



Australian Government

**Commonwealth of Australia
APSJobs - Vacancies Daily
PS50 Daily Gazette Wednesday - 17 December
2025.pdf**

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APSJobs - Vacancies Daily

This electronic document contains notifications of Vacancies now being advertised daily. These notices will also be published in the electronic Public Service Gazette PS50 Weekly Gazette Thursday - 18 December 2025.pdf.

The Gazette contains notifications of certain vacancies and employment decisions for APS and some non-APS Commonwealth agencies as required by the Public Service Act 1999, the Parliamentary Service Act 1999, and their subordinate legislation. To know more about these requirements, see <https://www.apsc.gov.au/public-service-gazette-requirements>

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Vacancies

Vacancy VN-0765927

Australian National Maritime Museum

Closing Date: Sunday 28 December 2025

Corporate Services
Finance

Job Title	Senior Finance Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Pymont NSW
Salary	\$94,563 - \$105,910
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site; Hybrid
Office Arrangement Details	Pymont
Classification	APS Level 6
Position Number	0165
Agency Website	https://www.sea.museum/about/about-the-museum/what-we-do

Job Description

<https://anmm.nga.net.au/?jati=6532A9C9-737E-6561-1DA3-E47A974211EB>

The Australian National Maritime Museum is seeking an experienced and well organised Senior Finance Officer to join the Finance team in this full-time non-ongoing APS level 6 position for 12 months.

About the Australian National Maritime Museum

As one of Sydney's most visited museums, the Australian National Maritime Museum shares our national maritime story across Australia and the world, online, onsite and through research, presentations and travelling exhibitions, and provides must-visit museum experiences that delight and inspire.

We connect our visitors with the oceans and waterways that are the heartbeat of who we are. From deep time to modern Australian and beyond, we explore our past, our present and future as an island nation shaped by sea, offering a sustainable and cohesive vision for the future.

The Museum welcomes over 2.5 million local, interstate and international visitors annually, and is supported by a thriving and passionate staff, membership, volunteer and education base. Find out more at sea.museum.

Duties

About the Role

The Senior Finance Officer plays a key role in management and oversight of Office's financial and procurement functions.

Communication is an essential quality of this position, and you must demonstrate your ability and willingness to engage with staff across our business areas.

Duties are to be performed under the direction from the Deputy CFO in accordance with the APS Code of Conduct, upholding the APS Values and upholding the Office values of independence, impartiality, integrity, accessibility and professionalism.

You will be responsible for supporting the transformation of the financial management function to best practice in government including financial reporting, procurement, and internal controls, ensuring all legislative and government reporting requirements are met and assist in other areas of the organisation as required.

Our ideal candidate

The successful candidate will be able to provide subject matter expertise and support their team to achieve organisational goals.

You should have a demonstrated ability to:

- communicate effectively to influence outcomes
- support productive working relationships with internal and external stakeholders
- think strategically to identify areas for focus and implement well-considered solutions, and
- work effectively under pressure to achieve results

Key Accountabilities

Under broad direction, this position is responsible for delivering the following functions:

- Contribute to a small operational team to deliver high quality finance, procurement, property, and accounting services for the Australian National Maritime Museum (ANMM) including advice, policies, processes and procedures that support the achievement of the ANMM's goals.
- Ensure financial reporting requirements are met, including monthly timeframes and reporting requirements to the Department of Finance are met and respond in a timely fashion to ANAO queries.
- Provide input to and assist with the preparation of the end of year financial statements.
- Efficiently and effectively assist with the management of financial and procurement processes of the
- ANMM, to ensure achievement of value for money, compliance with government policies and legislation and responsiveness to the needs of the museum.
- Work collaboratively to support the achievement of the business goals and implementation of efficiencies in financial processes.
- Complete CBMS monthly actuals and Balance Sheet reconciliations in a timely manner.
- Assist with the management of Internal Budgets.
- Ability to work without close supervision, being proactive and self-starting, originating actions to achieve agreed outcomes.

Selection Criteria

- Demonstrated experience and understanding of commonwealth government financial framework including the PGPA Act and procurement guidelines
- Demonstrated experience managing a small finance team to complete business as usual activities
- Demonstrated experience in preparation of financial statements including liaising with the ANAO
- Technical competence in interpreting accounting standards in a government entity
- Technical competence in commonwealth government procurement guidelines

Desirable

- Membership of a professional accounting body or tertiary qualifications in accounting or finance is desirable.

RecruitAbility

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information see: RecruitAbility | Australian Public Service Commission (<https://apsc.gov.au>)

Eligibility

Notes

****Please note that this opportunity is only available to Australian Public Service employees****

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About the Australian National Maritime Museum

To Apply

Position Contact	William Bassil, +61 2 8241 8342
Agency Recruitment Site	https://anmm.nga.net.au/?jati=6532A9C9-737E-6561-1DA3-E47A974211EB

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Vacancy VN-0765931

Job Title	ICMM Development Officer
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Pymont NSW
Salary	\$94,563 - \$105,910
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Pymont
Classification	APS Level 6
Position Number	0162
Agency Website	https://www.sea.museum/about/about-the-museum/what-we-do

Job Description

<https://anmm.nga.net.au/?jati=BC155A4A-7FCB-975C-0925-E465A2AF8F5C>

The Australian National Maritime Museum is seeking an experienced and efficient ICMM Development Officer with strong planning and program delivery to join the Fleet team in this non-ongoing position.

About the Australian National Maritime Museum

As one of Sydney's most visited museums, the Australian National Maritime Museum shares our national maritime story across Australia and the world, online, onsite and through research, presentations and travelling exhibitions, and provides must-visit museum experiences that delight and inspire.

We connect our visitors with the oceans and waterways that are the heartbeat of who we are. From deep time to modern Australian and beyond, we explore our past, our present and future as an island nation shaped by sea, offering a sustainable and cohesive vision for the future.

The Museum welcomes over 2.5 million local, interstate and international visitors annually, and is supported by a thriving and passionate staff, membership, volunteer and education base. Find out more at sea.museum.

About the Role

In September 2026, the Museum will be hosting the International Congress of Maritime Museums with the theme of 'Beyond The Horizon: Community, Courage and the Voyage Ahead'. Some 120 delegates and 30 partners from across Europe, the United States, Asia and the Pacific will attend six days of formal presentations, talks and workshops. The Museum will also be presenting a diverse program of social activities, ranging from the formal welcome on Sunday 13 September, to a full day of site inspections on Wednesday 16th and a program of late afternoon/evening visits to cultural institutions, tall ship sailing and other activities. In parallel to the Congress, four days of activities for accompanying partners need to be arranged as well as pre and post-Congress tours.

This position is the ICMC Development Officer, responsible for the planning and management of the Congress, including, but not limited to, efficient and effective delivery of the Congress program, oversight of online and print resources (before, during and after the Congress), delegate information kits, catering and the associated social activities for both delegates and their partners and collaboration with the Head, Volunteers regarding support for Congress delegates. In addition, a range of pre and post Congress tours will need to be managed and delivered. The post holder works closely with the Assistant Director, Fleet and Collections, to ensure that the Museum's specific tasks as outlined in the MOU with the International Congress of Maritime Museums are realised.

Please note: This recruitment process is intended to fill both current and future vacancies. While the position on offer is non-ongoing, a merit pool of suitable applicants may be established to fill similar ongoing and non-ongoing positions within the next 18 months.

Duties

Key Accountabilities

Under limited direction, this position is responsible for delivering the following functions:

- Manage and deliver operational matters to a high standard relating to the ICMM to be hosted by the Museum in September 2026, including working with Museum sections to deliver specific requirements including:
 - the Congress website with online registration.
 - in collaboration with the ICMM Secretariat generate content for the ICMM newsletter and contribute to
 - the Congress program, including information on individual speakers, summaries of papers and details of workshops and other activities. This will need to be continually updated in response to changing circumstances.
 - delegate information packs, name badges and Congress 'swag' (providing this is sustainable)
 - a range of other online and print materials.
- In consultation with the Assistant Director, develop the following programs for delegates during the Congress:
 - the formal meeting of the Congress Committee on Sunday 13 September.
 - the opening ceremony, including a Welcome to Country, on Sunday 13 September
 - the Congress program for 14, 15, 17 and 18 September, including oversight of venues, speaker requirements (audio-visual and digital) and catering
 - the Congress social program, including at least two late afternoon/early evening events on Monday 14 and Tuesday 15 September, and the Conference Dinner on Friday 18 September. This includes organising transport, liaising with host institutions, arranging for volunteers to accompany delegates, and catering.
 - Oversee the post conference survey and reporting to the ICMM Executive Committee. an associated program of half to whole day activities for partners on 14, 15, 17 and 18 September, includes organising transport, liaising with host institutions, arranging for volunteers to accompany partners, and catering (if required).
 - Respond to queries from the ICMM Executive Council and President in a timely manner.
 - Liaise with maritime museums and organisations in Perth, Adelaide, Melbourne, Canberra, Hobart, and Townsville in the delivery of post-Congress tours.
 - Ensure that the Congress arrangements and materials are delivered in a timely fashion and within the budget.

Selection Criteria

The successful candidate will demonstrate their capacity against the following:

1. Proven ability to plan, manage, and deliver complex events and projects within tight timeframes and budget constraints, demonstrating sound judgement, initiative, and accountability for outcomes.
2. Demonstrated capacity to work independently and proactively, managing competing priorities while providing clear and timely communication and reporting to Executive, and the ICMM Executive.
3. Highly developed communication and stakeholder engagement skills, including the ability to write, edit, and produce professional web, print, and promotional materials to a high standard.
4. Strong leadership and coordination skills, with the ability to guide team members, volunteers, and contractors in achieving operational and strategic objectives in a collaborative and fast-paced environment.
5. Well-developed analytical and problem-solving abilities, with the capacity to anticipate challenges, identify practical solutions, and ensure compliance with organisational policies and objectives.

Qualifications and/or relevant experience required

Mandatory:

- Bachelor's degree / Technical qualification in business, administration or communications / marketing
- Previous experience in a similar position.

Desirable:

- Experience working with volunteers to deliver specific programs.
- Experience of working in a cultural institution and understanding of the Museum environment.

Selection for this position will be made on the basis of relative merit which will be assessed against each item of the selection criteria. Applications that do not address the selection criteria will not be considered for shortlisting by the Selection Panel. As part of the selection process the Selection Panel may invite candidates to undertake online testing, skills-based assessment and provide samples of written work at interview.

This position is open to all eligible members of the community, and we welcome and encourage applications from people with disability, the LGBTIQ+ communities, from Aboriginal and/or Torres Strait Islander people, and people from culturally and linguistically diverse backgrounds. To be an eligible member of the community, you must be an Australian citizen. Applications may be accepted from Australian permanent residents who are in the process of acquiring Australian citizenship. All employees will be required to satisfactorily complete an Australian Federal Police National Police Check and obtain and maintain a Working with Children Check registration.

RecruitAbility

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information see: RecruitAbility | Australian Public Service Commission (<https://apsc.gov.au>)

Eligibility Notes

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About the Australian National Maritime Museum

To Apply

Position Contact	William Bassil, +61 2 8241 8342
Agency Recruitment Site	https://anmm.nga.net.au/?jati=BC155A4A-7FCB-975C-0925-E465A2AF8F5C

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Vacancy VN-0765934

Department of Home Affairs

Closing Date: Sunday 18 January 2026

People
Payroll & Conditions SES Unit

Job Title	Assistant Director, SES Unit
Job Type	Full-Time, Ongoing
Location	Various locations - NSW NSW, Various locations - WA WA, Various locations - ACT ACT, Various locations - NT NT, Various locations - QLD QLD, Various locations - SA SA, Various locations - VIC VIC, Various locations - TAS TAS
Salary	\$115,443 - \$134,865
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	Executive Level 1
Position Number	JR 140832
Agency Website	www.homeaffairs.gov.au

Job Description

<https://jobs.homeaffairs.gov.au/job-invite/140832/>

About our team

The SES Unit is responsible for managing the Senior Executive Service (SES) cohort and providing expert advice on HR matters unique to this group. Our work includes developing and implementing SES-specific guides, delivering high-quality Secretariat support to key committees, and providing end-to-end services for SES and their executive support staff-covering recruitment, onboarding, and performance management processes.

Please visit our website for more information about the [Department of Home Affairs](#) or [Australian Border Force](#)

Our ideal candidate

Who are we looking for?

We're looking for experienced and motivated professionals to play a key role in shaping strategy, providing support, and ensuring governance for the Department and the Australian Border Force senior leadership cohort.

This is your chance to work at the centre of decision-making, in a role where every day brings new challenges and opportunities. Join a fast-paced, agile team dedicated to delivering results and driving outcomes in a dynamic, evolving environment.

About You:

- You excel at managing competing priorities and adapt quickly to change.
- You thrive in a fast-paced, high-demand environment where both attention to detail and strategic thinking are essential.
- You work collaboratively, build trusted relationships, and consistently deliver results under pressure.
- You approach complex issues with a well-considered, measured mindset and sound judgement.
- You can be trusted to handle sensitive information with absolute discretion and maintain confidentiality.

Duties

What will you do?

As an EL1 Assistant Director in the SES Unit, you will lead and manage the team's day-to-day priorities while delivering complex, high-quality HR services and advice in a fast-paced environment. You will champion best-practice HR approaches aligned with legislative frameworks, government decisions, and the Department's strategic objectives.

This role requires strong decision-making and sound judgment to provide policy advice, respond to complex requests, and support the team effectively. You will build and maintain key stakeholder relationships to understand expectations, address concerns, and achieve outcomes. Leveraging your people management expertise, you will lead a high-performing, cohesive team and drive ongoing capability uplift.

Specific responsibilities will vary but may include:

- Lead and set strategic direction for the team in a dynamic, high-pressure environment, ensuring clarity of priorities and accountability for team outputs and work allocation.
- Partnering with key stakeholders to effectively manage SES career and HR lifecycle matters, including resolution of highly complex HR issues, escalating where required
- Provide expert, confidential advice and support on SES HR matters, including remuneration and entitlements, employment conditions, and performance management, ensuring compliance with relevant policies and frameworks.
- Manage and deliver end-to-end SES recruitment processes, from developing recruitment strategies through to onboarding, ensuring a seamless and compliant experience aligned with organisational objectives.
- Drive innovation and continuous improvement by developing and implementing HR initiatives, strategies, and methodologies that align with governance frameworks, legislative requirements, government decisions, and the organisation's strategic direction.
- Ensure the accurate creation, classification, storage, and retrieval of records in compliance with organisational policies, legislative requirements, and information governance standards. Maintain data integrity and security while supporting efficient access to records for operational and audit purposes.
- Contribute to high-quality secretariat support, including development of meeting papers and management of action items.

Additional information

Knowledge and experience:

While previous experience in a similar role is desirable, success in this position relies on your ability to thrive in an agile and dynamic environment. We seek quick learners who are collaborative, adaptable, and capable of delivering results in a fast-paced, evolving context.

Role location:

While this role is currently based in Canberra, the Department has offices located in major capital cities and alternate locations may be considered.

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Baseline Vetting (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

Information about employment and advice on how to apply for vacancies can be obtained from the Department's website at <https://www.homeaffairs.gov.au/about-us/careers>.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Home Affairs

The Department of Home Affairs is responsible for central coordination, and strategy and policy leadership in relation to cyber and critical infrastructure resilience and security, immigration, border security and management, counter-terrorism, the protection of our sovereignty, citizenship and social cohesion. The Department implements a strategically coordinated approach to the cyber security and resilience of all Australians through the appointment of a Cyber Security Coordinator and continues to enable rapid responses to threats of foreign interference through the dedicated Counter Foreign Interference Coordinator. Additionally, the Department contributes to Australia's prosperity and unity through the management and delivery of the migration, humanitarian and refugee programs. The Department also promotes social cohesion through multicultural programs, providing settlement services and through managing and conferring citizenship. We encourage applications from Indigenous Australians, people with disability and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential. For more information www.homeaffairs.gov.au/about-us/careers/working-with-us/workplace-diversity

To Apply

Position Contact	Danni Robinson, 0468 557 150
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/140832/

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Vacancy VN-0765882

Director of Public Prosecutions

Closing Date: Sunday 18 January 2026

Job Title	Knowledge Coordinator, Library and Research Services
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Adelaide SA, Perth WA, Canberra ACT, Sydney NSW, Melbourne VIC, Hobart TAS, Brisbane QLD, Townsville QLD, Darwin NT, Cairns QLD
Salary	\$116,497 - \$127,140
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements including work from home arrangements will be considered on a case-by case-basis.
Classification	Executive Level 1
Position Number	25_71
Agency Website	

Job Description

<https://cdppcareers.nga.net.au/cp/>

Are you a master of information architecture with the passion for connecting with people? We are looking for a dynamic Knowledge Coordinator to join the Library and Research Services team within the Office of the Director of Public Prosecutions (Cth) (**CDPP**).

The Knowledge Coordinator, Library and Research Services is responsible for leading a national team of specialist law librarians to deliver high-quality knowledge management & library services to support the national practice of the CDPP, as the peak agency in the Commonwealth criminal justice system. The role works closely with the National Manager, Legal Learning and Knowledge (LLK) and Branch Head, Legal Capability and Performance (LCP) practice group within the CDPP.

The CDPP's purpose is to contribute to a fair, safe, and just society by delivering an effective, independent prosecution service in accordance with the Prosecution Policy of the Commonwealth. This role supports that purpose by leading the delivery of a broad range of knowledge management & library and research services.

Library and Research Services team sits within the Legal Learning and Knowledge workgroup within the CDPP's LCP practice group. LCP is responsible for building capability and improving performance across the CDPP's legal practice. It undertakes a range of significant legal practice improvement projects, centralises cross-practice group functions and leads strategic and business planning activities. LCP works in close partnership with colleagues across the Enabling Services Group to support the CDPP's Executive Committee and prosecutors in our legal practice groups.

The team's main focus is to provide CDPP staff with accurate and timely specialist legal research services. This is primarily achieved through responding to legal research requests, providing curated current awareness services, maintaining a contemporary and relevant library collection and supporting the development of core legal research skills and capabilities of CDPP staff. As part of the Legal Learning and Knowledge workgroup, the Library and Research Services team also supports knowledge management uplift at the CDPP.

We are inclusive, friendly and passionate in our commitment to providing high-quality legal research and knowledge management services.

Duties

The Knowledge Coordinator will:

- lead and be responsible for the delivery of high-quality knowledge management & library and research services to the CDPP;
- manage a dispersed team in a dynamic operating environment;
- lead the strategic and operational direction of the Library and Research Services team and align it with the CDPP's goals and objectives;
- develop, manage and implement a knowledge management strategy and framework to promote knowledge management throughout the CDPP;

- provide expert advice on all aspects involved in the provision of knowledge management and library and research services;
- oversee the administration of the library systems including the Library Catalogue (FIRST);
- build and maintain strong relationships with internal and external stakeholders to ensure that knowledge management & library and research services meet the evolving operational needs of the CDPP, and are provided consistently on a national basis; and
- will be outcomes focused, managing and evaluating activities related to improving the delivery of knowledge management & library and research services to the CDPP.

The Knowledge Coordinator may also be required to undertake a range of library and research service activities to ensure an appropriate level of service delivery.

Eligibility

- The ability to obtain and maintain an **AGSVA Baseline Security Clearance**.
- **Australian Citizenship**.

Notes

Position requirements:

- Relevant tertiary qualifications at degree or postgraduate level and eligibility for professional membership of the Australian Library and Information Association.
- Knowledge and experience with managing the delivery of a broad range of library and research services.
- Experience in leading and managing teams.

No matter where you work with us, you'll have access to:

- unique and challenging work;
- professional development opportunities;
- generous leave entitlements;
- clear and transparent salary progression, and scheduled salary increases;
- 15.4% superannuation;
- a \$295 annual wellbeing allowance;
- free and confidential 24/7 counselling through our Employee Assistance Program (EAP), available for staff and their family members; and
- flexible working arrangements considered in accordance with our Enterprise Agreement and the operational needs of the role.

*Please refer to the Candidate Information Pack for more details.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Director of Public Prosecutions

To Apply

Position Contact	Jon Emmett, (08) 8238 2630
Agency Recruitment Site	https://cdppcareers.nga.net.au/cp/

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Vacancy VN-0765961

Director of Public Prosecutions

Closing Date: Sunday 11 January 2026

Legal Capability and Performance

Job Title	Digital Litigation Configuration Specialist
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Brisbane QLD
Salary	\$116,497 - \$127,140
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements including work from home arrangements will be considered on a case-by case-basis.
Classification	Executive Level 1
Position Number	25_75
Agency Website	

Job Description

<https://cdppcareers.nga.net.au/cp/>

The Office of the Director of Public Prosecutions (Cth) (CDPP) are seeking a capable and forward-thinking professional to support and enhance our digital litigation and case management platforms. This role sits at the intersection of legal practice and technology and is suited to someone who enjoys working across disciplines to deliver practical, user-centred digital solutions.

Digital Litigation Configuration Specialist works closely with legal practitioners, digital teams and business stakeholders to ensure systems effectively support litigation workflows, compliance requirements and quality outcomes.

This role offers the opportunity to work on meaningful, high-impact work that directly supports the delivery of justice and public value. You will contribute to improving how litigation is managed through modern, fit-for-purpose digital systems.

Duties

- Supporting the testing and implementation of changes, primarily in the CDPP's evidence management solution, including upgrades, system enhancements and new modules;
- Configuring and maintaining templates and workflows to support digital prosecution outcomes;
- Assisting with implementing change and managing ambiguity in the workplace;
- Ensuring full documentation and standard operating procedures exist to support the system and all enhancements. This includes the preparation and review of system administration manuals, user guides, procedures and documentation;
- Providing high level advice, reports and business improvement recommendations;
- Building collaborative relationships with, and providing strategic and technical advice to, senior management, prosecutors, CDPP employees and other key external stakeholders;
- Working collaboratively, sharing information and contributing to the development and delivery of work group and broader CDPP objectives and outcomes;
- Effectively managing competing priorities allowing the team to achieve agency goals and objectives;
- Engaging with risk, including the conduct of risk assessment and risk management activities for area of responsibility;
- Researching and analysing data and evaluating complex issues, using appropriate methodologies and practices, to draw accurate conclusions to best support strategic business decision making and resolutions;
- Providing leadership and engaging with the CDPP staff in day-to-day activities including developing, coaching and mentoring staff, providing timely and constructive feedback and building commitment to shared goals; and
- Contributing to the development of strategies, new systems, procedures, policies and practices addressing future CDPP and stakeholder needs.

Eligibility

- The ability to obtain and maintain an **AGSVA NV1** clearance;
- Australian Citizenship

Notes

Qualification and Experience:

- Tertiary technology degree or equivalent;
- Demonstrated experience in system management of a digital litigation platform or similar

Desirable criteria:

- Business Analyst or equivalent experience for analysing change and user experience, including researching and implementing improvements to workflows.

Why should you apply

At the CDPP, we are committed to a workplace that reflects the community we serve. We recognise how drawing on different experiences and opinions drives innovation, new ideas and a more collaborative workplace.

No matter where you work with us, you'll have access to:

- unique and challenging work;
- professional development opportunities;
- generous leave entitlements with additional paid time off during the Christmas close-down period;
- clear and transparent salary progression, and scheduled salary increases;
- 15.4% superannuation;
- flexible working arrangements that promote work-life balance;
- a \$295 annual wellbeing allowance; and
- free and confidential 24/7 counselling through our Employee Assistance Program (EAP), available for staff and their family members.

For further details, please refer to the Candidate Information Pack.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Director of Public Prosecutions

To Apply

Position Contact	Angela Bunting, 08 8238 2609
Agency Recruitment Site	https://cdppcareers.nga.net.au/cp/

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Vacancy VN-0765859

Federal Circuit and Family Court of Australia

Closing Date: Sunday 18 January 2026

Federal Circuit and Family Court of Australia
Court and Tribunal Services Registry Services

Job Title	Client Service Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Melbourne VIC
Salary	\$75,022 - \$81,775
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site; Flexible
Office Arrangement Details	This position will require working predominantly onsite, with possible days working from home when suitable.
Classification	APS Level 4
Position Number	1029-12-25
Agency Website	https://www.fcfcga.gov.au/

Job Description

<https://fcajobs.nga.net.au/?jati=96C30649-76DB-A4FD-7BD5-E479E028A296>

Purpose of position

The Court and Tribunal Services Team is a pivotal part of the Court's operational structure with broad responsibility across both general federal and family jurisdictions for enquiries management, filed document management, Deputy Registrar Support in Family Law and providing services directly to the judiciary.

This position is being advertised for Client Services Officer (CSO) roles in the Melbourne Federal Circuit and Family Court of Australia Family Law Registry and Federal Court of Australia Registry. CSO's must be flexible in their approach to work and be willing to learn and adapt to new procedures. CSO's may also fulfil a training, coaching and mentoring role and are responsible for monitoring and assisting staff on a daily basis with enquiries of a more complex nature.

Duties

Key Responsibilities and Duties

The responsibilities of the position are to:

- provide information and advice relating to court services, procedures, processes and forms as well as external options to clients to assist them to resolve their enquiries and issues;
- progress cases by providing administrative services in accordance with court processes, including document lodgement, enquiries management, Registrar support and receiving and reconciling court fees and charges;
- assist in the management of complex cases through the case management system;
- work independently within defined rules to apply legislation, guidelines and court processes;
- identify issues and contribute to the resolution of problems;
- schedule and prioritise matters for hearing and other interventions to achieve the earliest possible resolution;
- liaise with a range of internal and external stakeholders including Judge's chambers, Registrars and their support staff, managers, legal practitioners, community organisations and other service providers to assist the resolution of cases;
- coach employees, identify training needs and provide quality assurance;
- collate, analyse and produce reports as required, and
- assist Registrars as required.

Eligibility

Selection Criteria

1. A demonstrated record of success in the provision of service to clients involving working directly with the general public and a demonstrated understanding of and commitment to providing client focused services in a high volume environment.
2. A demonstrated high level of organisational, analytical and problem solving skills, the ability to use initiative and work independently and the ability to prioritise work to meet deadlines.
3. A demonstrated ability to work well in a team, foster a positive team environment and demonstrated experience coaching and training colleagues (or related experience).

4. A demonstrated capacity to communicate effectively both orally and in writing with people from a wide range of backgrounds, including clients, other staff members, the judiciary and senior management. This will include a proven ability to manage stressful and/or conflict situations in a professional manner, on a continual basis.
5. A demonstrated ability to contribute to and support change in the workplace including a strong ability to identify opportunities for process improvement. and quickly acquire a sound working knowledge of court procedures, guidelines and policies.

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQ+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

How to apply

To apply, please complete the application form on the Court's careers portal. If you have any issues with applying, please email recruitment@fedcourt.gov.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Federal Circuit and Family Court of Australia

The Federal Circuit and Family Court of Australia Act 2021 (FCFCOA Act), which came into effect on 1 September 2021, merged the Family Court of Australia and the Federal Circuit Court of Australia into a unified court system known as the FCFCOA. The FCFCOA (Division 1) is a superior court that handles the most complex family law cases and serves as the appellate court for family law matters. It operates nationwide, except in Western Australia. The FCFCOA (Division 2), a federal court, shares jurisdiction over family law and child support with Division 1, but also handles general federal law matters, such as administrative law, bankruptcy, intellectual property, and migration law. The Federal Court of Australia entity engages employees under the Public Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence. FCFCOA employees are covered by the Federal Court Enterprise Agreement 2024–2027.

To Apply

Position Contact	Belinda King, 03 8638 6618
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=96C30649-76DB-A4FD-7BD5-E479E028A296

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Vacancy VN-0765965

Job Title	Chief Investment Officer
Job Type	Full-Time, Ongoing
Location	Melbourne VIC, Sydney NSW
Salary	-
Future Merit Locations	Melbourne, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Minimum 3 days/week in the office. Tuesday and Thursday are anchor days.
Classification	Senior Executive Service Band 2
Position Number	JR100271
Agency Website	www.futurefund.gov.au

Job Description https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund/job/Chief-Investment-Officer_JR100271

At the Future Fund, we're for future minds – like yours. The new investors and creators who thrive on different thinking and doing it together. Those who glimpse opportunity before it strikes and step up every day to grab it.

The Future Fund is Australia's Sovereign Wealth Fund, managing over \$310 billion across seven public asset funds with the same purpose: growing Australia's future. We are a global investor and work closely with world leading investment organisations to access the best investment ideas.

Where others see challenges, we see more interesting investment experiences. Every person, every skillset, every mindset is an asset. We've got every future generation to consider, yet our approach to investing is incredibly pure: we think about it deeply, and daily. Ours is a culture where great people grow the future together, with the rare ability to work collaboratively, think freely, and make a real difference.

Are you Futureminded? Let's create what's next.

The Opportunity

Organisation Overview

The strategic plan of the Future Fund Management Agency (Agency) emphasises our purpose, to invest for the benefit of future generations of Australians. This is our single purpose; everything we do is aligned with that goal, and we avoid being distracted into any activity that might take us in a different direction.

Our three-year Business Plan defines four Focus Areas. Our Initiatives are based on achieving the desired outcome in each of these areas:

- **Invest Our Way.** We will strengthen investment processes and risk frameworks, embed sustainability in portfolio decisions, and foster a unified team approach to deliver on our mandate.
- **Innovate and Evolve.** We will advance technology and data capabilities, refresh risk management, and build scalable foundations to drive innovation and future growth.
- **Supercharge Our Culture.** We will create a culture of trust and collaboration, develop inclusive leadership, and attract top talent through a compelling EVP and learning opportunities.
- **Contribute Our Insights** We will provide clear guidance on global investment shifts, share transparent insights, and position ourselves as a trusted thought leader and partner.

We are passionate about our values, which define how we go about doing what we do:

- We focus on what matters. Everything we do is focused on achieving our purpose, we don't get side-tracked by distractions.
- We always do the right thing by our country, our organisation and our team.
- We work together to achieve the best outcome every time and ultimately to achieve our purpose.

Your Role

The Future Fund is Australia's sovereign wealth fund, investing for the benefit of future generations of Australians. Our organisation was established with the creation of the Future Fund in 2006. Today, we manage a seven special purpose funds on behalf of the Government.

The primary determinant of success is the long run investment performance of the funds relative to their mandates which are based on total portfolio outcomes. The Chief Investment Officer's ("CIO's") primary responsibility is ensuring that we meet this objective.

The CIO is responsible for the Agency's investment approach. This includes leading the investment team, maintaining and enhancing the investment process and strategy and ensuring the appropriate implementation of the investment portfolios. Our approach is thoughtful and based on first principles.

We are peer agnostic, focussing only on targeting the best risk adjusted returns at the total portfolio level over the long run.

The CIO is responsible for working alongside the Chief Executive Officer ("CEO") to earn and retain the trust and respect of the Government, Parliament and the Australian and global investment community.

Duties

Key Responsibilities

Deliver strong investment performance

- Achieve high risk adjusted returns in accordance with our investment mandates through investment excellence.
- Ensure that the investment activity appropriately accounts for the
- National Priorities and Responsible Investment objectives as set out in the Investment Mandate and Government Statement of Expectations.

Lead the Investment team

- Lead the Investment team and ensure the team is structured and resourced with the appropriate skills to deliver the Investment mandates and objectives.
- Maintain a team culture that is consistent with the organisational culture and best supports the achievement of our strategic organisational and investment objectives.
- Set the team strategy, direction, resource plan and priorities to support the organisational and investment objectives and in a manner consistent with the whole of organisation plans.
- Ensure robust succession planning, redundancy and skills development and transference across the team.

Own the investment process and strategy

- Design and implement robust processes to build and monitor the investment portfolios and exposures to achieve the investment objectives – including being forward looking and changing processes or structure as appropriate.
- Be responsible for the investment implementation model including the approach to due diligence and transaction execution.
- Ensure that the processes, structure and culture is in place to provide an appropriate focus on risk management, including reputation, ESG and disruption risk.
- Be cognisant of decision making bias and ensure that the investment team and process provides diversity of thought and appropriately guards against embedded biases.
- Empower the senior Investment team members to make decisions and take appropriate investment risks.

Be an organisational leader

- Provide critical input to Agency strategic direction, organisational structure and priorities to facilitate delivery of the investment mandates over the long term.
- Provide cultural leadership across the Agency to bring the one-team approach to life.
- Be responsible for the culture and approach the Investment team takes in interacting across the Agency to deliver the investment objectives.

Exercise excellent stakeholder management

- Ensure a high level of responsiveness from across the organisation to the requests and requirements of the Chair and the members of the Board of Guardians.
- Maintain the confidence of the Board in the Investment process and the investment portfolios.
- Earn and retain the trust and respect of Government, Parliament and the investment community including through demonstrating thought leadership in the media, at industry conferences and preparation and presentation at Senate Estimate hearings.
- Liaise with the supervising Departments (Finance and Treasury) on emerging issues, administration, best practice and disclosure requirements.
- Be the key external spokesperson on investment matters and a leader in the investment industry.

Eligibility

Qualifications

- A degree in economics, finance or a related discipline.

Experience

- Demonstrated ability to provide strong leadership and mentoring to an expert, capable and hardworking team.
- Broad experience in the analysis and understanding of investment markets at an institutional investor or multi asset manager is essential.
- Significant, demonstrated experience in a role responsible for distilling complex issues into simple, actionable concepts.
- Demonstrated ability to work as a member of complex teams with diverse views in a constructive and open manner.
- Experience of direct investment responsibility in a market facing role is desirable.

Attributes

- Demonstrates an inclusive and empowering leadership style in a way which achieves buy in.
- Is willing to demonstrate leadership through the success of others.
- Has excellent interpersonal and communication skills including the ability to communicate complex situations clearly to stakeholders at all levels.
- Prefers to take a long-term view rather than trade short term positions.
- Demonstrates a willingness to be open to other points of view and the agility to adapt to new information and solve problems as a team.
- Is curious and willing to take risk in order to innovate and is prepared to question the status quo.
- Able to provide well-reasoned and robust decisions in the absence of perfect information and to take responsibility for them.

Notes

About the Future Fund Management Agency

The Future Fund is Australia's sovereign wealth fund, investing for the benefit of future generations of Australians. The Future Fund Board of Guardians, supported by the Future Fund Management Agency, invests the assets of seven public asset funds: the Future Fund, the Medical Research Future Fund, the Aboriginal and Torres Strait Islander Land and Sea Future Fund, the Future Drought Fund, the Emergency Response Fund and the DisabilityCare Australia Fund. Each fund has an investment mandate that is determined by the Australian Government under legislation. Our role is to generate strong, risk-adjusted returns over the long term.

To Apply

Position Contact	John Campanaro, 0388566400
Agency Recruitment Site	https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund/job/Chief-Investment-Officer_JR1002

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Vacancy VN-0765959

National Library of Australia

Closing Date:Tuesday 06 January 2026

Engagement Communications and Marketing

Job Title	APS 6- Program Manager, Communications and Digital Marketing
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Parkes ACT
Salary	\$95,375 - \$105,910
Future Merit Locations	Various locations - ACT, Parkes
Office Arrangement	Flexible
Office Arrangement Details	Flexibility may be negotiated with the successful candidate
Classification	APS Level 6
Position Number	106026
Agency Website	

Job Description

<https://nla.nga.net.au/cp>

As a world leading library, the National Library of Australia offers an innovative and collaborative workplace where exceptional team players and technical specialists can flourish. As part of the Library’s team, you will help support organisational reform, working collaboratively with your team to shape the Library’s future.

Duties

The Library is seeking to fill an ongoing **APS 6 Program Manager, Communications & Digital Marketing** role in the Communications and Marketing Section of the Engagement Branch.

We are looking for a digital storyteller with solid experience in creating digital content (social media, website content, photography and video production) who can develop and deliver communication strategies that support the key work of the Library in an informative and engaging way.

We are looking for an experienced professional, to lead innovative communication and marketing strategies that connect Australians with the National Library's collections.

To succeed in this role you will need:

- A tertiary qualification in a marketing, media or communications and/or relevant experience in a similar role in either the Government or private sector.
- Experience in creating social media and digital content as well as an understanding of search engine marketing (SEM) capabilities.

Eligibility

Candidates should be Australian citizens to be eligible for APS employment.

The preferred candidate will be required to successfully undergo a police record check and must be willing to disclose all relevant and required information.

To succeed in this role you will need:

- A tertiary qualification in a marketing, media or communications and/or relevant experience in a similar role in either the Government or private sector.

Notes

We encourage and welcome applications from people with disability, First Nations Peoples, those from the LGBTIQ+ community, people from culturally and linguistically diverse backgrounds, those in the veteran community and mature age people.

A merit pool may be established from this recruitment activity which may be used to fill similar vacancies.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the National Library of Australia

To Apply

Position Contact	Bronwyn Edwards, (02) 6262 1897
Agency Recruitment Site	https://nla.nga.net.au/cp

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Vacancy VN-0765929

Parliamentary Budget Office

Closing Date:Sunday 01 February 2026

Job Title	First Assistant Parliamentary Budget Officer
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	\$335,464 - \$389,138
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Hybrid
Classification	Senior Executive Service Band 2
Position Number	PBO111
Agency Website	https://www.pbo.gov.au/

Job Description

<https://www.pbo.gov.au/about-the-pbo/our-people/careers>

The PBO is seeking an experienced leader with strong fiscal policy, economic and management skills. You will use your skills to shape and drive the PBO's publications and costings work, your leadership and stakeholder engagement management skills to support our external engagement, and your management experience to develop a team ethos across SES and other leadership cohorts.

The position of First Assistant Parliamentary Budget Officer reports to the Parliamentary Budget Officer. You will work on projects including, but not limited to, key publications, building analytical capability through model and data development, enhancing public understanding of the budget and budget transparency as well as contributing to organisation wide projects and the PBO's corporate functions.

You will work closely with the Assistant Parliamentary Budget Officers (SES Band 1) to provide leadership across the PBO. You will take responsibility for managing change through engagement and consultation. You will use your strong people focus, including the ability to motivate, inspire and develop organisational capability and performance, to integrate work across the PBO.

You will use your leadership, stakeholder engagement and communication skills to enable and empower staff across the PBO to achieve high performance by setting expectations and creating a shared vision and sense of the agency's purpose.

Together with the Assistant Parliamentary Budget Officers you will develop productive relationships with parliamentarians and external bodies including Commonwealth agencies, peak bodies, academics and industry leaders to ensure that the PBO draws upon expertise from a range of sources. As part of the Executive team at the PBO, you will have an integral role in setting and communicating the strategic direction of the organisation.

In the year ahead, particular focus areas will be:

- continuing to deliver high quality costings and budget advice for parliamentarians
- introducing new members and senators to PBO services
- maturing our data systems and developing new models in partnership with Commonwealth agencies
- focusing on harnessing technology to maximise efficient use of data across our modelling, reporting and data visualisation work
- enhancing knowledge of budget and broader fiscal issues through insightful publications and online tools.

Duties

As a member of the PBO's senior management team, the First Assistant Parliamentary Budget Officer's duties will include:

- intellectual leadership and drive for the work of the PBO
- strategic prioritisation of work to ensure that the PBO's limited resources are used effectively
- providing professional, strategic and operational leadership and expertise across the organisation
- representing the Parliamentary Budget Office to stakeholders, parliamentary committees and in Australian and international forums
- representing the Parliamentary Budget Officer when required.

Eligibility

Successful applicants will have:

- strong leadership credentials and extensive management experience
- relevant tertiary qualifications
- knowledge of the structure of the Commonwealth budget and an understanding of the drivers of Commonwealth revenue and expenditure (essential)
- a track record of innovation in relation to the use and presentation of data (desirable)
- the ability to work with utmost discretion and confidentiality
- the ability to obtain and maintain a Negative Vetting Level 2 security clearance.

Notes

About the Parliamentary Budget Office

The Parliamentary Budget Office (PBO) supports the Parliament by providing independent and non-partisan analysis of the budget cycle, fiscal policy and the financial implications of proposals. We do this in 3 main ways: - responding to requests made by senators and members for costings of policy proposals or for analysis of matters relating to the Australian Government's budget - publishing a report after every election that provides transparency around the fiscal impact of the election commitments of major parties - conducting and publishing self-initiated work, including interactive tools, that enhance public understanding of budget and fiscal policy settings.

To Apply

Position Contact	Human Resources, 02 6277 9595
Agency Recruitment Site	https://www.pbo.gov.au/about-the-pbo/our-people/careers

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Agriculture, Water and the Environment

Vacancy VN-0765903

Department of Agriculture, Fisheries and Forestry

Closing Date: Wednesday 31 December 2025

Audit & Assurance Audit Operations

Job Title	Auditor
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Brisbane QLD, Melbourne VIC, Perth WA, Sydney NSW
Salary	\$84,794 - \$93,020
Future Merit Locations	Adelaide, Brisbane, Melbourne, Perth, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Subject to negotiation
Classification	APS Level 5
Position Number	2025/3996
Agency Website	https://www.agriculture.gov.au

Job Description

<https://www.agriculture.gov.au/about/jobs/apply>

Why YOU are important to us and what impact will you have on the Compliance & Enforcement Division and the departments' goal.

Our division protects Australia's biosecurity and trade systems by putting effective regulations, policies, controls and actions into place. Working with internal and external stakeholders, we monitor potential and actual biosecurity risks, enforce rules, and ensure industries comply with laws that help safeguard Australia's agriculture, economy, trade and way of life.

The Audit and Assurance Branch (AAB) provides organisational assurance through a comprehensive program of assurance activities, including the delivery of the majority of the department's regulatory audits. Through targeted, risk-based audit and assurance activities, we

support the effective management of biosecurity, and facilitate export plant, food and other commodities; ensuring that regulatory risks are managed through an effective regulatory process.

The APS 5 Auditor undertakes compliance audits of approved arrangements and export facilities to ensure regulations and procedures are being met by industry. The role involves planning, conducting, and reporting on audits, identifying risks, and supporting continuous improvement. By providing accurate, evidence-based audits, the position strengthens The Departments assurance framework and contributes to safeguarding Australia's agricultural industries and Biosecurity integrity.

Curious what a day in the life looks like? Watch our team in action and see the role come to life [here](#)

Duties

This is where you play an important role.

As an **APS 5 Auditor**, your duties may include, but are not limited to:

- Undertaking audits across commodities and functions against the relevant criteria, to build strong industry compliance.
- Leading and/or conduct audits, assessing risk against relevant legislation, criteria and guidelines
- Ensuring accurate and timely record keeping is maintained, meeting guidelines and client service standards
- Working within the parameters of the Auditor Management Framework with the possibility of overseas, interstate or intrastate travel.
- Maintaining all audit competencies and other training requirements

Note: The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may also be used to fill future ongoing vacancies in the branch where the duties are of a similar nature.

Eligibility

Our ideal candidate will have:

Successful applicants will demonstrate the following:

- Ability to lead, supervise or perform audits to ensure services are provided in accordance with operational policy, procedures, legislation and standards and provide feedback to Auditors on operational or technical issues
- Ensure accurate and timely record keeping is maintained to meet guidelines and client service standards
- Effectively communicate, liaise, negotiate with and respond to internal and external clients, including government agencies and industry parties, to achieve desired outcomes
- Be ethical and open minded with an ability to manage situations diplomatically

- Provide accurate and reliable strategic, operational and technical advice on operational issues and participate in the investigation and resolution of significant and/or complex operational issues and incidents, providing timely and accurate feedback on the outcomes
- Be observant, perceptive, versatile and able to make decisions in a collaborative environment
- Manage, mentor and coach other staff as required across commodities and functions, in preparation for competency assessment and to support best practice
- Commit to and lead business improvement initiatives, demonstrating a positive attitude towards change
- Build and maintain productive working relationships within the department, with clients and across industry.

Mandatory Requirements:

This position requires you to hold a:

- ASIC Licence
- MSIC Licence
- The successful candidates will need to obtain a Lead Food Safety Auditor or Lead Quality Auditor qualification within the 6-month probationary period. This course is provided by the employer as part of induction. If you have current Food Safety or Lead Auditor qualifications, please include in your application.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six-month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths>

About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Carina Powditch, 0459 856 742
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Agriculture, Water and the Environment

Vacancy VN-0765955

Department of Agriculture, Fisheries and Forestry

Closing Date: Wednesday 07 January 2026

Biosecurity Plant and Science Services
Science & Surveillance Surveillance

Job Title	Vector Surveillance Officer
Job Type	Full-Time, Ongoing
Location	Sydney NSW
Salary	\$77,728 - \$84,619
Future Merit Locations	Various locations - NSW, Sydney
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 4
Position Number	2025/4016
Agency Website	https://www.agriculture.gov.au

Job Description

<https://www.agriculture.gov.au/about/jobs/apply>

Why YOU are important to us and what impact will you have on the Biosecurity Plant and Science Services Division and the departments' goal.

We protect Australia's plant health to support trade, the economy, and the environment. Our division provides scientific advice, diagnostics, biosecurity training, and risk assessments. We enable safe plant imports, strengthen systems, and engage stakeholders. Surveillance and response are conducted at national entry points and approved sites, including northern Australia. We work closely with communities and Indigenous rangers to manage biosecurity risks, including in the Torres Strait.

Our scientists are on the front line of biosecurity, leading early detection and response for pests, diseases and weeds at entry points and across northern Australia. We deliver diagnostics, inspections, and training that help stop biosecurity threats before they spread. By working with stakeholders and sharing expertise, we strengthen Australia's ability to protect its agriculture, environment and communities.

As a Vector Surveillance Officer, you will be responsible for conducting vector surveillance activities at entry points such as airports and seaports. This includes the placement of mosquito traps, the inspection of areas for mosquito breeding sites and the identification mosquito specimens. By completing this role, you directly assist in the protection of Australia from exotic mosquitoes.

Duties

This is where you play an important role.

As the Vector Surveillance Officer, you will:

Under general direction of the Regional Vector Coordinator (RVC) the duties of the roles include, but are not limited to:

- maintaining regular communication with their RVC and seeking and following advice to deliver vector monitoring tasks to the required standard of the work instructions,
- maintaining cooperation with external stakeholders associated with the Vector Monitoring Program (VMP), including port and approved arrangement (AA) operators, other Commonwealth and State/Territory/Local government agencies and treatment providers,
- being responsible for conducting routine vector and, if required, plant-pest monitoring activities appropriate to port risk assessments, including placement, installation, maintenance, and servicing of all trap types operated by the department,
- gaining and using knowledge of mosquito biology to guide effective delivery of vector monitoring activities including the optimum methods for sampling, placing traps, and knowing when and where to sample mosquitoes,
- conducting regular surveillance activities at first points of entry, high-risk AA sites and other importer premises, including formal ground surveys, by:
 - identifying, describing, and mapping known or potential mosquito breeding sites,
 - assessing biosecurity risk pathways, planning field surveillance for other plant pests,
 - using appropriate sampling methods to determine the mosquito and, if required, plant-pest species and weeds present in the port environment and their relative abundances,
 - assessing overall receptiveness of each surveillance location, including factors such as sanitation, breeding sites, frequency of conveyance movements and cargo types,
 - initiating and managing risk-mitigation actions through liaison with department staff and stakeholders,
 - entering and providing data regularly to the RVC within required timeframes,
 - contributing to the accurate collection and recording of other surveillance data,
 - preparing written reports documenting surveillance activities and outcomes.
 - assisting in preparing, maintaining, and annually updating a consolidated vector 'toolbox' for each port including aerial maps of the ports and high-risk AAs, with trap locations, descriptions of each trap including type, location, and frequency of

inspection, current copies of all vector related work instructions, including national response guidelines, copies of raw data worksheets- a list of local and national vector contacts within our department and the State/Territory health agency.

- managing specimens collected by:
 - establishing and rearing cultures of mosquito larvae collected by surveillance, using appropriate diagnostic resources, including taxonomic keys of appropriate regional or taxonomic focus, to complete morphological identifications of adult and larval mosquitoes,
 - preparing and storing specimens for morphological and/or molecular identification.
 - conducting triage of other field samples, including preparing and submitting to diagnosticians.,
- conducting activities required under national response guidelines for detections of exotic mosquitoes.
- mentoring other regional staff to become proficient at managing some aspects of the Vector Surveillance Officer role to create backup capacity for the program.

Note: The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may also be used to fill future ongoing vacancies in the branch where the duties are of a similar nature.

Eligibility

The successful applicant will have:

- experience with conducting field-based surveillance for insects, ideally mosquitoes, including establishing, maintaining, and checking a network of traps,
 - experience with working in a laboratory, including rearing insects, and preparing insect specimens and using light microscopy for their identification,
 - an understanding of the application of WH&S principles in office and field-based contexts.
- Skills and capabilities,
- ability to work independently and as part of a nationally dispersed team,
 - ability to undertake diagnostics for insects using light microscopy,
 - perform field and laboratory tasks including the preparation and storage of specimens, recording of data and the documentation of activities,
 - sound verbal, written and inter-personal communication skills,
 - working out of hours as required, including over weekends and on public holidays,
 - initiative, self-motivation and committing energy and drive to see that goals are achieved to a high standard in an efficient and timely manner,
 - building and sustaining productive, positive, and respectful relationships within other staff and stakeholders,
 - sound recording skills and the ability to enter data in central database.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six-month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths>

About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Donna MacKenzie, 0475 750 076
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Attorney-General's

Vacancy VN-0765860

Attorney-General's Department

Closing Date: Wednesday 14 January 2026

Information
ID Operations Office

Job Title	Assistant Director, Policy & Advice - ID Operations Office
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$119,142 - \$144,964
Future Merit Locations	Various locations - ACT, Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role.
Classification	Executive Level 1
Position Number	0388/25_ES/ID-EXT
Agency Website	https://www.ag.gov.au/Pages/default.aspx

Job Description <https://agcareers.nga.net.au/?jati=9B5C0C63-2ACA-07C6-BE97-E479E00B2266>

To obtain a copy of the Candidate Information Kit for this vacancy, please click on the 'Apply Now' button to the left of this advertisement.

Duties

Employment Opportunity

We are looking for a Cyber Security Assistant Director to support the daily operations of our cyber security section and help safeguard the department's systems, assets and critical information. The ideal candidate will have extensive experience with Australian Government security regulations and frameworks, including the Protective Security Policy Framework (PSPF), Information Security Manual (ISM), and Essential 8.

Under the guidance of the Information Technology Security Advisor (ITSA), this role will lead a small team and oversee the section's cyber security policy, strategy, and awareness capabilities. The successful candidate will have demonstrated strong leadership skills through effective task delegation and team management. They will provide expert advice and guidance on cyber security policies to both technical and non-technical stakeholders, ensuring best practices are followed and risks are managed effectively.

Key Responsibilities:

- Oversee, manage and monitor requests and queries assigned to the cyber security team through team mailboxes and service management tools.
- Collaborate with diverse teams to develop and continuously improve plans and processes that support the cyber security requirements of the division and department.
- Lead the development, implementation, and review of cyber security policies and procedures, ensuring compliance with relevant regulations and standards.
- Drive initiatives to enhance cyber security awareness and education across the organisation, engaging with staff and stakeholders to promote a positive cyber security culture.
- Support the development, delivery and implementation of cyber security strategy initiatives.
- Represent cyber security in various divisional governance and technical forums ensuring cyber security is appropriately engaged and considered.
- Supporting the development, knowledge transfer and mentoring of junior cyber security staff.

How you can help us make a difference

We seek people who bring external ideas, diverse experience, and global perspectives, and are willing to explore innovative ways of working. People who work for us will display leadership at all levels, apply information effectively in order to solve problems, and work collaboratively to achieve outcomes.

Our ideal candidate will have:

- Detailed knowledge of Australian Government standards, such as the Protective Security Policy Framework (PSPF) and the Australian Government Information Security Manual (ISM).
- Detailed knowledge of the Australian Cyber Security Centre's (ACSC) Essential 8 maturity model.
- Strong leadership skills, taking responsibility for the team outcomes, monitor progress and follow through to deliver quality outcomes.
- Ability to think strategically and communicate effectively with a broad range of stakeholders.
- The ability to innovate, drive change and improvements.
- Experience identifying, evaluating, and articulating technical risk in an enterprise environment.
- Build capability in a team environment through coaching others, providing performance feedback, encouraging development.

Desirable Skills:

- certification and/or membership to relevant professional organisations including certification in any of the following: CISSP, Security+, CISA, CISM, SABSA, GIAC and SANs
- relevant tertiary qualifications obtained from a recognised Australian tertiary institution or equivalent assessed comparable overseas qualification in Computer Science, Software Engineering, Information Technologies, or Cyber Security is highly desirable.

Eligibility

To be eligible for employment at the Attorney-General's Department applicants must be Australian citizens.

Applicants offered employment will be required to successfully undergo a police record check and be able to obtain and maintain a security clearance at a specified clearance level. The successful applicant must be willing to disclose all relevant and required information.

Successful applicants engaged into the APS will be subject to a probation period.

Notes

A merit pool of suitable applicants may be created from this process, and will be active for 18 months after the date of this gazettal.

If you have any questions regarding the recruitment process or require any reasonable adjustments: hr.assist@ag.gov.au or 02 6141 6111 (option 2).

We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQ+ people, people from culturally and linguistically diverse backgrounds and mature age people.

Aboriginal and Torres Strait Islander people can contact us to discuss options for working from Country.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Attorney-General's Department

The Attorney-General's Department delivers programs and policies to maintain and improve Australia's law and justice framework, and to facilitate jobs growth through policies that promote fair, productive, flexible and safe workplaces. Through the Australian Government Solicitor, we also provide legal services to the Commonwealth, including legal advice and representation. Our department is the central policy and coordinating element of the Attorney-General's portfolio. Our department is structured into four groups: • Australian Government Solicitor • Justice and Communities • Integrity and Security • Enabling Services The department operates in a diverse and complex environment to address challenging issues. We have a highly-skilled and engaged workforce involved in policy development and implementation and program administration. The department also has a large number of practicing lawyers, mainly within the Australian Government Solicitor Group within the department. The department is committed to having a flexible and inclusive workplace and recognises and values the diversity of the wider Australia community. We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQ+ people, people from culturally and linguistically diverse backgrounds and mature age people.

To Apply

Position Contact	Steve Abbey, (02) 6141 5995
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=9B5C0C63-2ACA-07C6-BE97-E479E00B2266

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Attorney-General's

Vacancy VN-0765892

Attorney-General's Department

Closing Date:Thursday 22 January 2026

Identity & Information
Identity

Job Title	Legal / Policy Officers, Identity Branch (Multiple Opportunities)
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Brisbane QLD, Adelaide SA, Perth WA, Darwin NT, Hobart TAS
Salary	\$86,464 - \$109,684
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role.
Classification	APS Level 5;APS Level 6
Position Number	0391/25_IS/IID-EXT
Agency Website	https://www.ag.gov.au/Pages/default.aspx

Job Description

<https://agcareers.nga.net.au/?jati=549776DD-1D93-67A2-9D75-E47A928ABA85>

To obtain a copy of the Candidate Information Kit for this vacancy, please click on the 'Apply Now' button to the left of this advertisement.

Duties

As part of Identity Branch, your work will help protect all Australians from identity crime by delivering high quality identity services, legislation and policy that meet community needs, now and into the future. The branch delivers and coordinates efforts across whole-of-government strategic policy and legislation which aim to strengthen identity resilience. The branch also operates identity verification services (IVS) that are vital to the Australian economy.

Positions are available across the Identity Policy, Legal Policy and IVS Enhancement Sections for high-performing APS 5-6 Legal/Policy Officers interested in:

Identity Policy

- coordinating and aligning national efforts to strengthen Australian identity security, including innovative policy, new technology and operational approaches across jurisdictions
- delivering policy and project initiatives under the National Strategy for Identity Resilience to improve identity proofing, access to services and law enforcement efforts to prevent identity crime
- administering contracted support services to support victims recovering from identity crime

Legal Policy

- supporting policy work related to the administration and implementation of the Identity Verification Services Act 2023
- assisting teams who are responsible for the day-to-day operation of the IVS
- providing support and secretariat functions for various committee meetings.

IVS Enhancements

- supporting the delivery of enhancements to the Credential Protection Register (CPR)
- supporting policy development and providing legal policy advice, ensuring consistency with legal frameworks
- engaging with our managed service provider to ensure enhancements to the CPR are fit-for-purpose.

How you can help us make a difference

As part of Identity Branch your work will help protect all Australians from identity crime.

We are seeking applicants with the following attributes to join us in a challenging, exciting and friendly team environment:

- strong written and oral communication skills
- strong collaboration and teamwork skills
- comfort working with legal concepts and legislation
- legislative and/or policy development skills and experience
- ability to get across and apply technical subject matter
- ability to drive new policy and negotiate solutions across multiple stakeholders, including jurisdictions and the private sector.

Please note, a legal qualification is a requirement for the Legal Policy Officer positions only. For these positions, applicants must hold a degree in law from an Australian tertiary institution or comparable overseas qualification, which, in the opinion of the Secretary, is appropriate to the duties of the office, or admission in Australia as a legal practitioner.

Eligibility

To be eligible for employment at the Attorney-General's Department applicants must be Australian citizens.

Applicants offered employment will be required to successfully undergo a police record check and be able to obtain and maintain a security clearance at a specified clearance level. The successful applicant must be willing to disclose all relevant and required information.

Successful applicants engaged into the APS will be subject to a probation period.

Certain positions require formal legal qualifications. For these positions, applicants must hold a degree in law from an Australian tertiary institution or comparable overseas qualification, which, in the opinion of the Secretary, is appropriate to the duties of the office, or admission in Australia as a legal practitioner.

Notes

A merit pool of suitable applicants may be created from this process, and will be active for 18 months after the date of this gazettal.

If you have any questions regarding the recruitment process or require any reasonable adjustments, please speak contact HR Assist at hr.assist@ag.gov.au or 02 6141 6111 (option 2).

We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQ+ people, people from culturally and linguistically diverse backgrounds and mature age people.

Aboriginal and Torres Strait Islander people can contact us to discuss options for working from Country.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

Position Contact	Jacqui Vincent, (02) 6141 3981
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=549776DD-1D93-67A2-9D75-E47A928ABA85

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Attorney-General's

Vacancy VN-0765899

Attorney-General's Department

Closing Date:Sunday 18 January 2026

Integrity & Security
Identity

Job Title	Communication and Change Manager, Identity Branch
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Brisbane QLD, Perth WA, Adelaide SA, Darwin NT, Hobart TAS
Salary	\$119,142 - \$144,964
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role.
Classification	Executive Level 1
Position Number	0392/25_IS/IID-EXT
Agency Website	https://www.ag.gov.au/Pages/default.aspx

Job Description

<https://agcareers.nga.net.au/?jati=1626A89B-A53D-856E-8677-E47A9408380C>

To obtain a copy of the Candidate Information Kit for this vacancy, please click on the 'Apply Now' button to the left of this advertisement.

Duties

Employment Opportunity

A position is available for a Communication and Change Manager (EL1) in the IVS Enhancements Section. The section is responsible for delivering enhancements to the IVS, including the Credential Protection Register (CPR). The position will contribute to success of CPR enhancements delivery to ensure better responses to future data breaches and give individuals greater awareness and control of how and when their credentials are used.

This is an exciting opportunity to enable successful understanding, implementation and adoption of a new CPR mobile-compatible web-based application. The successful candidate will be responsible for planning, developing and delivering communication and change strategies. The role will also support stakeholders and citizens to understand the purpose, impact and benefits of the CPR, and guide organisations and business users through change in a structured, cost effective and empathetic way.

Key responsibilities:

- develop and implement communication and change management strategies, including stakeholder mapping, impact assessments, change readiness analysis and risk mitigation
- facilitate change workshops, engagement forums, training sessions and readiness activities to prepare organizations for transition to the new service
- define, track and report on change success metrics
- support the integration of change management practices into project plans, governance and delivery activities
- build and maintain strong stakeholder relationships
- create clear and user-focused content, and communications and media products.

How you can help us make a difference

As part of the Identity Branch, your work will help protect all Australians from identity crime by delivering high-quality identity services, legislation and policy that meets community needs, now and into the future. The branch delivers and coordinates efforts across whole-of-government strategic policy and legislation which aim to strengthen identity resilience. The branch also operates Identity Verification Services (IVS) that are vital to the Australian economy.

We are seeking applicants with the following attributes, skills and experience to join us in a challenging, exciting and friendly team environment:

- proven experience as a Communication Manager, Change Manager, or similar role within large-scale technology projects / programs
- strong knowledge of change management methodologies
- exceptional written and verbal communication skills with the ability to distil complexity into clear, accessible messaging
- demonstrated success in stakeholder engagement across multi-agency or multi-disciplinary environments
- experience working on digital service delivery, identity management, cybersecurity, or government transformation projects (or similarly complex domains).

Desirable

- experience in government, regulated industries or security-focused programs
- understanding of identity crime and identity ecosystems
- certificate in communication, change management or project management
- experience supporting public-facing service launches or behavior-change initiatives.

Eligibility

To be eligible for employment at the Attorney-General's Department applicants must be Australian citizens.

Applicants offered employment will be required to successfully undergo a police record check and be able to obtain and maintain a security clearance at a specified clearance level. The successful applicant must be willing to disclose all relevant and required information.

Successful applicants engaged into the APS will be subject to a probation period.

Notes

A merit pool of suitable applicants may be created from this process, and will be active for 18 months after the date of this gazettal.

If you have any questions regarding the recruitment process or require any reasonable adjustments: hr.assist@ag.gov.au or 02 6141 6111 (option 2).

We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQ+ people, people from culturally and linguistically diverse backgrounds and mature age people.

Aboriginal and Torres Strait Islander people can contact us to discuss options for working from Country.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

Position Contact	Claire Major, 0457 524 385
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=1626A89B-A53D-856E-8677-E47A9408380C

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Attorney-General's

Vacancy VN-0765855

Federal Court of Australia

Closing Date: Sunday 18 January 2026

Federal Court of Australia
Court & Tribunal Services

Job Title	Judicial and Registry Services Team Leader
Job Type	Full-Time, Non-Ongoing
Location	Melbourne VIC
Salary	\$94,563 - \$105,910
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	This position will require working predominantly onsite, with possible days working from home when suitable.
Classification	APS Level 6
Position Number	1028-12-25
Agency Website	https://www.fedcourt.gov.au/about/employment

Job Description

<https://fcajobs.nga.net.au/?jati=331D3CC4-3DBE-2DBA-154E-E479DEE93B7F>

Reporting to the Manager Court Services, the Judicial and Registry Services Team Leader has responsibility for the delivery of high quality case management, court room and chambers support to the judicial officers of the courts and registry services to clients, legal practitioners, registrars,

family consultants and community groups which support court users. The role has oversight of both judicial and registry services in the location, including:

- providing the initial point of contact that clients have with courts
- providing information on appropriate avenues for addressing client needs, assisting to solve their problems, and recommending appropriate options, resources or services both internal and external to the Court
- processing, filing and sorting documents, including quality assurance and archiving functions
- providing the initial point of contact for judicial officers of the courts with respect to chambers arrangements and other administrative matters
- working with Corporate Services to manage the recruitment, training and development of judges associates and support staff
- coordination of events and in-court support requirements.

Duties

The position of Judicial and Registry Services Team Leader requires a self-starter who thinks both strategically to solve problems facing the courts as well as seeks ongoing performance improvement. The responsibilities of the position include:

- leading and/or supporting teams of client services staff and associates, deputy associates, case coordinators and court officers to ensure high quality support to clients, legal practitioners, judicial officers, registrars, family consultants and community groups
- coordinating courts' operations including scheduling of events and providing reports on case management indicators
- providing statistical reports to case management and court services management teams in relation to trends and issues associated with local service provision
- managing change in a challenging and fast moving environment
- developing and maintaining positive, productive and collaborative relationships with the judiciary, the legal profession and community groups, and
- ensuring the policies and standards of the courts are promoted and maintained.

Eligibility

Selection Criteria

1. Demonstrated staff management, change management, leadership and development experience (preferably in a legal, courts or public service environment) and the ability to promote a team environment.
2. Relationship management capacity, including an ability to communicate effectively with people at all levels, including judicial officers, as well as strong interpersonal skills, including a proven ability to manage stressful and/or conflict situations in a professional manner, on a continual basis.
3. Demonstrated sound organisational and problem solving skills including initiative, the ability to manage priorities, meet deadlines and work effectively under pressure.
4. Analytical and report writing skills with the ability to provide strategic advice on trends and policy to management.

5. Understanding of the public service operating environment including the requirement for legislative compliance, probity and accountability.

Notes

How to apply

To apply, please complete the application form on the Court's careers portal.

As part of your application, you will be required to submit a written response to the selection criteria listed in the position description (maximum word limit 1500). Please ensure this document is attached before submitting your application.

If you have any technical issues with applying, please email recruitment@fedcourt.gov.au

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQ+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Federal Court of Australia

The Chief Executive Officer and Principal Registrar of the Federal Court, together with officers and staff identified under the Federal Court of Australia Act 1976, the Federal Circuit and Family Court of Australia Act 2021 and the Native Title Act 1993, constitute a single Statutory Agency for the purposes of the Public Service Act 1999. Employees are engaged to work in support of the following courts or tribunal: • Federal Court of Australia, • Federal Circuit and Family Court of Australia, and • National Native Title Tribunal. Employees are covered by the Federal Court of Australia Enterprise Agreement 2024-2027. The Federal Court and the Federal Circuit and Family Court each maintain a distinct statutory identity, with separate functions and judicial independence.

To Apply

Position Contact	Belinda King, (03) 8638 6618
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=331D3CC4-3DBE-2DBA-154E-E479DEE93B7F

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Attorney-General’s

Vacancy VN-0765898

Office of Parliamentary Counsel

Closing Date: Sunday 11 January 2026

Corporate Services People Services

Job Title	Recruitment and Human Resources Support Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$80,309 - \$87,198
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Hybrid
Classification	APS Level 4
Position Number	1218
Agency Website	https://www.opc.gov.au

Job Description

<https://www.opc.gov.au/careers>

As a member of a small team, the successful candidate will provide administrative and practical support :

- Provide end-to-end recruitment support, including advertising, liaising with candidates, managing applications, supporting selection processes, and record keeping; ensuring recruitment activities comply with internal policies and legislative requirements.
- Administer inboxes, including triage, record keeping, and answering simple queries.
- Provide support for the making of offers, relocation, and onboarding of incoming employees.
- Administer the induction process for new staff.
- Provide coordination and support for career fairs and other promotional activities.
- Maintain the recruitment intranet page, and other HR intranet pages on request.
- Provide support for recruitment and other HR reports, such as learning and development.
- Provide administration support including procurement for other HR functions such as learning and development, diversity and inclusion and work health and safety.

Duties

- Ability to support end-to-end APS recruitment as part of an in-house recruitment function serving internal stakeholders.
- Understanding of the Public Service Act, APS Commissioner's Directions, and other relevant restrictions and guidelines that relate to APS recruitment.
- Demonstrated ability to prioritise workloads and meet deadlines.
- Ability to build strong relationships with a diverse group of stakeholders to ensure the best possible hiring outcome is achieved.

- Ability to communicate to internal and external audiences as well as good verbal, written and analytical skills.
- Excellent attention to detail.
- Experience with Aurion is highly desirable but not mandatory.

Eligibility

To be eligible for the role, you must:

- be an Australian Citizen;
- be able to obtain and maintain an Australian Government Security Vetting Agency (AGSVA) clearance to Baseline status.

Notes

About the Office of Parliamentary Counsel

The Office of Parliamentary Counsel (OPC) is a small Commonwealth government agency which provides clear, effective and accessible Commonwealth law for all Australians. We do this by drafting Bills for the Commonwealth government, and a significant proportion of Commonwealth legislative instruments. We also provide comprehensive, free access to Commonwealth legislation through the Federal Register of Legislation website, preparing compilations of Commonwealth legislation, and registering Commonwealth Acts and instruments on behalf of more than 70 agencies.

To Apply

Position Contact	Reema Shah, (02) 6120 1458
Agency Recruitment Site	https://www.opc.gov.au/careers

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Environment and Energy

Vacancy VN-0765902

Clean Energy Regulator

Closing Date: Sunday 11 January 2026

Scheme Operations
Soil, Emissions Avoidance and Contracts Waste and Energy Assessments

Job Title	Assistant Manager - Waste and Energy Assessments
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$121,724 - \$138,463
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	The agency supports and promotes flexible working, including remote options on negotiation and where appropriate based on the specifics of the role.
Classification	Executive Level 1
Position Number	CER 121/25
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

<https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm>

About the Branch

The Australian Carbon Credit Unit (ACCU) Scheme offers landholders, communities and businesses the opportunity to run projects in Australia that avoid the release of greenhouse gas emissions or remove and sequester carbon from the atmosphere.

The Soil, Emissions Avoidance and Contracts (SEAC) Branch supports the administration of projects that sequester carbon in agricultural soils and coastal wetlands and reduce the emissions from savanna fires and in the agricultural, industrial, waste and energy sectors. The Branch also manages the Australian Government's carbon abatement contract portfolio and provides advice on scheme-wide policy issues.

About the Section

The Waste and Energy Assessments Section is responsible for administering elements of the Carbon Credits (Carbon Farming Initiative) Act 2011 and associated legislative instruments. The section assesses Australian Carbon Credit Unit (ACCU) applications for project registration and crediting for emissions reductions in the waste, industry, energy and transport sectors. The section plays a key role in liaising with clients and stakeholders by providing subject matter expertise and knowledge-transfer on its relevant ACCU methods.

Team members deliver continuous improvement of project assessments through regular review and critical analysis of assessment tools, processes, forms and guidance published on the websites.

Team members proactively engage with clients to resolve enquiries, develop web guidance and undertake education during face-to-face visits with project participants.

Duties

- Review applications to ensure compliance with legislative criteria.
- In some instances, make delegated decisions about issuing Australian Carbon Credit Units.
- Develop and manage key strategic relationships with a broad range of internal and external stakeholders to promote the Agency business objectives, manage change and resolve conflicts.
- Respond to complex stakeholder enquiries about new and unique project circumstances.
- Develop risk management, strategic planning and decision-making processes.
- Develop policy, procedures, guidelines and technical improvements that can be applied to situations involving considerable complexity and risk.
- Develop guidance and training materials for internal and external use.
- Supervise a number of staff and lead a sub-team.

Knowledge, Skills and Attributes

We are seeking a wide range of skills and experience in the various roles to complement our multidisciplinary team.

Our ideal candidate will demonstrate:

- Experience in leading a team who are organised and adaptable to change, including the ability to multi-task and prioritise.
- Qualifications and/or work experience in environmental science and engineering are desirable, but not essential.
- Prior experience, qualifications or understanding of legislation or regulation, policy; program; carbon accounting frameworks; economics; project or financial management or data analytics would be an advantage.

Eligibility

The [*Public Service Act 1999*](#) requires all people joining the Australian Public Service to be Australian citizens. You will be asked to declare your citizenship status as part of the application process.

We will conduct pre-employment checks before we offer you employment. For us to do this, you will be required to supply certified copies of identity documents.

It is a condition of employment with the Clean Energy Regulator that you can obtain and maintain a security clearance at a baseline level. If you are offered a role and do not already hold a security clearance at or above this level, you will need to undertake the security clearance process before you can commence employment. Any employment offer will be contingent upon obtaining this clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Clean Energy Regulator

The Clean Energy Regulator is the Government body responsible for administering legislation to reduce carbon emissions and increase the use of clean energy. The Clean Energy Regulator has administrative responsibilities for the: • National Greenhouse and Energy Reporting Scheme, under the National Greenhouse and Energy Reporting Act 2007 • Emissions Reduction Fund, under the Carbon Credits (Carbon Farming Initiative) Act 2011, • Renewable Energy Target, under the Renewable Energy (Electricity) Act 2000, and • Australian National Registry of Emissions Units, under the Australian National Registry of Emissions Units Act 2011, • Nature Repair Market, under the Nature Repair Act 2023, • Guarantee of Origin, under the Future Made in Australia (Guarantee of Origin) Bill 2024. Our purpose is to accelerate carbon abatement for Australia. We work with our stakeholders and clients including Australian Government departments and agencies, industry bodies, liable entities and the community to provide regulatory services of the highest standard. We offer challenging and rewarding work in administering legislation that will reduce carbon emissions and increase the use of clean energy. Our agency is committed to workplace diversity and aims to create an environment that values and utilises the contribution of people from different backgrounds, experiences and perspectives. We encourage applications from Aboriginal and Torres Strait Islander People, people with a disability, people from diverse cultural and linguistic backgrounds and mature age workers

To Apply

Position Contact	Elliott Curley, 02 6159 3376
Agency Recruitment Site	https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

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Clean Energy Regulator

Closing Date: Sunday 01 February 2026

Scheme Support
Transformation Strategy and Enterprise Business Architecture

Job Title	Manager – Strategy and Enterprise Business Architecture
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$145,311 - \$171,175
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	The agency supports and promotes flexible working, including remote options on negotiation and where appropriate based on the specifics of the role.
Classification	Executive Level 2
Position Number	CER 122/25
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

<https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm>

About the Branch

The Transformation Office works collaboratively to deliver reliable, trusted data and products. Through future strategy, business architecture, strong governance, and efficient delivery, we enable stakeholders to make faster, more informed decisions. This ensures regulatory compliance and supports the growth of the carbon economy.

The branch is responsible for two key areas: delivering the CER Change Program and managing CER's Data Office. Both are essential to achieving CER's outcomes—reducing Australia's greenhouse gas emissions and supporting sustainable biodiversity management using market-based mechanisms.

Branch Objectives

- Provide advice, capability uplift, support, and governance to the agency's transformation program design and implementation, ensuring it is viable, desirable, and sustainable.

- Deliver quality data, insights, reports, and dashboards to internal and external stakeholders. Improve and operate CER's enterprise data environment, ensuring data and insight quality inform strategic decisions and support business transformation.
- Model and embed best practices across data, portfolio, value, and product management in delivering our strategic objectives and outcomes for the agency.
- Support the engineering teams, under the CIO, to realise efficiency and reuse while developing new and enhanced systems for CER.

Branch Functions

- Enterprise Business Architecture
- Enterprise Data Architecture
- Value Management
- Data Governance
- Product Management
- Organisational Change Management
- Data Operations
- Geospatial Services
- Data Services Delivery
- Branch Budget, Finance, and Contract Management

About the Section

The Strategy and Enterprise Business Architecture section is responsible for aligning CER's business capabilities, data architecture, and strategic goals. It helps business units understand both their current situation and future possibilities, identify areas for improvement, and ensure their capabilities link together people, processes, information, and technology. The section maintains records of business capabilities and data entities, incorporates governance practices, and supports evidence-based decisions to prioritise investments and advance technology. By collaborating with product, technology, and data teams, the section promotes efficiency, effectiveness, and compliance with government-wide policies.

Duties

The Manager, Strategy and Enterprise Business Architecture leads the section responsible for developing, maintaining, and leveraging the agency's business and data architecture. This role ensures business capabilities and data entities are clearly defined, owned, and linked to organisational structures, processes, information, and technology, supporting strategic decision-making, investment planning, and data governance.

Under broad direction, the Manager, Strategy and Enterprise Business Architecture will:

- Support the development of CER's business and operating models, including the standardisation of business patterns.
- Engage with executive-level stakeholders to understand their vision, supporting the development of strategic plans that guide the business, data, and technology architectures.

- Lead the development and maintenance of business and service catalogues linked to business capabilities, ensuring they are current, accurate, and actionable.
- Oversee the mapping of capabilities to people, processes, information, and technology assets.
- Drive the integration of business and data architecture with strategic planning, investment management, and data roadmaps.
- Facilitate engagement with business lines to understand current and future state needs and identify opportunities for improvement in both business and data domains.
- Provide expert advice on business and data architecture, capability and data maturity, investment alignment, and governance to senior leadership.
- Ensure documentation and reporting standards are met, using agency-endorsed templates and frameworks.
- Ensure the agency's data governance processes are fit for purpose and aligned with legislation and whole-of-government directions.
- Foster a culture of continuous improvement, innovation, and collaboration within the section and across the branch.
- Represent the section in governance forums and working groups, advocating for business and data architecture best practices.

Knowledge, Skills and Attributes

- Demonstrated experience in business and data architecture, capability and data mapping, and strategic planning within a complex organisation.
- Strong understanding of enterprise architecture frameworks, SAFe agile delivery framework, and data governance practices.
- Proven ability to lead cross-functional teams and manage complex stakeholder relationships.
- Excellent analytical, communication, and documentation skills.
- Experience with process mapping, investment planning, technology alignment, and data governance.
- Ability to drive change and deliver measurable improvements in efficiency, effectiveness, and data quality.

Eligibility

Notes

The [Public Service Act 1999](#) requires all people joining the Australian Public Service to be Australian citizens. You will be asked to declare your citizenship status as part of the application process.

We will conduct pre-employment checks before we offer you employment. For us to do this, you will be required to supply certified copies of identity documents.

It is a condition of employment with the Clean Energy Regulator that you can obtain and maintain a security clearance at a baseline level. If you are offered a role and do not already hold a security clearance at or above this level, you will need to undertake the security clearance process before you can commence employment. Any employment offer will be contingent upon obtaining this clearance.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

Position Contact	Tony Castley, 02 6159 3229 (Angela – EA to Tony)
Agency Recruitment Site	https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

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Industry, Science, Energy and
Resources

Vacancy VN-0765921

Department of Industry, Science and Resources
(DISR)

Closing Date:Sunday 18 January 2026

Technology & Digital Policy
Digital Services for Business ServiceNow

Job Title	EL1 AI Risk Specialist - AI Safety Institute
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Various locations - TAS TAS, Various locations - QLD QLD, Various locations - NSW NSW, Various locations - ACT ACT, Various locations - VIC VIC, Various locations - SA SA, Various locations - WA WA, Various locations - NT NT
Salary	\$122,235 - \$129,811
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home;On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Executive Level 1
Position Number	2276_12/25
Agency Website	https://www.industry.gov.au/

Job Description <https://industrycareers.nga.net.au/?jati=08382934-AF02-D517-885C-E47ACD614801>

About the Department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the APSC's APS Employee Value Proposition for more information on the benefits and value of employment within the APS.

About the team

About the AI Safety Institute

The Australian Government is establishing an Australian AI Safety Institute (AISI) to support the Government's ongoing response to emerging risks and harms associated with AI technologies. The AISI will be the government's hub of AI safety expertise, operating with transparency, responsiveness and technical rigour. The AISI will conduct technical assessments, support coordinated government action, foster international engagement on AI safety, and publish research to inform industry, academia and the Australian people.

About the Division

The AISI is part of the department's Technology and Digital Policy Division. The division is responsible for providing policy advice to government, delivering programs and engaging domestically and internationally on enabling and critical technologies as well as the digitisation of the economy.

The division's priorities include implementing the National AI Plan, providing advice on the safe and responsible use of AI, robotics and automation, the role of critical technologies to support economic security, data policy and emerging digital economy issues.

The opportunity

We're building a motivated and capable team who will be defining the AISI's future. As a founding member of the team, you will help shape how Australia monitors, tests and governs AI. You will assess risks from frontier models, including CBRN misuse, enhanced cyber capabilities, loss-of-control scenarios, information integrity and influence risks, and broader systemic risks arising from the deployment of increasingly capable general-purpose AI systems. This is a unique opportunity to work at the frontier of AI, collaborate with domestic and international experts to shape emerging global AI safety standards and help keep Australians safe from AI-related risks and harms.

You'll have the opportunity to drive positive change, contribute to impactful projects, and develop your expertise in a rapidly evolving field.

Our ideal candidate

Our ideal candidate for this role would have:

- Experience working in AI safety, security or governance in industry, academia, government or independently.
- Demonstrable knowledge of technical AI governance matters, including, for example, general-purpose AI risk assessment methodologies, scenario-based risk modelling, governance and control protocols, system-level safeguards and risk mitigation strategies.
- Demonstrated experience synthesising technical AI safety research into actionable guidance for decision-makers.
- A broad understanding of LLMs and the technical drivers that shape their behaviour, safety properties and risk profiles.
- Extremely strong written and verbal communication skills, including the ability to communicate clearly with both technical and non-technical audiences.
- Demonstrated experience working collaboratively and effectively with diverse stakeholders, including government, industry, academia and civil society.
- Experience managing competing priorities, coordinating multiple complex work streams, and delivering high-quality outputs under time pressure in a dynamic environment.

Our department has a commitment to inclusion and diversity, with an ambition of being the best possible place to work. This reflects the importance we place on our people and on creating a workplace culture where every one of us is valued and respected for our contribution. Our ideal candidate adds to this culture and our workplace in their own way.

Duties

As an EL1 **AI Risk Specialist**, you will:

- Provide technically grounded written and verbal advice across government on AI safety governance matters, including, for example, the application of general-purpose AI risk assessment methodologies and mitigation strategies.
- Translate technical AI safety research and empirical evaluation results into actionable insights for policymakers and regulators.
- Monitor frontier AI developments, capabilities, emerging risks and trends.
- Collaborate with domestic and international partners across governments, industry, civil society and academia to strengthen AI safety governance practices.
- Represent Australia in international AI safety governance collaborations.
- Take ownership in building the culture and reputation of the AISI.

Eligibility

Positions require the ability to obtain a minimum baseline security clearance, and the ability to obtain higher security clearance as required.

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Notes

Please provide a CV of up to 2 pages (or up to 4 pages if including a list of publications).

Bachelor's degree or equivalent degree in relevant field of study is highly desirable.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

The department does currently offer flexible work opportunities for many roles. This vacancy is based Australia-wide, although flexible or remote work arrangements may be considered. Please reach out to the contact officer to discuss this further.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Industry, Science and Resources (DISR)

The department's Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQ+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Bill Black, 02 6102 9885
Agency Recruitment Site	https://industrycareers.nga.net.au/?jati=08382934-AF02-D517-885C-E47ACD614801

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Industry, Science, Energy and Resources

Vacancy VN-0765922

Department of Industry, Science and Resources (DISR)

Closing Date: Sunday 18 January 2026

Technology & Digital Policy

Job Title	AI Safety Research Scientist (Multiple Positions) – AI Safety Institute
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - NT NT, Various locations - QLD QLD, Various locations - SA SA, Various locations - TAS TAS, Various locations - VIC VIC, Various locations - WA WA
Salary	\$122,235 - \$172,828
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Executive Level 1;Executive Level 2
Position Number	2275_12/25
Agency Website	https://www.industry.gov.au/

Job Description

<https://careers.industry.gov.au/en/job/>

About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the [APSC's APS Employee Value Proposition](#) for more information on the benefits and value of employment within the APS.

About the team

About the AI Safety Institute

The Australian Government is establishing an Australian AI Safety Institute (AISI) to support the Government's ongoing response to emerging risks and harms associated with AI technologies. The AISI will be the government's hub of AI safety expertise, operating with transparency, responsiveness and technical rigour. The AISI will conduct technical assessments, support coordinated government action, foster international engagement on AI safety, and publish research to inform industry, academia and the Australian people.

About the Division

The AISI is part of the department's Technology and Digital Policy Division. The division is responsible for providing policy advice to government, delivering programs and engaging domestically and internationally on enabling and critical technologies as well as the digitisation of the economy.

The division's priorities include implementing the National AI Plan, providing advice on the safe and responsible use of AI, robotics and automation, the role of critical technologies to support economic security, data policy and emerging digital economy issues.

The opportunity

We're building a motivated and capable team who will be defining the AISI's future. As a founding member of the team, you will help shape how Australia monitors, tests and governs AI. You will assess risks from frontier models, including CBRN misuse, enhanced cyber capabilities, loss-of-control scenarios, information integrity and influence risks, and broader systemic risks arising from the deployment of increasingly capable general-purpose AI systems. This is a unique opportunity to work at the frontier of AI, collaborate with domestic and international experts to shape emerging global AI safety standards and help keep Australians safe from AI-related risks and harms.

You'll have the opportunity to drive positive change, contribute to impactful projects, and develop your expertise in a rapidly evolving field.

Our ideal candidate

We're seeking candidates with deep technical expertise and hands-on experience doing frontier AI safety research.

Senior AI Safety Research Scientist - Science & Technical stream pay scale 8 and 9

Our ideal candidate for this role would have:

- Demonstrated experience leading empirical AI research on frontier AI systems and safety-relevant behaviours. This could include work on model evaluation, adversarial testing, safety tuning, interpretability, robustness, agentic behaviour or human influence.
- Experience designing safety-relevant evaluations for frontier AI systems, including assessments of model behaviour, reliability, robustness and other risk-relevant capabilities.
- A track record of rigorous research contributions. This could include peer-reviewed publications, high-quality preprints, or equivalent research outputs.
- Strong ability to translate technical research findings into clear, accessible insights for policymakers and other non-technical audiences.
- Experience contributing to international research collaborations or standards development.

- The ability to manage competing priorities, deliver complex projects, and thrive in a fast-paced, constantly changing environment.
- A collaborative mindset, with experience working in multidisciplinary teams.
- A deep understanding of frontier AI risks and mitigation strategies.

We expect these skills will be held by people with 5+ years of rigorous empirical research experience, typically in machine learning, data science, computer science or related quantitative fields, or through relevant empirical work in adjacent disciplines including applied statistics, psychometrics, behavioural science, cognitive science, human-computer interaction, cybersecurity research or systems engineering.

AI Safety Research Scientist - Science & Technical stream pay scale 7 and 8

Our ideal candidate for this role would have:

- Demonstrated experience contributing to empirical AI research on frontier AI systems and safety-relevant behaviours. This could include work on model evaluation, adversarial testing, safety tuning, interpretability, robustness, agentic behaviour or human influence.
- Experience contributing to the design of safety-relevant evaluations for frontier AI systems, including assessments of model behaviour, reliability, robustness and other risk-relevant capabilities.
- Strong analytical and problem-solving skills, with experience in research and experimental design.
- Experience drafting research publications and technical reports.
- The ability to effectively communicate research findings to diverse audiences.
- Experience managing competing priorities and supporting the delivery of time-sensitive and complex projects.
- A collaborative mindset, with experience working in multidisciplinary teams.
- A strong interest in international research collaboration.

We expect these skills will be held by people with 3+ years of rigorous empirical research experience, typically in machine learning, data science, computer science or related quantitative fields, or through relevant empirical work in adjacent disciplines including applied statistics, psychometrics, behavioural science, cognitive science, human-computer interaction, cybersecurity research or systems engineering.

Our department has a commitment to inclusion and diversity, with an ambition of being the best possible place to work. This reflects the importance we place on our people and on creating a workplace culture where every one of us is valued and respected for our contributions. Our ideal candidate would add to this culture and our workplace in their own way. The department also offers flexible work arrangements.

Duties

As a **Senior AI Safety Research Scientist**, you will:

- Lead the design of empirical methods to assess the safety of frontier AI models and systems.
- Lead the analysis and interpretation of results from evaluations to identify safety-relevant behaviours and generate clear findings and insights.
- Represent Australia in international AI safety engagements, including joint testing exercises.
- Provide strategic advice to policymakers and regulators on emerging AI capabilities, risks and harms.
- Collaborate with domestic and international partners across government, industry, civil society and academia to strengthen the science and practice of AI safety.
- Work with the Head of AI Safety Research and Testing to develop and deliver a program of research and testing.
- Lead the development of research publications and technical reports.
- Take ownership in building the culture and reputation of the AISI.

As an **AI Safety Research Scientist**, you will:

- Contribute to the design of empirical methods to assess the safety of frontier AI models and systems.
- Analyse and interpret results from evaluations to identify safety-relevant behaviours and generate clear findings and insights.
- Represent Australia in international AI safety engagements, including joint testing exercises.
- Translate technical findings into actionable insights for policymakers and regulators.
- Collaborate with domestic and international partners across industry, civil society and academia to strengthen the science and practice of AI safety.
- Contribute to the development of research publications and technical reports.
- Take ownership in building the culture and reputation of the AISI

Eligibility

Positions require the ability to obtain a minimum baseline security clearance, and the ability to obtain higher security clearance as required.

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Notes

A successful candidate will be signed to an initial 12-month contract with the possibility of extension. Remuneration is determined based on relevant experience and qualifications. Salaries range from \$122,235 for a Research Scientist role to up to \$172,828 for a Senior Research Scientist role, corresponding to APS Executive Levels 1 and 2 respectively.

Please provide a CV of up to 2 pages (or up to 4 pages if including a list of publications).

Bachelor's degree or equivalent degree in relevant field of study is highly desirable.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

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About the Department of Industry, Science and Resources (DISR)

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To Apply

Position Contact	Bill Black, 02 6102 9885
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and Resources

Vacancy VN-0765926

Department of Industry, Science and Resources (DISR)

Closing Date: Sunday 18 January 2026

Technology & Digital

Job Title	AI Safety Engineer (Multiple Opportunities) - AI Safety Institute
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Various locations - SA SA, Various locations - NT NT, Various locations - ACT ACT, Various locations - NSW NSW, Various locations - QLD QLD, Various locations - VIC VIC, Various locations - TAS TAS, Various locations - WA WA
Salary	\$122,235 - \$172,828
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site; Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Executive Level 1; Executive Level 2
Position Number	2258_12/25
Agency Website	https://www.industry.gov.au/

Job Description

<https://careers.industry.gov.au/en/job/>

About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the [APSC's APS Employee Value Proposition](#) for more information on the benefits and value of employment within the APS.

About the team

About the AI Safety Institute

The Australian Government is establishing an Australian AI Safety Institute (AISI) to support the Government's ongoing response to emerging risks and harms associated with AI technologies. The AISI will be the government's hub of AI safety expertise, operating with transparency, responsiveness and technical rigour. The AISI will conduct technical assessments, support coordinated government action, foster international engagement on AI safety, and publish research to inform industry, academia and the Australian people.

About the Division

The AISI is part of the department's Technology and Digital Policy Division. The division is responsible for providing policy advice to government, delivering programs and engaging domestically and internationally on enabling and critical technologies as well as the digitisation of the economy.

The division's priorities include implementing the National AI Plan, providing advice on the safe and responsible use of AI, robotics and automation, the role of critical technologies to support economic security, data policy and emerging digital economy issues.

The opportunity

We're building a motivated and capable team who will be defining the AISI's future. As a founding member of the team, you will help shape how Australia monitors, tests and governs AI. You will assess risks from frontier models, including CBRN misuse, enhanced cyber capabilities, loss-of control scenarios, information integrity and influence risks, and broader systemic risks arising from the deployment of increasingly capable general-purpose AI systems. This is a unique opportunity to work at the frontier of AI, collaborate with domestic and international experts to shape emerging global AI safety standards and help keep Australians safe from AI-related risks and harms.

You'll have the opportunity to drive positive change, contribute to impactful projects, and develop your expertise in a rapidly evolving field.

Our ideal candidate

We're looking for candidates with deep technical expertise and hands-on experience working with frontier AI models.

Senior AI Safety Engineer - Science & Technical stream pay scale 8 and 9

Our ideal candidate for this role would have:

- Extensive hands-on experience working with frontier or near-frontier AI models and systems, including LLMs, multimodal systems or agentic frameworks.
- Demonstrated experience building and running evaluations of frontier AI systems or safety-relevant model behaviours.
- Experience developing or using safety-related tooling to support evaluations, such as red-teaming frameworks, test harnesses, automated evaluation pipelines, or continuous monitoring systems.
- Experience implementing and stress-testing technical safeguards or mitigations, including guardrails, filtering systems, access controls, safety-tuning methods and inference-time controls.
- Demonstrated experience running large-scale behavioural evaluations, including managing logs and datasets, diagnosing evaluation or deployment issues and debugging.
- A working knowledge of safety-relevant AI failure modes including robustness issues, jailbreak vulnerabilities, unintended behaviours and reliability failures.
- Strong collaborative skills, including the ability to work closely with research scientists and engineers to operationalise evaluation designs and refine testing procedures.
- Experience working in multidisciplinary teams and contributing to shared research and engineering workflows.

We expect these skills will be held by people with 5+ years of industry, academic or equivalent experience working directly on training, tuning, evaluating or operating advanced AI models and systems.

AI Safety Engineer - Science & Technical stream pay scale 7 and 8

Our ideal candidate for this role would have:

- Hands-on experience working with frontier or near-frontier AI models and systems, including LLMs, multimodal systems or agentic frameworks.
- Experience supporting or contributing to evaluations of frontier AI systems or safety-relevant model behaviours.
- Experience using safety-related tooling to support evaluations, such as red-teaming frameworks, test harnesses, automated evaluation pipelines, or continuous monitoring systems.
- Experience implementing or testing safety mitigations, such as guardrails, filtering systems, access controls, safety-tuning methods and inference-time controls.
- Experience contributing to behavioural evaluations at scale, including working with logs and datasets, supporting issue diagnosis and debugging.
- An understanding of common safety-relevant AI failure modes, including robustness issues, jailbreak vulnerabilities, unintended behaviours and reliability failures.
- The ability to work effectively in multidisciplinary teams and contribute to the operational delivery of evaluation work.
- A willingness to learn, iterate and contribute to shared processes in a fast-paced environment.

We expect these skills might be held by people with 3+ years of industry, academic or equivalent experience working directly on training, tuning, evaluating or operating advanced AI models and systems.

Our department has a commitment to inclusion and diversity, with an ambition of being the best possible place to work. This reflects the importance we place on our people and on creating a workplace culture where every one of us is valued and respected for our contributions. Our ideal candidate adds to this culture and our workplace in their own way.

Duties

As a **Senior AI Safety Engineer**, you will:

- Operationalise evaluation designs developed in collaboration with AI safety research scientists, translating conceptual testing methodologies into practical, scalable and reproducible experiments.
- Build, maintain and operate evaluation and safety-testing tooling for frontier AI systems.
- Run large-scale behavioural tests and model evaluations, generating high-quality empirical evidence for safety analysis.
- Diagnose emerging failure modes, identify novel vulnerabilities or anomalous behaviours, and work with AI safety research scientists to interpret patterns and assess safety-relevant risks.
- Develop and maintain clear and accurate technical documentation, including evaluation logs, testing reports and safeguard assessments.
- Support the continuous improvement of the AISI's engineering practices, tooling and testing infrastructure in a fast-paced and evolving environment.
- Collaborate across government, industry, academia and civil society, including participation in international AI safety initiatives and joint evaluation activities.
- Contribute to technical reports and research outputs.
- Take ownership in building the culture and reputation of the AISI.

As an **AI Safety Engineer**, you will:

- Support the implementation of evaluation designs developed in collaboration with AI safety research scientists, helping translate testing methodologies into repeatable and scalable experiments.
- Support the operation and maintenance of evaluation and safety-testing tooling for frontier AI systems.
- Assist in running behavioural tests and model evaluations, contributing to the generation of reliable empirical evidence for safety analysis.
- Help identify emerging failure modes or anomalous behaviours, and work with AI safety research scientists to interpret results and assess potential risks.
- Maintain clear and accurate technical documentation, including evaluation logs, testing reports and safeguard assessments.
- Contribute to improving engineering practices, tooling and testing infrastructure as the AISI's work evolves.
- Collaborate across government, industry, academia and civil society, including participation in international AI safety initiatives and joint evaluation activities.
- Contribute to technical reports and research outputs.
- Take ownership in building the culture and reputation of the AISI.

Eligibility

Positions require the ability to obtain a minimum baseline security clearance, and the ability to obtain higher security clearance as required.

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Notes

A successful candidate will be signed to an initial 12-month contract with the possibility of an extension. Remuneration is determined based on relevant experience and qualifications. Salaries range from \$122,235 for a Research Engineer role to up to \$172,828 for a Senior Research Engineer role, corresponding to APS Executive Levels 1 and 2 respectively.

Please provide a CV of up to 2 pages (or up to 4 pages if including a list of publications).

Bachelor's degree or equivalent degree in relevant field of study is highly desirable.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

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To Apply

Position Contact	Bill Black, 02 6102 9885
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and
Resources

Vacancy VN-0765935

Department of Industry, Science and Resources
(DISR)

Closing Date:Sunday 18 January 2026

Job Title	APS6 AI Risk Specialist - AI Safety Institute
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Various locations - VIC VIC, Various locations - ACT ACT, Various locations - NSW NSW, Various locations - NT NT, Various locations - QLD QLD, Various locations - QLD QLD, Various locations - SA SA, Various locations - TAS TAS, Various locations - WA WA
Salary	\$98,716 - \$107,053
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	APS Level 6
Position Number	2277_12/25
Agency Website	https://www.industry.gov.au/

Job Description

<https://careers.industry.gov.au/en/job/>

About the department

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About the team

About the AI Safety Institute

The Australian Government is establishing an Australian AI Safety Institute (AISI) to support the Government's ongoing response to emerging risks and harms associated with AI technologies. The AISI will be the government's hub of AI safety expertise, operating with transparency, responsiveness and technical rigour. The AISI will conduct technical assessments, support coordinated government action, foster international engagement on AI safety, and publish research to inform industry, academia and the Australian people.

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The division's priorities include implementing the National AI Plan, providing advice on the safe and responsible use of AI, robotics and automation, the role of critical technologies to support economic security, data policy and emerging digital economy issues.

The opportunity

We're building a motivated and capable team who will be defining the AISI's future. As a founding member of the team, you will help shape how Australia monitors, tests and governs AI. You will assess risks from frontier models, including CBRN misuse, enhanced cyber capabilities, loss-of-control scenarios, information integrity and influence risks, and broader systemic risks arising from the deployment of increasingly capable general-purpose AI systems. This is a unique opportunity to work at the frontier of AI, collaborate with domestic and international experts to shape emerging global AI safety standards and help keep Australians safe from AI-related risks and harms.

You'll have the opportunity to drive positive change, contribute to impactful projects, and develop your expertise in a rapidly evolving field.

Our ideal candidate

Our ideal candidate for this role would have:

- Experience or a demonstrated interest in AI safety, security or governance, gained through industry, academia, government or independent research.
- Knowledge of technical AI governance matters, including, for example, general-purpose AI risk assessment methodologies, scenario-based risk modelling, governance and control protocols, system-level safeguards and risk mitigation strategies.
- The ability to summarise technical AI safety research and translate it into clear, evidence-based advice for decision-makers.
- A broad understanding of LLMs and the technical drivers that shape their behaviour, safety properties and risk profiles.
- Strong written and verbal communication skills, including the ability to communicate clearly with both technical and non-technical audiences.
- The ability to work collaboratively and effectively with diverse stakeholders, including government, industry, academia and civil society.
- The ability to manage competing tasks and contribute to complex, time-sensitive work in a fast-paced environment.

Our department has a commitment to inclusion and diversity, with an ambition of being the best possible place to work. This reflects the importance we place on our people and on creating a workplace culture where every one of us is valued and respected for our contribution. Our ideal candidate adds to this culture and our workplace in their own way.

Duties

As an APS6 **AI Risk Specialist**, you will:

- Support the development of written and verbal advice on AI safety governance matters, including, for example, the application of general-purpose AI risk assessment methodologies and mitigation strategies.
- Assist in translating technical AI safety research and empirical evaluation results into actionable insights for policymakers and regulators.
- Monitor frontier AI developments, capabilities, emerging risks and trends.
- Collaborate with domestic and international partners across governments, industry, civil society and academia to strengthen AI safety governance practices.
- Contribute to Australia's engagement in international AI safety governance collaborations.
- Take ownership in building the culture and reputation of the AISI.

Eligibility

Positions require the ability to obtain a minimum baseline security clearance, and the ability to obtain higher security clearance as required.

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Notes

Bachelor's degree or equivalent degree in relevant field of study is highly desirable.

Please provide a CV of up to 2 pages (or up to 4 pages if including a list of publications).

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To Apply

Position Contact	Bill Black, 02 6102 9885
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and
Resources

Vacancy VN-0765938

Department of Industry, Science and Resources
(DISR)

Closing Date: Sunday 18 January 2026

Technology & Digital Policy

Job Title	Head of AI Safety Research and Testing – AI Safety Institute
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - NT NT, Various locations - QLD QLD, Various locations - SA SA, Various locations - TAS TAS, Various locations - VIC VIC, Various locations - WA WA
Salary	\$179,608 - \$199,950
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Executive Level 2
Position Number	2268_12/25
Agency Website	https://www.industry.gov.au/

Job Description

<https://careers.industry.gov.au/en/job/>

About the department

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About the team

About the AI Safety Institute

The Australian Government is establishing an Australian AI Safety Institute (AISI) to support the Government's ongoing response to emerging risks and harms associated with AI technologies. The AISI will be the government's hub of AI safety expertise, operating with transparency, responsiveness and technical rigour. The AISI will conduct technical assessments, support coordinated government action, foster international engagement on AI safety, and publish research to inform industry, academia and the Australian people.

About the Division

The AISI is part of the department's Technology and Digital Policy Division. The division is responsible for providing policy advice to government, delivering programs and engaging domestically and internationally on enabling and critical technologies as well as the digitisation of the economy.

The division's priorities include implementing the National AI Plan, providing advice on the safe and responsible use of AI, robotics and automation, the role of critical technologies to support economic security, data policy and emerging digital economy issues.

The opportunity

We're building a motivated and capable team who will be defining the AISI's future. As a founding member of the team, you will help shape how Australia monitors, tests and governs AI. You will assess risks from frontier models, including CBRN misuse, enhanced cyber capabilities, loss-of-control scenarios, information integrity and influence risks, and broader systemic risks arising from the deployment of increasingly capable general-purpose AI systems. This is a unique

opportunity to work at the frontier of AI, collaborate with domestic and international experts to shape emerging global AI safety standards and help keep Australians safe from AI-related risks and harms.

You'll have the opportunity to drive positive change, contribute to impactful projects, and develop your expertise in a rapidly evolving field.

Our ideal candidate

We are seeking a dynamic and strategic leader with deep technical AI safety expertise and experience shaping and delivering complex AI safety research programs.

Our ideal candidate for this role would have:

- Demonstrated experience designing and delivering a program of AI safety research.
- Demonstrated experience leading empirical AI research on frontier AI systems and safety-relevant behaviours. This could include work on model evaluation, adversarial testing, safety tuning, interpretability, robustness, agentic behaviour or human influence.
- Demonstrated experience designing safety-relevant evaluations for frontier AI models, including assessments of model behaviour, reliability, robustness and other risk-relevant capabilities.
- A track record of rigorous research contributions. This could include peer-reviewed publications, conference papers, high-quality preprints or equivalent research outputs.
- A track record of successfully leading ambitious, multidisciplinary AI research teams.
- Demonstrated experience building effective partnerships across government, industry, academia or civil society.
- Experience leading international research collaborations or standards development.
- A demonstrated ability to manage competing priorities, deliver complex projects and thrive in a fast-paced, constantly changing environment.
- A demonstrated ability to communicate complex ideas to diverse audiences.
- A deep understanding of frontier AI risks and mitigation strategies.

We expect these skills will be held by people with 5+ years of rigorous empirical research experience, typically in machine learning, data science, computer science or related quantitative fields, or through relevant empirical work in adjacent disciplines including applied statistics, psychometrics, behavioural science, cognitive science, human-computer interaction, cybersecurity research or systems engineering.

Our department has a commitment to inclusion and diversity, with an ambition of being the best possible place to work. This reflects the importance we place on our people and on creating a workplace culture where every one of us is valued and respected for our contribution. Our ideal candidate adds to this culture and our workplace in their own way.

Duties

As the Head of AI Safety Research and Testing, you will:

- Drive the AISI's technical work, designing and leading the day-to-day delivery of a program of testing and research.
- Lead the design of empirical methods to assess the safety of frontier AI models and systems.
- Oversee the analysis and interpretation of results from evaluations to identify safety-relevant behaviours and generate clear findings and insights.
- Represent Australia in international AI safety engagements.
- Lead Australia's technical contributions to international AI safety collaborations, including joint testing exercises.
- Build and maintain high-trust relationships with domestic and international stakeholders across governments, industry, civil society and academia to strengthen the science and practice of AI safety.
- Provide strategic advice to senior government officials, policymakers and regulators on emerging AI capabilities, risks and harms.
- Manage the development of research publications and technical reports.
- Contribute to setting the strategic direction of the AISI.
- Take ownership in building the culture and reputation of the AISI.

Eligibility

Positions require the ability to obtain a minimum baseline security clearance, and the ability to obtain higher security clearance as required.

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Notes

A successful candidate will be signed to an initial 12-month contract with the possibility of extension. Salaries range up to \$199,950 for an Executive Level 2 position.

Please provide a CV of up to 2 pages (or up to 4 pages if including a list of publications).

Bachelor's degree or equivalent degree in relevant field of study is highly desirable.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

The department does currently offer flexible work opportunities for many roles. This vacancy is based Australia-wide, although flexible or remote work arrangements may be considered. Please reach out to the contact officer to discuss this further.

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To Apply

Position Contact	Bill Black, 02 6102 9885
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Job Title	APS6 - Senior GIS Administrator, Information Technology and Data Division
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$95,501 - \$114,201
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA
Classification	APS Level 6
Position Number	47398
Agency Website	https://www.infrastructure.gov.au/

Job Description

<https://www.infrastructure.gov.au/departments/careers>

The opportunity we have available

Senior GIS Administrator is a position in the IT GIS team, located under the ICT Operations section in the IT & Data Division (ITDD).

ITDD is responsible for the consolidated provision and support of stable and secure IT Systems, applications, and services to all department users across all States and Territories, including our Indian Ocean Territories and Norfolk Island, as well as supporting seven Ministerial offices, six Groups, and coordination with portfolio entities.

The Division provides the digital collaboration and communications tools necessary to connect a geographically dispersed workforce and to optimise hybrid working arrangements. We manage industry and public facing digital systems, deliver desktop services to over 2,200 staff, support over 30 office locations across Australia and oversee the department's cyber security capability.

IT GIS team is comprised of technical staff that provide key technology services to the users of the Geospatial technology across the Department. Senior GIS Administrator is a position that supports the day-to-day management and maintenance of the Department's Geospatial capability, which includes supporting users of desktop mapping and GIS analysis software, managing internal and external-facing GIS portals and administration of their underlying IT infrastructure.

Senior GIS Administrator is responsible for supporting Department's cloud-based (Azure) enterprise GIS stack, provide technical support to users of GIS software across the Department, maintain GIS SaaS solutions, such as ArcGIS Online, and operate GIS systems health monitoring capability (ArcGIS Monitor).

This role combines a variety of duties in the field of IT administration, management cloud-based computing systems, and also requires a solid knowledge of GIS, including a demonstrated experience of designing, deploying and administering complex enterprise GIS systems. Senior GIS Administrator will also liaise with vendors that provide GIS software and services to the department and establish communications with external technical support teams and specialists, if solution to problems raised by internal users cannot be facilitated using in-house skills and resources.

Senior GIS Administrator provides specialist advice on technical matters to management and business users and collaborates with internal and external stakeholders to facilitate the development and publication of new geospatial content, web maps and web mapping applications.

Senior GIS Administrator also contributes to the development and implementation of initiatives, strategies or methodologies relating to technical, policy, IT, operational or service-oriented matters, and the improvement of business processes.

Duties

What will you do?

This role is varied and dynamic, but typical duties include:

- Support and maintain Enterprise GIS architecture, including licensing, software upgrades, patching and other aspects of maintenance and administration required in a cloud-hosted Enterprise GIS system
- Develop and maintain close relationships with service delivery partners and external vendors to support effective delivery of maintenance for the department's GIS infrastructure
- Operate the established system monitoring capability that includes ArcGIS Monitor and Azure built-in monitoring tools to ensure ongoing performance of the cloud-hosted GIS capability and work proactively to optimise the GIS platforms and services.
- Work with business areas to facilitate publication and migration of GIS content between environments, including assistance with the IT change management procedures
- Implement industry's best practices and workflows in the field of GIS administration and work proactively to identify functionality gaps in the GIS technology stack
- Establish and maintain working relationships with key stakeholders and users of the Geospatial technology across the Department. Provide users with expert advice in the space of using GIS technology to help them achieve their goals by using the geospatial technology in the most efficient way
- Promote the Geospatial capability across business areas, by providing technical support, training and mentoring to GIS users.
- Undertake environmental analysis and maintain a working knowledge of emerging technologies and how they might be leveraged to support the Department's GIS capability
- Provide in-house GIS technical support services covering a multitude of Desktop and Enterprise GIS software tools, including Esri, FME and QGIS and operate the relevant queues in the Department's ITSM tool
- Support the GIS team's efforts in maintaining highest standards of customer care and technical service provided by IT GIS to the users of the geospatial technology, align work activities with the team's service offer and policies and operational documentation as part of a process and service improvement program
- Contribute to the development and implementation of initiatives, strategies or methodologies relating to technical, policy, IT, operational or service-oriented matters, and the improvement of business processes
- Assist other teams in the ITDD and provide guidance on deployment of GIS software in standard and non-standard operating environments
- Manage the GIS support queue in the IT service management tool and take ownership of GIS-related incidents and service requests submitted by users

Who are we looking for?

The successful candidate for this position will be able to demonstrate their capability against the APS6 Work level standards.

The successful candidate will have an eagerness to learn and develop within the role, have an enthusiastic nature and be a team player.

To be successful in this role, you will need to demonstrate your ability to:

- Be focussed on service and user outcomes
- Have demonstrated experience and operational knowledge of the ESRI suite of products, including ArcGIS Enterprise, ArcGIS PRO, ArcGIS Online, Survey 123 for ArcGIS and ArcGIS Monitor.
- Be a skilled communicator and have experience conveying complex technical concepts to audiences with variable skill levels
- Have demonstrable experience in configuration, administration and use of ArcGIS Enterprise or comparable enterprise GIS systems
- Have a good technical aptitude over a range of software platforms, databases and tools
- Collaborate across diverse teams, using your exceptional interpersonal and engagement skills to engage with senior leaders and a wide variety of stakeholders, valuing different perspectives, contributions and backgrounds.
- Have experience in administering complex enterprise GIS Systems in a cloud environment
- Demonstrate proactive problem-solving skills and a commitment to continuous improvement
- Have experience in managing and operating virtual machines in a cloud environment (Azure)
- Demonstrate high-level organisational skills with the ability to manage competing priorities and deliver outcomes within tight timeframes
- Be familiar with FME Flow and FME Form software and have experience in configuration and deployment of these tools

Eligibility

Eligibility requirements

Employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

- **Citizenship:** Candidates must be an Australian citizen to be eligible for employment with the department.
- **Health Assessment:** The preferred candidate may be required to undergo a medical examination conducted by the department's preferred medical provider.
- **Security Clearance:** The successful candidate must be able to obtain and/or maintain a security clearance at NV1 Clearance Level. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for Baseline Vetting clearances. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.
- **Police check:** The successful candidate must satisfactorily complete an Australian Federal Police criminal history check.
- **Integrity and Performance check:** The successful candidate must satisfy the requirements in an Integrity and Performance check which is completed by your most recent employer.
- **Qualifications:** software engineering and/or Information technology or related field of study

Notes

For more information about this role, including the type of person we are looking for and how to apply, please refer to the position description available by clicking the 'Apply Now' button.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Our work connects and enriches every Australian community, underpins our economy and society, and empowers our regions. We provide policy advice and deliver programs, projects and services in the infrastructure, transport, communications, sport and arts sectors, supporting our regions, cities and territories. Our staff have the opportunity to work on high profile and diverse national projects that have a meaningful impact on the lives of all Australians. We seek people with a wide range of skills and competencies. Whether you write policy, deliver programs, projects or corporate services, or have experience in research, data or technology, we look for employees who are innovative, respectful and professional. We are an inclusive employer and promote, value and support diversity among our employees with the aim of ensuring our workforce reflects, respects and benefits from diverse communities including Aboriginal and/or Torres Strait Islander peoples, people with cultural and linguistic diversity, people with disability and LGBTQI+ people. We are committed to achieving gender equality and, in particular, supporting women's progression into senior leadership.

To Apply

Position Contact	Ivan Ermoshkin, 02 6136 6099
Agency Recruitment Site	https://www.infrastructure.gov.au/department/careers

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0765916

Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Closing Date:Friday 30 January 2026

Job Title	APS6 - M365 Engagement Specialist, Information Technology and Data Division
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$95,501 - \$114,201
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA
Classification	APS Level 6
Position Number	47410
Agency Website	https://www.infrastructure.gov.au/

Job Description

<https://www.infrastructure.gov.au/department/careers>

The opportunity we have available

We are seeking a highly skilled M365 Engagement Specialist to play a critical role in driving the adoption and effective use of Microsoft 365 across the department. This position is responsible for engaging with end users, promoting modern digital practices, and ensuring the department realises the full value of its investment in M365.

Working within the Digital Product team, the specialist will lead initiatives that build digital capability, foster user confidence, and support the transformation of work practices through the use of M365 tools such as Copilot, Teams, SharePoint and OneDrive.

Duties

What will you do?

As an M365 Engagement Specialist, you will be responsible for a range of tasks, including:

- Create and deliver training for Microsoft 365 (M365) tools, using the latest advice and guidance from Microsoft to drive adoption and uplift digital literacy.
- Connecting with end users by engaging with staff to understand how tools are being used, pain points and aspirations to provide tailored advice and training.
- Monitoring emerging trends in workplace technology and artificial intelligence, providing expert advice on potential opportunities for the Department.
- Developing and maintaining best practice guides, for the M365 suite, with a specific focus on Copilot and MS Teams.
- Supporting the ongoing administration of M365, ensuring alignment with cyber security, privacy policies and business requirements.
- Providing troubleshooting for incidents and problems related to M365 products.

While an understanding of M365 technical administration would be an advantage, it is not essential for this role. We are looking for someone who is passionate about contemporary technology and working with end users to support people to get the most out of our technology tools.

Who are we looking for?

The successful candidate for this position will be able to demonstrate their capability against the APS 6 [Work level standards](#).

We are looking for a candidate who possesses a blend of strong communications and human interaction skills with technical expertise in the M365 platform. You will be able to demonstrate:

- Experience in driving user engagement and adoption of digital technologies, particularly Microsoft 365, within a complex organisational environment.
- Experience in successfully promoting the use of M365 tools (e.g. Teams, SharePoint, OneDrive, Power Platform) to improve collaboration, productivity, or service delivery.
- Strong communication and interpersonal skills, with the ability to influence, educate, and build relationships across diverse stakeholder groups.
- Experience in delivering tailored messaging and training to different audiences and supported change through clear, user-focused communication.
- Proven ability to design and deliver training, workshops, and learning resources that build digital capability and confidence.
- Experienced in creating and providing instructional design, facilitation, or coaching that helped users adopt new technologies or improve their digital skills.
- Ability to identify opportunities for digital uplift and translate business needs into practical M365 solutions.
- Strong analytical and problem-solving skills in assessing user requirements and recommending fit-for-purpose M365 tools or workflows.
- Experience in monitoring adoption metrics, gathering user feedback, and applying insights to continuously improve engagement strategies.
- Ability to use data or feedback to refine your approach and enhance user experience or uptake.

Eligibility

Eligibility requirements

Employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts is subject to conditions prescribed within the *Public Service Act 1999* including:

- **Citizenship:** candidates must be an Australian citizen at the time of submitting your application.
- **Health Assessment:** The preferred candidate may be required to undergo a medical examination conducted by the department's preferred medical provider.
- **Security Clearance:** The successful candidate must be able to obtain and/or maintain a security clearance at Baseline. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for Baseline Vetting clearances. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.
- **Police check:** The successful candidate must satisfactorily complete an Australian Federal Police criminal history check.
- **Integrity and Performance check:** The successful candidate must satisfy the requirements in an Integrity and Performance check which is completed by your most recent employer.
- **Desired Qualifications:**

- Relevant Microsoft certifications (e.g., Microsoft 365 Certified: Administrator Expert) are highly desirable.
- Tertiary qualifications in Information Technology or Education related fields

Notes

For more information about this role, including the type of person we are looking for and how to apply, please refer to the position description available by clicking the 'Apply Now' button

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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Our work connects and enriches every Australian community, underpins our economy and society, and empowers our regions. We provide policy advice and deliver programs, projects and services in the infrastructure, transport, communications, sport and arts sectors, supporting our regions, cities and territories. Our staff have the opportunity to work on high profile and diverse national projects that have a meaningful impact on the lives of all Australians. We seek people with a wide range of skills and competencies. Whether you write policy, deliver programs, projects or corporate services, or have experience in research, data or technology, we look for employees who are innovative, respectful and professional. We are an inclusive employer and promote, value and support diversity among our employees with the aim of ensuring our workforce reflects, respects and benefits from diverse communities including Aboriginal and/or Torres Strait Islander peoples, people with cultural and linguistic diversity, people with disability and LGBTQI+ people. We are committed to achieving gender equality and, in particular, supporting women's progression into senior leadership.

To Apply

Position Contact	Nathan Darma, 6136 8844
Agency Recruitment Site	https://www.infrastructure.gov.au/department/careers

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0765884

Job Title	Cyber Governance, Risk & Compliance Specialist
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Belconnen ACT, Pyrmont NSW, Melbourne VIC
Salary	\$115,443 - \$129,706
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our enterprise agreement and the operational requirements of the role.
Classification	Executive Level 1
Position Number	2983-2025-1
Agency Website	https://www.esafety.gov.au/about-us

Job Description

<https://www.acma.gov.au/careers>

About eSafety

At eSafety, we are pioneers in online safety regulation, leading global efforts to combat digital harms and foster safer, more positive online experiences for all Australians.

Our mission is bold and far-reaching.

From tackling cyberbullying and child sexual exploitation, to confronting emerging harms brought about by new innovations such as generative AI and immersive technologies, we oversee Australia's online safety landscape.

About the team

Sitting within the Corporate and Strategy Division, the **Technology, Data & Digital Enablement Branch** is a critical enabling service that includes the following functions:

- Business Applications
- Digital and Web Products
- Data, Information Management and AI
- IT Operations and Cyber Security

The Branch also works closely with its counterparts within the ACMA in the delivery of some shared corporate ICT services but operates its own cloud platform, specialist business systems and digital products related to eSafety's regulatory operations.

These include all public facing digital services accessed via the [eSafety](#) website and back-end systems to support regulatory compliance and enforcement, complaint handling, investigations, intelligence, and data analytics capabilities.

The **IT Operations and Cyber Security team** is responsible for supporting the operation of secure and trusted systems by:

- Proactively managing eSafety's cyber security landscape.
- Implementing, managing and monitoring fit-for-purpose security tools.
- Maintaining awareness and integrating with whole-of-government security frameworks.
- Supporting and advising eSafety staff to understand their security responsibilities.

The IT Operations and Cyber Security team is a key advisor to the Chief Information and Data Officer (CIDO) and Chief Information Security Officer (CISO) and Cybersecurity Steering Committee. The team undertakes a range of functions to support the CIDO & CISO, including developing and maintaining risk, compliance and system accreditation registers. The team is also responsible for cyber security operations, working collaboratively with a broad range of key internal and external stakeholders and service providers to drive and deliver security outcomes through program, project and business as usual activities.

About the role

This is an exciting opportunity to make a difference in a small and growing agency working on the front lines of online safety.

The **Cyber Governance, Risk and Compliance (GRC) Specialist** reports directly to the IT Security Manager and is part of the IT Operations and Cyber Security team, providing critical eSafety-wide advice, expertise, and management of IT security.

In this role you will support the Cyber Security program providing guidance on security controls, conducting risk assessments, and ensuring compliance with Australian Government standards. A key part of the role will involve identifying current and emerging risks and implementing mitigation strategies across eSafety's IT security environment, as well as maintaining IT compliance and enabling secure innovation across the organisation.

Duties

Governance & Compliance

- Develop and maintain documentation on governance best practices for systems risk, compliance, authorisation processes, and evidence collation.
- Refine and uplift internal cyber security governance, risk, and compliance (GRC) frameworks to ensure alignment with regulatory requirements and industry best practices.
- Provide expert advice on compliance with relevant frameworks, including the Protective Security Policy Framework (PSPF), Information Security Manual (ISM), and eSafety standards.
- Support the development and communication of security-related policies, standards, guidelines, and procedures, including proposing justified variances to standards when necessary.

Security Architecture & Accreditation

- Contribute to the design and uplift of security architecture and controls across eSafety systems.
- Collaborate with internal and external stakeholders to ensure security requirements are embedded in new projects and initiatives.
- Develop accreditation artefacts such as TRA, SSP, SRMP, SAP, POAM, IRP, and CMP to support the Authority to Operate (ATO) process.

Operational Support & Oversight

- Assist with security operations and cross-functional teams as required.
- Maintain a fit-for-purpose governance and assurance framework for security activities.
- Deliver reporting on key control and risk indicators to meet internal and federal government security obligations (e.g. Essential Eight, PSPF).

Awareness & Leadership

- Lead, influence and mentor staff to foster cyber security awareness and capability development.

- Manage Cyber Security vendors and service providers performance to ensure value-for-money outcomes and compliance with contractual obligations.
- Provide inputs for executive reporting and stakeholder engagement, including updates on risk assessments and compliance status.

Mandatory qualifications and experience:

- 5+ years of professional experience in cyber security or 10+ years of professional experience in IT.

Click 'Apply now' to visit our careers page and access the **Cyber Governance, Risk and Compliance Specialist Candidate Pack** for full details.

Eligibility

To be eligible for employment with eSafety, applicants must be Australian citizens.

The successful applicant must be able to obtain and maintain a **Negative Vetting 1 security clearance** or hold a current security clearance of an appropriate level. More information on the security clearance vetting process is available on the [Australian Government Security Vetting Agency \(AGSVA\)](#) website.

Successful applicants are required to satisfy an employment screening process which may include demonstrating Australian citizenship, satisfactory completion of security and integrity checks and successful completion of a medical assessment.

Notes

At eSafety, you'll be part of a passionate team under the leadership of an independent Commissioner who is supported by the Australian Communications and Media Authority (ACMA). Our eSafety staff are ACMA employees who are subject to the terms and conditions of employment in the [ACMA's Enterprise Agreement 2024-2027](#).

Suitable candidates may be placed in a merit pool from this selection process and the pool may be used to fill similar ongoing or non-ongoing roles.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Office of the eSafety Commissioner

The eSafety Commissioner’s (eSafety) purpose is to help safeguard Australians at risk from online harms and to promote safer, more positive online experiences.

To Apply

Position Contact	Kate Dixon, 02 5119 8932
Agency Recruitment Site	https://www.acma.gov.au/careers

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Prime Minister and Cabinet

Vacancy VN-0765865

Aboriginal Hostels Limited

Closing Date: Sunday 18 January 2026

NT Operations
Various Hostels in Alice Springs and Tennant creek

Job Title	Cooks, Kitchenhands, Night Attendants and Housekeepers
Job Type	Full-Time;Part-Time;Casual, Ongoing;Non-Ongoing
Location	Alice Springs NT, Tennant Creek NT
Salary	\$59,520 - \$64,877
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 2
Position Number	Various
Agency Website	https://www.ahl.gov.au/work

Job Description

<https://www.ahl.gov.au/work>

About AHL

Aboriginal Hostels Limited provide safe, culturally appropriate and affordable accommodation for First Nations people who need to be away from home to access medical services, education and economic opportunities.

Across its network of hostels, dedicated Aboriginal Hostels Limited (AHL) staff provide accommodation and meals for residents in a supportive environment, assisted by local First Nations service providers and referral agencies.

We will provide you with a chance to contribute to improving the quality of life and economic opportunities for First Nations people. We offer rewarding experiences and rewarding employment conditions.

Duties

AHL is looking for Cooks, Kitchenhands, Night Attendants and Housekeepers for the Alice springs and Tennant creek regions who are highly motivated, energetic and enthusiastic about delivering quality services to our residents.

Under the general direction of the Hostel Manager, all hostel worker positions will provide high quality care and support within a residential setting for First Nations people.

Cooks/Kitchenhand

The Cook position will assist with the preparation of meals and day-to-day operation of the kitchen in accordance with food standards and relevant legislation.

Duties include but not limited to:

- Preparing and serving meals for residents.
- Receiving, rotating and storing food and kitchen supplies.
- Assisting with stock management.
- Maintaining a clean and safe kitchen environment.
- Preparing and cleaning the dining room for all residents.

Night Attendants

The Night Attendant position will assist with the monitoring of the night security of the hostel in accordance with AHL's policies and procedures.

Duties include but not limited to:

- Monitor premises to preserve order and protect property.
- Oversee and record entry/exit of residents, staff and visitors.
- Report and assist in escalating emergencies following established procedures.

Administrative tasks:

- Enter and maintain data on AHL's online reservation system.
- Record daily activities and note irregularities, eg. equipment or property damage, theft, unauthorised persons, or unusual occurrences) using established templates.

General domestic duties:

- Carry out cleaning duties to ensure hostel grounds, gardens, windows, and the property are kept tidy.
- Prepare rooms for housekeeping the following day.

Housekeepers

The Housekeeper position will assist with maintaining a clean, safe and welcoming environment for residents and staff in accordance with organisational standards and relevant legislation.

Duties include but are not limited to:

- Undertaking daily cleaning tasks throughout the hostel, including resident rooms, common and service areas.
- Ensure cleaning is performed to a high standard and maintaining hygiene requirements.
- Monitoring and maintaining an adequate supply of cleaning products and equipment.
- Inspecting rooms and facilities regularly for maintenance requirements and reporting issues to the Hostel Manager or Assistant Hostel Manager.
- Supporting the hostel team with general housekeeping and ad hoc cleaning tasks as required.

Eligibility

- Be an Australian Citizen.
- Undergo a Satisfactory National Criminal History Check (prior to engagement).
- Hold and maintain Working with Children Check in Northern Territory (prior to engagement)
- Meet Fitness for Duty requirements (prior to engagement).
- All Hostel Workers are required to be in good physical health, and will be required to walk, lift and carry due to the nature of the positions. These positions work a flexible schedule and must be able to move continuously during working hours. Shift work may apply.
- Hold or obtain relevant qualifications.

Essential Qualifications and Training

Night Attendant

- First Aid Certificate
- Emergency Warden Training (or ability to obtain in the first six months of employment)

Cook

- Food Safety Handling Certificate (or ability to obtain in the first six months of employment).

Housekeeper

- Chemical Handling Training through an AHL's approved supplier (currently Jaysol) (or ability to complete within the first six months of employment).

Notes

How to apply

- For further information including what skills we are looking for please review the position description on [Work with us | Aboriginal Hostels Limited](#)
- Complete the Application Form available here [Work with us | Aboriginal Hostels Limited](#)
- Email your current Resume and the completed Application Form to jobs@ahl.gov.au before 11:59pm AEST on Sunday, 18 January 2026
- Please include your name and the job reference (VN-0765865) in the subject of your email.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Aboriginal Hostels Limited

Our purpose is to provide culturally safe and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities. Across our network of hostels, dedicated AHL staff provide accommodation and meals for residents in a culturally safe and supportive environment. We have a strong network of relationships with other organisations, including First Nations organisations. This network both refers residents to AHL and works alongside AHL to support residents to meet their needs. We are proud to be one of the largest employers of First Nations people in the Australian Public Service, First Nations employees make up over 40% of our workforce. Working with us will provide you with a chance to contribute to improving the quality of life and economic opportunities for First Nations people.

To Apply

Position Contact	Augustine Joseph, 02 6212 2001
Agency Recruitment Site	https://www.ahl.gov.au/work

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Bureau of Meteorology

Closing Date: Friday 09 January 2026

Science and Innovation Group
Research

Job Title	Research Scientist
Job Type	Full-Time;Part-Time, Ongoing
Location	Darwin NT, Brisbane QLD, Sydney NSW, Melbourne VIC, Canberra ACT, Adelaide SA, Hobart TAS, Perth WA
Salary	\$94,583 - \$125,832
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	
Position Number	60017943
Agency Website	

Job Description

bomcareers@bom.gov.au

Under broad guidance, the Research Scientist will undertake research and development of marine and seasonal applications as a contribution to various projects. The successful candidate will be a member of the Seasonal and Marine Applications team, and report to the team leader. The team is responsible for developing products and applications to support the delivery of marine, coastal and climate services on synoptic to multi-year timescales, in response to identified needs from internal and external customers.

The primary tasks of this role will be to contribute to the development and verification of a broad range of forecast products and decision support tools for industry, government and management

agencies. These new tools require thoughtful design, robust underpinning science and skill assessments, and clear communication to deliver on customer needs. Potential applications could include coastal high water levels and storm surge forecasts for emergency management decision support, subseasonal to seasonal climate information for farmers and graziers, and multiweek forecast products to support renewable energy production.

The successful candidate will work closely with staff in the Bureau's Community Services Group, Research to Operations Program, Business Solutions Group and the Australian Climate Service. You will be expected to have a research background in oceanography, climate science, or a related field, with strong scientific programming and communication skills, and an established publication record.

Duties

The responsibilities of the role include but are not limited to:

- Contributing to the development of seasonal and marine forecast products and applications, including assessing their predictability and accuracy
- Undertaking research to better understand Australia's climate variability, particularly that associated with the marine environment
- Working successfully in a team to deliver project outcomes, fostering and maintaining effective working relationships with internal and external project partners.
- Clearly communicating and documenting scientific and technical matters to a wide range of internal and external collaborators and stakeholders as appropriate.
- Participating in scientific discussions, including scientific presentations, within the Bureau and with stakeholders as appropriate.
- Complying with all Bureau work, health and safety policies and procedures, and taking reasonable care for your own health and safety and that of employees, contractors and visitors who may be affected by your conduct.

Eligibility

A degree of Doctor of Philosophy from an Australian university or a comparable overseas qualification, which are appropriate to the duties; or other tertiary qualification(s) which are appropriate to the duties with relevant on-the-job scientific experience.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Bureau of Meteorology

The Bureau of Meteorology is one of the few organisations that touches the lives of all Australians and all Australia, every day. The Bureau works across Australia and remote islands, providing services from the Antarctic to beyond the equator, and from the Indian Ocean to the Pacific. We are Australia's national weather, climate and water agency, in the Agriculture, Water and Environment portfolio of the Australian Government, operating under the authority of the Meteorology Act 1955 and the Water Act 2007. We provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunami and tropical cyclones. Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focused scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services. We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

To Apply

Position Contact	Claire Spillman, Claire.spillman@bom.gov.au
Agency Recruitment Site	bomcareers@bom.gov.au

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Climate Change, Energy, the
Environment and Water

Vacancy VN-0765906

Department of Climate Change, Energy, the
Environment and Water (DCCEEW)

Closing Date: Sunday 04 January 2026

Parks Australia
Kakadu National Park Mary River

Job Title	Ranger (Affirmative Measure - Indigenous)
Job Type	Full-Time, Ongoing
Location	Kakadu NT
Salary	\$54,516 - \$77,125
Future Merit Locations	Kakadu
Office Arrangement	On Site
Office Arrangement Details	Employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	APS Level 1;APS Level 2;APS Level 3
Position Number	2025/3480
Agency Website	https://www.dcceew.gov.au/

Job Description

<https://www.dcceew.gov.au/about/jobs/apply>

Affirmative measure employment - Indigenous employment

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait Islander people.

Who we are

Australia's natural and cultural heritage is unique. Our land and seascapes are distinctive, home to plants and animals found nowhere else in the world, and to some of the oldest living cultures on earth. These environments and cultures are an essential part of our national identity, and visitors travel from across the country and the world to experience them. The Director of National Parks (the Director) is responsible for six national parks, the Australian National Botanic Gardens, 58 Australian Marine Parks and the Heard Island and McDonald Islands Marine Reserve established under the Environment Protection and Biodiversity Conservation Act 1999. Parks Australia is the federal park agency that supports the Director, and they are a division of the Department of Climate Change, Energy, the Environment and Water (the Department). We work to showcase these natural and cultural wonders to the world, demonstrating to all why these places are so special, and inspiring communities to become more invested in their care and future.

Kakadu National Park is a world-heritage listed site for its natural and cultural values, and one of three national parks, leased by their Aboriginal owners to the Director of National Parks, and jointly managed by Traditional Owners and Parks Australia. Parks Australia assists with ongoing management of the park's natural and cultural heritage. In addition to ongoing management of the park's natural and cultural heritage, this branch also manages strategic priorities for Parks Australia, managing a range of strategic planning and major capital projects across the three jointly managed parks.

Duties

The Ranger is accountable under close direction to perform basic, routine and straightforward tasks within Kakadu National Park jointly managed by Traditional Owners and the Director of National Parks.

The duties of the role include:

- monitoring and protecting native plants and animals
- participating in feral animal and weed control
- carrying out fire management-controlled burns and wildfire response
- working with Traditional Owners to protect sacred and cultural sites
- using cultural knowledge to support joint management and visitor awareness
- maintaining walking tracks signs and visitor facilities
- responding to emergencies such as lost visitors and vehicle accidents
- ensuring visitors follow park regulations report and investigate any breaches
- maintaining Park equipment and report any damage
- working as part of a remote team.

What we are looking for

We are seeking candidates who can demonstrate the following:

- ability to work in a remote area with a small team to respond to emergencies
- experience in visitor management and compliance
- bush fires certificate or relevant experience in fire management
- weed identification and eradication experience
- ability to maintain and clean Kakadu National Park vehicles and equipment
- ability to carry out remote and overnight patrols
- ability to demonstrate a general understanding of the legislation, regulations and policies required by Parks Australia and the issues, needs and aspirations of Traditional Owners of the National Park.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

- **Citizenship** - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.
- **Pre-employment checks** - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

Additional requirements

- Hold and maintain a current manual driver's licence and ability to drive a 4WD vehicle.
- The ability to perform shift work is a requirement when applying for this position.
- You may be required to perform occasional out-of-hours and weekend work.

This position is a broadband classification (APS 1-3). The successful applicant may be engaged at any level within the broadband.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Joe Markham, 0400 814 734
Agency Recruitment Site	https://www.dcceew.gov.au/about/jobs/apply

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Climate Change, Energy, the Environment and Water

Vacancy VN-0765907

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date: Sunday 04 January 2026

Parks Australia
Kakadu National Park Mary River

Job Title	Ranger
Job Type	Full-Time, Ongoing
Location	Kakadu NT
Salary	\$54,516 - \$77,125
Future Merit Locations	Kakadu
Office Arrangement	On Site
Office Arrangement Details	Employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	APS Level 1;APS Level 2;APS Level 3
Position Number	2025/3395
Agency Website	https://www.dcceew.gov.au/

Job Description

<https://www.dcceew.gov.au/about/jobs/apply>

Identified position

This position is an 'Identified' position which signifies that the role has a strong involvement in issues relating to Aboriginal and Torres Strait Islander people. The successful applicant must have an understanding of the issues affecting Aboriginal and/or Torres Strait Islander people and an ability to communicate sensitively and effectively with Aboriginal and/or Torres Strait Islander People.

Who we are

Australia's natural and cultural heritage is unique. Our land and seascapes are distinctive, home to plants and animals found nowhere else in the world, and to some of the oldest living cultures on earth. These environments and cultures are an essential part of our national identity, and visitors travel from across the country and the world to experience them. The Director of National Parks (the Director) is responsible for six national parks, the Australian National Botanic Gardens, 58 Australian Marine Parks and the Heard Island and McDonald Islands Marine Reserve established under the Environment Protection and Biodiversity Conservation Act 1999. Parks Australia is the federal park agency that supports the Director, and they are a division of the Department of Climate Change, Energy, the Environment and Water (the Department). We work to showcase these natural and cultural wonders to the world, demonstrating to all why these places are so special, and inspiring communities to become more invested in their care and future.

Kakadu National Park is a world-heritage listed site for its natural and cultural values, and one of three national parks, leased by their Aboriginal owners to the Director of National Parks, and jointly managed by Traditional Owners and Parks Australia. Parks Australia assists with ongoing management of the park's natural and cultural heritage. In addition to ongoing management of the park's natural and cultural heritage, this branch also manages strategic priorities for Parks Australia, managing a range of strategic planning and major capital projects across the three jointly managed parks.

Duties

The Ranger is accountable under close direction to perform basic, routine and straightforward tasks within Kakadu National Park jointly managed by Traditional Owners and the Director of National Parks.

The duties of the role include:

- monitoring and protecting native plants and animals
- participating in feral animal and weed control
- carrying out fire management-controlled burns and wildfire response
- working with Traditional Owners to protect sacred and cultural sites
- using cultural knowledge to support joint management and visitor awareness
- maintaining walking tracks signs and visitor facilities
- responding to emergencies such as lost visitors and vehicle accidents
- ensuring visitors follow park regulations report and investigate any breaches
- maintaining Park equipment and report any damage
- working as part of a remote team.

What we are looking for

We are seeking candidates who can demonstrate the following:

- ability to work in a remote area with a small team to respond to emergencies
- experience in visitor management and compliance
- bush fires certificate or relevant experience in fire management

- weed identification and eradication experience
- ability to maintain and clean Kakadu National Park vehicles and equipment
- ability to carry out remote and overnight patrols
- ability to demonstrate a general understanding of the legislation, regulations and policies required by Parks Australia and the issues, needs and aspirations of Traditional Owners of the National Park.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

- **Citizenship** - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.
- **Pre-employment checks** - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

Additional requirements

- Hold and maintain a current manual driver's licence and ability to drive a 4WD vehicle.
- The ability to perform shift work is a requirement when applying for this position.
- You may be required to perform occasional out-of-hours and weekend work.

This position is a broadband classification (APS 1-3). The successful applicant may be engaged at any level within the broadband.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Joe Markham, 0400 814 734
Agency Recruitment Site	https://www.dcceew.gov.au/about/jobs/apply

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Climate Change, Energy, the
Environment and Water

Vacancy VN-0765918

Department of Climate Change, Energy, the
Environment and Water (DCCEEW)

Closing Date:Thursday 31 December 2026

Several
Several Several

Job Title	DCCEEW 2026 Temporary Employment Register
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Hobart TAS, Melbourne VIC, Sydney NSW, Canberra ACT, Brisbane QLD, Darwin NT, Perth WA, Adelaide SA
Salary	-
Future Merit Locations	Hobart, Melbourne, Sydney, Canberra, Brisbane, Darwin, Perth, Adelaide
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements will be considered based on operational requirements
Classification	APS Level 1;APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	2025/3606
Agency Website	https://www.dcceew.gov.au/

Who we are

The role of the Department is to lead Australia's response to climate change and sustainable energy use, and protect our environment, heritage and water. Our vision is an Australia that is prosperous because it is sustainable, with community and Country at the heart of our actions.

We provide innovative and expert advice to the Australian Government grounded in science and evidence. We develop policy, deliver programs, manage assets, administer legislation, and regulate. We work collaboratively and in partnership with First Nations Peoples, communities, regions, industry, states and territories, other government departments and international partners to achieve outcomes for the environment, the economy, and all Australians. The work we do today, matters for tomorrow.

Why work for us

Our roles and functions are diverse. We work to:

- develop and implement a national response to climate change and reduce Australia's greenhouse gas emissions by supporting technological innovation in clean and renewable energy and environmental practices
- support the affordable, reliable and secure supply of energy and competitive operation of energy markets for the Australian community
- improve the energy efficiency, productivity and performance of Australian households and businesses
- support stewardship and sustainable management of Australia's environment and our unique heritage
- advance Australia's strategic, scientific and environmental interests in the Antarctic and Southern Ocean
- support the sustainable management and productive use of Australia's water resources

Read more about the work we do on our [website](#). **Duties**

Who we are looking for

We are looking for flexible, adaptable, professional staff to contribute to the Department's work across a broad agenda. We are interested in individuals with expertise across all areas of the Department's work, both policy and corporate management.

We look for people who:

- Optimise results
- Make evidence-based decisions
- Engage effectively with stakeholders
- Are accountable
- Act with integrity
- Communicate with influence
- Develop others
- Apply business acumen
- Adapt to change
- Strive for continuous improvement

Non-ongoing or temporary employment opportunities may be offered on a full-time, part-time or intermittent/irregular (casual) basis depending on business needs and requirements. **Eligibility**

About the Temporary Employment Register

We are looking for flexible, adaptable, professional staff to contribute to the Department's work across a broad agenda. We are interested in individuals with expertise across all areas of the Department's work, both policy and corporate management.

To help us in achieving our goals, we maintain a register of interested applicants to help us fill temporary (non-ongoing) roles. In the online application form, you will be able to express interest in roles from APS Level 1 to Executive Level and the skillsets most closely aligned with your

experience. Temporary employment opportunities may be offered as full-time, part-time or irregular/intermittent (casual) depending on business needs and requirements.

Eligibility

To be eligible for employment with the Department of Climate Change, Energy, the Environment & Water, applicants must be an Australian citizen at the time an offer of employment is made.

For detailed information about this register, please view the Job Description which can be downloaded from our website - the **Apply Now** link will take you there.

Notes

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Recruitment team, Recruitment@dcceew.gov.au
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=039DE7F8-9B16-B780-C31B-E47ACD3E3C35

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Climate Change, Energy, the
Environment and Water

Vacancy VN-0765924

Department of Climate Change, Energy, the
Environment and Water (DCCEEW)

Closing Date:Thursday 31 December 2026

Several
Several Several

Job Title	DCCEEW 2026 APS Section 26 Transfer Register (Temporary & Permanent)
Job Type	Full-Time;Part-Time, Ongoing
Location	Hobart TAS, Melbourne VIC, Sydney NSW, Canberra ACT, Brisbane QLD, Darwin NT, Perth WA, Adelaide SA
Salary	-
Future Merit Locations	Hobart, Melbourne, Sydney, Canberra, Brisbane, Darwin, Perth, Adelaide
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements will be considered based on operational requirements
Classification	APS Level 1;APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	2025/3607
Agency Website	https://www.dcceew.gov.au/

Job Description <https://dcceewjobs.nga.net.au/?jati=1A08087E-C3AA-1F14-CBB8-E47ACDEC0BA9>

This register is only open to **ongoing Australian Public Service (APS) employees** for permanent (at-level) and temporary (at level or with higher duties) section 26 transfer opportunities.

Who we are

The role of the Department is to lead Australia's response to climate change and sustainable energy use, and protect our environment, heritage and water. Our vision is an Australia that is prosperous because it is sustainable, with community and Country at the heart of our actions.

We provide innovative and expert advice to the Australian Government grounded in science and evidence. We develop policy, deliver programs, manage assets, administer legislation, and regulate. We work collaboratively and in partnership with First Nations Peoples, communities, regions, industry, states and territories, other government departments and international partners to achieve outcomes for the environment, the economy, and all Australians. The work we do today, matters for tomorrow.

Our roles and functions are diverse. We work to:

- develop and implement a national response to climate change and reduce Australia's greenhouse gas emissions by supporting technological innovation in clean and renewable energy and environmental practices

- support the affordable, reliable and secure supply of energy and competitive operation of energy markets for the Australian community
- improve the energy efficiency, productivity and performance of Australian households and businesses
- support stewardship and sustainable management of Australia's environment and our unique heritage
- advance Australia's strategic, scientific and environmental interests in the Antarctic and Southern Ocean
- support the sustainable management and productive use of Australia's water resources

Read more about the work we do on our [website](#). **Duties**

About the section 26 transfer register

We are looking for flexible, adaptable, professional ongoing APS employees to contribute to the Department's work across a broad agenda. We are interested in individuals with expertise across all areas of the Department's work, both policy and corporate management.

To help us in achieving our goals, we maintain a register of interested applicants to help us fill temporary and permanent vacancies. In the online application form, you will be able to express interest in roles from APS Level 1 to Executive Level 2 and the skillsets most closely aligned with your experience. Employment opportunities may be offered as temporary or permanent section 26 transfers depending on business needs and requirements.

Please note:

- You will only be contacted in the event a vacancy arises that matches your skills and experience.
- Your application is not a guarantee that an offer of employment will be made.
- Applications on this register will remain active until 31 December 2026, or until you withdrawn your application

Eligibility

- **EligibilityAPS employment** - applicants to this register must be ongoing APS employees.
- **Citizenship** - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.
- **Security Clearance** - ability to obtain and maintain a security clearance to the appropriate level applicable to the position.
- **Pre-employment checks** - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

For detailed information about this register, please view the Job Description which can be downloaded from our website - the **Apply Now** link will take you there.

Notes

****Please note that this opportunity is only available to Australian Public Service employees****

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Recruitment team, Recruitment@dcceew.gov.au
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=1A08087E-C3AA-1F14-CBB8-E47ACDEC0BA9

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Communications and the Arts

Vacancy VN-0765933

National Museum of Australia

Closing Date: Sunday 18 January 2026

Visitor Experience
Programs

Job Title	Manager, Public Programs
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$118,256 - \$126,927
Future Merit Locations	Various locations - ACT
Office Arrangement	Flexible
Office Arrangement Details	To be negotiated on Commencement
Classification	Executive Level 1
Position Number	150358
Agency Website	https://www.nma.gov.au/about/employment

Job Description

<https://www.nma.gov.au/about/employment>

Role purpose

The Museum is seeking an experienced people manager with a strong track record in program development and delivery, audience engagement and project management.

The Manager of Public Programs is responsible for the oversight and delivery of major events and public programs for the Museum's diverse audiences and is responsible for the management of the Tim and Gina Fairfax Discovery Centre and programs. Responsibilities include forward planning and program development in alignment with the Museum's exhibition program, budget management and support of business planning, collaboration and liaison with key internal and external stakeholders, and ensuring high quality programming and engagement is maintained.

Reporting to the Head of Visitor Experience the role directly manages a team of APS 6 Senior programs producers responsible for driving the development, delivery and evaluation of public programs for visitors ranging from early learners, families and access groups to teens and adults, and intergenerational audiences.

Duties

Key accountabilities

- Lead a team to collaborate and develop programs that are innovative, engaging and deliver high standards of engagement consistent with the Museum's exhibitions, themes and audience interests.
- Work collaboratively with the Manager, Strategic Programs and other stakeholders to design and deliver the Museum's a forward program of events aligned with the Museum's key priorities and exhibition program.
- Lead the team to project manage program delivery overseeing operational logistics, risk assessment, budgets, resource coordination and staff capability.
- Oversee the safe operations of the Tim and Gina Fairfax Discovery Centre and the delivery of regular programming for families and early learners, alongside school holiday, adult and intergenerational public programming.
- Support the Head of Visitor Experience in the development and delivery of work plans, budgets and reports.
- Prioritise safe work practices, accessibility and cultural safety across programs and staff development.
- Ensure programs reflect accessibility, cultural safety and inclusion standards, working closely with First Nations and access advisors.
- Monitor program performance and impact, using evaluation data, feedback and audience insights to inform continuous improvement.
- Manage contracts, budgets and logistics for public programs, ensuring high-quality and cost-effective delivery.
- Demonstrate a strong commitment to Work Health and Safety (WH&S) by actively supporting a positive safety culture, following the Museum's WHS policies and procedures, and complying with reasonable instructions to ensure alignment with the Work Health and Safety Act 2011.

Eligibility

To be eligible to apply for this vacancy, applicants must:

- be an Australian citizen
- undergo pre-employment checks, including a police record check
- hold or be eligible to hold a security clearance at the level specified in the position description.

Notes

To apply

Applicants must include a 2-page pitch addressing their suitability for the role against the essential and desirable Skills, experience and qualifications. Applicants must also provide a resume and contact details for 2 referees.

Visit <https://www.nma.gov.au/about/employment> and apply online.

Applications close 11:59pm Sunday 18 January 2025.

Reasonable adjustments are available throughout the recruitment process. If you require, or would like to discuss reasonable adjustments, please contact the Contact Officer for this position.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

About the National Museum of Australia

The National Museum of Australia is recognised at home and around the world as the place where the story of Australia comes alive. The Museum is the only institution equipped to tell the complex and comprehensive story of Australia from 65,000 years ago to the present day. The story of Australia is a remarkable one, from the ancient and enduring histories of the world's oldest living cultures to the achievements of modern Australia. It is a story that is ever evolving and growing – and it is a story for a nation and for the world. Our vision and mission • The Museum inspires, challenges and empowers people to find their voice and place in the world. • We strive to build a just and equitable society that honours and respects the First Nations peoples of this continent and all who have come after. • We collect, document, research and make accessible heritage collections that represent the diversity of experience in Australia. • We engage with audiences physically and digitally to promote learning, dialogue and debate about our past, present and future. • We promote collaborative work across the breadth of artistic and creative practice to enhance the cultural life of our nation. • We value and respect the commitment and contribution of all who participate in and contribute to the Museum's community. • The National Museum of Australia brings to life the rich and diverse stories of Australia through compelling objects, ideas and events. For more information, visit the NMA website.

To Apply

Position Contact	Carlie Walker, 02 6208 5201
Agency Recruitment Site	https://www.nma.gov.au/about/employment

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