5/13/1/2

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ORIGINAL

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AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

WAR DIARY
or
INTELLIGENCE SUMMARY.

(Erase heading not required)

Army Form C. 2118

GPP. 8881—10000—5.9.39

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
INGLEBURN JAN 40.	2		Complete kit inspection Maj Gen Northcote MVO DCGS lecture on our job overseas "We are going to PALESTINE O.C. & 2/1/c attend. No information to be handed on for present.	[illegible]
	3.		Bloodtype and X ray examination held. for 2/1 Fd Coy today. Inter-service welter weight boxing. Edgecock defeated by Airforce representative	[illegible]
	4.		March through Sydney. A triumphal procession. Engineers first troops in battle order on the march and received a hearty Ovation. O.C. was kissed by an old lady (not very sober) at corner of Mc Quarrie St and Martin Place.	[illegible]
	5.		Broadcast concert by Gladys Moncreif from camp. Visit by C.G.S. Lt Gen Squires CB DSO MC	[illegible]
	8	1945 1900	Compulsory parade called for picture "damaged goods") Advance party embarked on H.M.T. U2 Capt Murn, Cpl Shute, Sappers Norman, Lawson, Doolan, Viney.	[illegible]

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

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GPP. 8881—10000—5.9.39

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
HMT U2. JAN	9		2/1 Fd Coy embarked on HMT U2 at 1030 hrs. Lt Col England CO 2/3 Bn is O.C. troopship. 2/1 Fd Coy allotted berths on C and D deck. 2, 4 and 6 berth cabins with individual bath rooms in most cases Officers and sgts messes in air conditioned dining room on F deck as was Coy orderly room which was an auxiliary private dining-room. Alterations to this luxury liner toward making it a troopship entailed putting a few extra bunks in some cabins, making mess rooms for troops and some cabins constructed on H deck aft for a few troops. This Coy allotted deck space on D deck aft for training. Allotment of sports deck & swimming baths as also Times of blackout and alteration in clock time are given in Routine Orders by Lt Col England O.C. HMT U2 to be attached hereto.	
	10.	1200	We sailed Away! Syrens sounded, ferrys and	

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Army Form C. 2118

GPP. 8881—10000—5.9.39

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
HMT U2 JAN.			GENERAL NOTES (ADDENDUM).	
		16	Vickers M. G. Practice was held with towed target constructed by 2/1 Fd Coy	
		18	05.30 hrs one morning Families staged a mock battle	
		21	Man overboard picked up by Rangitata. Pte Armstrong 2/3 Bn.	
		22	Reported that Sprs Cranage and Shilligan who were reported AWL from ship at Fremantle had been picked up by HMS Kent which remained behind for mail.	
		29	R.A.F. flying boats put in first appearance O.C. Troopship lectured personnel on rites and customs of natives in Columbo.	

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Army Form C. 2118

GPP. 8881—10000—5.9.39

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
HMT U2 JAN.	10		launches plied their hire to bring friends out to cheer the 1st convoy to leave Australia for action in this new war. It was a glorious day. We sailed at lunch time but noone was interested in lunch. We had moved out into the stream soon after embarkation and there waited 24 hours but now the waiting was over and we were away. About 1400 hrs we picked up the remainder of the convoy and escort. U2 Orcades U3 Strathnaver U4 Otranto U5 Oxford Z1 Empress of Canada Z2 Dunera Z3 Strathaird Z4 Orion Z5 Rangitata Z6 Sobieski (Polish). The Z series carried NewZealanders. Escort HMAS Canberra and Australia HMS Ramillies	
	12		Joined by U1 Empress of Japan off Pt Phillip Victoria	
	14		Great Australian Bight, some sea! Many down	
	18		Arrived Fremantle	

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

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WAR DIARY
or
INTELLIGENCE SUMMARY.

(Erase heading not required)

Army Form C. 2118

GPP. 8881—10000—5.9.39

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
HMT V2 JAN	20		Departed from Fremantle Canberra and Australia take their leave and French "Suffren" and HMS Kent join the escort	
	26		Australia Day. Special menu	
	28		Crossing the line. Everybody got a ducking for, just as the ceremony was about to commence dark clouds loomed and for a few seconds there was rain and then all was clear again.	
	30		Arrived at Columbo.	
	31		All troops on leave in Columbo. Many personnel travelled by bus to Mt Lavinia and paid 3/6 for bottle of beer. Rickshaws very popular. Laughter attracted attention to digger pulling natives in rickshaws. Many visited Zoological gardens.	

2/1 Fd. Coy

2ND AUSTRALIAN IMPERIAL FORCES.

Routine Order.

By.

Lt. Col. V.T. England. Commanding Troops H.M.T. U-2.

No.22. Part I. 31 Jan '40.

I. The following duties will mount at 1900 hrs. 31 Jan '40:-

(a) Ship Duties.

Ship Field Officer.	NX 34	Lieut. W. Williams.
Ship Orderly Medical Officer	NX 213	Capt. R.H. McIndoe.
Ship Orderly Officer.	NX 200	Lieut. H. Stewart.
Ship Orderly Sergeant	NX 6356	Sgt. R. Clark.
Ship Orderly Corporal	NX 8259	Cpl. N.J. Downes.
Duty Group	6 Div. Sup. Col.	

(b) Troop Deck Duties.

Deck Group.		
C & D 2/1 Fd. Coy.	NX 184	Lieut. J.Hay.
	NX 3592	L/Sgt. N.West.
	NX 3582	Cpl. W.Chandler.
"E" H.Q. Coy. 2/3 Bn.	NX 333	Lieut. J.H. Weir.
	NX 5027	Sgt. A.L. Casson.
	NX 9839	Pte V. Cowham.
"F" C & D Coys. 2/3 Bn.	NX 89	Lieut. I.C. Fulton.
	NX 5699	Sgt. R.J. Ducie.
	NX 7886	L/Cpl. A.E. Meredith.
"G" A & B Coys 2/3 Bn.	NX 5476	Lieut. D.F. Mackay.
	NX 4253	Cpl. W.H. Rigelsford.
	NX 4558	Pte. W.M. Russell.
"H" No.6 Hatch. 2/1 Bn.	NX 7676	Lieut. G.W. Mann.
	NX 2468	Sgt. C.W. Bradley.
	NX 2431	Cpl. J.T. Bradley.
H Less No.6 Hatch. 6 Div. Sup. Col.	NX 195	Lieut. R. Morgan.
	NX 6240	Cpl. J. Parish.
	NX 3027	Cpl. W.D. Wheeler.

Next for Duty to mount at 1900 hrs. 1 Feb '40.

(c) Ship Duties.

Ship Field Officer	NX 100	Capt. I. Hutchison.
Ship Orderly Medical Officer	NX 106	Capt. E.J.C. Milesworth.
Ship Orderly Officer.	NX 261	Lieut. E.S. Walker.
Ship Orderly Sergeant.	NX 2622	A/Sgt. L.P. O'Brien.
Ship Orderly Corporal	NX 4613	Cpl. F.A. Stanton.
Duty Group	A & B Coys. 2/3 Bn.	
Duty Group to mount at 1900 hrs. 2 Feb 40 - 2/1 Bn., 6 Div. Recce. Regt.		

(d) Troop Deck Duties.

Deck Group.		
C & D 2/1 Fd. Coy.	VX 184	Lieut. L. Reddy.
	NX 3621	L/Sgt. V.E. Nash.
	NX 3622	Cpl. J. Newberry.
"E" H.Q. Coy 2/3 Bn.	NX 48	Lieut. J.A.Y. Denniston.
	NX 4800	Sgt. J. Burkhill.
	NX 4903	Cpl. J.W. Spence.
"F" C & D Coys 2/3mBn.	NX 101	Lieut. N.H.L. Lysaght.
	NX 5412	Sgt. R.B. Jordan.
	NX 7886	L/Cpl. A.E. Meredith.
"G" A & B Coys. 2/3 Bn.	NX 89	Lieut. L.D. Calman.
	NX 7977	A/Sgt. W.R.H. Smith.
	NX 5388	Cpl. M.J. Powell.
H No.6 Hatch 6 Div. Recce. Regt.	NX 166	Lieut. F.J. Mulally.
	NX 564	Sgt. E.J. Ryrie.
	VX 544	Cpl. H. Orderberg.
H Less No.6 Hatch 6 Div. Sup. Col.	NX 6345	Lieut. J. Sproule.
	NX 3078	Sgt. S. Hutton.
	NX 6488	Cpl. B. Christie.

R.W.F. McDonald - Adjt.

2/1 Fd Coy

2ND. AUSTRALIAN IMPERIAL FORCES.

20

ROUTINE ORDER.

By.

Lt. Col. V.T. England. Commanding Troops H.M.T. - U 2.

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1. DUTIES.

The following duties will mount at 1900 hrs 29 Jan 40;-

(a) Ship Duties.

Ship Field Officer	--	NX 184	Lieut. L. Reddy.
Ship Orderly Medical Officer	--	NX 213	Capt. P.M.McIndoe.
Ship Orderly Officer	--	NX 8954	Lieut. W.A. Davey.
Ship Orderly Sergeant	--	NX 3627	Sgt. N. Shute.
Ship Orderly Corporal	--	NX 3815	Cpl. F. Levi.
Duty Group		2/1 Fd. Coy.	

(b) Troop Deck Duties.

Deck.	Group.			
C & D	2/1 Fd. Coy	--	NX 3602	Sgt. E. Barringer.
			NX 3622	Cpl. J. Newberry.
			NX 1104	L/Cpl. N. Potter.
"E"	H.Q.Coy 2/3 Bn.	--	NX 158	Lieut. J.E. Loughry.
			NX 5027	Sgt. A.L. Carson.
			NX 4961	A/Cpl. F.W. Kettley.
"F"	C & D Coys 2/3 Bn.	--	NX 90	Lieut. R.E. King.
			NX 5412	Sgt. R.B. Jordan.
			NX 5611	Cpl. L.L. Stone.
"G"	A & B Coys 2/3 Bn.	--	NX 69	Lieut. P.K. Parbury.
			NX 4822	Cpl. D.M. West.
			NX 5003	Pte. A.F. Pickering.
"H"	No.6 Hatch. 2/1 Bn		NX 342	Lieut. B.W.T. Catterns.
			NX 7579	Sgt. K. Johnston.
			NX 4076	Cpl. H.R. Green.
"H"	Less No.6 Hatch. 6 Div.Sup.Col.		NX 200	Lieut. H. Stewart.
			QX 6248	Sgt. S.A. Taylor.
			QX 54	Cpl. H. Cook.

Next for duty to mount at 1900 hrs 30 Jan 40;-

(c) Ship Duties.

Ship Field Officer.	--	NX 100	Capt. I Hutchinson.
Ship Orderly Medical Officer	--	NX 106	Capt. E.J.C. Molesworth.
Ship Orderly Officer.	--	NX 261	Lieut. E.S. Walker.
Ship Orderly Sergeant	--	NX 2622	A/Sgt. L.P. O'Brien.
Ship Orderly Corporal	--	NX 4613	Cpl. F.A. Stanton.
Duty Group.	--	"A" & "B" Coys 2/3 Bn.	

Duty Group to mount at 1900 hrs 31 Jan 40;- 6 Div. Sup. Col.

(d) Troop Deck Duties.

Deck.	Group.			
C & D	2/1 Fd. Coy/	--	NX 3523	Lieut. R.R. Chester.
			NX 705	A/Sgt. R. Jobber.
			NX 1095	Cpl. S. Searle.
"E"	H.Q.Coy 2/3 Bn.	--	NX 48	Lieut. J.A.Y. Denniston.
			NX 1159	Sgt. A. Randall.
			NX 5019	Cpl. J.C. Adam.
"F"	C & D Coys 2/3 Bn.	--	NX 8759	Lieut. P.A.L. Rickard.
			NX 4869	Cpl. A.W. Roberts.
			NX 5611	Cpl. L.L. Stone.
"G"	A & B Coys 2/3 Bn.		NX 526	Lieut. A.C. Murchison.
			NX 8674	Sgt. N.G. Cheeseman.
			NX 2601	Cpl. J.A. Hayward.
"H"	No.6 Hatch. 6 Div.Recce.Regt.		NX 174	Lieut. T. Mills.
			NX 8679	Sgt. R.A. Edwards.
			QX 4728	Cpl. D.A. Foster.
"H"	Less No.6 Hatch 6 Div.Sup.Col.		NX 6399	Sgt. C. Warsnop.
			NX 6402	Cpl. J. Ahern.
			NX 3002	Cpl. L.J. Tinker.

Continued Page 2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2. BLACK-OUT.

Black-out will commence at 1905 hrs 29 Jan 40.

3. CLOCKS.

Clocks will be retarded 30 minutes during the night 29/30 Jan 40.

4. MESSING.

Several eating and drinking utensils have been removed from the Men's Mess and are now in Mens cabins.
These articles which have been removed must be returned forthwith.

5. VACCINATION.

All personnel who have not yet been vaccinated will be paraded under Coy etc arrangements, to the Ship's Dressing Station at 0930 hrs 30 Jan 40.

R.W.F. McDonald. Capt.

Adjt. H.M.T. - U 2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2/1 Idar

2ND. AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDER.

By

Lt. Col. V.T. England. Commanding Troops H.M.T. - U 2.

No. 19. m PART 1. 28 Jan 40.

1. DUTIES.

The following duties will mount at 1900 hrs 28 Jan 40;-

(a) Ship Duties.

Ship Field Officer --	NX 79	Lieut.D.E. Bowmaker.
Ship Orderly Medical Officer-	NX 106	Capt. E.J.C. Molesworth
Ship Orderly Officer --	NX 82	Lieut. I.C. Fulton.
Ship Orderly Sergeant --	NX 5062	Sgt. R.L. Toovey.
Ship Orderly Corporal --	NX 5556	Cpl. D.C. Adam.
Duty Group	"C" & "D" Coys 2/3 Bn	

(b) Troop Deck Duties.

Deck.	Group.			
C & D	2/1 Fd. Coy. --	VX	184	Lieut. L. Reddy.
		NX	3603	Sgt. E. Blyth.
		NX	1106	Cpl. D. Smeal.
"E"	H.Q.Coy 2/3 Bn --	NX	201	Lieut. H.E. Gale.
		NX	4800	A/Sgt.J.Burkhill.
		NX	5031	Pte. K.S.Dening.
"F"	C & D Coys 2/3 Bn--	NX	80	Lieut. E. Alexander.
		NX	4784	Cpl. F.G. Hoddinott.
		NX	5611	Cpl. L.L. Stone.
"G"	A & B Coys 2/3 Bn--	NX	4618	Lieut. D.E. Williams.
		NX	7977	Sgt. W.R.H. Smith.
		NX	3278	Pte. A.E.V. Cox.
"H" No.6 Hatch	6 Div. Recce.Regt.	NX	175	Lieut.T.P. Willsallen.
		NX	8680	Sgt. R.T. Cramp.
		NX	363	Cpl. G. Glasgow.
"H" Less No.6 Hatch	6 Div.Sup.Col.	NX	26	Lieut. G. Macfarlane.
		NX	6400	A/Cpl.G. Stewart.
		NX	2971	Cpl. G. Froome.

Next for Duty to mount at 1900 hrs 29 Jan 40;-

(c) Ship Duties.

Ship Field Officer --	VX 184	Lieut. L. Reddy.
Ship Orderly Medical Officer.	NX 106	Capt. E.J.C. Molesworth.
Ship Orderly Officer --	NX 8934	Lieut. W.A. Davey.
Ship Orderly Sergeant. --	NX 3627	Sgt. N. Shute.
Ship Orderly Corporal --	NX 3616	Cpl. F. Levi.
Duty Group	2/1 Fd. Coy.	
Duty Group to mount at 1900 hrs 30 Jan 40;-	"A" & "B" Coys 2/3 Bn.	

(d) Troop Deck Duties.

Deck.	Group.			
C & D	2/1 Fd. Coy --	NX	3602	Sgt. B. Barringer.
		NX	3622	Cpl. J. Newberry.
		NX	1104	L/Cpl. N. Potter.
"E"	H.Q.Coy 2/3 Bn --	NX	158	Lieut. J.E. Loughry.
		NX	5027	Sgt. A.L. Carson.
		NX	4961	A/Cpl. F.W. Kettley.
"F"	C & D Coys 2/3 Bn -	NX	80	Lieut. R.E. King.
		NX	5412	Sgt. R.B. Jordan.
		NX	5611	Cpl. L.L. Stone.
"G"	A & B Coys 2/3 Bn -	NX	69	Lieut. P.K. Parbury.
		NX	4822	Cpl. D.M. West.
		NX	5003	Pte. A.F. Pickering.
"H" No.6 Hatch	2/1 Bn	NX	342	Lieut. B.W.T. Catterns.
		NX	7579	Sgt. K. Johnston.
		NX	4076	Cpl. H.R. Green.
"H" Less No.6 Hatch.	6 Div.Sup.Col-	NX	200	Lieut. H. Stewart.
		NX	6248	Sgt. S.A. Taylor.
		NX	34	Cpl. H. Cook.

Continued Page 2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2. BLACKOUT.

Black-out will commence at 1855 Hrs 28 Jan 40.

3. MEAL PARADES.

Meal parades are definite parades and Officers and N.C.Os taking their Coy etc parades must see that the men are formed up, the roll called, and personnel marched to the Mess Room. There have been many instances of troops entering the Mess Room before the time set down, or of personnel straggling in late. This practice is to cease immediately.

4. MESS ORDERLIES.

Any instructions or orders to Mess orderlies must be given to the Sgt in charge of the Mess orderlies, and not direct to the orderlies.
Mess orderlies are working on a definite system, and orders from an outside source interferes with that system.

R.W.F. McDonald. Capt.
Adjt. H.M.T. - U 2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

H.M.T. U 2,
28 Jan. '40.

SPORTS FOR OFFICERS.

It is intended to hold a series of tournaments for officers in deck sports Etc., as soon as possible after the ship clears the next port of call. All naval and military officers are invited to enter.

1. DECK SPORTS.

Competitions will be run in the following deck sports:-

(a) Deck Quoits - singles and doubles.
(b) Deck Tennis - singles.
(c) Ball Tennis - singles.

Entrance fee will be one shilling for each competition entered. Entries will be accepted by the Deputy Purser on "A" deck between 1600 and 1630 hrs. on Tuesday 30 Jan. Entrants are requested to bring the correct amount for the entrance fee, as no change will be available.

2. TUG OF WAR.

A Tug of War competition will be held, teams as under:-

2/3 Bn. - two teams of 8 men.
Recce. } - ~~one team of 8 men.~~
Engrs. } - one team of 8 men.
2/1 Bn. - one team of 8 men.
Div. Supply Coln. - ~~one team of 8 men.~~

O.Cs units are requested to submit names of teams to Ships Orderly Room by 1000 hrs. Tuesday 30 Jan.

3. BOXING TOURNAMENT.

Entries are invited for an Officers boxing tournament. The following weights will be contested:-

(a) 12 stone and over.
(b) 11 stone to 12 stone.
(c) 10 stone to 11 stone.
(d) Under 10 stone.

A special tournament will be run for all officers holding the appointment of Coy. comdr. or above. It is hoped that there will be a large number of entries in this event.

Those desirous of competing are requested to forward their names and weights to Ships Orderly room by 1000 hrs. Tuesday 30 Jan.

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AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2/1 Inf

2nd. AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDER.

By

Lt. Col. W.T. England. Commanding Troops H.M.T. - U 2.

No 16. PART 1. 27 Jan 40

1. DUTIES.

The following duties will mount at 1900 hrs 27 Jan 40;-

(a) Ship Duties.

Ship Field Officer	--	VX 194	Lieut. H.W. Maule.
Ship Orderly Medical Officer	--	NX 25	Capt. F.D.M. Williams.
Ship Orderly Officer	--	NX 166	Lieut. F.J. Mulally.
Ship Orderly Sergeant	--	NX 579	Sgt. F.G.H. Stewart.
Ship Orderly Corporal	--	NX 4591	Cpl. W.M.H. Callaghan.
Duty Group	--	2/1 Bn & 6 Div. Recce. Regt.	

(b) Troop Deck Duties.

Deck.	Group.			
C & D	2/1 Fd. Coy.	--	NX 184	Lieut. J.C. Hay.
			NX 3643	L/Sgt/ H½ Mavay.
			NX 3615	Cpl. H. Howie.
"E"	H.Q.Coy 2/3 Bn	--	NX 333	Lieut. J.H. Weir.
			NX 5027	Sgt. A.L. Carson.
			NX 5425	Pte. E.R. McCormack.
	C & D Coys 2/3 Bn	--	NX 80	Lieut. E. Alexander.
			NX 4867	Cpl. C.K. Brown.
			NX 5611	L/Cpl. L.L. Stone.
"G"	A & B Coys 2/3 Bn	--	NX 261	Lieut. E.S. Walker.
			NX 4553	Cpl. G.W. Langham.
			NX 4548	Pte. A.L. Copeman.
"H"	No.6 Hatch. 2/1 Bn	--	NX 7676	Lieut. G.W. Mann.
			NX 2602	Sgt. I. Jenkins.
			NX 7611	Cpl. A.E. Horton.
"H"	Less No.6 Hatch. 6 Div.Sup.Col	--	NX 233	Lieut. W. Bruce.
			NX 2914	Sgt. R. Barry.
			NX 6434	Cpl. R. Hill.

Next for Duty to mount at 1900 hrs 28 Jan 40;-

(c) Ship Duties

Ship Field Officer	--	NX 79	Lieut. D.E. Bowmaker.
Ship Orderly Medical Officer	--	NX 106	Capt. E.J.C. Molesworth.
Ship Orderly Officer	--	NX 82	Lieut. I.C. Fulton.
Ship Orderly Sergeant	--	NX 5062	Sgt. R.L. Toovey.
Ship Orderly Corporal	--	NX 5556	Cpl. D.C. Adam.
Duty Group		"C" & "D" Coys 2/3 Bn.	
Duty Group to mount at 1900 hrs 29 Jan 40;-		2/1 Fd. Coy.	

(d) Troop Deck Duties.

Deck.	Group.			
C & D	2/1 Fd. Coy.	--	VX 184	Lieut. L. Reddy.
			NX 3603	Sgt. E. Blyth.
			NX 1106	Cpl. D. Smeal.
"E"	H.Q.Coy 2/3 Bn	--	NX 201	Lieut. H.E. Gale.
			NX 4800	A/Sgt. J. Burkhill.
			NX 5031	Pte. K.S. Dening.
"F"	C & D Coys 2/3 Bn.	--	NX 80	Lieut. E. Alexander.
			NX 4784	Cpl. F.G. Hoddinott.
			NX 5611	Cpl. L.L. Stone.
"G"	A & B Coys 2/3 Bn.	--	NX 4618	Lieut. D.E. Williams.
			NX 7977	Sgt. W.R.H. Smith.
			NX 3278	Pte. A.E.V. Cox.
"H"	No.6 Hatch 6 Div.Recce.Regt.	--	NX 175	Lieut. T.P. Willsallen.
			NX 8680	Sgt. R.T. Cramp.
			QX 363	Cpl. G. Glasgow.
"H"	Less.No.6 Hatch. 6 Div.Sup.Col.		NX 26	Lieut. G. MacFarlane.
			NX 6400	A/Cpl. C. Stewart.
			NX 2971	Cpl. G. Froome.

(Continued Page 2)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2. BLACKOUT.

Black-out will commence at 1845 hours 27 Jan 40.

3. WATERTIGHT DOORS.

Opening of watertight doors without the Captain's permission is strictly forbidden. It must be clearly understood that this is a metter affecting the safety of the ship and is just as important as the Black-out precautions now in force.
Any contravention of this order will be severly dealt with.

4. ORDERS FOR GUARDS & PICQUETS.

Officers or N.C.Os in charge of guards or picquets will collect from Ship's H.Q. a specimen copy of the orders for guards. These orders will be read to the guard or picquet on the guard mounting parade. The copies of orders will then be returned to ship H.Q.

5. FIELD PUNISHMENT.

In view of the crossing of the Equater on Sunday 28 Jan, as a special concession, Field Punishment will be remitted for that day.

6. RETURNS.

The following returns are to be submitted to Ship H.Q. prior to reaching next port of call;-
(a) Casualty Returns-Officers & O.Rs.
(b) Offence Reports.
All Pay Books will be retained by units after the pay on Monday 29 Jan. Books will be tied up in unit bundles and handed in to the Pay Sgt, 2/3 Bn at the Purser's Office not later than 1200 hrs Tuesday 30 Jan.

7. CLEANINGTOF BOOTS.

All troops must exercise care when cleaning boots or shoes, to ensure that no polish is scattered onto the cabin floors. Many floors have been stained in this manner. If there is no suitable place for cleaning boots near their cabins, troops will clean their boots over sheets of peper.

8. MESSING.

There have been repeated instances of Officers and N.C.Os in charge of guards and picquets not making arrangements for the personnel of the guard or picquet to be relieved in sufficient time to attend meal parades.
Unit and Detachment Comdrs must impress upon personnel detailed as guard or picquet Comdrs their responsibility in this matter.

Continued Page. 3.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

9. SUNSTROKE.

Whilst in the tropics all ranks must appreciate the extreme risk of sudden sunstroke, even after a very short exposure.
Hats must be worn at all times between sunrise and sunset, even on covered decks.
No sunbaking is allowed around the swimming pool or elsewhere.
Sitting in the sun even when clothed is forbidden.

10. SUPERVISION OF SWIMMING POOL.

Commencing forthwith, units using swimming pool will detail one Sgt to be in charge of the swimming parade. The Sgt detailed will ensure;-

(a) That there is no diving or jumping into the pool and that no dangerous skylarking is indulged in.
(b) That no personnel sit or lie about in the sun.

11. CHURCH SERVICES.

(a) Holy Communion will be held at 0630 hrs in Officers lounge on "B" Deck.
(B) Voluntary Church Parade on B Deck at 1045 Hrs. Troops will be in position by 1040 hrs.
(c) Dsicussion meeting at 1400 hrs in Picture Theatre B deck.

R.W.F. McDonald. Capt.
Adjt. H.M.T.-U 2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2nd AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDER.

2/1 Bn Coy

By

Lt. Col. V.T. England. Commanding Troops H.M.T. - U 2.

No. 17. PART 1 26 Jan 40.

1. DUTIES.

The following duties will mount at 1900 hrs 26 Jan 40;-

(a) Ship Duties.

Ship Field Officer	--	NX 158 Lieut. J.E. Loughry.
Ship Orderly Medical Officer	--	NX 106 Capt. E.J.C. Molesworth.
Ship Orderly Officer	--	NX 4618 Lieut. D.E. Williams.
Ship Orderly Sergeant	--	NX 7966 Sgt. F.P. Lucas.
Ship Orderly Corporal	--	NX 5065 A/Cpl. A.W. Wright.
Duty Group	--	H.Q. Group 2/3 Bn.

(b) Troop Deck Duties.

Deck.	Group.		
C & D	2/1 Fd. Coy.	--	NX 3523 Lieut. R.R. Chester. NX 3586 Sgt. L. Lockhart. NX 1100 Cpl. E. Lardner.
"E"	H.Q.Coy 2/3 Bn.	--	NX 48 Lieut. J.A.Y. Denniston. NX 5027 Sgt. A.L. Carson. NX 5019 Cpl. J.O. Adam.
"F"	C & D Coys 2/3 Bn.	--	NX 90 Lieut. R.E. King. NX 5062 A/Sgt.R.L. Toovey. NX 5611 L/Cpl. L.L. Stone.
"G"	A & B Coys 2/3 Bn.	--	NX 89 Lieut. L.D.Calman. NX 8674 Sgt.N.G.Cheeseman. NX 6080 Cpl. H.D. Goring.
"H" No.6 Hatch.	6 Div.Recce.Regt.	--	QX 6070 Lieut. D.D. Glasgow. QX 4632 Sgt. V.D. McQuillan. QX 261 Cpl. A.R. Burton.
"H" Less No.6 Hatch.	6 Div.Sup.Col.	--	NX 240 Lieut. B. Godley. NX 3101 Sgt. J. Gannon. NX 2936 Cpl. E. Fisher.

Next for Duty to Mount at 1900 hrs 27 Jan 40;-

(c) Ship Duties.

Ship Field Officer	--	NX 194 Lieut. H.W. Maule.
Ship Orderly Medical Officer	--	NX 25 Capt. F.D.M. Williams.
Ship Orderly Officer	--	NX 166 Lieut.F.J. Mulally.
Ship Orderly Sergeant	--	NX 579 Sgt.F.G.F. Stewart.
Ship Orderly Corporal	--	NX 4591 Cpl. W.M.H. Callaghan.
Duty Group	--	2/1 Bn and 6 Div. Recce. Regt.

Duty Group to mount at 1900 hrs 28 Jan 40;- "C" & "D" Coys 2/3 Bn.

(d) Troop Deck Duties.

Deck.	Group.		
C & D	2/1 Fd. Coy.	--	NX 184 Lieut. J.C. Hay. NX 3643 L/Sgt. H. Mavay NX 3615 Cpl. H. Howie.
"E"	H.Q.Coy 2/3 Bn	--	NX 333 Lieut. J.H. Weir. NX 5027 Sgt. A.L. Carson. NX 4903 Cpl. W.W. Spence.
"F"	C & D Coys 2/3 Bn	--	NX 80 Lieut. E. Alexander. NX 4867 Cpl. C.K. Brown. NX 5611 L/Cpl. L.L. Stone.
"G"	A & B Coys 2/3 Bn	--	NX 261 Lieut. E.S. Walker. NX4553 Cpl. G.W. Langham. NX 4548 Pte. A.L. Copeman.
"H"No.6 Hatch.	2/1 Bn	--	NX 7676 Lieut. G.W. Mann. NX 2602 Sgt. I. Jenkins. NX 7611 Cpl. A.E. Horton.
"H" Less No.6 Hatch	6 Div.Sup.Col.	--	NX 233 Lieut. W. Bruce. NX 2914 Sgt. R. Barry. NX 6434 Cpl. R. Hill.

-Continued on Page 2-

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2. SWIMMING POOL.

Because of the shallowness of the swimming pool, diving and jumping into the pool is dangerous and is forbidden.
The large pool is not to be used by any troops whatsoever before 1200 hrs daily.

3. CLOCKS.

Clocks will be reterded 60 minutes during the night 26/27 Jan 40.

4. BLACK-OUT.

Black-out will commence at 1932 hrs 26 Jan 40.

R.W.W. McDonald. Capt.
Adjt. H.M.T. U 2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2/1 Fd. Coy

2ND. AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDER.

By

Lt. Col. V.T. England. Commanding Troops H.M.T. - U 2.

No. 16 PART 1 25 Jan 40.

1. DUTIES.

The following duties will mount at 1900 hrs 25 Jan 40;-

(a) Ship Duties.

Ship Field Officer	--	NX 194 Capt. C.E. Jones.
Ship Orderly Medical Officer	--	NX 25 Capt. F.D.M. Williams.
Ship Orderly Officer	--	NX 188 Lieut. W.A. Tyrrell.
Ship Orderly Officer	--	NX 2946 Sgt. W.H. Blythe.
Ship Orderly Corporal	--	NX 3057 Cpl. F. Dwyer.
Duty Group	--	6 Div. Sup. Coln.

(b) Troop Deck Duties.

Deck.	Group.		
C & D	2/1 Fd. Coy.	--	NX 8934 Lieut. W.A. Davey. NX 3602 Sgt. B. Barrenger. NX 705 Cpl. R. Jobber
"E"	H. .Coy 2/3 Bn	--	NX 158 Lieut. J.E. Loughry. NX 4900 A/Sgt. E.R. Roberts. NX 5471 Pte. E.H. Heriot.
"F"	C & D Coys 2/3 Bn	--	NX 8759 Lieut. P.A.L. Rickard. NX 4883 Sgt. C.W. Hilderbrandt. NX 5611 L/Cpl. L.L. Stone.
"G"	A & B Coys 2/3 Bn	--	NX 5476 Lieut. D.F. Mackay. NX 4786 Cpl. W.J. Lynne. NX 4261 Pte. S.F. Woolley.
"H" No6 Hatch.	2/1 Bn	--	NX 117 Lieut. J. Macarthur-King NX 4076 Cpl. H.R. Green. NX 3815 Pte. Dearden.
"H" Less No.6 Hatch.	6 Div.Sup.Col.		NX 195 Lieut. R. Morgan. NX 6240 Cpl. J. Parish. NX 6409 Cpl. R. Bridge.

Next for Duty to Mount at 1900 hrs 26 Jan 40;-

(c) Ship Duties.

Ship Field Officer	--	NX 158 Lieut. J.E. Loughry.
Ship Orderly Medical Officer	--	NX 106 Capt. E.J.C. Molesworth.
Ship Orderly Officer	--	NX 4618 Lieut. D.E. Williams.
Ship Orderly Sergeant	--	NX 7966 Sgt. F.P. Lucas.
Ship Orderly Corporal	--	NX 5065 A/Cpl. A.W. Wright.
Duty Group	--	H.Q. Coy 2/3 Bn.

Duty Group to mount at 1900 hrs 27 Jan 40;- 2/1 Bn. Recce.

(d) Troop Deck Duties.

Deck.	Group.		
C & D	2/1 Fd. Coy.	--	NX 3523 Lieut. R.R. Chester. NX 3586 Sgt. L. Lockhart. NX 1100 Cpl. E. Lardner.
"E"	H. .Coy 2/3 Bn	--	NX 48 Lieut. J.A.Y. Denniston NX 5027 Sgt. A.L. Carson. NX 5019 Cpl. J.O. Adam.
"F"	C & D Coys 2/3 Bn	--	NX 90 Lieut. R.E. King, NX 5062 A/Sgt. R.L. Toovey. NX 5611 L/Cpl. L.L. Stone.
"G"	A & B Coys 2/3 Bn		NX 89 Lieut. L.D. Calman. NX 8674 Sgt. N.G. Cheeseman. NX 6080 Cpl. H.D. Goring.
"F" No.6 Hatch.	6 Div.Recce.Regt.		NX 6070 Lieut. D.D. Glasgow. NX 4652 Sgt. V.D. McQuillan NX 261 Cpl. A.R. Burton.

Contd. Page 2

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

No.1. DUTIES. Continued.

(d) Troop Dock Duties.

Dock.	Group.		
H Less No.6 Hatch.	6 Div.Sup.Col.	[illegible] 240	Lieut. B. Godley.
		NX 3101	Sgt. J. Gannon.
		NX 2956	Cpl. E. Fisher.

2. DAILY GUARD.

(1) Commencing 25 Jan Daily Guard will be supplemented by 1 Officer and 12 Ptes. These will be provided by Duty Group. Posts will be as under;-
(a) "G" Dock at emergency exit between "F" & "G" decks port side forward.
(b) "G" dock at emergency exit between "F" & "G" decks starboard side forward.
(2) These posts will each be manned by two sentries at all times. Duty will be to prevent military personnel entering Crew's quarters through the corridors on "G" dock.
(3) Officer detailed by Duty Group will also be in command of all guards excepting the Black-out Guard.

3. WINDOWS.

It has come under notice that certain plate glass windows on "C" dock have been broken by rough usage. If any more windows are broken, it will be necessary to board them up permanently, owing to a shortage of spare glasses on board.
Particular care will be exercised by all ranks when opening or closing windows or ports.

4. CABINS.

No clothes will be hung over any pipes leading to fire sprinklers in cabins.

5. MEALS IN CABINS.

In future, no meal served in a cabin will consist of more than two (2) courses.

6. SIGNING OF RETURNS.

In future all returns; etc, must be signed by the Coy etc Comdr or his second in command.

7. SWIMMING.

Owing to the danger of injury, skylarking near swimming pools is forbidden. Swimming pools will not be used after sunset.

8. HATS.

Until further orders, hats will be worn in lieu of caps before sunset.

9. SLEEPING ON DECK.

(A) Personnel who sleep on deck will not take ship's mattresses on deck.
(B) A gangway will be left clear along the rail on "D" deck port side to enable the medical staff to proceed to Ships Dressing station.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

10. BLACK-OUT.

Black-out will commence at 1925 Hrs 25 Jan 40.

R.W.F. McDonald. Capt.

Adjt. H.M.T. - U 2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2ND. AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDERS
by
Lt-Col. V.T. England, Commanding Troops, H.M.T. U.2.

2/1 Fd Coy

No. 15. PART 1. 24 Jan. 40.

1. DUTIES.

The following duties will mount at 1900 hrs. 24 Jan. 40:-

(a) Ship Duties.

Ship Field Officer	-	NX 100 Capt. I. Hutchison.
Ship Orderly Medical Officer	-	NX 106 Capt. E.J.C. Molesworth.
Ship Orderly Officer	-	NX 5476 Lieut. D.F. Mackay.
Ship Orderly Sergeant	-	NX 4543 Sgt. H.O. Bamford.
Ship Orderly Corporal	-	NX 6080 Cpl. H.D. Goring.
Duty Group	-	"A" and "B" Coys. 2/3 Bn.

(b) Troop Deck Duties.

Deck.	Group.		
C & D	2/1 Fd. Coy.	-	VX 184 Lieut. L. Reddy.
			NX 3577 Sgt. R.W. Williams.
			NX 3627 Cpl. N. Shute.
E	H.Q. Coy. 2/3 Bn.	-	NX 201 Lieut. H.E. Gabb.
			NX 1159 Sgt. A. Randall.
			NX 5425 Pte. E.R. McCormack.
F	"C" and "D" Coys. 2/3 Bn.	-	NX 101 Lieut. N.H.L. Lysaght.
			NX 5412 Sgt. R.B. Jordan.
			NX 5611 L/Cpl. L.L. Stone.
G	"A" and "B" Coys. 2/3 Bn.	-	NX 326 Lieut. A.C. Murchison.
			NX 7965 Sgt. R. Lenevez.
			NX 5030 Cpl. V.L. Doyle.
H No. 6 Hatch.	6 Div. Recce. Regt.	-	VX 194 Lieut. H.W. Malue.
			NX 579 Sgt. G.F. Stewart.
			NX 5523 Cpl. E.H. Townsend.
H Less No. 6 Hatch.	6 Div. Sup. Coln.	-	NX 34 Lieut. E. Williams.
			NX 6434 Cpl. R. Hill.
			NX 3002 Cpl. R. Quinn.

Next for Duty to mount at 1900 hrs. 25 Jan. 40:-

(c) Ship Duties.

Ship Field Officer	-	NX 194 Capt. C.E. Jones.
Ship Orderly Medical Officer	-	NX 25 Capt. F.D.M. Williams.
Ship Orderly Officer	-	NX 188 Lieut. W.A. Tyrrell.
Ship Orderly Sergeant	-	NX 2946 Sgt. W.H. Blythe.
Ship Orderly Corporal	-	NX 3037 Cpl. F. Dwyer.
Duty Group	-	6 Div. Sup. Coln.

Duty Group to mount at 1900 hrs. 26 Jan. 40 - H.Q. Coy. 2/3 Bn.

(d) Troop Deck Duties.

Deck.	Group.		
C & D	2/1 Fd. Coy.	-	NX 8934 Lieut. W.A. Davey.
			NX 3602 Sgt. B. Barrenger.
			NX 705 Cpl. R. Jobber.
E	H.Q. Coy. 2/3 Bn.	-	NX 158 Lieut. J.E. Loughry.
			NX 4900 A/Sgt. E.R. Roberts.
			NX 5471 Pte. E.H. Heriot.
F	"C" and "D" Coys. 2/3 Bn.	-	NX 8759 Lieut. P.A.L. Rickard.
			NX 4882 Sgt. C.W. Hildebrandt.
			NX 5611 L/Cpl. L.L. Stone.
G	"A" and "B" Coys. 2/3 Bn.	-	NX 5476 Lieut. D.F. Mackay.
			NX 4786 Cpl. W.J. Lyne.
			NX 4261 Pte. S.F. Woolley.
H No. 6 Hatch.	2/1 Bn.	-	NX 117 Lieut. J.Macarthur King
			NX 4076 Cpl. H.R. Green
			NX 3815 Pte. Dearden
H Less No. 6 Hatch.	6 Div. Sup. Coln.	-	NX 195 Lieut. R. Morgan.
			NX 6240 Cpl. J. Parish.
			NX 6409 Cpl. R. Bridge.

(Continued Page 2.)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2. MESS ORDERLIES. Commencing 24 Jan 40 mess orderlies' hands will be inspected for cleanliness, five minutes before each meal, by the messing officer, or, in his absence, by the orderly officer.

3. DRESS FOR DUTIES. In future, duties will wear working dress. Boots will only be worn between 0900 hrs and 1200 hrs.

4. CORRIDORS - "C" DECK.

i. Troops are permitted to use the corridors on "C" Deck through the Offrs. and Sgts. quarters as a privilege only, and any misuse of the privilege will result in the corridors being placed out of bounds. All troops, except those actually living in cabins adjacent to Offrs. and Sgts. cabins on "C" Deck, will observe the following rules:-

(a) Troops will not use the latrines in these corridors.
(b) Troops will on no account enter any cabins in the Offrs. and Sgts. quarters.

ii. Duty Group will provide a picquet of two men, one in each corridor, to patrol the corridor and to ensure that the above rules are carried out.

iii. Offrs. living on "C" Deck will send in the names of their batmen to Ship's H.Q. by 1000 hrs. 25 Jan. Ship Orderly Sergeant will prepare a list of ptes. etc. in cabins adjacent to Offrs. and Sgts. and submit it to Ship's. H.Q. at the same time. These personnel will be issued with identification cards.

5. SLEEPING ON DECKS.

i. Troops on "H" Deck may sleep on their training decks. They will take with them their life belts. Decks will be cleared before reveille.
ii. Should any men smoke it will mean that this privilege will be withdrawn from the Group concerned.

6. OFFICERS' P.T. PARADE.

Commencing 25 Jan. P.T. parade for officers of 2/3 Bn. will be held at 1700 hrs. daily on "A" Deck.

7. BLACK-OUT.

Black-out will commence at 1910 hrs. 24 Jan. 40.

R.W.F. McDonald, Capt.
Adjt. H.M.T. U. 2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2/1 Fd. Coy

2nd. AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDERS.

By

Lt. Col. V.T. England. Commanding Troops H.M.T - U 2.

No. 14. PART 1 23 Jan 40

1. DUTIES.

The following duties will mount at 1900 hrs 23 Jan 40;-

(a) Ship Duties.

Ship Field Officer	NX 184 Lieut.J.C. Hay
Ship Ordenly Medical Officer	NX 25 Capt. F.D.M Williams
Ship Ordenly Officer	NX 3523 Lieut. R.R. Chester
Ship Orderly Sergeant	NX 3643 L/Sgt. H. Mavey
Ship Ordenly Corporal	NX 8204 Cpl. J. McWilliam.
Duty Group	2/1 Fd. Coy.

(b) Troop Deck Duties.

Deck.	Group.	
C & D	2/1 Fd. Coy.	NX 3603 Sgt. P. Blyth.
		NX 3616 Cpl. F. Levi
		NX 3589 L/Cpl. O. Morgan.
E	H. .Coy 2/3 Bn.	NX 333 Lieut. J.H.Weir.
		NX 5027 Sgt. A.L.Carson.
		NX 5471 Pte. E.H.Heriot.
F	"C" & "D" Coys 2/3 Bn	NX 82 Lieut. I.C.Fulton.
		NX 8699 Sgt. R.J. Ducie.
		NX 5611 L/Cpl. L.L. Stone.
G	"A" & "B" Coys 2/3 Bn	NX 261 Lieut. E.S. Walker.
		NX 4253 Cpl. Cpl. W.H.Rigolsford.
		NX 5842 Pte. P. Springer.
H No.6 Hatch.--	2/1 Bn	NX 7878 Lieut. G.W. Mann
		NX 2602 Sgt. J. Jenkins.
		NX 2615 A/Cpl. D.C. Rankin
H. Less No. 6 Hatch.-	6 Div. Sup.Col.	NX 6345 Lieut. J. Sproule
		NX 3018 Sgt. S. Hutton.
		NX 8254 Cpl. A. Hewish.

Next for Duty to mount at 1900 hrs. 24 Jan 40;-

(c) Ship Duties.

Ship Field Officer	NX 100 Capt. I. Hutchinson.
Ship Ordenly Medical Officer	NX 106 Capt. E.J.C. Molesworth.
Ship Ordenly Officer	NX 5476 Lieut. D.F. Mackay.
Ship Ordenly Sergeant	NX 4543 Sgt. H.O. Bamford.
Ship Ordenly Corporal	NX 6080 Cpl. H.D. Goring.
Duty Group	"A" & "B" Coys 2/3 Bn.
Duty Group to mount at 1900 hrs	25 Jan 40- 6 Div. Sup. Coln.

(d) Troop Deck Duties.

Deck.	Group.	
C & D	2/1 Fd. Coy.	NX 184 Lieut. L. Reddy.
		NX 3577 Sgt. R.W. Williams.
		NX 3627 Cpl. N. Chute.
E	H. .Coy 2/3 Bn	NX 201 Lieut. H.E. Galo
		NX 1159 Sgt. A. Randall.
		NX 5425 Pte. E.R. McCormack.
F	"C" & "D" Coys 2/3 Bn.-	NX 101 Lieut. N.H.L. Lysaght.
		NX 5412 Sgt. R.B. Jordan.
		NX 5611 L/Cpl. L.L. Stone.

(Continued page 2)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

(d) Troop Dock Duties (Continued)

Dock.	Group.	
G	"A" & "B" Coys 2/3 Bn	NX 326 Lieut. A.C. Murchison NX 7965 Sgt. R. LeNevez. NX 5030 Cpl. V.L. Doyle.
H No.6 Hatch	6 Div.Rocco.Regt.	NX 194 Lieut. H.W. Maule NX 579 SGt.G.F. Stowart. NX 5523 Cpl. W.H. Townsend.
H Loss No.6 Hatch	6 Div.Sup.Col.	NX 34 Lieut. E. Williams. NX 6434 Cpl. R. Hill NX 3002 Cpl. R. Quinn.

2. SICK REPORTS.

There have been many instances of unitidy and incorrectly made out sick reports (A 46) In future, Coy etc orderlies will ensure that the sick reports which they submit, conform to the following;-

(a) They will be of the same size and nature as the standard Sick Report,(specimen copy is attached to these orders)
(b) When writing sick reports,carbon paper MUST be used. It is essential to the Hospital staff that the second and third copies of the sick report conform to the original as regards the order and distance apart of the names of personnel reporting sick.
(c) A line must be ruled under each entry on the report.
(d) There must be absolute accuracy as regards the Army number name and rank of the person reporting sick.

Coy etc orderlies will be held responsible for any neglect in observing these instructions.

3. DRESS REGULATIONS.

Commencing 25 Jan 40, dress for Evening Meal will be as under;-

(a) Officers;-
Khaki shorts (drill trousers if desired)
Khaki jackets - drill
Khaki shirts & ties.
Khaki socks.
Shoes

(b) O.Rs;-
Khaki shorts (drill trousers for personnel without shorts)
Khaki shirts
Socks
Sandshoes.

Note. Under no circumstances whatsoever will long trousers be cut down to make shorts. Disciplinary action will be taken against offenders.

(c) In future, boots will only be worn on parades between 0900 & 1200 hrs daily.
Sandshoes will be worn at other times.

4. MEAL PARADES.

Coy Ord Officers who receive complaints at meals will report the complaint to the Ship Fd. Officer or the Ship Orderly Officer, and not to the Ship's Steward. Ship Field Officer or Ship Orderly Officer will lodge the complaint with the Steward and will adjust the matter.

5. TRANSFERS.

No inter-unit transfers will be allowed during the voyage.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

6. RUNNERS.

R.O. 4 para 3 is cancelled and in future Duty Group will supply one runner for duty at Ships H.Q.

7. MENS LOUNGE E DECK.

The Mens Lounge on "E" Deck aft will be cleaned by H.Q.Coy 2/3 Bn.

8. TROOP DECK DUTIES.

Troop Deck Duties are responsible for the cleanliness of all cabins etc on their respective decks.

9. BLACK-OUT.

Black-out will commence at 2005 hrs 23 Jan 40.

10. CLOCKS.

Clocks will be retarded 60 minutes during the 23/24 Jan.

11. SALUTING.

Troops will not salute between decks except in the following instances;-

(a) When speaking to, or delivering a message to an officer.
(b) When spoken to by an officer.

Troops on s entry go or picquet will come to attention when an officer passes.

R.W.F. McDonald. Capt.

Adjt. H.M.T. - U 2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2/1 Fd. Coy

2ND. AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDERS

BY

Lt.-Col. V.T. England, Commanding Troops, H.M.T. U.2

No. 13. PART 1. 22 Jan. 40.

1. DUTIES.

The following duties will mount at 1900 hrs. 22 Jan. 40:-

(a) Ship Duties.

Ship Field Officer	-	NX 315 Capt. A.S. Mackinnon.
Ship Orderly Medical Officer	-	NX 213 Capt. P.H. McIndoe.
Ship Orderly Officer	-	NX 90 Lieut. R.E. King.
Ship Orderly Sergeant	-	NX 5412 Sgt. R.B. Jordan.
Ship Orderly Corporal	-	NX 4880 Cpl. E.P. Flynn.
Duty Group.	-	"C" and "D" Coys. 2/3 Bn.

(b) Troop Deck Duties.

Deck.	Group.		
C & D	2/1 Fd. Coy.	-	NX 8934 Lieut. W.A. Davey.
			NX 3586 Sgt. L. Lockhart.
			NX 3651 Cpl. A. Weaver.
E	H.Q. Coy. 2/3 Bn.	-	NX 48 Lieut. J.A.Y. Derniston.
			NX 5027 Sgt. A.L. Carson.
			NX 4935 A/Cpl. S.R. Manley.
F	"C" and "D" Coys. 2/3 Bn.	-	NX 8759 Lieut. P.A.L. Rickard.
			NX 4882 Sgt. C.W. Hildebrandt.
			NX 5611 L/Cpl. L.L. Stone.
G	"A" and "B" Coys. 2/3 Bn.	-	NX 4618 Lieut. D.E. Williams.
			NX 7977 Cpl. W.R.H. Smith.
			NX 5045 Cpl. A. Macdonald.
H No. 6 Hatch.	"A" Sqn. Recce. Regt.	-	NX 166 Lieut. F.J. Mullaly.
			NX 538 Sgt. V.W. Donald.
			NX 4591 Cpl. W.M.H. Callaghan.
H Less No. 6 Hatch.	6 Div. Sup. Coln.	-	NX 188 Lieut. W. Tyrrell.
			NX 6399 Sgt. C. Worsnop.
			NX 2952 Cpl. J.T. Gracey.

Next for Duty to mount at 1900 hrs. 23 Jan. 40:-

(c) Ship Duties.

Ship Field Officer	-	NX 184 Lieut. J.C. Hay.
Ship Medical Officer	-	NX 25 Capt. F.D.M. Williams.
Ship Orderly Officer	-	NX 3523 Lieut. R.R. Chester.
Ship Orderly Sergeant	-	NX 3643 L/Sgt. H. Mavey.
Ship Orderly Corporal	-	NX 8204 Cpl. J. McWilliam.
Duty Group	-	2/1 Fd. Coy.

Duty Group to mount at 1900 hrs. 24 Jan. 40 - "A" and "B" Coys. 2/3 Bn.

(d) Troop Deck Duties.

Deck.	Group.		
C & D	2/1 Fd. Coy.	-	NX 3603 Sgt. P. Blyth.
			NX 3616 Cpl. F. Levi.
			NX 3589 L/Cpl. O. Morgan.
E	H.Q. Coy. 2/3 Bn.	-	NX 333 Lieut. J.H. Weir.
			NX 5027 Sgt. A.L. Carson.
			NX 5471 Pte. E.H. Heriot.
F	"C" and "D" Coys. 2/3 Bn.	-	NX 82 Lieut. I.C. Fulton.
			NX 8699 Sgt. R.J. Ducie.
			NX 5611 L/Cpl. L.L. Stone.
G	"A" and "B" Coys. 2/3 Bn.	-	NX 261 Lieut. E.S. Walker.
			NX 4253 Cpl. W.H. Rigelsford.
			NX 5842 Pte. P. Springer.

H No. 6 /

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

(d) Troop Deck Duties (Continued.)

Deck.	Group.		
H No. 6 Hatch.	2/1 Bn.	-	NX 7878 Lieut. G.W. Mann. NX 2602 Sgt. I. Jenkins. NX 2613 A/Cpl. D.C. Rankin.
H Less No. 6 Hatch.	6 Div. Sup. Coln.	-	NX 6345 Lieut. J. Sproule. NX 3018 Sgt. S. Hutton. NX 8254 Cpl. A. Hewish.

2. WEARING OF HATS, ETC.

In future no troops will appear on uncovered decks without their appropriate head-dress during the hours of daylight, owing to the serious risk of sunstroke.

3. BLACKOUT.

Black-out will commence at 2000 hrs. on 22 Jan. 40.

4. Y.M.C.A.

All personnel who have borrowed books and ink-wells from the Y.M.C.A. are urgently requested to return them at once as supplies have been exhausted.

5. LOST PROPERTY.

A quantity of lost property is held at Ship's Orderly Room, and should be collected at the earliest opportunity.

All articles of lost property at present held in Orderly Rooms will be sent to Ship's Orderly Room for distribution, together with any particulars which would be of assistance in finding the owners.

R.W.F. McDonald, Capt.
Adjt. H.M.T. U.2.

NOTICES.

BOXING TOURNAMENT.

The Boxing Tournament will commence at 1430 hrs. 23 Jan. 40 on "A" Deck, aft. Contests will be as per draw previously issued to units.

SPORTS.

All Coys. are reminded that names of the finalists in the sports programme must be submitted to Ship's H.Q. by 1800 hrs. 23 Jan. 40.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2/1 Fd Coy

2ND. AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDER.

By

Lt.Col. V.T. England. Commanding Troops H.M.T. - U 2.

No. 12. PART 1 21 Jan 40

1. DUTIES.

The following duties will mount at 1900 hrs 21 Jan 40;-

(a) Ships Duties.

Ships Field Officer	NX 194 Lieut. Mills T.
" Orderly Officer	NX 342 Lieut. Catterns B.W.
" Orderly Medical Officer	NX 25 Capt. Williams D.F.M.
" Orderly Sergeant	NX 4076 Cpl. Green H.R.
" Orderly Corporal	NX 4169 Cpl. Phillips E.S.

(b) Troop Deck Duties.

Deck.	Group.	
C & D	2/1 Fd. Coy	VX 184 Lieut. Reddy L.G.
		NX 3602 L/Sgt. Barringer A.
		NX 705 Cpl. Tobber F.
E	H.Q.Coy 2/3 Bn	NX 158 Lieut. Loughry J.E.
		NX 4756 Cpl. Hempel W.C.
		NX 5046 Cpl. Michel R.F.
F	C & D Coys 2/3 Bn	NX 8750 Lieut. Rickard P.A.L.
		NX 4882 Sgt. Hilderbrandt C.W.
		NX 5611 Cpl. Stone L.L.
G	A & B Coys 2/3 Bn	NX 69 Lieut. Parbury P.K.
		NX 4224 Sgt. Herwig L.C.
		NX 4608 Cpl. Ponting W.H.
H No.6 Hatch	2/1 Bn	NX 117 Lieut. Macarthur-King J.
		NX 2468 Sgt. Brindley C.W.
		NX 7537 A/Cpl. Hall V.B.
H Less No6) hatch.)	6 Div.Sup.Col.	NX 2946 Sgt. Blyth W.
		NX 6410 Sgt. Brown J.
		NX 6402 Cpl. Ahern J.

Duty Group A Sqn. Recce. Regt.

(c) Next for Duties to mount at 1900 hrs 22 Jan 40.

Ships Duties.

Ships Field Officer	NX 115 Capt. Mackinnon A.S.
" Orderly Officer	NX 90 Lieut. King R.E.
" Orderly Medical Officer	NX 213 Capt. McIndoe P.H.
" Orderly Sergeant	NX 5412 Sgt. Jordan R.B.
" Orderly Corporal	NX 4880 Cpl. Flynn EH.

Duty Group C & D Coys 2/3 Bn.
Duty Group Mounting at 1900 hrs 23 Jan 40. 2/1 Fd. Coy.

(Continued Page 2)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

No.1. Contd. DUTIES.

(d) Troop Deck Duties.

Deck.	Group.	
C & D	2/1 Fd. Coy	NX 8934 Lieut Davey W.A.
		NX 3586 Sgt. L. Lockhart.
		NX 3651 Cpl. Weaver A.
E	H.Q.Coy 2/3 Bn	NX 48 Lieut. Denniston J.A.Y.
		NX 5027 Sgt. Carson A.R.
		NX 4935 Cpl. Manley S.R.
F	C & D Coys 2/3 Bn	NX 8759 Lieut. Rickard P.A.L.
		NX 4882 Sgt. Hilderbrandt C.W.
		NX 5611LCpl. Stone L.L.
G	A & B Coys 2/3 Bn	NX 4618 Lieut Williams D.E.
		NX 7977 Cpl. Smith W. H.R.
		NX 5045 Cpl. Macdonald A.
H	No.6) A Son. Recce Regt. hatch	NX 166 Lieut. Mullaly F.J.
		NX 538 Sgt. Donald V.W.
		NX 4591 Cpl. Callaghan W.M.H.
H	Less No.6) 6 Div.Sup.Col. Hatch.)	NX 188 Lieut. Tyrrell
		NX 2975 Sgt. Ellison J.
		NX 2952 Cpl. Gracey J.

2. CLEANLINESS OF CORRIDORS ETC.

In order to avoid wetting and staining corridors etc all personnel using the swimming pools will dry themselves thoroughly before e leaving the swimming pool area. Shoes, slippers, etc must be worn.
Note:- The above order applies to personnel leaving bathroom and showers.

3. Grounding of arms on decks.

Because of the lack of training space, squads will not leave their rifles grounded on the decks whilst they are attending lectures. This deck space could be well utilised by another squad.

4. GUARDS.

It is the duty of personnel i/c guards to ensure that their guards understand what duty is required of them. There have been instances of neglect in this direction and this neglect is to cease forthwith. Personnel i/c Guards will make themselves thoroughly conversant with the duties of their particular guard and will instruct their guard in its duties. They will be held responsible for any member of their guard who does not thoroughly understand his duties.

5. CLEANING OF BATHROOMS ETC.

(a) It is impossible for Deck Duties to clean and keep clean bathrooms which are in constant use. Therefore troops will not take baths between 0830 hrs and 1130 hrs daily. Mess Orderlies, personnel in Sick parades, guards etc, will ensure that they take showers outside these hours.
(b) On Sunday mornings, troops will use the corridors as little as possible so that the deck duties can sweep and scrub the corridors, as far as possible. Between 0830 and 1130 hrs on Sunday they will remain either in their cabins or on the outer decks.

6. BLACK-OUT.

Black-out will commence at 1950 hrs 21 Jan 40.

R.W.F. McDonald. Capt. Adjt. H.M.T.- U 2

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2/1 Fd Coy

2ND AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDER.

By

Lt. Col. V.T.England Commanding Troops H.M.T.- U 2.

No. 11. PART 1. 20 Jan '40.

1. DUTIES.

The following duties will mount at 1900 hrs 20 Jan 40;-

(a) Ships Duties.

Ships	Field Officer.	NX 49.	Maj. Stevenson J.R.
"	Orderly Officer	NX 80	Lieut. Alexander E.
"	Orderly Medical Officer	NX 106	Capt. Molesworth E.J.C.
"	Orderly Sergeant	NX 4800	A/Sgt. Burkhill J.
"	Orderly Corporal	NX 5031	Pte. Dening K.S.

(b) Troop Deck Duties.

Deck.	Group.		
C & D	2/1 Fd. Coy	NX 184	Lieut. Hay
		NX 3577.	Sgt. Williams
		NX 1095.	Cpl. Harle
E	H.Q.Coy 2/3 Bn	NX 201	Lieut. Gale H.E.
		NX 4917	A/Cpl. Harkness G.C.
		NX 5612	Pte. Sumner J.
F	C & D Coys 2/3 Bn.	NX 82	Lieut. Fulton I.C.
		NX 5412	Sgt. Jordan R.B.
		NX 5388	Cpl. Stone L.L.
G	A & B Coys 2/3 Bn	NX [illegible]	[illegible] L.D.
		NX 7965	Sgt. LeNevez R.
		NX 5388	Cpl. Powell M.J.
H	No.6 A Sqn Recce. Regt. Hatch.	NX 174	Lieut. Mills T.
		NX 564	Sgt. Ryrie E.J.
		NX 668	Cpl. O'Donnell F.P.
H	Less 6 Div. Sup. Col. No.6 hatch.	NX 200	Lieut. Stewart H.
		NX 3101	Sgt. Gannon J.E.
		NX 8359	Cpl. Downes N.J.H.

Duty Group H.Q.Coy 2/3 Bn.

(c) Next for Duty to mount at 1900 hrs 21 Jan 40.

Ships Duties.

Ships	Field Officer	NX 194	Lieut. Mills T.
"	Orderly Officer	NX 342	Lieut. Catterns B.W.
"	Orderly Medical Officer	NX 213	Capt. McIndoe P.H.
"	Orderly Sergeant	NX 4076	Cpl. Green H.R.
"	Orderly Corporal	NX 4169	Cpl. Phillips W.C.

Duty Group A Sqn. Recce. Regt.

Duty Group mounting at 1900 hrs 22 Jan 40.- C & D Coy.

(Continued Page 2)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

No.1. Duties.(Contd) (Page 2)

(d) Troop Deck Duties.

Deck.	Group.			
C & D	2/1 Fd. Coy.	VX	184	Lieut. Reddy L.G.
		NX	3602	L/Sgt. Barringer A.
		NX	705	Cpl. Jobber F.
E	H.Q.Coy 2/3 Bn	NX	158	Lieut. Loughry J.D.
		NX	4756	Cpl. Hempel W.C.
		NX	5046	Cpl. Michel R.F.
F	C & D Coys 2/3 Bn	NX	8750	Lieut. Rickard P.A.L.
		NX	4882	Sgt. Hilderbrandt C.W.
		NX	5611	Cpl. Stone L.L.
G	A & B Coys 2/3 Bn	NX	69	Lieut. Parbury P.K.
		NX	4224	Sgt. Norwig L.C.
		NX	4608	Cpl. Ponting W.H.
H No.6 hatch	2/1 Bn	NX	117	Lieut. Macarthur-King J.
		NX	2468	Sgt. Brindley C.W.
		NX	7537	A/Cpl. Hall V.B.
H Less No.6 hatch.	6 Div.Sup.Col.	NX	2946	Sgt. Blythe W.
		NX	6410	Sgt. Brown J.
		NX	6402	Cpl. Ahern J.

2. BOUNDS FOR TROOPS.

Certain areas on the ship are picqueted and are out of bounds to all troops.
In addition to these areas the following regulations were laid down in Standing Orders:-
(a) "A" Deck will be reserved for Officers and Nurses from 1630 hrs daily.
(b) "B" Deck will be reserved for use of Officers, Nurses, W.Os, & Sgts during hours outside parade hours.
All troops who break these regulations are committing an offence.

3. SECURITY OF INFORMATION.

Attention of All Ranks is drawn to Army Act Sec. 36 which quotes;-
"Every person subject to military law who commits the following offence, that is to say,
Whether serving with any of His Majesty's forces or not, without due authority either verbally or in writing, or by signal or otherwise, discloses the numbers or position of any forces, or any magazines, or stores thereof, or any preparations for, or orders relating thereto, operations or movements of any forces, at such time and in such manner as in the opinion of the Court to have produced effect injurious to His Majesty's service,
shall, on conviction by Court-martial, be liable, if an Officer, to be cashiered, or to suffer such less punishment as is in this Act mentioned, and if a soldier, to suffer imprisonment, or such less punishment as is in this Act mentioned.

4. DUTIES OF OFFICERS & N.C.Os.

Although the task of enforcing all regulations on board ship is primarily that of Officers and N.C.Os. on Orderly duties, it is also the duty of all officers and N.C.Os, whether on orderly duty or not, to see that all regulations which may be ordered are obeyed by troops at all times.

5. BLACK-OUT.

Black-out will commence at 1945 hrs 20 Jan 40.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

6. CHURCH SERVICES.

Church Services will be held on 21 Jan 40 as under;-
(a) Holy Communion at 0630 hrs in Officers Lounge "B" deck.
(b) General Church Parade at 1045 hrs on "B" deck. Troops will be in position by 10.0 hrs.
(c) Discussion Meeting at 2000 hrs in Picture Theatre on "B" deck.

7. TYPEWRITER MECHANIC.

All Sub-unit and Detachments will render a return showing the names of any typewriter mechanics on their strength, by 1000 hrs 21 Jan 40.

8. MESSING.

(a) Unit and Detachment Comdrs will arrange to relieve any personnel detailed for duty as guards, picquets, etc, to enable them to attend the first or second mess sitting.
(b) Should it be necessary to order any late meals for duties who cannot be relieved to enable them to attend normal meal parades, authority will first be obtained from the Ships Adjutant.

9. DECK DUTIES.

Attention is drawn to neglect of scuppers in latrines and bathrooms. Scuppers will be scrubbed each day with scrubbing brushes.
As from 20 Jan. the main companion aft, leading from "D" deck will be included in duties allotted to "F" deck.

R.W.F. McDonald. Capt.

Adjt. Troops H.M.T.-U 2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2ND. AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDER.

2/1 Fd. Coy

By.

Lt. Col. V.T. England. Commanding Troops H.M.T. U 2.

No.10.

1. DUTIES.

The following duties will mount at 1900 hrs 19 Jan 40;-

(a) Ships Duties.

Ships Field Officer.	Capt. H. Hornfield.
" Orderly Officer.	Lieut. B. Godley.
" Orderly Medical Officer	Capt. D.F.M.Williams.
" Orderly Sergeant.	Sgt. J. Cannon.
" Orderly Corporal	Cpl. H. Cook.

(b) Troop Deck Duties.

Deck.	Group.	
C & D	2/1 Fd.Coy R.A.E.	Lt. Chester. L/Sgt. Mavoy. Cpl. Chandler.
E	H.Q.Coy 2/3 Bn	Lieut. J.H.Weir. Sgt. A. Carson. Cpl. Burton.
F	C & D Coys 2/3 Bn.	Lieut. Alexander. Sgt. Ducie. Cpl. Stone.
G	A & B Coys 2/3 Bn	Lieut. Mackay. Sgt. Cheeseman. Cpl. Owens.
H. No. 6 Hatch.	2/1 Bn.	Lieut. Macarthur-King. Sgt. Johnston. Cpl. Phillips.
H. Less No. 6 Hatch.	6 Div.Sup. Col.	Lieut. R. Morgan. Sgt. Worsnop. Cpl. Greenhalgh.

Duty Group 6 Div Sup. Col A.S.C.

(c) Next for Duty to mount at 1900 hrs. 20 Jan 40.

Ships Duties.

Ships Field Officer	Major. Stevenson.
" Orderly Officer	Lieut. Alexander
" Orderly Medical Officer	Capt. E.J.C.Molesworth.
" Orderly Sergeant	Sgt. J. Burkhill.
" Orderly Corporal	Cpl. Doning.

Duty Group H.Q.Coy 2/3 Bn.
To mount at 1900 hrs 21 Jan 40. 2/1 Bn A Sqn Recce.Regt.

(d) Troop Deck Duties.

Deck.	Group.	
C & D	2/1 Fd. Coy.	Lieut. Hay. L/Sgt. Williams. Cpl. Harle.
E	H.Q.Coy 2/3 Bn	Lieut. H. Cole. A/Cpl. C.C.Harkness. Bte.J.Sumner.
F	C & D Coys 2/3 Bn	Lieut. Fulton. Sgt. Jordan. Cpl. Stone.
G	A & B Coys 2/3 Bn	Lieut.L.D.Calman. Sgt. LeNevez. Cpl. M.J.Powell.
H	H Deck No.6 hatch.	Lieut. Mills.
	6 Aus.Div.Recce.Regt.	Sgt. Ryrie. Cpl. O'Donnell.
H Deck less No.6 hatch.	6 Div. Sup.Col.	Lieut. H. Stewart. Sgt. Cannon. Cpl. Downes.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2. DRESS ON PARADE.

Commencing first parade 20 Jan 40 Boots will be worn by all troops Sand shoes will be worn only for PT and Sports parades.

3. BANDON SHIP PRACTICE.

At 1000 hrs 20 Jan 40 personnel aboard H.M.T.-U 2 will be practiced in an abandon ship exercise. The object of this exercise is to practice personnel in their Abandon Ship stations and in taking up their positions in the boats in a quiet and orderly fashion.
Ships crews will man the boats and personnel up to 20 per boat will act as passengers.
Boats will be lowered, and after a short row will be hoisted back on deck.
All personnel will be in their cabins by 0945 hrs 20 Jan and will not leave until the Abandon Ship signal is given.

R.W.F. McDonald. Capt.

Adjt. Troops H.M.T.-U 2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

ROUTINE ORDER.

Recce.

By.

Lt. Col. V.T.England. Commanding Troops H.M.T. - U 2.

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1. **DUTIES.**

The following duties will mount at 1900 hrs 18 Jan 40;-

(a) Ships Duties.

Ships Field Officer.	Capt. S.H. Carey.
" Orderly Officer	Lieut. D.E.Williams.
" Orderly Medical Officer.	Capt. P.H.Macindoe.
" Orderly Sergeant.	Sgt. Cheeseman.
" Orderly Corporal	Cpl. W.H.Ponting.

(b) Troop Deck Duties.

Deck.	Group.	
C & D	2/1 Fd. Coy.R.A.E.	Lieut. Davey. Sgt. Blythe. Cpl. West.
E	H.Q.Coy 2/3 Bn.	Lieut. J.A.Denniston. Sgt. Carson. Cpl. A. Wright.
F	C & D Coys 2/3 Bn	Lieut. R.E.King. Sgt. Hilderbrandt. Cpl. Stone.
G.	A & B Coys 2/3 Bn	Lieut. A.E.Murchison. Cpl. W.J.Tyne. Cpl. V.Doyle.
H (No.6 Hatch)	6 Aus.Div.Recce.Regt.	Lieut. Willsallen. Sgt. Edwards. Cpl. Teece.
H. Less H (No.6 Hatch(	6 Aus.Div.Sup.Col.	Lieut.H.Bruce. Sgt. Barry. Cpl. R. Hill.

Duty Group. A & B Coy 2/3 Bn.

Next for Duty to mount at 1900 hrs 19 Jan 40:-

(c) Ships Duties.

Ships Field Officer	Capt. E. Hernfield
" Orderly Officer	Lieut. B. Godley
" Orderly Medical Officer	Capt. D.F.Williams.
" Orderly Sergeant	Sgt. J. Gannon.
" Orderly Corporal	Cpl. H. Cook.

Duty Group. 6 Div.Sup.Col.A.S.C.
To mount 20 Jan H.Q.Coy 2/3 Bn.

(d) Troop Deck Duties.

Deck	Group.	
C & D	2/1 Fd.Coy.R.A.E.	Lt. Chester/ L/Sgt. Mavey. Cpl. Chandler.
E	H.Q.Coy 2/3 Bn	Lieut. J.H.Weir. Sgt.A.Carson. Cpl. E. Ayrton.
F	C & D Coy 2/3 Bn	Lieut. Alexander. Sgt. Ducie. Cpl. Stone.
G	A & B Coys 2/3 Bn	Lieut. Mackay. Sgt. Cheeseman. Cpl. Owens.
H Deck. No.6 Hatch. 2/1 Bn.		Lieut. Mann. Sgt. Jenkins. Cpl. Bradley.
H Deck Less No.6 Hatch.	6 Div.Sup.Col.	Lieut. R. Morgan. Sgt. Worsnap. Cpl. Greenhalgh.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2. LEAVE.

(a) Dress. -- Hats or forage caps may be worn. Gaitors will not be worn.
(b) Men desiring to go on leave will parade on Coy etc parade ground, not earlier than fifteen minutes after the gangway goes down. They will be then inspected by their Coy etc or Platoon Comdrs and marched down the gangway.
(c) Duty Group will detail a Picquet of three N.C.Os, and six men for duty on the gangway while the ship is alongside.
(d) Next for Duty group (6 Aus.Div.Sup.Col.) will detail a picquet of one Sgt. 2 Cpls, and twelve men to patrol decks aft to prevent men from leaving or boarding the ship by any means other than the gangway.
(e) The names of all men overstaying their leave will be taken by the gangway picquet.

GUARDS.

A.A.., Black-out, and Submarine guards will not mount while the ship is in Port. Troop deck duties may proceed on leave. Ships Field Officer, Orderly Sergeant, Orderly Officer, and Orderly Cpl. will remain on duty till 0030 hrs 19 Jan 40.

3. SPORTS DECK.

Sports Deck is allotted to 2/1 Fd.Coy.R.A.E. on 19 Jan 40.

4. RETURNED SOLDIERS 2ND.A.I.F.

When applicable Nominal Rolls will be prppared showing personnel or Army No, name, unit, next-of-kin, and address as shown on origin Attestation paper. In cases where a soldier re-enlisted under a different name from that shown on the original Attestation paper, the new Attestation paper must be accompanied by a Statutory Declaration to the effect.

5. SICK PARADE.

(a) All units and sub-units will fix a point within their quarters where personnel parading sick may assemble. Coy etc Ord. Cpls will compile sick reports then and will march sick parade to the Ships Hospital.
(b) Coy etc Ord. Cpls are responsible that they obtain the names of personnel who are too sick to attend sick parade, and will render separate sick reports for these personnel.

6/ MEALS IN CABINS.

(a) In furtn units and sub-units will submit to Ships hospitals lists of personnel who are too sick to attend meal parades in the Ships Dining Room. These lists will be checked against sick reports by the Hospital staff, and "meals in cab in" forms will then be compiled by the hospital staff.
Note. No man who has not been seen by the M.O. will be served with a meal in his cabin.

R.W.F. McDonald. Capt.

Adjt. Troops. H.M.T.-U 2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2/1 Fd Coy

2ND. AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDER.

By.

Lt. Col. V.T. England. Commanding Troops H.M.T. - U 2.

No.8 PART 1. 17 Jan 40.

1. DUTIES.

The following duties will mount at 1900 hrs 17 Jan 40;-

(a) Ships Duties.

Ships Field Officer	Lieut. Reddy.
" Orderly Officer	Lieut. Hay
" Orderly Medical Officer	Capt. E.J.C.Molesworth.
" Orderly Sergeant	Sgt. Barrangor.
" Orderly Corporal	Cpl. Newberry.

(b) Troop Deck Duties.

Deck.	Group.	
C & D	2/1 Fd. Coy. R.A.E.	Sgt. Williams. Cpl. Shute. Cpl. Smeal.
E	H.Q.Coy 2/3 Bn.	Lieut. J.E.Loughry. Sgt. Kalms. A/Cpl. Kittley F.
F	6 Aus.Div.Sup.Col.	Sgt. Clark R.A. Sgt.Taylor. Cpl. Cook.
G	A & B Coys 2/3 Bn.	Lieut. L.D.Colman. Sgt. Bamford. L.Cpl. Crew.
H	2/1 Bn	Lieut. Cattern. Sgt. Horton. Cpl. Kelly.

Next for Duty to mount at 1900 hrs 18 Jan 40.

(c) Ships Duties.

Ships Field Officer.	Capt. W.R.McGregor.
" Orderly Officer	Lieut. D.E. Williams.
" Orderly Medical Officer	Capt. P.H. Macindoe.
" Orderly Sergeant	Sgt. Cheeseman.
" Orderly Corporal	Cpl. W.H.Ponting.
Duty Group A & B Coys 2/3 Bn.	
Duty Group 19 Jan40 -6 Div Sup.Col A.A.S.C.	

(d) Troop Deck Duties.

Deck.	Group.	
C & D	2/1 Fd.Coy.R.A.E.	Lieut. Davey. Sgt. Blyth. Cpl. West.
E	H.Q.Coy 2/3 Bn	Lieut. J.A.Y.Denniston. Sgt.A.Carson. Cpl. A.W.Wright.
F	6 Aus.Div.Sup.Col.	Lieut. H. Stewart. Sgt. Barry. Cpl. R.Hill.
G	C & D Coys 2/3 Bn	Lieut. R.E.King Sgt.HilderbrandtL/Cpl. Stone.
H	6 Aus.Div.Recce.Regt.	Lieut. Willsallen. Sgt. Edwards Cpl. Teece.

2. FATIGUE.

Duty group will detail a working party of four men to report daily at 0845 hrs at Ships Military Hospital.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

3. CABINS.

Owing to danger of fire, the practice of using "strawberry boxes" as ash trays will cease at once. All ash trays will be of metal or other non-inflammable material.

4. BLACK-OUT.

Black-out will commence at 1955 hrs on 17 Jan 40.

5. SPORTS DECK.

The Sports Deck is allotted to H.Q. Coy on 18 Jan 40.

6. MEDICAL.

All Sub-units and Detachments will submit a return by 1200 hrs 18 Jan 40 showing;-

(a) The number of personnel who have not been vaccinated.
(b) The number of personnel who have not been completely inoculated, showing the number who have have reached each stage.

7. DUTIES OF TROOP DECK OFFICER.

Troop Deck Officers are reminded that it is one of their duties to report with their Troop Deck Sgt to the Ships Purser xxx ten minutes before black-out time each day.
The assistance of Troop Deck Officers in such matters as discipline etc is essential to the Ship(s Staff.

R.W.F. McDonald. Capt.

Adjt. Troops. H.M.T. - U2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2ND. AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDER.

2/1 2d Coy

By.

Lt. Col. V.T. England. Commanding Troops H.M.T.-U 2.

No. 6. PART 1 15 Jan 40.

1. DUTIES.

The following Duties will mount at 1900 hrs 15 Jan '40;-

(a) Ships Duties.

Ships Field Officer	Lieut. F.J. Mullaly.
" Orderly Officer.	Lieut. T. Willsallen.
" Orderly Medical Officer.	Capt. P.H. Macindoe.
" Orderly Sergeant.	Sgt. R. Edwards.
" Orderly Corporal.	Cpl. D. Glasgow.

(b) Troop Deck Duties.

Deck.	Group.	
C & D.	2/1 Fd.Coy.	Lieut. Davey.
		Sgt. Mavay. Cpl. Howie.
E	2/3 Bn.	Lieut. J.H. Weir.
		Sgt. F.P.Lucas. Cpl.J.Quodling.
F	6 Aus.Div.Sup.Col.	Lieut. E. Williams.
		Sgt. Brown. Cpl. Hill.
G	2/3 Bn	Lieut. P.K. Parbury.
		Sgt. L.C.Herwig. Cpl.W.Rigelsford.
H	6 Aus.Div.Recce. Regt.	Lieut. Macarthur-King.
	2/1 Bn	Sgt.J.Jenkins. Cpl. A. Brown.
	Duty Group. Recce. Regt. & 2/1 Bn.	

Next for Duty. To mount at 1900 hrs 16 Jan '40.

(c) Ships Duties.

Ships Field Officer.	Capt. J.N.Abbott.
" Orderly Officer.	Lieut. I.C.Fulton.
" Orderly Medical Officer.	Capt. D.F.M.Williams.
" Orderly Sergeant.	Sgt. R.L.Toovey.
" Orderly Corporal.	Cpl. B.P. Stevens.
Duty Group. C & D Coys.	2/3 Bn.
Duty Group. 17 Jan :	2/1 Fd.Coy R.A.E.

(d) Troop Dec Duties.

Deck.	Group.	
C & D	2/1 Fd.Coy.R.A.E.	Lieut. Chester.
		Sgt. Lockhardt. Cpl. Howie.
E	H.Q.Coy.2/3Bn.	Lieut. H.Gale.
		A/Sgt/J.Burkhill. Cpl.S.Manley.
F	6 Aus.Div.Sup.Col.	Lieut. C. McFarlane.
		Sgt. Blyth. Cpl. Jackson.
G	C & D Coys 2/3 Bn	Lieut.N.H.Lysaght.
		Sgt. R.J.Ducie. Cpl. G. Blair.
H	6 Aus.Div.Recce.Regt.	Lieut.D.Glasgow.
		Sgt. R.Cramp. Cpl. N.Teece.

2. BLACK-OUT.

Black-out will commence at 2038 hrs on 15 Jan 40.

3. CLOCKS.

Clocks will be retarded 60 minutes on the night 15/16 Jan 40.

Contd. Page 2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2

4. CENSORSHIP.

The following censorship officers have been appointed;-

6 Aus. Div. Recce. Regt. -- Capt. F.H. Brown.
Serial C 2/1 Bn. -- Major. R. Oram.
6 Aus. Div. Sup. Col. -- Lieut. R. Morgan.

5. MAIL.

All mail matter will be handed in by 1800 hrs 16 Jan. Any mail received after this time will not be posted at the next Port of call.
No letters will be thrown over the ship's side at any time for transmission by unauthorised means. Offenders will be severly dealt with.

6. LEAVE.

No leave will be granted at ~~xxx~~ ports of call.

7. BROOMS.

All brooms will be returned to their proper places after use and will NOT be left in cabins.

8. BEDS.

Sgts will in future be responsible for making their own beds. Other ranks will not make their beds before midday but blankets will be neatly folded and placed on the foot of the bed. Pillows will be left at the head of the bed.

9. A.A. & SUBMARINE GUARD.

Black-out guard will be responsible for rousing these duties.
O.C. Black-out guard will ascertain the time for mounting thes duties. Ships Orderly Room will be notified daily as to the cabin numbers of personnel concerned.

10. WASHING.

No clothes will be washed in wash basins, and the dangerous practice of hanging washing to dry over electric light fittings is forbidden.

R.W.F. McDonald. Capt.

Adjt. Troops. H.M.T.-U 2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2/1 Fd. Coy

2ND. AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDER.

By.

Lt. Col V.T. England. Commanding Troops H.M.T.- U 2.

No. 5 PART I. 14 Jan '40.

1. DUTIES.

The following duties will mount at 1900 hrs 14 Jan 40.

(a) Ships Duties.

Ships Field Officer	Major.J.RLStevenson,
" Orderly Officer	Lieut. R.E. King,
" Orderly Medical Officer.	Capt. E.J.C.Holdsworth.
" Orderly Sergeant.	Sgtl F.P. Lucas.
" Orderly Corporal.	L/Cpl. G.C.Harkness.

(b) Troop Deck Duties.

Deck.	Group.	
C & D	2/1 Fd.Coy.R.A.E.	Lieut. Hay. Sgt. Blyth. Cpl. Lardner.
E	2/3	Lieut. J.A.Y.Pennistone. Sgt. Carson. Cpl. F.W.Hattley.
F	6 Aus.Div.Sup.Col.	Lieut. J. Sproule. Sgt. Rev. Cpl. R. Christie.
G	2/3 Bn	Lieut. E.Alexander. L/Sgt.R.L.Toovey. Cpl. A.W.Roberts.
H	6 Aus.Div.Recce.Regt) 2/1 Bn.) Duty Group 2/3 Bn.	Lieut. H.W.Maule. Sgt.V.McQuillen. Cpl. C.W.Holmes.

Next for Duty. To Mount at 1900 hrs. 15 Jan '40.

(c) Ships Field Officer.	Lieut. F J.Mullally.
" Orderly Officer.	Lieut. T.Willsallen.
" Orderly Medical Officer.	Capt. P.H.McIndoe.
" Orderly Sergeant.	Sgt. R.A. Edwards.
" Orderly Corporal.	Cpl. D. Glasgow.

(d) Troop Deck Duties.

Deck.	Group.	
C & D	2/1 Fd.Coy.	Lieut. Davey. Sgt. Mulvay. Cpl. Howie.
E	2/3 Bn	Lieut. J.H. Weir. Sgt. F.P. Lucas. Cpl. J. Wodling.
F	6 Aus.Div.Sup.Col.	Lieut. T.Williams. Sgt. Brown. Cpl. Hill.
G	2/3 Bn	Lieut. P.M.Parbury. Sgt. L.C.Herwig. Cpl.W.Rigelsford.
H	6 Aus.Div.Recce.Regt.	Lieut. Macarthur-King. Sgt. J.Jenkins. Cpl. A.Brown.

Duty Group Recce. Recce Regt. & 2/1 Bn.

2. BLACK-OUT.

Black-out will commence at 2015 hrs 14 Jan 40.

3. DRESS.

Troops in pyjamas will not be allowed to leave their quarters. Troops attending the canteen etc will be properly dressed.

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AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

No. 4. LIGHTS-OUT.

It must be clearly understood that all cabin lights must be extinguished at lights out. Lights out must not be confused with "black-out.

5. WET CANTEEN.

Ships orderly Officer will visit both bars at intervals of not more than half an hour.
2/3 Bn will use the canteen on B deck and other troops will use the canteen on E deck.
Supervision. 2/3 Bn will detail one N.C.O. from each Coy on the basis of 2 Sgts and 3 Cpls. Detachments on the basis of 1 N.C.O. from each Detachment on the basis of 1 Sgt. and 3 Cpls.
Det. Comdrs will be responsible by mutual co-operation for the arrangement of a roster for detailing this Sgt.
Coy Comdrs 2/3 Bn will act accordingly.
Names of N.C.Os. detailed for canteen duty will be submitted daily by 1000 hrs to Ships Ord.Room on the day previous to taking up this duty. N.C.Os. on this duty will NOT drink.

6. NOMINAL ROLLS.

All Sub-units and Detachments will submit a complete nominal roll to Ships Nominal Roll by 1800 hrs 15 Jan 40.

7. PROMOTIONS.

All Detachments will notify Ships Ord.Room of any promotions which they make.

8. SPORTS DECK.

Sports deck is allotted to 6 Aus.Div.Sup.Col. on 15 Jan 40.

9. MEALS IN CABINS.

In future meals will not be served in cabins without a signed order from the S.M.O. or the Orderly Medical Officer.
Respective Troop Deck Officers will present to the ships Hospital not less than one hour before the mess parade for which the meals are required, a nominal roll in duplicate, on the form which will be available at the Ships Orderly Room, of those men who have been ordered to bed by the Orderly Medical Officer, save in exceptional circumstances no man will appear on the roll who has not been so ordered to bed.

10. DISPOSAL OF RUBBISH.

No rubbish whatsoever is to be thrown over the ship's side during the hours of daylight. All cases are to be broken up, tins pierced, and all names and identification marks obliterated, and then dumped over the side from F deck aft at 2100 hours.

Contd. Page. 3.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

11. CENCORSHIP PROCEDURE.

(a) Soldiers will enclose their letters in addressed envelopes to be kept unsealed and handed to their own officers.

(b) Every letter or parcel is first "franked" by writer's own Officers,(except F.S.postcard and green envelope) Franking Officer signs his name, BUT NOT UNIT OR RANK, at the end of text, and on address side of envelope which will be then sealed down.

(c) All letters etc are next passed to an officer who will tie the letters in bundles, label "Franked Correspondence from..... (Unit)....." and forward to base for stamping.
Official mail will never be placed in such bundles. This officer will be detailed by units and his name submitted to Ships Orderly Room by 1000 hrs on 15 Jan. He must be capable of recognising the signatures of the franking officers, and must also ensure that they are authorised to frank.
Unit Censorship Officer 2/3 Bn-- Major Goodwin

(d) Postal Arrangements. Unit Censorship officers will hand in letters which they have censored and bundled to the Ships Post Office between the hours of 0900-1200 hrs daily.
Mail must be handed in by an officer, as it will not be received from any other personnel.
Censorship of Officers Mail.
Officers will hand in their personal mail to the following officers for censorship.

6 Aus.Div.Cav.Regt.	----	Major. Macarthur-Onslow.
2/1 Fd. Coy.	----	Major. Torr.
2/3 Bn	----	Major. Goodwin.
2/1 Bn	----	Major. Orram.
6 Aus.Div.Sup.Col.	----	Major. Nelson.

12. BOXING.

(a) A boxing tournament will be held and will be divided into the following classifications.

Heavyweight.	Catchweight.
Light "	12 st. 7 lbs. & under.
Middle "	11 st. 7 lbs. "
Welter "	10 st. 7 lbs. "
Light "	9 st. 9 lbs. "
Feather"	9 st. "

(b) Entries will close at 1800 hrs 16 Jan 40 at Ships Orderly Room.

(c) Each Unit, Sub-unit, or Detachment will be responsible for submitting names of competitors.

R.W.F. McDonald. Capt.

Adjt. H.M.T.- U 2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2/1 2d Coy

2ND. AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDER.

By.

Lt. Col. V.T. England. Commanding Troops H.M.T. - U 2.

NO. 4. PART 1. 13 Jan 40.

1. DUTIES.

The following duties will at 1900 hrs 13 Jan 40;-

(a) Ships Duties.

Ships Field Officer	Capt. C. Jones.
" Orderly Officer	Lieut. G.Macfarlane.
" Orderly Medical Officer.	Capt. F.D.T.Williams.
" Orderly Sergeant.	Sgt. S. Hutton.
" Orderly Corporal.	Cpl.J. Bodycott.
Duty Group. 6 Aus. Div. Sup. Col.	

(b) Troop Deck Duties.

Deck.	Group.	
C & D.	2/1 Fd.Coy. R.A.E.	Lieut. Reddy. Sgt.Williams. Cpl. Nash.
E	2/3 Bn.	Lieut. J.E.Loughry. Sgt.A.Randall. Cpl. A.Wright.
F	6 Aus.Div.Sup.Col.	Lieut. W.A.Turrell/. Sgt.S.Ellison. Cpl.E. Kimpton.
G	2/3 Bn	Lieut. P.A.L. Rickard. Sgt.R.Jordan. Cpl. A. Roberts.
H	6 Aus.Div.Recce.Regt) 2/1 Bn.)	Lieut. G. Cottern. Sgt.Bringley. Cpl. M. Norton.

Next for Duty. To Mount at 1900 hrs 14 Jan 40.

(c) Ships Field Officer.	Major. J.R.Stevenson.
" Orderly Officer	Lieut. R.E.King.
" Orderly Medical Officer.	Capt.E.J.C.Molesworth.
" Orderly Sergeant	Sgt.F.P. Lucas.
" Orderly Corporal	Cpl. A/Cpl.C.C.Harkness.

Troop Deck Duties.

Deck.	Group.	
C & D	2/1 Fd.Coy.R.A.E.	Lieut. Hay. Sgt. Blyth. Cpl. Lardner.
E	2/3 Bn.	Lieut. J.A.V.Denniston. Sgt.A.Carson. Cpl. F.W.Kettley.
F	6 Aus.Div.Sup.Col.	Lieut. J.Sproule. Sgt. Ray. Cpl. R. Cgristie.
G	2/3 Bn	Lieut. E. Alexander. A/Sgt.R.L.Toovey. Cpl. A.W.Roberts.
H	6 Aus.Div.Recce.Regt) 2/1 Bn.)	Lieut. H.W.Maule. Sgt.V.McQuillan. Cpl. C.W.Holmes.

Duty Group 2/3 Bn.

2. LATRINES.

The condition of latrines is still very unsatisfactory. Sub-unit and Detachment Comdrs. will take steps to ensure that this matter is rectified forthwith. It is pointed out that this is a very serious matter directly affecting the health of the whole ship.

3. RUNNERS.

Each Detachment will supply one runner daily to report at Ships Orderly Room at 0900 hrs.

Contd. Page. 2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

4. A.A.PROCTECTION.

1. 2/3 Bn will post forthwith daily between the hours of dawn and sunset 4 - A.A. L.M.Gs. each with crew of three in two groups as under. Each group will be in charge of a Corporal and each gun will have six loaded magazines.

Group.	Post.	Task.
1	Foredeck	A.A.Protection of ship forward of funnels.
2	Aft end of A Deck.	A.A.Protection of ship aft of funnels.

2. O.C. H.Q.Coy will arrange for mounting of guns and all administrative arrangements. O/C. B.A.C. & D Coys will co-operate in regard to additional men required for relief of crews.

3. Crews on duty will carry out A.A. practices as laid down in S.A.T. 1. pam 6.

4. All crews will be instructed in markings of friendly aircraft

5. SUBMARINE GUARD.

1.((a) As from 13 Jan, duty group will provide submarine guard of 1 N.C.O. and 12 Ptes to mount at daylight, tour of duty till sunset as under.

(i) One sentry each port and starboard side of break of deck forward of ships orderly room.

(ii) One sentry each port and starboard on island aft near swimming pools.

(b) Duties of sentries will be to keep a strict watch each side of ship and fore and aft within range of vision for submarine periscopes and/or submarines, and also for floating mines.

Should anything suspicious be sighted, sentries on forward end of ship should warn ships officer on bridge by shouting Sentries on aft end should notify nearest officer or N.C.O. who will be responsible for conveying warning immediately to officer of watch on ships bridge.

6. DOORS & BLOWERS.

Doors will be left open and blowers will be left turned on during the daily inspection at 1100 hrs. It is emphasised that blowers must be left turned on as much as possible at all times in order to keep the air sweet throughout the ship. Once air in a ship is allowed to become stale it is very difficult to sweeten it again. Stale air has a very bad effect on health.

7. BLACKOUT.

Blackout will commence at 2100 hrs on 13 Jan 40.

8. SPORTS DECK.

Sports Deck will be reserved for the use of Sgts from 0900 hrs till 1200 hrs 14 Jan. It will be reserved for the use of officers from 1200 hrs onwards.

9. CLOCKS.

Clocks will be retarded 60 minutes between 2300 hrs 13 Jan and 0100 hrs 14 Jan.

Contd. Page 3.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

10. Y.M.C.A.

Personnel who borrowed inkwells from the Y.M.C.A. are urgently requested to return them at once.

11. E. DECK.

After the first sitting of mens evening meal, troops will not be allowed on E Deck till after men of the second sitting have left E deck.

12. BROOMS.

All fluff will be removed from brooms before they are put away after use.

13. DECK DUTIES.

Troop deck duties will ensure that dust is removed from the tops of radiators, cupboards, doors etc.

14. CHURCH PARADE.

Church Parade will be held at 1045 Hrs 14 Jan on B deck. Sub-units and Detachments will be in position by 1040 hrs.

R.W.F. McDonald. Capt.

Adjt. H.M.T.-U 2.

Distribution:-

A. SqnRecce.Regt.
2/1 Fd.Coy.R.A.E.
H.Q.Coy 2/3 Bn
A. Coy "
B " "
C " "
D " "
Detachment 2/1 Bn
Div.Sup.Col.A.A.S.C.
Ships Captain.
Staff Captain.
Purser.
Pay Sgt.
File 4.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

ROUTINE ORDER.

By.

Lt. Col. V.T. England. Commanding Troops H.M.T. - U 2.

No. 3. PART 1. 12 Jan 40.

1. DUTIES.

The following duties will mount at 1900 hrs on 12 Jan 40;-

(a) Ships Duties.

Ships Field Officer	Major. D.J.L mb.
" Orderly Officer.	Lieut.D.F. Mackay.
" Orderly Medical Officer.	Capt. P.N.Macindoe.
" Orderly Sergeant.	Sgt. R.LeNevez.
" Orderly Corporal.	Cpl. C.R.Hillier.

Duty Group A & B Coys 2/3 Bn.

(b) Troop Deck Duties.

Deck.	Group.	
C & D	2/1 Fd.Coy.R.A.E.	Lieut. Davey. Sgt. Blyth. Cpl. Shute.
E	2/3 Bn.	Lieut. W.T.Cole. Sgt.R.W.Kalma. Cpl. A.W.Wright.
F	6 Div.Sup.Col.	Lieut.W.Bruce. Sgt.R.Barry.Cpl.Silva.
G	2/3 Bn	Lieut. D.Williams. Sgt.R.T.Ducie. Cpl. T.Larkin.
H	6 Div.Recce.Regt.) 2/1 Bn.)	Lieut. L.J. Mullaly. Sgt. . Stewart. Cpl. T. Palmer.

Next for Duty. To Mount at 1900 hrs on 13 Jan 40.

(c) Ships Duties.

Ships Field Officer.	Capt. C. Jones.
" Orderly Officer	Lieut. G. MacFarlane.
" Orderly Medical Officer.	Capt. F.D.V.Williams.
" Orderly Sergeant.	Sgt. C.J.Hutton.
" Orderly Corporal.	Cpl. J. Bodycott.

Duty Group. 6 Aus. Div. Sup. Col.

(d) Troop Deck Duties.

Deck.	Group.	
C & D.	2/1 Fd.Coy. R.A.E.	Lieut. Reddy. Sgt. Williams. Cpl. Nash.
E	2/3 Bn.	Lieut. J.T. Loughry. Sgt. A. Randell. Cpl.A.Wright.
F	6 Aus.Div. Sup.Col.	Lieut. W.A. Turnell. Sgt.S.Ellison. Cpl.E.Kimpton.
G	2/3 Bn	Lieut. P.A.L.Rickard. Sgt. R.Jordan. Cpl.A.Roberts.
H	6 Aus.Div.Recce.Regt) 2/1 Bn.)	Lieut. C. Cattern. Sgt. Bringley. Cpl.M.Norton.

2. ROUTINE.

Ten men under Ships Orderly Cpl will be detached from the Mess Orderlies each day at 1000 hrs and will clean and sweep the Mens Cafe on B Deck aft.

3. CLOSING OF PORTS.

Duty Group will be prepared to supply a party of one N.C.O. and 10 men, if required, for the purpose of closing all ports on E and F decks in case of bad weather.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

SGTS MESS.

In future, the Sgts Mess will be open from 1700 hrs till 2200 hrs daily.

BLACKOUT.

Blackout will commence at 2030 hrs 12 Jan 40.

GAMES DECK.

The Games Deck (A Deck) is allotted to C & D Coys 2/3 Bn for the afternoon 13 Jan 40.

SHIP'S RADIATORS.

Ship's radiators will now be left on when cabins are unoccupied.

WASHING OF CLOTHES.

Washing of clothes will be done in laundries situated on ;
"B" Deck Aft.
"E" Deck Forward.
Clothes will be dried on bars in laundries or on lines erected on poop deck.
Laundries will be allotted as shown hereunder and unit or sub-unit orderly officers will be responsible for obtaining key of laundry from Ship's Orderly Room and for locking of laundry and handing of key to Ship's Orderly Room when unit has finished with room.

	E. Deck	G. Deck
Monday	A & B Coys	Recce.
Tuesday	C & D Coys	2/1 Bn. & 2/3 Bn. Reinf.
Wednesday	H.Q. Coy & Bn. H.Q.	A.A.S.C.
Thursday	R.A.E.	Recce
Friday	A & B Coys.	A.A.S.C.
Saturday	C & D Coys	2/1 Bn. & 2/3 Bn. Reinf
Sunday	H.Q. Coy. & Bn. H.Q.	R.A.E.

R.W.F.McDonald Capt.
Adjt. H.M.T. "U 2."

2ND. AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDER.

By.

Lt. Col. V.T. England. Commanding Troops H.M.T.-- U 2.

No. 2. PART. 1. 11 Jan 40

1. DUTIES.

The following duties will mount at 1900 hrs on 11 Jan 40;-

(a) Ships Duties.

Ships Field Officer. Capt. H.B. Murn.
Ships Orderly Officer. Lieut. Chester.
" Orderly Medical Officer. Capt. E.J.C.Molesworth.
" Orderly Sergeant. Sgt. Williams.
" Orderly Corporal. Cpl. Newberry.
Duty Group. 2/1 Fd. Coy. R.A.E. Next for Duty 2/3 Bn.

(b) Troop Deck Duties.

Deck.	Group.	
C & D	2/1 Fd. Coy.R.A.E.	Lieut. Hay. Sgt. Movey. Cpl. Levi.
E	2/3 Bn.	Lieut. A.Murchison. A/Sgt.Roberts. Cpl. Michel.
F	6 Div.Sup.Col.	Lieut.B.Godley. Sgt.S.R.Taylor. Cpl.Hewick.
G	2/3 Bn.	Lieut. R.T. King. Sgt. Ducie. Cpl. W. Ponting.
H	Recce. Regt.) 2/1 Bn.)	Lieut. J.MacArthur King. Sgt. Bringley. Cpl.Bradley.

Next for Duty. To mount at 1900 hrs. on 12 Jan. 40.

(c) Ships Duties.

Ships Field Officer. Major. D.J.Lamb.
" Orderly Officer Lieut. D.F.Mackay.
" Orderly Medical Officer. Capt. P.H.Macindoe.
" Orderly Sergeant. Sgt. R. LeNevez.
" Orderly Corporal. Cpl. C.R. Hillier.
Duty Group. A & B Coys. 2/3 Bn.
Next for Duty.

(d) Troop Deck Duties.

Deck.	Group.	
C & D.	2/1 Fd.Coy.R.A.E.	Lieut. Davey. Sgt. Blyth. Cpl. Shute.
E	2/3 Bn.	Lieut. J.H.Weir. A/Sgt. J.Burkhill.Cpl.W.Hempel.
F.	6 Div.Sup.Col.	Lieut. W.Bruce. Sgt. R.Barry. Cpl. Silva.
G	2/3 Bn	Lieut. D.Williams. Sgt. R.W.Kelms. Cpl.T.Larkin.
H	6 Div.Recce.Regt.) 2/1 Bn.)	Lieut. F.J. Mullaly. Sgt.G.Stewart. Cpl. E.Palmer

2. MUSICIANS ETC.

Each Detachment & Coy will notify Ships Orderly Room by 0900 hrs 12 Jan 40 the names of any musicians or other performers suitable for inclusion in ship's concert party.

3. SPORTS & RECREATION COMMITTEE.

Officers will be nominated by 0900 hrs 12 Jan 40 to be members of Sports & Recreation Committee. 2/3 Bn will nominate two officers, each Detachment will nominate one officer.

Continued Page 2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

4. GAMES DECK.

Commencing 12 Jan 40 games deck (A Deck) will be available each afternoon to groups as under, in the following order;-

2/1 Fd. Coy.
C & D Coy 2/3 Bn.
6 Div. Sup. Col.
A & B Coys 2/3 Bn.
Recce. Regt. & 2/1 Bn
H. .Coy 2/3 Bn.

On afternoons on which games deck is not alloted to H.Q.Coy 2/3 Bn this Coy will use training area alloted to group using games deck for recreation.

5. NOTIFICATION OF DUTIES.

Groups will notify Ships Orderly Room by 1000 hrs on the day before they mount duties, of the names of the Ships Field Officer, Ships Orderly Officer, Ships Orderly Sgt, and Ships Orderly Cpl and personnel to carry out Troop Deck Duties.

6. LATRINES.

After use, all latrine pans will be thoroughly flushed by means of pushing the foot pedal provided beside each pan. No matches, cigarettes butts, paper other than toilet paper, etc will be thrown into these pans, otherwise great discomfor may be caused for everyone.

7. BLACK OUT.

Black-out on 11 Jan 40 will take place at 2005 hrs.

8. MATCHES & CIGARETTE BUTTS.

All matches and cigarette butts will be placed in the boxes and receptacles provided. Waste paper will not be placed in boxes attached to ships rails or the smokers refuse boxes placed in corridors and lounges.
All personnel will take particular care that no lighted cigarettes are placed on furniture. This matter will be treated as a serious offence.

9. NAME CARDS.

Detachment & Sub-unit Comdrs will arrange forthwith for a card to be exhibited in each cabin showing Number, Rank, Name and Unit of men occupying each cabin. This will be completed by 1800 hrs 12 Jan 40.

R.W.F. McDonald. Capt.
Adjt. Troops. H.M.T. U 2.

N O T I C E.

A small gold wrist watch inscribed" To Jim from Walter Xmas 1940" with leather band was [illegible] on 11 Jan 40. If found it will be returned to Ships Orderly Room.

10. COCOA FOR PICQUETS. ADDENDUM.

Cocoa will be available for picquets at 2200 hrs. in the Still Room of the Mens'Mess Room. One N.C.O. and three men will collect the cocoa for distribution and will be responsible for returning the cans as soon as possible.

R.W.F. McDonald, Capt.
Adjt. Troops, H.M.T. U.2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2/1 22 Coy Rat

2ND. AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDER.

By.

Lt.Col. W.T. England. Commanding Troops H.M.T.-- U 2.

No. 1. PART. 1. 10/11 Jan '40.

1. SHIP DUTIES.

Ships Field Officer;- Major. J.K.N. Goodwin.
" Orderly Officer;- Lieut. L.D. Colman
" " Sgt. N.C. Cheeseman.
" " Cpl. L.N. Long.
Duty Unit 2/3 Bn. Next for Duty 2/1 Fd. Coy. R.A.E.

Permanent Ships Hygiene Officer;- Capt. McIndoe.
Medical Officer of the Day;- - Capt. F.D.M. Williams.

TROOP DECK DUTIES.

Deck.	Unit.	Officer.	Sgt.	Cpl.
C & D.	6 Div.Engrs.	Lieut. Reddy.	Sgt.Blyth.	Cpl. McWilliams.
E	2/3 Bn.	Lieut. J.A.V.Denniston.	A/Sgt.Toovey.	Cpl.Smith.
F	6 Div.A.S.C.	Lieut.R.Morgan.	Sgt.J.Colpitts.	Cpl. F.C.Irish.
G	2/3 Bn.	Lieut. Alexander.	Sgt.L.C.Hornig.	Cpl.McDonald.
H	Recce.Regt) 2/1 Bn)	Lieut.T.Mills.	Sgt.C.V.Donald.	Cpl.H.Oderberg.

SHIPS DUTIES.

To mount at 1900 hrs. 11 Jan 40.
Ships Field Officer.- Capt. H.B. Murn.
" Orderly Officer;- Lieut. Chesher.
" Orderly Medical Officer. Capt. E.J.C.Molesworth.
" Orderly Sgt. Sgt. Williams.
" Orderly Cpl. Cpl. Newberry.
Duty Group.-- 2/1 Fd. Coy. R.A.E. Next for Duty 2/3 Bn.

TROOP DECK DUTIES.

Deck.	Group.	Officer.	Sgt.	Cpl.
C & D	2/1 Fd.Coy R.A.E.	Lieut. Hay.	Sgt. Moxey.	Cpl. Levi.
E	2/3 Bn.	Lieut.A.Murchison.	A/Sgt.Roberts.	Cpl. Michael.
F	6 Div.Sup.Col.	Lieut.K.Stewart.	Sgt.Clark.R.	Cpl.Christie.
G.	2/3 Bn.	Lieut.R.E.King.	Sgt.Ducie.	Cpl.Ponting.
H	Recce.Regt) 2/1 Bn.)	Lieut.J.Macarthur King.	Sgt Brindley.	Cpl.Bridl

2. ALL UNITS & SUB. UNITS.

1. Medical Inspection of all personnel will be conducted at hospit on "D" deck commencing 0900 hrs.
   2/3 Bn.
   2/1 Bn. Details.
   Engrs.
   A.S.C.
2. 2/3 Bn will report in the order, H.Q. A. B. C & D. As soon as medical inspection of one sub. unit is completed M.O. will warn succeeding unit to parade.

3. OFFICERS QUARTERS PICQUET.

Duty Group will detail a picquet of two men to prevent troops passing along the corridor through Officers quarters.

4. P.Y BOOKS. All Coys & Detachments will withdrew all P.Y Books, which will be arranged in numerical order and returned to Ship's Orderly Room by 0900 hrs 11 Jan '40.

R.W.F. McDonald. Adjt. 2/3 Bn.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

STANDING ORDERS.

H.M.T. "U 2".

1. DAILY ROUTINE

Reveille	-	0600 hrs.
Sick Parade	-	0630 hrs.
Breakfast (Men)	-	
First Sitting	-	0715 hrs.
Second Sitting	-	0800 hrs.
Officers and Sergeants	-	0800 hrs.
First Parade	-	0900 hrs.
Orderly Room	-	1000 hrs.
Ship inspection	-	1100 hrs.
Dismiss	-	1200 hrs.
Lunch		
First sitting	-	1215 hrs.
Second sitting	-	1300 hrs.
Officers & Sergeants	-	1230 hrs.
Afternoon Parade	-	1400 hrs.
Cease Work	-	1630 hrs.
Sick Parade	-	1645 hrs.
Mess Parade (Men)		
First sitting	-	1715 hrs.
Second sitting	-	1800 hrs.
Offrs. & Sergts.	-	1930 hrs.
Duty Mounting	-	1900 hrs
Tattoo	-	2130 hrs.
Lights Out	-	2145 hrs.

2. CALLS.

The following calls will be sounded for parade:-

Quarter Call	-	15 minutes before parade
Five "	-	5 minutes before parade
Fall In "	-	Parade.

3. MESS CALLS.

A warning call will be sounded 30 mins. before meal parades. At this call Mess Orderlies will report for duty at Mess Room.

At Quarter call before meal parade troops will fall in under coy. arrangements on training deck. They will be marched to Mens Mess Room and will be halted outside Mess Room until the Five Call sounds. Troops will then file into the Mess Room and will be seated in Mess Room. Meals will be served at Parade Call.

4. DUTIES, ETC.

The following H.Q. duties will mount daily at 1900 hrs. tour of duty for 24 hrs:

1. Field Offr. of the Day (See app. A. attached)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

4. DUTIES (CONTD.)

2. Ship Orderly Officer (See app. B. attached)
3. Medical Offr. of the Day.
4. Hygiene Offr. of the Day.
5. Ship Orderly Sergt. (See app. B. attached)
6. Ship Orderly Corpl. " " " "
7. " " Bugler
8. Duty group.
9. Troop deck Offrs. (App. C attached) C,D,E,F,)
10. Troop deck Sergts. " " G and H decks.)
11. " " Corpls. " " " " "

5. RESERVATION OF DECKS.

"A" Deck will be reserved for the use of Offrs. and nurses from 1630 hrs. daily.
"B" Deck will be reserved for use of Offrs., W.O. and Sgts. during hours outside parade hrs. Space reserved for sgts. will be that aft of a line through the centre of the dancing area.

6. ALLOCATION OF TRAINING AREAS.

Decks to be used as training areas are allocated as under:-

A Deck	-	2/3 Bn.
B "	-	2/3 Bn.
C. "	(Port side)	A Sqn. Recce. Regt.
C "	(Starbd. ")	2/1 Bn.
D "	-	2/1 Fd. Coy. R.A.E.
E "	-	Div. Supply Coln. A.S.C.

Sub-unit comdrs using same deck will cooperate in allotting deck space to their sub-units.

7. POSTAL ARRANGEMENTS.

Each detachment comdr. and sub-unit comdr. will be responsible for censoring the mail of his detachment or sub-unit. Mail when censored in accordance with regulations will be passed to Ship's Orderly Room for Despatch. (Reg. for Censorship app. C. attached)

8. ELECTRICAL FITTINGS.

There is to be no interference with ships electrical fittings by any personnel other than ship's crew.

9. SMOKING.

No smoking in Dining Rooms.
No smoking on open decks before Reveille or after sunset. Time of Sunset will be posted daily on Ship's Notice Board.
Smoking will be permitted in cabins. Personnel of cabins will be held responsible that the cabin has an adequate supply of ashtrays, tins etc, and that cigarette butts and matches are not thrown onto the cabin floor.

10. PORT HOLES ETC.

From sunset to dawn the ship is to be maintained in total darkness externally. No portholes, windows, outer doors etc will be opened during blackout hours without the Captain's permission. Troops are warned

Contd. Page 3.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

10. PORTHOLES ETC. (CONTD.)

that the ONLY passage to the outer decks during Blackout hours is by the recognised outer passages which are screened

11. SPITTING.

Spitting is prohibited on any part of the ship.

12. GAMBLING.

Gambling is strictly prohibited.

13. DAMAGE TO SHIP'S PROPERTY.

Detachment and sub-unit comdrs. will exercise constant supervision over the furniture and fittings of the cabins, etc used by their troops. Any damage will be reported immediately to Ship H.Q.

Damage to ship's property will be charged to the offender; if he cannot be found then the troops in general, and a pay stoppage will be made at the end of the voyage to cover such damage.

14. INSPECTION.

The following officers will assemble outside Ship's Orderly Room at 1100 hrs daily, and accompany the O.C. tps on his rounds:-

Senior Medical Officer, Hygiene Officer, Ship's Adjt., Offr. of the Day and Ship's Q.M.S. Tp. Deck Offrs. will meet the inspecting party when it reaches their Troop Deck. The bugler on duty will accompany O.C. Tps on his rounds. All cabin doors will be hooked back and lights switched on for daily inspection. Guard reliefs off duty are permitted to remain in cabins during inspection with doors shut or ajar. An N.C.O. who can identify these reliefs will report to Ship Q.M.S. the numbers of the cabins his men are occupying before inspection.

15. FIRE.

In case of fire breaking out, the Alarm will be given to the Bridge by breaking the glass of the nearest Fire Alarm and ringing the Bell. All ranks in the vicinity will attempt to put the fire out until the Ship's Staff is available to deal with same.

16. CARE OF FRESH WATER.

The greatest care is to be exercised at all times in the use of fresh water.

17. HAWKERS AND BUMBOAT MEN.

On arrival in port sentries are to be posted to prevent the introduction of spirits and unwholesome fruits into the ship, and to exercise supervision over boats alongside. Troops should be allowed to purchase or be supplied with, only such fruit and vegetables as the Medical Officer in Charge may recommend. No hawkers should be allowed on board without a pass signed by the S.S.T.O. or Staff Embarkation Officer.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

18. LIFEBELTS.

Lifebelts will be found in every cabin. Prior to disembarkation they are to be returned. Each man is responsible for his own lifebelt.

19. LIFEBUOYS.

Lifebuoys attached to ships rail will on no account be interfered with. Troops must realise that these buoys have attached, an apparatus which bursts into flame on contact with water. This apparatus (in a red or green can) must on no account be interfered with.

20. DRY CANTEEN.

Dry Canteen will be open at following hours:-

0700 hrs. - 0830 hrs.
1200 " - 1330 "
1700 " - 2000 "

Duty group will detail 2 N.C.O's to carry out traffic duties and keep the queue at the canteen moving. On no account will personnel be allowed to loiter outside canteen or throw papers, bottle tops etc. on floor outside the canteen. No loud talking, laughing or boisterous behaviour will be allowed in the canteen area.

21. WET CANTEEN.

Wet canteen will be situated in the cafe at the aft end of B deck. Access to Canteen will be by means of companionways aft leading from "C" deck. Troops will not come out on "B" deck to reach the Canteen nor will they use the forward companionway.

Canteen will be open at following hours:-

Men 1800 - 2100 hrs.
Sergts. 1800 - 2130 hrs.

Units will detail N.C.O. as under to supervise the wet canteen during the above hours:-

2/3 Bn. - Sergt.
Other units - Sergt. or Corpl.

22. SWIMMING POOL.

Swimming Pools are located at aft end of C deck. They may be used at the following hours:-

Small Pool - Men at hours outside parade hours.
Large Pool - Offrs.- Early morning.
Sergts. - Midday.
Men - After afternoon Parade.

23. SICK PARADE.

Hospital is located at aft end of "D" Deck. Sick parade will be held at 0630 hrs and 1645 hrs daily.
Pro Forma A46 in triplicate will accompany sick parade from each coy, sqn. etc.

No case unless urgent, will be treated save at sick parade hrs. All cases will be referred to the Medical

Contd. Page 5.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

23. SICK PARADE (CONTD.)

Orderly at the Hospital who will notify the M.O. on duty if he thinks the case warrants it.

24. HYGIENE OFFICER.

Hygiene Officer will carry out an inspection of troops quarters at least every third day. Hygiene Officer will pay particular attention to bathing, washing and latrine facilities.

25. TIDINESS OF DECKS.

Personnel will not throw paper, cigarette butts, matches, etc on the decks, but will place them in the receptacles provided. Detachment and coy commdrs. and all other officers will see that this is enforced strictly.

26. Y.M.C.A.

Y.M.C.A. will be open to all ranks at the following hours:-

1200 - 1400 hrs.
1930 - 2130 hrs.

27. GROUPING OF UNITS FOR DUTY.

Duty groups will be formed as under:-

(1) A & B Coys 2/3 Bn.
(2) C & D Coys 2/3 Bn.
(3) 2/1 Bn. & A Sqn. Recce. Regt.
(4) Div. Supply Coln. A.A.S.C.
(5) 2/1 Fd. Coy R.A.E.
(6) H.Q. Coy. 2/3 Bn.

Comdrs. of Coys etc grouped together for duties will cooperate in the supply of such duties.

28. [illegible] OF CABINS.

Bunks will be made up and cabins will be in inspection order by 0830 hrs. daily.

29. RIFLE CLEANING & INSPECTION.

(a) Rifle cleaning will be carried out daily on aft part of "A" deck. Tarpaulins will be provided by ship's administration and rifles must be cleaned on the tarpaulins and not on the deck. Units carrying rifles will arrange by liason for the use of this space.
(b) Rifle inspection will be carried out daily at 0900 hrs.

30. MASTER AT ARMS.

The ship's Master at Arms can be recognised by two small red crossed sabres worn on his right sleeve. It is the duty of the Master at Arms to see that all the safety regulations of the ship are observed. All ranks will cooperate with him in this respect.

31. SHIP'S RAILING.

It is extremely dangerous and foolhardy to sit on the ship's railing. This practice is strictly forbidden. All ranks must realise that no ship of a convoy

Contd. Page 6.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

,can stop to pick up a man who falls overboard.

32 (a) No troops will be allowed access to portions of ship forward of ship's orderly room without special permission in writing from O.C. Troops.

(b) Association by troops with ships crew is strictly forbidden and troops are warned that any man found purchasing any article of food or equipment from the crew will be severely punished.

(c) Troops will not be allowed access to Poop deck aft.

(d) No troops will be allowed to congregate near the Purser's office on "D" Deck.

(e) Troops will realize that the establishment of wet and dry canteens is a privilege which will be withdrawn in the event of unseemly conduct. Troops will therefore maintain strict discipline and quietude in both areas.

(f) The opening of bottles and sweets etc in the dry canteen area is strictly forbidden

33. ORDERS FOR DRESS.

(I) O.R's

(a) Dress for Parades

Khaki Shirt) or Working Dress.
" Shorts)
Socks
Sandshoes
White hats or forage caps.

(b) Dress for Mess

Jackets S.D.
Trousers S.D.
Socks
Sandshoes
Caps, forage

(II) Officers

(a) Dress for parade

Khaki Shirt) or Drill jacket and slacks.
" Shorts)
Shoes
Cap.

Note: Jacket may be worn with shirt and shorts if desired.

(b) Dress for Mess

Jackets S.D.
Trousers S.D.
Shoes
Caps.

(34) Strength returns will be rendered by all detachments and sub-units to Ship's Orderly Room daily by 0915 hrs.

(35) These Standing Orders will be read to all troops on parade on three successive parades and thereafter on Monday each week at 0900 hrs.

R.W.F. McDonald Capt.
Adjt. H.M.T. U.2.
11 Jan 40.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

Bennett —
Midgd —
Stanley —
Daniels —
Miller —
Murray —
Hardy
Herald
Duckett
Williams. ~~[illegible]~~
Boughton

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

H.M.T. "U. 2."

EMERGENCY STATIONS.

1. There are two types of Emergency that may arise, viz:- Anticipated attack from Sea or Air, (Troops to Action Stations), and Danger from sinking, (Troops to Abandon Ship Stations).

(A) Action Stations.

(1) The alarm will be 6 long blasts on ship's syren and 6 long rings on Alarm Bells.

(2) All ranks, except those with special duties, accomodated on C.D.E. & F. Decks, will proceed to Public Rooms on B. Deck, taking with them their lifebelts and masks.

(3) All ranks accomodated on G. & H. Decks, except those with special duties, will proceed to Troops Dining Saloon and Lounge, taking with them their lifebelts and gas masks.

(4) Troop Deck Officers and N.C.O's to take charge of their units.

(B) Abandon Ship Stations.

(1) The Alarm will be more than 6 short blasts followed by 1 prolonged blast on ship's syren and Alarm Bells.

(2) All ranks will proceed to their Boat Stations taking their lifebelts.

(3) Troop Deck Officers and N.C.O's to take charge of their units.

(4) Boat Sentries on duty, are to remain at their posts. They are to see that no one attempts to get into a boat without authority, or in advance of their turn.

(5) A Commissioned Officer is to be placed in charge of each boat, to see that the orders of the Ship's Officers are carried out, and to place the requisite number of troops in each boat, as per plan.

(6) If the ship is abandoned, the Senior Officer in each boat will be responsible for the maintenance of discipline in the boat. The Ship's Officer will be in charge of the boat.

2. INSPECTION OF TROOP DECKS.

There will be a daily inspection at 1100 hrs. Troops will be responsible for the cleanliness of their own cabins. All decks should be cleared of troops except cleaners as soon as possible after breakfast. Troop Deck Officers and Assistants must be present during inspection.

3. TROOP'S MESS.

All Mess tables and mess floors will be scrubbed by 1030 hrs. each day and Mess Orderlies will be at the head of tables during inspection. Mess Orderlies will be held responsible that the Mess room is in a clean and tidy condition.

4. SHIP'S MILITARY POLICE.

H.Q. of Military Police will be at Ship's Orderly Room - Starboard side. Duties will be as per Appendix D.

5. SWEEPERS AND SANITARY SQUAD.

(a) Each group responsible for cleanliness of deck will detail daily one cpl. and 10 men for each of Decks C to H inclusive. These men will go on parade at 0900 hrs and will be marched to their respective decks by the Troop Deck Officer.
Duty:- Squad will thoroughly sweep and clean internal decks, alleys and latrines. They will also sweep and clean all staircases running from their respective decks to the deck immediately above.

Contd. page 2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

5. STEWARDS & SANITARY SQUAD (CONTD.)

(b) Each sub-unit will detail daily one cpl. and 4 ptes. for sweeping outside decks (training areas) clear of cigarette butts, matches, and other refuse. Decks will be swept at following hours:-

1000 hrs., 1400 hrs., 1630 hrs. daily.

6. DAILY GUARD.

(a) Duty Group will provide a guard consisting of -

1 Sgt., 1 Cpl., 12 Ptes.
for duty as under:-

(I) Two sentries, One Port and one Starboard, at ladders leading from C deck to crew's quarters

Duty:- To prevent troops proceeding forward of these sentry posts.

(II) Two sentries aft on gun positions:-
Duty:- To prevent any person entering poop and to guard aft lifebuoys and gun.

Tour of Duty will be for 24 hrs, from 1900 hrs. daily.

Guard will parade with belt and side arms at Ship's Orderly Room, Starboard Side, at 1845 hrs. daily. Ship's Orderly Officer will take charge.

(b) Duty Group will also provide:-

1 Offr.
2 Sgts.
3 Cpls.
36 Ptes.

These personnel will act as blackout guard and will be allotted to decks as under:-

	Offr.	-	General supervision.
A.	Deck	-	1 Sgt. 2 Ptes.
B.	"	-	1 Cpl. 2 Ptes.
C.	"	-	1 Sgt. 4 "
D.	"	-	1 Cpl. 2 "
E.	"	-	1 Cpl. 2 "

Duties will be :-

(I) Patrol decks continuously to ensure that no lights are showing externally from ship.

(II) Prevent personnel from smoking on outer deck during blackout period.

(III) Correct any infringement of (I) and (II) above and report to the officer I/C guard who will in turn report the matter to Ship's M.O.

Tour of duty will be from 1900 hrs to 0600 hrs daily. Guard will parade at Ship's Orderly Room, port side at 1845 hrs.

(c) Both guards will take blankets from their cabins and will sleep in the music room during their tour of duty. Blankets will not be taken to Music Room until after 2130 hrs.

Contd. Page 3.

APPENDIX A.

DUTIES OF FIELD OFFICER OF THE DAY.

1. The Field Officer will be detailed by Ship's H.Q. and will commence duties at 1900 hrs daily. Period of duty will be for 24 hrs.

2. He is responsible for the routine, cleanliness, and general discipline of the Ship during his tour of duty, and will report at once to Ship's H.Q. any unusual occurrence or any matter which he is not in a position to adjust.

3. He will call on the duty group to supply working parties for any special duty in connection with the cleanliness of the Ship.

4. He will ensure that only the minimum duty men are employed during training hours. He will ascertain how N.C.O.'s and men who report sick, and are marked "light duty" are employed by units.

5. He will visit the guards at least once by night, and will see that guard duties are being carried out correctly. He will not turn out the guard at any time.

6. He will visist any soldier in custody, and will ensure that they receive adequate attention as regards food and medical attention if required.

7. He will visit the Dining Room for each meal in order to ascertain if messing arrangements are satisfactory. He will investigate, correct, and report any complaints.

8. He will report to Ship's H.Q. at 1050 hrs daily and will accompany the Inspecting Officer on his tour of inspection at 1100 hrs.

9. He will visit the Wet and Dry Canteens, Y.M.C.A., and Swimming Pool during his tour of duty, and will ensure that the men are not using these places during Parade hours.

10. He will see that the Ship's Military Police are carrying out their duties efficiently.

11. He will inspect during Blackout period to ensure that no lights are showing externally from the ship.

12. He will supervise the Ship's H.Q. Orderlies and ensure that they are performing their duties efficiently. He may appoint the Ship's Orderly Officer to act as his deputy at any time.

13. He will submit a report on completion of his tour of duty.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

APPENDIX B.

DUTY OF SHIP'S ORDERLY OFFICER.

1. Ship's Orderly Officer will be detailed by Ship's H.Q. and will commence duties at 1900 hrs. daily. Period of duty will be for 24 hrs.

2. He will be fully dressed at Reveille and will ensure that the Ship's Orderly Sergeant and Ship's Orderly Cpl. are also fully dressed.

3. He will inspect Men's Cabins at Reveille and will ensure that personnel are out of bed, and that bed clothes are thrown back and bunks airing.

4. He will report as soon as possible to the Fd. Offr. of the Day.

5. He will attend meal parades and will ensure that Messing Arrangements are satisfactory. He will investigate and report any complaints made.

6. At 1845 hrs. he will attend duty mounting at Ship's H.Q. C Deck and will mount the guard or duty.

7. He will ensure that all tps are in their cabins at Tattoo and that there is no noise after Lights Out.

8. He will make himself thoroughly conversant with the duties of the Fd. Offr. of the Day, and will at all times be prepared to act for the Fd. Offr. of the Day in any capacity in which he may be detailed.

9. He will remain at Ship's H.Q. when not engaged on any particular duty.

10. He will not dismiss his orderlies at night until he receives instructions from Ship's H.Q. to do so.

He will submit a report at the completion of his tour of duty.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

APPENDIX B.

DUTIES OF SHIP'S ORDERLY SGT.

1. Ship's Orderly Sgt will be detailed by Ships H.Q. and will commence duty at 1900 hrs daily. His tour of duty will be for a period of 24 hours.

2. He will take charge of Sick Parades at Ship's Hospital at 0630 and 1645 hrs daily.

   He will ensure that :-
   (a) Each sqn., coy. etc sick parade is accompanied by an orderly with a Sick Report in triplicate of his parade.
   (b) The ship's sick parade forms up and files in for treatment in an orderly fashion.
   (c) There is no loitering or unnecessary noise outside the hospital.

3. When not on duty he will remain in the vicinity of Ship's H.Q.

DUTIES OF SHIP'S ORDERLY CPL.

1. Ship's Orderly Cpl. will be detailed by Ship's H.Q. and will commence duty at 1900 hrs. daily. His tour of duty will be for a period of 24 hrs.

2. He will ensure that all bugle calls, etc are blown at the correct time.

3. He will prevent people creating a noise in the vicinity of Ship's H.Q. and will see that there is no loitering there.

4. He will ensure that Ship's H.Q. runners carry out their duty efficiently and that they report back promptly to H.Q. on the completion of their task.

5. When not on duty he will remain in the vicinity of Ship's H.Q.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

APPENDIX "C".

DUTIES OF TROOP DECK ORDERLIES.

1. Following personnel will be detailed daily by Ship's H.Q. :-

Troop Deck Offrs/
" " Sgts.) Assistants to
" " Cpls)) Troop Deck Offrs.

2. Tour of Duty will be for a period of 24 hrs from 1900 hrs daily.

3. Duties of Troop Deck Officer will be as under:-

(a) He will ensure that all cabins, decks, alleys and latrines in his particular deck are kept in a clean and tidy condition. His deck duties are to clean all stairs leading to the deck immediately above his particular deck.

(b) He will be responsible that one cpl. and 10 men are detailed by group responsible for cleanliness of his deck as sweepers and sanitary squad.

(c) He will ensure that sweepers and sanitary squad commence duties immediately after Reveille.

(d) He will inspect men's cabins at Reveille and will ensure that all tps. are out of bed and that bed clothes are thrown back and bunks airing.

(e) He will march sweepers and sanitary squad from parade at 0900 hrs to their duties on this particular deck.

(f) He will ensure that the sweeping and sanitary squad together with Deck Sergt. and Cpl. report back for training on completion of their duty.

(g) He will report back for training ——————— after deck duties have been carried out.

(h) He will be present at Ship's inspection with his sgt and will report to the Inspecting Officer when the party reaches his deck.

(i) He will ensure that no lights are showing externally from his deck during Blackout Period, and that there is no smoking on outer decks during the period.

(j) He will report with his troop deck sgt. to Purser's Office 5 ~~10~~ minutes before blackout time each day to assist Deputy Purser in blackout duties. COMMENCE BLACK OUT DUTIES 15 MIN before BO TIME.

(k) When alarm is given he will muster the men on his deck at their boat stations four deep facing outward. If it is an exercise he will instruct them in the importance of familiarising themselves with their position at Boat Stations and emergency exits from their cabins. He will explain the difference between Action Stations and Abandon Ship Stations.

(a) He will ensure that all personnel on his deck are in their cabins at Tattoo and that all is quiet after Lights Out

(l) He will at all times be held responsible for the general condition of his particular deck.

(m) He will instruct his assistants in their duties and will ensure that these duties are carried out.

(n) He will report any irregularity which he is not able to adjust to the Ship's H.Q.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

APPENDIX D.

DUTIES OF REGIMENTAL MILITARY POLICE.

1. Regimental Military Police will patrol the ship constantly during the period 0600 - 1800 hrs daily both on outer decks and troop decks.

2. Duties will be as under:-

(a) To maintain order at all times.

(b) Thoroughly acquaint themselves with "Ship's Standing Orders" and daily orders.

(c) See that smoking on open deck ceases during blackout period.

(d) See that cigarette stubs are not thrown on the decks, but into receptacles provided.

(e) Make frequent rounds of all troop decks and other decks for signs of fire, open portholes and general irregularities, which if discovered shall be at once reported to the Fd. Officer of the Day or Ship's Officer on Bridge.

(f) Report to Fd. Offr. of the Day or Ship's Offr. on Bridge any light which is showing seaward.

(g) Prevent troops entering crew's quarters.

(h) Allow no one to sit on Ship's rails or in lifeboats.

(i) See that externally the ship is kept in total darkness during blackout period.

APPENDIX E.

RULES FOR CORRESPONDENCE IN THE FIELD, FOR UNIT FRANKING OFFICERS.

1. Allusions to any of the following matters are forbidden at all times in private correspondence during a war, whether relating to naval, military or air forces or operations:-

   (I) Strength, efficiency, morale or organisation of our forces, including any comment on the absence or presence in the theatre of war of a unit or formation, or disclosure regarding the formation to which any unit is attached or belongs.
   (II) Location or movement of any naval, military or air force units or detachments: arrival or lack of reinforcements.
   (iii) Armament or equipment of any kind.
   (IV) Distinguishing signs used for identification of formations and units, and their transport.
   (v) Plans and forecasts or orders for future operations, whether known or merely rumoured or surmised.
   (vi) Communications - such as the use, condition or probable extensions of roads, railways or other transportation facilities, bridging operations, etc.
   (vii) State of the maintenance services, including reference to reserves.
   (viii) Position or description of billets, bivouacs or camps.
   (ix) Casualties before official publication.
   (x) Effect of any action by the enemy. Any remark that might tend, if published, to encourage the enemy, to cause despondency in our own forces or people, or to incite a feeling of hostility among the people in the theatre of war or in neutral countries.
   (xi) Criticisms and statements calculated to bring into disrepute our forces or those of our allies.

2. No codes, ciphers or shorthand.
   Suppress picture postcards if they disclose present or past location, or movements of writer's own unit. Name of a place not to be connected with name of a unit, nor name of a unit with designation of an army post office.

3. Forbidden to send except to authorised persons.
4. Forbidden to send to neutral (or enemy) countries.
5. Forbidden to send photographs or films at all, unless taken under official authority.
6. Forbidden to communicate with Press (except through authorised channels). No advertisements or letters to the Editor.
7. Exercise great caution with letters accepting gifts from unknown donors, or letters replying to trade circulars.
   Forbid replies to circulars from neutral countries.
8. Forbid use of Civil Post Office; also despatch by officers or soldiers or civilians, except a recognised military service.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2/1 Hosp

ADDENDA.

SHIPS STANDING ORDERS.

7. CENSORSHIP PROCEDURE. Page 3.

(a) Soldiers will enclose their letters in addressed envelopes to be left unsealed, and to be handed to their own Pl. etc officers.

(b) Pl. etc officers will "frank" all letters or parcels (except F.S. postcards or green envelopes) as per appendix Ships S.Os. Franking officer will sign his name, but not his unit or rank, at the end of the text, and on top left corner of address side of envelope.

(c) All letters etc will then be passed to the unit Censorship Officer who will tie the letters in bundles and label;- "Franked Correspondence from.....(unit)..... This officer must be capable of recognising signatures of franking officers and must ensure that they are authorised to frank.

(d) Unit Censorship Officers will hand in letters etc which they have censored and bundled to the Ships Post Office between 0900 and 1200 hrs daily. Mail to be handed in by an officer.

8. CLEANLINESS OF CORRIDORS.

In order to avoid wetting and staining corridors etc all personnel using the swimming pools will dry themselves thoroughly before leaving the swimming pool area. Shoes, slippers etc must be worn.

Note;- The above order applies to personnel leaving bathroom and showers.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

ADDENDA.

2/1 Fd. Coy R.A.E

SHIPS STANDING ORDERS.

1. WASHING OF CLOTHING.

Washing of clothing will be done in laundries situated on:-
"B" Deck Aft.
"E" Deck Forard.
Clothes will be dried on bars in laundries or on lines erected on poop deck.
Laundries will be allotted as shown hereunder and unit or sub-unit orderly officers will be responsible for obtaining key of laundry from Ship's Orderly Room and for locking of laundry & handing of key to Ship's Orderly room when unit has finished with room.

---

2. A.A. Protection.

1. 2/3 Bn. will post forthwith daily between the hours of dawn and sunset 4 - A.A. L.M.Gs. each with crew of three in two groups as under. Each group will be in charge of a Corporal, and each gun will have six loaded magazines.

Group.	Post.	Task.
1.	Foredeck.	A.A. Protection of ship forward of funnels.
2.	Aft end of A Deck.	A.A. Protection of ship aft of funnels.

2. O.C. H.Q. Coy will arrange for mounting of guns and all administrative arrangements. O.Z.C. B.A..C. & D Coys. will co-operate inregard to additional men required for relief of crews.

3. Crews on duty will carry out A.A. practices laid down in S.A.T. I para. 6.

4. All crews will be instructed in markings of friendly aircraft.

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3. SUBMARINE GUARD.

1. (a) As from 13 Jan, duty group will provide submarine Guard of 1 N.C.O. and 12 Pte. to mount at daylight, tour of duty till sunset as under.
(I) One sentry each port and starboard side of break of deck. forward of ships orderly room.
(II) One sentry each port and starboard on island aft near swimming pools.
(b) Duties of sentries will be to keep a strict watch each side of ship & fore and aft within range of vision for submarine periscopes and/or submarines, and also for floating mines.
Should anything suspicious be sighted, sentries on forward end of ship should warn ships officer on bridge by shouting. Sentries on aft end should notify nearest officer or N.C.O. who will be responsible for conveying warning immediately to officer of watch on ships bridge.

---

4. DOORS & BLOWERS.

Doors will be left open and blowers will be left turned on during the daily inspection at 1100 hrs. It is emphasised that blowers must be left turned on as much as possible at all times in order to keep the air sweet throughout the ship. Once air in a ship is allowed to become stale it is very difficult to sweeten it again. Stale air has a very bad effect on health.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

ADDENDA. (cont.)

Ships Standing Orders.

5. WET CANTEEN.

Ships orderly officer will visit both bars at intervals of not more than half an hour.
2/3 Bn. will use the canteen on B deck and other troops will use the canteen on E deck.
Supervision. 2/3 Bn. will detail one N.C.O. from each Coy. on the basis of 2 Sgts. & 3 Cpls. Detachments on the basis of I N.C.O. from each Detachment on the basis of I Sgt. and 3 Cpls. Det. Comdrs. will be responsible by mutual co-operation for the arrangement of roster for detailing this Sgt.
Coy. Comdrs. 2/3 Bn. will act accordingly.
Names of N.C.Os. detailed for canteen duty will be submitted daily by 1000 hrs. to Ships Orderly Room on the day of previous to taking up this duty. N.C.Os. on this duty will NOT drink.

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6. MEALS IN CABINS.

In future meals will NOT be served in cabins without a signed order from the S.M.O. or the orderly Medical Officer.
Respective Troop Deck Officers will present to the ships Hospital not less than one hour before the mess parade for which the meals are required, a nominal roll in duplicate, on the form which will be available at the Ships Orderly Room, of the men who have been ordered to bed by the Orderly Medical Officer. Save in exceptional circumstances no man will appear on the roll who has not been so ordered to bed.

DUTIES OF SHIPS ORDERLY OFFICER.

(6a) He will supervise the mounting of the ships A.A. guard and Submarine guard.
He will ensure that the guards carry out their duties efficiently.

(6b) He will inspect WET canteens during the period which they are open at intervals not greater than half hour & will correct & report any irregularities seen there.

DUTIES OF SHIPS ORDERLY CPL.

(4a) He will supervise the cleaning & swooping of the cafe on B deck aft by ten men detached daily from Mess Orderlies.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2/1 2d Cor

AMENDMENTS TO STANDING ORDERS.

1. SPORTS DECK.

S.O. for ship Page 2 para 5 add after line 6;-
(11) "On Sundays A' deck will be reserved for the use of W.Os, & Sgts until 1200 hrs and for Officers and Nurses after 1200 hrs"

2. INSPECTION OF TROOP DECKS.

S.O. Part 11 Page 1 Para 2 after line 5 add;-
"In order to enable Ships Stewards and Deck duties sufficient time to clean cabins, bathrooms etc, the following rules will be ob - served;-

(a) Batmen will remain out of Officers cabins from 0930 hrs until completion of rounds.
(b) Sgts, unless resting on account of duty, will remain out of their cabins from 0900 hrs until completion of rounds.
(c) Troops will not take baths or showers between 0830 hrs and 1130 hrs. Mess Orderlies, personnel on sick parade etc will ensure that they take showers, baths etc outside these hours.
(d) On Sunday mornings, troops will use the corridors as little as possible so that Deck duties can sweep and scrub the corridors. As far as possible between 0830 hrs and 1130 hrs on Sundays troops will remain either in their cabins or on the outer decks."

3. SICK PARADES.

Ships Standing Orders Page 5 para 23-Sick Parade, after line 2 add;-
(a)"All units and sub-units will fix a point within their quarters where personnel parading sick may assemble. Coy etc Ord. Cpls will compile sick reports then and will march sick parade to the Ships Hospital"
(b)"Coy etc Ord. Cpls are responsible that they obtain the names of personnel who are too sick to attend sick parade, and will render separate sick reports for these personnel."

4. MEALS IN CABINS.

Addenda Ships Standing Orders, delete para 6 meals in cabins and substitute;-

"In future units and sub-units will submit to Ships Hospitals lists of personnel who are too sick to attend meal parades in the Ships Dining Room. These lists will be checked against sick reports by the hospital staff and "Meals in Cabin" forms will then be compiled by the hospital staff."
"Note. No man who has not been seen by the M.O. will be served with a meal in his cabin"

5. APPENDIX C TROOP DECK ORDERLY DUTIES.

Ships Standing Orders Appendix C para 3 (J) line 1 Delete "He" and substitute;-

The Deck officers & Sgts of "D","E",& "F" decks.

Continued on Page 2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

6. Ships Standing Order Page 3 para 15 "FIRE" delete para and substitute

15. FIRE OR COLLISION.

The following rules will be observed in the event of fire or collision;-

(i) The troops, with the exceptions noted below, will line up in four ranks, facing outwards. Officers and N.C.Os. near ships rail facing inward to regulate entry into boats through gateways in Ships side.

(ii) Guards on Ships Cells with the soldiers in custody, will muster outside Ships Orderly Room "C" Deck, forward on the lee side.
Troop Deck Officers and Sgts will clear their respective decks sending troops to their lifeboat stations wearing lifebelts. When decks are cleared, Troop deck officers and Sgts will report to their own boat station.

(iii) Ships Orderlies will close all scuttles and will rouse men who may be in bed.

(iv) Field Officer of the day will call on personnel on guard to provide two armed sentries for each boat in order to prevent the boats being rushed. Sentries on soldiers in detention will be doubled.

(v) Men will double to their places as quickly as possible with life belts.

(vi) In the event of fire there is a steam fire connection & a hose ready for use on each deck. These will never be touched by the troops unless fire is actually discovered when the men on the deck where the fire is, may open the cock to turn on the water, at the same time quietly and quickly reporting to the Ships Officer on the bridge.
There is a fire alarm on each deck, except for "H" deck aft where the alarm is on the deck above. To spread the alarm, break the glass and push the red button.

(vii) The O.C. with one or more selected officers will go on deck to preserve discipline and to carry out the direction of the Master.

(viii) The Adjutant, with the R.S.M. and a bugler will at once proceed to the fire and assist the Ships Officer.

(ix) Officers and men of the A.A.M.C. will proceed to the hospital and will prepare to move the sick as may be directed.

(x) All ranks in the vicinity will attempt to put the fire out until the Ships staff is available to deal with same.

7. Ships Standing Orders--Appendix "C" para 3 (k) line 8 Add.;-

"Sgts need not be in their cabins at Tattoo".

Continued on Page 3.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

8. DAILY GUARD.

Ships Standing Orders Part II. Page 2. Para 6 after line 10 add;-

(ii) To keep a strict watch each side of ship for submarine periscopes, and for submarines and floating mines. Should anything suspicious be sighted, sentries will notify nearest officer or N.C.O. who will be responsible for conveying warning immediately to officer of watch on Ships bridge.

(iii) Watch for any personnel who may fall overboard. In the event of this happening, sentries will give alarm and throw a lifebuoy to the man. Sentries will ensure that the alarm reaches Ships bridge and that no unnecessary buoys are thrown overboard.

9. ADDENDA.--Ships Standing Orders Page 1. Para 3.

Delete lines 6 & 7.

10. PROVISION OF DUTIES.

~~Standing Orders~~--Provision of Duties. Page 1 Para 2 (e) Line 5 delete ~~12~~ Ptes, substitute 6 Ptes.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2/1 2d Coy

ADDENDA.

SHIPS STANDING ORDERS.

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Note;- The above order applies to personnel leaving bathroom and showers.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2/ 2d Coy

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Ships Standing Orders Appendix C para 3 (J) line 1 Delete "He" and substitute;-

The Deck officers & Sgts of "D","E",& "F" decks.

Continued on Page 2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

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Troop Deck Officers and Sgts will clear their respective decks sending troops to their lifeboat stations wearing lifebelts. When decks are cleared, Troop deck officers and Sgts will report to their own boat station.

(111) Ships Orderlies will close all scuttles and will rouse men who may be in bed.

(1v) Field Officer of the day will call on personnel on guard to provide two armed sentries for each boat in order to prevent the boats being rushed. Sentries on soldiers in detention will be doubled.

(v) Men will double to their places as quickly as possible with life belts.

(v1) In the event of fire there is a steam fire connection & a hose ready for use on each deck. These will never be touched by the troops unless fire is actually discovered when the men on the deck where the fire is, may open the cock to turn on the water, at the same time quietly and quickly reporting to the Ships Officer on the bridge.
There is a fire alarm on each deck, except for "H" deck aft where the alarm is on the deck above. To spread the alarm, break the glass and push the red button.

(v11) The O.C. with one or more selected officers will go on deck to preserve discipline and to carry out the direction of the Master.

(V111) The Adjutant, with the R.S.M. and a bugler will at once proceed to the fire and assist the Ships Officer.

(1X) Officers and men of the A.A.M.C. will proceed to the hospital and will prepare to move the sick as may be directed.

(X) All ranks in the vicinity will attempt to put the fire out until the Ships staff is available to deal with same.

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Continued on Page 3.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

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9. ADDENDA.--Ships Standing Orders Page 1. Para 3.

Delete lines 6 & 7.

10. PROVISION OF DUTIES.

~~Xxxx Xxxxxxx Xxxxx~~--Provision of Duties. Page 1 Para 2 (e)
Line 5 delete 12 Ptes, substitute 6 Ptes.

H.M.T. U2.
27 Jan. 40.

2/1 Attach

CROSSING EQUATOR.

ARRANGEMENTS FOR CELEBRATION.

(1) It is expected that H.M.T. U2 will cross equator about 1600 hrs 28 Jan. 40 and a visit from "King Neptune" may be anticipated.

(2) Neptune will board ship from bows and after due ceremony will proceed with his court to the main swimming pool, aft, by the following route:-

From "C" deck forward by stbd. stairs to "B" deck - around "B" deck from port side to stbd. side - down stbd. stairs to "C" deck - along "C" deck port side to swimming pool.

(3) Staff Commander H.M.T. U2 will be in charge of celebrations assisted by Lt. H.E. Gale O.B.E. 2/3 Bn.

(4) Allocation of deck space to view spectacle will be in accordance with App. "A" hereto.

(5) Personnel referred to in serial 1, Appx. A will assemble on "C" deck port, near ship's orderley room by 1550 hrs. 28 Jan. and be prepared to follow in rear of Neptune & Court to reserved places at swimming pool.

(6) (a) Remaining personnel will be fallen in on respective decks in order shown in Appx. "A" by 1550 hrs. 28 Jan.

(b) Until Neptune & Court have passed into swimming pool enclosure, no troops will leave place of parade with following exceptions:-

"A" Deck - Troops may be marched into position along railings at aft end of deck by 1600 hrs. Senior Coy Comdr. will take charge and arrange for row of chairs in rear of men sitting.

"C" Deck - (a) C Aus.Div.Sup.Col. personnel may move to be in position as in Appx "A" by 1600 hrs.

(b) Personnel of 2/1 Fd.Coy. taking up position on winch island may move to position by 1550 hrs. (Space must be left for 2/3 Bn. Band).

(7) Canditates for examination by King Neptune, will be paraded, suitably dressed, at 1550 hrs. in ladies dressing room, starb'd side of swimming pool, to Ship's Sgt. Major who will hand over to "King Neptune's" police on arrival.

(8) All officers, except those mentioned in serial 1 Appx. A. and officers taking part in celebrations, will parade with units.

(9) Detachments and sub-units will provide picquets of one officer, one N.C.O. and 6 ptes as under:-

A Deck - one picquet.
B Deck - one picquet each side of deck.
C Deck - one picquet each side of deck.

Duties of picquets - to prevent men climbing into unauthorised places or sitting on rails.

(10) On conclusion of ceremony units will fall in again in places previously occupied as per Appx.A and be dismissed.

(11) No sky larking near swimming pool will be permitted & pool will be out of bounds to all ranks until emptied, cleaned and refilled after ceremony.

(12) Personnel occupying exposed positions e.g. on winch island will wear hats-felt and jackets W.D. & will avoid sitting with backs direct to sun where possible.

R.W.F. McDonald, Capt.
Adjt. H.M.T. U-2

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

APPENDIX A.

H.M.T. U 2 - CROSSING EQUATOR CELEBRATIONS

ALLOTMENT OF DECK SPACE.

SERIAL.	DECK SPACE.	UNIT.	ORDER IN WHICH FALLEN IN & FORE & AFT.
I.	Port side swimming pool "C" Deck.	Ship's Senior Officers	6.
		2/3 Bn., C.O. 2i/c. Adjt.	
		Asst. Adjt. Q.M. R.M.O.	7.
		O.Cs. Recce Regt. R.A.E.	
		2/I Bn. Detach., A.S.C.	4.
		Ladies.	5.
2.	"A" Deck.	H.Q. Coy 2/3 Bn.	Starboard Side.
		2/I Bn.	Port side Fwd.
		"A" Coy 2/3 Bn.	" " Aft.
	Note. On move to rail - 3 ranks sitting (70 per rank) - I rank chairs - remainder standing - short men in front - tallest men to be sitting.		
3.	"B" Deck,		
	starboard end	"B" Coy 2/3 Bn.	Stbd. aft "C" Coy.
	Centre (Facing) pool)	C & D Coys 2/3 Bn.	" Fwd. "B" "
	Port end.	Recce Regt.	Port aft "D" Coy.
			" Fwd. Recce Reg
4.	"C" Deck.		
	Portside.	2/3 Bn. Band.	"C" Deck, starb'd side, at ship's orderley room I550 hrs. & lead procession.
	(a) aft end of winch island		
	(b) Remainder of winch island & "C" Deck.	2/I Fd. Coy.	
	Starb'd Side.		
	Winch island and deck.	6 Aus.Div.Supply.Colm.	

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

NOTES ON TROPICAL CONDITIONS.

1. CLOTHING.

(a) Should be light and provide adequate protection from sun.

(b) Cotton underclothing, white for preference, should be worn, and changed daily.

(c) Hats.— Should be worn at ALL times. Back of neck to be especially catered for. Never stand with back to sun. Heat stroke (Sunstroke) can be contracetd in a few minutes.-Mortality is about 25%. NEVER sunbake after swimming.

(d) Wear sunglasses for glare which is excessive.

2. BATHING.

(1) Daily at least.
(2) Wash salt off body especially crutch, ears.-Wear vaselinedplugs of cottdn wool for swimming.

3. INFESTATION.

1. Scabies. Contracted usually as a venereal disease, but may be caused by wearing, or sleeping on, clothing of an infected person.
2. Lice. Clean white underclothing, and daily search. Remember that typhus fever is transmitted by body lice.
3. Pediculi Pubis-(Crabs.) All natives have crab lice and infestation is sure to follow personal contact.

4. FOOD. AVOID:-

1. Under or over-ripe fruit.
2. Large quantities of meat.
3. Fruit not peeled before eating.
4. Native cooked dishes.
5. Native mineral waters, and sweets.
6. Unchlorinated water.

[illegible]ARE.

1. Schweppes.
2. Thick skinned fruit (washed & peeled)
3. Green Coccanuts (for milk)

5. VENEREAL DISEASE.

Remeber that venereal disease is the rule and not the exception, in the East. Avoid risk as far as possible. ALWAYS wear a Condom Always attend blue light afterwards.

E.J.C. Molesworth. Capt.

S.M.O. — H.M.T.- U 2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

H Hay

CENSORSHIP.

HINTS FOR FRANKING OFFICERS.

(1) Pay special attention to correspondence going to another part of theatre, owing to danger of falling into enemy hands.

(2) Alternatives to blue pencilling:-

(a) Delay.

(b) Destruction.

(3) Never inform writer of action taken.

(4) Do not write remarks or comments on letter. Do this on separate sheet of paper.

(5) Preserve absolute secrecy re contents. Never divulge contents except when in the public interest.

(6) Close down envelopes. If you have to open one, stick it down afterwards with a proper label.

(7) Never mark on envelope - private or official - with a unit or office stamp.

(8) Registered packages:- frank and seal in presence of sender or his representative.

(9) Only address permitted on a letter is the units' official postal address. No additions to this. Forbid use of headed or embossed stationery. It might disclose location of writer or unit.

(10) No address at all on postcards.

2/1 Fd Coy

SPORTS AND RECREATION TOURNAMENTS.

Thursday 8/2/40 Commencing 1430 hrs. on "A" Deck.
MEDICINE BALL (TUNNELLING) 20 men per team.
1st. Heat.....D Coy 2/3 Bn. - C Coy 2/3 Bn. - A.S.C.
2nd. " .....Recce.Regt. - 2/I Fd. Coy - H.Q. Coy 2/3 Bn.
3rd. " ....."A" Coy 2/3 Bn. - Engineers - B Coy 2/3 Bn.

O'GRADY DRILL Commencing 1515 hrs. on "A" Deck - 4 men per Coy. or Det.

MEDICINE BALL - FINAL. 1600 hrs. on "A" Deck.

66

FRIDAY 9/2/40 - Commencing at 1430 hrs. on "A" Deck.
Deck Quoits. 2 men per Coy or Det.
1st. Heat A Coy 2/3 Bn V A.S.C. 2nd Heat B Coy 2/3 Bn V H.Q. Coy.
3rd. Heat Recce. V C Coy 4th Heat Eng. V 2/I Bn.
BYE "D" Coy.
SECOND ROUND Winner 1st Heat v Winner 2nd Heat.
" 3rd " V D Coy.
BYE Winner 4th Heat.
THIRD ROUND Winner 1st Heat 2nd Round V Winner 4th Heat 1st Round.
BYE Winner 2nd Heat 2nd Round.
FINAL Winner 1st Heat 3rd Round V Winner 2nd Heat 2nd Round.

DECK TENNIS (SINGLES) 1 competitor from each Coy or Det.
Same draw as Deck Quoits - Commences at 1430 hrs.
DECK TENNIS (DOUBLES) Team of two from each Coy or Det.
Same draw as Deck Quoits - Commences at completion of Singles.

SATURDAY 10/2/40 Commencing 1430 hrs. "A" Deck.
TUG OF WAR 12 men per team.
1st Heat A Coy 2/3 Bn V Recce.Regt. 2nd Heat-A.S.C. v D Coy 2/3 Bn.
3rd " C " " " V H.Q. Coy 2/3 Bn-4th Heat - 2/I Bn v Engineers.
BYE "B" Coy.
SECOND ROUND. Winner 1st Heat v Winner 2nd Heat
" 3rd " v "B" Coy.
BYE - Winner 4th Heat.
FINAL Winners previous heats - Draw for BYE.

PILLOW FIGHT Commencing at 1515 hrs - 2 competitors from each Coy.
4 competitors from each Coy.
Coy. and Det. eliminations will be carried out in following order.
A,B,C,D,H.Q.Coys 2/3 Bn., Recce Regt., A.S.C., 2/I Bn., Engineer

FINALISTS. One man per Coy. or Detachment in following Heats:-
1st Heat - A Coy. v 2/I Bn.) Winner v 3rd Heat.- C Coy v A.S.C.
2nd Heat - B Coy. v Recce.) " Winner v H.Q. Coy. 2/3 Bn.
BYE Winner D Coy v Engineers.
Three finalists will draw for bye and complete contest.

NOTE. Coy and Detachment Commanders are requested to have all medicine balls in their possession returned to Lieut. Gale at 1430 hrs., 8/2/40. (Sports area "A" Deck).
Competitors who fail to be present at the commencement of games in which they are entered are liable to disqualification.

SPORTS & RECREATION COMMITTEE.
Capt. McGregor - 2/3 Bn.
Lieut R.Mann 2/I Bn., Lieut T.Mills Recce Regt.
Lieut R.Morgan A.S.C., Lieut Chester - Engineers.
Lieut H.E. Gale. 2/3 Bn.

B O X I N G.

Boxing semi-finals will take place on Wednesday 7/2/40.
Boxing finals will take place on Thursday 8/2/40.
Times will be notified.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

Officers Mess

AMENDMENTS TO SHIPS STANDING ORDERS.

1. Appendix C.-- Duties of Troop Deck Orderlies.

Delete para 3 (J) & substitute.

"Troop deck Officers and Sgts of D.E & F decks will supervise the blacking-out of the decks which must commence 15 minutes before the time set down for Black-out. They will report to the Deputy Purser that the ship is blacked out 5 minutes before the time set down for black-out.

2. Orders for Guard.---Ships Cells.

After para 5 add;-

"5 (b) In the event of fire or "Abandon Ship" stations, prisoners will be released and will be escorted to "C" deck forward near Orderly Room."

3. Ships Standing Orders, Dress Regulations.

Page 6 para 33 Delete 1 (a) & 1 (b) and Substitute;-

"Commencing 23 Jan 40 dress for Evening Meal will be as under,

(a) Officers.

Khaki shorts (drill trousers if desired)
Khaki jackets--drill
Khaki shirts & ties.
Khaki socks.
Shoes.

(b) O.Rs.

Khaki shorts (drill trousers for personell without shorts)
Khaki shirts.
Socks.
Sandshoes.

Note.

Under no circumstances whatsoever will long trousers be cut down to make shorts. Disciplinary action will be taken against offenders.

In future, boots will only be worn on parades between 0900 hrs and 1200 hrs daily. Sandshoes will be worn at other times

4. Provision of Duties.

Page 1 para 2 (b) -- Delete 1 Sgt 1 Cpl & 12 Ptes & Substitute;-
1 Officer, 1 Sgt, 3 Cpls, & 30 Ptes.

5. Ship Standing Orders.

Page 5 Para 31 line 2, After "railing" insert;-

"Or any part of the ship from which it is possible to fall over the Ship's railing."

5 . Ship Standing Order Appendix B.

Duties of Ship Orderly Officers.

Add after para 5 (b);-

5 c. He will inspect the laundries on E & G decks after they have been used by units, and will ensure that all irons etc are turned off. He will then lock the laundries and hand in the key to Ships Orderly Room.

R.W.F. McDonald. Capt.

Adjt. H.M.T. U-2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

9. Security of Information.

Attention of ALL RANKS is drawn to Army Act Sec. 36 which quotes;-

"Every person subject to Military Law who commits the following offence, that is to say;-

Whether serving with any of His Majesty's forces or not without due authority either verbally or in writing, or by signal or otherwise, discloses the numbers or position of any Forces, or any magazines, or stores thereof, or any preparations for, or orders relating thereto, operations or movements of any Forces, at such time and in such manner as in the opinion of the Court to have produced effect injurious to His Majesty's service shall, on conviction by Court-martial, be liable, if an officer, to be charged, or to suffer such less punishment as is in this Act mentioned, and if a soldier, to suffer imprisonment, or such less punishment as is in this Act mentioned."

10. Cleaning of Boots.

All troops must exercise care when cleaning boots or shoes to ensure that no polish is scattered on to the cabin floors. If there is no suitable place for cleaning boots near their cabins, troops will clean their boots over sheets of paper.

11. Sunstroke.

Whilst in the Tropics all ranks must appreciate the extreme risk of sudden sunstroke, even after a very short exposure. Hats must be worn at all times between sunrise and sunset even on covered decks.
No sunbaking is allowed around the swimming pool or elsewhere. Sitting in the sun even when clothed is forbidden.

12. Supervision of Swimming Pool.

Commencing forthwith, units using swimming pool will detail one Sgt to be in charge of the swimming parade. The Sgt detailed will ensure;-

(a) That there is no diving or jumping into the pool and that no dangerous skylarking is indulged in.
(b) That no personnel sit or lie about in the sun.

13. Sick Reports.

There have been many instances of untidy and incorrectly made out Sick Reports (A 46) In future, Coy etc orderlies will ensure thatthe Sick Reports which they submit, confirm to the following

(a) They will be of the same size and nature as the standard Sick Report.
(b) When writing Sick Reports, carbon paper MUST be used. It is essential to the Hospital staff that the second and third copies of the Sick Report conform to the original as regards the order and distance apart of the names of personnel reporting sick.
(c) A line must be ruled under each entry on the report.
(d) There must be absolute accuracy as regards the Army number name, and rank, of the person reporting sick.

Coy etc orderlies will be held responsible for any neglect in observing these instructions.

12. Saluting.

Troops will not salute between decks except in the following instances;-

(a) When speaking to, or delivering a message to an officer
(b) When spoken to by an officer.

Troops on sentry go or picquet will come to attention when an officer passes.

R.W.F. McDonald, Capt.
Adjt. H.M.T. U-2

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

ALLOTMENT OF SPORTS DECK.

2/1 Bn
7 Div

Commencing 22 Jan, units will be grouped as under for use of Sports Deck;-

(a) H.Q. Coy

(b) B, C, & D Coys.

(c) A Sqn. A Coy 2/3 Bn. 2/1 Bn

(d) Dis. Supply. Coln.

(e) 2/1 Fd.Coy & Reinforcements.

ROSTER.

Date.	Group to use Sports Deck.	H.Q. Coy Go To.	A. Coy 2/3 Go To.	Gp.To Use Swimming Pool.
22 Jan.	6 Div.Supply Colm.	"E"Deck.	"C" Deck.	2/I Fd. Coy.
23 Jan.	B, C & D Coys.	"B" "	"C" "	6 DIV.Supply Colm.
24 "	Recce, A Coy. 2/3 Bn. Ist Bn.	"C" "	--------	B, C, & D Coys.
25 "	H.Q. Coy., 2/3 Bn.	-------	C Deck.	Recce, A Coy 2/3 Bn. 2/I Bn.
26 "	2/I Fd. Coy & Reinforcements.	"D" Deck	"C" Deck.	H.Q. Coy 2/3 Bn.
27 "	6 Div.Supply Colm.	"E" Deck	"C" Deck.	2/I Fd. Coy.
29 "	B, C, & D Coys.	"B" Deck	"C" Deck.	6 Div.Supply Colm.
30 "	Recce, A Coy 2/3 Bn., Ist Bn.	"C" "	-------	B, C, & D Coys.
31 "	H.Q. Coy., 2/3 Bn.	-------	"C" Deck.	Recce, A Coy 2/3, 2/I Bn.
I. Feb.	2/I Fd. Coy. & Reinforcements.	"D" Deck	"C" Deck.	H.Q. Coy., 2/3 Bn.
2 "	6 Div.Supply Colm.	"E" Deck	"C" Deck.	2/I Fd. Coy.
3 "	B, C, & D Coys.	"B" Deck	"C" "	6 Div.Supply Colm.
5 "	Recce, A Coy 2/3 Bn., Ist Bn.	"C" "	-------	B, C & D Coys.
6 "	H.Q. Coy 2/3 Bn.	-------	"C" Deck.	Recce, A Coy 2/3 Bn. 2/1 Bn.
7 "	2/I Fd Coy & Reinforcements.	"D" Deck	"C" Deck.	H.Q. Coy 2/3 Bn.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2/1 Fd boy. RAE

Orders For Guards.

Ships Cells.

1. Guard on Ships Cells will consist of:-
   One N.C.O.
   3 Ptes.

2. Guard will be on duty for the period during which their unit is Duty Group.

3. N.C.O. i/c Guard will ensure that:-
   (a) Each man of his guard is on duty for 2 hrs & off duty for four hrs.
   (b) That a sentry is always on duty.

4. N.C.O. will supervise the working of his guard throughout its period of duty.

5. The following rules will be observed in respect to soldiers undergoing detention:-

   (I) No conversation will be held with the prisoner except by the following persons:-
   (a) C.O.
   (b) Adj.
   (c) M.O.
   (d) R.S.M.
   (e) Ships Orderlys Duties.
   (f) Guard on Cells.
   Conversation with prisoners will be limited & will be confined to matters of duty.

   (2) Prisoners shall not have access to:-
   (a) Cigarettes, Pipes, Matches.
   (b) Books, Novels etc.,
   (c) Alcohol of any description.
   (d) Any food except that which is provided by the Ship kitchen at meals times.

   (3) Sleeping equipment will consist of two blankets only.

   (4) Prisoners will be allowed I-hours exercise from 0630-0700, I600-I630 hrs. daily. This exercise will be carried out under the supervision of the Guard.

   (5) Prisoners desiring to relieve themselves must be escorted to & from the latrines by the Guard.

6. Guard will be held responsible for the welfare of the prison. If a prisoner requires medical attention the Guard will first investigate & if necessary procure medical aid immediately.

7. Guard will ensure that the above orders are obeyed in all respects. They will be held responsible for any breach of these orders.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

Officers Mess

Orders For Guards.

Ships Cells.

I. Guard on Ships Cells will consist of:-
One N.C.O.
3 Ptes.

2. Guard will be on duty for the period during which their unit is Duty Group.

3. N.C.O. i/c Guard will ensure that:-
(a) Each man of his guard is on duty for 2 hrs & off duty for four hrs.
(b) That a sentry is always on duty.

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RWF Wanaka Capt
Adjt HMT V2

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

Engrs 2/3

A.A. GUARD.

1. The Anti-Aircraft Guard will be supplied by 2/3 Bn and will consist of 2 Opls. and 12 men.

2. Tour of duty will be between the hours of dawn and sunset.

3. Dress will be W.D, with belts & side arms. Sandshoes will be worn.

4. The Guard will be armed with 4 L.M.G's, each of which will be provided with 6 loaded magazines.

5. The Guard will be organised in two groups, each containing:-

2 L.M.G's.
1 Cpl.
6 Ptes.

6. Group No.1. will be stationed on the foredeck to provide anti-Aircraft protection to that part of the ship forward of the funnels.
Group No.2. will be stationed on the aft end of "A" Deck to provide anti-Aircraft protection to that part of the ship aft of the funnels.

7. On the approach of enemy aircraft, the Corporal in charge of each group will decide whether to open fire or not in accordance with instructions issued to him.

8. Anti-Aircraft practices will be carried out in accordance with x S.A.T. Vol.I. Pamphlet 6 (Anti-aircraft).

9. This guard will be instructed and supervised by the A.A. Pl. Comdr. 2/3 Bn, Lieut. Maitland.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

N.C.O. SUPERVISING DRY CANTEEN.

1. Supervision of the Dry Canteen will be carried out by two N.C.Os. detailed by Duty Group.

2. These N.C.Os will be on duty at the Dry Canteen during the following hours;-

0700--0830 hrs.
1200--1350 "
1700--2000 "

3. Dress will be working dress with belt and side-arms. Sandshoes will be worn.

4. The duties of N.C.Os will be to ensure;-
(a) That personnel using canteen form a queue which will be kept on the move.
(b) That personnel do not loiter outside canteen.
(c) That no paper, bottle tops etc are thrown on the floor outside the canteen.
(d) That no loud talking, laughing, or boisterous behaviour is allowed in canteen area.

5. They will immediately report any disturbance to Ship Orderly Officer.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

BLACK-OUT GUARD.

1. The Guard will consist of 1 offucer, 2 Sgts, 3 Cpls and 36 Ptes, to be provided by the Duty Group.

2. Tour of duty of the Guard will be from 1900 hrs until first light.

3. Dress will be W.D. with belt & sidearms. Sandshoes will be worn.

4. The Guard will be allotted to decks as under;-

A Deck -- 1 Sgt. 2 Ptes.
B " -- 1 Cpl. 2 Ptes.
C " -- 1 Sgt. 4 Ptes.
D " -- 1 Cpl. 2 Ptes.
E " -- 1 Cpl. 2 Ptes.

The officer will exercise general supervision over the guard, ensuring that it carries out its duty in a smart and efficient manner.

5. The duties of the Guard will be;-
   i. Patrol the decks continuously to ensure that no lights are showing externally on the ship. (Portholes, doors, etc.)
   ii. Prevent any person from smoking on outer deck during the period of their duty.
   iii. Guard will commence blacking out quarter of an hour before "Black-out Time". Time for "Black-out" will be announced daily in Routine Orders. Officer i/c Blackout Guard will report that the Ship is blacked out to the Deputy Purser 5 minutes before time set down for Blackout.
   iv. The foregoing duties will be carried out with the utmost strictness and any infringement will be immediately reported to the officer i/c guard.

6. The Guard will sleep in the music room on "B" deck. Blankets will not be taken to the music room before 2130 hrs.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

BOAT GUARD.

1. The Guard will consist of 1 officer, 1 Sgt, 3 Cpls, and 30 Ptes.

2. Tour of duty will be for a period of 24 hrs commencing at 1900 hrs daily.

3. Dress will be W.D. with belt and sidearms. Sandshoes will be worn.

4. Posts will be as under;-

Post No.1.
Forward end of "C" deck, Port side, at ladder leading down to crews quarters.

Post No.2.
Forward end of "C" deck, Starboard side, at ladder leading to crews quarters.

Post No.3.
Poop deck aft, Port side.

Post No.4.
Poop deck aft, Starboard side.

Post No.5.
G. deck, Starboard side, at emergency exit between "F" & "G" decks forward.

Post No.6.
G. deck, Port side near emergency exit between "F" & "G" decks forward.

Post No.7.
"C" Deck, Port side, corridor through officers quarters.

Post No.8.
"C" deck Starboard side, corridor through officers and Sergeants quarters.

5. Duties of posts will be;-

Posts 1 & 2.
To prevent unauthorised persons gaining access to that part of the ship forward of their posts.

Posts 3 & 4.
(a) To prevent unauthorised persons gaining access to that part of the ship aft of their posts. Sentries will guard the guns and the lifebuoys near the poop.
(b) Sentries will keep a strict watch on each side of the ship for submarines and floating mines. Should anything suspicious be sighted they will immediately notify the nearest officer or N.C.O. who will be responsible for conveying the warning immediately to the officer of watch on Ships bridge.
(c) Sentries will, in the case of a man falling overboard, give the alarm "Man Overboard" and throw a lifebuoy to the man. Sentries will ensure that the alarm reaches the bridge and that no unnecessary lifebuoys are thrown.

Posts 5 & 6.
Each of these posts will be manned continuously by TWO sentries. Duty will be to prevent all military personnel, except those mentioned in para 6 below, entering the crews quarters through the corridors on "C" deck.

Posts 6 & 7.
Sentries will patrol corridors and ensure that;-
(a) Troops move straight through the corridors and do not loiter about the area.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

5. Posts 6 & 7.-Contd.

(b) No troops,(except batmen and troops living on "C" deck who will have passes to them) enter any cabins or use the latrines in Officers and Sgts quarters area.

6. Persons authorised to proceed to closed parts of the ship are;-

C.O.
2 i/c
Adjt.
Fd. Officer.
Ord. Med. Offr.
Ord. Offr.
R.S.M.

Other persons must produce written authority to proceed past the above-mentioned posts.

7. Sentries will carry out their duties in an alert and soldierly manner.
They will immediately report any disturbance to the Commander of the Guard.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

PICQUET ON OFFICERS QUARTERS.

1. Picquet will consist of 1 N.C.O. and 12 Ptes to be detailed by Duty Group.

2. The tour of duty of the picquet will be from 0600 hrs to 2200 hrs.

3. Dress will be, Belt and sidearms, with working dress. Sandshoes will be worn.

4. There will be four posts, as under;-
   1. Corridor on D.Deck, forward end, port side.
   2. Corridor on D.Deck forward end, starboard side.
   3. Corridor on D.Deck aft end, port side.
   4. Corridor on D Deck aft end starboard side.

5. The duties of sentries will be;-
   1. To prevent unauthorised persons from moving through the corridors.
   11. To guard officers cabins.

6. Persons authorised to use the abovementioned corridors are;-
   1. All Officers.
   11. Officers batmen, who will produce identification cards.
   111. Any other person who produces written authority.

7. Sentries will carry out their duties in a smart and soldierly manner and will report any infringement to the N.C.O. of the picquet.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

N.C.Os. SUPERVISING WET CANTEEN "B" DECK.

1. The detail will consist of 2 Sgts and 3 Cpls to be supplied by 2/3 Bn.
2. Tour of duty will be during the hours 1800--2100 hrs.
3. Dress will be W.D. with belt and sidearms.
4. Duties of N.C.Os will be;-
   To supervise the conduct of troops in the canteen and to ensure that they behave in an orderly manner.
5. N.C.Os on this duty will NOT drink.

N.C.Os. SUPERVISING WET CANTEEN "E" DECK.

1. The detail will consist of 1 Sgt and 3 Cpls supplied by units other than 2/3 Bn.
2. Tour of duty will be during the hours 1800--2100 hrs.
3. Dress will be W.D. with belt and sidearms.
4. Duties of N.C.Os will be;-
   To supervise the conduct of troops in the canteen and to ensure that they behave in an orderly manner.
5. N.C.Os on this duty will NOT drink.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

HOSPITAL PICQUET.

1. The picquet will consist of 1 Cpl. and six Ptes supplied by Duty Group.

2. When required, the tour of duty of the picquet will be for 24 hours, commencing at 1900 hrs.

3. Dress will be W.D. with belt and side arms. Sandshoes will be worn.

4. Two men will be on duty at the hospital for infectious cases.

5. The duty of the picquet will be to prevent unauthorised persons from entering the hospital for infectious cases, also to prevent patients in the hospital from leaving it without authority.

6. In the event of any disturbance sentries will report the occurence to the N.C.O. of the picquet immediately. N.C.O. will adjust the matter and report it to the S.M.O. or Field Officer.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2/1 Fd Coy. R.A.E.

AMENDMENTS TO SHIPS STANDING ORDERS.

1. Appendix C.-- Duties of Troop Deck Orderlies.

Delete para 3 (J) & substitute.

"Troop deck Officers and Sgts of D.E & F decks will supervise the blacking-out of the decks which must commence 15 minutes before the time set down for Black-out. They will report to the Deputy Purser that the ship is blacked out 5 minutes before the time set down for black-out.

2. Orders for Guard.--Ships Cells.

After para 5 add;-

"5 (b) In the event of fire or "Abandon Ship" stations, prisoners will be released and will be escorted to "C" deck forward near Orderly Room."

3. Ships Standing Orders, Dress Regulations.

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"Commencing 23 Jan 40 dress for Evening Meal will be as under,

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Khaki shorts (drill trousers if desired
Khaki jackets--drill
Khaki shirts & ties.
Khaki socks.
Shoes.

(b) O.Rs.

Khaki shorts (drill trousers for personell without shorts)
Khaki shirts.
Socks.
Sandshoes.

Note.

Under no circumstances whatsoever will long trousers be cut down to make shorts. Disciplinary action will be taken against offenders.

In future, boots will only be worn on parades between 0900 hrs and 1200 hrs daily. Sandshoes will be worn at other times

4. Provision of Duties.

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"Or any part of the ship from which it is possible to fall over the Ship's railing."

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Duties of Ship Orderly Officers.

Add after para 5 (b);-

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R.W.F. McDonald. Capt.

Adjt. H.M.T. U-2.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

9. Security of Information.

Attention of ALL RANKS is drawn to Army Act Sec. 36 which quotes;-

"Every person subject to Military Law who commits the following offence, that is to say;-

Whether serving with any of His Majesty's forces or not without due authority either verbally or in writing, or by signal or otherwise, discloses the numbers or position of any Forces, or any magazines, or stores thereof, or any preparations for, or orders relating thereto, operations or movements of any Forces, at such time and in such manner as in the opinion of the Court to have produced effect injurious to His Majesty's service shall, on conviction by Court-martial, be liable, if an officer, to be charged, or to suffer such less punishment as is in this Act mentioned, and if a soldier, to suffer imprisonment, or such less punishment as is in this Act mentioned."

10. Cleaning of Boots.

All troops must exercise care when cleaning boots or shoes to ensure that no polish is scattered on to the cabin floors. If there is no suitable place for cleaning boots near their cabins, troops will clean their boots over sheets of paper.

11. Sunstroke.

Whilst in the Tropics all ranks must appreciate the extreme risk of sudden sunstroke, even after a very short exposure. Hats must be worn at all times between sunrise and sunset even on covered decks.
No sunbaking is allowed around the swimming pool or elsewhere. Sitting in the sun even when clothed is forbidden.

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Commencing forthwith, units using swimming pool will detail one Sgt to be in charge of the swimming parade. The Sgt detailed will ensure;-

(a) That there is no diving or jumping into the pool and that no dangerous skylarking is indulged in.
(b) That no personnel sit or lie about in the sun.

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There have been many instances of untidy and incorrectly made out Sick Reports (A 46) In future, Coy etc orderlies will ensure thatthe Sick Reports which they submit, conform to the following

(a) They will be of the same size and nature as the standard Sick Report.
(b) When writing Sick Reports, carbon paper MUST be used. It is essential to the Hospital staff that the second and third copies of the Sick Report conform to the original as regards the order and distance apart of the names of personnel reporting sick.
(c) A line must be ruled under each entry on the report.
(d) There must be absolute accuracy as regards the Army number name, and rank, of the person reporting sick.

Coy etc orderlies will be held responsible for any neglect in observing these instructions.

12. Saluting.

Troops will not salute between decks except in the following instances;-

(a) When speaking to, or delivering a message to an officer
(b) When spoken to by an officer.

Troops on sentry go or picquet will come to attention when an officer passes.

R.W.F. McDonald. Capt.
Adjt. H.M.T. U-2

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

PROVISION OF DUTIES.

(1) Units & sub-units are grouped as under for the purpose of forming Duty Groups:-

(a) H.Q. Coy - 2/3 Bn.

(b) A and B Coys.- 2/3 Bn.

(c) C and D " " "

(d) 2 Sqn.Recce.Regt. & 2/I Bn.

(e) Div.Supply Colm.

(f) 2/I Fd. Coy.

(2) Units detailed as Duty Group are responsible for supplying:-

(a) Ships Field Officer.

" Ord. "

" " Sgt.

" " Cpl.

(b) Boat Guard comprised of:-

I Sgt.
I Cpl.
I2 Ptes.
Duties as per Ships Standing Orders.

(c) Blackout Guard comprised of:-

I Officer.
2 Sgts.
3 Cpls.
36 Ptes.
Duties as per Ships Standing Orders.

(d) Picket on officers quarters comprised of:-

I N.C.O.
I2 Ptes.

(e) Submarine Guard comprised of:-

I N.C.O.
I2 Ptes.
Duties as per addenda Ships Standing Orders.

(f) Supervision of dry canteen:-

2 N.C.Os.

(g) Guard on ships cells (if required):-

I Cpl.
3 Ptes.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

PROVISION OF DUTIES (Cont.)

(h) Picquet on Hospital (if required):-

I Cpl.
6 Ptes.

Duties: Two men on continuously to prevent persons entering hospital for infectious cases.

All guards etc. except those in para. 2(a) are internal arrangements & names of duties need not be sent to Ships H.Q. Name of duties as per para. 2(a) are included in Routine Orders & must be submitted before 1000 hrs. on the day previous to their mounting. e.g.
Duty Group mounting 1900 hrs. 21 Jan. must submit names by 1000 hrs. 20 Jan.

---

(3) TROOP DECK DUTIES.
Decks will be cleaned by the following units.

Deck.	Unit.
C and D	2/1 Fd. Coy.
E	H.Q. Coy 2/3.
F	C & D Coys. 2/3.
G	A & B Coys. 2/3.
H Deck (No.6 hatch)	A Sqn.Recce.& 2/1 Bn.
H Deck less (No.6 hatch.	Div.Supply Colm.

(4) Groups responsible for cleanliness of decks will supply:-
(a) A deck fatigue of
I Cpl.
10 Ptes.
Two sub-units responsible for the cleanliness of I deck will combine in supplying this fatigue.
Div.Supply Colm. will supply daily two men to assist C & D Coys. in cleaning F deck. One Cpl. & 8 Ptes. will be detailed daily by C & D Coys.
NOTE. The names of these duties need not be sent to ships H.Q.

(b) Troop Deck Officer.
" " Sgt.
" " Cpl.
NOTES: Names of these duties will be sent to Ships H.Q. by 1000 hrs. on the day previous to their mounting.

(5) General.

(a) Duties for Wet Canteens.
Canteen "B" Deck. 2/3 Bn. to supply 2 Sgts., 3 Cpls.
One N.C.O. from each Coy, Coys to co-operate in submitting rank of N.C.O.
Duties for canteen E Deck.
Other units to provide 1 Sgt., 3 Cpls. Units to co-operate in submitting rank of N.C.O.
Duties as per Addenda Ships Standing Orders.

(b) A.A.Guard 2/3 Bn. as per Addenda Ships Standing Orders.

(c) Runners. Each det. will supply one runner daily to report at Ships Orderly Room at 0900 hrs.

(6) When submitting lists of duties to Ships H.Q. Army No., Rank, Name & initials must be given e.g. NX 6666 Capt. XXXX A.B.C.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

SECOND AUSTRALIAN IMPERIAL FORCE.

Routine Order Part I.

By.

Major A.G.Torr O/C 2/I Fd Coy R.A.E. 6 Aus Div.

~~Orders~~ 33/40 I2 feb 40 H.M.T.u2 atsea.

DUTIES to mount at 1900 hrs I2 Feb 40.

Deck Duties.

Lt.Davey L/Sgt Nash. Cpl.Howie.

Deck Party
Cpl. in Charge L/cpl Dawson.
Spr.Meenan.
" Love.
" Thomas.
" Crannage.
" Milligan.
" Kelly.J.T.
~~Kelly.~~
" Cahill.
" Lloyd.
" Pollock.
" Trapman.

Runner. " House.

Relief " Lawerence.

WEt Canteen. L/cpl Phillips

" Heatley.

A.G.Torr Major.
O/C 2/I Fd Coy R.A.E. 6 Aus Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

TELEPHONE—

Australian Military Forces—Eastern Command.

Please quote this Number when replying.

Address
Date

SECOND AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDERS PART I.

By

Major A. G. Torr, O.C. 2/I Fd. Coy. RAE. 6 Aus. Div.

32/40	II Feb. 40	H.M.T. U2 At Sea

I. DUTIES: To mount 1900 hrs. II Feb. 40

Troop Deck Duties

Lt. Chester L/Sgt. Jobber Cpl. Lardner

Deck Party

L/Cpl. Fawcett in charge.

Spr. Cook.
" Crowe.
" Davis.
" Dell.
" Eldred.
" Henry.
" Malcolm.
" Steilberg.
" Stewart.
" Smith.L.

Runner Spr. Hermann.

Relief " Motbey.

Wet Canteen

L/Cpl. Phillips
" Heatley.

Sgd. A. G. Torr Major

O.C. 2/I Fd. Coy. RAE. 6 Aus. Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

SECOND AUSTRALIAN IMPERIAL FORCE.

Routine Orders Part I.
By
Major A.G.Torr O/C 2/I Fd Coy R.A.E. 6 Aus Div

32/40 10 Feb 40 H.M.T. U2 at sea.

I. Duties. To Mount 10th Feb 40 at 1900 hrs.

Ships Duties

Ships Field Officer		Lt Reddy.
" Orderly	"	Lt.Davey.
" "	Sgt	Sgt.Barrenger
" "	Cpl	Cpl.Smeal.

Troop Deck Duties

Deck Officer.	Sgt.Shute.
" Sgt	L/Sgt Mcwilliam.
" Cpl.	L/Cpl Phillips.

Deck Party

L/cpl Mc Donald in charge

Spr Kennedy	Spr Sheilds
" Lawton	" McQuarrie.
" Guy	" White E.M.
" Jones W.J.	" Isles.
" Jacka.	" Beaver.

Runner " Redgrave.

Releif " Glasson.

H.Q.Runner." Sauvarin.

Wet Canteen. L/cpl Wilson
" Dollman.

Dry Canteen " Murray.
" Wright.

Hospital Cleaning Detail to report at 0845 hrs.

Spr.Jones W.F.N. Spr.Kelly J.A.W. Spr Bennett D. Spr Corrigan.

Officer in Charge of Guard.

Lt.Hay.

HOSPITAL GUARD

L/cpl Dawson

Spr Atkins Spr.Plant Spr.Ramsay.
" Miner " Radford " Clout.

Ships Cells L/cpl Topp. Spr Scott. Spr Johnson A.G. Spr Smythe

" Guard. L/Sgt Nash Cpl Dawson. Spr Howell. Spr.Stevens.
Spr.Russell. Spr Potter F.S. " Mallam
" Garforth." Turner F. Fennel " Cameron.
" Toholke. " Hillier Cave.

Submarine Guard.

L/sgt Cpl Howie.

Spr.Foot	Spr.Lilburn	Spr.Bower	Spr Milligan
" Harris	" White W.	" Banbury	" Crannage.
" Barker	" Ennis .	" Irwin	" Meenan.

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Date 6

Corridor Piquet

Cpl. Muller Thomas

Spr Munro G.N.	Spr. Parsell	Spr. [illegible]	Spr. [illegible]
" Atkinson.	" Thompson C.	" Toovey R.	" Travers.
" Owen	" Tillbrook.	" Ward	" House.
" Clapham.	" Gilligan.	" Young.	" Lloyd.
" Parkes W.J.	" Higham.	" Campbell	" Hopkins.

Emergency Exit Guards.

L/Cpl Malcolm.

Spr May.	Spr. Ryan	Spr. Stewart A.J.	Spr. Trapman.
" Montgomery.	" Johnson J.	" Werry.	" Williams W.C.
" Midgely.	" Miles.	" Sinclair E.	" Grant D.

Black out Guard. Lt. Chester. Sgt. Lockhart. L/cpl Sykes.
L/Cpl Potter N.H. L/Cpl. Rickards. J.T. L/Cpl Edgecock.
" Munro T.D.

Spr Roach.	Spr. Clarke.	Spr. Baxter.	Spr. Davidson.
" [illegible] Bourke	" Turner J.A.	" Burford.	" Swain.
" Wade.	" Hart.	" Carle.	" Smith. W.F.
" Duckett.	" Perry.	" Compton.	" McKenzie.
" Thornley.	" Parker G.S.	" Latty.	" McCauley.
" Herrald.	" Daly.	" Lear.	" Rosier.
" Jackman.	" Kirkby	" Lee.	" Pollock.
" Dean.	" Dalley.	" Mapp.	" Tickle.
" Arbuckle.	" Miller.	" Mulhall.	" Scanlon.

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SECOND AUSTRALIAN IMPERIAL FORCES.

Routine Order Part I.
By
Major A.G.Torr O/c 2/I Fd Coy R.A.E. 6 Aus Div.

(1) DUTIES. to mount at 1900 hrs 9 feb 40.

TROOPDECK DUTIES

Lt.Hay. L/Sgt Mavay. Cpl Levi.

Deck Party.

L/cpl Monro T.D.in charge.
Spr.Williams.
" ~~Keogh.~~ Hall
" ~~Williams.~~ Parker, J.
" Balks
" Toovey.B.
" Archer.
" Searle.
" Walsh.
" Mundell.W.
" O'Brien.

Runner. Spr McLeod.
Relief " Thompson

Wet Canteen

L/cpl Edgecock.
" Hepper.

A.G.Torr Major.
O/c 2/I Fd Coy R.A.E. 6 Aus Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

SECOND AUSTRALIAN IMPERIAL FORCES

ROUTINE ORDERS PART I

By

Major A.G.Torr, O.C. 2/I Fd. Coy. RAE. 6 Aus. Div.

30/40 | 8 Feb. 40 | H.M.T. U2 At Sea.

I. DUTIES: To mount at 1900 hrs. 8 Feb. 40

Troop Deck Duties

Lt. Chester L/Sgt. Weaver Cpl. Newberry

Deck Party

L/Cpl. Ewings in charge

Spr. Deardon
" Collier
" Allen
" Cahill
" Edwards
" Dennis
" Bennett, D.
" Grant
" Parkes
" Ewing, C.M.

Runner Spr. Lawrence

Relief " House

Wet Canteen

L/Cpl. Hepper
" Wilson

Sgd. A. G. Torr Major

O.C. 2/I Fd. Coy. RAE. 6 Aus. Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

SECOND AUSTRALIAN IMPERIAL FORCE.

ROUTINE ORDER PART I.
BY

MAJOR A.G.TORR O/C 2/I Fd Coy R.A.E. 6 Aus Div.

"(29/40 7 Feb 40 H.M.U2 at sea.

(I) DUTIES To mount at I900 hrs. 6 Feb 40

Troop Deck Duties.

Lt. Davey L/sgt Nash. Cpl Chandler.

Deck Party.

L/cpl Wright in charge.
SPR Clout.
" Compton
" Corrigan
" Herman
" Motbey
" Santleben
" Turner
" Walden
" White
" Young
[redacted]

Runner " O'Reilly

Releif " Davis R.R

Wet Canteen L/Cpl Mayne
" Dollman

(2) Orderly Rooms

NX. 3679 May W.T. Charged under A.A.40 guilty of an act of disorder to the prejudice of good order and military discipline Punishment loss of one days pay.
NX. 9202. Lowan N. Charged under A.A.40 guilty of conduct to the prejudice of good order and military discipline. Admonished.
NX.9360 White E.M. Charged under A.A.40 guilty of an act of disorder to the prejudice of good order and military discipline Punishment Sererely reprimanded.
NX.3597. Parsell under A.A. sec II. Neglected ships routine order Dived into swimming pool Admonished.

A G Torr Major
O/C 2/I Fd Coy R.A.E. 6 Aus Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

SECOND AUSTRALIAN IMPERIAL FORCE.

ROUTINE ORDER PART I .

BY.

MAJOR A.G.T.ORR. O/C 2/I Fd Coy R.A.E. 6 Aus Div.

28/40 6 Feb 40. H.M.U2.atsea.

(I) Duties To mount at 1900 hrs. 6 Feb 40.

Troop Deck Duties.

Lt.Hay L/Sgt West. Cpl Harle.

Deck Party.

L/Cpl .Burgess in charge.
Spr. Hart
" Tacey.
" Johnson J.
" Daly.
" Redgrave.
" Gounding.
" Johnstone A.G.
" Kennedy.
" Lilburn.
" Sauvarin.

Runner " Miles.

Relief. " Plant.

Wet Canteen.

L/Cpl Phillips.
" Heatley.

(2) MAILS.

In the future all letters for censorship are not to be brought to the orderley room but handed to section Officers. Mail will close at 1700 hrs 6 Feb 40.

A.G.Torr. Major.
O/c 2/I Fd Coy R.A.E. 6Aus Div

SECOND AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDERS PART I

By

Major A.G.Torr, O.C. 2/I Fd. Coy.RAE. 6 Aus. Div.

27/40 5 Feb. 40 H.M.T. U2 At Sea

I. DUTIES: To mount at 1900 hrs. 5 Feb. 40.

Troop Deck Duties

Lt. Reddy L/Sgt. Jobber Cpl. Smeal

Deck Party

Cpl. Levi in charge

Spr. Harker
" Cameron
" Cross
" Arbuckle
" Burke
" Parker, J.
" Keogh
" Mallam
" Atkins
" Miner

Runner Spr. Dinger

Relief " Dean

Wet Canteen

D/Cpl. Phillips
" Heatley.

Sgd. A. G. Torr Major

O.C. 2/I Fd. Coy. RAE. 6 Aus. Div.

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SECOND AUSTRALIAN IMPERIAL FORCES

ROUTINE ORDERS PART I

By

Major A.G.Torr, O.C. 2/I Fd. Coy. RAE. 6 Aus. Div.

26/40 4 Feb. 40 H.M.T. U2 At Sea

I. DUTIES: To mount 4 Feb. 40 at 1900 hrs.

Ships Duties

Ship's Field Officer		Lt. Hay
"	Orderly Officer	Lt. Chester
"	" Sgt.	Sgt. Blyth
"	" Cpl.	Cpl. Lardner

Troop Deck Duties

Deck Officer		Sgt. Lockhart
"	Sgt.	L/Sgt. Mavay
"	Cpl.	L/Cpl. Dawson

Deck Party

L/Cpl. Ewing in charge

Sprs. Potter, F., Travers, Hopkins, Love, Deans,
" Bassford, Fennell, Pollock, Trapman, Woodward

Runner Spr. Swain

Relief " Thomas

H.Q. Runner " Davidson

Wet Canteen

L/Cpl. Phillips L/Cpl. Heatley

Dry Canteen

L/Cpl. Hassell L/Cpl. Morgan

Hospital Cleaning Detail to report at 0845 hrs.

Sprs. Edwards, Deardon, Gilligan, Toholke

Officer in charge of Guard

Lieut. Reddy

Hospital Guard

L/Cpl. Burgess

Sprs. Toovey,B., Barker, Jones,W.F.N., Muller, Sinclair,E. Cave.

Ship's Cells

L/Cpl. Wright

Sprs. Sauvarin, Clout, Dennis

Ship's Guard

L/Sgt. ~~Malcolm~~ West Cpl. Harle.

Sprs. Kirkby	Beaver	Smith,L.	Furby
Scanlon	Lloyd	Baxter	Eldred
Young	Burke	May	Morrison

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

ROUTINE ORDERS PART I. (Cont'd).

Submarine Guard

L/Sgt. Malcolm

Sprs.	McKenzie	Ginger	Miller	Searle
	Simmonds	Parsell	Burford	Williams, K.
	Meenan	Clarke	Henry	Smyth

Corridor Picquets

Cpl. Mayne

Sprs.	Herrald	Malcolm, W.	Lilburn	Kelly, J.T.
	Walsh	Motbey	McQuarrie	Tickle
	Roach	Stewart, A.	Masterman	Williams. J.C.
	Wade	Steilberg	Jones, W.J.	Ewings
		O'Reilly	Guy	

Emergency Exit Guards

L/Cpl. Murray

Sprs.	Thompson, C.	Foot	Howell	Finn
	Tilbrook	Hardy	Cook	Paine
	Dalley	O'Brien	Crowe	Fitzgerald

Black-out Guard

Sgt. Shute, L/Sgt. Jobber, L/Sgt. Nash, L/Cpl. Munro
Cpl. Fawcett, L/Cpl. Topp, Cpl. Dollman.

Sprs.	Mallam	Robertson, A.	Campbell	Parkes, W.
	Harris	Robertson, J.	Clapham	Collier
	Atkins	Owen	Davis	Kelly, J.A.W.
	Munro	Radford	Harrison	Bennett, D.J.
	Cross	Garforth	Hillier	Grant
	MacLeod	Tacey	Russell	Loubet
	Atkinson	Miles	Werry	Negus
	Bennett, J.	Stevens	Youngs	Rosier
	Dinger	Higham	Bower	Pleckadder

Sgd. A. G. Torr Major

O.C. 2/I Fd. Coy. RAE. 6 Aus. Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILITARY FORCES

Routine Order Part I
By
Major A.G.Torr. O/C 2/I Fd Coy R.A.E 6 Aus Div.

Nr 25/40 | 3 Feb 40 | H.M.T.U.2 at sea.

(I) Deck Duties To mount at 1900 hrs 3Feb 40

" Officer L/Sgt McWilliam.
" Sgt Cpl Howie.
" Cpl L/Cpl Edgecock;

Deck Party. L/Cpl Sykes R. in charge.
Spr.Banbury.
" Carle
" Darderi
" Latty
" Lear
" Lowan
" Mapp
" Mulhall
" Ramsay
" Richards
"

Runner " Santleben.

Relief " White W.

WET CANTEEN L/Cpl Phillips
L/Cpl Heatley.

A.G.Torr Major
O/C 2/I Fd Coy R.A.E. 6 Aus Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

SECOND AUSTRALIAN IMPERIAL FORCES

ROUTINE ORDERS PART I

By

Major A.G.Torr, O.C. 2/I Fd. Coy. R.A.E. 6 Aus. Div.

T

24/40 2 Feb. 40. H.M.T. U2 At Sea

I. DUTIES: To mount 1900 hrs 2 Feb. 40.

Troop Deck Duties

Lt. Chester L/Sgt. Weaver Cpl. Levi

Deck Party

L/Cpl. Burgess in charge

Spr. White, W.
" Coulding
" Stewart
" Daniels
" Glasson
" Ryan
" Parker
" Ennis
" Kennedy
" Perry

Runner " Isles

Relief " White, E.M.

Wet Canteen M.C.Ois

L/Cpl. Heatley L/Cpl. Phillips

2. LOSSES: VX 3309 Spr. J. Kelly reports the loss of one (pungaree) hat band and one chin strap from his cabin, No. 155 on "D" Deck.

3. Orderly Room MX 1131 Spr. R.H.Milligan and MX 1093 Spr. S.C.Crannage were paraded for being absent without leave.
Punishment: 4 days pay and 8 days field punishment.

Sgd. A. G. Torr Major

O.C. 2/I Fd. Coy. RAE. 6 Aus. Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

QWERTY

AUSTRALIAN MILITARY FORCES.

Routine Order Part I.
By.

Major A.G.Torr O/C 2/I Fd Coy R.A.E. 6 Aus Div.

No 23/40 — I Feb 40. — H.M.T. U2 at sea.

(I) Deck DUTIES

Lt Reddy L/Sgt Nash. Cpl Newberry.

Deck Party.

L/Cpl Murray in charge.
Spr.Harris.
" Thompson.
" Mundell.W.
" Cameron.
" Keogh.
" May.
" Midgeley.
" Parker
" Toovey.
" Hardy.

Runner " Smythe.
Releif. " Howell.

Mess.Orderly" Thompson Crannage. Lee.
" " Lawton. Milligan. Ward.

(2) Losses. Nx778. Spr.J.D.Ennis.reports the loss of one new black wallet containing one nickel silver pencil one pr horn rim glasses, and one notebook red cover The above articles were removed from his cabin No 85 on "" deck.

(3) Found

A sum of money has been found, owner apply orderly room.

A.G.Torr.Major.
O/C 2/I Fd Coy R.A.E.6 Aus Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

[Margin for Filing Purposes]

ARMY FORM W.3010 (BOOKS of 100).

Date of last A.F. W.3010 rendered 15. 2. 40 19 Number of sheets attached to this return

H. Fd Coy R.A.E. (Unit.)

CASUALTY RETURN—OFFICERS.

Detail of casualties to officers which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotions (acting, temporary, local or substantive), transfers, postings, attachments, etc., courts-martial, leave of absence, particulars of marriage and birth or death of children, alteration in next-of-kin with postal address, transfers to "X" List and any other items connected with an officer's service.

Rank.	Name and Initials.	Corps.	Nature and date of casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
Capt VX164	Wilson J.G.	R.A.E.	Marched in and attached	26 Feb 40	Replace Lieut Davey who is attending School

(Date) 27 Feb 40 19

H B Meier Capt for (Signature of Commander.)

H. Fd Coy R.A.E. (Unit.)

6 Aust Div

(Bde., Divn., Area, etc., with which Unit is serving.)

Forms/W.3010/1.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

[Margin for Filing Purposes]

ARMY FORM W.3010 (BOOKS of 100).

Date of last A.F. W.3010 rendered .....19..... Number of sheets attached to this return.....

N. Fd Coy R.A.E. (Unit.)

CASUALTY RETURN—OFFICERS.

Detail of casualties to officers which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotions (acting, temporary, local or substantive), transfers, postings, attachments, etc., courts-martial, leave of absence, particulars of marriage and birth or death of children, alteration in next-of-kin with postal address, transfers to "X" List and any other items connected with an officer's service.

Rank.	Name and Initials.	Corps.	Nature and date of casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
Lieut	Mx 8934 Davey WA	R.A.E.	Marched out to School Tarafonds	25 Feb 40	

(Date) 25 Feb 40 19.....

[signature] for (Signature of Commander.)

N. Fd Coy R.A.E. (Unit.)

6 Aust Div

(Bde., Divn., Area, etc., with which Unit is serving.)

Forms/W.3010/1.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

[Margin for Filing Purposes]

ARMY FORM W.3010 (BOOKS of 100).

Date of last A.F. W.3010 rendered .....19..... Number of sheets attached to this return.....

2/1 Fd Coy R.A.E. (Unit.)

CASUALTY RETURN—OFFICERS.

Detail of casualties to officers which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotions (acting, temporary, local or substantive), transfers, postings, attachments, etc., courts-martial, leave of absence, particulars of marriage and birth or death of children, alteration in next-of-kin with postal address, transfers to "X" List and any other items connected with an officer's service.

Rank.	Name and Initials.	Corps.	Nature and date of casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
Capt	Nx25 Williams T.D.M.	A.A.M.C.	Evacuated to Hospital	18 Feb 40	
"	" 242 McCulloch J	1st A.G.H.	Marched in and attached	19 Feb 40	Replace Capt Williams

(Date).....19.....

[signature] Capt for (Signature of Commander.)

.....(Unit.)

.....(Bde., Divn., Area, etc., with which Unit is serving.)

Forms/W.3010/1.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

(Margin for Filing Purposes)

ARMY FORM W.3011 (BOOKS of 100).

Date of last A.F. W.3011 rendered .....19..... Number of sheets attached to this return.....

N/1 Fd Coy R.A.E. (Unit.)

CASUALTY RETURN—OTHER RANKS.

Detail of casualties to other ranks which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
Nx 3577	Sgt	Williams R.H.G.	R.A.E.	Evacuated to Hospital	15 Feb 40	
781	"	Johnston E.J.		Marched "	" "	
36221	Cpl	Newberry J.A.		Marched out School Parafield	" "	
1106	"	Smeal D.		" "	15 Feb	
8734	"	Mangne J.		" "	"	
8844	"	Fawcett L.		" "	"	

(Date 25 Feb 40 19.....

[signature] for (Signature of Commander.)

N/1 Fd Coy
6 Aus Div (Unit.)

(Bde., Divn., Area, etc., with which Unit is serving.)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

(Margin for Filing Purposes)

ARMY FORM W.3011 (BOOKS of 100).

Date of last A.F. W.3011 rendered 25 Feb 1940 Number of sheets attached to this return

N. Fd Coy R.A.E. (Unit.)

CASUALTY RETURN—OTHER RANKS.

Detail of casualties to other ranks which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
Nx9751	Spr	Herrald J.C.	R.A.E.	Marched out and	26 Feb 40	Trans. to 2/3 Bn
1095	Cpl	Harle C.S.	"	Struck off Strength Reverted to the Ranks	✓	at own request
1095	Spr	Harle C.S.	"	Marched out & Struck off Strength	✓	Trans. to 2/3 Battn

(Date 26 Feb 40 19

[signature] for (Signature of Commander.)

N. Fd Coy RAE (Unit.)

6 Aust Div

(Bde., Divn., Area, etc., with which Unit is serving.)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2/1 Fd Coy RAE 6 Aus Div & Reinforcements Unit.

Army Form W. 3009
(page 2)

Part D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W.3009.

DETAIL OF SPECIALISTS, TRADESMEN, ETC.	SURPLUS TO ESTABLISHMENT.									REINFORCEMENTS REQUIRED.								REMARKS.
	W.Os. Class I.	W.Os. Class II.	S.Q.M.S.; C.Q.M.S.	Staff-Serjeants.	Serjeants.	Corporals.	Troopers, Privates, &c.		TOTAL.	W.Os. Class I.	W.Os. Class II.	S.Q.M.S.; C.Q.M.S.	Serjeants.	Corporals.	Troopers, Privates, &c.		TOTAL.	
Bricklayers																		
Butchers																		
Carpenters and Joiners																		
Clerks																		
Despatch Riders																		
Draughtsmen (topo)																		
Drivers H.T. and/or I.C.																		
Electricians																		
Farriers																		
Fitters																		
Masons																		
Painters and Decorators																		
Plumbers and Gasfitters																		
Saddlers and Harness Makers																		
Signallers																		
Storemen technical																		
Vickers Machine Gunners																		
Cooks															1		1	
General duty personnel																		
TOTALS (to agree with Columns 3 and 4 of Part A.)															1		1	

2/1 Fd Coy RAE & Reinforcements
Unit.

[signature] for
Signature of Commander.

Date of Despatch 19 2 40

D.3459.

Bde., Divn., Area, &c., with which unit is serving.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

(Margin for Filing Purposes)

ARMY FORM W.3011 (BOOKS of 100).

Date of last A.F. W.3011 rendered .....19..... Number of sheets attached to this return.....

N/1 Tor Coy R.A.E. .....(Unit.)

CASUALTY RETURN—OTHER RANKS.

Detail of casualties to other ranks which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
Nx 9484	Spr	Hardy L	R.A.E.	From Reinf. to A.C. Driver	27 2 40	Specialist Pay Group III
3527	"	Dean W.M.	"	Driver to Dvr Mechanic		" " " II
8995		Thompson W	"	Driver Mech to Driver		" " " III
3664	"	Duckett N.W.	"	Reinf to A.C. as Driver		" " " III
3646	"	O'Brien R.M.	"	Driver to Sapper		

(Date 28 Feb 40 19.....

H.B. Muir Capt for (Signature of Commander.)

.....(Unit.)

.....(Bde., Divn., Area, etc., with which Unit is serving.)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

(Margin for Filing Purposes)

ARMY FORM W.3011 (BOOKS of 100).

Date of last A.F. W.3011 rendered 27 Feb 1940 Number of sheets attached to this return

3/1 Fd Coy RAE (Unit.)

CASUALTY RETURN—OTHER RANKS.

Detail of casualties to other ranks which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
Nx3675	Spr	Jones W.J.	R.A.E.	B'layer to Lapr	28 Feb 40	Group I to ordinary pay
3626	"	Scott C.E.	"	Mech to B'layer		" II Group I
8203	"	Johnston A.G.	"	Concrete to Mech		" III " II
3612	L/Cpl	Edgecock A	"	Lapr to Concr		ordinary pay to Group III

(Date 28 Feb 40 19

[signature] Capt
for (Signature of Commander.)

3/1 Fd Coy RAE
6 Aust Div (Unit.)

(Bde., Divn., Area, etc., with which Unit is serving.)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

File

2/I Fd. Coy. R.A.E. 6 Div. A.I.F.

GENERAL SYLLABUS.

W/E 14 Jan. 40

PERIOD	MONDAY 8	TUESDAY 9	WEDNESDAY 10	THURSDAY 11	FRIDAY 12	SATURDAY 13	SUNDAY 14
0900 0940		C.O's	ADMINISTRATION	PARADE			
0940 1020				MFE I III	MFE I VII	MFE I IX	
1020 1040		SQUAD			DRILL		
1040 1120				MFE I IV	MFE I VII	MFE I X	
1120 1140			SMOKO				
1140 1220				MFE I V & VI	MFE I VIII & IX	MFE I XI	
1420 1620		RECREATION PARADE					

File

2/1 Fd. Coy. R.A.E. 6 Div. A.I.F.

GENERAL SYLLABUS.

W/E... 21 Jan. 1940 .....

PERIOD	MONDAY 15	TUESDAY 16	WEDNESDAY 17	THURSDAY 18	FRIDAY 19	SATURDAY 20	SUNDAY 21
0900 0910	O.C'S.	A D M I N I S T R A T I O N			P A R A D E		
0910 1010	Rifle Exercise	Visual Trg. & Signals	Lewis Guns	Travel Talk	AA & PAD	MFE II V	
1010 1020		S Q U A D		D R I L L			
1020 1120	MFE I XII		MFE I Complete	MFE II I & II	MFE II III	MFE II V	
1120 1130		S M O K O					
1130 1230	MFE I XIII, XIV		MFE I Complete	MFE II II	MFE II III & IV	MFE II VI	
1430 1630			R E C R E A T I O N		P A R A D E		

2/I Fd. Coy. R.A.E. 6 Div. A.I.F.

GENERAL SYLLABUS.

W/E.....

PERIOD	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

FIELD DEFENCES.

Feb.	1 Week	No. 1 Section	No. 2 Section	No. 3 Section
MON 26	A.M.	Field Geometry & Layout of Sec. of Fire Trench	Use of Camouflage and Inspection of type of Camouflage	Field Geometry and use of Tools. Layout of M.G.
	P.M.	Use of Camouflage and Inspection of type of Camouflage	Dig 1st task Sec. of Fire Trench	Construct M.G. Post
TUES. 27	A.M.	Dig 2nd Task Fire Trench	Camouflage M.G. Post	Use of camouflage and inspection of type of camouflage.
	P.M.	Defence of Building (Loopholing strengthening, Etc.) REPB. IV.	Anti tank obstacles (mines, ditches, trees)	Dig 3 task Fire Trench
WED 28	A.M.	Excavation for shelter	Defence of buildings	Camouflage, 3 task fire trench
	P.M.	B A R R A C K	S Q U A R E	
THUR. 29	A.M.	Revettment	Excavation for shelter	Defence of Buildings
	P.M.	Wire Obstacles. D.A.F.	Revettments	Excavation for M.G. A/T pits
FRI.		A D M I N I S T R A T I O N		
SAT 2	A.M.	Obstacles, Knife rests, concertinas	Wire obstacles, D.A.F.	Revettments
	P.M.	Layout of stores and taping out task	Knife Rests Concertinas	Wire Obstacles, D.A.F.
Night	Exer.	Night Wiring	Night Wiring	Night Wiring

N/ Tds Coy RAE Reinforcements Unit.

Army Form W. 3009
(page 2)

Part D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W.3009.

DETAIL OF SPECIALISTS, TRADESMEN, ETC.	SURPLUS TO ESTABLISHMENT.									REINFORCEMENTS REQUIRED.								REMARKS.
	W.Os. Class I.	W.Os. Class II.	S.Q.M.S.; C.Q.M.S.	Staff-Serjeants.	Serjeants.	Corporals.	Troopers, Privates, &c.		TOTAL.	W.Os. Class I.	W.Os. Class II.	S.Q.M.S.; C.Q.M.S.	Serjeants.	Corporals.	Troopers, Privates, &c.		TOTAL.	
Bricklayers																		
Butchers																		
Carpenters and Joiners																		
Clerks																		
Despatch Riders																		
Draughtsmen (topo)																		
Drivers H.T. and/or I.C.																		
Electricians																		
Farriers																		
Fitters																		
Masons																		
Painters and Decorators																		
Plumbers and Gasfitters																		
Saddlers and Harness Makers																		
Signallers																		
Storemen technical																		
Vickers Machine Gunners																		
Cooks																		
															/		/	
General duty personnel																		
TOTALS (to agree with Columns 3 and 4 of Part A.)															/		/	

N/ Tds Coy RAE + Reinforcements
Unit.

Signature of Commander.

Date of Despatch 7 Feb 20

16 Inf Bde 2 A I F
Bde., Divn., Area, &c., with which unit is serving.

D.3459.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

Part D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W.3009.

| | | |

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W. 3009
(*page* 1)
(*Adapted*)

FIELD RETURN OF OTHER RANKS.

No. 2 Co. RAE & Reinforcements (Unit) 7 Feb 1940 (Date).

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1	2	3	4
Detail.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e. deficits on establishments).
W.Os. Class I.			–
W.Os. Class II.	1	–	–
Squadron or Company Quartermaster-Serjeants	1	–	–
Staff Serjeants	–	–	–
Serjeants	6	–	–
Corporals	21	–	–
Troopers, Privates, &c.	221	–	1
TOTALS	250	* –	* 1

* These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
Nx 3599 S/Sgt K Alexander	A A P C		
3530 Spr D Leonard	D E H Q		
3581 " J Anthony	"		

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g. present whereabouts if known).
Nx 1125	Spr	Power C	R.A.E.	Evacuated to Hospital at Fremantle appendicitis

59/5.39.—C.4792

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

Reinforcements Unit.

Army Form W. 3009
(page 2)

Part D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W.3009.

DETAIL OF SPECIALISTS, TRADESMEN, ETC.	SURPLUS TO ESTABLISHMENT.								REINFORCEMENTS REQUIRED.								REMARKS.
	W.Os. Class I.	W.Os. Class II.	S.Q.M.S.; C.Q.M.S.	Staff-Serjeants.	Serjeants.	Corporals.	Troopers, Privates, &c.	TOTAL.	W.Os. Class I.	W.Os. Class II.	S.Q.M.S.; C.Q.M.S.	Serjeants.	Corporals.	Troopers, Privates, &c.		TOTAL.	
Bricklayers																	
Butchers																	
Carpenters and Joiners																	
Clerks																	
Despatch Riders																	
Draughtsmen (topo)																	
Drivers H.T. and/or I.C.																	
Electricians																	
Farriers																	
Fitters																	
Masons																	
Painters and Decorators																	
Plumbers and Gasfitters																	
Saddlers and Harness Makers																	
Signallers																	
Storemen technical																	
Vickers Machine Gunners																	
Cooks														1		1	
General duty personnel																	
TOTALS (to agree with Columns 3 and 4 of Part A.)														1		1	

2/ 2d Coy R.A.S. Reinforcements — J. Whitmore Capt

Unit. — *Signature of Commander.*

Date of Despatch 19 / 5 / 20 — 6 Aust Div

Bde., Divn., Area, &c., with which unit is serving.

D.3459.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W. 3009
(page 1)
(Adapted)

FIELD RETURN OF OTHER RANKS.

+ Reinforcements 19 Feb 1940

..... (Unit) ..... 19 ..... (Date).

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1	2	3	4
Detail.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e. deficits on establishments).
W.Os. Class I.			
W.Os. Class II.	1	-	-
Squadron or Company Quartermaster-Serjeants	1	-	-
Staff Serjeants	—	-	-
Serjeants	6	-	-
Corporals	21	-	-
Troopers, Privates, &c.	221	-	1
TOTALS	250	*	* 1

* These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
Nx 3530 Spr Leonard D	DE HQ		
3581 " Anthony J.	"		

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g. present whereabouts if known).
Nx 1125	Spr	Power C	RAE	Evacuated to Hospital at Trenzanthe appendicitis

D.3459/5.39.—C.4792

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

N. Zd Corp RAE & Reinforcements Unit.

Army Form W. 3009
(page 2)

Part D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W.3009.

DETAIL OF SPECIALISTS, TRADESMEN, ETC.	SURPLUS TO ESTABLISHMENT.									REINFORCEMENTS REQUIRED.								REMARKS.
	W.Os. Class I.	W.Os. Class II.	S.Q.M.S.; C.Q.M.S.	Staff-Serjeants.	Serjeants.	Corporals.	Troopers, Privates, &c.		TOTAL.	W.Os. Class I.	W.Os. Class II.	S.Q.M.S.; C.Q.M.S.	Serjeants.	Corporals.	Troopers, Privates, &c.		TOTAL.	
Bricklayers																		
Butchers																		
Carpenters and Joiners																		
Clerks																		
Despatch Riders																		
Draughtsmen (topo)																		
Drivers H.T. and/or I.C.																		
Electricians																		
Farriers																		
Fitters																		
Masons																		
Painters and Decorators																		
Plumbers and Gasfitters																		
Saddlers and Harness Makers																		
Signallers																		
Storemen technical																		
Vickers Machine Gunners																		
Cooks																		
General duty personnel																		
TOTALS (to agree with Columns 3 and 4 of Part A.)																		

N. Zd Corp RAE & Reinforcements
Unit.

[illegible] Capt
Signature of Commander.

Date of Despatch 25 Feb 40

N. Zd Corp RAE 6 and Div
Bde., Divn., Area, &c., with which unit is serving.

D.3459.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W. 3009
(page 1)
(Adapted)

FIELD RETURN OF OTHER RANKS.

N.1 Sq Coy RAE + Reinforcements (Unit) 15 Feb 19 (Date).

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1	2	3	4
Detail.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e. deficits on establishments).
W.Os. Class I.		–	
W.Os. Class II.	1	–	–
Squadron or Company Quartermaster-Serjeants	1	–	–
Staff Serjeants	–	–	–
Serjeants	6	–	–
Corporals	20	–	–
Troopers, Privates, &c.	225	–	–
TOTALS	253	* –	* 1

* These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
Sgt Sanders	Interpreter		
3521 Spr Anthony J	D.E.H.Q		
3530 " Leonard D			

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g. present whereabouts if known).
1125	Spr	Tower C	RAE	Disembarked to Hospital at Fremantle

D.3459/5.39.—C.4792

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3008.
(Page 1.)
(Adapted.)

FIELD RETURN OF OFFICERS

No 2a Coy R.A.E. Reinforcements
(Unit)

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1 Ranks.	2 Posted strength counting against authorized establishment (excluding attached).	3 Surplus to Establishment.	4 Reinforcements required (i.e. deficits on establishment).
*			
*			
Lieut.-Colonels	-		
Majors	1	-	-
Captains	1	-	-
Lieutenants	4	-	-
2nd Lieutenants			
Quartermasters			
TOTALS	6	-	-

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.
Lieut	Davey W.A.	R.A.E.	25 Feb 40	Admitted to Hospital at Darwin

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known)

Army Form W.3008.
(Page 2.)
(Adapted.)

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1 Substantive Rank, and higher temporary rank, if held.	2 Personal Number.	3 Name and Initials.	4 Corps.	5 Whether present with Unit (Insert Yes or No).	6 If not present with Unit, state how employed.
Major	NX 171	Sorr A.S.	R.A.E.	Yes	
Capt.	QX 14521	Wynne F.C.	"	"	
Lieut.	NX 184	Ray F.C.	"	"	
Lieut.	VX 1844	Fedan L.S.	"	"	
Lieut.	NX 8974	Davey W.A.	"	No	at School Darwin
Lieut.	" 2523	Chesson R.H.	"	Yes	

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3008.
(Page 1.)
(Adapted.)

FIELD RETURN OF OFFICERS

N. Tas Coy R.A.E. Reinforcements (Unit)

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1	2	3	4
Ranks.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e. deficits on establishment).
*			
*			
Lieut.-Colonels			
Majors	1	–	–
Captains	1	–	–
Lieutenants	4	–	–
2nd Lieutenants			
Quartermasters			
TOTALS	6		

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.
Capt	McCulloch J	AAMC A.G.H.	19.2.40	Replace RMO evacuated to Hospital

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.
Capt	Williams TDM	AAMC	18.2.40	Evacuated to Hospital

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known)

Army Form W.3008.
(Page 2.)
(Adapted.)

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1	2	3	4	5	6
Substantive Rank, and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps.	Whether present with Unit (Insert Yes or No).	If not present with Unit, state how employed.
Major	N x 171	Torn A.G.	R.A.E.	Yes	
Capt	S x 1452	Munn H.B.	"	"	
Lieut	N x 184	Hay J.C.	"	"	
Lieut	N x 184	Reddy L.C.	"	"	
Lieut	N x 8934	Davey W.A.	"	"	
Lieut	N x 3523	Chester R.R.	"	"	

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive rank, and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps	Date of attachment.	Nature of attachment.
Capt		McCulloch	AAMC A.G.H.	19/2/40	Replace RMO evacuated to Hospital

N. Tas Coy RAE & Reinforcements (Unit.)

[signature] Capt for (Signature of Commander.)

19.2.40 (Date of Despatch.)

(Bde., Divn., Area, etc., with which Unit is serving.)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3008.
(Page 1.)
(Adapted.)

FIELD RETURN OF OFFICERS

N. Tr. Corp RAE Reinforcements (Unit)

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1	2	3	4
Ranks.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e. deficits on establishment).
*			
*			
Lieut.-Colonels			
Majors	1		
Captains	1		
Lieutenants	4		
2nd Lieutenants			
Quartermasters			
TOTALS	6		

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known)

Army Form W.3008.
(Page 2.)
(Adapted.)

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1	2	3	4	5	6
Substantive Rank, and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps.	Whether present with Unit (Insert Yes or No).	If not present with Unit, state how employed.
Major	Nx 171	Torr AG	RAE	Yes	
Capt	Sx 1452	Munn AB			
Lieut	Nx 184	Hay JG			
Lieut	Nx 184	Reddy LJ			
Lieut	Nx 8934	Davey WA			
Lieut	Nx 2523	Chester RR			

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive rank, and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps	Date of attachment.	Nature of attachment.
Capt	Nx 25	Williams FDm	Adm C	21.11.39	

N. Tr. Corp R.A.E. 6 Au Div
(Unit.)

~~7 Dec~~ ~~29~~ 7 Feb 40
(Date of Despatch.)

[signature] Capt
(Signature of Commander.)

16 Inf Bde
(Bde., Divn., Area, etc., with which Unit is serving.).

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W. 3009
(page 1)
(Adapted)

FIELD RETURN OF OTHER RANKS.

N. Fd. Coy RAE (Unit) 19 Feb 1940 (Date).

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1	2	3	4
Detail.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e. deficits on establishments).
W.Os. Class I.			
W.Os. Class II.	1	–	–
Squadron or Company Quartermaster-Serjeants	1	–	–
Staff Serjeants	–	–	–
Serjeants	6	–	–
Corporals	21	–	–
Troopers, Privates, &c.	221	–	1
TOTALS	250	* –	* 1

* These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
Nx 3530 Spr Leonard D	D E Hq		
3581 " Anthony	"		

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g. present whereabouts if known).
Nx 1125	Spr	Power C	RAE	Evacuated to Hospital at

D.3..9/5.39.—C.4792

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

H.Q., 16 AUS. INF. BDE.,
Ingleburn.
18 Dec., '39.

TRAINING ON BOARD SHIP - PRELIMINARY INSTRUCTIONS

The importance of fully occupying the time of all ranks on board ship with useful and interesting work and play cannot be over-emphasised, and preliminary action will now be taken to organize the life on board ship on the following lines.

ROUTINE. (1)

This will be arranged with the Ship's Captain in each case.

ALLOTMENT TO SHIPS. (2)

All members of a battalion will be accommodated on the same ship, which it is understood will, in almost every case, also accommodate details of other arms which are being distributed.

GENERAL ORGANIZATION FOR EACH DAY AT SEA. (3)

Morning. Military training, interspersed with P.T. and quickening exercises.

Afternoon. Organized sports, recreational training and any administrative requirements, such as medical inspections, etc.

Evenings. Organized entertainments.

ORGANIZATION - IN DETAIL. (4)

The subjects which will be considered and included in unit training syllabi, will be as follows:-

(a) Close Order Drill;
(b) Guard and Sentry Drill;
(c) Musketry (Including quickening exercises);
(d) Bayonet Fighting;
(e) Fire Control Orders;
(f) Tactical Training, up to and including Company schemes, will be taught by means of lectures, cloth model sand table exercises, and instructional films (the latter if available);
(g) Weapon Training (Lewis, M.M.G., Pistol, Grenade and Mortar, 3"). Every opportunity will be taken to introduce the competitive spirit;
(h) Map Reading. Owing to mechanization, this subject has become increasingly important.
(i) Anti-Gas Drill;
(j) Communication Drill;
(k) Anti-Aircraft and Anti-Submarine Training.

Anti-Aircraft Training (i): Every platoon armed with L.M.G's. will have its A.A. Mounting in position day and night, with the gun handy so that at a moment's notice it can come into action.
Units will buy kites and the necessary twine with which to fly them from the stern, in order to provide A.A. targets for firing when possible.
Anti-Submarine Training (ii): Employment of M.M.G's. in an anti-submarine role, will be carried out, and firing practiced at empty cases, etc., thrown overboard when possible.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

(l) Alarm Drill:

Boat Drill will be constantly practiced, so that all ranks move automatically and at short notice to their boat stations.

(m) Lectures and Lecturettes - (it may be more appropriate for some of these lectures to be delivered at night).

To include:-

(i) Military subjects, which should commence with the "Big Picture" (organization of armies etc.), see also para. 7 (b) on this subject.

(ii) Geographical and Historical facts connected with the regions through which we pass by sea, and in which we are likely to be encamped and operate.

(iii) Consideration of the racial characteristics of the peoples with whom our men will come in contact.

All races differ in their racial habits and outlook and because of their different diets, smell offensively to those who eat different types of food. The native of India offends the nose of an Englishman, and VICE VERSA.

One very often hears of trouble caused as a result of troops clashing with the inhabitants of lands in which they are temporarily serving. This friction is practically always caused by a lack of consideration for the feelings of the permanent residents of the country, who are often treated as inferior beings, and their women as fair game.
The Troops should also be informed that authorized civil and military legal codes will be in operation for their protection in every land through which we shall pass, and warned not on any account to take the law into their own hands, and so sully the good name of their country. Action is often taken in the heat of the moment, which would never have occurred if the men had been advised correctly beforehand.

Admittedly these peoples will be out to make as much money as possible from their welcome or unwelcome guests, and a proportion will do so with little if any scruples, but if all members of the Force are imbued with a tolerant outlook and a sense of fair play, their own reputation and that of their country will be greatly enhanced.

The above instructions apply with added force to relations with the members of [illegible] Allied Forces.

(iv) Security Instruction:

The only way to prevent a leakage of information of military importance, which may result, not only in the loss of many valuable lives, but possibly the very campaign itself, is by all members of the Force being fully aware that every stranger is a possible enemy informant. There are many ways in which information can be obtained by enemy agents, but the most fruitful avenues of information are brothels, wine saloons etc.

(v) Rifle Thieves.

In most countries, firearms are of great value, and a

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

rifle thief is always present. In India in 1927 a service rifle was valued at over £100 by a tribesman from the N.W. Frontier, and even a single round of .303 at 9d.
All ranks should therefore be warned to be constantly on the lookout, and adequate security measures always taken.

(vi) Prophylactics.

Every opportunity will be taken to educate the men in prophylactic treatment, and warn them of the dangers of venereal disease. Films dealing with this subject are being shown to all members of the force before sailing.

(vii) Identity Discs and Field Dressings.

Instruction in this subject will be given in accordance with Section 125 and Appendix (vi) of F.S.R. Vol. I.

(viii) Training of Water Details.

Arrangements will be immediately taken to train these men in their duties. In Australia, pure drinking water can be obtained relatively easily, but in many countries it is either unprocurable or requires special treatment.

(ix) Health.

The health of the troops is of paramount importance, and every opportunity will be taken to explain to the men the various precautions which are necessary in the different countries in which they may serve (e.g., Sunstroke, foods to avoid, etc.)

AFTERNOONS.

As stated in para. (3) above, afternoons will be devoted to Sports and Recreational Training, in which all ranks will take an equal part. It is advisable to have a programme prepared before going on board.

EVENINGS.

For the organized entertainments which will take place on board each ship every night of the voyage, Entertainment Committees and Concert Parties will now be elected so that arrangements can at once be made to produce a full programme for the voyage.

It is known that the Philanthropic Organizations are providing books, magazines and other reading matter.

EQUIPMENT.(5)

To carry out the abovementioned programme effectively, units will arrange to obtain the necessary equipment.

CANTEENS (6)

It is understood that Canteens will be conducted by the Shipping authorities. Prices will be such that no profits will be made by any party.

Units will arrange to wind up Camp Canteens.

OFFICERS' & N.C.O's. CLASSES (2 hrs. per day). (7).

Subjects to be taught will include:-

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

(a) Map Reading;
(b) Tactics up to and including Company Schemes. The syllabus will commence with the "BIG PICTURE", such as organization of armies (our own and foreign nations with whom we are allied or at war), Supply in the Field, Evacuation of incapacitated men, animals, and material, air co-operation, characteristics of other arms, A.F.V's. and their tactics, A.T. Mines, Etc.

Great stress should be laid on all Anti-Aircraft, Tank and Gas measures.

Once the personnel are brought into the picture by instruction in the abovementioned subjects, the more detailed work should be undertaken.

REQUIRED (8).

Commanding Officers of infantry battalions will submit to Bde. H.Q. by 2000 hrs., 22 Dec., a syllabus for (a) all ranks, and (b) Officers and N.C.O's. classes, showing approximate daily Routine, based on the instruction mentioned above, for a period of 20 days at sea.

When preparing the Syllabus, C.O's. will be guided by the standard of training which their commands have already reached.

J.R. Campbell.
..... Major.

B.M., 16 Aus. Inf. Bde.

DISTRIBUTION:

Thirty Copies to 2/1 Bn.
" " " 2/2 Bn.
" " " 2/3 Bn.
" " " 2/4 Bn.
Two copies to 6 Aus. Div.
" " " H.Q., Estn. Comd.
One copy to Salvation Army.
" " " Y.M.C.A.
Two copies to War Diary.
Ten copies to File.
All other units of 16 Aus. Inf. Bde. Group located at Ingleburn and Liverpool, two copies each for information.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILITARY FORCES:

ROUTINE ORDERS PART I.

By

Major A.G.Torr, O.C. 2/I Fd. Coy. RAE. 6 Aus. Div.

22/40 | 31 Jan. 40 | H.M.T. U2 At Sea

I. DUTIES: to mount 19 00 hrs 31 Jan. 40

Troop Deck Duties

Lt. Hay Sgt. West Cpl. Chandler

DECK PARTY

L/Cpl. Topp in charge

Sprs. Bennett, D.
Ewings (2)
McCauley
Meeman
Negus
Parsons
Thomas
Thorley
Trayman
Lawrence

Runner Spr. Woodward

Relief " Edwards

Sgd. A. G. Torr Major

O.C. 2/I Fd. Coy. R.A.E. 6 Aus. Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILITARY FORCES.

Routine Order Part I

By.

Major A.G.Torr O/C 2/I Fd Coy R.A.E. 6 Aus Div.

"Z"XXX

21/40 30 Jan 40 H.M.U.2 at sea.

(I) Deck Duties

Lt. R. Chester. L/sgt Jobber. Cpl Harle.

Deck Party

Cpl. Lardner in charge.

Spr. Attwood.
" Clout.
" Eldred
" Irwin.
" Jones.
" Lee.
" Malcolm.
" Motbey.
" Muller.
" O'Reilly.

Runner Spr Sinclair.

Releif. Spr. Ward.

A.G.Torr. Major.
O/C 2/I Fd Coy R.A.E. 6 Aus Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS PART I

By

Major A.G.Torr, O.C. 2/I Fd. Coy. RAE. 6 Aus. Div.

20/40 29 Jan. 40 H.M.T. U2 at Sea

I. DUTIES: To mount 1900 hrs. 29 Jan. 40.

Ship's Duties

Ship's Field Officer Lt. Reddy
" Orderly Officer Lt. ~~Bevey~~ Hay
" " Sgt. Sgt. Shute
" " Cpl. Cpl. Levi

Troop Deck Duties

Deck Officer Sgt. Barrenger
" Sgt. Cpl. Newberry
" Cpl. L/Cpl. Potter, N.H.

Deck Party

L/Cpl. Edgecock In charge

Miles, Stevens, Kennedy, Higham, Dalley, Plant, Johnson, J., Kirkby, Owen, Radford

Runner Spr. Miller
Relief " Daniels

H.Q. Runner " Tacey

Black-out Guard

Lt. Chester, L/Sgt. Weaver, L/Sgt. West, L/Cpl. Hepper, L/Cpl. Sykes, L/Cpl. Heatley.

Sprs. Toovey,B., Archer, Miner, Burke, Duckett, Dinger,
" Morrison, Williams, Keogh (H.Q). Perry, Toholke,
" Ryan, Hart, Turner,J., Clarke, Parsell, Isles,
" Beaver, (Sec. I). Herman, Lowan, Ramsay, Cook,
" Corrigan, Finn, Richards, Walden, Henry, (Sec. 2)
" Fitzgerald, Simmonds, Thorley, House, Thomas,
" McKenzie, Bennett, D., Ewings, McCauley, (Sec. 3).

Hospital Guard

L/Cpl. Wright in charge

Sprs. Parker, Johnson, Shields, Parsons, Rosier, Barker

Ship's Cells

L/Cpl. Richards, J.T.

Sprs. Deardon, Cross, Mapp

Ship's Guards

L/Sgt. Nash, L/Cpl. Ewing.

Sprs. Robertson, Robertson, Ennis, Foot, Thompson, W.,
" Jackman, Alexander, [redacted]
" [redacted] Burford, Compton, Negus,
" Meenan, Love.

ROUTINE ORDERS PART I. (Cont'd).

Submarine Guard

L/Cpl. Mayne

Sprs. Garforth, Ginger, Daly, Woodward, Edwards, Allen,
" Smyth, Searle, Dean, Latty, White, Crowe.

Corridor Picquets

L/Cpl. Munro

Sprs. Balks, Herrald, O'Brien, Thompson, C., Tilbrook,
" Parker, C.S., Banbury, Santleben, Carle, Paton,
" Parkes, Pollock.

Wet Canteen

L/Sgt. McWilliams, L/Cpl. Malcolm

Dry Canteen

L/Cpl. Wilson, L/Cpl. Fawcett.

Hospital Cleaning Detail to report at 0845 Hrs.

Sprs. Glasson, Lawton, Jones, Guy.

Emergency Exit Guards

Lt. Hay, L/Cpl. Dollman

Sprs. Cameron, Montgomery, Howell, Midgeley, Smith,
" Furby, Fennell, Williams, J.C., Lear, Darderi,
" Baxter Turner.

LOSSES NX 3678 Spr. Mallam reports the loss of one forage cap and white hat. They were removed from his cabin NO B on D Deck.

Sgd. A. G. Torr Major

O.C. 2/I Fd. Coy. R.A.E. 6 Aus. Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILITARY FORCES

Routine Order Part I.

By Major A.J. Torr. O/C 2/I Fd Coy R.A.E. 6 Aus Div.

I9/40 28 Jan 40 H.M.T. U2 atsea.

(I) Deck Duties.

Lt. Reddy Sgt. Bligh. Cpl. Smeal

Deck Party

L/Cpl ~~Forrest~~ MUNRO in charge C6

Spr. Searle D172
" Thornley. D170
" Cross. D142
" Wade. D169
" Freeman D209
" Mundell. D174
" ~~Broom.~~ HOWELL C8
" Montgomery. C7
" Cameron. D111
" Atkinson. C9

Runner " G. Munro C.6

Releif " Bennett.

A.G.Torr Major.
O/C 2/I Fd Coy R.A.E. 6 Aus.Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILITARY FORCES.
Routine Order Part I.

By Major A.G.Torr. O/C 2/I Fd Coy R.A.E. 6 Aus Div.

18/40 27 Jan 40. H.M.T.U2. at sea.

(1) Deck DUTIES

Lt. Hay. L/Sgt Mavay. Cpl Howie.

Deck Party L/Cpl Dawson in charge.
Spr. Woodward
" Cave
" Grant
" Meenan
" Hopkins
" Paine
" Williams
" Thornley
" Kelly J. T.

Runner Spr. Edwards
Relief " Myers.

(2) Swimming Pool.

Because of the Shallowness of the swimming, Pool. diving and jumping into the pool is dangerous and is forbidden. The large pool is not to be used by any troops whatsoever before 1200 hrs. Daily.

(3) All respirator haversacks will be branded inside flap with army No of owner.

A.G.Torr Major
O/C 2/I Fd Coy R.A.E. 6 Aus Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN. MILITARY. FORCES.

Routine Order Part I.

By Major A.G.Torr. O/C 2/I Fd Coy R.A.E. 6 AUS DIV.

I7/40 26 Jan 40. H.M.T. U2. at sea.

(I) DECK DUTIES.

Lt.Chester Sgt.Lockart. Cpl.Lardner.

Deck Party.

L/Cpl Malcolm.in charge.

Spr.Baxter.
" Carle
" Darderi.
" Herman.
" Hillier.
" Lear
" Lowan.
" Mapp
" Ramsay
" Russell.

Runner Smith.L.
Releif. Youngs.

(2) Losses.

NX.3607 Spr.Clapham reports the loss of all his undercloth--ing, which was removed from his cabin I4I on D" Deck.

NX 3594 L/cpl Hepper Reports the loss of hdkchs sox & singlets, which were removed from his cabin 220 D" Deck

NX3567 Spr Scanlon also reports the loss of two bonds athletic singlets.

(3) Orderly Room.

An orderly room was held 25 Jan 40. in which Nx 13II Spr Hall A W. was charged (I) under A.A.sect II With Neglecting to obey general orders. Punishment. 6 days Field Punishment.
(2) also under A.A.Sect 40. conduct to the prejudice of good order and military discipline. Punishment Twelve days field punishment.

(4) Swimming

Owing to the danger of injury skylarking near swimming pools is forbidden. Swimming pools will not be used after sunset.

(5) Sleeping on deck.

(A) Personnel who sleep on deck will not take ships mattresses on deck.

(B) A gangway will be left clean along the rail on D" Deck port side to enable the medical staff to proceed to ships dressing station.

(6) Losses

L/cpl Morgan reports the loss of one black exercise Book containing R.A.A. notes.

Sgd A.G. Torr Major.
O/C 2/I Fd Coy R.A.E. 6 Aus Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN. MILITARY. FORCE 40. in which Nx 9311 Spr Hall A W. was charged (I) under A.A.sect II With Neglecting to obey general orders. Punishment. 6 days Field Punishment.
(2) also under A.A.Sect 40. conduct to the prejudice of good order and military discipline. Punishment Twelve days field punishment.

Routine Order Part I.

By Major A.G.Torr. O/C 2/I Fd Coy R.A.E. 6 AUS DIV.

I7/40 26 Jan 40. H.M.T. U2. at sea.

(4) Swimming

(I) DECK DUTIES. Owing to the danger of injury skylarking near swimming pools is forbidden. Swimming pools will not be used after sunset.

Lt.Chester Sgt.Lockart. Cpl.Lardner.

Deck Party.

(5) Sleeping on deck. L/Cpl Malcolm.in charge.

(A) Personnel who sleep on deck will not take ships mattresses on deck.

Spr.Baxter.
" Carle
" Darderi.
" Herman.
" Hillier.
" Lear
" Lowan.
" Mapp
" Ramsey
" Russell.

(B) Aggangway will be left clean along the rail on D" Deck port side to enable the medical staff to proceed to ships dressing station.

(6) Losses

L/cpl Morgan reports the loss of one black exercise Containing R.A.A. notes.

Runner Smith.L.
Releif. Youngs.

(2) Losses.

Sgd A.G. Torr Major.
O/C 2/I Fd Coy R.A.E. 6 Aus Div.

NX.3607 Spr.Clapham reports the loss of all his undercloth-ing, which was removed from his cabin I4I on D" Deck.

NX 3594 L/cpl Hepper Reports the loss of hdkchs sox & singlets, which were removed from his cabin 220 D" Deck.

NX3567 Spr Scanlon also reports the loss of two bonds athletic singlets.

(3) Orderly Room.

An orderly room was held 25 Jan 40. in which Nx 9311 Spr Hall A W. was charged (I) under A.A.sect II With Neglecting to obey general orders. Punishment. 6 days Field Punishment.
(2) also under A.A.Sect 40. conduct to the prejudice of good order and military discipline. Punishment Twelve days field punishment.

(4) Swimming

Owing to the danger of injury skylarking near swimming pools is forbidden. Swimming pools will not be used after sunset.

(5) Sleeping on deck.

(A) Personnel who sleep on deck will not take ships mattresses on deck.

(B) Aggangway will be left clean along the rail on D" Deck port side to enable the medical staff to proceed to ships dressing station.

(6) Losses

L/cpl Morgan reports the loss of one black exercise Containing R.A.A. notes.

Sgd A.G. Torr Major.
O/C 2/I Fd Coy R.A.E. 6 Aus Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILITARY FORCES.

Routine Order Part I.

By Major A.G.Torr O/C 2/I Fd Coy R.A.E. 6 Aus Div.

I6/40 25 Jan 40. H.M.U.2 at sea.

6666

(I) Deck DUTIES.

Lt.Davey. Sgt. Barrenger. Cpl. Nash.

Deck Party.

L/cpl McDonald. in charge.
Spr. Clarke.
" Jones. W J.
" Glasson.
" Jacka.
" McQuarrie.
" Rickards.
" Johnson. A.J.
" Beaver.
" Redgrave.
" Isles.

Coy.Runner. Spr. W.White.
Releif. " Hart.

Sgd..A.G.Torr.Major.
O/C 2/I Fd Coy R.A.E. 6 Aus Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILITARY FORCES.

Routine Orders Part 2.

By Major A.G.Torr O/C 2/1 Fd. Coy. R.A.E. 6 Aust Div.

15/40 24 Jan 40 H.M.T. U 2.

The following transfers, promotions, and appointments are to be effective as from 24 Jan 40.

(1) TRANSFERS.

NX	3577	Sgt	Williams R.G.	From	No3 Sect.	To	Reinf.
"	3627	CPL	Shute N.	"	" 1 "	"	No3 Sect.
"	3649	Spr	Skene W.P.	"	H.Q. "	"	"2 "
"	3666	"	Freeman N.E.	"	No3 "	"	Reinf.
"	6196	"	Miller R.W.	"	Reinf. "	"	No1 Sect.
"	8202	"	Forrest R.R.	"	No1 "	"	H.Q. "
"	9314	"	Tickle R.L.	"	Reinf. "	"	No3 Sect.
"	1094	"	Cross C.	"	No2 "	"	Reinf.
"	9436	"	Daniels W.G.	"	Reinf "	"	No1 Sect

(2) PROMOTIONS.

NX	3627	Cpl	Shute N.	To	be	Sergeant	24	Jan 40
"	705	"	Jobber R.	"	"	L/Sgt.	"	" "
"	3592	"	West N.P.	"	"	"	"	" "
"	3621	"	Nash V.E.	"	"	"	"	" "
"	3651	"	Weaver E.A.	"	"	"	"	" "
"	8204	"	McWilliam J.	"	"	"	"	" "

(3) APPOINTMENTS.

N.X.	706	Spr	White W.R.	To	be	L/Cpl	24 Jan 40
"	3532	"	Topp G.	"		"	
"	3543	"	Monro T.D.	"		"	
"	3560	"	Murray L.	"		"	
"	3565	"	Ramsay R.	"		"	
"	3583	"	Dollman H.D.	"		"	
"	3593	"	Wilson G.A.	"		"	
"	3594	"	Hepper C.A.	"		"	
"	3612	"	Edgecock A.	"		"	
"	3617	"	Malcolm S.E.	"		"	
"	3670	"	Heatley S.G.	"		"	
"	3690	"	Wright S.	"		"	
"	8201	"	Ewing J.	"		"	
"	8202	"	Forrest R.R.	"		"	
"	8223	"	Sykes D.	"		"	
"	8734	"	Mayne J.W.	"		"	
"	8844	"	Fawcett L.	"		"	
"	1166	"	Richards J.T.	"		"	
"	1105	"	Potter N.H.	"		"	
"	777	"	Dawson T.A.	"		"	
"	3545	"	Phillips L.C.	"		"	

for Mjr.

O/C 2/1 Fd. Coy. R.A.E. 6 Aust. Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILITARY FORCES.

Routine Orders Part I

By

Major A G Torr. O/C 2/I fd Coy R.A.E. 6 Aus Div.

I15/40 24 JAN. 40 H.M.T. U2 At Sea.

I. Duties TO mount at 1900 hrs. 24 Jan. 40.

TROOP DECK DUTIES.

~~Deck Party~~ Lt. Davey. Sgt Barrenger. Cpl. V. Nash.

Deck Party

L/Cpl Murray In Charge.
Spr Jackman
" MdyLeod
" May
" Dean
" Dinger
" Duckett
" Burke
" Roach
" Atkins
" Barker

RUNNER Spr. Miller

RELEIF " Thornley.

2 Ships Orderly room.

AM Ships orderly room was held in whichN.X 3639 SPr S Goulding NX9360 Spr White E.M. And Nx3639. Spr C Horan. were charged under A.A. I5 (I) in that They were absent without leave from parade 19/20 Jan 40.Punishment Loss of fowr days pay and six days Field Punishment.

SGd A.G. Torr Major..
O/C 2/I Fd Coy R.A.E. 6 Aus Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS PART I.

By

Major A.G.Torr, O.C. 2/I Fd. Coy. R.A.E. 6 Aus. Div.

14/40 | 23 Jan. 40 | H.M.T. U2 At Sea.

1/ DUTIES: To mount 1900 hrs. 23 Jan. 40.

Ship's Duties

Ship Field Officer	Lieut. Hay
" Orderly Officer	Lieut. Chester
" " Sgt.	L/Sgt. Mavay
" " Cpl.	Cpl. McWilliam

Troop Deck Duties

Orderly Officer	Sgt. Blyth
" Sgt.	Cpl. Levi
" Cpl.	L/Cpl. Morgan

Deck Party bpl Chandler In charge

Sprs. Blackadder	Davidson
Kelly, J.A.W.	Love
Negus	Pollock
Rosier	Scanlon
Smith	Lawrence

Runner Spr. Topp

Relief " Thomas ?

H.Q. Runner " Lloyd

2. LOSSES: A gold wrist watch with luminous dial and name engraved on back was removed from cabin 86 on D deck about 1700 hrs. 22 Jan. 40. The watch belonged to NX 1098 Spr. A.Kennedy.

3. Information re Duties.

It is the duty of personnel i/c of guards to ensure that their guards understand what duty is required of them. There have been instances of neglect in this direction and this neglect is to cease forthwith. Personnel i/c of guards will make themselves thoroughly conversant with the duties of their particular guard and will instruct their guard in its duties. They will be held responsible for any member of their guard who does not thoroughly understand his duties.

Sgd. A. G. Torr. Major

O.C. 2/InFd. Coy. R.A.E. 6 Aus. Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

ROUTINE ORDERS.

PART 1
By Major A.G.Torr O.C. 2/1 Fd Coy. R.A.E. 6Aust. Div.

14/40 — 23 Jan 40 — H.M.T. U2 AT SEA.

I. DUTIES: To mount 1900 hrs. 23 Jan. 40.

Boat Guard

Sgt. Cpl. Lardner
Cpl. L/Cpl. McDonald

Sprs.	Stewart, A.J.	Cameron
	O'Reilly	Miner
	Steilberg	Bennett, J.
	Rickards	Simmons
	Johnson, A.G.	Hopkins
	Clarke, J.	Fennell

Officers' Lines

Cpl. L/Cpl. Phillips

Sprs.	Kirkby	Clapham
	Jacka	Dell
	Miles	Davis
	Mallam	Bennett, D.J.
	Munro, G.N.	Ewings, C.
	Balks	Grant

Black-out Guard

Officer	Lieut.	Reddy
Sgt.	Cpl.	Shute
Sgt.	Cpl.	Chandler
Cpl.	Cpl.	Newberry
Cpl.	L/Cpl.	Hassell
Cpl.	L/Cpl.	Burgess

Sprs.	Ginger	Werry	Mundell, W.
	Jones, W.J.	Harrison	Miller
	Garforth	Thomas, L.F.	Archer
	Hart	Bassford	Eldred
	Beaver	Fitzgerald	Young
	Atkins	Meenan	Ward
	Daniels	McQuarrie	Attwood
	Tickle	Isles	Parsons
	Duckett	Ryan	Parkes
	Sinclair	Wilson	Thorney
	Wright	Walsh	Kelly, J.T.
	Muller	Roach	Paine

Submarine Guard

Cpl. L/Cpl. Dawson

Sprs.	Hepper	Murray	Campbell
	Perry	MacLeod	Furby
	Higham	Malcolm, S.	Mayne
	Keogh	Malcolm, W.	Loubet

Wet Canteen: Sgt. Barrenger, Cpl. Howie

Dry Canteen: Cpl. West, Spr. Edgecock

Hospital Guard: Cpl. Spr. Williams,
Sprs. Atkinson, Midgeley, Irwin, Lee, Mothey, Osmond

Ships Cells: Cpl. L/Cpl. Potter
Sprs. Lilburn, Masterman, Shields.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILITARY FORCES.

Routine Orders part I.

BY

Major A.G. Torr O/C 2/I Fd Coy R.A.E. 6 Aus div.

15/40 22 Jan 40 H M T U2 At Sea

1/ DUTIES. TO mount 1900 hrs 22 JaMM 40.

TROOP DECK DUTIES.

Lt Davey. Sgt Lockart. CPL. Weaver.

DECK PARTY.

CPL Lardner. in Charge.

SPR. Alexander
" Burford
" Cook
" Compton
" Crowe
" Fawcett
" Horan
" Mulhall
" Latty
" Richards

Runner Spr. Turner

Relief " Stielberg

H.Q. Runner " Sykes

Sgd. A. G. Torr Major

O.C. 2/I Fd. Coy. RAE. 6 Aus. Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS PART I
BY

Major. AG Torr. O/C. 2/I Fd. Coy R. A. E. 6 Aus. Div.

I2/40 2I JAN. 40 H.M.T. U2 AT SEA.

I. DUTIES. To mount I900 hrs 2I Jan 40.

TROOPHS deck duties.

Lt. L. Reddy. Sgt. B. Barrenger. Cpl. Jobber

Deck Party.
Cpl. Shute. in charge.

Spr. Stewart T.
" Scott C.E.
" Lawton
" Turner JA.
" McQuarrie
" Dalley
" Redgrave
" Johnson J.
" Tacey
" Kennedy A.

Runner " Toholke

Releif " Gilligan

H.Q. Runner " Ennis.

Sgd. A. G. Torr Major.
O/C 2/I Fd Coy R.A.E.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS PART I

By

Major A.G.Torr, O.C. 2/I Fd. Coy. RAE. 6 Aus. Div.

II/40 | 20 Jan. 40 | H.M.T. U2 At Sea

I DUTIES: To mount I900 hrs. 20 Jan. 40.

Troop Deck Duties

Lt. Hay | Sgt. Williams | Cpl. Harle

Deck Party

Spr.	Barker	Spr.	Thompson
"	Mundell, W.	"	Hardy
"	Smyth	"	Thornley
"	Broom	"	Harris
"	Arbuckle	"	Howell

RUNNER Spr. Dean

Relief " Dinger

H.Q. Runner " Herrald

2. LOSSES: A chrome wristlet watch with leather strap was removed from cabin 223 on D Deck between the hours of 0035 and 0600 on the I9 Jan. 40. The watch belonge to NX 3687 Spr. L. Smith.

2 service dress tunics, I blue coat shirt, I blue pullover, I singlet, I towel were removed from cabin I70 on D deck after 0900 hrs. 20 Jan. 40, the articles belonged to Sprs. Walsh and Thornley.

Sgd. A. G. Torr Major

O.C. 2/I Fd. Coy. RAE. 6 Aus. Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS PART I.

By

Major A.G.Torr, O.C. 2/I Fd. Coy. RAE. 6 Aus. Div.

Y

10/40 19 Jan. 40 H.M.T. U2 At Sea

I. DUTIES: To mount 1900 hrs. 19 Jan. 40.

Troop Deck Duties

Lt. Chester L/Sgt. Mavay Cpl. Chandler

Deck Party

Cpl. Harle in charge

Spr. Allen
" Cahill
" Edwards
" Paine
" Smith
" Dennis
" Woodward
" Rosier
" Simmons
" Topp

Runner " Collier

Relief " Ewing

H.Q. Runner " Paton

2. ORDERLY ROOM NX 9543 Spr. F.J.Searle and NX 9311 Spr. A.W.Hall were paraded for being out of their cabins after lights out ~~dressed in pyjamas~~ without a lawful excuse. Punishment, 24 hours solitary confinement.

Sgd. A. G. Torr Major

O.C. 2/I Fd. Coy. R.A.E. 6 Aus. Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS PART I

By

Major A.G.Torr, O.C. 2/I Fd. Coy. R.A.E. 6 Aus. Div.

9/40 I8 Jan. 40 H.M.T. U2 At Sea

I. DUTIES: To mount at I900 hrs. I8 Jan. 40.

Troop Deck Duties

Lt. Davey, Sgt. Blyth, Cpl. West.

Deck Party

L/Cpl. Potter in charge

Spr. Irwin
" Campbell
" Youngs
" Dell
" Finn
" Harrison
" Lee
" Davis
" Werry
" Ward

Runner " Osmond

Relief " Richards

H.Q. Runner Spr. Stewart, A.J.

Mess Orderlies to take over for one week as from I900 hrs. I7 Jan. 40

Sprs.	O'Brien	May	Jackman
"	Daly	Owen	Parsell
"	[redacted] Clout	Jones, W.F.N.	
"	Trapman	Travers	

Sgd. A. G. Torr Major

O.C. 2/I Fd. Coy. R.A.E. 6 Aus. Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART I

By

Major A.G.Torr, O.C. 2/I Fd. Coy. R.A.E. 6 Aus. Div.

8/40 | I7 Jan. 40 | H.M.T. U2 At Sea.

I. DUTIES: To mount I900 hrs. I7 Jan. 40.

Deck Party

Cpl. Smeal in charge

Spr. Johnston, A.G.
" Rickards
L/Cpl. Burgess Scott, G.E.
Spr Perry
" Wilson
" Higham
" Jacka
L/Cpl. McDonald Zoholke
Spr. Shields

Runner Spr. Thompson

Relief " Tilbrook

H.Q. Runner " Lawton

2. ORDERLY ROOM: NX 93II Spr. A.W.Hall, Was paraded for ~~being~~ drunkedness. Punishment, I0/- fine and prohibited from wet canteen for one week.

NX 9543 Spr. F.J.Searle was paraded for drunkedness. Punishment I0/- fine and prohibited from wet canteen for one week.

Sgd. A.G.Torr Major

O.C. 2/I Fd. Coy. R.A.E. 6 Aus. Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART I

By

Major A.G.Torr, O.C. 2/I Fd. Coy. R.A.E. 6 Aus. Div.

7/40 — I7 Jan. 40 — H.M.T. U2 At Sea

I. DUTIES to mount at 1900 hrs. I7 Jan. 40.

Blackout Guard

Lt. Davey, Sgt. Mavay, A/Sgt. Nash
Cpl. Weaver, L/Cpl. Burgess, L/Cpl. Dawson

Sprs.	Morrison	Santleben	Love	Atkins, W.
	Burke	Heatley	Redgrave	Wade
	Hepper	Furby	Clarke	Walsh
	Hart	Russell, L.	Carle	Jackman
	Forrest	White, W.R.	Cross	Masterman
	Plant	Herman	Crannage	Lilburn
	Dollman	Mapp	McCauley	Allen
	Miles	Ramsay	Dearden	Collier
	Henry	Myers	Rosier	Lawrence

Ship's Guards

A.Sgt. Harle, L/Cpl. Morgan

Sprs.	Midgeley	Edgecock	Bower	Lloyd
	Hardy	White, W.	Lear	Trapman
	Mundell, W.	Stevens	Darderi	Kelly, J.A.W.
	Roach	Garforth	Smith	Edwards

Submarine Guards

Cpl. Chandler

Sprs.	Duckett	Parker, G.	Lowan
	Daniel	Eldred	Topp
	Tickle	Radford	Bennett (3)Section)
	Ryan	Walden	Dennis

Officers' Corridor Picquets

Sprs.	Koran	Blackadder
	Hillier	Davidson
	Turner, E.	Fennell
	Clapham	Swain

Wet Canteen (Lower Deck)

Sgt. Blyth, Cpl. McWilliam

Dry Canteen

L/Cpl. McDonald, L/Cpl. Phillips

Sgd. A.G.Torr Major

O.C. 2/I Fd. Coy. R.A.E. 6 Aus. Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS PART I

By

Major A.G.Torr, O.C. 2/I Fd. Coy. R.A.E. 6 Aus. Div.

8/40 I6 Jan 40 Y H.M.T. U2 at Sea

The following are the Duties to mount at 1900 hrs on 17 Jan 40

H.Q.Sect.	Sprs.	Morrison.	Midgely.
		~~Power.~~	Hardy.
		~~Searle.~~	~~Hall.~~
		Burke.	Duckett.
		Tickle.	Mundell.W.
		Daniel.	Roach.
No.1 Sect.	Sprs.	White.W.	Edgecock.
		Stevens.	Garforth.
		Ryan.	Hart.
		Parker.	Forrest.
		Radford.	Plant.
		Hepper.	Dollman.
No.2 Sect.	Sprs.	Bower.	Darderi.
		Lear.	Smith.
		Eldred.	White.W.R.
		Walden.	Herman.
		Lowan.	Mapp.
		Russell.	Ramsay.
No.3 Sect.	Sprs.	Hopkins.	Lloyd.
		Kelly.J.A.W.	Trapman.
		Topp.	Love.
		Bennett.	McCauley.
		Dennis.	Beardon.
		Myers.	Rosier.

The above are for Blackout Duties.

A.G.Torr.Major.
O.C.2/1 Fd. Coy. R.A.E.6 Aus.Div.

Ship's Duties

Ship	Field Officer	Lt. Reddy
"	Orderly Officer	Lt. Hay
"	" Sgt.	Sgt. Barrenger
"	" Cpl.	Cpl. Newberry

Troop Deck Duties

Orderly	Officer	Sgt. Williams
"	Sgt.	Cpl. Shute
"	Cpl.	Cpl. Smeal

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILATARY FORCES .

Routine orders part 1.
by
Major A.G.Torr O.C. 2/1 Fd Coy R.A.E. 6 Aust Div.

7/40 16 Jan 40 H.M.T. U2 At Sea

Duties

Troop Deck Duties

~~Lieut Davey~~
~~Sgt Mavey~~
~~Cpl McWilliam~~

~~Next for duty~~

Lieut Chester
Sgt Lockhart
Cpl Howie

Canteen N.C.O's

Cpl Shute
Cpl Newberry

Next for duty

Cpl Smeal
Cpl West

Deck Party

Cpl Levi in charge

Spr May
" Dean
" Dinger
" Monro G.
" Monro T.
" Keogh
" Atkinson
" Arbuckle
" Bennett J.
" O'Brien

Runner

Spr Foot

Relief

" Archer

H.Q.Runner

Spr Mallam

to report to
ships orderly room at
0900 hrs.

(1) Greatcoats if left hanging must be rolled.
(2) Tunics and trousers must be folded and put away in wardrobes. If coat hangers are not available they must be laid on the shelves.
(3) Towels must be hung on rails not on hooks.
(4) Soap shaving gear etc must be left tidy on shelves provided .
(5) Packs kit bags web equipment must be placed tidily under bunks.

Sgd A.G.Torr Major,
O.C. 2/1 Fd Coy R.A.E. 6 Aust Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILATARY FORCES.

Routine orders Part 1
by
Major A.G.Torr O.C. 2/1 Fd Coy R.A.E. 6 Aust Div

6/40 15 Jan 40 H.M.T.U2 At Sea

DUTIES.

TROOP DECK DUTIES

Lt Hay
Sgt Blythe
Cpl Lardner

Next for duty

Lt Davey
Sgt Mavay
Cpl McWilliam

DECK PARTY

Cpl Jobber
Spr Crannage
" Bennett D C
" Deans
" Ewing C M
" Furby
" Grant
" Hopkins
" Kelly J T
" Negus
" Pollock

RUNNER

Spr Mayne
Relief " Loubet

H.Q.RUNNER

Spr ~~Parsons~~

Sgd A.G.TORR Major

O.C. 2/1 Field Coy R.A.E. 6 Aust Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS PART I

By

Major A.G.Torr, O.C. 2/I Fd. Coy. R.A.E. 6 Aus. Div

Y

5/40 | I4 Jan. 40 | H.M.T. U2 At Sea

I. DUTIES

Troop Deck Duties

Lt. Reddy
Sgt. Williams
Cpl. Smeal

Deck Party — Cpl Lawless in charge

Spr. Cook
" Jones, W.F.
" Davis
" Sinclair
" Ward
" Wright
" Clapham
" Santleben
" Werry
" Turner, E.

Runner — Spr. Muller

Relief — " Young

Sgd. A. G. Torr Major

O.C. 2/I Fd. Coy. R.A.E. 6 Aus. Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS PART I

By

Major A.C.Torr, O.C. 2/I Fd. Coy. R.A.E. 6 Aus. Div.

4/40 13 Jan. 40 H.M.T. U2 at Sea

I. DUTIES.

Troop Deck Duties

Orderly Officer	Lt.	Chester
Orderly Sgt.	Sgt.	Mavey
	Cpl.	Nash

Deck Parties

L/Cpl. Hassell in charge
Spr. Robertson, A.
" Robertson, J.
" Ginger
" Ennis
" Kennedy
" Guy
" White, E.M.
" Shields
" Masterman
" Parsell

Runner Spr. Redgrave

Relief " Lilburn

HQ Runner Scott. LE

Sgd. A. G. Torr Major

O.C. 2/I Fd. Coy. R.A.E. 6 Aus. Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART I
By
Major A.G.Torr O.C. 2/1 Fd. Coy R.A.E. 6 Aus Div.

3/40 12 Jan 39 H.M.T. U2 At Sea

1 DUTIES.

Troop Deck Duties.

Lt. Davey.
Sgt. Blyth.
Cpl. Shute.

Mess Orderlies.

Sprs. Harris. MacLeod.
Isles. Goulding.
Baxter. Crannage.
Corrigan. Deans.
Compton. Milligan.

Deck Party.

Sprs. Williams(in charge)
Bennett
Midgeley
Thornley
Daniels
Miller
Murray
Hardy
Herrald
Duckett
Smyth

Coy Runner. Spr. Balks Relief. Spr. J. Parker.

The above Mess Orderlies are on duty for one week as from Retreat 11-1.40

Sgd. A.G.Torr. Major.
O.C. 2/1 Fd. Coy. R.A.E. 6 Aus Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS PART I

By

Major A.G.Torr, O.C. 2/I Fd. Coy. R.A.E. 6 Aus. Div.

2/40 II Jan. 40 HMT 42 At Sea

I. DUTIES

Troop Deck Duties

C. & D. Decks Lt. Hay, Sgt. Mavay, Cpl. Levi.

Mess Orderlies

Sprs.	Isles	Goulding
	Harris	McLeod
	Baxter	Crannage
	Compton	Deans
	Corrigan	Milligan

Deck Party

N.C.O. in charge Cpl. ~~Jobber~~ LEVI
Next for Duty " ~~Newberry~~

Sprs.	Cave	Heatly
	~~Davidson~~ Deardon	Dennis
	Edwards	Fitzgerald
	Thomas	~~Allen~~ Jaapen
	Kelly, J.A.W.	McCauley

Corridor Picquets

Spr. Paton
" Cahill

150

Ship's Picquets

Foot	Jones, W.J.	Latty	Williams, J.C.
Montgomery	Owen	Mulhall	Ewing,
Steedman	Sauvarin	Motbey	Woodward
Barker	Turner, J.	Malcolm	Collier
Chidley	Daly	Malcolm	Freeman
Howell	McQuarrie	O'Reilly	Myers
Thompson	Tacey	Richards	Potter, F.S.
Mallam	Miles	Steilberg	Travers
Cameron	Johnson	Sykes	Blackadder

Volunteers.

Toovey
Toovey RN
Archer
Eldred
Raine

Allen
Cahill
Swain
Bassford.

R Williams Sgt.

Sgd. ~~Ma~~ A.G.Torr Major

O.C. 2/I Fd. Coy. R.A.E. 6 Aus. Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

Sgt Mason

AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS PART I

By

Major A.G.Torr, O.C. 2/1 Fd. Coy. R.A.E. 6 Aus. Div.

2/40 11 Jan. 40 At Sea

I. DUTIES

Troop Deck Duties

C. & D. Decks Lt. Hay, Sgt. Mavay, Cpl. Levi.

Mess Orderlies

Sprs.	Isles	Goulding
	Harris	McLeod
	Baxter	Grannage
	Compton	Deans
	Corrigan	Milligan

Deck Party

N.C.O. in charge		Cpl. Jobber
Next for Duty		" Newberry
Sprs.	Cave	Heatly
	Davidson	Dennis
	Edwards	Fitzgerald
	Thomas	Allen
	Kelly, J.A.W.	McCauley

Corridor Picquets

Spr. Paton
" Sebill

Ship's Picquets

Foot	Jones, W.J.	Latty	Williams, J.C.
Montgomery	Owen	Mulhall	Ewing,
Steedman	Sauvarin	Motbey	Woodward
Barker	Turner, J.	Malcolm	Collier
Chidley	Daly	Malcolm	Freeman
Howell	McQuerrie	O'Reilly	Myers
Thompson	Tacey	Richards	Potter, F.S.
Mallam	Miles	Steilberg	Travers
Cameron	Johnson	Sykes	Blackadder

Volunteers

Tacey
Tacey Jr
Archer
Eldred
Paine

Allen
Sebill
Owen
Bassett

Sgd. A.G.Torr Major

O.C. 2/1 Fd. Coy. R.A.E. 6 Aus. Div.

AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS PART I.

By

Major A.G.Torr, O.C. 2/I Fd. Coy. R.A.E. 6 Aus. Div.

I/40 IO Jan. 39 At Sea

I. DUTIES

Orderly Officer		Lt. Chester
Next for Duty		Lt. Reddy
Orderly N.C.O.		Cpl. Lardner
Next for Duty		" Chandler
Mess Orderlies	Sprs.	Attwood Alexander
		Baxter Burford
		Carle Cook
		Compton Corrigan
		Dell Davis

2. CLEANING

N.C.O. in Charge	Cpl.	Weaver
Next for Duty	"	Jobber
	Sprs.	Bower Cross
		Crowe Eldred
		Finn Fawcett
		Henry Horan
		Harrison Hillier
Company Runner	Spr.	Clapham
Reldef	"	Campbell

3. CANTEENS

Dry Canteen	0730 hrs -	0830 hrs
	I200 "	I330 "
	I700 "	2000 "
Wet Canteen	Men I800 hrs -	2I00 hrs
	Sgts. I800 " -	2I30 "
	Officers I630 " -	2300 "

4. SWIMMING POOLS

Small Pool. Troops outside Parade hours
Large Pool. Officers early morning
Sgts. Midday
Troops after afternoon Parade.

5. TIME TABLE

0600 Cleaning detail report to N.C.O. in charge
0630 Reveille
0700 Administration Parade
0800 Breakfast
0900 Parade
I000 Sweep Deck D.
I230 Dismiss
I300 Lunch
I400 Sweep Deck D.
I430 Afternoon Parade
I630 Dismiss
I630 Sweep Deck D.
I800 Tea
2000 Supper
2I45 Lights out

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

Mess Orderlies to report 30 minutes prior to each meal. Cleaning details to sweep foyer on D deck after closing of canteen.

6. BOUNDS: B Deck is out of bounds to all L/Cpls. and Sappers.

Corridors on D deck between main stairways out of bounds to all N.C.O's and O.R's.

7. CABINS: Bunks must be made up and cabins cleaned by 0830 hrs.

Portholes to be kept closed between 1800 hrs. and dawn.

Sgd. A. G. Torr Major

O.C. 2/I Fd. Coy. RAE. 6 Aus. Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

Mess Orderlies to report 30 minutes prior to each meal.
Cleaning details to sweep foyer on D deck after closing of canteen.

6. BOUNDS: B Deck is out of bounds to all L/Cpls. and Sappers.

Corridors on D deck between main stairways out of bounds to all N.C.O's and O.R's.

7. CABINS: Bunks must be made up and cabins cleaned by 0830 hrs.

Portholes to be kept closed between 1800 hrs. and dawn.

Sgd. A. G. Torr Major

O.C. 2/1 Fd. Coy. RAE. 6 Aus. Div.

Sgd. Porter
Orders

TELEPHONE—

Australian Military Forces—Eastern Command.

Please quote this Number when replying.

Address
Date

2nd A.I.F.

ROUTINE ORDERS PART I.

By

Major A.G. Torr, O.C. 2/I Fd. Coy. RAE. 6 Aus. Div.

67/40 Ingleburn.

I. DUTIES: The following Duties mount at Retreat 8 Jan. 40.

Orderly Officer	Lt. Reddy
Next for Duty	Lt. Davey
Orderly N.C.O.	T/Cpl. Jobber
Next for Duty	" Smeal
Orderly Room Attendant	Spr. Carter
Coy. Runner	" Beans
Fire & Inlying Picquet	" Fennell
	" Davidson
	" Heatley
	" Johnson
	" Daly
	" Dalley

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

TELEPHONE—

2nd A.I.F.

Australian Military Forces—Eastern Command.

By

Please quote this Number when replying.

Major A.C. Torr, O.C. 2/I Fd. Coy. *Address* 6 Aus. Div.
Date

66/40 Ingleburn.

I. DUTIES; The following duties will mount at Retreat 7 Jan. 40

Orderly Officer	Lt. Hay
Next for Duty	Lt. Reddy
Orderly N.C.O.	T/Cpl. Howie
Next for Duty	T/Cpl Nash
Orderly Room Attendant	Spr. Skene
Coy. Runner.	Spr. Wright
Fire & Inlying Picquet.	Spr. Parsons
	" Hensley
	" Morrison
	" Dinger
	" Roach
	" Banbury

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2nd. A.I.f.
ROUTINE.ORDERS. PART.I.
Major A. G. Torr OC 2/I Fd coy/ R.A.E. 6 aus Div

65/40.

Ingleburn.
TTTTTT

I DUTIES. The following duties will mount at retreat 6 Jan 40

Orderly Officer.	Lt.	Davey.
Next for duty.	"	Hay.
Orderly N.C.O.	TCpl.	WILLIAM
Next for duty.	"	Harle.
Orderly Room Attendant.	Spr	Carter
Coy. Runner.	"	Turner. E.
Fire & Inlying Picquet.	"	Dennis
	"	Edwards
	"	Eldred
	"	Crannage
	"	Bowers.
	"	Carle.

Orderly Room — N.X. 3671 Spr Horan was paraded for being absent without leave. Punishment one days pay.

Church services 7 Jan 40.

Mass will be celebrated at 0645 Hrs. In a mess hut of 2/4 Bn.
Aunited Church service (voluntary) will be held at 0930 hrs. inthe salvation. army tent C.O.2/I Bn will detail an Officer to take Charge of the parade.
Church of England. Communion will be held at 0715 hrs and in the Y.M. C.A Tent Sunday Evening "Song Services"" Will be held in the Salvation Army Tent at 1900 hrs and in the Y.M.C.A Tent at 2000 hrs.

Rabbi Falk will visit INgleburn camp at 1100 Hhrs 7 Jan, and would like to meet Bde H.Q., all members of his denomination who are encamped at ingleburn.

NOtice Found.

A wallet bearing the initials 2 A.S.W. has been found in a train proceeding to wynyard Station and may be claimed at Central Station lost property Office.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2nd A.I.F.

ROUTINE ORDERS PARTI

By

Major A.G.Torr O.C. 2/1 Fd. Coy/ R.A.E. 6 Aus. Div.

_@ 64/40 Ingleburn.

I. DUTIES. The following duties will mount at retreat 5 Jan 40

Orderly Officer	Lt.	Reddy
Next for duty	"	Davey
Orderly N.C.O.	Cpl.	Weaver
Next for duty	"	McWilliam
Orderly Room Attendant	Spr.	Carter
Coy. Runner	"	Toovey R.N.
Fire & Inlying Picquet	"	Lee
	"	Kelly
	"	Zenthorn
	"	Dawson
	"	Freeman
	"	Steilberg

2. NOTICES. (a) A leather tobacco pouch inscribed with the initials "A.D.B." and date "25.12.39" was found on Liverpool Station. Owner may claim same on application to Bde.H.Q.

(b) A parcel of socks which was found in a private car, has been left at Bde H.Q. and is available on identification.

Sgd. A.G.Torr.Major.
O.C.2/1 Fd. Coy. R.A.E. 6 Aus. Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2nd A.I.F.
Routine Orders Part I
By
Major A.G. Torr OC 2/I Fd. Coy. R.A.E. 6. Aus. Div.

63/40 Ingleburn.

I. DUTIES. The following duties mount at retreat 4 jan 40

Orderly officer	LT. Hay
Next for duty	" Reddy
Orderly N.C.O.	Cpl Lardner
Next for duty	" Chandler
Orderly Room Attendant	Spr Carter
Coy. Runner	" O,Reilly
Fire& Inlying Piquet	" Sykes
	" ~~Hilbert~~ Hepper
	" O,Brien
	" ~~Turner~~ Toovey B
	" ~~Stewart~~ DINGER
	" ~~Horan~~ Tickle

2 Conduct Last Sunday a number of soldiers were involved in a demonstration in the domain, at the Communist Platform. Whilst the soldiers may not hold the views of the Communists, it must be remembered that free speech is enjoyed in this country, and it is one of the duties of the Commissioner of police to ensure that the fullest protection is given to such speakers, & that hek is empowered to take suitable action against any participants in such demonstrations.

Sgd. A.G. Torr. Major.
O/c 2/I Fd. Coy. R.A.E. 6 Aus. Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2nd A.I.F.
ROUTINE ORDERS PART I
By
Major A.C. Torr O.C. 2/1 Fd. Coy. R.A.E. 6 Aus. Div.

62/40 Ingleburn.

1. DUTIES. The following duties will mount at Retreat 3 Jan 40

Orderly Officer	Lt. Davey
Next for duty	" Hay
Orderly N.C.O.	Cpl. Smeal
Next for duty	" Lardner
Orderly Room Attendant	Spr. Skene
Coy. Runner	" Davidson
Fire & Inlying Picquet	" Trapman
	" Sinclair.I.H.
	" Lowan
	" Irwin
	" Cook
	" Thompson

2. MEDICAL. Prophylactic outfits are available at Blue Light Tent in front of C.D.S. from 1630 hrs. daily.

3. CRICKET MATCH. The cricket match between the 1st & 2nd A.I.F's will be played at Trumper Park, commencing at 1300 hrs. on 4 Jan 40. All-day leave will be granted to all personnel engaged in the match. Bde. T.O. will arrange for one 30 cwt. lorry for transport of players to & from the Ground.

4. BOXING. The Grand Finals of the Inter-Service Boxing Contests will be held at the Sydney Stadium on Wednesday, 3 Jan 40 commencing at 2000 hrs. Five Finalists from Ingleburn will contest Final Bouts, & as many Troops as possible are expected to attend.
The prices of admission are 3/-, 2/-, and 1/-

5. CONCERT. A Special Broadcast Concert will be presented by A.B.C. on Friday, 5th ~~40~~ Jan. The Artists will include Miss Gladys Moncrieff.

6. LEAVE. (1) I am directed to inform you it has come to notice that soldiers, when on leave, have begged for accomodation & even for money.
(2) As such action rebounds upon the good name of the Forces in general, it is desired that you see that when leave is granted, the soldiers is in possession of sufficient money for his purposes.
(3) The necessary action will be taken against any soldier discovered in the action of asking for monetary assistance from strangers.

Sgd. A.C. Torr. Major.
O.C. 2/1 Fd. Coy. R.A.E. 6 Aus Div.

TELEPHONE—

Australian Military Forces—Eastern Command.

Please quote this Number when replying.

Address
Date

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2nd A.I.F.
ROUTINE ORDERS PART I
By

Major A.C. Torr O.C? 2/1 Fd. Coy. R.A.E. 6 Aus. Div.

61/40 Ingleburn.

I. DUTIES. The following duties will mount at Retreat 2 Jan 40

Orderly Officer	Lt. Davey
Orderly N.C.O.	L/Sgt. Davey
Orderly Room Attendant	Spr. Skene
Coy. Runner	" Horan
Fire & Dilying Picquet	" Alexander D.
	" Henry
	" Regus
	" Foot
	" Loubet
	" Potter, F.S.

Sgd. A/C. Torr. Mjr.
O.C. 2/1 Fd. Coy. R.A.E. 6 Aus Div.

TELEPHONE—

Australian Military Forces—Eastern Command.

Please quote this Number when replying.

Address
Date

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

2nd A.I.F.

ROUTINE ORDERS PART I.

By

Major A.C. Torr O.C. 2/1 Fd. Coy. R.A.E. 6 Aus. Div.

60/39 Ingleburn.

I. DUTIES. The following duties mount at Retreat 1 Jan. 40.

Orderly Officer	Lt. Hoy
Next For Duty	
Orderly N.C.O.	T/Cpl. Nash
Next for Duty	
Orderly Room Attendant	Spr. Malin
Coy. Runner	" McCauley
Fire and Relying Picquet	" Grant
	" Zenthon
	" O'Brien
	" Cross
	" Walden
	" Crowe

2. CAMP BARBER. A well equipped Barber's Shop, situated in Liverpool Road opposite Bde. HQ. will be open for business as from 1630 hrs. 2 Jan. 40.

Sgd. A.C. Torr. Major.
O.C. 2/1 Fd. Coy. R.A.E.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

[Margin for Filing Purposes]

ARMY FORM W.3010 (BOOKS of 100).

D. E. H. Q. R.A.E. (Unit.)

Date of last A.F. W.3010 rendered ..... 19..... Number of sheets attached to this return.....

CASUALTY RETURN—OFFICERS.

Detail of casualties to officers which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotions (acting, temporary, local or substantive), transfers, postings, attachments, etc., courts-martial, leave of absence, particulars of marriage and birth or death of children, alteration in next-of-kin with postal address, transfers to "X" List and any other items connected with an officer's service.

Rank.	Name and Initials.	Corps.	Nature and date of casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
N x 25	Capt Williams 2 Dm	A.A.M.C	Mcd on transferred from 2/1 Fd Coy R.A.E.	8-1-40	Transferred to D.E.H.Q.
					attached to D.E.H.Q. MO

(Date) 8. 1. 40 19.....

[signature] Capt (Signature of Commander.)

D.E.H.Q. 18 Inf Bde (Unit.)

(Bde., Divn., Area, etc., with which Unit is serving.)

Forms/W.3010/1.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

(Margin for Filing Purposes)

ARMY FORM W.3011 (BOOKS of 100).

Date of last A.F. W.3011 rendered .....19..... Number of sheets attached to this return.....

7/1 Fd Coy RAE 6 Aus Div (Unit.)

CASUALTY RETURN—OTHER RANKS.

Detail of casualties to other ranks which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
N x 3592	Spr	West N. P.	RAE 6 Div	Promoted R.K. of 2 Cpl	8 Jan 40	
3599	P/Sgt	Alexander K.H.	" "	Trans. to A.A.P.C. S. off Strength	"	
3599	"	" "		Rehd on & attached to Dett	"	

(Date 8 Jan 1940

[signature] for (Signature of Commander.)

7/1 Fd Coy RAE 6 Div (Unit.)

16 Inf Bde

(Bde., Divn., Area, etc., with which Unit is serving.)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

(Margin for Filing Purposes)

ARMY FORM W.3011 (BOOKS of 100).

Date of last A.F. W.3011 rendered ..... 19 ..... Number of sheets attached to this return .....

H/1 Fd Coy R.A.E. (Unit).

CASUALTY RETURN—OTHER RANKS.

Detail of casualties to other ranks which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank.	Name and initials	Corps	Nature and date of casualty.	Date	Remarks. (in the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
Nx 6196	Spr	Miller R W	RAE	Marks in taken on strength from A.S.C	8/1/40	
6239		Miner R J		"		
9270		Werry R W		"		
9279		Bennett D J		"		
9309		Hart J G		"		
9362		Wade G E		"		
9395		Attwood A J M		"		
9481		Herman G E		"	28.12.40	
9484		Hardy L J		"	8.1.40	
9535		Perry R		"		
9834		House L M		"		
3309		Kelly J J		Marks in & taken on strength from Brg Hqtrs.	8.1.40	

(Date) 8 Jan 1940

[signature] for (Signature of Commander)

H/1 Fd Coy RAE (Unit)

6 Aus Div

(Bde., Divn., Area, etc., with which Unit is serving.)

C.E.A. 5/40. 500 Bks.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

(Margin for Filing Purposes)

ARMY FORM W.3011 (BOOKS of 100).

Date of last A.F. W.3011 rendered ..... 19 ..... Number of sheets attached to this return .....

2/1 Fd Coy R.A.E. (Unit).

CASUALTY RETURN—OTHER RANKS.

Detail of casualties to other ranks which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank.	Name and initials	Corps	Nature and date of casualty.	Date	Remarks. (in the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
Nx5435	Spr	Jones J W	R.A.E.	Mchd in Taken on Strength from Hq Batt	8.1.40	
8734		Mayne J W		Mchd in Taken on Strength from Reccis	"	
9187		Clarke J		Mchd in Taken Strength from Paddington	12.12.39	
9199		Masterman J		"	19.12.39	
9202		Lowan N		"	"	
9248		Atkins W G		"	4-1-40	
9751		Herrald J C		"	"	
9543		Searle J J		"	29.12.39	

(Date) 8 Jan 1940

[signature] Capt for (Signature of Commander)

2/1 Fd Coy RAE 6 Div. (Unit)

(Bde., Divn., Area, etc., with which Unit is serving.)

C.E.A. 5/40. 500 Bks.

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

(Margin for Filing Purposes)

ARMY FORM W.3011 (BOOKS of 10[illegible]).

Date of last A.F. W.3011 rendered .....19..... Number of sheets attached to this return.....

D.E. HQ. R.A.E. .....(Unit.)

CASUALTY RETURN—OTHER RANKS.

Detail of casualties to other ranks which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
Nx 3599	S/Sgt	Alexander K.H.	A.A.P.C.	Mtrs in + attached	8/1/40	
3530	Spr	Leonard D.M.	D.E. HQ.	Mtrs in. transferred		
3581	"	Anthony J.W.G.	"	from 2/2 Coy R.A.E.		

(Date 8. 1. 40 19.....

[signature] Maj Capt
(Signature of Commander.)

D.E. H.Q. RAE
(Unit.)

16 Inf Bde
(Bde., Divn., Area, etc., with which Unit is serving.)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

(Margin for Filing Purposes)

ARMY FORM W.3011 (BOOKS of 100).

Date of last A.F. W.3011 rendered .....19..... Number of sheets attached to this return.....

N.T. Fd Coy R.A.E. (Unit.)

CASUALTY RETURN—OTHER RANKS.

Detail of casualties to other ranks which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
Nx 9436	Sp.	Daniel W.G.	R.A.E.	Mentioned in taken on S. from Paddington		
9442		Simmonds E.		"		Details to be supplied
9453		Roach R.V.		"		
9481		Herman G.E.		"		later all records on
9484		Hardy L.		" " A.S.C.		
9535		Perry R.		" " "		transport.
9543		Searle F.J.		"		
9751		Herrald J.C.		"		
9834		House L.N.		"		Taken on Strength
1093		Crannage S.C.		"		the day prior to
1101		Lloyd R.		"		embarkation
Vx 3309		Kelly J.T.		"		
Nx 6196		Miller R.R.W.		"		
6339		Miner R.J.		"		
8363		Osmond A.A.		"		
7468		Johnston J.		"		
8734		Hall				

(Date 8.1.40 19.....

[signature] for (Signature of Commander.)

(Unit.)

(Bde., Divn., Area, etc., with which Unit is serving.)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

(Margin for Filing Purposes)

ARMY FORM W.3011 (BOOKS of 100).

Date of last A.F. W.3011 rendered .....19..... Number of sheets attached to this return.....

2/1 Fd Coy RAE (Unit.)

CASUALTY RETURN—OTHER RANKS.

Detail of casualties to other ranks which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to " X " List and any other items affecting a soldier's service.

Army No.	Rank.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
Nx723	Spr	Hunter D P	RAE	Marched out		
782		Langford R H		discharged & transferred		
1096		Hensley H J				
1103		Malin J W L				
1128		Hobbs E J				
1933		Anthony J W				
3539	Cpl	Baumgarten A E				
3540	Spr	Clayton F C				
3552		Davis H				
3556		Hibbert K				
3368		Scott H				
3573		Thorpe J				
9580		Trenholme				
3580		Sinclair J H				
3598		Atkins L				
3605		Callow J W				
3618		McKinnon Jm				

(Date 8 1 40 19.....

[signature] for (Signature of Commander.)

2/1 Fd Coy RAE (Unit.)

16 Inf Bde

(Bde., Divn., Area, etc., with which Unit is serving.)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

(Margin for Filing Purposes)

ARMY FORM W.3011 (BOOKS of 100).

Date of last A.F. W.3011 rendered .....19..... Number of sheets attached to this return.....

9/20 Coy RAE (Unit.)

CASUALTY RETURN—OTHER RANKS.

Detail of casualties to other ranks which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
Nx8841	Spr	Corrigan M B	R A E	Mchd in taken		
8976		Carter T W		on strength		Details to be
8999		Russell L				supplied later
9011		Blout W		Handed over		
9025		Miles A		to Camp Commandant		Records on
9082		Jones A R				
9148		Alexander D				Transport
9167		Thornely R B				
9168		Walsh F R				
9199		Masterman T M				
9202		Lowan N				
9248		Atkins W G				
9257		Bourke J				
9270		Werry R W				
9274		Paine R				

(Date 8 1 40 19.....

[signature] for
(Signature of Commander.)

9/20 Coy RAE
16 Inf Bde (Unit.)
(Bde., Divn., Area, etc., with which Unit is serving.)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

(Margin for Filing Purposes)

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N. Fd. Coy R.A.E. (Unit.)

CASUALTY RETURN—OTHER RANKS.

Detail of casualties to other ranks which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
Nx3619	Spr	Molyneaux E.G.	R.A.E.	Marched out		
3644		McCredie J.D.		discharged &		
3657		MacDiarmid M.		transferred		
3664		Duckett N.W.				
3672		Hutchinson J.W.		Handed over		
3684		Fryer R.		to Camp Commandant		
3688		Tipper S.				
8306		Heathorn H.C.				
8312		King A.J.				
8220		Tepper Corr J.S.				
8451		Saunders H.				
8454		Warner J.O.				

(Date 8. 1. 42 19.....

[signature] (Signature of Commander.)

N. Fd. Coy R.A.E. (Unit.)

16 Inf. Bde

(Bde., Divn., Area, etc., with which Unit is serving.)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

(Margin for Filing Purposes)

ARMY FORM W.3011 (BOOKS of 100).

Date of last A.F. W.3011 rendered .....19..... Number of sheets attached to this return.....

Mt Tor Corp R.A.E. (Unit.)

CASUALTY RETURN—OTHER RANKS.

Detail of casualties to other ranks which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
Nx 9275	Sgt	Mundell W	R.A.E.	Marched in & taken		
9279		Blunett D.J.		on Strength		Details to be
9287		Young G				Supplied later
9309		Hart J.G.				
9311		Hall A.W.				all records on
9314		Tickle R				Transport
9338		Blunett J.L.				
9360		White E.M.				
9362		Wade C.E.				
9395		Attwood A.F.M.				
9413		Banbury T				
9414		Lear J				
9415		Darden A.F.				
9424		Mapp M.A.				
9426		Santleben C.W.				
9427		Arbuckle A				
9430		Tacey T.R.				

(Date 8. 1. 40 19.....

[signature] for (Signature of Commander.)

Mt Tor Corp R.A.E. (Unit.)

16 Inf Bde

(Bde., Divn., Area, etc., with which Unit is serving.)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

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N. Fd. Coy R.A.E. (Unit.)

CASUALTY RETURN—OTHER RANKS.

Detail of casualties to other ranks which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
Nx 9275	Sgt	Mundell W	R.A.E.	Mohr m. taken on Strength	21/12/39	
9311		Hall A W		N. Fd. Coy R.A.E. from Depot	22/12/39	
9314		Tickle R		"		
9338		Bennett J L		"		
9413		Banbury G		"	27/12/39	
9414		Lear J		"		
9415		Darden A F		"		
9424		Mapp M A		"		
9426		Tamblebeer		"		
9427		Arbuckle A		"		
9436		Tacey J R		"		

(Date 15 Jan 1940

[signature] for (Signature of Commander.)

N. Fd. Coy R.A.E. (Unit.)

(Bde., Divn., Area, etc., with which Unit is serving.)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

(Margin for Filing Purposes)

ARMY FORM W.3011 (BOOKS of 100).

N. Fa Coy RAE 6 Aus Div (Unit.)

CASUALTY RETURN—OTHER RANKS.

Date of last A.F. W.3011 rendered 8 Jan 1940 19 Number of sheets attached to this return

Detail of casualties to other ranks which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
Spr	Nx 1125	Power C	RAE	Disembarked to Fremantle Hospital & Struck off Strength	18 Jan 40	appendicitis

(Date 29 Jan 1940

[signature] for (Signature of Commander.)

N. Fa Coy RAE 6 Aus Div (Unit.)

(Bde., Divn., Area, etc., with which Unit is serving.)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

(Margin for Filing Purposes)

ARMY FORM W.3011 (BOOKS of 100).

Date of last A.F. W.3011 rendered .....19..... Number of sheets attached to this return.....

X/1 Fd Coy RAE (Unit.)

CASUALTY RETURN—OTHER RANKS.

Detail of casualties to other ranks which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
11x3592	Cpl	West N	R.A.E.	app Conformed Cpl	30/1/40	
1095	"	Harle C.S	"	" " "	-	
3582	"	Chandler Wa	"	" " "	-	
3615	"	Howie H	"	" " "	-	

(Date 30 Jan 1940

[signature] Capt for (Signature of Commander.)

X/1 Fd Coy RAE (Unit.)

(Bde., Divn., Area, etc., with which Unit is serving.)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

(Margin for Filing Purposes)

ARMY FORM W.3011 (BOOKS of 100).

Date of last A.F. W.3011 rendered 30.1.40 19..... Number of sheets attached to this return.....

N. Zealand R.A.E. 6 Aust Div (Unit.)

CASUALTY RETURN—OTHER RANKS.

Detail of casualties to other ranks which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
Nx 1166	Spr	Richards J.T.	R.A.E.	appointed L/Cpe	24 Jan 40	
8223	"	Sykes D.		" "		
3627	Cpe	Shute N.		Promoted Sgt		
705	"	Jobber R.		" L/Sgt		
3592	"	West N.F.		" "		
8734	Spr	Mayne J.W.		appointed Cpe		
8201	"	Ewing J.		" L/Cpe		
777	"	Dawson T.		" "		
8545	"	Phillips L.C.		" "		
3532	"	Topp G.		" "		
3670	"	Heatley S.G.		" "		

(Date 30 Jan 40 19.....

[signature] for (Signature of Commander.)

N. Zealand R.A.E. 6 Aust Div (Unit.)

(Bde., Divn., Area, etc., with which Unit is serving.)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

(Margin for Filing Purposes)

ARMY FORM W.3011 (BOOKS of 100).

Date of last A.F. W.3011 rendered 30 1 40 19..... Number of sheets attached to this return.....

N. Fa Coy RAE (Unit.)

CASUALTY RETURN—OTHER RANKS.

Detail of casualties to other ranks which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
Nx 3560	Spr	Murray L	RAE	app. L/Cpl	24 Jan 40	
8202	"	Forrest R.R.		"		
3543	"	Monro J.D.		From L/Cpl		
8204	Cpl	McWilliam J		" L/Sgt		
3621	"	Nash V.E.		app L/Sgt		
3583	Spr	Dollman H.		" Cpl		
3594		Hepper C		" Cpl		
3588		McDonald A		" Cpl		
3593		Wilson G.A.		" L/Cpl		
3669		Hassell A		" "		
3589		Morgan O		" "		
3612		Edgecock A.W.		" "		
3604		Burgess C.H.		" "		
3651	Cpl	Weaver E.A.		L/Sgt		
3617	Spr	Malcolm S.E.		"		
1105	"	Potter N.H.		Cpl		
~~8844~~ 3565		Ramsay R		L/Cpl		

(Date 30 1 40 19.....

[signature] for (Signature of Commander.)

N. Fa Coy RAE (Unit.)

(Bde., Divn., Area, etc., with which Unit is serving.)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

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ARMY FORM W.3011 (BOOKS of 100).

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H Fd Coy RAE Canst Div (Unit.)

CASUALTY RETURN—OTHER RANKS.

Detail of casualties to other ranks which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
Nx8844	Spr	Fawcett L.J.	~~A~~ R.A.E.	appointed Cpl	29 Jan 40	
3690	"	Wright S	"	" "	"	
706	"	White W.R.	"	" L/Cpl	"	

(Date 30 1 40 19

[signature] for (Signature of Commander.)

H Fd Coy RAE (Unit.)

(Bde., Divn., Area, etc., with which Unit is serving.)

AUSTRALIAN WAR MEMORIAL AWM2020.71.2108

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ARMY FORM W.3011 (BOOKS of 100).

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2/1 Aus Coy R.A.E. (Unit.)

CASUALTY RETURN—OTHER RANKS.

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Army No.	Rank.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
Nx 3611	W/O 2	Downie J	R.A.E.	Appointment (Confirmed)	5/1/20	
3624	W.O. Cl. 2	Passuello L.L.		" Cpl.	5/1/20	
3602	T/Sgt	Granger S		" Sgt	5/1/20	
2886	T/Sgt	Lockhart L.R.		" "		
2864	T/Cpl	Pearce W.V.		" Cpl		
2899	T/S/Sgt	Alexander L.R.		" S/Sgt		
3622	T/Cpl	Newberry J.A.		" Cpl		
3616	T/Cpl	Fleming A.		" "		
3603	T/Sgt	Blight E.J.		" Sgt		
2824	T/Cpl	McWilliam J.		" Cpl		
3621	T/Cpl	Nash V.C.		" "		
1106	T/Cpl	Mcae D.		" "		
3651	T/Cpl	Weaver E.A.		" "		
3623	"	Mowatt K.B.		" "		
1100	"	Lavender E.J.		" "		
3627	"	Duke N.T.		" Cpl		
782	"	Tobber R.		" "		

(Date 20 Jan 19.....

.....
(Signature of Commander.)

.....
(Unit.)

.....
(Bde., Divn., Area, etc., with which Unit is serving.)

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