

INSTRUCTIONS FOR USE OF FILE

- Folioing of Papers -** Each page of a document, including attachments, is to be given a consecutive folio number by the attaching officer. Papers must not be removed without Registry concurrence.
- Markings -** The folio on which action is required will be indicated in column (1). The mark-out symbol to whom the file is referred and the referral date will appear in column (2). Signature of action officer and date of finalisation to appear in column (3).
- Re-submit facility -** To re-submit the file write the relevant folio number in column (1), the symbol R/S, your mark-out symbol and re-submit date in column (2). Registry will complete column (3) when the action is finalised.
- Put away -** If the file is to be "put away" in file, the action officer must sign off his mark-out symbol and write "PA" in the next space in column (2). Registry will complete column (3). *This can only apply when all action has been completed.*
- Transferring of file -** If transferring a file by hand, Registry must be notified by a file transfer advice slip or telephone. Security classified files above "in-confidence" are to be delivered by hand only. Files "in confidence" may be security enveloped and placed in the clearance rounds.
- Drafts -** Only the final draft should remain on file after signature and despatch.

Related files

File number	Title

Subsequent indexing

File number	Title

Date opened <u>6.1.1993</u>	Former papers
Date closed <u>.....</u>	Later papers

Archival action

Destroy	Review	Retain
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Private Record Catalogue Worksheet

DATE: 27 MAY 1996

CATALOGUER: Margaret Avard (Education & Visitor Services)

Accession No.: PR00199

Key Description: Private Record; 1914-1918; France;
Australian Army

Title: Douglass, Andrew (b.1896 d.1947)

Date Range: 1917

Quantity: 1 item

Format: Letter

Description: Letter to his brother; mentions decorations,
air raids, the image and reality of war on
the Western Front; see also PR00200.

Language of Collection: English

Access Status: Open

Copyright Status: Donor

Copying Provisions: Copying is Permitted

Finding Aids: None

Person/Agency Controlling: AWM

Notes: 1. AWM file 93/0009 2. Dr G.L. Douglass,
12/28 The Boulevarde, CAMMERAY NSW 2062 3.
Related collection: PR00200

SOURCE: Dr G L Douglass

SOURCE FILE NO: 93/0009

Private Record Catalogue Worksheet

DATE: 27 MAY 1996

CATALOQUER: Margaret Avard (Education & Visitor Services)

Accession No.: PR00200

Key Description: Private Record; 1939-1945; England; 463 Squadron RAAF

Title: Douglass, George L (Sergeant)

Date Range: 1944

Quantity: 1 item

Format: Letter

Description: Letter written from Whitley Bay, England while undertaking a commando course there; includes a passing reference to the 'flying bombs'; see also PR00199.

Language of Collection: English

Access Status: Open

Copyright Status: Donor

Copying Provisions: Copying is Permitted

Finding Aids: None

Person/Agency Controlling: AWM

Notes: 1. AWM file 93/0009 2. Dr. G.L. Douglass, 12/28 The Boulevarde, CAMMERAY NSW 2062 3. Related collection PR00199

SOURCE: Dr G L Douglass

SOURCE FILE NO: 93/0009

(11)

Dr. G. L. DOUGLASS
12/28 THE BOULEVARDE
CAMMERAY 2062

NSW

15-1-93

Dear Michael,

please find enclosed documents
sent to myself for filling in.

There was only 1 green document +
no free post envelopes. So I hope
these are all you need. If not
do not hesitate to forward any
other required. Unfortunately Uncle Andy
had no children of his own so
I am unable to give his rank or
awards. I do not think he had
any decorations. Had he any I am
sure I would have heard of them.
Thanks for your kind letter of
appreciation.

Yours sincerely,

George Douglas

93/0009
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Australian War Memorial

GPO Box 345 Canberra ACT 2601 Telephone (06)2434211

Final receipt

Final Receipt No. : FR368
Interim Receipt No. :
File No. : 93/0009

Copy: 2

The historical material listed and described below and/or in the attached schedule(s) has been accessioned into the collection of the Australian War Memorial subject to the conditions set out below.

Owner : Dr G L Douglass
Address : 12/28 The Boulevard
CAMMERAY NSW 2062

Material received by Mike O'Sullivan (Written Records)
on behalf of the Australian War Memorial on 14 JAN 1993

Conditions governing the receipt of historical material deposited under this receipt with the Australian War Memorial.

- 1 This receipt supercedes any interim receipt issued by staff of the Australian War Memorial.
- 2 Attributions, dates and other information shown on the front of this receipt and/or in the attached schedule(s) are as given by the owner.
- 3 In the event that historical material listed on the front of this receipt and/or in the attached schedule(s) is offered for sale or exchange, the owner agrees, if requested, to furnish the Australian War Memorial with a warranty of title in such form as the Australian War Memorial may reasonably request prior to payment by the Australian War Memorial of any part of the purchase price.
- 4 In the event that historical material listed on the front of this receipt and/or in the attached schedule(s) is a gift, it is understood that unless the Australian War Memorial has been notified at the time of offer in writing to the contrary, the gift is outright and unconditional.
- 5 These conditions of contract shall be governed by and in accordance with the laws of the Australian Capital Territory.

Note : Donor details are required in order to authenticate ownership and provenance. We would not expect to disclose this information except for legal or copyright purposes.

Acknowledgement by owner

Important : Please sign both receipts and return Copy 2 in the Freepost envelope provided.

The owner/agent/transferring agency acknowledges that the historical material described on this receipt and/or in the attached schedule(s) has been deposited with the Australian War Memorial subject to the conditions above, unless varied as specified under restrictions or other comments in the attached schedule(s).

Signature *GL Douglass* Date 15.1.93

Copy 1 : Owner copy Copy 2 : Return copy Copy 3 : File copy

Schedule to final receipt

GPO Box 345 Canberra ACT 2601 Telephone (06)2434211

Final Receipt No. : FR368

Copy: 2

Interim Receipt No. :

File No. : 93/0009

Source : Dr G L Douglass

No. of Items: 2

Acq.	Acc. No.	Item description/Restrictions
D	PR00199	<p><u>TITLE:</u> Douglass, Andrew <u>CLASSIFICATION:</u> Private Record <u>COMMENTS:</u> Letter to his brother, 1917.</p>
D	PR00200	<p><u>TITLE:</u> Douglass, George L <u>CLASSIFICATION:</u> Private Record <u>COMMENTS:</u> Letter to his cousins, 1944.</p>

KEY - MODE OF ACQUISITION :

C = Copying D = Donation E = Exchange P = Purchase TIA = Tax Incentives for the Arts Scheme T = Transfer

Schedule for private records PROO199

Interim receipt no. _____
 Incoming receipt no. FR368
 File no. 93/0009

Person/family/organization deposit relates to: DR G. L. DOUGLASS
 Surname DOUGLASS Given names ANDREW 'BLUE' GEORGE
 Highest rank _____ Decorations/awards _____

Unit(s) 15 AIF
 Birth/death dates: Born 1896 Died 1947
 Relationship to donor UNCLE

Other biographical details BORN WICKHAM, NEWCASTLE FOUGHT IN WW1 IN EUROPE LATER IN FRANCE WAS AN INTERPRETER ON RETURNING TO AUSTRALIA, STUDIED AT SYDNEY UNIVERSITY & GRADUATED IN SCIENCE WORKED WITH HIS DEGREE IN B.H.P. LATER JOINED THE EDUCATION DEPT & TAUGHT IN MANY SCHOOLS INCLUDING LISMORE & WICKHAM HE WAS THE FAVOURITE UNCLE OF ALL HIS NEPHEWS & NIECES DIED OF STOMACH CANCER
 Description of material LETTER TO HIS BROTHER FROM FRANCE

Date range _____ to 1917 Quantity 1 ITEM

- Restrictions (Please answer each of the following questions)
- (a) Under what conditions may researchers read the material? (eg: open to public, may only be read with donor's written permission, etc.) N.O. RESTRICTIONS. WHATEVER.
- (b) May the Australian War Memorial inform the public of the acquisition via finding aids/the media? Yes No
- (c) May the Australian War Memorial copy the material for researchers? Yes No
- Other comments. PLEASE USE THE MATERIAL TO HELP WHERE POSSIBLE

Schedule for private records

PROO200

Interim receipt no.

Incoming receipt no. FR368

File no. 93/0009

Person/family/organization deposit relates to: DR. G.L. DOUGLASS

Surname DOUGLASS Given names G.L. GEORGE

Highest rank Sgt. Decorations/awards

Unit(s) 113 AIF

Birth/death dates: Born 1896 Died 1947

Relationship to donor SELF

Other biographical details BORN WICKHAM NEWCASTLE FOUNDED IN JUNES

IN 1900 LATER IN GRAVE WAS AN INTERESTED

MAN REMAINS IN AUSTRALIA SEARCHED AT SYDNEY

UNIVERSITY GRADUATED THE SCIENCE WORKERS WITH

HIS DEGREE IN 1916 LATER JOINED THE AUSTRALIAN POST &

TAUGHT IN A.M.S. SEARCHED FOR YEARS LARGELY WINDHAM

HE WAS THE FOUNDER - MEMBER OF THE WINDHAM SOCIETY DIED

OF STOMACH CANCER

Description of material LETTER WRITTEN TO COUSINS FROM LONDON

Date range to 1944 Quantity 1 ITEM

Restrictions (Please answer each of the following questions)

(a) Under what conditions may researchers read the material? (eg: open to public, may only be read with donor's written permission, etc.) NO RESTRICTIONS WHATSOEVER

(b) May the Australian War Memorial inform the public of the acquisition via finding aids/the media? Yes No

(c) May the Australian War Memorial copy the material for researchers? Yes No

Other comments PLEASE USE THE MATERIAL TO HELP WHERE POSSIBLE

14 January 1993

Ref: 93/0009

Contact Officer:
Michael O'Sullivan

Dr G L Douglass
12/28 The Boulevard
CAMMERAY NSW 2062

Dear Dr Douglass

I wish to acknowledge formally your generous donation of records to the Australian War Memorial.

The letters relating to the service of your uncle, Andrew Douglass, and yourself, will be accessioned into the Private Records Collection at PR00199 and PR00200 respectively and, with your permission, made available to researchers.

To help our accessioning process, please complete the attached forms. You will find enclosed 2 copies of the Final Receipt, each consisting of 2 pages. You should keep Copy 1 as your record of donation. Please sign and date each page of Copy 2 and return it in the free post envelope provided.

I would also ask you to complete the three questions at the bottom of the Private Records Schedules and return them in the free post envelope. These questions help us to administer the collection according to your wishes so please consider your answers carefully.

The Memorial's Private Records collection contains little material relating to Australians - other than aircrew - in Britain during the war of 1939-1945. Should you have any other records you would consider donating I would be pleased to hear from you.

Thank you for making these records available to the Australian War Memorial.

Yours Sincerely



Michael O'Sullivan
Assistant Curator
Private Records
for Director

AUSTRALIAN WAR MEMORIAL

Donated Records List No. (Third Series)

Donor

Records in respect of War Service

Biographical Details

A. W. M. File No.

Date

DISPOSAL

RECORDS

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Final receipt

Final Receipt No. : FR368
Interim Receipt No. :
File No. : 93/0009

Copy: 3

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CAMMERAY NSW 2062

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Signature Date

Copy 1 : Owner copy Copy 2 : Return copy Copy 3 : File copy

Schedule to final receipt

GPO Box 345 Canberra ACT 2601 Telephone (06)2434211

Final Receipt No. : FR368

Copy: 3

Interim Receipt No. :

File No. : 93/0009

Source : Dr G L Douglass

No. of Items: 2

Acq.	Acc. No.	Item description/Restrictions
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Michael

See what you think of this material. The 1917 letter is good, content wise. The 1944 letter not so useful but does have passing reference to the 'flying bombs' over London.

Let me know your decision.

Ron

6 January, 1993

- agree re. 1917 letter - good stuff about decorations, air raids, image & reality of war.

- 1944 letter marginal, but I'd take it as 2nd den's
think we have much in coll'n from Australian
(other than aircrew) in UK in 1944.

Does he have any other material from WD?
O/A. 6/1.

Michael

I agree with your comments. Take into coll'n. Also ascertain other material from his own war service.

Ron
6/1.

S/S 9984

085 248542

INVENTORY OF ITEMS

Number	Title	Date Range	Roll No	Fiche No
[35/5/37, Part 2]	Wellington Mounted Rifles Regiment (incomplete duplicate)	Jul 1918		
[35/5/38]	Wellington Mounted Rifles Regiment	Aug 1918		
[35/5/39]	Wellington Mounted Rifles Regiment	Sep 1918		
[35/5/40]	Wellington Mounted Rifles Regiment	Oct 1918		
[35/5/41, Part 1]	Wellington Mounted Rifles Regiment	Nov 1918		
[35/5/41, Part 2]	Wellington Mounted Rifles Regiment (duplicate)	Nov 1918		
[35/5/42, Part 1]	Wellington Mounted Rifles Regiment	Dec 1918		
[35/5/42, Part 2]	Wellington Mounted Rifles Regiment (duplicate)	Dec 1918		
	<u>Headquarters, New Zealand Divisional Artillery</u> (HQ NZ Div Arty)			
[35/6/1]	Headquarters, New Zealand Divisional Artillery	Feb 1915		
	<u>1st New Zealand Field Artillery Brigade</u> (1st NZFA Bde)			
[35/7/1]	1st New Zealand Field Artillery Brigade	Jul 1915		
[35/7/2]	1st New Zealand Field Artillery Brigade	Aug 1915		
[35/7/3]	1st New Zealand Field Artillery Brigade	Sep 1915		
[35/7/4]	1st New Zealand Field Artillery Brigade	Oct 1915		
[35/7/5]	1st New Zealand Field Artillery Brigade	Nov 1915		
	<u>No 3 Field Battery, New Zealand Artillery</u> (No 3 Fd Bty NZA)			
[35/8/1]	No 3 Field Battery, New Zealand Artillery	Jul 1915		
	<u>Headquarters, New Zealand Divisional Engineers</u> (HQ NZ Div Engrs)			
[35/9/1]	Headquarters, New Zealand Divisional Engineers	Aug 1915		

2
Dr. G. L. DOUGLASS
1228 THE BOULEVARDE
CAMMERAY 2062

ANDY DOUGLASS - BORN 1897

28.12.72

Dear Sir,

Please find enclosed 2 letters which you might like to add to your collection. The first is from my uncle Mr Andrew (BLUE) Douglass, written to his brother John (my father) who was at Newbushby Agricultural College at the time. Dad was breaking his neck to get into the light tube. Being born in 1900 he was to enlist in 1918 but never entered the army, being given a discharge never the less. The second letter was to my cousins in Australia. I was doing a comanche course at Whitley Bay near Newcastle, England at the time. I was 20 yrs old at the time. I doubt if it is of any historical use to you but the first letter may be. I was in the RAAF attached to the RAF, eventually 463 Squadron of Lancasters.

Yours sincerely,
George Douglass



Australian War Memorial

• Use BLOCK letters

File Request

• Mark appropriate box(es)

• Send completed form and attachments to:
"The Manager, Documents Control Centre"

Priority

- Urgent
 Routine

Type of request

- New file
 Later papers
 Title change
 New cover

Attachments

- Relevant papers
 Existing file

Security Classification

- Unclassified
 Confidential
 Limited access
 in Confidence

Suggested title (maximum 160 characters)

DOUGLASS, Gil - CAMMERAY NSW - DONATIONS
TO THE NUN.

Description of file contents

Requesting officer

RON GILCHRIST

Date

5/1/95

Telephone

Section

93/0009

Location

Delivery instructions

To be collected

Please deliver by clearance/courier

Documents Control Centre use only

New file number

Existing file number

—

File title (if identical to the suggested title write "as above")

Entered by

RM

Date

5/1/95

Indexing

Information recorded (initial and date each action)

Thesaurus

/ /

Proper noun

/ /

Precis

/ /

File creation completed

Registration officer's signature

/ /

Quality control check

Officer's signature

/ /