

## **ADHERENCE TO LEGISLATIVE & REGULATORY REQUIREMENTS POLICY AND PROCEDURE: WESTERN AUSTRALIA**

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Australia Wide First Aid adheres to the Commonwealth and State laws including legislation and guidelines that may apply to an RTO's operations but may vary from circumstance to circumstance and may include but not be limited to:

### **WORKPLACE HEALTH AND SAFETY LEGISLATION AND REGULATIONS:**

- WA [Occupational Safety and Health Act 1984](#)
- WA [Occupational Safety and Health Regulations 1996](#)
- WA [Workers' Compensation and Injury Management Act 1981](#)
- WA [Workers' Compensation and Injury Management Regulations 1982](#)
- WA [Dangerous Goods Safety Act 2004](#)
- WA [Dangerous Goods Safety \(General\) Regulations 2007](#)
- WA [Code of practice - First aid facilities and services; Workplace amenities and facilities; Personal protective clothing](#)

Australia Wide First Aid being a PCBU, will meet its duty of care to staff, clients, learners and visitors by providing a safe and healthy environment in which to work and study.

### **CONSUMER PROTECTION:**

- [Privacy Act 1988](#)
- [Privacy Amendment \(Enhancing Privacy Protection\) Act 2012](#)
- [13 Australian Privacy Principles](#)
- [Privacy Regulation 2013](#)
- [Australian Consumer Law and Fair Trading Act 2012](#)
- [Australian Consumer Law and Fair Trading Regulations 2012](#)
- WA [Fair Trading Act 2010](#)
- WA [Fair Trading \(Infringement Notices\) Regulations 2012](#)
- [Copyright Act 1968](#)
- [Copyright Regulations 1969](#)

Australia Wide First Aid will meet its responsibilities regarding consumer protection requirements which includes the safeguarding of any personal and sensitive information of their clients, staff and learners.

### **VET LEGISLATION AND REGULATIONS:**

- [National Vocational Education and Training Regulator Act 2011](#)
- [Standards for Registered Training Organisations \(RTOs\) 2015](#)
- [Standards for Training Packages](#)
- [Student Identifiers Act 2014](#)
- [Student Identifiers Regulation 2014](#)
- [Data Provision Requirements 2012](#)
- [Financial Viability Risk Assessment Requirements 2011](#)
- [Fit and Proper Person Requirements 2011](#)

- [Australian Qualifications Framework 2013, 2<sup>nd</sup> Edition](#)
- [ARC Guidelines](#)

## **HUMAN RIGHTS:**

### **Commonwealth Legislation:**

- [Workplace Gender Equality Act 2012](#)
- [Human Rights and Equal Opportunity Commission \(Transitional Provisions and Consequential Amendments\) Act 1986](#)
- [Australian Human Rights Commission Act 1986](#)
- [Disability Standards for Education 2005](#)
- [Disability Discrimination Act 1992](#)
- [Racial Hatred Act 1995](#)
- [Racial Discrimination Act 1975](#)
- [Sex Discrimination Act 1984](#)
- [Age Discrimination Act 2004](#)

### **State Based Legislation:**

- WA [Equal Opportunity Act 1984](#)
- WA [Equal Opportunity Regulations 1986](#)
- WA [Disability Services Act 1993](#)
- WA [Disability Services Regulations 2004](#)
- WA [Civil Liability Act 2002](#)
- WA [Working with Children \(Criminal Record Checking\) Act 2004](#)
- WA [Working with Children \(Criminal Record Checking\) Regulations 2005](#)

Australia Wide First Aid is committed to providing an environment for work and training that is fair and equitable to all people.

It will be a place that is free from discrimination, bullying, victimisation and/or harassment because of a person's sex, pregnancy, race, colour, nationality, ethnic or ethno-religious background, social status, education, marital status, physical or intellectual or psychiatric disability, homosexuality or age will not be tolerated of any kind. Behaviour of this nature will result in immediate disciplinary action.

## **CURRENCY**

Australia Wide First Aid will regularly check its policies and procedures against legislation and regulations as is practical and reasonable, or as advised by relevant authorities, advisors, or industry persons or organisations and will ensure that all staff, clients and learners are informed of any changes to current legislation.

**Related Standard/s:** Clause 8.5 and 8.6