



Australian Government

**Commonwealth of Australia
APSJobs - Vacancies Daily
PS50 Daily Gazette Tuesday - 16 December
2025.pdf**

Published by Commonwealth of Australia

APSJobs - Vacancies Daily

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The date of publication of this Gazette is PS50 Daily Gazette Tuesday - 16 December 2025.pdf. The date of publication establishes the date the vacancy was notified in the Gazette for the purpose of 25(1)(b) of the Australian Public Service Commissioners Directions 2022.

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Vacancies

Vacancy VN-0765875

Department of Home Affairs

Closing Date:Wednesday 14 January 2026

Civil Maritime Capability
Civil Maritime Sustainment Maritime Safety and Compliance

Job Title	Littoral Safety and Compliance - Maritime Safety and Compliance
Job Type	Full-Time, Ongoing
Location	Various locations - NT NT, Various locations - NSW NSW, Various locations - QLD QLD, Various locations - SA SA, Various locations - VIC VIC, Various locations - WA WA
Salary	\$115,443 - \$134,865
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role
Classification	Executive Level 1
Position Number	140833
Agency Website	www.homeaffairs.gov.au

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/140833/>

About our team

The Australian Border Force (ABF) is an operationally independent body under the Home Affairs Portfolio. The ABF is responsible for operational activity that supports the Australian Government's border protection, investigations, compliance, detention and enforcement functions.

Civil Maritime Sustainment Branch (CMSB) provides air and marine surveillance capability in Australia's Exclusive Economic Zone (EEZ). This includes operating a fleet of vessels crewed by ABF officers performing strategic patrols, tactical surveillance and on-water law enforcement activities and managing contracted surveillance aircraft and satellite, sensor systems and logistics support. CMSB operates in a complex, challenging and rapidly evolving environment characterised by a continual high tempo of operations.

The ABF littoral fleet includes all ABF vessels less than 24 metres in length, (not including ship's boats embarked on the Cape Class). The littoral fleet area of operations extends out to 24 nautical miles and missions cover all coastal environments including rivers, bays, inlets, and the territorial sea. There are presently 32 vessels in the Littoral Fleet.

The Maritime Safety and Compliance Section provides oversight of maritime safety, standards, compliance and support arrangements to ensure the safe operation of the ABF fleet and the safety of our sea-going workforce. It is responsible for ensuring the ABF operates in compliance with Australian and international regulatory and safety frameworks including: the International Safety Management (ISM) Code, the Navigation Act 2012, the Marine Safety (Domestic Commercial Vessel) National Law Act 2012, Australian Maritime Safety Authority (AMSA) Marine Orders, and the Work Health and Safety Act (Cth) 2011.

To deliver this mission the section manages a safety, compliance and audit framework under the ABF Maritime Safety Management System (SMS), and undertakes incident reviews and investigations, manages sea-going endorsements and sea service qualifications.

Our ideal candidate

To thrive in the role, you will exhibit the following:

- Understand that the ABF littoral fleet operates in compliance with Australian and International regulatory and safety frameworks
- Ability to lead a small team that oversees the safety framework for the ABF's littoral vessels and conducts regulatory audit and compliance checks in accordance with maritime legislation and regulations
- Ability to drive littoral safety related activity and maintain strong effective relationships with key stakeholders
- Ability to develop and deliver operational compliance and capability
- Strong collaboration skills to work with stakeholders across the broader division by promoting maritime and environmental safety across the littoral fleet
- Work closely with the Inspector Maritime Safety and Compliance and Inspector Maritime Operational Compliance, to support the broader ABF Safety Management System
- Manage two Supervisors to deliver support to operations.

Duties

As Inspector Littoral Safety and Compliance, you will be responsible for the following functions:

- Work independently, under broad direction, to resolve issues and deliver quality outcomes
- Provide expert advice in relation to the safe operation and management of the littoral fleet of vessels
- Monitor the safety and pollution prevention aspects of vessels in the littoral fleet
- Oversee the continued improvement, update and implementation of the littoral suite of SMS documentation, under the guidance of the Superintendent Maritime Safety and Compliance
- Lead littoral fleet audit, assurance and compliance activities, including Master's Reviews, facilitates corrective actions and drives audit outcomes
- Support the Maritime Safety and Compliance approach to critical incidents and review of other maritime events
- Contribute to risk assessment and risk management activities for the littoral fleet in consultation with key stakeholders
- Engage and collaborate with key internal and external stakeholders to identify opportunities, achieve outcomes and facilitate cooperation
- Contribute to the development of business plans, forward work plans, action plans, registers and risk strategies
- Contribute to high-level written material, submissions and briefs, such as Senate Estimate briefs and Questions on Notice, departmental briefs and correspondence, corporate documentation, reports, media releases and talking points for senior staff and the Senior Executive
- Communicate effectively and make sound decisions based on professional judgement and experience
- Lead a small team to deliver high quality outputs within specified timeframes
- Managing competing priorities, effort, timelines and resources to achieve assigned tasks and outcomes
- Provide high level specialist technical or professional advice on specific littoral fleet issues to guide littoral fleet activities
- Lead records management functions to ensure records are accurate, complete and managed in accordance with departmental policy.

Additional information

Mandatory:

- At a minimum, Master<45m Certificate of Competency or other qualifications and experience considered to be equivalent, as issued by the Australian Maritime Safety Authority
- A demonstrated and thorough working knowledge of the Navigation Act 2012, the Marine Safety (Domestic Commercial Vessel) National Law Act 2012, Australian Maritime Safety Authority (AMSA) Marine Orders, and the Work Health and Safety Act (Cth) 2011
- A demonstrated understanding of the ISM Code, and experience implementing Maritime Safety Management Systems
- Knowledge and experience in best practice methodology, quality assurance systems and an operational knowledge of ISM auditing frameworks

- High level communication, negotiation and liaison skills including time management and brief writing skills
- Demonstrated experience leading a team in a high tempo environment where there are multiple competing priorities
- Availability for interstate travel is essential to performing the role.

Preferred:

- Master <500GT Certificate of Competency
- Marine Engine Driver Grade 2 (MED 2) or higher
- Global Maritime Distress and Safety System (GMDSS) qualifications
- Designated Person Ashore training.

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Negative Vetting Level 1 (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

Information about employment and advice on how to apply for vacancies can be obtained from the Department's website at <https://www.homeaffairs.gov.au/about-us/careers>.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Home Affairs

The Department of Home Affairs is responsible for central coordination, and strategy and policy leadership in relation to cyber and critical infrastructure resilience and security, immigration, border security and management, counter-terrorism, the protection of our sovereignty, citizenship and social cohesion. The Department implements a strategically coordinated approach to the cyber security and resilience of all Australians through the appointment of a Cyber Security Coordinator and continues to enable rapid responses to threats of foreign interference through the dedicated Counter Foreign Interference Coordinator. Additionally, the Department contributes to Australia's prosperity and unity through the management and delivery of the migration, humanitarian and refugee programs. The Department also promotes social cohesion through multicultural programs, providing settlement services and through managing and conferring citizenship. We encourage applications from Indigenous Australians, people with disability and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential. For more information www.homeaffairs.gov.au/about-us/careers/working-with-us/workplace-diversity

To Apply

Position Contact	Marcus Gregory, 0477 315 441
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/140833/

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- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Vacancy VN-0765883

Job Title	Supervisor - Maritime Safety & Compliance Section
Job Type	Full-Time, Ongoing
Location	Various locations - NSW NSW, Various locations - NT NT, Various locations - QLD QLD, Various locations - SA SA, Various locations - VIC VIC, Various locations - WA WA
Salary	\$94,563 - \$107,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role
Classification	APS Level 6
Position Number	140823
Agency Website	www.homeaffairs.gov.au

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/140823/>

About our team

The Australian Border Force (ABF) is an operationally independent body under the Home Affairs Portfolio. The ABF is responsible for operational activity that supports the Australian Government's border protection, investigations, compliance, detention and enforcement functions.

Civil Maritime Sustainment Branch (CMSB) provides air and marine surveillance capability in Australia's Exclusive Economic Zone (EEZ). This includes operating a fleet of vessels crewed by Australian Border Force (ABF) officers performing strategic patrols, tactical surveillance and on-water law enforcement activities and managing contracted surveillance aircraft and satellite, sensor systems and logistics support. CMSB operates in a complex, challenging and rapidly evolving environment characterised by a continual high tempo of operations.

The Maritime Safety and Compliance section provides oversight of maritime safety, standards, compliance and support arrangements to ensure the safe operation of the ABF fleet and the safety of our sea-going workforce. It is responsible for ensuring the ABF operates in compliance with Australian and international regulatory and safety frameworks including: the International Safety

Management (ISM) Code, the Navigation Act 2012, the Marine Safety (Domestic Commercial Vessel) National Law Act 2012, Australian Maritime Safety Authority (AMSA) Marine Orders, and the Work Health and Safety Act (Cth) 2011.

To deliver this mission the section manages a safety, compliance and audit framework under the ABF Maritime Safety Management System (SMS), and undertakes incident reviews and investigations, manages sea-going endorsements and sea service qualifications.

Our ideal candidate

We have multiple Supervisor roles available in the Maritime Safety and Compliance Section. These roles are responsible for supporting the Inspector Maritime Safety and Compliance and play a key part in keeping the ABF fleet operational. They drive compliance and ensure ABF meets its regulatory and legal requirements.

We are seeking candidates with excellent communication and consultation skills to support collaboration with both internal and external stakeholders. To thrive in one of the roles, you will exhibit the following:

Supervisor ISM Coordinator - location: Canberra, ACT

The Supervisor ISM Coordinator will ensure the ABF's ongoing compliance with Australian and international regulatory and safety frameworks including: the International Safety Management (ISM) Code, the Navigation Act 2012, the Marine Safety (Domestic Commercial Vessel) National Law Act 2012 and Australian Maritime Safety Authority (AMSA) Marine Orders. The Supervisor ISM Coordinator will ensure the effective implementation and maintenance of the ABF Safety Management System (SMS) across the fleet, through the coordination of the internal and external audit program, as well as reporting and resolution of non-conformances to enhance vessel safety.

Supervisor Maritime Safety and Regulatory Specialist - location: Canberra, ACT

The Supervisor Maritime Safety and Regulatory Specialist will support the effective implementation and maintenance of the Safety Management System (SMS) on ABF vessels, in accordance with relevant regulations and industry best practices. This role will undertake a range of safety related projects and support the Safety Management System more broadly, by addressing identified areas for improvement.

Supervisor Littoral Safety and Compliance (SMS) – location: NSW, ACT, WA, NT, VIC, QLD, SA

The Supervisor Littoral Safety and Compliance (SMS) support the continued update, implementation and management of the littoral suite of SMS documentation. Additional responsibilities include supporting the integration and implementation of higher tier documentation, implementation, review and management of action plans and operational plans, performance reporting and occasional oversight of sea-going crew performing shore duty.

Duties

The key duties of the position

In each position you will:

- Contribute to the delivery of new or improved procedures and processes that enhance the delivery of operational outcomes
- Implement quality management standards and procedures for the team
- Provide and contribute relevant input to the development of business plans, forward work plans and risk treatment strategies
- Monitor, review and continually provide input to improve risk management of the work area's support to operations
- Initiate, build and maintain strong relationships with key stakeholders across internal and external networks
- Communicate effectively with staff and stakeholders on a range of relevant issues
- Maintain current best-practice knowledge, including new thinking and approaches, and regularly communicate this to teams. Contribute to high-level written material, submissions or briefs, such as Senate Estimate briefs and Questions on Notice, departmental briefs and correspondence, corporate documentation, reports and media releases or talking points, in relation to sensitive and controversial matters.

Custom Tasks

Supervisor ISM Coordinator

- Liaise with key external stakeholders including Australian Marine Safety Authority (AMSA), Class Societies, Recognised Organisations and auditors to ensure the ABF's ongoing compliance with regulatory and safety frameworks and industry standards
- Provide subject matter expertise, guidance and support to colleagues, marine crew, departmental stakeholders and executive on ISM and SMS implementation and compliance as required, to support incident reviews, investigations and audits
- Support fleet audit, assurance and compliance activities including:
 - Master's Reviews, internal and external audits
 - Identify non-conformances and facilitate corrective actions
 - Drive audit outcomes and areas for improvement

- Manage the non-conformance registers and make recommendations to ensure actions are specific, measurable and achievable
- Assist in the preparation of detailed audit reports, documenting findings, recommendations, and corrective actions
- Coordinate and report on internal and external audit outcomes
- Support the drafting and review of Vessel Management Plans (VMP) as required
- Any other tasks or duties as determined by Inspector Maritime Safety and Compliance.

Supervisor Maritime Safety and Regulatory Specialist

- Provide subject matter expertise, guidance and support to colleagues, marine crew, departmental stakeholders and executive on:
 - Risk management
 - Risk assessments and specific activities relevant to vessel safety
 - ISM, SMS implementation and compliance as required, to support incident reviews, investigations and audits
- Review vessel safety activities, documentation, procedures, and records to ensure compliance with:
 - Relevant regulations and industry standards
 - Research and prepare detailed reports, on documenting findings, recommendations, and corrective actions to ensure continuous improvement of the SMS
 - Promote a strong safety culture on vessels through effective communication and training
- Draft or update SMS Work Instructions (WI) and policy documents as needed to incorporate investigation outcomes, lessons learnt or WHS reporting
- Support WHS and Comcare matters that require specialist advice and resolution
- Any other tasks or duties as determined by Inspector Maritime Safety and Compliance.

Supervisor Littoral Safety and Compliance (SMS)

- Any other tasks or duties as determined by Inspector Littoral Safety and Compliance.

Additional information

Mandatory

The Supervisor, Maritime Safety and Compliance Section must:

- Possess detailed knowledge of, and the ability to interpret and apply, relevant Australian legislation and standards, particularly with reference to the Commonwealth's rights and obligations under the Navigation Act 2012, Marine Safety (Domestic Commercial Vessel) National Law Act 2012, Work Health and Safety Act (Cth) 2011 and other relevant statutory documents.

Supervisor ISM Coordinator

In addition to the above requirements, you will:

- Have extensive experience and in-depth knowledge of maritime safety management including ISM Code implementation, SMS best practice, implementation of marine safety regulations and compliance with industry standards
- Have well developed project management skills
- Have experience in a maritime or operational environment.

Supervisor Maritime Safety and Regulatory Specialist

In addition to the above requirements, you will:

- Have extensive experience and in-depth knowledge of maritime safety management including ISM Code implementation, SMS best practice, implementation of marine safety regulations and compliance with industry standards
- Have experience in a maritime or operational environment. Supervisor Littoral Safety and Compliance (SMS)

In addition to the above requirements, you will:

- Demonstrate leadership skills and have experience managing a team
- Be available for regular interstate travel as it is essential to performing the role.

Preferred

Supervisor ISM Coordinator & Supervisor Maritime Safety and Regulatory Specialist

Experience or formal qualifications in any of the following will be highly regarded:

- Project management
- Quality assurance systems and auditing frameworks
- Strong understanding of ABF and Defence safety management frameworks.

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Negative Vetting Level 1 (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

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Notes

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To Apply

Position Contact	Kaylene Douglas, 0481 165 659
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/140823/

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Vacancy VN-0765886

Job Title	Supervisor Littoral Safety and Compliance (MOC)
Job Type	Full-Time, Ongoing
Location	Various locations - NSW NSW, Various locations - NT NT, Various locations - QLD QLD, Various locations - SA SA, Various locations - VIC VIC, Various locations - WA WA
Salary	\$94,563 - \$107,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 6
Position Number	JR 140831
Agency Website	www.homeaffairs.gov.au

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/140831/>

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The Australian Border Force (ABF) is an operationally independent body under the Home Affairs Portfolio. The ABF is responsible for operational activity that supports the Australian Government's border protection, investigations, compliance, detention and enforcement functions.

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The Maritime Safety and Compliance Section provides oversight of maritime safety, standards, compliance and support arrangements to ensure the safe operation of the ABF fleet and the safety of our sea-going workforce. It is responsible for ensuring the ABF operates in compliance with Australian and international regulatory and safety frameworks including: the International Safety Management (ISM) Code, the Navigation Act 2012, the Marine Safety (Domestic Commercial Vessel) National Law Act 2012, Australian Maritime Safety Authority (AMSA) Marine Orders, and the Work Health and Safety Act (Cth) 2011.

To deliver this mission the section manages a safety, compliance and audit framework under the ABF Maritime Safety Management System (SMS), and undertakes incident reviews and investigations, manages sea-going endorsements and sea service qualifications.

Please visit our website for more information about the [Department of Home Affairs](#) or [Australian Border Force](#)

Our ideal candidate

To thrive in the role, you will exhibit the following:

- Support the operational compliance program for the ABF littoral fleet of vessels
- Contribute to reports, corporate briefings, action plans and operational plans relating to the ABF's littoral fleet
- Demonstrate leadership skills and have experience managing a team

The role will support the Maritime Operational Compliance (MOC) team, in driving safety and regulatory compliance for the littoral fleet. This includes:

- Performing audits of vessels and littoral fleet crew capabilities
- Addressing and closing non-conformances arising from these audits
- Undertaking reviews and investigations in relation to safety incidents and hazards
- Providing advice to littoral fleet crew, to support safety and regulatory compliance of the ABF's littoral fleet.

Duties

As Supervisor Littoral Safety Compliance (MOC), you will be responsible for the following functions:

- Implement quality management standards and procedures for the team.

- Assist with the development of operational policies and procedures, utilising best-practice processes.
- Provide and contribute relevant input to the development of business plans, forward work plans and risk treatment strategies
- Provide advice and mentoring to ABF sea-going officers crewing littoral vessels on the methodologies of undertaking Group Command functions in accordance with operation command principles
- Monitor, review and continually provide input to improve risk management of the work area's support to operations
- Initiate, build and maintain strong relationships with key stakeholders across internal and external networks
- Communicate effectively with staff and stakeholders on a range of relevant issues
- Cultivate a high performance culture by setting an example for staff to follow.

Custom tasks:

- Develop and maintain a program of operational compliance assessments and audits of sea-going vessels and crew to maintain legislative and regulatory requirements in accordance with the Navigation Act, National Law Act, Marine Orders and the WHS Act
- Provide advice and assistance to ABF sea-going officers crewing littoral vessels in relation to specialist marine duties including radio operation, vessel boarding, littoral evolutions, navigation and engineering duties
- Drafting reports and briefings related to the maintenance and improvement of maritime safety matters, equipment, procedures and work instructions, with a particular focus on the ABF's littoral fleet
- Any other tasks or duties as determined by Inspector, Littoral Safety and Compliance supervisor.

Additional information

Mandatory requirements:

- Hold, at a minimum, Master<45m Certificate of Competency or other qualifications and experience considered to be equivalent, as issued by the Australian Maritime Safety Authority
- Hold a current Australian driver's license
- Have highly developed IT skills and be proficient in Microsoft applications, Content Manager and departmental applications
- The officer should be available for regular interstate travel which is essential to performing the role
- Possess knowledge of, and the ability to interpret and apply, relevant Australian legislation and standards, particularly with reference to the Commonwealth's rights and obligations under the *Navigation Act 2012*, *Marine Safety (Domestic Commercial Vessel) National Law Act 2012*, *Work Health and Safety Act (Cth) 2011* and other relevant statutory documents.
- Demonstrate leadership skills and have experience managing a team

In addition, you will have the ability to maintain the following:

- Relevant ABF medical, fitness and psychometric standards relevant for Border Force Officer and or Use of Force requirements
- All ABF and regulatory qualifications and endorsements as required to undertake the position
- AMSA issued Certificate of Medical Fitness for Sea Duty in accordance with Marine Order Part 9 (Health - Medical Fitness)
- AMSA issued Certificate of Safety Training
- Qualifications Provide first aid (HLTAID011) and provide cardiopulmonary resuscitation (HLTAID009).

Desirable skills:

Experience or formal qualifications in any of the following will be highly regarded:

- A demonstrated understanding of Australian and international regulatory and safety frameworks including the International Safety Management (ISM) Code, ABF Vessel Management Plans and AMSA Marine Orders.

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Negative Vetting Level 1 (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

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To Apply

Position Contact	Anthony Flynn, N/A
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/140831/

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Vacancy VN-0765888

Department of Home Affairs

Closing Date:Wednesday 14 January 2026

Civil Maritime Capability
Civil Maritime Sustainment Marine and Aerial Asset Availability

Job Title	Supervisor - Marine and Aerial Asset Availability
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT
Salary	\$94,563 - \$107,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role
Classification	APS Level 6
Position Number	140801
Agency Website	www.homeaffairs.gov.au

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/140801/>

About our team

The Australian Border Force (ABF) is an operationally independent body under the Home Affairs Portfolio. The ABF is responsible for operational activity that supports the Australian Government's border protection, investigations, compliance, detention and enforcement functions.

Within the ABF, Civil Maritime Sustainment Branch (CMSB) is responsible for the capability management and sustainment of a fleet of air and marine surveillance, patrol and response assets. Our capabilities include ocean going patrol boats, shallow water and coastal response vessels and contracted aircraft. The Branch provides command, operational and logistical services in support of ABF's operational objectives.

CMSB operates in a complex, challenging and changing environment that is characterised by a continually high tempo of operations.

The Marine and Aerial Asset Availability provides operational oversight of planning, and performance monitoring of ABF's vessels and other civil maritime capabilities and is responsible for ensuring ABF's maritime surveillance assets are available for tasking by Maritime Border Command (MBC).

This Section is the point of contact for any operational matters related to the ABF's civil maritime capability (including the ABF's fleet of vessels) and acts as the liaison point with a wide range of stakeholders, including MBC and the Australian Border Operations Centre (ABOC), in relation to asset availability in support of Civil Maritime Operations.

Our ideal candidate

The ABF is looking for officers interested in contributing to Australia's national security through delivery and sustainment of a fit-for-purpose civil maritime capability, including a fleet of ABF vessels and contracted aerial surveillance assets.

Located in Canberra and reporting directly to the Inspector, Marine and Aerial Asset Availability.

This position is responsible for:

- Contributing to scheduling ABF's marine assets, including through development of the maritime Asset Availability Plan (AAP)
- Liaising with key stakeholders such as MBC and the Australian Border Operations Centre (ABOC) to communicate changes to asset availability in a timely manner
- Recording and reporting maritime patrol days, which is an important element of performance reporting. It also reviews post patrol reports to ensure that any items are addressed by the appropriate area and lessons learned contribute to continuous improvements
- Demonstrating strong communication and engagement skills to work cooperatively with partners, stakeholders and senior executives

- Enabling positive team culture and supporting the delivery of team objectives collegiately and collaboratively
- Being able to quickly develop a working knowledge of maritime asset availability and reporting, and or demonstrate scheduling experience in a maritime, or equivalent sector
- Bringing critical thinking and problem resolution skills to identify, understand and propose solutions to technical issues to ensure operational readiness and optimise the availability of assets.

Duties

Additional information

Mandatory

- Demonstrated ability to interrogate corporate reporting systems and Microsoft Excel.

Desirable

Experience in any of the following will be highly regarded:

- Understanding of ABF maritime surveillance and scheduling experience in a maritime or equivalent sector
- Demonstrated stakeholder engagement skills
- Strong written and verbal communications skills
- Understanding of the International Safety Management code (ISM code), ABF Vessel Management Plans and the Safety Management System.

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Negative Vetting Level 1 (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

Information about employment and advice on how to apply for vacancies can be obtained from the Department's website at <https://www.homeaffairs.gov.au/about-us/careers>.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Home Affairs

The Department of Home Affairs is responsible for central coordination, and strategy and policy leadership in relation to cyber and critical infrastructure resilience and security, immigration, border security and management, counter-terrorism, the protection of our sovereignty, citizenship and social cohesion. The Department implements a strategically coordinated approach to the cyber security and resilience of all Australians through the appointment of a Cyber Security Coordinator and continues to enable rapid responses to threats of foreign interference through the dedicated Counter Foreign Interference Coordinator. Additionally, the Department contributes to Australia's prosperity and unity through the management and delivery of the migration, humanitarian and refugee programs. The Department also promotes social cohesion through multicultural programs, providing settlement services and through managing and conferring citizenship. We encourage applications from Indigenous Australians, people with disability and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential. For more information www.homeaffairs.gov.au/about-us/careers/working-with-us/workplace-diversity

To Apply

Position Contact	Mark Plumb, 02 5127 7722
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/140801/

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Agriculture, Water and the Environment

Vacancy VN-0765895

Department of Agriculture, Fisheries and Forestry

Closing Date: Tuesday 06 January 2026

Deputy Chief Veterinary Officer Pacific Engagement Program for Animal Health

Job Title	Project Officer
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	\$95,438 - \$108,360
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Subject to negotiation
Classification	APS Level 6
Position Number	2025/3766
Agency Website	https://www.agriculture.gov.au

Job Description

<https://www.agriculture.gov.au/about/jobs/apply>

Why YOU are important to us and what impact will you have on the Australian Chief Veterinary Office Division and the departments' goal.

We have a big-picture view of Australia's animal health, and work with partners at home and abroad to support good animal biosecurity. The Office assesses new biosecurity threats, provides strategic advice and influences international standards. We build connections across Australia, in the Asia Pacific region, and globally to improve animal health. Our Office is also responsible for representing Australia at the World Organisation for Animal Health.

We build strong connections in the Indo-Pacific region and help countries improve their animal health and workforce. We also promote Australia's leadership on One Health: the link between

people, animal and ecosystem health. This includes working to tackle the global threat of antimicrobial resistance.

As a Project Officer in the Pacific Engagement Program for Animal Health section, you will support delivery of animal health capacity building projects with Australia's near neighbours, with a view to enhance animal health and biosecurity in Australia and our region.

Duties

This is where you play an important role.

As the **Project Officer**, you will:

- Contribute to the delivery of a multi-year paraveterinary training program for Pacific Island countries and territories, and Timor-Leste, in line with established objectives.
- Establish and manage grant agreements, procurements, contracts, and other financial arrangements with project partners.
- Oversee project revenue, expenditure, and financial reporting obligations.
- Prepare and maintain project documentation for reporting, monitoring and evaluation purposes.
- Organise meetings, workshops and international travel, including virtual and face-to-face, with Australian and international counterparts.
- Perform administrative duties and coordinate project activities to support the program's success.
- Identify and effectively communicate with internal and external stakeholders, and develop strong working relationships.
- Contribute to briefings, presentations, and other communication materials, and provide accurate advice to internal and external stakeholders.

Note: The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may also be used to fill future ongoing vacancies in the branch where the duties are of a similar nature.

Eligibility

Our ideal candidate will have:

Knowledge and experience:

- Demonstrated experience with project delivery involving multiple diverse stakeholder groups.
- Proven ability to build and maintain strong working relationships with internal and external stakeholders.
- Knowledge of Commonwealth procurement and grant systems and experience in preparing and administering procurement contracts and grants.
- Previous experience working in the fields of international development or biosecurity, and/or an understanding of Pacific Island cultures would be an advantage.

Skills and capabilities:

- Strong project management skills, including the ability to think strategically, synthesise complex information and identify effective solutions.
- Strong organisational, financial, and administration skills, with excellent attention to detail.
- Active listening skills and the ability to convey ideas and information via written and verbal communication.
- The ability to work independently, flexibly, and collaboratively within a team.
- Strong interpersonal skills, good work ethic, and ability to show initiative.
- The ability to solve problems, work under tight timeframes, and prioritise competing demands to achieve results.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six-month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths>

About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Corissa Miller, 0421 908 375
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Foreign Affairs and Trade

Vacancy VN-0765887

Job Title	Senior Data Analyst
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC
Salary	\$117,157 - \$131,786
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements are in place and specific details can be negotiated in accordance with our Enterprise Agreement
Classification	Executive Level 1
Position Number	6121_12/25
Agency Website	https://www.austrade.gov.au/about/employment

Job Description

<https://austradejobs.nga.net.au/cp/>

The Office of Tourism and the Visitor Economy (OTVE), situated within Austrade, leads the development of tourism and visitor economy policy for the Australian Government, delivers tourism initiatives and provides tourism data and insights.

Tourism Research Australia (TRA) is a branch within OTVE that leads the production and analysis of Australia's official tourism statistics. It is also Australia's leading provider of quality tourism intelligence across both international and domestic markets. Our data underpins government tourism policy decisions, supports industry development, and contributes to delivery of the THRIVE 2030 national strategy for long-term sustainable growth of the visitor economy.

Duties

- Leading data processing, analysis, reporting and dissemination activities relating to the quarterly release of the IVS and DoTS
- Managing the development and maintenance of programs/code in languages such as SAS, R and/or Python
- Working with 3rd party and big data sources, including leading development of innovative approaches to using data, exploration of different data sources, management and drawing of data and insights
- High-level analysis and reporting of tourism-related data, noting trends and insights.

- Management and oversight of large-scale survey questionnaire design and collection processes
- Working collaboratively with the team at Austrade, contracted agencies, state and territory governments and a range of external stakeholders to understand and deliver on data and research priorities
- Managing the maintenance and improvements of TRA systems used for data processing activities and producing statistical products and advice
- Managing the administration of TRA data holdings, including development and maintenance of relevant documentation
- Contract management and procurement of services from external service providers
- Communicating outputs clearly and effectively through written reports to senior managers, publications, and via data visualisations
- Effectively overseeing the delivery of both long-term projects and short-term commitments
- Fostering an inclusive and effective team culture focussed on continuous learning, evaluation and improvement of skills, processes and outcomes.
- Providing specialist technical support to funding partners, TRA colleagues and other data users
- Project management of TRA deliverables and publications

Eligibility

- Australian citizenship – our successful candidate must be an Australian citizen.
- Security clearance – our successful candidate is required to hold, or have the ability to obtain, and maintain a Baseline security clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Austrade

Austrade is an Australian Commonwealth Government agency with approximately 1,1100 staff based across 98 offices in 50 countries. Austrade reports to the Minister for Trade and Tourism. Austrade's core purpose is to grow Australia's prosperity and promote Australia on the global stage. Through our teams located across Australia and our extensive international network, we help Australian exporters to grow, expand and diversify internationally, facilitate high-quality international investment into Australia, boost Australia's visitor economy, deliver commercial insights to inform government policy, execute government programs, and implement simplified trade reforms. Austrade is a key enabler and delivery agency for Australia's economic security with a focus on net zero transformation, trade modernisation, export diversification, building critical capabilities and technologies, the visitor economy and the growth of First Nations businesses. With international trade and capital markets continuing to navigate economic uncertainty and intensifying competition, Austrade's role has never been more important. Austrade values the diversity of its workforce and strives to ensure its workplaces are inclusive for all our people. Want to know more about working at Austrade? Visit <https://www.austrade.gov.au/About/Employment/Working-at-Austrade>.

To Apply

Position Contact	Garrett Tyler-Parker, +61 (2) 6201 7355
Agency Recruitment Site	https://austradejobs.nga.net.au/cp/

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Foreign Affairs and Trade

Vacancy VN-0765915

Austrade

Closing Date:Thursday 22 January 2026

Visitor Economy and Client Programs

Job Title	General Manager - Office of Tourism and the Visitor Economy
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	The candidate will be required to work predominantly on site; work from home will be supported where operationally feasible.
Classification	Senior Executive Service Band 2
Position Number	6120_12/25
Agency Website	https://www.austrade.gov.au/about/employment

Job Description

<https://austradejobs.nga.net.au/cp/>

The Australian Trade and Investment Commission—Austrade—promotes Australian trade, investment, tourism and education to the world. We deliver services to grow Australia’s economic prosperity.

Our purpose is to unlock opportunities that help Australian businesses go further, faster. We have a proud history of helping Australian businesses pursue their global ambitions through our international expertise and trusted networks.

We're experts in connecting Australian businesses to the world and the world to Australian business. Our global network turns local market connections and insights into valuable export and investment support.

We contribute to Australia's prosperity by:

- Linking Australian businesses to global export opportunities
- Providing market and industry insights, making it easier for businesses to go global
- Attracting international investment to drive local jobs and develop skills
- Leading policy and programs for Australian tourism and the visitor economy
- Attracting international students to study with Australia

Duties

The Office of Tourism and the Visitor Economy (OTVE) has recently been established to amplify Austrade's role and capacity to deliver beneficial outcomes for the Australian tourism and visitor economy sectors, in accordance with its statutory responsibilities.

The General Manager of the Office will be responsible for the delivery of outcomes through:

- leadership of high-quality policy development to support implementation of THRIVE 2030 – the national strategy for the long-term sustainable growth of Australia's visitor economy
- oversight of the functions of Tourism Research Australia
- influential stakeholder engagement
- establishment of a high-performance team culture.

A key element of the role is close collaboration with an extensive set of external stakeholders, including portfolio partner Tourism Australia; other Commonwealth entities responsible for policies and activities relevant to the tourism and visitor economy sectors; state and territory governments; and the tourism industry. The General Manager OTVE also collaborates closely within Austrade to deliver integrated tourism, trade and investment outcomes.

The General Manager OTVE is responsible for:

1. Tourism policy development and implementation

- Leading the development of evidence-based policies to support outcomes for the Australian tourism and visitor economy sectors.

- Prioritisation of divisional effort on the highest impact policy areas.
- Implementation of policy to deliver tangible benefits to the tourism and visitor economy sectors.

2. Tourism Research Australia (TRA)

- Overseeing the delivery of high quality TRA publications that are targeted at stakeholder needs and uphold the highest statistical standards.
- Ensuring TRA's continued access to quality data sources.

3. Stakeholder engagement

- Effective and influential engagement with Commonwealth Government agencies responsible for tourism-relevant policies to optimise tourism and visitor economy sector outcomes.
- Effective engagement with state and territory governments to ensure a whole-of-nation approach to tourism and the visitor economy.
- Strategic engagement with industry stakeholders to ensure effective two-way communication flow.

4. Internal collaboration

- Bringing a highly collaborative whole-of-agency approach to deliver integrated tourism, trade and investment outcomes.
- Working closely with agency corporate areas to ensure OTVE is well-integrated within the organisation.

5. High performance culture

- Nurturing divisional capability to enable delivery of expected outcomes.
- Creating a positive, high-performing and innovative divisional culture.

Eligibility

Employment with the Australian Trade and Investment Commission is subject to conditions prescribed within the Public Service Act 1999.

Australian citizenship: Our successful candidate must be an Australian citizen

Security clearance: The successful candidate is required to hold or have the ability to obtain and maintain a **Negative Vetting Level 2** security clearance.

Notes

How to apply

Applications are to be submitted via Austrade's online application system. Please ensure that you receive an email acknowledgement confirming receipt of your application.

Applications close on 11:30pm on Thursday 22 January 2026 Australian Eastern Daylight Time (AEDT)

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Austrade

Austrade is an Australian Commonwealth Government agency with approximately 1,1100 staff based across 98 offices in 50 countries. Austrade reports to the Minister for Trade and Tourism. Austrade's core purpose is to grow Australia's prosperity and promote Australia on the global stage. Through our teams located across Australia and our extensive international network, we help Australian exporters to grow, expand and diversify internationally, facilitate high-quality international investment into Australia, boost Australia's visitor economy, deliver commercial insights to inform government policy, execute government programs, and implement simplified trade reforms. Austrade is a key enabler and delivery agency for Australia's economic security with a focus on net zero transformation, trade modernisation, export diversification, building critical capabilities and technologies, the visitor economy and the growth of First Nations businesses. With international trade and capital markets continuing to navigate economic uncertainty and intensifying competition, Austrade's role has never been more important. Austrade values the diversity of its workforce and strives to ensure its workplaces are inclusive for all our people. Want to know more about working at Austrade? Visit <https://www.austrade.gov.au/About/Employment/Working-at-Austrade>.

To Apply

Position Contact	Dara Williams, dara.williams@austrade.gov.au
Agency Recruitment Site	https://austradejobs.nga.net.au/cp/

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Foreign Affairs and Trade

Vacancy VN-0765851

Australian Centre for International Agricultural Research (ACIAR)

Closing Date: Sunday 18 January 2026

Corporate Business Engagement and Assurance

Job Title	Assistant Director, Governance and Assurance
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Barton ACT
Salary	\$122,633 - \$128,889
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	While onsite attendance is required, work from home arrangements can be negotiated in accordance with our EA and operational requirements
Classification	Executive Level 1
Position Number	0102
Agency Website	https://www.aciar.gov.au

Job Description

<https://www.aciar.gov.au/>

ACIAR is a small agency with a domestic and international focus. It comprises three branches: Research, Partnerships and Corporate. The Corporate branch provides operational management and comprises five sections: Finance, Human Resources, Information and Communication Technology, Procurement, and Business Engagement and Assurance.

A career in ACIAR's Corporate branch offers a unique opportunity to contribute to meaningful international development in a collaborative and supportive environment. If you're passionate about making a difference, want to be part of a branch that drives positive change, interested in pushing technical and policy boundaries, and value working within a talented and respected team, we encourage you to apply.

Reporting to the Director Business Engagement and Assurance, the **Assistant Director Governance and Assurance** will actively engage with stakeholders to deliver and advise on effective frameworks, policies and procedures to meet business objectives and legislative obligations.

Working within a small team, you will provide leadership and oversight of ACIAR's compliance practices and manage ACIAR's governance requirements, including enterprise policies and reporting. This includes working collaboratively across the agency to deliver ACIAR's Integrity Policy, Data Strategy, Fraud Control Plan, Business Continuity Plan, and internal audit and assurance programs. You will also contribute to the management of ACIAR's Security Framework, property management, and Freedom of Information (FOI) and Public Interest Disclosure (PID) compliance and reporting.

Duties

Under the general direction of the Director Business Engagement and Assurance the **Assistant Director Governance and Assurance** will:

1. Manage the delivery of legislative reporting requirements, including the Portfolio Budget Statement, Annual Report, and Corporate Plan.
2. Manage agency governance and assurance practices such as the Audit and Risk Committee and internal audit program, ensuring recommendations are implemented across the agency in a timely manner.
3. Manage the delivery of key assurance policies, procedures, and frameworks in accordance with legislative and regulatory requirements.
4. Manage and implement an annual review timeline for policies, frameworks, and procedures, to ensure adherence to relevant legislative and regulatory requirements and identify areas for improvement.
5. Build and maintain strong relationships with internal and external stakeholders to gather information, provide advice, and deliver accurate and timely briefing and reporting outcomes.
6. Work collaboratively across the agency to ensure security and property management activities provide a safe and productive environment for staff.
7. Work collaboratively across the agency to deliver Business Engagement and Assurance activities, training, and communications to improve staff awareness, capability and compliance.
8. Provide leadership, mentoring, and guidance to APS staff, fostering a collaborative and high-performing team environment.

Perform other duties as required or requested.

Eligibility

- **Australian Citizenship** - our successful candidate must be an Australian citizen.
- **Security clearance** - our successful candidate will be required to obtain and maintain a Negative Vetting 1 security clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Centre for International Agricultural Research (ACIAR)

The Australian Centre for International Agricultural Research (ACIAR) is a statutory agency within the Australian Government's Foreign Affairs and Trade Portfolio. It operates under the Australian Centre for International Agricultural Research Act 1982. ACIAR invests in collaborative research and knowledge-sharing partnerships to improve the livelihoods and resilience of smallholder farming, fishing and forestry communities in Africa, South Asia and the Indo-Pacific. We work with governments and institutions to grow food more efficiently, increase food system resilience, improve human nutrition, empower women and girls, reduce poverty, and manage natural resources sustainably. Our partnerships prioritise economic, social and environmental benefits for partner countries, and contribute to the development of our international and Australian partner institutions' research, policy and leadership capabilities. Further information on our current projects, programs and priorities can be found at <https://www.aciar.gov.au/>. It's important to note that ACIAR are responsible for commissioning research, not undertaking research.

To Apply

Position Contact	Alicia Thomson, 02 6217 0574
Agency Recruitment Site	https://www.aciar.gov.au/

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Health

Vacancy VN-0765910

Australian Institute of Health and Welfare

Closing Date:Sunday 18 January 2026

Business, Communications, and Publishing Services Group People & Culture Unit

Job Title	APS4/5 Work Health & Safety Advisors
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	\$78,314 - \$93,303
Future Merit Locations	Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AIHW has a range of flexible working arrangements available to its employees under the AIHW Enterprise Agreement 2024-27.
Classification	APS Level 4;APS Level 5
Position Number	#187_12/25
Agency Website	

Job Description

<https://aihwcareers.nga.net.au/cp/>

The AIHW's [APS employee census results](#) attest to our positive and supportive workplace culture. We are an inclusive, flexible, and productive workplace where people are treated with respect and courtesy, and diverse and unique attributes are recognised and valued.

Our results also show that we achieved top ten rankings in staff engagement, communication, wellbeing and SES manager scales out of 107 APS agencies.

We offer a range of benefits including:

- access to flexible working arrangements to support your work/life balance
- attractive remuneration packages including generous superannuation and leave provisions
- challenging and fulfilling work where you can use your skills and expertise
- opportunities for professional development including study assistance

We are committed to creating genuine opportunities for everyone and we welcome applications from First Nations people(s), people with disability, LGBTIQ+, neurodiverse people and people from diverse cultural and linguistic backgrounds.

The AIHW has offices in Canberra and Sydney and offers remote work opportunities for many roles.

For more information, visit the [Benefits of working for the AIHW](#) page of our website.

Duties

The Business, Communications, and Publishing Services Group delivers corporate functions which support the organisation by providing Human Resources (HR), finance, accommodation, communications, and publishing services.

The HR teams provide internal client service and support for workplace relations, workforce reporting, recruitment, learning and development, diversity and inclusion, work health and safety, and staff performance.

Why you'll want to join our team

In short, we are a great team! We are inclusive and vibrant, and we thrive on collaboration and fun. We work together to get the job done through sharing our knowledge, encouraging new ideas, and celebrating successes. We provide a supportive environment where you can be yourself while working on rewarding challenges and making a meaningful impact at the institute.

About you

We are seeking HR professionals with a passion for Work Health and Safety (WHS), including injury, rehabilitation, and early intervention case management.

You will ideally have a good level of experience in providing HR advice to managers and employees, the ability to work independently with limited guidance, and enjoy working in a team environment.

The position and level offered will be based on your level of relevant experience and technical knowledge.

The main duties of these roles include:

- supporting the administration of corporate WHS roles including Health and Safety Representatives, Harassment Contact Officers, First Aid Officers.
- providing secretariat support to the AIHW's Health & Safety Committee (HSC) including coordinating meetings, drafting papers, taking minutes, and liaising with members.
- coordinating and attending quarterly workplace hazard inspections and assisting with incident and hazard management processes.
- providing general WHS administrative support, including responding to queries to the WHS Helpdesk, providing advice to staff in line with AIHW policies and procedures, and processing invoices and staff reimbursement claims.
- booking and coordinating WHS related services such as EAP onsite sessions, flu vaccination clinics, and occupational therapist assessments
- conducting workstation assessments, and arranging ergonomic equipment, including procurement and setup.
- drafting and distributing WHS-related staff communications, including safety alerts, policy updates, and WHS days of significance.
- supporting case management of staff, including assisting with return-to-work programs and workplace adjustments.
- working across the People & Culture Unit with a view to supporting the team through engaging with, and enabling, cross-skilling as required.

Eligibility

- be an Australian citizen
- undergo any required pre-employment checks, including a police records check
- obtain and maintain a valid Security Clearance if required by the institute
- a probationary period of six (6) months will apply to any new engagement to the APS.

Notes

Please submit your application online via the [AIHW e-Recruit system](#). When applying online for the first time, you will need to register and provide a valid email address. Your application must include:

- A summary of your relevant skills and experience and explain why you would be the best person for the role. Your response should align with the position summary and selection criteria information above and must be no more than 750 words.
- Your current CV and the names of two referees.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Institute of Health and Welfare

To Apply

Position Contact	Brianna Brinckley, 02 6249 4811
Agency Recruitment Site	https://aihwcareers.nga.net.au/cp/

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Industry, Science, Energy and
Resources

Vacancy VN-0765812

Department of Industry, Science and Resources
(DISR)

Closing Date:Sunday 01 February 2026

Technology and Digital Policy

Job Title	General Manager, AI Safety Institute (SES Band 1)
Job Type	Full-Time, Ongoing
Location	Various locations - NSW NSW, Various locations - ACT ACT, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - SA SA
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Senior Executive Service Band 1
Position Number	2257_12/25
Agency Website	https://www.industry.gov.au/

Job Description <https://www.derwentsearch.com.au/job-details/general-manager--ai-safety-institute-in-flexible-58713496>

About the Department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- growing innovative & competitive businesses, industries and regions
- investing in science and technology
- strengthening the resources sector.

Globally competitive industries are important contributors to Australia's economic growth and productivity. Jobs and prosperity can be secured through competitive businesses and industries and opening new markets for Australian resources. The department works closely with industry,

businesses, the science community, and other stakeholders to help build a globally confident and outward looking Australian economy through supporting science and commercialisation; growing business investment and improving business capability; and simplifying doing business.

For more information about the department please refer to our website www.industry.gov.au.

Please see the [APSC's APS Employee Value Proposition](#) for more information on the benefits and value of employment within the APS.

The Australian AI Safety Institute

The Australian Government announced the establishment of the Australian AI Safety Institute (AISI) on 24 November 2025.

The AISI will, as part of the Department of Industry, Science and Resources, evaluate emerging Artificial Intelligence safety and risk capabilities, share information and support the Government to consider timely actions to address AI risks and harms.

The AISI is not a regulator, and it is not a statutory body. This is not a statutory position.

Our ideal candidate

We are looking for an individual with strong experience in the field of AI, a confident and practical leader with proven ability to balance policy, technical and external pressures to lead the successful establishment and operations of Australia's AISI.

We welcome applications from candidates with relevant experience in industry, startups, or academia and who have a deep familiarity with technical (frontier) AI and safety research and its implications for policy and governance.

We are seeking a candidate with:

- knowledge and experience in the technical elements of, and requirements to support, the science of AI safety, including the testing of frontier AI models and research into AI model capability and development
- an understanding of the Australian Government's regulatory systems and structures and the capacity to engage with the National Intelligence Community
- familiarity with international developments concerning AI safety, including relevant international frameworks, standards and the activities of the International Network of AI Safety Institutes and its members, or be able to develop this capability
- the capacity to leverage networks and existing structures and processes to inform and support action to deal with AI risks and harms
- tertiary qualifications in disciplines relevant to the science of AI safety and/or the practical management of AI risks and harms, including but not limited to computer science/informatics, data science, mathematics, physical sciences, cyber security, behavioural sciences, economics, law, public policy, regulation and other relevant disciplines
- the ability to engage with relevant professionals and technical experts in diverse contexts, including researchers, engineers, ministers, public servants, regulators and national intelligence and national security professionals.

Duties

As the General Manager, AI Safety Institute, you will:

- be accountable for the establishment of the AISI and the delivery of the AISI's outcomes
- contribute to the implementation of the Government's National AI Plan to position Australia as one of the global leaders in developing and adopting AI technologies
- play an integral role in delivering outcomes and priorities for the department, with a broad focus on technology and digital issues and a specific focus on AI safety and governance issues
- provide leadership to a highly motivated multi-disciplinary branch, which will include technical AI safety experts, along with teams focused on policy, coordination and engagement
- work with other parts of Government, including the National AI Centre, to inform businesses, national, state, territory and local government agencies and the public on AI risks and safety issues
- develop strong and robust working relationships with domestic and overseas AI developers and technical leaders to maintain a forward-looking perspective on AI capability development
- share and generate insights to support ministers, departments and regulators maintain safety measures, laws and regulatory frameworks and keep pace with rapid technological change
- advise and support the Government on the full range of portfolio issues – bringing your expertise to bear across policy, technical and organisational issues.

Eligibility

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

You must be able to obtain and maintain a minimum of an NV1 Security Clearance.

Notes

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Industry, Science and Resources (DISR)

The department’s Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia’s First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQA+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job’s contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Katharine Whittaker, kwhittaker@derwentsearch.com.au
Agency Recruitment Site	https://www.derwentsearch.com.au/job-details/general-manager--ai-safety-institute-in-flexible-5871349

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Industry, Science, Energy and
Resources

Vacancy VN-0765911

Job Title	SouthPAN Project Officer
Job Type	Full-Time, Ongoing
Location	Symonston ACT
Salary	\$84,286 - \$93,584
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27.
Classification	APS Level 5
Position Number	19288
Agency Website	www.ga.gov.au

Job Description

<https://www.ga.gov.au/about/careers/current-vacancies>

Geoscience Australia values the lands, water and sky as we work to deepen a shared understanding of Country and Earth. We respect First Nations peoples and their enduring connection, contribution and obligations to Country. Reflecting on our shared history, we are committed to listen and learn.

About us

Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation.

Our culture

Our strength lies in our people, including our diversity in backgrounds, skills and experiences, and the way we work together to respond to the emerging needs of our work. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged.

Our workplace is committed to the health, safety and wellbeing of our employees and offers a variety of flexible working arrangements to enhance flexibility, including remote working arrangements.

What we can offer you

When you work at Geoscience Australia you will have access to a range of benefits and the opportunity to experience a workplace culture that truly values and promotes diversity, inclusion, equity and belonging. To learn more about our competitive salary, free onsite parking, generous flexible working arrangements and the role you can play in growing our culture [click here](#).

Our team

The Australian and New Zealand Governments are collaborating on a project to deliver improved position, navigation, and timing services across both countries with a Satellite Based Augmentation System (SBAS) capability. Named the Southern Positioning Augmentation Network (SouthPAN), the regional SBAS capability will be utilised by a broad range of industry sectors, including transport, resources, agriculture, spatial, and utilities.

The SouthPAN project is a joint undertaking between Geoscience Australia and Land Information New Zealand and the project team comprises people from both organisations. The project will work with the prime systems integrator, providing government furnished elements and evidence of oversight and assurance during the establishment phase. Geoscience Australia and Land Information New Zealand will continue to work with the prime following the completion of the project to maintain and improve the SBAS capability over its 15-year sustainment period.

More information is available on www.ga.gov.au/southpan.

Duties

The Project Officer will provide project management and administrative support to the project team and contribute to the delivery of project outcomes. You will be required to work against established priorities and project management practices and methodologies to deliver quality outcomes. You will be required to perform research and analysis to make decisions that involve complex or escalated issues related to SouthPAN.

In this role you will:

- monitor project activities to ensure work remains on schedule to achieve long term goals
- assist with project planning processes utilising innovative techniques and methods to tackle new issues and situations
- preparing reporting material for project funding partners, governing boards and advisory committees and coordinate project meetings

- manage project documentation and utilise corporate records management systems to ensure consistency and compliance
- manage small projects in collaboration with the team, including:
 - development of fit for purpose project documentation
 - identification and management of project issues
 - engagement with stakeholders to communicate project status and identify and respond to stakeholder needs.
- actively support subject matter experts to develop and oversee the implementation of targeted communication plans and activities.

To be successful in the role you will:

- build and sustain relationships; liaise with a range of stakeholders including team members, other teams, colleagues and clients
- operate as an effective member of the team; work collaboratively
- apply and develop capabilities to meet performance expectations; contribute own expertise for the benefit of the business unit
- maintain focus on quality to achieve outcomes; adhere to documented procedures; use, and encourage others to use appropriate information management systems to keep information up to date; see projects through to completion
- evaluate project performance, identify need for change and initiate change when required; reschedule and reorganise work to reflect changes in priority
- monitor projects against plans; manage priorities and agree adjustments to milestones as required
- present messages confidently and select the appropriate medium for conveying information; focus on clear communication of key points
- demonstrate flexibility and cope effectively with day-to-day work changes, shifting priorities and periods of uncertainty
- understand the strategic objectives of the organisation; identify broader influences that may impact on achievement of work objectives; contribute to the development of plans, strategies and team goals objectives
- make time for people despite competing priorities; provide guidance and offer full support when required
- adhere to the APS Values and Code of Conduct and consistently behave in an honest, ethical and professional way.

Required skills, knowledge, experience and/or qualifications

- Experience working collaboratively within multi-disciplinary teams.
- Project management knowledge, for example, PMBOK, Prince2 and Agile methodologies.
- Excellent communication skills, both written and oral.

Salary

We encourage candidates with the right technical skills to apply, even if their salary expectations fall outside the typical bracket. The delegate is open to considering expertise and experience for salary negotiations with the successful applicant.

To Apply

Please visit the [careers page](#) of our website to submit your application via our e-Recruit system. Your application should include:

- Your resume (no more than 3 pages)
- A brief statement (no more than 1000 words) demonstrating your specific transferable skills, experience and capabilities related to the role and the value you would bring to Geoscience Australia.

If you have any questions regarding the role, please contact Martin Pawlukowski on (02) 6126 8754 or email martin.pawlukowski@ga.gov.au

To learn more about applying for roles within the Australian Public Services please review, '[Applying for an APS job: cracking the code](#)'.

Eligibility

To be eligible to apply for this position you must meet the below eligibility criteria.

- Be an Australian Citizen at the closing date of application.
- The successful applicant must be able to obtain, hold and maintain a security clearance of an appropriate level relevant to this role.
- Commencement of employment is subject to the successful applicant undergoing and satisfying pre- employment screening, which includes a police history check.

Recruitability

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the position. For more information please visit the [Australian Public Service Commission website](#).

Hearing or speech impaired applicants are invited to use the National Relay Service by contacting 133 677, and requesting to be connected with our Recruitment team on 02 6249 9777 in order to obtain selection documentation.

Are you unsure about applying?

Did you know that a Hewlett Packard internal report found that men apply for jobs when they meet an average of 60 per cent of the job requirements? Women and other people from diverse backgrounds tend to only apply when they check every box. If you think you have what it takes, but don't necessarily meet every single point on what we are looking for, please still apply or get in touch with the contact officer to learn more about the role.

Notes

If you require technical assistance, call our Recruitment team on (02) 6249 9777 or email recruitment@ga.gov.au.

A merit list/pool may be created from this process. If you are successful for the merit pool, your details may be shared with other Australian Public Service agencies unless you choose not to have your details disclosed.

About the Geoscience Australia

Geoscience Australia is an Australian Government listed entity within the Industry, Innovation and Science portfolio. Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged. We are committed to the health, safety and wellbeing of our employees and offer a flexible and diverse workplace.

To Apply

Position Contact	Martin Pawlukowski, (02) 6126 8754
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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Industry, Science, Energy and
Resources

Vacancy VN-0765912

Job Title	SouthPAN Assistant Project Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Symonston ACT
Salary	\$97,756 - \$113,155
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27.
Classification	APS Level 6
Position Number	19125
Agency Website	www.ga.gov.au

Job Description

<https://www.ga.gov.au/about/careers/current-vacancies>

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About us

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Our culture

Our strength lies in our people, including our diversity in backgrounds, skills and experiences, and the way we work together to respond to the emerging needs of our work. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged.

Our workplace is committed to the health, safety and wellbeing of our employees and offers a variety of flexible working arrangements to enhance flexibility, including remote working arrangements.

What we can offer you

When you work at Geoscience Australia you will have access to a range of benefits and the opportunity to experience a workplace culture that truly values and promotes diversity, inclusion, equity and belonging. To learn more about our competitive salary, free onsite parking, generous flexible working arrangements and the role you can play in growing our culture [click here](#).

Our team

The Australian and New Zealand Governments are collaborating on a project to deliver improved position, navigation, and timing services across both countries with a Satellite-Based Augmentation System (SBAS) capability. Named the Southern Positioning Augmentation Network (SouthPAN), the regional SBAS capability will be utilised by a broad range of industry sectors, including transport, resources, agriculture, spatial, and utilities.

The SouthPAN project is a joint undertaking between Geoscience Australia and Land Information New Zealand and the project team comprises people from both organisations. The project will work with the prime systems integrator, providing government furnished elements and evidence of oversight and assurance during the establishment phase. Geoscience Australia and Land Information New Zealand will continue to work with the prime following the completion of the project to maintain and improve the SBAS capability over its 15-year sustainment period.

Duties

The Assistant Project Manager will provide project management and administrative support to the project team and contribute to the delivery of project outcomes. You will be required to work against established priorities and project management practices and methodologies to deliver quality outcomes. You will be required to perform research and analysis to make decisions that involve complex or escalated issues related to SouthPAN.

In this role you will:

- monitor project activities to ensure work remains on schedule to achieve short and long term goals
- develop and update MS project schedules, including associated reporting
- lead the preparation of reporting material for project funding partners, governing boards and advisory committees and coordinate project meetings
- manage project documentation and utilise corporate records management systems to ensure consistency and compliance

- lead small to medium projects in collaboration with the team, including:
- development of fit for purpose project documentation
- identification and management of project issues
- engagement with stakeholders to communicate project status and identify and respond to stakeholder's needs.
- actively support subject matter experts to develop and oversee the implementation of targeted communication plans and activities.

To be successful in the role you will have:

- apply professional project coordination skills and expertise to achieve complex outcomes;
- contribute to continuous improvement;
- build and sustain long-term relationships; liaise with a range of stakeholders including other teams, peers and colleagues;
- monitor projects against plans; manage priorities and agree adjustments to milestones as required
- adhere to the APS Values and Code of Conduct and consistently behave in an honest, ethical and professional way.
- Proficiency in quality-related tools, information management and reporting systems.
- Strong leadership and management skills that support a diverse and dispersed workforce

Required skills, knowledge, experience and/or qualifications

- Experience working collaboratively within multi-disciplinary teams.
- Demonstrated advanced skills in schedule management and MS Project.
- Project management diploma or current project management certification, for example, in Prince2, PMP, MSP or equivalent demonstrated experience working with projects.

Eligibility

To be eligible to apply for this position you must meet the below eligibility criteria.

- Be an Australian Citizen at the closing date of application.
- The successful applicant must be able to obtain, hold and maintain a security clearance of an appropriate level relevant to this role.
- Commencement of employment is subject to the successful applicant undergoing and satisfying pre- employment screening, which includes a police history check.

Are you unsure about applying?

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but don't necessarily meet every single point on what we are looking for, please still apply or get in touch with the contact officer to learn more about the role.

To Apply

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To learn more about applying for roles within the Australian Public Services please review, '[Applying for an APS job: cracking the code](#)'.

Notes

Recruitability

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Technical Assistance

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About the Geoscience Australia

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To Apply

Position Contact	Martin Pawlukowski, (02) 6126 8754
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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Industry, Science, Energy and
Resources

Vacancy VN-0765913

Job Title	SouthPAN Contract Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Symonston ACT
Salary	\$117,669 - \$133,019
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27.
Classification	Executive Level 1
Position Number	19129
Agency Website	www.ga.gov.au

Job Description

<https://www.ga.gov.au/about/careers/current-vacancies>

Geoscience Australia acknowledges the Traditional Custodians of Country throughout Australia and recognises the continuing connection to lands, waters and communities. We pay our respects to Aboriginal and Torres Strait Islanders Cultures, and to elders past and present.

About us

Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation.

Our culture

Our strength lies in our people, including our diversity in backgrounds, skills and experiences, and the way we work together to respond to the emerging needs of our work. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged.

Our workplace is committed to the health, safety and wellbeing of our employees and offers a variety of flexible working arrangements to enhance flexibility, including remote working arrangements.

What we can offer you

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Our team

The Southern Positioning Augmentation Network (SouthPAN) is a joint initiative of the Australian and New Zealand Governments that provides Satellite-Based Augmentation System (SBAS) services for Australia and New Zealand. Geoscience Australia as the Australian Government lead agency, is working in collaboration with Toit Te Whenua Land Information New Zealand on the development, deployment, and operation of SouthPAN, the first SBAS in the Southern Hemisphere.

SouthPAN is a Satellite-Based Augmentation System (SBAS) comprised of reference stations, telecommunications infrastructure, computing centres, signal generators, and satellites that provide improved positioning and navigation services in Australia, New Zealand, and its maritime region.

Further information on the project can be found at
<https://www.ga.gov.au/scientific-topics/positioning-navigation/positioning-australia/about-the-progra>

Duties

The SouthPAN Contract Manager is a role in the Southern Positioning Augmentation Network (SouthPAN), a joint project and capability between the Australian and New Zealand governments. SouthPAN is seeking an experienced Contract Manager to work at Geoscience Australia and working closely with project partner Land Information New Zealand (LINZ).

In this role you will:

- Contract management activities for the SouthPAN Prime contract, satellite payload contracts, and other SouthPAN client-side contracts (including legal, probity, engineering and security).

- Providing expert advice on best practice, identifying and developing mitigation strategies for risks associated with procurement and contracting activities, analysing contract performance.
- Developing procurement documentation and approvals, and contract management artefacts.
- Supporting the SouthPAN team by providing knowledge transfer regarding relevant parts of the SouthPAN contract suite, to inform and expedite specific activities.
- Building and sustaining relationships with key stakeholders at the strategic and operational level.
- Providing commercial experience and business acumen working on large acquisitions and/or sustainment projects.
- Managing staff and providing leadership and guidance across the team to ensure the objectives of the project can be met.

The role will report to and work closely with the SouthPAN Commercial Contract Manager.

There may be a requirement for the role to travel to New Zealand and remote locations in Australia for short periods of time.

To be successful in the role you will:

- Establish contract governance for SouthPAN contracts in relation to stakeholder engagement strategy, oversight, systems, processes, decision making and reporting;
- Develop and implement a contract management plan and additional contract management guidance processes for managing complex infrastructure projects;
- Develop and implement risk management plan(s) – liaising with the engineering and project management teams, as necessary;
- Coordinate legal and probity advice for contract management while ensuring suppliers meet their work health and safety, security and land access obligations;
- Establish performance management strategy for measuring, monitoring, and assessment against agreed contract performance measures to enable early discovery of performance issues and timely response to resolving issues;
- Monitor and assess deliverables to enable acceptance and achieve contract outcomes;
- Engage and sustain collaborative engagement mechanisms with the contractor(s). Ensure contract changes are dealt with as contract variations, support Contractor adherence to the agreed budget, ensure roles and responsibilities are well understood, support the organisation's compliance with the contract including Government Furnished Elements, serve as a single point of contact for all contractual matters; and
- Direct and manage the administrative activities undertaken to support day-to-day contract activities, meet legislative requirements for records management, and establish an audit trail to meet transparency requirements.

Required skills, knowledge, experience and/or qualifications

- Experience in contracts/commercial management
- Personally driven to be action oriented and outcome focused,
- A thorough understanding of Australian Government public service procurement methods
- Excellent communication and stakeholder engagement skills with ability to negotiate and build relationships with stakeholders,
- High level organisational skills, self-drive and initiative with the ability to influence others to achieve results and business objectives, and
- Demonstrated experience working across both public and private organisations, work experience across defence, aerospace or government sector highly desirable.

Eligibility

To be eligible to apply for this position you must meet the below eligibility criteria.

- Be an Australian Citizen at the closing date of application.
- The successful applicant must be able to obtain, hold and maintain a security clearance of an appropriate level relevant to this role.
- Commencement of employment is subject to the successful applicant undergoing and satisfying pre- employment screening, which includes a police history check.

Salary

We encourage candidates with the right technical skills to apply, even if their salary expectations fall outside the typical bracket. The delegate is open to considering expertise and experience for salary negotiations with the successful applicant.

Are you unsure about applying?

Did you know that a Hewlett Packard internal report found that men apply for jobs when they meet an average of 60 per cent of the job requirements? Women and other people from diverse backgrounds tend to only apply when they check every box. If you think you have what it takes, but don't necessarily meet every single point on what we are looking for, please still apply or get in touch with the contact officer to learn more about the role.

To Apply

Please visit the [careers page](#) of our website to submit your application via our e-Recruit system. Your application should include:

- Your resume (no more than 3 pages)
- A brief statement (no more than 1000 words) demonstrating your specific transferable skills, experience and capabilities related to the role and the value you would bring to Geoscience Australia.

If you have any questions regarding the role, please contact Jess Costello on (02) 6249 5923 or email jess.costello@ga.gov.au

To learn more about applying for roles within the Australian Public Services please review, '[Applying for an APS job: cracking the code](#)'.

Notes

RecruitAbility

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the position. For more information please visit the [Australian Public Service Commission website](#).

Hearing or speech impaired applicants are invited to use the National Relay Service by contacting 133 677 and requesting to be connected with our Recruitment team on 02 6249 9777 in order to obtain selection documentation.

Technical Assistance

If you require technical assistance, call Human Resources on (02) 6249 9777 or email hr@ga.gov.au.

A merit list/pool may be created from this process. If you are successful for the merit pool, your details may be shared with other Australian Public Service agencies unless you choose not to have your details disclosed.

About the Geoscience Australia

Geoscience Australia is an Australian Government listed entity within the Industry, Innovation and Science portfolio. Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged. We are committed to the health, safety and wellbeing of our employees and offer a flexible and diverse workplace.

To Apply

Position Contact	Jess Costello, (02) 6249 5923 or
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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Industry, Science, Energy and
Resources

Vacancy VN-0765914

Geoscience Australia

Closing Date:Sunday 08 February 2026

Space
SouthPAN SouthPAN

Job Title	SouthPAN Quality Manager
Job Type	Full-Time, Ongoing
Location	Symonston ACT
Salary	\$117,669 - \$133,019
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27.
Classification	Executive Level 1
Position Number	0000
Agency Website	www.ga.gov.au

Job Description

<https://www.ga.gov.au/about/careers/current-vacancies>

Geoscience Australia values the lands, water and sky as we work to deepen a shared understanding of Country and Earth. We respect First Nations peoples and their enduring connection, contribution and obligations to Country. Reflecting on our shared history, we are committed to listen and learn.

About us

Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation.

Our culture

Our strength lies in our people, including our diversity in backgrounds, skills and experiences, and the way we work together to respond to the emerging needs of our work. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged.

Our workplace is committed to the health, safety and wellbeing of our employees and offers a variety of flexible working arrangements to enhance flexibility, including remote working arrangements.

What we can offer you

When you work at Geoscience Australia you will have access to a range of benefits and the opportunity to experience a workplace culture that truly values and promotes diversity, inclusion, equity and belonging. To learn more about our competitive salary, free onsite parking, generous flexible working arrangements and the role you can play in growing our culture [click here](#).

Our team

The Australian and New Zealand Governments are collaborating on a project to deliver improved position, navigation, and timing services across both countries with a Satellite Based Augmentation System (SBAS) capability. Named the Southern Positioning Augmentation Network (SouthPAN), the regional SBAS capability will be utilised by a broad range of industry sectors, including transport, resources, agriculture, spatial, and utilities.

The SouthPAN project is a joint undertaking between Geoscience Australia and Land Information New Zealand and the project team comprises people from both organisations. The project will work with the prime systems integrator, providing government furnished elements and evidence of oversight and assurance during the establishment phase. Geoscience Australia and Land Information New Zealand will continue to work with the prime following the completion of the project to maintain and improve the SBAS capability over its 15-year sustainment period.

More information is available on www.ga.gov.au/southpan.

Duties

The SouthPAN Quality Manager is responsible for establishing, maintaining, and continuously improving the SouthPAN Project Organisation (SPO) Quality Management System (QMS) to ensure compliance with organisational standards, contractual obligations and regulatory requirements. This role safeguards the integrity of deliverables and promotes a culture of quality across the program and operations. Quality is of critical importance for SouthPAN as the capability will be used by aircraft for navigation.

In this role you will:

- Implement and maintain QMS processes aligned with organisational objectives and industry standards.
- Ensure plans and documentation are accurate, current, and accessible throughout the project lifecycle.
- Establish quality benchmarks and KPIs to assure incremental continuous improvement.
- Plan and conduct internal and external audits and inspections to verify adherence to quality processes.
- Collaborate with cross-functional teams to manage non-conformances and corrective actions.
- Identify process inefficiencies and lead initiatives for improvement.
- Monitor quality metrics using statistical tools and report trends to senior leadership.
- Assess quality-related risks and develop mitigation strategies.
- Communicate Quality Health Safety and Environment policies and quality objectives to internal teams and external partners.
- Maintain, monitor and update information management policies and standards.
- Ensure compliance with legislative and organisational requirements for information security, export control and privacy.
- Support digital initiatives and ensure secure and effective information sharing across SPO information systems.
- Provide training and guidance on quality standards, information management and procedures.
- Manage and mentor staff in the SPO Project Support Team across Australia and New Zealand.

To be successful in the role you will have:

- Strong knowledge of QMS principles, ISO standards, and quality assurance frameworks.
- Proven ability to conduct audits and manage corrective/preventive actions.
- Analytical and problem-solving skills for identifying quality risks.
- 5 years' experience working on complex developmental or government procurement programs.
- Excellent communication and stakeholder management capabilities.
- Proficiency in quality-related tools, information management and reporting systems.
- Strong leadership and management skills that support a diverse and dispersed workforce

Required skills, knowledge , experience and/or qualifications

- Certification in Quality Management (e.g , ISO 9001 Lead Auditor, CQI, CQM, Six Sigma)

- Leadership experience in driving cultural change toward quality excellence.
- Experience managing information repositories including Sharepoint, Content Manager (formerly TRIM) and Objective.

Salary

We encourage candidates with the right technical skills to apply, even if their salary expectations fall outside the typical bracket. The delegate is open to considering expertise and experience for salary negotiations with the successful applicant.

To Apply

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- Your resume (no more than 3 pages)
- A brief statement (no more than 1000 words) demonstrating your specific transferable skills, experience and capabilities related to the role and the value you would bring to Geoscience Australia.

If you have any questions regarding the role, please contact Martin Pawlukowski on (02) 6126 8754 or email martin.pawlukowski@ga.gov.au

To learn more about applying for roles within the Australian Public Services please review, '[Applying for an APS job: cracking the code](#)'.

Eligibility

To be eligible to apply for this position you must meet the below eligibility criteria.

- Be an Australian Citizen at the closing date of application.
- The successful applicant must be able to obtain, hold and maintain a security clearance of an appropriate level relevant to this role.
- Commencement of employment is subject to the successful applicant undergoing and satisfying pre- employment screening, which includes a police history check.

Recruitability

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Notes

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To Apply

Position Contact	Martin Pawlukowski, (02) 6126 8754
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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Communications and the Arts

Vacancy VN-0765909

National Museum of Australia

Closing Date:Sunday 01 February 2026

Visitor Experience
Programs

Job Title	Manager, Strategic Programs
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$118,256 - \$126,927
Future Merit Locations	Various locations - ACT
Office Arrangement	Flexible
Office Arrangement Details	To be negotiated on Commencement
Classification	Executive Level 1
Position Number	150541
Agency Website	https://www.nma.gov.au/about/employment

Job Description

<https://www.nma.gov.au/about/employment>

Role purpose

The Museum is seeking an experienced people manager with a strong track record in program development and delivery, audience engagement and project management.

The Manager, Strategic Programs is responsible for the oversight and delivery of a range of programs and events to meet the needs of the Museum’s diverse stakeholders and strategic priorities. Responsibilities include forward planning and program development in alignment with the Museum’s exhibition program, budget and staff management, collaboration and liaison with key internal and external stakeholders, and ensuring high quality programming and engagement is maintained.

Reporting to the Head of Visitor Experience the role directly manages a team of APS 6 senior programs producers responsible for driving the development, delivery and evaluation of strategic and public programs for key Museum stakeholders across audience segments including adults, intergenerational audiences and families.

The Manager, Strategic Programs ensures programming offers a seamless audience experience, providing opportunities for visitors to find connection and belonging at the Museum regardless of age or stage. The role drives integration across programs and events to ensure a cohesive, audience-first experience that supports learning, accessibility, inclusion and visitor engagement. It also plays a critical role in building staff capability, fostering collaboration, and managing logistics and delivery across a high-volume, high-visibility program.

Duties

Key accountabilities

- Lead a team to collaborate and develop programs that are innovative, engaging and deliver high standards of engagement consistent with the Museum's exhibitions, themes and audience interests.
- Work collaboratively with the Manager, Public Programs and other stakeholders to design and deliver the Museum's a forward program of events aligned with the Museum's key priorities and exhibition program.
- Lead the development and delivery of high-level official and VIP programs and events, ensuring professional liaison with stakeholders and alignment with appropriate customs and protocols.
- Support the Head of Visitor Experience in the development and delivery of work plans, budgets and reports.
- Oversee the Museum's communication with local traditional custodians to coordinate Welcome to Country, Smoking ceremonies and other cultural practices for Museum programs and events.
- Manage contracts, budgets and logistics for public programs, ensuring high-quality and cost-effective delivery.
- Monitor program performance and impact, using evaluation data, feedback and audience insights to inform continuous improvement.
- Demonstrate a strong commitment to Work Health and Safety (WH&S) by actively supporting a positive safety culture, following the Museum's WHS policies and procedures, and complying with reasonable instructions to ensure alignment with the Work Health and Safety Act 2011.

Eligibility

To be eligible to apply for this vacancy, applicants must:

- be an Australian citizen
- undergo pre-employment checks, including a police record check
- hold or be eligible to hold a security clearance at the level specified in the position description.

Notes

To apply

Applicants must include a 2-page pitch addressing their suitability for the role against the essential and desirable Skills, experience and qualifications. Applicants must also provide a resume and contact details for 2 referees.

Visit <https://www.nma.gov.au/about/employment> and apply online.

Applications close 11:59pm Sunday 1 February 2025.

Reasonable adjustments are available throughout the recruitment process. If you require, or would like to discuss reasonable adjustments, please contact the Contact Officer for this position.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

About the National Museum of Australia

The National Museum of Australia is recognised at home and around the world as the place where the story of Australia comes alive. The Museum is the only institution equipped to tell the complex and comprehensive story of Australia from 65,000 years ago to the present day. The story of Australia is a remarkable one, from the ancient and enduring histories of the world's oldest living cultures to the achievements of modern Australia. It is a story that is ever evolving and growing – and it is a story for a nation and for the world. Our vision and mission • The Museum inspires, challenges and empowers people to find their voice and place in the world. • We strive to build a just and equitable society that honours and respects the First Nations peoples of this continent and all who have come after. • We collect, document, research and make accessible heritage collections that represent the diversity of experience in Australia. • We engage with audiences physically and digitally to promote learning, dialogue and debate about our past, present and future. • We promote collaborative work across the breadth of artistic and creative practice to enhance the cultural life of our nation. • We value and respect the commitment and contribution of all who participate in and contribute to the Museum's community. • The National Museum of Australia brings to life the rich and diverse stories of Australia through compelling objects, ideas and events. For more information, visit the NMA website.

To Apply

Position Contact	Carlie Walker, 02 6208 5201
Agency Recruitment Site	https://www.nma.gov.au/about/employment

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