a high-performing, motivated and resilient leader who can:

- Demonstrate integrity, professionalism and a strong commitment to delivering nationally significant outcomes.
- Contribute to the development and implementation policy, strategy, programs or initiatives that translate Government priorities into practical and measurable outcomes.
- Manage work streams, projects or programs, applying sound governance, planning, risk management and reporting practices.
- Provide clear, concise and influential advice, including high-quality briefs, submissions and correspondence for senior executives and decision-makers.
- Build trusted relationships, influence outcomes and negotiate effectively with stakeholders across government, Defence, industry, academia and international partners.
- Navigate complexity and ambiguity, applying sound judgement, critical thinking and problem-solving skills to address strategic challenges and manage risk.
- Contribute to high-performing teams, support capability development in others and foster an inclusive and collaborative workplace culture
- Manage competing priorities and deliver high-quality outcomes in a dynamic and fast-paced environment, demonstrating resilience, adaptability and a strong focus on results.
- Research, analyse and synthesise information from multiple sources to develop evidence-based advice and recommendations.
- Identify patterns, risks, opportunities and emerging issues across complex workforce, industry, supply chain or policy environments.
- Translate complex technical, industrial, economic or strategic issues into clear and actionable written products for a range of audiences.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Aaron Sealy, 02 5109 5001
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=6C85B0C5-9615-073A-1DCD-ED6271FF0822

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Vacancy VN-0773409

Job Title	Capabilities & Insights Analyst
Job Type	Full-Time, Ongoing
Location	Majura ACT
Salary	\$99,733 - \$112,431
Future Merit Locations	Majura
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit Pool used for vacancies at any location supporting flexibility.
Classification	APS Level 6
Position Number	ASA/04950/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=888323C3-5761-B581-DC6D-ED6274E9C7CD>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

An APS 6 Capabilities & Insights Analyst will exercise a considerable degree of independence and perform a subject matter expert role. They will exercise sound decision-making and judgement to provide expert advice to ASA leadership and Government.

They will have in-depth knowledge of the capability analyst function and are responsible for the development, implementation, compliance and review of policies and procedures relevant to their work within that function.

They will engage in complex problem solving and issues management and may coordinate and deliver detailed or sensitive projects that impact on strategic, political or operational outcomes for

ASA and Defence. This may include analysing economic, industry, workforce, supply chain and capability data to identify trends, assess risks, evaluate options and inform strategic decision-making, while applying and developing quantitative and analytical skills to address complex real world challenges.

About our Team

The Industrial Strategy, Capability and Policy Analysis (ISCPA) Branch plays a central role in shaping the conditions for Australia's industrial base to grow, strengthen and remain resilient in support of the AUKUS Submarine Industry Strategy. ISCPA defines sovereign industrial capability requirements, informs policy settings, and drives evidence-based decision-making to enable the industrial uplift required to deliver and sustain Australia's submarine capability.

Within ISCPA, the Data, Economics & Decision Support Directorate provides the analytical backbone for these efforts. The team delivers data-driven insights, economic modelling and industry intelligence to inform strategy, prioritise investment, and assess the impact of initiatives on Australia's submarine industrial base. Working across Defence, government and industry, it supports a coordinated, evidence-based approach to building sovereign industrial capability.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidate will demonstrate:

- Strong analytical capability, sound judgement, and the ability to provide complex, evidence based advice.
- Ability to translate complex datasets, modelling and source information into clear, easily understood insights for decision-makers.
- Qualifications in economics, econometrics, statistics, data analytics, public policy, mathematics or a related discipline (desirable).
- Demonstrated capability in quantitative analysis, economic frameworks, statistical methods and/or data-driven approaches (desirable).
- Strong written and verbal communication skills, including the ability to prepare clear and concise analytical and policy outputs.
- Ability to manage competing priorities and deliver high quality work within required timeframes.
- Stakeholder engagement skills, including experience working across the Australian Submarine Agency (ASA), Defence, government, industry and international partners.
- Ability to build productive relationships and confidently represent the team in engagements and discussions.
- Initiative, adaptability, and the ability to operate effectively in environments characterised by uncertainty and ambiguity.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia's nuclear-powered submarine program. Australia's acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	Nus Na Nacara, 02 5109 8869
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=888323C3-5761-B581-DC6D-ED6274E9C7CD

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Vacancy VN-0773420

Australian Submarine Agency

Closing Date: Thursday 22 October 2026

Australian Submarine Agency
WF Industry & Supply Chain

Job Title	Assistant Director
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Majura ACT, Rockingham WA
Salary	\$124,393 - \$140,315
Future Merit Locations	Adelaide, Majura, Rockingham
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 1
Position Number	ASA/05690/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=A42861BC-AA86-310C-60E2-ED6274AFA8CE>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

The Australian Submarine Agency (ASA) is seeking high-performing candidates to join the Workforce, Industry and Supply Chain (WISC) Division. These roles offer a unique opportunity to shape Australia's nuclear-powered submarine enterprise by helping develop the workforce, industrial capability and supply chains that will underpin one of the nation's most significant national security and industrial undertakings.

This recruitment will fill a number of current vacancies across the Division and establish a merit pool for future opportunities that arise during the life of the pool.

Successful candidates will have the opportunity to work directly on issues of national significance, engage with senior leaders across government and industry, influence strategic decision-making, and contribute to shaping Australia's future industrial and workforce capability.

Through policy development, industry engagement, program delivery and enterprise-wide coordination, WISC enables greater Australian participation in opportunities arising from AUKUS and supports the long-term growth and resilience of the submarine enterprise.

EL1 officers lead complex and often sensitive work across policy, strategy, program delivery, governance, workforce and industry development, and stakeholder engagement functions that contribute to the successful delivery of Australia's Nuclear-Powered Submarine enterprise. Depending on the role, this may include:

- Strategic policy development
- Development and implementation of workforce or industrial strategies
- Industrial analysis
- Performance reporting, governance and assurance
- Workforce planning and capability development
- Industry engagement
- Delivery of workforce or supply chain initiatives

You will lead teams, shape policy and program outcomes, engage with senior executives, industry leaders and external stakeholders, and provide advice that directly informs strategic decisions across government, Defence and Australia's AUKUS partnership. These roles offer exceptional opportunities to broaden your experience and build expertise in policy development, program delivery, stakeholder engagement and people leadership while contributing to one of Australia's highest-profile national priorities.

About our Team

The Workforce, Industry and Supply Chain Division develops the workforce, industrial capability and supply chains required to deliver Australia's nuclear-powered submarine program. Working at the centre of one of Australia's most significant industrial and workforce transformations, the Division leads enterprise workforce planning, industry development, supply chain readiness and strategic uplift initiatives that support the long-term success of the AUKUS partnership.

Current vacancies are available in the following directorates:

- The Industry Strategy team develops and evolves Australia's AUKUS Submarine Industry Strategy, provides strategic advice on submarine industrial capability requirements, and helps ensure future Defence policy and strategic guidance reflects the needs of the Australian and Trilateral Submarine Industrial Bases
- The Industry Program and Governance team provides governance, integration, reporting and risk management functions that support coordinated delivery across the industry portfolio, strengthen enterprise decision-making, and improve visibility of progress, risks and opportunities across government, industry and AUKUS stakeholders
- The Supply Chain Strategy and Resilience team identifies and develops future supply chain policy opportunities and capability requirements to mitigate vulnerabilities, by providing strategic supply chain planning, demand signals and resilience measures to support Australian industry readiness and long-term industrial growth ensuring the Australian submarine industrial base supply chain is available and protected across Australia's Nuclear - Powered Submarine enterprise
- The Supply Chain Programs team delivers supplier qualification, capability uplift and participation programs, such as Defence Industry Vendor Qualification (DIVQ) and Australian Submarine Supplier Qualification (AUSSQ) programs, that strengthen Australian industry integration into domestic, UK and US submarine supply chains
- The Industry Uplift team leads initiatives that reduce barriers to participation, strengthen sovereign industrial capability and support Australian industry access to Australian, UK and US submarine supply chain opportunities through targeted interventions, partnerships, grants and investment programs
- The Industry Engagement team leads engagement with industry across the Nuclear - Powered Submarine enterprise, improving awareness of opportunities, facilitating collaboration and providing industry insights to support industrial development and enterprise decision-making
- The International Placements Office team delivers the international placements program to accelerate skills development, knowledge transfer and trilateral interoperability

Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect, collaboration and prioritises safety and security. Our greatest asset is our people.

Our Ideal Candidate

We are a dynamic organisation seeking people who are energised by complex challenges and motivated by the opportunity to contribute to one of Australia's most significant national security, industrial and workforce undertakings.

We are looking for high-performing professionals who are intellectually curious, collaborative and comfortable working at the intersection of policy, strategy, industry, workforce development, program delivery and national security.

Successful candidates will be able to:

- Lead with integrity, professionalism and a strong commitment to delivering nationally significant outcomes
- Develop and implement policy, strategy, programs or initiatives that translate Government priorities into practical and measurable outcomes
- Provide clear, concise and influential advice, including high-quality briefs, submissions, correspondence and reports for senior executives and decision-makers
- Research, analyse and synthesise information from multiple sources to develop evidence-based advice and recommendations
- Identify patterns, risks, opportunities and emerging issues across complex and often ambiguous operating environments
- Build trusted relationships, influence outcomes and engage effectively with stakeholders across government, Defence, industry, academia and international partners
- Navigate complexity and uncertainty, applying sound judgement, critical thinking and problem-solving skills to address strategic challenges
- Lead and develop high-performing teams, fostering an inclusive culture, building capability and achieving results through others
- Manage competing priorities and deliver high-quality outcomes in a dynamic and fast-paced environment

Experience in areas such as policy development, strategy, program delivery, governance, stakeholder engagement, economics, industry development, workforce planning, national security, international affairs, research, analysis or consulting will be highly regarded.

Eligibility

Security Clearance:

Negative Vetting 1 (NV1): Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia's nuclear-powered submarine program. Australia's acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	Catherine Hallett, 02 5133 0438
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=A42861BC-AA86-310C-60E2-ED6274AFA8CE

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Vacancy VN-0773397

Defence Housing Australia

Closing Date:Wednesday 21 October 2026

Finance & Corporate Support
Enabling Services Forecasting & Business Analysis

Job Title	Assistant Director of Treasury
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Gungahlin ACT
Salary	\$127,114 - \$155,167
Future Merit Locations	Gungahlin
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements may be negotiated in accordance with the DHA Enterprise Agreement
Classification	Executive Level 1
Position Number	493994
Agency Website	https://www.dha.gov.au/

Job Description

<https://careers.dha.gov.au/>

DHA is seeking an experienced Assistant Director of Treasury to join the Finance Team. Apply now and enjoy a rewarding career at DHA!

About us

DHA was established in 1988 following passage of the Defence Housing Australia Act 1987 (DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence's operational needs.

DHA manages an expanding portfolio of housing solutions and provides housing for over 17,200 ADF members and their families and administers rent allowance for more than 16,000 ADF members and their families in private rental accommodation. DHA provides housing related services advising on eligibility, providing posting support, and managing bookings and allocation services for all DHA provisioned housing and on-base accommodation to approximately 60,000 ADF members.

To find out more about DHA, please refer to our [website](#) or read our latest [Annual Report](#).

Duties

About your team

The Finance and Corporate Support Branch is responsible for ensuring the financial sustainability of DHA, by supporting effective decision making, resource allocation and policy compliance for both internal and external stakeholders. Finance and Corporate Support is committed to providing the whole organisation with accurate and reliable financial information and prides itself with supporting the broader organisation with achieving strategic goals in line with these functions.

About the role

As the Treasury Senior Financial Analyst, you are a key member of the Finance team. Your primary responsibility will be to maximise the return on Defence Housing Australia's (DHA) cash investments together with the day-to-day management of DHA's short term and long-term cash flow forecasting.

In addition, you will also oversee a small team responsible for DHA's cash receipts and payments. This includes ensuring payments to vendors and lessors are processed in accordance with DHA's corporate policies and procedures.

To be effective in this role you will have strong organisational and communication skills and be able to develop strong working relationships with both internal and external stakeholders. You will also have a detailed understanding of the investment markets within Australia and the investment provisions of the PGPA Act.

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

Benefits for working at DHA include:

- 15.4% superannuation
- Generous leave entitlements, including 18 days personal leave and 20 days annual leave per year
- Work-life balance and flexible working options
- A positive workplace culture where you can bring your whole self to work
- Opportunities to broaden your industry knowledge and experience
- Career progression and opportunities
- A dedicated Employee Assistance Program for you and your family to access in times of need
- ADF partner employment conditions when posting to a new location

For information on DHA's Employee Value Proposition, visit our [website](#).

How to apply

Apply now with your current resume and a 500-word one page pitch, addressing the requirements of the role. We recommend you read the Australian Public Service Commission's Cracking the Code guidance on how to write your response. Additionally, you should consider the expected behaviours described in the Australian Public Service Commission's Integrated Leadership System at this role's level.

For further information on the position, please refer to the **Candidate Information Pack** through the [online careers site](#).

Applications close: 11:55pm AEST 21 October 2026.

Any questions? Please contact Iain Maciver, Director Forecasting

T: 02 6217 8435 **E:** iain.maciver@dha.gov.au

Order of Merit

A merit pool will be established from this process which will be valid for 18 months from the date of advertising. This merit pool may be used throughout this period to fill similar positions in the event positions become vacant.

Inclusion and Diversity

DHA is committed to building an inclusive and diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, ex-defence members, mature aged employees and carers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Iain Maciver, 02 6217 8435
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0773402

Job Title	Assistant Director, Content
Job Type	Full-Time, Ongoing
Location	Capital Hill ACT
Salary	\$130,043 - \$145,054
Future Merit Locations	Capital Hill, Canberra
Office Arrangement	On Site;Flexible
Office Arrangement Details	Onsite with the possibility to flexible working arrangements if required.
Classification	Executive Level 1
Position Number	8701
Agency Website	https://www.aph.gov.au/About_Parliament/Employment/Department_of_the_House_of_Representativ

Job Description

<https://candidate.aurion.cloud/dohr/production/>

About the department

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and also provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

About the section

The Information Management Office (IMO) is part of the Office of the Clerk Assistant (Procedure). The section supports and enables the work of the House of Representatives, its committees, and the department by providing a range of information services and content to internal and external stakeholders.

About the role

Reporting to the Director, Engagement and Content, the Assistant Director, Content leads the delivery of information services and business operations for the section, including having oversight

of the intranet, website, print room, publications, assets, governance, compliance and administrative functions. The position provides strategic advice, drives continuous improvement and ensures services and resources support the achievement of departmental objectives.

Duties

1. Lead the delivery and continuous improvement of information services, including the intranet, website, print room, publications and corporate templates.
2. Oversee the management, maintenance and lifecycle of section assets, equipment and physical collections.
3. Support compliance, governance and risk management activities relating to privacy, information security, copyright and program administration.
4. Coordinate business operations including records management, procurement, budgeting, contract administration and travel arrangements.
5. Undertake other duties and projects as directed, consistent with the classification and capabilities of the role

Eligibility

The successful candidate will demonstrate:

1. Demonstrated ability to lead information services and business operations in a complex environment.
2. Sound knowledge of governance, compliance and risk management frameworks.
3. Experience managing resources, assets, budgets and contracts.
4. Strong organisational and project management skills with the ability to manage change processes within teams.
5. Experience with SharePoint, Sitecore and Microsoft 365 would be advantageous.

Notes

About the Department of the House of Representatives

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and also provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

To Apply

Position Contact	Department of the House of Representatives Recruitment, 02 6277 4745
Agency Recruitment Site	https://candidate.aurion.cloud/dohr/production/

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Vacancy VN-0773406

Department of the House of Representatives

Closing Date:Wednesday 21 October 2026

Office of the Clerk Assistant (Procedure)
Information Management Office Engagement and Content

Job Title	Videographer
Job Type	Part-Time, Non-Ongoing
Location	Capital Hill ACT
Salary	\$96,870 - \$102,502
Future Merit Locations	Capital Hill, Canberra
Office Arrangement	On Site;Flexible
Office Arrangement Details	Onsite with the possibility to flexible working arrangements if required.
Classification	APS Level 5
Position Number	8502
Agency Website	https://www.aph.gov.au/About_Parliament/Employment/Department_of_the_House_of_Representativ

About the department

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and also provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

About the section

The Information Management Office (IMO) is part of the Office of the Clerk Assistant (Procedure). The section supports and enables the work of the House of Representatives, its committees, and the department by providing a range of information services and content to internal and external stakeholders.

About the role

The Videographer reports to the Director, Engagement and Content, and develops and delivers multimedia content that supports the work of the House of Representatives. The role is responsible for producing video and digital content, managing multimedia assets, and ensuring all products align with departmental standards, accessibility requirements and stakeholder needs.

The role is part time (0.8 FTE) for a period of two years

Duties

Duties

1. Produce, film and edit high-quality video content for departmental projects, engagement programs and communications activities.
2. Create multimedia products for websites, social media, exhibitions, educational resources and public engagement initiatives.
3. Build and maintain photography and video asset library for the department in accordance with record management requirements.
4. Apply departmental branding, accessibility and content standards across all multimedia products.
5. Support photography, event filming, and live-streaming activities as required.
6. Undertake other duties and project work consistent with the classification.

Eligibility

Selection criteria

The successful candidate will demonstrate:

1. Demonstrated experience producing high-quality video and multimedia content for digital, educational or public engagement audiences.
2. Proven ability to develop multimedia products across multiple platforms while maintaining strong attention to quality and detail.
3. Experience managing digital photography and video assets, including metadata, storage and records management requirements.
4. Demonstrated understanding of branding, accessibility and content standards, and the ability to apply these consistently across multimedia products.

Notes

How to Apply

Applications must be submitted online by 11:59 pm on Wednesday 21 October 2026. Applications must include their interest in the role and suitability against the selection criteria in no more than 300 words, and a current CV. Links to portfolio and/or work examples are essential.

Further information

For further information about the role contact recruitment.reps@aph.gov.au or 6277 4745

Additional information about the department is available on the DHR website

About the Department of the House of Representatives

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and also provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

To Apply

Position Contact	Department of the House of Representatives Recruitment, 02 6277 4745
Agency Recruitment Site	https://candidate.aurion.cloud/dohr/production/

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Vacancy VN-0773340

Director of Public Prosecutions

Closing Date: Wednesday 21 October 2026

Enabling Services Group

Job Title	ICT Technical Engineer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Cairns QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW, Townsville QLD
Salary	\$121,755 - \$132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements including work from home arrangements may be considered on a case-by case-basis.
Classification	Executive Level 1
Position Number	26_80
Agency Website	

Job Description

<https://cdppcareers.nga.net.au/cp/>

About the Role

The Office of the Director of Public Prosecutions (Cth) (**CDPP**) are seeking a seasoned, hands-on infrastructure expert to step into a pivotal technical expertise advisory role within the Information and Communication Technology (**ICT**) branch.

Working within the ICT Service Delivery team, the ICT Technical Engineer is responsible for the operational management, maintenance and continuous improvement of the agency's core ICT environment.

You will:

- Provide hands on technical expertise of CDPP's enterprise environment, spearheading major ecosystem enhancements while mentoring ICT staff to elevate our overall internal capability;
- Lead ICT infrastructure projects, including system upgrades, migrations and infrastructure uplift initiatives and maintain business-as-usual operations; and
- Contribute to the technical direction of the ICT environment and play an active role in strengthening the agency's cyber security posture in alignment with Australian Government requirements.

What You Will Bring

To be successful in this role, you will be a collaborative technical leader who thrives on solving complex ecosystem puzzles and takes pride in a job well done. Operating with a high degree of autonomy, you will balance operational stability with forward-looking technology uplifts, ensuring our systems directly support the CDPP's broader business goals. You will bring:

- **Deep Infrastructure Expertise:** A strong background managing and evolving complex enterprise Microsoft and cloud ecosystems, hands on experience to lead successful migrations and architectural enhancements;
- **A Security-First Mindset:** A thorough understanding of Australian Government compliance frameworks, including the Information Security Manual (**ISM**), Protective Security Policy Framework (**PSPF**), and Essential Eight maturity models, ensuring security is baked into every technical solution you oversee;
- **Strong Analytical Judgement:** The ability to look past superficial fixes to diagnose systemic infrastructure risks, balancing urgent troubleshooting with sustainable, long-term engineering strategies;
- **Mentorship and Leadership:** A passion for coaching technical teams, translating complex problems into clear learning opportunities for Tier 2 and Tier 3 technical staff; and
- **Strategic Communication:** The capability to write clear policy documentation and articulate technical risks or architectural benefits to both technical teams and business stakeholders.

Duties

Reporting to the ICT Service Delivery Manager, in addition to meeting the [EL1 work level standards](#) and Integrated Leadership System, you will:

- Provide technical expertise in continuous improvement of core ICT platforms and infrastructure at the CDPP, ensuring systems are reliable, secure and fit for purpose;
- Plan and implement system upgrades and migrations across enterprise Microsoft environments, including Windows Server, SQL, Exchange, SharePoint and Microsoft 365/Azure, with a focus on minimising disruption and improving overall CDPP's ICT capability;
- Provide advanced technical support and guidance, resolving complex issues and supporting team members to build capability across Level 2 and Level 3 support functions;
- Contribute to and, where required, lead ICT infrastructure projects and technology uplift initiatives, ensuring delivery aligns with the CDPP's business priorities and outcomes;
- Provide expert advice on ICT security and compliance, ensuring CDPP's systems and processes align with the Australian Government frameworks such as the ISM, PSPF and Essential Eight;
- Support the development and continuous improvement of ICT policies, procedures and operational documentation, ensuring they are current and aligned to agency needs;
- Apply sound judgement to identify, analyse and resolve complex technical issues, balancing immediate fixes with longer-term solutions; and
- Monitor system performance and proactively identify risks to availability, integrity or security. Escalate issues and recommend mitigation strategies as needed.

Eligibility

- The ability to obtain and maintain an **AGSVA NV1** clearance (highly desirable for applicants to hold an active NV1)
- **Australian Citizenship**

Notes

Desirable requirements:

- Relevant tertiary qualifications in ICT highly regarded
- Experience in a Federal Government department and/or industry certification in Windows server and network administration
- Experience with SD-WAN / SASE

Why Join Us

At the CDPP, we believe that robust, secure, and modern digital ecosystems are the backbone of effective public service. As the ICT Technical Engineer, you are not just managing systems; you are a strategic technical leader shaping the digital landscape that empowers our entire workforce to deliver for the Australian community.

We offer a collaborative, forward-thinking environment where technical excellence and leadership go hand in hand. We value high-level problem-solving, strategic foresight, and a proactive mindset.

If you are looking for a position where your technical knowledge is respected, your professional growth is supported, and your work directly contributes to national capability and secure governance, we want you to apply.

No matter where you work with us, you'll have access to:

- unique and challenging work;
- professional development opportunities;
- generous leave entitlements with additional paid time off during the Christmas close-down period;
- clear and transparent salary progression, and scheduled salary increases;
- 15.4% superannuation;
- flexible working arrangements that promote work-life balance;
- a \$295 annual wellbeing allowance; and
- free and confidential 24/7 counselling through our Employee Assistance Program (EAP), available for staff and their family members.

*Please refer to the Candidate Information Pack for details.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Director of Public Prosecutions

To Apply

Position Contact	In-Sun Shim, (02) 9321 1138
Agency Recruitment Site	https://cdppcareers.nga.net.au/cp/

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Future Fund Management Agency

Closing Date: Wednesday 14 October 2026

Job Title	Senior Learning & Capability Specialist
Job Type	Full-Time, Non-Ongoing
Location	Melbourne VIC
Salary	-
Future Merit Locations	Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	3 days a week (Tue and Wed anchor days)
Classification	APS Level 5
Position Number	JR100364
Agency Website	www.futurefund.gov.au

Job Description

https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

Duties

About Future Fund

At the Future Fund, we're for future minds - like yours. The new investors and creators who thrive on different thinking and doing it together. Those who glimpse opportunity before it strikes and step up every day to grab it.

The Future Fund is Australia's Sovereign Wealth Fund, managing over \$310 billion across seven public asset funds with the same purpose: growing Australia's future. We are a global investor and work closely with world leading investment organisations to access the best investment ideas.

Where others see challenges, we see more interesting investment experiences. Every person, every skillset, every mindset is an asset. We've got every future generation to consider, yet our approach to investing is incredibly pure: we think about it deeply, and daily. Ours is a culture

where great people grow the future together, with the rare ability to work collaboratively, think freely, and make a real difference.

Are you Futureminded? Let's create what's next.

The Opportunity

Join the Future Fund Academy team on a 12-month fixed-term contract and help make learning easier for employees to discover, access and navigate across the Agency. Your immediate priorities will be shaping Academy engagement and communications and delivering practical improvements to Workday Learning, reporting and the learner experience. You'll also manage new-starter orientation, Essential Learning and selected Academy programs. This role suits an experienced learning professional who is curious, resourceful and confident working independently, while communicating openly and contributing to a supportive, collaborative team.

This opportunity is open to Australian citizens only

What You'll Do

- Shape Academy engagement and communications so employees can easily discover, understand and participate in relevant learning opportunities.
- Find and deliver practical improvements to Workday Learning by making better use of existing functionality, streamlining workflows, strengthening data quality and reporting, and improving guidance for learners and administrators.
- Use data, feedback and insights to improve participation, completion, learner experience and program performance.
- Manage new-starter orientation, keeping content and delivery current, relevant and engaging.
- Manage the day-to-day delivery and improvement of Essential Learning, including releases, assignments, communications, completion activity and stakeholder updates.
- Manage selected Academy programs from planning and consultation through to delivery, evaluation and improvement.
- Build productive relationships with leaders, subject matter experts, People, Culture & Inclusion colleagues, and external providers and facilitators.
- Work independently and solve delivery challenges, while keeping colleagues connected through clear communication and involving others when it adds value.

Eligibility

About You

We're looking for someone who:

- Has strong experience in learning and capability or learning program delivery and is motivated by the opportunity to make a visible contribution.
- Has shaped learning communications or engagement activities that increased awareness, understanding or participation.
- Brings practical experience with learning management systems; Workday Learning experience is highly regarded.
- Can identify and implement improvements to learning processes, workflows, reporting, data quality or user experience.
- Uses data, feedback and reporting to understand effectiveness and guide practical improvements.
- Is a curious, resourceful problem-solver who can turn ideas and emerging issues into achievable action.
- Works confidently and independently, while communicating clearly, sharing information and contributing positively to a collaborative team.
- Builds trusted relationships and can tailor communication to engage and influence a range of stakeholders.
- Uses sound judgement to know when to act independently, seek input, collaborate or escalate.
- Can manage competing priorities while maintaining momentum, quality and a strong focus on the learner experience.
- A relevant tertiary qualification or equivalent professional experience is desirable.

We Are For Everyone

At Future Fund, we are better for our differences. Every person, every skillset, every mindset is an asset. We want everyone to feel comfortable bringing their authentic selves to work. Which is why we're looking for future minds like yours. Your past experiences help us expand our collective knowledge, add value and create something better. When doing your job means Australia has more money to invest in renewables, education, healthcare and medical breakthroughs – there's a tangible impact to what we do. And we want you to be part of it.

Are you Futureminded? Learn more about us at our [LinkedIn Life](#) page.

The Future Fund acknowledges the Traditional Custodians of the lands and waters on which we live and work. We pay respect to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples as we work to create meaningful change for reconciliation.

Notes

About the Future Fund Management Agency

The Future Fund is Australia’s sovereign wealth fund, investing for the benefit of future generations of Australians. The Future Fund Board of Guardians, supported by the Future Fund Management Agency, invests the assets of seven public asset funds: the Future Fund, the Medical Research Future Fund, the Aboriginal and Torres Strait Islander Land and Sea Future Fund, the Future Drought Fund, the Emergency Response Fund and the DisabilityCare Australia Fund. Each fund has an investment mandate that is determined by the Australian Government under legislation. Our role is to generate strong, risk-adjusted returns over the long term.

To Apply

Position Contact	Danny Burke, +61 456 717 057
Agency Recruitment Site	https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

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Vacancy VN-0773419

Job Title	Planning Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Townsville QLD
Salary	\$88,833 - \$96,829
Future Merit Locations	Various locations - QLD, Canberra, Townsville
Office Arrangement	On Site;Hybrid
Office Arrangement Details	This position is based in Townsville. While the agency supports workplace flexibility, remote working is not available for this role.
Classification	APS Level 5
Position Number	1047
Agency Website	

Job Description

<https://www2.gbrmpa.gov.au/careers>

We are seeking a policy or planning professional, preferably in the natural resource management field to join our team. As part of the Policy and Planning section, you will understand and apply environmental legislation to develop practical, innovative solutions to protect the values and allow for the ecologically sustainable use of the Great Barrier Reef Marine Park (Marine Park). You will understand the need for productive relationships across multidisciplinary teams, including multiple stakeholders, Traditional Owners and other government agencies. You will use spatial data, statistical analytics and professional software to evaluate uses, values, and priorities within the Marine Park.

What you'll bring

- You have experience in developing and applying policies and spatial management plans, ideally in an environmental / marine protected area context.
- You have experience in relationship and stakeholder management and working with Traditional Owners.
- You understand the need for exploring innovative solutions while appreciating the reasons for existing policy, plans and legislation.
- You have an eye for detail and are able to analyse a variety of data sources to inform management decisions.
- You will have excellent communication, relationship and stakeholder management skills.

- You seek to work collaboratively and enjoy being part of a cohesive team.

Duties

- Collaboratively develop and implement spatial management strategies, policies and enabling legislation that provide for the long-term protection and conservation of the Marine Park as well as its ecologically sustainable use.
- Manage complex projects and help develop initiatives to effectively manage Marine Park threats and uses. This includes working collaboratively and effectively with internal and external stakeholders on strategic issues, including with the Queensland Government, to ensure alignment with joint permitting and joint field management arrangements.
- Prepare high-quality written materials, including data analysis within strategies and reports, to provide expert, timely, practical, transparent and risk-based advice to management on policy, spatial planning and/or regulatory issues for the Marine Park.
- Actively participate, as part of a committed team, to the work of the Section, including contributing to delivering the broader Reef Authority's corporate objectives.
- Represent the Reef Authority on policy, spatial planning and/or regulatory matters relevant to the Marine Park. This includes contributing to a range of meetings and forums with internal or external stakeholders, Traditional Owners and other government agencies to foster cooperation on strategic issues.
- Be responsible for managing work projects to achieve results demonstrating the ability to be agile and responsive to changing requirements, including achieving quality outcomes and adhering to documentation procedures.

Why join the Reef Authority?

At the Reef Authority, you'll build a meaningful career while helping protect one of the world's most iconic natural assets. We offer a supportive, flexible and purpose-driven workplace where your work has real impact.

You'll enjoy competitive APS employment conditions, including up to 15.4% employer superannuation, flexible working arrangements, wellbeing initiatives, professional development opportunities and a collaborative culture committed to protecting the Great Barrier Reef for future generations.

Eligibility

Desirable qualifications or equivalent experience

- Experience or relevant tertiary qualifications in marine and/or terrestrial natural resource management, especially in development and implementation of policy, spatial planning and legislation interpretation.
- Experience with synthesising scientific information and publicly available data to inform policy and management plans, including the ability to utilise data visualisation tools (e.g. ArcGIS, Excel, Power BI).
- Have the ability to travel – sometimes overnight or for multiple days.

Employment with the Reef Authority is subject to:

- Conditions prescribed within the Public Service Act 1999.
- Australian Government Security Vetting Agency (AGSVA) granting a security clearance at the required level.
- Evidence of citizenship status.
- Evidence of qualifications required of the role.
- Evidence of a completed national police-check with no risks identified by the Reef Authority.
- The CEO of the Reef Authority, or their Delegate, approving a Notice of Engagement.
- The [Australian Government Security Clearance Application Guide Book](#) provides information on minimum eligibility requirements for holding a security clearance at the required level. Please ensure that you are able to provide the necessary documents if you apply for the position. More information on the security clearance vetting process is available on the [AGSVA website](#).

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Great Barrier Reef Marine Park Authority

To Apply

Position Contact	Russell Hosp, 0439 228 107
Agency Recruitment Site	https://www2.gbrmpa.gov.au/careers

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Vacancy VN-0773403

Indigenous Business Australia

Closing Date: Tuesday 13 October 2026

Investment & Asset Management Commercial Property

Job Title	Manager, Commercial Property
Job Type	Full-Time, Ongoing
Location	Broome WA, Cairns QLD, Brisbane QLD, Adelaide SA, Canberra ACT, Darwin NT, Melbourne VIC, Perth WA, Sydney NSW, Townsville QLD, Wagga Wagga NSW, Alice Springs NT, Tamworth NSW
Salary	\$135,498 - \$150,429
Future Merit Locations	Broome, Cairns, Brisbane, Adelaide, Canberra, Darwin, Melbourne, Perth, Sydney, Townsville, Wagga Wagga, Alice Springs, Tamworth
Office Arrangement	Hybrid
Office Arrangement Details	Work in the office and from home.
Classification	
Position Number	3052
Agency Website	www.iba.gov.au

Job Description

<http://www.iba.gov.au>

The Portfolio Manager, Commercial Property is a highly accomplished and commercially astute property professional. This role requires demonstrable expertise in institutional property asset management, strong financial and analytical capability and excellent oral and written communications skills.

The role includes property funds management and responsibility for managing a diverse national commercial property portfolio spanning office, retail, industrial and specialised properties. It undertakes the active asset management of IBA's unlisted wholesale real estate investment trust (I-REIT) which invests across QLD, WA, NT, NSW and VIC, on behalf of indigenous investors.

Duties

Duties include asset management of the properties in the commercial property portfolio, including the following activities:

- Develop and implement detailed asset management plans for each property, including leasing strategies, repositioning initiatives, and value-enhancement opportunities.
- Lead capital expenditure planning (short, medium and long term), including prioritisation aligned to portfolio returns and risk management.
- Conduct market rent reviews, lease renewals, and re-leasing strategies based on rigorous market analysis.
- Appoint, manage and hold external property managers accountable to defined performance standards.
- Lead monthly performance reviews and ensure delivery against agreed KPIs and budgets.
- Lead end-to-end project execution, including scoping, procurement, consultant engagement, tendering and delivery.
- Prepare high-quality investment reporting and present to internal stakeholders, including the IBAAM Board and I-REIT Investment Committee.
- Ensure compliance with relevant legal, contractual and WHS obligations.
- Build and maintain strong relationships with internal stakeholders, tenants, service providers and industry participants.
- Other duties as required.

Eligibility Notes

Willingness and ability to undertake regional and remote travel, including overnight absences as required.

About the Indigenous Business Australia

About Us Our vision is for a nation in which Aboriginal and Torres Strait Islander people are economically independent and an integral part of the economy. IBA was created to assist and enhance the economic development opportunities of Aboriginal and Torres Strait Islander people across Australia. IBA serves, partners and invests with Aboriginal and Torres Strait Islander people who want to own their future. We go further than provide money; we invest in people, places and ideas that can't wait. We help make them real. We're deeply invested in the financial success and economic independence of Indigenous Australians. It's why we exist. We can Help you own your own home. Loans and financial services – affordable, simple and personalised. So you can take ownership of your home and your future. Help you start or grow a business. Business Finance and partnerships – from big ideas through to making them happen, we can provide the right mix of products, services, advice, networks and capability. Help you invest in your future. Focused on making a strong, positive impact with a portfolio that provides responsible financial returns and a whole lot more for communities and our partners.

To Apply

Position Contact	Philip Lees, 03 9220 6023
Agency Recruitment Site	http://www.iba.gov.au

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Vacancy VN-0773412

Indigenous Land and Sea Corporation

Closing Date: Friday 16 October 2026

Risk & Assurance
Adelaide

Job Title	Senior Sustainability Officer
Job Type	Full-Time, Non-Ongoing
Location	Adelaide SA
Salary	\$135,496 -
Future Merit Locations	Adelaide
Office Arrangement	Flexible
Office Arrangement Details	Flexible Hybrid Work Environment
Classification	Executive Level 1
Position Number	0000
Agency Website	

Job Description

<https://www.ilsc.gov.au/our-opportunities/careers/senior-sustainability-officer>

Reporting to the Manager, Risk and Assurance, the Senior Sustainability Officer works under broad direction and exercises considerable independence in determining how the work program is planned and delivered. Decisions on the ILSC's emissions boundary, emissions reduction target and reduction pathway are reserved for the Board. The role prepares the evidence, options and advice on which those decisions are made, and implements them once taken.

Duties

The ILSC is seeking a proactive and agile Senior Sustainability Officer to join our Risk and Assurance team.

The incumbent will:

- Lead the preparation of the ILSC's annual climate disclosure, coordinating contributions across the organisation and ensuring compliance with Commonwealth Climate Disclosure policy, Department of Finance requirements and annual reporting timeframes.
- Develop and implement climate risk and disclosure systems, processes and controls, including climate-related scenario analysis, data arrangements and a multi-year roadmap aligned with the ILSC Corporate Plan.
- Apply the Climate Risk and Opportunity Management Program (CROMP) to identify, assess, prioritise, treat and monitor climate-related risks and opportunities across the ILSC Group.
- Coordinate climate risk mitigation and adaptation activities, maintaining the climate risk register and treatment plan, working with risk owners to track progress, address barriers and provide accurate reporting to the Executive, Audit and Risk Committee and Board.
- Lead emissions reduction planning, working with the Finance team to ensure data quality, accurate application of reporting frameworks and development of advice to inform the ILSC's emissions boundary, targets and reduction pathway.
- Provide high-level climate risk, disclosure and emissions advice to senior leaders and governance bodies, preparing Board and Executive papers, briefings and correspondence and translating complex technical information into clear, actionable advice.
- Monitor emerging Commonwealth climate and sustainability requirements and build organisational capability, providing guidance to business areas and representing the ILSC in engagement with relevant Commonwealth departments and external stakeholders.

Eligibility

Completion of an appropriate tertiary qualification will be viewed favourably. Relevant fields include

risk management, environmental science, climate science, sustainability, public policy, law or a related discipline.

Demonstrated equivalent professional experience will also be considered.

Notes

More than just a job. We offer you the opportunity to make a real, positive difference to the lives of First Nations peoples. When we return land and water Country to Indigenous ownership, or fund a new Indigenous enterprise or management project, we strengthen and deepen Indigenous connection to Country and advance progress towards self-determination.

Generous leave entitlements and work conditions, including:

- 15.4% superannuation on top of your salary
- Flexible hybrid work environment
- Not-For-Profit salary packaging
- Paid leave over the Christmas and New Year's period
- Access to generous parental leave
- Training and development opportunities
- Generous Studies Assistance program

Health and wellbeing programs:

- Healthy Employment Scheme (HES) – An annual allowance towards your wellbeing
- Screen Based Equipment Scheme – Includes eye testing and an allowance towards spectacles
- Free Skin Checks

About the Indigenous Land and Sea Corporation

The Indigenous Land and Sea Corporation (ILSC) is a corporate Commonwealth entity established under the ATSI Act and subject to the PGPA Act. The ILSC assists Aboriginal and Torres Strait Islander people to realise economic, social, cultural and environmental benefits that the ownership and management of land, water and water related rights can bring. The ILSC provides this assistance through the acquisition and management of rights and interests in land, salt water and freshwater country.

To Apply

Position Contact	Jessica Flynn – Senior Policy Advisor, 08 8100 7126
Agency Recruitment Site	https://www.ilsc.gov.au/our-opportunities/careers/senior-sustainability-officer

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Vacancy VN-0773395

Job Title	Senior Officer, Commercial and Diplomatic Leasing
Job Type	Full-Time, Ongoing
Location	Parkes ACT
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 6
Position Number	64
Agency Website	https://www.nca.gov.au/about-us

Job Description

<https://www.nca.gov.au/about-us/careers>

The Commercial Advisory Section provides oversight and management of the National Capital Authority's commercial arrangements, including licenses, lake-based commercial activities, and diplomatic leases. It leads the development, negotiation, and management of these agreements to ensure they are commercially sound, compliant, and aligned with organisational objectives. The section also provides advice to support consistent, best-practice procurement and contracting outcomes across the NCA.

The team delivers the day-to-day management of diplomatic leases and commercial license arrangements, including negotiation, contract administration, and relationship management. The team works collaboratively with internal and external stakeholders to provide practical commercial and procurement advice that supports compliant and fit-for-purpose agreements.

Duties

Under limited direction contribute to the leasing and licensing activities through:

1. Managing the administration of the diplomatic estate, issuing Crown Leases and ensuring compliance with all lease conditions.
2. Preparing and managing commercial lake agreements and licenses for all premises on National Land. Ensure compliance with conditions and undertake scheduled license fee reviews. Liaise and build strong relationships with licensees, acting as the first point of contact.
3. Providing advice on diplomatic estate, leasing, and licensing matters relevant to the NCA, including input into reviews and the development of related policies and procedures.
4. Preparing diplomatic, leasing, and licensing correspondence. Assist with the preparation of relevant documents, including market approaches, consultation papers, board papers, executive minute, annual reports, questions on notice, and ministerial briefings as required.

5. Representing the National Capital Authority (NCA) at relevant meetings. As required, liaise with stakeholders (including the diplomatic community and Department of Foreign Affairs & Trade) on related matters and work cooperatively with people inside and outside the NCA.
6. Contributing to budget development, master planning exercises, and agency initiatives relevant to the Diplomatic Estate and licensing matters.
7. Providing ad-hoc advice and support on procurement and contract management matters, including contributing to the development and maintenance of guidance materials, templates, and processes to support compliance with relevant policies.
8. Participating as an effective member of the Operations Branch and supporting other NCA functions as required, including procurement and contract management activities.

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS). All applicants offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

The successful candidate/s will be required to obtain and maintain a security clearance at a specified clearance level. The successful applicant/s must be willing to share all relevant and required information.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Capital Authority

The National Capital Authority is the Australian Government agency dedicated to ensuring that Canberra is planned and designed in accordance with its significance as the National Capital. Our work encompasses urban planning, development approvals, events management, asset management, heritage, capital works, education and leasing and licencing of the diplomatic estate.

To Apply

Position Contact	Angelyn Smith, 02 6271 2804
Agency Recruitment Site	https://www.nca.gov.au/about-us/careers

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Parliamentary Budget Office

Closing Date: Sunday 01 November 2026

Job Title	Director
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	\$159,552 - \$169,319
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Hybrid
Classification	Executive Level 2
Position Number	PBO115
Agency Website	https://www.pbo.gov.au/

Job Description

<https://www.pbo.gov.au/about-the-pbo/our-people/careers>

The PBO is seeking dynamic and motivated managers to lead teams working to enrich Australia's democracy through independent budget and fiscal analysis by:

- undertaking economic research and analysis on budget and fiscal issues
- developing costings for policy proposals
- building and using models and data visualisation tools to underpin evidence-based advice, briefing material on fiscal issues, and supporting efficient internal processes
- writing reports and publications, such as the triennial election commitments report and educationally focused Budget Explainers.

To deliver on our mandate, we rely on professionals with diverse skills and experience who are curious and rigorous in their approach.

The PBO operates in an environment of competing priorities. You will lead and coach staff to build capability and deliver outcomes, identifying areas for improvement and contributing to the strategic direction of the PBO. You will also build and maintain networks with stakeholders, including Government agencies and staff in parliamentarians' offices.

The PBO works in an agile and flexible way, and successful applicants can expect a mix of costings and analytical work. This may include leading teams engaged in model enhancement and capability building.

Stakeholder engagement is central to our work, and all staff contribute to this through effective client interactions and external engagement activities such as seminars and briefings for parliamentarians and their staff.

There are also regular opportunities to work on organisation-wide projects that allow staff to contribute to and lead organisational change and have significant exposure to the PBO's Executive and agency head. Leading up to and following each general election, the whole of the PBO works to deliver the Election Commitments Report.

Duties

- Leading small teams in the preparation of responses to parliamentarian requests for costings of revenue and expenditure proposals, budget analysis, and PBO self-initiated activity including analysing budget and economic data to provide insights into budget and fiscal policy settings.
- Applying strong written communication skills to ensure that analysis and published reports are accessible to a wide audience.
- Personal drive to work across the PBO, parliamentarians' offices and with other organisations to engage professionally including negotiating deliverables and obtaining data and information required for analysis.
- Applying professional judgement to test and communicate the findings of our analysis, and to enhance understanding of the budget and fiscal policy settings.
- Supervising, guiding, and mentoring staff and providing leadership to small project teams.
- Contributing your technical expertise and understanding of the budget and fiscal policy matters to help shape and deliver the PBO's work program.
- Contributing to external engagement activities, including presenting on PBO models and reports.
- Building and/or adapting models and frameworks to analyse the budget.
- Providing professional, strategic, and operational leadership and expertise across the PBO.
- Other duties as directed to support the PBO deliver its core functions and business objectives.

Eligibility

Successful applicants will:

- be Australian Citizens
- hold relevant tertiary qualifications
- have the ability to work with utmost discretion and confidentiality

- have the ability to obtain and maintain a Baseline security clearance (though some staff may be given an opportunity to be sponsored for a Negative Vetting 1 clearance).

Notes

About the Parliamentary Budget Office

The Parliamentary Budget Office (PBO) supports the Parliament by providing independent and non-partisan analysis of the budget cycle, fiscal policy and the financial implications of proposals. We do this in 3 main ways: - responding to requests made by senators and members for costings of policy proposals or for analysis of matters relating to the Australian Government's budget - publishing a report after every election that provides transparency around the fiscal impact of the election commitments of major parties - conducting and publishing self-initiated work, including interactive tools, that enhance public understanding of budget and fiscal policy settings.

To Apply

Position Contact	Human Resources, 02 6277 9500
Agency Recruitment Site	https://www.pbo.gov.au/about-the-pbo/our-people/careers

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Defence

Vacancy VN-0773190

Department of Defence

Closing Date:Thursday 22 October 2026

Capability Acquisition and Sustainment Group
Joint Systems

Job Title	Contracting officer
Job Type	Full-Time, Ongoing
Location	South Melbourne VIC
Salary	\$99,733 - \$112,431
Future Merit Locations	South Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	CASG/05255/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=AA8E9365-50EC-C058-35B3-ED504C6E2ABE>

Duties

The Role

Land Communications & Specialist Systems, System Program Office (LCSS SPO) is seeking a highly motivated and skilled contracting professional who is able to provide support in delivering business outcomes. Are you looking for your next career move where you can apply your Contract Management skills to lead some of the largest complex programs in Australia?

Do you thrive working in a challenging environment where you can utilise your strong problem solving skills and stakeholder management skills?

Do you value a diverse workforce that supports work life balance and offers flexible working arrangements?

As the APS 6 Contracting Officer for LCSS SPO, you will manage contractual arrangements and provide support services for both Sustainment Support Contracts and Standing Offer Deeds with multiple suppliers across the products. The APS6 Contracting Officer position is required to interpret policy to manage contracts, apply procedures to execute their intent and ensure

appropriate management of contracts in support of SPO outcomes. Your work may contribute to strategic planning, program and project management, policy development and will include a supervisory role.

Working as a Contracting Officer, your key responsibilities will include the following (but not limited to):

- Build and sustain effective relationships with key stakeholders both internal and external enabling productive liaison in relation to contract management.
- Understand and prepare contractual documents and conduct contract management
- Undertake complex procurement planning, tendering and contract formation and contract management activities.
- Translate and apply legal principles, legislative and mandatory policy compliance obligations and critical commercial risk and performance requirements related to procurement and contract
- Seek, interpret and provide advice and assistance on complex procurement and contract management issues.
- Manage and lead a small team, including providing clear and consistent communication, managing performance and delegating responsibility.

The team is based at Victoria Barracks in Melbourne. We are supportive of achieving a balance between work and life. Flexible working arrangements may be negotiated. Telework from home considered however, this role cannot be performed remotely on a full-time basis, as it is office based. Family-friendly working arrangements available. A merit pool may be established from this recruitment round.

Please note: Resumes are not to be any more than two pages in length as specified in the application form.

About our Team

LC4S Branch under Joint Systems Division (JSD) is an exciting and complex environment, offering a rewarding career in one of the most dynamic organisations within CASG, delivering and sustaining C4 technology to Army and the Joint Force. The APS6 Contract Manager is based at Victoria Barracks Melbourne, and will be a member of the Land Communications & Specialist Systems, System Program Office team that provides support to Projects & Products. You will enjoy Australian Public Service conditions, which include an attractive salary package and flexible, family-friendly working arrangements. Our staff have access to flexible working hours with opportunities for part-time and home-based work.

Expansive variety of Learning and Development opportunities are available through Experience (career exploration pathways, job rotation) and Exposure (Functional support, peer learning and communities of practice). Defence provides employees with the option to undertake further studies, training and a superannuation contribution of 15.4 per cent, higher than most industries, with the opportunity for you to make additional personal contributions. We are committed to the personal

and professional development of our staff, and welcome interested candidates to apply to join our team. Working with us will provide you the opportunity to advance your career, whilst actively playing a role in supporting Army and ADF operations for the safety and security of all Australians.

Our Ideal Candidate

The Joint System Division within CASG is a world-leading complex enterprise with a heavy dependence on information technology and its personnel. We are not only looking for highly competent professionals but also looking for collaborators, contributors, communicators and team players to be part of our highly integrated workforce.

We are looking for experienced and motivated individuals who possess strong communication skills, who will be an integral member of an integrated workforce. You will have considerable level of stakeholder engagement, communication and negotiation skills, along with the capacity to build effective and productive teams.

In addition to the streams and task outlined under the role, our ideal candidate will have:

- Sound knowledge of and experience in contract management, preferably in Services contract management, but not essential.
- Strong organisational skills with high attention to
- Excellent communication and interpersonal
- Effective time management skills.
- Flexibility and adaptability in changing circumstances and evolving
- Proactive and detail-oriented

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

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To Apply

Position Contact	Julie Cais, 03 8567 4726
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=AA8E9365-50EC-C058-35B3-ED504C6E2ABE

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Defence

Vacancy VN-0773197

Department of Defence

Closing Date: Thursday 22 October 2026

NAVY
Deputy Chief of Navy

Job Title	Risk Officer
Job Type	Full-Time, Ongoing
Location	Garden Island WA, Cairns QLD, Darwin NT, Sydney NSW
Salary	\$89,841 - \$96,829
Future Merit Locations	Garden Island, Cairns, Darwin, Sydney
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	NAVY/05534/26
Agency Website	

Job Description

<https://defencecareers.nga.net.au/?jati=95DA7B56-1DE1-7ECD-1F59-ED504D001320>

Duties

The Role

The APS 5 Risk Officer supports the coordination and continuous improvement of Service Risk Management across Training Force as part of the Business Optimisation Team. The role assists in the identification, assessment, monitoring and reporting of strategic, operational and emerging risks that may impact Training Force's ability to deliver its objectives and capability outcomes. Working closely with risk owners and stakeholders across Training Force, the position supports the maintenance of service risk registers, monitoring of risk treatment actions, facilitation of risk assessments, and preparation of risk reporting and advice for senior leadership and governance forums.

In practical terms, a large part of the role involves coordinating Service Risk Management activities, maintaining risk registers and treatment plans, analysing risk information and trends, engaging with stakeholders to support risk identification and mitigation, and preparing reports, briefs and dashboards that support informed decision-making. The role also contributes to assurance activities, governance processes and initiatives that strengthen organisational risk maturity and foster a positive risk culture.

Overall, the APS 5 Risk Officer plays a key role in supporting organisational resilience and capability delivery by ensuring risks are effectively identified, communicated, monitored and managed. Through the provision of risk management support, stakeholder engagement and risk reporting, the position contributes to informed decision-making, continuous improvement and the achievement of Training Force objectives.

About our Team

The Business Optimisation Team within the Office of COMTRAIN provides Risk Management, governance, assurance, performance reporting and continuous improvement functions that support the effective delivery of Training Force objectives. The team works across Training Force to identify, assess and monitor risks that may impact capability delivery, workforce generation and organisational performance. Through the coordination of risk management activities, assurance programs, governance frameworks and performance reporting, the team supports informed decision-making and organisational resilience.

The team also leads initiatives that strengthen risk maturity, improve business processes and enhance organisational effectiveness. By providing oversight of strategic and operational risks, monitoring treatment actions and promoting a risk-informed culture, the Business Optimisation Team enables Training Force leadership to effectively manage uncertainty, maintain accountability and deliver training outcomes aligned with Defence priorities and future capability requirements.

Our Ideal Candidate

The ideal candidate is a motivated and analytical individual with experience in risk management, governance, assurance, and compliance within a complex organisation. They will possess strong critical thinking and problem-solving skills, with the ability to identify, assess and monitor risks and provide practical, evidence-based recommendations to support decision-making. The successful candidate will have excellent written and verbal communication skills, including the ability to prepare high-quality risk reports, briefs and executive correspondence for senior stakeholders. They will demonstrate strong stakeholder engagement and relationship management skills, enabling them to build productive working relationships across Training Force and the broader Defence environment.

The candidate will be highly organised, capable of managing competing priorities and delivering outcomes within tight timeframes while working both independently and collaboratively. Experience facilitating risk assessments, maintaining risk registers, monitoring treatment actions and supporting assurance activities will be highly regarded, along with a commitment to fostering a positive risk culture and continuous improvement across Training Force.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Navy Training Force Business Optimisation Services Team, Please Email
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=95DA7B56-1DE1-7ECD-1F59-ED504D001320

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Defence

Vacancy VN-0773202

Department of Defence

Closing Date: Thursday 22 October 2026

Naval Shipbuilding and Sustainment Group
Major Surface Combatants

Job Title	Project Support Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$89,841 - \$96,829
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	NSSG/05649/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=C6AB9EB8-4355-CA8C-0DF8-ED610DF76781>

Duties

The Role

The Project Support Officer plays an important role in supporting workforce capability within Hunter Class Frigate Branch (HCFB) through the delivery of recruitment and workforce support activities. The position is responsible for coordinating end-to-end recruitment processes, providing recruitment advice, maintaining workforce data and reporting, maintain organisation chart, and supporting workforce planning initiatives to meet business needs.

The Project Support Officer assists in the delivery of workforce outcomes by ensuring recruitment activities are progressed efficiently and in accordance with Defence and APS policies. The role requires effective stakeholder engagement, communication, and problem-solving skills to respond to recruitment and workforce matters and contribute to positive business outcomes. The successful candidate will demonstrate strong organisational skills, attention to detail, and the ability to manage competing priorities in a dynamic environment. They will also contribute to continuous improvement initiatives and undertake ongoing professional development to enhance capability and performance.

About our Team

The Hunter Class Frigate (HCF) is one of the world's most advanced warships, and the project is Australia's largest shipbuilding project. The HCF program provides the foundation for Continuous Naval Shipbuilding and is bringing together global expertise from the UK, USA, Canada, Europe, and Australia to solve complex design and construction challenges.

The HCF program has introduced new approaches to Defence project and engineering management. Whilst built on traditional systems engineering and contract management approaches, Defence and the shipbuilding industry are evolving to meet the demands associated with growing and sustaining a skilled, sovereign workforce.

As a member of Team Hunter, you will be contributing to a high-impact, national capability, while fostering innovation and collaboration, and demonstrating decisive leadership. As an Australian Public Servant in Defence, you will benefit from flexible working arrangements, generous conditions, and a competitive remuneration package, including 15.4% superannuation, as outlined in the Defence Enterprise Agreement.

Our Ideal Candidate

Our ideal candidate is an organised and motivated professional who is interested in workforce capability, employee engagement and organisational improvement. They enjoy working with people, coordinating activities and supporting initiatives that contribute to a positive and high-performing workplace.

The successful candidate will demonstrate:

- Strong organisational and administrative skills, with the ability to manage competing priorities and meet deadlines.
- Excellent communication and stakeholder engagement skills, with the confidence to build effective working relationships across all levels of an organisation.
- Attention to detail and the ability to maintain accurate workforce information, records and reporting.
- An interest in recruitment, workforce planning, talent management and employee development initiatives.
- Sound judgement, problem-solving skills and the ability to work both independently and collaboratively within a team.
- A proactive approach to supporting workforce projects and continuous improvement activities that enhance workforce capability and business outcomes.
- This role would suit someone who is passionate about recruitment, workforce management and delivering high-quality support in a dynamic environment.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	HCF Workforce Team, Please Email
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=C6AB9EB8-4355-CA8C-0DF8-ED610DF76781

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Defence

Vacancy VN-0773272

Department of Defence

Closing Date: Sunday 01 November 2026

Defence Finance Group
Budgets & Financial Services

Job Title	Director Treasury & Accounts Receivable
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$144,430 - \$173,359
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 2
Position Number	DFG/05704/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=2A6B7D3B-CDD1-7E1A-3322-ED610E8FBE36>

Duties

The Role

The EL 2 Director Treasury and Accounts Receivable is a senior leadership role within Financial Services Operations (FSO) Branch, Defence Finance Group (DFG). The position is responsible for leading Defence's treasury, banking and accounts receivable functions, ensuring effective cash management, banking operations, debt management and revenue collection across the organisation.

The duties of an EL2 Director - Treasury and Accounts Receivable Director may include:

- Lead the Treasury and Accounts Receivable function within FSO Branch, providing strategic direction, governance and assurance across Defence treasury, banking and debt management activities.
- Lead, develop and manage a high-performing team, fostering a culture of accountability, collaboration, continuous improvement and customer service.
- Manage resources, priorities and workflows to achieve operational and strategic outcomes.
- Oversee Defence cash management and liquidity activities, ensuring sufficient funding is available to meet operational requirements.
- Lead Defence banking operations, including banking governance, account management, banking service arrangements and compliance with whole-of-government banking requirements.
- Provide strategic advice on treasury policies, frameworks and practices, ensuring alignment with legislative and policy obligations.
- Deliver treasury reporting, analysis and forecasting to support senior executive decision-making and external reporting requirements.
- Provide strategic oversight of Defence accounts receivable operations, including billing, revenue collection, debt management and recovery activities.
- Ensure effective management of outstanding debt through appropriate governance, performance monitoring and stakeholder engagement.
- Lead initiatives to improve accounts receivable performance, debt recovery outcomes and financial controls.
- Build and maintain effective relationships with internal and external stakeholders, representing Defence on treasury, banking and accounts receivable matters.

About our Team

The Treasury and Accounts Receivable team is one of six directorates comprising the Financial Systems and Operations Branch. The director has two EL1 direct reports with overall responsibility for 20 staff contributing to the success of the Treasury and Accounts Receivable function.

Our Ideal Candidate

The EL 2 Director Treasury and Accounts Receivable is an experienced finance leader with extensive knowledge of Commonwealth financial management, treasury operations, banking services, accounts receivable, debt management and financial governance. They apply strategic thinking and professional expertise to deliver operational excellence, strengthen financial controls and support informed decision-making across Defence.

The successful candidate will build and maintain productive relationships with a broad range of internal and external stakeholders, influence outcomes at senior executive levels and lead complex financial initiatives in a dynamic operating environment. They will demonstrate strong leadership, sound judgement and a commitment to continuous improvement, innovation and service delivery excellence.

Our ideal candidate will have the following skills and attributes:

- Demonstrated leadership experience in Commonwealth financial management, treasury, banking, accounts receivable or related financial service delivery functions.
- Extensive knowledge of Commonwealth financial frameworks, governance requirements, legislative obligations and financial control environments.
- Strong understanding of treasury operations, cash and liquidity management, transactional banking arrangements, accounts receivable processes and debt management practices.
- Proven ability to provide strategic financial advice on complex issues, balancing operational requirements, risk management and compliance obligations.
- Highly developed stakeholder engagement and influencing skills, with the ability to establish productive relationships across Defence, government agencies, financial institutions and service delivery partners.
- Demonstrated experience leading and developing high-performing teams, fostering a culture of accountability, collaboration, customer service and continuous improvement.
- Strong analytical and problem-solving capability, with the ability to identify risks, trends and opportunities and implement practical, sustainable solutions.
- Experience leading business improvement initiatives, including process optimisation, system enhancements, automation and service delivery reform.
- Excellent written and verbal communication skills, including the ability to prepare high-quality briefs, ministerial submissions, executive correspondence and reports.
- Demonstrated ability to manage competing priorities and deliver outcomes in a complex and evolving environment.
- A commitment to Defence values of Service, Courage, Respect, Integrity and Excellence.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Sam Hatherly, 02 5108 5381
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=2A6B7D3B-CDD1-7E1A-3322-ED610E8FBE36

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Defence

Vacancy VN-0773275

Department of Defence

Closing Date: Thursday 22 October 2026

Capability Acquisition and Sustainment Group
Joint Systems

Job Title	Nulka Assistant Project Manager
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	\$99,733 - \$112,431
Future Merit Locations	Russell
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	CASG/05190/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=9EE5B9A4-DD7A-8751-4C88-ED610FE44931>

Duties

The Role

As the APS 6 Project Support Officer, you will play a key role in enabling effective program delivery by providing day-to-day support across project administration, financial management, governance, reporting, records management and stakeholder coordination activities.

You will work collaboratively with project, commercial, engineering, logistics and industry stakeholders to ensure program activities are delivered efficiently and in accordance with Defence governance requirements.

This role requires strong organisational skills, sound judgement, attention to detail and the ability to manage competing priorities within a dynamic and complex environment.

This position is based at Russell, ACT, supporting Navy capability outcomes across the broader EFFECTS Program.

This will entail:

- Providing project and business support services to Project Managers, Product Managers and Integrated Delivery Teams across acquisition and sustainment activities.
- Preparing, coordinating and maintaining project documentation, including briefs, correspondence, reports, schedules, meeting minutes, governance artefacts and presentation material.
- Assisting with financial management activities, including expenditure tracking, invoice processing, forecasting, budget reporting and financial data reconciliation.
- Supporting procurement and contract administration activities in accordance with Defence policies and procedures.
- Maintaining project information, records and data repositories to ensure documentation is accurate, current and compliant with Defence record-keeping requirements.
- Coordinating meetings, workshops and governance forums, including the preparation of agendas, papers, action registers and records of decisions.
- Assisting with the collection, analysis and reporting of project and program data to support informed decision-making.
- Supporting the management of risks, issues, actions and dependencies through the maintenance of project registers and reporting products.
- Contributing to the development and continuous improvement of business processes, governance arrangements and administrative practices.
- Providing flexible administrative and project support across the EFFECTS Program in response to changing priorities and business needs.

About our Team

EWIS Maritime SPO manages multiple Electronic Warfare systems across both surface and sub surface fleets, including the Nulka Decoy Product and a range of Sensors and Electronic Attack systems in both acquisition and sustainment phases. The SPO delivers capabilities to both the Australian Defence Force and the United States, with Nulka being one of the highest priority and highest tempo products in the organisation.

This position forms part of the geographically dispersed EFFECTS Integrated Delivery Team, working closely with APS staff, military personnel and contractors to ensure supported Electronic Warfare capabilities are delivered in accordance with operational and compliance requirements, budget and service agreements.

You will be joining a high tempo, high performing team with a strong culture of collaboration, inclusion and professional excellence. We are a close working, supportive team who operate in a high tempo environment, and we value people who work collaboratively, communicate openly and contribute to a positive and inclusive team culture. We take pride in our professionalism, adaptability and commitment to delivering capability, and we are looking for someone who shares these values and is motivated to be part of an exceptional team.

The successful candidate can expect to be challenged and supported in a strategically important capability environment, with scope for professional development and career progression for individuals who demonstrate strong performance, initiative and commitment.

Our Ideal Candidate

To be successful in this role, you will be an organised and proactive professional who can work independently while contributing effectively within a collaborative team environment. You will be comfortable engaging with a diverse range of stakeholders, understanding business needs and providing practical support to achieve project and program outcomes.

The successful candidate will demonstrate:

- Experience in project support, business administration or project management environments.
- Strong organisational skills and the ability to manage multiple priorities while delivering quality outcomes within agreed timeframes.
- Well-developed written communication skills, including the ability to prepare and maintain project documentation, briefs, reports and governance artefacts.
- Sound financial administration skills, including experience supporting budget management, expenditure tracking and financial reporting activities.
- Excellent attention to detail and a commitment to maintaining accurate records and data.
- Strong interpersonal and stakeholder engagement skills, with the ability to build productive working relationships across a diverse workforce.
- The ability to analyse information, solve problems and identify practical solutions to support business outcomes.
- A flexible, adaptable and customer-focused approach, with a willingness to support team priorities as they evolve.
- Professionalism, integrity and a positive attitude that contributes to a collaborative, respectful and high-performing team culture.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 2”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Dorothy Pearce, 02 5131 3020
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=9EE5B9A4-DD7A-8751-4C88-ED610FE44931

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Defence

Vacancy VN-0773282

Department of Defence

Closing Date: Thursday 22 October 2026

Defence Finance Group
Financial Performance & Management

Job Title	Finance Business Partner
Job Type	Full-Time, Ongoing
Location	Adelaide SA
Salary	\$124,393 - \$140,315
Future Merit Locations	Adelaide
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	Executive Level 1
Position Number	DFG/05522/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=FE7C9FDA-A1D3-4E26-3A63-ED610F1AF0FA>

Duties

The Role

Defence Finance Group is seeking an outstanding leader to join the Aerospace Systems Finance team as an EL 1 Finance Business Partner. Based at RAAF Base Edinburgh, South Australia, you will support the Surveillance, Intelligence and Life Support Systems Program Office (SILSPO), including AIR555 Long Range ISREW Aircraft project, the MC-55A Peregrine in sustainment, and Aeronautical Life Support Equipment.

You will lead a team delivering embedded financial services to complex Defence capability acquisition and sustainment programs. The role provides strategic financial advice, financial assurance and contestability to senior stakeholders, supporting budget management, resource allocation, procurement and capability delivery outcomes.

The successful candidate will have strong financial management and stakeholder engagement skills, with the ability to provide trusted advice in a complex operating environment. Experience in a similar finance business partnering role, management accounting expertise, and professional accounting qualifications (CPA/CA) are highly desirable.

Due to the complexity of the supported programs and the need for close stakeholder engagement, the successful candidate will be expected to work from the office a minimum of three days per week. This role supports unique financial management arrangements, including Foreign Military Sales (FMS), and requires regular in-person collaboration with stakeholders and project office personnel.

About our Team

Finance Air, Land and Joint Branch is responsible for providing financial advice, budget management and governance across Capability Acquisition and Sustainment Group (CASG) for acquisition and sustainment programs. Working in a dynamic and fast-paced environment, the branch supports informed decision-making by ensuring financial resources are effectively planned, managed and reported.

Financial Performance and Management (FP&M) Division consists of over 450 staff working in seven branches, each managing around \$6 billion per year, with embedded finance staff across the country working closely with business areas. Principally, the Division is responsible for delivering financial management information and advice to ensure Defence leaders can make well-informed decisions. Think big numbers, many complex projects running in parallel, and close public scrutiny requiring carefully managed finances.

Our Ideal Candidate

Our ideal candidate will have experience in accounting, finance or a related discipline and demonstrated capability leading teams and delivering strategic financial advice in a complex environment. You will be a strong communicator with excellent stakeholder engagement skills and the ability to translate complex financial information into practical advice for decision-makers.

Our ideal candidate will demonstrate:

- Experience leading, coaching and developing teams to deliver high-quality outcomes.
- Strong financial management skills, including budgeting, forecasting, analysis, reporting and performance monitoring.
- The ability to provide trusted, evidence-based financial advice to senior leaders.
- Strong stakeholder engagement and influencing skills, with the ability to build productive relationships across multiple organisational levels.
- Experience identifying financial risks, opportunities and emerging issues, and providing practical recommendations.
- Sound understanding of public sector governance, compliance and accountability frameworks.
- Experience supporting complex projects, procurement activities and commercial decision-making.
- Strong analytical and problem-solving skills, with the ability to interpret complex information and present clear recommendations.

- Excellent written and verbal communication skills, including preparing briefs, executive correspondence and financial reports.
- A commitment to continuous improvement, innovation and customer-focused service delivery.
- The ability to balance strategic priorities with operational delivery in a dynamic environment.
- Professional judgement, resilience and a collaborative approach to achieving outcomes.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Hugh Mortensen, 02 5108 4336
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=FE7C9FDA-A1D3-4E26-3A63-ED610F1AF0FA

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Department of Defence

Closing Date: Thursday 29 October 2026

Navy
Fleet Command

Job Title	Combat System Analysis Engineer
Job Type	Full-Time, Ongoing
Location	Garden Island NSW
Salary	\$99,733 - \$112,431
Future Merit Locations	Garden Island
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	NAVY/04596/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=1DDB757A-DD43-6E83-2D66-ED610F65E071>

Duties

The Role

As a Combat System Analysis Engineer within the Royal Australian Navy's (RAN)'s Maritime Warfare Centre (MWC) you will apply and develop your engineering/scientific knowledge to:

- Perform Modelling & Simulation of ship weapon systems to support exercise planning, analysis and assessment.
- Assess performance of Fleet unit combat and weapon systems during military exercises.
- Manage corporate knowledge of specialised warfare systems.
- Engage with stakeholders ranging from International Organisations, Defence Industry, Navy personnel and other business units within the Department of Defence.

Fundamentally, our team is dedicated to optimizing the Fleet's Lethality through collection and analysis of weapon system data and feeding this to the Fleet.

We do not anticipate that you will start as a subject matter expert but we commit to supporting your develop and enhancing your skills including training on naval systems, analysis tools and techniques.

We are also dedicated to fostering your career growth and will provide training in Systems Engineering, Test & Evaluation and Leadership Development that will help you achieve your professional goals.

This role has been identified as requiring access to International Traffic in Arms Regulations (ITAR) controlled technologies. The ITAR is United States (US) law that controls the manufacture, sale, use and access of defence and military end-use articles on the United States Munitions List. It is the policy of the US to deny exports of ITAR controlled technologies to proscribed countries. This may also apply to access by persons who hold or have held a citizenship, or current permanent residency, of said countries. Defence utilises workforce mechanisms to mitigate these restrictions, which will require applicants provide details of all current citizenships and permanent residencies, as well as previously held citizenships. Defence collects citizenship details to confirm an applicant's eligibility for the role and to maintain compliance with international obligations.

About our Team

The MWC mission is to optimize and improve the warfighting effectiveness and lethality of Australia's maritime capability. This is achieved through the delivery of highly effective warfare analysis products that support both the Fleet Commander and the Head of Navy Capability in the context of risk-based decision-making.

You will be working within the Surface Combatant Analysis team, which supports this mission through:

- Using Modelling & Simulation to verify and validate tactics.
- Post exercise reconstruction and analysis of Above Water Warfare trials.
- Liaise with ship staff to ensure optimal operation of systems and collection of data.
- Using and distributing data as the source of truth to inform decision-making.

Come join a team that works collaboratively with engineers from different disciplines, industry and Government, civilian and military, to understand, shape and improve warfighting capabilities across Navy.

Our Ideal Candidate

The ideal candidate will have a strong interest in working for Navy and ability to apply engineering and analytical skills to identify vulnerabilities and develop improvements to Fleet warfighting performance.

You will contribute to a culture of cooperation for development and sharing of knowledge whilst exercising initiative and judgement.

Seeking candidates with experience or interest in the following areas:

- Modelling and Simulation.
- Above Water Weapon analysis.
- Combat System Performance.
- Electronic Warfare (Active, Passive and/or Support).
- Data Acquisition Systems.
- Development of analytic systems for performance evaluation (e.g. software, hardware and data processing).
- Data Science.

Noting the wide variety of areas, candidates are **not** expected to already have experience in any or all of these areas. However, the role can include involvement in any or all of these areas.

You are encouraged to speak to the listed Contact Officer to help you contextualize your pitch.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Mandatory Qualifications:

A role in this engineering occupation requires a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Stephen Huang, 02 8245 9673
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=1DDB757A-DD43-6E83-2D66-ED610F65E071

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Defence

Vacancy VN-0773289

Department of Defence

Closing Date: Thursday 05 November 2026

Defence People Group
People Policy & Development

Job Title	Senior Legislative Drafter
Job Type	Full-Time, Ongoing
Location	Hobart TAS, Melbourne VIC, Canberra ACT, Sydney NSW, Brisbane QLD, Darwin NT, Perth WA, Brisbane QLD
Salary	\$124,393 - \$140,315
Future Merit Locations	Hobart, Melbourne, Canberra, Sydney, Brisbane, Darwin, Perth
Office Arrangement	Hybrid
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	DPG/05693/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=3A4424E8-C27E-5091-85CA-ED61106D9AFB>

Duties

The Role

Are you someone who enjoys turning complex ideas into clear, practical outcomes? Do you thrive in an environment where precision, collaboration and continuous improvement are valued? If so, we'd love to hear from you.

As a Senior Legislative Drafter, you'll play an important role in shaping the legislative framework that supports Defence people and enables the delivery of Defence employment conditions across Australia. Working at the intersection of policy, law and implementation, you'll help ensure legislative instruments accurately reflect policy intent while remaining legally robust and accessible.

This is a role for someone who enjoys intellectual challenge, values attention to detail and takes satisfaction in producing high-quality work that makes a real difference.

In this role, you will:

- Draft, review and maintain legislative instruments under the *Defence Act 1903*, *Public Service Act 1999* and other employment-related legislative frameworks.
- Provide trusted technical advice on legislative drafting and interpretation matters.
- Work closely with policy teams and stakeholders to transform complex policy into effective legislation.
- Prepare briefs, submissions and other written products for senior decision-makers.
- Contribute to ongoing legislative reform and modernisation initiatives.
- Support and mentor developing drafters, helping to build capability across the team.
- Coordinate workflow priorities, oversee quality assurance activities and contribute to the leadership of the broader directorate.

About our Team

The Legislative Drafting Team is a small, specialised group of professionals who are passionate about delivering quality outcomes and supporting Defence's people through clear and effective legislation. Although we're a team of up to five drafters, our impact reaches across the organisation.

We work closely with policy officers, service designers, web developers and communications professionals as part of a broader multidisciplinary team. This creates a unique environment where you'll gain exposure to a wide range of disciplines and develop a broader understanding of how legislation, policy, digital products and communication intersect.

Our culture is supportive, inclusive and collaborative. We believe the best outcomes come from sharing knowledge, respecting different perspectives and working together to solve complex problems. Team members are encouraged to ask questions, contribute ideas and challenge existing approaches in a constructive way.

While the team is headquartered in Canberra, we embrace flexible working arrangements and support colleagues working remotely across Australia. We value outcomes over location and are committed to helping our people balance meaningful careers with other commitments and interests.

Our Ideal Candidate

We're looking for someone who combines strong technical capability with a collaborative mindset and genuine enthusiasm for legislative drafting.

You may already have experience drafting legislative instruments, or you may bring transferable skills from legal, policy or workplace relations environments. Most importantly, you're someone who enjoys learning, communicates effectively and is motivated by the opportunity to contribute to meaningful change.

You will bring:

- Strong drafting, writing and analytical skills.
- The ability to interpret complex legislation, policy and stakeholder requirements.
- Excellent attention to detail and a commitment to producing high-quality work.
- Sound judgement and a practical approach to problem solving.
- Strong stakeholder engagement and relationship-building skills.
- The ability to communicate clearly with both specialist and non-specialist audiences.
- A collaborative approach and willingness to share knowledge with others.

You will thrive in this role if you:

- Enjoy working through complex issues and finding practical solutions.
- Build positive relationships with people at all levels.
- Value teamwork and contribute to an inclusive, respectful culture.
- Are comfortable balancing competing priorities and navigating change.
- Bring curiosity, initiative and a positive attitude to your work.

This is an opportunity to do rewarding work in a supportive and collegiate environment where your contribution matters. You'll work alongside dedicated professionals, tackle interesting and challenging issues, and help shape the future of Defence pay and conditions legislation.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Michael McCulloch, 02 5109 7460
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=3A4424E8-C27E-5091-85CA-ED61106D9AFB

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Defence

Vacancy VN-0773292

Department of Defence

Closing Date: Thursday 22 October 2026

NAVY
Fleet Command

Job Title	Signature Analysis Engineer
Job Type	Full-Time, Ongoing
Location	Potts Point NSW
Salary	\$99,733 - \$112,431
Future Merit Locations	Potts Point
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	NAVY/05745/26
Agency Website	

Job Description

<https://defencecareers.nga.net.au/?jati=61E9B449-C580-32C3-C742-ED6110726086>

Duties

The Role

As an Engineer in the RAN Maritime Warfare Centre (MWC) you will be able to apply and develop your engineering/scientific knowledge to analyse complex systems in the fields of platform signatures and to evaluate our threat susceptibility.

The contact officer can help you understand how your experience & talent will support you in these roles.

Fundamentally our team is dedicated to reducing the susceptibility of our fleet to modern threats through the collection and analysis platform signatures using a variety of measurement facilities (Ranges).

We don't anticipate that you will start as a subject matter expert but we commit to supporting you develop and enhance your skills including training on naval systems, signature analysis and machine learning.

We are also dedicated to fostering your career growth and will provide training in project management, Test & Evaluation and leadership development that will help you achieve your professional goals.

Defence roles cover a diverse range of workplace environment requirements. These may include physical tasks or working in conditions that are not typical of an office environment. Candidates should consider these requirements when assessing their suitability for the role. For more information, please contact the nominated contact officer.

The workplace environment requirements for this role include:

- (Typical): Sitting/working at a desk (office environment).
- Computer use.
- Generic screen based work.
- Graphical/Analytical based work.
- Lifting 0-15kg.
- Climbing/Bending/Squatting/Reaching/Push/Pull.
- Field work / Working outdoors / setup of portable systems.
- (Occasional) Working in warehouse / shipping container environments.
- (Occasional) Working on wharves, ships, submarines, workboats, barges and other vessels, both at sea and berthed. (May include navigating hatches, climbing stairs, working in confined spaces etc).
- (Occasional) Working overnight, unusual or extended hours.
- Travel – frequent Vehicle and occasional air / interstate.

- (Occasional) Overtime and Sea Duty Allowances.
- Requirement to Wear Personal Protective Equipment (PPE).

Work activities will often require the candidate to board Naval Platforms (from Dock or via Boat Transfer).

Periods of Travel typically vary from a few days up to two weeks, and can include Interstate and Regional Defence Sites to assist with MWC Support to Navy activities.

Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration. Defence will support you in balancing work life with family and other priorities, offering you access to a variety of flexible working arrangements.

This position will be required to access US export controlled materiel and therefore applicants will be requested to disclose any dual citizenship with another country during the recruitment process. Dual citizens may be subject to further assessment and appointment to this position will be conditional upon approval to access US controlled export material in accordance with International Traffic in Arms Regulations (ITAR).

About our Team

The MWC mission is to optimise and improve the warfighting effectiveness and lethality of Australia's maritime capability. This is achieved through the delivery of highly effective warfare products that support both the Fleet Commander and the Head of Navy Capability in the context of risk based decision-making.

You will be working in directly support this mission through Operational Analysis involving:

- Measurement, modelling and analysis of Underwater Signatures using our Ranging Systems.
- Consolidating our existing Range Systems Requirements and preparing for the Next Generation of RAN Platforms.
- Alignment of Signature Analysis techniques with Susceptibility Metrics and Military Standards.
- Use and distribution of data as the source of truth on identifying vulnerabilities and determining actions to inform decision making for the Fleet.

Come join a team, which works collaboratively with Engineers from different disciplines, industry and Government, civilian and military, to understand, shape and improve warfighting capabilities across Navy.

Our Ideal Candidate

The ideal candidate will have a strong interest in working for Navy and the ability to apply engineering/analytical skills to help analyse, report on and minimize underwater signature vulnerabilities of our Fleet. You will contribute to a culture of cooperation for development and sharing of knowledge whilst exercising initiative and judgement.

Candidates are sought with interest and ability in the following areas:

- Metadata capture and configuration, formatting, processing and integration into analysis systems.
- System Engineering skills, ability to cope with “multi domain” problems, and identify needs and develop technical solutions to repair and upgrade existing signature measurement ranges.
- Acoustic and Magnetic Signature analysis.
- System Audit and Evaluation.
- Software development and data processing techniques.
- Modification, maintenance and repair of computer / electrical / electronic systems and equipment.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

A role in this engineering occupation requires a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Neil Rothwell, 02 9537 1879
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=61E9B449-C580-32C3-C742-ED6110726086

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Defence

Vacancy VN-0773315

Department of Defence

Closing Date:Thursday 22 October 2026

Defence People Group
Joint Health Command

Job Title	Health Practice Manager
Job Type	Full-Time, Ongoing
Location	Bandiana VIC
Salary	\$99,733 - \$112,431
Future Merit Locations	Bandiana
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	DPG/05757/26
Agency Website	

Job Description

<https://defencecareers.nga.net.au/?jati=98CC976A-F483-8CBF-DD8C-ED6148E5B5B8>

Duties

The Role

An opportunity exists for an experienced administrator to become the APS6 Practice Manager of a health facility delivering services to Australian Defence Force (ADF) members in the Albury-Wodonga area. This is a dynamic role, working within a multidisciplinary healthcare team. The successful candidate will oversee the day-to-day management of the facility and be directly responsible for managing a wide range of administrative and coordination activities to ensure the provision of high quality health care.

These duties can include managing workforce rosters, workplace health and safety requirements, as well as conducting governance and quality assurance activities. Another key aspect of this role is leading a small team and engaging with other relevant stakeholders to achieve positive outcomes for ADF members. Effective communication skills are essential, particularly as this position is geographically disconnected from its headquarters.

About our Team

Joint Health Command (JHC) is responsible for the delivery of healthcare services to over 70,000 Australian Defence Force (ADF) personnel. Through the delivery of reliable, resilient and best practice health services, JHC enables a healthy, ready, and supported Force from enlistment through to transition from service.

Health care services are delivered through eight Joint Health regions across Australia. The APS6 Practice Manager position is part of Joint Health Unit - Victoria & Tasmania and is based at Gaza Ridge Health Centre, South Bandiana, Victoria. Each Joint Health Unit facility provides a range of services which can include medical, nursing, dental, physiotherapy, mental health, rehabilitation, and in-patient care.

The JHC workforce is an integrated, multi-disciplinary team of Defence members, civilians, contractors and professional health providers. We work together to manage around one million patient health service interactions with Defence members each year.

This position reports to the Health Centre Manager at Gaza Ridge Health Centre in South Bandiana.

Our Ideal Candidate

An enthusiastic self-starter, our ideal candidate will have experience in managing a health care facility and be confident in working independently. They must demonstrate sound judgment and clinical knowledge to make decisions that are in the best interests of the patient and that comply with legislation, regulatory frameworks and Defence policies.

As a team leader, they must have excellent verbal and written communication skills. They must be able to develop productive relationships with various stakeholders both internal and external to Defence. The ability to foster a service focused and positive work culture is essential in ensuring that all team members are working towards shared objectives.

The ideal candidate must be flexible and adaptable. They will be comfortable with managing change and responding to short notice tasks. They will have the ability to anticipate, identify, and respond to changing priorities. They will also be committed to ongoing professional development for both themselves and their team, and be prepared to mentor and train junior team members to achieve optimal outcomes.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Baseline Vetting level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Heather Ferguson, 03 9290 2756
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=98CC976A-F483-8CBF-DD8C-ED6148E5B5B8

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Defence

Vacancy VN-0773316

Department of Defence

Closing Date: Thursday 22 October 2026

Defence People Group
Joint Health Command

Job Title	Health Centre Practice Manager
Job Type	Full-Time, Ongoing
Location	Puckapunyal VIC
Salary	\$99,733 - \$112,431
Future Merit Locations	Puckapunyal
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	DPG/05765/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=2A078846-DEAE-DDA1-9749-ED61491E071A>

Duties

The Role

An opportunity exists for an experienced administrator to become the APS 6 Practice Manager of a health facility delivering services to Australian Defence Force (ADF) members in the Puckapunyal area. This is a dynamic role, working within a multidisciplinary healthcare team. The successful candidate will oversee the day-to-day management of the facility and be directly responsible for managing a wide range of administrative and coordination activities to ensure the provision of high quality health care.

These duties can include managing workforce rosters, workplace health and safety requirements, as well as conducting governance and quality assurance activities. Another key aspect of this role is leading a small team and engaging with other relevant stakeholders to achieve positive outcomes for ADF members. Effective communication skills are essential, particularly as this position is geographically disconnected from its headquarters.

About our Team

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Health care services are delivered through eight Joint Health regions across Australia. The APS6 Practice Manager position is part of Joint Health Unit - Victoria & Tasmania and is based at Puckapunyal Health Centre, Puckapunyal, Victoria. Each Joint Health Unit facility provides a range of services which can include medical, nursing, dental, physiotherapy, mental health, rehabilitation, and in-patient care.

The JHC workforce is an integrated, multi-disciplinary team of Defence members, civilians, contractors and professional health providers. We work together to manage around one million patient health service interactions with Defence members each year.

This position reports to the Health Centre Manager at Puckapunyal Health Centre in Puckapunyal.

Our Ideal Candidate

An enthusiastic self-starter, our ideal candidate will have experience in managing a health care facility and be confident in working independently. They must demonstrate sound judgment and clinical knowledge to make decisions that are in the best interests of the patient and that comply with legislation, regulatory frameworks and Defence policies.

As a team leader, they must have excellent verbal and written communication skills. They must be able to develop productive relationships with various stakeholders both internal and external to Defence. The ability to foster a service focused and positive work culture is essential in ensuring that all team members are working towards shared objectives.

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for both themselves and their team, and be prepared to mentor and train junior team members to achieve optimal outcomes.

Eligibility

Security Clearance:

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Notes

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To Apply

Position Contact	Jeff Kolka, 07 3903 8509
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=2A078846-DEAE-DDA1-9749-ED61491E071A

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Defence

Vacancy VN-0773320

Department of Defence

Closing Date: Thursday 22 October 2026

Defence Intelligence Group
Australian Geospatial-Intelligence Organisation

Job Title	Assistant Director
Job Type	Full-Time, Ongoing
Location	Bendigo VIC, Russell ACT, Wollongong NSW
Salary	\$124,393 - \$140,315
Future Merit Locations	Bendigo, Russell, Wollongong
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	DIG/05715/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=DC4E1A3F-D54C-2B31-D889-ED614A0F39B8>

Duties

The Role

The Australian Geospatial-Intelligence Organisation (AGO) is seeking high-performing leaders and professionals to fill Executive Level 1 Assistant Director positions across multiple branches. As an EL1 Assistant Director within AGO, you will lead multidisciplinary teams to deliver outcomes that support Defence capability, Australian Government priorities and National Intelligence Community objectives. You will provide leadership, direction and guidance to your team, translate strategic priorities into operational outcomes and foster a culture of collaboration and innovation.

Opportunities exist across a diverse range of functional areas including GEOINT operations, capability delivery, project and program management, enabling services, business operations, training and workforce development, data management, information governance, imagery management, production services and stakeholder engagement. Roles may involve leading specialist teams, managing programs and projects, delivering geospatial products and services, overseeing business operations, or enabling Defence capability outcomes through governance, planning and service delivery.

The merit pool established through this process may be used to fill a broad range of Executive Level 1 vacancies across AGO over the next 18 months.

As an EL1 Assistant Director within AGO, you will:

- Lead, motivate and develop high performing teams, providing direction and support to achieve organisational outcomes in support of Defence and National priorities.
- Lead the delivery of operational, project, program, business or capability outcomes, including planning, resource management, risk management and performance reporting.
- Build, maintain and leverage productive working relationships across the NIC, Defence, wider government, industry, and national and international partner organisations.
- Support strategic decision-makers and key stakeholders by providing timely, evidence-based advice, reports and briefs.
- Anticipate and respond to emerging priorities from AGO Senior Executives, coordinating timely and effective delivery of tasking to enable the achievement of branch and organisational mission outcomes.
- Drive continuous improvement, innovation and capability uplift across operational, business, project and enterprise functions.
- Support the effective implementation of change initiatives, ensuring staff are informed, engaged and supported through periods of transition.
- Ensure team compliance with policy, governance, security and legislative frameworks.

About our Team

There are positions available across the following branches:

Data, Collection & Futures leads AGO's data acquisition, management and governance, including the collection of space based satellite imagery.

GEOINT Capability Delivery is responsible for the acquisition and sustainment of capabilities necessary to support AGO's missions and Government priorities.

GEOINT Enterprise & Executive provides AGO's enterprise functions including GEOINT training and tradecraft, GEOINT workforce and culture, security, communications, coordination, business enterprise solutions, policy, compliance and governance.

Foundation Geospatial supports Defence through the production, acquisition and dissemination of assured geospatial data, providing Defence with detailed information of the Earth's surface enabling ADF mission planning and operations.

Intelligence & Insights comprises of analytic teams to produce intelligence that informs operational, tactical and strategic decision-making across Defence and government.

Maritime Geospatial provides maritime geospatial data, products and services to Defence and Australia's Partners, and fulfils Defence's obligations under the Navigation Act 2012 (Cth) to provide Australia's national charting service.

Targeting, Mission & Engagement leads AGO's international partnerships and mission management functions, ensuring the broad range of AGO outputs are integrated and delivered against Government priorities.

Our Ideal Candidate

Our ideal candidate is a collaborative and adaptable leader who inspires high performance in their teams, builds and maintains strong relationships, and delivers results in complex environments. You will demonstrate:

- Strong leadership capability, including the ability to direct and align team efforts to strategic priorities.
- Proven ability to contribute to organisational capability and missions through problem-solving and exercising sound judgement, triage competing priorities, and make informed decisions under pressure.
- The ability to influence, negotiate and build productive working relationships with key stakeholders, including senior decision-makers and external partners, through excellent written and verbal communication skills.
- An understanding of how your professional discipline contributes to AGO's mission in delivering on Defence and Government priorities, with the ability to quickly acquire knowledge of the GEOINT environment.
- Knowledge and understanding of how geospatial intelligence (GEOINT) supports Defence and wider government priorities, with a commitment to continued learning and development in this field.
- Demonstrated professionalism, integrity and accountability, and a commitment to the APS and Defence Values and Behaviours.

We welcome applications from candidates with diverse professional backgrounds, experiences and perspectives. Whether your expertise lies in intelligence, geospatial disciplines, capability delivery, project or program management, workforce development, training, business operations, governance, policy, stakeholder engagement, information management, data, engineering, enabling services or other related fields, we encourage you to apply.

Eligibility

Security clearance

Prior to commencement, successful applicants will be required to undergo a psychological assessment and an extensive security clearance process. As a Positive Vetting clearance is required, applicants must be Australian Citizens; be able to account for their personal background for their whole life; and be able to demonstrate suitability to work in a high security intelligence environment.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

To Apply

Position Contact	Contact Officer, 02 6267 3674
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=DC4E1A3F-D54C-2B31-D889-ED614A0F39B8

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Education

Vacancy VN-0773353

Job Title	Assistant Director, OECD Data and International Analysis
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Brisbane QLD, Adelaide SA
Salary	\$129,477 - \$143,099
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	26/0342
Agency Website	https://www.education.gov.au/about-department/work-us

Job Description

<https://www.education.gov.au/about-department/work-us>

As an Assistant Director in the Performance Analysis team, you will lead the department's work supporting Australia's participation in international education statistics programs led by the Organisation for Economic Co-operation and Development (OECD), UNESCO and Eurostat. You will oversee Australia's contribution to the UNESCO-OECD-Eurostat education data collection and the OECD's Indicators of Education Systems program, which underpin the annual *Education at a Glance* publication.

Working with Commonwealth agencies, international organisations and education sector stakeholders, you will coordinate complex education data collections, undertake data validation and analysis, and provide technical advice on international education statistics. You will lead the delivery of high-quality international data submissions and provide analysis and insights that support Australia's international reporting obligations, benchmarking activities and departmental priorities.

Duties

In this role, your responsibilities will include the following:

- Leading Australia's participation in the UNESCO-OECD-Eurostat education data collection and other OECD education data collections.

- Managing a small team responsible for international education data collection, validation, analysis and reporting.
- Leading complex data validation, quality assurance and analytical activities to support international reporting and benchmarking.
- Providing analysis, briefings and technical advice on international education statistics, indicators and trends.
- Building and maintaining relationships with Commonwealth agencies, data custodians and international stakeholders to support the delivery of high-quality data and reporting.
- Supporting Australia's participation in OECD education data networks and meetings, including the preparation of briefs, data, analysis and stakeholder engagement activities.
- Driving continuous improvement in data quality, analytical capability and reporting processes.

Eligibility

Employment at the Department of Education is subject to conditions prescribed within the *Public Service Act 1999* including:

- **Citizenship:** Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.
- **Security Clearance:** This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain the required security clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Education

The Department of Education contributes to Australia's economic prosperity and social wellbeing by creating opportunities and driving better outcomes through access to quality education and learning. A strong early childhood education system built around early learning and child care gives children the best start in life—supporting them to build social and behavioural skills to help prepare them to transition to school. For parents and carers, affordable child care enables them to participate in the workforce, pursue further education or other opportunities to contribute to their community — bolstering the social wellbeing and economic prosperity of the nation. As children continue their journey through school, access to quality education creates the foundation for a bright future – it opens a world of possibilities and equips children and young people with the skills, knowledge, and career advice to prepare them for further work or study to fulfil their dreams. An affordable, and accessible higher education sector allows Australians and international students to pursue their passion in life or reskill for the jobs of the future. A strong higher education and research sector in step with national priority areas provides people with an opportunity to choose a career path that addresses skill shortages or the challenges of the future including, clean energy, advanced manufacturing, health, and education. Through education and learning, we change lives, create opportunities, and support Australia's economic success and social wellbeing.

To Apply

Position Contact	Abel Miles, (02) 6121 5706
Agency Recruitment Site	https://www.education.gov.au/about-department/work-us

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Education

Vacancy VN-0773354

Department of Education

Closing Date: Thursday 22 October 2026

Job Title	Assistant Director, Data Scientist
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Brisbane QLD, Adelaide SA
Salary	\$129,477 - \$143,099
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	26/0367
Agency Website	https://www.education.gov.au/about-department/work-us

Job Description

<https://www.education.gov.au/about-department/work-us>

As an Assistant Director Data Scientist at the Department of Education, you will lead a small team of data analysts to deliver complex bespoke data analysis, insights and statistical outputs from higher education data. Working closely with external clients, government agencies and internal stakeholders, you will translate business and data requirements into fit-for-purpose analytical products and transform large, complex datasets into meaningful insights that inform policy, program and operational decision-making. You will play a key leadership role within the team, contributing to continuous improvement, mentoring staff and supporting the department's ongoing transition to Azure Databricks and modern data platforms.

Duties

In this role, your responsibilities will include the following:

- Lead a small team to deliver higher education data requests and analysis.
- Engage with stakeholders to understand data requirements and provide fit-for-purpose products.
- Analyse large and complex datasets using Azure Databricks, Python and SQL.
- Manage team workflows, priorities and delivery timeframes.
- Ensure compliance with the Higher Education Support Act 2003, Higher Education Data Protocol and standard operating procedures.
- Contribute to continuous improvement and data capability uplift initiatives.

Eligibility

Employment at the Department of Education is subject to conditions prescribed within the *Public Service Act 1999* including:

- Citizenship: Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.
- Security Clearance: This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain the required security clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Education

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To Apply

Position Contact	Mette Creaser, (08) 9420 4125
Agency Recruitment Site	https://www.education.gov.au/about-department/work-us

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Education

Vacancy VN-0773374

Tertiary Education Quality and Standards Agency

Closing Date:Wednesday 21 October 2026

Finance

Job Title	Assistant Director Management Accounting
Job Type	Full-Time, Ongoing
Location	Melbourne VIC, Canberra ACT
Salary	\$124,681 - \$137,803
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Melbourne or Canberra (other locations may be considered)
Classification	Executive Level 1
Position Number	19429
Agency Website	www.teqsa.gov.au

Job Description

<https://www.teqsa.gov.au/about-us/careers>

About the position

As the Assistant Director for Management Accounting, you will be a highly driven and motivated management accountant capable of playing a pivotal role in the financial management, stewardship, and cost recovery arrangements of TEQSA. You will provide high level support, advice, and technical expertise to TEQSA’s senior executive team, executive leadership team and stakeholders regarding budget performance, financial budgeting and forecasting advice to ensure

informed decision making. This position is responsible for providing strategic financial advice and analysis of TEQSA's cost recovery arrangements.

Duties

As the **Assistant Director for Management Accounting** reporting to the Chief Financial Officer (CFO) you will be responsible and accountable for:

1. working closely with the finance team to facilitate and advise on the external budget process, including Central Budget Management System (CBMS) budgeting requirements, cabinet submissions and New Policy Proposals (NPP).
2. providing high level support and advice to the CFO as the subject matter expert of TEQSA's cost recovery arrangements and other strategic projects, as required. This includes having a robust understanding of the Australian Government Cost Recovery Framework and the financial inputs and drivers of cost recovery specific to TEQSA.
3. overseeing the development and ongoing management of the internal budgeting and forecasting processes.
4. preparing accurate and timely monthly management report, including variance analysis and commentary for operating financial performance, capital expenditure and financial performance of active projects, and contributing to the annual report.
5. drafting financial reports and participating in briefing various stakeholders, including group directors, senior executive team, executive leadership team, CFO, Chief Executive Officer (CEO) and the Audit and Risk Committee (ARC)
6. building and maintaining strong working relationships with internal and external stakeholders.
7. advising complex and/or sensitive issues and negotiating and influencing outcomes to achieve TEQSA's objectives.
8. managing property and facilities requirements, alongside the external property service provider.
9. building team capabilities by providing leadership to team members, including setting the strategic direction of work priorities, monitoring workflows and resources, developing, coaching, and mentoring staff, resolving conflict, and managing performance.
10. co-sharing the role of system administrator of Technology One and other finance applications
11. performing other duties as required.

Our ideal candidate

TEQSA is looking for someone who is passionate about contributing to the excellence of the Finance team and Australian higher education. Our ideal candidate will have:

- Demonstrated experience and knowledge of the external budget process, financial reporting, and management frameworks, preferably within a government environment.
- Demonstrated experience managing a small team in the delivery of timely and high-quality outcomes across the range of financial and accounting functions.
- Strong stakeholder management skills and proven ability in building and sustaining influential and cooperative relationships, both internally and externally, to drive collaboration and project success.
- Excellent communication skills, with demonstrated experience communicating complex financial information to a range of audiences verbally and/or in the form of high-quality, concise reports and briefs.
- Strong analytical and organisational skills including the ability to analyse, interpret, monitor and report on financial information.

Qualifications and experience

- A tertiary qualification(s) in an accounting or finance discipline.
- Membership of a professional accounting body (such as CPA/CA), or working towards a professional qualification, will be highly regarded.
- Relevant practical experience in the Australian Public Service (APS) will be an advantageous but not essential.
- Experience and knowledge of the government's cost recovery framework and policies will be advantageous but not essential.
- Strong technical skills, particularly with MS Excel, and experience using a financial management system, preferably Technology One, will be advantageous.

Eligibility

Eligibility

The successful applicant must:

- be an Australian citizen.
- complete a National Police Check satisfactorily.
- be able to obtain and maintain an Australian Government Security Vetting Agency (AGSVA) clearance to Baseline status, supported by TEQSA.

Failure to satisfy any of the above conditions may result in the withdrawal of an offer of employment or termination of employment.

Notes

- This recruitment process is being used to fill an ongoing vacancy.
- For further information on this role, please contact Jason on 03 8306 2417 or email recruitment@teqsa.gov.au

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Tertiary Education Quality and Standards Agency

The Tertiary Education Quality and Standards Agency (TEQSA) is Australia's independent national quality assurance and regulatory agency for higher education. TEQSA's purpose is to deliver quality assurance that protects the interests of students and the reputation and standing of Australian higher education. As an independent quality assurance and regulatory agency, TEQSA adopts a risk-based approach that is guided by principles of necessity, risk, and proportionality, and which supports quality, diversity, innovation, and excellence in tertiary education. TEQSA has three strategic objectives in delivering its purpose: 1.

Promote and support good practice and effective self-assurance across the sector. 2. Identify, analyse, and respond to risks to the sector. 3. Ensure compliance with applicable legislation through effective and efficient regulation.

To Apply

Position Contact	Jason Sriwijaya, 03 8306 2417
Agency Recruitment Site	https://www.teqsa.gov.au/about-us/careers

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Finance

Vacancy VN-0773338

Digital Transformation Agency (DTA)

Closing Date:Wednesday 21 October 2026

Technology and Enabling Services
Corporate People and Culture

Job Title	Senior HR Advisor
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW
Salary	\$99,734 - \$116,343
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be negotiated in accordance with the DTA Enterprise Agreement
Classification	APS Level 6
Position Number	145_09/26
Agency Website	https://www.dta.gov.au/

Job Description

<https://www.dta.gov.au/join-our-team>

Do you want to help drive a digital government? Do you want to work towards something bigger and make a lasting impact? Embark on a journey of continuous learning and advancement with opportunities at all levels.

We need your skills and influence to inspire and enable government to put people and businesses at the forefront of digital transformation.

Why work with us

Purpose and meaning - We're big enough to have a whole-of-government impact, but small enough to bring our staff together regularly to collaborate and grow.

Balance and flexibility - Access flexible working arrangements to balance how, when and where you work, including remote.

Inclusion and belonging - Join a team that values all experiences, skills and perspectives. Our biggest strength is our people. We don't just celebrate diversity, it is essential to our success.

Growth and opportunity - Take advantage of professional opportunities and training. Learn new skills and meet your career goals with a wide range of programs, courses and resources.

This position sits within the People and Culture team and is part of the Corporate Branch.

The Senior HR Advisor provides expert guidance and support to DTA employees on a range of human resource matters including, Work Health and Safety (WHS), rehabilitation, performance management, and employee conduct.

This role offers the opportunity to work across diverse areas of HR, helping you build broad expertise while exploring what truly interests you. You'll be supported to learn, grow, and contribute to meaningful initiatives that shape the employee experience at DTA.

The Senior HR Advisor will be a human-centered and collaborative professional, with proven experience in managing relationships with internal and external stakeholders at all levels.

Please note: This role may require interstate travel from time to time.

Duties

Key duties:

- Manage straightforward and complex and sensitive HR cases across the Performance Wellbeing & Integrity (PWI) portfolio, including rehabilitation (compensable and non-compensable), performance and probation, providing clear, impartial and well-reasoned advice to employees and managers while maintaining accurate and robust case records.
- Apply sound judgement to develop and implement early intervention strategies, interpret and apply relevant legislation, policies and frameworks, and support employees and managers to navigate case-related matters effectively.
- Deliver timely, accurate and professional advice to employees and managers on APS employment legislation, conditions and frameworks, ensuring advice is riskaware, consistent and defensible, and escalating complex or high-risk matters to the EL1.
- Contribute to the development, review and continuous improvement of HR policies, procedures and guidance materials to promote best-practice approaches to case management, WHS and performance management.
- Support DTA's WHS obligations by contributing to incident management, reporting and investigations; identifying and assessing psychosocial and physical risks and controls; and supporting the effective delivery of the Employee Assistance Program.
- Contribute to the implementation of health, safety and wellbeing initiatives, programs and systems under EL1 direction, applying evidence-based and user-centred approaches.
- Identify opportunities to improve the efficiency and effectiveness of People and Culture services, processes and systems, and contribute to continuous improvement initiatives that enhance the employee and manager experience.
- Manage or contribute to discrete HR projects and workstreams under EL1 direction, applying agile and user-focused methodologies, coordinating stakeholders and delivering practical outcomes.
- Prepare high-quality briefings, reports and correspondence on HR matters, including advice for senior leaders and contributions to cross-functional initiatives under limited direction.
- Develop and deliver communication strategies and educational resources to support People and Culture projects and initiatives contributing to manager and employee capability across the agency.
- Contribute to regular reporting, data analysis and briefing activities to support business planning, governance and decision-making.
- Support the coordination and management of workplace adjustments and workstation assessments, providing advice to employees and managers and maintaining accurate records.
- Provide support and coordination for First Aid Officers, Mental Health First Aid Officers and Health and Safety Representatives, including maintaining records and supporting access to resources.
- Coordinate and provide operational support to the Safe Space Officer cohort, including scheduling meetings, delivering resources and capability uplift sessions and maintaining the corporate role register, with EL1 retaining governance accountability.
- Engage with the graduate cohort to support peer connection, early intervention and wellbeing initiatives, identifying welfare concerns and escalating to the EL1 as required.

Highly desirable:

- Ability to form strong stakeholder relationships at all levels.
- Experience in case management, particularly proven experience in performance and behaviour.
- Strong understanding of the case management lifecycle.
- Experience with the Safety, Rehabilitation and Compensation Act and the Work Health and Safety Act.

Eligibility

Security Clearance level required: Baseline (or ability to obtain and maintain).

To be eligible for employment with the DTA applicants must be an Australian citizen.

An applicant's suitability for employment with the DTA will be assessed through a pre-employment screening process. This process includes an Australian Police check.

The DTA is an inclusive employer where capabilities, skills and backgrounds are valued and relied upon. The DTA seek applications from all candidates and are committed to providing a working environment that values diversity and inclusion and supports employees to reach their full potential.

Notes

The DTA may leverage a mix of assessment methods for this position, which may or may not involve an interview.

A merit pool may be established and used to fill future ongoing and non-ongoing vacancies within the next 18 months consistent with Section 25 of the Australian Public Service Commissioner's Directions 2022.

For all DTA positions you are required to apply directly via the DTA website. Applications referred or submitted through recruitment agencies, or third parties will not be accepted.

This role may require the individual to work or be contacted outside of their usual working hours where reasonable, for example, to deal with high priority or urgent matters or in an emergency. The DTA Enterprise Agreement 2024-2027 takes this into account and provides compensation for an individual when they are required to work, or be contactable, outside of usual working hours. This includes access to overtime, restriction allowance, flextime, time off in lieu (TOIL) and other benefits.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Digital Transformation Agency (DTA)

Help drive a digital government. At the DTA, we work towards something bigger and make a lasting impact. We're the Australian Government's trusted advisor on digital and ICT transformation. We provide strategic and policy leadership and expert investment advice and oversight to drive government digital transformation that delivers benefits to all Australians.

To Apply

Position Contact	DTA Recruitment Team, 02 6120 8436
Agency Recruitment Site	https://www.dta.gov.au/join-our-team

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Health

Vacancy VN-0773407

Australian Commission on Safety and Quality in Health Care (ACSQHC)

Closing Date:Tuesday 20 October 2026

ACSQHC
ACSQHC Business Unit

Job Title	EL1 Performance Reporting Manager, Business Unit
Job Type	Full-Time, Ongoing
Location	Sydney NSW
Salary	\$124,937 - \$142,493
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Position will be offered in a hybrid model of office based and WFH, where operationally feasible. A regular weekly presence in the office is required.
Classification	Executive Level 1
Position Number	20054306
Agency Website	https://www.safetyandquality.gov.au/careers

Job Description

<https://www.safetyandquality.gov.au/careers>

The Manager, Corporate and Performance Reporting, works as part of the Business Unit and reports to the Director, Business Unit. The position is responsible for the timely development and submission of the Commission's mandatory reports such as the corporate plan, the annual report and the Portfolio Budget Statements (PBS). The position is also responsible for developing the performance sections of the mandatory reports by analysing the Commission's performance data against the agency's commitments.

The role is responsible for managing the Commission's Project Management Framework as well as the Commission's processes, systems and governance arrangements that support project reporting across the agency, including the project reporting tool and its proper use across the organisation.

The role provides strategic advice to the Director, Business Unit and the Executives, and develops briefs for the Commission's committees such as the Board and the Audit and Risk Committee on organisational performance, reporting obligations, accountability requirements, emerging risks and opportunities for continuous improvement. The role requires significant experience in corporate planning, organisational performance reporting, governance and stakeholder engagement, together with highly developed strategic thinking, analytical, communication and leadership skills to influence organisational outcomes and deliver high-quality reporting in a complex environment.

Duties

Duties of the EL1 Performance Reporting Manager, Business Unit will include, but are not limited to, the following:

1. Lead and coordinate the development of the Commission's key corporate and organisational reports including the corporate plan, the annual report, the annual performance statements as part of the PBS. Develop sections within these reports that relate to performance by analysing the Commission's performance results against the organisation's commitments.
2. Manage the Commission's reporting calendar and oversee the Commission's delivery and timely submission of statutory, governance, executive and organisational reporting obligations.
3. Develop high-quality briefs for the Board, Audit and Risk Committee, the Executives and to Parliament such as via Senate Estimates briefs, relating to the Commission's performance and project status. Ensure their timely submission across the Commission's internal and external governance structures.
4. Lead the Commission's performance reporting function by monitoring the organisation's framework on project management and performance information, and ensure their effectiveness across the organisation. Ensure that project and performance information is integrated, accurate and supports effective organisational planning, performance monitoring and decision-making.
5. Monitor the Commission's progress against its strategic priorities, work plan, PBS performance measures and other commitments, and provide analysis and advice on performance outcomes, trends, emerging risks and recommendations for their mitigation.
6. Maintain and continuously improve the Commission's reporting, performance monitoring and project reporting frameworks, including reporting processes, methodologies, business rules, guidance materials and governance arrangements.

7. Provide strategic advice and recommendations to the Director, Business Unit and the Executives on organisational performance, mandatory and internal reporting obligations, and project and performance risks.
8. Liaise and foster productive working relationships with other Commonwealth entities and government authorities as well as internally with senior management and staff members. Represent the Commission at relevant meetings, committees, workshops and forums.
9. Supervise the Business Unit's Performance Reporting Officer.
10. Other relevant duties as required.

Eligibility

The successful candidate will have:

- Demonstrated experience in developing corporate reports, particularly reports that are mandatory for the Australian Government entities such as corporate plans, annual reports, annual performance statements and PBS.
- In-depth knowledge and understanding of the Australian Government reporting requirements under legislation such as the Public Governance, Performance and Accountability Act 2013.
- Demonstrated experience developing, implementing and/or managing organisation-wide frameworks, systems and processes that contribute to the organisation's informed decision-making such as a project management framework.
- Demonstrated ability to review information in order to analyse outcomes, trends, emerging issues and risks, and ability provide strategic advice to senior management on issues.
- Excellent writing skills, including the ability to produce high quality documents for a variety of audiences and in different formats.
- Demonstrated excellence in engaging and negotiating with stakeholders, including the ability to engage and develop relationships with senior stakeholders and to broker decisions through collaboration and consensus

Notes

To apply for this position, please complete and submit an application form through <https://www.safetyandquality.gov.au/careers> and upload:

- A CV summarising your relevant experience and qualifications
- A two-page cover letter broadly addressing your suitability against both the position description and selection criteria.

Candidates must be Australian citizens to be eligible to apply.

Please note: This position will be offered in a hybrid model of office based (Sydney) and working from home, where operationally feasible. A regular weekly presence in the office is required.

Questions about the role can be directed to Stan Ahn (02) 7232 5047.

Closing date for applications is 11.59pm Australian Eastern Daylight Time (AEDT) Tuesday 20 October 2026.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Commission on Safety and Quality in Health Care (ACSQHC)

The Australian Commission on Safety and Quality in Health Care's (the Commission) role is to lead and coordinate national improvements in the safety and quality of health care. The Commission works in partnership with the Australian Government, state and territory governments and the private sector to achieve a safe, high-quality and sustainable health system. In doing so, the Commission also works closely with patients, carers, clinicians, managers, policymakers and healthcare organisations. Key functions of the Commission include developing national safety and quality standards, developing clinical care standards to improve the implementation of evidence-based health care, coordinating work in specific areas to improve outcomes for patients, and providing information, publications and resources about safety and quality. The Commission works in four priority areas: 1. Patient safety 2. Partnering with patients, consumers and communities 3. Quality, cost and value 4. Supporting health professionals to provide care that is informed, supported and organised to deliver safe and high-quality health care. For more information please visit the Commission's website.

To Apply

Position Contact	Stan Ahn, (02) 7232 5047
Agency Recruitment Site	https://www.safetyandquality.gov.au/careers

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Health

Vacancy VN-0773380

Department of Health, Disability and Ageing

Closing Date: Thursday 22 October 2026

Legal Division
Commercial and Information Law Branch Freedom of Information Section

Job Title	Freedom of Information (FOI) Administrative Support Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	\$84,740 - \$89,538
Future Merit Locations	Melbourne, Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working conditions by negotiation.
Classification	APS Level 4
Position Number	26-LDIV-31969
Agency Website	

Job Description

<https://www.health.gov.au/about-us/work-with-us/current-vacancies>

The FOI Section assists the department to manage its obligations in accordance with the Freedom of Information Act 1982 (FOI Act).

The FOI Administrative Support Officer undertakes vital administrative and case coordination tasks for the FOI Section, including triage and registration of information access and review requests, management of the FOI mailbox, and general enquires received via the FOI Hotline. The FOI Administration Support Officer also assists reporting, process improvement, and other executive support tasks.

The FOI Administrative Support Officer will have strong administrative and communications skills, including the ability to perform tasks independently and manage competing priorities within set timeframes.

The FOI Administrative Support Officer will be supervised by an APS 5 FOI Case Officer.

Duties

Key responsibilities:

- Managing the FOI email inbox to ensure that FOI requests and other correspondence are allocated and/or actioned within appropriate timeframes.
- Assessing incoming FOI requests and working under direction to resolve any scoping concerns.
- Registering FOI requests in the department's FOI case management system (LEX FOI) and creating Content Manager records.
- Identifying FOI decision makers and action officers within the department.
- Assisting FOI case officers to consult and liaise with departmental staff and external government and non-government stakeholders as required, including tracking responses and case progress to ensure compliance with statutory timeframes.
- Coordinating incoming FOI consultations from other government departments and agencies.
- Assisting with preparation and distribution of weekly FOI reports for internal stakeholders.
- Assisting with preparation of quarterly and annual statistical data for the Office of the Australian Information Commissioner (OAIC).
- Providing other administrative support to the FOI leadership team, as required.

Desirable experience:

- Experience using electronic record management systems and databases.
- Demonstrated ability to set priorities, manage own workload, meet deadlines and work effectively under pressure.
- Knowledge of the principles and practices of workplace diversity, workplace participation and a safe working environment.

Eligibility

- To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.
- An applicant's suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:
 - Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
 - Completion of a medical declaration and pre-employment medical (where required),
 - Providing evidence of qualifications (where required), and
 - Obtaining and maintaining a security clearance at the required level.
- For this role applicants must be able to obtain and maintain a Baseline Vetting or hold a current security clearance at an appropriate level.

Notes

- Applications close 11:30pm AEDT.
- Applicants are asked to quote reference number 26-LDIV-31969 to assist when making an enquiry.
- This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

Position Contact	Riley Horton, riley.horton@health.gov.au
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Health

Vacancy VN-0773384

Food Standards Australia New Zealand

Closing Date: Sunday 18 October 2026

Corporate Services
Corporate Services Corporate Services

Job Title	General Manager Corporate Services
Job Type	Full-Time, Non-Ongoing
Location	Majura ACT
Salary	-
Future Merit Locations	Majura
Office Arrangement	Hybrid
Office Arrangement Details	Flexibility to work from home some of the time
Classification	Senior Executive Service Band 1
Position Number	1001
Agency Website	https://www.foodstandards.gov.au

Job Description

<https://www.foodstandards.gov.au/careers>

FSANZ is in a period of deliberate change: tightening priorities, ensuring sustainable workloads and timely delivery, and engaging on innovative ways of doing the agency's important work.

The General Manager, Corporate Services will lead the corporate functions (finance, people, communications, governance, ICT and property) that make this possible, and will be a core member of a united executive team.

You will:

- Support staff in making hard prioritisation calls and ensure decisions align with the agency's strategic direction and are explained plainly to staff
- Keep people informed, trusted, empowered, and productive through change, with honest communication, sustainable workloads and a proportionate, evidence-based approach to psychosocial safety that supports staff without adding to their load
- Sustain strong assurance, risk and governance so the agency is effective in its delivery
- Show our values in how you lead, and hold others to them

You are a senior leader who can run complex corporate functions, make decisions under uncertainty, and bring people with you.

You are as comfortable with a budget variation and a risk register as with a difficult conversation, and you see culture as the product of trust, clear priorities, and good management.

Your Impact

- Lead transformational change to align corporate functions with FSANZ's future-focused strategy and new legislative framework.
- Champion a culture of excellence, inclusion, and continuous improvement across the agency.
- Drive digital enablement and workforce capability to support innovation and productivity.
- Collaborate with the CEO and executive team to shape organisational strategy and ensure alignment across all corporate services.
- Translate strategic goals into operational plans and performance metrics that drive agency-wide success.
- Ensure robust governance, compliance, and risk management across all corporate functions.
- Inspire and empower multidisciplinary teams, fostering cross-functional collaboration and future-readiness.

What You Bring

- Proven experience as a generalist executive leader, with the ability to lead across diverse domains.
- A track record of building and sustaining positive organisational culture and high-performing teams.
- Strategic agility and the ability to lead change in complex, regulated environments.
- Strong judgement, analytical capability, and a results-oriented mindset.
- Experience in digital transformation and workforce planning to support future-readiness.
- Exceptional communication and stakeholder engagement skills.
- A collaborative and self-aware leadership style and the ability to work across technical and regulatory boundaries.

Duties

We're seeking a visionary and adaptable leader to help take FSANZ to the next level.

You'll bring strategic insight, a collaborative mindset, and a passion for enabling high-performing teams to thrive in a changing environment.

This role is about more than managing corporate functions - it's about shaping the future of FSANZ as we embrace new legislation, digital transformation, and a culture of continuous improvement.

You'll be leading a branch of already high-performing professionals across stakeholder engagement, governance, finance, HR, legal, ICT, communications, and property.

Your challenge is to unlock their full potential, drive innovation, and ensure the agency is prepared, productive, and future-ready.

Key Attributes and Capabilities

Strategic Leadership & Vision

- Inspire and align teams to deliver on FSANZ's strategic vision.
- Lead with clarity, confidence, and purpose - setting a direction that integrates seamlessly with agency-wide goals.
- Champion innovation, service focus, and continuous improvement.
- Foster partnerships and collaboration across the agency and with external stakeholders.

Building Capability & Driving Change

- Lead transformational change with agility and resilience.
- Build organisational capability through strong governance, risk stewardship, and strategic workforce planning.
- Mentor and develop people, cultivating a culture of excellence and inclusion.
- Navigate uncertainty and complexity with sound judgement and a proactive mindset.

Collaborative Influence & Integrity

- Operate with high emotional intelligence and professional integrity.
- Cultivate productive relationships and value diverse perspectives.
- Communicate with clarity and adapt to different audiences and contexts.
- Work closely with the CEO and report to the Board's Finance and Risk Management sub-committee.

Eligibility

To be successful, you must:

- Hold relevant experience and/or qualifications to drive positive change through actively listening and responding to stakeholders (e.g. business administration).
- Be an Australian citizen and able to obtain and maintain a Negative Vetting Level 1 security clearance.

Notes

We welcome applications from people of all backgrounds, including Aboriginal and Torres Strait Islander peoples, Mori peoples, people with disability, LGBTQIA+ communities, culturally and linguistically diverse individuals, and mature age candidates.

In order to apply, you need to submit your application through the FSANZ careers portal.

The portal will guide you through the application process and describe what information is required from you.

Applications close Sunday 18 October 2026 at 11.59pm AEDT

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Food Standards Australia New Zealand

Food Standards Australia New Zealand (FSANZ) is an independent statutory authority responsible for developing food standards in Australia and New Zealand. Our work supports a safe food supply for Australian and New Zealand consumers and contributes to industry innovation and competitiveness, informed consumer choice and broader public health goals. We also have responsibility for managing food incidents including food recalls.

To Apply

Position Contact	Jo Richards, +64 4 978 5637
Agency Recruitment Site	https://www.foodstandards.gov.au/careers

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Home Affairs

Vacancy VN-0773381

National Emergency Management Agency

Closing Date: Wednesday 21 October 2026

Media Communications & Engagement Strategic Communications and
Engagement

Job Title	NEMA Freedom of Information and Privacy Officer
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT, Various locations - QLD QLD
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 6
Position Number	JR 142104
Agency Website	https://nema.gov.au/about-us

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/142104/>

The National Emergency Management Agency's work has a real impact on the lives of Australians, particularly those living in rural and regional areas. The National Emergency Management Agency's guiding principle is "Locally led, locally understood and locally implemented" and we bring together local communities, government, non-government and key industry representatives to support disaster recovery and resilience across the country. Your work will help people who are recovering from natural disasters and prepare them for the future.

National Emergency Management Agency (NEMA) was established on 1 September 2022 as a single, accountable Commonwealth authority that delivers a whole-of-nation approach to reducing disaster risk, planning, preparing for, responding to and recovering from all hazards across the emergency management continuum.

NEMA works closely with states and territories to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we:

- Fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters
- Have officers located across Australia, working in partnership with states and territories to support disaster-affected communities to collectively build resilience, reduce risk and harm, and effectively respond to and recover from disasters
- Provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local Government level – including through policy development and strategy to improve risk reduction, resilience and recovery
- Provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

For further information on NEMA's purpose, vision and values, please see the [NEMA website](#).

Overview of the branch and section

The Freedom of Information (FOI), Privacy and Compliance team is part of the Strategic Communication and Engagement Section within NEMA's Media, Communications and Engagement Branch.

The branch provides expert advice on public, internal, executive, stakeholder and media communications to support NEMA's business, policy and program priorities. It works closely with the Minister's Office and NEMA executive and is responsible for ministerial, parliamentary and other governance functions, including FOI and privacy. The branch also supports NEMA to meet the expectations of the Minister's Office, engage effectively in parliamentary and Cabinet processes, and comply with the requirements of the Public Governance, Performance and Accountability Framework.

About the role

The Freedom of Information (FOI) and Privacy Officer manages requests for documents made to NEMA and its ministers under the Freedom of Information Act 1982 and supports the agency's compliance with the Privacy Act 1988. The position undertakes FOI case management, privacy casework and provides advice to business areas in collaboration with the agency's legal team.

The role requires a self-motivated and adaptable professional who can exercise sound judgement, demonstrate initiative and manage complex matters in a fast-paced and evolving environment. Working collaboratively across the agency, the officer engages with a diverse range of internal and external stakeholders, including senior executives, to deliver timely, high-quality outcomes aligned with organisational priorities.

The position requires highly developed written and verbal communication skills, with the ability to build and maintain effective working relationships across NEMA and with key external stakeholders.

Reporting to the Assistant Director, FOI, Privacy and Compliance, the officer works within a small team with a broad remit and contributes to related priorities and processes as required.

Our ideal candidate

We are seeking an excellent communicator with strong written and verbal communication skills, and confidence engaging directly with stakeholders, including the ability to establish and maintain effective working relationships with people at all levels across NEMA and with key external stakeholders. The successful candidate will exercise sound judgement, demonstrate strong prioritisation skills, and be able to work effectively in a dynamic and fast-paced environment.

We encourage applications from First Nations people, people with disability, LGBTQIA+ people, people from culturally and linguistically diverse backgrounds, mature age people and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential.

Duties

- Manage Freedom of Information (FOI) requests in accordance with the requirements of the Freedom of Information Act 1982, including applying statutory timeframes, coordinating reasonable searches, identifying exempt material, and supporting decision-making processes
- Prepare high-quality correspondence and communicate effectively with FOI applicants, providing clear explanations of decisions and legislative requirements
- Respond to requests for information from the Office of the Australian Information Commissioner (OAIC) in relation to reviews of FOI decisions
- Provide timely and professional advice on the application of the Privacy Act 1988 to NEMA's activities, including undertaking privacy casework and supporting business areas to meet their privacy obligations
- Deliver practical FOI and privacy training, guidance, and support to employees, promoting awareness and compliance with legislative requirements
- Maintain and apply contemporary FOI and privacy knowledge, contributing to the provision of accurate advice and the effective management of information access and privacy matters
- Build productive relationships across NEMA and with external stakeholders to coordinate outcomes and support responsive, high-quality service delivery
- Contribute to the continuous improvement of FOI and privacy procedures, systems, and service delivery practices
- Maintain accurate records, monitor team inboxes, and respond to requests for advice in a timely manner.

Role requirements/qualifications

- Experience in processing requests under the Freedom of Information Act 1982, including conducting internal reviews and managing reviews before the Office of the Australian Information Commissioner (OAIC), is desirable
- Sound knowledge of, or the ability to quickly acquire knowledge of, the legislation, policy and practice relating to the Privacy Act 1988 and the Freedom of Information Act 1982, including their application to Australian Government agencies
- Demonstrated ability to liaise with and provide accurate, informed advice to decision-makers, senior executives, ministerial staff, and other agencies.

Eligibility

To be eligible to work with the NEMA you must:

- Be an Australian Citizen
- Fulfil the Agency's minimum requirements by satisfactorily answering all screening questions during the application process and successfully undergo a National Police Check
- Obtain and maintain a Baseline Vetting (AGSVA) security clearance
- Satisfy a probation period (if applicable)
- Undergo a health assessment (if applicable).

Notes

The Agency offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

If you have identified as having a disability, please indicate whether you require any support throughout the selection process. For further information please contact recruitment@homeaffairs.gov.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Emergency Management Agency

Who we are: NEMA works closely with local communities as well as state and territory governments to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we: • fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters; • work with communities, industry and non-government organisations by connecting local Regional Support Officers and other NEMA staff right around Australia, to share lessons learnt, provide awareness on navigating government services, and gain community and industry-led ideas and concepts to inform strategic policy and planning; • provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery; and • provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

To Apply

Position Contact	Pamela Hill, -
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/142104/

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Industry, Science, Energy and Resources

Vacancy VN-0773422

Commonwealth Scientific and Industrial Research Organisation (CSIRO)

Closing Date: Wednesday 21 October 2026

Job Title	Senior Adviser (Portfolio)
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	\$118,102 - \$127,808
Future Merit Locations	Canberra, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible/hybrid work arrangements available
Classification	
Position Number	104345
Agency Website	http://www.csiro.au

Job Description

<https://jobs.csiro.au/>

Role highlights

- Connect government priorities with CSIRO science, capability and strategic opportunities
- Support high-profile parliamentary, policy and Federal Budget processes
- Provide trusted advice to strengthen CSIRO's engagement with government

About CSIRO

As Australia's national science agency, CSIRO is solving the greatest challenges through innovative science and technology. Many of our iconic innovations were once considered impossible until someone, just like you, joined us and took on the challenge.

Visit [CSIRO.au](https://www.csiro.au) for more information.

The opportunity

The Government Engagement Unit supports CSIRO's strategic objectives by working in close partnership with government and across CSIRO's Research Units.

As **Senior Adviser (Portfolio)**, you will help ensure CSIRO's engagement with government is consistent, coordinated and strategic, strengthening our reputation as a trusted adviser and partner for scientific input to policy.

You will connect government priorities with CSIRO stakeholders, analyse emerging issues and advise on opportunities to engage decision makers across government. You will also support parliamentary, policy and Federal Budget processes, prepare high-quality advice and briefings, and coordinate responses to priority and emerging matters.

This role suits an experienced adviser who can build strong networks, integrate information from multiple sources and deliver quality outcomes in a complex, fast-moving environment.

Duties

- Support implementation of CSIRO's Budget Strategy, including advice on Cabinet and related processes and input into the development of new policy proposals for consideration through the Federal Budget process.
- Coordinate CSIRO's legislative, parliamentary and administrative responsibilities, including ministerial briefs, parliamentary questions on notice, Senate Estimates, inquiries, consultations and ministerial correspondence.
- Advise CSIRO staff on relevant government protocols, processes, responsibilities and obligations as employees and affiliates of a Commonwealth entity.
- Implement Government Engagement Unit priorities in a consistent, coordinated and strategic manner, promoting CSIRO's strategic priorities and opportunities.
- Prepare concise briefings and information for CSIRO's Executive to support strategic engagement across government and the research system.
- Support CSIRO's role in convening Publicly Funded Research Agency meetings and associated working groups.
- Lead and coordinate submissions to government consultations, including matters relating to innovation systems and research policy.

Eligibility

As the successful candidate, you will bring:

- A relevant tertiary qualification in science, political science, public policy, or a related discipline.
- Demonstrated ability to analyse government priorities, coordinate strategic engagement activities, and support the delivery of parliamentary, policy and budget processes.
- Demonstrated experience building excellent, collaborative relationships with internal and external stakeholders, with evidence of achieving positive outcomes through your management of key stakeholders and partners.
- A well-developed understanding of Australia's federal government environment and its operations; a deep understanding of public policy development; and a fundamental knowledge of the government's annual budget process.
- Strong interpersonal and communication skills which reflect a strong sense of intended audience, an ability to identify and prioritise relevant issues contained within materials which may be prepared by external parties, and to present complex ideas concisely.
- The ability to manage multiple deadlines whilst maintaining excellent attention to quality and detail, in an often complex, ambiguous and fast-moving environment.

For full details about this role, and other criteria, please review the [Position Description](#).

Support and workplace adjustments

We offer a range of reasonable supports and workplace adjustments. Please reach out to the contact person in the Position Description if we can help you to equitably participate in our recruitment process or the role itself.

Not sure if you meet all the criteria?

While it is CSIRO policy that the successful candidate must meet all the essential criteria, there are many ways to demonstrate this. Don't let the list discourage you. If you are unsure about applying, please reach out to the contact person in the Position Description.

Setting you up for success

We are committed to providing a recruitment process that is fair, equitable and accessible to everyone. We recognise that it may be helpful for us to adjust our process to make it equitable for your individual situation. Please reach out to the contact on page 1 of the position description, to let us know how we can support you.

Life at CSIRO and flexible work arrangements

We [work flexibly at CSIRO](#), offering a range of options for how, when and where you work. We can discuss flexible work arrangements with you during the recruitment process. CSIRO also offers a range of leave entitlements, [benefits](#) and [career development](#) opportunities. To find out more, visit [Careers at CSIRO](#).

Inclusion and belonging

Solving Australia's greatest challenges takes a diversity of minds and lived experiences. We know diverse teams are more effective and deliver more innovative outcomes. As an equal employment opportunity organisation, we are committed to creating [diverse and inclusive teams](#) where people feel they belong. We recognise true diversity encompasses all ages, abilities, cultures, faiths, levels of education, genders, sexualities, diversity of thought and much more. We focus on hiring people who share our values of People First, Further Together, Making it Real and Trusted.

CSIRO holds Platinum Status for the Australian Workplace Equality Index for LGBTQIA+ inclusion, and a Science in Australia Gender Equity Bronze Award.

Eligibility

Applications for this position are open to **Australian Citizens only**.

Appointment to this role is subject to provision of a national police check and may be subject to other security/medical/character requirements.

The successful candidate will be required to obtain and maintain a security clearance at the Baseline level.

Child safety

CSIRO is committed to the safety and wellbeing of all children and young people involved in our activities and programs. View our [Child Safe Policy](#).

How to apply

Please apply online and submit a cover letter (maximum 2 pages) and CV that demonstrate your motivation and ability to meet the essential requirements of this role.

Applications close

21st October 2026, 11pm (AEDT)

Notes

About the Commonwealth Scientific and Industrial Research Organisation (CSIRO)

We imagine. We collaborate. We innovate. We are Australia's national science research agency. We solve the greatest challenges using innovative science and technology. At the Commonwealth Scientific and Industrial Research Organisation (CSIRO), we shape the future. We do this by using science to solve real issues to unlock a better future for our community, our economy, our planet. We pride ourselves on recruiting the best talent - bold change-makers, imaginative problem solvers and people driven by impact, whose creativity and skill match their enthusiasm for science and innovation. Join us, and help unlock a better future for everyone.

To Apply

Position Contact	Sheridan Gerrard, 03 95457980
Agency Recruitment Site	https://jobs.csiro.au/

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Industry, Science, Energy and
Resources

Vacancy VN-0773356

IP Australia

Closing Date:Monday 26 October 2026

Policy & Stakeholders Various

Job Title	Policy & Stakeholders Graduate - Affirmative Measures (Indigenous)
Job Type	Full-Time, Ongoing
Location	Various locations - VIC VIC, Various locations - ACT ACT
Salary	\$81,115 - \$87,920
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements are available.
Classification	Graduate APS
Position Number	1916
Agency Website	https://www.ipaustralia.gov.au/about-us

Job Description

<https://careers.ipaustralia.gov.au>

As a Policy & Stakeholders Group Graduate in the Policy & Stakeholders Group, you will contribute to meaningful work that

shapes intellectual property policy, informs decisions and supports outcomes for Australia. You will build practical

experience in research, analysis, policy development, stakeholder engagement and governance.

Our work spans a diverse range of emerging and evolving policy issues, including artificial intelligence and new

technologies, Indigenous Knowledge reforms, international cooperation and trade, entrepreneurship and competition, a

new right to protect geographical indications, and reforms to existing intellectual property rights, with a focus on driving

positive outcomes and change.

Working with experienced colleagues, you will help prepare advice, briefs and reports; support consultations and projects;

and build respectful relationships with government, industry, First Nations stakeholders and other partners. You will be

encouraged to bring your perspectives, strengthen your professional networks and contribute ideas from the outset.

The program combines structured development, mentoring and on-the-job learning across policy, economics, international

affairs and strategic engagement. It is suited to a curious, collaborative and adaptable graduate who wants to understand

how government develops, implements and evaluates policy while making a practical contribution.

During the first 12 months, the successful applicant will rotate through the Policy and International Affairs, Indigenous and

Strategic Engagement, and Office of the Chief Economist teams. Subject to successful completion of the Graduate

Development Program and meeting performance expectations, the graduate will transition to an ongoing APS Level 5 role

in an economics or policy team.

Duties

In this role, you will:

- Research and analyse policy, economic and stakeholder issues to support evidence-based advice and strategic

initiatives.

- Prepare clear, accurate briefs, reports, correspondence, presentations and other materials for a range of

audiences.

- Support the design, implementation and review of policy, program and regulatory initiatives, applying relevant

legislation, policies and procedures.

- Help plan and deliver consultations, workshops, meetings and other engagement activities, including culturally

safe engagement with Aboriginal and Torres Strait Islander peoples, communities and organisations.

- Undertake international policy and research with overseas partners and support IP Australia's representation at

the World Intellectual Property Organization in Geneva.

- Build and maintain productive relationships across government, industry, academia, First Nations stakeholders and

international partners.

- Contribute to project planning and coordination, monitor progress and risks, and deliver agreed outputs within

timeframes and quality standards.

- Maintain accurate records and project documentation in accordance with governance and record-keeping

requirements.

- Work collaboratively across teams, seek and apply feedback, and contribute to an inclusive, culturally safe and

high-performing workplace.

Eligibility

Affirmative Measures eligibility

The filling of this vacancy is intended to constitute an affirmative measure under Section 26 of the Australian Public Service Commissioner's Directions 2022. This vacancy is open only to Aboriginal and/or Torres Strait Islander people.

To demonstrate eligibility for employment under this affirmative measure, applicants are required to provide evidence that they are an Aboriginal and/or Torres Strait Islander person. You will need to provide this prior to Interview (approx. Mid November)

Suitable evidence of Aboriginal or Torres Strait Islander status may include:

- letter signed by the Chairperson of an incorporated Indigenous organisation confirming that the applicant is recognised as an Aboriginal and/or Torres Strait Islander person, or
- confirmation of Aboriginal and/or Torres Strait Islander descent document executed by an Indigenous organisation.

To read more about Affirmative Measures recruitment, please check out the APSC website.

Notes

We are looking to fill this position on an ongoing basis.

At the end of the recruitment process, a merit pool of suitable candidates may be created. Those found suitable will be advised that they have been placed in the pool. The merit pool is valid for 18 months from the date the process was advertised. The merit pool may be used throughout the period to fill similar positions in the event positions become vacant.

IP Australia acknowledges that those with diverse experiences, perspectives, and backgrounds enhance our workplace and our capability for innovation. Aboriginal and/or Torres Strait Islander People, People with Disability and LGBTIQ+ people are encouraged to apply for any advertised position, that they may be suitable for, within IP Australia.

successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the IP Australia

IP Australia is the Australian Government agency that drives innovation by administering intellectual property (IP) rights, including patents, trade marks, designs, and plant breeder's rights. Our mission is simple: to help Australians turn great ideas into reality through a world-class IP system that fuels creativity, investment, and economic growth. Working with us means being part of a team that influences global IP frameworks, supports trade agreements, and educates businesses and individuals on the value of IP. We're not just about protecting ideas—we're about enabling innovation that benefits everyone. At IP Australia, we foster an inclusive and diverse culture where every individual feels respected and valued. We believe that diversity drives innovation, and we are committed to creating a workplace where everyone can thrive and reach their full potential. We understand the importance of flexibility and wellbeing. That's why we offer hybrid work arrangements, flexible hours, and programs to support mental health and overall wellbeing. Our focus on psychological safety ensures that employees feel secure and supported in their roles. Professional growth is a priority for us. We provide opportunities for skill development, education support, and clear pathways for career progression. Whether you're starting your career or looking to advance, IP Australia offers the tools and resources to help you succeed. Our benefits are designed to support your lifestyle and future. With competitive conditions such as 15.4% superannuation contributions, salary packaging options, and family-friendly policies, we make sure our employees are well taken care of. Finally, integrity is at the heart of everything we do. We uphold the highest standards of fairness and respect, maintaining a workplace built on trust and collaboration. At IP Australia, you'll be part of an organisation that values both people and purpose.

To Apply

Position Contact	Matthew McLeay, 02 6283 2063
Agency Recruitment Site	https://careers.ipaustralia.gov.au

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0773423

Civil Aviation Safety Authority Australia

Closing Date:Sunday 01 November 2026

Job Title	Senior Legislative Drafter / Principal Legislative Drafter
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	\$120,448 - \$174,038
Future Merit Locations	Brisbane, Canberra, Melbourne, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Hybrid working arrangement up to 50% - Up to the discretisation of the hiring manager.
Classification	Executive Level 1;Executive Level 2
Position Number	4580
Agency Website	https://www.casa.gov.au/about-us/careers-casa

Job Description

<https://www.casa.gov.au/about-us/careers-casa>

The Role

CASA Legislative Drafters are responsible for drafting legislative and other legal instruments and reviewing drafting instructions provided to the Office of Parliamentary Counsel. Legislative Drafters primarily work with aviation legislation such as the Civil Aviation Safety Regulations 1998 and the Civil Aviation Regulations 1988 to draft the instruments necessary to ensure safe skies for all. Aviation legislation is complex and requires careful and intellectually engaging drafting to ensure it continues to support aviation safety. CASA drafting work primarily involves working closely with aviation subject matter experts and receiving drafting instructions to prepare new and amended Manuals of Standards, Civil Aviation Orders, Airworthiness Directives, Exemptions, Approvals, Determinations and Delegations.

Legislative Drafters enjoy a high degree of autonomy in managing their allocated drafting work and ensuring the timely delivery of CASA's legislative projects. Given the complexity of the role, it is ideally suited to lawyers with specialist legislative drafting expertise gained in a Commonwealth entity drafting team, the Office of Parliamentary Counsel, or a State or Territory parliamentary counsel or legislative drafting office.

The Drafting Section has seven drafters at the Principal Legislative Drafter and Senior Legislative Drafter level who work under the leadership of the Section Manager Drafting. Most Principal

Legislative Drafters have no direct reports, but there are opportunities for those who are interested and capable to supervise Senior Legislative Drafters. About half of the drafters are Canberra-based, with other team members located in CASA's Sydney and Brisbane offices, and all staff may work from home for up to 50 per cent of their working time.

The Drafting Section sits within Legal Services Branch which also includes Advisory and Litigation Sections and drafters may also have opportunities to work in other areas of legal practice within Legal Services Branch.

There are currently two excellent opportunities to join a supportive drafting section with interesting and meaningful work. Applications will be sought at both the Principal Legislative Drafter and Senior Legislative Drafter levels. Depending on the field of applicants, CASA intends to fill two positions and may appoint candidates at either level.

Duties

Key Responsibilities of the Senior Legislative Drafter (CS4) include:

- Drafting CASA manuals of standards (MOS), civil aviation orders (CAOs), instruments of delegation and other legislative and legal instruments to ensure that they comply with legislative requirements and are valid, effective and legally enforceable.
- Contributing advice on legislative drafting matters and legal policy to ensure that technical policy takes account of legal risks and issues, and that drafting instructions for the drafting of regulations are appropriate.
- Developing collaborative partnerships within CASA to drive alignment, acting as a trusted advisor and building consensus around technical or other strategic directions without formal authority.
- Translating technical work into business outcomes, by connecting expertise to organisational strategy, and balancing short-term needs with long-term vision.
- Delivering agreed program of work in accordance with timeframes and budgets ensuring effective stakeholder engagement.
- Sharing knowledge and expertise with others to multiply others' effectiveness.
- Maintaining a positive health and safety culture, including psychosocial wellbeing in the workplace and providing input, where appropriate, into decisions that may impact upon personal health, safety and wellbeing in the workplace.
- Demonstrating awareness of the diverse histories, cultures, and experiences of First Nations Peoples and other cultural groups. Communicating with respect and understanding of balancing work, family and community responsibilities.
- Initiating, positively engaging in and responding to change. Supporting others through change.
- Other duties as required.

Qualifications, licences and experience

Mandatory

- Tertiary qualifications in law and admission as a legal practitioner of the High Court or a Supreme Court of a State or Territory.

Desirable

- An understanding of Australia's Civil Aviation Act 1988 (the Act), and relevant CASRs and CARs, guidance materials and other legislation, or similar aviation regulatory regime.
- Knowledge of the legislative processes for subordinate legislation, including the operation of the Legislation Act 2003.

Key Responsibilities of the Principal Legislative Drafter (CS5) include:

- Drafting CASA manuals of standards (MOS), civil aviation orders (CAOs), instruments of delegation and other legislative and legal instruments to ensure that they comply with legislative requirements and are valid, effective and legally enforceable.
- Providing advice on legislative drafting matters and legal policy to ensure that technical policy takes account of legal risks and issues, and that drafting instructions for the drafting of regulations are appropriate.
- Partnering across teams and with CASA senior leaders to drive alignment, acting as a trusted advisor and building consensus around technical or other strategic directions without formal authority.
- Translating technical work into business outcomes, by connecting expertise to organisational strategy, and balancing short-term needs with long-term vision.
- Delivering agreed program of work in accordance with timeframes and budgets ensuring effective stakeholder engagement.
- Sharing knowledge and expertise with others to multiply others' effectiveness.
- Supporting and promoting a positive workplace culture that provides a safe and healthy workplace aligned with CASA's Values, creating a respectful workplace that is free from bullying, harassment and discrimination; and engaging respectfully with colleagues and their team.
- Demonstrating awareness of the diverse histories, cultures, and experiences of First Nations Peoples and other cultural groups. Communicating with respect and understanding of balancing work, family and community responsibilities. Initiating, leading, positively engaging in and supporting others through change.
- Other duties as required

Qualifications, licences and experience

Mandatory

- 7+ years of appropriate post qualification experience.
- Tertiary qualifications in law and admission as a legal practitioner of the High Court or a Supreme Court of a State or Territory.

Desirable

- An understanding of Australia's Civil Aviation Act 1988 (the Act), and relevant CASRs and CARs, guidance materials and other legislation, or similar aviation regulatory regime.
- Knowledge of the legislative processes for subordinate legislation, including the operation of the Legislation Act 2003.

Eligibility

Eligibility requirements

Employment with CASA is subject to conditions prescribed within the Civil Aviation Act 1988 (the Act) and the CASA Enterprise Agreement. The following eligibility requirements apply to this position:

- At a minimum, prospective CASA employees must undergo pre-employment screening and must be willing to provide the required information to successfully undergo a police record check.
- The position's occupant must be an Australian citizen with the ability to obtain and maintain the level of security clearance as required.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Civil Aviation Safety Authority Australia

"Safe skies for all—it begins with you." CASA is established by and operates under the Civil Aviation Act 1988 and the Airspace Act 2007. CASA's primary function is to conduct the safety regulation of civil air operations in Australia and the operation of Australian aircraft overseas. We license pilots, register aircraft, oversee aviation safety and promote safety awareness. We are also responsible for making sure that Australian airspace is administered and used safely. CASA is a Corporate Commonwealth entity and is subject to the Public Governance, Performance and Accountability Act 2013 which deals with a range of matters, including reporting and the use of and management of public resources. We employ over 800 people working across Australia. We are an engaged team and proud to work for CASA. We strongly believe in the vision, mission and goals of our agency. We are highly connected to CASA's Values and Regulatory Philosophy that underpin all we do. We understand how our roles directly contribute to aviation safety. We are a relationship-based organisation and value the input and ideas of others.

To Apply

Position Contact	Garrick Larkin, +61262171248
Agency Recruitment Site	https://www.casa.gov.au/about-us/careers-casa

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0773425

Civil Aviation Safety Authority Australia

Closing Date: Sunday 01 November 2026

Legal

Job Title	Senior Legislative Drafter / Principal Legislative Drafter - Affirmative Measures - Aboriginal and/or Torres Strait Islander and/or Disability
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	\$120,448 - \$174,038
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Hybrid working arrangement up to 50% - Up to the discretisation of the hiring manager.
Classification	Executive Level 1; Executive Level 2
Position Number	4580
Agency Website	https://www.casa.gov.au/about-us/careers-casa

Job Description

<https://www.casa.gov.au/about-us/careers-casa>

The Role

CASA Legislative Drafters are responsible for drafting legislative and other legal instruments and reviewing drafting instructions provided to the Office of Parliamentary Counsel. Legislative Drafters primarily work with aviation legislation such as the Civil Aviation Safety Regulations 1998 and the Civil Aviation Regulations 1988 to draft the instruments necessary to ensure safe skies for all. Aviation legislation is complex and requires careful and intellectually engaging drafting to ensure it continues to support aviation safety. CASA drafting work primarily involves working closely with

aviation subject matter experts and receiving drafting instructions to prepare new and amended Manuals of Standards, Civil Aviation Orders, Airworthiness Directives, Exemptions, Approvals, Determinations and Delegations.

Legislative Drafters enjoy a high degree of autonomy in managing their allocated drafting work and ensuring the timely delivery of CASA's legislative projects. Given the complexity of the role, it is ideally suited to lawyers with specialist legislative drafting expertise gained in a Commonwealth entity drafting team, the Office of Parliamentary Counsel, or a State or Territory parliamentary counsel or legislative drafting office.

The Drafting Section has seven drafters at the Principal Legislative Drafter and Senior Legislative Drafter level who work under the leadership of the Section Manager Drafting. Most Principal Legislative Drafters have no direct reports, but there are opportunities for those who are interested and capable to supervise Senior Legislative Drafters. About half of the drafters are Canberra-based, with other team members located in CASA's Sydney and Brisbane offices, and all staff may work from home for up to 50 per cent of their working time.

The Drafting Section sits within Legal Services Branch which also includes Advisory and Litigation Sections and drafters may also have opportunities to work in other areas of legal practice within Legal Services Branch.

There are currently two excellent opportunities to join a supportive drafting section with interesting and meaningful work. Applications will be sought at both the Principal Legislative Drafter and Senior Legislative Drafter levels. Depending on the field of applicants, CASA intends to fill two positions and may appoint candidates at either level.

Duties

Key Responsibilities of the Senior Legislative Drafter (CS4) include:

- Drafting CASA manuals of standards (MOS), civil aviation orders (CAOs), instruments of delegation and other legislative and legal instruments to ensure that they comply with legislative requirements and are valid, effective and legally enforceable.
- Contributing advice on legislative drafting matters and legal policy to ensure that technical policy takes account of legal risks and issues, and that drafting instructions for the drafting of regulations are appropriate.
- Developing collaborative partnerships within CASA to drive alignment, acting as a trusted advisor and building consensus around technical or other strategic directions without formal authority.
- Translating technical work into business outcomes, by connecting expertise to organisational strategy, and balancing short-term needs with long-term vision.
- Delivering agreed program of work in accordance with timeframes and budgets ensuring effective stakeholder engagement.
- Sharing knowledge and expertise with others to multiply others' effectiveness.

- Maintaining a positive health and safety culture, including psychosocial wellbeing in the workplace and providing input, where appropriate, into decisions that may impact upon personal health, safety and wellbeing in the workplace.
- Demonstrating awareness of the diverse histories, cultures, and experiences of First Nations Peoples and other cultural groups. Communicating with respect and understanding of balancing work, family and community responsibilities.
- Initiating, positively engaging in and responding to change. Supporting others through change.
- Other duties as required.

Qualifications, licences and experience

Mandatory

- Tertiary qualifications in law and admission as a legal practitioner of the High Court or a Supreme Court of a State or Territory.

Desirable

- An understanding of Australia's Civil Aviation Act 1988 (the Act), and relevant CASRs and CARs, guidance materials and other legislation, or similar aviation regulatory regime.
- Knowledge of the legislative processes for subordinate legislation, including the operation of the Legislation Act 2003.

Key Responsibilities of the Principal Legislative Drafter (CS5) include:

- Drafting CASA manuals of standards (MOS), civil aviation orders (CAOs), instruments of delegation and other legislative and legal instruments to ensure that they comply with legislative requirements and are valid, effective and legally enforceable.
- Providing advice on legislative drafting matters and legal policy to ensure that technical policy takes account of legal risks and issues, and that drafting instructions for the drafting of regulations are appropriate.
- Partnering across teams and with CASA senior leaders to drive alignment, acting as a trusted advisor and building consensus around technical or other strategic directions without formal authority.
- Translating technical work into business outcomes, by connecting expertise to organisational strategy, and balancing short-term needs with long-term vision.
- Delivering agreed program of work in accordance with timeframes and budgets ensuring effective stakeholder engagement.
- Sharing knowledge and expertise with others to multiply others' effectiveness.
- Supporting and promoting a positive workplace culture that provides a safe and healthy workplace aligned with CASA's Values, creating a respectful workplace that is free from bullying, harassment and discrimination; and engaging respectfully with colleagues and their team.

- Demonstrating awareness of the diverse histories, cultures, and experiences of First Nations Peoples and other cultural groups. Communicating with respect and understanding of balancing work, family and community responsibilities. Initiating, leading, positively engaging in and supporting others through change.
- Other duties as required

Qualifications, licences and experience

Mandatory

- 7+ years of appropriate post qualification experience.
- Tertiary qualifications in law and admission as a legal practitioner of the High Court or a Supreme Court of a State or Territory.

Desirable

- An understanding of Australia's Civil Aviation Act 1988 (the Act), and relevant CASRs and CARs, guidance materials and other legislation, or similar aviation regulatory regime.
- Knowledge of the legislative processes for subordinate legislation, including the operation of the Legislation Act 2003.

Eligibility

Eligibility requirements

Employment with CASA is subject to conditions prescribed within the Civil Aviation Act 1988 (the Act) and the CASA Enterprise Agreement. The following eligibility requirements apply to this position:

- At a minimum, prospective CASA employees must undergo pre-employment screening and must be willing to provide the required information to successfully undergo a police record check.
- The position's occupant must be an Australian citizen with the ability to obtain and maintain the level of security clearance as required.

Notes

About the Civil Aviation Safety Authority Australia

"Safe skies for all—it begins with you." CASA is established by and operates under the Civil Aviation Act 1988 and the Airspace Act 2007. CASA's primary function is to conduct the safety regulation of civil air operations in Australia and the operation of Australian aircraft overseas. We license pilots, register aircraft, oversee aviation safety and promote safety awareness. We are also responsible for making sure that Australian airspace is administered and used safely. CASA is a Corporate Commonwealth entity and is subject to the Public Governance, Performance and Accountability Act 2013 which deals with a range of matters, including reporting and the use of and management of public resources. We employ over 800 people working across Australia. We are an

engaged team and proud to work for CASA. We strongly believe in the vision, mission and goals of our agency. We are highly connected to CASA's Values and Regulatory Philosophy that underpin all we do. We understand how our roles directly contribute to aviation safety. We are a relationship-based organisation and value the input and ideas of others.

To Apply

Position Contact	Garrick Larkin, +61262171248
Agency Recruitment Site	https://www.casa.gov.au/about-us/careers-casa

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Social Services

Vacancy VN-0773408

Department of Social Services

Closing Date: Thursday 22 October 2026

Legal Services, Audit and Assurance
Legal Services

Job Title	Lawyer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Hobart TAS, Canberra ACT, Adelaide SA, Brisbane QLD, Darwin NT, Melbourne VIC, Perth WA, Sydney NSW
Salary	\$101,738 - \$115,899
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybid
Classification	APS Level 6
Position Number	EXT-2026-0378
Agency Website	https://www.dss.gov.au/

Job Description

<https://www.dss.gov.au/careers/vacancies/Pages/default.aspx>

Under limited direction, the Government Lawyer provides high-quality legal and strategic advice across a broad range of legal matters affecting the department. The role supports lawful decision-making, manages legal risk and contributes to the delivery of departmental priorities.

Legal Services Branch provides legal services across a range of practice areas. Successful candidates may undertake work in administrative law, commercial law, employment law, information law, litigation and dispute resolution, governance, legislative development, regulatory matters and other legal functions relevant to the department's operations.

The Government Lawyer works collaboratively with client areas and stakeholders to deliver practical legal solutions, contribute to continuous improvement initiatives and support organisational capability in accordance with the APS Values, Code of Conduct and Legal Services Directions.

Duties

- provide high-quality, timely and practical legal advice on complex legal, policy and operational matters, ensuring advice is legally sound, risk-based and supports departmental objectives and legislative obligations
- manage a diverse caseload of legal matters, applying sound judgement to identify legal risks, develop practical solutions and deliver outcomes within competing priorities and required timeframes
- draft, review and contribute to legal and governance documents, including legal advice, briefs, submissions, agreements, correspondence, policies, decision records and guidance materials
- work collaboratively with stakeholders to interpret and apply legislation, manage legal risks, resolve issues and support informed decision-making across the department
- assist with the management of litigation, dispute resolution, employment law, information law, commercial law, administrative law and regulatory matters, including engagement with external legal providers where required
- contribute to the development, implementation and improvement of legal frameworks, governance arrangements, policies, procedures, training materials and strategic initiatives
- develop and maintain productive relationships with internal and external stakeholders to support effective legal service delivery and management of complex and sensitive issues
- promote a positive team culture through collaboration, knowledge sharing, professional development and a commitment to the APS Values, Code of Conduct and departmental objectives.

Please review the job pack for the full position description.

Eligibility

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Social Services

The Department of Social Services (DSS) develops policies and delivers programs that support the lifetime wellbeing of Australians and their families. Our vision is to achieve the best health, wellbeing and safety of all Australians. Our people are critical in delivering the key priorities of DSS. We are seeking candidates that reflect our cultural values of curious, contestability, courage and collaboration.

To Apply

Position Contact	Edward Salib, 02 5162 5746
Agency Recruitment Site	https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

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Treasury

Vacancy VN-0773351

Australian Taxation Office

Closing Date: Thursday 22 October 2026

Compliance and Engagement Group
Various teams

Job Title	Audit and Compliance Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Albury NSW, Geelong VIC, Newcastle NSW, Gosford NSW, Moonee Ponds VIC, Adelaide SA, Box Hill VIC, Brisbane QLD, Canberra ACT, Dandenong VIC, Hobart TAS, Melbourne VIC, Parramatta NSW, Penrith NSW, Perth WA, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW
Salary	\$101,142 - \$116,131
Future Merit Locations	Adelaide, Albury, Box Hill, Brisbane, Canberra, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Sydney, Townsville, Upper Mount Gravatt, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 6
Position Number	EXT_CEG_769_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=BAA42612-D82C-D325-628D-ED610FED9B7F>

Duties

We are seeking Audit and Compliance Officers to join our Compliance and Engagement Group. You will apply your technical expertise, professional judgement and analytical skills to identify and address tax and superannuation risks, evaluate complex information and deliver fair, consistent and evidence-based outcomes.

As an Audit and Compliance Officer, you'll work with a diverse range of taxpayers, advisers, employers, industries and communities to support confidence in Australia's tax and superannuation systems.

Depending on the role, you may undertake compliance activities across income tax, GST, superannuation and related matters. You'll work on complex issues, provide specialist advice and contribute to strategies that support compliance and improve community confidence.

Leadership is a key part of the role. You may lead teams, mentor others, or provide technical leadership on complex work. You will build capability, set priorities, foster productive relationships and influence outcomes across the organisation. Through your expertise, leadership and guidance, you'll help deliver quality outcomes and contribute to a high-performing culture where people can do their best work.

You will build trusted relationships, influence outcomes and help resolve complex issues through practical and principled approaches. You'll contribute to organisational priorities while helping to maintain the integrity of Australia's tax and superannuation systems.

Whether you're leading a team, delivering complex casework, guiding others through challenging issues or providing specialist advice, you'll play an important role in delivering outcomes that benefit the Australian community.

This is an opportunity to undertake meaningful and challenging work while continuing to grow your technical, leadership and stakeholder engagement skills in a role that makes a tangible difference.

Successful candidates may be appointed to APS6 Tax Specialist, APS6 Client Engagement Officer, APS6 Client Engagement Manager roles based on organisational requirements and their skills, experience, technical expertise and demonstrated capabilities.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Our ideal candidate:

- has experience in taxation and superannuation and can apply legislation, policy and technical knowledge to practical and often complex situations
- demonstrates leadership through coaching, mentoring and developing others, building team capability, fostering a positive and high-performing culture, and leading teams or complex work to deliver quality outcomes
- analyses complex information and identifies risks using financial, business and taxpayer information to sound, evidence-based decisions
- exercises sound judgement, manages risk and delivers quality outcomes in complex and dynamic and often sensitive environments
- plans and manages competing priorities, drives results and contributes to continuous improvement and business or organisational outcomes
- builds trusted relationships, communicates complex issues clearly and influences outcomes through effective engagement, collaboration and negotiation with a diverse range of external and internal stakeholders.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=BAA42612-D82C-D325-628D-ED610FED9B7F

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Treasury

Vacancy VN-0773352

Australian Taxation Office

Closing Date: Thursday 22 October 2026

Compliance and Engagement Group
Various teams

Job Title	Audit and Compliance Officer (Affirmative measure – disability employment)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Perth WA, Gosford NSW, Wollongong NSW, Brisbane QLD, Dandenong VIC, Hobart TAS, Adelaide SA, Albury NSW, Box Hill VIC, Canberra ACT, Geelong VIC, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD
Salary	\$101,142 - \$116,131
Future Merit Locations	Adelaide, Albury, Box Hill, Brisbane, Canberra, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Sydney, Townsville, Upper Mount Gravatt, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 6
Position Number	EXT_CEG_808_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=7B2C48D2-E1E7-D56E-DABE-ED61C343D2E7>

This vacancy is only open to people with disability. This measure is designed to address the under-representation of people with disability in the Australian Public Service.

We are committed to increasing diversity in the ATO as we believe a diverse workforce better represents the Australian community we serve. One of the ways we do this is by improving employment and career development for people with disability.

Duties

We are seeking Audit and Compliance Officers to join our Compliance and Engagement Group. You will apply your technical expertise, professional judgement and analytical skills to identify and address tax and superannuation risks, evaluate complex information and deliver fair, consistent and evidence-based outcomes.

As an Audit and Compliance Officer, you'll work with a diverse range of taxpayers, advisers, employers, industries and communities to support confidence in Australia's tax and superannuation systems.

Depending on the role, you may undertake compliance activities across income tax, GST, superannuation and related matters. You'll work on complex issues, provide specialist advice and contribute to strategies that support compliance and improve community confidence.

Leadership is a key part of the role. You may lead teams, mentor others, or provide technical leadership on complex work. You will build capability, set priorities, foster productive relationships and influence outcomes across the organisation. Through your expertise, leadership and guidance, you'll help deliver quality outcomes and contribute to a high-performing culture where people can do their best work.

You will build trusted relationships, influence outcomes and help resolve complex issues through practical and principled approaches. You'll contribute to organisational priorities while helping to maintain the integrity of Australia's tax and superannuation systems.

Whether you're leading a team, delivering complex casework, guiding others through challenging issues or providing specialist advice, you'll play an important role in delivering outcomes that benefit the Australian community.

This is an opportunity to undertake meaningful and challenging work while continuing to grow your technical, leadership and stakeholder engagement skills in a role that makes a tangible difference.

Successful candidates may be appointed to APS6 Tax Specialist, APS6 Client Engagement Officer, APS6 Client Engagement Manager roles based on organisational requirements and their skills, experience, technical expertise and demonstrated capabilities.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Our ideal candidate:

- has experience in taxation and superannuation and can apply legislation, policy and technical knowledge to practical and often complex situations
- demonstrates leadership through coaching, mentoring and developing others, building team capability, fostering a positive and high-performing culture, and leading teams or complex work to deliver quality outcomes
- analyses complex information and identifies risks using financial, business and taxpayer information to sound, evidence-based decisions
- exercises sound judgement, manages risk and delivers quality outcomes in complex and dynamic and often sensitive environments
- plans and manages competing priorities, drives results and contributes to continuous improvement and business or organisational outcomes
- builds trusted relationships, communicates complex issues clearly and influences outcomes through effective engagement, collaboration and negotiation with a diverse range of external and internal stakeholders.

Eligibility

Candidates applying under the affirmative measure provision must provide evidence of disability.

For further information about this requirement and the application process please select the Apply now button.

Notes

This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions may be offered for up to 18 months.

Non-ongoing vacancies have the potential to become ongoing. These non-ongoing positions may become ongoing within the next 12 months. Should a position become ongoing then the merit pool established through this selection process may be used to fill the vacancy.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=7B2C48D2-E1E7-D56E-DABE-ED61C343D2E7

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0773363

Department of Veterans' Affairs

Closing Date:Thursday 22 October 2026

Chief People Officer
Integrity, Security and Property

Job Title	Assistant Director - Property Projects
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	\$131,960 - \$144,908
Future Merit Locations	Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	EXT-2026-5236
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

You are a highly experienced project manager who can lead complex work, manage competing priorities and maintain delivery momentum with sound judgement and independence. You understand how to bring structure to a project environment, manage a budget, control risk and keep multiple workstreams moving.

You will be comfortable leading through influence, working across several projects at once, and translating project detail into clear advice for senior stakeholders. You can manage schedules, budgets, procurement dependencies, contract obligations, supplier performance, stakeholder expectations and governance requirements without losing sight of the practical outcome.

You are organised, resilient and proactive, with strong written and verbal communication skills, sound financial awareness and the ability to make balanced recommendations in a complex delivery environment. Relevant experience may include property, construction, facilities, accommodation projects, leasing, procurement, contract management, government operations or project governance.

Duties

- Lead a varied national program of property and accommodation projects from planning through to delivery, applying EL1-level judgement to set priorities, manage delivery risk and maintain strong project governance.
- Work closely with internal stakeholders, delivery partners and suppliers to shape fit-for-purpose workplace solutions across DVA's national property portfolio.
- Turn project complexity into clear plans, decisions and actions by managing risks, issues, dependencies, briefings and senior stakeholder updates.
- Develop and maintain project artefacts, including schedules, budgets, risk registers, issue logs, decision records, status reports and governance papers.
- Manage project budgets, forecasts, financial approvals, procurement activity, contract management, supplier performance and reporting to support value for money, probity and accountable delivery.
- Oversee contract deliverables, variations, milestones, performance issues and commercial dependencies, escalating matters early where delivery, budget or probity risks emerge.
- Apply sound understanding of leasing, property operations and government requirements to support practical, compliant and commercially informed project decisions.
- Build trusted relationships across business areas, enabling services and project teams to resolve issues early and keep delivery moving.
- Provide clear, evidence-based advice to senior leaders on project performance, emerging risks, delivery options, budget pressures and recommended decisions.
- Contribute to a mature, consistent and well-documented project delivery approach across the Property Projects function.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- The successful candidate must be able to obtain and maintain a minimum Baseline security clearance through the Australian Government Security Vetting Agency (AGSVA).

Highly Desirable

- A Diploma of Project Management or a qualification in property, construction or a related discipline is highly desirable but not mandatory.

Notes

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

We welcome people with diverse skills, experiences and perspectives. DVA is committed to building a workforce that reflects the community we serve and encourages applications from:

- Veterans and former Australian Defence Force members, whose skills and experience are highly valued across the APS
- Aboriginal and Torres Strait Islander peoples
- People with disability
- People who identify as LGBTQIA+
- People from culturally and linguistically diverse backgrounds

We are a Veteran Employer of Choice! This means you benefit from a workplace actively supporting veterans and families of veterans – one that understands and values military experience. You’re joining an organisation publicly recognised for its commitment to fostering veteran-friendly employment pathways and long-term career success.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths> This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Veterans' Affairs

The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Lisa Fitzpatrick, Lisa.fitzpatrick@dva.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0773364

Department of Veterans' Affairs

Closing Date: Thursday 29 October 2026

Finance and Portfolio
Finance

Job Title	Assistant Director – Financial Operations
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$131,960 - \$144,908
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	EXT-2026-5245
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

The Finance Branch is responsible for managing all relationships with external Departments, Agencies and organisations and provides strategic financial services across the department.

The Financial Operations Section is responsible for the delivery of accurate and efficient financial services. The team supports effective financial management, strong governance, and internal controls, while ensuring financial transactions and systems are managed in accordance with relevant policies, legislation and organisational requirements.

Financial Operation Section requires an EL1 with a strong financial background and with demonstrated experience leading and managing staff. The successful applicant shall have a diverse range of skills, including managing competing priorities, working effectively with stakeholders, setting expectations, developing capability and performance. It is essential they will be experienced in managing performance, planning team workloads and fostering an inclusive and supportive team culture.

The candidate shall be a professional with strong leadership skills with a proven ability to manage high-volume financial operations in a complex environment. They will have a sound understanding of financial management, governance, internal controls together with the ability to identify risks, improve processes and deliver accurate and timely financial outcomes.

Experience with financial systems, particularly TechnologyOne and a practical understanding of areas such as Accounts Receivable, Accounts Payable functions, Treasury, Travel, Credit Cards and financial reconciliations would be highly regarded.

Duties

- Manage Accounts Payables and payment processing and reconciliations
- Manage all CBMS drawdowns, cash management and appropriation reconciliations
- Build rapport and maintain internal and external relationships, respond to enquiries, provide assistance and factual advice in a timely manner.
- Manage prioritisation of payment runs, workloads, ensuring work activities are completed to agreed timeframes and standard, undertake quality assurance reviews of information and work, and ensuring quality customer service and advice.
- Preparation and approval of end of month processes.
- Expense8/Travel support in Expense8 and administration
- Corporate Credit Cards processing, administration and acquittals.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Highly Desirable

- CA/CPA qualifications and/or degree in Accounting, Finance, Economics highly desirable (but not mandatory)

Notes

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

We welcome people with diverse skills, experiences and perspectives. DVA is committed to building a workforce that reflects the community we serve and encourages applications from:

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- People with disability
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To Apply

Position Contact	Linda Casella, 0409 09 1480
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0773367

Department of Veterans' Affairs

Closing Date: Thursday 22 October 2026

Veteran and Family Wellbeing Agency

Job Title	Wellbeing Case Coordinator
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Darwin NT, Perth WA, Townsville QLD
Salary	\$104,898 - \$119,118
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-5247
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

The Australian Government is establishing the Veteran and Family Wellbeing Agency (the Agency) in response to Recommendation 87 of the Royal Commission into Defence and Veteran Suicide.

The Agency helps veterans and families of veterans access wellbeing information, services, support and community connection so they are better prepared and supported before, during and after transition from ADF service.

The APS6 Wellbeing Case Coordinator supports veterans and families to navigate wellbeing services, particularly during transition from ADF service to civilian life or when support needs are more involved.

The role provides trauma-informed, military-informed and family-inclusive case coordination. This includes understanding client needs, developing and reviewing wellbeing support plans, coordinating warm referrals and handovers, and helping clients connect with the right Agency, DVA, Defence, Open Arms, community or specialist services.

Wellbeing Case Coordinators also contribute to the Agency's helpline and navigation function by responding to inbound and outbound contacts, supporting first contact resolution, and providing advice, coaching and escalation support to APS4 Navigation Support Officers and other Agency staff.

This is a practical, client-facing role that requires sound judgement, strong communication skills, respectful handling of sensitive information, and the ability to work collaboratively with internal and external stakeholders to support safe, coordinated and timely outcomes.

Duties

Case coordination and client support

- Deliver trauma-informed, military-informed and family-inclusive wellbeing case coordination for veterans and families with more involved wellbeing needs.
- Undertake holistic assessments across wellbeing domains to identify client goals, strengths, support needs and circumstances that may affect wellbeing.
- Develop, implement and review wellbeing support plans that promote transition preparedness, early intervention, continuity of care and community connection.
- Use professional judgement within a case coordination framework to recognise changes in client circumstances that may require additional support, specialist input or timely escalation.
- Assist veterans and families before, during and after transition from ADF service by helping them navigate DVA, Defence, Open Arms, community, health, mental health, social and specialist support systems.

Referrals, escalation and helpline navigation

- Coordinate warm referrals, handovers, follow-up and escalation where needed in line with Agency procedures, safety and support pathways, privacy obligations and governance requirements.
- Respond to inbound and outbound helpline contacts, provide clear information, assist with first contact resolution and help clients and providers access the right service pathway.
- Provide advice, coaching and guidance to APS4 Navigation Support Officers and other Agency staff in relation to complex or sensitive enquiries and matters requiring additional attention.

Stakeholder engagement and collaboration

- Build and maintain effective relationships with internal and external stakeholders, including DVA, Defence, Open Arms, ex-service organisations, health providers and community service providers.
- Undertake representational activities, briefings, presentations, projects and additional duties as directed.

Recordkeeping, reporting and service monitoring

- Maintain accurate, timely and compliant records, case notes, referrals, client summaries and reporting in accordance with Agency procedures, legislative requirements, privacy obligations and documentation standards.
- Monitor client progress and outcomes, seek feedback where appropriate and contribute insights to service improvement, wellbeing monitoring and evaluation activities.
- Prepare clear case summaries, advice, reporting and briefing material to support decision-making, service monitoring and stakeholder engagement.

Practice leadership and continuous improvement

- Apply sound judgement and appropriate independence within established frameworks to make decisions, manage competing priorities and support consistent service delivery.
- Strengthen team capability by sharing practice insights, supporting consistent decision-making and providing guidance to less experienced staff.
- Contribute to operational improvement by identifying service themes, practice issues and opportunities to strengthen Agency processes, tools and guidance.
- Participate in ongoing learning, reflective practice, supervision and team development to strengthen quality, consistency and staff wellbeing.

Eligibility

Mandatory Requirements

- At least two years of experience working in a case management role
- Current 'Working with Children Check', or willingness to obtain and maintain one

Highly Desirable

- Tertiary qualifications, such as a Bachelor's degree or higher, in a relevant health or human services field, including nursing, psychology, occupational therapy or social work; or
- Eligibility for registration with Australian Health Practitioners Registration Agency (AHPRA) or Australian Association of Social Workers (AASW)
- Or, Diploma of Community Services, with a focus on case management

Notes

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- People with disability
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To Apply

Position Contact	Ryan Heise-Seabrook, 0499 874 474
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0773369

Department of Veterans' Affairs

Closing Date: Thursday 29 October 2026

Technology, Digital and Data
Digital Strategy and Planning

Job Title	ICT Assurance Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Perth WA, Sydney NSW
Salary	\$95,440 - \$99,461
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 5
Position Number	EXT-2026-5252
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

The Digital Strategy and Planning (DSP) Branch provides strategic leadership, governance, planning and assurance across DVA's digital and ICT portfolio. DSP supports the Department to make informed investment decisions, maintain delivery confidence, manage technology risks, and ensure ICT initiatives align with departmental priorities and government requirements. The branch is responsible for strategic planning, architecture, portfolio oversight, investment governance, digital transformation, and assurance functions that support the effective management of ICT services and investments.

ICT Assurance within DSP provides governance, financial assurance and oversight across ICT services, operational funding and investment activities. The team supports informed decision-making by providing evidence-based assurance over ICT expenditure, service arrangements, budgets, procurements, invoices and investments.

The APS5 ICT Assurance Officer supports the delivery of the team's administrative, financial and governance functions. Working under limited direction, the officer maintains assurance information, undertakes analysis and quality checks, coordinates routine assurance activities and works with stakeholders to progress agreed outcomes.

Duties

- Support administrative assurance and governance activities across ICT services, expenditure and investments.
- Monitor and triage the ICT Assurance shared mailbox, record requests and coordinate routine follow-up actions.
- Maintain assurance registers, trackers, data sets, reporting artefacts, dashboards and document repositories.
- Gather, verify and analyse information from financial reports, invoices, spending proposals, procurement documents and supporting evidence.
- Assist with budget monitoring and reconciliation by maintaining financial records and identifying missing, inconsistent or unresolved information.
- Support assurance of ICT service offers, shared services arrangements, third-party expenditure, invoices and procurement activities.
- Prepare routine correspondence, briefings, reports, presentations, meeting papers and executive reporting material.
- Liaise with internal business areas, Finance Business Partners, contract managers, project teams, Services Australia and suppliers to obtain information and progress activities.
- Maintain records in accordance with departmental privacy, security, information management and records-management requirements.
- Contribute to continuous improvement of assurance processes, templates, guidance and team operating practices.
- Manage competing priorities and deliver assigned work within agreed timeframes, escalating risks and issues when required.
- Demonstrate commitment to the APS Values, Employment Principles and Code of Conduct.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).

- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Notes

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

We welcome people with diverse skills, experiences and perspectives. DVA is committed to building a workforce that reflects the community we serve and encourages applications from:

- Veterans and former Australian Defence Force members, whose skills and experience are highly valued across the APS
- Aboriginal and Torres Strait Islander peoples
- People with disability
- People who identify as LGBTQIA+
- People from culturally and linguistically diverse backgrounds

We are a Veteran Employer of Choice! This means you benefit from a workplace actively supporting veterans and families of veterans – one that understands and values military experience. You're joining an organisation publicly recognised for its commitment to fostering veteran-friendly employment pathways and long-term career success.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths> This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Veterans' Affairs

The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations,

Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Michelle Bassett, 0461 571 287
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Employment and Workplace Relations

Vacancy VN-0773411

Safe Work Australia

Closing Date: Sunday 25 October 2026

Corporate Finance and Procurement

Job Title	Finance Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$94,215 - \$100,562
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be considered in line with our enterprise agreement.
Classification	APS Level 5
Position Number	tbc
Agency Website	https://www.safeworkaustralia.gov.au//

Job Description <https://swacareers.nga.net.au/?jati=C1C87DEA-2694-DC72-E344-ED62754E0A01>

Safe Work Australia is seeking a motivated and detail-oriented Finance Officer to help deliver accurate, timely and compliant financial services across the agency.

Working under the general direction of the Assistant Director, Finance, you'll undertake a range of financial management and accounting activities, including monitoring transactions, preparing month-end journals and reconciliations, helping maintain finance systems, and contributing to process improvements. You'll also support budgeting and forecasting, and contribute to monthly reporting and the annual financial statements.

This role suits someone who enjoys variety. You'll work with budget holders across the agency, our external service providers, auditors and central agencies. As we are a small team, you may also be asked to pick up tasks outside your usual duties that are within your capabilities, which is a great way to build broad finance experience early in your career.

Duties

Financial operations and accounting

- Monitor accounts payable and receivable, purchase orders, goods receipting and accruals, working with our external service providers to ensure transactions are processed accurately and on time.
- Prepare month-end journals, accruals and balance sheet and bank reconciliations, and investigate and resolve variances.
- Support cash and treasury management, including banking activities and drawdowns.
- Maintain the integrity of the general ledger, including chart of accounts mapping, cost centre coding and correcting financial data.
- Support credit card, travel and expense management, and taxation obligations such as GST and FBT, including reviewing transactions for compliance with policy.

Budgeting and reporting

- Support budgeting and forecasting, including contributing to monthly reporting and the annual financial statements.

Governance, and continuous improvement

- Apply the Public Governance, Performance and Accountability Act 2013, the Accountable Authority Instructions and agency finance policies, and identify and escalate potential non-compliance with finance law.
- Help maintain finance systems, procedures, templates and guidance, and contribute to process improvements.
- Provide clear, practical finance advice and support to staff across the agency.

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS), unless the Agency Head has agreed otherwise in writing.

The successful candidate will be required to obtain and maintain a Baseline security clearance.

Successful applicants will be required to complete an Australian Federal Police criminal history check.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme, you will be invited to participate in further assessment activities if you choose to opt in, declare you have disability and meet the minimum requirements for the role. More information is available at <http://www.apsc.gov.au/recruitability>.

Notes

Applications should be submitted via our website by Sunday 25 October 2026 at 11:30pm AEDT.

Please note that online assessment activities and/or a panel interview will form part of the selection process. If you require any adjustments to participate in the assessment process, please let us know.

If you have any questions about the role, please contact Lawrence Oliver Fatiaki on (02) 6121 8040 or Lawrence.Fatiaki@swa.gov.au. If you experience technical difficulties submitting your application, please contact recruitment@swa.gov.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Safe Work Australia

Safe Work Australia (SWA) is a leading national policy body for work health and safety (WHS) and workers' compensation. We are a small Agency of around 100 people yet our work plays a significant role in the lives of 13.5 million working Australians and their families through the provision of guidance to create safer and more productive workplaces, and the prevention of work-related death, injury and illness. We provide generous terms and conditions and flexible working arrangements. We are committed to professional development, health and wellbeing, as well as maintaining an engaged and enthusiastic workforce. Our Agency has an active Workplace Inclusion Network and social club, and we participate in a range of corporate and charitable activities. We pride ourselves on being an inclusive workplace. People from a culturally and linguistically diverse background, LGBTIQ+ people, Aboriginal and Torres Strait Islander people, people with disability and people with parenting or caring responsibilities are strongly encouraged to apply. Centrally located in the Nishi Building in Canberra, our office has easy access to a variety of cafés and restaurants. We are also close to Lake Burley Griffin which provides excellent views as well as walking and cycle paths.

To Apply

Position Contact	Lawrence Fatiaki, 02 6121 8040
Agency Recruitment Site	https://swacareers.nga.net.au/?jati=C1C87DEA-2694-DC72-E344-ED62754E0A01

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Communications and the Arts

Vacancy VN-0773304

Australian Communications and Media Authority

Closing Date: Wednesday 21 October 2026

Corporate and Research
Research, Data and Governance Data Strategy and Visual Analytics

Job Title	Data Product Delivery Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Belconnen ACT, Pyrmont NSW, Melbourne VIC
Salary	\$121,755 - \$134,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Melbourne, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements such as working from home days may be considered.
Classification	Executive Level 1
Position Number	1932-2026-1
Agency Website	http://www.acma.gov.au

Job Description

<https://www.acma.gov.au/careers>

The Australian Communications and Media Authority (ACMA) is an independent Commonwealth statutory authority responsible for the regulation of broadcasting, radiocommunications, telecommunications and some online content.

This work underpins our vision for a connected, informed and entertained Australia.

Who we are

The **Research, Data and Governance Branch** is at the forefront of shaping and delivering impactful consumer and market research that drives regulatory decisions and supports the ACMA's compliance and enforcement priorities. We champion the ACMA's data strategy and governance framework, ensuring agency decision-making is supported by high-quality data, sharp analytics, and solid evidence-based insights. The Branch also provides essential governance services, robust risk and fraud management frameworks, seamless parliamentary coordination, efficient internal audit contract management, and targeted international advice and services. The Branch supports the Audit and Risk Committee with secretariat services and oversees the ACMA's strategic planning and performance reporting.

The **Data Strategy and Visual Analytics Section** is responsible for delivering the ACMA's Data Strategy, including data analytics products and services and uplifting data literacy knowledge, skills and abilities of staff to embed data as a critical capability to enhance decision making or improve efficiency or effectiveness.

The section works across the agency to deliver data analytics products and solutions to get the most out of our data. We have delivered several data projects that have supported line areas to ingest, transform, analyse and visualise data to enhance operational and regulatory decision making.

Our data literacy program supports the agency build data capability through training and practical skill development, particularly in the use of Power BI. Our community of practice also supports peer learning and knowledge sharing to enhance data analytics skills through creating a positive and collaborative environment.

About the role

As the **Data Product Delivery Manager**, you will lead and enhance the delivery of our data analytics products and solutions across the Agency. You will manage the building of our business intelligence capabilities including self-service and support delivery of data science and geospatial

projects in line with our Data Strategy 2026-29. You will work across business areas, helping teams prioritise data analytics and reporting to support their work, maintain momentum and deliver a broad range of data initiatives.

Across the project and product lifecycle, you will lead scoping and planning of data analytics products and solutions, manage a product portfolio, facilitate seamless end-to-end delivery of data analytics projects, and empower delivery teams to build and release high-value, data-driven solutions in line with approved data project priorities and initiatives.

Duties

- Lead end-to-end delivery of data analytics products and solutions, ensuring quality outcomes are delivered on time, within scope and aligned to business priorities.
- Establish and coordinate cross-functional delivery teams across product, project, data, analytics, governance, technology and business areas.
- Partner with data platform, geospatial, data governance, digital and technology services, and finance teams to support program planning and delivery, resourcing and effective decision making.
- Lead scoping, planning, prioritisation, capacity management and budgeting across concurrent data products, projects and initiatives, including requirements, backlogs and delivery timeframes.
- Engage senior leaders, stakeholders and delivery teams to translate business needs into scalable analytics products and manage priorities based on value and impact.
- Track delivery health, project performance and product impact through clear reporting, governance updates and timely stakeholder communication.
- Provide agile delivery leadership by facilitating key ceremonies, resolving impediments, improving delivery practices and supporting predictable sprint and release outcomes.
- Foster a collaborative, data-led culture through supervision/coaching, dependency management, lean delivery practices, clear documentation and appropriate data governance and management controls.

Eligibility

To be eligible for employment with ACMA, applicants must be Australian citizens.

The successful candidate will also be required to obtain and maintain a **Baseline security clearance**. More information on the security clearance vetting process is available on the [Australian Government Security Vetting Agency \(AGSVA\)](#) website.

Notes

Suitable candidates will be placed in a merit pool from this selection process and may be used to fill similar ongoing roles in other areas of ACMA. Non-ongoing opportunities may be offered as a specified term.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Communications and Media Authority

ACMA is Australia's regulator for broadcasting, some online content, radiocommunications and telecommunications. We work with industry and government, locally and internationally, so that Australians can enjoy the best and most innovative media and communications services in a fair, responsible, safe and productive way. The ACMA provides a supportive and respectful work environment that values the diversity of our employees. Our three main offices are in Canberra, Melbourne and Sydney. Visit acma.gov.au for more information on joining our team.

To Apply

Position Contact	Donna Perez, (02) 9334 7962
Agency Recruitment Site	https://www.acma.gov.au/careers

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