



Australian Government

**Commonwealth of Australia
APSJobs - Vacancies Daily
PS42 Daily Gazette Thursday - 23 October
2025.pdf**

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APSJobs - Vacancies Daily

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The Gazette contains notifications of certain vacancies and employment decisions for APS and some non-APS Commonwealth agencies as required by the Public Service Act 1999, the Parliamentary Service Act 1999, and their subordinate legislation. To know more about these requirements, see <https://www.apsc.gov.au/public-service-gazette-requirements>

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Vacancies

Vacancy VN-0764275

Australian Signals Directorate

Closing Date:Sunday 09 November 2025

Capability & Transformation Group
Mission Capability

Job Title	ASD EL1 Systems Engineers
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Brisbane QLD, Melbourne VIC
Salary	\$126,857 - \$143,093
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On-site
Classification	
Position Number	ASD/08467/25
Agency Website	https://www.asd.gov.au/careers

Job Description

<https://www.asd.gov.au/careers>

About the Team

ASD is seeking highly motivated Systems Engineers from all backgrounds with experience in various forms of engineering to deliver ICT systems that enable the conduct of intelligence, cyber security and offensive cyber operations in support of the Australian Government and Australian Defence Force (ADF).

About the Role

As a Systems Engineer, you will be responsible for guiding complex systems through the entire capability lifecycle, from capturing initial requirements and architecting the design, to overseeing integration, testing, and sustainment. You will be the technical 'glue' that ensures all pieces fit together to solve critical mission needs. Working within talented multi-disciplinary teams, your role will be to integrate a diverse range of technologies which will include radio frequency systems, secure networking, large scale computing, cloud, and advanced software deployments. The capabilities you deliver will range from small-scale, bespoke solutions to some of Australia's largest and most complex enterprise systems.

Key Duties:

- Provide authoritative systems engineering advice and strategic guidance to program leadership, ensuring technical solutions are aligned with ASD's mission and enterprise architecture.
- Lead and coordinate systems engineering activities for major programs, ensuring the application of rigorous, tailored, and defensible engineering processes.
- Establish and manage technical baselines, including overall system requirements, major interfaces, and key performance parameters.
- Direct the resolution of critical system-level issues and manage complex trade-offs between cost, schedule, and technical performance.
- Be accountable for the overall technical integrity of the system, including exercising technical regulatory authority delegations where required.
- Responsible for leading systems engineering activities in support of the delivery of major programs and projects across ASD.
- Responsible for planning and management of verification and validation activities across the capability lifecycle.
- Development of key engineering artefacts and plans, including engineering management, V&V, configuration management, technical assurance, and requirements traceability and management.

Further information can be found at: [Engineering and Technical | Australian Signals Directorate \(asd.gov.au\)](https://asd.gov.au)

Duties

Our Ideal candidate should possess one or more of the following traits and skills for a Systems Engineer:

- Seven years of industry experience, formal training or a particular domain of expertise.
- The ability to design, build and operationalise systems according to the high standard expected throughout ASD and in accordance with industry best practise.
- Ability to tailor your communication style to effectively engage various audiences.
- Ability to work flexibly and independently, as well as within a team.
- Experience in producing formal systems engineering artefacts.

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Eligibility

Citizenship - To be eligible for employment with ASD, applicants must be an Australian citizen.

Health Assessment - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Organisational Suitability Assessment – To be eligible for employment within ASD, the preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).

Security Clearance - The preferred applicant will be required to successfully undergo the security clearance vetting process at a specified clearance level. The preferred applicant **MUST** be willing to disclose all relevant and required information.

It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.

Notes

In addition to the core responsibilities of the role, the following attributes which are aligned to ASD's needs will be viewed favourably as applicable:

- Experience working in Defence or Defence industry.
- Experience working on Defence Major IIP Programs.
- Recognition by a Professional Engineering Body.
- Experience working within a Technical Assurance Framework.
- Experience managing test and evaluation programs.
- Leadership skills and experience, including mentoring.
- Experience developing and testing critical software systems, networks and integrating with complex systems.
- Cloud skills including monitoring and alerting, security and compliance, networking knowledge and disaster recovery.
- RF knowledge including transmission technologies.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@dfp.com.au
Agency Recruitment Site	https://www.asd.gov.au/careers

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Vacancy VN-0764281

Job Title	ASD 6 Systems Engineers
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Brisbane QLD, Melbourne VIC
Salary	\$103,723 - \$116,169
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On-site
Classification	APS Level 6
Position Number	ASD/08471/25
Agency Website	https://www.asd.gov.au/careers

Job Description

<https://www.asd.gov.au/careers>

About the Team

ASD is seeking highly motivated Systems Engineers from all backgrounds with experience in various forms of engineering to deliver systems that enable the conduct of intelligence, cyber security and offensive cyber operations in support of the Australian Government and Australian Defence Force (ADF).

About the Role

As a Systems Engineer, you will be responsible for guiding complex systems through their entire lifecycle, from capturing initial requirements and architecting the design, to overseeing integration, testing, and sustainment. You will be the technical 'glue' that ensures all pieces fit together to solve a critical mission need. Working within talented multi-disciplinary teams, your role will be to integrate a diverse range of technologies which will include radio frequency systems, secure networking, large scale computing, cloud, and advanced software deployments. The capabilities you deliver will range from small-scale, bespoke solutions to some of Australia's largest and most complex enterprise systems.

Key Duties:

- Lead the systems engineering effort for complex systems, ensuring all technical requirements are met throughout the entire project lifecycle.
- Develop and manage the System Architecture and design, ensuring a balanced and robust solution that considers security, performance, and sustainability.
- Oversee all Integration, Verification and Validation (IV&V) activities, including the development of the test and evaluation plans.
- Proactively identify, analyse, and manage technical risks, providing mitigation strategies to project leadership.
- Mentor and provide technical guidance to ASD 4 & 5 engineers, fostering good engineering practice within the team.
- Operate independently with minimal direction to perform and achieve complex systems engineering work within an integrated workforce.
- Accountable for organising their workflow and making independent decisions relating to their area of responsibility.
- Accountable for exercising assigned engineering authorities and any Technical Regulatory Authority delegations.
- Apply technical engineering knowledge and experience, understand priorities, define issues, and implement corrective actions.
- Assess technical and design packages including scoping, planning, reviewing and provide recommendations for consideration.
- Apply best practices for engineering quality, performance, security.
- Contribute to allocation of work, priority setting and development of strategies for small team.
- Provide guidance and mentoring to more junior team members on systems engineering.
- Build productive working relationships with internal stakeholder teams.

Further information can be found at: [Engineering and Technical | Australian Signals Directorate \(asd.gov.au\)](https://asd.gov.au)

Duties

Our Ideal candidate should possess one or more of the following traits and skills for Systems Engineer:

- Five years of industry experience, formal training or a particular domain of expertise.
- The ability to design, build and operationalise systems according to the high standard expected throughout ASD and in accordance with industry best practise.
- Ability to tailor your communication style to effectively engage various audiences.
- Ability to work flexibly and independently, as well as within a team.
- Experience in producing formal systems engineering artefacts.

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Eligibility

Citizenship - To be eligible for employment with ASD, applicants must be an Australian citizen.

Health Assessment - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Organisational Suitability Assessment – To be eligible for employment within ASD, the preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).

Security Clearance - The preferred applicant will be required to successfully undergo the security clearance vetting process at a specified clearance level. The preferred applicant **MUST** be willing to disclose all relevant and required information.

It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.

Notes

In addition to the core responsibilities of the role, the following attributes which are aligned to ASD's needs will be viewed favourably as applicable:

- Experience working in Defence or Defence industry.
- Experience working on Defence Major IIP Programs.
- Recognition by a Professional Engineering Body.
- Experience working within a Technical Assurance Framework.
- Experience in test and evaluation programs.
- Experience developing and testing critical software systems, networks and integrating with complex systems.
- Cloud skills including monitoring and alerting, security and compliance, networking knowledge and disaster recovery.
- RF knowledge including transmission technologies.
- Ability to tailor communication style to effectively engage various audiences.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@dfp.com.au
Agency Recruitment Site	https://www.asd.gov.au/careers

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Vacancy VN-0764286

Job Title	ASD 4 & 5 Systems Engineers
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Brisbane QLD, Melbourne VIC
Salary	\$83,489 - \$100,702
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On-site
Classification	
Position Number	ASD/08480/25
Agency Website	https://www.asd.gov.au/careers

Job Description

<https://www.asd.gov.au/careers>

About the Team

ASD is seeking highly motivated Systems Engineers from all backgrounds with experience in various forms of engineering to deliver systems that enable the conduct of intelligence, cyber security and offensive cyber operations in support of the Australian Government and Australian Defence Force (ADF).

About the Role

As a Systems Engineer, you will be responsible for guiding complex systems through their entire lifecycle, from capturing initial requirements and architecting the design, to overseeing integration, testing, evaluation and sustainment. You will be the technical 'glue' that ensures all pieces fit together to solve critical mission needs. Working within talented multi-disciplinary teams, your role will be to integrate a diverse range of technologies which will include radio frequency systems, secure networking, large scale computing, cloud, and advanced software deployments. The capabilities you deliver will range from small-scale, bespoke solutions to some of Australia's largest and most complex enterprise systems.

ASD 4 & 5 System Engineer duties under the guidance of senior engineers are:

ASD 4 Systems Engineers:

- Contribute to the development and management of system requirements by performing analysis and documenting findings.
- Assist in the creation of systems engineering documentation including system requirements and specifications, interface descriptions, verification and validation plans.
- Execute predefined test procedures and document results to support system verification and validation activities.
- Accountable under routine direction to perform and achieve moderately complex systems engineering work within an integrated workforce.
- Accountable for organising their workflow and seeking advice where required to make decisions relating to their area of responsibility.
- Apply technical engineering knowledge and experience, understand priorities to research, define issues, and suggest corrective actions.

ASD 5 Systems Engineers:

- Take ownership of system design and analysis, ensuring requirements are met and interfaces are clearly defined.
- Develop and manage key systems engineering artefacts, including requirements specifications, design documents, and Verification and Validation (V&V) plans.
- Conduct trade studies on competing technical solutions and present findings to support decision-making.
- Accountable under limited direction to perform and achieve complex systems engineering work within an integrated workforce.
- Accountable for organising their workflow and making independent decisions relating to their area of responsibility.
- Apply technical engineering knowledge and experience, understand priorities to research, define issues, and implement corrective actions.

Further information can be found at: [Engineering and Technical | Australian Signals Directorate \(asd.gov.au\)](https://asd.gov.au)

Duties

Our Ideal candidate should possess one or more of the following traits and skills for Systems Engineer:

- Industry experience, formal training or a particular domain expertise.
- Ability to tailor your communication style to effectively engage various audiences.
- The ability to be work flexibly and independently, as well as within a team.
- Capacity and discipline to build and manage systems in accordance with ASD's high standards.
- Have some experience in producing project documentation.
- Have some experience in producing formal systems engineering documentation.

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Eligibility

Citizenship - To be eligible for employment with ASD, applicants must be an Australian citizen.

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Organisational Suitability Assessment – To be eligible for employment within ASD, the preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).

Security Clearance - The preferred applicant will be required to successfully undergo the security clearance vetting process at a specified clearance level. The preferred applicant **MUST** be willing to disclose all relevant and required information.

It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.

Notes

In addition to the core responsibilities of the role, the following attributes which are aligned with ASD's needs will be viewed favourably as applicable:

- Experience working in Defence or Defence industry.
- Experience working on Defence Major IIP Programs.
- Recognition by a Professional Engineering Body.

- Experience working within a Technical Assurance Framework.
- Experience developing and testing critical software systems, networks and integrating with complex systems.
- Cloud skills including monitoring and alerting, security and compliance, networking knowledge and disaster recovery.
- RF knowledge including transmission technologies.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Signals Directorate

To Apply

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Agency Recruitment Site	https://www.asd.gov.au/careers

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Vacancy VN-0764291

Job Title	ASD 5, 6 & EL1 Solution Architects
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Brisbane QLD, Melbourne VIC
Salary	\$92,387 - \$143,093
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On-site
Classification	APS Level 5;APS Level 6;Executive Level 1
Position Number	ASD/08483/25
Agency Website	https://www.asd.gov.au/careers

Job Description

<https://www.asd.gov.au/careers>

About the Team

We will provide you with an environment where you can develop and push the limits of your technical abilities to keep pace in an evolving technological environment.

You will be working with leading-edge technologies across dynamic and evolving environments. You will work collaboratively alongside a highly committed technical workforce to provide optimal performance, security and integrity of our systems, as well as trouble-shooting issues.

About the Role

We are looking for applicants with the ability to think critically, those who are able to communicate with both technical and non-technical people, and who are motivated to learn and develop their skills.

An ASD 5 and ASD 6 Solutions Architect is accountable under broad direction to perform and achieve complex business architecture work within an integrated workforce. They will exercise both initiative and judgement in the interpretation of policy and in the application of practices and procedures to provide detailed architecture solutions to business problems.

Key duties may include:

- Contribute to the development of systems views and architectures using logical models of components and interfaces to meet business requirements.
- Assist the development and production of solutions designs and systems and component specifications, to meet the user requirements and business needs.
- Demonstrate detailed research and analysis skills in support of the solutions design activities and the development of options to achieve the required business outcomes.
- Understand and apply knowledge of Defence's systems and their functionality to deliver detailed solutions designs and architectures.
- Build and sustain effective working relationships with team members and actively participate in team work and group activities.
- Work collaboratively with internal and external stakeholders to meet business needs and expectations.
- Resolve problems using knowledge and expertise, taking the initiative to identify alternative courses of action.
- Design and recommend solutions to address issues impacting on the achievement of desired outcomes.
- Interpret and comply with whole of government legislative, policy and regulatory frameworks during the development of solutions to meet business needs.

An EL1 Solutions Architect may be a team coach or lead a project and will be accountable for the outcomes of the teams work through appropriate use of resources to produce and achieve outcomes. An EL1 Solutions Architect will also be responsible for actively managing key stakeholder relationships.

Key Duties may include:

- Work collaboratively with delivery divisions to develop designs, policies, standards and frameworks to support a broad range of business use cases, ensuring consistency across the organisation, and compliance with security standards.
- Ensures appropriate tools and methods are identified, understood and employed in architecture development.

- Facilitate the review and evaluation of proposals against existing architectural standards, guidelines, principles, design patterns and technical reference models.
- Act as a subject matter expert and a source of guidance for projects to ensure architectural designs and solutions align with ASD's emerging Enterprise Architectures.
- Demonstrate detailed research and analysis skills in support of the solution design activities and the development of options to achieve the required business needs.
- Represent the interests of the ASD on a range of internal and external forums and committees.
- Draw upon project management knowledge to contribute to project plans and documentation.
- Actively manage key stakeholder relationships and be required to identify relevant stakeholders' expectations and concerns to develop and communicate methodologies and practices to achieve outcomes.

Further information can be found at: [Information and Communications Technology | Australian Signals Directorate \(asd.gov.au\)](https://www.asd.gov.au/information-and-communications-technology)

Duties

Our Ideal candidates will:

- Have the ability to be innovative, team orientated and have a passion for building or supporting strategically important ASD capability.
- Be able to exercise good judgement, demonstrate initiative and have a focus on continuous improvement.
- Be team players, great communicators and have a high level of emotional intelligence to work within our growing team and bring others on the journey as we mature ASD's enterprise architecture practice.
- Have a passion for providing excellent support to business stakeholders, senior leadership and the organisation as a whole.
- Value the importance of being part of a diverse and inclusive team to deliver results in support of broader organisational goals and aims in a fast-paced environment.
- Have the ability to think critically, communicate with both technical and non-technical people, and who are motivated to learn and develop their skills.
- Embrace the challenge of joining an organisation undergoing rapid growth and transformation, and supporting outcomes to further Australia's national interest.

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Eligibility

Citizenship - To be eligible for employment with ASD, applicants must be an Australian citizen.

Health Assessment - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Organisational Suitability Assessment – To be eligible for employment within ASD, the preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).

Security Clearance - The preferred applicant will be required to successfully undergo the security clearance vetting process at a specified clearance level. The preferred applicant **MUST** be willing to disclose all relevant and required information.

It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.

Notes

In addition to the core responsibilities of the role, the following attributes which are aligned to ASD's needs will be viewed favourably as applicable:

- Relevant tertiary degree in an ICT, business, organisational change management, information systems, computer science, computer engineering, data engineering, software engineering, cyber security or related fields.
- Industry certifications in relevant architectural and security frameworks, methodologies or notations. (e.g. TOGAF 9.2/10, Archimate 3, Business Process Modelling Notation, SABSA, CISSP, BCS Enterprise Architecture)
- Industry Architecture certifications related to large scale cloud providers. (AWS, Azure)
- Certifications in portfolio, program and project methodologies. (Agile, Prince 2, PMP, Lean Six Sigma)
- Demonstrated ability to perform against relevant SFIA 8 skill categories STPL, ARCH.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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Vacancy VN-0764337

Australian Sports Commission

Closing Date:Wednesday 05 November 2025

Enterprise & IT Support Services
Technology

Job Title	ICT Support Technician
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	\$72,342 - \$86,063
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 4
Position Number	Multiple - 1987, 1984, 1986 and 2461
Agency Website	https://www.sportaus.gov.au/

Job Description

<https://ausport.nga.net.au/?jati=66A6735E-DB45-2353-EB61-E44DA4A53E37>

Duties

Applications close at **11:30 pm AEDT 5 November 2025** (late applications will not be accepted).

The Australian Sports Commission is embarking on the Green and Gold decade. An exciting time filled with international sporting competitions on home soil, including the Men's and Women's Rugby World Cup, and culminating in the Brisbane 2032 Olympic and Paralympic Games. We have an ambitious new Strategic Vision and we need the best players on our team to help us deliver real results for the sporting sector and all Australians.

Are you up for the challenge?

About the team: The Enterprise & IT Support Services Teams provide a central point of contact, and support model, for all ASC End Users within the Technology Group and collaborate closely across all Service Towers within the group.

Effective management, support and maintenance are essential for a well-functioning IT ecosystem that enables effective use and durability across the organisation. The teams high level functions and capabilities include:

- **Service Desk:** Level 1 and VIP support managing ASC End User interactions from initiation through to logging, tracking, triage, diagnosis and eventual resolution of IT Incidents or Problems and/or the fulfilment of IT Service Requests
- **Systems and Applications:** Level 2 system and application administration, support and maintenance managing ASC End User interactions that have been elevated to the team from the Services Desk or other teams within Technology Group to facilitate a heightened level of support through diagnosis to resolution of IT Incidents or Problems and/or the fulfilment of IT Service Requests.
- **Infrastructure and Networks:** Level 3 administration, engineering, support and maintenance managing ASC End User interactions that have been elevated to the team from the Services Desk, Level 2 Support or other teams within Technology Group to facilitate additional SME level of support through diagnosis to resolution of IT Incidents or Problems and/or the fulfilment of IT Service Requests. I&N will additionally manage Event Management including proactive monitoring and alerting on ASC Infrastructure and Networks.

About the role: Reporting to the Service Desk Manager within Enterprise and IT Support Services you will be required to provide responsive, professional and client-focused front-line technical assistance to ASC technology users, answering queries on common technical issues, tracking and escalating more complex incidents and requests. Work with all areas of ICT to ensure technology services align to defined performance standards and procedures.

Key duties include:

- Provide professional, reliable and responsive telephone, written and face-to-face support for ASC ICT services.
- Draft written responses to clients using agreed formats and structured guidelines including providing technical support in specific areas of program/project work.
- Work effectively and cohesively with team members, share knowledge, and look for opportunities to improve business processes.

- Drawing on advice from supervisors, use problem solving skills and attention to detail to troubleshoot issues and find workarounds.
- Maintain service and procedure documentation.
- Develop and maintain customer knowledge-bases supporting self-service support outcomes.
- Help improve the digital literacy of the organisation by offering comprehensive advice, links to corporate resources, and guidance on ASC supported technology.
- Effectively manage client and partner relationships.
- Escalate issues through the correct channels in a timely manner.
- Perform typical technical support tasks such as computer deployments, IT installations, account creations & management, Active Directory management, work-station set up and office moves.
- Assist in the management of corporate assets and IT equipment.
- Provide support to non-standard requests on short notice as well as supporting executive staff.
- Actively participate in the implementation and delivery of policies, guidelines and other resources to achieve business outcomes for ASC.
- Actively promote and role model the ASC values of Excellence, Integrity, Respect and Teamwork, and contribute to positive organisational change, effective communication, and continuous improvement at ASC.
- Work collaboratively as part of a high performing team/organisation, establishing and maintaining effective partnerships with key internal and/or external stakeholders to deliver high quality business outcomes.

About you: We are seeking a motivated individual with strong attention to detail and a willingness to learn and grow within a technology-focused environment. The successful candidate will support and help maintain ICT infrastructure, networks, systems, and applications, while gaining experience in ITSM support practices and industry standards.

A can-do attitude, solid problem-solving skills, and effective communication are key to this role. The candidate should be able to work collaboratively across the Technology Group and broader ASC, building positive relationships and contributing to team success.

The successful candidate will demonstrate the following **essential criteria**:

- Completed or currently studying a Certificate III in Information Technology; or degree or certification in Digital Media and/or Technology; or equivalent demonstrated experience in an Information Technology field.
- Experience in customer service or relevant experience working with a range of different stakeholders.
- Ability to take ownership of escalated issues and coordinate with appropriate resources to resolve them in a timely manner.
- Ability to document, track, monitor, follow up and prioritise customer support requests to ensure a timely resolution and transfer information to knowledge base.
- Good knowledge of consumer technology environments, common hardware, common office productivity applications including O365, and Active Directory.

We have multiple positions available, **Fixed term**, *with the possibility of being extended or made ongoing*.

Why work with us?

These positions are offered at ASC headquarters in Canberra, located at the Australian Institute of Sport. Our staff are entitled to the following conditions and benefits:

- Options for flexible working arrangements.
- Annual allowances towards training based on individualised career goals.
- Access to a customised ASC L&D calendar for ongoing professional and career development.
- Generous superannuation scheme with up to 15.4% employer contributions.
- Corporate discount on AIS Shop merchandise.
- Access to Clearinghouse for Sport, an information sharing platform for Sporting professionals.

Additionally, our Canberra campus offers:

- Free onsite parking
- Onsite facilities including café, dining hall, gym, and swimming pool.
- Priority placement for your children to access the award winning, onsite AIS Caretaker's Cottage Childcare Centre.

If you have any questions about this opportunity, please contact:

- **Contact Officer:** Prasanth Veeramachaneni
- **Contact Phone:** 02 6214 1314
- **Contact Email:** prasanth.veeramachaneni@ausport.gov.au

Eligibility

- To be eligible for this position applicants are required to be Australian citizens only and must be able to obtain and maintain an AGSVA Security Clearance.

As part of the Commonwealth Child Safety Framework the ASC is committed to being a Child Safe Organisation and leading the way in Child Safety across the sports sector. This position requires a Working with Vulnerable/Children People check to obtain employment.

Notes

- The ASC is committed to protecting children from harm. We require all applicants that will work with children to undergo screening processes prior to appointment.
- Should a merit pool be established for this position, it may be used to fill ongoing or fixed term opportunities as they arise within 18 months from the date advertised.
- The ASC operates under the [Australian Sports Commission Act 1989](#) and is separate to the Public Service Act 1999. The ASC accepts most leave liability and recognition of prior service if you are currently employed at a Commonwealth agency.
- If you are experiencing issues or have any questions with the e-recruitment system, please contact People & Culture via email people@ausport.gov.au or phone (02) 6214 1328.

About the Australian Sports Commission

At the Australian Sports Commission (ASC), we champion the value of sport. We encourage and help Australians of all backgrounds, ages and abilities to get involved in sport and enjoy the many benefits. We play a central leadership role across the broader sport sector through collaboration and direction. The ASC delivers a variety of grants through investment in high performance and national sport participation programs, performance pathways, people development and wellbeing, and research and innovation. We manage high performance operations at the AIS Campus in Canberra, supporting seven National Training Centres of Excellence, and a European Training Centre in Italy. Further, we individually support thousands of athletes and dozens of Australian sports through guidance and collaboration.

To Apply

Position Contact	Prasanth Veeramachaneni, 02 6214 1314
Agency Recruitment Site	https://ausport.nga.net.au/?jati=66A6735E-DB45-2353-EB61-E44DA4A53E37

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Vacancy VN-0764096

Job Title	Chief of Staff
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$139,681 - \$167,659
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	ASA is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 2
Position Number	ASA/08286/25
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description <https://defencecareers.nga.net.au/?jati=F36A2992-82A7-E761-CCA1-E44C052AED8B>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

We are seeking a dynamic, experienced leader to serve as our next Chief of Staff (CoS) to the SES Band-3 Deputy Director General – Technical (DDG-T). The CoS operates with a high degree of autonomy and serves as an advisor, driving organisational communication, collaboration, and alignment.

The role is ideally suited to a proactive, detail-oriented and well-organised strategic thinker with a high level ability to communicate across all levels of the organisation.

The key functions performed by the CoS include:

- Providing strategic advice to DDG-T on current and emerging issues relevant to the Technical Group, and the Australian Submarine Agency (ASA).
- Advising the DDG-T and the Technical Group's senior leadership team and divisional staff on matters relating to governance, risk and public sector accountabilities,
- Undertaking internal and external engagement and representation to advance the DDG-T's strategic intent and business objectives.
- Attending with, or representing, DDG-T at internal committees and meetings.
- Maintaining an awareness of, and delivering support to, agency priorities including through media enquiries, ministerial briefs, and cabinet submissions.
- Overseeing tasking and correspondence requiring the DDG-T's input or clearance. This involves engaging appropriately with across the Agency, Defence, and senior executives both within and outside of the Defence Portfolio.
- Leading a small and dynamic team to provide high level executive support and advice
- Oversight and management of the DDG-T's office and support staff, ensuring that diary management, travel, guest management, etc. are professionally delivered, including the reprioritisation of arrangements at short notice due to emerging issues.
- Being adaptable, resilient, and a model of ASA and Australian Public Service (APS) values to deliver timely and excellent results.

About our Team

The Office of the DDG-T provides high-level strategic and executive support to the DDGT. It is a fast paced and dynamic office that requires the team to remain adaptable and flexible whilst delivering high quality outcomes for the DDG-T.

The team need to work in a highly collaborative environment where clear and concise communication is integral. The team engages with the other Senior Offices across the Agency and external partners/stakeholders on a regular basis.

Due to the nature of the role and access to information, limited work from home arrangements can be arranged on a case by case basis.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidates will bring the following attributes and skills to the role:

- A very high level of government, risk, governance and ministerial acumen as well as a sound understanding of the machinery of Government; and a proven ability to achieve results in a Government setting.
- Ability to work effectively with a full range of senior stakeholders across multiple fields to drive results. They will be capable of independently identifying where business improvements can be made regardless of where they may exist.
- Exceptional analytical, written and oral communication skills (with experience with key briefing formats) and a proven ability to manage relationships. They must be flexible and able to multi-task in a busy environment.
- Strong strategic thinking skills, capable of managing competing priorities, in a high tempo environment with sound judgement.

Eligibility

Security Clearance

Positive Vetting: Prior to commencement, successful applicants will be required to undergo a psychological assessment and an extensive security clearance process. As a Positive Vetting clearance is required, applicants must be Australian Citizens; be able to account for their personal background for their whole life; and be able to demonstrate suitability to work in a high security intelligence environment.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia's nuclear-powered submarine program. Australia's acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	Kavitha Purcell, 02 5109 6199
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=F36A2992-82A7-E761-CCA1-E44C052AED8B

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Vacancy VN-0764338

Department of Finance

Closing Date:Thursday 13 November 2025

Financial Analysis, Reporting and Management
Executive Branch FARM Executive team

Job Title	Executive Assistant
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$89,098 - \$99,973
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Canberra Based
Classification	APS Level 5
Position Number	2025/164
Agency Website	www.finance.gov.au

Job Description

<https://financejobs.nga.net.au/cp/>

ABOUT THE BRANCH & SECTION

A role in Financial Analysis, Reporting and Management (FARM) presents an exciting opportunity to be part of a team at the forefront of shaping financial management and accounting policy advice to the Australian Government including on its multibillion dollar superannuation and investment

funds and the management of the Commonwealth's Official Public Account (the Commonwealth's central bank account). This is a unique opportunity to apply and develop a set of skills which are highly valued and sought after in the government as well as in the private sector.

FARM is a dedicated team of professionals who are passionate about what we do. We are a diverse and supportive team that works collaboratively, are willing to go the extra mile to help others, celebrate our differences and value each other's contributions. Our work is performed across the following three branches:

Accounting and Frameworks Branch

The Accounting and Frameworks Branch is responsible for supporting Commonwealth entities to meet their statutory budgetary and financial reporting obligations, including responsibility for updating legislative instruments and providing guidance materials and accounting related technical advice to support Commonwealth reporting entities to prepare their annual financial statements. We also drive the accounting and finance profession across the APS, focussing on recruitment, attraction, talent and professional development for accounting and finance professionals.

Estimates and Reporting Branch

The Estimates and Reporting Branch is responsible for the preparation of and advice to the Finance Minister and Government on whole-of-government financial statements and other financial information for all annual estimates and actuals updates, including for budget publications. The Branch also produces the annual Consolidated Financial Statements and the Australian Government's General Government Sector Monthly Financial Statements and provides advice on the Australian Bureau of Statistics' Government Finance Statistics.

Financial Management Branch

The Financial Management Branch is responsible for appropriation management including arranging annual and special appropriations and maintaining of their records, Commonwealth Cash Management, provision of advice and oversight on appropriations and retainable receipts, foreign exchange risk management, coordination of the development of Budget Paper No. 4, and provision of advice and support for Machinery of Government Changes.

Duties

THE OPPORTUNITY

The Executive Assistant position reports directly to the First Assistant Secretary (FAS).

The Executive Assistant acts as the first point of contact for the Division Head of Financial Analysis, Reporting and Management, and their duties include:

- Liaising with a variety of internal and external stakeholders.
- Monitoring and managing the FAS email inbox and calendar.
- Tracking and coordinating incoming and outgoing FAS tasks.
- Screening telephone calls and referring matters to relevant business areas.
- Arranging travel bookings and approvals for FAS as required.
- Conducting quality assurance checks of documents that require FAS clearance.
- Financial management activities (e.g. credit card reconciliation and stationery orders).
- Records management.
- Assisting with the group/divisional executive office and group/divisional tasks as required (e.g. urgent administrative tasks to support group/divisional priorities).
- Ad-hoc administrative tasks.

DETAILED VACANCY INFORMATION

For detailed information about this role including the job specific capabilities, please refer to the downloadable vacancy pack, which can be accessed by clicking the hyperlink at the bottom of this page.

Eligibility

- Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.
- Successful applicants will be required to undergo the process to obtain and maintain, or continue to hold the required security clearance level for the role as indicated in the downloadable job pack. All Finance staff are required to have a minimum baseline security clearance prior to commencement.
- This role is being advertised as both ongoing and non-ongoing. Roles may be offered as either ongoing or non-ongoing subject to operational requirements. Where a non-ongoing position is offered, the role will be filled for a specified term of up to 12 months. Specified term vacancies may be extended up to a maximum period of 18 months.
- We encourage and welcome applications from Aboriginal and Torres Strait Islander peoples, people with Disability, LGBTQI+ people, people from culturally and linguistically diverse backgrounds and mature aged people.

Notes

This recruitment process is being used to fill current and future vacancies. A merit pool of suitable applicants may be created which may be used to fill future vacancies should they become available over the next 18 months.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Finance

As a central agency of the Australian Government, the Department of Finance (Finance) plays an important role in assisting government across a wide range of policy areas to ensure its outcomes are met. Finance supports the government's ongoing priorities through the Budget process and fosters leading practice through the public sector resource management, governance and accountability frameworks. Finance plays a leading role in advising the government on many of its strategic priorities. We do this through our professional and considered approach to providing advice, developing policy, delivering services and engaging with our clients and stakeholders. Finance's key areas of focus are: - Budget - Business Enabling Services - Commercial - Governance and Resource Management

To Apply

Position Contact	Caitlin Bennetts, 02 6215 2908
Agency Recruitment Site	https://financejobs.nga.net.au/cp/

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Vacancy VN-0764340

Job Title	Senior Analyst, Remuneration and Performance
Job Type	Full-Time, Ongoing
Location	Melbourne VIC
Salary	-
Future Merit Locations	Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	Three days in office (must include Tuesdays and Wednesdays) and two days work from home
Classification	APS Level 5
Position Number	JR100256
Agency Website	www.futurefund.gov.au

Job Description

https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

Investing for the benefit of future generations of Australian's requires the world's best talent. Our commitment to securing a prosperous future hinge on attracting and retaining individuals who embody the spirit of forward thinking and innovation. As part of the People, Culture & Inclusion business unit, the HR Governance, Remuneration & Analytics team plays a pivotal role in managing remuneration and performance processes, delivering actionable workforce insights, ensuring the development and governance of people-related policies and aligning with external regulations.

Reporting to the Manager, Total Reward Strategy, the role will be a trusted source of accurate, timely remuneration and performance data, analysis and insight, and support the running of annual cyclical activities. The role will collaborate closely with individuals from across the People, Culture & Inclusion (PC&I) team, HR Governance, Remuneration & Analytics team, as well as internal and external stakeholders.

Duties

The Senior Analyst, Remuneration & Performance, will primarily support the Agency in managing annual remuneration and performance lifecycle activities, through the timely and accurate application of policies and processes. This includes facilitating annual remuneration and performance reviews, short and long-term incentive administration and inputting into Board

papers. The role also involves other operational activities including conducting salary benchmarking, managing salary surveys, administering tools for operational remuneration and performance programs and other continuous improvement initiatives, as relevant.

The Senior Analyst will leverage and manage internal systems such as Workday, ensuring data accuracy, updating remuneration and performance modules, and maintaining annual remuneration spend and budgets. Creating insightful analytics and preparing reporting for the Senior Leadership Team and Board are other critical aspects. The role also includes providing relevant remuneration information for submissions such as WGEA reporting, Annual Report, and other external briefings, ensuring stakeholders inside and outside the Agency have access to high quality and accurate data and insights.

Eligibility

Candidates for this role should have experience in supporting, or consulting on, end-to-end remuneration and performance cycles in mid-size to large organisations, including annual cyclical activities, job matching, salary survey benchmarking, and incentive plan management. Advanced knowledge of Excel is essential, with proficiency in Workday, PowerPoint, Word, and Outlook beneficial. An organised and detail-oriented mindset is required, along with strong interpersonal and communication skills for liaising with diverse stakeholders. Experience managing remuneration data accurately and delivering insightful analytics to drive decision-making will be highly regarded.

We will consider applicants from a range of industries and sectors, not limited to financial services.

This role is ideal for professionals looking to advance their careers within remuneration strategy, HR analytics or related paths in data or people policy. Applicants should demonstrate core competencies such as integrity, teamwork, innovation, excellence, partnership, and the ability to challenge constructively to support the Future Fund's purpose.

Please note the position is open to Australian Citizens.

Notes

About the Future Fund Management Agency

The Future Fund is Australia's sovereign wealth fund, investing for the benefit of future generations of Australians. The Future Fund Board of Guardians, supported by the Future Fund Management Agency, invests the assets of seven public asset funds: the Future Fund, the Medical Research Future Fund, the Aboriginal and Torres Strait Islander Land and Sea Future Fund, the Future Drought Fund, the Emergency Response Fund and the DisabilityCare Australia Fund. Each fund has an investment mandate that is determined by the Australian Government under legislation. Our role is to generate strong, risk-adjusted returns over the long term.

To Apply

Position Contact	John Campanaro, +61 3 8656 6400
Agency Recruitment Site	https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

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Vacancy VN-0764343

Future Fund Management Agency

Closing Date:Thursday 06 November 2025

Job Title	Senior Associate - Talent Acquisition
Job Type	Full-Time, Ongoing
Location	Melbourne VIC
Salary	-
Future Merit Locations	Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	Three days in-person (must include Tuesday and Wednesday)
Classification	APS Level 5
Position Number	JR100252
Agency Website	www.futurefund.gov.au

Job Description

https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

Investing for the benefit of future generations of Australian’s requires the world’s best Talent. Our commitment to securing a prosperous future hinge on attracting and retaining individuals who embody the spirit of forward thinking and innovation.

As part of the People, Culture & Inclusion business unit, our Talent team is responsible for building and sustaining a future-ready workforce for diverse, values aligned and high performing individuals who shape and enable investment outcomes, organisational culture, and Australia's future prosperity.

Reporting to the Talent Acquisition Lead, the Senior Associate, Talent Acquisition will lead and execute end-to-end recruitment processes across investment and non-investment business units, ensuring the identification, attraction, and onboarding of high-quality and diverse talent. The role partners closely with hiring managers to implement sourcing strategies, administer recruitment processes, and deliver a superior candidate experience—all aligned to the Agency's mission of investing for future generations of Australians. Additionally, the position is key in embedding the Agency's "Future Minded" employee value proposition throughout all stages of talent acquisition and early careers programs, supporting organisational culture, diversity, and ongoing strategic workforce goals.

Duties

The Senior Associate, Talent Acquisition will lead and execute the end-to-end recruitment lifecycle for roles across the Agency, targeting both experienced and early career talent within investment and non-investment business units. This includes developing and implementing innovative and targeted sourcing strategies (e.g., leveraging LinkedIn Recruiter, sector-specific boards, and talent pools), partnering closely with hiring managers to define roles and apply consistent selection criteria, and embedding structured, data-driven assessment methods. The role also administers recruitment logistics, ensures accurate and compliant candidate records in Workday, manages the onboarding processes, and supports the pipelining of talent for hard-to-fill positions—all to secure high-quality and diverse hires aligned with the Agency's mission and organisational culture.

Additionally, the Senior Associate manages early careers talent attraction—including developing university and professional organisation partnerships, running assessment centres, and coordinating early-career recruitment campaigns—and supports strategic initiatives like employer branding and diversity programs. The position tracks and reports on recruitment metrics (e.g., time-to-fill, candidate source effectiveness, and diversity of hiring pipelines), ensures compliance with APS merit protection and audit requirements, contributes to continuous improvement of talent policies, and actively embeds the Agency's "Future Minded" employee value proposition across all candidate touchpoints in partnership with People, Culture & Inclusion colleagues.

Eligibility

We're seeking an experienced Talent Acquisition professional, ideally with a tertiary qualification in a relevant field such as Human Resources, Business or Psychology and demonstrable experience managing the full recruitment lifecycle across varied roles, from initial briefings with leaders, direct sourcing of candidates to end-to-end onboarding. Some experience in designing, delivering, and evaluating early career programs, building partnerships with educational institutions, and using best practices in candidate assessment and onboarding is desirable.

Strong advisory skills, including partnering with leaders on diverse talent needs and maintaining compliance with policies and employment legislation, are essential. The role demands proven capability in leveraging recruitment technology (such as LinkedIn Recruiter) analysing recruitment data to drive continuous improvement and applying core employer branding principles to develop effective Employee Value Proposition (EVP) artefacts. High emotional intelligence, strong communication skills, a proactive approach to diversity and inclusion, adaptability, and attention to detail are also key requirements, along with a collaborative working style within and across functional teams.

Please note the position is open to Australian Citizens.

Notes

About the Future Fund Management Agency

The Future Fund is Australia's sovereign wealth fund, investing for the benefit of future generations of Australians. The Future Fund Board of Guardians, supported by the Future Fund Management Agency, invests the assets of seven public asset funds: the Future Fund, the Medical Research Future Fund, the Aboriginal and Torres Strait Islander Land and Sea Future Fund, the Future Drought Fund, the Emergency Response Fund and the DisabilityCare Australia Fund. Each fund has an investment mandate that is determined by the Australian Government under legislation. Our role is to generate strong, risk-adjusted returns over the long term.

To Apply

Position Contact	John Campanaro, +61 3 8656 6400
Agency Recruitment Site	https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

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Vacancy VN-0764355

Job Title	Investigator
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Townsville QLD, Cairns QLD, Airlie Beach QLD
Salary	\$94,563 - \$106,775
Future Merit Locations	Townsville, Cairns, Airlie Beach
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements are available and may be negotiated with the business area
Classification	APS Level 6
Position Number	1089
Agency Website	

Job Description

<https://www2.gbrmpa.gov.au/careers>

The Great Barrier Reef Marine Park Authority (the Reef Authority) is a Commonwealth non-corporate entity, and a statutory agency established by the Great Barrier Reef Marine Park Act 1975 (Marine Park Act), reporting to the Minister for the Environment and Water. Our objective is the long-term protection, ecologically sustainable use, understanding and enjoyment of the Great Barrier Reef for all Australians and the international community through the care and development of the Marine Park.

Managing a reef roughly the size of Italy demands many skills and talents, so you don't have to be a marine biologist to contribute to our mission. From finance to marketing roles, we have a team almost as diverse as the ecosystem we protect. Our commitment and dedication to the Great Barrier Reef and the Australian public have a long-lasting impact, and we are looking for individuals who can bring their unique skills, experience, and knowledge to our high-performing and inclusive organisation.

The Position

We are seeking an investigator to manage investigation cases, including the preparation of briefs of evidence in relation to State and Commonwealth offences that relate to the protection of the

Great Barrier Reef Marine Park. The position will involve working as part of a multi-agency team, liaising with the Commonwealth Director of Public Prosecutions and the Great Barrier Reef Marine Park Authority's legal team regarding assigned cases.

About You

- You are an investigator with experience in the preparation of briefs of evidence for submission for litigation, for instance to the Commonwealth Director of Public Prosecutions.
- You will have excellent negotiation skills and have the proven ability to work collaboratively with individuals, groups and management.
- You have experience in managing competing priorities and workloads to meet strict deadlines.
- You have an eye for detail and are experienced in the application of legislation and the use of legislative instruments in an investigative context.
- You have experience in environmental and/or maritime compliance.

Duties

- Investigate and manage cases for offences that relate to the State and Commonwealth jurisdictions of the Great Barrier Reef Marine Park and Island National Parks.
- Prepare case recommendations to finalise matters in a manner that is consistent with established compliance strategies, investigative procedures and in the best interest of the protection of the Great Barrier Reef Marine Park.
- Prepare and submit briefs of evidence to The Commonwealth Director of Public Prosecutions and State Litigation Teams and assist in managing the prosecutions as directed.
- Establish and maintain relationships with internal and partner agency staff that enables efficient and effective case work. This includes standing up joint agency investigative teams where there is cross jurisdictional interest.
- Be an independent problem-solver and research complex legislative issues to provide accurate advice and ensure investigations and enforcement actions are legally sound and defensible.
- Board recreational, commercial and shipping vessels to exercise powers and undertake investigative tasks.

Eligibility

- The successful candidate will obtain and maintain appointment as an Inspector and Authorised Officer under the Great Barrier Reef Marine Park Act, within the relevant probationary period.
- To be eligible for employment, candidates must be an Australian citizen at the time of application.
- The position requires a Baseline security clearance. Successful candidates will be required to obtain and maintain a clearance at this level.
- The successful candidate will be willing to provide identity documents and undergo an identity pre-employment check through a Document Verification Service.

Desirable qualifications or equivalent experience

- Experience in investigation activities within law enforcement or regulatory agencies.
- Certificate IV in Government Investigations or Diploma of Government Investigations or equivalent.
- Ability to obtain and maintain a Queensland’s Marine Parks and Nature Conservations Acts appointment within 12 months of commencement.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Great Barrier Reef Marine Park Authority

To Apply

Position Contact	Richard Hinrichsen, 0407 785 437
Agency Recruitment Site	https://www2.gbrmpa.gov.au/careers

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Vacancy VN-0764352

Job Title	ICT Manager
Job Type	Full-Time, Ongoing
Location	Parkes ACT
Salary	\$119,560 - \$140,814
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Working from home available for up to 2 days per week.
Classification	Executive Level 1
Position Number	6779
Agency Website	https://www.portrait.gov.au/

Job Description

<https://portrait.gov.au/content/employment/>

Reporting directly to the Chief Operating Officer, the occupant of this position acts with autonomy and self-reliance, responsible for the smooth operation of the Gallery's information and communications technology operations. A capacity to manage ICT related projects, analyse business problems and provide sound solutions through innovative techniques within a public administration framework is an essential part of this role. Through confident communication and negotiation skills, the ICT Manager is responsible for the delivery of Gallery's ICT related third party agreements.

This role is critical for ensuring the effective and efficient use of ICT resources within the Gallery, driving digital technological advancements, and supporting overall business goals.

Duties

Key Responsibilities:

- **Monitor ICT Operations:** Provide strategic oversight and leadership for the organisation's ICT ecosystem, ensuring the reliability, scalability, and performance of all digital infrastructure across Windows, macOS, networks, and enterprise applications.

- **Vendor Management:** Lead the negotiation, management, and optimisation of vendor relationships and service-level agreements (SLAs), ensuring alignment with organisational objectives, risk mitigation, and value for investment.
- **Technology Solutions:** Partner with cross-functional teams to identify, architect, and implement transformative technology initiatives that streamline operations, enhance user experience, and support the Gallery's long-term digital strategy
- **Project Management:** Direct the planning, execution, and governance of complex ICT programmes and projects, including infrastructure modernisation, cloud adoption, and enterprise system deployments, ensuring delivery within scope, time, and budget.
- **Security and Compliance:** Drive a security-first culture by integrating comprehensive risk management frameworks and ensuring adherence to national cybersecurity standards, data protection legislation, and internal governance protocols.
- **Policy Development:** Establish and continuously refine ICT policies, standards, and operational frameworks that promote resilience, accountability, and operational excellence across the organisation.
- **Continuous Improvement:** Stay up-to-date with the latest technology trends and best practices and evaluate and recommend modern technologies to improve business operations.

Eligibility

- **Experience:**
 - o Minimum of 10 years of experience in ICT management.
 - o Experience working within a museum or gallery would also be beneficial.
- **Skills:**
 - o Advanced knowledge of ICT infrastructure, including multi-platform hardware, software ecosystems, and network architecture.
 - o Strong experience in Microsoft 365 administration, including SharePoint governance, Teams Calling configuration, and Azure Active Directory management.
 - o Experience with VoIP technologies, including configuration, support, and lifecycle management of VoIP systems and associated licensing.
 - o Basic knowledge of IP management, routing, switching, and wireless infrastructure.
 - o Comprehensive understanding of the Essential Eight strategies, with the ability to apply these frameworks to maintain a secure and compliant ICT environment aligned with Australian Cyber Security Centre standard.
 - o Excellent interpersonal and communication skills, with the ability to engage effectively across technical and non-technical stakeholders.
 - o Proven ability to translate business requirements into scalable technology solutions and contribute to strategic ICT planning.

Notes

In no more than two A4 pages, please tell us how your skills, knowledge, experience and qualifications make you the best person for this job.

Email your application, a current CV and the [application coversheet](#) to hrservices@npg.gov.au by the deadline listed below.

Appointment may be made of application only.

About the National Portrait Gallery of Australia

We acknowledge the Ngunnawal and Ngambri peoples, the Traditional Custodians of the Canberra region, upon whose lands the National Portrait Gallery stands. The National Portrait Gallery reflects the face of Australia and increases understanding and appreciation of Australian people and their stories through the art of portraiture. Guided by our values of creativity, innovation, inclusivity and integrity, our purpose is to develop a national portrait collection and provide the broadest possible access to all Australians. We do this through presenting engaging exhibitions and live and educational programs onsite in our award-winning building in Canberra, offsite across Australia, and on demand. The Gallery is a dynamic and inclusive workplace and recognises the great contribution of our team. We're committed to the health, safety and wellbeing of our team and our visitors, and to sustaining a safe workplace and inclusive culture. We support flexible working practices, including working from home, and respect family and caring responsibilities. The Gallery is committed to equal opportunity and diversity. We welcome applications from First Nations people, LGBTQIA+ people, people with a disability, and people from culturally and linguistically diverse backgrounds.

To Apply

Position Contact	Trent Birkett, 02 6102 7190
Agency Recruitment Site	https://portrait.gov.au/content/employment/

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Agriculture, Water and the Environment

Vacancy VN-0764319

Job Title	Assistant Secretary, Cargo Operations North and Response
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Flexible working arrangements may be considered based on operational requirements.
Classification	Senior Executive Service Band 1
Position Number	2025/3544
Agency Website	https://www.agriculture.gov.au

Job Description

<https://www.agriculture.gov.au/about/jobs/apply>

Step into a pivotal leadership role protecting Australia's borders and biosecurity. As Assistant Secretary, Cargo Operations North and Response, you'll lead national regulatory operations, drive strategic change, and shape outcomes that safeguard our industries and communities.

Duties

As the Assistant Secretary you will be responsible for:

- building a capable and strong operational workforce that delivers on organisational priorities
- collaborating with internal and external stakeholders to shape services and solutions in line with the evolving needs of the organisation and drive excellent customer service to deliver outcomes
- fostering a high-performance culture, whilst focusing on continuous improvement of employee performance and maintaining continuous communication
- promoting integrity practices by displaying high level of ethical behaviour in accordance with the APS Code of Conduct, APS Values and APS Employment Principles
- identifying and developing strategies, in partnership with the Strategic HR Business Partner, to address future organisational workforce needs
- implementing policy, programs, systems and consistent services to address organisational and whole-of-government priorities
- representing the organisation at high-level discussions and negotiations with key stakeholders and external organisations
- providing high quality advice and support to senior executive within the organisation

- promoting collaboration within the organisation, with central agencies and across government.

To be successful in the role you will need to meet the Senior Executive Service capability for the SES Band 1 level, and you will have the following:

- Ability to demonstrate your collaboration and agility with a proven record of delivering high quality and innovative outcomes in a complex, politically sensitive, and operationally diverse environment.
- Ability to drive broad transformational change, both internal and external to the department.
- Outstanding leadership skills, a substantial record of achievement and a reputation for innovation and delivery of results.
- Excellent stakeholder relationship skills and experience in engaging with internal and external stakeholders at all levels to explore opportunities and solve complex problems.
- Demonstrating a strategic perspective in a regulatory context, including the ability to formulate regulatory policies to address complex issues, and sound ability to optimise business management capabilities in a large workplace while managing competing demands and working to tight deadlines.
- Highly developed management and stakeholder engagement skills and ability to represent the department at a range of forums.
- Ability to communicate effectively with all audiences, be articulate and persuasive and capable of guiding negotiations to a point of resolution in a facilitative way
- Demonstrated public service professionalism and probity.

Note: The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may also be used to fill future vacancies in the department where the duties are of a similar nature.

Eligibility

Location

Please note this position is located in either Brisbane, QLD or Sydney, NSW.

Security clearance

This position requires a Negative Vetting Level 2 security clearance. The successful applicant will be required to obtain and maintain a clearance at the appropriate level for this position.

Notes

About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Monica Collins, 0481 451 594
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Agriculture, Water and the Environment

Vacancy VN-0764350

Department of Agriculture, Fisheries and Forestry

Closing Date:Monday 03 November 2025

Biosecurity Operations
Traveller Operations and Policy

Job Title	Program Manager
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW
Salary	\$146,942 - \$170,725
Future Merit Locations	Sydney
Office Arrangement	Flexible
Office Arrangement Details	Subject to negotiation
Classification	Executive Level 2
Position Number	2025/3529
Agency Website	https://www.agriculture.gov.au

Job Description

<https://www.agriculture.gov.au/about/jobs/apply>

Who we are

We deliver biosecurity and imported food regulatory activities to ensure goods, conveyances, travellers and mail meet Australia's import requirements. We are responsible for operational policy and front-line regulatory control settings to manage biosecurity and imported food risk, through the delivery of screening, assessment and inspection activities, and stakeholder engagement and client contact services.

The Traveller Operations & Policy (TO&P) branch develops and implements regulatory policy for traveller biosecurity and human health, delivers biosecurity regulatory screening and inspections of goods at air and seaports, manages non-compliant travellers including by issuing infringement notices, and drives modernisation and reform initiatives. The branch is responsible for leading the planning and design of the department's requirements for the new Western Sydney International Airport.

Duties

The Job

As a Program Manager, your duties will include:

- leading the department's engagement on the Western Sydney International Airport program of work including managing and influencing the department's strategic planning and design elements
- managing a diverse, multi-disciplinary team to deliver critical milestones against an agreed planning, design and construction schedule
- engaging with and co-opting relevant subject matter expertise across the department to ensure legislative authority, guidelines and policies underpin the department's statutory and regulatory responsibilities
- managing multiple complex projects with critical milestones and deliverables
- being the department lead interacting with senior government officials and external stakeholders to deliver fit-for-purpose facilities
- developing New Policy Proposals and costings to deliver the department's business operations and managing the financial health of the program
- providing high-level briefing, business critical and expert advice on issues with significant autonomy
- managing the department's business, financial and reputational risks.

Please note that the task of finalising the design and construction of the airport for biosecurity purposes is estimated to take approximately two years. The successful applicant will be engaged as a non-ongoing employee for the duration of this specified task.

For further information on the work of our department please click [here](#).

Eligibility

What we are looking for

Knowledge and experience

The successful applicant will have:

- extensive experience and knowledge in program and operational biosecurity service delivery
- extensive experience building and maintaining effective working relationships with a range of government and non-government stakeholders
- experience in the development, implementation and management of policy and program reform
- experience working under pressure together with the ability to work to critical deadlines, take initiative and exercise sound judgment
- extensive departmental representation experience
- experience working in, and an understanding of, regulatory policy and service delivery
- significant airport development experience/management (not mandatory but highly desirable).

Eligibility and other requirements

The successful applicant must hold and maintain a valid Australian motor vehicle drivers licence.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six-month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths>

About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Vikki Fischer, 0438 735 480
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Attorney-General’s

Vacancy VN-0764292

Australian Federal Police

Closing Date:Thursday 06 November 2025

Job Title	Talent Acquisition Partner / Sworn Recruitment Operational Team Leader (AFP Band 6)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	\$107,559 - \$118,673
Future Merit Locations	Canberra, Melbourne
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Hybrid & Flexible work arrangements
Classification	APS Level 6;Executive Level 1
Position Number	15421
Agency Website	https://careers.afp.gov.au

Job Description

<https://careers.afp.gov.au/job-invite/15421/>

The mission of the Australian Federal Police is to provide dynamic and effective law enforcement to the people of Australia. It provides policing throughout Australia in relation to the prevention and detection of crimes against the Commonwealth, its laws and integrity, and community police services to the Community of the ACT.

Working for the AFP provides you with a diverse and rewarding career. Whether you immerse yourself in a position on the frontline, or provide critical operational or professional support, the work you do makes a big impact on the people of Australia.

We recognise your contribution to our workforce and offer generous remuneration and conditions including:

- Six weeks (30 days) of paid annual leave per year + additional paid Christmas stand down
- 4 extra days of mandatory rest leave per year
- 18 days of paid personal leave per year
- Generous superannuation of 15.4%
- 18 weeks paid Parental Leave for Primary Caregiver (and 11 weeks for Secondary Caregiver) + additional unpaid leave entitlements for up until 24 months from the child's date of birth or placement
- Generous salaries and incremental salary progression governed by the [AFP Enterprise Agreement](#)
- Flexible and hybrid working arrangement that provides work/life balance
- Health & wellbeing services – with a focus on early intervention, education and prevention
- Access to ongoing training and professional development opportunities

Duties

The Recruitment Team is part of the broader People Command within the Australian Federal Police and consists in the following functions:

Talent Acquisition Services

Recruitment of professional and operational support staff, including talent attraction and the provision of strategic advice and support to internal clients.

Sworn Recruitment

The Sworn Police and Protective Service Officers Recruitment team is tasked with administering national bulk recruitment processes year round, and supports candidates through their journey towards becoming a Police, or Protective Service Officer. The team also manage sworn promotional recruitment rounds and lateral recruitment.

Emerging Talent

Tasked with managing the recruitment of our Graduates, First Nations and internship programs.

All teams also provide expert recruitment advice and services to our internal clients, represents the AFP brand as the first point of customer service for candidates, and ultimately supports the strategic intent of the AFP by recruiting the people we need, both now and for the future.

Two exciting opportunities are available for experienced and dynamic recruitment professionals to help shape the agency's future workforce, and contribute to the recruitment of talent in the AFP. A merit pool will also be created and used to fill future vacancies across the Recruitment function.

Sworn Operational Team Leader (this position can be worked from Canberra or Melbourne)

This role is responsible for leading a small team within the sworn recruitment team and providing clear direction and support ensuring the team manage priorities and deadlines efficiently and to a high standard. You will have a relatively high level of autonomy and will be responsible for workload allocation and exercise sound judgement to ensure efficient outputs. Along side managing a small team you will be involved in projects to enhance the sworn recruitment experience for our candidates and stakeholders. Ideally you will have relevant experience and knowledge of bulk recruitment processes, the current labour market and possess excellent communication and interpersonal skills. Collaboration, strong attention to detail and a sense of urgency will be important personal traits. Duties of the role include:

- Provide day-to-day supervision of a small team, monitor work performance and workloads and foster teamwork to ensure deadlines are met
- Oversee on-going bulk recruitment processes, ensuring timely progression of candidates through our 'pipeline' and placing candidates on scheduled recruit courses throughout the year
- Lead and mentor staff in the delivery of best-practice recruitment processes
- Identify and lead projects and continuous improvement that support the AFP, its vision, and its strategic priorities
- Facilitate and assess at Assessment Centres face to face and virtually
- Participate in strategic discussions and support leaders in forward planning
- Prepare recruitment performance metrics, reports and provide statistical data and insights on recruitment related activities for our executive that enable effective decision making
- Contribute to the review and evaluation of recruitment policies and processes to enhance the delivery of recruitment to the AFP

Talent Acquisition Partner (this position can be worked from Canberra only)

As a Talent Acquisition Partner you will work closely with our Commands to understand their talent needs, develop attraction strategies and guide them through the recruitment process with advice and processing support. This is an exciting time to join the recruitment team with major reform projects taking place to enhance the stakeholder experience and introduce recruitment best practices. As a Talent Acquisition Partner, you are a strategic influencer and collaborative partner to the business who understands the importance of relationships. You will play an advisory role to your portfolio of stakeholders for a range of recruitment and HR related queries, and use data to help inform decisions relating to talent attraction. Duties of the role include:

- Researching and providing strategic advice to Hiring Managers on appropriate sourcing and candidate attraction strategies to achieve desired recruitment outcomes
- Maintain oversight of the full recruitment process and provide advice on appropriate selection methodologies
- Creating, modifying and refining recruitment processes, procedures and guidelines to ensure efficiency and legislative compliance
- Collaborate with Marketing Teams on larger campaigns and develop and implement employee value propositions in consultation with business areas
- Case management of sensitive and complex recruitment matters
- Overseeing financial administration including drafting procurement proposals (when required)
- Monitoring and managing your teams priorities, including planning activities, allocation of workload and ensuring high quality outcomes within required deadlines
- Collating and analysing data for recruitment reporting purposes and contributing to other strategic project work

Eligibility

Essential Requirements

- You must be an Australian Citizen at time of application
- A Negative Vetting 1 (Secret) security clearance or the ability to obtain one
- Demonstrated ability to think strategically and apply a high level of attention to detail
- You will possess excellent communication and interpersonal skills
- Minimum 3 years previous experience working in an internal recruitment position or within an agency recruitment environment
- Experience working in a 'bulk' or volume recruitment environment and contemporary understanding of Assessment Centres (applies to Sworn Operational Team Leader role only)
- Experience using recruitment systems / applicant tracking systems

Desirable Requirements

- Possession of, or working towards, a qualification in Human Resources
- Previous experience of creating bespoke recruitment strategies for hard to fill roles including the use of Social media (LinkedIn) to source and attract candidates
- Previous experience using SAP Success Factors recruitment system
- Ability to travel to attend Assessment Centre (applied to Sworn Operational Team Leader role only)

Notes

- These positions are at the AFP Band 6 level.

About the Australian Federal Police

As Australia's national policing agency, the AFP is a key member of the Australian law enforcement and national security community, leading efforts to keep Australians and Australian interests safe both at home and overseas. The AFP also has responsibility for providing community policing services to the Australian Capital Territory and Australia's territories, including Christmas Island, Cocos (Keeling) Islands, Norfolk Island and Jervis Bay

To Apply

Position Contact	Courtney Wright, .
Agency Recruitment Site	https://careers.afp.gov.au/job-invite/15421/

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Attorney-General's

Vacancy VN-0764306

Australian Federal Police

Closing Date:Thursday 06 November 2025

Job Title	Service Transition Manager (Service Management)
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Darwin NT, Brisbane QLD, Adelaide SA, Hobart TAS, Melbourne VIC, Perth WA
Salary	\$118,673 - \$127,101
Future Merit Locations	Canberra, Sydney, Darwin, Brisbane, Adelaide, Hobart, Melbourne, Perth
Office Arrangement	Work From Home;On Site
Office Arrangement Details	On site and work from home arrangements available
Classification	Executive Level 1
Position Number	15393
Agency Website	https://careers.afp.gov.au

Job Description

<https://careers.afp.gov.au/job-invite/15393/>

Did you know?

The mission of the Australian Federal Police is to provide dynamic and effective law enforcement to the people of Australia. It provides policing throughout Australia in relation to the prevention and detection of crimes against the Commonwealth, its laws and integrity, and community police services to the Community of the ACT.

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We recognise your contribution to our workforce and offer generous remuneration and conditions including:

- Six weeks (30 days) of paid annual leave per year + additional paid Christmas stand down
- 4 extra days of mandatory rest leave per year
- 18 days of paid personal leave per year
- Generous superannuation of 15.4%
- 18 weeks paid Parental Leave for Primary Caregiver (and 11 weeks for Secondary Caregiver) + additional unpaid leave entitlements for up until 24 months from the child's date of birth or placement
- Generous salaries and incremental salary progression governed by the AFP Enterprise Agreement
- Flexible and hybrid working arrangement that provides work/life balance
- Health & wellbeing services – with a focus on early intervention, education and prevention
- Access to ongoing training and professional development opportunities

Duties

As the Service Transition Process Manager, you will be responsible for ensuring that service transitions are planned, communicated, and executed in a way that meets the expectations of the business, customers, and users. You will work to refine existing policies, processes, and procedures to ensure our transition approach remains efficient, effective, and aligned with business needs.

We are looking for a driven and collaborative professional with a strong foundation in IT Service Management and a passion for continual improvement. You will have excellent communication and stakeholder management skills and thrive in dynamic and sometimes ambiguous environments. You are proactive, resilient, and always looking for ways to contribute to both team and organisational goals.

You will:

- Lead the planning and deployment of services into the production environment
- Define and maintain service transition processes and associated documentation
- Act as a central point of coordination for service transition activities
- Build and manage relationships with a wide range of stakeholders, including technical teams, business areas, and executive leadership
- Provide expert advice to ensure services are operable, supportable, and deliver measurable value

What will you do?

Your key responsibilities as the Service Transition Manager will be to:

- Take ownership and accountability for your area of responsibility
- Ensure all work is performed in alignment with agreed and documented standards
- Support activities across the full-service transition lifecycle
- Identify and drive continual improvement initiatives
- Develop and lead service management forums to support process awareness and compliance
- Liaise at a senior level within and outside the CIO Branch
- Prepare reports and conduct research as required
- Facilitate open communication between stakeholders and maintain engagement plans
- Contribute technical knowledge to support business decision-making
- Collaborate with geographically dispersed teams to deliver outcomes.

Eligibility

Essential Requirements

- You must be an Australian Citizen at the time of applying
- A Negative Vetting 1 (Secret) security clearance or the ability to obtain one
- ITIL Qualification
- Minimum 12 months experience in a process management or service transition role
- Demonstrated experience in developing, implementing, and refining processes
- Strong written and verbal communication skills, including the ability to present reports to executive stakeholders
- Proven ability to deliver high-level customer service
- Strong analytical and statistical reporting capabilities
- Experience producing management reports and insights
- Ability to switch contexts confidently and manage multiple priorities
- Self-motivated with a commitment to achieving business objectives
- Demonstrated experience working remotely, if applying from interstate (relocation costs will not be provided)

Desirable Requirements

- Formal qualifications from a recognised tertiary institution or extensive demonstrated equivalent skills and experience in one or more ITIL processes

- Proven experience in ServiceNow or similar Service Management Toolsets

Notes

We offer:

- A collaborative and supportive team environment
- Opportunities to broaden your skills across ITSM practices
- Exposure to leadership responsibilities if desired
- Autonomy and trust to deliver outcomes
- The chance to be part of a team driving real, positive change in ICT service delivery
- Flexibility in location. The Service Management Team comprise of a mix of Canberra HQ and regional based members all who take advantage of flexible working from home and office arrangements.

Additional Information

- This role is an AFP Band 7 level.

Commitment to Diversity & Inclusion

At the AFP we value the different perspectives, approaches and lived experiences of our people, and recognise that our collective intelligence and diversity is what makes us stronger. As such, we encourage applications from people from all walks of life, including people from culturally and linguistically diverse backgrounds, First Nations people, women, the LGBTQIA+ community and people with disability.

About the Australian Federal Police

As Australia’s national policing agency, the AFP is a key member of the Australian law enforcement and national security community, leading efforts to keep Australians and Australian interests safe both at home and overseas. The AFP also has responsibility for providing community policing services to the Australian Capital Territory and Australia’s territories, including Christmas Island, Cocos (Keeling) Islands, Norfolk Island and Jervis Bay

To Apply

Position Contact	Olivia Stefek, (02) 5126 4314
Agency Recruitment Site	https://careers.afp.gov.au/job-invite/15393/

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Attorney-General's

Vacancy VN-0764310

Australian Federal Police

Closing Date: Thursday 06 November 2025

Job Title	ICT Test Analyst
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Darwin NT, Brisbane QLD, Adelaide SA, Hobart TAS, Melbourne VIC, Perth WA
Salary	\$107,559 - \$118,673
Future Merit Locations	Canberra, Sydney, Darwin, Brisbane, Adelaide, Hobart, Melbourne, Perth
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 6
Position Number	15311
Agency Website	https://careers.afp.gov.au

Job Description

<https://careers.afp.gov.au/job-invite/15311/>

Did you know?

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We recognise your contribution to our workforce and offer generous remuneration and conditions including:

- Six weeks (30 days) of paid annual leave per year + additional paid Christmas stand down
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- 18 days of paid personal leave per year
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- Generous salaries and incremental salary progression governed by the AFP Enterprise Agreement
- Flexible and hybrid working arrangement that provides work/life balance
- Health & wellbeing services – with a focus on early intervention, education and prevention
- Access to ongoing training and professional development opportunities

Duties

Applications are sought from applications wishing to be considered for the role of ICT Test Analyst to further strengthen the Policing and Operational Systems team.

CIO Command's mission is to be a trusted frontline partner, enabling policing through problem solving, technical expertise and excellence. The CIO Command provides corporate application, ICT end to end solutions, advice, cyber security, and infrastructure that underpins AFP activities. The products and services delivered are user focused, secure, fit for purpose, and supported by a highly skilled, agile, and resilient workforce.

The AFP's Police and Operational Systems section, as part of CIO is responsible for the technical delivery, development and sustainment to key application that directly supports AFP frontline members.

The Test Analyst is responsible for Testing an in-house built modern Web Application. It uses modern technology including an Angular 18 User Interface that communicates with an Oracle Database using REST API's. The position is in a small Agile Team that conduct all aspects of its development.

What will you do?

- Create Test Strategies and Test Plans.
- Create, review and execute manual and automated test cases (functional and non-functional), test scenarios, compose defect reports and manage failed test backlogs.
- Create, execute and maintain test scripts to ensure quality control standards are achieved.
- Review and report test activities and results.
- Familiarity with automated testing software.
- Coordinate with stakeholders to review requirements and define test conditions.
- Have an understanding of the Software Development process including Agile and DevOps.
- Work effectively in a small team.
- Maintain currency in information technology processes and technical knowledge through ongoing professional development.

Eligibility

Essential Requirements

- You must be an Australian Citizen at the time of application.
- A Negative Vetting 1 (Secret) security clearance or the ability to obtain one.
- Has contemporary knowledge and experience as a Test Analyst
- Experience testing modern web applications.
- Proficiency using tools like Azure DevOps Server or similar.

Desirable Requirements

- Experience working in Agile Development Teams
- Experience with testing REST API's using Postman or similar
- Ability to write SQL queries for CRUD operations
- Tertiary qualifications in an ICT discipline

Notes

- This role is located in Canberra, however remote working options may be negotiated.
- An additional practical assessment will be used as part of this Recruitment process. You will complete this if you are found suitable to progress to interview.
- This advertisement is to create a merit list for future ongoing or non-ongoing vacancies arising over the next 12 months.
- This role is an AFP Band 6 level.

Commitment to Diversity & Inclusion

At the AFP we value the different perspectives, approaches and lived experiences of our people, and recognise that our collective intelligence and diversity is what makes us stronger. As such, we encourage applications from people from all walks of life, including people from culturally and linguistically diverse backgrounds, First Nations people, women, the LGBTQIA+ community and people with disability.

As Australia's national policing agency, the AFP is a key member of the Australian law enforcement and national security community, leading efforts to keep Australians and Australian interests safe both at home and overseas. The AFP also has responsibility for providing community policing services to the Australian Capital Territory and Australia's territories, including Christmas Island, Cocos (Keeling) Islands, Norfolk Island and Jervis Bay

To Apply

Position Contact	Vivian Kreunen, 02 5126 0229
Agency Recruitment Site	https://careers.afp.gov.au/job-invite/15311/

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Attorney-General's

Vacancy VN-0764332

Job Title	Mental Health Clinicians
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD, Adelaide SA, Melbourne VIC, Perth WA
Salary	\$118,673 - \$127,101
Future Merit Locations	Canberra, Sydney, Brisbane, Adelaide, Melbourne, Perth
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	Executive Level 1
Position Number	15367
Agency Website	https://careers.afp.gov.au

Job Description

<https://careers.afp.gov.au/job-invite/15367/>

Did you know?

The mission of the Australian Federal Police is to provide dynamic and effective law enforcement to the people of Australia. It provides policing throughout Australia in relation to the prevention and detection of crimes against the Commonwealth, its laws and integrity, and community police services to the Community of the ACT.

Working for the AFP provides you with a diverse and rewarding career. Whether you immerse yourself in a position on the frontline, or provide critical operational or professional support, the work you do makes a big impact on the people of Australia.

We recognise your contribution to our workforce and offer generous remuneration and conditions including:

- Six weeks (30 days) of paid annual leave per year + additional paid Christmas stand down

- 4 extra days of mandatory rest leave per year
- 18 days of paid personal leave per year
- Generous superannuation of 15.4%
- 18 weeks paid Parental Leave for Primary Caregiver (and 11 weeks for Secondary Caregiver) + additional unpaid leave entitlements for up until 24 months from the child's date of birth or placement
- Generous salaries and incremental salary progression governed by the AFP Enterprise Agreement
- Flexible and hybrid working arrangement that provides work/life balance
- Health & wellbeing services – with a focus on early intervention, education and prevention
- Access to ongoing training and professional development opportunities

Duties

Are you a Psychologist, Social Worker, and/or Mental Health Nurse looking to work within a unique, fast-paced environment? Are you driven by fairness, integrity and service to the community? Are you looking to make a meaningful difference and help keep Australia safe? The AFP is seeking registered Psychologists, Social Workers, Mental Health Nurses and mental health endorsed Occupational Therapists to fill vacancies and establish a merit pool for Canberra and our regional offices in Sydney, Melbourne, Brisbane, Adelaide and Perth.

Applications are sought from suitably qualified applicants wishing to be considered for the role of Mental Health Clinician – SHIELD. Applicants with experience in the following Mental Health Fields are highly desirable:

- Mental Health endorsed Occupational Therapy
- Psychology
- Social Work
- Mental Health Nursing

In this role you will be working collaboratively as part of an integrated team of health professionals to deliver psychological and mental health services to AFP employees from a range of operational areas; from the bomb squad, to the tactical response group to the international and transnational deployment team and unsworn members.

You will gain a greater understanding of the complex and expansive work undertaken at the AFP and have the opportunity to provide your input in how we can best support AFP employees to assist them in performing at the highest level. Successful applicants will be contributing to meaningful and rewarding work by supporting AFP employees who tackle threats to the safety and security of Australia.

The Mental Health Clinician role provides professional mental health support services to AFP employees on both an individual, team and organisational level with the goal of enhancing

individual, team and organisational health and wellbeing, therefore optimising operational readiness and success. The role is committed to maintaining a high standard of care and contributes to the delivery of AFP business through the provision of a variety of health initiatives.

You will also be required to contribute to the achievement of outcomes in accordance with the regulatory framework, the AFP Code of Conduct and the AFP Governance Instruments. It is expected that the successful applicant will deliver on the core responsibilities and meet any requirements of the position as outlined below.

What will you do?

- Work collaboratively within the SHIELD multi-disciplinary team to provide a stepped care approach to promoting optimal mental health through engagement in proactive interventions as well as clinical treatment interventions.
- Development and delivery of training and psychoeducation presentations in a variety of wellness-related areas.
- Providing routine mental health assessments and clearances.
- The provision of focused psychological strategies in a short-term counselling/brief intervention framework to AFP members.
- Providing AFP employees referral options for available AFP, Government and community resources.
- Effectively and formally monitor client progress and maintaining all required documents.
- Performing the role of primary practitioner by engaging with, understanding, and supporting high risk business areas, including rapport building, gaining an in-depth knowledge of specific demands, and consulting and liaising with senior management.
- Contributing to the ongoing monitoring, evaluation and development of psychological services being delivered by SHIELD to the AFP.
- Effectively managing critical incident responses and follow-up, including collaborating with commands, SHIELD executive, and external agencies as necessary.
- Conducting pre and post-deployment assessments/debriefs, and providing virtual support to AFP members deployed across the world.
- Active participation and contribution in multidisciplinary team meetings.
- Case coordination and management of clients.
- On call support services as required.

Eligibility

Essential Requirements

- You must be an Australian Citizen at the time of application.
- A Negative Vetting 1 (Secret) security clearance or the ability to obtain one.
- General registration as a psychologist – in Australia this requires a minimum six-year sequence of education and training. This typically includes a four-year Board-approved accredited sequence of study in psychology, followed by one of the below pathways:
 - The higher degree pathway, which is an approved postgraduate degree accredited at the fifth and sixth year level (eg. two-year Masters) or higher (eg. three or four year Doctorate)

- The 5+1 internship pathway. This requires you to pass the national psychology exam before applying for general registration.
- 3 or more years' experience working as an unconditionally registered psychologist, social worker, mental health nurse or mental health endorsed occupational therapist.
- Current registration with the Australian Health Practitioner Regulation Agency (AHPRA) or Australian Association of Social Workers.
- Ability to travel when required.

Notes

- Occupational Therapists must possess a mental health endorsement to be eligible to apply.
- Applicant must be able to undertake regular on call activities as directed/required.
- When applying via the AFP website you will be asked to nominate your preferred location.
- This role is an AFP Band level 7.
- This role is located in Canberra, Sydney, Melbourne, Brisbane, Adelaide and Perth. Applicants are expected to be based in these regions

Commitment to Diversity & Inclusion

At the AFP we value the different perspectives, approaches and lived experiences of our people, and recognise that our collective intelligence and diversity is what makes us stronger. As such, we encourage applications from people from all walks of life, including people from culturally and linguistically diverse backgrounds, First Nations people, women, the LGBTQIA+ community and people with disability.

About the Australian Federal Police

As Australia's national policing agency, the AFP is a key member of the Australian law enforcement and national security community, leading efforts to keep Australians and Australian interests safe both at home and overseas. The AFP also has responsibility for providing community policing services to the Australian Capital Territory and Australia's territories, including Christmas Island, Cocos (Keeling) Islands, Norfolk Island and Jervis Bay

To Apply

Position Contact	Renae Hayward, 02 5126 8714
Agency Recruitment Site	https://careers.afp.gov.au/job-invite/15367/

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Attorney-General's

Vacancy VN-0764335

Australian Federal Police

Closing Date: Thursday 06 November 2025

Job Title	Finance Officer - CFO
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$84,458 - \$99,285
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On site with the possibility of WFH
Classification	APS Level 4
Position Number	15423
Agency Website	https://careers.afp.gov.au

Job Description

<https://careers.afp.gov.au/job-invite/15423/>

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- Generous salaries and incremental salary progression governed by the [AFP Enterprise Agreement](#)
- Flexible and hybrid working arrangement that provides work/life balance
- Health & wellbeing services – with a focus on early intervention, education and prevention
- Access to ongoing training and professional development opportunities

Duties

Applications are invited from suitably qualified applicants wishing to be considered for the role of Band 4 Finance Officer – Accounts and Client Services (ACS).

ACS forms part of Shared Services within the Business Services Branch and is responsible for Debt Management, Treasury and Accounts Payable and Receivable functions to the broader AFP.

The ACS team is looking for skilled members to join the Account Payable and Accounts Receivable teams.

- Work as part of a small team providing accurate Accounts Payable and Receivable services.
- Contribute to the achievement of outcomes in accordance with the regulatory framework, the AFP Code of Conduct and AFP Governance Instruments.
- Demonstrate a willingness and ability to learn, take ownership of their role and responsibility for their work.

What will you do?

Duties performed in the Team Member role may include but is not restricted to:

- Accurately process customer invoices
- Accurately match payments to customer accounts and reconcile relevant GL accounts
- Review outstanding invoices and commence the customer debt recovery process

- Provide technical help, support and advice relating to account receivable activities to stakeholders
- Provide accurate accounts payable services
- Process a high volume of vendor invoices
- Quality assure goods receipts/confirmations
- Provide advice relating to accounts payable activities
- Display excellent customer service skills whilst communication with stakeholders via phone and email

Eligibility

Essential Requirements

- Demonstrated experience in accounts payable and accounts receivable processing
- High level customer service and communication skills
- Knowledge of Microsoft Office suite
- Willingness and ability to learn and adapt to changing systems and processes
- The ability to work effectively in a team
- Well-developed organisational skills, and demonstrated capability to manage competing priorities
- Australian Citizen
- NV1 Security Clearance (or ability to obtain one)

Desirable Requirements

- Experience using SAP accounts processing
- SAP payroll experience highly desirable
- Prior experience within Federal/State/Local Government will be viewed favourably.

Notes

- This role is located in Canberra, and applicants are expected to be based in Canberra or relocate at own expense
- This role is at an AFP Band 4 level

Commitment to Diversity and Inclusion

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To Apply

Position Contact	Eija Meins, 02 5126 4553
Agency Recruitment Site	https://careers.afp.gov.au/job-invite/15423/

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Attorney-General's

Vacancy VN-0764351

Australian Financial Security Authority

Closing Date:Thursday 30 October 2025

People, Finance and Operations
Enabling Services Group Strategic Communications

Job Title	Employee and Change Communications Advisor
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	\$88,123 - \$95,173
Future Merit Locations	Adelaide, Brisbane, Canberra, Sydney, Melbourne
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	On Site, Flexible and Hybrid arrangements available
Classification	APS Level 5
Position Number	31637
Agency Website	

Job Description

<https://www.afsa.gov.au/current-vacancies>

About the role

Reporting to the Assistant Director Employee and Change Communications (ECC), the **Employee and Change Communications Advisor** uses specialist knowledge and skills to manage AFSA's internal communication channels. They use their excellent writing skills to produce content tailored for specific purposes, including creative and engaging material. AFSA is a geographically dispersed organisation, and our communications and channels are pivotal to supporting and connecting our employees across the country - to help drive engagement and understanding of our strategic priorities.

Duties

- Manage the AFSA intranet, including how information looks and feels for users, support ongoing content governance, development, continuous improvement, and maintenance.
- Support and educate business line content owners to ensure AFSA intranet provides up to date information that is easily available to staff.
- Prepare and publish engaging employee newsletters and executive communications, and Chief Executive emails
- Develop and maintain an internal digital channels editorial calendar in alignment with the PF&O strategy, employee and change communication plans and strategic initiatives.
- Manage the ECC mailbox to respond to queries and requests from staff and executives.
- Contribute to ECC team outcomes through supporting events, developing, and implementing employee communication plans, and writing, editing, designing and distributing content.
- Develop metrics and evaluate the effectiveness of internal digital channels by conducting research as needed and contributing to regular team reports.
- Build and maintain effective networks and relationships with AFSA staff at all levels.
- Assist with effectively managing resources and continuous improvement of work processes to ensure an ongoing high standard of performance and governance.
- Display, uphold and adhere to the APS Values, Code of Conduct and Employment Principles, and AFSA's Workplace Diversity Program.
- Comply with WHS obligations and take responsibility for own health and safety and that of others.
- Comply with AFSA's risk management framework and relevant legislation and contribute to identification, reporting and mitigation of risks in your area.

All duties will be performed in accordance with:

- the APS Values, Code of Conduct and Employment Principles
- WHS obligations, taking responsibility for own health and safety and that of others
- AFSA's risk management framework and relevant legislation, including guiding others to identify and mitigate foreseeable risks.

Qualifications and experience

- Tertiary qualification and/or demonstrated equivalent experience in communications, content writing, copywriting, editing or similar
- Experience with M365 tools including Exchange, SharePoint, Teams, Forms and Stream.
- Knowledge of graphic design and digital photography.
- Experience with Adobe Creative Cloud suite or other professional tools, web applications and content management systems desirable.

Why AFSA?

- You will enjoy excellent conditions including:
- Generous superannuation (15.4%)
- A modern work environment
- Access to Employee Assistance Provider
- Flexibility to balance work and personal life (including working from home arrangements and flexible start and finish times where applicable).

We are a workplace committed to providing an environment that values diversity and supports staff to reach their full potential. We encourage applications from Indigenous Australians, people from culturally diverse backgrounds and people with disability. At AFSA we encourage every employee balance their family commitments and personal interests with flexible working options.

Eligibility

Please note that this opportunity is open only to Australian Citizens. The successful applicant must have or be willing to undergo a security clearance to the level of Baseline as a condition of employment. To satisfy character requirements all AFSA employees must undergo a police records check.

Where a person has received a redundancy benefit from APS agency employment and their corresponding redundancy benefit period has not expired, they may be ineligible for employment. We encourage applications from peoples from culturally diverse backgrounds and people with disability.

How to apply

Applications close **Thursday 30 October 2025 at 11:59 PM AEDT.**

To apply for this role, please click the 'Apply' button located on the job advertisement listed on the AFSA vacancies page. You'll be relocated to our application portal which also provides step-by-step instructions to guide you through the application process.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Financial Security Authority

To Apply

Position Contact	Recruitment, N/A
Agency Recruitment Site	https://www.afsa.gov.au/current-vacancies

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Attorney-General's

Vacancy VN-0764170

Federal Court of Australia

Closing Date: Thursday 06 November 2025

Federal Court of Australia
Library & Information Services Corporate Services

Job Title	Manager, Library & Information Services
Job Type	Full-Time, Ongoing
Location	Perth WA
Salary	\$115,443 - \$125,832
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	Executive Level 1
Position Number	0886-10-25
Agency Website	https://www.fedcourt.gov.au/about/employment

Job Description

<https://fcajobs.nga.net.au/?jati=2EA87593-F1B8-E4CC-F88A-E44C78A7E2A4>

Position Overview

The Manager, Library & Information Services WA works as part of the Federal Court of Australia Library Network to provide a high-level information and research library service to Judges and all other staff of the Federal Court of Australia, the Federal Circuit and Family Court of Australia and the National Native Title Tribunal. They are responsible for maintaining and enhancing the Western Australian library collections and services within budget; providing library training and induction to Judges, legal and other staff; and contributing to current awareness services produced by the Library Network.

Duties

1. Provide high level information and research library services to Judges and all other staff
 - Respond to requests for information from Judges and all other staff
 - Consult on and identify purchasing priorities and library issues
 - Alert Judges and staff to new publications and developments in the library
 - Keep abreast of the latest legal developments of importance to the jurisdiction of the Courts and the NNTT
 - Contribute to the current awareness services produced by the Library Network
2. Maintain and enhance the Western Australian library collection and services within budget

- Manage the maintenance of the Library collection, Judges' chambers and Registries collections
- Monitor the financial expenditure of the collections and ensure they are within the annual allocation
- Select and acquire new publications in accordance with the Collection Development Policy and within budget allocation

3. Provide Library training and induction for Judges and legal and other staff

- Develop and deliver training sessions for Judges, Associates, Registrars, Members
- Keep abreast of developments in legal research tools and facilitate training from outside providers/vendors

4. Leadership skills including the ability to guide and support the development of others, sharing knowledge and experience

- Lead and motivate staff in the Library and Information Services Team and within the Entity

5. Contribute to the strategic and business objectives of the organisation

- Complete important projects and tasks within the agreed time frames
- Participate in regular national Library team meetings
- Regularly report to the Director, Library and Information Services on the operation of the Western Australian Library
- Evaluate new technology for potential as a mechanism for improving the delivery of library and information services and better utilisation of resources nationally
- Maintain regular liaison with relevant professional bodies and associations in the library and information sector e.g. ALIA, ALLA, AIJA Court Librarians.

Eligibility

Other Requirements

- Possession of an appropriate Library qualification recognised for professional membership of the Australian Library & Information Association
- A Law Degree is desirable
- Some interstate travel is required

Selection Criteria

1. Thorough knowledge of standard law library practices and procedures.
2. Excellent knowledge of legal research tools and their application to particular types of legal research.
3. Ability to develop, manage and monitor budgets and other financial records.
4. Ability to prepare reports, manuals, guides/training materials and deliver training.
5. Good working knowledge of the Australian publishing and library marketplace including suppliers, distributors/agents and document delivery services.

6. Leadership skills including the ability to guide and support the development of others,

How to apply

To apply, please complete the application form on the Court's careers portal.

As part of your application, you will be required to submit a one-page response outlining your suitability for this position having regards to the selection criteria and duties of the position which are described in the position description (maximum word limit 500). Please ensure this document is attached before submitting your application.

If you have any issues with applying, please email recruitment@fedcourt.gov.au

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQ+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

RecruitAbility

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>

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About the Federal Court of Australia

The Chief Executive Officer and Principal Registrar of the Federal Court, together with officers and staff identified under the Federal Court of Australia Act 1976, the Federal Circuit and Family Court of Australia Act 2021 and the Native Title Act 1993, constitute a single Statutory Agency for the purposes of the Public Service Act 1999. Employees are engaged to work in support of the following courts or tribunal: • Federal Court of Australia, • Federal Circuit and Family Court of Australia, and • National Native Title Tribunal. Employees are covered by the Federal Court of Australia Enterprise Agreement 2024-2027. The Federal Court and the Federal Circuit and Family Court each maintain a distinct statutory identity, with separate functions and judicial independence.

To Apply

Position Contact	Georgia Livissianos, (08) 7201 6016
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=2EA87593-F1B8-E4CC-F88A-E44C78A7E2A4

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Attorney-General's

Vacancy VN-0764229

Federal Court of Australia

Closing Date:Thursday 06 November 2025

Job Title	Assistant Director, Information Management
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	\$115,443 - \$125,832
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	A hybrid working arrangement will be available where the candidate may be required to work onsite 2-3 days a week.
Classification	Executive Level 1
Position Number	0888-10-25
Agency Website	https://www.fedcourt.gov.au/about/employment

Job Description

<https://fcajobs.nga.net.au/?jati=826859E5-FB0D-7617-3F7B-E44D2C14152D>

The Assistant Director, Information Management leads the Information Management team in support of the Court's strategic corporate goals in information management and governance, and digital transition. The position is responsible for setting strategic direction for the delivery of information management services, including records management and archives, for the Court entity in line with whole of government policies and the Courts' Corporate and Risk Management plans.

Duties

- Sets the strategic direction of the Information Management team.
- Provides advice on relevant whole of government policies and strategies that apply to information management.
- Manages the Information Management team, including defining team objectives and work programs.
- Oversees staff development and training to ensure staff skills meet organisational requirements.
- Supports the Court's Chief Information Governance Officer and coordinates information governance activities as requested by the Information Governance Committee.
- Liaises with internal and external business and IT stakeholders, and proactively builds positive working relations with other staff.
- Manages the Court's Information Management platform for managing the entity's information assets and provides information management administration for the platform.
- Leads and manages information management projects.

- Monitors corporate priorities and the business context of the organisation; keeps self and others well informed on issues that may affect work progress.
- Develops and implements strategies for educating and training staff in relation to the entity's information management practices and systems.
- Oversees the entities future storage needs in relation to physical and digital records.

Eligibility

Selection Criteria

1. Demonstrated high level leadership skills required to undertake the leadership role of the Court's information governance including the management of competing priorities and high customer expectation.
2. Demonstrated experience in managing information including Commonwealth records relevant to a geographical diverse Commonwealth agency.
3. Demonstrated experience administering an information and records management system having regard to the requirements of the Archives Act 1983 and its subordinate legislation and relevant records authorities.
4. Demonstrated experience managing a team including the mentoring and development of staff.
5. Demonstrated experience in planning and leading information management projects and initiatives.
6. High level interpersonal skills including oral and written communication skills and the ability to communicate to a wide range of people including both internal and external stakeholders.

Other requirements

Tertiary qualifications in Information or Records Management recognised by RIMPA Global, Australian Library and Information Association or the Australian Society of Archivists or equivalent experience.

Notes

How to apply

To apply, please complete the application form on the Court's careers portal. If you have any issues with applying please email recruitment@fedcourt.gov.au

As part of your application, you will be required to submit a one-page response outlining your suitability for this position having regards to the selection criteria and duties of the position which are described in the position description (maximum word limit 500). Please ensure this document is attached before submitting your application.

Eligibility

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To Apply

Position Contact	Georgia Livissianos, 08 7201 6016
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=826859E5-FB0D-7617-3F7B-E44D2C14152D

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Attorney-General's

Vacancy VN-0764282

National Anti-Corruption Commission

Closing Date:Sunday 09 November 2025

Legal

Job Title	Special Counsel
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	\$145,737 - \$164,217
Future Merit Locations	Brisbane, Canberra, Melbourne, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 2
Position Number	103_10/25
Agency Website	https://nacc.gov.au/

Job Description

<https://nacc.nga.net.au/>

About the National Anti-Corruption Commission

The NACC enhances integrity in the Commonwealth public sector by deterring, detecting, and preventing corrupt conduct involving Commonwealth public officials. It does this through education, monitoring, investigation, reporting and referral.

Working with us

This is an exciting time to join the NACC. We are looking for outstanding individuals to embed robust systems and processes, deliver exciting and diverse projects and demonstrate innovation and commitment to integrity in the public service.

NACC staff work in a complex and dynamic setting where exceptional judgement and an ability to achieve results is critical.

Successful candidates will have the ability to cooperate, manage, lead and perform successfully across corporate and operational functions.

About the role:

The successful candidate will report to the General Manager Legal working collaboratively with the General Counsels Corporate and Operations.

Special Counsel will contribute to the effective and efficient performance of the Commission and foster a positive culture and innovation as a member of the Commission's leadership team.

Duties

- Under broad direction provide high quality legal advice in response to the most complex and significant issues dealt with by the Branch and/or particularly urgent requests arising out of:
 - preliminary investigations and corruption investigations, including the use of investigative and coercive powers under the National Anti-Corruption Commission Act 2022 (Cth) (NACC Act) and related laws, including the Crimes Act 1914 (Cth), Telecommunications (Interception and Access) Act 1979 (Cth) and the Surveillance Devices Act 2004 (Cth),
 - corporate legal services, including relating to jurisdictional issues, workplace relations, governance, administrative law, and commercial law,
 - Parliamentary Privilege, confidentiality and information sharing provisions under the NACC Act, and memorandums of understanding.
- Advising on the Commission's delegations, authorisations and reporting obligations.
- Supervising the Commission's Freedom of Information function (on a rotational basis), and processing FOI requests as necessary.
- Assisting with responding to requests from the Inspector of the National Anti-Corruption Commission.
- Assisting with clearing/settling advice from junior lawyers supporting General Counsel and General Manager Legal as required.
- Contributing to the development of legal policy and legislative reform.
- Contributing to legal knowledge within the NACC and jurisdictional agencies through a commitment to legal education and delivery of internal and external training.

- Leading project and policy development and development of Branch resources and knowledge management, including the preparation and revision of processes, procedures and guidance material to facilitate the work of the Commission.
- Assisting with capability building within the Branch and in the Commission.
- Representing the interests of the NACC and helping to manage the NACC's relationships with relevant stakeholders, internally and externally.

The NACC is a small agency. In addition to these activities, from time to time you may be asked to undertake tasks outside your usual span of duties but within the range of your capabilities. Supporting one another in the way provides opportunities for exposure across the agency and is an integral part of the NACC's positive workplace culture.

Eligibility

Employment with the NACC is subject to the following conditions:

Citizenship – applicants must be an Australian Citizen.

Security clearance – this is a Designated Security Assessment Position. The occupant of this position will be required to undergo and maintain a security clearance to Negative Vetting 1.

Suitability assessment - the NACC must be satisfied that successful applicants are of suitable character. They must undergo a rigorous pre-employment suitability screening process that can be intrusive in nature including (but is not limited to) detailed background, character, employment, police and financial checks.

Probation - a probation period will apply to a new ongoing engagement in the Australian Public Service.

We encourage applications from the Australian community including Aboriginal and Torres Strait Islander people, people of all ages, people from culturally and linguistically diverse backgrounds, and people with a disability.

Notes

We offer attractive rewards and benefits to eligible employees, including:

- competitive rates of pay and 15.4% superannuation.
- generous paid parental leave for primary and secondary caregivers.
- an additional 3 days paid leave between Christmas and New Year.

- flexible working arrangements such as part-time work, flexible work hours, and technology to support working from home and similar arrangements.
- an option to purchase additional leave, up to 4 weeks per year.
- access to salary sacrificing, and
- access to studies assistance.

The NACC provides a service allowance of \$1,972 per annum (pro-rata for part-time) to non-SES employees which acknowledges the special requirements of working at the NACC. This includes the need for high-level personal security assessments; the intrusion associated with notifying private financial and social interests and the necessity to engage in practices to prevent targeting by unlawful elements.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the National Anti-Corruption Commission

The National Anti-Corruption Commission (NACC) is an independent Commonwealth agency that commenced in 2023. The NACC mission is to enhance integrity in the Commonwealth public sector by deterring, detecting and preventing corrupt conduct involving Commonwealth public officials through education, monitoring, investigation, reporting and referral.

To Apply

Position Contact	Franz, (03) 9393 8928
Agency Recruitment Site	https://nacc.nga.net.au/

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Defence

Vacancy VN-0764065

Department of Defence

Closing Date:Thursday 06 November 2025

Capability Acquisition and Sustainment Group
Air Defence & Space Systems Division

Job Title	Systems Engineer
Job Type	Full-Time, Ongoing
Location	Edinburgh SA
Salary	\$95,187 - \$108,734
Future Merit Locations	Edinburgh
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	CASG/07631/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=79E4E823-6341-8A4B-9526-E44C02D01ED7>

Duties

The Role

The Radar Systems Engineer is responsible to the Project Engineering Manager AIR2025 Phase 8 to undertake engineering design work in the AIR2025 Phase 8 project in support of HFSSPO developed HF sensing systems. The AIR2025 Phase 8 project is developed within a framework supporting the team's strong focus on speed to capability. The work undertaken by the Radar Systems Engineer will also include integration of system elements developed by contractors in support of the Commonwealth's role as Prime Systems Integrator for this capability. The Radar Systems Engineer will also be required to provide professional engineering advice and review of both internally developed as well as contractor delivered engineering products as part of a professional engineering team.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

The High Frequency Sensing Systems Program Office (HFSSPO) is an exciting environment to work in, offering rewarding opportunities in world leading capabilities and emerging technologies. HFSSPO acquires, sustains, and exports High Frequency radar capabilities for the Australian Defence Force. This includes the world leading Jindalee Over the Horizon Radar. HFSSPO is a complex, fast-paced environment comprising a professional integrated workforce.

We work in conjunction with Air Force, other Defence Groups, our Allies, and our industry partners to deliver complex programs for Defence. In addition to being involved in unique sovereign programs, you will also have access to competitive working conditions. As an Australian Public Servant in Defence, you will be supported in balancing work and family priorities and the remuneration package includes a generous superannuation contribution (15.4%).

Our Ideal Candidate

To succeed in this role, you will:

- Have a good working understanding of either Radar systems or Radio communications systems.
- Have a sound understanding of Systems Engineering.
- Demonstrate sound technical judgement and ability to interpret and implement Engineering policies and procedures.
- Have a proven ability to work and deliver in a dynamic and fast-changing environment.
- Be self-motivated, well-organised and can manage multiple activities simultaneously to ensure project objectives and agreed deadlines are met.
- Demonstrate well developed interpersonal skills and experience in communicating effectively to work constructively and collaboratively with the team and with a wide range of internal and external stakeholders.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

This engineering position requires a Bachelor of Engineering (Electronics or Electrical from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

This engineering position requires the individual to be able to meet the accreditation requirements of becoming a Chartered Engineer under the Washington Accord or demonstrate the ability to obtain such status within 12 months.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Defence

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To Apply

Position Contact	Camero King, 08 7375 4739
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=79E4E823-6341-8A4B-9526-E44C02D01ED7

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Defence

Vacancy VN-0764079

Department of Defence

Closing Date:Thursday 06 November 2025

ARMY
2nd Division

Job Title	Administration Officer
Job Type	Full-Time, Ongoing
Location	Randwick NSW
Salary	\$79,176 - \$86,438
Future Merit Locations	Randwick
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 4
Position Number	ARMY/08053/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=125873EA-58FD-2B3D-F778-E44C04478E3F>

Duties

The Role

The COORD Officer provides high-level support to their supervisor, APS 6 Coordination Manager, to facilitate the management of the Headquarters facilities and assist in unit procurement and the coordination of events.

The COORD Officer has no supervisory responsibilities.

The primary duties of the COORD Officer:

- Facilities Management. Responsible for the management of the Headquarters Building and the Randwick Barracks auditorium. Ensures the facilities and supporting infrastructure, such as Operational Planning Rooms, are always maintained to support Headquarters and Joint Task Force 629 (JTF 629) operations.
- Alternate Unit Procurement Officer. Maintains a Defence Purchasing Card and supports the COORD Manager as an alternate for all unit-level procurement.
- Support to Conferences and important unit activities. Provides support to the COORD Manager for Command Conferences and Headquarters-level activities, such as JTF 629 Mounting, and includes the coordination of venue bookings, rations, accommodations and transport.
- Maintain records management systems in line with Defence policies and procedures.

About our Team

- The organisation maintains the command and control of both the Army's 2nd (Australian) Division (2 (AS) DIV) and Joint Task Force 629 (JTF 629).
- The 2nd (Australian) Division is one of the ADF's largest functional commands and is responsible for leading domestic operations.
- The Coordination Cell (COORD Cell) sits within the Command Support Directorate which is responsible for the provision of direct staff support to the Commander 2nd (Australian) Division, and compliance with governance across the Division, JTF 629, and the Headquarters.
- The COORD Cell is an important function that encompasses the primary responsibilities that enable the Headquarters to operate effectively.
- The output of the cell includes facilities management and the functions of security and procurement.
- The cell is focused on supporting the Commanding Officer and aiding the Command and staff of the Headquarters to meet its primary role in support of the Division and JTF 629 domestic operations.

Our Ideal Candidate

Our ideal candidate will be able to operate with minimal supervision to ensure the Headquarters facilities are maintained and conferences and events are conducted with minimal impact on staff or operations.

It is crucial individuals are suitably skilled, professional, work well under pressure and have strong communication skills.

You will be well-organised, with a high level of initiative, and be able to manage competing priorities, work independently, and collaborate effectively with other staff and stakeholders in a fast-paced environment to achieve collective goals.

You will be self-aware, with a positive attitude, and motivated to continually improve their professional skills.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

Position Contact	Isobel Gerlach, 02 9305 6851
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=125873EA-58FD-2B3D-F778-E44C04478E3F

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Defence

Vacancy VN-0764088

Job Title	Security Investigator
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$95,187 - \$108,734
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	SEG/08310/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=D66B5BF1-5726-6C2D-06DD-E44C04E8F307>

Duties

The Role

Security Investigators in the Security Investigation Unit perform complex security investigations into reported serious security incidents by interpreting and complying with legislation, policy and procedures to deliver timely security investigation outcomes.

Security Investigators are required to have excellent verbal and written communication skills. Attention to detail, resilience and ability to manage multiple tasks to deliver timely outcomes are necessary. Security Investigators must be team-focused, inclusive, accountable and trustworthy.

About our Team

The Security Investigation Unit is a high performing team of security professionals with a range of investigative and analytical skills. The team delivers security investigation outcomes that frequently produce outcomes for Defence senior leaders.

The team works under direction and closely together to understand security risk arising in the course of serious security incidents. The team is a Defence Investigative Authority (DIA) and works cooperatively with other DIA's, and law enforcement, where required.

Our Ideal Candidate

Our ideal candidate is team-focused, trustworthy, naturally inquisitive, can demonstrate attention to detail, resilience and have an ability to successfully manage multiple tasks to deliver timely outcomes.

To be successful in this role you need to:

- Have investigative skills and use your initiative and solve problems;
- Work collaboratively in a fast-paced and dynamic team environment;
- Possess excellent oral and written communication skills, with a demonstrated ability to liaise with internal and external stakeholders across all levels;
- Can interpret legislation and policy;
- Have excellent time management skills with the ability to prioritise multiple tasks, and
- Be flexible and adaptable in your work practices, open to feedback and committed to professional development to enhance your skills.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 2".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

Position Contact	Sommer Parkin, 02 5109 5184
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=D66B5BF1-5726-6C2D-06DD-E44C04E8F307

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Defence

Vacancy VN-0764106

Department of Defence

Closing Date:Thursday 06 November 2025

NAVY
Fleet Command

Job Title	Torpedo Systems Engineer
Job Type	Full-Time, Ongoing
Location	Rockingham WA
Salary	\$95,187 - \$108,734
Future Merit Locations	Rockingham
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	NAVY/08301/25
Agency Website	

Duties

The Role

As an Engineer/Technician in the RAN Maritime Warfare Centre (MWC) you will be able to apply and develop your engineering/scientific knowledge to analyse and evaluate complex systems in the underwater warfare domain. In this role, your focus will be on analysing torpedo firings conducted by the RAN and RAAF using air, surface and sub-surface platforms.

Activities include reconstructing and analysing torpedo firings; producing quick-look signals; producing firing reports; debriefing exercise participants; developing analysis software; and participating in firing exercises and trials. We don't anticipate that you will start as a subject matter expert but we commit to supporting you develop and enhance your skills including training on naval systems, test and evaluation, data science and engineering.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

Our people are expertly trained and leaders in the maritime warfare domain. Our APS workforce plays an integral role in Navy's vision of excellence in service to the nation, and we are looking for dynamic and innovative people to join the team. As we build a Navy for the demands of tomorrow, we want people who are committed to Australia's future, thrive on breaking new ground, and are driven to achieve outstanding results.

Our engineering and technical team is small, creative and dynamic. Our goal is to measure with high accuracy the lethality of the Navy's weapon and combat systems against real world threats. This information is used to improve the war fighting effectiveness of our fleet and its personnel.

Our Ideal Candidate

The ideal candidate will have a strong interest in working for Defence and an ability to apply engineering/analytical skills to help improve the war-fighting effectiveness of the fleet. You will contribute to a culture of cooperation for development and sharing of knowledge whilst exercising initiative and judgement.

Candidates are sought with interest in the following areas:

- Weapon and combat systems analysis.
- Development of analytic systems.
- Data science.
- Systems engineering.
- Modelling and simulation.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

This engineering position requires a Bachelor of Engineering from an Australian institution, or a qualification

gained elsewhere, that satisfies the requirements of the [Washington Accord](#) for recognition as a Professional Engineer.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

Position Contact	Phil Welling, 02 9537 5898
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=6733AAD7-9114-40CB-240B-E44C3BE98733

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Defence

Vacancy VN-0764108

Department of Defence

Closing Date: Thursday 06 November 2025

NAVY
Deputy Chief of Navy

Job Title	Navy Psychologist
Job Type	Full-Time, Non-Ongoing
Location	Potts Point NSW
Salary	\$95,187 - \$108,734
Future Merit Locations	Potts Point
Office Arrangement	On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	NAVY/08257/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=78FEA229-2699-CC8D-1241-E44C3C68A94D>

Duties

The Role

This is a civilian (non-uniformed) role, as part of the Australian Public Service (APS) workforce within Navy.

Our psychologists have a diverse organisational and operational psychology role, in support of Navy members on Navy Establishments. We work as part of a broader psychology team of professionals, including psychology assistants, work closely with other health professionals, and command teams.

In this role, you will be a part of the Navy Psychology East section, providing psychological support to Navy members and contributing directly to Navy's capability and national security.

The services delivered by an APS 6 Psychologist include referrals from Command for advice, referrals from Navy members for work-related support, mental health training delivery, operational mental health screening, critical incident mental health support and organisational interventions. This is a non-ongoing role from November 2025 - October 2027.

About our Team

The Navy Psychology East section is located at HMAS Kuttabul (Potts Point) on the beautiful Sydney Harbour close to the CBD and Royal Botanic Garden.

Our team consists of a Senior Psychologist, two APS 6 Psychologists, uniformed Navy Psychologists, and a Psychology Assistant. The team works together to achieve a high standard of psychology service provision, liaising regularly with command elements, health providers and other wellbeing stakeholders.

The section provides the full scope of Navy Psychology Services to Navy Fleet Units and the Garrison Shore Establishments in the Sydney area.

Our Ideal Candidate

We are looking for a highly motivated individual who is seeking variety in their professional career, able to work with reasonable autonomy, has a willingness to learn, and who is passionate about supporting Navy personnel to perform at their best in order to successfully fulfil Navy's Mission.

They will be capable of performing a range of psychology services including psychological assessments, training delivery and development, report writing, brief psychological intervention, critical incident management mental health support, and stakeholder engagement.

They will be drawn to working in the operational, occupational and clinical space, be able to adapt to a changing environment to match operational tempo, and be able to provide advice on complex and sensitive issues taking into account conflicting needs.

Finally, they must be able to build and sustain effective working relationships with team members and actively participate in teamwork and group activities.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Mandatory Qualifications:

Current full and unconditional AHPRA registration as a psychologist.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

Position Contact	Belinda Radnidge, 02 6155 9043
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=78FEA229-2699-CC8D-1241-E44C3C68A94D

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Defence

Vacancy VN-0764111

Department of Defence

Closing Date: Thursday 06 November 2025

Defence Science and Technology Group
Research Technology and Operations

Job Title	Business Administration Officer
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Melbourne VIC
Salary	\$86,887 - \$93,066
Future Merit Locations	Adelaide, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	DSTG/08319/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=C4884968-D666-17B7-A90B-E44C3CE42A59>

Duties

The Role

The Business Administration Officer will work with financial data and undertake business processes, most likely relating asset management however; other potential roles include procurement, military logistics and management information systems. The roles will obtain information from various information systems and other stakeholders directly, interrogate the data for accuracy, seeking input to update data as required. Data will also be checked to ensure tasks undertaken by others are undertaken accurately and in compliance with policy and procedures. The roles contribute to the development of business processes and communications with stakeholders both within and external to Defence Science and Technology Group (DSTG).

The role will work as part of the Business Capability team, gaining experience in multiple areas of business administration to foster the development of the successful candidate. Our team seeks to develop team members so they can cover and later progress into higher-level roles in business administration functions.

Successful candidates will contribute to the accuracy of Defence's financial statements, effectiveness of DSTG management of key assets, help promote compliant procurement activities with good value for money outcomes achieved and accurate management information system data as we transition to the SAP based Enterprise Resource Planning (ERP) information system upgrade across Defence.

About our Team

The Business Capability team enables Science and Technology outcomes in the Defence Science and Technology Group (DSTG) by working on business activities including: Management Information Systems (including the ERP Transition for DSTG), Audit, Business policy and process implementation, Procurement facilitation, Asset and Logistics Management, Research Infrastructure Asset Management and Records Management. The team supports the efficient, effective and compliant operation of DSTG business.

Our team enjoy working in related functions so we can collectively contribute to better outcomes for DSTG, Defence and taxpayers. We enjoy working with information including but not limited to financial information, utilising systems to inform decisions and to help others achieve their outcomes.

Our Ideal Candidate

We are seeking to employ a flexible person who is interested in variety within their roles across the areas of work listed above. Our ideal candidate will enjoy working with data, have good attention to detail and enjoy engaging with team members and other stakeholders. New team members will need to be able to understand legislation, policies and processes and interpret them in the work completed.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

Position Contact	Damian Abdilla, 0437 544 340
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=C4884968-D666-17B7-A90B-E44C3CE42A59

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Defence

Vacancy VN-0764120

Department of Defence

Closing Date:Thursday 06 November 2025

Joint Capabilities Group
Defence Space Command

Job Title	Information and Records Officer
Job Type	Full-Time, Ongoing
Location	Fairbairn ACT
Salary	\$86,887 - \$93,066
Future Merit Locations	Fairbairn
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	JCG/08066/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=C82A5D68-AE71-F560-A3B2-E44C3D8BDAD6>

Duties

The Role

Space Command (SPACECOMD) is seeking an Information and Records Officer to work within the Chief of Staff Directorate, who will provide a range of information and records management support functions to the Command.

Key duties of this role include but are not limited to:

- Coordinate and perform information and records management activities in accordance with the Archives Act 1983, relevant legislative and Defence policies and procedures.
- Prepare security classified information material in accordance with Defence requirements.
- Implement information and records management policies and procedures to physical and electronic records.
- Review and advise on governance requirements and maintain currency and integrity of information and record management systems.
- Engage with internal and external stakeholders.

About our Team

SPACECOMD is a multidisciplinary workforce across Navy, Army, Air Force, Australian Public Service, and industry. SPACECOMD has been established to prepare space power contributing to the integrated force in competition and conflict.

It envisions ready space capabilities to deter, defend and deny; in, from and through the space domain. SPACECOMD works to assure Australian civil and military access in space, in concert with other Defence and Australian government agencies, allies, international partners and industry.

The Chief of Staff Directorate in SPACECOMD manages a range of Command wide business functions and is looking for a high performing APS 5 Information and Records Officer to join our team, in this integrated and high tempo environment. On-the-job and formal training will be provided.

Our Ideal Candidate

Our ideal candidate will be able to demonstrate strong skills and experience in:

- General administrative duties.
- Writing and reviewing plans and processes.
- Understanding of the need to know principle and dealing with sensitive information.
- Stakeholder engagement.

The candidate will have the following demonstrated attributes:

- Building/maintaining positive stakeholder relationships.
- Strong planning/time management skills, particularly prioritisation and critical thinking.
- Judgement and a bias for action in driving outcomes, including problem solving and flexibility.
- Skilful communicator (both written and verbal).

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	CMDR Chris Robson, 02 8440 4470
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=C82A5D68-AE71-F560-A3B2-E44C3D8BDAD6

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Defence

Vacancy VN-0764129

Department of Defence

Closing Date:Thursday 06 November 2025

Inspector-General of the Australian Defence Force
Office of the Inspector-General of the Australian Defence Force

Job Title	Systems & Data Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$86,887 - \$93,066
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	IGADF/08347/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=2F1974E2-944E-D836-3C91-E44C3E35824E>

Duties

The Role

In the Directorate of Military Justice Performance and Review within the Office of the Inspector-General of the ADF, System & Data officer will be responsible to:

- Support the Longitudinal Study team to determine trends, themes and issues of concern identified in the final Audit reports.
- Preparing and contributing data tables to final audit and longitudinal reports, statistic catalogues and strategic reporting briefs.
- Analyse and report on trends, patterns and insights from MJPA reports and focus group surveys.
- Responsible for completing, analysing and implementing data analysis methodologies, tools and techniques.
- Identify and undertake analysis to structure, solve and provide advice on complex data problems, including gathering and exploring data and meta-data from a variety of sources.
- Work closely with the Audit Operations team to improve existing audit reporting tools, surveys, spreadsheets, workflows, programs, planning processes and resources.
- Ability to work independently and part of a small team.

The Systems & Data officer will also provide support to other staff functions within Office of the IGADF as needed.

About our Team

The Office supports the Inspector-General of the Australian Defence Force (IGADF) in their statutory functions of overseeing the effectiveness of the military justice system.

The Directorate of Military Justice Performance and Review (DMJPR) assists the IGADF to provide the Chief of the Defence Force with a mechanism for audit and review of the military justice system, independent of the ordinary chain of command, by conducting performance reviews of the military justice system, including internal audits, in accordance with section 110C of the Defence Act 1903.

DMJPR is responsible for improving the frequency of Military Justice Performance Audits and conducting longitudinal studies of all Audit Reports every two years to determine trends, themes and issues of concern, and provide the outcomes of this analysis to the Chief of the Defence Force, the Minister for Defence and the Minister for Defence Personnel.

Our Ideal Candidate

You will demonstrate:

- Good communication and writing skills, In-depth knowledge and understanding of data analytics, including data mining, statistical analysis, predictive modelling and data visualisation.
- Experience in writing, preparing and contributing to comprehensive reports and statistic catalogues.
- Experience in and understanding of statistical analysis, hierarchy structures, mathematics, computer programing or Information systems.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting”.

Notes

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To Apply

Position Contact	Leigh Gilbert, 02 6132 7282
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=2F1974E2-944E-D836-3C91-E44C3E35824E

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Defence

Vacancy VN-0764152

Department of Defence

Closing Date:Thursday 06 November 2025

Defence Intelligence Group
Intelligence Capability Division

Job Title	Personnel Assurance Support Officer
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	\$86,887 - \$93,066
Future Merit Locations	Russell
Office Arrangement	Work From Home;On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	DIG/08318/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=98446D6C-4B01-551D-F379-E44C408245C7>

Duties

The Role

DIG Psychology is seeking an enthusiastic and motivated APS5 Personnel Assurance Support Officer. This position is part of DIG Psychology's administration and support team, providing advice and support related to DIG Psychology's personnel assurance initiatives and policies. You will engage with DIG Psychology, the broader Group, and other external stakeholders including those in the National Intelligence Community.

You will use your organisational and people skills to perform a variety of tasks, which may include but is not limited to:

- Work collaboratively as part of a fast-paced and supportive team environment;
- Provide tailored advice to stakeholder enquiries regarding DIG Psychology's personnel assurance initiatives and policies;
- Build and sustain productive and collaborative relationships with stakeholders;
- Undertake processing duties across a variety of databases;
- Run psychometric testing sessions as part of the Defence Intelligence Suitability Assessment process;
- Provide coaching and on-the-job training for newer or less experienced team members;
- Engage with senior leadership;
- Perform financial duties such as processing of invoices;

- Manage of high priority tasks;
- Assist with welfare programmes; and
- Assist with development and update of internal documents.

About our Team

DIG Psychology provides psychological services across the Defence Intelligence Group including wellbeing, mission and management support, and other security psychology related functions including the Defence Intelligence Suitability Assessment (DISA). DIG Psychology are a critical enabler for delivering the DIG mission and must ensure high levels of discretion, trust, care and judgment. We are a dynamic and cohesive team dedicated to delivering high quality security, psychological, and information management administrative services. DIG Psychology comprises of a blend of psychologists and support staff.

DIG Psychology is a flexible work area where various work arrangements are supported, including part-time hours, limited work from home, and a compressed working week. We all contribute and take pride in building a positive work environment.

Our Ideal Candidate

DIG Psychology is looking for candidates with the following skills and abilities:

- A keen eye for detail;
- The ability to exercise discretion with sensitive information;
- Initiative, flexibility and a demonstrated capacity to solve problems and work effectively with others;
- The ability to build positive, collaborative working relationships, with a wide range of internal and external stakeholders and customers;
- Computer literacy;
- Strong written and verbal communication skills and the ability to provide clear and accurate advice to internal and external stakeholders;
- Ability to deliver exceptional customer service;
- Identify and contribute to business process improvement activities;
- Proactively manage priorities with minimal direction, seeking guidance as needed; and
- Be a team player, who is adaptable, supportive and considerate with all staff.

Experience in psychology or health related administration is not required. Please note that this position does not provide a pathway to a position as a psychologist within DIG Psychology.

Eligibility

Security Clearance:

Prior to commencement, successful applicants will be required to undergo a psychological assessment and an extensive security clearance process. As a Positive Vetting clearance is

required, applicants must be Australian Citizens; be able to account for their personal background for their whole life; and be able to demonstrate suitability to work in a high security intelligence environment.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

Position Contact	Contact Name Withheld, 02 6115 3417
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=98446D6C-4B01-551D-F379-E44C408245C7

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Defence

Vacancy VN-0764173

Department of Defence

Closing Date:Thursday 06 November 2025

NAVY
Deputy Chief of Navy

Job Title	Information & Records Management Officer
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	\$79,176 - \$86,438
Future Merit Locations	Russell
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 4
Position Number	NAVY/08360/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=CBE33A10-FB1B-9967-9F22-E44C78A2149C>

Duties

The Role

Chief of Staff Navy Headquarters (COS NHQ) is looking for an APS 4 Information & Records Officer to be part of a team providing a range of records management and information support functions for the Office of Chief of Navy (OCN) and Chief of Staff Navy Headquarters (COS NHQ). As part of a team, you will provide detailed information and records management functions & advice, audits & assurance tasks, contribute to planning & programs and drive innovative change in support of COS NHQ business outcomes. Excellent communication and stakeholder engagement skills are essential and the ability to think outside the box to find innovative solutions.

Applicants will need to demonstrate their skills against some of the key duties for the role which are:

- Support information and records management activities in accordance with relevant legislation and Defence policies and procedures.
- Provide advice and interpret/apply legislative, policy and regulatory requirements on the management of information and records.
- Take the initiative to develop and implement information and records management procedures to achieve continuous improvement.
- Conduct compliance monitoring and reporting activities for systems and practices.

- Interrogate internal and international databases to obtain relevant information for implementation and control into Defence publications and procedures.
- Have experience managing and controlling security classified Defence documentation and information.

About our Team

You will be a valued member of the COS NHQ Business Team which currently consists of 11 people who are striving to create business improvement, increase governance & assurance functions, and find innovative ways to update administrative practices to better meet the business need.

You will physically be in the Business Information Support Office (BISO) which performs registry functions with a key focus on processing correspondence for the Office of Chief of Navy (OCN), providing specialist advice & support related to records & Objective management and becoming the centre of expertise for security requirements for Navy Headquarters.

Our Ideal Candidate

The ideal candidate will be highly motivated, have great administrative and organisational abilities and excellent time management skills.

To succeed in this role, applicants will be required to demonstrate:

- Information & Records Management skills.
- Work within legislation, policy and procedures.
- Excellent judgement, problem solving skills and initiative.
- Excellent liaison skills.
- Well-developed oral and written communication skills.
- Ability to work independently and as part of a small, high performing team and
- Ability to handle highly sensitive information in accordance with government security requirements.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

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To Apply

Position Contact	Kylie Asanovski, 02 5131 7656
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=CBE33A10-FB1B-9967-9F22-E44C78A2149C

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Defence

Vacancy VN-0764183

Department of Defence

Closing Date:Thursday 06 November 2025

Defence Intelligence Group
Intelligence Capability Division

Job Title	Team Leader
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	\$95,187 - \$108,734
Future Merit Locations	Russell
Office Arrangement	Work From Home;On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	DIG/07529/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=8B616D84-755B-C778-3530-E44C7968137C>

Duties

The Role

Defence Intelligence Group (DIG) Psychology is seeking an enthusiastic and motivated APS 6 Team Leader. This role provides an opportunity to broaden and apply your team building, leadership and administrative skills in a unique and interesting environment. In this role you will be a vital team member, enabling delivery of the Defence Intelligence Group's mission, and integral to driving efficiencies and innovation within the team and for the Group.

You will be a team leader of DIG Psychology administrative and personnel assurance support staff, overseeing key organisational functions, as well as liaising with a wide range of customers and stakeholders, both internal and external to the DIG.

This position requires high levels of judgement, responsibility and discretion, and is responsible for oversight, assurance and escalation of the DISA pipeline and other DIG Psychology activities and personnel assurance initiatives.

The occupant of this position should have supervisory experience and be comfortable managing a small team of staff.

About our Team

DIG Psychology provides psychological services across the Defence Intelligence Group including wellbeing, mission and management support, and other security psychology related functions including the Defence Intelligence Suitability Assessment (DISA).

DIG Psychology are a critical enabler for delivering the DIG mission and must ensure high levels of discretion, trust, care and judgment. We are a dynamic and cohesive team dedicated to delivering high quality security, psychological, and information management administrative services. DIG Psychology comprises of a blend of psychologists and support staff.

DIG Psychology is a flexible work area where various work arrangements are supported, including part-time hours, limited work from home, and a compressed working week. We all contribute and take pride in building a positive work environment.

Our Ideal Candidate

We are looking for someone who:

- Works collaboratively as part of a fast-paced and supportive team environment;
- Leads a team effectively to deliver outcomes;
- Has a high degree of initiative, judgement and attention to detail;
- Has well-developed interpersonal skills to build and maintain effective working relationships with clients, colleagues and stakeholders;
- Has high level communication skills (both verbal and written) and is comfortable in communicating with stakeholders;
- Can exercise initiative and judgement in the interpretation of policy and in the application of practices and procedures; and
- Has a professional approach at all times, with a high level of confidentiality and discretion when working with sensitive information.

The responsibilities of the role may include but are not limited to:

- Positively manage and influence a team of staff;
- Provide tailored and complex protective security advice to internal and external stakeholder enquiries to enable the achievement of appropriate security arrangements;
- Mentoring of junior staff;
- Proactively manage priorities with minimal direction, seeking guidance as needed;
- Develop and foster positive relationships with partners, stakeholders and line areas;
- Drafting of internal policy and guidance documentation; and
- Identify and contribute to business process improvement activities.

Eligibility

Security Clearance

Prior to commencement, successful applicants will be required to undergo a psychological assessment and an extensive security clearance process. As a Positive Vetting clearance is required, applicants must be Australian Citizens; be able to account for their personal background for their whole life; and be able to demonstrate suitability to work in a high security intelligence environment.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

Position Contact	DIG Recruitment, N/A
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=8B616D84-755B-C778-3530-E44C7968137C

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Defence

Vacancy VN-0764185

Department of Defence

Closing Date:Thursday 06 November 2025

Defence Finance Group
Budget & Financial Services

Job Title	Learning and Development Officer
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT
Salary	\$95,187 - \$108,734
Future Merit Locations	Various locations - ACT
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	DFG/08332/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=34592C25-7447-0C3C-B4F7-E44C796B9CAE>

Duties

The Role

Are you an experienced learning and development professional who thrives on driving cultural change and performance? Join the Defence Finance Group and help shape the future of financial capability across Defence.

In this role, you will:

- Deliver learning programs to a diverse range of Defence personnel.
- Design engaging, contemporary learning experiences using adult learning and instructional design principles.
- Identify and respond to learning needs that support business outcomes and promote a culture of continuous learning.
- Influence and collaborate with stakeholders to shape and implement effective learning solutions.
- Coordinate projects and manage competing priorities to deliver high-quality outcomes.

About our Team

The Financial Learning Directorate sits within the Financial Compliance Branch, part of the Budgets and Financial Services Division. The Branch provide financial policy, compliance, learning, travel, and tax advice to support Defence personnel in exercising their financial responsibilities. Our team plays a vital role in building financial capability across Defence.

We deliver financial learning through a range of formats, including video, eLearning, and face-to-face training. By translating complex policy into practical, accessible learning, we help Defence personnel make sound financial decisions and grow professionally. In addition to financial learning, we support the development of core workplace skills that enable staff to communicate effectively, lead teams, and contribute to a high-performing organisation.

Our Ideal Candidate

You are a creative and collaborative learning professional who is passionate about enabling others to succeed. You bring experience in designing and delivering impactful learning solutions and thrive in a dynamic, fast-paced environment.

Our ideal candidate will have the following skills and attributes:

- Proven experience in adult learning design and delivery.
- Strong interpersonal and stakeholder engagement skills.
- Excellent written and verbal communication.
- Demonstrated initiative, sound judgement, and adaptability.
- Alignment with Defence values: Service, Courage, Respect, Integrity, and Excellence.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

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To Apply

Position Contact	Natasha Adnams, 02 5108 7890
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=34592C25-7447-0C3C-B4F7-E44C796B9CAE

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Defence

Vacancy VN-0764194

Department of Defence

Closing Date:Thursday 06 November 2025

Defence Finance Group
Budgets & Financial Services

Job Title	Assistant Director Learning and Development
Job Type	Full-Time, Ongoing
Location	Brindabella Business Park ACT, Various locations - ACT ACT
Salary	\$120,303 - \$135,701
Future Merit Locations	Brindabella Business Park, Various locations - ACT
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	DFG/08333/25
Agency Website	

Duties

The Role

Lead capability development that empowers Defence personnel to perform with confidence and integrity.

We are seeking a strategic and experienced Learning and Development (L&D) professional to lead the design and delivery of impactful learning solutions across Defence Finance Group. This EL 1 role offers the opportunity to shape learning strategy, supervise a high-performing team, and directly contribute to the development of both financial and core workplace capabilities.

As a Learning and Development lead, you will:

- Lead the design, development and delivery of learning programs that build financial skills across Defence and core skills within Defence Finance Group.
- Supervise and mentor a small team of learning and development professionals, fostering a collaborative and high-performance culture.
- Design engaging, contemporary learning experiences for delivery in a range of formats, using adult learning and instructional design principles.
- Collaborate with stakeholders to ensure learning solutions are aligned with organisational goals and policy requirements.
- Coordinate projects and effectively manage deadlines and competing priorities.

About our Team

The Financial Learning Directorate sits within the Financial Compliance Branch, part of the Budgets and Financial Services Division. The Branch provide financial policy, compliance, learning, travel, and tax advice to support Defence personnel in exercising their financial responsibilities.

Our team plays a vital role in building financial capability across Defence. We deliver financial learning through a range of formats, including video, eLearning, and face-to-face training. By translating complex policy into practical, accessible learning, we help Defence personnel make sound financial decisions and grow professionally. In addition to financial learning, we support the development of core workplace skills that enable staff to communicate effectively, lead teams, and contribute to a high-performing organisation.

Our Ideal Candidate

You are a confident and collaborative leader with a passion for enabling others to succeed. You bring deep expertise in adult learning and instructional design, along with the ability to influence, guide, and inspire.

Our ideal candidate will have the following skills and attributes:

- Demonstrated experience in leading learning and development initiatives, including team supervision.
- Strong instructional design and facilitation skills across multiple delivery formats.
- Excellent stakeholder engagement and communication skills.
- Strategic thinking and the ability to align learning with organisational priorities.
- A commitment to Defence values: Service, Courage, Respect, Integrity, and Excellence.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Defence

The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

To Apply

Position Contact	Natasha Adnams, 02 5108 7890
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=E6EC9AD9-6B2F-9556-1184-E44C7A99CFD3

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Defence

Vacancy VN-0764208

Department of Defence

Closing Date: Thursday 04 December 2025

Joint Capabilities Group
Cyber Operations Division

Job Title	Technical Specialist
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$95,187 - \$108,734
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	JCG/08320/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=25815C2F-31CC-6C73-7C31-E44D2B032D3D>

Duties

The Role

This position offers the opportunity for a suitable motivated and experienced technical specialist, signaller, or engineer to join the Spectrum Management Operations (SMO) section in the Defence Spectrum Office (DSO). SMO seeks a highly motivated and organised person with demonstrable knowledge of radio communications and the electromagnetic spectrum, or transferrable technical skills. You will have very good organisational and communications skills, with the ability to manage competing priorities, and possess the personal values and behaviours to effectively work in a diverse and busy operational team environment. In this role, you will be expected to obtain significant understanding of Defence spectrum policy and doctrine, and an ability to apply this within domestic and international spectrum regulatory frameworks.

Key responsibilities:

- Conduct role as a frequency assigner;
- Issue authorisations for use of radiofrequency spectrum, and coordinate with various organisations regarding these; and
- Assist in developing documents, guidance, and procedures to streamline spectrum assignment processes.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

The SMO team is principally responsible and accountable for the management of Defence spectrum licenses and assignments, and as such provisions and ensures access to the Australian Defence Force (ADF) for radio communications services and similar in support of Defence operations, activities, and investments, domestically and abroad. The SMO section also manages frequency assignment tools, resources, software, and provides administrative support to all of these functions directly with the broader Department, including ADF counterparts.

Our Ideal Candidate

Our ideal candidate will have a high level of organisational skills, initiative, and experience. Excellent written and verbal skills are a must, in order to engage with internal and external stakeholders as necessary. SMO deals primarily with temporary requests, and some short notice requests mean an ability to prioritise work proactively, efficiently, and diligently in a sometimes high-pressure environment is essential.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

Position Contact	Mr Ryan Hodson, 02 5130 1913
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=25815C2F-31CC-6C73-7C31-E44D2B032D3D

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Defence

Vacancy VN-0764225

Department of Defence

Closing Date:Thursday 06 November 2025

Defence People Group
Joint Support Services

Job Title	Managers, Families with Special Needs Program
Job Type	Full-Time, Ongoing
Location	Brindabella Business Park ACT
Salary	\$95,187 - \$108,734
Future Merit Locations	Brindabella Business Park
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	DPG/08273/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=B96D30CA-D816-2192-95A0-E44D2D46D817>

Duties

The Role

Are you an experienced Human Services practitioner?

Are you interested in supporting Defence members and their families?

Would you like to be part of a high performing team?

If you answered yes to these questions, an exciting opportunity exists to join the Defence Member and Family Support team in Canberra, ACT.

We are seeking an experienced Human Services practitioner to manage the Families with Special Needs program. The specialised services and practical advice that you provide will directly support ADF members and their families to navigate the challenges of military life.

Your duties will include:

- Leading the core work of the Families with Special Needs program, including managing APS team members in processing of applications for support
- Designing and implementing a range of enhancements to the program to better support members, families and Command
- Consulting with a range of stakeholders to understand the needs of members, families and Command.

About our Team

Work in a place where you are a valued member of a great team!

DMFS is a diverse, supportive and inclusive workplace, which offers a broad range of programs and services to help Commanders, ADF members, and their families manage the military lifestyle. The Manager, Families with Special Needs Program will work closely with a dedicated team of professionals who strive to support members and their families during postings, time of member absence and during crises and emergencies. Your work will significantly contribute to the Defence mission to defend Australia and its national interests in order to advance Australia's security and prosperity.

Our Ideal Candidate

We are seeking a skilled professional with tertiary-level qualifications in a human services field (e.g. social work, psychology, counselling). Our ideal candidate will have experience working with customers with complex needs. You will understand the strategic context and be focused on achieving outcomes and continuous improvement.

Our ideal candidate for this role will:

- Use sound professional judgement in support of members and families using a customer-centric approach
- Proactively build productive working relationships and understand the current complex geopolitical circumstances
- Have a strong attention to detail, proven ability to work with complex ICT systems and use data to help enhance Defence capability.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Baseline Vetting" level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

Position Contact	David Cadden, 0429 850 406
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=B96D30CA-D816-2192-95A0-E44D2D46D817

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Defence

Vacancy VN-0764230

Job Title	MPD Knowledge Manager
Job Type	Full-Time, Ongoing
Location	Brindabella Business Park ACT
Salary	\$95,187 - \$108,734
Future Merit Locations	Brindabella Business Park
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	DPG/08408/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=9EAD047B-5999-775D-C984-E44D2D1BE526>

Duties

The Role

Do you like the idea of working in a role that combines, includes ICT and knowledge management?

Military Personnel Division (MPD) is looking for a highly motivated individual to join the Information Management team, who is interested in learning and understanding new technologies. This is an opportunity to build a broad understanding of ICT initiatives within the Division, develop your project management skills and knowledge management best practice. If you want to be a valued member of a busy and highly productive team, we want to hear from you.

To be successful in this role you will:

- Have a high level of computer literacy.
- Build and sustain effective relationships with team members and actively participate in teamwork and group activities.
- Contribute to projects to delivering new technologies to increase engagement and improve knowledge management across MPD.

- Work collaboratively with internal and external stakeholders to support the delivery of new processes and technologies.
- Be experienced in Objective or Records Management and be willing to support staff and Work Group Coordinators (WGC's).
- Manage your priorities and day to day work to meet the needs of customers and exceed their expectations.
- Be able to work in a fluid environment by remaining flexible, agile and adaptable.

About our Team

The Information Management Team in Military Personnel Division is a small team that integrates with a broader team of APS staff, consultants and Military members to achieve outcomes that are based around how MPD manage their information for now and into the future. For example; supporting the development of a divisional wide coordinated approach to information and records management within Objective, the oversight of conference rooms in BP29, development of training materials to improve compliance or the development and sustainment of approved business processes in the business management system and other collaboration tools. By collaborating with other teams, you will have the opportunity to work in an integrated workplace and be acknowledged as an expert in your field, and support staff through the adoption of these tools.

Our Ideal Candidate

You will be committed to learning and enjoy using technology to enable smarter, more efficient ways of working. You will build on your skills in IT and knowledge management. You will also have strong communication skills that are naturally suited to supporting a broad range of stakeholders to understand and adopt knowledge management systems through the development of clear and structured guidance. As a team player, you are dynamic and help with physical and desktop driven IT and information management needs. You will have the passion and ability to quickly adapt to new technologies and solve problems by applying your computing and analytical skills. Your knowledge in Objective (or another eDRMS) and the ability to exploit different applications will equip you to investigate problems and propose new methods and solutions. As the ideal candidate, you will be highly resilient and able to work in a multidisciplinary environment with competing priorities.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

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To Apply

Position Contact	Gina Merlino, 0458 024 634
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=9EAD047B-5999-775D-C984-E44D2D1BE526

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Education

Vacancy VN-0764283

National Gallery of Australia

Closing Date:Monday 10 November 2025

Building Services and Infrastructure
Capital Works Program Chief Operating Officer

Job Title	Project Manager, First Nations Engagement
Job Type	Full-Time, Non-Ongoing
Location	Parkes ACT
Salary	\$92,164 - \$106,531
Future Merit Locations	Parkes
Office Arrangement	On Site
Office Arrangement Details	On-site
Classification	APS Level 6
Position Number	1614
Agency Website	https://nga.gov.au

Job Description

[www.nga.gov.au](https://nga.gov.au)

WHAT YOU WILL GAIN FROM THE EXPERIENCE

This role supports the delivery of strategic Capital works projects while embedding First Nations perspectives across infrastructure planning, design, and implementation. It combines project management expertise with cultural engagement responsibilities, contributing to the National Gallery's commitment to placing First Nations first.

You will work closely with the Capital Works Department, First Nations staff and Gallery stakeholders to ensure projects reflect cultural values, community engagement, and inclusive practices. You will also support the implementation of the Gallery's Reconciliation Action Plan and the Building Services and Infrastructure First Nations First Principles.

The National Gallery's Capital Works Department deliver the Gallery's significant capital works program that includes delivery of over \$200 million in capital asset upgrade projects, the establishment of a planned sustainable asset management program for the future, and the delivery of significant or iconic capital works projects.

The Capital Works Department is responsible for providing project management leadership for the delivery of complex, high profile and strategically significant capital works projects. These projects are varied in scope with a focus on positioning the National Gallery as a leading contemporary cultural institution for the future.

Current projects include:

- The Integrated Capital Works Program, which includes design and construction of critical upgrades at the Parkes and off-site facilities.
- Revitalisation of the National Sculpture Garden.
- Development of a new internal café and other possible hospitality initiatives.
- Oversight and planning of the National Gallery's Strategic Asset Management Plan.
- Oversee implementation of the Gallery's Environmental Sustainability Action Plan.
- Other strategic projects that may be included in the program.

This is a full-time, non-ongoing employment opportunity which may become ongoing.

The position will be filled using the Affirmative Measure provision, which allows for the targeted recruitment of Indigenous Australians into the Australian Public Service. The vacancy is only open to First Nations people.

The filling of this employment opportunity is intended to constitute a special measure under section 8(1) of the Racial Discrimination Act 1975.

Duties

WHAT WILL YOU DO

In accordance with the NGA 6 work level standards and working to the Principal Project Manager Capital Works Projects, you will have the following key responsibilities:

- Under direction from the Principal Project Manager Capital Works Projects, coordinate engagement processes with First Nations representatives both in the ACT and nationally to support the successful delivery of the National Sculpture Garden through design, construction and programming.
- Support delivery of complex and high-risk capital works projects from inception to completion, ensuring cultural integrity and alignment with First Nations priorities.
- Provide advice and guidance on embedding First Nations perspectives in infrastructure projects, including design, procurement, and stakeholder engagement.
- Coordinate cultural protocols such as Welcome to Country and community consultation for capital works initiatives.

- Support the implementation and reporting of the Gallery's Reconciliation Action Plan (RAP) within the Capital Works portfolio.
- Develop and source cultural competency learning opportunities for project teams and contractors.
- Assist in the development of First Nations First Principles and ensure they are reflected in project planning and delivery.
- Compile reports, briefs, and tender documentation with attention to cultural relevance and compliance.
- Foster respectful relationships with First Nations communities and internal stakeholders.
- Promote health, safety, and wellbeing in accordance with WHS obligations.

Eligibility

Citizenship: To be eligible for employment with the Gallery, you must be an Australian citizen.

Police Check: To be eligible for this role you must complete a police check.

Affirmative Measure: This role constitutes an affirmative measure under section 8(1) of the Racial Discrimination ACT 1975 and is only available to Aboriginal and/or Torres Strait Islander people.

ADDITIONAL INFORMATION - Qualifications, Certifications and Registrations

Role specific mandatory qualifications /certification and/or registrations include:

- Hold or have the ability to obtain a White Card. Have previously completed, or have the ability to complete, Asbestos Awareness and Silica Awareness training.

Notes

HOW TO APPLY

To apply for this role please go to the National Gallery's [Careers portal](#).

You should provide a tailored CV (maximum of three pages) along with a statement of no more than two pages that outlines your skills, capabilities and experience, against the information above.

In your statement response you should keep in mind the capabilities and behaviours required to be successful for this role, as identified in the information above. Try not to duplicate information that can be found in your CV but do highlight any specific examples or achievements that demonstrate your ability to perform the role.

An order of merit or merit pool, may be established from this selection process and may be used to fill future identical vacancies over the next 18 months. Selection may be based on application and referee reports only. If you do not wish to be added to an order of merit, please notify us in your application.

CONTACT

Further information about the position may be obtained by contacting Cherie McNair, Principal Project Manager on +61 240 6562 or cherie.mcnair@nga.gov.au.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the National Gallery of Australia

The National Gallery is one of Australia's leading visual arts institutions. The National Gallery is based in Canberra and is a vital part of the Australian cultural landscape. Our Purpose is to collect, preserve, promote and share the national collection of art. The Vision of the National Gallery is to be the international reference point for art in Australia, inspiring all people to explore, experience and learn. Our Values include Boldness, Integrity, Respect, and Excellence.

To Apply

Position Contact	Cherie McNair, 02 6240 6562
Agency Recruitment Site	www.nga.gov.au

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Health

Vacancy VN-0764322

Aged Care Quality and Safety Commission

Closing Date: Sunday 09 November 2025

Corporate
Finance & Property External Budgets & Revenue

Job Title	Director, External Budgets & Revenue
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Perth WA, Adelaide SA, Brisbane QLD, Canberra ACT, Hobart TAS, Sydney NSW, Melbourne VIC
Salary	\$141,487 - \$167,513
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements including work from home arrangements are negotiated on a case by case basis.
Classification	Executive Level 2
Position Number	20036031
Agency Website	

Job Description <https://agedcarequalitycareers.nga.net.au/?jati=67421DB8-D99A-B48E-495C-E44DA3E8CB1B>

About the Role

The Director External Budgets & Revenue leads this team, supporting the Commission's strategic and sustainable financial management and achievement of regulatory outcomes. Managing a team of high performing policy and costing professionals, the Director develops a deep understanding of the context of the Commission and its activities, and works up, down and across the organisation with key stakeholders and experts as part of the Commission's strategic financial management.

The Director develops and maintains strong relationships in the delivery of these activities, consulting and collaborating with staff from right across the Commission, as well managing

ongoing relationships with key external stakeholders in these processes including with the Department of Health, Disability and Aging and the Department of Finance. Where required, in particular for the Commission's cost recovery arrangements, the Director and section also work to consult and communicate with a broader set of stakeholders from right across the aged care sector.

Duties

- Lead and manage the section, developing a deep understanding of the Commission's regulatory activities and strategic objectives, working in partnership with stakeholders across the entire Commission as well as externally.
- Cultivate and maintain strong, productive relationships with the key stakeholders and teams internal and external to the Commission, influencing and negotiating as required, to support the achievement of the section's and Commission's strategic objectives.
- Lead the development of the strategic inputs and costings for new policy proposals and other budget items aligned with the Commission's strategy and activities, working and engaging with key stakeholders across the Commission, as well as with our portfolio department, central agencies and government as required by budget processes and internal governance structures.
- Lead the development, refinement and implementation of activity-based resourcing and costing models and related governance mechanisms, to support the Commission's strategic financial management and sustainability.
- Lead end-to-end cost recovery activities across the Commission, including:
 - the provision of analysis and advice, shaping regulatory strategy,
 - the development of costings and drafting of key cost recovery artefacts,
 - engaging and collaborating across the Commission during development processes, and
 - engaging externally with key stakeholders including our portfolio department and government.
- Working in partnership with the Commission's internal budgets team and operational areas, implement and administer frameworks that influence and align internal resourcing with the Commission's strategic financial models, developing regular monitoring mechanisms and feedback loops to help maintain the currency of these models as regulatory strategies and activities evolve over time.
- Contribute to the development of the Commission's inputs to federal budget papers (e.g. the Portfolio Budget Statements), promoting alignment between these inputs and the Commission's strategic objectives and priorities.
- Provide strategic and operational advice, guidance and recommendations as required that are evidence-based where possible, to support the Commission's governance, decision-making and risk management processes.
- Actively identify, monitor, manage and mitigate financial and budget risks, escalating these for further consideration and action with branch, division and Commission leadership and governance committees as appropriate.
- Develop regular and ad hoc reports and briefs, including to support the Commission's participation in parliamentary processes such as Senate Estimates.
- Build organisational capability through leadership, consultation, collaboration and engagement across the Commission.

Eligibility

To be successful in this role you will need to demonstrate the following:

- Highly developed leadership and management skills including the ability to: lead a team in a dynamic environment; develop team and organisational capability; ability to effectively manage and prioritise workload among a team to deliver agreed outcomes and ability and commitment to foster a positive and supportive team culture.
- Demonstrated ability to effectively cultivate and manage interpersonal relationships with respect and communicate with influence with internal and external stakeholders, working collaboratively across the Commission.
- Highly-developed written and oral communication skills and demonstrated ability to communicate information coherently and concisely to audiences with a range of backgrounds.
- Demonstrated ability to set priorities, meet deadlines, work effectively under pressure and work effectively in a team environment, displaying persistence and resilience if required when dealing with complex issues, tight externally-driven timeframes and with competing priorities.
- Experience working in government and knowledge of PGPA Act and related frameworks and policies including budget processes is highly desirable.
- Relevant tertiary qualifications and/or professional memberships are desirable.
- Ability to obtain a minimum baseline security clearance.

Notes

- Salary offered will be between \$141,487 - \$167,513 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Non-ongoing opportunity will be offered for an irregular/intermittent term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.
- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies.

In your application, please provide a statement of claims against the position eligibility requirements (selection criteria) in no more than 600-words, including what strengths you would bring to the role, and a copy of your CV.

Please complete the application and submit by **9 November 2025 at 11:30PM**.

Please contact our recruitment team on (02) 9633 3262 or recruitment@agedcarequality.gov.au for assistance with accessing our website or with lodging your application.

Specific questions about the roles can be directed to Christopher Davis by emailing Christopher.Davis@agedcarequality.gov.au with Position title in the subject line.

Diversity and Inclusion

The Commission is committed to fostering a workplace with flexible work arrangements to support a diverse, respectful and inclusive culture for all staff.

The Commission recognises the richness of Aboriginal and Torres Strait Islander cultures and is committed to the implementation of our Reconciliation Action Plan. The Commission values the unique knowledge and experience of Aboriginal and Torres Strait Islander employees which strengthens and supports our focus on protecting and enhancing the safety, health, wellbeing and quality of life of aged care consumers.

RecruitAbility applies to this vacancy. Under RecruitAbility you will be invited to participate in further assessment activity for the vacancy if you choose to apply under RecruitAbility; declare you have a disability; and meet the minimum requirements for the position. For more information, visit <https://www.apsc.gov.au/recruitability>.

We provide reasonable adjustments such as access, equipment or other practical support at relevant stages of the recruitment process. Please email recruitment@agedcarequality.gov.au if you need any adjustments made.

Further information:

For further information about the Quality Commission, office locations and other related resources, please visit <https://www.agedcarequality.gov.au>

For more information on the Australian Public Service, please visit <http://www.apsc.gov.au/publications-and-media/current-publications/cracking-the-code/factsheet-4> and <http://www.apsc.gov.au/publications-and-media/current-publications/cracking-the-code>.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Aged Care Quality and Safety Commission

The Aged Care Quality and Safety Commission (the Commission) was formed on 1 January 2019. We work to improve the lives of older people by maintaining the integrity of the aged care system. As the single independent regulator of Australian Government aged care services, we offer a variety of interesting and challenging jobs across most capital cities. It is an exciting time to join the Aged Care Quality and Safety Commission, with major reforms underway to improve aged care in Australia. You will be contributing to our role as the national regulator to safeguard and protect older Australians receiving aged care services.

To Apply

Position Contact	Christopher Davis, 02 8623 6253
Agency Recruitment Site	https://agedcarequalitycareers.nga.net.au/?jati=67421DB8-D99A-B48E-495C-E44DA3E8CB1B

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Health

Vacancy VN-0763199

Department of Health, Disability and Ageing

Closing Date:Thursday 06 November 2025

Medicines Regulation Division
International Regulatory Branch Unapproved Medicines Support Section

Job Title	Executive Level 2 - Policy Director - Unapproved Medicines Support Section
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Fairbairn ACT
Salary	\$144,175 - \$170,695
Future Merit Locations	Fairbairn
Office Arrangement	Flexible
Office Arrangement Details	Flexible Arrangements Can be Negotiated
Classification	Executive Level 2
Position Number	25-MRDIV-30018
Agency Website	

Job Description

<https://www.health.gov.au/>

We are seeking a Director to lead a team that will drive new business initiatives and support business activities relevant to the Special Access Scheme and Authorised Prescriber scheme which allows access to unapproved therapeutic goods when there is a clinical need.

The successful candidate will have highly developed leadership skills, the ability to provide strategic advice and make decisions in pressured environments.

Duties

- Providing high level leadership, direction, and management of the Section to deliver agreed outcomes consistent with the International Regulatory Branch (IRB) business plan and Special Access Scheme and Authorised Prescriber scheme requirements;
- Overseeing and demonstrating robust and risk-based decision-making of Special Access Scheme and Authorised Prescriber business processes;
- Exercising judgement and providing expert advice to the Senior Executive regarding business improvements, information technology improvements and compliance activities relating to access for unapproved therapeutic goods;
- Maintaining an excellent professional knowledge of and expertise of regulatory requirements, standards promulgated in Australia and the scientific literature as it relates to the functions of the position;
- Working with Directors across the Medicines Regulation Division to promote, support, maintain and continuously improve shared processes for access to unapproved goods;

- Preparing high quality written scientific and/or technical documentation, correspondence with stakeholders and guidelines in relation to aspects relating to the functions of the Special Access pathways;
- Leading business improvement activities and projects to develop and implement reforms to access schemes for unapproved goods;
- Coordinating recruitment, support and staff mentorship to develop a high performing Section who drive and promote continuous business process improvement;
- Negotiation and liaison with, and providing specialist advice to, TGA and departmental management on matters relating to improvement activities for access to unapproved therapeutic goods for healthcare professionals and members of the public;
- Represent the Department on relevant working groups and committees.

Eligibility

- To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.
- An applicant's suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:
 - Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
 - Completion of a medical declaration and pre-employment medical (where required),
 - Providing evidence of qualifications (where required), and
 - Obtaining and maintaining a security clearance at the required level.

Notes

- Applications close Thursday November 6 2025 at 11:30pm AEDT.
- Applicants are asked to quote reference number 25-MRDIV-30018 to assist when making an enquiry.
- Employees perform their duties at one of the Department of Health, Disability and Ageing offices, in the locations specified in this advertisement. Remote working is possible and is negotiated with your manager on commencement. Flexibility can be negotiated with your manager to balance your personal and professional needs with the needs of your role and business area.
- This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

Position Contact	Michael Wiseman, (02) 5132 5580
Agency Recruitment Site	https://www.health.gov.au/

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Industry, Science, Energy and
Resources

Vacancy VN-0764277

IP Australia

Closing Date:Wednesday 05 November 2025

Customer Experience IP Rights Administration TMDA and OEA

Job Title	Customer Operations Technical Expert
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - SA SA, Various locations - NT NT, Various locations - WA WA, Various locations - QLD QLD, Various locations - TAS TAS
Salary	\$95,395 - \$108,365
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available
Classification	APS Level 6
Position Number	1535
Agency Website	https://www.ipaustralia.gov.au/about-us

Job Description

<https://careers.ipaustralia.gov.au>

The APS 6 Technical Expert works within a team responsible for receipting and processing customer requests relating to domestic and international Trade Marks, Patents and Designs. Technical Experts in CEG work in a highly professional environment, working collaboratively with team leaders, members, the CEG executive group and a range of stakeholders. The focus of the Technical Expert role is to provide their team expertise in system, process and legislation and to ensure agreed, quality and service standards are met. The Technical Expert is the teams primary contact for managing complex issues.

Duties

The right person for this role will:

- Provide system, procedural and legislative expertise to a team responsible for IP rights applications and service requests processing and/or Quality Management
- Manage complex customer relationships and provide specialist assistance to key customer groups to achieve high level outcomes
- Exercise delegations in relation to business functions
- Contribute expertise to implementing projects and support continuous improvement of existing systems and processes
- Analyse data to identify trends, improve business processes, practices, and quality management outcomes
- Assist the Team Leader with managing productivity through work allocation, identifying training needs, and mentoring staff
- Provides technical training for development of Customer Operation Specialists (APS5).

Eligibility

Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the Australian Public Service (APS).

All applicants offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

The successful candidate/s may be required to obtain and maintain a security clearance at a specified clearance level – please check the candidate kit for security clearance requirements.

The successful applicant/s must be willing to disclose all relevant and required information.

Notes

At the end of the recruitment process, a merit pool of suitable candidates may be created. Those found suitable will be advised that they have been placed in the pool. The merit pool is valid for 18 months from the date the process was advertised. The merit pool may be used throughout the period to fill similar positions in the event positions become vacant.

IP Australia acknowledges that those with diverse experiences, perspectives, and backgrounds enhance our workplace and our capability for innovation. Aboriginal and/or Torres Strait Islander People, People with Disability and LGBTIQA+ people are encouraged to apply for any advertised position, that they may be suitable for, within IP Australia.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the IP Australia

IP Australia is a Government agency with a passion for bright ideas. We offer a flexible workplace and rewarding career paths in the IP industry. If you get excited by creativity, innovation and breakthrough technologies, you should consider applying for a job with us. Be part of the team protecting Australian inventions and ideas while maintaining a balanced lifestyle. We offer stimulating jobs with strong career paths in the exciting and fast-growing world of Intellectual Property. We administer IP rights and legislation relating to patents, trademarks, designs and plant breeder's rights. We contribute to the innovation system more broadly by using our skills and experience to advise government and Australian businesses to make the most of their IP. Our vision is to have a world leading IP system that builds prosperity for Australia.

To Apply

Position Contact	Teneal Kowalick, (02) 6283 2818
Agency Recruitment Site	https://careers.ipaustralia.gov.au

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Infrastructure, Transport, Regional
Development and Communications

Vacancy VN-0764296

Department of Infrastructure, Transport, Regional
Development, Communications, Sport and the Arts

Closing Date:Wednesday 05 November 2025

Finance, Budget and Governance Division
Budget Engagement and Strategy Financial Management, Financial
Accounting

Job Title	APS4 - Finance Business Partner and Financial Accountant
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$77,294 - \$83,994
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA
Classification	APS Level 4
Position Number	47251
Agency Website	https://www.infrastructure.gov.au/

Job Description

<https://www.infrastructure.gov.au/department/careers>

The opportunity we have available

Finance Business Partner

The Finance Business Partners (FBPs) are strategic professionals who work in partnership with Senior Executives and their teams across the department to facilitate well-informed financial decisions. The team leverage financial expertise, analytical skills and communication to build a bridge between finance and the divisions to identify opportunities and manage risk to achieving department outcomes.

Financial Accounting

The Financial Accounting Team is responsible for meeting the department's statutory financial reporting, asset management, tax and appropriation management requirements, including

preparation of annual financial statements and monthly reporting to the Department of Finance and is seeking high performing candidates. The advertised roles will have the opportunity to be exposed to many varied accounting issues which affect an extremely diverse Department.

We are currently looking to fill 1 FBP position and create merit pool for both these roles to fill in future vacancies.

Duties

What will you do?

Finance Business Partner

The role of the Finance Business Partner is to deliver customer focused, fit-for-purpose and professional financial management and budgeting services on behalf of the Chief Financial Officer, to Senior Executives and staff, particularly on complex matters such as financial analysis, forecasting, budgeting, costing and reporting.

Key responsibilities include:

- Assist in the development and management of departmental budgets, including staffing.
- Prepare monthly financial reports for Senior Executive, assist with variance analysis and commentary.
- Monitor and review monthly forecasts in partnership with our stakeholders and other FBPs within our team.
- Foster and maintain effective working relationships to promote partnerships and seamless financial services.
- Assist in tracking divisional staffing movements and recruitment activity.
- Support the development of internal funding proposals.
- Prepare monthly financial accruals.
- Co-ordinate input into the end of financial year process and Australian National Audit Office (ANAO) requests and compliance activities.

Financial Accounting

As part of the Financial Accounting team, the successful candidate will contribute to the department's Annual Financial Statements.

Your role may include assisting with:

- monthly reporting to the Department of Finance's via its Central Budget Management System.
- preparing monthly accounting journals.
- maintaining professional working relationships with key internal and external stakeholders, including the ANAO and the Department of Finance.
- the department's assets register, coordinating the annual asset stocktake process, and coordinating the revaluation of assets and impairment reviews.
- the treasury functions, including appropriation drawdowns and cash management.

Who are we looking for?

- **Excellent relationship management skills** – we are looking for natural collaborators, comfortable and effective working with people with different perspectives to find common ground and achieve outcomes. With the ability to develop and maintain relationships with internal and external stakeholders.
- **Eye for detail** – the capability to see the big picture but also to get the details right in order to build trust and confidence with stakeholders.
- **Resilience and adaptability** – the capability to adapt to changing priorities, deal with uncertainty, support colleagues and foster a high-performance culture.
- **Professional** – presents and operates in a professional manner, operating as a role model for other staff. Operates with resilience, while demonstrating depth of experience.
- **Great communication skills** – strong communication skills (written and verbal) to provide insight. The capability to analyse information, distil key messages and adapt delivery to influence the audience.

Eligibility

Eligibility requirements

Employment with the Department of Infrastructure, Transport, Regional Development, Communications and the Arts is subject to conditions prescribed within the *Public Service Act 1999* including:

- **Citizenship:** candidates must be an Australian citizen to be eligible for employment with the department.
- **Health Assessment:** the preferred candidate may be required to undergo a medical examination conducted by the department's preferred medical provider.
- **Security Clearance:** the successful candidate must be able to obtain and/or maintain a security clearance at Baseline Level. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for Baseline Vetting clearances. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.
- **Police check:** The successful candidate must satisfactorily complete an Australian Federal Police criminal history check.
- **Integrity and Performance check:** The successful candidate must satisfy the requirements in an Integrity and Performance check which is completed by your most recent employer.

Notes

For more information about this role, including the type of person we are looking for and how to apply, please refer to the position description available by clicking the 'Apply Now' button.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Our work connects and enriches every Australian community, underpins our economy and society, and empowers our regions. We provide policy advice and deliver programs, projects and services in the infrastructure, transport, communications, sport and arts sectors, supporting our regions, cities and territories. Our staff have the opportunity to work on high profile and diverse national projects that have a meaningful impact on the lives of all Australians. We seek people with a wide range of skills and competencies. Whether you write policy, deliver programs, projects or corporate services, or have experience in research, data or technology, we look for employees who are innovative, respectful and professional. We are an inclusive employer and promote, value and support diversity among our employees with the aim of ensuring our workforce reflects, respects and benefits from diverse communities including Aboriginal and/or Torres Strait Islander peoples, people with cultural and linguistic diversity, people with disability and LGBTIQ+ people. We are committed to achieving gender equality and, in particular, supporting women's progression into senior leadership.

To Apply

Position Contact	David Turnell, 02 6136 9110
Agency Recruitment Site	https://www.infrastructure.gov.au/department/careers

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Prime Minister and Cabinet

Vacancy VN-0764266

Aboriginal Hostels Limited

Closing Date:Sunday 09 November 2025

SCA Operations
South Hedland

Job Title	Cook and Night Attendant
Job Type	Full-Time, Ongoing
Location	South Hedland WA
Salary	\$59,520 - \$64,877
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 2
Position Number	1147 and 1149
Agency Website	https://www.ahl.gov.au/work

Job Description

<https://www.ahl.gov.au/work>

Join Our Team and Make a Difference!

Aboriginal Hostels Limited (AHL) is looking for a reliable and motivated Night Attendant and a Cook to join our South Hedland Hostel team and help create a safe, clean, and welcoming environment at our facilities and hostels. This is a great opportunity to be part of important work that supports First Nations peoples across Australia. If you're looking for a stable job in a supportive team where your efforts truly matter, we'd love to hear from you.

What We Offer:

- **Competitive Pay & Benefits:** \$59,520 - \$64,877 per annum (pro-rated for part-time). You'll receive an above-award salary, 15.4% superannuation, and generous leave entitlements to make sure you're well looked after.
- **Job Security & Career Growth:** Enjoy stable, ongoing employment with plenty of opportunities to grow and move up within the organisation.
- **Supportive Team Environment:** You'll be part of a friendly, inclusive team where your work is valued.
- **Generous shift penalties** apply for work after hours, weekends and public holidays. Please see work pattern attached to vacancy information
- **Work pattern** for the Night Attendant role is a fulltime role (75 hours/fortnight) cover 7pm to 7am shifts for 8 days a fortnight which includes 53.50 hours of 30% afterhours penalty payments, 10.75 hours of 50% Saturday penalty rates and 10.75 hours of 100% Sunday penalty rates.
- **Work pattern** for the Cook role is a fulltime role (75 hours/fortnight) cover 10:00am to 18:30pm shifts, Monday to Friday.
- **Regular salary packaging** options for vehicles, superannuation and laptops etc PLUS, ability to salary sacrifice \$15,900 per FBT year for rent, mortgage or living expenses. This benefit reduces taxable income, increasing fortnightly take-home pay.
- **Generous Leave Entitlements** – including additional days off when a your RDO falls on a public holiday, 18 days sick/personal leave per annum, cultural and NAIDOC day leave
- **Employee Assistance Programme:** Employees, their partners, and their dependants/children will have access to a confidential, professional counselling service to assist employees to manage personal and work issues.

Duties

Key Responsibilities: Night Attendant

- Maintain the security of premises, monitor premises to preserve order and protect property.
- Monitor and authorise entrance and departure of residents, staff and visitors.
- Respond to emergencies.
- Write reports on daily activities and irregularities, such as equipment or property damage, theft, presence of unauthorised persons, or unusual occurrences.
- Perform other general cleaning duties to ensure hostel grounds, gardens, windows, and the property are kept clean, tidy and clear for residents.

Key Responsibilities: Cook

- Prepare meals in accordance with AHL's set menus, Food Safety Standards Australia and other relevant legislation

- Stocktake management rotate, receive and monitor food and kitchen supplies
- Ensure the kitchen is cleaned to standard
- Prepare and clean the dining rooms for residents.

Eligibility

What We're Looking For:

- Attention to detail and the ability to work on your own when needed.
- A positive attitude and the ability to work well with others.
- Australian citizenship
- Ability to get and maintain a police check.

At AHL, we welcome all candidates and value the unique skills and perspectives each person brings. If you're looking for a stable job that lets you make a real difference, apply today and help us support First Nations peoples across the country.

Notes

How to apply

Complete the Application Form available from our website ([Work with us | Aboriginal Hostels Limited](#))

Email your current Resume and completed Application Form to jobs@ahl.gov.au by 11:59pm AWST on Sunday, 09 November 2025

Please include your name and the job reference (VN-0764266) in the subject of your email

Contact Persons: Sanket Raul – 08 6109 2040

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Aboriginal Hostels Limited

Our purpose is to provide culturally safe and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities. Across our network of hostels, dedicated AHL staff provide accommodation and meals for residents in a culturally safe and supportive environment. We have a strong network of relationships with other organisations, including First Nations organisations. This network both refers residents to AHL and works alongside AHL to support residents to meet their needs. We are proud to be one of the largest employers of First Nations people in the Australian Public Service, First Nations employees make up over 40% of our workforce. Working with us will provide you with a chance to contribute to improving the quality of life and economic opportunities for First Nations people.

To Apply

Position Contact	Sanket Raul, 08 6109 2040
Agency Recruitment Site	https://www.ahl.gov.au/work

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Prime Minister and Cabinet

Vacancy VN-0764344

Aboriginal Hostels Limited

Closing Date:Sunday 09 November 2025

National Operations
Phillip, ACT

Job Title	Assistant Finance Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Phillip ACT
Salary	\$75,022 - \$81,775
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 4
Position Number	VN-0764344
Agency Website	https://www.ahl.gov.au/work

Aboriginal Hostels Limited

AHL is a not-for-profit Commonwealth company dedicated to providing culturally safe and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities. AHL is committed to improving the quality of life and economic opportunities for First Nations people through a national network of over 40 hostels across Australia.

About the Role

The Finance section is responsible for the provision of high quality, timely and accurate financial advice and services to Aboriginal Hostels Limited while ensuring it meets its legislative and compliance financial framework obligations.

Our Ideal Candidate

Under broad direction, the APS4 Assistant Finance Officer provides assistance with a range of financial services in accordance with the Aboriginal Hostel Limited's policies and procedures. This role works across accounts payable and receivable functions, ensuring accurate financial processing, reporting and customer service while contributing to the overall financial operations and objectives of the organisation through a collaborative and flexible approach.

AHL is seeking multiple experienced Assistant Finance Officers to join our team in National Office, Canberra on an Ongoing or Non-ongoing (for 12 months with the possibility of extension) basis. Full-time or Part-time available.

Duties

As an Assistant Finance Officer, your main responsibilities will include (but not limited to):

- Payment processing and receipting by matching payments received with remittance advice to ensure correct allocations and receipting with all client accounts.
- Investigate and resolve any unmatched payments in a timely manner.
- Daily and monthly reconciliation of revenue bank accounts.
- Identify and clear all open and reconciling items on the revenue bank accounts and maintain auditable records of all reconciliation activities.
- Assist with month-end and year-end closing procedures related to revenue and receivables.
- Assist with processing month-end journal for revenue accruals and reconciliation for general ledger balances.

- Provide helpdesk support for reservation management services (RMS).
- Providing administrative support, dealing with incoming and outgoing mail and process stationery order requests.
- Perform other duties as directed.

The successful applicant will demonstrate:

- Demonstrate an understanding of Aboriginal and Torres Strait Islander cultures and the issues, with the ability to communicate sensitively and effectively.
- Sound understanding of basic accounting principles and ability to apply them in practice.
- Strong attention to detail and ability to meet deadlines while managing competing priorities.
- Proven ability to build and maintain positive working relationships with suppliers and stakeholders.
- Strong written and verbal communication skills, with the ability to work independently.

Eligibility

Qualifications and Training:

- Formal qualification and/or experience in Finance or Business field.

Eligibility:

- Be an Australian Citizen.
- Undergo a Satisfactory National Criminal History Check (prior to engagement).
- Meet Fitness for Duty requirements (prior to engagement).

Notes

Complete the **Application Form** available from our website [\(Work with us | Aboriginal Hostels Limited\)](#)

Email your **current Resume and completed Application Form** to jobs@ahl.gov.au by 11:59pm AEST on Sunday 9 November 2025

Please include your name and the job reference **(VN-076xxxx)** in the subject of your email

Contact Person: Joshua Tay – 02 6212 2044

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

Position Contact	Joshua Tay, 02 6212 2044
Agency Recruitment Site	https://www.ahl.gov.au/work

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Prime Minister and Cabinet

Vacancy VN-0764284

Department of the Prime Minister and Cabinet

Closing Date: Thursday 06 November 2025

Defence and Veterans' Service Commission
Oversight and Engagement Oversight and Evaluation

Job Title	Senior Oversight and Evaluation Officer, Defence and Veterans' Service Commission
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$98,314 - \$110,483
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements will be considered
Classification	APS Level 6
Position Number	PMC/2025/129
Agency Website	

Job Description

<https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT>

About the Defence and Veterans' Service Commission

The [Defence and Veterans' Service Commission](#) (DVSC) provides independent oversight and evidence-based advice to government on reforms to improve suicide prevention and wellbeing outcomes for serving and ex-serving Australian Defence Force (ADF) members.

The Australian Government established the DVSC as a new Non-corporate Commonwealth Entity (NCE) on 29 September 2025 in response to the key recommendation of the Final Report of the Royal Commission into Defence and Veteran Suicide.

Key functions of the DVSC include: monitoring, inquiring and reporting on issues relevant to suicide and suicidality for serving and ex-serving ADF members; monitoring, inquiring and reporting on the implementation of the Government's response to the recommendations of the Defence and Veteran Suicide Royal Commission, improving supports for serving and ex-serving ADF members, working with coroners to understand issues contributing to Defence and veteran deaths by suicide, and promoting an understanding of suicide risks and wellbeing for Defence members and veterans, including through engaging with people with lived experience.

Working at the DVSC

As a new agency, the DVSC is now recruiting staff and capabilities and will continue to do so over the coming year. You have an opportunity to join us now where your expertise can help influence and shape our strategy in support of the Commissioner's independent oversight of wide-ranging reforms across the Defence and veteran ecosystem.

We are looking to recruit high performing and dedicated staff with a range of capabilities, who demonstrate integrity, independence and compassion.

A key focus of the DVSC's work is the prevention of suicide and suicidality. While the DVSC has a proactive wellbeing program, applicants are encouraged to consider their personal circumstances when applying for this role. Applicants can familiarise themselves with the findings and recommendations of the Final Report of the Royal Commission into Defence and Veteran Suicide for further information.

The DVSC is an independent agency. We are currently physically located in Canberra, within the Department of the Prime Minister and Cabinet under a shared service arrangement. While we transition our employment framework, the successful candidate may be on-boarded via the Department of the Prime Minister and Cabinet and subsequently transitioned to the DVSC.

Employment with the DVSC is offered under the Public Service (Terms and Conditions of Employment) (Defence and Veterans' Service Commission) Determination 2025.

About the Role

This role will support the monitoring and evaluation of, and reporting on the implementation of the Government's response to the recommendations of the Royal Commission into Defence and Veteran Suicide to improve the prevention of suicide and suicidality across the Defence and veteran ecosystem. The Senior Oversight and Evaluation Officer will work as part of a small team and will report to the Assistant Director, Oversight and Evaluation. They will undertake a range of research, information-gathering and reporting functions to ensure the accuracy, consistency, and quality of the DVSC's oversight of system reforms to the Defence veteran ecosystem.

The role includes:

- Identifying, reviewing and validating program data, and analysing and reporting on the implementation of Royal Commission recommendations
- Developing and maintaining tools, templates and guidance materials to support oversight practices across the team
- Contributing to continuous improvement initiatives by identifying gaps and proposing solutions to strengthen oversight and evaluation practices
- Building and maintaining effective working relationships with external and internal stakeholders to support information gathering, analysis and reporting arrangements
- Assisting in the development of high quality reports and publications, including DVSC reports to be tabled in the Australian Parliament.

Duties

Our ideal candidate

We are seeking a motivated and professional Senior Oversight and Evaluation Officer with:

- Demonstrated critical thinking skills, with the ability to source, analyse and report on information from a range of sources
- Sound understanding of monitoring and evaluation methodologies and their practical application, or effective policy and program implementation, or the ability to quickly acquire it
- Ability to undertake research and interpret and apply legislation, policies and procedures in complex matters, with excellent attention to detail
- Well-developed written communication skills, with the ability to communicate with influence, prepare high-quality reports, correspondence, and briefing materials
- Commitment to uphold the APS Code of Conduct, APS Values, and to always ensure the independence and impartiality of the DVSC
- Demonstrated professional skills in engaging stakeholders, including having an understanding of trauma informed engagement
- Ability to work independently and as part of a team, while effectively contributing to team objectives.

Qualifications / Experience

The following is required:

- Relevant professional experience and/or tertiary qualifications in one or more relevant capability areas.

The following are highly regarded:

- Experience working in an oversight, policy or regulatory agency, undertaking an evaluation or oversight role
- Transferrable experience or skills in policy and program implementation, monitoring and evaluation, law, performance auditing, benefits realisation, program logic, communication and reporting, etc.

Eligibility

- Under section 22(8) of the [Public Service Act 1999](#), employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At the DVSC to be eligible for this position you should be an Australian Citizen by the completion of the recruitment process, except under exceptional circumstances.
- The successful candidate must be able to obtain and maintain a security clearance, or hold a current security clearance of an appropriate level.
- The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS.
- Due to the nature of work the DVSC undertakes, some roles may require staff to obtain and maintain a [WWVP registration card](#), as per the Working with Vulnerable People (Background Checking) Act 2011.

Notes

Ongoing & Non-ongoing (for a period of up to 24 months)

This role is being advertised as both ongoing and non-ongoing, with the employment type to be determined in negotiation with the preferred candidate and the PM&C delegate.

Where a non-ongoing specified term is offered, this would be for a maximum period of two (2) years. If the initial contract is for less than 2 years, it may be extended or renewed once, up to the 2 year limit.

A non-ongoing offer may result in conversion to an ongoing offer of employment, however this must occur within 18 months from the opening date of this advertisement.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

The Department of the Prime Minister and Cabinet (PM&C) advances Australia's national interests through high quality support to the Prime Minister and the operations of Cabinet. PM&C supports the Prime Minister as leader of the Government and of Cabinet and as leader of the country. This positions us both to provide visibility of Government priorities and influence outcomes across all Commonwealth portfolios, state jurisdictions, the Australian Public Service (APS) as an institution, and on the international stage. Our role is to provide fresh thinking and creative advice to government as stewards for the APS. We contribute ideas on the many and varied issues facing Australia, taking into consideration the views and opinions of a range of stakeholders across the private, public, not-for-profit and community sectors. The PM&C team provides pragmatic advice and finds solutions to problems so that Government policies can be effectively designed and implemented. We give particular weight to issues that are important to the Prime Minister. Our focus, put in its simplest terms, is to find new ways to improve the lives of all Australians.

To Apply

Position Contact	DVSC Recruitment, N/A
Agency Recruitment Site	https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT

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Prime Minister and Cabinet

Vacancy VN-0764309

Department of the Prime Minister and Cabinet

Closing Date: Thursday 06 November 2025

Corporate Division
People Payroll, Aurion and HR Help

Job Title	Payroll Adviser, People Branch
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$88,887 - \$95,028
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements will be considered
Classification	APS Level 5
Position Number	PMC/2025/130
Agency Website	

Job Description

<https://dpmc.nga.net.au/?jati=24E971CE-541B-AEA0-E49E-E44DA357A2AF>

Who we are

People Branch works to enable PM&C to have a workforce with diverse skills and life experience to deliver outcomes for the Australian Government and people.

Key to this is fostering a safe, inclusive and high performing culture, a contemporary employment framework and delivering an accurate and reliable provision of conditions of service and payroll. We deliver human resource (HR) services, advice and strategies underpinned by modern and adaptable employment policies and HR and business systems.

People Branch offers a flexible and dynamic working environment, where we collaborate across teams to deliver outcomes and grow our skills.

The Payroll, Aurion and HR Help Team works closely with other areas across PM&C to deliver a high-quality payroll service, Aurion system support and helpdesk function for PM&C and MOU agencies. The Team is highly engaged, experienced and capable with a strong focus on accuracy, service delivery and accountability.

What you will do

As the APS5 Payroll Adviser you will work in a small payroll team responsible for the delivery of fortnightly payroll services to the Department and MOU agencies utilising the Human Resources Management Information System - Aurion.

The position is responsible for the following:

- Undertaking more complex payroll processing as required including but not limited to non-routine superannuation and overtime matters, compensation payroll activities, graduated return to work support, fortnightly manual payroll
- Undertaking day to day team payroll processing activities like employee pay variations, superannuation, higher duties, employee movements, commencements and separations in periods of high demand or staff absence.
- Supporting SES, Secretary and Public Officer Holder payroll processing activities as required.
- Completing team member work allocation and checking in designated timeframes
- Providing payroll processing training and coaching to existing and new team members as required
- Handling escalations, preparing correspondence and provide accurate and timely advice to clients
- Preparing and checking voluntary redundancy and incentive to retire estimates and processing as required
- Putting forward ideas, actively participating in and taking the lead on process improvement activities where required
- Actively contribute to positive team relationships and providing guidance, feedback and assistance to other team members.

Duties

As the APS5 Payroll Adviser you will work in a small payroll team responsible for the delivery of fortnightly payroll services to the Department and MOU agencies utilising the Human Resources Management Information System - Aurion.

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- Undertaking more complex payroll processing as required including but not limited to non-routine superannuation and overtime matters, compensation payroll activities, graduated return to work support, fortnightly manual payroll
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- Providing payroll processing training and coaching to existing and new team members as required
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- Preparing and checking voluntary redundancy and incentive to retire estimates and processing as required
- Putting forward ideas, actively participating in and taking the lead on process improvement activities where required
- Actively contributing to positive team relationships and providing guidance, feedback and assistance to other team members.

Eligibility

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- The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS.

Notes

Ongoing & Non-ongoing (for a period up to 24 months)

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RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable

where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of the Prime Minister and Cabinet

The Department of the Prime Minister and Cabinet (PM&C) advances Australia’s national interests through high quality support to the Prime Minister and the operations of Cabinet. PM&C supports the Prime Minister as leader of the Government and of Cabinet and as leader of the country. This positions us both to provide visibility of Government priorities and influence outcomes across all Commonwealth portfolios, state jurisdictions, the Australian Public Service (APS) as an institution, and on the international stage. Our role is to provide fresh thinking and creative advice to government as stewards for the APS. We contribute ideas on the many and varied issues facing Australia, taking into consideration the views and opinions of a range of stakeholders across the private, public, not-for-profit and community sectors. The PM&C team provides pragmatic advice and finds solutions to problems so that Government policies can be effectively designed and implemented. We give particular weight to issues that are important to the Prime Minister. Our focus, put in its simplest terms, is to find new ways to improve the lives of all Australians.

To Apply

Position Contact	Michelle Norris, (02) 6228 6365
Agency Recruitment Site	https://dpmc.nga.net.au/?jati=24E971CE-541B-AEA0-E49E-E44DA357A2AF

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Social Services

Vacancy VN-0764300

National Disability Insurance Agency

Closing Date:Wednesday 05 November 2025

Chief Operating Officer
Office of Accessibility and Inclusion Disability Supports

Job Title	APS6 Disability Liaison Officer (Affirmative Measures - Disability)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Deakin ACT, Surry Hills NSW, Parramatta NSW, Penrith NSW, Adelaide SA, Brisbane QLD, Robina QLD, Midland WA, Geelong VIC, Richmond VIC, Hobart TAS, Perth WA, Darwin NT, Dandenong VIC
Salary	\$96,737 - \$106,950
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Working Arrangements to be discussed with the Line Manager
Classification	APS Level 6
Position Number	2268_08/25_EXT
Agency Website	https://www.ndis.gov.au

Job Description

<https://www.ndis.gov.au/about-us/careers-ndia>

The Disability Supports Team (DST) is a specialised function within the Office of Agency Accessibility and Inclusion (OAAI), dedicated to supporting APS employees with disability across the NDIA. The team provides tailored, individualised services that enable staff to perform their roles effectively and confidently.

This position provides detailed technical, professional, policy, and operational advice in relation to complex and sensitive matters. The role contributes to strategic planning, project delivery, and policy development that supports the NDIA's objective to build a world-leading National Disability Insurance Scheme.

Duties

The Disability Liaison Officer works collaboratively with employees, managers, and enabling services to ensure workplace adjustments are identified, assessed, and implemented effectively.

Key responsibilities of the role include but are not limited to:

- Providing expert advice and support on workplace adjustments, access, and inclusion.

- Interpreting and applying legislation, policy, agreements, and guidelines to recommend tailored solutions.
- Case management and record-keeping skills, including maintaining accurate documentation, tracking issues through resolution, and ensuring compliance with relevant policies and procedures.
- Coordinating and monitoring workplace assessments and the implementation of adjustments and supports.
- Acting as a pathway for employees to access professional services for workplace assessments.
- Liaising with internal stakeholders (e.g. ICT, Property, HR) and external providers to broker and deliver adjustments.
- Supporting new starters with disability during onboarding to ensure timely implementation of supports.
- Educating and guiding people leaders to build disability confidence and inclusive leadership capability.
- Establishing and maintaining professional relationships built on trust, transparency, and respect.

Eligibility

- Successful candidates will be required to undergo a pre-employment National Police History check, and provide evidence of Australian Citizenship. Failure to do so may jeopardise your offer of employment.
- Dependent on the role the appropriate Working with Children / Working with Vulnerable People check may be required as per State/Territory legislation. In addition to these checks, a Worker Screening Check issued by the relevant State/Territory worker screening unit will also be required for any role for which the normal duties are likely to require more than incidental contact with people with disability.
- ***Affirmative Measures** – This job is open ONLY for people with disability. The affirmative measure position is to improve employment opportunities for people with disability in the Australian Public Service. To be part of the affirmative measures employment process applicants must be able to provide evidence of their disability at the offer stage.

Notes

- This position will be offered as ongoing or non-ongoing.
- We intend to fill this role in an ongoing capacity, however non-ongoing roles up to 12 months with the possibility of extension up to 2 years may be offered.
- Should a non-ongoing position become ongoing, then a merit list established through this selection process may be used to fill the vacancy on an ongoing basis.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the National Disability Insurance Agency

The NDIS provides funding to eligible people with disability to gain more time with family and friends, greater independence, access to new skills, jobs, or volunteering in their community, and an improved quality of life. The NDIS also connects anyone with

disability to services in their community. This includes connections to doctors, community groups, sporting clubs, support groups, libraries and schools, as well as providing information about what support is provided by each state and territory government. The NDIS now supports over 500,000 Australians with disability to access the services and supports they need. This includes supporting approximately 80,000 children with developmental delay, ensuring they receive supports early so that they achieve the best outcomes throughout their lives.

To Apply

Position Contact	Errin Cleghorn, +61 2 4220 3881
Agency Recruitment Site	https://www.ndis.gov.au/about-us/careers-ndia

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Social Services

Vacancy VN-0764325

National Disability Insurance Agency

Closing Date:Wednesday 05 November 2025

Chief Operating Officer
Office of Accessibility and Inclusion

Job Title	APS4 Operations Officer
Job Type	Full-Time, Ongoing
Location	Geelong VIC, Brisbane QLD, Surry Hills NSW
Salary	\$76,737 - \$85,174
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home;Hybrid
Office Arrangement Details	Positions may be offered for working from home, split offering under hybrid, or may be flexible
Classification	APS Level 4
Position Number	2521_09/25_EXT
Agency Website	https://www.ndis.gov.au

Job Description

<https://www.ndis.gov.au/about-us/careers-ndia>

Currently, there are around 5.5 million Australians with a disability. The National Disability Insurance Agency (NDIA) implements the National Disability Insurance Scheme (NDIS), which is one of the biggest social reforms in the country since Medicare. As an Agency, we support more than 717,000 participants with a significant and permanent disability, and the families and carers of those living with disability. For many Australians, this will be the first time they receive the disability support they need. The NDIA is designed to enhance the quality of life and increase economic and social participation for people with disability and will mean a peace of mind for every Australian.

We have an exciting opportunity for an **APS4 Operations Officer** to join the team. The Office of Agency Accessibility and Inclusion (OAAI) Branch is a diverse function that delivers a range of services, supports, and projects for staff. We engage closely with staff to understand needs and deliver solutions based on research, industry-leading practices, and technical expertise. We support staff with disability including the provision of workplace adjustments, assistive technology, and capability uplift for line managers. We are responsible for workplace accessibility, inclusion action plans, staff networks and more.

The role offers flexibility, with remote working available as well as a commitment to ongoing professional development and support.

Duties

As an **APS4 Operations Officer** you will be part of a team applying well-established policies, principles, practices, and procedures to provide operational and administrative support that supports and contributes to NDIA's objectives to "build a world leading National Disability Insurance Scheme.

Responsibilities may include:

- Monitoring, allocating, and responding to general enquiries and support tickets using the Microsoft Office Suite and Agency ICT Systems.
- Triaging staff support requests, ordering, and processing payments for approved workplace adjustment services.
- Assisting with Human Resources data entry, workforce reporting, and recruitment administration.
- Triaging requests and responding to enquiries regarding Staff Networks including membership forms, committee elections, and communication materials.
- Maintaining financial records and actioning month-end administrative tasks including data entry, invoice confirmations, and reporting.
- Supporting with administrative tasks regarding sourcing, procuring and contract managing workplace adjustment services.

Eligibility

Our ideal candidate will possess experience working in an administrative capacity within a complex private or governmental organisation.

Desirable skills, experience, and qualifications include:

- Confidence in completing operational and/or administrative tasks of moderate complexity or difficulty.
- Understanding of confidentiality and privacy principles to manage sensitive information appropriately.
- Excellent written and verbal communication skills.
- Knowledge of problem-solving techniques to identify and address issues as they arise.
- Excellent attention to detail.
- Competence in using office software (e.g. Microsoft Office Suite).
- Basic understanding or willingness to develop knowledge of relevant legislation and NDIA policies, including procurement, finance, and recruitment frameworks.

If you have skills and an interest in Operational Business Support, apply today and begin your NDIA career.

Notes

We work as one team. We are accepting, diverse and driven. We take a shared approach to making progress. We welcome and support each other and encourage different ideas, insights

and opinions. We empower and enable each other to be our best. We collaborate, connect and work together to create a workplace that makes us proud. And while we're based far and wide across the country, we make sure nobody feels they are out on their own.

- You will work for a socially inclusive and culturally diverse workplace, that is making a meaningful impact to the lives of more than 717,000 Australians.
- Access to higher superannuation and above market leave entitlements
- Competitive remuneration and working conditions that support a positive work life balance
- Access to ongoing professional development and learning

While this role is ideally performed from **Surry Hills - NSW, Brisbane - QLD or Geelong - VIC**, flexible working arrangements, including work from home may be considered. We intend to fill this role in an ongoing capacity, however non-ongoing roles up to 12 months with the possibility of extension up to 2 years may be offered.

Successful candidates will be required to undergo a pre-employment National Police History check, Worker Screening check and/or Working with Children Check (where required) and provide evidence of Australian Citizenship.

Applications for this role close Wednesday 5 November 2025 @ 11:30pm AEDT

If you have any questions, please contact **Kimberly Voigt** on **03 5223 7160** or via email: **Kimberly.Voigt@ndis.gov.au**

With the exception of personal details, applications can NOT be edited or updated once submitted for consideration. Please make sure you are completely satisfied with your entire application before submitting.

NDIA is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability (PwD), First Nations peoples, LGBTIQ+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families. NDIA will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role. If you require an adjustment to be made during the recruitment process (including alternate formats of the application form) or have an enquiry about the support provided, please contact DFP on 1300 138 337 or ndia@dpf.com.au

RecruitAbility applies to this position: The RecruitAbility scheme supports people with disability applying for jobs in the Australian Public Service (APS) by giving you a better opportunity to put forward your skills and experience during the selection process.

There are certain roles within the National Disability Insurance Agency that may require mandatory vaccination, subject to government order or directive. Evidence may be required prior to commencement.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the National Disability Insurance Agency

The NDIS provides funding to eligible people with disability to gain more time with family and friends, greater independence, access to new skills, jobs, or volunteering in their community, and an improved quality of life. The NDIS also connects anyone with disability to services in their community. This includes connections to doctors, community groups, sporting clubs, support groups, libraries and schools, as well as providing information about what support is provided by each state and territory government. The NDIS now supports over 500,000 Australians with disability to access the services and supports they need. This includes supporting approximately 80,000 children with developmental delay, ensuring they receive supports early so that they achieve the best outcomes throughout their lives.

To Apply

Position Contact	Kimberly Voigt, 03 5223 7160
Agency Recruitment Site	https://www.ndis.gov.au/about-us/careers-ndia

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Social Services

Vacancy VN-0764330

National Disability Insurance Agency

Closing Date: Thursday 06 November 2025

Chief Financial Officer
Financial Reporting and Control Branch Scheme Reporting

Job Title	APS5 Finance Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Geelong VIC, Richmond VIC
Salary	\$86,624 - \$93,253
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Working arrangements to be discussed with the Line Manager
Classification	APS Level 5
Position Number	2847_10/25_EXT
Agency Website	https://www.ndis.gov.au

Job Description

<https://www.ndis.gov.au/about-us/careers-ndia>

The Financial Reporting and Control Branch supports the Agency in financial management and compliance with legislative and policy requirements, including the Public Governance, Performance and Accountability Act (2013) and the National Disability Insurance Scheme Act (2013). We provide timely and accurate financial information based on strong financial controls, supporting the agency's decision-making and the Government's objectives for financial sustainability of both the agency and the scheme.

The APS5 Finance Officer Scheme Reporting operates under direction in the preparation of financial accounts, insightful reporting and procedures to ensure the agency operates a strong financial control environment. You will contribute to the integrity of financial data, assist in the development of management reports, and help drive informed decision-making across the organisation. Also supporting problem solving and issues management on Scheme financial matters.

Duties

The APS5 Finance Officer position requires attention to detail and an ability to summarise financial information to support high level advice and operational support.

Responsibilities of the role include but are not limited to:

- Prepare monthly accounts in accordance with relevant standards.
- Assist with the production of management reports to provide insight into the financial results.
- Assist with the development and maintenance of financial reporting frameworks and templates.
- Perform reconciliations, journal entries, and variance analysis to ensure data accuracy.
- Collaborate with internal stakeholders to gather financial inputs and clarify reporting requirements.
- Support operational teams with timely and reliable financial data.
- Contribute to the continuous improvement of reporting systems and processes.
- Assist with the preparation of material to respond to financial queries from auditors and management.
- Maintain compliance with internal controls, policies, and regulatory obligations.
- Provide ad hoc financial analysis to support strategic initiatives and operational decisions.
- Other financial and administrative tasks required as directed.

Eligibility

- Baseline Clearance
- Successful candidates will be required to undergo a pre-employment National Police History check, and provide evidence of Australian Citizenship. Failure to do so may jeopardise your offer of employment.
- Dependent on the role the appropriate Working with Children / Working with Vulnerable People check may be required as per State/Territory legislation. In addition to these checks, a Worker Screening Check issued by the relevant State/Territory worker screening unit will also be required for any role for which the normal duties are likely to require more than incidental contact with people with disability.

Notes

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To Apply

Position Contact	Patrick Odion, +61 3 5223 8349
Agency Recruitment Site	https://www.ndis.gov.au/about-us/careers-ndia

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Treasury

Vacancy VN-0764301

Australian Bureau of Statistics

Closing Date:Wednesday 05 November 2025

Technology and Security Division (TSD)
Security and Information Assurance Branch

Job Title	Program Manager (SESB1), Security and Information Assurance Branch - Chief Information Security Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	-
Future Merit Locations	Canberra, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements
Classification	Senior Executive Service Band 1
Position Number	25/CISO_PM_SESB1
Agency Website	https://www.abs.gov.au/

Job Description

<https://www.abs.gov.au/>

The Australian Bureau Of Statistics is looking for established senior leader to fill the role of **Program Manager (Senior Executive 1), Security and Information Assurance Branch** within the Technology and Security Division (TSD). The Security and Information Assurance Branch is responsible for keeping the ABS, its people, data, information and services secure and maintain the trust of Australians.

About the area

The Technology and Security Division provisions technology and security capabilities that underpin ABS operations and supports enterprise outcomes and transformation.

We partner closely with business areas, other government agencies and external stakeholders to deliver ABS objectives. We pursue technology evolution and innovation through efficient and professional services that maximise the value of IT for the ABS. We strive to place our staff and clients at the centre of our services. The Division works to deliver excellent user experiences with a strong focus on user engagement, flexible and effective agile delivery.

The Security and Information Assurance (SIA) branch proactively protects ABS people, technology, data and assets from evolving threats, embedding security by design and the latest security frameworks. SIA plays a key role across the transformational programs being undertaken within the ABS.

The branch consists of more than 100 staff, including a mix of APS and contractor/external partners working across various offices in Australia.

About the role

This role will report to the Chief Information Officer (CIO), General Manager of the Technology and Security Division.

The CISO provides strategic leadership, risk management, and expert advice to protect the organisation's people, digital and information assets. Operating at the enterprise level, the CISO is accountable for shaping and implementing a whole-of-agency cyber security strategy, ensuring compliance with government security frameworks, and embedding a strong culture of information and system protections.

The CISO acts as the senior security authority within the organisation, stewarding trust, transparency, and resilience across all programs of work, while aligning cyber security priorities with business objectives and the broader APS mission.

Importantly as a branch head the CISO is also required to have a high level of experience in delivering operational and program outcomes. The ability to drive outcomes to target dates, balancing fundings, resourcing and work program outcomes is a critical success factor. Candidates are expected to be skilled in delivery including fulfilling the role of a senior responsible officer where required.

You will lead a diverse team of professionals and teams to foster a collaborative and high-performance culture. This role offers a unique opportunity to contribute to the effective management of the Security and Information assurance branch, while providing strategic leadership and advice as part of the ABS' Senior Executive team.

Duties

To be suitable you should have most or all of the following skills, qualities and experience:

- Extensive security leadership and expertise in operations, cyber, protective security, applying government policy to business outcomes, transformation functions and change management in a large public sector or critical context.
- A deep understanding of cybersecurity principles, frameworks, and the APS security landscape, including PSPF, ISM, and ASD Essential Eight and experience applying them in a cyber context to provide advice and support decision making where appropriate.

- Courage in providing advice and stewarding securing outcomes to meet business outcomes and keeping the ABS, its people, Data, and Services secure.
- Proven ability to lead strategically, build relationships, and influence decisions at the executive and senior level.
- Awareness and understanding of the changing data and technology landscape whilst balancing security requirements.
- High-level communication and stakeholder engagement skills, to present, brief and provide status reports with the capacity to distil complex risk concepts for non-technical audiences.
- A strong capability to think strategically and drive the long-term vision of the branch and Division while managing day-to-day operations and work outcomes.
- Strong inclusive leadership skills including driving high performance, facilitating innovative thinking and building capability.
- Sufficient understanding of infrastructure, data, application, cloud and emerging technologies to provide sound advice and security stewardship.
- A strong sense of integrity, stewardship, and public value, consistent with the expectations of the APS SES Band 1 Work Level Standards.
- Appropriate certifications or other relevant experience to hold the role of a CISO as a SES band 1 branch lead.

Eligibility

To be eligible for this role you:

- You must be an Australian citizen at the time you apply.
- This position requires the successful candidate to have (or the ability to obtain in a short timeframe) a NV2 (or higher) security clearance.
- ABS employees who have access to market sensitive information are restricted in market trading activities such as financial products. This role is restricted in trading.

Notes

How to apply

To apply, complete an online application form on the [ABS e-recruitment system](#)

You will need to upload your current resume, provide referee details and respond to the following:

In no more than 800 words, referring to the qualities, skills and experiences (outlined as key duties above) , tell us why you are the ideal person for this role and the ABS. Please include specific examples and achievements that demonstrate your ability to perform the role.

Applications close at **11.30pm AEDT on Wednesday, 5 November 2025**. Late applications will not be accepted.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Bureau of Statistics

The Australian Bureau of Statistics' (ABS) purpose is to inform Australia's important decisions by partnering and innovating to deliver relevant, trusted, objective data, statistics and insights. As the national statistical authority for Australia and provider of statistical services to the states and territories, we focus on three priorities: • Providing high quality official statistics and insights • Transforming the ABS for the future • Delivering new statistical solutions to maximise the value of public data. We operate in a dynamic, continually transforming environment. New technology, statistical methods and opportunities for accessing and integrating data are becoming available, growing the potential to provide new insights into matters of importance to Australians, businesses, and community organisations. The ABS houses permanent offices in Canberra, Sydney, Melbourne, Brisbane, Adelaide, Perth, Hobart, Darwin, Dandenong and Geelong. We also have a number of field staff working across all parts of Australia. We encourage and value a diverse workforce. Aboriginal and Torres Strait Islander people and people with a disability are encouraged to apply. To find out more visit 'Careers' on our website at <https://www.abs.gov.au/careers>

To Apply

Position Contact	Ian Scensor, 0407 066 545
Agency Recruitment Site	https://www.abs.gov.au/

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Treasury

Vacancy VN-0764133

Australian Taxation Office

Closing Date:Thursday 06 November 2025

Compliance and Engagement Group
Various teams

Job Title	Tax Officer (Tax Avoidance Taskforce)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Albury NSW, Box Hill VIC, Brisbane QLD, Canberra ACT, Dandenong VIC, Geelong VIC, Gosford NSW, Hobart TAS, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Perth WA, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW
Salary	\$125,291 - \$136,595
Future Merit Locations	Adelaide, Albury, Box Hill, Brisbane, Canberra, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Sydney, Townsville, Upper Mount Gravatt, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_CEG_733_2025
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=5948C675-B88E-C4BC-3A33-E44C05B22A43>

Duties

We are seeking experienced influential tax professionals with strong technical expertise to join our Tax Avoidance Taskforce.

As a Tax Officer, you will apply your practical experience and deep knowledge across complex structures, significant transactions, and high-impact activities to identify and mitigate potential tax risks. These roles play a critical part in detecting and addressing tax avoidance to protect revenue, uphold the integrity of the tax system, and improve the tax performance of Australian and international businesses.

The Tax Avoidance Taskforce is part of the Compliance and Engagement Group and plays a key role in ensuring multinational enterprises, large public and private businesses, and associated individuals pay the right amount of tax in Australia.

We strive to understand our operating environment and its impact on how we administer the tax and superannuation systems. This enables us to continuously improve taxpayer and staff experiences while delivering better outcomes for the community.

In these roles, you will make a positive impact on the taxation system at both national and international levels. You will directly contribute to programs involving tax assurance, compliance, and dispute resolution that support the work of the Tax Avoidance Taskforce. For more information see: [Tax Avoidance Taskforce programs](#).

We embrace the strength of diversity - through our people and the perspectives they bring. We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=5948C675-B88E-C4BC-3A33-E44C05B22A43

Treasury

Vacancy VN-0764136

Australian Taxation Office

Closing Date: Thursday 06 November 2025

Compliance and Engagement Group
Various teams

Job Title	Tax Officer (Tax Avoidance Taskforce) (Affirmative measure – Aboriginal and Torres Strait Islander employment)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Adelaide SA, Albury NSW, Box Hill VIC, Canberra ACT, Dandenong VIC, Geelong VIC, Gosford NSW, Hobart TAS, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Perth WA, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW
Salary	\$125,291 - \$136,595
Future Merit Locations	Adelaide, Albury, Box Hill, Brisbane, Canberra, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Sydney, Townsville, Upper Mount Gravatt, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_CEG_736_2025
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=E4266F53-F02E-1897-8CC5-E44C3DCA206A>

This vacancy is only open to Aboriginal and Torres Strait Islander applicants. This initiative helps to increase the number of Aboriginal and Torres Strait Islander people employed in the APS, to better reflect the diversity of the Australian community.

Duties

We are seeking experienced influential tax professionals with strong technical expertise to join our Tax Avoidance Taskforce.

As a Tax Officer, you will apply your practical experience and deep knowledge across complex structures, significant transactions, and high-impact activities to identify and mitigate potential tax risks. These roles play a critical part in detecting and addressing tax avoidance to protect revenue, uphold the integrity of the tax system, and improve the tax performance of Australian and international businesses.

The Tax Avoidance Taskforce is part of the Compliance and Engagement Group and plays a key role in ensuring multinational enterprises, large public and private businesses, and associated individuals pay the right amount of tax in Australia.

We strive to understand our operating environment and its impact on how we administer the tax and superannuation systems. This enables us to continuously improve taxpayer and staff experiences while delivering better outcomes for the community.

In these roles, you will make a positive impact on the taxation system at both national and international levels. You will directly contribute to programs involving tax assurance, compliance, and dispute resolution that support the work of the Tax Avoidance Taskforce. For more information see: [Tax Avoidance Taskforce programs](#).

We embrace the strength of diversity - through our people and the perspectives they bring. We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility

Candidates applying under the affirmative measure provision must provide confirmation of their Aboriginal and/or Torres Strait Islander heritage.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=E4266F53-F02E-1897-8CC5-E44C3DCA206A

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Treasury

Vacancy VN-0764175

Australian Taxation Office

Closing Date:Thursday 06 November 2025

Compliance and Engagement Group
Various teams

Job Title	Tax Officer (Tax Avoidance Taskforce)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Geelong VIC, Townsville QLD, Wollongong NSW, Upper Mount Gravatt QLD, Melbourne VIC, Adelaide SA, Albury NSW, Box Hill VIC, Brisbane QLD, Canberra ACT, Dandenong VIC, Gosford NSW, Hobart TAS, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Perth WA, Sydney NSW
Salary	\$97,816 - \$112,312
Future Merit Locations	Geelong, Townsville, Wollongong, Upper Mount Gravatt, Melbourne, Adelaide, Albury, Box Hill, Brisbane, Canberra, Dandenong, Gosford, Hobart, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 6
Position Number	EXT_CEG_734_2025
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=3705C44B-5AEF-F49F-D6C5-E44C7939811B>

Duties

We are seeking experienced tax professionals with effective tax technical knowledge and practical experience to join our Tax Avoidance Taskforce.

As a Tax Officer, you will apply your knowledge across a range of complex structures, significant transactions, and high-impact activities to identify and mitigate potential tax risks. These roles play a critical part in detecting and addressing tax avoidance to protect revenue, uphold the integrity of the tax system, and improve the tax performance of Australian and international businesses.

The Tax Avoidance Taskforce is part of the Compliance and Engagement Group and plays a key role in ensuring multinational enterprises, large public and private businesses, and associated individuals pay the right amount of tax in Australia.

We strive to understand our operating environment and its impact on how we administer the tax and superannuation systems. This enables us to continuously improve taxpayer and staff experiences while delivering better outcomes for the community.

In these roles, you will make a positive impact on the taxation system at both national and international levels. You will directly contribute to programs involving tax assurance, compliance, and dispute resolution that support the work of the Tax Avoidance Taskforce. For more information see: [Tax Avoidance Taskforce programs](#).

We embrace the strength of diversity - through our people and the perspectives they bring. We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

**Eligibility
Notes**

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

Position Contact	CEG Recruitment, N/a
Agency Recruitment Site	https://ato.nga.net.au/?jati=3705C44B-5AEF-F49F-D6C5-E44C7939811B

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Treasury

Vacancy VN-0764184

Australian Taxation Office

Closing Date: Thursday 06 November 2025

Compliance and Engagement Group
Various teams

Job Title	Tax Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Albury NSW, Box Hill VIC, Brisbane QLD, Canberra ACT, Moonee Ponds VIC, Dandenong VIC, Geelong VIC, Gosford NSW, Hobart TAS, Melbourne VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Perth WA, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW
Salary	\$97,816 - \$112,312
Future Merit Locations	Adelaide, Albury, Box Hill, Brisbane, Canberra, Moonee Ponds, Dandenong, Geelong, Gosford, Hobart, Melbourne, Newcastle, Parramatta, Penrith, Perth, Sydney, Townsville, Upper Mount Gravatt, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 6
Position Number	EXT_CEG_752_2025
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=7AC8DF48-DC9E-5BA6-4615-E44C79CCDE43>

Duties

We are seeking experienced and motivated tax professionals to join our Compliance and Engagement Group (CEG).

As a Tax Officer, you will help build community confidence and trust through the administration of a world-class tax and superannuation system. We are filling a range of Tax Officer and Team Leader roles across CEG, which may involve leading a team or working directly with a diverse range of taxpayers to help them meet their tax and superannuation obligations.

In these roles, you will undertake a variety of activities related to the assurance of Australia's tax and superannuation system, including audits, reviews, and the provision of advice. In all interactions, you'll act with integrity, professionalism, and respect.

We embrace the strength of diversity - through our people and the perspectives they bring. We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=7AC8DF48-DC9E-5BA6-4615-E44C79CCDE43

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Treasury

Vacancy VN-0764204

Australian Taxation Office

Closing Date:Thursday 06 November 2025

Compliance Engagement Group
Various Teams

Job Title	Tax Officer (Tax Avoidance Taskforce) - (Affirmative measure - Aboriginal and Torres Strait Islander employment)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Gosford NSW, Adelaide SA, Albury NSW, Box Hill VIC, Brisbane QLD, Canberra ACT, Dandenong VIC, Geelong VIC, Hobart TAS, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Perth WA, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW
Salary	\$97,816 - \$112,312
Future Merit Locations	Gosford, Adelaide, Albury, Box Hill, Brisbane, Canberra, Dandenong, Geelong, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Sydney, Townsville, Upper Mount Gravatt, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 6
Position Number	EXT_CEG_737_2025
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=624DB5CE-DE92-7115-6943-E44C7AFFA140>

This vacancy is only open to Aboriginal and Torres Strait Islander applicants. This initiative helps to increase the number of Aboriginal and Torres Strait Islander people employed in the APS, to better reflect the diversity of the Australian community. To be eligible for this role candidates must provide confirmation of their Aboriginal and/or Torres Strait Islander heritage.

Duties

This vacancy is only open to Aboriginal and Torres Strait Islander applicants. This initiative helps to increase the number of Aboriginal and Torres Strait Islander people employed in the APS, to better reflect the diversity of the Australian community. To be eligible for this role candidates must provide confirmation of their Aboriginal and/or Torres Strait Islander heritage.

We are seeking experienced tax professionals with effective tax technical knowledge and practical experience to join our Tax Avoidance Taskforce.

As a Tax Officer, you will apply your knowledge across a range of complex structures, significant transactions, and high-impact activities to identify and mitigate potential tax risks. These roles play

a critical part in detecting and addressing tax avoidance to protect revenue, uphold the integrity of the tax system, and improve the tax performance of Australian and international businesses.

The Tax Avoidance Taskforce is part of the Compliance and Engagement Group and plays a key role in ensuring multinational enterprises, large public and private businesses, and associated individuals pay the right amount of tax in Australia.

We strive to understand our operating environment and its impact on how we administer the tax and superannuation systems. This enables us to continuously improve taxpayer and staff experiences while delivering better outcomes for the community.

In these roles, you will make a positive impact on the taxation system at both national and international levels. You will directly contribute to programs involving tax assurance, compliance, and dispute resolution that support the work of the Tax Avoidance Taskforce. For more information see: [Tax Avoidance Taskforce programs](#).

We embrace the strength of diversity — through our people and the perspectives they bring. We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility

Candidates applying under the affirmative measure provision must provide confirmation of their Aboriginal and/or Torres Strait Islander heritage.

For further information about this requirement and the application process please select the Apply now button.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=624DB5CE-DE92-7115-6943-E44C7AFFA140

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Treasury

Vacancy VN-0764227

Australian Taxation Office

Closing Date: Thursday 06 November 2025

Compliance Engagement Group
Various teams

Job Title	Tax Officer (Affirmative measure – Aboriginal and Torres Strait Islander employment)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Wollongong NSW, Parramatta NSW, Perth WA, Adelaide SA, Albury NSW, Box Hill VIC, Canberra ACT, Brisbane QLD, Dandenong VIC, Geelong VIC, Gosford NSW, Hobart TAS, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Penrith NSW, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD
Salary	\$97,816 - \$112,312
Future Merit Locations	Wollongong, Parramatta, Perth, Adelaide, Albury, Box Hill, Canberra, Brisbane, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Penrith, Sydney, Townsville, Upper Mount Gravatt
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 6
Position Number	EXT_CEG_750_2025
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=4CA41219-6CEA-8BE1-EE54-E44C7B01403D>

This vacancy is only open to Aboriginal and Torres Strait Islander applicants. This initiative helps to increase the number of Aboriginal and Torres Strait Islander people employed in the APS, to better reflect the diversity of the Australian community.

Duties

We are seeking experienced and motivated tax professionals to join our Compliance and Engagement Group (CEG).

As a Tax Officer, you will help build community confidence and trust through the administration of a world-class tax and superannuation system. We are filling a range of Tax Officer and Team Leader roles across CEG, which may involve leading a team or working directly with a diverse range of taxpayers to help them meet their tax and superannuation obligations.

In these roles, you will undertake a variety of activities related to the assurance of Australia's tax and superannuation system, including audits, reviews, and the provision of advice. In all interactions, you'll act with integrity, professionalism, and respect.

We embrace the strength of diversity — through our people and the perspectives they bring. We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility

Candidates applying under the affirmative measure provision must provide confirmation of their Aboriginal and/or Torres Strait Islander heritage.

For further information about this requirement and the application process please select the Apply now button.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	CEGRecruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=4CA41219-6CEA-8BE1-EE54-E44C7B01403D

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0764209

Department of Veterans' Affairs

Closing Date: Thursday 06 November 2025

Veteran Experience and Transition
Transition Veteran Support Office

Job Title	Team Leader Veteran Support Office - Community Support
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT, Adelaide SA, Brisbane QLD, Melbourne VIC, Perth WA, Sydney NSW, Townsville QLD, Darwin NT, Hobart TAS
Salary	\$101,449 - \$115,199
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	EXT-2025-0292
Agency Website	https://www.dva.gov.au/

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

The Transition Branch incorporates Transition Policy, Employment Programs, Veteran Chaplaincy and the Veteran Support Office. The Branch focus is supporting veterans and their families with contemporary transition supports from DVA. The Veteran Support Office works to a nationally consistent service delivery mode educating and assisting veterans, families and the broader veteran community on DVA support services.

The Veteran Support Office (VSO) is seeking Team Leader VSO– Community Support who will work as part of a national VSO team. The Team Leader VSO will supervise the establishment and functioning of embedded DVA services within the veteran community. This position has the responsibility for ensuring that the reputation of DVA within the wider community remains of good

standing. Team Leaders will work with Assistant Directors, often in an autonomous manner, to complete directed tasks and managing a small national team of Community Support Advisors.

Team Leader VSO must have a good appreciation for veterans and veteran family individual circumstances, working to provide expert advice at the right time with an ability to translate this into guidance for next steps in achieving business-as-usual arrangements with DVA. This role requires excellent organisational skills and an ability to communicate with and present to a broad range of stakeholders and veterans.

All roles in the VSO must present well, be highly professional and understand the Defence community context in relation to supports and services available from DVA and be able to manage multiple tasks.

Duties

- Provide high-quality personalised service to current and former members of the ADF, in line with the DVA Cultural Vision and the national Policies, Procedures & Key Performance Indicators, as implemented
- Provide leadership, mentorship, guidance and support to VSOs on matters relevant to DVA services and entitlements
- Provide advice and interpretation, including in writing, on various aspects of legislation to clients and colleagues
- Develop strong partnerships with key stakeholders including Command elements, ADF Rehabilitation Program (ADFRP), Veteran Employment Industry and ESOs, to enhance service delivery to the veteran community
- Work closely with key veteran community stakeholders to support the delivery of DVA services and activities which may be accessed/considered during the relevant stages of transition
- Perform representational and outreach activities, including presenting at seminars, community events, meetings, etc., as required
- Assist with the development and maintenance of a VSO national training continuum for all new and incumbent VSO staff, ensuring that service delivery and education to veterans, their families and the community remains consistent and contemporary
- Design and review presentations to support veterans, ESOs and community organisations including internal content to provide a contemporary service. This may include designing and reviewing external content that is visible to veterans and organisations
- Provide support to the continuous improvement/quality assurance process through training and feedback to staff
- Demonstrate an understanding of matters relevant to DVA services and entitlements in line with the government's focus on transitioning members and life after service
- Provide early identification of veterans at risk or with high needs for referral to DVA's Client Support Program
- Provide training, coaching and feedback to staff.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- All applicants external to DVA offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- The successful candidate will be required obtain and maintain a Baseline Vetting (AGSVA) security clearance.

Mandatory

- Capacity to travel and ability to undertake overnight travel and work after hours and on weekends (as required).
- Applicants must be willing to work on Defence bases and/or Veteran and Family Hubs.
- A current Australian driver's licence.

Notes

This recruitment process is being used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

Where a non-ongoing position is offered, the role will be filled for an initial specified term of up to 23 months.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

DVA embraces and fosters a culture that supports diversity, inclusion and respect, where people are empowered to fulfil their potential. We welcome people with diverse skills, experiences, perspectives and backgrounds. We are dedicated and committed to attracting and recruiting Aboriginal and Torres Strait Islander peoples and encourage applications from people with disability, people that identify as LGBTQIA+ and people from culturally and linguistically diverse backgrounds.

Take on a rewarding, varied, and broad career with an Australian Public Service Department that can bring balance and flexibility to your working life, while supporting you to stay connected to your community.

DVA is committed to improving the data skills and capability of our workforce to underpin our goal of becoming a leading data-driven organisation.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six-month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths>

About the Department of Veterans' Affairs

The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Liz Connolly, 0436 851 712
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Climate Change, Energy, the
Environment and Water

Vacancy VN-0764317

Job Title	Field Services Technician
Job Type	Full-Time, Ongoing
Location	Adelaide SA
Salary	\$84,228 - \$91,809
Future Merit Locations	Adelaide
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	APS Level 5
Position Number	60014504
Agency Website	

Job Description

<https://bomcareers.nga.net.au/cp/>

About the Bureau

We are Australia's weather, climate, water, oceans and space weather agency. Our work touches the lives of all Australians every day.

Our products and services include observations, forecasts, warnings, analysis and advice. They cover Australia's atmosphere, water, oceans and space environments.

The Bureau operates under the authority of the *Meteorology Act 1955* and the *Water Act 2007*. We also fulfill Australia's international obligations under the Convention of the World Meteorological Organization and related international meteorological treaties and agreements.

Read the [Bureau of Meteorology Strategy 2022–27](#) to find out more about our organisation and the work we do for all Australians.

Working at the Bureau

The Bureau represents a dynamic and exciting opportunity. At the Bureau you will:

- do meaningful work that brings real benefits to the Australian community, businesses, and government.
- work with dedicated experts and professionals who constantly seek to improve the services we provide to our customers.
- work in excellent workplaces in a variety of great locations. You'll have access to the latest technology in a diverse, safe and inclusive environment for everyone.
- experience our commitment to learning, growth, training and clear career pathways. You'll receive competitive salary and benefits.

Position overview

We are seeking enthusiastic and qualified Electronics, Electrical or Instrumentation Technician or Engineers, ideally with previous field experience.

Who are you?

You have an appetite for working in remote locations, so a willingness to travel is essential.

You are a suitably qualified team player who likes to get hands-on in the field, and the prospect of seeing many parts of Australia excites you.

Who are we?

The Observing Operations Hubs are the Bureau of Meteorology's Technical Operations centres comprising of 8 Hubs, one in each capital city and Cairns.

Staff based at the Observing Operations Hub travel far and wide and into remote areas, utilising 4WD's, planes, boats and helicopters to maintain service delivery within the various instrumentation networks. This includes:

- Rain Radars
- Automatic Weather Stations (AWS)
- Upper-Air monitoring systems (Sounding Balloons)
- Sea Level Monitoring Stations
- Wave and Wave height buoys
- Satellite ground reception and space weather instruments
- Flood warning/rainfall monitoring systems
- Cooperative observers, volunteer rainfall stations
- Communications, telemetry and instrumentation systems

We are part of a national maintenance workforce and there is every likelihood of travel to other parts of Australia on occasion to support the other seven Hubs around the country.

We offer specialised, in-house competency-based training on all our equipment and will ensure you have the necessary tools and skills to undertake this work.

We strive to deliver exceptional customer service, as we engage with stakeholders, contractors, support staff and the Australian public.

We promote a diverse and inclusive workplace culture that prioritises the health, safety and wellbeing of all our staff.

You will report to and be mentored by a Team Lead in the Observing Operations Hub.

Duties

The responsibilities of the role include but are not limited to:

1. **Maintenance & Operations:** Undertake routine and detailed operational diagnostics, fault finding, repair and return to service of moderate to complex field equipment. Verify the performance of meteorological instruments against calibrated reference standards. At a medium level of difficulty, take, record and report observations from meteorological systems. Undertake site inspections and document the meteorological exposure and maintain associated records.
2. **Asset and Service Management:** Support a strong asset management culture and consistent usage of enterprise asset management system (IBM Maximo) to accurately record asset information, asset performance and issue stakeholder communication. Adhere to service management processes based on the ITIL framework and work to meet service level targets for maintenance completion and outage restoration response times.
3. **Documentation & Record Keeping:** Prepare operational and technical maintenance reports and associated documentation. Undertake administrative tasks such as finance reconciliations, procurement, inventory records, stores and stock control.
4. **Travel & Incident Response:** Regular travel away from your home base by air, sea and road is an essential part of this role. Field work and incident response support may require working outside of normal business hours including weekends, for which over-time and other allowances are payable.
5. **Supervision:** Mentor, manage, supervise and develop junior staff.
6. **Data Quality:** Manage Observation network data quality through remote monitoring. Diagnose and triage faults within the Observations networks as they arise.
7. **Liaison and Representation:** Liaise with various internal and external stakeholders at the appropriate level and represent the Bureau in a professional manner in accordance with Australian Public Service values and Code of Conduct. Respond to queries on observing assets in your area of responsibility and provision of asset information and data.
8. **Quality Management:** Participate in ensuring the quality and effectiveness of products and services and the ongoing development, implementation and continual improvement of the quality management system to achieve and maintain the ongoing certification of compliance with the ISO 9001 quality management Standard.
9. **Other Relevant Duties:** Undertake other relevant Hub, station, field and business duties as required, such as new site selection, installations, decommissioning of assets, project support and work package delivery.
10. **Compliance:** Comply with all relevant legislation, policies, procedures and guidance in the course of your work.

11. Diversity & Inclusion: Understand and promote an inclusive environment that respects and values diversity and complies with the Diversity and Inclusion Statement of Commitment.
12. WHSE: Comply with all Bureau work, health, safety and environment policies and procedures, and take reasonable care for your own wellbeing and that of your team members, other employees, contractors and visitors who may be affected by your conduct.

Eligibility

- Australia Citizenship
- hold a current Australian driver's licence
- eligible to obtain and maintain a Baseline security clearance from the Australian Government Vetting Agency (AGSVA)

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Bureau of Meteorology

The Bureau of Meteorology is one of the few organisations that touches the lives of all Australians and all Australia, every day. The Bureau works across Australia and remote islands, providing services from the Antarctic to beyond the equator, and from the Indian Ocean to the Pacific. We are Australia's national weather, climate and water agency, in the Agriculture, Water and Environment portfolio of the Australian Government, operating under the authority of the Meteorology Act 1955 and the Water Act 2007. We provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunami and tropical cyclones. Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focused scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services. We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

To Apply

Position Contact	Frank Mangeruca, 0477 610 783
Agency Recruitment Site	https://bomcareers.nga.net.au/cp/

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**Department of Climate Change, Energy, the
Environment and Water (DCCEEW)**

Closing Date: Sunday 09 November 2025

Parks Australia
Uluru-Kata Tjuta National Park and Indigenous Protected Areas Uluru-Kata
Tjuta National Park

Job Title	Senior Ranger - Caring for Culture and Country
Job Type	Full-Time, Ongoing
Location	Uluru NT
Salary	\$77,728 - \$84,619
Future Merit Locations	Uluru
Office Arrangement	On Site
Office Arrangement Details	The employee will be expected to work in the office or onsite in the location specified.
Classification	APS Level 4
Position Number	2025/2701
Agency Website	https://www.dcceew.gov.au/

Job Description

<https://www.dcceew.gov.au/about/jobs/apply>

Australia's natural and cultural heritage is unique. Our land and seascapes are distinctive, home to plants and animals found nowhere else in the world, and to some of the oldest living cultures on earth. These environments and cultures are an essential part of our national identity, and visitors travel from across the country and the world to experience them. The Director of National Parks (the Director) is responsible for six national parks, the Australian National Botanic Gardens, 58 Australian Marine Parks and the Heard Island and McDonald Islands Marine Reserve established under the Environment Protection and Biodiversity Conservation Act 1999. Parks Australia is the federal park agency that supports the Director, and they are a division of the Department of Climate Change, Energy, the Environment and Water (the Department). We work to showcase these natural and cultural wonders to the world, demonstrating to all why these places are so special, and inspiring communities to become more invested in their care and future.

Beyond the spinifex sand plains of arid central Australia lies Uluru-Kata Tjuta National Park, one of three national parks leased by their Aboriginal owners to the Director of National Parks and jointly managed by Traditional Owners and Parks Australia. Parks Australia assists with ongoing management of the park's natural and cultural heritage.

The Caring for Culture and Country (CCC) section consists of a diverse team who, together with traditional owners, are responsible for the conservation and management of both the natural and cultural values of a jointly managed World Heritage National Park in accordance with both the Tjukurpa and Australian law.

Duties

Under limited supervision, at the direction of the Caring for Culture and Country Manager and in accordance with the Lease Agreement, Management Plan and the Environmental Protection and Biodiversity Conservation Act 1999 (EPBC Act) the duties of the role include, however are not limited to:

- undertaking, implementing monitoring and management of threatened and invasive species programs to assist with the development of survey methodology with Parks Science team
- data analyses and reporting for Flora and Fauna Surveys
- assisting in fire management programs inclusive of prescribed burns and wildfires
- assisting with the effective management of natural and cultural resource management programs
- sharing the Traditional Owner's vision for the future of the park and encourage, facilitate and participate in the exchange of knowledge, experience and skills between Indigenous and non-Indigenous staff, the community and public.
- participating in incident response operations such as fire suppression, search and rescue and first aid response.

Eligibility

- **Citizenship** - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.
- **Pre-employment checks** - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.
- You must be able to hold and maintain a valid Australian motor vehicle drivers licence.

Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Zoe Gavan, 0428 565 928
Agency Recruitment Site	https://www.dcceew.gov.au/about/jobs/apply

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Climate Change, Energy, the Environment and Water

Vacancy VN-0764214

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date: Thursday 13 November 2025

Australian Antarctic
Operations & Logistics Maritime Asset Management

Job Title	Assistant Director – RSV Nuyina Capability Management
Job Type	Full-Time, Ongoing
Location	Hobart TAS
Salary	\$124,861 - \$134,295
Future Merit Locations	Hobart
Office Arrangement	On Site
Office Arrangement Details	Onsite - employee will be expected to work in the office or onsite in the specified location.
Classification	Executive Level 1
Position Number	2025/2910
Agency Website	https://www.dcceew.gov.au/

Job Description

<https://www.dcceew.gov.au/about/jobs/apply>

Who we are

The Australian Antarctic Division (AAD) is part of the Commonwealth Department of Climate Change, Energy, the Environment and Water. As primary agency for Australia's Antarctic Program (AAP), the AAD is responsible for achieving the Australian Government's Antarctic goals. These goals are to: -maintain the Antarctic Treaty System and enhance Australia's influence within it -protect the Antarctic environment -understand the role of Antarctica in the global climate system -undertake scientific work of practical, economic and national significance. The AAD also has responsibility for administering the Australian Antarctic Territory and the Territory of Heard Island and McDonald Islands.

The Operations and Logistics Branch oversees our operations in Antarctica – supporting people in our year-round research stations and remote field bases. The branch oversees air and sea transport (and the contracts to manage Australia's icebreaker, the RSV Nuyina and Aviation capabilities) to transport expeditioners south and enable them to travel around Antarctica. We have staff with diverse skills, located primarily in Tasmania, in Antarctica and on Macquarie Island.

The AAD's Maritime Asset Management and Maritime Logistics sections jointly facilitate and administer the full scope of maritime activities for the AAD each season, encompassing:

- The provision of all shipping and watercraft capabilities for operations in the Antarctic, sub-Antarctic and the Southern Ocean.
- The planning, management and execution of voyages to deliver program outcomes as defined in each seasonal plan.
- The recruitment, training and deployment of specialist voyage management and watercraft operation personnel.
- The execution of responsibilities as 'vessel owner' for the RSV Nuyina on behalf of the Commonwealth of Australia, including through joint management with Serco Defence as the contracted Ship Manager.
- Coordinate all vessel operation and lifecycle maintenance activities for the RSV Nuyina.

Duties

The Assistant Director – RSV Capability Management reports to the Director, Maritime Asset Management and works closely with the Ship Manager to ensure the ongoing delivery of ship's capability. The successful applicant will be expected to apply their well-developed knowledge and expertise to:

- Plan and manage capability requirements, ensure the ongoing suitability of functional performance specifications through-life and ensure the future readiness and effective integration across the vessel.
- Identify capability gaps and risks, and recommend timely, cost-effective solutions.
- Develop, implement, monitor and review the RSV Nuyina Capability Management Plan.
- Coordinate the delivery of capability across all fundamental inputs (organisation, management, personnel, collective training, systems, facilities and training, supplies, support and industry)
- Ensure the interoperability of RSV Nuyina's capability across technical, procedural and human elements.
- Implement and manage capability governance to ensure transparent, effective and budget-compliant decision-making.
- Coordinate in-service management of RSV Nuyina including sustainment, obsolescence management, operational readiness and technology refresh activities or upgrades to maintain capability.
- Align cross-functional priorities and overall material delivery.
- Develop, enhance and coordinate governance practices across key internal and external stakeholders to ensure the shared objectives of capability maintenance and enhancement, reliability and safety are efficiently and effectively achieved.
- Provide leadership and coordination in the development of internal capability to enhance business continuity and professional development.
- Monitor, forecast and produce complex budgets in alignment with Commonwealth financial management guidelines and contractual obligations.
- Review and monitor daily voyage reporting from the ship's manager and from the ship's staff on conclusion of each voyage and season.
- Provide advice, briefings and reports to the Director, Maritime Asset Management in relation to ship availability and performance and capability management.
- As required, provide technical subject matter expertise in support of charter arrangements for commercial vessels.

Desirable qualifications

- Tertiary qualification from an Australian university (or an equivalent overseas institution) in Capability Management, Engineering, Project Management or demonstrable equivalent experience.
- 5+ years' experience working within a management role ideally within the defence or marine industry.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Eligibility and other requirements

- Hold a current **Apply First Aid Certificate** or have the ability to obtain this qualification.

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a **Baseline** Vetting security clearance. You will be required to obtain and maintain a clearance at this level.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

We currently one vacancy available for immediate filling which can be worked from Hobart, TAS.

A merit pool for filling the same or similar positions from any location in Australia may be established at the conclusion of this selection process.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable

where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	William Quinn, 0449 947 394
Agency Recruitment Site	https://www.dcceew.gov.au/about/jobs/apply

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Climate Change, Energy, the
Environment and Water

Vacancy VN-0764258

Department of Climate Change, Energy, the
Environment and Water (DCCEEW)

Closing Date:Wednesday 05 November 2025

Office of Water Compliance
Office of Water Compliance Performance Assurance

Job Title	Analyst
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Adelaide SA, Albury NSW, Brisbane QLD, Dubbo NSW, Melbourne VIC, Mildura VIC, Sydney NSW, Goondiwindi QLD
Salary	\$84,794 - \$93,020
Future Merit Locations	Canberra, Adelaide, Albury, Brisbane, Dubbo, Melbourne, Mildura, Sydney, Goondiwindi
Office Arrangement	Hybrid
Office Arrangement Details	A mixed working arrangement about where the employee will work - it can be a combination of working from home, working onsite and working
Classification	APS Level 5
Position Number	2025/2856
Agency Website	https://www.dcceew.gov.au/

Job Description <https://dcceewjobs.nga.net.au/?jati=45104DEC-99E6-4E8F-A7A8-E44C3D29DC76>

Who we are

The Inspector-General of Water Compliance (Inspector-General) is an independent statutory role and an identified integrity agency, supported by staff provided by the Department of Climate Change, Energy, Environment & Water (the Department).

Inspector-General's vision:

Water management and use within the Murray-Darling Basin is lawful, transparent, and accountable, and the Australian public is confident in the integrity of Basin Plan delivery.

Inspector-General's purpose:

The Inspector-General ensures various government bodies, water managers and users in the Murray-Darling Basin (the Basin) comply with their obligations under the Water Act 2007 (Cth) (Water Act) and the Basin Plan 2012 (Cth) (Basin Plan) and drives governments and water managers to uphold high standards of integrity and performance. The Inspector-General's role includes overseeing the performance of government agencies in the management of Basin water

resources, as well as ensuring compliance with various commitments under legislation. The Inspector-General currently has offices located in Adelaide, Albury, Brisbane, Canberra, Dubbo, Goondiwindi, Melbourne, Mildura and Sydney. The Inspector-General can support regional relocation to one of our Basin communities.

The Oversight Branch

The Oversight Branch is focused on ensuring a high standard of accountability for all involved in Basin management. The Branch supports the Inspector-General by overseeing Basin government performance of duties, obligations and commitments. We also provide advice to the Inspector-General on risks to integrity in the management of water resources within the Basin.

The branch is comprised of the following teams:

- Inquiry
- Performance Assurance
- Strategic Relations

The Performance Assurance Team

The Performance Assurance Team supports the work of the Oversight Branch by:

- Monitoring developments in water management in the Basin to inform, incentivise and support effective regulation by relevant government agencies.
- Designing, coordinating and running performance assurance and evaluation projects.
- Informing the scoping of inquiries and other performance assurance tools.
- Analysing an array of internal and external information to integrate into monitoring, analysis and reporting work, as relevant.

In performing this role, the Performance Assurance Team is responsible for leading and managing:

- Activities to monitor and form justified conclusions about the effectiveness of water management in the Basin.
- The development of advice on outcomes of water management practices across the Basin.
- Communications with relevant government decision-makers on risks or harms arising from the management of Basin water resources.
- Day-to-day management of activities to provide assurance in regard to relevant intergovernmental agreements.

Duties

Analysts in the Performance Assurance Team are responsible for:

- Undertaking research and analytical projects to support the Inspector-General's oversight functions.
- Preparing clear, analytical, and effective written documents on complex and nationally significant matters, often with some sensitivity, under general direction.

- Supporting the collection and management of data and information for the purposes of analysis and evaluation.
- Contributing to the development and maintenance of analytical frameworks and tools.
- Supporting stakeholder engagement regarding routine matters, information sharing and collection and so on, including on sensitive matters.
- Actively participating as a member of a small team, including providing ad hoc support to projects within the Performance Assurance work program.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a Baseline Vetting security clearance. You will be required to obtain and maintain a clearance at this level.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Gabriella Sulfaro, 0479 041 877
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=45104DEC-99E6-4E8F-A7A8-E44C3D29DC76

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Climate Change, Energy, the
Environment and Water

Vacancy VN-0764259

Department of Climate Change, Energy, the
Environment and Water (DCCEEW)

Closing Date:Wednesday 05 November 2025

Office of Water Compliance
Oversight Inquiry

Job Title	Senior Inquiry Officer
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Adelaide SA, Albury NSW, Canberra ACT, Dubbo NSW, Melbourne VIC, Mildura VIC, Sydney NSW, Goondiwindi QLD
Salary	\$95,438 - \$108,360
Future Merit Locations	Brisbane, Adelaide, Albury, Canberra, Dubbo, Melbourne, Mildura, Sydney, Goondiwindi
Office Arrangement	Hybrid
Office Arrangement Details	A mixed working arrangement about where the employee will work - it can be a combination of working from home, working onsite and working remotely.
Classification	APS Level 6
Position Number	2025/2852
Agency Website	https://www.dcceew.gov.au/

Job Description

<https://dcceewjobs.nga.net.au/?jati=63B5191B-623D-685D-8440-E44C3D1C9A4C>

Who we are

The Inspector-General of Water Compliance (Inspector-General) is an independent statutory role and an identified integrity agency, supported by staff provided by the Department of Climate Change, Energy, Environment & Water (the Department).

Inspector-General's vision:

Water management and use within the Murray-Darling Basin is lawful, transparent, and accountable, and the Australian public is confident in the integrity of Basin Plan delivery.

Inspector-General's purpose:

The Inspector-General ensures various government bodies, water managers and users in the Murray-Darling Basin (the Basin) comply with their obligations under the Water Act 2007 (Cth) (Water Act) and the Basin Plan 2012 (Cth) (Basin Plan) and drives governments and water managers to uphold high standards of integrity and performance. The Inspector-General's role includes overseeing the performance of government agencies in the management of Basin water resources, as well as ensuring compliance with various commitments under legislation. The Inspector-General currently has offices located in Adelaide, Albury, Brisbane, Canberra, Dubbo, Goondiwindi, Melbourne, Mildura and Sydney. The Inspector-General can support regional relocation to one of our Basin communities.

Oversight Branch

The Oversight Branch is focused on ensuring a high standard of accountability for all involved in Basin management. The Branch supports the Inspector-General by overseeing Basin government performance of duties, obligations and commitments. We also provide advice to the Inspector-General on risks to integrity in the management of water resources within the Basin.

The branch is comprised of the following teams:

- Inquiry
- Performance Assurance
- Strategic Relations

The Inquiry Team

The Inquiry team undertakes inquiries as directed by the Inspector-General. Key responsibilities include:

- Conducting thorough analyses of issues prior to the commencement of an inquiry.
- Leading the collection of evidence, including documentary materials and information obtained through interviews with key stakeholders.
- Leading the production of public documents, including the development of terms of reference, calls for submissions, issues papers, and inquiry reports.

Duties

The key accountabilities of the Senior Inquiry Officer will include, but are not limited to, the following:

- Preparing high quality analytical and influential written documents on highly complex and nationally significant matters, often of a sensitive nature, under broad direction.

- Exercising sound judgement and analytical skills in supporting a regulator with transparency, accountability and integrity responsibilities, through the provision of high-quality advice and application of risk and harm management practice.
- Engaging in complex problem solving and issues management in the coordination and execution of detailed and sensitive inquiries.
- Actively managing key stakeholder relationships within and outside the agency, across a geographically dispersed area and with diverse interests.

Eligibility

Mandatory qualifications

- Relevant tertiary qualifications in areas related to law, compliance, audit or economics.

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a Baseline Vetting security clearance. You will be required to obtain and maintain a clearance at this level.

Mandatory qualifications – your suitability for employment will be dependent on you holding relevant mandatory qualifications.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Georgia Smith, 0466 516 849
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=63B5191B-623D-685D-8440-E44C3D1C9A4C

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Climate Change, Energy, the Environment and Water

Vacancy VN-0764262

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date:Wednesday 19 November 2025

Parks Australia
Several Park Management and Operations

Job Title	Service Level Agreement Coordinator
Job Type	Full-Time, Ongoing
Location	Jervis Bay ACT
Salary	\$84,794 - \$93,020
Future Merit Locations	Jervis Bay
Office Arrangement	On Site
Office Arrangement Details	employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	APS Level 5
Position Number	2025/2931
Agency Website	https://www.dcceew.gov.au/

Job Description

<https://dcceewjobs.nga.net.au/?jati=885B7E44-B3B5-1E41-A127-E44D677F5835>

Affirmative measure employment

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial

Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait Islander people.

Australia's natural and cultural heritage is unique. Our land and seascapes are distinctive, home to plants and animals found nowhere else in the world, and to some of the oldest living cultures on earth. These environments and cultures are an essential part of our national identity, and visitors travel from across the country and the world to experience them. The Director of National Parks (the Director) is responsible for six national parks, the Australian National Botanic Gardens, 58 Australian Marine Parks and the Heard Island and McDonald Islands Marine Reserve established under the Environment Protection and Biodiversity Conservation Act 1999. Parks Australia is the federal park agency that supports the Director, and they are a division of the Department of Climate Change, Energy, the Environment and Water (the Department). We work to showcase these natural and cultural wonders to the world, demonstrating to all why these places are so special, and inspiring communities to become more invested in their care and future.

Booderee National Park, with its coastal habitats is one of three national parks, leased by their Aboriginal owners to the Director of National Parks, and jointly managed by Traditional Owners and Parks Australia.

The Park Management and Operations section is responsible for the operational aspects of Booderee National Park, such as infrastructure and asset maintenance and contract management in alignment with the Booderee National Park Management Plan.

Duties

Project, contract, and SLA management expertise:

- Managing service delivery contracts and Service Level Agreements (SLAs) from initiation to completion, including developing scopes of work, monitoring performance, and ensuring contractual compliance with the Commonwealth Procurement Rules.
- Coordinate SLA processes by managing contract deliverables, approving payments, and facilitating communication between contractors and internal teams.
- Analyse contract and SLA outcomes, address performance issues promptly, and implement corrective actions collaboratively with contractors and stakeholders.
- Manage competing priorities and deliver projects on time and within budget.

SLA Coordinator duties

- Coordinate and manage Service Level Agreements (SLAs), including scope development, contract management, and performance monitoring to ensure compliance and service delivery.

- Give technical advice and support on SLA-related matters, undertaking moderately complex projects under guidance.
- Approve and certify payments related to SLA contracts and contribute to procurement and contract renewal processes.
- Support the development, implementation, and operation of long-term maintenance and service programs aligned with SLAs.

Team coordination and independent work capability

- Skilled in organising and overseeing the work of contractors, field staff, or small teams to achieve operational goals, including managing SLA-related activities and workflows.
- Capacity to work independently with minimal supervision, applying sound judgment to day-to-day decision-making.
- Experience mentoring, guiding, or training others to build team capability and ensure SLA compliance.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

We currently have one vacancy available for immediate filling in Booderee National Park. A merit pool for filling the same or similar position in Booderee National Park may be established at the conclusion of this selection process.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Siobhan Guerin, 0448 953 728
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=885B7E44-B3B5-1E41-A127-E44D677F5835

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Climate Change, Energy, the Environment and Water

Vacancy VN-0764280

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date: Wednesday 05 November 2025

Gas & Liquid Fuels
HOD Office Delivery and Strategy

Job Title	Project Management & Data Analyst
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Various locations - QLD QLD, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - SA SA, Various locations - NT NT, Various locations - WA WA, Various locations - TAS TAS, Various locations - ACT ACT
Salary	\$95,438 - \$108,360
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid - a mixed working arrangement about where the employee will work - it can be a combination of working from home, working onsite and working rem
Classification	APS Level 6
Position Number	2025/2670
Agency Website	https://www.dcceew.gov.au/

Job Description

<https://www.dcceew.gov.au/about/jobs/apply>

The Gas and Liquid Fuels Division (GLFD) provides policy advice and delivers policy reforms and programs that underpin the reliable and affordable supply of gas and liquid fuel. Gas powered generation has an important role in firming the electricity grid as Australia transitions to renewable energy.

AEMO forecasts the system will need up to 10 gigawatts of gas-powered generation capacity by 2050. Gas also provides a valuable source of heating for businesses and households and feedstock to industrial users. Over time gas use across the economy will need to decline to meet Australia's net zero target.

The Division works closely with colleagues across the department and at a state/territory level to progress reforms to improve the functioning of gas markets, to ensure ongoing reliability and affordability of gas supply for consumers as the energy sector transitions. Australia's liquid fuel supplies are essential for the nation's security and underpin the operation of our economy. The Division works to ensure liquid fuel can be reliably delivered to support Australia's growing economy and essential services as we transition to net zero emissions.

The Division works to maintain our domestic refining capability, build our domestic fuel reserves, return Australia to compliance with our International Energy Agency (IEA) membership obligations, increase our emergency preparedness, bring forward improvements to fuel quality, and maintain security of critical inputs to our transport energy system such as Diesel Exhaust Fluid. We also identify and facilitate opportunities to support the fuel market transition and enhance Australia's energy security.

The Division strives to give staff at all levels the opportunity to participate in collaboration, consultation and problem solving and is committed to the continued development of our culture.

The Division champions and pursues three key themes, supported by an action plan:

- Grow Our People
- Be Amazing Leaders
- Promote Health and Wellbeing

The Division has a Staff Consultative Committee, Policy Steering Committee, Capability Development Series and Weekly Divisional Newsletter to support the implementation of the action plan. The Division is committed to work life balance and staff wellbeing and is fully supportive of flexible work arrangements, including remote working, where they align with business and personal needs.

The Delivery and Strategy team drives financial planning, implementation, and reporting to support divisional business, ensuring evidence-based decisions can be made by the Governance Group (HoD and BHs). The team also provides PMO support, project and monitoring tools to track key milestones. These processes help divisional staff achieve the delivery of their priorities by optimising resource allocation and managing the division's risks for the Head of Division.

The GLFD PMO is dedicated to driving project excellence by providing project management services and standardised reporting to ensure the successful delivery of projects across the G&LF Division. We aim to collaborate closely with project teams to support and foster a culture of continuous improvement, innovation, and accountability. Explore our site to access valuable tools and best practices designed to support your project management needs and help you achieve your goals.

For more information about us please visit our [website](#).

Duties

- Support the day-to-day operations of the PMO including meeting coordination, action tracking, and document management. Assist with maintaining and updating project registers (e.g. Project Status, Delivery Risk, Schedule and Stakeholder Engagements).
- Collate and validate project status updates across the Division.
- Contribute to the preparation and distribution of program and project reports using templates and dashboards.
- Maintain and support PMO tools and templates, including registers and reporting frameworks.
- Assist in the preparation of Power BI dashboards by ensuring data completeness and integrity.
- Run periodic data refreshes and support minor updates to Power BI visuals and reports.
- Liaise with project teams to gather inputs and clarify reporting or governance requirements.
- Support project assurance and compliance processes such as health checks and Project Boards.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from the relevant job posting on our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - To be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - This position requires a Baseline Vetting security clearance. You will be required to obtain and maintain a clearance at this level.

Pre-employment Check - Your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period of 6 months.

Notes

We currently have one vacancy available for immediate filling in any location in Australia. A merit pool for filling the same or similar position in all Australian locations may be established at the conclusion of this selection process.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Nic Jones, 0466 287 898
Agency Recruitment Site	https://www.dcceew.gov.au/about/jobs/apply

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Climate Change, Energy, the
Environment and Water

Vacancy VN-0764294

Department of Climate Change, Energy, the
Environment and Water (DCCEEW)

Closing Date:Sunday 09 November 2025

Parks Australia
Strategy and Indigenous Protected Areas Legislation Policy and Regulatory
Support

Job Title	Policy and Regulatory Support Officer
Job Type	Full-Time;Part-Time, Ongoing
Location	Various locations - QLD QLD, Various locations - ACT ACT, Various locations - NT NT, Various locations - TAS TAS, Various locations - VIC VIC, Various locations - SA SA, Various locations - WA WA, Various locations - NSW NSW
Salary	\$84,794 - \$93,020
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	a mixed working arrangement about where the employee will work - it can be a combination of working from home, working onsite and working remotely.
Classification	APS Level 5
Position Number	2025/2984
Agency Website	https://www.dcceew.gov.au/

Job Description

<https://www.dcceew.gov.au/about/jobs/apply>

Australia's natural and cultural heritage is unique. Our land and seascapes are distinctive, home to plants and animals found nowhere else in the world, and to some of the oldest living cultures on earth. These environments and cultures are an essential part of our national identity, and visitors travel from across the country and the world to experience them. The Director of National Parks (the Director) is responsible for six national parks, the Australian National Botanic Gardens, 58 Australian Marine Parks, the Heard Island and McDonald Islands Marine Reserve established under the Environment Protection and Biodiversity Conservation Act 1999.

The Strategy and Indigenous Protected Areas Branch provides strategic oversight and policy support for managing Australia's Commonwealth parks and reserves and Indigenous Protected Areas, with a strong focus on supporting Indigenous land management and protection of cultural heritage. It works to improve legislative and regulatory frameworks, support cultural and environmental stewardship, and foster partnerships with Indigenous communities to ensure sustainable and transparent outcomes across Commonwealth protected areas.

The Legislation Policy and Regulatory Support Section is responsible for leading Parks Australia legislation and joint management reform and providing regulation and compliance support for terrestrial and island parks, to support regulatory maturity and best practice. The section is

comprised of three teams that work collaboratively to provide strategic oversight, policy development and capability support for the management of Australia's Commonwealth Reserves.

- The legislation policy team leads the development of the policy settings to support the expectations of Traditional Owners and stakeholders in legislation and joint management reform, in association with the broader reform agenda for the Environment Protection and Biodiversity Conservation Act 1999.
- The compliance support team leads the development of park-specific compliance plans and risk assessments, policies and procedures for best practice compliance approaches, and delivers on-park training to wardens and rangers.
- The assessment support team supports the development of consistent and best practice regulatory approaches to authorisations and permits across terrestrial, and island parks and supports the development of systems and policies to support effective regulatory practices.
- The section also administers, on behalf of the Department, the permitting regime for access to biological resources in Commonwealth areas. Our team has a strong focus on enabling the achievement of shared goals through collaboration, relationship building and a strong commitment to continual improvement. As a geographically hybrid team we prioritise maintaining strong team cohesion and accountability while supporting individual preferences and needs.

Duties

We are seeking driven and high performing individuals to join our section and work across the various teams depending on demand, priority and personal experience.

Your responsibilities will include:

- Research and analysis, and development of policy advice, on matters related to legislation and environmental regulation.
- Building strong partnerships and coordinating with internal and external stakeholders to support policy development and support systems.
- Collaborating with Traditional Owners and Parks Australia staff on regulatory improvement.
- Supporting the development and implementation of policies, guidelines, systems and procedures that support regulatory best practice.
- Developing documents such as reports, briefs, ministerial correspondence and talking points to provide high quality advice to the Senior Executive and the Minister.
- Assessment of applications for permits and other approvals under the Environment Protection and Biodiversity Conservation Act 1999 and regulations.
- Preparation and monitoring of project documentation.
- Contributing to a respectful, open and high-performing team culture.

Eligibility

- **Citizenship** - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.
- **Security Clearance** - this position requires a **Baseline Vetting** security clearance. You will be required to obtain and maintain a clearance at this level.
- **Pre-employment checks** - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and

satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

We currently have one vacancy available for immediate filling in any Australian location. A merit pool for filling the same or similar position in any Australian location may be established at the conclusion of this selection process.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Megan Cooper, 0459 809 040
Agency Recruitment Site	https://www.dcceew.gov.au/about/jobs/apply

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Climate Change, Energy, the
Environment and Water

Vacancy VN-0764308

Department of Climate Change, Energy, the
Environment and Water (DCCEEW)

Closing Date:Wednesday 05 November 2025

Environmental Permitting and Compliance
Compliance & Enforcement Environment Intelligence

Job Title	Director Environment Intelligence Section
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$146,942 - \$170,725
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	Executive Level 2
Position Number	2025/2768
Agency Website	https://www.dcceew.gov.au/

Job Description

<https://dcceewjobs.nga.net.au/?jati=C9ACE057-2E48-1E3C-6024-E44DA2892A8A>

The Environmental Permitting and Compliance Division is looking for people who are committed and passionate about protecting our environment through ensuring compliance and enforcement with Australia's national environmental laws. It is an exciting time to join the Division within the Department of Climate Change, Energy, the Environment and Water.

Compliance and Enforcement Branch provides a centralised compliance and enforcement capability for the Department's environmental legislation. We work with business, industry, government and the community to understand and improve compliance with national environmental law. The branch conducts civil and criminal investigations, collects and analyses environmental intelligence, monitors compliance with environmental approvals, and engages with the community we regulate. The purpose of the Environment Intelligence Section (EIS) is to discover, understand and inform responses to current and emerging matters of environmental crime and serious non-compliance. It collects, analyses, and disseminates threat intelligence to inform, guide, and support environmental compliance and enforcement plans, priorities, operations, and outcomes.

The section comprises three specialised teams:

- Operations Support.
- Threat Discovery.

- Strategic Intelligence.

Operations Support applies intelligence resources and capabilities to support compliance and enforcement operations and investigations.

Threat Discovery proactively identifies, explores, and informs responses to environmental crime and serious non-compliance threats.

Strategic Intelligence provides insightful and robust analysis of current and emerging themes, trends and issues to provide insights and influence decision making.

Duties

- Leading the strategic direction of the section, including the development and refinement of intelligence priorities and the accompanying intelligence strategy to meet those priorities.
- Managing a section to deliver tactical, operational and strategic intelligence outcomes, including collection, analysis and reporting requirements.
- Managing the development of intelligence professionals, including training and workforce planning.
- Representing the environment intelligence function in senior executive meetings and government and non-government forums.
- Building and sustaining strong relationships with stakeholders, such as law enforcement and intelligence partners, commonwealth, state and territory government, and non-government organisations, to deliver environmental outcomes.
- Managing and allocating resources, including forecasting and allocating resources between competing priorities.
- Contributing to the leadership of the Compliance and Enforcement Branch.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a Negative Vetting Level 1 security clearance. You will be required to obtain and maintain a clearance at this level.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

We currently have one vacancy available for immediate filling in Canberra ACT. A merit pool for filling the same or similar position in Canberra ACT may be established at the conclusion of this selection process.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Danny McQuillen, 0401 118 530
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=C9ACE057-2E48-1E3C-6024-E44DA2892A8A

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Climate Change, Energy, the Environment and Water

Vacancy VN-0764336

Job Title	Indigenous Advisory Committee Members
Job Type	Part-Time, Non-Ongoing
Location	Various locations - NSW NSW, Various locations - ACT ACT, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - NT NT, Various locations - SA SA, Various locations - TAS TAS, Various locations - WA WA
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	The Indigenous Advisory Committee meets up to six (6) times per year with a combination of face-to-face and virtual meetings.
Classification	Statutory Appointment
Position Number	2025/2782
Agency Website	https://www.dcceew.gov.au/

Job Description

<https://www.dcceew.gov.au/about/jobs/apply>

The Department of Climate Change, Energy, the Environment, and Water (DCCEEW) invites Expressions of Interest (EOIs) from Aboriginal and Torres Strait Islander peoples for part-time positions on the IAC, commencing in the first quarter of 2026.

The Indigenous Advisory Committee (IAC) is an independent, expert, statutory committee established under the Environment Protection and Biodiversity Conservation Act 1999 (EPBC Act). The EPBC Act is the Australian Government's central piece of environmental legislation that provides a framework to protect and manage nationally important flora, fauna, ecological communities, and heritage places and meet our international biodiversity conservation obligations.

The IAC provides expert Indigenous advice to the Federal Minister for the Environment on the operation of the EPBC Act, considering the significance of Aboriginal and Torres Strait Islander peoples' knowledge of the management of land, sea and the conservation and sustainable use of biodiversity.

The IAC is an advisory committee and does not act as a representative group that advocates for specific interests on behalf of Aboriginal and Torres Strait Islander communities and other stakeholder groups.

Duties

Meetings and workload

The IAC meets up to six (6) times per year with a combination of face-to-face and virtual meetings, to consider and develop advice for the Minister and the department. Weekend and out-of-hours travel to enable attendance to meetings is likely. There is also an out of session workload for the IAC including the potential responsibility of representing the IAC in meetings with external stakeholders or the Minister.

Remuneration

The remuneration for members is calculated in accordance with the relevant principal determination, the Remuneration Tribunal Determination (Remuneration and Allowances for Holders of Part-time Public Office) (as amended from time to time).

Travel expenses are calculated in accordance with Remuneration Tribunal (Official Travel) Determination (as amended from time to time).

Tenure

The successful candidates will be appointed to this statutory position on a part-time basis for a period of 3 years.

Eligibility

Applicants must be Aboriginal and/or Torres Strait Islander peoples.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Amanda Thompson, .
Agency Recruitment Site	https://www.dcceew.gov.au/about/jobs/apply

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Communications and the Arts

Vacancy VN-0764323

National Museum of Australia

Closing Date: Sunday 09 November 2025

Growth and Engagement
Creative Content

Job Title	Executive Level 1 - Audience Marketing Manager
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$118,256 - \$126,927
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	To be negotiated on Commencement
Classification	Executive Level 1
Position Number	150551
Agency Website	https://www.nma.gov.au/about/employment

Job Description

<https://www.nma.gov.au/about/employment>

We are seeking a high performing, strategic and data-driven Audience Marketing Manager to define, grow, engage and retain key audiences and segments nationally and internationally. This role is pivotal in ensuring our marketing efforts are highly targeted, relevant and impactful, ultimately driving higher engagement, conversion and loyalty. You will be the expert on who we are talking to and why they should care.

Duties

Key accountabilities

- Own the creation, maintenance, and refinement of detailed audience personas and segmentation strategies across the customer lifecycle (acquisition, activation and retention) to build audience lifetime value.
- Conduct in-depth market research, competitive analysis, and internal data analysis to uncover deep audience insights, pain points, motivations, and behaviours.
- Day to day management of the Marketing Team and budget to ensure high quality work is delivered on time and on budget
- Developing and implementing strategic and impacting marketing campaigns for always-on paid digital marketing, public programs and other Museum activities. This includes creative campaign development, digital and traditional marketing integration and optimisation, production of marketing materials, and stakeholder management.
- Develop a new and compelling audience lifetime value program that creates a relationship between key audience segments and the Museum – deepening engagement over time.
- Working with the Museum's commercial and programs team to develop and deploy value added benefits that respond to and amplify, audience behaviours.
- Managing integrity and application of the Museum's brand and ensuring that the Museum's brand is reflected in all marketing activities
- Working closely and liaising effectively with the Media Liaison Coordinator, Social Media Coordinator and other business units within the Museum, and external partners and stakeholders to leverage the best outcomes from marketing strategies
- Assisting with audience research, visitor number analysis and campaign evaluation to inform the Museum's continuous brand growth
- Demonstrate a strong commitment to Work Health and Safety (WH&S) by actively supporting a positive safety culture, following the Museum's WHS policies and procedures, and complying with reasonable instructions to ensure alignment with the Work Health and Safety Act 2011

Eligibility

To be eligible to apply for this vacancy, applicants must:

- be an Australian citizen
- undergo pre-employment checks, including a police record check
- hold or be eligible to hold a security clearance at the level specified in the position description.

Notes

To apply

Applicants must include a 2-page pitch addressing their suitability for the role against the essential and desirable Skills, experience and qualifications. Applicants must also provide a resume and contact details for 2 referees.

Visit <https://www.nma.gov.au/about/employment> and apply online.

Applications close 11:59pm Sunday 9 November 2025.

Reasonable adjustments are available throughout the recruitment process. If you require, or would like to discuss reasonable adjustments, please contact the Contact Officer for this position.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

About the National Museum of Australia

The National Museum of Australia is recognised at home and around the world as the place where the story of Australia comes alive. The Museum is the only institution equipped to tell the complex and comprehensive story of Australia from 65,000 years ago to the present day. The story of Australia is a remarkable one, from the ancient and enduring histories of the world's oldest living cultures to the achievements of modern Australia. It is a story that is ever evolving and growing – and it is a story for a nation and for the world. Our vision and mission • The Museum inspires, challenges and empowers people to find their voice and place in the world. • We strive to build a just and equitable society that honours and respects the First Nations peoples of this continent and all who have come after. • We collect, document, research and make accessible heritage collections that represent the diversity of experience in Australia. • We engage with audiences physically and digitally to promote learning, dialogue and debate about our past, present and future. • We promote collaborative work across the breadth of artistic and creative practice to enhance the cultural life of our nation. • We value and respect the commitment and contribution of all who participate in and contribute to the Museum's community. • The National Museum of Australia brings to life the rich and diverse stories of Australia through compelling objects, ideas and events. For more information, visit the NMA website.

To Apply

Position Contact	Dean Christie, 02 6208 5042
Agency Recruitment Site	https://www.nma.gov.au/about/employment

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