5/5/11/21

AUSTRALIAN ARCHIVES
ACCESS STATUS
OPEN

SEPTEMBER TO
DECEMBER 1944

ORIGINAL

HEADQUARTERS R.A.E.
7 DIVISION

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

S E C R E T

WAR DIARY

HQ RAE 7 AUST DIV

for

SEP 44

APPENDIX 'A' - ADM INSTRUCTIONS

'B' - TRAINING INSTRUCTIONS

'C' - WORKS REPORTS

'D' - ROUTINE ORDERS

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WAR DIARY or INTELLIGENCE SUMMARY.

(Erase heading not required.)

Army Form C.2118.
(Adap ed.)

Unit HQ RAE 7 DIV *Date and Time.—From* 1 SEP 44 *To* 6 SEP 44

Place.	Date.	Hour.	Summary of Events and Information.	Remarks and references to Appendices, Diaries, &c.
KAIRI	1 Sep 44		Adjt visited CAIRNS for building works for GOCs visit. Difficulty being experienced in obtaining materials from Corps Dump. Work on new HQ for RAE 7 Aust Div in hand.	
	2 Sep 44		Normal Adm.	
	3 Sep 44		Regt Church Parade - fifth Anniversary of outbreak of war - National day of prayer, service by senior Chaplin 1 Aust Corps. Music by 2/25 Aust Inf Bn band.	
	4 Sep 44		"E" Sec 2/6 Aust Dental Unit (OC Capt McFarland) attached to this HQ for duty. Adjt arranged for 100 copies of scale "B" plans to be printed by Survey Branch 1 Aust Corps. Lt Edwards - HQ Stores Offr- finding stores difficult to obtain	
	5 Sep 44		CRE attendded training conference Div HQ 1000 hrs. 2/5 Aust Fd Coy arrived from STRATHPINE.	
	6 Sep 44		This HQ moves to new Adm buildings in this area, approx 200' from previous site. New buildings all scale "B" constr. Fd Engr and Draughtsman office NOT completed.	

64242 11.43 St 4506 A. H. Pettifer, Acting Govt. Printer.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WAR DIARY or INTELLIGENCE SUMMARY.

Army Form C.2118.
(Adap ed.)

(Erase heading not required.)

Unit HQ RAE 7 AUST DIV *Date and Time.—From* 7 SEP 44 *To* 15 SEP 44

Place.	Date.	Hour.	Summary of Events and Information.	Remarks and references to Appendices, Diaries, &c.
KAIRI	7 Sep	-	Regtl A udit Board appointed. 2/4 Fd Coy building scale A Kitchen in HQ area lines.	
	8 Sep		CRE and Asst CRE visited CRE 6 Aust Div.	
	9 Sep		HQ Adm Buildings complete. 2/6 Fd Coy building showers and latrines.	
	10 Sep		Church Parade - Padre REDDING. REST DAY.	
	11 Sep		Adjt attended conference HQ 7 Aust Div on A matters. Direct DRLS service instituted between this HQ and CE Branch, 1 Aust Corps, due to delay in correspondence being received. Runs twice daily.	
	12 Sep		Capt MUNTZ and Lt BLACK and 1 OR march in from LHQ SMI SOUTHPORT, Qld - photo interpretation wing. All qualified. Jeep missing from lines at 0600 hrs but recovered undamaged 1000 hrs.	
	13 Sep		CRE held coy comds conference ref War Eqpt Tables. Lt BLACK attended 'I' conference 7 Aust Div.	
	14 Sep		One OR marched out for discharge to industry. Offrs Lecture by CRE on Military Writing and Messages. Asst CRE lectured on Reports.	
	15 Sep		All new buildings now finished in HQ Area. Balance of HQ ORs moved in. Unit now complete in new area.	

64242 11.43 St 4506 A. H. PETTIFER, ACTING GOVT. PRINTER.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WAR DIARY or INTELLIGENCE SUMMARY.

Army Form C.2118.
(Adapted.)

(Erase heading not required.)

Unit HQ RAE 7 AUST DIV *Date and Time.—From* 16 Sep 44 *To* 25 Sep 44

Place.	Date.	Hour.	Summary of Events and Information.	Remarks and references to Appendices, Diaries, &c.
KAIRI	16 Sep		CE and other formation officers visited this area to watch experients in cutting DA & TC fences with a new type of hollow charge 'Jaws of Death'.	
	17 Sep		Church Parade - REST DAY.	
	18 Sep		2/4 and 2/9 Aust Fd Coys arrived in this area. Maj C.G.HENDY-POOLEY arrived as coy comd 2/9 Aust Fd Coy. Work in hand and on repairs and maintenance to roads in div area. ORs 'KOALA CLUB' to be repaired. Offrs lecture by Lt YOUNG, Sig Offr on RT Code.	
	19 Sep		Tennis court commenced for GOC. 2 shifts on DANBULLA-KAIRI rd construction job as from to-day.	
	20 Sep		CRE conference with coy comds re Pioneer Pl training. Advice received Div set of Bailey Br arriving. RSM WO1 ANDERSON transferred to 7 Aust Div Reception Camp.. A/RSM WO11 TATTERSALL 2/4 Aust Fd Coy.	
	21 Sep		Normal Administration. Weather bad.	
	22 Sep		" " " "	
	23 Sep		RAE Regtl Guard commenced. 2/6 Aust Fd Coy mounted first guard. Guard performed very creditably.	
	24 Sep		Church Service. REST DAY. ORs picnic to LAKE BARRINE. Football match with AASC. RAE defeated by 17 goals.	
	25 Sep		Training of inf pnr pl commenced. All fd coys taking part in training. First course consists of two pnr pls from each 18, 21 and 25 bdes.	

64242 11.43 St 4506 A. H. PETTIFER, ACTING GOVT. PRINTER.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WAR DIARY or INTELLIGENCE SUMMARY.

Army Form C.2118.
(Adap ed.)

(Erase heading not required.)

Unit HQ RAE 7 AUST DIV *Date and Time.—From* 26 SEP 44 *To* 30 SEP 44

Place.	Date.	Hour.	Summary of Events and Information.	Remarks and references to Appendices, Diaries, &c.
KAIRI	26 Sep		NCOs cadre in HQ lines commences with 4 ORs from each coy. 2/4 fd coy strengthening bridges to take tanks expected in this area. C-in-C's speech heard in Rec Huts 1910 hrs.	
	27 Sep		Work commenced on RAE cricket grounds new 2/9 fd coys lines. 2/9 fd coy carrying the work.	
	28 Sep		CRE held conference of coy comds. RAE now operating camp water supply eqpt. Trouble being experienced in keeping plant running. Some units without water. 1900 hrs training film 'BAILEY BRIDGE' screened No. 1 Theatre. All officers and NCOs att ended.	
	29 Sep		Normal administration.	
	30 Sep		Adjt attended usual DAAG's conference 100 hrs on A matters. CRE and IO attended 7 Aust Div TEWT No. 2 GORDONVALE, one inch 607343. Production of fire plank problems for div attack.	

64242 11.43 St 4506 A. H. PETTIFER, ACTING GOVT. PRINTER.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

APPENDIX 'A'

to

WAR DIARY

HQ RAE 7 AUST DIV

for

SEP 44

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

CONFIDENTIAL.

RAE 7 AUST DIV ADM INSTR No 3.

RAE REGIMENTAL FUNDS AUDTT BOARD.

(a) The Board shall consist of the following members :

President - Maj C.H.D.HARPER, 2ic

Member - Lt K. BLACK, IO

" - Sjt MARR A. Pay Sjt.

(b) The Board shall meet at least once per month and shall audit the books of HQ Regimental Funds A/c, HQ Sjt's Mess A/c and HQ Men's Canteen A/c.

(c) The audited statements of account of the Regimental Funds A/c Sjt's Mess A/c and Men's Canteen A/c of all units under comd CRE shall be forwarded on to the CRE by this Board once per month. The Board will be responsible for ensuring the audited statements of account are in the proper form and duly certified.

HQ RAE REGIMENTAL FUNDS AND MEN'S CANTEEN COMMITTEE.

(a) The committee shall consist of :

President - Capt J.M.MUNTZ - FE.

Member - WO I ANDERSON T.S.- RSM

" - Sjt HUDSON G.L. - QMS

") Two ORs to be elected by HQ ORs.
) (majority decision at a meeting at which
) NOT less than 60% HQ ORs are present)

(b) The committee shall meet twice per month. The minutes of each meeting shall be submitted the following day to CRE for approval before any action taken.

(c) The committee will be responsible to balance its accounts and submit to audit Board for audit once per month.

E.R. Coulson Capt
for Lt-col
CRE 7 Aust Div.

13 SEP 1944

DISTRIBUTION.

2/4 Aust Fd Coy
2/5 Aust Fd Coy
2/6 Aust Fd C y
2/9 Aust Fd Coy
2/25 Aust Fd Pk Coy (2 copies)
"E" Sec, 2/6 Aust Dental Unit
War Diary (2)
File
Stores Offr.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

CONFIDENTIAL.

WAR DIARY

RAE 7 Aust Div ADM INSTR No 4.

COY DUTIES, GUARDS AND SENTRIES.

DUTY COY.

Tour of duty 1800 hrs Sunday to 1800 hrs following Sunday.

Coys will mount as follows :-

2/6 Aust Fd Coy	17 Sep
2/4 Aust Fd Coy	24 Sep
2/9 Aust Fd Coy	1 Oct
2/5 Aust Fd Coy	8 Oct.

and thereafter in succession, subject to modification when coys are training with bdes. Any such modification will be notified in ROs.

Duty coy will provide a regimental guard, a fire picquet, an orderly officer, orderly sjt and a runner.

Duty Coy will appoint a daily duty pl and will submit to HQ RAE by 1800 hrs on the Friday before tour of coy duties commences the roster of pls for the week.

REGIMENTAL GUARD.

A Regt Guard of 2 NCOs and 24 ORs will mount at retreat. 1 NCO and 15 ORs will be dismissed at reveille.

Posts by day, from reveille until sunset :-

No 1. HQ RAE - one sentry.
No 2. HQ, 2/4 Fd Coy - one sentry.
No 3. Rd Junction, 2/25 Fd Pk Coy Area --- 1 Sentry.

Posts by night, from sunset until reveille :-

No 1. HQ RAE - two roving picquets.
No 2. 2/4 & 2/5 Fd Coy lines - two roving picquets.
No 3. 2/6 Fd Coy Lines & Offrs Lines - two roving picquet
No 4. 2/9 Aust Fd Coy and 2/25 Fd Pk Coy lines - two roving picquets.

FD PK COY DUTIES.

2/25 Aust Fd Pk Coy will mount a guard continuously at the stores dump in area E4. 1 NCO and 6 ORs will mount at retreat and 3 ORs will be dismissed at Reveille. If sufficient NCOs are NOT available a responsible spr may be detailed as guard comd.

Posts by day, from reveille to sunset :-

No 1. Entrance to Dump - one sentry.

Posts by night, from sunset to reveille :-

No 1 Dump area - two roving picquets.

ORDERLY OFFICERS AND SERGEANTS.

Orderly offrs and sjts will be detailed by Duty Coy, who will notify RAE HQ by 1800 hrs on the Friday before tour of coy duties commences, the names of the offrs and sjts for each day of duty.

Tour of duty will be retreat to retreat.

FIRE PICQUET.

A Fire picquet of 1 NCO and 6 ORs will mount, with the guard at retreat and will be inlying.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

HQ DUTY OFFRS AND NCOs.

The adjt will prepare roster of HQ Duty Offr and NCOs from offrs and NCOs of HQ RAE. The tour of duty will be from retreat to reveille. They will NOT leave the area during that period except on specific duty, in which case they will notify the adjt who will arrange a relief.

APPENDICES.

A. Procedure for mounting Regt Guard.

B. Duties of Regt Guard Comd.

C. Procedure for mounting Stores Dump Guard.

D. Duties of Stores Dump Guard Comd.

E. Fire Orders.

F. Duties of Orderly Offr.

G. Duties of Orderly Sjt.

H. Duties of Duty Offr.

I. Duties of Duty NCO.

J. Duties of Runner.

E A Goulson Capt
for Lt-col
CRE 7 Aust Div
19 SEP 1944

DISTRIBUTION.

2/4 Aust Fd Coy
2/5 Aust Fd Coy
2/6 Aust Fd Coy
2/9 Aust Fd Coy
2/25 Aust Fd Pk Coy (2 copies)
2 Aust Engr Sy Sec.
"E" Sec 2/6 Aust Dental Unit

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

APPENDIX "A".

PROCEDURE FOR MOUNTING REGT GUARD.

GUARD DRESS.

FG, web eqpt, gaiters, rifle and bayonet.

GUARD DUTIES DRESS.

As for GUARD but with sidearms only.

PROCEDURE.

Incoming Orderly Sjt having been posted by RSM as marker. CSM halts Guard five paces from marker.

ORDER GIVEN.

BY	ORDER	ACTION.
CSM.	GUARD HALT.	
"	LEFT TURN.	
"	RIGHT DRESS	Regt Orderly ~~Sjt~~ Sjt turns about and dresses Guard, turns front and resumes position.
"	EYES FRONT	CSM hands over to RSM and takes post to right of Ord Sjt.
RSM	OPEN ORDER MARCH.	
"	GUARD WILL FIX BAYONETS FIX-BAYONETS - ATTENTION.	
"	RIGHT DRESS	Regt Orderly ~~Sjt~~ Sjt dress as before.
"	EYES FRONT	RSM hands over to Inspecting Offr who inspects for general turnout.
Inspecting Offr.	GUARD WILL UNFIX BAYONETS. UNFIX-BAYONETS - ATTENTION.	
"	FOR INSPECTION PORT ARMS - REMAIN AT THE PORT.	Inspecting offr inspects Arms.
"	EXAMINE ARMS	Inspecting Offr examines arms. Guard remains at the examine.
"	BASE SPRINGS.	
"	ORDER ARMS.	
"	GUARD WILL FIX BAYONETS. FIX-BAYONETS-ATTENTION.	
"	CLOSE ORDER MARCH	
"	RIGHT DRESS	Orderly Sjt dresses as before.
"	EYES FRONT.	
"	SLOPE ARMS	
"	TO YOUR DUTIES MARCH OFF,	Commander of Guard salutes. Marches Guard off.
"	DISMISS THE DUTIES.	RSM dismisses CSM Orderly Sjt and Fire Picquet. Inspecting Officer takes salute as Guard passes.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

PROCEDURE BEFORE GUARD TENT.

Old Guard having fallen in at the slope, is stationed before Guard Tents.

New Guard halts and faces Old Guard.

Old Guard Commander - "Present ARMS".

New Guard Commander - "PRESENT ARMS".

Old Guard Commander - "SLOPE ARMS".

New Guard Commander - "SLOPE ARMS".

Old Guard Commander - "ORDER ARMS".

New Guard Commander - "ORDER ARMS".

Old Guard Commander - "STAND AT EASE".

New Guard Commander - "STAND AT EASE".

Acting on the command "STAND AT EASE" both commanders and cpls will come to attention, slope arms, disengage and meet in the centre between the two guards. Commanders will move into the Guard Tent, where commander of the New Guard will take over.

Cpl of the new guard numbers his guard and tells off the reliefs.

Cpl of New Guard. "FIRST RELIEF - SLOPE ARMS - FALL IN".
(Relief Falls In headed by Old Guard Cpl and is marched off).

When all reliefs have been effected Old Guard Cpl marches relief in.

Old Guard is reformed and marched off, New Guard presenting arms as they pass and the Old Guard giving Eyes Right (Left)

PROCEDURE ON RELIEVING A SENTRY.

Sentry comes to the Slope when he sees relief approaching.

Guard Cpl "RELIEF HALT" - New sentry moves to left of sentry. Old Sentry gives his orders Cpl seeing they are understood.

Guard Cpl "PASS" - New Sentry closes two paces to his right as old sentry moves to his place in the relief.

Guard Cpl "RELIEF-QUICK MARCH".

-0-0-0-0-0-

APPENDIX "B".

DUTIES OF REGT GUARD COMMANDER.

His tour of duty is from Retreat to Retreat.

He will be responsible for the safety of the camp.

He will have custody of prisoners, will ensure that they are fed and maintain order. Any sickness of prisoners will be reported to Orderly Officer. He will see that prisoners are exercised and attend defaulters parade.

He will see that sentries are properly attired, alert and acquainted with their duties.

He will cause correct compliments to be paid to armed parties and all officers.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

DUTIES OF REGT GUARD COMMANDER (Cont)

To armed parties of Company strength and over, marching at attention, turn out the guard and present arms; under that strength he will fall guard out and remain at the slope. Comd will salute. The guard will not be turned out for armed parties marching at ease.

He will turn out and inspect Guard at Reveille, Retreat and Tattoo and once daily will turnout and present to the CRE.

APPENDIX "C".

PROCEDURE FOR MOUNTING STORES DUMP GUARD.

Dump Guard, 1 NCO and 6 ORs, will be inspected by CSM of 2/25 Aust Fd Pk Coy on Coy parade ground at 1700 hrs. They will be transported to Dump and will be marched by NCO IC before old guard. Same procedure as detailed in Regtl Guard mounting before Guard Tent will be observed.

APPENDIX "D".

DUTIES OF STORES DUMP GUARD COMD.

He will be responsible for the safe custody of the Stores Dump.

He will see that sentries are properly attired, alert and acquainted with their duties.

He will cause correct compliments to be paid to all officers.

He will turnout and inspect Guard at Reveille, Retreat and Tattoo and if visited by CRE.

APPENDIX "E".

FIRE ORDERS - RAE.

At every fifth tent, and at every building there will be kept a tin or bucket, filled with water and labelled FIRE. Fire extinguishers will be hung on outer wall of buildings near door.

A Fire Alarm will be constructed and located at every Coy Orderly Room and clearly marked.

Any person noticing an outbreak of fire will sound the alarm, shout "FIRE" and notify the nearest orderly room. Senior offr available will be informed and he will take charge.

Fire Picquet will be inlying, and on the alarm being sounded will proceed immediately to the outbreak and endeavour to extinguish it.

All drivers ~~xkkx~~ in the fire area will stand by their vehicles. Water trucks will report to fire. All available personnel in the same area will muster in the vicinity of the fire, but at a distance which will not interfere with the fire fighting. They will assist as directed by Orderly or company offrs.

FIRE PRECAUTIONS.

The following precautions will be strictly enforced :

(a) NO naked lights in tents or buildings, or in the vicinity of petrol, ammunition, or explosives dumps. NO smoking in or near these dumps. These dumps will be as isolated as is consistent with efficient operation. No petrol will be kept in tents or with other stores.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

FIRE ORDERS - RAE (Cont)

FIRE PRECAUTIONS (Cont)

(b) Lamps will NOT be left burning and unattended in any tent or building.

(c) Fires in buildings will be in properly constructed fireplaces or stoves.

(d) Fires will NOT be lit within 10 yards of any tents or buildings.

APPENDIX "F".

DUTIES OF ORDERLY OFFICER.

His tour of duty is from Retreat to Retreat.

He is responsible for the good order of the camp and its security.

In case of fire he will control fire fighting and take all measures necessary to prevent its spread.

He will inspect the guard at HQ and Stores Dump once by day and once by night.

APPENDIX "G"

DUTIES OF ORDERLY SJT.

His tour of duty is from Retreat until Retreat.

He will accompany Orderly Officer on inspections and perform such duties as he or the RSM may direct

APPENDIX "H".

DUTIES OF DUTY OFFICER.

His tour of duty will be from retreat to retreat.

He will NOT leave HQ RAE without notifying ADJT, who will arrange replacement.

APPENDIX "I".

DUTIES OF DUTY NCO.

His tour of duty will be from Retreat to Retreat.

He will NOT leave HQ RAE without notifying ADJT, who will arrange replacement

APPENDIX "J".

DUTIES OF RUNNER.

His tour of duty will be from Retreat until Retreat.

He will report to Orderly Room Sjt at HQ Orderly Room at Retreat and will perform such duties as he may direct.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

APPENDIX 'B'

to

WAR DIARY

HQ RAE 7 AUST DIV

for

SEP 44

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

SYLLABUS OF RAE OFFICER TRAINING - 1944.

(ALL LECTURES IN RAE OFFICERS' MESS)

DATE	TIME	SUBJECT	LECTURER.
Thurs 14 SEP	1930 - 2200	Military Writing and Messages. Reports.	CRE. Maj HARPER.
Mon 18 SEP	1930 - 2200	R/T Code Orders.	Lt YOUNG. Maj HARPER.
Thurs 21 SEP	1930 - 2130	Cyphers (TREN Code)	Lt YOUNG.
Mon 25 SEP	1930 - 2200	Engineering Appreciation. Exercise - Orders by Message.	Maj HARPER.
Thurs 28 SEP	1930- 2200	Photo Interpretation.	Lt BLACK
Sun 1 OCT	1000 - 1230 1330 - 1600	Photo Interpretation.	Lt BLACK

Lt-col
CRE 7 Aust Div

DISTRIBUTION.
RAE HQ
2/4 Aust Fd Coy
2/5 Aust Fd Coy
2/6 Aust Fd Coy
2/9 Aust Fd Coy
2/25 Aust Fd Pk Coy
Officers' Mess.
-0-0-

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

War Diary

RAE 7 AUST DIV

TRAINING INSTRUCTION No 2.

STAFF TABLE EXERCISE.

OBJECT OF EXERCISE.

1. To determine suitable scales of :

(a) Personnel

(b) Vehicles

(c) Eqpt

(d) Stores

for engr units for amphibious ops.

SYNDICATES.

2. The offrs of each Fd Coy and the Fd Pk Coy will constitute a syndicate under the leadership of the OC.

SUBJECTS FOR DISCUSSION.

3. Syndicates will prepare Staff Tables in accordance with Appx "A" for amphibious ops in average jungle country on the following bases :

(a) Minimum coy requirements for a LANDING WITHOUT MT.

(b) Minimum coy requirements WITH TRUCKS ¼ TON ONLY. (Assume div will be maintained solely by jeeps. For constr works a small pool of tipping trucks may be held by RAE but will be disregarded in this solution)

(c) Minimum coy requirements WITH A LIMITED SCALE OF MT (To be determined by syndicates). Coys may take into consideration and specify, if desired, the scale of additional tpt to be carried in RAE pool.

(d) Minimum coy requirements IF MATILDA TKS ARE TO BE EMPLOYED.

4. For each scale syndicates will prepare appendices showing the details of engr stores to be carried with each sub-unit, on vehicles and bulk loaded, respectively, in accordance with Appx "B".

5. The following will be adopted as the d.w. capacity of vehicles.

(a) Trucks, ¼ ton	700 lbs.
(b) Trailers, 8 cwt.	800 lbs.
(c) Trucks, GMH, 2½ ton	2½ tons
(d) Trucks, tipping.	2 tons.

FD PK COY REQUIREMENTS.

6. The Fd Pk Coy syndicates will prepare a similar staff table to that in Appx "A", but modified for the different types of vehicles and mech eqpt.

ENGR STORES DUMP.

7. Syndicates will prepare a recommended dump stocking for each scale, in the general form of Appx "B".

. .

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

RE-SUPPLY.

8. Syndicates will prepare lists of stores for re-supply in 10 ton lots in the general form of Appx "B", for replenishment of engr dump. As far as possible each lot should comprise stores for a particular purpose, as, for example,

(a) Bridging Stores (timber brs)

(b) Tools and accessories.

(c) Defense and constructional stores.

(d) Timber

(e) ARC Mesh and accessories.

other lots may be added as desired.

DIRECTION OF EXERCISE.

9. Asst CRE is available to discuss with syndicates any problems arising during the course of the exercise.

10. It is specially desired by CRE that all coy offrs take part in the exercise, in preference to allotting of separate tasks to individual offrs.

11. TIME FOR COMPLETION.

11. Tables will be submitted to Asst CRE by 1800 hrs 10 OCT 44 and a general discussion will be held 1900 hrs 12 OCT 44.

One copy only of each table and appx is required, and need NOT be typed if in ink and legible.

12. Lectures for offrs on Mondays and Thursdays will be suspended until completion of exercise.

E A Coyle Capt
for Lt-col
CRE 7 Aust Div
30 SEP 1944

DISTRIBUTION.

2/4 Aust Fd Coy
2/5 Aust Fd Coy,
2/6 Aust Fd Coy,
2/9 Aust Fd Coy,
2/25 Aust Fd Pk Coy (2 copies)
2 Aust Engr Sig Sec.
Asst CRE
File.
War Diary (2)

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

STAFF TABLE FOR A FD COY FOR AMPHIBIOUS OPS.

Appendix "A"

Scale_____

	Sub Unit	Personnel			Vehicles						Mech Eqpt	War Eqpt on vehs	War Eqpt bulk loaded on vehs		Engr Stores bulk loaded on vehs	Engr Stores bulk loaded		REMARKS (inc details of l
		Offrs	ORs	Total	¼ ton	2½ ton	3 ton tipper trailer air-comp	trailer	6-cwt trailer water	Tractor D4		Tons d.w.	tons d.w.	tons cubic	Tons d.w.	tons d.w.	tons cubic	
	Coy HQ.																	
1	Recce party																	
2	Main body																	
3	Rear party																	
4	LOB																	
5	Total Coy HQ																	
	Each Pl																	
6	Main body																	
7	Rear party																	
8	LOB																	
9	Total pl																	
10	Total Coy																	
	Indep pl with assault bn																	
11	Main body																	
12	Rear party																	
13	LOB																	
14	Total Indep Pl																	
15	Indep Sec with Assault bn																	

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

APPENDIX "B".

Staff Table for a Field Coy.

REQUIREMENTS OF ENGR STORES.

Scale. ..... Sub-unit.....

Item	Unit	Qty	Wt (lbs)	Tons cubic.
On Vehicles.				
Totals				
Bulk Loaded.				
Totals.				

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

HQ RAE 7 Aust Div.

Copy No. 10

FD ENGINEERING COURSES FOR PNR PLS.

REF MAPS : GORDONVALE one inch to one mile.
KAIRI CAMP AREA, 730 yds to one inch.

INFORMATION.

1. Two courses are to be held to instruct the pnr pls of the bns of 7 Aust Div, together with selected pers from div tps, in elementary fd engineering.

2. The courses, each of 12 working days, are to be held :

(a) Course No 1/44. - 21 SEP 44 to 4 OCT 44.

(b) Course No 2/44 - 5 OCT 44 to 18 OCT 44.

3. Course no 1/44 will be for two pnr pls from each of 18, 21 and 25 Aust Inf Bdes. The course will be divided into three classes each of two pls from a bde, approx 80 per class.

4. Course No 2/44 will be for one pnr pl from each of the same bdes, together with selected pers from 2/7 Aust Cav (Commando) Regt, RAA and other div tps. The course will be divided into four classes, three being pnr pls each of strength approx 40, and the fourth the div tps, strength not yet ascertained, but not exceeding 80.

INTENTION.

5. RAE 7 Aust Div will conduct the courses, provide instructors, stores, eqpt and tpt, and arrange sites for instruction.

METHOD.

6. Each Fd Coy of RAE will be responsible for conducting 3 days of the course for each class.

7. Appended is a syllabus with each of the 12 days of the course designated by serials 1 to 12.

Coys will be responsible for instr as follows :-

(a) 2/4 Aust Fd Coy	Serials	7 to 9
(b) 2/5 Aust Fd Coy	"	4 to 6
(c) 2/6 Aust Fd Coy	"	1 to 3
(d) 2/9 Aust Fd Coy	"	10 to 12.

8. The classes will receive instr in accordance with the following time-tables :-

COURSE No 1/44

Date	18 Aust Inf Bde	21 Aust Inf Bde	25 Aust Inf Bde
21 SEP	Serial 1	Serial 4	Serial 7
22	2	5	8
23	3	6	9
25	4	7	10
26	5	8	11
27	6	9	12
28	7	10	1
29	8	11	2
30	9	12	3
2 OCT	10	1	4
3	11	2	5
4	12	3	6

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

COURSE 2/44

Date	18 Aust Inf Bde	21 Aust Inf Bde	25 Aust Inf Bde	Div Tps.
5 OCT	Serial 1	Serial 4	Serial 7	Serial 10
6	2	5	8	11
7	3	6	9	12
9	4	7	10	1
10	5	8	11	2
11	6	9	12	3
12	7	10	1	4
13	8	11	2	5
14	9	12	3	6
16	10	1	4	7
17	11	2	5	8
18	12	3	6	9

9. The location of trg areas and daily RVs for classes will be as follows :-

Serial	Location of Trg Area	RV for class (0820hrs)
1	2/6 Aust Fd Coy Trg Area.	HQ 2/6 Aust Fd Coy
2.	2/6 Aust Fd Coy Trg Area.	HQ 2/6 Aust Fd Coy
3.	Timber Reserve 5138	18 Aust Inf Bde 475370 21 Aust Inf Bde. Rd June 479390 25 Aust Inf Bde Rd June 486381. Div tps : Tk June 510384
4.	To be fixed by Bdes.	18 Aust Inf Bde. 475370 21 Aust Inf Bde .Rd June 479390 25 Aust Inf Bde. Rd June 486381 Div Tps: HQ 2/5 Aust Fd Coy
5.	2/5 Aust Fd Coy Trg Area.	HQ 2/5 Aust Fd Coy
6.	2/5 Aust Fd Coy Trg Area.	HQ 2/5 Aust Fd Coy
7.	2/4 Aust Fd Coy Trg Area.	HQ 2/4 Aust Fd Coy
8.	LAKE BURAMOO 5740	18 Aust Inf Bde. 475370 21 Aust Inf Bde Rd June 479390 25 Aust Inf Bde. Rd June 486381 Div Tps. Rd June 504384
9.	Gravel Pit 4638. Track Location Site to be selected by 2/4 Aust Fd Coy	Rd June 472384.
10.	NW of Gravel Pit 4638	HQ, 2/9 Aust Fd Coy
11	NW of Gravel Pit 4638	HQ, 2/9 Aust Fd Coy
12.	NW of Gravel Pit 4638	HQ, 2/9 Aust Fd Coy

10. ~~For course No 1/44,~~ Each fd coy will provide an instructional staff of :

1 offr
4 NCOs
As many sprs as are necessary for demonstrations, setting up of stores and preparation of sites.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

11. To reduce the size of squads under instruction, coys may vary the syllabus within their 3 days, for example by having half the class doing the work listed for the afternoon in the morning. This HQ must be notified of all such variations, and in no case can variations be made which would alter the appointed RV for classes.

12. Instructors will bear in mind that the work will be completely new to the majority of the members of the classes, ensure that elementary work is thoroughly mastered before undertaking more advanced work, avoid the use of abbreviations particular to RAE, such as PBE, SBG, SWR, and avoid technical terms and explanations when those in every day language can be used.

13. It must be remembered constantly that the object of the courses is not to produce sprs, but to enable pnr pls to help themselves and to help us. Advantage should be taken of any opportunities to advertise the potentialities and resources of RAE, so that future requests for engr assistance may be made intelligently.

14. A high standard of discipline will be maintained throughout the course, both in instr staff and in students. Care will also be paid to efficient organisation of classes to avoid delays.

ADM.

15. Transport All vehicles for tpt of RAE pers and stores will be provided by Coys.

16. Tpt for class pers to and from RVs to places of instruction will be arranged by HQ RAE.

17. Midday Meal. Prepared rations are to be delivered by units to RVs as follows : -

Serial	Place	Time.
1.	HQ 2/6 Aust Fd Coy	1130 Hrs.
2.	HQ 2/6 Aust Fd Coy	1130 hrs.
3.	Track June 510384	1130 hrs.
4.	Bde HQ for bdes; HQ 2/5 Aust Fd Coy for Div Tps.	1130 hrs
5.	HQ 2/5 Aust Fd Coy	1130 hrs.
6.	HQ 2/5 Aust Fd Coy	1130 hrs.
7.	HQ 2/4 Aust Fd Coy	1130 hrs.
8.	HQ 2/4 Aust Fd Coy	1100 hrs.
9	HQ 2/4 Aust Fd Coy	1130 hrs.
10.	HQ 2/9 Aust Fd Coy	1130 hrs.
11.	HQ 2/9 Aust Fd Coy	1130 hrs.
12	HQ 2/9 Aust Fd Coy	1130 hrs.

18. Coys will arrange for guides to the site for lunch, provide hot water and sufficient tables for use of cooks.

19. Medical. Coys will arrange for a first-aid man to be available.

20. Eqpt and Stores. Coys will be responsible that all eqpt and stores are on the site, and erected as required, before the commencement of each lesson or demonstration. Some storage accn (espec for explosives) will probably be reqd and will be erected by Coys.

21 Requisitions for stores, endorsed "Pnr Pl Trg", will be placed with Stores Offr, RAE, 6 clear days before sup is required.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

INTERCOMM.

22. The course will be under the direction and supervision of Asst CRE.

23. Coys will advise this HQ by 14 SEP 44, of the names of the instructors they are making available and the exact location of each lecture, exercise or demonstration.

24. The offrs IC instr from each coy will meet the Asst CRE at HQ RAN at 1100 hrs 16 SEP 44.

APPENDIX --- Syllabus for 12 days.

Lt.-col
CRE 7 Aust Div

DISTRIBUTION.

Asst CRE.	Copy No 1.
2/4 Aust Fd Coy.	2
2/5 Aust Fd Coy	3
2/6 Aust Fd Coy	4
2/9 Aust Fd Coy	5
SME	6
CE 1 Aust Corps.	7& 8
War Diary	9 & 10
File.	11

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

FD ENGINEERING COURSES FOR PNR PLS.

21 SEP to 4 OCT 44; and 5 OCT to 18 OCT 44.

SYLLABUS.

	0830-0900	0900-0950	1000-1050	1110-1200	1300-1420	1430 - 1520	1530-1630
Serial 1	Knots and Lashings, Lashed Trestles, Holdfasts, Anchorages - Practical. (MFE, Vol II, Secs 52, 53, 61, 67)						
" 2	Field Machines - Derricks, Gyns, Field Roadways; Spinning wire rope; Erection of Suspension Footbridge -- Lectures and practical. (MFE, Vol II, Secs 54, 56, 62, 64, 65, 74 -- RETB, Pamphlet V, Sec 3)						
" 3	Use of Axe felling, Broadaxe and adze ; Tool sharpening, handling heavy timber - - Demonstration and practical.				Explanation of Br Class Signs, Timber bridges, Bridge Carpentry, Bank Seats, Abutments, Trestles - Lectures, Demonstrations & Practical. (MFE, Vol II, Sec 73 -- ME, Vol III, Pt I Secs 19 & 20)		
" 4	Erection of Scale A and B Accommodation; Tropical Hutting, - Practical. (E in C Int Sum 15, E in C Tech Instr 47)				Revetments, sandbags and timber & Iron Practical . (MFE Vol I)	Use of Compressor tools. Practical	
" 5	ARC Mesh - Description and uses -- lecture. (E in C Tech Instr 46)		ARC Mesh Roadways --- Practical. (E in C Tech Instr 46)		Corduroy Roads -- Lecture and Practical (E in C Int Sums 1-17 Consol, para 123)		
" 6	Drainage - Lecture & Practical.			Field Geometry -- Lecture and Practical. (MFE, Vol II, Secs 3,4,5)	ARC Mesh piers, Wassen Type huts, Dunnage, Assault boats, Suspension Bridge --Inspection (E in C Tech Instr 46)		

ED ENGINEERING COURSES FOR PNR PLS.

21 SEP to 4 OCT 44; and 5 OCT to 18 OCT 44

SYLLABUS

	0830-0900	0900-0950	1000-1050	1110-1200	1300-1420	1430-1520	1530-1630
Serial 7	Double Apron and Triple Concertina Fences : Dannert Wire for Jungle Defences ----- Practical (ITP 21 A, 21B, 21C)				Water Purification - Lecture (S E Precis No 2 Sec IV, paras 1,2,5.)	Water Purification with Water Truck and trailer - Demonstration. (Water Filtration Apparatus, 1942)	
" 8	Recce Boats, Assault Boats, Folding Boats, Ropeway and Recce Boat Ferry ----Practical.				Improvised Rafts, Use of Kapok Floats with Vehicles -- Practical.		
" 9	Working of Gravel Pit -- Practical		Location of Tracks ----- Lecture and Practical. (E in C Int Sum 17)				
" 10	Fuses, Detonators and Explosives ---Lecture and demonstration. (E in C Tech Instr 44)			Calculation of Charges, Hasty Formulae --- Lecture	Preparation of Charges, Demolition of Steel Rails, Timber beams, Cratering ---- Practical.		
" 11	Excavating with explosives for deep trench latrines and weapon pits - practical.		Development of Craters into gun emplacements - Practical		Murray Switch Mechanism and Aust Mines --- Lecture and Demonstration. (E in C Tech Instr 44)		
" 12	Bangalore Torpedoes -- lecture and demonstration.		Emergency Bomb Disposal and Destruction of Blinds -- Lecture and Demonstration (E in C Tech Instr 43)		Japanese Booby Traps and Mines ------- Lecture and Demonstration (E in C Int Sum)		

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

War Diary

RAE 7 AUST DIV

TRG PROGRAMME FOR WEEK ENDING 24 SEP 44.

Date	2/4 Aust Fd Coy	2/5 Aust Fd Coy	2/6 Aust Fd Coy	2/9 Aust Fd Coy	2/25 Aust Fd Pk Coy	Remarks.
Mon 18 SEP	Nil	Nil	Nil	Nil	Nil	2/4 and 2/9 Aust Fd Coys NOT yet in KAIRI
Tue 19 SEP	"	"	"	"	"	
Wed 20 SEP	"	"	"	"	"	2/5 and 2/6 Aust Fd Coys engaged in wks.
Thu 21 SEP	"	"	"	"	"	2/25 Aust Fd Pk Coy engaged in operation stores dump, establishment of wksps and camp wks
Fri 22 SEP	"	"	"	"	"	
Sat 23 SEP	"	"	"	"	"	
Sun 24 SEP	Rest day	Rest day	Rest Day	Rest Day	Rest Day	

Remarks. : Offr Trg (all RAE offrs) :-

18 Sep, 1930 - 2200 -- R/T Code - lecture

21 Sep, 1930 - 2130 hrs Cyphers (TREN Code) - Lecture.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

APPENDIX 'C'

to

WAR DIARY

HQ RAE 7 AUST DIV

for

SEP 44

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WORKS REPORT - RAE 7 Aust Div. For week ended 9 Sep 44

	PRIORITY	WORKS	DATE COMMENCED	PERCENTAGE COMPLETED	E.D.C.	DATE OF REPORT	UNIT EXECUTING	WORKING PARTIES DEMANDED.	WORKING PARTIES REPORTED	WORKING PARTIES TOTAL MAN DAYS	APPX "A" TO GHQ 6954 of 16 Jun 44 REMARKS
1		Preparation of unit lines for RAE units	4 SEP		30 Oct	11 Sep	2/5, 2/6 Fd Coys 2/25 Fd Pk Coy			1055	Date completion approx as all RAE units NOT yet in area.
2		Preparation of AEME wksp huts	8 SEP		-	"	2/5 Fd Coy with AEME labour			20	
3		Rangers for timber cutting Area TC 163/43	7 SEP		-	"	2/5 Fd Coy			6	2 Sprs engaged as rangers full time
4		GOCs Mess	4 SEP		19 Sep	"	2/6 Fd Coy			16	
5		Repairs to DANBULLA rifle range	4 SEP		6 Sep	"	2/6 Fd Coy			45	
6		Quarry maintenance	5 SEP		-	"	do			30	Gravel quarry requires constant maintenance to ensure safety in use
7		2/14 Bn latrines	4 SEP		5 Sep	"	do			4	
8		Preparation of stores etc for instn of inf pnr pls	8 SEp		20 Oct	"	do			10	
9		Constn & installation of chlorinators for water supply system (4 pump sites)	9 SEP		14 Sep	"	2/25 Fd Pk Coy			8	
10		Water spraying outfits for tracks for roads - 4 No.	9 SEP		16 Sep	"	do			6	

(All works held up by timber shortage. Date of completion depends on release of timber)

Lt-Col
CRE 7 Aust Div

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WAR DIARY

[illegible] REPORT [illegible] 7 [illegible] DIV [illegible] 23 SEP 44 - [illegible] 1 inch to 1 mile.

SERIAL	PRIORITY	WORKS	DATE COMMENCED	PERCENTAGE COMPLETED	E.D.C.	DATE OF REPORT	UNIT EXECUTING	WORKING PARTIES DEMANDED.	WORKING PARTIES REPORTED	WORKING PARTIES TOTAL MAN DAYS	APPX "A" TO 6EC5934 of 16 Jun 44 REMARKS
1		Preparation of unit lines for RAE units	8 Sep		23 Sep	23 Sep	2/4, 2/5, 2/6, 2/9 Fd Coys and 2/25 Fd Pk Coy.			220	
2		Preparation of AEME Wksp Huts	8 Sep		23 Sep	23 Sep	2/5 Fd Coy			30	Supervision and tradesmen only
3		Rangers for timber cutting areas	7 Sep			23 Sep	2/5 Fd Coy			12	Continuous
4		GOCs Mess	4 Sep		23 Sep	23 Sep	2/6 Fd Coy			12	
5		Quarry Maintenance	5 Sep		[illegible]	23 Sep	2/6 Fd Coy			20	Continuous
6		Prep of Stores etc for instr pnr pls	8 Sep		24 Oct	23 Sep	2/5 Fd Coy			50	
7		Constr & installation of chlorinators for water supply system 4 pump sites	9 Sep		20 Sep	23 Sep	2/25 Fd Pk Coy			6	
8		Water spraying outfits for roads 4 No	9 Sep		27 Sep	23 Sep	2/25 Fd Pk Coy			14	
9		Resurfacing main road 479557 - 510399	12 Sep		8 Oct	23 Sep	2/5 Fd Coy			598	Working 2 shifts as from 18 Sep
10		Latrine 2/14 Bn	16 Sep		18 Sep	23 Sep	2/6 Fd Coy			6	
11		GOCs Tennis Court	21 Sep		30 Sep	23 Sep	2/4 Fd Coy			36	
12		Maintenance water - proofing course	17 Sep			23 Sep	2/5 Fd Coy			26	Continuous

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WAR DIARY

APPX "A" TO GEC 5934 of 16 Jun 44

WORKS REPORT - RAE 7 AUST DIV FOR WEEK ENDING 30 SEP 44 - Ref Map CORRIVALE 1 inch

	PRIORITY	WORKS	DATE COMMENCED	PERCENTAGE COMPLETED	E.D.C.	DATE OF REPORT	UNIT EXECUTING	WORKING PARTIES DEMANDED	WORKING PARTIES REPORTED	WORKING PARTIES TOTAL MAN DAYS	REMARKS
1		Rangers for timber cutting areas.	7 Sep			30 Sep	2/5 Fd Coy			12	Continuous
2		Quarry maintenance (for inf use)	5 Sep			30 Sep	2/5 Fd Coy			12	Continuous
3		Prep Stores and Instruction Par Pls	8 Sep		21 Oct	30 Sep	2/4, 2/5, 2/6 2/9 Fd Coys			218	Course in progress
4		Water spraying outfits for spraying roads 4 No				30 Sep	2/25 Fd Pk			6	Works suspended materials not available
5		Resurfacing main road 497357 - 510399	12 Sep		8 Oct	30 Sep	2/5 Fd Coy			714	
6		CCCs Tennis Court	21 Sep		30 Sep	30 Sep	2/4 Fd Coy			108	
7		Maintenance Water-proofing Course	17 Sep			30 Sep	2/4 Fd Coy 2/5 Fd Coy			26	Continuous
8		Water supply Div Area	17 Sep			30 Sep	2/5 Fd Coy			98	Continuous
9		KOALA CLUB - Repairs and Alterations	18 Sep		5 Oct	30 Sep	2/6 Fd Coy			54	Materials not availabl
80		Tank route KAINI	27 Sep			30 Sep	2/6, 2/6, 2/9 Fd Coys			232	
11		Clearing Tank Rock Arty Range (for 2/25 Bn exercise)	28 Sep		28 Sep	30 Sep	2/4 Fd Coy			150	(10 RAE 150 others)
12		Erection Scale A and construction for 2/2 Tk A Regt	24 Sep		28 Sep	30 Sep	2/6 Fd Coy			174	
13		RAE Cricket Ground	26 Sep		8 Oct	30 Sep	2/9 Fd Coy			41	

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WAR DIARY

APPX "A" TO GEC 5934 of 16 Jun 44

	PRIORITY	WORKS	DATE COMMENCED	PERCENTAGE COMPLETED	E.D.C.	DATE OF REPORT	UNIT EXECUTING	WORKING PARTIES DEMANDED.	WORKING PARTIES REPORTED	WORKING PARTIES TOTAL MAN DAYS	REMARKS
1		Preparation of unit lines for RAE units	4 SEP				2/5 2/6 Fd coys 2/25 Fd Pk Coy			697	EDC depends on supply of material.
2		Prepara tion of ARMS wksp huts	8 SEP		23 SEP	16 SEP	2/5 Fd Coy			30	
3		Rangers for timber cutting area.	7 SEP		-	16 SEP	2/5 & 2/6 Fd Coys			26	
4		CDC's mess	4 SEP		21 SEP	16 SEP	2/6 Fd Coy			48	
5		Quarry maintenance	5 SEP			16 SEP	2/6 Fd Coy			18	Quarry requires constant maintenance to ensure safety in use.
6		Preparation of stores for instr of inf purpls	8 SEP		20 Oct	16 Sep	2/6 Fd Coy			24	
7		Constr & installation of chlorinators for water supply system 4 pump sites.	9 SEP		20 Sep	16 Sep	2/25 Fd Pk Coy			10	
8		Water spraying outfits for tracks & roads 4 No	9 SEP		23 Sep	16 Sep	2/25 Fd Pk Coy			32	
9		7 Aust Div waterproofing course map ref 523328	10 Sep		15 Sep	16 Sep	2/5 Fd Coy			370	Maintenance party reqd every day
10		Miscellaneous small jobs	9 Sep		16 Sep	16 Sep	2/5 Fd Coy			7	
11		Resurfacing main road map ref 479357-479352	12 SEP		31 Oct	16 Sep	2/5 fd Coy			275	EDC will depend on availability of plant and weather.
12		Demolition experiment ("Paws of Death")	15 Sep		16 Sep	16 Sep	2/6 Fd Coy			32	
13		Latrine 2/14 Bn	16 Sep		20 Sep	16 Sep	2/6 Fd Coy			2	

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

APPX"A"
TO 6EC5934
of 16 Jun 44

SERIAL	PRIORITY	WORKS	DATE COMMENCED	PERCENTAGE COMPLETED	E.D.C.	DATE OF REPORT	UNIT EXECUTING	WORKING PARTIES DEMAN-DED.	WORKING PARTIES REPORT-ED	WORKING PARTIES TOTAL MAN DAYS	REMARKS
13		Water supply Div area	17 Sep			23 Sep	2/6 Fd Coy			56	Continuous
14		Scale A 2/6 Tk A Regt	21 Sep		28 Sep	25 Sep	2/6 Fd Coy			60	
15		KOALA CLUB - Repairs and alterations	18 Sep		30 Sep	23 Sep	2/6 Fd Coy			50	Painting kitchen installing hot water
16		Misc small Div jobs	18 Sep		23 Sep	23 Sep	2/6 Fd Coy			22	

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

APPENDIX 'D'

to

WAR DIARY

HQ RAE 7 AUST DIV

for

SEP 44

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

War Diary 1/04

RESTRICTED.

The information given in this document is NOT to be communicated, either directly or indirectly, to the Press or to any person NOT authorised to receive it.

AUSTRALIAN IMPERIAL FORCE

ROUTINE ORDERS Nos 1 - 11.

BY

Lt-Col R.A.J.TOMPSON OBE. HQ RAE 7 AUST DIV

CRE 7 AUST DIV SEP 44

1. DRESS.

Tps will at all times be neatly and cleanly dressed. The following order of dress will be observed until further notice :

Normal Duty (incl on wks)	Formal Occasions and on leave to ATHERTON or to camps outside div.
Trousers JG (or KD)	
Shirts do	
Boots AB	Service Dress
Anklets Web	Boots AB
Belts waist web	Anklets web
Hats KF (turned down)	Belt waist web
	Hat KF (turned up)

On wks, shirts may be removed at the discretion of Coy comds but will be replaced before leaving the wk and will at all times when worn be properly tucked into the trousers.

Shirts will be worn at meals.

Kept web, incl anklets, will be kept clean. The practice of bleaching will not be permitted. Coy comds may at their discretion permit the use of khaki blanco, sparingly applied.

2. CLOTHING.

The supply of drill clothing is at present limited and existing issues will need to be treated carefully. For the care of clothing and to ensure the good appearance of the tps Coys will institute a weekly inspection of clothing and will set aside one hour on rest days specifically for repair and overhauling of clothing and personal gear.

3. BLANKETS.

The supply of blankets in this area is limited and every care is to be taken to preserve them in good condition. No laundry facilities exist at present. Blankets will be kept from contact with the ground.

4. OVERNIGHT LEAVE TO COASTAL AND ADJOINING TOWNS.

Overnight leave to coastal and adjoining towns will not generally at present be granted. Applications will be considered only from pers whose homes are in these localities.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

5. PROMOTIONS TO RANK OF L/Cpl

Units may promote pers to the rank of L/Cpl in accordance with GRO 4693/43 and 7 Aust Div Adm Instr A8/44 of 17 AUG 44 up to entitlement as per unit WE without reference to this HQ.

6. DEPORTMENT.

ORs moving in HQ area will be dressed as per RO 1 and will pay compliments to all offrs, including to all visiting officers.

7. MOVEMENTS OF OFFRS.

(a) Offrs when CRE att or det to units will NOT be included in casualty returns until a direction is received from this HQ.

(b) This HQ is to be advised immediately of movements of offrs into or out of KAIRI camp area (incl to hospitals, schools, ARL etc.)

8. MOVEMENTS.

All pers marching out of this area will report to 7 Aust Div Reception Camp.

9. USE OF MT.

(a) No MT may leave 1 Aust Corps area without approval of 7 Aust Div being previously obtained through this HQ (incl to any point on the coast).

(b) Coys desiring to send MT out of KAIRI camp area will obtain authority from this HQ before doing so. Coys will apply to this HQ as far in advance as can be foreseen in order to enable the use of tpt to be coordinated in the interests of economy.

10. TIDINESS OF UNIT LINES.

As soon as practicable, all units will ensure that their lines are cleaned of all rubbish. Material suitable for Firewood will be removed, cut and stacked neatly for use. The road frontage will be given particular attention. Pers will be encouraged to improve the areas in vicinity of their own lines.

11. UNIT SIGNS.

NO further signs of any kind and no veh signs are to be erected or fitted until an instr setting out standards for sizes and colour is issued by this HQ.

C A Coulson Capt.
Adjt RAE 7 Aust Div.

NOTICE.

LOSS OF EQPT.

HQ Sigs 7 Aust Div advises loss of one "PIONEER" battery Charger 12V 300W marked X75 serial number 61019. A search will be made for this eqpt and if found returned to Sigs.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

ORIGINAL

S E C R E T

WAR DIARY

HQ RAE 7 AUST DIV

for

OCT 44

APPENDIX 'A'	-	ADM INSTRUCTIONS
'B'	-	TRAINING INSTRUCTIONS AND TRAINING PROGRAMMES
'C'	-	WORKS REPORTS
'D'	-	MISCELLANEOUS

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WAR DIARY or INTELLIGENCE SUMMARY.

Army Form C.2118.
(Adap ed.)

(Erase heading not required.)

Unit HQ RAE 7 AUST DIV *Date and Time.—From* 1 OCT 44 *To* 13 OCT 44

Place.	Date.	Hour.	Summary of Events and Information.	Remarks and references to Appendices, Diaries, &c.
KAIRI	1 Oct		Church Parade - Rest day for ORs. Offrs lecture all day by by IO (Lt BLACK) on aerial photo interpretation.	
	2 Oct		CRE visited CE 1 Aust Corps. 2/6 and 2/9 Aust Fd Coys report strengthening of brs. Tank routes serials 2-30 completed.	
	3 Oct		LHQ Flame Warfare Training Team consisting of 4 offrs and 8 Sjts billeted in HQ RAE. Sjt TAVENOR (AAMC Hygiene Inspector) and Spr HARPER marched out for reposting - 'B' class.	
	4 Oct		Normal administration.	
	5 Oct		2/6 Aust Fd Coy moved out for amphibious training at TRINITY BEACH and CRE inspected that area.	
	6 Oct		CRE and Capt MUNTZ depart first stage trip by air to TOWNSVILLE on recce. CRE has conference with GOC at 2000 hrs.	
	7 Oct		Asst CRE and Adjt each attend conferences at Div HQ.	
	8 Oct		Church Parade. Rest Day.	
	9 Oct		Normal administration.	
	10 Oct		CRE arrives back from TOWNSVILLE and submits appreciation to Div HQ.	
	11 Oct		CRE holds conference with Coy Comds.	
	12 Oct		Normal administration.	
	13 Oct		50 ORs taken to ATHERTON cricket ground to watch match incl Shield players. 25 'B' class men to be interviewed by OC 13 AOD TOLGA.	

64242 11.43 St 4506 A. H. PETTIFER, ACTING GOVT. PRINTER.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WAR DIARY or INTELLIGENCE SUMMARY.

(Erase heading not required.)

Army Form C.2118.
(Adapted.)

Unit HQ RAE 7 AUST DIV *Date and Time.—From* 14 OCT 44 *To* 29 OCT 44

Place.	Date.	Hour.	Summary of Events and Information.	Remarks and references to Appendices, Diaries, &c.
KAIRI	14 Oct		Trg film NL pontoons shown to offrs and ORs. WO1 BEAUCHAMP marched in as RSM from RAETC WAGGA. WO11 TATTERSALL to spend a few days showing him around.	
	15 Oct		Church Parade. Rest Day.	
	16 Oct 17 Oct 18 Oct 19 Oct 20 Oct		Normal administration.) " ") Amphibious training of RAE units " ") continues at TRINITY BEACH. " ") " ")	
	21 Oct		Inter Coy tournament Euchre 2/4 fd coy; Crib 2/9 fd coy; 500 2/4 fd coy Bridge 2/4 fd coy.	
	22 Oct		Church Parade. Rest Day.	
	23 Oct		2/4 and 2/9 Aust Fd Coys taking part Exercise 'FINCH' with 18 Bde.	
	24 Oct		Normal Administration	
	25 Oct 26 Oct		" " CRE discusses engr requirements for exercise 'OCTOPUS' with G. Staff. CRE holds coy comds conference on amendments WET. Staff Tables for amphibious ops now firm and issued to fd coys.	
	27 Oct		Asst CRE attended conference 1 Aust Corps with representatives 6 and 9 Aust Divs to discuss WET amendments.	
	28 Oct		Normal administration.	
	29 Oct		2/6 Aust Fd Coy in exercise on river crossings with 2/16 bn. approx 120 reinforcements received by coys from RAETC WAGGA. Church Parade and Rest Day.	

64242 11.43 St 4506 A. H. PETTIFER, ACTING GOVT. PRINTER.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WAR DIARY or INTELLIGENCE SUMMARY.

Army Form C.2118.
(Adapted.)

(Erase heading not required.)

Unit HQ RAE 7 AUST DIV *Date and Time.—From* ~~29~~ 30 OCT 44 *To* 31 OCT 44

Place.	Date.	Hour.	Summary of Events and Information.	Remarks and references to Appendices, Diaries, &c.
KAIRI	~~29~~ 30 OCT		~~CRE visited TRINITY BEACH~~. CRE visited TRINITY BEACH,	
	~~30~~ 31 Oct		Normal Administration.	

64242 11.43 St 4506 A. H. PETTIFER, ACTING GOVT. PRINTER.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

APPENDIX 'A'

to

WAR DIARY

HQ RAE 7 AUST DIV

for

OCT 44

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

RAE 7 AUST DIV ADM INSTR No 1 AMENDED 28 OCT 44

REPORTS AND RETURNS

ref Appendix "B" "Engr Dump Location".

Delete

proforma "Appendix "B" issued with Adm Instr No 1 (amended) on 27 Oct 44. This pro-forma should be destroyed.

Add

att pro-forma "Appendix "B".

E A Coulson Capt
for Lt-Col
CRE 7 Aust Div

31 Oct 44

Distribution

2/4 Aust Fd Coy
2/5 Aust Fd Coy
2/6 Aust Fd Coy
2/9 Aust Fd Coy
2/25 Aust Fd Pk Coy (2 copies)
2 Aust Engr Sig Sec
RMO
Dental
RSM
Hq CofS
Returns Clerk
File
War Diary (2 copies)
Spares

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

APPENDIX "B"

PROFORMA

ENGINEER DUMPS LOCATION

FORMATION _____ DATE _____

DUMP LOCATION	FORMATION	HOLDING UNIT	TYPE OF DUMP	TONS (M) TO BE HELD	STOCKS HELD TONS (M)		REMARKS
					CURRENT	DEAD	

CONFIDENTIAL.

RAE 7 Aust Div

ADM INSTR No 1 Amended 28 OCT 44.

REPORTS AND RETURNS.

1. This instr will be read in conjunction with 7 Aust Div Adm Instr No 26 of 7 SEP 44 and First Aust Army ASO of 1 MAR 44.

2. Units will submit reports and returns to this HQ by the times and dates shown in appx "AA" att. In cases where this is not possible advice must be furnished to this HQ by due date and time, stating reason for delay and probable date and time of submission.

3. Copies of pro formas for returns now required for the first time are att.

4. The amended and consolidated schedule of reports and returns issued herewith supersedes the former which may now be destroyed with the exception of the appendices which are still relevant.

5. An endeavour has been made to include in this schedule the authority for reference and principal points for every report or return asked for. It is hoped that this may be of value to coys and suggestions for its improvement etc will be welcomed.

6. All appendices previously issued are relevant and certain new ones have been added as follows :

NAME OF APPENDIX	OLD REFERENCE	NEW REFERENCE.
Works Report.	A	A
Engr Dump Location	B	B
Mech Eqpt Return (loan eqpt only)	C	C
Census Mech Plant (WET only)	D	D
Return of timber, bush	E	E
Trg programme	F	F
Eqpt for task forces.	-	G
Indents for Expendable Sig Stores, Typical items	-	H
Parts A,B,C & D to ECS 6989 of 30 MAY 44 (issued separately)	-	I
Return of Br eqpt	B	J
RMO's Report "Pro-Forma B"	-	K
Monthly Census Warlike Stores held in Engr Stores Dumps only	-	L

RR Coulson Capt
for Lt-col
CRE 7 Aust Div

27 OCT 1944

DISTRIBUTION.
2/4 Aust Fd Coy,
2/5 Aust Fd Coy,
2/6 Aust Fd Coy,
2/9 Aust Fd Coy,
2/25 Aust Fd Pk Coy (2)
2 Aust Engr Sig Sec
RMO
Dental
RSM
HQ CQMS
Returns Clerk.
File
War Diary (2)
Spares (2)

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

HQ RAE 7 AUST DIV Adm Instr No 1.

SCHEDULE OF REPORTS & RETURNS. DAILY.

Serial	SUBJECT OF REPORT OR RETURN	REFERENCE	REQUIRED FROM	REPORTS & RETURNS Due at HQ RAE Date	Time	No of copies	REMARKS.
1	W3006, Daily Strength State.	7 Aust Div Adm Circ Al/44 para 12. A8/44, RO A47, of 5 AUG 44 and RO A55 of 11 AUG 44.	All Units	Preceding day	2000	3	
2.	AB 55, W3809, Daily Indent for Rations.	7 Aust Div Adm Instr No 26 of 7 SEP 44.	"	Three days in advance		C/AB55 1/3809	Direct to BASCO.
3.	RAE Orderly Offrs Report.	RAE 7 Aust Div Adm Instr No 1. (amended 22 Oct 44)	"		0900		Orderly Offr to report in person to Asst CRE & Adjt during his tour of duty.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

HQ RAE 7 AUST DIV Adm Instr No 1.

SCHEDULE OF REPORTS & RETURNS.

WEEKLY REPORTS & RETURNS

Serial	SUBJECT OF REPORT OR RETURN	REFERENCE	REQUIRED FROM	Due at HQ RAE Date	Due at HQ RAE Time	No of copies	REMARKS.
1	W3008, Field Return Offrs.	7 Aust Div Adm Circ No A1/44 of 9 May 44 A8/44 of 18 JUN 44, 7 Aust Div RO A46 of 5 AUG 44. 7 Aust Div RO A67 of 10 SEP 44.	All units	Friday	2000	5	Part D to show all offrs on posted strength if not present show location in col 7
2.	W3009, Field Return ORs.	do	do	do	do	4 incl trade & duty	Full details of surplus NCOs incl no, rank, name posting in unit to be shown, also incl details of pers as per ASO 5/17 unsuitable for overseas service.
3.	Special Weekly Strength State.	7 Aust Div Adm Instr No 26 of 7 SEP 44.	do	do	do	2	See para 27
4.	Promotion of NCOs.	HQ RAE Adm Instr No 6 of 6 OCT 44.	do	do	dd	1	4 copies individual application required when called for. Type in "Lt-col CRE 7 Aust Div" for "Signature of Comd".
5.	Training Schedule	7 Aust Div G21/11/1015 of 30 AUG 44. and RAE trg Instr No 1 of 21 SEP 44.	do	Monday	1800	2	As per appx "F" att.
6.	Works report for week ending Saturday	CE 1 Aust Corps CE01 5934 of 10 JUN 44	do	Sat	1800	1	As per appx A att. Show RAE & other pers separately.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

HQ RAE 7 AUST DIV Adm Instr No 1.

SCHEDULE OF REPORTS & RETURNS.

WEEKLY REPORTS & RETURNS

Serial	SUBJECT OF REPORT OR RETURN	REFERENCE	REQUIRED FROM	Due at HQ RAE Date	Due at HQ RAE Time	No of copies	REMARKS.
7	Camp beds and becboards held as at Wednesday each week.	7 Aust Div QK 20 of 3 SEP 44	All units	Tuesday	1800	1	
8	Engr Stores Holdings - as at Friday	CE 1 Aust Corps CEO 3827	2/25 Aust Fd Pk Coy	Sat	1800	2	
9	Amenities (when required)	7 Aust Div Adm Instr A26/44 of 7 SEP	All Units	Friday	1200	2	Direct to HQ 7 Aust Div. NOT to amenities Store YUNGABURRA.
10	Conference of Unit Tpt NCOs at 2/55 LAD	RAE RES890 of 22 OCT 44.	"	Monday	1330	1	Substitute to be sent if Tpt NCO unavailable.
11	W3810, Weekly comparison Rations drawn	7 Aust Div Adm Instr No 26 of 7 SEP 44.	"	Sat	0900	2	Direct to BASCO

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

HQ RAE 7 AUST DIV Adm Instr No 1.

SCHEDULE OF REPORTS & RETURNS.

FORTNIGHTLY.

REPORTS & RETURNS

Serial	SUBJECT OF REPORT OR RETURN	REFERENCE	REQUIRED FROM	Due at HQ RAE		No of copies	REMARKS.
				Date	Time		
1.	Equipment for Task forces.	CE 1 Aust Corps CRO 5703 of 12 SEP 44.	All Units	6 & 20 each month	1200	4	As per appx "C" att.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

HQ RAE 7 AUST DIV Adm Instr No 1.

SCHEDULE OF REPORTS & RETURNS. MONTHLY.

REPORTS & RETURNS

Serial	SUBJECT OF REPORT OR RETURN	REFERENCE	REQUIRED FROM	Due at HQ RAE Date	Due at HQ RAE Time	No of copies	REMARKS.
1	Audited statements of Regt Funds a/c Sjt's Mess a/c, and men's canteen a/c	RAE 7 Aust Div Add Instr No 3 of 18 SEP 44.	All Units	7	1200	1	
2.	Requisitions for Stationery	ASO 18/-	do	7	2359	2	Depot ATHERTON on AAF L9 or AAF L10
3.	Indents for Expendable Sig Stores.	RAE 7 Aust Div Adm Instr No 1 (amendt) of 6 OCT 44.	do	11/6	1200	3	Suggested items as per appx "H" att.
4.	Br Sqpt held at 10 each month.	CE 1 Aust Corps CRO 3827	2/25 Aust Fd Pk Coy	9	1200	2	As per appx"J" att NIL sheets NOT required.
5.	Engr Dumps location at 10 Each month	CE 1 Aust Corps CRO 3827	2/25 Aust Fd Pk Coy	10	1200	2	As per appx "B" att.
6.	Bulk indents for Ord Stores.	7 Aust Div Adm Instr No 26 of 7 SEP 44	All Units	10	1200	3	See para 15 for distribution of copies.
7.	Return of offrs Postings.	CE 1 Aust Corps CRO 3827	"	16	1200	1	Show posted strength and location of offrs att
8.	Preparedness for War of Unit pers.	7 Aust Div Adm Instr No 26 of 7 SEP 44.	"	16	1200	4	Note ASO 5/17 ref pers considered unsuitable for overseas service.
9.	Cameras and control of photography	7 Aust Div GSI 501 of FEB 44. RAE memo 2/11/762 of 14 SEP 44.	"	17	1200	2	
10	Recreational Leave.	7 Aust Div Adm Instr No 43/44 of 12 SEP44	"	19	1200	4.	

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

HQ RAE 7 AUST DIV Adm Instr No 1.

SCHEDULE OF REPORTS & RETURNS. MONTHLY.

REPORTS & RETURNS

Serial	SUBJECT OF REPORT OR RETURN	REFERENCE	REQUIRED FROM	Due at HQ RAE Date	Due at HQ RAE Time	No of copies	REMARKS.
11	Census of Warlike Stores (a) MT (b) Tech Stores.	7 Aust Div Adm Instr No A26/44 of 7 SEP 44	all units	20	1200	5	See para 15(g). All copies to HQ RAE .
12	Monthly census return of Mech Plant at 2400 hrs 20 each month - MET only.	CE 1 Aust Corp CRO 7720 of 6 SEP 44	"	20	1200	3	As per parts A, B, C & D to RCS 6989 of 30 MAY 44 all to be att as appx "I".
13.	Monthly Census Return of Mech Plant at 2400 hrs 20 each month - ON LOAN only	CE 1 Aust Corps CRO 3827	"	20	1200	3	As per appx "C" att NIL returns required.
14	Monthly census Warlike Stores held in Engr Stores Dumps only.	CE 1 Aust Corps CRO 5542 and CRO 521	2/25 Fd Pk Coy	20	1200	4	See appx "F" All copies to HAE.
15	Pre-Selection of offrs.	7 Aust Div Adm Instr No A5/44 of 26 JUL 44.	All Units.	20	1200	2	See also ASO 4/35.
16	Engr Stores Resume	CE 1 Aust Corps CRO 5934	2/25 Aust Fd Pk Coy	Second last day	1200	4	HQ Stores offr to be consulted in preparation of this return.
17	Amenities Report.	ASO 8/5 and 7 Aust Div Adm Instr No 26 of 7 SEP 44.	All Units	Last Day	1200	4	See ASO 8/5 for particulars to be submitted.
18	Timber Royalties as at end of month.	ASO 22/2 & 1 Aust Corps CRO 3827	2/25 Aust Fd Pk Coy	Last day	1200	2	As per appx "E" Att.
19	Engineer Stores demand - as at end of month.	CE 1 Aust Corps CRO 3827	2/25 Aust Fd Pk Coy	Last day	1200	4	Submitted on S18s.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

HQ RAE 7 AUST DIV Adm Instr No 1.

SCHEDULE OF REPORTS & RETURNS. (QUARTERLY / HALF-YEARLY) REPORTS & RETURNS

Serial	SUBJECT OF REPORT OR RETURN	REFERENCE	REQUIRED FROM	Due at HQ RAE Date	Due at HQ RAE Time	No of copies	REMARKS.
				QUARTERLY.			
1	Request Hour.	GHQ 402/43 FAA HQ A146/44, 7 Aust Div Adm Instr No 26 of 7 [illegible] 44.	All Units	First Return 8 Oct	1200	4	
				HALF-YEARLY.			
1	Census of 4 gal drums	Old L of C HQ Q274/44	All units	30 JUN 31 DEC	1200	2	

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

HQ RAE 7 AUST DIV Adm Instr No 1.

SCHEDULE OF REPORTS & RETURNS. AS REQUIRED.

REPORTS & RETURNS

Serial	SUBJECT OF REPORT OR RETURN	REFERENCE	REQUIRED FROM	Due at HQ RAE		No of copies	REMARKS.
				Date	Time		
1	W3010 Casualty Return - Offrs.		All Units	-	-	2	1 Copy for RAE, 1 copy for Sch & records. All copies to be submitted to HQ for consideration & despatch
2	W3011 " " - ORs.	-	"	-	-	2	1 Copy RAE, 1 Copy Sch & Records direct.
3.	W3012 " " - Att pers.	7 Aust Div HO A49 of 5 AUG 44 & HO A57 of 11 AUG 44.	"	-	-	3	1 copy RAE; 1 copy Sch & Records direct, 1 copy rep of branch or service on HQ 7 Aust Div direct.
4.	B2069 Offence Reports.	ASO - chap 11/4	"	-	-	3	See ASO 11/4 for full details of compilation.
5.	Application for Leave.	7 Aust Div HO, A18 of 7 JUL 44 as amended by HO A30 of 20 JUL 44 & HO A66 of 10 SEP 44 & HO A68 of 10 SEP 44.	"	-	-		1 Copy OC's recommendation, 3 copies applin incl original, 3 copies conduct sheets, 1 copy supporting documents.
	" " discharge	do	"	-	-		do
7	Report of an Injury to pers.	ASO 11/10 GRO 624/43	"	-	-	3	Bll in duplicate required within 24 hrs Note addition in 11/10
8	Report of an accident.	ASO 11/9				4	
9	Courts of Inquiry	AMHO Div 20 as amended. GRO 15[illegible], 392, 475, 541, 624/43.	"	-	-	4	

1 Leave
3 Transfer
2 Disch.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

SCHEDULE OF REPORTS & RETURNS. AS REQUIRED (Cont)

REPORTS & RETURNS

Serial	SUBJECT OF REPORT OR RETURN	REFERENCE	REQUIRED FROM	Due at HQ RAE Date	Due at HQ RAE Time	No of copies	REMARKS.
10	Summaries of Evidence with Applications for Courts Martial	AGO 11/6, 11/7 & 11 Appx "C"	All Units	-	-	2	Add 1 extra copy for RAE of all amendments mentioned in 11/7(b)
11.	Investigating offr's report.	AGO 11/9, CRO 392, 475, 541, 624/43	"			3	Add 1 extra copy for RAE of all documents mentioned in 11/9(d)
12.	Medically downgraded and undesirable pers	7 Aust Div Adm Instr 110/44 of 6 SEP 44 & RO 486 of 2 Oct 44.	"	-	-	5	Note especially four copies of sechof pars 4(b) (i) (ii) (iii) (iv)
13.	Pre-selection of officers.	7 Aust Div Adm Instr No 45/44 of 26 JUL 44.	"	-	-	2	To be rendered as soon as a nominee marches out.
14	Offr's rejoining unit after more than 7 days' absence or marching into units.	RAE Instr	all offrs.	-	-	-	Report to CRE & Adjt as soon as possible.
15	Offrs' personal particulars forms	(a) CR 1 Aust Corps form (b) RAE 7 Aust Div form	"			1 of each	as soon as possible
16.	Nominations for Schools & Courses	7 Aust Div GS Instr No 18 of 19 SEP 44.	All units	-	-	4	4 copies nominal roll 1 copy covering memo. Note pro forma for nominal roll.
17.	Reports on students at Schools.	RAE Instr. RES 444 of 9 SEP 44.	"			1	To be fwded to this HQ for perusal.
18.	Census of Mech Plant.	CR 1 Aust Corps CRO 7720 of 6 SEP 44.	"	Immediately on receipt of plant.		2	as per appx 'D' att.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

HQ RAE 7 AUST DIV Adm Instr No 1.

SCHEDULE OF REPORTS & RETURNS. AS REQUIRED (Cont)

Serial	SUBJECT OF REPORT OR RETURN	REFERENCE	REQUIRED FROM	REPORTS & RETURNS Due at HQ RAE Date	Time	No of copies	REMARKS.
19	MT Casualty Return.	7 Aust Div Adm Instr No A26 of 7 SEP 44	All Units	Within 24 hrs of receipt of MT.		3	See para 15 (i) 2 copies direct to ADOS 1 copy to HQ RAE.
20	Indents for Trg Amn ex GOC's pool	-	-	as early as possible.		3	Direct to Amn Sup Offr HQ Comd AANC 7 Aust Div
21	Confidential Report on Pers for Medical Board.	RAE HMO pro forma "B".	"	-	-	1	Direct to HMO as per appx "K" att.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

Appendix "D"

ENGINEER DUMPS LOCATION.

DATE .....

FORMATION.....

Dump Location	Formation	Holding Unit	Type of Dump	Tons to be Held	Approx tons held	Remarks.

HQ 9AB 7 Aust Div
Adm Instr No 1.

Annex "G"

EQUIPMENT FOR TASK FORCE. (~~XXXXX~~ CM 1 Aust Corps CB(5703 of 12 SEP 44)

UNIT : _____

Formation : _____

As at_____(Date)

Item	Percentage complete	Major Deficiencies.
MT		
Controlled Stores.		
Other MST		
Mech Eqpt.		

Appendix "H"

Indents for Expendable Siz Stores.

Typical Items.

Valves,

Batteriwa, Lamps Electric.

Cells dry X Mk II.

Batteries 1·5/99 volt.

Distilled water.

Electrolyte.

Globes, 2.5 volt.

Lamps electric.

HQ NAE 7 Aust Div Adm Instr No ..
APPENDIX "K"

CONFIDENTIAL REPORT. HQ NAE Pro-Forma 'B'

Army No : Rank : Unit :

Name : Age: Med Class:

Trade Group : Civil Occupation:

Service with unit, conduct and part played in campaigns :

Approx time 'A' list in last 12 months :-
REASONS:

Applications for compassionate leave, discharge - reasons & dates :

Married or Single : No of dependents :

IN THE OPINION OF THE OC:

(a) Is his health poor? How long:

Reasons for opinion :

(b) Is he showing alteration in temperament ?
In what way?

(c) How does he react to responsibility?

(d) Can he march 8 miles per day for a week?
After this is he fit for manual-labour each day?
After this is he fit for his trade each day?
If not, how far can he be expected to march?
When did he last do this?

(e) Can he do heavy manual-labour? If not since when?

Reason:

(f) Is he a tradesman?
Is he efficient?
Is his inefficiency due to ill-health?

(g) Does he make light of illness?

(h) Is he a good soldier?

(i) Is he of particular value to the unit?
Reason:

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

(j) Can a replacement be obtained readily?

(k) Is health good enough to warrant risk of having to replace during ops?

(l) Is his trade likely to be of use in next ops?

(m) Is he a liability?

(n) If he has limitations can unit give him extra care and help?

(o) Are medical channels the correct means of disposal?

(p) Recommendations for disposal within the army?

REMARKS:

Signature OC

Date.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

HQ RAE 7 Aust Div Adm Instr No 1
APPENDIX "E".

MONTHLY CENSUS WARLIKE STORES HELD IN ENGR STORES DUMP ONLY.

Relevant Extracts from CE 1 Aust Corps CMO 5548 of 3 JUL 44 and CMO 521 of 23 SEP 44.

1. A Census of Warlike Stores Return is now required for the controlled stores held in Engr Stores Dumps. Census of Warlike Stores referred to is normal ordnance B5 series held as engr dump stock, as apart from the WET, WOT engr A stores.

2. Any item listed in AA Form B5 -1 and held as Engr Stores will be shown on a separate return submitted in accordance with CMO 195/44. This return will be clearly marked Engr Dump Stock Holdings.

3. All these items are listed as "A" Stores by E in C and are therefore on charge to the unit controlling the Engr Dump. The unit controlling the dump will ensure that all items in stock and on issue are shown.

4. Normal Monthly Return AAF B5-1 (a) of WET items, including of schedule W, also required .

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

RAE 7 AUST DIV.

ADM INSTR No 4.

COY DUTIES, GUARDS AND SENTRIES.

DELETIONS

APPENDIX "A" - Procedure for mounting Regt GUARD.

F - Duties of Orderly Offr.

G - Duties of Orderly Sjt.

H - Duties of Duty Offr.

I - Duties of Duty NCO.

J - Duties of Runner.

ADDITIONS (herewith)

APPENDIX "A" - Procedure for mounting Regt GUARD.

F - Duties of Duty Coy.

G - Duties of Orderly Offr.

H - Duties of Duty Offr.

I - Duties of Orderly Sjt.

J - Duties of HQ Runn er.

K - Duties of RAE pipe Band.

B - at end of appx add "He will have HQ and coys' kitchen fires lit by 0500 hrs and offrs mess kitchen by 0600 hrs daily.

AMENDMENTS

Amend list of appendices on page 2 to incl alterations.

E A Coulson Capt for Lt-col
CRE 7 Aust Div

22 OCT 1944

DISTRIBUTION.

2/4 Aust Fd Coy,
2/5 Aust Fd Coy,
2/6 Aust Fd Coy,
2/9 Aust Fd Coy,
2/25 Aust Fd Pk Coy (2 copies)
2 Aust Engr Sig Sec.
"E" Sec, 2/6 Aust Dental Unit.
RSM
File
War Diary (2)
Spare

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

PROCEDURE FOR MOUNTING REGT GUARD.

GUARD DRESS.

Hat, Shirt, Slacks, gaiters, web eqpt, rifle and bayonet.

GUARD DUTIES DRESS.

As for GUARD but with sidearms only.

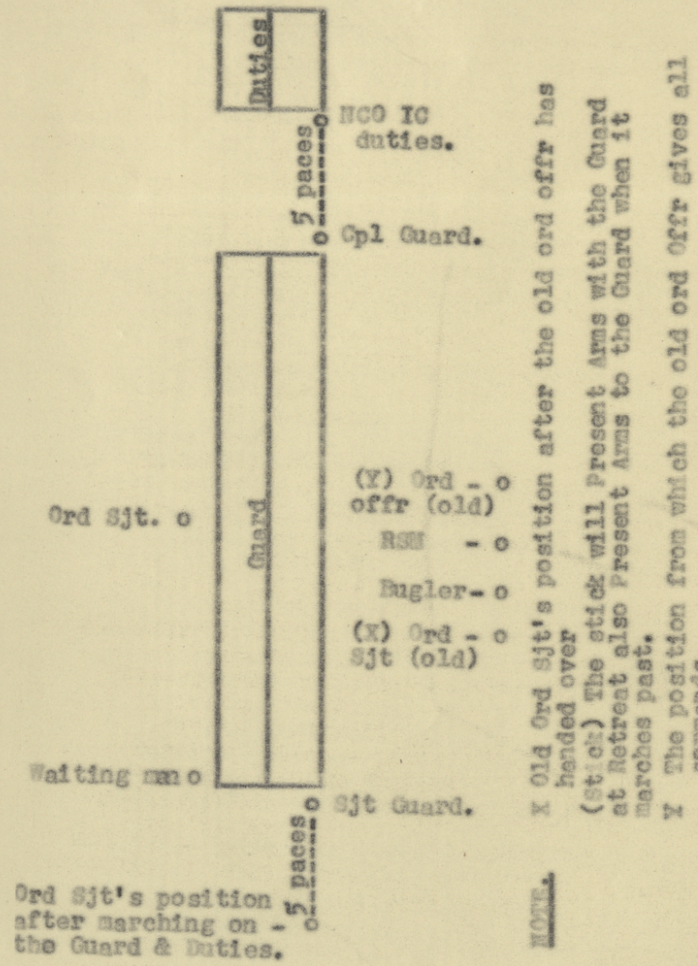
PROCEDURE.

Guards and Duties will be marched on to the parade ground by the Orderly Sjt and halted in the required position.

Command	Given By	Remarks.
Guard & Duties HALT	Orderly Sjt.	) The Orderly Sjt gives all of
Guard & Duties will advance LEFT TURN	" "	) these orders from his position
Guard ORDER ARMS	" "	) at the centre rear of the Guard
Guard & Duties RIGHT DRESS	" "	) and then marches out 5 paces) on the right of Guard Sjt and) Dresses the Guard.
Eyes Front	" "	Orderly Sjt hands over to RSM
Guard & Duties - open Order March	RSM.	
Guard will fix bayonets FIX BAYONETS - ATTENTION.	"	
Guard & Duties - RIGHT DRESS.	"	
Guard & Duties - EYES FRONT.	"	RSM hands over to Orderly Offr who inspects for General Turnout.
Guard will unfix bayonets - UNFIX BAYONETS - ATTENTION	Orderly Offr.	
For inspection - PORT ARMS, Remain at the Port.	" "	Orderly Officer Inspects Arms.
Examine Arms.	" "	
Guard Attention	" "	
Guard will fix bayonets - FIX BAYONETS - ATTENTION.	" "	
Stick fall out	" "	Orderly offr nominates the stick and orders stick fall out.
Guard & Duties - Close Order March	" "	
Guard & Duties Right Dress.	" "	Orderly Sjt Dresses the Guard and Duties.
Guard & Duties - Eyes Front.	" "	
Guard - Slope Arms	" "	Orderly Offr hands over to the incoming Orderly Offr and marches off the Parade.
Guard Present Arms.	" " (new)	Retreat is sounded.
Guard Slope Arms.	" "	
Guard & Duties - to your duties March Off	" "	Guard & Duties march past in column of Route in succession. The Orderly Offr taking the salute. Orderly offr dismisses the stick.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

POSITION OF PERSONNEL ON PARADE GROUND.



NOTE.

Ord Offr (old)- o o- Ord Offr (new)
o - Old ord Sjt.
o - Stick.

APPENDIX "BB".

DUTIES OF REGT GUARD COMMANDER.

His tour of duty is from Retreat to Retreat.

He will be responsible for the safety of the Camp.

He will have custody of prisoners, will ensure that they are fed and maintain order. Any sickness of prisoners will be reported to Orderly Officer. He will see that prisoners are exercised and attend defaulters' parade.

He will see that sentries are properly attired, alert and acquainted with their duties.

He will cause correct compliments to be paidto armed parties and all officers.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

FIRE ORDERS - RAE (Cont)

FIRE PRECAUTIONS (Cont)

(b) Lamps will NOT be left burning and unattended in any tent or building.

(c) Fires in buildings will be in properly constructed fireplaces or stoves.

(d) Fires will NOT be lit within 10 yards of any tents or buildings.

APPENDIX "F".

DUTIES OF DUTY COY.

Duty Coy will provide pers to :-

(1) Clean Officers' lines once daily.

(2) Supply, cut and deliver 8 tons of wood to offrs' mess Kitchen per week.

(3) Clean up open air picture area (Site 4) after each performance.

(4) Provide guards and escorts for prisoners when necessary.

(5) Carry out such work at offrs' mess as requested by Ord Offr.

(6) Deliver to HQ ORs kitchen 1 x 3 ton truck load of firewood on Mondays and Thursdays.

(7) Provide Guard, Picquet, Runner and Ord Sjt as detailed.

(8) Provide any working parties as required by HQ RAE.

APPENDIX "G".

DUTIES OF ORDERLY OFFICER.

His tour of duty will be from Retreat to Retreat.

He is responsible for the good order of the camp and its security. In case of fire he will control fire fighting and take all measures necessary to prevent its spread.
He will inspect the Guard at HQ and stores Dump once by day and once by night.
He will inspect offrs' mess and offrs' lines daily as often as he considers necessary. He will obtain pers from the Duty Coy to clean up when necessary or to effect minor improvements.
He will inspect picture theatre area (Site 4) after each screening and ensure area is cleaned up on following day. He will also inspect any site used by RAE for trg films, concerts etc and ensure area or building is cleaned on following day.
He will report to Asst CRE and Adjt at 0900 hrs during his tour of duty.

APPENDIX "H"

DUTIES OF DUTY OFFICER.

His tour of duty will be from retreat to retreat.

He will NOT leave HQ RAE without notifying Adjt, who will arrange replacement.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

APPENDIX "J".

DUTIES OF ORDERLY SJT.

Tour of Duty will be from Retréat to Retreat.

He will :-

(1) Mount Guard and carry out orderly Sjt's duties as laid down in Guard mounting procedure.

(2) Supervise HQ Mess parades, 0730, 1230, 1730 hrs daily.

(3) Collect roll book and atebrin tablets from RSM and issue tablets at the 0730 parade, mark roll book and hand to RSM.

(4) Accompany RSM on inspection of HQ Area at 1100 hrs.

(5) Remain on duty outside orderly room and check dress, deportment and discipline of troops at or about HQ and see that all compliments are paid. Loitering will not be allowed. Personnel will NOT enter orderly room incorrectly dressed. Names of offenders will be submitted to RSM.

(6) Ensure that the runner carries out his duties and understands the correct method of delivering a message to an officer.

APPENDIX "J".

DUTIES OF HQ RUNNER.

Tour of duty will be from Retreat to Retreat.

He will report to Orderly Room Sjt at 0745 hrs for duty. Deliver all messages as detailed by orderly room and report back notifying their delivery or otherwise. Sweep all floors and paths and clean up area around HQ. Water gravel floors of HQ office block. Water staghorns etc. Be correctly dressed, march in a smart and soldierly manner and pay compliments to all officers. Remain on duty to 2200 hrs or until dismissed by Orderly Room Sjt.

APPENDIX "K".

DUTIES OF RAE PIPE BAND.

These will be subject of a separate Adm Instr to be issued by this HQ.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

RAE 7 AUST DIV

ADM INSTR No 5.

TENTS AND LINES.

1. TENTS.

Tents will be rolled front and rear and swept or raked out each morning. Blankets will be aired each Sunday, weather permitting. Bottles will not be kept in tent lines.

2. GEAR.

Gear will be neatly arranged on bed as per diagram (appx "A" of this instr) Pouches and packs will be fastened and belts of greatcoats buttoned. It is desirable to construct a small bench for the airing of mess gear. Where this is NOT done, mess gear will be kept in haversack. A box or improvised shelf may be constructed for comforts or similar articles (scale of boxes one per two ORs); otherwise these must be placed in pack or haversack. Articles of clothing, mess gear and eqpt will NOT be placed in these boxes. Towels & Jacket SD, the latter only on a coathanger may be hung from line in centre of tent. Trousers SD may be hung underneath tunic, provided they do not protrude below. Braces will not be attached.

3. LINES.

Lines will be kept in a clean and tidy condition. Occupants of each tent are responsible for the cleanliness of their tent, its vicinity and the line in which it is.

4. FIRES.

Fires will NOT be lit in lines.

5. FIRE BUCKETS.

Fire buckets will be provided as ordered in RAE 7 Aust Div Adm Instr No 4 (Appx E).

E A Coulson Capt
for Lt-col
CRE 7 Aust Div
22 OCT 44.

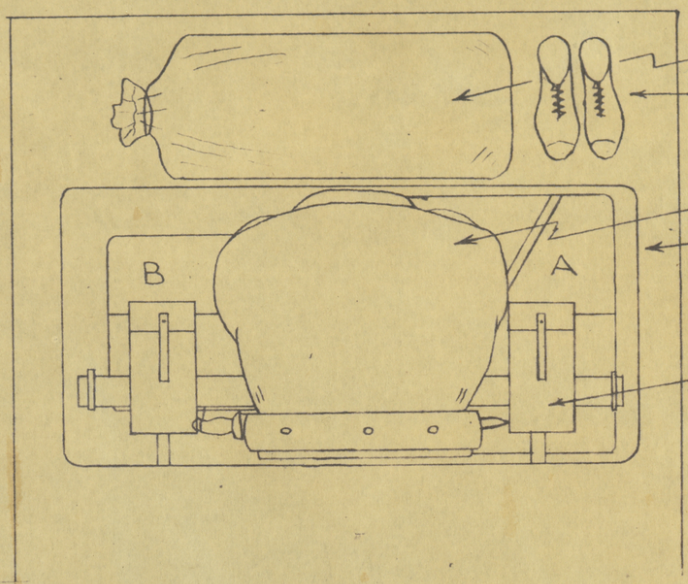
DISTRIBUTION.

2/4 Aust Fd Coy,
2/5 Aust Fd Coy,
2/6 Aust Fd Coy,
2/9 Aust Fd Coy,
2/25 Aust Fd Pk Coy (2 copies)
2 Aust Engr Sig Sec.
"E" Sec 2/6 Aust Dental Unit.
File.
War Diary (2)
Spares (2)

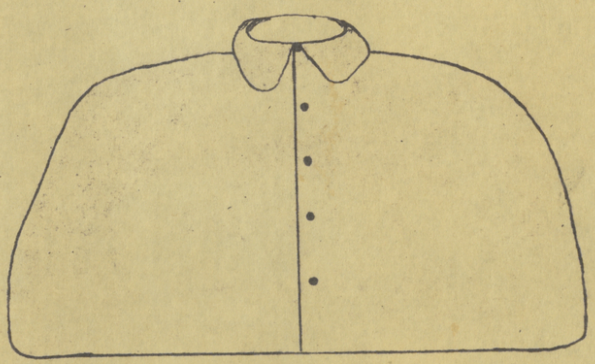
AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

RAE 7 AUST. DIV
ADM. INSTR. No. 5.
APPENDIX "A".

LAYOUT OF KIT.



PLAN OF KIT BEFORE BEING ENCLOSED BY GROUND SHEET.



NOTE: Rifle will be placed with barrel resting on top centre of kit & with butt pointing towards centre of tent.

ELEVATION OF KIT ENCLOSED IN GROUND SHEET.

NOTE: Kit bag & boots will NOT be enclosed by ground sheet

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

RAE 7 AUST DIV

ADM INSTR No 6.

PROMOTION OF NCOs.

1. Each week together with AAF W3009 all units will submit a statement of those personnel who they are prepared to recommend and desire promoted immediately to any rank (other than L/Cpls) together with a list of those NCOs who are on coys' posted strength and are surplus and a list of names of NCOs previously submitted for promotion and whose promotion is still desired.

2. Following particulars will be given for each nomination for promotion :-

   No, Rank, Name, Present substantive rank and temporary higher rank if held, present posting, posting to be appointed to, Rank to be promoted to immediately, How such vacancy created, (i.e. SOS to X list, marched out, Reversion, medical downgrading etc)

3. Following particulars will be given for each surplus NCO :

   No, Rank, Name, Present substantive rank and acting higher rank if held, present posting, reason for being surplus, whether adverse report has or is to be submitted, any relevant infm such as suitability for transfer to other RAE or 7 Div units etc.

4. Upon receipt of the above statements & W3009s this HQ will determine which pers within RAE are capable of being promoted. Units concerned will be advised & will immediately furnish particulars in quadruplicate as per Appx "A" to 7 Aust Div Adm Instr No A8/44.

5. Upon receipt of Appx "A" particulars, action will be taken by this HQ to have these promotions made at once to acting rank if possible.

6. It is pointed out that if the original NCO (whom the temporary NCO was promoted to replace) returns to the unit within three months then the acting NCO must be reverted immediately. However if the original NCO is still away at the expiration of three months the acting NCO may be confirmed in rank ~~xxxx

RAE 7 AUST DIV

ADM INSTR No 7 .

HQ ORDERLY ROOM AND DRAUGHTING OFFICE STAFF.

CONTROL OF STAFF.

1. The orderly room staff will be under the direct control of the Adjt.

2. The draughtsmen will be under the direct control of the IORE.

TYPING.

3. Drafts of documents to be typed may be placed in OUT baskets or left with orderly room sjt who will allot priorities, unless given specific priorities by the CRE, Asst CRE or Adjt.

4. Other officers requiring urgent typing may leave documents with the Adjt who will allot priority and instruct orderly room staff accordingly.

5. When message forms are used typing should be unnecessary, and they will only be typed when so directed by the Adjt. The pressure of work on the orderly room will be considerably eased if officers will use message forms whenever practicable.

DRAUGHTING.

6. Requests for draughting will be made through the IORE who will allot priorities. Such priorities will only be varied by the CRE or Asst CRE.

7. Draughting work left at the draughting office will be referred by the Sjt Draughtsman to the IORE for approval and priority.

TRANSPORT.

8. Requests for tpt should be made either to Adjt or Tpt NCO, NOT to individual dvrs. It will be appreciated that if Tpt NCO knows as far in advance as possible tpt requirements, he will be able to organise accordingly.

E A Coulson Capt
for Lt-col
CRE 7 Aust Div

7 OCT 44.

DISTRIBUTION.

HQ Offrs.
RSM
File
War Diary (2)
Spare.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

H.Q. R.A.E. 7 AUST. DIV		
OFFR.	INIT.	DATE
C R E		
2 I/c	[illegible]	7 Oct
Adjt	[illegible]	
Fd. Engr.	[illegible]	6
Fd. Engr.		
I O	[illegible]	6
~~Cam~~ O		
R M O		
R S M		
O Cm Sjt		

519

LT TEMBY 2026
LT EDWARDS [illegible]

RAE 7 Aust Div

ADM INSTR No 8.

PROCEDURE ON RECEIPT OF FORMS MPR 2 FOR DISCHARGE OF UNIT PERS.

1. This instr sets out the procedure to be followed by units in all cases where forms MPR 2 are received for any of their pers and is in accordance with 7 Aust Div policy which is very firm in this matter.

2. Div policy divides all MPR 2 pers into two separate groups viz "KEY PERS" and "NON-KEY PERS" and defines such pers as follows :-

KEY PERS.

Those pers whose loss would embarass or hamper the efficient working of the unit. These incl all NCOs, all tradesmen and may incl pnrs, if their loss would bring unit under strength in pnrs. Certain pnrs who have received specialist trg such as water duty pers, shoemakers, don Rs etc are to be considered key pers if unit is NOT over strength in that particular mustering.

NON-KEY PERS.

Those pers whose loss would in no way embarass or cause loss of efficiency in the unit. This incl pers of any rank, trade grouping or mustering, etc.

3. NON-KEY PERS.

Upon receipt of MPR 2 precedure will be :
(a) complete lower half of form, incl signature by soldier, and fwd direct to LHQ,

(b) March soldier out immediately through 7 Aust Div Rec Camp (if possible) and endorse MOB 3 with MPR 2 number (e.g. V10298 of 29 SEP 44) as authority.

(c) Submit casualty return to Ech & Records in usual way, quoting same authority.

In cases where pers are absent from unit when MPR 2 is received it is desirable for such pers NOT to return to unit if much travelling is involved. If it proves difficult to dispose of these pers matter will be taken up with Div to arrange disposal upon appln to this HQ.

4. KEY PERS.

Upon receipt of MPR 2 procedure will be :

(a) Complete lower half of form, stating that you do NOT concur. Disregard any striking out or "X-ing" out of any part of the form (in such cases type obliterated part back in). Obtain soldier's signature and his concurrence or otherwise, Forward direct to LHQ.

(b) Fwd the top half of the form to these HQ, together with full particulars as set out in Div RO A68 incl all atts less soldier's a appln, plus advice as to date lower half forwarded to LHQ. Fwd also a request for his retention stating reasons therefor most definitely and in detail. All to be in quadruplicate.

(c) Hold man pending instrs from Div through these HQ.

DISTRIBUTION.
All Fd Coys
2/25 Aust Fd Pk Coy (2)
2 Aust Engr Sig Sec.
File, War Diary (2), Spares (2).

A.A. Coulson Capt
for Lt-Col
CRE 7 Aust Div
- 7 OCT 1944

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

RAE 7 Aust Div

ADM INSTR No 9.

PROCEDURE FOR REDUCTION IN RANK OF UNSATISFACTORY NCOs.

Ref 7 Aust Div Adm Instr ~~A8/44~~ A12/44 11 SEP 44 of ~~17 AUG 44~~, AMR & O 219 & 224 and HQ RAE 7 Aust Div 2/14/615 of 19 AUG 44 (repeated hereunder incl pro forma att).

1. Unit will conduct efficiency tests and keep results on record (A12/44 para (3))

2. Units will forward to this HQ particulars in duplicate of :

   (a) our pro-forma (att 2/14/615)

   (b) AMR & O 224 para (4) parts (a) (b) (c) (d). XXX Ref para 4 part (c), if soldier does NOT wish to make a statement he must sign a statement to that effect .

3. HQ RAE 7 Aust Div 2/14/615 of 19 AUG 44 :-

" Coy Comds will critically examine all NCOs in their comd immediately, and in respect of any NCO who is considered inefficient on account of capacity, conduct or medical unfitness, will submit recommendations for disposal, whether by reversion or otherwise. The efficiency of the unit must take precedence over all personal considerations, but where inefficiency after long and previously satisfactory service is due to age or medical unfitness, it may be possible to place the NCO concerned in a less exacting appt elsewhere. Full particulars are required in all cases in accordance with the attached pro-forma.'

4. Pro-forma Headings -

REPORT ON NCO

by OC Fd Coy

Reg No.
Surname (Caps)
Other Names.
Present Rank (a) Subst.
(b) Acting.
Appoint and Unit.
Date of Enlistment.
Military Service.
Schools & Courses.
Civil Occupation.
Report by Coy Comd.
Recommendation for Disposal.

EA Coulson Capt
for Lt-col
CRE 7 Aust Div
8 OCT 44.

DISTRIBUTION.

2/4 Aust Fd Coy,
2/5 Aust Fd Coy,
2/6 Aust Fd Coy,
2/9 Aust Fd Coy
2/25 Fd Pk Coy(2)
2 Aust Engr Sig Sec
File
War Diary (2)
Spares (2)

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

RAE 7 AUST DIV.

ADM INSTR No 10

TRADE GROUPINGS

1. STANDARD TRADE TESTS.

Application has been made for copies of standard tests for all trade groupings in Div RAE on a scale sufficient to enable distribution of one copy to all units. It is hoped these will be received shortly.

2. TRADE TESTING ALL RAE PERS.

CRE desires that all pers in RAE be re-trade tested as the opportunity offers in accordance with the standard trade test or if NO standard is prescribed with some trade test the OC considers adequate. Those trade grouped pers who fail in these trade tests are to have their trade groupings withdrawn immediately.

3. ATT PERS.

Where desired arrangements can be made to have any att pers trade tested by representatives of their own arms.

4. WITHDRAWAL OF TRADE GROUPINGS.

OC may withdraw any trade grouping for any reason he considers sufficient. It is desirable however that OCs conduct an efficiency test - not necessarily the relevant trade test - and keep the results in file to answer any possible political enquiries. Withdrawal of trade grouping will then be entered in member's pay book and submitted to Ech & Records on a casualty return. It is desirable that some reason be quoted on the casualty return for the withdrawal of the trade grouping. Member will then be carried as a pnr - surplus if relevant. This para does NOT apply to att pers, whom, if unsatisfactory must be re-trade tested by representatives of their own arms.

EA Confoon Capt
for Lt-col
CRE 7 Aust Div

13 OCT 44.

DISTRIBUTION.

2/4 Aust Fd Coy,
2/5 Aust Fd Coy,
2/6 Aust Fd Coy,
2/9 Aust Fd Coy,
2/25 Aust Fd Pk Coy. (2)
2 Aust Engr Sig Sec.
File
RSM
War Diary (2)
Spares (2)

-o-o-

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

APPENDIX 'B'

to

WAR DIARY

HQ RAE 7 AUSTDDIV

for

OCT 44

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

Spare

Hq RAE 7 Aust Div

Copy No. 12

FD ENGINEERING COURSES FOR PNR PLS.

REF MAPS : GORDONVALE one inch to one mile.
KAIRI CAMP AREA, 730 yds to one inch.

INFORMATION.

1. Two courses are to be held to instruct the pnr pls of the bns of 7 Aust Div, together with selected pers from div tps, in elementary fd engineering.

2. The courses, each of 12 working days, are to be held :

(a) Course No 1/44. - 21 SEP 44 to 4 OCT 44.

(b) Course No 2/44 - 5 OCT 44 to 18 OCT 44.

3. Course no 1/44 will be for two pnr pls from each of 18, 21 and 25 Aust Inf Bdes. The course will be divided into three classes each of two pls from a bde, approx 80 per class.

4. Course No 2/44 will be for one pnr pl from each of the same bdes, together with selected pers from 2/7 Aust Cav (Commando) Regt, RAA and other div tps. The course will be divided into four classes, three being pnr pls each of strength approx 40, and the fourth the div tps, strength not yet ascertained, but not exceeding 80.

INTENTION.

5. RAE 7 Aust Div will conduct the courses, provide instructors, stores, eqpt and tpt, and arrange sites for instruction.

METHOD.

6. Each Fd Coy of RAE will be responsible for conducting 3 days of the course for each class.

7. Appended is a syllabus with each of the 12 days of the course designated by serials 1 to 12.

Coys will be responsible for instr as follows :-

(a)	2/4 Aust Fd Coy	Serials	7 to 9
(b)	2/5 Aust Fd Coy	"	4 to 6
(c)	2/6 Aust Fd Coy	"	1 to 3
(d)	2/9 Aust Fd Coy	"	10 to 12.

8. The classes will receive instr in accordance with the following time-tables :-

COURSE No 1/44

Date	18 Aust Inf Bde	21 Aust Inf Bde	25 Aust Inf Bde
21 SEP	Serial 1	Serial 4	Serial 7
22	2	5	8
23	3	6	9
25	4	7	10
26	5	8	11
27	6	9	12
28	7	10	1
29	8	11	2
30	9	12	3
2 OCT	10	1	4
3	11	2	5
4	12	3	6

Syllabus to be all

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

COURSE 2/44

Date	18 Aust Inf Bde	21 Aust Inf Bde	25 Aust Inf Bde	Div Tps.
5 OCT	Serial 1	Serial 4	Serial 7	Serial 10
6	2	5	8	11
7	3	6	9	12
9	4	7	10	1
10	5	8	11	2
11	6	9	12	3
12	7	10	1	4
13	8	11	2	5
14	9	12	3	6
16	10	1	4	7
17	11	2	5	8
18	12	3	6	9

9. The location of trg areas and daily RVs for classes will be as follows :-

Serial	Location of Trg Area	RV for class (0820hrs)
1	2/6 Aust Fd Coy Trg Area.	HQ 2/6 Aust Fd Coy
2.	2/6 Aust Fd Coy Trg Area.	HQ 2/6 Aust Fd Coy
3.	Timber Reserve 5138	18 Aust Inf Bde 475370 21 Aust Inf Bde. Rd June 479390 25 Aust Inf Bde Rd June 486381. Div tps : Tk June 510384
4.	To be fixed by Bdes.	18 Aust Inf Bde. 475370 21 Aust Inf Bde . Rd June 479390 25 Aust Inf Bde. Rd June 486381 Div Tps: HQ 2/5 Aust Fd Coy
5.	2/5 Aust Fd Coy Trg Area.	HQ 2/5 Aust Fd Coy
6.	2/5 Aust Fd Coy Trg Area.	HQ 2/5 Aust Fd Coy
7.	2/4 Aust Fd Coy Trg Area.	HQ 2/4 Aust Fd Coy
8.	LAKE BURANDO 5740	18 Aust Inf Bde. 475370 21 Aust Inf Bde Rd June 479390 25 Aust Inf Bde. Rd June 486381 Div Tps. Rd June 504384
9.	Gravel Pit 4638. Track Location Site to be selected by 2/4 Aust Fd Coy	Rd June 472384.
10.	NW of Gravel Pit 4638	HQ, 2/9 Aust Fd Coy
11	NW of Gravel Pit 4638	HQ, 2/9 Aust Fd Coy
12.	NW of Gravel Pit 4638	HQ, 2/9 Aust Fd Coy

10. ~~For course No 1/44~~, Each fd coy will provide an instructional staff of :

1 offr
4 NCOs
As many sprs as are necessary for demonstrations, setting up of stores and preparation of sites.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

12. To reduce the size of squads under instruction, coys may vary the syllabus within their 3 days, for example by having half the class doing the work listed for the afternoon in the morning. This HQ must be notified of all such variations, and in no case can variations be made which would alter the appointed RV for classes.

12. Instructors will bear in mind that the work will be completely new to the majority of the members of the classes, ensure that elementary work is thoroughly mastered before undertaking more advanced work, avoid the use of abbreviations particular to RAE, such as PBE, SBC, SWR, and avoid technical terms and explanations when those in every day language can be used.

13. It must be remembered constantly that the object of the courses is not to produce sprs, but to enable pnr pls to help themselves and to help us. Advantage should be taken of any opportunities to advertise the potentialities and resources of RAE, so that future requests for engr assistance may be made intelligently.

14. A high standard of discipline will be maintained throughout the course, both in instr staff and in students. Care will also be paid to efficient organisation of classes to avoid delays.

ADM.

15. Transport All vehicles for tpt of RAE pers and stores will be provided by Coys.

16. Tpt for class pers to and from RVs to places of instruction will be arranged by HQ RAE.

17. Midday Meal. Prepared rations are to be delivered by units to RVs as follows : -

Serial	Place	Time.
1.	HQ 2/6 Aust Fd Coy	1130 Hrs.
2.	HQ 2/6 Aust Fd Coy	1130 hrs.
3.	Track Junc 510384	1130 hrs.
4.	Bde HQ for bdes; HQ 2/5 Aust Fd Coy for Div Tps.	1130 hrs
5.	HQ 2/5 Aust Fd Coy	1130 hrs.
6.	HQ 2/5 Aust Fd Coy	1130 hrs.
7.	HQ 2/4 Aust Fd Coy	1130 hrs.
8.	HQ 2/4 Aust Fd Coy	1100 hrs.
9	HQ 2/4 Aust Fd Coy	1130 hrs.
10.	HQ 2/9 Aust Fd Coy	1130 hrs.
11.	HQ 2/9 Aust Fd Coy	1130 hrs.
12	HQ 2/9 Aust Fd Coy	1130 hrs.

18. Coys will arrange for guides to the site for lunch, provide hot water and sufficient tables for use of cooks.

19. Medical. Coys will arrange for a first-aid man to be available.

20. Eqpt and Stores. Coys will be responsible that all eqpt and st res are on the site, and erected as required, before the commencement of each lesson or demonstration. Some storage accn (espec for explosives) will probably be reqd and will be erected by Coys.

21 Requisitions for stores, endorsed "Pnr Pl Trg", will be placed with Stores Offr, RAE, 6 clear days before sup is required.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

INTERCOMM.

22. The course will be under the direction and supervision of Asst CRE.

23. Coys will advise this HQ by 14 SEP 44, of the names of the instructors they are making available and the exact location of each lecture, exercise or demonstration.

24. The offrs IC instr from each coy will meet the Asst CRE at HQ RAE at 1100 hrs 16 SEP 44.

APPENDIX --- Syllabus for 12 days.

Lt-col
CRE 7 Aust Div

DISTRIBUTION.

Asst CRE.	Copy No 1.
2/4 Aust Fd Coy	2
2/5 Aust Fd Coy	3
2/6 Aust Fd Coy	4
2/9 Aust Fd Coy	5
SME	6
CE 1 Aust Corps.	7& 8
War Diary	9 & 10
File.	11

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

3/02/989

RAE 7 AUST DIV.

TRAINING INSTR No 3.

ANTI-TANK MINES - LAYING & DETECTION.

1. Copies of RAE 6 Aust Div Tech Instr No 10 have now been distributed, and the various drills in it will be adopted as far as possible by RAE 7 Aust Div.

2. Some minor amendments have been made by this HQ, and it is considered that further amendments may become necessary as a result of trials during trg by coys.

3. It must be remembered that the instr was written before the introduction of the No 2 detector, and consequently the inference throughout the instr that under wet conditions prodding is more satisfactory than using a detector is NOT now applicable.

4. The following are among the points on which infm is required after experiment. :-

(a) Position of Offr and NCO (Appendices A & B)

In the drill laid down both could become casualties from one shell. It is suggested that the NCO be in rear of B2.

(b) Widening the gap.

It seems desirable to widen gaps always on one side and that sigs be instructed to lay cable on the other side. Widening on the left only will be adopted until coys can give a recommendation.

(c) Reserves.

The present number per party seems inadequate. The problem to be investigated is - can reserves be increased without reducing the number of parties that a coy can provide.

(d) Mine Markers (Appendices A & B)

The number shown is 120 (para 10). When mine markers become available, infm is required as to whether this number can be readily carried, and if NOT what is the balance between the minimum number that are necessary and the maximum number that can be carried.

(e) Width of Gap.

16 feet appears very narrow and a vehicle immobilised in a gap would probably prevent its use by other traffic. Infm is required as to the minimum widths of gap suitable for jeeps and other MT, having regard to the possibility of vehicle casualties in a gap.

(f) Signs for unsearched areas.

The instruction to erect the sign "DANGER MINES" at the limits of uncleared areas has been deleted from the instr by this HQ. This sign should only be used for places where mines are known to exist, as otherwise the "crying of wolf" will only induce carelessness in other areas.

A simple sign to indicate unsearched areas is required.

5. Comments and recommendations will reach this HQ by 25 Oct 44.

DISTRIBUTION.
2/4, 2/5, 2/6, 2/9 Fd Coy
2/2 Aust Fd Pk Coy (2)
File
War Diary (2)
Spares (3)

E A Coulson Capt
for Lt-col
CRE 7 Aust Div

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

AUSTRALIAN IMPERIAL FORCE.

Subject : RAE 7 Aust Div TRG INSTR No 4.

HQ RAE 7 Aust Div
3/02/1203.

11 NOV 44.

2/4 Aust Fd Coy,
2/5 Aust Fd Coy,
2/6 Aust Fd Coy,
2/9 Aust Fd Coy,
2/15 Aust Fd Coy,
2/25 Aust Fd Pk Coy (2 copies)
2 Aust Engr Sig Sec.
RSM.

A number of copies of the above trg instr is forwarded herewith for distribution to offrs and NCOs down to Cpls. Distribution will be made at a parade of NCOs, at which the importance of proper supervision of work will be stressed.

The lack of proper control by NCOs is apparent not only in RAE 7 Div but in all RAE units recently observed, and CRE is particularly anxious that it be rectified promptly in our own companies.

In addition a great improvement in the bearing of NCOs and men is required. It is common to see men lounging around offices and stores and a strict standard of discipline in and around such places will be enforced forthwith.

Although some improvement in the paying of compliments has been observed, a far better standard is still required. Instruction in saluting, reporting and conveying messages will be included in forthcoming trg programmes. Men will NOT remain seated when an officer approaches in the field. In regard to this aspect in orderly rooms, the following procedure will be followed :

(i) The senior member present will call the staff to attention on the arrival of CRE, Asst CRE or Adjt or the first arrival of the Coy Comd each day.

(ii) On the arrival of a Senior visiting officer the staff will be called to attention.

(iii) On the arrival of other visiting officers one member of the staff will rise and attend to his requirements smartly.

Soldiers who are not members of the staff will not sit in orderly rooms and will stand in a soldierly manner while transacting any business.

Coy Comds are requested to give these matters their personal attention.

A Coulson Capt
for Lt-col
CRE 7 Aust Div

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

RAE 7 AUST DIV

TRG INSTR No 4.

SUPERVISION OF ENGR WORK AND TRG.

Following a number of inspections of units training, it has become evident that NCOs are NOT exercising sufficient control over work.

It is not uncommon to find the NCO in charge underneath a bridge making an adjustment while a number of sappers watch and offer advice.

Many NCOs, having been used to working as sappers, find it hard not to do so when promoted, and others feel that they retain more respect when working themselves.

Although both attitudes are no doubt praiseworthy in themselves, it is more important that a NCO ensures others are working efficiently, than that he should try to assist.

RELATIONSHIP BETWEEN OFFR AND NCO.

The relationship between offr and NCO in RAE should be the same as between engineer and foreman in civil work.

The offr should give a definite piece of work to a NCO, with full instructions and sketch plans if necessary, for carrying it out. After doing so, he should NOT give any instructions to individual sappers, but should ensure that the NCO is carrying out his instructions, drawing attention to irregularities, or issuing fresh instructions if altered circumstances warrant it.

In work necessitating the use of a number of parties, each under a NCO, it may be necessary for the offr to control the work, directing the parties in the same manner as the NCO directs individual sappers.

CONTROL BY NCO.

NCOs should take up a position where they can see the whole of their work and all sappers engaged on it, and from where they can be heard.

They should ensure that only sappers actually engaged on a task are at that spot, others who at the moment have nothing to do being concentrated in positions that have previously been indicated.

When men are required for a task they should be called up by name or otherwise indicated -- NOT by saying "Three or four of those men come over here".

The construction of the BAILEY BRIDGE provides a good example of how work can be organised into the various parties, and given assembly areas in the vicinity of where their stores are laid out. The NCO will probably find that he is best able to control the work from the deck of the bridge.

When a part is required, for example a panel, the NCO gives the order "Panel party", on which the party brings up a panel, places it and returns to the assembly area. Particular attention is

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

directed in the above to the fact that the NCO GIVES THE ORDER "Panel Party". This is very different from asking the party to bring up a panel. An order given smartly will usually be obeyed smartly.

When a visiting officer inspects work or training he should never have to ask who is in charge. It should be always obvious that "THE MAN WHO IS GIVING THE ORDERS" is in charge.

M A Coulson Capt
for Lt-col
CRE 7 Aust Div
10 NOV 44.

DISTRIBUTION

2/4 Aust Fd Coy,
2/5 Aust Fd Coy,
2/6 Aust Fd Coy,
2/9 Aust Fd Coy,
2/15 Aust Fd Coy
2/25 Aust Fd Fd Coy
War Di[illegible] (2)
1 Copy for each offr
& NCO down to and
including rank of Cpl.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

RAE 7 AUST DIV

TRG PROGRAMME FOR WEEK ENDING 1 OCT 44

Date	2/4 Aust Fd Coy	2/5 Aust Fd Coy	2/6 Aust Fd Coy	2/9 Aust Fd Coy	2/25 Aust Fd Pk Coy	Remarks
Mon 25 Sep	1 Pl - Regt trg 2 Pl - Rd location 3 Pl - Hutting	Rd constn, quarrying, use and maint of mech eqpt.	Regt trg	Each day: Regt trg - 2hrs PT - 1 hr Demolitions & mining - 4 hrs	Operation of wksps, handling engr stores, maint of br eqpt	2/4 Fd Coy will be duty coy. 2/5 Fd Coy is reconstructing KAIRI - DANBULLA RD and is using the work for trg purposes. 2/25 Fd Pk Coy is trg sprs in normal fd pk tasks while functioning as a pk and wksp.
Tue 26 Sep	1 Pl - Hutting 2 Pl - Regt trg 3 Pl - Hutting	ditto	Route march	ditto	ditto	
Wed 27 Sep	1 Pl - Hutting 2 Pl - Rd constr 3 Pl - Regt trg	ditto	Rd constr	ditto	ditto	
Thu 28 Sep	1 Pl - Regt trg 2 Pl - Rd constr 3 Pl - Route march	ditto	Compass march	ditto	ditto	
Fri 29 Sep	1 Pl - Route march 2 Pl - Regt trg 3 Pl - Rd constr	ditto	Fd Machines	ditto	ditto	
Sat 30 Sep	1 Pl - Rd constr 2 Pl - Route march 3 Pl - Regt trg	ditto	Regt trg (½ day) Organised Sport (½ day)	Route March	ditto	
Sun 1 Oct	Rest day	Rest day	Rest day	Rest day	Rest day	

Remarks: Offr Trg (All RAE offrs) :-

25 Sep, 1930 - 2200 hrs, Engineering appreciations.

28 Sep, 1930 - 2200 hrs, Photo interpretation.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

War Diary

RAE 7 Aust Div

TRG PROGRAMME FOR WEEK ENDING 8 OCT 44.

DATE	2/4 Aust Fd Coy	2/5 Aust Fd Coy	2/6 Aust Fd Coy	2/9 Aust Fd Coy	2/25 Aust Fd Pk Coy	REMARKS.
MON 2 Oct	Explosives and Demolition	Rd Constr, quarrying, use and maint of mech eqpt	Regt Trg and Weapon Trg	Duty Coy. Regt Trg and recapitulation of elementary fd engineering for all NOT on wks.	Functions of Fd Pk Coy	2/5 Fd Coy is reconstructing KAIRI-DANBULLA RD and is using the work for trg purposes.
TUE 3 Oct	Explosives and demolitions	ditto	Route march		ditto	
WED 4 Oct	Route March	ditto	Setting out rd wks and drainage wks		ditto	2/25 Fd Pk Coy is receiving BAILEY BR and Br Pl is being trained in handling and maintaining it.
THU 5 OCT	Explosives and demolitions	ditto	Compass march		ditto	
FRI 6 OCT	Mines and booby traps	ditto	- hrs Fd Machines. - hrs		ditto.	
SAT 7 OCT	Mining and Bangalores - 4 hrs. Organised Sport - 3 hrs.	ditto	Regt Trg - 4 hrs. Organised Sport - 3 hrs		ditto	
SUN 8 OCT	Rest Day	Rest Day	Rest Day	Rest Day	Rest Day	

Remarks : Offr Trg (All RAE Offrs):- 1 Oct, 1000 - 1600 hrs : Photo Interpretation.
2 Oct, 1930 - 2200 hrs : Naval Pontoons.
5 Oct, 1930 - 2200 hrs : Adm- Returns and Records.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WAR DIARY

RAE 7 Aust Div.

TRG PROGRAMME FOR WEEK ENDING 15 OCT 44.

Date	2/4 Aust Fd Coy	2/5 Aust Fd Coy	2/6 Aust Fd Coy	2/9 Aust Fd Coy	2/25 Aust Fd Pk Coy	REMARKS.
Mon 9 OCT	Route March	Duty Coy. Regt Trg and recapitulation of elementary fd engineering for all NOT on wks.	Amphibious trg under comd 21 Aust Inf Bde	Cordage ½ day. Route March ½ day	Function of Fd Pk Coy.	Mech Eqpt Pl of 2/25 Aust Fd Pk Coy is servicing and trg operators in use of newly arrived plant. If A Tk mines become available during week, syllabus will be varied to include intensive trg in mine laying and locating.
Tue 10 "	Mine Laying & detecting.			Regt Trg, Use of Edge tools, Weapon trg.		
Wed 11 "	ARC Mesh Booby traps (Pls changing over each day)			Fd Machines ½ day Route March ½ day		
Thu 12 "				Road constr and drainage.		
Fri 13 "	Route March			Route March		
Sat 14 "	Regt Trg 4 hrs Organised sport 3 hrs			ARC Mesh and corduroy rds - 4 hrs Organised sport - 3 hrs		
Sun 15 "	Rest Day	Rest Day		Rest Day	Rest Day	

REMARKS : Offr Trg (All RAE offrs) : Coy syndicates are preparing staff tables and stores requirements for varying conditions of amphibious ops A discussion will be carried out at 1700 hrs, 12 OCT.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

RAE 7 AUST DIV

TRAINING PROGRAMME FOR WEEK ENDING 29 OCT 44.

Date	2/4 Aust Fd Coy	2/5 Aust Fd Coy	2/6 Aust Fd Coy	2/9 Aust Fd Coy	2/25 Fd Pk Coy	Remarks.
Mon 23 Oct	Bailey Br (one pl on route march each day)	Amphibious trg under comd 25 Aust Inf Bde.	Amphibious trg under comd 21 Aust Inf Bde.	Mine Fields & Beach Roadway	Functions of Fd Pk Coy	2/9 Aust Fd Coy is Duty Coy
Tue 24 Oct				Route March		
Wed 25 Oct				DANBULLA Range		
Thu 26 Oct	DANBULLA Range			BAILEY BR (one pl on route march each day).		
Fri 27 Oct	Mines & Booby Traps.					
Sat 28 Oct	Water Supply.					
Sun 29 Oct	Rest Day			Rest Day		

Remarks : Offr Trg - Lecture by Lt-Col BREWER, RAE on HALMAHERA Landing and Engr problems encountered (on night to be arranged).
NCO Trg - Classes under RSM, nightly Mon to Frn.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

APPENDIX 'C'

to

WAR DIARY

HQ RAE 7 AUST DIV

for

OCT 44

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WORKS REPORT RAE 7 AUST DIV for WEEK ENDING 7 Oct 44.
Ref Map GORDONVALE 1"

APPX "A" TO 6EC 5934 of 10 Jun 44

WAR DIARY

SERIAL	PRIORITY	WORKS	DATE COMMENCED	PERCENTAGE COMPLETED	E.D.C.	DATE OF REPORT	UNIT EXECUTING	WORKING PARTIES DEMANDED.	WORKING PARTIES REPORTED	WORKING PARTIES TOTAL MAN DAYS	REMARKS
1.		Regravelling Main Road 497357 - 510399	12 Sep		8 Oct	7Oct	2/5 Fd Coy			678	Maintenance will be necessary until road is sealed.
2.		Water Supply Div Area	21 Sep		Continuous	"	" " "			105	
3.		Forest Ranger	7 Sep		Continuous	"	" " "			6	
4.		RAE Accommodation				"	2/5,2/9 & 2/25 Fd Pk Coy			205	
5.		Erection Scale B for 2/153 Gen Tpt Coy.	2 Oct		9 Oct	"	2/9 Fd Coy.			84	
6.		Constr Targets for DANBULLAH Range	3 Oct		10 Oct	"	"			25	
7.		Unloading and Painting Bailey Br.					"			26	
8.		Maintenance of Plant			Continuous		2/25 Aust Fd Pk Coy			36	
9.		Repairs to Plant			"		"			22	
10.		Redecking Transporter	2 Oct		3 Oct		"			20	
11.		Construction LST unloading Ramp	6 Oct		12 Oct		"			22	
12.		Pioneer Training Course	15 Sep		16 Oct		2/5 Fd Coy			54	

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WAR DIARY

APPX "A" TO 6EC5934 of 16 Jun 44

WORKS REPORT RAE 7 AUST DIV FOR WEEK ENDING 14 OCT 44 - Ref Map: GORDONVALE

SERIAL	PRIORITY	WORKS	DATE COMMENCED	PERCENTAGE COMPLETED	E.D.C.	DATE OF REPORT	UNIT EXECUTING	WORKING PARTIES DEMANDED.	WORKING PARTIES REPORTED	WORKING PARTIES TOTAL MAN DAYS	REMARKS
1		Target Towing Channels BIBOOHRA Arty Range	12 Oct			14 Oct	2/4 Fd Coy			12	
2		KAIRI-DANBULLA Rd (497357 to 510399) Drains & Culverts	9 Oct			14 Oct	2/5 FD Coy			120	
3		Water Supply - Div Area	21 Sep			14 Oct	2/5 Fd Coy			114	Continuous
4		Forest Ranger	7 Sep			14 Oct	2/5 Fd Coy			6	Continuous
5		Accn for 2/153 Gen Tpt Coy	2 Oct			14 Oct	2/9 Fd Coy			10	
6		Constr Targets for DANBULLA Range	3 Oct			14 Oct	2/9 Fd Coy			10	
7		Constr Unloading Ramp for LST	6 Oct			14 Oct	2/25 Fd Pk Coy			50	
8		Grading Camp Roads			Continuous	14 Oct	2/25 Fd Pk Coy				Autopatrol and operation daily.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WAR DIARY.

WORKS REPORT RAE 7 AUST DIV for Week ending 21 Oct 44.

Ref Map GORDONVALE BARTLE FRERE

APPX "A" TO GEC5934 of 16 Jun 44

No.	PRIORITY	WORKS	DATE COMMENCED	PERCENTAGE COMPLETED	E.D.C.	DATE OF REPORT	UNIT EXECUTING	WORKING PARTIES DEMANDED.	WORKING PARTIES REPORTED	TOTAL MAN DAYS	REMARKS
1		Water Supply Div Area	17 Sep		Continuous	21 Oct	2/9 Fd Coy			84	
2		Grading Camp Rds	24 Sep		Continuous	21 Oct	2/25 Fd Pk Coy			92	
3		Forest Ranger	8 Sep		Continuous	21 Oct	2/9 Fd Coy			12	
4		Strengthening timber bridge 472233	19 Oct		21 Oct	21 Oct	2/4 Fd Coy			240	

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WAR DIARY

WORKS REPORT RAE 7 AUST DIV FOR WEEK ENDING 28 Oct 44

Ref Map GORDONVALE 1 inch.
BARTLE FRERE 1 inch

APPX "A"
TO WEC5934
of 16 Jun 44

SERIAL	PRIORITY	WORKS	DATE COMMENCED	PERCENTAGE COMPLETED	E.D.	DATE OF REPORT	UNIT EXECUTING	WORKING PARTIES DEMANDED.	WORKING PARTIES REPORTED	WORKING PARTIES TOTAL MAN DAYS	REMARKS
1		Water Supply Div Area	17 Sep	Continuous		28 Oct	2/9 Fd Coy			84	
2		Grading camp rds	24 Sep	Continuous		28 Oct	2/25 Fd Pk Coy			45	
3		Forrest Ranger	8 Sep	Continuous		28 Oct	2/9 Fd Coy			12	

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

APPENDIX 'D'

to

WAR DIARY

HQ RAE 7 AUST DIV

for

OCT 44

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

Subject : STAFF TABLES FOR FD COYS RAE.

HQ RAE 7 Aust Div
12/6/1106.

26 OCT 44.

2/4 Aust Fd Coy,
2/5 Aust Fd Coy,
2/6 Aust Fd Coy,
2/9 Aust Fd Coy,
2/25 Aust Fd Pk Coy (2 copies)
2 Aust Engr Sig Sec.
File
War Diary.

Herewith for your information, one copy of staff tables each for :

(a) Fd Coy with assaulting bde.

(b) Fd Coy with follow up bde.

(c) Fd Coy with reserve bde.

These tables can be considered as a guide only for engr planning within RAE 7 Aust Div.

Staff Tables for a Fd Pk Coy will be forwarded to you later.

E R Coulson Capt
for Lt-col
CRE 7 Aust Div .

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

S E C R E T

WAR DIARY

HQ RAE 7 AUST DIV

for

NOV 44

APPENDIX 'A' - ADM INSTRUCTIONS

'B' - TRAINING INSTRUCTIONS

'C' - WORKS REPORTS

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WAR DIARY or INTELLIGENCE SUMMARY.

Army Form G.2118.
(Adap ed.)

(Erase heading not required.)

Unit HQ RAE 7 AUST DIV *Date and Time.—From* 1 NOV 44 *To* 17 NOV 44

Place.	Date.	Hour.	Summary of Events and Information.	Remarks and references to Appendices, Diaries, &c.
KAIRI	1 Nov		Normal admin. Amphibious trg exercises continue at TRINITY BEACH	
	2 Nov		" " " " " "	
	3 Nov		" " " " " "	
	4 Nov		CRE returns from TRINITY BEACH	
	5 Nov		Church Parade. Rest Day	
	6 Nov		Bailey Br training film shown at night to ORs	
	7 Nov		Asst CRE moved to TRINITY BEACH	
	8 Nov		Bailey Br Training film shown at night to ORs	
	9 Nov		Normal administration.	
	10 Nov		" "	
	11 Nov		CRE moved to TRINITY BEACH	
	12 Nov		Church Parade. Rest Day.	
	13 Nov		All HQ offrs moved to TRINITY BEACH to view landing. Spr HOGNO promoted A/Cpl and marched out to Echelon & Records WARWICK as RAE unit clerk.	
	14 Nov		CRE returned from TRINITY BEACH	
	15 Nov		5 RAE Sjts marched out to RAETC WAGGA on replacement for instructor NCOs who have completed their tour of duty.	
	16 Nov		Normal administration.	
	17 Nov		" "	

64242 11.43 St 4506 A. H. Pettifer, Acting Govt. Printer.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WAR DIARY or INTELLIGENCE SUMMARY.

Army Form C. 2118 (adapted.)

(Erase heading not required).

Unit HQ RAE 7 AUST DIV *Date and Time.—From* 18 Nov 44 *To* 27 Nov 44

Place.	Date.	Hour.	Summary of Events and Information.	Remarks and references to Appendices, Diaries, &c.
KAIRI	18 Nov		Normal administration	
	19 Nov		Church Parade. Rest Day.	
	~~20 Nov~~ 19 Nov		Lt-Col N.T.JELBART marched in ex CI LHQ SME (Fd) to become CRE 7 Aust Div. Training film NL Pontoons shown to ORs all units.	
	20 Nov		Formal Mess for RAE and other representatives of other units held to farewell Lt-Col R.A.J.TOMPSON who is marching out to become CI LHQ SME (Fd).	
	21 Nov		Two CsRE visited coys at TRINITY BEACH and of br pls at GORDONVALE.	
	22 Nov		Lecture to offrs -coy comds and above by Lt-Col OVERELL - subject, employment of the Paratroop Bn.	
	23 Nov		Parade of all RAE units with arms held on RAE sports ground. Inspected by Lt-Col R.A.J.TOMPSON, who took the salute. New formed RAE Pipe Band led the troops on and off the parade ground. Lt-Col R.A.J.TOMPSON, OBE - CRE of this Division for nearly two years marched out to-day en route to become CI LHQ SME (Fd)	
	24 Nov		2/4 Fd Coy returned to KAIRI from GORDONVALE, and 2/9 Fd Coy moved from TRINITY BEACH to GORDONVALE.	
	25 Nov		Adjt attended DAAG's conference. 2/5 Fd Coy taking part in 25 Bde exercise.	
	26 Nov		Church Parade. Rest Day.	
	27 Nov		CRE inspected bde exercise.	

D. 161. 3.43.—1578. By Authority: L. F. JOHNSTON, Commonwealth Government Printer, Canberra.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WAR DIARY or INTELLIGENCE SUMMARY.

Army Form C. 2118
(adapted.)

(Erase heading not required).

Unit HQ RAE 7 AUST DIV Date and Time.—From 28 Nov 44 To 30 Nov 44

Place.	Date.	Hour.	Summary of Events and Information.	Remarks and references to Appendices, Diaries, &c.
KAIRI	28 Nov		CRE held conference of coy comds. C-in-C and Corps Comd visited div units. JAP mines made available to RAE for training.	
	29 Nov		Mine detectors Aust No. 2 have given trouble, all units instructed to have them overhauled.	
	30 Nov		Normal administration.	

D. 161. 3.43.—1578.

By Authority: L. F. JOHNSTON, Commonwealth Government Printer, Canberra.

AUSTRALIAN WAR MEMORIAL

AWM2020.71.1509

S E C R E T

APPENDIX 'A'

to

WAR DIARY

HQ RAE 7 AUST DIV

for

NOV 44

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

RAE 7 AUST DIV

ADM INSTR No 11.

FORMATION OF RAE PIPE BAND.

1. PIPE BAND A SEPARATE UNIT.

(a) Band will function as a unit under comd this HQ until embarkation, when it is proposed band pers will return to normal duty in their own units.

(b) Upon movement of RAE other than for embarkation, band pers and instruments will move as a unit att to this HQ.

(c) Band will normally train during normal working hours of RAE and at such other times as Band Master directs.

(d) All applns for services of Band will be made to the Adjt.

2. INSTRUMENTS HELD BY RAE UNITS.

Bagpipes	8 sets.	Drums -	Bass 2 No.
Mace	1 No		Tenor 1 No.
Bugles	2 No		Side 6 No
			Kettle 1 No.

3. PERS OF BAND.

(a) As shown in appx "A" att.

(b) NX13726 Sjt BIRSS J.G. is appointed Band Master.

(c) Pers will be appointed or removed only by this HQ.

(d) Membership of band will be a full time duty and band pers will NOT be called on for other duties.

(e) Pers will be rationed and quartered by their own units or att to another unit if their own is NOT inHQ area.

(f) Pers will report to Band Master and will care for their instruments and band property as he directs.

4. DUTIES OF BANDMASTER.

He will :

(a) Be in charge of pers and instruments, property etc.

(b) Be responsible for discipline, trg and performance of band.

(c) Prepare a detailed weekly trg syllabus and submit same to Adjt by 1200 hrs on previous Saturday.

(d) Maintain a daily roll book showing attendance of pers.

5. LEARNERS.

(a) Bandmaster will afford facilities to genuine learners and will supervise their practicing.

(b) Learners will not be excused normal duties or pdes, except if ordered to fill a temporary vacancy.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

6. RAE BUGLERS.

(a) Will not be a part of Pipe Band.

(b) Will carry out normal unit duties.

(c) RSM will arrange for use of their services with their unit when required.

(d) Band Master will arrange for their trg outside normal pde hours.

7. DATE OF FORMATION.

All pers shown in appx "A" will report to Bandmaster at HQ RAE 0800 hrs 2 NOV 44 less 2/6 Aust Fd Coy pers who will report on 13 NOV 44.

J.A. Coulson Capt
for Lt-col
CRE 7 Aust Div
1 NOV 1944

DISTRIBUTION.

2/4 Aust Fd Coy,
2/5 Aust Fd Coy,
2/6 Aust Fd Coy,
2/9 Aust Fd Coy.
2/25 Aust Fd Pk Coy (2)
2 Aust Engr Sig Sec.
RMO
Dental Unit
RSM
Bandmaster,
File,
War Diary (2)
Spares (2)

-0-0-

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

Appendix "A" to RAE 7 Aust Div
Adm Instr No 11 of 1 NOV 44.

PRIMARY FINAL SELECTION OF BANDSMEN.

Category		HQ RAE	2/4 Aust Fd Coy	2/5 Aust Fd Coy	2/6 Aust Fd Coy	2/9 Aust Fd Coy	2/25 Aust Fd Pk Coy
Players	Pipes	Spr STRATTON ✓	Sjt BIRSS X	-	-	Spr DONNEY ✓	Spr MacDONALD. ✓ AO
	Drums	-	-	-	Spr TEAGUE ✓	Spr DAVIS ✓	-
Learners	Pipes	-	Spr MacDONALDH ✓ Spr NEWELL	Spr LINDSAY Spr CAMBRIDGE	Spr GRAHAM ✓ Spr WRIGHT	Spr BRANT ✓	Spr MacDAIRMID ✓
	Drums	-	Spr McIVOR Spr GRAHAM EJ ✓	Spr HATTON	Spr ADAMS Spr MURRAY Spr BROWN	- Spr KING. ✓	~~Spr KING.~~

Informed 2/9. EAC
1 NOV 1944

AUSTRALIAN IMPERIAL FORCE.

RAE 7 AUST DIV

ADM INSTR No 12.

NCO STAFF FOR RAETC AND LHQ SME.

1. NCOs may be selected and moved direct from students at LHQ-SME or requested from units through this HQ.

2. At conclusion of tour of duty "A" class NCOs will be returned to units upon arrival of replacement NCOs at RAETC or LHQ SME.

3. Temporary rank granted ~~should~~ during tour of duty should be withdrawn by school before students are RTU.

4. LHQ directs that all "A" class instrs X-list from a unit will be returned to that unit despite unit's objection on grounds of age, unsuitability, undesirability etc.

5. Accordingly NCOs returning to RAE 7 Aust Div will be posted to their own units.

6. If NCOs are acceptable but carry higher temporary rank than desired, units will immediately by casualty return reduce NCO to substantive or higher temporary rank as desired.

7. If NCOs are NOT acceptable to unit, following action should be taken :

   (a) Apply for medical board if RMO concurs.

   (b) Show full details of each NCO on W3009 each week incl reason for unsuitability etc (See 7 Aust Div RAE Adm Instr No 1 dated 27 OCT 44"Weekly" sec, serial 2 and "NOTES"on Adm Instr No 1 dated 30 OCT 44, first para).

   (c) Take action for reversion as set out in RAE 7 Aust Div Adm Instr No 9 "Precedure for reduction in rank of unsatisfactory NCOs". Arrange for efficiency tests to be carried out in CRE's presence as soon as possible.

8. When Instr NCOs are received back by unit and are surplus in rank, such NCOs may be carried surplus until a vacancy occurs for absorption or until otherwise disposed of.

A Coulson Capt for Lt col
CRE 7 Aust Div

11 NOV 44.

DISTRIBUTION.

2/4 Aust Fd Coy,
2/5 Aust Fd Coy,
2/6 Aust Fd Coy,
2/9 Aust Fd Coy,
2/15 Aust Fd Coy,
2/25 Aust Fd Pk Coy (2 copies),
2 Aust Engr Sig Sec,
RSM,
File,
War Diary (2),
Spares (2).

-o-o-

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

APPENDIX 'B'

to

WAR DIARY

HQ RAE 7 AUST DIV

for

NOV 44

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

AUSTRALIAN IMPERIAL FORCE.

Subject : NCO TRAINING.

HQ RAE 7 Aust Div
3/02/1335.

27 NOV 44.

2/4 Aust Fd Coy,
2/5 Aust Fd Coy,
2/6 Aust Fd Coy,
2/9 Aust Fd Coy,
2/25 Aust Fd Park Coy,
2 Aust Engr Sig Sec,
RSM,
Copy for Asst CRE.

1. Instr 3/02/1265 of 17 NOV is cancelled by RES 1374 of 25 NOV 44.

NCO CLASSES.

2. Classes for NCOs will be resumed 29 NOV 44.

3. Classes will be conducted by RSM, daily from Mondays to Fridays from 1500 hrs to 1630 hrs.

NCOs to ATTEND.

4. Five or six NCOs up to cpls from each coy in camp will parade. The same NCOs will attend for one week, a new class being commenced each Thursday. Coys will endeavour to make available each day, a senior NCO to assist the RSM. It is requested that CSMs be made available whenever possible, to ensure a high standard of training and to enable them to see the proficiency of their coy NCOs.

SUBJECTS TO BE COVERED.

5. The RSM will prepare a five day syllabus for instruction in :

(a) Squad drill without arms
(b) Squad drill with arms.
(c) Platoon drill.

CONDUCT OF CLASSES.

6. Of each lesson, 30 minutes will be spent by the RSM, detailing movements and practising the whole squad in them. The class will then be broken up into coy squads under their respective senior NCOs and the individuals practised in turn, in detailing the movements and giving orders.

7. The RSM and Coy Asst Instructors will constantly bear in mind that the object of the course is to smarten up NCOs in bearing, movement and giving orders.

C.W. Harper Maj
Lt col
for
CRE 7 Aust Div

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

AUSTRALIAN IMPERIAL FORCE.

Subject : TRAINING.

Hq RAE 7 Aust Div
3/02/1346
29 Nov 44.

2/4, 2/5, 2/6, 2/9, 2/15 Aust Fd Coys,
2/25 Aust Fd Pk Coy,
2 Aust Engr Sig Sec,
RSM.

DAIBULLA RANGE.

2/5 Aust Fd Coy	10 Dec.
2/9 Aust Fd Coy	29 Dec.
2/6 Aust Fd Coy	30 Dec.
2/4 Aust Fd Coy	31 Dec.

MINIATURE RIFLE RANGE

2/5 Aust Fd Coy	4 Dec.
2/9 " " "	5 Dec.
2/9 " " "	6 "
2/9 " " "	7 "
2/5 " " "	8 "
2/5 " " "	9 "
2/5 " " "	11 "
2/9 " " "	12 "
2/9 " " "	13 "
2/25 Aust Fd Pk Coy	14 "
2/25 " " " "	15 "
2/25 " " " "	16 "
2/25 " " " "	18 "
HQ RAE & 2 Engr Sig Sec	19 "
2/6 Aust Fd Coy	20 "
2/6 Aust Fd Coy	21 "
2/4 " " "	22 "
2/4 " " "	23 "
2/9 " " "	25 "
2/9 " " "	26 "
2/6 " " "	27 "
2/6 " " "	28 "
2/4 " " "	29 "
2/4 " " "	30 "

BAILEY BRIDGE

2/15 Aust Fd Coy	4 to 6 Dec.
Reserved for Div Exercise	7 to 11 Dec.
2/9 Aust Fd Coy	12, 13 Dec.
Reserved for Div Exercise	14 to 18 Dec.

(Further allotment to be notified later).

C.H.G. Harper for
Lt-Col
CRE 7 Aust Div

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WAR DIARY

RAE 7 AUST DIV.

TRAINING PROGRAMME FOR WEEK ENDING 5 NOV 44.

Date	2/4 Aust Fd Coy	2/5 Aust Fd Coy	2/6 Aust Fd Coy	2/9 Aust Fd Coy	2/25 Aust Fd Pk Coy	Remarks.
Mon 30 OCT	Beach and Swamp roadways (Two periods daily on revision of elementary fd engineering.	Amphibious trg under comd 25 Aust Inf Bde.	Bailey Br.	Beach roadways and mine clearance	Functions of Fd Pk Coy	
Tue 31				Route march		
Wed 1 Nov				Beach roadways		
Thu 2				Route March		
Fri 3				Beach roadway and mine clearance		
Sat 4						
Sun 5	Rest Day		Rest Day	Rest Day		

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WAR DIARY.

RAE 7 AUST DIV

TRAINING PROGRAMME FOR WEEK ENDING 12 NOV 44

Date	2/4 Aust Fd Coy	2/5 Aust Fd Coy	2/6 Aust Fd Coy	2/9 Aust Fd Coy	2/25 Aust Fd Pk Coy	Remarks
Mon 6 Nov	Amphibious Trg with 18 Aust Inf Bde	Return from Amphibious Trg.	Bailey Bridge	Amphibious Trg with 18 Aust Inf Bde	Function of Fd Pk Coy.	
Tue 7 Nov		Water Supply, Mines and mine-fields. Revision of elementary engineering				
Wed 8 Nov						
Thu 9 Nov						
Fri 10 Nov						
Sat 11 Nov						
Sun 12 Nov		Rest Day	Rest Day			

6 or 7 Nov, 1900 hrs:- Film, Bailey Bridge.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

RAE 7 AUST DIV

TRAINING PROGRAMME FOR WEEK ENDING 26 NOV 44.

Date	2/4 Aust Fd Coy	2/5 Aust Fd Coy	2/6 Aust Fd Coy	2/9 Aust Fd Coy	2/25 Aust Fd Pk Coy	Remarks.
Mon 20 NOV	Wet Bridging at GORDONVALE	Special Water Supply Trg.	Bailey Br.	Trg and experimenting on problems in amphibious ops - TRINITY BEACH.	Functions of Fd Pk Coy.	
Tue 21 "						
Wed 22 "						
Thu 23 "						
Fri 24 "		Assisting 25 Bde Exercise.				
Sat 25 "						
Sun 26 "			Rest Day.			

APPENDIX 'C'

to

WAR DIARY

HQ RAE 7 AUST DIV

for

NOV 44

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WORKS REPORT RAE 7 AUST DIV FOR WEEK ENDING 4 NOV 44 Ref Map GORDONVALE 1 inch

APPX "A" TO WD 5934 of 16 Jun 44

WAR DIARY

SERIAL	PRIORITY	WORKS	DATE COMMENCED	PERCENTAGE COMPLETED	E.D.	DATE OF REPORT	UNIT EXECUTING	WORKING PARTIES DEMANDED.	WORKING PARTIES REPORTED	WORKING PARTIES TOTAL MAN DAYS	REMARKS
1		Water supply Div Area	17 Sep	Continuous		4 Nov	2/6 Fd Coy			24	
2		Forest Rangers	8 Sep	Continuous		4 Nov	2/25 Fd Pk Coy			12	
3		Grading Camp Roads	24 Sep	Continuous		4 Nov	ditto			59	

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WORKS REPORT FOR RAE 7 AUST DIV FOR WEEKING ENDING 11 Nov 44

Ref Map GORDONVALE 1 inch

SERIAL	PRIORITY	WORKS	DATE COMMENCED	PERCENTAGE COMPLETED	E.D.C.	DATE OF REPORT	UNIT EXECUTING	WORKING PARTIES DEMANDED	WORKING PARTIES REPORTED	WORKING PARTIES TOTAL MAN DAYS	APPX "A" TO GEN 5021 of 16 Jun 44 REMARKS
	1	Water Supply Div area	17 Sep	Continuous		11 Nov	2/6 Aust Fd Coy			84	
	2	KOALA CLUB Water Supply	4 Nov	Continuous		11 Nov	2/6 Aust Fd Coy			7	
	3	Maintenance roads in Camp Area	24 Sep	Continuous		11 Nov	2/25 Aust Fd Pk Coy			7	
	4	Forest Rangers	24 Sep	Continuous		11 Nov	2/25 Aust Fd Pk Coy			6	

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

S E C R E T

WAR DIARY

HQ RAE 7 AUST DIV

for

DEC 44

APPENDIX	'A'	-	ADM ORDERS
	'B'	-	OP ORDERS
	'C'	-	TRAINING INSTRUCTIONS
	'D'	-	SIG COMMS - RAE

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WAR DIARY or INTELLIGENCE SUMMARY.

Army Form C. 2118 (Adapted.)

(Erase heading not required).

Unit HQ RAE 7 AUST DIV *Date and Time.—From* 1 DEC 44 *To* 21 DEC 44

Place.	Date.	Hour.	Summary of Events and Information.	Remarks and references to Appendices, Diaries, &c.
KAIRI	1 Dec		Normal administration.	
	2 Dec		Adjt attended usual DAAG's conference.	
	3 Dec		Church Service. Rest Day.	
	4 Dec		CRE visited 2/9 Fd Coy at GORDONVALE, and 2/15 Fd Coy at TRINITY BEACH.	
	5 Dec		CE 1 Aust Corps visited HQ RAE. CRE on recce for exercise 'RAMPART'.	
	6 Dec		CRE visited 1 Aust Corps for conference with CE.	
MALANDA AREA	7-11 Dec inclusive		Exercise 'RAMPART'. HQ RAE moved out on this exercise and left small rear party only at KAIRI. Moved out on 7 Dec and returned to KAIRI 11 Dec.	
KAIRI	12 Dec		E-in-C and CE 1 Aust Corps visited RAE 7 Div for lunch.	
	13 Dec		Normal administration.and preparation for exercise 'FESTIVE'	
MALANDA AREA	14 to 18 Dec inclusive		Exercise 'FESTIVE'. HQ RAE moved out leaving small party only at KAIRI. Moved out on 14 Dec and returned on 18 Dec.	
KAIRI	19 Dec		Normal administration. Preparation for sports meeting.	
	20 Dec		Selection of RAE teams etc.	
	21 Dec		RAE Pipe Band mounted the regtl guard for first time in this area. 7 Aust Div sports meeting held in KAIRI area. RAE fielded combined team, but exercises interfered with selection and training	

D. 161. 3.43.—1578.

By Authority: L. F. JOHNSTON, Commonwealth Government Printer, Canberra.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WAR DIARY or INTELLIGENCE SUMMARY.

Army Form C.2118
(Adapted.)

(Erase heading not required).

Unit HQ RAE 7 AUST DIV *Date and Time.—From* 21 DEC 44 *To* 31 DEC 44

Place.	Date.	Hour.	Summary of Events and Information.	Remarks and references to Appendices, Diaries, &c.
KAIRI	21 Dec (contd)		of our best team. Weather overcast, several heavy showers. Luncheon served to all ranks on the ground under unit arrangements.	
	22 Dec		Normal administration.	
	23 Dec		" "	
	24 Dec		Church Parade. Rest Day.	
	25 Dec		HQ Ors served Xmas dinner at mid-day in customary manner, CRE and offrs being present. Offrs held Xmas dinner at evening meal.	
	26 Dec		Additional Rest day. HQ ORs sent on organised trips to various beauty spots.	
	27 Dec		The adjt (Capt E.O.COULSON) and 2 i/c 2/4 Fd Coy (Capt W.H.ROUSE) temporarily exchanged postings in order to give Capt COULSON fd experience.	
	28 Dec and 29 Dec		Routine admin and preparation for RAE swimming carnival at LAKE EACHAM.	
	30 Dec		RAE swimming carnival at LAKE EACHAM. Visitors incl CE, Maj LITTLE Capt TAYLOR of 1 Aust Corps, CRE Corps Tps & Asst CRE 9 Div. Competition was won by 2/4 Aust Fd Coy. Weather was delightful, Luncheon was served to all ranks at the Lake. Othe visitors to the Lake watched with interest. All facilities placed in position by RAE were removed immediately after the sports.	
	31 Dec		Church Parade. Rest Day.	

D. 161. 3.43.—1578. By Authority: L. F. JOHNSTON, Commonwealth Government Printer, Canberra.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

APPENDIX 'A'

to

WAR DIARY

HQ RAE 7 AUST DIV

for

DEC 44

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

Exercise "RAMPANT".

S E C R E T.

Copy No....7....

HQ RAE 7 Aust Div.

Adm Order No 1.

Ref Maps : Bartle Frere 1 inch

Gordonvale 1 inch

Dress

(a) Own Tps - Battle Order. (Hats khaki fur felt)

(b) Enemy - Battle Order. (Hats fur felt with white hat band).

Blankets

(a) One blanket per man will be carried in bulk under unit arrangements.

(b) Extra blankets, if required, will be brought fwd under arrangements Div AASC.

Rations.

(a) One emergency ration will be carried on the man.
(b) Rations for consumption during period of exercises will be fresh.

Amn

(a) AASC are arranging deliveries of amn required prior to exercise.
(b) During course of exercises amn expenditure will be calculated by units and replenishment demanded. AASC are arranging sup of dummy amn boxes for this purpose.
(c) AP - vicinity track junc 465125 opens 071800K closes 072000K.

Medical

(a) 2 mot ambs of 8 Aust MAC are being allotted to enemy Comd for evacuation of real casualties to 2/2 Aust CCS by the shortest route. These vehs are to be treated as neutral vehs.
(b) All other casualties are being evacuated by normal med channels MDS thence true casualties to 2/2 Aust CCS by mot ambs of 8 Aust MAC.
(c) Token casualties are being cleared from MDS to Div Reception Camp at discretion CO Fd Amb.
(d) 2/6 Aust Fd Amb are establishing Ambulance Car Post at rd junc 423180 by 070800K
(e) On completion of move post is rejoining MDS.
(f) Casualties during move are being evacuated direct to 2/2 Aust CCS.
(g) HQ Coy 2/6 Aust Fd Amb is establishing MDS vicinity 454123 on arrival in bivouac area.
(h) Casualties are being cleared from Div Tps and Bde bivouac areas direct to MDS.
(i) 2/5 Aust Fd Amb reverts from 18 Aust Inf Bde comd to ADMS as from 071900K.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

Hygiene

(a) Units will construct shallow trench latrines at all halts and div areas and will ensure such trenches are filled in and suitably marked before leaving the area.
(b) All refuse will be disposed in pits and covered.
(c) Full anti-malarial precautions including the use of mosquito nets will be observed by all ranks.
(d) Strict use and proper application of anti mite fluid will be observed (if supplies of fluid are available).
(e) Units will ensure that all areas occupied during course of exercises are left clear.

Care of Private Property.

Units will ensure that every care is taken to avoid damage to private property.

(a) Farm buildings and immediate surroundings will be out of bounds.
(b) Fences may be cut, but any gaps will be picketed until repaired. Repairs are a unit responsibility.
(c) All weapon pits etc will be filled in and turf replaced before leaving areas.
(d) Before leaving any area it will be the responsibility of units to ensure that all fires are completely extinguished.
(e) Area NORTH of track 464130 - 480129 up to and incl BROMFIELD SWAMP is out of bounds to all ranks.
(f) Units will issue definite orders to implement the instrs contained in sub paras (a) to (e) above.

POL AND DERV.

(a) Res in vehs

Trucks ¼ ton 4 x 4	4 gals
Trucks 15 cwt or equivalent.	8 gals
Trucks 3 ton or equivalent.	12 gals

(b) Replenishment

Normal procedure.

Units will carry own requirements of DERV.

Water.

(a) Unit WE water lorries will move with units.

(i) For inf non-operational water lorries may be used.
(ii) For units other than inf, only WE water vehs will be used.

(b) All water used on exercises will be treated before consumption.

(c) Units will ensure that sufficient water tanks are left filled in camp areas to provide water for rear parties.

Engr Stores.

RAE dump remains at present location.

Sal.

Div Sal centre remains present location.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

PW.

(a) Div PW cage located at rd junc 468235.
(b) DAPM 7 Aust Div will be responsible for :-
(i) establishment and guarding of Div PW cage.
(ii) escorting PWs back to Div PW cage.

Rfts

Rfts will be drafted fwd under Div arrangements.

Disposal of Tp Carrying Tpt.

AASC and Engr Tp carrying vehs will return to KAIRI area on completion of mov.

Representation of fire

(a) Tps taking part By blank amn and 2" mortar smoke bombs.
(b) Enemy Will also fire LMGs and MMGs into safety pits, and flash mirrors to indicate direction of fire.
(c) Umpires Will use Aldershot and 69 (Bakelite) grens and arrange for firing of explosives to indicate arty fire tk a mines of both sides in accordance with fire plans and mov over minefields.
(d) Allotment of additional trg amn from the GOC's "Pool" will be advised separately.
(e) 21 Aust Inf Bde flag system of umpiring will be used for exercise "RAMPANT".

Neutral Pers and Vehs.

(a) Neutral vehs will fly a white flag.
(b) Neutral pers will wear a white armband.

Safety Precautions.

(a) No hand to hand fighting will be allowed and umpires will control attacks accordingly, particularly during the final assault.
(b) Blank amn will not be fired at pers within 50 yards range.
(c) Aldershot grens will not be thrown directly at pers.
(d) 2" Mortar smoke bombs will be fired to burst at least 100 yds short of the nearest tps.
(e) HE will not be fired at a distance from tps of less than 10 yds.
(f) Enemy comd will be responsible for enemy safety precautions particularly in connection with the firing of live amn into pits.
(g) Apart from 2" Mortar Smoke bombs, live amn will not be carried by other than enemy dets responsible for firing into safety pits.
(h) 69 (Bakelite) Grens will not be exploded within 25 yds of pers.

Mov.

Mov of units will be in accordance with Appx "A" att.

Biv Area and Traffic circuits.

Units will be led by own guides who know area to unit biv areas. Biv area and traffic circuits are shown in appx "B" att.

Rear Parties.

Minimum security parties will be left in all unit areas.

Postal.

7 Aust Div will arrange mail deliveries during course of exercises.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

Div Tps.

(a) Div Tps at present under comd 18 Bde will revert to Div control on arrival and will be available to sp subsequent actions.

(b) 2/6 Aust Fd Coy will be under comd 21 Bde for mov.

AA Protection.

There appears little danger of any serious interference with the move and no AA units are available, but Brens will be dispersed throughout colns and will be prepared to come into action if necessary.

ACK.

E A Coulson Capt.
Adjt RAE 7 Aust Div.

Signed 1700 hrs.

5 DEC 44.

Issued by Hand.

Distribution.	Copy No.
2/5 Aust Fd Coy	1
2/6 Aust Fd Coy	2
2/9 Aust Fd Coy	3
2/25 Aust Fd Coy	4
2/55 Aust LAD.	5
2 Aust Engr Sig Sec	6
CRE	7
File	8
War Diary	9-10

-o-o-o-

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

SECRET.

EXERCISE RAMPANT.

RAE 7 Aust Div Adm Order No 1.
Appx "A".

MOVEMENT TABLE.

1. SP - Rd junc 478334
2. Routes - See ~~Trace 2 Att~~. Appx "B" Att.
3. VTM & MIH - Convoys 1 to 4 and 6 to 7 - 20 VTM
   15 MIH
   - 20 VTM
   8 MIH
4. Marshalling Area - KAIRI rd 478335 - 479349
5. Debussing Area - 424179 - 451186. Units mov by foot from Debussing area to Bivouac Area. After debussing, vehs other than unit vehs return for next lift.
6. Unit vehs mov direct to Bivouac Areas.
7. Recce party HQ 7 Aust Div will move independently at a time to be notified to DAPM.

Ser No 4	Fmn or unit	Pers	Stores	Guns	Fmn or Unit Vehs	Additional Tpt Allotted				Convoy No	Leave Unit Lines	Leading veh passes SP	Convoy clears SP	Bde or Unit appointing OC Convoy.
						No	Type	Supplied by	Report Bde or Unit by					
1	Adv Party HQ RAE	12			3					4	071510K	071530K	071539K	HQ 7 Aust Div
2.	2/6 Aust Fd Coy less 1 Pl	175	43		19					5	071537K	071600K	071625K	2/9 Armd Regt.
3.	HQ RAE 7 Aust Div	14	2		4					7	071910K	071927K	07 2030K	2/5 Aust Fd Regt.
4.	2/9 Aust Fd Coy	236	42		32					7	071912K	"	"	"
5.	2/25 Aust Fd Pk Coy	68	119		41					7	071914K	"	"	"

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

SECRET

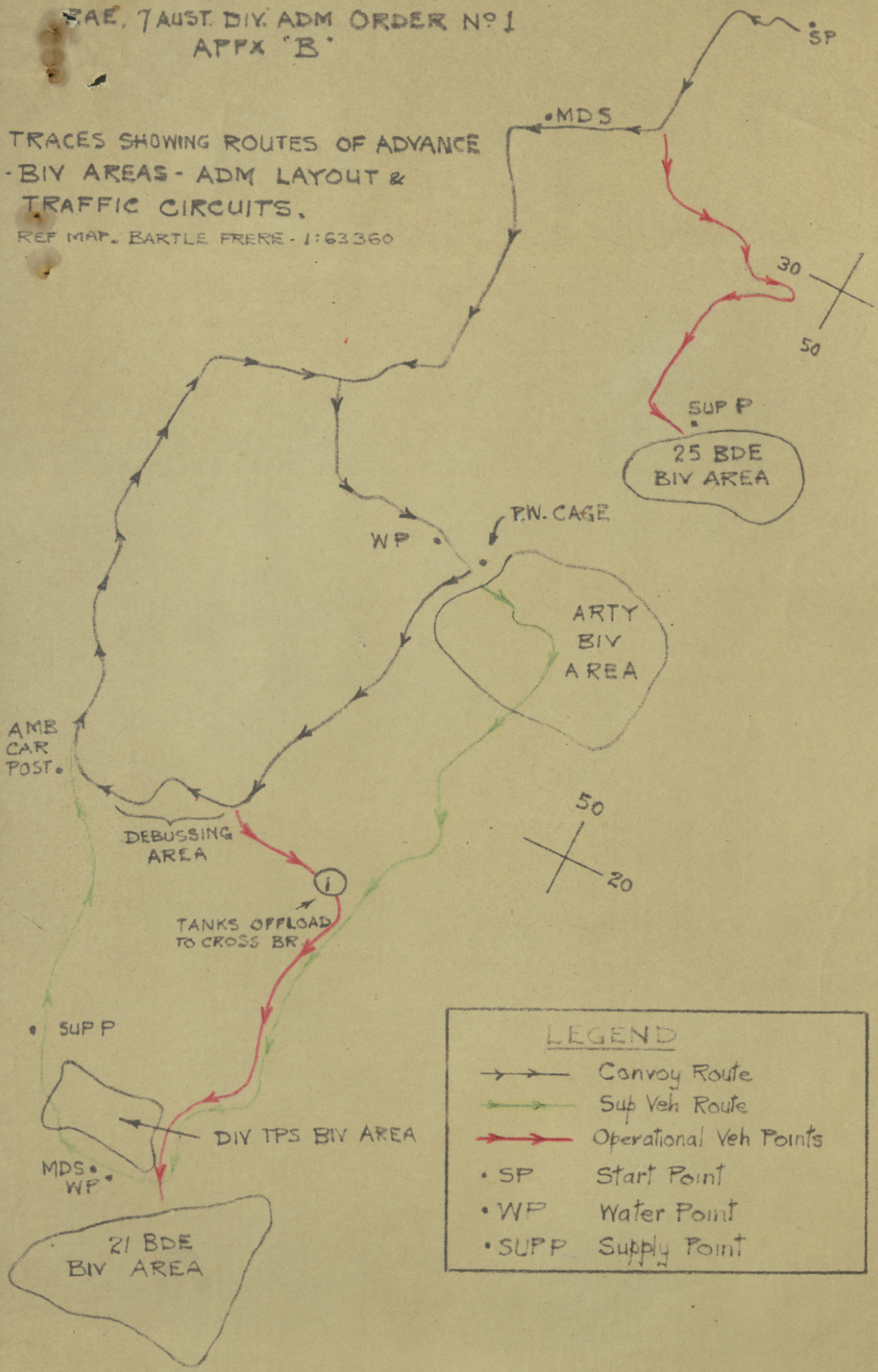
EXERCISE RAMPANT

HAE, 7 AUST. DIV. ADM ORDER No. 1

APPX "B"

TRACES SHOWING ROUTES OF ADVANCE - BIV AREAS - ADM LAYOUT & TRAFFIC CIRCUITS.

REF MAP. BARTLE FRERE - 1:63360



AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

APPENDIX 'B'

to

WAR DIARY

HQ RAE 7 AUST DIV

for

DEC 44

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

EXERCISE SECRET.

Copy No ..7.....

RAE 7 AUST DIV OO No 2.

Ref Maps. :

GORDONVALE, one inch

BARTLE FRERE, one inch.

1. INFORMATION.

Enemy as at 130900K

21 Aust Inf Bde have maintained contact with enemy posns during night 12/13 dec by active patrolling. Patrols by 2/14 Aust Inf Bn on right flank have found enemy withdrawing rapidly from their SOUTHERN posns. Patrols by 2/27 Aust Inf Bn on left flank found that enemy have withdrawn from LAKE EACHAM to high ground to EAST. Tac R 130600K shows enemy posns on gen line from 525115 523121 526125 529131 535135 533142 532155 527161 540176 540190 548200 550211 559220 563227 577232 587237 592249. 21 Aust Inf Bde. 2/14 Aust Inf Bn are holding the line 518115 thence astride the road leading NORTH to 523137 thence NORTH along spur to creek junc at 524157. 2/16 Aust Inf Bn from rd junc 486150 along rd NE to house 509168 thence to house 514178 (.) 2/27 Aust Inf Bn from X rds 524183 thence along rd NE to rd bend at 541208 thence NE to junc rd and telephone line 555234 (.) 21 Aust Inf Bde HQ located 504197 with CP 528207.

Own Tps.

7 Aust Div OOB available BATTLE BOARD RAE HQ.

7 Aust Div is moving to Mt WEERIMBA - SEVEN SISTERS areas NOT before 140300K. 18 Aust Inf Bde to Mt WEERIMBA and 25 Aust Inf Bde to SEVEN SISTERS.

TOPOGRAPHY.

Mt WEERIMBA - SEVEN SISTERS area is of red basaltic soil, heavy going for MT in wet weather.

The roads on likely lines of advance of 18 Bde are unmade and have been worn or eroded into tracks and ruts in places 4' to 5' deep. Grades up to 1 in 5. The nearest gravel is at WONGABEL, 395186 HERBERTON one inch. Brs in general will NOT carry tanks, and although bye-passes can be constructed in most cases, the ck beds may have to be corduroyed.

The roads on likely lines of advance of 25 Bde are generally in good condition.

2. INTENTION.

RAE 7 Aust Div will move with 7 Aust Div and assist in further operations.

3. METHOD.

In sp 18 Aust Inf Bde	-	2/4 Aust Fd Coy less one pl.
Under comd 18 Aust Inf Bde.	-	One pl, 2/4 Fd Coy.
In sp 25 Aust Inf Bde.	-	2/5 Aust Fd Coy less one pl.
Under comd 25 Inf Bde.	-	One pl 2/5 Aust Fd Coy.
CRE's reserve.	-	2/9 Aust Fd Coy. 2/25 Aust Fd Pk Coy.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

2. METHOD (Cont)

2/4 and 2/5 Aust Fd Coys.

Responsible for fwd recces, assistance to tks and passage of obstacles.

Will be prepared, subject to op commitments to assist draining and gravelling lines of advance.

Will carry explosives and mines allocated for exercise.

Will make available for gravel cartage, as many tipping trucks as possible.

Water sup withingBde areas and sectors.

2/9 Aust Fd Coy.

Will be prepared for rd constr, and replacement of eqpt brs with permanent structures.

REsponsible for water supply for Div HQ and Div tps.

2/25 Aust Fd Pk Coy.

Will have on wheels, one div set of BAILEY Br. If erected another set will immediately be placed on wheels.

Will have available :

Assault Boats.	30
R.S.J. Brs. 30 ft.	1
do do 35 ft.	2

2/55 Aust LAD will move with 2/25 Aust Fd Pk Coy.

Allotment of Mech Eqpt.

2/4 Aust Fd Coy -	Autopatrol TD18 Dozer.
2/5 Aust Fd Coy -	Trailer Grader TD18 Dozer.
2/9 Aust Fd Coy -	Autopatrol TD18 Dozer D4 Dozer.
Quarry operation -	TD18 Dozer. D4 Dozer. Mech Shovel. Ripper.

3. ADM

Issued separately.

4. INTERCOMN.

Moves of RAE HQ will be notified by message.

Comn by W/T will be established on breaking of wireless silence, on the following group using Wireless Sets No 11:

CRE
Adv RAE
2/4 Aust FdCoy
2/5 Aust Fd Coy
2/9 Aust Fd Coy
~~2/9 Aust Fd Coy~~
2/25 Aust Fd Pk Coy.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

4. INTERCOMN. (Cont).

Comn by line to Adv RAE will be established by 2/25 Aust Fd Pk Coy and 2/9 Aust Fd Coy on opening of Adv RAE.

Wireless silence until further notice.

2/5 Aust Fd Coy and 2/4 Aust Fd Coy will report at least every 2 hrs to Adv RAE, 2/5 Aust Fd coy on the even half hrs, and 2/4 Fd Coy on the ½ and ¾ hrs.

5. APPENDIX "A".

Trace showing known dispositions of enemy and 21 Bde and Enemy Arty Registrations is att as Appendix "A".

ACK.

Lt col
CRE 7 Aust Div.

METHOD OF DISTRIBUTION. :

TIME OF SIGNATURE : 2045 hrs 13 DEC 44.

DISTRIBUTION.	Copy No.
2/4 Aust Fd Coy	1
2/5 Aust Fd Coy	2
2/9 Aust Fd Coy	3
2/25 Aust Fd Pk Coy	4
CRE	5
~~XXX~~ File	6
War Diary	7 - 8

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

TRACE 1

Attd 7 Aust Div OO. 101

KNOWN DISPOSITIONS OF ENEMY & 21 BDE & ENEMY ARTY REGISTRATIONS



APPENDIX 'C'

to

WAR DIARY

HQ RAE 7 AUST DIV

for

DEC 44

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

AUSTRALIAN IMPERIAL FORCE

RAE 7 AUST DIV TRG INSTR. NO 5

HQ RAE 7 Aust Div
3/02/1386
26 Dec 44

JANUARY TRG OBJECTIVE

1. In accordance with 7 Aust Div policy, the object of training during January will be to achieve a high individual standard, in readiness for bde and div exercises.

2. RAE trg will include;

(a) Regt and weapon trg.
(b) Bailey Br construction.
(c) Laying and recording minefields.
(d) Gapping and clearing minefields.
(e) Laying ARC Mesh roadway.
(f) Construction of ARC Mesh assault brs.
(g) Fwd engr recce.
(h) Night trg in b,c,d,f,& g
(i) Route marches.
(j) Gas trg.
(k) At least two Coy exercises extending over two nights to be held. (Details to be approved by this HQ prior to exercise.)

3. In all trg particular attention will be paid to control by officers and N.C.O.s and correct drill by sappers.

REGT AND WEAPON TRG

4. The equivalent of two hours per day will be aimed at in syllabus.

BAILEY BRIDGE CONSTRUCTION

5. Bailey Br training willbe carried out at two sites:
(a) Site 1 488386 (GORDANVALE)
(b) Site 2 508385 (GORDANVALE)

6. 2/25 Aust Fd Pk Coy will provide one div set at each site.

7. Coys may carry out training at other sites during their period with the equipment, but notification of site and request for equipment to be delivered to an RV must be lodged with this HQ, 48hours before requested time of delivery. (This will also be used as an exercise for Bridging Pl)

MINEFIELDS

8. Trg will be in accordance with RAE 6 Aust Div Tech Instr No 10.
9. Nothing short of a perfect drill must be the aim for both laying mines and gapping minefields by day and by night.

ARC MESH

10. Trg in roadways will be in accordance with RAE 7 Aust Div Tech Instr No 5.

11. All ranks are to be trained in rapidly spanning wet and dry gaps with Class 2 ARC Mesh suspension br.

12. ENGR RECCE

OFFICERS AND N.C.O.s in particular will be exercised in patrolling collecting information and reporting concisely but with definite recommendations and alternatives.

13. GAS TRG

Gas trg will include recognition of gases, care and use of personal eqpt, and simple first aid.

PHYSICAL FITNESS

14. All ranks will be kept at a high standard of physical fitness by frequent all day route marches.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

AUSTRALIAN IMPERIAL FORCE

RAE 7 AUST DIV TRG INSTR No 5 (Page 2)

FD PK TRG

15. 2/25 Aust Fd Pk Coy will carry out ex reises in:

(a) Moving and esta blishing wkshops.
(b) Moving and establishing stores dumps.
(c) Convoys with Br Eqpt
(d) Marshalling and dispersing Br vehicles.

RAE DEMONSTRATION

16. 18 Jan has been tentatively fixed for a demonstration by RAE, and will probably be held in the vicinity of DANBULLA RIFLE RANGE.

17. Demonstration will be given as follows.

2/4 Aust Fd Coy - ARC Mesh assault Br
2/5 Aust Fd Coy - Gapping minefields
2/6 Aust Fd Coy - Constructing approaches with mech eqpt and by hand.
2/9 Aust Fd Coy - Bailey Br construction

18. Further details will be issued in a separate instruction.

DANBULLA RIFLE RANGE

19. Allocation of dates for rifle practice will be notified when received from Div.

SYLLABUSES

20. Coys will submit the following syllabuses:

(a) On each Monday by 1800 hrs, an outline syllabus for the week commencing the following Monday.

(b) On each Saturday by 1800 hrs a detailed syllabus for the week commencing on the following Monday.

ALLOCATION OF EQPT

21 The allocation of eqpt etc for January is given in Appx A.

22. For ARC Mesh the Coy indicated will have first call, but after their demands are satisfied, other Coys may draw supplies if available.

23. All stores except the Bailey Br will be returned to the Field Park by 1800 hrs on the last day allocated.

24. Bailey Br will be left stacked at the respective sites.

C.H.J. Harper Maj
for Lt-col
CRE 7 Aust Div

Distribution

2/4 Aust Fd Coy
2/5 Aust Fd Coy
2/6 Aust Fd Coy
2/9 Aust Fd Coy
2/25 Aust Fd Pk Coy
Asst CRE
7 Aust Div
CE 1 Aust Corps
War Diary
File

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

7 Aust Div Trg Instr No 5

APPENDIX "A"

Allocation of Equipment and areas

Date	2/4 Aust Fd Coy	2/5 Aust Fd Coy	2/6 Aust Fd Coy	2/9 Aust Fd Coy	2/2? Aust Fd Pk Coy
1 Jan	ARC Mesh 500 A Tk Mines	500 A Tk Mines Miniature R.Range	Bailey Br, site 2	Bailey Br, site 1	
2	do	do	do	do	
3	do	do do	do	do	
4	do	do do	do	do	
5	do + Miniature R.Range	do 500 A Tk Mines	do	do	
6	do do do	do	do	do	
7			do	do	
8					
9	Bailey Br site 1 + Min.R.R.	Bailey Br site 2	500 A Tk Mines ARC Mesh.	500 A Tk Mines	
10	do do	do	do	do	
11	Bailey Br site 1	do	do + Min R.R.	do	
12	do	do	do	do	
13	do	do	do do	do	
14			do do	do	
15					
16	ARC Mesh	1000 A Tk Mines	Bailey Br site 1	Bailey Br site2 Min R.R.	
17	do	do	do	do do	
18	do	do	do	do do	
19	do	do	do	do do	
20	do	do	do + Min R.R.	Bailey Br Site 2	
21			do do	do	
22	Bailey Br site 2	Bailey Br site 1	500 A Tk Mines Min R.R.	500 A Tk Mines ARC Mesh	
23	do	do	do do	do	
24	do	do	500 A Tk Mines	do . MINIATURE R.RANGE	
25	do	do	do	do do	
26	do	do	do	do do	
27	do	do	do	do do	
28					
29	500 A Tk Mines	500 A Tk Mines ARC Mesh	Bailey Br Site 2	Bailey Br site 1 Min.R.R.	
30	do	do	do	do	
31	do	do	do	do	

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

RAE 7 Aust Div Trg Instr No 5

Appendix "A"

ALLOCATION OF EQUIPMENT AND AREAS

Date	2/4 Aust Fd Coy	2/5 Aust Fd Coy	2/6 Aust Fd Coy	2/9 Aust Fd Coy	2/25 Aust Fd Pk Coy
1 Jan	ARC Mesh 500 A Tk Mines	500 A Tk Mines Min.R ifle R.	Bailey Br site 2	Bailey Br site 1	
2	do	do do	do	do	
3	do	do do	do	do	
4	do	do do	do	do	
5	do + Min R.R.	500 A Tk Mines	do	do	
6	do do	do	do	do	
7					
8	Bailey Br site 1 Min R.R.	Bailey Br site 2	500 A Tk Mines ARC Mesh	500 A Tk Mines	
9	do do	do	do	do	
10	Bailey Br site 1	do	do + Min R.R.	do	
11	do	do	do do	do	
12	do	do	do do	do	
13	do	do	do do	do	
14					
15	ARC Mesh	1000 A Tk Mines	Bailey Br site 1	Bailey Br site 2 Min.R.R.	
16	do	do	do	do do	
17	do	do	do	do do	
18	do	do	do	do do	
19	do	do	do + Min R.R.	Bailey Br site 2	
20	do	do	do do	do	
21					
22	Bailey Br site 2	Bailey Br site 1	500 A Tk Mines Min R.R.	500 A Tk Mines ARC Mesh	
23	do	do	do do	do	
24	do	do	500 A TK Mines	do	Miniature R.Range
25	do	do	do	do	do
26	do	do	do	do	do
27	do	do	do	do	do
28					
29	500 A Tk Mines	500 A Tk Mines ARC Mesh	Bailey Br site 2	Bailey Br site 1 Min R.R.	
30	do	do	do	do do	
31	do	do	do	do do	

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

AUSTRALIAN IMPERIAL FORCE

RAE 7 AUST DIV ADM INSTR NO 13

HQ RAE 7 Aust Div
27 Dec 44

Degrees of Priority for Messages and Use of Codes within RAE Only

1. Priority of Message (within RAE only)	Authorised Originator	Remarks
IMMEDIATE	CRE or Asst CRE only (any officer if he considers message justifiable but will be held responsible)	May also order S.D.R.
IMPORTANT	CRE Asst CRE Coy Comds, Adjt HQ Duty Officer	May also order S.D.R.
ROUTINE	All Officers	Messages will be handled in turn by Sigs or D.R. van clear.
DEFERRED	All Officers	Will be despatched by most convenient method of delivy

2. These prioriries do NOT apply to any messages that may go outside RAE channels for delivery between RAE units.

3. Coy Comds should use their priorities for all op. messages which require swift action and for recce infm concerning VITAL engr tasks or as specially requested.

4. Messages must be brief and SECURE. Coding is slow. Therefore send vital facts by quickest possible means and confirm in detail by some form of messenger as quickly as possible.

5. Codes available within RAE are:-

(a) TRENCODE — For material in which security is vital and NO other form of communication is available.

(b) TASK MAPS — Secure if mes ages are brief. Should be used extensively

(c) M.T. — Sufficiently secure for normal infm especially in tasks in which the enemy would NOT have time to interfere with their execution.

(d) CLEAR — Use where infm could NOT reach the enemy or where speed is the overriding consideration but officer will be held responsible for their decision and the effect of their decision on other than RAE must be seriously considered.

6. Task map codes or Trencodes must NOT be taken forward of Coy HQ or fall into enemy hands. Their loss must be reported by IMMEDIATE signal and details of loss subsequently advised to HQ.

7. Personnel proceeding on recce may only mark map code numbers on talc for those tasks which they are about to recce.

Lt-col
CRE 7 Aust Div

Distribution

2/4 Aust Fd Coy
2/5 Aust Fd Coy
2/6 Aust Fd Coy
2/9 Aust Fd Coy
2/15 Aust Fd Coy (4)
2/25 Aust Fi Pk Coy (2)
2 Aust Engr Sigs Sec
TORE
File
War Diary (2)
Spares (2)

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

APPENDIX 'D'

to

WAR DIARY

HQ RAE 7 AUST DIV

for

DEC 44

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

WAR DIARY

AUSTRALIAN IMPERIAL FORCE

R.A.E. 7 AUST DIV

EXERCISE ... "FESTIVE"

14 DEC 44 to 18 DEC 44 INCL

NOTES ON SIGNAL COMNS WITHIN RAE

Ref Maps : GORDANVALE, one inch

BARTLE FRERE, one inch

HERBERTON, one inch

PART I SUMMARY

1. SCOPE OF EXERCISE

An advance of 18 and 25 Bde Gps over a distance of approximately 12 miles in a period of 3½ days, against "RED" strength estimated at 11500 tps.

2. SCOPE OF ENGR WORK

(a) To improve and maintain comms for above advance

(b) Breach enemy obstacles

(c) Supply water

3. ENGR UNITS

(a) 2/4 Fd Coy less one platoon in support 18 Bde, one platoon under command.

(b) 2/5 Fd Coy less one platoon in support 25 Bde, one platoon under command.

(c) 2/9 Fd Coy for tasks behind Bdes, within Div area.

(d) 2/25 Fd Pk Coy less workshop platoon, on normal role.

4. SIGNAL SYSTEM WITHIN RAE

A Wireless Comms

(a) Wireless sets on Fd Coy R.E. as follows:-

5	Sets	No 22	(No 11 sets will probably be issued in lieu)
2	Sets	No 108	Mk 111

(b) (i) Wireless sets allocated within Fd Coys as follows:-

Comd (Control Stn)	1 Set	No 11
	1 Set	No 108 Mk 111
Rear Coy HQ	1 Set	No 11
Platoons (3) each	1 Set	No 11
F.E.	1 Set	No 108 Mk 111

(ii) No 11 sets operate on one gp, with separate link from Comd to F.E. using sets No 108 Mk 111.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

NOTES ON SIGNAL COMMS WITHIN RAE (CONTINUED)

4. (cont)

A (cont)

(c) (i) Rear link from each Fd Coy and from Fd Pk Coy to HQ RAE by 1 set No 11 (or No 22) supplied and manned by 2 Aust Engr Sig Sec.

(ii) CRE's rover operates on this group.

(iii) Control station of group at HQ RAE

(d) (i) No 11 set for rear link at Fd Pk Coy and reserve Fd Coy closes down if and when line comm to HQ RAE is established. Fd Pk Coy set then available for use with Dr Pl, operating on HQ RAE gp, or a Coy gp as necessary.

B LINE COMMS

(a) 22 miles D3 Single Cable on WE HQ RAE, and allotted as follows:-

Fd Pk Coy	8 miles
Reserve Coy	8 miles
HQ RAE	6 miles

(b) (i) Line comm established to Fd Pk Coy and Reserve Coy immediately on any change of location.

(ii) Fd Pk Coy and Reserve Fd Coy responsible for laying own cable.

(iii) Line comm to HQ Div supplied by DIV Sigs.

(iv) Local lines within HQ to CRE, Adjt, and Int Offr laid by Engr Sig Sec.

(v) All lines connected to switchboard ~~panel~~ manned at HQ RAE.

(c) Line comm to Fd Pk Coy and Reserve Fd Coy is considered essential.
This means the use of 5 telephones on CRE line comm and a switchboard is of considerable convenience in operating this system.

CONCLUSIONS

5. (a) R.T. and W.T. although invaluable in difficult country, or with wide dispersion, MUST be regarded as ONLY a secondary medium of comm under easier conditions.

(b) Comms by personal liaison, MC Orderly or MT should be used in place of R.T. or W.T., whenever possible. The former permits of greater detail in comms, more direct action, and under many conditions, is quicker.

6. CODES AND CYPHERS

(a) Trencode is too slow for op messages.

(b) The following means were employed, together or separately, with fair results:-

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

NOTES ON SIGNAL COMS WITHIN RAE (CONTINUED)

CONCLUSIONS (CONT)

6. (CONT)
(b) (CONT)
(i) In clear if no security infm divulged

(ii) Engr tasks codes

(iii) Stores code

(iv) RT code for map refs, or Eqpt NOT included in stores code (full message NOT encoded)

(c) With the methods stated in para 6 (b) some security is sacrificed for speed. Thorough trg of officers in the use of these methods is necessary to ensure maximum degree of security.

(d) Officers mus t draft and encode their own messages when using the methods stated in para 6(b).

7. The "SLENDER" code is believed to be ready for issue in the near future and this will probably replace most of the systems outlined in para 6.

8. VOLUME OF TRAFFIC

(a) Gps within RAE normally consist of 4 or 5 sets, and were at times blocked for up to ¾ hr by unnecessary traffic from one station.

(b) Therefore for efficient working, traffic MUST be cut to barest minimum by s-

(i) Sending only op messages, and no routine or adm messages unless warranted by urgency

(ii) Messages MUST be concise

(iii) Much trg of officers in message writing and use of RT

(iv) No "chat" between stations

9. UNREGISTERED MESSAGES (normal RT)

Must be written down before transmission so that identical wording can be checked back or repeated if required by receiving station.

10. MOBILE STATIONS

Jeep mounted sets proved quite satisfactory, but a special mounting is necessary. Sigs 7 Aust Div have this in hand.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

EXERCISE "FESTIVE"

NOTES ON SIGNAL COMNS WITHIN BDE (CONTINUED)

PART III

11. Details of Engr Task Codes

A method found satisfactory was to anticipate Engr tasks and prepare one map with code numbers for road tasks, and one map with code numbers for br. and water supply tasks.

Instructions, requirements and information were then sent in clear by quoting appropriate code numbers ONLY. If necessary to give map refs for other tasks RT code was used.

12. Details of Stores Code

Each item of stores carried in fwd dump was given a code number. Quantities were then ordered in clear by quoting code number. Separate blocks of numbers were allotted for Engr task codes, and for Stores Code.

APPENDICES

A Wireless Diagram

B Line Diagram

C Map of Code Numbers for Road Tasks

D Map of Code Numbers for Br and Water Supply Tasks

E Stores Code

These notes consist of 4 pages and 5 sheets of Appendices.

Lt-Col
CSO 7 Aust Div

DISTRIBUTION

2/4 Aust Fd Coy
2/5 Aust Fd Coy
2/6 Aust Fd Coy — 2/9 Aust Fd Coy
2/25 Aust Fd Pk Coy
2/15 Aust Fd Coy
2 Aust Engr Sig Sec
HQ 7 Aust Div
HQ Sigs 7 Aust Div
CE 1 Aust Corps
File
War Diary (2) ✓

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

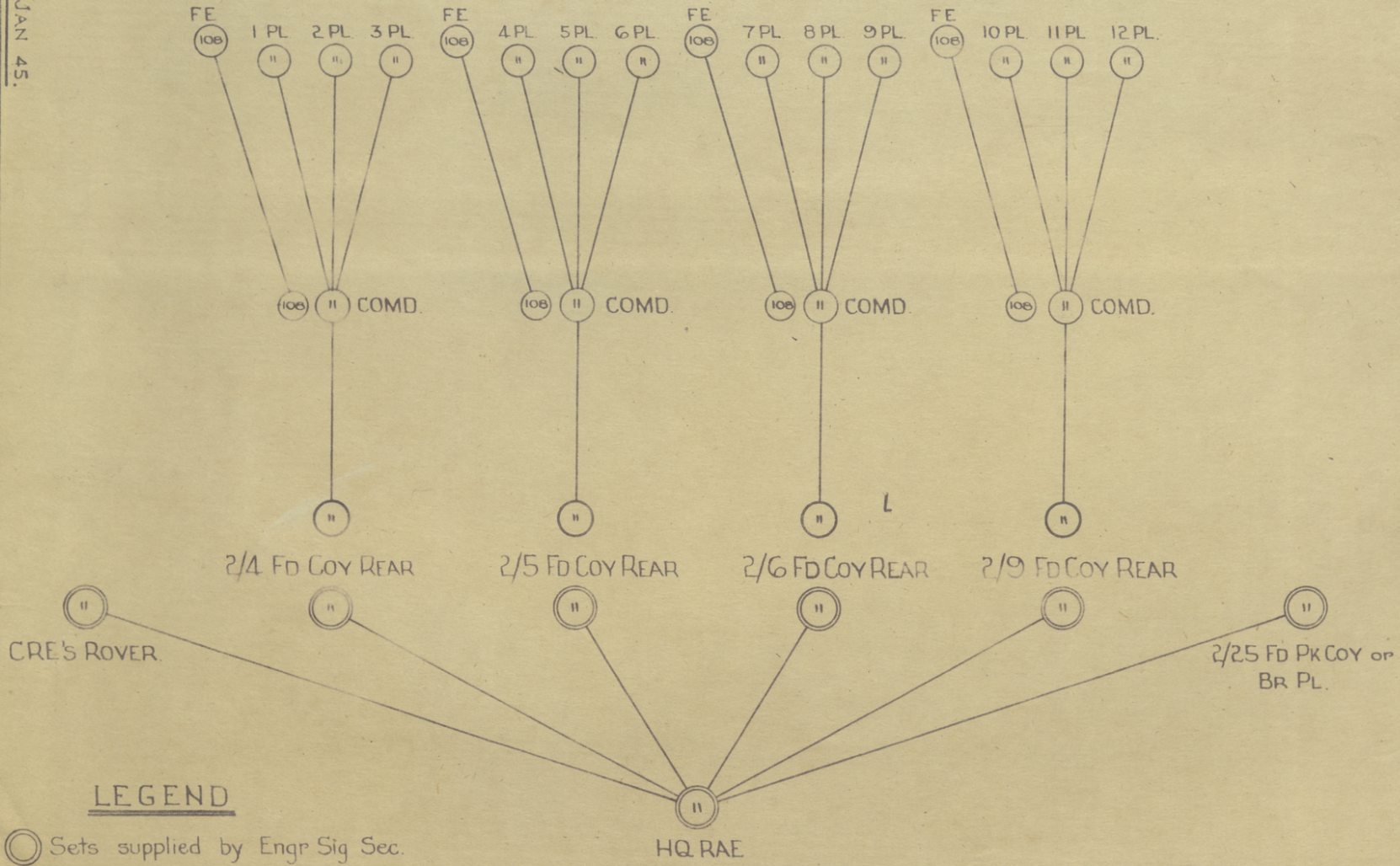
AUSTRALIAN WAR MEMORIAL

5 JAN 45.

WIRELESS DIAGRAM

NOTES ON SIGNAL COMNS WITHIN RAE.

EXERCISE FESTIVE



Sheet 1 of 1.
Appendix "A"

AWM2020.71.150

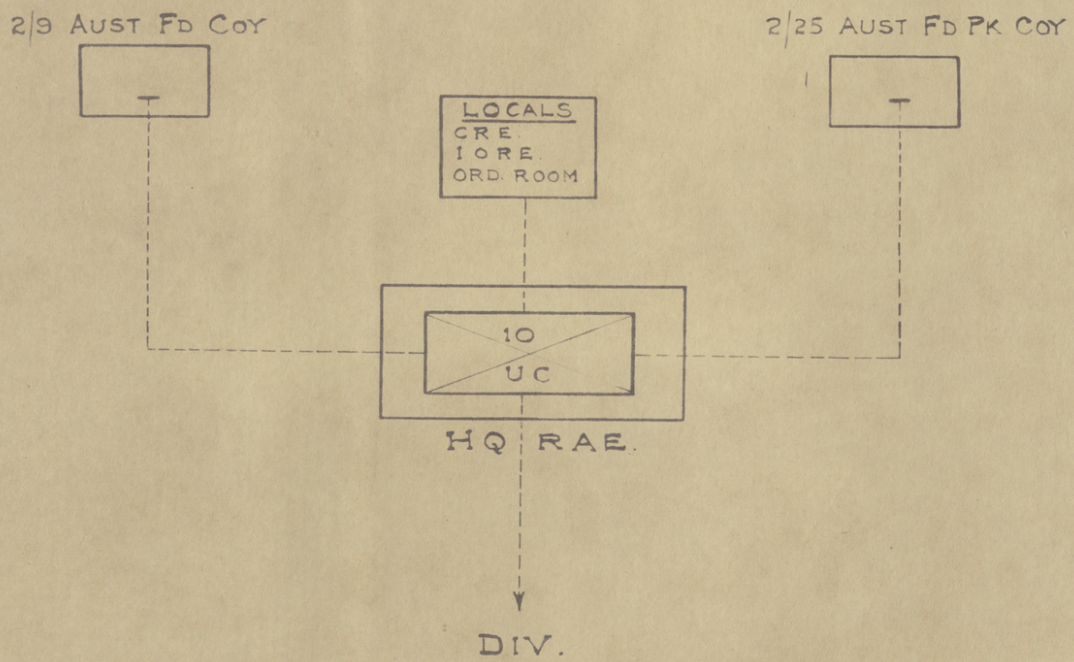
Appendix "B"

SECRET.

NOTES ON SIGNAL COMNS WITHIN R.A.E.

EXERCISE FESTIVE.

LINE DIAGRAM.



5 JAN 45.

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

Sheet 1 of 1

APPENDIX "C"

NOTES ON SIGNAL COMNS WITHIN RAE.

EXERCISE FESTIVE.

CODE NUMBERS FOR RD TASKS.



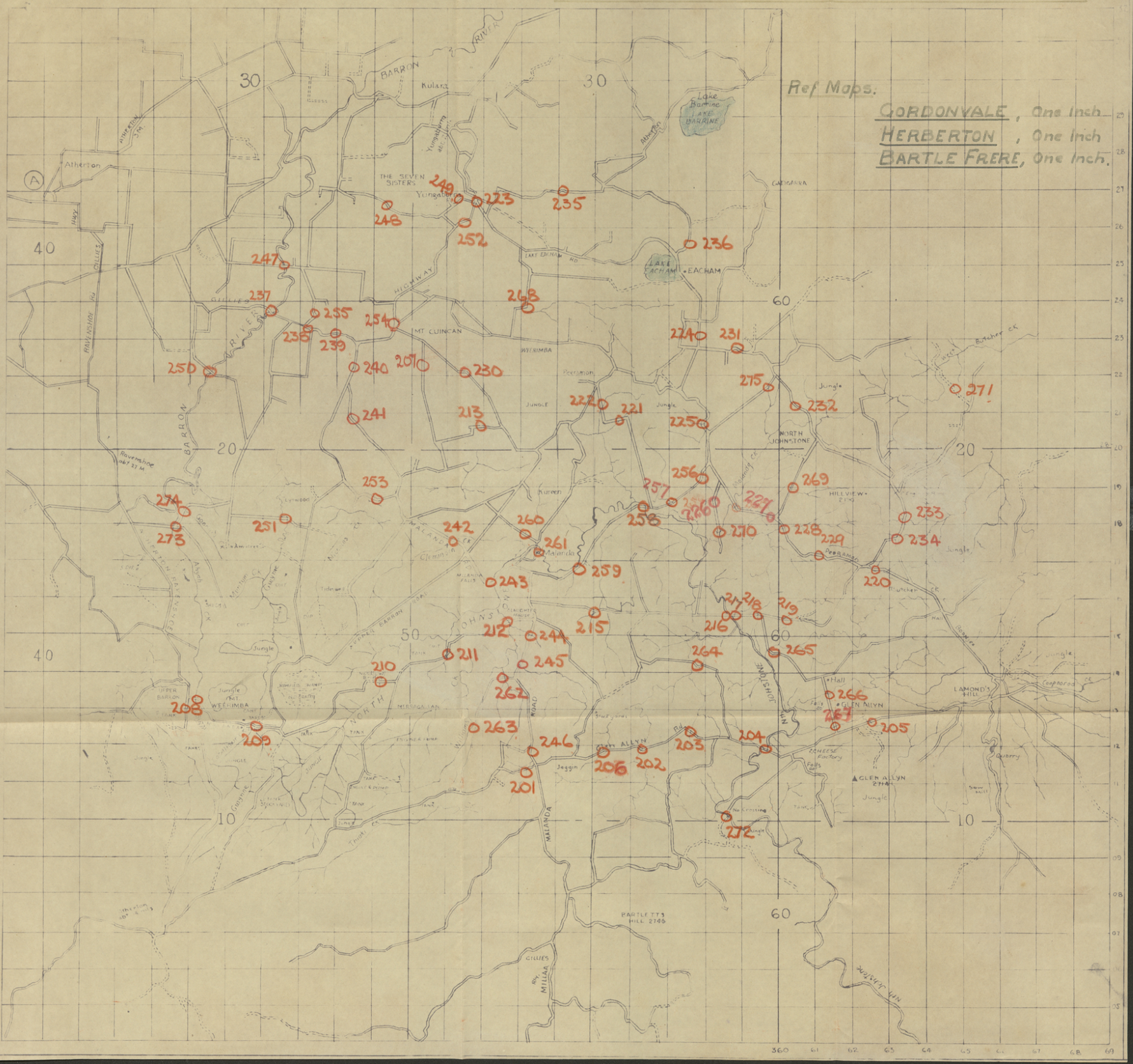
NOTES ON SIGNAL COMNS. WITHIN R.A.E.

EXERCISE "FESTIVE"

Sheet 1 of 1

APPENDIX "D"

CODE NUMBERS FOR BR AND WATER SUPPLY TASKS



AUSTRALIAN WAR MEMORIAL AWM2020.71.1509

NOTES ON SIGNAL COMMS WITHIN RAE — Sheet 1 of 1

EXERCISE "FESTIVE" — APPENDIX B

CODE NUMBERS FOR STORES HELD IN ADVANCE RAE DUMP

CODE NUMBER	ITEM	UNIT	QUANTITY
101	TNT slabs	No	96
102	Primers CE	No	100
103	Monobel	Lbs	175
104	Dets safety	No	210
105	Dets Elec	No	210
106	Fuse safety	ft	950
107	Cordtex	ft	600
108	Caps sealing Compound	pts	3
109	Switches Murray	No	40
110	Fuse Lighter Multiple	No	20
111	Barb Wire	Coil	130
112	Dannert Wire	Coil	27
113	Pickets 5'	No	190
114	Pickets 2'	No	400
115	Sandbags	No	1000
116	Shovels RE	No	8
117	Axes Felling	No	7
118	Picks W/helves	No	100
119	Armco 24"	ft	36
120	Armco 15"	ft	40
121	Br Spikes 8"	No	125
122	Wire 12½g	Coils	5
123	Sledge Hammers	No	6
124	Windlass Bars	No	11
125	Wire Cutters	pr	2
126	Arc Mesh Br (150' span)	No	1
127	Steel Girder Stock Span (30' span)	Sets	2
128	Picket Drivers	No	2
129	Arc Mesh	Sheets	12
130	Couplings Tubular Scaffolding	No	61
131	Decking Lengths 9"x1"x12'	No	13
132	Base Plates Tubular Scaffolding	No	12
133	Tubular Scaffolding 2"	lgths	25
134	S Tanks	No	2
135	Corduroy 15' x 6" diam	lgths	200

AUSTRALIAN WAR MEMORIAL AWM2020.71.1509