

RESIDENTIAL TENANCY APPLICATION

Please be advised that this application will only be processed once all sections have been fully completed and all copies of supporting documents have been attached.

Each applicant over 18 years of age must complete a form.

APPLICANTS DETAILS

Given Name: Surname
Date of Birth Phone
Email:

Number of Occupants Name/Age of occupants
.....

Number of pets: Type, Breed & size
Number of vehicles Type of vehicles Registered: YES / NO

PROPERTY DETAILS

Requested length of Tenancy: 6 MONTHS / 12 MONTHS / 12 MONTHS +

Address of property:

INCOME DETAILS

Current employer:
Contact Name: Phone:
Length of employment: FULL TIME / PART TIME / CASUAL
NET weekly income: \$.....

Centrelink Benefit: CRN:
Fortnightly payment: \$

Self Employed – Business Name:
Address:
ABN: Years in operation: Weekly income: \$.....
Accountant: Phone:

NEXT OF KIN

Name: Relationship:
Address:
Phone:
Name: Relationship:
Address:
Phone:

5 YEARS MINIMUM HOUSING HISTORY REQUIRED:

CURRENT HOUSING DETAILS

Address:
Rent paid (weekly): \$..... Moved in Vacated
Agent/Landlord: Phone:
Reason for leaving:

PREVIOUS HOUSING DETAILS

Address:
Rent paid (weekly): \$..... Moved in Vacated
Agent/Landlord: Phone:
Reason for leaving:

Address:
Rent paid (weekly): \$..... Moved in Vacated
Agent/Landlord: Phone:
Reason for leaving:

Address:
Rent paid (weekly): \$..... Moved in Vacated
Agent/Landlord: Phone:
Reason for leaving:

UTILITES CONNECTION SERVICE



Direct Connect can help arrange for the connection of the following utilities and other services:

- | | | | | |
|-------------|------------|-------------------|----------|--------|
| Electricity | Gas | Phone | Internet | Pay TV |
| Insurance | Removalist | Truck or van hire | Cleaners | |

Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services.



This is a FREE service that connects all your utilities and other services.

We guarantee that when you connect with one of our market leading electricity and gas suppliers, your services will be connected on the day you move in. Please refer to Direct Connect's Terms & Conditions for further information.

Once Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and explain the details of the services offered. Direct Connect is a one stop connection service. Direct Connect's services are free. However, the relevant service providers may charge you a standard connection fee as well as ongoing service charges.

DECLARATION AND EXECUTION: By signing this application, you:

1. Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application).
2. Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as an agent for the service providers, and to market or promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement
3. Consent to Direct Connect using the information provided by you in this application to arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use this information to connect, supply and charge you for their services.
4. Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to.
5. Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the services.
6. Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee.

By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application.

Signature

Date

REQUIRED DOCUMENTATION

1. Photo Identification

- Drivers Licence
- Passport
- Student Card
- Proof of Age Card

2. Proof of Address

- Utilities Account
- Health/Pension Card
- Bank/Credit Card Statement

3. Proof of Income

- Pay slips
- Letter of appointment from employer
- Centrelink Income Statement
- Earnings advice from accountant

PRIVACY STATEMENT

We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from your previous landlords or letting agents and your current or previous employer. Your consent to us collecting this information is set out below. We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and owner's insurers. You have the right to access personal information that we hold about you by contacting our office. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered may be rejected.

CONSENT

I, THE APPLICANT, ACKNOWLEDGE THAT I HAVE READ THE PRIVACY AND DISCLOSURE STATEMENT. I AUTHORISE THE AGENT TO COLLECT INFORMATION ABOUT ME FROM;

1. MY PREVIOUS LETTING AGENTS AND/OR LANDLORDS
2. MY CURRENT OR PREVIOUS EMPLOYERS
3. ANY TENANCY DEFAULT DATABASE (INCLUDING TICA) WHICH MAY CONTAIN PERSONAL INFORMATION ABOUT ME.

I, THE APPLICANT, UNDERSTAND AND AGREE TO THE FOLLOWING TENANCY CONDITIONS WITH RAINE & HORNE COWRA;

1. THAT MY APPLICANT IS SUBJECT TO THE LANDLORDS APPROVAL
2. SHOULD MY APPLICATION BE UNSUCCESSFUL, THE AGENT IS NOT REQUIRED OR OBLIGED TO DISCLOSE WHY OR SUPPLY ANY REASONS FOR THE APPLICATION BEING DECLINED.
3. SHOULD MY APPLICANT BE UNSUCCESSFUL, THE AGENT MAY KEEP A COPY OF THE FULL APPLICATION AND SUPPORTING DOCUMENTS ON FILE FOR ONE MONTH ONLY. THE ORIGINAL APPLICATION AND SUPPORTING DOCUMENTS CAN BE RETURNED TO THE APPLICANT IF REQUESTED.
4. SHOULD MY APPLICATION BE APPROVED, A HOLDING DEPOSIT OF 1 WEEKS' RENT IS DUE AND PAYABLE WITHIN 24 HOURS. THE REMAINDER PAYABLE ON SIGN UP AS FOLLOWS: 1 WEEKS RENT PLUS RENTAL BOND.
5. SHOULD I DECIDE NOT TO PROCEED, THE LANDLORD OF THE PREMISES WILL RETAIN THE HOLDING DEPOSIT.
6. WHERE THE PROPERTY'S WATER IS SEPARATE METERED, THE OWNER MAY PASS ON THE WATER USAGE CHARGES UNDER A USER PAYS BILLING SYSTEM AT THE RATE CHARGED BY COUNCIL.

I DECLARE THAT:

1. ONCE MY APPLICATION HAS BEEN APPROVED, I OR SOMEONE ON MY BEHALF WILL INSPECT THE PROPERTY PRIOR TO SIGNING THE LEASE. UPON SIGNING THE LEASE I AGREE TO ACCEPT THE PROPERTY IN THE CONDITION AS WHEN I VIEWED IT.
2. ALL INFORMATION IN THIS APPLICATION IS TRUE AND CORRECT AND GIVEN OF MY OWN FREE WILL

Name: Date:

Signature: