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WAR DIARY

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SECURITY
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9 AUST INF BDE
*Standing Orders
for War*

PAUST INF EDF STANDING ORDERS FOR WAR

INDEX.

PART I	SECURITY	Pages 1 - 9
" II	COMD & CONTROL	" 10 - 11
" III	COMMUNICATIONS	" 12 - 14
" IV	INFORMATION	" 15 - 19
" V	MOVEMENT	" 20 - 27
" VI	PROTECTION	Page 28
" VII	ADMINISTRATIVE	Pages 29 - 30

SECURITY.

COPY NO. 11

DATE. 3 AUG 1943

9 AUST INF BDE STANDING ORDERS FOR WAR.

INTRODUCTORY.

These orders are designed to save repetition in CO's. They will be carried by units at ALL times. All officers dealing direct with 9 Aust Inf Bde will familiarise themselves with these orders.

PART I.

SECURITY.

PART A - INTRODUCTORY.

1. These orders are hereby applied to all members and attached personnel of 9 Aust Inf Bde Gp.
2. These orders are promulgated to ensure the co-operation of all ranks in the attainment of the following objects :-
 - (i) To prevent the leakage of any information which may be useful to the enemy's war effort.
 - (ii) To neutralise the efforts of agents or other persons engaged in activities which are likely to prejudicially affect the conduct of the war or the operations of our own and our Allies' Armies, Navies and Air Forces.
3. These orders are to be read in conjunction with Army Field Censorship Instructions No 24 of 20 Mar 42 as amended from time to time.
4. Relevant sections of these orders will be read to all ranks on parade once every week.
5. Contravention of these orders will be an offence under the Army Act.
6. A copy of all subsequent amendments to these orders will be forwarded to 9 Aust Inf Bde.

PART B - REPORTS. RESPONSIBILITY FOR SECURITY.

7. Responsibility for the observance of security throughout the unit rests with the Commanding Officer.
8.
 - (a) The CO will appoint a Unit Security Officer, the appointment being notified in Routine Orders Part 1.
 - (b) The appointment as Unit Security Officer, and any subsequent changes in the appointment will be notified to 9 Aust Inf Bde.
9. The Weekly Int Report will give regular info on all aspects of security considered under the headings laid down in Annex S.

PART C - SECURITY OF PERSONNEL.

10. This part is to be read in conjunction with Part E Security of Est paras 26 to 30.
11. A member of the unit will immediately pass to his CO any pamphlet poster or circular of a subversive character which he finds or receives with the Unit or in a civilian area.
12. A member of the unit will as soon as possible notify his CO or any of the following matters of which the member becomes aware :
 - (a) the presence within the unit of any unauthorized or subversive organizations or discussion groups;
 - (b) any civilian who arouses suspicion by his remarks or questions;
 - (c) Enemy propaganda whether spread by rumours, posters, broadcasts or other means.
13. Officers who receive reports in accordance with paras 11 and 12 above will immediately pass the reports and any documents to the Unit Security Officer. Such reports will be forwarded to 9 Aust Inf Bde Hq.

PART D - SECURITY OF MATERIALS.

14. This part will be read in conjunction with Part F - Security of Est.
15. All stores, eqpt, dumps and tpt will be picketted.
16. Each member of the unit be personally responsible for the safe custody of arms and eqpt issued to him.
17. Sub-units will inspect all arms and eqpt daily.
18. No member will, except in the course of his duty, communicate to any person, info regarding the quantity, nature, quality, location or methods of safeguarding of any military stores, eqpt dumps or tpt.
19. No person of whatever rank, whether in uniform or in civilian clothes will be allowed to approach vulnerable buildings or areas except in the course of duty.
20. An offi will be responsible that each member of the unit or sub-unit under his immediate comd or attache for duty is conversant with the method of destruction of material, eqpt and tpt for which the member is personally responsible.
21. Thefts, pilfering or sabotage of eqpt or stores will be reported to HQ 9 Aust Inf Bde immediately.
22. Standing Orders for Army Fire Services will be complied with.

PART E - SECURITY OF EST.

23. This part is to be read in conjunction with Part D - Security of Materials.
24. Buildings, dumps or stores which contain materials, eqpt, tpt or any documents or records which contain info useful to the enemy will be picketted or otherwise continually attended.
25. Particular care will be paid to camflg consistent with ops.

35. The number of persons who have access to "Most Secret" and "Secret" papers will be reduced to a minimum compatible with safe and efficient handling. Rank will not be regarded as a criterion of safety.
36. To facilitate the handling of secret papers, the following instructions are issued:-
- (a) In relation to transmission of papers outside Military Offices the following rules should be observed:-
- (i) "MOST SECRET" and "SECRET" papers will be sent in two envelopes the inner envelope only being wax-sealed. The outer envelope will contain only the address, and will not be marked with the category of the paper. The inner envelope will be marked "MOST SECRET" or "SECRET" as the case may be. If "MOST SECRET" it will be marked "to be opened personally by.....", the holder of an appointment or the individual named. When sent by post "MOST SECRET" and "SECRET" papers will be registered.
 - (ii) "SECURITY" and "CONFIDENTIAL" documents will be sent in two envelopes in the same manner as secret documents, but the inner envelope need not be waxed sealed. It transmitted by post security and confidential documents will be registered except that confidential correspondence of a disciplinary or personal nature need not be registered unless the sender thinks it necessary.
 - (iii) Care should be taken to prevent "NOT TO BE PUBLISHED" documents from falling into unauthorized hands, but otherwise no specified precautions are applicable.
- (b) In relation to transmission of papers within Military Offices the following rules will be observed:-
- (i) "MOST SECRET" papers will be sent in a sealed envelope which may be carried by an orderly.
 - (ii) "SECRET", "SECURITY", "CONFIDENTIAL" or "NOT TO BE PUBLISHED" papers need not be enclosed in a sealed envelope but in all cases the sender will exercise proper precautions as the nature of the document may require.
- (c) Opening "MOST SECRET" etc. papers:-
- (i) "MOST SECRET" papers will be opened by an offr.
 - (ii) "SECRET" papers will be opened by an offr.
 - (iii) "SECURITY" and "CONFIDENTIAL" papers may be opened by a selected senior clerk.
 - (iv) In all cases, if the inner envelope is marked "to be opened personally by....." it will be opened only by the offr. named. Normally the holder of an appointment will be mentioned and not an individual offr.
- (d) Recording:-
- (i) In units and est.

- (1) The recording of all "SECRET SECURITY" papers will be carried out by the adj. or another selected officer.
- (2) The recording of "SECURITY" and "CONFIDENTIAL" papers (incl. correspondence) may be carried out by senior clerks of branches or selected confidential clerks.
- (c) Safe or steel boxes containing "SECRET SECURITY" and "SECRET" papers will NOT be left unprotected and their keys will be kept by an offr. or chief clerk of a branch. "SECURITY" and "CONFIDENTIAL" papers may be kept by the senior clerk of a branch provided that they are in a container which can be locked.
37. In as far as they are inconsistent with this order, the AIR 2 G. parts 1584 and 1595, will remain in abeyance for the duration of the war.
38. A member of the unit will NOT divulge to any unauthorized person the contents of any secret document.
39. A member of the Unit will forward to the Unit Security Offr. any official documents which he finds.
40. The Int. Offr. and all responsible offrs. will make provision for the destruction in an emergency of all documents which contain inf. of use to the enemy.
41. No person will enter the Sig. Office, the Cipher Room, or the Int. Office without authority.
42. Circulation Lists, Call Signs, Ciphers and Codes will be held by a responsible offr. who will be responsible that they are suitably guarded and that they are shown only to persons required to see them in the course of duty.
43. (a) Sub-unit Comds will be responsible that provision is made for the destruction in an emergency of ciphers, codes, messages, circulation lists, diagrams and all other documents containing infn. useful to the enemy and held by Sig. and Cipher pers, DPs or runners.
- (b) Sub-unit Comds will be responsible that Sig. and Cipher pers, DPs and runners are conversant with speedy methods of destruction of documents in an emergency.

PART 2 - SECURITY OF OPERATIONS.

44. Offrs and HGOs will be instructed to omit orders to destroy wherever possible, rather than carry notes on their persons. Orders must therefore be concise.
45. The issue of OP Orders will be restricted as far as possible.
46. Whenever the unit changes location, one Offr. and one HGO will be detailed to check the vacated position to ensure that no documents or articles which will give info. to the enemy are left behind. Where a sub-unit moves independently, the sub-unit Comd will detail pers. to perform the same duty.
47. OP Orders, Notes, Marked Maps will NOT be carried into action.

48. Sub-unit Cards will ensure that such documents as Paybooks (34 + 35) Work Pickets (32 Form), and Army Driving Licenses (41 Form) do NOT disclose the identity of the Unit.
49. In op areas, the location of the unit is to be regarded as vitally secret.
50. Sub-unit Cards will ensure that all ranks under their command or attached for duty recognize the importance to our Unit of enemy Prisoner-of-war.
51. If taken Prisoner-of-War, a member will give his name, rank and number and nothing more.
52. All ranks will at all times wear Identity Discs.
53. (a) Members of the unit will NOT carry into action any letters, postcard, newspaper, notebook or other papers or articles from which the unit may be identified.
(b) Sub-unit Cards will be responsible that this order is put into effect.

PART M - FIELD CAMPAIGN - SECURITY OF INFORMATION.

54. The provisions of Army Field Campaign, Instruction No 22 of 20 Mar 42 will be complied with. Offrs will be responsible that all members under their command are conversant with these instructions.
55. Offrs will ensure when franking telegrams that the words "DIRECTOR OFFICE OF ORIGIN" are legibly written in the space provided for Office of Origin. Postal Ordinances will check all telegrams before transmission to ensure that this instruction is complied with.
56. The scale of issue of Green Envelopes will be at the discretion of the G.O. but will NOT exceed two (2) to each member per fortnight.
57. Franking Offrs will deliver franked mail to the Unit Officer Offrs daily at times as laid down by the G.O.
58. The Unit Postal Officer will collect mail daily from all Unit Officer Offrs.
59. Franking Offrs will report branches discovered while franking mail, to the Unit Security Officer.
60. The correct postal address for the unit is as follows:-

NX123456
Pte J. Black
- Coy
- Aust Inf Bn.

61. The Unit Postal Officer will examine incoming mail to ensure that the correct unit address is used. He will report any branches to the Unit Security Officer.
62. Mess Secretaries and others receiving accounts from business firms will take steps to ensure that the firms use the correct address in correspondence.
63. Members of the unit will NOT give to any civilian any info whatsoever which will be of use to the enemy's war effort. In particular, members will NOT give to civilians any info regarding:-

- (1) Our intentions and plans for the conduct of the war by land, sea or air.
- (12) Means whereby any enemy ops have or will be frustrated.
- (111) the order of battle, movements, locations and morale of our forces. The names, characteristics of our Comds and their Staffs.
- (17) Developments in all forms of armament, eqpt and trng.
- (v) Location of bases, sup depots, distribution centres and key industrial plants. Details regarding sources and systems of sup of ally kinds.
- (vi) Sailing dates, routes, and destinations of all types of shipping.
- (vii) Any reference to spies or suspicious persons in our hands whether awaiting trial or already disposed of.
- (viii) Casualties or losses in men and material.
- (ix) Detailed effects of enemy sea, land or air attack.
- (x) The situation in regard to manpower, economic resources and the civilian morale.

Members will exercise special care when in public places and in such places as theatres, hotels, clubs, dance halls, shops, night and dance where they may be within hearing of gossip of enemy agents.

- 54. In telephone conversations members of the unit will NOT discuss with any person any matter which they are forbidden to mention in a public place.
- 55. No member of the unit will in any public debate or lecture, or in any letter discuss military regulations, orders, discipline or conditions.
- 56. A sports team, band, concert party or other such body representing the unit is participating in any public functions will NOT be allowed to in advertising or announcements by any news agency stating the unit's name.
- 57. Members of the unit will avoid disclosing the name of the unit by writing in although books or visitors books, by scribbling in programs, by and other means, or including military reference in letters, cards, identity discs or by any similar means.
- 58. A member of the unit will immediately notify the Unit Security Officer of any evident unauthorized signalling by such means as flags, codes, flashing lights, white enamel markers, connected receivers, ground signs.
- 59. D.R.'s and runners will wherever possible avoid speaking with civilians on streets. To avoid the possibility of giving directions from unknown persons, O's will pay particular attention to the training of D.R.'s and runners in Map Reading.

PART 4 - SECURITY OF INFORMATION

- 70. This part will be read in conjunction with the relevant Paragraphs of New Field Security Instruction No 22.
- 71. All ranks, who have clearance, are to be subject to the following:-

72. An Officer will be appointed to be C 1/5 Photography, the appointment being notified in Routine Orders Part 1. He will maintain in a register showing the number, make and description of every camera held in the Unit, together with the number, rank and name of its possessor.
 73. Cameras will be withdrawn, prior to departure, from persons to proceed to an active theatre of ops.
 74. The CO may at any time order the withdrawal of cameras for security reasons.
 75. The CO 1/5 Photography, when the order for withdrawal has been given, will collect and forward cameras to :-
 - (a) such persons as the possessors of the cameras direct, at the expense of the possessors. Packages containing cameras will be sent by registered post and registration receipt will be handed to the possessors in each case;
 - (b) HQ L of C Area; or
 - (c) C 1/5 Base Depot.The CO 1/5 Photography will give a receipt for all cameras received, whether for disposal by (a), (b) or (c).
 76. Notwithstanding the provision of paras 73, 74 and 75, a CO may, if he thinks fit, approve of the retention of cameras by NOT more than four members of the unit provided they signify their agreement that such retention will be subject to the following terms :
 - (a) That cameras so retained will be used only as directed by C 1/5 Photography.
 - (b) That the said cameras remain in the possession of the members concerned and will be at such members' risk.
 - (c) That the CO may withdraw such approval at any time.
 77. Films of photographs taken for official purposes will be forwarded for processing direct to HQ L of C Area. They will be accompanied by a memo signed by the CO or an Officer of field rank stating the purpose to which they will be put.
 78. Films of photographs taken by Officers and OMs for unofficial purposes will be forwarded to an approved photographer for processing.
- NOTE HQ L of C Area advised that on 30 Dec 42 :
- (a) approved photographers at present are: Keads, Harringtons and Smalls in Sydney;
 - (b) submarine or country photographers must apply to HQ L of C Area for approval.
79. The names of approved photographers will from time to time be published in Unit Routine Orders. The Unit Security Officer will interview selected photographers, and if they are in the opinion of the CO suitable to be authorized by HQ L of C Area, the Unit Security Officer will advise the photographers to apply to HQ L of C Area for authorisation.
 80. Photographs (other than those taken for official purposes) which, if captured, would be of value to the enemy, are prohibited.

61. Maintenance of this paper will be dealt with by disciplinary action and/or by:

- (a) Withdrawal, temporary or permanent, of clearance.
- (b) Destruction of film and prints.

62. Lectures on security will be delivered once every fortnight. The Unit Security Officer will arrange for lectures by OCS, by the Security Officer, by Field Security Service or by visiting officers.

63. The Unit Security Officer will pay particular attention to the factor of members of the Secret. Matter, of Sign posts, and of such persons as drivers, drivers, of the and stowards.

64. It is the duty of the Unit Security Officer with the authority of the OCS, to arrange such lectures, films, films, notices and orders as will tend to make all units security minded.

65 - 90. RESERVED.

PART II.ORD. A. CONTROL.

91. The following terms will be used in inf. bus and cove.

R group (R GP) - The Cards GP.
 O group (O GP) - S.ordinate Cards & Staff.
 F group (F GP) - The main body of the unit.
 T group (T GP) - The tpt HQ required with "F" GP.

92. The normal composition of the above gps will be found in APP. A. These will be varied to meet the particular circumstances which arise.
93. (1) When verbal orders are being given, any inf. not required, and the orderlies and drivers, will remain out of hearing under cover.
- (11) When the Bds Card calls for Bds O GP, Unit Cards may order their O gps to a selected RV, but must not allow them to go to the Bds RV unless they are specially called for.
- (111) When R and O Gps are called for to occupy a new position in a withdrawal, units and sub units which are in action will NOT send orders but their dep's. It will also be advisable to send larger parties than required for a new defence.
94. Verbal order blank pro forms are attached as APP. B-G. These will be brought by the Bds O GP to all orders confirmed. On completion of orders these will be checked by a Bds Staff Officer. The pro forms will be reproduced by units with spaces allowed for notes.

REMOVAL OF Hs.

95. Where the tactical situation permits, units will mark their Hs by their distinguishing signs, if possible illuminated by night. They will place one sign at the Hs and another at the point where the sign can be seen from the point to which they will next move signs to be sent out with the party establishing a new Hs.

MOVING Hs.

96. (1) No units (except those connected with Bds Hs) will approach within 200 yds of Bds Hs unless adequate cover exists for their approach from ground and air. A car park will be arranged.
- (11) Orderlies will be warned to use the most covered approach to keep under cover whilst in the vicinity of Bds Hs.
- (111) Motor vehicles incl Bds will not be left running near Bds Hs.
- (1v) Hds will NOT be started up or kept running within 30 yds of Bds Hs. inf., Sig. units or if any conference of staff. If necessary they must be started early until cleared.

MOVING OF Hs.

97. (1) Immediately after a move all units (incl out units) will report the exact position of their Hs to the Hs under whose cover they are to be left.

- (iii) Bns reporting to Bde Hq will each send two A/C orderlies. These A/C orderlies will have a map ref of their new Hq and must know the best covered route to it. One A/C orderly will be sent back to the unit and one retained. Other units will send two orderlies on above basis.
- (iii) When the plan of a subordinate Hq is laid down in orders, it may be moved a short distance away provided arrangements are made to redirect orderlies etc from the pt where the Hq are supposed to be.
- (iv) when a Hq moves an orderly will be left for one hr at the old location to redirect DMs etc.

ROUTINE AT ALL BNS.

- 56. An orderly who knows where to find the ofrs of the unit Hq, and the way to each sub-unit Hq, will be on duty at the unit Hq day and night.

DUTY ROSTER.

- 59. (i) Duty rosters at all Hq will allow adequate periods of rest for both Ofrs and Gns.
- (ii) all units will detail a duty ofr daily who will be available at the Hq of the unit at all times when other ofrs are NOT available.

FIRING AT AIRCRAFT.

- 100. (a) Except where, for reasons of surprise, special orders have been approved, all ranks suitably armed will always fire at every hostile A/C coming within range.
- (b) all ranks will take an unidentified A/C to be friendly unless it shows by its actions that it is hostile - such actions incl getting in posn to attack "peeling off" etc.
- (c) all ranks will open small arms fire on an A/C ONLY if it is within 600 yds range.

COMP. & PLAN OF BDE OPS.

- 101. as per appx R (to be forwarded).
- 102 - 110. RESERVED.

ORDERS, DR'S AND DELIVERY OF MEDICALS.

- FRANKING OF SIG 1234567.

- SPEC. DRUG.

120. Only office entitled to frank MEMORANDUMS of higher priority than any other special IR. If a special IR is issued, the originator will mark the envelope (in green) and the message label "MEMO" and the only marking the LDR will add are "Special" and "Priority" branches will receive the document and take it out of the LDR, so that the message can be at the same time.

ACKNOWLEDGMENTS

121. All Hq will institute a system within their offices to ensure that acks are sent immediately on receipt of any comm. calling for same.

TELEPHONE CONVERSATIONS

122. (a) Only officers who may frank **EMERGENCY** messages may make priority calls. There will take precedence over all waiting calls, but a conversation in progress will NOT be interrupted.
- (b) Office answering or making telephone calls dealing with ops will make a short summary in duplicate of the conversation on a message form, the appointments of the sender and receiver of the message and time of conversation. They will mark the duplicate copy of the message at the top "telephone message" and will hand it to a clerk for registration and subsequent filing on the appropriate battle message board. They will circulate copies if necessary.
- (c) Office will NOT use the telephone for business which can be done by message or letter.

L/T CONVERSATIONS - SECURITY OP.

123. (a) When in contact with the enemy, a danger zone for line telephone is normally declared to exist 2000 yds behind our fwd pos. Inside this zone, originators using L/T will call units by their call signs or code names, whichever is applicable, and will use the appointments code, R/T code and map ref codes, in all conversations.
- (b) Outside the danger zone, L/T conversations will be in clear but the possibility of enemy interception must never be overlooked. Office will use ingenuity to disguise their identity and that of the person to whom they are speaking, and also the subject matter of the conversation.
- (c) Office talking from outside the danger zone with office in the danger zone will take security precautions as in (a).

EMERGENCY TELEGRAPHY

124. (a) Messages sent by wireless are liable to interception and will normally be signed in the right hand signature space.
- (b) In rear of Hq. Hq only those office authorized to frank "EMERGENCY OPERATIONS" will sign messages, to be sent "as written" by any means including wireless.
- (c) In front of Bde Hq, any office may frank a message to be sent "AS WRITTEN BY ANY MEANS INCLUDING WIRELESS" provided contact with the enemy has been made and the ops are in progress. In front of Bn, Sqn or Bty Hq, code names will be used in the address space, in rear of those Hq, units will be addressed in clear and call signs will be substituted for addresses by Sign.

RADIO TELEPHONE

125. (a) All units using R/T will use R/T code, appointments or map ref codes.
- (b) In rear of and between Div Hq, only office authorized to frank "EMERGENCY OPERATIONS" messages will use R/T.
- (c) In front of Div Hq all office may use R/T.

GENERAL

126. During periods of rapid movement and battle, the maintenance of course is far more important than the danger of interruption. If circumstances indicate that the urgency justifies transmission in cipher, or that the enemy will have no time to take effective action on the sig if he does intercept it, then the sig may be sent in cipher.

CIVIL TELEGRAPH AND TELEPHONE LINES.

127. Civil lines, offices and exchanges will not be used without authority of the CPO, except when vital comms would be delayed by reference to the CPO. Such urgent use of the civil system will be reported without delay.

TIME AND SIGNS.

128. When units and Bde are in telephonic comm, the Bde sig offr will synchronize time with units at 0730 and 1930 hrs daily. Any unit which has NOT received the time sig will send in an order to Bde Hq. to synchronize watches at 0830 hrs daily. Units will also be responsible that time has been synchronized immediately before an op, in addition to the daily time signs.

SIG - SIGNAL.

129. Unless other orders are issued, the SOS signal may be put up on the authority of a Coy Comd. It will only be put up when, among inf or Ws are SAW to the attack. The SOS sig will be answered by all weapons or fixed lines, the fire of which falls in the area in which the sig has gone up.

RATES OF FIRE.

130. Rates of fire to be applied in various circumstances will be issued in orders. It is essential that they should NOT be allowed to become stereotyped. In the absence of specific orders on the subject, the following rates will apply.

(1) S.O.S.

- INF - 1 min rapid, 1 min normal (repeating according to circumstances)
 HMGs - 2 mins rapid, 3 mins normal (repeating according to circumstances)
 MORTARS - 5 rnds per min for 3 mins (if am allows)
 ARTY - 3 mins intense, lift to counter preparation tasks and fire two bursts of 2 mins rapid with 2 mins interval.

131 - 140. RESERVED.

18.
PART IV
OPERATION

SITREP.

141. (a) Sitreps will not be forwarded until necessitated by emergency action. Once emergency sitreps will continue to be passed until otherwise ordered by Hq 9 Aust Inf Bde.
- (b) All units under para 9 Aust Inf Bde will submit sitreps daily by "MESSAGE" sig to reach Hq 9 Aust Inf Bde by 0600 and 1400 hrs. Respectively. Such sitreps will contain a brief summary of info received since last sitrep, set out under the following headings:-
- (i) Enemy ground activity
 - (ii) Enemy air activity
 - (iii) Enemy air activity
 - (iv) Ops and moves of own type incl projected
 - (v) Other info incl remarks and deductions
 - (vi) Unusual weather conditions
 - (vii) Changes and projected changes of own type
- (c) Originators as above with nothing to report at one time will render NIL reports (SILORA)
- (d) In addition to the submission of sitreps twice daily each unit will report important info by the quickest means available. It is received. Subordinate units will keep higher echelons fully informed at all times of the situation on their fronts. Subordinate units will report immediately anything likely to affect the plans of the higher echelon or of neighbouring formations or units.

POSITION REPORTING.

142. (a) Static Position

Comds of units under para 9 Aust Inf Bde will report to 9 Aust Inf Bde the projected moves of all units down to incl Coy and equivalent sub-units 24 hours ahead of the move, when practicable.

Any change in location statement mentioned in para 145 (a) will be signalled to Hq 9 Aust Inf Bde (JTF) by 1800 hrs daily. NIL reports will be submitted where applicable.

(b) During Operations.

After the commencement of ops, units under para 9 Aust Inf Bde will notify Hq 9 Aust Inf Bde (JTF) by 1500 hrs daily of the moves or projected moves of units down to incl Bn Ops or detached forces, or units of D.V. type. Units will forward NIL reports if applicable.

REPORTING OF WOUNDED AND BURNED CASUALS.

143. Units will ensure that all ranks are familiar with the appearance of Allied and enemy uniforms, JTF and

REPORTING OF CASUALS.

144. (a) Units will mark all ranks that they are to report to JTF to the nearest officer.

(i) Any ab code that look like parachutes or balloons whether in the air or on the ground.

- (ii) Whether they think the objects in (i) to be ours or the enemy's.
- (iii) Suspicious behaviour of persons or A/Ps in the case of A/Ps reports will indicate height, direction or light, or other activity.
- (iv) Suspicious lights in the area.
- (v) Units will issue orders that any officer receiving such a report will transmit same by the quickest means to his unit HQ, which will at once send the report to Div HQ, rptd to Bde HQ, and to local police HQ.

INTEGRAL FOR OPS.

145. In order to ensure that all units benefit by experience gained by ops in active ops, all units under cmd's must take note so engaged will:-

- (a) Upon the conclusion of any major ops, submit a brief narrative together with comments upon methods employed or lessons learnt.
- (b) On the 28th of each month, submit a report embodying any lessons learnt as a result of ops during the past month. The report will deal also with enemy methods, and record enemy encounters.

INT. SITUATIONS (IN REPORTS)

146. (a) During ops all units under cmd's must Int. Bde will forward int. summaries to Hq. 9 Aust Int Bde daily with info for the 24 hrs ending 1200 hrs, to reach Hq. 9 Aust Int Bde by 1200 hrs.

(b) During static periods Int. Summaries (and reports) will be submitted once per week to reach Bde Hq. by 1700 hrs each Thursday. A location statement showing all units under cmd will be incl.

(c) Int. summaries (and reports) as above will treat subjects as under, omitting para headings not applicable:-

- (i) Ops, own tps, and allied tps. (Accounts of ops of our own and allied tps confined to facts sufficient to explain the int. matter in the summary or report. Full info regarding our own tps will be supplied in Sitreps - see para 141 (3) of these orders).
- (ii) Ops, enemy tps.
- (iii) Enemy 0 of 3 (identifications, distribution of enemy forces, enemy organization).
- (iv) Enemy tactics, methods and habits.
- (v) Enemy fighting capability - incl. special methods of strength or weakness.
- (vi) Enemy armament and eqpt.
- (vii) Enemy air activity.
- (viii) Enemy sea activity (eg convoys).
- (ix) Enemy art. activity.
- (x) Enemy sig. activity.
- (xi) Enemy comm. activity.
- (xii) Enemy gun or OR.
- (xiii) Enemy tpt and comm. - incl. Inland Water tpt.
- (xiv) Enemy services and admin.
- (xv) Other reports about the enemy.
- (xvi) Topography affecting our ops.
- (xvii) Topography affecting enemy ops.
- (xviii) Climatic and river-related conditions affecting ops.

- (c) Originators of int summaries will send disposition statements as available to accompany or follow int summaries and reports showing energy if works, T & A mines, camps, installations etc.
- (d) Officers compiling int summaries (or reports) will state the reliability of the source of info (ref Appx I for method of grading).
- (e) Originators will support deductions by a full statement of the facts on which the deductions are based.

147. Units rendering int summaries (or reports) to HQ 9 Aust Int Bde will at the same time render "hostile shelling reports". Shelling reports will be in the form given in

148. (a) Unit comds are responsible for the despatch of a priority "initial report" direct to INQ (Unit) rptg to HQ 1 Aust Div and HQ 9 Aust Inf Bde of :-

- (1) The first use of gas by the enemy.
(11) The suspected use of a NEW GAS.

- (b) Units will send such reports by the quickest means in clear.

- (c) A CO having reason to suspect or confirm the presence of enemy gas in his unit area will similarly render a report by priority message to HQ Aust Div rptd to HQ 9 Aust Inf Bde, and he will warn neighbouring units by the quickest means. Once JV has been initiated, units will LOF report enemy use of gas direct to HQ (Aust).

- (4) Unit comds will carry out an investigation forthwith upon enemy action as per para (a) (1) and (11) and submit a detailed report to HQ 9 Aust Inf Bde.

- (c) Unit comds, when submitting initial and detailed reports in accordance with (a) and (d) above, will use the form given in Annex 2.

149. Units will report NO enemy weapons in the same way as a new gas, and take action similar to that required by para. 148 for enemy GA. Units will normally send signals reporting these weapons in either NO or GA in class as in para 148 (b)

15C. The enemy's intentions are frequently disclosed by particular work on which he employs his A/C. Units will therefore forward reports of hostile air action to HQ 9 and HQ 12 to enable the higher comd to take any action possible. These reports will include the following where applicable:

- (a) Place
- (b) Time
- (c) Method - (i) High or med level, low flying, dive or any new method of attack.
- (ii) Number and type of A/c employed.
- (iii) If raid preceded by recon.
- (iv) Any special points.
- (d) Duration of attack.
- (e) Effect obtained by AA Fire.
- (f) Damage inflicted by enemy.
- (g) Bearing of flight of A/c to and from area of attack.

CAPTURED ENEMY EQUIPMENT AND WAR MATERIAL.

151. (a) Whenever a unit captures any enemy eqpt or war material, it will render a report as soon as possible, through normal channels, with two copies direct to HQ.
- (b) The term eqpt and war material covers any and every store of article of eqpt incl all weapons, appliances and arm, accoutrements, clothing, food, kit, vehs, AFVs and their fittings, A/c instruments, parachute gear. The term also incl captured allied material.
- (c) As a normal procedure, the offr commanding responsible will place a guard over any article of obvious int value, immediately it is captured.
- (d) Unit HQ will arrange that no less than one specimen of such item captured by a unit is dispatched immediately through int channels to H, 9 Unit Inf Bde HQ. They will send articles too bulky to carts accompanied by an escort. These must reach H, 9 Unit Inf Bde as soon as possible after capture.
- (e) Unit COs will take disciplinary action in any case of stealing, tampering with, failing to report possession of, or being in unauthorised possession of, captured enemy eqpt, war material, or documents (see also para 153).
- (f) Unit comd any note on the label att to any particular article that some specified person was directly concerned with its capture and send thereto a recommendation that the article, or some particular part of it, be donated to the person mentioned, as a souvenir or memento. (This is to facilitate suitable reward to such a person. Captured enemy material is the property of the Army, and the HQ has authority to donate parts of captured articles as above to persons or to units.)
- (g) This para will be read in conjunction with GSO 698 of 29 Dec 42, which will be referred to by all units.

DESTRUCTION OF OWN EQUIP, MATERIAL, ETC.

152. Units will report such destruction through normal channels, to H, 9 Unit Inf Bde.

CAPTURED ENEMY DOCUMENTS (Ref GSO 10)

153. (a) Every unit and every individual is responsible for the collection and safe delivery of captured documents to higher authority. This applies to even apparently unimportant scraps of paper. All officers will combat strenuously the temptation to keep enemy documents as souvenirs. Units will send back immediately through int channels all captured documents and the like. Any undue delay may render them useless.

- (b) Appx H sets out the procedure and the responsibility for dealing with documents in order, taken from enemy P.W. Books (especially diaries), maps, letters, orders and other papers, but NOT paybooks (see para 154).

(c) This para will be read in conjunction with CRO 598 or 25 Dec 42 which will be adhered to by all units.

ALIVE PAYBOOKS AND IDENTITY DISCS.

154. (1) of Div H, will be responsible for carrying out the procedure outlined in Appx H. Unit cooks will be responsible for carrying out procedure outlined in paras (c) and (d) of Appx H through normal channels.

ALIVE IDENTIFICATION.

155. The importance of the earliest possible receipt of any enemy identifications is such that the channel through which they will be reported will be - From units direct to H. I must Div (para 6. Bde H.) by "EMERGENCY OPS" signal.

EMERGENCY COLOURS

156. Within 9 days of the Bde all units will use the following symbols and colours.

(c) Boundaries

/-/-/-/-/-/-/-/-	DIV
-----	BDE
-----	BT

(b) Colours

Enemy -----	BLUE
Own type -----	R.D.
Boundaries -----	BLACK

PHOTOGRAPHS FOR I.A. PHOTOGRAPHY.

157. Units will submit documents on form shown in Appx J.

158 - 165. RESERVED.

SECRET
MOVEMENT.

Ref. Special Orders for movement within Australia and New Guinea, 1942.

DEFINITION OF MOVEMENT.

166. All instructions concerning movement are **SECRET** and the recipients of any movement order will not divulge or discuss the contents thereof with any person not concerned with the particular movement order. Officers concerned with movement orders will not only pass on particulars which direct subordinates at a time necessary to allow their part to be performed as required.

167. There are 3 types of moves:-

(a) **QUARTER MOVE**. Where a Branch is responsible for initiating the move and a Branch for the detailed arrangements of the move.

(b) **UNIT MOVE**. Where a Branch is responsible for all arrangements. The following constitute the movement:-

(i) Normal moves (after moving order issued by a Branch)

(ii) Movement en masse

(iii) Movement en masse - Intersite

(c) **REAR AREA MOVE**.

(i) **REAR AREA MOVE**. Immediately upon receipt of warning order, units will submit to G Aust Inf Bde particulars in accordance with GAO 6104 of 19 Jun 42 as follows:-

Location of unit

Number of personnel who will move with unit (officers and men)

Location of unit to which unit will move

Number of vehicles, trailers, etc., by type; whether loaded or empty; number of guns by type; weight of loaded vehicles (where applicable).

Quantity of equipment stores and items other than carried by vehicles (number of packages, gross weight, cubic measurement, and also heaviest lift of which packages).

Number of personnel unable to be moved in unit vehicles, after taking into consideration the last para.

Apex 0 is attached for guidance in rendering of returns

168. Units will advise G Aust Inf Bde of any movement to such particular immediately upon their instance.

169. Units will:-

(i) Ensure that no movement takes place prior to the receipt of movement order; nor will any movement take place other than that authorized by a movement order which will specify the number of days for actions to be carried.

(ii) Be responsible for making and publishing all arrangements, generally, other than that set out in movement order.

(iii) Upon the departure of each unit or sub-unit, forward cipher signs to G Aust Inf Bde reporting the number of personnel and vehicles moved, also time of departure. In the case of intersite movement, type and size of all vehicles etc will be specified.

- (iv) Prevent unit moves and destinations being chalked on by carriages, trucks, vans etc.

MOVEMENT BY RAIL.

170. General:-

(a) All trains will carry necessary gear complete for meals provided at Rm etc on route, and also take full water bottles which are to be refilled as opportunity permits. The strictest economy will be exercised in the use of all water on trains.

(b) Units must prohibit the taking intoxicating liquor on to trains.

(c) Units must take SECURITY measures to prevent the taking of temporary halt either:-

1. Making telephone calls
2. Posting letters or handing letters to bystanders for posting.
3. Disclosing their Unit identity or destination with bystanders.
4. Leaving the train unless ordered or authorised to do so by an offr.

171. Unit Comds will arrange medical services and facilities and ensure that a medical orderly with equipment is sent with the train.

(a) Units will ensure that unless operationally essential gun will NOT be carried on the individual travelling by train in MESA LIA.

(b) The carriage of gun in bulk by units moving by train is NOT affected by this instrn. The quantities of gun so carried will be as directed in instrn relating to the particular move.

DUTIES OF CO TRAIN

172. The unit concerned will appoint an CO Train in respect of each train. Normally the CO train will be the senior combatant offr moving with unit or draft.

173. The Co train will:-

(a) Inspect the train prior to the entraining of the in company with a RY official, and render a certificate as to the train's condition, listing breaches etc to RPO.

(b) Post an offr, or if no offr available, an RPO as cash carriage to be responsible for the discipline of the travelling therein.

(c) Adhere to the prescribed running of the train time table and general workings of the RY Dept, avoiding strictly any interference therewith.

(d) Ensure that principles of para 12 (W&P Para 7) and rail travel rules in general are obeyed by all ranks.

(e) Ensure that all para are warned of the estimated time of arrival (ETA) at destination and order the train to be ready to detain at the destination and, when order for detainment is given, to form up in three ranks facing away from the train upon exit from carriages.

(f) Together with detaining offr consult the RPO regarding movement of the train platform of detaining etc.

(g) When prepared, instruct the detaining offr to detain the train.

174. The unit concerned will detail bag parties as required.
175. The bag party will be lead by an offr, whenever possible.
176. The OC Bag Party will:-

- (e) Supervise feeding and off loading of bag.
- (f) Ensure that man can be covered with bgs, that such man is placed as far from the main body of bgs as is possible.
- (g) Be responsible for the watching of inflammable stores to guard against the risk of fire, especially in open weather.
- (h) Maintain close liaison with entraining offr.

277. The unit moving will appoint an entraining offr (who, whenever possible, will also carry out the duties of Co-training offr), for each train.

278. The entraining offr will:-

- (c) Contact the RTG, immediately upon being detailed, to ascertain details for embarking via, carriage accommodation, storage accommodation, times, routes to platform, debussing points etc.
- (d) Allocate the number of tps to each carriage, having considered the necessary spaces for stores.
- (e) On day of embarkation, consult the OG train and the RTG, one hr before the arrival of tps at the sta to confirm entraining arrangements.
- (f) Assist the OG train in making gen train inspection prior to embarkment of tps.
- (g) Post off or on tps detailed to respective carriages in the assistance of the signaller.
- (h) Give off signal for tps to disembark, entrainment. March tps on to the platform in column of route at least six paces from the train. Tell off carriage load parties.
- (i) Supervise the speedy ingress of tps, when prepared for entrainment. (Efficiency will be attained if the tps enter the train consciously from both ends of carriages, and occupy centre of each tps).
- (j) Ensure that tps enter carriages in single file.
- (k) Ensure that rifles, if carried, will be carried butt upwards, and steel helmets worn (unless otherwise intr.

- (b) Issue movement order (AWF 113)
(c) Where cars are travelling as a guard only and will return to previous location issue rail warrants endorsed "Guard Duty - no charge" (In cases where excess shovels are moved on civil freight trains or other than specific to or away freight trains such escorts will travel free of charge to the army).
(d) Facilitate clearance of rolling stock by detailing typist to report to destination immediately on arrival and simultaneously with (or as soon after as possible), the arrival of stores.

188. NCO i/c Escort Party will:-

- (a) Ensure that pers are in possession of their paybooks at all times for identification purposes.
- (b) Carrying tickets in respect of Secret Party. Such tickets will be produced on demand by any ry official.

MOVEMENT TO SCHOOLS.

189. (a) Intrastate

Unless otherwise instructed units will issue rail warrants and AAF F59 (if required) for pers proceeding to sch within the state, and will arrange necessary train accommodation with RTO at nearest sta.

1 (b) Interstate.

Units will forward rail warrants made out from SYDNEY for pers proceeding to schs and courses (other than those within the State) to DPMG, Aust Div four days prior to the date of travel.

- (c) DAMEG will arrange reservations and tickets will be available at RTO Office, Central Station, half an hour prior to departure of train.
- (d) Units will also issue AAF F59 (if required) and separate warrant for travel to SYDNEY.

CASUAL MOVES.

190. (a) When info concerning transfer of pers is received, and
tpt is required, units will immediately advise 9 Aust Inf
Bde of the following details:-

- (i) Unit to which pers are being transferred.
- (ii) Date on which pers will be available to move.
- (iii) Authority under which pers are to move.

- (b) SC 9 Just Inf Bde will advise move arrangements

(c) When ordered to issue rail warrants, the unit will ensure that signatories have been authorised, in writing, to sign same.

(d) Movement order issued will state entraining sta, date, time of departure, and all other relevant instrs.

- (e) Units concerned will advise 9 Aust Inf Bds. when personnel have departed as instructed.

HOME LEAVE.

91. (a) In arranging for INTERSTATE Home Leave, units will render on each of each week (SEE DAYS IN ADVANCE) to 9 Aast Inc. has a consolidated requisition (6 copies), in accordance with Appx 9. A separate requisition will be rendered in respect of each containing sup. The requisition will show the duration of leave.
- (b) In arranging for INTERSTATE Home Leave units will render (SEE DAYS IN ADVANCE) to 9 Aast Inc. has a consolidated requisition (6 copies), in accordance with Appx 9. A separate requisition will be rendered in respect of each containing sup. The requisition will show the duration of leave.
- (c) Where destinations, as in para's above are NOT on ry Line, the nearest ry sta thereto will be shown. The unit will issue A&T to the bus warrants as required for onward movement. A F Td will be enclosed "Home Leave Travel Document".
- (d) Cars proceeding on leave to OTHER TILN OF areas will:-
- (1) NOT carry arms
 - (2) Not kit-bags only if required; otherwise they will be stored under unit arrangements.
 - (3) No food was kept and messing gear at all times
 - (4) No travelling overnight, away at least one blanket
 - (5) NOT travel on priority trains e.g. "Spirit of Progress".
- (e) The unit will ensure that the details of above para are complied with.

MOVEMENT BY ROAD.

192. Parking on the line and unit comms will direct such speed and density for the movement of veh convoys as the situation may require. In active periods, convoys move, will normally be units or the following speeds and densities unless otherwise ordered by the dir. comms.

By day	- Speed	20 mph
	Density	15 vtm
By night	- Speed	15 mph
	Density	40 vtm
193. Whenever possible units will conduct convoys at least one hr ahead of the convoy. This party will be responsible for warning H₂ sub-units or Town Majors of the movement of the convoy, and for recce of Bivouacs sited as required. Strength of party will be advised by Eds H₂.
194. Convoys Comms will ensure that their convoys will NOT overtake another convoy except under special circumstances.
195. Drivers are responsible for the maintenance of vtm, mph and mth of the convoy order. Sudden change of speed should NOT occur. Overtaking is NOT permissible unless independent running has been ordered, and only then when driver of first veh gives overriding sig.
196. Comms of convoys will distribute offers throughout the coin, one offer per veh, as far as number of offers permits. Offers in charged blocks will be responsible for keeping distance at all times.

197. (a) Commands or convoys halted on a rd will post pers (Mf where available) at the head and tail. These pers will direct traffic past the convoy. Drivers will inspect and maintain vhs and report to cdr or HQ in charge of tpt on rd and water. Reports will be rendered to head of coln by sq leaders.
- (b) At all hlt offrs and/or one member vch will dismount and maintain contact with the veh ahead. When a traffic block occurs, all offrs will dismount and take steps immediately to clear the stoppage.
198. Whits will arrange for every vch to carry a pick and shovel.
199. Unless forbidden by Bde Hq, units will use at least pawling/side lights on all vhs on the morn at night in rear of Hq of 1st Bde. In rear of Hq of 2nd Bde units will use blocked out headlights. Units will turn lights off only when halted or when being attacked from ground or air. Colns halted but not being attacked will shut lights on leading and rear vhs.

Departure of the CC Convoy.

200. (a) CC Convoy will ensure that vhs are NOT loaded beyond the following capacity and that tps travel sitting back to back:-
- | | | |
|---------------|---|---------------------|
| (1) 3-ton LWB | - | 20 pers without kit |
| 30-cwt LWB | - | 15 " with kit |
| (11) 30-cwt | - | 15 pers without kit |
| | | 12 " with kit. |
- (b) Debussing will take place five mins before departure of the Convoy, on the order of the CC Convoy.
- (c) Debussing when ordered by CC Convoy, will take place over rear wheelband and never over side towards centre of road.
201. In the event of the appearance of enemy A/C units in vhs will keep moving unless forced to halt due to number of casualties received. In all moves whits will keep ANIMS's and LWB's ready immediately for either mounted or dismounted action.

Check Points.

202. CC Move will order such check points as are required.

Reserve Patrol

203. Res pat carried will be in accordance with types of vhs. The following scale will apply:-

(a) Vch 3-ton	--	12 gals
(b) Vch 15-cwt	--	8 gals
(c) Cdr's PG	--	4 gals

Rations

204. Unit consumed will issue two or three days' rations for pers moving with vhs (as instructed).

Confirmation - Departure Convoy.

205. Units will signal 9 just Inf Bde confirmation of details, incl time of departure.

PROTECTION.

AIR AND SUB-STRUCTURE.

235. (a) At all times whilst in op areas at least one air and sub-structure will be posted by each H₂ and sub-unit, and units will ensure he is conversant with his duties.
(b) The duties of air and sub-structure may be combined and carried out by the one man.

DEMOLITIONS.

237. (a) All demolitions and or toring, whether executed by our own type or by the enemy will be reported at once to Bde H₂.
(b) Any repairs to such damage will also be reported.

MINE FIELDS.

238. (a) Mine fields laid will be recorded in accordance with instructions issued from time to time and reported to Bde H₂ without delay.
(b) Enemy mine fields located will be reported to Bde H₂ without delay, giving particulars of area covered, density type, etc.

BLIND MINES AND BOoby TRAPS.

239. (a) Blind shells, when located, will be reported to the nearest arty unit.
(b) Patrols will be warned to watch for booby traps when entering in areas recently vacated by the enemy. Suspicious objects will be reported to the nearest arty unit.

Gas Contaminated Areas.

240. The unit first discovering a gas contaminated area will be responsible for marking same and reporting through normal channels to Bde H₂ and will also advise neighbouring units.

Gas Attacks.

241. There will be as given in FSEB Form No 8 1939 Sec 42.

Camouflage.

242. All units will give careful consideration prior to the act of all H₂s, camps and military etc. They will use existing tracks where possible and ensure by signposting or posting of sentries that they use these tracks. If new tracks etc are necessary, they will be used to conform to existing cover or changes in ground texture, i.e. tracks or edges of fields, etc.

- 243-
250 Reserved.

ADMINISTRATIVE

DEFINITION CODE.

251. 1. Daily consolidated return of men expended up to 1200 hrs. incl. S&A, mortar bombs, grenades, fireworks, etc. will be signalled to Bde Hq.

11. The same Code is contained in F&F Form 9a 1941.

BRIGADE S&A RESERVE.

252. When ordered one 15 cwt truck of S&A per bn will form the Bde S&A res and will move under orders of the SO with "A" ech of bde tpt.

PETROL OILS & LUBRICANTS.

253. (1) POLS will be distributed in 4 gallon tins which are returnable. All empty tins will be cancelled from the list.

(11) Units will give a receipt for all pet and oils received, on ALB 55.

(111) Rigid economy must always be exercised in the use of pet. When the ignition points engine will be switched off immediately when not being used.

SUPPLIES.

254. (1) The period of time for which AGO supplies will stand at sup pts will be ordered by Bde Hq. Units will collect from sup pts in 4 vols.

(11) The use of rations, fuel and disinfectants will be as laid down from time to time.

ORDNANCE STORES.

255. (1) Units will submit through POWO indents in triplicate where practicable on ALP G997 for stores when on AGO or authorized by GPOC. In urgent cases indents may be made by telegraph or telephone direct to Div Hq.

(11) Ord Pd Hq hold a proportion of replacement MG's, gun or other stores. Indents for stores of an urgent nature will be sent on for as possible from stores held in Ord Pd Hq. These indents must be submitted through POWO.

(111) Stores not required urgently, such as those to complete eqpt of weapons allotted by W&F, will be supplied in the normal manner from the Ord Base Depot or Adv Ord Base Depot.

(1111) Stores will usually be delivered to units in sup ech vols. When stores are authorized to be issued from the Ord Pd Hq units will send their own ech to collect them. Normally, when units are instructed to draw vols from the Ord Pd Hq or SRH, they will send their own ech to collect them.

ANTI-GAS RESERVE.

256. (1) Anti-gas res will be carried by AGO echs and will be sup to units on demand.

(11) A demand will be made in writing and will show the name, rank, and unit of the officer making it.

(111) Contaminated clothing will be collected in anti-gas bags by units and dumped. Location of dumps will be reported.

257. The importance of salvaging will be impressed on all ranks. Unserviceable stores (other than gun) which have a large value, will be sent to RCO in returning vans of supply. First cartridge cases, ammo boxes, etc, will be returned to ARH through arm coach. Any live gun returned will be placed in a separate box and clearly labeled.

Units are referred to GPO 0130 1942 for the correct procedure to be adopted for the disposal of units and eqpt from circulation.

BILLETING, REFUELING OR GUIDE PARTIES.

258. Normal parties will consist of - One offer from unit H, one offer or NCO and one rank and file for each copy. Special orders will be issued when there are required to be increased.

TRAFFIC CONTROL

259. In default of other orders, units are responsible for organizing traffic control within any area allotted to them.

ADVANCED LANDING GROUNDS.

260. ALGO are out of boy do to all the and vcha.

RETURNS.

261. .. list of Returns to be rendered is shown in Annex U.
262. Upon any unit coming to be under command of 9 Aust Inf Bde, all copies of these orders will be returned immediately.

[illegible]

Notes:

- The composition of these groups varies to suit the particular circumstances which arise.
- e.g. Coy Sgt., Plt. Ldr., Platoon Major
- e.g. Cpl., Sgts., Platoon Pa Coy, HQ sub unit.
- Equivalent group of CO may also be ordered to Rf.
- Certain Pls such as Plt. Ldr., Corp and Master.
- In certain circumstances "H" value may be with a G.P.

PRO FORM FOR ADV.

Ref Map:.....

ITEM.

1. Adv.

(a)
(b)

2. Adv. Pos.

(a)
(b)

(c) Axis of adv 9 must inf. Bue.

3. Additional pos. under or leaving cond.

INFORMATION.

4. 9 must inf. Bue. will

INFORMATION.

5. Formation (Adv.)

(a) Protective pos.

(i) Cond
(ii) Pos
(iii) Axis of adv
(iv) Task

(b) Adv. Pos.

(c) Main Body (in order of march)

(d) Protection.

(i) Ax
(ii) Flank

6. Adv.

(a)
(b)

7. Route.

8. Assignment of to carrying Adv.

9. Route and etc.

10. Assignment of to carrying Adv.

Adv.

11. Adv. Control.

12. Adv. Parties.

13. Adv.

14. Adv. Control.

(a) Adv
(b) Adv

15. Adv. Control.

INTERCOM.

16. Routes of H₁.
17. Allotment of W/T sets.
18. Wireless Restrictions.
19. Synchronization.

PRO FORM FOR AN ATTACK.

Ref Map:.....

INFO.

1. Enemy.

- (a)
- (b)

2. Our Force.

- (a)
- (b)

3. Additional troops under or leaving command.

INTENTION.

4. 9 Aust Inf Bde Gp will

METHOD.

5. The attack will be carried out in two phases.

6. Phase I.

- (a) Tro (i) Right
- (ii) Centre
- (iii) Left

(b) Enemy.

(c) Starting Line.

(d) First Objective.

(e) Action on First Objective.

(f) Timings.

(g) Gaps.

- (h) Artillery (i) Barrage
- (ii) Concentrations

(i) LSC.

(j) Enemy.

(k) Troops.

(l) Flank Protection.

(m) RCP.

(n) Zero hrs.

7. Phase II.

- (a) Troops (i) Right
- (ii) Left

(b) Enemy.

(c) Starting Line.

(d) First Objective.

(e) Action on First Objective.

- (r) Timing.
- (s) Conv.
- (h) Artv.
- (j) Tha.s.
- (k) Wds.
- (l) Blank Protection
- (m) Wds.
- (n) Pos.

ATTACK ALTERNATIVE.

- 1. Tha.
 - (c) Right
 - (b) Left
- 2. Endv.
 - (c)
 - (b)
 - (c)
- 3. Starting Line.
- 4. Objectives.
 - (a)
 - (b)
- 5. Action or capture of objectives.
- 6. Timing.
- 7. Conv.
- 8. Artv.
 - (a) Barrage
 - (b) Concentrations
 - (c)
- 9. Tha.
- 10. Endv.
- 11. Wds.
- 12. Pos.
 - (a) Composition
 - (b) Action
- 13. Zero Pt.
- 14. Tha.
- 15. Pos. of's. Wds's.

16. File
17. Structure.
18. Structure.
19. Structure.
20. Structure.
21. Structure.
22. Structure.

THE ROOMS FOR D.E.

ITEM.

1. Entry

(a)

(b)

2. Own tps.

(a)

(b)

3. Additional tps under or leaving cond.

PROPERTY CHG.

4. What inf bdc op will

REMOVED

5. Tps.

(a) Right

(b) Center

(c) Left

6. F D I.

7. Entry.

(a) Inter Bdc

(b) Inter En.

(c) Rear

(d) Sts of June

8. Room will be occupied by.....hmn.

9. Gov

10. arty

11. TK A

12. KG

13. PLS

14. Outposts

(a) Gen King

(b) Sts of June

(c) Patrols

(d) Occupied by

(e) Withdrawn

16. Age

Age

17. McCool

18. Age

19. Age

20. Age

21. Age

22. Age

23. Age

24. Age

25. Water

Water

26. Location

27. Age

28. Synchronization

DEFN.

1. Entry

- (a)
- (b)

2. Out Tps.

- (a)
- (b)

3. Additional tps under or leaving ord.

INTENTIONS.

4. 9 Just Inf Bld Op will

METHOD.

5. No withdrawal before.....hrs except for

6. Withdrawal in accordance with march table.

7. Withdrawal fwd has -

- (a) Present posn denied until.....
- (b) All tps will clear line.....by.....
- (c) Assembly areas (i)
(ii)

8. High Tps.

- (a) Tps.....
- (b) Action.....

9. Reoccupy tps

- (a) Tps.....
- (b) Tankswill be occupied by.....and
denied until.....
- (c) Subsequent rear posns:-
(i)
(ii)

10. AME.

- (a) Will op

11. Tr. A.

12. R/R

- (a) Demolitions.

13. RRs.

APP.

MUTUALISM.

PRO FORM FOR NIGHT ATTACK

APX E

1. Platoon

1. Platoon

(a)

(b)

2. Company

(a)

(b)

(c)

3. Additional troops under or leaving camp

4. Instructions

4. 9 Just Inf Bde Gr will

(a) ATTN

5. Objectives

6. Distribution of inf

7. Flows and dividing line

8. Assembly points

9. Flux

10. Flux

11. Action on capture of objective.

12. Guiding and pace setting

13. Flux

(a) ATTN

(b) ATTN

(c) ATTN

(d) ATTN

(e) ATTN

14. Flux

15. Flux

16. Flux

17. Flux

18. Conduct of the

19. Distinguishing marks

20. ATTN

21. ATTN

21. Tut.
22. Welter
23. EW
24. strawberry
25. Part.
- INTERCOM.
26. Eds. EW.
27. Sigs.
gets allotted etc
28. Sigs.
29. Sigs.
30. Subscriptions.

NOTE.

1. ENTRY

(a)

(b)

2. OWNERS

(a)

(b)

3. Additional to

INVENTION.

4. 9 Aust Inf Bde Op # 11

ITEMS

5. Disposition

6. Objectives

7. Inter in body

8. Interchange

9. Off loading points.

10. Assembly Points.

11. Plans.

12. Plans.

13. Covering Plans

14. Time Table

15. Consolidation

16. Construction of tr

17. Plans.

18. Traffic Control

APP.

19. Food etc.

APPENDIX.

20. Bde HQ - success signal - telephone at bridge.

HOSTILE HELDING REPORT.

Note - In coln 3 put F, S, or G, according to whether Flank, Sound or Groove is being reported.
e.g. #118 - Flank observed from grid bearing 118°. Colns 1, 2, & 3, must be completed.
(By "groove" is meant the mark made by a shell on striking the ground, when mark is groove-shaped and long enough to indicate direction of travel)

APPX H

22 JUL 1951

FROM:

.....

Date.....

[illegible]

INITIAL REPORT AND DETAILED REPORT

Units will include the following information where possible, in initial reports and in detailed reports on hostile use of gas:

1. INITIAL REPORT

- (a) Date, time and day, sex, or reported age of gas.
- (b) Method of use: e.g. spray, aircraft bomb, shell, mortar, projectile, cloud gas.
- (c) Any immediate effect on personnel.
- (d) Any characteristics known at time of report.

2. DETAILED REPORT

- (a) All the information in the initial report.
- (b) Duration of gas emission.
- (c) Weather conditions.
- (d) Type and state of ground.
- (e) Form and extent of areas contaminated by persistent gas and method to mark areas.
- (f) Duration of persistence when known.
- (g) Approximate number of casualties, and details of effects on personnel.
- (h) If gas shell or bombs exploded, approximate number of bombs used and target area. If air spray used, approx. height of spray.
- (i) Location of any unexploded gas projectile.
- (j) If an unknown gas was used, due to H. I. West Div one or more of the following are required: gas sample or contaminated anti gas equipment and detector papers if affected.
- (k) Samples of enemy equipment, (e.g. bomb fragments, respirators, containers, protective clothing etc) and samples of contaminated ground which should be wrapped in clothing, sealed in time, and labeled, are urgently required, if available, for technical investigation.

Units will attach labels to samples, to show date and place where obtained, i.e. from a camp, or if found abandoned. It taken from an individual state type of unit to which he belonged.

Include all relevant details on labels.

UNIFORM CODES OF SOURCE INFORMATION.

Details of System and Code.

- (a) Known facts, likewise false statements, to be reported as such.
- (b) Possibly true reports to be graded for the degree of reliability, and for probability in accordance with the following scale, using 0 when assessment is impossible:-

<u>Reliability of Source</u>	<u>Probability of Alleged Fact or Circumstance</u>
1. Completely reliable source, e.g. official document, highest grade observer, etc.	1. Accepted as true
2. High grade observer, on matter within his field or outside his specific knowledge.	2. Highly probable.
3. Average observer on matter seen before.	3. Probable.
4. Average observer on matter not seen before.	4. Possible and not improbable.
5. Unintelligent observer.	5. Possible, but most improbable.

(c) Examples:-

- B5 - Indicates a previously reliable source but highly improbable news.
- B2 - Indicates an unreliable source but news which is supported by other evidence or considered to be highly probable.

Reliability affected by exceptional circumstances.

Where an informant is of unquestioned integrity, the reliability of his report may or may not be affected by exceptional circumstances, e.g. extreme fatigue, injury, etc.

Steps to be taken

The established practice of stating the source of information will still be followed, in addition to the usual grading.

CAPTURED JAPANESE DOCUMENTS -- PROGRAMS AND RULES TO BE OBSERVED.

AREA OF SIMILARITY	ACTION TO BE OBSERVED FROM			REMARKS
	Unwounded enemy OFFICER, SERGEANT, OR	Unwounded enemy OR	Enemy wounded	
Unit	Collect immediately; place in 1 labelled package sent back with escort to div collecting it for delivery to the staff.	Leave in possession. Instruct escort to watch that no papers are thrown away.		Bind into package and send to Div Hq. at once.
Base (HQ)	No examination. Expedite passage -			-
Div (with staff)	Rapid examination (provided translator is available)	If staff collect, place in labelled bags, and send to second unit.	Collect through place in labelled bags (one sheet - 10 bags), and send via mail to Hq. second unit.	-
Div and staff only	Documents will be sorted. Those which can not be translated by person available to G. (1) will be sent at once to Hq. Those which can be translated will be sent to Hq. after study by G. (1).			Package for collection in bags labelled and sorted to one where no when found.

EVIDENCE AND IDENTIFICATION

The following special rules will be observed.

DEFENSE	PROSECUTION	IDENTIFICATION
(a) Unwounded PW	Allowed to retain	Remove duplicate to disc or detachable belt and send to base.
(b) Wounded PW	Left with PW till they reach CGO, then books will be sent to PW for ultimate return to owners. Responsibility: Div H.	(see footnote) Responsibility: Div H.
(c) Enemy Dead	Forfeited and duplicate or detachable half of disc to be sent LH with a statement that they are from enemy dead, and where and when found. (see footnote). Responsibility: Unit Command.	
(d) Picked up on battle-field	As for "(c) Enemy Dead".	

NOTE. If identification disc is the piece only (or is likely with Japanese weapons) a copy or rubbing will be made of the inscription thereon for retention above, and the disc left on the body. (Ref FM 24-2 Paragraph 11, Part 111111) dated 1 Mar 46).

[illegible][illegible]

Note : Units will also furnish detailed particulars of unusual types of Vehicles NOT listed above

Since,

LLVA PERSONNEL FOR INTERCOMBAT
COMPLETED SURVEY OF DESTINATIONS OF PERSONNEL ON LLVA

[illegible]

SUBDIVISION OF SECURITY FOR THE
INTERNAL AND EXTERNAL

(a) Information

Include all instances of leakage of information and steps taken to trace to source and prevent repetition. (Source)

(b) Personnel

Attempt to subvert or spread disaffection by individuals, public speakers, pamphlets or suspect organized bodies.

(c) Material

Regarding military stores; sabotage, pilfering, "Black Markets" (e.g. on petrol).

(d) Operations

Measures to prevent access by strangers to the during movements and so.

(e) Organization

Co-operation or otherwise of the, instances of creation of conspiracy, general observation of regulations, military presence.

(f) Propaganda, Reports

Any persons suspected of spreading disaffection or enemy propaganda. Div H has facilities for carrying out full investigation of personnel.

(g) Methods

1. Internal

Internal. Relations with other groups, illicit trade, civil servants. Indicate feeling, causes of friction if any.

3. Informational. Lectures, talks or radio initiated or recommended by security officers to improve morale, combat personnel, instruct in propaganda and generally make the troops security minded.

(h) General

1. Any matters which, although not direct military concern, should be reported to civilian security services. Div H has direct liaison.

2. Any matters not classified above.

REPORTS AND RETURN TO BE RETURNED BY UNIT.

Sec No.	Subject	Returned to	Returned
Intely	1 Location of Hqs	Bde HQ	See Para 97(1)
"	2 1st Use of gas or suspected new gas	LHM rptd 1 Div and 9 Bde	" " 146(c) and (t)
"	3 Confirmation of gas in area	1 Div rptd 9 Bde	" " 146(c)
"	4 New weapons	LHM rptd 1 Div and 9 Bde	" " 149
"	5 Hostile air action	Bde HQ	" " 150
"	6 Enemy identifications	1 Div rptd 9 Bde	" " 155
"	7 Captured enemy eqpt	Bde HQ-2 copies direct LHM	" " 151
"	8 Demolitions	Bde HQ	" " 237
"	9 Mine fields	Bde HQ	" " 238
necessary	10 Para tps and enemy agents	Bde HQ	" " 144
"	11 Reports for trg	Bde HQ	" " 145
"	12 Shelling reports	Bde HQ	" " 147
"	13 Data for move	Bde HQ	" " 167
"	14 Telf of para	Bde HQ	" " 190
"	15 Home Leave	Bde HQ	" " 191 (a & b)
"	16 Confirmation departure of convoys	Bde HQ	" " 205
"	17 Movement of para by sec	Bde HQ	" " 227
ONLY	18 Jan expenditure	Bde HQ	" "
"	19 Sitreps	Bde HQ	" " 141
"	20 Locations statements	Bde HQ	" " 142
"	21 Int summary	Bde HQ	" " 146(c)
"	22 Strength Stats (LHM) 306 Recs Rls Office (made up to 0600)	Recs Rls Office	Only to Bde HQ
"	23 Offs Casualty Return (LHM 3010)	Recs Rls Office	" "
"	24 CRE Casualty Return (LHM 3011)	Rec Rls Office	" "
"	25 Attached para Casualty Return (LHM 3012)	Recs Rls Office	" "
"	26 Int summary	Bde HQ	See para 146 (c)

Ref No	Subject	Referred to	Remarks
July 30	War Diary	Staff Section, Military Mater Botti No 2 Unit Base Co.	Original 7 days after end of month. On file to within 2 weeks
Aug when necessary	Report of burial and 1314	Records Office	Copy BOC H, submitted by Captain on office in charge.
July 27	Field Return Office and 1308	Records Office	Copy BOC H,
28	Field Return Office and 1309	Records Office	" "
29	Officer Report and 1310	Records Office	" "
Aug 30	Fire Section on 100 Signal	BOC H,	

9 AUST INF BDE Gp

Movement and Entrainment Staff Table

FORMATION or UNIT	WE	PERSONNEL										VEHICLES BY TYPE										ECH		TFF in MINS		CONSTANT 100'		PET		REMARKS			
		OFFERS	O R's		TOTAL	MARCHING COMPONENT	CARS 0-5	CARS UTILITY	WMS 15 col	TRUCKS 10 ton	WMS 1 ton	VEHICLES 3 ton	CARRIERS	ARMED CARS	SCOUT CARS	TRACTORS ARTY 8 WD	TRACTORS ARTY 4 WD	TRACTORS POSTEE	TRACTORS BEADOWN	TRAILERS	AMB CARS	TOTAL incl M.C.s and TRAILERS	M.C.s	TRAILERS incl	A ECH	B ECH	A ECH	B ECH	TOTAL MINS	GALS of PET per 100 Miles	REMARKS		
Miles per Gal.						12	12	11	30	10	2	5	3	3	5	5	5	5	1	5	1	30											
Gals per 100 miles						8.3	8.3	9	13	10	4.3	2.0	33.3	32.9	2.0	2.0	2.0	2.0	1	2.0	1	3.8											
Box			OH	WE	OH	WE	OH	WE	OH	WE	OH	WE	OH	WE	OH	WE	OH	WE	OH	WE	OH	WE	OH	WE	OH	WE	OH	WE	OH	WE	OH	WE	Based on cross country performance will be max petrol required per 100 miles....
1	Inf Bde H.Q.																																
2	Sig. Sec.																																
3	L A D																																
4	Sec. Pro. Coy.																																
5	Bde Postal Det.																																
6	TOTAL Serials 1-5																																
7	Inf Bn																																
8	TOTAL Int Bde																																
9	Sqn Cav. Regt.																																
10	H.Q. Fd Regt																																
11	Sig. Sec.																																
12	L A D																																
13	Fd Bty																																
14	TOTAL Fd Regt																																
15	Bty Tk A																																
16	Sig. Det.																																
17	TOTAL Serials 15-16																																
18	Lt A A Bty																																
19	Fd. Coy.																																
20	Sec Fd Coy																																
21	M.G. Coy																																
22	Aust Coy AASC																																
23	Fd Amb																																
24	Bde Gp W/shops																																
25	Bde Gp Ord Fd Pk																																
26																																	
27	H.Q. Gen. Tpt. Coy.																																
28	Pl. Gen. Tpt. Coy.																																
29	Inf Bn & Pl. Gen. Tpt. Coy.																																
30	3rd Bn & 3rd gen tpt. coy.																																
31	TOTAL Bde. Gp.																																

APPX T

