



Australian Government

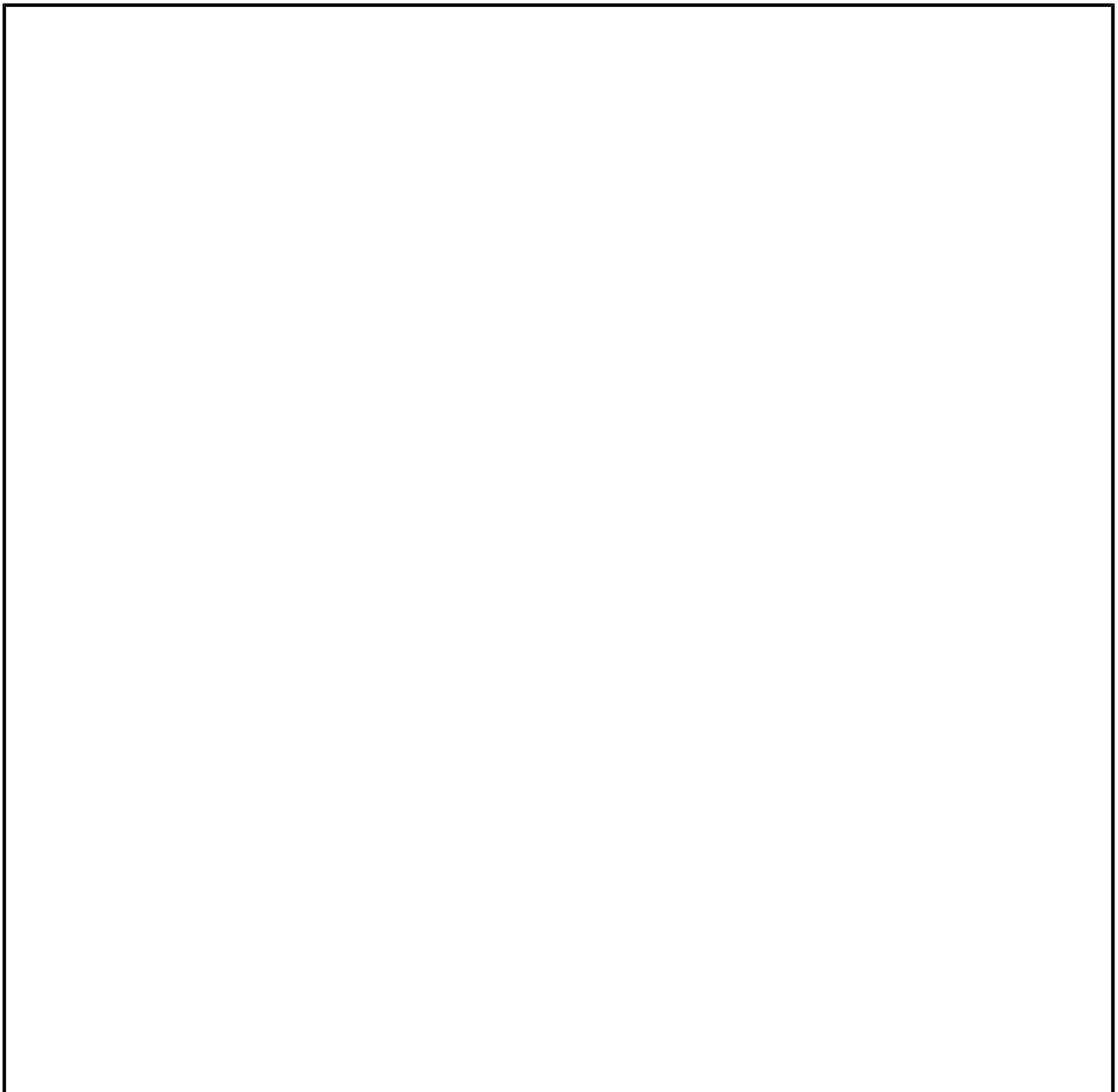
**Commonwealth of Australia
APSJobs - Vacancies Daily
PS41 Daily Gazette Wednesday - 14 October
2026.pdf**

Published by Commonwealth of Australia

APSJobs - Vacancies Daily

This electronic document contains notifications of Vacancies now being advertised daily. These notices will also be published in the electronic Public Service Gazette PS41 Weekly Gazette Thursday - 15 October 2026.pdf.

The Gazette contains notifications of certain vacancies and employment decisions for APS and some non-APS Commonwealth agencies as required by the Public Service Act 1999, the Parliamentary Service Act 1999, and their subordinate legislation. To know more about these requirements, see <https://www.apsc.gov.au/public-service-gazette-requirements>



The date of publication of this Gazette is PS41 Daily Gazette Wednesday - 14 October 2026.pdf. The date of publication establishes the date the vacancy was notified in the Gazette for the purpose of 25(1)(b) of the Australian Public Service Commissioners Directions 2022.

For gazette lodgement inquiries email: contact@apsjobs.gov.au

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Vacancies

Vacancy VN-0773536

Australian Children's Education and Care Quality Authority

Closing Date: Sunday 25 October 2026

Business Services Group
People & Workplace

Job Title	Human Resources Adviser
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Canberra ACT, Melbourne VIC, Darwin NT, Tasmania TAS, Adelaide SA, Perth WA, Brisbane QLD
Salary	\$106,584 - \$126,066
Future Merit Locations	Sydney, Canberra, Melbourne, Darwin, Tasmania, Adelaide, Perth, Brisbane
Office Arrangement	Hybrid
Office Arrangement Details	1-3 days in the office
Classification	
Position Number	610
Agency Website	https://www.acecqa.gov.au/work-with-us

Job Description

https://aeq.chris21.com/AEQ_eR21p/VacancyList.aspx

Human Resources Adviser

- Help children have the best start in life through high quality education & care.
- Improve outcomes for children and families in early education and care.
- Join an expert team working across governments at the national level.

About [ACECQA](#)

We want children in Australia to have the best start in life through quality education and care.

We provide national leadership on the implementation of the National Quality Framework ([NQF](#)) and collaborate with the Australian and state and territory governments to:

- implement changes that benefit children birth to 13 years-of-age and their families
- monitor and promote the consistent application of the [Education and Care Services National Law](#) across all states and territories
- support the early childhood education and care sector to improve quality outcomes for children

We strive for innovation and continuous improvement and are committed to keeping the sector and the community informed with the latest developments in early childhood education and care.

ACECQA is committed to being a child-safe organisation, implementing the National Principles for Child Safe Organisations and actively promoting the safety and wellbeing of children.

The Role

The Human Resources Adviser delivers and supports a range of human resources services, projects and initiatives to support ACECQA's operations, meet legislative and policy requirements, and facilitate team and organisational effectiveness. Working closely with managers, employees and the human resources teams, this role supports workforce capability, employee engagement and organisational performance through the implementation of people initiatives, workforce planning, employee relations and learning and development activities.

This role is full-time and ongoing at ACECQA **Band 5 (\$106,584- \$126,066)**.

Duties

Key Accountabilities

- Adhere to the spirit and practice of ACECQA's Code of Conduct, contribute to an inclusive and agile performance culture, and role model ACECQA's values and behaviours.
- Provide timely and accurate HR advice and support to managers and employees across HR areas including performance management, leave management, workplace conduct, wellbeing and policy interpretation.

- Assist in the management of more complex employee relations matters, including workplace complaints, grievances, conflict resolution, underperformance and workplace conduct matters, escalating complex issues as required.
- Support managers with day-to-day people management matters and promote effective workforce management practices.
- Support workforce planning, recruitment, talent management and workforce capability activities through stakeholder engagement, workforce reporting and analysis, and the coordination of recruitment, selection and onboarding processes.
- Plan, coordinate and deliver HR projects and programs, which may include employee engagement, diversity and inclusion, workforce capability, learning and development and organisational culture initiatives, ensuring outcomes are achieved within agreed project timeframes, quality standards, budget parameters and organisational requirements.
- Develop, deliver and continuously improve learning and development programs, training resources and e-learning content, including management of the Learning Management System (LMS), learning needs assessments, training schedules, evaluation and compliance monitoring, to support workforce capability and organisational outcomes.
- Contribute to the review and implementation of people policies, procedures and other workforce initiatives.
- Assist with implementing and monitoring work health and safety policies, procedures and programs, including injury management and return to work programs, to meet legislative requirements.
- Prepare correspondence, reports, briefs and other HR documentation, ensuring HR records are maintained accurately.
- Build effective working relationships with internal stakeholders and contribute to projects and initiatives led by the wider People & Workplace team.
- Undertake other duties commensurate with the classification and accountabilities of the role.

Eligibility

Key Selection Criteria

Essential

- Relevant qualifications in Human Resources, Business or a related discipline, or equivalent demonstrated experience in a HR advisory or generalist role.
- Experience providing HR advice and support for performance management, workforce capability, recruitment, learning and development, and/or related HR functions.
- Experience supporting employee relations matters, including workplace complaints, performance management, conflict resolution and workplace conduct matters.
- Sound knowledge of Australian employment legislation, industrial instruments and contemporary HR practices.

- Demonstrated ability to build productive working relationships and provide practical support to managers and employees.
- Experience coordinating learning and development activities, workforce capability programs or other people initiatives.
- Well-developed written and verbal communication skills, including the ability to prepare reports, correspondence and recommendations.
- Strong organisational skills with the ability to manage competing priorities and meet deadlines.
- Analytical skills with the ability to gather, interpret and report workforce information.
- Proficiency in Microsoft Office, HR information systems, learning management systems and electronic document and records management systems.

Desirable

- Experience working with ichris/Chris21, Articulate and/or LearnUpon.
- Experience working in a government, regulatory or public sector environment.

Notes

How to apply

The closing date for applications is **25 October 2026** at 11.59pm.

Important Note: Please ensure you follow the recruitment process outlined below, otherwise you may not be considered for the role.

To apply, please register with the ACECQA [Recruitment Candidate Portal](#), navigate to **the Human Resources Adviser** vacancy and click **Apply for Job**. The application process will require you to:

- Attach a CV of no more than 5 pages which demonstrates your ability to meet the criteria contained in the position description.
- Provide the details of at least two referees who have directly supervised you within the last five years of employment.
- Attach a written response to the targeted questions below of no more than 2 pages

Targeted Questions

1. Please outline your experience designing, coordinating or delivering learning and development initiatives, including any experience using learning management systems and/or e-learning platforms.

2. Please describe your experience providing HR advice and support across performance management, workplace conduct, and/or workforce capability activities.

All complete applications will be acknowledged.

More information

If you have any questions about the role or recruitment process, please contact the Recruitment team at recruitment@acecqa.gov.au.

Notice to agencies

ACECQA will not accept applications from any source other than directly from a candidate for this vacancy. Recruitment agencies must have received instructions from ACECQA in relation to a specific vacancy in order to submit applications on behalf of candidates.

ACECQA is collecting the information requested in the advertisement for the purpose of selection, recruitment and engagement of staff. ACECQA is authorised to do so by the Education and Care Services National Law. Please refer to our Privacy Policy which can be accessed at <http://www.acecqa.gov.au/privacy-policy>.

About the Australian Children's Education and Care Quality Authority

To Apply

Position Contact	Anna Lagana, +61282404522
Agency Recruitment Site	https://aeq.chris21.com/AEQ_eR21p/VacancyList.aspx

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Vacancy VN-0773528

Australian Electoral Commission

Closing Date: Tuesday 27 October 2026

Chief Information Officer Division
Platforms and Application Development Branch Application Platform
Management

Job Title	ServiceNow Developer, Application Platform Management
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 6
Position Number	2026-184 17456
Agency Website	https://www.aec.gov.au/

Job Description

<https://candidate.aurion.cloud/aec/production/>

The Platforms and Application Development (P&AD) Branch delivers Information, Communication and Technology (ICT) services to the AEC and is divided into three sections: IT Roll and Event Applications, IT Applications Development and Application Platform Management. ICT services are delivered through a select sourcing model, with a mix of in-house and outsourced resources.

The P&AD Branch is committed to building the agency's information technology capability by providing resilient, modern and secure systems informed by data and insights, while also upskilling teams to develop innovative new products and services.

Duties

This is an exciting opportunity to join the AEC and contribute to work that has a direct impact on Australia's democratic processes.

As a ServiceNow Developer, you will play a key role in developing, configuring, maintaining, and supporting the AEC's ServiceNow platform to drive effective business operations and service delivery.

You will work as part of a small, agile team to deliver high-quality technical solutions across the ServiceNow suite, with a strong focus on enhancing and supporting core enterprise products such as IT Service Management (ITSM), Human Resources Service Delivery (HRSD) and Customer Service Management (CSM).

In this role, you will contribute across the full development lifecycle, including requirements refinement, solution design, build, testing, deployment and post-implementation support. You will work closely with product owners, business analysts, architects and operational teams to deliver secure, reliable and scalable solutions. You will also undertake platform maintenance activities, including upgrades, defect resolution and performance optimisation, and contribute to the development and maintenance of technical documentation. To support a contemporary and efficient platform, you will remain current with ServiceNow updates and industry trends.

You will be expected to manage competing priorities, deliver results within required timeframes, and undertake additional duties or assume responsibility for other functions as directed from time to time.

To excel you'll have:

We are seeking a motivated and capable professional who can demonstrate the skills, knowledge and experience required to perform successfully in this role.

Essential

- Demonstrated experience in application development, configuration or ICT support with prior experience working with the ServiceNow platform highly regarded.
- Strong analytical and problem-solving skills, with the ability to investigate issues, identify root causes and contribute to the development of practical, sustainable solutions.
- Ability to work effectively under limited direction, manage competing priorities and remain flexible and responsive in a dynamic delivery environment.
- Well-developed communication skills, including the ability to clearly explain technical concepts to non-technical stakeholders and work collaboratively with multidisciplinary teams.
- Strong commitment to quality, accuracy and continuous improvement, including experience contributing to testing, documentation, maintenance and platform optimisation activities.
- Understanding of, or the ability to quickly develop an understanding of, IT Service Management, HR or Customer Service business processes within a large, complex organisation.
- Ability to remain calm and resilient under pressure, maintaining focus and professionalism while working through technical issues and meeting delivery timeframes.

Desirable

- ServiceNow product certifications in one or more of the following: IT Service Management (ITSM), Human Resources Service Delivery (HRSD) and Customer Service Management (CSM).

- Experience working within Australian Government, regulated or security-sensitive ICT environments.
- Experience working in agile or hybrid delivery environments.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Electoral Commission

The Australian Electoral Commission (AEC) is at the heart of Australian democracy. The AEC is responsible for conducting federal elections and referendums, maintaining the Commonwealth electoral roll and making sure the Australian public is informed about all electoral matters. Our goal is to see that all eligible Australians actively participate in our democracy. The AEC values of electoral integrity through quality, agility and professionalism drive strategic and corporate planning and assist in organising the agency in a way that will effectively deliver the business into the future. The AEC is an equal opportunity employer which upholds the APS employment principles and actively encourages a diverse and inclusive workplace. The AEC’s statutory functions in relation to the conduct of elections and referendums require that the AEC and its employees must be, and must be seen to be, impartial and politically neutral. As a result, the AEC Enterprise Agreement and Political Neutrality Policy state that it is an inherent requirement of AEC employment that employees, and prospective employees, are not publicly active in any political affairs and do not publicly engage in such activities. This includes advocating any issues associated with a referendum. Should a prospective employee fail to meet this inherent requirement, they will be ineligible for employment with the AEC.

To Apply

Position Contact	Deepinder Grewal, deepinder.grewal@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Australian Electoral Commission

Closing Date: Wednesday 28 October 2026

Funding and Disclosure Reform Program
FAD Program Management Office FAD Governance and Assurance

Job Title	Assistant Directors, FAD Governance and Assurance
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	\$122,163 - \$137,665
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	Executive Level 1
Position Number	2026-185 Multiple
Agency Website	https://www.aec.gov.au/

Job Description

<https://candidate.aurion.cloud/aec/production/>

The AEC is committed to the APS Values of being impartial, committed to service, accountable, respectful and ethical.

The Funding and Disclosure (FAD) Reform Program has been established to implement the legislative amendments introducing the new Funding and Disclosure Scheme under the Electoral Legislation Amendment (Electoral Reform) Act 2025.

The Program is delivering two complementary bodies of work across six streams to develop and implement the capabilities required to deliver the reforms. The Funding and Disclosure Regulatory Uplift is developing effective, fit-for-purpose and user-centred policy frameworks, supported by an enduring communications and education program to strengthen participant accountability and understanding of the new legislation. The Funding and Disclosure ICT Modernisation is delivering modern, secure, reliable and agile systems to support the AEC's transition to a large-scale regulator and enable the AEC to respond to future changes in the Scheme and whole-of-government strategic policy.

The FAD Governance and Assurance team supports delivery of the Funding and Disclosure Reform Program by establishing effective governance, assurance, performance and benefits management arrangements. The team works closely with senior executives, program leaders, business areas and external assurance partners to strengthen accountability, transparency and delivery confidence, while ensuring frameworks and oversight mechanisms remain fit for purpose and aligned with Commonwealth and agency requirements.

Duties

This is an exciting opportunity to join the AEC and contribute to work that has a direct impact on Australia's democratic processes.

As Assistant Director, Governance and Assurance, you will lead the development, implementation and continuous improvement of governance, assurance and performance management arrangements that support delivery of the FAD Reform Program. Working under broad direction, you will provide strategic advice and leadership across governance frameworks, benefits management and realisation, assurance activities and organisational performance reporting.

You will work closely with senior executives, program leaders and stakeholders to strengthen accountability, transparency and delivery confidence. Depending on business requirements, your primary focus may be governance, benefits management and realisation, or assurance functions including assurance planning, assurance reviews, post-implementation reviews and support for external assurance activities. You will lead complex work, deliver high-quality advice, reporting and recommendations, guide team members, manage sensitive issues with sound judgement and contribute to organisational capability and a culture of integrity, collaboration, evidence-based decision-making and continuous improvement.

In this role, you will drive the maturity and effectiveness of governance, assurance, performance and benefits management practices across the Program. You will develop and enhance frameworks, processes and reporting arrangements, provide high-quality advice and recommendations to support executive decision-making, lead assurance and review activities, and monitor the implementation of improvement initiatives. Working across diverse stakeholder groups, you will build strong relationships, strengthen accountability and delivery confidence, and provide leadership and guidance to support a high-performing and collaborative team environment.

To excel you'll have:

We are seeking highly capable professionals who can demonstrate:

- Demonstrated experience leading governance, assurance, performance management or related functions in a complex program, project or operational environment.
- Ability to apply governance, assurance and accountability principles to develop, implement and improve frameworks, processes and reporting arrangements.

- Experience supporting executive governance bodies and senior decision-makers through clear, high-quality briefs, committee papers, reports and recommendations.
- Demonstrated experience in benefits management and realisation, organisational performance monitoring, assurance reviews, or a combination of these disciplines.
- Strong analytical and judgement skills, including the ability to interpret complex information, manage sensitive issues and develop practical, evidence-based recommendations.
- Highly developed communication, negotiation and stakeholder engagement skills, with the ability to build productive relationships and provide strategic advice.
- Demonstrated leadership capability, including coaching team members, managing competing priorities and delivering results with initiative, integrity and professionalism.

Desirable

- Experience working in a large-scale transformation program, regulatory environment or Australian Public Service organisation.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Chris Payne, 02 5137 2678
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0773561

Department of Home Affairs

Closing Date: Wednesday 13 October 2027

Job Title	Permanent Transfer APS3 - Section 26 Register - Immigration Officer
Job Type	Full-Time;Part-Time, Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - SA SA, Various locations - TAS TAS, Various locations - WA WA, Various locations - NT NT, Various locations - QLD QLD
Salary	\$70,477 - \$79,403
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - SA, Various locations - TAS, Various locations - WA, Various locations - NT, Various locations - QLD
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 3
Position Number	JR 142207
Agency Website	www.homeaffairs.gov.au

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/142207/>

About our team

Immigration Group is responsible for administering Australia's Permanent and Temporary Migration Programs, people smuggling policy and implementation, and the Refugee and Humanitarian Program and Settlement Programs.

The Group delivers status resolution in detention and the community, and manages the Department's client facing services and information services. It also provides policy advice on national impacts of migration, citizenship, people mobility, and delivers citizenship, social cohesion and multicultural programs.

Please visit our website for more information about the [Department of Home Affairs](#).

Our ideal candidate

You must be an ongoing APS3 employee in the Australian Public Service who is not currently employed by the Department of Home Affairs to apply.

- Our ideal candidate will be a team player who enjoys working in a dynamic and evolving environment
- You must possess strong written and verbal communication skills and have the ability to work under pressure whilst remaining calm in stressful situations
- You must be able to positively contribute to a team environment, displaying integrity and high ethical standards
- You must possess good judgement and pay careful attention to detail in order to make lawful decisions confidently, while undertaking analysis and drawing accurate conclusions based on evidence
- You must also work collaboratively with others in order to deliver efficient and accurate workplace outcomes
- You must be competent with Microsoft Office Suite and have the ability to quickly learn departmental IT systems, legislation and policy.

The Department of Home Affairs has offices located all over Australia, currently in:

- Parramatta, New South Wales

- Melbourne, Victoria
- Perth, Western Australia
- Adelaide, South Australia
- Hobart, Tasmania
- Brisbane, Queensland
- Belconnen, Australian Capital Territory
- Darwin, Northern Territory

Duties

Duties and responsibilities

APS3 Immigration Officers support the delivery of Australia's migration, humanitarian, compliance and citizenship programs by applying legislation, policy, procedures and operational frameworks to straightforward matters. Working under general supervision and direction, Officers gather and assess information, undertake research, support case and program activities, and contribute to the delivery of lawful, accurate and timely outcomes.

APS3 Immigration Officers may be required to:

- Apply legislation, policy, procedures and operational frameworks to support immigration, citizenship, compliance and program outcomes
- Gather, review and assess information from a range of sources to support decisions, recommendations, advice and operational activities
- Manage and progress allocated cases, applications, enquiries, correspondence, records or program activities in accordance with established procedures
- Conduct research and information gathering activities to support service delivery, case progression and program outcomes
- Exercise judgement to resolve routine matters and identify issues requiring escalation or referral
- Prepare accurate correspondence, records, reports, case notes, briefs and other written materials
- Engage professionally with clients and stakeholders to obtain, verify, communicate and respond to information
- Maintain accurate records and data in accordance with legislative, policy and recordkeeping requirements
- Coordinate and support operational, administrative or program activities
- Contribute to reporting, quality assurance, governance and continuous improvement activities that support service delivery and operational effectiveness
- Work collaboratively with colleagues and stakeholders to support team objectives, service delivery and organisational priorities.

Additional information

- You must already be an APS3 in the Australian Public Service employed in an ongoing role not currently working with Home Affairs, to apply for this position
- Section 26 transfers facilitate mobility across the APS, promoting diversity of thinking and capability development. Depending on operational requirements, opportunities may be offered on a full-time or part-time basis
- You can withdraw your application from the register at any time.

Please note: There is no guarantee that an offer of employment will be made whilst your application remains on the register. You will only be contacted regarding your application if a vacancy arises that matches your skills and experience.

Eligibility

- You must already be an APS3 in the Australian Public Service employed in an ongoing role not currently working with Home Affairs, to apply for this position
- Section 26 transfers facilitate mobility across the APS, promoting diversity of thinking and capability development. Depending on operational requirements, opportunities may be offered on a full-time or part-time basis
- To be eligible for the position you must be an Australian Citizen

The successful candidate will be required to obtain and maintain a Baseline Vetting (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position, to read more click [here](#). The Australian Public Service (APS) Employee Value Proposition (EVP) highlights the top reasons our employees enjoy working in the APS.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

AI tools may be used to support parts of this recruitment process. The selection panel will disclose where and how AI is used.

Information about employment and advice on how to apply for vacancies can be obtained from the Department's website at <https://www.homeaffairs.gov.au/about-us/careers>.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Home Affairs

The Department of Home Affairs is responsible for central coordination, and strategy and policy leadership in relation to cyber and critical infrastructure resilience and security, immigration, border security and management, counter-terrorism, the protection of our sovereignty, citizenship and social cohesion. The Department implements a strategically coordinated approach to the cyber security and resilience of all Australians through the appointment of a Cyber Security Coordinator and continues to enable rapid responses to threats of foreign interference through the dedicated Counter Foreign Interference Coordinator. Additionally, the Department contributes to Australia's prosperity and unity through the management and delivery of the migration, humanitarian and refugee programs. The Department also promotes social cohesion through multicultural programs, providing settlement services and through managing and conferring citizenship. We encourage applications from Indigenous Australians, people with disability and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential. For more information www.homeaffairs.gov.au/about-us/careers/working-with-us/workplace-diversity

To Apply

Position Contact	Immigration Workforce Coordination, .
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/142207/

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Vacancy VN-0773562

Department of Home Affairs

Closing Date:Wednesday 13 October 2027

Job Title	Permanent Transfer APS4 - Section 26 Register - Immigration Officer
Job Type	Full-Time;Part-Time, Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - SA SA, Various locations - WA WA, Various locations - NT NT, Various locations - QLD QLD
Salary	\$79,476 - \$86,246
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - SA, Various locations - WA, Various locations - NT, Various locations - QLD
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 4
Position Number	JR 142218
Agency Website	www.homeaffairs.gov.au

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/142218/>

About our team

Immigration Group is responsible for administering Australia's Permanent and Temporary Migration Programs, people smuggling policy and implementation, and the Refugee and Humanitarian Program and Settlement Programs.

The Group delivers status resolution in detention and the community, and manages the Department's client facing services and information services. It also provides policy advice on national impacts of migration, citizenship, people mobility, and delivers citizenship, social cohesion and multicultural programs.

Please visit our website for more information about the [Department of Home Affairs](#)

Our ideal candidate

You must be an ongoing APS4 employee in the Australian Public Service who is not currently employed by the Department of Home Affairs to apply.

- Our ideal candidate will be a team player who enjoys working in a dynamic and evolving environment
- You must possess strong written and verbal communication skills and have the ability to work under pressure whilst remaining calm in stressful situations
- You must be able to positively contribute to a team environment, displaying integrity and high ethical standards
- You must possess good judgement and pay careful attention to detail in order to make lawful decisions confidently, while undertaking analysis and drawing accurate conclusions based on evidence
- You must also work collaboratively with others in order to deliver efficient and accurate workplace outcomes
- You must be competent with Microsoft Office Suite and have the ability to quickly learn departmental IT systems, legislation and policy.

The Department of Home Affairs has offices located all over Australia, currently in:

- Parramatta, New South Wales
- Melbourne, Victoria
- Perth, Western Australia
- Adelaide, South Australia
- Hobart, Tasmania

- Brisbane, Queensland
- Belconnen, Australian Capital Territory
- Darwin, Northern Territory

Duties

Duties and responsibilities

APS4 Immigration Officers support the delivery of Australia's migration, humanitarian, compliance and citizenship programs by applying legislation, policy, procedures and operational frameworks to straightforward and moderately complex matters. Working under general direction, Officers assess information, conduct research, manage work items or cases, and exercise judgement within defined parameters to deliver lawful, accurate and timely outcomes.

APS4 Immigration Officers may be required to:

- Apply legislation, policy, procedures and operational frameworks to support the delivery of immigration, citizenship, compliance and program outcomes
- Assess information and analyse evidence to support decisions, recommendations, advice and operational activities
- Manage and progress allocated cases, applications, work items, correspondence or program activities in accordance with business priorities
- Exercise judgement to resolve issues and achieve timely and appropriate outcomes
- Identify, assess and escalate risks, issues and complex matters in accordance with established processes
- Prepare accurate and well-structured correspondence, reports, briefs, records and other written material
- With customer-focused service engage professionally and with clients and stakeholders to obtain, verify, communicate and respond to information
- Maintain accurate records and contribute to quality assurance, compliance and integrity requirements
- Coordinate and support operational, administrative or program activities
- Contribute to reporting, governance and business improvement activities that support service delivery and operational effectiveness
- Work collaboratively with colleagues and stakeholders to support team objectives and organisational priorities.

Additional information

- You must already be an APS4 in the Australian Public Service employed in an ongoing role not currently working within Home Affairs, to apply for this position
- Section 26 transfers facilitate mobility across the APS, promoting diversity of thinking and capability development. Depending on operational requirements, opportunities may be offered on a full-time or part-time basis
- You can withdraw your application from the register at any time.

Please note: There is no guarantee that an offer of employment will be made whilst your application remains on the register. You will only be contacted regarding your application if a vacancy arises that matches your skills and experience.

Eligibility

- You must already be an APS4 in the Australian Public Service employed in an ongoing role not currently working within Home Affairs, to apply for this position
- Section 26 transfers facilitate mobility across the APS, promoting diversity of thinking and capability development. Depending on operational requirements, opportunities may be offered on a full-time or part-time basis
- To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Baseline Vetting (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position, to read more [click here](#). The Australian Public Service (APS) Employee Value Proposition (EVP) highlights the top reasons our employees enjoy working in the APS.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

AI tools may be used to support parts of this recruitment process. The selection panel will disclose where and how AI is used.

Information about employment and advice on how to apply for vacancies can be obtained from the Department’s website at <https://www.homeaffairs.gov.au/about-us/careers>.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Home Affairs

The Department of Home Affairs is responsible for central coordination, and strategy and policy leadership in relation to cyber and critical infrastructure resilience and security, immigration, border security and management, counter-terrorism, the protection of our sovereignty, citizenship and social cohesion. The Department implements a strategically coordinated approach to the cyber security and resilience of all Australians through the appointment of a Cyber Security Coordinator and continues to enable rapid responses to threats of foreign interference through the dedicated Counter Foreign Interference Coordinator. Additionally, the Department contributes to Australia’s prosperity and unity through the management and delivery of the migration, humanitarian and refugee programs. The Department also promotes social cohesion through multicultural programs, providing settlement services and through managing and conferring citizenship. We encourage applications from Indigenous Australians, people with disability and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential. For more information www.homeaffairs.gov.au/about-us/careers/working-with-us/workplace-diversity

To Apply

Position Contact	Immigration workforce coordination, .
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/142218/

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Vacancy VN-0773139

Federal Circuit and Family Court of Australia

Closing Date: Wednesday 04 November 2026

Federal Circuit and Family Court of Australia
National Operations – Family Violence, Access, Equity and Inclusion

Job Title	Executive Assistant and Project Support Officer
Job Type	Full-Time, Ongoing
Location	Sydney NSW
Salary	\$88,834 - \$96,829
Future Merit Locations	Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 5
Position Number	0689-09-26
Agency Website	https://www.fcfcoa.gov.au/

Job Description <https://fcajobs.nga.net.au/?jati=6AACCDD1-8E1E-7E07-D6A0-ED639D08CF8C>

\$102,514 - \$111,741 per annum (total packaged including 15.4% superannuation)

(\$88,834 - \$96,829 per annum base salary only)

Position Overview

The Executive Assistant and Project Support Officer provides high-level executive coordination, workflow management and logistical and project support to the Director – Family Violence, Access, Equity and Inclusion (the Director), enabling the effective operation of a large, complex and high-visibility national reform portfolio.

The role is responsible for the end-to-end coordination of the Director's executive commitments, including complex diary management, meeting and consultation logistics, stakeholder coordination, and oversight of workflow and follow-up actions. In doing so, the Executive Assistant and Project Support Officer ensure that competing priorities are appropriately sequenced, critical

engagements are supported, and executive time is used effectively. In addition to executive coordination, the role provides practical project support across the portfolio, including coordinating defined project activities, maintaining project plans and trackers, undertaking preliminary research and information collation, preparing draft materials, and supporting implementation, monitoring and evaluation.

The role works closely with the Director, members of the Family Violence, Access, Equity and Inclusion team, senior court staff, judicial officers and a wide range of internal and external stakeholders. It requires the exercise of sound judgment, discretion and initiative in a fast-paced environment involving sensitive, confidential and complex matters. Working under limited direction within established priorities, the Executive Assistant and Project Support Officer is expected to exercise initiative and judgement in organising work, progressing agreed project activities and escalating complex or sensitive issues appropriately.

Duties

Position Duties

The Executive Assistant and Project Support Officer is responsible for:

Executive coordination

- Managing the Director's diary, meetings and commitments, including resolving scheduling conflicts and prioritising competing demands.
- Coordinating internal and external meetings, briefings, roundtables and forums, many involving senior or high-profile stakeholders.
- Preparing agendas, meeting packs and follow-up actions.

Stakeholder and consultation support

- Coordinating logistics for consultations, stakeholder engagement activities, conferences and events.
- Managing stakeholder contact lists, RSVPs and engagement tracking.
- Liaising with internal teams, judicial officers' chambers, government agencies and external organisations.
- Supporting the preparation and coordination of consultation materials, and collating and summarising feedback, emerging themes and follow-up actions for review by senior staff.

Workflow and governance support

- Maintaining forward schedules for projects, consultations and key deliverables.
- Tracking actions arising from meetings, committees and working groups.
- Providing secretariat support for committees and reference groups, including agendas, papers, minutes and action logs.

Project, digital and communications coordination

- Supporting and, where allocated, coordinating discrete project activities and moderately complex workstreams under the direction of the Director or senior team members, including planning, scheduling, implementation and status reporting.
- Undertaking preliminary research, information gathering and basic analysis to support project development, implementation and evaluation, and preparing draft project plans, briefing materials, presentations, consultation documents and reports for review.
- Coordinating project meetings, workshops, pilots and implementation activities, liaising with contributors to keep work on track and escalating emerging risks, issues or delays appropriately.
- Supporting briefing, correspondence and submission workflows, including coordinating inputs, version control and clearances.
- Liaising with Media/PR and events teams on timing and logistics.
- Providing administrative coordination for website, podcast and video education initiatives.
- Using approved digital and AI-enabled tools, where appropriate, to improve the efficiency and quality of executive, project and communications work, consistent with Court policies and confidentiality, privacy, information security and records-management requirements.
- Supporting continuous improvement in team workflows, including identifying suitable AI-enabled use cases, documenting simple processes and building own and team capability in the safe, responsible and effective use of approved tools.

General support

- Handling sensitive and confidential information with discretion.
- Supporting travel and accommodation arrangements as required.
- Undertaking other duties consistent with the APS5 classification
- Some limited travel may be required.

Eligibility

Capabilities and Experience

Essential:

- Demonstrated experience providing executive or senior administrative support in a professional environment, such as a court, government agency, legal, policy or community services setting.
- Strong organisational and coordination skills, including the ability to manage complex diaries, competing priorities, defined project activities and high volumes of work in a fast-paced environment.
- Demonstrated project support capability, including coordinating defined activities and contributors, tracking milestones and actions, undertaking preliminary research and information collation, and preparing clear draft project documentation for review by senior staff.
- Demonstrated professional judgment, discretion and confidentiality, particularly when handling sensitive information.
- Understanding of, or demonstrated capability to work within, contexts involving family violence, access, equity and inclusion, including an awareness of the sensitivities and responsibilities associated with this work.

- Well-developed communication and interpersonal skills, with the ability to liaise confidently, respectfully and professionally with senior stakeholders and a wide range of internal and external contacts. This includes the ability to prepare clear, accurate draft project and executive materials for review.
- Sound digital capability, including proficiency in Microsoft Office and the ability to quickly learn new systems. The role requires comfort and confidence using approved AI-enabled tools (or demonstrated aptitude to quickly become proficient in them), together with a genuine interest and willingness to build capability in the safe, responsible and effective use of AI to improve productivity and quality, consistent with confidentiality, privacy, information security and records-management requirements.
- Demonstrated commitment to the APS Values and Code of Conduct, workplace diversity and work health and safety.

Desirable:

- Experience or exposure to family law, family violence, court, legal assistance or community service environments.
- Understanding of, or interest in, trauma-informed and culturally responsive practice.
- Experience supporting senior executives or complex governance environments.
- Experience supporting projects, pilots, consultation or reform initiatives in a government, court, legal or community services environment.
- Relevant qualifications or study in law, social sciences, public administration or a related field, or equivalent experience.

Notes

Artificial Intelligence (AI) in recruitment

Candidates may use AI tools to assist with their participation in this recruitment process unless otherwise advised. Where AI tools are used, candidates are responsible for ensuring that all information submitted is transparent, accurate, and genuinely reflects their own skills, capabilities, and experience.

For more information, see: Principles for candidate use of AI in Recruitment

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship;
2. Security and character clearance – the successful applicant must satisfy a Police Records Check, and may also be required to complete security clearances during the course of their employment;
3. Health clearance – the successful applicant may be required to complete a health declaration or attend a medical assessment to confirm their fitness for duty.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply, but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability, First Nations peoples, LGBTIQ+ people, people from Culturally and Linguistically Diverse backgrounds, mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

How to Apply

To apply, please complete the application form on the Court's careers portal.

As part of your application, you will be required to submit a written response to the selection criteria listed in the position description (maximum word limit 1500). Please ensure this document is attached before submitting your application.

If you have any issues with applying please email recruitment@fedcourt.gov.au

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Circuit and Family Court of Australia

The Federal Circuit and Family Court of Australia Act 2021 (FCFCOA Act), which came into effect on 1 September 2021, merged the Family Court of Australia and the Federal Circuit Court of Australia into a unified court system known as the FCFCOA. The FCFCOA (Division 1) is a superior court that handles the most complex family law cases and serves as the appellate court for family law matters. It operates nationwide, except in Western Australia. The FCFCOA (Division 2), a federal court, shares jurisdiction over family law and child support with Division 1, but also handles general federal law matters, such as administrative law, bankruptcy, intellectual property, and migration law. The Federal Court of Australia entity engages employees under the Public Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence. FCFCOA employees are covered by the Federal Court Enterprise Agreement 2024–2027.

To Apply

Position Contact	Hayley Foster, (02) 8067 2300
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=6AACCD1-8E1E-7E07-D6A0-ED639D08CF8C

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Agriculture, Water and the Environment

Vacancy VN-0773551

Department of Agriculture, Fisheries and Forestry

Closing Date: Wednesday 28 October 2026

Legal
Several Several

Job Title	Principal Legal Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$167,644 - \$182,636
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Subject to negotiation
Classification	Executive Level 2
Position Number	2026/3116
Agency Website	https://www.agriculture.gov.au

Job Description

<https://www.agriculture.gov.au/about/jobs/apply>

Why YOU are important to us and what impact will you have on the Legal Division and the department's goals.

You will have the opportunity to provide legal advice and services while working closely with policymakers and operational staff on matters that directly affect all Australians across areas as diverse as biosecurity, agricultural production, trade, food, wine, fisheries and forestry. A job with Legal Division is a chance to meaningfully apply your legal skills to practical outcomes in an environment focused on your learning and development as a lawyer. The Legal Division's large and diverse practice means that lawyers will be able to gain experience in their specific interests across a wide range of areas of law, including:

- Directly developing and progressing legislation, working closely with policymakers to put effective laws in place.
- Providing employment law advice, including on investigations, work health and safety and external review proceedings.
- Providing advice on privacy law and digital law issues including AI use cases.
- Developing and delivering legal training to staff in policy and operational decision-making roles.
- Advising on regulatory systems and operations to assist staff on the front lines with Australia's quarantine, trade, food safety and exports across diverse supply chains, at airports and in the community.
- Providing practical legal advice to assist investigation and enforcement of biosecurity and export laws to ensure Australia's trade and health are safeguarded, including by civil penalty litigation.
- Managing the department's litigation caseload and dispute resolution, including working with external law firms and counsel to provide strategic advice
- Advising on the department's range of commercial matters, including advising on procurements and grants, ICT contracting, the Commonwealth resource management framework, intellectual property and property matters.
- Managing the department's legal issues arising from data management, information collection and management and freedom of information requests.

The Legal Division works together to support and develop lawyers to meet their career aspirations. You will be working with committed, engaged colleagues in a supportive and flexible environment, and will progress interesting and meaningful work that is unique to the department and the Commonwealth.

Duties

This is where you play an important role.

The Principal Legal Officer is a leadership role which helps drive the vision and direction of its branch, as set out by the General Counsel and Chief Counsel. The Principal Legal Officer is responsible for managing a legal section which involves motivating, mentoring and supervising a team to deliver on initiatives and goals in an inclusive, responsive and effective environment. Additionally, the Principal Legal Officer will provide high quality legal services in an in-house environment, including legal research, analysis and problem solving. Our highly engaged internal clients are comprised of regulatory scientists and administrative, policy and compliance officers who are passionate about safeguarding and growing sustainable agriculture, fisheries and forestry for Australians.

Eligibility

Who we are looking for

Our ideal candidate will have:

- Experience managing a diverse case load, providing advice and solutions in challenging, complex, sensitive or high-risk environments and exercising sound judgement in managing legal risk.
- Highly developed communication skills with the ability to explain complex legal issues clearly, accurately and in a timely and professional manner.
- Capacity to deal appropriately with sensitive matters that may affect the department, the Public Service and/or the broader community.
- Demonstrated ability to lead, develop and mentor legal professionals, foster an inclusive culture, and build workforce capability.
- Proven capability to communicate with influence, building and maintaining productive relationships with both internal and external stakeholders and experience briefing the Executive, Ministers or Minister's advisors.
- Significant recent experience in legal practice, including providing advice on, and solutions to complex, sensitive or high-profile matters. Applicants should have a minimum of 5 years' relevant post-admission experience.

Mandatory Qualifications:

To be eligible for these positions you are required to hold a degree in law and be eligible to hold an ACT legal practising certificate.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths> This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Annabelle Alexander, 0466 556 030
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Attorney-General's

Vacancy VN-0773486

Administrative Review Tribunal

Closing Date: Thursday 22 October 2026

Corporate Services Property & Security

Job Title	National Office Manager
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Melbourne VIC, Hobart TAS, Sydney NSW, Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Perth WA
Salary	\$121,755 - \$143,202
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible; Hybrid
Office Arrangement Details	Flexible/Hybrid
Classification	Executive Level 1
Position Number	40673
Agency Website	https://www.art.gov.au/

Job Description

<https://www.art.gov.au/about-us/careers>

Ready to take the lead in a diverse national portfolio where your leadership will influence people, property, security and operational excellence across a geographically dispersed workforce?

Join our team as the National Office Manager and deliver outcomes that matter across the Tribunal.

This full-time role is available on an ongoing basis, offers flexible working arrangements and can be located in Adelaide, Brisbane, Canberra, Darwin, Hobart, Melbourne, Perth or Sydney.

About the opportunity

This unique national leadership role leads and develops the Office Manager network across every state and territory, directly influencing the quality, consistency and effectiveness of workplace support services across the Tribunal.

The role offers a diverse and rewarding portfolio spanning people leadership, property and facilities management, protective security, business continuity and operational improvement.

Working closely with leaders across the organisation, you will contribute to strategic initiatives, drive positive change and help shape safe, secure and high-performing workplaces that enable the Tribunal to deliver its key business outcomes.

About the Tribunal

The Administrative Review Tribunal plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws.

We believe in providing our employees with a work environment that is supportive and rewarding. Our culture is one that welcomes all and we embrace flexibility and diversity. We believe our people are our most valuable asset and we work to support the skills, knowledge and capability of our staff.

You can learn more about the Tribunal on our website, [About us | Administrative Review Tribunal](#)

What we offer:

We believe the little extras can make a big difference in supporting your success and some of our great incentives include:

- flexible working options, including remote working to support you with your commitments outside of work
- salary packaging options
- access to holistic health and wellbeing programs including Fitness Passport which provides discounted access to 350+ gyms, free annual influenza vaccinations and free eye tests
- generous leave allowances including Christmas to New Year office closure with no deduction from your leave balance.

Read our [Enterprise Agreement](#) for more information about our terms and conditions of employment.

Duties

- **Leadership and management:** Lead and motivate staff, foster a collaborative and results-driven work environment and ensure the efficient and effective service delivery required of the Office Manager function. Contribute to the Property and Security team's strategic planning, help set goals for the section and provide high level support and consultancy across a range of Office Manager-related matters.
- **Policy and procedure:** Develop and deliver policies, processes and operating procedures that are precise, fit for purpose and accurately reflect the operating environments of each registry. Ensure compliance with relevant Whole-of-Australian-Government legislation, framework, policy and best practice.
- **Administration and reporting:** Contribute to relevant reporting requirements, e.g. Australian Government Property Register, annual reports and Questions on Notice. Perform, analyse, and review property operating expenditure calculations and any other Property Service Provider reporting obligations.
- **Collaboration:** Collaborate with other leaders within the section to facilitate advice and guidance regarding facility and property matters, including procurement and contracting. Manage WoAG facility contract performance in conjunction with the ART's Property Service Provider and other leaders within the section.

About you

You combine professionalism, analytical insight and emotional intelligence with an agile leadership style. Working with a high degree of independence, you navigate change confidently and are able to build strong, productive relationships easily.

To be successful, you will have:

- Proven ability to manage multiple competing interests and remain future-focussed in a fast-paced and continuously changing environment
- Well-developed managerial and organisational skills, including managing and coordinating inputs from diverse team members, setting priorities, establishing clear performance and behavioural standards, managing performance, delegating responsibility and mentoring, guiding and developing people
- Extensive knowledge of government legislation, procedures and practices relating to Commonwealth property, procurement and contracts including Commonwealth Procurement Rules and PGPA Act requirements
- Highly developed interpersonal, verbal and written communication skills, including the ability to develop and manage productive working relationships with a range of internal and external stakeholders, negotiate and communicate with influence, and the capacity to provide expert advice on a range of matters to senior executives
- Demonstrated ability to promote and implement positive organisational change through an attitude of continuous improvement and open and considered communication.

Eligibility

Qualifications/ Experience

Desirable:

- Experience leading a geographically dispersed team.

Eligibility:

- Australian Citizenship
- Australian Federal Police Check
- Negative Vetting Level 2 Security Clearance and pre-employment checks

More information about this position, the scope of the role, duties and required capabilities and experience, is contained within the Position Description, which is linked below and available on our Career Opportunities page.

How to apply:

To be considered, all applications must be submitted online via the [Career Opportunities](#) page. Please click on the job title you are applying for, click apply at the top of the page and follow the instructions on the online application.

Please submit a CV (of no more than 4 pages) and cover letter (of no more than 2 pages) addressing how your experience matches the capabilities and experience of role, referring to the position description

Notes

The use of AI in Recruitment

Please ensure you have read the Australian Public Service Commission [Principles for candidates use of AI in recruitment](#) and understand your obligations.

Merit Pool Acknowledgement

A merit pool may be created to fill similar vacancies within the next 18 months. Suitable candidates in this merit pool may be contacted for roles at the Tribunal, or the broader APS.

Our commitment to inclusion and diversity

The Administrative Review Tribunal is an Equal Opportunities employer committed to providing an inclusive workplace that embraces diversity and inclusion for all employees. We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander descent, culturally and linguistically diverse backgrounds, all genders, LGBTQIA+ community and mature age people. If you have any support or access requirements, we encourage you to advise us if invited to interview.

We are a Circle Back Initiative Employer and commit to responding to every applicant.

NO AGENCIES PLEASE

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Administrative Review Tribunal

The ART plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws. The ART can take a fresh look at decisions made by Australian Government ministers, departments and agencies – and, in limited circumstances, decisions made by state government and non-government bodies. It also can review decisions made under Norfolk Island laws. The ART comprises members, the independent statutory appointees who hear review applications, and staff, who provide services to support applicants and the review process, as well as the Tribunal's daily operations. You can learn more about the ART here: <https://www.art.gov.au/>.

To Apply

Position Contact	Talent Team, 02 9276 5443
Agency Recruitment Site	https://www.art.gov.au/about-us/careers

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Foreign Affairs and Trade

Vacancy VN-0773547

Australian Secret Intelligence Service

Closing Date: Monday 04 January 2027

Not Specified
Not Specified

Job Title	Intelligence Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$100,451 - \$138,523
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	.
Classification	APS Level 4
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

<https://www.asis.gov.au/>

An ASIS Intelligence Officer plans, develops and manages intelligence operations in accordance with relevant legislation and Australian government requirements. You will use your exceptional interpersonal and relationship skills, high-level training and sound judgement to collect intelligence from overseas. Often working in ambiguous and unstructured situations, Intelligence Officers require excellent communication skills and high levels of maturity to build effective relationships with people from diverse cultures and backgrounds. Intelligence Officers serve in a wide range of locations overseas as well as in Canberra.

Duties

Role responsibilities

- Plan and conduct intelligence operations using good operational judgement
- Liaise with foreign intelligence or security services
- Identify and manage risk
- Solve complex problems
- Interact with people from diverse cultures and backgrounds
- Intelligence Officers undergo comprehensive training prior to commencing any role.

Core skills

To succeed as an Intelligence Officer, you will need to demonstrate:

- exceptional interpersonal skills in order to build strong relationships with people;
- personal presence and impact, with a proven ability to interact effectively with people from diverse cultures and backgrounds;
- excellent written communication skills;
- high levels of maturity and self-management skills, with excellent judgement and the ability to assess risk;
- resilience and self-motivation, with a determination to achieve results in difficult and high-pressure environments; and
- the highest levels of personal integrity and professionalism, which ASIS will continue to support through comprehensive training and development programs.

Education and qualification requirements

The following education, qualifications and/or experience is essential prior to applying:

- a minimum three-year tertiary degree; or graduating in the next six months; OR
- significant relevant work experience (7+ years) in lieu of a tertiary degree.

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance
- A current driver's licence is a mandatory requirement.

For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, Release 2026 section 18.5 provides information on Eligibility and suitability

Notes

ASIS values workplace diversity and is committed to providing a supportive, inclusive and respectful work environment. We encourage applications from Aboriginal and Torres Strait Islander people, Women, people with disabilities, people that identify as LGBTIQ+ and people from culturally and linguistically diverse backgrounds.

Please note: ASIS does not provide feedback to unsuccessful applicants

To apply please visit the ASIS website to view further job details and selection criteria

Applications close: please refer to website

About the Australian Secret Intelligence Service

ASIS is Australia's overseas secret intelligence collection agency. Its mission is to protect and promote Australia's vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia's coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Not Provided, Not Provided
Agency Recruitment Site	https://www.asis.gov.au/

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Health

Vacancy VN-0773531

Aged Care Quality and Safety Commission

Closing Date:Wednesday 28 October 2026

Corporate
Digital Enterprise Service Management

Job Title	End User Services Specialist
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Perth WA
Salary	\$89,135 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements such as part time hours/working from home days may be considered
Classification	APS Level 5
Position Number	20050229
Agency Website	

Job Description

<https://agedcarequalitycareers.nga.net.au/cp/index.cfm?event=listJobs&rmuh=B94FC03C6D5C2DE36ACC5C>

About the Team

The End User Services team operates as an integral part of the wider Enterprise Service Management section and aims to bridge the gap between technology and people, contributing to a digitally capable, mobile, and collaborative workforce.

We play a critical role in enabling the Commission's operational effectiveness by ensuring the reliability, accessibility, and usability of end user technology across all office locations. Through the delivery of responsive support services and proactive management of end user environments, the team ensures that Commission staff are equipped with the tools, systems, and technical support they need to work efficiently and securely.

About the Role

The End User Services Specialist delivers specialist, end user computing support to Commission users, focusing on the resolution of escalated and complex technical issues that cannot be resolved by first-level support teams.

The position also contributes to the stability and continuous improvement of end user services by documenting resolutions, identifying recurring issues, supporting technology rollouts and collaborating with internal Digital teams to improve service quality, user experience and operational outcomes. In some office locations, the End User Services Specialist will be the primary contact point for technology support and regular in-office attendance is required.

Duties

Position Duties

- Act as the initial escalation point for incidents and requests transferred from internal teams (e.g. Digital Service Centre) and deliver timely diagnosis, troubleshooting and resolution of escalated issues by working collaboratively with internal support teams and external partners
- Where required, act as a point of contact for technology support for your office location providing a visible, professional and responsive service delivery function where required.
- Undertake advanced fault finding for hardware, operating systems, applications and connectivity issues, applying sound technical judgment to restore services and minimise business impact
- Support the deployment, configuration and maintenance of end user devices and applications, including participating in rollout activities, upgrades and remediation tasks as required.
- When required, provide digital support for onsite/offsite events, Executive/VIP support, and assistive technologies.
- Assist with the implementation of new technologies, tools or work practices within End User Services, and the wider Enterprise Service Management section as required
- Utilise an ITSM tool to log all customer interactions, monitor support queues, take proactive measures to assign, update and follow-up on work items, and contribute to the regular creation and maintenance of support documentation to enable and improve the efficient resolution of support requests
- Contribute expertise to uplifting the team's capability and operational effectiveness by identifying and engaging in (and leading where appropriate) continuous improvement initiatives and project-related activities
- Involvement in shared services arrangements and other supporting activities or tasks as directed
- Demonstrate a strong ability to communicate effectively with colleagues and stakeholders, including Directors and Senior Executive Staff
- Adhere to individual and team performance targets and ensure service levels are met

Eligibility

To be successful in this role you will need to demonstrate the following:

- Demonstrated experience providing escalated (second level) technology support, with a minimum of 12 months experience gained within the past three years, including advanced

troubleshooting and resolution of complex issues relating to networks, hardware/software, peripherals and operating systems

- Demonstrated advanced skills in endpoint management including application packaging, application deployment, patching, device compliance, device driver management, and/or mobile device management experience
- Experience administering enterprise Microsoft 365 environments, including endpoint management, identity and access management, and Microsoft 365 services, with the ability to apply technical expertise to complex operational and user support scenarios
- Demonstrated experience using the Microsoft 365 suite to administer user accounts, computers and mobile devices to provide access to resources, deploy software, and keep systems compliant
- Proven ability to log, triage, investigate and resolve complex issues, manage competing priorities, provide clear and accurate documentation, and collaborate with a range of stakeholders to achieve desirable outcomes
- Demonstrated verbal, written and interpersonal communication skills
- Demonstrated capacity to work effectively both independently and collaboratively whilst maintaining a positive outlook and proactive approach
- Ability to obtain and maintain a Baseline security clearance

Notes

Position Notes:

- Salary offered will be between \$89,135 - \$96,829 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Non-ongoing opportunity will be offered for an irregular/intermittent term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.
- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies.

In your application, please provide a statement of claims against the position eligibility requirements (selection criteria) in no more than 600 words, including what strengths you would bring to the role, and a copy of your CV.

- Please complete the application and submit by **11:30pm (AEDT) Wednesday 28 October 2026**.
- Follow our guidelines for candidate use of Artificial Intelligence (AI) throughout the recruitment process.

Please contact our recruitment team on (02) 9633 3262 or recruitment@agedcarequality.gov.au for assistance with accessing our website or with lodging your application.

Specific questions about the roles can be directed to Marty Day by emailing Marty.Day@agedcarequality.gov.au with Position title in the subject line.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aged Care Quality and Safety Commission

The Aged Care Quality and Safety Commission is the national regulator of Australian Government-funded aged care services. We protect and enhance the safety, health, wellbeing, and quality of life of people receiving aged care. This includes managing complaints and feedback about the care older people receive. We help build confidence and trust in aged care, by promoting best practice and a culture of safety and quality in the sector. We register providers and hold them to account if they don't meet expected standards of care. We work with providers, workers, older people, their families, and supporters to make sure they understand and uphold older people's rights.

To Apply

Position Contact	Marty Day, 07 3740 5111
Agency Recruitment Site	https://agedcarequalitycareers.nga.net.au/cp/index.cfm?event=jobs.listJobs&rmuh=B94FC03C6D5C2f

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Health

Vacancy VN-0773514

Australian Centre for Disease Control

Closing Date:Tuesday 03 November 2026

Strategy and Operations Division
Evidence and Analysis Branch Data Strategy and Governance Section

Job Title	Assistant Director, Governance of Indigenous Data
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - SA SA, Various locations - WA WA, Various locations - NT NT, Various locations - TAS TAS
Salary	\$124,951 - \$142,509
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements can be negotiated
Classification	Executive Level 1
Position Number	26CDC-DEAB-10183
Agency Website	www.cdc.gov.au

Job Description

<https://www.cdc.gov.au/topics/about-us/work-us>

The Data Strategy and Governance Section provides agencywide leadership to ensure data is trusted, accessible and used effectively to support public health decisionmaking. This is an opportunity to play a key leadership role in shaping how the Australian CDC works with Aboriginal and Torres Strait Islander peoples, communities and organisations to strengthen the governance, stewardship and use of public health data. As Assistant Director, Governance of Indigenous Data, you will lead the Australian CDC's work to embed Indigenous Data Sovereignty principles into the governance, access, use, interpretation and stewardship of public health data, while supporting delivery of priority reforms under the Australian CDC Data Strategy.

You will have the opportunity to influence how public health data is governed across the Australian CDC, helping to build trust, strengthen accountability and ensure data is used in ways that support better outcomes for Aboriginal and Torres Strait Islander peoples and communities. Working across the organisation and with external partners, you will help translate strategic commitments into practical reforms that strengthen governance, capability and decision-making across Australia's public health system.

Duties

We're seeking a collaborative and influential professional who a strong understanding of Aboriginal and Torres Strait Islander cultures, histories and perspectives, and a proven ability to

engage respectfully and effectively with Aboriginal and Torres Strait Islander peoples and organisations.

Key responsibilities include:

- lead the development and implementation of the Australian CDC's Governance of Indigenous Data work program, helping to embed Indigenous Data Sovereignty principles across the organisation's data policies, governance arrangements and ways of working
- work closely with Aboriginal and Torres Strait Islander organisations, communities, peak bodies and experts to build trusted partnerships and ensure First Nations perspectives inform the development and governance of public health data
- support implementation of Priority Reforms for the National Agreement on Closing the Gap under the Australian CDC Data Strategy
- provide authoritative advice to senior leaders on governance of Indigenous data, governance reform, stewardship, ethics and emerging opportunities and risks affecting public health data
- build capability across the Australian CDC by supporting business areas to incorporate Indigenous Data Sovereignty considerations into policy development, surveillance, research, data use and decision-making
- work collaboratively with Commonwealth agencies, jurisdictions, researchers and other partners to advance nationally consistent approaches to public health data governance and stewardship.

Through this role, you will help shape a public health data system that is trusted, transparent and responsive to the needs and priorities of Aboriginal and Torres Strait Islander peoples. You will play a central role in ensuring the Australian CDC's approach to public health data is informed by strong partnerships, shared decision-making and a commitment to responsible and respectful data practices.

Eligibility

Relevant qualifications and experience, including demonstrated ability to engage respectfully and effectively with priority populations, including people with disability and Aboriginal and Torres Strait Islander peoples.

Interested candidates should note the following:

- this is an Identified position open to all Australian citizens, which means the successful applicant will be required to demonstrate:
 - a strong understanding of Aboriginal and Torres Strait Islander cultures, histories, and perspectives
 - the ability to work effectively and respectfully with Aboriginal and Torres Strait Islander communities
- candidates from priority population groups, or candidates with experience working with priority populations, who meet the requirements above will also be highly regarded.

Applicants may wish to refer to the [Aboriginal and Torres Strait Islander Cultural Capability: A Framework for Commonwealth Agencies](#) when considering the cultural capabilities relevant to working in the Partnerships and Equity Section.

Qualifications in public health, health sciences, data governance, information management, data analytics, or a related field are also highly desirable. Equivalent experience will also be considered, where extensive relevant work experience demonstrates the skills, knowledge and capabilities required for the role.

It is a requirement for anyone who is employed by the CDC to be an Australian citizen.

The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check.

The successful candidate must be able to obtain and maintain a **Baseline** security clearance.

Notes

Apply by **11:30 pm AEDT on 3 November 2026**.

Applicants are asked to quote reference number **26CDC-DEAB-10183** to assist when making an enquiry.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Centre for Disease Control

The independent Australian Centre for Disease Control (Australian CDC) is at the frontline of improving Australia's ability to prepare for, and respond to, public health challenges, including pandemics. The Australian CDC is an independent technical advisory agency on public health matters and a leader in disease control, preparedness, response, and prevention. The Australian CDC collaborates with national and international health bodies to strengthen Australia's public health infrastructure.

To Apply

Position Contact	Lucy, N/A
Agency Recruitment Site	https://www.cdc.gov.au/topics/about-us/work-us

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Health

Vacancy VN-0773572

Australian Commission on Safety and Quality in Health Care (ACSQHC)

Closing Date: Tuesday 27 October 2026

ACSQHC
ACSQHC Medicines Safety and IPC

Job Title	APS6 Project Officer, Infection Prevention and Control
Job Type	Full-Time, Ongoing
Location	Sydney NSW
Salary	\$101,670 - \$114,699
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Position will be offered in a hybrid model of office based and WFH, where operationally feasible. A regular weekly presence in the office is required.
Classification	APS Level 6
Position Number	20043302
Agency Website	https://www.safetyandquality.gov.au/careers

Job Description

<https://www.safetyandquality.gov.au/about-us/working-us>

The Infection Prevention and Control (IPC) program supports the Commission's work on the National Quality and Safety Health Service Preventing and Controlling Infections Standard and the national standards for primary and community care and aged care, and coordination of the National Hand Hygiene Initiative. The work of the IPC team includes development of national policies, guidelines and strategies to respond to healthcare-associated infections (HAIs) and promote effective use of HAI data and data from the Antimicrobial Use and Resistance in Australia surveillance program for patient safety initiatives to prevent and control AMR and HAIs. The Project Support Officer is responsible for ensuring the operation of the Commission's online systems and the currency of supporting resources.

Duties

The successful candidate will be expected to:

1. Coordinate the operation of a help desk service, including daily ticket triage, escalation for second level support, helpdesk rostering, maintenance of user support portal and managing the use and subscription of online customer support software
2. Document and communicate how administrators and health professionals use the online systems for the purposes of system customisations, training and reporting. This may be done in the form of user journeys.
3. Maintain up to date user databases.
4. Provide support to system users and support and training to Commission staff, as required, about the operation of the online systems
5. Manage contracts and contract deliverables related to the online systems
6. Liaise with internal and external stakeholders about system operation and improvement
7. Coordinate and prepare regular help desk performance reporting
8. Maintain the currency of support resources
9. Collaborate with other team members and other program teams within the Commission to support the work of the team, including providing administrative and secretariat support where necessary
10. Other duties as required which may include projects and providing assistance to the Commission's corporate functions, such as assistance with reception duties.

Eligibility

The successful candidate will have:

- Demonstrated experience in managing high volume (>200k person) online customer management systems
- Demonstrated experience in managing online learning systems
- Demonstrated experience in systems mapping, including user stories and systems migration
- Able to effectively communicate verbally and in writing to clinical or student end users and IT vendors
- Demonstrated experience in providing effective systems training to others
- Able to produce online user support materials for a variety of audiences

Notes

To apply for this position, please complete and submit an application form through <https://www.safetyandquality.gov.au/careers> and upload:

- A CV summarising your relevant experience and qualifications
- A statement of claims explicitly addressing your suitability against each of the six selection criteria (no more than 100 words per selection criteria)

Candidates must be Australian citizens to be eligible to apply.

Please note: This position will be offered in a hybrid model of office based (Sydney) and working from home, where operationally feasible. A regular weekly presence in the office is required.

Questions about the role can be directed to Jan Gralton ([02\) 7232 5687](tel:0272325687).

Closing date for applications is **11.59pm Australian Eastern Daylight Time (AEDT) Tuesday 27 October 2026.**

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Commission on Safety and Quality in Health Care (ACSQHC)

The Australian Commission on Safety and Quality in Health Care's (the Commission) role is to lead and coordinate national improvements in the safety and quality of health care. The Commission works in partnership with the Australian Government, state and territory governments and the private sector to achieve a safe, high-quality and sustainable health system. In doing so, the Commission also works closely with patients, carers, clinicians, managers, policymakers and healthcare organisations. Key functions of the Commission include developing national safety and quality standards, developing clinical care standards to improve the implementation of evidence-based health care, coordinating work in specific areas to improve outcomes for patients, and providing information, publications and resources about safety and quality. The Commission works in four priority areas: 1. Patient safety 2. Partnering with patients, consumers and communities 3. Quality, cost and value 4. Supporting health professionals to provide care that is informed, supported and organised to deliver safe and high-quality health care. For more information please visit the Commission's website.

To Apply

Position Contact	Jan Gralton, 02 7232 5687
Agency Recruitment Site	https://www.safetyandquality.gov.au/about-us/working-us

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Health

Vacancy VN-0773545

Job Title	EL1 Machine Learning and Artificial Intelligence Senior Lead
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW
Salary	\$123,564 - \$137,837
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AIHW has a range of flexible working arrangements available to its employees under the AIHW Enterprise Agreement 2024-27.
Classification	Executive Level 1
Position Number	141_10/26
Agency Website	

Job Description

<https://aihwcareers.nga.net.au/cp/>

The AIHW's APS [employee census results](#) reflect the strength of our positive and supportive workplace culture. We continue to foster an inclusive, flexible and high-performing organisation where people are treated with respect and courtesy, and where diversity is recognised, valued, and celebrated.

The results are a testament to the professionalism, commitment, and dedication of our staff, highlighting the strong connection they have to our purpose, our flexible ways of working, and the contribution we make to improving the health and welfare of Australians. We are also proud to be ranked among the top ten APS agencies, out of 112, for employee engagement, enabling innovation and wellbeing, demonstrating our ongoing commitment to creating a workplace where people can thrive and perform at their best.

We offer a range of benefits including:

- access to flexible working arrangements to support your work/life balance
- attractive remuneration packages including generous superannuation and leave provisions
- challenging and fulfilling work where you can use your skills and expertise
- opportunities for professional development.

We are committed to creating genuine opportunities for everyone and we welcome applications from First Nations people, people with disability, LGBTIQ+, neurodiverse people and people from diverse cultural and linguistic backgrounds.

The AIHW has offices in Canberra and Sydney and offers remote work opportunities for many roles.

For more information, visit the [Benefits of working for the AIHW](#) page of our website.

Duties

The Data Governance and Integration Group (DGIG) is responsible for delivering high-quality data governance and integration services that support national health and welfare reporting, research, and policy development. The Group also supports the Institute to employ advanced analytical techniques and tools, including machine learning and artificial intelligence.

The Specialist Capabilities Unit (SCU) is responsible for providing centralised support and developing the organisations skill in critical capabilities, including use of the analyst's toolkit, machine learning, artificial intelligence, geospatial, statistical, and methodological analysis.

The Specialist Capabilities Unit seeks a Machine Learning and Artificial Intelligence Senior Lead with a strong technical foundation in machine learning (ML), deep learning (DL), natural language processing (NLP), large language models (LLMs), and broad artificial intelligence (AI) technologies. This individual should demonstrate expertise across the full lifecycle of ML/AI initiatives, from solution design and model development through to deployment, monitoring, and evaluation. They should also possess strong hands-on Python programming skills, including experience with modern application development frameworks, required data processes as pipeline, and production-grade AI/ML solutions.

We are looking for a team-oriented professional who can work independently in evolving environments and collaborate effectively with domain experts on complex data sets, ensuring outcomes that serve both people and business goals. Strong communication skills are essential, as this role involves translating technical concepts into actionable insights for senior leadership, as well as fostering support for ML/AI initiatives across diverse audiences.

Under general direction you will:

- Lead the end-to-end ML/AI project lifecycle, including business engagement, solution design, model development, testing, deployment, monitoring, and performance evaluation, ensuring solutions are robust, scalable, reliable, safe, and fit for purpose.
- Lead the design, development, deployment, and continuous improvement of ML/AI including data automation solutions that deliver measurable business outcomes, leveraging techniques such as machine learning, deep learning, natural language processing, large foundational models, and emerging technologies.
- Collaborate with cross-functional teams and data domain experts to develop solutions using complex datasets.
- Conduct research on emerging ML/AI technologies and integrate best practices to support continuous innovation.
- Develop user guides, codebases, support materials, and maintain relevant documentations.
- Contribute to implement ML/AI roadmap, safe and responsible adoption plans to enhance capabilities across the institute.
- Provide specialist AI/ML advice and support to the Chief AI Officer (CAIO) and AI Accountable Official (AIAO), contributing to governance, assurance, safe and responsible adoption, and effective use of AI technologies across the Institute.

Eligibility

To be eligible to apply for this vacancy, you must:

- be an Australian citizen
- undergo any required pre-employment checks, including a police records check
- obtain and maintain a valid Security Clearance if required by the institute

A probationary period of six (6) months will apply to any new engagement to the APS.

Notes

Please submit your application online via the AIHW [e-Recruit](#) system. When applying online for the first time, you will need to register and provide a valid email address.

Please provide:

1. A summary of your relevant skills and experience and explain how your skills, experience and capabilities make you suitable for the role. Your response should clearly detail which classification you are applying for and align with the position summary and key duties of the position information above, and must be no more than 750 words.
2. Your current CV and the names of two referees and their contact details.

Please note, late applications will not be accepted.

Candidates applying for APS vacancies should follow the [principles for candidate use of AI in recruitment](#).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Institute of Health and Welfare

To Apply

Position Contact	Sachind Naidu, 02 6249 4723
Agency Recruitment Site	https://aihwcareers.nga.net.au/cp/

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Health

Vacancy VN-0773549

Food Standards Australia New Zealand

Closing Date: Sunday 18 October 2026

Corporate Services
Corporate Services Corporate Services

Job Title	General Manager Corporate Services
Job Type	Full-Time, Non-Ongoing
Location	Majura ACT
Salary	-
Future Merit Locations	Majura
Office Arrangement	Hybrid
Office Arrangement Details	Flexibility to work from home some of the time
Classification	Senior Executive Service Band 1
Position Number	1001
Agency Website	https://www.foodstandards.gov.au

Job Description

<https://www.foodstandards.gov.au/careers>

FSANZ is in a period of deliberate change: tightening priorities, ensuring sustainable workloads and timely delivery, and engaging on innovative ways of doing the agency's important work.

The General Manager, Corporate Services will lead the corporate functions (finance, people, communications, governance, ICT and property) that make this possible, and will be a core member of a united executive team.

You will:

- Support staff in making hard prioritisation calls and ensure decisions align with the agency's strategic direction and are explained plainly to staff
- Keep people informed, trusted, empowered, and productive through change, with honest communication, sustainable workloads and a proportionate, evidence-based approach to psychosocial safety that supports staff without adding to their load
- Sustain strong assurance, risk and governance so the agency is effective in its delivery
- Show our values in how you lead, and hold others to them

You are a senior leader who can run complex corporate functions, make decisions under uncertainty, and bring people with you.

You are as comfortable with a budget variation and a risk register as with a difficult conversation, and you see culture as the product of trust, clear priorities, and good management.

Your Impact

- Lead transformational change to align corporate functions with FSANZ's future-focused strategy and new legislative framework.
- Champion a culture of excellence, inclusion, and continuous improvement across the agency.
- Drive digital enablement and workforce capability to support innovation and productivity.
- Collaborate with the CEO and executive team to shape organisational strategy and ensure alignment across all corporate services.
- Translate strategic goals into operational plans and performance metrics that drive agency-wide success.
- Ensure robust governance, compliance, and risk management across all corporate functions.
- Inspire and empower multidisciplinary teams, fostering cross-functional collaboration and future-readiness.

What You Bring

- Proven experience as a generalist executive leader, with the ability to lead across diverse domains.
- A track record of building and sustaining positive organisational culture and high-performing teams.
- Strategic agility and the ability to lead change in complex, regulated environments.
- Strong judgement, analytical capability, and a results-oriented mindset.
- Experience in digital transformation and workforce planning to support future-readiness.
- Exceptional communication and stakeholder engagement skills.
- A collaborative and self-aware leadership style and the ability to work across technical and regulatory boundaries.

Duties

We're seeking a visionary and adaptable leader to help take FSANZ to the next level.

You'll bring strategic insight, a collaborative mindset, and a passion for enabling high-performing teams to thrive in a changing environment.

This role is about more than managing corporate functions - it's about shaping the future of FSANZ as we embrace new legislation, digital transformation, and a culture of continuous improvement.

You'll be leading a branch of already high-performing professionals across stakeholder engagement, governance, finance, HR, legal, ICT, communications, and property.

Your challenge is to unlock their full potential, drive innovation, and ensure the agency is prepared, productive, and future-ready.

Key Attributes and Capabilities

Strategic Leadership & Vision

- Inspire and align teams to deliver on FSANZ's strategic vision.
- Lead with clarity, confidence, and purpose - setting a direction that integrates seamlessly with agency-wide goals.
- Champion innovation, service focus, and continuous improvement.
- Foster partnerships and collaboration across the agency and with external stakeholders.

Building Capability & Driving Change

- Lead transformational change with agility and resilience.
- Build organisational capability through strong governance, risk stewardship, and strategic workforce planning.
- Mentor and develop people, cultivating a culture of excellence and inclusion.
- Navigate uncertainty and complexity with sound judgement and a proactive mindset.

Collaborative Influence & Integrity

- Operate with high emotional intelligence and professional integrity.
- Cultivate productive relationships and value diverse perspectives.
- Communicate with clarity and adapt to different audiences and contexts.
- Work closely with the CEO and report to the Board's Finance and Risk Management sub-committee.

Eligibility

To be successful, you must:

- Hold relevant experience and/or qualifications to drive positive change through actively listening and responding to stakeholders (e.g. business administration).
- Be an Australian citizen and able to obtain and maintain a Negative Vetting Level 1 security clearance.

Notes

We welcome applications from people of all backgrounds, including Aboriginal and Torres Strait Islander peoples, Mori peoples, people with disability, LGBTQIA+ communities, culturally and linguistically diverse individuals, and mature age candidates.

In order to apply, you need to submit your application through the FSANZ careers portal.

The portal will guide you through the application process and describe what information is required from you.

Applications close Sunday 18 October 2026 at 11.59pm AEDT

****Please note that this opportunity is only available to Australian Public Service employees****

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Food Standards Australia New Zealand

Food Standards Australia New Zealand (FSANZ) is an independent statutory authority responsible for developing food standards in Australia and New Zealand. Our work supports a safe food supply for Australian and New Zealand consumers and contributes to industry innovation and competitiveness, informed consumer choice and broader public health goals. We also have responsibility for managing food incidents including food recalls.

To Apply

Position Contact	Jo Richards, +64 4 978 5637
Agency Recruitment Site	https://www.foodstandards.gov.au/careers

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0773540

Civil Aviation Safety Authority Australia

Closing Date: Sunday 01 November 2026

National Operations and Standards
Airworthiness & Engineering

Job Title	Senior Airworthiness Engineer - Continued Operational Safety
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD, Melbourne VIC
Salary	\$163,757 - \$1,717,201
Future Merit Locations	Canberra, Sydney, Brisbane, Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	Candidate may work from home averaging up to 50% of their working hours
Classification	
Position Number	1773
Agency Website	https://www.casa.gov.au/about-us/careers-casa

Job Description

<https://www.casa.gov.au/about-us/careers-casa>

The Role

The Senior Airworthiness Engineer - Continued Operational Safety role reports to the Manager, Continued Operational Safety and is responsible for the provision of aircraft propulsion and mechanical systems advice, review of related technical standards and associated guidance material and regulatory processes, including support to other CASA business areas.

The Senior Airworthiness Engineer - Continued Operational Safety works under broad guidance. While part of the Continued Operational Safety team, there is an expectation to work independently across multiple tasks and complex projects.

This position provides technical advice and input to support the National Operations and Standards and Regulatory Oversight Divisions. The Propulsion and Mechanical Systems Engineer role contributes to regulatory oversight, projects, workgroups and training courses.

As the Senior Airworthiness Engineer - Continued Operational Safety you will:

- Undertake assigned tasks and make appropriate recommendations to the Manager, Continued Operational Safety.
- Provide high quality technical and other appropriate advice and support to the Manager, Continued Operational Safety.
- Assist other Branches, as necessary, with the development of procedures which CASA's staff will use when determining compliance with aircraft certification and continuing airworthiness requirements.
- Provide input during the development of technical standards,
- Provide guidance within CASA and to industry, as to the applicability of technical airworthiness standards.
- Review applicable defect reports, manufacturer's data, applicable Airworthiness Directives, reports and recommendations from the ATSB recommending corrective action by drafting Airworthiness Directives, Airworthiness Bulletins and other advisory information.
- Assist in the provision, interpretation, advice and guidance on airworthiness and engineering functions to CASA, ATSB, Airservices Australia, government agencies, the aviation industry and the public.
- Represent CASA at forums and foster collaborative ties with relevant organisations to ensure CASA maintains best practice in the area.
- Some domestic and international travel will be required.
- Promote workplace safety, equity and diversity, participative management and environmental management in the workplace and act in accordance with CASA's Values and Behaviours.

Duties

Ideal Candidate

Our ideal candidate must demonstrate the following:

- Extensive experience in managing airworthiness of in-service aircraft, including the resolution of continued operational safety issues and the development of airworthiness regulations, advisory material, bulletins, and internal engineering management procedures.
- Extensive knowledge and experience in the continued operational safety of aircraft and associated systems. Relevant experience includes development of airworthiness concern assessments that involve risk analysis and trend and/or reliability monitoring, airworthiness directives, defect reporting, and alternate means of compliance.
- Project management experience with a demonstrated ability to manage, research and resolve highly complex, multi-disciplinary airworthiness concern issues concurrently.
- Experience in resolving airworthiness issues and making recommendations for approvals related to the continued operational safety of aircraft.
- Comprehensive working knowledge of the Australian aviation safety legislation, or a similar regulatory regime, relating to the continued operational safety of aircraft.
- Specialised engineering knowledge and experience in one or more relevant technical fields, including: aircraft engines (gas turbine and / or piston), hydraulics, pneumatics, propellers, fuel systems or emerging technology experience such as the new generation electric powered systems (air conditioning, brakes, fly by wire flight controls).
- Demonstrated ability to work within a multi-disciplined and professionally diverse team.
- Experience in the certification of aircraft Propulsion and Mechanical systems or major changes in type design.
- Excellent interpersonal verbal and written communication skills including the ability to build and maintain relationships with stakeholders and managing complex relationships effectively to achieve outcomes

Mandatory qualifications, licenses and experience

- University level engineering qualification that is applicable to the identified area of specialisation and be eligible for membership of Engineers Australia in the Professional Engineer occupational category
- 8+ years of recent experience in relevant job specialisation as listed above.
- In-depth understanding of Australia's Civil Aviation Act 1988 (the Act) and relevant CASRs and CARs, guidance materials and other legislation, or similar aviation regulatory regime.

Desirable qualifications, licenses and experience

- Coaching and mentoring of others, preferably in a regulatory environment.
- Hold or be eligible to hold an Australian Security Identification Card (ASIC).
- Auditing experience.
- An Australian Class C drivers' licence.

Eligibility

Eligibility Requirements

Employment with CASA is subject to conditions prescribed within the Civil Aviation Act 1988 (the Act) and the CASA Enterprise Agreement. The following eligibility requirements apply to this position:

- At a minimum, prospective CASA employees must undergo pre-employment screening and must be willing to provide the required information to successfully undergo a police record check.
- The position's occupant must be an Australian citizen with the ability to obtain and maintain the required level of security clearance as required.
- As an employee in a safety sensitive position, perform, or be available to perform, safety sensitive aviation activities, as defined in the Civil Aviation Safety Regulations 1998.
- Undertake and pass a pre-employment alcohol and drug test as part of CASA's Alcohol and Other Drugs Directive and Procedure.

Notes

This vacancy is being advertised concurrently under a general and an affirmative measure recruitment process.

Affirmative measures is only available to Aboriginal and/or Torres Strait people or people living with a disability, evidence will be requested if your application progresses under an affirmative measures process

About the Civil Aviation Safety Authority Australia

"Safe skies for all—it begins with you." CASA is established by and operates under the Civil Aviation Act 1988 and the Airspace Act 2007. CASA's primary function is to conduct the safety regulation of civil air operations in Australia and the operation of Australian aircraft overseas. We license pilots, register aircraft, oversee aviation safety and promote safety awareness. We are also responsible for making sure that Australian airspace is administered and used safely. CASA is a Corporate Commonwealth entity and is subject to the Public Governance, Performance and Accountability Act 2013 which deals with a range of matters, including reporting and the use of and management of public resources. We employ over 800 people working across Australia. We are an engaged team and proud to work for CASA. We strongly believe in the vision, mission and goals of our agency. We are highly connected to CASA's Values and Regulatory Philosophy that underpin all we do. We understand how our roles directly contribute to aviation safety. We are a relationship-based organisation and value the input and ideas of others.

To Apply

Position Contact	David Punshon, 02 62171522
Agency Recruitment Site	https://www.casa.gov.au/about-us/careers-casa

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0773541

Civil Aviation Safety Authority Australia

Closing Date:Sunday 01 November 2026

National Operations and Standards
Airworthiness & Engineering

Job Title	Senior Airworthiness Engineer - Continued Operational Safety - Aboriginal and/or Torres Strait Islander and/or Disability
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD, Melbourne VIC
Salary	\$163,757 - \$171,201
Future Merit Locations	Canberra, Sydney, Brisbane, Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	Candidate may work from home averaging up to 50% of their working hours
Classification	
Position Number	1773
Agency Website	https://www.casa.gov.au/about-us/careers-casa

Job Description

<https://www.casa.gov.au/about-us/careers-casa>

The Role

The Senior Airworthiness Engineer - Continued Operational Safety role reports to the Manager, Continued Operational Safety and is responsible for the provision of aircraft propulsion and mechanical systems advice, review of related technical standards and associated guidance material and regulatory processes, including support to other CASA business areas.

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- Undertake assigned tasks and make appropriate recommendations to the Manager, Continued Operational Safety.
- Provide high quality technical and other appropriate advice and support to the Manager, Continued Operational Safety.
- Assist other Branches, as necessary, with the development of procedures which CASA's staff will use when determining compliance with aircraft certification and continuing airworthiness requirements.
- Provide input during the development of technical standards,
- Provide guidance within CASA and to industry, as to the applicability of technical airworthiness standards.
- Review applicable defect reports, manufacturer's data, applicable Airworthiness Directives, reports and recommendations from the ATSB recommending corrective action by drafting Airworthiness Directives, Airworthiness Bulletins and other advisory information.
- Assist in the provision, interpretation, advice and guidance on airworthiness and engineering functions to CASA, ATSB, Airservices Australia, government agencies, the aviation industry and the public.
- Represent CASA at forums and foster collaborative ties with relevant organisations to ensure CASA maintains best practice in the area.
- Some domestic and international travel will be required.
- Promote workplace safety, equity and diversity, participative management and environmental management in the workplace and act in accordance with CASA's Values and Behaviours.

Duties

Ideal Candidate

Our ideal candidate must demonstrate the following:

- Extensive experience in managing airworthiness of in-service aircraft, including the resolution of continued operational safety issues and the development of airworthiness regulations, advisory material, bulletins, and internal engineering management procedures.
- Extensive knowledge and experience in the continued operational safety of aircraft and associated systems. Relevant experience includes development of airworthiness concern assessments that involve risk analysis and trend and/or reliability monitoring, airworthiness directives, defect reporting, and alternate means of compliance.
- Project management experience with a demonstrated ability to manage, research and resolve highly complex, multi-disciplinary airworthiness concern issues concurrently.
- Experience in resolving airworthiness issues and making recommendations for approvals related to the continued operational safety of aircraft.
- Comprehensive working knowledge of the Australian aviation safety legislation, or a similar regulatory regime, relating to the continued operational safety of aircraft.
- Specialised engineering knowledge and experience in one or more relevant technical fields, including: aircraft engines (gas turbine and / or piston), hydraulics, pneumatics, propellers, fuel systems or emerging technology experience such as the new generation electric powered systems (air conditioning, brakes, fly by wire flight controls).
- Demonstrated ability to work within a multi-disciplined and professionally diverse team.
- Experience in the certification of aircraft Propulsion and Mechanical systems or major changes in type design.
- Excellent interpersonal verbal and written communication skills including the ability to build and maintain relationships with stakeholders and managing complex relationships effectively to achieve outcomes

Mandatory qualifications, licenses and experience

- University level engineering qualification that is applicable to the identified area of specialisation and be eligible for membership of Engineers Australia in the Professional Engineer occupational category
- 8+ years of recent experience in relevant job specialisation as listed above.
- In-depth understanding of Australia's Civil Aviation Act 1988 (the Act) and relevant CASRs and CARs, guidance materials and other legislation, or similar aviation regulatory regime.

Desirable qualifications, licenses and experience

- Coaching and mentoring of others, preferably in a regulatory environment.
- Hold or be eligible to hold an Australian Security Identification Card (ASIC).
- Auditing experience.
- An Australian Class C drivers' licence.

Eligibility

Eligibility Requirements

Employment with CASA is subject to conditions prescribed within the Civil Aviation Act 1988 (the Act) and the CASA Enterprise Agreement. The following eligibility requirements apply to this position:

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- The position's occupant must be an Australian citizen with the ability to obtain and maintain the required level of security clearance as required.
- As an employee in a safety sensitive position, perform, or be available to perform, safety sensitive aviation activities, as defined in the Civil Aviation Safety Regulations 1998.

- Undertake and pass a pre-employment alcohol and drug test as part of CASA's Alcohol and Other Drugs Directive and Procedure.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Civil Aviation Safety Authority Australia

"Safe skies for all—it begins with you." CASA is established by and operates under the Civil Aviation Act 1988 and the Airspace Act 2007. CASA's primary function is to conduct the safety regulation of civil air operations in Australia and the operation of Australian aircraft overseas. We license pilots, register aircraft, oversee aviation safety and promote safety awareness. We are also responsible for making sure that Australian airspace is administered and used safely. CASA is a Corporate Commonwealth entity and is subject to the Public Governance, Performance and Accountability Act 2013 which deals with a range of matters, including reporting and the use of and management of public resources. We employ over 800 people working across Australia. We are an engaged team and proud to work for CASA. We strongly believe in the vision, mission and goals of our agency. We are highly connected to CASA's Values and Regulatory Philosophy that underpin all we do. We understand how our roles directly contribute to aviation safety. We are a relationship-based organisation and value the input and ideas of others.

To Apply

Position Contact	David Punshon, 02 62171522
Agency Recruitment Site	https://www.casa.gov.au/about-us/careers-casa

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Prime Minister and Cabinet

Vacancy VN-0773543

National Indigenous Australians Agency

Closing Date: Wednesday 28 October 2026

Corporate
ICT Cyber Security and Systems Enterprise Strategy, Architecture and
Investment

Job Title	ICT Procurement Lead, ICT Cyber Security and Systems
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Woden ACT
Salary	\$130,638 - \$148,889
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home;On Site;Flexible;Hybrid
Office Arrangement Details	The NIAA has a range of flexible working arrangements available to its employees under the Enterprise Agreement
Classification	Executive Level 1
Position Number	NIAA/2026/056
Agency Website	https://www.niaa.gov.au/

Job Description

<https://niaa.nga.net.au/?jati=DEB473D1-CC2D-AC3D-8DCB-ED63D96202D6>

Join the ICT Cyber Security and Systems Branch and help shape the future of technology at the National Indigenous Australians Agency (NIAA). The ICT, Cyber Security and Systems Branch is at the heart of delivering secure, reliable and modern technology services that enable the agency to achieve its outcomes.

Our teams provide and protect critical ICT services, platforms and digital environments that support staff and stakeholders across Australia. From cyber security and enterprise systems to infrastructure, service operations and management of the agency's PROTECTED network, we play a vital role in keeping the organisation connected, secure and productive.

As part of the ICT, Cyber Security and Systems Branch, you'll have the opportunity to contribute to a modern, customer-focused ICT environment and help drive the agency's digital transformation journey. You will be expected to:

- help shape the agency's digital future
- work on meaningful and challenging ICT initiatives
- deliver innovative, customer-focused solutions
- collaborate with talented people across the agency

- grow your skills in a culture of innovation and continuous improvement
- help deliver trusted technology that supports better business outcomes.

Desirable Qualifications and Certifications:

- Diploma or Degree in Procurement, Commerce or Business
- MCIPS or equivalent desirable
- Contract management qualifications

Skills and Experience:

- ICT procurement experience
- Contract management expertise
- Knowledge of Commonwealth Procurement Rules

Duties

The ICT Procurement Lead is responsible for providing strategic advice and leadership for ICT procurement, contract management and commercial activities. The role ensures procurement activities comply with Commonwealth procurement requirements and support delivery of ICT services and projects.

We're looking for people who:

- have experience in government procurement for both software licence and vendor negotiations as well as professional services, consulting and labour hire arrangements
- are committed to establishing a robust and enduring ICT procurement function
- enjoy solving complex problems and delivering secure, reliable and modern technology solutions
- are collaborative, adaptable and customer-focused
- are committed to learning, continuous improvement and building ICT capability
- understand the experiences and perspectives of Aboriginal and Torres Strait Islander peoples and work in a culturally informed and respectful way.

Eligibility

- To be eligible for this position you must be an Australian Citizen.
- Occupants must be able to obtain and maintain a Baseline level security clearance, or hold a current security clearance of an appropriate level.
- Successful candidates will be required to be assessed through our pre-employment screening checks, such as an Australian Criminal History Check.

Notes

Ongoing & Non-ongoing (for an initial period for up to 12 months).

These roles are being advertised as both ongoing and non-ongoing, with the employment type to be determined in negotiation with the preferred candidate and the NIAA delegate.

Where a non-ongoing specified term is offered, this would be for an initial period of up to 12 months, with possibility of extension up to a maximum period of two years.

A non-ongoing offer may result in conversion to an ongoing offer of employment however this must occur within 18 months from the opening date of this advertisement.

The National Indigenous Australians Agency (NIAA) has a range of flexible working arrangements available to its employees under the Enterprise Agreement and relevant policies and guidance materials. Working arrangements can be negotiated with successful candidates on a case-by-case basis, taking into consideration the operational requirements of the role and the individual's personal circumstances and preferences.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Indigenous Australians Agency

The National Indigenous Australians Agency (NIAA) works directly to, and supports the Minister for Indigenous Australians, to implement whole-of-government policies and programs to improve the lives of all Aboriginal and Torres Strait Islander peoples. This includes liaising closely with State and Territory governments, Indigenous peak bodies, stakeholders, and service providers to ensure that Indigenous programs and services are delivering for Aboriginal and Torres Strait Islander peoples as intended. The NIAA team includes people across Australia who work closely with communities to address their unique needs.

To Apply

Position Contact	Qi Fan, 0467 731 832
Agency Recruitment Site	https://niaa.nga.net.au/?jati=DEB473D1-CC2D-AC3D-8DCB-ED63D96202D6

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Social Services

Vacancy VN-0773553

Department of Social Services

Closing Date: Wednesday 04 November 2026

Social Policy
Strategy and Delivery

Job Title	Assistant Director - Policy Projects
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Greenway ACT
Salary	\$126,762 - \$143,888
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 1
Position Number	EXT-2026-0375
Agency Website	https://www.dss.gov.au/

Job Description

<https://www.dss.gov.au/careers/vacancies/Pages/default.aspx>

This is an exciting opportunity to work at the centre of the department's strategic policy agenda. The Strategy and Delivery Branch works in partnership with policy teams across DSS and across the APS on high-impact policy projects that progress the outcomes outlined in the DSS Impact Strategy.

We also lead efforts to strengthen the department's strategic policy capability to implement the Capability Action Plan.

The successful candidate will contribute to the Branch's two key functions:

- leading strategic policy projects that address complex social policy challenges
- designing and delivering high-quality policy training initiatives across the department.

The branch has a strong focus on evidence-informed policymaking, capability uplift and driving practical policy outcomes.

Duties

- lead components of strategic policy projects
- identify and apply evidence, research and data to support policy development and decision-making
- prepares high-quality and influential written advice, presentations, and new policy proposals
- contribute to the design and delivery of policy capability and training programs across DSS
- work collaboratively with policy, delivery, data and corporate teams across the department and represents our team at meetings
- build relationships with stakeholders across government and the APS
- supervise and coach APS staff.

Please review the job pack for the full position description.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Social Services

The Department of Social Services (DSS) develops policies and delivers programs that support the lifetime wellbeing of Australians and their families. Our vision is to achieve the best health, wellbeing and safety of all Australians. Our people are critical in delivering the key priorities of DSS. We are seeking candidates that reflect our cultural values of curious, contestability, courage and collaboration.

To Apply

Position Contact	Amelia Johnston, 0422 154 730
Agency Recruitment Site	https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

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Social Services

Vacancy VN-0773556

Department of Social Services

Closing Date: Wednesday 28 October 2026

Corporate and Government Services
Communication

Job Title	Strategic Communication Account Manager - Channels/Social Media Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Perth WA, Canberra ACT, Adelaide SA, Brisbane QLD, Darwin NT, Hobart TAS, Melbourne VIC, Sydney NSW
Salary	\$126,762 - \$152,896
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 1
Position Number	EXT-2026-0385
Agency Website	https://www.dss.gov.au/

Job Description

<https://www.dss.gov.au/careers/vacancies/Pages/default.aspx>

The Department of Social Services (DSS) is seeking skilled and motivated candidates for a PAO3 Strategic Communication Account Manager role and a PAO3 Channels/Social Media Manager role in the Communication Branch. These roles support the delivery of high-quality, strategic and audience-focused communication that contributes to departmental outcomes and helps communicate Australian Government policies, programs and initiatives to diverse audiences.

Working as part of a small collaborative team, the Strategic Communication Account Manager partners with policy and program areas to develop, implement and evaluate integrated communication strategies, provides practical and strategic advice, and manages relationships with key stakeholders.

The Channels/Social Media Manager plans, manages, distributes and evaluates content across departmental social media channels and the Community Sector News newsletter. The role provides specialist advice on channels, platforms, audiences and content approaches, and supports responsive community management.

Both roles deliver accurate, timely and accessible communication for Ministers' Offices, senior executives, policy and program areas, stakeholders and the Australian community.

Duties

- lead a small team in close consultation with your director to develop and implement complex communication, media, channels or social media strategies.
- develop strong, trusted relationships with policy and program areas, and the Minister's Offices, anticipating and assessing their strategic communication and channels needs
- develop communication material for departmental audiences, which may include social media and newsletter content, media enquiry responses, media releases, talking points, web content, videos and accessible communication materials
- develop and manage associated communication resources, budgets and contracts
- provide expert communication advice to policy and program areas to inform best practice communication, media and channels strategies
- evaluate the effectiveness of communication, media, channels or social media strategies and activities to guide development of future communication and engagement
- contribute to strategic and operational planning/improvements for the Branch and Group
- for the Channels/Social Media Manager only - Manage the department's social media and newsletter presence, including content planning, publishing, moderation, analytics and evaluation.

Please review the job pack for the full position description.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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delivering the key priorities of DSS. We are seeking candidates that reflect our cultural values of curious, contestability, courage and collaboration.

To Apply

Position Contact	Amanda Petrass, 0400 260 011
Agency Recruitment Site	https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0773515

Australian War Memorial

Closing Date: Wednesday 28 October 2026

Corporate Services Finance

Job Title	Deputy Chief Finance Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Campbell ACT
Salary	\$157,574 - \$157,574
Future Merit Locations	Campbell
Office Arrangement	Flexible
Office Arrangement Details	This position requires successful applicants to work on site
Classification	Executive Level 2
Position Number	26-136
Agency Website	https://www.awm.gov.au/get-involved/employment

Job Description

<https://www.awm.gov.au/get-involved/employment>

The Deputy Chief Finance Officer (Deputy CFO) leads the Memorial's management accounting function and plays a key role in shaping organisational financial strategy, performance and sustainability. The position provides high-level financial leadership, partnering with executives and senior managers to ensure resources are aligned with strategic priorities and organisational objectives. The Deputy CFO also builds and maintains productive working relationships with senior stakeholders across the Memorial, portfolio agencies and the Department of Finance to support effective financial governance, funding outcomes and organisational decision-making.

Operating in a complex and dynamic environment, the Deputy CFO applies strategic judgement to resolve financial challenges, provide authoritative advice and contribute to executive decision-making on organisational performance, investment priorities and long-term financial sustainability. The position combines strategic leadership with the ability to analyse complex financial issues when required, ensuring informed, practical and outcome-focused solutions for the organisation.

Duties

Under broad direction, the Deputy Chief Finance Officer is responsible for:

- Providing authoritative financial advice, analysis and strategic guidance to the Chief Finance Officer and senior leaders to support informed decision-making and organisational performance.
- Leading the Memorial's management accounting, budgeting and forecasting functions, ensuring resources are aligned with strategic priorities and organisational objectives.
- Assessing the financial implications, risks and opportunities associated with major initiatives, commercial activities and investment decisions, and contributing to organisational strategy development.
- Leading the preparation and management of the Memorial's external budget processes, including CBMS submissions and compliance with Budget Process Operational Rules (BPORs).
- Managing relationships with portfolio agencies and the Department of Finance, including the development of key budget documents such as Portfolio Budget Statements and New Policy Proposals.
- Overseeing appropriations management, cash flow forecasting and investment recommendations to support the Memorial's financial sustainability and stewardship obligations.
- Monitoring, analysing and reporting on organisational financial performance, identifying emerging issues, risks and opportunities, and recommending appropriate actions.
- Leading and developing the Management and Financial Accounting team, fostering a culture of collaboration, continuous improvement, accountability and professional excellence.
- Driving improvements to financial systems, processes, reporting and governance frameworks to enhance organisational effectiveness and decision-making.
- Undertaking additional strategic financial projects and initiatives as required by the Chief Finance Officer.

Eligibility

- To be eligible for employment with the Australian War Memorial you must be an Australian citizen as per section 22(8) of the Public Service Act 1999.
- All applicants external to AWM that are offered employment will be required to successfully undergo a National Police Check, even if they currently hold a security clearance. The check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

Mandatory Requirements

- Ability to obtain and maintain a Negative Vetting Level 1 Security Clearance.
- Tertiary qualification in accounting or related business degree.
- Current CPA or CA qualification.

Notes

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

The Memorial is committed to workplace diversity and maintains an environment that values the contribution of people from different backgrounds and experiences. The Memorial welcomes applications from Aboriginal and Torres Strait Islander people, veterans, mature age people, people from diverse backgrounds, and people with a disability.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian War Memorial

The Australian War Memorial combines a shrine, a world-class museum, and an extensive archive. The Memorial's purpose is to commemorate the sacrifice of those Australians who have died in war or on operational service and those who have served our nation in times of conflict. Its mission is leading remembrance and understanding of Australia's wartime experience.

To Apply

Position Contact	Helen Petrovski, (02) 6243 4235
Agency Recruitment Site	https://www.awm.gov.au/get-involved/employment

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0773417

Department of Veterans' Affairs

Closing Date: Wednesday 28 October 2026

Veterans' Review Board

Job Title	Senior Members, Service Members and Members
Job Type	Part-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Brisbane QLD, Adelaide SA, Canberra ACT, Perth WA
Salary	-
Future Merit Locations	Sydney, Melbourne, Brisbane, Adelaide, Canberra, Perth
Office Arrangement	Flexible
Office Arrangement Details	Work is sessional and scheduled quarterly in three-month blocks
Classification	Statutory Appointment
Position Number	STAT-2026-5264
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

The Veterans' Review Board (VRB) is a specialist, high-volume tribunal providing independent merits review of decisions concerning the entitlements and compensation of veterans, serving members of the Australian Defence Force and their families. The VRB seeks to resolve applications fairly, informally, efficiently and at the earliest appropriate opportunity.

Applications are invited for appointment as part-time Senior Members, Services Members and Members in Sydney, Melbourne, Brisbane, Adelaide, Canberra and Perth. Regional applicants are welcome; however, the Board cannot pay travel costs to a Board office for applicants based outside these locations. Approved interstate travel for sittings is paid in accordance with applicable Remuneration Tribunal allowances.

Appointments are made by the Governor-General on the recommendation of the Minister for Veterans' Affairs for a term of up to five years.

Duties

Essential requirements

- Ability to manage cases using dispute resolution skills and conduct hearings fairly and efficiently.
- Ability to make decisions and deliver clear, concise and cogent oral and written reasons in a timely manner.
- Conceptual and analytical skills, including identifying relevant issues, determining facts, interpreting and applying legislation, and assessing competing arguments and evidence.
- Experience with electronic case management systems, digital material and virtual hearings using Microsoft Teams.
- Ability to contribute to multi-member panels and professional education.
- Organisational skills, including meeting deadlines and working under pressure.
- Strong communication and interpersonal skills.
- Integrity, impartiality, tact and courtesy.

Desirable attributes

- Knowledge of issues affecting veterans, serving ADF members and their families.
- Medical or health professional experience.

Applicants interested in appointment as a Services Member must submit a nomination/recommendation letter from a national ex-service organisation for appointment to the VRB.

Eligibility

Notes

Email the completed application form and all supporting documents to VRB.Member.Appointments@vrb.gov.au by no later than **5pm Wednesday, 28 October 2026**.

The assessment process will be run in accordance with the Australian Government's Appointment Framework.

Applications will be assessed against the selection criteria. Suitable applicants may be shortlisted for interview. The appointment process is detailed and applicants should allow up to six months between the close of applications and notification of outcomes.

About the Department of Veterans' Affairs

The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Ariane Mandavy, 0475 167 644
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Climate Change, Energy, the Environment and Water

Vacancy VN-0773559

Bureau of Meteorology

Closing Date: Wednesday 28 October 2026

Enterprise Services
Business Management

Job Title	Logistics Officer - Supply
Job Type	Full-Time, Ongoing
Location	Campbellfield VIC
Salary	\$79,125 - \$86,246
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	This position is located in Campbellfield, Melbourne and cannot be undertaken in any other bureau location.
Classification	APS Level 4
Position Number	60013979
Agency Website	

Job Description

<https://bomcareers.nga.net.au/>

The Bureau of Meteorology manages and operates sites across Australia, Antarctica and the Pacific at which equipment is used in the gathering of weather observational information. This role supports the supply chain processes throughout the Bureau of Meteorology observation network. It focuses on supporting the installation, upgrading and maintenance of this equipment through the receipt, storage, and goods issue of items from a Central Location.

The diverse nature of the equipment requires a proactive and thoughtful individual, who is able to adapt the handling of non-typical items, in a safe and environmentally responsible manner. Attention to detail in the treatment of these items is of the highest importance, from the picking and packing of inventory, including completing all documentation required by the logistic systems.

Reporting directly to the Logistics Manager, this role will attract an experienced professional with strong supply chain skills. Using their Supply Chain experience, the Logistics Officer (Supply) will unload, receipt, store and then distribute equipment across Australia and its Territories, as well as Internationally.

Duties

The responsibilities of the role Logistics Officer - Supply include:

Job Specific

Be appropriately qualified, demonstrating strong experience in the provision of:

1. **Supply Chain Processes:** Ensure the accurate, efficient, and effective receipt, storage, maintenance, issue and despatch of assets, inventory, and other materials. Ensure the correct identification and labelling of materials, the correct allocation and maintenance of inventory location codes and that materials for despatch are correctly packaged, identified and labelled.
2. **Warehouse Practises:** Ensure all duties performed are compliant with warehouse operating procedures and OH&S guidance for the handling, storage, and transport of all materials, including hazardous substances. Reporting of any hazards and assist in developing appropriate solutions. Ensure that security, fire, and general safety precautions are implemented.
3. **Material Handling:** Safe operation of mechanical handling equipment in a safe and efficient and effective manner
4. **Logistics Documentation:** Prepare and process logistic documents and maintain logistic records within the Bureau's preferred ERP system, SAP
5. **Freight Management:** Communicate with freight providers to plan for the distribution of Bureau equipment. Maintain a system for tracking of transport, locally, nationally, and overseas. Monitor, track and expedite all transport to and from the central Warehouse via this system
6. **Culture & Development:** Facilitate and support a strong team culture through participation in warehouse team meetings and activities.

7. **Work, Health Safety:** Comply with all Bureau work, health and safety policies and procedures, take reasonable care for your own health and safety and that of employees and contractors
8. **Social Justice Strategy:** Be aware, and apply as necessary, the principles and practices of the various elements of the Bureau's Social Justice Strategy.

Eligibility

Mandatory qualifications:

Given the importance of this role, we require someone who is an established stores professional. Ideally you will have a minimum of three years' experience in a similar role:

- • Operation of mechanical handling equipment in a safe and efficient and effective manner including a current forklift license (LF).

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Bureau of Meteorology

The Bureau of Meteorology is one of the few organisations that touches the lives of all Australians and all Australia, every day. The Bureau works across Australia and remote islands, providing services from the Antarctic to beyond the equator, and from the Indian Ocean to the Pacific. We are Australia's national weather, climate and water agency, in the Agriculture, Water and Environment portfolio of the Australian Government, operating under the authority of the Meteorology Act 1955 and the Water Act 2007. We provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunami and tropical cyclones. Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focused scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services. We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

To Apply

Position Contact	William Hamlin, 0400868216
Agency Recruitment Site	https://bomcareers.nga.net.au/

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Employment and Workplace Relations

Vacancy VN-0773506

Department of Employment and Workplace Relations
(DEWR)

Closing Date:Wednesday 04 November 2026

Enterprise Technology
Infrastructure Platforms and Operations Technology Architecture

Job Title	Team Leader, Site Reliability Engineering (SRE) Team
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$129,477 - \$143,099
Future Merit Locations	Adelaide, Brisbane, Melbourne, Sydney, Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	Executive Level 1
Position Number	26/1550
Agency Website	https://www.dewr.gov.au/

Job Description

<https://dewr.nga.net.au/?jati=A187B5A1-45A6-B3B3-4922-ED62EDE92635>

Reporting to the Director of Technology Architecture, the Site Reliability Engineer (SRE) Team Leader is responsible for leading a high-performing team of cloud engineers, platform specialists and reliability professionals who support the delivery of secure, reliable and scalable digital services across the Department.

This role combines technical expertise with people leadership and plays a critical role in enabling modern cloud platforms, Infrastructure as Code, DevOps practices, release management and operational reliability. The successful candidate will provide leadership across cloud engineering initiatives, guide the implementation of cloud technologies and automation, and ensure the reliability and resilience of mission-critical systems.

The role offers significant opportunities to broaden your leadership capability, expand your strategic influence and contribute to some of the Department's most important digital transformation initiatives.

Duties

Working closely with architects, cloud engineers, security specialists, delivery teams and senior stakeholders, you will be responsible for setting priorities, managing competing demands and providing strategic technical advice that supports departmental objectives. You will foster a culture of continuous improvement, innovation, automation and service reliability while supporting and developing the capability of engineers across the team.

Responsibilities of the Site Reliability Engineer (SRE) Team Leader may include:

- Leading cloud engineering and operational support activities.
- Driving Infrastructure as Code, automation and DevOps maturity.
- Supporting release governance, change management and reliability engineering practices.
- Providing technical leadership and mentoring to engineers.
- Ensuring cloud platforms remain secure, compliant and resilient.
- Building strong relationships with delivery teams and stakeholders across the organisation.
- Supporting the transition toward standardised and scalable cloud operating models.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspectives are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	Craig Bornholm, 02 6121 8018
Agency Recruitment Site	https://dewr.nga.net.au/?jati=A187B5A1-45A6-B3B3-4922-ED62EDE92635

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Employment and Workplace Relations

Vacancy VN-0773566

Safe Work Australia

Closing Date: Sunday 01 November 2026

Policy and Engagement Group
Hazards and Industries Policy Chemicals

Job Title	Assistant Director, Chemicals Policy
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - QLD QLD, Various locations - WA WA, Various locations - NT NT, Various locations - SA SA, Various locations - VIC VIC, Various locations - TAS TAS
Salary	\$130,089 - \$144,657
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible work will be considered in line with our enterprise agreement.
Classification	Executive Level 1
Position Number	49882
Agency Website	https://www.safeworkaustralia.gov.au/

Job Description <https://swacareers.nga.net.au/?jati=1DCBC666-51E9-2964-7A47-ED63DC4DF900>

Safe Work Australia is seeking experienced and adaptable leaders to fill an Assistant Director role in the Chemicals Policy team. The Assistant Director, Chemicals Policy leads the development of national work health and safety policy relating to hazardous chemicals, airborne contaminants and occupational health risks. The role provides strategic leadership on complex and sensitive policy issues, drawing on scientific, technical and regulatory evidence to support effective risk management and the protection of workers' health and safety.

The Assistant Director works collaboratively with Commonwealth, state and territory governments, regulators, industry representatives, unions, researchers and technical experts to develop evidence-based policy, guidance material and regulatory proposals. The role requires the ability to communicate complex technical information clearly and influence outcomes across a broad range of stakeholders.

Duties

The responsibilities and attributes, as well as the capabilities of this role are in line with the Australian Public Service Commission Integrated Leadership System Executive Level 1 profile.

Key responsibilities of the role include:

- Lead the development, implementation and review of national work health and safety policy relating to hazardous chemicals, airborne contaminants and workplace exposure limits, and worker exposure risks.
- Review, analyse and interpret scientific, technical and regulatory information relating to hazardous chemicals, airborne contaminants, chemical risk management, occupational hygiene and occupational disease prevention.
- Provide high-quality, evidence-based policy advice, ministerial briefings, submissions and strategic recommendations on complex and emerging chemicals issues.
- Lead projects and coordinate policy initiatives across multiple jurisdictions and stakeholder groups.
- Contribute to the development and review of national guidance material, model WHS laws, standards and regulatory frameworks relating to hazardous chemicals, airborne contaminants and occupational health.
- Build and maintain productive relationships with government agencies, regulators, industry groups, unions, researchers, technical specialists and other stakeholders.
- Represent the agency in intergovernmental forums, stakeholder meetings and national committees.
- Lead and mentor staff, fostering a high-performing team culture and delivering outcomes in a dynamic policy environment.

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS), unless the Agency Head has agreed otherwise in writing.

The successful candidate will be required to obtain and maintain a Baseline security clearance.

Successful applicants will be required to complete an Australian Federal Police criminal history check.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme, you will be invited to participate in further assessment activities if you choose to opt in, declare you have disability and meet the minimum requirements for the role. More information is available at apsc.gov.au/recruitability.

Notes

This selection process may also be used to establish a merit pool, which may be accessed to fill similar ongoing and non-ongoing vacancies across Safe Work Australia over the following 18 months.

We want to hear about your experience and motivation in your own words. As part of your application, please provide:

- A pitch (maximum 750 words) telling us what stream you are interested in, why you're interested, and how your skills and experience make you the right fit. Please address the key responsibilities and the About You section above.
- A current resume or CV (maximum 3 pages).
- The contact details of two referees, one of whom should be your current supervisor or manager.

Applications should be submitted via our website by Sunday 1 November 2026 at 11:30pm AEDT.

Please note that online assessment activities and/or a panel interview will form part of the selection process. If you require any adjustments to participate in the assessment process, please let us know.

If you have any questions about the role, please contact Susan Bernardi on (02) 61216181 or susan.bernardi@swa.gov.au. If you experience technical difficulties submitting your application, please contact recruitment@swa.gov.au

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Safe Work Australia

Safe Work Australia (SWA) is a leading national policy body for work health and safety (WHS) and workers' compensation. We are a small Agency of around 100 people yet our work plays a significant role in the lives of 13.5 million working Australians and their families through the provision of guidance to create safer and more productive workplaces, and the prevention of work-related death, injury and illness. We provide generous terms and conditions and flexible working arrangements. We are committed to professional development, health and wellbeing, as well as maintaining an engaged and enthusiastic workforce. Our Agency has an active Workplace Inclusion Network and social club, and we participate in a range of corporate and charitable activities. We pride ourselves on being an inclusive workplace. People from a culturally and linguistically diverse background, LGBTIQ+ people, Aboriginal and Torres Strait Islander people, people with disability and people with parenting or caring responsibilities are strongly encouraged to apply. Centrally located in the Nishi Building in Canberra, our office has easy access to a variety of cafés and restaurants. We are also close to Lake Burley Griffin which provides excellent views as well as walking and cycle paths.

To Apply

Position Contact	Susan Bernardi, 02 6121 6181
Agency Recruitment Site	https://swacareers.nga.net.au/?jati=1DCBC666-51E9-2964-7A47-ED63DC4DF900

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