



CRICOS No.: 03325K  
RTO No.: 52139

## AGENT APPLICATION FORM

Application for agents applying to become a Kingdom Partner

Business Name		
Business Registration Number		
Business Address	Street Address	
	Address line 2	
	City	State
	Zip/Postal Code	Country
Authorised Contact Name	First	Last
Contact	Office	Mobile
	Fax	Email
Website		
Do you have additional office branches? If yes, please provide the address		

## COMPANY BACKGROUND

Years in business as an education agent	
Number of staff	<input type="checkbox"/> 1 to 5 <input type="checkbox"/> 6 to 10 <input type="checkbox"/> 11 and above
Have any of these staff studied/worked in Australia?	<input type="checkbox"/> Yes <input type="checkbox"/> No
E.g. date last visited If yes, please provide details	

Is your office involved in any other business? If yes, please outline									
Does your office act as a subcontractor to any other agencies? If yes, please state									
Approximately how many students do you send to the following countries annually?									
UK:		U.S.A:		Canada:		Australia:		Others:	
For Australian enrolments, how many students do you send to each of the following sectors?				ELICOS					
				Secondary Education					
				Foundation Studies					
				Higher Education					
				Vocational					
Please estimate the number of students you can recruit in a given year for Kinggdom Institute of Management									

## UNDERSTANDING OF AND COMPLYING WITH ESOS REQUIREMENTS

<b>1)</b> Are you prepared to regularly monitor the Australian Department of Immigration and Border Protection (DIBP)? <a href="http://www.border.gov.au">www.border.gov.au</a>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>2)</b> Are you prepared to regularly monitor the Australian Department of Education and Training? <a href="http://www.education.gov.au">www.education.gov.au</a>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>3)</b> Have you read the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>4)</b> Do you ensure that students coming to Australia on a student visa have a primary purpose of studying and notify them that they must study full time?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>5)</b> Do you understand that you must not make any guarantees about achieving residential status in Australia, and that you can refer students to the DIBP for further information on this issue?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>6)</b> Do you understand that you must not make any guarantees about achieving residential status in Australia, and that you can refer students to the DIBP for further information on this issue?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>7)</b> Are you prepared to comply with all requirements of Kinggdom Institute of Management, with relation to advertising and course material, application procedures and providing information to students?	<input type="checkbox"/> Yes <input type="checkbox"/> No

8) Are you prepared to only use material supplied by Kinggdom Institute of Management to describe the institute and its courses?

Yes

No

## REFEREES

Referee Name		Referee Name	
Company		Company	
Email		Email	
Phone		Phone	
Year of representation		Year of representation	
Approx. number of students placed		Approx. number of students placed	

## DECLARATION

I, (Print Name) \_\_\_\_\_ a legal representative of

(Organisation Name) \_\_\_\_\_

agree that the information that I have provided to Kinggdom Institute of Management in this Education Agent Application Form is true and correct at the time of submission. I understand that Kinggdom Institute of Management will make an assessment of this organisation's ability to be engaged as an Education Agent based on the information that I have provided on behalf of the organisation.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

Please send your replies with all attachments in writing to:

**Email address:** ceo@kinggdom.com

**Postal address:** Kinggdom Institute of Management

Unit 2, 1 Station Street Subiaco WA 6008