8/7/18/3

JUNE 1942

ORIGINAL

AUSTRALIAN WAR MEMORIAL
ACCESS STATUS
OPEN

14 GARRISON BATTALION

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

Sheet No 1

WAR DIARY or INTELLIGENCE SUMMARY

Army Form C.2118 (adapted.)

(Erase heading not required)

Unit 14 Aust. Grn. Bn. *Date and Time.—From* 1 June 1942 *To* 10 June 1942.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
CAIRNS.	1 June.		Bn. travelling from BRISBANE to CAIRNS.	Weather fine
"	2 "	1900	Advance Guard arrived at CAIRNS.	" "
		1930	Main Guard arrived at CAIRNS.	
			Half Bn. moved into SHOWGROUNDS and PARRAMATTA SCHOOL, remainder in GIRLS' SCHOOL.	
"	3 "	0750	Rear Party arrived at CAIRNS.	" "
"	4 "		Bn. settling in new posn.	R.O.s. app.1
			Handing over parties from BRIBIE and COWAN left for CAIRNS	Standing Order App.2
"	5 "		Recce. by C.O. 2 I/C and Capt. Young for posns. to protect Aerodrome.	R.O.s. app.3 showery.
"	5 "		Col. I/C. A.M.C. reported that Malaria mosquitoes are present at Showground, and recommended that tps. be moved. Bn. H.Q. established at GIRLS' SCHOOL.	
"	6 "		Recce. by C.O. 2 I/C. Capt. Wightman, I.O., Capt. Mackenzie, of TRINITY INLET with N.A.P.	R.O. App.4 R.O. Ap.5
"	7 "		Recce. by C.O. 2 I/C. Capt. Wightman Capt. Young, I.O. Capt. Mackenzie, Capt. Lang, to YORKEYS KNOB WITH N.A.P.	Appreciation of Sit. App.6
"	" "	1930	Handing over parties from BRIBIE and COWAN arrived at CAIRNS.	
"	" "		Recce. by 2 I/C. & I.O. to RESERVOIR and "C" Coy. Area.	
"	8 "		Billeting commenced.	
"	" "		Recce. by C.O. and 2 I/C to HILL 204	R.O.s. App.7
			"A" Coy. moved to Area. Col. Legge paid Official Visit.	
"	9 "		"C" Coy. moved to HILL 204	R.O.s. App. 8
			Billeting completed.	Distn. of M.T. app. 9
"	9 "		Official visit by Maj. Langham, Dist. Medical Officer.	
"	10 "		Recce. by I.O. to BARRON RIVER.	R.O's. App. 10

R. N. McFarlane Lieut I.O.

Govt. Printer, Brisbane

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

Sheet No 2.

Army Form C.2118
(adapted.)

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required)

Unit 14 Aust. Grn. Bn. *Date and Time.—From* 11 June 1942 *To* 18 June 1942.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
CAIRNS	11 June		O.C. contacted Maj. Markham, O.C. V.D.C.	R.O's.App.11
"	11 "	1410	2 I/C and Capt. Young made Recce. Trip east of AERODROME Coy. Comdrs. Conference held at Bn. H.Q.	
"	" "		Col. Landis (U.S. Army) arrived at CAIRNS.	
"	12 "		I.O. arrested A.W.L. U.S. Army personnel on instructions from Col. Landis.	R.O's App.12
"	" "	1000	Col. Lovel, A.D.M.S. 5 Aust. Div. and U.S.A. Col. visited Bn. H.Q	
"	" "	1710	Telephone installed at Bn. H.Q.	
"	13 "		Tps. vacated SHOWGROUND and PARRAMATTA SCHOOL, and moved into billets in EDGE HILL AREA.	R.O's. App.13 R.O's App.14
"	14 "		Recce. by C.O. 2 I/C. O.C. & 2 I/C "A" Coy. of River Crossing at STRATFORD, River North of AERODROME, and AERODROME Boundaries.	
"	15 "		Gift of 800 ft. soft timber for rivetting received from STRATFORD SAWMILL. Weather Showery.	R.O's. App.15
"	16 "	1030	O.O. 92/15/20 received. Plans drawn up for formation of "B" Comp. Coy: "I" Sec. made measured traverse of AERODROME Weather showery.	R.O. App.16
"	17 "		O.C 2 I/C. made Recce. trips to STRATFORD to select area for Mobile Coy. ("C" Coy). Warning order to move, issued to "C" Coy. Weather Showery.	R.O. App.17 Apprec. of Sit. App.18. Op: Ord. No.1 App. 19
"	18 "		Hygiene Sec. arrived to eradicate mosquito nuisance.	R.Os. Ap. 20. Change of Coy. letter. Ap. 21

R.K. McFarlane Lieut I.O.

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AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

Sheet No 3.

WAR DIARY or INTELLIGENCE SUMMARY

Army Form C.2118
(adapted.)

(Erase heading not required)

Unit 14 Aust. Grn. Bn. *Date and Time.—From* 18 June 1942 *To* 25 June 1942.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
CAIRNS	18 June	1100	Letter designation of "B" and "D" Coys. changed. "B" Coy. is now "D" Composite Coy. "D" Coy. is now "B" Coy.	Warning Order, Ap. 22
"	19 June		Warning Order issued to "B" Coy. "C" Coy. moved from HILL 204 to STRATFORD to take up Mobile Role. Recce. of all telephones in district completed by "I" Sect.	R.O's. app. 23 Orders re Alarm. App. 24
"	20 June	1500	Weather showery. Coy. Commands were changed as follows:- "D" Comp. Coy. O.C. Capt. Lang. 2 I/C Lieut. Turbayne. "C" Coy. O.C. Capt. Young. 2 I/C Lieut. Sullivan. Q.M. Lieut. Yeates.	R.O's App. 25 Distribution of M.T. App. 26
"	21 "	0900	I.O. on recce. with V.D.C. They demonstrated many native foods and explained how they should be prepared, and identified. Weather: Morning - Showery. Afternoon - Fine.	R.O's App. 27
"	22 "		His Excellency the Gov. General, Lord Gowrie, visited Area. At 1430 hrs. he inspected Bn. H.Q. and presented M.B.E. to Lieut.Comd. Pixley, R.A.N.R. He also inspected "B" Coy. Area, and Mortar Det. gave demonstration. Weather - Fine.	R.O's. App. 28
"	23		C.O. and 2 I/C recce. North end of DIGGER ST. for new Bn.H.Q.	R.O's App.29
"	" "	1500	Movement order No.1 issued to "B" Coy. Weather: Showery.	Movement Order - App.30
"	24 "		Lieut.Col. Lindries (U.S.A) paid Official Visit to Bn. H.Q. and then made recce. of AERODROME. Weather - Raining.	R.O's. App.31.
"	25 "		Bn. H.Q. transferred to 27 DIGGER ST.	R.O's. App. 32
"	" "		Col. Fullarton arrived in CAIRNS.	

B.M. McFarlane Lieut. I.O.

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AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

Sheet No 4.

Army Form C.2118
(adapted.)

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required)

Unit 14 Aust. Grn. Bn. *Date and Time.—From* 25 June 1942 *To* 30 June 1942.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
CAIRNS.	25 June	2345	LIEUT. Rasper (U.S.A) and 37 O.R. arrived in CAIRNS. Weather: Raining.	
"	26 "		Col. Fullarton, G.S.O.I and Lieut.Col. Rienholt inspected AERODROME defences.	R.O's App. 33
			Capt. Hooper, Quarterings Officer, L. of C. arrived in Cairns	
"	27 "	1900	Warning Order received from 5 Aust. Div.	R.O's. App. 34 Warning Ord. Ap.35
			Lieut. Rasper and party departed for unknown destination. Weather: Raining.	
"	28 "		Capt. Woodhill - Fd. Hygiene Sec. arrived in CAIRNS Weather: Fine.	R.O's. App.36
	29 "		Equipment & Cooking Gear requirements sent to 5 Aust.Div.	R.O's. App.37 Dis.of M.T. app.38
"	30 "		Movement Order (received from 5 Aust. Div "B" Coy. prepare to move.	

[signature] Major.
~~Lt.-Col~~
C.O. 14 Garrison Bn.

R. N. McKarlane Lieut.
I.O.

Govt. Printer, Brisbane

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

App. 1.

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AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS - Part 1.

by

Major C.J. STEAD, commanding

14 GARRISON BATTALION

4 June 1942. No. 84

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1. ORDERLY DUTIES : Mounting Retreat 4 Jun 42 to Retreat 5 Jun 42.

A.	Orderly Officer	Lieut. J.W. Pender
	Next for Duty	" W.F.G. Ross
B.	Orderly Sergeant	Sgt. D. Chalmers
	Next for duty	" W. Hulcombe
C.	Orderly Corporal	Cpl. V. Munck
	Next for duty	" C.R. Hockings.
D.	DUTY COY.	"B" Coy.
	Next for duty	"C" "

Duty Coys. will provide Town Piquet which will parade at Bn. H.Q. at 1730 hrs. for inspection and instructions.

DRESS: Shorts, Shirts, Steel Helmet.
ARMS: Sidearms.
STRENGTH: 1 Offr. 1 Sgt. 2 Cpls. 18 O/Rs.

2. PARADES :

Reveille	0630 hrs.
Check Parade	0645 hrs.
Sick Parade	0830 hrs. Bn. H.Q.
First Training Parade	0900 hrs.
Retreat	1700 hrs.
Tattoo (Roll Call)	2200 hrs.
Lights Out	2215 hrs.

3. MESSING : Times as notified daily.

4. MAILS :

Tps. are strictly forbidden to post mail matter at Post Offices or Post Boxes. This covers:- Letters, post-cards, Field Service post-cards, green envelopes, parcels and telegrams written or prepared by any member of the Forces.

Letters showing No, Rank, Name, Coy, Unit on top right-hand corner, viz:-

QX 22222
Pte. T. Atkins
C. Coy.
14 Grn. Bn.
HOME FORCES.

will be handed in to Coy. Orderly Rooms for censoring and passed to Bn. H.Q. for franking. (contd. over)

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

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ROUTINE ORDERS - PART 1 (Contd)

4 June 1942 No 84.

5. LEAVE:
Night leave after parade to 2359 hrs. will be granted by Pls. to be arranged by Coy. Comds.
The issue of leave passes is not required.

6. DIARIES :
Personnel in possession of Diaries will hand them into Bn. H.Q. immediately.

7. LECTURE TO N.C.Os. :
A Lecture to N.C.Os. will be delivered by Capt.P.Mc Coy, D.C.M., M.M. at Bn. H.Q. at 1900 hrs. 4 June 42
Subject - Duties of an N.C.O.
Coy. Comds. will ensure that all N.C.Os. ,with exception of those on duty, are present.

8. GUARDS & PIQUETS:
Coys. will provide Guards & Piquets at their own bivouac areas. Strength and posts as considered necessary by Coy. Comds.

9. HELMET:
All ranks will wear Steel Helmets at all times.

10. PARADE STATES:
Parade States must reach Bn. H.Q. at 0830 hrs. daily.

11. TRANSPORT:
Personnel requiring transport must requisition through the correct channels.

12. BN. ROUTINE ORDERS:
Routine Orders must be read to personnel on Parade at least once daily.

13. OBSCENE LANGUAGE:
The use of obscene language must cease. Personnel offending in this regard will be severely dealt with.

Lieut.
Adjt. 14 Grn. Bn.

DISTRIBUTION:
C.O.
2 I/C
Adjt.
Q.M.
"A" "B" "C" "D" Coys.
H.Q. & Sup. Coys.
5 Aust. Div.
War Diary (2 copies)
R.A.P.
File.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

App. 2.

4June, 42. Page 1.

S T A N D I N G O R D E R S.

by

Major C.J. STEAD, COMMANDING OFFICER,

14 GARRISON BATTALION

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1. REVEILLE will be as notified from time to time in Routine Orders Part 1.

2. PARADES & MEAL HOURS will be as notified from time to time in Routine Orders Part 1.

3. LIGHTS OUT will be at 2215 hrs.

4. TATTOO ROLL CALL will be at 2200 hrs.

5. SICK PARADE time and place, will be as notified from time to time in Routine Orders Part 1.

6. BOUNDS The following are OUT OF BOUNDS to all troops not on duty:-

   (a) Officers Messes and Quarters.
   (b) Sgts. Messes and Quarters.
   (c) Quarter-master's Stores and Ration Stores.
   (d) All Technical Stores and Petrol Dumps.
   (e) All M.T. and M.T. Parks.
   (f) All Welfare huts and Hotels during training and or duty periods.

7. GUARDS & DUTIES Duty Coy will provide the following:-

   (a) Bn. Orderly Officer of the day.
   (b) Bn. Orderly Sergeant of the day.
   (c) Bn. Orderly Corporal of the day.
   (d) Town Piquet.
   (e) H.Q. Guard.
   (f) Any further duties that the Commanding Officer considers necessary.
   (g) In addition each Coy. will provide a line piquet in its own lines.

8. GAMBLING Gambling is strictly forbidden.

9. ALCOHOLIC OR SPIRITOUS LIQUOR It is strictly forbidden for any soldier to be in possession of alcoholic or spiritous liquor.

   (a) In camp.
   (b) On any post or battle station.
   (c) On the line of march
   (d) In M.T. Convoy.
   (e) In any train in which a soldier is permitted to travel.

10. DRESS All ranks will conform to dress regulations. O.C. Coys will ensure that all leave parties are inspected before being issued with leave passes. Any soldier contravening Dress regulations after being issued with a leave pass will have his pass cancelled.

11. DRESS will be as notified from time to time in Routine Orders Part 1.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

STANDING ORDERS (Contd)

12. INJURY TO PERSONNEL All cases of injury to Personnel will be reported to Bn. H.Q. immediately they occur. List of witnesses will be forwarded at the same time with D 11 and statements.

13. ARRIVAL & DEPARTURE OF TROOPS The Officer or N.C.O. in charge of any party of troops will report immediately to Bn. H.Q. on marching in, and prior to marching out.

14. LOSSES ETC. Losses of or damage to clothing and/or equipment issued to personnel must be reported immediately in writing to Bn. H.Q.

15. AIR RAID DEFENCE The local Commander on the spot will exercise his own discretion, and will issue Fire Orders according to the tactical situation. The following instructions will apply in the event of an Air Raid.

(a) Troops will disperse in BATTLE ORDER to the slit trenches.
(b) A.A. Posts will be manned.
(c) Vehicles if not already dispersed will disperse to emergency dispersal area, but will not go beyond dispersal area, but be prepared for a rap id move by our own troops.

16. SANITATION, HYGIENE & CLEANLINESS

(a) The senior occupant of each hut, billet, sub-billet or bivouac is responsible for the cleanliness and tidiness of the quarters and lines of his area.

(b) Rubbish receptacles will be provided or improvised and all rubbish etc. must be placed in receptacles.

(c) Receptacles will be placed in each quarters for the depositing of match stalks, cigarette butts etc.

(d) In billets where septic system operates only toilet paper is to be used. It is also strictly forbidden to throw any rubbish or cigarette butts into the system. This is most important in the interest of the health of the troops generally and any breach of this sub para will be severely dealt with

(e) DRAINAGE Comds. will ensure that all areas around tents, bivouacs etc. are properly drained. This applies particularly to SLIT TRENCHES which must be sited and drained in such a manner as to prevent the accumulation of water.

(f) RUBBISH & FAECES PITS No rubbish or Faeces Pit will remain open for a period exceeding 6 days. Dirt will be placed over each deposit of Rubbish or Faeces. Rubbish or Faeces pits will be filled in when the deposits reach to within 3 feet of the surface. After filling in, Pits will be sealed with oiled hessian if material is available, and a notice placed bearing the words " FOUL GROUND."

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

STANDING ORDERS (Contd).

16. (contd)

(g) PIG SWILL Refuse suitable for pig swill will be placed in special covered receptacles, and wherever possible, arrangements will be made with local contractors to purchase and remove same, proceeds will be credited to Unit Funds.

17. BONES & FAT

Senior N.C.O. I/c cooks will be responsible that bones and fat are saved. Same will be sold and proceeds credited to Unit Funds.

18. CARE OF ARMS

Comds. will ensure that the following is carried out:-

(a) Daily inspection of rifles.
(b) Daily servicing and inspection of all V MMGs. LMGs, Sub. MGs. and Mortars.

19. RESPIRATORS

Comds. will ensure that Respirators are kept in good order and inspected weekly.

20. AMMUNITION

(a) S.A.A. Troops will carry 50 rounds in pouches, to be increased if tactical situation demands.

(b) Comds. will ensure that S.A.A. is kept clean and free from rust, and that same is inspected weekly.

21. GRENADES

(a) Grenades will be kept as far as possible in weather-proof positions.

(b) Primed grenades will be inspected weekly, and care taken to see that pins are free from rust.

22. SMOKE GRENADES Will be kept apart from H.E.

23. MORTAR SHELLS.

Mortar Shells will be distributed in weather-proof dumps. Dumps to contain not more than 25 cases. Dumps to be a minimum distance of 200 yds. apart.

24. SMOKE SHELLS Will not be placed in same dump as H.E. This is very important.

25. FIRE Comds. will ensure that all possible precautions are taken against an out-break of fire in Billet or Camp Area. Personnel will be detailed and instructed in fire-fighting. Fire-fighting appliances will be provided or improvised.

26. INTER-COMMUNICATION.

Comds. connected to Bn. H.Q. by phone will ensure that a phone orderly is continously on duty at their H.Q.

27. GENERAL ALARM.

General Alarm will be given according to the tactical dispersal of Coys. as follows:-

(a) By phone
(b) " D.R.
(c) " Cyclist Orderly
(d) " Runner
(e) " any other method that the tactical situation warrants.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

STANDING ORDERS (Contd).

28. ACTION ON GENERAL ALARM

(a) All troops will take up their BATTLE POSITION.

(b) Comds. will station themselves at phone for instructions from Bn. H.Q.

(c) In event of no phone intercommunication, Comds. will be prepared for instructions by D.R., Cyclist, Orderly, or Runner.

(d) All troops on local leave will proceed immediately to their H.Q.

29. GAS & A.R.P.
Coy. Comds. will arrange Gas, and Air Raid Precautions in their own area.

30. BATTLE ORDER.
Troops will always move in BATTLE ORDER with the following exceptions.
(a) Sick men going to Hospital, Respirator & Steel Helmet.

(b) Troops on local town night leave.

(c) Troops in and around their own quarters.

(d) Town piquets who will dress as instructed from time to time in Bn. R.Os. Part 1.

31. METHOD OF CHARGING MAGAZINES
It is strictly forbidden to carry one round in the chamber unless actually engaged in action with the enemy.
Magazines will be charged as follows:-

(a) Close Bolt engage safety catch.
(b) Remove magazine.
(c) Charge magazine replace with bolt closed.
(d) Place empty charger in pouch.

32. UNCHARGING MAGAZINE.
(a) Remove magazine with bolt closed.
(b) Empty magazine.
(c) Insert unloaded cartridges into spare charger.
(d) Ease springs, holding rifle in correct position of examine arms.

33. A.W.Ls. EFFECTS.
The C.Q.M.S. will be advised of all A.W.Ls. and will within 24 hours of a man being reported A.W.L., take the following action.

(a) Cause to be collected all the soldier's equip-ment, clothing, arms, ammunition, and all gear on issue to him, and store same in Coy. Q.M. Store.

(b) Make an inventory in triplicate of all gear collected, forward one copy to Bn. Q.M., one copy to Bn. H.Q. and File one copy.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

STANDING ORDERS (Contd)

34. BLACKOUT.
Between the hours of sunset and sunrise a total blackout will be observed. Lights used for essential services will be so hooded that no illumination is visible from ground or air.

35. PROMULGATION OF STANDING ORDERS

Comds. will ensure that these STANDING ORDERS are read out on Parade to all troops under their command each Saturday.

36. R.S.M. will read out these STANDING ORDERS to all new troops and details rejoining the unit, within 12 hours of such troops marching in.

37. In detached Comds. C.S.M. will act as outlined in Para 36 above

Major.

C.O. 14 Grn. Bn.

DISTRIBUTION:- 4 June 42.

1. A Coy.
2. B "
3. C "
4. D "
5. S "
6. H.Q."
7. Notice board
8. File

9/10 War Diary.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

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AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS - Part 1.

by

Major C.J. STEAD, commanding

14 GARRISON BATTALION.

5 Jun 42. No.85.

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1. ORDERLY DUTIES: Mounting Retreat 5 Jun 42 to Retreat 6 Jun 42.

A.	ORDERLY OFFICER:	Lieut.	B.E.P. Douglas
	Next for Duty.	"	N.F. Fox
B.	ORDERLY SGT.:	Sgt.	W. Hulcombe
	Next for Duty	"	N.A.B. Young
C.	ORDERLY CPL'S. DUTIES:	Cpl.	C.R. Hockings
	Next for Duty	L/Cpl.	S.W.L. Ford
D.	DUTY COY.:	"C"	Coy.
	Next for Duty	"D"	Coy.

2. CORRESPONDENCE - SECURITY OF INFORMATION & EVASION OF CENSORSHIP.

The gravest concern is felt at a continued leakage of information in correspondence and at attempts to evade the requirements of censorship instructions and standing Orders A.I.F. in cases where such apply.
Members of the Forces continue to refer in correspondence to movements of troops and ships and to the strength, location, and armament and equipment of units or camps. Attempts also are made to evade field censorship at stations where this is applied.
Action is accordingly to be taken regularly to ensure that all officers and other ranks are adequately instructed as to the vital necessity for security and the strict observance of censorship requirements. It should be stressed in the course of such instruction that any leakage of information in correspondence may lead to such correspondence being stopped, and further, that successful avoidance of unit censorship where this applies does not necessarily mean that the letter in question will reach its destination or that the sender will evade disciplinary action.
A warning of the prevalence of the type of offence referred to i.e. (leakage of information or attempted evasion of censorship) will be published in accordance with and for the purpose of A.M.R. & O. 558 (3) in Unit Routine Orders, and such warning SHALL be read to all troops at least once a week.
In future, cases in which correspondence from members contains information the disclosure of which is a breach of security, or where censorship is attempted to be evaded, disciplinary action will be taken, and it is directed that punishments are to be imposed which should act as a deterrent to other members of the Forces. Commanding Officers of Units will be responsible that all ranks are kept aware of their responsibilities in this matter.
(Vide. N.C.R.O. No 12 para. 12 Ex. 2-5)

(contd.)

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

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ROUTINE ORDERS Part 1 (Contd)

3. CHARGE REPORTS.

(1) The following instructions will be observed in future in preparing Charge Reports (on A.A.F. A4)

(2) Where the soldier to be charged is in Open Arrest, one original only of the A.A.F. A4 will be made out. This will contain all necessary detail including the award (if any) made. All charge reports will be submitted for review to the officer next superior in command to the officer making the award and, for this purpose, the A.A.F. A4 will be forwarded without any covering memo. to the relevant reviewing authority who, after review, will return the A.A.F.A4 to the unit where it will be kept with unit records.

(3) In the case of a soldier in Close Arrest, the same procedure will be followed except that the A.A.F. A4 will be prepared in duplicate, the duplicate copy being handed to the O.C. Guard as required by A.M.R. & O. 357-8.

(4) In no case will a copy of A.A.F. A4 be attached to Army Form B2069 when that form is rendered to 1 M.D. Records Office.

(5) Where the award made includes detention, the unit will prepare an additional copy of A.A.F. A4 so that compliance may be made with R.O. Part 1 No.1 (of 23 Apr.42) para 5.

4. OUT OF BOUNDS.

The undermentioned Hotels are out of bounds to all troops at all times.

Canora (Royal) Hotel, Cairns.
Mining Exchange Hotel, "

Any member found on these premises will be placed under arrest.

J.D. Hunter
Lieut.
Adjt. 14 Grn. Bn.

DISTRIBUTION:
C.O.
2 I/c
Adjt.
Q.M.
A. B. C. D. Coys.
H.Q. & Sup. Coys.
R.S.M.
5 Aust. Div.
War Diary (2)
R.A.P.
File.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

App. 4

FOR OFFICIAL USE ONLY. A.M.R.O. 1588 (b).

AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS - Part 1.

by

Major C.J. STEAD, commanding

24 GARRISON BN.

6 JUNE 42 No. 85

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1. ORDERLY DUTIES: Mounting Retreat 6 Jun 42 to Retreat 7 Jun 42.

A.	ORDERLY OFFICER	Lieut. N.F. Fox
	Next for Duty	" T. Rodham
B.	ORDERLY SGT.	Sgt. N.A.B. Young
	Next for Duty	" G.M. McClelland
C.	ORDERLY CPL'S. DUTIES	L/Cpl. S.W.L. Ford
	Next for Duty	Cpl. T.B. Scarth
D.	DUTY COY	"D" Coy.
	Next for Duty	"S" "

Duty Coy will provide 2 runners to report at Bn. H.Q. at retreat daily.

2. PIQUET - DRESS

Dress for Town Piquet in future will be:-

S.D. Uniform, Gaiters, Boots, Steel Helmet.
ARMS: Side arms.

3. SICK PARADE

A R.A.P. has now been established at each Rivouac area. As far as possible cases will receive attention at the R.A.P.

Those requiring the attention of Unit M.O. will be paraded to Bn. H.Q. at 0830 hrs. together with relative A 46.

4. TRANSPORT

The practice of troops travelling in vehicles without authority must cease. Drivers M.T. will not stop to pick up personnel requesting carriage to and from the City.

Vehicles will not be removed from Lines after retreat unless authorised by C.O., 2 I/c, Adjt. or T/O.

5. BOOT REPAIRER

Boot Repairer has been established at Q.M. Store, Parramatta Show Ground.

Boots requiring repairs must bear label showing No. Rank, Name, Coy on each boot.

6. ARMOURER

Location of Armourer is Q.M. Store.

Arms requiring repair will bear label showing No. Rank, Name, Coy. of personnel concerned.

7. RIFLES

Magazines will not be loaded unless otherwise ordered.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS - Part 1 (Contd).

Lieut.
Adjt. 14 Grn. Bn.

DISTRIBUTION.

C.O.
2 I/C
Adjt.
Q.M.
A. B. C. D. Coys
H.Q. & S. Coys
R.S.M.
T/O
5 Aust. Div
War Diary (2)
R.A.P.
File.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

app. 5

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AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS - Part 1.

by

Major C.J. STEAD, commanding

14 GARRISON BATTALION

7 Jun 42. No. 87.

---

1. ORDERLY DUTIES: Mounting Retreat 7 Jun 42 to Retreat 8 Jun 42.

A.	ORDERLY OFFICER	Lieut. T. Rodham
	Next for Duty	" H.J. Reid
B.	ORDERLY SGT.	Sgt. G.M. McClelland
	Next for Duty	" S.R.A. Marriott
C.	ORDERLY CPL'S. DUTIES	Cpl. T.B. Scarth
	Next for Duty	L/Cpl. J. Dopson
D.	DUTY COY.	"S" Coy.
	Next for Duty	"H.Q." Coy.

2. DRESS.

Hats Khaki Fur will be worn by troops on night leave instead of Helmet Steel.

3. BLANKETS.

Blankets will be thoroughly aired once weekly.

4. MEAL PARADES.

The manner in which tps. are falling in at meal parades is unsatisfactory. This is definitely a parade and must be treated as such.

C.S.M's. will ensure that this instruction is carried out.

A.B. Sinclair
Lieut.
Adjt. 14 Grn. Bn.

Distribution:

C.O.
2 I/c
Adjt.
Q.M.
A. B. C. D. Coys
S. & H.Q. Coys
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AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

J/O

App. 6

SECRET
COPY No. 9

APPRECIATION OF THE SITUATION FROM POINT OF VIEW OF

MAJ. C. J. STEAD, C.O.
14 GARRISON BATTALION
AT CAIRNS AT 1500 HRS.
7 JUN 42.

REF. MAP : CAIRNS (1" to 1 mile)

OBJECT : Defence of Air Installations Cairns and District.

CONSIDERATIONS :

1. Relative Strength

A. OWN FORCES. - 14 Grn. Bn. with normal weapons.

B. ENEMY. - Strength not known, but would probably consist of at least 1 Bn. Air-borne troops with strong bombers' support from the air. Enemy could also effect landing from sea by M.L.C.

DEDUCTION - A composite company consisting of:-
1. Infantry, M.M.Gs. & Mortars for all round defence of the Drome.
1 Coy. handy for support.
2. Most probable form of attack likely to be by Air-borne troops supported by heavy bombing attack.

2. Time and space.

C. ENEMY Air Force only about 4 hrs. flying time away.
DEDUCTION - No time to be lost getting troops into position; overhead cover necessary for defensive positions also efficient camouflage.

3. Topography.

D. Mt. Whitfield 1250ft. dominates the Drome and surrounding country.
DEDUCTION - Necessary for defence to hold Mt. Whitfield, but to obtain necessary field of fire troops must not be too high on hill except for O.P.

E. Country north of drome to Barron River thick scrub but air-borne troops could land here and be under cover for assembly.
1. DEDUCTION - This area must be dealt with by Mortar Fire.

F. Area west and south of drome, mangrove swamps, but not impassible to troops.
2. DEDUCTION - Owing to long range only fringe near edge of Drome can be dealt with by Mortars.

G. Barren River runs in an easterly direction, but is almost blocked by a sand bar, but is navigable by light draft M.L.C.
Two good roads run in from the coast joining the main highway at the Barron River.
DEDUCTION - Road junction at 693745 (Bridge crossing Barron River) must be blocked.

H. Area south of Drome, mangrove swamp, but passable

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H (Contd). to determined troops if landing effected North of Saltwater Creek.
DEDUCTION - Necessary for Road block at or near Saltwater Creek 713723, also for fire plan to deal with this area.

Communications

I. Good road in from south but liable to be put out of action by Bombing.

J. Alternate Roads from West Cairns via Brinsmead Gap Edge Hill and if necessary the longer rout via Freshwater and Stratford.
DEDUCTION -(1) To avoid traffic congestion all roads to be used.
(2) Don V's to be used wherever possible also D/Rs if available also Runners on Bicycles.

4. Course Open.

(1) OWN FORCES - All round defense of Drome Area. Maximum Fire to be put down at moments notice. As strong a reserve as possible to be on hand to deal with enemy concentrations on the Drome. Roads N & S. of area to be blocked.
DEDUCTION - Above only course open to us.

(2) ENEMY -
(a) Can land para-troops under cover of Bombing attack.
(b) Can land troops either N or S of Drome by M.L.C.
DEDUCTION - (a) most probable course but (a) and (b) can both be adopted. Must prepare for both (a) and (b)

5. Plan

A composite company with 1 Pl. M.M.G and 2 Det. Mortars attached in position on or near Mt. Whitfield.
Road junction Barron River (693665) to be blocked.
1 Pl in this area also A/Tk Rifle section. Road at Saltwater Creek to be blocked.
1 Plfrom Reserve Coy can be used for this.
1. All positions to have over-head cover.
2. To be thoroughly camouflaged
3. Strong reserves as possible to be in position to attack concentrations of troops on the Drome.
4. Slit trench to be dug for all personnel.
5. Element of surprise to be used to the fullest extent.

DISTRIBUTION:- Copy No.

1 Aust. Div		1
O.C.	A Coy	2
	B "	3
	C "	4
	D "	5
	S "	6
	HQ"	7
Records (Tvllc)		8
Diary		9-10
File		11-12

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App. 7

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AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS Part 1.

by

Major C.J. STEAD, commanding

14 GARRISON BATTALION.

8 Jun 42.

No. 88.

---

1. ORDERLY DUTIES: Mounting Retreat 8 Jun 42 to Retreat 9 Jun 42.

A.	ORDERLY OFFICER:	Lieut. P. McHugh
	Next for Duty	" L.K. Hamilton
B.	ORDERLY SGT:	Sgt. S.R.A. Marriott
	Next for Duty	" J.B.E. McKenzie
C.	ORDERLY CPL'S DUTIES:	L/Cpl. J. Dopson
	Next for Duty	" C.J. Burger
D.	DUTY COY:	"H.Q." Coy.
	Next for Duty	"A" "

2. SANITATION.

Care and cleanliness in latrines and lavatories is not being maintained.
Troops must use sawdust freely and replace seat lids after use.
Personnel offending in this regard will be severely dealt with.

3. SICK PARADE.

Personnel requiring attention of Unit M.O. must parade at Bn. H.Q. punctually at 0830 hrs. A great deal of inconvenience has been caused by troops arriving after time laid down for this parade.

4. QUARTERS.

Quarters will be cleaned and bedding correctly folded by 0800 hrs. daily.

5. MAILS.

OUTWARD - Postal Orderly will report to Coy. Orderly Rooms for mail at 1700 hrs. daily.

Air Mail - Daily Service

Ordinary Train Service - Tues. Wed. Frid. Sat.

CHARGES: Air Mail (Concession Rate) 4d
Ordinary " " 1d

INWARD - Delivery of mail will be made by Postal Orderly to Coy. Orderly Room after receipt and sorting at this H.Q.

6. TRANSPORT.

Trucks will not drive past Cookhouse located at Parramatta Show Ground.
Vehicles proceeding to Q.M. Store will use road to right after passing through Gate.

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AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS - PART 1 (CONTD)

Lieut.
Adjt. 14 Grn. Bn.

DISTRIBUTION:

C.O.
2 I/C
Adjt.
Q.M.
A. B. C. D. Coys.
S. & H.Q. Coys.
T/O.
R.S.M.
5 Aust. Div.
War Diary (2)
R.A.P.
File.

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AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS - PART 1.

by

MAJOR C.J. STEAD, commanding

14 GARRISON BATTALION.

9 Jun 42. No. 89

---

1. ORDERLY DUTIES: Mounting Retreat 9 Jun 42 to Retreat 10 Jun 42.

A.	ORDERLY OFFICER:	Lieut. L.K. Hamilton
	Next for Duty	" A.J. Bradshaw
B.	ORDERLY SGT:	Sgt. J.B.E. McKenzie
	Next for Duty	" G.W. Rathbone
C.	ORDERLY CPL'S DUTIES:	L/Cpl. C.J. Burger
	Next for Duty	" L.J. McGee
D.	DUTY COY:	"C" Coy.
	Next for Duty	"B" "

2. PIQUET

Strength of piquet will be decreased to

1 Offr. 1 Sgt. 2 Cpls. 14 O/Rs.

3. DUTIES

Owing to dispersal A Coy will not provide personnel for Bn. Orderly Duties, Piquet or Fatigue Parties.

4. CASUALTY RETURNS

Coys. will submit Casualty Return in quintuplicate. to Bn. H.Q.

5. CLEANLINESS OF LINES & QUARTERS

It is noted that some Coys are not complying with Bn. Standing Orders, Para 16, sub-paras a, b, c, d, e, and f.

The senior N C O in any Billet, camp or Post will be held responsible for its cleanliness.

All quarters and lines will be left clean and tidy by 0800 hrs. daily.

C.O's. inspection, commencing 1000 hrs. daily.

Lieut.
Adjt. 14 Grn. Bn.

Distribution:

C.O.
2 I/C
Adjt.
Q.M.
A. B. C. D. Coys.
S. & H.Q. Coys.
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Appx. 9.

DISTRIBUTION M.T. 14 GARRISON BN. AS AT 9 JUN 42

	3 Ton	30 cwt	1 Ton	15 cwt	Motor Cycle	Remarks
Bn. H.Q.	2			1	2	
H.Q. Coy.		2	1	2		
FWD Coys.	3					At present A,B,& D Coys.
Coy. Comds.				6		
Q.M.	1			1		
I.O.				1		
T.O.				1		
M.O.				1		
Support Coy.				6		
Reserve Coy.	2	1				At present C Coy.
TOTAL	8	3	1	19	2	

DISTRIBUTION:-

"A" Coy. 1 Copy
"B" " " "
"C" " " "
"D" " " "
Supp. " " "
H.Q. " " "

C.O. 1 copy.
2 i/c " "
Adjt. " "
Q.M. " "
I.O. " "
T.O. " "
M.O. " "

War Diary 2 Copies
File 1 Copy

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14 GARRISON BN.

POSTING OF OFFICERS

BN. H.Q.

C.O.	Maj. C.J. Stead	(Q16983)
2 i/c	Capt. P. McCoy, D.C.M.M.M.	(Q185020)
Adjt.	Lieut. A.S. Finter	(Q120163)
Q.M.	Capt. J. Lang	(Q185010)
I/O	Lieut. R.N. McFarlane	(Q16392)
R.S.M.	W.O. II F.C. Done, A.I.C.	

H.Q. COY.

O.C.	Capt. A.A. Mackenzie	(Q185225)
No. 1 Pl.	Sig.	
No. 2 "	A/A Lieut. M.A. Lightbody	(QX12743)
No. 3 "	Mortar	
No. 5 "	Pioneer	
No. 6 "	Adm. Lieut. J. Gray Buchanan	(QX8622)
No. 7 "	A/Tk. Pl.	

"A" COY.

O.C.	Capt. R.A. Wightman	(Q123559)
2 i/c/	Lieut. A.G.T. Cameron	(QX14256)
No. 8 Pl.	" T. Rodham	(QX2974)
No. 9 "	" H.J. Reid	(QX11309)
No.10 "	" W.F.G. Ross	(QX15360)

"B" COY.

O.C.	Lieut. K.G. Turbayne	(QX16123)
2 i/c.	" J.E. Hall	(QX16518)
No.11 Pl.	" W.R. Pechey	(QX16129)
No.12 "	" P. McHugh	(QX11600)
No.13 "	" G.A. Clarke	(NGX76)

"C" COY.

O.C.	Lieut. P.J. Sullivan	(QX17629)
2 i/c	" F. Brown	(QX17992)
No.14 Pl.	" J.W. Pender	(QX20318)
No.15 "	" A.S. Gillingham	(QX17998)
No.16 "	" H.N.McR. Yeates	(QX19528)

"D" COY.

O.C.	Lieut. W.P. Stratton	(QX17832)
2 i/c	" W.Byers	(Q187267)
No.17 Pl.	" L.K. Hamilton	(QX19657)
No.18 "	" B.C.P. Douglas	(QX16841)
No.19 "		

"S" COY.

O.C.	Capt. A.A. Young	(Q16354)
2 i/c	Lieut. R.S. Cheesman	(QX18325)
No.20 Pl.	" N.F. Fox	(QX21021)
No.21 "	" A.J. Bradshaw	(QX16876)
No.22 "	" K. Tedford	(QX21849)

DISTRIBUTION:-

"A" Coy.	C.O.
"B" "	2 i/c
"C" "	Adjt.
"D" "	Q.M.
"S" "	I.O.
H.Q. "	T.O.
	M.O.

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App. 10

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AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS - Part 1.

by

MAJOR C.J. STEAD, commanding

14 GARRISON BATTALION

10 Jun 42. No. 90

---

1. ORDERLY DUTIES: Mounting Retreat 10 Jun 42 to Retreat 11 Jun 42.

A.	ORDERLY OFFICER	Lieut.	D.W. McLeod
	Next for Duty	"	A.S. Gillingham
B.	ORDERLY SGT	A/Sgt	F.A. Blake
	Next for Duty	"	A.A. Goodwin
C.	ORDERLY CPL'S DUTIES	A/Cpl	M.H. Hawkins
	Next for Duty	"	E. Lloyd.
D.	DUTY COY	C	Coy
	Next for Duty	S	"

2. DUTIES

Duty Coys will provide Town Piquet when required, 2 runners and other working parties as required from time to time.

2 Runners will report to Bn. H.Q. at 1700 hrs. daily.

Lieut.
Adjt. 14 Grn. Bn.

DISTRIBUTION:
C.O.
2 I/C
Adjt.
Q.M.
A. B. C. D. Coys.
S. & H.Q. Coys.
T/O
R.S.M.
5 Aust. Div.
War Diary (2)
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app. 11.

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AUSTRALIAN MILITARY FORCES.
ROUTINE ORDERS PART 1.

by
MAJOR G.J. STEAD, commanding
1st Garrison Battalion.

11 June 1942. No. 91

1. ORDERLY DUTIES: Morning Retreat 11 June 42 to Retreat 12 June 42.

A.	ORDERLY OFFICER.	Lieut. N.F. Fox.
	Next for Duty.	Lieut. W.R. Peshey.
B.	ORDERLY SGT.	Sgt. Cain.
	Next for Duty.	A/Sgt. A.A. Goodwin.
C.	ORDERLY CPL'S. DUTIES.	A/Cpl. E. Lloyd.
	Next for Duty.	Cpl. A.H. Tucker.
D.	DUTY COY.	"S" Coy.
	Next for Duty.	"B" Coy.

2. DISPOSING OF CANTEEN PURCHASES.
It has been brought to notice that troops have been selling, and otherwise disposing of Canteen purchases, such as Tobacco, cigarettes, matches, etc. to the civilian population. This practice must cease. Canteen supplies are limited, and are for military personnel only. Severe disciplinary action will be taken against any soldier disobeying this ord.

3. MUSTER PARADES.
Coys. are instructed that Check Parades and Tatoo Roll Call must be carried out regularly, and A.W.L.s. from such parades be reported with loss of time, in order that suitable action may be taken. All Coys. will hold a Coy. check Parade before 1400 hrs. Fri. 12 June 42, and report same to Bn. H.Q.

4. SANITATION.
The observance of the rules of sanitation and hygiene still leave a lot to be desired. Coy. Comds. will ensure that troops are made acquainted with the lecture on sanitation.

5. PROTECTION OF PRIVATE PROPERTY.
All Comds. will ensure that private property adjacent to billeting areas, is not interfered with. The following procedure will be adopted.
(a) Report following to Bn. H.Q.
Time and date of entering into possession of any empty buildir
(b) Name and address of owner.
(c) Location of building.
(d) Forward inventory of all private property such as furniture, implements etc. and condition of same, to Bn. H.Q.

6. BN. RUNNERS.
Personnel detailed for Runner duty at Bn. H.Q. do not report to Adjt. as instructed. Runners will report to Bn. H.Q. at 1800 hrs. daily, with blankets and Mess and Shaving Gear. Orderly Sgt and Cpl. will sleep at Bn. H.Q.

7. PARADE STATES.
Parade States will contain on the back, QX No. and name of all men in hospital.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

8. PERSONNEL PROCEEDING TO HOSPITAL.

Coy. Comds. will ensure that personnel proceeding to hospital take with them, their Shaving Gear and towel. Coy. Comds. will also ensure that their personnel in local hospitals are visited every 48 hours by an Officer or N.C.O. and a note taken of their requirements.

9. COURT OF INQUIRY.

A Court of Inquiry constituted as follows will be assembled at a time, date, and place to be arranged by the President to inquire into and report upon the injury sustained by QX 34204 Pte. Carr, G.E.

PRESIDENT - CAPT. A.A. YOUNG (Q16354)
MEMBER - LIEUT.H.N.McR YEATES (QX 19538)

Any member wishing to give evidence on behalf of Pte. Carr may do so. Copies of the Findings are to reach this H.Q. within seven days of the sitting of the Court.

K.N.McYeates Lieut.
For Adjt. 14 Grn. Bn.

DISTRIBUTION.
C.O.
2 I/C.
Adjt.
Q.M.
A, B, C, D, Coys.
S. & H.Q. Coys.
T/O.
R.S.M.
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AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS - Part 1.

BY

MAJOR C.J. STEAD, commanding

14 GARRISON BATTALION

12 JUN 42. No. 92

---

1. ORDERLY DUTIES : Mounting Retreat 12 Jun 42 to Retreat 13 Jun 42.

A.	ORDERLY OFFICER	Lieut. W.R. Pechey
	Next for Duty	" A. GILLINGHAM.
B.	ORDERLY SGT.	A/Sgt. A.A. Goodwin
	Next for Duty	Cpl. W.R. Cunningham.
C.	ORDERLY CPL'S DUTIES	Cpl. A.M. Tucker
	Next for Duty.	L/Cpl. J. Robinson.
D.	DUTY COY.	"B" Coy.
	Next for Duty	"C" Coy.

2. M.T.

Personnel are warned that when riding in vehicles, they must be seated, and must not dismount until tailboards have been lowered.

Lieut.
For Adjt. 14 Grn. Bn.

DISTRIBUTION.
C.O.
2 I/C.
Adjt.
Q.M.
A,B,C, D Coys.
S. & H.Q. Coys.
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AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS PART 1.

By

MAJOR C.J. STEAD, commanding

14 GARRISON BATTALION.

13 Jun 42. No. 93

1. ORDERLY DUTIES: Mounting Retreat 13 Jun 42 to Retreat 14 Jun 42.

A.	ORDERLY OFFICER	Lieut. A. Gillingham.
	Next for Duty	" B.E.P. Douglas
B.	ORDERLY SGT.	Cpl. W.R. Cunningham.
	Next for Duty	A/Sgt. McClelland, C.M.
C.	ORDERLY CPL'S DUTIES	L/Cpl. J. Robinson
	Next for Duty	A/Cpl. Craig, J.J.
D.	DUTY COY.	"C" Coy
	Next for Duty	"D" Coy.

2. SECURITY.

Personnel have been warned that no mention must be made in letters of the name of this war station. Remarks that give the names of adjacent places of interest come under this ban.

K.N. McFarlane Lieut.
for Adjt. 14 Grn. Bn.

DISTRIBUTION:
C.O.
2 I/C
Adjt.
Q.M.
A. [illegible] C. D. Corps
S. & HQ Coys.
T/O
R.S.M.
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War Diary (2)
R.M.P.
File.

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AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS - Part 1.

by

Major C.J. STEAD, commanding

14 GARRISON BATTALION

14 Jun 42. No 94.

---

1. ORDERLY DUTIES : Mounting 1800hrs 14 Jun42 to 1800hrs 15 Jun42.

A.	ORDERLY OFFICER	Lieut.	B.E.P. Douglas
	Next for Duty	"	G.A. Clarke
B.	ORDERLY SGT	A/Sgt.	McClelland, G.M.
	Next for Duty	"	Hitchcock, E.H.
C.	ORDERLY CPL'S DUTIES	A/Cpl.	Craig, J.J.
	Next for Duty	"	Cheyne, J.R.
D.	Duty Coy.	"D"	COY.
	Next for Duty	"S"	"

2. DUTIES

Duties will mount at and Runners report to Bn. H.Q: at 1800 hrs. daily instead of 1700 hrs.

Personnel will have evening meal before commencing duties.

3. TOWN PIQUET

Town Piquet will not be required 14 Jun 42.

4. MAILS

Commencing 15 Jun 42 Postal Orderly will collect outward mail from Coys. at 0900 hrs. daily instead of 1700 hrs.

Lieut.
Adjt. 14 Grn. Bn.

Distribution:-
C.O.
2 I/C
Adjt.
Q.M.
A. B. C. & D. Coys.
S. & HQ Coys
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app. 15

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AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS - Part 1.

by

Major C.J. STEAD, commanding

14 GARRISON BATTALION

15 Jun 42. No 95.

---

1. ORDERLY DUTIES : Mounting 1800 hrs. 15 Jun 42 to 1800 hrs. 16 Jun. 42.

A.	ORDERLY OFFICER	Lieut.	G.A. Clarke
	Next for Duty	"	H.N.McR Yeates.
B.	ORDERLY SGT	A/Sgt.	Hitchcock, E.H.
	Next for Duty	"	Ferguson, D.C.
C.	ORDERLY CPL'S DUTIES	A/Cpl.	Cheyne, J.R.
	Next for Duty	"	Molloy, W.
D.	DUTY COY.	"S"	Coy.
	Next for Duty	"B"	"

2. DUTIES

Town Piquet will mount only when instructed by this H.Q.
Runners are not required.
Orderly Officer, Orderly Sgt. & Orderly Cpl. will report at this H.Q. with bedding.

3. EMPLOYMENT OF MEMBERS OF THE FORCES IN A PRIVATE CAPACITY

Under no circumstances will the services of a soldier be utilised for reward or otherwise by any officer on or about property owned or occupied by such officer for that officer's private purposes.

4. COURT OF INQUIRY

A Court of Inquiry constituted as follow will be assembled at a time, date and place to be arranged by the President to inquire into and report upon the alleged absence without leave of :-

QX 11813	Pte.	Bottrell, L.
QX 11191	"	Cain, G.G.
QX 23087	"	McCulkin, P.V.T.
QX 23164	"	McKenna, V.F.
QX 22040	"	Taylor, G.
PRESIDENT	-	Capt. A.A. Mackensie.
Member	-	Lieut. H.N.McR. Yeates

Any member wishing to give evidence on behalf of -

Pte. Bottrell
" Cain
" McCulkin
" McKenna
" Taylor

may do so.

Copies of the Findings are to reach this H.Q. within seven days of the sitting of the Court.

DISTRIBUTION:

C.O.	T/O
2 I/C	5 Aust Div.
Adjt.	War Diary (2)
Q.M.	R.A.P.
A. B. C. D. Coys.	File.
S. & HQ Coys	
R.S.M.	

[signature]
Lieut.
Adjt. 14 Grn. Bn.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

App. 16

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AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS - Part I.

by

Major C.J. STEAD, commanding

14 GARRISON BATTALION.

16 JUN. 42. No. 96.

---

1. ORDERLY DUTIES : Mounting 1800 hrs. 16 Jun to 1800 hrs. 17 Jun 42

A.	ORDERLY OFFICER	Lieut. H.N.McR. Yeates.
B.	ORDERLY SGT.	A/Sgt. Ferguson, D.C.
	Next for Duty	" McCauley, K.D.
C.	ORDERLY CPL'S DUTIES	A/Cpl. Molloy, W.
	Next for Duty	" Abell, W.E.A.
D.	DUTY COY.	"B" Coy.
	Next for Duty	"C" "

2. SOUVENIRING - Captured Materials.

Recent cases have occurred of troops souveniring portions of crashed enemy aircraft and equipment and personal effects from Japanese Prisoners of War.

All ranks are to be instructed as to the great value to Intelligence of all captured material and the vital necessity of handing it to the proper authority. Disciplinary action is to be taken against any offender.

3. DRAUGHTSMEN.

A return will be submitted to this H.Q. setting out particulars of all personnel having or claiming to have qualifications as a draughtsman.

Return will show:-

"Numner, Rank, Name, Military experience, if trade grouped and being used as such within W.E. of Unit."

Lieut.

Adjt. 14 Grn. Bn.

Distribution:-
C.O.
2 I/C
Adjt.
Q.M.
A. B. C. D. Coys
S. & HQ Coys.
R.S.M.
T/O
5 Aust Div.
War Diary (2)
R.A.P.
File.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

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AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS - Part 1.

By

Major C.J. STEAD. commanding

14 GARRISON BATTALION

17 JUN 42. No. 97.

---

1. ORDERLY DUTIES : Mounting 1800hrs 17 Jun to 1800 hrs 18 Jun 42.

A.	ORDERLY SGT. Next for Duty	A/Sgt McCauley, K.D. " Ransom, P.S.
B.	ORDERLY CPL'S DUTIES Next for Duty	A/Cpl. Abell, W.E.A. " Abrahams, H.H.
C.	DUTY COY. Next for Duty	"C" Coy. "D" "

Lieut.
Adjt. 14 Grn. Bn.

DISTRIBUTION.

C.O.	R.S.M.
2 I/C	T.O
Adjt.	5 Aust.Div.
Q.M.	War Diary (2)
A.B.C.D. Coys	R.A.P.
S. & HQ Coys	FILE.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

App 18.

SECRET
COPY No 15

APPRECIATION OF THE SITUATION

FROM POINT OF VIEW OF

Major C.J. STEAD, C.O. - 14 GARRISON BN.
at CAIRNS at 1500hrs. 17 Jun. 42.

REF. MAP C A I R N S (1" to 1 mile)

OBJECT Defence of Air Installations, Cairns.

CONSIDERATIONS

1. RELATIVE STRENGTH.

A. OWN FORCES - 14 GRN. BN. less { 2 Rifle Coys. 1 Pl. M.M.G. 2 Det. Mortars
Under Comd.
Det. R.A.A.F
Det. 15 Grn. Bn.
17 Bn. V.D.C. (Part-time)

B. ENEMY - Strength not known, but would probably consist of:-
(1) Airborne troops accompanied by heavy bombers.
(2) Troops landed by M.L.C. at least 1 Bn.

DEDUCTION - A composite company consisting of:-
1 Inf. Coy., 1 Pl M.M.G., 3 Det. Mortars, 2 Det. 2 Pd. A/Tk. Guns for close defence of the Drome.
1 Coy. less 1 Pl plus 1 Pl M.M.G., 1 Det. Mortars, 2 Det. 2 Pd. A/Tk Guns MOBILE RESERVE to deal with landing outside vicinity of Drome.

Most probable form of attack likely to be:-
(1) Airborne troops supported by heavy bombing attack.
(2) Attack from area N of Barron R. or by M.L.C. moving up Barron R.
(3) Both of above simultaneously.

All above methods will have to be taken into consideration.

2. TIME AND SPACE

ENEMY - Air Force only about 4½ hrs. flying time away.
DEDUCTION - No time to be lost getting troops into position; overhead cover necessary for defensive positions also efficient camouflage. Supporting troops to be handy for quick attack on Drome.
Mobile Reserve to be handy with sufficient cover available whilst waiting. Extensive practice necessary in embussing and debussing.

3. TOPOGRAPHY.

(a) Mt. Whitfield, 1250 ft., dominates the Drome and surrounding country.
DEDUCTION - Necessary for defence to hold Mt. Whitfield but to obtain necessary field of fire, troops must not be too high on hill except O.P.

(b) Country N of Drome to Barron R, flat covered with cane, but airborne troops could land there and be under cover for assembly.
DEDUCTION - This area to be dealt with by mortar fire.

(c) Area west and south of Drome, dense mangrove swamps, but not impassable to determined troops.
DEDUCTION - Defensive troops could not take up positions in these swamps owing to risk of malaria and excessive dampness.
Edge of swamp to be dealt with by M.M.G. fire, also by Mortar Fire.

(d) Barron R runs in a S.E. direction, but is almost blocked at mouth by sandbar, but is navi-

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gable by light draft M.L.C.
Two good roads run in from the coast joining the main highway north of Barron R.
DEDUCTION - Road junction at 693746 (bridge crossing Barron R) must be blocked.

(e) Area south of Drome, mangrove swamp, but passable to troops if landing effected north Saltwater Creek.
DEDUCTION - Necessary for Road Block at or near Saltwater Cr. 713723, also for fire plan to deal with this Area.

4. COMMUNICATIONS

(1) Good road from south, but runs parallel and close to Drome; liable to be put out of action by bombing.

(2) Alternate roads from West Cairns via Brinsmead Gap, Edge Hill and if necessary, the longer route via Freshwater and Stratford.
DEDUCTION - To avoid traffic congestion, all roads to be used. Don.Vs to be used wherever possible. D/Rs if available, also Runners on bicycles.

5. COURSES OPEN.

(1) OWN FORCES - All round defence of Drome area. Maximum fire to be put down at moment's notice. As strong a reserve as possible to be put on hand to deal with enemy concentrations on the Drome. Mobile reserve to deal with the attacks north or south of Drome area. Roads north and south of area to be blocked.
DEDUCTION - Above only course open to us.

(2) ENEMY. (A) Can land paratroops under cover of bombing attack.
(B) Can land troops either N or S of Drome by M.L.C.
DEDUCTION - (A) most probable course; but (A) and (B) can both be adopted. Must prepare for both (A) and (B).

6. PLAN.
A composite coy with 1 Pl M.M.G. and 3 Det. Mortars, 2 2Pd A/Tk. Guns in position, on or near Mt. Whitfield.
Road junction Barron R (693746) to be blocked.
1 Pl C Coy (Reserve Coy) to be used for this, plus 1 2pd A/Tk Gun. Road Saltwater Cr. to be blocked.
1 Pl A Coy to be used for this, plus 1 2pd A/Tk Gun Det. 1 Coy less 1 Pl plus 1 pl M.M.G. 1 Det. Mortars.
2 Det. 2pd A/Tk. Gun Det. for Mobile Reserve, with M.T. in area between Aeroglen 709729 and Stratford 689743.
1 Det. R.A.A.F. 1 Det. 15 Grn. Bn. defence Adm. Building Area and Wireless installations.
17 Bn. V.D.C. to rendezvous at own Drill Hall. O.C. to report by phone to H.Q. 14 Grn. Bn. for instructions.
V.D.C. to be used as tactical situation demands.
All positions on or near Drome to have overhead cover and efficient camouflage. Reserves to have adequate slit trench protection.
Element of surprise to be exploited to fullest extent.

Distribution:-	Copy No.
5 Aust Div.	1
C.O. 14 Grn. Bn.	2
2 I/C do	3
O.C. "A" Coy.	4
O.C. "C" "	5
O.C. "D" "	6
Q.M.	7
T.O.	8
O.C. H.Q. Coy	9
O.C. Det. 15 Grn. Bn	10
O.C. R.A.A.F.	11
O.C. 1 Bn. 94 U.S. (C.A.) (A.A.)	12
33 Aus. Lt. A.A. Bty	13
17 Bn. V.D.C.	14
Diary	15-16
File	17-18
I.O.	19
S.M.O.	20.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

App. 19.

SECRET
No 1.
Copy No 16

O P E R A T I O N O R D E R

REF. MAP CAIRNS 1 inch = 1 mile.

INFORMATION

1. ENEMY - Strength unknown, but probable strength 1 Bn. with Air support.

2. OWN TROOPS - 14 Grn. Bn. less (2 Rifle Coys. (1 Pl M.M.G. (2 Det. Mortars

Troops under command -
R.A.A.F. Ground Personnel.
15 Grn. Bn. Gd. Duties.
17 Bn. V.D.C. (part-time)

3. INTENTION.
To hold CAIRNS Aerodrome Area (715735)

4. METHOD.

1 Sec. M.M.G. S.E. Corner of Drome 719727.
Task Primary: Enfilade bank E edge of Drome
Secondary: Sweep Run-ways.
1 Sec. M.M.G. to sweep landing grounds. Runways with fire
Location lower slopes MT. WHITFIELD - app. 709727.
MORTARS.
1 Det. Primary Task. - To bring fire to bear on drome, to break up any concentration of airborne troops.
Location app. 704730.
Secondary Task. - To bring fire to bear on East Edge of Drome.
1 Det. Primary Task. - Area N of Drome; to break up any concentration of troops assembling there. Location app. 704731.
Secondary Task. - East edge of Drome.
1 Det. Primary Task. bring fire to bear on cane field. N of Barron R; to break up any concentration of troops assembling there. Location app. 696742.
Secondary Task. - Road block at Bridge, 692747.
2 Pr. A/Tk. Det - Road block 692747.

"A" Coy 1 Pl. N.W. Edge of Drome with camouflaged positions and overhead cover.
Task. To sweep drome with fire also area N of Drome; to break up any enemy troop concentrations - positions to be prepared for all round defence and mutual support and overhead cover.
1 Pl + 1 Det 2Pd. A/Tk. Gun Road Block. Saltwater Creek 713725 also protection of Sec. M.M.G. on S. end of Drome.
Secondary Task. to sweep runways with fire. 1 Pl. reserve

"C" Coy. less 1 Pl, plus 1 pl. M.M.G. 1 Det. Mortars, 2 Det. 2 Pd. A/Tk. Guns. Mobile Reserve with M.T. in Stratford Area (693744)
Task. To provide mobile action in the event of paratroops or beach landings at one or more places at a distance from the Aerodrome.
Provide Recce. Patrols. - Barron R. and area E of drome.

PERSONNEL UNDER COMMAND.
R.A.A.F. Ground Personnel.
15 Grn. Bn. Det.
Close protection Adm. Building Area. Wireless installations.
17 Bn. V.D.C. to rendezvous at ~~one~~ own Drill Hall.
C.O. to phone H.Q. 14 Grn. Bn. for instructions.
V.D.C. to be used as tactical situation demands.

A.A. DEFENCE. provided 1 Bn. 94 (U.S.) C.A. (A.A)
33 Aust. Lt. A.A. Bty.

ADM. Bn. Ammunition Reserve Bn. H.Q.
Quarry 715716
R.A.P. 715716

INTERCOM. S.O.S. - By day. Mortar Fire.
" Night Red flare followed by Mortar Fire.
All phones in outlying districts to give early warning of approach of enemy air-craft, or enemy movement.

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These phones are being linked up by I.O. for this purpose.
Intercom. for Coys:-
A. By phone.
B. Don. R.
C. Runners.

Signed at 0930 hrs.

Major,
C.O. 14 Grn. Bn.

DISTRIBUTION.	Copy No.
5 Aust. Div.	1
C.O. 14 Grn. Bn.	2
2 I/C " " "	3
O.C. "A" Coy.	4
O.C. "C" Coy.	5
O.C. "D" Coy.	6
S.M.	7
T.O.	8
O.C. H.Q. Coy.	9
O.C. Det. 15 Grn. Bn.	10
O.C. R.A.A.F.	11
O.C. 1 Bn. 94 (US) C.A. (A.A.)	12
53 Aust. Lt. A.A. Bty.	13
17 Bn. V.D.C.	14
Diary.	15 - 16
File.	17 - 18
I.O.	19.
S.N.O.	20.

ACK.

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AMRO (1888) [illegible]

App 20.

AUSTRALIAN MILITARY FORCES.

R-O-U-T-I-N-E O-R-D-E-R-S - PART 1.

by

Major C.J. STEAD, commanding

14 GARRISON BATTALION.

18 JUN 42. No. 98.

---

1. ORDERLY DUTIES: Mounting Retreat 18 Jun 42 to Retreat 19 Jun 42.

A.	ORDERLY OFFICER	Lieut. L.K. Hamilton
	Next for Duty	" K. Tedford
B.	ORDERLY SGT.	A/Sgt P.H. Wilson
	Next for Duty	" J.M. Cain
C.	ORDERLY CPL'S DUTIES	A/Cpl. A.L. Clothier.
	Next for Duty	" W. Guttormsen
D.	DUTY COY.	D Coy.
	Next for Duty	S "

Duty Coy will provide Guard to mount at Bn. H.Q. daily at 1700 hrs.

Strength: 1 Sgt. 2 Cpls. 1 L/Cpl. 10 O/Rs.

Dress: Serge Battle Drder.

2. LOST RIFLE

Loss of Rifle No 77553 has been reported to this H.Q. Coys will institute a thorough search and report result to this H.Q.

Lieut.
Adjt. 14 Grn. Bn.

Distribution:

C.O.	Sup & H.Q. Coys
2 I/C	R.S.M.
Adjt.	T.O.
Q.M.	5 Aust. Div.
A.B.C.D. Coys.	War Diary (2)
	R.A.P.
	File.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

App. 21.

H.Q.
14 Grn. Bn.
18 June 42.

O.C.
"B" Composite Coy.

Change of Coy. Letter.

As from 1100 hrs. to-day 18 June 42, your Coy. will be designated as "D" Composite Coy. 14 Grn. Bn. instead of "B" Composite Coy. 14 Grn. Bn.

Signed at 1110 hrs. 18 June 42.

Major,
C.O. 14 Grn. Bn.

DISTRIBUTION.	Copy No.
Capt. Young, O.C. "D" Comp. Coy.	1
Lieut. Cameron, O.C. "B" Coy.	2
File.	3
War Diary.	4 - 5

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

App 22.

O/C "D" Coy.

CHANGE OF COY. LETTER.

You will change your Coy. letter to "B", i.e. Your Coy. instead of being designated "D" Coy. will, as from 1100 hrs. Thursday 18 June 42, be designated "B" Coy. 14 Grn. Bn.
You will cease to operate in the role of Aerodrome defence.
Warning Order for your Coy. follows.

Major,
C.O. 14 Grn. Bn.

WARNING ORDER.

"B" Coy. 14 Grn. Bn.

Ref. Map Cairns 1 inch to mile.

(1) Your coy. will be prepared to move to a Battle Station at short notice.

(2) No move before 0500 hrs. Fri. 19 June 42.

(3) ADMIN.

Your Q Staff will bring all deficiencies in Arms, Equipment, Ammun. Tools, and Clothing up to date.

(4) You will prepare to hand in your M.T. prior to move.

(5) Report number of ineffectives, i.e. A.W.L. Hospital, etc. on your Strength.

Signed at 1110 hrs. 18 June 42.

Major,
C.O. 14 Grn. Bn.

DISTRIBUTION.	Copy No.
Lieut. Cameron, O.C. "B" Coy.	1
Capt. Young, " "D" "	2
C.O.	3
2 I/C.	4
Q.M.	5
File.	6
War Diary.	7 - 8

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

App. 23.

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A.M.R.O. 1588 (b).

AUSTRALIAN MILITARY FORCES
ROUTINE ORDERS - Part 1.
by
Major C.J. STEAD, commanding
14 GARRISON BATTALION

19 JUN 42.

No. 99.

1. ORDERLY DUTIES: Mounting Retreat 19 Jun to Retreat 20 Jun 42.

A.	ORDERLY OFFICER	Lieut. K. Tedford
	Next for Duty	" W.R. Pechey
B.	Orderly Sgt.	A/Sgt. J.M. Cain
	Next for Duty	L/Sgt. W.O. Hodgkinson.
C.	Orderly Cpl.	A/Cpl. W. Guttermson.
	Next for Duty	A/Cpl. W. Elliott
D.	DUTY COY.	"E" (M.G.) Coy.
	Next for Duty	"D" Comp. "

Duty Coy. will provide daily Bn. H.Q. Guard of:-
1 Sgt. 2 Cpls. 1 L/Cpl. 10 O/Rs.
DRESS: Serge - Battle Dress. Personnel will bring bedding.

2. LIGHTING.

Electric light will not be used in billets, with the exception of that installed in Coy. H.Q. and "Q" Stores.

3. CLOTHING.

In view of the clothing restrictions, all personnel must be warned that greater care than ever must be taken of all clothing. Wherever possible, clothes must be repaired, and kept in a serviceable condition as long as possible.

4. STEEL HELMETS & RESPIRATORS.

All ranks are again reminded that at all times all personnel must carry Steel Helmets and Respirators.
Disciplinary action will be taken against any infringement of this Order.

5. COURT OF INQUIRY.

A Court of Inquiry constituted as follows will be assembled at a time, date and place to be arranged by the President, to inquire into and report upon the alleged absence without leave of QX 22375 Pte. EMERY, H.J.

PRESIDENT	-	Lieut. H.N. McR. Yeates
MEMBER	-	" W.R. Pechey.

Any member wishing to give evidence on behalf of Pte. Emery may do so. Copies of the Findings are to reach this H.Q. within seven days of the sitting.

6. BATTLE STATION.

THIS AREA IS NOW REGARDED AS A BATTLE STATION.
The following instructions will apply as from 0600hrs 20 Jun 42. Times of STAND TO, STAND DOWN, and MANNING, will be altered as season advances.

STAND TO	0600 hrs.
STAND DOWN	0630 hrs.
NIGHT MANNING Commences	1745 hrs.

BY NIGHT -- All posts will be manned.
" DAY -- Skeleton manning.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

CHARGE MAGAZINES. 1745 Hrs.
UNCHARGE MAGAZINES. 0630 hrs.

The attention of all ranks is directed to 14 Grn. Bn. STANDING ORDERS, PARAS. (31) and (32) regarding the method of charging and uncharging magazines.

7. LEAVE. - As follows:-

Subject to restrictions appended below, and according to the tactical situation,

(1) One Third of each, (a) Rifle Section, (b) Mortar Det. (c) V.H.M.G. team. (d) A/Tk. Det. (e) M.T. Drivers, i.e. Relief M.T. Drivers will be supplied from H.Q. Coy. to Mobile Reserve Coy. each night that C Coys. quota of M.T. Drivers are on leave. (f) Each Sub. H.Q. Staff including cooks and assistants.

(2) Two nights per week will be devoted to Night Training. On these nights, no leave will be granted.

(3) Personnel granted leave will be on leave from 1700 hrs. until 2359 hrs.

8. MOSQUITOES. The tactical situation now demands that certain posts adjacent to swampy areas will have to be manned by night. It is imperative that all ranks take all precautions against mosquito bite. Long slacks and gaiters will have to be worn at night. Shirt or Jacket buttoned to the wrist.
Anti-Mosquito Paste will rubbed into the backs of the hands, and exposed portions of face, i.e. forehead and back of neck. This Anti-Mosquito Paste must be rubbed in every two hours.
It is pointed out that these precautions must be adopted in order to avoid casualties by attacks of Malaria and Dengue Fevers. This is a very real danger. Rigid discipline and co-operation of all ranks is necessary in order that troops may present a hundred per cent resistance to the enemy when attacked.
The above instructions also apply to all Patrols.
Any case of Malaria or Dengue will be investigated, and if it is proved that the above instructions were not carried out, a charge will be preferred under Army Act, Para. 18 sub. Para. 3.

Lieut.
Adjt. 14 Grn. Bn.

DISTRIBUTION.
C.O. 14 Grn. Bn.
2 I/C.
Q.M.
Adjt.
"A" Coy.
"B" "C" "D" Coys.
E (M.G.) & H.Q. Coys.
R.S.M.
I.O.
T.O.
R.A.P.
War Diary (2 copies)
File.
5 Aust. Div.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

App 24.10

Headquarters,
14 Grn. Bn.
19 June 42.

ORDERS - Re ALARM.

"A" Coy. - On alarm being given, all personnel will fully man all posts. Orders have already been published as to action to be taken. O.C. "A" Coy. will issue instructions to R.A.A.F. and 15 Grn. Bn. personnel.

"C" Coy. - This Coy. being Mobile Reserve, will be fully equipped for any move.
M.T. will be ready for any instant move. (In connection with this, all M.T. will have tanks filled with Petrol, oil, etc. every evening after day's work.) A nightly check of all M.T. will be made by O.C. "C" Coy, that the instruction has been carried out. Disciplinary action will be taken against any driver whose truck is found not ready for the road at any hour of the day or night.
M.M.G's. Mortars, Ammunition etc. will be loaded on M.T. nightly, ready for instant use.
O.C. "C" Coy. to report by phone as soon as Coy. ready to move.
"C" Coy. will NOT move unless instructed by Bn. H.Q. unless unforeseen circumstances arise - in latter case, will report at once any moves made.

"B" & "D" Coys. Unless moved beforehand, will assemble at their H.Q. dispersed in slit trenches, and await instructions from Bn. H.Q. These companies to be ready to move at once, on instruction being received.
All M.T. to be as per orders for "C" Coy.

BN. H.Q. - Headquarters Staff, except essential personnel, will disperse into slit trenches.
Signal Pl. will maintain all Signal Services. Have maintainance Squad stand by to effect any necessary repairs to lines, etc.

R.A.P. - To be fully manned, ready for reception of wounded.
(1) R.M.O. to arrange for evacuation of wounded personnel.
(2) Necessary medical supplies, etc. to be on hand.

A.A. PROTECTION - Pl. Comdr. No.2 Pl. is responsible for the A.A. protection of Bn. H.Q. He will make all necessary arrangements. H.Q. Coy. to arrange for protection of Bn. H.Q. All personnel not on essential duties to be utilised for this purpose.

AMMUNITION RESERVE. - R.S.M. to have Bn. Reserve organised to deal with all requests from Coys. Responsible for maintainance Bn. Reserve.

REGT. POLICE. - Provost Sgt. - to be responsible for policing all roads into Bn. H.Q. (Traffic control);
(2) Collection of stragglers.

"I" Sec. - To keep Situation Map up to date, deal with reports and Ps. O.W.

Major,
C.O. 14 Grn. Bn.

DISTRIBUTION.	Copy No.
C.O.	1
2 I/C.	2
Adjt.	3
O.C. "A" Coy.	4
" "B" "	5
" "C" "	6
" "D" "	7
" H.Q. "	8
T.O.	9
I.O.	10
R.S.M.	11
Regtl. Police.	12
M.O.	13
Diary.	14 - 15

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

App. 25.

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AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS Part 1.
By
MAJOR C.J. STEAD, commanding
14 GARRISON BATTALION.

20 June 42. No. 100.

---

1. ORDERLY DUTIES. Mounting Retreat 20 June 42 to 21 June 42.

A. ORDERLY OFFICER. Lieut. W.R. Pechey.
Next for Duty. " B.C.P. Douglas.

B. ORDERLY SGT'S DUTIES. L/Sgt. W.O. Hodgkinson.
Next for Duty. A/Cpl. A.K. Beer.

C. ORDERLY CPL. A/Cpl. W. Elliott.
Next for Duty. L/Cpl. E.F. Thiele.

D. DUTY COY. "D" Comp. Coy.
Next for Duty. "C" Coy.

2. GUARDS and PIQUETS.

Duty Coy. will provide the following Town Piquet to report Bn. H.Q. at Retreat 20 June 42.
Strength:- 1 Offr. 1 Sgt. 2 Cpls. 14 O.R.
Dress: Serge - Side Arms.
BN. H.Q. Guard:- Strength - 1 Sgt. 2 Cpls. 1 L/Cpl. 10 O.R.
Dress - Serge - Battle Dress. The latter will bring bedding.
M.T. will call at Coy. Area at 1630 hrs.

3. BICYCLES.

Attention of this H.Q. has been drawn to the illegal use of bicycles by personnel returning from the City to Coy. Areas at night.
This practice must cease immediately.
Offenders will be severely dealt with.

4. OUT OF BOUNDS.

The Morelli Cafe 82 Shields St. Cairns, is out of bounds to all troops at all times.

Lieut.
Adjt. 14 Grn. Bn.

DISTRIBUTION.
C.O.
2 I/C.
Q.M.
Adjt.
"A" "B" "C" "D" Coys.
"E(M.G)" & H.Q. Coys.
5 Aust. Div.
R.S.M.
War Diary (2 copies)
T.O.
R.A.P.
File.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

Appx. 26.

DISTRIBUTION M.T. 14 GRN. BN. AS AT 20 JUN. 42.

DESCRIPTION	A	B	C	D	HQ	Bn	QM	IO	TO	MO	TOTAL
3 T O N.	1	1	2	2		1	1				8
30 C W T					3						3
1 T O N					1						1
15 C W T	2	2	5	4	1	1	1	1	1	1	19

DISTRIBUTION:-

"A" Coy.	1 Copy.	C.O.	1 Copy.	M.O.	1 Copy.
"B" "	" "	2 I/C	" "	War Diary	(2)
"C" "	" "	Adjt.	" "	File	1 Copy.
"D" "	" "	Q.M.	" "		
"Sup" "	" "	I.O.	" "		
H.Q. "	" "	T.O.	" "		

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

App 27.

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AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS - Part1.

BY

Major C.J.STEAD, commanding
14 GARRISON BATTALION.

21 JUN 42. No. 101

---

1. ORDERLY DUTIES : Mounting Retreat 21 Jun 42 to Retreat 22 Jun.

A.	ORDERLY OFFICER	Lieut. B.C.P. Douglas
	Next for Duty	" W.P. Stratton
B.	ORDERLY SGT. DUTIES	A/Cpl. A.K. Beer
	Next for Duty	" N.V. Leeson
C.	ORDERLY CPL'S DUTIES	L/Cpl. E.F. Thiele
	Next for Duty	A/Cpl. M.C. Dingwall
D.	DUTY COY.	"C" Coy.
	Next for Duty.	"B" "

2. GUARDS & PIQUETS

Duty Coy will provide Bn. H.Q. Guard to mount Retreat 21 Jun 42. Strength 1 Sgt. 2 Cpls. 1 L/Cpl. 10 O/Rs.
Dress. - Serge - Battle Dress.
Personnel will bring bedding.
M.T. will call at Coy. H.Q. at 1630 hrs.
Town Piquet will not be required unless instructed by Bn.HQ.

3. LEAVE & DRESS

All personnel on leave in Cairns will be provided with a Leave Pass.
All personnel proceeding on leave will be inspected by a Coy. Officer.
Any man not properly dressed will not be granted leave.
Hair will be cut the regulation Army length. Coy. Comds will see that this is put into effect at once.
Hats will be worn with crease in centre and will not be pinched or stretched.
All buttons of tunics will be buttoned up.

4. LOSS OF STEEL HELMET, RESPIRATOR, KHAKI, FUR HAT.

The undermention are reported as lost at the Aquatic Dance Hall Cairns on night 20/21 Jun 42. :-

Steel Helmet - Red, White, & Blue Chalk marks on inside, broken support strap and packing in head cover sewn.

Hat, Khaki, Fur. - Number QX 25909 inside band and on inside of hat.

Respirator - Initials W.N.C.R. on flap.

Lieut.
Adjt. 14 Grn. Bn.

DISTRIBUTION:

C.O.	5 Aust. Div
2 I/C	R.S.M.
Q.M.	T.O.
Adjt.	War Diary(2)
A B C D Coys.	R.A.P.
E (M.G.) & H.Q. Coys	FILE.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

App 28.

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AUSTRALIAN MILITARY FORCES.

R O U T I N E O R D E R S - Part 1.

By
Major C.J. STEAD, commanding
14 AUST. GARRISON BATTALION.

22 Jun 42. No 102.

---

1. ORDERLY DUTIES : Mounting Retreat 22 Jun 42 to Retreat 23 Jun.

A.	ORDERLY OFFICER	Lieut. W.P. Stratton.
	Next for duty	" P. McHUGH.
B.	ORDERLY SGT. DUTIES	A/Cpl. N.V. Leeson
	Next for duty	A/Cpl. J.T. Clark.
C.	ORDERLY CPL'S DUTIES	A/Cpl. N.C. Dingwall
	Next for duty	L/Cpl. E. Soxsmith.
D.	DUTY COY.	"B" Coy.
	Next for duty	"D" Comp. Coy.

2. GUARDS and PIQUET.

Duty Coy. will provide Bn. H.Q. Guard to mount Retreat 22 June 42. Strength:- 1 Sgt. 2 Cpls. 1 L/Cpl. 10 O.Rs.
Dress:- Serge - Battle Dress. Personnel will bring Bedding.
Coy. will provide own M.T.

3. MOSQUITO NETS.

The use of mosquito nets is compulsory.
Disciplinary action will be taken against any infringement of this order.

4. UNIT DESIGNATION.

The designation of this Unit from 0900 hrs. 22 June 42 is "14 Aust.Grn. Bn.

5. PAY ACQUITTANCE ROLLS.

In preparing Acquittance Rolls, Coys. will keep Separate Sheets for personnel enlisted in different States, according to the letter prefix before Army No.X.

6. ABUSE OF CANTEEN PRIVILEGES.

Instances have been reported from Canteens of purchases made by soldiers on behalf of civilians.
This constitutes an abuse of Canteen privileges and if continued, will necessitate a strict rationing of individual sales.

7. PERSONNEL WITH LINGUISTIC QUALIFICATIONS.

Returns will be submitted by Coys. of personnel having a knowledge of non-European languages and dialects spoken in S.W. Pacific Area.
Returns will classify linguists in groups for languages under the following headings:-

No.
Rank.
Name.
Unit.
Language.
Speak.
Read
Write.
Degree of Proficiency.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

8. LOSSES.

Hat Khaki Fur bearing name "Pte. S.R. Price" inside.
Respirator placed in Van No. 100096 moving from Edmonton to Cairns 3 June 42.
Respirator and Steel Helmet left on Norman Park Football Ground 21 June 42. Respirator branded "QX25033 R. Swain." and Steel Helmet with Number QX25023 scratched thereon.

Persons finding above articles will please return them to Bn. H.Q.

Lieut.
Adjt. 14 Grn. Bn.

DISTRIBUTION.
C.O.
2 I/C.
Q.M.
Adjt.
"A" Coy.
"B" "
"C" "
"D" "
(E.M.G.) Coy.
H.Q. Coy.
5 Aust. Div.
R.S.M.
T.O.
War Diary (2)
R.A.P.
File.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

App 29.

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AUSTRALIAN MILITARY FORCES.

R O U T I N E O R D E R S - Part 1.

By

Major C.J. STEAD, commanding

14 AUST. GARRISON BATTALION

23 Jun 42. No. 103

---

1. ORDERLY DUTIES : Mounting Retreat 23 Jun 42 to Retreat 24 Jun.

A.	ORDERLY OFFICER	Lieut. P. McHugh
	Next for Duty	" J.I. Gray-Buchanan
B.	ORDERLY SGT. DUTIES	A/Cpl. J.T. Clark
	Next for Duty	" J.C. Cormack
C.	ORDERLY CPL'S DUTIES	L/Cpl. E. Soxsmith
	Next for Duty	A/Cpl. D.W. Stewart
D.	DUTY COY.	"D" Comp. Coy.
	Next for Duty	"C" " "

2. GUARDS.
Duty Coy will provide Bn. H.Q. Guard to mount 1800 hrs. 23 Jun 42. Strength - 1 Sgt. 2 Cpls. 1 L/Cpl. 12 O/Rs.
Dress - Serge - Battle Dress.
Personnel will bring bedding. Coy. will provide own M.T.

3. EQUIPMENT OF PERSONNEL EVACUATED FOR MEDICAL REASONS.
Only ammunition and accomodation stores (such as blankets) will be retained by Coys. All other personal equipment and kit will accompany evacuated personnel. including messing utensils.

4. CAMERAS.
All personnel in possession of cameras will hand them in to Bn. H.Q. immediately.

5. LOST RIFLE.
Loss of rifle No 77488 has been reported. Coys will institute a thorough search and report results to this H.Q.

6. DUTY MOUNTING.
The attention of Coys is drawn to the altered times of Duty mounting.

7. LOSSES.
Civilian helmet (Hawley Tropper) Colour-khaki seen in the possession of an Australian soldier on night 22/23 Jun 42. Finder will return Helmet to Bn. H.Q.

Lieut.
14 Aust. Grn. Bn.

DISTRIBUTION:-
C.O.
2 I/C
Adjt.
Q.M.
A. B. C. D. Coys.
E (M.G.). H.Q. Coys
5 Aust. Div.
T.O.
R.S.M.
War Diary (2)
R.A.P.
FILE.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

App. 30.

Ref. Map Cairns 1" to 1 mile.

Secret No.
Copy No. 121

SECRET.

MOVEMENT ORDER.

To O.C.
"B" Coy.
14 Aust. Grn. Bn.

Your Coy. will move on _____

TIME TABLE.

Head of Coy. column will pass Coy. H.Q. at Zero minus 50 minutes.

Zero. Reach Departure Point.

M.T.

ADMINISTRATION.

"C" and "D" Coys. will provide one 3 ton truck from each Coy. to report to "B" Coy. H.Q. at Zero minus 2 hours.

BAGGAGE LOADING PARTIES.

"C" Coy. will provide 1 Sgt. 2 Cpls. 12 O.R. to report to "B" Coy. H.Q. at Zero minus 2 hours.

"B" Coy. will detail a guide to meet trucks and personnel at corner of James and Sheridan Streets.

CLEANING UP PARTY.

H.Q. Coy. will provide 1 N.C.O. and 6 men to report to "B" Coy. H.Q. at Zero minus 1½ hours to clean up "B" Coy. lines.

1 Section will provide one O.R. to report to "B" Coy. H.Q. at Zero minus 2 hours to collect keys, and direct cleaning up party to "B" Coys. billets.

Q.M. will ensure that "B" Coy. will move with requisite ammunition, weapons, tentage, and Camp and Barrack Stores.

TRANSPORT.

Zero plus 30 minutes - "B" Coy. M.T. (if not included in movement) will report to T.O.
Transport provided by "C" and "D" Coys. will report to their own H.Q.

DATE AND TIME.

Date of Movement, Zero Hour, and Departure Point, will be notified in APPENDIX A, as soon as possible.

Signed at 1500 hrs. 23 June 42.

Major,
C.O. 14 Aust. Grn.Bn.

DISTRIBUTION.	Copy No.
O.C. "B" Coy.	1
" "C" "	2
" "D" "	3
C.O.	4
2 I/C.	5
Adjt.	6
Q.M.	7
T.O.	8
I.O.	9
5 Aust. Div. Movements.	10
D.A.A.& Q.M.G.	11
War Diary.	12 - 13
File.	14

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App 31.

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AUSTRALIAN MILITARY FORCES.

R O U T I N E O R D E R S - Part 1.

By

Major C.J. STEAD, commanding

14 AUST. GARRISON BATTALION.

24 Jun 42 No 104

1. ORDERLY DUTIES : Mounting 1800hrs 24 Jun 42 to 1800hrs 25 Jun 42.

A.	ORDERLY OFFICER Next for Duty	Lieut. J.I. Gray-Buchanan " H.J. Reid
B.	ORDERLY SGT. DUTIES Next for Duty	A/Cpl. J.C. Cormack " A.L. McGlynn
C.	ORDERLY CPL'S DUTIES Next for Duty	A/Cpl. D.W. Stewart L/Cpl. B.H. Moreton
D.	DUTY COY Next for Duty	"C" Comp. Coy. "A" " "

2. GUARDS & PIQUETS

In addition to Bn. H.Q. Guard of 1 Sgt. 2 Cpls. 1 L/Cpl. 12 O/Rs., Duty Coy will provide Town Piquet to report Bn. H.Q. 1800 hrs. 24 Jun 42 as follow:-

Strength : 1 Offr. 2 Sgts. 2 Cpls. 18 O/Rs.
Dress : S.D. - Side Arms.

Coy will provide own transport.

3. LOST RIFLE

Rifle No 74087 has been reported lost. Coys will conduct a thorough search and report result to this H.Q.

4. EQUIPMENT OF PERSONNEL EVACUATED FOR MEDICAL REASONS

Reference Para. 3 R/O 103, 23 Jun 42, personnel as above will take Mosquito Nets with them.

Lieut.
Adjt. 14 Aust. Grn. Bn.

Distribution:-
C.O.
2 I/C
Adjt.
Q.M.
A.B.C.D. Coys.
E(M.G.) & H.Q. Coys.
5 Aust. Div.
T.O.
R.S.M.
War Diary(2)
R.A.P.
File.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

A/sp. 3.2.

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AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS Part 1.

By
MAJOR C.J. STEAD, commanding
14 AUST. GARRISON BATTALION.

25 JUN 42. No. 105

1. ORDERLY DUTIES : Mounting 1800hrs 25 Jun 42 to 1800 hrs 26 Jun 42.

A.	ORDERLY SGT. DUTIES	A/Cpl. A.L. McGlynn
	Next for Duty	" W.D. Fernie
B.	ORDERLY CPL. DUTIES	L/Cpl. B.H. Moreton
	Next for Duty	A/Cpl. E.J. Pearson
C.	DUTY COY.	"A" Coy.
	Next for Duty	"B" "

2. GUARDS & PICKETS

Duty Coy will provide Bn. H.Q. Guard to mount 1800 hrs 24 Jun 42.

Strength: 1 Sgt. 2 Cpls. 1 L/Cpl. 10 O/Rs.
Dress : Serge - Battle Dress.

3. Bn. H.Q.

Bn. H.Q. is now at location advised in memo to Coys 25 Jun 42.

Lieut.
Adjt. 14 Aust. Grn. Bn.

DISTRIBUTION:-

C.O.
2 I/C
Adjt.
Q.M.
A. B. C. D. Coys
E (M.G.) & H.Q. Coys
R.S.M.
T/O
5 Aust. Div.
War Diary(2)
H.A.P.
File.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

App. 33.

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AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART 1
BY
Major C.J. STEAD, commanding
14 AUST. GARRISON BATTALION.

26 Jun 42. No 106

1. ORDERLY DUTIES : Mounting 1800hrs 26 Jun 42 to 1800hrs 27 Jun.

A.	ORDERLY SGT. DUTIES	A/Cpl. W.D. Fernie
	Next for Duty	" G. Hannam
B.	ORDERLY CPL. DUTIES	A/Cpl. E.J. Pearson
	Next for Duty	L/Cpl. C.J. Oxenham
C.	DUTY COY	"B" Coy.
	Next for Duty	"D" "

2. GUARDS & PIQUETS

Duty Coy will provide Bn. H.Q. to mount 1800hrs 26 Jun. 42.
STRENGTH : 1 Sgt. 2 Cpls. 1 L/Cpl. 10 O/Rs.
DRESS : Serge - Battle Dress
Coy will provide own transport.

3. COURT OF INQUIRY

A Court of Inquiry constituted as under will assemble on a time date and place to be arranged by the President to enquire into and report on injuries alleged to have been received by QX 28642 Pte. Skennerton, L.R.

PRESIDENT	--	Capt. J. Lang
MEMBER	--	Lieut. J.I. Gray-Buchanan

Proceedings on completion to reach this H.Q. within 7 days of the sitting.

4. RETURN OF ARMS & ACCESSORIES, TECHNICAL STORES, PRISMATIC COMPASSES & BINOCULARS.

A Return of all Arms and Accessories, Technical Stores, Prismatic Compasses and Binoculars with registered numbers will be forwarded to Bn. H.Q. by 1800 hrs. 28 Jun 42.
O.C. Coys will be responsible for accuracy of this return.

5. BILLETS.

The senior private or N.C.O in any billet will prepare a nominal roll of all personnel therein and be responsible for Tattoo Roll call and any damage to property or premises occupied as billets.

6. LEAVE PERSONNEL - EQUIPMENT.

Until further instructed, personnel proceeding to Cairns on leave will not carry Respirators.

7. CENSORSHIP.

1. The large amount of uncensored mail posted in civil post boxes indicates that security offrs. in units and formations have NOT succeeded in impressing upon ALL ranks the need for security in correspondence.

(contd next page)

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

7. CENSORSHIP (Contd)

2. Unit and Formation Security Offrs. will ensure that all franking offrs read and initial again Army Fd Censorship Instns No 23 and that every franking offr prepares, submits to the security offr for approval and then delivers a series of short talks to his tps explaining the Censorship instns. These talks must also emphasise the need for security in correspondence and the grave consequences that may follow leakage of infm through faulty censorship.

8. CHANNELS OF COMMUNICATION FOR COMPLAINTS, ETC.

1. It has come to notice that many soldiers are writing to authorities outside the Army to have complaints, applications for leave or exemption etc. dealt with.

2. This course is usually taken by a soldier who is ignorant of his rights and all ranks must be instructed as to the correct channels of communication and the actions to be taken on a complaint or request by a soldier. C.O's. will ensure that a soldier's complaint or request is not neglected through a sub-ordinate's lack of knowledge of his duty.

3. Personnel will be instructed that a soldier's quickest means of obtaining redress of a wrong is through his own C.O. If a soldier's case is genuine, he will obtain the necessary relief through his own unit, but if his case is not genuine, writing to an outside authority will merely delay the relief which would be obtainable in the unit.

4. All ranks must understand that in certain circumstances, approach to an outside authority may constitute an offence. In the case of soldiers who have recently been enlisted from civilian life, this rule is not enforced strictly, but if a unit is in danger of failing in its task through pressure of outside correspondence, strong action will be necessary.

Lieut.
Adjt. 14 Aust. Grn. Bn.

Distribution:
C.O.
2 I/C
Adjt.
Q.M.
A. B. C. D. Coys
E (M.G) & H.Q. Coys.
R.S.M.
T.O.
5 Aust Div.
War Diary (2)
R.A.P.
File.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

App. 3 4

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AUSTRALIAN MILITARY FORCES.

R O U T I N E O R D E R S Part 1.

by

Major C.J. STEAD, commanding

14 AUST. GARRISON BATTALION.

27 JUN 42 No 107

1. ORDERLY DUTIES : Mounting 1800hrs 27 Jun 42 to 1800hrs 28 Jun 42.

A.	ORDERLY SGT. DUTIES	A/Cpl. G. Hannam
	Next for Duty	" L.R. Phillips
B.	ORDERLY CPL. DUTIES	L/Cpl. C.J. Oxenham
	Next for Duty	" E.A.E. Knudsen
C.	DUTY COY.	"D" Coy
	Next for Duty	"C" "

2. GUARDS & PIQUETS.

Duty Coy will provide Bn. H.Q. Guard to mount 1800hrs 27 Jun 42.

STRENGTH : 1 Sgt. 2 Cpls. 1 L/Cpl. 10 O/Rs.
DRESS : S.D.

3. C COY will provide Town Piquet to mount Bn. H.Q. 1800 hrs 27 Jun 42.

STRENGTH : 1 Offr. 1 Sgt. 2 Cpls. 10 O/Rs.
DRESS : S.D. Sidearms.

4. RESPIRATORS.

Respirators will be worn for half hour continuously each week and for a short period early each day, after which they may be left in billets.
Guards and personnel on posts will wear them at the alert.

5. FIELD DRESSINGS.

Field Dressings will be carried at all times inside pocket of tunic provided for the purpose. If tunic has no such pocket Dressing will be carried in right top pocket of tunic, without tunic right pocket of shirt, working jumper inside right pocket, - thus Field Dressing will always be on the person.

6. STEEL HELMETS.

Steel Helmets will NOT be carried by personnel on leave in CAIRNS.

Lieut.
Adjt. 14 Aust. Grn. Bn.

DISTRIBUTION:-
C.O. R.A.P.
2 I/C 5 Aust. Div.
Adjt. File.
Q.M.
A.B.C.D. Coys.
E (M.G) & H.Q. Coys
R.S.M.
T.O.
War Diary (2)

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

app. 35

Ref. Map Cairns 1 inch to 1 mile.

SECRET. No.3
Copy No. 16

WARNING ORDER

(1) 14 Aust. Grn. Bn. (Less "B" Coy. and "D" Comp. Coy.) will prepare to move.

(2) No move before 2 July 42.

(3) TIME TABLE. will be notified in Movement Order.

(4) ADMINISTRATION. Coy. Comds. will ensure that all Billets are left clean and tidy.

(5) BAGGAGE, GUARD, and LOADING PARTY. "A" Coy.
1 Off. 1 Sgt. 2 Cpls. 20 O.R.

(6) Q.M. FATIGUE PARTY. H.Q. Coy.
1 Cpl. 10 O.R.

(7) BN. H.Q. FATIGUE PARTY. H.Q. Coy.
1 Cpl. 8 O.R.

(8) TRANSPORT. T.O. will supply:-

(a)	To Q.M. Store	1	3 Ton Truck.	From "C" Coy.
(b)	To Bn. H.Q.	"	" " "	" "D" "
(c)	To " "	1	15 Cwt. Van.	" "D" "

V.T.M. By Day. 10
" " Night. 30

DRESS. MARCHING ORDER.

BLANKETS. 2 per man in Pack.

Coy. Comds. will ensure that all blankets over 2 per man will be returned to Bn. Q.M. Store by 1700 hrs. 30 June 42. (Tuesday).

KIT BAGS. will be transported and kept separate in Coy. dumps.

RATIONS. Unexpended Portion with man, Plus Iron Ration.

EMERGENCY RATIONS. Q.M. will ensure that Unit moves with 48 hours Emergency Rations.

Signed at Cairns at 1100 hrs.

Major,
C.O. 14 Aust. Grn. Bn.

DISTRIBUTION.	COPY NO.
C.O.	1
2 I/C.	2
Adjt.	3
Q.M.	4
T.O.	5
I.O.	6
O.C. "A" Coy.	7
" "B" "	8
" "C" "	9
" "D" "	10
" E(M.G) Coy.	11
" H.Q. Coy.	12
5 Aust. Div. Movements.	13
D.A.A.& Q.M.G.	14
War Diary.	15 - 16
File.	17

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AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS Part 1.

by

Major C.J. STEAD, commanding

14 AUST. GARRISON BATTALION.

28 JUN 42. No 108.

1. ORDERLY DUTIES: Mounting 1800hrs 28 Jun 42 to 1800hrs 29 Jun 42.

A.	ORDERLY SGT. DUTIES	A/Cpl. L.R. Phillips
	Next for Duty	" A.A. Patterson
B.	ORDERLY CPL. DUTIES	L/Cpl. E.A.E. Knudsen
	Next for Duty	" L.G. Murphy
C.	DUTY COY.	"C" Coy.
	Next for Duty	"A" "

2. GUARDS.

Duty Coy will provide Bn. H.Q. Guard to mount 1800 hrs 28 Jun 42.

Strength : 1 Sgt. 2 Cpls. 1 L/Cpl. 10 O/Rs.

3. PIQUET.

Piquet 28 Jun 42 will not be required.

4. COURT OF INQUIRY.

A Court of Inquiry constituted as under will assemble on a time date and place to be arranged by the President to enquire into and report on alleged accident and injuries sustained by QX 27228 Pte. Wootton, E.G.

PRESIDENT	Capt. A.A. Young
MEMBER	Lieut. H.J. Reid

Proceedings on completion to reach this H.Q. within 7 days of the sitting.

Lieut.
Adjt. 14 Aust. Grn. Bn.

Distribution:
C.O.
2 I/C
Adjt.
Q.M.
A.B.C.D. Coys
E (M.G) & H.Q. Coys
R.S.M.
T.O.
5 Aust. Div.
War Diary(2)
R.A.P.
File.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

App 37.

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A.M.R. & O. 1588 (b).

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART I

by

MAJOR C.J.STEAD, Commanding

14 AUST. GARRISON BATTALION

29 Jun 42

No. 109.

1. ORDERLY DUTIES: Mounting 1800 hrs 29 Jun 42 to 1800 hrs 30 Jun 42.

A. ORDERLY SJT. DUTIES	A/Cpl A.A.Patterson
Next for Duty	" M.C.Dingwall.
B. ORDERLY CPL. DUTIES	L/Cpl L.G.Murphy.
Next for Duty	" S.W.L.Ford
C. DUTY COY.	"A" Coy.
Next for Duty	"B" Coy.

2. GUARDS.

Duty Coy. will provide Bn.H.Q. Guard to mount 1800 hrs 29 Jun 42.

Strength : 1 Sgt. 2 Cpls. 1 L/Cpl. 10 O.R.

3. PIQUET.

"B" Coy. will provide Town Piquet to mount Bn.H.Q. 1800 hrs 29 Jun 42.

Strength : 1 Offr. 1 Sgt. 2 Cpls. 10 O.R.
Dress : S.D.

4. LOST RIFLE.

Rifle No. 66847 has been reported lost. Coys. will conduct a thorough search and report result to this H.Q.

Lieut.
Adjt. 14 Aust Grn. Bn.

DISTRIBUTION:

C.O.
2 i/c.
Adjt.
Q.M.
A, B, C, D Coys.
E(MG) and H.Q. Coys.
R.S.M.
T.O.
5 Aust Div.
War Diary (2)
R.A.P.
File.

STEEL HELMET - A steel helmet bearing the mark "A.I.F." and with broken chin strap has been found.

Owner may have same on application to Bn. H.Q.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

Appx 38.

I.O.

M T & C Y C L E DISTRIBUTION -- 14 AUST GRN BN -- AS FROM 0800HRS 30 JUN 42.

Distribution	3 ton	30 cwt	1 ton	15 cwt	Motor cycle	Cycle	Remarks.
Bn. H.Q.	1	-	-	1(a)	2	2	(a) C.O's Van.
H.Q. Coy.	2(b)	2	1	4	-	-	(b) 1 shall be short wheel base
A. Coy.	1	-	-	1	-	-	
B. Coy.	-	-	-	1	-	-	
C. Coy.	1	-	-	1	-	-	
D. Coy.	1	1	-	1	-	-	
E.MG. Coy.	1	-	-	6	-	-	
Q.M.	1	-	-	1	-	-	
M.O.	-	-	-	1	-	-	
I.O.	-	-	-	1	-	-	
T.O.	-	-	-	1	-	-	
TOTAL	8	3	1	19	2	2	

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

App. 39.

FOR OFFICIAL USE ONLY. A.M.R.O. 1588 b.

AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS Part 1.
by
Major C.J. STEAD, commanding
14 Aust. Grn. Bn.

30 June 42. No.110

1. ORDERLY DUTIES. Mounting 1800 hrs. 30 June 42 to 1800 hrs.1 July, 1942.

A. ORDERLY SGT. DUTIES. A/Cpl. M.C. Dingwall.
Next for Duty. A/Cpl. J.T. Clark.

B. ORDERLY CPL. DUTIES. L/Cpl. S.W.L. Ford.
Next for Duty. A/Cpl. W.A. Simpson.

C. DUTY COY. "B" Coy.
Next for Duty. "D" Coy.

2. GUARDS.

Duty Coy. will provide Bn. H.Q. Guard to mount 1800 hrs. 30 June 1942.
Strength - 1 Sgt. 2 Cpls. 1 L/Cpl. 10 O.R's.

3. PIQUET.

"D" Coy. will provide Town Piquet to mount Bn. H.Q. 1800 hrs. 30 June 42.
Strength - 1 Offr. 1 Sgt. 2 Cpls. 10 O.R's.
Dress - S.D. Sidearms.

4. DESTRUCTION - A.R.P. Strips.

Reports have been made by Police that troops on leave in Town are pulling the strips of paper off shop windows.
This practice must cease at once.
Disciplinary action will be taken against offenders.

5. SECURITY.

Surmising or mentioning in postal matter, rumours concerning movement of troops of any Unit is strictly forbidden.

6. MALARIOUS AREA. - The Area bounded by the following Streets is highly Malarious, and dangerous to troops:-
Mulgrave Road, Bunda Street, Hartly St. Lyons Street.
Personnel are warned to avoid the use of these streets.

7. MOSQUITO NETS. - Personnel are again reminded that it is compulsory to use Mosquito Nets. Offenders in this regard will be severely dealt with.

Lieut.
Adjt. 14 Aust. Grn. Bn.

DISTRIBUTION.
C.O.
2 I/C.
Q.M.
Adjt.
"A" "B" "C" "D" Coys.
E(M.G) and H.Q. Coys.
5 Aust. Div.
R.A.P.
I.O.
T.O.
R.S.M.War Diary (2 Copies) File.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3009
(page 1)
(Adapted)

FIELD RETURN OF OTHER RANKS.

1st GRN. BN. (Unit) 26/6/42 (Date).

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1	2	3	4
Detail.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
W.Os. Class I.			1
W.Os. Class II.	2		6
Squadron or Company Quartermaster-Serjeants	6		
Staff Serjeants	4		1
Serjeants	36		5
Corporals	13		
Troopers, Privates, &c.	666	14	
TOTALS	787	* 14	* 114

*These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
Q 187642	CPL CHANDLER H.G.	ARMOURER	A.A.O.C.
Q 5663	Pte CARROLL H.J.	"	"
Q 187629	CPL LANGMAID B	BOOTMAKER	"

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts if known).

a.w. 3m bks 9/41

1st GARRISON Bn. *Unit.*

Army Form W.3009
(Adapted) (Aug. 41)
(page 2)

PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)
Ammunition Examiners			Fire Control Operators			Panel Beaters		
Armament Artificers			Fitters			Pattern Makers		
Armourers			Fitters and Turners			Pharmacists		
Artificers, Artillery			Fitters, Cycle			Photographers, dry plate		
Axemen			Fitters, Drivers			Photographers, wet plate		
Bakers			Fitter's Mates			Photo-Writers		
Battery Surveyors			Fitters, M.V.			Plate Layers		
Battery Comdrs. Asst.			Fitters, Railway Signal			Plumbers		
Blacksmiths			Fitters, Signal			Predictor Numbers		
Boilermakers			Grinders			Printers		
Bricklayers			Gun Layers			Radiator Mechanics		
Butchers			G.P.O. Assistants			Radiographers		
Camouflage Modeller			Gun Operators			Range Takers		
Carpenter and Joiner			Hammermen			Riggers		
Clerks			Height Takers			Rivetters		
Clerks, Engineering			Helio Operators			Saddlers		
Clerks, Supply			Instrument Mechanics			Saddle Tree Makers		
Clerks, Technical			Instrument Mechanics, Surgical			Saw Doctors		
Coachmakers			Instrument Operators			Sawyers		
Computers			Intelligence Duties			Shoemakers		
Concretors			Joiners			Signallers		
Cooks			Leather Stitchers			Signwriters		
Cooks, Hospital			Linesmen			Stokers, Stationary Engine		
Coppersmiths			Linesmen, Signals			Storemen, Technical		
Dental Clerk Orderlies			Lithographers			Surveyors		
Despatch Riders			Machinists			Surveyors, Engineering		
Dispensers			Masons			Tailors		
Draughtsmen			Masseurs			Telescope Identification Numbers		
Draughtsmen, Architectural			Mechanics, Dental			Textile Refitters		
Draughtsmen, Mechanical			Mechanics, M.T.			Tinsmiths		
Draughtsmen, Signal			Mechanics, Typewriter			Toolmakers		
Draughtsmen, Topographical			Mechanics, Wireless			Turners		
Driver Mechanics			Millwrights			Vulcanizers		
Driver Operators			Miners			Wagon Erectors		
Drivers, Transportation Plant			Moulders			Watchmakers		
Electrical Fitters			Nursing Orderlies			Watermen		
Electricians			Nursing Orderlies (Mental)			Welders		
Electricians, Eng. Units			Nurses, Trained			Well Borers		
Electricians, Signal			Observation Post Assistants			Wheelers		
Engine Artificers			Operating Room Assistants			Whitesmiths		
Engine Hands I/C			Operators, Signal			Wiremen		
Equipment Repairers			Opticians			Woodturners		
Farriers			Painters					
Totals (to agree with Columns 3 and 4 of Part A.)								

Notes—(a) If rank other than Private is involved give details on back.
(b) Authorised Trades or Specialists not included in list above will be added as required in spaces provided.

1st GARRISON Bn. *Unit.*

Date of Despatch 6/6/42.

Adjt. 1st Garrison Bn. Cap.
Signature of Commander.

5th AUST. FIELD DIVISION.
Bde., Divn., Area, etc., with which unit is serving.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3009
(page 1)
(Adapted)

FIELD RETURN OF OTHER RANKS.

1st GARRISON Bn (Unit) 13/6/42 (Date).

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1	2	3	4
Detail.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
W.Os. Class I.			1
W.Os. Class II.	2		6
Squadron or Company Quartermaster-Serjeants	6		
Staff Serjeants	4		1
Serjeants	36		5
Corporals	73		1
Troopers, Privates, &c.	666	14	
TOTALS	787	* 14	* 14

*These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
Q18764½ CPL	CHANDLER HG	ARMOURER	AAOC
Q 5663 PTE	CARROLL HJ	"	"
Q18762 CPL	LANGMAN S	BOOTMAKER	"

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts if known).

a.w. 3m bks 9/41

1st GARRISON Bn *Unit.*

Army Form W. 3009
(Adapted) (Aug. 41)
(page 2)

PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)
Ammunition Examiners			Fire Control Operators			Panel Beaters		
Armament Artificers			Fitters			Pattern Makers		
Armourers			Fitters and Turners			Pharmacists		
Artificers, Artillery			Fitters, Cycle			Photographers, dry plate		
Axemen			Fitters, Drivers			Photographers, wet plate		
Bakers			Fitter's Mates			Photo-Writers		
Battery Surveyors			Fitters, M.V.			Plate Layers		
Battery Comdrs. Asst.			Fitters, Railway Signal			Plumbers		
Blacksmiths			Fitters, Signal			Predictor Numbers		
Boilermakers			Grinders			Printers		
Bricklayers			Gun Layers			Radiator Mechanics		
Butchers			G.P.O. Assistants			Radiographers		
Camouflage Modeller			Gun Operators			Range Takers		
Carpenter and Joiner			Hammermen			Riggers		
Clerks			Height Takers			Rivetters		
Clerks, Engineering			Helio Operators			Saddlers		
Clerks, Supply			Instrument Mechanics			Saddle Tree Makers		
Clerks, Technical			Instrument Mechanics, Surgical			Saw Doctors		
Coachmakers			Instrument Operators			Sawyers		
Computers			Intelligence Duties			Shoemakers		
Concretors			Joiners			Signallers		
Cooks			Leather Stitchers			Signwriters		
Cooks, Hospital			Linesmen			Stokers, Stationary Engine		
Coppersmiths			Linesmen, Signals			Storemen, Technical		
Dental Clerk Orderlies			Lithographers			Surveyors		
Despatch Riders			Machinists			Surveyors, Engineering		
Dispensers			Masons			Tailors		
Draughtsmen			Masseurs			Telescope Identification Numbers		
Draughtsmen, Architectural			Mechanics, Dental			Textile Refitters		
Draughtsmen, Mechanical			Mechanics, M.T.			Tinsmiths		
Draughtsmen, Signal			Mechanics, Typewriter			Toolmakers		
Draughtsmen, Topographical			Mechanics, Wireless			Turners		
Driver Mechanics			Millwrights			Vulcanizers		
Driver Operators			Miners			Wagon Erectors		
Drivers, Transportation Plant			Moulders			Watchmakers		
Electrical Fitters			Nursing Orderlies			Watermen		
Electricians			Nursing Orderlies (Mental)			Welders		
Electricians, Eng. Units			Nurses, Trained			Well Borers		
Electricians, Signal			Observation Post Assistants			Wheelers		
Engine Artificers			Operating Room Assistants			Whitesmiths		
Engine Hands I/C			Operators, Signal			Wiremen		
Equipment Repairers			Opticians			Woodturners		
Farriers			Painters					
Totals (to agree with Columns 3 and 4 of Part A.)								

Notes—(a) If rank other than Private is involved give details on back.
(b) Authorised Trades or Specialists not included in list above will be added as required in spaces provided.

1st GRN Bn *Unit.*

Date of Despatch 15/6½

Signature of Commander.

3rd. AUST FIELD DIVISION *Bde., Divn., Area, etc., with which unit is serving.*

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3009
(page 1)
(Adapted)

FIELD RETURN OF OTHER RANKS.

14 GARRISON BN (Unit) 20 JUNE 42 (Date).

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1	2	3	4
Detail.	Posted strength counting against authorised establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
W.Os. Class I.			REINFORCEMENTS URGENTLY REQUIRED FOR 14 GARY. BN.
W.Os. Class II.	2		
Squadron or Company Quartermaster-Serjeants	6		2 MUSTER AIR PERSONNEL.
Staff Serjeants	3		50 OTHER RANKS.
Serjeants	40		
Corporals	79		
Troopers, Privates, &c.	654		
TOTALS	784	*	*

*These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts if known).

a.w. 3m bks 9/41

14 GARRISON BN. *Unit.*

Army Form W. 3009
(Adapted) (Aug. 41)
(page 2)

PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)
Ammunition Examiners			Fire Control Operators			Panel Beaters		
Armament Artificers			Fitters			Pattern Makers		
Armourers			Fitters and Turners			Pharmacists		
Artificers, Artillery			Fitters, Cycle			Photographers, dry plate		
Axemen			Fitters, Drivers			Photographers, wet plate		
Bakers			Fitter's Mates			Photo-Writers		
Battery Surveyors			Fitters, M.V.			Plate Layers		
Battery Comdrs. Asst.			Fitters, Railway Signal			Plumbers		
Blacksmiths			Fitters, Signal			Predictor Numbers		
Boilermakers			Grinders			Printers		
Bricklayers			Gun Layers			Radiator Mechanics		
Butchers			G.P.O. Assistants			Radiographers		
Camouflage Modeller			Gun Operators			Range Takers		
Carpenter and Joiner			Hammermen			Riggers		
Clerks			Height Takers			Rivetters		
Clerks, Engineering			Helio Operators			Saddlers		
Clerks, Supply			Instrument Mechanics			Saddle Tree Makers		
Clerks, Technical			Instrument Mechanics, Surgical			Saw Doctors		
Coachmakers			Instrument Operators			Sawyers		
Computers			Intelligence Duties			Shoemakers		
Concretors			Joiners			Signallers		
Cooks			Leather Stitchers			Signwriters		
Cooks, Hospital			Linesmen			Stokers, Stationary Engine		
Coppersmiths			Linesmen, Signals			Storemen, Technical		
Dental Clerk Orderlies			Lithographers			Surveyors		
Despatch Riders			Machinists			Surveyors, Engineering		
Dispensers			Masons			Tailors		
Draughtsmen			Masseurs			Telescope Identification Numbers		
Draughtsmen, Architectural			Mechanics, Dental			Textile Refitters		
Draughtsmen, Mechanical			Mechanics, M.T.			Tinsmiths		
Draughtsmen, Signal			Mechanics, Typewriter			Toolmakers		
Draughtsmen, Topographical			Mechanics, Wireless			Turners		
Driver Mechanics			Millwrights			Vulcanizers		
Driver Operators			Miners			Wagon Erectors		
Drivers, Transportation Plant			Moulders			Watchmakers		
Electrical Fitters			Nursing Orderlies			Watermen		
Electricians			Nursing Orderlies (Mental)			Welders		
Electricians, Eng. Units			Nurses, Trained			Well Borers		
Electricians, Signal			Observation Post Assistants			Wheelers		
Engine Artificers			Operating Room Assistants			Whitesmiths		
Engine Hands I/C			Operators, Signal			Wiremen		
Equipment Repairers			Opticians			Woodturners		
Farriers			Painters					
Totals (to agree with Columns 3 and 4 of Part A.)								

Notes—(a) If rank other than Private is involved give details on back.
(b) Authorised Trades or Specialists not included in list above will be added as required in spaces provided.

14 GARRISON BN. *Unit.*

Date of Despatch 20/6/42

Signature of Commander. Capt
Adjt 14 Garrison Bn.

Bde., Divn., Area, etc., with which unit is serving.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3009
(page 1)
(Adapted)

FIELD RETURN OF OTHER RANKS.

1st AUST. GRN. BN. (Unit) 27/6/42. 19..... (Date).

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1	2	3	4
Detail.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
W.Os. Class I.			1
W.Os. Class II.	2		6
Squadron or Company Quartermaster-Serjeants	6		
Staff Serjeants	4		1
Serjeants	40		1
Corporals	79	5	
Troopers, Privates, &c.	653	1	
TOTALS	784	* 6	* 9

*These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
A.A.O.C.	1 CPL.	ARMOURER	
do	1 PRIVATE		
do.	1 CPL.	BOOTMAKER	

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts if known).

a.w. 3m bks 9/41

1st AUST. GRN. BN. *Unit.*

Army Form W. 3009
(Adapted) (Aug. 41)
(page 2)

PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)
Ammunition Examiners			Fire Control Operators			Panel Beaters		
Armament Artificers			Fitters			Pattern Makers		
Armourers			Fitters and Turners			Pharmacists		
Artificers, Artillery			Fitters, Cycle			Photographers, dry plate		
Axemen			Fitters, Drivers			Photographers, wet plate		
Bakers			Fitter's Mates			Photo-Writers		
Battery Surveyors			Fitters, M.V.			Plate Layers		
Battery Comdrs. Asst.			Fitters, Railway Signal			Plumbers		
Blacksmiths			Fitters, Signal			Predictor Numbers		
Boilermakers			Grinders			Printers		
Bricklayers			Gun Layers			Radiator Mechanics		
Butchers			G.P.O. Assistants			Radiographers		
Camouflage Modeller			Gun Operators			Range Takers		
Carpenter and Joiner			Hammermen			Riggers		
Clerks			Height Takers			Rivetters		
Clerks, Engineering			Helio Operators			Saddlers		
Clerks, Supply			Instrument Mechanics			Saddle Tree Makers		
Clerks, Technical			Instrument Mechanics, Surgical			Saw Doctors		
Coachmakers			Instrument Operators			Sawyers		
Computers			Intelligence Duties			Shoemakers		
Concretors			Joiners			Signallers		
Cooks			Leather Stitchers			Signwriters		
Cooks, Hospital			Linesmen			Stokers, Stationary Engine		
Coppersmiths			Linesmen, Signals			Storemen, Technical		
Dental Clerk Orderlies			Lithographers			Surveyors		
Despatch Riders			Machinists			Surveyors, Engineering		
Dispensers			Masons			Tailors		
Draughtsmen			Masseurs			Telescope Identification Numbers		
Draughtsmen, Architectural			Mechanics, Dental			Textile Refitters		
Draughtsmen, Mechanical			Mechanics, M.T.			Tinsmiths		
Draughtsmen, Signal			Mechanics, Typewriter			Toolmakers		
Draughtsmen, Topographical			Mechanics, Wireless			Turners		
Driver Mechanics			Millwrights			Vulcanizers		
Driver Operators			Miners			Wagon Erectors		
Drivers, Transportation Plant			Moulders			Watchmakers		
Electrical Fitters			Nursing Orderlies			Watermen		
Electricians			Nursing Orderlies (Mental)			Welders		
Electricians, Eng. Units			Nurses, Trained			Well Borers		
Electricians, Signal			Observation Post Assistants			Wheelers		
Engine Artificers			Operating Room Assistants			Whitesmiths		
Engine Hands I/C			Operators, Signal			Wiremen		
Equipment Repairers			Opticians			Woodturners		
Farriers			Painters					
Totals (to agree with Columns 3 and 4 of Part A.)								

Notes—(a) If rank other than Private is involved give details on back.
(b) Authorised Trades or Specialists not included in list above will be added as required in spaces provided.

1st AUST. GRN. BN. *Unit.*

Date of Despatch 27.6.42

Capt. *Signature of Commanding Officer*

Adjt. 1st Garrison Bn.

5 AUST. DIV. *Bde., Divn., Area, etc., with which unit is serving.*

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3008
(Page 1.)
(Adapted.)

FIELD RETURN OF OFFICERS

1H GARRISON Bn. *Unit*

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1 Ranks.	2 Posted strength counting against authorized establishment (excluding attached).	3 Surplus to Establishment.	4 Reinforcements required (i.e. deficits on establishment).
*			
*			
Lieut.-Colonels			1
Majors	1		2
Captains	4		6
Lieutenants	26	5	
2nd Lieutenants			
Quartermasters CAPTAIN	1		
Totals	32	5	9

* Insert detail of higher rank as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.
CAPT	HASKER WE.	1HGRN Bn.	3/6/42	MARCHED IN - FROM CAIRNS HOSPITAL (CAIRNS - RMO
LIEUT	PALLED DVC.	"	10/6/42	RE-POSTED FROM 5th DIV HQ

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.
LIEUT	HALL WT.	1HGRN Bn	31/5/42	TRANSFERRED 1ST FIELD BN
"	CARVOSSO IG.	"	"	"
"	WEBSTER. BC.	"	"	"
"	COXON FE.	"	"	"
"	O'KEILLY BB.	"	"	"

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known).

Army Form W.3008
(Page 2.)
(Adapted.)

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1 Substantive Rank and higher temporary rank, if held.	2 Personal Number.	3 Name and Initials.	4 Corps.	5 Whether present with Unit (Insert Yes or No.).	6 If not present with Unit, state how employed.
MAJOR	QX6983	STEAD CJ	1HGRN Bn	YES	
CAPTAIN	QX85225	MACKENZIE AA	"	"	
	QX85016	LANG J	"	"	
	QX85020	McCOY PP (DCM MM)	"	"	
	QX6354	YOUNG AA	"	"	
	QX23569	WIGHTMAN A	"	"	
LIEUT	QX16128	MORRISSEY AG	"	"	
	QX16129	PECHEY WR	"	"	
	QX14256	CAMERON DCT	"	"	
	QX6622	GRAY-BUCHANAN H	"	"	
	QX17629	SULLIVAN JF	"	"	
	QX89269	BYERS W	"	"	
	QX21020	FOOT NF	"	"	
	QX14252	LIEESHMAN K.STC	"	"	
	QX17832	STRATTON WE	"	"	
	QX26163	FLATTER AS	"	"	
	QX7998	GILLINGHAM AS	"	"	
	QX14276	BRADSHAW AJ	"	"	
	QX16518	HALL JE	"	"	
	NX916	CLARKE GA	"	"	
	QX12943	LIGHTBODY MA	"	NO	HGAS School Cherrilah
	QX16560	ROSS WEG	"	YES	
	QX17092	BROWN E	"	"	
	QX19326	YEATES HUNTER	"	"	
	QX20316	FLINDER JH	"	"	
	QX11600	McHUGH E	"	"	
	QX11309	REID HT	"	"	
	QX16641	DOUGLAS BCP	"	"	
	QX20004	RODRIGO T	"	"	
	QX16659	HAMILTON LK	"	"	
	QX21049	TEDFORD K	"	NO	CAIRNS HOSPITAL
	QX1692	MACLAWLAN RN	"	YES	

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive Rank and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps.	Date of Attachment.	Nature of attachment.
QX13210 CAPTAIN		HASKER WE. CH CAIRNS		3/6/42	RMO

1HGRN Bn. *(Unit.)*

6 JUNE 1942 *(Date of Despatch.)*

Capt. Adjt. *(Signature of Commander.)*

5TH AUST. DIV. *(Bde., Divn., Area, etc., with which Unit is serving.)*

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3008
(Page 1.)
(Adapted.)

FIELD RETURN OF OFFICERS

1st GARRISON Bn Unit

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1 Ranks.	2 Posted strength counting against authorized establishment (excluding attached).	3 Surplus to Establishment.	4 Reinforcements required (i.e. deficits on establishment).
*			
*			
Lieut.-Colonels			1
Majors	1		2
Captains	4		6
Lieutenants	26	3	
2nd Lieutenants			
Quartermasters CAPTAIN	1		
Totals	32	3	9

* Insert detail of higher rank as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.
CAPT	HASKER W.E.	1st GRN. Bn.	3/6/42	MARCHEDON - FROM CAMP HOSPITAL CAIRNS R.M.O
LIEUT	McLEOD D.W.	"	10/6/42	PROMOTED FROM SGT TO LIEUT.

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.
LIEUT	McLEOD D.W.	1st GRN. Bn.	10/6/42	TRANSFERRED 16 GRN. Bn

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known).

Army Form W.3008
(Page 2.)
(Adapted.)

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1 Substantive Rank and higher temporary rank, if held.	2 Personal Number.	3 Name and Initials.	4 Corps.	5 Whether present with Unit (Insert Yes or No.).	6 If not present with Unit, state how employed.
MAJOR	Q16913	STEAD C.J.	1st GRN Bn	YES.	
CAPTAIN	Q65226	MARKENDE F.A.	"	"	
	Q165010	LANG J.	"	"	
	Q165020	McCOY (FITZROY M.)	"	"	
	Q16554	YOUNG H.A.	"	"	
	Q16255	WIGHTMAN F.	"	"	
LIEUT	QX16219	TURBAYNE J.G.	"	"	
	QX16129	PECHEY W.R.	"	"	
	QX16826	CARRIGAN A.E.T.	"	"	
	QX86224	GRAY BUCHANAN J.J.	"	"	
	QX17620	SULLIVAN J.J.	"	"	
	Q15726	BYERS W.	"	"	
	QX21072	FOOT W.E.	"	"	
	QX15926	JEFFERSON E.S.C.	"	"	
	QX17737	STRATTON W.E.	"	"	
	Q122163	FINTEN A.S.	"	"	
	QX7968	GILLINGHAM A.S.	"	"	
	QX16676	SHARSMITH R.J.	"	"	
	QX16518	HALL J.F.	"	"	
	NG.16	CLARKE G.R.	"	"	
	QX12743	LIGHTBODY M.R.	"	No	R.A.A.S. SCHOOL CABARLAH.
	QX16610	ROSS W.F.R.	"	YES.	
	QX17492	BROWN F.	"	"	
	QX17934	YEATES KINNAIRD	"	"	
	QX20318	WENDER E.M.	"	"	
	QX11600	McHUGH P.	"	"	
	QX17309	REID W.J.	"	"	
	QX16841	DOUGLAS B.C.R.	"	"	
	QX20772	FODMAN E.	"	"	
	QX19654	HAMILTON L.K.	"	"	
	QX21840	TEDFORD K.	"	No	CAIRNS HOSPITAL
	QX3925	MACFARLANE R.N.	"	YES.	
		DUGGET T.V.	"	No	SECONDED TO A.C.F.C.
		FORD D.	"	No	" L.of C. SURREY

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive Rank and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps.	Date of Attachment.	Nature of attachment.
Q11240	CAPTAIN	HASKER W.E.	CH. CAIRNS	3/6/42	R.M.O

1st GRN Bn. (Unit.)

13 JUNE 1942 (Date of Despatch.)

Capt. (Signature of Commander.)
Adjt 1st Garrison Bn.
5th A.D.S.T. DIVISION (Bde., Divn., Area, etc., with which Unit is serving.)

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

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(Page 1.)
(Adapted.)

FIELD RETURN OF OFFICERS

14 GRN BN. Unit

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1	2	3	4
Ranks.	**Posted** strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e. deficits on establishment).
*			
*			
Lieut.-Colonels	(SEE A33 MAJ. C.J. STEAD)		1
Majors	1		2
Captains	4		6
Lieutenants	26	5	
2nd Lieutenants			
Quartermasters CAPTAIN	1		
Totals	32	5	9

* Insert detail of higher rank as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.
LIEUT	WADDELL C.W.	14 GRN BN.	16/6/42	PROMOTED FROM R'SETT' A/LIEUT ORDER 124

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.
LIEUT	WADDELL C.W.	14 GRN BN	17/6/42	MARCHED OUT-TRANSFERRED 15 GRN BN.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known).

Army Form W.3008
(Page 2.)
(Adapted.)

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1	2	3	4	5	6
Substantive Rank and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps.	Whether present with Unit (Insert Yes or No.).	If not present with Unit, state how employed.
MAJOR	Q16983	STEAD C.J.	14 GRN BN	YES.	
CAPTAIN	Q185225	MACKENZIE A.A.	"	"	
	Q185010	LANG J.	"	"	
	Q185020	McCOY P.P. (DCM.M.M)	"	"	
	Q16354	YOUNG A.A.	"	"	
	Q123359	WIGHTMAN K.	"	"	
LIEUT	Qx16128	TURBAYNE K.G.	"	"	
	Qx16129	PECHEY W.R.	"	"	
	Qx14258	CAMERON A.E.T.	"	"	
	Qx18622	GRAY-BUCHANAN J.T.	"	"	
	Qx17629	SULLIVAN P.J.	"	"	
	Q187269	BYERS W.	"	"	
	Qx21026	FOX N.F.	"	"	
	Qx18325	CHEESEMAN R.St.C.	"	"	
	Qx17832	STRATTON W.F.	"	"	
	Q120163	FINTER A.S.	"	"	
	Qx7998	GILLINGHAM A.S.	"	"	
	Qx16876	BRADSHAW A.T.	"	"	
	Qx16598	HALL J.F.	"	"	
	NG 76	CLARKE G.A.	"	"	
	Qx18743	LIGHTBODY M.A.	"	"	
	Qx15360	ROSS W.F.G.	"	"	
	Qx17992	BROWN F.	"	"	
	Qx19328	YEATES H.N. McR.	"	"	
	Qx20318	PENDER J.W.	"	"	
	Qx11600	McHUGH P.	"	"	
	Qx11309	REID H.J.	"	"	
	Qx16841	DOUGLAS B.C.P.	"	"	
	Qx2974	RUDHAM T.	"	"	
	Qx19657	HAMILTON L.K.	"	"	
	Qx21849	TEDFORD K.	"	"	
	Q16392	McFARLANE K.N.	"	"	
		DUCAT H.V.	"	NO SECONDED HQL of C AREA	
		FORD D.	"	NO " L of C SUB AREA	

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive Rank and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps.	Date of Attachment.	Nature of attachment.
Q11340	CAPTAIN	HASKEN W.L.	14 GRN BN	3/6/42	RMO

14 GARRISON BN
(Unit.)

20 JUNE 1942
(Date of Despatch.)

[signature]
(Signature of Commander.)
Adjt 14 Garrison Bn.

5 AUST. DIV.
(Bde., Divn., Area, etc., with which Unit is serving.)

AUSTRALIAN WAR MEMORIAL
AWM2020.71.7633

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3008
(Page 1.)
(Adapted.)

FIELD RETURN OF OFFICERS

14 AUST. GRN. Bn. *Unit*

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1 Ranks.	2 Posted strength counting against authorized establishment (excluding attached).	3 Surplus to Establishment.	4 Reinforcements required (i.e. deficits on establishment).
*			
*			
Lieut.-Colonels	(SEE H33 MAJOR C.J. STEAD)		1
Majors	1		1
Captains	5		6
Lieutenants	26	3	
2nd Lieutenants			
Quartermasters			
Totals	32	3	9

* Insert detail of higher rank as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known).

Army Form W.3008
(Page 2.)
(Adapted.)

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1 Substantive Rank and higher temporary rank, if held.	2 Personal Number.	3 Name and Initials.	4 Corps.	5 Whether present with Unit (Insert Yes or No.).	6 If not present with Unit, state how employed.
MAJOR	Q16983	STEAD C.J.	14 GRN BN	YES	
CAPTAIN	Q185225	MACKENZIE A.A.	"	"	
	Q185010	LANG J.	"	"	
	Q185020	McCOY D.P. (DEM. MAJ)	"	"	
	Q16354	YOUNG A.R.	"	"	
	Q16255	WRIGHTMAN R.	"	"	
LIEUT	QX11736	TURBAYNE R.G.	"	"	
	QX16249	PECHEY W.R.	"	"	
	QX11284	CAMERON A.E.A.	"	"	
	QX8622	GRAY-BUCHANAN J.I.	"	"	
	QX17859	SULLIVAN J.J.	"	NO	SPECIALISTS
	Q87269	BYERS W.	"	YES	CONVALESCENT GROUNDS
	QX21022	FOX A.F.	"	"	
	QX18002	CHEESEMAN R.J.C.	"	"	
	QX2053	STRATTON W.F.	"	"	
	S120683	FINTER A.S.	"	"	
	QX7998	GILLINGHAM A.S.	"	"	
	QX16876	BRADSHAW B.J.	"	"	
	QX16518	HALL J.E.	"	"	
	NG.76	CLARKE G.A.	"	"	
	QX12743	LIGHTBODY M.A.	"	"	
	QX17360	ROSS W.G.	"	"	
	QX17492	BROWN L.	"	NO	CAIRNS HOSPITAL
	QX19328	YEATES H.N.M.C.	"	YES	
	QX20318	PEINDER J.N.	"	"	
	QX11600	McHUGH P.	"	"	
	QX11809	REID H.J.	"	"	
	QX16844	DOUGLAS R.C.F.	"	"	
	QX21744	COOMBAN T.	"	"	
	QX19657	HAMILTON L.K.	"	"	
	QX20449	TEDFORD K.	"	"	
	Q16392	McFARLANE K.M.	"	"	
		DUCAT H.V.	"	NO	SECONDED TO HQ 1 CMD AREA
		FORD D.	"	NO	" " LOC " "

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive Rank and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps.	Date of Attachment.	Nature of attachment.
Q11310	CAPTAIN	HASKEN W.E.	14 GRN BN	3/6/42	R.M.O.

14 GARRISON BN. *(Unit.)*

27/6/42 *(Date of Despatch.)*

(Signature of Commander.)
Adjt 14 Garrison Bn.
5 AUST DIV *(Bde., Divn., Area, etc., with which Unit is serving.)*

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

SECRET
COPY NO. 19

APPRECIATION OF THE SITUATION

FROM POINT OF VIEW OF

Major C.J. STEAD, C.O. - 14 GARRISON BN.
at CAIRNS at 1500hrs. 17 Jun. 42.

REF. MAP C A I R N S (1" to 1 mile)

OBJECT Defence of Air Installations, Cairns.

CONSIDERATIONS

1. RELATIVE STRENGTH.

A. OWN FORCES - 14 GRN. BN. less { 2 Rifle Coys. / 1 Pl. M.M.G. / 2 Det. Mortars
Under Comd.
Det. R.A.A.F
Det. 15 Grn. Bn.
17 Bn. V.D.C. (Part-time)

B. ENEMY - Strength not known, but would probably consist of:-
(1) Airborne troops accompanied by heavy bombers.
(2) Troops landed by M.L.C. at least 1 Bn.

DEDUCTION - A composite company consisting of:-
1 Inf. Coy., 1 Pl M.M.G., 3 Det. Mortars, 2 Det. 2 Pd. A/Tk. Guns for close defence of the Drome.
1 Coy. less 1 Pl plus 1 Pl M.M.G., 1 Det. Mortars, 2 Det. 2 Pd. A/Tk Guns MOBILE RESERVE to deal with landing outside vicinity of Drome.

Most probable form of attack likely to be:-
(1) Airborne troops supported by heavy bombing attack.
(2) Attack from area N of Barron R. or by M.L.C. moving up Barron R.
(3) Both of above simultaneously.

All above methods will have to be taken into consideration.

2. TIME AND SPACE

ENEMY - Air Force only about 4½ hrs. flying time away.
DEDUCTION - No time to be lost getting troops into position; overhead cover necessary for defensive positions also efficient camouflage. Supporting troops to be handy for quick attack on Drome.
Mobile Reserve to be handy with sufficient cover available whilst waiting. Extensive practice necessary in embussing and debussing.

3. TOPOGRAPHY.

(a) Mt. Whitfield, 1250 ft., dominates the Drome and surrounding country.
DEDUCTION - Necessary for defence to hold Mt. Whitfield but to obtain necessary field of fire, troops must not be too high on hill except O.P.

(b) Country N of Drome to Barron R, flat covered with cane, but airborne troops could land there and be under cover for assembly.
DEDUCTION - This area to be dealt with by mortar fire.

(c) Area west and south of Drome, dense mangrove swamps, but not impassable to determined troops.
DEDUCTION - Defensive troops could not take up positions in these swamps owing to risk of malaria and excessive dampness.
Edge of swamp to be dealt with by M.M.G. fire, also by Mortar Fire.

(d) Barron R runs in a S.E. direction, but is almost blocked at mouth by sandbar, but is navi-

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gable by light draft M.L.C.
Two good roads run in from the coast joining the main highway north of Barron R.
DEDUCTION - Road junction at 693746 (bridge crossing Barron R) must be blocked.

(c) Area south of Drome, mangrove swamp, but passable to troops if landing effected north Saltwater Creek.
DEDUCTION - Necessary for Road Block at or near Saltwater Cr. 713725, also for fire plan to deal with this Area.

4. COMMUNICATIONS.

(1) Good road from south, but runs parallel and close to Drome; liable to be put out of action by bombing.
(2) Alternate roads from West Cairns via Brinsmead Gap, Edge Hill and if necessary, the longer route via Freshwater and Stratford.
DEDUCTION - To avoid traffic congestion, all roads to be used. Don.Vs to be used wherever possible. D/Rs if available, also Runners on bicycles.

5. COURSES OPEN.

(1) OWN FORCES - All round defence of Drome area. Maximum fire to be put down at moment's notice. As strong a reserve as possible to be put on hand to deal with enemy concentrations on the Drome. Mobile reserve to deal with the attacks north or south of Drome area. Roads north and south of area to be blocked.
DEDUCTION - Above only course open to us.
(2) ENEMY. (A) Can land paratroops under cover of bombing attack.
(B) Can land troops either N or S of Drome by M.L.C.
DEDUCTION - (A) most probable course; but (A) and (B) can both be adopted. Must prepare for both (A) and (B).

6. PLAN.
A composite coy with 1 Pl M.M.G. and 3 Det. Mortars, 2 2Pd A/Tk. Guns in position, on or near Mt. Whitfield.
Road junction Barron R (693746) to be blocked.
1 Pl C Coy (Reserve Coy) to be used for this, plus 1 2pd A/Tk Gun. Road Saltwater Cr. to be blocked.
1 Pl A Coy to be used for this, plus 1 2pd A/Tk Gun Det. 1 Coy less 1 Pl plus 1 pl M.M.G. 1 Det. Mortars.
2 Det. 2pd A/Tk. Gun Det. for Mobile Reserve, with H.T. in area between Aeroglen 709729 and Stratford 689743.
1 Det. R.A.A.F. 1 Det. 15 Grn. Bn. defence Adm. Building Area and Wireless installations.
17 Bn. V.D.C. to rendezvous at own Drill Hall. O.C. to report by phone to H.Q. 14 Grn. Bn. for instructions.
V.D.C. to be used as tactical situation demands.
All positions on or near Drome to have overhead cover and efficient camouflage. Reserves to have adequate slit trench protection.
Element of surprise to be exploited to fullest extent.

Distribution:-	Copy No.		
5 Aust Div.	1	O.C. H.Q. Coy	9
C.O. 14 Grn. Bn.	2	O.C. Det.15Grn.Bn	10
2 I/C do	3	O.C. R.A.A.F.	11
O.C. "A" Coy.	4	O.C. 1 Bn.94 U.S. (C.A.) (A.A.)	12
O.C. "C" "	5	33 Aus.Lt.A.A. Bty	13
O.C. "D" "	6	17 Bn. V.D.C.	14
Q.M.	7	Diary	15-16
T.O.	8	File	17-18
		I.O.	19
		S.N.O.	20

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SECRET
No 1.
Copy No 19

O P E R A T I O N O R D E R

REF. MAP CAIRNS 1 inch = 1 mile.

INFORMATION

1. ENEMY - Strength unknown, but probable strength 1 Bn. with Air support.

2. OWN TROOPS - 14 Grn. Bn. less (2 Rifle Coys. (1 Pl M.M.G. (2 Det. Mortars

Troops under command -
R.A.A.F. Ground Personnel.
15 Grn. Bn. Gd. Duties.
17 Bn. V.D.C. (part-time)

3. INTENTION.
To hold CAIRNS Aerodrome Area (715735)

4. METHOD.

1 Sec. M.M.G. S.E. Corner of Drome 719727.
Task Primary: Enfilade bank E edge of Drome
Secondary: Sweep Run-ways.
1 Sec. M.M.G. to sweep landing grounds. Runways with fire
Location lower slopes MT. WHITFIELD - app. 709727.
MORTARS.
1 Det. Primary Task. - To bring fire to bear on drome, to break up any concentration of airborne troops.
Location app. 704730.
Secondary Task. - To bring fire to bear on East Edge of Drome.
1 Det. Primary Task. - Area N of Drome; to break up any concentration of troops assembling there. Location app. 704731.
Secondary Task. - East edge of Drome.
1 Det. Primary Task. bring fire to bear on cane field. N of Barron R; to break up any concentration of troops assembling there. Location app. 696742.
Secondary Task. - Road block at Bridge, 692747.
2 Pr. A/Tk. Det - Road block 692747.

"A" Coy 1 Pl. N.W. Edge of Drome with camouflaged positions and overhead cover.
Task. To sweep drome with fire also area N of Drome; to break up any enemy troop concentrations - positions to be prepared for all round defence and mutual support and overhead cover.
1 Pl + 1 Det 2Pd. A/Tk. Gun Road Block. Saltwater Creek 713725 also protection of Sec. M.M.G. on S. end of Drome.
Secondary Task. to sweep runways with fire. 1 Pl. reserve

"C" Coy. less 1 Pl, plus 1 pl. M.M.G. 1 Det. Mortars, 2 Det. 2 Pd. A/Tk. Guns. Mobile Reserve with M.T. in Stratford Area (693744)
Task. To provide mobile action in the event of paratroops or beach landings at one or more places at a distance from the Aerodrome.
Provide Recce. Patrols. - Barron R. and area E of drome.

PERSONNEL UNDER COMMAND.
R.A.A.F. Ground Personnel.
15 Grn. Bn. Det.
Close protection Adm. Building Area. Wireless installations.
17 Bn. V.D.C. to rendezvous at onw Drill Hall.
C.O. to phone H.Q. 14 Grn. Bn. for instructions.
V.D.C. to be used as tactical situation demands.

A.A. DEFENCE. provided 1 Bn. 94 (U.S.) C.A. (A.A)
33 Aust. Lt. A.A. Bty.

ADM. Bn. Ammunition Reserve Bn. H.Q.
Quarry 715716
R.A.P. 715716

INTERCOM. S.O.S. - By day. Mortar Fire.
" Night Red flare followed by Mortar Fire.
All phones in outlying districts to give early warning of approach of enemy air-craft, or enemy movement.

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These phones are being linked up by I.O. for this purpose.
Intercom. for Coys:-
A. By phone.
B. Don. R.
C. Runners.

Signed at 0930 hrs.

Major,
C.O. 14 Grn. Bn.

DISTRIBUTION.	Copy No.
5 Aust. Div.	1
C.O. 14 Grn. Bn.	2
2 I/C " " "	3
O.C. "A" Coy.	4
O.C. "C" Coy.	5
O.C. "D" Coy.	6
S.M.	7
T.O.	8
O.C. H.Q. Coy.	9
O.C. Det. 15 Grn. Bn.	10
O.C. R.A.A.F.	11
O.C. 1 Bn. 94 (US) C.A. (A.A.)	12
55 Aust. Lt. A.A. Bty.	13
17 Bn. V.D.C.	14
Diary.	15 - 16
File.	17 - 18
T.O.	19
S.M.C.	20.

ACK

15

Headquarters,
14 Grn. Bn.
19 June 42.

ORDERS - Re ALARM.

"A" Coy. - On alarm being given, all personnel will fully man all posts. Orders have already been published as to action to be taken. O.C. "A" Coy. will issue instructions to R.A.A.F. and 15 Grn. Bn. personnel.

"C" Coy. - This Coy. being Mobile Reserve, will be fully equipped for any move.
M.T. will be ready for any instant move. (In connection with this, all M.T. will have tanks filled with Petrol, oil, etc. every evening after day's work.) A nightly chedk of all M.T. will be made by O.C. "C" Coy, that the instruction has been carried out. Disciplinary action will be taken against any driver whose truck is found not ready for the road at any hour of the day or night. M.M.G's. Mortars, Ammunition etc. will be loaded on M.T. nightly, ready for instant use.
O.C. "C" Coy. to report by phone as soon as Coy. ready to move. "C" Coy. will NOT move unless instructed by Bn. H.Q. unless unforeseen circumstances arise - in latter case, will report at once any moves made.

"B" & "D" Coys. Unless moved beforehand, will assemble at their H.Q. dispersed in slit trenches, and await instructions from Bn. H.Q. These companies to be ready to move at once, on instruction being received.
All M.T. to be as per orders for "C" Coy.

BN. H.Q. - Headquarters Staff, except essential personnel, will disperse into slit trenches.
Signal Pl. will maintain all Signal Services. Have maintainance Squad stand by to effect any necessary repairs to lines, etc.

R.A.P. - To be fully manned, ready for reception of wounded.
(1) R.M.O. to arrange for evacuation of wounded personnel.
(2) Necessary medical supplies, etc. to be on hand.

A.A. PROTECTION - Pl. Comdr. No.2 Pl. is responsible for the A.A. protection of Bn. H.Q. He will make all necessary arrangements. H.Q. Coy. to arrange for protection of Bn. H.Q. All personnel not on essential duties to be utilised for this purpose.

AMMUNITION RESERVE. - R.S.M. to have Bn. Reserve organised to deal with all requests from Coys. Responsible for maintainance Bn. Reserve.

REGT. POLICE. - Provost Sgt. - to be responsible for policing all roads into Bn. H.Q. (Traffic control);
(2) Collection of stragglers.

"I" Sec. - To keep Situation Map up to date, deal with reports and Ps. O.W.

Major,
C.O. 14 Grn. Bn.

DISTRIBUTION.	Copy No.
C.O.	1
2 I/C.	2
Adjt.	3
O.C. "A" Coy.	4
" "B" "	5
" "C" "	6
" "D" "	7
" H.Q. "	8
T.O.	9
I.O.	10
R.S.M.	11
Regtl. Police.	12
M.O.	13
Diary.	14 - 15
File	16-17.

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AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS Part 1.
By
MAJOR C.J. STEAD, commanding
14 GARRISON BATTALION.

20 June 42. No. 100.

---

1. ORDERLY DUTIES. Mounting Retreat 20 June 42 to 21 June 42.

A. ORDERLY OFFICER. Lieut. W.R. Pechey.
Next for Duty. " B.C.P. Douglas.

B. ORDERLY SGT'S DUTIES. L/Sgt. W.O. Hodgkinson.
Next for Duty. A/Cpl. A.K. Beer.

C. ORDERLY CPL. A/Cpl. W. Elliott.
Next for Duty. L/Cpl. E.F. Thiele.

D. DUTY COY. "D" Comp. Coy.
Next for Duty. "C" Coy.

2. GUARDS and PIQUETS.

Duty Coy. will provide the following Town Piquet to report Bn. H.Q. at Retreat 20 June 42.
Strength:- 1 Offr. 1 Sgt. 2 Cpls. 14 O.R.
Dress: Serge - Side Arms.
BN. H.Q. Guard:- Strength - 1 Sgt. 2 Cpls. 1 L/Cpl. 10 O.R.
Dress - Serge - Battle Dress. The latter will bring bedding.
M.T. will call at Coy. Area at 1630 hrs.

3. BICYCLES.

Attention of this H.Q. has been drawn to the illegal use of bicycles by personnel returning from the City to Coy. Areas at night.
This practice must cease immediately.
Offenders will be severely dealt with.

4. OUT OF BOUNDS.

The Morelli Cafe 82 Shields St. Cairns, is out of bounds to all troops at all times.

Lieut.
Adjt. 14 Grn. Bn.

DISTRIBUTION.
C.O.
2 I/C.
Q.M.
Adjt.
"A" "B" "C" "D" Coys.
"E(M.G)" & H.Q. Coys.
5 Aust. Div.
R.S.M.
War Diary (2 copies)
T.O.
R.A.P.
File.

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AUSTRALIAN MILITARY FORCES.

R O U T I N E O R D E R S : Part 1.

By

Major C.J. STEAD, commanding

14 AUST. GARRISON BATTALION.

Jun 42. No 102.

---

1. ORDERLY DUTIES : Mounting Retreat 22 Jun 42 to Retreat 23 Jun.

A.	ORDERLY OFFICER	Lieut. W.P. Stratton.
	Next for duty	" P. McHUGH.
B.	ORDERLY SGT. DUTIES	A/Cpl. N.V. Leeson
	Next for duty	A/Cpl. J.T. Clark.
C.	ORDERLY CPL'S DUTIES	A/Cpl. H.C. Dingwall
	Next for duty	L/Cpl. E. Boxsmith.
D.	DUTY COY.	"B" Coy.
	Next for duty	"D" Comp. Coy.

2. GUARDS and PICULT.

Duty Coy. will provide Bn. H.Q. Guard to mount Retreat 22 June 42. Strength:- 1 Sgt. 2 Cpls. 1 L/Cpl. 10 O.Rs.
Dress:- Serge - Battle Dress. Personnel will bring Bedding.
Coy. will provide own M.T.

3. MOSQUITO NETS.

The use of mosquito nets is compulsory.
Disciplinary action will be taken against any infringement of this order.

4. UNIT DESIGNATION.

The designation of this Unit from 0900 hrs. 22 June 42 is "14 Aust.Grn. Bn.

5. PAY ACQUITTANCE ROLLS.

In preparing Acquittance Rolls, Coys. will keep Separate Sheets for personnel enlisted in different States, according to the letter prefix before Army No.X.

6. ABUSE OF CANTEEN PRIVILEGES.

Instances have been reported from Canteens of purchases made by soldiers on behalf of civilians.
This constitutes an abuse of Canteen privileges and if continued, will necessitate a strict rationing of individual sales.

7. PERSONNEL WITH LINGUISTIC QUALIFICATIONS.

Returns will be submitted by Coys. of personnel having a knowledge of non-European languages and dialects spoken in S.W. Pacific Area.
Returns will classify linguists in groups for languages under the following headings:-

No.
Rank.
Name.
Unit.
Language.
Speak.
Read
Write.
Degree of Proficiency.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

8. LOSSES.

Hat. Khaki Fur bearing name "Pte. S.R. Price" inside. Respirator placed in Van No. 100096 moving from Edmonton to Cairns 3 June 42.
Respirator and Steel Helmet left on Norman Park Football Ground 21 June 42. Respirator branded "QX25023 R. Swain." and Steel Helmet with Number QX25023 scratched thereon.

Persons finding above articles will please return them to Bn. H.Q.

Lieut.
Adjt. 14 Grn. Bn.

DISTRIBUTION.
C.O.
2 I/C.
Q.M.
Adjt.
"A" Coy.
"B" "
"C" "
"D" "
(E.M.G.) Coy.
H.Q. Coy.
5 Aust. Div.
R.S.M.
T.O.
War Diary (2)
R.A.P.
File.

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AUSTRALIAN MILITARY FORCES.

R O U T I N E O R D E R S - Part 1.

By

Major C.J. STEAD, commanding

14 AUST. GARRISON BATTALION

23 Jun 42. No. 103

---

1. ORDERLY DUTIES : Mounting Retreat 23 Jun 42 to Retreat 24 Jun.

A.	ORDERLY OFFICER Next for Duty	Lieut. P. McHugh " J.I. Gray-Buchanan
B.	ORDERLY SGT. DUTIES Next for Duty	A/Cpl. J.T. Clark " J.C. Cormack
C.	ORDERLY CPL'S DUTIES Next for Duty	L/Cpl. E. Soxsmith A/Cpl. D.W. Stewart
D.	DUTY COY. Next for Duty	"D" Comp. Coy. "C" " "

2. GUARDS.
Duty Coy will provide Bn. H.Q. Guard to mount 1800 hrs. 23 Jun 42. Strength - 1 Sgt. 2 Cpls. 1 L/Cpl. 12 O/Rs.
Dress - Serge - Battle Dress.
Personnel will bring bedding. Coy. will provide own M.T.

3. EQUIPMENT OF PERSONNEL EVACUATED FOR MEDICAL REASONS.
Only ammunition and accomodation stores (such as blankets) will be retained by Coys. All other personal equipment and kit will accompany evacuated personnel. including messing utensils.

4. CAMERAS.
All personnel in possession of cameras will hand them in to Bn. H.Q. immediately.

5. LOST RIFLE.
Loss of rifle No 77488 has been reported. Coys will institute a thorough search and report results to this H.Q.

6. DUTY MOUNTING.
The attention of Coys is drawn to the altered times of Duty mounting.

7. LOSSES.
Civilian helmet (Hawley Tropper) Colour-khaki seen in the possession of an Australian soldier on night 22/23 Jun 42. Finder will return Helmet to Bn. H.Q.

Lieut.
14 Aust. Grn. Bn.

DISTRIBUTION:-
C.O.
2 I/C
Adjt.
Q.M.
A. B. C. D. Coys.
E (M.G.)., H.Q. Coys
5 Aust. Div.
T.O.
R.S.M.
War Diary (2)
R.A.P.
FILE.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

Ref. Map Cairns 1" to 1 Mile.

SECRET.

Copy No. 9

MOVEMENT ORDER.

To O.C.
"B" Coy.
14 Aust. Grn. Bn.

Your Coy. will move on _____

TIME TABLE.

Head of Coy. column will pass Coy. H.Q. at Zero minus 50 minutes.

Zero. Reach Departure Point.

M.T.

ADMINISTRATION.

"C" and "D" Coys. will provide one 3 ton truck from each Coy. to report to "B" Coy. H.Q. at Zero minus 2 hours.

BAGGAGE LOADING PARTIES.

"C" Coy. will provide 1 Sgt. 2 Cpls. 12 O.R. to report to "B" Coy. H.Q. at Zero minus 2 hours.

"B" Coy. will detail a guide to meet trucks and personnel at corner of James and Sheridan Streets.

CLEANING UP PARTY.

H.Q. Coy. will provide 1 N.C.O. and 6 men to report to "B" Coy. H.Q. at Zero minus 1½ hours to clean up "B" Coy. lines.

1 Section will provide one O.R. to report to "B" Coy. H.Q. at Zero minus 2 hours to collect keys, and direct cleaning up party to "B" Coys. billets.

Q.M. will ensure that "B" Coy. will move with requisite ammunition, weapons, tentage, and Camp and Barrack Stores.

TRANSPORT.

Zero plus 30 minutes - "B" Coy. M.T. (if not included in movement) will report to T.O.
Transport provided by "C" and "D" Coys. will report to their own H.Q.

DATE AND TIME.

Date of Movement, Zero Hour, and Departure Point, will be notified in APPENDIX A, as soon as possible.

Signed at 1500 hrs. 23 June 42.

Major,
C.O. 14 Aust. Grn.Bn.

DISTRIBUTION.	Copy No.
O.C. "B" Coy.	1
" "C" "	2
" "D" "	3
C.O.	4
2 I/C.	5
Adjt.	6
Q.M.	7
T.O.	8
I.O.	9
5 Aust. Div. Movements.	10
D.A.A.& Q.M.G.	11
War Diary.	12 - 13
File.	14

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AUSTRALIAN MILITARY FORCES.

R O U T I N E O R D E R S - Part 1.

By

Major C.J. STEAD, commanding

14 AUST. GARRISON BATTALION.

24 Jun 42 No 104

---

1. ORDERLY DUTIES : Mounting 1800hrs 24 Jun 42 to 1800hrs 25 Jun 42.

A.	ORDERLY OFFICER	Lieut. J.I. Gray-Buchanan
	Next for Duty	" H.J. Reid
B.	ORDERLY SGT. DUTIES	A/Cpl. J.C. Cormack
	Next for Duty	" A.L. McGlynn
C.	ORDERLY CPL's DUTIES	A/Cpl. D.W. Stewart
	Next for Duty	L/Cpl. B.H. Moreton
D.	DUTY COY	"C" Comp. Coy.
	Next for Duty	"A" " "

2. GUARDS & PIQUETS

In addition to Bn. H.Q. Guard of 1 Sgt. 2 Cpls. 1 L/Cpl. 12 O/Rs., Duty Coy will provide Town Piquet to report Bn. H.Q. 1800 hrs. 24 Jun 42 as follow:-

Strength : 1 Offr. 2 Sgts. 2 Cpls. 18 O/Rs.
Dress : S.D. - Side Arms.

Coy will provide own transport.

3. LOST RIFLE

Rifle No 74087 has been reported lost. Coys will conduct a thorough search and report result to this H.Q.

4. EQUIPMENT OF PERSONNEL EVACUATED FOR MEDICAL REASONS

Reference Para. 5 R/O 103, 23 Jun 42, personnel as above will take Mosquito Nets with them.

Lieut.
Adjt. 14 Aust. Grn. Bn.

Distribution:-
C.O.
2 I/C
Adjt.
Q.M.
A.B.C.D. Coys.
E(M.G.) & H.Q. Coys.
5 Aust. Div.
T.O.
R.S.M.
War Diary(2)
R.A.P.
File.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

Ref. Map Cairns 1 inch to 1 mile.

SECRET. No.3
Copy No. 6

WARNING ORDER

(1) 14 Aust. Grn. Bn. (Less "B" Coy. and "D" Comp. Coy.) will prepare to move.

(2) No move before 2 July 42.

(3) TIME TABLE. will be notified in Movement Order.

(4) ADMINISTRATION. Coy. Comds. will ensure that all Billets are left clean and tidy.

(5) BAGGAGE, GUARD, and LOADING PARTY. "A" Coy.
1 Off. 1 Sgt. 2 Cpls. 20 O.R.

(6) Q.M. FATIGUE PARTY. H.Q. Coy.
1 Cpl. 10 O.R.

(7) BN. H.Q. FATIGUE PARTY. H.Q. Coy.
1 Cpl. 8 O.R.

(8) TRANSPORT. T.O. will supply:-

(a) To Q.M. Store	1	3 Ton Truck.	From "C" Coy.
(b) To Bn. H.Q.	"	" " "	" "D" "
(c) To " "	1	15 Cwt. Van.	" "D" "
V.T.M.	By Day.		10
"	" Night.		30

DRESS. MARCHING ORDER.

BLANKETS. 2 per man in Pack.

Coy. Comds. will ensure that all blankets over 2 per man will be returned to Bn. Q.M. Store by 1700 hrs. 30 June 42. (Tuesday).

KIT BAGS. will be transported and kept separate in Coy. dumps.

RATIONS. Unexpended Portion with man, Plus Iron Ration.

EMERGENCY RATIONS. Q.M. will ensure that Unit moves with 48 hours Emergency Rations.

Signed at Cairns at 1100 hrs.

Major,
C.O. 14 Aust. Grn. Bn.

DISTRIBUTION.	COPY NO.
C.O.	1
2 I/C.	2
Adjt.	3
Q.M.	4
T.O.	5
I.O.	6
O.C. "A" Coy.	7
" "B" "	8
" "C" "	9
" "D" "	10
" E(M.G) Coy.	11
" H.Q. Coy.	12
5 Aust. Div. Movements.	13
D.A.A.& Q.M.G.	14
War Diary.	15 - 16
File.	17

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

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AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS Part 1.
by
Major C.J. STEAD, commanding
14 Aust. Grn. Bn.

30 June 42. No.110

1. ORDERLY DUTIES. Mounting 1800 hrs. 30 June 42 to 1800 hrs.1 July, 1942.

A. ORDERLY SGT. DUTIES. A/Cpl. M.C. Dingwall.
Next for Duty. A/Cpl. J.T. Clark.

B. ORDERLY CPL. DUTIES. L/Cpl. S.W.L. Ford.
Next for Duty. A/Cpl. W.A. Simpson.

C. DUTY COY. "B" Coy.
Next for Duty. "D" Coy.

2. GUARDS.

Duty Coy. will provide Bn. H.Q. Guard to mount 1800 hrs. 30 June 1942.
Strength - 1 Sgt. 2 Cpls. 1 L/Cpl. 10 O.R's.

3. PIQUET.

"D" Coy. will provide Town Piquet to mount Bn. H.Q. 1800 hrs. 30 June 42.
Strength - 1 Offr. 1 Sgt. 2 Cpls. 10 O.R's.
Dress - S.D. Sidearms.

4. DESTRUCTION - A.R.P. Strips.

Reports have been made by Police that troops on leave in Town are pulling the strips of paper off shop windows.
This practice must cease at once.
Disciplinary action will be taken against offenders.

5. SECURITY.

Surmising or mentioning in postal matter, rumours concerning movement of troops of any Unit is strictly forbidden.

6. MALARIOUS AREA. - The Area bounded by the following Streets is highly Malarious, and dangerous to troops:-
Mulgrave Road, Bunda Street, Hartly St. Lyons Street.
Personnel are warned to avoid the use of these streets.

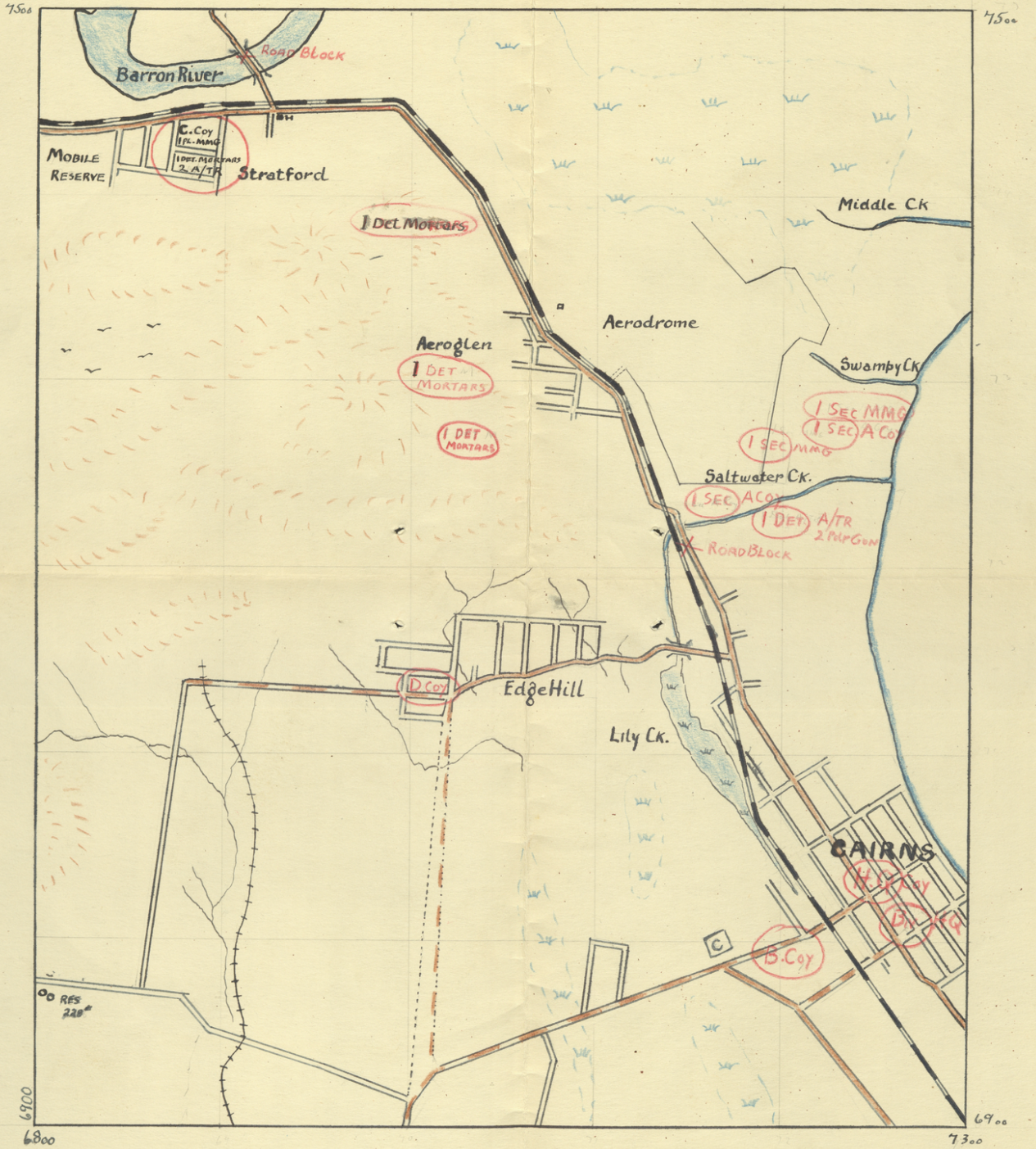
7. MOSQUITO NETS. - Personnel are again reminded that it is compulsory to use Mosquito Nets. Offenders in this regard will be severely dealt with.

Lieut.
Adjt. 14 Aust. Grn. Bn.

DISTRIBUTION.
C.O.
2 I/C.
Q.M.
Adjt.
"A" "B" "C" "D" Coys.
E(M.G) and H.Q. Coys.
5 Aust. Div.
R.A.P.
I.O.
T.O.
R.S.M. War Diary (2 Copies) File.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633

CAIRNS DISTRICT



Scale 4 Inches to 1 Mile R.F. 1/15840

500 YARDS 0 500 1000 1500 2000 YARDS

Situation as at 30 June 42

Enlarged By 'I' Section 14 Gar. Bn.

AUSTRALIAN WAR MEMORIAL AWM2020.71.7633