

## PARENT / GUARDIAN INFORMATION

Parent/Guardian consent is required for students under the age of 18 to attend and participate in a course.

The parent or guardian of the student must read, complete and sign the declaration below. The minimum age permitted to attend Australia Wide First Aid course is 14 years of age.

Parent/Guardian consent form must be completed, signed and emailed to [bookings@australiawidefirstaid.com.au](mailto:bookings@australiawidefirstaid.com.au) at least 1 day before the student's course date.

## PRIVACY NOTICE

Under the *Data Provision Requirements 2012*, Australia Wide First Aid is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER). Your personal information (including the personal information contained on this enrolment form and your training activity data) may be used or disclosed by Australia Wide First Aid for statistical, regulatory and research purposes.

Australia Wide First Aid may disclose your personal information for these purposes to third parties, including:

- School – if you are a secondary student undertaking VET, including a school-based apprenticeship or traineeship;
- Employer – if you are enrolled in training paid by your employer;
- Commonwealth and State or Territory government departments and authorised agencies;
- NCVER;
- Organisations conducting student surveys; and
- Researchers

Personal information disclosed to NCVER may be used or disclosed for the following purposes:

- Issuing a VET Statement of Attainment or VET Qualification, and populating Authenticated VET Transcripts;
- facilitating statistics and research relating to education, including surveys;
- understanding how the VET market operates, for policy, workforce planning and consumer information; and
- administering VET, including program administration, regulation, monitoring and evaluation.

You may receive an NCVER student survey which may be administered by an NCVER employee, agent or third party contractor. You may opt out of the survey at the time of being contacted. NCVER will collect, hold, use and disclose your personal information in accordance with the *Privacy Act 1988* (Cth), the VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at [www.ncver.edu.au](http://www.ncver.edu.au)).

## PARENT / GUARDIAN DECLARATION

Student's Full Name:

Students Date of Birth:            /            /

Student's USI:

I, as the parent or guardian with the parental authority of the above student that by signing this form, I am declaring that:

- I declare that the information I have provided to the best of my knowledge is true and correct
- I do / do not consent to the collection, use and disclosure of personal information in accordance with the Privacy Notice above
- On behalf of the student, I have read and accept Terms & Conditions of enrolment into the course
- I am over the age of 25 and acknowledge that personal information is subject to Australia Wide First Aid's privacy policy.

Parent / Guardian's Name:

Relationship to student:

Mobile:

Parent / Guardian Signature:

Date: