

AUSTRALIAN WAR MEMORIAL
ACCESS STATUS
OPEN ✓

COMMONWEALTH OF AUSTRALIA.

Home and Territories Department.

FILE OF PAPERS.

SUBJECT:

Elwood

MINUTES NOT TO BE WRITTEN ON THIS COVER.

D.K.

G 0635/2/343
CENTRAL ADMINISTRATION

JUL -1 1919

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Vic

Dear Sir,

I am directed to inform you that alternative schemes for the distribution of War Trophies are now being considered by the Australian War Museum Committee. It is anticipated, however, that a distribution will not take place until the last week in September, when the records relating to the various trophies are expected to arrive from England.

An announcement of the decision of the Australian War Museum Committee will then be made through the Press.

In the meantime your application has been recorded and will be carefully considered in due course.

Yours faithfully,

J. J. Hall, Esq.,
Correspondent,
Elwood State School Committee,
62 Kingsley Street,
ELWOOD.

Secretary.

61 JUL -2 1919

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FILED
-5 JUL 1919

COMMONWEALTH OF AUSTRALIA.

DEPARTMENT OF DEFENCE (WAR MUSEUM).

Melbourne, 7th March, 1918.

Dear Sir,

To this Department has been delegated the duty of organizing an Australian War Museum, Library, Picture Gallery, and Collection of Historical War-Records for the benefit and inspiration of future generations of Australians. The principal activities in this connexion are at present in England and at the Front, where an elaborate organization has been built up and very complete and interesting trophies and records are being collected, and a commencement is being made to secure all material available in Australia. Public announcements on the subject will be made shortly, and it is anticipated that the Press of Australia will find the proposal one worthy of hearty support and give all assistance possible.

It is desired to include in the collection of records copies of all newspapers and periodicals published in Australia since 1st June, 1914, and it will be appreciated if you can see your way clear to present a complete set of your publications since that date to the Museum, and to continue until the termination of the war. It is unnecessary to enlarge upon the value of a collection of newspapers for such a purpose, but it may be stated that it is doubtful if a comprehensive view of the activities of Australia in connexion with the war can be gained by any other means.

It is realized that this proposal will involve considerable expenditure of time and money, and this will be publicly acknowledged in due course.

The address for the donations is—

War Museum,

C/o Secretary, Department of Defence,
Victoria Barracks,
Melbourne.

Yours faithfully,

T. TRUMBLE,
Secretary.

area where employment desired.

Whether a British subject or if Naturalized, Date of Naturalization

by services terminated in each case.

DEFENCE
C

635 2 343

pp 242 attd

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635/2

ELWOOD STATE SCHOOL COMMITTEE

62 Kinglake Street,
Elwood
June 19 1919.

Hon Senator Russell,
Acting Minister of Defence.
Melbourne.

Dear Sir:

By direction of the Committee of the Elwood State School I respectfully make application for a war trophy to be placed either in the school grounds or within the school.

The school is situated in a district with a fine war record, and in this request the School Committee is strongly supported by the parents of the children and the residents generally. They are proud of their boys and proud of their school, which is one of the largest and most modern in the metropolitan area.

You could rest assured that any gift you may make would not only be appreciated but treasured.

Thanking you in anticipation,

I am,
Yours faithfully,

gg Hall.
Correspondent.

JUN 24 1919

61

25/6/19

Application for Temporary Employment

NAME OF APPLICANT

Surname

(4) Where previously employed.

Received by please
for

Particulars of Naval or Military Service.
(Note.—Copies of Testimonials and Discharge
Certificate must be attached.)

Carded
Date

2-20-113-6102-4

This form is only for the use of the Ministry of Defence

MEMORANDUM RELATING TO TEMPORARY EMPLOYMENT IN THE DEPARTMENT OF DEFENCE.

1. In engaging temporary assistance, preference shall be given, other things being equal, in the following order:—

- (i.) Sailors and soldiers returned from service abroad;
- (ii.) Members of recognised industrial unions;
- (iii.) Other members of the public.

2. A sailor or soldier must have served abroad with satisfactory record in the Naval or Military Forces of the Commonwealth to be eligible for temporary employment.

3. A unionist for the above purpose is a person who is a member of a union at the time he presents himself for engagement or makes application for employment or registers his name. As the object of the policy of preference to unionists is to encourage the industrial community to become *bona fide* members of recognised industrial organisations, employment must not be promised to persons upon the condition that they subsequently join the union—they must be members at the time they apply for employment.

4. Returned sailors and soldiers are exempt from the provisions of the preceding paragraph.

5. It is to be understood that the Government policy of preference to unionists is dependent upon the unions affording reasonable facilities for the admission of persons desirous of becoming members.

6. Whenever temporary labour is required the secretaries of the unions interested are to be notified of requirements by the officers of the Department. This notification must be given as far ahead as practicable in order that the unionists notified by the secretary may have an opportunity of presenting themselves at the time and place fixed by the Department. The requirements of the Department shall, in addition to the notice to union secretaries, be notified to the general public by notice posted at the works or place where the work is to be carried out.

The classes of assistance usually required, and the branches concerned, are:—

Secretary, Department of Defence, Melbourne.

Clerks, Shorthand Writers and Typists, Assistants, Messengers, Office Clerks.

Military Commandant, Petrie Terrace, Brisbane, Queensland.

Clerks, Shorthand Writers and Typists, Storemen, Sailmakers, Messengers, Armourers, Carters, Carpenters, Labourers, Grooms, Farriers.

Military Commandant, Victoria Barracks, Sydney, New South Wales.

Clerks, Shorthand Writers and Typists, Armourers, Storemen, Sailmakers, Saddlers, Wharf Labourers.

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Military Commandant, Keswick Barracks, Adelaide, South Australia.

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Commandant, Royal Military College, Duntroon, Federal Territory.

Clerks, Shorthand Writers and Typists, Carpenters, Cleaners, Cooks, Saddlers, Domestic Servants, Firemen, Farriers, Labourers, Gardeners, Grooms, Kitchenmen, Laundresses, Messengers, Mechanics, Watchmen, Trained Nurses, Pantrymen, Printer, Stewards, Storemen.

Manager, Cordite Factory, Maribyrnong.

Clerks, Shorthand Writers and Typists, Blacksmiths, Strikers, Carpenters, Chemists, Explosive Workers, Engine-drivers, Firemen, Fitters and Turners, Labourers, Plumbers, Painters, Storemen, Watchmen.

Manager, Government Clothing Factory, South Melbourne, Victoria.

Clerks, Shorthand Writers and Typists, Stock Cutters, Stock Pressers, Tailors, Cap Pressers, Watchmen, Assistants and Female Machinists, Table Hands, Cap Machinists, and Cap Table Hands.

Manager, Government Harness Factory, Roseneath-street, Clifton Hill, Victoria.

Clerks, Shorthand Writers and Typists, Saddlers and Harness Makers, Canvas Workers and Wire Splicers, Female Machinists, Storemen.

Manager, Small Arms Factory, Lithgow, New South Wales.

Clerks, Shorthand Writers and Typists, Draughtsmen, Smiths, Drop Forgers, Strikers, Annealers, Hardeners, Machine Operators, Polishers, Browners, Leather Machinists, Viewers, Rifle Assemblers, Rifle Filers, Tool, Jig, and Gauge Makers, Die Sinkers, Universal Grinders, Universal Machinists, Engine-drivers, Firemen, Electricians, Storemen, Labourers, Plumbers, Painters, Carpenters, Millwrights, Labourers, Watchmen, Apprentices to Tool, Jig, and Gauge Making, Youth.

Manager, Government Woollen Cloth Factory, North Geelong, Victoria.

Clerks, Shorthand Writers and Typists, Sorters, Souurers, Dyers, Teazors, Carders, Combers, Spinners, Weavers, Tuners, Warpors, Menders, Millers, Finishers, Engine-driver, Firemen, Storemen, Labourers, Youth.

Applicants should clearly state what position is being applied for, and the application should be sent direct to the branch concerned. The printed form must be used, and each branch requires a separate application. Additional forms can be obtained from any of the branch offices indicated.

Applicants with Naval or Military experience must give particulars of their service, and forward a copy of their Discharge Certificate. Copies of Testimonials and other papers should be submitted with the application. Originals of Discharged Certificates and Testimonials may be required before engagement.

Applications will be available for reference for one year, after the expiration of which a fresh application will be necessary.

If registration is again desired after termination of a period of temporary employment, another application must be submitted.

Engagement is dependent upon the Applicant being of good character and physically fit for the duties for which required.

Application Forms printed in Red Ink are only for the use of Sailors and Soldiers returned from Active Service. The general public will use white forms printed in Black Ink.

63512
ELWOOD STATE SCHOOL COMMITTEE.

62 Kingsley Street,
Elwood,
June 19 1919.

Hon W. A. Watt, M. P.
Treasurer
Commonwealth Public Offices,
Melbourne.

Dear Sir:

By direction of the Elwood State School Committee I have made application to Senator Russell, Acting Minister of Defence, for the gift of a war trophy to be placed within the school grounds or the school. I was also directed to write you as member for the district respectfully requesting your support in this application. You need not be reminded that the school is situated in an area that has a splendid war record. This request has the strong support of the residents, who are intensely interested in the school, which, as you know, is one of the largest and most modern in the State.

We know how busy you are with grave national problems, and would therefore appreciate all the more a moment of your time in this matter.

Thanking you in anticipation,

I am,
Yours faithfully,

ACK'D 23/6/19.

J. G. Hall
Correspondent.

DEPARTMENT
RECEIVED
24 JUN 1919
OFFICE OF THE SECRETARY
DEFENCE
The Secretary,
Department of Defence.

Referred, by direction, for consideration.

unshelved
Secretary,
Prime Minister's Department.
23/6/19.

61
25/6/19

COMMONWEALTH OF AUSTRALIA.
DEPARTMENT OF DEFENCE.

Application for Temporary Employment as*

in†

* State here description of work applied for.

† State here where employment desired.

NAME OF APPLICANT.		If Married.	Age last Birthday.	Date of Birth.	Place of Birth.	Whether a British subject; or if Naturalized, Date of Naturalization.
Surname.	Christian Name in Full.					
			Years.			

STATEMENT OF PREVIOUS EMPLOYMENT, SHOWING—

(a) Where previously employed.	(b) Description of work on which employed.	(c) How long employed.	(d) Why services terminated in each case.

Particulars of Naval or Military Service.
(Note.—Copies of Testimonials and Discharge Certificate must be attached.)

I certify that the above is a true statement.

Date _____

Signature of Applicant _____

Full Postal Address _____

D.220/11.15.—0.14722.—2.

This form is only for the use of Sailors or Soldiers returned from Active Service.

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- (ii.) Members of recognised industrial unions;
- (iii.) Other members of the public.

2. A sailor or soldier must have served abroad with satisfactory record in the Naval or Military Forces of the Commonwealth to be eligible for temporary employment.

3. A unionist for the above purpose is a person who is a member of a union at the time he presents himself for engagement or makes application for employment or registers his name. As the object of the policy of preference to unionists is to encourage the industrial community to become *bona fide* members of recognised industrial organizations, employment must not be promised to persons upon the condition that they subsequently join the union—they must be members at the time they apply for employment.

4. Returned sailors and soldiers are exempt from the provisions of the preceding paragraph.

5. It is to be understood that the Government policy of preference to unionists is dependent upon the unions affording reasonable facilities for the admission of persons desirous of becoming members.

6. Whenever temporary labour is required the secretaries of the unions interested are to be notified of requirements by the officers of the Department. This notification must be given as far ahead as practicable in order that the unionists notified by the secretary may have an opportunity of presenting themselves at the time and place fixed by the Department. The requirements of the Department shall, in addition to the notice to union secretaries, be notified to the general public by notice posted at the works or place where the work is to be carried out.

The classes of assistance usually required, and the branches concerned, are:—

Secretary, Department of Defence, Melbourne.

Clerks, Shorthand Writers and Typists, Assistants, Messengers, Office Cleaners.

Military Commandant, Petrie Terrace, Brisbane, Queensland.

Clerks, Shorthand Writers and Typists, Storemen, Sailmakers, Messengers, Armourers, Carters, Carpenters, Labourers, Grooms, Farriers.

Military Commandant, Victoria Barracks, Sydney, New South Wales.

Clerks, Shorthand Writers and Typists, Armourers, Storemen, Sailmakers, Saddlers, Wharf Labourers.

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Manager, Government Clothing Factory, South Melbourne, Victoria.

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Manager, Government Woollen Cloth Factory, North Geelong, Victoria.

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Applicants with Naval or Military experience must give particulars of their service, and forward a copy of their Discharge Certificate. Copies of Testimonials and other papers should be submitted with the application. Originals of Discharged Certificates and Testimonials may be required before engagement.

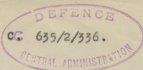
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Engagement is dependent upon the Applicant being of good character and physically fit for the duties for which required.

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D/ C4.



JUN 30 1919

69317 ✓

Dear Sir,

With reference to your letter of the 20th June, forwarding an application for War Trophies from the Correspondent of the Elwood School Committee, I am directed to inform you that alternative schemes for the distribution of War Trophies are now being considered by the Australian War Museum Committee. It is anticipated, however, that a distribution will not take place until the last week in September, when the records relating to the various trophies are expected to arrive from England.

An announcement of the decision of the Australian War Museum Committee will then be made through the Press.

In the meantime the application has been recorded and will be carefully considered in due course.

Yours faithfully,

Secretary. *WJ*

C1
The Hon. Arthur Robinson, M.L.C.,
Minister of Public Works,
MELBOURNE.



COMMONWEALTH OF AUSTRALIA.

War Service Regulations 1916.

Application for ^{*VARIATION}
^{WITHDRAWAL} of Certificate of Exemption
 from Military Service.

TO THE CLERK OF THE LOCAL EXEMPTION COURT

AT

I, ^(a),
 of ^(b),
 in the State of ^(c)

being the holder and the person to whom a

Conditional

*Temporary Certificate of Exemption was granted on the
 Partial

day of 191 hereby apply for a ^{variation}
^{withdrawal} of
 such Certificate, in consequence of the discontinuance of the conditions under
 which same was issued, viz. (here set out grounds):—

Dated the day of 191

Applicant.

..... Military Sub-District,

State of

NOTE.—This application must be furnished in duplicate.

- (a) Name in full.
 (b) Full postal address.
 (c) Occupation.

COMMONWEALTH OF AUSTRALIA.

DEFENCE.

Application for Temporary Release

employment desired.

either a British subject; or if
naturalized, Date of Naturalization.

excluded in each case.



Melbourne
20th June 1919.

Dear Sir,

I am enclosing a letter
I have received from the Correspondent of the
Elwood School Committee, which is desirous of
obtaining from your Department the gift of a
war trophy to place in the school grounds.

I shall be glad if you
will give the request favorable consideration.

Yours faithfully,

John J. Hall

The Hon. The Acting Minister
of Defence,
Melbourne.

JUN 24 1919

Received by Mr. Hall

*61 W2
23-6-19*

Elsey Street,
Wood.
June 19/19.

lication to
7 to be
directed
iting your

this district
State school
ble response
late a gift

Thanking you in anticipation,

I am,
Yours faithfully,

J. J. Hall

Correspondent.

DEFENCE
C

635 2 336

nature of Applicant

Postal Address

returned from Active Service.

Particulars of
(Note.—Copies of
Certificat

Date

D. 222/1115.

COMMONWEALTH OF AUSTRALIA.
DEPARTMENT OF DEFENCE.

Application for Temporary

int

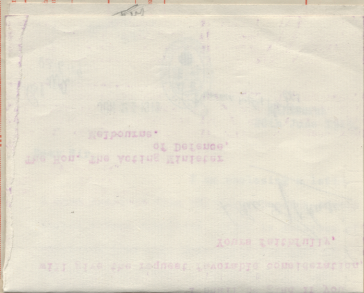
employment desired.

whether a British subject; or if
naturalised, Date of Naturalisation.

excluded in such case.

DEFENCE
C

635 2 336



ELWOOD STATE SCHOOL COMMITTEE.

62 Kingsley Street,
Elwood.
June 19/19.

Hon. Arthur Robinson, M.L.C.
Minister of Public Works,
Public Offices,
Melbourne.

Dear Sir:

Instructed by the above Committee I have made application to the Acting Minister of Defence for the gift of a war trophy to be placed within the school grounds or the school. I was also directed to write you as member for the district respectfully soliciting your support to the application.

You do not need to be told of the war service of this district and the intense interest the residents take in the Elwood State school. They feel your influence will go far in securing a favorable response to the application. No district would more keenly appreciate a gift of the kind.

Thanking you in anticipation,

I am,
Yours faithfully,

J. J. Hall

Correspondent.

Signature of Applicant

7 Postal Address

returned from Active Service.

Date

D. 22/11/19

Particulars of
(Note.—Copies of
Certificate)

MEMORANDUM RELATING TO TEMPORARY EMPLOYMENT IN THE DEPARTMENT OF DEFENCE.

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