

## Circular

<b>Title: 201</b>	2019 SLSWA Awards of Excellence Nominations
<b>Date:</b>	27 March 2019
<b>Document ID:</b>	<b>39, 2018/19</b>
<b>Department:</b>	Marketing and Events
<b>From:</b>	Renee Jones, Marketing and Events Officer Ph: 9207 6666, Email: <a href="mailto:rjones@swwa.com.au">rjones@swwa.com.au</a>
<b>Audience:</b>	Club Administrators
<b>Summary:</b>	This Circular provides information on the following: Section 1 – Categories, General Conditions and Submission Guidelines Section 2 – Nomination Form, Specific Award Criteria and Conditions Section 3 - Award Criteria for SLSWA-Nominated Awards Section 4 – 2019 Awards of Excellence Tickets
<b>Actions:</b>	<ul style="list-style-type: none"> <li>• All Category Nomination Forms, and written submissions and relevant attachments are due at SLSWA by 5pm Friday 26 April 2019.</li> <li>• Awards of Excellence Ticket Sales close 5pm Monday, 20 May 2019</li> <li>• Awards of Excellence will be held on Saturday, 8 June 2019 at Crown Perth</li> </ul>
<b>Attachments</b>	<ul style="list-style-type: none"> <li>• <a href="#">Club Table Booking Form (3 Pages)</a></li> <li>• <a href="#">Crown Hotels Special Accommodation Rates</a></li> </ul>

Nominations are now being called for the 2019 Surf Life Saving Western Australia (SLSWA) Awards of Excellence to recognise the achievements and contributions of Surf Lifesavers in WA in the 2018/19 Season (\*this refers to the period of May 1 2018 to April 30 2019). Nominations are open to all members of Surf Life Saving WA affiliated clubs.

Surf Life Saving WA urges all nominators to please take the appropriate time to fill out and submit the Nomination Form and written submission addressing the selection criteria well in advance of the due date.

### SECTION 1 – CATEGORIES, GENERAL CONDITIONS & SUBMISSION GUIDELINES

#### CATEGORIES

**Nominations are called for the following Award categories:** *Please note that Selection Criteria for some Award Categories have changed from previous years so please ensure you refer only to Selection Criteria contained in this most current Circular.*

- [AGL Lifesaver of the Year](#)\* (Page 5)
- [Youth Lifesaver of the Year](#)\* (Page 6)
- [AGL Volunteer of the Year](#)\* (Page 7)
- [Youth Volunteer of the Year](#) (Page 8) – **UPDATED CATEGORY**
- [Administrator of the Year](#) (Page 8)
- [Lavan Club of the Year \(Reg Trigg OBE, Memorial Trophy\)](#)\* (Page 9)
- [Patrol Club of the Year \(IT Birtwistle Trophy\)](#) (Page 10)
- [Coach of the Year](#)\* (Page 11)
- [Trainer of the Year](#)\* (Page 12)
- [Assessor of the Year](#)\* (Page 12)
- [Community Program of the Year](#)\* (Page 13) – **NEW CATEGORY**

**The following awards do not require club nomination** – Information has been included in **Section 3** for your reference. Clubs may be consulted in relation to nominees, and are encouraged to put forward individuals who they feel should be nominated.

- [Support Operations Volunteer of the Year](#)
- [Official of the Year](#)\*
- [Open Athlete of the Year](#)\*
- [Youth Athlete of the Year](#)\*
- [Surf Sport Team of the Year](#)



\*The winners of these Awards will represent WA at the Surf Life Saving Australia Awards of Excellence held on Saturday 9th November 2019 at the Gold Coast Conference and Events Centre in Queensland.

## GENERAL CONDITIONS

**Application closing dates: ALL Nominations close 5pm FRIDAY 26 APRIL 2019**

**NB: No late submissions can be accepted for any awards.**

### Selection Period:

These awards are orientated towards involvement and activities for the 2018/19 season (being May 1 2018 to April 30 2019).

## SUBMISSION GUIDELINES

Please see all requirements for **Submitting your Nomination**.

1. Complete the 2019 Surf Life Saving WA Awards of Excellence **Nomination Form** contained in **Section 2** of this Circular (page 4).
2. Applicants **must include any supporting documents** (if required) from the **Essential Criteria** section of the award nomination.
3. Compile the **Written Submission**. Applicants must address ALL of the **Selection Criteria** for their nominated award. *Please copy the Selection Criteria from this document into a word document to complete.*
  - Individual Selection Criteria can be found in **Section 2** of this circular.
  - Please list each Selection Criteria as a heading with your response typed under each section. Please try and use dot point answers and keep to a reasonable length.
  - Preferred font is Arial, minimum 10 point size.
  - No hand written submissions will be accepted.
  - Please address the applicant's achievements in the **18/19 season** as your main focus. Previous achievements and future ambitions can also be addressed, where requested, in the criteria.
4. Applicants are to include **1 x digital self-portrait photo** on behalf of the nominee (min 2MB JPEG – not taken on mobile phones) for the individual awards or the club logo for any Club Awards. These images are essential for the audiovisual presentation at the Awards of Excellence. **Your nominations will not be accepted without an image attached.**
5. All nominations must be submitted via email to [events@slswa.com.au](mailto:events@slswa.com.au)  
You will need to include your completed **Nomination Form; Written Submission** addressing the Selection Criteria; any **additional documents** required for the Essential Criteria; and **photo** (or Club Logo where applicable). You will receive acknowledgement of receipt of your nomination via email within two working days. **NB: No hardcopy nominations will be accepted.**

Please see **General Conditions** above for nomination closing dates.

## SELECTION PROCESS

1. Upon receipt of completed nominations, the respective Committees will consider all nominations to determine finalists and a state winner. All nominees/nominations will be advised whether or not they have been selected as a finalist. Winners will be announced at the 2019 SLSWA Awards of Excellence.
2. Please note; finalists for the AGL Lifesaver, Youth Lifesaver, AGL Volunteer, Patrol Club, Support Operations Volunteer, Young Volunteer and Lavan Club of the Year awards will be required to be available for an interview, either at Surf Life Saving WA offices or by phone/Skype. Further information is detailed under individual Award Criteria.

3. Where applicable, State winner submissions will automatically be provided to SLSA for entry into the relevant National award category. Should SLSWA require any further information to complete this step we will contact the person listed on the Nomination Form.

### **Ticket Purchases and Award Ceremony Attendance**

The 2019 SLSWA Awards of Excellence will be held on Saturday 8 June in the Grand Ballroom at Crown Perth.

Please refer to [Section 4 - 2019 Awards of Excellence Tickets](#) for details on purchasing tickets for both individuals and clubs.

### **Further Information:**

Further enquiries should be directed to:

Renee Jones

Marketing and Events Officer, SLSWA

9207 6666

[rjones@slsa.com.au](mailto:rjones@slsa.com.au)



**SECTION 2 – NOMINATION FORM, SPECIFIC AWARD CRITERIA & CONDITIONS**

**2019 SURF LIFE SAVING WA AWARDS OF EXCELLENCE NOMINATION FORM**

**Nominee Details**

Name: \_\_\_\_\_

Surf Life Saving Club: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Award Category Nominated: \_\_\_\_\_

Will the Nominee be attending the Awards of Excellence? (Y / N / Unsure)

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**Nominated By**

Name: \_\_\_\_\_

Surf Life Saving Club: \_\_\_\_\_

Club Position: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

***As an authorised officer of the club listed above, I do hereby declare that the information supplied in this award nomination is correct, and the nominee is of good standing within the club.***

Nomination endorsed by: \_\_\_\_\_

**Nomination Checklist**

Please ensure the following items are included with your nomination submission:

- Completed Nomination Form
- Attach any supporting documents as requested in the Essential Criteria
- Written submission addressing selection criteria (no hand written submissions will be accepted)
- Electronic high resolution image of the nominee (or Club Logo if a Club Award)

Email all documents & attachments to [events@swwa.com.au](mailto:events@swwa.com.au)

*If you have any questions regarding the nomination process or your submission please contact Renee Jones, Marketing and Events Officer, SLSWA, 9207 6666 or email [rjones@swwa.com.au](mailto:rjones@swwa.com.au)*

## SPECIFIC AWARD CRITERIA

Applicants for the 2019 SLSWA Awards of Excellence must address the relevant selection criteria found in this document. Please list each Selection Criteria as a heading with your response typed under each section. Please try and use dot point answers and keep to a reasonable length. **Preferred font is Arial, minimum 10 point size.**

**The 2018/2019 Season refers to the period from May 1 2018 to April 30 2019**

Nominees in ALL categories must be:

1. A current financial member of a Surf Life Saving Western Australia/affiliated club;
2. A good ambassador of Surf Life Saving;
3. Must answer the applicable selection criteria for the 2018/19 season (period of May 1 2018 to April 30 2019) unless requested otherwise.

<b>AGL Lifesaver of the Year</b>
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This award recognises and rewards members who have made an outstanding contribution to the delivery and development of surf lifesaving frontline services. It is aimed at active surf lifesavers undertaking lifesaving duties and who can be presented as an identifiable “ambassador” for surf lifesaving.

**Essential Criteria** – *please supply proof, where appropriate, from either Surfguard or equivalent.*

1. Current financial and proficient member of Surf Life Saving Western Australia
2. Evidence of Surf Life Saving awards/certificates held
3. Evidence of Community awards/certificates held
4. Patrolling Hours (rostered and achieved) for 2018/19, 2017/18 and 2016/17.

**Selection Criteria** – *please answer the selection criteria under the following headings for the period of May 1 2018 to April 30 2019 unless stated otherwise.*

**Club/Nominator (max 3 pages)**

1. List the nominee’s involvement in Surf Life Saving during the current season e.g. on the beach, off the beach, qualifications gained, training, workshops and skills developed in relation to lifesaving duties.
2. Briefly describe the nominee’s history in Surf Life Saving (minimum 3 years).
3. Provide details of the nominee's achievements during the past 12 months within surf lifesaving including information about leadership roles and lifesaving achievements. Also, provide any other relevant information about contributions or involvement with other community organisations that the nominee has been involved with.
4. Provide examples of how the nominee has demonstrated that they are a role model within the organisation including where they have proven themselves as an ambassador for the organisation.
5. Why is the nominee worthy of the award (maximum 200 words)
6. Additional Information – optional (e.g. academic or sporting achievements)

**Nominee – Maximum one page**

1. What is your future focus/impact on the organisation?
2. Describe current and possible future challenges in lifesaving and how they could possibly be overcome.

**Interview – FINALISTS ONLY**

Those nominees selected as finalists will be asked to participate in an interview covering topics such as:

- *Patrolling duties*
- *Club/state activities related to lifesaving services*
- *Rescue related activities*
- *Personal award development*
- *Community involvement in lifesaving related activities (e.g. surf education)*
- *Activities specific to the further enhancement and development of surf lifesaving services*

**Finalists will be contacted with further details around interview dates and times.**



## Youth Lifesaver of the Year

This award recognises and rewards our young members, aged between 15-21 years, who have made an outstanding contribution to the delivery and development of surf lifesaving frontline services. It is aimed at active youth surf lifesavers undertaking lifesaving duties and who can be presented as an identifiable ambassador for surf lifesaving.

**Essential Criteria** – *please supply proof, where appropriate, from either Surfguard or equivalent.*

1. Current financial and proficient patrolling member of Surf Life Saving Western Australia
2. Surf Life Saving awards/certificates held
3. Community awards/certificates held
4. Patrolling Hours (rostered and achieved) from 2018/19, 2017/18 and 2016/17.

**Selection Criteria** – *please answer the selection criteria under the following headings for the period of May 1 2018 to April 30 2019 unless stated otherwise.*

### Club/Nominator

1. List the nominee's involvement in Surf Life Saving during the current season e.g. on the beach, off the beach, qualifications gained, training, workshops and skills developed in relation to lifesaving duties.
2. Briefly describe the nominee's history in Surf Life Saving (minimum 3 years).
3. Provide details of the nominee's achievements during the past 12 months within surf lifesaving including information about leadership roles and lifesaving achievements. Also, provide any other relevant information about contributions or involvement with other community organisations that the nominee has been involved with.
4. Provide examples of how the nominee has demonstrated that they are a role model within the organisation including where they have proven themselves as an ambassador for the organisation.
5. Why is the nominee worthy of the award (maximum 200 words)
6. Any additional relevant information (e.g. academic or sporting achievements)

### Nominee – Maximum one page

1. Outline an initiative/showcase where you have championed an idea or made change.
2. Describe current and possible future challenges in lifesaving and how they could possibly be overcome.

### Interview – FINALISTS ONLY

Those nominees selected as finalists will be asked to participate in an interview covering topics such as:

- *Patrolling duties*
- *Club/state activities related to lifesaving services*
- *Rescue related activities*
- *Personal award development*
- *Community involvement in lifesaving related activities (e.g. surf education)*
- *Activities specific to the further enhancement and development of surf lifesaving services*

**Finalists will be contacted with further details around interview dates and times**



## AGL Volunteer of the Year

This award will recognise an individual who has demonstrated achievements in a range of different areas of a club or surf lifesaving service organisation throughout the year, or who has shown demonstrated outstanding service to the organisation at large. The nominee would clearly demonstrate that they have a positive attitude and are capable of being a role model and ambassador for the organisation.

A nominee may be a volunteer in any area of surf lifesaving including but not limited to:

- Club activities
- Coaching
- Junior Activities
- Training/Assessing
- Active patrolling
- Fundraising/Grants/Sponsorship
- Carnivals
- Administration
- State/National Activities
- Organisational leadership
- Officiating
- Safeguarding

**Note:** Applications that focus on significant achievements in one particular area will not be considered if this area is also covered by other Award Categories (e.g. Lifesaver, Coach, Official, Trainer, and Assessor of the Year).

**Essential Criteria:** *please supply proof, where appropriate, from either Surfguard or equivalent.*

1. Surf Life Saving awards/certificates held (where applicable)
2. Community awards/certificates held (where applicable)
3. Current financial member of Surf Life Saving Western Australia

**Selection Criteria** – *please answer the selection criteria under the following headings for the period of May 1 2018 to April 30 2019 unless stated otherwise.*

### Club/Nominator

1. Describe how the nominee has demonstrated commitment to surf lifesaving across the organisation.
2. Describe the nominee's major achievements and positions, held at Club, Branch and or State level for the current season.
3. Describe a challenge the nominee has overcome that has made a significant impact or positive cultural difference to their club or the organisation.
4. Describe a key change / improvement that the nominee has brought / made to their club or the organisation in the past three years.
5. Why is the nominee worthy of the award (maximum 200 words)
6. Any relevant additional information.

### Nominee – Maximum one page

1. What gives you the greatest satisfaction in being a volunteer in Surf Life Saving?
2. Describe your future ambitions in the areas of club, state, national and in the community.

### Interview – FINALISTS ONLY

Those nominees selected as finalists will be asked to participate in an interview covering topics related to their personal involvement in, and contributions to, surf life saving.

**Finalists will be contacted with further details around interview dates and times.**





**Youth Volunteer of the Year**

This award recognises and rewards outstanding achievement(s) and contribution(s) at a local/state level to club and member development. Nominees must be between 13 and 19 years.

**Essential Criteria** - please supply proof, where appropriate, from either Surfguard or equivalent.

1. Current financial member

**Selection Criteria** - please answer the selection criteria under the following headings for the period of May 1 2018 to April 30 2019 unless otherwise stated.

1. Outline contributions and achievements relevant to club and member development at club, regional and state level.
2. Detail demonstrated actions and behaviour befitting a positive role model.
3. Outline contribution to delivering programs/activities or assisting in the delivery of programs/activities that have contributed to the development of club members.
4. Detail future ambitions at club, regional and state level.
5. Any relevant additional information

**Interview – FINALISTS ONLY**

Those nominees selected as finalists will be asked to participate in an interview and will be contacted with further details around interview dates and times. Interview may take place in person or via phone/Skype.

Finalists will also be allowed to have an advocate with them during the interview. This may be the Club representative who nominated the nominee or another suitable representative. The advocate may be asked questions by the interview panel in relation to the contributions of the nominee.

**Administrator of the Year**

This award recognises and rewards outstanding contribution(s) to surf lifesaving administration. The submission should refer to achievements relating to the 2018/19 year, the period of May 1 2018 to April 30 2019 unless otherwise stated.

*\*There is no specific selection criteria for this award. Please ensure sufficient information and achievements are included on a word document. Please distinguish between paid and volunteer activity when completing the written submission.*





### Lavan Club of the Year (Reg Trigg OBE, Memorial Trophy)

The Lavan Club of the Year aims to both encourage and recognise outstanding achievements in club development that results in surf life saving clubs providing safer beach and aquatic environments for the community. It is acknowledged that clubs achieve many outstanding achievements through their members during each season, and that many of these initiatives are inspirational and different to our core business.

*The overall winner of the Lavan Club of the Year category receives the Reg Trigg Memorial Trophy, named after Mr Reg Trigg OBE, a former State President, and WA and Australian Life Member, in honour of his dedication and commitment to surf lifesaving. The three top clubs will be awarded prize money totalling \$15,000.*

The process to select the Club of the Year relies on two major elements – the **written submission** and the **interview/presentation** - that provide the critical information for the selection panel.

The **written submission** (excluding any attachments) **MUST not exceed five (5) pages in length** and should be constructed in a concise, well-written manner to demonstrate achievements against the Selection Criteria and improvement in the clubs operations, benefits to the community and members, any major achievements and innovation. Evidence/documents requested in the Essential Criteria section, cover sheets, photos/news articles/reference letters etc. can be in **addition** to the five (5) pages of text.

**Essential Criteria** - *please supply proof, where appropriate, from either Surfguard or equivalent.*

1. Evidence that the club is a current affiliated club of Surf Life Saving Australia
2. Australian Business Number
3. A copy of the clubs strategic and/or operational business plan

**Selection Criteria** - *please answer the selection criteria under the following headings for the period of May 1 2018 to April 30 2019 unless otherwise stated.*

1. What new initiatives, programs or events did your club implement last season that further your clubs strategic objectives?
2. How does your club deliver a range of sustainability and improvement measures across areas of Governance, Leadership, Development, Community Engagement (or community support initiatives), and delivery of lifesaving services?
3. How does your club support SLS 2020?
4. What are the club's plans for future development and continuous improvement?
5. What is the ONE lesson that your club can teach and share with all other SLS clubs both here in Australia and internationally?

### **Interview/ Presentation – FINALISTS ONLY**

To assist the panel in their selection, finalists for club of the year will be required to prepare a **20 minute presentation** on the club's successes as related to the Selection Criteria. The interview will also provide the opportunity for the judges to ask questions and clarifications; and for Clubs to expand on any elements of their written submission. Up to two club presenters may assist in the club presentations. Notes and PowerPoint presentations are allowed and recommended.

**Club interviews will be conducted with finalists on Saturday, 8 June 2019 at Surf Life Saving WA offices.**

**Patrol Club of the Year (IT Birtwistle Trophy)**

The Patrol Club of the Year award recognises the club conducting its Lifesaving duties and activity in an efficient and effective manner that is relevant to local beach user needs and activities. The award identifies the club that seeks to undertake strong engagement with local stakeholders and incorporates preventative and behavioural change activity as part of its services.

The I.T. Birtwistle Trophy is awarded to the winner.

**Selection Criteria**

1. Outline briefly where your Club is located, the surrounding population, infrastructure and development that has influenced how you deliver your Patrol services.
2. Clubs will evidence achievements in their Lifesaving Service Agreement with consideration to:
  - Lifesaving service levels
  - Scope of service (Beach usage needs/ABSAMP)
  - Type of service (Traditional/surveillance/roving/outposts)
  - Allocation of resources (use of technology)
3. Clubs will demonstrate engagement and development of patrol members and in particular Patrol Captains in club operations, resulting in improved beach management.
4. Clubs will demonstrate strategies where it has undertaken engagement with the local community and beach users in preventative programs which may include Public Education and Customer Relations activity.
5. Clubs will demonstrate extended partnerships with external stakeholders/local emergency management committees; such as police, volunteer marine rescue, and local rangers.
6. Clubs will demonstrate for the season being assessed:
  - Asset management of Lifesaving equipment is completed through Surfguard.
  - Records pertaining to Lifesaving activity and equipment are recorded within Surfguard
7. Club's performance in the Beach Patrol Compliance Program will be assessed.
8. Clubs should identify the clubs plans for future Lifesaving Service development and continuous improvement.

**Interview – FINALISTS ONLY**

To assist the panel in their selection, finalists for Patrol Club of the Year will be required to participate in an interview. Up to two club presenters may assist/attend the interview. Interview criteria will be provided prior to the interview. The interview will also provide the opportunity for the judges to ask questions and clarifications; and for Clubs to expand on any elements of their written submission.

**Finalists will be contacted with further details around interview dates and times.**



**Coach of the Year**

This award recognises and rewards coaches who have made a significant contribution towards the area of coaching within surf lifesaving with regards to both athlete/s performance and the area of coach educational development.

*\*Please distinguish between paid and volunteer activity in your written submission.*

**Essential Criteria (based on the following areas) - please supply proof, where appropriate, from either Surfguard or equivalent.**

**Coaching within Surf Life Saving**

1. Must be a current SLSA financial member
2. Must be a current accredited surf sports coach throughout the 2018/19 surf season (please provide current copy of coaching certificate)
3. The nominated coach must be a surf coach of any discipline of surf lifesaving competition

**Athlete's performance**

1. It will need to be demonstrated that the nominated coach has made a significant contribution towards an athlete/s performance in SLSWA/SLSA competition and their development at an international and/or national and/or state level
2. The nominated coach will be a coach who presents a positive image of the role of the coach and of surf lifesaving and demonstrate sound coaching principles and coaching plans.

**Coach education**

1. It will need to be demonstrated that the nominated coach is involved with coach education

**Selection Criteria – please answer the selection criteria under the following headings for the period of May 1 2018 to April 30 2019 unless otherwise stated.**

**Coaching within Surf Life Saving**

1. List the coaching positions that the nominee has held, stating whether paid or volunteer. Please include Club/State/ National positions, including any teams and high performance programs.
2. List any significant innovations or achievements made by the nominee in the current season.
3. Any relevant additional information

**Athlete's performance**

1. Detail specific coaching achievements outlining any athlete/s and/ or team medal places at major events or series, state, national and international Competition – please include athlete's names, age category, major carnivals and placing.
2. Outline and give examples of ways in which the nominee encourages the development of their athletes outside of sport.
3. Any relevant additional information

**Coach education**

1. List the Coaching Clinics/ Conferences/ Courses that the nominee has presented at or facilitated, at a club, state, national or international level– listing the date, location, number of participants and type of involvement.
2. Any relevant additional information

**Trainer of the Year**

This award recognises and rewards trainers who have made a significant contribution towards the area of education and awards within surf lifesaving.

**Essential Criteria** – *please supply proof, where appropriate, either from Surfguard or equivalent.*

1. Must be a SLSA current financial member.
2. Must hold the SLSA Training Officer’s certificate or SLSWA equivalent.

**Selection Criteria** - *please answer the selection criteria under the following headings for the period of May 1 2018 to April 30 2019 unless otherwise stated.*

1. Outline the outstanding contribution and commitment to surf lifesaving training duties demonstrated by the nominee.
2. List attended conferences and participated in professional development relating to education.
3. Outline the contribution to the continuous improvement of new training resources and tools (e.g. participation on review panels, improvement requests submitted)
4. Detail major achievements and positions relevant to training, held at local, regional and state level.
5. Describe any future plans for training in the areas of club and state.
6. Outline any areas within the Club/State centre where the nominee has made an important contribution to surf lifesaving.
7. Any additional relevant information.

**Assessor of the Year**

This award recognises and rewards assessors who have made a significant contribution towards the area of education and awards within surf lifesaving.

**Essential Criteria** - *please supply proof, where appropriate, either from Surfguard or equivalent.*

1. Must be a current SLSA financial member.
2. Must hold the current SLSA Assessor’s certificate or SLSWA equivalent.

**Selection Criteria** - *please answer the selection criteria under the following headings for the period of May 1 2018 to April 30 2019 unless otherwise stated.*

1. Outline the outstanding contribution and commitment to surf lifesaving assessing duties.
2. List the conferences attended conferences and any participation in professional development relating to education.
3. Outline the outstanding contribution to continuous improvement and development of assessment processes and tools (e.g. participation on review panels, improvement requests submitted).
4. List the major achievements and positions, relevant to assessing, held at local, regional and state level.
5. Outline any future plans for assessing in the areas of both club and state.
6. Outline any area within the Club/State centre where the nominee has made an important contribution to surf lifesaving.
7. Any relevant additional Information.



**Community Program of the Year**

This award recognises a Club for the development of a community program designed to deliver one or more of the following objectives;

- Increase community capacity to recreate safely on the beach through improved skills and/or awareness
- Promote and encourage participation in Surf Life Saving through Club memberships
- Build community awareness of Surf Life Saving and its services

**Essential Criteria**

1. Program has been sanctioned by SLSWA to ensure application of consistent and effective risk management.
2. All Members involved in the program delivery have undergone appropriate screening processes.

**Selection Criteria** - please answer the selection criteria under the following headings for the period of May 1 2018 to April 30 2019 unless otherwise stated.

1. Outline the motivation for the program including any research or evidence used in its initial set up.
2. Outline the aims and objectives of the program relating to the participants, the Surf Life Saving movement and the wider community.
3. Identify the target market and describe the rationale behind this choice.
4. Describe the program itself including location, duration, and activities involved.
5. Describe the resources involved to deliver the program including how these were developed.
6. Identify who is responsible for what in the program.
7. Provide any promotional material created or media coverage which the program has received.
8. Describe the method used to evaluate the program to ensure it meets the original aims and objectives.
9. Indicate the effect of the program on the local community e.g. increased community engagement, increased participation, new local sponsors etc.
10. Provide any issues identified through the program and strategies adopted to solve them.
11. What are your future plans for the program?



### **SECTION 3 – AWARD CRITERIA FOR SLSWA-NOMINATED AWARDS**

**THE FOLLOWING AWARDS DO NOT REQUIRE CLUB NOMINATION** – the following information has simply been included for your reference.

**Please note:** Clubs may be consulted in relation to nominees, and are encouraged to put forward individuals who they feel should be nominated.

#### **Support Operations Volunteer of the Year**

This award category recognises and rewards members who have made an outstanding contribution to the delivery and development of surf lifesaving frontline services during the 2018/19 season while part of SLSWA Support Operations Group/s (Westpac Lifesaver Rescue Helicopter crew; Wesfarmers Emergency Response Teams; and SLSWA Drone Patrol). It is aimed at active surf lifesavers undertaking extended duties over and above their Club based requirements and who can be presented as an identifiable “Ambassador” for surf lifesaving.

#### **Interview**

An interview will be conducted with the finalists and may include topics relevant to their participation and activities in areas outlined above.

#### **Official of the Year**

This award recognises and rewards Officials who have made a significant contribution to the area of officiating within surf lifesaving with regards to both the commitment shown to officiating, and their contribution towards officials educational development over the 2018/19 season. Areas taken into account may include: major officiating roles/positions held by the nominee; officiating clinics/conferences/courses that the nominee presented or facilitated at; any significant innovations or achievements made by the nominee; and any areas within the surf Club/Branch/State or Territory centre where the nominee has made an important contribution to SLS.

#### **Open Athlete of the Year**

The purpose of this award is to recognise and reward open age athletes who have demonstrated sporting excellence as well as contributed to the area of surf sports within surf lifesaving during the 2018/19 season. Areas taken into account may include performance in major competitions or competition series; participation in representation teams; and any other areas where the nominee has made an important contribution to surf lifesaving.

#### **Youth Athlete of the Year**

The purpose of this award is to recognise and reward junior athletes, aged 15 to 18, who have demonstrated sporting excellence as well as contributed to the area of surf sports within surf lifesaving during the 2018/19 season. Areas taken into account may include performance in major competitions or competition series; participation in representation teams; and any other areas where the nominee has made an important contribution to surf life saving.

#### **Surf Sport Team of the Year**

This award recognises and rewards outstanding achievement(s) by a team in respect to surf lifesaving competitions at an international, national and/or state level during the 2018/19 season. Areas taken into account may include performance in major competitions or competition series; participation in representation teams; and any other areas where member/s of the nominated team have made an important contribution to surf life saving.



## SECTION 4 – 2019 AWARDS OF EXCELLENCE TICKETS

Presentation of awards will be at the **Surf Life Saving WA Awards of Excellence, Saturday 8 June 2019** at the Crown Perth. Clubs are encouraged to invite their nominees.

The actual cost for the dinner is in excess of \$200 per person however to keep the event affordable and accessible SLSWA are again subsidising the cost of tickets for members and their guests. The cost for persons over 18 years is \$120 (GST included), which includes beer, wine, soft drinks, a three-course dinner, tea and coffee and entertainment. The cost for persons under 18 years is \$90 (GST included) which includes soft drinks, three-course dinner, tea and coffee and entertainment.

### **UNDER 18's**

It is illegal for any person under the age of 18 years to purchase, supply, or consume alcohol on licensed or regulated premises or in public even if they are with their parents or guardian.

As such, we require all Under 18 attendees and their guardians to understand the following details before purchasing tickets:

- All Under 18 attendees are required to sit at the same table as their accompanying adult/guardian;
- All Under 18 attendees will be required to wear a brightly coloured wristband AT ALL TIMES for the entirety of the event;
- If an Under 18 attendee removes this wristband during the event they will be removed from the venue immediately with no refund.
- If an Under 18 attendee is found to be consuming alcohol inside the ballroom during the event, they will be removed from the venue immediately with no refund.
- If an adult/guardian is found to be supplying the Under 18 attendee with alcohol during the event, both the adult and the Under 18 attendee will be removed from the venue immediately with no refund.

Further action may be taken by Surf Life Saving WA against any member/s found to be in breach.

### **FINALISTS**

Finalists in all Award Categories will be notified prior to the Awards of Excellence dinner where an invitation to purchase tickets will be extended.

### **HOW TO PURCHASE INDIVIDUAL TICKETS**

Tickets must be purchased and paid for in full before **5pm Monday 20 May 2019**. There will be no cancellations or refunds after this date. Like last year, we have a ticket system which allows you to buy your tickets online. This system accepts credit card/debit card payment only (please see below for **Club/Table Bookings**). You will be able to purchase multiple tickets; please state first and last names of the ticket holders for table allocations (the system will prompt you to state these details). Please include your "Club Name" in the "Organisation" field. Individual ticket purchases will be seated according to their club. You will be allocated primarily in tables of ten and you must have names ready for purchase of the tickets.

Please purchase online tickets for adults and juniors [here](#)

### **CLUB/TABLE BOOKINGS**

For clubs wishing to purchase a large amount of tickets (**10 tickets and above**), please download the [Booking Form \(attached\)](#) complete and return to [events@sksa.com.au](mailto:events@sksa.com.au)

Please note; we will not be holding tables and the tickets you are invoiced for are non-refundable so please be certain when you are ordering tickets. All names of attendees will need to be provided when you book your table. Attendee names, ages and dietary requirements must be provided to SLSWA by close of tickets sales at **5pm, Monday 20 May 2019**.

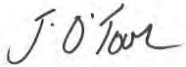


## ACCOMMODATION

To really make a night of it, Awards of Excellence guests can take advantage of a discounted accommodation rate at Crown Perth hotels. To book accommodation and receive this discount, please visit the [Crown Hotels website](#) and use the "Corporate Code" **EVENT658897**. If you are having trouble booking online, please refer to the [Crown Hotels Special Accommodation Rates](#) document (attached) to help you complete your booking.

For any enquiries with regards to tickets, please call Renee Jones on (08) 9207 6666 or email [rjones@sksa.com.au](mailto:rjones@sksa.com.au).

We are looking forward to celebrating this night with you all.



**James O'Toole**  
Chief Executive Officer

SURF LIFE SAVING  
WESTERN AUSTRALIA

# AWARDS *of* EXCELLENCE

## Table Booking Form

### *Club Representative Contact Details*

First Name:

Surname:

Club:

Contact Number:

Email:

Number of Tickets Required:

**Ticket Cost:** \$120 PER ADULT (OVER 18)  
\$90 PER YOUTH (UNDER 18)

### *Guest Details - Table One*

#	Guest Name	Dietary Requirements & Allergies	Over 18?
# 1			
# 2			
# 3			
# 4			
# 5			
# 6			
# 7			
# 8			
# 9			
# 10			

*Please fill in additional pages if you require more than one table/have more than 10 guests*

# AWARDS of EXCELLENCE

## Guest Details Table Two

#	Guest Name	Dietary Requirements & Allergies	Over 18?
# 1			
# 2			
# 3			
# 4			
# 5			
# 6			
# 7			
# 8			
# 9			
# 10			

**Please note the below details regarding Under 18 bookings**

It is illegal for any person under the age of 18 years to purchase, supply, or consume alcohol on licensed or regulated premises, or in public, even if they are with their parents or guardian.

As such, we require all Under 18 attendees and their guardians to understand the following details before purchasing tickets:

- All Under 18 attendees are required to sit at the same table as their accompanying adult/guardian;
- All Under 18 attendees will be required to wear a brightly coloured wristband AT ALL TIMES for the entirety of the event;
- If an Under 18 attendee removes this wristband during the event they will be removed from the venue immediately with no refund.
- If an Under 18 attendee is found to be consuming alcohol inside the ballroom during the event, they will be removed from the venue immediately with no refund.
- If an adult/guardian is found to be supplying the Under 18 attendee with alcohol during the event, both the adult and the Under 18 attendee will be removed from the venue immediately with no refund.

Both Security Officers and Responsible Service of Alcohol (RSA) Officers are engaged by SLSWA during the event. Consumption of alcohol by a minor, or the provision of alcohol to a minor, is contra to SLSWA's Members Protection Policy and Safeguarding Children Policy and further action may be taken by Surf Life Saving WA against any member found to be in breach.



# AWARDS of EXCELLENCE

## Guest Details Table Three

#	Guest Name	Dietary Requirements & Allergies	Over 18?
# 1			
# 2			
# 3			
# 4			
# 5			
# 6			
# 7			
# 8			
# 9			
# 10			

### Payment

No. of Adult Tickets  
(Over 18) at \$120 ea

No. of Youth Tickets  
(Under 18) at \$90 ea

Total amount: (Includes GST)

- Clubs will be invoiced for tickets requested
- The tickets you are invoiced for are non-refundable so please be certain on numbers when you are ordering tickets

**Ticket sales close on Monday, 20 May 2019**

Please note; we will not be holding tables.

Names of all attendees will need to be provided for table allocations and seating plans.

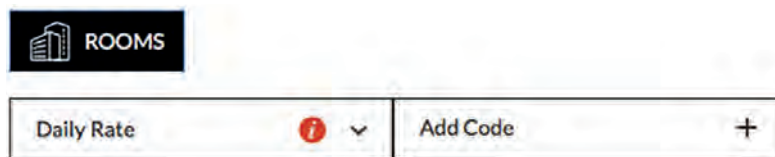
\*For clubs wanting particular seating plans for their tables, please book as a club through Renee Jones. but unfortunately, we will not be able to accommodate any further seating requests.



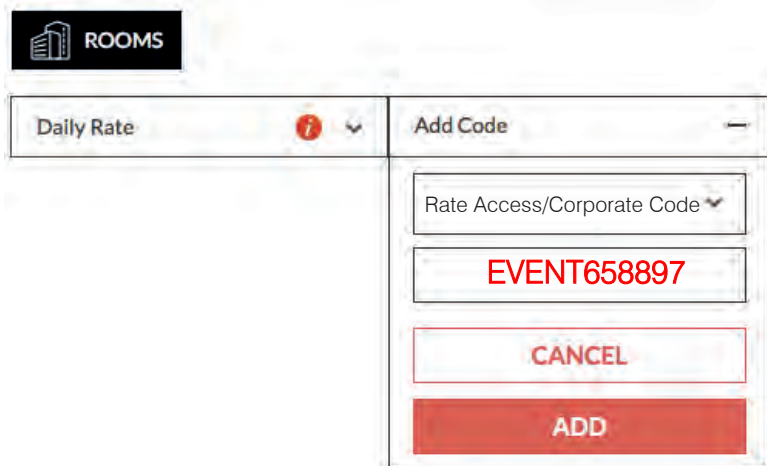
# Special Accommodation Rates

Special accommodation rates are available, please book via the Crown Hotels website and quote the “Corporate” code provided in the promotional code field to receive your negotiated corporate rate.

- Step 1:** Go to [crownhotels.com.au](http://crownhotels.com.au) via Google Chrome
- Step 2:** Select “Check Rates” located top right corner
- Step 3:** Choose destination
- Step 4:** Choose hotel and enter check in and check out dates, number of rooms and number of adults
- Step 5:** Click “Check Rates”
- Step 6:** Click “Add Code”



- Step 7:** Select “Rate Access/Corporate Code” from the drop down options
- Step 8:** Type “Rate Access/Corporate Code” provided by your account manager and select “Add”



- Step 9:** Select drop down option to view all available rates
- Step 10:** Select “Book” on your preferred room type and complete your booking details

\*Terms and conditions: Bookings are subject to availability at time of reservation. As referred to in your corporate contract some blackouts periods or limited availability may apply. Advance bookings required. This corporate code applies to the individual hotels contracted as specified in your 2018 signed agreement. Maximum of up to 10 rooms per booking. A 24 hour cancellation policy applies. Guests must be 18 years of age or older. All reservations must be guaranteed with a valid credit card at time of booking (please note this does not constitute payment). No further discounts apply. Not to be used in conjunction with any other offer. Service fee of 1.2% applies to accounts settled by credit card.