



BSB50618 - Diploma of

HUMAN RESOURCE MANAGEMENT



BSB50618 – Diploma of Human Resources Management



COURSE DESCRIPTION

BSB50618 - Diploma of Human Resources Management will give you the skills to effectively manage people and HR services, including workforce planning, recruitment, performance management, HR policies and processes and strategic human resources systems.

QUALIFICATIONS

Students successfully completing the course will receive the BSB50618 - Diploma of Human Resources Management.

JOB PROSPECTS

Graduates of the BSB50618 - Diploma of Human Resources Management course will be able to seek employment in the following area:

- + Human Resource Manager
- + Recruitment Manager

SELECTION CRITERIA

Assessment of previous training/experience, if relevant, will be made as part of the application process. KIM will review each students' previous qualifications and/or skills and knowledge during the enrolment process to ensure that all students possess the characteristics to achieve the required rigor and depth of training and can meet all of the competency requirements in the current course timeframe.

DURATION

The course is provided through a face to face delivery mode with a period of self-study and work-based training required and assessments are conducted using written and practical assessment methods. While the course duration may vary from student to student, it is suggested that this course will be delivered and assessed over a 45 weeks period with students completing 37 WEEKS face-to-face training at Kingdom Institute of Management and 8 weeks in the workplace. Students would be required to return to Kingdom Institute of Management for 1 week after the completion of work-based training to finalize all course requirements (included in the previously stated 29 weeks). Kingdom Institute of Management trainers and assessors will regularly visit and communicate with students in their workplace to confirm their progress is satisfactory.

DELIVERY LOCATION

This qualification will be delivered at Subiaco. It will be partially delivered on location of employment as part of a work-based training arrangement.

COURSE FEE

+ Tuition Fees:	AUD\$ 12600
+ Application Fees (Non - Refundable)	AUD\$ 250
+ Material and Resource Fee	AUD\$ 250

COURSE ENTRY REQUIREMENTS

International Students wishing to study at Kingdom Institute of Management are required to satisfy minimum International Language English test requirements and provide evidence of the English test result as a part of the Enrolment process.

KIM accepts the results from International Language Test Scores levels for the following English Testing Standards (IELTS), PTE Academic English or the Test of English as a Foreign Language (TOEFL) as below:

IELTS (Academic English) Overall band score of 5.5	TOEFL (Paper Based) 527
TOEFL (Internet Based) 46	PTE (Academic) 42

Student Applicants whose English results falls below the required score will need to meet the following requirements:

- + IELTS band score of 5.5 (Academic or general version) or equivalent internationally recognized exam result in line with DIBP regulations or
- + IELTS band score of 5.0 (Academic or general version) then Satisfactory completion of ELICOS or ESL up to 20 weeks or
- + Completed secondary studies equivalent to an Australian Year 12 qualification from an English – Language speaking country.
- + Completed GE course to a satisfactory level.

KIM staff will provide general guidance concerning the options of students who do not meet the required test score levels.

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Unit Selection	Unit Code	Unit Title
Core	BSBHRM501B	Manage human resource services
Core	BSBHRM506A	Manage recruitment selection and induction processes
Core	BSBHRM512A	Develop and manage performance-management processes
Core	BSBHRM513A	Manage workforce planning
Core	BSBWRK510	Manage employee relations
Elective	BSBWHS401A	Implement and monitor WHS policies, procedures and programs to meet legislative requirements
Elective	BSBINN601B	Lead and manage organizational change
Elective	BSBSUS501A	Develop workplace policy and procedures for sustainability
Elective	BSBWHS521	Ensure a safe workplace